

# Ordinary Meeting Agenda

**PUBLIC**



**ORDINARY MEETING**

**TO BE**

**HELD AT COUNCIL  
CHAMBERS**

Friday 13<sup>th</sup> October 2017

**Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,  
Civic Centre, Julia Creek on 13 October 2017 at 8:00am.**

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## **1. OPENING BUSINESS**

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at 8:20am.

## **2. ATTENDANCE**

Mayor: Cr. B Murphy

Members: Cr. N Walker, Cr. S Royes, Cr. P Curr, Cr. J Fegan

### Staff:

Chief Executive Officer Mr. Peter Fitchat

Director Engineering, Environment and Regulatory Services Mr. Andrew Boardman

Executive Assistant Mrs. Amy Tinning

### Other people in attendance:

### Apologies:

## **3. CONFIRMATION OF MINUTES**

That the Minutes of Ordinary Meeting on 22<sup>nd</sup> September 2017 be confirmed.

# **MCKINLAY SHIRE COUNCIL**

## **UNCONFIRMED MINUTES**

OF THE

## **ORDINARY MEETING OF COUNCIL**

HELD AT THE

BOARD ROOM, CIVIC CENTRE  
JULIA CREEK

**22<sup>nd</sup> September 2017**

## 1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Deputy Mayor Neil Walker declared the meeting open at 10:25am.

## 2. ATTENDANCE

**Mayor:** Cr. B Murphy

**Members:** Cr. N. Walker, Cr. P. Curr

Cr. S. Royes arrived at 10:33am due to delayed flight.

**Staff:**

Chief Executive Officer Mr Peter Fitchat

Executive Assistant Mrs Amy Tinning

Director of Engineering, Environmental & Regulatory Services Mr Andrew Boardman

**Apologies:**

Cr. J Fegan

Director of Corporate & Community Services Mrs Tenneil Cody

**Other people in attendance:**

Nil

**Attendance** – Council approve leave of absence for Cr. J Fegan for the Ordinary Council Meeting held on Friday, 22<sup>nd</sup> September 2017.

Moved Cr. N Walker

Seconded Cr. P Curr

CARRIED 3/0

## 3. CONFIRMATION OF MINUTES

Confirmation of Minutes of the Ordinary Meeting of Council held on 15<sup>th</sup> August 2017.

**RECOMMENDATION**

That the Minutes of the Ordinary Meeting on 15<sup>th</sup> August 2017 be confirmed.

**Resolution No. 055 /1718**

The Minutes of Ordinary Meeting on 18<sup>th</sup> July 2017 confirmed.

Moved Cr. P Curr

Seconded Cr. N Walker

CARRIED 3/0

## 4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

Due to quorum issues Council defer the Engineering Works Report at 10:27am.

## 6. ENVIRONMENT AND REGULATORY SERVICE REPORT

### 6.1 Environment and Regulatory Services Report – August 2017

This report outlines the general activities, revenue and expenditure for the department for the period August 2017.

#### RECOMMENDATION

That Council receives the August 2017 Environment and Regulatory Services Report.

#### **Resolution No. 056/1718**

Council receives the August 2017 Environment and Regulatory Services Report.

Moved Cr. P Curr

Seconded Cr. N Walker

CARRIED 3/0

**Attendance** – Cr. S Royes entered the meeting room at 10:33am.

### 6.2 Local Law Making Process

Under section 29 of the *Local Government Act 2009*, Council must decide its own process for making local laws. The process must not be inconsistent with the requirements of the Act. The proposed process is included as Attachment 6.2.1 – *Local Law Making Process*.

#### RECOMMENDATION

That Council resolves to adopt the Local Law Making Process as detailed in Attachment 6.2.1 *Local Law Making Process Resolution* in its entirety.

#### **Resolution No. 057/1718**

Council resolves to adopt the Local Law Making Process as detailed in Attachment 6.2.1 Local Law Making Process Resolution in its entirety.

Moved Cr. N Walker

Seconded Cr. S Royes

CARRIED 4/0

### 6.3 Waste Management Local Law

Council has approached King & Company Solicitors to create the Local Law No. 17 (Waste Management) 2017 to ensure Council could control waste management within the Shire if the waste management provisions in Part 2A(section 7 – Designation of areas) of the Waste Reduction and Recycling Regulation 2011 and Chapter 5A of the Environmental Protection Regulation 2008 are removed on 1 July 2018. This is to protect Council's interest in Waste Management for the future.

#### RECOMMENDATION

That Council resolves to propose to make Local Law No. 17 (Waste Management) 2017. The proposed Local Law No. 17 (Waste Management) 2017 is included in Attachment 6.3.1 *Local Law No. 17 (Waste Management) 2017*.

**PROCEDURAL MOTION****Resolution No. 058/1718**

Council resolves to propose to make Local Law No. 17 (Waste Management) 2017. The proposed Local Law No. 17 (Waste Management) 2017 is included in Attachment 6.3.1 Local Law No. 17 (Waste Management) 2017.

Moved Cr. N Walker

Seconded Cr. P Curr  
CARRIED 4/0

**5. ENGINEERING WORKS REPORT**

**Council return to the order of agenda, by accepting to receive the Engineering Works Report at 10:48am.**

**5.1 Engineering Works Report**

This report outlines the general activities, revenue and expenditure for the department for the period August 2017.

**RECOMMENDATION**

That Council receives the August 2017 Engineering Works Report.

**Resolution No. 059/1718**

Council receives the August 2017 Engineering Works Report.

Moved Cr. P Curr

Seconded Cr. N Walker

CARRIED 4/0

**5.2 Region Aviation Access Programme – Remote Airstrip Upgrade (RAU) Round 5**

Council has received notification that the Remote Airstrip Upgrade (RAU) Programme Round 5 provided by the Australian Government's Department of Infrastructure and Regional Development, Regional Aviation Access Programme is now open. This funding will provided 50% funding if matched 50% or 33% is matched by Council and another party, i.e. state government. Upgrading of priority Airstrips to all weather is eligible. Safety issues have been raised regarding the McKinlay Airstrip and Council officers prosed that an application be submitted for this project.

**RECOMMENDATION**

That Council supports the preparation of an application for the Region Aviation Access Programme – Remote Airstrip Upgrade (RAU) Round 5 for an all weather airstrip at McKinlay

**Resolution No. 060/1718**

Council supports the preparation of an application for the Region Aviation Access Programme – Remote Airstrip Upgrade (RAU) Round 5 for an all weather airstrip at McKinlay

Moved Cr. P Curr

Seconded Cr. N Walker

CARRIED 4/0

### 5.3 CONFIDENTIAL - 2018 Pre-Qualified Suppliers - Plant Hire

**Attendance** – Mayor Belinda Murphy declared a material personal interest (as per section 172 of the Local Government section 172 of the Local Government Act 2009) in relation to CONFIDENTIAL - 2018 Pre-Qualified Suppliers - Plant Hire. Murphy Belinda Murphy left the meeting room at 11:06am taking no part in the meeting.

#### **PROCEDURAL MOTION**

That Council resolve that the meeting be closed to the public under section 217 11(h) of the Local Government Regulation 2012, which provides for a local government to resolve that a meeting be closed to the public if its Councillor's consider it necessary to discuss (h) other business for which public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

#### **Resolution No. 061/1718**

Council resolve that the meeting be closed to the public under section 217 11(h) of the Local Government Regulation 2012, which provides for a local government to resolve that a meeting be closed to the public if its Councillor's consider it necessary to discuss (h) other business for which public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

Moved Cr. S Royes

Seconded Cr. P Curr

CARRIED 3/0

Closure of meeting occurred at 11:06am.

At the last North West Regional Road Group Technical meeting tendering timeframes for pre-qualified plant suppliers was discussed, the majority of the regions Council tender over the Calendar year. Council direction is sought whether to move to a calendar year process or to remain over the financial year.

#### **RECOMMENDATION**

That Council resolve to move to a calendar year pre-qualified suppliers plant hire tender process and for the process to be released for the 2018 calendar year.

**Attendance** – Mayor Belinda Murphy re-entered the meeting room at 11:12am.

The Ordinary Meeting of Council remained closed to discuss agenda item 5.4.

### 5.4 Gidgery Creek Tender

Gidgery Creek works is part of the NDRRA 16 event program. The program works are administered by AECOM. All works documentation, tender documentation, tendering and tender evaluation has been completed by AECOM. AECOM have previously submitted a recommendation that was taken to Council. The previous recommendation was subject to Queensland Reconstructive Authority (QRA) scope of work and price variation being fully eligible under the NDRRA Program. QRA assessed the proposed variation and as a result reduced the scope of works. AECOM has provided a revised tender report with a recommendation for Council's consideration after revising the scope of works and negotiations with the tenderers.

#### **Recommendation:**

That Council accepts AECOM's tender report and recommendations that,

- 1) Council award this contract to S.N. Gabbert Constructions for their adjusted tender price of \$595,575.38 excluding GST;
- 2) Council doesn't formally engage S.N. Gabbert Constructions until QRA formally confirms the scope of work and price variation being fully eligible under the NDRRA Program.

**PROCEDURAL MOTION****Resolution No. 062/1718**

Council resolve to re-open the meeting to the public.

Moved Cr. S Royes

Seconded Cr. P Curr  
CARRIED 4/0

The Ordinary Meeting of Council re-opened to the public to resolve agenda item 5.3 and 5.4 at 11:23am.

**5.3 Resolution No. 063/1718**

Council resolve to move to a calendar year pre-qualified suppliers plant hire tender process and for the process to be released for the 2018 calendar year.

Moved Cr. S Royes

Seconded Cr. P Curr  
CARRIED 3/0

**Attendance** – Mayor Belinda Murphy re-entered the meeting room at 11:24am.

**5.4 Resolution No. 064/1718**

Council accepts AECOM's tender report and recommendations that,

- 1) Council award this contract to S.N. Gabbert Constructions for their adjusted tender price of \$595,575.38 excluding GST;
- 2) Council doesn't formally engage S.N. Gabbert Constructions until QRA formally confirms the scope of work and price variation being fully eligible under the NDRRA Program.

Moved Cr. N Walker

Seconded Cr. P Curr  
CARRIED 4/0

**Attendance** – Director of Engineering, Environmental & Regulatory Services Mr Andrew Boardman left the meeting room 11:25am.

**7.COMMUNITY SERVICES**

Community Services Team leader, Ms Janice Kilbourne entered the meeting room at 11:27am.

**7.1 Community Services Report**

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of August 2017.

**RECOMMENDATION**

That Council receives the Community Services monthly report for August 2017.

**Resolution No. 065/1718**

Council receives the Community Services monthly report for August 2017.

Moved Cr. S Royes

Seconded Cr. P Curr  
CARRIED 4/0



### 7.2 Community Sponsorship – Julia Creek Combined Sporting Association

Council has received a request for Community Sponsorship from Julia Creek Combined Sporting Association to support the Town versus Country Sporting Event on 30th September 2017. The application is presented for Council's consideration.

#### **RECOMMENDATION**

That Council support Julia Creek Combined Sporting Association by way of financial support of \$5,000 for the provision of Security, Ambulance and uniforms for the Town versus Country Sporting Event to be held on 30<sup>th</sup> September 2017 through Council's Sponsorship Grants.

#### **Resolution No. 066/1718**

Council support Julia Creek Combined Sporting Association by way of financial support of \$5,000 for the provision of Security, Ambulance and uniforms for the Town versus Country Sporting Event to be held on 30<sup>th</sup> September 2017 through Council's Sponsorship Grants.

Moved Cr. S Royes

Seconded Cr. N. Walker

CARRIED 4/0

### 7.3 Library Public Internet Access Policy

Currently Council has no formal Policy regarding public access to internet and wireless service. The adoption of a Policy clearly illustrates Council's acknowledgement of its responsibility to provide internet and computer access to meet the recreational, cultural, informational and learning needs of the McKinlay community and those that visit the Shire.

#### **RECOMMENDATION**

That Council adopt the Library Public Internet Access Policy as presented.

Further:

That the Fees & Charges Schedule 2017/18 is amended to remove the internet usage fees as listed under section 18.2

#### **Resolution No. 067/1718**

Council adopt the Library Public Internet Access Policy as presented.

Further:

That the Fees & Charges Schedule 2018/19 is amended to remove the internet usage fees as listed under section 18.2

Moved Cr. S Royes

Seconded Cr. P Curr

CARRIED 4/0

### 7.4 Council Housing Project – LGGSP Funding Commitment

The purpose of this report is to seek Council's support and financial commitment for the Local Government Grants and Subsidies Program (LGGSP).

**RECOMMENDATION**

That Council commit to 40% of the total project cost to a maximum of \$1.5M for the Local Government Grants and Subsidies Program funding application being for the Council Staff Housing Project.

**Resolution No. 068/1718**

Council commit to 40% of the total project cost across the 2017-18 Financial year to a maximum of \$1.5M for the Local Government Grants and Subsidies Program funding application being for the Council Staff Housing Project.

Moved Cr. P Curr

Seconded Cr. S Royes

CARRIED 4/0

**7.5 Sponsorship Request Julia Creek Campdraft**

Council has received a request for funding from Council's Drought Funding Budget from the Julia Creek Campdraft Association. The group has requested support for their event by way of venue hire, livestock cartage, water truck hire, hay cost and ambulance fees. The application is presented for Council's consideration.

**RECOMMENDATION**

Council sponsor the Julia Creek Campdraft Association for \$4'500 for associated expenses for their event including Campdraft School & official Novice Draft from the Drought Funding Budget.

Moved Cr. N Walker

Seconded Cr. S Royes

CARRIED 4/0

**Attendance** – Community Services Team Leader, Ms Janice Kilbourne left the meeting room at 11:45am.

**8. CORPORATE SERVICES REPORT**

**Attendance** – Corporate Services Team Leader, Miss Katherine Crawford entered the meeting room at 11:46am.

**8.1 Corporate Services Report**

The Corporate Services Report as of 31<sup>st</sup> August 2017 which summarises the financial performance and position is presented to Council.

**RECOMMENDATION**

That Council receives the monthly Corporate Services Report for the period ending 31<sup>st</sup> August 2017.

**Resolution No. 069/1718**

Council receives the monthly Corporate Services Report for the period ending 31st August 2017.

Moved Cr. N Walker

Seconded Cr. S Royes

CARRIED 4/0

### 8.2 Anti-Discrimination and Equal Employment Opportunity Policy Update

McKinlay Shire Council Anti-Discrimination and Equal Employment Opportunity Policy v1.0 is past its revision date and subsequently has been reviewed by Council's Executive Management Team.

#### **RECOMMENDATION**

That Council resolves to adopt the reviewed version (version 2.0) of the Anti-Discrimination and Equal Employment Opportunity Policy.

#### **Resolution No. 070/1718**

That Council resolves to adopt the reviewed version (version 2.0) of the Anti-Discrimination and Equal Employment Opportunity Policy.

Moved Cr.P Curr

Seconded Cr. N Walker

CARRIED 4/0

### 8.3 Code of Conduct Update

McKinlay Shire Council Code of Conduct v1.0 is past its revision date and subsequently has been reviewed by Council's Executive Management Team.

#### **RECOMMENDATION**

That Council resolves to adopt the reviewed version (version 2.0) of the Code of Conduct.

#### **Resolution No. 071/1718**

Council resolves to adopt the reviewed version (version 2.0) of the Code of Conduct.

Moved Cr. N Walker

Seconded Cr. P Curr

CARRIED 4/0

### 8.4 Performance and Misconduct Policy/Disciplinary Procedures Update

McKinlay Shire Council Performance and Misconduct Policy/Disciplinary Procedures v1.0 is past its revision date and subsequently has been reviewed by Council's Executive Management Team.

#### **RECOMMENDATION**

That Council resolves to adopt the reviewed version (version 2.0) of the Code of Conduct.

#### **Resolution No. 072/1718**

Council resolves to adopt the reviewed version (version 2.0) of the Code of Conduct.

Moved Cr. N Walker

Seconded Cr. S Royes

CARRIED 4/0

**Attendance** – Corporate Services Team Leader, Miss Katherine Crawford left the meeting room at 11:56am.

## 9. CHIEF EXECUTIVE OFFICER REPORT

### 9.1 CONFIDENTIAL - MOU between McKinlay Shire council and Multicom Resources Pty Ltd

#### PROCEDURAL MOTION

That Council resolve that the meeting be closed to the public under section 217 11(h) of the Local Government Regulation 2012, which provides for a local government to resolve that a meeting be closed to the public if its Councilor's consider it necessary to discuss (h) other business for which public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### **Resolution No. 073/1718**

Council resolve that the meeting be closed to the public under section 217 11(h) of the Local Government Regulation 2012, which provides for a local government to resolve that a meeting be closed to the public if its Councilor's consider it necessary to discuss (h) other business for which public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved Cr. P Curr

Seconded Cr. N Walker

CARRIED 4/0

Closure of meeting occurred 11:56am.

The purpose of the MOU is to confirm the commitments of **Multicom Resources Pty Ltd and McKinlay Shire Council**.

Multicom has asked to have this signed and returned to them.

#### **GENERAL**

- (a) This MOU is not intended to be legally binding but is intended to provide a framework within which specific programs can be implemented to achieve desired outcomes.
- (b) The parties agree to abide by the requirements of the Privacy Act and related legislation and regulations in relation to any personal information which may be shared or disclosed between the agencies subject to specific authority from the persons concerned.

This MOU will be reviewed annually to set the platform for cooperation over the 5 years.

#### RECOMMENDATION

That Council receives this report and supports the MOU between **Multicom Resources Pty Ltd and McKinlay Shire Council**, and delegates the Mayor and the CEO to sign this MOU on behalf of Council.

#### PROCEDURAL MOTION

#### **Resolution No. 074/1718**

Council resolve to re-open the meeting to the public.

Moved Cr. N Walker

Seconded Cr. P Curr

CARRIED 4/0

The meeting re-opened to the public at 12:01pm.

**Resolution No. 075/1718**

Council receives this report and supports the MOU between Multicom Resources Pty Ltd and McKinlay Shire Council, and delegates the Mayor and the CEO to sign this MOU on behalf of Council.

Moved Cr. S Royes

Seconded Cr. N Walker

CARRIED 4/0

**9.2 Contract No. T1415029 McKinlay Shire Council - Solar Installation Project - Deed of Settlement**

The Deed amendments is ready for signature between SunEdison Australia Pty Ltd ACN 118 108 044 and McKinlay Shire Council with the exception of Clause 2.2 which requires that the Contractor unconditionally warrant to the First Party that, as at the Termination Date, all suppliers, contractors and employees engaged by it in the performance of the Contract have no outstanding claims against it as attached.

Final written confirmation from suppliers in relation to warranties on solar panels and inverters is pending.

**RECOMMENDATION**

That Council receives this report, and delegate the Mayor to sign the Deed Settlement between SunEdison Australia Pty Ltd CAN and McKinlay Shire Council for the amount of \$34,036.21 excluding GST.

**Resolution No. 076/1718**

That Council receives this report, and delegate the Mayor to sign the Deed Settlement between SunEdison Australia Pty Ltd CAN and McKinlay Shire Council for the amount of \$34,036.21 excluding GST.

Moved Cr. S Royes

Seconded Cr. P Curr

CARRIED 4/0

**9.3 Transport and Tourism Connection Program**

McKinlay Shire was successful in its application for the Combo Waterhole Road upgrade through this TTCF Program Council was working to get contributing funds from a neighbouring shire and on this project, and only agreed to commit ten percent towards this project and was seeking the balance from the funding body. This however was not possible and there was no commitment for this project at this stage from our neighbouring shire.

However during the last meeting NWQRRTG meeting McKinlay Shire managed to get full support to move this TTC Program from the Combo Waterhole to the Gilliat McKinlay Road (Gidyea Bug Byway) from all the members of the NWQRRTG.

Council has already got budget allocation for work on the Gilliat McKinlay Road in the 2017-2018 Financial year.

The total TTC funding is \$1,269,021.51 of which Council has to match 50% or 634,510.75.

The proposal is to still seek the originally requested \$1,269,021.51 for the Gilliat McKinlay Road with the TTC funding being matched by \$567,920 R2R funding and \$66,590.75 Council Contribution. This is almost half of what was allocated in the 2017-18 Budget so present a saving of \$60,311.40.

The funding will provide 8km of seal (6m seal 8m shoulders) chainage 54.87 to 62.87 reducing the amount of dirt road left will be 48km of the 77km total length on the Gidgee Bug Byway.

**RECOMMENDATION**

That Council receives this report, and supports the change of road project from the Combo Waterhole to the Gilliat McKinlay and support the contribution of \$66,590.75 to the Roads to Recovery Funding to match the TTC Program funding of \$634,510.75.

**Resolution No. 077/1718**

Council receives this report, and supports the change of road project from the Combo Waterhole to the Gilliat McKinlay and support the contribution of \$66,590.75 to the Roads to Recovery Funding to match the TTC Program funding of \$634,510.75.

Moved Cr. P Curr

Seconded Cr. N Walker

CARRIED 4/0

**9.4 LGAQ Digital Productivity Survey****This report for information purposes only.**

This is a summary and an update from LGAQ President Mark Jamieson and CEO Greg Hallam on LGAQ and Local Governments achievements.

Works for Queensland

The Works for Queensland program, conceived in partnership between the State and local governments, will deliver \$400 million of infrastructure investment and create thousands of jobs.

SGFA

The return of proper funding levels to the State Government Financial Assistance program rights a wrong done to our Aboriginal and Torres Strait Island councils.

FAGS

A concerted campaign has convinced the Federal Government to ensure Financial Assistance Grants funding will rise in line with inflation.

NDRRA

After a long battle, we've finally won a common-sense approach to Natural Disaster Relief and Recovery Arrangements, with wins on the eligibility of day labour and council plant and equipment.

Infrastructure charges

We've convinced the state government to index the maximum infrastructure charge, meaning extra revenue of up to \$26 million a year for the sector.

Waste

Councils have repelled an industry attack on our ability to have control over managing waste.

Industrial reform

A concerted effort via LGAQ IR audits to improve the operation of their industrial arrangements has led councils to find up to \$20 million in possible annual savings for the sector as it heads into enterprise bargaining negotiations.

QWRAP

The work of Queensland Regional Water Alliance has delivered \$3 million in Savings.

Freight

Local government's work on national heavy vehicle regulations means there are streamlined regulations for freight movements covering 85 per cent of the state – a big win for connectivity.

QLD Great

Your membership body, the LGAQ, received a prestigious Queensland Great Award, putting it alongside the Royal Flying Doctor service, the SES and the RSPCA as a respected Queensland institution.

LGAQ Businesses

And, lastly, the LGAQ's businesses have delivered \$140 million of market-to-market savings to member councils, not to mention a distribution totalling \$6 million back to councils from their insurance mutual.

**9.5 Ergon Network Reliability Report**

As part of Councils SWER Line Project Ergon completed step 1 of 2 by supplying Council with a detailed Network Reliability Report.

**RECOMMENDATION**

That Council receives this report.

**Resolution No. 078/1718**

That Council receives this report.

Moved Cr. N Walker

Seconded Cr. P Curr

CARRIED 4/0

**9.6 URGENT RE: IQ-RAP PARTNERSHIP**

The IQ-RAP project seek your specific urgent support for updating critical information from all Council Mayors and CEOs to support their ongoing work with Commonwealth and State Governments on funding for regional roads, with particularly engagement with Minister for Infrastructure and Transport the Hon Darren Chester and his team.

To undertake the IQ-RAP we had initially budgeted \$50,000 (consultancy) + \$10,000 (plan and brochure design and production) but the quote came in at \$83,000 for the consultancy. We have negotiated a starting position at \$65,000 based on RDA TNWQ providing more in-kind support and frugally managing the project funds. However, the WG believes that the quality of the end product will be compromised if we cannot go to the full \$83,000 + \$10,000 production costs for the plan and brochures.

**RECOMMENDATION**

That Council receives this report, and support the request from IQ RAP and Council's contribution of \$1,000 + GST to go directly to do the IQ-RAP update.

**Resolution No. 079/1718**

Council receives this report, and support the request from IQ RAP and Council's contribution of \$1,000 + GST to go directly to do the IQ-RAP update.

Moved Cr.P Curr

Seconded Cr. N Walker

CARRIED 4/0

**10.WHS REPORT**

Nil

**11. MEMBERS BUSINESS**

**Mayor Belinda Murphy** – Update from North West Regional Organisations of Councils & Regional Roads Group.

**Mayor Belinda Murphy** – Middle School Update

**Mayor Belinda Murphy** – OQTA Attendance Cr. J Fegan, Cr. S Royes to attend

**Mayor Belinda Murphy** – Artesian Spa Bath Update

**Mayor Belinda Murphy** – Water Park Update

**12. CLOSURE OF MEETING**

The Chair of the meeting, Mayor Belinda Murphy declared the meeting closed at 12:37am.



Mayor, Belinda Murphy

**4. BUSINESS ARISING OUT OF MINUTES FROM PREVIOUS MEETING**



## 5. ENGINEERING SERVICES REPORT



Ordinary Meeting of Council Friday 13<sup>th</sup> October, 2017

**5.1 Subject:** Engineering Works Report  
**Attachments:** 5.1.1 – Works Program  
 5.1.2 – NDRRA Program  
**Author:** Acting Director Engineering and Regulatory Services  
**Date:** 09 October 2017

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### **Executive Summary:**

This report outlines the general activities, revenue and expenditure for the department for the period September 2017.

### **Recommendation:**

*That Council receives the September 2017 Engineering Works Report.*

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### **Background:**

This report outlines the general activities of the department for the month of September 2017.

### **Consultation:** (internal/External)

Works Manager, Finance Manager, Workshop and Fleet Manager, Works Staff

### **Legal Implications:**

Nil

### **Policy Implications:**

Nil.

### **Financial and Resource Implications:**

As provided in the report.

**InfoXpert Document ID:** 87656



Ordinary Meeting of Council Friday 13<sup>th</sup> October, 2017

**5.2 Subject:** 2018 Pre-Qualified Suppliers Plant Hire  
**Attachments:** 5.2.1 2018 Pre-Qualified Suppliers Request For Tender – Plant Hire  
 5.2.2 2018 Pre-Qualified Suppliers Evaluation Plan – Plant Hire  
**Author:** Acting Director Engineering and Regulatory Services  
**Date:** 9 October 2017

**Executive Summary:**

Council are moving the pre-qualified suppliers – plant hire to a calendar year. Council staff have prepared documentation for the tender process that is located in attachments 5.2.1 2018 Pre-Qualified Suppliers Request For Tender – Plant Hire and 5.2.2 2018 Pre-Qualified Suppliers Evaluation Plan – Plant Hire. Council endorsement of the tender process is sought.

**Recommendation:**

That Council resolves to;

- a) adopt the following criteria for the 2018 pre-qualified suppliers plant hire tender process, and;

Item	Criteria	Scoring methodology	Price or non-price	Weighting
1.	<b>*Rates</b>	<p>To determine the scores for each item of plant submitted for inclusion on that Register:</p> <ul style="list-style-type: none"> <li>the lowest hourly rate submitted by any tenderer for a particular item of plant for a particular Register (<b>Lowest Rate</b>) shall be given a score of 10;</li> <li>the Lowest Rate shall be divided by the rate for each other item of plant, and multiplied by 10 in accordance with the following formula:</li> </ul> $\text{Score for Tendered Rate (out of 10)} = \frac{\text{Lowest Rate}}{\text{Tendered Rate}} \times 10$	Price criteria	60%

Item	Criteria	Scoring methodology	Price or non-price	Weighting
2.	<b>*Development of competitive local industry</b>	<p>Local suppliers shall be given a score of 10. Non-local suppliers shall score 0.</p> <p>A local supplier is a supplier that:</p> <ul style="list-style-type: none"> <li>• is wholly or partly beneficially owned by persons whose usual place of residence is in the McKinlay Shire Council Local Government area; or</li> <li>• has a place of business in the McKinlay Shire Council Local Government Area <b>AND</b> the majority of staff employed in connection with the services are residents of the McKinlay Shire Council local government area.</li> </ul>	Non-price Criteria	10%
3.	<b>Ability of Operators</b>	<p>The ability of operators shall be scored on a sliding scale of 1 to 10, with 10 being the highest. In considering the score to be applied, the Evaluation Panel shall consider, amongst other things:</p> <ul style="list-style-type: none"> <li>• extent of experience with the particular plant for which the operator is nominated</li> <li>• projects worked on in the last 12 months</li> <li>• Council's existing knowledge of the operator (if any) primarily based on supervisor reports</li> <li>• referee checks</li> </ul>	Non-price Criteria	10%
4.	<b>Suitability of Plant</b>	<p>The suitability of the proposed plant shall be scored on a sliding scale of 1 to 10, with 10 being the highest. In considering the score to be applied, the Evaluation Panel shall consider, amongst other things:</p> <ul style="list-style-type: none"> <li>• the appropriateness of plant (i.e. 14 ft grader over 12 or 16 ft)</li> <li>• ancillary equipment;</li> <li>• age of plant;</li> <li>• condition of plant;</li> <li>• any known reliability issues (including from council supervisor reports).</li> </ul>	Non-price Criteria	10%
5.	<b>Financial and Managerial Capability of Supplier</b>	<p>The capability of the supplier shall be scored on a sliding scale of 1 to 10, with 10 being the highest. In considering the score to be applied, the Evaluation Panel shall consider, amongst other things:</p> <ul style="list-style-type: none"> <li>• financial capability (measured by credit referee check and 3 years historic</li> </ul>	Non-price Criteria	10%

Item	Criteria	Scoring methodology	Price or non-price	Weighting
		financial information) <ul style="list-style-type: none"> <li>• ability to manage relationships with key stakeholders (Council staff, other subcontractors etc)</li> <li>• quality, safety, environmental systems</li> </ul>		
		<b>TOTAL</b>		<b>100%</b>

- b) endorse the use of the attached request for tender documents and evaluation plan (5.2.1 2018 Pre-Qualified Suppliers Request For Tender – Plant Hire and 5.2.2 2018 Pre-Qualified Suppliers Evaluation Plan – Plant Hire).

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**Background:**

Council in the September Ordinary Meeting resolved to move to a calendar year pre-qualified suppliers process commencing 2018. Letters have been sent to contractors informing them of Council's decision and that current agreements will be terminated end December 2017. Council Staff have prepared request for tender documentation and an evaluation plan that is attached to this report.

**Comments:**

The process has been updated from previous years with an altered criteria and an update tender evaluation plan.

**Legal Implications:** - the tender process follows is consistent with the Local Government Regulation 2012

**Policy Implications:** - the process is in line with McKinlay Shire Council's Procurement Policy.

**Financial and Resource Implications** - NA

**Risk Management** – The process appears to follow legislative requirement and Council Procurement Policy – low risk to Council.

**Options for Council to Consider** - NA

**InfoXpert Document ID:** 87662

## 6. ENVIRONMENT AND REGULATORY SERVICE REPORT



Council Ordinary Meeting Friday 13 October 2017

**6.1 Subject:** Environment and Regulatory Services Report - September 2017  
**Attachments:** None  
**Author:** Acting Director Engineering and Regulatory Services  
**Date:** 09 October 2017

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### **Executive Summary:**

This report outlines the general activities, revenue and expenditure for the department for the period September 2017.

### **Recommendation:**

*That Council receives the September 2017 Environment and Regulatory Services Report.*

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### **Background:**

This report outlines the general activities of the department for the month of September 2017.

Detailed below are the general matters of interest that relate to the day to day activities of the department throughout the month.

### **Budget Legend:**

Revenue	Actual exceeds Budget YTD	
	Actual below Budget YTD	
Expenditure	Actual below Budget YTD	
	Actual exceeds Budget YTD	
Any	Note provided	

### **Consultation:** (internal/External)

Environmental & Regulatory Services Team Leader and Staff, Finance Manager and Ranger.

### **Legal Implications:**

Nil

### **Policy Implications:**

Nil

### **Financial and Resource Implications:**

As provided in the report.

**InfoXpert Document ID:** 87658

## **1 – Refuse Collection and Disposal**

### **1.1 - Budget**

<b><u>Revenue</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>
<b>Refuse Collection</b>	\$37,361	\$12,070	\$72,422
<b>Refuse Disposal</b>	\$17,685	\$5,576	\$33,455

<b><u>Expenditure</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>	<b>Bud-Act</b>
<b>Kerbside Rubbish Collection</b>	\$5,115	\$7,167	\$43,000	\$37,885
<b>Refuse Disposal Operation Costs</b>	\$13,045	\$9,167	\$55,000	\$41,955

### **1.2 - Report**

#### **Julia Creek Refuse Collection and Disposal**

Routine collection of kerb side rubbish continued in Julia Creek. The average weekly volume of house hold refuse collected every Friday continues to be approximately 17 cubic meters per week or one truck load.

#### **Julia Creek Waste Management Facility**

The Waste Facility has been regularly pushed during the month. Local Laws Officer is continuing to pick up loose rubbish around facility.

#### **Kynuna Waste Management Facility**

Work Camp has picked up wind blown rubbish at Kynuna and a contractor was used to push and tidy the facility.



#### **McKinlay Waste Management Facility**

Work Camp has picked up wind blown rubbish at McKinlay.



### Illegal dumping

There were no reported incidents of illegal dumping in September.

## **2 – Environmental Health Services**

### **2.1 - Budget**

<b><u>Revenue</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>
<b>Environmental License Fees</b>	\$641	\$133	\$800

<b><u>Expenditure</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>	<b>Bud-Act</b>
<b>Environmental Health Services</b>	\$44,108	\$43,333	\$260,000	\$215,892

*Note: \$20,000 for SLR Contracting is to be accrued back to last year's budget*

### **2.2 - Report**

#### **Water and Sewage monitoring**

Water sampling is carried out in accordance with our Drinking Water Quality Management Plan (DWQMP) across our four (4) water supplies. Key matters of concern under the DWQMP are the presence of *Escherichia coli* or e-coli in the water. The presence of e-coli has potential health impacts.

Sampling taken in September established no E.coli presence in all four (4) water supplies.

Sewerage sampling is carried out on the Julia Creek Sewerage Treatment Plant in accordance with the requirements of the licences issued by the Department of Environment and Heritage.

Council reviewed its DWQMP and have made a submission to the Department for approval.

### **Notifiable Diseases Report**

There were no notifiable disease reports received from Qld Health during the month.

### **Workplace Health and Safety**

No safety issues were identified during the month.

## **3 – Local Law Administration**

### **3.1 – Budget**

<b><u>Revenue</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>
<b>Animal Registration Fees</b>	\$4,639	\$833	\$5,000
<b>Fines &amp; Penalties – Animal Control</b>	\$699	\$83	\$500
<b>Animal Boarding</b>	\$198	\$250	\$1,500

<b><u>Expenditure</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>	<b>Bud-Act</b>
<b>Local Law Administration</b>	\$11,307	\$10,833	\$65,000	\$53,693

### **3.2 - Report**

General information of activities for Local Law/Animal Control matters is outlined the table below.

**Table 1 - Local Law & Animal Control Summary**

<b>Activity</b>	<b>Number/Details</b>
Impounding's and notices	Nil
Euthanized/Destroyed	Nil
Verbal/Written/Official warning	Nil
Complaints	Nil
Dog Boarding	Eleven (11) Dogs
Removal of Dead Animals	Eight (8) Kangaroos
Trapping Locations & Results	Cat traps placed at Rubbish Dump with eighteen (18) cats trapped

## **4 – Noxious Weeds and Pest Control**

### **4.1 - Budget**

<b><u>Revenue</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>
<b>Pest Plant &amp; Animal Control Funding</b>	\$0	\$16,667	\$100,000
<b>Truck Washdown Bay</b>	\$2,643	\$3,333	\$20,000
<b>Dingo Baits</b>	\$0	\$83	\$500
<b>Feral Pig Baits</b>	\$0	\$17	\$100



<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
<b>Pest Plant Control Program</b>	\$7,186	\$48,333	\$290,000	\$282,814
<b>Pest Animal Control Program</b>	\$762	\$14,167	\$85,000	\$84,238

#### **4.2 – Report**

##### **Pest Plant**

All Noxious Weeds behind railway station and back of town treated. Some regrowth on the Town Common found and treated. McKinlay Common Mesquite Program ready to go, proposed to start 23 October 2017, after baiting program.

##### **Feral Animal Control**

Participation Flyers for October 1080 Baiting have been sent out. Baiting is to commence on the 16<sup>th</sup> October 2017. Runways have been prepared for the baiting.

No De-k9 baits were issued during August.

11 Dingo Scalps were presented in September

#### **5 – Livestock Operations**

##### **5.1 – Budget**

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
<b>Livestock Weighing</b>	\$11,315	\$5,000	\$30,000
<b>Livestock Cattle Loading</b>	\$7,363	\$5,000	\$30,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
<b>Livestock Operational Costs</b>	\$16,477	\$16,167	\$97,000	\$80,523

##### **5.2 - Report**

##### **Julia Creek Livestock Facility**

The use of the sale yard and weighing facility is continuing with the regular use by road transport.

There were 1,478 head of cattle weighed and scanned at the facility during September.

One internal trough replaced under warranty.

Painting and maintenance has continued throughout the month.



Table 2, below, details the month and year to date activities for the Julia Creek Livestock Facility.

**Table 2 - Livestock Weighing Month and Year Totals**

MONTH	2011	2012	2013	2014	2015	2016	2017
JANUARY	0	199	0	359	0	0	0
FEBRUARY	320	2309	1740	1322	1872	525	467
MARCH	500	0	676	617	3446	1497	1333
APRIL	2881	1048	1584	406	5315	951	2487
MAY	2642	3257	3829	1891	8107	615	2062
JUNE	2188	287	3976	2,109	3,442	1456	1522
JULY	542	3,931	1,774	0	2,170	2809	2003
AUGUST	2720	3260	0	374	1183	2582	2311
SEPTEMBER	2,995	1706	338	3274	488	2665	1478
OCTOBER	1276	618	1153	790	1252	4613	
NOVEMBER	2031	825	357	508	36	1011	
DECEMBER	271	524	0	240	0	234	
<b>TOTAL FOR YEAR</b>	<b>18,366</b>	<b>17,964</b>	<b>15,427</b>	<b>11,890</b>	<b>27,311</b>	<b>18,958</b>	<b>13,663</b>

#### **Livestock Operations (Cattle Loading)**

A total of 2,898 head of cattle were loaded during August making the progressive total for 2017 Livestock Season so far to 16,968. There also were five (5) trains loaded making the progressive total of trains loaded for the 2017 Livestock Season so far to forty one (41).

Table 3, below details the month and year activities.

**Table 3 – Livestock Loading Month and Year Totals**

MONTH	2009	2010	2011	2012	2013	2014	2015	2016	2017
JANUARY	0	0	0	0	0	0	0	0	0
FEBRUARY	0	0	687	0	1764	680	0	0	132
MARCH	0	0	116	1102	5310	851	0	572	920
APRIL	3580	2189	2207	2791	5813	1811	7653	1737	580

MAY	4021	4153	1327	6178	8670	7414	7204	2933	6126
JUNE	7089	5166	5910	3788	8451	5912	6605	3486	2658
JULY	1839	7195	3261	4877	7645	5246	6998	3565	3654
AUGUST	1520	6012	3566	6534	4215	6843	3936	4963	2898
SEPTEMBER	6396	2437	5561	5410	1904	4508	315	2233	1804
OCTOBER	4511	861	5228	5833	1800	3122	0	1070	
NOVEMBER	1033	498	3546	4568	0	3439	0	1641	
DECEMBER	0	0	709	110	0	0	0	144	
<b>TOTAL FOR YEAR</b>	<b>29989</b>	<b>28511</b>	<b>32118</b>	<b>41141</b>	<b>45572</b>	<b>38826</b>	<b>32711</b>	<b>22344</b>	<b>18772</b>

## **6 – Stock Routes and Reserves**

### **6.1 - Budget**

<b><u>Revenue</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>
<b>Stock Route – Permit/Water Fees</b>	\$0	\$1,417	\$8,500
<b>Stock Route Recoverable Works</b>	\$0	\$0	\$0
<b>Trustee Lease Fees</b>	\$18,423	\$19,167	\$115,000
<b>Reserve Agistment Fees</b>	\$5,589	\$2,500	\$15,000

<b><u>Expenditure</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>	<b>Bud-Act</b>
<b>Precept Expenses</b>	\$0	\$3,333	\$20,000	\$20,000
<b>Stock Route Maintenance</b>	\$7,813	\$20,833	\$125,000	\$117,187
<b>Reserve Expenses</b>	\$1,614	\$6,667	\$40,000	\$38,386
<b>Cemeteries</b>	\$2,641	\$3,333	\$20,000	\$17,359

### **6.2 - Report**

#### **Stock Routes and Reserves**

No Agistment/Tailing Permits were issued during the month.

There currently are Twenty Eight (28) Stock Route Water Agreements. One agreement is still in draft stage; agreement has been re-sent and should be returned in the coming weeks.

#### **DPI Paddock**

Two (2) new troughs installed, one has leaks and will be replaced.



### Cemeteries

Council had three (3) funerals during the month and one enquiry in relation to a plot.

### 7 – Work Program (Workcamp)

#### 7.1 - Budget

<u>Expenditure</u>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>	<b>Bud-Act</b>
<b>Work Program</b>	\$1,939	\$8,333	\$50,000	\$48,061

#### 7.2 - Report

The Work Camp program has been busy with a number of community based programs as detailed in the table below.

**Table 4 - Work Program Activities**

<b>Activity</b>	<b>Details</b>
Mowing of various NFP yards in Julia Creek	Mowing conducted frequently
Mowing of all local churches	Mowing conducted frequently
Mowing/Whipper snipping around Airport Area	Mowing conducted when required
Whipper snipping of McIntyre Park Area	Mowing conducted when required
Mowing/Whipper Snipping around Sale Yards	Mowing conducted when required
Providing assistance in the Council Workshop	Ongoing
Julia Creek Waste Management and Recycling Facility – Picking up Rubbish	Ongoing, however Local Laws Officer is undertaking this more regularly now.

Kynuna, McKinlay and Nelia Waste Facilities – Picking up rubbish	Ongoing
Various works at all Cemeteries	Ongoing
Lawn and Gardening Maintenance at the Julia Creek State School	Ongoing

## **8 – Housing, FRB and Community Centre**

### **8.1 - Budget**

<b><u>Revenue</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>
<b>Council Property/Staff Housing Program</b>	\$12,236	\$16,667	\$100,000
<b>FRB Centre Rent</b>	\$5,060	\$4,333	\$26,000
<b>Community Centre Hire Fees</b>	\$150	\$667	\$4,000

<b><u>Expenditure</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>	<b>Bud-Act</b>
<b>Council Property/Staff Housing Program</b>	\$46,706	\$31,417	\$188,500	\$141,794
<b>FRB Units &amp; Community Centre Operations Costs</b>	\$4,330	\$8,833	\$53,000	\$48,670

### **8.2 - Report**

#### **Corporate Facilities and Housing**

Only minor repairs were undertaken on Corporate Facilities and Housing during the month.

**Table 6 - Staff Housing Activities**

<b>Activity</b>	<b>Number</b>
Properties Available for use	NOTE Two (2) dwellings are available for use. 1. 4 Amberley Drive; and 2. 72 Coyne Street – condition is very ordinary
Properties not available	1. 4 Shaw Street is not available due to its condition 2. 69 Coyne Street is not available due to its condition
New Tenancies	7 Coyne Street – Project Manager
Finalised Tenancies	Nil
Remedy Breach	One – Still under investigation
Notice to Leave	Nil
General	General Maintenance performed when required.

### Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table 7 Below:

**Table 7 – Old Senior / Aged Care Housing Activities**

Activity	Number
Properties Available	5
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
General	General Maintenance performed when required.

### Seniors Living Units

Seniors Living Unit activities for the month are detailed in Table 8 Below:

**Table 8 – Seniors Living Unit Activities**

Activity	Number
Properties Available	Unit 1, Unit 5, Unit 7
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
General	General Maintenance performed when required.

## 9 – Land and Building Development

### 9.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Land and Building Development	\$111	\$8,000	\$48,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Town Planning Program	\$4,150	\$16,667	\$100,000	\$95,850

### 9.2 - Report

#### Regulatory Services, Land and Building Development

One building application was received during the month for the new multi purpose shed at DND Central.

**10 – Local Disaster Management****10.1 – Budget**

<b><u>Revenue</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>
<b>SES Grants</b>	\$0	\$3,708	\$22,250

<b><u>Expenditure</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>	<b>Bud-Act</b>
<b>Disaster Management Operational Costs</b>	\$10,372	\$4,500	\$27,000	\$16,628

**10.2 - Report****Disaster Management**

No incidents occurred that required the activation of the LDMG or SES. SES has still not found a local controller.

## 7. COMMUNITY SERVICES



Ordinary Meeting of Council Tuesday 13<sup>th</sup> October 2017

**7.1 Subject:** Community Services Monthly Report

**Attachments:** Nil

**Author:** Director Corporate and Community Services

**Date:** 8 October 2017

**Executive Summary:**

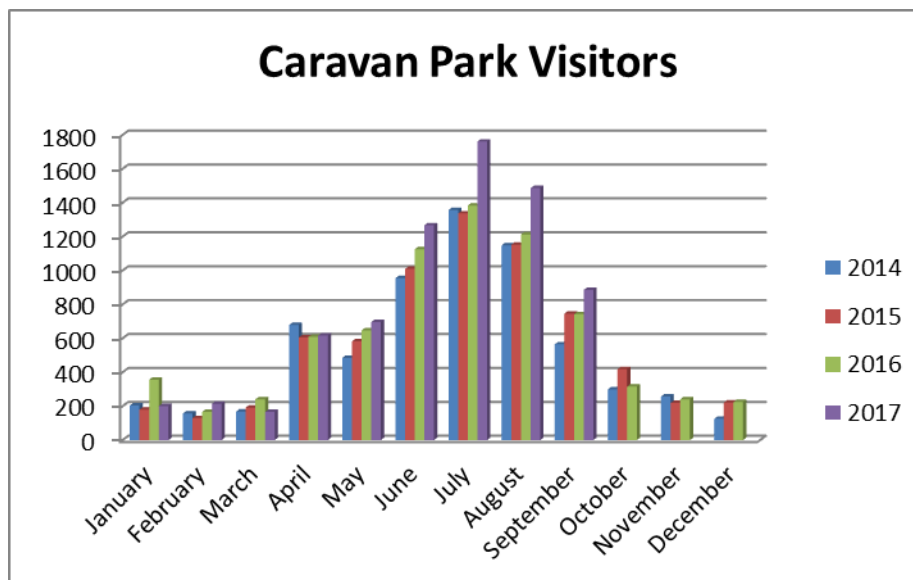
Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of September 2017.

**Recommendation:**

*That Council receives the Community Services monthly report for September 2017.*

**Caravan Park**

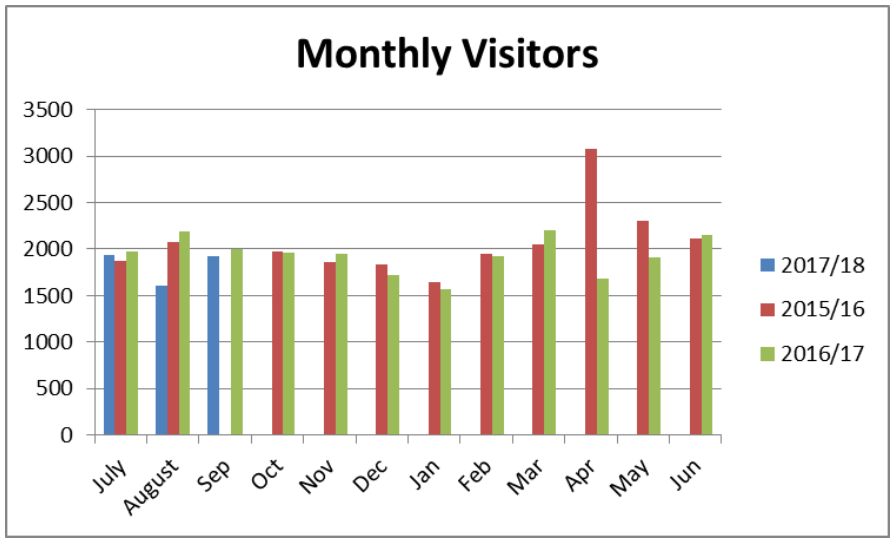
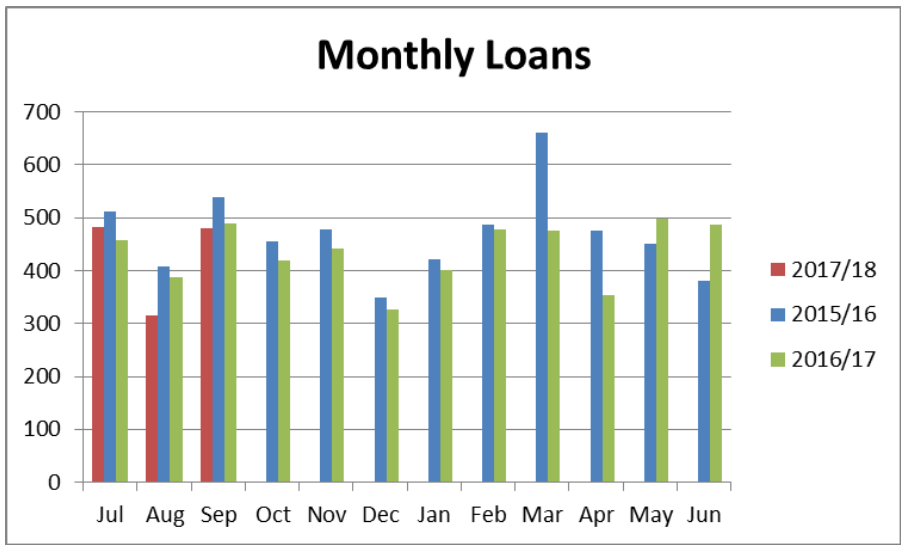
The Caravan Park recorded 886 visitors during September 2017, which represents a 19.24% increase for the same period last year (743 visitors September 2016).





**Library Services**

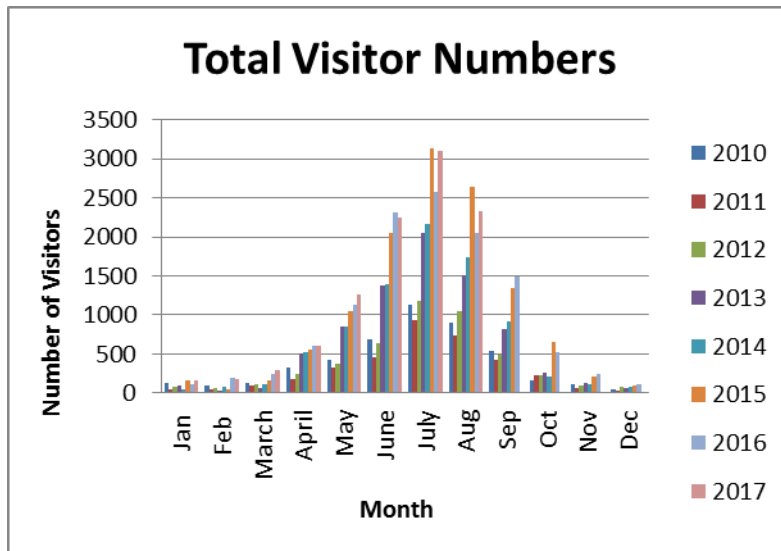
A busy month, we had an exchange from the State Library which is always a busy time. It was the end of term three as well so the school holidays were added to the mix. We had fun in the library with our holiday sessions, we made movies on our ipads, we were in two groups and we had to think of a storyline, decide on the characters, rehearsed a few times then video the whole show. Then the fun of watching all the things we did wrong and that needed improvement. Surprisingly after 4 or 5 goes we finished up with quite a good little movie. The kids were very good at correcting their mistakes.



**Tourism**

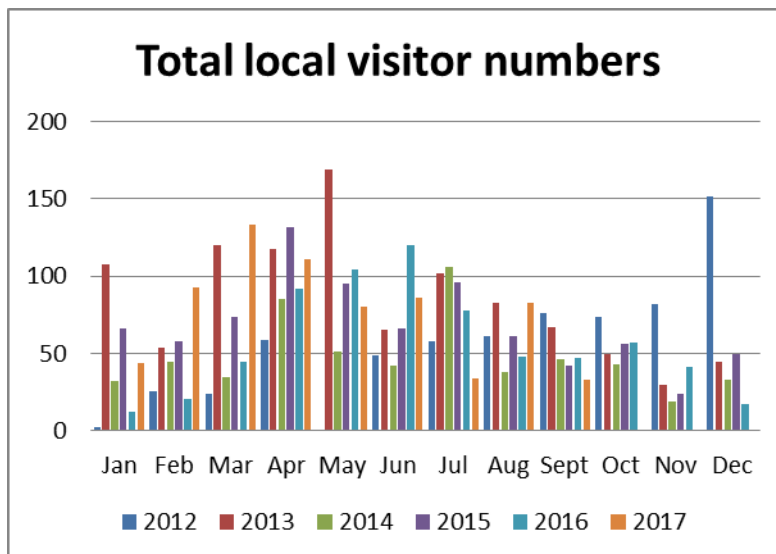
**Total Visitor Numbers for September 2017 - 1128**

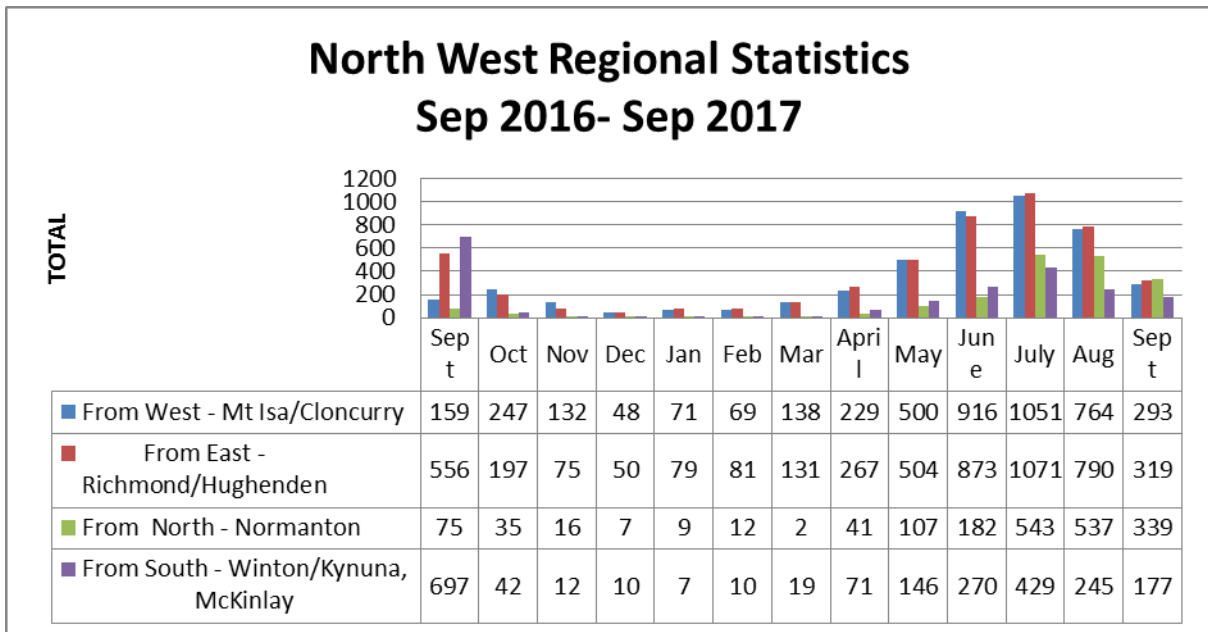
There were 1128 visitors to the Julia Creek Visitor Information Centre in September 2017 compared with 1487 visitors in September 2016 – a decrease of 24.14% between 2016 and 2017 figures. There have been 11,292 visitors to the Julia Creek Visitor Information Centre this year to date (YTD) compared with 10,714 visitors over the same period in 2016 - an increase of 5.39% between 2016 and 2017 YTD figures.



**Total Locals Visitors September 2017 –33**

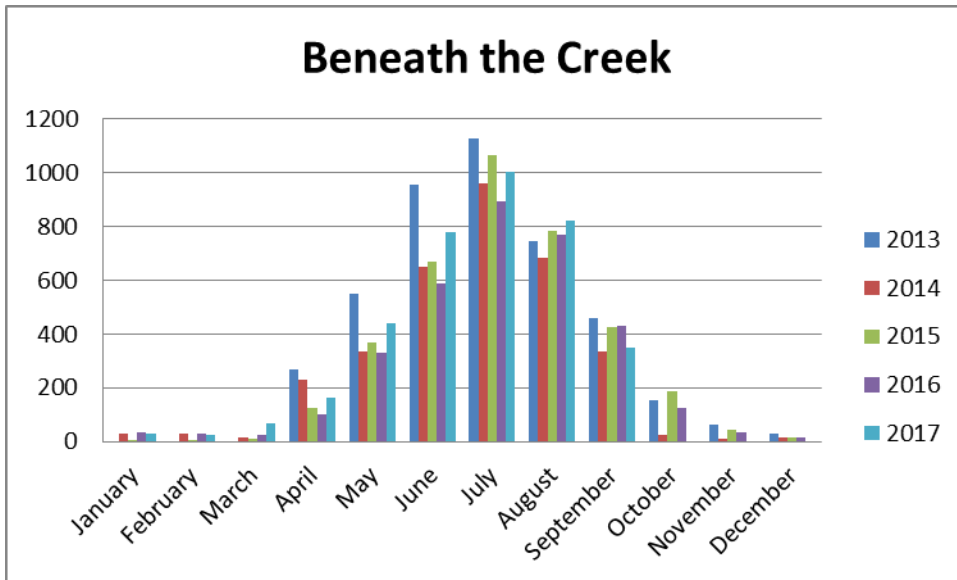
There was a total of 33 local visitors to the Julia Creek Visitor Information Centre in September 2017 compared with 47 in September 2016 – a decrease of 29.79% in figures between 2016 and 2017. There have been 697 local visitors to the Julia Creek Visitor Information Centre this year to date (YTD) compared with 567 visitors over the same period in 2016 - an increase of 22.93% between 2016 and 2017 YTD figures.





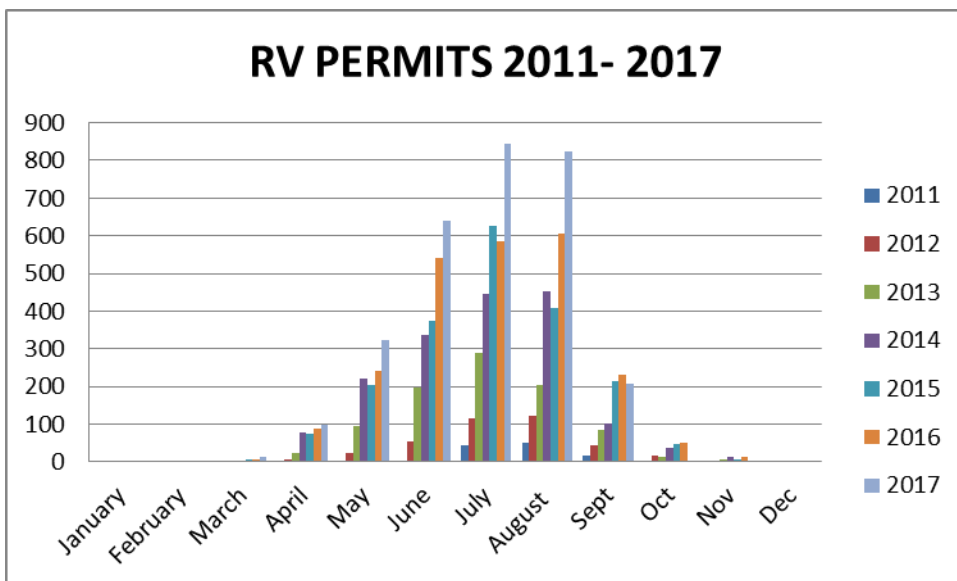
**Beneath the Creek**

There were 347 entries to 'Beneath the Creek' in September 2017 compared with 429 in September 2016 – a 19.11% decrease. There have been 3669 entries to Beneath the Creek in the Year to Date (YTD) compared with 3201 over the same period in 2016 which represents a 12.75 % increase.



**RV Site Permits and Expenditure – 207 in September 2017**

There were 207 RV Permits issued in September 2017 compared with 232 in September 2016 – a 10.78% decrease. There have been 2952 RV Site Permits issued in the Year to Date (YTD) compared with 2301 over the same period in 2016 which represents a 28.29% increase. 150 RV Site guests indicated a total spend of \$20,242.00. We can extrapolate (average \* total number of permits) this average spend to a total spend of \$27,933.95 for September 2017.



## **Julia Creek Early Learning Centre**

There are currently 22 Children enrolled at the Service, 3 attend casually.

### **Changes to Enrolments (increase/Decrease, Why?):**

One child commenced at the Centre during the month.

One family has left due to relocation, (2 children).

One family has suspended care as Mum is having a baby- they will return in October.

### **Attendance**

School holidays have yet again had a major impact on attendance numbers. Booked attendances for the month were 206 versus 140 actual attendances over the 21 days of care available. This equated to an average attendance of 6.6 per day.

### **Significant events:**

We finished up our unit on Human Bodies.

The School holidays had low attendance so this month was a bit quiet.

The children had a water day during the holidays which was enjoyed by all.

The store rooms and sheds were cleaned and the Centre was disinfected during the quiet times.

### **Sport & Recreation**

**Sporting Schools** – Term four Sporting School will commence Tuesday 10<sup>th</sup> October and finish on Thursday 16<sup>th</sup> November.

**School Holiday Program** – Completed a successful School Holiday Program with swimming, sport, Mount Isa trip, fishing to Eastern Creek, movie making and a week of survival activities with Rocky Instincts.

**Social Sport/Fitness** – Currently playing touch football on a Thursday evening. The sport will most likely change to ultimate frisbee in four weeks.

**Fitness Program** – Ladies strength and conditioning class is going well with 17 ladies participating weekly.

**CHSP** – Continuing on with Tuesday morning gym sessions and Wednesday exercises for the school term.

**Tennis Courts** - Works are underway and should be completed by Friday 20th October.

**Gym** – Membership for October to December was due 3/10/2017. The Daren Ginns Centre membership is at 60 female members and 26 male members. Council has gained three members since July.

**Training** – I completed my Pool Lifeguard Course on 30/09/17 – 01/10/2017



The School Holiday Program kids built a “Gunya” on the school grounds to play in.



Fishing at Eastern Creek with 17 children



Picnic and pool fun on a hot day.

### **Julia Creek Swimming Complex**

Community Activities;

- Community activities will start at the opening of summer hours.
- School of the Air, Julia Creek State School have booked the pool for swimming.
- Learn to Swim and Aqua Aerobics is also about to Commence.

### **Staff Matters**

Staff attended training in Cloncurry for lifeguard requalification.

## Pool Attendance

• <b>Service Offered</b>	• <b>Number</b>
• Entry am Adult	• 0
• Entry am Child	• 0
• Entry pm Adult	• 243
• Entry pm Child	• 167
• Session Pass Adult/Child	• 7 •
• Session Pass Family	• 0
• Aqua Aerobics Pass	• 0
• Aqua Aerobics Casual	• 0
• After School Care	• 0 closed for winter
• Learn to Swim / Baby Classes	• 0 closed for winter
• School Holiday Programme	• 26
• Julia Creek Swim Club (Parents)	• 0 closed for winter
• Julia Creek Swim Club (Child)	• 0 closed for winter
• Swim Breakfast Club	• 0 closed for winter
• <b>Total</b>	• <b>443</b>

## Community Health

• CHSP OCCASSIONS OF SERVICE (OoS)		
•	• OoS	• Hours
• Nursing Care	• 60	• 27.8
• Personal Care	• 12	• 3.25
• Social Support	• 17	• 8.1
• Assessment	• 0	• 0
• Counselling/Advocacy/Information/ • Education	• 75	• 21.75
• Total	• 164	• 60.9
• LOCATION OF OCCASSIONS OF SERVICE		
• Home Visits	• 76	
• Clinic Visits	• 4	
• Phone Consults	• 3	
• Hospital Visits	• 4	
• Telehealth	• 0	
• Transport to Medical Appointments	• 19	
• NON CHSP COMMUNITY NURSING OCCASSIONS OF SERVICE		
•	• OoS	• Hours
• Home Visits	• 3	• 45 mins = 0.75hr
• Hospital Visits	• 0	• 0
• Phone Consults	• 1	• 5 mins = 0.08hr
• Clinic Consults	• 1	• 20 mins = 0.33hr
• Meetings	• 5	• 215 mins = 3.58hr
• Health Promotion Sessions	• 8	• 310 mins = 5.16hr



- **REFERRALS**

Nil new referrals to NWRH.

Please note: Mental Health referrals to NWRH will require a Mental Health Care Plan from the GP if the client wants to attend appointments beyond the initial consultation.

- **EQUIPMENT ON LOAN**

The Mobility scooter still on loan to client while he's waiting for his car to be fixed.

- **HEALTH PROMOTION**

National Stroke Week promoted at Library and on MSC fb page #fightstroke. F.A.S.T bookmarks and pocket-size reference cards handed out on 7th and 8th October around town.

MSC Community Health Nurse asked to guest-speak on Parkinson's Disease at CWA (North West) Divisional AGM held 9/9/17 at the Fr Bill Centre.

RU OK day promoted in Library and on MSC fb page, and around town (JC News very supportive). Merchandise purchased from Health Promotion budget, and distributed randomly (including to the Bush Nurse at McKinlay) to help raise awareness of Suicide Prevention.

Weekly walking group commenced Wednesday 6/9/17 at 1815hrs, was the first of 8 sessions. Three attendees plus Community Health Nurse turned up.

Promotional resources acquired for the Early Learning Centre (JC Kindy) at no cost to MSC to help teach oral hygiene / dental health.

- **GENERAL BUSINESS**

Community Health Nurse is now in possession of an iPad that has been supplied by NWHHS. Hoping to make use of this in the near future, especially for tele-health type consults.

### **Commonwealth Home Support Programme (CHSP)**

#### **Events and Activities**

We haven't had a very busy September with outings, just our Wednesday luncheons and Monday games.

And our pub lunch once a month. We will make up for it over the next two months, with a Halloween smoko , lions ladies Xmas lunch , ladies day out for the races at Gannons and a trip to Mount Isa.

## Statistics

CHSP currently have a total of 32 clients.

• <b>Service Offered</b>	• <b>Number of Clients</b>
• Transport	• 42 Two way trips
• Social Support	• Visits 56
• Personal Care	• 15 Visits • 5 Clients ( Community Nurse)
• EXERCISE	• 6 CLIENTS
• Counselling/Support, Information and advocacy (client)	• 17 hours and #0 min
• Shopping	• 4 Trips (2 attendees, 3 pickup)
• GAMES	• 26 Attended ( 4 sessions)
• Luncheon	• 36 Attended ( 4 sessions) visitors
• Meals on Wheels	• 66 Meals delivered
• Home Maintenance	• 50 lawns mowed 25 clients
• Domestic Assistance	• 9 clients, 43 visits
• Pub Lunch	• 10 Clients 1 SESSION
• Craft Morning	• clients
• Clients Transported for Doctors Appointments	• 6 CHSP clients
• Clients admitted to Hospital	• 1 CHSP CLIENT
• Clients Signed up to CHSP	• Clients
• Clients passed away	• Clients 1

## Grants and Funding

Application for funding under the Local Government Grants and subsidies program was submitted on Thursday 5<sup>th</sup> October. An application was made for financial assistance to construct housing for Council staff.

**Consultation:**

**Legal Implications:**

Nil

**Policy Implications:**

Nil

**Financial and Resource Implications:**

**InfoXpert Document ID: 87649**



Ordinary Meeting of Council Friday 13<sup>th</sup> October 2017

**7.2 Subject:** Arts & Cultural Policy  
**Attachments:** Arts & Cultural Policy 2017  
**Author:** Economic Development Officer  
**Date:** 20 September 2017

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**Executive Summary:**

Council is presented with an updated version of the Arts & Cultural Policy for consideration.

**Recommendation:**

*That Council adopts the Arts & Cultural Policy as presented.*

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**Background:**

The Arts & Cultural Policy has been reviewed and updated to link to Council's strategic plans. The local priorities were also reviewed but were not changed as they are still believed to reflect the community's current requirements.

**Consultation:** (internal/External)

Liaised with the RADF Committee in regards to any changes needed.

**Legal Implications:**

Previously Arts Queensland required Council's to have an Arts & Cultural Policy to be eligible to receive RADF grant monies, however this is no longer mandatory but encouraged.

**Policy Implications:**

Nil

**Financial and Resource Implications:**

Nil

**InfoXpert Document ID:** 87635



Ordinary Meeting of Council Friday 13<sup>th</sup> October 2017

**7.3 Subject:** Julia Creek Learning Facility

**Attachments:** Nil

**Author:** Director Corporate & community Services

**Date:** 9 October 2017

**Executive Summary:**

Council entered into an agreement with the State of Queensland in 2014 for the establishment of the Julia Creek Learning Facility. Recently a variation to this agreement was endorsed by both parties giving the effect of the 'State' fully funding the wage costs of the Teachers Aide. This report is prepared in order for Council to consider the parent fees and potential refund, given this reduced cost impact to Council.

**Recommendation:**

That Council resolves to amend the fee utilisation of the Julia Creek Remote Learning facility to \$2,000 per annum for the year of 2017. Further, on amendment of the fee, refund those families for fees paid to date based on the new fee.

**Background:**

Council entered into an agreement with the State of Queensland through the Department of Education and Training in 2014 for the establishment of a facility at Julia Creek to provide education support for students enrolled in the Mount Isa School of the Air.

This agreement allowed for the establishment of the Julia Creek Learning Facility, whereby students in years 7-10 have the opportunity to complete their studies in a classroom at Julia Creek State School with the assistance of a teacher's aide.

Since November 2016 Council has been negotiating with the State Government to modify the agreement, so that the State funds the teachers aide wages component.

A variation to the agreement has been signed which gives the effect of the State fully funding the staffing costs of providing a teacher, with the provisos of:

- Of up to 30 hours per week, with the upper limit of \$49,146.04

The variation commencement date is 1 January 2017; therefore for 2017 the State will fully cover the teacher's aide wage costs.

To date Council have incurred costs for 2017 of \$32,298.45 for the teachers aide, with an anticipated ~\$11,000 yet to be invoiced for Term 4. On endorsement of the variation these costs should be reimbursed to Council.

For 2017, Council has not incurred any other expenditure associated with the Learning Facility.

Given the States agreement to fund the teacher's aide wages this significantly reduces the cost imposition to Council, which could be passed o to the families of the children enrolled for 2017.

Currently Council applies the fee to families of enrolled students of \$10,000 per annum or \$2,500 per term.

As the variation only commenced for 2017 it is proposed that Council refund the families enrolled for 2017 on the basis of a reduced fee of \$2,000. The proposed new fee is on the basis of still imposing a fee to cover the consumable costs and the provision of replacement of equipment.

A summary of the expenditure and revenue for the Learning Facility over the 3 years is shown below:

**Table 1**

	2015	2016	2017
<b>Revenue</b>			
<b>Parent Fees</b>	\$12,500	\$37,500	\$10,000 <sup>#</sup>
<b>ICT Subsidy</b>	\$750	\$2,250	
<b>Total</b>	<b>\$13,250</b>	<b>\$39,750</b>	<b>\$10,000</b>
<b>Expenditure</b>			
<b>Staff Wages</b>	\$46,846.69	\$48,212.14	\$32,298.45 <sup>*</sup>
<b>Equipment</b>	\$7,720.52	\$2,467.65	
<b>Consumable Resources</b>	\$29.37	\$1,004.59	
<b>Total</b>	<b>\$54,596.58</b>	<b>\$51,684.38</b>	<b>\$32,298.45</b>

# Fees received to date, Term 4 to be invoiced.

\*Costs incurred for terms 1-3.

The middle school usage by students for the last three years are:

2015 1 student for full year, 1 student for Term 1 only

2016 3 students for full year, and 1 student for Terms 1, 2 and 3.

2017 1 student for full year, and 1 student for Term 1 only.

In total 6 families have utilised the service of middle school since 2015.

Families utilising the service are/were eligible to receive Assistance for Isolated Children subsidy through the Department of Human Services. The amount they would have received is \$3,948 per annum per child for the years 2015 and 2016 and it increased to \$4,047 in 2017.

**Consultation:****Legal Implications:**

Nil

**Policy Implications:**

Nil

**Financial and Resource Implications:**

A decision to refund the families for costs incurred will have limited impact on Council, Table 1 provides a summary of expenditure and revenue which can be used in consideration in determining a fee refund.

**InfoXpert Document ID:** 87648

## 8. CORPORATE SERVICES REPORT



Ordinary Meeting of Council Tuesday 13<sup>th</sup> October 2017

**8.1 Subject:** Corporate Services Report  
**Attachments:** Nil  
**Author:** Corporate Services Team Leader

### **Executive Summary:**

The Corporate Services Report as of 30<sup>th</sup> September 2017 which summarises the financial performance and position is presented to Council.

### **Recommendation:**

*That Council receives the monthly Corporate Services Report for the period ending 30<sup>th</sup> September 2017.*

### **Report:**

The Corporate Services Report compares actual performance to date with the Council's adopted 2017-2018 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents it's wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

### **Income Statement Variances/Comments:**

The Operating surplus is at 294%. General operating costs are at 64% which is due to minimal expenditure in the programs for recoverable works and road maintenance; the main costs for these programs will occur later in the financial year. General revenue is at 81% due to grants funds being budgeted for e.g. RV site.

Capital revenue is at 67%. Funding/grants received to date is from R2R, NDRRA, McKinlay water, drought communities and work for QLD.

Depreciation will be processed every 3 to 4 months throughout the financial year.



**INCOME STATEMENT SUMMARY**

	Actuals	Variance	YTD Budget	Full Year Budget
<b>Total Income</b>	4,380,347	81%	5,406,527	21,626,109
<b>Total Expenses</b>	3,208,780	64%	5,008,148	20,032,592
<b>Surplus</b>	<b>1,171,567</b>	<b>294%</b>	<b>398,379</b>	<b>1,593,517</b>
Less Capital Revenue	1,693,427	67%	2,537,649	10,150,595
Plus Depreciation	-	0%	1,030,300	4,121,200
<b>Net Operating Surplus</b>	<b>\$ (521,860)</b>	<b>47%</b>	<b>\$ (1,108,970)</b>	<b>\$ (4,435,878)</b>

**STATEMENT OF FINANCIAL POSITION**

	2018 Actuals	2017 Actuals
Current Assets	16,098,583	12,902,661
Total Non-Current Assets	193,238,576	177,641,222
<b>Total Assets</b>	<b>209,337,159</b>	<b>190,543,883</b>
Total Current Liabilities	701,637	640,963
Total Non-Current Liabilities	359,542	439,288
<b>Total Liabilities</b>	<b>1,061,179</b>	<b>1,080,251</b>
<i>Community Equity</i>		
Asset Revaluation Surplus	62,758,995	59,702,614
Retained Surplus	145,116,986	129,361,018
Reserves	400,000	400,000
<b>Total Community Equity</b>	<b>\$ 208,275,981</b>	<b>\$ 189,463,632</b>

**STATEMENT OF CASH FLOWS**

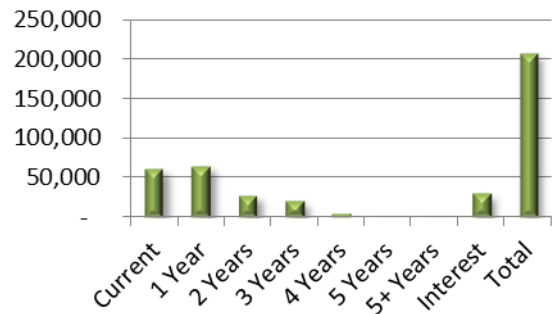
	2018 Actuals	2017 Actuals
<b>Cash Flows from Operating Activities</b>	(1,066,028)	(6,404,834)
Receipts, Payments & Interest Received		
Borrowing Costs		
<b>Cash Flows From Investing Activities</b>	4,205,166	(10,884,304)
Payments and Proceeds for PPE		
Capital Income		
<b>Cash Flows from Financing Activities</b>	-	(45,783)
Loan Payments		
Net increase (decrease) in cash held	3,050,553	(17,334,921)
Cash at beginning of the financial year	11,687,509	13,289,260
<b>Cash at the end of the period</b>	<b>14,738,062</b>	<b>11,687,509</b>

<b>Summary By Departments</b>						
<b>Department</b>	<b>Revenue</b>			<b>Expenditure</b>		
	<b>Actuals</b>	<b>%</b>	<b>Budget</b>	<b>Actuals</b>	<b>%</b>	<b>Budget</b>
Infrastructure & Works	1,034,097	8%	12,799,654	1,656,569	14%	12,251,040
Governance & Partnerships	-	0%	-	227,575	27%	835,000
Corporate Services	2,315,377	45%	5,180,770	261,185	18%	1,440,501
Economic Development	68,426	3%	2,366,282	196,705	18%	1,098,200
Community Services	853,641	102%	836,326	669,471	22%	3,072,851
Health Safety & Development	6,401	8%	78,050	135,732	20%	677,000
Environment Management	102,405	28%	365,027	60,542	9%	658,000
	<b>4,380,347</b>	<b>20%</b>	<b>21,626,109</b>	<b>3,207,780</b>	<b>16%</b>	<b>20,032,592</b>

<b>Capital Works Program</b>			
	<b>Actual</b>	<b>%</b>	<b>Budget</b>
<b>Infrastructure &amp; Works</b>			
Roads, Grids and Bridges (Including R2R & TIDS)	262,600	8%	3,216,619
Wastewater	853	1%	150,000
Water	19	0%	260,000
Transport - Julia Creek Airport	8,807	0%	2,291,091
Plant Replacement	800		1,339,000
	<b>273,080</b>	<b>4%</b>	<b>7,256,710</b>
<b>Environmental Management</b>			
Reserves Asset Management	20,028	8%	257,000
	<b>20,028</b>	<b>8%</b>	<b>257,000</b>
<b>Community Services &amp; Facilities</b>			
Buildings & Other Structures	226,527	15%	1,506,118
Parks & Gardens	67,036	20%	334,500
	<b>293,563</b>	<b>16%</b>	<b>1,840,618</b>
<b>Corporate Services</b>			
Buildings & Other Structures	7,581	6%	126,000
Office Equipment	9,982	33%	30,000
	<b>17,563</b>	<b>11%</b>	<b>156,000</b>
<b>Economic Development</b>			
Julia Creek Livestock Facility	-	0%	30,000
Economic Development	-	0%	67,000
RV Site	-	0%	2,862,538
	<b>-</b>	<b>0%</b>	<b>2,959,538</b>
<b>TOTAL</b>	<b>604,234</b>	<b>5%</b>	<b>12,469,865</b>

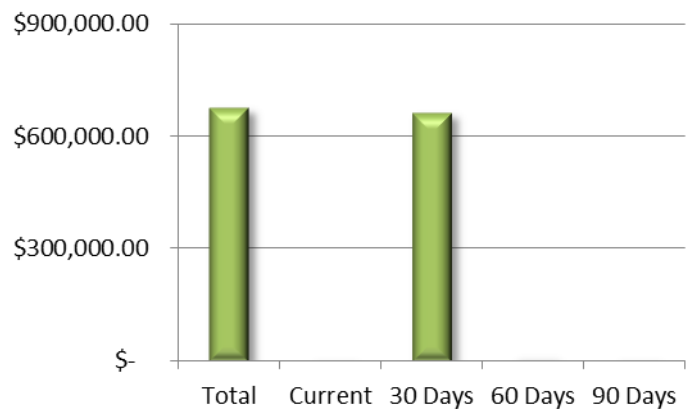
## Outstanding Rates

	<u>Sep-17</u>	<u>Last Month</u>
<b>Current</b>	60,423	91,885
<b>1 Year</b>	64,698	66,132
<b>2 Years</b>	27,299	27,299
<b>3 Years</b>	20,039	20,039
<b>4 Years</b>	3,400	3,400
<b>5 Years</b>	1,711	1,711
<b>5+ Years</b>	134	134
<b>Interest</b>	29,351	28,228
<b>Total</b>	<b>207,056</b>	<b>238,828</b>



## Outstanding Debtors

<b>Total</b>	<b>\$ 675,319.36</b>
<b>Current</b>	<b>\$ 1,194.58</b>
<b>30 Days</b>	<b>\$ 662,146.62</b>
<b>60 Days</b>	<b>\$ 8,027.05</b>
<b>90 Days</b>	<b>\$ 3,951.11</b>



### Consultation:

- Chief Executive Officer
- Director of Corporate and Community Services

### Legal Implications:

### Policy Implications:

### Financial and Resource Implications:

InfoXpert Document ID: 87655

## 9.CHIEF EXECUTIVE OFFICER



Ordinary Meeting of Council 13<sup>th</sup> October 2017

**9.1 Subject:** Work for Queensland Program 2017-19  
**Attachments:** 2  
**Author:** Chief Executive Officer  
**Date:** 8<sup>th</sup> October 2017

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### **Executive Summary:**

McKinlay Shire submitted to the Queensland Government Work for QLD Round 1 a project Children's Water Play Park which was approved, because of the 2 week turnaround for project approval and costing and scopes was done in a short timeframe to get approved. Council went to a request for quotation process and when costing came back and the scope analysed in more detail the quotes come back with a significant short fall.

After discussions at Council briefing and with a more defined scope we bring this to Council.

Work for Queensland fund Children's Water Play Park with a approved budget of \$155,000.00 for completion at the end of November 2017, to have the water slide that could not be funded to be included and the \$150,000.00 Bush Dinner hut project be removed from the 2017-19 W4Q Program to fund the water slide and complete this project and to make this a fully functional play park for our locals and our travelling visitors to enjoy.

The water slide will cost \$175,300.00 excluding GST to complete.

### **Recommendation:**

That Council receives this report and endorses that the project for the Bush Dinner hut be removed and the Water Slide be included in the 2017-19 Work for Queensland Fund and contribute \$20,300.00 excluding GST out of own source funding to complete this project.

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### **Background:**

The Honourable Jackie Trad MP, Deputy Premier, Minister for Transport and Minister for Infrastructure, and Planning has announced that \$1,070,000 to be spent by end of November 2017, and round 2 \$1,060,000 of the 2017-19 W4Q Program has been made available for the McKinlay Shire Council.

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Both these Funding rounds have been approved and in discussions with the Department of local Government and Infrastructure have said they would support this if Council decides to nominate a Project change.

#### Work for Queensland Fund 2017-18 to be spent by end of November 2017

Project details	Indicative Cost
Project title	W4Q project budget (GST Excl.)
Julia Creek Venue D&D Precinct -Project	325,000
CSA Club House Maintenance	32,503
Children's Water Play Park	155,000
Kev Bannah Amenities Refurbishment	202,497
Caravan Park Sewer Upgrade	30,000
McKinlay Tennis Court - Stage 2	75,000
Kynuna Park Development	50,000
Gravel Pavement Byrimine Road	200,000
	1,070,000

#### Second round funding Work for Queensland 2017-19

Project details	Indicative Cost
Project title	W4Q project budget (GST Excl.)
Shade Structure McIntyre Park	35,000
Shade Structure Peter Dawes Park	50,000
Shade Structure Kynuna	35,000
Shade Structure in front of Council Depot	80,000
Bush Dinner Hut JC Caravan Park	150,000
Sewer Treatment Plant Improvement	710,000
	1,060,000

#### **Consultation:**

Councillors, Directors, CEO

#### **Legal Implications:**

Nil

#### **Policy Implications:**

Nil

#### **Financial and Resource Implications:**

\$20,300.00 of own source funding will be necessary amendments will be made to budget at mid year review.

**InfoXpert Doc ID:** 87654

**10.WORK PLACE HEALTH AND SAFETY**

**11. MEMBERS BUSINESS**

**12.CLOSE**