

Ordinary Meeting Agenda

PUBLIC

To be held at McKinlay Shire Council, Boardroom
29 Burke Street, Julia Creek, Queensland 4823

Wednesday 18th March 2020, 9:00am

Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek on 18th March 2020 at 9:00am.

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

2. ATTENDANCE

Mayor: Cr. B Murphy

Members: Cr. N Walker, Cr. S Royes, Cr. P Curr, Cr. J Fegan

Staff:

Chief Executive Officer, Dr. Edwina Marks

Director of Corporate and Community Services, Ms. Tenneil Cody

Executive Assistant, Ms. Maggie Rudolph

Other people in attendance:

TEQ Representatives

Apologies:

3. DECLARATION OF CONFLICT OF INTEREST

Cr. J Fegan

1. I declare that I have conflict of interest in the matter of agenda item 7.2 as defined by section 175D of the Local Government Act 2009 as follows:

- a) Julia Creek Turf Club stands to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter.
- b) The nature of my conflict is that I am a committee member of Julia Creek Turf Club.

I will be dealing with the conflict of interest by leaving the meeting while the matter is discussed and voted on.

4. CONFIRMATION OF MINUTES

That the Minutes of the February Ordinary Meeting on 20th February 2020 be confirmed.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

20th February 2020

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
4. Confirmation of Minutes – Ordinary Meeting January
- 4.1 Confirmation of Minutes – Special Meeting February
- 4.2 Business Arising out of minutes of previous Meeting

5. ENGINEERING SERVICES

- 5.1 Engineering Works Monthly Report

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental & Regulatory Services Monthly Report
- 6.2 Material Change of Use – Julia Creek STP
- 6.3 CONFIDENTIAL STP Control Issues
- 6.4 Biosecurity Plan Adoption
- 6.5 LATE CONFIDENTIAL – Tenders on McKinlay Shire Paddock Trustee Leases

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 Proposed Application for Permanent Road Closure
- 7.3 CONFIDENTIAL Smart Hub Construction – Request for Tender T1920020

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Monthly Report
- 8.2 Amended Budget Adoption 2019/20
- 8.3 Decision to Acquire Land for Overdue Rates or Charges

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 CEO Status Report
- 9.2 CONFIDENTIAL Lot 53 SP107207, Water License 403927 Railway Bore
- 9.3 CONFIDENTIAL AECOM Project Management
- 9.4 CONFIDENTIAL Repair of Sealed Roads

10. WORKPLACE HEALTH AND SAFETY

- 10.1 Workplace Health and Safety Monthly Report

11. MEMBERS BUSINESS

12. CLOSE

1. OPENING BUSINESS ▲

All Councillors having signed the Attendance Book, Mayor Belinda Murphy declared the meeting open at 9:10am.

2. ATTENDANCE ▲

Mayor: Cr. B Murphy

Members: Cr. N Walker, Cr. S Royes, Cr. Janene Fegan, Cr. P Curr (via teleconference)

Staff:

Chief Executive Officer, Dr. Edwina Marks (via teleconference)
 Environmental & Regulatory Services Team Leader, Ms. Megan Pellow
 Director of Corporate & Community Services, Ms. Tenneil Cody
 Interim Community Services Team Leader, Mr. John Kelly
 Corporate Services Team Leader, Aimie Athorn
 Executive Assistant, Ms. Maggie Rudolph

Other people in attendance:

Nil

Apologies:

Nil

3. DECLARATION OF CONFLICT OF INTEREST ▲**Cr. B. Murphy**

1. I declare that I have material personal interest in the matter of agenda item 7.2 as defined by section 175B of the Local Government Act 2009 as follows:

- a) My spouse Kevin Wayne Murphy and I stand to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter.
- b) The gain or loss is due to Kevin Wayne Murphy and I having put in the request to Council in regards to item 7.2.
- c) My relationship with Kevin Wayne Murphy is he is my husband.

I will be dealing with the material personal interest by leaving the meeting while the matter is discussed and voted on.

Cr. P Curr

1. I declare that I have conflict of interest in the matter of confidential agenda item 9.2 as defined by section 175D of the Local Government Act 2009 as follows:

- a) My sister-in-law, Amanda Stevens stands to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter.
- b) The gain or loss is due to Council's decision on the confidential matter regarding item 9.2.
- c) My relationship with Amanda Stevens is she is my sister-in-law.

I will be dealing with the conflict of interest by leaving the meeting while the matter is discussed and voted on.

Cr. S Royes

1. I declare that I have material personal interest in the matter of late confidential agenda item 6.5 as defined by section 175B of the Local Government Act 2009 as follows:

- a) I stand to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter.
- b) The gain or loss is due to the decision on the Tenders of McKinlay Shire paddocks.
- c) My relationship is; I currently lease one of the McKinlay Shire paddocks up for tender.

I will be dealing with the material personal interest by leaving the meeting while the matter is discussed and voted on.

Cr. J Fegan

1. I declare that I have conflict of interest in the matter of agenda item 7.2 as defined by section 175D of the Local Government Act 2009 as follows:

- a) I share a border with KW & BM Murphy, which could be affected depending on the outcome of Council's consideration of this matter.
- b) The gain or loss is due to Council's decision on the matter regarding item 7.2.
- c) My relationship with KW & BM Murphy is that I share a border with them.

I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter.

However, I acknowledge that the remaining councillors must determine, pursuant to section 175E(4) of the Local Government Act 2009:

- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
- (b) If so, whether: -
 - i. I must leave the meeting while this matter is discussed or voted on; or
 - ii. I may participate in the meeting in relation to the matter, including by voting on the matter.

2. I declare that I have conflict of interest in the matter of confidential agenda item 7.3 as defined by section 175D of the Local Government Act 2009 as follows:

- a) My husband Trevor Fegan and I own Marwill Pty Ltd, which stands to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter.
- b) The gain or loss is due to Council's decision on the confidential matter regarding item 7.3.
- c) My relationship with Marwill Pty Ltd is that my husband and I own the business.

I will be dealing with the conflict of interest by leaving the meeting while the matter is discussed and voted on.

4. CONFIRMATION OF MINUTES

Confirmation of Minutes of the Ordinary Meeting of Council held on 28th January 2020.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 28th January 2020 be confirmed.

Resolution No. 184/1920

The Minutes of the Ordinary Meeting of Council held on 28th January 2020 are confirmed, with the amendment to John Kelly's title to be "Acting Community Services Team Leader".

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

Confirmation of Minutes of the Special Meeting of Council held on 7th February 2020.

RECOMMENDATION

That the Minutes of the Special Meeting of Council held on 7th February 2020 be confirmed.

Resolution No. 185/1920

The Minutes of the Special Meeting of Council held on 7th February 2020 are confirmed.

Moved Cr. N Walker

Seconded Cr. S Royes

CARRIED 5/0

4.2 BUSINESS ARISING FROM PREVIOUS MINUTES ▲

Nil

PROCEDURAL MOTION

That Council re-order the meeting to accept section "7. Community Services" and section "8. Corporate Services" before sections 5 and 6 of the Council Agenda.

Resolution No. 186/1920

Council resolves to re-order the meeting to accept section "7. Community Services" and section "8. Corporate Services" before sections 5 and 6 of the Council Agenda.

Moved Cr. J Fegan

Seconded Cr. P Curr

CARRIED 5/0

7. COMMUNITY SERVICES ▲**7.1 Community Services Monthly Report**

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of January 2020.

RECOMMENDATION

That Council receives the Community Services monthly report for January 2020.

Resolution No. 187/1920

Council receives the Community Services monthly report for January 2020.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

Attendance – Cr. B Murphy left the meeting room, having declared a Material Personal Interest in the matter of Agenda Item 7.2 as defined by *Section 175B* of the *Local Government Act 2009*, and left the meeting room at 9:39am taking no part in the meeting or discussion.

Attendance – Executive Assistant, Maggie Rudolph left and re-entered the meeting room at 9:39am.

PROCEDURAL MOTION

Cr. J Fegan declared conflict of interest in item 7.2, due to her property bordering the land in question, but has determined that this personal interest is not of sufficient significance that it will lead her to making a decision that is contrary to the public interest, in accordance with *Section 175D* of the *Local Government Act 2009*.

Resolution No. 188/1920

In accordance with *Section 175E(4)* of the *Local Government Act 2009*, Council resolves that it is fair for Cr. J Fegan to participate in the meeting in relation to the matter, including by voting on the matter.

Moved Cr. S Royes

Seconded Cr. N Walker

CARRIED 3/0

Attendance – Acting Community Services Team Leader, John Kelly entered the meeting room at 9:42am.

7.2 Proposed Application for Permanent Road Closure & Part of Reserve Revocation – K W & B M Murphy

K W & B M Murphy intend to make applications to the Department of Natural Resources, Mines and Energy (DNRME) for the:

- permanent closure of a section of road which is temporarily closed and held by Mr K W Murphy under Road Licence R.L. 234990 - Lot A on AP19916 issued by DNRME
- revocation of part of Pasturage Reserve Lot 57 on SP299144 which is severed by the registration of the road to Hilton Park in 2019 and which is contiguous to Lot 2 on SP229752 owned by W K Murphy, and
- to apply to DNRME to acquire both parcels of land.

RECOMMENDATION

That Council offers no objection to K W & B M Murphy submitting applications to Department Natural Resources, Mines and Energy seeking:

- permanent closure of land temporarily closed under road licence RL 34990 – Lot A on AP19916,
- revocation of a small parcel of Pasturage Reserve Lot 57 SP299144 which is located on the eastern side of the road leading to Hilton Park and contiguous to Lot 2 SP229752, and
- to W K & B M Murphy making application to acquire the land from DNRME,

subject to any closure, reserve revocation and land disposal being considered by DNRME under the Land Act including consultation and the processes for dealing with and disposal of surplus State lands.

Resolution No. 189/1920

That Council offers no objection to K W & B M Murphy submitting applications to Department Natural Resources, Mines and Energy seeking:

- permanent closure of land temporarily closed under road licence RL 34990 – Lot A on AP19916,
 - revocation of a small parcel of Pasturage Reserve Lot 57 SP299144 which is located on the eastern side of the road leading to Hilton Park and contiguous to Lot 2 SP229752, and
 - to W K & B M Murphy making application to acquire the land from DNRME,
- subject to any closure, reserve revocation and land disposal being considered by DNRME under the Land Act including consultation and the processes for dealing with and disposal of surplus State lands.

Moved Cr. P Curr

Seconded Cr. S Royes

CARRIED 4/0

Attendance – Acting Community Services Team Leader, John Kelly left the meeting room at 9:47am.

Attendance – Cr. B Murphy re-entered the meeting room at 9:47am.

Attendance – Cr. J Fegan left the meeting room, having declared a Conflict of Interest in the matter of Agenda Item 7.2 as defined by *Section 175D* of the *Local Government Act 2009*, and left the meeting room at 9:47am taking no part in the meeting or discussion.

PROCEDURAL MOTION

That the meeting be closed to the public in accordance with *Section 275 (1) (e)* of the *Local Government Regulation 2012*.

Resolution No. 190/1920

Council resolves to close the meeting to the public in accordance with *Section 275 (1) (e)* of the *Local Government Regulation 2012*.

Moved Cr. S Royes

Seconded Cr. N Walker

CARRIED 4/0

7.3 CONFIDENTIAL Smart Hub Construction – Request for Tender T1920020**Confidentiality:**

This report is CONFIDENTIAL in accordance with *Section 275 1(e)* of the *Local Government Regulation 2012*, which provides for a local government to resolve that a meeting be closed to the public if its Councillor's consider it necessary to discuss *(e) contracts proposed to be made by it;*

PROCEDURAL MOTION**Resolution No. 191/1920**

Council resolves to re-open the Ordinary Meeting of Council to the public.

Moved Cr. N Walker

Seconded Cr. P Curr

CARRIED 4/0

RECOMMENDATION

That Council award Request for Tender T1920020 – Smart Hub Construction to Strategic Builders Pty Ltd for tendered price of \$673,689.94 excluding GST, on the condition that positive referee checks are obtained.

Resolution No. 192/1920

Council awards Request for Tender T1920020 – Smart Hub Construction to Strategic Builders Pty Ltd for tendered price of \$673,689.94 excluding GST, on the condition that positive referee checks are obtained.

Moved Cr. S Royes

Seconded Cr. N Walker

CARRIED 4/0

Attendance – Director of Corporate and Community Services, Tenneil Cody left and re-entered the meeting room at 10:02am.

Attendance – Cr. J Fegan re-entered the meeting room at 10:02am.

PROCEDURAL MOTION

That Council accept late agenda item 7.4 Meeting with Dirt & Dust Committee.

Resolution No. 193/1920

Council resolves to accept late agenda item 7.4 Meeting with Dirt & Dust Committee.

Moved Cr. P Curr

Seconded Cr. S Royes

CARRIED 5/0

Attendance – Director of Corporate and Community Services, Tenneil Cody left and re-entered the meeting room at 10:03am.

Attendance – Director of Corporate and Community Services, Tenneil Cody left and re-entered the meeting room at 10:08am.

7.4 LATE – Meeting with Dirt & Dust Committee

A meeting was held with the Executive of the Dirt and Dust Committee on Monday 17 February 2020 at which a comprehensive range of matters were discussed including:

1. Drafting of a Memorandum of Understanding for the use of the Julia Creek Community Precinct by the Dirt & Dust Committee for the conduct of the annual Dirt & Dust Festival,
2. Matters for inclusion in the MOU,
3. Possible purchase by Council of lots 18 & 19 on JC55713 owned by D & D Committee,
4. Possible surrender by D & D of Lease dated 01/07/2012 over the whole of the site,
5. Completion of the new building, location for installation of the D & D cold room & constraints on use of the second level of the building, and
6. Matters pertaining to preparation for the 2020 Festival.

It was agreed that a synopsis of the meeting would be provided to the O.M. to be held 20 Feb 2020 and that a second draft would be presented to the Council Briefing on 3 March 2020 prior to further consideration by the D & D Committee on or around 18 March 2020.

RECOMMENDATION

That Council note the report relating to the preparation of a Memorandum of Understanding with the Dirt and Dust Festival Committee and that a further draft will be presented to the next briefing of Council.

Resolution No. 194/1920

Council notes the report relating to the preparation of a Memorandum of Understanding with the Dirt and Dust Festival Committee and that a further draft will be presented to the next briefing of Council.

Moved Cr. J Fegan

Seconded Cr. P Curr

CARRIED 5/0

Attendance – Acting Community Services Team Leader, John Kelly re-entered the meeting room at 10:09am.

Attendance – Acting Community Services Team Leader, John Kelly left the meeting room at 10:12am.

8. CORPORATE SERVICES ▲**8.1 Corporate Services Report**

The Corporate Services Report as of 31st January 2020, which summarizes the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending 31st January 2020.

Resolution No. 195/1920

Council receives the monthly Corporate Services Report for the period ending 31st January 2020

Moved Cr. N Walker

Seconded Cr. P Curr

CARRIED 5/0

8.2 2019-2020 Amended Budget Adoption

In accordance with section 170 (3) and (4) of the Local Government Regulation 2012 (Regs), Council may by resolution, amend the budget for a financial year at any time before the end of the financial year. The budget must continue to comply with section 169 of the Local Government Regulation 2012 in order for the amendment to take effect.

In accordance with the above sections an amended 2019-2020 Budget is presented for Council's consideration.

RECOMMENDATION

That the 2019-2020 Amended Budget; 2019-2020 Operational Plan Version 2 and the Capital Works Program Version 2 be adopted as presented.

Resolution No. 196/1920

Council adopts the 2019-2020 Amended Budget; 2019-2020 Operational Plan Version 2 and the Capital Works Program Version 2 as presented.

Moved Cr. B Murphy

Seconded Cr. J Fegan

CARRIED 5/0

8.3 Acquisition of Land for Overdue Rates of Charges – Assessment Number 50-77 Goldring Street, Julia Creek, Lot 8 on JC55710

In accordance with Section 140 (1) (c) (i) of the Local Government Regulation 2012 Council has the authority to sell the land at 77 Goldring Street, Julia Creek, more particularly described as Lot 8 on JC55710 for overdue rates or charges as some or all of the overdue rates and charges have been overdue for at least three (3) years.

In accordance with Section 148 (a) (i) and (ii) of the Local Government Regulation 2012 Council has the authority to acquire the land at 77 Goldring Street, Julia Creek, more particularly described as Lot 8 on JC55710 for overdue rates or charges as some or all of the overdue rates and charges have been overdue for at least three (3) years.

Through liaising with King & Company Solicitors, they have provided the recommendation and background below to acquire the land for the overdue rates and charges.

RECOMMENDATION

That Council resolve to:

- (a) acquire the land located at 77 Goldring Street, Julia Creek (described as Lot 8 on CP JC55710) for overdue rates and charges pursuant to section 149(1) of the Local Government Regulation 2012; and
- (b) delegate to the Chief Executive Officer its powers to give a Notice of Intention to Acquire the land to all interested parties, and power to take all further steps required under sections 149, 150 and 151 of the Local Government Regulation 2012 to effect the acquisition of the land.

Resolution No. 197/1920

Council resolves to:

- (a) acquire the land located at 77 Goldring Street, Julia Creek (described as Lot 8 on CP JC55710) for overdue rates and charges pursuant to section 149(1) of the Local Government Regulation 2012; and
- (b) delegate to the Chief Executive Officer its powers to give a Notice of Intention to Acquire the land to all interested parties, and power to take all further steps required under sections 149, 150 and 151 of the Local Government Regulation 2012 to effect the acquisition of the land.

Moved Cr. N Walker

Seconded Cr. P Curr

CARRIED 5/0

PROCEDURAL MOTION

That Council re-order the meeting to accept section "9. CEO Reports" sections 5 and 6 of the Council Agenda.

Resolution No. 186/1920

Council resolves to re-order the meeting to accept section "9. CEO Reports" before sections 5 and 6 of the Council Agenda.

Moved Cr. J Fegan

Seconded Cr. N Walker

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER ▲**9.1 CEO Status Report**

Council is presented with a Status Report from the Chief Executive Officer, which provides an overview of ongoing items of Council business.

RECOMMENDATION

That Council receives the CEO's Status Report.

Resolution No. 199/1920

Council receives the CEO's Status Report.

Moved Cr. N Walker

Seconded Cr. S Royes

CARRIED 5/0

Council defers item 9.2 to later on in the meeting.

Attendance – Cr. P Curr left the meeting via telephone at 10:30am.

Attendance – Cr. P Curr re-entered the meeting via telephone at 10:35am.

PROCEDURAL MOTION

That the meeting be closed to the public in accordance with *Section 275 (1) (e) of the Local Government Regulation 2012*.

Resolution No. 200/1920

Council resolves to close the meeting to the public in accordance with *Section 275 (1) (e) of the Local Government Regulation 2012*.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

9.3 CONFIDENTIAL AECOM Project Management**Confidentiality:**

This report is CONFIDENTIAL in accordance with *Section 275 1(e) of the Local Government Regulation 2012*, which provides for a local government to resolve that a meeting be closed to the public if its Councillor's consider it necessary to discuss *(e) contracts proposed to be made by it;*

Attendance – Director of Corporate and Community Services, Tenneil Cody left the meeting room at 11:08am.

Attendance – Director of Corporate and Community Services, Tenneil Cody re-entered the meeting room at 11:09am.

9.4 CONFIDENTIAL 2019 DRFA – Sealed Roads**Confidentiality:**

This report is CONFIDENTIAL in accordance with *Section 275 1(e) of the Local Government Regulation 2012*, which provides for a local government to resolve that a meeting be closed to the public if its Councillor's consider it necessary to discuss *(e) contracts proposed to be made by it;*

PROCEDURAL MOTION**Resolution No. 201/1920**

Council resolves to re-open the Ordinary Meeting of Council to the public.

Moved Cr. P Curr

Seconded Cr. S Royes

CARRIED 5/0

RECOMMENDATION

That Council;

- a) Acknowledge its current commitment of \$1.2m to 2019 REPA works to AECOM under the Local Buy contract 254-1215
- b) Acknowledge that AECOM have completed submissions for all of the 2019 REPA activities including the tender preparation for the Seals program which is a separate report to this agenda
- c) Support the decision not to utilize AECOM for any further project management or delivery of the 2019 REPA or betterment program that have been approved after December 2019
- d) Acknowledge that Council will project manage the remaining delivery of these works and that AECOM will deliver the existing 2019 works already approved in 2019.

Resolution No. 202/1920

That Council;

a) receive and note the report

b) have the CEO, the Director of Corporate Services, the Deputy Mayor and the Roads Portfolio Councillor - P Curr meet with AECOM to negotiate future delivery of 2019 works.

Moved Cr. P Curr

Seconded Cr. S Royes

CARRIED 5/0

RECOMMENDATION

That Council resolve to award the tender to Koppens Developments Pty Ltd for the tendered price of \$5,206,942.90 excl GST.

Resolution No. 203/1920

That Council resolve to award the tender to Koppens Developments Pty Ltd for the tendered price of \$5,206,942.90 excl GST.

Moved Cr. N Walker

Seconded Cr. S Royes

CARRIED 5/0

Attendance – Executive Assistant, Maggie Rudolph left the meeting room at 11:26am.

Attendance – Executive Assistant, Maggie Rudolph re-entered the meeting room at 11:27am.

Council returns to order of the Agenda.

5. ENGINEERING SERVICES ▲

5.1 Engineering Works Report

Council is presented with the Engineering Works Report, which outlines the general activities, revenue and expenditure for the department for the period of December 2019.

RECOMMENDATION

That Council receives the January 2019 Engineering Works Report.

Resolution No. 204/1920

Council receives the January 2019 Engineering Works Report.

Moved Cr. N Walker

Seconded Cr. P Curr

CARRIED 5/0

Attendance – Environmental and Regulatory Services Team Leader, Megan Pellow entered the meeting room at 11:31am.

6. ENVIRONMENTAL AND REGULATORY SERVICES ▲

6.1 Environmental and Regulatory Services Report

Council is presented with the monthly Environmental and Regulatory Services Report, which outlines the general activities, revenue and expenditure for the department for the period of December 2019.

RECOMMENDATION

That Council receives the January 2019 Environmental and Regulatory Services Report.

Resolution No. 205/1920

Council receives the January 2019 Environmental and Regulatory Services Report.

Moved Cr. N Walker

Seconded Cr. S Royes

CARRIED 5/0

6.2 Material Change of Use – Julia Creek STP

SLR Consulting Pty Ltd on behalf of McKinlay Shire Council has made an application for a Code Assessable Development Approval for a Material Change of Use for a Utility Installation (sewage treatment plant) and Material Change of Use for Environmentally Relevant Activities (ERA). The development permit is for the existing STP infrastructure that is located on Lot 37 on EN116 and extends to Lot 6 on SP229811 and Lot 57 SP299144. A copy of the planning assessment is attached to this report.

RECOMMENDATION

That Council advise SLR Consulting Pty Ltd on behalf of the McKinlay Shire Council that the application for a Development Permit for a Code Assessable Material Change of Use for Utility Installation (sewage treatment

plant) and Material Change of Use for Environmentally Relevant Activities (ERA) is approved subject to the conditions within the submission.

Resolution No. 206/1920

Council advise SLR Consulting Pty Ltd on behalf of the McKinlay Shire Council that the application for a Development Permit for a Code Assessable Material Change of Use for Utility Installation (sewage treatment plant) and Material Change of Use for Environmentally Relevant Activities (ERA) on Lot 6 on SP229811, Lot 37 on EN116 and Lot 57 SP299144, is approved subject to the conditions within the submission.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

6.3 Julia Creek STP Control Issues

Council currently has a long-term program for the introduction of a Clear Scada telemetry network across its critical infrastructure network. The STP project and other satellite project have been addressing the issues around information transfer and recording.

The Scada program is currently designed to be introduced over a 5 year period at a rate of \$25,000 to 50,000 per year and would have reached maturity once the control network of the network was fully remote.

Additional information is held within the Background section of this report.

RECOMMENDATION

That Council resolve to reassess the levels and timeframe involved in the installation of a Clear Scada System and its additional network requirement to obtain; external controls, recording, reporting and redundancies.

Resolution No. 207/1920

Council resolves to receive and note the report.

Moved Cr. J Fegan

Seconded Cr. N Walker

CARRIED 5/0

Attendance – Acting Community Services Team Leader re-entered the meeting room at 11:53am.

Attendance – Acting Community Services Team Leader left the meeting room at 11:54am.

Attendance – Director of Corporate and Community Services, Tenneil Cody left the meeting room 11:54am.

6.4 Biosecurity Plan Adoption

It is a requirement under the Biosecurity Act 2014 for Local Government to have a biosecurity plan for the management of invasive biosecurity matter within its Local Government Area. A final Biosecurity Plan has been developed along with McKinlay Shire Council Invasive Pest Animals Incentive Program, McKinlay Shire Council Invasive Pest Plants Incentive Programs for Councils' consideration and adoption.

RECOMMENDATION

That Council adopt the Biosecurity Plan 2019 and associated McKinlay Shire Council Invasive Pest Animals Incentive Program, McKinlay Shire Council Invasive Pest Plants Incentive Program.

Resolution No. 208/1920

Council adopts the Biosecurity Plan 2019 and associated McKinlay Shire Council Invasive Pest Animals Incentive Program, McKinlay Shire Council Invasive Pest Plants Incentive Program.

Moved Cr. N Walker

Seconded Cr. J Fegan

CARRIED 5/0

Attendance – Cr. S Royes left the meeting room, having declared a Material Personal Interest in the matter of Agenda Item 6.5 as defined by *Section 175B* of the *Local Government Act 2009*, and left the meeting room at 11:56am taking no part in the meeting or discussion.

PROCEDURAL MOTION

That the meeting be closed to the public in accordance with *Section 275 (1) (e)* of the *Local Government Regulation 2012*.

Resolution No. 209/1920

Council resolves to close the meeting to the public in accordance with *Section 275 (1) (e)* of the *Local Government Regulation 2012*.

Moved Cr. J Fegan

Seconded Cr. P Curr

CARRIED 4/0

Attendance – Director of Corporate and Community Services, Tenneil Cody left the meeting room at 12:03pm.

6.5 Trustee Leases

Confidentiality:

This report is CONFIDENTIAL in accordance with *Section 275 1(e) of the Local Government Regulation 2012*, which provides for a local government to resolve that a meeting be closed to the public if its Councillor's consider it necessary to discuss *(e) contracts proposed to be made by it;*

PROCEDURAL MOTION

Resolution No. 210/1920

Council resolves to re-open the Ordinary Meeting of Council to the public.

Moved Cr. J Fegan

Seconded Cr. P Curr

CARRIED 4/0

RECOMMENDATION

That Council;

- a) not accept any of the tenders,
- b) re-commence the tender process after the CEO obtains legal advice on the tender evaluation criteria and after Council has reviewed the proposed tender document before it is released for tender,
- c) pursuant to *Local Government Regulation s236 (1) (c) (iii)*, extend the trustee permits of the McKinlay Shire paddocks under the existing conditions for a period of four months from 1 March 2020 until 30 June 2020 by using the exception contained in this section of the regulation for not having to tender or auction the non-current asset.

Resolution No. 211/1920

That Council;

- a) not accept any of the tenders,
- b) re-commence the tender process after the CEO obtains legal advice on the tender evaluation criteria, and after Council has reviewed the proposed tender document before it is released for tender,
- c) pursuant to Local Government Regulation s236 (1) (c) (iii), extend the trustee permits of the McKinlay Shire paddocks under the existing conditions for a period of four months from 1 March 2020 until 30 June 2020 by using the exception contained in this section of the regulation for not having to tender or auction the non-current asset.

Moved Cr. N Walker

Seconded Cr. P Curr

CARRIED 4/0

Attendance – Environmental and Regulatory Services Team Leader, Megan Pellow left the meeting room at 12:50pm.

Attendance – Cr. N Walker left the meeting room at 12:50pm.

Attendance – Cr. P Curr left the meeting room at 12:51pm.

Attendance – Cr. N Walker re-entered the meeting room at 12:51pm.

Attendance – Cr. S Royes re-entered the meeting room at 12:54pm.

Council returns to item 9.2 of the Agenda.

PROCEDURAL MOTION

That the meeting be closed to the public in accordance with *Section 275 (1) (h) of the Local Government Regulation 2012*.

Resolution No. 212/1920

Council resolves to close the meeting to the public in accordance with *Section 275 (1) (h) of the Local Government Regulation 2012*.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 4/0

9.2 CONFIDENTIAL Lot 53 SP107207, Water License No. 403971 Railway Bore**Confidentiality:**

This report is CONFIDENTIAL in accordance with Section 275 1(h) of the Local Government Regulation 2012, which provides for a local government to resolve that a meeting be closed to the public if its Councillor's consider it necessary to discuss (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Attendance – Cr. S Royes left the meeting room at 1:19pm.

Attendance – Cr. S Royes re-entered the meeting room at 1:21pm.

PROCEDURAL MOTION**Resolution No. 213/1920**

Council resolves to re-open the Ordinary Meeting of Council to the public.

Moved Cr. S Royes

Seconded Cr. J Fegan

CARRIED 4/0

RECOMMENDATION

That Council receive and note the report.

Resolution No. 214/1920

Council receives and notes the report, and request the CEO to seek further information.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 4/0

10. WORKPLACE HEALTH AND SAFETY ▲**10.1 Workplace Health and Safety Monthly Report**

Council is presented with the monthly Workplace Health and Safety report, which provides an overview of the operations for the month of December 2019.

Attendance – Cr. B Murphy left the meeting room at 1:36pm

Attendance – Cr. B Murphy re-entered the meeting room at 1:39pm.

Attendance – Acting Community Services Team Leader, John Kelly left the meeting room at 2:02pm

Attendance – Acting Community Services Team Leader, John Kelly re-entered the meeting room at 2:04pm

11. MEMBERS BUSINESS ▲

Cr. N Walker	<ul style="list-style-type: none"> - MITEZ in Cloncurry - Copperstring 2.0 - Update on the project at Combo Waterhole Overshot
Cr. J Fegan	<ul style="list-style-type: none"> - Can Council formally write to QLD Health regarding an agreement for access to the Morgue Key? - Asks about the trees for McKinlay garden beds - Are Council's generators accounted for? - Get spare coldroom to McIntyre Park? - Suggestions for Newsletter
Cr. S Royes	<ul style="list-style-type: none"> - Can Council discuss when things are graded at McIntyre Park, requests other updates for McIntyre Park - Asks about the fences around council houses
Cr. B Murphy	<ul style="list-style-type: none"> - Raises: can Council, through operations, ensure that all policies around children and buses have been reviewed? - National Tourism Awards 6th March

- Thank you for PM
- ROSI (Roads of Strategic Importance) update regarding future roads
- NWQROC/RRG – State election platform
- Updates on Belcarra 3
- Telstra update regarding more ports for shire
- Request to change Council Meeting from 17 March to 18 March

12. CLOSURE OF MEETING



The Chair of the meeting Mayor Belinda Murphy declared the meeting closed at 2:15pm.

UNCONFIRMED

4.2 BUSINESS ARISING OUT OF MINUTES FROM PREVIOUS MEETING



5.0 ENGINEERING SERVICES



Ordinary Meeting of Council Wednesday, 18th March 2020

5.1 Subject: Engineering Services Monthly Report February 2020
Attachments: Nil
Author: Director Engineering and Environmental & Regulatory Services
Date: 10th March 2020

Executive Summary:

This report outlines the general activities for the Engineering Department for February 2020.

Recommendation:

That Council receives the Engineering Services monthly report for February 2020.

Background:

This report outlines the general activities of the department for the month of February 2020 and also provides an update on the current activities of the department.

RMPC

	Actual	Budget
1610 RMPC Works	\$986,332	\$1,420,878

- Pot hole patching and resealing on all RMPC roads.

Cannington Road

	Actual	Budget
1630 Cannington Road Works	\$96,882	\$580,000

- Cleaning of silt and rock protection in floodways.
- Inspections and pothole patching.

Roads Maintenance

	Actual	Budget
1100 Repairs & Maintenance Shire Roads	\$458,684	\$700,000

- Pothole patching on sealed roads.
- Replacement of guide posts and signs.



Ordinary Meeting of Council Wednesday, 18th March 2020

- Cleaning of silt of various floodways.
- Maintenance grade of Punchbowl Rd will commence 12/03.

Water and Sewerage

	Actual	Budget
1800 Operational Costs – Julia Creek Water	\$99,794	\$190,000

- McIntyre Park: Vac line for hose tap near racecourse bar area
- Wash-down bay: clean out sump pump pits, both pits full of silt, re-adjust float on main pump to prevent dry running
- Bath-houses: Excavate cold and hot water lines for bush kitchen.
- Airport house: Fix leaking shower due to old trap on the shower drain
- Pool: Checked main pump line for main pool, wafer check valve is due for replacement soon. Check Chlorine levels and clarity
- Private works: Ellen sills, replace main line under house with copper.
- Civic centre: Install new Hot/Cold water unit in the board room
- Caravan Park: Install posts around sewage pump station to prevent vehicles from driving on top
- Manhole Lids: Replace sewer manhole lid and ring on the access road in the Kev Bannah oval

	Actual	Budget
1810 Operational Costs – McKinlay Water	\$10,873	\$15,000

- McKinlay Depot: Vac small trench for Power and Phone line
- McKinlay Wash-down Bay: Vac down pit and install pump
- McKinlay Water Facility: Vac line for extra switch cable for a second float switch

	Actual	Budget
1820 Operational Costs – Kynuna Water	\$24,158	\$35,000

	Actual	Budget
1830 Operational costs – Nelia Water	\$3,888	\$8,000

	Actual	Budget



Ordinary Meeting of Council Wednesday, 18th March 2020

1900	Operational Costs – Julia Creek Sewerage	\$103,641	\$170,000
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- Daily monitoring of Sewerage Treatment Plant
- Reseeded plant to speed up bug growth
- Replace overflow tank pump, broken key shaft on original pump

Workshop

		Actual	Budget
1510	Repairs and Maintenance - Plant & Vehicles	\$804,661	\$1,245,000

- Ongoing repair, maintenance and servicing as required

Parks and Gardens

		Actual	Budget
2700	Parks & Gardens and Amenities – Operations	\$524,751	\$685,000

Airport

		Actual	Budget
1300	Airport Operational Costs	\$102,394	\$154,000

- Sides of runway was slashed during the month however grass has now grown back due to the rain
- Surveyors were on site at the end of February conducting a full survey of the runway and runway strip. A NOTAM was issued for the closure of the airport with the exception of Regional Express and RFDS



Ordinary Meeting of Council Wednesday, 18th March 2020

Projects

Sewerage Treatment Plant – Stage 2

The project is still under commissioning conditions and a number of design issues involving the chemical/ disinfection unit exposing the electrical controls and PLC to a corrosive vapor.

As noted in the water and wastewater section of this report the PLC controller has been damaged and a replacement unit was installed programming issues have delayed the plants return to service.

A discussion with Xylem on the isolation of the CL unit within the container by enclosing it in sealed service cupboard vented to the external atmosphere with a purge to atmosphere before the CL injection to the storage tank. The cost and responsibility for any rectification work or this proposal is yet to be confirmed but we believe that this is a design issue is at the contractors expense. The outcome of this discussion is that all rectification works is to be at Xylems expense.

Bath House Landscaping

The Contractor has completed the framing and cladding of the bathhouses and the civils, the plumber had completed, a milestone meeting was held and after a couple of minor issues were fixed (PC) practical Completion was agreed too. The contract has moved in to the D&L period.

Bush Kitchen

The Council has undertaken some works around the container installing the retaining wall and re-profiling the area in front of the serveries so the ground was level with the base of the kitchen and sloped away at less than 1;14 and was durable for large volume foot traffic and easy to keep clean.

The grave surfaces in these area's has been removed, and the installation of turf has been undertaken at the request of Council. The additional landscaping and irrigation around the Bush Kitchen has been completed,

The container supplier has not been forthcoming with addressing the power issues and the reduction of the sizes bench's that is unsuitable for the Bain Maries. We have looked into installing S/steel extension to where the units sit and converting the kitchen to three phase; the supplier had job loted the construction out and no drawings on the installation have been forthcoming, electrician to be engaged to complete the works.

Plumbing services has been installed and completed.



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D&D Shed

The disabled entry ramp has been completed; additional concrete area for the cold room to be undertaken, quotation for additional floor coverings within the main storage area has been supplied to the corporate as requested in the last DnD meeting.

Kynuna Water

The new telemetry has been installed and has been added to the HMI in the office. Remote connection issues has be a problem theses should have been fixed but delays in obtaining over seas components have extended the timeframe for completion.

Kynuna Park

The shade structure is awaiting completion.

Water Tower

Contract documents were under construction, a Safety method site meeting was held for the constructability of the specifications within the documents.

Water Bore Replacement JC

Contract documents are under construction.

Consultation: (internal/External)

Finance Manager, Works Staff

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:

110648



6.0 ENVIRONMENTAL & REGULATORY SERVICES



Ordinary Meeting of Council Wednesday, 18th March 2020

6.1 Subject: Environmental and Regulatory Services Report – February 2020
Attachments: Nil
Author: Environmental & Regulatory Services Team Leader
Date: 6th March 2020

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period February 2020.

Recommendation:

That Council receives the February 2020 Environmental and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of February 2020.

Detailed below are the general matters of interest that relate to the day to day activities of the department throughout the month.

Consultation: (internal/External)

Environmental & Regulatory Services Team Leader, Local Laws Officer, Asset Maintenance Officer, Water and Sewerage Officer, Ranger and Finance Officer.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:

110631



1 – Refuse Collection and Disposal

1.1 - Budget

		Actual	Budget
ENVIRO1.1	3100 - Refuse Collection Revenue	\$87,775	\$82,376

		Actual	Budget
ENVIRO1.2	3100 - Kerbside Rubbish Collection	\$48,341	\$42,000

		Actual	Budget
ENVIRO1.3	3110 - Refuse Disposal Revenue	\$44,003	\$41,678

		Actual	Budget
ENVIRO1.4	3110 - Refuse Disposal Operational Costs	\$71,118	\$105,000

1.2 - Report

Julia Creek Waste Facility

The facility continued to be pushed up during the month.

The access grid was cleaned out for water to run away from site.

2 – Environmental Health Services

2.1 – Budget

		Actual	Budget
ENVIRO2.1	3000 - Environmental Licence Fees (Revenue)	\$1,515	\$1,600

		Actual	Budget
ENVIRO2.2	3000 - Environmental Health Services	\$88,723	\$150,000

2.2 – Report

Water and Sewage Monitoring

Water sampling is carried out in accordance with our Drinking Water Quality Management Plan (DWQMP) across our four (4) water supplies. Key matters of concern under the DWQMP are the presence of *Escherichia coli* or e-coli in the water. The presence of e-coli has potential health impacts.

Sampling undertaken in February did not show any signs of E.coli in all four townships.

Sewerage sampling continues on a 3 monthly basis on the Julia Creek Sewerage Treatment Plant in accordance with the requirements of the licence issued by the Department of Environment and Science (DES).



Fogging

The Local Laws Officer undertook fogging along all town streets in early mornings and at night during the month.

Vector Control

Local Laws Officer sprayed spiders and ants around various Council Facilities during the month.

Food Recalls

Two (2) Food Recalls were received during the month with no impact to local food businesses.

3 – Local Law Administration

3.1 – Budget

		Actual	Budget
ENVIRO3.1	3210 - Animal Registration Fees	\$4,319	\$4,500
ENVIRO3.2	3210 - Fines & Penalties – Animal Control	\$1,175	\$1,300
ENVIRO3.3	3210 - Animal Boarding	\$2,753	\$3,000
ENVIRO3.4	3210 - Local Law Administration	\$77,302	\$100,000

3.2 - Report

General information of activities for Local Law/Animal Control matters is outlined the table below.

Table 1 - Local Law & Animal Control Summary

Activity	Number/Details
Impoundings and infringement notices	Nil
Euthanized/Destroyed/Rehomed	Nil
Verbal/Written/Official warning	One (1) letter regarding animal fine
Complaints	Nil
Dog Boarding	Nil
Removal of Dead Animals	Nil
Trapping Locations & Results	Nil

4 – Noxious Weeds and Pest Control

4.1 – Budget

		Actual	Budget
ENVIRO4.1	3220 - Pest Plant & Animal Control Funding	\$0	\$0



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		Actual	Budget
ENVIRO4.2	3220 - Truck Washdown Bay Revenue	\$15,205	\$20,000

		Actual	Budget
ENVIRO4.3	3220 - Dingo Baits (Revenue)	\$1,178	\$1,200

		Actual	Budget
ENVIRO4.4	3220 - Feral Pig Baits (Revenue)	\$0	\$0

		Actual	Budget
ENVIRO4.5	3220 - Pest Animal Rural Land Owners Fees	\$43,212	\$43,244

		Actual	Budget
ENVIRO4.5	3220 - Pest Plant Control Program	\$35,853	\$195,000

		Actual	Budget
ENVIRO4.6	3230 - Pest Animal Control Program	\$36,003	\$77,000

4.2 – Report

Pest Plant

Prickly acacia was treated around waters on the Southern Stock Route Waters. Drains were sprayed during the month.

Washdown Bay

A temporary modem was installed to get the facility operational for the time being. A new modem has been ordered and is due to be installed by the middle of March. The grass around the facility was poisoned during the month.

Feral Animal Control

There were no dingo scalps presented in February. There were no Factory Baits issued in February.

5 – Livestock Operations

5.1 – Budget

		Actual	Budget
ENVIRO5.1	3235 - Livestock Weighing Revenue	\$51,838	\$56,000

		Actual	Budget
ENVIRO5.2	3235 - Livestock Cattle Train Loading Revenue	\$29,184	\$20,000



		Actual	Budget
ENVIRO5.3	3235 - Livestock Operational Costs	\$54,335	\$72,000

5.2 - Report

Julia Creek Livestock Facility

There was 125 head of cattle weighed at the facility during February.

Capital Works – Livestock Facility

- Installed 3 man gates with 2 more to be completed

Livestock Weighing Month and Year Totals

MONTH	2014	2015	2016	2017	2018	2019	2020
JANUARY	359	0	0	0	183	0	1401
FEBRUARY	1322	1872	525	467	3241	0	125
MARCH	617	3446	1497	1333	388	0	
APRIL	406	5315	951	2487	2217	1034	
MAY	1891	8107	615	2062	3065	1768	
JUNE	2,109	3,442	1456	1522	742	894	
JULY	0	2,170	2809	2003	1143	1569	
AUGUST	374	1183	2582	2311	6291	3023	
SEPTEMBER	3274	488	2665	1478	765	1280	
OCTOBER	790	1252	4613	1127	4708	5492	
NOVEMBER	508	36	1011	2673	4788	3534	
DECEMBER	240	0	234	340		2776	
TOTAL FOR YEAR	11,890	27,311	18,958	17,803	27,531	21,370	1,526

Livestock Operations (Cattle Loading)

Cattle loading has not commenced for 2020.

Peter Golledge is currently undertaking contractor training for his role as

Livestock Loading Month and Year Totals

MONTH	2014	2015	2016	2017	2018	2019	2020
JANUARY	0	0	0	0	0	0	0
FEBRUARY	680	0	0	132	0	0	0
MARCH	851	0	572	920	0	0	
APRIL	1811	7653	1737	580	0	0	



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MAY	7414	7204	2933	6126	603	3199	
JUNE	5912	6605	3486	2658	674	3322	
JULY	5246	6998	3565	3654	2084	4564	
AUGUST	6843	3936	4963	2898	674	1654	
SEPTEMBER	4508	315	2233	1804	2454	2098	
OCTOBER	3122	0	1070	0	3424	1328	
NOVEMBER	3439	0	1641	0	1458	1668	
DECEMBER	0	0	144	0	0	TBA	
TOTAL FOR YEAR	38826	32711	22344	18772	11371	17833	

6 – Stock Routes and Reserves

6.1 – Budget

		Actual	Budget
ENVIRO6.3	3300 - Stock Route – Permit/Water Fees	\$9,615	\$10,000
ENVIRO6.2	3300 - Stock Route Recoverable Works (Revenue)	\$5,924	\$48,000
ENVIRO6.4	3300 - Trustee Lease Fees	\$4,788	\$70,700
ENVIRO6.5	3300 - Reserves Agistment Fees	\$10,074	\$15,000
ENVIRO6.6	3300 - Precept Expenses	\$0	\$18,100
ENVIRO6.7	3300 - Stock Route Maintenance	\$82,939	\$158,000
ENVIRO6.8	3300 - Reserves Expenses	\$37,730	\$31,500

6.2 - Report

Stock Routes

Replaced drop cable on Hampden Bore.



Reserves

DPI Paddock Water Upgrade – Pipeline installed with tank full.

6.3 - Cemeteries

6.3.1 – Budget

		Actual	Budget
ENVIRO6.9	3400 - Cemeteries	\$7,217	\$16,000

6.3.2 - Report

There was one (1) funeral during the month.

7 – Work Program (Workcamp)

7.1 - Budget

		Actual	Budget
ENVIRO7.1	3600 - Work Program	\$33,528	\$32,000

7.2 - Report

The Work Camp program has been busy with a number of community based programs as detailed in the table below.

Work Program Activities

Activity	Details
Mowing of various NFP yards in Julia Creek	Mowing conducted frequently
Mowing of all local churches	Mowing conducted frequently
Mowing/Whipper snipping around Airport Area	Mowing conducted when required
Whipper snipping and various maintenance of McIntyre Park Area including painting of various equipment and cleaning areas	Works conducted when required
Mowing/Whipper Snipping around Sale Yards	Mowing conducted when required
Mowing of hill at Dirt and Dust Central	Mowing conducted when required
Lawn and Gardening Maintenance at the Julia Creek State School	Mowing conducted when required
Julia Creek Waste Management and Recycling Facility – Picking up Rubbish	Ongoing, however Local Laws Officer is undertaking this more regularly now.



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Mowing around Kynuna Rodeo Grounds	Mowing conducted when required
Kynuna, McKinlay and Nelia Waste Facilities – Cleaning of Facility	Ongoing
Various works at all Cemeteries	Ongoing
Assistance with various works around the Livestock Facility	Ongoing
Picking up rubbish around entry to Julia Creek	Ongoing
Providing assistance to the Local Laws Officer with poisoning on various areas around Julia Creek	Ongoing

8 – Housing, FRB and Community Centre

8.1 – Budget

		Actual	Budget
ENVIRO9.1	3810 - Council Property / Staff Housing Program Rev	\$69,383	\$95,000

		Actual	Budget
ENVIRO9.3	3810 - Council Property / Staff Housing Program Exp	\$132,855	\$150,000

8.2 - Report

Council Property / Staff Housing

Council Property / Staff Housing activities for the month are detailed in Table below.

Activity	Number
Properties Available for use	4 Amberley Drive Unit A, 4 Shaw Street Unit B, 4 Shaw Street 5 Coyne Street
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	General Maintenance performed when required.

Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table Below:



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Activity	Number
Properties Available	3
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	General Maintenance performed when required.

Fr Bill Bussutin Community Centre

Budget

	Actual	Budget
ENVIRO10.4 3820 - Community Centre Hire Fees	\$8,045	\$7,500

	Actual	Budget
ENVIRO10.4 3820 - FRB Centre RENT	\$21,703	\$31,000

	Actual	Budget
ENVIRO10.5 3820 - FRB Units & Community Ctre Operational Costs	\$47,943	\$63,000

Report

Seniors Living Units

Seniors Living Unit activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Two (2) - Unit 3 & Unit 7
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes	General Maintenance performed when required.

9 – Land and Building Development

9.1 – Budget

	Actual	Budget
ENVIRO11.1 3900 - Revenue	\$105	\$2,500



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		Actual	Budget
ENVIRO11.2	3900 - Town Planning Program	\$40,063	\$91,000

9.2 - Report

Regulatory Services, Land and Building Development

Two (2) Building Works Applications were lodged during the month.

10 – Local Disaster Management

10.1 – Budget

		Actual	Budget
ENVIRO12.1	2760 - SES Grants	\$20,568	\$80,368

		Actual	Budget
ENVIRO12.2	2760 - Natural Disaster Grants	\$6,102	\$6,780

		Actual	Budget
ENVIRO12.3	2760 - Disaster Management Operational Costs	\$124,075	\$271,000

10.2 - Report

Disaster Management

No incidents activated the LDMG during the month of February.



7.0 COMMUNITY SERVICES



7.1 Subject: Community Services Monthly Report
Attachments: Nil
Author: Community Services Team Leader
Date: 3rd March 2020

Executive Summary:

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: **February 2020**.

Recommendation:

That Council receives the Community Services monthly report for February 2020

The following report highlights the data for each of the Functional Areas of the Community Services Department.

Grants & Funding

This section aims to provide Council with an update regarding the current grant submissions and applications.

Far North Queensland Monsoon Trough Flexible Funding Grants

Council has been successful in obtaining funding through this program to complete three separate projects. These projects include Interchangeable Lighting at the Julia Creek Water Tower, Disaster Preparedness Enhancement (Aviation Fuel Pod), and, Monsoon Trough Memories Videos. Council is in the process of working through procurement processes and the projects are required to be completed by September 30 2020.

Hickman St Pump Station Refurbishment

Council is in the process of finalizing an application through the Drought Communities program to complete a refurbishment of the current Hickman St Pump Station. The funding amount Council is applying for is close to \$1 million and will provide Council with security, future-proofing and easier operation of the waste water network. The application is approaching completion and should be submitted by COB Friday March 13.

Smart Hub Project

Council has awarded the tender for the construction of the Smart Hub Project to Strategic Builders. Council is working in conjunction with Peak Services to finalise the contract, procurement requirements and project schedule. Construction is anticipated to commence once these details have been confirmed.

Child Care Centre

Council has conducted a meeting with a company responsible for co-ordinating the design phase of the feasibility study for the planned new child care facility.



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Community Development Officer

There have been a number of community oriented events and workshops within the Shire since the full time position of Community Development Officer was appointed in October 2019. This position is jointly funded by the Australian Government and Queensland Government to alleviate distress and accelerate the recovery of the community impacted by the North and Far North Queensland Monsoon Trough. Below is an overview of the activities conducted since October

October:

Redland Park on Station Field Day was hosted by Southern Gulf NRM. This event saw producers from all across the district attend with new products and services being offered and displayed.

November:

The Small Business Workshops arrived in Julia Creek to provide mentoring and coaching for local businesses. This opportunity was well received by local business and feedback was positive.

Southern Gulf NRM held a Land Restoration Workshop, where service providers were invited to present information regarding their roles and connect with the producers. This event was also in conjunction with the North vs South cricket match. Again great numbers attended the match with South Side taking the win.

North West Primary Health Network hosted the North West Flood Recovery Summit in Cloncurry, where both the CDO and 2 councillors attended. The summit was based around the mental health of those affected by the monsoon trough. NWRH also provided information as to how community members are coping following the event. This

For the first time since being appointed, all CDO's from the various LGA's were able to undertake a meeting face to face. This was a great opportunity to meet and brainstorm activities and events for our areas.

December:

NWQROC Get Ready Qld campaign came to town to interview small business, emergency services and local community members. Gaining their information as to what to remember for the upcoming wet season for not only the locals but targeting the traveling community was a very informative montage.

Southern Gulf NRM held a mapping course in Julia Creek for the producers to better understand the growth of pest/weed, map and plan fencing and identify natural waterways.

January:

As a result of the Back On Track Roadshow for small business, a Small Business Advisory Group has been established. This group meets bi-monthly to discuss strategies moving forward and what options and opportunities are best suited for the small businesses in the North West.

February:

QCOSS (The Queensland Council of Social Service) partnering with the Department of Communities, Disability Services and Seniors to support the development of Local Action Plans for each of the 10 Local Government Areas in the North West Minerals Province (NWMP) region. A meeting was held to gather information with council staff and members of the public in regards to what they feel is important to the community and what they



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feel is needed for the community to build a local action plan for McKinlay. *'It is really clear to me that McKinlay is a thriving shire – blessed with talented leadership and a strong community spirit'*, mentioned the facilitator of the project.

The purpose of the initiative is to support the community to plan and prepare for the impacts of economic changes and challenges facing the region. These are “community’ focused plans focused on:

- Liveability – (initiatives which make the region more liveable
- Workforce Engagement and Development, and
- Community Capacity - Leadership and Mentoring Programs

The plan will be a useful platform to highlight and provide support with future funding submissions to State and Federal Government Departments.

Outback Futures has expanded their services offered to the McKinlay region. Originally this was a service primary offered to the School of the Air students and families. Now with external funding partners, Outback Futures has committed to long term change in mental health and wellbeing outcomes for outback children, families and communities. They will be offering regular face-to-face clinics, remote telehealth services and provide on-the-ground responsive, critical incident support for individuals and communities. This is a free service for clients. Outback Futures will be working closely with the schools and early childcare centre to deliver their services. But with their whole of community approach means the services are offered to children, youth, adults, couples, families and communities with not requiring a referral.



Julia Creek Caravan Park

Council has welcomed the addition of new Caravan Park Managers, Jason Fechner and Cathy Tratt who officially commenced their role on Thursday February 27. Jason and Cathy arrived on February 21st and had time to work closely with Caretaker Managers Emily & Ivo to get themselves familiarized with the facility in terms of duties, procedures, daily tasks, park lay out and the like before they departed. Council welcomes Jason and Cathy and are looking forward to working closely with them to create another great tourist season at the facility. The addition of the two new Artesian Bath Houses are now completed which adds another unique opportunity to provide visitors with a great experience in our Shire. The Bath Houses project has achieved Practical Completion and Council will be working through completing the final milestone report and project acquittal in March.

The RMS booking system shows total visitors for February amounted to 159 Adults and 4 children which equalled a gross total of \$18,406 for the month of February compared to \$16,268.95 in January. Please find below other visitor statistics obtained through the RMS system.

JC Caravan Park Revenues February 2020

Type of service	FEBRUARY revenues (incl GST)	Total
Donga Units		\$143
Powered Sites		\$203.25
Cabins		\$14,870
Storage		\$402.25
Unpowered Sites		\$240
Sub Total		\$15,858.50
Artesian Baths incl. salts		\$90
McIntyre Park		\$0
Cheese Platters		\$0
Laundry		\$210
Long Term Stay		\$2,247.50
Calculated Total		\$18,406

JC Caravan Park Guest by Region February 2020

Region	Adults	Children
No region supplied	62	4
VIC	3	
NT	2	
QLD	32	
NSW/ACT	8	
WA	2	
TAS	2	
Total Guests	111	4



Ordinary Meeting of Council Wednesday, 18th March 2020

JC Caravan Park Guest by Country February 2020

Country	Adults	Children
No country supplied	39	
Australia	111	4
Austria	2	
Germany	3	
Netherlands	2	
United Kingdom	2	
Total Guests	159	4

JC Caravan Park Occupancy By Category

Type of Service	% Occupancy for February
Donga Unit	55.77%
Cabin – 4 berth	81.40%
Cabin – 6 berth	56.90%
Unpowered site	1.03%
Powered site	5.80%
Long Term	49.43%



Library & Funeral Services

Council is facing with issues with the hearse and John Kelly in his time as Acting Community Services Team Leader had began the process of investigating the purchase of a secondhand vehicle.

Friday afternoon Library Activities with students from JCSS have been extremely popular this year to date and the group has decided to prepare a time capsule. The group will continually work on this project throughout the year and will allow students an individual choice of input plus a collective message to their future selves. More information regarding the progress of the project will follow.

The Library has received its “Birdie” hand puppet to be used in conjunction with the “Birdie” books which were donated and distributed by Children’s Health, Queensland Hospital and Health Service. A set is also available to be delivered to McKinlay.

In other matters, the Library like the rest of town is facing ongoing issues with the bug infestation which causing some minor issues with printers at the facility. Preventative measures have now been taken to try and alleviate this problem. The Library has also hosted two lots of exams this month.

Our Library has been successful in receiving funding from two separate programs to provide new and exciting services to the community. The ‘Tech Savvy Seniors Program’ will allow Council to work closely with the senior population to allow them to embrace technology and improve their confidence and skills using digital products (computers, smart phones, tablets and the like). The ‘First 5 Forever’ project will enable Council to support stronger language and early literacy environments for children aged 0-5 and assist families connect with their role in early literacy.

7 new adult members have joined the Library this month, with a detailed list of membership numbers, services provided, monthly loans and visitors in the tables below.

JC Library Memberships February 2020

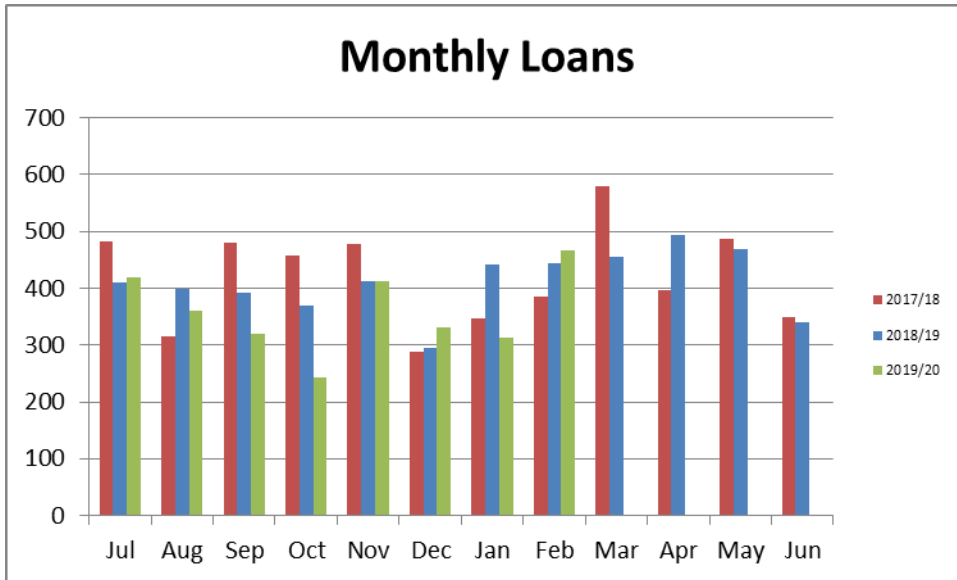
Type of Membership	Total Membership
Adult	294
Junior	83
Institutions	2
Tourists	4

JC Library Services Provided February 2020

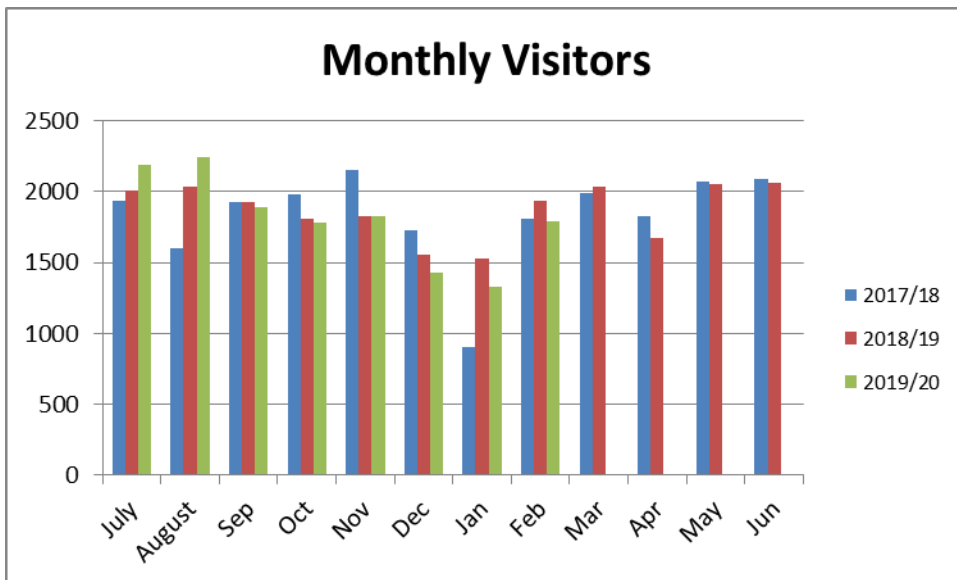
Services Provided	Total Membership
Reservations satisfied	69
Requests for books	84
Internet/Computer usage	186
IPad usage	209
WiFi usage	211



JC Library Monthly Loans February 2020



JC Library Monthly Visitors February 2020

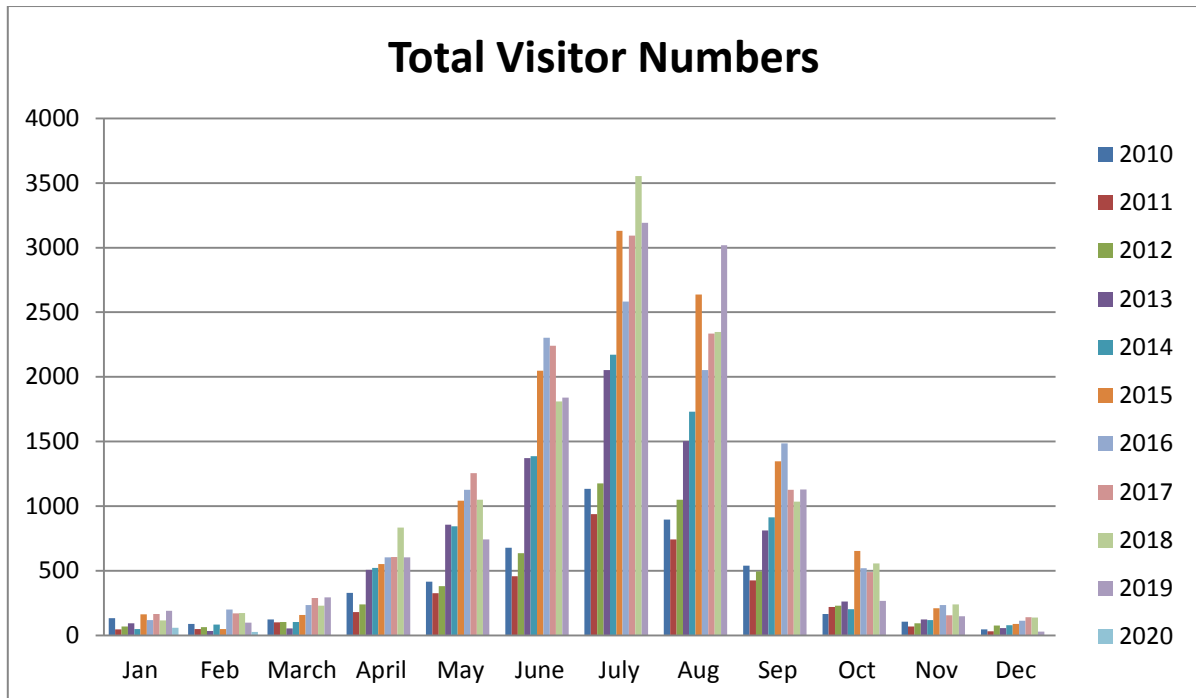




Tourism

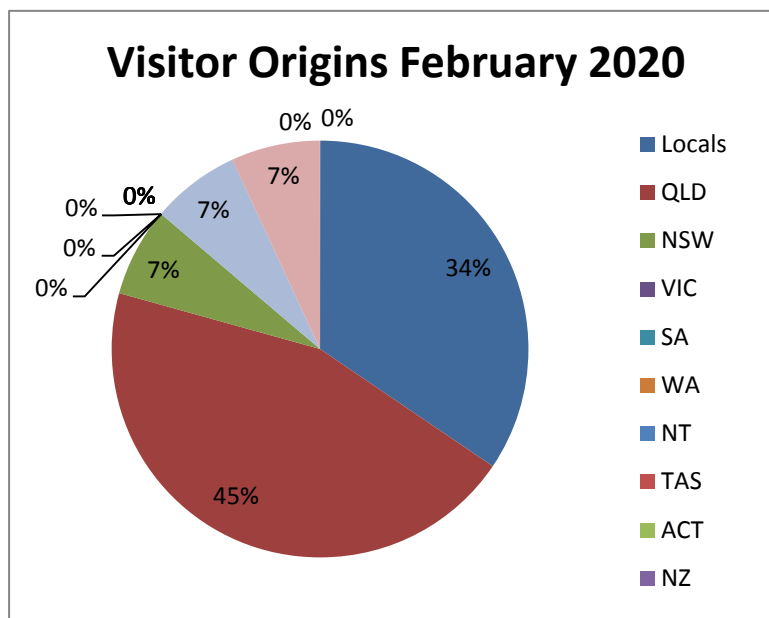
Total Visitor Numbers for February 2020 – 29

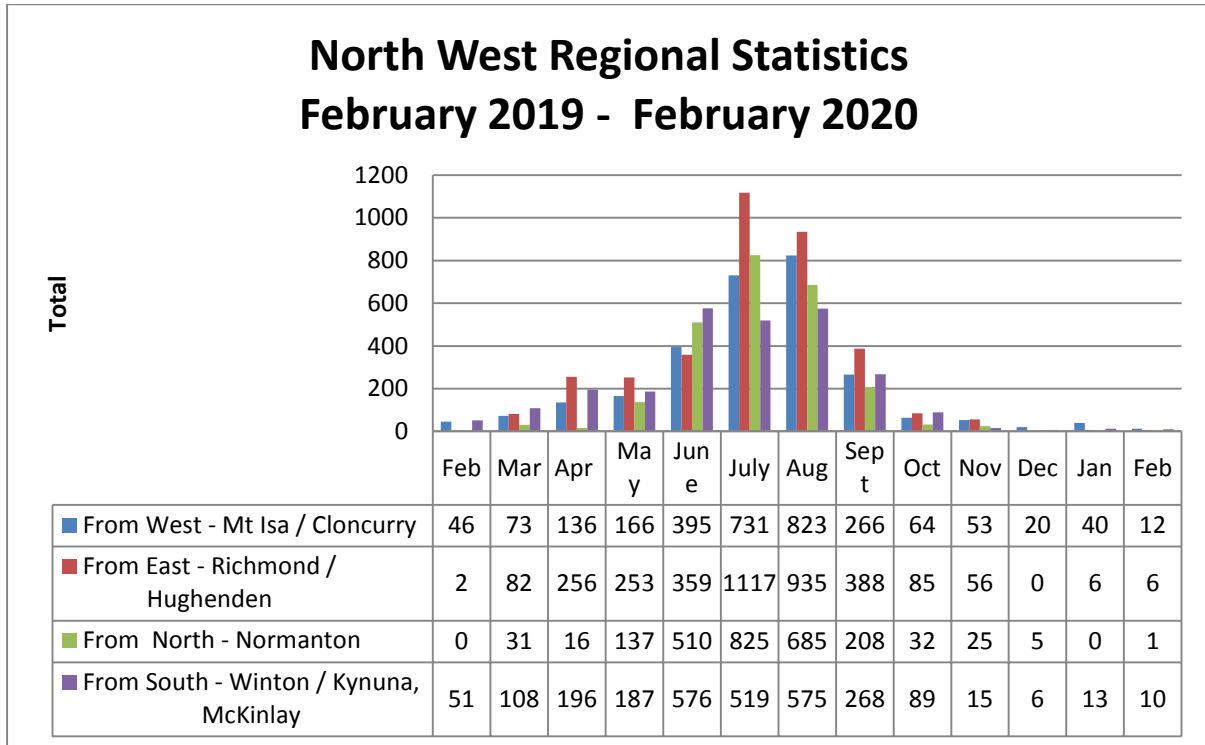
Staff welcomed 29 visitors to the Julia Creek Visitor Information Centre in February 2020 compared with 99 visitors in February 2019. This indicates a decrease of 70.70% between 2019 and 2020 figures.



Total Locals for February 2020 – 10

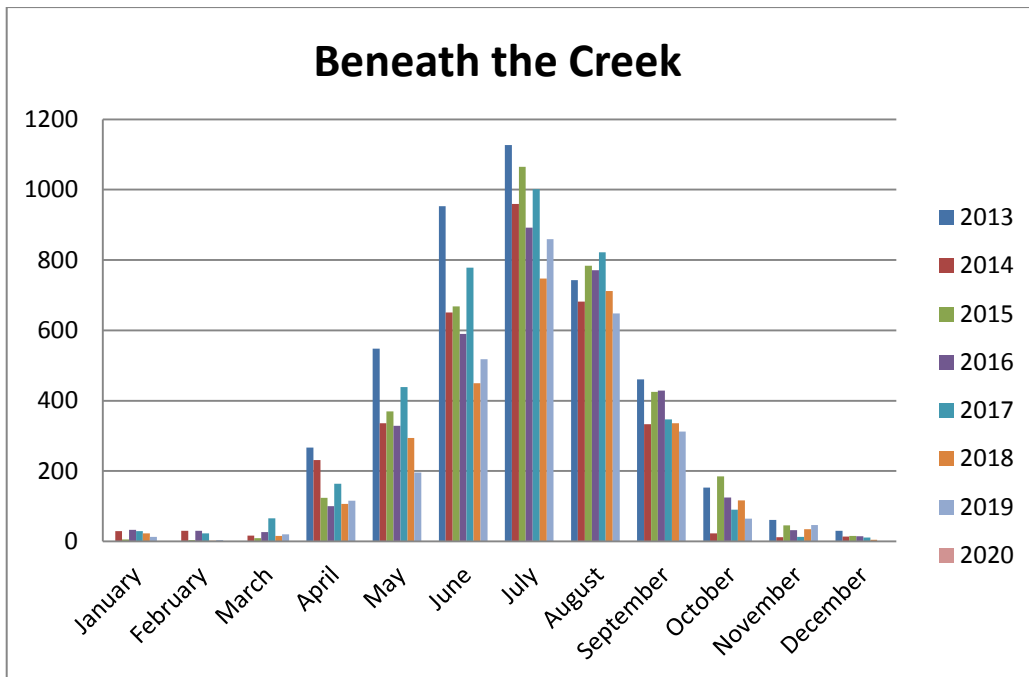
There were a total of 10 local visitors to the Julia Creek Visitor Information Centre in February 2020 compared with 51 in February 2019. This indicates a decrease of 80.39% in figures between 2019 and 2020.





Beneath the Creek

There were 0 entries to 'Beneath the Creek' in February 2020 compared with 4 in February 2019.





VR Experience

	2018	2019	2020
January		10	0
February		0	0
March		6	0
April		10	
May		23	
June		140	
July		334	
August		84	
September		39	
October	12	17	
November	7	0	
December	2	0	
Total	21	663	0

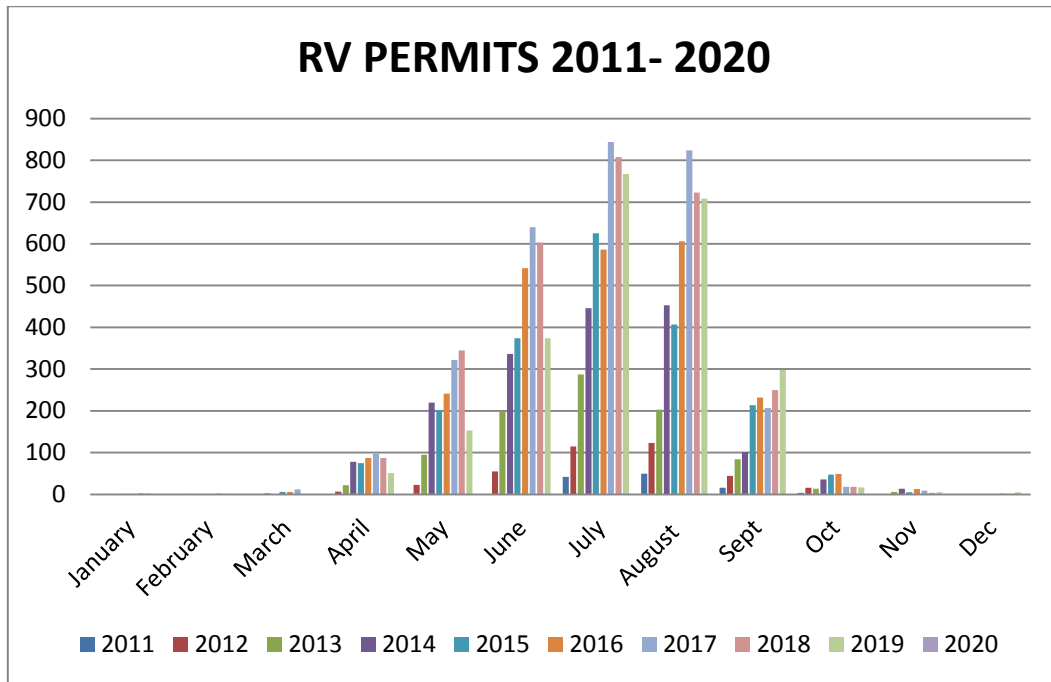
Digital and Social Media Figures

	Facebook Page Likes		Instagram Likes		Websites	
	MSC	JC VIC	MSC	JC VIC	MSC	JC VIC
February 1 st	6,097	4,010	n/a	n/a	Sessions	Sessions
February 29 th	6,163	4,040	866	1,567	924	450
					Users	Users
					619	396



RV Site Permits and Expenditure – 0 in February 2020

There were 0 RV Site Permits issued in February 2020 and 0 in February 2019.





Julia Creek Early Learning Centre

Current enrolments

There are 30 children currently enrolled at the Service

Changes to Enrolments

- One family altered attendance days from Wednesday to Monday

New Enrolments

- There are 2 new enrolments
- A further 2 enrolments are pending

Attendance

The centre had 287 attendances (actual) over the 20 days of care offered during February. This equated to an average of approx. 14 children per day.

Significant events:

- Fundraising committee conducted meeting to discuss plan for the year
- Director had meeting with architect to begin design phase for feasibility study of new childcare hub
- Involved with dietician to organise a parent information meeting and educators completed a session with exercise physiologist to investigate ways to maintain back health
- Educators discussed ways of identifying how children learn in order to feel more well equipped when talking with families when discussing centre's purpose and role in children's learning.
- Educators are undertaking revision of personal and centre philosophies



Swimming Pool

The data below indicates the amount of swimmers who utilised the pool throughout February.

ENTRIES	SWIMMERS
Adult Entry	10
Child Entry	5
Season Passes / Family Pass	
Adult	122
Child	201
Swim Lessons/ No Charge	24
After School Care/ No Charge	112
J/C Swimming Club/ No Charge	22
Aged Care/ No Charge	15
Triathlon Training/ No Charge	
Adult	
Child	
J/C State School/ No Charge	66
Caravan Park Tokens	
Adult	12
Child	16
Free Sunday	
Adult	
Child	
Total Swimmers	607

Ongoing issues with power outages due to the hot weather conditions and other incidents are being investigated by a local contractor. These issues are causing pumps to turn off and have to be manually restarted. Council is working at means to protect these pumps with flow sensors. A replacement pulsar pump has been ordered and until installation is complete the managers will be required to hand dose the water park and slides. The managers have also provided a list of current issues at the facility which Council is in the process of organising the required maintenance.



Sport & Recreation

Sporting Schools Program:

The resumption of the 2020 school year also meant that Council was again able to work in conjunction with Julia Creek State School to conduct the Sporting Schools program three days per week. This term the children are participating in Tee-Ball and swimming and are enjoying these activities during the warmer weather.

Daren Ginns Centre Upgrade:

Progress with the construction of the extension to the Daren Ginns Centre has been going along with no major hassles. The contractors have worked tirelessly to ensure the work is completed in a timely manner with completion scheduled for early March. The contractors have completed all of the carpentry and joinery works and are awaiting painting followed by the fit out of electrical services. Council are also waiting to engage a security company to supply and install a new security system which will allow staff to have access to software that allows simple monitoring of membership payments and data. Once these works have been completed Council can work through the final acquittal stage of the project. Some photos are attached below for Council perusal.





Swimming Pool Maintenance:

A few minor maintenance jobs are scheduled to be completed at the pool early next month. These include issues with the main pump (minor repairs to back flow system), installation of electrical protection to dosing systems and testing electrical services which have been tripping out quite regularly. Pool managers have sent through a list of the required works and Council will work closely with contractors to ensure these are completed in a timely manner.

Community Benefit Assistance Scheme:

The second round of 2019/20 CBAS Funding will close at the end of February. Several clubs have expressed interest in obtaining assistance through this program. A report will be compiled for Council's consideration.

CHSP/HACC:

CHSP/HACC activities have recommenced with sessions focusing on strength to prevent falls in participants. Due to the closure of the gym, CHSP sessions in the facility were put on hold towards the end of February but will recommence once the works are completed. Wednesday morning bowls and gentle exercise are still continuing as per normal.

McIntyre Park Water Upgrade:

Council's Director of Engineering, Projects Manager, Works Manager and Sport and Recreation Officer have met and determined a scope of works in regards to a solution to the water issues at McIntyre Park. It has been identified that the current infrastructure at the facility is not equipped to handle the large amount of services currently connected. Works will take place to ensure non-potable water services are taken off the main line which will alleviate issues faced for residences when large events are held at the facility. This will involve the installation of two large storage tanks (22,000L each) and the use of the old Kynuna town water pump and running new water lines to the existing services (3 amenities blocks, irrigation system and cattle yards). The pump will have enough supply to maintain a constant pressure when the services are in use by having them removed them from the main water line, it will ease the strain on the current infrastructure. Council is currently in the process of seeking quotes from qualified trades to complete the works.

Sport and Rec Facilities Clean up and Repair Funding:

Consultation is continuing with contractors and local community groups to define a planned schedule of works to complete repairs and maintenance which have been funded through the Department of Housing and Public Works Sport and Recreation Facilities Clean Up program. The table below details the works which have been approved and completed to date. The funding agreement expires on December 31 2020 which means funds need to spent prior to this date.



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Facility	Works Approved	Works Completed to date	Planned timeframe of remaining works
Kev Bannah Oval (Julia Creek Combined Sport Association received funding)	Turf maintenance Supply and Installation of fertigation system and chemicals Supply and installation of water filter	Topdressing, aeration, fertilisation Supply and installation of fertigation unit Supply and installation of filter	Majority of works have been completed by contractors
McKinlay Tennis Courts (MSC received funding)	Remove existing synthetic grass, re-fill and compact surface, install concrete haunch, supply and install new synthetic grass surface	No works have been completed yet due to wet weather	Contractor aiming to be on site in March
McIntyre Park (MSC received funding)	Scheduled works have been divided among user groups at facility		
	Campdraft arena and campgrounds Campground areas – irrigation repairs/earthworks to repair damaged areas Arena – replenish soil materials	Council has used to grader to start repair of camp areas and improve drainage. Progress halted due to wet weather and meetings with Campdraft committee	Once the areas have dried out and staff are available, works will continue to repair/tidy camp areas in preparation for DnD. Campdraft committee awaiting further recommendation/quotes for arena maintenance
	Pony Club Replenish materials in arena and surrounding areas Arena fencing repairs Drainage repairs Replacement of troughs Retrospective electrical repairs	Minor repairs to roads and paths completed in Dec 2019	Awaiting approval from Sport and Rec for troughs/retrospective payments Continue to consult with committee to schedule works/seek quotes
	Turf Club Retrospective track repairs Cold room compressor unit Power pole and mains repairs Shade sails/furniture Jockey room repairs Irrigation repairs/lawn maintenance Drainage repairs (toilets)	Coldroom compressor unit completed Jan 2020	Fully Wired engaged to complete mains upgrade as per Procurement Policy Irrigation repairs/lawn maintenance can be completed once Water upgrade has taken place. Continue to consult with committee to schedule works/seek quotes



Community Health

Community Nurse Service hours month February 2020

CHSP OCCASIONS OF SERVICE (OoS)		
	OoS	Hours
Nursing Care	69	38.65
Personal Care	16	4.75
Transport to medical appointments	12	Time included under Nursing Care
GP escorts	5	Time included under Nursing Care
Telehealth appointments	3	Time included under Nursing Care
Total	85	43.4

General Business

Non-CHSP client numbers visited = 6

Total for Non-CHSP Clients = 4 home visits; 4 clinic visits; 3 phone consults; 4 telehealth escorts

Discharge planning for 1 current inpatient = 1-2 hours

Visiting Services/Meetings in Julia Creek this month:

- MPHS Clinical MDT meetings x 3
- MPHS general staff meeting x 1
- McKinlay Shire Council Local Human / Social Recovery Group meeting x 1
- QCOSS meeting x 1 (Qld Council of Social Services)
- Integrated Model of Care team meeting x 1
- GP meetings to discuss CHSP clients x 4

Health Promotion

Regarding health promotion throughout the Shire, the activities are:

- Planning for heart health promotion in March/April
- Coronavirus article submitted to Community Email 7/2/2020

Referrals



CHSP - Community Home Support Program

Events and Activities

CHSP has resumed with weekly activities, Monday games and Wednesday luncheons, along with some exercise activities before our lunch at Fr Bill centre. Our numbers are starting to increase for Meals On Wheels and are still looking for volunteers to help deliver this service. We have also had extra cleaning to do at clients houses with all the bugs that have turned up over the last few weeks.

Stats February 2020

CHSP currently have a total of **26** clients.

Service Offered	Number of Clients
Transport	74 Two way trips
Social Support	46 Visits
Personal Care	30 Visits - 2 Clients
EXERCISE	Nil CLIENTS nil SESSIONS
Counselling/Support, Information and advocacy (client)	4 hours
Shopping	4 Trips (2 attendees, 2 pickup)
GAMES	Attended – sessions
Luncheon	30 Attended – 3 sessions
Meals on Wheels	52 Meals delivered
Community Nurse Visits	
Home Maintenance	42 lawns mowed 21 clients
Domestic Assistance	9 clients, visits
Pub Lunch	8 Clients 1 SESSIONS
Craft Morning	
Clients Transported for Doctors Appointments	4 CHSP clients

InfoXpert Document ID:

110632



Ordinary Meeting of Council Wednesday, 18th March 2020

7.2 Subject: Community Benefit Assistance Scheme
Attachments: Nil
Author: Director Corporate & Community Services
Date: 3rd March 2020

Executive Summary:

The Community Benefit Assistance Scheme round two has been advertised throughout January and February seeking applications for assistance with equipment, infrastructure or volunteer support.

Recommendation:

That Council fund local organisations the following amounts under the Community Benefit Assistance Scheme program:

- *Julia Creek Combined Sporting Association - \$1,589.80*
 - *Julia Creek P&C Association – \$1,999*
 - *Julia Creek Sporting Shooters Association – either \$4,344.25 for both infrastructure and equipment; or \$3,146.75 for infrastructure; or \$1,197.50 for equipment*
 - *Julia Creek Turf Club - \$2,090*
 - *Julia Creek Campdraft Association - \$795.20*
-

Background:

The Community Benefit Assistance Scheme offers dollar for dollar funding to local community groups under the categories of infrastructure, equipment and volunteer support. Council sets aside \$20,000 in its annual budget to provide support to local clubs and organisations. The program has been previously advertised this year, with one application being funded. McKinlay Race Club was awarded \$2,399.50 in the first round to purchase a skid-mounted sprayer. A further round (round two) was advertised throughout January and February with applications closing on Friday 28th February.

Round Two has seen 5 separate applications submitted by the Julia Creek Combined Sporting Association, Julia Creek P&C Association, Julia Creek Sporting Shooters Club, Julia Creek Turf Club and Julia Creek Campdraft Association. Details of each club's application are listed below:

- **Julia Creek Combined Sporting Association:** Equipment – purchase of wall-mounted television and refrigerator for CSA Building. Total project cost \$3,179.60, of which the club will contribute \$1,589.80 and Council will contribute \$1,589.80.
- **Julia Creek P&C Association:** Infrastructure – purchase of permanent soccer goals for Julia Creek State School Oval. Total project cost \$3,998.50, of which the organisation will contribute \$1,999.50 and Council will contribute \$1,999.



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- Julia Creek Sporting Shooters Association: Infrastructure – purchase of materials to complete extension to existing facility; Equipment – purchase of trap thrower. Total project cost (Infrastructure) \$6,293.50, of which the club will contribute \$3,146.75 and Council will contribute \$3,146.75. Total project cost (Equipment) \$2,395, of which the club will contribute \$1,197.50 and Council will contribute \$1,197.50. It is at Council’s discretion to fund either both funding streams together, or as separate items.
- Julia Creek Turf Club: Infrastructure – purchase of storage container for furniture and equipment. Total project cost \$4,180, of which the club will contribute \$2,090 and Council will contribute \$2,090.
- Julia Creek Campdraft Association: Infrastructure – purchase of new signage for arena. Total project cost \$1,690.40, of which the club will contribute \$795.20 and \$100 in-kind support, and the Council will contribute \$795.20.

Consultation:

The application was assessed by Cr Royes and Director Corporate & Community Services, and recommended for approval.

Legal Implications:

Nil

Policy Implications:

The application was assessed in accordance with Council’s Community Grants Policy and procedure.

Financial and Resource Implications:

The Community Benefit Assistance Scheme has a budget of \$20,000 for the 2019/20 financial year with \$17,600.50 remaining for allocation. The maximum amount recommended for funding is \$10,818.25 which will leave a remaining balance of \$6,782.25.

InfoXpert Document ID:

110633



Ordinary Meeting of Council Wednesday, 18th March 2020

7.3 Subject: Engagement of Contractor to complete repairs at McKinlay Tennis Courts
Attachments: Macca's Sports Turf Company Pre-Qualified Suppliers Townsville City Council
(InfoXpert ID: 110643)
Macca's Sports Turf Company Quote (InfoXpert ID: 110644)
Author: Community Services Team Leader
Date: 10th March 2020

Executive Summary:

Council has received funding to repair sporting facilities affected by the 2019 Monsoonal Rain Event which include McKinlay Tennis Courts. Council has engaged Macca's Sports Turf Company to provide inspection, assessment and quotation to fully repair the facility.

Recommendation:

Council resolves to approve Macca's Sports Turf Company to complete the required works as per the specialised nature of the services and their arrangement with Townsville City Council Register of Prequalified Suppliers, for the total amount of \$80,050 excluding GST.

Background:

Following the Monsoonal Rain Event in 2019, Council sporting facilities were heavily affected by the flood water. Through consultation with Senior Project Officer employed to oversee the funding program by Sport and Recreation Queensland, Macca's Sports Turf Company were identified as a potential contractor to complete the works at McKinlay Tennis Courts as they specialise in turf maintenance; have a preferred supplier arrangement with Townsville City Council and have previously completed works for McKinlay Shire Council and surrounding Local Government Areas.

Investigation from Macca's Sports Turf Company indicated the surface required complete removal of existing surface, re-compacting of the sub-structure, installing concrete haunch and replace with new synthetic grass. These works total \$78,500 (ex. GST) for the aforementioned scope of works listed in their quote, and \$1,550 (ex. GST) for associated travel costs to inspect sporting facilities in Julia Creek and McKinlay.

Consultation:

The contractor was assessed by CEO and Director Corporate & Community Services, and recommended for approval.

Legal Implications:

In accordance with Local Government Regulation 2012 Section 235(a) *'the Local Government resolves it is satisfied that there is only 1 supplier who is reasonably available'*

Policy Implications:



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Financial and Resource Implications:

Funding has been received to fully complete this project with these works incurring no cost to Council.

InfoXpert Document ID:

110652



17th October 2019

Hi Kalan, attached is the confirmation of our Preferred Supplier agreement with Townsville City Council

We also have a similar agreement with Douglas Shire Council and are also registered with Building and Asset Services through the parent company NQ Sports Turf Management.

I hope the is what you require.

Regards

A handwritten signature in black ink, appearing to read "Brian McAtee", written over a light blue circular stamp.

Brian McAtee

Proprietor

Maccas Sports Turf Company

P.O. BOX 395

GARBUTT EAST 4814

0408500202

brian@maccassportsturf.com

PO Box 395, Garbutt East QLD 4814 **Mobile:** 0408 070 144
Email: brian@maccassportsturf.com **www.maccassportsturf.com** ABN 14 195 171 230

TOWNSVILLE CITY COUNCIL

ADVICE LETTER



Date >> 2 October 2018

Brian McAtee
Maccas Sports Turf Company
PO Box 395
Garbutt East QLD 4814
brian@maccassportsturf.com

TOWNSVILLE CITY COUNCIL
ADMINISTRATION BUILDING
103 WALKER STREET

PO BOX 1268, TOWNSVILLE
QUEENSLAND 4810

TELEPHONE: 13 48 10
enquiries@townsville.qld.gov.au
townsville.qld.gov.au

Dear Brian,

**SUBJECT: Letter of Acceptance for the Register of Pre-Qualified Suppliers for
Arboriculture Services, Horticulture Services, Minor Works, Fencing,
Pond & Lagoon Cleaning (RPS00053)**

I am pleased to advise that the Council has resolved to appoint your company to the Register of Prequalified Suppliers RPS00053 for the following service categories:

Horticulture Services - Townsville Mainland

4.12 Turf Maintenance

- Deep tine aeration with Verti Drain
- Apply top-dressing material (no loader)
- Apply top-dressing material with loader
- Herbicide application 5pm - 7am (single Ha)
- Herbicide application 5pm - 7am (multiple Ha)
- Supply and apply slow release fertiliser (single Ha)
- Supply and apply slow release fertiliser (multiple Ha)
- Apply lime/gypsum (no loader)
- Apply lime/gypsum with loader
- Scarify Turf 1 direction
- Scarify Turf 2 Directions
- Wick-Wip (2 Treatments)
- Soil analysis (single)
- Soil Analysis (Multiple)

4.13 Preparation of Sites for Turf Installation

- Preparations of base for turfing

4.14 Supply & Install Turf

- Supply and lay turf - no maintenance
- Supply and laying of turf - maintenance/no irrig
- Supply and laying of turf - full maintenance & irrig

4.15 Synthetic Turf Maintenance

- Synthetic turf maintenance - 1 person
- Additional labour resource - 1 person

Minor Works

4.24 Miscellaneous Works

- Miscell Works - non-specific general
- Miscell Works - additional labour resource

Pursuant to clause 2.1 of the General Conditions of Contract, the Contract Commencement Date is the date of this letter, 2 October 2018. The Contract Expiry Date is 1 October 2021 with a further option to extend for 2 x 12 month periods.

If you have any queries please contact Councils Authorised Officer, Lara Ritchie, on 4727 8333.

Yours Faithfully,



Peter Wadley

Chief Procurement Officer
Procurement Services



12th September 2019
Mr K Lococo
Sport and Recreation Officer
McKINLAY SHIRE COUNCIL
PO Box 177
Julia Creek QLD 4823

Dear Kalan, *Maccas Synthetic Grasses* is pleased to submit the following Quotation for the restoration of the Synthetic Grass Multi Purpose Courts at McKinlay.

- # REMOVE EXISTING GRASS AND DISPOSE OF SAME
- # FILL, LEVEL AND RE-COMPACT THE EXISTING SURFACE
- # INSTALL A CONCRETE HAUNCH AROUND THE PERIMETER FOR GLUING GRASS TO
- # SUPPLY AND INSTALL PRO 16 SYNTHETIC GRASS WITH MULTI PURPOSE LINES
- # SUPPLY CLEAN, GRADED SAND AND INFILL GRASS PILE WITH SAME
- # TRAVEL & ACCOMMODATION

COST \$78,500.00 + GST

Regards

A handwritten signature in black ink, appearing to read "KH", is written over a horizontal line.

Kyle Holznagel
Manager
Maccas Sports Turf Company
0408 070 144

PO Box 395, Garbutt East QLD 4814 **Mobile:** 0408 070 144
Email: kyle@maccasgrasses.com.au www.maccassportsturf.com ABN 14 195 171 230



SYNTHETIC GRASSES

12th September 2019
Mr K Lococo
Sport and Recreation Officer
MCKINLAY SHIRE COUNCIL
PO Box 177
Julia Creek QLD 4823

Dear Kalan, *Maccas Sports Turf Company* is pleased to submit the following Quotation as discussed.

TRAVEL TO JULIA CREEK AND MCKINLAY TO INSPECT SPORTING FACILITIES AND SUBMIT QUOTATIONS FOR THE REJUVENATION OF SAME Including:

JULIA CREEK RUGBY LEAGUE FIELD

JULIA CREEK SYNTHETIC GRASS TENNIS COURTS

McINTYRE PARK RACE TRACK BUILDING SURROUNDS

MCKINLAY SYNTHETIC GRASS MULTI PURPOSE COURTS

COST \$1,550.00 + GST

Thank you

Kyle Holznagel
Manager
0408 070 144

PO Box 395, Garbutt East Qld 4814 **Telephone : 0408 070 144**
Email : kyle@maccasgrasses.com.au www.maccasgrasses.com.au ABN: 73 102 204 160



8.0 CORPORATE SERVICES



Ordinary Meeting of Council Wednesday, 18th March 2020

8.1 Subject: Corporate Services Report
Attachments: Capital Works Program (*InfoXpert ID: 110645*)
Author: Corporate Services Team Leader
Date: 9th March 2020

Executive Summary:

The Corporate Services Report as of 29 February 2020 which summarises the financial performance and position is presented to Council.

Recommendation:

That Council receives the monthly Corporate Services Report for the period ending 29 February 2020.

Report:

The Corporate Services Report compares actual performance to date with the Council's proposed 2019-2020 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents it's wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

Income Statement Variances/Comments:

Large increase in Corporate Services income due to the second rates levy being issued in February and receiving the third instalment of our FAGs allocation. A noticeable increase in the infrastructure and works revenue is due to receiving RMPC claim 5, 6 and 7 as well as receiving the FAGs road component.

Majority of the increase in expenditure is flood damage costs. The smaller portion of the expenditure increase this month is standard operating costs.



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INCOME STATEMENT SUMMARY				
	Actuals	Variance	YTD Budget	Full Year Budget
Total Income	25,307,960	75%	33,813,581	50,720,371
Total Expenses	(17,909,005)	153%	(11,699,841)	(17,549,762)
Net Result	7,398,955	33%	22,113,739	33,170,609
Less Capital Revenue	16,699,066	63%	26,415,151	39,622,727
Operating Result (excl. Capital	\$ (9,300,111)	216%	\$ (4,301,412)	\$ (6,452,118)

STATEMENT OF FINANCIAL POSITION			
	2020 Actuals		2019 Actuals
Current Assets		23,557,872	19,301,548
Total Non-Current Assets		207,850,834	205,710,184
Total Assets		231,408,706	225,011,732
Total Current Liabilities		703,531	1,755,711
Total Non-Current Liabilities		152,910	152,910
Total Liabilities		856,441	1,908,621
Net Community Assets	\$	230,552,265	\$ 223,103,111
<i>Community Equity</i>			
Asset Revaluation Surplus		78,320,428	78,320,427
Retained Surplus		151,831,637	144,382,684
Reserves		400,000	400,000
Total Community Equity	\$	230,552,065	\$ 223,103,111

*Note \$200 difference due to timing of transfer between trust and general account

STATEMENT OF CASH FLOWS		
	2020 Actuals	2019 Actuals
Cash Flows from Operating Activities	(7,199,328)	2,394,722
Receipts, Payments & Interest Received		
Borrowing Costs		
Cash Flows From Investing Activities	12,099,859	893,869
Payments and Proceeds for PPE		
Capital Income		
Cash Flows from Financing Activities	-	-
Loan Payments		
Net increase (decrease) in cash held	4,900,531	3,288,591
Cash at beginning of the financial year	16,150,832	12,862,241
Cash at the end of the period	\$ 21,051,363	\$ 16,150,832



Ordinary Meeting of Council Wednesday, 18th March 2020

Summary By Departments						
Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	17,922,804	43%	41,312,983	12,688,037	46%	27,457,133
Governance & Partnerships	34,095	0%	34,095	549,910	58%	940,958
Corporate Services	5,282,251	87%	6,056,425	1,116,498	46%	2,413,373
Economic Development	183,288	46%	396,747	538,072	52%	1,028,551
Community Services	1,677,153	67%	2,487,825	2,278,402	55%	4,128,752
Health Safety & Development	36,536	37%	100,048	426,008	53%	804,600
Environmental Management	221,833	67%	332,248	312,079	50%	626,600
	25,357,960	50%	50,720,371	17,909,004	48%	37,399,967

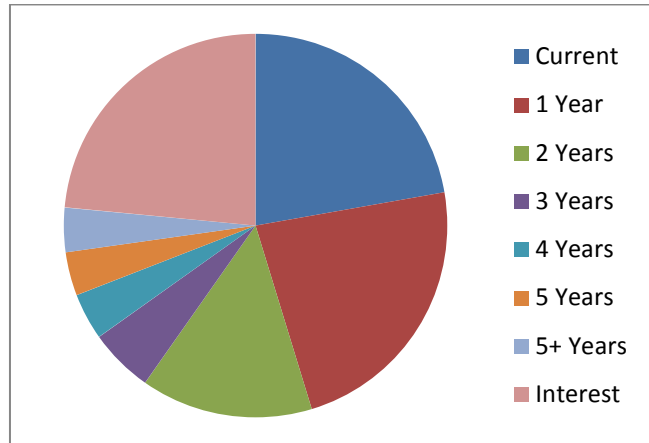
Capital Works Program 2019-2020 Version 2.0

Infrastructure & Works	Actuals	Budget	Grants/Other
Roads	\$1,902,369.58	\$9,930,897.36	\$9,050,726.00
Wastewater	\$397,642.69	\$699,550.00	\$200,000.00
Water	\$44,039.96	\$1,686,000.00	\$1,050,000.00
Transport	\$19,854.76	\$159,984.00	\$119,984.00
Other	\$716,868.03	\$1,315,000.00	\$0.00
Subtotal	\$3,080,775.02	\$13,791,431.36	\$10,420,710.00
Environmental Management	Actuals	Budget	Grants/Other
Reserves	\$110,735.57	\$216,500.00	\$0.00
Subtotal	\$110,735.57	\$216,500.00	\$0.00
Community Services & Facilities	Actuals	Budget	Grants/Other
Community Buildings & Other Structures	\$1,192,700.60	\$2,955,889.10	\$1,729,582.57
Parks & Gardens	\$98,229.26	\$744,193.00	\$484,106.00
Council Housing	\$40,798.75	\$74,800.00	\$0.00
Subtotal	\$1,331,728.61	\$3,774,882.10	\$2,213,688.57
Corporate Services	Actuals	Budget	Grants/Other
Corporate Buildings & Other Structures	\$137,133.17	\$290,800.00	\$80,000.00
Other	\$1,382.73	\$30,000.00	\$0.00
Economic Development	\$0.00	\$496,000.00	\$230,000.00
Subtotal	\$138,515.90	\$816,800.00	\$310,000.00
Total	\$4,661,755.10	\$18,599,613.46	\$12,944,398.57



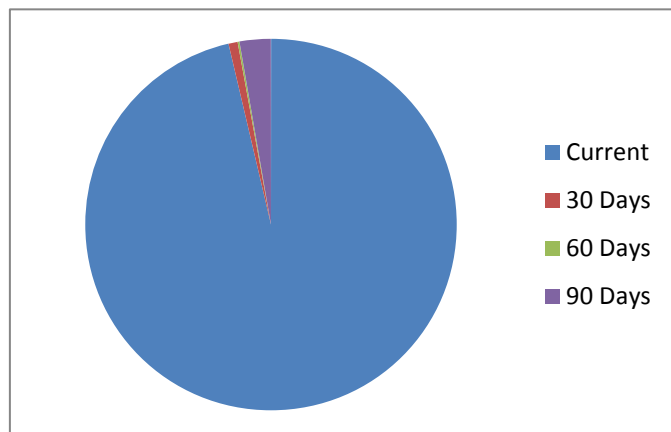
Outstanding Rates

	Feb-20	Jan-20
Current	1,339,059	31,104
1 Year	32,308	32,308
2 Years	14,554	20,293
3 Years	5,745	7,570
4 Years	5,274	5,521
5 Years	5,129	5,129
5+ Years	5,246	5,246
Interest	31,851	32,901
Total	1,439,165	140,072



Outstanding Debtors

Total	705,368.00
Current	679,439.87
30 Days	5,606.00
60 Days	1,112.15
90 Days	19,209.98



Consultation:

- Director of Corporate and Community Services

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID:

- 110634

Capital Works Program 2019-2020 Version 2.0

Infrastructure & Works	PM	Job Cost	Actuals	Budget	Grants/Other	Comments
Roads						
Gilliat/McKinlay Road	DEERS	0460-1040-0002	240,387	700,484	700,484	TIDS \$250k R2R \$450,484
Byrimine Road	DEERS	0460-1040-0003	901	200,000	200,000	TIDS \$100k R2R \$100k
Burke Street - reseal	DEERS	0460-1040-0009	6,727	300,000	300,000	TIDS \$150k R2R \$150k
Burke Street - Stormwater & Drainage	DEERS	0460-1040-0010		76,000	76,000	Fully funded by R2R
Coyne Street - Stormwater & Drainage	DEERS	0460-1040-0011		76,000	76,000	Fully funded by R2R
Shaw Street - Stormwater & Drainage	DEERS	0460-1040-0012		41,000	41,000	Fully funded by R2R
Byrne Street - Stormwater & Drainage	DEERS	0460-1040-0013	903	41,000	41,000	Fully funded by R2R
Quarrell Street - Stormwater & Drainage	DEERS	0460-1040-0014		35,000	35,000	Fully funded by R2R
Hickman Street - Stormwater & Drainage	DEERS	0460-1040-0015		29,000	29,000	Fully funded by R2R
Allison Street - Stormwater & Drainage	DEERS	0460-1040-0016		12,000	12,000	Fully funded by R2R
Julia Street - Stormwater & Drainage	DEERS	0460-1040-0017		40,242	40,242	Fully funded by R2R
Betterment Project - Gilliat/McKinlay Rd	DEERS	0460-1040-0007	15,393	5,709,171	5,000,000	Betterment Project Approved
Combo Waterhole Sealing Project	DEERS	0460-1040-0006	1,468,637	2,500,000	2,500,000	75% of works to be acquitted in 2019/20 and remaining 25% to be acquitted in 2020/21
Install Kerb & Channel - Burke Street	DEERS	0460-1100-0002	28,633	30,000	-	Completed
Footpath Paving - Booth - QGAP and Old Coffee Shop to Museum	DEERS	0430-1150-0000	140,788	141,000	-	Completed
TOTAL ROADS			1,902,370	9,930,897	9,050,726	
Wastewater						
Julia Creek Sewerage Upgrade Project	DEERS	0480-1900-0004	355,410	360,550		Committed Order \$15,150.09 - final payment request will be made at the end of the commissioning period 26th of November for \$19,000, if we can not get a discount on the stair and platform installation supplied in lieu L&D payments.
Wastewater Irrigation System STP		0480-1900-0007	-	18,000		
Submain Julia Street		0480-1900-0008	-	10,000		
Sewerage Lagoon Flow Monitoring	DEERS	0480-1900-0005	23,186	30,000		Committed order \$7,064.95
Julia Creek Manhole lid Replacement	DEERS	0480-1900-0006	11,105	31,000		
Hickman Street Pump Station Upgrade	DEERS	0480-1900-0009	-	200,000	200,000	Upgrade to be funded through Drought Communities Programme, Total Project Cost \$1m to be carried through to 2020/2021
Julia Creek Sewerage scada system replacement	DEERS	0480-1900-0003	7,942	50,000		Committed order \$40,432.27
TOTAL WASTEWATER			397,643	699,550	200,000	
Water						
			Actuals	Budget		
Julia Creek Water - New Bore	DEERS	0470-1800-0003	317	700,000	350,000	
Water Tower Renewal	DEERS	0470-1800-0004	-	700,000	700,000	
Scarda System for Water	DEERS	0470-1800-0001	30,868	31,000		
Water Main McIntyre Park	DEERS	0470-1800-0005	4,808	170,000		Committed order \$7,615.40
Water Meter (backflow prevention) Installation Program	DEERS	0470-1800-0002	-	25,000		
Kynuna Water Upgrades	DEERS	0470-1820-0001	8,048	55,000		Committed order \$10,774.86. Installation of contact tank and assest verification works for mains connections.
Kynuna Water Tower Ladder Reinstatement	DEERS	0470-1820-0002	-	5,000		
TOTAL WATER			44,040	1,686,000	1,050,000	
Transport						
			Actuals	Budget		
Julia Creek Airport - Shed	DEERS	0430-1300-0006	-	20,000		Project in conjunction with Fuel Pod project
Replace PAL System at Julia Creek Airport	DEERS	0430-1300-0005	19,855	20,000		Project complete
Julia Creek Airport - Fuel Pods	DEERS	0430-1300-0007	-	119,984	119,984	Funded through the Cat C FNQ & NQ Monsoon Trough Flexible Funding Program
TOTAL TRANSPORT			19,855	159,984	119,984	
Other						
			Actuals	Budget		
Plant & Vehicle Replacement	DEERS	0440-4500-0001	716,868	1,285,000		Committed order \$22,513.81
Diagnostic Computer Reader for all vehicles	DEERS	0440-4500-0001	-	30,000		This item can be purchased reasonably quickly

TOTAL OTHER			716,868	1,315,000	-	
Environment Management	PM	Job Cost	Actuals	Budget	Grants/Other	Comments
Reserves Fencing	DERS	0430-3300-0000	110,736			
McKinlay Reserve	DERS	0430-3300-0010	-	15,000		
Nelia Reserve	DERS	0430-3300-0011	38,091	30,500		Recoverable works through Main Roads.
Kynuna River Paddock	DERS	0430-3300-0012	16,131	15,000		
Kynuna Racecourse Paddock	DERS	0430-3300-0013	-	15,000		
Julia Creek Dump Paddock	DERS	0430-3300-0014	-	5,000		
Reserve Water Upgrade and Poly Tanks	DERS					
McKinlay Reserve	DERS	0430-3300-0015	36,107	40,000		Committed order \$330.54
Kynuna Reserve	DERS	0430-3300-0016	-	40,000		
DIP Paddock	DERS	0430-3300-0017	20,407	40,000		Committed order \$1,252.47
Julia Creek Waste Facility Security Camera Program	DERS			16,000		
TOTAL ENVIRONMENT MANAGEMENT			\$ 110,736	216,500	\$ -	
Community Services & Facilities	PM	Job Cost	Actuals	Budget	Grants/Other	Comments
Buildings & Other Structures						
Caravan Park Landscaping and Bath Houses	DCCS	0430-2290-0007	233,311	356,066.10	269,925	Committed order \$118,188.47. December 2019 Ordinary Meeting Council approved to allocate \$25k of the South 32 funds to top up the budget, funding through OTIF
Caravan Park replacement shed and concrete pad	DERS	0420-2600-0002	-	20,000.00		
Bush Kitchen	DERS	0430-2294-0000	51,225	147,000.00	147,000	Committed order \$19,027.39
Reseal of Caravan Park Roads	DERS	0430-2120-0000	-	40,000.00		
Innovation Hub	DCCS	0420-2190-Items	111,253	1,118,000.00	523,750	Committed order \$22,830.43. Additional \$70500 added to budget to reflect the recent cost plan provided by Quantity Surveypr
Duncan McIntyre Museum Renovation	DERS	0420-2300-0000	4,708	15,000.00		Committed order \$1,616, Painting still to be completed then job is fully complete
Julia Creek Community Precinct Fit Out	DERS	0430-2010-0000	388,938	455,000.00	455,000	Committed order \$1,269.71. DCP Funding \$400k \$55k Funding South 32
McKinlay Community Shed	DCCS	0430-1000-0000	12,322	20,000.00	20,000	
Julia Creek SES/Museum extension	DERS	0420-2600-0006	-	10,000.00		Work Camp ordering materials and will erect fence - expected completion: end of April 2020
Kev Bannah Oval Switchboard Upgrade	DERS	0420-2600-0007	-	12,000.00		Committed order \$11,895.51
McIntyre Park Switch board Upgrade	DERS	0430-2610-0001	-	10,500.00		Committed order \$10,327.18
McIntyre Park Power Pole Replacement	DERS	0430-2610-0002	4,146	5,000.00		Completed
McIntyre Park Arena Light	DERS	0430-2610-0003	24,348	24,500.00		Completed
McKinlay SES Project	DERS	0420-2760-0000	17,992	59,800.00	59,800	
Julia Creek Swimming Pool Perimeter Fence	DERS	0420-2600-0017	41,857	42,000.00		Completed
Swimming Pool Shade Sails	DERS	0420-2600-16	-	40,300.00	34,885	Committed order \$40,283.85. Insurance, Works are due to commence in April
John McKinlay Statue	DCCS	0430-3120-0000	-	-		
Land Purchase	DCCS	0410-2000-0003	-	30,000.00		Incomplete
Council Housing Project	DERS	0420-3810-0000	250,494	294,000.00	-	Committed order \$66,829
Julia Creek Water Tower Changeable Light Project	DCCS	0470-2280-0000	-	69,223.00	69,223	Funded through the Cat C FNQ & NQ Monsoon Trough Flexible Funding Program
Daren Ginns Gym Extension	DCCS	0420-2620-0000	52,107	187,500.00	150,000	Committed order \$72,558.57
TOTAL COMMUNITY BUILDINGS & OTHER STRUCTURES			1,192,701	2,955,889	1,729,583	
Parks & Gardens			Actuals	Budget		
Lions Park - Fencing	DERS	0430-2700-0002	-	30,000	10,000	
McKinlay Garden Beds Middleton Street	DERS	0430-2700-0003	8,952	20,000		
McKinlay Centenary Park Upgrading septic tank	DERS	0430-2700-0004	3,607	3,700		

Kynuna Toilet Block - Kynuna septic tank and disposable to be deigned after block has been completed							
Solar power for the Kynuna toilets (0420-2600-0013)	DERS	0420-2600-0013	35,254	55,668			Committed order \$6,692.62
Kynuna Park project, Shed pad and gravel	DERS	0430-2700-0007	3,054	48,719			
McKinlay Tennis Courts	DCCS	0430-2680-0000	-	96,060	96,060		Flood Recovery Funding
McIntyre Park Improvement Program	DCCS	0430-2610-0004	5,660	378,046	378,046		Committed order \$25,384.66. Flood Recovery Funding
Julia Creek Dog Park	DERS	0430-2700-0001	41,574	42,000			
Julia Creek Cemetary - Toilet	DERS	0430-2700-0012	129	25,000			
Julia Creek Cemetary - Irrigation Upgrade	DERS	0430-2700-0005	-	45,000			
TOTAL PARKS & GARDENS			98,229	744,193	484,106		
Council Housing							
			Actuals	Amended			
3 Coyne Street, Julia Creek	DERS	0420-2610-0005	-	20,000			Request for Quotations sent out with responses due to be returned by 20th March 2020
Airport Residence - bathroom	DERS	0420-2610-0011	-	12,000			Request for Quotations sent out with responses due to be returned by 20th March 2020
8 Byrne Street - Stumps	DERS	0420-2610-0002	27,775	27,800			Complete
Netterfield Residence		0420-2610-0012	13,024	15,000			Complete
TOTAL COUNCIL HOUSING			40,799	74,800	0		
Corporate Services	PM	Job Cost	Actuals	Budget	Grants/Other		Comments
Buildings & Other Structures							
McKinlay Dept Accommodation - Insurance	DERS	0420-4100-0004	51,283	51,700	80,000		
McKinlay Depot Accommodation - Additional	DERS	0420-4100-0004	65,206	68,300			Committed order \$7,273.37
McKinlay Depot septic tank replacement	DERS	0420-4100-0005	11,846	12,000			Complete
Depot Generator	DERS	0420-4100-0003	8,798	8,800			
Land Purchase Aurizon	DERS			150,000			
TOTAL CORPORATE BUILDINGS & OTHER STRUCTURES			137,133	290,800	80,000		
Other							
Office Equipment - Replacemnt of furniture, IT equipment, software and other	DCCS	7180-4100-0002	1,383	30,000			Committed order \$1,499.77
TOTAL OTHER			\$ 1,383	30,000	-		
Economic Development	PM	Job Cost	Actuals	Budget	Grants/Other		Comments
Julia Creek Livestock Facility	DERS	0430-3235-0004	-	25,000			Committed order \$624.36. Commencement date TBA
Julia Creek Livestock Facility - Amenities	DERS	0430-3235-0001	-	25,000			Commencement date TBA
Julia Creek Dip & Yards Facility	DERS	0430-3235-0002	-	400,000	200,000		In progress
Tourism AV Project	DCCS	0430-2291-0000	-	46,000	30,000		
TOTAL ECONOMIC DEVELOPMENT			-	496,000	230,000		
TOTAL			4,661,755	\$ 18,599,613	\$ 12,944,399		

Capital Works Program 2019-2020 Version 2.0

Infrastructure & Works	Actuals	Budget	Grants/Other
Roads	\$1,902,369.58	\$9,930,897.36	\$9,050,726.00
Wastewater	\$397,642.69	\$699,550.00	\$200,000.00
Water	\$44,039.96	\$1,686,000.00	\$1,050,000.00
Transport	\$19,854.76	\$159,984.00	\$119,984.00
Other	\$716,868.03	\$1,315,000.00	\$0.00
Subtotal	\$3,080,775.02	\$13,791,431.36	\$10,420,710.00
Environmental Management	Actuals	Budget	Grants/Other
Reserves	\$110,735.57	\$216,500.00	\$0.00
Subtotal	\$110,735.57	\$216,500.00	\$0.00
Community Services & Facilities	Actuals	Budget	Grants/Other
Community Buildings & Other Structures	\$1,192,700.60	\$2,955,889.10	\$1,729,582.57
Parks & Gardens	\$98,229.26	\$744,193.00	\$484,106.00
Council Housing	\$40,798.75	\$74,800.00	\$0.00
Subtotal	\$1,331,728.61	\$3,774,882.10	\$2,213,688.57
Corporate Services	Actuals	Budget	Grants/Other
Corporate Buildings & Other Structures	\$137,133.17	\$290,800.00	\$80,000.00
Other	\$1,382.73	\$30,000.00	\$0.00
Economic Development	\$0.00	\$496,000.00	\$230,000.00
Subtotal	\$138,515.90	\$816,800.00	\$310,000.00
Total	\$4,661,755.10	\$18,599,613.46	\$12,944,398.57



9.0 CHIEF EXECUTIVE OFFICER



Ordinary Meeting of Council Wednesday, 18th March 2020

9.1 Subject: CEO's Status Report
Attachments: Nil
Author: Chief Executive Officer
Date: 10th March 2020

Executive Summary:

Council is presented with a Status Report from the Chief Executive Officer, which provides an overview of ongoing items of Council business.

Recommendation:

That Council receives the CEO's Status Report.

LG Elections 2020 Update:

The ballot draw has been finalized for the LG Elections 2020 and Council has 4 candidates running for Mayor and 9 for Councillor positions. These can be found on the ECQ website.

The Council is providing space in its Administrative Centre in Julia Creek for the election. Council has received its electoral materials for the upcoming election. The date has been announced as Saturday 28 March 2020. For more information you can read the Local Government Bulletin 06/19 or visit the DLGRMA website on: <https://www.dlgrma.qld.gov.au/local-government/local-government-elections.htmlor>

Assets

Dirt and Dust Shed

This building is now complete and preparations are underway for the launch of the shed by the end of March 2020.

Aerodrome survey and geotech

Council's solicitors, Helix Legal, will undertake a geotech survey week commencing 23 March 2020. In addition the consultants will be visiting the site to inspect the survey and meet with relevant officers about the aerodrome. A survey has been undertaken commencing 3/3/20.

Combo Overshots

National Parks has been contacted to coordinate the reconstruction of the overshots. We are awaiting confirmation of available personnel and dates for commencement by both Work Camps.

Finance and Governance

2020 Valuation Roll displays

Updated valuations are currently on display for 90 days commencing the 5 March 2020.

Internal Audit review and workplan 2020

Council has conducted an update of its internal audit plan and conducted internal audit activity during the month. Internal Auditor Peter O'Regan has visited Council during the week of 2nd to the 6th March 2020. In conjunction with the CEO he has developed a draft internal audit work plan for consideration by the new Council.



Legislative requirements that relate to internal audit

The Acts require all local governments in Queensland to establish an efficient and effective internal audit function. For each financial year, a local government must as a minimum requirement:

- prepare an internal audit plan;
- carry out an internal audit;
- prepare a progress report for the internal audit; and
- assess compliance with the internal audit plan.

The internal audit plan must contain statements about:

- the way in which the operational risks have been evaluated
- the most significant operational risks identified from the evaluation
- the control measures that the local government has adopted, or is to adopt, to manage the most significant operational risks.

Internal Audit Charter Review

Council will review its internal audit charter. The charter defines the purpose, accountabilities, authorities, and responsibilities of the internal audit function.

External Audit

The Queensland Audit Office has appointed Pitcher Partners as Councils External auditor commencing 2019/20.

Property Matters

Dirt and Dust Licence Facility

A licence has been drafted for consideration by the Dirt and Dust Committee over Councils land and new shed. The final draft will be presented to Council for signing in the coming month.

Trustee Leases Criteria

Now that the trustee lease criterion has been reviewed and legal advice obtained, Council will once again progress with the tender. The tender is expected to go out by the end of March 2020 for decision in May 2020.

Stage 1 Subdivision Contracts

The CEO is currently finalizing all of the sale contracts for the September 2019 tender for the new subdivision. Contracts have been executed with one contract outstanding.

Council has invited interested parties to offer on blocks of land passed in from the tender. We are hoping to finalise this by end March.

Economic Development

DAF DIP Facility:

Julia Creek Livestock Distribution Facility

Council staff are currently finalizing consultation draft for detailed design for the dip improvements.

Once detail design is finalized this will be submitted for approval from DAF. The amount sought is

\$206,000. Once approved, Council will go to tender. As part of the agreement a project committee will

be set up to monitor the progress of the project and milestone reporting is required in April, May and September 2020.



Ordinary Meeting of Council Wednesday, 18th March 2020

NSW Economic Development Practitioner Forum 2020:

McKinlay Shire Council has been nominated as the venue to hold the first NWQ Economic Development Practitioners Forum for 2020. This forum will be held in Julia Creek on Tuesday 26 and Wednesday 27 May 2020 along with a Networking Function for attendees on Monday 25 May 2020.

Social

North West Minerals (NWMP) Local Action Plans:

QCOSS, (The Queensland Council of Social Service) are partnering with the Department of Communities, Disability Services and Seniors to support the development of Local Action Plans for each of the 10 Local Government Areas in the North West Minerals Province (NWMP) region. The purpose is to plan and prepare for the impacts of economic changes and challenges facing the region and the focus is on livability, workforce engagement and development and community capacity building. QCOSS has consulted with a range of stakeholders including Council and a draft action plan has been reviewed and will be presented to Council upon finalization.

COVID19(Corona Virus):

The Department of Health held a public forum on Thursday 12 March 2020 around the virus to answer questions from the community.

Comments:

Nil

Consultation:

Chief Executive Officer

Legislative:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert Document ID:

1106xx



10. WORKPLACE HEALTH AND SAFETY

Workplace Health, Safety and Risk Report

DATE; 5 March 2020		<input checked="" type="checkbox"/> Monthly	<input type="checkbox"/> Quarterly	<input type="checkbox"/> Yearly	<input type="checkbox"/> Two Yearly
February 2020					
Objectives of WH&S Management System Plan 2019-2021					
<ol style="list-style-type: none"> 1. Comply with the intent of the Workplace Health and Safety Act 2011 in preventing a persons death, injury or illness being caused by a workplace, by a relevant workplace area, by work activities, or by plant or substances for use at a workplace 2. Contribute to a Management framework that allows all work areas to manage WH&S in a preventative way; 3. Ensure that WH&S is an integral part of effective business practice; and 4. Clearly state the principles for managing WH&S and how the organisation is expected to perform in accordance with legislative requirements <p><i>The primary objective is to provide a structured methodology to conduct all WH&S matters over an annual cycle.</i></p> <ol style="list-style-type: none"> 5. McKinlay Shire Council (MSC) Management team have identified the top 5 work health and safety risks to Council for 2019 and will be reviewed annually. These are:- <ul style="list-style-type: none"> • Verification of Competency (VOC) <ul style="list-style-type: none"> - VoC & VoCC Procedure in operation, with process followed over the last month to ensure all workers are Competent with the Machinery. This will be expanded in coming months to involve further smaller plant. • Contractor Management <ul style="list-style-type: none"> - Sitepass is up and running, we are in the process of transitioning to SkyTrust which will incorporate some Contractor Management within the system. - VendorPanel is also starting to be used • Risk Management • Fit for work • Plant Risk Management 					
Quarterly KPI's		Measurement / Score	Detail / Information		
80% of completed items indicated in QAP's		80%	Figure is ongoing. See QAP's, Per Quarter and accumulative tally		
20% of carry over items indicated in QAP's		Added to RAP			
Quarterly KPI's		Measurement / Score	Detail / Information		
Progressive Statistics as above		✓	See QAP's Table following on P3 of this Report, Per month and accumulative tally		
Progressive incidents, LTI's and days lost over the year;		✓	Incident and Event Statistical information collated on P4 of this Report, Per month and accumulative tally		
Progressive lost time frequency and duration rates compared to the scheme		✓	LGMS Dashboard Information, P4 of Report		
Progressive costs of claims over the year;		✓	LGMS Dashboard Information, P4 of Report		

Hazard inspections completed as per the Hazard Inspection Matrix	✓	See Hazard Inspection Table on P3
Yearly KPI's	Measurement / Score	Detail / Information
Progressive monthly statistics as above	✓	See QAP's Table following on P3 of this Report, Per month and accumulative tally
Progressive incidents, LTI's and days lost over the year;	✓	Incident and Event Statistical information collated on P4 of this Report, Per month and accumulative tally
Progressive lost time frequency and duration rates compared to the scheme	✓	LGMS Dashboard Information, P4 of Report
Progressive costs of claims over the year;	✓	LGMS Dashboard Information, P4 of Report
Hazard inspections completed as per the Hazard Inspection Matrix	✓	See Hazard Inspection Table on P3
Results of Internal WH&S Management System Audit or the WHSA Annual Assessment Report	<i>Still ongoing</i>	<i>To Schedule 2020 Audit was originally meant to occur just after the 2019 floods so was postponed. Still yet to be scheduled for 2020.</i>
Two (2) Yearly	Measurement / Score	Detail / Information
Progressive Monthly and 3 monthly statistics as above	✓	See the following tables for statistical outcomes.
Results of an external WHS Management Systems Audit or the WHSA's Annual Assessment Report	50%	
Results of the overall, two yearly injury trend analysis	N/a	Ongoing statistical information following
Additional Objectives <i>(WH&S Management System Plan 2019 / 2021)</i>	Measurement / Score	Detail / Information
Sufficient resources trained to conduct SafePlan's Internal WHS Management Systems Auditing.	TBC	<i>JLTA is completing current audit, will look to complete this if necessary.</i>
The audit report will be accompanied by a Rectification Action Plan (RAP) that will be forwarded to the CEO, Senior Management and then to the WHS Committee for discussion.	✓	
Actions Register; number of actions outstanding	✓	See the Actions Register Table at P3
Training / Information completed as per 'Matrix for T5 Papers' / mapped training E3 LMS.	✓	<i>In process of change over of systems, See Compliance training table at P3</i>
Prestarts and Toolbox Meetings completed	✓	See Table at P3 for Consultation completions
Key Outcomes		
<ol style="list-style-type: none"> 1. Management and workers display commitment and involvement in achieving a safe and health workplace 2. Appropriate consultative mechanisms are implemented 3. Safe systems of work are implemented and maintained 4. Plant and equipment is maintained in a safe condition 		

5. All workers receive supervision, instruction, information & induction training in all matters pertaining to WHS
6. Reporting of all accidents / incidents & mishaps & / or systems that may be related to WHS risks at workplace
7. Effective rehabilitation programs with early intervention to assist injured workers back into the workplace
8. The provision & maintenance of workplaces and equipment where risk to people is eliminated or minimised;
9. Provision of personal protective clothing & equipment, where appropriate, for control of workplace hazards

Note all of the above KPI's are mandatory and MUST be reported on as directed

Reference;

MSC WHS Safety Management System Plan 2019-2021
 Procedure, Performance Measures, April 2015 and
 Procedure, WH&S Incentives and Awards, March 2014

Compliance Training

As per MSC WHS Safety Management System Plan 2019-2021

E3Learning has been mostly abandoned at this point with only the ELC Staff still completing it.

Below shows the percentage of completion for each area (Corporate & Community only started Take 5's in September). Contractor's percentages are based upon all Contractors who have completed a WHS induction. Due to the changeover of staff this percentage will always show as low. No training was completed in December or January. Training has been provided for February to all departments.

Month	Corporate & Community	Works/Depot/P&G	Contractors
September	85%	83%	62%
October	70%	79%	79%
November	30%	10% (WHSO was late in providing Take 5's)	63% (Majority completed, this is due to change over in contractors)
February	30% (potentially caused by change in supervisors, WHSO to follow up)	41% (WHSO to follow up with supervisors)	76% (now % is based on 5 crews of 10)

Key Performance Indicators

As per 'Schedule, Hazard Management Inspection Register', and MSC WHS Safety Management System Plan 2019-2021 Including Quarterly Action Plans (QAP's)

MONTH	Quarterly Action Plans (MAP's)							Audits / Hazard Inspections			Traffic Signage Checklist	Consultation		Risk Management			Comments / Information	
	#	Total	Close Out	Comp %	Target	Transferred to CAR		Sched	Complete	Not Comp		P/Start	T/box	JSEA's & SWMS's	Plant & Equip	Journey Plans		
Jan-19	12	12	7	58%	80%	5	42%	0	0	0		72	1	4				
Feb-Mar 19	19	19	16	84%	80%	3	16%	51	32	19		195	11	8				
Apr-Jun 19	12	12	10	83%	80%	2	17%	41	19	22		398	37	4				
Jul-Sep 19	12	12	11	92%	80%	1	8%	49	27	22	338	521	19	18				
Oct-Dec 19	12	12	11	92%	80%	1	8%	30	13	17	370	449	24	36		48		
Jan-Mar 20	17	17	12	71%	80%		29%	52	14		103	270	9	16		20		
Apr-Jun 20	12				80%													
Jul-Sep 20	11				80%													
Oct-Dec 20	11				80%													
Jan-Feb 21	15				80%													
Total 2018	133		67	80%	80%	66	20%	223	105	80		1905	101	86	0			

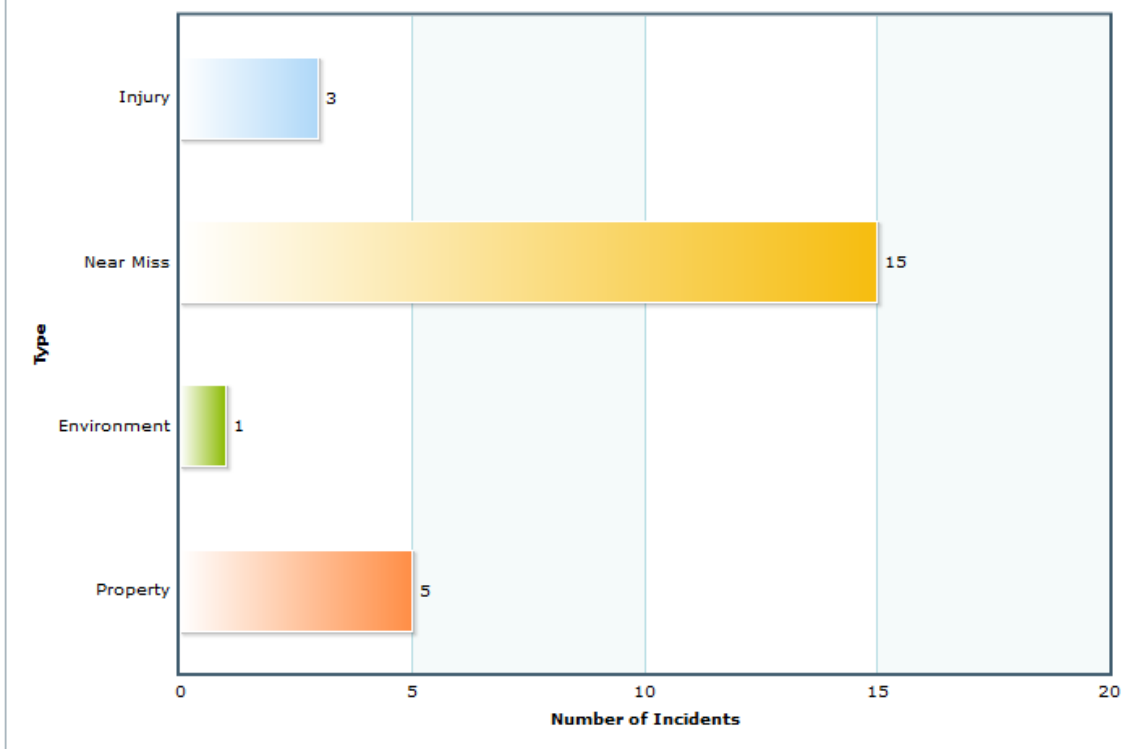
OUTSTANDING ACTIONS	Extreme Risk	High Risk	Moderate Risk	Low Risk	Details / Comments
Total 85 (in Rectification Action Plan)	1	12	51	21	At 05/03/20
Total 14 (In SkyTrust)	0	0	11	3	At 05/03/20
<p><i>Extreme Risk; Identified issue with access to Kynuna Bore, EWP Access only – remove platform and ladder (dangerous). Access has been restricted (and notified to all parties) however the ladder is still present.</i></p> <p><i>Actions are identified via Inspections, Audits, Incidents etc. and their risk assessed, with preventative or corrective actions identified to control the risk – this process improves the Health, Safety and compliance of the business.</i></p>					

LGW

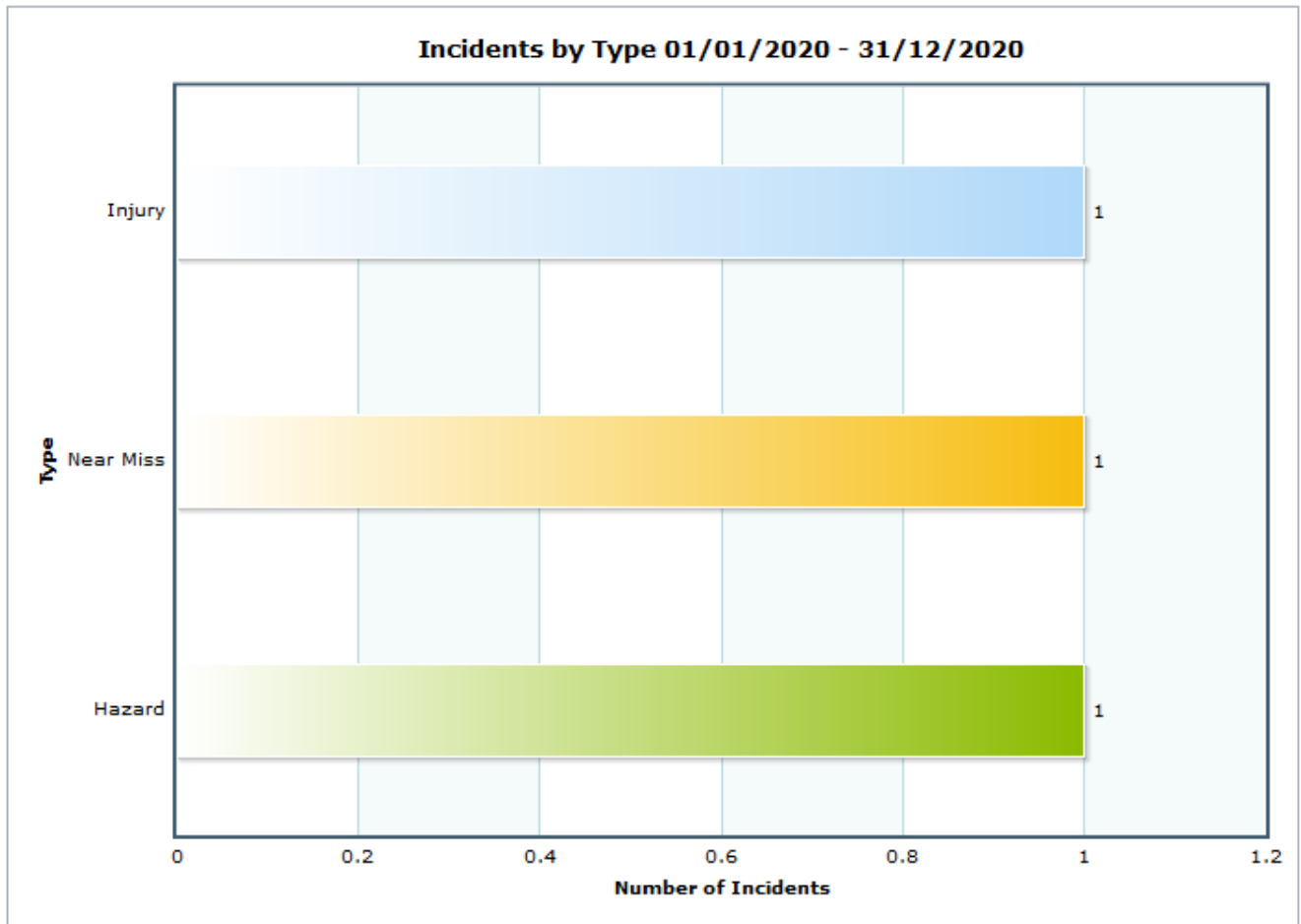
LGW have changed their reporting recently, and nil available at this time.

Incidents and Events

Incidents by Type 01/01/2019 - 31/12/2019



Incidents and Events



There were two incidents in January and an identification of a hazard that caused one of those incidents (at the CSA building). One incident involving a member of the public had to be notified to WorkSafe Qld as it required hospitalisation. Steps have been taken to reduce the risk of the hazard.



11. MEMBERS BUSINESS

12. CLOSE