

September 2016

Ordinary Meeting Agenda



**Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek on 20th September 2016 at 9:00am.**

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at

2. ATTENDANCE

Mayor: Cr. B Murphy
Members: Cr. N. Walker, Cr. P. Curr, Cr. J. Fegan, Cr. S. Royes

Staff:

Chief Executive Officer Mr Peter Fitchat
Director Corporate and Community Services Ms Tenneil Cody
Director of Engineering Mr. Brian Wood
Director Environment and Regulatory Services Mr. Bob Savage
Executive Assistant: Mrs. Linda McNab

Other people in attendance:

3. CONFIRMATION OF MINUTES

That the Minutes of Ordinary Meeting on 16th August 2016 be confirmed.

MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARD ROOM, CIVIC CENTRE JULIA CREEK

16th August 2016

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8. ENGINEERING SERVICES REPORT

5.1 Engineering Works Report

Moved Cr. P Curr

Seconded Cr. N Walker

That Council receive the August Engineering Services Works Report

CARRIED 5/0

Resolution No.40/1617

5.2 Road Connection Shaw St to RV Park

The Minister for Main Roads, Road Safety and Ports and Minister for Energy, Biofuels and Water Supply have advised of a \$10 million fund – Transport and Tourism Connections (TCC). 3 million is available in 2016-17 and \$7 million is available in 2017-18. The sites will be focused on Queensland's Strategic Drive Tourism routes or high trafficked regional tourist routes. Nominations will be managed under established Regional Roads and Transport (RRTG) processes and requires RRTG endorsement to progress. Nominations are due by October 2016 with an approved program by January 2017.

Recommendation:

That Council proceed with an application for Transport and Tourism Connection funding with endorsement under the RRTG process and that road gazettal of the route from Shaw St to the RV Park, and if successful to include this project as a Capital Works item in the 2017-18 financial year.

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council proceed with an application for Transport and Tourism Connection and seek endorsement under the NWQRRTG process and that Council apply for the road to be formally gazetted from Shaw St to the Punchbowl Road intersection. If successful Council will include this project as a Capital Works item in the 2017-18 financial year.

CARRIED 5/0

Resolution No.41/1617

5.3 Asset and Associated Services Management Plan

This plan prepared by CT Management recognises the need to concurrently manage the assets and the associated services – it is therefore an Asset and Services Management Plan, designed to provide a single management framework for that purpose.

This document is a core Asset and Services Management Plan providing the analysis and calculations derived from the latest asset and services data to support financial projections in a format that can be reviewed and updated as required. The document provides both a record of past efforts and future plans to support consistent service provision and long term sustainability for the organisation. Recommendations for asset management improvements are listed.

Recommendation:

That Council adopt this Asset Management Plan as a record of the funding required to sustain the assets to consistently provide the Levels of Service required. The information presented describes the renewal expenditure demand for the Asset Types and Asset Components with indicative ten year financial projections (in line with affordability).

For those assets, where there was no actual condition data, valuation data was used to define condition profiles for the calculations, (eg: water and sewerage), or an assumption was made for the condition profile based on local knowledge. In such cases, the financial forecasts are regarded as indicative until such time as the condition data can be confirmed by field assessment.

Moved Cr. P Curr

Seconded Cr. J Fegan

That Council adopt the Asset Management Plan as a record of funding required to sustain assets to consistently provide Levels of Service required. Information presented describes the renewal expenditure demand for the Asset Types and Asset Components with indicative ten year financial projections (in line with affordability).

For assets, where there was no actual condition data, valuation data was used to define condition profiles for the calculations, (eg: water and sewerage), or an assumption was made for the condition profile based on local knowledge. In such cases, the financial forecasts are regarded as indicative until such time as the condition data can be confirmed by field assessment.

CARRIED 5/0

Resolution No.42/1617

5.4 Julia Creek Caravan Park Upgrade, RV Creek Expansion, and Nature Trail

A Masterplan for Julia Creek Caravan Park Upgrade, RV Creek Expansion, and Nature Trail including a high level budget estimate has been submitted for Council approval. The Masterplan incorporates all the requirements as agreed at the teleconference on 30 June 2016.

Recommendation:

That Council adopts the Masterplan for the Julia Creek Caravan Park Upgrade, RV Creek Expansion, and Nature Trail with a total budgeted estimate of \$3,119,828.32.

That Council proceeds with the preparation of detailed design of the Caravan Park Upgrade in order to be in a position to take advantage of any available funding for this project.

Moved Cr. J Fegan

Seconded Cr. N Walker

That Council adopts the Masterplan for the Julia Creek Caravan Park Upgrade, RV Creek Expansion, and Nature Trail with a total budgeted estimate of \$3,119,828.32.

That Council proceeds with investigating funding opportunities for the RV Creek Expansion, and Nature Trail noting the caravan park upgrade is budgeted in the 2016/17 financial year.

CARRIED 5/0

Resolution No.43/1617

ADJOURNMENT: 10:24am – 10:33am The Mayor adjourned the meeting for morning tea. Director of Engineering Mr. Brian Wood left the meeting.

9. ENVIRONMENT AND REGULATORY SERVICES REPORT

6.1 Environment and Regulatory Works Report – July 2016

This report outlines the general activities, revenue and expenditure for the department for the period of July 2016 and generally up to date of writing this report.

Moved Cr. N Walker

Seconded Cr. P Curr

That Council receive the July 2016 Environment and Regulatory Services Works Report.

CARRIED 5/0

Resolution No.44/1617

6.2 Queensland Police Reserve R. 28

This report makes recommendation to Council to provide comments to the Queensland Police regarding their proposed relinquishing of Queensland Police Reserve R. 28 being Lot 5 EN 150 Located at Julia Creek.

Council has received correspondence from the Superintendent Mount Isa District Police advising of their intent to not renew their lease which expires in March 2017. The Department advises that the reserve has not been used for police purposes for some time, however with the department not renewing the lease it will not be to the detriment of services that it provides the Julia Creek and wider McKinlay Shire Area.

The reserve is about 261.58 Ha and is described as Police Paddock Reserve R.28 located on, Old Normanton Road, via Julia Creek. The lot is subleased by a separate party under trustee lease with the Department of Natural Resources and Mines.

The land is zoned rural under the shire planning scheme. Water services are levied against the assessment with Lot 5 being part of this assessment. The primary use of the land is for grazing purposes. The lot is surrounded by state and reserve land.

On review of this matter there are no specific concerns relating to the department not renewing their lease. In fact this may be an opportunity for Council to acquire the reserve should it wish to do so in due course.

Recommendation:

That Council;

- a. advises the Superintendent Mount Isa District Police that it has no specific comments for the Queensland Police Service not renewing the lease; and
- b. McKinlay Shire Council may in due course be interested in acquiring the reserve for local government purposes through arrangements with the Department of Natural Resources and Mines.

Moved Cr. N Walker

Seconded Cr. P Curr

That Council;

- a. advises the Superintendent Mount Isa District Police that it has no specific comments for the Queensland Police Service not renewing the lease; and
- b. McKinlay Shire Council is interested in acquiring the reserve for local government purposes through arrangements with the Department of Natural Resources and Mines.

CARRIED 5/0

Resolution No.45/1617

Attendance - Director of Corporate and Community Services Tenneil Cody entered the meeting at 11:12am

10. COMMUNITY SERVICES REPORT

7.1 Community Services Report

Moved Cr. S Royes

Seconded Cr. J Fegan

That Council receive the August Community Services Report.

CARRIED 5/0

Resolution No.45/1617

7.2 Sponsorship Request – Mt Isa School of the Air

Council is presented with a Sponsorship Request from Mt Isa School of the Air, in accordance with requirements of Council policy.

Recommendation:

That Council approve sponsorship of approximately \$2,300 for providing in-kind support by waiving Council fees and charges related to the 2016 Julia Creek minischool event of five days.

Moved Cr. J Fegan

Seconded Cr. N Walker

Council approve sponsorship of approximately \$2,300 for providing in-kind support by waiving Council fees and charges related to the 2016 Julia Creek minischool event of five days.

CARRIED 5/0

Resolution No.46/1617

Cr. Janene Fegan declared a perceived conflict of interest (as per section 173 of the Local Government Act 2009) in relation to item 7.3 due to family member being the President of the CSA committee.

Cr. Fegan dealt with the perceived conflict of interest by stating that it was her determination that their personal interest is not of sufficient significance that would lead to her making a decision on this matter that is contrary to the public interest.

7.3 Sponsorship Request – Julia Creek Combined Sports Association

Council is presented with a Sponsorship request from Julia Creek Combined Sports Association (CSA), in accordance with requirements of Council policy.

Recommendation:

That Council approve sponsorship of \$781.94 for the Town vs Country event on 24 September 2016.

Moved Cr. P Curr

Seconded Cr. S Royes

Council approve sponsorship of \$781.94 for the Town vs Country event on 24 September 2016

CARRIED 5/0

Resolution No.47/1617

Cr. Fegan participated in the discussion and voted positive in the matter.

7.4 Swimming pool fees review

Council is presented with a review of regional swimming pool fees, by comparing current fees with the neighboring Shires of Cloncurry and Richmond for consideration about local fees being amended.

Recommendation:

That Council amends the 2016-17 swimming pool fees, with alterations as follows and the remaining fees as previously set, to remain unchanged:

Season Pass Adult (16 years and over)	\$120
Season Pass Child/student/pensioner	\$60.
Season Pass Family (immediate family only)	\$210
Aqua Aerobics 10 classes:	\$40

Moved Cr. S Royes

Seconded Cr. N Walker

That Council amends the 2016-17 swimming pool fees, with alterations as follows and the remaining fees as previously set, to remain unchanged:

Season Pass Adult (16 years and over)	\$120
Season Pass Child/student/pensioner	\$60.
Season Pass Family (immediate family only)	\$210
Aqua Aerobics 10 classes:	\$40

CARRIED 5/0

Resolution No.48/1617

7.5 Get Playing Places and Spaces Grant – McKinlay Tennis Courts

The Department of National Parks, Sport and Racing's Get Playing Places and Spaces grant is open and able to fund projects that have reached their end of life, to a maximum of \$100,000 – provided the applicant provides a minimum of 20% of the total eligible costs.

The McKinlay tennis courts upgrade has been identified as a suitable project, and Councils commitment is sought to move forward with the funding application.

Recommendation:

That Council commit \$ xxxxx to the renewal of the McKinlay Tennis Courts.

Moved Cr. N Walker

Seconded Cr. S Royes

Council commit \$50,000 to the renewal of the McKinlay Tennis Courts.

CARRIED 5/0

Resolution No.49/1617

Cr. Janene Fegan declared a perceived conflict of interest (as per section 173 of the Local Government Act 2009) in relation to item 7.6 due to family member being the President of the CSA committee.

Cr. Fegan dealt with the perceived conflict of interest by stating that it was her determination that their personal interest is not of sufficient significance that would lead to her making a decision on this matter that is contrary to the public interest.

7.6 Get Playing Places and Spaces Grant – Julia Creek Tennis Courts

The Julia Creek Combined Sporting Association would like to apply to upgrade the Julia Creek courts through the Department of National Parks, Sport and Racing's Get Playing Places and Spaces funding program.

In order to apply for the upgrade the CSA would need Council's financial support, as they do not have the financial ability to commit the required minimum of 20% of the \$100,000 grant maximum, or the extra monies required to complete the project.

Recommendation:

That Council commit \$xxxxx to the renewal of the Julia Creek Tennis Courts.

Moved Cr. N Walker

Seconded Cr. S Royes

That Council support the Julia Creek Combined Sporting Association's application for the renewal of the Julia Creek Tennis Courts and commit \$50,000 to the project.

CARRIED 5/0

Resolution No.50/1617

Cr. Fegan participated in the discussion and voted positive in the matter.

8. CORPORATE SERVICES REPORT

8.1 Corporate Services Report

Moved Cr. S Royes

Seconded Cr. J Fegan

That Council receive the August Corporate Services Report.

CARRIED 5/0

Resolution No. 51/1617

8.2 Information Privacy Policy

Council in its course of business regularly collects personal information from individuals. It is important that we protect the privacy of individuals and to do this a policy has been formulated to give guidance to Councillors and staff on how to deal with information we collect whilst complying with the Information Privacy principles.

Recommendation:

That Council adopt the Information Privacy Policy Version 1.0 as presented.

Moved Cr. P Curr

Seconded Cr. N Walker

That Council adopt the Information Privacy Policy Version 1.0 as presented.

CARRIED 5/0

Resolution No.52/1617

Attendance – Director of Corporate and Community Services Tenneil Cody left the meeting at 12:01pm

9. CHIEF EXECUTIVE OFFICERS REPORT

9.1 Chief Executive Officers Report

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council receives the August Chief Executive Officer Report.

CARRIED 5/0

Resolution No.53/1617

9.2 Non Actioning of Part of Council Resolution

This report seeks to advise Council of taken by the Interim Chief Executive Officer not to action one component of the Council resolutions of the 20 July 2016 relating to the acceptance of tenders for the plant and Equipment Hire and Trades Panels of Providers.

Recommendation:

Council endorse the action of the former Interim Chief Executive Officer to not action the decision by Council at the July Ordinary Meeting to publish tendered rates for the various Panel of Providers because it would have breached the commercial in confidence clause incorporated in the published Deed of Agreement to be entered into by successful tenderers.

Moved Cr. N Walker

Seconded Cr. P Curr

That Council endorse the action of the former Interim Chief Executive Officer to not action the decision by Council at the July Ordinary Meeting to publish tendered rates for the Plant and Equipment Hire and

Trades Panels of Providers because it would have breached the commercial in confidence clause incorporated in the published Deed of Agreement to be entered into by successful tenderers.

CARRIED 5/0

Resolution No.54/1617

9.3 120th LGAQ Annual Conference

Council is presented with a request to attend the LGAQ Annual Conference being held 18-20th October 2016.

Held annually in October, the Conference provides an important opportunity for councils to not only network and learn but also to debate and vote on new policy. The event doubles as the Association's AGM.

The conference will bring together Federal, State and local government, external stakeholders and media. The Annual Conference consists of two and a half days of full plenary, split plenary and workshop sessions where participants will immerse themselves in the challenges facing local government and their communities.

Recommendation:

That Council nominates Cr. Belinda Murphy, Cr. Neil Walker and Cr. Philip Curr, Cr. Janene Fegan and Cr. Shauna Royes to attend the Annual LGAQ Conference on the Gold Coast 18-20th October 2016.

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council nominates Cr. Belinda Murphy, Cr. Neil Walker and Cr. Janene Fegan and Cr. Shauna Royes to attend the Annual LGAQ Conference on the Gold Coast 18-20th October 2016.

CARRIED 5/0

Resolution No.55/1617

10. WORK PLACE HEALTH AND SAFETY

Councillors were presented with the July Work Place Health and Safety Report.

11. MEMBERS BUSINESS

Councillors were presented letter of thanks from Julia Creek Police for Council staff support during vehicle roll-over.

Correspondence inward - Kynuna Telstra tower update request via email.

McKinlay Truck Stop – Issues with caravans taking up parking space. Need to contact TMR in relation to signage about caravan parking.

Cr. Fegan – Gave thanks to organisers of 'Back in the Saddle' event.

Cr. Royes – Demolition left from Punchbowl bridge project left at Lindfield Station and not on reserve. CEO to action.

Cr Fegan and Cr. Royes gave update on funding for refurbishment and extensions to the Julia Creek Hospital. Councillors met with Barb Davis NWHHS Chief Operating Officer who consulted with the community on the project.

Cr. Murphy gave update on her upcoming meeting attendance for the Regional Roads Group (RRG) and Regional Organisations of Councils (ROC) meeting in Georgetown 7-9th September and LGAQ executive Policy board meeting in Brisbane 1st September.

Cr. Murphy gave update on the RDA's Inland Queensland Roads Action Plan (IQ-RAP). Councillor Murphy will report back to Council after the RRG meeting.

Tourism staff and Councillors suggested road trip to Windorah as part of the Outback Qld Tourism awards.

12. CLOSURE OF MEETING

The Chair of the meeting, Cr. Belinda Murphy declared the meeting closed at 12:50pm

Cr Belinda Murphy
Mayor

4. BUSINESS ARISING OUT OF MINUTES FROM PREVIOUS MEETING

5. ENGINEERING SERVICES REPORT

Capital Works Program 2016-2017 Version 1				
Infrastructure & Works	Job Cost #	Budget	Actual	Comments
Roads				
Taldora Road - Pave 6m wide and seal 4m wide; 13km long.	0460-1040-0004	1,000,000	31,795	\$120,446 Committed
Punchbowl Road - Pave & seal (approx 4.5km)	0460-1040-0005	297,223		
Nelia Bunda Road - Pave & seal (approx 4km)	0460-1040-0008	313,019		
Malpas Trenton Road - Gravel paving (approx 8km)	0460-1040-0009	237,779		
Punchbowl Bridge Replacement	0460-1025-0000	3,188,075	209,932	\$1,070,981 Committed
RESEAL Shire Road Network - Various shire roads & town streets	0460-1040-0001	200,000		
SEAL Shire Road Network - Various shire roads & town streets	0460-1040-0006	100,000		\$9,494 Committed
Grid Replacement Program	0460-1030-0001	50,000		
Install Kerb & Channel - Replace old kerbs and channels in Julia Creek	0460-1100-0000	65,000	45,434	
TOTAL ROADS		5,451,096	287,160	
Wastewater				
Julia Creek Sewerage - Installation of sewage plant and fencing	0480-1900-0000	738,500	105,868	\$39,624 Committed
Water				
Julia Creek Water - Replace old AC mains in Hickman, Goldring & Amberley Streets	0470-1800-items	75,000		
Kynuna Water Upgrades	0470-1820-0000	50,000		
McKinlay Water Upgrades	0470-1810-0000	529,000		
TOTAL WATER		654,000	-	
Transport				
Julia Creek Airport	0430-1300-0000	50,000		
Other				
Gannons Footpath	0460-1250-0000	40,000	12,647	\$21,301 Committed
Plant & Vehicle Replacement	0440-4500-items	1,211,000	116,827	
Fleet Automatic Fuel System	0440-1550-0000	35,000		\$32,034 Committed
Depot Workshop - New shed next to the existing workshop	0420-4100-0018	67,000		
TOTAL OTHER		1,353,000	129,474	
Community Services & Facilities				
Community Services & Facilities	Job Cost #	Budget	Actual	Comments
Parks & Gardens				
Parks & Gardens - Improvements at Nelia, McKinlay, Kynuna and security fence at McKinlay Depot	0430-2700-0001	20,000		
McIntyre Park - Walking cycleway	0430-2610-0002	100,000		
McIntyre Park - Water connections at camping ground and mushrooms	0430-2610-0003	20,000		\$2,295 Committed
TOTAL PARKS & GARDENS		140,000	-	
Economic Development				
Artesian Spa, Julia Creek Plan	0430-2290-0000	305,862	4,808	\$9,332 Committed
TOTAL ECONOMIC DEVELOPMENT		305,862	4,808	
TOTAL		8,692,458	527,310	

Engineering Services Budget Statement

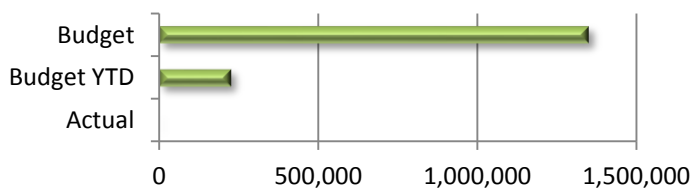
Revenue & Expenditure Totals Statement - August 2016

PROGRAM	REVENUE			EXPENDITURE		
	Actuals	% Budget	Budget	Actuals	% Budget	Budget
ENGINEERING ADMIN	\$ 604	0%	\$ 4,621,019	-\$ 55,569	-20%	\$ 273,650
Operational				-\$ 55,569		\$ 246,000
Depreciation				\$ -		\$ 27,650
ROAD MAINTENANCE	\$ 229,920	25%	\$ 919,739	\$ 128,404	3%	\$ 4,030,000
Operational				\$ 128,404		\$ 1,199,000
Depreciation				\$ -		\$ 2,831,000
FLOOD DAMAGE SHIRE ROADS	\$ 2,064,745	23%	\$ 9,157,932	\$ 471,054	4%	\$ 10,805,744
AIRPORT	\$ 5,601	19%	\$ 30,000	\$ 18,861	17%	\$ 114,000
Operational				\$ 18,861		\$ 87,000
Depreciation				\$ -		\$ 27,000
PLANT & WORKSHOP OPERATIONS	\$ 306	1%	\$ 43,000	-\$ 132,125	-22%	\$ 591,000
Operational				-\$ 132,125		-\$ 160,000
Depreciation				\$ -		\$ 751,000
RECOVERABLE WORKS	\$ 889,034	13%	\$ 6,832,608	\$ 1,395,569	20%	\$ 6,832,608
UTILITIES	\$ 305,938	31%	\$ 994,285	\$ 37,065	7%	\$ 550,300
Operational				\$ 37,065		\$ 323,800
Depreciation				\$ -		\$ 226,500
	\$ 3,496,147	15%	\$ 22,598,583	\$ 1,863,259	8%	\$ 23,197,302

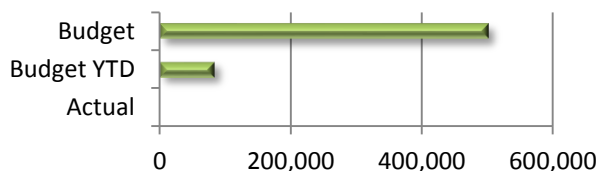
Engineering

E1. Engineering Administration

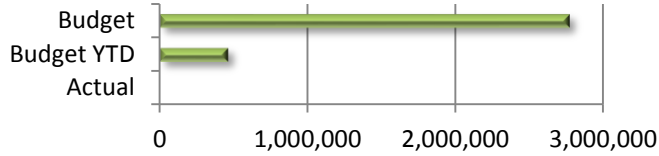
	Actual	Budget
E1.1 Capital Grant – R2R (Revenue)	\$604	\$1,348,021



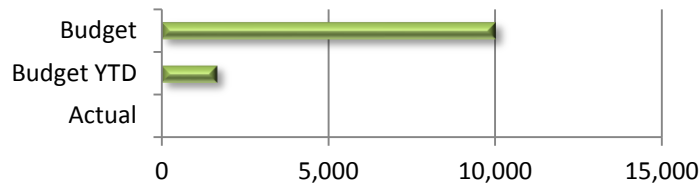
	Actual	Budget
E1.2 Capital Grant – TIDS (Revenue)	\$0	\$500,000



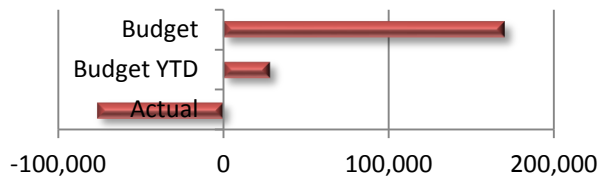
		Actual	Budget
E1.3	Bridges Renewal Program	\$0	\$2,762,998



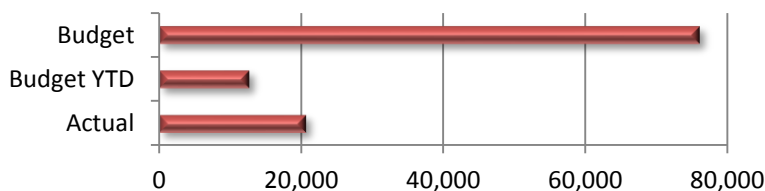
		Actual	Budget
E1.4	Licence and Permit Fees – Grids (Revenue)	\$0	\$10,000



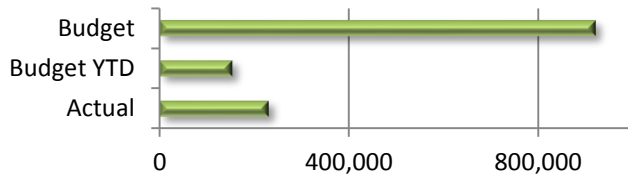
		Actual	Budget
E1.5	Engineering Operating Costs	(\$76,190)	\$170,000



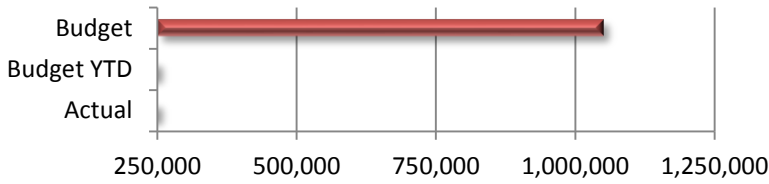
		Actual	Budget
E1.6	Depot Operational Costs	\$20,621	\$76,000



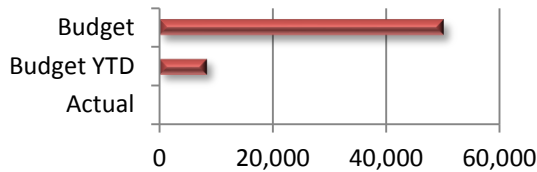
		Actual	Budget
E1.7	FAGS – Roads Component	\$229,920	\$919,739



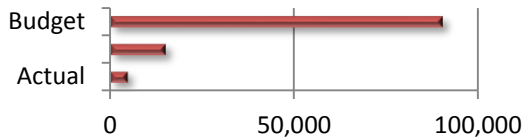
		Actual	Budget
E1.8	Repairs & Maintenance Shire Roads	\$116,182	\$1,050,000



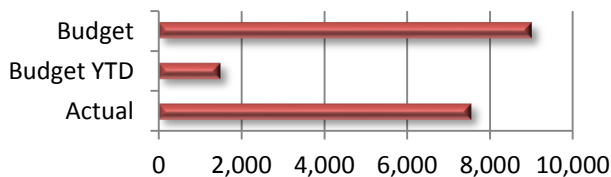
		Actual	Budget
E1.9	Signage Directional and Advisory	\$0	\$50,000



		Actual	Budget
E1.10	Town Streets – Repairs and Maintenance	\$4,682	\$90,000



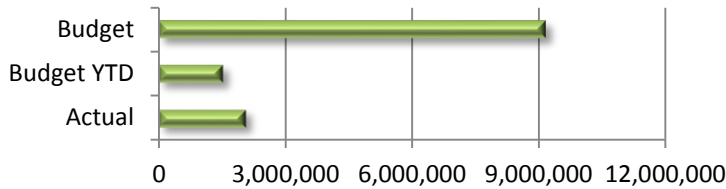
		Actual	Budget
E1.11	Wet Weather Expenses	\$7,541	\$9,000



E2 Flood Damage Shire Roads

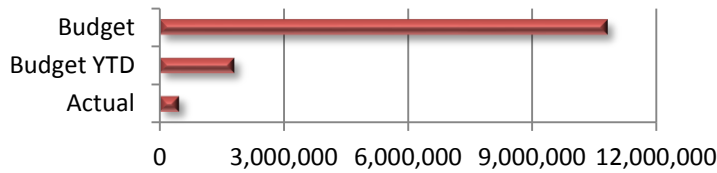
Revenue

		Actual	Budget
E2.1	Shire Roads – Flood Damage Repairs	\$2,064,745	\$9,157,932



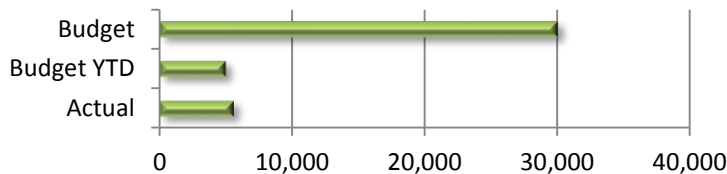
Expenditure

		Actual	Budget
E2.2	Shire Roads – Flood Damage Repairs	\$471,054	\$10,805,744

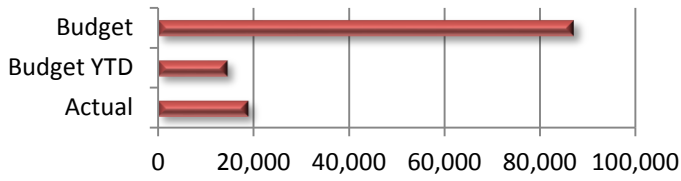


E3 Airport

		Actual	Budget
E3.1	Airport Fees and Charges	\$5,601	\$30,000

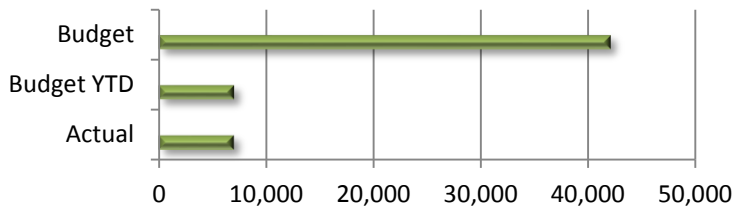


		Actual	Budget
E3.2	Airport Operational Costs	\$18,861	\$87,000

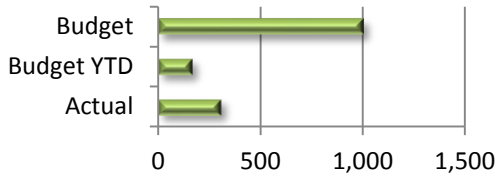


E4 Plant Operations

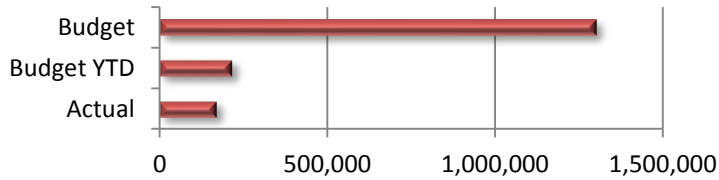
	Actual	Budget
E4.1 Diesel Fuel Rebate (Revenue)	\$6,967	\$42,000



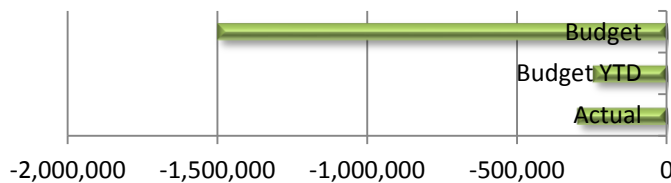
	Actual	Budget
E4.2 Plant Hire – External (Revenue)	\$306	\$1,000



	Actual	Budget
E4.3 Repairs and Maintenance - Plant & Vehicles	\$170,257	\$1,300,000

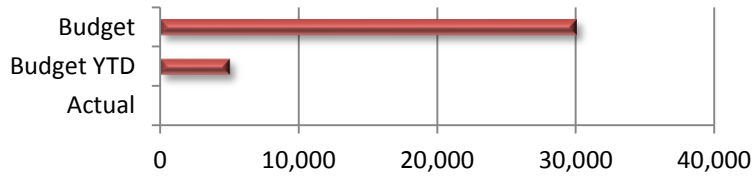


	Actual	Budget
E4.4 Plant Hire Recoveries	(\$302,382)	(\$1,500,000)



E5 Workshop Operations

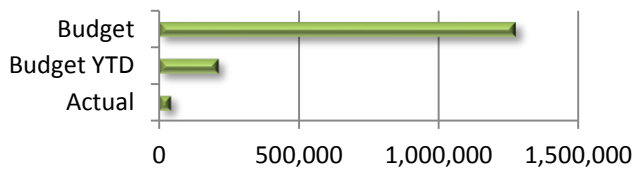
		Actual	Budget
E5.1	Rent / Buy Plant and Equipment	\$0	\$30,000



E6 Recoverable Works - RMPC

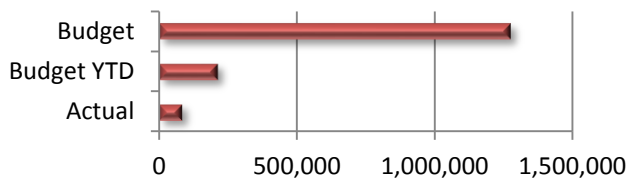
Revenue

		Actual	Budget
E6.1	RMPC Works	\$42,210	\$1,274,000



Expenditure

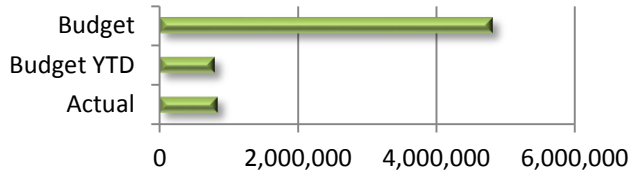
		Actual	Budget
E6.2	RMPC Works	\$83,590	\$1,274,000



E7 Recoverable Works – RPC

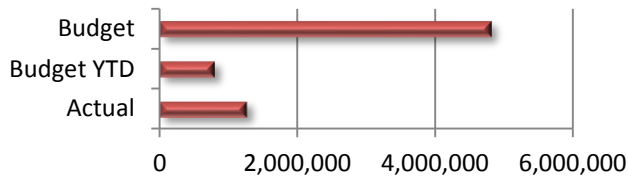
Revenue

		Actual	Budget
E7.1	RPC Works	\$840,695	\$4,808,608



Expenditure

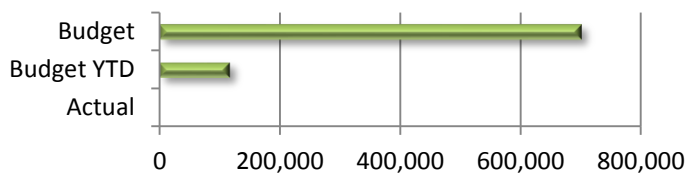
		Actual	Budget
E7.2	RPC Works	\$1,269,239	\$4,808,608



E9 Recoverable Works – Cannington Road

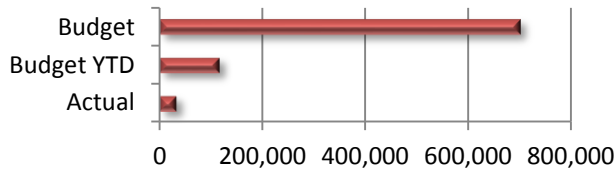
Revenue

		Actual	Budget
E9.1	Cannington Road Works	\$0	\$700,000



Expenditure

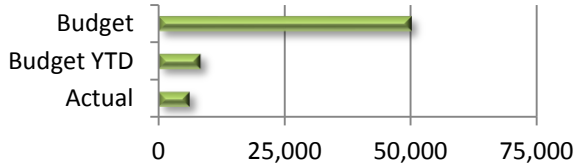
		Actual	Budget
E9.2	Cannington Road Works	\$33,519	\$700,000



E10 Recoverable Works - Other

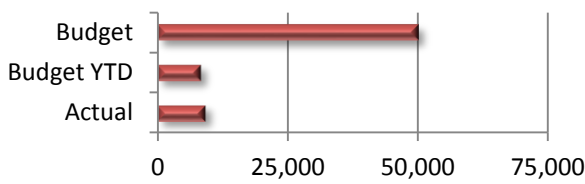
Revenue

		Actual	Budget
E10.1	Recoverable Works - Other	\$6,129	\$50,000



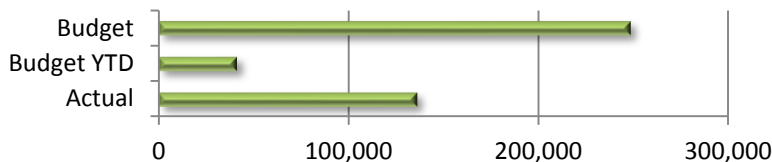
Expenditure

		Actual	Budget
E10.2	Recoverable Works - Other	\$9,221	\$50,000

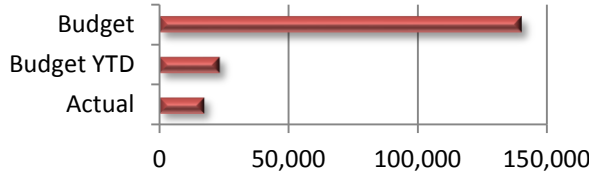


E11 Utilities – Julia Creek Water Supply

		Actual	Budget
E11.1	Water Rates and Charges Revenue (Net)	\$135,846	\$248,193

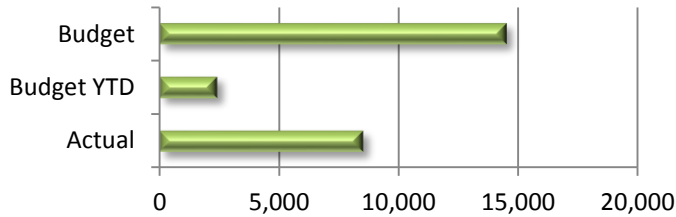


		Actual	Budget
E11.2	Operational Costs – Julia Creek Water	\$17,285	\$140,000

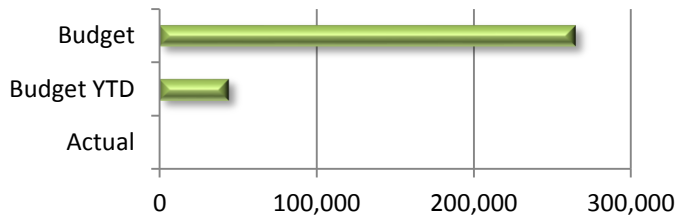


E12 Utilities – McKinlay Water Supply

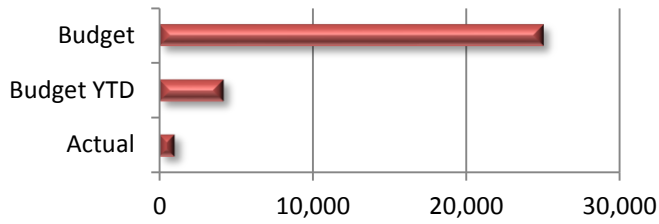
		Actual	Budget
E12.1	Water Rates and Charges Revenue (Net)	\$8,521	\$14,498



		Actual	Budget
E12.2	Grants / Funding	\$0	\$264,500

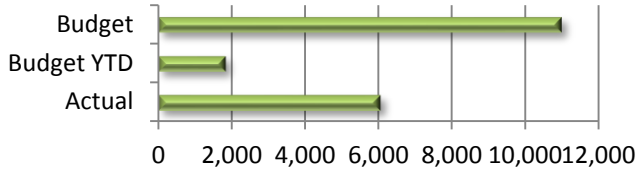


		Actual	Budget
E12.2	Operational Costs – McKinlay Water	\$995	\$25,000

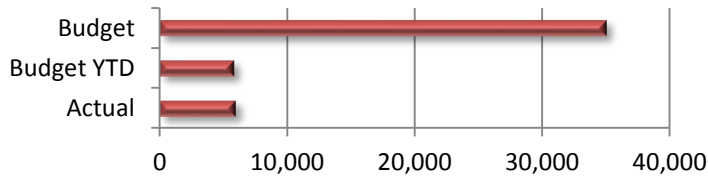


E13 Utilities – Kynuna Water Supply

		Actual	Budget
E13.1	Water Rates and Charges Revenue (Net)	\$6,043	\$10,962

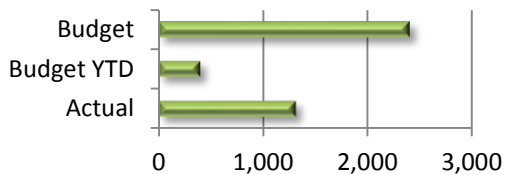


		Actual	Budget
E13.2	Operational Costs – Kynuna Water	\$5,969	\$35,000

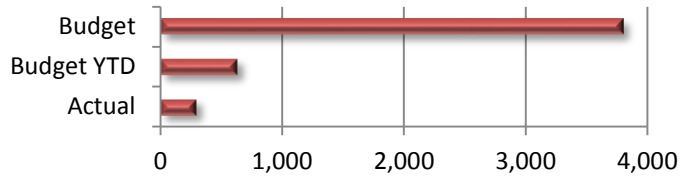


E14 Utilities – Nelia Water Supply

		Actual	Budget
E14.1	Water Rates and Charges Revenue (Net)	\$1,310	\$2,399

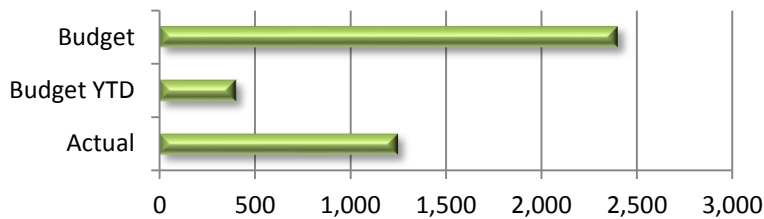


		Actual	Budget
E14.2	Operational costs – Nelia Water	\$295	\$3,800



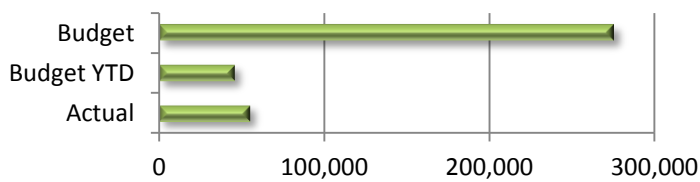
E15 Utilities – Gilliat Water Supply

		Actual	Budget
E15.1	Water Rates and Charges Revenue (Net)	\$1,245	\$2,398

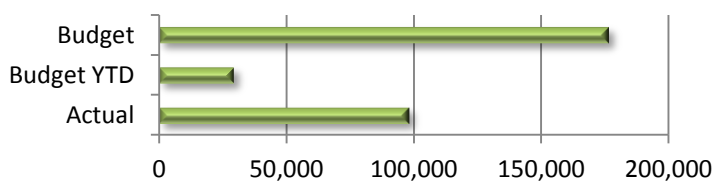


E16 Utilities – Sewerage Operations

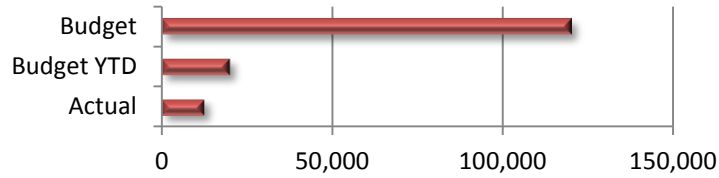
		Actual	Budget
E16.1	Sewerage Capital Grants	\$55,000	\$275,000



		Actual	Budget
E16.1	Sewerage Charges Revenue (Net)	\$97,974	\$176,335

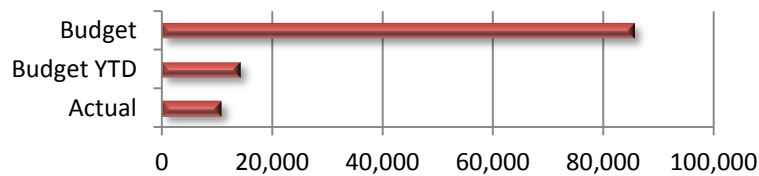


		Actual	Budget
E16.2	Operational Costs – Julia Creek Sewerage	\$12,519	\$120,000



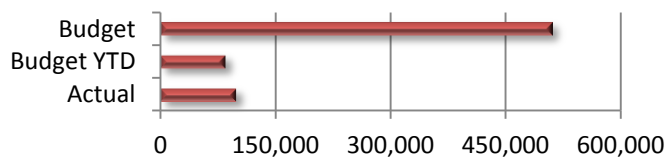
E17 Store and Purchasing

		Actual	Budget
E17.1	Stores Operational Costs	\$10,833	\$85,500



E18 Parks, Gardens and Amenities

		Actual	Budget
E18.1	Parks & Gardens and Amenities – Operations	\$98,945	\$510,000





Ordinary Meeting of Council Tuesday 20th September 2016

5.1 Subject: Engineering Works Report
Attachments:
Author: Director Engineering Services
Date: 20th September, 2016

Executive Summary:

Budget areas are performing generally within their specified variance range for this financial year.

Recommendation:

For Council information

Background:

The following report is a summary of the works undertaken for the month period ending 20th September, 2016.

d) TMR – Flinders Highway Upgrading Project NWTD-72

Works are continuing on this project with the following activities undertaken during the period:

- Constructed side tracks – 2.6km, Ch 100050 – 101240, 102840 – 103150, 101170 - 102200
- Completed sections 96000 – 97000 and 98000 – 99000 – both RHS sections to be sealed on 20/9/16, LHS sections sealed on 3/8/2016
- Sections 100100 – 100700, 101170 – 102200, 102940 – 103090 all up to subbase – ready for concrete margins and base gravel
- Completed concrete margins RHS ch 101550 – 102115. Concreter on leave till 14/9/16 and requires 9 days at the treatment plant and then to the Nelia job – May require another concreter to assist (Shayne Gabbert) Gabbo.
- Sections Ch 97000 – 98000 and Ch 99000 – 99800 the subgrade widening is complete and these will be opened mid next week for the subbase placing after the sealing work on 20/9/2016 and the traffic lights moved to cover these sections
- The last section to be opened Ch 100700 – 101170 will commence mid next month

The contract price as revised is for the works is \$5,212,609.74 (excl GST). The following variations have been approved by TMR:

Loss of Overheads associated with Variation No 1				\$ 194,849.05
Additional mechanical stabilisation of low sub base areas	m2	4280	\$ 9.50	\$ 40,660.00
Added cost for changes to margins(\$2555.89-\$1617)x252.8x66.6/252.8				\$ 237,351.89
Additional Cartage from stockpile (\$12.10+20%)x4987				\$ 273,571.32
Construction of Side-tracks				\$ 246,838.00
Supply deliver PMB				\$ 112,417.50
Construction of Side-tracks				\$ 132,080.00
Sub Total Variations				\$ 1,237,767.76

Council is currently detailing all costs against each item on the schedule in order to get the most accurate estimate of cost at completion at which time we will give consideration to possible additional variations

Total expenditure to date is \$4,314,045 including committed costs of \$1,032,680 (67%) from the revised contract price of the current \$5,212,609.74 + variations \$1,237,767,76

e) TMR – Routine Maintenance – RMPC 244 - 1415

TMR RMPC			
Road & No.	Maintenance Works		Comments
	From	To (Qty)	
5807			Reseal prep
5807			Clear stock pile pads for reseal
14E			Clear stock pile pads for reseal
14E			Reseal prep
14D		1	Road inspections
78A		1	Road inspections
5807		1	Road inspections
78A			Reseal prep
78A			Clear stock pile pads for reseal
14E		1	Road inspections

Budget

Total expenditure to date is \$42,210 (3.3%) from an allocated budget of \$1,274,000.

TIDS / R2R

Punchbowl RD			
	Maintenance Work	Location	Comments
42.000			Mark out for gravel
			Gravel trucks to start 12/9/16

TIDS Taldora RD			
Chainage	Maintenance Work	Location	Comments
60.76	Cart gravel		14000 m carted
60.76	Mix and lay gravel	From Flinders River Bridge	4000m mixed and laid

Malpas Trenton R2R			
Chainage	Maintenance Work	Location	Comments
0.00	Gravel Resheeting	From the Debella – Glenmore RD turn of on the Glenmore – Trenton RD	Cart Gravel 500m carted

f) Council Rural Roads Maintenance*Grading*

Rural Roads Maintenance Grading				
Road	Graded during period		Length (km)	Comments
	From	To		
Etta Plains RD				Maint Grade 100%
Oorindi RD				Maint Grade 100%
Nelia Bunda RD				Open Grade 100%
Ernestina Plains RD				Maint Grade 100%
Leilavale RD				Maint Grade 100%
Old Normanton RD				Open Grade 25%
Ivellen RD				Maint Grade 100%
Taldora RD				Open Grade 80 %
Old Normanton RD				Open Grade 25%
Gladvale RD				Maint Grade 40%

Nelia Bunda RD				Maint Grade 10%
Malpas Trenton RD				Open Grade 100%
Trenton Woodstock RD				Open Grade 100%
Glenmore – Debella				Open Grade 10%

Rural Roads Repairs:

Rural Road Repairs (including Emergent Works)			
Road	Maintenance Work	Location	Comments
Eulolo RD	Near Delacourt Station		Cart gravel and fill in wash out
Nelia Bunda RD	Gidgery Creek		Build detour and set up detour signs around culvert crossing as the crossing is under mined
Glenmore Trenton RD			Fill drop section with gravel where there was a bog hole
Nelia Bunda RD	Killterry culvert		Fill in wash out with stab sand
Nelia – Bunda RD			Move(Drive to prevailing road conditions) Sign to end of seal

Budget

Total expenditure to date is \$116,182 (11%) from an allocated budget of \$1,050,000.

g) Council Road and Property Name Signs

Shire road signs			
	Maintenance Works		Comments
	From	To	

Budget

Total expenditure to date including committed is \$0 (0%) from an allocated budget of \$50,000.

h) Urban Works

Urban Street Repairs			
Street	Maintenance Work	Location	Comments
Truck Stop Kerb and Channel			Back fill front and back of kerb

Budget

Total expenditure to date is \$4,682 (5.2%) from an allocated budget of \$90,000.

i) Cannington (South 32) Maintenance and Rehabilitation

The agreed budget for rehabilitation and ordinary maintenance works for the Toolebuc-McKinlay Road for 2016/17 is \$700,000. \$25,000/month for maintenance and \$400,000/year for rehab

Budget

The total expenditure including ordinary maintenance to date is: \$33,519 (4.7% of the budget \$700,000)

j) Parks and Gardens

Parks and Gardens : Period Ending

13-9-16

Council's Parks and Garden staff has undertaken the following works		Comments
Julia Creek	✓ If done	
Empty Bins	✓	
Mowing and Whipper Snipping	✓	
Poisoning / Weed Spraying	✓	
Sweep Gutters	✓	
Prune Trees	✓	
Down the Creek		
Empty Bins	✓	
Poisoning	✓	
Mowing and Whipper Snipping	✓	
Peter Dawes Park		
Garden Beds	✓	
Mowing and Whipper Snipping	✓	
Clean Toilets	✓	
Wash Down Bay		
Clean Pits	✓	
Julia Creek Livestock Facility		
Slashing around Roads	✓	
Julia Creek Cemetery		
Mowing and Whipper Snipping	✓	
Reinstate Headstone	✓	
Julia Creek Waste Facility		
Push up Dump	✓	
Julia Creek Airport		
Mowing and Whipper Snipping	✓	
Julia Creek Town Water Supply		
Pump maintenance	Checked	
Reticulation Maintenance	Checked	
Julia Creek Sewerage		
Reticulation maintenance	Checked	
Pumps maintenance	Checked	
Imhoff tank and Lagoons	✓	
McKinlay Water Supply		
Mowing and whipper		

snipping		
Kynuna Water Supply		
Mowing and whipper		
snipping		
Tree Pruning	✓	
Oorindi Toilets	✓	
Mowing and Whipper Snipping	✓	

Budget

Total expenditure to date is \$98,945 (19.4%) from an allocated budget of \$ 510,000.

k) Flood Damage

2014 Shire Road Flood Damage

Work on the 2014 Program was substantially completed by Christmas 2015.

The table below provides a summary of the 2014 Program to date:

Financial Position		
Current Approval	\$ 5,338,082	
Expenditure to Date (Actual)	\$ 4,580,275	84 % Complete
Expenditure to Date (Committed)	\$ 0	
Expenditure to Date (Total)	\$ 4,580,275	
Operational Position		
Overall	100 % Complete	
Gravel Haulage	100 % Complete	
Construction Works	100 % Complete	

(Based on latest available figures)

Status of Day Labour

Latest advice from QRA suggests the previous approval for the use of plant and equipment has been withdrawn for works carried out on the 2014 Event. QRA are currently discussing with Emergency Management Australia (EMA) to resolve the matter and allowing these costs to remain "Eligible", given works were delivered in good faith, under the rules at the time. Current risk to Council is \$ 28K (approx.)

Discussions have been held with QRA in relation to the percentage eligibility of Council owned plant utilized on the 2014 Program. QRA have now determined that 76% of Council costs are now considered to be "eligible". Calculations are now being carried out to ensure all these eligible costs are now captured in the acquittal documentation. Cost to Council has been reduced from \$28K (approx.) to \$ 6 K (approx.). Revised date for acquittal submission is the end of September.

Update:

Regional Liaison Officer, Darren Chillcot visited McKinlay Shire last week to perform audits on works completed on 2014 NDRRA Program. Feedback from QRA suggests McKinlay Shire is performing well and has positive reputation with QRA.

2015 Shire Road Flood Damage

Work on the 2015 NDRRA event commenced in February.

Delays were experienced during August due to the effects of wet weather

There are currently 2 crews working on the NDRRA Program consisting of:

- SOA Contractors and Council Day Labour staff operating hired machinery – Grading and Graveling

The table below provides a summary of the 2015 Program to date:

Financial Position		
Current Approval	\$ 9,225,723	
Expenditure to Date (Actual)	\$ 3,170,470	34 % Complete
Expenditure to Date (Committed)	\$ 342,314	
Expenditure to Date (Total)	\$ 3,512,784	
Operational Position		
Overall	40 % Complete	

(Based on latest available figures)

Works substantially completed under the 2015 Program include:

Road		
Taldora - Stabilisation	Nelia – Bunda - Stabilisation	Gilliat – McKinlay - Stabilisation
Racecourse Road - Stabilisation	Old Normanton Road 1 – Graveling and Grading	Quarrel St - Stabilisation
Service Road (behind Marwill) - Stabilisation	Isabel Lane – Graveling and Grading	Julia Crk-Yorkshire - Graveling and Grading
Taldora Road – Graveling and Grading	Ardbrin – Yorkshire – Graveling and Grading	Old Normanton Road 2 – Graveling and Grading
Minamere – Gravel and Grading*		

* Completed since previous Report

Works currently being undertaken:

Road	
Dalgonally-Millungera – Graveling and Grading	Nelia – Yorkshire – Gravel and Grading

Upcoming works:

Road	
Etta Plains – Grading and Gravelling	Kelloshiel – Gravel and Grading
Punchbowl - Grading and Gravelling	Coolreagh – Gravel and Grading
Wayldra – Gravel and Grading	Eulolo – Gravel and Grading

Christmas 2015 Flooding:

NDRRA was activated following heavy rainfall that occurred between the 20th-31st December 2015.

Following discussions between Council and QRA representatives, it has been agreed the best way forward is to:

- Continue the approved works under the original 2015 Event utilising “variations” to the original approvals where new damage exceeds the original quantities (i.e. additional 10%)
- Forward separate submissions for approval for any damage that falls outside the original approvals

This approach removes any risk to Council, enabling works on the original 2015 Event to commence late January or the first week of February.

Emergent works have been completed.

Video inspections and full detailed pickups have now been completed. Data is being analysed and will form the basis of new submissions to be sent to QRA for assessment.

Submissions are now being finalised. All overlaps between January 2015 event and December 2015 event have been identified and removed. Discussions have been held with QRA in relation to proposed treatments.

QRA are carrying out an initial desktop review of the proposed submissions on Monday 16th May.

Desktop review of submission has been completed by QRA.

Update: Submissions have been reviewed by QRA and returned to Council. A summary of the approved submissions is contained in the table below. The works program will now be revised to determine the extent of works expected to be completed concurrently with the 2015 Program.

Restoration Submission	Description	Final Recommended
MSC.21.16	Unsealed Roads – South West	\$460,932.00
MSC.22.16	Unsealed Roads – South East	\$2,075,680.00
MSC.23.16	Sealed Roads	\$827,105.00
MSC.24.16	Unsealed Roads – North East	\$1,488,839.00
MSC.25.16	Unsealed Roads – North West	\$930,062.00
Total Recommended Value		\$5,782,618.00

I) Workshop Activities

Repairs and Maintenance – Plant and Vehicles

<u>Date</u>	<u>Plant No.</u>	<u>Plant Description</u>	<u>Hours Km's</u>	<u>Repairs / Maintenance</u>
5/8	12	Toyota Hiace	35703	Have the w/shop trainee conduct the weekly checks for the mini bus and to make sure it is clean and ready.
5/8	100	Small plant		Mckinlay depot fire fighter, completed repairs to the pump and the hose reel, make adjustments to the frame with wheel castors to able to have the unit to be trolleyed into the container when not in use out of the weather.
5/8	158	Work Camp trailer		Remove the wheels and hubs to replace the wheel bearings in readiness for traveling between sites.
5/8	186	International G	343242 km	Wasn't starting when cold, check battery condition which was fine as it was not that old. Found that the battery leads and isolator was dropping out when under load, clean leads and fit back to isolator all is well again.
5/8	292	8 x 5 trailer		Make repairs to the trailer wiring and the trailer plug, remount the trailer hitch and install a new jockey wheel, install right side spring pack into the guide plate and refit front mounting.
5/8	290	Isuzu 500		Install 2 x new tyres to the rear left side. Make connection to the Hiab auxiliary controls to operate post hole auger.
5/8	289	Isuzu S/Tipper	209604 km	Side tipper door starting to tear away at hinge, make repairs to door mounting and hinge. Have T.J Burke make a deflector base to mount some rubber skirting to cover square corners up to prevent build up of materials. Continue with fault finding to the DPD filter and burn unit WIP.
5/8	349	Toyota Hilux		Complete 6 month service to vehicle, make all lights operational replace left rear tyre and return to Parks and Gardens.
5/8	355	Toyota Hilux		Again carry out 6 monthly service, full engine check, and drive components checked and greased replaced left rear light base and remounted spare wheel to head board of tray.
5/8	411	Isuzu 300	21439 km	Carry out engine service all filters. Blow out coolers and radiator of grass debris, grease tipper pivots and repair to spare wheel carrier.
12/8	11	Toyota Coaster	8737 km	09/08/16 Organise to pick up vehicle, check over and present vehicle to TMR for 6 Monthly inspection, return to CHSP centre.
12/8	12	Toyota Hiace	36176 km	08/08 16 Checks for weekly carried out, also ready for TMR 6 month inspection Tuesday morning as well, all ok

12/8	20	Cat 140 M Grader	2020 hrs	To minimise downtime of machine and job, a full engine service to this unit was conducted on the RDO 12/08/16 checks to circle and blade as well.
12/8	100	Small Engines/plant		Continue with repairs and servicing brush cutters, push mowers water pumps as required.
12/8	151	Kubota 13 kva Genset	6152 hrs	Complete 250 hr service, remove air cleaner housing to clean build up of oil and dust at pre-cleaner screen, full engine service, adjust belt and recheck and left running well.
12/8	354	Toyota Hilux	59872 km	Full service to engine and front and rear diffs, check under vehicle components, grease and rotate tyres.
12/8	254	Dynapac CP274	1840 hrs	Walk unit to hard stand and note noise when under load, while engine service under way, checks to intercooler and lines due to turbo boost leak. Cut in hose to intercooler found. Make repairs required and organise parts.
12/8	374	Toyota Hilux	39640 km	Carry out 40K service all oils and filters, check to under body and components , found front right outer cv boot with a hole. Organise parts with Felsies mobile Workshop.
12/8	365	Isuzu P/Mover	280548 km	Drivers' window not working, upon inspection and replacing the control switch, then to have a half open half closed due to the window guide worn and not traveling correctly. Apply dry lube to keep operational.
12/8	410	Roshmech Sweeper	3367 hrs	Replace metal strand gutter brush and readjust brush arm travel. Work to left front arm and mounting, along with a new poly brush.
19/8	12	Toyota Hiace	36203 kms	Checks tyres and inside and out, along with weekly prestart completed ready for the week.
19/8	36	Cat 950 H loader	6912 hrs	Remove rear drive shaft to reposition spiders to allow access to grease point easier, pressure test cooling system to find coolant leak with pump group, organise parts required.
19/8	19	Cat 140 M Grader	8034 hrs	Reported to be running up on the thermometer when heavy going, clean coolers and radiator of built up grass's and dust, pull air element to clean and refit.
19/8	20	Cat 140 M Grader	2122 hrs	While on site carry out the same as the above as well, the build up was not as bad due to this machines work environment at this point of time
19/8	100	Sundry Plant, Small Engine.		Small fire fighter at McKinlay Depot has pump unit leaking due to corrosion/cracks in pump housing, with pull start repairs and services to pumping units on the Nelia job
19/8	152	Patrol Grader Camp		Stove door fell apart while in transit, operator asked if it could be removed and a bench made in its place, all wiring removed unit and change power circuit to gpo, happier with electric fry pan. Service to Kubota 13 KVA genset while here o/night. Bench frame measurements taken, to fabricate.
19/8	250	Cat 140 M Grader	5130 hrs	Fuel and water delivered in the afternoon, left over camp water was used to wash this unit down and cleaning the

				engine and transmission and the radiator / cooler's as well, leaving o/night to dry out.
19/8	292	8x5 Box trailer		Issue with trailer lighting, replace trailer plug and check for fault with wiring make repairs as trailer required.
19/8	276	Kubota Front deck	1274 hrs	Replace left spindle, cups and blade's changed while deck up, repair wiring for flashing light and fit new led light, adjust fan belt and clean radiator and engine with air.
19/8	365	Isuzu P/mover		While at Nelia job, adjustments made to engine drive belts and a/c belt, investigate and repair air leak at supply hose.
19/8	412	Isuzu FXR 1000	70539 kms	Full engine service and component checks, grease drive line and adjust engine belts.
26/8	12	Toyota Hiace	36229 kms	6 Monthly service to engine, all filters replaced top up rear axle, check lights and lube the doors and tracks. RTG
26/8	17	Ford Ranger PX	!00127 km	While sorting battery issue and solenoids all operating the way they should a 100 km service completed all oils bar the auto replaced, all filters including the pollen filter in the dash.
26/8	19	Cat 140 M Grader	8053 hrs	Continue issue with wheel lean, organise parts, replace inner and outer air elements, and clean coolers and radiator group.
26/8	20	Cat 140 M Grader	2136 hrs	Fit new inner and outer air elements as inner showing dust signs.
26/8	100	Sundry Plant, Small Engine.		New crommelin drive cable arrived for the Flexi Drive pump unit, some nice words used and the new drive shaft is fitted up ready to pump.
26/8	250	Cat 140 M Grader	5172 hrs	Remove and replace both batteries due to starting issues and all electrical checks for charging and isolation all good.
26/8	257	JCB X1 Mini	318 hrs	Top up hydraulics, make fittings operational and get operation sequence to operate auxiliary hydraulic circuits to hammer.
26/8	260	JCB X1 Mini	420 hrs	Having issues with auxiliary hydraulic function / extender hoe. Only one circuit will function as in extend and not return, good show Jimmy parts ex UK with 3 to 4 weeks minimum.
26/8	278	HDK utility cart	80 Hrs	Again having charging issues, tripping earth leakage switches at caravan park and w/shop. Easy fix contact Fully Wired to find 240 / 48 volt charger has died, new charger [no name] organised and fitted up all is apples.
26/8	358	Toyota Hilux 2WD	16868 kms	Service based on months no KMS due to short runs was preformed to the engine and all filters, due for tyre's shall organise with Marwill shop and slight diesel leak at tank drain repaired.
26/8	362	Toyota Hilux	50342 km	Organise ute for windscreen at Felsies in afternoon and complete 50k service while supervisor on wet day .
26/8	407	Rydwld Quad Dog		Tipper hoist leaking past seals. Contact Rydweld, for hoist , passed info to Sheppards Transport from Brisbane only to find that the hoist is now no longer serviced, they advised to measure the hoist well and the tipper length

				and pivot length so they can match up the hoist to suit.
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Total Expenditure to date is \$170,257 (13%) of an allocated budget of \$1,300,000.

m) Water and Sewerage Activities

Water Supply – normal operations


- Julia Creek
- McKinlay
- Kynuna – Regular monitoring and flushing of the system is being undertaken to reduce the problem dirty water as much as possible. There has been some turbidity in the water during the period. In future samples will be taken near the bore and tank in order to confirm whether the turbidity is from the bore or the pipes

Sewerage

- Julia Creek – normal operations
- Serious pipe breakage and blockage – A break in the 225mm dia pipe adjacent to the sewage pump station in Hickman St has required a pump around this section into the pump station. This situation will continue for some time with a possible risk of overflow into the nearby drain. This is being continuously monitored. The repairs required to this pipe and manhole will be substantial as the pipe is over 7 metres deep and special procedures will be required. This work scheduled for late September
- Sewage treatment plant. Tender awarded to Xylem Water solutions for a contract price of \$576,513. Completion expected by late September 2016

Construction of the concrete foundation has been delayed to late September however this should not delay the Contractor's installation works.

n) McKinlay and Kynuna Maintenance

 McKinlay Shire Council	Tick once Day and Jobs Completed			
<u>Week 15-08-2016</u>				
<u>Monday</u>				
McKinlay Centenary Park Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x	Work in town, mow and whipper snip		
McKinlay Truck Stop Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x			
Cannington Road Run	x			
Cannington Repairs to road on way back to McKinlay				
McKinlay Empty Rubbish Bins from Parks Only	x			
McKinlay Wash Down Bay	x			
McKinlay Flush Water Mains (<i>Complete and Fax Sheet to Megan</i>)	x			
<u>Tuesday</u>				
McKinlay Centenary Park Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x	Cut grass Cannington Road, Work on Road		
McKinlay Truck Stop Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x			
Cannington Road Run	x			
Cannington Repairs to road on way back to McKinlay				
McKinlay Empty Rubbish Bins from Parks Only	x			
Mow Kynuna Jobs:- <i>Main Street and Guide Post s</i>				
Kynuna Flush Water Mains (<i>Complete and Fax Sheet to Megan</i>)				
Balance of Day Cannington Road Repairs from McKinlay				
<u>Wednesday</u>				
McKinlay Centenary Park Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x	Cut grass Cannington, Work Road		
McKinlay Truck Stop Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x			
Cannington Road Run	x			
Cannington Repairs to road on way back to McKinlay	x			
<u>Thursday</u>				
McKinlay Centenary Park Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x	Kynuna Mow, Whipper Snip, Flush Water		
McKinlay Truck Stop Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x			
Cannington Road Run	x			
McKinlay Centenary Park Jobs:- <i>Mow and Whipper Snip (if required)</i>				
McKinlay Truck Stop Jobs:- <i>Mow and Whipper Snip (if required)</i>				
McKinlay Crafty Old School House Jobs:- <i>Mow and Whipper Snip (if required)</i>				
McKinlay Tennis Courts Jobs:- <i>Mow and Whipper Snip (if required)</i>				
McKinlay SES Shed Jobs:- <i>Mow and Whipper Snip (if required)</i>				
McKinlay Water Tower Jobs:- <i>Mow and Whipper Snip (if required)</i>				
McKinlay Cemetery Jobs:- <i>Mow and Whipper Snip (if required)</i>				
McKinlay Wash Down Bay Jobs:- <i>Mow and Whipper Snip (if required)</i>				
McKinlay Flush Water Mains (<i>Complete and Fax Sheet to Megan</i>)	x			
Balance of Day Cannington Road Repairs from McKinlay				
<u>Friday</u>				
McKinlay Centenary Park Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x	Mow, Whipper Snip in McKinlay		
McKinlay Truck Stop Jobs:- <i>Clean Toilets, blow out leaves and fill Toilet Paper</i>	x			
Cannington Road Run	x			
Cannington Repairs to road on way back to McKinlay				
McKinlay Empty Rubbish Bins from Parks Only	x			

Consultation: (internal/External)

Works Manager, Finance Manager, Workshop and Fleet Manager, Works Staff

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report

InfoXpert Document ID: 79023



Ordinary Meeting of Council Tuesday 20th September 2016

5.2 Subject: NDRAA 2016 Event Program Services
Attachments: AECOM Submission and Fee proposal for program management and construction management services
Author: Director Engineering Services
Date: 20 September 2016

Executive Summary:

AECOM has submitted a proposal for Program management (PM) and Construction management (CM) as an extension to initial proposal accepted dated 14 April 2014, as required for the planning, management and delivery of the 2016 NDRRA approved works. The recommended value for MSC NDRRA restoration of essential public assets is \$5.792M

Recommendation:

That Council extend AECOM's current NDRRA 2014 and 2015 event program services, including program management and construction management, and where agreed, other associated delivery services, for the activated 2016 event (Dec 2015 – Jan 2016).

Background:

AECOM's proposed fee for the combined CM and PM services totals to \$1,507,597 excl GST. The expected duration of services spans September 2016 through to approximately July 2018. This proposed fee is in line with current benchmarks as a % of the estimated value of the restoration works.

As per the terms agreed in the recent 2014 and 2015 event, AECOM's offer includes the retention of up to 5% of their estimated program fee. This retention is to be held until successful acquittal of the 2016 NDRRA event.

The procurement and conditions of engagement would be as per AECOM's initial proposal, namely Local Buy Contract BUS226-0212 (AECOM – Marked Up), and Part 5 Default Purchasers Conditions of Contract BUS226-012 (AECOM – Marked Up). In order to vary the works to include 2016 program services, a 'Direction Notice' pursuant to Clause 11 of Part 5 of the Local Buy Contract BUS226-012 may be utilised.

AECOM's performance on the program and construction management of previous flood damage restoration works is considered satisfactory. AECOM Managers and NDRRA site supervisors are well known to Council and are best placed to continue efficient delivery for Council. Recent AECOM staff

changes have improved working relationships with Council. There are benefits to Council in continuing with this proven team and there does not seem to be any benefit in changing the method or consultants for the delivery of these services at this time.

Consultation: CEO, QRA

Legal Implications: NDRRA and QRA guidelines must be strictly adhered to and Procurement for this service was done through Local Buy Contract BUS226-0212 (AECOM)

Policy Implications: The continuation of NDRRA Event as described above and working with QRA to minimize impact on Councils and its ability to continue with normal maintenance functions

Financial and Resource Implications: Minimises' risk of funding ineligible works and the commitment from AECOM to be held accountable for what they are responsible for under this agreement as per attached offer

InfoXpert Document ID: 79040



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25 August 2016

The Mayor
 McKinlay Shire Council
 29-13 Burke Street
 JULIA CREEK QLD 4823

Attention: Chief Executive Officer

Dear Peter

**NDRRA Program Services
 2016 Event**

Thank you for your request in discussions held 24 August for AECOM to provide a proposal to extend our services to McKinlay Shire Council (MSC) to manage the 2016 program of works, required as part of the Natural Disaster Relief and Recovery Arrangements (NDDRA).

We look forward to continuing our relationship, forged throughout the past three NDRRA events of 2013, 2014 and 2015, for this latest event of December 2015-January 2016 (the 2016 event). We hope you find our proposal concise and to Council's liking.

Project

McKinlay Shire Council NDRRA Program, 2016 event.

Services

Program management (PM) and construction management (CM) are proposed to continue, in an extension to initial proposal accepted dated 14 April 2014, as required for the planning, management and delivery of the 2016 NDRRA approved works. The recommended value for MSC NDRRA restoration of essential public assets is \$5.792M

Team

Through the continuity of key staff such as James Ramsay, Matt Faichney and Chris Shields and knowledgeable NDRRA site supervisors, our proposed team is well known to Council and we feel they are best placed to continue efficient delivery for Council. Should changes to staffing be necessary, we will work jointly with Council to provide suitable replacement staff without loss of traction. The benefits to Council of continuing the proven working relationships and effective program and construction management, are risk minimisation and value for money. Our approach to providing NDRRA services by working closely with Council works staff provides an integrated perspective to delivering Council outcomes in the McKinlay Shire community, and will bring ongoing learnings and knowledge sharing to Council.

Fee

AECOM's estimated fee to complete the services spans the expected delivery period of approximately September 2016 til May 2018. The proposed construction management services involve two site supervisors and the Julia Creek-based NDRRA Coordinator; totalling \$1,061,574. Proposed program management services involve program representation with QldRA, progress monitoring and reporting, program management plans, works scheduling, scoping confirmation, cost control and close out; totalling \$446,023. Combined CM and PM services total to \$1,507,597 Excl GST. The expected duration of services spans September 2016 through to approximately July 2018.

A breakdown of this fee is attached. Our commitment to providing best value is further underlined by the fact that we offer to hold our existing rates for defined roles, which are largely unchanged since 2013 event. Further, this estimate is in line with, not only QldRA benchmarks, but those seen in AECOM's delivery of the approved services in the 2013, 2014 and 2015 events.

As per the terms agreed in the recent 2014 and 2015 event, AECOM offer to continue the retention of up to 5% of our estimated program fee. This retention is to be held until successful acquittal of the 2015 NDRRA event, and is a demonstration of our commitment to the success of the 2016 event delivery program. We are happy to be held accountable for outcomes we have been responsible for achieving

We believe that significant efficiencies can be achieved through joint delivery of the 2016 and remaining 2015 event works.

Conditions of Engagement

The conditions of engagement shall be as our initial proposal, namely Local Buy Contract BUS226-0212 (AECOM – Marked Up), and Part 5 Default Purchasers Conditions of Contract BUS226-012 (AECOM – Marked Up). In order to vary the works to include 2016 program services, a 'Direction Notice' pursuant to Clause 11 of Part 5 of the Local Buy Contract BUS226-012 may be utilised.

If Council is in agreement, we propose that the following text would constitute a variation to the existing arrangement and enable AECOM to proceed with the 2016 program planning and delivery; *"As agreed verbally and further to recent email communication, McKinlay Shire Council wishes for AECOM to extend its current 2014 and 2015 event program services, including program management and construction management, and where agreed, other associated delivery services, for the activated 2016 event (Dec 2015 – Jan 2016)."*

We look forward to continuing to work with you to deliver the 2016 NDRRA works in the community. Please confirm your acceptance by providing the Direction Notice such as proposed above.

Please contact Matt Faichney should you have any queries in relation to this offer.

Yours faithfully
for **AECOM AUSTRALIA PTY LTD**
ABN: 20 093 846 925

Accepted on behalf of
McKinlay Shire Council
ABN: 46 448 426 394



Signature
James Ramsay
Associate Director – Construction Services
Date: 25 Aug 2016

Signature

Date

encl: Fee Estimate



MSC 2016 EVENT NDRRA FEE PROPOSAL

For discussion, 24 Aug 2016



PROGRAM MANAGEMENT

Title	Name	Rate (\$/hr)	Budgeted Hours	Budget (\$)	
Program Director	James Ramsay	230	150	\$	34,434
Program Manager	Matt Faichney	210	851	\$	178,776
NDRRA Coordinator	Chris Shields	150	585	\$	87,702
Senior Tech Support	^	190	180	\$	34,235
Tech Support	^	130	676	\$	87,891
Project Finance / Admin	^	100	21	\$	2,101
Subtotal, Labour				\$	425,139
Subtotal, Expenses (airfares, etc.)				\$	20,884
Total Program Management Value				\$	446,023

Services forecast in period Sep 2016 til July 2018

CONSTRUCTION MANAGEMENT

Title	Name	Rate (\$/hr)	Budgeted Hours	Budget (\$)	
NDRRA Coordinator	Chris Shields	150	1669	\$	250,350
Supervisor (1)	Les Arnold	120	2611	\$	313,320
Supervisor (2)	Pat Reimers	120	2611	\$	313,320
Subtotal, Labour, \$				\$	876,990
Subtotal, Expenses (airfares etc) \$				\$	184,584
Total Construction Management \$				\$	1,061,574

Services forecast in period Sep 2016 til May 2018

Note:

^ - Multiple resources have been used.

Combined total \$ 1,507,597

6. ENVIRONMENT AND REGULATORY SERVICES

Environment and Regulatory Services Budget Statement

Revenue & Expenditure Totals Statement - August 2016

PROGRAM	REVENUE			EXPENDITURE		
	Actuals	%	Budget	Actuals	%	Budget
REFUSE COLLECTION & DISPOSAL	\$ 54,125	53%	\$ 102,187	\$ 6,051	4%	\$ 135,000
PEST PLANT & ANIMAL CONTROL	\$ 44,998	11%	\$ 413,750	\$ 201,450	34%	\$ 590,000
STOCK ROUTES & RESERVES	\$ 30,744	22%	\$ 138,000	\$ 16,387	8%	\$ 193,000
	\$ 129,867	20%	\$ 653,937	\$ 223,888	24%	\$ 918,000

Health Safety & Development

Revenue & Expenditure Totals Statement - August 2016

PROGRAM	REVENUE			EXPENDITURE		
	Actuals	%	Budget	Actuals	%	Budget
DISASTER MANAGEMENT	\$ -	0%	\$ 684	\$ 13,758	49%	\$ 28,000
ENVIRON & HEALTH ADMIN	\$ 682	68%	\$ 1,000	\$ 40,336	9%	\$ 437,000
Operational				\$ 40,336		\$ 277,000
Depreciation				\$ -		\$ 160,000
LOCAL LAW ENFORCEMENT	\$ 4,565	55%	\$ 8,300	\$ 13,338	16%	\$ 84,000
LAND & BUILDING DEVELOPMENT	\$ -	0%	\$ 5,000	\$ 779	0%	\$ 174,931
	\$ 5,248	35%	\$ 14,984	\$ 68,211	9%	\$ 723,931

Infrastructure & Works	Director	2015/16 Budget	Funding/Grants/Other	Reserve	Comments
McKinlay Shire Road Network	BW	200,000			
Reseal McKinlay Shire Road Network (including town streets)	BW	50,000			
Seal McKinlay Shire Road Network (including new town streets)	BW	50,000			
Install Kerb & Channel	BW	-			
Footpath Paving		-			
Roads to Recovery	BW	1,167,758	1,167,758		Need to allocate project.
TIDS	BW	200,000	200,000		To confirm allocation with RRG.
Grid Replacement Program	BW	100,000	50,000		Revenue is user fees and charges.
Plant & Vehicle Replacement	BW	529,000	80,000		Need to show in revenue the anticipated funds for sale of any plant.
Julia Creek Sewerage	BW	-			
Julia Creek Water	BW	150,000			
		\$ 2,446,758	\$ 1,497,758	\$ -	

Capital Works Program 2016-2017 Version 1				
Environment Management	Job Cost #	Budget	Actual	Comments
Reserves Asset Management	0430-3300-items	30,000	8,169.21	\$8,249 Committed
Community Services & Facilities	Job Cost #	Budget	Actual	Comments
Buildings & Other Structures				
Community Buildings - Various works as per Council Asset Management Plan	0420-2600-items	644,525	18,879.64	\$34,571 Committed
Council Housing - Various works as per Council Asset Management Plan	0420-2510-items	94,000		
Caravan Park - New Amenities Block	0420-2120-0001	554,000	4,411.86	\$11,344 Committed
Caravan Park - Construct additional sites	0420-2120-0002	114,000		
Seniors Living - Repair works as per defects	0420-2510-0005	118,000		
Kev Bannah Oval - New Amenities Block	0420-2630-0000	353,000	2,203.64	\$8,300 Committed
McIntyre Park - Consultation for design only to construct wall on southern side of shed	0430-2610-0001	10,000		
TOTAL COMMUNITY BUILDINGS & OTHER STRUCTURES		1,887,525	25,495.14	
Corporate Services	Job Cost #	Budget	Actual	Comments
Buildings & Other Structures				
Corporate Buildings - Various as per Asset Management Plan	0420-4100-0000	173,500		\$16,251 Committed
McKinlay Works Depot - Replacement	0420-7900-0000	120,000		
TOTAL CORPORATE BUILDINGS & OTHER STRUCTURES		293,500	-	
Economic Development	Job Cost #	Budget	Actual	Comments
Julia Creek Livestock Facility	0430-3235-items	30,000	9,017.25	
TOTAL ECONOMIC DEVELOPMENT		30,000	9,017.25	
TOTAL		2,241,025	42,681.60	

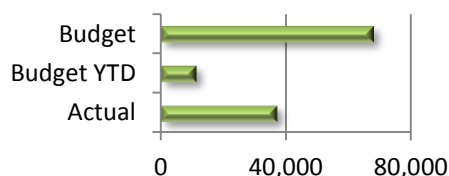
Location/Building	Proposed Works	Est. Value\$	Exp to Date	
Council Housing				
8 Byrne Street	General repairs and upgrade	\$5,000	\$0	Carry on from 2014/15 - Replace additional stumps, front door and stairs etc
4 Amberley Drive	External paint and minor repairs	\$10,000	\$6,757	External Paint, replace gates, repairs to shed etc.
25 Byrne Street	Internal paint and Air conditioner replacement	\$12,000	\$10,145	Replace Evaporative Air conditioner and internal repaint.
2/9 Shaw street	Internal prepaint maintenance/ paint and replace evaporative Air conditioner	\$15,000	\$11,936	Wall linings in poor condition
McIntyre Park Residence	Replace lounge room ceiling, painting and general upgrade of building including floor coverings and bathroom.	\$30,000	\$36,457	Carry over from 14-15.
Staff Housing General	Restumping - completion of works carried out in 2014/15	\$20,000	\$0	10 Shaw, 8 Byrne, 25 Byrne, 3.5 and 7 Coyne Street
	Total	\$92,000	\$65,294	Committed order for \$27,545
Community Buildings				
CSA Building	Replace windows	\$10,000	\$7,742	Carry over from 14-15. To order pre 30 June. \$5,525 as committed order
McKinlay Library/hall	Paint Library and toilets external and replace Museum Roof	\$25,000	\$15,789	Roof approx 50SqM include insulation
McIntyre Park	Replacement of Racecourse Sewerage PS	\$40,000	\$39,897	Including replacement of all external drainage
McIntyre Park	Painting of Racecourse toilet block including replacement of external doors.	\$15,000	\$9,755	
McIntyre Park	Painting of Campdraft toilet block and minor upgrade works to building	\$15,000	\$15,150	
Lions Park	Remove old toilet block	\$10,000	\$17	Carry over from 14-15. PO raised for removal.
RV Park	RV Park - New tables and seating. General improvements.	\$10,000	\$9,720	
Caravan Park	Upgrade of existing ablution block	\$60,000	\$60,056	Including internal and external; paint, replacement of all shower cubicles and minor building repairs
Caravan Park	Power upgrade - new switch board and sub boards and main supply.	\$75,000	\$61,826	Minor works now complete with new residence and 4 by permanent sites installed. To include replacement of old 10amp points on light posts
Caravan Park	upgrade of 4 x single rooms	\$11,526	\$0	Repaint, replacement of cupboards and new TV's etc, Project completed Budget increased by \$1,526
Caravan Park	New residence - completion of minor works	\$10,000	\$18,928	

Caravan Park	Retention for new caravan park house	\$6,720	\$0	To be paid March 2016.
Old HACC building Old Normanton Road	General repairs and upgrade	\$7,500	\$18	Preparation for use as an alternate for the civic centre - should it be required.
Participation Space	Completion of minor works.	\$31,540	\$27,745	Project complete. Budget increased by \$19,540. \$11k was for drainage works for the site. Based on actuals of J/C 420-2600-0015 and 420-2620
Crafty Old School House	Repairs of building	\$8,008	\$8,008	New item.
JC Swimming Pool	Possible variation works to concourse.	\$0	\$0	separate item
JC Swimming Pool	Paint main office and ablutions	\$0	\$0	separate item
	Total	\$335,294	\$274,652	
Corporate Buildings				
Coyne Street Depot	Repairs to concrete footings / floors	\$20,000	\$0	External areas of floors/footings in very poor condition
McKinlay Depot	Replace deck and replace all internal linings, kitchen and bathroom.	\$30,000	\$0	Carry over from 14-15. Note kitchen found to be in poor condition.
Old Fire Station	Completion of Refurbishment works from 2014/15 F/Y	\$11,200	\$11,198	Minor works on old SES building, fencing. Project completed, budget increased \$3700
	Total	\$61,200	\$11,198	
Reserves				
Kynuna Race Course Paddock	New water supply.	\$15,000	\$1,185	Materials to be purchased pre 30 June carry over from 14-15.
Gilliat Reserve	Replace water supply across rail line	\$15,000	\$7,383	Carry over from 14-15. Committed order for \$4,591 being for investigation of bore since recent failure
Nelia Reserve	Fencing.	\$5,000	\$2,688	Materials to be purchased pre 30 June.
Contingency		\$10,000	\$0	
	Total	\$45,000	\$11,256	
Livestock Facility				
Cattle yards	New vet crush	\$8,000	\$8,438	
Cattle yards	concrete ramp from yards	\$7,500	\$0	
Cattle yards	Upgrade of sprinklers/pumps	\$5,000	\$5,968	
Cattle yards	Additional shade sails	\$8,000	\$6,327	
Cattle yards	contingency	\$1,500	\$0	
	Total	\$30,000	\$20,733	

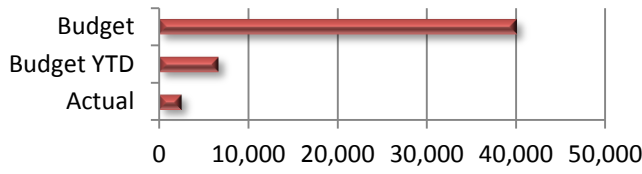
Environmental & Regulatory Services

ENVIRO1 Refuse Collection and Disposal

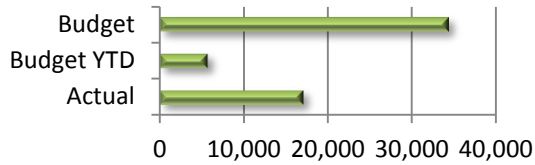
		Actual	Budget
ENVIRO1.1	Refuse Collection Revenue	\$37,069	\$67,863



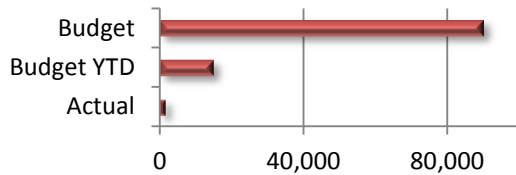
		Actual	Budget
ENVIRO1.2	Kerbside Rubbish Collection	\$2,486	\$40,000



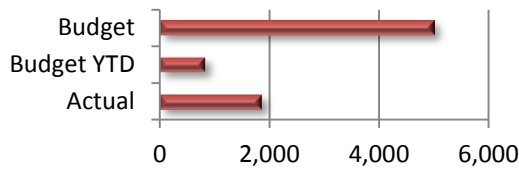
		Actual	Budget
ENVIRO1.3	Refuse Disposal Revenue	\$17,056	\$34,324



		Actual	Budget
ENVIRO1.4	Refuse Disposal Operational Costs	\$1,701	\$90,000

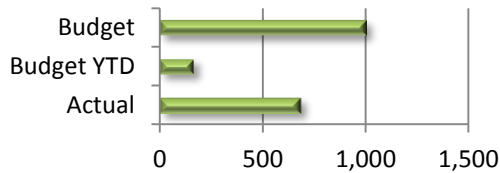


		Actual	Budget
ENVIRO1.5	Environmental Clean Up	\$1,864	\$5,000

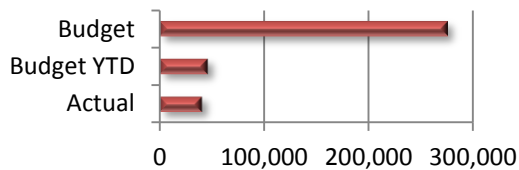


ENVIRO2 Environmental Health Services

		Actual	Budget
ENVIRO2.1	Environmental Licence Fees (Revenue)	\$682	\$1,000

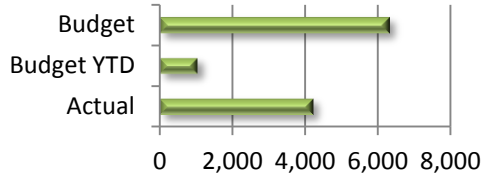


		Actual	Budget
ENVIRO2.2	Environmental Health Services	\$40,336	\$275,000

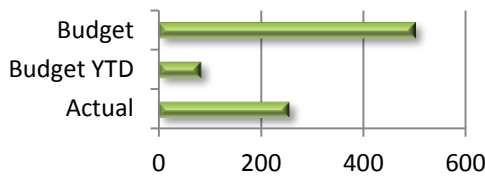


ENVIRO3 Local Law Administration

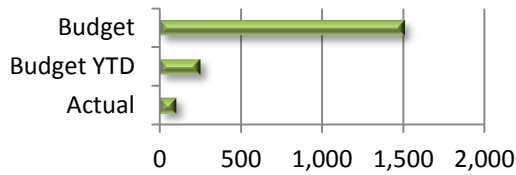
		Actual	Budget
ENVIRO3.1	Animal Registration Fees	\$4,209	\$6,300



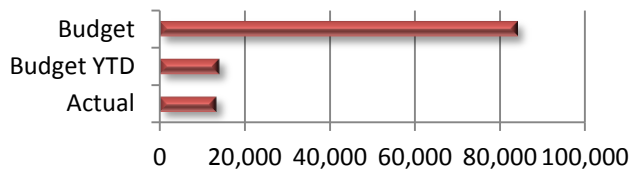
		Actual	Budget
ENVIRO3.2	Fines & Penalties – Animal Control	\$255	\$500



		Actual	Budget
ENVIRO3.3	Animal Boarding	\$101	\$1,500

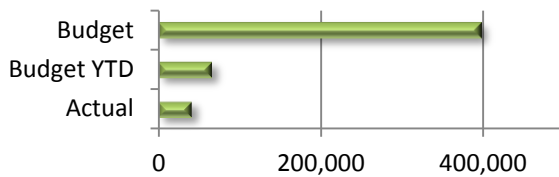


		Actual	Budget
ENVIRO3.4	Local Law Administration	\$13,338	\$84,000

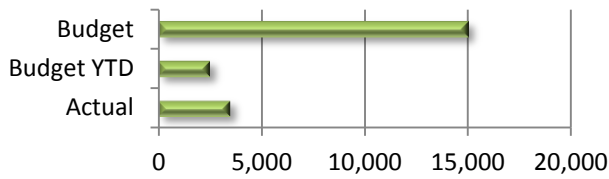


ENVIRO4 Noxious Weeds and Pest Control

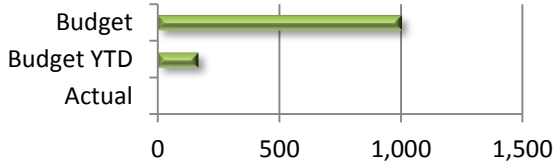
		Actual	Budget
ENVIRO4.1	Pest Plant & Animal Control Funding	\$41,500	\$397,500



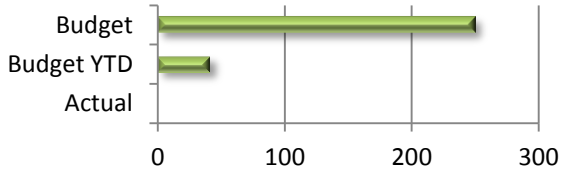
		Actual	Budget
ENVIRO4.2	Truck Washdown Bay Revenue	\$3,471	\$15,000



		Actual	Budget
ENVIRO4.3	Dingo Bait (Revenue)	\$0	\$1,000



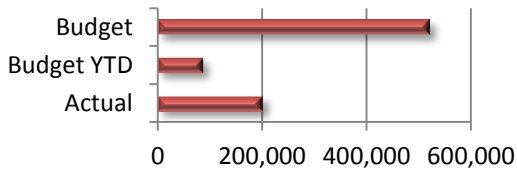
		Actual	Budget
ENVIRO4.4	Feral Pig Bait (Revenue)	\$0	\$250



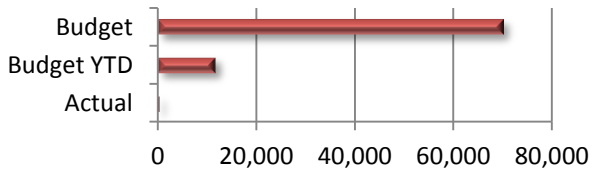
		Actual	Budget
ENVIRO4.5	Pest Animal Rural Land Owners Fees	\$0	\$0



		Actual	Budget
ENVIRO4.5	Pest Plant Control Program	\$201,062	\$520,000



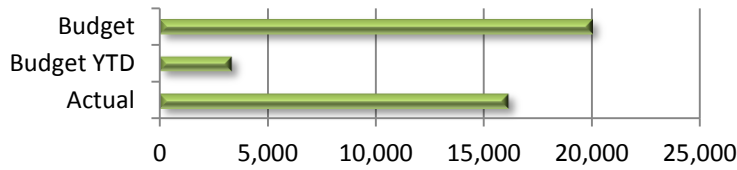
		Actual	Budget
ENVIRO4.6	Pest Animal Control Program	\$388	\$70,000



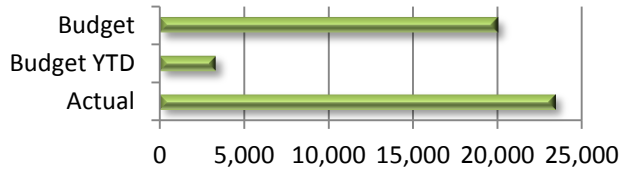
ENVIRO5 Livestock Operations

		Actual	Budget
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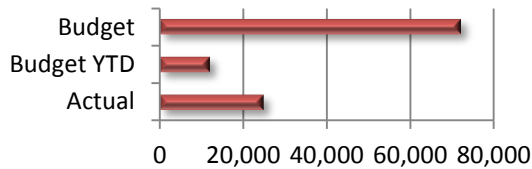
ENVIRO5.1	Livestock Weighing Revenue	\$16,127	\$20,000
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ENVIRO5.2	Livestock Cattle Train Loading Revenue	\$23,414	\$20,000
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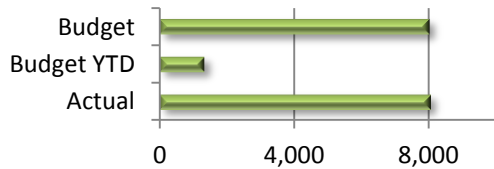


ENVIRO5.3	Livestock Operational Costs	\$24,795	\$72,000
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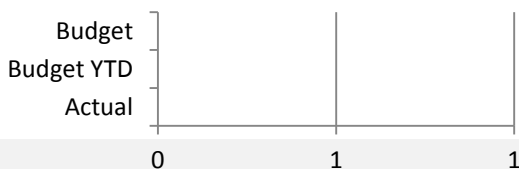
ENVIRO6 Stock Routes and Reserves

ENVIRO6.3	Stock Route – Permit/Water Fees	\$8,037	\$8,000
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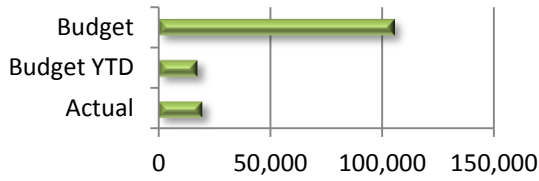


Stock route water agreement fees

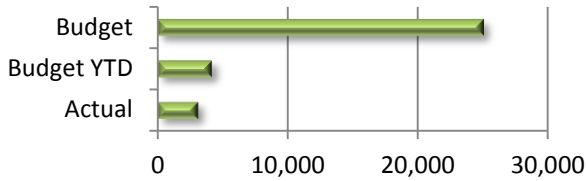
ENVIRO6.2	Stock Route Recoverable Works (Revenue)	\$0	\$0
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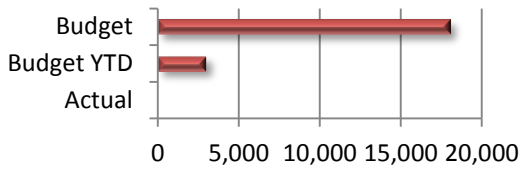
ENVIRO6.4	Trustee Lease Fees	\$19,622	\$105,000
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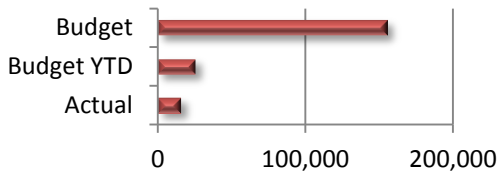
		Actual	Budget
ENVIRO6.5	Reserves Agistment Fees	\$3,085	\$25,000



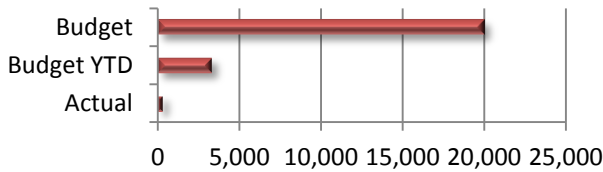
		Actual	Budget
ENVIRO6.6	Precept Expenses	\$0	\$18,000



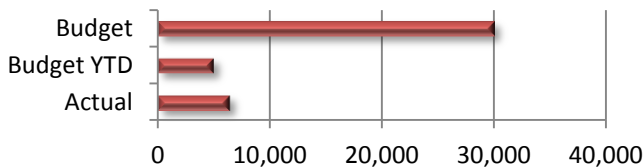
		Actual	Budget
ENVIRO6.7	Stock Route Maintenance	\$16,056	\$155,000



		Actual	Budget
ENVIRO6.8	Reserves Expenses	\$331	\$20,000

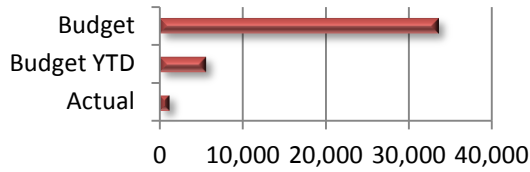


		Actual	Budget
ENVIRO6.9	Cemeteries	\$6,417	\$30,000



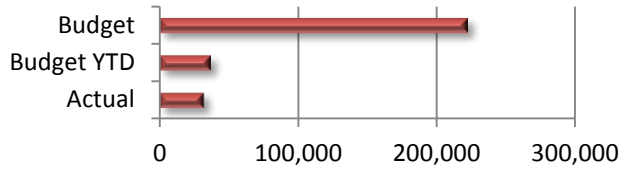
ENVIRO7 WORK Program

		Actual	Budget
ENVIRO7.1	Work Program	\$1,170	\$33,500

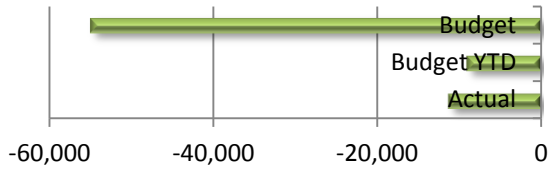


ENVIRO8 Workplace Health and Safety

		Actual	Budget
ENVIRO8.1	Workplace Health and Safety Costs	\$31,932	\$222,000



		Actual	Budget
ENVIRO8.2	Worker's Compensation Recovery Program	(\$11,396)	(\$55,000)

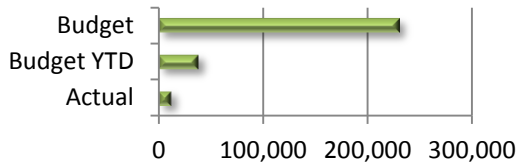


		Actual	Budget
ENVIRO8.3	Work Cover Reimbursements	\$0	\$0

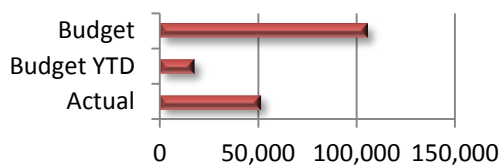


ENVIRO9 Housing

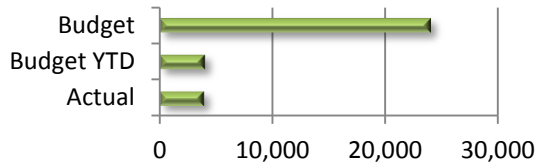
		Actual	Budget
ENVIRO9.1	Council Property / Staff Housing Program Revenue	\$12,148	\$230,000



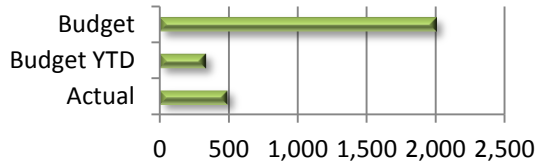
		Actual	Budget
ENVIRO9.3	Council Property / Staff Housing Program Expenditure	\$51,053	\$105,000



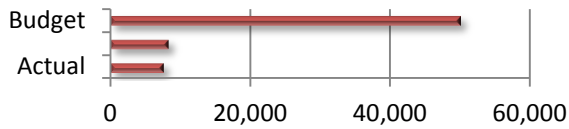
		Actual	Budget
ENVIRO10.4	FRB Centre RENT	\$3,920	\$24,000



		Actual	Budget
ENVIRO10.4	Community Centre Hire Fees	\$493	\$2,000

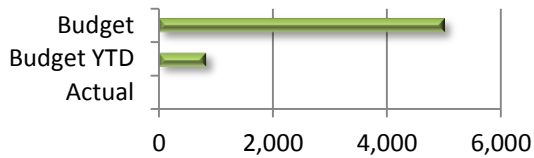


		Actual	Budget
ENVIRO10.5	FRB Units & Community Centre Operational Costs	\$7,603	\$50,000

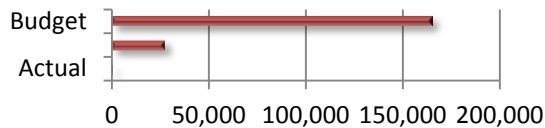


ENVIRO11 Land and Building Development

		Actual	Budget
ENVIRO11.1	Revenue	\$0	\$5,000

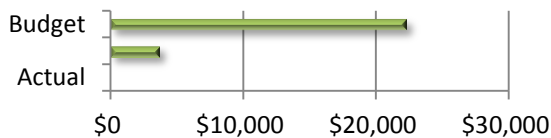


		Actual	Budget
ENVIRO11.2	Town Planning Program	\$779	\$165,000

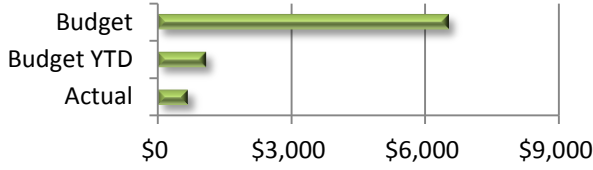


ENVIRO12 Local Disaster Management

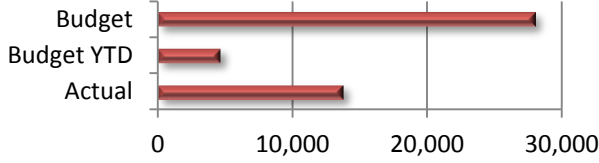
		Actual	Budget
ENVIRO12.1	SES Grants	\$0	\$22,250



		Actual	Budget
ENVIRO12.2	Natural Disaster Grants	\$684	\$6,500



		Actual	Budget
ENVIRO12.3	Disaster Management Operational Costs	\$13,758	\$28,000





Ordinary Meeting of Council Tuesday 20th September 2016

6.1 Subject: Environment and Regulatory Services Report- August 2016

Attachments: 1. - ENVIRONMENTAL Revenue and Expenditure
2. - ENVIRONMENTAL REPORT- Graphs Report
3. - ENVIRONMENTAL Capital Works 2015-2016

Author: Director Environment and Regulatory Services

Date: 5 September 2016

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period August 2016 and generally up to date of writing this report.

Recommendation:

That Council receives the August 2016 Environment and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of August 2016.

Detailed below are the general matters of interest that relate to the day to day activities of the department throughout the month. Attachment 1 and 2 detail the respective revenue and expenditure for the period. Attachment 3 outlines the cost of various capital works for the 2015-2016 year and Attachment 4 is the status of Capital Projects year to date.

1. **Environmental and Health Administration:** - Administrative staff has focused on various activities during the period however key actions have been:
 - a. Review of submission of various annual reports for regulatory agencies (DEWS, DEHP etc.). There are a number of reports completed by the end of August. SWIM is due October.
 - b. Update of Drinking Water Quality Management plan. These updates have now been finalised and awaiting approval;
 - c. Initial discussions with DEHP regarding review of Environmental Relevant Activity (ERA) Licence for the Julia Creek Sewerage Treatment Plant upgrade;
 - d. Relief Airport Operating Officer; and
 - e. Updating and reviewing Julia Creek Cemetery records.
2. **Water and Sewerage monitoring:** - Water sampling is carried out in accordance with our Drinking Water Quality Management Plan (DWQMP) across our four (4) water supplies. Key matters of concern under the DWQMP are the presence of *Escherichia coli* or e-coli in the water. The presence of e-coli has potential health impacts.

Sampling carried out in late August established no e-coli presence in the four (4) water supplies.

Sewerage sampling is carried out on the Julia Creek Sewerage Treatment Plant in accordance with the requirements of the licences issued by the Department of Environment and Heritage.

The Engineering Department are still pumping for the penstock manhole adjacent to the Hickman Street Sewerage pump station and is currently being monitored, with permanent repairs currently being scheduled for August. Engineering carried out works to direct all effluent to the old lined pond. This now means that no effluent is being discharged to the environment.

- 3. Refuse Collection and Disposal:** - Council submitted all Site Based Management Plans (SBMP) for the respective land fill facilities to the Department of Environment and Heritage. A formal response was received from the department in relating to the management plan and recent site inspections. The Department required siting of formal training and information relating to the rehabilitation of the "old" pit areas located to the west of the existing fenced area. The response to this report has been delayed due to the availability of appropriate plant and wet weather to carry out the investigative works. The department has been notified and alternate plant is currently being sourced.

Routine collection of kerb side rubbish continued in Julia Creek. The average weekly volume of household refuse collected every Friday is increasing to just under 20 cubic meters per week or one truck load. This is now expected to increase as we ramp up into the tourist season. We have been experiencing minimal breakdowns on the refuse truck. These breakdowns haven't caused any unnecessary delay.

The occurrences of wind blown refuse is increasing with catch fencing is still controlling the material to within the fenced of the land fill area. Minimal wind blown refuse is evident outside the fencing and is being monitored. Work Camp have been tasked to carry out regular clean ups as part of their rehabilitation program and this has been keeping the refuse under control. Engineering are now routinely pushing the land fill and other areas mainly utilising Parks Department plant and the backhoe is now being used on a construction site out of town.

The drainage sump on the main pit has been installed and the "flex drive" pump is now available. The pit will then be pumped out and then pumped out on a routine basis after or during events in order to allow access to the pit.

Parks and Gardens have cleared the old Green Waste site of the steel and concrete and start a renewed effort to commence a "Green waste recycling" program. There is now a significant amount of green waste being generated and it appears to have minimal to nil contaminated materials in it.

Fencing at McKinlay, Kynuna and Nelia landfills appear to be working well with very little to no windblown refuse noticeable originating from the pit areas. Nelia will be dealt with during the construction works being carried out on the Highway. Department staff will follow up with burning of wind blown refuse where no danger of fire spreading can occur.

There was no hydrocarbon (waste oil) collected in August.. Oil is collected for recycling at no cost to Council.

There were no batteries collected in August.

There are no cars placed or removed from the land fills in August.

- 4. Illegal dumping:** There were no reported incidents of illegal dumping in August.
- 5. Local Law Enforcement:** Staff continued to carry out routine local patrols in the Julia Creek area and in the three townships. Overall the incidences of dogs wandering have reduced significantly over the past ten months. However this appears to have had a subsequent increase of cats.

Staff has set up a number of cat traps in a number of areas in Julia Creek due to a reported presence of “feral” cats. It has been noted however that a number of these animals appears to be domesticated. Traps set in the RV park area did not capture any animals.

The “dog litter” waste disposal bag dispensers has continued to be found to be working very well, with a very high usage at the RV and Caravan Park over the past few months. Staff has found a number of “used” bags in the lagoon area of the RV Park and are monitoring the situation.

General information of activities for Local Law/Animal Control matters is outlined in Table 1 below:

Activity	Number/Details
Impounding's	Three
Infringement notices	Nil
Euthanized	Nil
Verbal warning	Nil
Official warnings	Nil
Complaints	Nil
Dog Boarding	Four (4)
Removal of Dead Animals	Nil
Trapping Locations & Results	Cat Traps in various areas within Julia Creek

Table 1 - Animal Control/Local Law activities

6. Environmental Health: -

Vector Control: - There were a few comments made during the month regarding increase in mosquitos under houses and near the Kev Bannah Oval. We are looking into doing a boom spray of Julia Creek.

Treatment of various storm water drains will be continued over the coming months especially with the recent, although minimal rains. Preventative management measures were continued these include:

- a. Ongoing checks of drains and other low lying areas. Areas of concern continued to be the Hickman Street drain and to the rear of the Caravan Park. These drains have been sprayed to reduce the level of weeds, this is ongoing due to the amount of water;
- b. Fly baiting is regularly applied at all Land Fill facilities;
- c. Checking for mosquitos at a number of Council buildings, however with the cooler weather the presences is declining.
- d. No rats have been found during follow up inspections of traps placed in various locations around the Julia Creek area; and
- e. Spaying for Spiders around all Council Buildings is ongoing with most facilities and housing sprayed in May and the next scheduled program due in early mid October/November.

Notifiable Diseases Report: - There was no notifiable disease reports received from Qld Health for the month.

Food Audit Inspections: - We have now engaged a Food Inspector based in Mount Isa to undertake inspections on our food businesses. This is due to commence on the week of the 3rd October.

Food Safety Recall: - There was one food safety recall for the period.

Pest Plant and Animal Control: - Due to the wet weather, minimal pest weed management has carried out during the month.

Pest Plants:

- a. \$360,000 (EX GST) Pest Weed Grant – A total of 76 rural property owners submitted expressions of interest and all were allocated a portion of the 28.2 tonne of herbicide (scrubmaster).
- b. Southern Gulf NRM carried out successful for a joint project on the McKinlay Town Common to treat Mesquite along the McKinlay River. A check of the common will be carried out in mid/late July in order to establish the effectiveness of the program.
- c. Staff has discussed funding options with Southern Gulf NRM relating to areas of rubber vine in the Flinders and Cloncurry Rivers areas to be carried out in conjunction with land holders. There is a small chance of funds being available late 2016 however subject to priority!
- d. Truck Wash –The under body and main truck wash facilities are working well. The issues relating to “brown outs” and it shutting down the pumps is still being investigated and causing serviceability issues from time to time. However the occurrences of these events appear to be reducing. Electrical contractors have made some adjustments t the electrical system – these changes appear to be working effectively at the moment;
- e. Spraying of drains etc. in the Julia Creek area along with general pest weed spraying from the rail bridge down stream to the sewerage treatment plant. This is part of an ongoing program to reduce pest weed along Julia Creek. Parks and Gardens department staff have been cleaning pest weed and other foreign materials along Julia Creek opposite the RV, caravan park and sewerage treatment plant; and
- f. Coral Cactus plants were observed and sprayed within the Julia Creek Township.

Feral Animal Control:

Confirmed dates for next round of 1080 Baiting are 17 – 21 October 2016. Flyers and newspaper advertisement will be sent out next month.

Council’s Ranger undertook private baiting for dingos on a property during the month.

Council was verbally advised by Southern Gulf NRM that it was successful in a grant for its annual baiting program. The agreement has been signed off and awaiting a finalisation.

Staff has followed up the SG NRM regarding the requested extension of time for the grant to support a trapping program. At this stage the outcome is to claim the funds and quarantine these into the wild dog funds held by Council.

No factory baits were issued during August.

Twelve (12) dingo scalps were presented in August.

Livestock Operations: -Table 2 below details the month and year to date activities.

A total of 4,963 head of cattle were loaded in August making the progressive total for the 2016 Livestock Season so far to 17,256.

Seven (7) trains were loaded in August making the progressive total for the 2016 Livestock Season so far to Thirty One (31).

Staff held an onsite meeting with QR staff in regards to the extension of the rail siding to allow the un-hindered loading of 750 m long trains. It is understood that these works will be carried out at the end of the year.

Council has executed a services agreement with Aurizon for the ongoing management and supply of staff for the loading of livestock onto rail at the facility to the end of 2017. Council is waiting for the response for Aurizon. This is of similar contractual arrangements of previously operated under.

CALENDAR and FINANCIAL YEAR CATTLE LOADING FOR MCKINLAY SHIRE COUNCIL									
	2008	2009	2010	2011	2012	2013	2014	2015	2016
JANUARY	0	0	0	0	0	0	0	0	0
FEBRUARY	0	0	0	687	0	1764	680	0	0
MARCH	0	0	0	116	1102	5310	851	0	572
APRIL	11735	3580	2189	2207	2791	5813	1811	7653	1737
MAY	13411	4021	4153	1327	6178	8670	7414	7204	2933
JUNE	6162	7089	5166	5910	3788	8451	5912	6605	3486
JULY	8951	1839	7195	3261	4877	7645	5246	6998	3565
AUGUST	5112	1520	6012	3566	6534	4215	6843	3936	4963
SEPTEMBER	2705	6396	2437	5561	5410	1904	4508	315	
OCTOBER	2123	4511	861	5228	5833	1800	3122	0	
NOVEMBER	799	1033	498	3546	4568	0	3439	0	
DECEMBER	0	0	0	709	110	0	0	0	
TOTAL FOR THE YEAR TO DATE	50998	29989	28511	32118	41141	45572	38826	32711	17256

Table 2 - Live Stock/Cattle Loading Julia Creek Rail Facility

Julia Creek Livestock Facility:

New yard sign and numbers installed during the month.

Rite-Weigh attended site during the month to calibrate the scales.

The use of the sale yard and weighing facility is continuing with the regular use by road transport.

There were 2,582 head of cattle weighed at the facility during August. A total of 9,830 head of cattle has been weighed and scanned to date in 2016.

Table 3 below, details the month and year to date activities for the Julia Creek Livestock Facility.

CATTLE YARDS WEIGHING NUMBERS							
<u>MONTH</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
JANUARY	384	0	199	0	359	0	0
FEBRUARY	0	320	2309	1740	1322	1872	525
MARCH	2026	500	0	676	617	3446	856
APRIL	1591	2881	1048	1584	406	5315	951
MAY	2350	2642	3257	3829	1891	8107	651
JUNE	6294	2188	287	3976	2,109	3,442	1456
JULY	4575	542	3,931	1,774	0	2,170	2809
AUGUST	4778	2720	3260	0	374	1183	2582
SEPTEMBER	2334	2,995	1706	338	3274	1208	
OCTOBER	1316	1276	618	1153	790	1252	

NOVEMBER	108	2031	825	357	508	0	
DECEMBER	541	271	524	0	240		
TOTAL FOR THE YEAR	26,297	18,366	17,964	15,427	11,890	27,635	9,830

Table 3 - Live Stock/Cattle Weighing & Scanning Julia Creek Livestock Facility

7. Stock Routes and Reserves: -

Spraying of Stock Route Waters has commenced and will continue now until the end of the year.

New gates installed at Gilliat.

New water line installed under highway on the outskirts of Kynuna.

Lodged Capital Works Requests to DERM for various water facilities.

No Water Agreements were finalised during the month however the two agreements that are still in draft stage should be finalised in the coming months.

No. of Agreements	Status
Sixteen (16)	Finalised (pre SRMS)
Ten (10)	Finalised (SRMS)
Two (2)	Draft Stage
TOTAL STOCK ROUTE WATER AGREEMENTS	TWENTY EIGHT (28)

Table 4 – Water Agreement Status

Staff are using the Stock Routes Management System (SRMS) for all stock route management and also the processing of Water Agreements. The SRMS also allows for applications to be made for Capital Grants and upgrade works for Stock Route Facilities.

No Agistment/Tailing Permits were issued during the month.

One landholder who had fenced off a dam on Kynuna Road reserve has been requested in writing to remove the fence.

8. WORK Program: -The Work Camp program has been busy with a number of community based programs as detailed below in Table 4.

Activity	Details
Mowing of various NFP yards in Julia Creek	Mowing conducted frequently
Paint Sale Yards, Erect new footpath & General Maintenance of yards	Ongoing
Mowing of all local churches	Mowing conducted frequently
Julia Creek Waste Management and Recycling Facility – Picking up Rubbish	Ongoing
Various works at Cemeteries	Ongoing
Clean event area at Dirt and Dust Venue	Ongoing
Various works at Swimming Pool, including new paved area	Ongoing

Repairs to sand pit at Early Learning Centre	Completed
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Table 5- Work Camp Activities

The General Manager of the Townsville Correction Centre along with the Farm Manager visited Julia Creek on the 3rd August and had the opportunity to meet with Council.

Further discussions have now been made with Corrective Services to assist in formal programmed training opportunities for inmates along with general support to Council. Senior staff from the Department continues to discuss a number of matters with Council including;

- a. Work Camp support to Cloncurry Shire – This is matter is still under consideration by the Department, with the likelihood that the Boulia team will provide the main effort in support. Support is being provided to the Cloncurry muster with additional support to Julia Creek being provided by shortening the Boulia stay;
 - b. Ongoing training at Certificate 2/3 level for inmates. This program has been working well in 2015 and will likely see a more focused arrangement for practical training in 2016.
 - c. Placement of appropriately qualified inmates with the workshops etc. where applicable
9. **Workplace Health and Safety:** - The programmed Hazard inspections and Rectification Action Plans were completed for the period. The department is currently up to date with all scheduled Take 5 training requirements to the end of July.
10. **Corporate Facilities and Housing:** - General maintenance demands on Councils facilities and housing stock is ongoing, however it is again noticeable that general reactive maintenance requests has significantly reduced.

The formalising of the maintenance requests is working well and allowing more systematic management of maintenance requirements. This is expected to significantly improve with the adoption of the Delta S Building Management Software which will commence in early new financial year.

Staff Housing Activities

Activity	Number
Properties Available for use	NOTE three (3) dwellings are available for use. 1. 4 Amberley Drive 2. 72 Coyne Street – condition is very ordinary 3. 25 Byrne Street – reserved for incoming DERS
Properties not available	1. 4 Shaw Street is not available due to its condition 2. 69 Coyne Street is not available due to its condition
New Tenancies	3 Coyne Street – New Kindergarten Director
Finalised Tenancies	25 Byrne Street (Geoff Rintoul)
Remedy Breach	Nil
Notice to Leave	Nil
General	General Maintenance performed when required. No major works being undertaken

Table 6 - Staff Housing Activities

Senior/Aged Care Housing

Senior/Aged Care Housing activities for the month are detailed in Table 7 Below:

Activity	Number
Properties Available	4
New Tenancies	Nil
Finalised Tenancies	1
Remedy Breach	Nil
Notice to Leave	Nil
General	General Maintenance performed when required

Table 7 - Senior/Aged Care Housing Activities

Corporate Facility maintenance issues raised during the month are detailed in Table 8 below. Most of these matters were identified during routine inspections by staff and are part of the preventative maintenance program. Where practical these works are carried out by council staff, however local trades are engaged to carry out the work if required.

<u>Location</u>	<u>Issue</u>	<u>Contractor</u>
Airport Residence	Back screen door will not close properly	Brad
Nelia Job	Plunger hose broken on portable toilet	Brad
At the Creek	Tiles around pond need to be re-glued	Brad
Peter Dawes Park	2 Urinals not flushing	Brad
5 Coyne Street	Shower head to be replaced	Brad
McIntyre Park Complex	Disabled toilet flush mechanism won't flush, Men's Urinal flush mechanism is sticking and won't turn off	Brad
Public Toilets	Nappy placed in toilet, now blocked up	Brad
McIntyre Park Complex	Significant water leak near entrance	Brad
17 Coyne Street	Kitchen drain blocked	Brad
Caravan Park	Ladies shower in temp block is blocked	Brad
10 Shaw Street	Kitchen light and smoke alarm to be replaced	Marwill
2/9 Shaw Street	Move outdoor aircon unit	Marwill
Depot	Replace all lights in Depot and Workshop, replace faulty split system	Fully Wired
10 Shaw Street	Replace fan in lounge room	Fully Wired
3 Coyne Street	Replace seal on toilet	Brad
3 Coyne Street	Install smoke alarm	Fully Wired

Caravan Park	Replace broken light post behind bush kitchen	Fully Wired
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Table 8–Corporate Facilities Maintenance

11. **Regulatory Services, Land and Building Development:** - No new development applications lodged in August.

Project	Status	Comment
MCU Impact Assessable– Inconsistent use with Rural Lands	Referral stage.	Part Lot 57 Kynuna Road. With SARA – applicant still to confirm lodgement. Information Request for SARA received for information of Council.

Table 9 – Development Control Matters

A number of plumbing inspections were carried out on the Hall upgrade and Gannon’s hotel.

12. **Disaster Management:** -No incidents occurred that required the activation of the LDMG or SES.

An application has now been made for a new “Storm” trailer. Delivery is scheduled some time in 2016.

The Local Disaster Management Plan is under review in preparation for the 2016/17 season. This plan should be ready for submission to Council at its September meeting.

13. **Cemeteries:** - Work is continuing with the development and updating of the Cemeteries data base. At the end of August is about 96% of the Julia Creek Cemetery grave sites have been identified and marked up on a map. This essentially equates to less that 20 graves that Council does not have information on. Further the data base has been updated for the Julia Creek Cemetery.

Staff are progressing through old records to assist in the identification of those sites that remain “unidentified” including church records. Final checks are being made before being place in use. Staff are reviewing a program that will allow public access to these records whilst maintain data security.

Staff are following up on the replacement of a head stone/grave that was removed some years ago so a family member could be buried win the same plot. It appears that the existing head stone may not be able to be placed back over the same grave. The family have been quite difficult to contact, however staff are still following up.

The Parks Department have continued maintenance and watering of the Cemetery in order to improve the appearance and also deal with a number of potential trip/fall hazards on site.

Work Camp is currently making row markers and will install in the sections over the coming months. Staff are currently looking options for additional signage for the Julia Creek Cemetery. This will allow for easier identification for graves. The following general information regarding the cemeteries is detailed below in Table 10.

Activity	Number
Funerals	Nil
Enquiries	Nil
Plot Reservations	Nil
Other	Nil

Table 10 - Cemetery Activities

14. **Capital Works and other projects:** - The 2015/16 Capital works program is now complete. There was minimal work held over due mainly to contractors not been able to finalise in time.

Key focus at the moment is the annual shut down of the pool and subsequent works to the plant room and design development to the Caravan Park amenities and Kev Bannah Oval Toilets.

15. **Native Title:** - This section of the report and outlines the current status of the Native title Claim currently over part of the Shire. Table 10 below outlines the current claims over the shire.

Claim no.	Application name	Claim Area over LGA (external boundary only) Sq Kms	Percentage % of LGA covered by claim
QUD592/2015	Koa People	2545.91	6.25%
QUD558/2015	Mitakoodi Mayi People#5	15197.12	37.31%

Table 11 – Native Title Claims over the LGA

Council's solicitors have made application for funding to support an ongoing response to the claim on behalf of all local authorities. Part of the application is to also make allowance to travel to the relevant local authorities to provide a face to face update – subject to the funding approval. The solicitors provided Council with an update at its briefing meeting held on 5th July 2016.

At this stage the claim is with the Courts and the claimant's dealing with an internal claimant matters with the latest advice indicating that the courts are awaiting the outcome of a genealogical report. It's likely that this activity will not see any progress until some time after November 2016.

16. **New Local Laws**

Drafts have been forwarded to DILGP for review and advice. We have suggested minor changes to repeal clauses and have sought comment on process now to be followed.

17. **Native Title**

Update on the KOA claim is attached.

18. **Cultural Heritage**

Update from Gilkerson Legal is attached for Councillor's information.

Consultation: (internal/External)

Nil

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert Document ID: 79041

7. COMMUNITY SERVICES REPORT

Community Services Budget Statement

Revenue & Expenditure Totals Statement - August 2016

PROGRAM	REVENUE			EXPENDITURE		
	Actuals	%	Budget	Actuals	%	Budget
COMMUNITY SERVICES ADMIN	\$ -	0%	\$ -	\$ 25,958	14%	\$ 183,000
CARAVAN PARK	\$ 62,125	6%	\$ 1,103,862	\$ 38,162	17%	\$ 224,500
Operational				\$ 38,162		\$ 205,500
Depreciation				\$ -		\$ 19,000
MEDICAL CENTRE	\$ 7,401	16%	\$ 45,000	\$ 9,281	14%	\$ 66,800
Operational				\$ 9,281		\$ 60,000
Depreciation				\$ -		\$ 6,800
LIBRARY SERVICES	\$ 88	10%	\$ 912	\$ 21,007	13%	\$ 165,000
EVENTS SUPPORT & PROMOTIONAL	\$ -	0%	\$ -	\$ 8,505	5%	\$ 173,500
HERITAGE & CULTURAL	\$ -	0%	\$ 150,772	\$ 7,704	11%	\$ 70,196
COMMUNITY SUPPORT	\$ 72,306	23%	\$ 317,015	\$ 55,225	10%	\$ 557,600
SPORTS & RECREATION	\$ 7,423	2%	\$ 488,000	\$ 63,015	21%	\$ 307,000
PARKS, GARDENS & AMENITIES	\$ -	0%	\$ -	\$ 98,945	19%	\$ 510,000
CIVIC CENTRE & OLD HACC BUILDING	\$ 565	0%	\$ 1,104,853	\$ 15,725	20%	\$ 77,850
CEMETERIES	\$ -	0%	\$ -	\$ 6,417	21%	\$ 30,000
WORK PROGRAM	\$ -	0%	\$ -	\$ 1,170	3%	\$ 33,500
SWIMMING POOL	\$ -	0%	\$ 9,000	\$ 37,279	14%	\$ 261,500
Operational				\$ 37,279		\$ 255,000
Depreciation				\$ -		\$ 6,500
HOUSING	\$ 16,561	6%	\$ 256,000	\$ 58,146	34%	\$ 172,000
Operational				\$ 58,146		\$ 155,000
Depreciation				\$ -		\$ 17,000
	<u>\$ 166,470</u>	<u>5%</u>	<u>\$ 3,475,414</u>	<u>\$ 440,121</u>	<u>16%</u>	<u>\$ 2,832,446</u>

Capital Works Program 2016-2017 Version 1

Capital Works Program 2016-2017 Version 1				
Community Services & Facilities	Job Cost #	Budget	Actual	Comments
Buildings & Other Structures				
Caravan Park - New Amenities Block	0420-2120-0001	554,000	4,412	\$11,344 Committed Design completed with Tender for construction expected to be released by w.e. 23rd September 2016.
Caravan Park - Construct additional sites	0420-2120-0002	114,000		Design completed with Tender for construction expected to be released by w.e. 23rd September 2016
Jan Eckford Centre - Refurbish building	0420-2310-0000	328,257	98,245	\$186,852 Committed Works continuing with approximately 80% completed to the end of August.
CSA Building - New tables and chairs	0450-4100-0000	7,000		
Seniors Living - Repair works as per defects	0420-2510-0005	118,000		
Kev Bannah Oval - New Amenities Block	0420-2630-0000	353,000	2,204	\$8,300 Committed Design completed with Tender for construction expected to be released by w.e. 23rd September 2016.
McIntyre Park - Consultation for design only to construct wall on southern side of shed	0430-2610-0001	10,000		

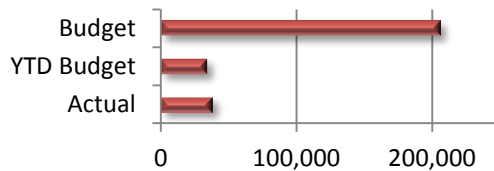
TOTAL COMMUNITY BUILDINGS & OTHER STRUCTURES		1,484,257	104,860
Parks & Gardens			
Peter Dawes Park - New toddler based playground equipment	0430-2700-0002	100,000	
McIntyre Park - Playground equipment	0430-2610-0004	50,000	
Bike Safety Park Enhancement - Landscaping	0430-2700-0003	5,000	
TOTAL PARKS & GARDENS		155,000	-
Corporate Services			
Buildings & Other Structures			
Corporate Buildings - Various as per Asset Management Plan	0420-4100-items	173,500	\$16,251 Committed
Burke Street - New shade sails	0430-1100-0000	250,000	Purchase Order raised for amended design works (to widen bays to 7m). Have allowed 2 weeks for design works. Consideration being given to applying for funding from the Local Government Grant and Subsidies Program.
Township Tourism Signage - McKinlay & Kynuna	0430-2291-0000	50,000	Town entry designs proposed to Council at September briefing meeting, now awaiting quotation from manufacturing company

Civic Centre - Refurbish building	0420-2750-0000	2,000,000	599,310	\$1,373,603 Committed Works progressing currently estimate that 65% of works completed.
Tennis Courts Resurfacing - Julia Creek & McKinlay	0430-2680-0000	220,000		Application for funding submitted.
Solar Project (Council)	0430-2000-0000	95,000	104,568	\$252,686 Committed
TOTAL CORPORATE BUILDINGS & OTHER STRUCTURES		2,788,500	703,878	
Other				
Office Equipment - Replacemnt of furniture, IT equipment, software and other	7180-4100-items	30,000		
Economic Development				
	Job Cost #	Budget	Actual	Comments
Artesian Spa, Julia Creek Plan	0430-2290-0000	305,862	4,808	Design meetings held to confirm the layout and look. Footing and hydraulic design costings expected to be back w.e. 16th Sept, allowance for 2 weeks design period. Council will project manage and engage trades and services as required on
TOTAL ECONOMIC DEVELOPMENT		305,862	4,808	
TOTAL		4,763,619	813,546	

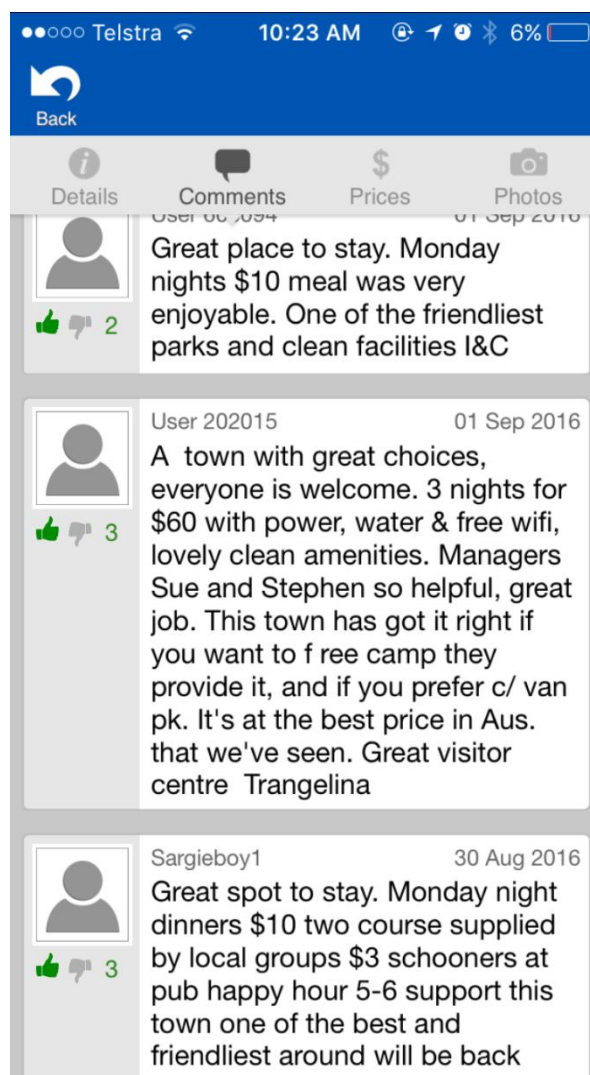
Community Services

COM1 Caravan Park

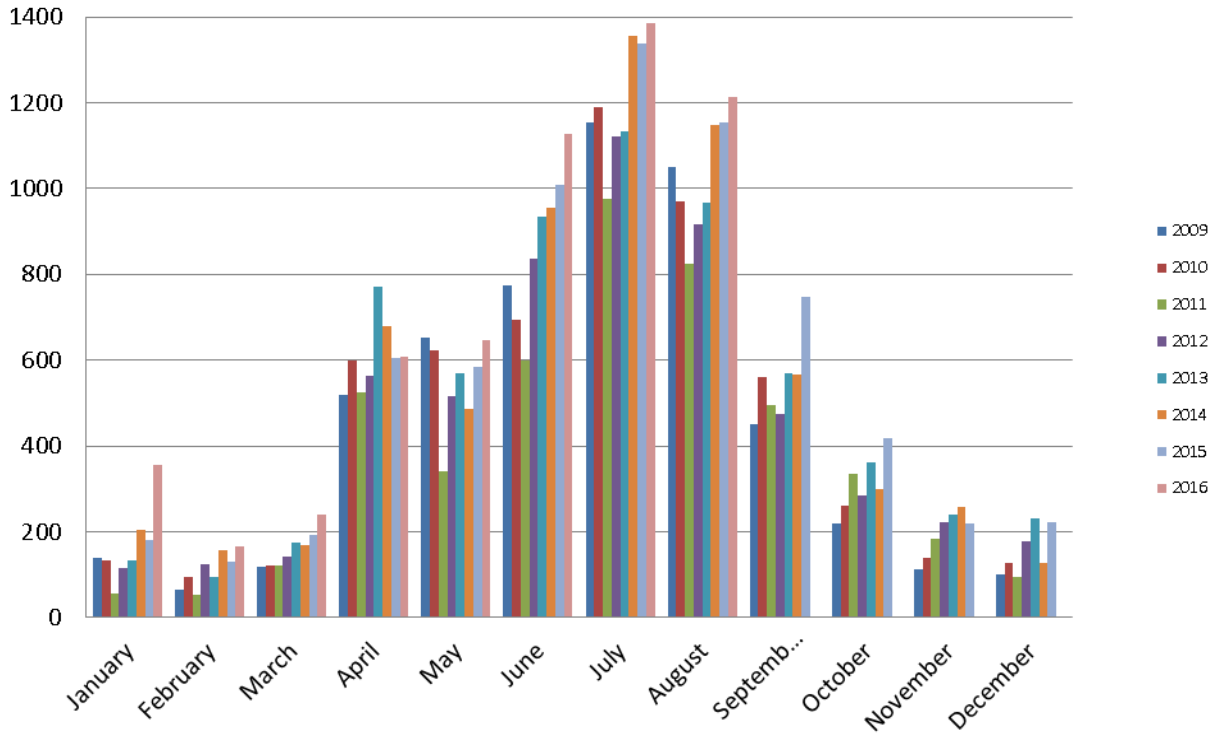
		Actual	Budget
COM1.1	Caravan Park Operational Costs	\$38,162	\$205,500



Wikicamp website screenshot of reviews:

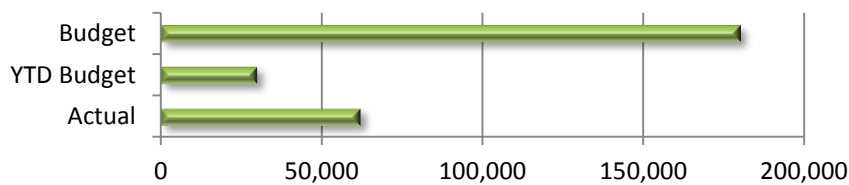


Caravan Park Visitors

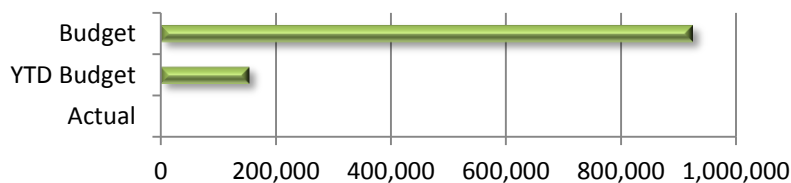


August statistics have been another record with just over 1200 visitors to the park. From the reviews above it is evidenced that we are really meeting the expectations of the visitors to our park. The managers are doing a fantastic jobs and the initiatives Council are doing, (RV Park and Bush Dinners) are well received.

		Actual	Budget
COM1.2	Caravan Park Fees Revenue	\$62,125	\$180,000

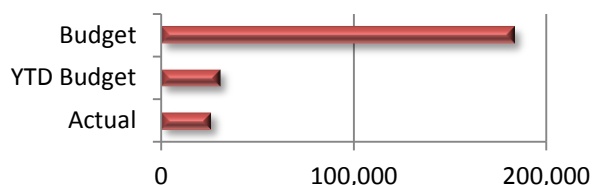


		Actual	Budget
COM1.3	Caravan Park Grants	\$0	\$923,862



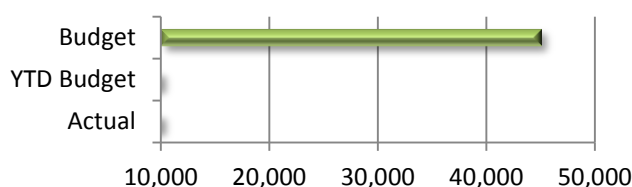
COM2 Community Services

		Actual	Budget
COM2.1	Community Services	\$25,958	\$183,000

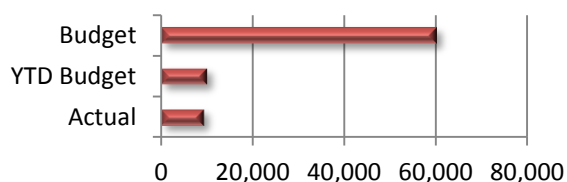


COM3 Medical Centre

		Actual	Budget
COM3.1	Medical Centre Recoverable Works	\$7,401	\$45,000



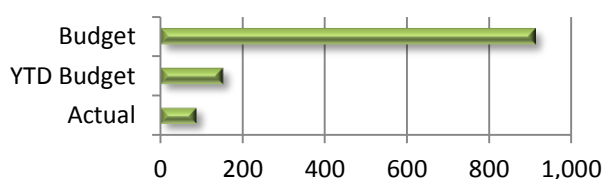
		Actual	Budget
COM3.2	Medical Centre Operations	\$9,281	\$60,000



Council are continuing to provide the administration officer for the Medical Centre. We have held discussions with the A/DON in attempts for Qld Health to directly employ this person as they currently fund the entire position, however attempts not successful to date.

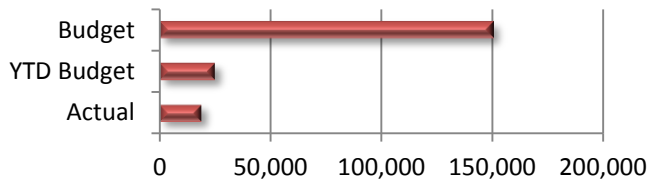
COM4 Library Services

		Actual	Budget
COM4.1	Grants, Fees and Charges	\$88	\$912

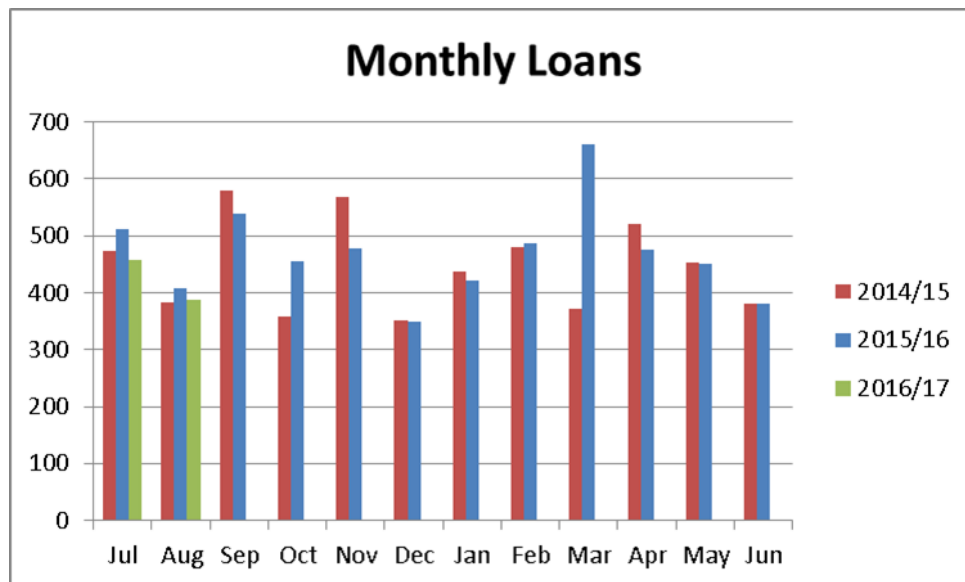


	Actual	Budget
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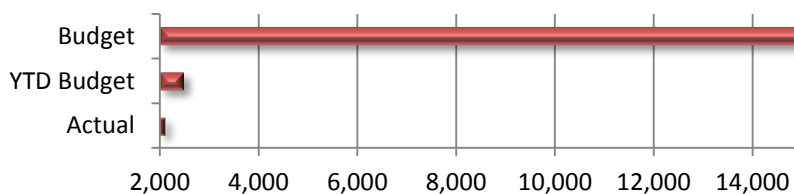
COM4.2 Julia Creek Library Operations **\$18,889** **\$150,000**



A reasonably quiet month where we just kept up with our normal routine. Finished Tech Savvy for Seniors now and a good result for the members that enjoyed Luke’s tutelage. We thoroughly enjoyed his company along with his expertise. The exchange that was due in August has carried over into September due to the fact that I had to go away for a visit to the dentist. It will be completed and returned ASAP. Our Grey nomads frequent the library often to enjoy both the Broadband for Seniors and the book exchange. We still have mums and bubs as well as an informal Friday meeting of mums from out of town who enjoy the library whilst children are either dancing or attending school for the day. Friday Library is still going strong.

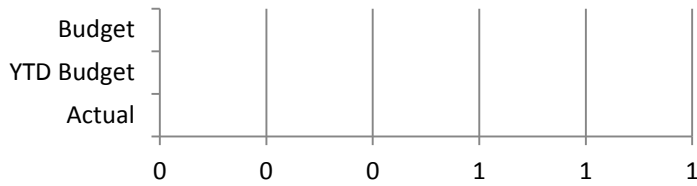


COM4.3 McKinlay Library Operations **Actual** **Budget**
\$2,118 **\$15,000**

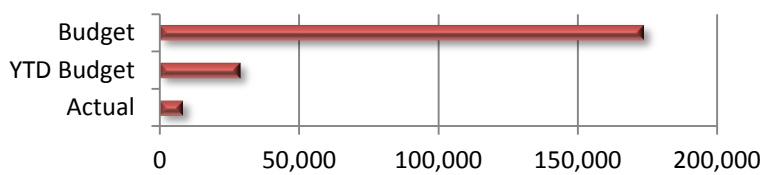


COM5 Festivals and Events

	Actual	Budget
COM5.1 Events Revenue, Grants & Subsidies	\$0	\$0



	Actual	Budget
COM5.2 Events Operational Costs	\$8,505	\$173,500



Sedan Dip

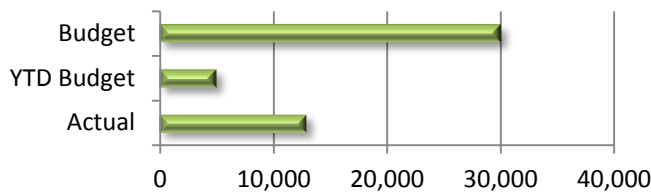
Sedan Dip Races, Rodeo, Campdraft and Gymkhana ran from 19th-21st August 2016. Council supported this event through assisting them to develop their new website www.sedandip.com.au and through the Major Events Promotion Scheme which created a \$2000 + GST marketing budget for their event which featured radio, poster and Facebook advertising.

Bush Dinners

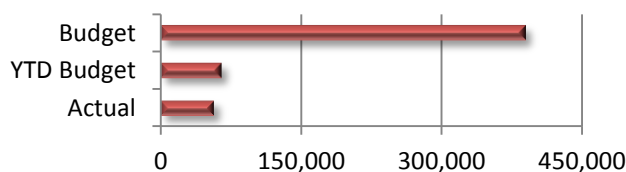
2016 Bush dinners commenced on Monday 18th April 2016. Up and including Monday 29th August 2016, there were a total 1888 meals served (over 20 nights). There were 1521 meals served for the first 20 nights of 2015 – representing a 24.13% increase in Bush Dinner attendees between 2015 and 2016.

COM6 Tourism

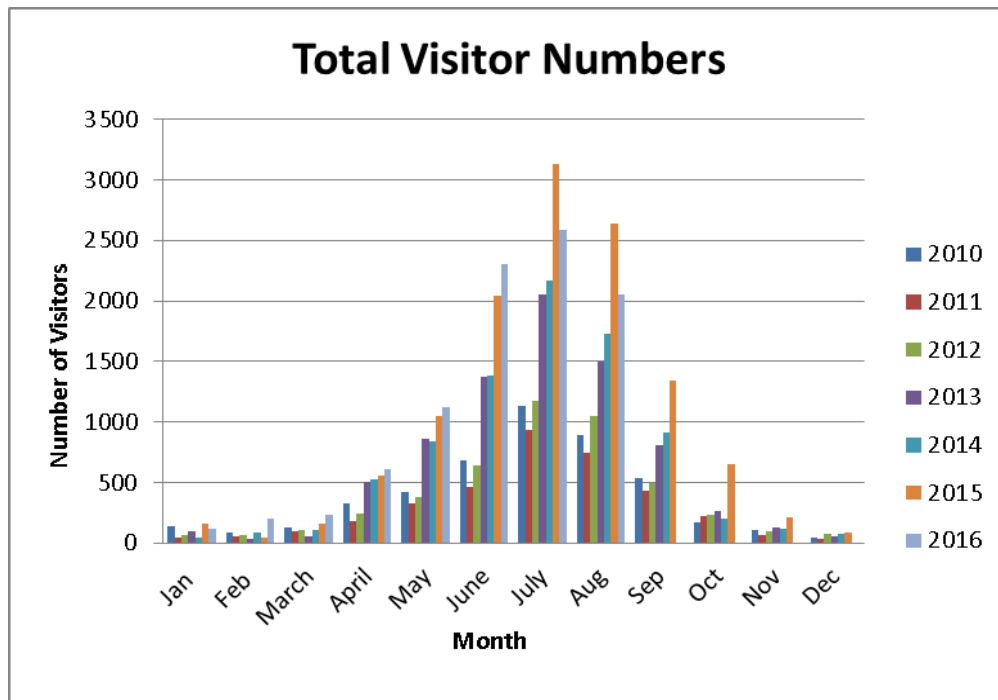
	Actual	Budget
COM6.1 Tourism Promotional Sales	\$12,919	\$29,960



	Actual	Budget
COM6.2 Tourism Operational Expenses	\$57,032	\$388,700



Total Visitor Numbers for August 2016

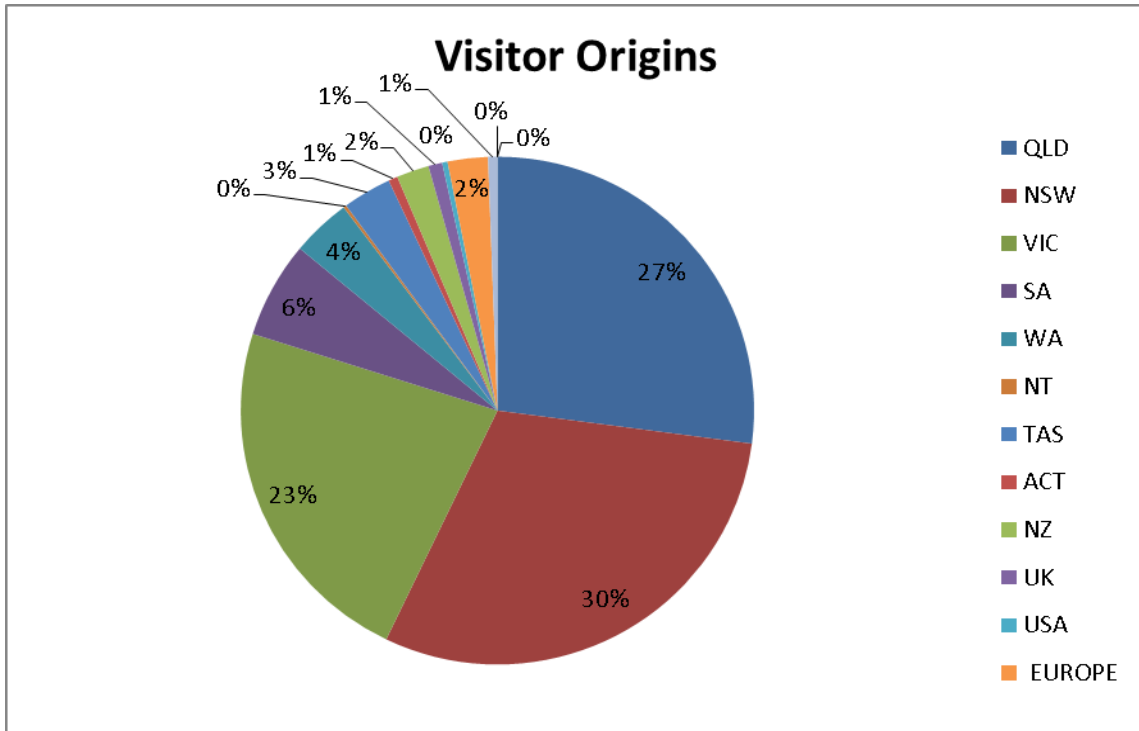
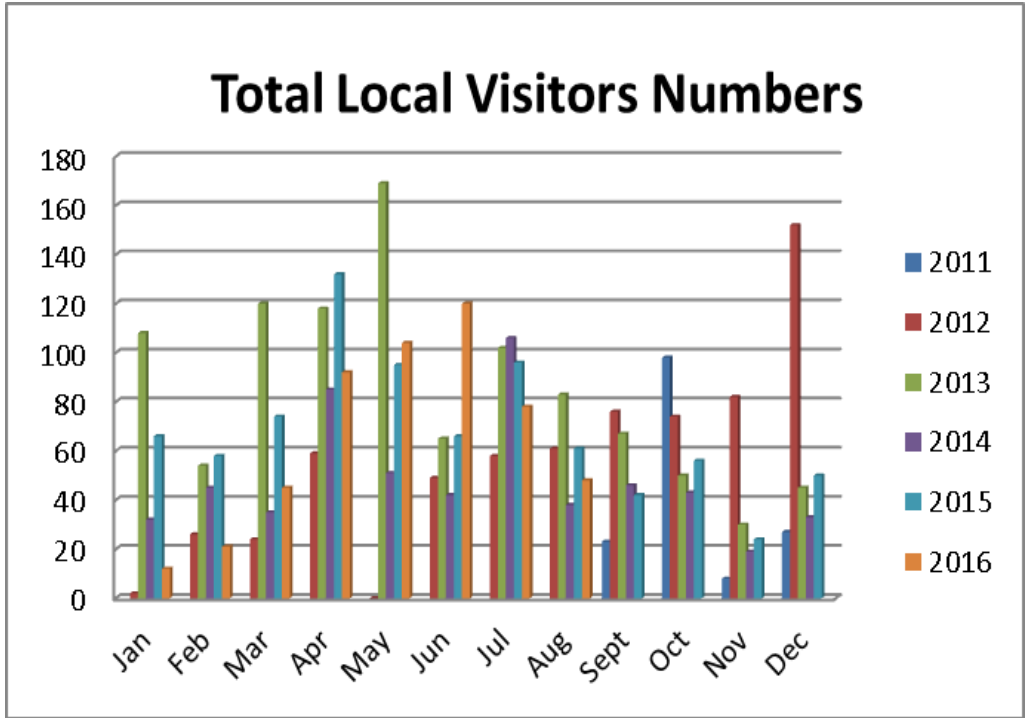


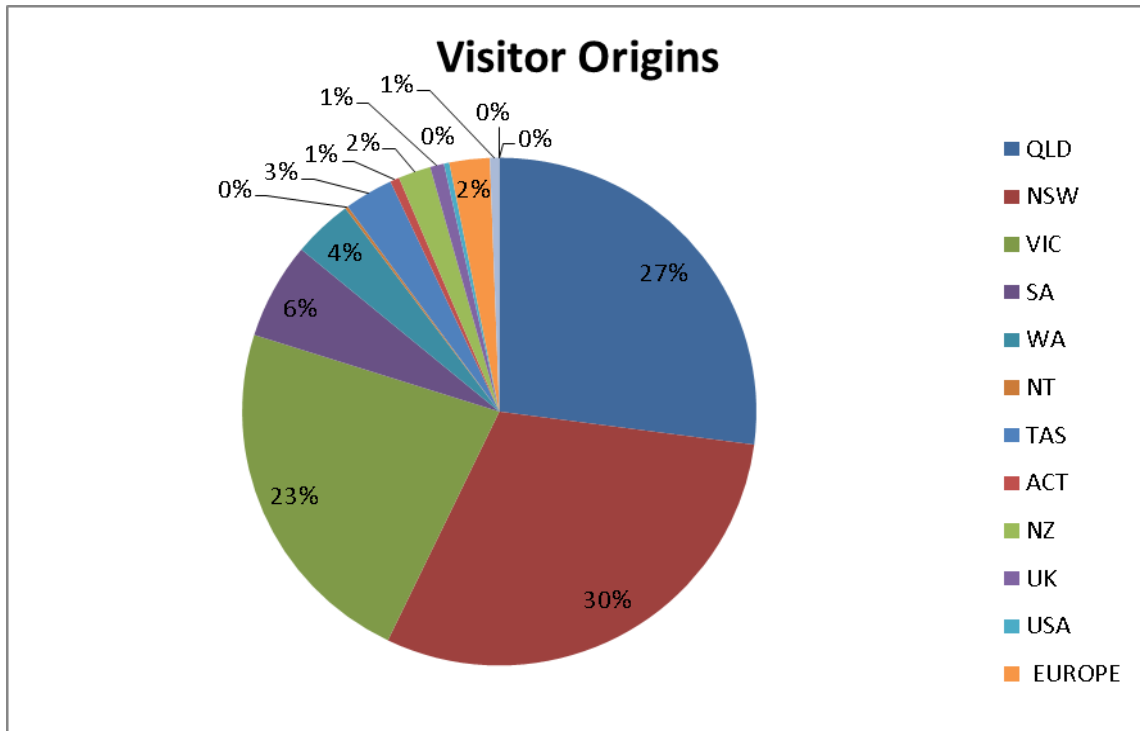
There were 2053 visitors to the Julia Creek Visitor Information Centre in August 2016 compared with 2638 in July 2015 – a 22.18% decrease between 2015 and 2016 figures. There have been 9227 visitors to the Julia Creek Visitor Information centre this year to date (YTD) compared with 9785 visitors over the same period in 2015 – a 5.70% increase between 2015 and 2016 YTD figures. Our visitor numbers were increasing throughout the season until the July 2016 rain. We have not seen numbers return to where they were prior to this rain.

	2010	2011	2012	2013	2014	2015	2016
Jan	135	48	71	94	50	164	119
Feb	89	51	66	35	85	50	200
March	124	101	105	55	105	160	236
April	331	182	240	509	523	553	605
May	417	328	381	857	844	1044	1127
June	680	459	638	1371	1388	2047	2304
July	1134	939	1177	2054	2172	3129	2583
Aug	897	743	1050	1503	1731	2638	2053
Sep	540	427	496	813	915	1347	
Oct	167	220	231	262	203	655	
Nov	106	69	94	125	120	211	
Dec	47	34	78	58	81	90	
Total	4667	3601	4627	7736	8217	12088	9227

Total Locals for August 2016

There was a total of 48 local visitors to the Julia Creek Visitor Information Centre in August 2016 compared with 61 in August 2015 – an 21.31% decrease in figures between 2015 and 2016. Our YTD local visitor numbers are 520 compared with 648 over the same period in 2015 – representing a 19.75% decrease in local visitor numbers.





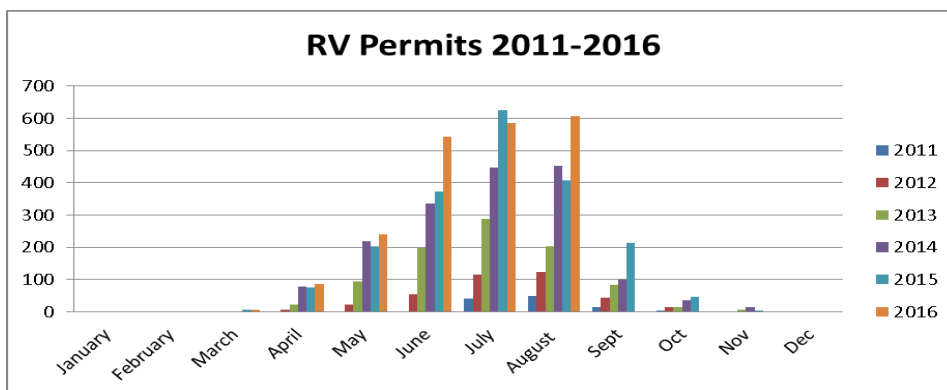
The McKinlay Library/Visitor Centre recorded 120 tourists for August 2016 compared with 281 in August 2015 – a 134% decrease between 2015 and 2016 figures. Our McKinlay centre was closed for a week during August due to staff absences.

Beneath the Creek in July 2016

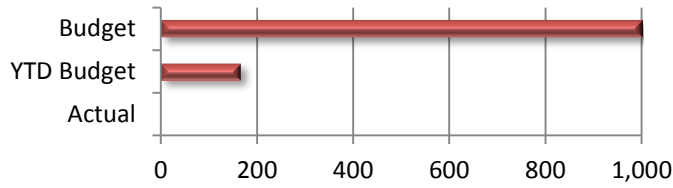
There were 771 visits to ‘Beneath the Creek’ throughout August 2016 compared with 781 in August 2015 – a 1.28% decrease between 2015 and 2016 figures. Factors which may have contributed to the decline in numbers is the price rise in entry fee and the unseasonal winter rain affecting overall tourist numbers.

RV Permits June 2016

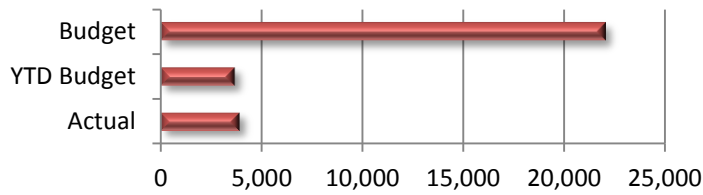
There were 606 RV Permits issued in August 2016 compared with 407 in August 2015 – a 48.89% increase between 2015 and 2016 figures. There have been 2069 permits issued in the 2016 YTD compared with 1690 permits over the same period in 2015. This represents a 22.43% increase between 2015 and 2016 YTD figures.



		Actual	Budget
COM6.3	Radio and Television	\$0	\$1,000

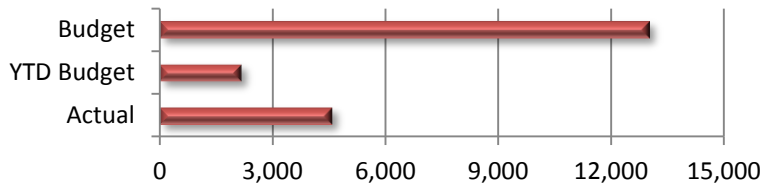


		Actual	Budget
COM6.4	Street lighting	\$3,900	\$22,000



COM7 Heritage and Culture

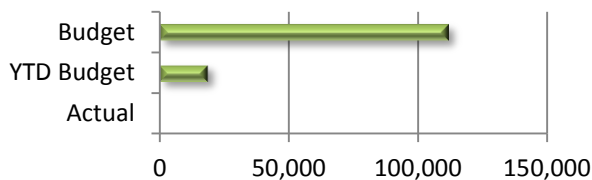
		Actual	Budget
COM7.1	Museum Operational Costs	\$4,580	\$13,000



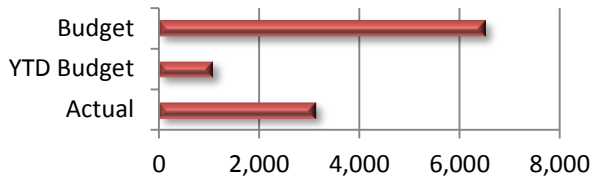
Queensland Museum visit

Two historians visited as part of a 'road trip' to the area. They met with Ellen Sills on behalf of the Historical Society and viewed the 1938 Dodge hearse. Many ideas were discussed with future potential as RADF projects and external funding that also link to tourism.

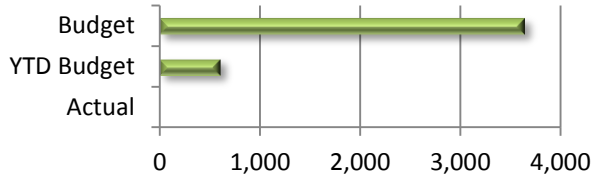
		Actual	Budget
COM7.2	Jan Eckford Centre Capital Grant	\$0	\$111,569



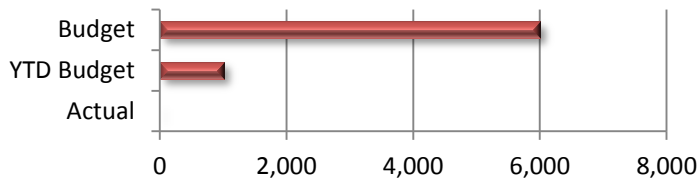
		Actual	Budget
COM7.3	Jan Eckford Centre Operational Costs	\$3,124	\$6,500



	Actual	Budget
COM7.4 Heritage (ANZAC Grants)	\$0	\$3,636

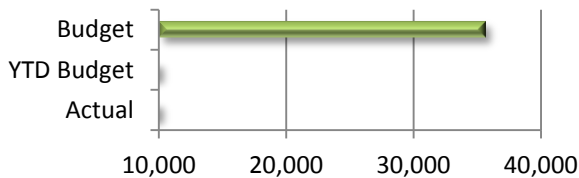


	Actual	Budget
COM7.5 Heritage	\$0	\$6,000



Unspent funds.

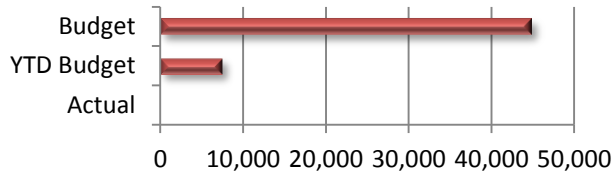
	Actual	Budget
COM7.6 RADF Revenue	\$0	\$35,567



	Actual	Budget
COM7.7 RADF Revenue Contributions	\$0	\$0

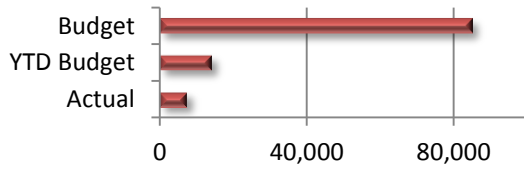


	Actual	Budget
COM7.8 RADF Expenses	\$0	\$44,696

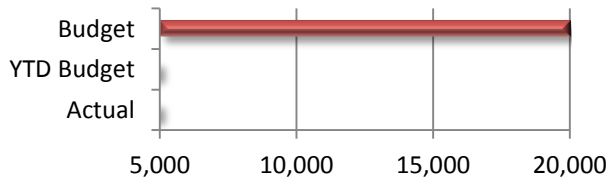


COM8 Community Support

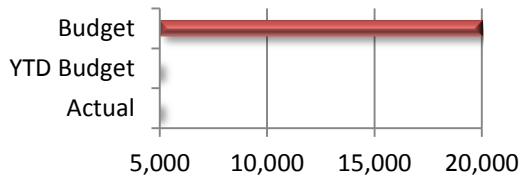
	Actual	Budget
COM8.1 Support Community Organisations	\$7,471	\$85,000



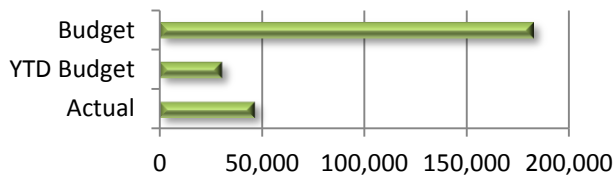
	Actual	Budget
COM8.2 Community Small Grants Program	\$27	\$20,000



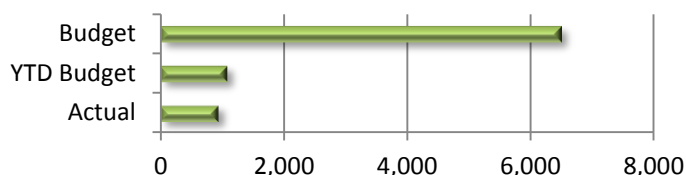
	Actual	Budget
COM8.3 Community Donations	\$0	\$20,000



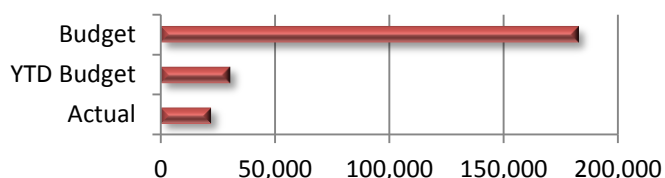
	Actual	Budget
COM8.4 CHSP Grants	\$46,468	\$182,495



	Actual	Budget
COM8.5 Meals on Wheels (other revenue)	\$941	\$6,500



		Actual	Budget
COM8.6	CHSP Operational Costs	\$22,026	\$182,500



Note name change

Federal government funding has altered and Council has been asked to refer to the program as 'CHSP' instead of HACC. Which is the Commonwealth Home Support Program. The decades long use of 'HACC' means this change will not come easily to many of us but the effort will be made in reports.

The CHSP luncheons are still very well attended and the Monday games day is very popular, with the clients are very competitive . We celebrated seniors week on the 17th of August it was lovely to have some extra guests join us for morning smoko and games . We have also had a few new faces at our Wednesday luncheons.

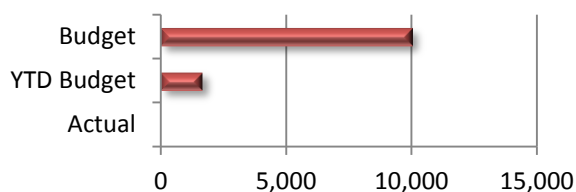
CHSP currently have a total of 34 clients.

Service Offered	Number of Clients
Transport	Two way trips 42
Social Support	Visits 49
Personal Care	Visits Clients (Community Nurse)
Counselling/Support, Information and advocacy (client)	15 hours and #0 min
Shopping	4 Trips (1 attendees, 2 pickup)
Exercise	55 Attended (4 sessions)

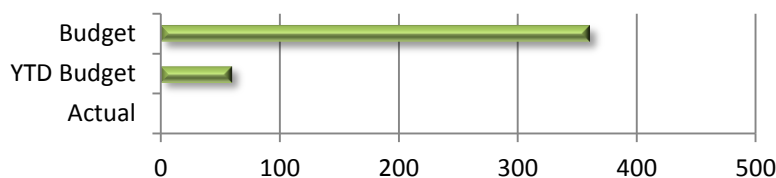
Luncheon	69 Attended (5 sessions) visitors
Meals on Wheels	110 Meals delivered
Community Nurse Visits	115 visits
Home Maintenance	25 lawns mowed 25 clients
Domestic Assistance	10 clients, 55 visits
Pub Lunch	Clients
Craft Morning	2 clients
Clients Transported for Doctors Appointments	6 CHSP clients
Clients admitted to Hospital	1 CHSP CLIENT
Clients Signed up to CHSP	

COM9 Aged Care

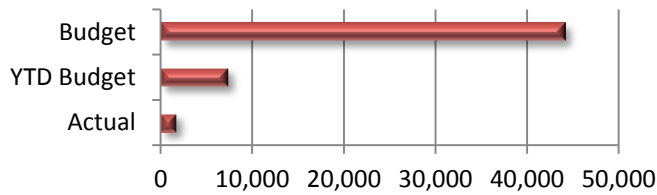
	Actual	Budget
COM9.1 Aged Care Home Access	\$0	\$10,000



	Actual	Budget
COM9.2 Other Revenue – Health	\$0	\$360



	Actual	Budget
COM9.3 Community Health Operational Costs	\$1,722	\$44,100



There has been a marked increase in the number of non CHSP community members who require community nursing support. This role could be expanded significantly to support the hospital in providing care to the community and provide follow up assessment for post acute clients. Again, time constraints limit the extent to which I promote this.

Health promotion was opportunistic this month due to time constraints. I did attend the Seniors Day on August 17 where health checks were available, but they were all having too much fun!! Health promotion material was on display for people to take home.

A vegetable garden has been built at the Fr Bill Community Centre complete with a shade cloth frame to protect from the heat and to provide some wind protection. This garden is for all CHSP clients, however the residents of the independent living units have enjoyed planting the garden and we all look forward to the lovely fresh vegetables in a few months time.

I am working with Marg Woodhouse (physio) and Bec Climie (Sport & Rec Officer) to organise some sessions around Falls Prevention. This will begin in early October – details next month.

Community nursing for HACC CLIENTS

Total Occasions of Service – 158 comprising of

Home Visits - 116

Clinic Visits- 3

Hospital Discharge Planning Visits - 4

Phone Consults – 4

Telehealth - 1

Transport to Medical appointments – 17

Care provided to HACC clients comprising of

Nursing Care – 58.25 hours

Personal Care – 0 hours

Social Support – 11 hours

Assessment – 1.5hrs

Support/Counselling/Education/Advocacy – 28.25 hrs

Referrals Made

Dietitian – 1

Diabetic Educator - 2

Podiatrist - 2

Psychologist – 2

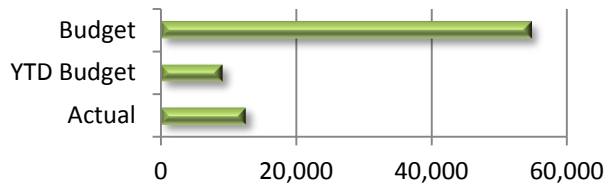
Rural Support

It has been a rewarding month, especially in the McKinlay shire as I was beginning to despair of being able to see people. The success at being able to visit two properties a day was wonderful. Another difference in my own work is the number of people who know what I do and are responsive positively to phone calls or other contact. An example of this was the invitation to go to Kooroorinje next weekend. I am looking forward to it.

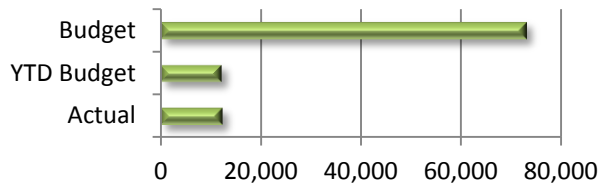
The gardening day at Woodbine with Tom Wyatt was successful. Julie Roach is the speaker at the ones at Plainby and Spreyton.

Ellen Langston

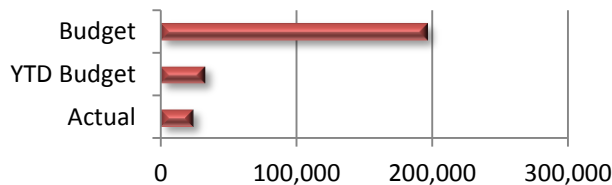
		Actual	Budget
COM9.4	Child Care Operating Grants	\$12,584	\$54,660



		Actual	Budget
COM9.5	Child Care Fees and Charges	\$12,313	\$73,000



		Actual	Budget
COM9.6	Child Care Expenditure	\$23,979	\$196,000



Current Enrolments: There are 22 children currently enrolled

- 6 attend casually, as the parents request days
- one child is enrolled but does not currently attend due to an injury
- one child is enrolled but currently at home with Mum while she is on Maternity leave

Changes to Enrolments (increase/Decrease, Why?): one child has increased his attendance from 4 days to full-time

Withdrawals (Why): We have had 3 families (4 children) withdraw due to relocation

New Enrolments: There were 2 new enrolments this month

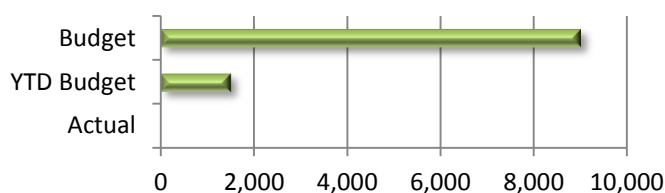
Attendance: We have had 172 occasions of service for the month of August. Which equates to an average of 7 children attending per day.

Significant events: The children when on an excursion to the airfield to watch the planes landing and taking off.

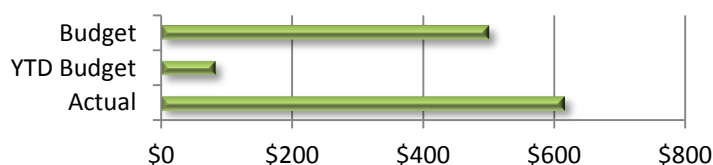
Staffing: We have secured a qualified Early Childhood Teacher/Director, Emma Daniels who commenced on 5th September. We have also secured two casuals to assist with relief and enabled us to extend our opening hours back to 5.15pm. All casuals have also enrolled to study towards a Certificate III in Early Childhood.

COM10 Sports and Recreation

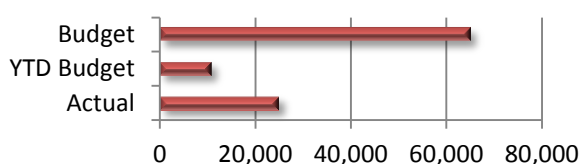
	Actual	Budget
COM10.1 McIntyre Park Users Contribution	\$0	\$9,000



	Actual	Budget
COM10.2 McIntyre Park Venue Fees Revenue	\$615	\$500

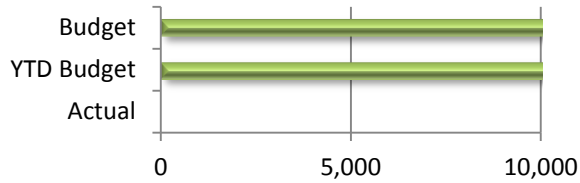


	Actual	Budget
COM10.3 McIntyre Park Operations	\$25,009	\$65,000

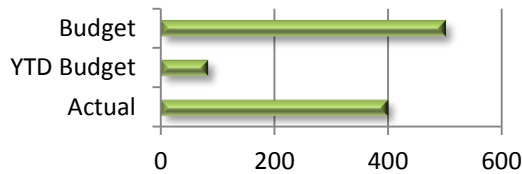


Rates & Insurance payments

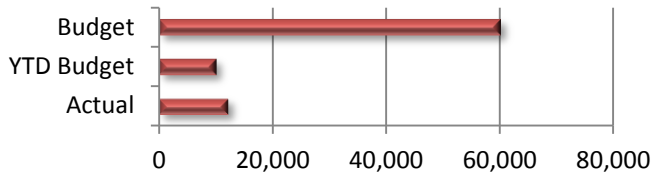
		Actual	Budget
COM10.4	Kev Bannah Oval Amenities Funding	\$0	\$353,000



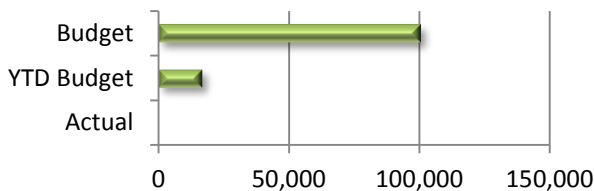
		Actual	Budget
COM10.5	Kev Bannah Oval Venue Fees Revenue	\$398	\$500



		Actual	Budget
COM10.6	Kev Bannah Oval Operational Costs	\$12,149	\$60,000



		Actual	Budget
COM10.7	Tennis Courts Grants & Subsidies	\$0	\$100,000



Sport and Recreation Tennis Courts Grant

Both the McKinlay and Julia Creek tennis court upgrades were submitted under the Department of National Parks, Sport and Racing’s Get Playing Places and Spaces grant.

Council submitted the McKinlay application, totalling \$146,346.90 + contingencies to take it to \$150,000. This grant would be eligible for the full \$100,000 from the Government. The application included the removal of the old courts and fence, a new base, new synthetic grass, a new fence, mutli-purpose courts to be marked including tennis, basketball, volleyball and cricket (including poles, nets and hoops etc) and minor electrical works.

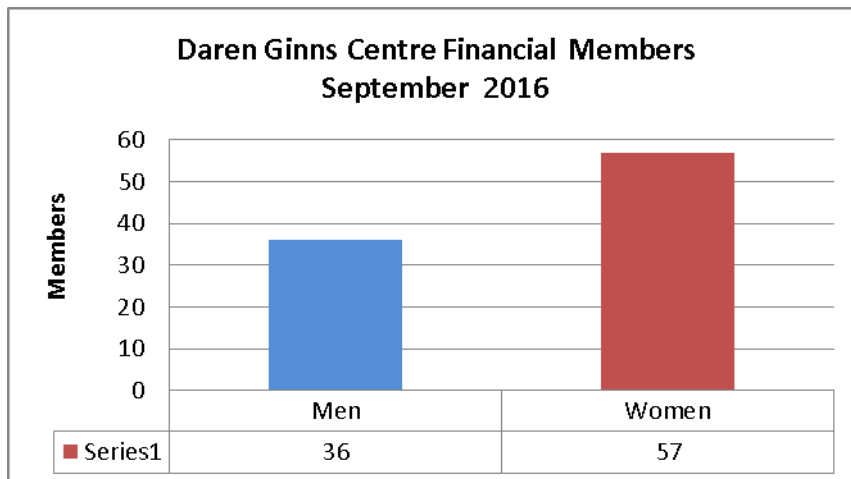
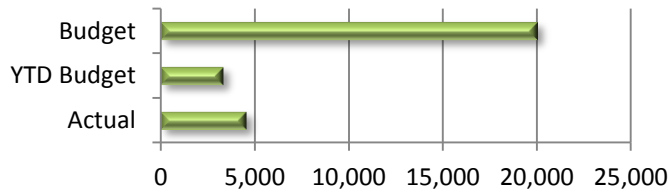
Council worked with the CSA to apply for the Julia Creek courts to be upgraded, totalling \$120,500 plus contingencies to take it to \$138,575. This application would also be eligible for the whole \$100,000 available under the grant. The Julia Creek application included removal of old courts, new base, new synthetic grass, tennis court markings, poles and nets and a new backboard.

Sport and Recreation Tennis Courts Grant

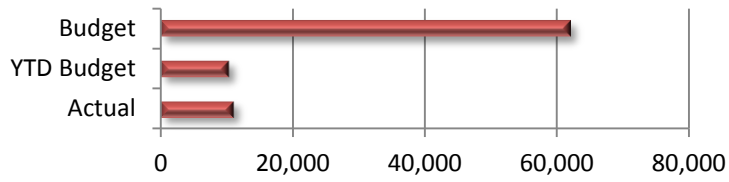
	Actual	Budget
COM10.7 Indoor Sports Centre Fees Revenue	\$0	\$0



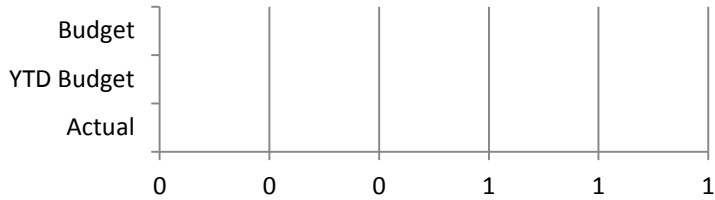
	Actual	Budget
COM10.8 Participation (Gym) Fees	\$4,555	\$20,000



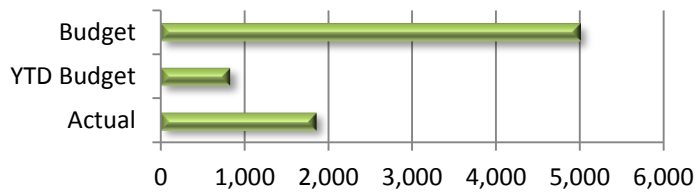
		Actual	Budget
COM10.9	Julia Creek Sporting Precinct (indoor ctr & gym)	\$11,035	\$62,000



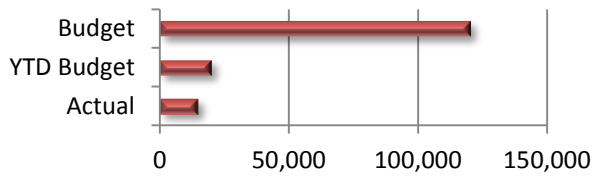
		Actual	Budget
COM10.9	SRQ – Misc grants revenue	\$0	\$0



		Actual	Budget
COM10.10	Sport & Rec Other Revenue	\$1,855	\$5,000



		Actual	Budget
COM10.11	Sport & Rec Operational Costs	\$14,821	\$120,000



Circuit Classes

There is another round of free circuit classes, running under our Get Out Get Active Grant. Renae Hick is running this one. Classes will be outside and running twice per week.

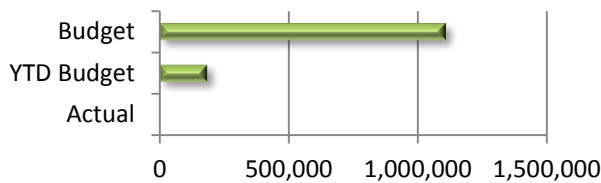
Renae is also five free teenagers classes during the school holidays under the same grant.

School Holiday Program

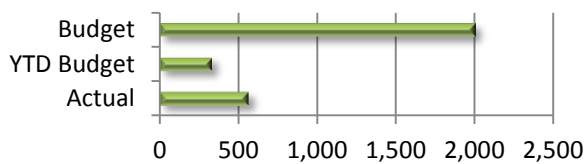
This school holidays there is a an ice skating rink in Mt Isa, so there is a trip organised to have a go at that. We also have lasertag coming back. There will also be cooking, library days, Julia Creek's Ultimate Survivor, swimming and another movie marathon.

COM11 Civic Centre

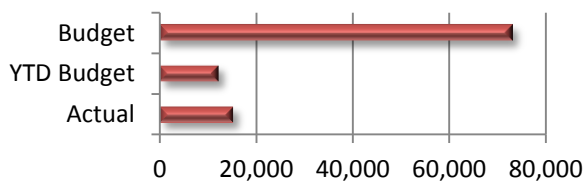
		Actual	Budget
COM11.1	Civic Centre Hall Upgrade	\$0	\$1,102,353



		Actual	Budget
COM11.2	Civic Centre Hire Fees Revenue	\$565	\$2,000

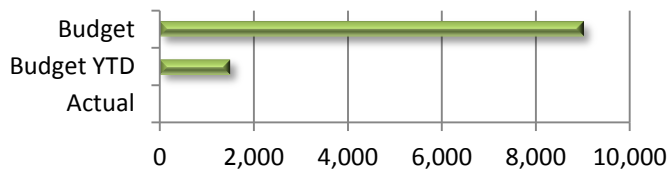


		Actual	Budget
COM11.2	Civic Centre Operational Costs	\$15,238	\$73,000



COM12 Swimming Pool

		Actual	Budget
COM12.1	Swimming Pool Admission & Kiosk Fees	\$0	\$9,000



The first annual scheduled maintenance since the Pool upgrade of 2015 took place over the period of 1 August until 1 September 2016. It was initially planned to take place for a period of one week but because of various factors this objective was unable to be met.

The maintenance outcomes are:

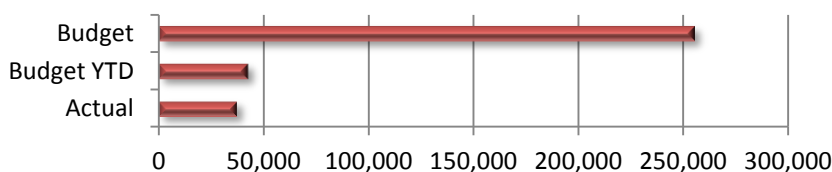
- (1) The outside facade of the old pump-house has been replaced and looks very contemporary and tidy.
- (2) The inside of the pump house has been lined by laminated sheets which has provided protection and tidied up the inside of the pump house.
- (3) The pools were completely drained and cleaned through the application of acid washing and high-pressure water blasting.
- (4) The plant pump/motor was replaced.
- (5) The internal pool lights were all tested and replaced where needed.
- (6) The reinstallation of all pipes and repair of a pipe that had blown with the subsequent problems associated with it. This was put through a process of trouble shooting and repaired.
- (7) The reinstallation of the pool computers moved to a superior practical and ergonomically adventitious position.

LESSONS:

As with any new process the following lessons were identified:

- (1) The annual pool maintenance needs to be well planned in advance with the outcomes identified and achievable.
- (2) In order to accomplish this the Pool Manager must be an important part of this process.
- (3) It would benefit this process to have the Environmental Regulatory and Health Director in conjunction with the Pool Manager work closely to identify issues, schedule contractors and cost the process as soon as possible.
- (4) Planning for the annual maintenance should be conducted well in advance of the planned dates to alleviate problems with supply and contractor availability.

		Actual	Budget
COM12.2	Swimming Pool Management Plan	\$37,279	\$255,000





Ordinary Meeting of Council Tuesday 20th September 2016

7.1 Subject: Donation Request – Mid West Sports Association

Attachments: Nil

Author: Community Services Team Leader

Date: 12 September 2016

Executive Summary:

Council is presented with a Donation Request from Mid West Sports Association, in accordance with requirements of Council policy.

Recommendation:

That Council approve a donation of \$3000 as a contribution to the project of upgrading all uniforms related to the sports activities of the Mid West Sports Association.

Background:

The Mid West Sports Association have identified all uniforms as being “very dated to the point of being an embarrassment for our students to wear” as their letter and then application described it. Upgrading the uniforms is about allowing students to represent the region with pride. The Mid West Sports Association has contacted McKinlay, Flinders, Cloncurry and Richmond communities for donations.

The Association has been long-running, competing in regional competitions in a very diverse range of sports. Currently the secretarial role is being held by St Josephs, with the Chair and Treasurer from the Cloncurry State School. Each of the region’s schools and the school P & Cs already contribute to the Association.

Two questions were asked by McKinlay Shire Council staff, prior to submitting this application to McKinlay Council, which were how much is the entire project estimated to be and how much are schools contributing. The reply from the Mid West Sports Association from their secretary was;

“I wish I could give you more information regarding the budget but it is very hard to tell as I have only received one quote so far. It is a big job to order all these uniforms and the correct sizing. Once we know whether we have the funds to support the costing of updating these uniforms then we were going to go ahead with contacting suppliers etc.”

If McKinlay Shire Council commit to the contribution of \$3,000 the Mid West Sports Association will be able to move ahead with getting more detailed budgets organised.

Consultation:

The Mid West Sports Association has consulted with all schools and P & C. They have committed funding from Cloncurry Shire Council and continue to liaise with other Councils

Policy Implications:

This application has been assessed against the Council Community Grant Policy. The request meets the following criteria:

“ Such donations may include but are not limited to:

(a) Natural Disasters

(b) “Non-Profit organisations that provide a recognised contribution to the Shire in the areas of health, emergency services or charitable services.”

Note variance to policy: due to the Mid West Association not regularly seeking contributions from Councils, the amount being recommended to approve is higher than the usual level of \$1,500 for unexpected donations.

The McKinlay Shire Council donations policy states:

“The donation provided maybe either financial and/or in-kind support up to \$1,500. Groups/organisations wishing to obtain a Council donation for an amount greater than \$1,500.00 must submit their request for consideration prior to the commencement of the financial year for which the organisation requires the sponsorship.”

Financial and Resource Implications:

Council has an allocated budget for Community Donations in the 2016/2017 financial year of \$20,000.

InfoXpert Document ID: 79005



Ordinary Meeting of Council Tuesday 20th September 2016

7.2 Subject: Sponsorship Request – McKinlay Shire Annual Challenge

Attachments: Nil

Author: Community Services Team Leader

Date: 12 September 2016

Executive Summary:

Council is presented with a requests from McKinlay Shire Annual Challenge, in accordance with requirements of Council policy. The Challenge is to be held the weekend of 23 – 25 September.

Recommendation:

That Council ratifies the decision made as a ‘quick response’ during the Council Briefing meeting, held 6 September, 2016;

That Council approved sponsorship of approx., \$3,700 for the waiving of all hire fees for chairs and tables and the use of the McIntyre Racecourse as a contribution to the McKinlay Shire Annual Challenge. The exact amount will be calculated and confirmed before 12 September 2016.

Background:

For the 23 – 25 Sept 2016 event, it is a revised program and a new committee who have decided to host the McKinlay Shire Annual Challenge. The Julia Creek Western Riding Club hosted the 2015 event. The new committee have secured insurances through the Australian Stockman’s Challenge network and have also secured the Classic and Open Challenge events to go towards the premiership points. The committee has also secured financial au spicing by the CSA, who have agreed to allow the McKinlay Shire Annual Challenge to be a sub-committee and thus access financial expertise, bank account and hire arrangements that CSA have in place with McKinlay Shire Council. This arrangement is confirmed in writing. The CSA offer has meant the new committee didn’t have to create its own constitution or apply for incorporation. Utilising the CSA community group also meets the purpose that it was created for, such as duplication of volunteer time won’t be required as the CSA treasurer has offered her time for assisting with the 2016 Challenge.

As a new committee with limited funds for this year, they are seeking the support from council potentially in the form of a monetary donation and partial in-kind support to assist in the cost of hiring McIntyre Park.

The new committee also very aware of supporting other local events and have planned their program to:

- Support the Town Vs County events
- Their bar and entertainment at the racecourse will close on the Sat night so as not to compete with the CSA event
- The Julia Creek Pony Club has agreed hold their annual gymkhana on Sunday the 25th of September.
- Both events and the wider community/local business will benefit from the influx of people shopping locally in the lead up to the event and through out the duration of the weekend.

Consultation:

The Sponsorship request was considered by the Director of Corporate and Community Services.

Policy Implications:

This application has been assessed against the Council Community Grant Policy. The request meets the following criteria:

"In order to apply for a Sponsorship the group or organisation must meet the following criteria

(a) Non-for profit group or organisation based in the McKinlay Shire."

Financial and Resource Implications:

Council has an allocated budget for Financial Support to Community Organisations in the 2016/2017 financial year. \$5,170 has been spent so far. This application is for the waiving of fees and for in-kind support.

InfoXpert Document ID: 79007



Ordinary Meeting of Council Tuesday 20th September 2016

7.3 Subject: Sponsorship Request – McKinlay Shire Annual Challenge Transfer

Attachments: Nil

Author: Community Services Team Leader

Date: 12 September 2016

Executive Summary:

Council is presented with a request from McKinlay Shire Annual Challenge, in accordance with requirements of Council policy. The Challenge is to be held the weekend of 23 – 25 September.

Recommendation:

That Council ratifies the decision made as a ‘quick response’ during the Council Briefing meeting, held 6 September, 2016;

That Council approved the re-allocation of the \$5000 Drought money, from Western Riding Club to the new committee of McKinlay Shire Annual Challenge. The exact expenditure to be confirmed with Council staff, before 12 September, 2016 but likely to include ambulance fees and hay for stock.

Background:

For the 23 – 25 Sept 2016 event, it is a revised program and a new committee who have decided to host the McKinlay Shire Annual Challenge. The Julia Creek Western Riding Club hosted the 2015 event. The new committee have secured insurances through the Australian Stockmans Challenge network and have also secured the Classic and Open Challenge events to go towards the premiership points. The committee has also secured financial assistance by the CSA, who have agreed to allow the McKinlay Shire Annual Challenge to be a sub-committee and thus access financial expertise, bank account and hire arrangements that CSA have in place with McKinlay Shire Council. This arrangement is confirmed in writing. The CSA offer has meant the new committee didn't have to create its own constitution or apply for incorporation. Utilising the CSA community group also meets the purpose that it was created for, such as duplication of volunteer time won't be required as the CSA treasurer has offered her time for assisting with the 2016 Challenge.

As a new committee with limited funds for this year, they are seeking the support from council potentially in the form of a monetary donation and partial in-kind support to assist in the cost of hiring McIntyre Park.

In 2015 the McKinlay Shire Council provided \$5000 of drought funding to the Western Riding Committee. The 2016 allocation is being requested to be transferred to the new committee.

The new committee also very aware of supporting other local events and have planned their program to:

- Support the Town Vs County events
- Their bar and entertainment at the racecourse will close on the Sat night so as not to compete with the CSA event
- The Julia Creek Pony Club has agreed hold their annual gymkhana on Sunday the 25th of September.
- Both events and the wider community/local business will benefit from the influx of people shopping locally in the lead up to the event and through out the duration of the weekend.

Consultation:

The Challenge has consulted widely with existing community groups.

Policy Implications:

This application meets the requirements of the Drought Funding .

Financial and Resource Implications:

In the Drought funding an allocation was made to Western Riding for 2016/2017 under the budget code of 2310-2600-0009 for the amount \$5,000.

InfoXpert Document ID: 79008



Ordinary Meeting of Council Tuesday 20th September 2016

7.4 Subject: Pool fees for schools
Attachments: Nil
Author: Community Services Team Leader
Date: 12 September 2016

Executive Summary:

Council is presented with a request to amend the Fees and Charges policy for 2016-2017.

Recommendation:

That Council amend the pool entry fees, by adding the following school discount:

<i>School group swim lessons</i>	<i>\$50 per day</i>
<i>School hire</i>	<i>\$220</i>

Background:

This amendment was instigated by looking into previous fees charged to schools. For the 2015-2016 swimming season the Julia Creek State School was charged a heavily subsidised fee of only \$50 per day for group lessons. Swimming lessons are listed in the current policy as being \$10 per person per lesson. This individual student Fee does not take into account when schools provide teachers to assist Council staff and when lessons are adapted to be for groups of students.

Following the current Fees and Charges policy, the daily cost for a school would be approximately \$350 per day. Last year the McKinlay Shire Council charged only \$50 per day. The fun day held on the final day of term was charged at \$220. This recommendation proposes to charge the same as last year, despite it not yet being officially part of the Fees and Charges policy.

Region costs, as researched by Louella Lodewyk, Acting Principal, Julia Creek State School are;

Cloncurry State School are charged a pool hire fee and the \$1 entry fee for each student.

St Joseph's Cloncurry students pay a \$43 fee for their school swimming lessons.

A *commitment* of at least two school staff being made available to assist with the group lessons is essential for this arrangement. The school staff is going to be at the pool the entire time, assisting with all aspects of the lessons.

The school hire fee would cover carnivals and end of term fun days. In the future these fees could potentially also be eligible for sponsorship waivers – dependent on the circumstances. However it would be considered usual that the school will be asked to pay for full day use of the pool.

Consultation:

Council staff and the school.

Policy Implications:

This recommendation would formalise a precedent that has been set and has been found to work. The policy amendment will also ensure transparency when the Mt Isa School of Air next makes an application next year and likewise any other school.

Financial and Resource Implications:

Meets operational budget requirements.

InfoXpert Document ID: 79009



Ordinary Meeting of Council Tuesday 20th September 2016

7.5 Subject: Combined Sporting Association MOU
Attachments: Memorandum of Understanding - CSA.
Author: Director Corporate and Community Services
Date: 14.09.2016

Executive Summary:

Council entered into a Memorandum of Understanding (MOU) with the Julia Creek Combined Sporting Association (CSA) in 2014. The MOU recently expired and a new MOU has been drafted and now seeks Councils endorsement.

Recommendation:

That Council endorses the Memorandum of Understanding with the Julia Creek Combined Sporting Association dated.

Background:

Council formulated and entered into a MOU with the Julia Creek Combined Sporting Association in 2014. The MOU was for a period of 12 months and was extended for a further 12 months covering 2015.

Recently the group applied for funding under the Department of National Parks, Sports and Racing Get Playing Spaces and Places program to upgrade the Julia Creek tennis courts. To enable this application to meet the funding criteria the group were required to have an agreement with the land owner of where the courts are located (Council) that they have the right to do the project and have use of the facility. To enable this, the MOU was reviewed and approved by the Chief Executive Officer.

The changes made within the MOU were:

- Term – change from one year MOU to a 3 year agreement
- Annual Charge – changed from \$1,000 to \$200 per annum
- Review period – changed from reviewing twice a year to once per year

Consultation:

The review of the MOU was done in consultation with CEO and portfolio Councillor, Cr Shauna Royes.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

The annual contribution was reduced significantly from what it was originally, \$1,000 as the usage of facilities is greatly reduced from that of when the original MOU was formulated. The revised annual fee has been set at \$200.

InfoXpert Document ID: 79012



MEMORANDUM OF UNDERSTANDING

Between

McKinlay Shire Council and Julia Creek Combined Sporting Association

This agreement is entered into on 31st day of August 2016

BETWEEN THE PARTIES:

McKinlay Shire Council in the State of Queensland "Council"

AND

Julia Creek Combined Sporting Association "CSA".

Preamble

The Julia Creek Combined Sporting Association Inc. (CSA) aims to coordinate a number of sporting and recreational activities that will cater for a wide range of age groups and interests, and train local people to organise and run activities that interest them. The CSA have conducted a survey and from that created a Yearly Plan of sports and activities they aim to deliver. The plan includes regular use of the McKinlay Shire Council (Council) facilities and Council sport and recreation equipment.

Council aims to work towards achieving goals within Council's Community Plan 2010-2020, extract:

12: Provide and maintain adequate community services and facilities that respond well to the needs of all ages and sectors of the community;

13: Ensure policies, plans and infrastructure support the creation of safe local environments to encourage participation in physical activity (not just sport), and healthy eating for all ages and abilities;

14: Plan and deliver sport and recreation, public space and community events

Strategy 5 – Provide services and infrastructure that cater for all sections of the community, particularly young people and the elderly, that promote connection of people to community and each other;

5.1 Provide incentives to retain young people within the Shire including:

- Improved social opportunities

- reconnecting to families while away from the Shire at school;

5.2 Develop a range of events and programs that improve the social connectedness of young people who currently live and work in the Shire;

5.3 Ensure elderly residents have ongoing support to stay within the community and participate in community life.

Council's Assets include the Julia Creek Civic Centre, Kev Bannah Oval, the Julia Creek Indoor Sports Centre, the CSA Building (Recreation Centre) and a variety of sporting equipment, all of which are available for hire to the general public.

To improve the shared benefits of sport and recreation to the community, a Memorandum of Understanding (MOU) between the two organisations has been agreed to. Both parties will work to ensure the process of hiring is flexible, cost effective (in terms of equipment sharing) and that the community benefits from the arrangement.

BOTH PARTIES SHALL:

1. Acknowledge that the maintenance of Council's assets is a significant on-going cost to MSC.
2. Work together to ensure that common assets are not unnecessarily duplicated.

THE COUNCIL SHALL:

3. Provide the CSA with usage of the Julia Creek Civic Centre, Kev Bannah Oval, the Julia Creek Indoor Sports Centre, Julia Creek Tennis Courts, the CSA Building, and sport and recreation equipment (not including delivery) as part of this Agreement for a fee.
4. Review the reports and financial statements provided by the CSA.
5. Provide a summary of in-kind support and any event issues to the CSA at least annually.
6. Is responsible for providing general grounds/building maintenance in a safe condition as determined by MSC. Other specific CSA requests in relation to any grounds/building maintenance should be made to the MSC CEO for consideration.

THE CSA SHALL:

In return for the above commitment from Council, the CSA must:

7. Ensure that a fully functional committee is maintained at all times.
8. Work collaboratively with Council to provide a variety of sports, activities and events for the benefit of our community.
9. Note that general hire conditions apply for the usage of all of Council's Assets and that a \$200 bond applies.
10. Provide Council with the following reports:
 - i) Copies of Insurance documentation (annually and/or upon renewal);
 - ii) Annual Report and Audited Financial Statements or Financial Statements (income/expenditure and balance sheet) on Committee activities demonstrating community benefit, initiative and events administered indicating participation levels, and fundraising (annually).
 - iii) Outline the goals and strategic direction of the CSA to encourage and assist with the efficient use of resources (physical assets, financial, in-kind and volunteers) for review by Council (half-yearly);
 - iv) A general update on all future CSA initiatives.
11. For the duration of the MOU, a review must be completed once a year, in June. The CSA committee must meet with the Director of Community Services to review the MOU and determine if there have been any changes in circumstance or emergent issues which may impact on the support provided.
12. Provide list of club assets that are located at the CSA Building. The CSA confirms that it is responsible for the insurance cover over the assets contained in Appendix 2.
13. Have Public Liability insurance not less than \$10 million per occurrence and will ensure the policy covers all events where exclusive use of a facility is inferred;
14. Understand that MSC's Assets are multi-user facilities, and that all usage bookings shall be confirmed through Council's Administration Office prior to commencement, and that the CSA do not have exclusive use of the Assets, and that other parties have the opportunity to negotiate fair usage of Council's Assets if the time coincides with a regular CSA event. Such events would include but not limited to, the Julia Creek Dirt n Dust Festival week, Mini-School week and Australia Day.
15. Contribute fairly to the ongoing maintenance of Council's Assets. As such a fee is set at \$200 per annum (payable annually) which is a combination of contribution for general grounds maintenance and equipment, and hire of Council's Assets.
16. Provide Council with recognition of support at events and on promotional and marketing materials by inclusion of Council's logo.

17. If alcohol is to be consumed at an event that a *Community Liquor Permit* or an *Alcohol, Safety and Event Management Plan* be completed/submitted along with:
- (i) Evacuation and site plan (template provided by Council);
 - (ii) A valid Responsible Serving of Alcohol certificate;
 - (iii) A copy of the Security Providers Licence number (for high risk events);
 - (iv) Public liability insurance document;
 - (v) Contacting the Julia Creek Police Officer in Charge to advise them of your event.

COMMUNICATION CHANNELS:

18. In the interests of both parties, it is preferred that a formal communication channel be established for the purposes of both, clarity and record keeping.
19. A core communications group consisting of Council's Director of Community Services, a nominated Councillor, the CSA Committee President and Secretary will be established.
20. With certain operational matters, the Director of Community Services may delegate certain matters to the responsible Council staff member.
21. All official communications including requests, advice, decisions and permits, will be on the respective letterheads. Email is accepted as the preferred method for informal communications at all other times.

DURATION AND TERMINATION OF THE MOU

22. This Agreement is for three financial years commencing 2016/17 financial year and finish 30 June 2019. The agreement may be extended for a further year on agreement by both parties.
23. In the interests of flexibility required to adapt to changing circumstances, this Agreement may be amended by mutual agreement of the Parties.
24. This Agreement may be terminated by mutual agreement between the Parties, subject to all financial and contractual obligations being met for the periods preceding the termination.
25. Either Party may terminate this Agreement by written notice to the other, such notice to be effective immediately, if either Party commits or allows to be committed a breach of any material obligation of this Agreement and does not within 14 days of receipt of notice in writing from the other Party make good the breach (where such breach is capable of being remedied).

VARIATIONS

26. No variation to the Agreement shall be binding unless that variation is in writing and signed by both Parties to this Agreement.

WAIVER

27. Any waiver shall be an effective waiver only if the waiver is expressly agreed to between the Parties. Any failure by either Party to enforce its rights under this Agreement shall not be regarded as a waiver.

COSTS

28. The Parties will pay its own costs of and incidental to the preparation and execution of the Agreement.

APPLICABLE LAW

29. This Agreement is made in and is subject to the exclusive laws of Queensland.

SERVICE OF NOTICES

30. Council Service of Notice as follows:
Director of Corporate & Community Services
Postal - PO Box 177, Julia Creek, QLD, 4823.
Email – finance@mckinlay.qld.gov.au

31. CSA Service of Notice as follows:
President
Postal – PO Box 221 Julia Creek 4823
Email - jccsa@live.com.au

SIGNATURE OF PARTIES

Signed for and on behalf of the
McKinlay Shire Council
Chief Executive Officer

PETER FITCHART
CEO

[Handwritten Signature]
Signature

Tenneil Gady
Witness

[Handwritten Signature]
Signature

Signed for and on behalf of the
Julia Creek Combined Sporting Association

Salem Fegen
President

[Handwritten Signature]
Signature

Rebecca Clinice
Witness

[Handwritten Signature]
Signature

APPENDIX 2

Combined Sporting Association

Asset Register

<u>Asset Class</u>	<u>Asset Code</u>	<u>Quantity</u>	<u>Asset Description</u>	<u>Original Cost</u>
Sports Equipment	SE001	15	Footballs	100
	SE002	1	Compressor Pump	200
	SE003	23	White Markers	30
	SE004	23	Blue Markers	30
	SE005	2	T's	25
	SE006	4	Saint Socks	40
	SE007	17	Large Jerseys	350
	SE008	32	Medium Jerseys	650
	SE009	1	Trainer Shirt	15
	SE010	2	Drink Holder (10 & 6)	50
	SE011	16	Plastic Water Bottles (in holders)	50
	SE012	32	Plastic Water Bottles	50
	SE013	8	Medium Head Gear (NEW)	250
	SE014	5	Large Head Gear (NEW)	150
	SE015	7	Headgear (USED)	100
	SE016	16	Saints Aluminium Water Bottles (Boxed)	300
	SE017	1	Various Cheerleader Outfits	15
	SE018	2	BAGS Cheerleader Pom Poms	15
	SE019	1	Saints Supporters Clothing	15
	SE020	8	New Supports Shirts (collars & wrapped)	150
	SE021	3	Black NRL Shorts	150
	SE022	5	Saints Bucket Hats	150
	SE023	4	Saints Caps	35
	SE024	6	Supporter Jerseys Various	100
	SE025	1	Box Red/White Flag Rope	30
	SE026	7	Striped Boundary Poles	40
	SE027	4	Rugby Post Blue Padding	500
	SE028	16	Footballs (NEW)	400
	SE029	34	Stubby Holders (NEW)	272
	SE030	1	Horse Mascot	30
	SE031	1	First Aid Kit	30
	SE032	5	Senior Mouth Guards	200
	SE033	2	Eco Blast Hooters	50
	SE034	1	Old Electric Hooter	5
	SE035	2	Green Flags	5
	SE036	37	Saints Mod Footballs (NEW)	350
	SE037	3.5	Senior Cricket Pads	100
	SE038	1	Cricket Helmet	50
	SE039	6	Sets of Junior Cricket Pads	150
	SE040	3	Sets of Wicket Keeper Gloves	150

SE041	8	Cricket Gloves	200
SE042	1	Cricket Inners	35
SE043	2	Cricket Bags	25
SE044	8	Wooden Cricket Stumps	70
SE045	2	Kanga Cricket Bats	150
SE046	1	Alumin Port Cricket Stumps	80
SE047	1	Cricket Groin Protector	35
SE048	2	Wooden Cricket Bats	80
SE049	1	Softball Safety Base	80
SE050	2	Softball Bases	80
SE051	1	Softball Pitchers Plate	60
SE052	1	Softball Home Base	60
SE053	2	Softball Bats	60
SE054	5	Softball Mitts (Black)	40
SE055	5	Softball Mitts (Brown)	40
SE056	3	Softball Helmets (Large)	40
SE057	1	Softball Catchers Mit	40
SE058	1	Leather Softball	40
SE059	1	Training Softball	40
SE060	1	Softball Catch Face Mask	65
SE061	1	Set Softball Catch Leg Pads	65
SE062	1	Softball Groin Protector	35
SE063	1	Stopwatch	30
SE064	1	Sandpit Rake	15
SE065	8	Darts	65
SE066	3	Sets Billiards (1 incomplete)	40
SE067	10	Pool/Snooker Cues	200
SE068	1	Box Pool/Snooker Chalk & Cue Ends	35
SE069	2	4kg Vinyl Dumbbell	28
SE070	2	5kg Vinyl Dumbbell	35
SE071	2	6kg Vinyl Dumbbell	42
SE072	2	10kg Gym Ball	150
SE073	2	8kg Gym Ball	118
SE074	1	Agility Rings (set 12)	59
SE075	4	Adjustable Hurdles	114
SE076	1	Acupressure Balls (set 3)	9.9
SE077	1	Gym Clock	139
SE078	1	Reaction Ball (set 3)	15.00
			7,896.90

Computer Equipment	CE001	Laptop Computer	
	CE002	Printer	
			1,900.00

Furniture & Fittings	FF001	1 Memorabilia Cabinet	964.02
	FF002	1 Freezer	3542
	FF003	1 Pool/Snooker Table	1325

FF004	1	Pool/Snooker Triangle	40
FF005	2	Brackets	60
FF006	2	Dart Boards	160
FF007	12	Collapsible Tables (4 require repair)	720
FF008	1	Small Collapsible Table	50
FF009	1	Plasma Television	500
FF010	1	Remote and Cables	50.00
			<u>7,411.02</u>

Miscellaneous	MI001	9	Chopping Boards	40
	MI002	6	Serving Bowels Plastic	25
	MI003	6	Tongs	30
	MI004	2	Knives	60
	MI005	1	Grater	12
	MI006	2	50 Litre Eskies	60
	MI007	1	15 Litre Eskie	35
	MI008	1	Pie Warmer	250
	MI009	2	Microwaves	250
	MI010	1	Urn	150
	MI011	1	Chocolate Wheel	50
	MI012	1	Large Shelter White	50
	MI013	2	Compact Canopies Red	50
	MI014	2	Gazebo Walls Blue	50
	MI015	1	Gazebo Mosquito Net	50
	MI016	1	Box Metal Pegs	50
	MI017	8	Portable Gas Burners	332.00
			<u>1,544.00</u>	

Total Value of Assets

\$ 18,751.92

8. CORPORATE SERVICES REPORT

Corporate Services

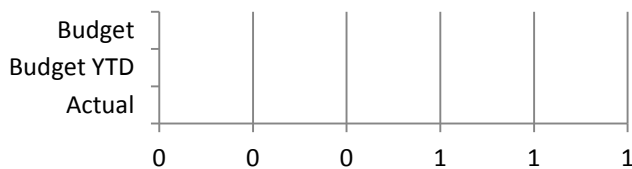
Revenue & Expenditure Totals Statement - August 2016

PROGRAM	REVENUE			EXPENDITURE		
	Actuals	% Budget	Budget	Actuals	% Budget	Budget
EMPLOYEE COSTS & RECOVERY	\$ -	0%	\$ -	-\$ 50,467	-61%	\$ 83,000
ADMINISTRATION GENERAL	\$ 1,126,320	25%	\$ 4,570,986	\$ 91,501	10%	\$ 960,001
Operational				\$ 91,501		\$ 896,001
Depreciation				\$ -		\$ 64,000
RATES & CHARGES	\$ 1,218,060	55%	\$ 2,216,988	\$ 18,590	45%	\$ 41,000
WORKPLACE HEALTH & SAFETY	\$ -	0%	\$ -	\$ 20,535	12%	\$ 167,000
STORES & PURCHASING	\$ -	0%	\$ -	\$ 10,833	13%	\$ 85,500
HUMAN RESOURCES	\$ -	0%	\$ -	\$ 5,884	8%	\$ 73,000
	\$ 2,344,381	35%	\$ 6,787,974	\$ 96,877	7%	\$ 1,409,501

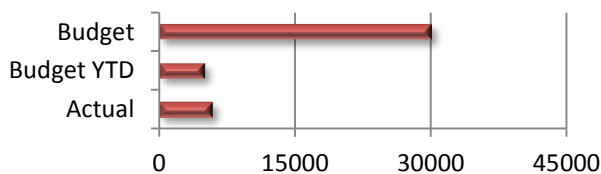
Corporate Services

CORP1 Human Resources

		Actual	Budget
CORP1.1	Traineeship/Apprenticeship Subsidies	\$0	\$0

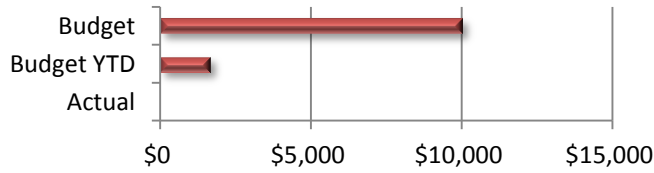


		Actual	Budget
CORP1.1	Recruitment Expenses	\$5,884	\$30,000

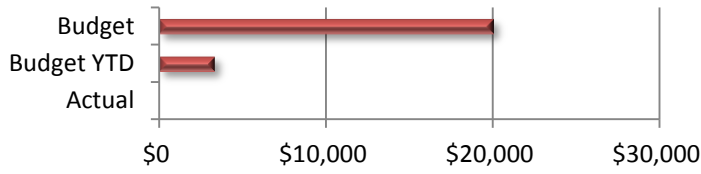


August 2016 - HR License, Works Foreman Adverts and medicals

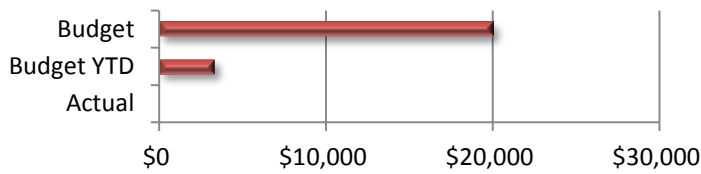
		Actual	Budget
CORP1.2	Relocation Expenses	\$0	\$10,000



		Actual	Budget
CORP1.3	Enterprise Bargain Agreement	\$0	\$20,000

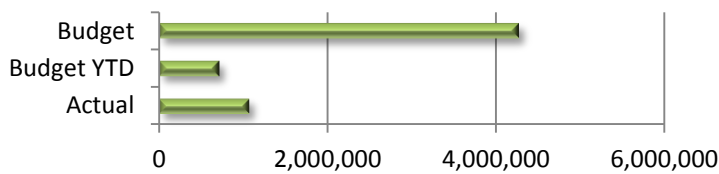


		Actual	Budget
CORP1.4	Health & Wellbeing Initiative	\$0	\$13,000



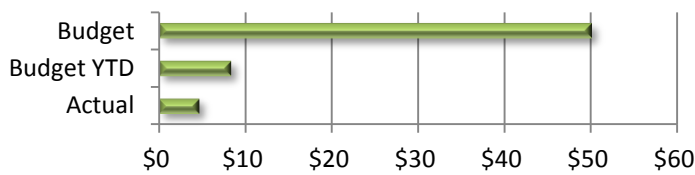
CORP2 Administration General

		Actual	Budget
CORP2.1	Revenue from Grants	\$1,065,955	\$4,263,436

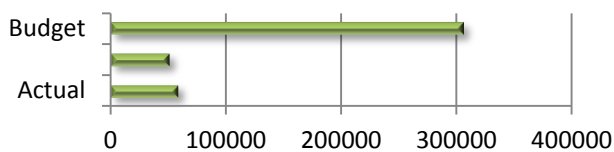


Received 1st Instalment

		Actual	Budget
CORP2.2	Commissions Revenue	\$5	\$50

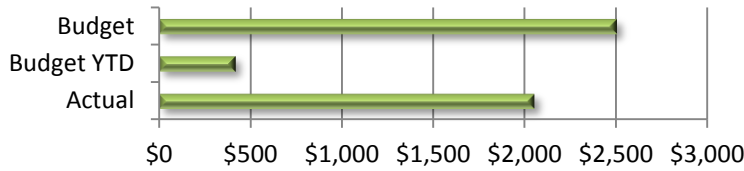


		Actual	Budget
CORP2.3	Interest Revenue	\$58,310	\$305,000



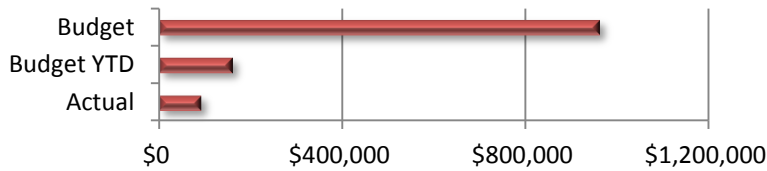
Interest revenue received during the month of August totalled \$28,008. \$2,011 received from Suncorp and \$25,998 received from QTC.

		Actual	Budget
CORP2.4	Other Revenue	\$2,051	\$2,500



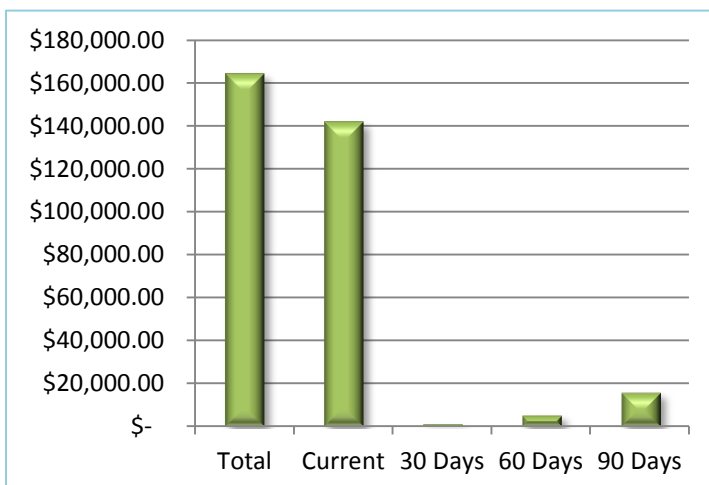
Administration services - photocopying, printing etc.
Dirt and Dust lease.

		Actual	Budget
CORP2.5	Finance / Administration Operations	\$91,501	\$960,001



Aged Debtors Report

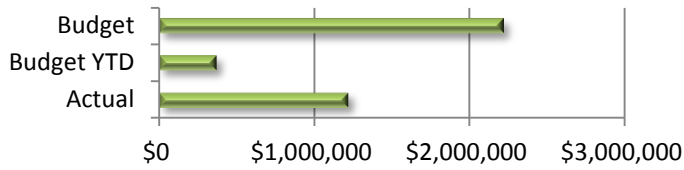
Total	\$ 164,388.78
Current	\$ 142,003.61
30 Days	\$ 1,227.52
60 Days	\$ 5,275.50
90 Days	\$ 15,882.15



90 Days - Balance of \$2,459 sent to debt collector.
90 Days - Request to write off \$275.92

CORP3 Rates and Charges

		Actual	Budget
CORP3.1	Rate Collection (net)	\$1,218,060	\$2,216,988

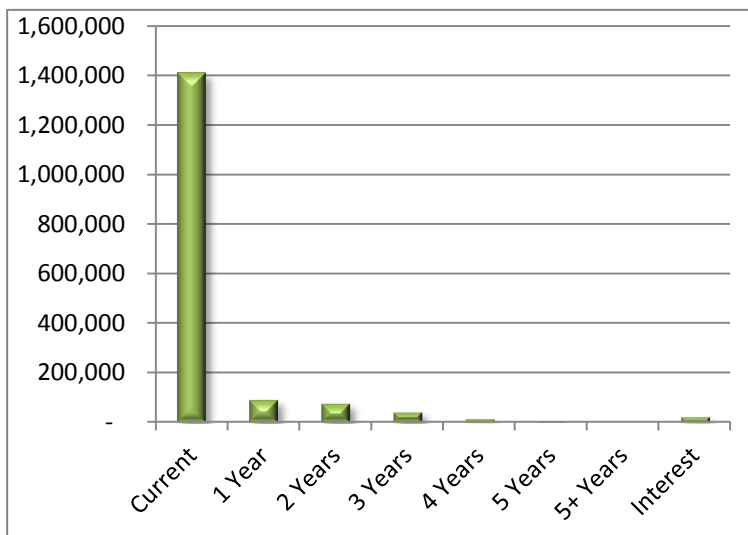


1st Rates levy issued 24/08/16. Due date 23/09/16.

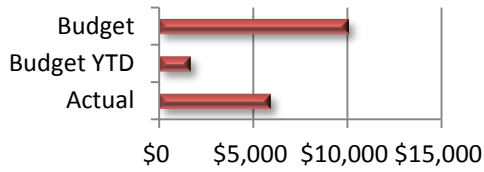
1 assessment in the process of sale - Auction date 15/09/16

A 2nd assessment has been approved to issue notice of intention to sell. Notification to be sent to solicitors.

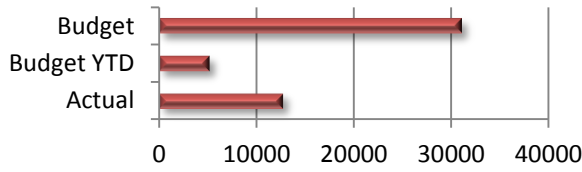
Rates Balances Report		Last Month
Current	1,412,376	-
1 Year	92,197	95,764
2 Years	77,316	77,316
3 Years	42,661	42,661
4 Years	13,499	13,499
5 Years	2,511	2,511
5+ Years	-	-
Interest	23,637	18,404
Total	1,664,196	250,155



		Actual	Budget
CORP3.2	Rates Valuation Expenses	\$5,887	\$10,000

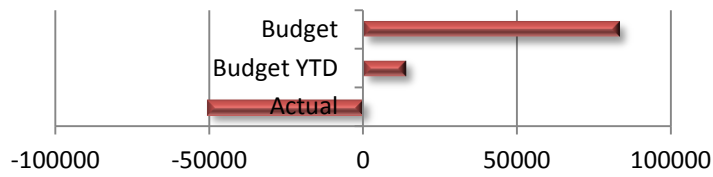


		Actual	Budget
CORP3.3	Vacant Land Expenses	\$12,703	\$31,000



CORP4 Employee Costs and Recovery

		Actual	Budget
CORP4.1	Employee Costs	(\$50,467)	\$83,000





Ordinary Meeting of Council Tuesday 20th September 2016

8.1 Subject: Updated Organisational Structure
Attachments: McKinlay Shire Council Organisational Structure – Version 2.3
Author: HR Officer
Date: 12 September 2016

Executive Summary:

With the impending advertising of the Director of Environment and Regulatory Services position, the Chief Executive Officer has reviewed the position description along with the organizational structure. To this end, Council is presented with an updated organisational structure for consideration.

Recommendation:

That Council adopts the McKinlay Shire Council Organisational Structure - Version 2.3 as presented.

Background:

The updated organisational structure, dated September 2016, reflects the following changes:

New Roles:

- WHS Trainee
- Workshop Trainee

Previous position titles:

- ELC Director
- ELC Teacher and Education Leader

New position titles:

Early Childhood Director and Teacher

Positions Requiring Relocation within Organisational Structure:

- Swimming Pool Manager
- Pool Officer
- Pool and Leisure Officer

Current Supervisor:

Director Corporate and Community Services

Current Department:

Community Services

Recommended Supervisor:

Director Environment and regulatory Services

Recommended Department:

Environment and Regulatory Services

The significant change to the structure is with respect to the Swimming Pool program area. It is suggested to reallocate the program from Community Services to that of Environment and Regulatory Services (ERS). The reason for the change is to attempt to evenly distribute the programs amongst the directorships. Currently the Community/Corporate Services department has 29 staff members with approximately 10 different programs/functions being overseen. ERS currently has 4 staff and 3 functions areas.

The structure also reflects the change to funding program from HACC to Commonwealth Home Support Programme (CHSP).

Consultation:

All Directors have been consulted with regarding the proposed change.

Legal Implications:

As per the Local Government Act 2009 ‘A local government must, by resolution, adopt an organisational structure that is appropriate to the performance of the Local Governments responsibilities’.

Policy Implications:

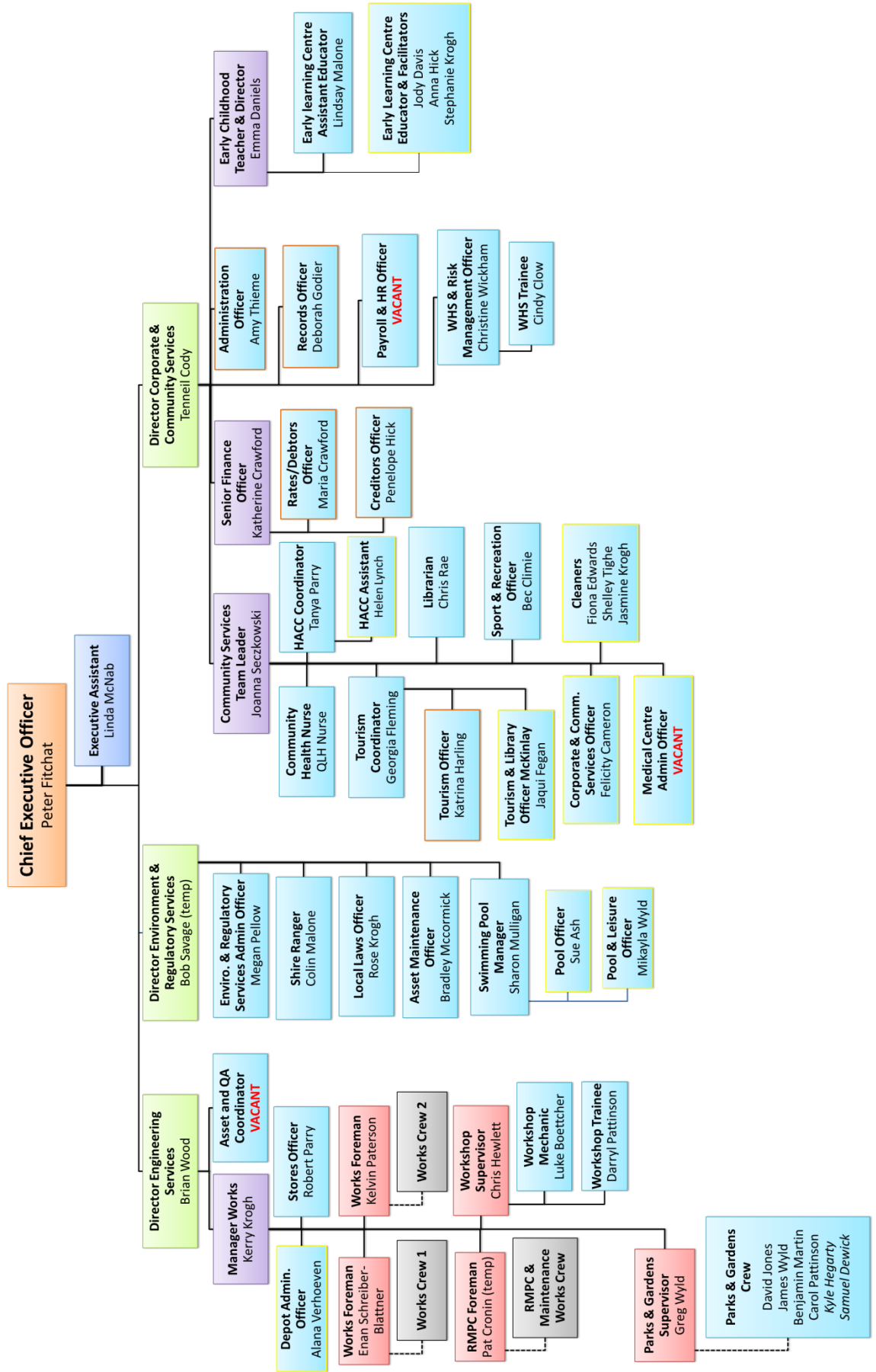
Nil

Financial and Resource Implications:

The 2016/2017 budget has been developed to incorporate the additional positions and their financial implications within the updated organisational structure.

InfoXpert Document ID: 79010

<p>WORKS & RMPC Craig Bailey Pete Gollidge Noel Walden Kathryn Clarke John Crapp Mark Hardy Maree Krogh George Kyle Hilton Oliver Mark Stokes Marshall Tighe Robert Muller Nigel Pope Martin Morris Gordon Lynn Beryl Lynn Peter Verhoeven Raymond Tang Michael Tighe Wayne Crapp Adrian Brazier Sharnie Henderson Zoe Ritson Zac Jensen</p>





Ordinary Meeting of Council Tuesday 20th September 2016

8.2 Subject: Request to Write Off General Debtor Account
Attachments: Nil
Author: Rates and Debtors Officer
Date: 13th September 2016

Executive Summary:

Request to Council to write off outstanding general debtor account of \$240.24 as per requirement of Debtor Policy.

Recommendation:

That Council write off the outstanding general debt of \$240.24 for invoice number 18039.

Background:

The request to write off debt relates to one Debtor which has one invoice outstanding dated 23rd April 2014 for a total of \$240.24.

The Debtor was charged through Avdata Billing (account for the truck wash) where their efforts to recover costs were unsuccessful. It was recommended to attempt recovery action through Council which included issuing statements and reminder letters. Internal debt recovery procedures also proved to be unsuccessful.

Fees to continue debt recovery would be greater than the balance. It is recommended to write off the balance outstanding.

Consultation: (internal/External)

- Director of Community and Corporate Services
- Senior Finance Officer
- Rates and Debtors Officer

Legal Implications: Nil

Policy Implications: Recommendation consistent with Council's Debtor Policy

Financial and Resource Implications: By writing off the debt Council will forgo \$240.24 in revenue.

InfoXpert Document ID: 79011



Ordinary Meeting of Council Tuesday 20th September 2016

8.3 Subject: 2016-17 Grants and Subsidies Programs
Attachments: Nil
Author: Director Corporate and Community Services
Date: 14.09.2016

Executive Summary:

Deputy Premier and Minister for Infrastructure, Local Government and Planning and Minister for Trade and Investment has released the 2016-17 application based grant and subsidy programs for the following programs:

- Community Resilience Fund
- Local Government Grants and Subsidies Program
- Natural Disaster Resilience Program

This report is presented to Council for their deliberation of suggested projects to be submitted under the three subsidy programs.

Recommendation:

That Council endorses the following projects for funding:

Community Resilience Fund - McKinlay water Upgrade \$529,000 (stage 1)

Local Government Grants and Subsidies Program - Burke Street Shade Sails \$250,000

Natural Disaster Resilience Program – Generator for the Civic Centre \$75,295.52 (Disaster Coordination Centre)

Background:

The department has a new streamlined process for administering three programs relating to natural disaster mitigation projects, community resilience and local government key infrastructure.

- Community Resilience Fund (CRF)
- Local Government Grants and Subsidies Program (LGGSP)
- Natural Disaster Resilience Program (NDRP) (jointly funded with the Australian Government).

Projects approved for funding under the 2016-17 Programs will be allocated a subsidy of up to 60 per cent of eligible project costs, which is total project cost, less ineligible costs, less other financial contributions.

Community Resilience Fund (CRF)

The aim of the CRF is to make Queensland communities more resilient to natural disasters, and reduce future expenditure on asset restoration by funding projects that align with the Queensland Strategy for Disaster Resilience, delivering essential disaster mitigation infrastructure. It provides a safeguard to residents from the impacts of disasters in identified at risk communities.

Local Government Grants and Subsidies Program (LGGSP)

The aim of the LGGSP is to support local governments to deliver key infrastructure projects that not only meet community needs but also contribute to sustainable and livable communities, support economic growth, innovation and community development and in turn increasing local job creation and training opportunities.

Natural Disaster Resilience Program (NDRP)

The aim of the NDRP is to reduce Queensland communities' vulnerability to natural hazards and build community resilience by mitigating against or building resilience to Queensland's highest natural hazard risks such as Flooding, storms and bushfires.

In reviewing Councils 2016/17 Capital Works program. The following projects have been identified as potential projects to seek funding for:

- McKinlay water Upgrade \$529,000 (Stage 1)
- Peter Dawes Park play equipment \$100,000
- McIntyre Park Cycle/walkway \$100,000
- Burke Street Shade Structure \$250,000

It is suggested to Council that under the LGGSP grant we submit an EOI for the Burke Street Shade Structures as this project is 'shovel ready'.

Under the NDRP subsidy an EOI is proposed to be submitted for:

- Generator for the Civic Centre \$75,295.52 (Disaster Coordination Centre)

Key dates:

- Closing date for EOI – Wednesday 28 September 2016
- Further information request for shortlisted projects –1-2 weeks after closing
- Fast-tracked projects approved – from 12 October 2016
- Remaining projects considered for approval – from 26 October 2016.

Consultation:

Policy Implications: Nil

Financial and Resource Implications:

If the subsidies were received for the LGGSP and NDRP projects proposed this would mean a potential saving to Council of \$194,177 as these projects were proposed in the budget as being fully funded by Council.

InfoXpert Document ID: 79013

McKinlay Shire Council
STATEMENT OF COMPREHENSIVE INCOME

Aug-16

	Actuals	2016/17 Budget
<u>Income</u>		
Rates, levies & Charges	1,517,304	2,763,210
Fees & Charges	178,594	605,010
Interest Received	61,400	312,150
Sales Revenue	896,742	6,878,608
Other Income	30,605	288,400
Grants, subsidies, contributions & donations	1,415,886	5,957,623
 <i>Capital Revenue</i>		
Grants, subsidies, contributions & donations	2,120,349	16,899,235
 Total Income	 6,220,880	 33,704,236
 <u>Expenses</u>		
Employee Benefits	873,729	5,123,958
Materials & Services	2,185,780	21,175,041
Finance costs	3,562	27,931
Depreciation		4,395,200
 Total Expenses	 3,063,071	 30,722,130
 Net Operating Surplus	 \$ 3,157,809	 \$ 2,982,106

McKinlay Shire Council
STATEMENT OF FINANCIAL POSITION

Aug-16

	2016/17 Actuals	2016 Actuals
<u>Current Assets</u>		
Cash and Cash Equivalents	13,439,988	13,254,867
Trade and Other Receivables	1,710,074	582,765
Inventories	245,897	261,096
Total Current Assets	15,395,959	14,098,728
<u>Non-Current Assets</u>		
Property, Plant and Equipment	154,031,929	153,368,131
Total Non-Current Assets	154,031,929	153,368,131
Total Assets	169,427,888	167,466,859
<u>Current Liabilities</u>		
Trade and Other Payables	455,363	515,267
Borrowings	112	112
Provisions	97,366	93,868
Total Current Liabilities	552,841	609,247
<u>Non-Current Liabilities</u>		
Trade and Other Payables	110,782	110,782
Borrowings	191,684	191,684
Provisions	295,695	295,695
Total Non-Current Liabilities	598,161	598,161
Total Liabilities	1,151,002	1,207,408
<u>Community Equity</u>		
Asset Revaluation Surplus	41,260,289	41,260,289
Retained Surplus	127,988,693	125,127,945
Reserves	400,000	400,000
Total Community Equity	\$ 169,648,982	\$ 166,788,234

9. CHIEF EXECUTIVE REPORT

Economic Development

Revenue & Expenditure Totals Statement - August 2016

PROGRAM	REVENUE			EXPENDITURE		
	Actuals	% Budget	Budget	Actuals	% Budget	Budget
ECONOMIC DEVELOPMENT	\$ 27,659	37%	\$ 75,318	\$ 73,957	21%	\$ 347,500
Operational				\$ 73,957		\$ 130,000
Depreciation				\$ -		\$ 217,500
TOURISM	\$ 12,919	43%	\$ 29,960	\$ 60,932	15%	\$ 411,700
LIVESTOCK OPERATIONS	\$ 39,541	99%	\$ 40,000	\$ 24,795	27%	\$ 93,250
Operational				\$ 24,795		\$ 72,000
Depreciation				\$ -		\$ 21,250
	\$ 80,119	179%	\$ 145,278	\$ 159,684	19%	\$ 852,450

Governance & Partnerships

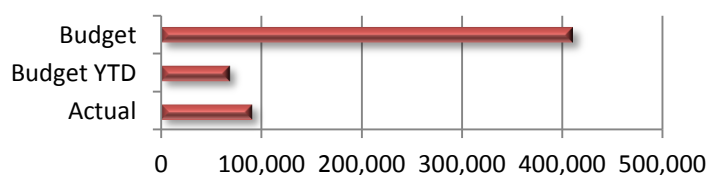
Revenue & Expenditure Totals Statement - August 2016

PROGRAM	REVENUE			EXPENDITURE		
	Actuals	% Budget	Budget	Actuals	% Budget	Budget
GOVERNANCE	\$ -	0%	\$ -	\$ 144,128	18%	\$ 788,500
	\$ -	0%	\$ -	\$ 144,128	18%	\$ 788,500

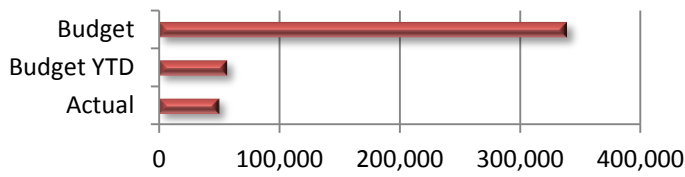
Governance and Economic Development

CEO1 Governance

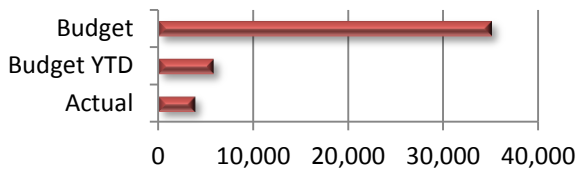
	Actual	Budget
CEO1.1 Governance Operations	\$91,019	\$410,000



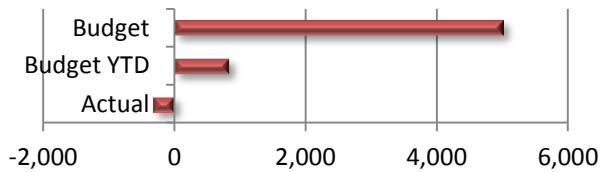
	Actual	Budget
CEO1.2 Members Remuneration	\$49,586	\$338,500



	Actual	Budget
CEO1.4 Councillor Training and Conference Expenses	\$3,847	\$35,000

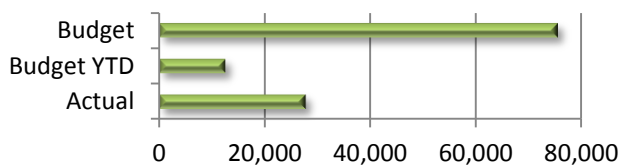


	Actual	Budget
CEO1.5 Election	(\$324)	\$5,000

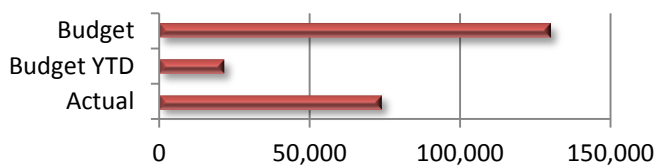


CEO2 Economic Development

	Actual	Budget
CEO1.1 Economic Development (Revenue)	\$27,659	\$75,318



	Actual	Budget
CEO1.2 Economic Development	\$73,957	\$130,000





Ordinary Meeting of Council Tuesday 20th September 2016

9.1 Subject: Annual ARTN Convention 25th -27th October 2016

Attachments: Program

Author: Chief Executive Officer

Date: 14.09.2016

Executive Summary:

Council is presented with a report for the attendance of Cr. Belinda Murphy and Cr. Janene Fegan to the annual Australian Regional Tourism Network Convention in Roma 25th – 27th October 2016.

The Convention provides a forum to discuss debate and investigate issues, challenges and opportunities facing regional tourism. The Convention is for all sectors of the tourism industry to exchange ideas about ways to grow a sustainable regional destination and to showcase best practice success.

Delegates attending are generally from local government, Regional Tourism Organisations and State Tourism Organisations.

Recommendation:

That Council nominates Cr. Belinda Murphy and Cr. Janene Fegan to attend the ARTN 2016 Convention, 25-27 October 2016.

Background:

Each year, the ARTN consults closely to identify key areas of priority some being;

- Drive best practice Destination Management in line with Federal Government initiatives;
- Continue to advance tourism as a priority for all levels of government, with cross portfolio, whole-of-Government coordination;
- Continue to advocate for a national focus on Visitor Information Centre's;
- Provide the link between economic development, tourism and other industry sectors;
- Provide initiatives for regional tourism product and experience development;
- Increase the regional tourism network, knowledge sharing and research transfer;

The Convention will provide an opportunity for Cr. Murphy and Cr. Fegan to advocate for regional tourism and continue working within our Shire to development sustainable profitable tourism initiatives.

Consultation:

Previous discussions at Council Briefing meetings of the attendance.

Policy Implications:

Nil

Financial and Resource Implications:

Accommodation: \$ 960

Registration: \$ 1,500

Flights: \$2,674

The annual budget for Councillor Training/Conference is \$35,000 and expenditure to date is \$5,207.

InfoXpert Document ID: 79014



What will Tourism Look Like in 2030?

Australian Regional Tourism Network 2016 Convention Program

Roma, Outback Queensland
25-27 October 2016



Join Us in Roma, Outback QLD



On behalf of Australian Regional Tourism Network (ARTN), we invite you to join us in Roma, Outback QLD for our 2016 ARTN Annual Convention.

This year's conference features a fantastic program that will make an impact on regional tourism organisations looking into the year 2030.

Our sincere thanks go to the Roma Host Committee and the Conference Planning Committee for challenging us to expand our vision and consider new strategies for advancing our impact and our learning.

This is the first edition of our program. The next edition will identify and profile our keynote speakers and the final edition will identify all of our speakers.

Once we return to our own professional settings, we can work within our spheres of influence to become agents of change to educate others in a change for Regional Tourism. As we share the examples, skills, knowledge, and insights we gained, we become advocates for all that effective professional learning can accomplish.

The Australian Regional Tourism Network's 2016 Annual Convention will empower you to be a part of an effort to improve Regional Tourism in Australia.

Join us in Roma, Outback Queensland, 25th – 27th October 2016 to lead change and maximise impact.

A handwritten signature in black ink, appearing to read 'David Sheldon', written over a light-colored background.

David Sheldon,
Chair
Australian Regional Tourism Network (ARTN)





2016 ARTN CONVENTION PROGRAM AT A GLANCE

TUESDAY 25th OCTOBER 2016

Time	Session
<input type="checkbox"/> 12pm – 5:15pm	Session 1 – Visioning Regional Tourism in 2030
<input type="checkbox"/> 12pm – 2pm	✓ Futurist/ Imagining the World in 2030 ✓ Tourism Market Analysis – Imagining the tourist of 2030
<input type="checkbox"/> 2pm – 5:15pm	✓ Young Tourism Professional – Imagining tourism in 2030 ✓ Imagining regional tourism and farming together
<input type="checkbox"/> 6.30 – 9.30pm	Welcome Reception at “The Big Rig”

WEDNESDAY 26th OCTOBER 2016

Time	Session
<input type="checkbox"/> 7.15 – 8.30am	Business Breakfast
<input type="checkbox"/> 9.00 – 10.00am	Session 2 – Introduction to the Region
<input type="checkbox"/> 10.00 – 11.15am	Session 3 – Making funding work
<input type="checkbox"/> 11.45 – 1.00pm	Session 4 – New ways to lead regional tourism
<input type="checkbox"/> 2.00 – 3.30pm	Session 5 – Concurrent sessions
<input type="checkbox"/> 4.00 – 5.30pm	Session 6 – Concurrent sessions
<input type="checkbox"/> 6.30 – 9.00pm	Roam around Roma

THURSDAY 27th OCTOBER 2016

Time	Session
<input type="checkbox"/> 7.30 – 8.30am	Breakfast at the Roma Saleyards
<input type="checkbox"/> 9.00 – 10.30am	Session 7 – Concurrent sessions
<input type="checkbox"/> 11.00am – 1.00pm	Session 8 – Working the politics of regional tourism
<input type="checkbox"/> 2.00 – 3.30pm	Session 9 – Inspired by regional tourism
<input type="checkbox"/> 4.00 – 5.00pm	Session 10 – Refining the ARTN Manifesto for 2016/17
<input type="checkbox"/> 6.00 – 11.00pm	2016 ARTN Outback Gala – Roma Turf Club



Tuesday 25th October

Time Session 1

12:00pm – 5:30pm Visioning Regional Tourism in 2030

All our tourism plans, and all our KPI's are still set for working to 2020. But it's coming up fast and soon will be upon us. There are big trends evolving beyond 2020. Trends so big that we need to start planning for them now. Our first session will propel delegates into the possible World of 2030. What will it look like? What will people want from their travel? What can regional tourism do to start preparing for this? Session 1 will feature:

- ✓ A futurist to warm things up, sharing some of the mega trends influencing human behaviour in the decade to come
- ✓ A market analyst to suggest what our future tourism markets might want and how close or far away we are from giving it to them
- ✓ Then five finalists of the ARTN / MyTravelResearch.com Young Tourism Professional Program will share their views on what regional tourism in 2030 might look like.

Each presenter will contemplate:

- ✓ who will be driving visitation to regional areas and what their needs from regional tourism will be; and what sort of innovations we might see in the visitor experience. Then it will be your turn to share with the delegates.
- ✓ A provocative presentation imagining regional tourism and farming 'in bed together'
- ✓ Facilitated robust group discussion

Time Welcome Reception

6:30 – 9:30pm Welcome Reception at "The Big Rig"

Start networking with drinks and canapés. Then engage in interactive displays in the visitor centre to discover the story of Australia's history of oil and gas exploration through, and then be entertained by an interpretive Night Show.



'The Big Rig'



WEDNESDAY 26th OCTOBER

Time	Session
7:15am – 8:30am	Business Breakfast
	At the business breakfast Austrade will provide the latest data on tourism trends in visitation and the regional dispersal.
9:00am – 10:00am	Session 2 – Introduction to the Region
	Focus in from Queensland to the outback region to Roma, hearing three levels of perspective on regional tourism from a State government to regional to local perspective. Hear about the strengths and issues facing our host, and be ready for them to pitch to delegates the challenges that they would like input on over the next few days... your gift back to our hosts.
10:00am – 11:15am	Session 3 – Making Funding Work
	We often hear that our great ideas always come down to funding. Regions say there is never enough funding. Funders say the projects are not competitive enough. The private sector says the projects don't generate sufficient return. This session will explore what makes a proposal feasible, what funders look for, what sort of funding is available and what regions can do to strengthen their chances of accessing funding.
11:45am – 1:00pm	Session 4 – New Way to Lead Regional Tourism
	<p>After hearing some big picture thoughts on regional tourism towards 2030, the question we will quickly need to ask is – who is going to help us get there? Our conventional model has been the Regional Tourism Organisation. So how well are the RTO's positioned to drive us towards this future? What's happening with our RTO's right now? Is the model working right now?</p> <p>This session will be a mighty challenge:</p> <ul style="list-style-type: none"> ✓ Hear some hypothetical regions whose RTO's face specific issues constraining their effectiveness and sustainability ✓ Hear a few potential 'out of the square' alternatives to current models ✓ Break into groups to examine a model each, and then report back to the whole group.





WEDNESDAY 26th OCTOBER

Time

Session

2:00pm – 3:30pm

Session 5 – Concurrent Sessions

- ✓ Local distribution - Visitor Information Centres
- ✓ Tourism research and reporting
- ✓ Development – Regional projects under the microscope
- ✓ Partnerships - Bringing protected areas into tourism

4:00pm – 5:30pm

Session 6 – Concurrent Sessions

- ✓ Local distribution - Visitor Information Centres
- ✓ Tourism Research needs (Austrade round table consultation session)
- ✓ Case studies critiquing regional tourism development projects (call for expressions of interest)
- ✓ How SME's can prepare for the international visitor (ATEC)

6:30pm – 9:00 pm

'Roam Around Roma'

Join us as our hosts show you around their town in a 'Roam around Roma' explosion of flavors at eateries that will provide the true country hospitality the Outback Queensland is well renowned. Experience the flavours of the bush as you explore the towns history and cuisine.



'Roam around Roma'



THURSDAY 27th OCTOBER

Time	Session
7:30am – 8:30pm	Breakfast at the Roma Sale Yards The Roma Saleyards is the largest livestock selling centre in Australia. Twice weekly sales take place with buyers and sellers frequenting the facility from all over Queensland and Australia. The Roma Saleyards, being the commercial hub of the cattle industry in Western Queensland, not only attracts people doing business but tourists – there is nothing like seeing the first sale of the day as the sun is rising on a spring morning!
9:00am – 10:30am	Session 7 – Concurrent Sessions <ul style="list-style-type: none">✓ Visitor Information Centres✓ Tourism Research needs (Austrade round table consultation session)✓ Case studies critiquing regional tourism development projects✓ How SME's can prepare for the international visitor
11:00am – 1:00pm	Session 8 – Working the Politics of Regional Tourism And now the political dimension... What happens when you put politicians, ex politicians and the leaders of national tourism organisations together? Can we get them to give us a clear, pragmatic depiction of what holds regional tourism back from achieving greatness? Can we boil all this down to a response that we can all work with? Our facilitator and delegates will give it a shot. Lodge your question in advance, Q&A style, and give us your best shot.



'Roma Sale Yards'



THURSDAY 27th OCTOBER

Time	Session
2:00pm – 3:30pm	Session 9 – Inspired by Regional Tourism
Every now and then, something happens in regional tourism that is quite inspirational. Cutting edge ideas, reforms to processes and partnerships – especially across government departments and the private sector. Come and listen to a few people that pushed through and created regional tourism product that has left customers and stakeholders inspired.	
4:00pm – 5:00pm	Session 10 – Refining the ARTN Manifesto for 2016/17
Time to bring it all together. Time for that delegate in the back corner, who has been mulling it all over, to stand up and pitch their interpretation of what regional tourism should contemplate for 2030, and what the ARTN should do in the coming year to help move us towards this. This is the moment for delegates to make their best contribution of the Convention. What will you offer. Help our esteemed MC to capture the very best insights for regional tourism to strive towards.	
6:00pm – 11:00pm	2016 ARTN OUTBACK GALA DINNER – Roma Turf Club
Yes, there will be a great dinner, great drinks, live music and plenty more networking. But are you ready to witness pig racing and wife carrying, Roma style?	



'Roma Turf Club'



'Wife Carrying, Roma Style'



Ordinary Meeting of Council Tuesday 20th September 2016

9.2 Subject: Outback Queensland Tourism Association Symposium and Awards 2016
Attachments: Nil
Author: Chief Executive Officer
Date: 14.09.2016

Executive Summary:

Council is presented with a request for Cr. Murphy and Cr Royes to attend the OQTA Symposium in Jundah and OQTA Awards in Windorah hosted by the Barcoo Shire Council 2nd – 6th November 2016.

Councillor Murphy would like to attend in her capacity as a board member of the OQTA and Cr. Royes as a council representative with her Community services Portfolio for the Awards ceremony due to various submissions from McKinlay Shire Council for awards.

Recommendation:

That Council nominates Cr. Belinda Murphy and Cr. Shauna Royes to attend the OQTA awards and symposium 2nd – 6th November 2016

Background:

The OQTA Awards and Symposium is an annual event in which all board members and Tourism staff attend. This years location for the awards is in Jundah from 2nd – 6th November 2016.

Speakers and topics for tourism workshops include discussions on Telstra in the Outback, Australian Tourism Data, International & Domestic Trade Ready Programs, Marketing and Families in Outback Queensland and OQTA Marketing Plans to name a few.

Following the Symposiums the Outback Queensland Tourism Awards Dinner will be held on the Saturday night 5th November which will feature International and National Speakers.

Consultation: Previous discussions at Council Briefing meetings in the attendance of the Awards.

Policy Implications: Nil

Financial and Resource Implications:

Accommodation: Hire of Motorhome being provided free of charge.

Fuel: \$ Cairns to Windorah

Registration: Full Symposium - Yet to be determined

InfoXpert Document ID:79015



Ordinary Meeting of Council Tuesday 20th September 2016

9.3 Subject: National Local Roads and Transport Congress 2016
Attachments: Program
Author: Chief Executive Officer
Date: 14.09.2016

Executive Summary:

Council is presented with a request for Cr. Murphy to attend the 2016 National Local Roads and Transport Congress in Toowoomba, 9th – 11th November.

A key role of the event is to help the Australia Local Government Association (ALGA) Board develop informed policies that positively impact communities across the country. These have recently included new funding for bridges, a longer term commitment to the Roads to Recovery program as well as injection of extra funding for the program.

Local roads and bridges are Council's single largest area of expenditure and present the greatest challenge in terms of asset management and financial sustainability. This year's Congress, themed Local Infrastructure, Developing Regions, will focus on the value and importance of strong regional and local collaboration and how those connections contribute to Australia's economic competitiveness.

The Roads Congress will be an important opportunity for Cr. Murphy to engage with other Government bodies on how its policies will impact on the provision and maintenance of local roads as well as the broader infrastructure and transport agenda.

Recommendation:

That Council nominates Cr. Belinda Murphy to attend the 2016 National Local Roads and Transport Congress in Toowoomba, 9th – 11th November.

Background:

The National Local Roads and Transport Congress meeting will discuss topics including the current and future demand of Australia's transport industry, being one of the most important challenges facing the nation's economy, transport infrastructure providers and effective road financing and appropriate asset management being critical to the successful management of our local roads.

The Congress will feature national and international speakers including the Minister for Infrastructure and Transport, the Hon Darren Chester MP, the Minister for Local Government and Territories, Senator the Hon Fiona Nash and the Shadow Minister for Infrastructure, Transport, Cities and Regional Development, the Hon Anthony Albanese as well as the Shadow Minister for Regional Services, Territories and Local Government, Mr Stephen Jones MP.

Consultation:

Previous discussions at Council Briefing meetings of the attendance.

Policy Implications:

Nil

Financial and Resource Implications:

Accommodation: \$ 400 Total

Registration: \$ 890

Flights: \$900 est.

The annual budget for Councillor Training/Conference is \$35,000 and expenditure to date is \$5207.

InfoXpert Document ID: 79017



2016 CONGRESS PROGRAM

Wednesday 9 November 2016

5.00 - 7.00 pm	Welcome Reception, Cobb and Co Museum
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Thursday 10 November 2016

9:00 am	OPENING ADDRESS ALGA President
9:20 am	KEYNOTE ADDRESS Keynote Address: Martin Matthews Former Ministry of Transport Chief Executive, New Zealand
10:00 am	GOVERNMENT ADDRESS Minister for Infrastructure and Transport, the Hon Darren Chester MP
10:30 am	MORNING TEA
11:00 am	Partnerships for improved infrastructure
12:15 pm	Freight Investment Prospectus launch
12:30 pm	LUNCH
1:30 pm	PANEL Partnerships for improved infrastructure
3:00 pm	AFTERNOON TEA
3:30 pm	WORKSHOP How prepared is your council to engage in regional road planning?
5:00 pm	DAY ONE CLOSE
6:30 pm	OFFICIAL DINNER Picnic Point

Friday 11 November 2016

8:00 am -	Breakfast and Heavy Vehicle Demonstration
9:30 am	OPPOSITION ADDRESS Shadow Minister for Infrastructure, Transport, Cities and Regional Development, the Hon Anthony Albanese MP
10:00 am	Emerging Policy Initiatives
11:00 am	MORNING TEA
11:30 am	PANEL SESSION Road Reform Partners
12:45 pm	The Local Government Transport Agenda
1:15 pm	President's Closing Address
1:30 pm	CONGRESS CLOSE



Ordinary Meeting of Council Tuesday 20th September 2016

9.4 Subject: 2016 Queensland Tourism Awards
Attachments: Nil
Author: Chief Executive Officer
Date: 14.09.2016

Executive Summary:

Council is presented with a report for the attendance of Cr. Belinda Murphy and Cr. Janene Fegan to the 2016 Queensland Tourism Awards being held in Brisbane 11th November.

The Queensland Tourism Awards recognise the outstanding achievements of the state's tourism industry, including individuals, businesses (industry operators) and events.

The Awards are a submission and inspection based program and provide the opportunity to publicly acknowledge and showcase Queensland's tourism operators. The Awards cover 29 categories ranging from attractions, events, tour and transport, accommodation, restaurants, culture, marketing and more.

McKinlay Shire Council have made submissions under the following categories:

- Destination marketing
- Visitor Information services

Recommendation:

That Council nominates Cr. Belinda Murphy and Cr. Janene Fegan to attend the 2016 Queensland Tourism Awards 11th November in Brisbane.

Background:

The Queensland Tourism Awards aim to publicly recognise and reward excellence, reinforce the value of the tourism industry, encourage the continual raising of standards among tourism operators in Queensland and highlight the prominence of Queensland in the Australian tourism industry.

As done with previous awards such as the OQTA Awards, having one of our submissions accepted for the state and indeed the possibility of winning one of the awards will give our Council staff, volunteers and community well deserved recognition and in turn more determined to provide customers with excellence in products, services and new ideas.

Consultation:

Previous discussions at Council Briefing meetings of the attendance.

Policy Implications:

Nil

Financial and Resource Implications:

Accommodation: \$450

Registration: Ticket information yet to be released.

Flights: \$ 862 (Cr. Fegan only due to Cr. Murphy already being in Brisbane at time of Awards)

InfoXpert Document ID: 79036



Ordinary Meeting of Council Tuesday 20th September 2016

9.5 Subject: Christmas Period Closure for Council 2016-17

Attachments: Nil

Author: Chief Executive Officer

Date: 14.09.2016

Executive Summary:

Council is presented with a report for information purposes in relation to discussions held at Councils Briefing meeting held 6th September for the closure period of Council during the Christmas Holiday Period.

This report it to confirm discussions held and dates of closure to be set.

Recommendation:

That Council's Outside Workforce close for the Christmas period from Friday 16th December 2016 to reopen 16th January 2017 and Council Administration Office Closure from 23rd December 2016 reopening 3rd January 2017

Background:

As stated in Executive Summary

Consultation:

Previous discussions at Council Briefing meeting 6.09.2016

Policy Implications:

Compliant with EBA

Financial and Resource Implications:

InfoXpert Document ID: 79043



Ordinary Meeting of Council Tuesday 20th September 2016

9.6 Subject: Fourth Quarter Review of the 2015-2016 Operational Plan
Attachments: 2015-16 Operational Plan and Capital Works Program
Author: Chief Executive Officer
Date: 14.09.2016

Executive Summary:

The fourth quarter assessment of Council's progress towards implementing the 2015-2016 Operational Plan is presented to Council.

Recommendation:

That Council accepts the fourth quarter review of the 2015-2016 Operational Plan.

Background:

In accordance with section 174 (3) of the Local Government Regulation 2012, the Chief Executive Officer must present a written assessment of the Council's progress towards implementing the annual operational plan at meetings of the Council held at regular intervals of not more than three months.

A summary is provided to Council of the operating surplus and the capital works program for the financial year 2015-2016:

Operational Budget	Actuals 30 th June 2016	2015/16 Amended Budget
REVENUE	\$23,264,817	\$28,408,210
EXPENDITURE	\$17,872,373	\$24,460,470
OPERATING SURPLUS	\$5,392,444	\$3,947,740

Capital Works Budget	Actuals 30 th June 2016	2015/16 Amended Budget
INFRASTRUCTURE	\$3,258,197	\$7,478,049
COMMUNITY SERVICES	\$1,309,855	\$4,868,565
CORPORATE	\$85,133	\$417,200
ECONOMIC DEVELOPMENT	\$29,973	\$851,759
ENVIRONMENT MGMT	\$11,257	\$45,000
TOTAL	\$4,694,414	\$13,660,573

This is the final phase for the quarterly review process of the 2015-2016 Operational Plan Version 2.

Preliminary actuals have been provided at this stage, as the financial statements are yet to be audited. The final actuals will be available for review from October 2016. Stating this however, no significant amendments are expected.

Any significant outcomes in a particular program, or actuals that are a lesser amount or surpassing the 100% benchmark, have been identified for Council's information. These programs are:

Infrastructure and Works

Bridge Funding – Received 24% revenue. Remaining funding allocation to be received as works progress into the 2016-17 financial year.

PTFP Funding – Received 19% revenue. This funding program was allocated to construct long distance coach stops at Burke Street, Julia Creek. Costs to construct project were lower than funding allocation.

Engineering Operational Costs – -6% expended. This budget consists of depot, builders, engineer general wages, consultant fees, staff training and other miscellaneous engineering expenses. The oncosts (overhead recoveries) for Main Roads and Council General Works are also offset against this budget. The recoveries have been greater than anticipated over the last quarter due to the current recoverable projects being completed by Council.

Depot Operational Costs – 58% expended. Actuals compared to last financial year have decreased by 55%. This is mainly due to the reallocation of labour for the Asset Maintenance Officer when working in the builder's workshop, which is now booked to the Engineering budget. This budget should only consist of what it costs Council to operate the depots in McKinlay Shire.

Shire Road Flood Damage – please note the actuals shown are the **events TOTALS** not the year to date. This gives Council a better understanding of the events progress. Please refer to the Operational Plan for the year to date figures.

96% was expended of the budget by 30th June. However due to reporting requirements in the financial statements, the expenditure is now down to 48%. This is due to the write off of flood damaged roads to the value of -\$3,359,250 (\$3 mil reversal and \$6.6 mil capitalisation).

Event	Revenue	To Claim	Expenditure	Comments
2013	\$8,730,144	\$0	\$8,811,943	Completed. Final payment received December 2015.
2014	\$4,098,897	\$510,036	\$4,608,933	The 2014 event is completed and the acquittal is to be finalised during the 1 st quarter of the 2016-17 financial year, with final payment anticipated by December 2016.
2015	\$3,541,713	-\$923,934 (Received advance payments)	\$2,617,779	The 5 submissions lodged have been approved and 5 advance payments have been received as of November 2015. Works commenced February 2016.

Plant Hire Recoveries – Recoveries are at 121% of the budget. Actuals have increased during the last quarter due to the recoverable projects being completed by Council as opposed to using our plant on Council jobs.

RPC – Revenue is at 63% and expenditure is at 112%. Expenditure is for the widening and strengthening works on the Flinders Highway (Richmond to Julia Creek) to the value of \$5,808,608 excluding GST. Only 1

claim was completed in the final quarter of the year, with the remaining claims to be completed in the 2016-17 year. Council could only claim what was expended as of 30th June. Subsequent to that, accruals were processed in July and August which increased the expenditure.

Cannington Road – The budget was set at \$800k for recoverable works on the Cannington Road. However the purchase order received from South 32 came in at \$592k for rehabilitation and maintenance works.

Recoverable Works - Other – Expenditure is at 133% due to additional private works being undertaken by Council. The additional work was for the QR derailment in December 2015. All works allocated to this program is fully recoverable.

Julia Creek Water – 116% expended. This is due to the cost of consultant fees to establish the “Drinking Water Quality Management Plan” and additional labour costs for water main repairs.

Julia Creek Sewerage – Expenditure is at 176%. There have been costly maintenance works resulting from blockages and breakages to the sewer line upstream of the main pump station in Julia Creek; pipework to sewer pond \$16k, unblock dump well \$10k, pump repairs \$20k.

Governance and Partnerships

Councillor Training – only 62% was expended. Actuals \$22k and the budget was set at \$35k. Additional funds were allocated to put towards the training of new councillors. This will be reallocated in the next financial year.

Council Election – 49% expended. The remaining costs for this years election will be paid in the next financial year.

Corporate Services

Employee Costs & Recovery – -56% expended. This budget consists of expenses for employee provisions and the recovery of provisions through Council jobs and recoverable works. At year end the recoveries exceeded the expenditure resulting in the actuals being a credit.

Interest – Revenue budget is at 119%. Council funds are transferred between the QTC Cash Fund and the Suncorp Saver Account bank to facilitate interest revenue. 19% more interest has been earned this year than anticipated at mid year.

Valuation Expenses – 6% expended. Notification was received on the 15/10/15 that an annual valuation for the McKinlay local government area will not be undertaken in 2016 which has reduced costs in valuation data services from DERM. As of 30th June Council has only paid costs for the general maintenance of land data provided to MSC.

Stores – 83% expended. Based on last year expenditure, there has been no major change in the cost to operate the stores which shows that the anticipated budget should have only been increased based on last years actuals plus inflation.

Workplace Health & Safety – 114% expended. The expenditure is about the same as last year for this program (slightly less). The main costs being WHS Officer Wages, workers compensation, consultant fees and training. The 2016-17 budget has been increased to reflect the actual cost of the program.

Relocation Expenses – 56% expended. This program was only utilised by one employee.

Enterprise Bargaining Agreement – 26% expended. The EBA is currently on hold due to the repeat of the Local Government Modern Award. Expenditure to date has been for LGAQ to commence the certified agreement planning.

Economic Development

Economic Development – 38% expended. The allocation for solar was not fully expended this year; an error in accrual processing resulted in \$47k not being allocated in 2015-16 budget. The remaining balance of the solar project will be paid out in the 2016-17 financial year.

Tourism – 78% expended. The general expenses have remained the same as the previous year with the allowance of inflation. Costs have reduced due to the reduction in expenditure towards funding programs being only for the Local Program Partnership – TPD Media. Last year Council had the Local Program Partnership Program and the Contestable Funding Program.

Community Services

Caravan Park – Revenue is at 130%. Revenue compared to last year has increased by 30%. The increase is mainly due to external contractors staying at the park to complete works in the shire.

Caravan Park Grants – 0% has been received of the \$923k grant allocated in the budget. This will roll over to the 2016-17 year and claimed as works progress on the artesian spa, park sites and the amenities upgrade.

Medical Centre Expenditure – 117% expended. Completion of unscheduled maintenance works; replace air conditioner, repairs to air conditioners, repairs to the ceiling and replacement of the pond pump.

Julia Creek Library Grants – Revenue is at 117%. Additional funds received for the Tech Savy Grant.

Events – Additional revenue has been received for contributions, fees and charges for the Crocodile Dundee weekend \$14k, Seniors Week Funding \$1k and the Major Events Community Promotions Funding \$3k. Expenditure is only 45% due to the drought funding payments being rolled over to the 2016-17 financial year.

Heritage – A grant application for the Saluting their Services grant was lodged in October 2015 for approx \$3k. The application was successful and the grant was received 22nd June 2016. As the funds were received late the expenditure will occur in the next financial year.

RADF – The RADF grant of \$35k has been received in full. Expenditure at year end is only at 36%; the grant monies is expected to be paid in projects in 2016-17 as approved.

Support Community Organisations – Expenditure is at 54%. Only 6 community groups have received sponsorship as of 30th June. The two major groups being the Dirt and Dust Festival and the Julia Creek Turf Club.

Community Small Grants – Expenditure is at 52%. As of 30th June, 5 community groups have been approved and paid for the community small grants program.

Childcare Revenue – Actuals are at 150% due to rebate fees being recouped from the Department of Education.

Kev Bannah Oval – Revenue is at 408%. Hire fees for the CSA building have increased due to the facilities at the Civic Centre being unavailable.

Gym – The expenditure for the gym is at 127%. This is the first year of general operations so there has been some additional labour time in putting in processes and procedures for member administration, the initial set up and general operations of the center. The gym revenue budget is at 127% with a total of 100 memberships; memberships have increased due to external contractors completing works in the shire, signing up for half the year.

Civic Centre Funding – Funding to be received as works progress. Works to commence April 2016. A percentage of this funding revenue will be reallocated into the 2016-17 budget.

Environmental Management

Refuse Collection – Expenditure is over at 214% due to costs to hire a garbage truck commencing December 2015, as the Council owned truck had mechanical issues and had to be repaired. The Council truck is now working and the hire truck was returned in May 2016.

Pest Control Funding - \$442k in funding was allocated in revenue and expenditure at the mid year review. This will carry over to the next financial year for the pest weed management and reduce to \$398k.

Consultation: (internal/External)

- Director of Community and Corporate Services
- Director of Environment and Regulatory Services
- Director of Engineering Services
- Senior Finance Officer

Legal Implications:

In accordance with *section 174 (3) of the Local Government Regulation 2012*.

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert Document ID: 79056

Location/Building	Proposed Works	Est. Value\$	Exp to Date	
Council Housing				
8 Byrne Street	General repairs and upgrade	\$5,000	\$0	Carry on from 2014/15 - Replace additional stumps, front door and stairs etc
4 Amberley Drive	External paint and minor repairs	\$10,000	\$6,757	External Paint, replace gates, repairs to shed etc.
25 Byrne Street	Internal paint and Air conditioner replacement	\$12,000	\$10,145	Replace Evaporative Air conditioner and internal repaint.
2/9 Shaw street	Internal prepaint maintenance/ paint and replace evaporative Air conditioner	\$15,000	\$11,936	Wall linings in poor condition
McIntyre Park Residence	Replace lounge room ceiling, painting and general upgrade of building including floor coverings and bathroom.	\$30,000	\$36,457	Carry over from 14-15.
Staff Housing General	Restumping - completion of works carried out in 2014/15	\$20,000	\$0	10 Shaw, 8 Byrne, 25 Byrne, 3,5 and 7 Coyne Street Committed order for \$27,545
	Total	\$92,000	\$65,294	
Community Buildings				
CSA Building	Replace windows	\$10,000	\$7,742	Carry over from 14-15. To order pre 30 June. \$5,525 as committed order
McKinlay Library/hall	Paint Library and toilets external and replace Museum Roof	\$25,000	\$15,789	Roof approx 50SqM include insulation
McIntyre Park	Replacement of Racecourse Sewerage PS	\$40,000	\$39,897	Including replacement of all external drainage
McIntyre Park	Painting of Racecourse toilet block including replacement of external doors.	\$15,000	\$9,755	
McIntyre Park	Painting of Campdraft toilet block and minor upgrade works to building	\$15,000	\$15,150	
Lions Park	Remove old toilet block	\$10,000	\$17	Carry over from 14-15. PO raised for removal.
RV Park	RV Park - New tables and seating. General improvements.	\$10,000	\$9,720	
Caravan Park	Upgrade of existing ablution block	\$60,000	\$60,056	Including internal and external; paint, replacement of all shower cubicles and minor building repairs
Caravan Park	Power upgrade - new switch board and sub boards and main supply.	\$75,000	\$61,826	Minor works now complete with new residence and 4 by permanent sites installed. To include replacement of old 10amp points on light posts
Caravan Park	upgrade of 4 x single rooms	\$11,526	\$0	Repair, replacement of cupboards and new TV's etc, Project completed Budget increased by \$1,526
Caravan Park	New residence - completion of minor works	\$10,000	\$18,928	
Caravan Park	Retention for new caravan park house	\$6,720	\$0	To be paid March 2016.
Old HACC building Old Normanton Road	General repairs and upgrade	\$7,500	\$18	Preparation for use as an alternate for the civic centre - should it be required.
Participation Space	Completion of minor works.	\$31,540	\$27,745	Project complete. Budget increased by \$19,540. \$11k was for drainage works for the site. Based on actuals of J/C 420-2600-0015 and 420-2620
Crafty Old School House	Repairs of building	\$8,008	\$8,008	New item.
JC Swimming Pool	Possible variation works to concourse.	\$0	\$0	separate item
JC Swimming Pool	Paint main office and ablutions	\$0	\$0	separate item
	Total	\$335,294	\$274,652	

Corporate Buildings				
Coyne Street Depot	Repairs to concrete footings / floors	\$20,000	\$0	External areas of floors/footings in very poor condition
McKinlay Depot	Replace deck and replace all internal linings, kitchen and bathroom.	\$30,000	\$0	Carry over from 14-15. Note kitchen found to be in poor condition.
Old Fire Station	Completion of Refurbishment works from 2014/15 F/Y	\$11,200	\$11,198	Minor works on old SES building, fencing. Project completed, budget increased \$3700
	Total	\$61,200	\$11,198	
Reserves				
Kynuna Race Course Paddock	New water supply.	\$15,000	\$1,185	Materials to be purchased pre 30 June carry over from 14-15.
Gilliat Reserve	Replace water supply across rail line	\$15,000	\$7,383	Carry over from 14-15. Committed order for \$4,591 being for investigation of bore since recent failure
Nelia Reserve	Fencing.	\$5,000	\$2,688	Materials to be purchased pre 30 June.
Contingency		\$10,000	\$0	
	Total	\$45,000	\$11,256	
Livestock Facility				
Cattle yards	New vet crush	\$8,000	\$8,438	
Cattle yards	concrete ramp from yards	\$7,500	\$0	
Cattle yards	Upgrade of sprinklers/pumps	\$5,000	\$5,968	
Cattle yards	Additional shade sails	\$8,000	\$6,327	
Cattle yards	contingency	\$1,500	\$0	
	Total	\$30,000	\$20,733	

Job Cost No.	Director	Actuals	%	Budget	Grants / Other	Reserves	Comments
0460-1040-0003	BW	197,252	99%	200,000	200,000		All R2R jobs are complete except the Nelia Bunda Rd which will be completed by the deadline for the 15/16 funds to be spent; 30th Sept 2016
0460-1040-0007	BW	271,856	109%	250,000	250,000		
0460-1040-0008	BW	100,604	101%	100,000	100,000		
0460-1040-0013	BW	250,000	100%	250,000	250,000		
0460-1040-0010	BW	167,405	80%	208,140	208,140		
0460-1040-0001	BW	102,138	102%	100,000	100,000		
0460-1040-0002	BW	355,692	99%	360,000	360,000		
0460-1040-0011	BW	200,000	100%	200,000	200,000		
		1,644,947	99%	1,668,140	1,668,140	-	
0460-1040-0013	BW	243,957	98%	250,000	250,000		TIDS projects completed. All claims sent and paid.
0460-1040-0012	BW	155,988	104%	150,000	150,000		
0460-1040-0011	BW	199,354	100%	200,000	200,000		
		599,299	100%	600,000	600,000	-	
0460-1040-0009	BW	74,585	60%	125,000	62,500		TMR Funding
0460-1025-0000	BW	202,000	6%	3,542,306	1,771,153		To be completed in the 2016-17 financial year.
0480-1900-0003 Treatment 0480-1900-0004 Extension	BW	101,029	15%	674,103	275,000		Building our Regions funding 50%
		377,614	9%	4,341,409	2,108,653	-	

0460-1040-0012	BW	150,000	100%	150,000		100,000	Funded by reserves
0460-1100-0000	BW		0%	25,000			Truck Park Drainage
0460-1050-0000	BW	16,278	109%	15,000			
0470-5218-0000	BW		0%	30,000			
0460-1030-0000	BW	56,691	76%	75,000	20,000		User fees collected
0440-1550-0000	BW	13,729	14%	100,000			
0420-1000-0000	BW	13,302	99%	13,500			Project carried over from previous year.
0440-4500-0001	BW	283,467	86%	330,000			4 vehicles and skid steer.
0430-1000-0000	BW	24,786	99%	25,000			
0470-1800-0001	BW	10,166	51%	20,000			Purchase standby pump. Budget decreased by \$20k
0470-1820-0000	BW	30,182	75%	40,000			Tank stand to be completed next year. Allocate this budget to the new tank.
0430-1300-0000	BW	29,670	99%	30,000			Lease area access drainage will not be completed this year. Works required as per audit; line marking and electrical mtce associated with the lighting will be done instead.
0460-1040-0004	BW	8,066	54%	15,000			
		636,336	73%	868,500	20,000	100,000	
		\$ 3,258,197	44%	\$ 7,478,049	\$ 4,396,793	\$ 100,000	

Job Cost No	Director	Actuals	%	Budget	Grants/Other	Reserve	Comments
0430-3300-items	GR	11,257	25%	45,000			Attachment 1
		\$ 11,257	25%	\$ 45,000	\$ -	\$ -	
Director	Director	Actuals	%	Budget	Grants/Other	Reserve	Comments
0420-2600-items	GR	274,652	82%	335,294			Attachment 1
0420-2530-0000	TC	35,142	78%	45,000			Purchase price plus legals and stamp duty
0420-2630-0000	GR	-	0%	353,000	353,000		Drought Communities Programme
0420-2610-0000	GR	65,294	71%	92,000			Attachment 1
0420-2310-0000	TC	21,614	6%	349,657	223,138		Drought Communities Programme Project commenced in 2015 with design work completed in December and Tender for Construction undertaken in January 2016. On site works commenced in April and are scheduled to be completed in October 2016.
0420-2750-0000	TC/GR	444,245	20%	2,222,614	1,222,614		Funding of \$400k from BHP received 14/15 year. Onsite works commenced in April 2016 with a practical completion date on October 2016 \$1,222,614 from State Govt
0420-2120-0001	TC/GR	12,558	2%	554,000	554,000		Drought Communities Programme Masterplan for area being undertaken first to consider site location prior to work commencing.
0420-2120-0002	TC/GR	-	0%	94,000	94,000		Drought Communities Programme
0430-3755-0000	GR	451,437	99%	455,000			Based on actuals to date.
0430-1100-0000	TC	-	0%	230,000	230,000		Project reliant on funding being sought. Funding not secured for project
0420-2510-0000	GR	4,913	4%	138,000	118,000		Completion of outstanding defects works utilising retention monies collected.
		\$ 1,309,855	27%	\$ 4,868,565	\$ 2,794,752	\$ -	

Job Cost Number	Director	Actuals	%	Budget	Grants/Other	Reserve	Comments
0420-4100-items	GR	11,198	18%	61,200			Attachment 1
0430-2000-0000	TC	28,549	10%	300,000			Expenditure totalled \$133,000 for works done within the FY, however Sunedison invoice received after accruals were cut off.
7180-4100-items	TC	45,385	81%	56,000			\$16k Cabling, \$30k phones, \$9k misc
		\$ 85,133	20%	\$ 417,200	\$ -	\$ -	
Job Cost Number	Director	Actuals	%	Budget	Grants/Other	Reserve	Comments
0430-3235-items	GR	20,733	69%	30,000			Attachment 1
0430-2290-0000	TC	-	0%	275,862	275,862		Drought Communities Programme Project pending site identification through the Masterplan exercise
0410-4500-0002	TC	-	0%	150,000			Not progressed during the FY
0410-4500-0001	TC	-	0%	375,897			Land unable to be acquired due to restriction of native title requirements.
0430-2292-0000	TC	9,240	46%	20,000			Works commenced with AECOM being engaged to undertake the project.
		\$ 29,973	4%	\$ 851,759	\$ 275,862	\$ -	
		\$ 4,694,414	34%	\$ 13,660,573	\$ 7,467,407	\$ 100,000	
				\$ 6,093,166			

Infrastructure & Works

Corporate Plan Program & Strategies: Engineering Services

Program: 1. Engineering Administration

1.1

Sub Program:	<u>Roads to Recovery (R2R)</u>
Division:	Engineering & Works
Percentage of Completion:	100%
Budget:	Budget Revenue \$1,668,140
Actuals:	\$1,668,140

Strategy: Capital Grant received from the Australian Federal Government Department of Infrastructure and Transport to develop the Shire road network to support Shire industry and development.

Program Objectives: Identified road projects to be lodged on the Department of Infrastructure and Transport website each quarter. Payment will be received for the value of the projects submitted after each quarter. Expenditure on the R2R projects are completed through Council's Capital Works Program. 2014/15 funds to be utilised for sealing works on the Gilliat/McKinlay Road.

1.2

Sub Program:	<u>Transport Infrastructure Development Scheme (TIDS)</u>
Division:	Engineering & Works
Percentage of Completion:	100%
Budget:	Budget Revenue \$600,000
Actuals:	\$600,000

Strategy: Capital Grant received from the Queensland Government Department of Transport and Main Roads to develop the Shire road network to support Shire industry and development.

Program Objectives: Identified road projects are submitted to Department of Transport and Main Roads (TMR) for approval under the TIDS program. Subsequent to project approval, works commence and progress payments are lodged with TMR. 2015/16 funds to be utilised for sealing works on the Gilliat/McKinlay Road.

1.3

Sub Program:	<u>Bridges Renewal Program (BRP)</u>
Division:	Engineering & Works
Percentage of Completion:	24%
Budget:	Budget Revenue \$1,771,153
Actuals:	\$425,077

Strategy: To submit funding application under the BRP to construct a new bridge at Punchbowl River Crossing.

Program Objectives: Funding to be received from the Aust Govt - Dept of Infrastructure and Regional Development. The objectives of the BRP are to contribute to the productivity of bridges serving local communities, and facilitate higher productivity vehicle access.

1.4

Sub Program: Passenger Transport Facilities Program (PTFP)

Division: Engineering & Works

Percentage of Completion: 19%

Budget: **Budget Revenue** **\$62,500**

Actuals: **\$12,085**

Strategy: Council to receive a funding grant of \$125,000 (excluding GST), for Council to replace existing non-DDA Compliant infrastructure with DDA Compliant coach stops, as per the PTFP Guidelines.

Program Objectives: Funding will be utilised for the long-distance coach stops servicing the McKinlay Shire Council (Julia Creek Township) area.

1.5

Sub Program: Grids - Licence and Permit Fees

Division: Engineering & Works

Percentage of Completion: 0%

Budget: **Budget Revenue** **\$5,000**

Actuals: **\$0**

Strategy: Collect fees for installation of grids within McKinlay Shire.

Program Objectives: Assess grid applications when received. Subsequent to approval, timeframe is then set for grid installation.

1.6

Sub Program: Engineering Operating Costs

Division: Engineering & Works

Percentage of Completion: -6%

Budget: **Budget Expenditure** **\$170,000**

Actuals: **(\$10,942)**

Strategy: Management of the General Engineering Operations function within McKinlay Shire Council.

Program Objectives: Engineering Operations consist of Works Department Administration wages, Works Supervision, Staff Training, Consultancy Services, Asset Management and other expenses required to operate the Engineering function of Council.

1.7

Sub Program: Depot Operational Costs

Division: Engineering & Works

Percentage of Completion: 58%

Budget: **Budget Expenditure** **\$110,000**

Actuals: **\$64,227**

Strategy: Manage and maintain Depot Administration Building located at Julia Creek and Depot at McKinlay.

Program Objectives:

Depot Operations consist of day to day administration supplies; computer hardware, software, stationary, phones etc. And general maintenance of the Depot building and other building operational costs; insurance etc.

Program: 2. Roads and Maintenance

2.1

Sub Program: Financial Assistance Grant (FAGS) Road Component

Division: Engineering & Works

Percentage of Completion: 100%

Budget: **Budget Revenue** \$1,105,931

Actuals: \$1,105,931

Strategy: Operational Grant received from the Queensland Government Department of Local Government for general purposes; shire road network

Program Objectives: Maximise funding through the provision of accurate data supplied to the Local Government Grants Commission. The data returns are estimated to be lodged by November each year.

2.2

Sub Program: Town Street Shade Sail Grants

Division: Engineering & Works

Percentage of Completion: 0%

Budget: **Budget Revenue** \$230,000

Actuals: \$0

Strategy: To submit an application to the Qld Govt - Dept of Infrastructure, Local Govt and Planning under the Local Govt Grants and Subsidies Program.

Program Objectives: Grant to be utilised to construct additional centre car parking shade sails - Burke Street, Julia Creek.

2.3

Sub Program: Routine Maintenance to McKinlay Shire Road Network

Division: Engineering & Works

Percentage of Completion: 92%

Budget: **Budget Expenditure** \$1,050,000

Actuals: \$969,871

Strategy: Management of maintenance works for the Shire Road Network.

Program Objectives: Implement maintenance and inspection schedule including grading and culvert maintenance of the Shire Road Network.

2.4

Sub Program: Shire Roads Signage Directional and Advisory

Division: Engineering & Works

Percentage of Completion: 75%

Budget: **Budget Expenditure** \$50,000

Actuals: \$37,344

Strategy: Management of Road Sign repairs/replacements within McKinlay Shire.

Program Objectives: Upgrade and repair current level of road signs across Shire roads.

2.5

Sub Program: Town Streets Routine Maintenance

Division: Engineering & Works

Percentage of Completion: 98%

Budget: **Budget Expenditure** \$85,000

Actuals: \$83,529

Strategy: Management of maintenance works for the town streets located in Julia Creek, McKinlay and Kynuna.

Program Objectives: Implement maintenance and inspection schedule to perform maintenance works and cleaning of town streets.

2.6

Sub Program: Wet Weather Expenses

Division: Engineering & Works

Percentage of Completion: 88%

Budget: **Budget Expenditure** \$10,000

Actuals: \$8,803

Strategy: Allow for provision of a wet weather expense to pay wages for outdoor staff in the event of an ongoing wet season.

Program Objectives: Wet Weather Expenses provision to be utilised for all outdoor staff when all other avenues of works to complete during wet weather are exhausted.

Program: 3. Flood Damage Shire Roads

3.1

Sub Program: Shire Roads Flood Damage Restoration Works (Natural Disaster Relief Recovery Arrangement (NDRRA))

Division: Engineering & Works

Percentage of Completion: 100% 48%

Budget: **Budget Revenue** \$7,426,838 **Budget Expenditure** \$7,000,800

Actuals: \$7,428,401 \$3,359,250

Strategy: Delivery of Natural Disaster Relief and Recovery Arrangements (NDRRA) works on the Shire owned roads network.

Program Objectives: Deliver the NDRRA 2014 and 2015 restoration works in accordance with the funding agreement from the Queensland Reconstruction Authority.

YTD Actuals	2013	2014	2015
Revenue	1,255,830	2,476,398	3,541,713
Expenditure	153,902	3,920,079	2,617,779
Less Capitalisation			- 3,332,509

Program: 4. Airport

4.1

Sub Program: Airport Operational Costs and Fees and Charges

Division: Engineering & Works

Percentage of Completion: 96% 92%

Budget: **Budget Revenue** \$32,000 **Budget Expenditure** \$88,000

Actuals:	\$30,643	\$80,622
Strategy:	Maintain and operate the Julia Creek Airport facility.	
Program Objectives:	Maintain grounds and buildings and general operations of the Julia Creek Airport. Collect revenue as per Fees and Charges Schedule.	

Program: 5. Plant and Workshop Operations

5.1

Sub Program:	<u>Diesel Fuel Rebate</u>	
Division:	Engineering & Works	
Percentage of Completion:	140%	
Budget:	Budget Revenue	\$40,000
Actuals:	\$55,978	
Strategy:	Claim diesel fuel rebate from the Australian Taxation Office.	
Program Objectives:	Submit claims monthly via the Business Activity Statement, the rebate that is eligible to Council under the Australian Taxation Office Diesel Fuel Rebate Scheme.	

5.2

Sub Program:	<u>Plant Hire - External</u>	
Division:	Engineering & Works	
Percentage of Completion:	61%	
Budget:	Budget Revenue	\$1,000
Actuals:	\$607	
Strategy:	Provide plant hire to external parties.	
Program Objectives:	Charge external parties plant hire as per the hire charges. Fees to be paid either before hire or invoiced through debtors upon credit application approval.	

5.3

Sub Program:	<u>Plant Repairs and Maintenance</u>	
Division:	Engineering & Works	
Percentage of Completion:	94%	
Budget:	Budget Expenditure	\$1,300,000
Actuals:	\$1,218,484	
Strategy:	Repair and maintain Council's Plant and Equipment	
Program Objectives:	Management of Council's Workshop and routine inspections, services and repairs to Council's Plant and Equipment.	

5.4

Sub Program:	<u>Plant Hire Recoveries</u>	
Division:	Engineering & Works	
Percentage of Completion:	121%	
Budget:	Budget Expenditure	(\$1,500,000)
Actuals:	(\$1,811,301)	
Strategy:	Council to recover costs for usage of Plant and Equipment.	
Program Objectives:	Recoup plant costs as hire charges against activities to cover all maintenance, depreciation and operating costs.	

5.5

Sub Program:	<u>Rent/Buy Plant and Equipment</u>	
Division:	Engineering & Works	
Percentage of Completion:		24%
Budget:	Budget Expenditure	\$50,000
Actuals:		\$12,173
Strategy:	Rent or Buy Plant and Equipment when required for Council projects.	
Program Objectives:	Rent or Buy Plant and Equipment in accordance with the Procurement Policy when required to complete projects from Department of Main Roads or to carry out restoration works on shire roads and other necessary works.	

Program: 6. Recoverable Works

6.1

Sub Program:	<u>Road Maintenance Performance Contract (RMPC)</u>	
Division:	Engineering & Works	
Percentage of Completion:	97%	87%
Budget:	Budget Revenue \$1,160,000	Budget Expenditure \$1,160,000
Actuals:	\$1,130,207	\$1,006,585
Strategy:	Routine road maintenance undertaken on state highways under the RMPC program from the Department of Transport and Main Roads.	
Program Objectives:	Designated foreman's to implement the RMPC program in accordance with the contract submitted and agreed by both Council the Department of Transport and Main Roads, to undertake routine maintenance on the state highways - Wills Development Road, Flinders Highway and the Julia Creek to Kynuna Road.	

6.2

Sub Program:	<u>Roadwork's Performance Contract (RPC)</u>	
Division:	Engineering & Works	
Percentage of Completion:	63%	112%
Budget:	Budget Revenue \$1,760,000	Budget Expenditure \$1,600,000
Actuals:	\$1,103,469	\$1,793,149
Strategy:	Road reconstruction programs undertaken by Council on behalf of the Department of Transport and Main Roads.	
Program Objectives:	Contracts for reconstruction works under the RPC program with the Department of Transport and Main Roads, delivered by Council on state highways - Wills Development Road, Flinders Highway and the Julia Creek to Kynuna Road. RPC Contract received from TMR to complete flood restoration works on the Kynuna, Wills Development and Julia Creek to Richmond Roads.	

6.3

Sub Program:	<u>Cannington Road</u>	
Division:	Engineering & Works	
Percentage of Completion:	57%	61%
Budget:	Budget Revenue \$700,000	Budget Expenditure \$800,000
Actuals:	\$401,837	\$491,564

Strategy: Routine and specific maintenance to ensure continued access from Cannington Mine.

Program Objectives: Maintenance completed by Council and claims are lodged to BHP Billiton online to recoup expenditure. Other revenue received is for identification of a reseal in sections along the access road to maintain standards. The reseal expenditure is identified in the Capital Works Program and is to be approved by BHP Billiton.

6.4

Sub Program:	<u>Recoverable Works - Other</u>			
Division:	Engineering & Works			
Percentage of Completion:	267%		221%	
Budget:	Budget Revenue	\$40,000	Budget Expenditure	\$35,000
Actuals:	\$106,946		\$77,274	

Strategy: Other services provided by Council that are not specified under a particular program.

Program Objectives: Works completed or services provided as approved by Senior Management. Works undertaken in this program will consist of use of Council resources and which will then claimed through the Council's Debtor function.

Program: 7. Water Infrastructure

7.1

Sub Program:	<u>Julia Creek Water Infrastructure</u>			
Division:	Engineering & Works			
Percentage of Completion:	101%		116%	
Budget:	Budget Revenue	\$247,248	Budget Expenditure	\$130,000
Actuals:	\$248,512		\$150,779	

Strategy: Maintenance and general operations of the Julia Creek Water Supply

Program Objectives: Undertake water supply infrastructure planning for the Julia Creek water area, and issue two rates levies as per Council's Revenue Statement.

7.2

Sub Program:	<u>McKinlay Water Infrastructure</u>			
Division:	Engineering & Works			
Percentage of Completion:	103%		57%	
Budget:	Budget Revenue	\$13,964	Budget Expenditure	\$30,000
Actuals:	\$14,365		\$17,007	

Strategy: Maintenance and general operations of the McKinlay Water Supply

Program Objectives: Undertake water supply infrastructure planning for the McKinlay water area, and issue two rates levies as per Council's Revenue Statement.

7.3

Sub Program:	<u>Kynuna Water Infrastructure</u>			
Division:	Engineering & Works			
Percentage of Completion:	101%		57%	
Budget:	Budget Revenue	\$11,084	Budget Expenditure	\$50,000

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Actuals:	\$11,235	\$28,434
Strategy:	Maintenance and general operations of the Kynuna Water Supply	
Program Objectives:	Undertake water supply infrastructure planning for the Kynuna water area, and issue two rates levies as per Council's Revenue Statement.	

7.4

Sub Program:	<u>Nelia Water Infrastructure</u>	
Division:	Engineering & Works	
Percentage of Completion:	104%	104%
Budget:	Budget Revenue \$2,352	Budget Expenditure \$4,500
Actuals:	\$2,435	\$4,698
Strategy:	Maintenance and general operations of the Nelia Water Supply	
Program Objectives:	Undertake water supply infrastructure planning for the Nelia water area, and issue two rates levies as per Council's Revenue Statement.	

7.5

Sub Program:	<u>Gilliat Water Infrastructure</u>	
Division:	Engineering & Works	
Percentage of Completion:	99%	
Budget:	Budget Revenue \$2,351	
Actuals:	\$2,327	
Strategy:	Maintenance and general operations of the Gilliat Water Supply	
Program Objectives:	Undertake water supply infrastructure planning for the Gilliat water area, and issue two rates levies as per Council's Revenue Statement.	

Program: 8. Sewerage Infrastructure

8.1

Sub Program:	<u>Sewerage Infrastructure</u>	
Division:	Engineering & Works	
Percentage of Completion:	102%	176%
Budget:	Budget Revenue \$177,144	Budget Expenditure \$80,000
Actuals:	\$181,240	\$141,172
Strategy:	Maintenance and general operations of the Julia Creek Sewerage Services	
Program Objectives:	Undertake water supply infrastructure planning for the Julia Creek Sewer Systems, and issue two rates levies as per Council's Revenue Statement.	

8.2

Sub Program:	<u>Sewerage Capital Grant</u>	
Division:	Engineering & Works	
Percentage of Completion:	0%	
Budget:	Budget Revenue \$275,000	
Actuals:	\$0	
Strategy:	To submit an application to the Qld Govt - Dept of Infrastructure, Local Govt and Planning under the Local Govt Grants and Subsidies Program.	

Program Objectives: Grant to be utilised to construct additional sewerage works.

Governance and Partnerships

Corporate Plan Program & Strategies: Governance & Partnerships

Program: 1. Governance

1.1

Sub Program:	<u>Governance Operations</u>		
Division:	Governance (The Director of Corporate and Community Services facilitates this program)		
Percentage of Completion:			93%
Budget:		Budget Expenditure	\$412,570
Actuals:			\$381,988
Strategy:	Deliver the Governance function of Council.		

Program Objectives: Operational costs include maintaining the CEO and Executive Assistant positions, memberships and subscriptions, training, conferences and meetings, management of the Asset Management Plan, Corporate Plan, Financial Sustainability and the Internal Audit.

1.2

Sub Program:	<u>Members Remuneration</u>		
Division:	Governance (The Director of Corporate and Community Services facilitates this program)		
Percentage of Completion:			95%
Budget:		Budget Expenditure	\$334,100
Actuals:			\$316,029
Strategy:	Remuneration and reimbursements paid to Mayor and Councillors.		

Program Objectives: Pay Councillor remuneration including travel and other Council Business reimbursements as per Council Policies.

1.3

Sub Program:	<u>Councillor Training and Conference Expenses</u>		
Division:	Governance (The Director of Corporate and Community Services facilitates this program)		
Percentage of Completion:			62%
Budget:		Budget Expenditure	\$35,000
Actuals:			\$21,714
Strategy:	To provide Councillors with required training and attending Council Business meetings and conferences.		

Program Objectives: Provision for costs associated with Councillors attending meetings and conferences as required in their role.

1.4

Sub Program:	<u>Council Election Expenses</u>		
Division:	Governance (The Director of Corporate and Community Services facilitates this program)		
Percentage of Completion:			49%
Budget:		Budget Expenditure	\$12,000
Actuals:			\$5,934
Strategy:	Provision for Council Election Expenses.		

Program Objectives: Allow for a By Election and Contributions to Electoral Commission Local Government Office.

Corporate Services

Corporate Plan Program & Strategies: Corporate Services

Program: 1. Employee Costs & Recovery

1.1

Sub Program:	<u>Employee Costs and Recovery</u>	
Division:	Corporate Services	
Percentage of Completion:		-56%
Budget:		Budget Expenditure \$77,150
Actuals:		(\$43,484)
Strategy:	Deliver the Employee Costs and Recovery program.	
Program Objectives:	Payment of employee entitlements inclusive of Annual Leave, Long Service Leave, Sick Leave and Superannuation.	

Program: 2. Administration General

2.1

Sub Program:	<u>Financial Assistance Grants (FAGS) Administration Component</u>
Division:	Corporate Services
Percentage of Completion:	100%
Budget:	Budget Revenue \$4,397,279
Actuals:	\$4,397,279
Strategy:	Operational Grant received from the Queensland Government Department of Local Government for general purposes; administration. Maximise funding through the provision of accurate data supplied to the Local Government Grants Commission. The data returns are estimated to be lodged by November each year.
Program Objectives:	

2.2

Sub Program:	<u>Commissions Revenue</u>
Division:	Corporate Services
Percentage of Completion:	32%
Budget:	Budget Revenue \$100
Actuals:	\$32
Strategy:	Collect any commissions eligible to Council.
Program Objectives:	Collect commissions earned from the Regional Express Airlines (REX) and others as eligible.

2.3

Sub Program:	<u>Bank and Investment Interest Revenue</u>
Division:	Corporate Services
Percentage of Completion:	119%
Budget:	Budget Revenue \$300,000
Actuals:	\$357,960
Strategy:	Investment of Council funds to earn interest.
Program Objectives:	Invest Council funds to facilitate a higher interest return as per the current Investment Policy.

2.4

Sub Program:	<u>Other Revenue</u>	
Division:	Corporate Services	
Percentage of Completion:		103%
Budget:	Budget Revenue	\$122,200
Actuals:		\$126,187
Strategy:	Collect other revenue.	
Program Objectives:	Receive revenue that is not specified under a particular program, but is specified in the Fees and Charges schedule; photocopying etc.	

2.5

Sub Program:	<u>Finance and Administration Operations</u>	
Division:	Corporate Services	
Percentage of Completion:		94%
Budget:	Budget Expenditure	\$925,000
Actuals:		\$868,072
Strategy:	Deliver the Finance and Administration Operational program.	
Program Objectives:	Operational costs involve payroll, contract and consulting fees, IT hardware and software maintenance, subscriptions, staff amenities, staff training, conferences and meetings, audit fees, printing and stationary, telephone, mobile and internet, electricity, banking and asset valuations. Administration overhead cost recoveries.	

Program: 3. Rates and Charges

3.1

Sub Program:	<u>General Rate Collection</u>	
Division:	Corporate Services	
Percentage of Completion:		100%
Budget:	Budget Revenue	\$2,176,030
Actuals:		\$2,185,904
Strategy:	Issue two rate levies for the financial year as per the current Revenue Statement and Revenue Policy.	
Program Objectives:	Levy and issue two rate levies for general rates on the nine differential rate categories specified in the Revenue Statement. Any outstanding rates are to be collected in accordance with the current Debtor Policy.	

3.2

Sub Program:	<u>Rates Valuation Expenses</u>	
Division:	Corporate Services	
Percentage of Completion:		6%
Budget:	Budget Expenditure	\$10,000
Actuals:		\$592
Strategy:	Issue payments to the Department of Environment and Resource Management (DERM)	
Program Objectives:	Payments issued to DERM annually to ensure Council receives all valuation roll updates.	

3.3

Sub Program: Vacant Land Expenses

Division: Corporate Services

Percentage of Completion:

93%

Budget:

Budget Expenditure	\$31,000
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Actuals:

	\$28,783
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Strategy: Recognise expenses for Council owned vacant land.

Program Objectives: Issue two rate levies for service charges within the rates module (water and sewerage) and ensure vacant land is maintained; mowed and cleared of any debris.

Program: 4. Stores and Purchasing

4.1

Sub Program: Stores and Purchasing

Division: Corporate Services

Percentage of Completion:

83%

Budget:

Budget Expenditure	\$93,500
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Actuals:

	\$77,910
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Strategy: Maintain Stores located at the Council Depot.

Conduct store and arrange all purchasing for engineering and other Council activities.

Program Objectives: Complete stock take at the end of each financial year. Recoup store costs on engineering works.

Program: 5. Workplace Health and Safety

5.1

Sub Program: Work Cover Reimbursements

Division: Corporate Services (The Director of Environment and Regulatory Services provides assistance with the delivery of operations within this program)

Percentage of Completion:

100%

Budget:

Budget Expenditure	(\$5,315)
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Actuals:

	(\$5,315)
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Strategy: Recovery of Wages for Workers Compensation.

Workers Compensation paid to employees for any workplace incidents that are eligible under the Workplace Health and Safety Workers Compensation Insurance. Claims are submitted to the Local Government Workcare.

Program Objectives:

5.2

Sub Program: Workplace Health and Safety Program

Division: Corporate Services (The Director of Environment and Regulatory Services provides assistance with the delivery of operations within this program)

Percentage of Completion:

114%

Budget:

Budget Expenditure	\$202,500
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Actuals:

	\$230,128
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Strategy: Maintain the Workplace Health and Safety Program.

Program Objectives: General operations for the Workplace Health and Safety program; payroll, first aid, stationary and consumables, workers compensation, safety wear, extinguisher services, training, meetings and conferences.

5.3

Sub Program:	<u>WH&S Overhead Recoveries Program</u>
Division:	Corporate Services (The Director of Environment and Regulatory Services provides assistance with the delivery of operations within this program)
Percentage of Completion:	97%
Budget:	Budget Expenditure (\$60,000)
Actuals:	(\$58,180)
Strategy:	Cost recoveries for WH&S.
Program Objectives:	Internal On-Cost recovery system for expenses associated with WH&S.

Program: 6. Human Resources

6.1

Sub Program:	<u>Recruitment Expenses</u>
Division:	Corporate Services
Percentage of Completion:	86%
Budget:	Budget Expenditure \$30,000
Actuals:	\$25,773
Strategy:	Deliver the program in recruiting of all Council positions. Operational costs in recruiting for Council positions include advertising, interview, inductions, medicals and position appointments. Collect when eligible, revenue for incentives for apprenticeships/traineeships.
Program Objectives:	

6.2

Sub Program:	<u>Relocation Expenses</u>
Division:	Corporate Services
Percentage of Completion:	56%
Budget:	Budget Expenditure \$10,000
Actuals:	\$5,646
Strategy:	Provide incentive of Relocation Costs to future employees.
Program Objectives:	Relocation costs provided to eligible staff as per Council Policy.

6.3

Sub Program:	<u>Enterprise Bargain Agreement (EBA)</u>
Division:	Corporate Services
Percentage of Completion:	26%
Budget:	Budget Expenditure \$20,000
Actuals:	\$5,211
Strategy:	Maintain EBA.
Program Objectives:	Costs incurred in the ongoing agreement period of McKinlay Shire Council EBA.

6.4

Sub Program: Employee Health & Wellbeing Initiative

Division: Corporate Services

Percentage of Completion:

0%

Budget:

Budget Expenditure	\$13,000
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Actuals:

\$0

Strategy: To improve the health & wellbeing of our employees

Program Objectives: To implement initiatives accessible to Council employees that can focus on increasing their health and wellbeing.

6.5

Sub Program: Traineeship/Apprenticeship Subsidies

Division: Corporate Services

Percentage of Completion:

100%

Budget:

Budget Revenue	\$32,500
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Actuals:

\$32,500

Strategy: Receive traineeship or apprenticeship subsidies when eligible.

Program Objectives: Apply for subsidies through the Department of Education and Training when staff enrol to complete an apprenticeship or traineeship.

Economic Development

Corporate Plan & Strategies: Economic Development

Program: 1. Economic Development

1.1

Sub Program: Economic Development

Division: Economic Development (The Director of Corporate and Community Services facilitates this program)

Percentage of Completion: 76% 38%

Budget:	Budget Revenue	\$38,000	Budget Expenditure	\$470,000
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Actuals:	\$28,690	\$179,526
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Strategy: Deliver the Economic Development program.

Program Objectives: Deliver and participate in the following initiatives; Mitez, Flinders River Agricultural Precinct (FRAP), Suncorp MOU, Middle School, NWROC, Geo Thermal and any general economic initiatives that will enhance and support the local economy.

Program: 2. Tourism

2.1

Sub Program: Tourism and Promotional Expenses

Division: Economic Development (The Director of Corporate and Community Services facilitates this program)

Percentage of Completion: 103% 78%

Budget:	Budget Revenue	\$31,200	Budget Expenditure	\$355,500
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Actuals:	\$32,092	\$277,559
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Strategy: Deliver Tourism operational program.

Program Objectives: Operational costs consist of the general maintenance and operations of the At the Creek Information Centre. Maintaining commitment to NWOQTA and OQTA, promotional advertising, brochure reprints, attendance at meetings, famils and conferences as applicable, staff training, allocation of funds towards new tourism products. Collect revenue for tourism promotional products on behalf of Council and OQTA funding.

2.2

Sub Program: Radio and Television

Division: Economic Development (The Director of Corporate and Community Services facilitates this program)

Percentage of Completion: 0%

Budget:	Budget Expenditure	\$1,000
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Actuals:	\$0
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Strategy: Maintain Radio and Television network.

Program Objectives: Maintain the operation of Rebel FM radio within commercial agreement framework. Additionally seek funding to expand the radio services to include community broadcasting ability.

2.3

Sub Program: Street Lighting

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Division:	Economic Development (The Director of Corporate and Community Services facilitates this program)
Percentage of Completion:	89%
Budget:	Budget Expenditure \$21,600
Actuals:	\$19,330
Strategy:	Operate the Street Lighting network.
Program Objectives:	Operations consist of payments to Ergon Energy for electricity supply to street lighting network.

Program: 3. Livestock Operations

3.1

Sub Program:	<u>Livestock Weighing & Cattle Train Loading</u>	
Division:	Economic Development (The Director of Environment and Regulatory Services facilitates this program)	
Percentage of Completion:	103%	90%
Budget:	Budget Revenue \$40,000	Budget Expenditure \$72,000
Actuals:	\$41,294	\$64,851
Strategy:	Operate the Council owned Livestock Weighing facility.	
Program Objectives:	Operations consist of general maintenance and operational costs to continue to operate a commercial service. Fees for weighing are invoiced as per the current Fees and Charges schedule through Council's Debtor system, and recovered as per Council's Debtor Policy.	

Community Services and Facilities

Corporate Plan Program & Strategies: Community Services and Facilities

Program: 1. Community Services Administration

1.1

Sub Program:	<u>Community Services</u>		
Division:	Community Services		
Percentage of Completion:			89%
Budget:		Budget Expenditure	\$180,000
Actuals:			\$159,424
Strategy:	Services of Director of Corporate and Community Services and the Community Services Team Leader		
Program Objectives:	Deliver the program to maintain and coordinate the positions for the Director of Corporate and Community Services and the Community Services Team Leader.		

Program: 2. Caravan Park

2.1

Sub Program:	<u>Caravan Park Operations</u>		
Division:	Community Services		
Percentage of Completion:	130%		90%
Budget:	Budget Revenue	\$175,000	Budget Expenditure
Actuals:		\$227,021	\$210,500
Actuals:			\$189,929
Strategy:	Operate the Council owned Julia Creek Caravan Park		
Program Objectives:	Operations consist of general maintenance and operational costs to maintain current level of service. This is inclusive of wages for staff and caretaker of park. Revenue is collected by the caretaker and issued to the Council Administration on a weekly basis.		

2.2

Sub Program:	<u>Caravan Park Grants</u>		
Division:	Community Services		
Percentage of Completion:		0%	
Budget:	Budget Revenue	\$923,862	
Actuals:		\$0	
Strategy:	Capital Grant to be received for Drought Assistance.		
Program Objectives:	Upgrade the Caravan Park amenities, park sites and installation of artesian baths.		

Program: 3. Medical Centre

3.1

Sub Program:	<u>Medical Centre Operations</u>		
Division:	Community Services		
Percentage of Completion:	105%		117%
Budget:	Budget Revenue	\$40,000	Budget Expenditure
Actuals:		\$42,114	\$55,000
Actuals:			\$64,546

Strategy: Maintain Council's Medical Centre and provide administration and cleaning assistance.

Program Objectives: Operations consist of general maintenance and operational costs to maintain medical centre. Administration and cleaning assistance is provided and recovered under the lease agreement to the North West Local Health and Hospital Network.

Program: 4. Library Services

4.1			
Sub Program:	<u>Julia Creek Library</u>		
Division:	Community Services		
Percentage of Completion:	117%		88%
Budget:	Budget Revenue	\$6,250	Budget Expenditure
Actuals:		\$7,341	\$153,000
			\$134,396

Strategy: Maintain the Council's Julia Creek Library.

Program Objectives: Operations consist of general maintenance and operational costs to provide high standard library service in Julia Creek through appropriately trained staff. To provide commitment to computer and photocopying services for the public. Allowance for purchase of any furnishings for benefit of library users. Complete SLQ documentation in order to receive CLS grant. Collect fees to assist in the provision of internet, computer and photocopying access. Ensure fees are collected in relation to overdue library books and lost/stolen books.

4.2			
Sub Program:	<u>McKinlay Library</u>		
Division:	Community Services		
Percentage of Completion:			70%
Budget:			Budget Expenditure
Actuals:			\$15,500
			\$10,781

Strategy: Maintain the Council's McKinlay Library

Program Objectives: Operations consist of general maintenance and operational costs to McKinlay Library. Service is provided one day per week to the community.

Program: 5. Events and Civic Receptions

5.1			
Sub Program:	<u>Events and Civic Receptions</u>		
Division:	Community Services		
Percentage of Completion:	116%		45%
Budget:	Budget Revenue	\$140,000	Budget Expenditure
Actuals:		\$162,874	\$248,500
			\$111,502

Strategy: Provisions for specified events to be facilitated by Council to the community.

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Program Objectives:

Specified events are - ANZAC Day, Australia Day, Seniors Week, Christmas Lights Comp, Community Christmas Tree, openings of new Council facilities and other misc civic receptions. Expenses are incurred and revenue is collected by Council. Funding/Grants revenue may occur on notification of any rounds available.
Receive \$133,000 in drought funding and \$7,000 for Qld Week.

Program: 6. Heritage and Culture

6.1

Sub Program: Julia Creek Museum and the Opera House

Division: Community Services

Percentage of Completion:

65%

Budget:

Budget Expenditure	\$13,000
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Actuals:

	\$8,416
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Strategy:

Maintain the Julia Creek Museum and the Opera House.

Program Objectives:

Operations consist of general maintenance and operational costs to the Julia Creek Museum and the Opera House.

6.2

Sub Program: Jan Eckford Centre

Division: Community Services

Percentage of Completion:

50%

61%

Budget:

Budget Revenue	\$223,138
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Budget Expenditure	\$6,500
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Actuals:

	\$111,569
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	\$3,946
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Strategy:

Maintain the Jan Eckford Centre. Receive funding for the Drought Assistance.

Program Objectives:

Operations consist of general maintenance and operational costs to the Jan Eckford Centre.
Utilise funding to refurbish the Jan Eckford Centre.

6.3

Sub Program: Heritage

Division: Community Services

Percentage of Completion:

83%

49%

Budget:

Budget Revenue	\$4,000
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Budget Expenditure	\$11,466
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Actuals:

	\$3,305
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	\$5,604
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Strategy:

Receive grant for Julia Creek Heritage.

Program Objectives:

Receive Saluting their Services Grant and return unspent grant funds from previous year.

6.4

Sub Program: Regional Arts Development Fund (RADF)

Division: Community Services

Percentage of Completion:

99%

36%

Budget:

Budget Revenue	\$35,817
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Budget Expenditure	\$44,696
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Actuals:

	\$35,567
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	\$16,160
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Strategy:

Deliver the RADF program.

Program Objectives: Applications for RADF grant submitted and allocation approved, Council committed funds and income from projects received. Funds allocated to successful RADF applications by RADF Committee.

Program: 7. Community Support

7.1

Sub Program: Support Community Organisations

Division: Community Services

Percentage of Completion:	54%
Budget:	Budget Expenditure \$85,000
Actuals:	\$45,570

Strategy: Provide financial support to community organisations.

Program Objectives: Provide financial support to community organisations in line with adopted Council Policies. Allocation for Dirt and Dust Festival support as per MOU.

7.2

Sub Program: Community Small Grants Program

Division: Community Services

Percentage of Completion:	52%
Budget:	Budget Expenditure \$20,000
Actuals:	\$10,449

Strategy: Provide the Community Small Grants round to the Shire Community.

Program Objectives: Allocation to provide Community Small Grants as per policy and grant guidelines.

7.3

Sub Program: Community Donations

Division: Community Services

Percentage of Completion:	85%
Budget:	Budget Expenditure \$20,000
Actuals:	\$17,000

Strategy: Remit donations at the discretion of the Council.

Program Objectives: Donations applied to Council in writing and submitted to the subsequent Council Meeting for consideration and approval. Donation requests must comply with Council policies.

7.4

Sub Program: Home and Community Care (HACC) and Meals on Wheels (MOW)

Division: Community Services

Percentage of Completion:	101%	71%
Budget:	Budget Revenue \$199,810	Budget Expenditure \$241,452
Actuals:	\$201,242	\$172,239

Strategy: Provide HACC services to eligible McKinlay Shire Residents and maintain the MOW program.

Operational Plan 2015/16 Version 2

Program Objectives:

Receive HACC funding and provide HACC services as per the funding agreement guidelines. Operational costs associated with MOW program delivery and the collection of revenue for meal costs on delivery and receive MOW annual grant.

7.5

Sub Program:

Child Care

Division:

Community Services

Percentage of Completion:

150%

64%

Budget:

Budget Revenue **\$47,185**

Budget Expenditure **\$158,700**

Actuals:

\$70,913

\$100,905

Strategy:

Provide Child Care Support in Julia Creek.

Program Objectives:

Provide support to the Julia Creek Kindergarten and Childminding Association as per MOU.

7.6

Sub Program:

Aged Care

Division:

Community Services

Percentage of Completion:

100%

0%

Budget:

Budget Revenue **\$396**

Budget Expenditure **\$10,000**

Actuals:

\$396

\$0

Strategy:

Provide home access services to the Senior Citizens of McKinlay Shire and receive grants.

Program Objectives:

Provide home access services to the Senior Citizens of McKinlay Shire. Receive grant for Broadband for Seniors.

7.7

Sub Program:

Community Health

Division:

Community Services

Percentage of Completion:

78%

Budget:

Budget Expenditure **\$65,000**

Actuals:

\$50,729

Strategy:

Provide a Community Health Nurse to all McKinlay Shire Residents.

Program Objectives:

Expenditure received as per MOU with Queensland Health for the Community Health Nurse position. Maintain the Community Health Nurse position as per the funding agreement guidelines.

Program: 8. Work Program

8.1

Sub Program:

Work Program

Division:

Community Services (Program maintained by the Director of Environment and Regulatory Services)

Percentage of Completion:

92%

Budget:

Budget Expenditure **\$30,000**

Actuals:

\$27,592

Strategy:

Maintain Work Program

Program Objectives:

Provide administrative and financial support to the Work Program through the Community Advisory Committee (CAC).

Program: 9. Sport and Recreation

9.1

Sub Program:	<u>McIntyre Park Users Contribution</u>	
Division:	Community Services	
Percentage of Completion:	100%	
Budget:	<u>Budget Revenue</u>	<u>\$9,000</u>
Actuals:	<u>\$9,000</u>	
Strategy:	Maintain contribution from identified users of McIntyre Park in association with the Land management Plan.	
Program Objectives:	McIntyre Park Users invoiced by Council their contribution to the facilities for the current financial year.	

9.2

Sub Program:	<u>McIntyre Park Venue Fees and Operational Costs</u>			
Division:	Community Services (The Director of Environment and Regulatory Services provides assistance with the delivery of operations within this program)			
Percentage of Completion:	88%		91%	
Budget:	<u>Budget Revenue</u>	<u>\$1,000</u>	<u>Budget Expenditure</u>	<u>\$65,000</u>
Actuals:	<u>\$876</u>		<u>\$59,413</u>	
Strategy:	Charge hire fees for the usage of McIntyre Park facilities and keep the facilities maintained.			
Program Objectives:	Collect fees for the hire of the McIntyre Park facilities as per the current Fees and Charges Schedule and Hire Policy. Operations consist of general maintenance and operational costs of the facilities by Council in line with the Land Management Plan.			

9.3

Sub Program:	<u>Participation Space Funding</u>	
Division:	Community Services.	
Percentage of Completion:	100%	
Budget:	<u>Budget Revenue</u>	<u>\$10,000</u>
Actuals:	<u>\$10,000</u>	
Strategy:	Capital funding program for the Participation Space.	
Program Objectives:	Submit funding applications to BHP Cannington and to the Regional Development Australia Fund (RDAF) to construct a Participation Space in Julia Creek. Subsequent to funding approval; receive and acquit funds. Expenditure for the Participation Space works are completed in the Capital Works Program.	

9.4

Sub Program:	<u>Kev Bannah Oval Venue Fees and Operational Costs</u>			
Division:	Community Services (The Director of Environment and Regulatory Services provides assistance with the delivery of operations within this program)			
Percentage of Completion:	408%		97%	
Budget:	<u>Budget Revenue</u>	<u>\$500</u>	<u>Budget Expenditure</u>	<u>\$65,000</u>
Actuals:	<u>\$2,038</u>		<u>\$63,282</u>	
Strategy:	Charge hire fees for the usage of Kev Bannah Oval facilities and keep the facilities maintained.			

Operational Plan 2015/16 Version 2

Program Objectives:

Collect fees for the hire of the Kev Bannah Oval facilities as per the current Fees and Charges Schedule and Hire Policy. Operations consist of general maintenance and operational costs by Council for the Kev Bannah Oval facilities; Skate Park, Community Recreation Centre and the Oval.

9.5

Sub Program:

Julia Creek Sporting Precinct Venue Fees and Operational Costs

Division:

Community Services (The Director of Environment and Regulatory Services provides assistance with the delivery of operations within this program)

Percentage of Completion:

147%

127%

Budget:

Budget Revenue **\$13,250**

Budget Expenditure **\$42,000**

Actuals:

\$19,430

\$53,182

Strategy:

Charge hire fees for the usage of the Indoor Sports Centre and the Participation Space (Gym) and keep the facilities maintained.

Program Objectives:

Collect fees for the hire of the Indoor Sports Centre and the Participation Space (Gym) as per the current Fees and Charges Schedule and Hire Policy. Operations consist of general maintenance and operational costs by Council.

9.6

Sub Program:

Sport and Recreation Grants and Subsidies

Division:

Community Services

Percentage of Completion:

114%

Budget:

Budget Revenue **\$12,000**

Actuals:

\$13,678

Strategy:

Submit applications for Sport and Recreation Grants, Funding and Subsidies.

Program Objectives:

Submit applications that Council are eligible for, and receive subsequent to acceptance and acquit Grants, Funding and Subsidies as per the specified guidelines.

9.7

Sub Program:

Sport and Recreation Other Revenue

Division:

Community Services

Percentage of Completion:

168%

Budget:

Budget Revenue **\$5,000**

Actuals:

\$8,381

Strategy:

Receive other revenue not specified under the Sport and Recreation programs.

Program Objectives:

Collect revenue for programs made available to the community through out the current year; School Holiday Program and other sporting events held by Council.

9.8

Sub Program:

Sport and Recreation General Operations

Division:

Community Services

Percentage of Completion:

78%

Budget:

Budget Expenditure **\$142,000**

Actuals:

\$111,185

Strategy: Maintain the Sport and Recreation function within Council.

Program Objectives: Deliver the program to maintain the Sport and Recreation Officer and the Sport and Recreation Coordinator positions including training, meeting and conference attendance, sporting equipment and other general operational costs.

Program: 10. Parks, Gardens and Amenities

10.1

Sub Program: Parks, Gardens and Amenities

Division: Community Services (The Director of Engineering Services provides assistance with the delivery of operations within this program)

Percentage of Completion: 99%

Budget:

Budget Expenditure	\$520,000
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Actuals:

	\$512,527
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Strategy: Maintain the Shire's parks, gardens and amenities.

Program Objectives: Operations consist of maintaining parks, grass control, watering, fertilising and associated landscaping activities within the McKinlay Shire including streetscape. General maintenance and operational costs of all amenity facilities. These operations are delivered

Program: 11. Civic Centre

11.1

Sub Program: Civic Centre Venue Fees and Operational Costs

Division: Community Services (The Director of Environment and Regulatory Services provides assistance with the delivery of operations within this program)

Percentage of Completion:

178%	77%
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Budget:

Budget Revenue	\$2,000	Budget Expenditure	\$65,000
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Actuals:

\$3,552	\$50,344
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Strategy: Charge hire fees for the usage of the Civic Centre venue and keep the facilities maintained.

Program Objectives: Collect fees for the hire of the Civic Centre venue as per the current Fees and Charges Schedule and Hire Policy. Operations consist of general maintenance and operational costs by Council.

11.2

Sub Program: Civic Centre Capital Grant

Division: Community Services (The Director of Environment and Regulatory Services provides assistance with the delivery of operations within this program)

Percentage of Completion: 10%

Budget:

Budget Revenue	\$1,222,614
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Actuals:

\$122,261

Strategy: Seek funding to assist in the upgrade of Community Infrastructure

Program Objectives: Secure funding through the Royalties for the Regions funding to upgrade the Civic Centre Complex.

Program: 12. Cemeteries

12.1

Sub Program: Cemeteries

Operational Plan 2015/16 Version 2

Division:	Community Services (The Director of Environment and Regulatory Services provides assistance with the delivery of operations within this program)	
Percentage of Completion:		58%
Budget:	Budget Expenditure	\$30,000
Actuals:		\$17,424
Strategy:	Maintain cemeteries within McKinlay Shire.	
Program Objectives:	Operations consist of general maintenance of cemetery grounds and graves in the Julia Creek, McKinlay, Kynuna and Nelia cemeteries. Maintain records for the cemeteries heritage information to the community.	

Program: 13. Swimming Pool

13.1				
Sub Program:	<u>Julia Creek Swimming Pool</u>			
Division:	Community Services (The Director of Environment and Regulatory Services provides assistance with the delivery of operations within this program)			
Percentage of Completion:	186%		103%	
Budget:	Budget Revenue	\$5,500	Budget Expenditure	\$258,000
Actuals:	\$10,249		\$264,843	
Strategy:	Maintain the Julia Creek Swimming Pool and collect fees and charges for admission and canteen.			
Program Objectives:	Operations consist of general maintenance, operational costs and staff wages to provide a swimming pool service to the community.			

Program: 14. Housing and FR Bill Bussutin Centre

14.1				
Sub Program:	<u>Staff Housing and Other Council Owned Properties</u>			
Division:	Community Services (The Director of Environment and Regulatory Services provides assistance with the delivery of operations within this program)			
Percentage of Completion:	109%		73%	
Budget:	Budget Revenue	\$70,000	Budget Expenditure	\$185,000
Actuals:	\$76,613		\$134,463	
Strategy:	Deliver a Staff Housing Program for McKinlay Shire employees and contractors and manage rentals on all other Council properties. Operations consist of general maintenance and operational costs to maintain the Council owned houses, flats, sheds and land. Staff, contractors or other can occupy the houses, sheds and land as approved by Senior Management on completion of a lease agreement with Council. Rent to be collected as per lease agreement and Fees and Charges Schedule.			
Program Objectives:				

14.2			
Sub Program:	<u>FR Bill Bussutin Community Centre Hire Fees</u>		
Division:	Community Services (The Director of Environment and Regulatory Services provides assistance with the delivery of operations within this program)		
Percentage of Completion:	60%		
Budget:	Budget Revenue	\$3,500	
Actuals:	\$2,099		
Strategy:	Collect fees and charges for the hire of the FR Bill Bussutin Community Centre.		

Program Objectives: Charge as per Fees and Charges Schedule for hire of the FR Bill Bussutin Community Centre.

14.3

Sub Program: FR Bill Bussutin Centre Senior Living
Division: Community Services (The Director of Environment and Regulatory Services provides assistance with the delivery of operations within this program)

Percentage of Completion:	130%	93%
Budget:	Budget Revenue \$17,000	Budget Expenditure \$55,000
Actuals:	\$22,040	\$50,957

Strategy: Provide housing to eligible McKinlay Shire Senior Citizen residents and maintain the operations of the community centre

Program Objectives: Operations consist of general maintenance and operational costs to maintain the Seniors Living and Community Centre Complex. Rent to be collected as per lease agreement and hire fees as per the Fees and Charges Schedule.

Health Safety & Development

Corporate Plan Program & Strategies: Environment & Regulatory Services

Program: 1. Disaster Management

1.1

Sub Program:	Local Disaster Management Group and State Emergency Services (SES)			
Division:	Environmental and Regulatory Services			
Percentage of Completion:	100%		87%	
Budget:	Budget Revenue	\$28,757	Budget Expenditure	\$28,000
Actuals:	\$28,750		\$24,431	

Strategy:

Provide effective disaster strategies through the implementation of a Local Disaster Management Group. Provide assistance to the SES volunteer organisation.

Develop disaster preparations and strategies as per the Local Disaster Management Plan to ensure community safety.

Program Objectives:

Assist in providing emergency help during and after declared (natural or otherwise) disasters. The SES may provide a support role to other agencies, particularly police and fire.

Program: 2. Community Environmental Health and Safety

2.1

Sub Program:	Community Environmental Health and Safety Licence Fees and Operational Costs			
Division:	Environmental and Regulatory Services			
Percentage of Completion:	77%		115%	
Budget:	Budget Revenue	\$1,000	Budget Expenditure	\$255,000
Actuals:	\$772		\$294,116	

Strategy:

Provide Environmental Health services across McKinlay Shire.

Program Objectives:

Ensure compliance with Environmental Health legislation and implement pricing policy to recoup costs. Administer obligations under the Food Act 2006, Public Health (Personal Appearance Services) Act 2003, Public Health Act 2005, Environmental Protection Act 1994 and Water Supply (Safety and Reliability) Act 2008. Deliver and maintain the Director of Environmental and Regulatory Health and Environmental Health and Tech Officer/Assistant positions

Program: 3. Local Law Enforcement

3.1

Sub Program:	Local Law Enforcement			
Division:	Environmental and Regulatory Services			
Percentage of Completion:	96%		110%	
Budget:	Budget Revenue	\$8,300	Budget Expenditure	\$80,000
Actuals:	\$7,974		\$87,997	

Strategy:

Enforce Local Laws as approved by Council.

Program Objectives:

McKinlay Shire Council Local Laws consist of animal management as per the Local Government Act 2009 and the Animal Management Act 2008; Dogs and other animals annual registration fees, impounding of animals and animal boarding fees as per the current Fees and Charges Schedule.

Program: 4. Land and Building Development

4.1

Sub Program:	<u>Town Planning</u>			
Division:	Environmental and Regulatory Services			
Percentage of Completion:	604%		7%	
Budget:	Budget Revenue	\$1,000	Budget Expenditure	\$155,000
Actuals:		\$6,036		\$11,279
Strategy:	Assessments of all development applications.			
Program Objectives:	Assess applications in line with the provisions of the SPA and consistent with the McKinlay Shire Council Planning Scheme.			

Environmental Management

Corporate Plan Program & Strategies: Environment & Regulatory Services

Program: 1. Refuse Collection & Disposal

1.1

Sub Program:	<u>Refuse Collection</u>			
Division:	Environmental and Regulatory Services			
Percentage of Completion:	102%		214%	
Budget:	Budget Revenue	\$66,233	Budget Expenditure	\$35,000
Actuals:	\$67,264		\$74,765	

Strategy: Provide domestic and commercial kerbside rubbish collections in Julia Creek.

Program Objectives: Rubbish collections provided to Julia Creek residents and businesses once a week and only Council approved bins will be collected. Service charges will be collected through the rating system that is levied twice in a financial year.

1.2

Sub Program:	<u>Refuse Disposal</u>			
Division:	Environmental and Regulatory Services			
Percentage of Completion:	86%		78%	
Budget:	Budget Revenue	\$40,534	Budget Expenditure	\$140,000
Actuals:	\$34,669		\$109,801	

Strategy: Manage and operate Waste Facilities in the McKinlay Shire.

Program Objectives: Provide and maintain the Waste Facilities at Julia Creek, McKinlay, Kynuna and Nelia. Refuse Management service charges will be collected through the rating system that is levied twice in a financial year.

1.3

Sub Program:	<u>Township Clean-up/Beautification</u>				
Division:	Environmental and Regulatory Services				
Percentage of Completion:			0%		
Budget:				Budget Expenditure	\$5,000
Actuals:				\$0	

Strategy: Provide an annual clean up program to the shire residents to assist in beautification of townships.

Program Objectives: The annual environmental clean up will be provided to the Julia Creek, McKinlay, Kynuna and Nelia residents.

Program: 2. Pest Plant and Animal Control

2.1

Sub Program:	<u>Pest Control Funding</u>			
Division:	Environmental and Regulatory Services			
Percentage of Completion:	0%			
Budget:	Budget Revenue	\$442,000		
Actuals:	\$0			

Strategy: Submit applications for any available pest control funding through out the current financial year.

Program Objectives: Submit applications and subsequent to approval, manage the specified projects in line with the funding agreements.

2.2

Sub Program:	<u>Truck Washdown Bay</u>	
Division:	Environmental and Regulatory Services	
Percentage of Completion:	152%	
Budget:	Budget Revenue	\$10,000
Actuals:		\$15,204

Strategy: Collect fees from the Truck Washdown Bay.

Collect fees for the delivery of service as per the current Fees and Charges schedule. Administration of the accounts and pre paid accounts is completed by Company Avdata. Payments less commission is submitted to Council on a monthly basis. Operations consist of general maintenance and operational costs for the Washdown Bay.

Program Objectives:

2.3

Sub Program:	<u>Dingo Baits Revenue</u>	
Division:	Environmental and Regulatory Services	
Percentage of Completion:	111%	
Budget:	Budget Revenue	\$1,500
Actuals:		\$1,672

Strategy: Supply factory baits to McKinlay Shire residents.

Assist with Pest Control outside of coordinated baiting times. Supply factory baits as per the current Fees and Charges schedule.

Program Objectives:

2.4

Sub Program:	<u>Feral Pig Baits</u>	
Division:	Environmental and Regulatory Services	
Percentage of Completion:	0%	
Budget:	Budget Revenue	\$250
Actuals:		\$0

Strategy: Supply factory baits to McKinlay Shire residents.

Assist with Pest Control outside of coordinated baiting times. Supply factory baits as per the current Fees and Charges schedule.

Program Objectives:

2.5

Sub Program:	<u>Pest Animal Rural Land Owners Fees</u>	
Division:	Environmental and Regulatory Services	
Percentage of Completion:	101%	
Budget:	Budget Revenue	\$41,000
Actuals:		\$41,264

Strategy: Provide pest animal baiting program to rural landowners within McKinlay Shire.

Collect fees from rural landowners through a special rate as per Council's Revenue Statement to provide a pest animal baiting program.

Program Objectives:

2.6

Sub Program:	<u>Pest Plant Control Program</u>		
Division:	Environmental and Regulatory Services		
Percentage of Completion:			53%
Budget:		Budget Expenditure	\$140,000
Actuals:			\$73,869
Strategy:	Deliver the Pest Plant Control Program within McKinlay Shire.		
Program Objectives:	Control pest plants on land under the control of McKinlay Shire Council and regulate on other land within McKinlay Shire.		

2.7

Sub Program:	<u>Pest Animal Control Program</u>		
Division:	Environmental and Regulatory Services		
Percentage of Completion:			13%
Budget:		Budget Expenditure	\$490,000
Actuals:			\$64,542
Strategy:	Deliver the Pest Animal Control Program within McKinlay Shire.		
Program Objectives:	Facilitate the control of pest animals within the McKinlay Shire. Coordinate baiting programs with qualified staff and Senior Management. Manage the bonus program of dingos and cats as approved by Council.		

Program: 3. Stock Routes and Reserves

3.1

Sub Program:	<u>Stock Route Revenue and Operational Costs</u>		
Division:	Environmental and Regulatory Services		
Percentage of Completion:	97%		83%
Budget:	Budget Revenue	\$8,000	Budget Expenditure
Actuals:		\$7,755	\$155,000
Strategy:	Manage the Stock Routes in McKinlay Shire.		
Program Objectives:	Maintain stock route network in McKinlay Shire and collect fees for stock route permits on an application basis as per the current Fees and Charges schedule.		

3.2

Sub Program:	<u>Precept Expenses</u>		
Division:	Environmental and Regulatory Services		
Percentage of Completion:			101%
Budget:		Budget Expenditure	\$17,000
Actuals:			\$17,158
Strategy:	Contribution to the Department of Agriculture, Fisheries and Forestry.		
Program Objectives:	2013/14 Weeds and pest animals annual payment services contribution.		

3.3

Sub Program:	<u>Reserves</u>
Division:	Environmental and Regulatory Services

Operational Plan 2015/16 Version 2

Percentage of Completion:

126%

133%

Budget:

Budget Revenue **\$115,000**

Budget Expenditure **\$20,000**

Actuals:

\$144,483

\$26,540

Strategy:

Provide land reserve leasing opportunities and agistment on the town common to the community.

Program Objectives:

Deliver reserves program; maintain reserves, complete lease agreements for land reserves with assistance from solicitors and provide agistment to shire residents as per the current Fees and Charges Schedule.

10. WORK PLACE HEALTH AND SAFETY



McKinlay Shire Council Workplace Health and Safety Report August 2016

Summary

Injury Statistical Summary:

For the month of August, MSC has recorded a total of one injury including zero Lost Time Injuries (LTI's), zero Medical Treatment Injuries and one First Aid injury. There were zero working days lost to injuries.

YTD, MSC has recorded 0 LTI's and 0 days lost due to workplace injuries compared to the same period last fiscal year which recorded 1 LTI's and 4 days lost.

Enforcement Summary:

There have been no prohibition and improvement notices issued by the Division of Workplace Health and Safety during August and YTD MSC has recorded zero improvement and prohibition Notices. There were zero notifiable events reported to the Division of Workplace Health and Safety.

Rehabilitation Summary:

Presently there are zero active Rehabilitation Cases with zero cases greater than 40 days

Safety Management System (SafePlan)

John Egan (JLT) has had a brief look at the evidence provided that was sent to him early December 2015. Our overall score is now sitting at 33.7% which has seen an increase of 3.1%. Our overall score in October 2015 was 30.6%. The WHS Committee has endorsed a further nine procedures at the July meeting. These procedures and other evidence collected since February will be forwarded to John Egan for another review of our system.

Safety Performance Matrix

	2015/16	Current Month	2016/17 YTD
Number of All Injuries	6	1	1
Number of LTI's (Lost Time Injuries)	1	0	0
Number of MTI's (Medical Treatment Injuries)	1	0	0
Number of FAI's (First Aid Injuries)	4	1	1
AIFR (All Injury Frequency Rate)	51.26	96.92	48.46
LTIFR (Lost Time Injury Frequency Rate)	8.54	0	0
MTIFR (Medical Treatment Injury Frequency Rate)	8.54	0	0
FAIFR (First Aid Injury Frequency Rate)	34.18	96.92	48.46
Severity Rate	34.18	0	0
Numbers of Days Lost	4	0	0

Safety Performance Summary

Incident Description

Date	Section	Incident Type	Description	Ref
9/7/16	Engineering	Incident	Spreader truck reversed too close to water truck	1605
10/7/16	Engineering	Incident	Wheel stolen from portable traffic light	1606
26/7/16	Corporate	Incident	Broken cable on leg press at gym	3101
1/8/16	Engineering	Incident	Multi tyre driven into table drain and bogged roller	1607
3/8/16	Engineering	Property	Clipped rear of backhoe dipper arm on truck tray	0424

		Damage	corner	
3/8/16	Corporate	Injury	Member of public tripped over on footpath on Julia Street	2826
3/8/16	Corporate	Hazard	Trip hazard uneven footpath outside Duncan McIntyre Museum	0279
5/8/16	Engineering	Injury	Metal particle went into contractor's eye while die grinding	0425
15/8/16	Corporate	Injury	Scalding to hand with boiling water while making coffee	2863
16/8/16	Engineering	Injury	Stood in melon hole and sprained ankle (NDRRA Contractor)	3457
17/8/16	Engineering	Property Damage	Hit kangaroo while travelling to site	2508
17/8/16	Engineering	Property Damage	Hit cow while travelling from site	2509
17/8/16	Engineering	Property Damage	Hit wedge tail eagle while travelling to site	1608

Rehabilitation Case Management Activity

New Cases	Closed Cases	Total Active Cases	Cases >5 Days	Cases >40 Days
0	0	0	0	0

Prohibition, Improvement or Electrical Notices

Date	Section	Type	Description
NIL			

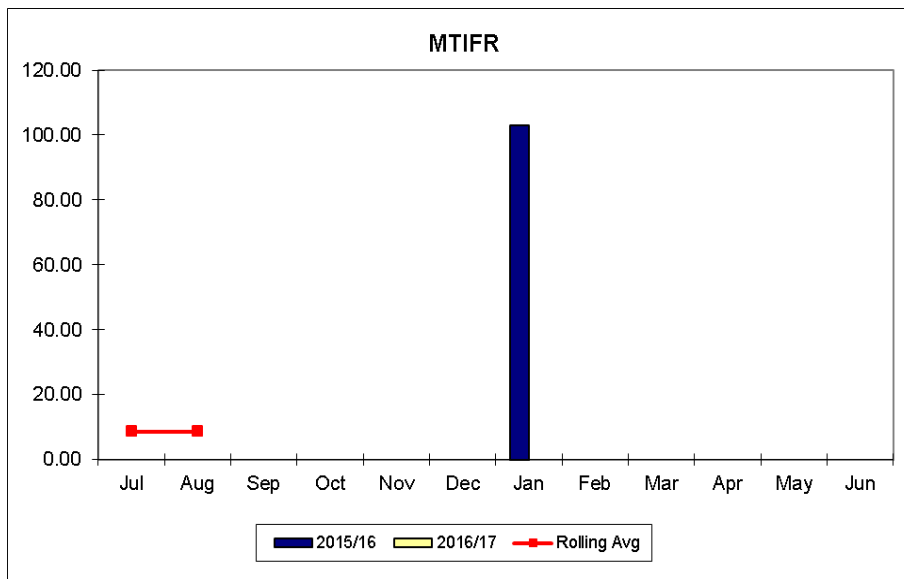
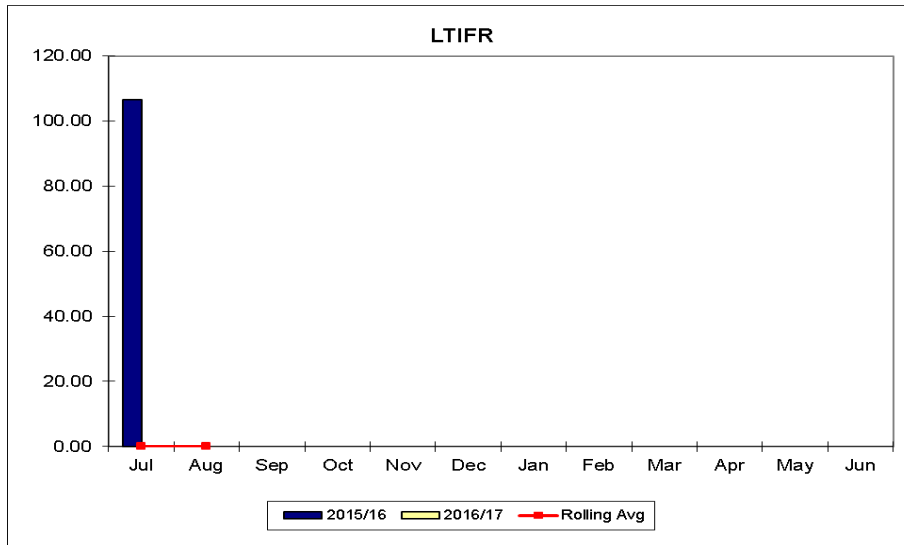
Notifiable Events (Incidents reported to WHSQ)

Date	Section	Description of Injury
NIL		

High Potential Incidents

Date	Section	Incident Type	Description	Ref
NIL				

FREQUENCY RATES



OBSERVATIONS

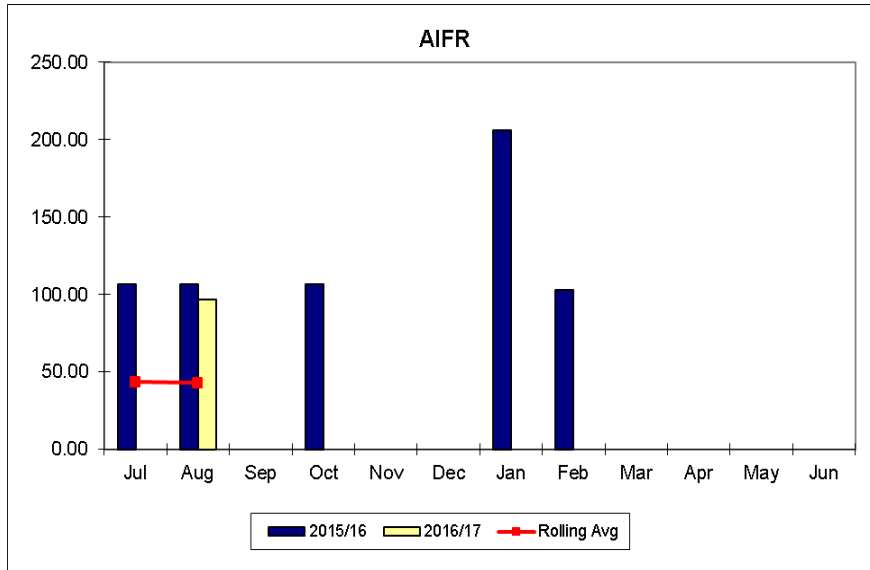
Lost time Injury Frequency Rate - LTIFR

- LTI – A work related injury and/or disease that results in the loss of one full shift or more.
- $LTIFR = \frac{\text{Number of LTI's} \times 1,000,000}{\text{Total Hours worked}}$
- The LTIFR for August 2016 was 0.00 and 0.00 for the 2016/17 year.
- The LTIFR for August 2015 was 0.00 and 8.54 for the 2015/16 year.

Medical Treatment Injuries Frequency Rate - MTIFR

- A MTI is a work related injury that requires treatment by a medical practitioner and is beyond the capabilities of a normal 1st Aid Officer.
- $MTIFR = \frac{\text{Number of MTI's} \times 1,000,000}{\text{Total Hours worked}}$
- The MITFR for August 2016 was 0.00 and 0.00 for the 2016/17 year.
- The MTIFR for August 2015 was 0.00 and 8.54 for the 2015/16 year.

FREQUENCY RATES (CON'T)

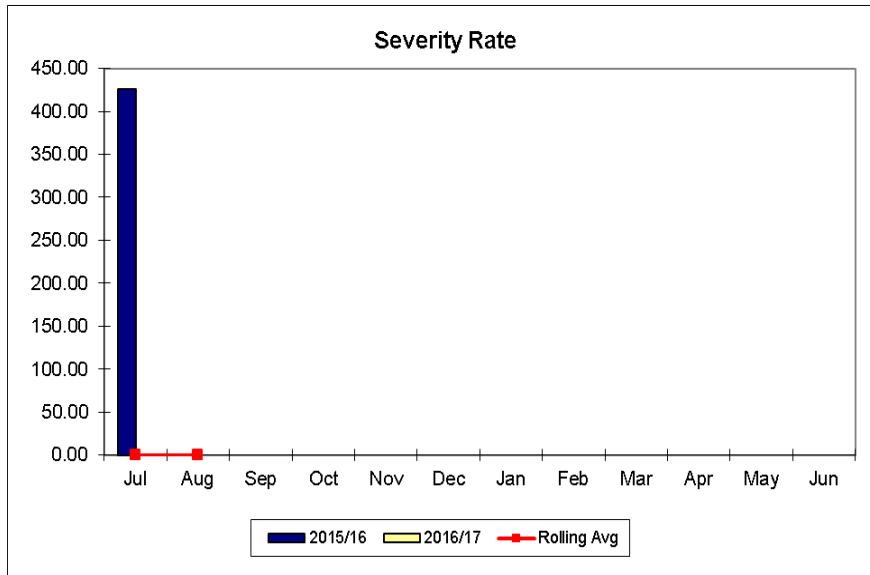


OBSERVATIONS

All Injuries Frequency Rate – AIFR (includes LTI’s, MTI’s & FAI’s)

NB: FAI – A injury requiring first aid treatment only

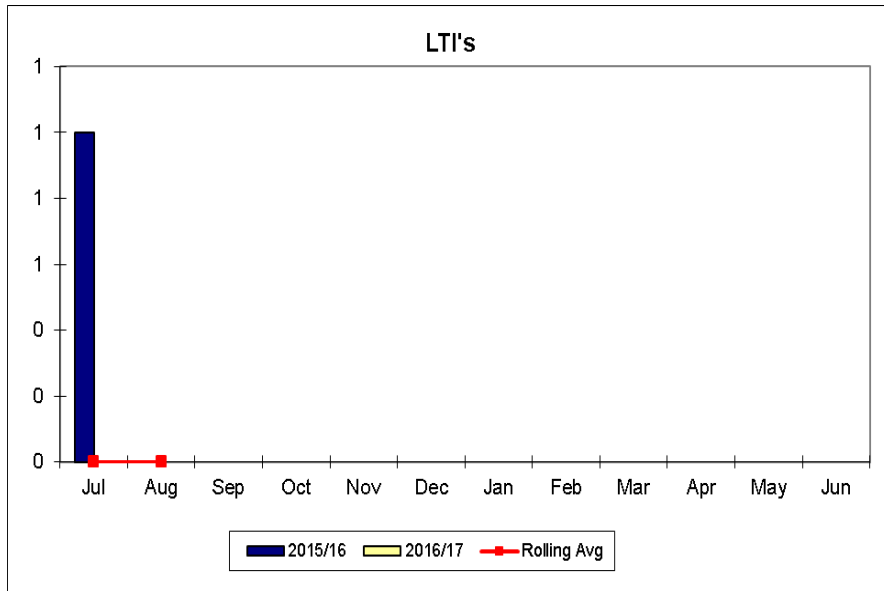
- $AIFR = \frac{\text{Number of all injuries} \times 1,000,000}{\text{Total Hours worked}}$
- The AIFR for August 2016 was 96.92 and 48.46 for the 2016/17 year.
- The AIFR for August 2015 was 106.45 and 51.26 for the 2015/16 year.



Severity Rate

- The severity rate is the measurement of severity (impact) of the total number of days lost due to LTI’s.
- $\text{Severity Rate} = \frac{\text{Number of Days Lost} \times 1,000,000}{\text{Total Hours worked}}$
- The Severity Rate for August 2016 was 0.00 and 0.00 for the 2016/17 year
- The Severity Rate for August 2015 was 0.00 and 34.18 for the 2015/16 year

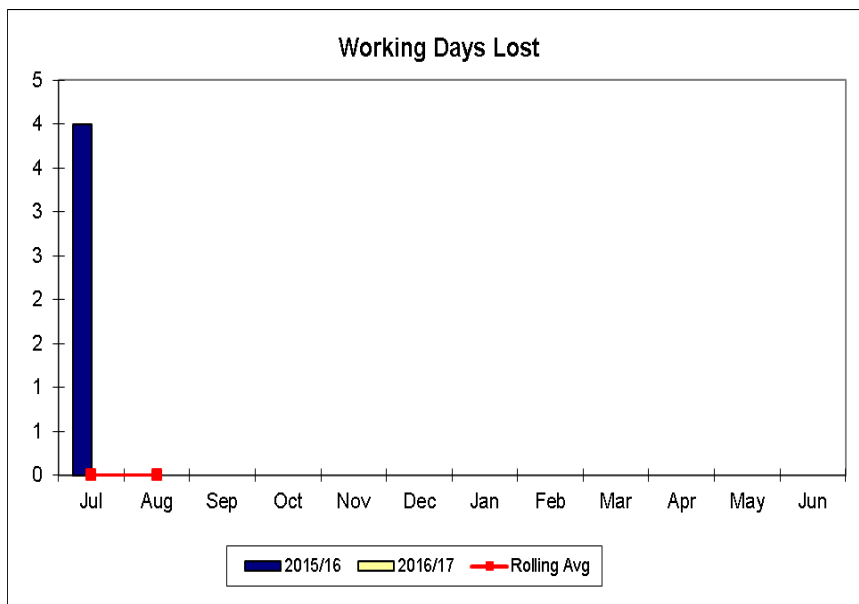
STATISTICS



OBSERVATIONS

Lost Time Injuries – LTI's

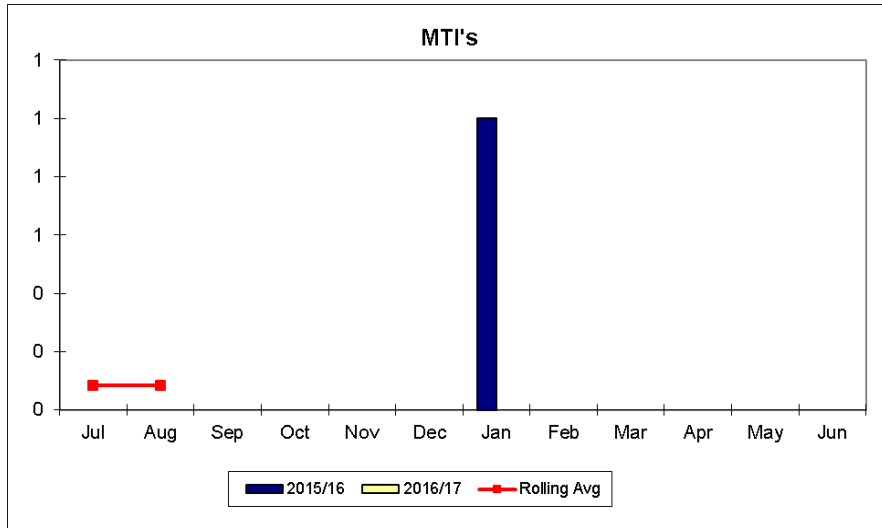
- There were 0 LTI's in August 2016, and 0 for the 2016/17 year.
- There were 0 LTI's recorded in August 2015 and 1 for the 2015/16 year.



Working Days Lost

- 0 working days were lost due to work-related injuries in August 2016, and 0 for the 2016/17 year.
- The total number of working days lost in August 2015 was 0, and 4 for the 2015/16 year.

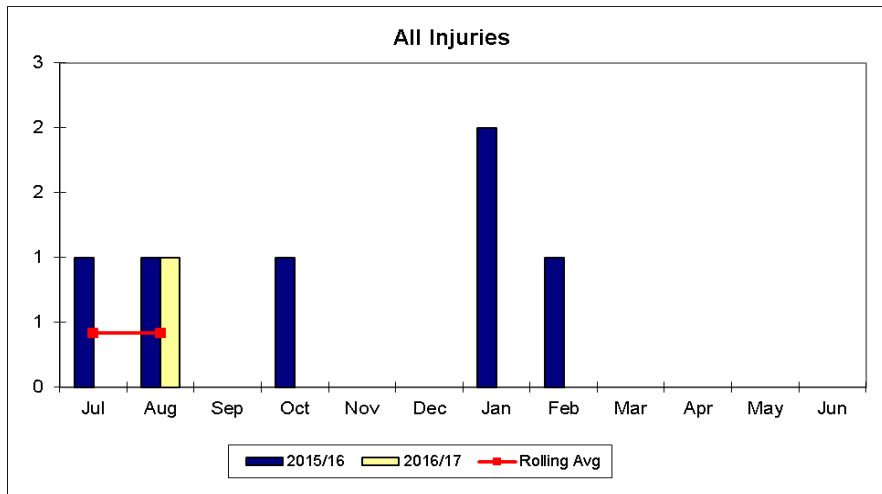
STATISTICS (CON'T)



OBSERVATIONS

Medical Treatment Injuries – MTI's

- There were 0 MTI's in August 2016, and 0 for the 2016/17 year.
- There were 0 MTI's in August 2015 and 1 for the 2015/16 year.



All Injuries (LTI's, MTI's & FAI's)

- There were a total of 1 injury in August 2016, and 1 for the 2016/17 year.
- There were a total of 1 injury in August 2015, and 6 for the 2015/16 year.

Monthly Safety Report

McKinlay Shire Council 2016/17

Statistic	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Year
Number of All Injuries	0	1											1
Number of LTI's (Lost Time Injuries)	0	0											0
Number of MTI's (Medical Treatment Injuries)	0	0											0
Number of FAI's (First Aid Injuries)	0	1											1
AIFR (All Injury Frequency Rate)	0	96.92											48.46
LTIFR (Lost Time Injury Frequency Rate)	0	0											0
MTIFR (Medical Treatment Injury Frequency Rate)	0	0											0
FAIFR (First Aid Injury Frequency Rate)	0	96.92											48.46
Severity Rate	0	0											0
Days Lost	0	0											0
Property Damage Cases (PDC)	1	4											5
Prestart Meetings	149	176											325
Take 5 Training	81	92											173
Hazard Inspections Roadworks	2	2											4
Hazard Inspections	12	15											27

McKinlay Shire Council 2015/16

Statistic	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Year
Number of All Injuries	1	1	0	1	0	0	2	1	0	0	0	0	6
Number of LTI's (Lost Time Injuries)	1	0	0	0	0	0	0	0	0	0	0	0	1
Number of MTI's (Medical Treatment Injuries)	0	0	0	0	0	0	1	0	0	0	0	0	1
Number of FAI's (First Aid Injuries)	0	1	0	1	0	0	1	1	0	0	0	0	4
AIFR (All Injury Frequency Rate)	106.4 5	106.4 5	0	106.4 5	0	0	206.1 4	103.0 7	0	0	0	0	51.26
LTIFR (Lost Time Injury Frequency Rate)	106.4 5	0	0	0	0	0	0	0	0	0	0	0	8.54
MTIFR (Medical Treatment Injury Frequency Rate)	0	0	0	0	0	0	103.0 7	0	0	0	0	0	8.54
FAIFR (First Aid Injury Frequency Rate)	0	106.4 5	0	106.4 5	0	0	103.0 7	103.0 7	0	0	0	0	34.18
Severity Rate	425.8 0	0	0	0	0	0	0	0	0	0	0	0	34.18
Days Lost	4	0	0	0	0	0	0	0	0	0	0	0	4
Property Damage Cases (PDC)	1	0	4	0	5	0	2	4	0	4	1	2	23
Prestart Meetings	67	59	130	149	152	109	115	152	134	178	203	177	1625
Take 5 Training	0	156	202	90	140	19	2	97	59	167	64	63	1059
Hazard Inspections Roadworks	4	3	5	3	3	1	0	2	1	4	2	5	33
Hazard Inspections	0	0	24	8	3	1	0	0	16	14	11	8	85

2016/17

Engineering Services

Statistic	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Year
Number of All Injuries	0	0											0
Number of LTI's (Lost Time Injuries)	0	0											0
Number of MTI's (Medical Treatment Injuries)	0	0											0
Number of FAI's (First Aid Injuries)	0	0											0
AIFR (All Injury Frequency Rate)	0	0											0
LTIFR (Lost Time Injury Frequency Rate)	0	0											0
MTIFR (Medical Treatment Injury Frequency Rate)	0	0											0
FAIFR (First Aid Injury Frequency Rate)	0	0											0
Severity Rate	0	0											0
Numbers of Days Lost	0	0											0
Property Damage Cases (PDC)	1	4											0
Prestart Meetings	129	155											284
Take 5 Training	50	57											107
Hazard Inspections Roadworks	2	2											4
Hazard Inspections	4	1											5

Environment & Regulatory Services

Statistic	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Year
Number of All Injuries	0	0											0
Number of LTI's (Lost Time Injuries)	0	0											0
Number of MTI's (Medical Treatment Injuries)	0	0											0
Number of FAI's (First Aid Injuries)	0	0											0
AIFR (All Injury Frequency Rate)	0	0											0
LTIFR (Lost Time Injury Frequency Rate)	0	0											0
MTIFR (Medical Treatment Injury Frequency Rate)	0	0											0
FAIFR (First Aid Injury Frequency Rate)	0	0											0
Severity Rate	0	0											0
Numbers of Days Lost	0	0											0
Property Damage Cases (PDC)	0	0											0
Prestart Meetings	20	21											41
Take 5 Training	12	8											20
Hazard Inspections Roadworks	0	0											0
Hazard Inspections	1	12											13

**Corporate and
Community Services**

Statistic	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Year
Number of All Injuries	0	1											1
Number of LTI's (Lost Time Injuries)	0	0											0
Number of MTI's (Medical Treatment Injuries)	0	0											0
Number of FAI's (First Aid Injuries)	0	1											1
AIFR (All Injury Frequency Rate)	0	295.16											295.16
LTIFR (Lost Time Injury Frequency Rate)	0	0											0
MTIFR (Medical Treatment Injury Frequency Rate)	0	0											0
FAIFR (First Aid Injury Frequency Rate)	0	295.16											295.16
Severity Rate	0	0											0
Numbers of Days Lost	0	0											0
Property Damage Cases (PDC)	0	0											0
Prestart Meetings	0	0											0
Take 5 Training	19	27											46
Hazard Inspections Roadworks	0	0											0
Hazard Inspections	7	2											9

2015/16

Engineering Services

Statistic	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Year
Number of All Injuries	1	1	0	1	0	0	2	1	0	0	0	0	6
Number of LTI's (Lost Time Injuries)	1	0	0	0	0	0	0	0	0	0	0	0	1
Number of MTI's (Medical Treatment Injuries)	0	0	0	0	0	0	1	0	0	0	0	0	1
Number of FAI's (First Aid Injuries)	0	1	0	1	0	0	1	1	0	0	0	0	4
AIFR (All Injury Frequency Rate)	180.38	180.38	0	180.38	0	0	360.75	180.38	0	0	0	0	86.97
LTIFR (Lost Time Injury Frequency Rate)	180.38	0	0	0	0	0	0	0	0	0	0	0	14.49
MTIFR (Medical Treatment Injury Frequency Rate)	0	0	0	0	0	0	180.38	0	0	0	0	0	14.49
FAIFR (First Aid Injury Frequency Rate)	0	180.38	0	180.38	0	0	180.38	180.38	0	0	0	0	57.98
Severity Rate	721.50	0	0	0	0	0	0	0	0	0	0	0	57.98
Numbers of Days Lost	4	0	0	0	0	0	0	0	0	0	0	0	4
Property Damage Cases (PDC)	1	0	4	0	4	0	2	3	0	2	1	2	19
Prestart Meetings	67	59	130	149	152	109	115	152	134	175	198	167	1607
Take 5 Training	0	88	110	54	74	15	0	42	24	97	34	41	579
Hazard Inspections Roadworks	4	3	5	3	3	1	0	2	1	4	2	5	33
Hazard Inspections	0	0	13	2	0	0	0	0	0	7	2	0	24

Environment & Regulatory Services

Statistic	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Year
Number of All Injuries	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of LTI's (Lost Time Injuries)	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of MTI's (Medical Treatment Injuries)	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of FAI's (First Aid Injuries)	0	0	0	0	0	0	0	0	0	0	0	0	0
AIFR (All Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR (Lost Time Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
MTIFR (Medical Treatment Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
FAIFR (First Aid Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
Severity Rate	0	0	0	0	0	0	0	0	0	0	0	0	0
Numbers of Days Lost	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Damage Cases (PDC)	0	0	0	0	1	0	0	0	0	0	0	0	1
Prestart Meetings	0	0	0	0	0	0	0	0	0	3	2	10	15
Take 5 Training	0	8	17	8	12	0	0	10	10	16	10	8	99
Hazard Inspections Roadworks	0	0	0	0	0	0	0	0	0	0	0	0	0
Hazard Inspections	0	0	0	5	3	1	0	0	6	5	2	3	25

**Corporate and
Community Services**

Statistic	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Year
Number of All Injuries	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of LTI's (Lost Time Injuries)	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of MTI's (Medical Treatment Injuries)	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of FAI's (First Aid Injuries)	0	0	0	0	0	0	0	0	0	0	0	0	0
AIFR (All Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR (Lost Time Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
MTIFR (Medical Treatment Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
FAIFR (First Aid Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
Severity Rate	0	0	0	0	0	0	0	0	0	0	0	0	0
Numbers of Days Lost	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Damage Cases (PDC)	0	0	0	0	0	0	0	1	0	2	0	0	3
Prestart Meetings	0	0	0	0	0	0	0	0	0	0	0	0	0
Take 5 Training	0	60	75	28	54	4	2	45	25	54	20	14	381
Hazard Inspections Roadworks	0	0	0	0	0	0	0	0	0	0	0	0	0
Hazard Inspections	0	0	11	1	0	0	0	0	10	2	7	5	36

12. MEMBERS BUSINESS

13. CLOSE

Late Agenda Items



Ordinary Meeting of Council Tuesday 20th September 2016

Subject: Aurizon - Julia Creek - sale to Council (Lot 53, 58 SP107207 and Lot 543 SP107200).
Attachments: Aurizon Land Valuation
Author: Chief Executive Officer
Date: 20th August 2016

Executive Summary:

As discussed on Friday morning in Charters Tower at the MITEZ meeting on the 19th August 2016 with the Mayor and Aurizon's north Queensland representative, Tony Lucas, Carl Boron and myself regarding the current access/bypass road off Kynuna Road which traverses Aurizon's freehold land surrounding the QR spur line on the southern side of Julia Creek. This land is formally described as Lots 53 and 58 SP107207 and Lot 543 on SP107200, comprising 22.4855 hectares in total area.

Further to that meeting, Aurizon has now obtained a market valuation of this land with a view to progressing discussions regarding the Council's purchase of this land in order to secure permanent tenure over the access road. A copy of that report is attached for your information. The valuer has recognised a lack of directly comparable market evidence of value and has therefore applied a relatively wide valuation range of between \$112,500 and \$150,000 for the site.

I have informed Aurizon that I need to take this matter back to Council for consideration and decision at its meeting next week the 20th September 2016.

Recommendation:

That Council informs Aurizon that McKinlay Shire Council would be interested to proceed with purchase of this land, that Council request the CEO to obtain an independent Valuer then bring a report to Council to make a formal offer to purchase (Lot 53, 58 SP107207 and Lot 543 SP107200) based on that advice.

Background:

The purchase of this land will enable Council to formalise the road crossing this property and all the access points leading on and off other freehold land surrounding this property. This could also potentially if Council approves increase the size of the potential Solar Farm Project, or could be subdivided into potential land for sale.

Consultation:

CEO, Aurizon, Queensland Rail

Legal Implications:

Road Access

Policy Implications:

NIL

Financial and Resource Implications:

Budget Provision in the 2017-18 Financial Year, or through a budget review process.

InfoXpert ID:



Meeting Tuesday 20 September 2016

Subject: Transport and Tourism Connections (TCC) Tourist Road to Combo Waterhole (Second Project)
Attachments: Advice from State Government re funding and Estimate of Cost of Road Works
Author: Chief Executive Officer
Date: 19 September 2016

Executive Summary:

The Minister for Main Roads, Road Safety and Ports and Minister for Energy, Biofuels and Water Supply have advised of a \$10 million fund – Transport and Tourism Connections (TCC). 3 million is available in 2016-17 and \$7 million is available in 2017-18.

The sites will be focused on Queensland's Strategic Drive Tourism routes or high trafficked regional tourist routes. Nominations will be managed under established Regional Roads and Transport (RRTG) processes and requires RRTG endorsement to progress. Nominations are due by October 2016 with an approved program by January 2017.

Recommendation:

That Council proceed with an application for Transport and Tourism Connection funding with endorsement under the RRTG process and that road gazettal of the route from the Landsborough Highway to the Combo Waterhole in either this financial year through quarterly budget adjustments or if not possible in the 2017-18 financial year.

Background:

The existing track from the Landsborough Highway south of Kynuna to the Combo Waterhole (asset id code; SRN/014 & 043) is a gazetted road with minor realignment issues and is 8km long.

The program guidelines require that sites be local government controlled roads. Therefore to proceed with this application the process of gazettal of the road would be required. A budget estimate for the survey and gazettal is \$12,000.

The estimated cost of the road works is \$1,550,000.00 and Council's share of this cost on a 50:50 basis is \$775,000.00 based on 6m wide formation and 2 coat bitumen seal 4m wide including some culvert drainage at 3 locations, with at 4 pullover points for cars and caravans at 5 locations to reduce the impact of vehicles driving on shoulders, with appropriate signage. Therefore the total estimated cost for Council including survey is \$787,000.00.

It is noted that prioritisation and approval of projects will be undertaken by TMR by the end of 2016 with construction commencement of construction in 2017-17 and delivery of the program by the end of June 2018.



Meeting Tuesday 20 September 2016

Consultation: CEO, Dir Env, Dir Corp/Comm, Dir Eng

Legal Implications: Road gazettal required

Policy Implications:

Financial and Resource Implications:

\$787,000.00 Unbudgeted for 2016-17, or leave for second round funding 2017-18 financial years.

InfoXpert Document ID:



Meeting Tuesday 20 September 2016

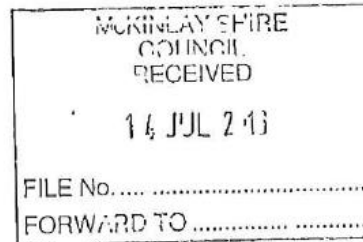


Minister for Main Roads, Road Safety and Ports
Minister for Energy, Biofuels and Water Supply

Our ref: MC90750

8 July 2016

Councillor Belinda Murphy
Mayor
McKinlay Shire Council
PO Box 177
JULIA CREEK QLD 4823



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Dear Councillor Murphy

I am pleased to advise that local governments can now nominate for funding under the Palaszczuk Government's new \$10 million Transport and Tourism Connections (TCC) program.

The fund was setup to provide financial support for state, local government and private sectors to work together to provide infrastructure to help the transport system to connect these tourism experiences.

The aim of TCC is to maximise the benefit to western Queensland by allowing as many tourist locations as possible to benefit from this much needed funding.

TCC has a total allocation of \$10 million – \$3 million in 2016–17 and \$7 million in 2017–18.

Program guidelines and the project nomination process for councils are outlined in the enclosed attachment. In summary:

- sites will be focused on Queensland's strategic Drive Tourism routes or high-trafficked regional tourist routes
- nominations for sites on local government-controlled roads will be managed under established Regional Roads and Transport Groups (RRTG) processes and will require RRTG endorsement to progress
- funding of sites on local government-controlled roads will be on a 50:50 ratio state to local government funding basis
- nominations are due to your local Department of Transport and Main Roads' regional director by the end of October 2016. An approved program is currently expected to be finalised by the end of January 2017.

The Palaszczuk Government understands the importance of collaborating with local governments to deliver better outcomes for the community.



Meeting Tuesday 20 September 2016

I look forward to working with you over the coming years to improve transport infrastructure and to invest in Queensland's future through initiatives like our new TCC program.

Yours sincerely

MARK BAILEY MP
Minister for Main Roads, Road Safety and Ports and
Minister for Energy, Biofuels and Water Supply

Enc (1)



Meeting Tuesday 20 September 2016

Transport and Tourism Connections (TTC) program (access to key tourist sites)

Overview

The transport system plays a vital role in supporting and connecting Queensland's tourism industry. A single, integrated transport system that is accessible to all is essential to making Queensland's wide variety of tourism experiences accessible to visitors.

This \$10 million Transport and Tourism Connections (TCC) program will provide the financial support for the state and local government and private sector to work together to provide infrastructure to help the transport system to connect these tourism experiences.

Program guidelines

Bids for funding should show how projects will improve transport and roads access to established tourist attractions on the state-controlled and local government-controlled road networks. Priority will be given to sites on Queensland's strategic drive tourism routes or high trafficked regional tourist routes.

Nomination for sites on local government-controlled roads require endorsement from the relevant Regional Roads and Transport Groups (RRTG).

Funding of sites on local government-controlled roads, is subject to 50:50 contribution by local government and state government.

Program funding

The TCC has a total allocation of \$10 million. \$3 million in 2016–17; and \$7 million in 2017–18

The aim of the TCC is to maximise the benefit to western Queensland by allowing as many tourist locations as possible to benefit from this much needed funding.

Program eligibility

Upgrade works are limited to the following treatments:

- improvement to intersections at the location site
- upgrading site access
- sealing or re-sealing car park areas
- tourist signage (refer to section 3.7 of the *Manual of Uniform Traffic Control Devices*) and road line marking.

Bids should emphasise in particular how the proposal:

- enhances regional economic growth and job creation
- shows linkages to current strategic tourism routes across Queensland
- leverages off funding contributions from multiple sources (private, federal, local and state government)
- shows ease of deliverability
- has linkages to current planning and projects in the region.



Meeting Tuesday 20 September 2016

Transport and Tourism Connections (TTC) program (access to key tourist sites)

Nominations

The Department of Transport and Main Roads (TMR) Regional Directors will contact local governments advising them of the nomination process. Local governments should lodge Expressions of Interest for high priority sites to the relevant TMR Regional Director by end of October 2016, for consideration by the relevant RRTGs (including potential scope and indicative cost). It is expected each RRTG would recommend a maximum of two sites for funding consideration.

TMR region/district will review and provide advice on the two prioritised nominations to TMR Portfolio Investment and Programming (PIP) for review and statewide prioritisation of nominations.

TMR PIP will submit a proposed list of projects for Ministerial approval.

Program nominations and approval timeline

Nominations by LGA to TMR Regional Director closes	End October 2016
TMR Region/District review, assessment and recommendation by	End November 2016
PIP state-wide prioritisation by	End December 2016
Successful projects announced by	End January 2017

Program delivery timeline

TMR will prioritise and approve submissions by the end of 2016. Project funding will be allocated to successful candidate projects in the 2016–17 financial year to allow commencement of preconstruction/construction activities in 2016–17, with the aim for the delivery of the whole program by end of June 2018.