

Ordinary Meeting Agenda

PUBLIC



ORDINARY MEETING

TO BE

**HELD AT COUNCIL
CHAMBERS**

Tuesday 21st February 2017

**Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers, Civic Centre,
Julia Creek on 21st February 2017 at 9:00am.**

ORDER OF BUSINESS

1. Opening	2
2. Attendance	2
3. Confirmation of Minutes	2
4. Business Arising out of minutes of previous Meetings	13
<u>5. ENGINEERING REPORT</u>	14
Engineering Works Report	14
NDRRA Flood Damage	14
<u>6. ENVIRONMENT AND REGULATORY SERVICES REPORT</u>	26
Environmental and Regulatory Services Report January	26
6. Refuse Collection	27
7. Environmental Health Services	27
8. Local Law	29
9. Noxious Weed	30
10. Livestock Operations	31
11. Stock Routes & Reserves	33
12. Work Program	34
13. Swimming Pool	35
14. Housing FRB & Community Centre	37
15. Land & Building Development	38
16. Local Disaster Management	39
17. Capitol Works	39
18. Lot 28 Old Normanton Rd	41
19. Lot 28 on SP147785 – Old Normanton Road, Carinya Homes	42
20. Lot 3 on JC55732 – 5 & 7 Coyne Street	43
21. Lot 1 on JC55727 – CEO Residence	44
22. Lot 4 on JC 55726 – Depot	45
23. CONFIDENTIAL – Amenity's Building Tender	46
24. CONFIDENTIAL - Purchase of part lot 57 (Kynuna)	49
25. CONFIDENTIAL - Witness Statement for Stock route Management	56
26. Renewal Term Lease	57
27. Swimming Pool Opening Hours	73
28. Sewerage Treatment Plant Lot Realignment	74
29. New Planning Scheme	75
<u>30. COMMUNITY SERVICES REPORT</u>	77
30. Community Services Report	77
31. Outback Queensland Tourism Awards Hosting	86
32. Draught Relief Funding 2017	88
33. Sponsorship Request – Julia Creek Turf Club	91
34. Community Benefit Assistance Scheme	93
35. Regional Arts Development Fund Quick Response	95
36. Matilda Way Driving Route	96
37. Julia Creek Early Learning Fees	101
38. 2017 Tourism Strategy Meeting	103
<u>39. CORPORATE SERVICES REPORT</u>	105
Corporate Service Report	105
<u>40. CHIEF EXECUTIVE OFFICER REPORT</u>	110
41. Works 4 Qld Program 2017	110
42. CONFIDENTIAL – Draft 2017/18 Capital Works for Funding Application	114
43. CONFIDENTIAL – Kynuna Park	126
44. McKinlay Shire Council Representative – Local Government Road Show Sydney	128

45. CONFIDENTIAL – Complaint Parks & Gardens McKinlay	131
46. WORK PLACE HEALTH AND SAFETY	136
46. Work Place Health & Safety Statistics Report	136
47. Work Place Health and Safety Report	140
48. MEMBERS BUSINESS	141
49. Capital Works Up date 2017	141
50. CLOSE	143

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at

2. ATTENDANCE

Mayor: Cr. B Murphy
 Members: Cr. N Walker, Cr. S Royes, Cr. J Fegan, Cr. P Curr

Staff:

Chief Executive Officer Mr. Peter Fitchat
 Director Corporate and Community Services Ms. Tenneil Cody
 Director of Engineering Mr. Brian Wood
 Director Environment and Regulatory Services Mr. Andrew Boardman

Other people in attendance:

3. CONFIRMATION OF MINUTES

That the Minutes of Ordinary Meeting on 17th January 2017 be confirmed.

MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARD ROOM, CIVIC CENTRE
 JULIA CREEK

17th January 2017

Ordinary Meeting of Council / 17th January 2017

UNCONFIRMED MINUTES

ORDER OF BUSINESS

1. Opening	3
2. Attendance	3
3. Confirmation of Minutes	3
4. Business Arising out of minutes of previous Meetings	3
<u>5. ENGINEERING REPORT</u>	3
5.1 Report – Engineering Report	3
<u>6. ENVIRONMENT AND REGULATORY SERVICES REPORT</u>	4
6.1 Report – Environmental and Regulatory Services November Report	4
6.2 Report – Proposed Road Closure 5200m2 adjoining Lot34 EN92 Lot 38 EN99 and Lot57 SP284275	4
6.3 CONFIDENTIAL Report – Burke Street Share Sails – Request for Tender T1617007	5
<u>7. COMMUNITY SERVICES REPORT</u>	6
7.1 Report – Community Services Report	6
7.2 Report - Amendment of Fees and Charges Schedule 2016/2017	6
<u>8. CORPORATE SERVICES REPORT</u>	7
8.1 Report – Corporate Services Report	7
8.2 Report - Rating Concession for second half-yearly rates	7
8.3 Report – Councillor Remuneration	7
<u>9. CHIEF EXECUTIVE OFFICER REPORT</u>	7
9.1 Report – Chief Executive Officer’s report	7
9.2 Report - 2017 Distribution - Western QLD Drought Appeal	7
9.3 Report – LGAQ - Consultation - QLD Strategy for Social Infrastructure	8
9.4 Report - Invitation flyer ready for distribution - RDA Workshops January 2017	8
9.5 Report – Elected Member Update 2017	9
9.6 Report - Release of the draft GABORA Water Plan for Public comment	9
9.7 CONFIDENTIAL Report – Julia Creek STP Inspection	10
10. Work Place Health and Safety	11
11. Members Business	11
12. Close	11

Ordinary Meeting of Council / 17th January 2017

UNCONFIRMED MINUTES

ADJOURNMENT: 10:26am – 10:39am The Mayor adjourned the meeting for morning tea. Upon resumption Director of Engineering left the meeting.

6. ENVIRONMENT AND REGULATORY SERVICES REPORT

6.1 Environment and Regulatory Works Report – December 2016

This report outlines the general activities, revenue and expenditure for the department for the period of December 2016 and generally up to date of writing this report.

Moved Cr. N Walker

Seconded Cr. P Curr

That Council receive the December 2016 Environment and Regulatory Services Works Report.

CARRIED 4/0

Resolution No.159/1617

MOTION

Moved Cr. J Fegan

Seconded Cr. P Curr

That in relation to item 6.2 of the Environment and Regulatory Services Report – Stock Routes and Reserves, Council will be represented at the Longreach hearing. CEO and Director of Environmental Services to prepare Councils presentations and will be accompanied by Councillors Philip Curr and Neil Walker.

CARRIED 4/0

Resolution No.160/1617

6.2 Proposed Road Closure 5200m2 adjoining Lot34 EN92 Lot 38 EN99 and Lot57 SP284275

Council's is required to post a public notice and its view is sort by the Department of Natural Resources on the application request made for the proposed road closure of approximately 5200m2 land adjoining Lot34 EN92 Lot 38 EN99 and Lot57 SP284275

Recommendation:

That in reference to the proposed road closure of approximately 5200m2 land adjoining Lot34 EN92 Lot 38 EN99 and Lot57 SP284275 Council advises the Department of Natural Resources and Mines that:

- That unnamed road (Old Aerodrome Road) is no longer required for use by Council;
- The applicant should note that due to the increase in land size to Lot 34 on EN92 current Council rates and charges for this property may increase;
- The applicant should note that Lot 34 on EN92 is currently zoned Industry – Light & Service Industry Sub-Area, the additional 5200m² will not alter the zoning of the land parcel;
- All cost related to the application are borne by the applicant.

Moved Cr. J Fegan

Seconded Cr. N Walker

That in reference to the proposed road closure of approximately 5200m2 land adjoining Lot34 EN92 Lot 38 EN99 and Lot57 SP284275 Council advises the Department of Natural Resources and Mines that:

- That unnamed road (Old Aerodrome Road) is no longer required for use by Council;
- The applicant should note that due to the increase in land size to Lot 34 on EN92 current Council rates and charges for this property may increase;

Ordinary Meeting of Council / 17th January 2017

UNCONFIRMED MINUTES

- The applicant should note that Lot 34 on EN92 is currently zoned Industry – Light & Service Industry Sub-Area, the additional 5200m² will not alter the zoning of the land parcel;
- All costs related to the application are borne by the applicant.

CARRIED 4/0

Resolution No. 160/1617

PROCEDURAL MOTION

Moved Cr. P Curr

Seconded Cr. J Fegan

That Council resolve that the meeting be closed to the public under section 275 1(e) of the Local Government Regulation 2012.

(e) contracts proposed to be made by it.

CARRIED 4/0

Resolution No. 161/1516

Closure of meeting – 11:48am

PROCEDURAL MOTION

Moved Cr. J Fegan

Seconded Cr. N Walker

That Council resolve to re-open the meeting to the public.

CARRIED 4/0

Resolution No. 162/1516

Re-opening of Meeting – 11:52am

6.3 Burke Street Shade Sails – Request for Tender T1617007

Council has requested tenders for the supply and erection of two (2) sets of shade sails. These will finish off the Burke Street shade sails. The tender process has followed Council's purchasing policy with Gibbons Constructions submitting the highest rated tender.

Recommendation:

That Council award Request for Tender T1617007 – Supply and Erection of Two (2) Sets of Shade Sails to Gibbons Constructions Pty Ltd for tendered price of one hundred and forty five thousand dollars (\$145,000) excluding GST.

Moved Cr. P Curr

Seconded Cr. N Walker

That Council award Request for Tender T1617007 – Supply and Erection of Two (2) Sets of Shade Sails to Gibbons Constructions Pty Ltd for tendered price of one hundred and forty five thousand dollars (\$145,000) excluding GST.

CARRIED 4/0

Resolution No163/1617

Attendance – Director of Environment and Regulatory Service Andrew Boardman left the meeting and Director of Finance and Community Services Tenneil Cody Entered at 11:55am

Ordinary Meeting of Council / 17th January 2017

UNCONFIRMED MINUTES

7. COMMUNITY SERVICES REPORT

7.1 Community Services Report

Moved Cr. N Walker

Seconded Cr. P Curr

That Council receive the January Community Services Report.

CARRIED 4/0

Resolution No.164/1617

7.2 Amendment of Fees and Charges Schedule 2016/2017

Proposal to Council to amend the Fees and Charges Schedule 2016/17, to increase fees for the Julia Creek Caravan Park.

Recommendation:

That Council adopts the amendments to the 2016/17 Fees and Charges as presented.

Moved Cr. P Curr

Seconded Cr. J Fegan

That Council adopts the amendments to the 2016/17 Fees and Charges as presented.

CARRIED 4/0

Resolution No.165/1617

8. CORPORATE SERVICES REPORT

8.1 Corporate Services Report

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council receive the January Corporate Services Report.

CARRIED 4/0

Resolution No.166/1617

8.2 Rating Concession for second half-yearly rates

Council in the previous three years has resolved to extend the payment timeframe for ratepayers, without loss of discount for the second half yearly rates which are typically levied in February each year.

This was done in consideration of the hardship caused by the drought. Council has discretion, in accordance with the Local Government Regulation 2012, to grant a concession to classes of ratepayers by way of deferring, without loss of discount, the time for payment of rates and charges.

Recommendation:

That Council consider the information provided and not extend the timeframe for the February 2017 rates levy due to Council's project commitments and cash flow requirements.

Moved Cr. P Curr

Seconded Cr. N Walker

That Council has considered and will not extend the timeframe for the February 2017 rates levy due to Council's project commitments and cash flow requirements.

CARRIED 4/0

Resolution No.167/1617

Ordinary Meeting of Council / 17th January 2017

UNCONFIRMED MINUTES

8.3 Councillor Remuneration

Each year the Local Government Remuneration and Discipline Tribunal is required to undertake a review of the categories of Councils, and the remuneration for mayors, deputy mayors and councillors as required by the Local Government Regulation 2012.

The Tribunal concluded its review on 24th November 2016, with the following determinations:

- Increase remuneration levels for mayors, deputy mayors and councillors by 2.0% from 1 July 2017; and
- Elevate Maranoa Regional Council from Category 2 to Category 3.

Section 247 of the Local Government Regulation 2012 provides that a council can decide to pay less than the determination, provided that a resolution is made before 1 July.

Recommendation:

For Councils consideration.

Moved Cr. P Curr

Seconded Cr. N Walker

That Council receive the information.

CARRIED 4/0

Resolution No.168/1617

Attendance – Director of Finance and Community Services Tenneil Cody left the meeting at 12:04pm

9. CHIEF EXECUTIVE OFFICERS REPORT

9.1 Chief Executive Officers Report

Moved Cr. P Curr

Seconded Cr. J Fegan

That Council receives the January Chief Executive Officer Report.

CARRIED 4/0

Resolution No.169/1617

9.2 2017 Distribution - Western QLD Drought Appeal

In the Ordinary meeting on the 19th December 2017 "The Western Queensland Drought Appeal Committee Inc." were planning a distribution of funds to support locals in the McKinlay Shire in early 2017.

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council note this and support McKinlay Shire Councils application for this round of Community Drought Support Package 2016 -2017.

CARRIED 5/0

Resolution No.154/1617

As this will be the first time that the WQDA has distributed funds to our area, we were ask to provide a list of all the properties in our Council area, the eligible recipients will receive a mail out of prepaid VISA cards.

Ingrid Miller from the WQDA stated "We sent 97 cards (\$250) out just prior to Christmas and have had one more referral come in subsequent to that. This went to individuals on properties."

Ordinary Meeting of Council / 17th January 2017

UNCONFIRMED MINUTES

Recommendation:

That Council receive the Report.

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council receive the report.

CARRIED 4/0

Resolution No. 170/1617

9.3 LGAQ - Consultation - QLD Strategy for Social Infrastructure

The state government has released for consultation the QLD Strategic for Social Infrastructure. The submissions close on the 20th January 2017 and the findings later this year and was released in December 2016.

The feedback on the strategic will provide an opportunity for key stakeholders to contribute to leverage knowledge to develop a more effective and efficient social infrastructure to promote best practise and service delivery.

With a focus on;

- Planning and Design
- Use and Management
- Funding and Delivery
- Collaboration

Services that will be the focus of this strategic are Emergency Services, Hospitals and Schools.

Recommendation:

That Council receives this report.

Moved Cr. J Fegan

Seconded Cr. P Curr

That Council receives this report.

CARRIED 4/0

Resolution No. 171/1617

9.4 Invitation flyer ready for distribution - RDA Workshops January 2017

The RDA has announced workshops in January 2017 and will be in Julia Creek on the 18th January 2017.

The workshop is to assist local businesses who may benefit from AusIndustry related programs and not-for-profits Organisations and council staff who may be working on BBRF applications.

Recommendation:

That Council receives this report, and delegate the CEO to work to get this information to local businesses not-for-profit Organisation and also our staff working on BBRF application.

Moved Cr. N Walker

Seconded Cr. P Curr

That Council receives this report, and delegate the CEO to work to get this information to local businesses not-for-profit Organisation and also our staff working on BBRF application.

Ordinary Meeting of Council / 17th January 2017

UNCONFIRMED MINUTES

Resolution No.172/1617

CARRIED 4/0

9.5 Elected Member Update 2017

The LGAQ is calling for council participation, content contribution and locational preferences for its 2017 Elected Member Update (EMU) program.

Held annually, the program provides a unique opportunity for local government leaders to be briefed, educated and energised.

EMU 2017 will be timed to coincide with the first anniversary of the local government elections with workshop delivery proposed for April, as well as herald a return to its traditional one-day format.

Contact with your council regarding tentative dates, locational preferences and any council requested custom content or specific topics will occur in the next few weeks.

About EMU 2017

- Attendance at a regionally delivered workshop with the opportunity to join with neighbouring councils will be encouraged in recognition of the increasing importance of local government collaboration.
- Private in-house sessions will also remain available to councils.
- The program will again build on the 'big three' council performance domains of *Our Business, Our People & Our Story*.
- Updates on critical and emerging issues along with interactive professional development opportunities relevant for elected members and senior staff is also included.

Attendance fees for the 2017 program are \$375pp for attendance at regional workshops or \$3,750 plus travel for in-house workshops. Both costs exclude GST.

Recommendation:

That Council receives this report.

Moved Cr. J Fegan

Seconded Cr. N Walker

That Council receives this report.

Resolution No.173/1617

CARRIED 4/0

9.6 Release of the draft GABORA Water Plan for Public comment

The draft GABORA Water Plan was released (Thursday, 5 January 2017) for public comment and should be on the DNRM website (www.dnrm.qld.gov.au/water/catchments-planning/catchments/great-artesian-basin).

Submissions will close at **5pm on 17 April 2017**. Community workshops will be held throughout the GAB in February and March and a list of towns will be on the website.

Letters to councils, politicians and stakeholder groups will be sent in the next day or so. Letters to those who it is proposed to change their licence conditions and are mentioned in the water entitlement notice will be sent in about a week once we have had a last review of the mailing list. Publication of the public notice in the Country Life and the Courier Mail will occur in the next week.

Ordinary Meeting of Council / 17th January 2017

UNCONFIRMED MINUTES

Recommendation:

That Council receives this report.

Moved Cr. P Curr

Seconded Cr. N Walker

That Council receives this report.

Resolution No. 174/1617

CARRIED 4/0

PROCEDURAL MOTION

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council resolve that the meeting be closed to the public under section 275 1(g) of the Local Government Regulation 2012.

(g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act.

Resolution No. 175/1516

CARRIED 4/0

Closure of meeting 12:10pm

PROCEDURAL MOTION

Moved Cr. J Fegan

Seconded Cr. N Walker

That Council resolve to re-open the meeting to the public.

Resolution No. 176/1516

CARRIED 4/0

Re-opening of Meeting – 12:17pm

9.7 Julia Creek STP inspection

Last During an inspection on the 30 November 2017 the EHP has found a number of breaches under the Environmental Protection act 1994.

I have attached a copy of a letter regarding the compliance inspection of the Julia Creek Sewage Treatment Plant undertaken by EHP officers on 30 November 2016.

I have spoken to the Compliance Delivery Manager at the EHP, and the department is willing to grant an extension until Friday 27 January 2017.

Recommendation:

That Council receives this report, and delegate the CEO to work with the Directors to identify the all the concerns raised in their Report, and have a reply to the EHP by Friday the 27th January 2017.

To provide Council with a full report for discussion at the first briefing on the 7th February 2017, and report to Council for decision on the 21st February 2017.

Ordinary Meeting of Council / 17th January 2017

UNCONFIRMED MINUTES

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council receives this report, and delegate the CEO to work with the Directors to identify the all the concerns raised in their Report, and have a reply to the EHP by Friday the 27th January 2017.

To provide Council with a full report for discussion at the first briefing on the 7th February 2017, and report to Council for decision on the 21st February 2017.

CARRIED 4/0

Resolution No.177/1617

10. WORK PLACE HEALTH AND SAFETY

No Report presented.

11. MEMBERS BUSINESS

Cr. Fegan – Pet Requests for Seniors Living Centre. To be discussed with Director.

Cr. Murphy on behalf of Cr. Royes – Back lane of Top Pub and Booths. Pot Holes. Overgrown trees and foliage on Burke street.

12. CLOSURE OF MEETING

The Chair of the meeting, Cr. Belinda Murphy declared the meeting closed at 12:21pm

Cr Belinda Murphy
Mayor

4. BUSINESS ARISING OUT OF MINUTES FROM PREVIOUS MEETING

5. ENGINEERING SERVICES REPORT



Ordinary Meeting of Council Monday 21st February 2017

5.Subject: Engineering Works Report
Attachments:
Author: Director Engineering Services
Date: 14th February, 2017

Executive Summary:

Budget areas are performing generally within their specified variance range for this financial year.

Recommendation:

For Council information

Background:

The following report is a summary of the works undertaken for the month period ending 10th February, 2017.

TIDS / R2R

Engineering Works July 2016-June 2017	Chainage	Status	Budget	% Completed	Est Com Date
Roads					
R2R & TIDS - Taldora Rd Pave and seal 19 kms long	60.76 - 76.76	Gravel Resheeting and Sealing -	\$1,000,000.00	80% Carted, Layed, Compacted and Mixed. Trimmed and Sealed	May-17
R2R -Punchbowl Rd Pave and seal 4.5km		Gravel Resheeting and Sealing - Carting Gravel	\$297,223.00	40% Gravel Carted	May-17
R2R - Neila Bunda Rd Pave and seal 4km	31 - 35	Gravel Mixed, Layed and Trimmed - Ready for Seal	\$313,019.00	4 kms (80%) Sealed	Mar-17
R2R - Malpas Trenton gravelling 8km	Debella - Glenmore Road Turnoff	Gravel carting in progress	\$237,779.00	6.5 kms Carted layed compacted and trimmed 80% Completed	Mar-17
Punchbowl Bridge Replacement		Bridge	\$1,551,755.00	100	Dec-16
Punchbowl Bridge Approaches		Approaches	\$1,487,563.00	20	Mar-17
Reseal Shire Road Network (Taldora Rd and Coyne St)			\$200,000.00	0	May-17
Seal Shire Road Network (Rural and Town Streets) Nelia Town Access			\$100,000.00	0	Feb-17
Grid Replacement Program			\$50,000.00	0	
Replace Old Kerbs and Channels in Julia Creek			\$65,000.00	10	

Other Works

Engineering Works July 2016-June 2017	Status	Budget	% Completed	Est Com Date
Wastewater				
Julia Creek Sewage Treatment Plant		\$738,500.00	90	Mar-17
Water				
Julia Creek Water - Replace old AC Mains in Hickman, Goldring and Amberley Streets		\$75,000.00	0	
Kynuna Water		\$50,000.00	0	
McKinlay Water Upgrades	Draft Tender Documentation Completed	\$529,000.00	0	Jun-17
Transport				
Aerodrome Runway Lights, Generator, Switchboard		\$50,000.00	0	
<i>Note: Julia Creek Airport Upgrade not Budgetted yet</i>				
Other				
Gannons Footpath	Completed	\$40,000.00	100	
Plant and Vehicle Replacement	Body Truck and Rubbish Compactor outstanding	\$1,211,000.00	68	Jun-17
Fleet Automatic Fuel System	Partial Installation (Fuel Truck Outstanding)	\$35,000.00	85	Jun-17
Depot Yard New Shed	Erection to Start Feb 2017	\$67,000.00	0	Mar-17
Parks and Gardens				
Improvements at Nelia, McKinlay and Kynuna and security fence at McKinlay Depot		\$20,000.00	0	
Pedestrian/Cycle Track to McIntyre Park	In progress	\$100,000.00	5	
McIntyre Park - Water Connections at Camping Ground and Mushrooms		\$20,000.00	0	
Caravan Park 6 Additional Drive through Sites	First Coat seal complete. Second coat will be completed after with reseal of existing roads.	\$114,000.00	80	
Economic Development				
Artesian Spa, Julia Creek Plan for master plan for the Creek	Master Plan Completed	\$305,862.00	6	
Other Projects				
FHUP FlindersHwy Upgrade	Completed		100	
WHUP Wills Development Road Overtaking Overtaking Opportunity			0	Jun-17
Cannington Rd Reseal 18 kms Long	Completed		100	

Operational Works

Engineering Operational Works July 2016-June 2017	Status
Shire Road Maintenance	Reports Follow
Road Signage	Ongoing
Town Streets	Ongoing
NDRRA	Report Follows
Airports	PAL System Repaired and Reinstalled. Slashing Complete
Plant and Equipment	Ongoing
RMPC	Ongoing
Parks and Gardens	
Maintenance undertaken in Julia Creek Township on all Council owned Assets.	Ongoing Monitoring and Reporting
McKinlay Township - P & G Program under Preparation	Parks and Gardens Staff travelled to McKinlay to assist with Mowing / Whipper Snipping of Township
Kynuna Township - P & G Program under Preparation	Parks and Gardens Staff travelled to Kynuna to assist with Mowing / Whipper Snipping of Township
Water	
Julia Creek	Ongoing Monitoring and Reporting
Kynuna	Ongoing Flushing and Monitoring and Reporting
McKinlay	Ongoing Flushing and Monitoring and Reporting
Wastewater	
Julia Creek	Ongoing Maintenance, Monitoring and Reporting

Shire Roads Maintenance

SHIRE ROAD	Maintenance		NDRRA - Flood Damage		
	Estimated Start	% Complete	Estimated Start	Estimated Finish	% Complete
Alisona	Oct-16 & Jun-17	100 / 0	Thu 17/11/16	Wed 23/11/16	100
Ardbrin - Yorkshire	Nov-16	100	Mon 20/06/16	Thu 21/07/16	100
Barnsdale - Kevin Downs					
Bunda - Maxwellton	Nov-16 & Mar-17	100 / 0	Wed 19/04/17	Thu 25/05/17	0
Byrimine	Jul-16 & May-17	100 / 0			
Dalgonally - Millungera	Jun-17	0	Tue 4/10/16	Tue 18/10/16	100
Debella - Glenmore	Oct-16 & May-17	100 / 0			
Eulolo - McKinlay	Jun-17	0	Mon 10/10/16	Thu 16/02/16	40
Euraba	Jun-17	0			
Gilliat - McKinlay	Nov-16 & Feb-17	100 / 5	Mon 02/02/17	Fri 30/02/17	25
Isabel Downs - Yorkshire (Isabel Lane)	Nov-16	100	Mon 23/05/16	Fri 27/05/16	100
Julia Ck - Taldora	TIDS - In Progress				
Julia Ck - Yorkshire			Mon 30/05/16	Fri 17/06/16	100
Kynuna - Middleton	Oct-16	100			
Lara - Lavera Lane					
Lyrrian - Doravale	May-17	0			
Malpas - Trenton (Glenmore)	Dec-16 & Apr-17	0 / 0	Wed 15/02/17	Wed 22/02/17	0
McKinlay - Cannington	Nov-16	100			
Minamere	Nov-16	100	Fri 22/07/16	Mon 12/09/16	100
Nelia - Bunda	Dec-16 & Feb-17	85 / 5	Thu 16/02/17	Tue 18/03/17	5
Nelia - Yorkshire	Dec-16	100	Tue 13/09/16	Wed 14/09/16	100
Old Normanton	Dec-16	100	Tue 16/02/16	Fri 20/05/16	100
Oorindi - McKinlay	Mar-17	0	Thu 16/02/17	Thu 30/03/17	0
Percol	Apr-17	0	Thu 16/02/17	Mon 20/02/17	0
Proa	Nov-16	100			
Punchbowl	Oct-16 & May-17	100 / 0	Wed 30/11/16	Tue 13/12/16	100
Punchbowl - Nelia	Jun-17	0	Thu 8/06/17	Fri 9/06/17	0
Toolebuc	May-17	0	Mon 13/02/17	Wed 15/02/17	0
Gladevale	Oct-16	100	Wed 31/05/17	Wed 7/06/17	0
Trenton/woodstock	Sep-16	100			

ACCESS ROAD	Maintenance		NDRRA - Flood Damage		
	Estimated Start	% Complete	Estimated Start	Estimated Finish	% Complete
Access - Arizona - Braeside - Landsborough Highway	Oct-16 & May-17	100 / 0			
Access - Beenfields (Kevin Downs, Beenfields) - Landsborough Highway	Apr-17	0	Tue 21/02/17	Mon 06/03/17	0
Access - Crowfels - Punchbowl Road through Woodlands & Bezuma	Nov-16	100			
Access - Bindooran - Flinders Highway			Wed 01/02/17	Fri 03/02/17	100
Access - Combo - Waterhole - Landsborough Highway	Oct-16 & Jun-17	100 / 0			
Access - Coolreagh (Coolreagh, Toorak) - Kynuna Road	Jun-17	0	Thu 6/10/16	Thu 6/10/16	100
Access - Gilliat Plains - Flinders Highway through Caiwarra & Clifton Park					
Access - Ernestina Plains - Flinders Highway			Fri 31/03/17	Fri 31/03/17	0
Access - Etta Plains (Etta Plains, Balootha, Haddington)			Wed 19/10/16	Thu 3/11/16	100
Access - Ivellen / St Andrews - Flinders Highway	Aug-16 & Mar-17	100 / 0	Mon 6/02/17	Fri 17/02/17	50
Access - Kellosheil - Kynuna Road through Waterloo Plains			Thu 15/09/16	Wed 5/10/16	100
Access - Barnsdale /Leila Vale - Flinders Highway			Mon 3/04/17	Mon 3/04/17	0
Access - Lydia - Bunda Road					
Access - McKinlay - Nulgara - Cannington Road	May-17	0			
Access - McKinlay - Olive Grove - Landsborough Highway					
Access - Oontoo - Landsborough Highway through Wolseley					
Access - Penola Downs - Landsborough Highway through Milgery	May-17	0			
Access - Quambetook - Kynuna Road through Rosevale					
Access - Strathfield - Landsborough Highway through Bull Creek	Mar-17	0			
Access - Burwood / Wyaldra - Punchbowl Road through Lindfield			Mon 7/11/16	Wed 16/11/16	100
Access - Zonia Downs - Punchbowl Road through Bow Park			Mon 28/11/16	Wed 30/11/16	100

Cannington Road Floodways after clearing debris



Tree trimming at Oorindi and Nelia Bunda



Nelia Bunda Road Repairs – Before and After



NDRRA - Flood Damage

2015 Shire Road Flood Damage

Work on the 2015 NDRRA event commenced in February 2016.

The Program has recommenced following the Christmas closedown and delays due to wet weather. The delays have resulted in a complete revision of the Program. Program is still due for completion by 30th June 2017

2 crews are due to recommence mid-January and will consist of:

- SOA Contractors and Council Day Labour staff operating hired machinery – Grading and Gravelling

The table below provides a summary of the 2015 Program to date:

Financial Position		
Current Approval	\$ 9,225,723	
Expenditure to Date (Actual)	\$ 4,640,447	50 % Complete
Expenditure to Date (Committed)	\$ 103,211	
Expenditure to Date (Total)	\$ 4,743,658	
Operational Position		
Overall	63 % Complete	

(Based on latest available figures)

Works substantially completed under the 2015 Program include:

Road		
Taldora - Stabilisation	Nelia – Bunda - Stabilisation	Gilliat – McKinlay - Stabilisation
Racecourse Road - Stabilisation	Old Normanton Road 1 – Gravelling and Grading	Quarrel St - Stabilisation
Service Road (behind Marwill) - Stabilisation	Isabel Lane – Gravelling and Grading	Julia Crk-Yorkshire - Gravelling and Grading
Taldora Road – Gravelling and Grading	Ardbrin – Yorkshire – Gravelling and Grading	Old Normanton Road 2 – Gravelling and Grading
Minamere – Gravel and Grading	Dalgonally-Millungara – Gravelling and Grading	Nelia – Yorkshire – Gravel and Grading
Kelloshiel – Gravel and Grading	Coolreagh – Gravel and Grading	Dalgonally – Gravel and Grading
Etta Plains – Grading and Gravelling	Wyaldra – Gravel and Grading	Alisona – Grading
Bezuma – Grading	Zonia Downs – Grading	Debella – Grading
Punchbowl - Grading and Gravelling *	Bindooran – Grading *	

* Completed since previous Report

Works currently being undertaken:

Road	
Malpas – Trenton – Grading and Gravel	Eulolo – Gravel and Grading
	Punchbowl – Nelia - Grading
The above roads have been put “on hold” due to wet weather. Works have recommenced where minimal impact from wet weather has been experienced.	
Ivellen – Grading and Gravel	Gilliat McKinlay – Grading and Gravel

Upcoming works:

Road	
Leilavale – Grading and Gravel	Beenfields - Grading
Oorindi – Grading and Gravel	Percol - Grading
Ernestina - Grading	Toolebuc - Grading

Update: Works recommenced following Christmas closedown and recent rainfall. Full Program review has been completed. Program due for completion by 30th June 2017.

Gilliat McKinlay Road



2016 Event

Stabilisation works have commenced on the 2016 Event.

Financial Position		
Current Approval	\$ 5,768,378	
Expenditure to Date (Actual)	\$ 612,269	11 % Complete
Expenditure to Date (Committed)	\$ 105,234	
Expenditure to Date (Total)	\$ 717,903	
Operational Position		
Overall	13 % Complete	

Stabilisation works have been carried out on the following roads

Road		
McKinlay - Cannington	Nelia – Bunda	Punchbowl
Gilliat - McKinlay	Old Normanton - Part 1	Julia Ck - Taldora

2017 Rainfall

Parts of McKinlay Shire experienced significant rainfall in early January. This has caused widespread damage throughout the Shire, particularly south of Julia Creek. Inspections have been carried out and damage to the network has been videoed and logged. Preliminary estimates indicate damage at approximately \$ 1.3 million.

Advice from QRA has been to monitor the network and wait until the end of the wet season before application to declare the rainfall as an “event”. Latest discussions indicate that TMR is also taking the same approach.

Consultation: (internal/External)

Works Manager, Finance Manager, Workshop and Fleet Manager, Works Staff

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report

InfoXpert Document ID: 81365

6. ENVIRONMENT AND REGULATORY SERVICE REPORT



Ordinary Meeting of Council Tuesday 21st February 2017

6.Subject: Environment and Regulatory Services Report - January 2017
Attachments: None
Author: Director Environment and Regulatory Services
Date: 01 February 2017

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period January 2017.

Recommendation:

That Council receives the January 2017 Environment and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of January 2017.

Detailed below are the general matters of interest that relate to the day to day activities of the department throughout the month.

The Report has been re-formatted to include budget items within the report to provide easier correlation between the finances and the relevant report areas.

Budget Legend:

Revenue	Actual exceeds Budget YTD	
	Actual below Budget YTD	
Expenditure	Actual below Budget YTD	
	Actual exceeds Budget YTD	
Any	Note provided	

Consultation: (internal/External)

Nil

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert Document ID: 81436

6 – Refuse Collection and Disposal

6.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Refuse Collection	\$35,562	\$39,587	\$67,863
Refuse Disposal	\$16,347	\$20,022	\$34,324

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Kerbside Rubbish Collection	\$13,519	\$23,333	\$40,000	\$26,481
Refuse Disposal Operation Costs	\$25,194	\$52,500	\$90,000	\$64,806
Environmental Clean Up	\$1,864	\$2,917	\$5,000	\$3,136

Note: Actual YTD stands at \$0, \$1,864.00 is to be transferred to Noxious Weeds Job Cost

6.2 - Report

Julia Creek Refuse Collection and Disposal

Routine collection of kerb side rubbish continued in Julia Creek. The average weekly volume of house hold refuse collected every Friday continues to be approximately 20 cubic meters per week or one truck load.

Julia Creek Waste Management Facility

The facility has been pushed however the pit is still to wet to access to complete a major push up and complete tidy up of the facility.

Illegal dumping

There were no reported incidents of illegal dumping in January.

Township Clean-up / Beautification

There is \$5000 allocated in the budget for the purpose of a kerb side clean-up. We are seeking Council's view on if they would like to conduct a clean-up in the coming months to try and expend some of these monies.

7.Environmental Health Services

7.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Environmental License Fees	\$744	\$583	\$1,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Environmental Health Services	\$169,171	\$160,417	\$275,000	\$105,829

7.2 - Report

Water and Sewerage monitoring

Water sampling is carried out in accordance with our Drinking Water Quality Management Plan (DWQMP) across our four (4) water supplies. Key matters of concern under the DWQMP are the presence of *Escherichia coli* or e-coli in the water. The presence of e-coli has potential health impacts.

Sampling carried out in January established no e-coli presence in the four (4) water supplies.

Sewerage sampling is carried out on the Julia Creek Sewerage Treatment Plant in accordance with the requirements of the licences issued by the Department of Environment and Heritage.

On Thursday 19 January 2017, McKinlay Shire Council's Engineering Department reported a leak in the Hickman Street raising main. The leak was observed in the rising main 'bubbling' in the drain on Council Reserve (37/EN116). Immediate actions were as follows;

- 1- The pump station was shut down to ensure no further raw effluent was being pumped to the area
- 2- The extent of the leak in the drain checked to ensure it hadn't entered the main drain/waterways.
- 3- The incident was reported
- 4- The pump station was checked to ensure capacity to ensure no effluent backup and subsequent overflow in other location.

The immediate action found that there was an existing bund that had been created in the drain whilst cleaning out the main drain. This bund ensured that the spill was localised and couldn't extend into the towns main drain and subsequently enter the Julia Creek waterway.

Further investigation showed that the effluent leak had not reached the bund and 'contamination' had only extend 25m down the drain, it had proceeded into Lot39 SP147790 (Council Reserve) . After ensuring the area was safe Council staff proceeded to excavate and locate the leak. Excavation discovered that rising main was AC pipe. The AC pipe had been concrete surrounded in the location of the drain due to the reduced cover created by the drain. The leak was discovered on the end of the concrete. It is speculated that the 'fracture' (leak) was caused by soil movement (shrink/swell from recent rain). The leak was repaired and the excavated 'contaminated material was taken to our landfill (Julia Creek Waste Facility) and stored in a bunded area. This material will be dealt with when the moisture level of the dump decreases. Currently the landfill is to wet to complete further earthworks/excavations.

This matter was reported to the Pollution Hotline on Thursday 19 January 2017.

The Engineering Department are still pumping for the penstock manhole adjacent to the Hickman Street Sewerage pump station and is currently being monitored, with permanent repairs currently being scheduled.

Vector Control

The fogging machine is currently in the workshop being repaired. The parts were ordered late January. The machine should be repaired early February to commence operation as there has been an increase in mosquitos due to the recent wet weather.

Similarv, a manual mosquito control has been placed in drains when complaints have been received to provide a control measure until the fogging machine is operational.

Notifiable Diseases Report

There were no notifiable disease reports received from Qld Health during the month.

Food Audit Inspections

Food Inspections are currently up to date. The next audit will be conducted in May 2017.

Food Safety Recall: - There were three (3) food safety recalls received for the period.

Workplace Health and Safety

A new hazard inspection schedule has been created in liaison with the WHS team, this schedule we be implemented in 2017.

Biosecurity

Council received correspondence on 24 January 2017 from the Department of Agriculture and Fisheries regarding a surveillance program for the white spot virus. This is to be carried out in the *Logan River* and does not affect the McKinlay Shire Council area.

9 – Local Law Administration

9.1 – Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget	
Animal Registration Fees	\$4,350	\$3,675	\$6,300	
Fines & Penalties – Animal Control	\$788	\$292	\$500	
Animal Boarding	\$969	\$875	\$1,500	
<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Local Law Administration	\$30,052	\$49,000	\$84,000	\$53,948

9.2 - Report

General information of activities for Local Law/Animal Control matters is outlined the table below.

Table 1 - Local Law & Animal Control Summary

Activity	Number/Details
Impounding's	Nil
Infringement notices	Nil
Euthanized	Nil
Verbal warning	1
Official warnings	Nil
Complaints	6 dog roaming – ongoing issue at Nelia
Dog Boarding	1
Removal of Dead Animals	1 cat
Trapping Locations & Results	Nil

10 – Noxious Weeds and Pest Control

10.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Pest Plant & Animal Control Funding	\$314,227	\$231,875	\$397,500
Truck Washdown Bay	\$12,143	\$8750	\$15,000
Dingo Baits	\$35	\$583	\$1,000
Feral Pig Baits	\$0	\$0	\$250
Pest Animal Rural Land Owner Fees	\$0 ³	\$0	\$0

³No budget and revenue – is being reviewed

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Pest Plant Control Program	\$421,550	\$303,333	\$520,000	\$98,450
Pest Animal Control Program	\$29,954	\$40,833	\$70,000	\$40,046

Note pest plant expenditure high due to funded poison project.

³No budget and revenue – is being reviewed

10.2 - Report

Pest Plant

Spraying of pest weed has occurred in the following drains around the Julia Creek Township in January. The picture below shows mapping of areas covered by the Local Laws Officer within the township within the period. Note – different colours = different days.



Picture 4 – Area Covered – Julia Creek Township

\$360,000 (EX GST) Pest Weed Grant – All but one allocation has been collected. This landholder has been contacted however still not has collected their allocation so Council are now in possession of the herbicide and will distribute to the landowner once they make contact with our office.

Feral Animal Control

No factory baits were issued during January.

No dingo scalps were presented in January.

11 – Livestock Operations

11.1 - Budget

<u>Revenue</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Budget</u>
Livestock Weighing	\$38,926	\$11,667	\$20,000
Livestock Cattle Loading	\$47,635	\$11,667	\$20,000

<u>Expenditure</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Budget</u>	<u>Bud-Act</u>
Livestock Operational Costs	\$53,886	\$42,000	\$72,000	\$18,114

11.2 - Report

Julia Creek Livestock Facility

The use of the sale yard and weighing facility is continuing with the regular use by road transport.

There were no head of cattle weighed at the facility during January.

Maintenance has been carried out in the livestock facility, these works include, painting (ongoing), trim trees away from power lines and low powerlines lifted, new cleats welded in loading ramp, all gate oiled and load ramp cleaned.

Table 2 below, details the month and year to date activities for the Julia Creek Livestock Facility.

Table 2 - Livestock Weighing Month and Year Totals

MONTH	2011	2012	2013	2014	2015	2016	2017
JANUARY	0	199	0	359	0	0	0
FEBRUARY	320	2309	1740	1322	1872	525	
MARCH	500	0	676	617	3446	1497	
APRIL	2881	1048	1584	406	5315	951	
MAY	2642	3257	3829	1891	8107	615	
JUNE	2188	287	3976	2,109	3,442	1456	
JULY	542	3,931	1,774	0	2,170	2809	
AUGUST	2720	3260	0	374	1183	2582	
SEPTEMBER	2,995	1706	338	3274	488	2665	
OCTOBER	1276	618	1153	790	1252	4613	
NOVEMBER	2031	825	357	508	36	1011	
DECEMBER	271	524	0	240	0	234	
TOTAL FOR YEAR	18,366	17,964	15,427	11,890	27,311	18,958	0

Livestock Operations (Cattle Loading)

Cattle loading is yet to commence for 2017.

Table 3 below details the month and year activities.

Table 3 – Livestock Loading Month and Year Totals

MONTH	2009	2010	2011	2012	2013	2014	2015	2016	2017
JANUARY	0	0	0	0	0	0	0	0	0
FEBRUARY	0	0	687	0	1764	680	0	0	
MARCH	0	0	116	1102	5310	851	0	572	
APRIL	3580	2189	2207	2791	5813	1811	7653	1737	
MAY	4021	4153	1327	6178	8670	7414	7204	2933	
JUNE	7089	5166	5910	3788	8451	5912	6605	3486	
JULY	1839	7195	3261	4877	7645	5246	6998	3565	
AUGUST	1520	6012	3566	6534	4215	6843	3936	4963	
SEPTEMBER	6396	2437	5561	5410	1904	4508	315	2233	
OCTOBER	4511	861	5228	5833	1800	3122	0	1070	
NOVEMBER	1033	498	3546	4568	0	3439	0	1641	
DECEMBER	0	0	709	110	0	0	0	144	
TOTAL FOR YEAR	29989	28511	32118	41141	45572	38826	32711	22344	0

12 – Stock Routes and Reserves

12.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Stock Route – Permit/Water Fees	\$8,037	\$4,667	\$8,000
Stock Route Recoverable Works	\$0 ³	\$0	\$0
Trustee Lease Fees	\$65,255	\$38,065	\$105,000
Reserve Agistment Fees	\$6,722	\$14,583	\$25,000

³No budget and revenue – is being reviewed

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Precept Expenses	\$17,450	\$10,500	\$18,000	\$550
Stock Route Maintenance	\$61,428	\$90,417	\$155,000	\$93,572
Reserve Expenses	\$6,281	\$11,667	\$20,000	\$13,719
Cemeteries	\$7,426	\$17,500	\$30,000	\$22,574

12.2 - Report

Stock Routes and Reserves

No works were undertaken on stock route waters during January.

Below is a list of McKinlay Shire Stock Route Water Agreements

Table 4- Stock Route Water Agreements

No. of Agreements	Status
Sixteen (16)	Finalised (pre SRMS)
Eleven (11)	Finalised (SRMS)
One (1)	Draft Stage
TOTAL STOCK ROUTE WATER AGREEMENTS	TWENTY EIGHT (28)

No Agistment/Tailing Permits were issued during the month.

Stock Route Network Management Bill 2016

Stock Route Network Management Bill 2016 teleconference was held on 1 December 2016. This covered new items being raised in the Bill.

Friday 16 December 12pm Council received correspondence, inviting Council to give evidence in regards to the new Stock Route Network Management Bill 2016. Council has to respond by 23 January 2017 stating whether a representative will be giving evidence in regards to the Bill.

Concerns raised are;

- Capital works, bill is not clear as to who will pay for these works especially on minor secondary works will any capital be provided;
- Fencing, landholder is responsible, will the bill give Council enough power to enforce fencing standards

Capital works are of concern as the revenue expected will not cover upkeep and major capital works items, i.e. bores.

Cemeteries

Mr Burnett was buried during the month. Due to the weather conditions we were not able to bury him in the usual time frame consequently he died 26th December 2016 and was not buried until 28th January 2017. He was buried on Lara Station.

Council has also had two enquiries regarding placement of headstones.

Work is continuing with the development and updating of the Cemeteries data base.

13 – Work Program (Workcamp)

13.1 - Budget

<u>Expenditure</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Budget</u>	<u>Bud-Act</u>
Work Program	\$8,006	\$19,542	\$33,500	\$25,494

13.2 - Report

A ride on mower has been ordered for the Work Camp, delivery should be early February.

The Work Camp program has been busy with a number of community based programs as detailed in the table below.

Table 5 - Work Program Activities

Activity	Details
Mowing of various NFP yards in Julia Creek	Mowing conducted frequently
Mowing of all local churches	Mowing conducted frequently
Mowing/Whipper snipping around Airport Area	Mowing conducted when required
Whipper snipping of McIntyre Park Area	Mowing conducted when required
Mowing/Whipper Snipping around Sale Yards	Mowing conducted when required
Providing assistance in the Council Workshop	Ongoing
Julia Creek Waste Management and Recycling Facility – Picking up Rubbish	Ongoing
Various works at all Cemeteries	Ongoing
Clean event area at Dirt and Dust Venue	Ongoing
Preparation of sale yards for painting	Ongoing
Assistance with the set up of funeral	Completed
Return old train chairs to Museum	Completed

14 – Swimming Pool

14.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget	
Pool Admission & Kiosk Fees	\$4,310	\$5,250	\$9,000	

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Pool Operational Costs	\$146,390	\$148,750	\$255,000	\$108,610

A large gap is noted between revenue and expenditure; methods are being examined to increase pool patronage.

14.2 - Report

Staff

Currently Sharon Mulligan (Pool Manager), Mikayla Wyld (Casual Pool Officer), Sue Ash (Caravan Park Manager and Georgia Fleming (Tourism Co-ordinator) are the regular lifeguards at the Julia Creek Pool. Training has been forecast and planned for February. The current staff are meeting the pool requirements.

Activities

The pool continues to be well attended with the following community activities taking place:

- Aqua-aerobics – Currently conducted every Tuesday, Thursday night and Saturday mornings. There are currently on average 10 members of the community attending.
- Swim/Breakfast Club – Run by the Julia Creek Amateur Swim Club. Closed over the Christmas break, but due to recommence in February.
- Holiday Programme for school aged children – The pool was utilised by the Sport and Recreation Officer in the above programme.

Learn to swim will be commencing in February.

WHS

A Hazard Inspection was carried out on the swimming complex on 06/12/2016 by Leo Stewart and Cindy Clow. As a result 32 faults were identified and noted.

The resultant Rectification Action Plan (RAP) has been initiated and Pool Management has begun the work to implement this plan with the majority of the plan under action or completed.

A meeting of all stakeholders is required in order to go forward so that actions for the correct rectification can be identified and allocated. For example: No designated first aid room and the implementation of a suitable solution; the converting of an existing room or the construction of such. This would involve a long term solution that is clearly outside the scope of Pool Management.

Another example is the requirement under this plan for the construction of a fourth exit/entrance to the pool itself. This would involve a lengthy engineering solution, funding and the construction of such during which time the pool may have to be closed. This would indicate a high level of consultation and planning.

The identification, purchase and installation of “EXIT” signs capable of being illuminated for the compliance of this plan. This will involve a contracted electrician for the installation.

The purchase and construction of further pool fencing to be constructed in the area between the toddlers/splash pool and the main pool, the deep end (2.1 meters) of which is separated by only 2.5 meters and park benches making the identified hazard a priority.

Plant room

After persistent problems with the Pulsar chlorine hoppers constantly blocking and overflowing due to chlorine residue a decision was made to trail the new "PULSAR CHLORINE BRICKETTS". This was in line with recommendations from the chlorine supplier who noted we were using cheaper generic bricketts that contained various fillers. This was evidenced by a white residue visible around the edges of the pool, on the pool blankets/covers and constantly blocked tubes. He advised that the Pulsar Hoppers were actually designed to use the Pulsar chlorine. Users of the pool also commented that this residue was present on some bathing costumes and watches when worn during swimming.

The results of switching this brand of quality bricketts have been outstanding. The residue is no longer visible, the hoppers are working without blocking and the water quality is now being commented on by many of the pool users. Other benefits are that testing of the pool which was once conducted every four or five times a day is now down to three. This is a savings with regards to testing chemicals and time.

Of note is the financial savings we are already seeing with the decreased need of bicarbonate soda and the actual bricketts which are dissolving and dispersing throughout the pool in a much more effective and efficient way. The original bricketts that although cheaper but more ineffective/troublesome have now ceased to be available in Australia due to their poor performance and combustibility. With the improvements seen and reported hereunder the continued use of the better performing PULSAR brand is recommended to continue.

Table 6 - December Pool Numbers

Service Offered	Number
Entry am Adult	57
Entry pm Adult	37
Entry am Child	187
Entry pm Child	98
Session Pass Adult/Child	28
Session Pass	27 (individual family members)
Aqua Aerobics	34
After School Care	45
Learn to Swim / Baby Classes	Nil
Julia Creek Swim Club (Parents)	Nil
Julia Creek Swim Club (Child)	Nil
Swim Breakfast Club	10
Total	523

15 – Housing, FRB and Community Centre

15.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Council Property/Staff Housing Program	\$44,516	\$134,167\$	\$230,000
FRB Centre Rent	\$14,700	\$14,000	\$24,000
Community Centre Hire Fees	\$549	\$1,167	\$2,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Council Property/Staff Housing Program	\$78,784	\$61,250	\$105,000	\$26,216
FRB Units & Community Centre Operations Costs	\$26,356	\$29,167	\$50,000	\$23,644

15.2 - Report

Corporate Facilities and Housing

General maintenance demands on Councils facilities and housing stock is ongoing.

Table 7 - Staff Housing Activities

Activity	Number
Properties Available for use	NOTE Two (2) dwellings are available for use. 1. 4 Amberley Drive (New WHS and Foreman to take up residency early February) 2. 72 Coyne Street – condition is very ordinary
Properties not available	1. 4 Shaw Street is not available due to its condition 2. 69 Coyne Street is not available due to its condition
New Tenancies	One (1) – 5 Coyne Street (Kindergarten Teacher)
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
General	General Maintenance performed when required.

Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table 8 Below:

Table 8 – Old Senior / Aged Care Housing Activities

Activity	Number
Properties Available	5
New Tenancies	Nil
Finalised Tenancies	Nil

Remedy Breach	Nil
Notice to Leave	Nil
General	No maintenance preformed for the last few months.

Corporate Facility / Housing maintenance issues raised during the month are detailed in Table 9 below. Where practical these works are carried out by Council staff, however local trades are engaged to carry out the work if required.

Table 9 –Corporate Facility / Housing Maintenance

<u>Location</u>	<u>Issue</u>	<u>Contractor</u>
Swimming Pool	Toilet seats and lids in male change room to be replaced	Brad M
Swimming Pool	Bracket to ladies change room fallen off wall	Brad M
Swimming Pool	Toilet Roll Holders to be replaced in both mens and ladies change rooms	Brad M
Swimming Pool	Shade sail over table/chairs to be sent away for repairs	Brad M
3 Coyne Street	Safety Switch for Oven broken and two power points to be replaced	Fully Wired
Caravan Park	Lights in Ladies Toilet will not switch off	Fully Wired
2/9 Shaw Street	Sliding doors in cupboards broken; Drawer in bedroom cupboard broken; Bathroom tap hard to turn on/off Sliding screen door is coming off	Brad M

16 – Land and Building Development

16.1 - Budget

<u>Revenue</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Budget</u>
Land and Building Development	\$2,220	\$2,917	\$5,000

<u>Expenditure</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Budget</u>	<u>Bud-Act</u>
Town Planning Program	\$2,504	\$96,250	\$165,000	\$162,496

16.2 - Report

Regulatory Services, Land and Building Development

- 19 January 2017, Council received a notice of commencement for a telecommunications facility (Telstra) at 35 Middleton Street, McKinlay.
- 15 August 2016, Council received correspondence from the Department of Agriculture and Fisheries (DAF) notifying Council of an administrative review; notice under sales permit 201409038. This notice/review requested Council to provide DAF with a copy of Council's development approvals, insurance and quarry management plan for our gravel winning operation. The Environmental and Regulatory Service department was given the task to review the development approvals for each pit. The review of all information available found only two (2) of Council's gravel pits have development approvals. An action plan is being developed to put in place the appropriate development approvals. This action plan will also include a budget estimate of the implementation costs for inclusion in next year's budget.

Planning Scheme

Environmental and Regulatory Services staff are currently familiarising themselves with the planning scheme template to begin populating the document.

17 – Local Disaster Management

17.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
SES Grants	\$22,447	\$12,979	\$22,250
Natural Disaster Grants	\$684	\$3,972	\$6,500

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Disaster Management Operational Costs	\$15,749	\$16,333	\$28,000	\$12,251

17.2 - Report

Disaster Management

No incidents occurred that required the activation of the LDMG or SES. SES have not found a local controller and Council will now be required to actively assist in recruiting this community position.

18 – Capital Works and other Projects

18.1 - Budget

<u>Environment Management Item</u>	Actual incl committed	Budget
Reserve Asset Management	\$18,114.70	\$30,000

<u>Community Services & Facilities Items</u>	Actual	Budget
Community Bld - works as per Asset Management Plan	\$95,132.35	\$644,525
Council Housing - works as per Asset Management Plan	\$44,662.42	\$94,000

Caravan Park - New Amenities Block	\$17,242.93	\$554,000
Seniors Living - Repair works as per defects	\$0	\$118,000
Kev Bannah Oval - New Amenities Block	\$12,156.18	\$353,000
McIntyre Park - design only - southern side of shed wall	\$0	\$10,000

<u>Corporate Services Items</u>	Actual	Budget
Corporate Blds - works as per Asset Management Plan	\$81,964.66	\$173,500
McKinlay Works Depot - Replacement	\$0	\$120,000

<u>Economic Develop Item</u>	Actual	Budget
Julia Creek Livestock Facility	\$9,378.25	\$30,000

18.2 - Report

Reserve Asset Management, Community Building, Council Housing and Corporate Building work have started and are progressing.

The Caravan Park and Kev Bannah Oval Amenities blocks are currently out for tender.

Quotes are currently being sort for senior living defects works.

McIntyre Park and McKinlay Works Depot are currently being scoped for design concepts.



InfoXpert ID: 81436

Council Ordinary Meeting Tuesday 21 February 2017

19.Subject: Lot 28 on SP147785 – Old Normanton Road, Carinya Homes
Attachments: Nil
Author: Director Environment and Regulatory Services
Date: 2 February 2017

Executive Summary:

The Environmental and Regulatory Services Department has been reviewing Council building/housing assets for developing a housing plan. The review of the tenure of the 'Carinya Homes' facility found it to be a Council reserve (water). This report recommends that council pursue changing the tenure to freehold to ensure flexibility of the land in the future.

Recommendation:

That Council commences the process with the Department of Natural Resources and Mines to freehold Lot 28 on SP147785.

Background:

The Environmental and Regulatory Services Department has been reviewing Council building/housing assets for developing a housing plan. The review of the tenure of the 'Carinya Homes' facility found it to be a Council reserve (water), the Lot is 28 on SP147785.

Comments:

Council currently has a shortage of facilities for short term/single staff. The housing plan will recommend facilities to upgrade or sell. Regardless of the impending plan the Old Normanton Road facility is currently a Council Reserve and for flexibility of the Lot in the future it would be recommended that the land tenure be changed to freehold.



Consultation: (internal/External)

NA

Legal Implications:

NA

Policy Implications:

NA

Financial and Resource Implications:

NA

Risk Management

NA

Options for Council to Consider

NA

InfoXpert Document ID: 81423



Council Ordinary Meeting Tuesday 21 February 2017

20.Subject: Lot 3 on JC55732 – 5 & 7 Coyne Street
Attachments: Nil
Author: Director Environment and Regulatory Services
Date: 2 February 2017

Executive Summary:

The Environmental and Regulatory Services Department has been reviewing Council building/housing assets for developing a housing plan. The review of the land parcel of 5 & 7 Coyne St found it to be one Lot. This report recommends that Council pursue subdividing to ensure flexibility of the land in the future.

Recommendation:

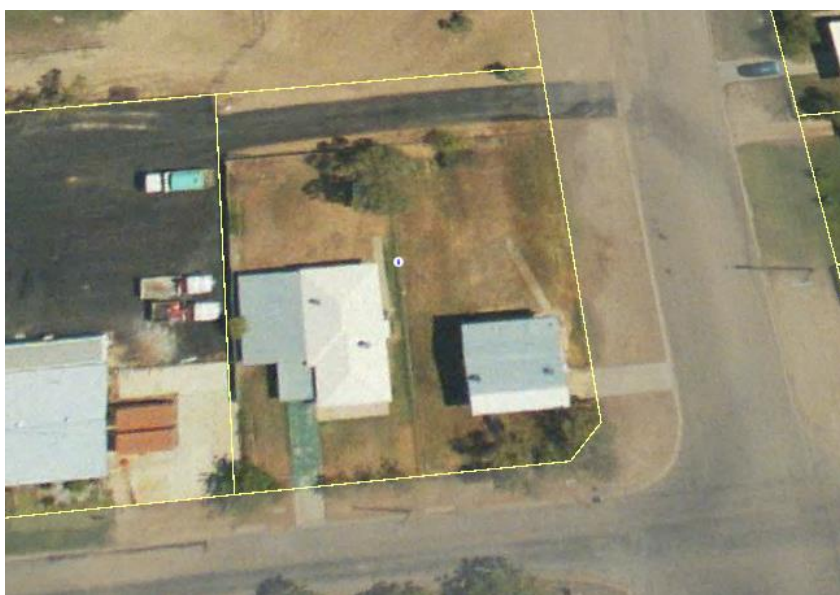
That Council commences the process to subdivide Lot 3 on JC55732.

Background:

The Environmental and Regulatory Services Department has been reviewing Council building/housing assets to develop a housing plan. The review of the land parcel of 5 & 7 Coyne Street found it to be one Lot.

Comments:

For future flexibility with the Residence and ensuring permanent access to the depot Lot 3 on JC55732 subdivision needs to be considered.



Consultation: (internal/External)

NA

Legal Implications:

NA

Policy Implications:

NA

Financial and Resource Implications:

NA

Risk Management

NA

Options for Council to Consider

NA

InfoXpert Document ID: 81424



Council Ordinary Meeting Tuesday 21 February 2017

21.Subject: Lot 1 on JC55727 – CEO Residence and Workshop - Coyne Street
Attachments: Nil
Author: Director Environment and Regulatory Services
Date: 2 February 2017

Executive Summary:

The Environmental and Regulatory Services Department has been reviewing Council building/housing assets for developing a housing plan. The review of the land parcel of the CEO residence and workshop Coyne St found the tenure to be reserve and it to be one Lot. Previous review of Council minutes found decision from 22 July 2015 to subdivide and 15 March 2016 for a development approval. This hasn't commenced due to the land not being freehold. Correspondence from the Department of Natural Resources and Mines recommends freeholding to progress with the lot subdivision.

Recommendation:

That Council commences the process with the Department of Natural Resources and Mines to freehold Lot 1 on JC55727.

Background:

The Environmental and Regulatory Services Department has been reviewing Council building/housing assets to develop a housing plan. The review of the land parcel of CEO Residence and Workshop Coyne Street found the tenure to be reserve with one Lot.

Comments:

For future flexibility with the Residence and workshop in the future it is recommended that the tenure of Lot1 on JC55727 be changed from Reserve to Freehold so that the subdivision of the Lot can occur.



Consultation: (internal/External)

NA

Legal Implications:

NA

Policy Implications:

NA

Financial and Resource

Implications:

NA

Risk Management

NA

Options for Council to Consider

NA

InfoXpert Document ID: 81425



Council Ordinary Meeting Tuesday 21 February 2017

22.Subject: Lot 4 on JC55726 – Depot Coyne Street
Attachments: Nil
Author: Director Environment and Regulatory Services
Date: 2 February 2017

Executive Summary:

The Environmental and Regulatory Services Department has been reviewing Council building/housing assets. The review of the land parcel of the Depot Coyne St found the tenure Reserve (operational). This report recommends that council pursue changing the tenure to freehold too ensure flexibility of the land in the future.

Recommendation:

That Council commences the process with the Department of Natural Resources and Mines to freehold Lot 4 on JC55726.

Background:

The Environmental and Regulatory Services Department has been reviewing Council building/housing assets. The review of the Depot land parcel found the tenure to be reserve.

Comments:

For future flexibility of the Depot it is recommended that changing the tenure from reserve to freehold be considered.



Consultation: (internal/External)

NA

Legal Implications:

NA

Policy Implications:

NA

Financial and Resource Implications:

NA

Risk Management

NA

Options for Council to Consider

NA

InfoXpert Document ID: 81426



Council Ordinary Meeting Tuesday 21 February 2017

CONFIDENTIAL

23.Subject: T1617005 Amenity Buildings Tender Evaluation

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK



Council Ordinary Meeting Tuesday 21 February 2017

CONFIDENTIAL

24.Subject: Purchase of Part Lot 57 on SP284275 and Adjacent Road Opening

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK



Council Ordinary Meeting Tuesday 21 February 2017

Confidential

25.Subject: Witness Statement for Stock Route Management Bill 2016 - Longreach Hearing

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK



26.Subject: Renewal Term Lease Over Lot 35 EN98 (Old HAC Centre)
Attachments: 1. Invitation for Application to Renew Term Lease over Lot 35 on Crown Plan EN98 for Community Purposes
Author: Director Environment and Regulatory Services
Date: 16 January 2016

Executive Summary:

Council's has received correspondence dated 24 January 2017 from DNRM – SLAM inviting Council to renew the lease on Lot35 EN98.

Recommendation:

That in reference to renewal term lease over Lot 35 EN98 (Old HAC Centre) Council applies to Department of Natural Resources and Mines to renew the lease.

Background:

Council's has received correspondence dated 24 January 2017 from DNRM – SLAM inviting Council to renew the lease on Lot35 EN98. The lease expires 27 August 2018.

Comments:

The building is not currently being regularly utilised by Council and its use in future is to be considered (i.e. modification to become staff housing, use as different community facility).

Regardless of the use Council should renew the lease, and potentially in future even consider applying to freehold the land parcel.

Consultation: (internal/External)

NA

Legal Implications:

NA

Policy Implications:

Nil

Financial and Resource Implications:

NA

Risk Management

NA

Options for Council to Consider

NA

InfoXpert Document ID: 81432

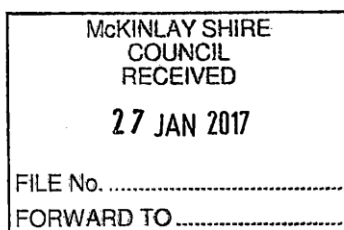
Author: Tanya Murphy
 File / Ref number: 2016/005176
 Directorate / Unit: State Land Asset Management
 Phone: (07) 4794 8910



Department of
Natural Resources and Mines

24 January 2017

McKinlay Shire Council
 PO Box 177
 Julia Creek QLD 4823



Dear Sir / Madam

INVITATION FOR APPLICATION TO RENEW TERM LEASE OVER LOT 35 ON CROWN PLAN EN98 FOR COMMUNITY PURPOSES

The term of the above Lease expires on 27 August 2018 and if you wish to apply for a new lease, you must complete the attached application form and lodge with the Department as soon as possible.

Also attached is a **supporting fact sheet** to guide you through the application process.

Any renewal of a term lease is limited to the grant of a new term lease to the same lessee and for the same purpose as the existing lease. However, investigations could result in an offer being made for an area smaller than the area of your current lease to enable the state to secure land for uses such as road or a reserve for community purposes etc. The Department's investigations may also determine that another form of tenure is a more appropriate form of tenure than a new lease, so a different tenure may be offered over the land.

When the Department has assessed the application, including native title, it will give applicants written notice of the decision.

It is mentioned that upon expiry of the lease on 27 August 2018 you must vacate the property and any improvements remaining on the leased land become the property of the State.

Lodging your application

An application fee of \$261.70 is required to be paid if you decide to make an application for a new lease. This fee is payable at the time you advise this Department you wish to proceed with the application for a new lease.

Applications can be lodged with the Department by posting it to Department of Natural Resources and Mines, PO Box 5318, Townsville QLD 4810, by emailing to SLAMlodgement@dnrm.qld.gov.au or lodging in person at your nearest business centre,

Postal :
 DNRM Cloncurry
 PO Box 5318
 Townsville
 4810 QLD

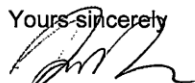
Telephone : (07) 4794 8910
Fax: (07) 4742 0214

If you wish to discuss this matter please contact Tanya Murphy on (07) 4794 8910.

All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by email to Townsville.SLAMS@dnrm.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

Please quote reference number 2016/005176 in any future correspondence.

Yours sincerely



Tanya Murphy
Land Administration Officer



DEPARTMENT OF NATURAL RESOURCES AND MINES

Application form Contact and Land Details Part A

Application form requirements

1. **Part A:** Contact and land details will need to be completed.
2. **Part B:** Application specific form will need to be completed.
3. Payment of the prescribed application fee, if relevant. A refund of application fees will not be given. (Details of fees are available on the Department of Natural Resources and Mines (DNRM) website or from a regional DNRM office)
4. All parts of this application form need to be completed accurately, otherwise your application may be returned to you to complete.

Important information

All applications will be processed having regard to the requirements of the *Land Act 1994* and related legislation, approved policies and procedures and the requirements of all other agencies with an interest in the land.

All completed applications can be lodged with DNRM by sending information to the following email or postal addresses or in person at your local DNRM business centre.

Email:

SLAMlodgement@dnrm.qld.gov.au

If lodging an application via email the application form must be signed and details of payment method included in the email along with all relevant supporting documentation.

Post:

Department of Natural Resources and Mines
PO Box 5318
TOWNSVILLE QLD 4810

In terms of the *Right to Information Act 2009* interested parties may seek access to DNRM records and view relevant documents.

Information on this form, and any attachments, is being collected to process and assess your application under the *Land Act 1994*. The consideration of your application may involve consultation and if so details of your application may be disclosed to third parties. They will not be otherwise disclosed outside the department unless required or authorised by law.

Contact details

Lodger Details and Mailing Address		
A lodger is only required when a solicitor, bank, consultant etc lodges the application on behalf of the applicant.		
Full Name(s)		
Title	First name	Surname
Company name(s)		
If a Corporation then record <input type="checkbox"/> ACN <input type="checkbox"/> ARBN <input type="checkbox"/> ABN		
<div style="border: 1px solid black; width: 100%; height: 20px;"></div>		
Postal Address	<div style="border: 1px solid black; height: 20px;"></div> <div style="border: 1px solid black; height: 20px;"></div> <div style="border: 1px solid black; height: 20px;"></div>	
Phone number	<div style="border: 1px solid black; width: 100%; height: 20px;"></div>	Mobile phone
	<div style="border: 1px solid black; width: 100%; height: 20px;"></div>	<div style="border: 1px solid black; width: 100%; height: 20px;"></div>
Email	<div style="border: 1px solid black; width: 100%; height: 20px;"></div>	
Fax	<div style="border: 1px solid black; width: 100%; height: 20px;"></div>	

Applicant(s) Details and Mailing Address		
If the applicant is a Corporation, either the Australian Company number, Australian Registered Body number or the Australian Business number must be shown.		
Full Name(s)		
Title	First name	Surname
Company name(s)		
If a Corporation then record <input type="checkbox"/> ACN <input type="checkbox"/> ARBN <input type="checkbox"/> ABN <input style="width: 100px;" type="text"/>		
Postal Address	<input style="width: 100%; height: 20px;" type="text"/>	
	<input style="width: 100%; height: 20px;" type="text"/>	
	<input style="width: 100%; height: 20px;" type="text"/>	
Phone number	<input style="width: 150px;" type="text"/>	Mobile phone <input style="width: 100px;" type="text"/>
Email	<input style="width: 100%; height: 20px;" type="text"/>	
Fax	<input style="width: 100%; height: 20px;" type="text"/>	
Future correspondence should be sent to <input type="checkbox"/> Lodger <input type="checkbox"/> Applicant		
<p>Is the application related to the purchase of land, for example a permanent road closure, or conversion of a lease for residential purposes as defined for the Additional Foreign Acquirer Duty (AFAD) under the <i>Duties Act 2001</i>? <input type="checkbox"/> Yes go to 2 <input type="checkbox"/> No go to 4</p>		
<p>Note – Under the <i>Duties Act 2001</i> an additional amount of duty applies where the land is residential land and the applicant is a foreign person. For further details, please refer to the information on the Queensland Treasury website DA000.14.1 Foreign corporations and foreign trusts – interests of foreign persons and related persons <https://www.treasury.qld.gov.au/taxes-royalties-grants/duties/index.php> or the Queensland Government website for Additional Foreign Acquirer Duty <https://www.business.qld.gov.au/industry/professional-financial/transfer-duty/investors-and-transfer-duty/additional-foreign-acquirer-duty>.</p>		

2. Are the applicants a foreign acquirer as defined by the Additional Foreign Acquirer Duty (AFAD)? Yes **go to 3** No **go to 4**

For further information refer to the [Queensland Government website](https://www.business.qld.gov.au/industry/professional-financial/transfer-duty/self-assessors/toolkits/afad) to determine if AFAD applies to the property acquired in the relevant transaction <<https://www.business.qld.gov.au/industry/professional-financial/transfer-duty/self-assessors/toolkits/afad>>.

3. Enter the full name/s of the foreign acquirer/s.
(If there is insufficient space, please lodge as an attachment) **go to 4**

Full Name/s (If a company, also provide a contact name)	Share held

Details of land for which the application is being lodged

4. Select the type of land for which the application is being lodged.

Permit Lease Unallocated State Land (USL) **go to 5**

Licence Road

Trust Land Reserve/
Deed of Grant in Trust (DOGIT)

Dealing Number (refer to **Item 6**) Other

5. Enter the description of the land for which the application is being lodged. If this application concerns a road, enter the description of the land adjoining the road.

Schedule 1		
You must enter either the Lot on Plan or Title Reference of the land for which the application is being lodged.		
Lot	Plan	Title Reference

The details of the land can be found on a current copy of the Title, your rates notice or the [Queensland Globe](https://www.business.qld.gov.au/business/support-tools-grants/services/mapping-data-imagery/maps) from the Queensland Government website can be downloaded to help access current Lot on Plan details. <<https://www.business.qld.gov.au/business/support-tools-grants/services/mapping-data-imagery/maps>>. If insufficient space, please add additional description as an attachment.

go to 6

6. Enter additional details of the land

Dealing number

Tenure type Tenure number

Local Government

Other details of land location (optional) **go to 7**

7. Have you participated in a pre-lodgement meeting with the department? Yes **go to 8** No

8. Provide details of pre-lodgement meeting. (optional)
(If there is insufficient space, please lodge as an attachment)

Departmental Officers contact details and any reference number should be included if known.

THIS FORM MUST BE ACCOMPANIED BY THE RELEVANT PART B APPLICATION FORM.



DEPARTMENT OF NATURAL RESOURCES AND MINES

Application for Renewal of Lease Part B

Application form requirements

1. This application is for a renewal of a lease.
2. Read the *Renewal of a Lease Guide* that includes application restrictions.
3. Payment of the prescribed application fee.
(Details of fees are available on the Department of Natural Resources and Mines (DNRM) website at <https://www.dnrm.qld.gov.au> or from a regional DNRM office)
4. Any additional information to support application.
5. **Part A:** Contact and details of land will need to be completed and submitted with your application.
6. All parts of this application form need to be completed accurately, otherwise your application may be returned to you to complete.

Important information

An application for renewal of a Lease cannot be accepted until 80 per cent of the term of the lease has expired, however, an application may be made at an earlier time if special circumstances exist. Refer to Department of Natural Resources and Mines (DNRM) Policy - Land Holdings: Leases – Early Renewal, Rolling Term Lease Extensions and Conversion (Special Circumstances), available on the DNRM website at <https://www.dnrm.qld.gov.au/our-department/corporate-information/policies-initiatives/our-policies>.

Any renewal of a term lease is limited to the grant of a new term lease to the same lessee and for the same purpose as the existing lease. However, investigations could result in an offer being made for an area smaller than the area of your current lease to enable the state to secure land for uses such as road or a reserve for community purposes etc.

If your application for a renewal of lease is successful, you may also be required to provide a plan of survey at your expense.

All outstanding rental must be paid on the current lease, before submitting an application for renewal of a lease.

An application for a renewal of a Lease is not to be made if the lease is subject to a condition that states that an application for renewal cannot be made.

Information on this form, and any attachments, is being collected to process and assess your application under the *Land Act 1994*. The consideration of your application may involve consultation, and if so details of your application may be disclosed to third parties. They will not be otherwise disclosed outside the department unless required or authorised by law.



1.	What is the commencement date of the lease	/	/	go to 2
(Details of your lease commencement date can be found on a current Title Search of the land)				

2.	What is the expiry date of the lease	/	/	
(Details of your lease expiry date can be found on a current Title Search of the land)				
If less than 80% of the term of the lease has passed at the time of application go to 3 , otherwise go to 4				

3.	Provide sufficient evidence of what special circumstances exist that would warrant this application being accepted. (If there is insufficient space, please lodge as an attachment)	go to 4			
<table border="1" style="width: 100%; height: 40px;"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>					

4.	Have you made a previous application for renewal of this lease?	<input type="checkbox"/> Yes	go to 5	<input type="checkbox"/> No	go to 8
-----------	---	------------------------------	----------------	-----------------------------	----------------

5.	Was this application refused?	<input type="checkbox"/> Yes	go to 6	<input type="checkbox"/> No	go to 8
If YES , if an earlier application for renewal was refused, and there is no relevant change in circumstances from the earlier application, any new application may be rejected without consideration under <i>Section 159 of the Land Act 1994</i> (section 158(4)).					

6.	Has there been any change in circumstances from the earlier application, which may lead to this application being accepted for further consideration?	<input type="checkbox"/> Yes	go to 7	<input type="checkbox"/> No	go to 8
An Application for Renewal of a Lease can be refused without investigation, if an earlier application has been refused and the reasons for refusal have not changed.					

7.	Provide details of the change in circumstances from the previous application. (If there is insufficient space, please lodge as an attachment)	go to 8			
<table border="1" style="width: 100%; height: 40px;"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>					

8.	Is the lease within an industrial estate managed by the Economic Development Queensland, Department of Infrastructure, Local Government and Planning?	<input type="checkbox"/> Yes	go to 9	<input type="checkbox"/> No	go to 9
If YES , Provide the views of the Economic Development Queensland (EDQ), Department of Infrastructure, Local Government and Planning < https://www.dilgp.qld.gov.au/edq/development-projects.html >. For additional information on Industrial Estates refer to the EDQ Industrial Development website at < http://www.industrial.edq.com.au/ >.					

9.	Have you entered into any unregistered agreements with any other parties that provide for certain use or management of the land? <small>(For example tourism based agreements/ nature conservation agreement/transfer/sublease/easement.)</small>	<input type="checkbox"/> Yes	go to 10	<input type="checkbox"/> No	go to 11
----	--	------------------------------	----------	-----------------------------	----------

10.	Provide details and copies of any documentation relating to these agreements. <small>(If there is insufficient space, please lodge as an attachment)</small>	go to 11			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> </table>					

11.	Provide details of any additional information to support the application. (optional) <small>(If there is insufficient space, please lodge as an attachment)</small>	go to 12			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> </table>					

Attachments

The following will need to be lodged with your application for it to be considered a properly made application. If all this information is not submitted, your application will be returned.

12.	Tick the box to confirm the attachments for part of the application.
<input type="checkbox"/> Application fee <input type="checkbox"/> Views of the Economic Development Queensland Department of Infrastructure, Local Government and Planning for an industrial estate administered by that Department, if applicable <input type="checkbox"/> Copies of documentation relating to unregistered agreements, if applicable	

It is recommended that any attached plans, sketches or maps be of A4 or A3-size. Your application will not be considered as having been properly made, unless all parts of this application form are completed accurately. In this instance your application may be returned to you for completion.

Declaration

I certify that I have read the information which forms part of this application and the information I have provided is true and accurate.

Signature of applicant (or their legal representative)

--

Date: / /

If applicant, section 142 of the *Land Act 1994* states a person is eligible to apply for, buy or hold land under the *Land Act 1994* if the person is an adult, that is, 18 years of age or over.
If the legal representative of the applicant is signing as the applicant then the legal representative's full name must be printed immediately below the signature.

INTERNAL CURRENT STATE TENURE SEARCH
DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Search Date: 24/01/2017 13:12

Title Reference: 40019685
Date Created: 21/04/1999

DESCRIPTION OF LAND

Tenure Reference: TL 0/211945

Lease Type: TERM

LOT 35 CROWN PLAN EN98
Local Government: MCKINLAY

Area: 0.080400 Ha. (SURVEYED)

No Land Description

No Forestry Entitlement Area

Purpose for which granted:
COMMUNITY

TERM OF LEASE

Term and day of beginning of lease

Term: 20 years commencing on 28/08/1998

Expiring on 27/08/2018

REGISTERED LESSEE

MCKINLAY SHIRE COUNCIL

CONDITIONS

INTERNAL CURRENT STATE TENURE SEARCH
DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Search Date: 24/01/2017 13:12

Title Reference: 40019685
Date Created: 21/04/1999

CONDITIONS

- A46 (1) The lessee shall use the leased land for community purposes for a Recreation & Respite Centre for Senior Citizens.
- (2) In the event of the lessee ceasing to use the leased land as provided for in Condition A46 clause (1) above, the lease may be forfeited or cancelled.
- (3) The annual rent shall be paid yearly in advance and shall be determined in accordance with the provisions of the Land Act 1994.
- (4) The lessee shall pay the cost of any required re-survey.
- (5) The lessee must keep any noxious plants, on the leased land, under control.
- (6) The lessee has the responsibility for a duty of care for the leased land.
- (7) The lessee shall ensure that the use and development of the leased land conforms to the Town Planning Scheme By-Laws and requirements of the Mckinlay Shire Council.
- (8) The lessee must give the Minister administering the Land Act 1994, the information the Minister administering the Land Act 1994 asks for about the lease.
- (9) The lessee shall not destroy any trees on the leased land unless in accordance with a tree clearing permit under the provisions of the Land Act 1994 or the provisions relating to the clearing for routine management purposes as prescribed in the Land Regulation 1995. (NOTE:- Routine Management provisions of the Land Act do not apply on leases over State Forests and Timber Reserves)
- (10) No compensation for improvements or developmental work shall be payable by the State at the expiration or surrender of the lease but the lessee shall either have the right to remove moveable improvements within a period of three (3) months from the expiration or surrender of the lease, provided all moneys due by the lessee to the State on any account whatsoever have been paid, or be required to remove those improvements as specified in any further condition of lease.
- A47 (1) The lessee shall allow any person authorised under the Forestry Act 1959 access to the leased land for the purpose of cutting and removing timber or removing other forest products, or quarry material, or other material from the leased land.
- (2) Except as hereinafter provided the lessee shall not interfere with any forest products or remove any quarry material (including any stone, gravel, sand, earth, soil, rock, guano or clay which is not a mineral within the meaning of the Mineral Resources Act 1989) or other material upon the leased land without the permission of the Minister administering the Land Act 1994 except under the authority of and in compliance in every respect with the requirements of a permit, licence, agreement or contract granted or made under the Forestry Act 1959.
- Z93 The lessee shall keep the leased land in a clean, orderly and sanitary condition.

INTERNAL CURRENT STATE TENURE SEARCH
DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Search Date: 24/01/2017 13:12

Title Reference: 40019685
Date Created: 21/04/1999

CONDITIONS

Z94 The lessee shall during the whole of the term maintain the existing (improvements), to the satisfaction of the Minister administering the Land Act 1994.

ENCUMBRANCES AND INTERESTS

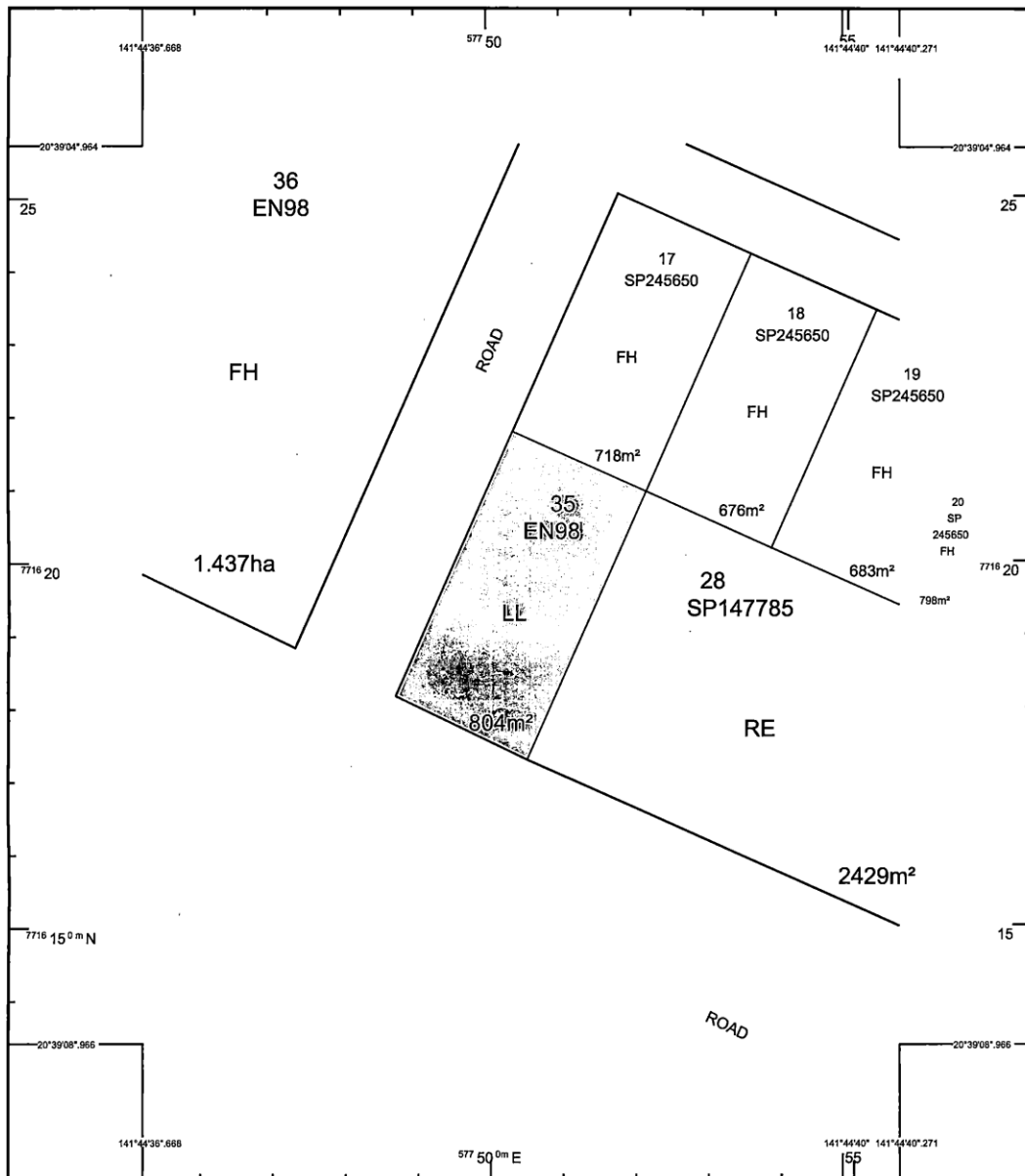
1. Rights and interests reserved to the Crown by
Lease No. 40019685

ADMINISTRATIVE ADVICES - NIL

UNREGISTERED DEALINGS - NIL

** End of Current State Tenure Search **

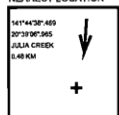
Information provided under section 34 Land Title Act (1994) or
section 281 Land Act (1994)



STANDARD MAP NUMBER
7256-42112



MAP WINDOW POSITION & NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB	35/EN98
Lot/Plan	804m²
Area/Volume	LANDS LEASE
Tenure	MCKINLAY SHIRE
Local Government	JULIA CREEK
Locality	269/90
Segment/Parcel	

CLIENT SERVICE STANDARDS

PRINTED (dd/mm/yyyy) 24/01/2017
For additional information regarding this SmartMap see page 2.
Shading Rules have been applied.

DCDB 23/01/2017

Users of the information recorded in this document (the Information) accept all responsibility and risk associated with the use of the Information and should seek independent professional advice in relation to dealings with property.

Despite Department of Natural Resources and Mines (DNRM)'s best efforts, DNRM makes no representations or warranties in relation to the Information, and, to the extent permitted by law, exclude or limit all warranties relating to correctness, accuracy, reliability, completeness or currency and all liability for any direct, indirect and consequential costs, losses, damages and expenses incurred in any way (including but not limited to that arising from negligence) in connection with any use of or reliance on the Information

For further information on SmartMap products visit <http://fnrw.qld.gov.au/property/mapping/bimmap>

SmartMap

An External Product of SmartMap Information Services
Based upon an extraction from the Digital Cadastral Data Base



(c) The State of Queensland, (Department of Natural Resources and Mines) 2017.

Additional Information Page

Shading Rules

Lot Number = 35 and Plan Number = EN98

InfoXpert ID: 81433



Council Ordinary Meeting Tuesday 21 February 2017

27.Subject: Swimming Pool Opening Hours
Attachments: Nil
Author: Director Environment and Regulatory Services
Date: 16 February 2017

Executive Summary:

The Environment and Regulatory Services Department has received correspondence from both internal Council programs and external user groups to extend the pool hours. The additional hours are 7am – 8am Wednesday and 7am – 8am Fridays and 7am-9am Saturday/Sunday leading up to Dirt N Dust.

Recommendation:

That Council extends the pool opening hours until the Dirt N Dust.

Background:

Additional Pool hours have been requested in lead up to Dirt N Dust

Comments:

There is potential for the Budget to be exceeded if additional hours are included in the schedule. However this can be managed by reducing hours over the cooler months if required to ensure the operational cost doesn't exceed the budget.

Legal Implications:

NA

Policy Implications:

NA

Financial and Resource Implications:

Potential budget implications

Risk Management

NA

Options for Council to Consider

NA

InfoXpert Document ID: 81434



Council Ordinary Meeting Tuesday 21 February 2017

28.Subject: Sewerage Treatment Plan Lot Realignment
Attachments: Nil
Author: Director Environment and Regulatory Services
Date: 16 February 2017

Executive Summary:

Council received correspondence from the Department of Environment and Heritage Protection relating to compliance issues at the STP December 2016. Council responded to this correspondence in January 2017. One issue raised was that Councils ERA for the Plant is limited to land parcel 37/EN16 however the plant extend across 2 other parcels.

Recommendation:

That Council commences the process with the Department of Natural Resources and Mines to realign the land parcels to ensure all Councils STP operations are on an appropriate land parcel with the appropriate ERA in place.

Background:

Council received correspondence from the Department of Environment and Heritage Protection relating to compliance issues at the STP December 2016. Council responded to this correspondence in January 2017. One issue raised was that Councils ERA for the Plant is limited to land parcel 37/EN16 however the plant extend across 2 other parcels.

Comments:

Currently Council are operating a facility that extends over multiple land parcels and into areas not covered by the permitted ERA, this needs to be addressed or Council potential face fines operating an unlicensed facility.



Consultation: (internal/External)

NA

Legal Implications:

Potential Action by EHP for operating a facility out of ERA permitted area

Policy Implications:

NA

Financial and Resource Implications:

Potential Fine from EHP

Risk Management

NA

Options for Council to Consider

NA

InfoXpert Document ID: 81435



Council Ordinary Meeting Tuesday 21 February 2017

29.Subject: New Planning Scheme under Planning Act 2016
Attachments: Nil
Author: Director Environment and Regulatory Services
Date: 16 February 2017

Executive Summary:

Council's current Planning Scheme is outdated and cannot be aligned to meet the Planning Act 2016 and is required to be re-written to the current legislation. The Planning and Development Services, Department of Infrastructure, Local Government and Planning have offered to provide their services to assist Council with the implementation of the new planning Scheme.

Recommendation:

That Council in conjunction with Planning and Development Services, Department of Infrastructure, Local Government and Planning creates a new Planning Scheme under the Planning Act 2016 for adoption.

Background:

In Council's Ordinary Meeting November 2015, Council resolved (Resolution 103/1516) *to commence the review of the Planning Scheme for the Shire of McKinlay under the provisions of the Sustainable Planning Act 2009.*

In Council's Ordinary Meeting May 2016, Council resolved (Resolution 247/1516) *That Council receive the Planning Scheme Review report and the Director of Environment and Regulatory Service and Interim CEO in conjunction with the Mayor consider the desirability of calling for tenders/quotations for the provision of planning services for the next 18 months.*

Council has allocated funds in the 2016 – 2017 budget to implement a new planning scheme. To date tenders/quotes have not been called for providing a planning scheme review.

The Planning Act was implemented in 2016 and our scheme should be recreated under this legislation. Council Staff have attended a workshop regarding the implementation of this new legislation; from this Council have received a Planning Scheme Template. Council were looking to implement this template however consultation with Planning and Development Services, Department of Infrastructure, Local Government and Planning has led to them offering to assist Council with the implementation of our new Planning Scheme under the Planning Act 2016.

Comments:

The Planning and Development Services, Department of Infrastructure, Local Government and Planning are offering to assist Council with the implementation of our new planning scheme and are willing to complete a workshop with Council. Previously they have worked with the Murweh Shire to complete their planning scheme and an example of this can be found at <http://www.murweh.qld.gov.au/planning-scheme>.

It would be preferred to work with the department as this will assist implementation of the plan with the department. The plan will be tailor made by the department to suit our Shire and direction that we are heading in the future.

Planning and Development Services have stated that this assistance will be free of charge to Council.

Consultation: (internal/External)

Planning and Development Services, Department of Infrastructure, Local Government and Planning

Legal Implications:

Legislation requires our planning scheme to be update to be in compliance with the current planning Act.

Policy Implications:

NA

Financial and Resource Implications:

Planning and Development Services, Department of Infrastructure, Local Government and Planning will work with Council to develop this new planning scheme free of charge.

Risk Management

NA

Options for Council to Consider

NA

InfoXpert Document ID: 81453

30. COMMUNITY SERVICES REPORT



Ordinary Meeting of Council Tuesday 21st February 2017

30.Subject: Community Services Monthly Report

Attachments:

Author: Director Corporate and Community Services

Date: 14 February 2017

Executive Summary:

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of January 2017.

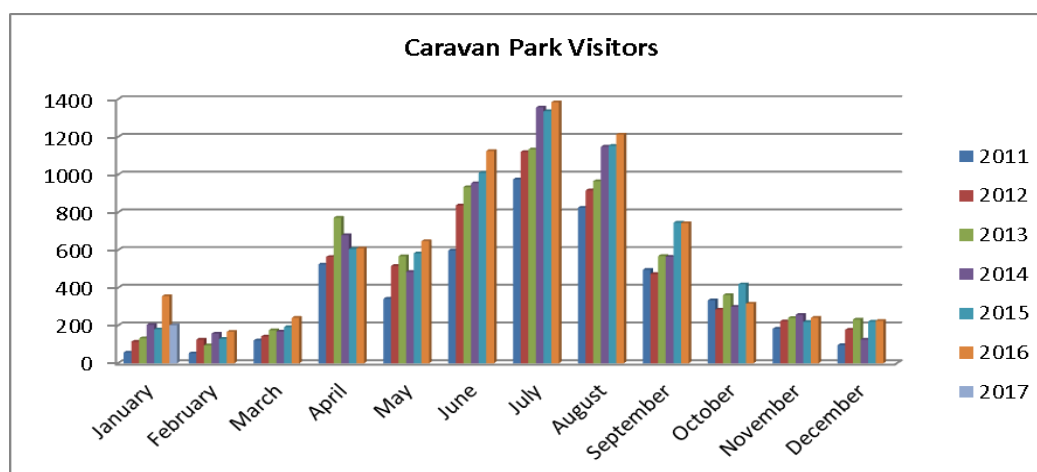
Recommendation:

That Council receive the report.

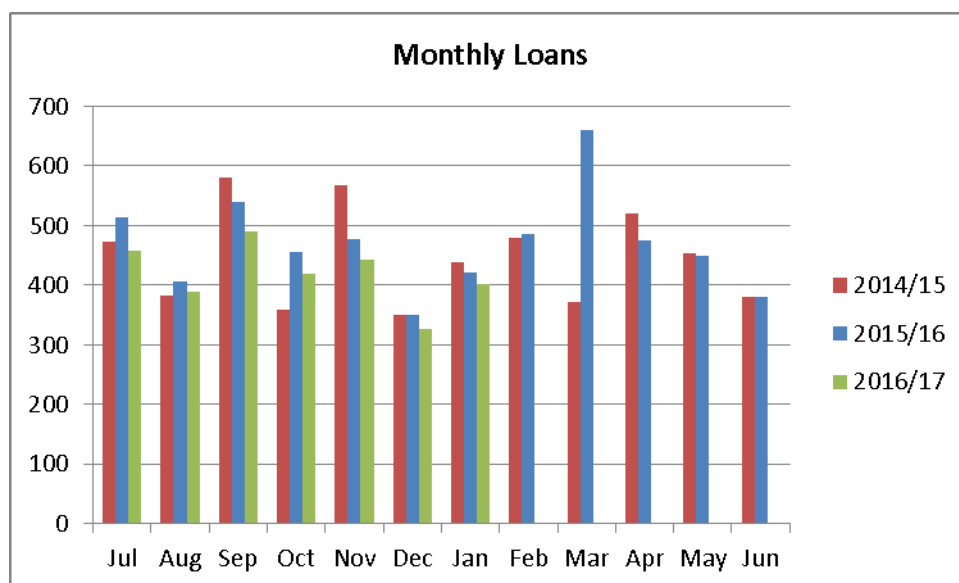
Background:

The following is a summary of activities for the Community Services Department for the month of January 2017.

Caravan Park



Library Services



We started off the New Year with the school holiday program based around the summer reading club with this years theme being Hero's and Villains. Kids that stayed in Julia Creek over the break took full advantage of the library (I think the aircon helped) using it as a go to place to meet up and interact with the computer games, whilst little siblings played with the toys or on the I pads.

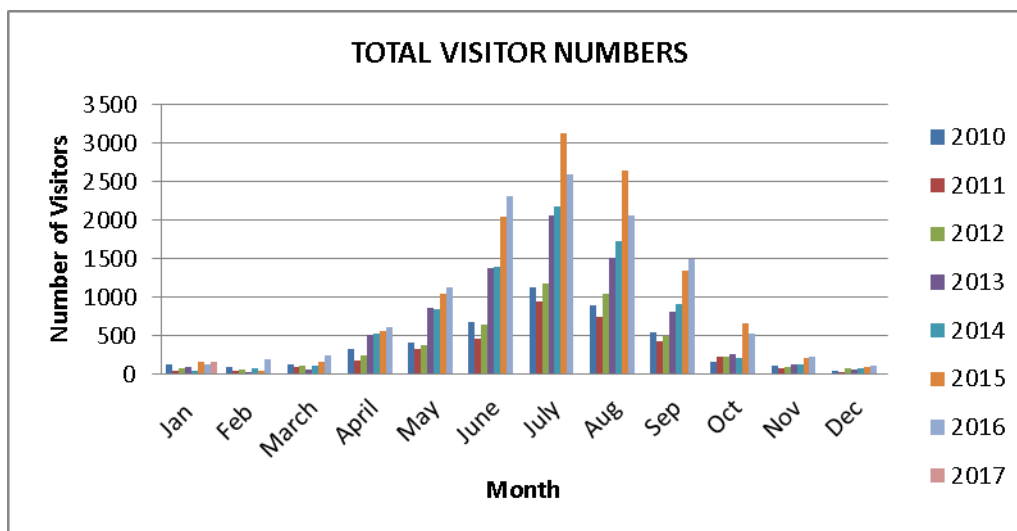
The Mums and Bubs group has already started for the year, Nurse Judy and the midwife come from Cloncurry with advice help and encouragement for the new and returning mums. It's always nice to see the offers of advice and help that comes from the more experienced mums.

Plenty of mums are using the library as a meeting place, especially the out of towners who can relax and catch up whilst the kids can play out of the savage summer heat.

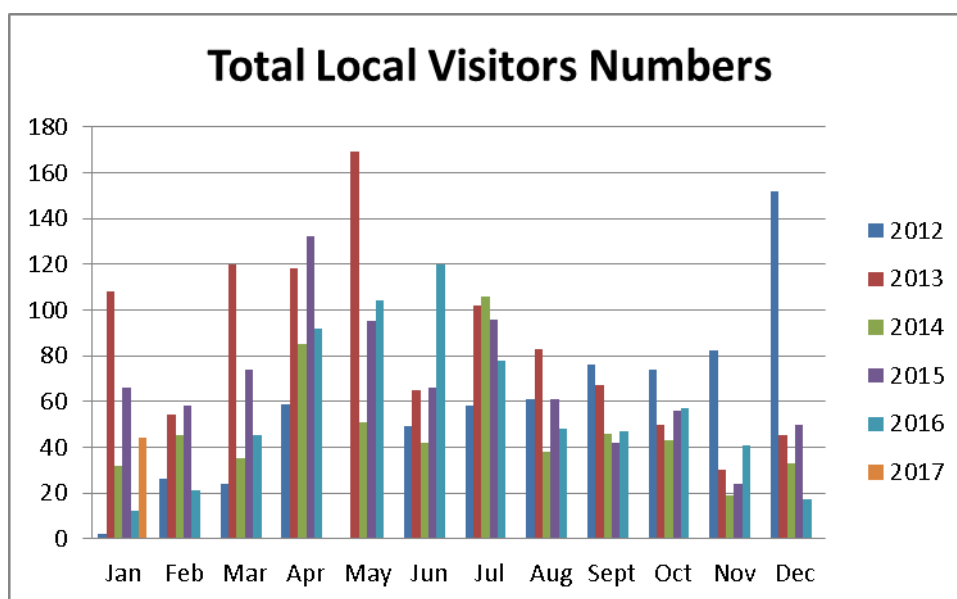
Tourism

There were 166 visitors to the Julia Creek Visitor Information Centre in January 2017 compared with 119 in January 2016 – a 28.32% increase between 2016 and 2017 figures.

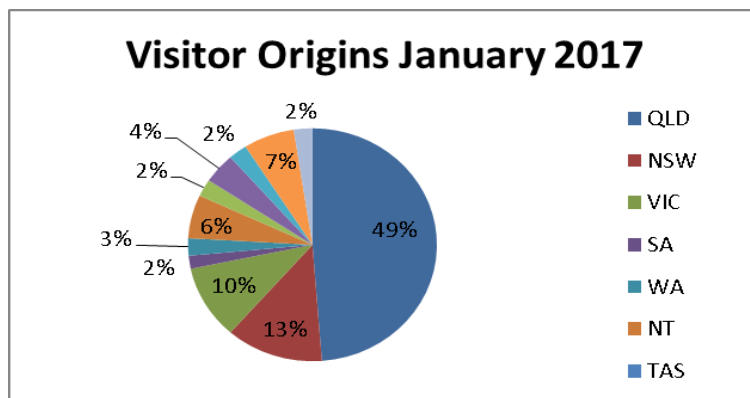
Total Visitor Numbers for January 2017 - 166



Total Locals for January 2017 - 44



There was a total of 44 local visitors to the Julia Creek Visitor Information Centre in January 2017 compared with 12 in January 2016– a 266.66% increase in figures between 2016 and 2017.

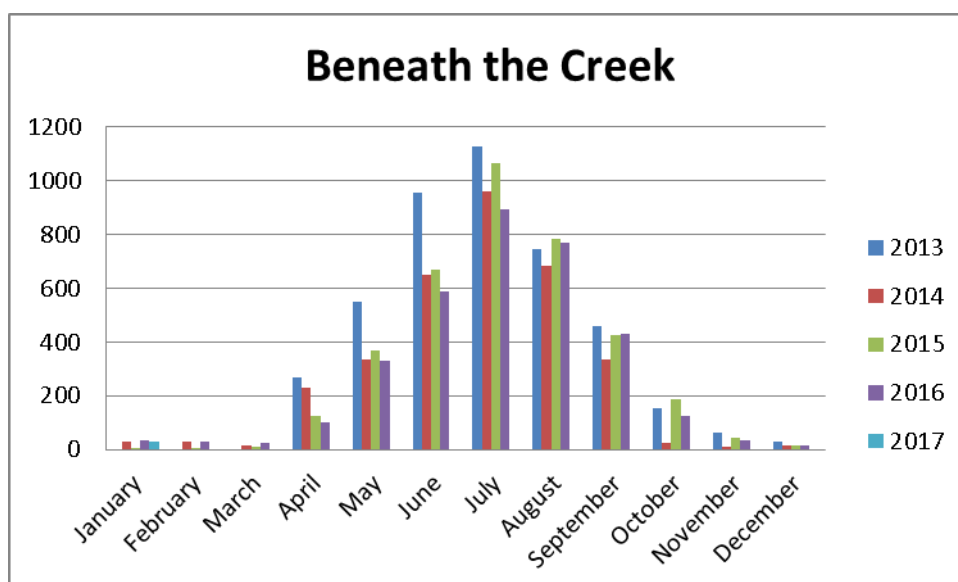


McKinlay Tourism- January 2017

The McKinlay Library/Visitor Centre recorded 15 tourists for January 2017. This is the first year that statistics have been collected in January. The centre was open on Thursdays from 10am-2pm.

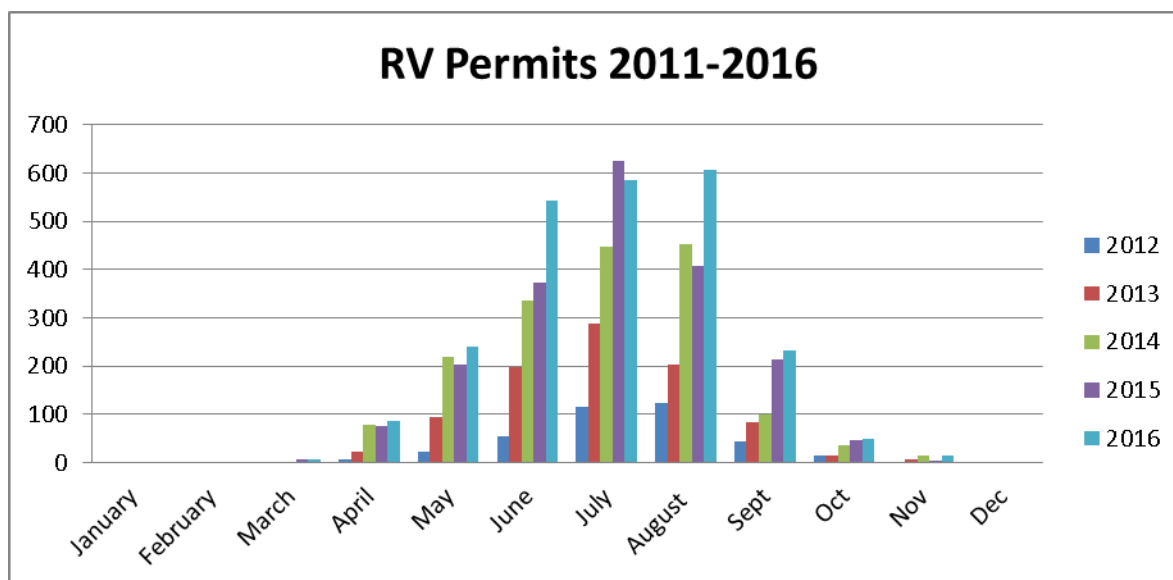
Beneath the Creek

There were 29 entries to ‘Beneath the Creek’ throughout January 2017 compared with 33 in January 2016 a decrease of 12.12%.



RV Permits – January 2017

There were 3 RV Permits issued in January 2017 whereas there was 1 in January 2016, a 66.66% increase.



Julia Creek Early Learning Centre

There are 19 Children currently enrolled at the Service.

- 1 attends casually and is yet to begin due to mother having a baby

There were 2 new enrolments this month

During January we had a total of 91 attendance over the 12 days of care that were offered during the period, equating to an average of 7 children per day. The attendance rate has increased since school has resumed with our busiest day having 13 children.

Karen, our new full-time diploma began this month, the week after we opened for the year.

The children have taken to Karen fairly quickly. She is very friendly and welcoming to the children and the families.

The children have settled back into the routine and are becoming confident in their new roles and rooms within the Centre

We have sent home annual excursion forms so the children will be able to go out into the community as the interest arises, fostering a connection between themselves and their wider community.

Sport & Recreation



School Holiday Program –

The January School Holiday Program ended on a high with a party to farewell Claire and Scott McNab. For the January Program, there was 26 participants registered which is an increase to the 2016 January program with 21 participants registered.

Tennis –

The social Tennis comp is drawing to a close with the final organised for Friday 17th February. There will be BBQ dinner for all competitors and spectators.

Sporting School –

Sporting Schools has kicked off with swimming and triathlon training on Tuesdays, Wednesdays and Thursdays Afternoons.

Social Sport/Fitness –

Currently there is a circuit fitness class being run every Thursday afternoon for all adults to participate in. Circuit will go for four weeks then it will change to Netball.

Triathlon Training -

Kids triathlon training will commence in the next couple of weeks to prepare for the Dirt n Dust.

CHSP-

Six enthusiastic CHSP clients and I go to the gym on Tuesday Mornings. On Wednesdays, seven clients and I do exercises/games the Fr Bill Busuttin Community Centre.

Community Groups-

I have sent an email introducing myself and club update form to community groups. The update form has been sent to get current contact details, event dates and find out how I can be of assistance the groups.



at

to

Community Health

CHSP OCCASSIONS OF SERVICE (OoS)		
	OoS	Hours
Nursing Care	102	50.25
Personal Care		
Social Support	19	9
Assessment		
Counselling/Advocacy/Information/ Education	110	29.25
Total	231	88.5
LOCATION OF OCCASSIONS OF SERVICE		
Home Visits		116
Clinic Visits		10
Phone Consults		
Hospital Visits		15
Telehealth		
Transport/attend Medical Appointments		13
NON CHSP COMMUNITY NURSING OCCASSIONS OF SERVICE		
	OoS	Hours
Home Visits	21	12.25
Hospital Visits	2	1.25
Phone Consults	10	1.5
Clinic Consults	11	4.75
Meetings	5	4
Health Promotion Sessions		
Other		
TOTAL	49	23.75

REFERRALS

No visiting allied health in January Physiotherapy - 3

EQUIPMENT ON LOAN

Nil changes.

HEALTH PROMOTION

Again there has been no formal health promotion this month due to the holidays.

Opportunistic education has continued as appropriate to clients re falls risk and prevention, diet and exercise, medication management etc. Two non CHSP clients have also been supported with self monitoring of BSL (Blood Sugar Level) and taught what to do in the case of a low reading.

Planning for the exercise programs was begun with potential gym, pool and chair/aerobics sessions for the first 10 weeks.

A session was also planned for early February for Wednesday the CHSP lunch group to discuss the importance of movement and exercise for physical and mental health particularly for older adults. Marg Woodhouse, Renae Hick and Michele Spiers will all talk to this topic while Tanya Parry will answer logistics questions and take names of parties interested in the planned exercise sessions.

NB This took place on 1/2/17 and was well received. NWRH Exercise Physiologist, Kirsten was also at the centre for the day and noted the inspiration and enthusiasm that resulted from the session.

GENERAL BUSINESS

I (Michele Spiers) took over from Allison Berry 13/12/16. My contract continues to 3/2/17. A permanent appointment has been offered to Nicole Morris who will start 6/2/17 allowing for a 1 week overlap to handover.

January became generally busier as health professionals returned to work and the CHSP coordinator went on leave. Liaison with the hospital and the GP service continued through the weekly Tuesday meeting and on a daily basis as required. Most clients have been reviewed by a doctor this month.

Three referrals to the local physio have been made. Several OPD appointments out of town have been attended and the CHSP coordinator provided transport for 2 clients to have CT scans in Mt Isa.

Exercise classes, Gym and pool activities will start in early February. I think I have made everyone aware of the importance of movement and exercise for older adults! I think Nicole will go well with this side of the role and we have discussed how to maintain and further participant enthusiasm and participation as well as how to expand this to include older community members who do not currently access the CHSP games and lunch days. Morning gym session Tuesday has 5-6 participants, Exercise class on Wednesday had 6 participants and the swimming session Thursdays will commence 23 Feb and has 6-8 people interested.

Some planning has been commenced for public Health Promotion events coming up including:

- Personal Emergency Management. This will include how to prevent personal 'disasters' such as falls and avoiding acute asthma attacks, recognising infections early etc.; who/how to call when an emergency occurs, what to do while waiting etc. This will also be interesting and pertinent for other community members who could be or already are supporting older neighbours etc.
- Film night – The Sugar Movie – followed by question and answer session accompanied by some 'healthy snacks'. Possible involvement of the NWRH dietician if she can be coerced into overnighing in Julia Creek instead of Cloncurry for one trip.

Commonwealth Home Support Programme (CHSP)

Events and Activities

We have a break in January for CHSP from our social support group activities. We still have our home visits, shopping, home maintenance, domestic assistance and nursing care though. Over the wet season with the power outages we check on our high risk clients first as well as all our other clients.

Statistics January 2017

To date CHSP currently have a total of 34 clients.

Service Offered	Number of Clients
Transport	Two way trips 16
Social Support	43 Visits
Personal Care	Visits Clients (Community Nurse)
EXERCISE	CLIENTS
Counselling/Support, Information and advocacy (client)	7 hours and 45 min
Shopping	4 Trips (attendees, 2 pickup)
GAMES	Attended (sessions)
Luncheon	Attended (sessions) visitors
Meals on Wheels	116 Meals delivered
Community Nurse Visits	116 visits
Home Maintenance	52 lawns mowed 26 clients
Domestic Assistance	9 clients,48 visits
Pub Lunch	Clients attended
Craft Morning	clients
Clients Transported for Doctors Appointments	6 CHSP clients
Clients admitted to Hospital	CHSP CLIENT
Clients Signed up to CHSP	Clients
Clients passed away	clients

Consultation:

Legal Implications:

Nil

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID:

81417



Ordinary Meeting of Council Tuesday 21st February 2017

31.Subject: Outback Queensland Tourism Association Symposium and Awards Hosting

Attachments: Nil

Author: Director Corporate and Community Services

Date: 15.02.17

Executive Summary:

McKinlay Shire Council have nominated to host the Outback Queensland Tourism Association (OQTA) Symposium and Awards on Thursday 2nd November until Saturday 4th November 2017. This report seeks Councils support and commitment for the project. It is estimated that there will be between 150-250 tourism delegates that attend. McKinlay Shire Council is in the process of completing a submission to be the host Shire which details activities, events, accommodation, catering, venues and transport options around the Shire over the three days. Should McKinlay Shire be successful, it is expected that this will require a Council contribution of \$20,000 to host this event. The economic impact for the Shire is estimated to be approximately \$150,000 to \$250,000 (number of attendants x \$1000). By showcasing our Shire and best experiences to tourism delegates, the long-term benefits for the Shire are indispensable.

Recommendation:

That Council agrees to contribute \$20,000 should Council be successful in their application to host the OQTA Symposium and Awards.

Background:

The tourism portfolio believe that it would be greatly beneficial for the community to host the annual OQTA awards in November 2017 here in Julia Creek. To date Council has registered an Expression of Interest to host these awards and now we need to move to the next stage of a full application, which is due 15th March 2017.

It is estimated that there will be between 150-250 tourism delegates that will attend. McKinlay Shire Council is in the process of completing a submission to be the host Shire which details activities, events, accommodation, catering, venues and transport options around the Shire over the three days. Should McKinlay Shire be successful, it is expected that this will require a Council contribution of \$20,000 to host this event. The economic impact for the Shire is estimated to be approximately \$150,000 to \$250,000 (number of attendants x \$1000). By showcasing our Shire and best experiences to tourism delegates, the long-term benefits for the Shire are indispensable.

Consultation:**Legal Implications:****Policy Implications:****Financial and Resource Implications:**

A budget commitment (if successful) will be required in the 2017/18 financial year.

InfoXpert ID: 81455



Ordinary Meeting of Council Tuesday 21st February 2017

32.Subject: Drought Relief Funding 2017
Attachments:
Author: Director Corporate and Community Services
Date: 14 February 2017

Executive Summary:

Council has been offered \$97,500 in drought relief funding from the Department of Communities, Child Safety & Disability Services to be expended by 30 November 2017.

Recommendation:

That Council allocate the drought relief funding provided from the Department of Communities, Child Safety & Disability Services to events and initiatives listed below provided the funds are expended in accordance with the guidelines with the funding program and that 2016 funds are acquitted.

EVENT	AMOUNT
<i>Dirt N Dust Festival</i>	<i>\$5,000</i>
<i>Saxby Round -Up</i>	<i>\$5,000</i>
<i>Julia Creek Campdraft</i>	<i>\$5,000</i>
<i>Sedan Dip Sports and Recreation, Races, Rodeo and Campdraft</i>	<i>\$5,000</i>
<i>Julia Creek Turf Club Annual races</i>	<i>\$5,000</i>
<i>CSA Town V's Country</i>	<i>\$5,000</i>
<i>McKinlay Races</i>	<i>\$5,000</i>
<i>McKinlay Shire Cultural Association - Cultural Capers</i>	<i>\$5,000</i>
<i>Julia Creek Challenge</i>	<i>\$5,000</i>
<i>Julia Creek Pony Club Gymkhana</i>	<i>\$3,500</i>
<i>North West Pony Club camp</i>	<i>\$3,500</i>
<i>McKissa athletics</i>	<i>\$1,000</i>
<i>Julia Creek Mini School</i>	<i>\$2,000</i>
<i>McKinlay Shire Community Christmas Tree</i>	<i>\$10,000</i>
<i>McKinlay Xmas Tree</i>	<i>\$1,000</i>
<i>Nelia Xmas Tree</i>	<i>\$1,000</i>

<i>Get Back in the Saddle</i>	<i>\$5,000</i>
<i>School holiday activities</i>	<i>\$5,000</i>
<i>Men's Day</i>	<i>\$5,000</i>
<i>Community Evening – OQTA Awards</i>	<i>\$10,000</i>
<i>Julia Creek Swimming Carnival</i>	<i>\$1,000</i>
<i>Unallocated</i>	<i>\$4,500</i>

Background:

Since 2014 Council has received drought relief funding from the Department of Communities, Child Safety & Disability Services.

Each year Council has allocated the fund to support events in the Shire, particularly the already long established annual events.

Some examples of how the money had been used over the years include:

- Julia Creek Dirt n Dust Festival \$5,000 – provide meals and accommodation for volunteers;
- McKinlay Shire Council Women's Day event \$12,000 – massage therapists to pamper ladies, engage guest speakers Pip Courtney and Fiona Lake, two course luncheon with show bag of goodies/resources for mental health and financial support;
- McKinlay Shire Council School Holiday Program \$5,200 – the CSIRO ran a science based workshop and the Crack Up Sisters to delivered dance, circus style exercises and Australia whip cracking.
- Saxby Round-up \$4,000 – provided prizes, toys and supplemented entry fees for children's events to alleviate pressures on parents.
- McKinlay Races \$3,800 - added children's entertainment to their annual event.
- McKinlay Shire Council Youth Camp \$5,000 – teen youth camp to Adele's Grove in Lawn Hill National Park. Teens attended at no cost to parents.

In 2016 Council was allocated \$130,000 in funding, with \$10,000 specifically to be expended as a Flexible Financial Hardship Fund. Guidelines were developed and Blazeaid were engaged to administer the fund, however the fund was not utilised by the community. The remainder of the funds were expended on community events as allocated by Council.

The guidelines for the 2017 program are similar as in the past years.

Funding is to coordinate the distribution of funds to local community organisations in drought declared communities who will provide the delivery of a range of local community events and activities that contribute to connectedness, social well-being and increased access to support services.

Consultation:

Cr Royes, the Director of Corporate & Community Service met to discuss potential distribution of funds. It was discussed that other opportunities could arise during the 2017 year and so leaving some funds unallocated would be wise. The allocations to the groups should be dependent on the group fully acquitting their 2016 allocations.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

Council received \$97,500 ex GST to be expended by 30 November 2017.

InfoXpert Document ID: 81454



Ordinary Meeting of Council Tuesday 21st February 2017

33.Subject: Sponsorship Request – Julia Creek Turf Club

Attachments:

Author: Director Corporate and Community Services

Date: 14 February 2017

Executive Summary:

Council has received a request from the Julia Creek Turf Club under the Community Grants Policy for sponsorship. The group has requested \$5,000 to go towards the cost of a variety of items for their annual event. The application is presented for Council's consideration.

Recommendation:

That Council sponsor the Julia Creek Turf Club for the 2017 Artesian Express Race Day, to the value of \$5,000.

Background:

The Julia Creek Turf Club have submitted an application seeking sponsorship for their 2017 annual Artesian Express race day, which is held in conjunction with the annual Dirt & Dust Festival. This will be staged on Saturday 8th April 2017. The group are requesting \$5,000 to go towards the costs of security and ambulance services.

Council have sponsored the Club in the past, however in recent years the club has only accessed the Drought Funding.

Consultation:

Cr Royes

Legal Implications:

Nil

Policy Implications:

This application has been assessed against Council Community Grant and Support Policy. The request meets the following criteria:

"In order to apply for a Sponsorship the group or organisation must meet the following criteria

(a) Non-for profit group or organisation based in the McKinlay Shire."

The club has not provided the full set of financials however a request has been made to provide the same.

Financial and Resource Implications:

Council has an allocated budget of \$35,000 for Community Financial Support in the 2016/2017 financial year. Current remaining balance for expenditure is \$26,628.

InfoXpert Document ID: 81418



Ordinary Meeting of Council Tuesday 21st February 2017

34.Subject: Community Benefit Assistance Scheme
Attachments: Nil
Author: Director Corporate and Community Services

Executive Summary:

Council is presented with a summary of applications through the Community Benefit Assistance Scheme for ratification.

Recommendation:

That Council fund the following Community Benefit Assistance Scheme applications:

1. *Julia Creek Turf Club – Infrastructure \$465 Equipment \$3490*
2. *Julia Creek Amateur Swimming Club – Volunteer Support \$1000*

Background:

The Community Benefit Assistance Scheme offered dollar for dollar funding to local community groups under the categories of infrastructure, equipment and volunteer support. The program was advertised for 3 weeks with two applications received. Advertising was done using Facebook, flyers on local noticeboards, email and website. It is suggested to advertise the program again on a 'Quick Response' basis.

Application summaries:

Julia Creek Turf Club

Equipment – Chairs, Tables, Umbrellas and Hessian, with total project cost of \$7,280 (Funding of \$3,640)

Infrastructure – Gates with total project cost of \$930 (Funding of \$465)

Comments – Recommend funding approval of \$3,955. Note that the funding for hessian is not recommended as viewed not equipment.

Julia Creek Amateur Swimming Club

Volunteer Support – Training of 2 volunteers to undertake coaching accreditation. The training will involve one member obtaining Babies and Toddlers Teacher accreditation and one member undertaking Silver Coaching Level

accreditation. In addition one will complete the Certificate IV in Training & Assessment in order to have the ability to come back to Julia Creek and be able to train other community members.

Consultation:

The applications were assessed by Director Corporate & Community Services and Cr Royes.

Legal Implications:

Nil

Policy Implications:

All applications were assessed against Council's Community Grants Policy and procedure. The policy states that there is only one funding round per financial year for the Community Benefit Assistance Scheme.

Both Clubs have not submitted full financial statements, a request has been made for the Turf Club to provide; the Swimming Club have advised that their books are currently being audited, however have provided a bank statement.

Financial and Resource Implications:

The Community Benefit Assistance Scheme has a budget of \$20,000. The total funding recommended for approval is \$4,955.

InfoXpert Document ID: 81419



Ordinary Meeting of Council Tuesday 21st February 2017

35.Subject: Regional Arts Development Fund – Quick Response

Attachments: Nil

Author: Director Corporate and Community Services

Date: 14 February 2017

Executive Summary:

Council received a quick response RADF application for a project outside the normal funding round. The RADF Committee present the recommendation for Council's ratification.

Recommendation:

That Council ratify the recommendations made by the Regional Arts Development Fund Committee.

Background:

Council received a quick response RADF application for a project outside the normal funding round due to the timing of the proposed workshop which will coincide with the Dirt & Dust Festival.

The application for funding is to assist with the costs of employing artists to conduct two workshops. One will be whip cracking by Nathan Griggs, who currently holds 2 Guinness World records; and the other will be song and stage presence led by Ali S.

The application will be assessed by the RADF Committee against the RADF guidelines. Due to the short time frames, the committee will individually assess the applications during the week of 7th -17th February 2017.

Legal Implications:

A media release approved by Arts Queensland must be carried out announcing successful applicants as per Council's funding agreement.

Policy Implications:

The RADF program aligns with Council's Arts and Culture policy.

Financial and Resource Implications:

Council has a RADF budget of \$34,000 for projects with no allocations made to date.

InfoXpert Document ID: 81422



Ordinary Meeting of Council Tuesday 21st February 2017

36.Subject: Matilda Way Drive Route
Attachments: Matilda Way MOU
Author: Director Corporate and Community Services
Date: 09.02.17

Executive Summary:

With support from the Outback Queensland Tourism Association (OQTA), representatives from nine councils situated along the Matilda Way (Cunnamulla to Karumba) have formed to reestablish the Matilda Way committee. This committee's objective is to market the Matilda Way to attract and keep more visitors in this region. The committee, which will be chaired by Blackall-Tambo Regional Council is seeking \$1000.00 in seed funding from each Council.

Recommendation:

That Council agrees to contribute \$1000.00 to re-establish the Matilda Way committee.

Background:

On 23rd September 2017, the OQTA facilitated a meeting to re-establish a Matilda Way committee. The previous Matilda Highway campaign was very successful and Tourism and Events Queensland (TEQ) consider drive routes are a key product that consumers are seeking. One of TEQ's key marketing directions is 'Drive Queensland'; they see the need to promote drive routes. It was agreed by this committee that the Matilda Way will be marketed as Cunnamulla to Karumba. It passes through McKinlay Shire in the towns of McKinlay and Kynuna (on the Landsborough Highway). It was agreed that the Blackall-Tambo Regional Council will hold the secretariat and each Council (Paroo Shire Council, Murweh Shire Council, Blackall-Tambo Regional Council, Barcaldine Regional Council, Longreach Regional Council, Winton Shire Council, Cloncurry Shire Council, McKinlay Shire Council and Carpentaria Shire Council) was requested to provide \$1000.00 in seed funding to promote this drive route.

Consultation:

Legal Implications:

Policy Implications:

Financial and Resource Implications:

\$1000.00 contribution in seed funding.

InfoXpert ID: 81369

**Memorandum of Understanding
Between
Paroo Shire Council
Murweh Shire Council
Blackall-Tambo Regional Council
Barcaldine Regional Council
Longreach Regional Council
Winton Shire Council
McKinlay Shire Council
Cloncurry Shire Council
Carpentaria Shire Council
Outback Queensland Tourism Association**

**As the
Matilda Way Committee
To undertake marketing and product development activities for the Matilda Way.**

Background:

The Matilda Highway was originally developed as a project under the Drive Tourism Program 2000-2002, a partnership between the Department of Main Roads (DMR), Queensland Heritage Trails Network (QHTN) and Tourism and Events Queensland (TEQ).

The Matilda Highway is one of the longest and oldest themed highway corridors in Australia. Stretching from the NSW / QLD border at Cunnamulla and concluding at Karumba on the Gulf of Carpentaria, the road traverses through nine local Authorities, four sub-regions, twenty towns and five biogeographic zones.

Local Government Authorities worked with the steering committee of representatives from DMR, QHTN, TEQ and the Outback Queensland Tourism Association (OQTA) to implement the development of the Matilda Highway Drive route. Significant signage infrastructure and marketing collateral was developed and distributed and the Matilda Highway became one of the most significant drive tourism routes in Queensland.

More recently, the Department of Transport and Main Roads (TMR) determined a more consistent approach to naming of touring routes to reflect their status as the pre-eminent drive tourism routes and support the Government's significant investment. This approach was strongly supported by the findings of the 2014 Drive Tourism and Transport Infrastructure Study. The Queensland Government worked with regional tourism organisations and touring route committees to align with this priority. An agreement was reached for the route names that currently end in 'highway' to be officially known as 'ways'. The Matilda Highway was renamed Matilda Way.

In September 2016, OQTA called a meeting to re-establish the Committee to reinvigorate promotion and marketing of the Matilda Highway.

Purpose of the MOU:

The purpose of this Memorandum of Understanding (MOU) is to:

- Identify the commitment from each member Council and the Outback Queensland Tourism Association to the Matilda Way Committee.
- Clarify the roles and responsibilities of each party to this agreement with respect to the Matilda Way.

This memorandum of understanding is not intended to be a legally binding document.

Definitions:

Council – Local Government Authority.

Matilda Way – Drive route from Queensland border (Cunnamulla) to Karumba.

OQTA – Outback Queensland Tourism Association.

Project – actions and activities involving the Matilda Way. Drive Route (Cunnamulla to Karumba).

TMR – Department of Transport and Main Roads.

1. Committee Objectives:

- To cooperatively promote and market the Matilda Way.
- To work together to value add to the existing infrastructure and marketing collateral.
- To provide a management framework that encourages participation in and appreciation of the Matilda Way.

2. Overall Project Management:**2.1 Committee:**

The Matilda Way Committee shall comprise of up to three representatives from each of the nine Councils and two representatives from the Outback Queensland Tourism Association.

The Matilda Way Committee may invite other representatives from like or associated organisations to be involved in any MW meetings or activities.

2.2 Meetings:

In the first year of operations the Matilda Way Committee will aim to meet every two months via face to face and teleconferences.

In subsequent years the Committee will meet at least quarterly. Communications between meeting dates will be via group email distribution.

2.3 Chair:

The Chair of the Matilda Way Committee is to be determined at a general meeting. The position should be determined by consensus decision and in relation to the nominated representative's willingness to undertake the role. The position of Committee Chair is to be held for a period of two years.

2.4 Secretariat:

The secretariat function for the Matilda Way is to be determined by the Committee at a general meeting. The position should be determined by consensus decision and in relation to Council's willingness to undertake the role. The secretariat position is to be held for a period of two years. The Chief Executive Officer of the local government housing the secretariat function, be authorised if requested by the secretariat to approve expenditure and receipt of funds on behalf of the committee members under legislation and regulation proscribed under the Local Government Act 2009 and Local Government Regulation 2012.

2.5 Financial Contributions:

The Matilda Way Committee will determine on an annual basis an appropriate financial contribution. Committee members are to make representation to their individual management for approval of their requisite contribution. Where possible the Matilda Way Committee will use the monies to leverage funding opportunities to enable better value for money from the combined financial contributions.

2.6 Voting:

Voting on the Committee will be via consensus, with a majority vote not being the determining factor. The determining factor will be that all representatives are comfortable with each and every decision. If a decision cannot be made in this manner, each signatory to the MOU will be allocated one (1) vote each and no votes will be allocated to invited guests. A majority of votes to decide is more than 51%.

3. Role of Signatories:

- Develop a strategic marketing plan.
- Communicate and champion the Matilda Way at the local level.
- Contribute resources and skilled personnel (including Visitor Information Centres) to the project as required.
- Support and implement the project initiatives where requested.

4. Duration of Agreement:

The parties agree that the life of this memorandum of understanding (MOU) is for a period of five years from the date of signing.

The MOU can only be amended with the agreement of all parties.

The parties undertake to formally review this agreement no later than one month from its expiry date or at any time during the life of the MOU at the request of either party, provided three months' notice of intention to review is given to the other party.

5. Termination of MOU

This agreement may be terminated by mutual agreement between parties, subject to all financial obligations being met for the periods preceding the termination.

Signature of Parties:

Signed Date
Chief Executive Officer, Paroo Shire Council

Signed Date
Chief Executive Officer, Murweh Shire Council

Signed Date
Chief Executive Officer, Blackall-Tambo Regional Council

Signed Date
Chief Executive Officer, Barcaldine Regional Council

Signed Date
Chief Executive Officer, Longreach Regional Council

Signed Date
Chief Executive Officer, Winton Shire Council

Signed Date
Chief Executive Officer, Cloncurry Shire Council

Signed Date
Chief Executive Officer, McKinlay Shire Council

Signed Date
Chief Executive Officer, Carpentaria Shire Council

Signed Date
General Manager, Outback Queensland Tourism Association

InfoXpert ID: 81368



Ordinary Meeting of Council Tuesday 21 February 2017

3.7Subject: Julia Creek Early Learning Centre Fees

Attachments: Nil

Author: Director Corporate and Community Services

Date: 9th February 2017

Executive Summary:

Council is presented with a review of the fees for the Julia Creek Early Learning Centre, with a proposal to implement Holiday Half Gap fees for children who do not attend during School Holidays

Recommendation:

That Council implement a Holiday Half Gap fee for families who do not utilize the service during the School holiday period. Full day fees would be reduced from \$68 to \$34 per day and half day fees would be reduced from \$44 to \$22 per day during the gazetted Queensland School Holidays

Background:

Our revised fee policy has been in place since 1st January 2017. Families are currently being charged for any absences as well as any public holidays if they fall on a day when their child usually attends. With a view to be inclusive and understanding of the unique situation living in a remote and rural community presents, with families often coming in to town off properties to access the service, we would like to introduce a holiday half gap fee. This will be charged during the gazetted Queensland School holidays. We aim to make the service accessible and a desirable option for all families within the community. This proposal will ensure that the service still remains sustainable, while being mindful of the communities needs.

Consultation:

Centre Director has been consulted in the proposal of the new fee.

A letter will be sent to all current families immediately after a decision is made by Council regarding the fees and other changes regarding the application of the fees.

Policy Implications:

This fee will be included in the Fees and Payments Policy

Financial and Resource Implications:

The fee amendment will ensure that the service remains sustainable and that it remains a service that can be offered to the community, mindful of their unique and individual needs.

InfoXpert Document ID: 81421



Ordinary Meeting of Council Tuesday 21st February 2017

38.Subject: 2017 Tourism Strategy Meeting
Attachments: Nil
Author: Director Corporate and Community Services
Date: 15 February 2017

Executive Summary:

Each year the Community Services Tourism Portfolio meet to discuss the tourism strategy for the coming tourism season. Council is presented with a summary of discussion points for their information purposes.

Recommendation:

That Council receive the report.

Background:

On 25th January 2017, Cr Belinda Murphy, Cr Janene Fegan, Tenneil Cody and Georgia Fleming met to discuss the 2017 Tourism Strategy. Topics covered include:

- Visitor numbers
- Julia Creek Pony Club production; need to establish a name for the initiative
- Major Events Promotion; Focus on in region marketing
- Nature Trail Signage; creating basic cost effective signage as interim measure
- Historical Walk Signage; update and look at making a shorter route alternatives
- Tourism Plan to dovetail from Economic Development Plan. There is \$6000 currently budgeted for Tourism Plan. Mid Year budget review to bring up to \$10,000.
- Virtual Headset at the VIC – concept was refined to encompass just mustering with a focus on bikes, horses and helicopters.
- Merchandise
- Water Tower climbing concept
- Beach Bush Britz adventure
- Bush Dinners
- Local Tourism Meeting scheduled for 18th February 2017

Consultation:**Legal Implications:****Policy Implications:****Financial and Resource Implications:**

Mid Year Budget amendments to increase allocation for Tourism Plan, allocation for enhancements to website and increased budget for promotional products.

InfoXpert ID: 81472

39.CORPORATE SERVICES REPORT



Ordinary Meeting of Council Tuesday 21st February 2017

39.Subject: Corporate Services Report

Attachments: Nil

Author: Senior Finance Officer

Executive Summary:

The Corporate Services Report as of 31st January 2017 which summarises the financial performance and position is presented to Council.

Recommendation:

That Council receives the monthly Corporate Services Report for the period ending 31st January 2017.

Report:

The Corporate Services Report compares actual performance to date with the Council's adopted 2016-2017 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents its wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

Income Statement Variances:

Total income variance is at 90%. This is primarily due to receiving capital and operating funding/grants and recoverable works, i.e. R2R grant 90%, Civic Centre grant 100%, RPC NTWD-72 14D (TMR Project) 109% and Pest Plant Control funding 80%.

Total expenditure variance is at 72%. NDRRA Flood Damage expenditure 24%; estimates will be amended at mid year review to bring the expenditure in line with the budget.

Engineering Administration expenditure -122%; the negative is a result of oncost recovery.

The net operating surplus is at 4% as further expenditure for depreciation is yet to be processed and further capital revenue to be received, i.e. bridge funding. Note: capital revenue is shown as a negative on the income statement.

INCOME STATEMENT SUMMARY

	Actuals	Variance	YTD Budget	Full Year Budget
Total Income	17,708,397	90%	19,660,804	33,704,236
Total Expenses	12,848,570	72%	17,921,243	30,722,130
Surplus	4,859,827	279%	1,739,562	2,982,106
Less Capital Revenue	6,542,362	46%	14,082,696	16,899,235
Plus Depreciation	1,320,929	36%	3,662,667	4,395,200
Net Operating Surplus	\$ (361,606)	4%	\$ (8,680,467)	\$ (9,521,929)

STATEMENT OF FINANCIAL POSITION

	2017 Actuals	2016 Actuals
Current Assets	13,390,118	12,807,700
Total Non-Current Assets	177,294,717	153,653,590
Total Assets	190,684,835	166,461,290
Total Current Liabilities	552,175	(435,774)
Total Non-Current Liabilities	439,288	598,161
Total Liabilities	991,463	162,387
<i>Community Equity</i>		
Asset Revaluation Surplus	59,702,614	41,260,289
Retained Surplus	132,318,724	124,732,827
Reserves	400,000	400,000
Total Community Equity	\$ 192,421,338	\$ 166,393,116

STATEMENT OF CASH FLOWS

	2017 Actuals	2016 Actuals
Cash Flows from Operating Activities	(502,193)	(1,459,785)
Receipts, Payments & Interest Received		
Borrowing Costs		
Cash Flows From Investing Activities	(309,742)	(8,296,707)
Payments and Proceeds for PPE		
Capital Income		
Cash Flows from Financing Activities	(92,309)	(86,609)
Loan Payments		
Net increase (decrease) in cash held	(904,244)	(9,843,101)
Cash at beginning of the financial year	13,068,758	11,406,154
Cash at the end of the period	12,164,514	13,068,758

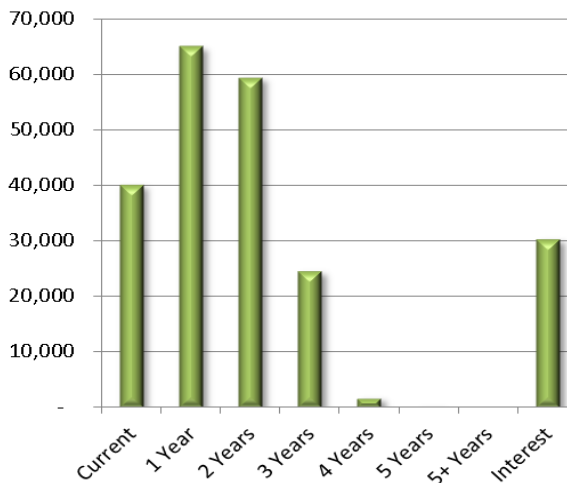
Summary By Departments

Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	12,043,414	53%	22,598,583	9,058,166	39%	23,197,302
Governance & Partnerships	-	0%	-	442,877	56%	788,500
Corporate Services	3,414,777	50%	6,787,974	643,184	46%	1,409,501
Economic Development	143,893	99%	145,278	413,681	49%	852,450
Community Services	1,615,696	46%	3,475,414	1,393,290	49%	2,832,446
Health Safety & Development	32,202	75%	43,050	320,132	44%	723,931
Environment Management	458,415	70%	653,937	577,240	63%	918,000
	17,708,396	53%	33,704,236	12,848,570	42%	30,722,130

Capital Works Program			
	Actual	%	Budget
Infrastructure & Works			
Roads, Grids and Bridges (Including R2R & TIDS)	2,595,491	48%	5,451,096
Wastewater	236,585	32%	738,500
Water	1,646	0%	654,000
Transport - Julia Creek Airport	-	0%	50,000
Other Minor Works	455,491	34%	1,353,000
	3,289,213	40%	8,246,596
Environmental Management			
Reserves Asset Management	18,115	60%	30,000
	18,115	60%	30,000
Community Services & Facilities			
Buildings & Other Structures	463,591	21%	2,222,782
Parks & Gardens	3,074	1%	295,000
	466,665	19%	2,517,782
Corporate Services			
Buildings & Other Structures	2,388,737	82%	2,908,500
Office Equipment	164	1%	30,000
	2,388,901	81%	2,938,500
Economic Development			
Julia Creek Livestock Facility	9,017	30%	30,000
Artesian Spa, Julia Creek Plan	8,868	3%	305,862
	17,885	5%	335,862
TOTAL	6,180,778	44%	14,068,740

Outstanding Rates

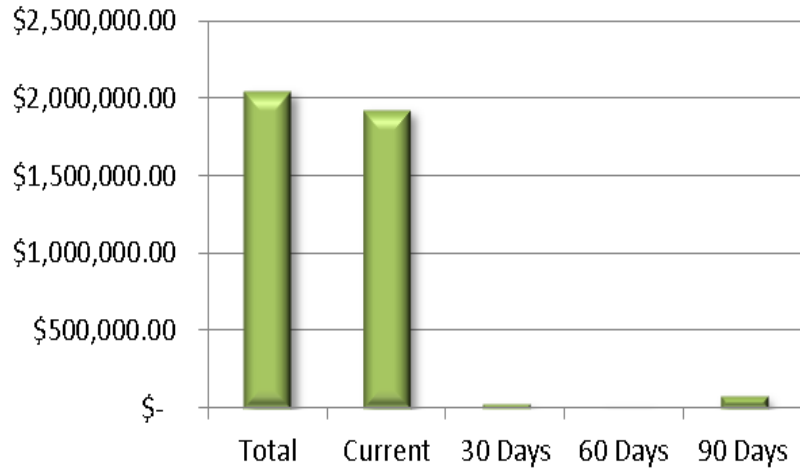
	Jan-17	Last Month
Current	25,270	40,140
1 Year	33,274	65,104
2 Years	28,745	59,534
3 Years	9,960	24,562
4 Years	1,711	1,711
5 Years	134	134
5+ Years	-	-
Interest	21,782	30,362
Total	120,876	221,547



Outstanding Debtors

Jan-17

Total	\$ 831,267.89
Current	\$ 12,009.20
30 Days	\$ 768,565.90
60 Days	-\$ 338.25
90 Days	\$ 51,031.04



Consultation:

- Chief Executive Officer
- Director of Corporate and Community Services

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 81374

40.CHIEF EXECUTIVE REPORT



Ordinary Meeting of Council Monday 21st February 2017

41.Subject: Work 4 Queensland Program 2017
Attachments: 2
Author: Chief Executive Officer
Date: 13.02.2017

Executive Summary:

Deputy Premier, Minister for Infrastructure, Local Government and Planning and Minister for Trade and Investment

The Honourable Jackie Trad

Announced on Thursday, January 19, 2017

\$200 million Works for Queensland program to create regional jobs now

Further to previous correspondence emailed by Mr Frankie Carroll, Director-General, Department of Infrastructure, Local Government and Planning, the **Works for Queensland (W4Q)** funding program was officially announced earlier today.

The W4Q Program is an excellent opportunity for the State and local governments to work together to address unemployment in regional and rural areas. The objective of the W4Q Program is to support job creating maintenance and minor infrastructure works related to assets owned or controlled by eligible applicants.

As discussed, funding consists of two parts. A base allocation of \$1M for each council plus an amount that reflects unemployment levels in the region relevant to the council. To assist, I have listed the funding amounts for each Council that I am an Advisor to. I understand the amounts for other Councils have been listed in local newspapers.

2016-17 Works for QLD Program schedule

Council	W4Q Allocation
Charters Towers Regional Council	\$ 2,740,000
Cloncurry Shire Council	\$ 1,420,000
Flinders Shire Council	\$ 1,110,000
Hinchinbrook Shire Council	\$ 2,220,000
McKinlay Shire Council	\$ 1,070,000
Mount Isa City Council	\$ 3,030,000
Palm Island Aboriginal Shire Council	\$ 2,600,000
Richmond Shire Council	\$ 1,050,000
Total	\$ 15,240,000

The Guidelines and templates are now available online and can be found here <http://www.dilgp.qld.gov.au/local-government/grants/works-for-queensland> . Please be reminded Council are required to provide the department with a list of projects using the appropriate template found on the department's website.

Key dates to remember -

Eligible local governments must submit a list of projects form to the department by **10 February 2017**.

All endorsed 2016–17 W4Q program projects must be completed by **30 November 2017**

Recommendation:

That Council receives this report and endorses the projects nominated for the Work for Queensland Program 2017 and submitted on the 10th February 2017.

Background:

Attachment 2

Consultation:

Councillors, Directors, CEO

Legal Implications:

Nil

Policy Implications:

NIL

Financial and Resource Implications:

Nil

InfoXpert ID: 813333

Media Statements

Media release



Deputy Premier, Minister for Infrastructure, Local Government and Planning and Minister for Trade and Investment

The Honourable Jackie Trad

\$200 million Works for Queensland program to create regional jobs now

Deputy Premier, Minister for Infrastructure, Local Government and Planning and Minister for Trade and Investment

The Honourable Jackie Trad

Thursday, January 19, 2017

\$200 million Works for Queensland program to create regional jobs now

W4Q Project Details			Jobs impacts		W4Q project budget (GST Excl.)
Project title	Project category	Project description	Supported	Created	
Julia Creek Events Venue Precinct - Stage 2	Cultural & recreational	This project is to enhance the events venue by creating a hill for which a permanent bar, toilet and gate office will be constructed on. Additionally permanent fencing will be installed for the precinct. This venue is home to the award winning Dirt & Dust festival and by making these enhancements will enable the venue to be used by other community groups to host events. Currently many volunteer hours are required to erect hired marquees to act as a bar and gate offices. It is in prime location being on the main street. This project is anticipated to support jobs of local trades business, including concreter, electrician, plumber, and builders.	6	0	325,000
CSA Club House Maintenance	Cultural & recreational	The project scope will be inclusive of a floor upgrade, and installation of new air conditioning system. Upgrade from evaporative system to split system. Additionally, modification of the room to make the space more open plan. This project will support the local electrical and builder trades.	5	0	32,503
Childrens Water Play Park	Cultural & recreational	This project is to refurbish and enhance the children's play area at the local Julia Creek swimming pool. The aim is to have a bright and colourful play activity centre inclusive of a slide with soft fall as the base. It is anticipated that the enhancements will bolster the visitation numbers of the pool and ultimately create an additional FTE position. Local plumbing, electrical and concreting trades will be supported through this project. Regional jobs will be supported through the softfall and purchase of play equipment.	7	1	155,000
Kev Bannah Amenities Refurbishment	Cultural & recreational	This project will involve the refurbishment of an existing structure to allow for the incorporation of two teams change rooms. During construction it is estimated that this project will support 6 trades jobs.	6	0	202,497
Caravan Park Sewer Upgrade	Sewerage	The extension of the sewer line to eliminate pump stations at the Caravan Park and will ready the park for future development to increase capacity. The project will support employment for local trade business.	2	0	30,000
McKinlay Tennis Court - Stage 2	Cultural & recreational	This project is for the upgrade of the 2 tennis courts at McKinlay. The new courts will be for tennis and one multi court to allow cricket, tennis, volleyball and modified basketball. This project was originally in the current budget (dependent on funding) however it was unsuccessful through the State Governments Get Playing Places and Spaces program so Council have withdrawn the project from the budget at the mid year review as not able to self fund the project. This project requires specialised services not available locally and will be procured in a competitive process.	4		75,000
Kynuna Park Development	Cultural & recreational	Kynuna is a satellite town of the Shire and located on the busy Landsborough highway. Currently there is no public space for the community or travelling public to rest and utilise. Council intend to utilise the funds to create a play park and shelter with seating. The addition of a park will create additional hours for a paid position. Jobs will be supported by the development of this project through construction.	5	0.5	50,000
Gravel Pavement Byrimine Road	Roads & bridges	This will include gravelling 5kms of road which is currently black soil and in times of wet weather make the road impassable. This road links northern properties to Cloncurry which is an alternative service centre when the Cloncurry river has risen cutting them off from Julia Creek. The project has been identified as a priority by the McKinlay Roads committee.	8	0	200,000



Ordinary Meeting of Council Tuesday 21st February 2017

Confidential

42.Subject: Draft 2017/18 Capital Works for Funding Application

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK



Ordinary Meeting of Council Monday 21st February 2017

CONFIDENTIAL

43.Subject: Kynuna Park

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK



Ordinary Meeting of Council Tuesday 21st February 2017

44.Subject: McKinlay Shire Council Representative to Attend Local Government Road Show – Sydney

Attachments: LGAQ Conference Program

Author: Chief Executive Officer

Date: 17.02.2017

Executive Summary:

Council is presented with a request to attend the Local Government Innovation Roadshow, facilitated by LGAQ, being held in May 2017 (exact date TBC) in Sydney, NSW. The roadshow aims to initiate response from council leaders to improve service delivery, efficiency and productivity.

The conference will bring together Federal, State and local government, external stakeholders and media. The roadshow consists of two days of workshop sessions and meetings with NBN executives and NBN Discovery Centre representatives, where participants will immerse themselves in the challenges experienced in their local communities in relation to telecommunications.

Recommendation:

That Council nominates Cr. Belinda Murphy to attend the Local Government Innovation Roadshow in Sydney, May 2017.

Background:

Held over two days the roadshow will involve workshops and discussion around Telstra and the level of telecommunication in the region, its development and accessibility. The conference will address the requirement for Councils to meet business and service priorities in their region for their evolving communities.

The second day of the conference will address leading blue chips such as; Microsoft, Apple or Amazon. Following this there will be an opportunity to meet with NBN executives and the NBN Discovery Centre.

With a strong focus on educating leaders on the telecommunication solutions available to small/regional Councils, the roadshow will encourage understanding for issues experienced at an operational level. LGAQ would like to motivate the concept of smart communities who actively use social media, cloud and data combining to generate new opportunities. The letter written to express interest from LGAQ for McKinlay Shire Council to attend the

conference is attached.

Consultation:

Policy Implications:

Nil

Financial and Resource Implications:

Local buy has offered financial assistance for travel and accommodation costs for up to \$1'500.00 per attendee.

Member Councils pay a Conference Levy in conjunction with our Membership Subscription. This year the Conference Levy, which entitles our Council to be represented at Conference by two (2) Delegates, has been set at \$2860.00 including GST.

Flights Mount Isa to Brisbane return: \$ 1'000.00 Est.

Accommodation: \$500.00 Estimate

Car Hire: \$300.00 Est.

TOTAL (per person) = \$1'800.00

The annual budget for Councilors Training/Conference is \$35,000 for the 16/17 FY and spent to date is \$23,336.00.

InfoXpert Document ID: 81469



16 February 2017

Cr Belinda Murphy
 Mayor
 McKinlay Shire Council
 PO Box 177
 JULIA CREEK QLD 4001

Dear Cr Murphy

As briefly mentioned at the LGAQ Policy Executive Meeting at Winton, I would like to place in writing my invitation for a representative from the Mckinlay Council to attend a local government innovation roadshow in Sydney later this year.

The roadshow builds on a model previously tested which aims to raise awareness with council leaders on some of the solutions that are available to improve service delivery, efficiency and productivity.

The two-day session will involve workshops and discussions with Telstra which looks at the current level of telecommunications in the region, how it is evolving, how councils throughout Queensland and other parts of Australia are using technology to meet business and service priorities and understand the changes in how councils interact with their communities.

The second day, involves meetings with other leading blue-chips – possibly Microsoft, Apple or Amazon. There would also be an opportunity to visit and meet with NBN executives at the NBN Discovery Centre.

The workshop is aimed to take leaders on a process that aims to raise awareness about telecommunications – the infrastructure that is currently available in the Shire, a brief introduction on how the network works and how it is evolving. It will also spend some time on understanding some of the problems that occur at an operational level for council to look at the some of the solutions that small/regional councils are adopting, the concept of smart communities and role that mobility, social media, cloud and data is combining to create new opportunities.

It is currently planned to have the roadshow late May. The LocalBuy/Telstra IDF would be prepared to assist in the accommodation and travel arrangement for the two days, ie that is upto \$1500 per person.

I ask that consideration be given not only to this invitation, but also about some of the specific issues/processes/problems at council level that would add to the value of the roadshow. I'm hoping to lock in dates in the very near future will contact council when advice is to hand.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Lou Boyle', is written over a horizontal line.

Lou Boyle
 INNOVATION EXECUTIVE

P 1300 542 700
 F 07 3252 4473
 W www.lgaq.asn.au

Local Government House
 25 Evelyn Street
 Newstead Qld 4006

PO Box 2230
 Fortitude Valley BC
 Qld 4006

Local Government Association of Queensland Ltd
 ABN 11 010 883 293 ACN 142 783 917

InfoXpert ID: 81470



Ordinary Meeting of Council Monday 21st February 2017

CONFIDENTIAL

45.Subject: Complaint Regarding Parks and Gardens and McKinlay Emergency Airstrip

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

THIS PAGE IS INTENTIONALLY BLANK

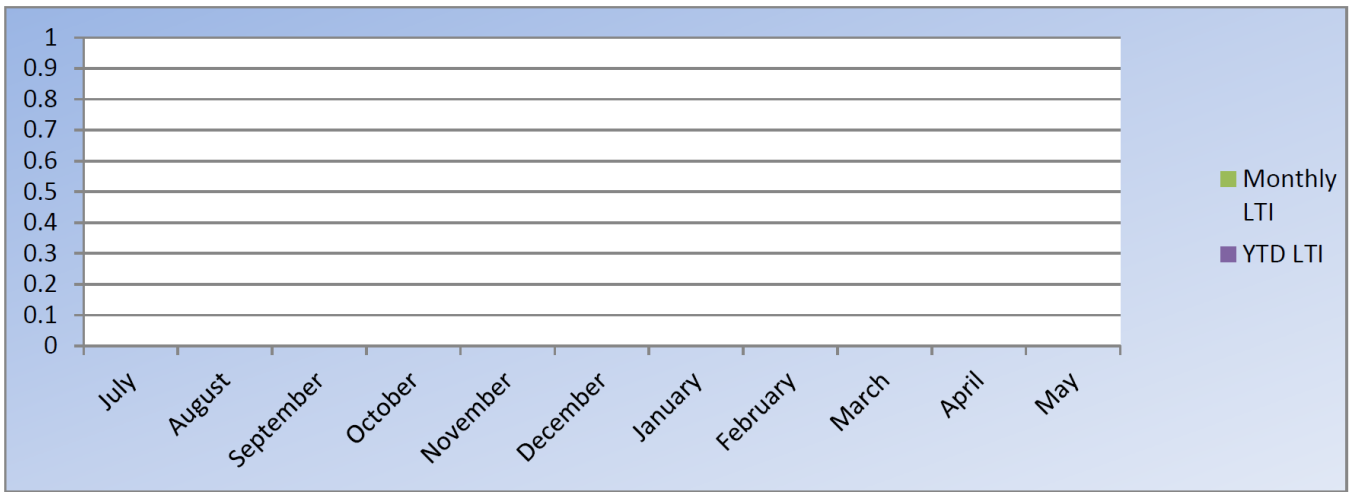
46.WORK PLACE HEALTH AND SAFETY

McKinlay Shire Council WHS Statistics Report

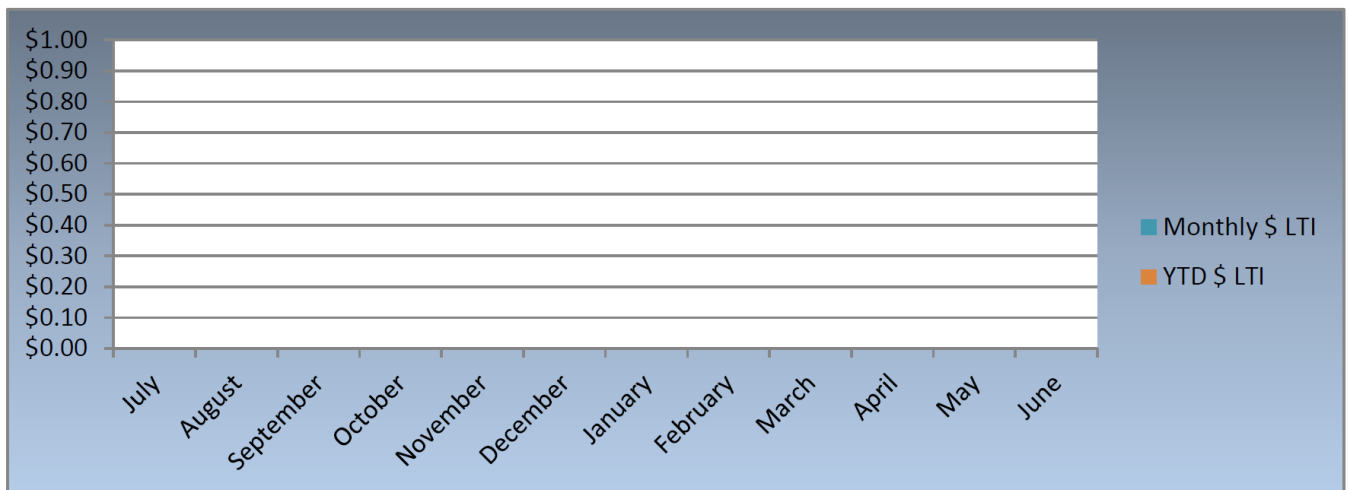


Report Period - January 2017

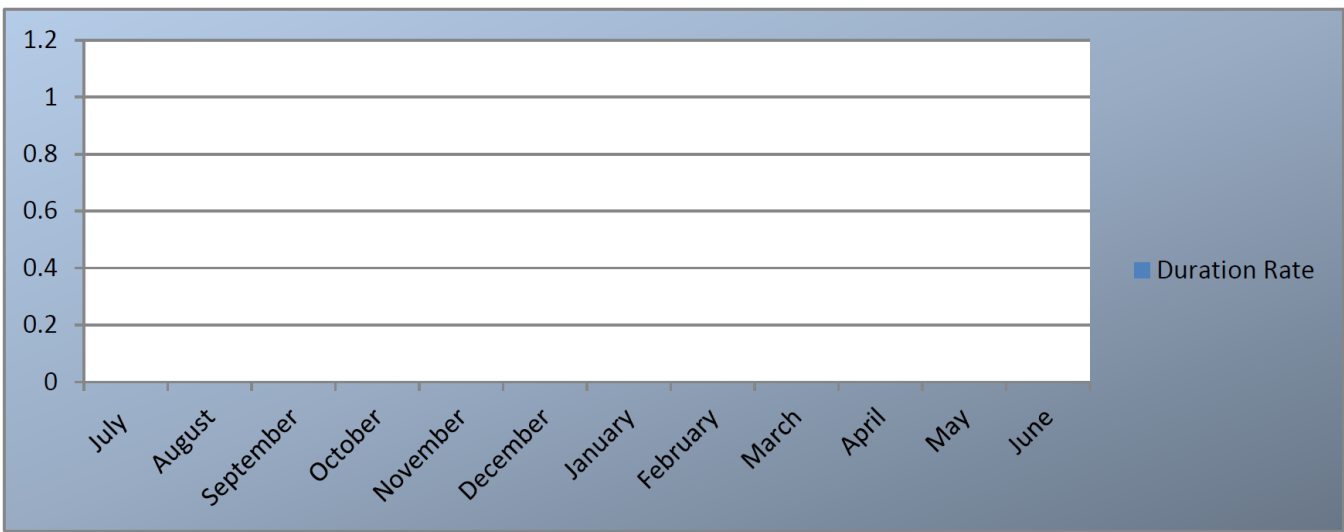
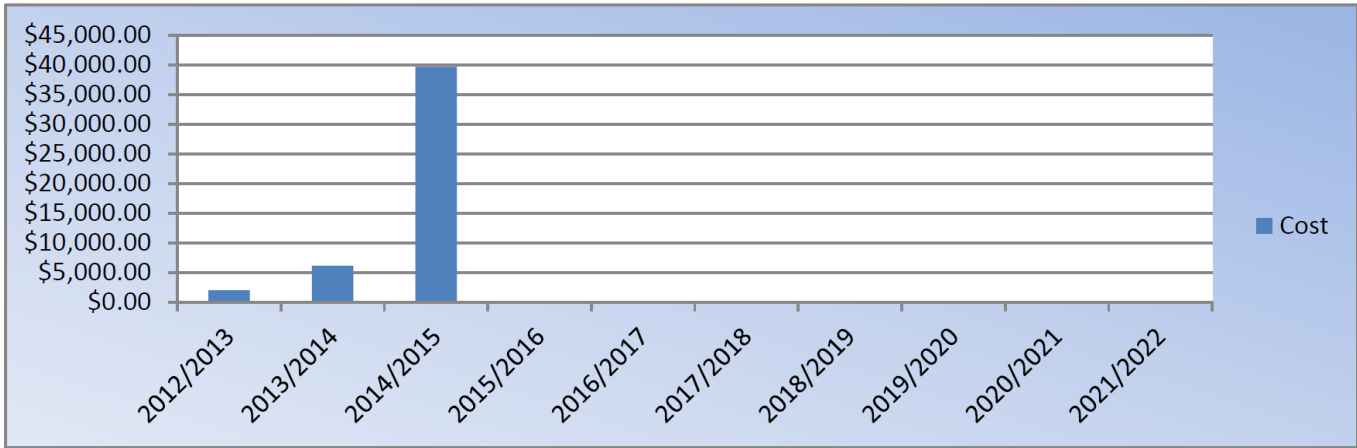
Lost Time Injuries 2016/2017 (as per claims history)



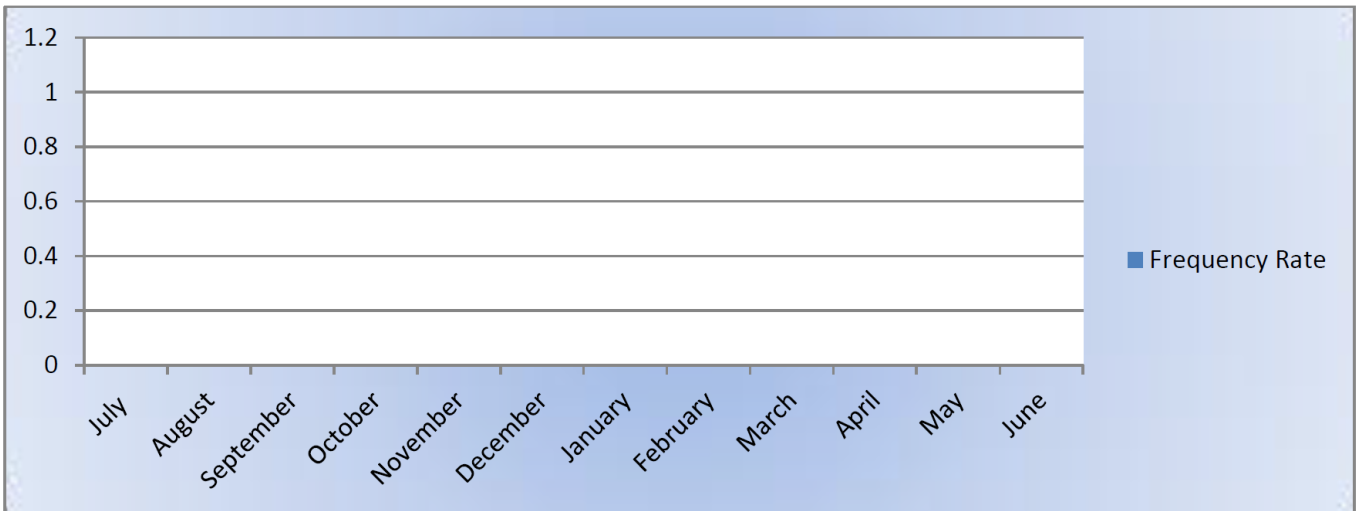
Cost of Lost of Lost Time Injuries 2016/2017 (as per claims history)



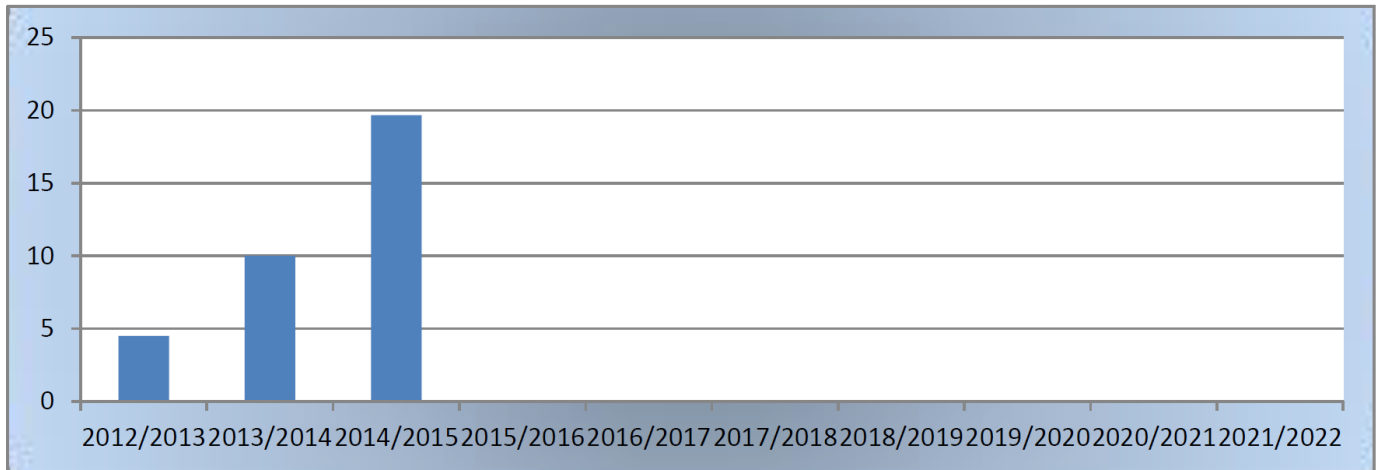
Cost of LTI by Year (as per claims history)



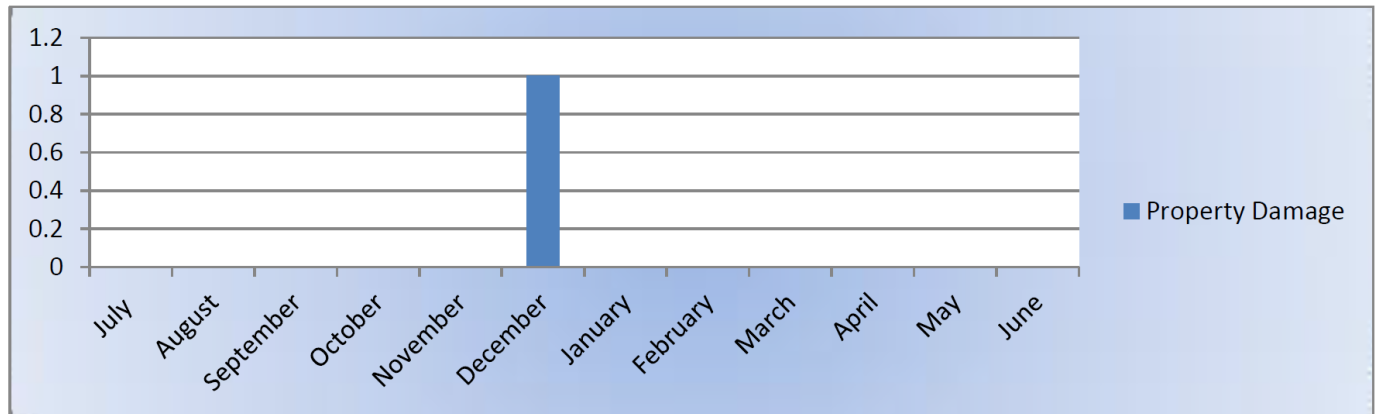
Frequency Rate per Month (Number of LTI per 1,000,000 hours worked)



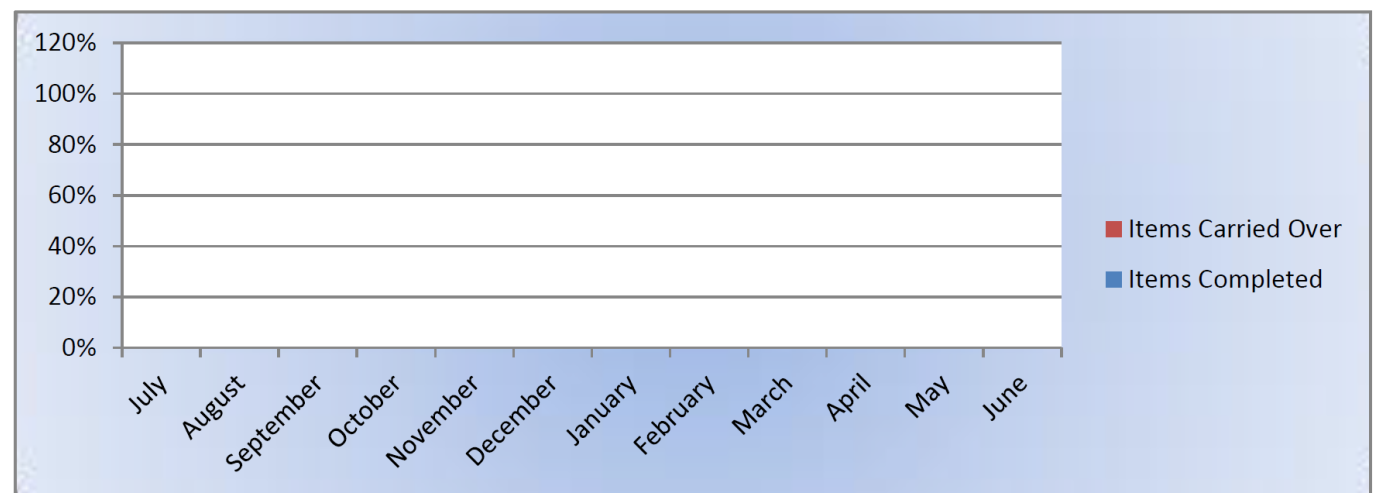
Days Lost per Year



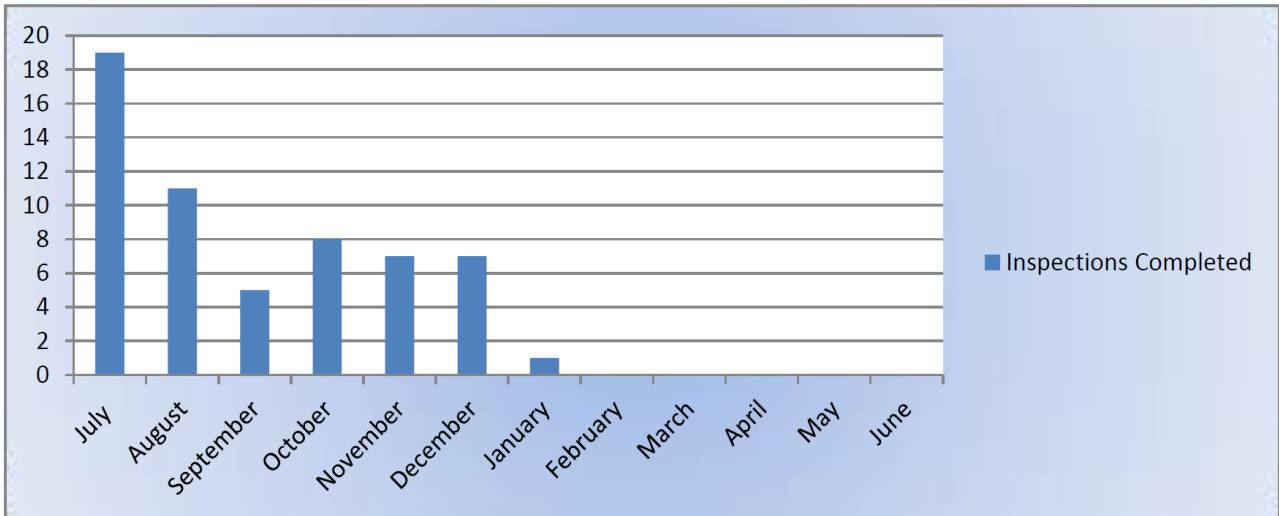
Property Damage



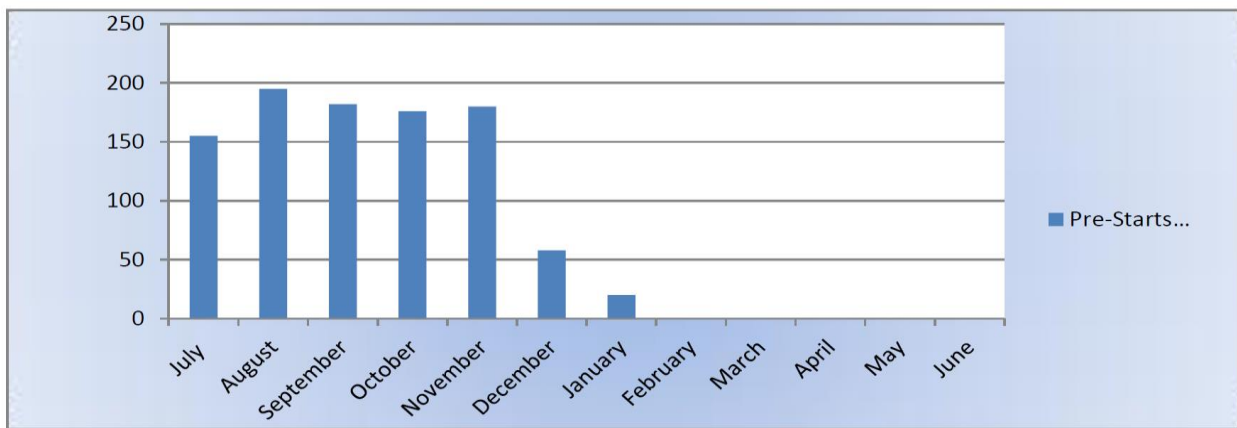
MAP Items Completed & Carried Over



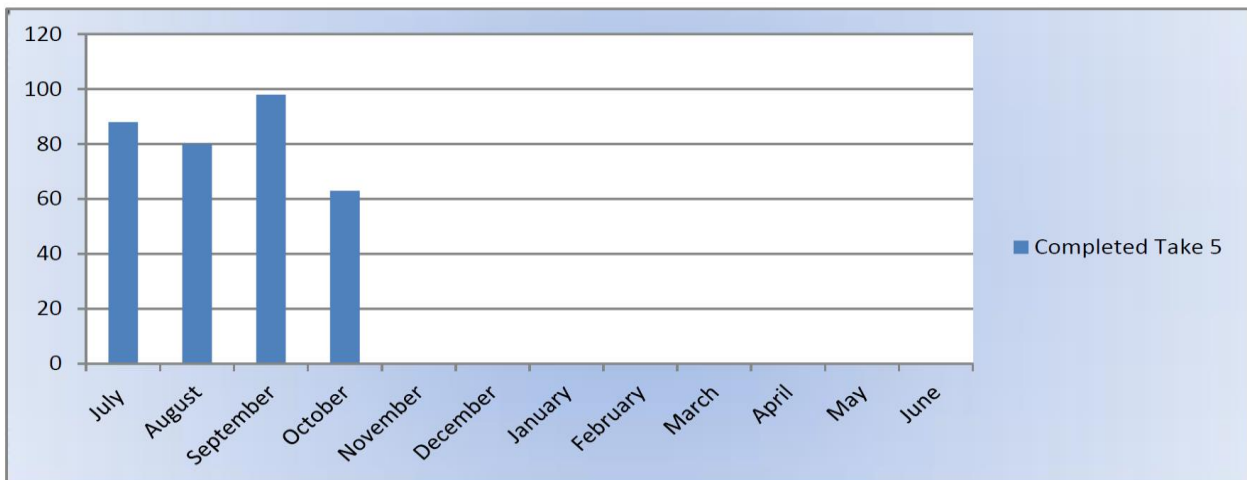
Hazard Inspections



Pre-Start Meetings



Take 5 Training





MONTHLY WHS EMT REPORT

47.Subject: Work Place Health & Safety Report

Attachments: NIL

Date of Report: 13 February 2017

Author: Leo Stewart

General Report

MSC has not had an LTI in the last reporting period and it has been more than 18 months since its last LTI, which is an enviable statistic.

One property damage incident occurred in late December (2016) between two vehicles, no injury to person occurred and vehicle damage is estimated to be under \$5k.

Several items in the WHS System have been reviewed and changed this includes the Hazard Inspection program and also the monthly reporting. Monthly reporting has been consolidated and shortened.

WHSR training has been tentatively set for the month of March however this can be changed to April depending on availability of staff to attend further details to come.

A Group Weapons license has been applied for and is currently being processed it should be received within the next 8 weeks. Andrew Boardman is the holder of the licence. Rose Krogh is undertaking training in the humane destruction of animals.

Emergency evacuation Drills have been conducted at both the Depot and Office.

In January risk assessments were completed on a large number of Council Plant.

Fire extinguishers were inspected and serviced in December (2016).

Due to TMR qualification changes MSC is currently unable to develop Traffic Management Plans. MSC has engaged A2O to provide this service at a competitive rate and priority for the next 12 months.

A report and plan into the management of first aid is currently being conducted, with an aim of providing risk appropriate coverage of first aid trained persons within MSC.

Workers Compensation & Rehabilitation

Current Claims		
Name	Injury	Status
Nil		

InfoXpert ID: 81375

48.MEMBERS BUSINESS

49.Capital Works update 2016-17

Capital Works Program 2016-2017 Version 1

Infrastructure & Works	PM	Job Cost	Actuals	Budget	Grants/Other	Reserves	Comments
Roads							
Taldora Road - Pave 6m wide and seal 4m wide: 13km long.	BW	0460-1040-0004	810,760	81%	1,000,000	1,000,000	16 km complete + further 2.3km by May 2017
Punchbowl Road - Pave & seal (approx 4.5km)	BW	0460-1040-0005	94,447	32%	297,223	297,223	To be completed by Mid March 2017
Nelia Bunda Road - Pave & seal (approx 4km)	BW	0460-1040-0008	274,024	88%	313,019	313,019	Yet to be completed - Gidgerly Creek approaches + further 0.5 km
Mulpas Trenton Road - Gravel paving (approx 8km)	BW	0460-1040-0009	161,637	68%	237,779	237,779	6 kms complete bal. 2 kms complete by may 2017
Punchbowl Bridge Replacement	BW	0460-1025-0000	1,202,808	38%	3,188,075	2,762,998	Bridge complete Approaches to be completed by end March 2017
Finders Highway project TMT FHUP NTWD-72			6,057,746		6,370,758		Complets (This is the Total Cost net YTD)
WHUP Contract NTWD 80			0		888,265		Commence late March - Complete May 2017
Flood gauges GRA and BOM							Project removed from this Financial Year
TOTAL ROADS			2,543,676		5,086,096	4,611,019	
Wastewater							
Julia Creek Sewerage - Installation of sewage plant and fencing	BW	0480-1900-0000	236,585	32%	738,500	275,000	STP complete by End March other works by June 2017
Water							
Julia Creek Water - Replace old AC mains in Hickman, Goldring & Amberley Streets	BW	0470-1800-Items	1,152	2%	75,000		By end April 2017
Kynuna Water Upgrades	BW	0470-1820-0000	-	0%	50,000		By end June 2017
McKinlay Water Upgrades	BW	0470-1810-0000	-	0%	529,000	264,500	By end June 2017
TOTAL WATER			1,152		654,000	264,500	
Transport							
Julia Creek Airport	BW	0430-1300-0000	-	0%	50,000		
Community Services & Facilities							
Buildings & Other Structures							
Caravan Park - New Amenities Block	TC/DEFS	0420-2120-0001	12,552	2%	554,000	554,000	Tendered and ready for Council Approval
Ian Eckford Centre - Refurbish building	TC	0420-2310-0000	285,225	87%	328,257	223,138	Completed and in 12 months Maintenance before final hand over
Caravan Park - Construct additional sites	BW	0420-2120-0002	44,922	39%	114,000	94,000	By end March 2017
New Banah Oval - New Amenities Block	TC/DEFS	0420-2630-0000	11,859	3%	353,000	353,000	Tendered and ready for Council Approval
McIntyre Park - Consultation for design only to construct wall on southern side of shed	DEFS	0430-2610-0001	-	0%	10,000		To be used for Shade Structure not design
TOTAL COMMUNITY BUILDINGS & OTHER STRUCTURES			354,559		1,359,257	1,224,138	
Parks & Gardens							
Parks & Gardens - Improvements at Nelia, McKinlay, Kynuna and security fence at McKinlay Depot	BW	0430-2700-0001	-	0%	20,000		By end March 2017
Peter Daves Park - New toddler based playground equipment	TC	0430-2700-0002	-	10%	100,000		By End of June had one meeting and scheduling a visit from suppliers
McIntyre Park - Walking cycleway	BW	0430-2610-0002	2,081	2%	100,000		By end March 2017
McIntyre Park - Water connections at camping ground and mushrooms	BW	0430-2610-0003	-	0%	20,000		By end June 2017
McIntyre Park - Playground equipment	TC	0430-2610-0004	-	10%	50,000		By End of June had one meeting and scheduling a visit from suppliers
Bike Safety Park Enhancement - Landscaping	TC	0430-2700-0003	993	10%	5,000		By end June 2017
TOTAL PARKS & GARDENS			3,074		295,000	0	
Corporate Services							
Buildings & Other Structures							
Corporate Buildings - Various as per Asset Management Plan	DEFS	0420-4100-Items	73,694	42%	173,500		By end June 2017
McKinlay Works Depot - Replacement	BW	0420-7900-0000	-	0%	120,000		This project to be removed and reviewed in the 17-18 Financial year
Burke Street - New shade sails	TC/PE	0430-1100-0000	1,190	0%	250,000		By end June 2017 contractor engaged starting beginning March
Township Tourism Signage - McKinlay & Kynuna	TC	0430-2291-0000	-	0%	50,000		Wording to be finalised
Civic Centre - Refurbish building	TC	0420-2750-0000	2,070,079	104%	2,000,000	1,102,353	Completed 12 months maintenance

TC	IC	0430-2680-0000	-	0%	220,000	100,000	preparing scopes for quotation quotes
Tennis Courts Resurfacing - Julia Creek & McKinlay	TC	0430-2000-0000	117,986	124%	95,000		
Solar Project (Council)			2,262,949		2,908,500	1,202,353	
TOTAL CORPORATE BUILDINGS & OTHER STRUCTURES							
Economic Development	PM	Job Cost	Actuals		Budget	Grants/Other	Reserves
Julia Creek Livestock Facility	DEFS	0430-3235-Items	9,017	30%	30,000		By end June 2017
Artesian Spa, Julia Creek Plan	BW	0430-2290-0000	6,343	2%	305,862	275,862	Spa bath design now complete preparing scope for quotation and construction
W4Q Program	PM	Job Cost	Actuals		Budget	Grants/Other	Reserves
Julia Creek Venue Precinct - Project - Stage 1					325,000	325,000	Waiting on Council Approval and State Approval
CSA Club House Maintenance					32,503	32,503	Waiting on Council Approval and State Approval
Childrens Water Play Park					155,000	155,000	Waiting on Council Approval and State Approval
Kev Bamrah Amenities Refurbishment					202,497	202,497	Waiting on Council Approval and State Approval
Caravan Park Sewer Upgrade					30,000	30,000	Waiting on Council Approval and State Approval
McKinlay Tennis Court - Stage 2					75,000	75,000	Waiting on Council Approval and State Approval
Kynuna Park Development					50,000	50,000	Waiting on Council Approval and State Approval
Gravel Pavement Byrmine Road					200,000	200,000	Waiting on Council Approval and State Approval

50.CLOSE