

Ordinary Meeting Agenda

To be held at McKinlay Shire Council, Boardroom
29 Burke Street, Julia Creek, Queensland 4823

Tuesday 19th March 2019, 9:30am

Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek on 19th March 2019 at 9:30am.

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

2. ATTENDANCE

Mayor: Cr. B Murphy

Members: Cr. N Walker, Cr. S Royes, Cr. P Curr, Cr. J Fegan

Staff:

Chief Executive Officer, Mr. Des Niesler

Director of Corporate and Community Services, Ms. Tenneil Cody

Director Engineering, Environment and Regulatory Services, Mr. David McKinley

Executive Assistant, Ms. Maggie Rudolph

Other people in attendance:

LGAQ Project Manager, Mr. Robert Chow

Apologies:

3. CONFIRMATION OF MINUTES

That the Minutes of the February Ordinary Meeting on 25th February 2019 be confirmed.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

25TH February 2019

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
4. Confirmation of Minutes
- 4.2 Business Arising out of minutes of previous Meeting

5. ENGINEERING SERVICES

- 5.1 Engineering Works Monthly Report
- 5.2 Works Report January 2019

6. ENVIRONMENTAL & REGULATORY SERVICES

- 6.1 Environmental & Regulatory Services Monthly Report

7. COMMUNITY SERVICES

- 7.1 Community Services Monthly Report

8. CORPORATE SERVICES

- 8.1 Corporate Services Monthly Report
- 8.2 Rates Discount Period & Due Date
- 8.3 Write Off General Debtor

9. CHIEF EXECUTIVE OFFICER

- 9.1 Sale or Acquisition of Land for Overdue Rates – 77 Goldring Street
- 9.2 Advice Regarding Pre-Qualified Supplier Register
- 9.3 Purchasing and Procurement – Internal Audit Report
- 9.4 LATE – Procurement Obligations for Leasing and Trustee Permits
- 9.5 LATE – Default Contracting Procedures
- 9.6 LATE – Report for Carcass Disposal Strategic Master Plan

10. WORKPLACE HEALTH AND SAFETY

- 10.1 Workplace Health and Safety Monthly Report

11. MEMBERS BUSINESS

12. CLOSE

1. OPENING BUSINESS ▲

All Councillors having signed the Attendance Book, Mayor Belinda Murphy declared the meeting open at 9:10am.

2. ATTENDANCE ▲

Mayor: Cr. B. Murphy

Members: Cr. P. Curr, Cr. S. Royes, Cr. J. Fegan, Cr. N. Walker

Staff:

Chief Executive Officer, Mr. Des Niesler

Director of Corporate and Community Services, Ms. Tenneil Cody

Director of Engineering, Environmental & Regulatory Services, Mr. David McKinley

Executive Assistant, Ms. Maggie Rudolph

Other people in attendance:

Nil

Apologies:

Nil

3. DECLARATION OF CONFLICT OF INTEREST ▲

Cr. S. Royes

1. I declare that I have a material personal interest in the matter of agenda items 9.4 as defined by section 175D of the Local Government Act 2009 as follows:

- a) I stand to gain a benefit or suffer a loss depending on the outcome of Councils consideration of this matter.
- b) I stand to gain a benefit or suffer a loss because James G. Fels and I have current Trustee Permits on Nelia common, relating to item 9.4.

I will be dealing with the Material Personal Interest by leaving the meeting while the matter is discussed and voted on.

4. CONFIRMATION OF MINUTES ▲

Confirmation of Minutes of the Ordinary Meeting of Council held on 15th January 2019.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 15th January 2019 be confirmed.

Resolution No. 133/1819

The Minutes of Ordinary Meeting of Council held on 15th January 2019 are confirmed.

Moved Cr. J. Fegan

Seconded Cr. P. Curr

CARRIED 5/0

4.2 BUSINESS ARISING FROM PREVIOUS MINUTES ▲

Cr. J. Fegan – mentioned that in the last meeting she brought up pool fencing and discussed an update.

5. ENGINEERING SERVICES ▲

5.1 Engineering Works Report

Council is presented with the Engineering Works Report, which outlines the general activities, revenue and expenditure for the department for the period of January 2019.

RECOMMENDATION

That Council receives the January 2019 Engineering Works Report.

Resolution No. 134/1819

Council receives the January 2019 Engineering Works Report.

Moved Cr. N. Walker

Seconded Cr. P. Curr

CARRIED 5/0

5.2 Works Report January 2019

Council is presented with the Works Report January 2019, which outlines the general status of Council vehicles and equipment.

RECOMMENDATION

That Council receives the Works Report January 2019.

Resolution No. 135/1819

Council receives the Works Report January 2019..

Moved Cr. J. Fegan

Seconded Cr. S. Royes

CARRIED 5/0

6. ENVIRONMENTAL AND REGULATORY SERVICES ▲

6.1 Environmental and Regulatory Services Report

Council is presented with the monthly Environmental and Regulatory Services Report, which outlines the general activities, revenue and expenditure for the department for the period of January 2019.

RECOMMENDATION

That Council receives the January 2019 Environmental and Regulatory Services Report.

Resolution No. 136/1819

Council receives the January 2019 Environmental and Regulatory Services Report.

Moved Cr. N. Walker

Seconded Cr. J. Fegan

CARRIED 5/0

Attendance – Executive Assistant, Maggie Rudolph, left the meeting room at 10:03am.

Attendance – Executive Assistant, Maggie Rudolph, re-entered the meeting room at 10:04am.

Attendance – Cr. J. Fegan left the meeting room at 10:04am.

Attendance – Director of Corporate & Community Services, Tenneil Cody, entered the meeting room at 10:04am.

Attendance – Director of Engineering, Environmental & Regulatory Services, David McKinley, left the meeting room at 10:05am.

Attendance – Cr. J. Fegan re-entered the meeting room at 10:05am.

7. COMMUNITY SERVICES ▲

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of February 2019.

RECOMMENDATION

That Council receives the Community Services monthly report for February 2019.

Resolution No. 137/1819

Council receives the Community Services monthly report for February 2019.

Moved Cr. S. Royes

Seconded Cr. J. Fegan

CARRIED 5/0

8. CORPORATE SERVICES ▲

8.1 Corporate Services Report

The Corporate Services Report as of 31st January 2019, which summarizes the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending 31st January 2019.

Resolution No. 138/1819

Council receives the monthly Corporate Services Report for the period ending 31st January 2019.

Moved Cr. N. Walker

Seconded Cr. P. Curr

CARRIED 5/0

8.2 Rates Discount Period & Due Date

In accordance with *Section 130 (7) of the Local Government Regulation 2012* Council has the authority to

change the discount period to end on a later day (the **new discount day**). However, in accordance with *Section 130 (8) of the Local Government Regulation 2012* Council must also change the due date for payment to a later day that is no earlier than the new discount day.

RECOMMENDATION:

That Council resolve to:

- (a) Change the discount period to 31 days pursuant to section 130(7) of the Local Government Regulation 2012 by issuing rate notices stating the new discount day 24/06/19.
- (b) Change the due date for payment to the new discount day pursuant to section 130(8) of the Local Government Regulation 2012 by issuing rate notices stating the new due date 24/06/19.

Resolution No. 139/1819

Council resolves to:

(a) Change the discount period to 31 days pursuant to *section 130(7) of the Local Government Regulation 2012* by issuing rate notices stating the new discount day 24/06/19.

(b) Change the due date for payment to the new discount day pursuant to *section 130(8) of the Local Government Regulation 2012* by issuing rate notices stating the new due date 24/06/19.

Moved Cr. J. Fegan

Seconded Cr. P. Curr

CARRIED 5/0

8.3 Request to Write Off General Debtor Account

Request to Council to write off the outstanding general debtor account of \$2,970.00, as per requirement of debtor policy.

RECOMMENDATION:

That Council resolve to write off the outstanding general debt of \$2,970.00 for invoice numbers 21006, 21008 and 21656.

Resolution No. 140/1819

Council resolves to write off the outstanding general debt of \$2,970.00 for invoice numbers 21006, 21008 and 21656.

Moved Cr. S. Royes

Seconded Cr. N. Walker

CARRIED 5/0

Attendance – Director of Corporate & Community Services, Tenneil Cody, left the meeting room at 10:44am.

9. CHIEF EXECUTIVE OFFICER ▲

9.1 Sale or Acquisition of Land for Overdue Rates

In accordance with *Section 140(1) (c) (i) of the Local Government Regulation 2012* Council has the authority to sell the land at 77 Goldring Street, Julia Creek, more particularly described as Lot 8 on JC55710 for overdue rates or charges as some or all of the overdue rates and charges have been overdue for at least three (3) years.

King & Company seeks Council's instructions as to whether it wants to prepare a supplementary rates notice, and whether it would like King & Company Solicitors to write to Fair Trading to determine whether it will accept service.

RECOMMENDATION

That Council resolve to:

- (a) serve all future notices on the entity responsible for receiving notices on behalf of the Julia Creek Town & Country Club Inc, located at 77 Goldring Street Julia Creek, more particularly described as Lot 8 on JC55710 ("the Land")
- (b) decide to either; sell the Land or acquire the Land for the overdue rates and charges (Acquire the land – for overdue rates) – council would rather do this

Resolution No. 141/1819

Council resolves to:

- (a) serve all future notices on the entity responsible for receiving notices on behalf of the Julia Creek Town & Country Club Inc, located at 77 Goldring Street Julia Creek, more particularly described as Lot 8 on JC55710 ("the Land")
- (b) acquire the Land for the overdue rates and charges

Moved Cr. J. Fegan

Seconded Cr. S. Royes

CARRIED 5/0

9.2 Advice Regarding Pre-Qualified Supplier Register

Council has, pursuant to *Section 232 of the Local Government Regulation 2012*, prepared a register of pre-qualified suppliers for plant hire. The Register is valid for the period commencing 1 January 2019 and ending 31 December 2019.

Legal Advice from Preston Law, concerning this Pre-Qualified Supplier Register gives information on Council's options.

RECOMMENDATION

That Council determines how to proceed, in the future, with the Pre-Qualified Supplier Register based on the legal advice provided by Preston Law.

Resolution No. 142/1819

Council notes the report and will determine how to proceed with the Pre-Qualified Supplier Register, at a later date.

Moved Cr. N. Walker

Seconded Cr. J. Fegan

CARRIED 5/0

9.3 Purchasing and Procurement including Plant Hire Arrangements – Internal Audit Report

O' Regan & Partners have presented an Internal Audit Report for Purchasing and Procurement including Plant Hire Arrangements; the objective being to assess the adequacy of Council policies, controls and procedures in relation to the procurement of goods and services and compliance with these policies.

RECOMMENDATION

That Council receives the Internal Audit Report, provided by O' Regan Partners, and consider the contents therein.

Resolution No. 143/1819

Council receives the Internal Audit Report, provided by O' Regan Partners, and considers the contents therein.

Moved Cr. N. Walker

Seconded Cr. J. Fegan

CARRIED 5/0

Attendance - Cr. S. Royes left the meeting room having declared a Material Personal Interest in the matter of Agenda Item 9.4, as defined by *Section 175D of the Local Government Act 2009*, and left the meeting room at 11:12am, taking no part in the meeting or discussion.

Attendance – Cr. B. Murphy left the meeting room at 11:12am.

Attendance – Cr. N. Walker left the meeting room at 11:13am.

Attendance – Executive Assistant, Maggie Rudolph left the meeting room at 11:14am.

Attendance – Cr. N. Walker re-entered the meeting room at 11:15am.

Attendance – Cr. B. Murphy re-entered the meeting room at 11:15am.

Attendance – Executive Assistant, Maggie Rudolph re-entered the meeting room at 11:17am.

9.4 LATE – Procurement Obligations for Leasing and Trustee Permits

Following on from the recent flooding event, a couple of issues have arisen:

1. As the leased areas have been inundated by flood waters, fencing damaged or destroyed and stock losses incurred, does Council wish to place a moratorium on the payment of lease/permit fees until the trustee permits expire on 28 February 2019?
2. Does Council wish to continue with calling of tenders for the land in question?
3. As the land in question has suffered from severe flooding, it would seem inappropriate to do so until the land has recovered and fencing restored or repaired.
4. It would also seem appropriate that Council could offer the current tenants a Trustee Permit over the land until such time as the land and infrastructure has recovered. Tenders are not required for Trustee Permits.
5. Should Council consider that 4. above might be appropriate, Council could consider a period of 12 months for a Trustee Permit over the land, should the current tenants re-apply.
6. Other leased areas may also be impacted so it may be appropriate to waiver any fees due as a result. Each could be assessed on merit.

Preston Law has sent a letter of advice, in response to these issues.

Attendance – Cr. P. Curr left the meeting room at 11:37am.

Attendance – Cr. P. Curr re-entered the meeting room at 11:39am.

RECOMMENDATION

That Council determines how to proceed with seeking tenders on flood affected land and how to proceed with currently leased areas, based on the legal advice provided by Preston Law.

Resolution No. 144/1819

Council determines to proceed as follows:

- (a) Placing a moratorium on the payment of trust lease/permit fees currently occupied from 1 February 2019, for a period of 12 months.
- (b) Issuing Trustee Permits over any current trust land leases/permits expiring on 28 February 2019, for a period of 12 months.
- (c) Tenders will be called for the above mentioned trust land from a common due date of 1 March 2020.
- (d) The Stock Route Supervisor will assess fencing condition for future appraisal.

Moved Cr. J. Fegan

Seconded Cr. P. Curr

CARRIED 4/0

Attendance – Cr. J. Fegan left the meeting room at 11:39am.

Attendance – Cr. J. Fegan re-entered the meeting room at 11:41am.

Attendance – Cr. S. Royes re-entered the meeting room at 11:43am.

9.5 LATE – Default Contracting Procedures

Section 235 Contracting-Other exceptions of the LGR 2012 states that a local government may enter into a contractual arrangement without first inviting written quotes or tenders if-

Among other things:

- (c) a genuine emergency exists

As we are in the recovery stages of an emergency of some significance and emergent works are occurring, it would be prudent to resolve that as additional plant and equipment is required during this phase, Council resolve to delegate to the Chief Executive Officer the authority to engage suitable plant and equipment to carry out emergent works on a needs basis.

This recommendation is to cover the likelihood of suppliers already on our preferred supplier list being able to hire in additional plant not covered by the preferred supplier list to do emergent works on Councils behalf.

RECOMMENDATION

That Council resolves to delegate, to the CEO, the authority to engage suitable plant and equipment to carry out emergent works on a needs basis.

Resolution No. 145/1819

Council resolves to delegate, to the CEO, the authority to engage suitable plant and equipment to carry out emergent works on a needs basis, in accordance with *Section 257(b)* of the *Local Government Act 2009*.

Moved Cr. J. Fegan

Seconded Cr. S. Royes

CARRIED 5/0

9.6 LATE - Report for Carcass Disposal Strategic Master Plan

Councillors were presented the draft plan and took part in discussions surrounding the detail of the plan and process for the expenditure of the funds

Post these discussions on Thursday 22nd of February all five Local Government areas involved agreed to and signed the Strategic Master Plan giving full consistency across the region

A copy of the plan is now publically available and the process for the distribution of the funds through the Local Government direct to affected landholders is being implemented.

RECOMMENDATION

That Council resolve to receive and accept the Carcass Disposal Strategic Master Plan and implement in its entirety including the dispersal of the funds allocated by the Federal Government as identified in the plan.

That Council will consider the dispersal of any funds that remain unallocated post the application closing date of the 31st May 2019

Resolution No. 146/1819

Council receives and accepts the Carcass Disposal Strategic Master Plan and implements it in its entirety, including the dispersal of the funds allocated by the Federal Government as identified in the plan.

Council considers the dispersal of any funds that remain unallocated, post the application closing date of the 31st May 2019

Moved Cr. N. Walker

Seconded Cr. S. Royes

CARRIED 5/0

10. WORKPLACE HEALTH AND SAFETY ▲

10.1 Workplace Health and Safety Monthly Report

Council is presented with the monthly Workplace Health and Safety report, which provides an overview of the operations for the month of January 2019.

11. MEMBERS BUSINESS ▲

Cr. B. Murphy – Discussed her meeting in Richmond with other Council Mayors and updates on Federal funding.

- She asked if we can organize a survey for cattle losses and kilometres of fencing
- She mentioned that she discussed Sedan Dip with Minister Furner
- She wants to know what other jobs need to be done that Federal Government could help fund

Cr. B. Murphy – Gave an update that executives from Queensland Rail and local producers finally had a meeting together to discuss the train derailment. She noted that Council will keep publishing information from Queensland Rail, but this derailment is not Council's clean-up; it is in Queensland Rail's hands.

Cr. S. Royes – Raised concerns over the train derailment spilling content that could affect producers. Council is aware that there is water testing being done and there may have to be more soil and water testing, some period after initial clean up.

Cr. B. Murphy – Gave an update on the Richmond Road to be opened for one lane traffic, by late Wednesday 27 Feb.

Cr. S. Royes – Requests information on how helicopter bills are being distributed.

- Cr. B. Murphy explains the dependence on bills is where fuel came from, what Australian Defence and State provided, and whether people engaged choppers themselves.

12. CLOSURE OF MEETING ▲

The Chair of the meeting Mayor Belinda Murphy declared the meeting closed at 12:05pm.

4. BUSINESS ARISING OUT OF MINUTES FROM PREVIOUS MEETING



5.0 ENGINEERING SERVICES



Ordinary Meeting of Council Tuesday 19th March 2019

5.1 Subject: Engineering Services Monthly Report February 2019
Attachments: Nil
Author: Director Engineering and Regulatory Services
Date: 1th March 2019

Executive Summary:

This report outlines the general activities for the Engineering Department for February 2019.

Recommendation:

That Council receives the Engineering Services monthly report for February 2019.

Background:

This report outlines the general activities of the department for the month of February 2019 and also provides an update on the current activities of the department.

R2R / TIDS / TTC Roadworks

Civil Works and RMPC

Damage from the February flood to the Julia Creek Bridge has been repaired to make it useable to traffic.

The RMPC crew has been patching all roads and is still working on Kynuna Rd.

Due to the February flood; civil works have been repairing all Shire Roads, and spare workers have been burying dead cattle and clearing silt and debris from all Shire and RMPC roads.

Maintenance

Maintenance crew through out February has worked on the clean up caused by the floods. Crew has cleaned gutters and storm water drains thru out town, removed dead beast from Taldora, Punchbowl and Yorkshire Roads.

Signage has been put up on unsafe roads; so cleaning and the removal of debris caused by floods, as well as grading for emergency works, could be carried out safely.

Maintenance has also been working in with RMPC with road patching.

Brad McCormick Water and Sewage

Due to rain event; there was constant monitoring of the sewage pump station, sewage treatment plant and lagoons.

There were a number of roof leaks around town that had to be attended to, two of these were the Top Office as well as above the nurse's station at the hospital.

There was an emergency repair of a gas line at the Julia creek Hospital from a faulty repair, along with drainage issues due the system being overwhelmed.

Water mains; inspected the Tapping valve off the water main for Corrina's and the Post Office and was able to resolve the issue. Also a water mains break on Hickman St which also was able to be resolved.



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I have fixed a garden bed irrigation valve on Shaw St and reconnected water supply down At the Creek. There was also a water supply break to Daniel Alexander's concrete batching plant that was able to be repaired as well.

A water run was conducted on the 21st of February with additional sampling conducted on the 26th February for Eastern creek in regards to Eddington Stations concerns over their water quality as well for the Dirt & Dust swim.

McKinlay septic system overflowed at the Centennial Park Public toilets, I will be following up with quotes to replace the system as it is not safe for the public and I have also replaced a urinal cistern at those toilets.

At the Caravan Park a broken kitchen flick mixer in cabin 5 has been replaced and I have had to Vac out an electrical pit due to offensive odour.

Installed an emergency shower wash at airport for Army crew and pumped out septic tank due to being overwhelmed from disaster management being based at the Airport. I will be following up with a costing to replace in next years budget.

Workshop Executive Summary

Plant No.	Plant Description	Hours Kms	Repairs / Maintenance
01	Ford Wagon	58582 km	Repairs made to lower dash panel and bonnet release cable mounting,
11	Toyota Coaster HACC	13090 km	Electrical issue with automatic door, parts on order. 6 month inspection for chair lifter completed NQ hydraulics T,vlle.
13	Toyota Coaster Tourism	5937 km	Service and checks complete, clean and wash vehicle. Light fitted to side of bus for safety when picking/dropping passengers after camp dinners.
36	Caterpillar 950H	9557 hrs	Services and repairs completed, within the last month both rear tyres have been replaced due to major structural cracking through the side walls. New tyre's to the front and front to rear
38	Caterpillar 226 B2	2636 hrs	Electrical repairs to the revolving light, all checks completed
75	Toyota Hilux 2wd	4978 km	Complete checks to vehicle due, vehicle needs to have suspension up grade, as now set up as the Handyman.
76	Toyota Hilux D/Cab	60316 km	Complete 60K service and checks to under body. Tyre rotation and then to Robbie's Tyres for a wheel alignment.
100	Sundry Plant	N/A	On going repairs and servicing to brush cutters, blowers, petrol pumping units and Chainsaws.
159	Rodgers Plant Trailer	N/A	Repairs made to air brake system, r12 and q1 valve replaced on rear axle.
250	Caterpillar 140 M	6789 hrs	Remount from headlight's to top bar clean radiator and coolers Fit new spare wheel to tyre carrier.
255	Caterpillar 962 H	4563 hrs	Low power issue while doing road access opening, found water in fuel, drain fuel tank sediment while sitting o/night replace fuel and filters, bleed and run up all ok.
260	JCB 1 CX Mini	743 hrs	Replace and reroute hydraulic hoses for the quick release of the backhoe bucket.
274	Kubota Front Deck mower	731 hrs	Remove front deck from linkage, change out deck belt, check spindles and idlers service up and fit to mower.



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343	Toyota Hilux D/Cab	41872 km	Carry out 40k service replace all oils and complete all check to vehicle.
344	Toyota Hilux D/Cab	50077 km	Complete 50,000 km service and checks as listed by Toyota.
347	Toyota L/C D/Cab	91372 km	Carry out 90,000 km service and checks, all is going well.
404	Hino Side Loader	227843 km	Hydraulic compensator valve leaking hydraulic oil, strip valve and reseal/assemble and test ok for round 2.

Recommendation.

Works Manager has asked for the purchase of a broom/bucket attachment for the Skid steers. Hydrapower FS Bucket Broom, costing of \$9,790.00 including GST, as this unit will sweep into a bucket or open the front bucket up to sweep boxed out areas out, prior to sealing or patching.

With our fleet of new Toyota Hilux, inside tyre wear is becoming very common with all vehicles, and after a few wheel alignments there is little or no adjustment, up grades to the suspension's are recommended to the vehicles continually working these rural roads , since we have set up the plumbers vehicle tyre wear and suspension components are traveling well.

Parks and Garden

Mowing through out town started as soon as possible, leaving time for the RV Park to dry out so that the clean up could begin down there.

Due to flooding, crew has spent a lot of hours at the RV Park, clearing away silt and debris as well as dead beasts.

2018 Shire Road Flood Damage

Unsealed road restoration work was placed on hold due to the recent flooding.

Two Contract crews and one Council crew will recommence work on the Program from the 11th March.

Financial Position		
Current Approval	\$ 7,975,053	2 of 4 Submissions approved
Expenditure to Date (Actual)	\$ 712,793	



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Operational Position		
Overall	9% Completion	

Current and upcoming works include:

27.18	30.18	31.18	
Gidgery Creek	Wyaldra Road	Gilliat – McKinlay Road	
	Nelia – Punchbowl Road	Oorindi Road	
	Punchbowl Road		
	Alisona Road		

2018 Events Highlights

Restoration works to recommence on the 11th March.

Gidgery Creek Causeway received no damage following recent flooding.

2 outstanding submissions are being assessed by QRA. Approvals should be forwarded within the next fortnight.

Current 2019 Event

- Activation has occurred for the 2019 flood event, initial damage value of \$10,000,000 (indicative only). This value is based on additional damage over what has been currently approved under 2018.
- QRA has been contacted in relation to 2018 works. Discussion held and agreed the best course of action is to continue with the current 2018 approvals and provide additional submissions for extra damage. The local benefit is that Contractors can recommence works as soon as ground conditions allow and will not have to wait for new Submissions to be processed and approved.
- Emergent work pickups are substantially completed. Access is still difficult on Daldonally and Lyrian Doravale Roads.



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- Emergent works have been carried out by Council and Contract Crews.
- REPA pickups have now commenced and are expected to be substantially complete by the middle of April.

Julia Creek Airport Non-conformance

Highway Stabiliser's in the throes of organising a survey pick up of the airstrip/running surface from which a remediation works design can be generated, that will later form the basis for any remedial works required to address CASA compliance.

Sewerage Treatment Plant – Stage 2

The Contractor has completed the 30% design component of the STP extension, the HAZOP's meeting for the project was scheduled for mid February, and the sites soil test for the civil works had been booked for the end of the month but due to the recent rain event onsite work and HAZOP meetings have been pushed back. The HAZOP meeting has now been booked for the 2nd week in March.

Council Housing Project

Council has deployed a third party Building Inspector to undertake an inspection of all 4 housing units focusing on the following:

- Identify and report any non-conformances as to the BCA.
- Identify and report quality and workmanship issues based on current industry standards.
- Identify and report on any issues with the materials supplied, installed or utilised based on the materials conformance to the standards and fit for purpose.
- Identify and report to the Superintendent and the Principal on the methods and costs to repair or replace the identified defects.

In retrospect Council and Arid to Oasis Solutions Pty Ltd trading as Auzscot Civil Australia are working for now without prejudice, to reach an amicable solution based on of cause the outcome and findings of the above mentioned report.

Julia Creek Cemetery

Quotes for the toilet amenities block have begun review with a supplier notified at the end of the month. This block will include disabled amenities, hand wash station and ramp for elderly/disabled access.



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Peter Dawes Park

The fencing for the playground and boundary fence will be completed by the end of March. The time delay due to weather and neighboring property drainage has unfortunately pushed this task behind.

Bath House Landscaping

The tender design documents from the landscaping firm - FORM Landscape Architects have been received for review.

Multicom Resources Ltd - Saint Elmo Project

Engineering Services has been approached by Phil de Yong - Senior Principal, Engineering Consultant for Wave International, a consultancy deployed to assist Epic Environmental Pty Ltd who (Epic) are working with Multicom Resources Limited (Multicom) on the approvals process for the Saint Elmo Project (the Project), including the Environmental Impact Statement (EIS).

Phil was seeking the following information from Engineering Services:

- Availability of land to accommodate 300 personal bed camp within Julia Creek or outskirts;
- Councils ability to service the above with potable water;
- Councils ability to convey/treat sewerage for a 300 personal camp and
- Zoning and so on

The intent of tabling this item at this meeting is to gauge Councils appetite for this type of development.

I have spoken with Phil and advised that this matter must be brought before Council for discussion and consideration before Engineering Services will commit time/resources to assist Multicom Resources Ltd Julia Creek project accommodation feasibility works.

Consultation: (internal/External)

Finance Manager, Works Staff

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:

100829



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5.2 Subject: Multicom Resources Project Accommodation Requirements

Attachments: Multicom Resources Project Accommodation Requirements Email *InfoXpert ID:100831*
190305 Factsheet Newsletter 4 Multicom *InfoXpert ID: 100832*
Multicom typical Village Site Plan 300-Rev A *InfoXpert ID: 100833*

Author: Director or Engineering, Environment, and Regulatory Services

Date: 12 March 2019

Executive Summary:

Multicom is seeking a 300 person Accommodation Village which may be necessary for the Saint Elmo Project. This appears to potentially be a 300 person project for one year maximum. They are asking if there is available land in Julia Creek that is large enough and capable of being serviced with water, sewer, power, communications, and roads, pending current and potential zoning issues.

This information is being sought for the purposes of completing a Pre-Feasibility Study for the Saint Elmo Project.

Recommendation:

That Council resolves to provide direction for deploying resources and technical information to Multicom:

(a) That Council determines to have, or not have, a Multicom Accommodation Village of this size near Julia Creek

(b) That Council determines what land can be made available for this accommodation, if it is decided to allow a Multicom Accommodation Village

Background:

This comes up as a result of the Saint Elmo Project.

Consultation:

- Chief Executive Officer
- Director of Engineering, Environmental, and Regulatory Services

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID:

100830

From: Phil De Yong [mailto:PDeYong@waveinternational.com]
Sent: Tuesday, 19 February 2019 12:21 PM
To: David Mckinley
Cc: 4480; Marghanita Johnson; Mike Reed; Craig Murrell
Subject: St Elmo Vanadium Project Accommodation requirements

David,

As indicated in my last correspondence I have now received a site plan for a typical 300 person accommodation village which may be required for the St Elmo Project located in Julia Creek.

The 300 person number is only a potential one year maximum whilst the second process train is being constructed and the first train is fully operational. Dependent on the successfulness of Multicom's proposed employment strategy wherein local employment and residence will be preferred, the number may be substantially less than this, but best to size based on maximum.

I would appreciate if, when you have the opportunity, you could look at the available land in Julia Creek that is large enough and capable of being serviced with water, sewer, power, communications and roads and advise your consideration of availability, current zoning and any potential rezoning issues, any servicing issues and any other potential community issues associated with any recommended locations.

Note that this information is being sought for the purposes of completing a Pre-Feasibility Study for the project which includes reasonably accurate capital cost estimates to support the Project financial analysis.

Regards,

Phil de Yong

Senior Principal, Engineering

Wave International

t +61 (0)7 3226 3709 **f** +61 (0)7 3226 3799

m +61 419 148 179

e pdeyong@waveinternational.com

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SAINT ELMO PROJECT FACTSHEET Newsletter #4

March 2019

Epic Environmental Pty Ltd (Epic) are working with Multicom Resources Limited (Multicom) on the approvals process for the Saint Elmo Project (the Project), including the Environmental Impact Statement (EIS).



NORTH WEST FLOODS

The flooding in the North West region in February 2019 has been truly devastating. Impacted communities and particularly graziers have been in the thoughts of all those involved in the Saint Elmo Project.

Multicom has been in contact with landholders and the McKinlay Shire Council offering any assistance with the significant task that lies ahead.

While our short-term plans for February obviously changed, consideration was given to whether further trips should be postponed. Through our continued engagement, we have determined that the best contribution we can make to the affected communities at this time is to continue to complete our field works and consultation over the coming months. During these trips we will be sourcing as many goods and services locally as possible, spending money in the local community and continuing on the pathway for regional economic diversification.

Upcoming trips include:

- March – Fieldworks;
- March / April – Landholder and Council Meetings;
- April / May – Community Consultation; and
- May / June – Government Site Visit.

We will continue to seek to identify ways in which we can support the communities of the North West at this time.

EIS PROGRESS

On 15 February 2019, Epic submitted the draft EIS including the Social Impact Assessment (SIA) to the Government who will assess it against the Terms of Reference and ultimately, approve its release to the public. Based on this submission date, it is expected that the EIS will be released for a 6-week public consultation period from mid to late April 2019.



Figure 1: EIS Submitted February 2019

If there are any particular issues you would like Epic and Multicom to focus on during this consultation period, please contact us by phone (Freecall 1800 270 844) or email (saintelmo@epicenvironmental.com.au), so we can ensure we include answers to your questions in the consultation materials.

WATER UPDATE

Flooding

While the Mitchell Grass Downs are relatively flat, the Project is located on and named after the Saint Elmo Anticline. While it only has gentle slopes, this Anticline is the highest point in the local landscape. This geology has created the resource for the Saint Elmo Project and provides the site with some protection against floods which occur in the region.

In the flooding event of February 2019, while over 500 mm of rain occurred, the peak *three-day total* at Julia Creek Airport was 350 mm. The probability of this amount of rain occurring within 72 hours is classed as a 1 in 200 year event.

As the Project area is in an area known to be affected by major floods, the water management infrastructure for the Project has been planned accordingly. While operations would have shut down for a short period, the main water management structures would be designed to withstand the recent events.

Water Management

The water management infrastructure at the Project is separated into three categories:

- Clean Water: surface water diverted around or through the Project without mixing with dirty or mine water (e.g. runoff from rehabilitated areas and raw water supply).
- Dirty Water: water generated from runoff of disturbed areas such as, waste rock dumps, hardstand, roads and new rehabilitation. Dirty water is mostly contaminated by sediment.
- Mine/Process Water: this includes water used or affected by mining activities, such as; pit water, processing water, and any surface water in contact with these waters.

Clean Water

To divert clean water around the site, a Levee will be constructed on Horse Creek. This Levee will be designed for a 1 in 1,000 year event.

Under existing conditions, the baseline flood assessment indicated for Flinders Highway at the Horse Creek crossing, the flood depths for the 1 in 10 year and

1 in 100 year events are up to 1 m and 2 m, respectively. Without the Project, the Flinders Highway is already not trafficable during existing floods. While construction of the Levee will change the flooding behaviour immediately south of the Project and upstream along Horse Creek, the increase to flood levels due to the Levee will not cause further impacts on the use of Flinders Highway. A qualitative assessment of the February 2019 rainfall event confirmed this.

Dirty Water

Sediment dams, designed to contain dirty water, would have overflowed during recent events, as they are typically designed to do, based on only releasing sediment and no other contaminants.

Mine/Process Water

One of the Mine/Process Water structures which holds contaminated water is designed for a 1 in 100 year wet season of up to 800 mm. Based on the completion of standard management practices, this Waste Storage facility would have been empty prior to the commencement of the wet season, as required to prevent overflow in an event such as that in February 2019.

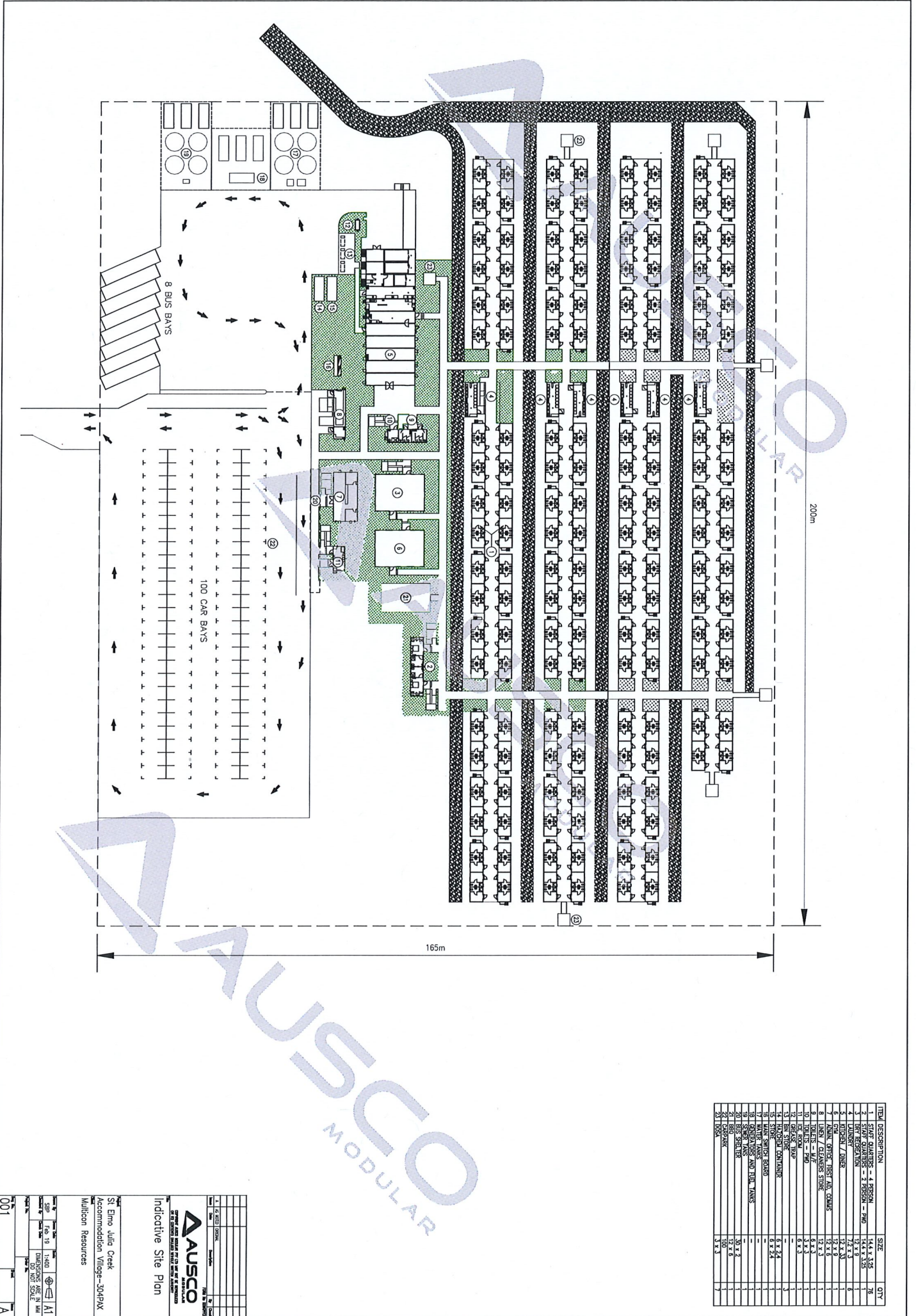
The other significant dams have been designed to safely withstand a 1 in 1,000-year event and therefore would not have failed during the recorded event.

Further information

If you would like further information on the Project, please:

- Email saintelmo@epicenvironmental.com.au; or
- Freecall 1800 270 844; or
- Visit <https://www.mces.com.au/saint-elmo-project>





ITEM DESCRIPTION	SIZE	QTY
1. STAFF QUARTERS - 4 PERSON	14.4 x 3.25	75
2. STAFF RESIDENCE - 2 PERSON	12.2 x 3.25	100
3. STAFF RESIDENCE	12.2 x 3.25	100
4. LUNNETT	12.2 x 3	6
5. KITCHEN / DINER	12.2 x 3.0	1
6. KITCHEN / DINER	12.2 x 3.0	1
7. KITCHEN / DINER	12.2 x 3.0	1
8. LINEN / CLEANERS STORE	12.2 x 3	1
9. TOILETS - 200	6 x 3	1
10. TOILETS - 200	6 x 3	1
11. TOILETS - 200	6 x 3	1
12. TOILETS - 200	6 x 3	1
13. TOILETS - 200	6 x 3	1
14. TOILETS - 200	6 x 3	1
15. TOILETS - 200	6 x 3	1
16. TOILETS - 200	6 x 3	1
17. TOILETS - 200	6 x 3	1
18. TOILETS - 200	6 x 3	1
19. TOILETS - 200	6 x 3	1
20. TOILETS - 200	6 x 3	1
21. TOILETS - 200	6 x 3	1
22. TOILETS - 200	6 x 3	1
23. TOILETS - 200	6 x 3	1
24. TOILETS - 200	6 x 3	1
25. TOILETS - 200	6 x 3	1

AUSCO
 CONSULTING ENGINEERS
 10000 170th Street, Surrey, BC V3V 2T4
 TEL: 604 273 8888 FAX: 604 273 8889
 WWW.AUSCO.CA

Project: St Elmo Julia Creek
 Accommodation Village - 304PMX
 Multicon Resources

Indicative Site Plan

Scale: 1:1000
 Date: Feb 19
 Drawn: [Signature]
 Checked: [Signature]

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6.0 ENVIRONMENTAL & REGULATORY SERVICES



Ordinary Meeting of Council Tuesday 19th March 2019

6.1 Subject: Environmental and Regulatory Services Report – February 2019

Attachments: None

Author: Environmental & Regulatory Services Team Leader

Date: 4th March 2019

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period February 2019.

Recommendation:

That Council receives the February 2019 Environmental and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of February 2019.

Detailed below are the general matters of interest that relate to the day to day activities of the department throughout the month.

Budget Legend:

PLEASE NOTE: BUDGET AMOUNTS OUTLINED IN THIS REPORT HAS NOT BEEN UPDATED. THE UPDATED BUDGET AMOUNTS WILL BE AVAILABLE FOR THE MARCH REPORT.

Revenue	Actual exceeds Budget YTD	
	Actual below Budget YTD	
Expenditure	Actual below Budget YTD	
	Actual exceeds Budget YTD	
Any	Note provided	

Consultation: (internal/External)

Environmental & Regulatory Services Team Leader, Local Laws Officer, Ranger and Finance Officer.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:

100711



Ordinary Meeting of Council Tuesday 19th March 2019

1 – Refuse Collection and Disposal

1.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Refuse Collection	\$41,020	\$44,280	\$75,908
Refuse Disposal	\$20,427	\$21,098	\$36,167

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Kerbside Rubbish Collection	\$16,745	\$32,083	\$55,000	\$38,255
Refuse Disposal Operation Costs	\$25,269	\$52,500	\$90,000	\$64,731

1.2 - Report

Julia Creek Waste Facility

The rain event has caused the main pit to fill up with water. Staff are continuing to monitor this on a daily basis.

SLR Consulting have been engaged to review our Site Based Management Plans for all the shire's landfills. This review is required to meet our licence requirements.

2 – Environmental Health Services

2.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Environmental License Fees	\$1,673	\$467	\$800

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Environmental Health Services	\$142,183	\$154,584	\$265,000	\$122,817

2.2 - Report

Water and Sewage monitoring

Water sampling is carried out in accordance with our Drinking Water Quality Management Plan (DWQMP) across our four (4) water supplies. Key matters of concern under the DWQMP are the presence of *Escherichia coli* or e-coli in the water. The presence of e-coli has potential health impacts.

Sampling undertaken in February showed no E.coli contamination in samples taken at all four townships.

Sewerage sampling continues to be carried out on the Julia Creek Sewerage Treatment Plant in accordance with the requirements of the licences issued by the Department of Environment and Heritage.



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Vector Control

Fogging was undertaken at Nelia after the rain event.

Quotes are being sourced for a vehicle mounted fogging machine that use water based insecticides that reduce the amount of hydro carbons being introduced to the treated area.

Food Recalls

One (1) Food Recall was received during the month.

Workplace Health and Safety

No safety issues were identified during the month. Hazard Inspections are scheduled to be conducted on various locations.

Council staff is progressing with the new E3 Learning System.

3 – Local Law Administration

3.1 – Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Animal Registration Fees	\$14,495	\$2,917	\$5,000
Fines & Penalties – Animal Control	-\$7,607	\$584	\$1,000
Animal Boarding	\$2,507	\$1,167	\$2,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Local Law Administration	\$66,427	\$47,834	\$82,000	\$15,573

3.2 - Report

General information of activities for Local Law/Animal Control matters is outlined the table below.

Table 1 - Local Law & Animal Control Summary

Activity	Number/Details
Impoundings and notices	One
Euthanized/Destroyed	One dog
Verbal/Written/Official warning	Two dangerous dog declarations issued for a animal attack
Complaints	Nil
Dog Boarding	Nil
Removal of Dead Animals	Nil
Trapping Locations & Results	Nil

4 – Noxious Weeds and Pest Control

4.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Pest Plant & Animal Control Funding	\$20,000	\$0	\$0



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Truck Washdown Bay	\$11,335	\$11,667	\$20,000
Dingo Baits	\$784	\$583	\$1,000
Feral Pig Baits	\$0	\$58	\$100

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Pest Plant Control Program	\$70,090	\$153,417	\$263,000	\$192,910
Pest Animal Control Program	\$37,289	\$36,167	\$62,000	\$24,711

4.2 – Report

Feral Animal Control

No Factory baits were issued in February.

No Dingo Scalps were presented in February.

Washdown Bay

The Washdown bay facility is fully operational.

5 – Livestock Operations

5.1 – Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Livestock Weighing	\$50,157	\$26,250	\$45,000
Livestock Cattle Loading	\$26,780	\$14,584	\$25,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Livestock Operational Costs	\$41,133	\$56,000	\$96,000	\$54,867

5.2 - Report

Julia Creek Livestock Facility

No cattle were weighed or scanned in February 2019. The yards are scheduled to be cleaned out over the next month.

Table 2 - Livestock Weighing Month and Year Totals

MONTH	2013	2014	2015	2016	2017	2018	2019
JANUARY	0	359	0	0	0	183	0
FEBRUARY	1740	1322	1872	525	467	3241	0
MARCH	676	617	3446	1497	1333	388	



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APRIL	1584	406	5315	951	2487	2217	
MAY	3829	1891	8107	615	2062	3065	
JUNE	3976	2,109	3,442	1456	1522	742	
JULY	1,774	0	2,170	2809	2003	1143	
AUGUST	0	374	1183	2582	2311	6291	
SEPTEMBER	338	3274	488	2665	1478	765	
OCTOBER	1153	790	1252	4613	1127	4708	
NOVEMBER	357	508	36	1011	2673	4788	
DECEMBER	0	240	0	234	340		
TOTAL FOR YEAR	15,427	11,890	27,311	18,958	17,803	27,531	0

Livestock Operations (Cattle Loading)

The Cattle Loading Season has not commenced yet.

Table 3 – Livestock Loading Month and Year Totals

MONTH	2013	2014	2015	2016	2017	2018	2019
JANUARY	0	0	0	0	0	0	0
FEBRUARY	1764	680	0	0	132	0	0
MARCH	5310	851	0	572	920	0	
APRIL	5813	1811	7653	1737	580	0	
MAY	8670	7414	7204	2933	6126	603	
JUNE	8451	5912	6605	3486	2658	674	
JULY	7645	5246	6998	3565	3654	2084	
AUGUST	4215	6843	3936	4963	2898	674	
SEPTEMBER	1904	4508	315	2233	1804	2454	
OCTOBER	1800	3122	0	1070	0	3424	
NOVEMBER	0	3439	0	1641	0	1458	
DECEMBER	0	0	0	144	0	0	
TOTAL FOR YEAR	45572	38826	32711	22344	18772	11371	

6 – Stock Routes and Reserves

6.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Stock Route – Permit/Water Fees	\$9,001	\$5,017	\$8,600
Stock Route Recoverable Works	\$0	\$0	\$0



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Trustee Lease Fees	\$91,205	\$70,000	\$120,000
Reserve Agistment Fees	\$8,459	\$12,484	\$21,400

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Precept Expenses	\$0	\$11,667	\$20,000	\$0
Stock Route Maintenance	\$46,682	\$64,167	\$110,000	\$63,318
Reserve Expenses	\$17,588	\$8,750	\$15,000	-\$2,588
Cemeteries	\$4,101	\$11,667	\$20,000	\$15,899

6.2 - Report

Stock Routes and Reserves

No Agistment/Tailing Permits were issued during the month.

There currently are Twenty Eight (28) Stock Route Water Agreements.

The Shire Ranger is working with Stock Routes regarding large numbers of cattle wanting to be moved along the stock routes.

Some infrastructure has been damaged in the flood event.

A lot of fences around the reserves were damaged during the flood event. Below are some maps of the fences that need to be repaired

NELIA

- MAINROADS – ALONG HIGHWAY 5.3 KM
- QR- 6.2 KM
- COINCIL -- AROUND DUMP AND CEMETRY 3.5KM

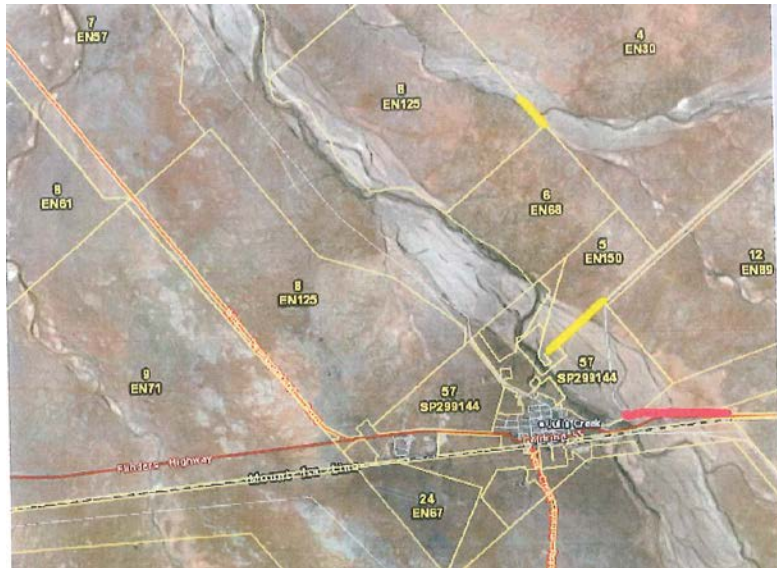




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JULIA CREEK

- COUNCIL - DPI PADDOCK (not capital work) 1 KM
- COUNCIL- BETWEEN POLICE PADDOCK AND WILES 1.5 KM
- MAINROADS – ALONG FLINDERS HIGHWAY 2.1 KM



GILLIAT

- QR – 2.5 KM
- COUNCIL – ON RESERVES 2.0 KM

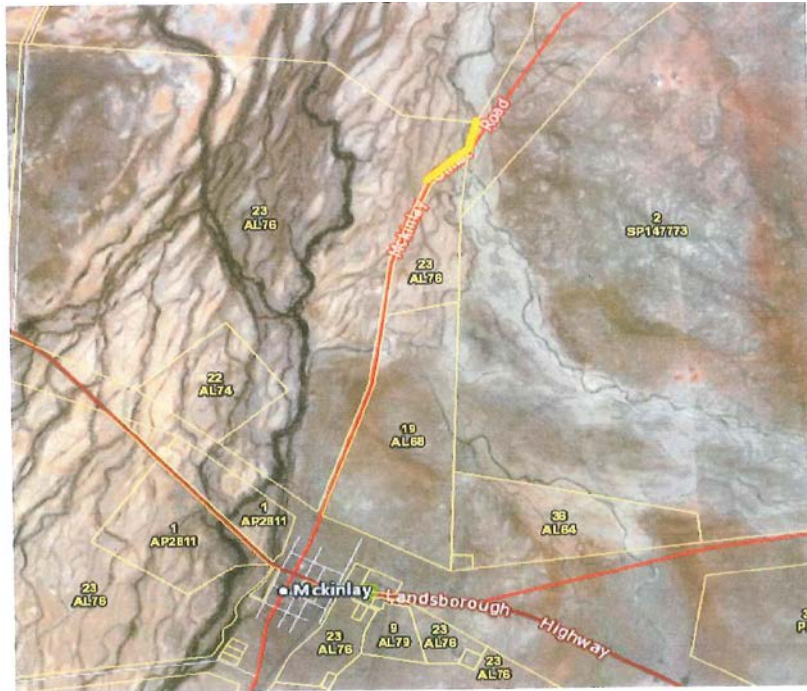




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MCKINLAY

- COUNCIL -RESERVE 1KM



KYNUNA

- COUNCIL-RESERVE 1.5KM





Cemeteries

No enquiries during the month of February.

7 – Work Program (Workcamp)

7.1 - Budget

<u>Expenditure</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Budget</u>	<u>Bud-Act</u>
Work Program	\$8,788	\$17,500	\$30,000	\$21,212

7.2 - Report

The Work Camp program has been busy with a number of community based programs as detailed in the table below.

Table 4 - Work Program Activities

Activity	Details
Mowing of various NFP yards in Julia Creek	Mowing conducted frequently
Mowing of all local churches	Mowing conducted frequently
Mowing/Whipper snipping around Airport Area	Mowing conducted when required
Whipper snipping of McIntyre Park Area	Mowing conducted when required
Mowing/Whipper Snipping around Sale Yards	Mowing conducted when required
Mowing of hill at Dirt and Dust Central	Mowing conducted when required
Julia Creek Waste Management and Recycling Facility – Picking up Rubbish	Ongoing, however Local Laws Officer is undertaking this more regularly now.
Kynuna, McKinlay and Nelia Waste Facilities – Cleaning of Facility	Ongoing
Various works at all Cemeteries	Ongoing
Lawn and Gardening Maintenance at the Julia Creek State School	Ongoing
Assistance with various works around the Livestock Facility	Ongoing
Upgrade works at RSL including Irrigation	Ongoing
Picking up rubbish around entry to Julia Creek	Ongoing



Ordinary Meeting of Council Tuesday 19th March 2019

Assistance with cementing at Julia Creek Cemetery	Ongoing
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8 – Housing, FRB and Community Centre

8.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Council Property/Staff Housing Program	\$43,462	\$58,333	\$100,000
FRB Centre Rent	\$17,686	\$15,167	\$26,000
Community Centre Hire Fees	\$4,213	\$875	\$1,500

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Council Property/Staff Housing Program	\$80,897	\$107,917	\$185,000	\$104,103
FRB Units & Community Centre Operations Costs	\$34,120	\$30,917	\$53,000	\$18,880

8.2 - Report

Council Property / Staff Housing

Council Property / Staff Housing activities for the month are detailed in Table 6 below.

Table 6 - Council Property / Staff Housing Activities

Activity	Number
Properties Available for use	5 Coyne Street 25 Byrne Street 4 Amberley Drive
New Tenancies	One – 2/9 Shaw Street (Acting Works Manager)
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes	General Maintenance performed when required.



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Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table 7 Below:

Table 7 – Old Senior / Aged Care Housing Activities

Activity	Number
Properties Available	3
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes	General Maintenance performed when required.

Seniors Living Units

Seniors Living Unit activities for the month are detailed in Table 8 Below:

Table 8 – Seniors Living Units Activities

Activity	Number
Properties Available	Three (3) - Unit 1, Unit 5, Unit 7
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes	General Maintenance performed when required.

9 – Land and Building Development

9.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Land and Building Development	\$2,155	\$28,000	\$48,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Town Planning Program	\$3,745	\$40,834	\$70,000	\$66,255

9.2 - Report

Regulatory Services, Land and Building Development

No development approvals have been made during the month.



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10 – Local Disaster Management

10.1 – Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
SES Grants	\$0	\$12,979	\$22,250

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Disaster Management Operational Costs	\$16,897	\$15,750	\$27,000	\$10,103

10.2 - Report

Disaster Management

The recent flood event activated the LDMG.



7.0 COMMUNITY SERVICES



Ordinary Meeting of Council Tuesday 19th March 2019

7.1 Subject: Community Services Monthly Report
Attachments: Nil
Author: Director Corporate and Community Services
Date: 11 March 2019

Executive Summary:

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of February 2019.

Recommendation:

That Council receives the Community Services monthly report for January 2019.

Caravan Park

The Caravan Park recorded 69 guests during the month of February 2019 compared with 270 in February 2018 – a decrease of 74.44 %. There have been 276 guests recorded in the Year to Date (YTD) compared with 440 over the same period in 2018 which represents a 37.27% decrease.

Library Services

Due to staff absences the Library Services report will be provided on the day of the Council meeting.

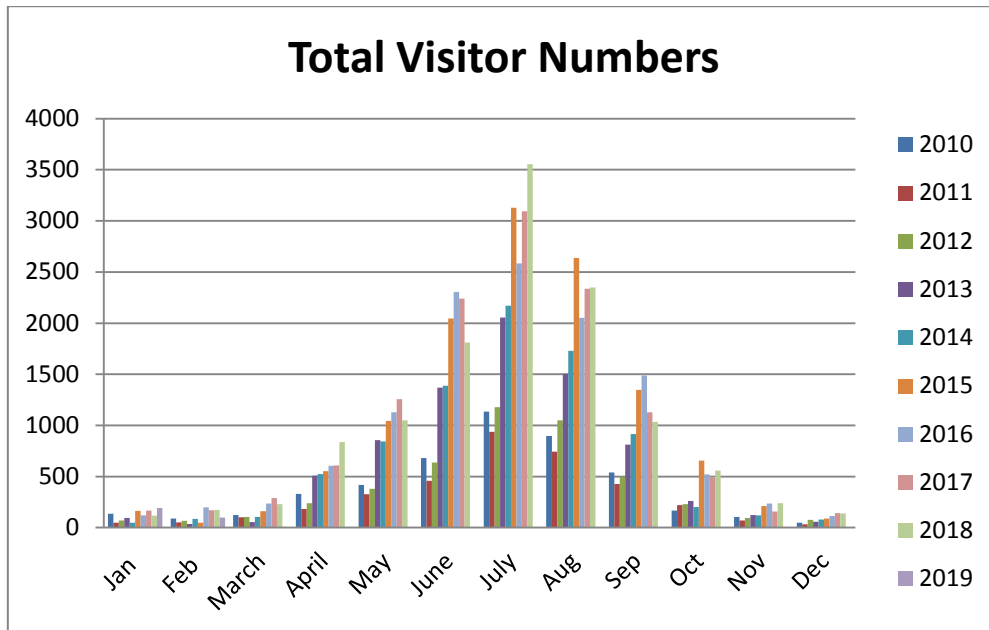
Tourism

Total Visitor Numbers for February 2019 – 99

There were 99 visitors to the Julia Creek Visitor Information Centre in February 2019 compared with 175 visitors in February 2018 – an decrease of 43.42% between 2018 and 2019 figures. There have been 290 visitors to the Julia Creek Visitor Information Centre this year to date (YTD) compared with 291 visitors over the same period in 2018 - a decrease of 0.34%.



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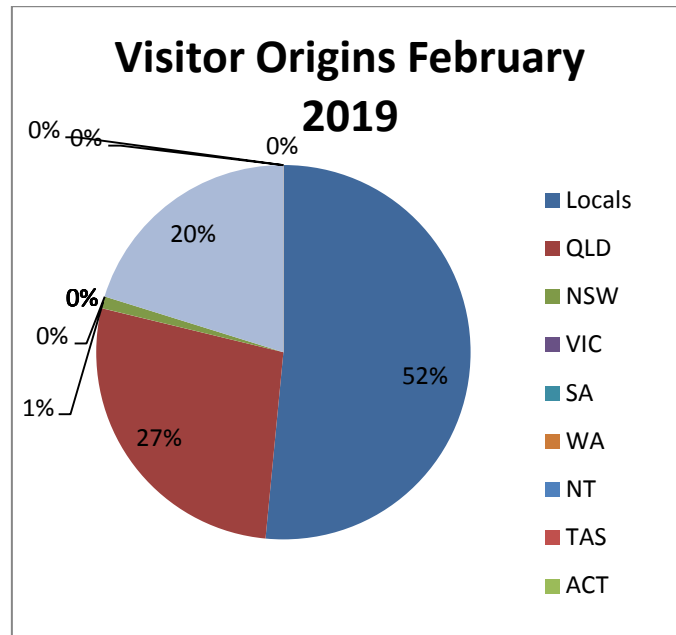


Total Locals for February 2019 – 42

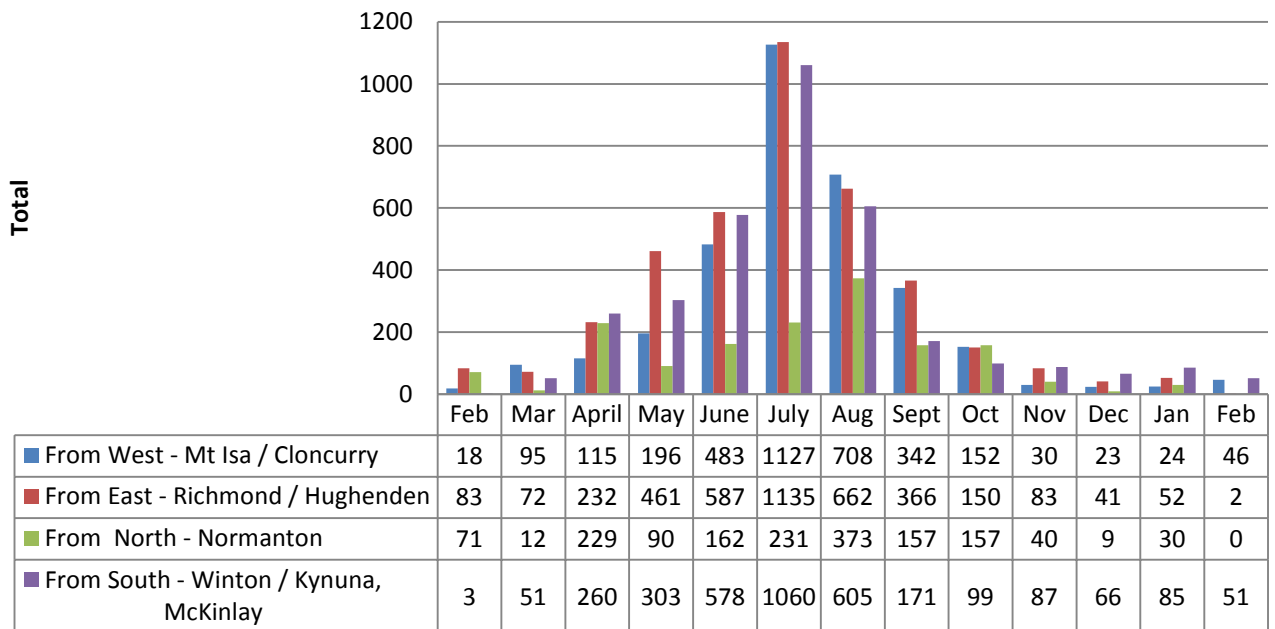
There was a total of 51 local visitors to the Julia Creek Visitor Information Centre in February 2019 compared with 16 in February 2018 – an increase of 218.75% in figures between 2018 and 2019. There have been 93 local visitors to the Julia Creek Visitor Information Centre this year to date (YTD) compared with 23 visitors over the same period in 2018 - an increase of 304.34% between 2018 and 2019 YTD figures.



Ordinary Meeting of Council Tuesday 19th March 2019



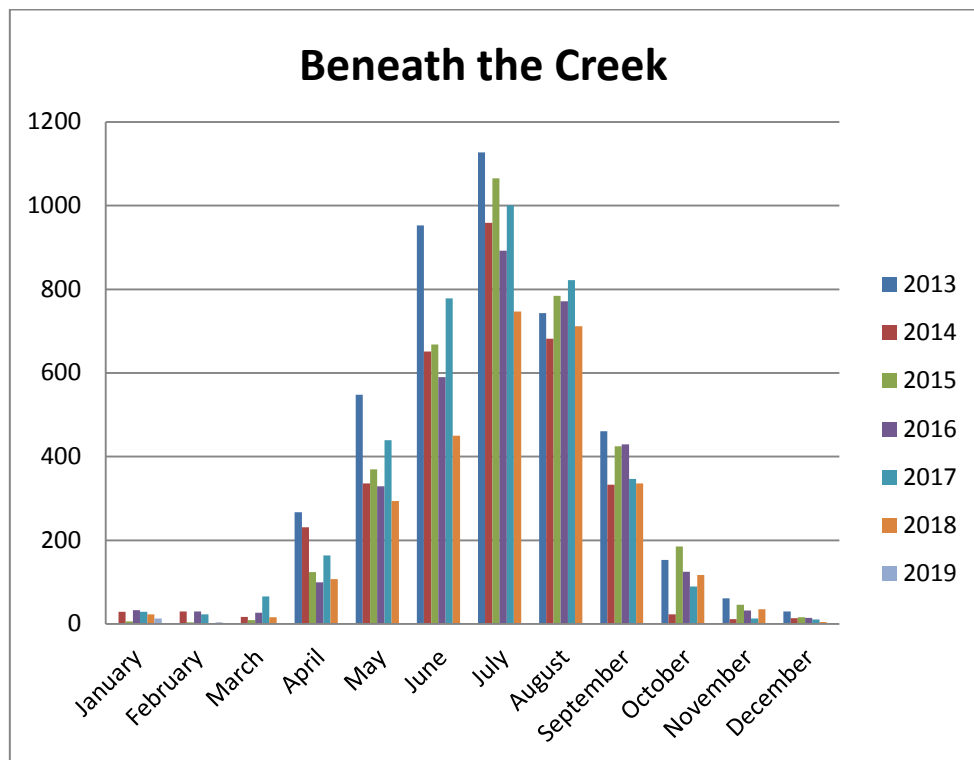
North West Regional Statistics February 2018 - February 2019





Beneath the Creek

There were 4 entries to 'Beneath the Creek' in February 2019 compared with 2 in February 2018 - a 100% increase. There have been 17 entries to Beneath the Creek in the Year to Date (YTD) compared with 25 over the same period in 2018 which represents a 32 % decrease.



RV Site Permits and Expenditure – 0 in February 2019

There were no RV Site Permits issued in February 2019 compared with 1 in February 2018. There have been 0 RV Site Permits issued in the Year to Date (YTD) compared with 3 over the same period in 2018 which represents a 100 % decrease. In February 2019, zero Site Survey were received total spent cannot be calculated for February 2018.

Julia Creek Early Learning Centre

There are 36 Children enrolled at the Service.

- 8 attend casually
- 1 child on the waitlist for a full time spot-at this stage can offer them 3 out of 5 days

New enrolment, one child 2 days per week.



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Significant events:

- New casual hired, to cover annual leave, RDOs, sick leave etc.
- The floods significantly affected attendance of property kids. Have kept in touch with families and are providing assistance with how to access additional subsidy due to financial hardship
- The roof leaked but the centre wasn't required to close.
- Children began returning to kindy and in the last 2 weeks of February and all regular families have returned.
- The Army visited the kindy, which the children thoroughly enjoyed.
- Visit from swift water crew
- Visit from the fire truck
- Visit from Alice in the ambulance

Swimming Pool

USUAGE

ENTRIES	SWIMMERS
Adult Entry	6
Child Entry	4
Season Passes / Family Pass	
Adult	17
Child	16
Breakfast Club/ No Charge	
After School Care/ No Charge	61
J/C Swimming Club/ No Charge	5
Aged Care/ No Charge	
Triathlon Training/ No Charge	
Adult	10
Child	
J/C State School/ No Charge	62
Caravan Park Tokens	
Adult	
Child	
Free Sunday	
Adult	21
Child	43
Total Swimmers	245



Ordinary Meeting of Council Tuesday 19th March 2019

Sport & Recreation

Sporting Schools:

Due to the weather conditions and my involvement with the flood assistance, some of the Sporting Schools activities were cancelled but a majority of activities continued with Jo Womersley. The children have been participating in swimming and triathlon training with emphasis being placed on improving swimming technique. It is planned that local children will be able to engage in closed road tri training towards the end of the term to familiarise themselves with the course before the Dirt n Dust Festival.

Sport & Recreation QLD – Disaster Recovery Funding:

I met with NPSR officials who were travelling the Overlander's Way to assess flood affected sporting facilities and infrastructure. Funding will be available to local sporting clubs and associations to assist with the clean up and restoration of their facilities and infrastructure. I have passed on details and damage estimates to NPSR for their assistance and they plan to prepopulate application forms to make funding easily accessible for committees.

Health Promotion – 10% Challenge

Due to weather conditions and road closures, the planned health promotion evening and fitness challenge has been postponed. I will continue to work in conjunction with the Community Nurse and NWRH to find a suitable date.

Daren Ginns Centre Funding:

Working to finalise funding agreements for the Daren Ginns Centre Upgrade which is due to begin before the end of the financial year. Again, due to the flooding this has taken longer than anticipated but it is intended to be finalised in March.

North Queensland Sports Foundation:

NQSF held an Advisory Forum and Western Organising Committee meeting in Mount Isa at the beginning of the month which I attended via teleconference due to road closures. They are in the process of drafting a partnership proposal with the Western Queensland Primary Health Network. If successful, this partnership will allow both parties to work together to identify community health and wellbeing needs from the respective councils and potentially conduct health programs in our region. Additionally, with the Great Western Games approaching, the NQSF has ramped up their social media campaign, including an interactive map of towns along the Overlander's Way with tourist attractions which will hopefully encourage people to stop over in these areas along their travels. Their final Marketing Plan is expected to be finalised at the end of the month and will provide detail on how local Councils can utilise social media and promote content.



Ordinary Meeting of Council Tuesday 19th March 2019

Daren Ginns Centre:

The influx of transient workers conducting maintenance and repairs on flood damaged infrastructure has seen gym membership numbers increase during the month and this is expected to continue.

CHSP/HACC:

CHSP/HACC activities recommenced with sessions focusing on strength to prevent falls in participants.

Community Health

Due to staff absences the Community Health report will be provided on the day of the Council meeting.

Commonwealth Home Support Programme (CHSP)

Events and Activities

Regular CHSP activities have recommenced however due to some clients falling ill numbers have been down compared to usual. Once everyone is back in good health we plan to do a day trip as the trip to a local station has been postponed.

Statistics

CHSP currently has 32 clients.

Service Offered	Number of Clients
Transport	38 Two way trips
Social Support	Visits 24
Personal Care	21 Visits 2 Clients (Community Nurse)
EXERCISE	4 CLIENTS 3 SESSIONS
Counselling/Support, Information and advocacy (client)	hours and min
Shopping	3 Trips (1 attendees, 1 pickup)
GAMES	4 Attended 17 (sessions)
Luncheon	4 Attended 26 (sessions) 3 visitors
Meals on Wheels	23 Meals delivered
Home Maintenance	50 lawns mowed 25 clients
Domestic Assistance	9 clients, visits
Pub Lunch	10 Clients 1 SESSION
Clients Transported for Doctors Appointments	4 CHSP clients
Clients admitted to Hospital	2 CHSP CLIENT
Clients Signed up to CHSP	Clients
Clients passed away	1 Clients



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Consultation:

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

InfoXpert Document ID:

100786



Ordinary Meeting of Council Tuesday 19th March 2019

7.2 Subject: LATE Community Nurse Monthly Report
Attachments: Nil
Author: Director Corporate and Community Services
Date: 15 March 2019

Executive Summary:

Council is presented with the monthly Community Nurse report, which provides an overview of the operations for the month of February 2019.

Recommendation:

That Council receives the monthly Community Nurse report with the Community Services monthly report for February 2019.

JULIA CREEK COMMUNITY NURSE REPORT 2019

Month: February

CHSP OCCASIONS of SERVICE (OoS)		
	OoS	Hours
Nursing Care	37	19.3
Personal Care	10	2.75
Transport to medical appointments	9	Time included under Nursing Care
GP escorts	3	Time included under Nursing Care
Telehealth appointments	0	Time included under Nursing Care
Total	59	22.05hrs

There were x2 home visits for a non-CHSP client this month = 1.0hrs

GENERAL BUSINESS

February was a very busy month for the community after the disastrous rain event and subsequent flooding. With that, physical safety and mental health became very important issues to the community. The initial response was lead by the LDMG, which the Community Nurse is not a part of. As the situation declared itself, and after a discussion with the CEO, the Community Nurse contacted several groups to seek advice on supporting the community; Gail Jamieson and Dr Tim Driscoll from



Ordinary Meeting of Council Tuesday 19th March 2019

RFDS, Denise Price from TRAIC Mt Isa, and Carmen Lehtonen, the NWHHS Consumer Consultant for Mental Health and ATODs.

As the scale of the devastation became known, support services came together and we saw the formation of the Western Qld Flood Response Alliance, with the PHNs, NWHHS and the RFDS pooling their resources in response to the disaster.

As part of that, Cath Walker, a Senior Mental Health Clinician from RFDS, was sent to Julia Creek to assess the situation on the ground. The Community Nurse worked very closely with Cath 11.2.19-14.2.19 to identify areas of need at the time, and into the future. While Cath was here, in amongst her core business of boots-on-ground assessment, she spoke to a few individuals opportunistically about emotional wellbeing, and we visited the school to talk to the staff - at the request of the school's principal - where Cath facilitated discussion on how everyone was coping, and shared some tips on psychological first aid.

The Community Nurse also made contact with Michelle Newman, the Senior Environmental Health Officer from the Public Health Unit in Mt Isa, to discuss PPE and the health risks of flooding in our community. Michelle was very knowledgeable and happy to give advice and to offer ongoing support.

A Community Recovery Hub was set up 15/2/2019 at the Fr Bill Busuttin Centre to allow government agencies to come in to the Shire and offer financial assistance and social support to those in need after the flood.

The recovery continues.

HEALTH PROMOTION

The planned health promotion event for February (which was a collaboration between MSC's Sport and Rec Officer and Community Nurse, as well as the Exercise Physiologist and Dietitian from NWRH) to showcase Julia Creek's available recreational resources and promote interest in improving some aspect of your health by 10%, had to be postponed due to the flood event.

REFERRALS

Ongoing CHSP referrals to NWRH continue to be made as needed.

Consultation:

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID:

N/A



Ordinary Meeting of Council Tuesday March 19th 2019

7.3 Subject: LATE - Community Donations
Attachments: Nil
Author: Kalan Lococo – Sport and Recreation Officer

Executive Summary:

Council's annual budget sets aside a provision for community clubs and organizations to apply for financial and/or in kind support. Council recently received an application from Julia Creek Historical Society seeking a donation to help maintain the Duncan McIntyre Museum and assist with insurance costs.

Recommendation:

That Council fund the application from Julia Creek Historical Society to the sum of \$1,000.

Background:

Council received an application from Julia Creek Historical Society seeking a donation of \$1,000 to assist with maintenance and up-keep of display items and the facility, as well as assisting with insurance costs, relating particularly to public liability. Members volunteer their time for regularly to the facility and partake in general fundraising. The application has been fully completed and meets selection criteria.

Consultation:

The application was assessed by Sport and Recreation Officer, and Director Corporate & Community Services, and recommended for approval.

Legal Implications:

Nil

Policy Implications:

The application were assessed in accordance with Council's Community Grants Policy and procedure.

Financial and Resource Implications:

The Community Donation Program has a budget of \$20,000 for the 2018/19 financial year. Following this application, \$10,610.94 will remain for other applicant to access.

InfoXpert Document ID:



Ordinary Meeting of Council Tuesday 19th March 2019

7.4 Subject: LATE 2019 Monsoonal Flooding Event Donations Disbursement Policy
Attachments: Nil
Author: Director Corporate and Community Services
Date: 15 March 2019

Executive Summary:

Council is presented with a draft policy, designed to create a transparent standard for the disbursements of donations received by McKinlay Shire Council (Council), in the wake of the 2019 Monsoonal Flooding Event (Event).

Recommendation:

That Council adopts the 2019 Monsoonal Flooding Event Donations Disbursement Policy, as presented.

Background:

This policy documents the principles governing the disbursement of donations for the Event to ensure support is provided in an equitable and accountable manner, produce the benefits towards which the support is aimed and to ensure any donations made are used for the purpose specified by the donor.

Council recognises the generous contributions made by individuals and other entities and aims to disburse these donations in a fair, equitable and transparent manner. Council is committed to providing support to local community for the recovery process in the wake of the Event.

This policy relates to all donations received by Council, In-Kind or otherwise with the express desire of the donor to be provided to the recipients in the wake of the Event.

Consultation:

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID:

N/A



2019 Monsoonal Flooding Event Donations Disbursement Policy

1. POLICY PURPOSE

This policy is designed to create a transparent standard for the disbursements of donations received by McKinlay Shire Council (Council) in the wake of the 2019 Monsoonal Flooding Event (the Event). This policy documents the principles governing the disbursement of donations for the Event to ensure support is provided in an equitable and accountable manner, produce the benefits towards which the support is aimed and to ensure any donations made are used for the purpose specified by the donor.

Council recognises the generous contributions made by individuals and other entities and aims to disburse these donations in a fair, equitable and transparent manner. Council is committed to providing support to local community for the recovery process in the wake of the Event.

This policy clearly defines the way Council will disburse received donations for the Event.

2. SCOPE

This policy relates to all donations received by Council, In-Kind or otherwise with the express desire of the donor to be provided to the recipients in the wake of the Event.

3. DEFINITIONS

To assist in interpretation, the following shall apply:

Community Organisation (CO) shall mean an entity that carries on activities for a public purpose; or an entity whose primary objective is not directed at making a profit (non-profit).

Community Event An event organised by Council or a Community Organisation or Not for Profit Organisation that has a focus on community connectedness

Donations shall mean gifts given in cash or in-kind which are unconditional, voluntary transfers of money or property.

Donor shall mean the persons or entities providing the donations to Council to be disbursed

In-kind Support shall mean the provision of support in the form of staff time, Council equipment and facility hire.

Not for Profit Organisation (NFPO) shall mean an organisation that does not operate for the profit or gain of its individual members. Any profit made by the organisation goes back into the operation of the organisation to help pursue its goals.

Other Community events shall mean any event organised by Council or a well established group with the intent of providing support to the community after the event.

Other Donations Shall mean donations received by Council for disbursement that do not meet the criteria of donations or In-kind support

Recipient Shall mean the person or entity receiving the donation.

The Event The monsoon trough and significant rainfall and flooding 25 January – 14 February 2019

Date of Approval: XXX

Approved By: XXX

Effective Date: XXX

Version: 1.0

Review Date: XXX

Unconditional Donation Shall mean a donation made to Council without any intent from the donor regarding the way in which it should be disbursed.

4. POLICY CONTENT

Community Donations

Council has received and is continuing to receive donations from individuals, not for profit organisations, community groups and other entities in wake of the recent declared Event.

Donations may take the form of monetary, in-kind support or other donations.

Eligibility Criteria

In order for Council to disburse a donation to a group/organisation it must meet the following criteria:

- (a) Be a Non-Profit group or organisation
- (b) Have a current ABN or complete a Statement by a Supplier Form.

Council will focus the disbursement of funding to:

- Established community groups to assist in hosting their annual events
- Not-for-profit groups to support the purchase of equipment or infrastructure which are key to their core operations. (No matching funding required from the group).
- Any organisation organising an event for the benefit of McKinlay Shire community which promotes community connectedness.

When Council receives a donation and the donor specifies a purpose or recipient for which it is to be disbursed to, Council will endeavour to disburse the donation in such a way that it aligns with the purpose or recipient the donor has specified.

Notwithstanding the above, Council will not facilitate the disbursement of a donation to an individual as this does not align with Council's core values. Council will also not facilitate the disbursement of a donation to an entity that is not established or does not align with Council's core values or beliefs.

If Council is unable, for any reason, to facilitate the disbursement of the funds to the desired recipient, Council will endeavour to return the donation to the original donor within a reasonable timeframe.

5. PROCEDURAL INFORMATION

All financial donations received by Council will be receipted to the trust general ledger account created for flood recovery donations and banked into Council's trust account.

Eligible organisations may apply for financial assistance by way of written correspondence to Council.

Upon receipt of a request the Director of Corporate & Community Services will assess the application against the policy and seek approval from the CEO.

Date of Approval: XXX
Approved By: Council Resolution XXX

Effective Date: XXX
Version: 1.0
Review Date: XXX

6. CONTACT OFFICER

Director Corporate and Community Services

DRAFT

Date of Approval: XXX
Approved By: Council Resolution XXX

Effective Date: XXX
Version: 1.0
Review Date: XXX



8.0 CORPORATE SERVICES



Ordinary Meeting of Council Tuesday 19th March 2019

8.1 Subject: Corporate Services Report
Attachments: Nil
Author: Corporate Services Team Leader
Date: 11 March 2019

Executive Summary:

The Corporate Services Report as of 28th February 2019 which summarises the financial performance and position is presented to Council.

Recommendation:

That Council receives the monthly Corporate Services Report for the period ending 28th February 2019.

Report:

The Corporate Services Report compares actual performance to date with the Council's adopted 2018-2019 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents it's wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

Income Statement Variances/Comments:

In February Council received our quarterly FAGS payment and a QRA grant for the flood event. Gidger Creek works were paid as completed and flood damage works continue.



Ordinary Meeting of Council Tuesday 19th March 2019

INCOME STATEMENT SUMMARY

	Actuals	Variance	YTD Budget	Full Year Budget
Total Income	12,623,239	87%	14,502,649	21,753,973
Total Expenses	10,761,462	107%	10,073,481	15,110,222
Surplus	1,861,777	42%	4,429,167	6,643,751
Less Capital Revenue	5,170,863	82%	6,315,151	9,472,727
Plus Depreciation	1,857,385	66%	2,821,467	4,232,200
Net Operating Surplus	\$ (1,451,700)	-155%	\$ 935,483	\$ 1,403,224

STATEMENT OF FINANCIAL POSITION

	2019 Actuals	2018 Actuals
Current Assets	15,230,677	15,379,450
Total Non-Current Assets	191,760,756	190,871,685
Total Assets	206,991,433	206,251,136
Total Current Liabilities	735,445	1,353,363
Total Non-Current Liabilities	96,659	96,659
Total Liabilities	832,104	1,450,022
<i>Community Equity</i>		
Asset Revaluation Surplus	67,975,432	67,975,432
Retained Surplus	137,783,897	136,425,681
Reserves	400,000	400,000
Total Community Equity	\$ 206,159,329	\$ 204,801,113

STATEMENT OF CASH FLOWS

	2019 Actuals	2018 Actuals
Cash Flows from Operating Activities	76,413	552,708
Receipts, Payments & Interest Received		
Borrowing Costs		
Cash Flows From Investing Activities	(6,407,896)	(4,669,152)
Payments and Proceeds for PPE		
Capital Income		
Cash Flows from Financing Activities	-	-
Loan Payments		
Net increase (decrease) in cash held	(6,331,483)	(4,116,444)
Cash at beginning of the financial year	12,862,241	15,665,531
Cash at the end of the period	14,623,271	12,862,241



Ordinary Meeting of Council Tuesday 19th March 2019

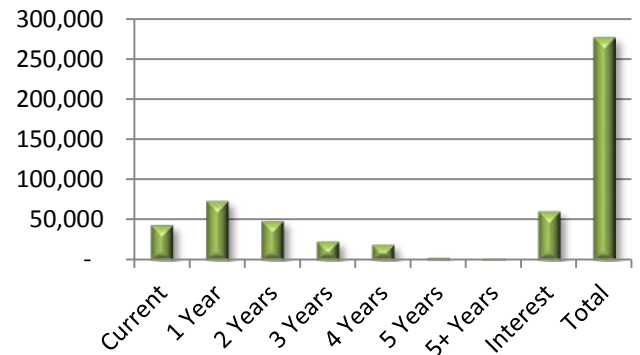
Summary By Departments						
Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	6,660,148	59%	11,318,512	5,714,571	45%	12,699,860
Governance & Partnerships	-	0%	68,190	562,809	59%	960,500
Corporate Services	3,571,293	45%	7,992,467	1,059,840	62%	1,704,501
Economic Development	143,833	73%	196,918	529,464	51%	1,039,700
Community Services	964,962	54%	1,779,234	1,940,407	56%	3,474,068
Health Safety & Development	1,040,201	1316%	79,050	587,558	88%	669,000
Environment Management	227,629	71%	319,602	228,883	37%	615,000
	12,608,065	58%	21,753,973	10,623,533	50%	21,162,629

Capital Works Program			
	Actual	%	Budget
Infrastructure & Works			
Roads, Grids and Bridges (Including R2R & TIDS)	877,168	37%	2,402,947
Wastewater	7,317	1%	885,000
Water	38,291	45%	85,000
Transport - Julia Creek Airport	23,504	43%	55,000
Other incl Plant Replacement	104,722		1,135,000
	1,051,002	23%	4,562,947
Environmental Management			
Reserves Asset Management	36,143	21%	170,000
	36,143	21%	170,000
Community Services & Facilities			
Buildings & Other Structures	1,390,888	44%	3,177,095
Parks & Gardens	19,388	6%	338,800
Council Housing	54,333	42%	127,945
	1,464,609	40%	3,643,840
Corporate Services			
Buildings & Other Structures	-	0%	-
Office Equipment	810	2%	35,000
	810	2%	35,000
Economic Development			
Julia Creek Livestock Facility	-	0%	-
Economic Development	-	0%	-
	-	0%	-
TOTAL	2,552,563	30%	8,411,787



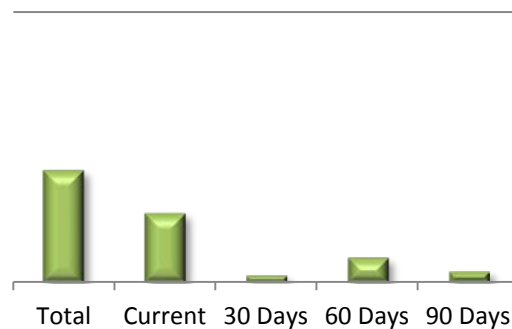
Outstanding Rates

	Feb-19	Jan-19
Current	44,186	46,122
1 Year	74,186	74,186
2 Years	49,192	50,577
3 Years	23,732	26,393
4 Years	19,939	19,939
5 Years	3,400	3,400
5+ Years	1,846	1,846
Interest	61,211	59,415
Total	277,691	281,878



Outstanding Debtors

Total	124,678.34
Current	76,873.32
30 Days	7,657.75
60 Days	27,586.46
90 Days	12,560.81



Consultation:

- Chief Executive Officer
- Director of Corporate and Community Services

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID:

100828



9.0 CHIEF EXECUTIVE OFFICER

Nil Reports Due to Staff Absence.



10. WORKPLACE HEALTH AND SAFETY

Workplace Health, Safety and Risk Report

DATE; 6 March 2019		<input checked="" type="checkbox"/> Monthly	<input type="checkbox"/> Quarterly	<input type="checkbox"/> Yearly	<input type="checkbox"/> Two Yearly
February 2019					
Objectives of WH&S Management System Plan 2019-2021					
<ol style="list-style-type: none"> 1. Comply with the intent of the Workplace Health and Safety Act 2011 in preventing a persons death, injury or illness being caused by a workplace, by a relevant workplace area, by work activities, or by plant or substances for use at a workplace 2. Contribute to a Management framework that allows all work areas to manage WH&S in a preventative way; 3. Ensure that WH&S is an integral part of effective business practice; and 4. Clearly state the principles for managing WH&S and how the organisation is expected to perform in accordance with legislative requirements <p><i>The primary objective is to provide a structured methodology to conduct all WH&S matters over an annual cycle.</i></p> <ol style="list-style-type: none"> 5. McKinlay Shire Council (MSC) Management team have identified the top 5 work health and safety risks to Council for 2019 and will be reviewed annually. These are:- <ul style="list-style-type: none"> • Verification of Competency (VOC) • Contractor Management • Risk Management • Fit for work • Plant Risk Management 					
Quarterly KPI's		Measurement / Score	Detail / Information		
80% of completed items indicated in QAP's		58%	See QAP's, Per Quarter and accumulative tally		
20% of carry over items indicated in QAP's		Nil			
Quarterly KPI's		Measurement / Score	Detail / Information		
Progressive Statistics as above		✓	See QAP's Table following on P3 of this Report, Per month and accumulative tally		
Progressive incidents, LTI's and days lost over the year;		✓	Incident and Event Statistical information collated on P4 of this Report, Per month and accumulative tally		
Progressive lost time frequency and duration rates compared to the scheme		✓			
Progressive costs of claims over the year;		✓	LGMS Dashboard Information, P4 of Report		
Hazard inspections completed as per the Hazard Inspection Matrix		✓	See Hazard Inspection Table on P3		
Yearly KPI's		Measurement / Score	Detail / Information		
Progressive monthly statistics as above		✓	See QAP's Table following on P3 of this Report, Per month and accumulative tally		
Progressive incidents, LTI's and days lost over the		✓	Incident and Event Statistical information		

year;		collated on P4 of this Report, Per month and accumulative tally
Progressive lost time frequency and duration rates compared to the scheme	✓	LGMS Dashboard Information, P4 of Report
Progressive costs of claims over the year;	✓	LGMS Dashboard Information, P4 of Report
Hazard inspections completed as per the Hazard Inspection Matrix	✓	See Hazard Inspection Table on P3
Results of Internal WH&S Management System Audit or the WHSA Annual Assessment Report	April 2019	To Schedule 2019 - Was supposed to be complete prior to Uean leaving, but with rain event wasn't able to be completed.
Two (2) Yearly	Measurement / Score	Detail / Information
Progressive Monthly and 3 monthly statistics as above	✓	See the following tables for statistical outcomes.
Results of an external WHS Management Systems Audit or the WHSA's Annual Assessment Report	50%	External LGW Audit Scheduled for; 13 th November 2017
Results of the overall, two yearly injury trend analysis	N/a	Ongoing statistical information following
Additional Objectives (WH&S Management System Plan 2019 / 2021)	Measurement / Score	Detail / Information
Sufficient resources trained to conduct SafePlan's Internal WHS Management Systems Auditing.	TBC	To be completed when a permanent resource is secured.
The audit report will be accompanied by a Rectification Action Plan (RAP) that will be forwarded to the CEO, Senior Management and then to the WHS Committee for discussion.	✓	
Actions Register; number of actions outstanding	✓	See the Actions Register Table at P3
Training / Information completed as per 'Matrix for T5 Papers' / mapped training E3 LMS.	✓	In process of change over of systems, See Compliance training table at P3
Prestarts and Toolbox Meetings completed	✓	See Table at P3 for Consultation completions
Key Outcomes		
<ol style="list-style-type: none"> 1. Management and workers display commitment and involvement in achieving a safe and health workplace 2. Appropriate consultative mechanisms are implemented 3. Safe systems of work are implemented and maintained 4. Plant and equipment is maintained in a safe condition 5. All workers receive supervision, instruction, information & induction training in all matters pertaining to WHS 6. Reporting of all accidents / incidents & mishaps & / or systems that may be related to WHS risks at workplace 7. Effective rehabilitation programs with early intervention to assist injured workers back into the workplace 8. The provision & maintenance of workplaces and equipment where risk to people is eliminated or minimised; 9. Provision of personal protective clothing & equipment, where appropriate, for control of workplace hazards 		

Note all of the above KPI's are mandatory and MUST be reported on as directed

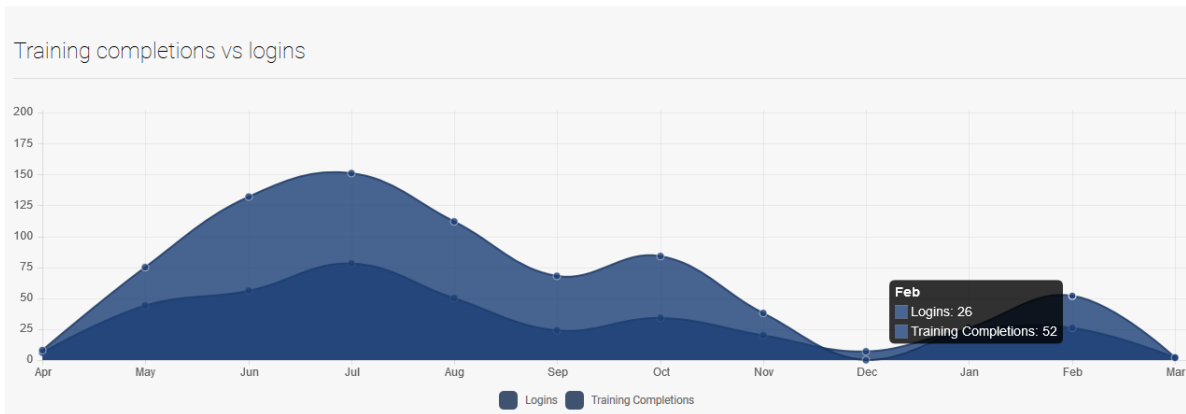
Reference;

MSC WHS Safety Management System Plan 2019-2021
Procedure, Performance Measures, April 2015 and
Procedure, WH&S Incentives and Awards, March 2014

Compliance Training

As per MSC WHS Safety Management System Plan 2019-2021

E3 LMS (Online) Training initiated April 2018



Upcoming training for March;

- Traffic Management Level 1 & 2 to be started Monday the 18th of March, will likely take the week to complete (trainer is staying to sign off on as many as possible whilst still here).

Key Performance Indicators

As per 'Schedule, Hazard Management Inspection Register', and MSC WHS Safety Management System Plan 2019-2021 Including Quartely Action Plans (QAP's)

MONTH	Quarterly Action Plans (MAP's)						Audits / Hazard Inspections			Actions; Insp & Audits	WH&S Audits & Observ.	Consultation		Risk Management		Comments / Information
	#	Total	Close Out	Comp %	Target	Transferred to CAR	Sched	Complete	Not Comp			P/Start	T/box	JSEA's & SWMS's	Plant & Equip	
Jan-19	12	12	7	58%	80%	5	42%	0	0	0	0	74	1	4		
Feb-Mar 19	19	19	11	58%	80%	10	0%	50	0	50	6	26	2			
Apr-Jun 19	12				80%	11										
Jul-Sep 19	12				80%	12										
Oct-Dec 19	12				80%	0										
Jan-Mar 20	17				80%	0										
Apr-Jun 20	12				80%	0										
Jul-Sep 20	11				80%	0										
Oct-Dec 20	11				80%	0										
Jan-Feb 21	15				80%	0										
Total 2018	133		18	58%	80%	11	21%	50	0	50	6	100	3	4	0	

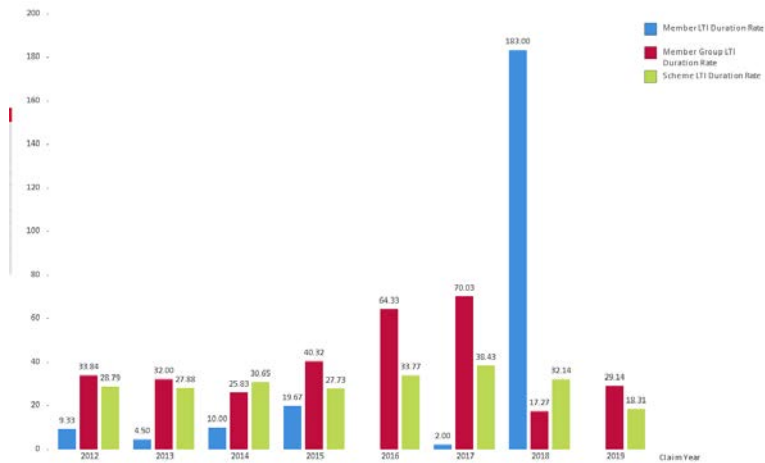
OUTSTANDING ACTIONS	Extreme Risk	High Risk	Moderate Risk	Low Risk	Details / Comments
Total 198	1	43	126	28	At 06/03/19

Extreme Risk; Identified issue with access to Kynuna Bore, EWP Access only – remove platform and ladder (dangerous)
Actions are identified via Inspections, Audits, Incidents etc. and their risk assessed, with preventative or corrective actions identified to control the risk – this process improves the Health, Safety and compliance of the business

LGW

As at 6 March 2019;

1 x WorkCare Claim to date \$209k (2017 Incident), 2 x General Insurance Claims \$140k (1 is a 2017 Incident)



Comparison of MSC (blue)

To

Overall member group (red)

Incidents and Events

MONTH	Total Reports	Injuries					Damage	Environ.	Hazards	Breach	Near Miss	Lost Time	
		LTI	BRTW	MTH	FAI	Report Only						Not work Related	Plant, Equ & Property
Jan-19	1											1	
Feb-19	0												
Mar-19	0												
Apr-19	0												
May-19	0												
Jun-19	0												
Jul-19	0												
Aug-19	0												
Sep-19	0												
Oct-19	0												
Nov-19	0												
Dec-19	0												
Total 2019	1	0	0	0	0	0	0	0	0	0	1	0	0
2019													
Monday		0%			0600 to 1200	0	0%						
Tuesday		0%			1200 - 1600	1	100%						
Wednesday		0%			1600 - 0600	0	0%						
Thursday	1	100%			Unknown	0	0%						
Friday		0%											
Sat / Sun		0%											
	1	100%				1	100%						

Incidents for MSC

2019 YTD

Occurrence of incidents;



Ordinary Meeting of Council 19th March 2019

11. MEMBERS BUSINESS

12. CLOSE