

November 2016

Ordinary Meeting Agenda



**Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek on 16th November 2016 at 9:00am.**

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at

2. ATTENDANCE

Mayor: Cr. B Murphy
Members: Cr. N. Walker, Cr. P. Curr, Cr. J. Fegan, Cr. S. Royes

Staff:

Chief Executive Officer Mr Peter Fitchat
Director Corporate and Community Services Ms Tenneil Cody
Director of Engineering Mr. Brian Wood
Director Environment and Regulatory Services Mr. Bob Savage
Executive Assistant: Mrs. Linda McNab

Other people in attendance:

3. CONFIRMATION OF MINUTES

That the Minutes of Ordinary Meeting on 14th October 2016 be confirmed.

MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARD ROOM, CIVIC CENTRE JULIA CREEK

14th October 2016

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4. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at 9:03am

5. ATTENDANCE

Mayor: Cr. B Murphy

Members: Cr. N. Walker, Cr. P. Curr (teleconference 10:15- 11:35am), Cr. J. Fegan, Cr. S. Royes

Staff:

Chief Executive Officer Mr Peter Fitchat
 Director of Corporate and Community Services Mrs Tenneil Cody
 Director of Engineering Services Mr Brian Wood
 Interim Director of Environment and Regulatory Services Mr Robert Savage
 Executive Assistant Linda McNab

Apologies:

Nil

Other people in attendance:

Nil

6. CONFIRMATION OF MINUTES

That the Minutes of Ordinary Meeting on 20th September 2016 be confirmed.

Moved Cr. N Walker

Seconded Cr. J Fegan

That the Minutes of Ordinary Meeting on 20th September 2016 be confirmed.

CARRIED
4/0

Resolution No.85/1617

7. BUSINESS ARISING FROM PREVIOUS MINUTES

Nelia fencing – reserves.

8. ENGINEERING SERVICES REPORT

Attendance – Interim Director of Environment and Regulatory Services Robert Savage entered the meeting at 9:28am.

5.1 Engineering Works Report

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council receive the October Engineering Services Works Report

CARRIED 4/0

Resolution No.86/1617

5.2 TIDS Program 2016/2017 – 2019/2020

The 2016/17 to 2019/20 TIDS works program was approved at the last RRTG meeting held on 29 April. Since that time the RTA has advised the NWQRRTG TIDS allocation will remain at \$5,493,071 from 2017/18 through to 2019/20 inclusive.

Recommendation:

That the revised 4 year TIDS program for 2016/2017 – 2019/2020 be agreed and submitted to NWQRRTG for ratification.

Moved Cr. N Walker

Seconded Cr. J Fegan

That the revised 4 year TIDS program for 2016/2017 – 2019/2020 be agreed and submitted to NWQRRTG for ratification.

CARRIED 4/0

Resolution No.87/1617

5.3 Caravan Park, Nature Trail and Creek Expansion

A Masterplan for Julia Creek Caravan Park Upgrade, RV Creek Expansion, and Nature Trail including a high level budget estimate has been adopted by Council.

In order to be “shovel ready” for funding applications, the concept designs for the three separate areas need to be advanced to a stage where more reliable estimates may be prepared.

Recommendation:

That proposals be sought from consultants for the above detailed design works.

Moved Cr. J Fegan

Seconded Cr. S Royes

That proposals be sought from consultants for the above detailed design works.

CARRIED 4/0

Resolution No.88/1617

5.4 Dodge Hearse Restoration

The Dodge Hearse was purchased by Council about 45 years ago. This vehicle is about 80 years old and is now in a very poor condition. There is no point in continuing to do nothing with the vehicle. It could be sold or it could be restored. A proposal has been received to restore the vehicle and this is presented for consideration.

Recommendation:

That restoration proceeds subject to available funding.

That staff with Council support see if funding can be obtained through Grants for 2017-18 financial year, or if sufficient saving can be justified in a 2016-17 financial year budget review be approved for this project in this financial year.

Moved Cr. S Royes

Seconded Cr. N Walker

That restoration proceeds subject to available funding.

That staff with Council support see if funding can be obtained through Grants for 2017-18 financial year, or if sufficient saving can be justified in a 2016-17 financial year budget review be approved for this project in this financial year.

CARRIED 4/0

Resolution No.89/1617

Attendance – Cr. Curr teleconferenced into Council meeting at 10:17am

5.5 Flood Warning Gauge Network

The QRA has written regarding the report undertaken by the Australian Bureau of Meteorology into the provision of flood warning data. As discussed at recent meetings with QRA, Queensland Fire and Emergency Services, Bureau of Meteorology (BoM) and Council officers, Council's draft Investment Plan has now been finalised.

Recommendation:

That Council consider the recommendations for flood warning systems investment as included in the Bureau of Meteorology Report for expression of interest for funding opportunities and Council contribution in the 2017-18 financial year.

Moved Cr. P Curr

Seconded Cr. S Royes

That Council consider the recommendations for flood warning systems investment as included in the Bureau of Meteorology Report for expression of interest for funding opportunities and Council contribution in the 2017-18 financial year. Council has requested a deputation with the Deputy Premier on this matter at the LGAQ Annual Conference.

CARRIED 5/0

Resolution No.90/1617

5.6 Water Supply Fluoride Levels

The Julia Creek water quality results indicate excessive fluoride concentrations. All of the test results exceeded the Australian Drinking Water Guidelines (ADWG) health related level of 1.5 mg/L. A Water Quality Incident Report is permanently open for Julia Creek. Consistent levels of 3.0 mg/L of fluorine are measured in the Julia Creek bore supply.

Recommendation:

That Council discuss this matter of defluoridation of its drinking water with senior and experienced personnel from the department of Health with regard to the risks, benefits and costs associated with treatment or any other possible options.

Moved Cr. J Fegan

Seconded Cr. N Walker

That Council discuss this matter of defluoridation of its drinking water with senior and experienced personnel from the department of Health with regard to the risks, benefits and costs associated with treatment or any other possible options.

CARRIED 5/0

Resolution No.91/1617

5.7 Combo Water Hole Access

In addition to the proposed application for the connection from Shaw St to the RV site, the construction of the access to Combo Waterhole from the Landsborough Highway is also proposed as a candidate for the Transport and Tourism Connection funding.

That discussion with Winton Shire Council continues towards a negotiated contribution to this project. This project could be reduced to just an improved gravel depending on what the outcome is as the project detail explains the cost for 4m seal below.

Recommendation:

That Council consider proceeding with an application for Transport and Tourism Connection funding with endorsement under the RRTG process, with Winton Shire Council to contribute towards the project through negotiation.

Moved Cr. P Curr

Seconded Cr. N Walker

That Council consider proceeding with an application for Transport and Tourism Connection funding with endorsement under the RRTG process and liaise with Winton Shire Council on co-contribution as well as TMR for increased subsidy.

CARRIED 5/0

Resolution No.92/1617

5.8 Regional Aviation Access Program (RAAP)

Applications for funding for Remote Airstrip Upgrading (RAU) Funding close on 21 October 2016. The key objectives of the program are accessibility and safety of remote and isolated aerodromes. To meet eligibility for funding the aerodrome must meet one of the following requirements:

- Currently receives a RASS service
- Identified by RFDS or by operators providing similar aero-medical services as a priority location in need of an upgrade or repair to facilitate RFDS or similar operations

Recommendation:

That the RAU funding for the lighting and pavement upgrade at the Julia Creek aerodrome be applied for in the current round of funding.

Moved Cr. J Fegan

Seconded Cr. S Royes

That the RAU funding for the lighting and pavement upgrade at the Julia Creek aerodrome be applied for in the current round of funding.

CARRIED 5/0

Resolution No.93/1617

ADJOURNMENT: 10:40am – 10:50am The Mayor adjourned the meeting for morning tea.

Attendance – Director of Engineering Mr Brian Wood left the meeting.

9. ENVIRONMENT AND REGULATORY SERVICES REPORT**6.1 Environment and Regulatory Works Report – September 2016**

This report outlines the general activities, revenue and expenditure for the department for the period of August 2016 and generally up to date of writing this report.

Moved Cr. P Curr

Seconded Cr. N Walker

That Council receive the September 2016 Environment and Regulatory Services Works Report.

CARRIED 5/0

Resolution No.94/1617

Cr. Shauna Royes declared a material conflict of interest (as per section 172 of the Local Government Act 2009) in relation to item 6.3 Lease – Nelia Common Area. Cr Royes left the meeting room, taking no part in the debate or decision of the meeting.

Attendance – Cr. Royes left the meeting at 11:20am

6.2 Lease – Nelia Common Area

Trustee Lessees of the Nelia Common seek redress for losses purported to have been incurred as a result of perimeter fencing on the Common not being on property boundaries. They assert that 378.09ha is unusable and has been unusable since previous lease.

They seek waiver of rent (or as they call it, an offset for overpayment) in the amount of approximately \$15,000.

Recommendation:

That Council: In regard to the Trustee Lessees request for redress for “overpaid” rent on the area known as Nelia Common, Council agrees to Trustee Lessees request and agrees to waive rent for the remaining term of the lease effective from 1/10/2016.

NOTE: At expiry of the current lease Council will need to determine what action it takes in regard to the fencing issue and the amount of “usable” land.

Moved Cr. P Curr

Seconded Cr. N Walker

That Council In regard to the Trustee Lessees request for redress for “overpaid” rent on the area known as Nelia Common, Council agrees to Trustee Lessees request and agrees to waive rent for the remaining term of the lease effective from 1/10/2016.

That CEO and Director consider all other boundaries of trustee leases that is in trust to Council within in the Shire for accuracy.

CARRIED 4/0

Resolution No.95/1617

Attendance – Cr. Curr left the meeting via teleconference at 11:35am

Attendance – Cr. Royes re-entered the meeting at 11:39am

6.3 McKinlay Land Purchase

Council have been given the opportunity to purchase Lot 22 on Crown Plan AL75 in McKinlay for a price of \$825.00. No strategic reasons have been identified for accepting the offer.

Recommendation:

It is recommended that: Council resolves to thank the Department of Housing and Public Works for the opportunity to purchase Lot 22 on Crown Plan AL75 but prefers to let the opportunity pass.

Moved Cr. N walker

Seconded Cr. J Fegan

That Council resolves to thank the Department of Housing and Public Works for the opportunity to purchase Lot 22 on Crown Plan AL75 but prefers to let the opportunity pass.

CARRIED 4/0

Resolution No.96/1617

Attendance – Director of Corporate and Community Services Mrs Tenneil Cody entered the meeting at 11:46am and Interim Director of Environment and Regulatory Services Robert Savage left the meeting at 11:50am.

10. COMMUNITY SERVICES REPORT

7.1 Community Services Report

Moved Cr. S Royes

Seconded Cr. J Fegan

That Council receive the October Community Services Report.

CARRIED 4/0

Resolution No.97/1617

7.2 Middle School – Student Enrolment

Council has worked closely with the community and government departments since 2012 to establish a Middle School in Julia Creek. 2015 was the first year of running middle school for years seven and eight in Julia Creek. In 2016 the middle school expanded to include years nine and ten. With 2017 fast approaching Council is presented with prospective student numbers for considering continuation of the initiative.

Recommendation:

For Council's consideration

Moved Cr. J Fegan

Seconded Cr. N Walker

That Council continue the Julia Creek Remote Learning Facility in 2017 with fees set at \$10,000 per annum per child for a minimum of two students. Council notes current commitment of two students.

CARRIED 4/0

Resolution No.98/1617

7.3 Rural Support Officer Program

Council partnered with Richmond Shire Council and Flinders Shire Council to implement a Rural Support Officer for the three shires. This was made possible through funding obtained from the Queensland Government's Mental Health Commission, for a twelve month period.

Recommendation:

That Council thanks the Richmond Shire Council for initiating the Rural Support Program that worked across three Shires, funded by the Queensland Governments Mental Health Commission.

That Council thanks Ellen Langston for her interest in continuing the Rural Support Program; however Council's will not provide financial support beyond the cessation date of December 2016 as per the agreement.

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council thanks the Richmond Shire Council for initiating the Rural Support Program that worked across three Shires, funded by the Queensland Governments Mental Health Commission.

That Council thanks Ellen Langston for her interest in continuing the Rural Support Program, however Council's will not provide financial support beyond the cessation date of December 2016 as per the agreement.

CARRIED 4/0

Resolution No.99/1617

7.4 Drought Relief Funding

Council were allocated \$130,000 in drought relief funding from the Department of Communities, Child Safety & Disability Services which is to be expended by 30 November 2016.

Recommendation:

That Council allocate the drought relief funding provided from the Department of Communities, Child Safety & Disability Services to events and initiatives listed below provided the funds are expended in accordance with the guidelines with the funding program and that 2015 funds are acquitted, and give the Chief Executive Officer the discretion to allocate the remainder of funds at his discretion.

Kynuna Christmas Tree	\$200
Roaring Twenties	\$2,500
Swim Club Squad Event, Carnival	\$2,500
Community Event Equipment	\$4,000
Hall Opening	\$5,000
McKinlay Shire Christmas Tree (additional)	\$8,000
McKinlay Shire Cultural Association	\$5,000
Nelia QCWA Dinner	\$2,000
Childcare Ball	\$5,000
School Holiday Program	\$5,000
Library Summer Program	\$2,000
CEO Discretion	\$15,930.40
	\$57,130.40

Moved Cr. S Royes

Seconded Cr. N Walker

That Council allocate the drought relief funding provided from the Department of Communities, Child Safety & Disability Services to events and initiatives listed below provided the funds are expended in accordance with the guidelines with the funding program and that 2015 funds are acquitted, and give the Chief Executive Officer the discretion to allocate the remainder of funds at his discretion.

Kynuna Christmas Tree	\$200
Roaring Twenties	\$2,500
Swim Club Squad Event, Carnival	\$2,500
Community Event Equipment	\$4,000
Hall Opening	\$5,000
McKinlay Shire Christmas Tree (additional)	\$8,000
McKinlay Shire Cultural Association	\$5,000
Nelia QCWA Dinner	\$2,000
Childcare Ball	\$5,000
School Holiday Program	\$5,000
Library Summer Program	\$2,000
CEO Discretion	\$15,930.40
	\$57,130.40

Resolution No.100/1617

CARRIED 4/0

8. CORPORATE SERVICES REPORT

8.1 Corporate Services Report

Moved Cr. N Walker

Seconded Cr. S Royes

That Council receive the October Corporate Services Report.

CARRIED 4/0

Resolution No.101/1617

8.2 Enterprise Risk Management Policy

Council is presented with a draft Enterprise Risk Management policy for consideration and adoption.

Recommendation:

That Council adopt the Enterprise Risk Management Policy V1.2 as presented.

Moved Cr. S Royes

Seconded Cr. J Fegan

That Council adopt the Enterprise Risk Management Policy V1.2 as presented.

CARRIED 4/0

Resolution No.102/1617

Attendance – Director of Corporate and Community Services Mrs Tenneil Cody left the meeting at 1:09pm

9. CHIEF EXECUTIVE OFFICERS REPORT

9.1 Chief Executive Officers Report

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council receives the October Chief Executive Officer Report.

CARRIED 4/0

Resolution No.103/1617

9.2 Local Government Remuneration and Discipline Tribunal Report

This is a summary from Mr Col Meng email correspondence via email from the complaints referral secretariat, Program review and Implementation, Department of Infrastructure, Local Government and Planning on the 28 September 2016.

Further to my email of 1 September 2016, this is a reminder that the Local Government Remuneration and Discipline Tribunal (the Tribunal) is commencing its annual remuneration review program to determine the remuneration to be paid to mayors, deputy mayors and councillors from 1 July 2017, in accordance with the requirements of section 244 of the *Local Government Regulation 2012*.

The Tribunal is inviting submissions in relation to remuneration for councillors of local governments to inform the Tribunal's deliberations.

The closing date for receipt of submissions is Friday 28 October 2016.

In addition, the Tribunal will also be taking deputations from council representatives at the Local Government Association of Queensland's 2016 annual conference at the Gold Coast Convention and Exhibition Centre, on 19 and 20 October 2016.

Delegates wishing to meet with the Tribunal at the conference can arrange appointments by emailing the Tribunal at enquiries@lg.remunerationtribunal.qld.gov.au or by telephoning the Secretariat on 1800 030 114 before 30 September 2016.

Recommendation:

That Council receives this notification and no response required by Council at this time.

Moved Cr. J Fegan

Seconded Cr. S Royes

That Council receives this notification and no response required by Council at this time.

CARRIED 4/0

Resolution No.104/1617

9.3 Minister Deputation State LGAQ Conference 2016

At the Council briefing on the 5th October 2016 Council discussed the following deputations.

That a submission for deputation was submitted on the following items:

Hon Jackie Trad MP, Deputy Premier, Minister for Infrastructure, Local Government and Planning and Minister for Trade and Investment:

- Bureau of Meteorology draft McKinlay Shire Council Investment Plan.

Minister Mark Bailey (Road Safety and Ports and Minister for Energy, Biofuels and Water Supply):

- the continuation of the Western Road Upgrade beyond 2015-16 financial year,
- the Transport and Tourism Connections fund (Upgrade of the road leading to the RV Park as project priority 1, and that a consideration for the Combo Waterhole will be given with possible contribution from Winton Shire Council taking in consideration that negotiation for this partnership is not finalised)
- The power issues in regards in McKinlay Shire for remote properties (Single Wire Earth Return (high voltage transformer) and the issues this present with possible alternative power supply options

Recommendation:

That Council receives these notification and prepare for the deputations with Hon Jackie Trad MP, Deputy Premier and Minister Mark Bailey

Moved Cr. N Walker

Seconded Cr. S. Royes

That Council receives these notification and prepare for the deputations with Hon Jackie Trad MP, Deputy Premier and Minister Mark Bailey.

CARRIED 4/0

Resolution No.105/1617

9.4 2017 Australia Day Ambassador Program

The Premier Anastacia Palaszczuk has asked for a formal response for to the next The Australia Day Ambassador program 2017.

This is offered by the Queensland Government, in association with the National Australia Day Council, the program brings accomplished and inspirational Queenslanders to local council Australia Day celebrations throughout the State, since its launch in 2005. The program has grown significantly to become a valuable and highly anticipated element of many Australia Day celebrations. Each Ambassador offers their own story to enrich these events and inspire local communities as they celebrate this important national day.

I strongly encourage you to consider how your council may benefit from involving an Ambassador in your local Australia Day activities.

Recommendation:

That Council replies back to the Premier Anastacia Palaszczuk advising that McKinlay Shire would like to take part in the 2017 Australia Day Ambassador Program.

Moved Cr. J Fegan

Seconded Cr. S. Royes

Council notes that a reply has been sent to the Premier Anastacia Palaszczuk advising that McKinlay Shire would like to take part in the 2017 Australia Day Ambassador Program.

CARRIED 4/0

Resolution No.106/1617

9.5 Use of Electronically assisted voting at a local government election

The LGAQ Board is responsible for the operation of the business of the company. The Board of four Directors consists of the President elected by the member councils at the Annual General Meeting following the quadrennial council elections and three other Directors elected by all Council representatives from all Councils across Queensland, at our LGAQ on 20 October 2016.

Recommendation:

That Council has two votes and delegate the Mayor and Deputy Mayor to vote on behalf of McKinlay Shire Council.

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council has two votes and delegate the Mayor and Deputy Mayor to vote on behalf of McKinlay Shire Council.

CARRIED 4/0

Resolution No.107/1617

10. WORK PLACE HEALTH AND SAFETY

Councillors were presented with the September Work Place Health and Safety Report and additional report in relation to the Flinders Highway accident that took place Thursday 22 September.

11. MEMBERS BUSINESS

Cr. Fegan - Hall upgrade. Progression and completion schedule.

Councillors discussed the Town and Country Club in regards to memorabilia and previous community consultation. A Report will be made to Council at the next Ordinary meeting.

Cr. Murphy:

- Update for Federal and State Ministers for the Hall Opening.
- Community Trip to McKinlay and Kynuna. Hoping to attend Nelia prior to Christmas closure. Meetings went well and had good council representation.

- A Member of the Nelia CWA made contact regarding fencing issues with Council block and Nelia CWA block. Have discussed with CEO. Nelia CWA will write to council with this request.
- Update on Motorhome tour. Marketing strategy and message.

12. CLOSURE OF MEETING

The Chair of the meeting, Cr. Belinda Murphy declared the meeting closed at 2:19pm

Cr Belinda Murphy
Mayor

4. BUSINESS ARISING OUT OF MINUTES FROM PREVIOUS MEETING

5. ENGINEERING SERVICES REPORT

Engineering Services Budget Statement

Revenue & Expenditure Totals Statement - October 2016

PROGRAM	REVENUE			EXPENDITURE		
	Actuals	%	Budget	Actuals	%	Budget
ENGINEERING ADMIN	\$ 604	0%	\$ 4,621,019	-\$ 210,157	-77%	\$ 273,650
Operational				-\$ 210,157		\$ 246,000
Depreciation				\$ -		\$ 27,650
ROAD MAINTENANCE	\$ 229,920	25%	\$ 919,739	\$ 274,737	7%	\$ 4,030,000
Operational				\$ 274,737		\$ 1,199,000
Depreciation				\$ -		\$ 2,831,000
FLOOD DAMAGE SHIRE ROADS	\$ 2,311,067	25%	\$ 9,157,932	\$ 1,197,593	11%	\$ 10,805,744
AIRPORT	\$ 10,865	36%	\$ 30,000	\$ 28,467	25%	\$ 114,000
Operational				\$ 28,467		\$ 87,000
Depreciation				\$ -		\$ 27,000
PLANT & WORKSHOP OPERATIONS	\$ 9,722	23%	\$ 43,000	-\$ 232,416	-39%	\$ 591,000
Operational				-\$ 232,416		-\$ 160,000
Depreciation				\$ -		\$ 751,000
RECOVERABLE WORKS	\$ 2,999,679	44%	\$ 6,832,608	\$ 3,572,008	52%	\$ 6,832,608
UTILITIES	\$ 291,270	29%	\$ 994,285	\$ 79,965	15%	\$ 550,300
Operational				\$ 79,965		\$ 323,800
Depreciation				\$ -		\$ 226,500
	\$ 5,853,127	26%	\$ 22,598,583	\$ 4,710,198	20%	\$ 23,197,302

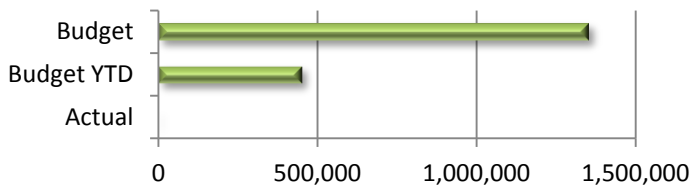
Capital Works Program 2016-2017 Version 1					
Infrastructure & Works	Job Cost #	Budget	Actual	Comments	
Roads					
Taldora Road - Pave 6m wide and seal 4m wide; 13km long.	0460-1040-0004	1,000,000	459,164	\$334,195 Committed	
Punchbowl Road - Pave & seal (approx 4.5km)	0460-1040-0005	297,223	637	\$8,172 Committed	
Nelia Bunda Road - Pave & seal (approx 4km)	0460-1040-0008	313,019	76,106	\$78,986 committed	
Malpas Trenton Road - Gravel paving (approx 8km)	0460-1040-0009	237,779	68,549		
Punchbowl Bridge Replacement	0460-1025-0000	3,188,075	864,470	\$448,609 Committed	
RESEAL Shire Road Network - Various shire roads & town streets	0460-1040-0001	200,000	1,980		
SEAL Shire Road Network - Various shire roads & town streets	0460-1040-0006	100,000	9,494		
Grid Replacement Program	0460-1030-0001	50,000	-		
Install Kerb & Channel - Replace old kerbs and channels in Julia Creek	0460-1100-0000	65,000	45,434		
TOTAL ROADS		5,451,096	1,525,834		
Wastewater					
Julia Creek Sewerage - Installation of sewage plant and fencing	0480-1900-0000	738,500	187,962	\$572,057 Committed	
Water					
Julia Creek Water - Replace old AC mains in Hickman, Goldring & Amberley Streets	0470-1800-items	75,000	-		
Kynuna Water Upgrades	0470-1820-0000	50,000	-		
McKinlay Water Upgrades	0470-1810-0000	529,000	-		
TOTAL WATER		654,000	-		
Transport					
Julia Creek Airport	0430-1300-0000	50,000	-		

Other					
Gannons Footpath	0460-1250-0000	40,000	33,984		
Plant & Vehicle Replacement	0440-4500-items	1,211,000	329,572	\$49,490 Committed	
Fleet Automatic Fuel System	0440-1550-0000	35,000	-	\$32,034 Committed	
Depot Workshop - New shed next to the existing works hop	0420-4100-0018	67,000	-	\$65,713 Committed	
TOTAL OTHER		1,353,000	363,556		
Community Services & Facilities					
	Job Cost #	Budget	Actual	Comments	
Parks & Gardens					
Parks & Gardens - Improvements at Nelia, McKinlay, Kynuna and security fence at McKinlay Depot	0430-2700-0001	20,000	-		
McIntyre Park - Walking cycleway	0430-2610-0002	100,000	2,081		
McIntyre Park - Water connections at camping ground and mushrooms	0430-2610-0003	20,000	-	\$2,295 Committed	
TOTAL PARKS & GARDENS		140,000	2,081		
Economic Development					
	Job Cost #	Budget	Actual	Comments	
Artesian Spa, Julia Creek Plan	0430-2290-0000	305,862	4,808	\$11,857 Committed	
TOTAL ECONOMIC DEVELOPMENT		305,862	4,808		
TOTAL		8,692,458	2,084,240		

Engineering

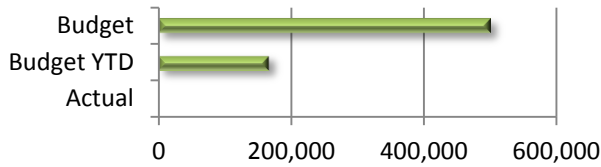
E1. Engineering Administration

		Actual	Budget
E1.1	Capital Grant – R2R (Revenue)	\$604	\$1,348,021



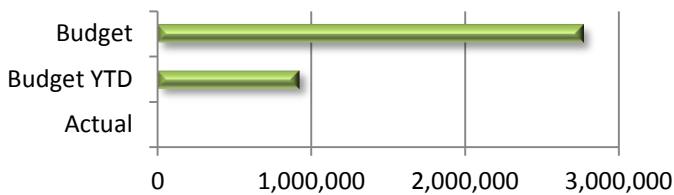
Payment of \$1.1mil to be paid in November.

		Actual	Budget
E1.2	Capital Grant – TIDS (Revenue)	\$0	\$500,000



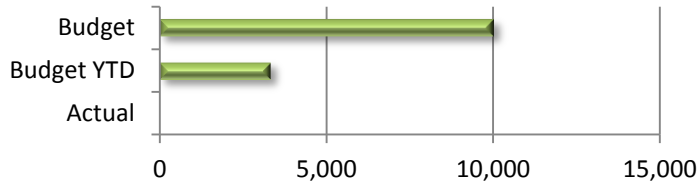
Claim for \$500k to be issued in November.

		Actual	Budget
E1.3	Bridges Renwal Program	\$0	\$2,762,998

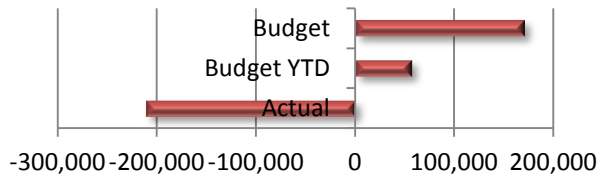


Claim to be issued once expenditure has reached \$1.3mil.

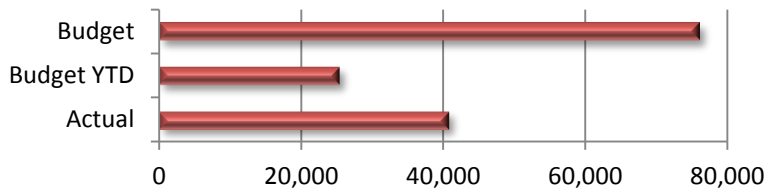
		Actual	Budget
E1.4	Licence and Permit Fees – Grids (Revenue)	\$0	\$10,000



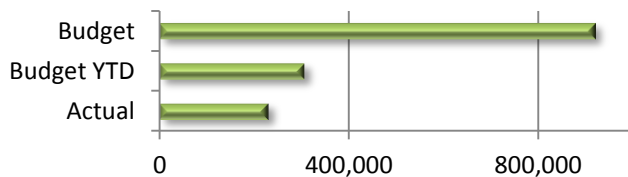
		Actual	Budget
E1.5	Engineering Operating Costs	(\$210,157)	\$170,000



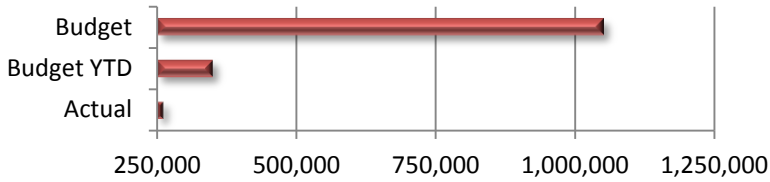
		Actual	Budget
E1.6	Depot Operational Costs	\$40,718	\$76,000



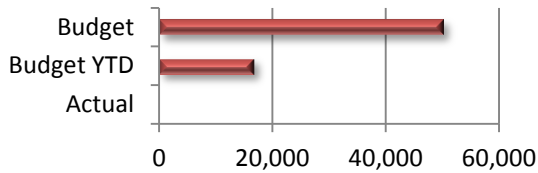
		Actual	Budget
E1.7	FAGS – Roads Component	\$229,920	\$919,739



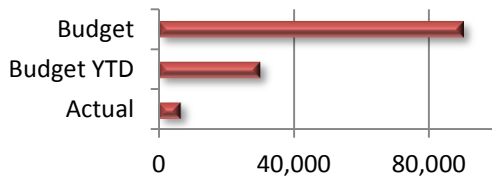
		Actual	Budget
E1.8	Repairs & Maintenance Shire Roads	\$260,691	\$1,050,000



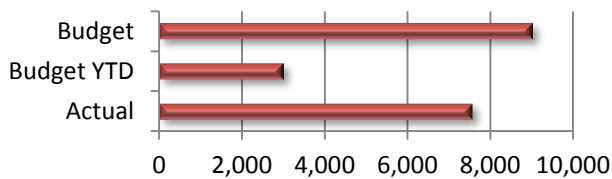
		Actual	Budget
E1.9	Signage Directional and Advisory	\$0	\$50,000



		Actual	Budget
E1.10	Town Streets – Repairs and Maintenance	\$6,496	\$90,000



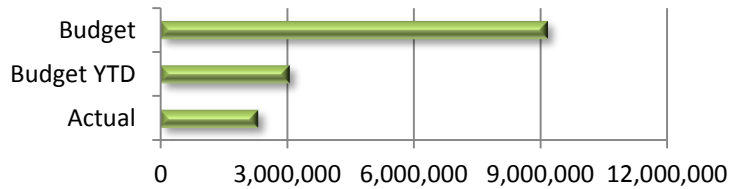
		Actual	Budget
E1.11	Wet Weather Expenses	\$7,551	\$9,000



E2 Flood Damage Shire Roads

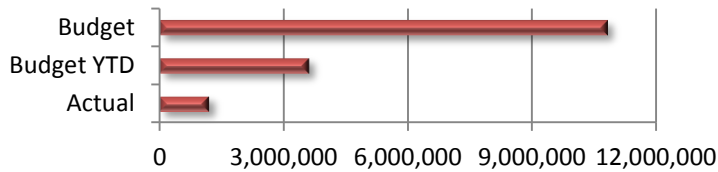
Revenue

		Actual	Budget
E2.1	Shire Roads – Flood Damage Repairs	\$2,311,067	\$9,157,932



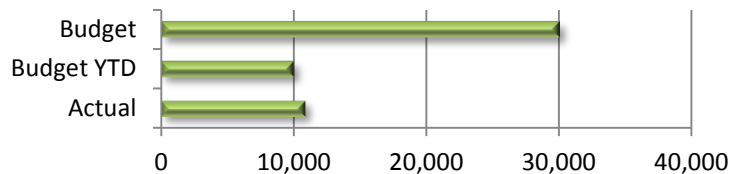
Expenditure

		Actual	Budget
E2.2	Shire Roads – Flood Damage Repairs	\$1,197,593	\$10,805,744

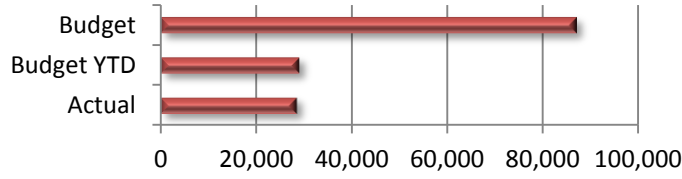


E3 Airport

		Actual	Budget
E3.1	Airport Fees and Charges	\$10,865	\$30,000

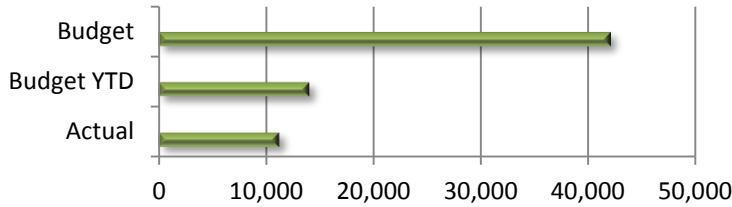


		Actual	Budget
E3.2	Airport Operational Costs	\$28,467	\$87,000

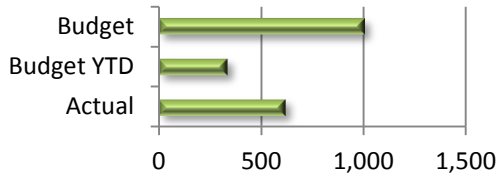


E4 Plant Operations

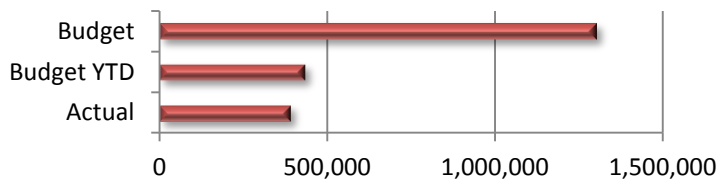
		Actual	Budget
E4.1	Diesel Fuel Rebate (Revenue)	\$11,204	\$42,000



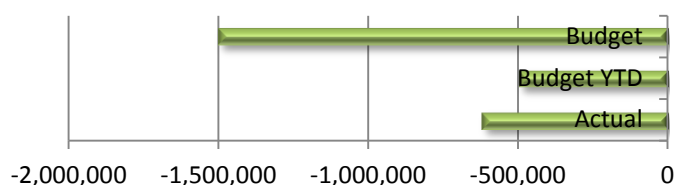
		Actual	Budget
E4.2	Plant Hire – External (Revenue)	\$615	\$1,000



		Actual	Budget
E4.3	Repairs and Maintenance - Plant & Vehicles	\$389,826	\$1,300,000

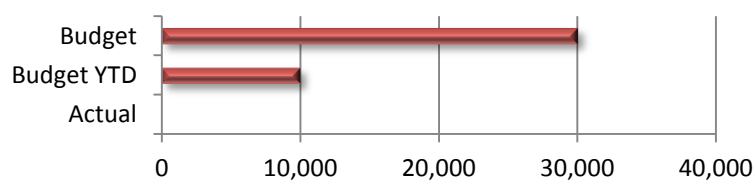


		Actual	Budget
E4.4	Plant Hire Recoveries	(\$622,243)	(\$1,500,000)



E5 Workshop Operations

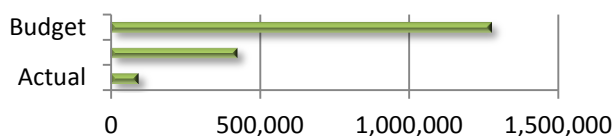
		Actual	Budget
E5.1	Rent / Buy Plant and Equipment	\$0	\$30,000



E6 Recoverable Works - RMPC

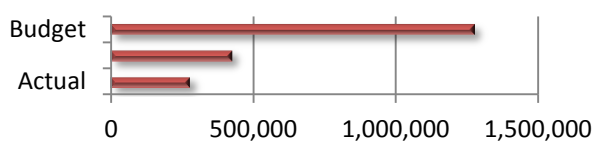
Revenue

		Actual	Budget
E6.1	RMPC Works	\$93,410	\$1,274,000



Expenditure

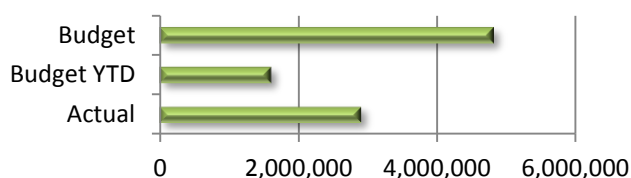
		Actual	Budget
E6.2	RMPC Works	\$277,884	\$1,274,000



E7 Recoverable Works – RPC

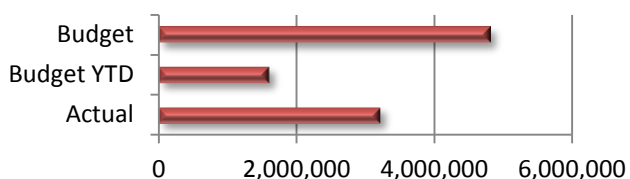
Revenue

		Actual	Budget
E7.1	RPC Works	\$2,900,042	\$4,808,608



Expenditure

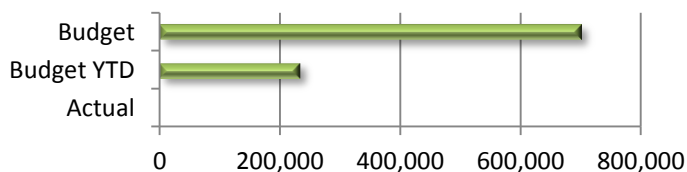
		Actual	Budget
E7.2	RPC Works	\$3,213,745	\$4,808,608



E9 Recoverable Works – Cannington Road

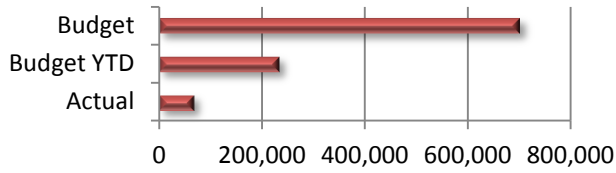
Revenue

		Actual	Budget
E9.1	Cannington Road Works	\$0	\$700,000



Expenditure

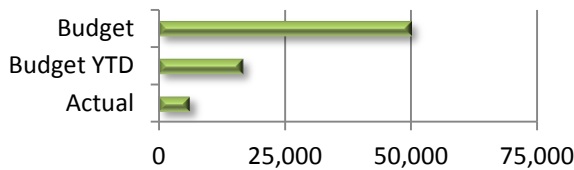
		Actual	Budget
E9.2	Cannington Road Works	\$67,987	\$700,000



E10 Recoverable Works - Other

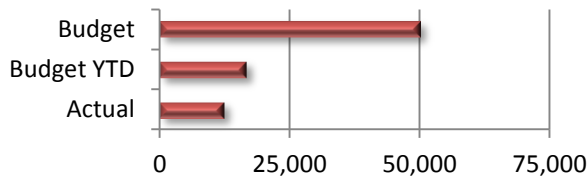
Revenue

		Actual	Budget
E10.1	Recoverable Works - Other	\$6,228	\$50,000



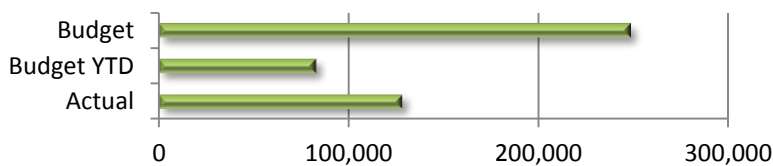
Expenditure

		Actual	Budget
E10.2	Recoverable Works - Other	\$12,392	\$50,000

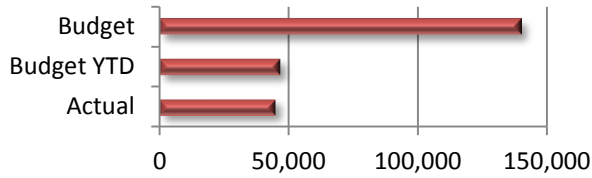


E11 Utilities – Julia Creek Water Supply

		Actual	Budget
E11.1	Water Rates and Charges Revenue (Net)	\$128,156	\$248,193

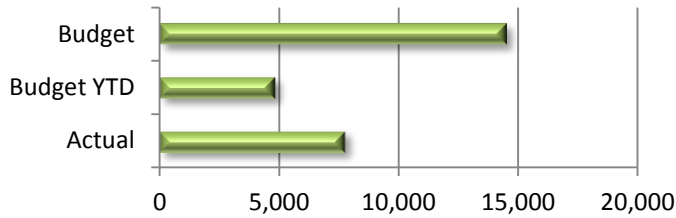


		Actual	Budget
E11.2	Operational Costs – Julia Creek Water	\$44,955	\$140,000

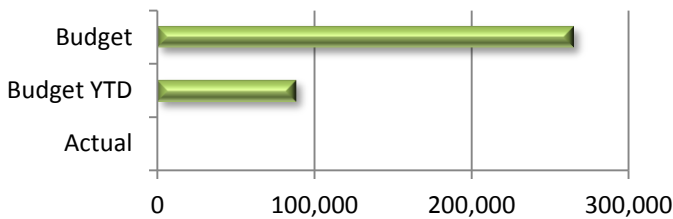


E12 Utilities – McKinlay Water Supply

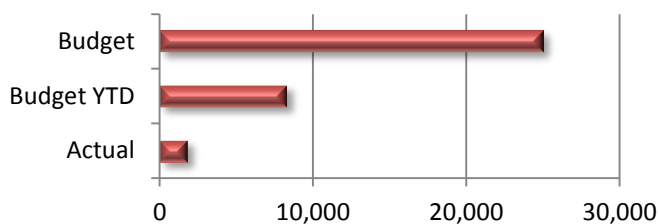
		Actual	Budget
E12.1	Water Rates and Charges Revenue (Net)	\$7,758	\$14,498



		Actual	Budget
E12.2	Grants / Funding	\$0	\$264,500

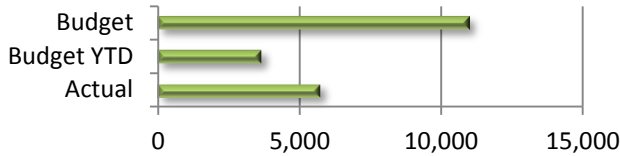


		Actual	Budget
E12.2	Operational Costs – McKinlay Water	\$1,847	\$25,000

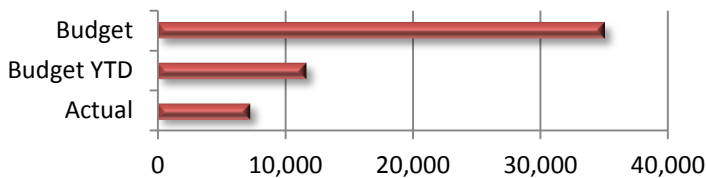


E13 Utilities – Kynuna Water Supply

		Actual	Budget
E13.1	Water Rates and Charges Revenue (Net)	\$5,721	\$10,962

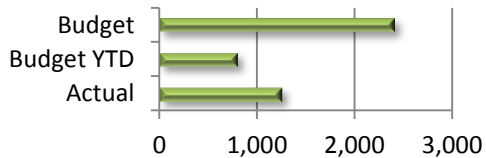


		Actual	Budget
E13.2	Operational Costs – Kynuna Water	\$7,278	\$35,000

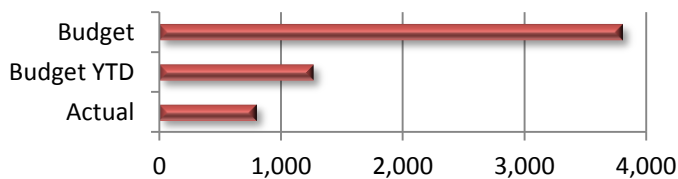


E14 Utilities – Nelia Water Supply

		Actual	Budget
E14.1	Water Rates and Charges Revenue (Net)	\$1,250	\$2,399

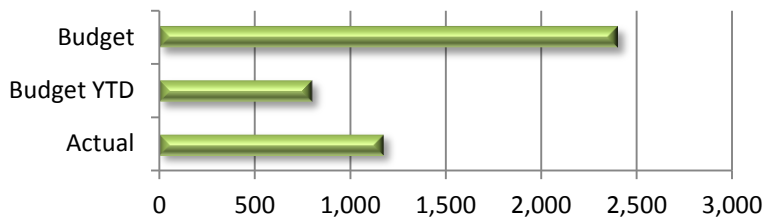


		Actual	Budget
E14.2	Operational costs – Nelia Water	\$799	\$3,800



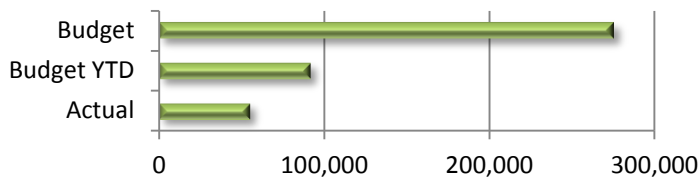
E15 Utilities – Gilliat Water Supply

		Actual	Budget
E15.1	Water Rates and Charges Revenue (Net)	\$1,174	\$2,398

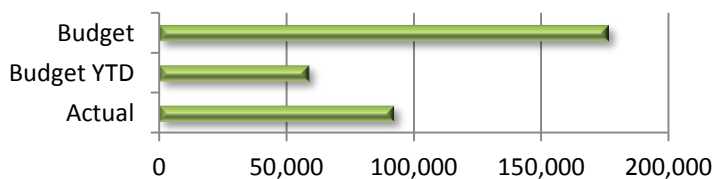


E16 Utilities – Sewerage Operations

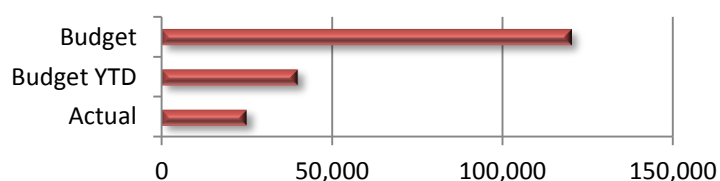
		Actual	Budget
E16.1	Sewerage Capital Grants	\$55,000	\$275,000



		Actual	Budget
E16.1	Sewerage Charges Revenue (Net)	\$92,211	\$176,335

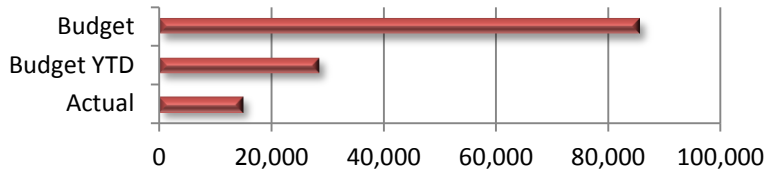


		Actual	Budget
E16.2	Operational Costs – Julia Creek Sewerage	\$25,087	\$120,000



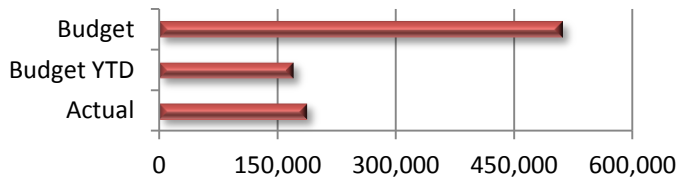
E17 Store and Purchasing

		Actual	Budget
E17.1	Stores Operational Costs	\$14,903	\$85,500



E18 Parks, Gardens and Amenities

		Actual	Budget
E18.1	Parks & Gardens and Amenities – Operations	\$186,923	\$510,000





Ordinary Meeting of Council Wednesday 16th November 2016

5.1 Subject: Engineering Works Report
Attachments:
Author: Director Engineering Services
Date: 16th November, 2016

Executive Summary:

Budget areas are performing generally within their specified variance range for this financial year.

Recommendation:

For Council information

Background:

The following report is a summary of the works undertaken for the month period ending 9th November, 2016.

TMR – Flinders Highway Upgrading Project NWTD-72

Works are continuing on this project with the following activities undertaken during the period:

- On the 28/10/16 the final seal was completed from the start of works at Ch.96.000 to Ch.100.100 which is just past the Nelia intersection.
- The placing of the concrete margins was completed on the 3/11/16.
- Stick and stomps have been placed on the final seal in readiness for line marking.
- All base gravel has been placed ready for final stabilization work which starts on the 9/11/16 and to be completed on the 11/11/16 which will then be ready for prime seal from 100.225 to 101.200 and 101.550 to 102.120 on Monday the 14/11/16.
- The final bitumen seal is scheduled for 21/11/16.
- The reconstruction of the culvert at Ch. 100.600 has been completed.



TMR – Routine Maintenance – RMPC 244 – 1415

TMR RMPC Maintenance Works		
Road and No.	Amount	Comments
78A Wills Developmental Road	20km	Heavy shoulder grading and
78A Wills Developmental Road	4km	Gravelling shoulders
14D Julia Creek – Richmond	1	Road inspections
78A Wills Developmental Road	1	Road inspections
5807 Julia Creek - Kynuna	1	Road inspections
14E Julia Creek - Cloncurry	1	Road inspections
Installation of Safety Signage 14D and 14E – Additional Contract RMPC		In Progress to finalise Dec 2016

Budget

Total expenditure to date is \$277,884 (21.81%) from an allocated budget of \$1,274,000.

TIDS / R2R

Road	Chainage	Work Type	Budget	% Complete	Est Compl Date
Punchbowl R2R Seal 4.5 kms		Gravel Resheeting and Sealing – Carting Gravel	\$594,446	40% of Gravel Carted	Feb 2017
Nelia Bunda R2R Seal 4 kms	31	Gravel Resheeting and Sealing – Carting Gravel	\$626,038	100% of Gravel Carted	Nov 2016
Nelia Bunda R2R Seal 4 kms	31	Gravel Mixed, Layed and Trimmed – Ready for Seal		1.5 kms (80%)	Dec 2016
Malpas Trenton R2R Gravel 8 kms	Debella – Glenmore Road Turnoff – 8 kms	Gravel Resheeting – Carting Gravel	\$475,558	6.5 kms Carted	March 2017
Taldora Road TIDS Seal 16 kms	60.76	Gravel Resheeting and Sealing – Carted Gravel	\$1,000,000	80% of Gravel Carted	Oct 2016
Taldora Road TIDS Seal 16 kms	60.76	Gravel Mixed, layed and Trimmed - Ready for Seal		80%	Nov 2016
Taldora Road TIDS Seal 16 kms	60.76	Seal – Road Signs / Guideposts cleanup to be completed		80%	Dec 2016

Nelia Bunda Road







Punchbowl Road





Taldora Road TIDS





Council Rural Roads Maintenance

Rural Roads Maintenance Grading

Road	% Completed Maintenance Formation Grade	% Completed Open Grade (3 cuts)	Comments / Complaints / Response
Punchbowl RD	100		
Kynuna – Middleton RD	100		
Nelia Bunda RD	10	100	
Old Normanton RD		100	
Taldora RD		100	
Gladvale RD	100		
Malpas Trenton RD		100	
Trenton Woodstock RD		100	
Glenmore – Debella	100		
Alisona	100		

Bunda Maxwelton	100		
Dalgonally Millungera	100		
Eulolo McKinlay	100		
Isabel Yorkshire	100		
Arizona Braeside	30		
Crowfels	75		Finish with Flood damage works
Combo Waterhole	100		
Etta Plains	100		
Minamere	30		Incl repairs to floodway (Alick Creek)



Minamere Road

Rural Roads Repairs:

	Rural road maintenance		Comments
	From	To	

Budget

Total expenditure to date is \$260,691 (24.82%) from an allocated budget of \$1,050,000.

Council Road and Property Name Signs

Shire Road Signs				
		Maintenance Works		Comments
		From	To	

Budget

Total expenditure to date including committed is \$0 (0%) from an allocated budget of \$50,000.

Urban Works

Urban Street Repairs			
Street	Maintenance Work	Location	Comments

Budget

Total expenditure to date is \$6,496 (7.21%) from an allocated budget of \$90,000.

Caravan Park Works

Preparation of earthworks for new van sites. Gravel carting and mixing gravel is progressing.





Cannington (South 32) Maintenance and Rehabilitation

The agreed budget for rehabilitation and ordinary maintenance works for the Toolebuc-McKinlay Road for 2016/17 is \$700,000. \$25,000/month for maintenance and \$400,000/year for rehab

Slashing the full length of the Cannington Road was completed by Council this month.

Reseal of 120,000 m² will commence on 11th November, 2016 for approx. 4 days.

Budget

The total expenditure including ordinary maintenance to date is \$67,987 (9.71%) of the budget \$700,000)

Punchbowl Bridge

The bridge construction is nearing completion with all precast deck units in place. The outstanding items are concrete batter protection and margins at each approach as well as pavement works associated with the bridge.

Arrangements have been made for the official opening of the bridge with the location of the marquees and the ribbon to be cut at the southern end of the bridge. As the contractor NQCC still retains site possession we have discussed the arrangements for the official bridge opening with him. The Contractor has agreed that if persons want to walk on the bridge at the opening then he will escort them and that one truck would be permitted to drive over the bridge if requested. The approaches will be unfinished but gravel ramps will be in position for safe truck travel.

Budget

Total expenditure to date is \$1,313,079 (37%) from an allocated budget of \$ 3,542,306 .



Parks and Gardens

Parks and Gardens : Period Ending

04-11-2016

Council's Parks and Garden staff has undertaken the following works		Comments
Julia Creek	✓ If done	
Empty Bins	✓	
Mowing and Whipper Snipping	✓	
Poisoning / Weed Spraying	✓	
Sweep Gutters	✓	
Prune Trees	✓	
Irrigation Checks	✓	
Down the Creek		
Empty Bins	✓	
Poisoning	✓	
Mowing and Whipper Snipping	✓	
Irrigation Checks	✓	
Peter Dawes Park		
Garden Beds	✓	
Mowing and Whipper Snipping	✓	
Clean Toilets	✓	
Irrigation Checks	✓	
Kev Bannah Oval / Playground		
Repair Toys in Play area	✓	
General Maintenance and Fertilise	✓	
Traffic Training Centre		
Poisoning, Mowing, Pruning, Preparing to Install Irrigation	✓	
McIntyre Park		
Preparation for School of the Air week, Wind Barricades etc	✓	
Flinders Highway Project		
Empty Portable Toilets	✓	
Wash Down Bay		
Clean Pits	✓	
Poisoning	✓	
Julia Creek Livestock Facility		
Slashing around Roads		
Irrigation Checks	✓	
Julia Creek Cemetery		
Mowing and Whipper Snipping	✓	
Irrigation Checks	✓	
Julia Creek Waste Facility		

Push up Dump	✓	
Julia Creek Airport		
Mowing and Whipper Snipping	✓	
Irrigation Checks	✓	
Julia Creek Town Water Supply		
Pump maintenance	Checked	
Reticulation Maintenance	Checked	
Julia Creek Sewerage		
Reticulation maintenance	Checked	
Pumps maintenance	Checked	
Imhoff tank and Lagoons	✓	
McKinlay Water Supply		
Mowing and whipper snipping		
Kynuna Water Supply		
Mowing and whipper snipping		
Tree Pruning		
Oorindi Toilets	✓	
Mowing and Whipper Snipping	✓	

Budget

Total expenditure to date is \$186,923 (36.65%) from an allocated budget of \$ 510,000.

Flood Damage

2014 Shire Road Flood Damage

Work on the 2014 Program was substantially completed by Christmas 2015.

The table below provides a summary of the 2014 Program to date:

Financial Position		
Current Approval	\$ 5,338,082	
Expenditure to Date (Actual)	\$ 4,580,275	84 % Complete
Expenditure to Date (Committed)	\$ 0	
Expenditure to Date (Total)	\$ 4,580,275	
Operational Position		
Overall	100 % Complete	
Gravel Haulage	100 % Complete	
Construction Works	100 % Complete	

(Based on latest available figures)

Update:

Acquittal has been submitted to QRA. Awaiting finalization. Currently answering QRA audit enquiries.

2015 Shire Road Flood Damage

Work on the 2015 NDRRA event commenced in February.

There are currently 2 crews working on the NDRRA Program consisting of:

- SOA Contractors and Council Day Labour staff operating hired machinery – Grading and Graveling

The table below provides a summary of the 2015 Program to date:

Financial Position		
Current Approval	\$ 9,225,723	
Expenditure to Date (Actual)	\$ 4,031,388	44 % Complete
Expenditure to Date (Committed)	\$ 193,718	
Expenditure to Date (Total)	\$ 4,225,106	
Operational Position		
Overall	51 % Complete	

(Based on latest available figures)

Works substantially completed under the 2015 Program include:

Road		
Taldora - Stabilisation	Nelia – Bunda - Stabilisation	Gilliat – McKinlay - Stabilisation
Racecourse Road - Stabilisation	Old Normanton Road 1 – Graveling and Grading	Quarrel St - Stabilisation
Service Road (behind Marwill) - Stabilisation	Isabel Lane – Graveling and Grading	Julia Crk-Yorkshire - Graveling and Grading
Taldora Road – Graveling and Grading	Ardbrin – Yorkshire – Graveling and Grading	Old Normanton Road 2 – Graveling and Grading
Minamere – Gravel and Grading	Dalgonally-Millungara – Graveling and Grading	Nelia – Yorkshire – Gravel and Grading
Kelloshiel – Gravel and Grading	Coolreagh – Gravel and Grading	Dalgonally – Gravel and Grading *
Etta Plains – Grading and Graveling *		

* Completed since previous Report

Works currently being undertaken:

Road	
Wayldra – Gravel and Grading	Eulolo – Gravel and Grading (Works on standby until completion of Stabilisation)
Punchbowl - Grading and Graveling	

Upcoming works:

Road	
Bezuma - Grading	Combo Waterhole – Grading
Alisona - Grading	Kynuna – Middleton – Grading
Zonia Downs - Grading	Arizona – Braeside - Grading

Update: Submission 14.15 (Sealed Roads) has been forwarded to QRA for Acquittal. Audit queries have been responded to.



Dalgonally Rd



Etta Plains Rd



Eulolo Rd

2016 Event

Stabilisation works have commenced on the 2016 Event.

Financial Position		
Current Approval	\$ 5,782,618	
Expenditure to Date (Actual)	\$ 26,825	0.5 % Complete
Expenditure to Date (Committed)	\$ 200,439	
Expenditure to Date (Total)	\$ 227,264	
Operational Position		
Overall	3 % Complete	

Stabilisation works have been carried out on the following roads

Road		
McKinlay - Cannington	Nelia – Bunda	Punchbowl



Cannington Road – Stabilisation – Prior to Seal

Workshop Activities

Repairs and Maintenance – Plant and Vehicles

Total Expenditure to date is \$389,826 (29.98%) of an allocated budget of \$1,300,000.

Dodge Hearse to be advertised for sale by tender

Bitumen emulsion sprayer that had been recommended for purchase now not recommended as a “Flocon” truck would be more versatile and much more useful to Council. The Flocon truck cost would be about \$200K so it is recommended for purchase in 2017/18



Water and Sewerage Activities

Water Supply – normal operations

- Julia Creek
- McKinlay
- Kynuna – Regular monitoring and flushing of the system is being undertaken to reduce the problem dirty water as much as possible. Recent test results for turbidity of the water supply

indicate that water samples at the bore are 2.7 NTU and 12.1 NTU at C Malone's house. These results indicate that the problem with turbidity(colour) lies in the reticulation and not at the bore. The main pipes are due to be replaced this financial year and the problem should then be resolved. In the meantime regular flushing will continue.

Sewerage


- Julia Creek – normal operations
- New Sewage Treatment Plant – Installation under way with foundations complete; all tanks and major equipment supplied and installed, connections from and to the existing pipeline complete; power supply extension 80% complete. The remaining pipework installation and testing and commissioning is programmed to be complete by mid December 16



Julia Sewage Treatment Plant under construction

- Serious pipe breakage and blockage adjacent to pump station scheduled for repair by early December

McKinlay and Kynuna Maintenance

 McKinlay Shire Council	Tick once Day and Jobs Completed						
Week 24-10-16							
Monday							
McKinlay Centenary Park Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x	Got no truck for repairs					
McKinlay Truck Stop Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x	road get fix up					
Cannington Road Run	x						
Cannington Repairs to road on way back to McKinlay							
McKinlay Empty Rubbish Bins from Parks Only	x						
McKinlay Wash Down Bay - Whipper Snip	x						
McKinlay Flush Water Mains (<i>Complete and Fax Sheet to Megan</i>)	x						
Tuesday							
McKinlay Centenary Park Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x	Cut grass on					
McKinlay Truck Stop Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x	Cannington from 48 km					
Cannington Road Run	x	to 47 km to 68 km					
Cannington Repairs to road on way back to McKinlay							
McKinlay Empty Rubbish Bins from Parks Only	x						
Mow Kynuna Jobs:- <i>Main Street and Guide Post s</i>							
Kynuna Flush Water Mains (<i>Complete and Fax Sheet to Megan</i>)							
Balance of Day Cannington Road Repairs from McKinlay							
Wednesday							
McKinlay Centenary Park Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x	Cut grass on					
McKinlay Truck Stop Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x	Cannington 68 km to 80					
Cannington Road Run	x	km back to 64 km					
Cannington Repairs to road on way back to McKinlay							
Thursday							
McKinlay Centenary Park Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x	Cut grass on					
McKinlay Truck Stop Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x	Cannington on the way					
Cannington Road Run	x	back 64 km to 42 km					
McKinlay Centenary Park Jobs:- <i>Mow and Whipper Snip (if required)</i>							
McKinlay Truck Stop Jobs:- <i>Mow and Whipper Snip (if required)</i>							
McKinlay Crafty Old School House Jobs:- <i>Mow and Whipper Snip (if required)</i>							
McKinlay Tennis Courts Jobs:- <i>Mow and Whipper Snip (if required)</i>							
McKinlay SES Shed Jobs:- <i>Mow and Whipper Snip (if required)</i>							
McKinlay Water Tower Jobs:- <i>Mow and Whipper Snip (if required)</i>							
McKinlay Cemetery Jobs:- <i>Mow and Whipper Snip (if required)</i>							
McKinlay Wash Down Bay Jobs:- <i>Mow and Whipper Snip (if required)</i>							
McKinlay Flush Water Mains (<i>Complete and Fax Sheet to Megan</i>)	x						
Balance of Day Cannington Road Repairs from McKinlay							
Friday							
McKinlay Centenary Park Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x	Water tree truck stop					
McKinlay Truck Stop Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x						
Cannington Road Run	x						
Cannington Repairs to road on way back to McKinlay							
McKinlay Empty Rubbish Bins from Parks Only	x						

Consultation: (internal/External)

Works Manager, Finance Manager, Workshop and Fleet Manager, Works Staff

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report

InfoXpert Document ID:

6. ENVIRONMENT AND REGULATORY SERVICES

Environment and Regulatory Services Budget Statement

Revenue & Expenditure Totals Statement - October 2016

PROGRAM	REVENUE			EXPENDITURE		
	Actuals	%	Budget	Actuals	%	Budget
REFUSE COLLECTION & DISPOSAL	\$ 51,241	50%	\$ 102,187	\$ 15,912	12%	\$ 135,000
PEST PLANT & ANIMAL CONTROL	\$ 47,737	12%	\$ 413,750	\$ 412,769	70%	\$ 590,000
STOCK ROUTES & RESERVES	\$ 52,337	38%	\$ 138,000	\$ 31,152	16%	\$ 193,000
	<u>\$ 151,315</u>	<u>23%</u>	<u>\$ 653,937</u>	<u>\$ 459,833</u>	<u>50%</u>	<u>\$ 918,000</u>

Health Safety & Development

Revenue & Expenditure Totals Statement - October 2016

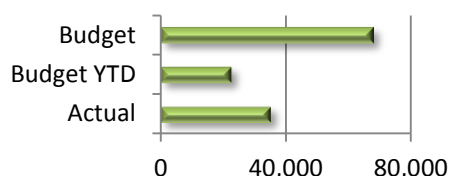
PROGRAM	REVENUE			EXPENDITURE		
	Actuals	%	Budget	Actuals	%	Budget
DISASTER MANAGEMENT	\$ 684	2%	\$ 28,750	\$ 14,495	52%	\$ 28,000
ENVIRON & HEALTH ADMIN	\$ 777	78%	\$ 1,000	\$ 102,120	23%	\$ 437,000
Operational				\$ 102,120		\$ 277,000
Depreciation				\$ -		\$ 160,000
LOCAL LAW ENFORCEMENT	\$ 5,516	66%	\$ 8,300	\$ 20,795	25%	\$ 84,000
LAND & BUILDING DEVELOPMENT	\$ 73	1%	\$ 5,000	\$ 6,364	4%	\$ 174,931
	<u>\$ 7,050</u>	<u>16%</u>	<u>\$ 43,050</u>	<u>\$ 143,773</u>	<u>20%</u>	<u>\$ 723,931</u>

Capital Works Program 2016-2017 Version 1					
Environment Management	Job Cost #	Budget	Actual	Comments	
Reserves Asset Management	0430-3300-items	30,000	9,136.97	\$9,294 Committed	
Community Services & Facilities	Job Cost #	Budget	Actual	Comments	
Buildings & Other Structures					
Community Buildings - Various works as per Council Asset Management Plan	0420-2600-items	644,525	43,616.35	\$13,154 Committed	
Council Housing - Various works as per Council Asset Management Plan	0420-2510-items	94,000	27,730.00		
Caravan Park - New Amenities Block	0420-2120-0001	554,000	4,411.86	\$11,344 Committed	
Caravan Park - Construct additional sites	0420-2120-0002	114,000	4,273.56	\$29,005 Committed	
Seniors Living - Repair works as per defects	0420-2510-0005	118,000	-		
Kev Bannah Oval - New Amenities Block	0420-2630-0000	353,000	2,203.64	\$8,300 Committed	
McIntyre Park - Consultation for design only to construct wall on southern side of shed	0430-2610-0001	10,000	-		
TOTAL COMMUNITY BUILDINGS & OTHER STRUCTURES		1,887,525	82,235.41		
Corporate Services	Job Cost #	Budget	Actual	Comments	
Buildings & Other Structures					
Corporate Buildings - Various as per Asset Management Plan	0420-4100-0000	173,500	-	\$81,965 Committed	
McKinlay Works Depot - Replacement	0420-7900-0000	120,000	-		
TOTAL CORPORATE BUILDINGS & OTHER STRUCTURES		293,500	-		
Economic Development	Job Cost #	Budget	Actual	Comments	
Julia Creek Livestock Facility	0430-3235-items	30,000	9,017.25	\$361 Committed	
TOTAL ECONOMIC DEVELOPMENT		30,000	9,017.25		
TOTAL		2,241,025	100,389.63		

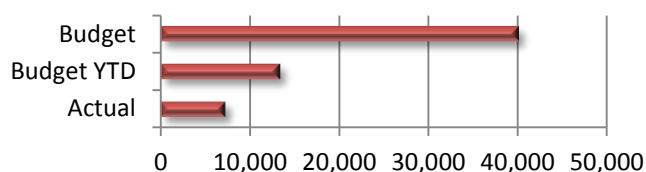
Environmental & Regulatory Services

ENVIRO1 Refuse Collection and Disposal

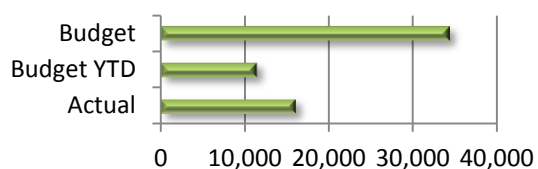
	Actual	Budget
ENVIRO1.1 Refuse Collection Revenue	\$35,174	\$67,863



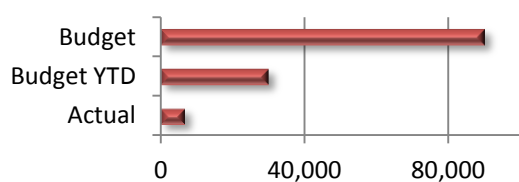
	Actual	Budget
ENVIRO1.2 Kerbside Rubbish Collection	\$7,212	\$40,000



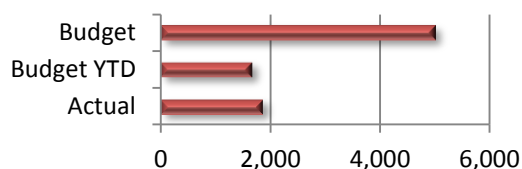
	Actual	Budget
ENVIRO1.3 Refuse Disposal Revenue	\$16,066	\$34,324



	Actual	Budget
ENVIRO1.4 Refuse Disposal Operational Costs	\$6,837	\$90,000

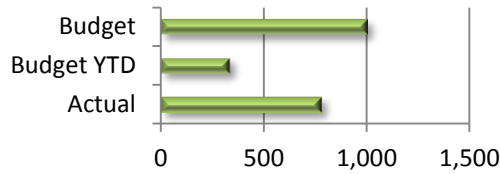


	Actual	Budget
ENVIRO1.5 Environmental Clean Up	\$1,864	\$5,000

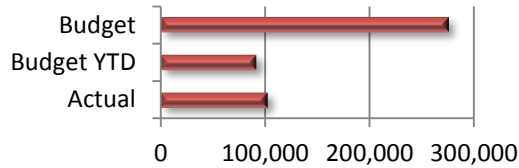


ENVIRO2 Environmental Health Services

		Actual	Budget
ENVIRO2.1	Environmental Licence Fees (Revenue)	\$777	\$1,000

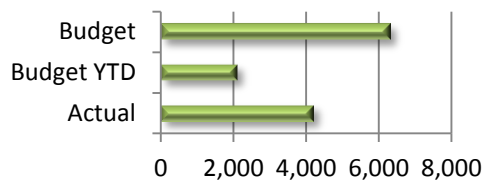


		Actual	Budget
ENVIRO2.2	Environmental Health Services	\$102,120	\$275,000

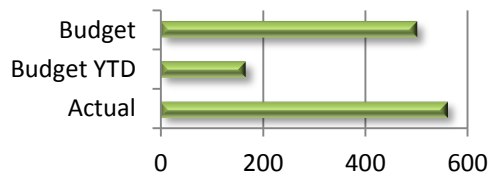


ENVIRO3 Local Law Administration

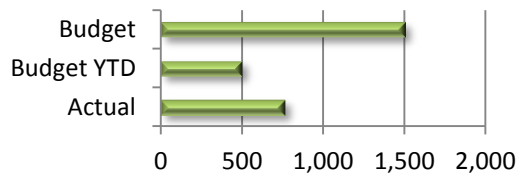
		Actual	Budget
ENVIRO3.1	Animal Registration Fees	\$4,194	\$6,300



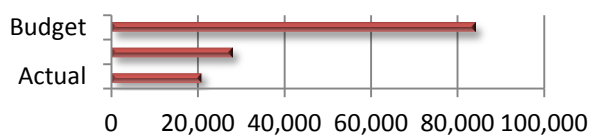
		Actual	Budget
ENVIRO3.2	Fines & Penalties – Animal Control	\$559	\$500



		Actual	Budget
ENVIRO3.3	Animal Boarding	\$763	\$1,500

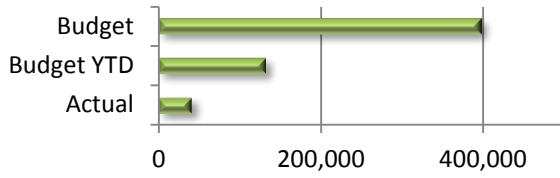


		Actual	Budget
ENVIRO3.4	Local Law Administration	\$20,795	\$84,000

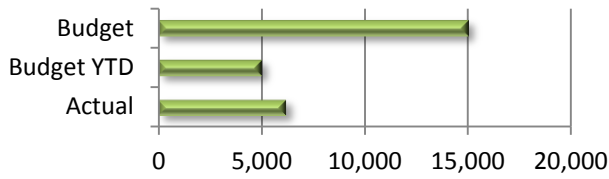


ENVIRO4 Noxious Weeds and Pest Control

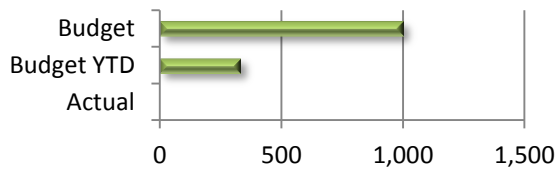
		Actual	Budget
ENVIRO4.1	Pest Plant & Animal Control Funding	\$41,500	\$397,500



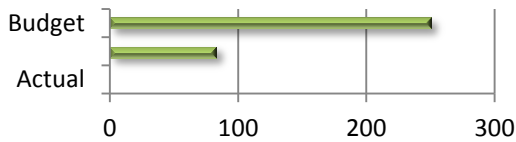
		Actual	Budget
ENVIRO4.2	Truck Washdown Bay Revenue	\$6,188	\$15,000



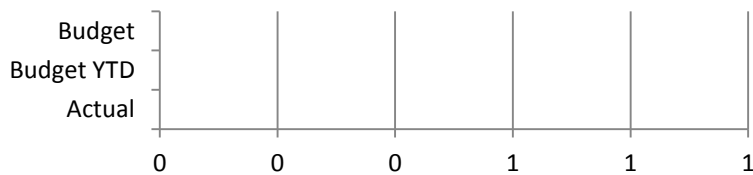
		Actual	Budget
ENVIRO4.3	Dingo Bait (Revenue)	\$0	\$1,000



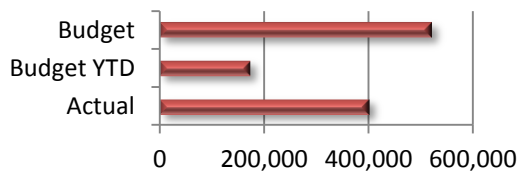
		Actual	Budget
ENVIRO4.4	Feral Pig Bait (Revenue)	\$0	\$250



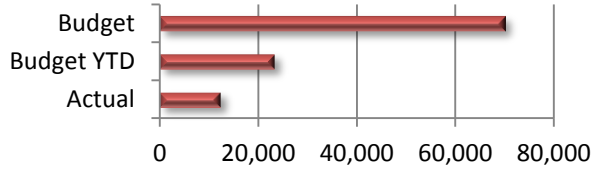
		Actual	Budget
ENVIRO4.5	Pest Animal Rural Land Owners Fees	\$0	\$0



		Actual	Budget
ENVIRO4.5	Pest Plant Control Program	\$400,360	\$520,000

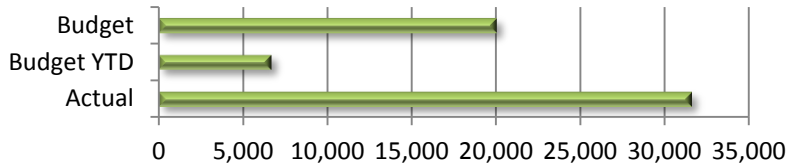


		Actual	Budget
ENVIRO4.6	Pest Animal Control Program	\$12,409	\$70,000

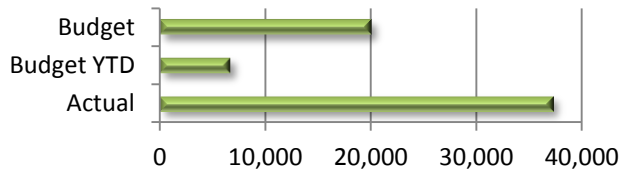


ENVIRO5 Livestock Operations

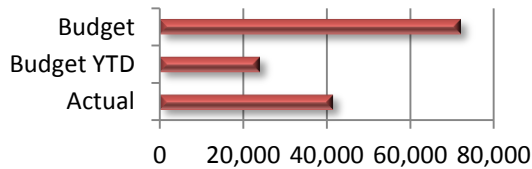
		Actual	Budget
ENVIRO5.1	Livestock Weighing Revenue	\$31,537	\$20,000



		Actual	Budget
ENVIRO5.2	Livestock Cattle Train Loading Revenue	\$37,187	\$20,000

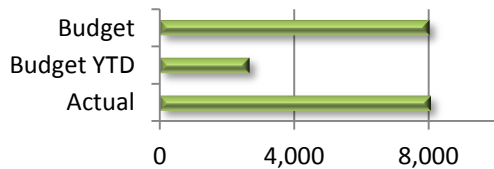


		Actual	Budget
ENVIRO5.3	Livestock Operational Costs	\$41,447	\$72,000



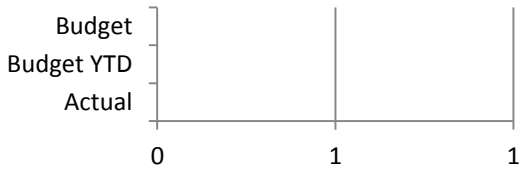
ENVIRO6 Stock Routes and Reserves

		Actual	Budget
ENVIRO6.3	Stock Route – Permit/Water Fees	\$8,037	\$8,000

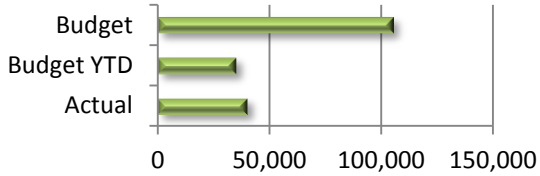


Stock route water agreement fees

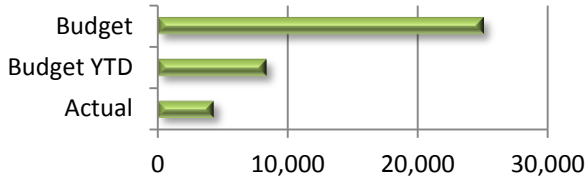
		Actual	Budget
ENVIRO6.2	Stock Route Recoverable Works (Revenue)	\$0	\$0



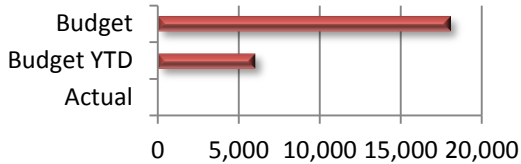
		Actual	Budget
ENVIRO6.4	Trustee Lease Fees	\$39,988	\$105,000



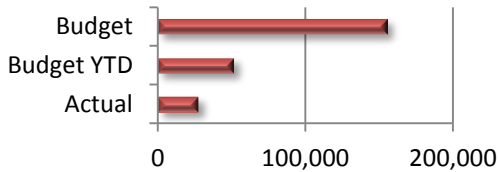
		Actual	Budget
ENVIRO6.5	Reserves Agistment Fees	\$4,313	\$25,000



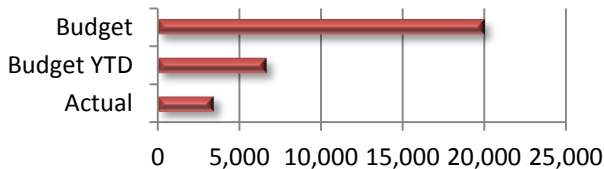
		Actual	Budget
ENVIRO6.6	Precept Expenses	\$0	\$18,000



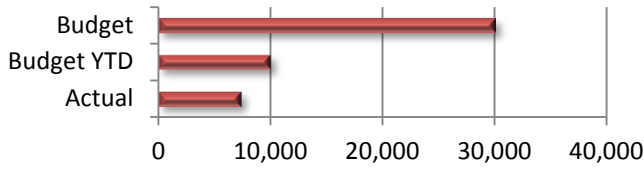
		Actual	Budget
ENVIRO6.7	Stock Route Maintenance	\$27,702	\$155,000



		Actual	Budget
ENVIRO6.8	Reserves Expenses	\$3,449	\$20,000

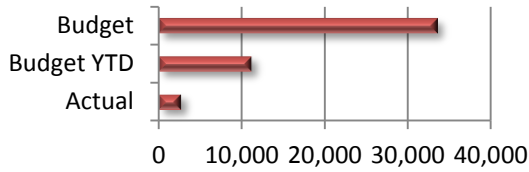


		Actual	Budget
ENVIRO6.9	Cemeteries	\$7,377	\$30,000



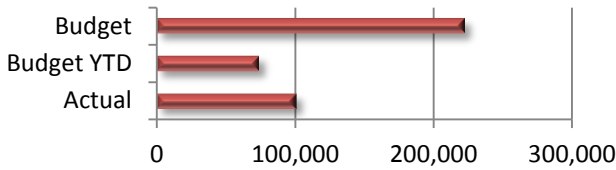
ENVIRO7 WORK Program

	Actual	Budget
ENVIRO7.1 Work Program	\$2,697	\$33,500

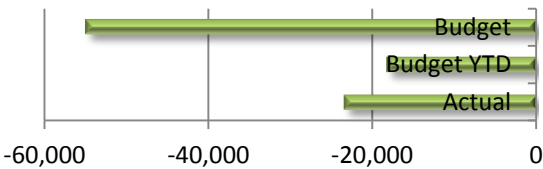


ENVIRO8 Workplace Health and Safety

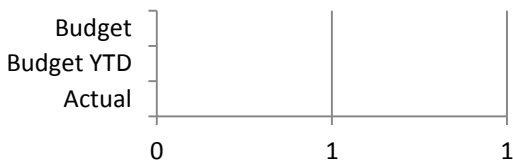
	Actual	Budget
ENVIRO8.1 Workplace Health and Safety Costs	\$100,651	\$222,000



	Actual	Budget
ENVIRO8.2 Worker's Compensation Recovery Program	(\$23,517)	(\$55,000)

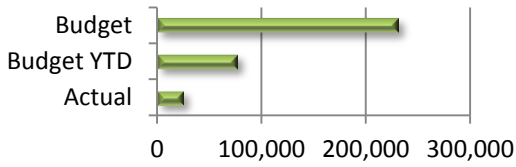


	Actual	Budget
ENVIRO8.3 Work Cover Reimbursements	\$0	\$0

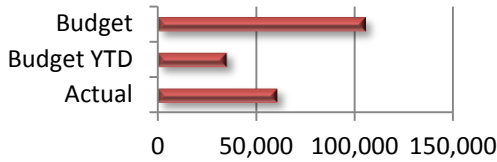


ENVIRO9 Housing

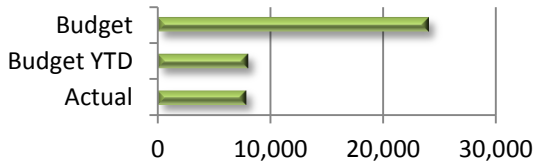
	Actual	Budget
ENVIRO9.1 Council Property / Staff Housing Program Revenue	\$25,267	\$230,000



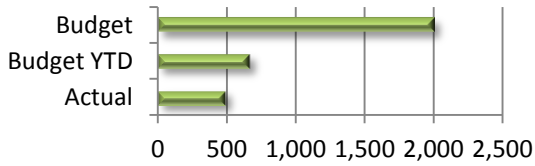
		Actual	Budget
ENVIRO9.3	Council Property / Staff Housing Program Expenditure	\$60,430	\$105,000



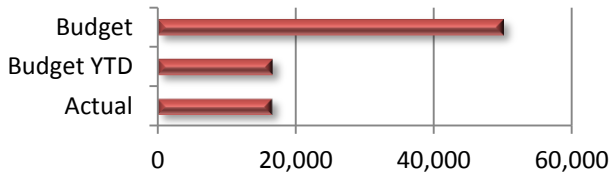
		Actual	Budget
ENVIRO10.4	FRB Centre RENT	\$7,840	\$24,000



		Actual	Budget
ENVIRO10.4	Community Centre Hire Fees	\$493	\$2,000

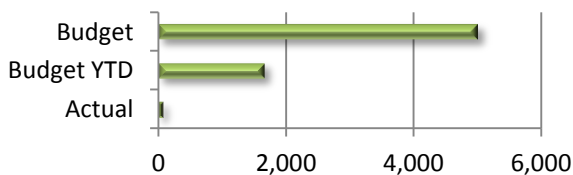


		Actual	Budget
ENVIRO10.5	FRB Units & Community Centre Operational Costs	\$16,554	\$50,000

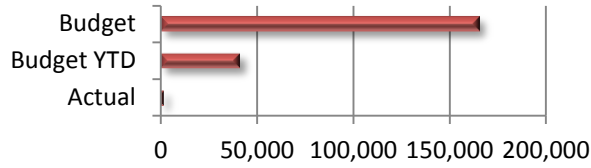


ENVIRO11 Land and Building Development

		Actual	Budget
ENVIRO11.1	Revenue	\$73	\$5,000

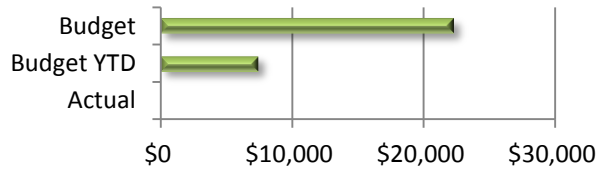


		Actual	Budget
ENVIRO11.2	Town Planning Program	\$1,754	\$165,000

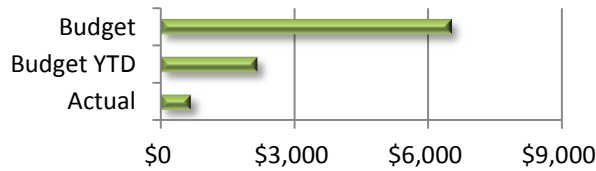


ENVIRO12 Local Disaster Management

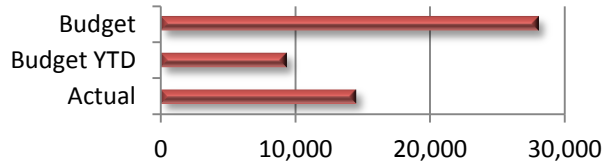
		Actual	Budget
ENVIRO12.1	SES Grants	\$0	\$22,250



		Actual	Budget
ENVIRO12.2	Natural Disaster Grants	\$684	\$6,500



		Actual	Budget
ENVIRO12.3	Disaster Management Operational Costs	\$14,495	\$28,000





Ordinary Meeting of Council Wednesday 16th November 2016

6.1 Subject: Environment and Regulatory Services Report- October 2016

Attachments: 1. - ENVIRONMENTAL Revenue and Expenditure
2. - ENVIRONMENTAL REPORT- Graphs Report
3. - ENVIRONMENTAL Capital Works 2015-2016

Author: Director Environment and Regulatory Services

Date: 09 November 2016

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period October 2016.

Recommendation:

That Council receives the October 2016 Environment and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of October 2016.

Detailed below are the general matters of interest that relate to the day to day activities of the department throughout the month. Attachment 1 and 2 detail the respective revenue and expenditure for the period. Attachment 3 outlines the cost of various capital works for the 2016-2017 year and Attachment 4 is the status of Capital Projects year to date.

1. **Environmental and Health Administration:** - Administrative staff have focused on various activities during the period however key actions have been:
 - a. Issuing of Inspection Letters to each food business after audits conducted by External Food Auditor at the start of the month;
 - b. Initial discussions with DEHP regarding review of Environmental Relevant Activity (ERA) Licence for the Julia Creek Sewerage Treatment Plant upgrade;
 - c. Relief Airport Operating Officer;
 - d. Relief Stores Officer; and
 - e. Updating and reviewing Julia Creek Cemetery records.
2. **Water and Sewerage monitoring:** - Water sampling is carried out in accordance with our Drinking Water Quality Management Plan (DWQMP) across our four (4) water supplies. Key matters of concern under the DWQMP are the presence of *Escherichia coli* or e-coli in the water. The presence of e-coli has potential health impacts.

Sampling carried out in October established no e-coli presence in the four (4) water supplies.

Sewerage sampling is carried out on the Julia Creek Sewerage Treatment Plant in accordance with the requirements of the licences issued by the Department of Environment and Heritage.

The Engineering Department are still pumping for the penstock manhole adjacent to the Hickman Street Sewerage pump station and is currently being monitored, with permanent repairs currently being scheduled.

3. **Refuse Collection and Disposal:** - Routine collection of kerb side rubbish continued in Julia Creek. The average weekly volume of house hold refuse collected every Friday is just under 20 cubic meters per week or one truck load.

Nelia landfill fencing has been completed.

4. **Illegal dumping:** There were no reported incidents of illegal dumping in October.
5. **Local Law Enforcement:** Staff continued to carry out routine local patrols in the Julia Creek area and in the three townships.

General information of activities for Local Law/Animal Control matters is outlined in Table 1 below:

Activity	Number/Details
Impounding's	Nil
Infringement notices	Nil
Euthanized	Nil
Verbal warning	Nil
Official warnings	Nil
Complaints	Two (2) – Roaming Dogs
Dog Boarding	Two (2)
Removal of Dead Animals	Nil
Trapping Locations & Results	Cat Traps at Airport – 2 stray cats observed

Table 1 - Animal Control/Local Law activities

6. **Environmental Health:** -

Vector Control: - The new fogging machine that was purchased during the month has been used in various locations in Julia Creek and seems to be reducing the numbers of mosquitos significantly. This will continue over the next few months.

Treatment of various storm water drains will need to be continued over the coming months especially with the recent, although minimal rains. Preventative management measures were continued these include:

- Ongoing checks of drains and other low lying areas. Areas of concern continued to be the Hickman Street drain and to the rear of the Caravan Park.
- Fly baiting is regularly applied at all Land Fill facilities. Fogging will be introduced at landfills.
- Towers Carpet Care have been engaged to spray all Council Facilities in the second week of November.

Notifiable Diseases Report: - There was no notifiable disease reports received from Qld Health for the month.

Food Audit Inspections: - Food inspections were undertaken on the first week of October. Inspection Reports have now been sent out to all food businesses with corrective actions (if any) to be completed in 30 days. The next audit will be conducted in April 2017.

Food Safety Recall: - There was one (1) food safety recalls received for the period.

Pest Plant and Animal Control: - Due to the wet weather, minimal pest weed management has carried out during the month. Spraying of prickly acacia along Tandora Road was completed.

Pest Plants:

- \$360,000 (EX GST) Pest Weed Grant – All allocations have been collected.
- Truck Wash –The under body and main truck wash facilities are working well.

Feral Animal Control:

Staff have followed up the SG NRM regarding the requested extension of time for the grant to support a trapping program. At this stage the outcome is to claim the funds and quarantine these into the wild dog funds held by Council.

1080 baiting was carried out throughout the Shire during the month.

Twenty (20) factory baits were issued during October.

One (1) dingo scalps were presented in October.

Livestock Operations: -Table 2 below details the month and year to date activities.

A total of 1,070 head of cattle were loaded in October making the progressive total for the 2016 Livestock Season so far to 20,559.

Five (5) trains were loaded in October making the progressive total for the 2016 Livestock Season so far to Forty Three (43).

CALENDAR and FINANCIAL YEAR CATTLE LOADING FOR MCKINLAY SHIRE COUNCIL									
	2008	2009	2010	2011	2012	2013	2014	2015	2016
JANUARY	0	0	0	0	0	0	0	0	0
FEBRUARY	0	0	0	687	0	1764	680	0	0
MARCH	0	0	0	116	1102	5310	851	0	572
APRIL	11735	3580	2189	2207	2791	5813	1811	7653	1737
MAY	13411	4021	4153	1327	6178	8670	7414	7204	2933
JUNE	6162	7089	5166	5910	3788	8451	5912	6605	3486
JULY	8951	1839	7195	3261	4877	7645	5246	6998	3565
AUGUST	5112	1520	6012	3566	6534	4215	6843	3936	4963
SEPTEMBER	2705	6396	2437	5561	5410	1904	4508	315	2233
OCTOBER	2123	4511	861	5228	5833	1800	3122	0	1070
NOVEMBER	799	1033	498	3546	4568	0	3439	0	
DECEMBER	0	0	0	709	110	0	0	0	
TOTAL FOR THE YEAR TO DATE	50998	29989	28511	32118	41141	45572	38826	32711	20559

Table 2 - Live Stock/Cattle Loading Julia Creek Rail Facility

Julia Creek Livestock Facility:

The use of the sale yard and weighing facility is continuing with the regular use by road transport.

There were 4,613 head of cattle weighed at the facility during October. A total of 17,713 head of cattle has been weighed and scanned to date in 2016.

Table 3 below, details the month and year to date activities for the Julia Creek Livestock Facility.

CATTLE YARDS WEIGHING NUMBERS							
<u>MONTH</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
JANUARY	384	0	199	0	359	0	0
FEBRUARY	0	320	2309	1740	1322	1872	525
MARCH	2026	500	0	676	617	3446	1497
APRIL	1591	2881	1048	1584	406	5315	951
MAY	2350	2642	3257	3829	1891	8107	615

JUNE	6294	2188	287	3976	2,109	3,442	1456
JULY	4575	542	3,931	1,774	0	2,170	2809
AUGUST	4778	2720	3260	0	374	1183	2582
SEPTEMBER	2334	2,995	1706	338	3274	488	2665
OCTOBER	1316	1276	618	1153	790	1252	4613
NOVEMBER	108	2031	825	357	508	36	
DECEMBER	541	271	524	0	240	0	
TOTAL FOR THE YEAR	26,297	18,366	17,964	15,427	11,890	27,311	17,713

Table 3 - Live Stock/Cattle Weighing & Scanning Julia Creek Livestock Facility

7. Stock Routes and Reserves: -

Spraying of Stock Route Waters has commenced and will continue now until the end of the year.

Council has been successful under the Stock Route Capital Works Program for the replacement of troughs at Na Vista, Longford Plains and Kulwin for a total cost of \$30,321.00.

One (1) Water Agreement was finalised during the month however discussions are currently being held with the property owner over a dispute.

No. of Agreements	Status
Sixteen (16)	Finalised (pre SRMS)
Eleven (11)	Finalised (SRMS)
One (1)	Draft Stage
TOTAL STOCK ROUTE WATER AGREEMENTS	TWENTY EIGHT (28)

Table 4 – Water Agreement Status

No Agistment/Tailing Permits were issued during the month.

8. WORK Program: -The Work Camp program has been busy with a number of community based programs as detailed below in Table 4.

Activity	Details
Mowing of various NFP yards in Julia Creek	Mowing conducted frequently
Paint Sale Yards, Erect new footpath & General Maintenance of yards	Ongoing
Mowing of all local churches	Mowing conducted frequently
Julia Creek Waste Management and Recycling Facility – Picking up Rubbish	Ongoing
Various works at Cemeteries	Ongoing
Clean event area at Dirt and Dust Venue	Ongoing
Various works at Swimming Pool, including new paved area	Ongoing
Decking at CSA Building	Ongoing
Works at Pony Club	Completed
Erection of fence around Nelia Rubbish Dump and	Completed

Cemetery	
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Table 5- Work Camp Activities

9. **Workplace Health and Safety:** - The programmed Hazard inspections and Rectification Action Plans were completed for the period. The department is currently up to date with all scheduled Take 5 training requirements to the end of October.
10. **Corporate Facilities and Housing:** - General maintenance demands on Councils facilities and housing stock is ongoing.

Staff Housing Activities

Activity	Number
Properties Available for use	NOTE three (3) dwellings are available for use. 1. 4 Amberley Drive 2. 72 Coyne Street – condition is very ordinary 3. 25 Byrne Street – reserved for incoming DERS
Properties not available	1. 4 Shaw Street is not available due to its condition 2. 69 Coyne Street is not available due to its condition
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
General	General Maintenance performed when required. No major works being undertaken

Table 6 - Staff Housing Activities

Senior/Aged Care Housing

Senior/Aged Care Housing activities for the month are detailed in Table 7 Below:

Activity	Number
Properties Available	4
New Tenancies	Nil
Finalised Tenancies	1
Remedy Breach	Nil
Notice to Leave	Nil
General	General Maintenance performed when required

Table 7 - Senior/Aged Care Housing Activities

Corporate Facility maintenance issues raised during the month are detailed in Table 8 below. Most of these matters were identified during routine inspections by staff and are part of the preventative maintenance program. Where practical these works are carried out by council staff, however local trades are engaged to carry out the work if required.

<u>Location</u>	<u>Issue</u>	<u>Contractor</u>
Administration Building	Cover of light in reception office broken, replace cover	Brad M

At the Creek	Tap not working in ladies toilet – need to reset sensor	Brad M
Unit 2/9 Shaw Street	New clothesline required	Brad M
Administration Building	Replace light in ladies toilet, repair broken handle on filing system and spray men’s toilet door	Brad M
Library	Air conditioner not working on numerous occasions. New compressor was required.	Fully Wired
Caravan Park	New TV required for Bush Kitchen	Fully Wired
Unit 8 Seniors Living	Aircon in spare room not getting cool – Remote was on the heat option	Fully Wired
Washdown Bay	Both underbody and truck wash not operational	Fully Wired
Unit 2, Seniors Living	Aircon in lounge not working	Fully Wired
Unit 6, Seniors Living	Aircon in Lounge Room not getting cool – Remote was on the heat option	Fully Wired

Table 8–Corporate Facilities Maintenance

11. **Regulatory Services, Land and Building Development:** - No new development applications lodged in October.

Project	Status	Comment
MCU Impact Assessable– Inconsistent use with Rural Lands	Referral stage.	Part Lot 57 Kynuna Road. With SARA – applicant still to confirm lodgement. Information Request for SARA received for information of Council.

Table 9 – Development Control Matters

12. **Disaster Management:** -No incidents occurred that required the activation of the LDMG or SES.

13. **Cemeteries:** - Work is continuing with the development and updating of the Cemeteries data base.

Activity	Number
Funerals	Nil
Enquiries	Nil
Plot Reservations	Nil
Other	Nil

Table 10 - Cemetery Activities

14. **Capital Works and other projects:** - Construction plans for the amenities buildings at caravan park and Kev Bannah oval are almost complete. Tender documentation should issue early November.

15. **Native Title:** - This section of the report and outlines the current status of the Native title Claim currently over part of the Shire. Table 10 below outlines the current claims over the shire.

Claim no.	Application name	Claim Area over LGA (external boundary only) Sq Kms	Percentage % of LGA covered by claim
QUD592/2015	Koa People	2545.91	6.25%
QUD558/2015	Mitakoodi Mayi People#5	15197.12	37.31%

Table 11 – Native Title Claims over the LGA

16. **New Local Laws**

Presented to October meeting for adoption.

17. **Native Title**

18. **Cultural Heritage**

Consultation: (internal/External)

Nil

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert Document ID:



Ordinary Meeting of Council Wednesday 16th November 2016

6.2 Subject: Local Law Making Process
Attachments: Nil
Author: Interim Director Environment and Regulatory Services
Date: 15 November 2016

Executive Summary:

Prior to making its local laws and subordinate local laws Council should have a process for making local laws in accordance with the Local Government Act 2009 Section 29 (1). This report recommends adoption of a process suitable to Council's requirements.

Recommendation:

That Council adopts the following Local Law Making Process:

Local Law Making Process – McKinlay Shire Council

Introduction

For the purposes of section 29(1) of the *Local Government Act 2009*, the local government should resolve to adopt a process for making each local law of Council.

Making a local law that incorporates a model local law

The process (model local law making process) must be used to make a local law that incorporates a model local law into the local laws of the local government.

Step 1 By resolution, propose to make a local law incorporating a model local law.

Step 2 Conduct a desktop review to identify if the local laws contain any anti-competitive provisions. If the model local law contains an anti-competitive provision, comply with the procedures prescribed under a regulation for the review of anti-competitive provisions.

Step 3 Consult with the public about the proposed local law for a period determined by Council (the consultation period) by—

- (a) publishing a notice (a consultation notice) about the proposed local law on Council's web-site and in Council's newsletter; and
- (b) displaying the consultation notice in a conspicuous place at the local government's public office from the first day of the consultation period until the end of the last day of the consultation period; and
- (c) making a copy of the proposed local law available for inspection at the local government's public office during the consultation period; and
- (d) making copies of the proposed local law available for purchase at the local government's public office during the consultation period.

The consultation notice will state the following—

- (a) the name of the proposed local law; and

- (b) the purpose and general effect of the proposed local law; and
- (c) the length of the consultation period and the first and last days of the period; and
- (d) that written submissions by any person supporting or objecting to the proposed local law may be made and given to the local government on or before the last day of the consultation period stating—
 - (i) the grounds of the submission; and
 - (ii) the facts and circumstances relied on in support of the grounds.

Step 4 If there is an existing local law about a matter in the model local law that would be inconsistent with the matter in the model local law—amend or repeal the existing local law so that there is no inconsistency.

Step 5 Council considers results of review of anti-competitive review and public consultation.

By resolution, decide whether to—

- (a) proceed with the making of the proposed local law as advertised; or
- (b) proceed with the making of the proposed local law with amendments; or
- (c) not proceed with the making of the proposed local law.

If the local government resolves to proceed with the making of the proposed local law with amendments, the local law may no longer be considered to be a model local law.

Step 6 Within one month of Council resolution, publish notice in Queensland Gazette and Council’s web-site letting the public know that the local law has been made, in accordance with the requirements of section 29B(1) to (4) inclusive of the *Local Government Act 2009*.

Step 7 As soon as practicable after the notice is published in the gazette, ensure that a copy of the local law may be inspected and purchased at the local government’s public office.

Step 8 Within 14 days after the notice is published in the gazette, give the Minister—

- (a) a copy of the notice; and
- (b) a copy of the local law in electronic form.

Step 9 Update the local government’s register of its local laws.

Making an “other” local law (local law)

The process (other local law making process) must be used to make a local law (a proposed local law) other than—

- (a) a model local law; or
- (b) an interim local law; or
- (c) a subordinate local law.

Step 1 By resolution, propose to make the local law.

Step 2 Consult with relevant government entities about the overall State interest in the proposed local law.

Step 3 Consult with the public about the proposed local law for the consultation period by—

- (a) publishing a notice (a consultation notice) about the proposed local law on Council’s web-site and in Council’s newsletter; and

- (b) displaying the consultation notice in a conspicuous place at the local government’s public office from the first day of the consultation period until the end of the last day of the consultation period; and
- (c) making a copy of the proposed local law available for inspection at the local government’s public office during the consultation period; and
- (d) making copies of the proposed local law available for purchase at the local government’s public office during the consultation period.

The consultation notice must state the following—

- (a) the name of the proposed local law; and
- (b) the purpose and general effect of the proposed local law; and
- (c) the length of the consultation period and the first and last days of the period; and
- (d) that written submissions by any person supporting or objecting to the proposed local law may be made and given to the local government on or before the last day of the consultation period stating—
 - (i) the grounds of the submission; and
 - (ii) the facts and circumstances relied on in support of the grounds.

If the local government decides, by resolution, that the proposed local law only amends an existing local law to make an insubstantial change, the local government may proceed to step 6 without satisfying step 3 or step 5.

Step 4 Conduct a desktop review to identify if the local laws contain any anti-competitive provisions. If the proposed local law contains an anti-competitive provision, comply with the procedures prescribed under a regulation for the review of anti-competitive provisions.

Step 5 Accept and consider every submission properly made to the local government.

A submission is properly made to the local government if it —

- (a) is the written submission of any person about the proposed local law; and
- (b) states—
 - (i) the grounds of the submission; and
 - (ii) the facts and circumstances relied on in support of the grounds; and
- (c) is given to the local government on or before the last day of the consultation period.

Step 6 By resolution, decide whether to—

- (a) proceed with the making of the proposed local law as advertised; or
- (b) proceed with the making of the proposed local law with amendments; or
- (c) not proceed with the making of the proposed local law.

Step 7 Council considers results of the State Interest tests, review of anti-competitive review and public consultation.

If the local government resolves to proceed with the making of the proposed local law with amendments, and the amendments are substantial, the local government may again —

- (a) consult with the public at step 3; and
- (b) accept and consider every submission properly made to the local government at step 5.

Step 8 Within one month of Council resolution, publish notice in Queensland Gazette and Council's web-site letting the public know that the local law has been made, in accordance with the requirements of section 29B(1) to (4) inclusive of the *Local Government Act 2009*.

Step 9 As soon as practicable after the notice is published in the gazette, ensure that a copy of the local law may be inspected and purchased at the local government's public office.

Step 10 Within 14 days after the notice is published in the gazette, give the Minister—

- (a) a copy of the notice; and
- (b) a copy of the local law in electronic form; and

Step 11 Update the local government's register of its local laws.

Making a subordinate local law

The local government may start the process for making a subordinate local law even though the process for making the local law (including a model local law) on which the subordinate local law is to be based (the proposed authorising law) has not finished.

The local government may use steps 1 to 5 of the subordinate local law making process (other than actually making the subordinate local law) before the proposed authorising law is made if—

- (a) in making the proposed authorising law, the local government has to satisfy—
 - (i) the model local law making process; or
 - (ii) the other local law making process; and
- (b) if the proposed authorising law is made under the other local law making process— the notice about the subordinate local law under step 2 of the subordinate local law making process is published no earlier than the notice about the proposed authorising law under step 3 of the other local law making process is published.

For the avoidance of doubt, a subordinate local law made by the local government using the process detailed in this resolution may provide for the local government to, from time to time, by resolution, reference or incorporate information.

For example, under the Local Government Regulation 2012—

- (a) the identification guidelines for the identification of anti-competitive provisions are a document made by the department and available for inspection on the department's website; and
- (b) the review of anti-competitive provisions procedures are a document made by the department and available for inspection on the department's website.

Step 1 By resolution, propose to make the proposed subordinate local law.

Step 2 Draft a proposed subordinate local law.

Step 3 Consult with the public about the proposed subordinate local law by—

- (a) publishing a notice (a consultation notice) about the proposed subordinate local law on Council's web-site and in Council's newsletter; and
- (b) displaying the consultation notice in a conspicuous place in the local government's public office from the first day of the consultation period until the end of the last day of the consultation period; and
- (c) making a copy of the proposed subordinate local law available for inspection at the local government's public office during the consultation period; and

(d) making copies of the proposed subordinate local law available for purchase at the local government's public office during the consultation period.

The consultation notice must state the following—

- (a) the name of the proposed subordinate local law; and
- (b) the name of—
 - (i) the local law allowing the proposed subordinate local law to be made; or
 - (ii) if the local government has started the process for making a subordinate local law even though the process for making the proposed authorising law on which the subordinate local law is to be based has not finished — the proposed authorising law; and
- (c) the purpose and general effect of the proposed subordinate local law; and
- (d) the length of the consultation period and the first and last days of the period; and
- (e) that written submissions by any person supporting or objecting to the proposed subordinate local law may be made and given to the local government on or before the last day of the consultation period stating—
 - (i) the grounds of the submission; and
 - (ii) the facts and circumstances relied on in support of the grounds.

Step 4 Conduct a desktop review to identify if the sub-ordinate local laws contain any anti-competitive provisions. If the proposed subordinate local law contains an anti-competitive provision, comply with the procedures prescribed under a regulation for the review of anti-competitive provisions.

Step 5 Accept and consider every submission properly made to the local government.

A submission is properly made to the local government if it—

- (a) is the written submission of any person about the proposed subordinate local law; and
- (b) states—
 - (i) the grounds of the submission; and
 - (ii) the facts and circumstances relied on in support of the grounds; and
- (c) is given to the local government on or before the last day of the consultation period.

Step 6 By resolution, decide whether to—

- (a) proceed with the making of the proposed subordinate local law as advertised; or
- (b) proceed with the making of the proposed subordinate local law with amendments; or
- (c) not proceed with the making of the proposed subordinate local law.

If the local government resolves to proceed with the making of the proposed subordinate local law with amendments, and the amendments are substantial, the local government may again —

- (a) consult with the public at step 2; and
- (b) accept and consider every submission properly made to the local government at step 4.

For the avoidance of doubt, if an amendment changes an anti-competitive provision, the local government must again comply with the procedures prescribed under a regulation for the review of anti-competitive provisions for the amended anti-competitive provision.

Step 7 Within one month of Council resolution, publish notice in Queensland Gazette and Council's website letting the public know that the subordinate local law has been made, by publishing a notice of the

making of the subordinate local law in accordance with the requirements of section 29B(1) to (4) inclusive of the *Local Government Act 2009*.

Step 8 As soon as practicable after the notice is published in the gazette, ensure that a copy of the subordinate local law may be inspected and purchased at the local government's public office.

Step 9 Within 14 days after the notice is published in the gazette, give the Minister—

- (a) a copy of the notice; and
- (b) a copy of the subordinate local law in electronic form; and

Step 10 Update the local government's register of its local laws.

Amending a local law

The process (amending local law making process) stated in this resolution must be used to make a local law (a proposed amendment local law).

Step 1 By resolution, propose to amend a local law.

Step 2 Develop a proposed amendment local law and a consolidated local law.

Step 3 Consult with relevant government entities about the overall State interest in the proposed amendment to the local law.

Step 4 Consult with the public about the proposed amendment to the local law for the consultation period by—

- (a) publishing a notice (a consultation notice) about the proposed amendment to the local law on Council's web-site and in Council's newsletter; and
- (b) displaying the consultation notice in a conspicuous place at the local government's public office from the first day of the consultation period until the end of the last day of the consultation period; and
- (c) making a copy of the proposed amendment local law and consolidated local law available for inspection at the local government's public office during the consultation period; and
- (d) making copies of the proposed amendment local law and consolidated local law available for purchase at the local government's public office during the consultation period.

The consultation notice must state the following—

- (a) the name of the proposed amendment local law; and
- (b) the purpose and general effect of the proposed amendment to the local law; and
- (c) the length of the consultation period and the first and last days of the period; and
- (d) that written submissions by any person supporting or objecting to the proposed amendment local law may be made and given to the local government on or before the last day of the consultation period stating—
 - (i) the grounds of the submission; and
 - (ii) the facts and circumstances relied on in support of the grounds.

If the local government decides, by resolution, that the proposed local law only amends an existing local law to make an insubstantial change, the local government may proceed to step 6 without satisfying step 3 or step 5.

Step 5 Conduct a desktop review to identify if the local laws amendments contain any anti-competitive provisions. If the proposed amendment to the local law contains anti-competitive provisions, comply with the procedures prescribed under a regulation for the review of anti-competitive provisions.

Step 6 Accept and consider every submission properly made to the local government.

A submission is properly made to the local government if it —

- (a) is the written submission of any person about the proposed amendment local law; and
- (b) states—
 - (i) the grounds of the submission; and
 - (ii) the facts and circumstances relied on in support of the grounds; and
- (c) is given to the local government on or before the last day of the consultation period.

Step 7 By resolution, decide whether to—

- (a) proceed with the making of the proposed amendment local law as advertised; or
- (b) proceed with the making of the proposed amendment local law with further amendments; or
- (c) not proceed with the making of the proposed amendment local law.

If the local government resolves to proceed with the making of the proposed amendment local law with further amendments, and the amendments are substantial, the local government may again —

- (a) consult with the public at step 3; and
- (b) accept and consider every submission properly made to the local government at step 5.

Step 8 Within one month of Council resolution, publish notice in Queensland Gazette and Council’s web-site letting the public know that the local law has been made, in accordance with the requirements of section 29B(1) to (4) inclusive of the *Local Government Act 2009*.

Step 9 As soon as practicable after the notice is published in the gazette, ensure that a copy of the local law may be inspected and purchased at the local government’s public office.

Step 10 Within 14 days after the notice is published in the gazette, give the Minister—

- (a) a copy of the notice; and
- (b) a copy of the consolidated local law; and
- (c) a copy of the amendment local law in electronic form.

Step 11 Update the local government’s register of its local laws.

Amending a subordinate local law

As above, except **Step 3**, State Interest Tests are not required when amending subordinate local laws.

Background:

Councils should have a process for making local laws (LLs). McKinlay Shire has not had an adopted process in the past notwithstanding the drafting and public consultation of draft local laws and subordinate local laws which has recently taken place.

Comments:

We have been in contact with representatives from the Department of Local Government, Infrastructure and Planning in regard to our progress in drafting and adopting a new suite of local laws. That process highlighted that we do not have an adopted process. The Department has provided the recommended

process which forms the basis of our recommendation and which is commonly used by Councils throughout Queensland.

Consultation: (internal/External)

Department of Local Government, Infrastructure and Planning

Legal Implications:

Local Government Act 2009

29 Local law making process

- (1) A local government may decide its own process for making a local law to the extent that the process is not inconsistent with this part.

Policy Implications:

Nil

Financial and Resource Implications:

Nil

Risk Management

Failure to follow a process as called for in the Local Government Act 2009 leaves our local laws open to challenge and could render them ineffectual.

Options for Council to Consider

- a. Adopt the Local Law Making Process as presented
- b. Prepare and adopt an alternative Local Law Making Process

InfoXpert Document ID: 80261



Ordinary Meeting of Council Wednesday 16th November 2016

6.3 Subject: Local Laws

Attachments:

1. Draft Local Law No. 1 (Administration) 2016
2. Draft Local Law 2 (Animal Management) 2016
3. Draft Local Law 3 (Community and Environmental Management) 2016
4. Draft Local Law 4 (Local Government Controlled Areas, Facilities and Roads) 2016
5. Draft Subordinate Local Law 1 (Administration) 2016
6. Draft Subordinate Local Law 2 (Animal Management) 2016
7. Draft Subordinate Local Law 3 (Community and Environmental Management) 2016
8. Draft Subordinate Local Law 4 (Local Government Controlled Areas, Facilities and Roads) 2016

Author: Interim Director Environment and Regulatory Services

Date: 15 November 2016

Executive Summary:

Council has adopted a process for the making of local laws. In accordance with that process, this report presents the following Local Laws and Subordinate Local Laws for consideration of anti-competitive provisions and adoption (making):

- Local Law 1 (Administration) 2016
- Local Law 2 (Animal Management) 2016
- Local Law 3 (Community and Environmental Management) 2016
- Local Law 4 (Local Government Controlled Areas, Facilities and Roads) 2016
- Subordinate Local Law 1 (Administration) 2016
- Subordinate Local Law 2 (Animal Management) 2016
- Subordinate Local Law 3 (Community and Environmental Management) 2016
- Subordinate Local Law 4 (Local Government Controlled Areas, Facilities and Roads) 2016

Recommendation:

Resolution in respect to Anti-Competitive Provisions

1.

THAT Council notes that proposed Local Law No. 1 (Administration) 2016 and Subordinate Local Law No. 1 (Administration) 2016 contain anti-competitive provisions.

THAT Council resolves that there are no anti-competitive provisions in the following proposed Local Laws and Subordinate Local Laws—

a) Local Law No. 2 (Animal Management) 2016 and Subordinate Local Law No. 2 (Animal Management) 2016; and

- b) Local Law No. 3 (Community and Environmental Management) 2016 and Subordinate Local Law No. 3 (Community and Environmental Management) 2016; and
- c) Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2016 and Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2016.

Resolutions in respect to making Local Laws

2.

THAT Council hereby resolves to make Local Law No. 1 (Administration) 2016 which incorporates Model Local Law No.1 (Administration) 2010, and includes the repeal of the following existing local laws—

- a) McKinlay Shire Council Local Law No. 1 (Administration)
- b) McKinlay Shire Council Local Law No. 2 (Cemeteries)
- c) McKinlay Shire Council Local Law No. 3 (Meetings)
- d) McKinlay Shire Council Local Law No. 6 (Control of Advertising)
- e) McKinlay Shire Council Local Law No. 13 (Caravan Parks and Camping 2002)
- f) McKinlay Shire Council Local Law No. 14 (Temporary Entertainment Venues 2004)
- g) McKinlay Shire Council Local Law No. 23 (Libraries)

The local law once adopted will be referred to as McKinlay Shire Council Local Law No. 1 (Administration) 2016 of Council's Local Laws.

3.

THAT Council hereby resolves to make Local Law No. 2 (Animal Management) 2016 which incorporates Model Local Law No.2 (Animal Management) 2010, and includes the repeal of the following existing local laws—

- a) McKinlay Shire Council Local Law No. 4 (Impounding of Animals)
- b) McKinlay Shire Council Local Law No. 5 (Keeping and Control of Animals)

The local law once adopted will be referred to as McKinlay Shire Council Local Law No. 2 (Animal Management) 2016 of Council's Local Laws.

4.

THAT Council hereby resolves to make Local Law No. 3 (Community and Environmental Management) 2016 which incorporates Model Local Law No.3 (Community and Environmental Management) 2010, and includes the repeal of the following existing local law—

- a) McKinlay Shire Council Local Law No. 16 (Overgrown and Unsightly Allotments 2005)

The local law once adopted will be referred to as McKinlay Shire Council Local Law No. 3 (Community and Environmental Management) 2016 of Council's Local Laws.

5.

THAT Council hereby resolves to make Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2016 which incorporates Model Local Law No.4 (Local Government Controlled Areas, Facilities and Roads) 2010, and includes the repeal of the following existing local laws—

- a) McKinlay Shire Council Local Law No. 7 (Parks and Reserves)
- b) McKinlay Shire Council Local Law No. 8 (Public Aerodromes)
- c) McKinlay Shire Council Local Law No. 9 (Swimming Pools)
- d) McKinlay Shire Council Local Law No. 10 (Water)
- e) McKinlay Shire Council Local Law No. 11 (Roads)
- f) McKinlay Shire Council Local Law No. 12 (Commercial Use of Roads 2002)

The local law once adopted will be referred to as McKinlay Shire Council Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2016 of Council's Local Laws.

Subordinate Local Laws

6.

THAT Council hereby resolves to make McKinlay Shire Council Subordinate Local Law No. 1 (Administration) 2016.

The subordinate local law once adopted will be referred to as McKinlay Shire Council Subordinate Local Law No. 1 (Administration) 2016 of Council's Local Laws.

7.

THAT Council hereby resolves to make McKinlay Shire Council Subordinate Local Law No. 2 (Animal Management) 2016.

The subordinate local law once adopted will be referred to as McKinlay Shire Council Subordinate Local Law No. 2 (Animal Management) 2016 of Council's Local Laws.

8.

THAT Council hereby resolves to make McKinlay Shire Council Subordinate Local Law No. 3 (Community and Environmental Management) 2016.

The subordinate local law once adopted will be referred to as McKinlay Shire Council Subordinate Local Law No. 3 (Community and Environmental Management) 2016 of Council's Local Laws.

9.

THAT Council hereby resolves to make McKinlay Shire Council Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2016.

The subordinate local law once adopted will be referred to as McKinlay Shire Council Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2016 of Council's Local Laws.

Background:

On 15 September 2015 Council resolved to approve draft Model Local Laws and Subordinate Local Laws as follows:

01 – Administration (Draft) Local Law

01- Administration (Draft) Subordinate Local Law

02 - Animal Management (Draft) Local Law

02 - Animal Management (Draft) Subordinate Local Law

03 - Community and Environmental Management (Draft) Local Law

03 - Community and Environmental Management (Draft) Subordinate Local Law

04 - Local Government Controlled Areas, Facilities and Roads (Draft) Local Law

04 - Local Government Controlled Areas, Facilities and Roads (Draft) Subordinate Local Law

And

commence public consultation of the draft Model Local Laws for a period of no less than 20 Business days.

Public consultation was carried out in the period ending 30 October 2015 and no submissions were received.

No further action has been taken since then.

Comments:

In accordance with Council's adopted Local Law Making Process steps 1 – 4 of the process for making a local law, and steps 1 – 5 of the process for making a subordinate local law have been completed. We now propose to proceed with steps 5 and 6 respectively.

Anti-Competitive Provisions

The Department of Infrastructure, Local Government and Planning has published guidelines for conducting reviews on anti-competitive provisions in local laws. These guidelines set out the criteria for identifying possible anti-competitive provisions in local laws and establish the process for conducting reviews of these provisions. Local governments are required to comply with these guidelines when making local laws and failing to do so may result in the local law being of no effect.

An anti-competitive provision in local laws means a provision that a regulation identifies as creating barriers to –

- a) entry to a market; or
- b) competition within a market.

The following process must be undertaken when making local laws, subordinate local laws and model local laws.

1. Identify any possible anti-competitive provisions in proposed local law.

- There are two types of anti-competitive provisions, those which:
 - i. create barriers to entering the market, or
 - ii. restrict competition in the market.

In the case of this Council's draft Local Law 1, our requirements for a business to obtain approval from Council before operating or conducting certain activities is a provision that creates a barrier or restriction to private enterprise.

2. Determine whether the proposed local law satisfies the principles for exclusions.

We have not excluded any of the proposed local laws for review.

3. Conduct a preliminary review of the possible anti-competitive provisions to determine whether there are any significant impacts.

In determining whether significant impacts will exist, the local government must consider the following factors:

- 1) the probability of impacts occurring**
- 2) the size and characteristics of the affected businesses**
- 3) the intensity of the potential impact on affected businesses**
- 4) whether particular businesses will incur a disproportionate impact**
- 5) the duration of the impact (for example ongoing or "one off")**

We do not consider that there are any potential significant impacts. Relevant areas where "barriers" occur are in Commercial Use of Roads, Advertising Devices, Caravan Parks and Camping Grounds.

4. If no significant impacts –

- **pass resolution making local law**
- **at the same time note/record that the law contains anti-competitive provisions.**

Or; if significant impacts –

- **review the anti-competitive provisions in accordance with the guidelines, then follow the process.**

The anti-competitive provisions contained in Local Law 1 will not have a significant impact on business, and Council should just note that the Local Law does contain anti-competitive provisions.

With no significant impacts determined, Council is not required to undertake further review of the anti-competitive provisions but must notify the community of the existence of the anti-competitive provision when making the local law.

Proposed Local Laws and Subordinate Local Laws

There have been some changes made to the draft documents published for consultation. These are:

- Change of year from 2015 to 2016;
- Change of Chief Executive Officer name;
- Amendment of repeal clauses to reflect correct existing local laws.

As mentioned above, there were no submissions received during the public consultation period. Apart from the above changes, the documents presented today are the same as those presented on 15 September 2015 and it is recommended that they be made (adopted).

Gates and Grids

At this stage Gates and Grids are not covered in proposed Local Law No. 4. Council does have existing Local Law No. 15 Gates and Grids which we do not propose to repeal at this stage. The current local law though, was made in 1994 and the infringement penalties are 100 penalty units. A penalty of this size cannot be handled by a PIN, it must go to court. This makes it hard to enforce.

In the process of drafting the model local laws, the Department of Infrastructure, Local Government and Planning did not consider that Councils needed a separate local law for gates and grids and that they could be adequately addressed as a Restricted Activity under Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2016 Schedule 2.

At this stage it is not proposed to let this matter delay the current process further. Retention of the existing Local Law will leave us with adequate authority.

It will be proposed at a future meeting that new McKinlay Shire Council Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2016 of Council's Local Laws be amended and be supported by a council adopted policy.

Consultation: (internal/External)

- McKinlay Shire residents through consultation advertised on Council's website and Facebook.
- Councilors
- Department of Local Government, Infrastructure and Planning

Legal Implications:

Local Government Act 2009 – in particular Sections 29 and 38

Policy Implications:

Proposed McKinlay Shire Council Gates and Grids Policy

Financial and Resource Implications:

Nil

Risk Management

There have been some changes from existing local laws incorporated into the draft local laws and subordinate local laws which make operations difficult for Councils authorised persons. This matter has been in train for some time and it is important that it now be completed promptly. Many of the old laws are dated and ineffective.

Options for Council to Consider

- A. Adopt draft local laws and subordinate local laws as presented.
- B. Not adopt draft local laws and subordinate local laws as present.

InfoXpert Document ID: 80262



Ordinary Meeting of Council Wednesday 16th November 2016

6.4 Subject: Renewal of Term Lease over Lot 35 on EN98
Attachments: 1. Google Earth map
 2. Smart Map
 3. Details of Lease
Author: Interim Director Environment and Regulatory Services
Date: 16 November 2016

Executive Summary:

Council's views are sought on the application for renewal of Term Lease over Lot 35 on EN98.

Recommendation:

That in reference to the renewal of Term Lease over Lot 35 on EN98 Council advises the Department of Natural Resources and Mines that it has no objection or requirements.

Background:

The Department of Natural Resources and Mines has advised that the above lease is due for renewal on 27 August 2018.

DNRM has asked Council to advise its views or requirements including any local non-indigenous cultural heritage values that the department should consider when assessing the application. Objections or any views or requirements are due by 25 November 2016.

Comments:

This property is leased by Council and is the former HACC Respite Centre.

Consultation: (internal/External) NA

Legal Implications: NA

Policy Implications: Nil

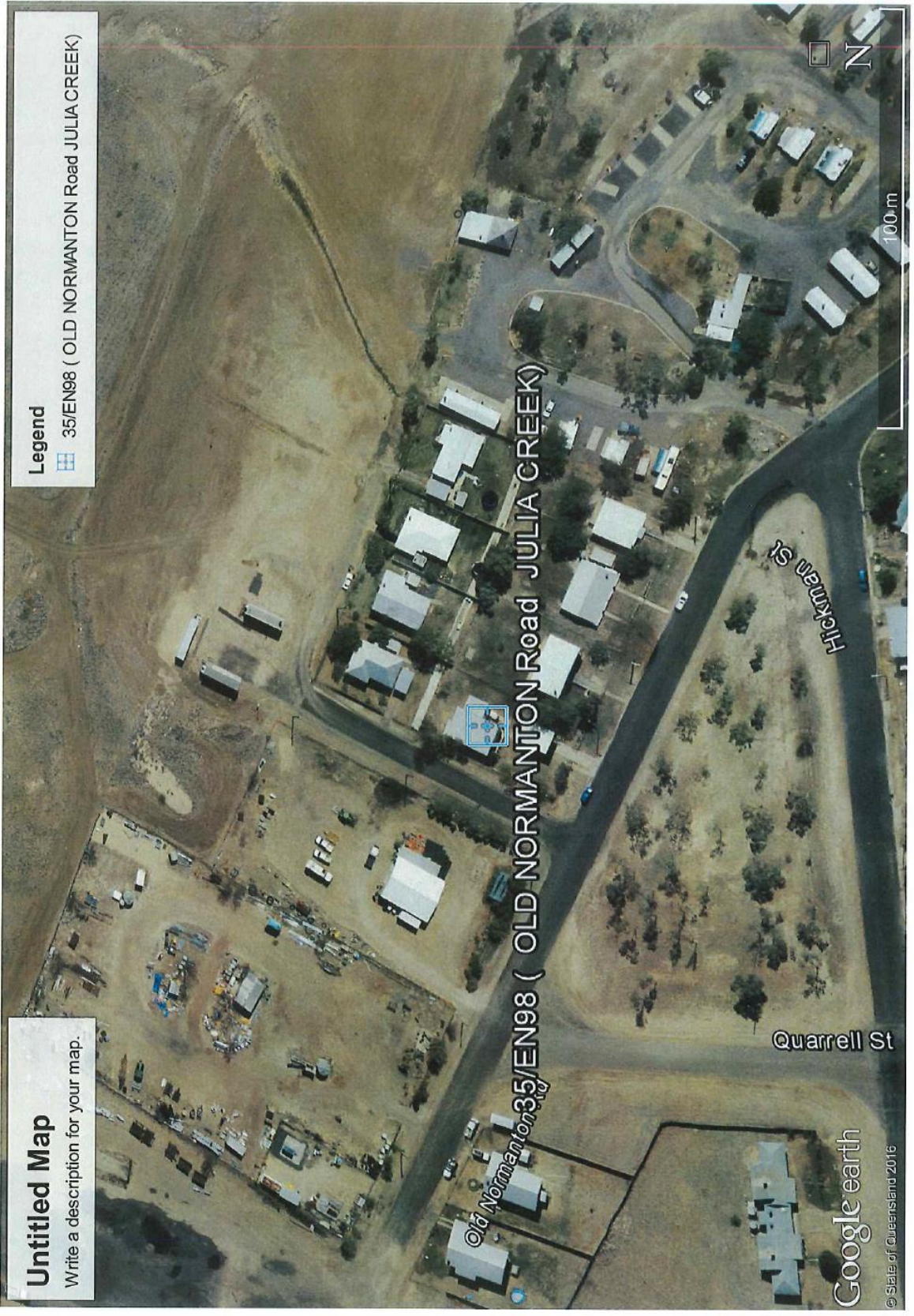
Financial and Resource Implications: NA

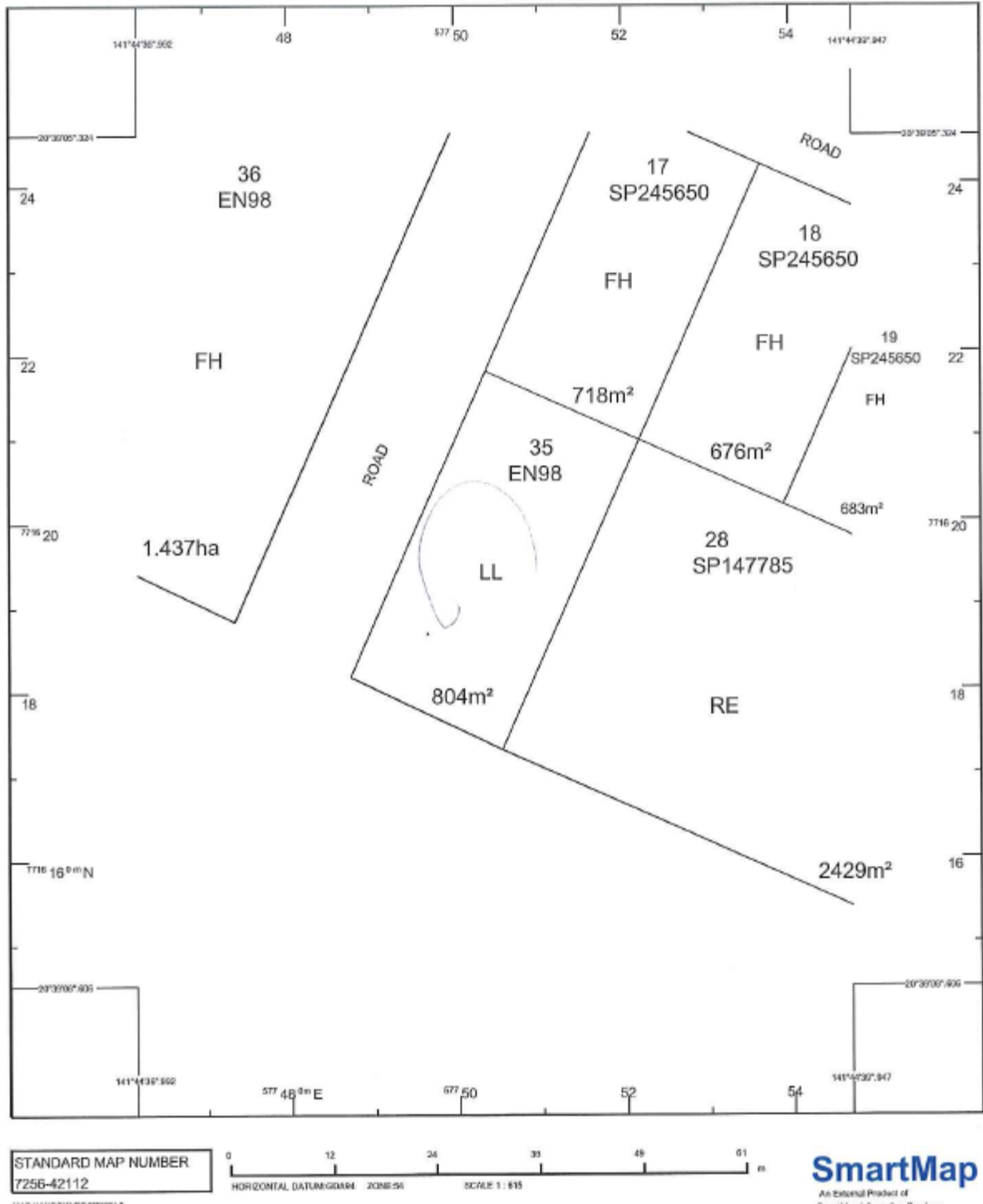
Risk Management: NA

Options for Council to Consider

- a. Advise that Council has no objections or requirements in regard to the lease renewal
- b. Advise that Council has the following requirements, views or objections in regard to the lease renewal:

InfoXpert Document ID: 79760





INTERNAL CURRENT STATE TENURE SEARCH
DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Search Date: 27/09/2016 11:51

Title Reference: 40019685
Date Created: 21/04/1999

DESCRIPTION OF LAND

Tenure Reference: TL 0/211945

Lease Type: TERM

LOT 35 CROWN PLAN EN98
Local Government: MCKINLAY

Area: 0.080400 Ha. (SURVEYED)

No Land Description

No Forestry Entitlement Area

Purpose for which granted:
COMMUNITY

TERM OF LEASE

Term and day of beginning of lease

Term: 20 years commencing on 28/08/1998

Expiring on 27/08/2018

REGISTERED LESSEE

MCKINLAY SHIRE COUNCIL

CONDITIONS

INTERNAL CURRENT STATE TENURE SEARCH
DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Search Date: 27/09/2016 11:51

Title Reference: 40019685
Date Created: 21/04/1999

CONDITIONS

- A46
- (1) The lessee shall use the leased land for community purposes for a Recreation & Respite Centre for Senior Citizens.
 - (2) In the event of the lessee ceasing to use the leased land as provided for in Condition A46 clause (1) above, the lease may be forfeited or cancelled.
 - (3) The annual rent shall be paid yearly in advance and shall be determined in accordance with the provisions of the Land Act 1994.
 - (4) The lessee shall pay the cost of any required re-survey.
 - (5) The lessee must keep any noxious plants, on the leased land, under control.
 - (6) The lessee has the responsibility for a duty of care for the leased land.
 - (7) The lessee shall ensure that the use and development of the leased land conforms to the Town Planning Scheme By-Laws and requirements of the Mckinlay Shire Council.
 - (8) The lessee must give the Minister administering the Land Act 1994, the information the Minister administering the Land Act 1994 asks for about the lease.
 - (9) The lessee shall not destroy any trees on the leased land unless in accordance with a tree clearing permit under the provisions of the Land Act 1994 or the provisions relating to the clearing for routine management purposes as prescribed in the Land Regulation 1995. (NOTE:- Routine Management provisions of the Land Act do not apply on leases over State Forests and Timber Reserves)
 - (10) No compensation for improvements or developmental work shall be payable by the State at the expiration or surrender of the lease but the lessee shall either have the right to remove moveable improvements within a period of three (3) months from the expiration or surrender of the lease, provided all moneys due by the lessee to the State on any account whatsoever have been paid, or be required to remove those improvements as specified in any further condition of lease.
- A47
- (1) The lessee shall allow any person authorised under the Forestry Act 1959 access to the leased land for the purpose of cutting and removing timber or removing other forest products, or quarry material, or other material from the leased land.
 - (2) Except as hereinafter provided the lessee shall not interfere with any forest products or remove any quarry material (including any stone, gravel, sand, earth, soil, rock, guano or clay which is not a mineral within the meaning of the Mineral Resources Act 1989) or other material upon the leased land without the permission of the Minister administering the Land Act 1994 except under the authority of and in compliance in every respect with the requirements of a permit, licence, agreement or contract granted or made under the Forestry Act 1959.
- Z93 The lessee shall keep the leased land in a clean, orderly and sanitary condition.

INTERNAL CURRENT STATE TENURE SEARCH
DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Search Date: 27/09/2016 11:51

Title Reference: 40019685
Date Created: 21/04/1999

CONDITIONS

Z94 The lessee shall during the whole of the term maintain the existing (improvements), to the satisfaction of the Minister administering the Land Act 1994.

ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by Lease No. 40019685

ADMINISTRATIVE ADVICES - NIL
UNREGISTERED DEALINGS - NIL

** End of Current State Tenure Search **

Information provided under section 34 Land Title Act(1994) or
section 281 Land Act(1994)



Ordinary Meeting of Council Wednesday 16th November 2016

6.5 Subject: Renewal of Term Lease over Lot 1 on CP909887
Attachments: 1. Google Earth map
 2. Smart Map
 3. Details of Lease
Author: Interim Director Environment and Regulatory Services
Date: 16 November 2016

Executive Summary:

Council's views are sought on the application for renewal of Term Lease over Lot 1 on CP909887.

Recommendation:

That in reference to the renewal of Term Lease over Lot 1 on CP909887 Council advises the Department of Natural Resources and Mines that it has no objection or requirements.

Background:

The Department of Natural Resources and Mines has advised that the above lease is due for renewal on 19 August 2018.

DNRM has asked Council to advise its views or requirements including any local non-indigenous cultural heritage values that the department should consider when assessing the application. Objections or any views or requirements are due by 25 November 2016.

Comments:

This lot appears on the Contaminated Land Register however we have not investigated that issue further in relation to this application.

Consultation: (internal/External) NA

Legal Implications: NA

Policy Implications: Nil

Financial and Resource Implications: NA

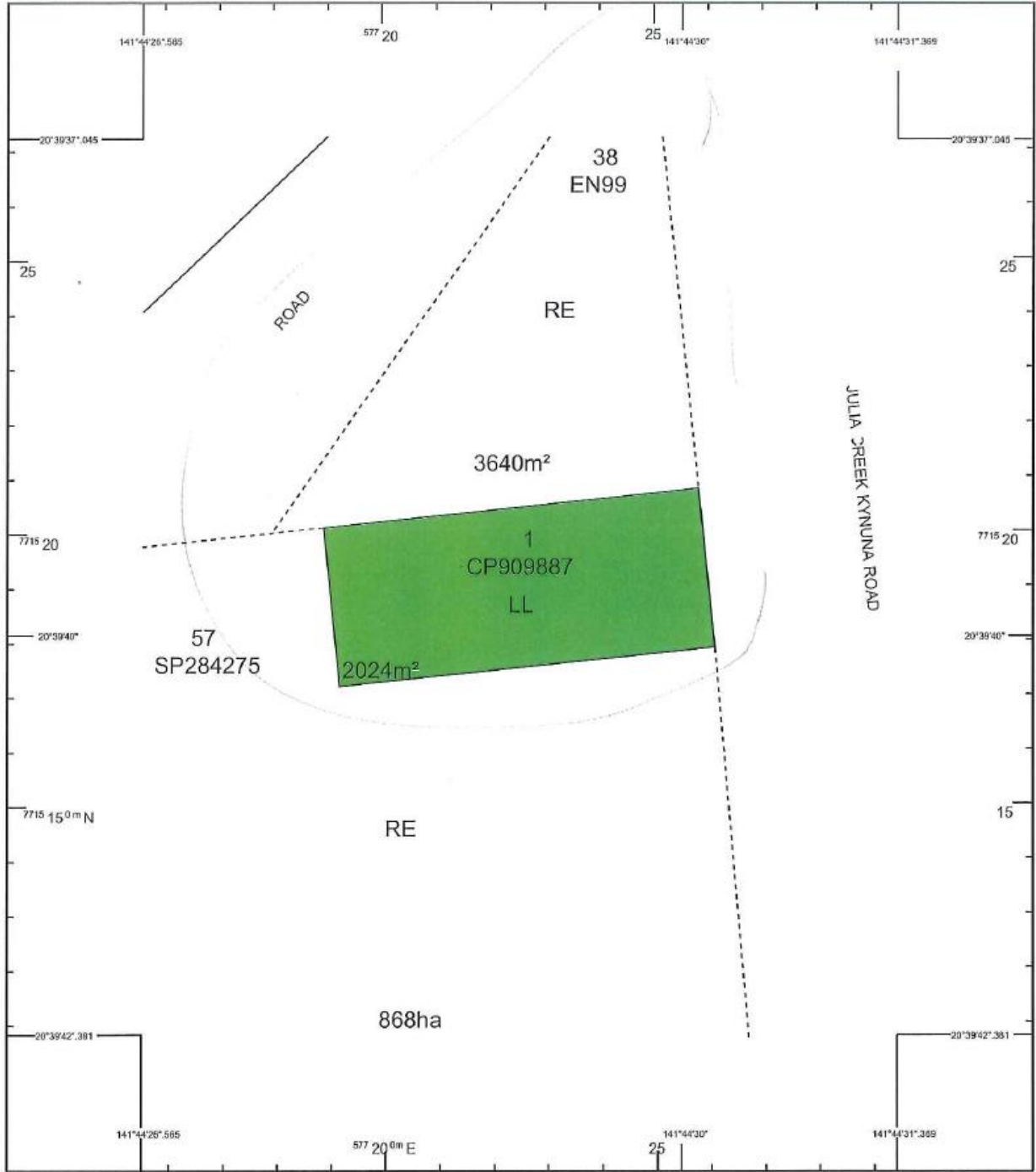
Risk Management NA

Options for Council to Consider

- a. Advise that Council has no objections or requirements in regard to the lease renewal
- b. Advise that Council has the following requirements, views or objections in regard to the lease renewal:

InfoXpert Document ID: 79765





STANDARD MAP NUMBER
7256-42121

0 20 40 60 80 100 m
HORIZONTAL DATUM: GDA94 ZONE: 54 SCALE 1: 1000

SmartMap
An External Product of
Geospatial Information Services

MAP WINDOW POSITION &

INTERNAL CURRENT STATE TENURE SEARCH
DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Search Date: 19/10/2016 08:48

Title Reference: 40025218

Date Created: 26/06/2000

DESCRIPTION OF LAND

Tenure Reference: TL 0/214134

Lease Type: TERM

LOT 1 CROWN PLAN 909887
Local Government: MCKINLAY

Area: 0.202400 Ha. (SURVEYED)

No Land Description

No Forestry Entitlement Area

Purpose for which granted:
COMMERCIAL/BUSINESS

TERM OF LEASE

Term and day of beginning of lease

Term: 20 years commencing on 20/08/1998

Expiring on 19/08/2018

REGISTERED LESSEE

Dealing No: 717390754 18/07/2016

ZANQUINN PTY LTD A.C.N. 060 881 423
TRUSTEE
UNDER INSTRUMENT 711480193

CONDITIONS

INTERNAL CURRENT STATE TENURE SEARCH
DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Search Date: 19/10/2016 08:48

Title Reference: 40025218
Date Created: 26/06/2000

CONDITIONS

- A46
- (1) The lessee shall use the leased land for industrial purposes namely Game Collection Depot.
 - (2) In the event of the lessee ceasing to use the leased land as provided for in Condition A46 clause (1) above, the lease may be forfeited or cancelled.
 - (3) The annual rent shall be paid yearly in advance and shall be determined in accordance with the provisions of the Land Act 1994.
 - (4) The lessee shall pay the cost of any required survey.
 - (5) The lessee must keep any noxious plants, on the leased land, under control.
 - (6) The lessee has the responsibility for a duty of care for the leased land.
 - (7) The lessee shall ensure that the use and development of the leased land conforms to the Town Planning Scheme By-Laws and requirements of the Mckinlay Shire Council.
 - (8) The lessee must give the Minister administering the Land Act 1994, the information the Minister administering the Land Act 1994 asks for about the lease.
 - (9) The lessee shall not destroy any trees on the leased land unless in accordance with a tree clearing permit under the provisions of the Land Act 1994 or the provisions relating to the clearing for routine management purposes as prescribed in the Land Regulation 1995. (NOTE:- Routine Management provisions of the Land Act do not apply on leases over State Forests and Timber Reserves)
 - (10) No compensation for improvements or developmental work shall be payable by the State at the expiration of the lease but the lessee shall either have the right to remove moveable improvements within a period of three (3) months from the expiration or surrender of the lease, provided all moneys due by the lessee to the State on any account whatsoever have been paid, or be required to remove those improvements as specified in any further condition of lease.
- B40
- For the purposes of this condition: "GST" means the goods and services tax which results from the enactment of A New Tax System (Goods and Services Tax) Act 1999 and the related Acts which constitute the Commonwealth taxation reform (as amended from time to time).
- The Parties acknowledge that GST may be payable in respect of a supply made under this lease.
- Where GST becomes payable in respect of a supply made under this lease, the State (lessor) may recover the GST from the lessee by increasing the consideration payable by the lessee to the State by an amount equal to that which the State is obliged to remit to the Commonwealth as GST on the supply, and that amount may be recovered from the lessee as part of the monies payable to the State under this lease.
- The State shall upon request by the lessee, issue to the lessee a valid GST tax invoice in respect of any taxable supply made under this lease.

INTERNAL CURRENT STATE TENURE SEARCH
DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Search Date: 19/10/2016 08:48

Title Reference: 40025218

Date Created: 26/06/2000

CONDITIONS

- C151 The lessee shall not carry out or allow to be carried out upon the leased land, any offensive, noxious or noisesome occupation or business.
- C320 In all other respects, the lease shall be subject to the provisions of the Land Act 1994 and other relevant State and Commonwealth Acts.
- C326 The lessee shall construct fencing on the leased land as required by and to the satisfaction of McKinlay Shire Council & Department of Transport.
- C330 The lessee shall ensure that each and every activity undertaken on the leased land which has the potential to pollute and/or contaminate is carried out in such a manner as to prevent this from occurring.
- D175 The lessee shall within twelve (12) months from the commencement of the term of the lease and to the satisfaction of the Minister administering the Land Act 1994 effect structural improvements in the nature of freezer boxes and associated improvements on the leased land in accordance with plans and specifications approved by the McKinlay Shire Council of a value of not less than \$ 10,000.00; construction of such improvements shall be commenced within three (3) months from the commencement of the term of the lease and shall thereafter proceed at a rate of progress satisfactory to the Minister administering the Land Act 1994.
- I55 The lessee indemnifies and agrees to keep the State of Queensland, Crown Instrumentalities, local governments and other statutory bodies indemnified against all actions, suits, proceedings, claims, demands, costs, losses, damages and expenses arising out of or in any way connected to or resulting from the State of Queensland granting this lease to the lessee including all such actions, suits, proceedings, claims, demands, costs, losses, damages and expenses arising out of or in any way connected to or resulting from a breach of any of the conditions of the lease by the lessee.
- L85 The lessee shall, to the satisfaction of The Department of Natural Resources and McKinlay Shire Council, maintain the improvements on the leased land in a good and substantial state of repair.
- L97 Further to Condition A46 clause (10) above, the lessee shall remove all improvements and rehabilitate the area to the satisfaction of the Minister administering the Land Act 1994 from the date of expiration, cancellation or forfeiture of the lease.

ENCUMBRANCES AND INTERESTS

ADMINISTRATIVE ADVICES - NIL
UNREGISTERED DEALINGS - NIL

INTERNAL CURRENT STATE TENURE SEARCH
DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Search Date: 19/10/2016 08:48

Title Reference: 40025218

Date Created: 26/06/2000

** End of Current State Tenure Search **

Information provided under section 34 Land Title Act(1994) or
section 281 Land Act(1994)



Ordinary Meeting of Council Wednesday 16th November 2016

6.6 Subject: Renewal of Special Lease over Lot 7 on EN33
Attachments: 1. Google Earth map
 2. Smart Map
 3. Details of Lease
Author: Interim Director Environment and Regulatory Services
Date: 16 November 2016

Executive Summary:

Council's views are sought on the application for renewal of Special Lease over Lot 7 on EN33.

Recommendation:

That in reference to the renewal of Special Lease over Lot 7 on EN33 Council advises the Department of Natural Resources and Mines that it has no objection or requirements.

Background:

The Department of Natural Resources and Mines has advised that the above lease is due for renewal on 19 October 2018.

DNRM has asked Council to advise its views or requirements including any local non-indigenous cultural heritage values that the department should consider when assessing the application. Objections or any views or requirements are due by 25 November 2016.

Comments:

This lot is Crown Land leased for the purposes of business (stock slaughtering)

Consultation: (internal/External) NA

Legal Implications: NA

Policy Implications: Nil

Financial and Resource Implications: NA

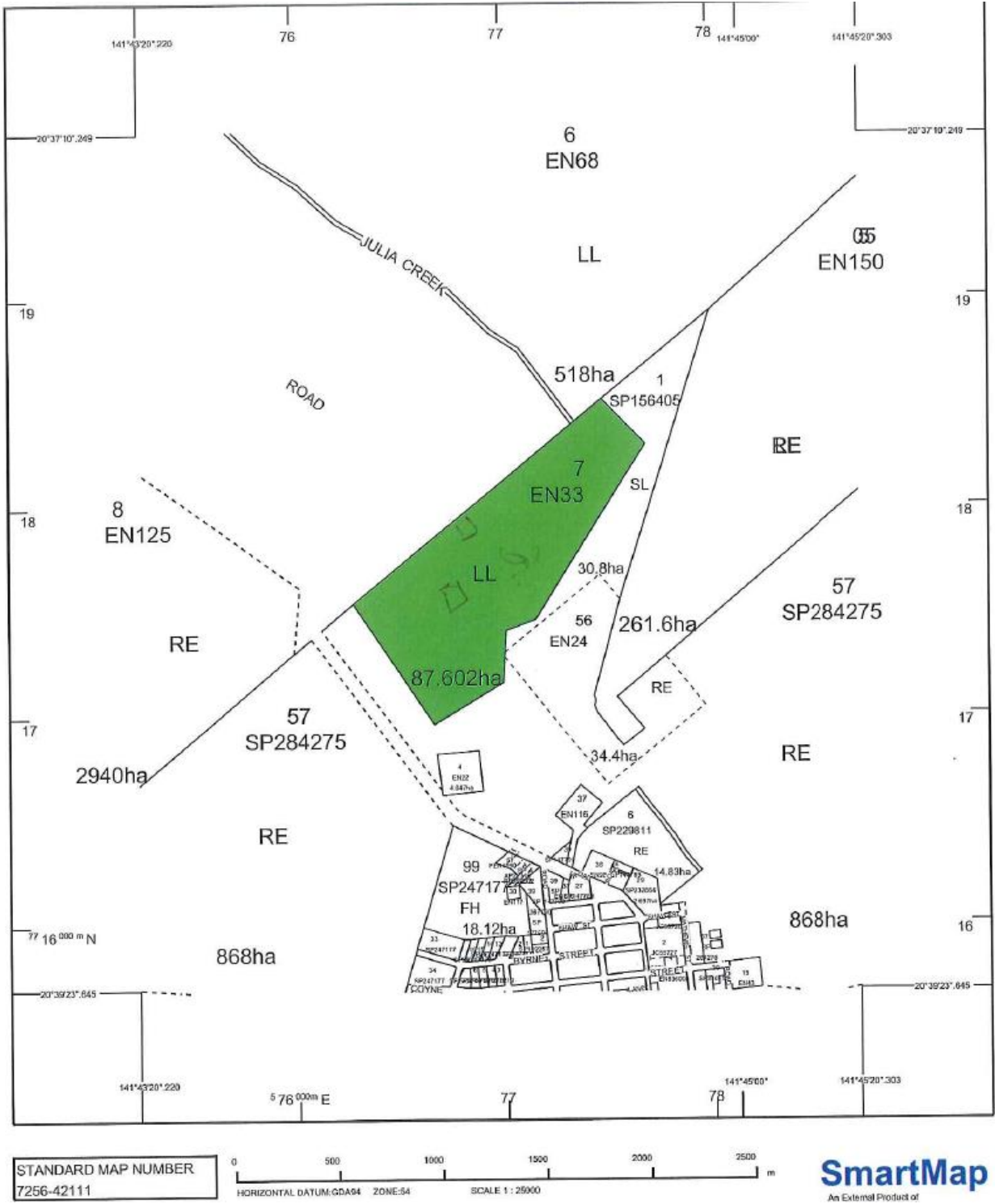
Risk Management NA

Options for Council to Consider

- a. Advise that Council has no objections or requirements in regard to the lease renewal
- b. Advise that Council has the following requirements, views or objections in regard to the lease renewal.

InfoXpert Document ID: 79769





INTERNAL CURRENT STATE TENURE SEARCH
DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Search Date: 19/10/2016 10:57

Title Reference: 17570168
Date Created: 21/10/1995

DESCRIPTION OF LAND

Tenure Reference: SL 23/42042

Lease Type: TERM

LOT 7 CROWN PLAN EN33
Local Government: MCKINLAY

Area: 87.602000 Ha. (SURVEYED)

No Land Description

No Forestry Entitlement Area

Purpose for which granted:
BUSINESS (STOCK SLAUGHTERING)

TERM OF LEASE

Term and day of beginning of lease

Term: 40 years commencing on 20/10/1978

Expiring on 19/10/2018

REGISTERED LESSEE

Dealing No: 701784166 31/01/1997

TANYA MAREE PARRY

CONDITIONS

- C5 The lessee shall allow any person authorised under the Forestry Act 1959 access to the leased land for the purpose of cutting and removing timber or removing other forest products, or quarry material, or other material from the leased land.
- C170 The lessee shall not at any time destroy any tree upon the leased land without the prior permit in writing of the Land Commissioner or contrary to any of the terms and conditions of such permit.
- C173 The lessee shall not interfere with any forest products or remove any quarry material (including any stone, gravel, sand, earth, soil, rock, guano or clay which is not a mineral within the meaning of the Mining Act 1968) or other material upon the leased land without the permission of the Minister except under the authority of and in compliance in every respect with the requirements of a permit, license, agreement or contract granted or made under the Forestry Act 1959.
-

INTERNAL CURRENT STATE TENURE SEARCH
DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Search Date: 19/10/2016 10:57

Title Reference: 17570168

Date Created: 21/10/1995

CONDITIONS

- C179 No compensation for improvements or developmental works shall be payable by the State at the expiration of the term of the lease, but the lessee shall have the right to remove movable improvements within a period of three months, provided all moneys due by the lessee to the State on any account whatsoever have been paid. However should the leased land revert to the State and be again made available for lease or purchase the former lessee shall be entitled to receive payment for the value of his improvements or developmental work in accordance with the principles set out in the said Act.
- E10 The lessee shall pay the cost of any required survey of the leased land.
- K1 The lessee shall maintain the leased land free from noxious plants.
- M76 The Lessees shall use the leased land for stock slaughtering purposes only and shall within one year from the commencement of the term of the lease effect substantial improvements consistent with that use, existing improvements to be accepted as compliance with that condition.
- M76 The Lessees shall during the whole term of the lease maintain all improvements on the leased land in good order and condition and existing fencing on the leased land in a good and substantial stock proof condition.
- M76 Conversion of tenure in terms of Section 207 of the Land Act shall not be allowed.

ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by
Lease No. 17570168
2. SUB LEASE No 602809345 (K802504X) 02/12/1991
NORMAN NEVILLE GABBERT
OVER THE WHOLE
THREE YEARS
FROM 30.3.1991 TO 29.3.1994
Lodged at 00:00 on 02/12/1991 Recorded at 00:00 on 02/12/1991

ADMINISTRATIVE ADVICES - NIL
UNREGISTERED DEALINGS - NIL

Caution - Charges do not necessarily appear in order of priority

** End of Current State Tenure Search **

Information provided under section 34 Land Title Act(1994) or
section 281 Land Act(1994)



Ordinary Meeting of Council Wednesday 16th November 2016

6.7 Subject: Assistance with fencing Nelia CWA grounds
Attachments: Letter from QCWA Nelia Branch
Author: Interim Director Environment and Regulatory Services
Date: 16 November 2016

Executive Summary:

QCWA Nelia Branch seeks assistance from Council to erect boundary fencing to its property southern and eastern boundaries when Council undertakes fencing on the common boundary between QCWA and the park.

Recommendation:

That Council agrees to the request from QCWA Nelia to provide assistance by way of labour and equipment (excluding fencing materials) to erect boundary fencing to the QCWA Nelia property southern and eastern boundaries when Council erects fencing to the common boundary with its park.

Background:

QCWA Nelia Branch has written to Council seeking assistance with erecting adequate boundary fencing to their property.

Comments:

The QCWA property is bounded by private property to the east and south, Railway Street to the north and a local park (Reserve for Recreation) to the west. There is no fence on the western boundary and they say the southern and eastern fences are inadequate for their needs. We understand that the request is that when Council fences the western boundary we provide our labour to erect the fences on two other sides using QCWA purchased materials.

We will provide further advice to Council on plans to fence the park or otherwise.

Consultation: (internal/External)

Letter from QCWA

Legal Implications: NA

Policy Implications: Nil

Financial and Resource Implications:

If we use Workcamp to carry out the works the impact on Council would be to provide one supervisor (Council Ranger) and tools and equipment. Current estimates are a maximum of \$2000 value.

Risk Management NA

Options for Council to Consider

- A. Council agree to the request
- B. Council not agree to the request

InfoXpert Document ID: 79873

7. COMMUNITY SERVICES REPORT

Community Services Budget Statement

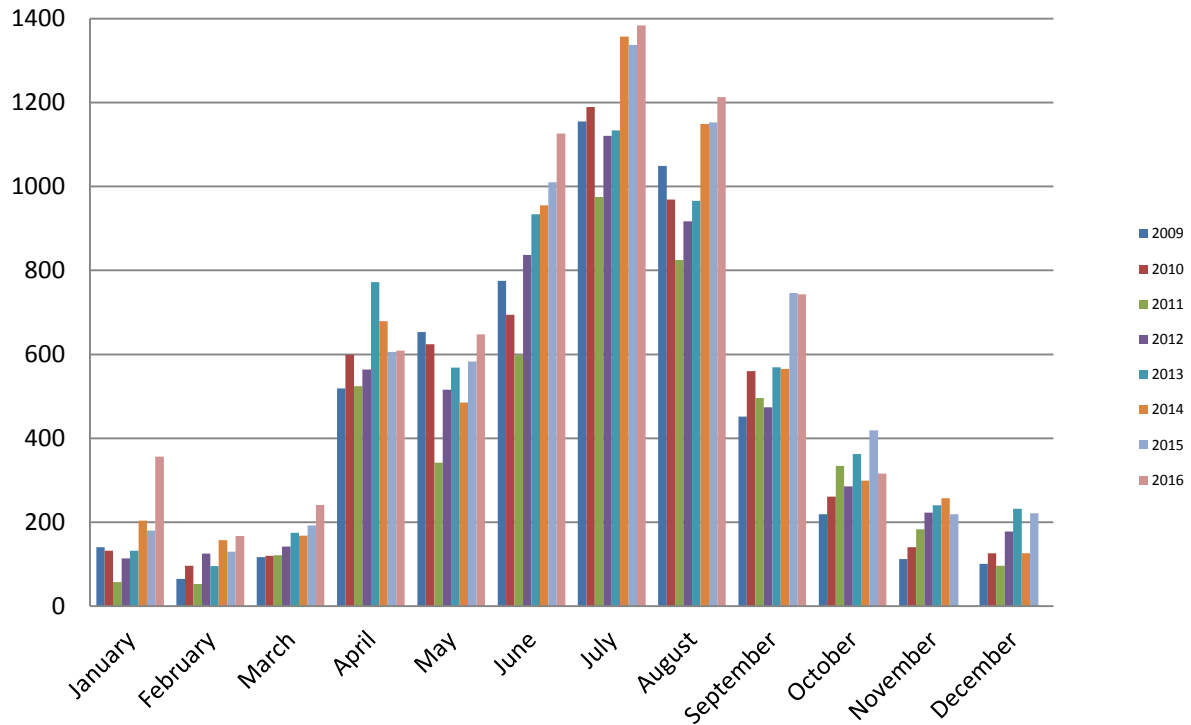
Revenue & Expenditure Totals Statement - October 2016

PROGRAM	REVENUE			EXPENDITURE		
	Actuals	%	Budget	Actuals	%	Budget
COMMUNITY SERVICES ADMIN	\$ -	0%	\$ -	\$ 54,061	30%	\$ 183,000
CARAVAN PARK	\$ 109,662	10%	\$ 1,103,862	\$ 66,864	30%	\$ 224,500
Operational				\$ 66,864		\$ 205,500
Depreciation				\$ -		\$ 19,000
MEDICAL CENTRE	\$ 17,102	38%	\$ 45,000	\$ 15,893	24%	\$ 66,800
Operational				\$ 15,893		\$ 60,000
Depreciation				\$ -		\$ 6,800
LIBRARY SERVICES	\$ 754	83%	\$ 912	\$ 42,292	26%	\$ 165,000
EVENTS SUPPORT & PROMOTIONAL	\$ -	0%	\$ -	\$ 15,225	9%	\$ 173,500
HERITAGE & CULTURAL	\$ -	0%	\$ 150,772	\$ 14,125	20%	\$ 70,196
COMMUNITY SUPPORT	\$ 136,429	43%	\$ 317,015	\$ 119,126	21%	\$ 557,600
SPORTS & RECREATION	\$ 15,982	3%	\$ 488,000	\$ 106,266	35%	\$ 307,000
PARKS, GARDENS & AMENITIES	\$ -	0%	\$ -	\$ 186,923	37%	\$ 510,000
CIVIC CENTRE & OLD HACC BUILDING	\$ 402,278	36%	\$ 1,104,853	\$ 20,522	26%	\$ 77,850
CEMETERIES	\$ -	0%	\$ -	\$ 7,377	25%	\$ 30,000
WORK PROGRAM	\$ -	0%	\$ -	\$ 2,697	8%	\$ 33,500
SWIMMING POOL	\$ 1,460	16%	\$ 9,000	\$ 79,254	30%	\$ 261,500
Operational				\$ 79,254		\$ 255,000
Depreciation				\$ -		\$ 6,500
HOUSING	\$ 33,599	13%	\$ 256,000	\$ 76,474	44%	\$ 172,000
Operational				\$ 76,474		\$ 155,000
Depreciation				\$ -		\$ 17,000
	\$ 717,267	21%	\$ 3,475,414	\$ 799,724	28%	\$ 2,832,446

Capital Works Program 2016-2017 Version 1

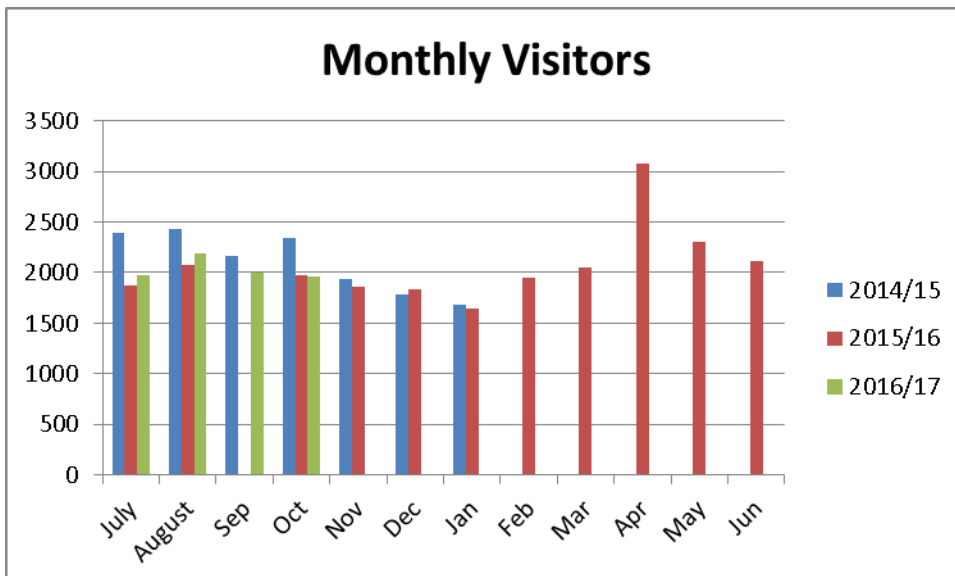
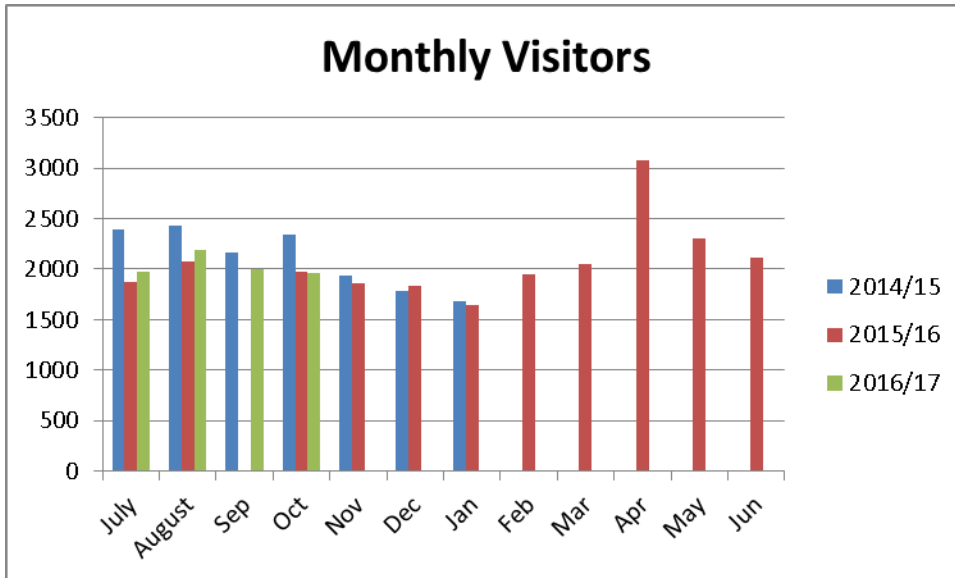
Community Services & Facilities		Job Cost #	Budget	Actual	Comments
Buildings & Other Structures					
Caravan Park - New Amenities Block	0420-2120-0001	554,000	4,412	\$11,344 Committed	
Caravan Park - Construct additional sites	0420-2120-0002	114,000	4,274	\$29,006 Committed	
Jan Eckford Centre - Refurbish building	0420-2310-0000	328,257	236,332	\$48,765 Committed	
CSA Building - New tables and chairs	0450-4100-0000	7,000	-		
Seniors Living - Repair works as per defects	0420-2510-0005	118,000	-		
Kev Bannah Oval - New Amenities Block	0420-2630-0000	353,000	2,204	\$8,300 Committed	
McIntyre Park - Consultation for design only to construct wall on southern side of shed	0430-2610-0001	10,000	-		
TOTAL COMMUNITY BUILDINGS & OTHER STRUCTURES		1,484,257	247,221		
Parks & Gardens					
Peter Dawes Park - New toddler based playground equipment	0430-2700-0002	100,000	-		
McIntyre Park - Playground equipment	0430-2610-0004	50,000	-		
Bike Safety Park Enhancement - Landscaping	0430-2700-0003	5,000	-	\$993.42 Committed	
TOTAL PARKS & GARDENS		155,000	-		
Corporate Services					
Buildings & Other Structures					
Corporate Buildings - Various as per Asset Management Plan	0420-4100-Items	173,500	-	\$81,965 Committed	
Burke Street - New shade sails	0430-1100-0000	250,000	-	\$689 Committed	
Township Tourism Signage - McKinlay & Kynuna	0430-2291-0000	50,000	-		
Civic Centre - Refurbish building	0420-2750-0000	2,000,000	1,472,198	\$579,362 Committed	
Tennis Courts Resurfacing - Julia Creek & McKinlay	0430-2680-0000	220,000	-		
Solar Project (Council)	0430-2000-0000	95,000	106,931	\$252,686 Committed	
TOTAL CORPORATE BUILDINGS & OTHER STRUCTURES		2,788,500	1,579,129		
Other					
Office Equipment - Replacement of furniture, IT equipment, software and other	7180-4100-Items	30,000	-		
Economic Development					
Artesian Spa, Julia Creek Plan	0430-2290-0000	305,862	4,808	\$11,857 Committed	
TOTAL ECONOMIC DEVELOPMENT		305,862	4,808		
TOTAL		4,763,619	1,831,157		

Caravan Park Visitors



MONTH	2009	2010	2011	2012	2013	2014	2015	2016
January	140	132	57	114	132	204	180	356
February	65	96	53	125	95	157	130	167
March	117	120	121	142	175	168	192	241
April	519	599	524	564	772	679	606	609
May	653	624	342	516	568	485	583	648
June	775	694	598	837	934	955	1010	1126
July	1155	1189	975	1121	1134	1357	1337	1384
August	1049	969	825	917	966	1149	1153	1213
September	452	560	496	474	569	565	746	743
October	219	261	334	285	362	299	419	316
November	112	140	183	223	240	257	219	0
December	101	126	96	178	232	126	221	0
TOTAL	5357	5510	4604	5496	6179	6401	6796	6803

COM4 Library Services



With a combination of school holidays and a library exchange I have been very busy. The library is becoming increasingly popular as the place to meet in town. We seem to be the in place for a chat and catch up whilst waiting for kids that are either at dance classes, swimming or one of the regulated holiday programs. This gives me the opportunity to engage with people who wouldn't necessarily visit a library as such and encourage them to check out the DVDs or read a magazine, see what awesome books we have available for their kids.

Great to see up to as many as 14 kids at the library after school in the afternoons, all well behaved and helpful to each other. Some to play on the computers but some budding movie buffs use the ipads to make movies; they are becoming quite proficient and often surprise me with their results.

As expected the tourist numbers are receding with the warmer weather therefore my broadband for seniors numbers are lower too. This as always is seasonal so not of any major concern.

COM5 Festivals and Events

ARTN Convention

Mayor Belinda Murphy, Councillor Janene Fegan and Georgia Fleming attended the Australian Regional Tourism Network Convention in Roma on Tuesday 25th October until Thursday 27th October 2016.

Donald the Dunnart’s 2nd Birthday Party

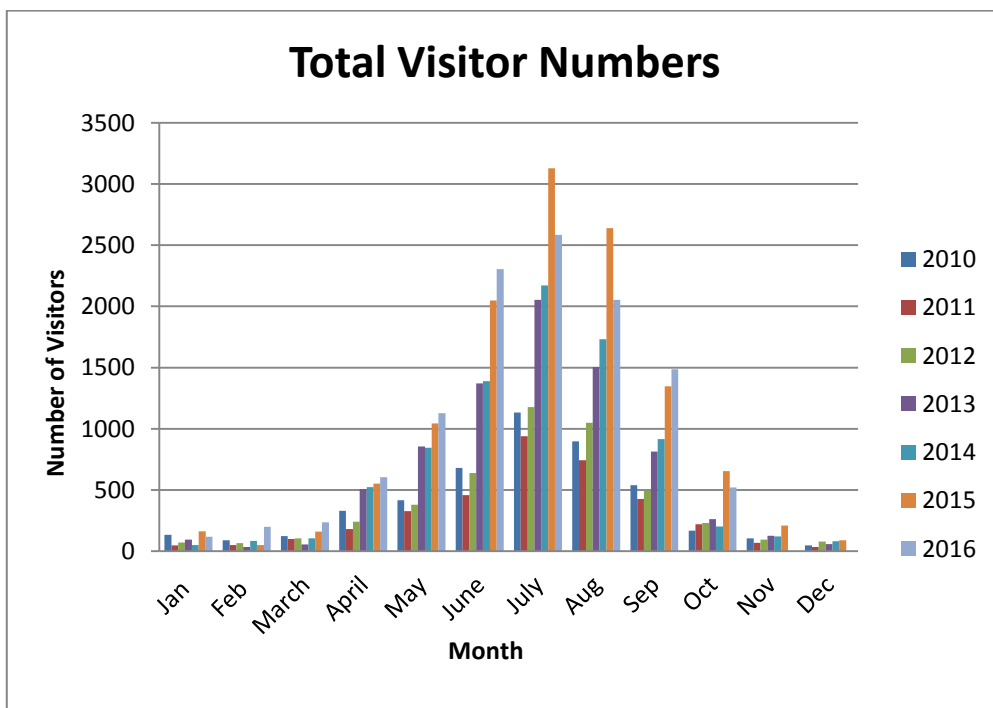
We celebrated Donald’s second birthday party at the VIC on Thursday 27th October. The Kindy kids, their teachers and families came along to the celebrations. Thank you to Bec Harling for decorating the cake.

Roaring Twenties

RADF funded the touring production, The Roaring Twenties, to come to Julia Creek on Friday, November 25. Advertising has began and community members are encouraged to dress in 20s style and enjoy a theatrical production and meal. Local Julia Creek Players members will be making a cameo appearance, as will the McKinlay Music Mob. The production has great reviews and it should be a great night out.

COM6 Tourism

Total Visitor Numbers for October 2016 - 521

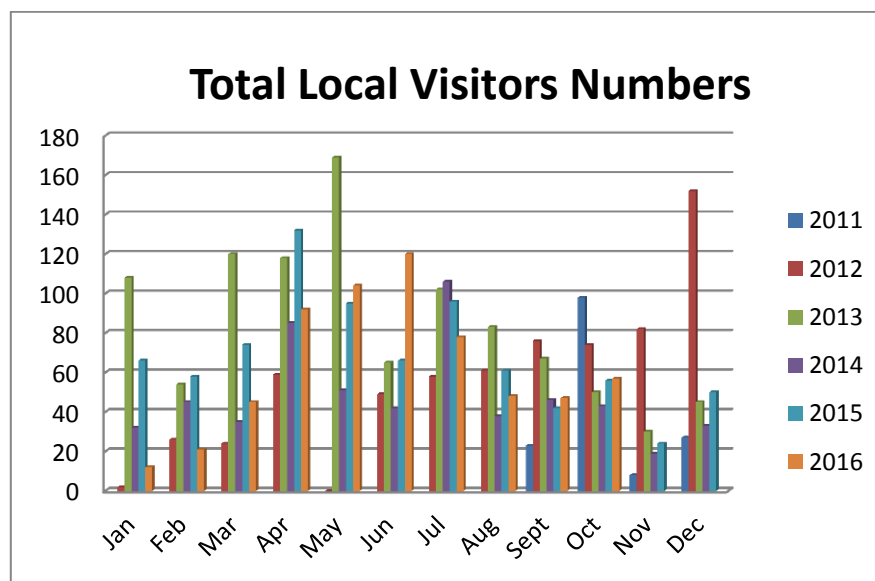


There were 521 visitors to the Julia Creek Visitor Information Centre in October 2016 compared with 655 in October 2015 – a decrease between 2015 and 2016 figures. There have been 11,235 visitors to the Julia Creek Visitor Information centre this year to date (YTD) compared with 12088 visitors over the same

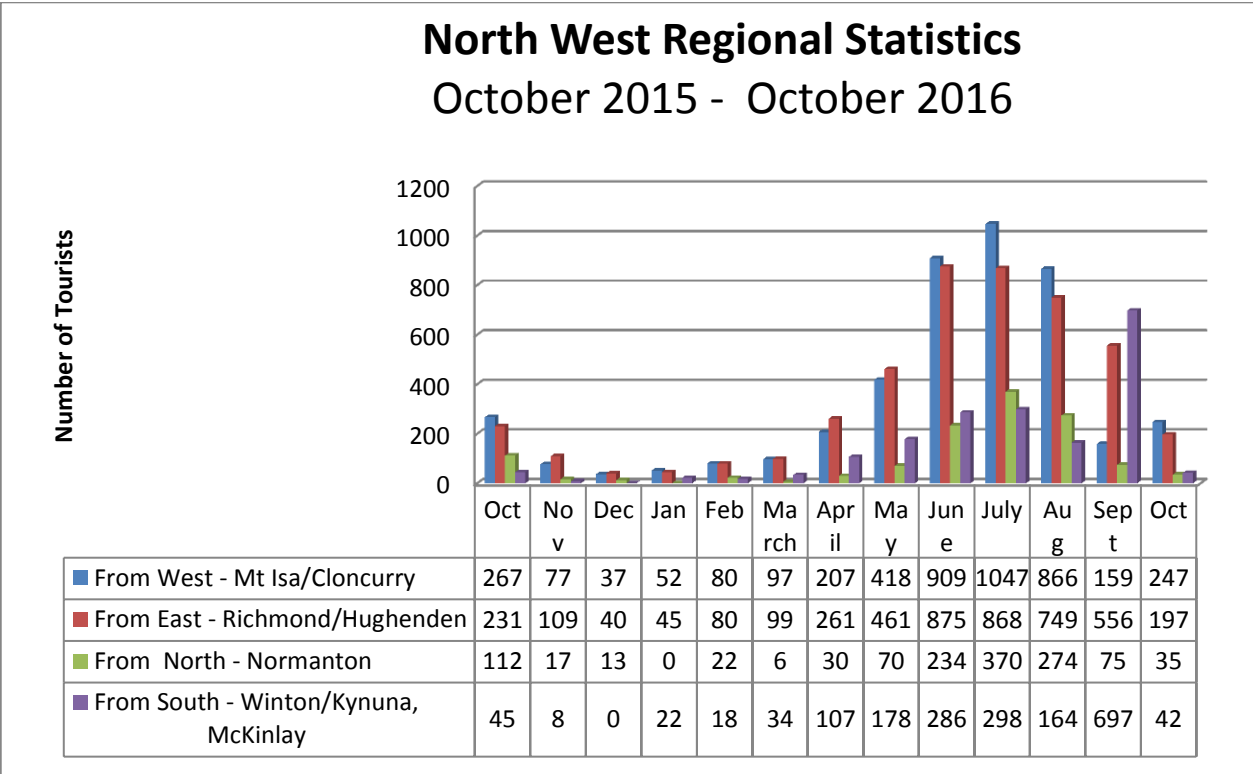
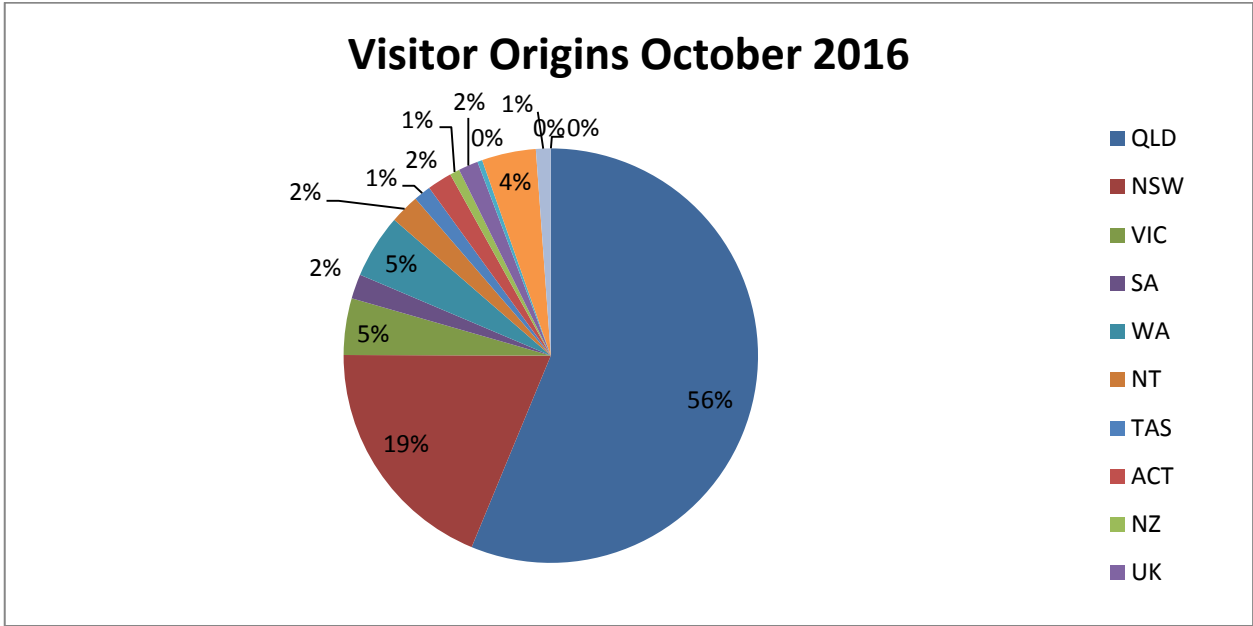
period in 2015 – a decrease between 2015 and 2016 YTD figures. Our YTD visitor numbers have been affected by our extreme heat.

	2010	2011	2012	2013	2014	2015	2016
Jan	135	48	71	94	50	164	119
Feb	89	51	66	35	85	50	200
March	124	101	105	55	105	160	236
April	331	182	240	509	523	553	605
May	417	328	381	857	844	1044	1127
June	680	459	638	1371	1388	2047	2304
July	1134	939	1177	2054	2172	3129	2583
Aug	897	743	1050	1503	1731	2638	2053
Sep	540	427	496	813	915	1347	1487
Oct	167	220	231	262	203	655	521
Nov	106	69	94	125	120	211	
Dec	47	34	78	58	81	90	
Total	4667	3601	4627	7736	8217	12088	11235

Total Locals for October 2016- 57



There was a total of 57 local visitors to the Julia Creek Visitor Information Centre in October 2016 compared with 56 in October 2015 – a 1.79% increase in figures between 2015 and 2016. Our YTD local visitor numbers are 624 compared with 746 over the same period in 2015 – representing a 16.35% decrease in local visitor numbers.



McKinlay Tourism October 2016

	2014	2015	2016
Jan			
Feb			3
Mar			17
Apr	51	20	203
May	204	230	282
Jun	207	244	178
Jul	198	343	325
Aug	162	281	120
Sept		165	155
Oct		7	24
Nov		0	
Dec		14	
Total	822	1304	1287

The McKinlay Library/Visitor Centre recorded 24 tourists for October 2016 compared with 7 in October 2015 – a 242.86% increase between 2015 and 2016 figures.

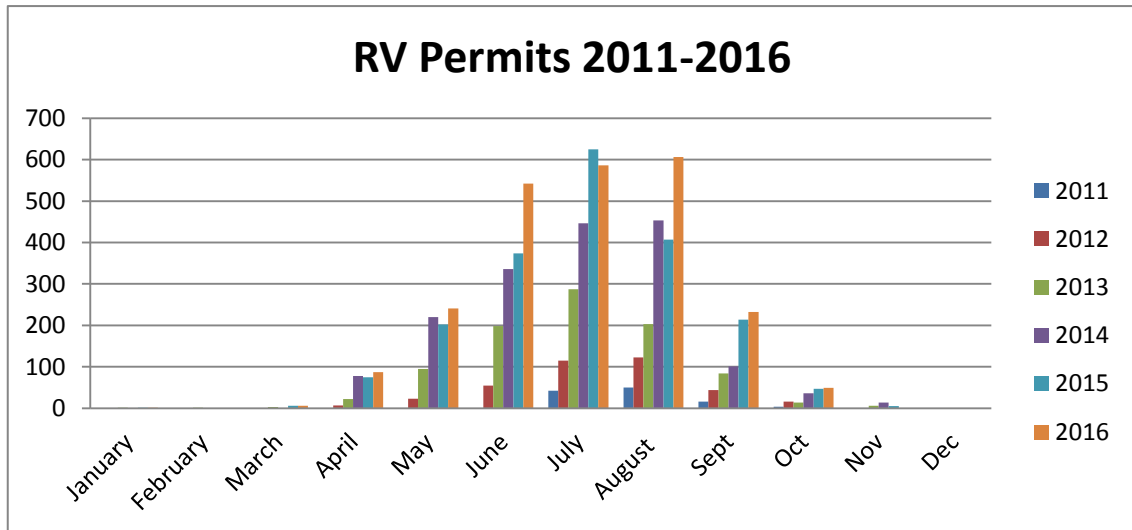
Beneath the Creek

There were 125 visits to 'Beneath the Creek' throughout October 2016 compared with 185 in October 2015 – a 32.43% decrease between 2015 and 2016 figures.

	2013	2014	2015	2016
January		29	6	33
February		30	4	30
March		17	9	27
April	267	231	124	100
May	548	336	370	329
June	953	651	668	590
July	1127	959	1065	892
August	743	682	784	771
September	461	333	425	429
October	153	23	185	125
November	61	12	46	
December	30	14	16	
Total	4343	3317	3702	3326

RV Permits - October 2016

There were 49 RV Permits issued in October 2016 compared with 47 in October 2015 – a 4.26% increase between 2015 and 2016 figures. There have been 2350 permits issued in the 2016 YTD compared with 1951 permits over the same period in 2015. This represents a 20.45% increase between 2015 and 2016 YTD figures.



RV Site surveys of 19 guests indicated a total spend of \$2,115.00 in October 2016 making the average spend \$111.32. RV Site surveys of 22 guests in October 2015 indicate a total spend of \$3,555.00 making the average spend \$161.60. Extrapolated figures (average survey spend multiplied by number of permits) indicates a total spend of \$5,454.68 in October 2016 compared with \$7595.20 in October 2015.

COM8 Community Support

COM8.6 CHSP Operational costs

Our CHSP luncheons and games days have been well attended. Alison, community nurse, has started up exercise and a gym session each week and the clients that are attending are really enjoying it. One of our clients has organised a craft day on Thursday at the Fr Bill centre if they don't want to do craft they can just come along and have a cup of tea and a yarn.

To date CHSP currently have a total of 34 clients.

Service Offered	Number of Clients
Transport	Two way trips 30
Social Support	Visits 68
Personal Care	Visits Clients (Community Nurse)
EXERCISE	32 CLIENTS
Counselling/Support, Information and advocacy (client)	14.6 hours and #0 min
Shopping	4 Trips (attendees, 3 pickup)
GAMES	37 Attended (5 sessions)

Luncheon	49 Attended (4 sessions) visitors
Meals on Wheels	84 Meals delivered
Community Nurse Visits	107 visits
Home Maintenance	52 lawns mowed 26 clients
Domestic Assistance	10 clients, 59 visits
Pub Lunch	Clients
Craft Morning	clients
Clients Transported for Doctors Appointments	4 CHSP clients
Clients admitted to Hospital	CHSP CLIENT
Clients Signed up to CHSP	Clients

COM9 Aged Care

COM9.3 Community Health Operational Costs

CHSP OCCASSIONS OF SERVICE (OoS)		
	OoS	Hours
Nursing Care	82	42.25
Personal Care		
Social Support	22	10.75
Assessment	5	4.25
Counselling/Advocacy/Information/ Education	66	20.75
Total	110 (some visits involve more than one service)	78

LOCATION OF OCCASSIONS OF SERVICE	
Home Visits	94
Clinic Visits	1
Phone Consults	1
Hospital Visits	8
Telehealth	
Transport to Medical Appointments	4

NON CHSP COMMUNITY NURSING OCCASSIONS OF SERVICE		
	OoS	Hours

Home Visits	16	8.75
Hospital Visits		
Phone Consults	4	1.25
Clinic Consults	8	4
Meetings	4	3
Health Promotion Sessions		

Referrals

Dietitian – 1

Equipment on loan

Shower stool – 1

Commode chair – 1

4WW - 1

The majority of my time again has been spent providing care to the CHSP community members. My priority will always be to provide ongoing health care and assessment to the increasingly frail clients. There has also been a late season virus which has affected quite a number of the aged community, some resulting in hospital admissions.

COM10 Sports and Recreation

Resignation

After 8 years with Council Rebecca Climie has resigned as the Sport & Rec Officer. Thanks to the preparation for the summer holidays that Bec has completed there will be no disruption to the usual activities. The vacancy will soon be advertised. In the interim casual staff will be covering the vacancy. McKinlay Shire Council thank Bec for her long service to Julia Creek and the McKinlay Shire.

COM12 Swimming Pool

October saw a new initiative start at the pool consisting of pool swim passes and Aqua Aerobic passes. Passes have had mixed reactions, but customers are starting to become accustomed to bringing them and holding them up on entry to the pool.

Numbers for this month have gone up; it's been lovely seeing After School Care, Mini School, Aqua Aerobics and JC Swim Club all in full swing after our winter session.

Statistics:

Service Offered	Number
Entry am Adult	14
Entry pm Adult	181
Entry am Child	5

Entry pm Child	120
Family Pass	36 (individual family members)
Aqua Aerobics Casual	14
Aqua Aerobics Pass	21 (individual)
JC Swim Club	45
JC State School	34 (including teachers)
After School Care	12
Mini School	30 (estimate)
Total	512



Ordinary Meeting of Council Wednesday 16th November 2016

7.1 Subject: Julia Creek Early Learning Centre Fees
Attachments: Nil
Author: Director Corporate and Community Services
Date: 7 November 2016

Executive Summary:

Council is presented with a review of the fees for the Julia Creek Early Learning Centre, with a proposal to increase the fees effective from 1 January 2017.

Recommendation:

That Council increase the daily attendance fee of the Julia Creek Early Learning Centre from \$58 per day per child to \$68 per day per child, and the half day fee increase from \$38 per day per child to \$44 per day per child.

Background:

The fees are currently set at \$58per child for a full day and \$38per child for a half day. We are proposing a \$10 increase to the daily fees, and \$6 increase to the half day fee as of January 1st 2017 The fee increase will first and foremost ensure that the Centre remains sustainable and continues to remain open, to provide a vital and necessary service to the community. The fee increase will help to cover the cost of employing 2 full-time, qualified Educators, one being a Bachelor qualified Kinder teacher delivering a government approved Kinder program, as well as our casual Educators. The increase will allow for greater resources, as well as going towards Professional development opportunities, ensuring that the Educators at Julia Creek ELC are up to date with current knowledge and information in the Early Childhood sector, this in turn will provide greater opportunities for the children to grow, learn and have the best start for future learning.

Additionally we are proposing some minor changes which include:

- Absences and Public holidays will be charged (in line with CCB guidelines you are entitled to receive benefits for 42 absences per financial year) for clarification of your entitlements please read the guidelines on the government website below:
https://docs.education.gov.au/system/files/doc/other/education_fact_sheet_9_final_-_absences_from_child_care_0.pdf

- Half Days will be granted at the discretion of Management and may not be available on all days due to staffing and age ratio requirements

The daily fees have been set at this amount since at least 2014.

Consultation:

Centre Director has been consulted in the proposal of the new fee.

A letter will be sent to all current families immediately after a decision is made by Council regarding the fees and other changes regarding the application of the fees.

Policy Implications:

This fee will be included in the Fees and Payments Policy

Financial and Resource Implications:

The increase will ensure that the service remains sustainable and that it remains a service that can be offered to the community.

InfoXpert Document ID: 80120



Ordinary Meeting of Council Wednesday 16th November 2016

7.2 Subject: Sponsorship Request – Hughenden Country Music Festival

Attachments:

Author: Community Services Team Leader

Date: 10 November 2016

Executive Summary:

Council has received a request from the Hughenden Country Music Festival under the Community Grants Policy. The group has requested \$300 to go towards the cost of bringing music workshop presenters to their event.

Recommendation:

That Council sponsor the Hughenden Country Music Festival 2017 event for \$300.

Background:

The Hughenden Country Music Festival have submitted an application seeking sponsorship for their 2017 event. The group are requesting \$300 to go towards the cost of a providing a music and instrument instruction workshop. The presenter's total fee is \$1,000, with other grant applications having been submitted to neighboring Councils to share the costs of this workshop within the annual event.

The event has a talent quest for singing, songwriting, instrumental and poetry. All artists in the region are welcomed to attend.

Council have previously sponsored the event to the value of \$300, with the exception of providing \$721 in 2015.

The festival Secretary Cecily Paul included a detailed application, budget, copies of insurances and the details of the presenter's experience and qualifications. The information meets all requirements of the application process.

Consultation:

Director Corporate and Community Services.

Legal Implications:

Nil

Policy Implications:

Sponsorship requests fall under Council's Community Grants Policy:

In order to apply for sponsorship the group or organisation must meet the following criteria:

- (a) Be a not for profit group or organisation based in the McKinlay Shire; or*
- (b) Be a not for profit group or organisation based outside the McKinlay Shire providing a particular activity or event which will have significant positive impact on Shire residents; and*
- (c) Have no outstanding payments owed to Council.*

Financial and Resource Implications:

Council has an allocated budget for Financial Support to Community Organisations in the 2016/2017 financial year. \$5,170 has been spent so far.

InfoXpert Document ID:



Ordinary Meeting of Council Wednesday 16th November 2016

7.3 Subject: Donation Request – Life Flight

Attachments: Letter

Author: Joanna Seczkowski

Date: 10 November 2016

Executive Summary:

Council is presented with a Donation Request from Life Flight (previously known as CareFlight), in accordance with requirements of Council policy.

Recommendation:

That Council consider a donation of \$15,000 as a contribution to their operational budget.

Background:

A letter has been received that includes an invoice for \$20,000. The letter outlines the request for an annual donation by each local government.

In the 2015-16 financial year Life Flight received \$16,500 as donation from McKinlay Shire Council. That was paid in May 2016. The donations budget for 2016-17 financial year is a total of \$20,000, with \$3,000 committed thus far.

Consultation:

Director of Corporate and Community Services.

Policy Implications:

This application has been assessed against the Council Community Grant Policy. The request meets the following criteria:

“ Such donations may include but are not limited to:

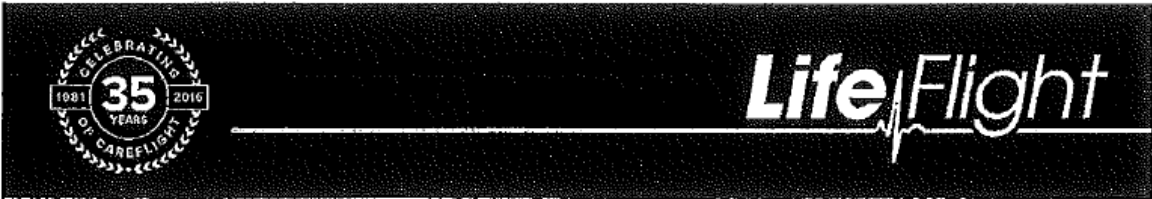
(a) Natural Disasters

(b) Non-Profit organisations that provide a recognised contribution to the Shire in the areas of health, emergency services or charitable services.”

Financial and Resource Implications:

Council has an allocated budget for Community Donations, in the 2016/2017 financial year of \$20,000. Already committed is up to \$3,000 to Mid West Sports Association.

InfoXpert Document ID:



15 Oct 2016

McKinlay Shire Council
 PO Box 177
 JULIA CREEK Queensland 4823

Dear Mayor Belinda Murphy

For over 35 years LifeFlight (previously known as CareFlight) has delivered lifesaving care to communities across Queensland. We provide a blanket of care to over 41 local government authorities, and our goal is to continue to provide rapid response emergency medical assistance to these residents. Over 44,000 patients are living proof that we save lives.



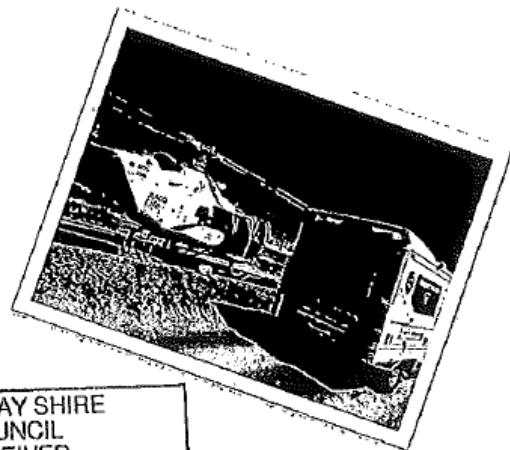
With a mission cost now in excess of \$12,500 local council support from community minded councillors remains vital in ensuring the service can continue to be provided with no direct cost to the patient. LifeFlight's operational base in Mount Isa is there to deliver 24/7 rapid emergency care to families and visitors in North West Queensland, where time is of the essence in saving lives in an emergency situation.



Working together we can all do our bit to ensure LifeFlight can continue serving the local area. LifeFlight meets proactively with stakeholders in the North West in an endeavour to provide optimal patient outcomes from aero-medical assets. We want to deliver first class emergency health care to patients, whenever they are in need, and wherever that need occurs.

Last year, LifeFlight missions across the state increased by 32%. The need from the North West area saw an increase in the missions to over 50 lifesaving flights. Your support makes it possible for us to continue to provide the emergency care to your residents in your region.

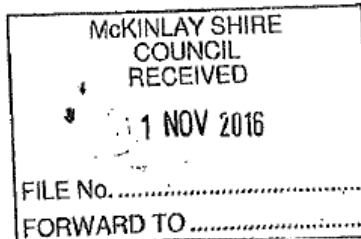
More than ever, we appreciate your annual pledge to support LifeFlight for 16/17 and thank you for your donation. Your help makes a difference every day to the lives of our patients in your community. Together we can save lives.




Thank you for helping bring peace of mind to the community. If you would like to discuss your level of support or other ways you can help LifeFlight, please contact me on 0421 381023 or karen.laws@lifeflight.org.au.

Yours Sincerely

 Karen Laws
 Corporate Partnerships Manager



Mount Isa chopper attends Single vehicle rollover



Mount Isa based RACQ LifeFlight Rescue flew to a single vehicle rollover on the Flinders Highway, 20km East of Julia Creek, at 11:18am yesterday.

RACQ LifeFlight Rescue attended to a 27 year old female who sustained multiple trauma injuries and was transported to Mount Isa Base Hospital in a stable condition.


Community Missions Mount Isa

Primary Rescues /Primary Motor Vehicle Rescues	59%
Hospital Transfers	41%
Night Missions	28%

*2015-2016 year



LifeFlight airlifts man thrown from horse



A 19-year-old man suffering a shoulder injury was airlifted by RACQ LifeFlight Rescue from a rodeo event near Taldora Station, North of Julia Creek on Saturday.

The man was reportedly thrown from a bucking horse when the injury occurred. The CareFlight helicopter was called to the scene of the accident around 4pm.

The patient was treated by Queensland Ambulance Service officers before the rescue helicopter arrived. He was then flown to Cloncurry Hospital in a stable condition.



Ordinary Meeting of Council Wednesday 16th November 2016

7.4 Subject: Fee Waiver Request – Australian High School Rodeo Association

Attachments: nil

Author: Community Services Team Leader

Date: 10 November 2016

Executive Summary:

Council is presented with a request for fee waiver from the Australian High School Rodeo Association for consideration.

Recommendation:

That Council waive hire fees of \$1,248, for the Australian High School Rodeo Association for their 2016 event in Julia Creek.

Background:

Council has received a fee waiver request from the Australian High School Rodeo Association for their event to be held at McIntyre Park on 9 December 2016. The application was received with all relevant information provided, in addition to an email request also describing the event.

There are also events planned for Normanton and Cloncurry before the finals held March 2017 in Charters Towers.

In 2015 a similar request was made and Council approved the waive of fees for the hire of McIntyre Park

Consultation:

Director Corporate and Community Services

Legal Implications:

Nil

Policy Implications:

Fee waiver requests fall under Council's Community Grants Policy:

In order to apply for sponsorship the group or organisation must meet the following criteria:

(a) Be a not for profit group or organisation based in the McKinlay Shire; or

(b) Be a not for profit group or organisation based outside the McKinlay Shire providing a particular

*activity or event which will have significant positive impact on Shire residents; and
(c) Have no outstanding payments owed to Council.*

The policy states that groups/organisations are eligible for one fee waiver of a Council venue per financial year from Council, however this was written in the context of local community organisations.

Financial and Resource Implications:

Council has an allocated budget for Financial Support to Community Organisations in the 2016/2017 financial year of \$35,000 of which \$5,170 has been allocated. This application is for the waiving of fees.

InfoXpert Document ID:

8. CORPORATE SERVICES REPORT

Corporate Services

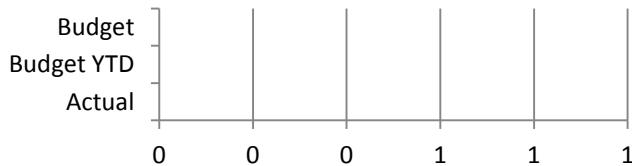
Revenue & Expenditure Totals Statement - October 2016

PROGRAM	REVENUE			EXPENDITURE		
	Actuals	%	Budget	Actuals	%	Budget
EMPLOYEE COSTS & RECOVERY	\$ -	0%	\$ -	-\$ 79,697	-96%	\$ 83,000
ADMINISTRATION GENERAL	\$ 1,154,846	25%	\$ 4,570,986	\$ 202,525	21%	\$ 960,001
Operational				\$ 202,525		\$ 896,001
Depreciation				\$ -		\$ 64,000
RATES & CHARGES	\$ 1,112,788	50%	\$ 2,216,988	\$ 19,337	47%	\$ 41,000
WORKPLACE HEALTH & SAFETY	\$ -	0%	\$ -	\$ 77,133	46%	\$ 167,000
STORES & PURCHASING	\$ -	0%	\$ -	\$ 14,903	17%	\$ 85,500
HUMAN RESOURCES	\$ -	0%	\$ -	\$ 11,526	16%	\$ 73,000
	\$ 2,267,634	33%	\$ 6,787,974	\$ 245,726	17%	\$ 1,409,501

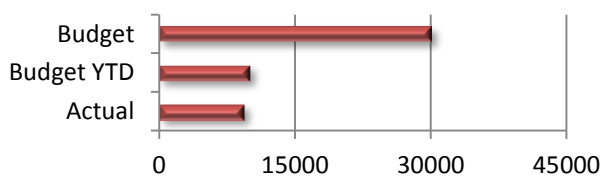
Corporate Services

CORP1 Human Resources

	Actual	Budget
CORP1.1 Traineeship/Apprenticeship Subsidies	\$0	\$0

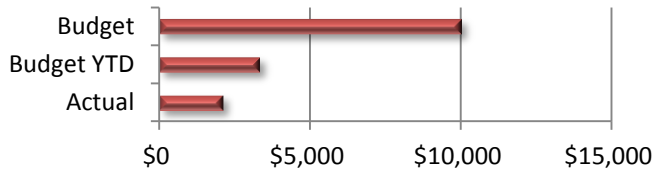


	Actual	Budget
CORP1.1 Recruitment Expenses	\$9,365	\$30,000



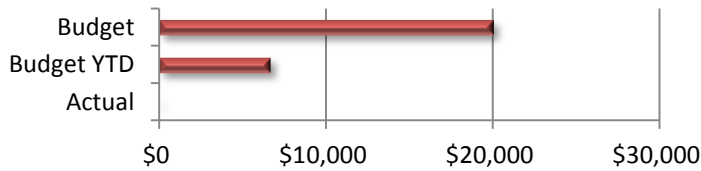
October 2016 - HR Officer & Director of Environment Adverts and medicals

		Actual	Budget
CORP1.2	Relocation Expenses	\$2,118	\$10,000



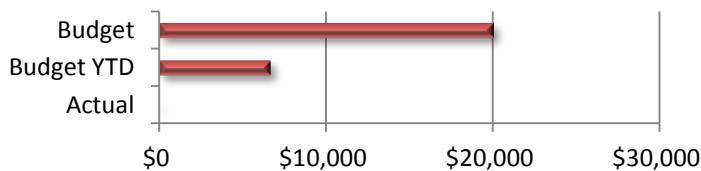
For the Early childhood director and accommodation for HR Officer.

		Actual	Budget
CORP1.3	Enterprise Bargain Agreement	\$43	\$20,000



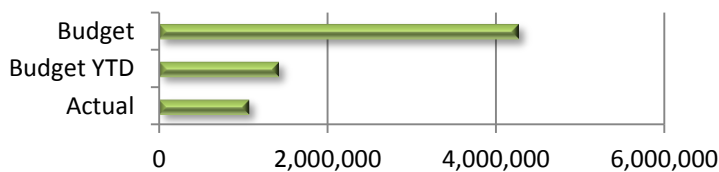
Backpay expenses.

		Actual	Budget
CORP1.4	Health & Wellbeing Initiative	\$0	\$13,000



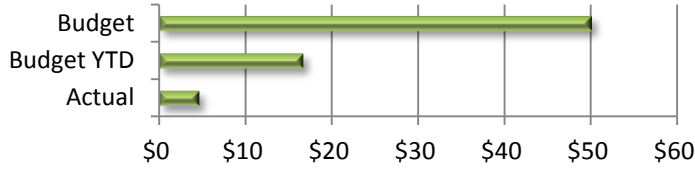
CORP2 Administration General

		Actual	Budget
CORP2.1	Revenue from Grants	\$1,065,955	\$4,263,436

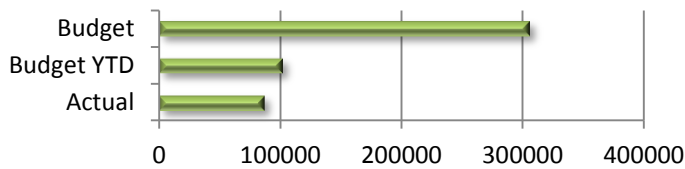


Received 1st Instalment

		Actual	Budget
CORP2.2	Commissions Revenue	\$5	\$50

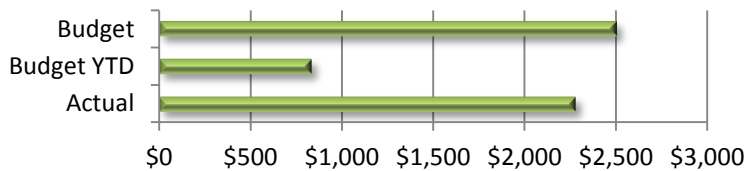


		Actual	Budget
CORP2.3	Interest Revenue	\$86,610	\$305,000



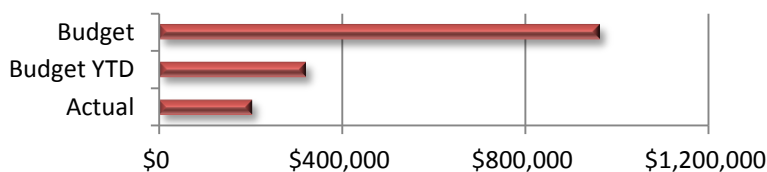
Interest revenue received during the month of October totalled \$25,779. \$568 received from Suncorp and \$25,211 received from QTC.

		Actual	Budget
CORP2.4	Other Revenue	\$2,277	\$2,500



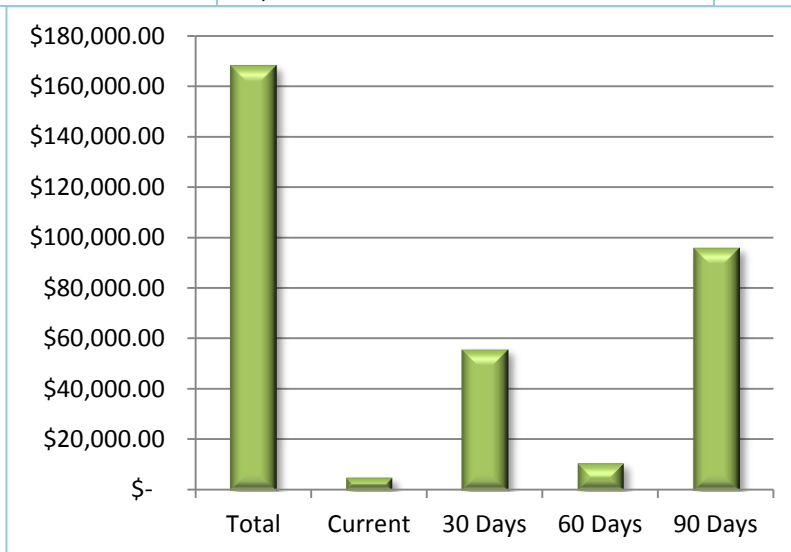
Administration services - photocopying, printing etc.
Dirt and Dust lease.

		Actual	Budget
CORP2.5	Finance / Administration Operations	\$202,525	\$960,001



Aged Debtors Report

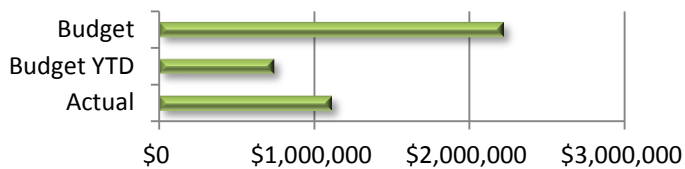
Total	\$ 168,345.78
Current	\$ 5,180.00
30 Days	\$ 55,967.95
60 Days	\$ 10,980.76
90 Days	\$ 96,217.07



30, 60 and 90 day letters sent. Debtors who remain unpaid have been forwarded to the debt collector.

CORP3 Rates and Charges

		Actual	Budget
CORP3.1	Rate Collection (net)	\$1,112,788	\$2,216,988



1st Rates levy issued 24/08/16. Due date 23/09/16.

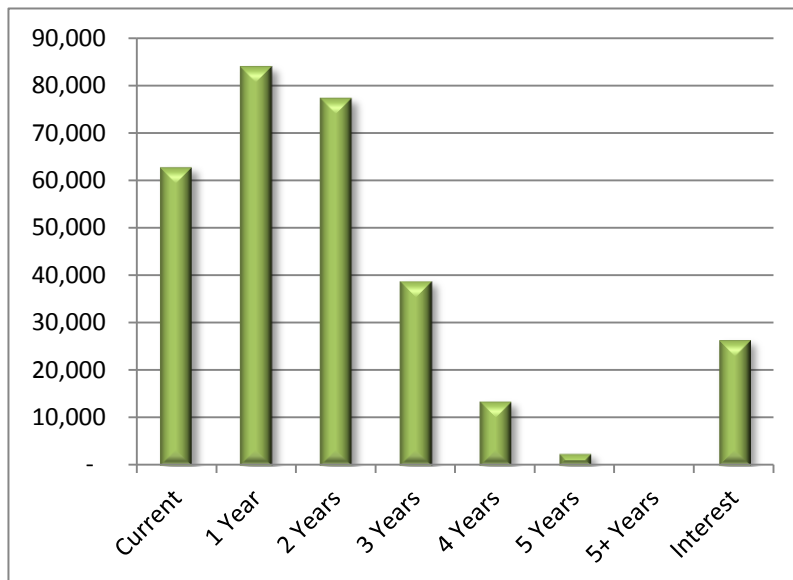
1 assessment has been approved to issue notice of intention to sell. Notification to be sent to solicitors.

1st reminder letter issued 10/10/16 for the first levy.

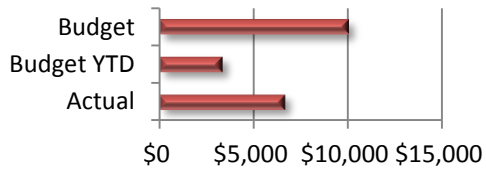
2nd reminder letter issued 02/11/16 for the first levy.

All other arrears have been sent to the debt collector.

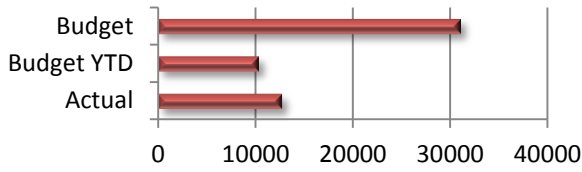
Rates Balances Report		<u>Last Month</u>
Current	62,777	102,772
1 Year	84,006	84,733
2 Years	77,316	77,316
3 Years	38,853	42,661
4 Years	13,499	13,499
5 Years	2,511	2,511
5+ Years	-	-
Interest	26,425	26,583
Total	305,388	350,075



		Actual	Budget
CORP3.2	Rates Valuation Expenses	\$6,633	\$10,000

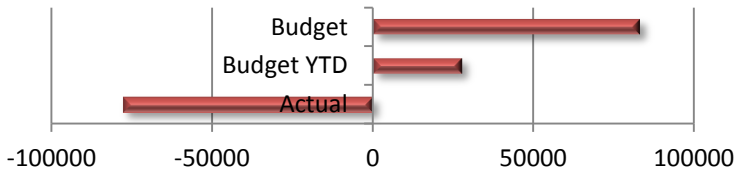


	Actual	Budget
CORP3.3 Vacant Land Expenses	\$12,703	\$31,000



CORP4 Employee Costs and Recovery

	Actual	Budget
CORP4.1 Employee Costs	(\$77,693)	\$83,000



McKinlay Shire Council
STATEMENT OF CASH FLOWS

Oct-16

	Actuals 2016/17	2016 Actuals
<u>Cash flows from operating activities</u>		
Receipts from customers	6,848,010	12,866,921
Payments to suppliers and employees	(7,692,992)	(17,283,129)
	(844,982)	(4,416,208)
Interest received	92,891	348,493
Borrowing costs	(11,710)	(35,401)
<i>Net cash inflow (outflow) from operating activities</i>	<u>(763,801)</u>	<u>(4,103,116)</u>
<u>Cashflows from investing activities</u>		
Payments for property, plant & equipment	(1,629,852)	(11,404,922)
Proceeds from the sale of property, plant & equipment	-	437,471
Capital grants, subsidies, contributions and donations	95,407	6,464,205
<i>Net cash inflow (outflow) from investing activities</i>	<u>(1,534,445)</u>	<u>(4,503,246)</u>
<u>Cash flows from financing activities</u>		
Repayment of borrowings	(45,783)	(176,512)
<i>Net cash inflow (outflow) from financing activities</i>	<u>(45,783)</u>	<u>(176,512)</u>
Net increase (decrease) in cash held	(2,344,029)	(8,782,874)
Cash at beginning of the period	13,254,870	11,406,154
<i>Cash at the end of the period</i>	<u>10,910,841</u>	<u>13,254,870</u>

McKinlay Shire Council

STATEMENT OF COMPREHENSIVE INCOME

Oct-16

	Actuals	2016/17 Budget
<u>Income</u>		
Rates, levies & Charges	1,392,159	2,763,210
Fees & Charges	317,218	605,010
Interest Received	92,891	312,150
Sales Revenue	3,017,397	6,878,608
Other Income	57,797	288,400
Grants, subsidies, contributions & donations	1,475,520	5,957,623
 <i>Capital Revenue</i>		
Grants, subsidies, contributions & donations	2,767,458	16,899,235
Total Income	9,120,440	33,704,236
 <u>Expenses</u>		
Employee Benefits	1,780,588	5,123,958
Materials & Services	5,170,659	21,175,041
Finance costs	11,710	27,931
Depreciation		4,395,200
Total Expenses	6,962,957	30,722,130
 Net Operating Surplus	 \$ 2,157,483	 \$ 2,982,106

McKinlay Shire Council
STATEMENT OF FINANCIAL POSITION

Oct-16

	2016/17 Actuals	2016 Actuals
<u>Current Assets</u>		
Cash and Cash Equivalents	10,910,844	13,254,867
Trade and Other Receivables	550,252	582,765
Inventories	265,501	261,096
<i>Total Current Assets</i>	11,726,597	14,098,728
<u>Non-Current Assets</u>		
Property, Plant and Equipment	177,333,971	153,368,131
<i>Total Non-Current Assets</i>	177,333,971	153,368,131
Total Assets	189,060,568	167,466,859
<u>Current Liabilities</u>		
Trade and Other Payables	612,897	515,267
Borrowings	146,803	112
Provisions	69,331	93,868
<i>Total Current Liabilities</i>	829,031	609,247
<u>Non-Current Liabilities</u>		
Trade and Other Payables	92,371	110,782
Borrowings	-	191,684
Provisions	346,917	295,695
<i>Total Non-Current Liabilities</i>	439,288	598,161
Total Liabilities	1,268,319	1,207,408
<u>Community Equity</u>		
Asset Revaluation Surplus	59,702,614	41,260,289
Retained Surplus	129,616,349	125,127,945
Reserves	400,000	400,000
Total Community Equity	\$ 189,718,963	\$ 166,788,234

9. CHIEF EXECUTIVE REPORT

Governance & Partnerships

Revenue & Expenditure Totals Statement - October 2016

PROGRAM	REVENUE			EXPENDITURE		
	Actuals	%	Budget	Actuals	%	Budget
GOVERNANCE	\$ -	0%	\$ -	\$ 259,275	33%	\$ 788,500
	\$ -	0%	\$ -	\$ 259,275	33%	\$ 788,500

Economic Development

Revenue & Expenditure Totals Statement - October 2016

PROGRAM	REVENUE			EXPENDITURE		
	Actuals	%	Budget	Actuals	%	Budget
ECONOMIC DEVELOPMENT	\$ 36,409	48%	\$ 75,318	\$ 75,215	22%	\$ 347,500
Operational				\$ 75,215		\$ 130,000
Depreciation				\$ -		\$ 217,500
TOURISM	\$ 16,404	55%	\$ 29,960	\$ 122,681	30%	\$ 411,700
LIVESTOCK OPERATIONS	\$ 68,725	172%	\$ 40,000	\$ 41,447	44%	\$ 93,250
Operational				\$ 41,447		\$ 72,000
Depreciation				\$ -		\$ 21,250
	\$ 121,538	275%	\$ 145,278	\$ 239,343	28%	\$ 852,450

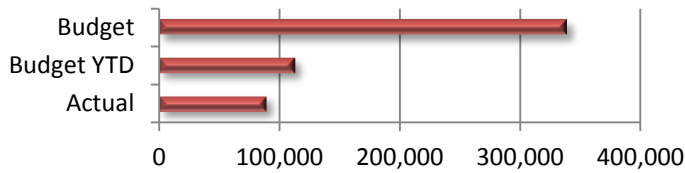
Governance and Economic Development

CEO1 Governance

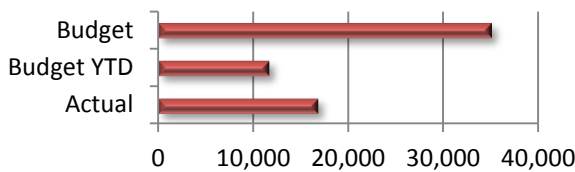
	Actual	Budget
CEO1.1 Governance Operations	\$153,418	\$410,000

Category	Value
Budget	410,000
Budget YTD	153,418
Actual	153,418

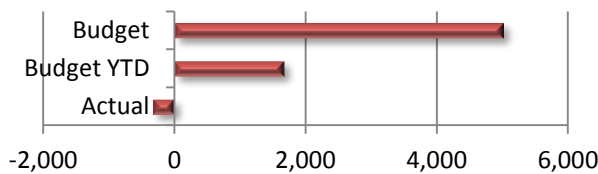
	Actual	Budget
CEO1.2 Members Remuneration	\$89,412	\$338,500



	Actual	Budget
CEO1.4 Councillor Training and Conference Expenses	\$16,769	\$35,000

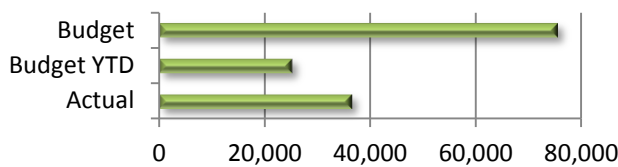


	Actual	Budget
CEO1.5 Election	(\$324)	\$5,000

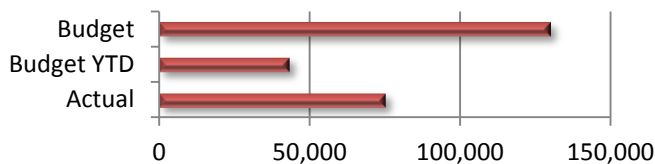


CEO2 Economic Development

	Actual	Budget
CEO1.1 Economic Development (Revenue)	\$36,409	\$75,318



	Actual	Budget
CEO1.2 Economic Development	\$75,215	\$130,000



The business solar project is near completion with all businesses on line apart from one. These that have wifi capability can go online and see their usage and system performance.



Ordinary Meeting of Council Wednesday 16th November 2016

9.1 Subject: Ergon SWER Lines
Attachments: 2
Author: Chief Executive Officer
Date: 7.11.2016

Executive Summary:

This Project is looking at the possibility for a joint venture for a better more reliable power source for the end consumer and still have Ergon as the supplier and maintainer of an alternative power supply this would be negotiated with end users, local governments, MITEZ and ERGON, and looking at McKinlay Shire Council as starting point for a trial project.

MITEZ has already been part of a discussion of this longstanding issue of reliable power to remote communities. Glen Graham has completed a draft funding application is asking feedback from Council.

We are sitting up discussions now so that at the next MITEZ meeting on the 1st December 2016 Council hope to have a discussion with ERGON, Glen Graham (MITEZ) and Council initially working on behalf of landowners and Lessees to formalise to agree to nominate this as a project.

The budget for this Project is estimated at \$100,000.00 to engage a consultant/company to investigate the feasibility along with Landowners/Lessees, ERGON, MITEZ and Council.

The budget Breakdown for this is as follows:

MITEZ	\$50,000
ERGON	\$25,000
MSC	\$25,000

Recommendation:

That Council agrees to work with MITEZ and ERGON to see if we can form a MOU and work towards submitting this funding agreement to MITEZ, and if successful fund this either through a budget adjustment or in the 2017-18 Financial year for Councils contribution of \$25,000.

Background:

Attachment1 SWER document

Attachment2 Funding application
Attachment 3 email

Legal Implications:

Policy Implications:

NIL

Financial and Resource Implications:

\$25,000 Unbudgeted for 2016-17 financial year

InfoXpert Document: 80151

BIFFANTI Mark (NQ) mark.biffanti@ergon.com.au
 Peter Fitchat ceo@mckinlay.qld.gov.au
 'Glen Graham' <ceo@mitez.com.au>; Belinda Murphy mayor@Mckinlay.qld.gov.au
 RE: McKinlay Shire Council SWER Lines
 Tue 08-Nov-16 10:35 AM

Hi Peter,

I will raise it with our new Energy QLD Asset GM to have his view and input into the proposal.

Will advise accordingly, prior to MITEZ meeting.

Regards

Mark Biffanti

Customer Delivery Manager - Herbert

Ergon Energy

No. 1 3rd Avenue, Home Hill QLD 4806

PO Box 206, Home Hill QLD 4806

P 4790 5413 M 0419 441 905 F 4782 2288

E mark.biffanti@ergon.com.au

From: Peter Fitchat [<mailto:ceo@mckinlay.qld.gov.au>]

Sent: Monday, 7 November 2016 4:57 PM

To: BIFFANTI Mark (NQ)

Cc: 'Glen Graham'; Belinda Murphy

Subject: McKinlay Shire Council SWER Lines

Good afternoon Mark,

Mark please review the following comments and suggestions and please respond as Council is very interested to have this nominated as a project with ERGON still being the mayor player in owning and maintaining the hybrid power systems if we successful in these discussions and possibility raising the funds.

This Project is looking at the possibility for a joint venture for a better more reliable power source for the end consumer negotiated between Local Governments in this instance McKinlay Shire Council, MITEZ and ERGON, and looking at McKinlay Shire Council area as starting point for a trial project.

MITEZ has already been part of a discussion of this longstanding issue of reliable power to remote communities. Through Glen Graham has completed a draft funding application is asking feedback from Council.

We are setting up discussions now so that at the next MITEZ meeting on the 1st December 2016 Council hope to have a discussion with yourself, Glen Graham (MITEZ) and Council initially working on behalf of landowners and Lessees to formalise to agree to nominate this as a project.

Please contact me if you need to discuss these comments looking forward hearing your thoughts on this a potential project,

Kind regards,

Peter

P A Fitchat | Chief Executive Officer | McKinlay Shire Council

P (07) 4746 7166 Mob 0427 467 166 F (07) 4746 7549 | www.mckinlay.qld.gov.au

PO Box 177 Julia Creek QLD 4823

Remote Area Boards Project Proposal

PROJECT
PROPOSAL

The Organisation: Mount Isa to Townsville Economic Zone Inc.

Project Title (limit to 10 words): Study to examine alternatives to the use of SWER lines in McKinlay Shire utilising renewable energy.

Project Location: McKinlay Shire

Confidentiality

The Department of State Development (DSD) will not reveal any details of the Remote Area Boards' (RABs') confidential operations, dealings or affairs but reserves the right to publicly disclose information to promote the funding through release of the RABs' name, amount of financial assistance approved and general details of the project.

Privacy statement

Information provided by RABs will only be accessed by authorised DSD employees for the following purposes:

- to provide RABs with information on this or any other regional development incentive or assistance program
- to survey RABs as part of a departmental service delivery assessment and reporting scheme
- consideration and assessment of applications, proposals or the RABs' operations, dealings or affairs.

Some information may be given to other federal and state government departments, agencies or local government authorities to assist DSD with assessment of applications or proposals. Information will not be disclosed to any other parties unless authorised or required by law. Attention is directed to provisions of the *Right to Information Act 2009* available at: www.qld.gov.au/right-to-information

This proposal form should not exceed six pages. Please complete the attached form electronically and return via email to appropriate DSD officer:

- John Bird, Regional Director, Darling Downs and South West, T: 07 4616 7317
E: John.Bird@dsd.qld.gov.au (South West Regional Economic Development Association)
- Greg Palm, Regional Director, North West Queensland, T: 07 4747 3903
E: Gregory.Palm@dsd.qld.gov.au (Mount Isa to Townsville Economic Development Zone Incorporated, Gulf Savannah Development Limited).
- Richard Austin, Regional Director, Central Queensland, T: 07 4924 2901
E: Richard.Austin@dsd.qld.gov.au (Central Western Queensland Remote Area Planning and Development Board)
- Kelsey Ormsby, Regional Director, Far North Queensland, T: 07 4037 3227
E: Kelsey.Ormsby@dsd.qld.gov.au (Cape York Sustainable Futures Incorporated).

ORGANISATION INFORMATION

Australian Business Number (ABN): 74648140789

Street Address: 22 West Street

Suburb: Mount Isa

Postcode: 4825

Postal Address (if different to above): PO Box 1258

PROJECT CONTACT

Project Contact Name: Glen Graham

Position Title: CEO

Phone: 0747433488

Mobile: 0417719224

Fax: 074433412

Email: ceo@mitez.com.au

PROJECT DETAILS

Total Project Cost (GST ex.): \$100,000

Funding requested (GST ex): \$

RAB contribution (GST ex): \$50,000

Other contributors:

Name: McKinlay Shire Council

Funding contribution (GST ex): \$25,000

Name: ERGON

Funding contribution (GST ex): \$25,000 (TBC)

Project Overview: *Describe the project*

Investigate the best option to provide electricity to rural properties to reduce their dependence on the current SWER lines and evaluate the potential of using renewable energy with associated battery storage.

With approximately 160 properties in the McKinlay Shire that are connected to the grid via SWER lines criss-crossing the Shire, there are on-going maintenance issue and periods when the system is out of action for many days. To improve the situation, renewable energy solutions would be examined and possibly trialled.

Project Scope: *Describe the activities that will be undertaken in the project and any key exclusions.*

- A project steering committee to be established to define the terms of reference and to get buy-in from relevant stakeholders.
- Engage a suitably qualified and experienced consultant to commence the project.
- Visit nominated properties to establish current and future energy requirements and note energy systems currently being used and record information concerning the effectiveness or otherwise of these systems such as diesel generation as a back-up.
- Evaluate the robustness of the current SWER lines and record any concerns about their reliability.
- Undertake a survey of all properties connected to the SWER line system in McKinlay Shire and collate this information.
- Investigate options to the current system including renewable energy equipment and provide modelling to demonstrate the benefits to the supplier and the customer.
- Investigate the possibility of conducting trials in McKinlay Shire with some of these optional systems.
- Investigate possible funding or subsidies that could reduce the cost to properties to purchase such systems.

Project Background: *Describe the context of the project or issue being resolved. Mention any related projects or previous work.*

McKinlay Shire has a special interest in the supply of energy as the Shire is located at the end of the 66KVA powerline stretching from Townsville to Julia Creek as there are often issues that affect reliability.

To reduce McKinlay Shire's dependence on grid power, they have invested in solar energy for Council buildings allow more energy for residential and industrial use in Julia Creek.

For some time, Council has been involved with the issues surrounding reliability of power supply to the 160 rural properties connected to the SWER line which is a limited supply and is backed up by diesel generation on those properties. The SWER line system is prone to regular outages due to weather events and aging poles falling down and cutting off power to numerous properties.

McKinlay Shire is examining options involving new technology for improving reliability of supply particularly by using systems that could harness wind and solar resources with some battery storage.

Council has recently investigated a product that could offer a solution, however this requires further investigation particularly in terms of its suitability, affordability and possible subsidies.

Project Outcomes: *Describe the outcomes which will be achieved from delivery of the project.*

- The project would make recommendations and identify the benefits, costs, subsidies to install an alternative to the existing SWER line power supply network across 160 rural properties in McKinlay Shire.
- Such a solution would be of interest to most local government areas also relying on the SWER line network.
- Potential to improve reliability of power supply as well as reduction in costs for electricity for customers.
- The report would provide valuable information to the electricity network provider for future planning.
- The report would assist McKinlay Shire to decide on the future of the SWER network in their Shire.

Project benefits: Please provide a description of the benefits expected to be realised as a result of this project, in the table provided. The preferred approach is to provide detailed feedback for three to five significant benefits. For any additional benefits, please add rows to the table.

Questions/prompts to assist with benefits identification:

How does the project:

- a) Build economic and enterprise capacity of the region?
- b) Contribute economically to the region?
- c) Support indirect jobs in the regional economy?
- d) Attract other funding and investment e.g. from the private sector/particular industries?
- e) Improve regional supply chains and build new and expanded industry opportunities?
- f) Attract people to the region?
- g) Other

Benefit 1	
Description:	b.) Contribute economically to the region. The intension is to find a suitable option to provide rural properties with more reliable and possibly cheaper electricity that could provide significant savings to these enterprises as well as the electricity provider such as reduce investment to maintain the SWER line network.
How the benefit can be measured:	Modelling in the report will indicate scenarios that would achieve cost benefits and improved reliability of electricity supply. A trial could be set up using an optional system to evaluate its success or otherwise.
Baseline data:	Reports, data and information available from similar projects carried out elsewhere.
Ongoing monitoring:	Would be the responsibility of the McKinlay Shire Council however MITEZ will request that reports from ongoing monitoring are provided for record keeping.
Benefit 2	
Description:	d). Potential to attract other funding and investment. It is expected stakeholder organisations may contribute to the project. Also suppliers of equipment could assist in establishing the trial on a nominated property. It is envisaged that a system that demonstrates significant energy savings would be likely to attract funding or subsidies e.g. ARENA grants.
Measuring the benefit:	Amount of capital investment to install the systems. Amount of subsidy attracted. Value of savings to customers and energy provider over a period of time. Benefits to establish irrigated agriculture such as reduced energy costs for pumping water.
Baseline data:	Information obtained during the customer survey on current electricity demand and annual costs incurred.
Ongoing monitoring:	McKinlay Council to provide data relating to benefits realised by those properties who adopt the new technology (systems) e.g. value of overall savings through less diesel for electricity generation, less maintenance etc. Other benefits from cheaper electricity to assist in establishing irrigated agriculture to be monitored.

Benefit 3	
Description:	a). Establishing new technology would bring with it the need for new skills such as installing, servicing and maintaining equipment which would result in building enterprise capacity in the region. This in turn would provide the region with more technical expertise that could be utilised in other industries such as control systems for irrigation projects.
Measuring the benefit:	Information relating to the direct and indirect activities such as new jobs and persons working on the project as well as their spending in the town e.g. accommodation.
Baseline data:	Information about current skills available at Julia Creek
Ongoing monitoring:	McKinlay Shire to provide information in relation to any additional enterprises associated with the take-up of new technology and resulting work in the Shire.

Regional Priorities: *Describe how this project and activities help achieve regional priorities and facilitate regional growth (refer to regional strategies and plans if required).*

- The Queensland Government is committed to a renewable energy of 50% renewables by 2030 and the proposed project if successful in McKinlay Shire could be established over most areas of the inland and would make a significant contribution towards achieving that target.
- The region is well endowed with renewable energy resources including solar, geothermal and wind that could reduce the dependence on base-load power from the grid which by the time it reaches the end of the line at Julia Creek does not have much spare capacity e.g. for new players to establish at Julia Creek.
- Recent advancements particularly in battery storage could be demonstrated by this project which would further reduce dependence on base-load energy.

• NWQLD Strategic Framework Study 2014 –

Page 85 confirms the potential of the region’s renewable resources such as solar, wind and geothermal.

ARENA recently announced an \$18m grant to a large scale solar/ wind project in the MITEZ region that also utilises battery storage. This project consists of up to 200 mini- solar/wind/ battery projects and may also be eligible for Government subsidy

If this project results in an initial trial site using new technology, information would be available for other Councils in the region to consider similar projects that would provide similar benefits particularly on rural properties.

The information and data will also benefit other industries located in isolated areas as a possible solution to their energy needs; such as mining exploration camps, road camps and small mine sites.

Alignment with Government priorities: *Describe how this project and activities help achieve government priorities to facilitate regional growth*

The project complements the Queensland Government’s policy position with its renewable energy target as well as job creation in regional areas as new opportunities will arise from the new technology. The project clearly aligns with diversification of agriculture production with a focus on irrigated agriculture, the planting, harvesting and processing of new crops as water licences are taken up on the Flinders River.

Project Deliverables and Cost Breakdown: *(in some cases this may be the same as project milestones)*

Project Activities/Task	Start Date	End Date	Queensland Government Funding (ex GST) ¹	Other Funding: Cash (ex GST) ¹	Other Funding: In-kind (ex GST)	Total Cost (ex GST)	Total Cost (Inc GST)
Establish project steering committee with McKinlay Shire Council and stakeholders Establish Terms of Reference	1.04.17		\$	\$	\$	\$	\$
Engage engineering consultant to undertake the project Reporting and monitoring of outcomes.			\$50,000	\$25,000 (McKinlay Shire Council)		\$	\$
FINAL report		30.09.17	\$	\$25,000 ERGON (TBC)		\$	\$
Total Cost			\$50,000	\$50,000	\$	\$100,000	\$110,000

Acquittal will be required of these amounts at appropriate milestones as set out in Schedule 1 of the Financial Assistance Agreement

SWER Lines



McKinlay Shire Council
29 Burke Street
Julia Creek Q 4823

Executive Summary

This is looking at the possibility for a joint venture for a better product for the end consumer and still have Ergon as the supplier and maintainer of an alternative power supply negotiated by end users and local governments, and looking at McKinlay Shire Council as starting point for a trial project.



SWER Lines traverse a harsh environment

These Infrastructure assets traverse extreme terrain including heat and flooding that is harsh on physical assets in a highly variable environment, include risk of termites impacting on this infrastructure making inspections a costly exercise and in some instances not possible for months except by air and then the cost shifting to the end users start to impact properties especially when it comes to time of drought.

Building and maintaining the SWER network

The Ergon Energy capital works program (including augmentation and major replacement) is a significant annual program. Completing this program of work provides challenges from the perspective of both schedule and cost. The schedule can be significantly impacted by the harsh weather conditions. In those network areas subject to a wet-season, large works cannot be completed on a year-round basis. Costs for capital works can be affected by the rural nature of the network, which can increase costs for both personnel and material.

There are three major areas where the maintenance cost-drivers for the Ergon Energy network are significant compared with those of other networks, pole inspections due to the harsh environment within which the network is located, poles can be shown to degrade more rapidly than in other networks. The highly varied nature of the Ergon Energy environment is such that the rate of degradation and risk of pole failure varies considerably. Shows the relative risk (wood poles only) across the entire network both slow pathogens and termites – as opposed to rapid forces from storms or the effect of bushfires. The areas of high risk (marked in red) drive increased maintenance costs for inspection, treatment and replacement, while the heterogeneous spread of risk for similar assets drives increased management costs operating and supporting the network



Ergon customer base in McKinlay Shire

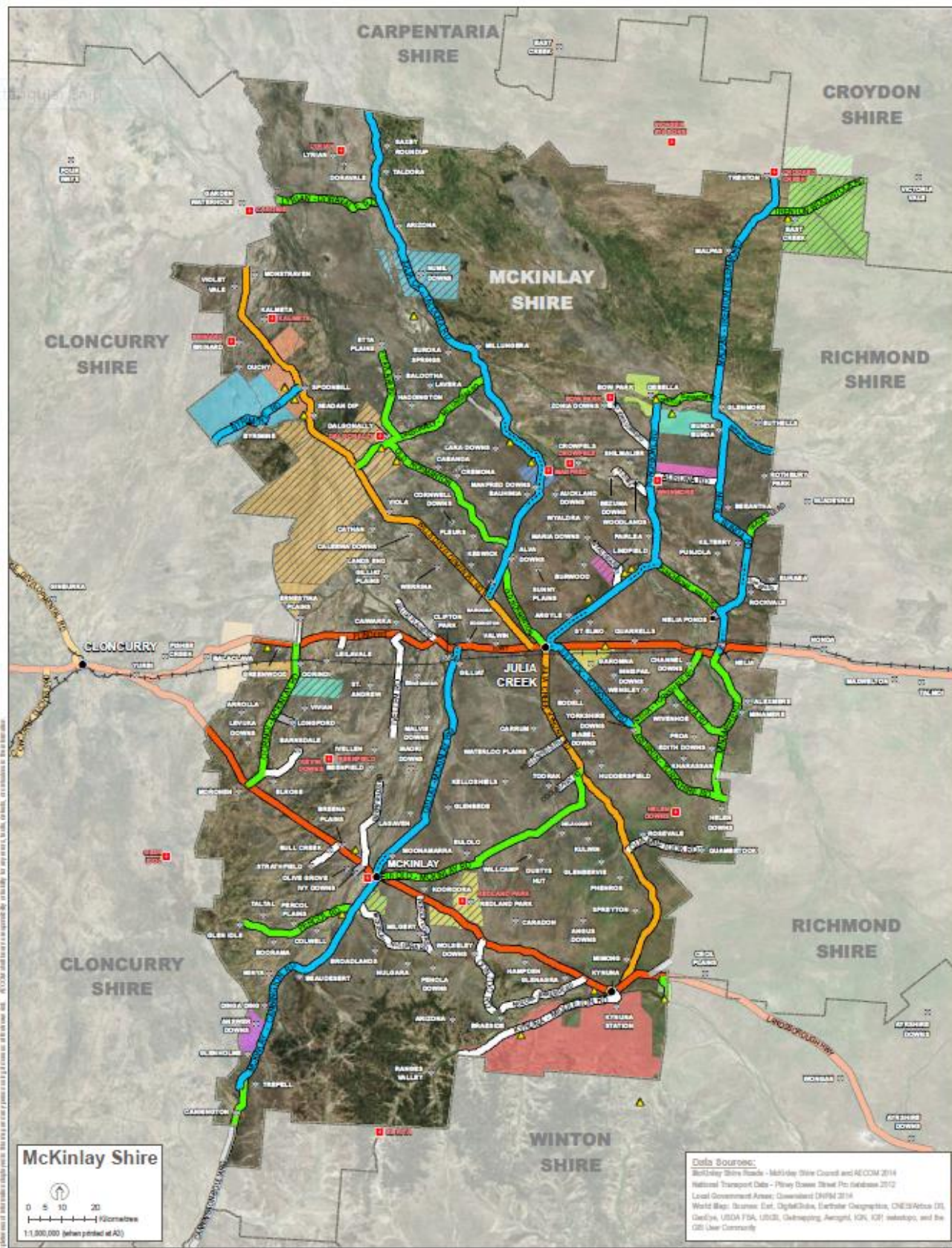
Changing needs of end users 1996 From Sheep to Cattle.

We have approximate 160 properties on Ergon SWER Lines. Reduction of staff requirements to changing industry but with possible future usage changes and challenges that it will bring to properties, if water allocations change opening areas up for reticulation and possibly crops and the impact that would have on power supply requirements. If in the future we get the water allocation approved, that will mean increase in staff and therefor power requirements.

SWER lines network services an area with a very low customer density

(Ergon still searching for a Map showing just McKinlay Shire SWER Lines)





Conclusion

<http://www.qldrepanel.com.au/>

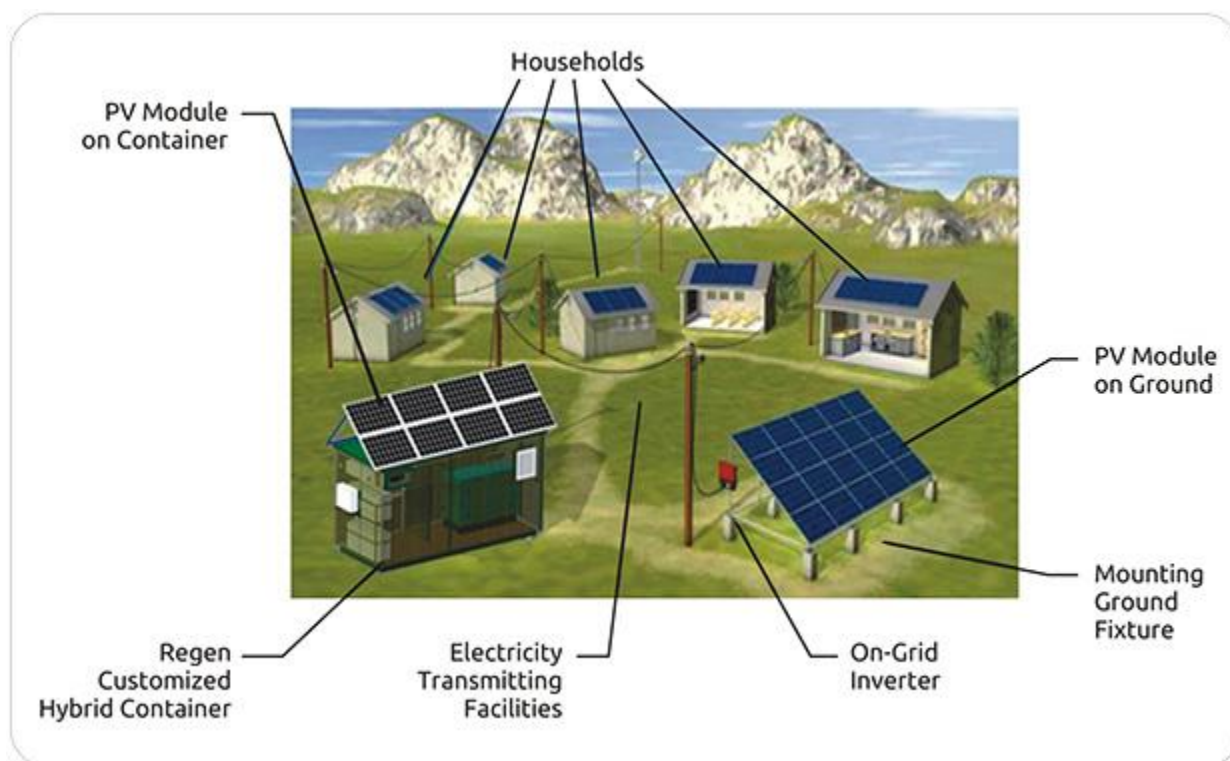
<http://www.qldrepanel.com.au/draft-report>

The Queensland Government has committed to investigating a renewable energy target for Queensland of 50% by 2030. To help deliver on this commitment, the Government has established the Renewable Energy Expert Panel to provide advice on credible pathways to achieving a 50% renewable energy target for Queensland by 2030. The policy seeks to reduce greenhouse gas emissions that drive climate change, as well as to create economic development opportunities in the state.

The idea behind this would be to have all stakeholders onboard with a reliable solution of power source on remote properties.

Stage one

- Get all stakeholders agree that this solution is a possible solution and a way forward
- Get stakeholders to contribute towards this project
- Engage a suitable person/company that has the ability to identify and work with all stakeholders to finalise best outcome for all.
- Source funding



Links with Information to assist this Project.

<http://www.intech-australia.com/>







Ordinary Meeting of Council Wednesday 16th November 2016

9.2 Subject: Julia Creek Town and Country Club Memorabilia
Attachments: 4
Author: Chief Executive Officer
Date: 10.10.2016

Executive Summary:

McKinlay Shire Council now owns the Town and Country Club. We also received the keys to the building last week and have acted on a community request in regards to the memorabilia.

The executive management went for an initial inspection of the building and its contents, and took photos of the memorabilia that we could find.

Recommendation:

That Council through discussion ask the Historical Society to house these item in the museum.

Background:

Attachment 4

Consultation: Councilors, Directors, CEO

Legal Implications:

Policy Implications:

As per section 104 Local Government Act 2009

Financial and Resource Implications:

No impact on Budget

InfoXpert ID: 80152







Ordinary Meeting of Council Wednesday 16th November 2016

9.3 Subject: Julia Creek Gun Club
Attachments: 1
Author: Chief Executive Officer
Date: 8.11.2016

Executive Summary:

The new President of the SSAA Julia Creek Branch Mr. Phil Alexander has emailed Council with a request for support to have the Gun Club Approval Reissued.

Recommendation:

That Council give the SSAA Julia Creek Branch a letter of support to Mr. Phil Alexander.

Background:

The property where the Gun Club is situated is Freehold on lot 7/EN57 the owners has already given consent.

Attachments: Letter of request

Legal Implications: Nil

Policy Implications:

Financial and Resource Implications: Nil

InfoXpert Document ID: 80153



Ordinary Meeting of Council Wednesday 16th November 2016

9.4 Subject: First Quarter Review of the 2016-2017 Operational Plan
Attachments: 2016-17 Operational Plan and Capital Works Program
Author: Chief Executive Officer
Date: 10.11.2016

Executive Summary:

In accordance with section 174 (3) of the Local Government Regulation 2012, a written assessment of Council's progress towards implementing the annual operational plan for the quarter July to September 2016 is presented to Council.

Recommendation:

That Council accepts the first quarter review of the 2016-2017 Operational Plan.

Background:

A summary is provided to Council of the preliminary operating surplus and the capital works program for the financial year 2016-2017:

Operational Budget	Actuals 30 th September 2016	2016/17 Original Budget
REVENUE	\$6,875,671	\$33,704,236
EXPENDITURE	\$4,978,580	\$30,722,130
OPERATING SURPLUS	\$1,897,091	\$2,982,106

Capital Works Budget	Actuals 30 th September 2016	2016/17 Original Budget
INFRASTRUCTURE	\$2,136,479	\$8,246,596
COMMUNITY SERVICES	\$ 321,637	\$2,517,782
CORPORATE	\$1,579,129	\$2,938,500
ECONOMIC DEVELOPMENT	\$ 13,825	\$ 335,862
ENVIRONMENT MGMT	\$ 17,070	\$ 30,000
TOTAL	\$4,068,140	\$14,068,740

The programs contained in the 2016-2017 Operational Plan are being delivered in accordance with the strategies and objectives outlined.

At this review stage, actual revenue and expenditure should be around the 25% to 30% benchmark. Any significant outcomes in a particular program, or actuals that are a lesser amount or surpassing the percentage benchmark, have been identified for Council's information. These programs are:

Infrastructure and Works

Depot Operational Costs – Expenditure is at 49% due to repairs and maintenance. Electrical works have been carried out including lighting and air conditioner repairs. The percentage spent should even out over the next few months as the major annual expenses have been paid in the first quarter including insurance and rates.

Wet Weather Expenses – Expenditure is at 84% due to wet weather in July 2016. Review budget allocation at mid year.

Shire Road Flood Damage – Year to date figures:

Event	Revenue	Expenditure	Comments
2014	\$39,803	\$0.00	Works were finalised in the 2015-16 year. The event is now at the final acquittal stage with final payment expected in the 2 nd or 3 rd quarter, which is anticipated to be \$300k.
2015	\$539,903	\$859,440	Works currently in progress with one submission for the sealed roads completed. Costs will be recovered from QRA through progress claims.
2016	\$1,731,361	\$0	5 advance payments received. Works to commence in November on the sealed roads and the north west unsealed roads.

Cannington Road Maintenance – Revenue is at 0% due to claims being submitted quarterly as expenditure has only been for general maintenance which is at \$60k.

Utilities (Water & Sewerage) – Revenue is at 50% for all utilities due to the issue of the first rates levy in August 2016 that was due for payment on the 29th September 2016.

Corporate Services

Other Revenue – actuals are at 87%. This budget is for the general administration services and other miscellaneous revenue. Actuals are high due to the lease fees for the Dirt and Dust venue.

Workplace Health & Safety actuals are at 40% due to the workers compensation payment in the first quarter.

Economic Development

Economic Development – Expenditure is at 58% due to payments for the solar initiative and MITEZ subscriptions.

Tourism – Revenue for the entry to beneath the creek is at 80%, RV site donations is at 85% and the general tourism promotional sales is at 53%. Total budget is at 52% and this is likely to reduce over the quiet season.

Councillors Training – Expenditure is at 46% due to various conferences (Civic Leaders, NQLGA) being attended in the first quarter and payments being made for attendance fees at the annual LGAQ Conference in the second quarter.

Community Services

Caravan Park – Revenue is at 48% due to high occupancy of the accommodation units and tourist season.

Jan Eckford Centre – Expenditure is at 48% due to the annual insurance premium paid. Actuals will even out over the budget as the 16/17 year progresses.

McIntyre Park – Expenditure is at 53% due to the annual insurance premium paid. Actuals will even out over the budget as the 16/17 year progresses. Revenue is at 138% for the fees and charges; this will be reviewed before mid year as some fees relate to other venue hire.

Kev Bannah Oval – Revenue is at 80% for the hire of the CSA building due to the civic centre hall and supper room being unavailable to hire. Once the civic centre renovations are complete, the actuals should come into line with the budget.

Council Housing – Expenditure is at 53% due to plumbing and electrical works carried out at various residents. \$12k rates and \$25k insurance expenditure was also processed in the 1st quarter. Continue to monitor the progress of the actuals to see how they fair against the budget at mid year.

Health and Safety Development

Disaster Management Expenses – Expenditure is at 52% due to air conditioner repairs and insurance payment for the SES shed in Julia Creek. Actuals should even out over the budget as the 16/17 year progresses.

Environmental Management

Pest Plant Program – Expenditure of the \$390k grant for contractor spraying and herbicide was completed in the first quarter. Remaining costs will be for the general operations of pest plant management.

Consultation: (internal/External)

- Director of Community and Corporate Services
- Director of Environment and Regulatory Services
- Director of Engineering Services
- Senior Finance Officer

Legal Implications:

In accordance with *section 174 (3) of the Local Government Regulation 2012.*

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert Document ID:

Governance and Partnerships

Corporate Plan Program & Strategies: Governance & Partnerships

Program: 1. Governance

1.1 Governance Operations	
Accountability:	Corporate and Community Services
Percentage of Completion:	31%
Budget:	Budget Expenditure \$410,000
Actuals:	\$126,797
Description:	Deliver the Governance function of Council. Operational costs include maintaining the CEO and Executive Assistant positions, memberships and subscriptions, training, conferences and meetings, management of the Asset Management Plan, Corporate Plan, Financial Sustainability and the Internal Audit.
1.2 Members Remuneration	
Accountability:	Corporate and Community Services
Percentage of Completion:	19%
Budget:	Budget Expenditure \$338,500
Actuals:	\$63,385
Description:	Remuneration and reimbursements paid to Mayor and Councillors. Pay Councillor remuneration including travel and other Council Business reimbursements as per Council Policies.
1.3 Councillor Training and Conference Expenses	
Accountability:	Corporate and Community Services
Percentage of Completion:	46%
Budget:	Budget Expenditure \$35,000
Actuals:	\$15,992
Description:	To provide Councillors with required training and attending Council Business meetings and conferences. Provision for costs associated with Councillors attending meetings and conferences as required in their role.
1.4 Council Election Expenses	
Accountability:	Corporate and Community Services
Percentage of Completion:	-6%
Budget:	Budget Expenditure \$5,000
Actuals:	(\$324)
Description:	Provision for Council Election Expenses. Allow for a By Election and Contributions to Electoral Commission Local Government Office.

Economic Development

Corporate Plan & Strategies: Economic Development

Program: 1. Economic Development

1.1 Economic Development	
Accountability:	Corporate and Community Services
Percentage of Completion:	37%
Budget:	Budget Revenue \$75,318
Actuals:	\$27,659
Budget:	Budget Expenditure \$130,000
Actuals:	\$74,861
Description:	Deliver the Economic Development program. Deliver and participate in the following initiatives; Mitez, Flinders River Agricultural Precinct (FRAP), Suncorp MOU, Middle School, NWROC, Geo Thermal and any general economic initiatives that will enhance and support the local economy.

Program: 2. Tourism

2.1 Tourism and Promotional Expenses	
Accountability:	Corporate and Community Services
Percentage of Completion:	52%
Budget:	Budget Revenue \$29,960
Actuals:	\$15,692
Budget:	Budget Expenditure \$388,700
Actuals:	\$85,039
Description:	Deliver Tourism operational program. Operational costs consist of the general maintenance and operations of the At the Creek Information Centre. Maintaining commitment to NWOQTA and OQTA, promotional advertising, brochure reprints, attendance at meetings, famils and conferences as applicable, staff training, allocation of funds towards new tourism products. Collect revenue for tourism promotional products on behalf of Council and OQTA funding.
2.2 Radio and Television	
Accountability:	Corporate and Community Services
Percentage of Completion:	0%
Budget:	Budget Expenditure \$1,000
Actuals:	\$0
Description:	Maintain Radio and Television network. Maintain the operation of Rebel FM radio within commercial agreement framework. Additionally seek funding to expand the radio services to include community broadcasting ability.
2.3 Street Lighting	
Accountability:	Corporate and Community Services
Percentage of Completion:	22%
Budget:	Budget Expenditure \$22,000
Actuals:	\$4,939
Description:	Operate the Street Lighting network.

Program: 3. Livestock Operations

3.1 Livestock Weighing & Cattle Train Loading	
Accountability:	Environment and Regulatory Services
Percentage of Completion:	0%
Budget:	Budget Revenue \$40,000
Actuals:	\$0
Budget:	Budget Expenditure \$72,000

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Actuals:	\$0	\$0
Description:	Operate the Council owned Livestock Weighing facility. Operations consist of general maintenance and operational costs to continue to operate a commercial service. Fees for weighing are invoiced as per the current Fees and Charges schedule through Council's Debtor system, and recovered as per Council's Debtor Policy.	

Corporate Services

Corporate Plan Program & Strategies: Corporate Services

Program: 1. Employee Costs & Recovery

1.1 Employee Costs and Recovery	
Accountability:	Corporate and Community Services
Percentage of Completion:	-94%
Budget:	Budget Expenditure \$83,000
Actuals:	(\$77,693)
Description:	Deliver the Employee Costs and Recovery program. Payment of employee entitlements inclusive of Annual Leave, Long Service Leave, Sick Leave and Superannuation.

Program: 2. Administration General

2.1 Financial Assistance Grants (FAGS) Administration Component	
Accountability:	Corporate and Community Services
Percentage of Completion:	25%
Budget:	Budget Revenue \$4,570,986
Actuals:	\$1,154,188
Description:	Operational Grant received from the Queensland Government Department of Local Government for general purposes; administration. Maximise funding through the provision of accurate data supplied to the Local Government Grants Commission. The data returns are estimated to be lodged by November each year.
2.2 Commissions Revenue	
Accountability:	Corporate and Community Services
Percentage of Completion:	9%
Budget:	Budget Revenue \$50
Actuals:	\$5
Description:	Collect any commissions eligible to Council. Collect commissions earned from the Regional Express Airlines (REX) and others as eligible.
2.3 Bank and Investment Interest Revenue	
Accountability:	Corporate and Community Services
Percentage of Completion:	28%
Budget:	Budget Revenue \$305,000
Actuals:	\$86,042
Description:	Investment of Council funds to earn interest. Invest Council funds to facilitate a higher interest return as per the current Investment Policy.
2.4 Other Revenue	
Accountability:	Corporate and Community Services
Percentage of Completion:	87%
Budget:	Budget Revenue \$2,500
Actuals:	\$2,187
Description:	Collect other revenue. Receive revenue that is not specified under a particular program, but is specified in the Fees and Charges schedule; photocopying etc.

2.5 Finance and Administration Operations	
Accountability:	Corporate and Community Services
Percentage of Completion:	26%
Budget:	Budget Expenditure \$885,000
Actuals:	\$232,333
Description:	Deliver the Finance and Administration Operational program. Operational costs involve payroll, contract and consulting fees, IT hardware and software maintenance, subscriptions, staff amenities, staff training, conferences and meetings, audit fees, printing and stationary, telephone, mobile and internet, electricity, banking and asset valuations. Administration overhead cost recoveries.

Program: 3. Rates and Charges

3.1 General Rate Collection	
Accountability:	Corporate and Community Services
Percentage of Completion:	51%
Budget:	Budget Revenue \$2,216,988
Actuals:	\$1,122,060
Description:	Issue two rate levies for the financial year as per the current Revenue Statement and Revenue Policy. Levy and issue two rate levies for general rates on the nine differential rate categories specified in the Revenue Statement. Any outstanding rates are to be collected in accordance with the current Debtor Policy.
3.2 Rates Valuation Expenses	
Accountability:	Corporate and Community Services
Percentage of Completion:	66%
Budget:	Budget Expenditure \$10,000
Actuals:	\$6,633
Description:	Issue payments to the Department of Environment and Resource Management (DERM). Payments issued to DERM annually to ensure Council receives all valuation roll updates.
3.3 Vacant Land Expenses	
Accountability:	Corporate and Community Services
Percentage of Completion:	41%
Budget:	Budget Expenditure \$31,000
Actuals:	\$12,703
Description:	Recognise expenses for Council owned vacant land. Issue two rate levies for service charges within the rates module (water and sewerage) and ensure vacant land is maintained; mowed and cleared of any debris.

Program: 4. Stores and Purchasing

4.1 Stores and Purchasing	
Accountability:	Corporate and Community Services
Percentage of Completion:	15%
Budget:	Budget Expenditure \$85,500
Actuals:	\$12,424

Description:	Maintain Stores located at the Council Depot. Conduct store and arrange all purchasing for engineering and other Council activities. Complete stock take at the end of each financial year. Recoup store costs on engineering works.
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Program: 5. Workplace Health and Safety

5.1 Work Cover Reimbursements	
Accountability:	Corporate and Community Services, Environment and Regulatory Services
Percentage of Completion:	0%
Budget:	Budget Expenditure \$0
Actuals:	\$0
Description:	Recovery of Wages for Workers Compensation. Workers Compensation paid to employees for any workplace incidents that are eligible under the Workplace Health and Safety Workers Compensation Insurance. Claims are submitted to the Local Government Workcare.
5.2 Workplace Health and Safety Program	
Accountability:	Corporate and Community Services, Environment and Regulatory Services
Percentage of Completion:	40%
Budget:	Budget Expenditure \$222,000
Actuals:	\$89,001
Description:	Maintain the Workplace Health and Safety Program. General operations for the Workplace Health and Safety program; payroll, first aid, stationary and consumables, workers compensation, safety wear, extinguisher services, training, meetings and conferences.
5.3 WH&S Overhead Recoveries Program	
Accountability:	Corporate and Community Services, Environment and Regulatory Services
Percentage of Completion:	32%
Budget:	Budget Expenditure (\$55,000)
Actuals:	(\$17,413)
Description:	Cost recoveries for WH&S. Internal On-Cost recovery system for expenses associated with WH&S.

Program: 6. Human Resources

6.1 Recruitment Expenses	
Accountability:	Corporate and Community Services
Percentage of Completion:	25%
Budget:	Budget Expenditure \$30,000
Actuals:	\$7,586
Description:	Deliver the program in recruiting of all Council positions. Operational costs in recruiting for Council positions include advertising, interview, inductions, medicals and position appointments. Collect when eligible, revenue for incentives for apprenticeships/traineeships.
6.2 Relocation Expenses	
Accountability:	Corporate and Community Services
Percentage of Completion:	14%
Budget:	Budget Expenditure \$10,000

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Actuals:		\$1,398
Description:	Provide incentive of Relocation Costs to future employees. Relocation costs provided to eligible staff as per Council Policy.	
6.3 Enterprise Bargain Agreement (EBA)		
Accountability:	Corporate and Community Services	
Percentage of Completion:		0%
Budget:	Budget Expenditure	\$20,000
Actuals:		\$0
Description:	Maintain EBA. Costs incurred in the ongoing agreement period of McKinlay Shire Council EBA.	
6.4 Employee Health & Wellbeing Initiative		
Accountability:	Corporate and Community Services	
Percentage of Completion:		0%
Budget:	Budget Expenditure	\$13,000
Actuals:		\$0
Description:	To improve the health & wellbeing of our employees. To implement initiatives accessible to Council employees that can focus on increasing their health and wellbeing.	
6.5 Traineeship/Apprenticeship Subsidies		
Accountability:	Corporate and Community Services	
Percentage of Completion:		0%
Budget:	Budget Revenue	\$0
Actuals:		\$0
Description:	Receive traineeship or apprenticeship subsidies when eligible. Apply for subsidies through the Department of Education and Training when staff enrol to complete an apprenticeship or traineeship.	

Community Services and Facilities

Corporate Plan Program & Strategies: Community Services and Facilities

Program: 1. Community Services Administration

1.1 Community Services	
Accountability:	Corporate and Community Services
Percentage of Completion:	22%
Budget:	Budget Expenditure \$183,000
Actuals:	\$41,068
Description:	Services of Director of Corporate and Community Services and the Community Services Team Leader. Deliver the program to maintain and coordinate the positions for the Director of Corporate and Community Services and the Community Services Team Leader.

Program: 2. Caravan Park

2.1 Caravan Park Operations	
Accountability:	Corporate and Community Services
Percentage of Completion:	48% 26%
Budget:	Budget Revenue \$180,000 Budget Expenditure \$205,500
Actuals:	\$86,834 \$54,364
Description:	Operate the Council owned Julia Creek Caravan Park. Operations consist of general maintenance and operational costs to maintain current level of service. This is inclusive of wages for staff and caretaker of park. Revenue is collected by the caretaker and issued to the Council Administration on a weekly basis.
2.2 Caravan Park Grants	
Accountability:	Corporate and Community Services
Percentage of Completion:	0%
Budget:	Budget Revenue \$923,862
Actuals:	\$0
Description:	Capital Grant to be received for Drought Assistance. Upgrade the Caravan Park amenities, park sites and installation of artesian baths.

Program: 3. Medical Centre

3.1 Medical Centre Operations	
Accountability:	Corporate and Community Services
Percentage of Completion:	29% 23%
Budget:	Budget Revenue \$45,000 Budget Expenditure \$60,000
Actuals:	\$12,989 \$13,662
Description:	Maintain Council's Medical Centre and provide administration and cleaning assistance. Operations consist of general maintenance and operational costs to maintain medical centre. Administration and cleaning assistance is provided and recovered under the lease agreement to the North West Local Health and Hospital Network.

Program: 4. Library Services

4.1 Julia Creek Library	
Accountability:	Corporate and Community Services
Percentage of Completion:	83% 19%
Budget:	Budget Revenue \$912 Budget Expenditure \$150,000
Actuals:	\$754 \$29,062
Description:	Maintain the Council's Julia Creek Library. Operations consist of general maintenance and operational costs to provide high standard library service in Julia Creek through appropriately trained staff. To provide commitment to computer and photocopying services for the public. Allowance for purchase of any furnishings for benefit of library users. Complete SLQ documentation in order to receive CLS grant. Collect fees to assist in the provision of internet, computer and photocopying access. Ensure fees are collected in relation to overdue library books and lost/stolen books.

4.2 McKinlay Library	
Accountability:	Corporate and Community Services
Percentage of Completion:	21%
Budget:	Budget Expenditure \$15,000
Actuals:	\$3,119
Description:	Maintain the Council's McKinlay Library. Operations consist of general maintenance and operational costs to McKinlay Library. Service is provided one day per week to the community.

Program: 5. Events and Civic Receptions

5.1 Events and Civic Receptions	
Accountability:	Corporate and Community Services
Percentage of Completion:	7%
Budget:	Budget Expenditure \$173,500
Actuals:	\$11,369
Description:	Provisions for specified events to be facilitated by Council to the community. Specified events are - ANZAC Day, Australia Day, Seniors Week, Christmas Lights Comp, Community Christmas Tree, openings of new Council facilities and other misc civic receptions. Expenses are incurred and revenue is collected by Council. Funding/Grants revenue may occur on notification of any rounds available. Receive \$133,000 in drought funding and \$7,000 for Qld Week.

Program: 6. Heritage and Culture

6.1 Julia Creek Museum and the Opera House	
Accountability:	Corporate and Community Services
Percentage of Completion:	82%
Budget:	Budget Expenditure \$13,000
Actuals:	\$10,654
Description:	Maintain the Julia Creek Museum and the Opera House. Operations consist of general maintenance and operational costs to the Julia Creek Museum and the Opera House.

6.2 Jan Eckford Centre	
Accountability:	Corporate and Community Services
Percentage of Completion:	0%
Budget:	Budget Revenue \$111,569
Actuals:	\$0
Description:	Maintain the Jan Eckford Centre. Operations consist of general maintenance and operational costs to the Jan Eckford Centre. Receive funding for the Drought Assistance from the Department of State Development. Utilise funding to refurbish the Jan Eckford Centre.
6.3 Heritage	
Accountability:	Corporate and Community Services
Percentage of Completion:	0%
Budget:	Budget Revenue \$3,636
Actuals:	\$0
Description:	Receive grant for Julia Creek Heritage. Receive Saluting their Services Grant and return unspent grant funds from previous year.
6.4 Regional Arts Development Fund (RADF)	
Accountability:	Corporate and Community Services
Percentage of Completion:	0%
Budget:	Budget Revenue \$35,567
Actuals:	\$0
Description:	Deliver the RADF program. Applications for RADF grant submitted and allocation approved, Council committed funds and income from projects received. Funds allocated to successful RADF applications by RADF Committee.

Program: 7. Community Support

7.1 Support Community Organisations	
Accountability:	Corporate and Community Services
Percentage of Completion:	9%
Budget:	Budget Expenditure \$85,000
Actuals:	\$7,521
Description:	Provide financial support to community organisations. Provide financial support to community organisations in line with adopted Council Policies. Allocation for Dirt and Dust Festival support as per MOU.
7.2 Community Small Grants Program	
Accountability:	Corporate and Community Services
Percentage of Completion:	2%
Budget:	Budget Expenditure \$20,000
Actuals:	\$350
Description:	Provide the Community Small Grants round to the Shire Community. Allocation to provide Community Small Grants as per policy and grant guidelines.

7.3		Community Donations	
Accountability:	Corporate and Community Services		
Percentage of Completion:			0%
Budget:		Budget Expenditure	\$20,000
Actuals:			\$0
Description:	Remit donations at the discretion of the Council. Donations applied to Council in writing and submitted to the subsequent Council Meeting for consideration and approval. Donation requests must comply with Council policies.		
7.4		Home and Community Care (HACC) and Meals on Wheels (MOW)	
Accountability:	Corporate and Community Services		
Percentage of Completion:	25%		18%
Budget:	Budget Revenue	\$188,995	Budget Expenditure
Actuals:		\$47,820	\$33,554
Description:	Provide HACC services to eligible McKinlay Shire Residents and maintain the MOW program. Receive HACC funding and provide HACC services as per the funding agreement guidelines. Operational costs associated with MOW program delivery and the collection of revenue for meal costs on delivery and receive MOW annual grant.		
7.5		Child Care Centre	
Accountability:	Corporate and Community Services		
Percentage of Completion:	25%		22%
Budget:	Budget Revenue	\$127,660	Budget Expenditure
Actuals:		\$32,254	\$43,561
Description:	Provide Child Care Support in Julia Creek. Provide support to the Julia Creek Kindergarten and Childminding Association as per MOU.		
7.6		Aged Care	
Accountability:	Corporate and Community Services		
Percentage of Completion:	110%		0%
Budget:	Budget Revenue	\$360	Budget Expenditure
Actuals:		\$396	\$0
Description:	Provide home access services to the Senior Citizens of McKinlay Shire and receive grants. Provide home access services to the Senior Citizens of McKinlay Shire. Receive grant for Broadband for Seniors.		
7.7		Community Health	
Accountability:	Corporate and Community Services		
Percentage of Completion:			4%
Budget:		Budget Expenditure	\$44,100
Actuals:			\$1,795
Description:	Provide a Community Health Nurse to all McKinlay Shire Residents. Expenditure received as per MOU with Queensland Health for the Community Health Nurse position. Maintain the Community Health Nurse position as per the funding agreement guidelines.		

Program: 8. Work Program

8.1 Work Program	
Accountability:	Environment and Regulatory Services
Percentage of Completion:	4%
Budget:	Budget Expenditure \$33,500
Actuals:	\$1,424
Description:	Maintain Work Program. Provide administrative and financial support to the Work Program through the Community Advisory Committee (CAC).

Program: 9. Sport and Recreation

9.1 McIntyre Park Users Contribution	
Accountability:	Corporate and Community Services
Percentage of Completion:	3%
Budget:	Budget Revenue \$9,000
Actuals:	\$311
Description:	Maintain contribution from identified users of McIntyre Park in association with the Land management Plan. McIntyre Park Users invoiced by Council their contribution to the facilities for the current financial year.
9.2 McIntyre Park Venue Fees and Operational Costs	
Accountability:	Corporate and Community Services, Environment and Regulatory Services
Percentage of Completion:	138% 53%
Budget:	Budget Revenue \$500 Budget Expenditure \$65,000
Actuals:	\$692 \$34,275
Description:	Charge hire fees for the usage of McIntyre Park facilities and keep the facilities maintained. Collect fees for the hire of the McIntyre Park facilities as per the current Fees and Charges Schedule and Hire Policy. Operations consist of general maintenance and operational costs of the facilities by Council in line with the Land Management Plan.
9.3 Kev Bannah Oval Venue Fees and Operational Costs	
Accountability:	Corporate and Community Services, Environment and Regulatory Services
Percentage of Completion:	80% 26%
Budget:	Budget Revenue \$500 Budget Expenditure \$60,000
Actuals:	\$398 \$15,882
Description:	Charge hire fees for the usage of Kev Bannah Oval facilities and keep the facilities maintained. Collect fees for the hire of the Kev Bannah Oval facilities as per the current Fees and Charges Schedule and Hire Policy. Operations consist of general maintenance and operational costs by Council for the Kev Bannah Oval facilities; Skate Park, Community Recreation Centre and the Oval.
9.4 Kev Bannah Oval Capital Grants	
Accountability:	Corporate and Community Services, Environment and Regulatory Services
Percentage of Completion:	0%
Budget:	Budget Revenue \$353,000

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Actuals:	\$0	
Description:	Receive funding for the Drought Assistance from the Department of State Development. Utilise funding to for new amenities block at the oval.	
9.5 Julia Creek Sporting Precinct Venue Fees and Operational Costs		
Accountability:	Corporate and Community Services, Environment and Regulatory Services	
Percentage of Completion:	27%	25%
Budget:	Budget Revenue \$20,000	Budget Expenditure \$62,000
Actuals:	\$5,318	\$15,682
Description:	Charge hire fees for the usage of the Indoor Sports Centre and the Participation Space (Gym) and keep the facilities maintained. Collect fees for the hire of the Indoor Sports Centre and the Participation Space (Gym) as per the current Fees and Charges Schedule and Hire Policy. Operations consist of general maintenance and operational costs by Council.	
9.6 Julia Creek Sporting Precinct Capital Grants		
Accountability:	Corporate and Community Services, Environment and Regulatory Services	
Percentage of Completion:	0%	
Budget:	Budget Revenue \$100,000	
Actuals:	\$0	
Description:	Lodge application for funding from Playing Spaces, Sport and Recreation to resurface the Julia Creek Tennis Courts.	
9.7 Sport and Recreation Grants and Subsidies		
Accountability:	Corporate and Community Services	
Percentage of Completion:	0%	
Budget:	Budget Revenue \$0	
Actuals:	\$1,800	
Description:	Submit applications for Sport and Recreation Grants, Funding and Subsidies. Submit applications that Council are eligible for, and receive subsequent to acceptance and acquit Grants, Funding and Subsidies as per the specified guidelines.	
9.8 Sport and Recreation Other Revenue		
Accountability:	Corporate and Community Services	
Percentage of Completion:	48%	
Budget:	Budget Revenue \$5,000	
Actuals:	\$2,420	
Description:	Receive other revenue not specified under the Sport and Recreation programs. Collect revenue for programs made available to the community through out the current year; School Holiday Program and other sporting events held by Council.	
9.9 Sport and Recreation General Operations		
Accountability:	Corporate and Community Services	
Percentage of Completion:		21%
Budget:		Budget Expenditure \$120,000
Actuals:		\$24,936

Description:	Maintain the Sport and Recreation function within Council. Deliver the program to maintain the Sport and Recreation Officer and the Sport and Recreation Coordinator positions including training, meeting and conference attendance, sporting equipment and other general operational costs.
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Program: 10. Parks, Gardens and Amenities

10.1 Parks, Gardens and Amenities	
Accountability:	Engineering & Works
Percentage of Completion:	28%
Budget:	Budget Expenditure \$510,000
Actuals:	\$145,260
Description:	Maintain the Shire's parks, gardens and amenities. Operations consist of maintaining parks, grass control, watering, fertilising and associated landscaping activities within the McKinlay Shire including streetscape. General maintenance and operational costs of all amenity facilities. These operations are delivered in the towns of Julia Creek, McKinlay and Kynuna.

Program: 11. Civic Centre and Old HACC Centre

11.1 Civic Centre & Old HACC Centre Venue Fees and Operational Costs	
Accountability:	Corporate and Community Services, Environment and Regulatory Services
Percentage of Completion:	39%
Budget:	Budget Revenue \$2,500
Actuals:	\$971
Description:	Charge hire fees for the usage of the Civic Centre venue and keep the facilities maintained. Collect fees for the hire of the Civic Centre venue as per the current Fees and Charges Schedule and Hire Policy. Operations consist of general maintenance and operational costs by Council.

11.2 Civic Centre Capital Grant	
Accountability:	Corporate and Community Services
Percentage of Completion:	36%
Budget:	Budget Revenue \$1,102,353
Actuals:	\$400,787
Description:	Seek funding to assist in the upgrade of Community Infrastructure. Secure funding through the Royalties for the Regions funding to upgrade the Civic Centre Complex.

Program: 12. Cemeteries

12.1 Cemeteries	
Accountability:	Corporate and Community Services, Environment and Regulatory Services
Percentage of Completion:	22%
Budget:	Budget Expenditure \$30,000
Actuals:	\$6,631

Description:	Maintain cemeteries within McKinlay Shire. Operations consist of general maintenance of cemetery grounds and graves in the Julia Creek, McKinlay, Kynuna and Nelia cemeteries. Maintain records for the cemeteries heritage information to the community.
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Program: 13. Swimming Pool

13.1 Julia Creek Swimming Pool									
Accountability:	Corporate and Community Services, Environment and Regulatory Services								
Percentage of Completion:	8% 28%								
Budget:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Budget Revenue</td> <td style="text-align: right;">\$9,000</td> <td style="width: 50%;">Budget Expenditure</td> <td style="text-align: right;">\$255,000</td> </tr> <tr> <td>Actuals:</td> <td style="text-align: right;">\$749</td> <td>Actuals:</td> <td style="text-align: right;">\$70,566</td> </tr> </table>	Budget Revenue	\$9,000	Budget Expenditure	\$255,000	Actuals:	\$749	Actuals:	\$70,566
Budget Revenue	\$9,000	Budget Expenditure	\$255,000						
Actuals:	\$749	Actuals:	\$70,566						
Description:	Maintain the Julia Creek Swimming Pool and collect fees and charges for admission and canteen. Operations consist of general maintenance, operational costs and staff wages to provide a swimming pool service to the community.								

Program: 14. Housing and FR Bill Bussutin Centre

14.1 Council Housing and Other Properties									
Accountability:	Corporate and Community Services, Environment and Regulatory Services								
Percentage of Completion:	27% 53%								
Budget:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Budget Revenue</td> <td style="text-align: right;">\$70,000</td> <td style="width: 50%;">Budget Expenditure</td> <td style="text-align: right;">\$105,000</td> </tr> <tr> <td>Actuals:</td> <td style="text-align: right;">\$18,847</td> <td>Actuals:</td> <td style="text-align: right;">\$56,050</td> </tr> </table>	Budget Revenue	\$70,000	Budget Expenditure	\$105,000	Actuals:	\$18,847	Actuals:	\$56,050
Budget Revenue	\$70,000	Budget Expenditure	\$105,000						
Actuals:	\$18,847	Actuals:	\$56,050						
Description:	Deliver a Staff Housing Program for McKinlay Shire employees and contractors and manage rentals on all other Council properties. Operations consist of general maintenance and operational costs to maintain the Council owned houses, flats, sheds and land. Staff, contractors or other can occupy the houses, sheds, other structures and land as approved by Senior Management on completion of a lease agreement with Council. Rent to be collected as per lease agreement and Fees and Charges Schedule.								

14.2 FR Bill Bussutin Community Centre Hire Fees	
Accountability:	Corporate and Community Services, Environment and Regulatory Services
Percentage of Completion:	25%
Budget:	Budget Revenue \$2,000
Actuals:	\$493
Description:	Collect fees and charges for the hire of the FR Bill Bussutin Community Centre. Charge as per Fees and Charges Schedule for hire of the FR Bill Bussutin Community Centre.

14.3 FR Bill Bussutin Centre Senior Living									
Accountability:	Corporate and Community Services, Environment and Regulatory Services								
Percentage of Completion:	25% 27%								
Budget:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Budget Revenue</td> <td style="text-align: right;">\$24,000</td> <td style="width: 50%;">Budget Expenditure</td> <td style="text-align: right;">\$50,000</td> </tr> <tr> <td>Actuals:</td> <td style="text-align: right;">\$5,880</td> <td>Actuals:</td> <td style="text-align: right;">\$13,398</td> </tr> </table>	Budget Revenue	\$24,000	Budget Expenditure	\$50,000	Actuals:	\$5,880	Actuals:	\$13,398
Budget Revenue	\$24,000	Budget Expenditure	\$50,000						
Actuals:	\$5,880	Actuals:	\$13,398						

Description:

Provide housing to eligible McKinlay Shire Senior Citizen residents and maintain the operations of the community centre. Operations consist of general maintenance and operational costs to maintain the Seniors Living and Community Centre Complex. Rent to be collected as per lease agreement and hire fees as per the Fees and Charges Schedule.

Environmental Management

Corporate Plan Program & Strategies: Environment & Regulatory Services

Program: 1. Refuse Collection & Disposal

1.1 Refuse Collection	
Division:	Environmental and Regulatory Services
Percentage of Completion:	52% 13%
Budget:	Budget Revenue \$67,864 Budget Expenditure \$40,000
Actuals:	\$35,182 \$5,189
Strategy:	Provide domestic and commercial kerbside rubbish collections in Julia Creek. Rubbish collections provided to Julia Creek residents and businesses once a week and only Council approved bins will be collected. Service charges will be collected through the rating system that is levied twice in a financial year.
1.2 Refuse Disposal	
Division:	Environmental and Regulatory Services
Percentage of Completion:	47% 3%
Budget:	Budget Revenue \$34,324 Budget Expenditure \$90,000
Actuals:	\$16,068 \$2,972
Strategy:	Manage and operate Waste Facilities in the McKinlay Shire. Provide and maintain the Waste Facilities at Julia Creek, McKinlay, Kynuna and Nelia. Refuse Management service charges will be collected through the rating system that is levied twice in a financial year.
1.3 Township Clean-up/Beautification	
Division:	Environmental and Regulatory Services
Percentage of Completion:	37%
Budget:	Budget Expenditure \$5,000
Actuals:	\$1,864
Strategy:	Provide an annual clean up program to the shire residents to assist in beautification of townships. The annual environmental clean up will be provided to the Julia Creek, McKinlay, Kynuna and Nelia residents.

Program: 2. Pest Plant and Animal Control

2.1 Pest Control Funding	
Division:	Environmental and Regulatory Services
Percentage of Completion:	10%
Budget:	Budget Revenue \$397,500
Actuals:	\$41,500
Strategy:	Submit applications for any available pest control funding through out the current financial year. Submit applications and subsequent to approval, manage the specified projects in line with the funding agreements.
2.2 Truck Washdown Bay	
Division:	Environmental and Regulatory Services
Percentage of Completion:	35%
Budget:	Budget Revenue \$15,000
Actuals:	\$5,244

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Strategy:	Collect fees from the Truck Washdown Bay. Collect fees for the delivery of service as per the current Fees and Charges schedule. Administration of the accounts and pre paid accounts is completed by Company Avdata. Payments less commission is submitted to Council on a monthly basis. Operations consist of general maintenance and operational costs for the Washdown Bay.
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2.3 Dingo Baits Revenue

Division:	Environmental and Regulatory Services	
Percentage of Completion:	0%	
Budget:	Budget Revenue	\$1,000
Actuals:	\$0	

Strategy:	Supply factory baits to McKinlay Shire residents. Assist with Pest Control outside of coordinated baiting times. Supply factory baits as per the current Fees and Charges schedule.
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2.4 Feral Pig Baits

Division:	Environmental and Regulatory Services	
Percentage of Completion:	0%	
Budget:	Budget Revenue	\$250
Actuals:	\$0	

Strategy:	Supply factory baits to McKinlay Shire residents. Assist with Pest Control outside of coordinated baiting times. Supply factory baits as per the current Fees and Charges schedule.
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2.5 Pest Plant Control Program

Division:	Environmental and Regulatory Services	
Percentage of Completion:	74%	
Budget:	Budget Expenditure	\$520,000
Actuals:	\$384,506	

Strategy:	Deliver the Pest Plant Control Program within McKinlay Shire. Control pest plants on land under the control of McKinlay Shire Council and regulate on other land within McKinlay Shire.
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2.6 Pest Animal Control Program

Division:	Environmental and Regulatory Services	
Percentage of Completion:	9%	
Budget:	Budget Expenditure	\$70,000
Actuals:	\$5,953	

Strategy:	Deliver the Pest Animal Control Program within McKinlay Shire. Facilitate the control of pest animals within the McKinlay Shire. Coordinate baiting programs with qualified staff and Senior Management. Manage the bonus program of dingos and cats as approved by Council.
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Program: 3. Stock Routes and Reserves

3.1 Stock Route and Reserve Revenue and Operational Costs

Division:	Environmental and Regulatory Services	
Percentage of Completion:	31%	22%
Budget:	Budget Revenue	Budget Expenditure
	\$138,000	\$175,000
Actuals:	\$42,217	\$37,984

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Strategy:	<p>Manage the Stock Routes in McKinlay Shire. Provide land reserve leasing opportunities and agistment on the town common to the community. Maintain stock route network in McKinlay Shire and collect fees for stock route permits on an application basis as per the current Fees and Charges schedule.</p> <p>Deliver reserves program; maintain reserves, complete lease agreements for land reserves with assistance from solicitors and provide agistment to shire residents as per the current Fees and Charges Schedule.</p>
3.2 Precept Expenses	
Division:	Environmental and Regulatory Services
Percentage of Completion:	0%
Budget:	Budget Expenditure \$18,000
Actuals:	\$0
Strategy:	Contribution to the Department of Agriculture, Fisheries and Forestry for weed and pest management.

Health Safety & Development

Corporate Plan Program & Strategies: Environment & Regulatory Services

Program: 1. Disaster Management

1.1 Local Disaster Management Group and State Emergency Services (SES)					
Accountability:	Environmental and Regulatory Services				
Percentage of Completion:	2% 52%				
Budget:	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Budget Revenue</td> <td style="text-align: right;">\$28,750</td> <td style="width: 50%;">Budget Expenditure</td> <td style="text-align: right;">\$28,000</td> </tr> </table>	Budget Revenue	\$28,750	Budget Expenditure	\$28,000
Budget Revenue	\$28,750	Budget Expenditure	\$28,000		
Actuals:	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; text-align: right;">\$684</td> <td style="width: 50%; text-align: right;">\$14,495</td> </tr> </table>	\$684	\$14,495		
\$684	\$14,495				
Description:	<p>Provide effective disaster strategies through the implementation of a Local Disaster Management Group. Provide assistance to the SES volunteer organisation. Develop disaster preparations and strategies as per the Local Disaster Management Plan to ensure community safety.</p> <p>Assist in providing emergency help during and after declared (natural or otherwise) disasters. The SES may provide a support role to other agencies, particularly police and fire.</p>				

Program: 2. Community Environmental Health and Safety

2.1 Community Environmental Health and Safety Licence Fees and Operational Costs					
Accountability:	Environmental and Regulatory Services				
Percentage of Completion:	68% 24%				
Budget:	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Budget Revenue</td> <td style="text-align: right;">\$1,000</td> <td style="width: 50%;">Budget Expenditure</td> <td style="text-align: right;">\$275,000</td> </tr> </table>	Budget Revenue	\$1,000	Budget Expenditure	\$275,000
Budget Revenue	\$1,000	Budget Expenditure	\$275,000		
Actuals:	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; text-align: right;">\$682</td> <td style="width: 50%; text-align: right;">\$66,303</td> </tr> </table>	\$682	\$66,303		
\$682	\$66,303				
Description:	<p>Provide Environmental Health services across McKinlay Shire. Ensure compliance with Environmental Health legislation and implement pricing policy to recoup costs. Administer obligations under the Food Act 2006, Public Health (Personal Appearance Services) Act 2003, Public Health Act 2005, Environmental Protection Act 1994 and Water Supply (Safety and Reliability) Act 2008. Deliver and maintain the Director of Environmental and Regulatory Health and Environmental Health and Tech Officer/Assistant positions.</p>				

Program: 3. Local Law Enforcement

3.1 Local Law Enforcement					
Accountability:	Environmental and Regulatory Services				
Percentage of Completion:	0% 0%				
Budget:	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Budget Revenue</td> <td style="text-align: right;">\$8,300</td> <td style="width: 50%;">Budget Expenditure</td> <td style="text-align: right;">\$84,000</td> </tr> </table>	Budget Revenue	\$8,300	Budget Expenditure	\$84,000
Budget Revenue	\$8,300	Budget Expenditure	\$84,000		
Actuals:	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; text-align: right;">\$0</td> <td style="width: 50%; text-align: right;">\$0</td> </tr> </table>	\$0	\$0		
\$0	\$0				
Description:	<p>Enforce Local Laws as approved by Council. McKinlay Shire Council Local Laws consist of animal management as per the Local Government Act 2009 and the Animal Management Act 2008; Dogs and other animals annual registration fees, impounding of animals and animal boarding fees as per the current Fees and Charges Schedule.</p>				

Program: 4. Land and Building Development

4.1 Town Planning	
Accountability:	Environmental and Regulatory Services

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Percentage of Completion:	1%	1%
Budget:	Budget Revenue \$5,000	Budget Expenditure \$165,000
Actuals:	\$73	\$1,267
Description:	Assessments of all development applications. Assess applications in line with the provisions of the SPA and consistent with the McKinlay Shire Council Planning Scheme.	

Capital Works Program 2016-2017 Version 1

Infrastructure & Works	PM	Actuals	Budget	Grants/Other	Comments
Roads					
Taldora Road - Pave 6m wide and seal 4m wide; 13km long.	BW	473,486	1,000,000	1,000,000	
Punchbowl Road - Pave & seal (approx 4.5km)	BW	26,077	297,223	297,223	
Nelia Bunda Road - Pave & seal (approx 4km)	BW	94,732	313,019	313,019	
Malpas Trenton Road - Gravel paving (approx 8km)	BW	69,325	237,779	237,779	
Punchbowl Bridge Replacment	BW	864,470	3,188,075	2,762,998	
RESEAL Shire Road Network - Various shire roads & town streets	BW	1,980	200,000		
SEAL Shire Road Network - Various shire roads & town streets	BW	9,494	100,000		
Grid Replacement Program	BW	-	50,000	10,000	
Install Kerb & Channel - Replace old kerbs and channels in Julia Creek	BW	45,434	65,000		
TOTAL ROADS		1,584,998	5,451,096	4,621,019	
Wastewater					
Julia Creek Sewerage - Installation of sewage plant and fencing	BW	187,961	738,500	275,000	
Water					
Julia Creek Water - Replace old AC mains in Hickman, Goldring & Amberley Streets	BW	-	75,000		
Kynuna Water Upgrades	BW	-	50,000		
McKinlay Water Upgrades	BW	-	529,000	264,500	
TOTAL WATER		-	654,000	264,500	
Transport					
Julia Creek Airport	BW	-	50,000		
Other					
Gannons Footpath	BW	33,948	40,000		
Plant & Vehicle Replacement	BW	329,572	1,211,000		
Fleet Automatic Fuel System	BW	-	35,000		
Depot Workshop - New shed next to the existing workshop	BW	-	67,000		
TOTAL OTHER		363,520	1,353,000	-	
Environment Management					
Reserves Asset Management	DERS	17,070	30,000		
Community Services & Facilities					
Buildings & Other Structures					
Community Buildings - Various works as per Council Asset Management Plan	DERS	43,616	644,525		
Council Housing - Various works as per Council Asset Management Plan	DERS	27,730	94,000		
Caravan Park - New Amenities Block	TC/DERS	4,412	554,000	554,000	
Jan Eckford Centre - Refurbish building	TC	236,332	328,257	223,138	
CSA Building - New tables and chairs	TC	-	7,000		
Caravan Park - Construct additional sites	BW	5,263	114,000	94,000	
Seniors Living - Repair works as per defects	DERS	-	118,000		
Kev Bannah Oval - New Amenities Block	TC/DERS	2,204	353,000	353,000	
McIntyre Park - Consultation for design only to construct wall on southern side of shed	DERS	-	10,000		



Ordinary Meeting of Council Wednesday 16th November 2016

9.5 Subject: Letter of appreciation
Attachments: 2
Author: Chief Executive Officer
Date: 08.11.2016

Executive Summary:

On the 9th September 2016 Mr. Paul Woodhouse addressed a letter to Council raising their concern of the growth of Prickly Acacia and other weeds along the verges of the bitumen road through Auckland, Alva and particularly Baroona.

The issue revolved mainly the hazard that this poses when traveling on this road in day and night time.

Thanks to our Depot staff this issue was resolved very quickly and we are looking into how to prevent this from occurring with frequent inspections with a defect list being created with associated task with a priority rating.

We have then a letter from Mrs. Margaret Woodhouse thanking Council for the treatment of the Prickly Acacia.

Recommendation:

That Council note the letter of concern and appreciation.

Background: Attachments 2

Consultation: Depot Staff, DE, DERS and land owners

Legal Implications: Contract variation

Policy Implications: NIL

Financial and Resource Implications:

InfoXpert Document:



McKinlay Shire Council Workplace Health and Safety Report October 2016

Summary

Injury Statistical Summary:

For the month of October, MSC has recorded a total of zero injury including zero Lost Time Injuries (LTI's), zero Medical Treatment Injuries and zero First Aid injury. There were zero working days lost to injuries.

YTD, MSC has recorded 0 LTI's and 0 days lost due to workplace injuries compared to the same period last fiscal year which recorded 1 LTI's and 4 days lost.

Enforcement Summary:

There have been no prohibition and improvement notices issued by the Division of Workplace Health and Safety during October and YTD MSC has recorded zero improvement and prohibition Notices. There were zero notifiable events reported to the Division of Workplace Health and Safety.

Rehabilitation Summary:

Presently there are zero active Rehabilitation Cases with zero cases greater than 40 days

Safety Management System (SafePlan)

John Egan (JLT) has had a brief look at the evidence provided that was sent to him early December 2015. Our overall score is now sitting at 33.7% which has seen an increase of 3.1%. Our overall score in October 2015 was 30.6%. The WHS Committee has endorsed a further nine procedures at the July meeting, a further eight procedures and the new housekeeping policy at the October meeting. A total of 36 procedures have been reviewed and endorsed by the safety committee in the last 12 months. These procedures and other evidence collected since February will be forwarded to John Egan for another review of our system.

Safety Performance Matrix

	2015/16	Current Month	2016/17 YTD
Number of All Injuries	6	0	1
Number of LTI's (Lost Time Injuries)	1	0	0
Number of MTI's (Medical Treatment Injuries)	1	0	0
Number of FAI's (First Aid Injuries)	4	0	1
AIFR (All Injury Frequency Rate)	51.26	0	24.23
LTIFR (Lost Time Injury Frequency Rate)	8.54	0	0
MTIFR (Medical Treatment Injury Frequency Rate)	8.54	0	0
FAIFR (First Aid Injury Frequency Rate)	34.18	0	24.23
Severity Rate	34.18	0	0
Numbers of Days Lost	4	0	0

Safety Performance Summary

Incident Description

Date	Section	Incident Type	Description	Ref
16/10/16	Engineering	Incident	Muscle twitch in lower back from reaching/stretching when installing floor panels in machine	0427
17/10/16	Engineering	Incident	Stepped off culvert into black soil crack and fell over	1610

Rehabilitation Case Management Activity

New Cases	Closed Cases	Total Active Cases	Cases >5 Days	Cases >40 Days
0	0	0	0	0

Prohibition, Improvement or Electrical Notices

Date	Section	Type	Description
NIL			

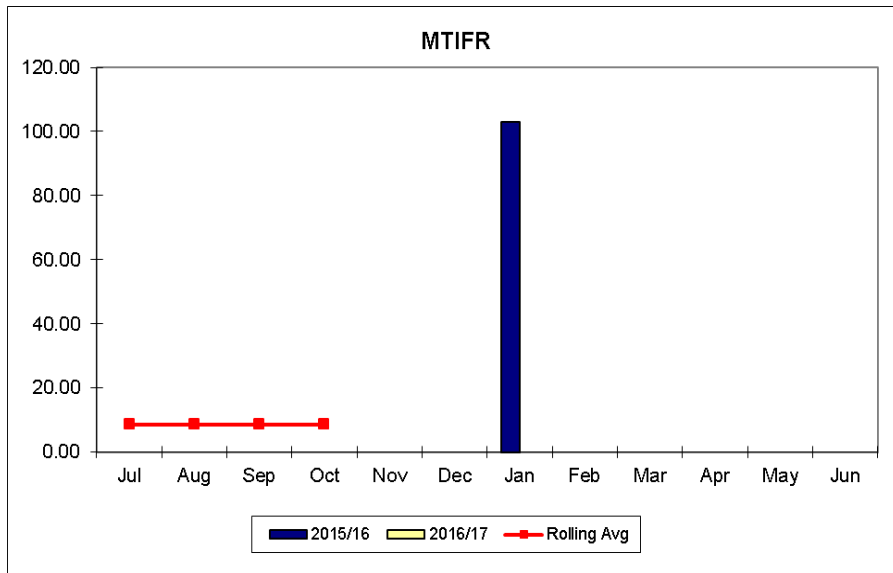
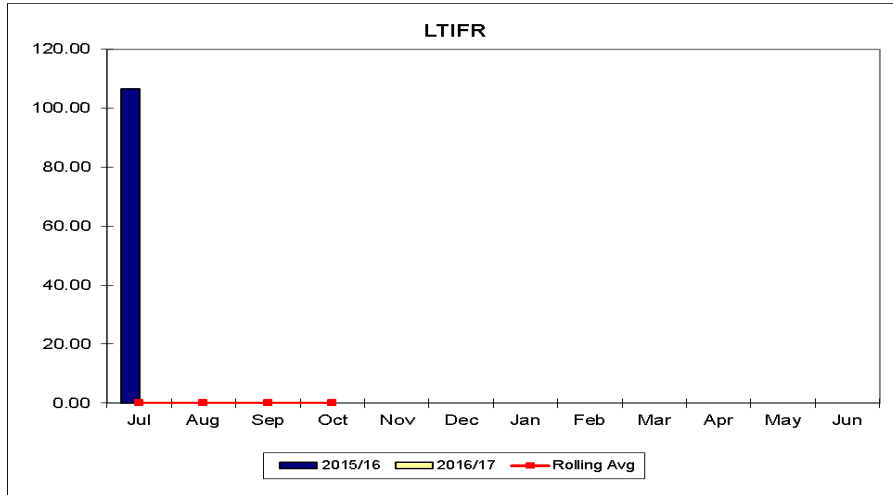
Notifiable Events (Incidents reported to WHSQ)

Date	Section	Description of Injury
NIL		

High Potential Incidents

Date	Section	Incident Type	Description	Ref
NIL				

FREQUENCY RATES



OBSERVATIONS

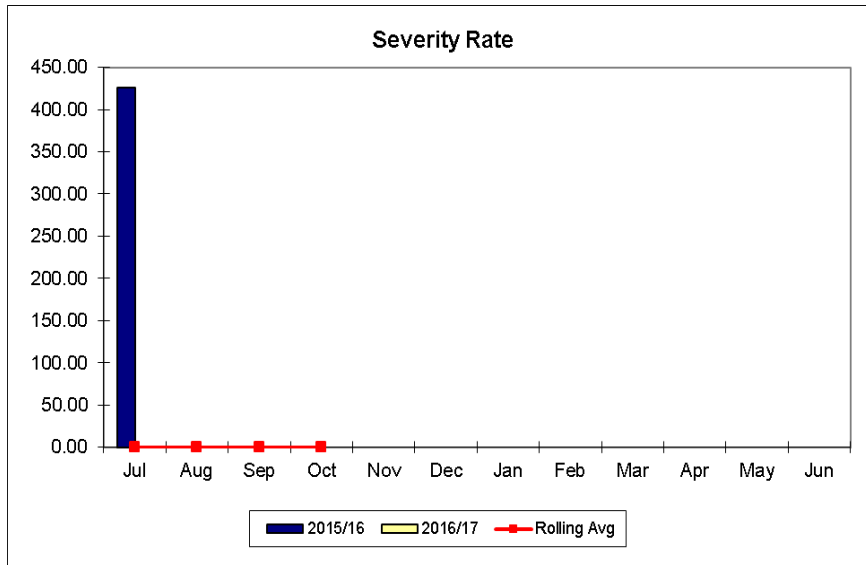
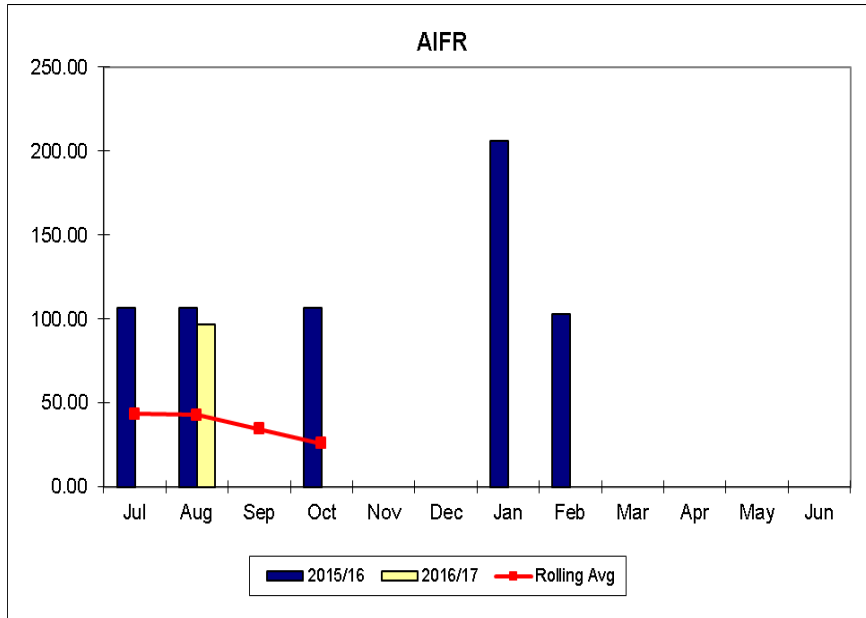
Lost time Injury Frequency Rate - LTIFR

- LTI – A work related injury and/or disease that results in the loss of one full shift or more.
- $LTIFR = \frac{\text{Number of LTI's} \times 1,000,000}{\text{Total Hours worked}}$
- The LTIFR for October 2016 was 0.00 and 0.00 for the 2016/17 year.
- The LTIFR for October 2015 was 0.00 and 8.54 for the 2015/16 year.

Medical Treatment Injuries Frequency Rate - MTIFR

- A MTI is a work related injury that requires treatment by a medical practitioner and is beyond the capabilities of a normal 1st Aid Officer.
- $MTIFR = \frac{\text{Number of MTI's} \times 1,000,000}{\text{Total Hours worked}}$
- The MITFR for October 2016 was 0.00 and 0.00 for the 2016/17 year.
- The MTIFR for October 2015 was 0.00 and 8.54 for the 2015/16 year.

FREQUENCY RATES (CON'T)



OBSERVATIONS

All Injuries Frequency Rate – AIFR (includes LTI's, MTI's & FAI's)

NB: FAI – A injury requiring first aid treatment only

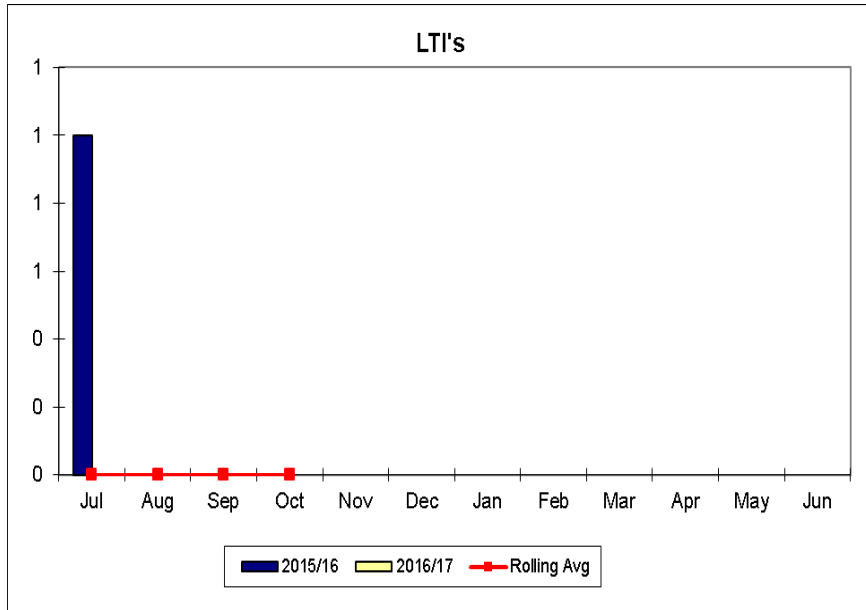
- $AIFR = \frac{\text{Number of all injuries} \times 1,000,000}{\text{Total Hours worked}}$
- The AIFR for October 2016 was 0.00 and 24.23 for the 2016/17 year.
- The AIFR for October 2015 was 106.45 and 51.26 for the 2015/16 year.

Severity Rate

- The severity rate is the measurement of severity (impact) of the total number of days lost due to LTI's.

- $\text{Severity Rate} = \frac{\text{Number of Days Lost} \times 1,000,000}{\text{Total Hours worked}}$
- The Severity Rate for October 2016 was 0.00 and 0.00 for the 2016/17 year
- The Severity Rate for October 2015 was 0.00 and 34.18 for the 2015/16 year

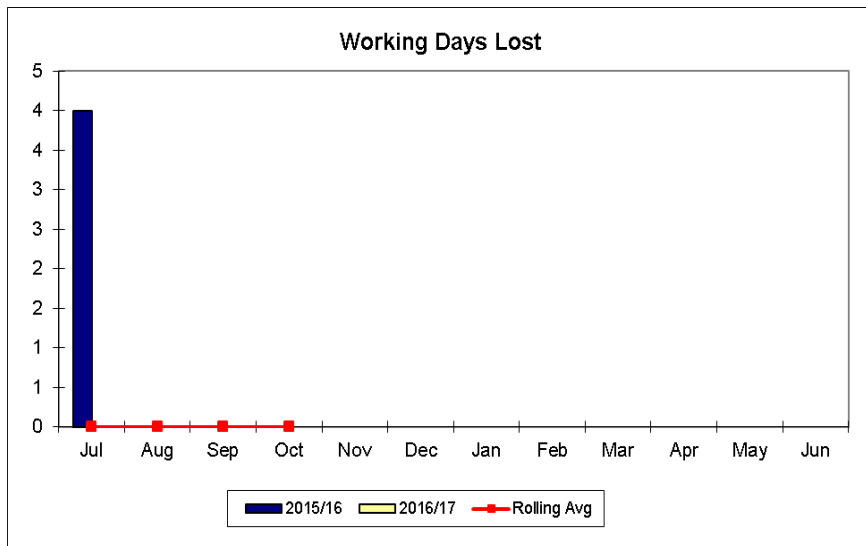
STATISTICS



OBSERVATIONS

Lost Time Injuries – LTI's

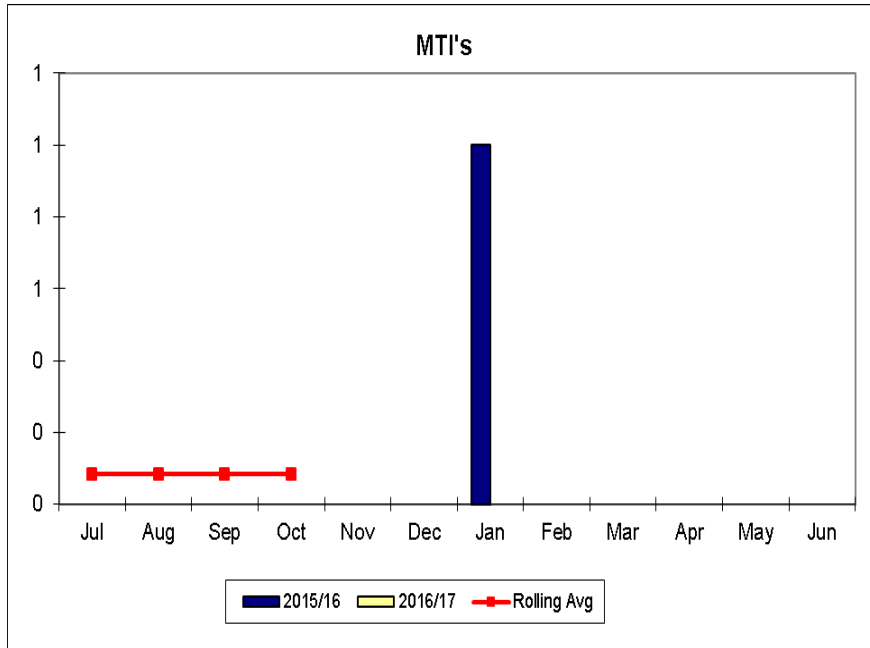
- There were 0 LTI's in October 2016, and 0 for the 2016/17 year.
- There were 0 LTI's recorded in October 2015 and 1 for the 2015/16 year.



Working Days Lost

- 0 working days were lost due to work-related injuries in October 2016, and 0 for the 2016/17 year.
- The total number of working days lost in October 2015 was 0, and 4 for the 2015/16 year.

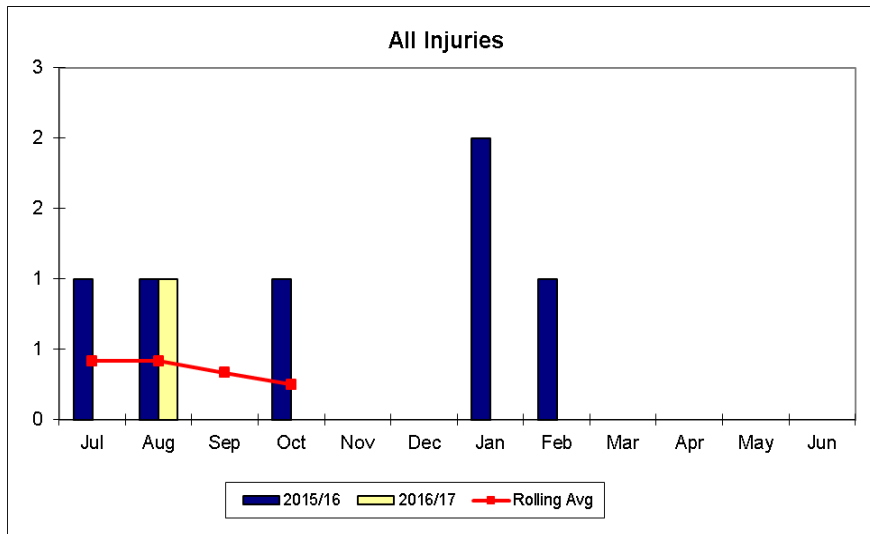
STATISTICS (CON'T)



OBSERVATIONS

Medical Treatment Injuries – MTI's

- There were 0 MTI's in October 2016, and 0 for the 2016/17 year.
- There were 0 MTI's in October 2015 and 1 for the 2015/16 year.



All Injuries (LTI's, MTI's & FAI's)

- There were a total of 0 injury in October 2016, and 1 for the 2016/17 year.
- There were a total of 1 injury in October 2015, and 6 for the 2015/16 year.

Monthly Safety Report

McKinlay Shire Council 2016/17

Statistic	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Year
Number of All Injuries	0	1	0	0									1
Number of LTI's (Lost Time Injuries)	0	0	0	0									0
Number of MTI's (Medical Treatment Injuries)	0	0	0	0									0
Number of FAI's (First Aid Injuries)	0	1	0	0									1
AIFR (All Injury Frequency Rate)	0	96.92	0	0									24.23
LTIFR (Lost Time Injury Frequency Rate)	0	0	0	0									0
MTIFR (Medical Treatment Injury Frequency Rate)	0	0	0	0									0
FAIFR (First Aid Injury Frequency Rate)	0	96.92	0	0									24.23
Severity Rate	0	0	0	0									0
Days Lost	0	0	0	0									0
Property Damage Cases (PDC)	1	4	1	0									6
Prestart Meetings	149	176	156	131									612
Take 5 Training	81	92	79	91									343
Hazard Inspections Roadworks	2	2	6	2									12
Hazard Inspections	12	15	5	11									43

McKinlay Shire Council 2015/16

Statistic	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Year
Number of All Injuries	1	1	0	1	0	0	2	1	0	0	0	0	6
Number of LTI's (Lost Time Injuries)	1	0	0	0	0	0	0	0	0	0	0	0	1
Number of MTI's (Medical Treatment Injuries)	0	0	0	0	0	0	1	0	0	0	0	0	1
Number of FAI's (First Aid Injuries)	0	1	0	1	0	0	1	1	0	0	0	0	4
AIFR (All Injury Frequency Rate)	106.4 5	106.4 5	0	106.4 5	0	0	206.1 4	103.0 7	0	0	0	0	51.26
LTIFR (Lost Time Injury Frequency Rate)	106.4 5	0	0	0	0	0	0	0	0	0	0	0	8.54
MTIFR (Medical Treatment Injury Frequency Rate)	0	0	0	0	0	0	103.0 7	0	0	0	0	0	8.54
FAIFR (First Aid Injury Frequency Rate)	0	106.4 5	0	106.4 5	0	0	103.0 7	103.0 7	0	0	0	0	34.18
Severity Rate	425.8 0	0	0	0	0	0	0	0	0	0	0	0	34.18
Days Lost	4	0	0	0	0	0	0	0	0	0	0	0	4
Property Damage Cases (PDC)	1	0	4	0	5	0	2	4	0	4	1	2	23
Prestart Meetings	67	59	130	149	152	109	115	152	134	178	203	177	1625
Take 5 Training	0	156	202	90	140	19	2	97	59	167	64	63	1059
Hazard Inspections Roadworks	4	3	5	3	3	1	0	2	1	4	2	5	33
Hazard Inspections	0	0	24	8	3	1	0	0	16	14	11	8	85

2016/17

Engineering Services

Statistic	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Year
Number of All Injuries	0	0	0	0									0
Number of LTI's (Lost Time Injuries)	0	0	0	0									0
Number of MTI's (Medical Treatment Injuries)	0	0	0	0									0
Number of FAI's (First Aid Injuries)	0	0	0	0									0
AIFR (All Injury Frequency Rate)	0	0	0	0									0
LTIFR (Lost Time Injury Frequency Rate)	0	0	0	0									0
MTIFR (Medical Treatment Injury Frequency Rate)	0	0	0	0									0
FAIFR (First Aid Injury Frequency Rate)	0	0	0	0									0
Severity Rate	0	0	0	0									0
Numbers of Days Lost	0	0	0	0									0
Property Damage Cases (PDC)	1	4	1	0									6
Prestart Meetings	129	155	156	131									571
Take 5 Training	50	57	50	60									217
Hazard Inspections Roadworks	2	2	6	2									12
Hazard Inspections	4	1	0	2									7

Environment & Regulatory Services

Statistic	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Year
Number of All Injuries	0	0	0	0									0
Number of LTI's (Lost Time Injuries)	0	0	0	0									0
Number of MTI's (Medical Treatment Injuries)	0	0	0	0									0
Number of FAI's (First Aid Injuries)	0	0	0	0									0
AIFR (All Injury Frequency Rate)	0	0	0	0									0
LTIFR (Lost Time Injury Frequency Rate)	0	0	0	0									0
MTIFR (Medical Treatment Injury Frequency Rate)	0	0	0	0									0
FAIFR (First Aid Injury Frequency Rate)	0	0	0	0									0
Severity Rate	0	0	0	0									0
Numbers of Days Lost	0	0	0	0									0
Property Damage Cases (PDC)	0	0	0	0									0
Prestart Meetings	20	21	0	0									41
Take 5 Training	12	8	2	6									28
Hazard Inspections Roadworks	0	0	0	0									0
Hazard Inspections	1	12	0	0									13

**Corporate and
Community Services**

Statistic	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Year
Number of All Injuries	0	1	0	0									1
Number of LTI's (Lost Time Injuries)	0	0	0	0									0
Number of MTI's (Medical Treatment Injuries)	0	0	0	0									0
Number of FAI's (First Aid Injuries)	0	1	0	0									1
AIFR (All Injury Frequency Rate)	0	295.16	0	0									98.39
LTIFR (Lost Time Injury Frequency Rate)	0	0	0	0									0
MTIFR (Medical Treatment Injury Frequency Rate)	0	0	0	0									0
FAIFR (First Aid Injury Frequency Rate)	0	295.16	0	0									98.39
Severity Rate	0	0	0	0									0
Numbers of Days Lost	0	0	0	0									0
Property Damage Cases (PDC)	0	0	0	0									0
Prestart Meetings	0	0	0	0									0
Take 5 Training	19	27	27	25									98
Hazard Inspections Roadworks	0	0	0	0									0
Hazard Inspections	7	2	5	9									23

2015/16

Engineering Services

Statistic	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Year
Number of All Injuries	1	1	0	1	0	0	2	1	0	0	0	0	6
Number of LTI's (Lost Time Injuries)	1	0	0	0	0	0	0	0	0	0	0	0	1
Number of MTI's (Medical Treatment Injuries)	0	0	0	0	0	0	1	0	0	0	0	0	1
Number of FAI's (First Aid Injuries)	0	1	0	1	0	0	1	1	0	0	0	0	4
AIFR (All Injury Frequency Rate)	180.38	180.38	0	180.38	0	0	360.75	180.38	0	0	0	0	86.97
LTIFR (Lost Time Injury Frequency Rate)	180.38	0	0	0	0	0	0	0	0	0	0	0	14.49
MTIFR (Medical Treatment Injury Frequency Rate)	0	0	0	0	0	0	180.38	0	0	0	0	0	14.49
FAIFR (First Aid Injury Frequency Rate)	0	180.38	0	180.38	0	0	180.38	180.38	0	0	0	0	57.98
Severity Rate	721.50	0	0	0	0	0	0	0	0	0	0	0	57.98
Numbers of Days Lost	4	0	0	0	0	0	0	0	0	0	0	0	4
Property Damage Cases (PDC)	1	0	4	0	4	0	2	3	0	2	1	2	19
Prestart Meetings	67	59	130	149	152	109	115	152	134	175	198	167	1607
Take 5 Training	0	88	110	54	74	15	0	42	24	97	34	41	579
Hazard Inspections Roadworks	4	3	5	3	3	1	0	2	1	4	2	5	33
Hazard Inspections	0	0	13	2	0	0	0	0	0	7	2	0	24

**Environment &
Regulatory Services**

Statistic	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Year
Number of All Injuries	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of LTI's (Lost Time Injuries)	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of MTI's (Medical Treatment Injuries)	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of FAI's (First Aid Injuries)	0	0	0	0	0	0	0	0	0	0	0	0	0
AIFR (All Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR (Lost Time Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
MTIFR (Medical Treatment Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
FAIFR (First Aid Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
Severity Rate	0	0	0	0	0	0	0	0	0	0	0	0	0
Numbers of Days Lost	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Damage Cases (PDC)	0	0	0	0	1	0	0	0	0	0	0	0	1
Prestart Meetings	0	0	0	0	0	0	0	0	0	3	2	10	15
Take 5 Training	0	8	17	8	12	0	0	10	10	16	10	8	99
Hazard Inspections Roadworks	0	0	0	0	0	0	0	0	0	0	0	0	0
Hazard Inspections	0	0	0	5	3	1	0	0	6	5	2	3	25

**Corporate and
Community Services**

Statistic	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Year
Number of All Injuries	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of LTI's (Lost Time Injuries)	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of MTI's (Medical Treatment Injuries)	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of FAI's (First Aid Injuries)	0	0	0	0	0	0	0	0	0	0	0	0	0
AIFR (All Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR (Lost Time Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
MTIFR (Medical Treatment Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
FAIFR (First Aid Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
Severity Rate	0	0	0	0	0	0	0	0	0	0	0	0	0
Numbers of Days Lost	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Damage Cases (PDC)	0	0	0	0	0	0	0	1	0	2	0	0	3
Prestart Meetings	0	0	0	0	0	0	0	0	0	0	0	0	0
Take 5 Training	0	60	75	28	54	4	2	45	25	54	20	14	381
Hazard Inspections Roadworks	0	0	0	0	0	0	0	0	0	0	0	0	0
Hazard Inspections	0	0	11	1	0	0	0	0	10	2	7	5	36

11. MEDIA AND CORRESPONDENCE IN

12. MEMBERS BUSINESS

Mayor to present auditor-general's observation report for 2015/16

Consultation request from Community members and stakeholders on the following projects:

- Artesian Spa Baths at the Caravan Park
- Amenities Caravan Park and the Kev Bannah Oval
- Shade structure Burke Street
- Tent City
- RV Site Nature Trail Master Plan

13. CLOSE

Report Attachments

Your ref:
Our ref: McKinlay SC
Peter Catterson (07) 4080 7322

IN-CONFIDENCE

3 November 2016

Cr. B. Murphy
Mayor
McKinlay Shire Council
PO Box 177
JULIA CREEK QLD 4823

Dear Councillor Murphy,

Final Management Report for McKinlay Shire Council

The 2015-16 audit for McKinlay Shire Council has now been completed.

QAO has issued an unmodified audit opinion on your financial statements. An unmodified audit opinion was also issued on the current year financial sustainability statement. However, an emphasis of matter paragraph was included in the Independent Auditor's Report to highlight the use of the special purpose basis of accounting. These financial reports were returned to you directly by QAO.

The purpose of this letter is to provide the council with details of significant audit matters and other important information related to the audited financial statements

Our closing report was delivered to the audit committee on 19 October 2016 and provided the status of the audit as at that date. Since the presentation of the closing report, there have been no significant matters that have come to our attention.

For your information, Appendix A provides you with details of all audit issues we have raised with management.

Report to parliament

Each year we report the results of all financial audits and significant issues to parliament. In this report, we will comment on the results of the audit of your financial report, financial performance and position and sustainability matters, and any significant control issues we identified, together with our audit recommendations.

You and the chief executive officer will be given an opportunity to comment and those comments will be reflected in the report.

Audit fees

The final audit fee for this year will be advised to you in due course under separate cover.

We would like to thank you and your staff for the assistance provided to us during the audit.

If you would like to discuss these issues or any matters regarding the audit process, please feel free to contact me on (07) 4080 7322.

Yours sincerely

A handwritten signature in blue ink that reads "Peter A. Catterson". The signature is written in a cursive style with a large initial 'P'.

Peter Catterson

As Delegate of the Auditor-General

enc. Appendix A

Mr. P. Fitchat, CEO

Late Agenda Items



Ordinary Meeting of Council Tuesday 16th November 2016

Subject: Request to Pay Building Certification Fees for new JC Historical Society Shed
Attachments: 1. Report to Council 15 March 2016
2. Acacia Building Approvals Invoice
3. Request from Julia Creek Historical Society
Author: Interim Director Environment and Regulatory Services
Date: 16 November 2016

Executive Summary:

In a report presented to Council at its meeting held on 15 March 2016 no consideration was given to Building Certification fees in respect to the proposed JCHS display shed. An invoice has now been received by the society for these fees which is beyond their resources to pay at this time. As the project cannot proceed further without payment of fees and the grant for the shed must be acquitted by mid December, the society has requested Council pay the fees with reimbursement by the society over time.

Recommendation:

For Council consideration

Background:

At its meeting held on 15 March 2016 Council resolved:

That Council advises the Julia Creek Historical Society that it approves;

- a. the proposed location of the display shed 9.0 meters from the front and 1.5 meters from the LH side boundary is acceptable; and*
- b. approves the waiving of the Building Application Lodgment fees for the display shed.*

Building plans have been approved and Acacia Building Approvals has now issued its invoice for \$2,165.50 with the proviso that it must be paid before final approval documentation will be issued. Invoice includes cost of travel to Julia Creek for an inspection.

Council has now received a request from JCHS advising that it does not have the resources to pay the invoice at this time and asking Council to pay with the society reimbursing us over time.

Comments:

We understand the society has received a grant for the shed which must be acquitted by mid December. Hence, the urgency of this request.

Consultation: (Internal/External)

JCHS secretary

Legal Implications:

Nil

Policy Implications:



Ordinary Meeting of Council Tuesday 16th November 2016

McKinlay Shire Council Community Grants Policy

Financial and Resource Implications:

Council has already resolved to waive Building Application Lodgement Fee (currently \$119). This request is for an additional \$2,165.50.

Risk Management

NA

Options for Council to Consider

- A. Agree to Julia Creek Historical Society request
- B. Consider not requiring the society to repay the fees if approved
- C. Refuse the society's request

InfoXpert Document ID:



Ordinary Meeting of Council Tuesday 15th March 2016

Subject: Approval of Display Building Location and Waiving of Building Application Lodgment Fees
Attachments: Site and elevation plan
Author: Director Environment and Regulatory Services
Date: 4 March 2016

Executive Summary:

This report makes recommendation to Council to approve the location of the proposed small display shed and waive Building Application Lodgment fees for the construction of the shed at the Duncan McIntyre Museum, Julia Creek.

At its meeting in December 2015, Council resolved (Resolution 124/1516) to approve the demolition of the train carriage and the subsequent construction of a small display shed subject to final approval of its location by Council. This shed is to house a “Railway” display theme.

The Julia Creek Historical Society has provided a plan locating the proposed shed and other displays. The location of the shed is approximately 9.0 meters from the Burke Street boundary and 1.5 meters from the western side boundary. This location is considered an appropriate location.

Council should also note the proposed location of other displays in the area left by the old carriage. These are considered appropriate and will be subject to future works carried out by the Society. These works should see the finalisation of the display for the Museum.

This report also recommends the waiving of the Building Application Lodgment fees to Council associated with the building approval for the shed. The shed requires building approval by a Building Certifier. As part of the process the certifier is required to lodge the application with Council for its records. Given that the Society is Not For Profit the waiving of the lodgment fees of \$117.00 is considered reasonable and will form part of Council’s contribution in kind to the project and Museum.

Recommendation:

That Council advises the Julia Creek Historical Society that it approves;

- a. the proposed location of the display shed 9.0 meters from the front and 1.5 meters from the LH side boundary is acceptable; and*
- b. approves the waiving of the Building Application Lodgment fees for the display shed.*

Background:

At its meeting in December 2015, Council resolved (Resolution 124/1516) to approve the demolition of the train carriage and the subsequent construction of a small display shed subject to final approval of its location by Council. This shed is to house a “Railway” display theme.

The Julia Creek Historical Society has subsequently provided a plan locating the proposed shed and other displays. See Attachment 1 to this report.

The location of the shed is approximately 9.0 meters from the Burke Street boundary and 1.5 meters from the western side boundary. See Figure 1 below. This location is considered an appropriate location and meets the necessary setback requirements for buildings located on a property. Further, Council should also note the proposed location of other displays in the area left by



the old carriage. These are considered appropriate and will be subject to future works carried out by the Society. These works should see the finalisation of the display for the Museum.



Figure 1 – Proposed Location of Display Shed (In yellow)

The intent is for the Society for have the shed constructed by a licensed builder with the remaining



displays and works being carried out by the Society with the assistant of Work Camp.

Figure 2 – Photo of Site from Burke Street.



Ordinary Meeting of Council Tuesday 15th March 2016

This report also recommends the waiving of the Building Application Lodgment fees to Council associated with the building approval for the shed. The shed requires building approval by a Building Certifier. As part of the process the certifier is required to lodge the application with Council for its records. Given that the Society is Not For Profit the waiving of the lodgment fees of \$117.00 is considered reasonable and will form part of Council's contribution in kind to the project. These fees can be funded from the Development Approvals budget

Consultation: (internal/External)

Council, Julia Creek Historical Society

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

Nil- Waiving of fees

InfoXpert Document ID:

Acacia Building Approvals
P.O. Box 1625
THURINGOWA CENTRAL, QLD 4
Tel.: 07 4728 7576
Fax: 07 4728 7437

Tax Invoice

Invoice No.	Customer	Date	Page
3779	MSC	9/11/2016	1

ABN: 84 931 581 122

Sold to
McKinlay Shire Council 29 Bourke Street Julia Creek, Queensland 4823 Australia

Ship to
McKinlay Shire Council P.O. Box 177 Julia Creek, QLD 4823 Australia

Terms	Ship via	Ship Date
Upon Receipt of Tax Invoice.	E-mail	9/11/2016

Quantity		Item	Unit	Description	Tax Code	Unit Price	Total
Requested	Back Ordered						
1	140	SCDP 2 80		To assess, inspect and approve a Class 10a structure (private garage, carport, shed, or the like). This fee includes one only inspection to a radius of 850klms from Townsville. Any further inspections will be charged at \$155.00 + G.S.T per inspection. 63 Bourke Street, Julia Creek.	G	\$757.50	\$757.50
6	1372	Travel		This fee is for 'travel' by a building certifier (or our 'competant person')to and from the building site for the purpose of an inspection.	G	\$170.50	\$1,023.00
1	28	Car1		This fee is for the hiring of a small vehicle to undertake inspection/s in remote areas.	G	\$350.00	\$350.00

Total Discount Amount \$0.00

Goods & Services Tax \$196.86

Comments		
We will require payment of the Tax Invoice PRIOR to any assessment being undertaken on your Building Application. Payments can be in the form of cash (the exact amount), cheque, or Direct Debit, Bank of Queensland, Aitkenvale, BSB 124055 Acc. No. 21501105.	Subtotal	\$1,968.64
	Freight	\$0.00
	GST	\$196.86
	Total Amount	\$2,165.50
	Amount Received	\$0.00
	Balance	\$2,165.50

JULIA CREEK HISTORICAL SOCIETY

15 November, 2016

The Chief Executive Officer
McKinlay Shire Council
P O Box 177
JULIA CREEK QLD 4823

Dear Sir

RE: BUILDING CERTIFICATION FEES – ACACIA BUILDING CERTIFIERS

The Historical Society has received an invoice for the certification of the new shed at the Duncan McIntyre Museum. Unfortunately we are not in a position to pay it at this point in time, as it is a considerable sum. We wish to request that the Council pay it and the historical society, over time, reimburse the Council.

Thank you for your consideration of this matter.

Sincerely,



Debbie Godier
SECRETARY