



# MCKINLAY SHIRE COUNCIL

## ***CONFIRMED MINUTES***

OF THE

***ORDINARY MEETING OF COUNCIL***

HELD AT THE

**BOARD ROOM, CIVIC CENTRE  
JULIA CREEK**

16<sup>th</sup> April 2013

CONFIRMED MINUTES

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CONFIRMED MINUTES

**1 OPENING BUSINESS**

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at 8:00am

**2 ATTENDANCE**

Councillors

Cr B. Murphy (*Mayor*)  
Cr A. Batt (*Deputy Mayor*)  
Cr E. Hick  
Cr N. Walker  
Cr P. Curr

Staff in attendance

Mr. Mark Kelleher (*Chief Executive Officer*)  
Mrs. Linda McNab (*Executive Assistant*)  
Mr. Matt Fanning (*Director Engineering Services*)  
Mrs. Tenneil Cody (*Director Corporate & Community Services*)(8:50am)  
Mr. Geoff Rintoul (*Director Environment & Regulatory Services*)

Other persons attending to Council

**3 LEAVE OF ABSENCE**

NIL

**4 CONFIRMATION OF PREVIOUS MINUTES**

MOTION

183/1213

*“That the Minutes of the Ordinary Meeting on 19<sup>th</sup> March, 2013 be confirmed.”*

**MOVED: Cr. Batt**

**SECONDED: Cr. Hick**

**CARRIED**

**5. BUSINESS ARISING FROM PREVIOUS MINUTES**

NIL

**6. ENGINEERING SERVICES REPORT**

Director of Engineering Mr. Matt Fanning presented the report.

**6.1a) Engineering Revenue & Expenditure Report**

- Director of Engineering presented report recommending Council make a submission under the “Betterment Program” to seal remaining unsealed section of Kynuna Road. Council agreed to this Submission.

MOTION

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184/1213

*“ That Council receive the Engineering Services Report ”*

**MOVED: Cr. Walker**

**SECONDED: Cr. Hick**

**CARRIED**

PROCEDURAL MOTION

185/1213

*“That Council close the meeting to the public in accordance with the provisions of Section 275 (1).(e) of the Local Government Regulation, to consider contracts to purchase plant.*

**MOVED: Cr. Curr**

**SECONDED: Cr. Walker**

**CARRIED**

❖ (The Meeting was closed to the Public at 8:25am ).

PROCEDURAL MOTION

186/1213

*“That Council reopen the meeting to the public.”*

**MOVED: Cr. Walker**

**SECONDED: Cr. Curr**

**CARRIED**

❖ (The Meeting was reopened to the Public at 8:39am).

6.1b)

[Plant Purchase - 285](#)

[Author: Director of Engineering](#)

Executive Summary

Council has called tenders for the replacement of Plant 285 – Single drive dual cab truck with crane as part of the approved plant replacement program for 2012/13 financial year.

The tenders were administered utilising the Local Buy web based Tender system.

Two tenders were received all being of a high quality.

MOTION

187/1213

*That Council concurs with the tender assessment and award the tender to Tony Ireland Isuzu for the tender price of \$157,123.03 Inclusive of GST.*

**MOVED: Cr. Hick**

**SECONDED: Cr. Batt**

**CARRIED**

CONFIRMED MINUTES

**6.1c)**      **Plant Purchase - 450**  
**Author: Director of Engineering**

**Executive Summary:**

Council has called tenders for the replacement of Plant 450 - 10m<sup>3</sup> tandem drive tipping truck and trailer as part of the approved plant replacement program for 2012/13 financial year.

The tenders were administered utilising the Local Buy web based Tender system.

Three tenders were received all being of a high quality.

**MOTION**  
**188/1213**

*That Council concurs with the tender assessment and award the tender to Tony Ireland Isuzu for the tender price of \$270,174.31 inclusive of GST.*

**MOVED: Cr. Curr**

**SECONDED: Cr. Walker**

**CARRIED**

It was agreed the vehicles being replaced should first be offered for sale by tender before auctioning the vehicle.

- **Attendance** – Director of Engineering left the meeting at 8:40am

**7. ENVIRONMENTAL HEALTH AND COMMUNITY LAW REPORT**

Director of Environment and Regulatory Services, Mr. Geoff Rintoul presented the Report.

**7.1**      **Environmental Revenue & Expenditure Report**

- Refuse Collection and Disposal
- Health Services & Local Law Enforcement
- Local Law Enforcement
- Noxious weeds and pest control
- Live stock weighing
- Live stock weighing facilities
- QR Cattle train loading
- Stock routes and reserves
- WORK program
- Workplace Health and Safety
- Swimming pool
- Housing
- Land and Building Development
- Local disaster management group
- Significant Correspondence

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MOTION  
189/1213

*“ That Council accept the Environment and Regulatory Services Report ”*

**MOVED: Cr. Hick**

**SECONDED: Cr. Batt**

**CARRIED**

- Attendance- Mrs Tenneil Cody entered the meeting 8:50am

**8. COMMUNITY SERVICES REPORT**

Director of Corporate and Community Services Mrs Tenneil Cody presented the report.

**8.1**      **Community Services Revenue & Expenditure Report**

- Caravan Park
- Community Services
- Medical Centre
- Library Services
- Festivals and Events
- Tourism
- Heritage and Culture
- Community Support
- Aged Care
- Sports and Recreation
- Civic Centre

MOTION  
190/1213

*“ That Council receive the Community Services Report ”*

**MOVED: Cr. Curr**

**SECONDED: Cr. Batt**

**CARRIED**

**8.2**      **McKinlay Township Enhancement Project**  
**Author: Community Services Team Leader**

**Executive Summary:**

Council is presented with the McKinlay Township Enhancement Project for review.

MOTION  
191/1213

*That Council receive and respond to the McKinlay Township Enhancement Group’s – McKinlay Township Enhancement Project Plan and congratulate the group. Council authorise expenditure of \$4,312.50 (as identified in budget) towards the identified initiative.*

**MOVED: Cr. Batt**

**SECONDED: Cr. Walker**

**CARRIED**

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- ❖ Cr. Philip Curr declared a perceived conflict of interest could exist ( as per section 173 of the Local Government Act 2009), in relation to 8.3 Sponsorship Request – McKISSA due to spouse being the McKISSA Committee President, but that he had considered his position and made the decision to leave the meeting.
- ❖ Cr. Philip Curr declared a real conflict of interest (as per section 173 of the Local Government Act 2009) in relation to 8.4 Sponsorship Request – Saxby Round-up due to Cr. Curr being President of that Committee. Cr Curr left the meeting room, taking no part in the debate or decision of the meeting.
  - Attendance - Cr. Curr left the left meeting at 9:35am

**8.3**                    **Sponsorship Request - McKISSA**  
**Author: Community Service Team Leader**

**Executive Summary:**

Council is presented with a Sponsorship Request from McKISSA for consideration in accordance with requirements of Council policy.

**MOTION**  
192/1213

*That Council approves the sponsorship request of \$500 to McKISSA for the 2012/2013 financial year.*

**MOVED: Cr. Batt**

**SECONDED: Cr. Hick**

**CARRIED**

**8.4**                    **Sponsorship Request – Saxby Round-up**  
**Author: Community Services Team Leader**

**Executive Summary:**

Council is presented with a Sponsorship Request from Saxby Round-up for consideration, in accordance with requirements of Council policy.

**MOTION**  
193/1213

*That Council approve the sponsorship request of \$1,800.00 cash and \$3,200.00 in-kind support to the Saxby Roundup Association for the 2013 event.*

**MOVED: Cr. Walker**

**SECONDED: Cr. Hick**

**CARRIED**

- Attendance - Cr. Curr re-entered the meeting at 9:38am

CONFIRMED MINUTES

- Council expresses their sympathy for the passing of long term resident Robert Lord. Council acknowledges Mr. Lords two terms on Council and his commitment during this time and after to the community as a whole.
- The Mayor adjourned the meeting to attend the funeral at 9:40am
- The Mayor re-opened the meeting at 12:25pm

**8.5**

**Middle School**

**Author: Director Corporate and Community Services**

**Executive Summary:**

A middle school forum was held on Monday 11<sup>th</sup> March 2013, to gauge the level of interest and support of parents in the community for a middle school. That is, an option to educate their children within the community for the years of 7 through to 9. At this meeting a survey was completed by all parents in attendance. The results show that there is significant support for the initiative to give budget consideration, and seek support from the Education Minister.

**MOTION**

194/1213

*That Council receive the information and staff develops a tender document for calling for a suitable consultant to develop a business model/case for the initiative.*

**MOVED: Cr. Curr**

**SECONDED: Cr. Hick**

**CARRIED**

**8.6**

**Sponsorship Request – North West Grazier’s Forum**

**Author: Community Services Team Leader**

**Executive Summary:**

Council is presented with a Sponsorship Request from the Southern Gulf Catchments Limited (SGC) for the North West Graziers’ forum for consideration.

**MOTION**

195/1213

*That Council decline the offer to sponsor the North West Grazier’s Forum due to the recent support provided to the McKinlay Shire Beef 2U event.*

**MOVED: Cr. Walker**

**SECONDED: Cr. Batt**

**CARRIED**



**9. CORPORATE SERVICES REPORT**

Senior Finance Officer Mrs Katherine Mitchell presented the report

**9.1 Corporate Revenue and Expenditure Report**

- Human Resources
- Administration General
- Rates and Charges
- Employee Costs and Recovery

MOTION  
196/1213

“ That Council receive the Corporate Services Report”

**MOVED: Cr. Curr**

**SECONDED: Cr. Batt**

**CARRIED**

**9.2 Procurement Policy Review**  
**Author: Senior Finance Officer**

**Executive Summary:**

A review of the Procurement Policy has been completed, in light of the *Local Government Regulation 2012*, which came into effect December 2012. The changes proposed have been to reflect the regulation changes and the result of consultation with staff.

MOTION  
197/1213

*That Council adopt the revised Procurement Policy Version 3.3 as presented.*

**MOVED: Cr. Walker**

**SECONDED: Cr. Hick**

**CARRIED**

**9.3 2013-2014 Budget Program**  
**Author: Senior Finance Officer**

**Executive Summary:**

To enable the Council’s 2013/2014 budget to be prepared and adopted by the 1<sup>st</sup> August 2013, a budget program is proposed.

MOTION  
198/1213

*That Council accepts the 2013/2014 Budget Program as presented.*

**MOVED: Cr. Curr**

**SECONDED: Cr. Walker**

**CARRIED**

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**9.4**                    **Request to Write Off General Debtor Account**  
**Author: Rates and Debtors Officer**

**Executive Summary:**

As per requirement of Council's Debtor Policy, this is a request for Council to consider a write off outstanding general debtor account of \$126.00.

MOTION  
199/1213

*That Council write off the outstanding general debt of \$126.00 for invoice number 15922*

**MOVED: Cr. Curr**

**SECONDED: Cr. Hick**

**CARRIED**

**9.5**                    **Request to Write Off General Debtor Account**  
**Author: Rates and Debtors Officer**

**Executive Summary:**

As per requirement of Debtor Policy, Council is presented with a request to consider a write off of outstanding general debtor account totalling \$168.00.

MOTION  
200/1213

*That Council write off the outstanding general debt of \$168.00 for invoice number 15923*

**MOVED: Cr. Walker**

**SECONDED: Cr. Batt**

**CARRIED**

MOTION  
201/1213

“ That Council revise the current Debtor Rates Policy to increase the Chief Executive Officer's delegation to write off debts from \$100 to \$500.”

**MOVED: Cr. Hick**

**SECONDED: Cr. Batt**

**CARRIED**

**9.6**                    **Fees and Charges Amendment**  
**Author: Senior Finance Officer**

**Executive Summary:**

Propose to Council to amend the Fees and Charges Schedule 2012/13, to include a fee charged to Building Certifiers for lodgment of applications to Council. Fee proposed is \$110 including GST.

CONFIRMED MINUTES

MOTION

202/1213

*That Council adopts the proposed charge of \$110 for lodging Development Applications from Building Certifiers.*

**MOVED: Cr. Walker**

**SECONDED: Cr. Curr**

**CARRIED**

- Attendance – Director of Corporate and Community Services left the Meeting at 1:20pm

**10. CHIEF EXECUTIVE OFFICER'S REPORT**

Chief Executive Officer Mark Kelleher presented the report.

10.1

CEO Revenue and Expenditure Report

- Governance
- Economic Development
- Significant Correspondence
- Mayors Correspondence

MOTION

203/1213

“That Council receive the Chief Executive Officer’s Report”.

**MOVED: Cr. Hick**

**SECONDED: Cr. Batt**

**CARRIED**

10.2

North West Queensland Regional Organisation of Councils

**Author: Chief Executive Officer**

**Executive Summary:**

At a recent Rural Roads Group Meeting in Cloncurry, a vote was taken to create a North West Queensland Regional Organisation of Councils (NWQROC). This report is to advise the Council of the ‘Charter’ for the newly formed organization and to gain support and financial commitment as a member to the value of \$2000 per annum.

MOTION

204/1213

*That Council budget and commit \$2000 towards annual membership of the newly formed North West Queensland Regional Organisation of Councils.*

**MOVED: Cr. Walker**

**SECONDED: Cr. Batt**

**CARRIED**

CONFIRMED MINUTES

**10.3**      **Applications for Renewal Special Lease LOT 3 on AL66**  
**Author: chief Executive Officer**

**Executive Summary:**

The Department of Natural Resources and Mines has requested Councils views or requirements on an Application for Renewal of Special Lease over Camping and Water Reserve being Lot 3 on AL66 if it is considered the lease, should not be renewed for any local non-indigenous cultural heritage values or if a different form of tenure is considered more appropriate.

**MOTION**  
**205/1213**

*That Council does not consider there are any grounds for requesting the Department to take into account any issues which would effect the Renewal of Special Lease over camping Reserve, lot3 on AL66.*

**MOVED: Cr. Curr**

**SECONDED: Cr. Batt**

**CARRIED**

**11 MEMBERS BUSINESS**

NIL

**12 CLOSE**

There being no further business the Mayor declared the meeting closed at 1:30pm

\_\_\_\_\_  
Cr Belinda Murphy  
Mayor