

Ordinary Meeting Agenda

PUBLIC



ORDINARY MEETING

TO BE

**HELD AT COUNCIL
CHAMBERS**

Tuesday 16th May 2017

**Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek on 16th May 2017 at 9:00am.**

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at 9:03am.

2. ATTENDANCE

Mayor: Cr. B Murphy
Members: Cr. N Walker, Cr. S Royes, Cr. J Fegan, Cr. P Curr

Staff:

Chief Executive Officer Mr. Peter Fitchat
Director Corporate and Community Services Mrs. Tenneil Cody
Director of Engineering Mr. Brian Wood
Director Environment and Regulatory Services Mr. Andrew Boardman
Executive Assistant Mrs. Amy Tinning

Other people in attendance:

3. CONFIRMATION OF MINUTES

That the Minutes of Ordinary Meeting on 18th April 2017 be confirmed.

MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARD ROOM, CIVIC CENTRE
JULIA CREEK

18th April 2017

Ordinary Meeting of Council / 18th April 2017

UNCONFIRMED MINUTES

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Ordinary Meeting of Council / 18th April 2017

UNCONFIRMED MINUTES

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at 9:05am.

2. ATTENDANCE

Mayor: Cr. B Murphy

Members: Cr. N. Walker, Cr. P. Curr, Cr. J. Fegan, Cr. S. Royes

Staff:

Chief Executive Officer Mr Peter Fitchat

Director of Corporate and Community Services Mrs Tenneil Cody

Director of Engineering Services Mr Brian Wood

Director of Environment and Regulatory Services Mr. Andrew Boardman

Executive Assistant Amy Tinning

Apologies:

Nil

Other people in attendance:

Nil

3. CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of Ordinary Meeting on 21st February 2017 be confirmed.

Moved Cr. P Curr

Seconded Cr. N Walker

MOTION

That the Minutes of Ordinary Meeting on 21st February 2017 to be confirmed.

Resolution No.256/1617

CARRIED 5/0

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

Ordinary Meeting of Council / 18th April 2017

UNCONFIRMED MINUTES

5. ENGINEERING SERVICE REPORT

Director of Engineering, Brian Wood presented the Engineering report to Council commencing at 9:50am.

5.1 Engineering Services Report

RECOMMENDATION

That Council receive the Engineering Services monthly report.

Moved Cr. N Walker

Seconded Cr. P Curr

MOTION

That Council receive the Engineering Services monthly report.

Resolution No.257/1617

CARRIED 5/0

5.2 Korong Access

RECOMMENDATION

That Council approve the application for access to Korong property as part of Council's the Road Access Policy.

Moved Cr. S Royes

Seconded Cr. P Curr

MOTION

That Council approve the application for access to Korong property as part of Council's the Road Access Policy.

Resolution No. 258/1617

CARRIED 5/0

5.3 Punchbowl Bridge and approaching roads

RECOMMENDATION

For Council information only.

5.4 Taldora Road maintenance Grade

Attached is the works order for this maintenance grade on Taldora Road. This was provided to the Elrose Foreman Mitch Cook (verbally), a week after the work had started K Krogh inspected the work and found the operator was grading outside the table drain. He was instructed to undertake the work in accordance with the works order. Zhoe Ritson inspected the works on the 4/4/17 and the operator was working according to the required spec. Photos attached showing the works outside the table drain then after the operator was told to work according to the instructions.

The Contractor will not be paid for the work that was outside scope – K Krogh and M Cook have agreed on the hours to be paid.

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UNCONFIRMED MINUTES

To reduce the risk of reoccurrence we will get a signed copy of the Works order incl spec and scope from the Contractor before works commence. This will not eliminate mistakes but should encourage the Contractor to think more about what he is doing.

RECOMMENDATION

For Council information only.

5.5 Multi Industry Driver Support Facility – Studies for DAFF

The Building Better Regions Fund Submission (Cattle and RV Area) was submitted on 28 February 2017. At the time Consultants RPS were preparing detailed plans for the RV Area including meetings with DILGP to understand their requirements. Following that meeting, Council has received a Pre-lodgement meeting Record from the State, DILGP (attached) in relation to these proposed works to extend the RV area at Julia Creek.

RECOMMENDATION

Council approves a budget allocation of \$30'000 for study and design at Julia Creek to support the Multi Driver Support Industry Driver Facility.

Council approve the fee proposal of Engeny of \$19'800 be accepted to commence:

1. Fish Study
2. Hydraulic and Hydrological Study
3. Waterway Barrier Designs

Moved Cr. J Fegan

Seconded Cr. S Royes

MOTION

Council approves a budget allocation of \$30'000 for study and design at Julia Creek to support the Multi Driver Support Industry Driver Facility.

Council approve the fee proposal of Engeny of \$19'800 be accepted to commence:

1. Fish Study
2. Hydraulic and Hydrological Study
3. Waterway Barrier Designs

Resolution No. 259/1617

CARRIED 5/0

Attendance – Director of Engineering, Brian Wood left the meeting at 11: 13 am

RECESS: 11:14am – 11:29am Mayor Belinda Murphy adjourned The Ordinary Council for morning tea at 11:14am.

Attendance – Director of Environmental Services, Andrew Boardman entered the meeting at 11:16am.

Ordinary Meeting of Council / 18th April 2017

UNCONFIRMED MINUTES

COMMUNITY SERVICES REPORT

The order of the agenda was accepted for Director of Corporate & Community Services to present the Community Services report, commencing at 9:10am.

Moved Cr. S Royes

Seconded Cr. J Fegan

Resolution No. 260/1617

CARRIED 5/0

6.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of March 2017.

RECOMMENDATION

That Council receive the Community Services monthly report.

Moved Cr. S Royes

Seconded Cr. J Fegan

MOTION

That Council receive the Community Services monthly report.

Resolution No.261/1617

CARRIED 5/0

6.2 Julia Creek Campdraft Sponsorship Request

Council has received a request for sponsorship from the Julia Creek Campdraft under the Community Grants Policy. The group has requested support for their event by way of water truck services. The application is presented for Council's consideration.

RECOMMENDATION

That Council sponsor the Julia Creek Campdraft Association for a maximum of \$5,000 for water truck services for their 2017 event.

Moved Cr. P Curr

Seconded Cr. J Fegan

MOTION

That Council sponsor the Julia Creek Campdraft Association for a maximum of \$5,000 for water truck services for their 2017 event.

Resolution No. 262/1617

CARRIED 5/0

6.3 Regional Arts Development Fun Annual Bid 2017-2018

The purpose of this report is to seek Council's commitment to the Regional Arts Development Fund for the 2017-2018 financial year.

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UNCONFIRMED MINUTES

RECOMMENDATION

That Council commit \$9000 to the Regional Arts Development Fund in the 2017-2018 financial year to request an allocation of \$25,000 from Arts Queensland.

Moved Cr. N Walker

Seconded Cr. S Royes

MOVED

That Council commit \$9000 to the Regional Arts Development Fund in the 2017-2018 financial year to request an allocation of \$25,000 from Arts Queensland.

Resolution No. 263/1617

CARRIED 5/0

6.4 Regional Arts Development Fund Round 1 Approval

Council's Round One of Regional Arts Development Fund closed on Monday 20th March 2017. The Regional Arts Development Fund Committee assessed the applications on 12 April 2017.

RECOMMENDATION

That Council endorse the recommendations made by the Regional Arts Development Fund Committee (RADF) of:

1. Crafty Old School House – Lamp Shade Making Workshop \$1,000.

Approved with condition that the Outcome report be received for previous workshop.

2. Helen Lynch – African Drumming Teacher Training \$1,145.50;

Approved with condition of 10 hours volunteered time given back to local community through performance or workshops.

3. McKinlay Shire Council – Trash Test Dummies \$2,400

Approved with condition that the Outcome report be received for previous workshop.

4. Dirt & Dust – Fire up with Borys and Get on Your Bike \$3,638.75

Declined due to short timeframes between approval and event, which hindered advertising of the project.

Moved Cr. J Fegan

Seconded Cr. S Royes

MOTION

That Council endorse the recommendations made by the Regional Arts Development Fund Committee (RADF) of:

1. Crafty Old School House – Lamp Shade Making Workshop \$1,000.

Approved with condition that the Outcome report be received for previous workshop.

2. Helen Lynch – African Drumming Teacher Training \$1,145.50;

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UNCONFIRMED MINUTES

Approved with condition of 10 hours volunteered time given back to local community through performance or workshops.

3. McKinlay Shire Council – Trash Test Dummies \$2,400

Approved with condition that the Outcome report be received for previous workshop.

4. Dirt & Dust – Fire up with Borys and Get on Your Bike \$3,638.75

Declined due to short timeframes between approval and event, which hindered advertising of the project.

Resolution No. 264/1617

CARRIED 5/0

ENVIRONMENTAL & REGULATORY SERVICES

RECESS: Mayor Belinda Murphy re-opened The Ordinary Council Meeting at 11:29am.

Director of Environmental and Regulatory Services, Andrew Boardman presented the report.

6. Environmental & Regulatory Services March 2017

This report outlines the general activities, revenue and expenditure for the department for the period March 2017.

RECOMMENDATION

That Council receives the March 2017 Environment and Regulatory Services Report.

Moved Cr. N Walker

Seconded Cr. S Royes

MOTION

That Council receives the March 2017 Environment and Regulatory Services Report.

Resolution No.265/1617

CARRIED 5/0

7.2 Julia Creek STP Environmental Compliance

The Department of Environment and Heritage Protection carried out an inspection at the Julia Creek Sewage Treatment Plant 15 February 2017. Council received correspondence on the 21 March 2017 relating to the inspection and non-compliances with environmental authority EPPR00835713. Council responded to this correspondence 4 April 2017 nominating timeframes to address the non-compliances.

RECOMMENDATION

That Council receives the Julia Creek STP Environmental Compliance report, providing the resources necessary to comply with environmental authority EPPR00835713.

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UNCONFIRMED MINUTES

Moved Cr. J Fegan

Seconded Cr. S Royes

MOTION

That Council receives the Julia Creek STP Environmental Compliance report, providing the resources necessary to comply with environmental authority EPPR00835713.

Resolution No.266/1617

CARRIED 5/0

7.3 2017 LGAQ Disaster Management Conference

2017 LGAQ Disaster Management Conference is on and it is a chance for Councils, the leaders of LDMGs and the Local Disaster Coordinators to come together with key state partners to redefine and if necessary redevelop the partnerships needed to effectively deliver DM responsibilities – *before, during and after!*

RECOMENDATION

Council to decide whether or not to attend the 2017 LGAQ Disaster Management Conference.

Moved Cr. N Walker

Seconded Cr. S Royes

MOTION

Council to decide whether or not to attend the 2017 LGAQ Disaster Management Conference.

Council has decided that no Councillors will attend the 2017 LGQ Disaster Management Conference.

Resolution No.267/1617

CARRIED 5/0

7.4 LG Tool Box

The Environment and Regulatory Services Department are proposing to implement LG Toolbox, a legislative tool designed to complement Council with Environmental Health, Animal Registrations and Disaster Management Resources.

RECOMMENDATION:

That Council implement LG Toolbox within Council's website to provide the public with current Environmental Health, Animal Registrations and Disaster Management information.

Moved Cr. S Royes

Seconded Cr. J Fegan

MOTION

That Council implement LG Toolbox within Council's website to provide the public with current Environmental Health, Animal Registrations and Disaster Management information.

Resolution No.268/1617

CARRIED 5/0

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UNCONFIRMED MINUTES

7.5 Local Disaster Management Group

Correspondence has been received from the Queensland Fire and Emergency Services to nominate representatives to the McKinlay Local Disaster Management Group.

Recommendation:

That Council accept the nomination of Inspector Bruce Evernden, Area Commander and Elliott Dunn, Emergency Management Coordinator by Queensland Fire and Emergency Services to represent Queensland Fire and Emergency Services on the McKinlay Local Disaster Management Group

Moved Cr. J Fegan

Seconded Cr. N Walker

MOTION

That Council accept the nomination of Inspector Bruce Evernden, Area Commander and Elliott Dunn, Emergency Management Coordinator by Queensland Fire and Emergency Services to represent Queensland Fire and Emergency Services on the McKinlay Local Disaster Management Group.

Resolution No. 269/1617

CARRIED 5/0

7.6 Optus Service

Council received correspondence from Huawei Technologies Australia Pty Ltd on behalf of Optus notifying Council of a proposal to undertake minor upgrade activities at the existing mobile base station located Lot 30 on Plan EN117.

RECOMMENDATION

That Council receives the Optus Service Minor Upgrade Report.

Moved Cr. P Curr

Seconded Cr. N Walker

MOTION

That Council receives the Optus Service Minor Upgrade Report.

Resolution No. 270/1617

CARRIED 5/0

7.7 SES Local controller & Staffing

The Local SES currently has one member and is not operational or active. Council staff has been liaising with the SES area controller to make the group operational again by supporting staff that want to volunteer.

RECOMMENDATION

That Council support staff that wish to volunteer by supporting them for emergency call out during work hours and implementing a plan for the management of staff involved with volunteer emergency organisations.

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UNCONFIRMED MINUTES

Moved Cr. N Walker

Seconded Cr. P Curr

MOTION

That Council support staff that wish to volunteer by supporting them for emergency call out during work hours and implementing a plan for the management of staff involved with volunteer emergency organisations.

Resolution No. 271/1617

CARRIED 5/0

7.8 Swimming pool Winter Hours

The Environment and Regulatory Services Department are proposing winter pool hours daily 2-6pm.

RECOMMENDATION

That Council approve the daily winter operation of the Julia Creek Swimming pool between the hours of 2pm and 6pm.

Moved Cr. N Walker

Seconded Cr. J Fegan

MOTION

That Council approve the daily winter operation of the Julia Creek Swimming pool between the hours of 2pm and 6pm.

Resolution No. 272/1617

CARRIED 5/0

Attendance - Cr. J Fegan declared a material personal (MPI) conflict of interest (as per section 172 of the Local Government Act 2009) in relation to item 7.9 Julia Creek Spa Baths – Contract Award.

Cr. J Fegan left the meeting room at 12:01pm, taking no part in the debate or decision of the meeting.

PROCEDURAL MOTION

This report 7.9 is CONFIDENTIAL in accordance with Section 275 1(e) of the Local Government Regulation 2012, which provides for a local government to resolve that a meeting be closed to the public if its Councilor's consider it necessary to discuss (e) contracts proposed to be made by it;

Moved Cr. S Royes

Seconded Cr. N Walker

Resolution No. 273/1617

CARRIED 5/0

The Meeting was closed to the public at 12:01pm

Ordinary Meeting of Council / 18th April 2017

UNCONFIRMED MINUTES

7.9 COFIDENTIAL/LATE REPORT Julia Creek Spa Baths – Contract Award

Council has called for Quotes for the Julia Creek Spa Bath. Four submissions have been received from Auzscot Civil, Core Developments, gibbons Constructions and Richardson's Building Service. These quotes been evaluated following the criteria listed in the Request for Quote. From the evaluation the highest ranked submission was Auzscot Civil's with a price of \$250,118.40. This price is above the \$200,000 required for quotations and a dispensation from the Local Government Regulation 2012 and Council's Procurement Policy is sort due to a genuine emergency.

RECOMMENDATION

That Council;

- 1) Receives the Julia Creek Spa Bath Contract Award Report; and
- 2) Council notes that the initial estimated costs for the project was \$160'000, however through the major quotation process, the quotations received back varied from \$250'000 upwards. The major quotation was advertised similar to Councils tender process and the evaluation process was also detailed similar to a tender process.
- 3) Council resolves to awarding a 'large-sized contractual arrangement' in exception to Council's Policy and Local Government Regulation 2012 on the grounds that a proper quotation process was followed and in regards to item (c) section 235 Local Government Regulation, a genuine emergency exists, due to funding time frame of 30 June project completion.
- 4) Council resolves to award the Julia Creek Spa Bath Contract to Auzscot Civil for the sum of \$250,118.40 excluding GST.

Moved Cr. P Curr

Seconded Cr. N Walker

MOTION

That Council;

- 5) Receives the Julia Creek Spa Bath Contract Award Report; and
- 6) Council notes that the initial estimated costs for the project was \$160'000, however through the major quotation process, the quotations received back varied from \$250'000 upwards. The major quotation was advertised similar to Councils tender process and the evaluation process was also detailed similar to a tender process.
- 7) Council resolves to awarding a 'large-sized contractual arrangement' in exception to Council's Policy and Local Government Regulation 2012 on the grounds that a proper quotation process was followed and in regards to item (c) section 235 Local Government Regulation, a genuine emergency exists, due to funding time frame of 30 June project completion.
- 8) Council resolves to award the Julia Creek Spa Bath Contract to Auzscot Civil for the sum of \$250,118.40 excluding GST.

Resolution No. 274/1617

CARRIED: 5/0

PROCEDURAL MOTION

Moved Cr. P Curr

Seconded Cr. N Walker

That Council re-open the meeting to public.

Resolution No. 275/1617

CARRIED: 5/0

Ordinary Meeting of Council / 18th April 2017

UNCONFIRMED MINUTES

Attendance – Cr. J Fegan re-entered the meeting room at 12:29pm

Attendance – CEO Peter Fitchat left the meeting room at 12:03pm

Attendance - CEO Peter Fitchat re-entered the meeting room at 12:06pm

Attendance – Mayor Belinda Murphy left the meeting room at 12:26pm

Attendance – Mayor Belinda Murphy re-entered the meeting room at 12:27pm

RE-OPENED – The meeting was re-opened to the public at 12:29pm

Attendance – Director of Environmental Service, Andrew Boardman left the meeting at 12:30pm

Attendance – Cr. P Curr left the meeting room at 12:28pm

Attendance – Cr. P Curr re-entered the meeting at 12:30pm

CORPORATE SERVICES REPORT

The order of the agenda was accepted Director of Corporate & Community Services, Tenneil Cody to present the Corporate Services Report commencing at 9:41am.

MOTION

That council accepts Director of Corporate & Community Services, Tenneil Cody to present the Corporate Services Report.

Moved Cr. S Royes

Seconded Cr. J Fegan

Resolution No. 276/1617

CARRIED 5/0

8. Corporate Services Report

The Corporate Services Report as of 31st March 2017 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending 31st March 2017.

Moved Cr. N Walker

Seconded Cr. S Royes

MOTION

That Council receives the monthly Corporate Services Report for the period ending 31st March 2017.

Resolution No.277/1617

CARRIED 5/0

Attendance – Director of Corporate & Community Services, Tenneil Cody left the meeting at 9:49am.

Ordinary Meeting of Council / 18th April 2017

UNCONFIRMED MINUTES

CHIEF EXECUTIVE OFFICER REPORT

9. Chief Executive Officer Report

The 81st Annual Conference of the Western Queensland Local Government Association (WQLGA) will be held in Barcaldine on Tuesday 30 and Wednesday 31 May 2017.

Whilst the WQLGA conference provides a great forum for the discussion of issues affecting our shires it also provides an opportunity to formulate motions for submission to the Annual LGAQ Conference.

Motions passed at the Annual Conference set the policy platform for *our* Association, giving the LGAQ Executive direction on the issues Member Councils want the Association to pursue.

To allow proposed motions to be distributed to Member Councils prior to the WQLGA Conference, motions including background information are to be forwarded to the Secretariat by Friday 28 April 2017.

RECOMMENDATION

That Council receives this report and nominate Councils representatives for the Conference.

Moved Cr. N Walker

Seconded Cr. J Fegan

MOTION

That Council receives this report and nominate Councils representatives for the Conference. Council have decided that no Councilor's or Council representatives will attend the 81st Annual Conference of the Western Queensland Government Association (WQLGA).

Resolution No.278/1617

CARRIED 5/0

9.1 MOU between OQTA, TMR and McKinlay Shire

The purpose of the MOU is to confirm the commitments of the Shires along the Matilda Way to work in partnership with each other and TMR.

The outcomes to be achieved;

- Identify the commitment of each of the member Council and the Outback Qld Tourism Assoc. to the Matilda Way.
- Clarify the roles and responsibilities of each party to this agreement with respect to the Matilda Way.

The intention is not intended to be a legal binding document.

- The development of a strategic marketing plan
- Communicate and champion the Matilda Way at the Local level.
- Contribute resources and skilled personnel (including Visitor Information Centres)
- Support and Implement the project initiatives where requested.

This is a 5 year agreement and there will be financial contribution for implementation of initiatives determined by the committee and all signatories.

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UNCONFIRMED MINUTES

RECOMMENDATION

That Council receives this report and support the MOU, and becoming part of the Matilda Way Committee.

Moved Cr. J Fegan

Seconded Cr. P Curr

MOTION

That Council receives this report and support the MOU, and becoming part of the Matilda Way Committee.

Resolution No.279/1617

CARRIED 5/0

9.2 Letter of Support RAPAD-ARIP Funding

The RAPAD –ARIP funding application has been discussed with CEO David Arnold and Morgan Gronold Special Project Manager and it has been identified a number of potential activities which could be hosted here in McKinlay Shire - numerous virtual activities could occur in our shire, as well as a number of physical things like a the establishing a Smart Hub, this will be finalised through discussion and should highlight what we are most interested in we can go from there.

Further discussion on our financial contribution and if successful how the funding will be distributed will be addressed in our visit to Longreach next week.

At this stage it appears out of discussions that McKinlay Shire can assist in the application process at by supporting RAPAD Application with a letter of support.

RECOMMENDATION

That Council receives this report and nominate the Mayor & CEO to attend a meeting in Longreach to discuss the Advanced Queensland RAPAD-ARIP funding application.

Moved Cr. J Fegan

Seconded Cr. S Royes

MOTION

That Council receives this report and nominate the Mayor & CEO to attend a meeting in Longreach to discuss the Advanced Queensland RAPAD-ARIP funding application.

Resolution No.280/1617

CARRIED 5/0

Attendance - CEO Peter Fitchat left the meeting room at 12:40pm

Attendance - CEO Peter Fitchat re-entered the meeting room at 12:42 pm

9.3 Punch Bowl Bridge Renewal Expenditure

With the completion this project, it is noted that the total costs in are \$2,415,513.63 and these costs do not include bridge design costs and the committed costs for the bridge Contractor, The difference between the total project estimated amount cost and the actual cost to date of \$1,126,792.77.

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UNCONFIRMED MINUTES

Council received total funding of \$3,188,075.40 for the following Departments (Federal) \$1,771,153 BRP and (State) \$1,416,922.40 CRF.

Funding breakdown:

Project Cost \$3,542,306.40

Project Cost to date \$2,415,513.63

Balance under spent **\$1,126,792.77**

Remaining funding breakdown:

CRF 40% \$450,717.11

BRP/TMR 50% \$563,396.39

MSC 10% \$112,679.28

This provides McKinlay Shire the opportunity to ask for the balance of unspent funding \$1,126,792.77 to be retained and contribute to either of the following projects from the two separate Departments (State) Department of Infrastructure and Local Government, and (Federal) Department of Infrastructure and Transport.

The following are possible projects if successful with the retention:

- 3 Causeways on Cannington road
- If funding allows the continuation of the seal along the McKinlay Julia Creek Road.

RECOMMENDATION

That Council receives this report and delegates the Mayor and the CEO to enter into discussions with State and Federal Government to retain the funds to use on other shire projects that fit within community resilience fund and bridge renewal fund guidelines.

Support the letters have been drafted to request the retention of the funding from Departments (State) Department of Infrastructure and Local Government (Director General Frankie Carrol), and (Federal) Department of Infrastructure and Transport (The Hon Darren Chester MP, Minister)

Moved Cr. P Curr

Seconded Cr. N Walker

MOTION

That Council receives this report and delegates the Mayor and the CEO to enter into discussions with State and Federal Government to retain the funds to use on other shire projects that fit within community resilience fund and bridge renewal fund guidelines.

Support the letters have been drafted to request the retention of the funding from Departments (State) Department of Infrastructure and Local Government (Director General Frankie Carrol), and (Federal) Department of Infrastructure and Transport (The Hon Darren Chester MP, Minister)

Resolution No.281/1617

CARRIED 5/0

Attendance – CEO Peter Fitchat left the meeting room at 12:55pm

Attendance – CEO Peter Fitchat re-entered the meeting room at 1:00pm

Ordinary Meeting of Council / 18th April 2017

UNCONFIRMED MINUTES

9.4 Chinova – Drilling Program on Road Reserves on Toolebuc-McKinlay Road

During the period 31 May 2017 to 30 November 2017, Chinova may conduct the drilling program comprising up to four reverse circulation (RC) holes and, if required, construction of an access track and drill pads.

The holes will be sampled and a total of approximately 40 kg of sample will be removed from the Road Reserves. It is anticipated that it will take approximately three days to drill the holes and additional time to conduct the other activities.

Proposed drill hole locations are shown in Figures 1 and 2. All holes are on the Road Reserves in a small paddock completely fenced off from the McKinlay - Cannington bitumen road.

Conditions McKinlay Shire Council has imposed

Activities:

- 1) Before Activities commence in the Road Reserves, Chinova will:
 - > mark the location on the Road where Chinova's vehicles will leave the Road to access the Road Reserves to carry out the Activities; and
 - > arrange to meet a representative from the Council at the marked location and take photos of the marked location.
- 2) After the Activities have been completed, Chinova will arrange to meet a representative from the Council at the marked location and take photos of it.

Compensation liability

We note that Council has proposed that, provided the Road is not damaged beyond reasonable wear and tear by vehicles using the Road to access the Road Reserves for the purpose of the Activities, no compensation will be payable by Chinova to the Council.

RECOMMENDATION

That Council receives this report and delegate the CEO to complete this agreement with Chinova Resources.

Moved Cr. N Walker

Seconded Cr. J Fegan

MOTION

That Council receives this report and delegate the CEO to complete this agreement with Chinova Resources.

Resolution No.282/1617

CARRIED 5/0

Ordinary Meeting of Council / 18th April 2017

UNCONFIRMED MINUTES

WHS REPORT

NOTED By: Cr. S Royes, Cr. J Fegan, Cr. N Walker & Cr. P Curr.

11. MEMBERS BUSINESS

12. CLOSURE OF MEETING

The Chair of the meeting, Cr. Belinda Murphy declared the meeting closed at 1:17pm.



Cr Belinda Murphy
Mayor

4. BUSINESS ARISING OUT OF MINUTES FROM PREVIOUS MEETING

5. COMMUNITY SERVICES REPORT



Ordinary Meeting of Council Tuesday 16th May 2017

5.1 Subject: Community Services Monthly Report

Attachments:

Author: Director Corporate and Community Services

Date: 8 May 2017

Executive Summary:

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of April 2017.

Recommendation:

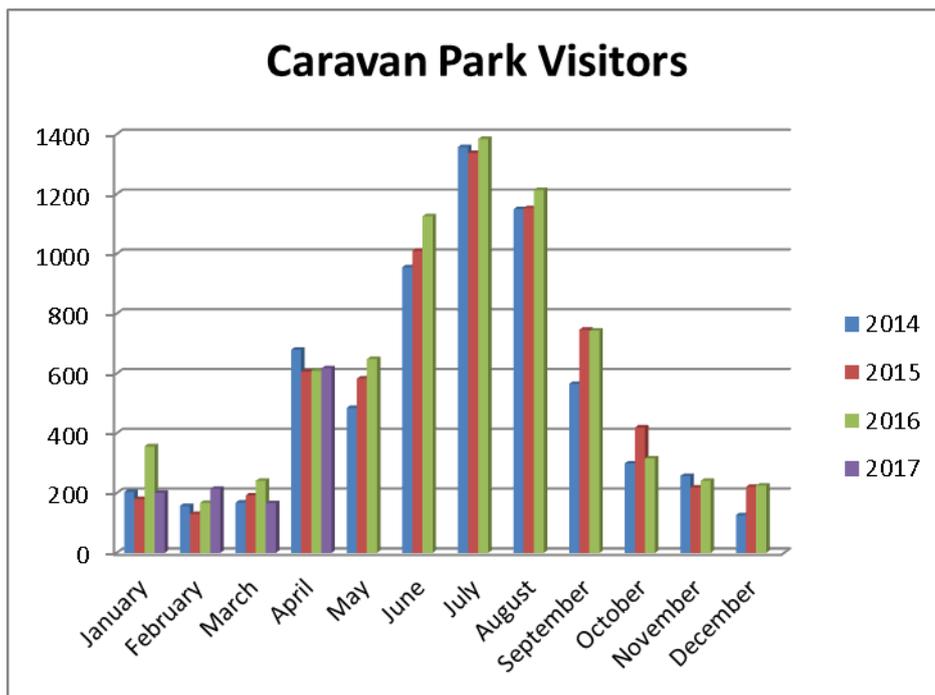
That Council receive the Community Services monthly report.

Background:

The following is a summary of activities for the Community Services Department for the month of April 2017.

Caravan Park

Caravan Park recorded 617 visitors during April.



Library Services

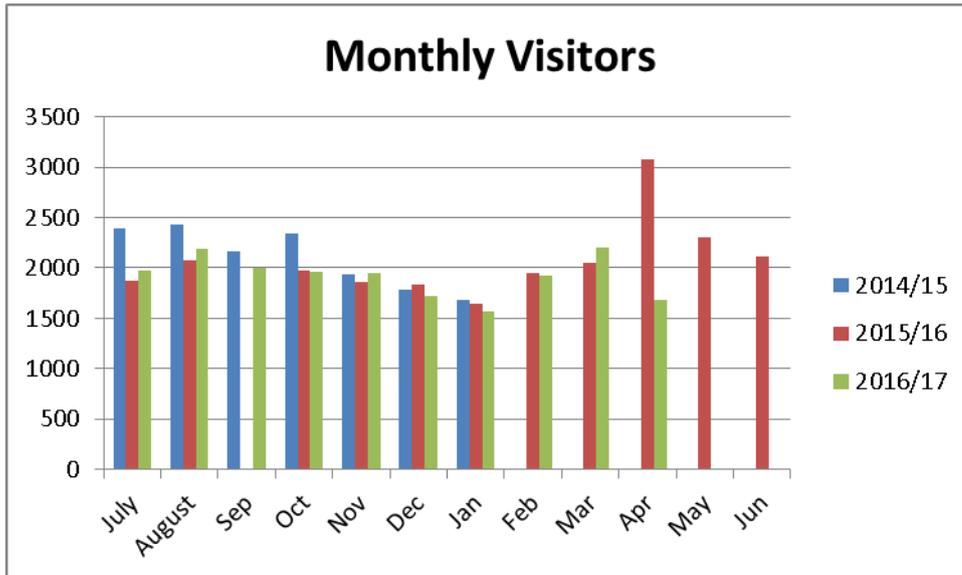
During the school break we had the holiday program which included another dose of Mad Science. Miss Felicity was my able lab assistant and fun was had by all (Including the mad scientist). The lab coats and goggles are a big hit with all the kids. We also had fun with the Easter baskets and cards that we made during the holiday.

We also had Dirt and Dust in April which kept me busy at the library as it's the perfect place to be for cheering on the triathletes. We also finish up with loads of enquiries as to the venues, events and the town and its people, it's an awesome weekend to promote our friendly culture

Back into the swing of having tourists come and use our friendly library to swap books, sit and relax or catch up with some locals and have a chat.

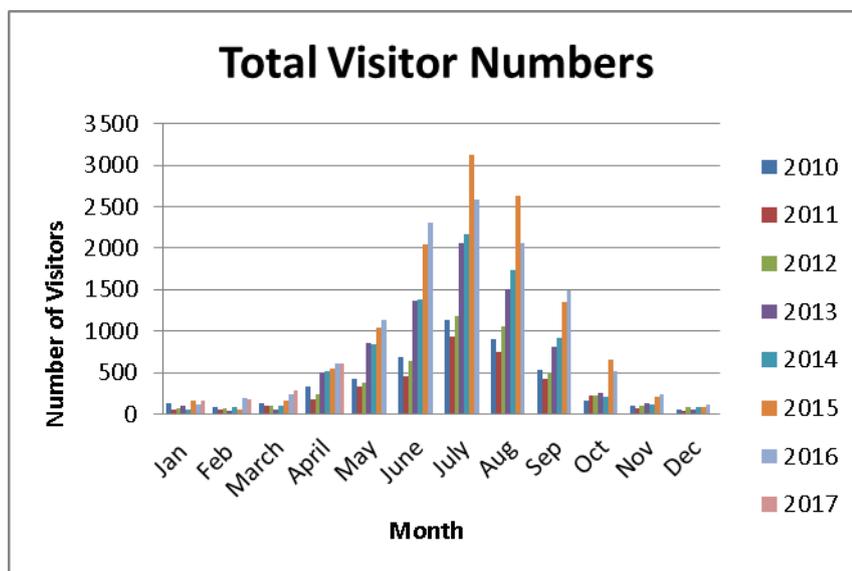
If you have been past the library lately you may have seen the beautiful artwork that we have displayed in the window, compliments of the prep to grade 2 classes at our school.

I have seen quite a few mums and dads dragged to the window to admire the handiwork of said children.



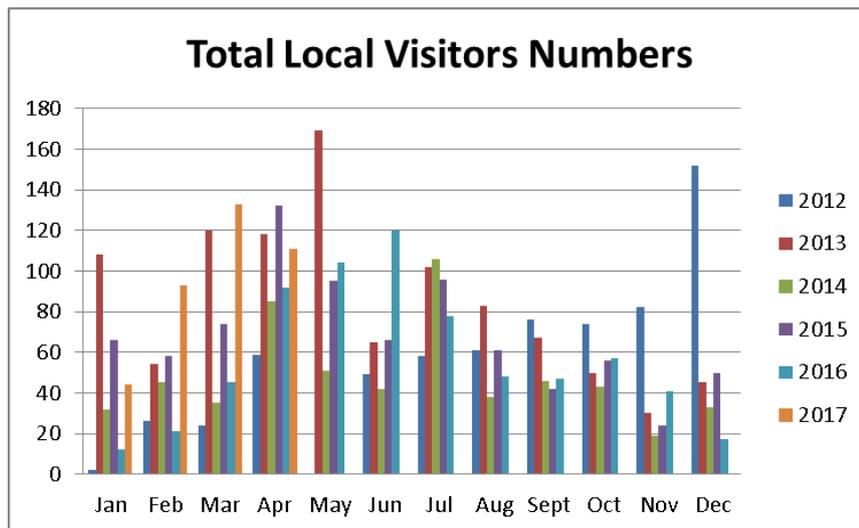
Tourism

Total Visitor Numbers for April 2017 - 608

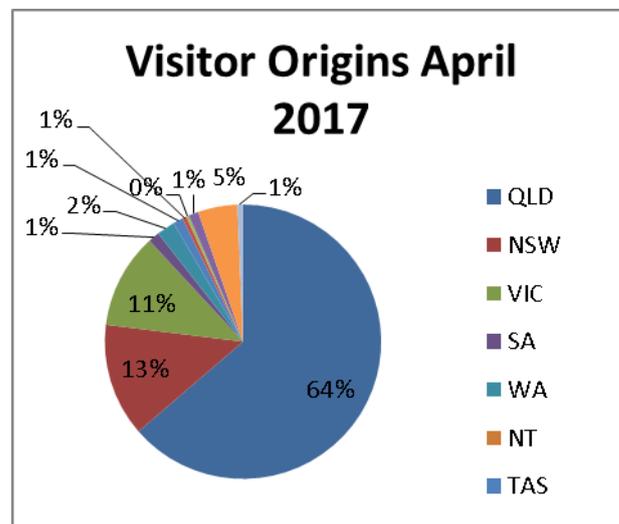


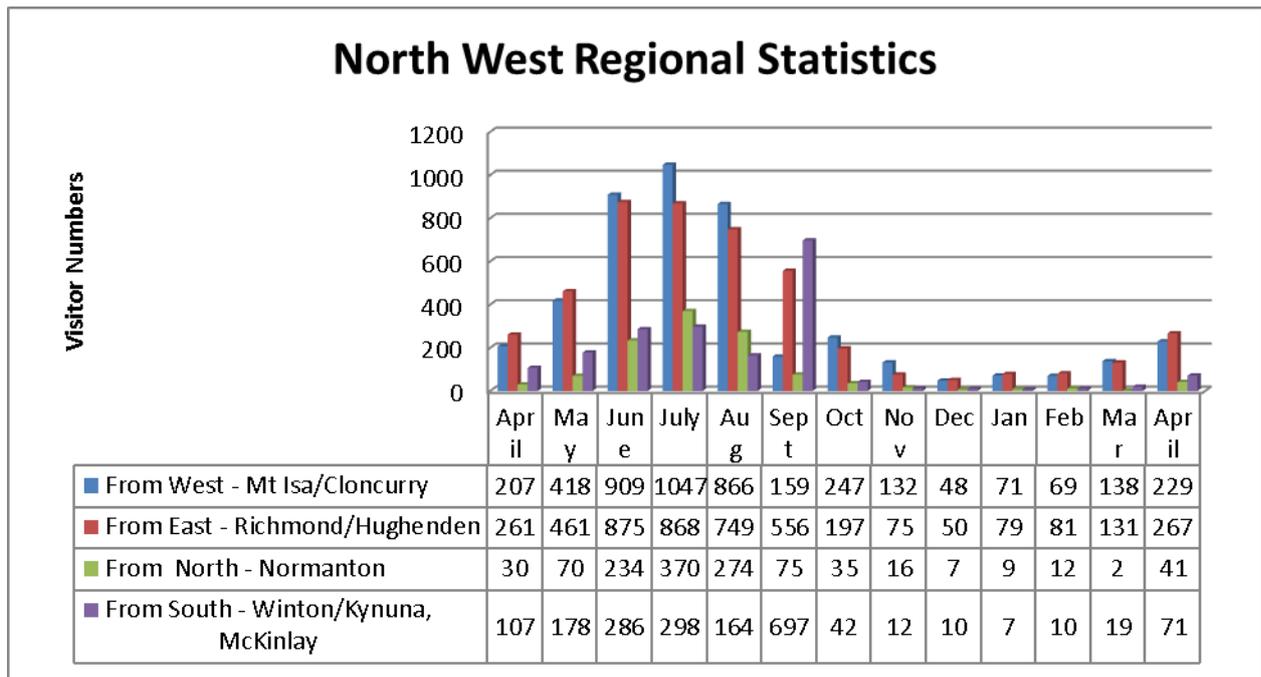
There were 608 visitors to the Julia Creek Visitor Information Centre in April 2017 compared with 605 visitors in April 2017 – an increase of 0.50% between 2016 and 2017 figures. April 2017 is our highest April visitor numbers to date. There have been 1236 visitors to the Julia Creek Visitor Information Centre this year to date (YTD) compared with 1160 visitors over the same period in 2016 - an increase of 6.55% between 2016 and 2017 YTD figures.

Total Locals for April 2017 – 111



There was a total of 111 local visitors to the Julia Creek Visitor Information Centre in April 2017 compared with 92 in April 2016– a 20.65% increase in figures between 2016 and 2017. There have been 381 local visitors to the Julia Creek Visitor Information Centre this year to date (YTD) compared with 170 visitors over the same period in 2016 - an increase of 224.11% between 2016 and 2017 YTD figures.





McKinlay

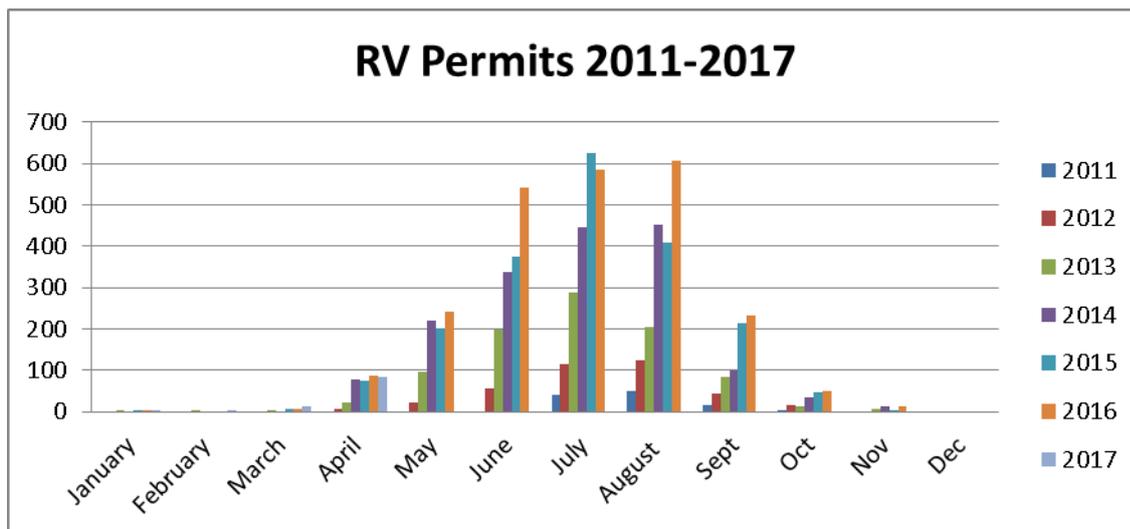
The McKinlay Library/VIC was not open in April due to staff resignation. Kirsty Boddington has commenced as the Tourism/Library Officer as of Tuesday 9th May.

Beneath the Creek

There were 164 entries to 'Beneath the Creek' throughout April 2017 compared with 100 in April 2016 – a 64% increase. There have been 282 entries to Beneath the Creek in the Year to Date (YTD) compared with 190 over the same period in 2016 which represents a 48.42% increase.

RV Site Permits and Expenditure – 85 in April 2017

There were 85 RV Permits issued in April 2017 compared with 87 in April 2016 - a 2.30% decrease. There have been 102 RV Site Permits issued in the Year to Date (YTD) compared with 94 over the same period in 2016 which represents an 8.51% increase. 72 RV Site guests indicated a total spend of \$8277. We can extrapolate (average * total number of permits) this average spend to a total spend of \$9771.46 for April 2017.



Julia Creek Early Learning Centre

Current Enrolments: There are 19 Children enrolled at the Service

- 2 attend casually

Changes to Enrolments (increase/Decrease, Why?):

The 2 children have moved to full-time care this month

Withdrawals (Why):

We have had no withdrawals this month

New Enrolments: No new enrolments this month

Attendance: The centre recorded 157 attendances over the 20 days the centre was open, equating to approximately 7 children per day. Attendances were down when compared with bookings which was due to school holidays being throughout the month.

Significant events:

This month began quietly with low attendance due to School holidays and some illnesses.

We have had some staffing changes as Jody was away for medical reasons, Karen resigned. Steph moved to full time until we found a replacement and Lindsay moved back onto our casual list to cover breaks and emergencies. We have hired a replacement for Karen and look forward to her joining the team.

The first term of Kinder was productive, with the children becoming familiar with their routine and the room. The introduction of the annual excursion form has been great. The children are loving going out into the community and following their interests as they arise. We look forward to continuing this once our new team member has arrived.

We had a visit from the Department of Education's transition to School officer, she is pleased with the program we have in place. We had a visit from Helen, the TAFE QLD teacher. Jody is close to finishing her Cert 3 and Steph is progressing. Taylor continues to come to the centre for prac and we look forward to seeing her more in the future.

Sport & Recreation

Sporting School

Sporting Schools is in full swing with 18 students attending Athletics practice, netball and fitness games.

Social Sport/Fitness

Currently we are playing netball for social sport on Thursdays. This will swap to Oz Tag 18/05/2017 and will continue for six weeks.

Daren Ginns Centre

The gym was closed 8/5/2017 for cleaning and moving some equipment so we meet safety requirements. I have developed maintenance and cleaning schedule for the gym to ensure our equipment is safe to use at all times. Currently we have 83 financial members.

CHSP

We are continuing on with Tuesday morning gym sessions and Wednesday exercises for duration of the school term.

Trash Test Dummies

A hilarious family friendly workshop and performance in Julia Creek is scheduled for 10/5/2017. This has been funded by RADF and Coordinated by McKinlay Shire Council.

McKissa Athletics

I have been working closely with the Julia Creek State School with training the children and organising logistics of the days.

Julia Creek State School Athletics – 26/5/2017

McKissa Athletics – 2/6/2017

School Holiday Program

In the process of developing a school holiday program for the June/July holidays

Community Health

CHSP OCCASSIONS OF SERVICE (OoS)		
	OoS	Hours
Nursing Care	82	43.05
Personal Care	3	0.8
Social Support	8	3.25
Assessment	0	0
Counselling/Advocacy/Information/ Education	92	23.3
Total	185	70.4
LOCATION OF OCCASSIONS OF SERVICE		
Home Visits	86	
Clinic Visits	9	
Phone Consults	9	
Hospital Visits	3	
Telehealth	0	
Transport to Medical Appointments	20	
NON HACC COMMUNITY NURSING OCCASSIONS OF SERVICE		
	OoS	Hours
Home Visits	10	280 mins = 4.67hrs
Hospital Visits	1 (telehealth escort)	60 mins = 1.00hrs
Phone Consults	6	75 mins = 1.25hrs
Clinic Consults	2	65 mins = 1.08hrs
Meetings	4	175 mins = 2.92hrs
Health Promotion Sessions	8	810 mins = 13.5hrs
REFERRALS		

Nil referrals for this month. NB: there are quite a few people with current referrals (that are good for 12 months) who get reviewed by NWRH as required or as clinically indicated.

EQUIPMENT ON LOAN

We currently have 2x shower stools and 2x 4WW (wheelie walkers) on loan that we know of.

Tanya and I are both on the lookout for equipment that may be out in the community, but no longer in use.

HEALTH PROMOTION

This month you will see that the Health Promotion hours are up slightly on previous months.

On April 27, Margaret Woodhouse (on behalf of the MPHS) and I (on behalf of MSC) pounded the pavement to promote to residents a community-based health service questionnaire, and to bring to their attention the need to check their blood pressure from time to time. The aim was to encourage people to have a say in what they need from their health service, and to build awareness around hypertension (high blood pressure), which was the focus of the Heart Foundation's 'Heart Week' campaign this year. It also gave me, the Community Nurse, a chance to raise my profile and promulgate the idea of choosing wellness over illness while spreading the preventative health message.

GENERAL BUSINESS

Planning on doing more opportunistic BLOOD PRESSURE and BLOOD SUGAR monitoring over the next few months (the Stroke Foundation have a campaign called KNOW YOUR NUMBERS so this would run under that umbrella).

It's Men's Health week next month. Ideas welcome!!!

Commonwealth Home Support Programme (CHSP)

Events and Activities

April has been a busy month with all of the public holidays. We had an outing to Julia Creek State School for ANZAC Day, which the clients all enjoy each year, Pub lunch at Gannons , and trip to the hospital for our flu needles.

Statistics APRIL 2017

To date CHSP currently have a total of 33 clients.

Service Offered	Number of Clients
Transport	Two way trips 46
Social Support	Visits 48
Personal Care	10 Visits 1 Clients (Community Nurse)
EXERCISE	7 CLIENTS
Counselling/Support, Information and advocacy (client)	13 hours and #0 min
Shopping	4 Trips (attendees, 3 pickup)
GAMES	12 Attended (2 sessions)
Luncheon	24 Attended (2 sessions) visitors
Meals on Wheels	118 Meals delivered
Community Nurse Visits	visits
Home Maintenance	50 lawns mowed 25 clients
Domestic Assistance	9 clients, 33 visits
Pub Lunch	12 Clients 1 SESSION
Craft Morning	clients
Clients Transported for Doctors Appointments	10 CHSP clients
Clients admitted to Hospital	2 CHSP CLIENT
Clients Signed up to CHSP	Clients
Clients passed away	1 clients

Consultation:

Legal Implications:

Nil

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 84383



Ordinary Meeting of Council Tuesday 16th May 2017

5.2 Subject: Sponsorship Request – Saxby Round-up

Attachments: Nil

Author: Director Corporate & Community Services

Date: 9 May 2017

Executive Summary:

Council is presented with a Sponsorship Request from Saxby Round-up for consideration, in accordance with requirements of Council policy.

Recommendation:

That Council approve sponsorship of \$5,000.00 for water truck and security services to the Saxby Roundup Association for their 2017 event.

Background:

The Saxby Roundup Association has submitted a Sponsorship application requesting support to provide a water truck and security services for their 2016 event.

Past sponsorship:

2011 - \$1800 cash and \$3200 for water truck hire, and \$5000 in special funding for the 50th anniversary.

2012 - \$1800 cash and \$3200 for water truck hire.

2013 - \$1800 cash and \$3200 for water truck hire.

2014 - \$3200 for water truck hire.

2015 – \$1800 ambulance services, \$3200 water truck hire.

2016- \$1800 security services, \$3200 water truck hire

Consultation:

The Association submitted all required documentation for the application.

Cr Royes was in favour of the groups application upon review of all the documentation submitted.

Policy Implications:

This application has been assessed against Council Community Grant and Support Policy. The request meets the following criteria:

"In order to apply for a Sponsorship the group or organisation must meet the following criteria

(a) Non-for profit group or organisation based in the McKinlay Shire."

Financial and Resource Implications:

Council has an allocated budget of \$35,000 for Community Financial Support in the 2016/2017 financial year. Current remaining balance for expenditure is \$14,618.

InfoXpert Document ID: 84384

6.ENGINEERING SERVICES REPORT



Ordinary Meeting of Council Tuesday 16th May 2017

6.1 Subject: Engineering Works Report
Attachments:
Author: Director Engineering Services
Date: 16th May, 2017

Executive Summary:

Budget areas are performing generally within their specified variance range for this financial year.

Recommendation:

For Council information

Background:

The following report is a summary of the works undertaken for the month period ending 8th May, 2017.

TIDS / R2R

Engineering Works July 2016-June 2017	Chainage	Status	Budget	% Completed	Est Com Date
Roads					
R2R & TIDS - Taldora Rd Pave and seal 19 kms long	60.76 - 76.76	Gravel Resheeting and Sealing -	\$1,000,000.00	100% Gravel Carted	09-06-17
R2R -Punchbowl Rd Pave and seal 4.5km		Gravel Resheeting and Sealing - Carting Gravel	\$297,223.00	100% Gravel Carted	31-05-17
R2R - Neila Bunda Rd Pave and seal 4km	31 - 35	Gravel Mixed, Layed and Trimmed - Sealed	\$313,019.00	10000%	Mar-17
R2R - Malpas Trenton gravelling 8km	Debella - Glenmore Road Turnoff	Gravel carting in progress	\$237,779.00	100% Gravel Carted	16-05-17
Punchbowl Bridge Replacement		Bridge	\$1,551,755.00	100	Dec-16
Punchbowl Bridge Approaches		Approaches, Guard Rails and Signs Outstanding	\$1,487,563.00	98	Mar-17
Reseal Shire Road Network (Taldora Rd and Coyne St). Balance of Funds to Seal Middleton Street, McKinlay		Taldora Rd Ch 0 to Ch 6.025 and Coyne Street completed	\$200,000.00	100	26-05-17
Seal Shire Road Network (Rural and Town Streets) Nelia Town Access			\$100,000.00	0	13-05-17
Grid Replacement Program - Punchbowl			\$50,000.00	0	31-05-17
Replace Old Kerbs and Channels in Julia Creek		In progress	\$65,000.00	10	Jun-17

Other Works

Engineering Works July 2016-June 2017	Status	Budget	% Completed	Est Com Date
Wastewater				
Julia Creek Sewage Treatment Plant - town sewage now connected	Commissioning under way	\$738,500.00	95	31-05-17
Water				
Julia Creek Water - Replace old AC Mains in Hickman, Goldring and Amberley Streets		\$75,000.00	0	31-05-17
Kynuna Water		\$50,000.00	0	
McKinlay Water Upgrades	Tender has been awarded - Expect on site late April '17	\$529,000.00	5	Jun-17
Transport				
Aerodrome Runway Lights, Generator, Switchboard		\$50,000.00	0	
<i>Note: Julia Creek Airport Upgrade not Budgetted yet</i>				
Other				
Gannons Footpath	Completed	\$40,000.00	100	
Plant and Vehicle Replacement	Ongoing	\$1,211,000.00	68	Jun-17
Fleet Automatic Fuel System	Partial Installation (Fuel Truck Outstanding)	\$35,000.00	85	Jun-17
Depot Yard New Shed	Completed	\$67,000.00	100	Mar-17
Parks and Gardens				
Improvements at Nelia, McKinlay and Kynuna and security fence at McKinlay Depot		\$20,000.00	0	Jun-17
Pedestrian/Cycle Track to McIntyre Park	Completed	\$100,000.00	100	Apr-17
McIntyre Park - Water Connections at Camping Ground and Mushrooms		\$20,000.00	0	May-17
Caravan Park 6 Additional Drive through Sites	Completed	\$114,000.00	100	Mar-17
Economic Development				
Artesian Spa, Julia Creek Plan for master plan for the Creek	Tenders have been awarded	\$305,862.00	6	
Other Projects				
FHUP FlindersHwy Upgrade	Completed		100	
WHUP Willis Development Road Overtaking Overtaking Opportunity	Commenced		95	May-17
Cannington Rd Reseal 18 kms Long	Completed		100	

Operational Works

Engineering Operational Works July 2016-June 2017	Status
Shire Road Maintenance	Reports Follow
Road Signage	Ongoing
Town Streets	Ongoing
NDRRA	Report Follows
Airports	New Access Signs erected. Poisoning around lights on runway completed
Kynuna Airport	Graded 16/02/2017
McKinlay Airport	Graded 31/03/2017
Plant and Equipment	Ongoing
RMPC	Ongoing
Parks and Gardens	
Maintenance undertaken in Julia Creek Township on all Council owned Assets.	Ongoing Monitoring and Reporting
McKinlay Township - P & G Program in place which is reviewed on a weekly basis by Works Supervisor	McKinlay Crew undertaking maintenance as required
Kynuna Township - P & G Program in place which is reviewed on a weekly basis by Works Supervisor	McKinlay Crew undertaking maintenance as required
Water	
Julia Creek	Ongoing Monitoring and Reporting
Kynuna	Ongoing Flushing and Monitoring and Reporting -verbal reports by some residents following recent Council visit to Kynuna of discoloured water continue. Check of bore casing and treatment for iron bacteria considered
McKinlay	Ongoing Monitoring and Reporting
Wastewater	
Julia Creek - Major excavation adjacent Hickman St PS underway complete by end March 2017	Completed. Also ongoing Maintenance, Monitoring and Reporting

Shire Roads Maintenance

SHIRE ROAD	Maintenance		NDRRA - Flood Damage			Road Details		
	July 2016 - June 2017	% Complete	Estimated Start	Estimated Finish	% Complete	Width	Length	Days
Alisona	Oct-16	100	Thu 17/11/16	Wed 23/11/16	100	6	20	5
Ardbrin - Yorkshire (Open Grade 16/02/2017)	Nov-16	100	Mon 20/06/16	Thu 21/07/16	100	6	38	10
Barnsdale - Kevin Downs						6	30	0
Bunda - Maxwellton (Frontage Road)	06-04-17	100	Fri 14/04/17	Thu 18/05/17	85	8	17	5
Byrimine	01-06-17	0				8	32	12
Dalgonally - Millungera	29-05-17	0	Tue 4/10/16	Tue 18/10/16	100	6	49	13
Debella - Glenmore	24-06-17	0	Wed 14/12/16	Wed 14/12/16	100	6	18	5
Eulolo - McKinlay			Mon 10/10/16	Fri 21/04/17	100	6	73	19
Euraba	01-06-17	0				6	10	3
Gilliat - McKinlay	03-04-17	100	Mon 02/02/17	Fri 31/03/17	100	8	77	20
Isabel Downs - Yorkshire (Isabel Lane)	Nov-16	100	Mon 23/05/16	Fri 27/05/16	100	6	21	6
Julia Ck - Taldora	17-03-17	100				8 to 10	186	35
Julia Ck - Yorkshire (Open Grade 16/02/2017)			Mon 30/05/16	Fri 17/06/16	100	6	32	8
Kynuna - Middleton (Open Grade 04/04/2017)	Oct-16	100	Mon 24/04/17	Mon 16/06/17	10	6	55	14
Lara - Lavera Lane						6	20	5
Lyrian - Doravale	26-04-17	30				6	29	10
Malpas - Trenton (Glenmore)	27-04-17	20	Tue 21/03/17	Thu 30/05/17	35	8	77	20
McKinlay - Cannington	Nov-16	100				10	87	0
Minamere (Open Grade 16/02/2017)	Nov-16	100	Fri 22/07/16	Mon 12/09/16	100	6	48	12
Nelia - Bunda	13-03-17	100	Thu 16/02/17	Thu 15/06/17	15	6	84	13
Nelia - Yorkshire (Open Grade 16/02/2017)	Dec-16	100	Tue 13/09/16	Wed 14/09/16	100	6	30	8
Old Normanton	18-04-17	50	Tue 16/02/16	Fri 20/05/16	100	6	62	16
Oorindi - McKinlay	24-05-17	0	Thu 16/02/17	Fri 17/03/17	100	8	46	12
Percol	27-03-17	100	Wed 29/03/17	Mon 3/04/17	100	6	36	9
Proa	Nov-16	100				6	20	5
Punchbowl	Oct-16	100	Wed 30/11/16	Tue 13/12/16	100	6	92	15
Punchbowl - Nelia			Thu 8/06/17	Fri 9/06/17	75	6	26.5	7
Toolebuc			Tue 4/04/17	Fri 7/04/17	100	6	10	6
Gladevale	22-05-17	0	Wed 10/05/17	Wed 17/05/17	85	6		6
Trenton/woodstock	30-03-17	100				6	32	10

Note: Maintenance on Council Shire Roads is being undertaken on a priority basis with Collector Roads given the highest priority. Those roads which are not programmed for a maintenance grade prior to June 2017 eg Eulola McKinlay will be programmed for grading in the 1st half of the 2017/18 year. Then it is proposed to retain the current program for the first half of next year.

ACCESS ROAD	Maintenance		NDRRA - Flood Damage			Road Details		
	January - June 2017	% Complete	Estimated Start	Estimated Finish	% Complete	Width	Length	Days
Access - Arizona - Braeside - Landsborough Highway (Open Grade 16/02/17)	Open Grade - Feb 17	100	Mon 24/04/17	Tue 31/05/17	10	6	23	6
Access - Beenfields (Kevin Downs, Beenfields) - Landsborough Highway	02-05-17	80	Tue 21/02/17	Mon 06/03/17	100	6	28	7
Access - Crowfels - Punchbowl Road through Woodlands & Bezuma	Nov-16	100				6	15	4
Access - Bindooran - Flinders Highway			Wed 01/02/17	Fri 03/02/17	100	6	6	0
Access - Combo - Waterhole - Landsborough Highway	Oct-16	100	Tue 2/05/17	Thu 8/05/17	85	6	8	2
Access - Coolreagh (Coolreagh, Toorak) - Kynuna Road			Thu 6/10/16	Thu 6/10/16	100	6	8	2
Access - Gilliat Plains - Flinders Highway through Caiwarra & Clifton Park						8	17	0
Access - Ernestina Plains - Flinders Highway	12-06-17	0	Fri 31/03/17	Fri 31/03/17	100	6	7	2
Access - Etta Plains (Etta Plains, Balootha, Haddington)	15-06-17	0	Wed 19/10/16	Thu 3/11/16	100	6	31	8
Access - Ivellen / St Andrews - Flinders Highway	19-06-17	0	Mon 6/02/17	Fri 17/02/17	100	6	33	8
Access - Kellosheil - Kynuna Road through Waterloo Plains			Thu 15/09/16	Wed 5/10/16	100	3	13	3
Access - Barnsdale /Leila Vale - Flinders Highway			Fri 17/02/17	Fri 17/02/17	100	6	7	2
Access - Leila Vale - Flinders Highway	14-06-17	0						
Access - Lydia - Bunda Road						6	8	0
Access - McKinlay - Nulgara - Cannington Road	17-04-17	100				6	17	5
Access - McKinlay - Olive Grove - Landsborough Highway						6	14.5	0
Access - Oontoo - Landsborough Highway through Wolseley						6	10	5
Access - Penola Downs - Landsborough Highway through Milgery	02-05-17	100	Mon 10/04/17	Fri 21/04/17	0	6	19	5
Access - Quambetook - Kynuna Road through Rosevale						6	4	0
Access - Strathfield - Landsborough Highway through Bull Creek	01-05-17	0				6	5	2
Access - Burwood / Wyaldra - Punchbowl Road through Lindfield			Mon 7/11/16	Wed 16/11/16	100	6	19	5
Access - Zonia Downs - Punchbowl Road through Bow Park			Mon 28/11/16	Wed 30/11/16	100	6	19	5
Roads in Red not listed in Roads Access policy								

Staff

There is currently a staff shortage and an additional three (3) Labourer / Plant Operators are required for the works area.

Crafty Old Schoolhouse McKinlay – Grounds Maintenance



McKinlay Town Park



McKinlay Airstrip Grading



40 Km Zones and Linemarking in Burke Street



NDRRA - Flood Damage

2015 Shire Road Flood Damage

Work on the 2015 NDRRA event commenced in February 2016.

Program is due for completion by 30th June 2017

3 Crews are now working on the NDRRA and consist of:

- SOA Contractors and Council Day Labour staff operating hired machinery – Grading and Graveling

The table below provides a summary of the 2015 Program to date:

Financial Position		
Current Approval	\$ 9,225,723	
Expenditure to Date (Actual)	\$ 5,863,664	64 % Complete
Expenditure to Date (Committed)	\$ 541,619	
Expenditure to Date (Total)	\$ 6,405,284	
Operational Position		
Overall	90 % Complete	

(Based on latest available figures)

Works substantially completed under the 2015 Program include:

Road		
Taldora - Stabilisation	Nelia – Bunda - Stabilisation	Gilliat – McKinlay - Stabilisation
Racecourse Road - Stabilisation	Old Normanton Road 1 – Graveling and Grading	Quarrel St - Stabilisation
Service Road (behind Marwill) - Stabilisation	Isabel Lane – Graveling and Grading	Julia Crk-Yorkshire - Graveling and Grading
Taldora Road – Graveling and Grading	Ardbrin – Yorkshire – Graveling and Grading	Old Normanton Road 2 – Graveling and Grading
Minamere – Gravel and Grading	Dalgonally-Millungara – Graveling and Grading	Nelia – Yorkshire – Gravel and Grading

Kelloshiel – Gravel and Grading	Coolreagh – Gravel and Grading	Dalgonally – Gravel and Grading
Etta Plains – Grading and Gravelling	Wyaldra – Gravel and Grading	Alisona – Grading
Bezuma – Grading	Zonia Downs – Grading	Debella – Grading
Punchbowl - Grading and Gravelling	Bindooran – Grading	Ivellen – Grading and Gravel
Gilliat McKinlay – Grading and Gravel	Eulolo – Gravel and Grading	Ernestina – Grading
Leilavale – Grading and Gravel	Oorindi – Grading and Gravel	Percol – Grading
Beenfields – Grading	Toolebuc – Grading	Eulolo – Grading*
Penola Downs – Grading*		

* Completed since previous Report

Works currently being undertaken:

Road	
Malpas – Trenton – Grading and Gravel	Punchbowl – Nelia – Grading (on Hold)
Bunda - Maxwelton	Combo – Waterhole - Grading
Gladevale - Grading	

Upcoming works:

Road	
Nelia Bunda - Grading	Arizona Braeside - Grading
	Kynuna Middleton - Grading

Update: Resources have been increased by the addition of an extra crew to increase production.

Advice from QRA is that Council owned plant is now considered “fully eligible” – previously 78 % of costs were considered eligible.

2016 Event

Stabilisation works have commenced on the 2016 Event.

Financial Position		
Current Approval	\$ 5,768,378	
Expenditure to Date (Actual)	\$ 712,030	13 % Complete



Ordinary Meeting of Council Tuesday 16th May 2017

6.2 Subject: Township Signs Beautification McKinlay and Kynuna

Attachments:

Author: Director Engineering Services

Date: 10th May, 2017

Executive Summary:

Detail:

For information and agreement by Council on this type of planting beautification for the entrance signs to McKinlay and Kynuna. These signs will require formal approval from TMR. The initial advice is that as long as the signs are installed a minimum of 6m from the carriageway in an 80km zone then they will be approved.

Recommendation:

For information.

Background:

Consultation: CEO

Legal Implications

Policy Implications

Financial and Resource Implications:

InfoXpert Document ID: 84490

7. ENVIRONMENT AND REGULATORY SERVICE REPORT



Ordinary Meeting of Council Tuesday 16th May 2017

7.1 Subject: Environment and Regulatory Services Report - April 2017

Attachments: None

Author: Director Environment and Regulatory Services

Date: 02 May 2017

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period April 2017.

Recommendation:

That Council receives the April 2017 Environment and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of April 2017.

Detailed below are the general matters of interest that relate to the day to day activities of the department throughout the month.

The Report has been re-formatted to include budget items within the report to provide easier correlation between the finances and the relevant report areas.

Budget Legend:

Revenue	Actual exceeds Budget YTD	
	Actual below Budget YTD	
Expenditure	Actual below Budget YTD	
	Actual exceeds Budget YTD	
Any	Note provided	

Consultation: (internal/External) Nil

Legal Implications: Nil

Policy Implications: Nil

Financial and Resource Implications: Nil

InfoXpert Document ID: 84385

1 – Refuse Collection and Disposal

1.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Refuse Collection	\$71,602	\$56,553	\$67,863
Refuse Disposal	\$33,293	\$28,603	\$34,324

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Kerbside Rubbish Collection	\$26,692	\$33,333	\$40,000	\$13,308
Refuse Disposal Operation Costs	\$32,100	\$75,000	\$90,000	\$57,900

1.2 - Report

Julia Creek Refuse Collection and Disposal

Routine collection of kerb side rubbish continued in Julia Creek. The average weekly volume of house hold refuse collected every Friday continues to be approximately 20 cubic meters per week or one truck load.

Julia Creek Waste Management Facility

The facility has dried out to a level that work to push and cover waste material will commence late May/early June

Illegal dumping

There were no reported incidents of illegal dumping in April.

2 – Environmental Health Services

2.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Environmental License Fees	\$744	\$833	\$1,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Environmental Health Services	\$225,324	\$250,000	\$300,000	\$74,676

2.2 - Report

Water and Sewage monitoring

Water sampling is carried out in accordance with our Drinking Water Quality Management Plan (DWQMP) across our four (4) water supplies. Key matters of concern under the DWQMP are the presence of *Escherichia coli* or e-coli in the water. The presence of e-coli has potential health impacts.

Sampling taken for April established no E.coli presence in the four water supplies.

Sewerage sampling is carried out on the Julia Creek Sewerage Treatment Plant in accordance with the requirements of the licences issued by the Department of Environment and Heritage. Location points for sampling are as follows;

- New STP inlet pipe;
- New STP outlet pipe;
- Baffled pond (outlet); and
- Rectangular pond (spillway).

Vector Control

Mosquito complaints have lowered, only one for the month

Notifiable Diseases Report

There were no notifiable disease reports received from Qld Health during the month.

Food Audit Inspections

Food Inspections are being carried out on the week of the 2nd May 2017. Council's Auditor will be ensuring that food businesses have complied with the required actions from the last audit conducted in October 2016.

Food Safety Recall: - There were no food safety recalls received for the period.

Workplace Health and Safety

Hazard inspections have been carried out with the WHS team, a list of actions has been developed with larger items going to next year budget.

Biosecurity

Council attended the Northwest Region Pest Management Sub-committee in Cloncurry 14 March 2017.

3 – Local Law Administration

Overgrown and Unsightly Allotment

All Inspections have been carried out on Allotments in the shire, Local laws officer is still awaiting for quotes from a local contractor on the clean up of allotments that have not met the local law No.16 requirements.

3.1 – Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget	
Animal Registration Fees	\$4,716	\$5,250	\$6,300	
Fines & Penalties – Animal Control	\$2,081	\$833	\$1000	
Animal Boarding	\$1,208	\$1,250	\$1,500	
<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Local Law Administration	\$43,809	\$50,000	\$60,000	\$16,191

3.2 - Report

General information of activities for Local Law/Animal Control matters is outlined the table below.

Table 1 - Local Law & Animal Control Summary

Activity	Number/Details
Impounding's	Five
Impounding notices	Five
Euthanized/Destroyed	Two
Verbal/Written warning	1 Written warning
Official warnings	Nil
Complaints	Three
Dog Boarding	Three
Removal of Dead Animals	Nil
Trapping Locations & Results	

4 – Noxious Weeds and Pest Control

Burning of prickles has been carried out on the footpath in Burke Street.

Maps of the sprayed area is included on the below.



4.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Pest Plant & Animal Control Funding	\$314,227	\$261,856	\$314,227
Truck Washdown Bay	\$19,389	\$15,000	\$18,000
Dingo Baits	\$285	\$417	\$500
Feral Pig Baits	\$0	\$0	\$100
Pest Animal Rural Land Owner	\$0 ³	\$0	\$0

Fees				
<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Pest Plant Control Program	\$457,187	\$433,333	\$520,000	\$62,813
Pest Animal Control Program	\$38,696	\$58,333	\$70,000	\$31,304

Note pest plant expenditure high due to funded poison project.

4.2 - Report

Pest Plant

The following roads have been sprayed during the month;

- Baroona – Manfred (29kms)
- Dalgona Lane (22kms)
- Punchbowl Road (50kms)
- Nelia – Rockvale (14.5kms)
- McKinlay – Gilliat Road (on bitumen)

Feral Animal Control

No De-k9 baits were issued during April.

Twenty One (21) dingo scalps were presented in April.

1080 Baiting occurred on 24 – 28th April 2017. Figures are as follows;

- 13,780kg meat was treated;
- 65 Properties participated in the program;
- 1,480km driven over the course of the week; and
- 36.5 hours plane usage throughout the program.

5 – Livestock Operations

5.1 – Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Livestock Weighing	\$49,917	\$41,667	\$50,000
Livestock Cattle Loading	\$52,092	\$50,000	\$60,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Livestock Operational Costs	\$85,603	\$83,333	\$100,000	\$14,397

5.2 - Report

Julia Creek Livestock Facility

The use of the sale yard and weighing facility is continuing with the regular use by road transport.

There were 2,487 head of cattle weighed and scanned at the facility during April.

Maintenance is regularly carried out in the livestock facility.

Renewed four load cells and indicator on the weigh bridge due to the lightning strike that occurred in March.

Table 2 below, details the month and year to date activities for the Julia Creek Livestock Facility.

Table 2 - Livestock Weighing Month and Year Totals

MONTH	2011	2012	2013	2014	2015	2016	2017
JANUARY	0	199	0	359	0	0	0
FEBRUARY	320	2309	1740	1322	1872	525	467
MARCH	500	0	676	617	3446	1497	1333
APRIL	2881	1048	1584	406	5315	951	2487
MAY	2642	3257	3829	1891	8107	615	
JUNE	2188	287	3976	2,109	3,442	1456	
JULY	542	3,931	1,774	0	2,170	2809	
AUGUST	2720	3260	0	374	1183	2582	
SEPTEMBER	2,995	1706	338	3274	488	2665	
OCTOBER	1276	618	1153	790	1252	4613	
NOVEMBER	2031	825	357	508	36	1011	
DECEMBER	271	524	0	240	0	234	
TOTAL FOR YEAR	18,366	17,964	15,427	11,890	27,311	18,958	4,287

Livestock Operations (Cattle Loading)

A total of 580 head of cattle were loaded during April making the progressive total for 2017 Livestock Season so far to 1632. There also was one (1) train loaded making the progressive total of trains loaded for the 2017 Livestock Season so far to six (6).

Table 3 below details the month and year activities.

Table 3 – Livestock Loading Month and Year Totals

MONTH	2009	2010	2011	2012	2013	2014	2015	2016	2017
JANUARY	0	0	0	0	0	0	0	0	0
FEBRUARY	0	0	687	0	1764	680	0	0	132
MARCH	0	0	116	1102	5310	851	0	572	920
APRIL	3580	2189	2207	2791	5813	1811	7653	1737	580
MAY	4021	4153	1327	6178	8670	7414	7204	2933	
JUNE	7089	5166	5910	3788	8451	5912	6605	3486	
JULY	1839	7195	3261	4877	7645	5246	6998	3565	
AUGUST	1520	6012	3566	6534	4215	6843	3936	4963	
SEPTEMBER	6396	2437	5561	5410	1904	4508	315	2233	

OCTOBER	4511	861	5228	5833	1800	3122	0	1070	
NOVEMBER	1033	498	3546	4568	0	3439	0	1641	
DECEMBER	0	0	709	110	0	0	0	144	
TOTAL FOR YEAR	29989	28511	32118	41141	45572	38826	32711	22344	1632

6 – Stock Routes and Reserves

6.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Stock Route – Permit/Water Fees	\$8,037	\$6,667	\$8,000
Stock Route Recoverable Works	\$0 ³	\$0	\$0
Trustee Lease Fees	\$92,397	\$87,500	\$105,000
Reserve Agistment Fees	\$60,609	\$20,833	\$25,000

³No budget and revenue – is being reviewed

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Precept Expenses	\$17,450	\$14,542	\$17,450	\$0
Stock Route Maintenance	\$94,477	\$100,000	\$120,000	\$25,523
Reserve Expenses	\$7,208	\$16,667	\$20,000	\$12,792
Cemeteries	\$10,920	\$16,667	\$20,000	\$9,080

6.2 - Report

Stock Routes and Reserves

No works were undertaken on stock route waters during April. Preparations are being made for the installation of new troughs at Kulwin, Longford Plains and Na Vista for the Capital Works Program.

Below is a list of McKinlay Shire Stock Route Water Agreements.

Table 4- Stock Route Water Agreements

No. of Agreements	Status
Sixteen (16)	Finalised (pre SRMS)
Eleven (11)	Finalised (SRMS)
One (1)	Draft Stage
TOTAL STOCK ROUTE WATER AGREEMENTS	TWENTY EIGHT (28)

DPI Paddock

Ranger has undertaken re-growth spraying and has placed Graslan pellets on the untreated areas.

No Agistment/Tailing Permits were issued during the month.

Cemeteries

Council had one funeral for Cecil John Malone(Pat).

Council also had one enquiry from Sharon Wilson re: Eugene Cedric Wilson date of death and cemetery plot.

7 – Work Program (Workcamp)**7.1 - Budget**

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Work Program	\$22,599	\$27,917	\$33,500	\$11,552

7.2 - Report

The Work Camp program has been busy with a number of community based programs as detailed in the table below.

Table 5 - Work Program Activities

Activity	Details
Mowing of various NFP yards in Julia Creek	Mowing conducted frequently
Mowing of all local churches	Mowing conducted frequently
Mowing/Whipper snipping around Airport Area	Mowing conducted when required
Whipper snipping of McIntyre Park Area	Mowing conducted when required
Mowing/Whipper Snipping around Sale Yards	Mowing conducted when required
Providing assistance in the Council Workshop	Ongoing
Julia Creek Waste Management and Recycling Facility – Picking up Rubbish	Ongoing
Various works at all Cemeteries	Ongoing
Clean event area at Dirt and Dust Venue	Ongoing (this to slow down after April's event)
Removal of Fence/Water pipe around Football Oval	Ongoing
Whipper snipping of Football Oval	Completed
New water pipe installed at Saleyards	Completed
Installation of shade sails at Pool. (this is to be completed again when new shade sail returns)	Ongoing

8 – Swimming Pool

8.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget	
Pool Admission & Kiosk Fees	\$6,979	\$7,500	\$9,000	

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Pool Operational Costs	\$231,111	\$212,500	\$255,000	\$23,889

Note budget is currently over spent however amount of chemicals and operation cost is expected to decrease over the following cooler months.

8.2 - Report

WPHS (all identified matters during the month).

- Pool Manager has identified a problem with the storage of the chemicals which were being adversely affected due to water entering the area when hosing or cleaning up. As such I have moved them up to the higher shed and stored them in a safer and tidier area.
- There was no WPHS meeting to attend this month.
- The previously identified hazards and faults picked up in the comprehensive audit in November continue to be a priority and are being resolved as and when practicable.

Community Activities

The pool continues to be well attended with the following community activities taking place:

- Dirt n Dust was the main focus both last month and up to the successful conclusion of the event. Planning and working with the committee mainly for the Junior Triathlon ensured a very busy start to the month. The decision to keep the pool open over the weekend proved to be a sound one as the pool numbers of 513 on the Friday and a further 97 the following day indicate. Anecdotal evidence suggests that the public were very happy with the pool opening and the cleanliness of both the pool and surrounds.
- As at the time of writing, Community Activities have slowed due to the onset of cooler weather. Numbers have dropped off significantly and the pool is at present being under-utilised. The pool has now gone into shorter hours for the winter period and the pool covers are being used to keep the pool temperature up to a reasonable level.

Plant room

- Constant and unpredictable brown outs are a constant cause for concern. It is thought that the problems we have had with the pool chemical dosing computers is linked to the poor service we are subjected to by ERGON.
- After a long wait pool staff finally received the new shade-cloth to cover the outdoor seating area on the south-western side of the pool. How-ever the shade-cloth had been damaged in transit and when it was erected over the area it became obvious that it did not fit as it should. For some reason the manufacturers had changed the design even though they were supplied with the old shade-cloth to use as a template. After

contacting the supplier, they have agreed to redesign and reconfigure the shade-cloth which has been returned all at no cost to the pool or council.

Staff Matters

There are no staff matters of concern. The team are all focused and working well together.

Table 6 – April Pool Numbers

Service Offered	Number
Entry am Adult	22
Entry am Child	6
Entry pm Adult	336 (Included Dirt n Dust)
Entry pm Child	379 (Included Dirt n Dust)
Session Pass Adult/Child	4
Session Pass Family	0
Aqua Aerobics Pass	0
Aqua Aerobics Casual	0
After School Care	15
Renaes's Tri Training	39
Learn to Swim / Baby Classes	68
Julia Creek Swim Club (Parents)	0 closed for winter
Julia Creek Swim Club (Child)	0 closed for winter
Swim Breakfast Club	0 closed for winter
Total	869

9 – Housing, FRB and Community Centre

9.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Council Property/Staff Housing Program	\$66,301	\$191,667	\$230,000
FRB Centre Rent	\$21,130	\$20,000	\$24,000
Community Centre Hire Fees	\$663	\$1,667	\$2,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Council Property/Staff Housing Program	\$103,502	\$108,333	\$130,000	\$26,498
FRB Units & Community Centre Operations Costs	\$37,153	\$41,667	\$50,000	\$12,847

9.2 - Report

Corporate Facilities and Housing

Staff is in the process of drafting up a new Housing Policy.

General maintenance demands on Councils facilities and housing stock is ongoing.

Table 7 - Staff Housing Activities

Activity	Number
Properties Available for use	NOTE Three (3) dwellings are available for use. 1. 10 Shaw Street 2. 5 Coyne Street 3. 72 Coyne Street – condition is very ordinary
Properties not available	1. 4 Shaw Street is not available due to its condition 2. 69 Coyne Street is not available due to its condition
New Tenancies	Nil
Finalised Tenancies	One (5 Coyne Street)
Remedy Breach	One – Still under investigation
Notice to Leave	Nil
General	General Maintenance performed when required. Inspections were undertaken on Residences.

Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table 8 Below:

Table 8 – Old Senior / Aged Care Housing Activities

Activity	Number
Properties Available	4
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
General	New box aircon required for Unit 5.

Seniors Living Units

Seniors Living Unit activities for the month are detailed in Table 9 Below:

Table 9 – Seniors Living Unit Activities

Activity	Number
Properties Available	Unit 1, Unit 5, Unit 7
New Tenancies	One – Unit 4
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
General	New split system required for Unit 4

Corporate Facility / Housing maintenance issues raised during the month are detailed in Table 10 below. Where practical these works are carried out by Council staff, however local trades are engaged to carry out the work if required.

Table 10 –Corporate Facility / Housing Maintenance

<u>Location</u>	<u>Issue</u>	<u>Contractor</u>
25 Byrne Street	Bathtub spout had broken off	Brad M
McIntyre Park Residence	Blockage on sewage pump	Brad M
Fr Bill Community Centre	Pipe under sink leaking	Brad M
Administration Office	Fuse blown in HR Aircon	Fully Wired
CSA	Gas leak in Cold room	Fully Wired
McIntyre Park Robert Lord Shed	Replaced compressor in Cold Room	Fully Wired
Unit 4 Seniors Living Units	Air conditioner in lounge room to be replaced. Re-gassed aircon in main bedroom	Fully Wired

10 – Land and Building Development**10.1 - Budget**

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Land and Building Development	\$2,869	\$4,167	\$5,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Town Planning Program	\$7,887	\$137,500	\$165,000	\$157,113

10.2 - Report

Regulatory Services, Land and Building Development

- BUILDING – MCK2017_07 McKinlay Shire Council – Shade Sails
- BUILDING – MCK2017_08 Telstra Corporation c/- Vision Stream – New Telecommunication Facility in McKinlay

Planning Scheme

DLIGP is currently putting together a program for working on the new planning scheme for McKinlay Shire. Once the first draft of this is finalised the department will send through a copy. The initial component will be a visit to the shire with a presentation to Councillors and staff and a workshop to identify some of the key components of a strategic framework for a new planning scheme for the shire. They are trying to schedule this initial visit for late April or May.

11 – Local Disaster Management

11.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
SES Grants	\$22,447	\$18,542	\$22,250
Natural Disaster Grants	\$7,143	\$5,417	\$6,500

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Disaster Management Operational Costs	\$21,636	\$23,333	\$28,000	\$6,364

11.2 - Report

Disaster Management

No incidents occurred that required the activation of the LDMG or SES. SES have not found a local controller and Council will now be required to actively assist in recruiting this community position.

12 – Capital Works and other Projects

11.1 - Budget

<u>Environment Management Item</u>	Actual incl committed	Budget
Reserve Asset Management	\$18,724.90	\$30,000

<u>Community Services & Facilities Items</u>	Actual	Budget
Community Bld - works as per Asset Management Plan	\$150,516.60	\$644,525
Council Housing - works as per Asset Management Plan	\$73,855.38	\$94,000
Caravan Park - New Amenities Block	\$19,021.54	\$564,641
Seniors Living - Repair works as per defects	\$0	\$118,000
Kev Bannah Oval - New Amenities Block	\$12,156.18	\$353,000
McIntyre Park - design only - southern side of shed wall	\$0	\$10,000

<u>Corporate Services Items</u>	Actual	Budget
Corporate Blds - works as per Asset Management Plan	\$82,091.83	\$240,500
McKinlay Works Depot - Replacement	\$0	\$120,000
<u>Economic Develop Item</u>	Actual	Budget
Julia Creek Livestock Facility	\$9,378.25	\$30,000

11.2 - Report

Reserve Asset Management, Community Building, Council Housing and Corporate Building work have started and are progressing.

Quotes for most of the defect works have been received for the senior living building/units and purchase orders have been issued.

McIntyre Park and McKinlay Works Depot are currently being scoped for design concepts.

Block work is complete on the Caravan Park Amenity Building and has commenced on the Kev Bannah Oval Amenity Building. Photos below;



Caravan Park Amenity Building (Front View)



Caravan Park Amenities (Back View)



Kev Bannah Oval Amenities (Front View)



Kev Bannah Oval Amenities (Back View)



Old Kev Bannah Oval Renovations



Council Ordinary Meeting Tuesday 16 May 2017

7.2 Subject: Parliamentary Inquiry – Prickly Acacia Hughenden
Attachments: 2.1 QLD Parliamentary Inquiry – Prickly Acacia
Author: Director Environment and Regulatory Services
Date: 08 May 2017

Executive Summary:

Queensland Parliament is holding an inquiry into the impacts of invasive plants (weeds) and their control in Queensland. Part of this is a case study into Prickly Acacia being held at Hughenden Monday 19 June 2017.

Recommendation:

Council to decide whether or not to attend the Queensland Parliamentary Inquiry into Prickly Acacia at Hughenden Monday 19 June 2017 and whether to attend the roundtable meeting, appearing as a witness or just to observe the hearing.

Background:

In accordance with s.92(d) of the Parliament of Queensland Act 2001, the Agriculture and Environment Committee has resolved to investigate and report to Parliament on the impacts of invasive plants (weeds) and their control in Queensland, particularly whether:

- the responsibilities of local governments in relation to the control of prohibited, restricted and invasive plants imposed under s.48 of the Biosecurity Act 2014 are reasonable, and local governments are meeting those obligations
- programs for the control of weeds on Crown Land administered by the Department of Natural Resources and Mines are effective
- Biosecurity Queensland's weeds programs, including biological controls and new technologies, are adequately funded and effective at controlling weeds
- environmental programs administered by the Department of Environment and Heritage Protection impact favourably on weed control programs administered by the Department of Agriculture and Fisheries and local governments, and
- Federal, state and local government weeds programs are coordinated to maximise their achievements and to have a whole of government approach

Comments:

It will be beneficial for Council to not just attend the hearing 4:30-6:00pm but also the Roundtable meeting with stakeholders 12:30 – 1:30pm

Legal Implications: NA

Policy Implications: NA

Financial and Resource Implications: NA

Risk Management: NA

Options for Council to Consider

- 1) Attend, and the personnel to represent our Council
- 2) Not attend

InfoXpert Document ID: 84386



Work of Committees

Upcoming Committee Business

Introduction

Committees (11)

Committee of the Legislative Assembly

Agriculture and Environment Committee

Coal Workers' Pneumoconiosis Select Committee

Education, Tourism, Innovation and Small Business Committee (formerly the Education, Tourism and Small Business Committee)

Ethics Committee

Finance and Administration Committee

Health, Communities, Disability Services and Domestic and Family Violence Prevention Committee (formerly the Health and Ambulance Services Committee)

Infrastructure, Planning and Natural Resources Committee

Legal Affairs and Community Safety Committee

Parliamentary Crime and Corruption Committee

Public Works and Utilities Committee (formerly the Transportation and Utilities Committee, also formerly the Utilities, Science and Innovation Committee)

Estimates Hearings

Inquiries

Live and Archived Broadcasts

Publications

Guidelines (4)

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Past Alert Digest and Legislation Alert Indexes

Former Committees (36)

Inquiry into the impacts of invasive plants (weeds) and their control in Queensland

[Inquiry Overview](#)

[Related Publications](#)

[View Submissions](#)

Overview

In accordance with s.92(d) of the *Parliament of Queensland Act 2001*, the Agriculture and Environment Committee has resolved to investigate and report to Parliament on the impacts of invasive plants (weeds) and their control in Queensland, particularly whether:

- the responsibilities of local governments in relation to the control of prohibited, restricted and invasive plants imposed under s.48 of the *Biosecurity Act 2014* are reasonable, and local governments are meeting those obligations
- programs for the control of weeds on Crown land administered by the Department of Natural Resources and Mines are effective
- Biosecurity Queensland's weeds programs, including biological controls and new technologies, are adequately funded and effective at controlling weeds
- environmental programs administered by the Department of Environment and Heritage Protection impact favourably on weed control programs administered by the Department of Agriculture and Fisheries and local governments, and
- federal, state and local government weeds programs are coordinated to maximise their achievements and to have a whole of government approach.

Case studies

As it is not possible to examine government programs for all weeds, the committee has resolved to examine the impact of three invasive plant species as case studies for the inquiry:

- prickly acacia
- Giant rat's tail grass, and
- fireweed.

Public Hearings and Roundtable Meetings

As part of the inquiry, the committee is conducting case studies of three key weeds in Queensland:

- Giant Rat's Tail Grass (*Sporobolus pyramidalis* and *Sporobolus natalensis*)
- Fireweed (*Senecio madagascariensis*), and
- Prickly Acacia (*Vachellia nilotica*).

For each case study, the committee will hold:

- **Inspections of weed-infested properties and treatment and control methods**

The committee is keen to see the impacts of weeds first-hand, and to learn about the costs and effectiveness of treatment and eradication programs that are being implemented by landholders and others

- **Informal roundtable meetings**

The purpose of these meetings is to confirm with local stakeholders the points made in written submissions to the inquiry. The discussions at these meetings will assist the committee identify the key issues to cover with witnesses during the public hearings to follow. If you have a property affected by the case study weeds, are involved in their control, or would like to share your views with the committee about other weeds and how they are being managed, we invite you to come along and have your say.

- **Public hearings**

The committee will use the hearings to question invited witnesses from government agencies, councils, NRM groups and other stakeholders about the impacts of weeds and how they are being managed, and opportunities and challenges ahead.

Transcripts of the hearings will be published on the committee's website to form part of the evidence for the inquiry. Members of the public are welcome to attend as observers.

Register your interest

Please register by email or call the committee's staff on 1800 504 022 if you wish to participate in any of the roundtable meetings or hearings.

If registering by email, please include your name, telephone number and, if relevant, the organisation you represent. If you are interested in being a hearings witness, guidelines are available here. The committee staff will contact those people the committee has decided to invite to give evidence.

Giant Rat's Tail Grass Case Study**Gladstone - Thursday 27 April 2017****Gladstone Entertainment Centre
(Conference Room a)**

56 Goondoon Street Gladstone

Roundtable meeting with stakeholders 12.00 - 1.00pm

I want to attend the roundtable meeting

Public hearings 1.15 - 2.45pm

I'm interested in appearing as a witness

I want to attend to observe the hearing

Supporting Information:

- Agriculture and Environment Committee 2017 - Summary of Issues raised by submitters - Giant Rat's Tail Grass Case Study

Fireweed Case Study**Gatton - Thursday 4 May 2017****Foundation Room, Gatton Campus,
University of Queensland**

Warrego Hwy, Gatton

Roundtable meeting with stakeholders 12.30-1.30pm

I want to attend the roundtable meeting

Public hearings 2.00-3.30pm

I'm interested in appearing as a witness

I want to attend to observe the hearing

Supporting Information:

- Department of Agriculture and Fisheries, 2017, *Annotated Timeline - 100 years of fireweed (Senecio madagascariensis) in Australia (written brief prepared for the committee)*

Prickly Acacia Case Study**Hughenden - Monday 19 June 2017****Diggers Entertainment Centre (meeting
room)**

Brodie Street

Roundtable meeting with stakeholders 12.30-1.30pm

I want to attend the roundtable meeting

Public hearings 4.30-6.00pm

I'm interested in appearing as a witness

I want to attend to observe the hearing

Prickly Acacia Case Study**Barcaldine - Tuesday 20 June 2017****Barcaldine Town Hall (main hall)**

Ash Street

Roundtable meeting with stakeholders 10.30am-12.00noon

I want to attend the roundtable meeting

Public hearings 2.00-3.30pm

I'm interested in appearing as a witness

I want to attend to observe the hearing

Supporting Information:

- Department of Agriculture and Fisheries, 2017, *Annotated Timeline - 150 years of prickly acacia (Vachellia nilotica spp. indica) in Queensland (written brief prepared for the committee)*
- Pictures of Prickly Acacia from Mr R Hacon

If you would like to be receive **email updates** about the committee's work, subscribe here.

For further information, please call the committee's secretariat or email aec@parliament.qld.gov.au

Submissions

Submissions closed **Monday, 16 January 2017**. Accepted submissions can be viewed under the submissions tab.

Information Paper

View: *Paper No.3: Inquiry into the impacts of invasive plants (weeds) and their control in Queensland*

This information paper can also be viewed under the 'Related Publications' tab.

Media Release

Media Release - Inquiry into the impacts of invasive plants (weeds) and their control in Queensland

This media release can also be viewed under the 'Related Publications' tab.



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Info Xpert ID: 84387



Council Ordinary Meeting Tuesday 16 May 2017

7.3 Subject: Creation of a Biosecurity plan
Attachments: 3.1 Gulf Catchments Biosecurity and Ag Innovation Quotation for Biosecurity Plan
Author: Director Environment and Regulatory Services
Date: 08 May 2017

Executive Summary:

It is a requirement of the Biosecurity Act 2014 for Local Government to have a biosecurity plan for invasive biosecurity matter for its Local Government Area. Council have obtained a quote from Gulf Catchments & Agribusiness Innovations to draft the McKinlay Shire Council Biosecurity Plan.

Recommendation:

That Council support the drafting of a Biosecurity Plan under the Biosecurity Act 2014; and Council to accept the quotation from Gulf Catchments Biosecurity & Agribusiness Innovations for \$9,394.40 excl. GST to compile the plan.

Background:

Council are required to create and implement a biosecurity plan under the Biosecurity Act 2014.

Council have obtained a quote from Gulf Catchments Biosecurity & Agribusiness Innovations to draft the McKinlay Shire Council Biosecurity Plan.

Comments:

A plan is required and not having one may restrict Council's future access to funding. It is also an opportunity to make a practical plan that can shape weed control within our Shire i.e. good neighbours policy like the one in Flinders Shire.

Legal Implications:

NA

Policy Implications:

NA

Financial and Resource Implications:

Quote from Gulf Catchments Biosecurity and Ag Innovation Quotation for Biosecurity Plan - \$9,394.40 Excl. GST

Risk Management

NA

Options for Council to Consider

NA

InfoXpert Document ID: 84388

<p>Gulf Catchments Biosecurity & Agribusiness Innovation PH: 0474 455 704 Email: gulfcatchments@gmail.com Address: 19 Caroline Street, (Po Box 264) Normanton, Qld 4890 ABN: 15514234769 <i>(Indigenous Owned and Operated)</i></p>	
QUOTATION	
<p><u>Customer Details</u> Customer Name: McKinlay Shire Council Address: 29 Burke St (PO Box 177) Julia Creek QLD 4823 Phone: (07) 47464213 Email: ders@mckinlay.qld.gov.au; ranger@mckinlay.qld.gov.au</p>	<p><u>Quote Details</u> Date: 11/04/2017 Quote Number: 002 Quote Expiry: 30/06/2017</p>
<p><u>Job Description</u> McKinlay Shire Council Biosecurity Plan <i>The Job description below is broadly described, to best reflect preliminary discussions held on the 10/04/17. A further detailed breakdown of the Biosecurity plan, planning and design considerations can be provided, if required, on request.</i> <i>The Biosecurity plan is to be developed in accordance with the Biosecurity Act 2014.</i> <i>The Biosecurity plan will not include unnecessary information previously required under the Land Protection Act 2002, relevant or specifically required under Biosecurity Act 2014.</i> <i>The MSC Biosecurity plan is proposed to take advantage of reduced regulation under the biosecurity act, as to enable tailored consultation and planning process and ensuring the development of a user friendly (not unnecessarily excessive) document without compromising the effectiveness of the plan.</i> <i>Programs proposed (as a result of the tailored planning process) will specifically seek to address common constraints and LGA stakeholder's to meet legislative responsibilities under the Biosecurity Act 2014 (where adopted), in a manner which yields the greatest return on investments.</i> <i>Please feel free to call and discuss details, alterations or further inclusions to be considered.</i></p>	
<p><u>Proposed Planning, Consultation and Milestones</u></p> <ul style="list-style-type: none"> • <i>The Biosecurity Plan structure is designed and drafted by GCB&AI in consultation with MSC staff, prior to working group consultations.</i> <p>Milestone Payment 1 – \$6,000.00</p> <ul style="list-style-type: none"> • <i>Only one (x1) face to face consultation (1.5days) is proposed to discuss priorities, prioritisation criteria and potential programs with key, influential stakeholders (MSC, Landholders, NRM, Land BQ and other interested industry & community group representatives)</i> • <i>Additional / unlimited stakeholder teleconference consultations as required</i> • <i>Stakeholder input collated, considered &/or included</i> <p>Milestone Payment 2 – \$2,194.40</p> <ul style="list-style-type: none"> • <i>Proposed programs & budgets are defined (for council consideration)</i> • <i>Biosecurity Plan final draft complete by GCB&AI</i> • <i>Biosecurity Plan endorsed and adopted by MSC</i> 	

Final - Milestone Payment 3 – \$1,200.00***Please note;**

The job description and quotation does not provide for additional alterations proposed outside of the above planning consultation process and does not include detailed developments of potentially recommended programs (e.g. incentive programs, pest animal education programs, weed extension programs etc.) Any additional services or fees outside of description are to be discussed and agreed upon, by both parties prior to proceeding.

Breakdown of Rates and Services;

Biosecurity Plan Quotation						
Item no	Job no	Services	Quantit	Units	Rate	Total
1	1.2	Local Government Biosecurity Plan developments	120	hrs	\$60.00	\$7,200.00
2	1.3	Biosecurity Planning - Working group consultation & facilitation	12	hrs	\$70.00	\$840.00
3	8.1	Plant - Vehicle & expenses	874	km	\$0.60	\$524.40
4	10.1	Travel - Incidentals (Regional Town)	2	days	\$85.00	\$170.00
5	10.3	Travel - Overnight accommodation	2	nights	\$130.00	\$260.00
6	10.4	Travel - Labour	10	hrs	\$40.00	\$400.00
Total						\$9,394.40
GST						NA

Info Xpert ID: 84389



Council Ordinary Meeting Tuesday 16 May 2017

7.4 Subject: McKinlay Bush Nurse
Attachments: Nil
Author: Director Environment and Regulatory Services
Date: 08 May 2017

Executive Summary:

The McKinlay Bush Nurse Residence is not being utilised and the land parcel 309 on AL77 is Council owned. Council proposes to negotiate with North West Hospital and Heath Service (NWHHS) to either gift the land parcel to NWHHS or to enter into a lease arrangement.

Recommendation:

That Council delegate the Chief Executive Officer to negotiate with North West Hospital and Health Service for either the gifting of the land or lease arrangement regarding Lot 309 on AL77 for the purpose of constructing a suitable house for the Bush Nurse with lease terms that if broken would be paid out by North West Health Services.

Background:

North West Hospital and Heath Service has been utilising Lot 309 on AL77 as the McKinlay Bush Nurse. Council owns the land and the residence and NWHHS owns the other buildings.

Comments:

Outcome is subject to response from North West Hospital and Heath Service however it would be in Councils best interest to have either a formal lease arrangement or gift the land parcel and residence to NWHHS.

Legal Implications:

NA

Policy Implications:

NA

Financial and Resource Implications:

Subject to negotiation outcomes

Risk Management

NA

Options for Council to Consider

Subject to negotiation outcomes

InfoXpert Document ID:

84390



Council Ordinary Meeting Tuesday 16 May 2017

7.5 Subject: Northern Wild Dog Coordinator
Attachments: 5.1 Project Brief for Wild Dog Coordinator position
Author: Director Environment and Regulatory Services
Date: 08 May 2017

Executive Summary:

AgForce in partnership with AWI are seeking Local Government support for a northern wild dog coordinator position.

Recommendation:

Council to decide whether to/not support the creation of a northern wild dog coordinator position.

Background:

Brett Carlsson has sent an email to Council as follows,

I am writing to you to inform you that AgForce in partnership with AWI and central and south west local governments, are still seeking funding to employ three Wild Dog Coordinators across the state to work with and assist all stakeholders in pest animal management.

As the Northern position is a new a role and area for a coordinator, we are asking for a letter of support from local governments in North West Qld to support our application to the Qld Government to assist with co-funding these critical positions.

Please find attached a Project Brief that outlines some of the roles and responsibilities of the coordinators. (Attachment 5.1)

As per usual we are bound by very short timelines for applications and I would ask that if you might be able to get back to me as soon as possible whether your council would support us in our application.

Also due to the short timeframes, we are happy to take an email of in principal support from you in place of a letter of support.

Comments:

- It is a good idea in theory if the coordinator is proactive and can chase additional funding.
- Council should be clear that if it supports the coordinator that it will not be financial, as our dog baiting program is successful and Council funds are better spent on the 'ground' rather than an oversight position.
- Not clear how effective the position will be as based from Cairns or Mareeba, this is really a northern position and may not be on the ground in North West. Council may suggest it will support a North West position rather than a northern position.

Legal Implications:

NA

Policy Implications:

NA

Financial and Resource Implications:

NA

Risk Management

NA

Options for Council to Consider

NA

InfoXpert Document ID:

84391

QLD Wild Dog Control Coordinators project

Funds are currently being sought to appoint three (3) Wild Dog Coordinators (Coordinators) across Northern, Central-west and South-west Queensland from January 2017 through to December 2019.

These positions will be jointly funded by industry, at the state (Shire Councils) and national level (AWI and potentially MLA) and State and Federal Governments.

Employed through AgForce, these Coordinators will be supported by the National Wild Dog Management Facilitator, the Australian Wool Innovation Wild Dog Program management team, Biosecurity Queensland and the Invasive Animals CRC.

The Coordinators will assist woolgrowers, livestock producers, local government officers and key stakeholders to work together in implementing a nil/ cross tenure approach to pest animal management. These approaches will be based on current best practice management and community engagement principles in order to reduce the impact of wild dogs and other feral animals on livestock and the environment. The Coordinators will work closely with local government officers, Biosecurity QLD and other relevant State authorities to assist in the delivery of local and regional pest management plans.

This will involve:

- Provide assistance and guidance on wild dog management activities to local government wild dog advisory committees for local government areas in the Central-west, South-west and Northern areas of Queensland (*refer Map appendix*).
- Assist landholders and key stakeholders to form wild dog/ feral animal management groups where such groups are needed and where there is strong community support.
- Provide pest management advice and planning support to groups that have been successful in obtaining funds for wild dog control through the AWI Community Wild Dog Control Initiative program.
- Where wild dog management groups exist, provide assistance with communication between landholders and other key stakeholders to enable the delivery of community led, strategic and coordinated wild dog and feral animal management activities.
- Assisting with the coordination and facilitation of on-ground activities of wild dog management groups through the provision of information and implementation of best practice techniques to improve existing control programs.
- Work closely with local government wild dog advisory committees and relevant key stakeholders to improve adoption and participation in wild dog and vertebrate pest management activities across the region.
- Provide technical information and planning assistance for wild dog and vertebrate pest management activities with stakeholders within the shires within Central-west and South-west Queensland regions, particularly those within cluster fences to ensure they can re-enter the sheep and wool industry as soon as possible.
- Assist with the data collection processes currently in place, helping to demonstrate cost/ benefit and provide advice on the establishment of monitoring protocols as required by the fencing agreements.
- Provide support to landholders to apply current best practice control of vertebrate pests within cluster fences so they can achieve a return on investment as soon as possible.
- Provide planning support and management advice on control techniques for producers and community groups outside cluster fences so they can effectively target feral animals that will

8. CORPORATE SERVICES REPORT



Council Ordinary Meeting Tuesday 16 May 2017

8.1 Subject: Corporate Services Report
Attachments: Nil
Author: Senior Finance Officer

Executive Summary:

The Corporate Services Report as of 30th April 2017 which summarises the financial performance and position is presented to Council.

Recommendation:

That Council receives the monthly Corporate Services Report for the period ending 30th April 2017.

Report:

The Corporate Services Report compares actual performance to date with the Council's adopted 2016-2017 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents its wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

Income Statement Variances:

Expenditure is at 88% of the year to date budget. Operating costs for NDRRA, Shire Road Maintenance and the Cannington Road works will increase before financial year end.

The net operating surplus is at 4% as further expenditure for depreciation is yet to be processed and further capital revenue to be received; bridge funding and NDRRA funds. Note: capital revenue is shown as a negative on the income statement.

INCOME STATEMENT SUMMARY

	Actuals	Variance	YTD Budget	Full Year Budget
Total Income	24,910,367	105%	23,817,059	35,725,589
Total Expenses	17,784,390	88%	20,158,023	30,237,035
Surplus	7,125,977	195%	3,659,036	5,488,554
Less Capital Revenue	9,633,228	84%	11,428,932	17,143,398
Plus Depreciation	2,293,605	78%	2,930,133	4,395,200
Net Operating Surplus	\$ (213,646)	4%	\$ (4,839,763)	\$ (7,259,644)

STATEMENT OF FINANCIAL POSITION

	2017 Actuals	2016 Actuals
Current Assets	14,150,223	14,340,312
Total Non-Current Assets	181,925,528	175,289,579
Total Assets	196,075,751	189,629,891
Total Current Liabilities	961,736	1,629,092
Total Non-Current Liabilities	439,288	439,288
Total Liabilities	1,401,024	2,068,380
<u>Community Equity</u>		
Asset Revaluation Surplus	59,702,614	59,702,614
Retained Surplus	134,584,831	127,458,898
Reserves	400,000	400,000
Total Community Equity	\$ 194,687,445	\$ 187,561,512

STATEMENT OF CASH FLOWS

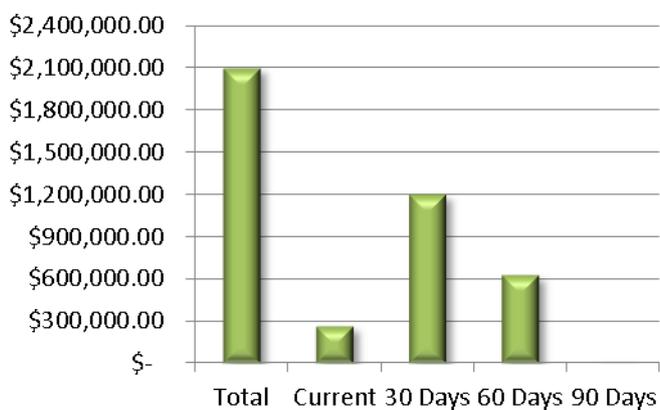
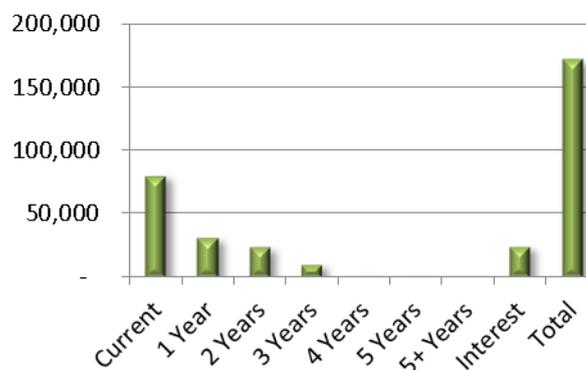
	2017 Actuals	2016 Actuals
Cash Flows from Operating Activities	(1,213,455)	3,025,259
Receipts, Payments & Interest Received		
Borrowing Costs		
Cash Flows From Investing Activities	(92,025)	(3,274,199)
Payments and Proceeds for PPE		
Capital Income		
Cash Flows from Financing Activities	(140,762)	(175,722)
Loan Payments		
Net increase (decrease) in cash held	(1,446,242)	(424,662)
Cash at beginning of the financial year	13,289,260	11,406,154
Cash at the end of the period	11,843,018	13,289,260

Summary By Departments						
Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	15,230,079	66%	23,241,700	12,454,046	56%	22,222,876
Governance & Partnerships	-	0%	-	603,638	77%	788,500
Corporate Services	6,338,324	80%	7,880,674	921,284	64%	1,441,001
Economic Development	184,950	65%	282,568	584,735	53%	1,105,950
Community Services	2,515,818	68%	3,704,083	2,068,875	67%	3,071,327
Health Safety & Development	41,208	95%	43,550	475,443	66%	724,931
Environment Management	599,944	105%	573,014	675,674	77%	882,450
	24,910,324	70%	35,725,589	17,783,695	59%	30,237,035

Capital Works Program			
	Actual	%	Budget
Infrastructure & Works			
Roads, Grids and Bridges (Including R2R & TIDS)	3,838,416	68%	5,651,096
Wastewater	680,415	89%	768,500
Water	17,872	3%	667,000
Transport - Julia Creek Airport	-	0%	50,000
Other Minor Works	955,310	68%	1,399,054
	5,492,013	64%	8,535,650
Environmental Management			
Reserves Asset Management	18,521	62%	30,000
	18,521	62%	30,000
Community Services & Facilities			
Buildings & Other Structures	805,746	25%	3,213,887
Parks & Gardens	24,428	7%	345,000
	830,174	23%	3,558,887
Corporate Services			
Buildings & Other Structures	2,670,400	88%	3,039,250
Office Equipment	12,485	42%	30,000
	2,682,885	87%	3,069,250
Economic Development			
Julia Creek Livestock Facility	9,017	30%	30,000
Artesian Spa, Julia Creek Plan	11,820	4%	275,862
	20,837	7%	305,862
TOTAL	9,044,430	58%	15,499,649

Outstanding Rates

	<u>Apr-17</u>	<u>Last Month</u>
Current	80,724	118,190
1 Year	31,321	31,807
2 Years	24,009	25,985
3 Years	9,960	9,960
4 Years	1,711	1,711
5 Years	134	134
5+ Years	-	-
Interest	24,532	24,562
Total	172,392	212,349



Outstanding Debtors

Total	\$ 2,101,589.19
Current	\$ 262,180.00
30 Days	\$ 1,199,553.57
60 Days	\$ 624,988.59
90 Days	\$ 14,867.03

Consultation:

- Chief Executive Officer
- Director of Corporate and Community Services

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 84405

9. CHIEF EXECUTIVE REPORT



Ordinary Meeting of Council Monday 16th May 2017

9.1 Subject: Expansion of Scope for Burke Street Shade Sails
Attachments: 1 (No. 4)
Author: Chief Executive Officer
Date: 09.05.2017

Executive Summary:

On the 20th March 2017 I requested an expansion of scope for the Burke Street Shade Sail Project.

The Project at that stage was in our budget to do the Shade Sails in Burke Street was for \$250,000.00. Under the 2016-17 Grants and Subsidies Scheme McKinlay Shire was successful with a number of submissions. This project attracted funding to the value of \$149,550.00. This was to do the shade sails at McIntyre Park as discussed. This expansion was approved as per attached document with the total cost of \$99,000.00 and with a Council contribution of \$28,000.00.

Recommendation:

That Council receives this report and approves a \$28,000.00 budget adjustment under the 2016-17 financial years budget as a contribution to complete the Shade Sail at McIntyre Park.

Background:

Attachment 1

Consultation: Councilors and discussion at Briefing

Councillors, Directors, CEO

Legal Implications:

Policy Implications:

NIL

Financial and Resource Implications:

Council contributes \$28,000.00 to this project out the saving due to successful funding application under the 2016-17 Capital Works Budget.

InfoXpert ID: 84377



Department of Infrastructure,
Local Government and Planning

Our ref: DGBN17/325

4 April 2017

Mr Peter Fitchat
Chief Executive Officer
McKinlay Shire Council
29 Burke Street
JULIA CREEK QLD 4823

Dear Mr Fitchat

I refer to the McKinlay Shire Council's (the council) email of 20 March 2017 requesting an expansion of scope for its Burke Street Streetscape Enhancement Project (the Project). As you are aware, the Project was approved funding of \$149,550 under the 2016 –17 Grants and Subsidies Program.

Following an assessment of the council's request, I have approved an expansion of scope to the Project to include the purchase and installation of shade structures at the council's McIntyre Park facility for an additional total project cost of \$99,000. The expansion of scope has been approved on the condition that the Department of Infrastructure, Local Government and Planning will not contribute additional funds to the Project. In addition, the Project is to be completed by 31 May 2017, with acquittal of the Project's funding by 30 June 2017.

The council is reminded that all conditions within the Deed of Agreement must be adhered to.

If you require further information, I encourage you to contact Ms Jo Stephenson, Regional Director, Northern Region, Local Government and Regional Services in the department on 4758 3420 or by email at jo.stephenson@dilgp.qld.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read "Blagoev".

Bronwyn Blagoev
Acting Deputy Director-General
Local Government and Regional Services

Level 39
1 William Street Brisbane
PO Box 15009 City East
Queensland 4002 Australia
Telephone +61 7 3452 7009
Website www.dilgp.qld.gov.au

Info Xpert ID: 84394 Attachment No. 4



Ordinary Meeting of Council Tuesday 16th 2017

9.2 Subject: Developing Northern Australia
Attachments: No. 1
Author: Chief Executive Officer
Date: 09.05.2017

Executive Summary:

This is third year and following on from a hugely successful year in Darwin, the Conference continues to grow in both size and reputation. This Conference has evolved into the premium event of its type, facilitating professional development and the exchange of current ideas to further the development of northern Australia.

This year, the program will feature four interactive forums, which will be focused on Tourism, Land & Water, Infrastructure Solutions and Indigenous-led Northern Development.

Recommendation:

That Council receives this report.

Background:

Consultation: Councilors, CEO

Legal Implications:

Policy Implications:

Nil

Financial and Resource Implications:

Travelling cost if an Elected member nominated to attend

InfoXpert ID: 84379



Ordinary Meeting of Council Tuesday 16th March 2017

9.3 Subject: NATIONAL GENERAL ASSEMBLY (NGA) OF LOCAL GOVERNMENT 18-21 JUNE 2017
Attachments: No. 2
Author: Chief Executive Officer
Date: 08.05.2017

Executive Summary:

The 2017 NGA will be held from 18 - 21 June 2017 at the National Convention Centre, Canberra.

The NGA represents a unique opportunity for leading Australian companies to connect with over 800 delegates from councils across Australia.

The NGA is the premiere event in the local government calendar and is an opportunity for key local government representatives to debate issues of national significance, hear from political and academics speakers as well as to develop policy and fiscal strategy for the coming year.

Local government plays a significant role in the national economy and councils play critical roles in their local economies. The NGA provides an important opportunity for the sector to unite and build on the work of the ALGA Board and State and Territory Local Government Associations strengthen the contribution that local government makes.

Council will attempt to get a deputation with Minister for Regional Development
 Minister for Local Government and Territories Fiona Nash and Darren Chester Minister for Infrastructure and Transport.

Recommendation:

That Council note and receive this report and delegate Mayor Belinda Murphy to represent Council.

Background:

Consultation:

Councillors, Director Corporate & Community Services, CEO

Legal Implications:

Policy Implications:

NIL

Financial and Resource Implications:

Current expenditure \$32,079.19

InfoXpert ID: 84375



Ordinary Meeting of Council Tuesday 16th 2017

9.4 Subject: RAPAD-ARIP Financial Contribution
Attachments: No. 5
Author: Chief Executive Officer
Date: 11.04.2017

Executive Summary:

The RAPAD –ARIP funding application has been discussed with CEO David Arnold and Morgan Gronold Special Project Manager and it has been identified a number of potential activities which could be hosted here in McKinlay Shire - numerous virtual activities could occur in our shire, as well as a number of physical things like the establishing a Smart Hub.

Through discussion we determined to have a \$40,000.00 contribution with a expected return of \$80,000.00 once the funding split is determined in the approval if successful.

The aim of this project is to attract activities to McKinlay Shire establishing a innovation hub, communication and engagement activities in our Shire including bringing meetings, potential Technology Expo to Mckinlay Shire.

Recommendation:

That Council receives this report and supports the submission of a letter of support to RAPAD-ARIP, and a financial contribution of \$40,000.00 in the 2017-18 financial as part of our Economic Development for McKinlay Shire.

Background:

Consultation: Councilors, CEO and DE

Legal Implications:

Policy Implications:

Nil

Financial and Resource Implications:

\$40,000.00 in the 2017-18 financial under Economic Development

InfoXpert ID: 84382

InfoXpert ID: 84395

Attachment No. 5



Ordinary Meeting of Council Tuesday 16th May 2017

Confidential

9.5 Subject: McKinlay Shire Council Organisational Structure Review

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Ordinary Meeting of Council Tuesday 16th May 2017

9.6 Subject: North West Regional Organisation of Councils Meeting

Attachments:

Author: Chief Executive Officer

Date: 08.05.2017

Executive Summary:

North West Regional Organisation of Councils Meeting will be held at Mount Isa City Council on Thursday 1st June 2017. McKinlay Shire Council has been invited to attend and require notification of attendance.

Recommendation:

That Council note and receive this report and delegate a Council Representative to attend.

Background:

Consultation: Councilors, CEO

Legal Implications:

Policy Implications:

Nil

Financial and Resource Implications:

Councillor's training/conferences:

Budget \$35,000

Actual spent \$32,079

Remaining \$2,921

InfoXpert ID: 84377



Ordinary Meeting of Council Tuesday 16th May 2017

9.7 Subject: Third Quarter Review of the 2016-2017 Operational Plan
Attachments: 2016-17 Operational Plan and Capital Works Program
Author: Chief Executive Officer

Executive Summary:

The third quarter assessment of Council's progress towards implementing the 2016-2017 Operational Plan is presented to Council.

Recommendation:

That Council accepts the third quarter review of the 2016-2017 Operational Plan.

Background:

In accordance with *section 174 (3) of the Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment of the Council's progress towards implementing the annual operational plan at meetings of the Council held at regular intervals of not more than three months.

A summary is provided to Council of the current operating surplus and the capital works program for the financial year 2016-2017:

Operational Budget	Actuals 31 st March 2017	2016/17 Amended Budget
REVENUE	\$23,506,425	\$35,725,589
EXPENDITURE	\$15,875,627	\$30,237,035
OPERATING SURPLUS	\$7,630,798	\$5,488,554

Capital Works Budget	Actuals 31 st March 2017	2016/17 Amended Budget
INFRASTRUCTURE	\$5,401,814	\$8,535,650
COMMUNITY SERVICES	\$599,979	\$3,558,887
CORPORATE	\$2,659,224	\$3,069,250
ECONOMIC DEVELOPMENT	\$20,248	\$335,862
ENVIRONMENT MGMT	\$18,521	\$30,000
TOTAL	\$8,699,786	\$15,529,649

At this review stage, actual revenue and expenditure should be around the 75% to 80% benchmark.

Any significant outcomes or comments in a particular program, or actuals that are a considerably less or greater than the percentage benchmark, have been identified for Council's information. These programs are:

Infrastructure and Works

TIDS Revenue – 62% has been claimed from the TIDS program to date. Remaining revenue will be claimed as works progress; works to be completed by June 2017.

Bridge Renewal Program Funding – 31% claimed. Based on the project costs to date at \$2.6mil, the total to be claimed this year is \$1,918,140. We claimed \$425,076 in the previous financial year which will bring the total funding allocation for the bridge to an estimate of \$2,343,216 (originally \$3,188,074). Savings on the project are going to be reapplied for to allocate to another project.

Engineering Operational Costs– Budget at 174%. The majority of expenditure is for the Engineer, Asset Maintenance Officer and Depot staff wages. **Credits for oncost recovery from external and internal programs and projects exceed the expenditure.**

Town Street Shade Sail Grants – 30% claimed, and received initial payment of \$44,865 as per funding guidelines for the Burke Street Shade Sails. The department notified Council on the 4th April 2017 that an additional total project cost of \$99k has been approved for the McIntyre Park shade sails. Council will contribute \$28k and the Dept will contribute \$71k. This project will be completed before 30th June and a claim for \$175,685 will be issued as of this financial year.

Shire Roads Maintenance – Expenditure is at 50%. Works to date have consisted primarily of grading works on the following roads: Gilliat/McKinlay, Alisona, Ardbrin, Arizon/Braeside, Bunda/Maxwelton, Debella/Glenmore, Etta Plains, Ivellen, Julia Creek/Taldora, Kynuna/Middleton, McKinlay/Nulgara, Malpas/Trenton, Nelia/Bunda, Nelia/Minamere, Punchbowl, Pelham, Gladevale. Other costs have been for Council labour, plant and program management.

The remaining budget is anticipated to be spent in the final quarter, which will consist mainly of grading works.

Shire Roads Signage Directional and Advisory – Expenditure for the program is at 1%. A timetable to send staff to the required signage locations has been limited as labour is required elsewhere. Anticipate that at least \$5k worth of works will be completed this financial year. Plan to include additional works next year to compensate for this year under expenditure.

Town Streets Routine Maintenance – Expenditure for the program is at 36%. Minor maintenance (potholes etc.) has been completed on the shire town streets at a value of \$32k. The program is scheduled to expend \$70k this year out of the \$90k budget.

Shire Road Flood Damage –

Event	Budget Revenue	%	Actual Revenue	Budget Expenditure	%	Actual Expenditure
2014	\$453,453	100%	\$453,453	\$0	0%	\$0
2015	\$5,807,932	26%	\$1,507,385	\$6,725,744	55%	\$3,731,050
2016	\$2,000,000	89%	\$1,786,883	\$2,000,000	38%	\$758,009

The 2015 event is scheduled to be completed by end of May / mid June. The total submission value for 2015 is \$9mil. Due to contingencies, escalation etc. the total spent will reduce. There was a significant saving on the sealed roads which has also reduced the costs. Currently we estimated to expend \$7.7mil to \$8mil.

Works have commenced on 2016 event early this year and will recommence after the 2015 event is finalised.

RMPC – Expenditure is at 55%. The revenue and expenditure budgets are on track as per the TMR program. Slashing and shoulder works to be completed in the fourth quarter to finalise works for the year.

RPC – The Wills Development project for the value of \$888k commenced March 2017 and is anticipated to be completed by 30th June.

McKinlay Water Grants – Received 30% of the \$317,400 grant that was approved under the LG Grants and Subsidies Program. Claims will be issued as works progress.

Julia Creek Sewerage Grant – Received 20% of the \$275,000 grant approved. Project is currently in the final stages and a report will be submitted to the Dept of State Development for final payment during May/June.

Corporate Services

Employee Cost Recovery – budget is at -116%. This is due to employee cost recoveries being higher than leave and super expenses. Annual leave and sick leave expenses are slightly down compared to this time last financial year. Actuals will change at the end of June when adjustments are completed to recognise current and non current liabilities for leave.

Rates and Charges – Both rate levies have been issued for the financial year. The \$24k outstanding from the first levy and \$56k from the second levy. The total outstanding rates including previous years is \$146k.

Vacant Land – Budget is at 106%. This is due to rates being paid for Council owned land for both levies. No further costs to be allocated.

Workplace Health & Safety – Expenditure is at 91%. Consultants were engaged while recruiting for the WHS position. This took longer than anticipated which resulted in higher costs. Will also look into the costs for RCD testing on the buildings switchboards and fire extinguisher services as the operational budgets for buildings should absorb this cost.

HR Relocation Costs – Actuals are over by \$1,995. Removal costs have been for the HR/Payroll, WHS and ELC positions. Not anticipating any further costs for the financial year.

Economic Development

Economic Development Revenue & Expenditure – SWER line project was added in at mid year for \$100k however will not be completed till next financial year. The solar project costs have yet to be paid due to late installations.

Community Services

Caravan Park Grants – Received \$324,000 of the allocated grant. Project scheduled to be completed by 30th June along with progress payments and final claim.

Events Expenditure – Budget is at 30%. Drought funding that Council received this year is being paid to community organisation as invoiced for their events. A percentage may be rolled over to next financial year.

RADF – Expenditure to date is at 8%. A further 3 projects have been awarded and now awaiting invoices. Expenditure is low due to a late round this financial year and an advertisement has been sent for a quick response. At this stage it is anticipated that there will be funds to carry over to 17/18.

Sport and Rec Grants – To date funds have only been received for after school care which is to be transferred to other revenue as it is not a grant. The grant budgeted for this financial year is for the Sport & Rec Plan which council is still awaiting notification. There is a possibility that this grant will be carried over to 17/18 Financial year.

Sport and Rec Other Revenue – Budget is at 6%. The tennis courts grant of \$100k that was awarded to the CSA will bring this budget up to 100%. The tennis court project is to be awarded to a contractor in May 2017 which will then allow for invoicing to the CSA.

Museum Expenditure – Expenditure is at 95%. A transfer of some capital works items will bring this budget down to 55%.

Community Small Grants – Budget is at 2%. Minimal requests for support received.

Heritage – Expenditure is at 0%. The McKinlay project is scheduled to be completed in the 3rd quarter.

McIntyre Park User Contributions – Actuals are at 3%. \$9k is to be invoiced in April 2017 for the user contributions.

Consultation: (internal/External)

- Director of Community and Corporate Services
- Director of Environment and Regulatory Services
- Director of Engineering Services
- Senior Finance Officer

Legal Implications:

In accordance with *section 174 (3) of the Local Government Regulation 2012*.

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert Document ID: 84405



Council Meeting Tuesday 16th May, 2017

9.8 Subject: Remote Airstrip Upgrade (RAU) Round 4
Attachments: x4 (No. 6,7,8,9)
Author: Chief Executive Officer
Date: 11th May, 2017

Executive Summary:

In February 2017 the Department the Minister for Infrastructure and Transport, Hon Darren Chester announced that McKinlay Shire council was successful in our application under Round 4 of the Australian Government's Regional Aviation Access Program (RAAP) - remote Airstrip Upgrade (RAU).

Detail:

The RAU funding offered is \$1,170,545.00 and Council has been attempting to secure further funding (BOR 3) for 50% of Council portion i.e. \$585,272.50 however the results of this BOR 3 application will likely not be conformed until the end of June 2017.

Council options are;

1. To proceed with the RAU offer and fund its share ie \$1,170,545 and commence works immediately as works need to be undertaken over the 2 financial years or:
2. Withdraw from this funding round and apply for a future round when it can source funding

If we decide to go-ahead with these are the options as discussed with the Department of Infrastructure and RAAP staff:

- Milestone 1: Council will have to sign the agreement with a Tax Invoice no later than the 17th May 2017.
- Milestone 2: Council have to commence work on the Airport lighting with a Tax invoice issued around mid June 2017. (we have the funds in the current Budget for this Airport Lighting Upgrade)

Other issues with this submission no geotechnical report was done to determine the best solution in design for the correction of the ponding on the airstrip. We are currently waiting on these results to obtain analysis then determine the appropriate design for the runway.

Recommendation:

That Council receives this report and resolve on the following options.

- To formerly request to withdraw from the funding program.
- To sign the funding agreement and address the milestones as it is described in the funding agreement.

Background:

Consultation: CEO, RAAP, BOR, DIR and Councillors

Legal Implications**Policy Implications****Financial and Resource Implications:**

McKinlay Shire have to ensure that we have secured in our 2017-18 Budget \$1,170,545.00, either in own resources or through 50% funding which is already submitted with a outcome pending at the end of June 2017, through Building our Region Funding round 3.

InfoXpert Document ID: 84438

Attachment No. 7
Info Xpert ID: 84443

Peter Fitchat

From: Peter Fitchat
Sent: Tuesday, 9 May 2017 9:58 AM
To: Brian Wood
Cc: Katherine Crawford
Subject: RE: Remote Airstrip Upgrade (RAU) Round 4 [DLM=For-Official-Use-Only]

Good morning Brian,

I spoke to one of the very helpful ladies at RAU:

- Item to Council to say yes or no to commit for this program.
- If yes first milestone is the signed agreement and a tax invoice
- Second milestone commence work on runway lights and a invoice

Have we got the geotechnical report back and have we had someone look at this from a design point of view to determine the proposed treatment will be best option and if it is to confirm this recommended treatment is the best method to resolve the issues on our runway.

Thanks

Peter

P A Fitchat | Chief Executive Officer | McKinlay Shire Council
 P (07) 4746 7166 Mob 0427 467 166 F (07) 4746 7549 | www.mckinlay.qld.gov.au
 PO Box 177 Julia Creek QLD 4823

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From: Brian Wood
Sent: Monday, 8 May 2017 5:45 PM
To: Peter Fitchat
Subject: FW: Remote Airstrip Upgrade (RAU) Round 4 [DLM=For-Official-Use-Only]

Peter,

Council needs to decide if it wishes to withdraw from this RAU funding Round and apply under a future round when it is able to source the co-funding.

The RAU funding offered is \$1,170,545 and Council has been attempting to secure further funding (BOR 3) for 50% of Council portion ie \$585,272.50 however the results of this BOR 3 application will likely not be conformed until the end of June 17.

Council options are

1. To proceed with the RAU offer and fund its share ie \$1,170,545 and commence works immediately as works need to be undertaken over the 2 financial years or:
2. Withdraw from this funding round and apply for a future round when it can source funding

In the meantime we will enquire regarding the timing of future RAU funding rounds.

Regards

Brian Wood

Director Engineering Services | McKinlay Shire Council

P (07) 4746 4212 | F (07) 4746 7132 | E engineer@mckinlay.qld.gov.au | www.mckinlay.qld.gov.au
PO Box 177 Julia Creek QLD

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From: RAAP [<mailto:RAAP@infrastructure.gov.au>]
Sent: Friday, 5 May 2017 10:32 AM
To: Brian Wood; RAAP
Cc: Peter Fitchat
Subject: RE: Remote Airstrip Upgrade (RAU) Round 4 [DLM=For-Official-Use-Only]

Good morning Brian

Thank you for the email. I have just tried to call you.

While I appreciate what you are saying, the unfortunate reality is that funding is allocated across 2 financial years and is not all available in year 2. Accordingly, the programme does not currently have the funding allocation available to accommodate what you are now telling us will be the likely spending profile. This is especially the case given the comparatively large amount of funding provided for this project.

The application states that Council will be applying the co-funding. Had Council identified that the co-funding would be sourced from other programmes, different planning around financial requirements could have been done.

If Council is not able to proceed with the project on the basis it set out in its application, Council may need to withdraw from this Round and apply under a future round when it is able to source the co-funding. Alternatively, Council may wish to consider providing a larger percentage of overall co-funding to offset funds from this programme not currently available in year 2.

Again, I seek your urgent advice as to how Council will proceed with this project. The funding is currently not available to provide the entire amount in year 2. Please call if you wish to discuss.

Regards

Michael Rush
Director
Remote Aviation Programmes
Aviation Industry Policy Branch
Australian Government Department of Infrastructure and Regional Development

RAAP contact number: 1300 768 578

Website: <http://www.infrastructure.gov.au/aviation/regional/>

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From: Brian Wood [<mailto:engineer@mckinlay.qld.gov.au>]
Sent: Wednesday, 3 May 2017 4:15 PM
To: RAAP <RAAP@infrastructure.gov.au>
Cc: RUSH Michael <Michael.Rush@infrastructure.gov.au>; BOYER Laura <Laura.Boyer@infrastructure.gov.au>; CEO_McKinlay Shire Council <ceo@mckinlay.qld.gov.au>
Subject: RE: Remote Airstrip Upgrade (RAU) Round 4 [DLM=For-Official-Use-Only]

Peter,

Hi, Council has delayed in signing the funding application because we have applied for additional funding apart from the RAAP funding in order to ease the financial burden on the Shire ratepayers. We understand that the results of that other funding application will not be finalised until about 8 weeks from today. We trust that you appreciate Council's situation and allow the maximum time for Council to sign. Therefore please advise the latest date for Council to sign the RAAP funding agreement.

Regards

Brian Wood

Director Engineering Services | McKinlay Shire Council
P (07) 4746 4212 | F (07) 4746 7132 | E engineer@mckinlay.qld.gov.au | www.mckinlay.qld.gov.au
PO Box 177 Julia Creek QLD

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From: RAAP [<mailto:RAAP@infrastructure.gov.au>]
Sent: Wednesday, 3 May 2017 9:07 AM
To: Brian Wood
Cc: RUSH Michael; BOYER Laura; RAAP
Subject: FW: Remote Airstrip Upgrade (RAU) Round 4 [DLM=For-Official-Use-Only]

Good morning Brian.

I note that Council has not yet accepted the offer of funding for the upgrade of the Julia Creek aerodrome. Could you please advise if you still require funding for the airstrip upgrade and, if so, could you please sign the funding agreement and send it back to us as soon as possible.

Thanks Brian.

Peter Inall

Remote Aviation Programmes

Department of Infrastructure and Regional Development

✉ Infrastructure House | 111 Alinga Street | PO Box 594 | Canberra ACT 2601

☎ (02) 6274 7229 | ✉ peter.inall@infrastructure.gov.au

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From: RAAP

Sent: Friday, 10 February 2017 2:06 PM

To: Brian Wood <engineer@mckinlay.qld.gov.au>

Subject: Remote Airstrip Upgrade (RAU) Round 4 [DLM=For-Official-Use-Only]

Good afternoon.

I refer to your organisation's application for funding for the upgrade to the Julia Creek aerodrome under the RAU Programme Round 4. I am pleased to advise that the application has been successful. Attached is a letter of offer, stating the conditions upon which funding is granted, and draft Funding Agreements. By signing the Funding Agreements, you agree to fulfil the requirements stated in the letter of offer.

If you have any queries concerning the Funding Agreement, please call 1300 768 578 or email raap@infrastructure.gov.au.

If your organisation has indicated that there will be a State or Territory Government co-contribution, we require confirmation of the approved co-contribution and a State/Territory Government contact before the Department executed the Funding Agreement.

If you are happy to sign the Funding Agreement:

1. The nominated signatory must sign the Funding Agreement in the appropriate space where indicated. This can either be mailed, or scanned and emailed back to the raap@infrastructure.gov.au email.
2. The signatures themselves should not be dated. The date of the Agreement will be entered on both copies when signed by us.
3. On receipt, two copies will be signed and dated by us, and one copy will then be returned to you for your records.

The Department requires details from you to create your organisation as a Departmental Vendor so your organisation can receive grant payments. The following information is required:

Bank Account Information (funds should be held in name of applicant)

Name of Bank:

BSB Number:

Account Name:

Account Number:

No. of employees:

Does your organisation take credit card payments:

Is your organisation registered for GST:

Information on how to invoice the Department for grant payments is attached.

Thank you for your assistance.

Peter Inall

Remote Aviation Programmes

Department of Infrastructure and Regional Development

✉ Infrastructure House | 111 Alinga Street | PO Box 594 | Canberra ACT 2601

☎ (02) 6274 7229 | ✉ peter.inall@infrastructure.gov.au

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Australian Government
Department of Infrastructure and Regional Development

SUBMISSION OF TAX INVOICES / INVOICES

Under the Regional Aviation Access Programme (RAAP) – Remote Airstrip Upgrade (RAU) Funding Component, payment of funds is contingent on the applicant providing the Department with either an invoice or tax invoice.

1. **Where our payment includes GST**, the applicant is required to provide the Department with a properly rendered tax invoice for the amount of the Funding to be paid. This invoice must contain:
 - the words ‘tax invoice’ stated prominently
 - the name of the supplier
 - the ABN of the supplier
 - the name of the recipient – ie Department of Infrastructure and Regional Development.
 - the address or ABN of the recipient – GPO Box 594, Canberra, ACT, 2601
 - the name of the programme – RAAP-RAU
 - the purchase order number (this will be provided by the Department)
 - the date of issue of the tax invoice
 - a brief description of the things or services provided, and
 - the total amount of the invoice (including GST).

2. **Where our payment is exclusive of GST**, the applicant is required to provide the Department with an invoice for the amount of the Funding to be paid which contains:
 - the words ‘invoice’ stated prominently
 - the name of the supplier
 - the ABN of the supplier
 - the name of the recipient - Department of Infrastructure and Regional Development.
 - the address or ABN of the recipient - GPO Box 594, Canberra, ACT, 2601
 - the name of the programme – RAAP-RAU
 - the purchase order number (this will be provided by the Department)
 - the date of issue of the invoice
 - a brief description of the things or services provided, and
 - the total amount of the invoice (excluding GST).

Note

In accordance with the Goods and Services Tax Administration Act (GST Act), the Department’s payments are made exclusive of GST to government related entities.

Could you please forward your invoice/tax invoice, whichever is applicable, for the amount of our first payment as set out in the Schedule to the Agreement when you return the two signed copies of the funding agreement.



Australian Government

Department of Infrastructure and Regional Development

Attachment No. 9
Info Xpert ID: 84445

McKinley Shire Council
Attention: Mr Brian Wood
PO Box 177
JULIA CREEK QLD 4823

Dear Mr Wood

Re: Remote Airstrip Upgrade – Funding Approval

I am pleased to advise that the application for funding to upgrade the Julia Creek aerodrome under Round Four of the Australian Government's *Regional Aviation Access Programme (RAAP) – Remote Airstrip Upgrade (RAU) Funding Component* has been successful.

The Minister for Infrastructure and Transport, the Hon Darren Chester MP, has approved funding up to a maximum of \$1,170,545 (GST excl) for upgrade works at the Julia Creek aerodrome.

The provision of funding is subject to the following conditions:

1. Your organisation's acceptance of the offer of funding;
2. A funding agreement being executed between your organisation and the Australian Government within one month of the date of this letter;
3. Funding received under the Programme is held in an account under your organisation's name with an authorised deposit taking institution, with all receipts and expenditure on project activities to be separately identified and audited; and
4. Confirmation of funding from third party contributions to the project, where applicable.

Please note the Minister's approval of funding is for the 2016-17 to 2017-18 financial years. Works on the project need to be undertaken and completed and expenditure acquitted by 30 June 2018. The Minister has absolute discretion to withdraw funding if the project is not completed prior to the end of the 2017-18 financial year.

Your written response to this offer, and execution of a funding agreement, is required within one month of the date of this letter either via return mail, facsimile to 02 6274 6749 or email to RAAP@infrastructure.gov.au.

Should you accept this offer, a Departmental officer will contact you regarding the final agreed budget, project timing, milestones, payments and reporting requirements.

If you have any questions about the conditions of approval or any other matters please contact the Remote Aviation Programmes Section on 1300 768 578 or email

RAAP@infrastructure.gov.au

I look forward to the successful completion of your project.

Yours sincerely



Michael Rush
Director
Remote Aviation Programmes
17 February 2017



Ordinary Meeting of Council Tuesday 16th 2017

9.9 Subject: Julia Creek State School Camp Trip to Canberra

Attachments: 1 (No. 10)

Author: Chief Executive Officer

Date: 11.05.2017

Executive Summary:

The Julia State School has written to Council asking for a cash contribution for their School Camp Trip to Canberra, as part of their trip they wish to partake in the following activities:

Visiting the Australian War memorial, Parliament House and the Questacon while in Canberra.

Canning South32 Mine has donated the flights to Brisbane but would still struggle to pay for accommodation and is asking Council to contribute a cash amount of \$1,200.00 which equates to \$100.00 per child attending the camp and will pay for the first night accommodation in Brisbane.

Recommendation:

That Council receives this report and approves the \$1,200.00 as a contribution to Julia Creek State School Camp to Canberra.

Background:

Consultation: CEO

Legal Implications:

Policy Implications:

Nil

Financial and Resource Implications:

InfoXpert ID: 84484



Julia Creek State School
P O Box 178
JULIA CREEK QLD 4823



Telephone:
(07) 47464444
Fax: (07) 47464400

Wednesday 10th May 2017

Dear Mr Fitchat,

I am writing to you on behalf of our Year 5/6 students at Julia Creek State School to seek support for our camp to Canberra, taking place later this year.

In Term 3, our students have been given the opportunity to visit Canberra and the snow fields as part of a week-long school camp. As you can imagine, this is a very special time for many of our students as this will be a camp of many firsts. Their first time on a plane, first time seeing snow and first time interstate. As well as learning to ski, students are also privileged to be visiting the Australian War Memorial, Parliament House and Questacon while they are in Canberra.

Due to our remote location, the cost of travel is exorbitant. Cannington South 32 mine have generously donated the flights to Brisbane however due to the time frame, this means we have an additional cost of overnight accommodation in Brisbane.

We would be very appreciative if the McKinlay Shire Council could possibly donate the use of the council bus for the week to assist in transporting our students to and from Julia Creek and Cannington mine and also consider a donation to go towards our overnight accommodation expenses in Brisbane.

We plan to depart on Thursday 24th August and return the following Thursday, on the 31st of August.

I would like to take this opportunity to thank both you and the McKinlay Shire Council for the ongoing support you have extended to our wonderful little school over the years and to let you know how grateful we are to be part of this great community.

Thank you for your time, we hope to hear from you soon.

Yours in Learning,

Katelyn Priddle
Principal
Julia Creek State School

Info Xpert ID: 84485

Attachment No. 10



Ordinary Meeting of Council Tuesday 16th 2017

9.10 Subject: LGMA Mentoring Program

Attachments: 1 (No. 11)

Author: Chief Executive Officer

Date: 11.05.2017

Executive Summary:

The LGMA Queensland is introducing a Local government Mentoring Program. This is designed to provide Professional Development, Career Advancement and networking opportunities.

To be a participant in this program it does require a Council endorsement.

Recommendation:

That Council receives this report and approves that CEO participate in the LGMA Mentoring Program.

Background:

Consultation: CEO

Legal Implications:

Policy Implications:

Nil

Financial and Resource Implications:

InfoXpert ID: 84487

10. WORK PLACE HEALTH AND SAFETY



Ordinary Meeting of Council Tuesday 16th May 2017

10.1 Subject: WHS Report May 2017

Attachments:

Author: Jayne Dalton

Date: 10.05.2017

General Report

Incidents

There were two incidents in April 2017 as detailed below in the MSC Incident Register.

Number	Date	Location	Incident type	Incident Description	Injury Type
9	4.04.2017	Julia Creek	Injury	Labourer hit head with manual post rammer whilst removing from post	MTI
10	19.04.2017	Julia Creek	Injury	Contractor walked into object protruding from vehicle tray causing cut to his right eyebrow area	FA

Workers Compensation & Rehabilitation

Current Claims Open/Closed		
Name	Injury	Status
Kyle Hagarty	LTI 4 days - stitches to right hand.	Closed. \$1468.84 Undertook restricted duties for one week and has since returned to full duties
Zac Jensen	MTI – medical gluing to injury on forehead	Closed. No cost incurred

Jayne Dalton attended the North Queensland Return to Work Conference in Townsville on Friday 28th April 2017 on behalf of MSC. Apart from being a valuable networking event, it provides ongoing commitment, education and a solid foundation towards continuous improvement.

WHS Committee update

HSR training will take place 19-23rd June 2017. Cloncurry Shire has indicated that they will send workers (number to be confirmed but either 2/3 or 6/7) to this training and share costs.

Hazard Inspections

A total of 9 hazard inspections were undertaken in April 2017 as per the Hazard Inspection schedule.

Close-outs of the hazards identified during 2017 now sit at approximately 30% which is a 5% increase from last month. Further resources will need to be made available to ensure this trend continues to rise.

MSC WHS Management System

April 2017 has seen 6/9 MAP actions being completed. All efforts will be made to ensure that carried over items are actioned as soon as possible in the following month.

Take 5 Toolbox Talks

Take 5s completion for March 2017 sits at 94 % and April 2017 at 73%. It is essential that MSC meets its 100% target in this area every month.

WHS Policy

The CEO signed off on the reviewed WHS Policy which is now being distributed to all MSC workplaces.

WHS Procedures

A new Guide Marker / Driver work procedure has been developed in conjunction with RMPC following the MTI incident involving Zac Jensen.

The 1) Damage/Loss and 2) Plant/Vehicle Incident Report forms have been amalgamated into one to simplify reporting processes. This change will be reviewed by the WHS committee when it meets in June 2017.

Emergency Management

Chubb have been supplied with floor plans marked with emergency exits, fire fighting equipment etc in order to produce compliant emergency evacuation diagrams for the Civic Hall. Once completed, this will be extended to other high profile MSC public user spaces and buildings over the coming months.

All workers were involved in an annual fire drill on 31st March 2017 at the Civic Hall. Site specific drills will also be undertaken during the year

Training

An audit and review of the MSC training matrix has been undertaken and workers have been asked to supply copies of certificates and other documents not currently held on file. A paper copy of this matrix has been placed on the wall of the depot crib room for all workers to check.

Inductions

HR and WHS have worked together to identify gaps in the current MSC induction process and as a consequence the current WHS Induction process will be reviewed over the coming months.

Meetings

WHS is now attending the Works team fortnightly meeting to outline WHS related projects; issues etc. and engage with the managers and supervisors on a regular basis.

WHS Traineeship

Cindy Clow has now finished her WHS traineeship and successfully completed her Certificate IV in Workplace Health and Safety, and as such has returned to her previous role in MSC Parks and Gardens. Day today administrative tasks are now being undertaken by the WHSA.

Info Xpert ID: 84396

Lost Time Injuries By Dept per Month	July	August	September
Engineering Services			0
Corporate Services	0	0	0
Environment Services		0	
Monthly LTI	0	0	0
YTD LTI	0	0	0

Cost of LTI By Dept per Month	July	August	September
Engineering Services	\$0.00		
Corporate Services	\$0.00		
Environment Services	\$0.00	\$0.00	\$0.00
Monthly \$ LTI	\$0.00	\$0.00	\$0.00
YTD \$ LTI	\$0.00	\$0.00	\$0.00

Cost of LTI by Years for MSC	2012/2013	2013/2014	2014/2015
Cost	\$2,016.00	\$6,125.00	\$39,666.00

Duration Rate per Month	July	August	September
Duration Rate			

Duration Rate per Month	July	August	September
Frequency Rate			

Duration & Frequency Rate per Year	2012/2013	2013/2014	2014/2015
Duration Rate			
Frequency Rate			

Days Lost for Council	2012/2013	2013/2014	2014/2015
	4.5	10	19.67

Days lost per Month	July	August	September
Engineering Services			
Corporate Services			
Environment Services			
Total	0	0	0

Property Damage	July	August	September
Property Damage			

MAP Items Completed	July	August	September
Items Completed			
Items Carried Over			

Training	July	August	September
Completed Take 5	81%	73%	90%

Hazard Inspections	July	August	September
Inspections Completed	19	11	5

Pre-Starts	July	August	September
Pre-Starts Completed	155	195	182

October	November	December	January	February	March	April
0	0	0	0	0		0
0		0	0	0		0
	0	0	0	0		0
0	0	0	0	0	1	0
0	0	0	0	0	1	1

October	November	December	January	February	March	April
					\$1,468.84	
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,468.84	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,468.84	\$1,468.84

2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
\$0.00	\$0.00	\$1,468.84				

October	November	December	January	February	March	April
					2	

October	November	December	January	February	March	April
					1	

2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
	2					
	10.54					

2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
0	2					

October	November	December	January	February	March	April
					2	0
						0
						0
0	0	0	0	0	2	0

October	November	December	January	February	March	April
		1		1	3	0

October	November	December	January	February	March	April
					80%	60%
					20%	40%

October	November	December	January	February	March	April
56%	100%	0%	0%	100%	94%	73%

October	November	December	January	February	March	April
8	7	7	1	24	22	9

October	November	December	January	February	March	April
176	180	58	20	116	162	123

May	June
0	0
1	1

May	June

May	June
\$0.00	\$0.00
\$0.00	\$0.00
\$1,468.84	\$1,468.84

May	June

May	June

May	June

May	June

May	June

May	June
0	0

May	June

11. MEMBERS BUSINESS

12.CLOSE