

# Ordinary Meeting Agenda

**PUBLIC**



**ORDINARY MEETING**

**TO BE**

**HELD AT COUNCIL  
CHAMBERS**

**Tuesday 18<sup>th</sup> April 2017**

**Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,  
Civic Centre, Julia Creek on 18<sup>th</sup> April 2017 at 9:00am.**

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## 1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at

## 2. ATTENDANCE

Mayor: Cr. B Murphy  
Members: Cr. N Walker, Cr. S Royes, Cr. J Fegan, Cr. P Curr

### Staff:

Chief Executive Officer Mr. Peter Fitchat  
Director Corporate and Community Services Ms. Tenneil Cody  
Director of Engineering Mr. Brian Wood  
Director Environment and Regulatory Services Mr. Andrew Boardman

### Other people in attendance:

## 3. CONFIRMATION OF MINUTES

That the Minutes of Ordinary Meeting on 21<sup>st</sup> March 2017 be confirmed.

# MCKINLAY SHIRE COUNCIL

## UNCONFIRMED MINUTES

OF THE

## ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARD ROOM, CIVIC CENTRE  
JULIA CREEK

**21<sup>st</sup> March 2017**

Ordinary Meeting of Council / 21<sup>st</sup> March 2017

UNCONFIRMED MINUTES

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All Councillors having signed the Attendance Book, the Mayor declared the meeting open at 9:05am.

Ordinary Meeting of Council / 21<sup>st</sup> March 2017

UNCONFIRMED MINUTES

**1. ATTENDANCE**

**The meeting was opened at 9:05**

**Mayor:** Cr. B Murphy

**Members:** Cr. N. Walker, Cr. J. Fegan, Cr. S. Royes

**Staff:**

Chief Executive Officer Mr Peter Fitchat  
 Director of Engineering Services Mr Brian Wood  
 Director of Environment and Regulatory Services Mr. Andrew Boardman  
 Executive Assistant Amy Tinning  
 Cr. P Curr (Teleconference)

**Apologies:**

Director of Corporate and Community Services Mrs Tenneil Cody

**Other people in attendance:**

Nil

**2. CONFIRMATION OF MINUTES**

That the Minutes of Ordinary Meeting on 1<sup>st</sup> February 2017 be confirmed.

Moved P. Curr

Seconded N. Walker

**RECOMMENDATION**

That the Minutes of Ordinary Meeting on 1st February 2017 to be confirmed.

Resolution No.219/1617

CARRIED 5/0

**3. BUSINESS ARISING FROM PREVIOUS MINUTES**

**4. ENGINEERING SERVICE REPORT**

**5.1 Engineering Services Report**

Brian Wood Director of Engineering presented the Engineering report to Council.

Moved Cr. N Walker

Seconded Cr. P. Curr

**RECOMMENDATION**

For Council information.

Resolution No. 220/1617

CARRIED 5/0

Ordinary Meeting of Council / 21<sup>st</sup> March 2017

UNCONFIRMED MINUTES

**5.2 McKinlay Water Supply – Tender for new Bore**

Moved Cr. J Fegan

Seconded Cr. N Walker

**RECOMMENDATION**

That Council accept the late tender of Water Drill Australia for the amount of \$201,480.35 + GST as this Contractor is experienced in this work in the area and can commence on the works within a month

CARRIED 5/0

Resolution No. 221/1617

Attendance – Director of Engineering Brian Wood left the meeting at 9:43am.

Attendance - Director of Environmental Services Andrew Boardman entered the meeting at 9:43am

**6. ENVIRONMENT AND REGULATORY SERVICES**

**6.1 Environment and Regulatory Services March 2017.**

This report outlines the general activities, revenue and expenditure for the department for the period January 2017.

Moved Cr. N Walker

Seconded Cr. S Royes

That Council receives the February 2017 Environment and Regulatory Services Report.

CARRIED 5/0

Resolution No. 222/1617

**6.2 Draft Water Plan (Great Artesian Basin and other Regional Aquifer) 2017**

Moved Cr. N Walker

Seconded Cr. P Curr

**RECOMENDATION**

That Council makes a submission on draft great artesian basin water management protocol taking into account any supporting local landholders submissions.

CARRIED 5/0

Resolution No. 223/1617

**6.3 Dip Reserve – Argyle Boundary Fence Replacement** *(Council made open business)*

Moved Cr. N Walker

Seconded Cr. P Curr

**Recommendation:**

That Council respond to Mr Hick informing him that Council will consider a cost sharing proposal. Council delegates the authority to Director Andrew Boardman to discuss the proposal directly with Mr Hick and report to the next Council meeting.

CARRIED 5/0

Resolution No. 224/1617

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UNCONFIRMED MINUTES

**6.4 Aquatic Conservation Assessments for the catchments of the Eastern Gulf of Carpentaria**

Council's views are sought on the Department of Environment and Heritage Protection Aquatic Conservation Assessments for the catchments of the Eastern Gulf of Carpentaria.

**RECOMMENDATION**

That Council respond to the Department of Environment and Heritage Protection notifying that Council will be unable to attend the workshop however Council would still like to receive information from the workshop to be able to provide comment to the panel is necessary.

Moved Cr. J Fegan

Seconded Cr. S Royes

That Council respond to the Department of Environment and Heritage Protection notifying that Council will be unable to attend the workshop however Council would still like to receive information from the workshop to be able to provide comment to the panel is necessary.

CARRIED 5/0

Resolution No. 225/1617

**6.5 Statewide Oversight Group for the implementation of the Invasive Plants and Animals Co-investment Model**

McKinlay Shire Council's Director of Environment and Regulatory Services has been nominated to join the Statewide Oversight Group for the implementation of the Invasive Plants and Animals Co-investment Model.

**RECOMMENDATION**

That Council receives the North West Regional Pest Management Sub-committees recommendation for McKinlay Shire Council's Director of Environment and Regulatory Services to represent the committee on the Statewide Oversight Group for the implementation of the Invasive Plants and Animals Co-investment Model.

Moved Cr. N Walker

Seconded Cr. S Royes

That Council receives the North West Regional Pest Management Sub-committees recommendation for McKinlay Shire Council's Director of Environment and Regulatory Services to represent the committee on the Statewide Oversight Group for the implementation of the Invasive Plants and Animals Co-investment Model.

CARRIED 5/0

Resolution No. 226/1617

Ordinary Meeting of Council / 21<sup>st</sup> March 2017

UNCONFIRMED MINUTES

**6.6 Parliamentary Committee Report Recommendation Stock Route Management Bill 2016**

In the Ordinary Meeting January 2017 Council resolved to attend the Stock Route Network Management Bill 2016 Hearing in Longreach, 8 February 2017. Council prepared a Statement and presentation for the hearing. Councillor Curr, CEO and Director of Environmental and Regulatory Services attended the hearing. The Parliamentary Committee has prepared a recommendation from the hearings.

Moved Cr. J Fegan

Seconded Cr. S Royes

That Council receives the Parliamentary Committee Report recommendation for the Stock Route Network Management Bill 2016.

CARRIED 5/0

Resolution No. 227/1617

**6.7 Mr Chaplain Letter Regarding 2016 Pest/Weed Herbicide Allocation**

**Confidentiality:**

This report is CONFIDENTIAL in accordance with *Section 275 1(e) of the Local Government Regulation 2012*, which provides for a local government to resolve that a meeting be closed to the public if its Councillor's consider it necessary to discuss -:

*(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.*

**Executive Summary:**

Council has received a written complaint from Mr Patrick Chaplain (*attachment 7.1*) of Malakoff Stn Cloncurry Qld. The complaint was dur to Council's Director of Environment and Regulatory Services informing him that he would no longer be receiving his allocation and that he believed he had been treated unfairly.

**RECOMMENDATION**

That Council support the decision to remove Mr Chaplain's allocation and respond to Mr Chaplain's letter accordingly.

Moved Cr. S Royes

Seconded Cr. J Fegan

Resolution No.226/1617

CARRIED 5/0

Meeting was closed at 10:15 am

**PROCEDURAL MOTION**

Moved Cr. S Royes

Seconded Cr. N Walker

That Council resolve that the meeting be closed to the public under section 275 1(g) of the Local Government Regulation 2012.

Resolution No. 227/1617

CARRIED 5/0



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UNCONFIRMED MINUTES

**PROCEDURAL MOTION**

Moved Cr. N Walker

Seconded Cr. S Royes

That Council resolve to re-open the meeting to the public.

Resolution No. 228/1617

CARRIED 5/0

Re-opening of Meeting – 10:18 am

**6.8 Driveway Application - Lot 2 SP139613**

A driveway application request was received from the Landholder of Lot 2 SP139613. The development had not been correctly conditioned by Council to include the crossover.

**RECOMMENDATION**

That Council;

- Create an item for consideration in the 2017-2018 budget to enter into driveway agreements (if approached) with landholders with incorrect development conditions.
- That Council enter into an agreement with the landholder of Lot 2 on SP139613 for the completion of the crossover in Council's Road Reserve.

Moved Cr. N Walker

Seconded Cr. J Fegan

Resolution No. 229/1617

CARRIED 5/0

**6.9 Renewal of Term Lease 211729 over Lot 7 on Crown Plan TO29**

Council's views are sought on the application for renewal of Term Lease over Lot 7 on CPTO29.

**RECOMMENDATION**

That in reference to the renewal of Term Lease 211729 over Lot 7 on Crown Plan TO29 Council advises the Department of Natural Resources and Mines that:

- The reserve is still required for its gazetted purpose; and

Moved Cr. P Curr

Seconded Cr. J Fegan

That in reference to the renewal of Term Lease 211729 over Lot 7 on Crown Plan TO29 Council advises the Department of Natural Resources and Mines that:

- The reserve is still required for its gazetted purpose; and

That Council has no object to continuing under the current arrangements with DNRM, providing the term lease over the subject area.

Council will conduct a review of all current trustee land reserves to develop a policy to ensure future consistency and cost implications are known.

Resolution No.230/1617

CARRIED 4/1 (Cr. S Royes)

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UNCONFIRMED MINUTES

**6.10 Development Application – MCK 2016\_10, Telstra Corporation Limited C/- Visionstream Pty Ltd**

**Confidentiality:**

This report is CONFIDENTIAL in accordance with *Section 275 1(e) of the Local Government Regulation 2012*, which provides for a local government to resolve that a meeting be closed to the public if its Councillor's consider it necessary to discuss -:

*(g) any actions to be taken by the local government under the Planning Act, including deciding applications made to it under that Act*

**Executive Summary**

This report makes recommendation to Council for the approval for a Material Change of Use Impact Assessable Development for Telecommunications Facility on Lot 602 on AL75 located at 35 Middleton Street, McKinlay subject to conditions.

**RECOMMENDATION**

*That Council in accordance with the Sustainable Planning Act 2009 notify the applicant that the application for a Impact Assessable Development Permit for a telecommunications facility at Lot on AL75, 35 Middleton Street, McKinlay be approved subject to the conditions detailed below removing condition 4 and 6 and clarifying condition 8;*

**SCHEDULE OF CONDITIONS**

*Impact Assessable Material Change of Use*

*Development Permit*

*Assessment Manager Conditions of Approval*

**General**

- 1. Development is to be undertaken generally in accordance with the approved plans, except where conditions of approval dictate otherwise.*
- 2. The proposed development is to comply with all conditions of approval prior to commencement of use, unless stated otherwise.*
- 3. The developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval with all works being undertaken to Council standard.*

**Landscaping**

- 4. The developer shall install landscaping to the site perimeter to provide a visual buffer at human scale adjacent to the site. This planting is to be limited to the "Trees" species identified in Schedule 4 of the planning scheme and spaces at even 6m intervals, or as otherwise agreed to by Council.*

**Infrastructure**

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## UNCONFIRMED MINUTES

5. *The developer is to ensure that the site remains connected and serviced by all existing reticulated water, sewer, telecommunications and electricity services.*
- ~~6. *The site is to be designed so as to discharge stormwater to a road reserve as the "lawful point of discharge", or an alternate point as agreed to in writing by Council. The development is not to result in ponding of stormwater or additional stormwater flow onto adjoining properties.*~~

**Health and Safety**

7. *Ensure that the development complies with the Electro Magnetic Emission (EME) levels in line with the Radio Communications (Electromagnetic Radiation – Human Exposure) Standard 1999 at all times.*
8. *Equipment and machinery is to be stored within appropriately covered storage areas. Covered storage areas being any fixed structure which is either wholly or partly enclosed by walls and which is roofed.*

**Noise**

9. *Ensure air conditioning units do not exceed background noise levels of 5 dB (A) between the hours of 7am and 10pm and between 3dB (A) between the hours of 10pm and 7am.*

**Advice**

1. *Council would like to advise the applicant that provisions of the Aboriginal Cultural Heritage Act 2003 and the Queensland Heritage Act 1992 may apply to this development.*
2. *The developer/owner must demonstrate compliance with all conditions of approval prior to obtaining a certificate of classification for the use of any new buildings.*
3. *The developer may still require approval for plumbing and drainage works, building works or other works under other relevant legislation prior to commencement of works.*

Moved Cr. P Curr

Seconded Cr. S Royes

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## UNCONFIRMED MINUTES

That Council in accordance with the Sustainable Planning Act 2009 notify the applicant that the application for a Impact Assessable Development Permit for a telecommunications facility at Lot on AL75 , 35 Middleton Street, McKinlay be approved subject to the conditions detailed below;

**SCHEDULE OF CONDITIONS**

Impact Assessable Material Change of Use  
Development Permit

**Assessment Manager Conditions of Approval****General**

10. Development is to be undertaken generally in accordance with the approved plans, except where conditions of approval dictate otherwise.
11. The proposed development is to comply with all conditions of approval prior to commencement of use, unless stated otherwise.
12. The developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval with all works being undertaken to Council standard.

**Landscaping**

13. The developer shall install landscaping to the site perimeter to provide a visual buffer at human scale adjacent to the site. This planting is to be limited to the "Trees" species identified in Schedule 4 of the planning scheme and spaces at even 6m intervals, or as otherwise agreed to by Council.

**Infrastructure**

14. The developer is to ensure that the site remains connected and serviced by all existing reticulated water, sewer, telecommunications and electricity services.
15. The site is to be designed so as to discharge stormwater to a road reserve as the "lawful point of discharge", or an alternate point as agreed to in writing by Council. The development is not to result in ponding of stormwater or additional stormwater flow onto adjoining properties.

**Health and Safety**

16. Ensure that the development complies with the Electro Magnetic Emission (EME) levels in line with the Radio Communications (Electromagnetic Radiation – Human Exposure) Standard 1999 at all times.
17. Equipment and machinery is to be stored within appropriately covered storage areas. Covered storage areas being any fixed structure which is either wholly or partly enclosed by walls and which is roofed.

**Noise**

18. Ensure air conditioning units do not exceed background noise levels of 5 dB (A) between the hours of 7am and 10pm and between 3dB (A) between the hours of 10pm and 7am.

**Advice**

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UNCONFIRMED MINUTES

4. *Council would like to advise the applicant that provisions of the Aboriginal Cultural Heritage Act 2003 and the Queensland Heritage Act 1992 may apply to this development.*
5. *The developer/owner must demonstrate compliance with all conditions of approval prior to obtaining a certificate of classification for the use of any new buildings.*
6. *The developer may still require approval for plumbing and drainage works, building works or other works under other relevant legislation prior to commencement of works.*

CARRIED 4/0

Resolution No. 231/1617

Cr. J Fegan declared a MPI conflict of interest (as defined in section 173 of the Local Government Act 2009) in relation to agenda item 6.10 and left the meeting at 10:30am and took no part in the discussion.

**PROCEDURAL MOTION**

Moved Cr. N Walker

Seconded Cr. S Royes

That Council resolve that the meeting be closed to the public under section 275 1(g) of the Local Government Regulation 2012.

Resolution No. 232/1617

CARRIED 4/0

**Closure of meeting – 10:30am**

**PROCEDURAL MOTION**

Moved Cr. N Walker

Seconded Cr. S Royes

That Council resolve to re-open the meeting to the public at 10:38am.

Resolution No.233 /1617

CARRIED 4/0

**Attendance** - Cr. J Fegan re-entered the meeting upon re-opening.

**6.11 Punchbowl Road Opening – Relinquish Proposal**

**Executive Summary:**

Council's views are sought on the proposal of Maxwell's to relinquish a portion of Lot 1 on Plan B157151 to become a Recreation Reserve.

**RECOMMENDATION**

That in reference to Maxwell's proposal to relinquish a portion of Lot 1 on Plan B157151 to become a Recreation Reserve that Council support the Proposal to;

- ensure the Punchbowl road opening progresses, and
- ensure the land used by the public continues to remain available to the public in the future.

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UNCONFIRMED MINUTES

Moved Cr. S Royes  
 That in reference to Maxwell's proposal to relinquish a portion of Lot 1 on Plan B157151 to become a Recreation Reserve that Council support the Proposal to;

- ensure the Punchbowl road opening progresses, and
- ensure the land used by the public continues to remain available to the public in the future.

Resolution No. 234/1617

Seconded Cr. J Fegan

CARRIED 5/0

**6.12 Trustee Lease Application over Lot 10 on EN23**

Council's views are sought on the application for a Lease over Lot 10 on EN23, know as Punchbowl Reserve.

**RECOMMENDATION**

That in reference to the application for a Lease over Lot 10 on EN23, know as Punchbowl Reserve, Council notify the Department of Natural Resources and Mines and the applicant that Council will be prepared to prepare and offer a Trustee Lease for the Reserve.

That Council has no object to continuing under the current arrangements with DNRM, providing the term lease over the subject area.

Council will conduct a review of all current trustee land reserves to develop a policy to ensure future consistency and cost implications are known.

Moved Cr. N Walker

Seconded Cr. P Curr

Resolution No. 235/1617

CARRIED 4/1 (Cr. S Royes)

**6.13 Swimming Pool Opening Hours**

The Environment and Regulatory Services Department has received correspondence from the HACC program to extend the pool opening hours.

**RECOMMENDATION**

That Council extends the pool opening hours for HACC for the remainder of the warmer months.

Moved Cr. J Fegan

Seconded Cr. N Walker

That Council extends the pool opening hours for HACC for the remainder of the warmer months.

Resolution No. 236/1617

CARRIED 5/0

**Attendance** – Director of Environmental Services Andrew Boardman left the meeting at 11:23am

**Attendance** – Senior Finance Officer Katherine Crawford entered the meeting at 12:25pm.

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UNCONFIRMED MINUTES

**7.COMMUNITY SERVICES REPORT**

Senior Finance Officer Katherine Crawford presented the Community Services Report on behalf of Director of Corporate & Community Services, Tenneil Cody.

**7.1 Community Services Monthly Report**

McKinlay Shire Council has nominated to host the Outback Queensland Tourism Association (OQTA) Symposium and Awards on Thursday 2<sup>nd</sup> November until Saturday 4<sup>th</sup> November 2017. This report seeks Councils support and commitment for the project. It is estimated that there will be between 150-250 tourism delegates that attend. McKinlay Shire Council is in the process of completing a submission to be the host Shire which details activities, events, accommodation, catering, venues and transport options around the Shire over the three days. Should McKinlay Shire be successful, it is expected that this will require a Council contribution of \$20,000 to host this event. The economic impact for the Shire is estimated to be approximately \$150,000 to \$250,000 (number of attendants x \$1000). By showcasing our Shire and best experiences to tourism delegates, the long-term benefits for the Shire are indispensable.

**Recommendation:**

That Council agrees to contribute \$20,000 should Council be successful in their application to host the OQTA Symposium and Awards.

Moved Cr. S Royes

Seconded Cr. N Walker

That Council agrees to contribute \$20,000 should Council be successful in their application to host the OQTA Symposium and Awards.

Resolution No. 237/1617

CARRIED 5/0

Mayor B. Murphy declared a conflict of interest (as defined in section 24 of the Local Government Act 2009) in relation to agenda item 7.2 and left the meeting at 12:33pm and took no part in the discussion.

**7.2 Pets at Seniors Living Units**

The Seniors Living Units located on Coyne Street and Hospital Lane is currently tenanted on the basis of no pets. Council has received correspondence to reconsider this rule.

**RECOMMENDATION**

That Council reaffirms that the Senior Living Units are tenanted on a no pet's basis. Due to precedence set previously as per original rental application.

Moved Cr. P Curr

Seconded Cr. J Fegan

That Council reaffirms that the Senior Living Units are tenanted on a no pet's basis. Due to precedence set previously as per original rental application.

Resolution No. 238/1617

CARRIED 4/0

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**Attendance** – Mayor Belinda Murphy re-entered the room at 12:40pm.

**8.CORPORATE SERVICES REPORT**

**Senior Finance Officer Katherine Crawford delivered Corporate Services Report.**

**8.1 Corporate Services Report**

The Corporate Services Report as of February 2017 which summarises the financial performance and position is presented to Council.

**RECOMMENDATION:**

That Council receives the monthly Corporate Services Report for the period ending 28th Feb 2017.

Moved Cr. S Royes

Seconded Cr. N Walker

That Council receives the monthly Corporate Services Report for the period ending 28th Feb 2017.

Resolution No. 239/1617

CARRIED 5/0

**8.2 2016-2017 Budget Mid Year Review**

In accordance with *section 174 (3) of the Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment of the Council's progress towards implementing the annual operational plan at meetings of the Council held at regular intervals of not more than three months.

The second quarter assessment of Council's progress towards implementing the 2016-2017 Operational Plan is presented to Council.

**RECOMMENDATION:**

That Council receives the 2016-2017 Budget mid year review.

Moved Cr. J Fegan

Seconded Cr. P Curr

That Council receives the 2016-2017 Budget mid year review.

Resolution No. 240/1617

CARRIED 5/0

**8.3 2016-2017 Budget Amendment**

In accordance with *section 170 (3) and (4) of the Local Government Regulation 2012 (Regs)*, Council may by resolution, amend the budget for a financial year at any time before the end of the financial year. The budget must continue to comply with *section 169 of the Local Government Regulation 2012* in order for the amendment to take effect.

In accordance with the above sections an amended 2016-2017 Budget is presented for Council's consideration.

**Recommendation:**

That the 2016-2017 Amended Budget; 2016-2017 Operational Plan Version 2 and the Capital Works Program Version 2 be adopted as presented.



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UNCONFIRMED MINUTES

Moved Cr. N Walker

Resolution No. 241/1617

Seconded Cr. S Royes

CARRIED 5/0

**Attendance** – Cr. Phillip Curr left the meeting (teleconference) 12:45pm

**Attendance** – Senior Finance Officer Katherine Crawford left the meeting at 12:46pm

**9. CHIEF EXECUTIVE OFFICERS REPORT**

**Chief Executive Report was delivered by CEO Peter Fitchat.**

**9.1 Dirt and Dust (Use of the old Bowling Green)**

The Julia Creek Dirt n Dust Festival has requested permission to use the bowling green area behind the Old Town and Country Club as outlined in the map below in Green – excluding the area highlighted in White. They have asked if the construction fencing be moved so part of the Bowling Green that is unable to be used be fenced off with Construction Fencing so that it is inaccessible.

The purpose of the use of the Bowling Green would be for the Kids amusements, rides, jumping castles etc. to be set up on, and also a representative from NRL in Mount Isa would be setting up some football themed games for kids to raise awareness for NRL and get the kids involved with some more activities during the event.

**RECOMMENDATION:**

That Council note and receive this report and delegate the CEO to write back and approve the use of the area highlighted in Dirt and Dust request.

Moved Cr. J Fegan

Seconded Cr. N Walker

That Council note and receive this report and delegate the CEO to write back and approve the use of the area highlighted in Dirt and Dust request.

Resolution No. 242/1617

CARRIED 4/0

**9.2 Fuel Storage for Julia Creek Airport**

Jim Lillecrapp Base Lead/Air crewman has contacted Council and requesting a temporary measure to secure fuel at the Julia Creek Airport until a more permanent commercial arrangement can be established.

This will allow Helicopters and Airplanes to service remote areas more effectively. If we supply the container they CareFlight will supply the Bunding for the Fuel as required. We have an indicative cost to purchase and install container for +/- \$8000.

If we prep the fence and fit the container next to the one we already have at the Airport at Julia Creek that they can store some drums of fuel, it would make this accessible 24 hours a day and be secure, this would enable CareFlight to service the Julia Creek area much more efficiently.

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UNCONFIRMED MINUTES

**RECOMMENDATION**

That Council notes this report and CEO Peter Fitchat will investigate further, pending meeting with the supplier.

Moved Cr. S Royes

Seconded Cr. N Walker

Resolution No. 243/1617

CARRIED 4/0

**9.3 RAPAD ARIP Application Proposed Activities**

Morgan Gronold will be teleconferencing in at 11:26am.

RAPAD who are the lead applicant for the \$500k Innovation Hub Funding, they are inviting the NW Shires to be part of this program and there is project activities that is or could of real interest to our Council.

We have arranged for Morgan Gronold to teleconference in on the 21<sup>st</sup> March 2017 to give Council a more in-depth breakdown of the activities that maybe of interest to McKinlay Shire Council. This will also gauge if there are interest in participating with the Central West.

I have attached some information in relation to some of the activities already earmarked and there are a lot of areas that we are already doing some work in and other that could benefit Council in the future.

**RECOMMENDATION**

That Council note and receive this report RAPAD. That CEO Peter Fitchat will provide response by close of business Friday 24<sup>th</sup> March 2017 in relation to initial support.

Moved Cr. J Fegan

Seconded Cr. N Walker

That Council note and receive this report RAPAD. That CEO Peter Fitchat will provide response by Friday 24<sup>th</sup> March 2017.

Resolution No. 244/1617

CARRIED 5/0

**Attendance** - CEO Peter Fitchat left the meeting at 11:49am.

**Attendance** – CEO Peter Fitchat re-entered the meeting at 12:04pm.

**9.4 DEED OF INDEMNITY RELEASE AND DISCHARGE –Aurizon Property PTY LTD**

Aurizon's Tony Lucas, Principal Adviser Stakeholder Relations, Aurizon and McKinlay Shire ongoing access to Aurizon's owned land and spelling yards at Julia Creek.

The attached draft Deed on Indemnity seeks to address the matter of Council intermittently accessing the Aurizon land to temporary use the spelling yards and/or livestock dip.

This Indemnity allows Council staff to perform their activity relating to stock handling to continue at a reduced risk to Aurizon.

Ordinary Meeting of Council / 21<sup>st</sup> March 2017

UNCONFIRMED MINUTES

**RECOMMENDATION:**

That Council note and receive this report and delegate the CEO to sign on behalf of McKinlay Shire Council to finalise the Deed of Indemnity and Discharge-Aurizon property PTY LTD.

Moved Cr. S Royes

Seconded Cr. J Fegan

That Council note and receive this report and delegate the CEO to sign on behalf of McKinlay Shire Council to finalise the Deed of Indemnity and Discharge-Aurizon property PTY LTD.

Resolution No. 245/1617

CARRIED 4/0

**9.5 Elected Member Training at LGAQ'S 2017 Financial Sustainability Summit**

Council will be represented by Cr. Murphy and Cr Shauna Royes at the Elected Member Training at LGAQ'S 2017 Financial Sustainability Summit in Cairns on the 29<sup>th</sup> to the 30<sup>th</sup> March 2017.

The summit will have training on 'Bridging the Divide', the 5th Local Government Financial Sustainability Summit, is a chance for councils to gather and learn from peers, industry experts and government ministers.

The Summit will explore the stresses between the cost of doing business and the ability to raise revenue. Professional development workshops on financial management concepts and decision making tools will provide practical insights, closing the gap between expectations and delivery.

**RECOMMENDATION**

That Council nominates Cr. Belinda Murphy and Cr. Shauna Royes, to Elected Member Training at LGAQ'S 2017 Financial Sustainability Summit in Cairns on the 29<sup>th</sup> to the 30<sup>th</sup> March 2017.

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council nominates Cr. Belinda Murphy and Cr. Shauna Royes, to Elected Member Training at LGAQ'S 2017 Financial Sustainability Summit in Cairns on the 29<sup>th</sup> to the 30<sup>th</sup> March 2017.

Resolution No. 246/1617

CARRIED 4/0

**9.6 Kynuna Park – CONFIDENTIAL**

Over the last financial year visits to the Kynuna has expressed the need for a park area that can be used by locals and visitors in Kynuna as discussed in the previous Ordinary meeting on the 21<sup>st</sup> February 2017.

The opportunity to fitout a park has been presented to McKinlay Shire council and the Kynuna Community when the State Government announced the Work for Queensland program 2017 Calendar year.

Council resolved to delegate the CEO to negotiate the purchase of the land described as Lot 101/K3711 Kynuna.

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UNCONFIRMED MINUTES

**RECOMMENDATION**

That Council note and receive this report and allow the land described as Lot no 13/K3715 to be used as a park.

That the CEO contacts the owner of lot no 101/k3711 and reject the offer to purchase the land for the purpose of establishing a Park in Kynuna.

Moved Cr. S Royes

Seconded Cr. J Fegan

Resolution No.247/1617

CARRIED 4/0

**PROCEDURAL MOTION**

Moved Cr.J Fegan

Seconded Cr. N Walker

That Council resolve that the meeting be closed to the public under section 275 1(g) of the Local Government Regulation 2012.

Resolution No. 248/1617

CARRIED 5/0

Closure of meeting – 1:05pm

**PROCEDURAL MOTION**

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council resolve to re-open the meeting to the public.

Resolution No. 249/1617

CARRIED 5/0

Re-opening of meeting – 1:16pm

**Attendance** – Cr. Phillip Curr left the meeting at 1:20pm.

**9.7 EMU Registration**

LGAQ have confirmed the in-house Elected Member Update (EMU) workshop date of Wednesday the 19<sup>th</sup> of April.

**Recommendation:**

That Council note and receive this report.

Moved Cr. N Walker

Seconded Cr. S Royes

Resolution No.250/1617

CARRIED 4/0

**9.8**

**Executive Summary:**

This report is to recognise the Queensland State Governments work for Queensland Funding program and “The Palaszczuk Government is absolutely committed to creating jobs for Queenslanders and this innovative program will deliver on this commitment,” to be supporting more than 600 jobs and upgrading important regional infrastructure across the state.

Ordinary Meeting of Council / 21<sup>st</sup> March 2017

UNCONFIRMED MINUTES

**Recommendation:**

That Council note and receive this report and delegate the CEO to write a letter of appreciation to the Queensland State Premier Anastacia Palaszczuk.

Moved Cr. J Fegan  
Resolution No.251/1617

Seconded Cr. S Royes  
CARRIED 4/0

**9.9 Letter of Thanks- Julia Creek Library**

Mrs Sharnie Meade wrote of letter of thanks and appreciation for the services offered by the Julia Creek Library and in particular, Chris.

She was a governess for three years near the town of Julia Creek and have benefitted greatly from the service provided, as well as the friendliness displayed by Chris.

**Recommendation:**

That Council note and receive this report.

Moved Cr. J Fegan  
Resolution No.252/1617

Seconded Cr. N Walker  
CARRIED 4/0

**9.10 Invitation to the Opening of Richmond Office**

McKinlay Shire Council received an invitation to attend the opening of the new offices for Richmond Shire Council on 28<sup>th</sup> April 2017 at 10:00am.

**Recommendation:**

That Council note and receive this report and delegate a Council Representative to attend. Mayor Belinda Murphy, Cr. J Fegan, Cr. S Royes, Peter Fitchat will attend.

Moved Cr. N Walker  
Resolution No.253/1617

Seconded Cr. J Fegan  
CARRIED 4/0

**9.11 Bridges Renewal Program - Round 3**

The Australian Government has committed \$360 million over five years to 2019-20 to the Bridges Renewal Program.

The Program aims at upgrades and repairs bridges to enhance access for local communities and facilitate higher productivity vehicle access.

Ordinary Meeting of Council / 21<sup>st</sup> March 2017

UNCONFIRMED MINUTES

1. Round Three opened 17 March 2017

The Minister for Infrastructure and Transport, the Hon Darren Chester MP has announced that Round Three of the Bridges Renewal Program will be open to accept proposals from 17 March 2017 to 15 May 2017. Round three will be open to state, territory and local governments.

The Australian Government will contribute up to 50 per cent of the total project cost to successful projects. Projects are selected through a competitive, merit-based process. Proponents are encouraged to consult with industry and community more broadly on their projects to ensure industry priorities and community views are considered in the development of proposals. There is a \$5 million Australian Government contribution limit per proposal.

1. Important Dates

Round Three opens	17 March 2017
Round Three closes	15 May 2017
Round Three proposal period	8 Weeks

Council just completed the Punchbowl Bridge under round 2 we do have other bridges on Oorindi road, the Lara crossing and another further up on the Punchbowl road. The one on the Nelia Bunda road is still in good condition and we are arranging a level 1 inspection on all of to plan for future replacements.

We have also started informal talks with DTMR about the Cloncurry Crossing on the Wills Development road and were initially advised that there is no immediate future plan to upgrade the crossing regardless of its safety concerns. However we will continue discussions with DTMR to highlight this as a risk and to include this in their works Plan.

**Recommendation:**

That Council note and receive this report and not apply for this round 3 Bridges Renewal Program. Council write to the DTMR to support the progression of a business case to replace the bridge on the Wills Development Road at Sedan Dip Cloncurry River.

Moved Cr. J Fegan

Seconded Cr. N Walker

Resolution No.254/1617

CARRIED 4/0

**9.12 Queensland Governments 2016-17 Grants and Subsidies Program**

The letter (Ref MBN 15/1652) that we received on the 25 November 2016 from Honourable Jacky Trad, Deputy Minister, of Local Government and Planning and minister for Trade and Investment at the time of the letter.

**The Burke Streetscape Enhancement Project got approved for 60% contribution (\$149,550)** and Council is pleased with this funding, however now that we have all the costing back for this Project we received the **quotations back and has come back with a \$100,000.00 saving**. Council is asking if possible if this savings amount could be used for **Shade Sails at our McIntyre Park** area as discussed with Frankie Carrol on his visit to Mckinlay Shire Council on the 7<sup>th</sup> February 2017 with Frankie Carrol.

Ordinary Meeting of Council / 21<sup>st</sup> March 2017

UNCONFIRMED MINUTES

Stages of Project	Total Project Cost	Total Eligible Project Cost	Subsidy approved 60%
At time of application	\$ 250,000.00	\$ 249,250.00	\$ 149,550.00
Burke Street Shade Sails total project cost as per email of 20/03/2017	\$ 250,000.00	\$ 178,697.61	\$ 107,218.57
Additional shade sails for McIntyre Park - \$9,000		\$ 187,697.61	\$ 112,618.57
Anticipated Project savings		\$ 61,552.39	\$ 36,931.43

**RECOMMENDATION:**

That Council note and receive this report and confirms that Council will contribute 40% towards the shade sails for McIntyre Park.

Moved Cr. J Fegan

Seconded Cr. S Royes

Resolution No.255/1617

CARRIED 4/0

**10. WORK PLACE HEALTH AND SAFETY**

**11. MEMBERS BUSINESS**

Cr. N Walker – Telecommunications future.

Cr. J Fegan – Follow up of Mrs Fels letter.

Cr. J Fegan – Hospital Update refer to correspondence MPHS News Letter

Cr. J Fegan – Update on HAP (Health Action Panel) Meeting.

Cr. J Fegan – NRL Football/Races dates and location.

Cr. S Royes – Question relating to up keep of McIntyre Park during absence of usual care taker.

Mayor Belinda Murphy – Middle School payment.

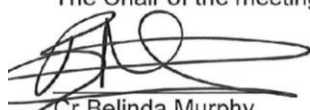
Mayor Belinda Murphy – Drought Declaration.

Mayor Belinda Murphy – McKinlay Interim mobile service located outside the library in Centenary Park.

Mayor Belinda Murphy – Parks and Gardens enhancement.

**30. CLOSURE OF MEETING**

The Chair of the meeting, Cr. Belinda Murphy declared the meeting closed at 2:30pm.

  
Cr Belinda Murphy  
Mayor

#### 4. BUSINESS ARISING OUT OF MINUTES FROM PREVIOUS MEETING

#### 5. ENGINEERING SERVICES REPORT



Ordinary Meeting of Council Tuesday 18 April 2017

**5.1 Subject:** Engineering Works Report  
**Attachments:**  
**Author:** Director Engineering Services  
**Date:** 18<sup>th</sup> April, 2017

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#### **Executive Summary:**

Budget areas are performing generally within their specified variance range for this financial year.

#### **Recommendation:**

For Council information

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#### **Background:**

The following report is a summary of the works undertaken for the month period ending 10<sup>th</sup> April, 2017.



TIDS / R2R

Engineering Works July 2016-June 2017	Chainage	Status	Budget	% Completed	Est Com Date
<b>Roads</b>					
R2R & TIDS - Taldora Rd Pave and seal 19 kms long	60.76 - 76.76	Gravel Resheeting and Sealing -	\$1,000,000.00	100% Gravel Carted	May-17
R2R -Punchbowl Rd Pave and seal 4.5km		Gravel Resheeting and Sealing - Carting Gravel	\$297,223.00	40% Gravel Carted	May-17
R2R - Neila Bunda Rd Pave and seal 4km	31 - 35	Gravel Mixed, Layed and Trimmed - Sealed	\$313,019.00	100%	Mar-17
R2R - Malpas Trenton gravelling 8km	Debella - Glenmore Road Turnoff	Gravel carting in progress	\$237,779.00	100% Gravel Carted	May-17
Punchbowl Bridge Replacement		Bridge	\$1,551,755.00	100	Dec-16
Punchbowl Bridge Approaches		Approaches	\$1,487,563.00	95	Mar-17
Reseal Shire Road Network (Taldora Rd and Coyne St)		Taldora Rd Ch 0 to Ch 6.025 and Coyne Street completed	\$200,000.00	100	May-17
Seal Shire Road Network (Rural and Town Streets) Nelia Town Access			\$100,000.00	0	May-17
Grid Replacement Program			\$50,000.00	0	
Replace Old Kerbs and Channels in Julia Creek		In progress	\$65,000.00	10	

## Other Works

Engineering Works July 2016-June 2017	Status	Budget	% Completed	Est Com Date
<b>Wastewater</b>				
Julia Creek Sewage Treatment Plant - town sewage now connected	Commissioning under way	\$738,500.00	90	Apr-17
<b>Water</b>				
Julia Creek Water - Replace old AC Mains in Hickman, Goldring and Amberley Streets		\$75,000.00	0	
Kynuna Water		\$50,000.00	0	
McKinlay Water Upgrades	Tender has been awarded - Expect on site late April'17	\$529,000.00	5	Jun-17
<b>Transport</b>				
Aerodrome Runway Lights, Generator, Switchboard		\$50,000.00	0	
<i>Note: Julia Creek Airport Upgrade not Budgetted yet</i>				
<b>Other</b>				
Gannons Footpath	Completed	\$40,000.00	100	
Plant and Vehicle Replacement	Ongoing	\$1,211,000.00	68	Jun-17
Fleet Automatic Fuel System	Partial Installation (Fuel Truck Outstanding)	\$35,000.00	85	Jun-17
Depot Yard New Shed	Completed	\$67,000.00	100	Mar-17
<b>Parks and Gardens</b>				
Improvements at Nelia, McKinlay and Kynuna and security fence at McKinlay Depot		\$20,000.00	0	
Pedestrian/Cycle Track to McIntyre Park	Completed	\$100,000.00	100	Apr-17
McIntyre Park - Water Connections at Camping Ground and Mushrooms		\$20,000.00	0	Apr-17
Caravan Park 6 Additional Drive through Sites	Completed	\$114,000.00	100	Mar-17
<b>Economic Development</b>				
Artesian Spa, Julia Creek Plan for master plan for the Creek	Tenders for Baths Completed	\$305,862.00	6	
<b>Other Projects</b>				
FHUP FlindersHwy Upgrade	Completed		100	
WHUP Willis Development Road Overtaking Overtaking Opportunity	Commenced		10	May-17
Cannington Rd Reseal 18 kms Long	Completed		100	

## Operational Works

<b>Engineering Operational Works July 2016-June 2017</b>	<b>Status</b>
Shire Road Maintenance	Reports Follow
Road Signage	Ongoing
Town Streets	Ongoing
NDRRA	Report Follows
Airports	New Access Signs erected. Poisoning around lights on runway completed
Kynuna Airport	Graded 16/02/2017
McKinlay Airport	Graded 31/03/2017
Plant and Equipment	Ongoing
RMPC	Ongoing
<b>Parks and Gardens</b>	
Maintenance undertaken in Julia Creek Township on all Council owned Assets.	Ongoing Monitoring and Reporting
McKinlay Township - P & G Program in place which is reviewed on a weekly basis by Works Supervisor	McKinlay Crew undertaking maintenance as required
Kynuna Township - P & G Program in place which is reviewed on a weekly basis by Works Supervisor	McKinlay Crew undertaking maintenance as required
<b>Water</b>	
Julia Creek	Ongoing Monitoring and Reporting
Kynuna	Ongoing Flushing and Monitoring and Reporting - verbal reports of discoloured water continue. Check of bore casing and treatment for iron bacteria considered
McKinlay	Ongoing Monitoring and Reporting
<b>Wastewater</b>	
Julia Creek - Major excavation adjacent Hickman St PS underway complete by end March 2017	Completed. Also ongoing Maintenance, Monitoring and Reporting

## Shire Roads Maintenance

SHIRE ROAD	Maintenance		NDRRA - Flood Damage			Road Details		
	July 2016 - June 2017	% Complete	Estimated Start	Estimated Finish	% Complete	Width	Length	Days
Alisona	Oct-16	100	Thu 17/11/16	Wed 23/11/16	100	6	20	5
Ardbrin - Yorkshire ( <b>Open Grade 16/02/2017</b> )	Nov-16	100	Mon 20/06/16	Thu 21/07/16	100	6	38	10
Barnsdale - Kevin Downs						6	30	0
Bunda - Maxwellton	06-04-17	100	Fri 14/04/17	Thu 18/05/17	0	8	17	5
Byrimine	17-04-17	0				8	32	12
Dalgonally - Millungera	29-05-17	0	Tue 4/10/16	Tue 18/10/16	100	6	49	13
Debella - Glenmore	24-06-17	0	Wed 14/12/16	Wed 14/12/16	100	6	18	5
Eulolo - McKinlay			Mon 10/10/16	Fri 21/04/17	60	6	73	19
Euraba	15-03-17	0				6	10	3
Gilliat - McKinlay	03-04-17	100	Mon 02/02/17	Fri 31/03/17	100	8	77	20
Isabel Downs - Yorkshire (Isabel Lane)	Nov-16	100	Mon 23/05/16	Fri 27/05/16	100	6	21	6
Julia Ck - Taldora	17-03-17	60				8 to 10	186	35
Julia Ck - Yorkshire ( <b>Open Grade 16/02/2017</b> )			Mon 30/05/16	Fri 17/06/16	100	6	32	8
Kynuna - Middleton ( <b>Open Grade 04/04/2017</b> )	Oct-16	100	Mon 24/04/17	Mon 1/05/17	0	6	55	14
Lara - Lavera Lane						6	20	5
Lyrian - Doravale	15-05-17	0				6	29	10
Malpas - Trenton (Glenmore)	22-05-17	0	Tue 21/03/17	Thu 13/04/17	15	8	77	20
McKinlay - Cannington	Nov-16	100				10	87	0
Minamere ( <b>Open Grade 16/02/2017</b> )	Nov-16	100	Fri 22/07/16	Mon 12/09/16	100	6	48	12
Nelia - Bunda	13-03-17	100	Thu 16/02/17	Thu 15/06/17	5	6	84	13
Nelia - Yorkshire ( <b>Open Grade 16/02/2017</b> )	Dec-16	100	Tue 13/09/16	Wed 14/09/16	100	6	30	8
Old Normanton	18-04-17	0	Tue 16/02/16	Fri 20/05/16	100	6	62	16
Oorindi - McKinlay	24-05-17	0	Thu 16/02/17	Fri 17/03/17	100	8	46	12
Percol	29-03-17	50	Wed 29/03/17	Mon 3/04/17	100	6	36	9
Proa	Nov-16	100				6	20	5
Punchbowl	Oct-16	100	Wed 30/11/16	Tue 13/12/16	100	6	92	15
Punchbowl - Nelia			Thu 8/06/17	Fri 9/06/17	75	6	26.5	7
Toolebuc			Tue 4/04/17	Fri 7/04/17	0	6	10	6
Gladevale	22-05-17	0	Wed 10/05/17	Wed 17/05/17	0	6		6
Trenton/woodstock	10-04-17	10				6	32	10

ACCESS ROAD	Maintenance		NDRRA - Flood Damage			Road Details		
	January - June 2017	% Complete	Estimated Start	Estimated Finish	% Complete	Width	Length	Days
Access - <b>Arizona - Braeside</b> - Landsborough Highway ( <b>Open Grade 16/02/17</b> )	Open Grade - Feb 17	100	Mon 24/04/17	Tue 2/05/17	0	6	23	6
Access - <b>Beenfields (Kevin Downs, Beenfields)</b> - Landsborough Highway	09-05-17	0	Tue 21/02/17	Mon 06/03/17	100	6	28	7
Access - <b>Crowfels</b> - Punchbowl Road through <b>Woodlands &amp; Bezuma</b>	Nov-16	100				6	15	4
Access - <b>Bindooran</b> - Flinders Highway			Wed 01/02/17	Fri 03/02/17	100	6	6	0
Access - <b>Combo</b> - Waterhole - Landsborough Highway	Oct-16	100	Tue 2/05/17	Thu 4/05/17		6	8	2
Access - <b>Coolreagh (Coolreagh, Toorak)</b> - Kynuna Road			Thu 6/10/16	Thu 6/10/16	100	6	8	2
Access - <b>Gilliat Plains</b> - Flinders Highway through Caiwarra & Clifton Park						8	17	0
Access - <b>Ernestina Plains</b> - Flinders Highway	12-06-17	0	Fri 31/03/17	Fri 31/03/17	100	6	7	2
Access - <b>Etta Plains (Etta Plains, Balootha, Haddington)</b>	15-06-17	0	Wed 19/10/16	Thu 3/11/16	100	6	31	8
Access - <b>Ivellen / St Andrews</b> - Flinders Highway	19-06-17	0	Mon 6/02/17	Fri 17/02/17	100	6	33	8
Access - <b>Kellosheil</b> - Kynuna Road through <b>Waterloo Plains</b>			Thu 15/09/16	Wed 5/10/16	100	3	13	3
Access - <b>Barnsdale /Leila Vale</b> - Flinders Highway			Fri 17/02/17	Fri 17/02/17	100	6	7	2
Access - <b>Leila Vale</b> - Flinders Highway	14-06-17	0						
Access - <b>Lydia</b> - Bunda Road						6	8	0
Access - <b>McKinlay - Nulgara</b> - Cannington Road	24-04-17	0				6	17	5
Access - <b>McKinlay - Olive Grove</b> - Landsborough Highway						6	14.5	0
Access - <b>Oontoo</b> - Landsborough Highway through <b>Wolseley</b>						6	10	5
Access - <b>Penola Downs</b> - Landsborough Highway through <b>Milgery</b>	02-05-17	0	Mon 10/04/17	Fri 21/04/17	0	6	19	5
Access - <b>Quambetook</b> - Kynuna Road through <b>Rosevale</b>						6	4	0
Access - <b>Strathfield</b> - Landsborough Highway through <b>Bull Creek</b>	01-05-17	0				6	5	2
Access - <b>Burwood / Wyaldra</b> - Punchbowl Road through <b>Lindfield</b>			Mon 7/11/16	Wed 16/11/16	100	6	19	5
Access - <b>Zonia Downs</b> - Punchbowl Road through <b>Bow Park</b>			Mon 28/11/16	Wed 30/11/16	100	6	19	5
<b>Roads in Red not listed in Roads Access policy</b>								

**Dirt and Dust Preparations**





**Walking Track from Town to McIntyre**



**Park****NDRRA - Flood Damage****2015 Shire Road Flood Damage**

Work on the 2015 NDRRA event commenced in February 2016.

The Program has recommenced following the Christmas closedown and delays due to wet weather. The delays resulted in a complete revision of the Program. Program is still due for completion by 30<sup>th</sup> June 2017

3 Crews are now working on the NDRRA and consist of:

- SOA Contractors and Council Day Labour staff operating hired machinery – Grading and Gravelling

The table below provides a summary of the 2015 Program to date:

Financial Position		
Current Approval	\$ 9,225,723	
Expenditure to Date (Actual)	\$ 5,195,897	56 % Complete
Expenditure to Date (Committed)	\$ 548,817	
Expenditure to Date (Total)	\$ 5,744,714	
Operational Position		
Overall	80 % Complete	

(Based on latest available figures)

Works substantially completed under the 2015 Program include:

Road		
Taldora - Stabilisation	Nelia – Bunda - Stabilisation	Gilliat – McKinlay - Stabilisation
Racecourse Road - Stabilisation	Old Normanton Road 1 – Gravelling and Grading	Quarrel St - Stabilisation
Service Road (behind Marwill) - Stabilisation	Isabel Lane – Gravelling and Grading	Julia Crk-Yorkshire - Gravelling and Grading
Taldora Road – Gravelling and Grading	Ardbrin – Yorkshire – Gravelling and Grading	Old Normanton Road 2 – Gravelling and Grading
Minamere – Gravel and Grading	Dalgonally-Millungara – Gravelling and Grading	Nelia – Yorkshire – Gravel and Grading
Kelloshiel – Gravel and Grading	Coolreagh – Gravel and Grading	Dalgonally – Gravel and Grading
Etta Plains – Grading and Gravelling	Wyaldra – Gravel and Grading	Alisona – Grading
Bezuma – Grading	Zonia Downs – Grading	Debella – Grading
Punchbowl - Grading and Gravelling	Bindooran – Grading	Ivellen – Grading and Gravel
Gilliat McKinlay – Grading and Gravel*	Eulolo – Gravel and Grading*	Ernestina – Grading*



Leilavale – Grading and Gravel*	Oorindi – Grading and Gravel*	Percol – Grading*
Beenfields – Grading*	Toolebuc – Grading*	

\* Completed since previous Report

Works currently being undertaken:

Road	
Malpas – Trenton – Grading and Gravel	Punchbowl – Nelia – Grading (on Hold)
Bunda – Maxwellton (Frontage)	Eulolo - Grading

Upcoming works:

Road	
Nelia Bunda - Grading	Penola Downs - Grading
Gladevale - Grading	Arizona Braeside - Grading
	Kynuna Middleton - Grading

**Update: Resources have been increased by the addition of an extra crew to increase production.**

**Advice from QRA is that Council owned plant is now considered “fully eligible” – previously 78 % of costs were considered eligible.**

## 2016 Event

Stabilisation works have commenced on the 2016 Event.

Financial Position		
Current Approval	\$ 5,768,378	
Expenditure to Date (Actual)	\$ 712,030	13 % Complete
Expenditure to Date (Committed)	\$ 35,258	
Expenditure to Date (Total)	\$ 747,288	
Operational Position		
Overall	13 % Complete	

Stabilisation works have been carried out on the following roads

Road		
McKinlay - Cannington	Nelia – Bunda	Punchbowl
Gilliat - McKinlay	Old Normanton - Part 1	Julia Ck - Taldora

## 2016 Update

Gidgery Creek Causeway – Advice has been received from DAF that the preliminary design (including fishways) has been approved in principle. Detailed design is now being undertaken.

Service Road stabilisation – A variation to include stabilisation of the Service road between Mathews St and Julia St has been prepared.

**Consultation:** (internal/External)

Works Manager, Finance Manager, Workshop and Fleet Manager, Works Staff

**Legal Implications:**

Nil

**Policy Implications:**

Nil.

**Financial and Resource Implications:**

As provided in the report

**InfoXpert Document ID: 83382**



Ordinary Meeting of Council Tuesday 18<sup>th</sup> April 2017

**5.2 Subject:** Korong Access  
**Attachments:**  
**Author:** Director Engineering Services  
**Date:** 12<sup>th</sup> April, 2017

**Executive Summary:**

**Detail:**

Council has received an enquiry from Fiona Winsper for the provision of access by Council to Korong. The lots under consideration are:

Lot 2 Plan GR15 and Lot 3 Plan MF23 as shown on the attached plan – Owner Fiona Winsper – both lots are leasehold.

The existing access road from Wills Developmental Road is 8.8km in length and closely follows the gazetted road reserve to Lot 3 on MF23 (length 8.3km). There is also legal access from both lots via the stock route adjacent to the Cloncurry river and the back to gazetted road reserves in the Cloncurry Shire, however their use would be dependent on the status of river flows.

The current Council Road Access Policy states that for a rural property to qualify for classification as a Remote Property the rural property must meet all of the following criteria:

- The rural property must be inhabited for more than 250 days per year
- The access road must be on an agreed road reserve, easement, or stock route
- In instances where the access road is not on a road reserve, easement or stock route, Council will acquire a road reserve easement or stock route from the relevant landholder

Council has used this access road to get road gravel from around Scrubby Bore for both Council and TMR loads.

The estimate of cost for the maintenance grading of this road once per year is \$3,000/year.

**Recommendation:**

Recommendation: That Council approve the application for access to Korong property subject to the Road Access Policy conditions:

- The rural property must be inhabited for more than 250 days per year
- The access road must be on an agreed road reserve, easement, or stock route
- In instances where the access road is not on a road reserve, easement or stock route, Council will acquire a road reserve easement or stock route from the relevant landholder i.e. Commitment from land owner to cover the realignment cost.

**Background:**

**Consultation:** CEO

**Legal Implications**

**Policy Implications**

**Financial and Resource Implications:**

**InfoXpert Document ID:** 83515





Council Meeting Tuesday 18<sup>th</sup> April 2017

**5.3 Subject:** Punchbowl Bridge and Approach Roads

**Attachments:**

**Author:** Director Engineering Services

**Date:** 12<sup>th</sup> April, 2017

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**Executive Summary:**

**Detail:**

Attached please find Punchbowl Bridge expenditure/funding report as requested at the last Council meeting

**Recommendation:**

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**Background:**

**Consultation:** CEO

**Legal Implications**

**Policy Implications**

**Financial and Resource Implications:**

**InfoXpert Document ID:** 83516

Punchbowl Bridge and Approach Roads				
Summary of Costs and Comparison with Estimates				
Item	Estimates	Costs to end Mar 17		
Planning and Design	\$210,000.00	\$228,532.50		
Design RFIs during Construction		\$8,925.00		
Contract Administration	\$105,706.00	\$101,210.00		
Bridge Construction	\$1,840,000.00	\$1,551,755.00	(Contract Value)	
Approach Road Construction	\$564,000.00	\$871,243.76		
Sub Total	\$2,719,706.00	\$2,761,666.26		
Contingencies (30% of job total)	\$815,911.80	\$0.00		
<b>Totals</b>	<b>\$3,535,617.80</b>	<b>\$2,761,666.26</b>	<b>Difference</b>	<b>\$773,951.54</b>
It is noted that the total costs in Practical are \$2,390,392.87 and these costs do not include bridge design costs and the committed costs for the bridge Contractor				
The difference between the total project estimated amount cost and the actual cost to date of \$780,639.74 is close to the original contingency amount of <b>\$815,911.80</b> . can be utilised for continuation of approach roads construction				
Council received total funding of \$3,188,075.40 ie.\$1,771,153 BRP and \$1,416,922.40 CRF. This left Council a contribution of \$354,230.60 or 10% of the total project costs.				
The 30% contingency amount is predominantly for unknown ground conditions. The reason this was so high was as a result of council decision to limit ground investigations and geotechnical design in order to keep the design costs low.				
And the reason that council wanted to keep the design costs low was that the whole project funding hadn't been secured and they wanted to limit their exposure.				
These risks weren't realised fully and the contingent amount wasn't used for the bridge construction.				
It is recommended that both funding providers be requested to approve expenditure of the contingency amount on extension of the approach road construction on the northern approach of the Bridge.				

Expenditure							
Payroll							
Emp NO	Name	Hours	Units	Pure	Gross	OnCost	Oncosted Tot
24	BAILEY Craig Reginald	-4	0	\$636.98	\$794.19	\$250.39	\$1,044.58
27	BRAZIER Adrian George	252.5	1	\$6,824.70	\$8,578.68	\$2,683.51	\$11,262.19
30	CLARKE Kathryn Mary	150	0	\$4,326.09	\$5,112.10	\$1,696.98	\$6,809.08
34	CONROY Timothy James	39	0	\$1,107.38	\$1,295.18	\$434.21	\$1,729.39
41	CRAPP Francis Wayne	237	0	\$6,580.91	\$7,942.43	\$2,583.55	\$10,525.98
40	CRAPP John Anthony	24	0	\$636.97	\$636.97	\$248.44	\$885.41
77	GOLLEDGE Peter Dallan	27	0	\$716.64	\$716.64	\$279.43	\$996.07
83	HARDY Mark Leslie	297	4	\$6,688.17	\$8,524.18	\$2,631.35	\$11,155.53
116	KROGH Kerry David	136	0	\$8,025.81	\$8,025.81	\$3,130.04	\$11,155.85
118	KROGH Maree Susan	305.5	5	\$6,833.19	\$8,507.60	\$2,685.81	\$11,193.41
120	KYLE George Andrew	312	2	\$7,272.06	\$8,799.26	\$2,855.13	\$11,654.39
122	LYNN Beryl Francis	341	5	\$7,609.69	\$9,494.84	\$2,991.24	\$12,486.08
136	MORRIS Martin Patrick	44	0	\$1,061.62	\$1,218.84	\$415.98	\$1,634.82
150	OLIVER Hilton John	26.5	0	\$636.97	\$735.22	\$249.66	\$984.88
155	PATERSON Kelvin Ross	310	3	\$8,192.69	\$9,960.96	\$3,217.18	\$13,178.14
170	POPE Nigel Francis	268.5	2	\$6,316.60	\$7,549.03	\$2,478.86	\$10,027.89
186	RITSON Zhoe Rae	3	0	\$94.92	\$94.92	\$36.98	\$131.90
191	SCHREIBER-BLATTNER Enan	390	6	\$10,543.46	\$13,841.68	\$4,153.13	\$17,994.81
		3159	28	\$84,104.85	\$101,828.53	\$33,021.87	\$134,850.40
Plant							
Plant NO	Plant Description	Hours	Kms	Cost	Oncost	Total	
19	Caterpillar Grader	142.5	0	\$14,250.00	\$0.00	\$14,250.00	
20	2014 Caterpillar 140M Grader	251	0	\$25,100.00	\$0.00	\$25,100.00	
21	2015 Ford Ranger Double PU XLX 4x4	128	0	\$1,920.00	\$0.00	\$1,920.00	
36	Caterpillar 950H Loader	184	0	\$18,400.00	\$0.00	\$18,400.00	
62	2016 Toyota Hilux Dual Cab	4	0	\$80.00	\$0.00	\$80.00	
183	UD GW470 TIPPER TRUCK	208	0	\$20,800.00	\$0.00	\$20,800.00	
250	CAT 140M Grader	96	0	\$9,600.00	\$0.00	\$9,600.00	
254	Dynapac CP274 Multi Tyred Roller	32	0	\$3,040.00	\$0.00	\$3,040.00	
255	CAT 962H Loader	40	0	\$4,000.00	\$0.00	\$4,000.00	
280	Isuzu 300 Crew 155 Truck 4WD	2	0	\$100.00	\$0.00	\$100.00	
282	Diesel Fuel Trailer	6	0	\$90.00	\$0.00	\$90.00	
289	Isuzu Truck	224	0	\$22,400.00	\$0.00	\$22,400.00	
356	Toyota Landcruiser	16	0	\$400.00	\$0.00	\$400.00	
361	Toyota Hilux 4x4 SR 3.0L Double Cab	24	0	\$480.00	\$0.00	\$480.00	
362	Toyota Hilux Dual Cab 4x4	257	0	\$5,140.00	\$0.00	\$5,140.00	
365	ISUZU CXZ385 GIGA PRIMEMOVER	248	0	\$24,800.00	\$0.00	\$24,800.00	
406	Isuzu Tip Truck	147	0	\$14,700.00	\$0.00	\$14,700.00	
		2009.5	0	\$165,300.00	\$0.00	\$165,300.00	
Stores							
StoreCode	Description	Qty	GST	Fix Cst	Value	Oncost	Total
DISTILLATE-TANK	DISTILLATE - TANK ON TRUCK 186	1453	0	0	\$1,542.14	\$30.85	\$1,572.99
DISTILLATE-TRAIL	2000L DIESEL TRAILER	2053	0	0	\$2,197.35	\$43.93	\$2,241.28
FIRST AID KIT	VEHICLE FIRST AID KIT	1	0	0	\$57.02	\$1.14	\$58.16
GREEN SPOT PAINT	GREEN SPOT MARK PAINT	2	0	0	\$9.62	\$0.19	\$9.81
GUIDE-POSTS	GUIDE-POSTS	200	0	0	\$5,662.00	\$113.24	\$5,775.24
PETROL-UNLEADED	UNLEADED PETROL	50	0	0	\$50.00	\$1.00	\$51.00
PINK SPOT PAINT	PINK SPOT MARKING PAINT	2	0	0	\$10.40	\$0.21	\$10.61
XL RIGGER GLOVES	RIGGER GLOVES	1	0	0	\$7.41	\$0.15	\$7.56
		3762	0	0	\$9,535.94	\$190.71	\$9,726.65

Creditors							
Creditor	Name	Amount	Gst Rec	Gst Intax	Net	Oncost	Total
RYDERW	WT & EM Ryder	\$31,919.25	\$2,901.75	\$0.00	\$29,017.50	\$290.18	\$29,307.68
TUTTBRYA	Tutt Bryant Hire	\$12,471.65	\$1,133.79	\$0.00	\$11,337.86	\$113.38	\$11,451.24
STABIL	Stabilised Pavements of Austra	\$25,509.00	\$2,319.00	\$0.00	\$23,190.00	\$231.90	\$23,421.90
JOHNSONR	RE & TM Johnson Grader Hire Pt	\$24,730.20	\$2,248.20	\$0.00	\$22,482.00	\$224.83	\$22,706.83
QLEAVE	QLeave	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NQLDCIVI	North Queensland Civil Contrac	\$1,308,841.82	\$118,985.62	\$0.00	\$1,189,856.20	\$11,898.56	\$1,201,754.76
MTISIGNS	Mount Isa Signs	\$88.00	\$8.00	\$0.00	\$80.00	\$0.80	\$80.80
MCAULEY	McAuley Earthw orks Pty Ltd	\$115,302.00	\$10,482.00	\$0.00	\$104,820.00	\$1,048.20	\$105,868.20
LAPWORMA	Maree Lapw orth	\$14,718.00	\$1,338.00	\$0.00	\$13,380.00	\$133.80	\$13,513.80
MURPHYKW	KW Murphy Holdings Pty Ltd	\$68,788.70	\$6,253.52	\$0.00	\$62,535.18	\$625.35	\$63,160.53
JCMOTELZ	Julia Creek Motel	\$4,185.00	\$380.45	\$0.00	\$3,804.55	\$38.05	\$3,842.60
JCHARD	Julia Creek Hardw are	\$173.40	\$15.76	\$0.00	\$157.64	\$1.58	\$159.22
HUMELECT	Hummingbird Electronics Pty Lt	\$3,015.82	\$274.17	\$0.00	\$2,741.65	\$27.42	\$2,769.07
CEMENTAU	Cement Australia Pty Ltd	\$24,773.32	\$2,252.12	\$0.00	\$22,521.20	\$225.22	\$22,746.42
ASPCINF	Aspic Infrastructure	\$265,129.26	\$24,102.66	\$0.00	\$241,026.60	\$2,410.27	\$243,436.87
A2O	Arid to Oasis Traffic Solution	\$16,889.82	\$1,535.42	\$0.00	\$15,354.40	\$153.55	\$15,507.95
AECOM AUS	AECOM Australia Pty Ltd	\$125,676.98	\$11,425.18	\$0.00	\$114,251.80	\$1,142.55	\$115,394.35
FONTAIAJ	A J Fontaine	\$3,696.00	\$336.00	\$0.00	\$3,360.00	\$33.60	\$3,393.60
		\$2,045,908.22	\$185,991.64	\$0.00	\$1,859,916.58	\$18,599.24	\$1,878,515.82
					<b>Total Council</b>	<b>\$871,243.76</b>	
<b>NQCC Contract Price: \$ 1,551,755.00</b>							





Council Meeting Tuesday 18<sup>th</sup> April 2017

**5.4 Subject:** Taldora Road Maintenance Grade  
**Attachments:**  
**Author:** Director Engineering Services  
**Date:** 12<sup>th</sup> April, 2017

**Executive Summary:**

**Detail:**

Attached is the works order for this maintenance grade on Taldora Road. This was provided to the Elrose Foreman Mitch Cook (verbally), a week after the work had started K Krogh inspected the work and found the operator was grading outside the table drain. He was instructed to undertake the work in accordance with the works order. Zhoe Ritson inspected the works on the 4/4/17 and the operator was working according to the required spec. Photos attached showing the works outside the table drain then after the operator was told to work according to the instructions.

The Contractor will not be paid for the work that was outside scope – K Krogh and M Cook have agreed on the hours to be paid.

To reduce the risk of reoccurrence we will get a signed copy of the Works order incl spec and scope from the Contractor before works commence. This will not eliminate mistakes but should encourage the Contractor to think more about what he is doing.

**Recommendation:**

For information

**Background:**


**Consultation:** CEO

**Legal Implications**

**Policy Implications**

**Financial and Resource Implications:**

**InfoXpert Document ID:** 83517

	<b>Works Order No:</b>				<b>75</b>
Date:	17/3/2017				
Project Name:	Taldora RD				
Approved Budget:					
Project Description:	Maintenance Grade				
Resources Issued:					
Plant / Labour:	Council Labour	Council Plant	Contractor	Contractor Plant	
			Elrose	Grader	
Materials:					
Cost Estimate:					
Project Allocated to:	Z Ritson				
Detailed Scope of Works:	Medium grade witch is from table drain to table drain cutting deeper in the table drain and looseing on the top of the road and cleaning all drains start at ch 97.000 to 169.150				
Particular Issues Affecting the Project:					
Starting Date:	17/3/2017				
Completion Date:					
Signed Foreman:			Date:	/ /	
Approved Works Manager:			Date:		







Council Meeting Tuesday 18 April 2017

**5.5 Subject:** Multi Industry Driver Support Facility – Studies for DAFF

**Attachments:**

**Author:** Director Engineering Services

**Date:** 18 April 2017

### **Executive Summary:**

The Building Better Regions Fund Submission (Cattle and RV Area) was submitted on 28 February 2017. At the time Consultants RPS were preparing detailed plans for the RV Area including meetings with DILGP to understand their requirements. Following that meeting, Council has received a Pre-lodgement meeting Record from the State, DILGP (attached) in relation to these proposed works to extend the RV area at Julia Creek.

### **Detail:**

As a result of that meeting, there are a number of matters that require attention and they are summarised as:

- Impacts to Fish passages
- Upstream Hydraulic and hydrological impacts to existing railway and highway infrastructure(i.e. Bridge)

The following information will be required to support Council's BBRF application:

1. Fish Study – This study to be completed during the wet season when the creek is flowing; will detail the types of fish species, which traverse the creek to enable a suitably designed waterway barrier (i.e. which incorporates a fish ladder design) to be constructed
2. Hydraulic and Hydrological Study – which will detail the potential impacts of the bund area on the hydraulic and hydrological regimes of the creek and existing infrastructure (e.g. Rail and Highway Bridge) which it potentially impacts.
3. Waterway Barrier Designs – which detail a design for the bund, which enables fish passage (e.g. ladders) during flow events.

Two submissions were received from Consultants (attached) to undertake this work as below:

RPS	\$64,000.00 ex GST + referral fees \$9,000
Engeny	\$19,800.00 ex GST

Engeny noted that for Fisheries approval there are fees as follows:

Waterway barrier application fees are approximately \$6,000 to fisheries. This would be at detailed design stage (probably the next stage after the production of concept fisheries work).

There is a fairly detailed level of reporting required for final approval which requires assessment against the state development criteria, that documentation could be produced at the next stage to support this application for about \$3,500-\$4,000.

Timeframes for DAFF approval of this up to 3 months.

The BBRF submissions will likely be assessed and decided by May/June 2017. It is important that Council initiate these studies prior to the outcome of the funding applications in order that Council is seen as ready to commence the works.

**Recommendation:**

That the fee proposal of Engeny for the amount of \$19,800.00 be accepted

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**Background:**

**Consultation:** CEO

**Legal Implications**

**Policy Implications**

**Financial and Resource Implications:**

**InfoXpert Document ID:** 83600

## 6. COMMUNITY SERVICES REPORT



Ordinary Meeting of Council Tuesday 18 April 2017

### 6.1 Subject: Community Services Monthly Report

**Attachments:**

**Author:** Director Corporate and Community Services

**Date:** 10 April 2017

**Executive Summary:**

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of March 2017.

**Recommendation:**

*That Council receive the Community Services monthly report.*

**Background:**

The following is a summary of activities for the Community Services Department for the month of March 2017.

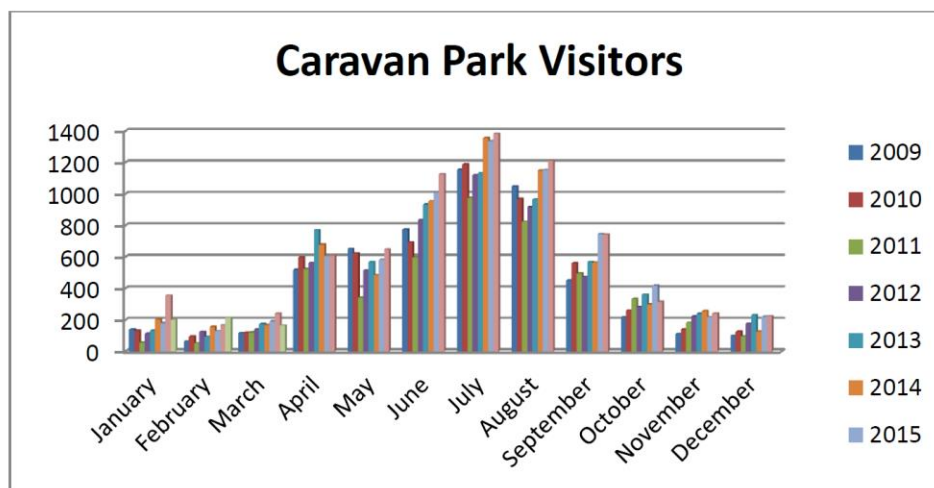
**Caravan Park**

There were 166 visitors to the Julia Creek Caravan Park for March 2017 compared to 241 visitors staying at the Julia Creek Caravan Park in March 2016 - a decrease of 31.12%. This can be largely attributable to Queensland Rail's ongoing bookings at the Park in 2016.

	2009	2010	2011	2012	2013	2014	2015	2016	2017
<b>January</b>	140	132	57	114	132	204	180	356	201
<b>February</b>	65	96	53	125	95	157	130	167	214
<b>March</b>	117	120	121	142	175	168	192	241	166
<b>April</b>	519	599	524	564	772	679	606	609	
<b>May</b>	653	624	342	516	568	485	583	648	
<b>June</b>	775	694	598	837	934	955	1010	1126	
<b>July</b>	1155	1189	975	1121	1134	1357	1337	1384	
<b>August</b>	1049	969	825	917	966	1149	1153	1213	
<b>September</b>	452	560	496	474	569	565	746	743	
<b>October</b>	219	261	334	285	362	299	419	316	
<b>November</b>	112	140	183	223	240	257	219	241	
<b>December</b>	101	126	96	178	232	126	221	225	
<b>TOTAL</b>	<b>5357</b>	<b>5510</b>	<b>4604</b>	<b>5496</b>	<b>6179</b>	<b>6401</b>	<b>6796</b>	<b>7269</b>	<b>581</b>



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### Library Services

We are back to having the Kindy Kids at the Library once a week, its as much fun for me as it is for them. Between the Kindy and the after school Friday Library we are full of enquiring minds.

An exchange took place in February so there are plenty of fresh books for the readers to devour.

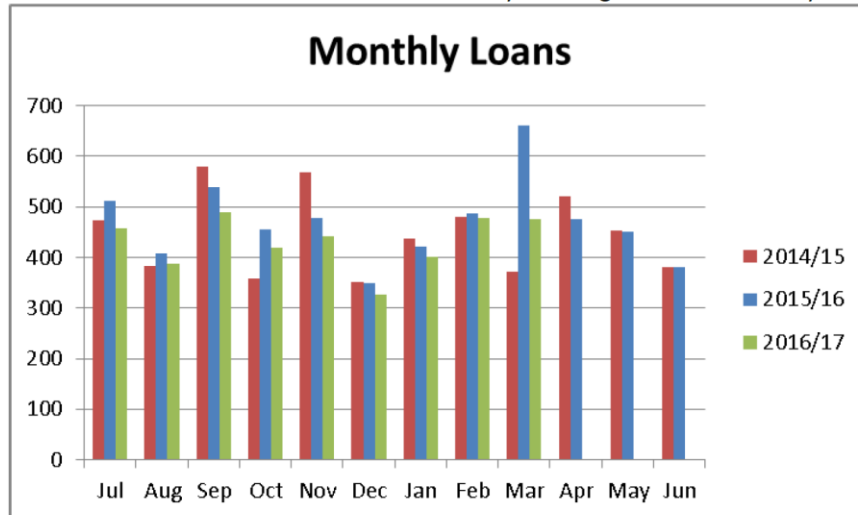
Quite a few kids have decided to come to the library after school which is great, the interaction between them is a pleasure to see. They are a credit to the town the behaviour and the manners of these children is wonderful to see. Often adults passing through comment on the good manners and behaviour of such a group of young people.

Mums and Bubs was held at the library with lots of new babies to build our numbers up again , as always lots of help and information from nurse Judy.



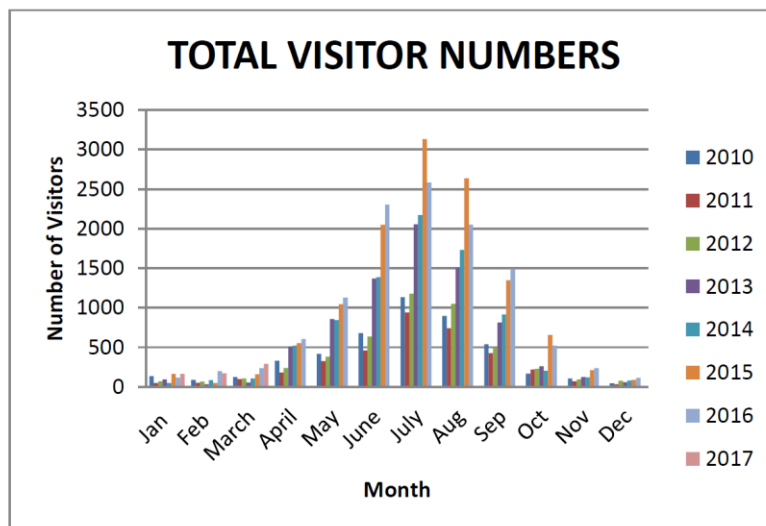


Ordinary Meeting of Council Tuesday 18 April 2017



**Tourism**

*Total Visitor Numbers for March 2017 - 290*



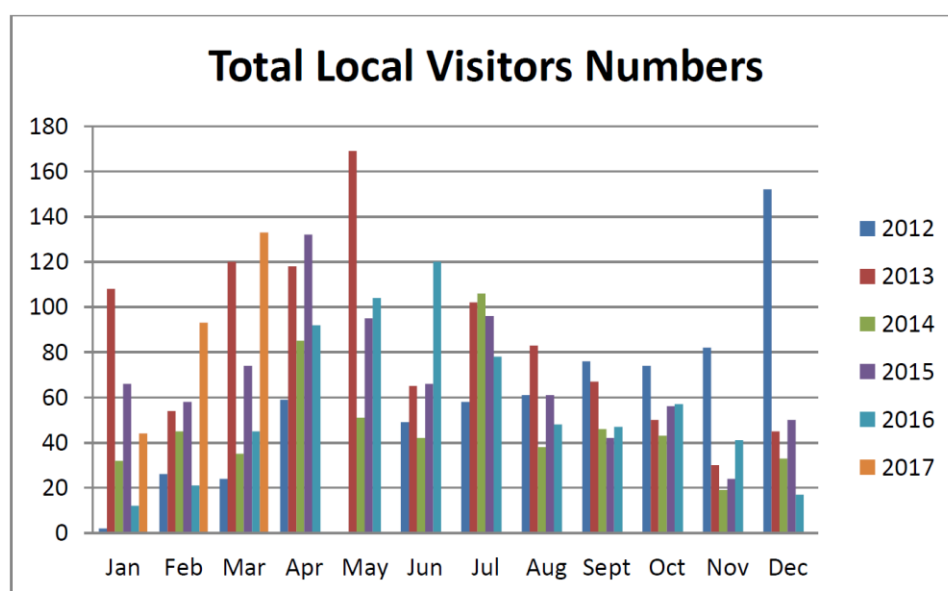
There were 290 visitors to the Julia Creek Visitor Information Centre in March 2017 compared with 236 visitors in March 2017 – an increase of 22.88% between 2016 and 2017 figures. There have been 628 visitors to the Julia Creek Visitor Information Centre this year to date (YTD) compared with 555 visitors over the same period in 2016 - an increase of 11.62% between 2016 and 2017 YTD figures.



Ordinary Meeting of Council Tuesday 18 April 2017

TOTAL VISITOR NUMBERS								
	2010	2011	2012	2013	2014	2015	2016	2017
Jan	135	48	71	94	50	164	119	166
Feb	89	51	66	35	85	50	200	172
March	124	101	105	55	105	160	236	290
April	331	182	240	509	523	553	605	
May	417	328	381	857	844	1044	1127	
June	680	459	638	1371	1388	2047	2304	
July	1134	939	1177	2054	2172	3129	2583	
Aug	897	743	1050	1503	1731	2638	2053	
Sep	540	427	496	813	915	1347	1487	
Oct	167	220	231	262	203	655	521	
Nov	106	69	94	125	120	211	235	
Dec	47	34	78	58	81	90	115	
<b>Total</b>	<b>4667</b>	<b>3601</b>	<b>4627</b>	<b>7736</b>	<b>8217</b>	<b>12088</b>	<b>11585</b>	<b>628</b>

*Total Locals for March 2017 - 133*





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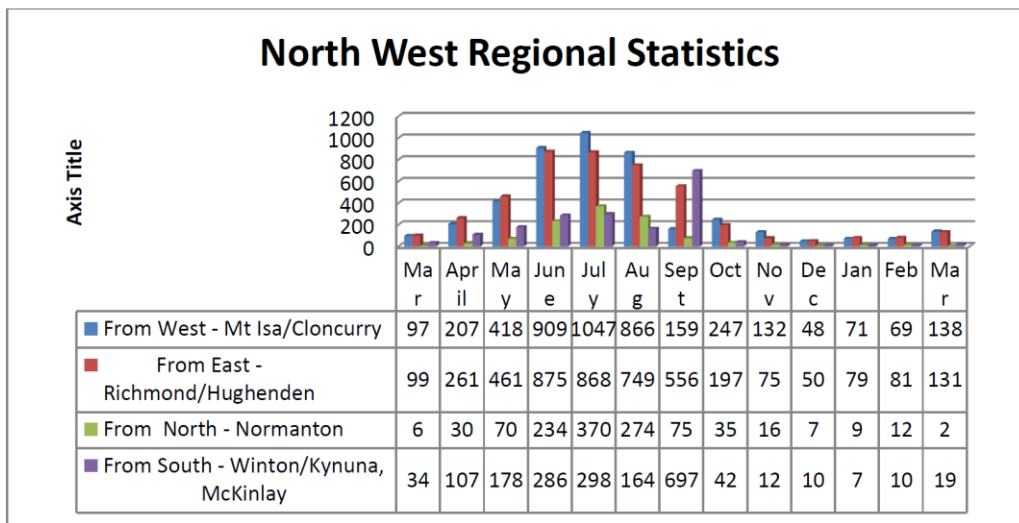
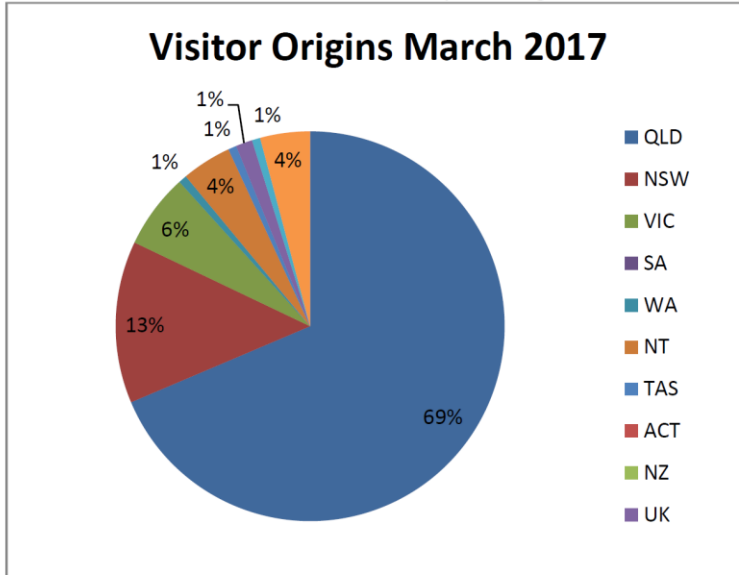
<b>Total Local Visitor Numbers</b>						
	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
<b>Jan</b>	2	108	32	66	12	44
<b>Feb</b>	26	54	45	58	21	93
<b>Mar</b>	24	120	35	74	45	133
<b>Apr</b>	59	118	85	132	92	
<b>May</b>	0	169	51	95	104	
<b>Jun</b>	49	65	42	66	120	
<b>Jul</b>	58	102	106	96	78	
<b>Aug</b>	61	83	38	61	48	
<b>Sept</b>	76	67	46	42	47	
<b>Oct</b>	74	50	43	56	57	
<b>Nov</b>	82	30	19	24	41	
<b>Dec</b>	152	45	33	50	17	
<b>Total</b>	<b>663</b>	<b>1011</b>	<b>575</b>	<b>820</b>	<b>682</b>	<b>270</b>

There was a total of 133 local visitors to the Julia Creek Visitor Information Centre in March 2017 compared with 45 in March 2016– a 195.56% increase in figures between 2016 and 2017. There have been 270 local visitors to the Julia Creek Visitor Information Centre this year to date (YTD) compared with 78 visitors over the same period in 2016 - an increase of 246% between 2016 and 2017 YTD figures.

Attributing to this local visitor numbers growth, Julia Creek State School & Early Learning Centre had an Easter Bonnet Parade at the Julia Creek VIC on the last day of school before the Easter holidays. Our very own Digby the Dunnart made an appearance and handed out Easter eggs for the big occasion; some of the kids were a little wary of Mr. Digby.



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**McKinlay**

	2014	2015	2016	2017
<b>Jan</b>				15
<b>Feb</b>			3	22
<b>Mar</b>			17	0
<b>Apr</b>	51	20	203	
<b>May</b>	204	230	282	
<b>Jun</b>	207	244	178	



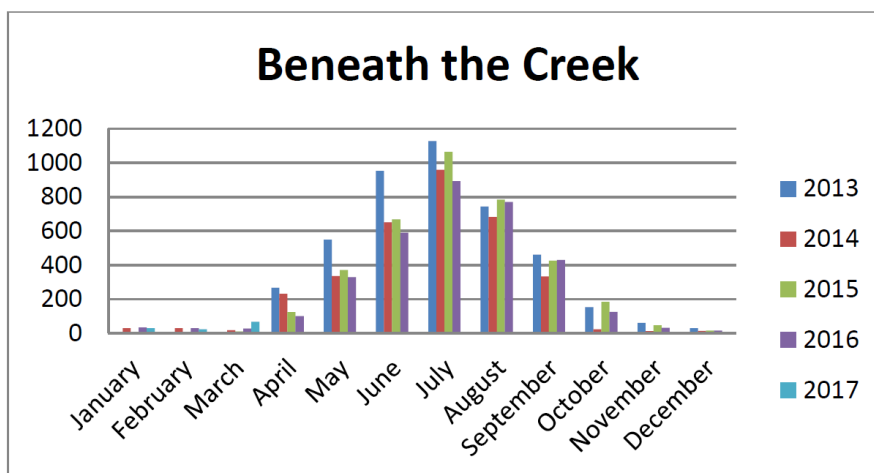
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<b>Jul</b>	198	343	325	
<b>Aug</b>	162	281	120	
<b>Sept</b>		165	155	
<b>Oct</b>		7	24	
<b>Nov</b>		0	23	
<b>Dec</b>		14	14	
<b>Total</b>	<b>822</b>	<b>1304</b>	<b>1344</b>	<b>37</b>

The McKinlay Library/VIC was not open in March due to staff resignation. The position has been advertised on going since with no applications to date.

### ***Beneath the Creek***

There were 66 entries to 'Beneath the Creek' throughout March 2017 compared with 27 in March 2016 – a 144% increase. There have been 118 entries to Beneath the Creek in the Year to Date (YTD) compared with 90 over the same period in 2016 which represents a 31.11% increase.

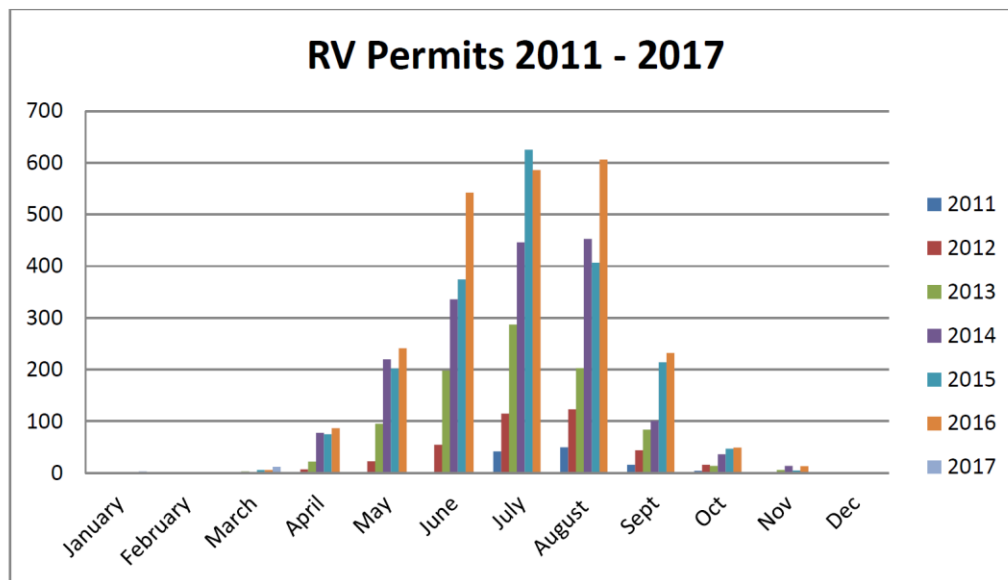




Ordinary Meeting of Council Tuesday 18 April 2017

### **RV Site Permits and Expenditure – 12 in March 2017**

There were 12 RV Permits issued in March 2017 compared with 6 in March 2016 - a 100% increase. There have been 17 RV Site Permits issued in the Year to Date (YTD) compared with 7 over the same period in 2016 which represents a 142.86% increase. Two RV Site guests indicated an average spend of \$155. We can extrapolate (average \* total number of permits) this average spend to a total spend of \$1860 for March 2017.



### **Julia Creek Early Learning Centre**

**Current Enrolments:** There are 19 Children enrolled at the Service

- 1 attends casually
- One child has moved to permanent care as of this month

**New Enrolments:** No new enrolments this month

**Attendance:** The centre recorded 192 attendances over the 23 days the centre was opened. Equating to an average of 8 children per day.



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### Significant events:

We continue our weekly visits to the Library. The children have enjoyed these visits and are becoming confident and safe road users.

We have visited the School a couple of times this month to join in with planned activities. This is forming a positive relationship with the state school and allowing the Kinder children to become more familiar with the School, assisting in a positive and comfortable transition to School next year.

All of the children participated in the Easter Bonnet parade through town.

School holidays have seen a decrease in attendance but with the implementation of the holiday half gap fee we have been able to ensure there isn't a significant financial burden to the service remaining open during this period.

### Sport & Recreation

#### Sporting School

Sporting Schools will start up again starting from 26/4/2017 to 8/6/2017. This term we will be doing athletics practice, netball and fitness based games.

#### Social Sport/Fitness

Currently we are playing netball for social sport on Thursdays. This will go for another four weeks then we will swap to another sport.

#### School Holiday program

The program is currently in full swing with triathlon training, sport, craft, mad science and an Easter egg hunt

#### Junior Triathlon

I helped out in the week leading up to and on the day of the Junior Triathlon. Overall it was a successful day especially with complete new organisers.

#### Daren Ginns Centre

Completed our April to June membership payments. Overall most members were on time. I had to remove access to ten members.



Mad Scientists in the making





Ordinary Meeting of Council Tuesday 18 April 2017

## Community Health

CHSP OCCASSIONS OF SERVICE (OoS)		
	OoS	Hours
Nursing Care	104	55.75
Personal Care	0	0
Social Support	1	0.5
Assessment	0	0
Counselling/Advocacy/Information/ Education	109	28.35
<b>Total</b>	<b>214</b>	<b>84.6</b>
LOCATION OF OCCASSIONS OF SERVICE		
Home Visits	103	
Clinic Visits	7	
Phone Consults	1	
Hospital Visits	0	
Telehealth	1	
Transport to Medical Appointments	14	
NON CHSP COMMUNITY NURSING OCCASSIONS OF SERVICE		
	OoS	Hours
Home Visits	9	345mins = 5.75 hrs
Hospital Visits	0	0
Phone Consults	3	45 mins = 0.75 hrs
Clinic Consults	3	80 mins = 1.3 hrs
Meetings	10	1120 mins = 18.6 hrs
Health Promotion Sessions	1	15 mins = 0.25 hrs





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REFERRALS
5
EQUIPMENT ON LOAN
Nil new loans
HEALTH PROMOTION
Brief address to the Lions Ladies Meet and Greet on 17/3/2017 to introduce myself and explain the role of the Community Nurse.
GENERAL BUSINESS

I have included the time I spent doing Qld Health Orientation and MSC Team building under meetings for non-CHSP data this month.

I am working closely with the CAN and the MPHS to identify issues related to community opinion on the current provision of health services in our shire, as well as looking at our Mental Health and the impact that Drugs & Alcohol has on our residents.

I hope to get out onto the streets to conduct some random blood pressure monitoring towards mid-late April, and will look at aligning this to coincide with Heart Week that runs 30/4/17 - 6/5/17.

### Commonwealth Home Support Programme (CHSP)

#### Events and Activities

Our swimming and exercise days have been going well. The pub lunches have been very popular, we have raffles and games at each pub lunch. Now it has started to get cooler we are going to change from swimming and do some games down at the indoor sports centre.

To date CHSP currently have a total of 34 clients.

Service Offered	Number of Clients
Transport	Two way trips 55
Social Support	Visits 56
Personal Care	Visits Clients ( Community Nurse)
EXERCISE	38 CLIENTS
Counselling/Support, Information and advocacy (client)	16 hours and #0 min
Shopping	5 Trips ( attendees, 3 pickup)
GAMES	18 Attended ( 3 sessions)
Luncheon	56 Attended ( 5 sessions) visitors
Meals on Wheels	118 Meals delivered
Home Maintenance	50 lawns mowed 25 clients
Domestic Assistance	9 clients, 43 visits
Pub Lunch	1 Clients 12 attended



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Clients Transported for Doctors Appointments	7 CHSP clients
Clients admitted to Hospital	0 CHSP CLIENT
Clients Signed up to CHSP	0 Clients
Clients passed away	0 clients

**Consultation:**

**Legal Implications:**

Nil

**Policy Implications:**

**Financial and Resource Implications:**

**InfoXpert Document ID:** 83513



Ordinary Meeting of Council Tuesday 18<sup>th</sup> April 2017

**6.2 Subject:** Sponsorship Request – Julia Creek Campdraft

**Attachments:** No

**Author:** Director Corporate & Community Services

**Date:** 11 April 2017

**Executive Summary:**

Council has received a request for sponsorship from the Julia Creek Campdraft under the Community Grants Policy. The group has requested support for their event by way of water truck services. The application is presented for Council's consideration.

**Recommendation:**

*That Council sponsor the Julia Creek Campdraft Association for a maximum of \$5,000 for water truck services for their 2017 event.*

**Background:**

The Julia Creek Campdraft have submitted an application seeking sponsorship for their 2017 annual event to be held from 19<sup>th</sup>-21<sup>st</sup> May. The group has requested support of Council's water truck for \$5000.

Council have sponsored the Association's past events:

- 2016 – water truck and driver (\$4,549.69)
- 2015 – water truck and fee waiver
- 2014 - \$3000 water truck
- 2013 - \$2200 water truck, \$1000 cash (ambulance) and \$1,302.80 fee waiver;
- 2012 - \$2000 cash, \$3452 in-kind;
- 2011 - \$1000 cash, \$2280 in-kind/fee waiver.

**Consultation:**

The Association to date, have not submitted their audited financial statements or public liability document as required. The Director Corporate and Community services has liaised with president Michael Leake in regards to the outstanding documentation and they have committed to providing it.

Cr Royes was in favour of the group's application in principle.

**Legal Implications:**

Nil

**Policy Implications:**

This application has been assessed against Council Community Grant and Support Policy. The request meets the following criteria:

"In order to apply for a Sponsorship the group or organisation must meet the following criteria

(a) Non-for profit group or organisation based in the McKinlay Shire."

**Financial and Resource Implications:**

Council has an allocated budget of \$35,000 for Community Financial Support in the 2016/2017 financial year. Current remaining balance for expenditure is \$19,618.

**InfoXpert Document ID:** 83514



Ordinary Meeting of Council Tuesday 18<sup>th</sup> April 2017

**6.3 Subject:** Regional Arts Development Fund Annual Bid 2017-2018

**Attachments:** Nil

**Author:** Director Corporate & Community Services

**Executive Summary:**

The purpose of this report is to seek Council's commitment to the Regional Arts Development Fund for the 2017-2018 financial year.

**Recommendation:**

*That Council commit \$9000 to the Regional Arts Development Fund in the 2017-2018 financial year to request an allocation of \$25,000 from Arts Queensland.*

**Background:**

The Regional Arts Development Fund is an Arts Queensland and Council partnership supporting local arts and culture. Council staff are currently preparing the 2017-2018 RADF Annual Bid.

The RADF program in 2015-2016 saw major changes to operations, making the program more flexible for individual Councils. This meant Council could set its own local priorities and assessment criteria, making the program more relevant to our community.

The new Arts Queensland guidelines state that McKinlay Shire can apply for a capped amount of \$25,000 based on our population (with Council contributing 10%). This is significantly less than previous years, where Council has committed \$9,000 for a return of \$39,519 (total of \$48,519 in 2014-15) and a return of \$35,567 (total of \$44,696 in 2015-16 including a small surplus). In 2016/17 financial year our funding reduced again to the capped amount of \$25,000.

The fine print of the guidelines states that Council's can consider applying for funding above their allocated amount where it can be justified to meet RADF assessment criteria, objectives and key outcomes and if they are contributing a higher amount than the predefined ratio. Unfortunately with the funding not fully utilised I cannot see justification to request above the capped amount.

The RADF program has been a valuable and enriching resource for the community, without it many of the projects would not occur due to the travel costs associated with bringing artists to the area.

Based on previous projects a capped allocation of \$25,000 would allow for 2-3 large scale projects (i.e. school holiday activities) or 4-5 smaller activities for the financial year. With the positive changes made to the 2015-16 RADF program (i.e an emphasis on cultural tourism) and with the

renovations to the hall and Jan Eckford Centre now completed, there is a greater opportunity for activities, performances and exhibitions.

It is recommended that Council submit a bid for funding of \$25,000.

**Consultation:**

**Legal Implications:**

Nil

**Policy Implications:**

**Financial and Resource Implications:**

Council will allocate \$9,000 in the 2017-2018 budget.

**InfoXpert Document ID:** 83565



Ordinary Meeting of Council Tuesday 18 April 2017

**6.4 Subject:** Regional Arts Development Fund Round 1 Approval

**Author:** Director Corporate and Community Services

**Date:** 13 April 2017

**Executive Summary:**

Council's Round One of Regional Arts Development Fund closed on Monday 20<sup>th</sup> March 2017. The Regional Arts Development Fund Committee assessed the applications on 12 April 2017.

**Recommendation:**

*That Council endorse the recommendations made by the Regional Arts Development Fund Committee (RADF) of:*

1. *Crafty Old School House – Lamp Shade Making Workshop \$1,000.  
Approved with condition that the Outcome report be received for previous workshop.*
2. *Helen Lynch – African Drumming Teacher Training \$1,145.50;  
Approved with condition of 10 hours volunteered time given back to local community through performance or workshops.*
3. *McKinlay Shire Council – Trash Test Dummies \$2,400  
Approved with condition that the Outcome report be received for previous workshop.*
4. *Dirt & Dust – Fire up with Borys and Get on Your Bike \$3,638.75  
Declined due to short timeframes between approval and event, which hindered advertising of the project.*

**Background:**

RADF Round one was advertised for a period of eight weeks. After closing date only one application was received, however two 'Quick Response' applications were received during the period of round one closing and the committee meeting to assess applications. The McKinlay Shire RADF Committee assessed the funding applications submitted to date. The applications were assessed against the McKinlay Shire Council RADF guidelines. A summary of the applications received is provided below:

Round One Application

- *Crafty Old School House - \$1,000; The Crafty Old School house will engage a tutor to instruct participants in learning how to design and handcraft a lampshade.*

Quick Response Applications

- *Dirt & Dust - \$3,638.75; Engaging a professional bicycle stunt rider to perform and provide workshops at the Dirt & Dust Festival.*
- *McKinlay Shire Council - \$2,400; Multi-award winning comedy performance for children and families. Undertaking workshops with the children and a performance for the entire family.*
- *Helen Lynch - \$1,145.50; Costs for Helen to travel to Brisbane and undertake African Drumming Teacher Training.*

**Consultation:** (internal/External)

Round 1 was advertised for 8 weeks prior to the closing date. Advertising involved a shire wide mail out, promotion through Council's website and facebook page, direct contact with known arts and cultural groups within the Shire.

**Legal Implications:**

A media release approved by Arts Queensland must be carried out announcing successful applicants as per Council's funding agreement.

**Policy Implications:**

The RADF program aligns with Council's Arts and Culture policy.

**Financial and Resource Implications:**

Council has a RADF budget of \$53,077 for 2016-2017 financial year. This includes a carry-over from 2015-2017. From this available is \$42,000. Total funding requested for approval is \$4,545.50.

**InfoXpert Document ID:** 83622



## 7. ENVIRONMENT AND REGULATORY SERVICE REPORT



Ordinary Meeting of Council Tuesday 18<sup>th</sup> April 2017

**7.1 Subject:** Environment and Regulatory Services Report - March 2017  
**Attachments:** None  
**Author:** Director Environment and Regulatory Services  
**Date:** 5 April 2017

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### **Executive Summary:**

This report outlines the general activities, revenue and expenditure for the department for the period March 2017.

### **Recommendation:**

*That Council receives the March 2017 Environment and Regulatory Services Report.*

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### **Background:**

This report outlines the general activities of the department for the month of March 2017.

Detailed below are the general matters of interest that relate to the day to day activities of the department throughout the month.

The Report has been re-formatted to include budget items within the report to provide easier correlation between the finances and the relevant report areas.

### **Budget Legend:**

Revenue	Actual exceeds Budget YTD	
	Actual below Budget YTD	
Expenditure	Actual below Budget YTD	
	Actual exceeds Budget YTD	
Any	Note provided	

**Consultation:** (internal/External)

Nil

**Legal Implications:**

Nil

**Policy Implications:**

Nil

**Financial and Resource Implications:**

Nil

**InfoXpert Document ID:**

83609

**1 – Refuse Collection and Disposal**

**1.1 - Budget**

<u>Revenue</u>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>
<b>Refuse Collection</b>	\$71,565	\$50,897	\$67,863
<b>Refuse Disposal</b>	\$33,278	\$25,743	\$34,324

<u>Expenditure</u>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>	<b>Bud-Act</b>
<b>Kerbside Rubbish Collection</b>	\$18,018	\$30,000	\$40,000	\$21,982
<b>Refuse Disposal Operation Costs</b>	\$27,143	\$67,500	\$90,000	\$62,857

**1.2 - Report**

**Julia Creek Refuse Collection and Disposal**

Routine collection of kerb side rubbish continued in Julia Creek. The average weekly volume of house hold refuse collected every Friday continues to be approximately 20 cubic meters per week or one truck load.

**Julia Creek Waste Management Facility**

The facility has been pushed however the pit is still to wet to access to complete a major push up and complete tidy up of the facility.

**Kynuna and McKinlay Waste Management Facilities**

Fire breaks put around dump areas during the month.

**Illegal dumping**

There were no reported incidents of illegal dumping in March.

**2 – Environmental Health Services**

**2.1 - Budget**

<u>Revenue</u>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>
<b>Environmental License Fees</b>	\$744	\$750	\$1,000

<u>Expenditure</u>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>	<b>Bud-Act</b>
<b>Environmental Health Services</b>	\$212,515	\$225,000	\$300,000	\$87,485

**2.2 - Report**

**Water and Sewage monitoring**

Water sampling is carried out in accordance with our Drinking Water Quality Management Plan (DWQMP) across our four (4) water supplies. Key matters of concern under the DWQMP are the presence of *Escherichia coli* or e-coli in the water. The presence of e-coli has potential health impacts.

Sampling for March was delayed; testing was conducted early April with results still to be received.

Sewerage sampling is carried out on the Julia Creek Sewerage Treatment Plant in accordance with the requirements of the licences issued by the Department of Environment and Heritage.

#### **Sewage Release to Land**

On Monday 20 March and Tuesday 21 March Julia Creek had received a combined total of approx. 30mm of rain. Due to this event a release to land had occurred from the join of the precast manhole units near the baffled pond which then flowed to the absorption trenches. It is assumed this event was due to an increased flow and a subsequent backup in the system as the pressure increased due to the higher level in the baffled pond.

Staff decided to lower the level in the baffled pond by opening the valves to the infiltration trenches and rectangular pond as this pond has additional storage. After inspection it was decided to shut off valve to infiltration trenches and direct waters straight to the rectangular pond.

Samples were taken at the manhole and sent away to Townsville Laboratory Services. This release was reported to the Pollution Hotline and to EHP Officers on the day of release as required.

Staff installed a air Compressor at the Rectangular Pond to assist with evaporation.

From this incident it has been determined that our Council doesn't have adequate reporting methodology and a daily report form for our network is required, this has been developed and can be found on the following page.

Date:	Friday, 25 August 2017	Inspector:	Bradley McCormick
<b>NOTE ANY RELEASE OR IMPENDING RELEASE TO ENVIRONMENT MUST BE REPORTED IMMEDIATELY TO DIRECTOR SO NOTIFICATION TO EHP AND INVESTIGATION CAN COMMENCE.</b>			

**Hickman Street Pump Station**

Sump Pumps		Fresh air Blowers		Pump Winch		Pump Well Lights		Back-up Generator	
Working	Fault	Working	Fault	Working	Fault	Working	Fault	Working	Fault
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pump 1		Pump 2		Pump 3		Pump 4			
Primary	<input type="checkbox"/>	Primary	<input type="checkbox"/>	Primary	<input type="checkbox"/>	Primary	<input type="checkbox"/>		
Secondary	<input type="checkbox"/>	Secondary	<input type="checkbox"/>	Secondary	<input type="checkbox"/>	Secondary	<input type="checkbox"/>		
Spare	<input type="checkbox"/>	Spare	<input type="checkbox"/>	Spare	<input type="checkbox"/>	Spare	<input type="checkbox"/>		
Maintenance	<input type="checkbox"/>	Maintenance	<input type="checkbox"/>	Maintenance	<input type="checkbox"/>	Maintenance	<input type="checkbox"/>		
Hours		Hours		Hours		Hours			
Power 1		Power 2		Power 3					
Notes									

**McIntyre Park Pump Station**

Pump 1	Primary	<input type="checkbox"/>	Secondary	<input type="checkbox"/>	Spare	<input type="checkbox"/>	Maintenance	<input type="checkbox"/>	Hours		Power
Pump 2	Primary	<input type="checkbox"/>	Secondary	<input type="checkbox"/>	Spare	<input type="checkbox"/>	Maintenance	<input type="checkbox"/>	Hours		
Notes											

**Caravan Park Pump Station**

Pump 1	Primary	<input type="checkbox"/>	Secondary	<input type="checkbox"/>	Spare	<input type="checkbox"/>	Maintenance	<input type="checkbox"/>	Hours		Power
Pump 2	Primary	<input type="checkbox"/>	Secondary	<input type="checkbox"/>	Spare	<input type="checkbox"/>	Maintenance	<input type="checkbox"/>	Hours		
Notes											

**Imhoff Tank**

Inflow(kL)		Grit Rags Bin	OK	<input type="checkbox"/>	To be Emptied	<input type="checkbox"/>	If filling up, organise empty
Notes							

**Drying Beds**

Sludge Added	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Sludge Dry	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	If dry organise removal
Notes										

**Pond 1 – Baffled Pond**

Inflow(kL)		Outflow(kL)		Level (mm)	
Condition of Pond/Dam Wall					
Notes					

**Pond 2 – Rectangular Pond**

Inflow(kL)		Outflow(kL)		Level (mm)	
Condition of Pond/Dam Wall					
Notes					

#### Absorption Trenches

Inflow(kL)		Visible Run Off	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	If Yes, Shut Flow, Report
Notes							

#### Vector Control

The fogging machine has been repaired and is ready for use as there has been an increase in mosquitos due to the recent wet weather.

#### Notifiable Diseases Report

There was one notifiable disease report received from Qld Health during the month.

- 1) Campylobacter Enteritis 13/03/2017

#### Food Audit Inspections

Food Inspections are currently up to date. The next audit will be conducted in May 2017. Letters will be sent out to Food Businesses next month.

**Food Safety Recall:** - There were no food safety recalls received for the period.

#### Workplace Health and Safety

Hazard inspections have been carried out with the WHS team, a list of actions has been developed with larger items going to next year budget.

#### Biosecurity

Council attended the Northwest Region Pest Management Sub-committee in Cloncurry 14 March 2017.

### 3 – Local Law Administration

#### Overgrown and Unsightly Allotment

There have been thirty-one first and final notices sent out to allotment owners this month. Twenty of those have reached the inspection date though only two allotment have been cleaned up to the local law No.16 requirements, Council have requested quotes from a local contractor to clean up the remaining eighteen allotments. Below is an allotment before and after a notice was sent.



**3.1 – Budget**

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Animal Registration Fees	\$4,560	\$4,725	\$6,300
Fines & Penalties – Animal Control	\$1,092	\$750	\$1000
Animal Boarding	\$1,071	\$1,125	\$1,500

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Local Law Administration	\$37,158	\$45,000	\$60,000	\$22,842

**3.2 - Report**

General information of activities for Local Law/Animal Control matters is outlined the table below.

**Table 1 - Local Law & Animal Control Summary**

Activity	Number/Details
Impounding's	Nil
Infringement notices	Nil
Euthanized	One
Verbal warning	Five
Official warnings	One
Complaints	Five
Dog Boarding	Nil
Removal of Dead Animals	Nil
Trapping Locations & Results	

**4 – Noxious Weeds and Pest Control**

Spraying has been carried out at the STP, Airport and Indoor Sports Shed.

The spraying at STP and Airport is for weed control, the spraying at the Indoor Sports Shed has been for pests (spiders) upon request from the Sports and Recreation officer.

Maps of the sprayed area is included on the below.



#### **4.1 - Budget**

<b><u>Revenue</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>
<b>Pest Plant &amp; Animal Control Funding</b>	\$314,227	\$235,670	\$314,227
<b>Truck Washdown Bay</b>	\$18,073	\$13,500	\$18,000
<b>Dingo Baits</b>	\$286	\$375	\$500
<b>Feral Pig Baits</b>	\$0	\$0	\$100
<b>Pest Animal Rural Land Owner Fees</b>	\$0 <sup>3</sup>	\$0	\$0

<b><u>Expenditure</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>	<b>Bud-Act</b>
<b>Pest Plant Control Program</b>	\$426,443	\$390,000	\$520,000	\$93,557
<b>Pest Animal Control Program</b>	\$36,885	\$52,500	\$70,000	\$33,115

Note pest plant expenditure high due to funded poison project.

#### **4.2 - Report**

##### **Pest Plant**

Macaroni Contractors have commenced spraying along Punchbowl and Nelia Bunda Roads.

Calculations of man hours, and distance covered will be collated when the spraying is completed next month.

Some photos of the spraying are below.



Round up has been applied around McIntyre Park.

##### **Feral Animal Control**

No De-k9 baits were issued during March.

No dingo scalps were presented in March.

Flyers including participation forms have now been sent out for the April round of baiting that is being held from 24 – 28<sup>th</sup> April 2017.



## **5 – Livestock Operations**

### **5.1 - Budget**

<b><u>Revenue</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>
<b>Livestock Weighing</b>	\$44,702	\$37,500	\$50,000
<b>Livestock Cattle Loading</b>	\$48,526	\$45,000	\$60,000

<b><u>Expenditure</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>	<b>Bud-Act</b>
<b>Livestock Operational Costs</b>	\$68,590	\$75,000	\$100,000	\$31,410

### **5.2 - Report**

#### **Julia Creek Livestock Facility**

The use of the sale yard and weighing facility is continuing with the regular use by road transport.

There were 1333 head of cattle weighed at the facility during March.

Maintenance has been carried out in the livestock facility, these works include, painting (ongoing), and replacement of hydraulic hose.

The scales were damaged during the month due to a lightning strike. Parts were sent away to Rite Weigh Scales for repair. The scales have been closed until further notice.

Table 2 below, details the month and year to date activities for the Julia Creek Livestock Facility.

**Table 2 - Livestock Weighing Month and Year Totals**

<b>MONTH</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
JANUARY	0	199	0	359	0	0	0
FEBRUARY	320	2309	1740	1322	1872	525	467
MARCH	500	0	676	617	3446	1497	1333
APRIL	2881	1048	1584	406	5315	951	
MAY	2642	3257	3829	1891	8107	615	
JUNE	2188	287	3976	2,109	3,442	1456	
JULY	542	3,931	1,774	0	2,170	2809	
AUGUST	2720	3260	0	374	1183	2582	
SEPTEMBER	2,995	1706	338	3274	488	2665	
OCTOBER	1276	618	1153	790	1252	4613	
NOVEMBER	2031	825	357	508	36	1011	
DECEMBER	271	524	0	240	0	234	
<b>TOTAL FOR YEAR</b>	<b>18,366</b>	<b>17,964</b>	<b>15,427</b>	<b>11,890</b>	<b>27,311</b>	<b>18,958</b>	<b>1800</b>

### Livestock Operations (Cattle Loading)

A total of 920 head of cattle were loaded during March making the progressive total for 2017 Livestock Season so far to 1052. There were also 4 trains loaded making the progressive total of trains loaded for the 2017 Livestock Season so far to 5.

Table 3 below details the month and year activities.

**Table 3 – Livestock Loading Month and Year Totals**

MONTH	2009	2010	2011	2012	2013	2014	2015	2016	2017
JANUARY	0	0	0	0	0	0	0	0	0
FEBRUARY	0	0	687	0	1764	680	0	0	132
MARCH	0	0	116	1102	5310	851	0	572	920
APRIL	3580	2189	2207	2791	5813	1811	7653	1737	
MAY	4021	4153	1327	6178	8670	7414	7204	2933	
JUNE	7089	5166	5910	3788	8451	5912	6605	3486	
JULY	1839	7195	3261	4877	7645	5246	6998	3565	
AUGUST	1520	6012	3566	6534	4215	6843	3936	4963	
SEPTEMBER	6396	2437	5561	5410	1904	4508	315	2233	
OCTOBER	4511	861	5228	5833	1800	3122	0	1070	
NOVEMBER	1033	498	3546	4568	0	3439	0	1641	
DECEMBER	0	0	709	110	0	0	0	144	
<b>TOTAL FOR YEAR</b>	<b>29989</b>	<b>28511</b>	<b>32118</b>	<b>41141</b>	<b>45572</b>	<b>38826</b>	<b>32711</b>	<b>22344</b>	<b>1052</b>

## 6 – Stock Routes and Reserves

### 6.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Stock Route – Permit/Water Fees	\$8,037	\$6,000	\$8,000
Stock Route Recoverable Works	\$0 <sup>3</sup>	\$0	\$0
Trustee Lease Fees	\$83,350	\$78,750	\$105,000
Reserve Agistment Fees	\$59,900	\$18,750	\$25,000

<sup>3</sup>No budget and revenue – is being reviewed

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Precept Expenses	\$17,450	\$13,088	\$17,450	\$0
Stock Route Maintenance	\$78,160	\$90,000	\$120,000	\$41,840
Reserve Expenses	\$7,208	\$15,000	\$20,000	\$12,792
Cemeteries	\$8,648	\$15,000	\$20,000	\$11,352

## **6.2 - Report**

### **Stock Routes and Reserves**

No works were undertaken on stock route waters during March.

New pipe to tank at Gilliat South Common was installed during the month.

New pipe for trough installed at McKinlay Water.

Below is a list of McKinlay Shire Stock Route Water Agreements.

**Table 4- Stock Route Water Agreements**

<b>No. of Agreements</b>	<b>Status</b>
Sixteen (16)	Finalised (pre SRMS)
Eleven (11)	Finalised (SRMS)
One (1)	Draft Stage
<b>TOTAL STOCK ROUTE WATER AGREEMENTS</b>	<b>TWENTY EIGHT (28)</b>

### **DPI Paddock**

Paperwork received from John Davison for agistment of paddock with invoice to end of February issued.

Cleaned first grid out and sprayed around Turkeys Nest & Trough. A loader is required to clean up area.

No Agistment/Tailing Permits were issued during the month.

### **Cemeteries**

Council had one enquiry regarding an old grave site during the month.

## **7 – Work Program (Workcamp)**

### **7.1 - Budget**

<b><u>Expenditure</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>	<b>Bud-Act</b>
<b>Work Program</b>	\$21,948	\$25,125	\$33,500	\$11,552

### **7.2 - Report**

The Work Camp program has been busy with a number of community based programs as detailed in the table below.

**Table 5 - Work Program Activities**

<b>Activity</b>	<b>Details</b>
Mowing of various NFP yards in Julia Creek	Mowing conducted frequently
Mowing of all local churches	Mowing conducted frequently
Mowing/Whipper snipping around Airport Area	Mowing conducted when required
Whipper snipping of McIntyre Park Area	Mowing conducted when required

Mowing/Whipper Snipping around Sale Yards	Mowing conducted when required
Providing assistance in the Council Workshop	Ongoing
Julia Creek Waste Management and Recycling Facility – Picking up Rubbish	Ongoing
Various works at all Cemeteries	Ongoing
Clean event area at Dirt and Dust Venue	Ongoing – this is frequent at the moment due to the 2017 Event.
Cleaning of Town and Country Club including removal of Alcohol	Ongoing
Preparation of sale yards for painting	Ongoing

## **8 – Swimming Pool**

### **8.1 - Budget**

<b><u>Revenue</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>
<b>Pool Admission &amp; Kiosk Fees</b>	\$6,039	\$6,750	\$9,000

<b><u>Expenditure</u></b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>	<b>Bud-Act</b>
<b>Pool Operational Costs</b>	\$210,527	\$191,250	\$255,000	\$44,473

Note budget is currently over spent however amount of chemicals and operation cost is expected to decrease over the following cooler months.

### **8.2 - Report**

#### **WPHS (all identified matters during the month).**

- Trespassing in the pool after hours. On two occasions in the last month it has been discovered that the public had gained access to the pool. This was accomplished by climbing over the fence during the hours of darkness during the weekend. It has been suggested by some that this is merely a “prank” and almost a right of passage. This casual acceptance of dangerous and risky behaviour belies the reality of possible injury and worse where the mixing of water and alcohol, compounds the possibility of an unfortunate outcome. Not only an unfortunate outcome in terms of the people in the pool, but that of guests cutting or injuring themselves on items left behind, sometimes within the pool itself. The subsequent investigation revealed that at least on one occasion the offenders were probably tourists from the Caravan Park, but more disappointingly, one case of a local person or persons. Police have been notified and are conducting more frequent patrols at night and I have acquired motion-sensitive cameras to be installed at points around the pool. Planning of a new fence will take into account this risk factor.
- No site specific paperwork. Part of the identified risk assessment was the creation of a procedure manual. It is worth mentioning here that the creation of a procedure manual is a very complex and time-consuming task given the fact that there has been no such manual in use within the pool complex; ever. This means that a manual will have to be created from scratch. The manual will have to be researched and created using best practise and flow charts, refined, tested and reviewed. The complete manual will then have to be published

and taught to the pool staff. This is likely to take some time to get right. I have already begun the process, fitting it in with my shifts, pool specific community activities, teaching and other administration.

### Community Activities

The pool continues to be well attended with the following community activities taking place:

- Aqua-aerobics – Currently conducted every Tuesday, Thursday night and Saturday mornings, which now includes a morning tea after the fitness session, is proving very popular with Aqua participants.
- HAAC is now using the facility every Thursday at 10:30 to 11:30 for exercise to music with a morning tea supplied after the class.
- Triathlon training has continued with Community Sport and Recreation coordinator (Rena Hick) successfully conducting Tri practice Monday afternoons, Wednesday and Friday mornings for the children. In addition Bec Climie conducted some adult triathlon training on Saturday mornings.

### Plant room

New chlorine probes were ordered due to ongoing problems with the existing probes which were suspected to have been damaged due to the constant “brown outs” experienced in the township. This adversely affects the running of the plant, causing damage not only to the probes but also the computers controlling the disbursement of chemicals and the pumps as well. Upon the replacement of the probes the computers were still causing problems but after extensive investigation, damage was discovered on the new probes themselves. Further investigation revealed that the probes had been damaged in transit and new ones were able to be ordered and installed without further cost to the council under warranty. This successful investigation and consequent communication with the supplier saved the McKinlay Shire over \$600 dollars.

### Staff Training

Cloncurry hosted a two day course during this month; both Mikayla Wyld and Rena Hick were in attendance. The course Austswim Teacher and Safety Training is the first step to being able to teach children to swim. On the third day Austswim commenced an Accesses and Inclusion course which Sharon Mulligan attended. The Access and Inclusion course was previously known as the Austswim Disability course.

**Table 6 – March Pool Numbers**

Service Offered	Number
Entry am Adult	42
Entry am Child	16
Entry pm Adult	154
Entry pm Child	67
Session Pass Adult/Child	9
Session Pass Family	1
Aqua Aerobics Pass	33
Aqua Aerobics Casual	10
After School Care	49
Learn to Swim / Baby Classes	73
Julia Creek Swim Club (Parents/Children)	159
Swim Breakfast Club	40
After School Care	49
Weds Tri Training	10
CHSP	26

Saturday Tri Training	11
Julia Creek State School	173
<b>Total</b>	<b>922</b>

## **9 – Housing, FRB and Community Centre**

### **9.1 - Budget**

<b>Revenue</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>
<b>Council Property/Staff Housing Program</b>	\$59,992	\$172,500	\$230,000
<b>FRB Centre Rent</b>	\$18,730	\$18,000	\$24,000
<b>Community Centre Hire Fees</b>	\$663	\$1,500	\$2,000

<b>Expenditure</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>	<b>Bud-Act</b>
<b>Council Property/Staff Housing Program</b>	\$100,140	\$97,500	\$130,000	\$29,860
<b>FRB Units &amp; Community Centre Operations Costs</b>	\$34,531	\$37,500	\$50,000	\$15,469

### **9.2 - Report**

#### **Corporate Facilities and Housing**

General maintenance demands on Councils facilities and housing stock is ongoing.

**Table 7 - Staff Housing Activities**

<b>Activity</b>	<b>Number</b>
Properties Available for use	NOTE Two (2) dwellings are available for use. 1. 10 Shaw Street 2. 72 Coyne Street – condition is very ordinary
Properties not available	1. 4 Shaw Street is not available due to its condition 2. 69 Coyne Street is not available due to its condition
New Tenancies	One (1) – 1/9 Shaw Street
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
General	General Maintenance performed when required.

### Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table 8 Below:

**Table 8 – Old Senior / Aged Care Housing Activities**

Activity	Number
Properties Available	4
New Tenancies	1 (Emergency Situation)
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
General	No maintenance performed for the last few months.

Corporate Facility / Housing maintenance issues raised during the month are detailed in Table 9 below. Where practical these works are carried out by Council staff, however local trades are engaged to carry out the work if required.

**Table 9 –Corporate Facility / Housing Maintenance**

<u>Location</u>	<u>Issue</u>	<u>Contractor</u>
Administration Building	Air conditioner in HR Office not working, light above Executive Assistance desk not working	Fully Wired
Swimming Pool	Motor to bubble pool not working – could be due to exposure to sun (need to look at cover for pump)	Fully Wired
Airport	Inspect switchboard on pole outside building. Hole in cover to be repaired to stop frogs	Fully Wired
Unit 4 Seniors Living	Aircon in bedroom not getting cold and Aircon in Lounge Room not working at all. New Aircon required	Fully Wired

## **10 – Land and Building Development**

### **10.1 - Budget**

<u>Revenue</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Budget</u>
Land and Building Development	\$2,653	\$3,750	\$5,000

<u>Expenditure</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Budget</u>	<u>Bud-Act</u>
Town Planning Program	\$7,625	\$123,750	\$165,000	\$157,375

### **10.2 - Report**

#### **Regulatory Services, Land and Building Development**

- PLANNING - MCK2016\_10 Telstra Corporation c/- Visionstream - Telecommunications facility (Telstra) at 35 Middleton Street, McKinlay. Decision Notice issued 22 March 2017.
- BUILDING - MCK2017\_01 Carter Sheds – New Shed behind Council Workshop.

- BUILDING - MCK2017\_02 Carter Sheds – New Shed on Lot 37 SP247177
- PLUMBING - MCK2017\_03 IOR Petroleum – Plumbing Approval for proposed amenities block at IOR Refuelling Site
- BUILDING - MCK2017\_04 McKinlay Shire Council – New Skillion Carport on Water Tower Site
- BUILDING - MCK2017\_05 Auzscot Civil – Caravan Park Amenities
- BUILDING – MCK2017\_06 Auzscot Civil – Kev Bannah Oval Amenities
- 15 August 2016, Council received correspondence from the Department of Agriculture and Fisheries (DAF) notifying Council of an administrative review; notice under sales permit 201409038. This notice/review requested Council to provide DAF with a copy of Council's development approvals, insurance and quarry management plan for our gravel winning operation. The Environmental and Regulatory Service department was given the task to review the development approvals for each pit. The review of all information available found only two (2) of Council's gravel pits have development approvals. An action plan is being developed to put in place the appropriate development approvals. This action plan will also include a budget estimate of the implementation costs for inclusion in next year's budget.

### Planning Scheme

DLIGP is currently putting together a program for working on the new planning scheme for McKinlay Shire. Once the first draft of this is finalised the department will send through a copy. The initial component will be a visit to the shire with a presentation to Councillors and staff and a workshop to identify some of the key components of a strategic framework for a new planning scheme for the shire. They are trying to schedule this initial visit for late April or May.

### 11 – Local Disaster Management

#### 11.1 - Budget

<u>Revenue</u>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>
<b>SES Grants</b>	\$22,447	\$16,687	\$22,250
<b>Natural Disaster Grants</b>	\$684	\$4,875	\$6,500

<u>Expenditure</u>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget</b>	<b>Bud-Act</b>
<b>Disaster Management Operational Costs</b>	\$21,454	\$21,000	\$28,000	\$6,546

#### 11.2 - Report

##### **Disaster Management**

No incidents occurred that required the activation of the LDMG or SES. SES have not found a local controller and Council will now be required to actively assist in recruiting this community position.



## 12 – Capital Works and other Projects

### 11.1 - Budget

<u>Environment Management Item</u>	<b>Actual incl committed</b>	<b>Budget</b>
Reserve Asset Management	\$18,724.90	\$30,000

<u>Community Services &amp; Facilities Items</u>	<b>Actual</b>	<b>Budget</b>
Community Bld - works as per Asset Management Plan	\$150,516.60	\$644,525
Council Housing - works as per Asset Management Plan	\$73,855.38	\$94,000
Caravan Park - New Amenities Block	\$19,021.54	\$564,641
Seniors Living - Repair works as per defects	\$0	\$118,000
Kev Bannah Oval - New Amenities Block	\$12,156.18	\$353,000
McIntyre Park - design only - southern side of shed wall	\$0	\$10,000

<u>Corporate Services Items</u>	<b>Actual</b>	<b>Budget</b>
Corporate Blds - works as per Asset Management Plan	\$82,091.83	\$240,500
McKinlay Works Depot - Replacement	\$0	\$120,000

<u>Economic Develop Item</u>	<b>Actual</b>	<b>Budget</b>
Julia Creek Livestock Facility	\$9,378.25	\$30,000

### 11.2 - Report

Reserve Asset Management, Community Building, Council Housing and Corporate Building work have started and are progressing.

Auzscot Civil were granted full possession of site on the 28<sup>th</sup> March 2017 for the Caravan Park and Kev Bannah Oval Amenities Blocks. Footings are now complete on both sites.

Quotes for most of the defect works have been received for the senior living building/units and purchase orders have been issued.

McIntyre Park and McKinlay Works Depot are currently being scoped for design concepts.



Council Ordinary Meeting Tuesday 18 April 2017

**7.2 Subject:** Julia Creek STP Environmental Compliance  
**Attachments:** 2.1 CA44130 - EHP Compliance Inspection - 15 Feb 2017  
 2.2 CA44130 - Councils Response to EHP  
**Author:** Director Environment and Regulatory Services  
**Date:** 10 April 2017

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**Executive Summary:**

The Department of Environment and Heritage Protection carried out an inspection at the Julia Creek Sewage Treatment Plant 15 February 2017. Council received correspondence on the 21 March 2017 relating to the inspection and non-compliances with environmental authority EPPR00835713. Council responded to this correspondence 4 April 2017 nominating timeframes to address the non-compliances.

**Recommendation:**

That Council receives the Julia Creek STP Environmental Compliance report, providing the resources necessary to comply with environmental authority EPPR00835713.

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**Background:**

The Department of Environment and Heritage Protection carried out an inspection at the Julia Creek Sewage Treatment Plant 15 February 2017. Council received correspondence on the 21 March 2017 relating to the inspection and non-compliances with environmental authority EPPR00835713, attached 2.1 CA44130 - EHP Compliance Inspection - 15 Feb 2017.

Council responded to this correspondence 4 April 2017 nominating timeframes to address the non-compliances, attachment 2.2 CA44130 - Councils Response to EHP.

**Comments:**

Council needs to ensure compliance is met within the nominated timeframes. Council may need to allocate further resources this financial year to comply.

**Legal Implications:**

Breach of environmental authority EPPR00835713, breach of Environmental Protection Act 1994 potential action against Council if compliance with environmental authority EPPR00835713 not met.

**Policy Implications:**

NA

**Financial and Resource Implications:**

Potential fine of 4500 penalty units, currently totaling \$548,550

**Risk Management**

Council to comply with environmental authority EPPR00835713 to reduce risk of further action

**Options for Council to Consider**

None other than to comply

**InfoXpert Document ID:** 81852

Ref: CA44130

21 March 2017



Mr Peter Fitchat  
 Chief Executive Officer  
 McKinlay Shire Council  
 PO Box 177  
 Julia Creek QLD 4823  
 Email: [ceo@mckinlay.qld.gov.au](mailto:ceo@mckinlay.qld.gov.au);

cc. Mr Brian Wood  
 Engineer  
 By email: [engineer@mckinlay.qld.gov.au](mailto:engineer@mckinlay.qld.gov.au)

Mr Andrew Boardman  
 Director Environment & Regulatory Services  
 By email: [ders@mckinlay.qld.gov.au](mailto:ders@mckinlay.qld.gov.au)

### Compliance Inspection- Environmental Authority

Dear Mr Fitchat,

I refer to the compliance inspection of Julia Creek Sewage Treatment Plant (STP) conducted by the Department of Environment and Heritage Protection (EHP) on 15 February 2017.

The site inspection was conducted in the presence of Brian Wood, Andrew Boardman and Megan Pellow, who were representing McKinlay Shire Council. The purpose of the inspection was to evaluate compliance with environmental authority EPPR00835713.

While undertaking the inspection, EHP identified a number of non-compliances with environmental authority EPPR00835713 along with a number of areas of concern which are outlined as follows:

**Table 1: Details of Non-Compliance with EPPR00835713 (Julia Creek STP)**

Condition number	Detail of non-compliance
General 2	<p><u>Condition: Maintenance of measures, plant and equipment</u></p> <p>During the inspection EHP officers were advised that repairs to the Imhoff tank and sludge drying beds had not been completed. The Hickman Street pump station also appeared to be in a poor state of repair.</p> <p>Maintenance of the Imhoff tank and routine maintenance of the STP more broadly has been identified as a non-compliance following inspections in May 2013, April 2015 and November 2016. Furthermore, a formal warning was issued following the May 2013 and November 2016 inspections.</p>
General 5	<p><u>Condition: Annual monitoring report (sewage treatment)</u></p> <p>An annual monitoring report was not available during the inspection. The lack of an annual monitoring report was identified as a non-compliance in the April 2015 and November 2016 inspections. Council was issued with a formal warning following the November 2016 inspection.</p>

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 Website [www.ehp.qld.gov.au](http://www.ehp.qld.gov.au)  
 ABN 46 640 294 485

General 6	<p><u>Condition: Site based management plan</u></p> <p>A Site Based Management Plan (SBMP) was not available during the inspection. EHP has previously advised (inspection outcomes letter dated 19 May 2016, for the inspection held in February 2016) that it would accept a SBMP submitted on completion of the installation of the new package STP. However it appears that the installation of the new STP has been delayed, with the revised completion date estimated to be 24 March 2017.</p> <p>EHP identified non-compliance with this condition in the May 2013, April 2015 and November 2016 inspections. Council was issued with a formal warning following the inspection in May 2013 and November 2016.</p>
Air 1	<p><u>Condition: Nuisance odour</u></p> <p>During the inspection, Council stated that they receive numerous odour complaints relating to the STP, usually informally (in passing when town members meet Council staff in the street). Staff stated that odour from the plant can reach as far as the town centre in a north-west wind.</p>
Water 4	<p><u>Condition: Pond conditions</u></p> <p>During the inspection EHP officers observed that approximately 15-20cm of freeboard remained in the effluent storage ponds. Council staff advised that they do not have a wet weather plan, and rely on evaporation to reduce levels in the effluent storage ponds. EHP officers were further advised that when effluent reaches high levels it is released over a spillway/pipe to the infiltration trenches.</p> <p>EHP officers also expressed concern with the connection between the effluent storage pond and infiltration trenches and were advised that the pipe between the two could possibly be closed off. However, it was unclear how this would occur. EHP is concerned that, when levels reach the pipe, they will automatically overflow and release to the infiltration trenches. The location of this pipe, part way down the dam wall, also reduces the amount of freeboard in the pond, unless it could indeed be closed off.</p> <p>Council is reminded that a minimum of 30cm of freeboard is maintained at all times, except in emergencies. It is EHP's expectation that Council will be proactive in managing effluent levels prior to any planned events which may cause a significant inflow to the plant (such as the wet season or the Julia Creek Dirt and Dust festival).</p> <p>EHP notes that Council advised that a release from this pipe occurred on 23 February 2017. Separate correspondence dated 01 March 2017 was sent in relation to this matter and EHP is currently reviewing your response of 08 March 2017.</p>
Water 5	<p><u>Condition: Banks and diversions</u></p> <p>During the inspection EHP officers observed that significant quantities of stormwater had entered the sludge burial pit. EHP is concerned that stormwater entering the broken sludge drying beds and infiltration trenches is potentially causing contaminated runoff.</p>
Land 1	<p><u>Condition: Land disposal</u></p> <p>EHP officers were advised that Council disposes of all sewage sludge, grits and</p>

	<p>raggs in an unlined pit at the STP. EHP notes that in correspondence dated 07 March 2017, Council advised that sewage sludge, grits and raggs will now be disposed in a lined pit at the STP (being lot 37 EN116). Council is reminded that sewage sludge, grits and raggs are classified as a Regulated Waste pursuant to Schedule 7 of the Environmental Protection Regulation 2008 and accordingly can only be disposed of to a site which is licensed to undertake Environmentally Relevant Activity 60, such as Council's landfill in Julia Creek. The Julia Creek STP, located on lot 37 EN116, is not licensed to undertake ERA 60 and as such no sewage sludge, grits or raggs can be disposed of at this location.</p> <p>Council is required to provide a map which outlines where all sewage sludge, grits and raggs have previously been disposed of, approximate quantities and any management procedures and/or monitoring undertaken by Council to manage the risk of environmental harm. EHP considers that the proximity of the burial trenches to the sewage pond walls may have compromised the integrity of the ponds.</p> <p>Furthermore, during the inspection Council staff advised that the storage pond releases to the infiltration trenches when effluent levels reach the spillway. The Environmental Authority authorises the irrigation of treated effluent in accordance with certain quality requirements. Contaminant quality parameters are monitored monthly by Council at the first storage pond (not the second pond, from which releases occur), and regularly exceeds various quality parameter outlined in Table 1. EHP considers that the effluent released to the infiltration trenches may exceed the limits authorised for irrigation.</p> <p>The infiltration trenches are located on lot 57 SP284275 are not authorised under the Environmental Authority and accordingly represent an unlicensed activity. In relation to the unlicensed activity, please refer to the below section titled 'Unlicensed Activity' for further information.</p> <p>Non-compliance with this condition was also noted during the November 2016 inspection (formal warning issued – effluent bubbling over the edge of the Imhoff tank to land, and the grits/raggs bin was full and overflowing), February 2016 inspection (formal warning issued) and April 2015 inspection.</p>
Land 5	<p><u>Condition: Daily volume</u></p> <p>There is no flow meter at the release point from the storage pond to the infiltration trenches. Furthermore, there is no inflow meter to the plant.</p>
Land 6	<p><u>Condition: Wet weather contingency</u></p> <p>Council advised that they do not have a wet weather contingency plan. Their effluent disposal strategy is evaporation from the storage ponds and release to infiltration trenches when pond levels are high. EHP is concerned that in the event of wet weather, the infiltration trenches are also likely to be saturated, which creates the risk of trenches becoming saturated and generating run-off towards Julia Creek.</p> <p>During the November 2016 inspection EHP officers observed that water levels in both effluent storage ponds were high. This matter was also raised as an area of concern in the February 2016 and April 2015 inspections.</p>

Social 1	<p><u>Condition: Complaint response</u></p> <p>EHP officers were advised that Council do not keep records of all complaints and records were not able to be provided during the inspection.</p>
Unlicensed Activity	<p>The Environmental Authority authorises Environmentally Relevant Activity 63, being sewage treatment, on lot 37 EN116. Some of the STP infrastructure, including one of the effluent storage ponds, the infiltration trenches and the new package STP, are not located on this lot. Any sewage treatment activities undertaken outside of lot 37 EN116 is considered an unlicensed activity and a contravention of section 426 of the <i>Environmental Protection Act 1994</i>. This matter was also raised during the November 2016 inspection.</p> <p>In correspondence dated 07 March 2017, Council advised of its intention to submit a Reconfiguration of a Lot application to rectify this matter. If such an application requires state assessment under the <i>Sustainable Planning Act 2009</i> Council can request a pre-lodgement meeting with the Department of Infrastructure, Local Government and Planning by phoning 4758 3423 or by email: MountIlsaSARA@dilgp.qld.gov.au. Alternatively, for applications requiring the amendment of an Environmental Authority, EHP also offers a pre-lodgement service. To organise a pre-lodgement meeting with EHP, please contact Permit and Licence Management (PaLM) on 13 74 68 or by email: palm@ehp.qld.gov.au.</p> <p>In accordance with EHP's Guideline: Dealing with Unlicensed Environmentally Relevant Activities (Unlicensed ERA's Guideline), available on EHP's website, Council is provided with the opportunity to provide a timeline which outlines when action will be taken to rectify this matter i.e. when will lot 6 SP229811 and lot 57 SP284275 will be added to the Environmental Authority or alternatively when a properly made Reconfiguration of a Lot application will be submitted. EHP will then consider any response in consideration of EHP's Unlicensed ERA's Guideline and Enforcement Guidelines before responding.</p>

It is an offence under section 426 of the Act to undertake an Environmentally Relevant Activity without an Environmental Authority. It is also an offence under section 430 of the *Environmental Protection Act 1994* (the Act) to contravene a condition of an environmental authority and significant penalties apply. The maximum penalty for contravening section 426 or section 430 is 4,500 penalty units, totalling \$548,550.

EHP considers these non-compliances to be serious matters, especially as they represent ongoing non-compliances for which the department has previously issued formal warnings and held discussions with Council. EHP considers that significant works are required to upgrade the sewage network in Julia Creek. Accordingly, EHP is currently considering its enforcement response which may include requiring Council to conduct or commission an Environmental Evaluation pursuant to section 326 of the *Environmental Protection Act 1994*. However, in the interim, Council is reminded that EHP considers these matters to be serious and accordingly Council is **formally warned (WARN7093)** for contravening Conditions General 2, General 5, General 6, Air 1, Water 4, Water 5, Land 1, Land 5, Land 6 and Social 1. Council is also **formally warned (WARN7094)** for undertaking an ERA without holding an Environmental Authority.

EHP is further considering its compliance response to the contravention of conditions Water 1, Water 4 and Land 6 following the release event which commenced on 23 February 2017.

Council is reminded that the range of enforcement actions available to EHP includes:

- Warning notices and letters,
- Penalty infringement notices,
- Administrative notices and orders,
- Proceedings for court orders,
- Prosecution, and
- Suspension or cancellation of a permit, licence or authority.

On occasion, a number of enforcement actions may be taken in combination.

### Areas of Concern

During the inspection the following areas of concern were also identified and require attention.

**Table 2: Area of concern**

Issue	Area of concern
General 8 – staff training	It is unclear what training staff currently have. Staff responsible for STP management were unable to answer some questions about the STP, and EHP is concerned that staff may not have a full understanding of the plant and its processes.
Water 1 – release to waters	<p>During the inspection, EHP officers observed a white pipe leading from the Hickman Street pump station to the adjacent Hickman Drain. Council staff stated that this was previously an overflow point for high level flows at the pump station however were unsure if the pipe was still in use. Council staff were advised that if this pipe is operational than any release to Hickman Drain would be considered an unauthorised release to waters.</p> <p>While no release was observed during this inspection, water samples taken by EHP officers near this point returned high Enterococci levels. Enterococci are found in high concentrations in human faeces. Due to their ubiquity in human faeces and persistence in the environment, Enterococci have been adopted as indicators of human faecal pollution in water.</p> <p>In March 2016, Council reported a release of untreated effluent from the pump station to Hickman Drain (CR72364). It is unknown whether the white pipe was involved in this release. EHP investigated the matter and took no further action, advising Council that the matter was closed in a letter dated 02 June 2016.</p> <p>It is noted that non-compliance with condition Water 1 was identified in the May 2013 (formal warning issued) and April 2015 inspections.</p>
Water 2 – stormwater management	<p>During the inspection, EHP officers were informed that sewage sludge is buried in an unlined pit on site. It was observed that this pit contained a significant amount of stormwater. EHP officers raised concern that this may overflow and cause a release of contaminated stormwater.</p> <p>The sludge drying beds were observed to be in a state of poor repair, with concrete sides cracking and missing in places. Rain falling on these beds could cause contaminated runoff.</p> <p>Council staff advised that in winter 2016, the infiltration trenches became</p>

	<p>saturated and generated runoff which flowed towards Julia Creek. EHP is concerned that poor quality effluent in the infiltration trenches could, when trenches are saturated, generate contaminated run-off which would lead towards Julia Creek.</p> <p>As stated above, EHP is concerned that the white pipe from Hickman Street pump station to Hickman Drain could carry untreated sewage into Hickman Drain, where it would come into contact with stormwater.</p>
Water 3 – pump stations	<p>It remains unclear as to whether all pump stations are fitted with stand-by pumps, pump failure alarms, and high level alarms to warn of imminent overflow.</p> <p>Non-compliance with this condition was noted in the May 2013 (formal warning issued) and April 2015 inspections.</p>
Waste 1 – waste handling	<p>Council do not appropriately transport and dispose of sewage sludge, grits and rags. They do not use regulated waste transporters and do not generate Waste Transport Certificates. These wastes are buried on-site in an unlined pit. Sewage sludge and residues are regulated and trackable wastes that must be transported and disposed of accordingly.</p>
New STP	<p>EHP officers observed the current construction status of the new package STP, and reminded Council that it still requires bunding and a collection sump to ensure any spills/leaks are captured before being released to land or waters. Council were also advised to consider whether the new STP will require an EA amendment. These matters were also raised in the November 2016 inspection.</p>

Council is required to rectify the identified non compliances and the areas of concern. EHP requests Council provide a written response by 4 April 2017 detailing the actions proposed and associated time-frames to rectify the identified non compliances and the areas of concern highlighted.

You are also reminded of your obligations under section 319 of the *Environmental Protection Act 1994*, which sets out the general environmental duty, and requires anyone who carries out an activity that causes or is likely to cause environmental harm to take all reasonable and practical measures to prevent or minimise the harm. In that regard, you are encouraged to actively identify all environmental risk factors associated with the activities at the site on an ongoing basis, and to implement strategies and processes to effectively manage them.

#### **Wet Season**

As we are within the wet season, EHP would also like to remind McKinlay Shire Council that all reasonable and practicable measures to improve or maintain site water management and prevent the release of contaminated material from leaving site should be implemented.

During the wet season, EHP would strongly encourage McKinlay Shire Council to regularly review Bureau of Meteorology updates to receive the latest information on predicted rainfall in the local area. This information is available on the Bureau of Metrology website at [www.bom.gov.au](http://www.bom.gov.au).

Should any event occur that threatens or causes material or serious environmental harm, be advised that under the conditions of your environmental authority, as well as pursuant to section 320 of the *Environmental Protection Act 1994*, McKinlay Shire Council has a duty to notify EHP



of such events. Further information on your duty to notify requirements is available on the EHP website ([www.ehp.qld.gov.au](http://www.ehp.qld.gov.au)), and should an event occur, please contact your project officer during business hours, or if the event occurs outside of business hours, please contact EHP's pollution hotline on 1300 130 372.

Should you wish to discuss any of the matters raised in this letter, please liaise with Rochelle Basham, Senior Environmental Officer, who can be contacted on telephone 4722 5270 or email [rochelle.basham@ehp.qld.gov.au](mailto:rochelle.basham@ehp.qld.gov.au)

Yours sincerely



Mark Cavicchiolo  
**Compliance Delivery Manager, North Queensland Compliance  
Environmental Services and Regulation, Northern Region  
Department of Environment and Heritage Protection**

**InfoXpert ID: 83611**



*McKINLAY*  
*SHIRE COUNCIL*  
CIVIC CENTRE, JULIA CREEK

Correspondence to be  
addressed to  
The Chief Executive Officer,  
P.O. Box 177,  
Julia Creek, Q. 4823  
TELEPHONE: (07) 4746 7166  
FAX: (07) 4746 7549  
EMAIL: reception@mckinlay.qld.gov.au

04 April 2017

Mark Cavicchiolo  
Department Of Environment and Heritage Protection  
PO Box 5391  
TOWNSVILLE 4810

E-mail – rochelle.basham@ehp.qld.gov.au

Dear Mark,

**Re: Compliance Inspection – Reference CA44130 EPPR00835713;**

In the Council briefing meeting held 4 April 2017, Council have been made aware the full details of the compliance inspection held 15 February 2017. Council have been briefed on all details for the non-compliances.

Council is taking the matter very seriously and is committed to work with the Department of Environment and Heritage Protection to ensure Council operates within the conditions of its Environmental Authority.

Council have stated in the briefing that further to the operational funds and capital funds allocated to new sewerage treatment plant, Council will be commit additional funds this financial year to begin meeting compliance.

Council have responded to each of the non-compliance areas raised.

**General 2      Condition: Maintenance of measures, plant and equipment**

Imhoff tank

Repairs to the Imhoff tank have been made with the installation of a cover plate over the inlet flume to prevent splashing and spray of incoming sewage.

Sludge Drying Beds

The works have been scoped and are going out for quotes. The scope includes, repairing the sludge drying beds, including repairing broken walls, with the repaired walls to be sloped to

allow ease of access for a machine to remove the dried sludge. This repair should eliminate the wall breaking as currently machines put pressure on the walls during clean out. It is expected that quotations will be received by 14 April 2017 with repairs completed by 12 May 2017.

#### Hickman St Pump Station

Repairs and works have been undertaken to the Hickman St Pump Station, this includes replacement of the pipe from the inspection shaft to the pump well, and maintenance to the pumps. Further repairs to the building and clean up of the yard has been scheduled these works include repairs to the doors and general access to be WHS compliant; these works are expected to be completed by 26 May 2017.

Council also informs EHP that are two spare pumps for this pump station, one currently on standby, the other on maintenance.

#### **General 5      Condition: Annual Monitoring Report (sewage treatment)**

Please note that Council submitted its 15-16 Annual Return 7 June 2016. Please note that the annual return and monitoring report for 16-17 will be prepared for submission later this financial year.

#### **General 6      Condition : Site-based management plan**

This will be completed following the completion and commissioning of the new sewage treatment plant. The plan will be created as per the requirements of our ERA and include all the aspects of treatment including collection, treatment, storage release and re-use. This plan will be prepared by 30 June 2017.

#### **Air 1            Condition : Nuisance Odour**

There is no record of formal complaints regarding odour from the sewage treatment works. Occasionally informal remarks are heard regarding odours. With the new treatment plant coming on line the sewage odours are expected to reduce.

#### **Water 4        Condition : Pond Conditions**

The current system is an evaporative system and does rely on pond management. Council new plant will allow for a quality to release to land providing another method for effluent reduction other than evaporation.

As mentioned in General 6, Council will be completing the site based management plan by June 30 2017. Please note that the site based management plan will include pond management, wet weather plans and contingency plans.

#### **Water 5        Condition : Banks and diversions**

Council is planning a clay lined pit for the disposal sludge, grit, rags and contaminated material at the Julia Creek waste disposal facility. This is expected to be completed by 31 August 2017. Upon completion of this disposal area, rehabilitation works will be carried out

to the; sludge burial pit and it will then be filled in; areas surrounding the broken sludge drying beds and infiltration trenches.

**Land 1            Condition: Land disposal**

As mentioned in Water 5, a new lined pit will be provided at the Julia Creek waste disposal facility for the disposal of sludge grits and rags and will be rehabilitating the contaminated area. As part of this rehabilitation works Council will provide a map of all locations and quantities that we are aware of for these previous buried materials to begin rehabilitating the area.

**Land 5            Condition: Daily volume**

A flow meter will be provided at the release from pond number 2, inflow from new plant and outflow from new plant. These will be included in the 2017/18 budget and will be completed by 31 August 2017

**Land 6            Condition: Wet weather contingency**

As mentioned in General 6 and Water 4, Council will be completing contingency plans with the site based management plan.

**Social 1          Condition: Complaint response**

Council does have an official complaints system. No official complaints have been discovered on Council's InfoXpert system in relation to the operation of the Council's sewage treatment plant.

**Unlicensed activity**

Council have had a pre-lodgement meeting with DNRM and are in the process of receiving pricing to re-configure and purchase land that encompasses all the sewerage ponds. Once this pricing is received Council will determine whether to purchase in the current financial year or next.

Council have responded to each of the areas of concerns raised.

**General 8 – staff training**

Two council staff are undergoing training with TAFE – Cert 3 sewage treatment. Also the 2 Council staff will undergo on site training during the commissioning phase of the sewage treatment plant.

**Water 1 - release of waters**

The white PVC pipe that had been connected from the manhole adjacent to the main pumping station in Hickman St has now been removed following the reconstruction of this section of sewer and a new manhole

**Water 2 – stormwater management**

The unlined pit that had been used for sludge disposal will be rehabilitated and filled in and a new area will be utilised as outlined in Water 5 above. Also the sludge drying beds are to be repaired as outlined in General 2 above.

**Water 3 – pump stations**

Hickman St pump station is fitted with one duty and one standby pump and also there are 2 more pumps available. There is no flashing light on the Hickman St pump station. The two small sewage pump stations at McIntyre Park and the pump station at the Caravan Park each have a duty and standby pump and each is fitted with a flashing alarm light. It is planned to fit a flashing alarm light to the Hickman St station in August 2017.

**Waste 1 – waste handling**

Council are currently investigating the best solution, appropriate to our remote location, to transport the waste to lined pit being built at the Julia Creek waste disposal facility.

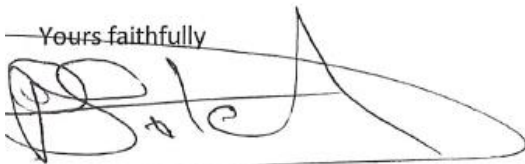
**New STP**

Bunding and collection sump will be provided for collection and recycling of any spills and leaks. These items will be installed during April 2017. Council will consider whether the new STP will require an EA amendment.

As mentioned above Council is taking this matter seriously and are committed to timeframes given above.

Should you require any further information please do not hesitate to contact Council's Director of Environment and Regulatory Services, Andrew Boardman on (07) 4746 7166.

Yours faithfully



Peter Fitchat

Chief Executive Officer

**InfoXpert ID: 83612**



Council Ordinary Meeting Tuesday 18 April 2017

**7.3 Subject:** 2017 LGAQ Disaster Management Conference  
**Attachments:** 3.1 2017 LGAQ Disaster Management Conference Program  
**Author:** Director Environment and Regulatory Services  
**Date:** 10 April 2017

**Executive Summary:**

2017 LGAQ Disaster Management Conference is on and it is a chance for Councils, the leaders of LDMGs and the Local Disaster Coordinators to come together with key state partners to redefine and if necessary redevelop the partnerships needed to effectively deliver DM responsibilities – *before, during and after!*

**Recommendation:**

Council to decide whether or not to attend the 2017 LGAQ Disaster Management Conference.

**Background:**

LGAQ have sent Council notification of the 2017 LGAQ Disaster Management Conference, Topic; OUR NEW CONVERSATION - BUILDING PARTNERSHIPS TO ENHANCE COMMUNITY RESILIENCE AND SAFETY

**Key details:**

- Date: May 9<sup>th</sup> – 11<sup>th</sup>
- Venue: Mackay Entertainment and Convention Centre (MECC), Mackay
- Conference Program is attached with links to Registration and Accommodation
- Registration: also available [here](#)

**Comments:**

It seems like a great opportunity to network however the items on the agenda don't seem to be that informative if our LDMG and LDMP are well established.

**Legal Implications:**

NA

**Policy Implications:**

NA

**Financial and Resource Implications:**

Full Registration - \$900.00 INCL GST

Corporate Registration - \$1,600.00 INCL GST

Formal Dinner Registration - \$130.00 INCL GST

**Risk Management**

NA

**Options for Council to Consider**

- 1) Attend, and the personnel to represent our Council and LDMG
- 2) Not attend

**InfoXpert Document ID: 83613**

2017 LGAQ  
DISASTER MANAGEMENT CONFERENCE



# OUR NEW CONVERSATION

BUILDING PARTNERSHIPS TO ENHANCE COMMUNITY RESILIENCE AND SAFETY

Tuesday 9 – Thursday 11 May 2017 | Mackay Entertainment and Convention Centre (MECC)

## OUR CONVERSATION PARTNERS



Inspector-General Emergency Management  
Queensland Fire and Emergency Services  
Queensland Reconstruction Authority  
Queensland Police Service



PARTNERS



2017 LGAQ DISASTER MANAGEMENT CONFERENCE 9-11 MAY 2017  
 OUR NEW CONVERSATION



## Welcome to the LGAQ Disaster Management Conference 2017

Disaster management is usually front of mind for councils – in part due to our legislative responsibilities, but much more due to the priority we place on the safety and wellbeing of our local communities.

Our statutory responsibilities are very clear – we must establish our Local Disaster Management Groups (LDMG) and we must appoint a chair and a Local Disaster Coordinator and we are also required to establish a disaster response capability and develop a Local Disaster Management Plan.

However, as councils we have a responsibility for our communities that we have always embraced and taken seriously. At the heart of this is how we provide local leadership to ensure the LDMG is effectively planning for, preparing for, responding to and recovering from any disaster events that may occur.

The Inspector General Emergency Management and the development of the Emergency Management Assurance Framework have helped focus the local commitment of our LDMGs and the necessary support from local, district and state agencies.

Our *Partners in Government Agreement* with the Queensland Government and newly developed Memorandum of Understanding with a number of our key State agency partners have helped us to better position councils. This will enable us to better prepare our local communities, build local resilience and increase our local capability.

Our *New Conversation* is the theme of this conference and this will enable us to build on the conversations between councils, with state agencies and with non-government agencies – the important relationships to ensure we can effectively lead at the local level with the support we need.

Importantly, a key outcome of the conference will be a Communiqué that will identify the long-term issues for councils to build community resilience and local capacity.

The conference program will also provide an opportunity to gain an understanding of the experience of many other councils – with both lessons learned and opportunities identified!

I trust you will find the program informative and useful, and I wish you an enjoyable conference.

Mayor Mark Jamieson  
 PRESIDENT

PARTNERS



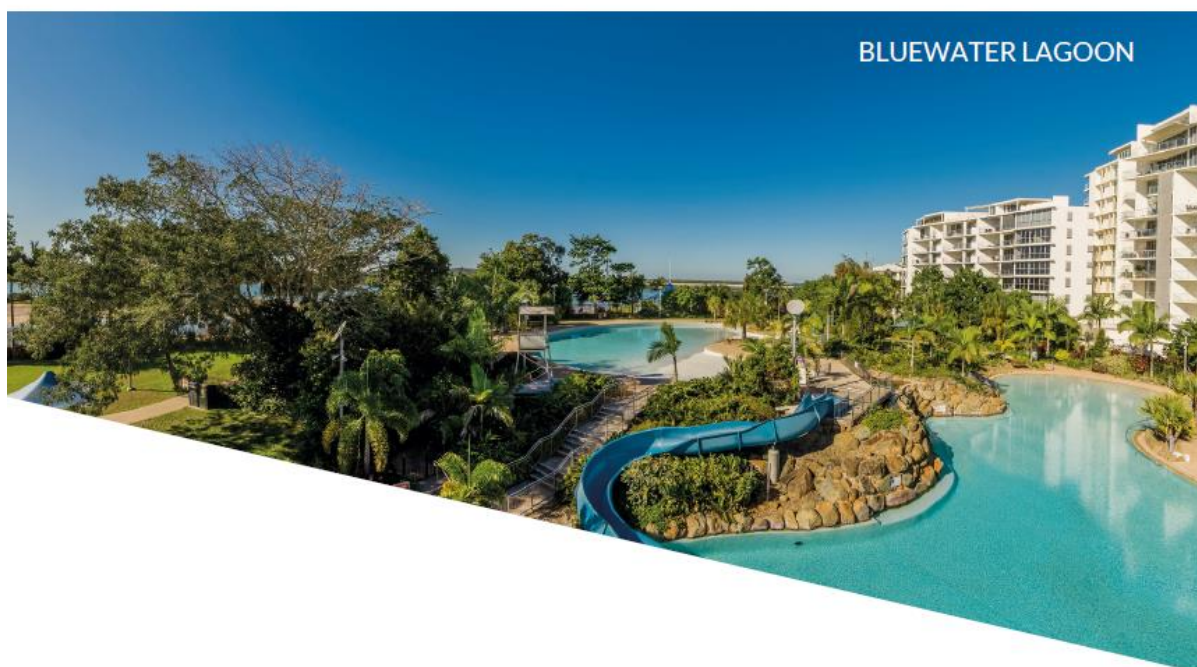


2017 LGAQ DISASTER MANAGEMENT CONFERENCE 9-11 MAY 2017  
OUR NEW CONVERSATION



Day 1 | Tuesday 9 May 2017

11:00am	Registration, Mackay Entertainment and Convention Centre
12:00pm	Lunch with Disaster Management Officer Forum participants in the trade exhibition area
1:00pm	Introduction
1:15pm	LGAQ Presidential address <i>Mayor Mark Jamieson, President, LGAQ</i>
1:30pm	LGAQ Strategic Disaster Direction <i>Sarah Buckler, General Manager – Advocate, LGAQ</i>
2:00pm	IGEM – The State of the Disaster Management State (local/district/state) <i>Iain MacKenzie AGSM, Inspector-General Emergency Management (IGEM)</i>
3:00pm	Afternoon tea in the trade exhibition area
3:45pm	Understanding Community Responses to Disasters: Capacity and capability v expectations
4:45–5:00pm	Day one summation and close
6:30–7:00pm	Bus pick-up from accommodation providers
7:00–9:00pm	Welcome to Mackay informal dinner, Bluewater Lagoon Hosted by Mackay Regional Council <i>Cr Greg Williamson, Mayor, Mackay Regional Council</i>



BLUEWATER LAGOON

PARTNERS



2017 LGAQ DISASTER MANAGEMENT CONFERENCE 9-11 MAY 2017  
OUR NEW CONVERSATION



Day 2 | Wednesday 10 May 2017

8:00am	Registration, tea & coffee
8:30am	Welcome back
8:45am	'Points of DM Pain': The issues that keep hurting local government
9:15am	Disaster Communications: 'More than 2 tins and a length of string' <i>Panel discussion and presentations</i> <i>Invited guests include, LGAQ, nbn Co, Telstra, directors-general of State agencies and key council personnel</i>
10:15am	Sponsor presentation
10:30am	Morning tea with Disaster Management Officer Forum Participants in the trade exhibition area
11:00am	Maintain the Local Capability: 'Maintain more than the rage – after events!' <i>Hypothetical critique model to discuss political and strategic issues</i> <i>Invited guests include mayors, chairs, local disaster co-ordinators and directors-general of State agencies</i>
12:30pm	Lunch with Disaster Management Officer Forum participants in the trade exhibition area
1:15pm	Sponsor presentation
1:30–3:30pm	The Disaster Management Panel of Partners <i>Signing of MoUs with key State agencies – with opportunities to present key deliverables</i> <i>Iain MacKenzie AGSM, Inspector-General Emergency Management (IGEM)</i> <i>Katarina Carroll APM, Commissioner, Queensland Fire and Emergency Services (QFES)</i> <i>Brendan Moon, Chief Executive Officer, Queensland Reconstruction Authority (QRA)</i> <i>Mike Condon, Assistant Commissioner, Queensland Police Service (QPS)</i> <i>Alistair Dawson, Assistant Commissioner, Queensland Police Service (QPS)</i>
3:30pm	Afternoon tea in the trade exhibition area
4:00pm	Mapping the New Connections to Enable the New Conversation <i>Facilitated panel discussion with the key partners. Invited guests include:</i> <i>Iain MacKenzie AGSM, Inspector-General, Emergency Management (IGEM)</i> <i>Katarina Carroll APM, Commissioner, Queensland Fire and Emergency Services (QFES)</i> <i>Ian Stewart APM, Commissioner, Queensland Police Service (QPS)</i> <i>Brendan Moon, Chief Executive Officer, Queensland Reconstruction Authority (QRA)</i>
5:00–5:15pm	Day two summation and close
6:30pm	Bus pick-up from accommodation to dinner venue
7:00–10:30pm	Conference dinner – Clarion Hotel, Mackay Marina
9:30pm	Early bus pick-up from the Clarion Hotel to accommodation providers
10:30pm	Final bus pick-up from the Clarion Hotel to accommodation providers

PARTNERS



2017 LGAQ DISASTER MANAGEMENT CONFERENCE 9-11 MAY 2017  
OUR NEW CONVERSATION



Day 3 | Thursday 11 May 2017

8:00am	Registration, tea and coffee
8:45am	Welcome back
9:00am	If We Build It, Who Will Come? 'Building-up community, sub-local, local, district, and State – plans we need before events' <i>Hypothetical critique model to discuss political and strategic issues</i> <i>Invited guests include mayors, chairs, local disaster co-ordinators and directors-general of State agencies</i>
10:30am	Morning tea in the trade exhibition area
11:00am	Sponsor presentation
11:15am	A New Direction: 'Learning from ground covered' <i>Review workshop building on the lessons of past events: local, national and international</i>
12:15pm	Amalgamation of directions – IGEM /DMO forum and LGAQ Disaster Management Conference findings <i>Synthesising the new 'Disaster Management' Communique</i>
1:00pm	Conference close
1:15pm	Farewell lunch



CAPE HILLSBOROUGH

PARTNERS



2017 LGAQ DISASTER MANAGEMENT CONFERENCE 9-11 MAY 2017  
OUR NEW CONVERSATION



### ACCOMMODATION

Accommodation for the conference is being organised by Corporate Traveller.

Please click the link below to organise your accommodation needs. All prices are GST inclusive.

**BOOK NOW**

### REGISTRATION

Full registration  
\$990.00 GST inclusive

Corporate registration  
\$1,600.00 GST inclusive

Formal dinner registration  
\$130.00 GST inclusive

*Informal dinner included in registration*

**REGISTER**

Please refer to the LGAQ's registration [cancellation policies](#) on [www.lgaq.asn.au](http://www.lgaq.asn.au) via the [events tab](#) on the home page when making your registration. Conference enquiries to the Members Hotline 1300 542 700 or email [ask@lgaq.asn.au](mailto:ask@lgaq.asn.au).



PARTNERS

Hastings Deering



IT'S HOW  
WE CONNECT

LGIAsuper

**InfoXpert ID:** 83614



Council Ordinary Meeting Tuesday 18 April 2017

**7.4 Subject:** LG Toolbox  
**Attachments:** Nil  
**Author:** Director Environment and Regulatory Services  
**Date:** 10 April 2017

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**Executive Summary:**

The Environment and Regulatory Services Department are proposing to implement LG Toolbox, a legislative tool designed to complement Council with Environmental Health, Animal Registrations and Disaster Management Resources.

**Recommendation:**

That Council implement LG Toolbox within Council's website to provide the public with current Environmental Health, Animal Registrations and Disaster Management information.

---

**Background:**

LG Toolbox has been developed by Brisbane City Council and is used by majority of the larger costal Councils. Previously subscription was very costly and it wasn't beneficial for Council to participate. This subscription has been reviewed based on Shire population and is now viable.

**Comments:**

This resource has current legislative information for the public for Environmental Health, Animal Registrations and Disaster Management. It is designed to be linked to Council's Website so that Shire residents and businesses can have current legislative requirements. Council can also update each section with its specific Local Law requirements and forms.

Access to the site can be found at the following address,

<http://www.lgtoolbox.qld.gov.au/Pages/Home.aspx>

**Legal Implications:**

NA

**Policy Implications:**

NA

**Financial and Resource Implications:**

Approx. \$300/annum

**Risk Management**

NA

**Options for Council to Consider**

NA

**InfoXpert Document ID:** 83615



Council Ordinary Meeting Tuesday 18 April 2017

**7.5 Subject:** Local Disaster Group Nominations  
**Attachments:** 5.1 Nomination of Bruce Evernden and Elliott Dunn to McKinlay Local Disaster Management Group  
**Author:** Director Environment and Regulatory Services  
**Date:** 10 April 2017

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**Executive Summary:**

Correspondence has been received from the Queensland Fire and Emergency Services to nominate representatives to the McKinlay Local Disaster Management Group.

**Recommendation:**

That Council accept the nomination of Inspector Bruce Evernden, Area Commander and Elliott Dunn, Emergency Management Coordinator by Queensland Fire and Emergency Services to represent Queensland Fire and Emergency Services on the McKinlay Local Disaster Management Group

---

**Background:**

Correspondence has been received from the Queensland Fire and Emergency Services to nominate representatives to the McKinlay Local Disaster Management Group, attachment 5.1.

**Comments:**

That Council accept the nomination of Inspector Bruce Evernden, Area Commander and Elliott Dunn, Emergency Management Coordinator by Queensland Fire and Emergency Services to represent Queensland Fire and Emergency Services on the McKinlay Local Disaster Management Group

**Legal Implications:**

NA

**Policy Implications:**

NA

**Financial and Resource Implications:**

NA

**Risk Management**

NA

**Options for Council to Consider**

NA

**InfoXpert Document ID:**

83616



Ordinary Meeting of Council Tuesday 18 April 2017

**7.6 Subject:** Optus Service  
**Attachments:** 6.1 McKinlay Shire Council Optus Minor Upgrade Julia Creek  
**Author:** Director Environment and Regulatory Services  
**Date:** 10 April 2017

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**Executive Summary:**

Council received correspondence from Huawei Technologies Australia Pty Ltd on behalf of Optus notifying Council of a proposal to undertake minor upgrade activities at the existing mobile base station located Lot 30 on Plan EN117.

**Recommendation:**

That Council receives the Optus Service Minor Upgrade Report.

---

**Background:**

Council received correspondence from Huawei Technologies Australia Pty Ltd on behalf of Optus notifying Council of a proposal to undertake minor upgrade activities at the existing mobile base station located Lot 30 on Plan EN117.

Council received correspondence last year advising of Optus' intention to install telecommunications infrastructure at Julia Creek, this correspondence is to undertake additional upgrade works.

**Comments:**

The Correspondence has stated that;

*'There will be no changes to the previous scope of works and no additional physical equipment will be installed. Optus considers the works to be classified as maintenance in accordance with Schedule 3 of the Telecommunications Act 1997.'*

*The proposed infrastructure will remain in compliance with the ACMA EME regulatory arrangements. Please find attached a copy of the EME Report which demonstrates the sites compliance with the regulatory standards.'*

**Legal Implications:**

N/A

**Policy Implications:**

N/A

**Financial and Resource Implications:**

N/A

**Risk Management:**

N/A

**Options for Council to Consider:**

N/A

**InfoXpert Document ID:**

83618

# OPTUS



10 April 2017

The General Manager  
Mckinlay Shire Council  
[reception@mckinlay.qld.gov.au](mailto:reception@mckinlay.qld.gov.au)

Dear Sir / Madam,

**Notification of proposal to undertake minor upgrade activities at the existing mobile base station located on Lot 30 Plan En117, Old Normanton Rd, Julia Creek, QLD 4823**

Optus wrote to Council on 25/08/2016 advising of Optus' intention to install new telecommunications infrastructure at the existing facility located at the above address.

I am now writing on behalf of Optus to inform you of the proposal undertake additional upgrade works at this site. These works involve provisioning the facility with new material in electronic form to ensure quality of coverage and proper functioning of the facility. There will be no changes to the previous scope of works and no additional physical equipment will be installed. Optus considers the works to be classified as maintenance in accordance with Schedule 3 of the *Telecommunications Act 1997*.

The proposed infrastructure will remain in compliance with the ACMA EME regulatory arrangements. Please find attached a copy of the EME Report which demonstrates the sites compliance with the regulatory standards.

Details about the facility can be found on the RFNSA website at [www.rfnsa.com](http://www.rfnsa.com) (site number 4823004). If you have any questions or would like any further information please contact Evan Matthews on 0400 308 995 or at [evan.matthews@huawei.com](mailto:evan.matthews@huawei.com).

Regards,

A handwritten signature in blue ink that reads "Ematt".

Evan Matthews  
Town Planner  
Huawei Technologies Australia Pty Ltd (on behalf of Optus)





## Environmental EME Report

### LOT 30 Plan EN117 OLD NORMANTON RD, JULIA CREEK QLD 4823

This report provides a summary of Calculated RF EME Levels around the wireless base station

**Date 5/3/2017**

**RFNSA Site No. 4823004**

### Introduction

The purpose of this report is to provide calculations of EME levels from the existing facilities at the site and any proposed additional facilities.

This report provides a summary of levels of radiofrequency (RF) electromagnetic energy (EME) around the wireless base station at LOT 30 Plan EN117 OLD NORMANTON RD JULIA CREEK QLD 4823. These levels have been calculated by Huawei using methodology developed by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA).

The maximum EME level calculated for the existing systems at this site is 0.003% of the public exposure limit and with proposed alterations to this site the calculated maximum EME level will be 0.18% of the public exposure limit.

### The ARPANSA Standard

ARPANSA, an Australian Government agency in the Health and Ageing portfolio, has established a Radiation Protection Standard specifying limits for general public exposure to RF transmissions at frequencies used by wireless base stations. The Australian Communications and Media Authority (ACMA) mandates the exposure limits of the ARPANSA Standard.

### How the EME is calculated in this report

The procedure used for these calculations is documented in the ARPANSA Technical Report "Radio Frequency EME Exposure Levels - Prediction Methodologies" which is available at <http://www.arpansa.gov.au>.

RF EME values are calculated at 1.5m above ground at various distances from the base station, assuming level ground.

The estimate is based on worst-case scenario, including:

- wireless base station transmitters for mobile and broadband data operating at maximum power
- simultaneous telephone calls and data transmission
- an unobstructed line of sight view to the antennas.

In practice, exposures are usually lower because:

- the presence of buildings, trees and other features of the environment reduces signal strength
- the base station automatically adjusts transmit power to the minimum required.

Maximum EME levels are estimated in 360° circular bands out to 500m from the base station.

These levels are cumulative and take into account emissions from all wireless base station antennas at this site.

The EME levels are presented in three different units:

- volts per metre (V/m) – the electric field component of the RF wave
- milliwatts per square metre (mW/m<sup>2</sup>) – the power density (or rate of flow of RF energy per unit area)
- percentage (%) of the ARPANSA Standard public exposure limit (the public exposure limit = 100%).

### Results

The maximum EME level calculated for the existing systems at this site is 0.21 V/m; equivalent to 0.12 mW/m<sup>2</sup> or 0.003% of the public exposure limit.

The maximum EME level calculated for the existing and proposed systems at this site is 2.042 V/m; equivalent to 11.055 mW/m<sup>2</sup> or 0.18% of the public exposure limit.

## Radio Systems at the Site

This base station currently has equipment for transmitting the following services:

Carrier	Radio Systems
Telstra	LTE700, WCDMA850

It is proposed that this base station will have equipment for transmitting the following services:

Carrier	Radio Systems
Optus	WCDMA900 (proposed), LTE700 (proposed), LTE1800 (proposed)
Telstra	LTE700, WCDMA850

## Calculated EME Levels

This table provides calculations of RF EME at different distances from the base station for emissions from existing equipment alone and for emissions from existing equipment and proposed equipment combined.

Distance from the antennas at LOT 30 Plan EN117 OLD NORMANTON RD in 360° circular bands	Maximum Cumulative EME Level at 1.5m above ground – all carriers at this site					
	Existing Equipment			Existing and Proposed Equipment		
	Electric Field V/m	Power Density mW/m <sup>2</sup>	% ARPANSA exposure limits	Electric Field V/m	Power Density mW/m <sup>2</sup>	% ARPANSA exposure limits
0m to 50m	0.18	0.085	0.002%	1.77	8.27	0.12%
50m to 100m	0.21	0.12	0.003%	1.76	8.21	0.12%
100m to 200m	0.15	0.063	0.0015%	1.081	3.1	0.05%
200m to 300m	0.15	0.057	0.0014%	1.99	10.49	0.17%
300m to 400m	0.13	0.048	0.0012%	2.042	11.055	0.18%
400m to 500m	0.12	0.035	0.00086%	1.87	9.32	0.15%
<b>Maximum EME level</b>	0.21	0.12	0.003	2.042	11.055	0.18
	63.69 m from the antennas at LOT 30 Plan EN117 OLD NORMANTON RD			318.8 m from the antennas at LOT 30 Plan EN117 OLD NORMANTON RD		

## Calculated EME levels at other areas of interest

This table contains calculations of the maximum EME levels at selected areas of interest that have been identified through the consultation requirements of the Communications Alliance Ltd Deployment Code C564:2011 or via any other means. The calculations are performed over the indicated height range and include all existing and any proposed radio systems for this site.

Additional Locations	Height / Scan relative to location ground level	Maximum Cumulative EME Level All Carriers at this site Existing and Proposed Equipment		
		Electric Field V/m	Power Density mW/m <sup>2</sup>	% of ARPANSA exposure limits
1 No locations identified				

## RF EME Exposure Standard

The calculated EME levels in this report have been expressed as percentages of the ARPANSA RF Standard and this table shows the actual RF EME limits used for the frequency bands available. At frequencies below 2000 MHz the limits vary across the band and the limit has been determined at the Assessment Frequency indicated. The four exposure limit figures quoted are equivalent values expressed in different units – volts per metre (V/m), watts per square metre (W/m<sup>2</sup>), microwatts per square centimetre (µW/cm<sup>2</sup>) and milliwatts per square metre (mW/m<sup>2</sup>). Note: 1 W/m<sup>2</sup> = 100 µW/cm<sup>2</sup> = 1000 mW/m<sup>2</sup>.

Radio Systems	Frequency Band	Assessment Frequency	ARPANSA Exposure Limit (100% of Standard)
LTE 700	758 – 803 MHz	750 MHz	37.6 V/m = 3.75 W/m <sup>2</sup> = 375 µW/cm <sup>2</sup> = 3750 mW/m <sup>2</sup>
WCDMA850	870 – 890 MHz	900 MHz	41.1 V/m = 4.50 W/m <sup>2</sup> = 450 µW/cm <sup>2</sup> = 4500 mW/m <sup>2</sup>
GSM900, LTE900, WCDMA900	935 – 960 MHz	900 MHz	41.1 V/m = 4.50 W/m <sup>2</sup> = 450 µW/cm <sup>2</sup> = 4500 mW/m <sup>2</sup>
GSM1800, LTE1800	1805 – 1880 MHz	1800 MHz	58.1 V/m = 9.00 W/m <sup>2</sup> = 900 µW/cm <sup>2</sup> = 9000 mW/m <sup>2</sup>
LTE2100, WCDMA2100	2110 – 2170 MHz	2100 MHz	61.4 V/m = 10.00 W/m <sup>2</sup> = 1000 µW/cm <sup>2</sup> = 10000 mW/m <sup>2</sup>
LTE2300	2302 – 2400 MHz	2300 MHz	61.4 V/m = 10.00 W/m <sup>2</sup> = 1000 µW/cm <sup>2</sup> = 10000 mW/m <sup>2</sup>
LTE2600	2620 – 2690 MHz	2600 MHz	61.4 V/m = 10.00 W/m <sup>2</sup> = 1000 µW/cm <sup>2</sup> = 10000 mW/m <sup>2</sup>
LTE3500	3425 – 3575 MHz	3500 MHz	61.4 V/m = 10.00 W/m <sup>2</sup> = 1000 µW/cm <sup>2</sup> = 10000 mW/m <sup>2</sup>

## Further Information

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is a Federal Government agency incorporated under the Health and Ageing portfolio. ARPANSA is charged with responsibility for protecting the health and safety of people, and the environment, from the harmful effects of radiation (ionising and non-ionising).

Information about RF EME can be accessed at the ARPANSA website, <http://www.arpansa.gov.au>, including:

- Further explanation of this report in the document "Understanding the ARPANSA Environmental EME Report"
- The procedure used for the calculations in this report is documented in the ARPANSA Technical Report; "Radio Frequency EME Exposure Levels - Prediction Methodologies"
- the current RF EME exposure standard  
Australian Radiation Protection and Nuclear Safety Agency (ARPANSA), 2002, 'Radiation Protection Standard: Maximum Exposure Levels to Radiofrequency Fields — 3 kHz to 300 GHz', Radiation Protection Series Publication No. 3, ARPANSA, Yallambie Australia.  
[Printed version: ISBN 0-642-79400-6 ISSN 1445-9760] [Web version: ISBN 0-642-79402-2 ISSN 1445-9760]

The Australian Communications and Media Authority (ACMA) is responsible for the regulation of broadcasting, radiocommunications, telecommunications and online content. Information on EME is available at <http://emr.acma.gov.au>

The Communications Alliance Ltd Industry Code C564:2011 'Mobile Phone Base Station Deployment' is available from the Communications Alliance Ltd website, <http://commsalliance.com.au>.

Contact details for the Carriers (mobile phone companies) present at this site and the most recent version of this document are available online at the Radio Frequency National Site Archive, <http://www.rfnsa.com.au>.



Council Ordinary Meeting Tuesday 18 April 2017

**7.7 Subject:** SES Local Controller and Staffing  
**Attachments:** Nil  
**Author:** Director Environment and Regulatory Services  
**Date:** 10 April 2017

**Executive Summary:**

The Local SES currently has one member and is not operational or active. Council staff has been liaising with the SES area controller to make the group operational again by supporting staff that want to volunteer.

**Recommendation:**

That Council support staff that wish to volunteer by supporting them for emergency call out during work hours and implementing a plan for the management of staff involved with volunteer emergency organisations.

**Background:**

Council's CEO, Director of Environment and Regulatory Services, Human Resources and Work Health and Safety Officer met with the SES area Controller at 2pm on the 22 March 2017 to discuss the future of SES in Julia Creek.

**Comments:**

SES raised concern that if membership numbers and activity doesn't increase, Council will lose all SES funding to Julia Creek.

SES hasn't been successful in recruiting a local controller, SES has asked Council to assist. Council haven't been successful to date.

It is proposed that Council support Staff who join SES and other volunteer organisations with a commitment to remunerate staff for their normal hours if called out during work hours.

**Legal Implications:**

NA

**Policy Implications:**

NA

**Financial and Resource Implications:**

NA

**Risk Management**

NA

**Options for Council to Consider**

NA

**InfoXpert Document ID:**

83620



Council Ordinary Meeting Tuesday 18 April 2017

**7.8 Subject:** Swimming Pool Winter Hours  
**Attachments:** Nil  
**Author:** Director Environment and Regulatory Services  
**Date:** 10 April 2017

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**Executive Summary:**

The Environment and Regulatory Services Department are proposing winter pool hours daily 2-6pm.

**Recommendation:**

That Council approve the daily winter operation of the Julia Creek Swimming pool between the hours of 2pm and 6pm.

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**Background:**

Last year the hours were set 3-6pm, this attracted comments from tourists wishing to have an earlier mid afternoon swim.

**Comments:**

Discussions were held within the Environment and Regulatory team whether the hours should be 1-5pm however it was decided that this had no allowance for locals who finish work at 5pm and wish to have a swim.

All users, both residents and tourists should have the benefit to access the pool facility, so a compromise of 2-6pm has been proposed.

**Legal Implications:**

NA

**Policy Implications:**

NA

**Financial and Resource Implications:**

NA

**Risk Management**

NA

**Options for Council to Consider**

NA

**InfoXpert Document ID:**

83621

## 8. CORPORATE SERVICES REPORT



Ordinary Meeting of Council Tuesday 18<sup>th</sup> April 2017

**8.0 Subject:** Corporate Services Monthly Report

**Attachments:** Nil

**Author:** Senior Finance Officer

### **Executive Summary:**

The Corporate Services Report as of 31<sup>st</sup> March 2017 which summarises the financial performance and position is presented to Council.

### **Recommendation:**

*That Council receives the monthly Corporate Services Report for the period ending 31<sup>st</sup> March 2017.*

### **Report:**

The Corporate Services Report compares actual performance to date with the Council's adopted 2016-2017 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents its wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

### **Income Statement Variances:**

Total income variance is at 99% which is on target for the year to date budget. Primary revenue received is capital and operating funding/grants and recoverable works, i.e. R2R, Civic Centre, RPC Revenue, Pest Plant Control funding, three instalments of the Financial Assistance Grant and a payment of \$642k for the Work for Qld Grant.

Expenditure is at 79% of the year to date budget. Operating costs for NDRRA is at 35% and Shire Road maintenance is at 47%. Works are planned to increase over the remaining quarter of the financial year.

The net operating surplus is at -27% as further expenditure for depreciation is yet to be processed and further capital revenue to be received, i.e. bridge funding. Note: capital revenue is shown as a negative on the income statement.

<b>INCOME STATEMENT SUMMARY</b>				
	<b>Actuals</b>	<b>Variance</b>	<b>YTD Budget</b>	<b>Full Year Budget</b>
<b>Total Income</b>	23,506,425	99%	23,817,059	35,725,589
<b>Total Expenses</b>	15,875,627	79%	20,158,023	30,237,035
<b>Surplus</b>	<b>7,630,798</b>	<b>209%</b>	<b>3,659,036</b>	<b>5,488,554</b>
Less Capital Revenue	8,621,930	75%	11,428,932	17,143,398
Plus Depreciation	2,293,605	78%	2,930,133	4,395,200
<b>Net Operating Surplus</b>	<b>\$ 1,302,473</b>	<b>-27%</b>	<b>\$ (4,839,763)</b>	<b>\$ (7,259,644)</b>

<b>STATEMENT OF FINANCIAL POSITION</b>		
	<b>2017 Actuals</b>	<b>2016 Actuals</b>
Current Assets	14,233,782	14,340,312
Total Non-Current Assets	181,582,531	175,289,579
<b>Total Assets</b>	<b>195,816,313</b>	<b>189,629,891</b>
Total Current Liabilities	614,108	1,629,092
Total Non-Current Liabilities	439,288	579,750
<b>Total Liabilities</b>	<b>1,053,396</b>	<b>2,208,842</b>
<i>Community Equity</i>		
Asset Revaluation Surplus	59,702,614	59,702,614
Retained Surplus	134,671,753	127,458,898
Reserves	400,000	400,000
<b>Total Community Equity</b>	<b>\$ 194,774,367</b>	<b>\$ 187,561,512</b>

<b>STATEMENT OF CASH FLOWS</b>		
	<b>2017 Actuals</b>	<b>2016 Actuals</b>
<b>Cash Flows from Operating Activities</b>	550,205	3,025,259
Receipts, Payments & Interest Received		
Borrowing Costs		
<b>Cash Flows From Investing Activities</b>	(759,201)	(3,274,199)
Payments and Proceeds for PPE		
Capital Income		
<b>Cash Flows from Financing Activities</b>	(140,762)	(175,722)
Loan Payments		
Net increase (decrease) in cash held	(349,758)	(424,662)
Cash at beginning of the financial year	13,289,260	11,406,154
<b>Cash at the end of the period</b>	<b>12,939,502</b>	<b>13,289,260</b>

<b>Summary By Departments</b>						
<b>Department</b>	<b>Revenue</b>			<b>Expenditure</b>		
	<b>Actuals</b>	<b>%</b>	<b>Budget</b>	<b>Actuals</b>	<b>%</b>	<b>Budget</b>
Infrastructure & Works	13,962,897	60%	23,241,700	11,025,699	50%	22,222,876
Governance & Partnerships	-	0%	-	541,186	69%	788,500
Corporate Services	6,324,239	80%	7,880,674	838,861	58%	1,441,001
Economic Development	172,745	61%	282,568	520,184	47%	1,105,950
Community Services	2,424,475	65%	3,704,047	1,872,984	61%	3,071,327
Health Safety & Development	33,251	76%	43,550	455,540	63%	724,931
Environment Management	588,818	103%	573,014	613,170	69%	882,450
	<b>23,506,425</b>	<b>66%</b>	<b>35,725,553</b>	<b>15,867,623</b>	<b>52%</b>	<b>30,237,035</b>

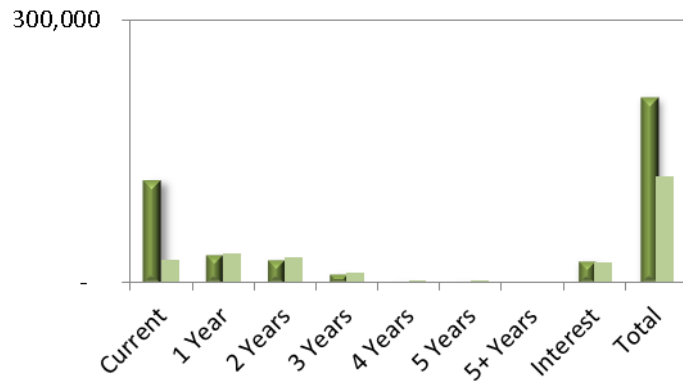
<b>Capital Works Program</b>			
	<b>Actual</b>	<b>%</b>	<b>Budget</b>
<b>Infrastructure &amp; Works</b>			
Roads, Grids and Bridges (Including R2R & TIDS)	3,807,428	67%	5,651,096
Wastewater	627,128	82%	768,500
Water	11,948	2%	667,000
Transport - Julia Creek Airport	-	0%	50,000
Other Minor Works	955,310	68%	1,399,054
	<b>5,401,815</b>	<b>63%</b>	<b>8,535,650</b>
<b>Environmental Management</b>			
Reserves Asset Management	18,521	62%	30,000
	<b>18,521</b>	<b>62%</b>	<b>30,000</b>
<b>Community Services &amp; Facilities</b>			
Buildings & Other Structures	577,007	18%	3,213,887
Parks & Gardens	22,972	7%	345,000
	<b>599,979</b>	<b>17%</b>	<b>3,558,887</b>
<b>Corporate Services</b>			
Buildings & Other Structures	2,649,576	87%	3,039,250
Office Equipment	9,648	32%	30,000
	<b>2,659,224</b>	<b>87%</b>	<b>3,069,250</b>
<b>Economic Development</b>			
Julia Creek Livestock Facility	9,017	30%	30,000
Artesian Spa, Julia Creek Plan	11,231	4%	305,862
	<b>20,248</b>	<b>6%</b>	<b>335,862</b>
<b>TOTAL</b>	<b>8,699,786</b>	<b>56%</b>	<b>15,529,649</b>



## Outstanding Rates

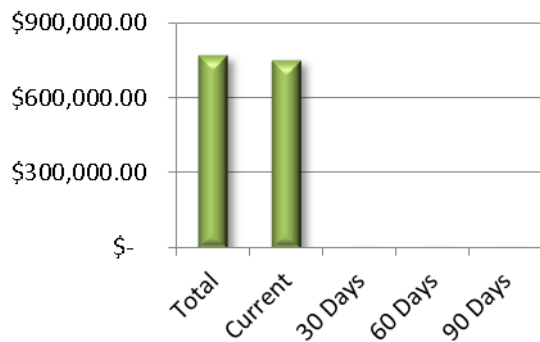
**Mar-17**

<b>Current</b>	118,190
<b>1 Year</b>	31,807
<b>2 Years</b>	25,985
<b>3 Years</b>	9,960
<b>4 Years</b>	1,711
<b>5 Years</b>	134
<b>5+ Years</b>	-
<b>Interest</b>	24,562
<b>Total</b>	<b>212,350</b>



## Outstanding Debtors

<b>Total</b>	<b>\$ 770,132.16</b>
<b>Current</b>	<b>\$ 752,221.43</b>
<b>30 Days</b>	<b>\$ 6,535.98</b>
<b>60 Days</b>	<b>\$ 6,191.18</b>
<b>90 Days</b>	<b>\$ 5,183.57</b>



**Consultation:**

- Chief Executive Officer
- Director of Corporate and Community Services

**Legal Implications:**

**Policy Implications:**

**Financial and Resource Implications:**

**InfoXpert Document ID: 75572**

## 9. CHIEF EXECUTIVE REPORT



Ordinary Meeting of Council Tuesday 18<sup>th</sup> April 2017

**9.0 Subject:** Western Queensland Local Government Association (WQLGA)  
**Attachments:** 4  
**Author:** Chief Executive Officer  
**Date:** 11.04.2017

### **Executive Summary:**

The 81st Annual Conference of the Western Queensland Local Government Association (WQLGA) will be held in Barcaldine on Tuesday 30 and Wednesday 31 May 2017.

Whilst the WQLGA conference provides a great forum for the discussion of issues affecting our shires it also provides an opportunity to formulate motions for submission to the Annual LGAQ Conference.

Motions passed at the Annual Conference set the policy platform for *our* Association, giving the LGAQ Executive direction on the issues Member Councils want the Association to pursue.

To allow proposed motions to be distributed to Member Councils prior to the WQLGA Conference, motions including background information are to be forwarded to the Secretariat by Friday 28 April 2017.

### **Recommendation:**

That Council receives this report and nominate Councils representatives for the Conference.

### **Background:**

**Consultation:** Councilors, CEO

**Legal Implications:**

**Policy Implications:**

Nil

**Financial and Resource Implications:**

Budget \$35,000

Actuals \$23,850

Remaining \$11,150

**InfoXpert ID:** 83391



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## WESTERN QUEENSLAND LOCAL GOVERNMENT ASSOCIATION

Incorporating the Councils of:- Barcaldine Regional Council, Barcoo Shire Council, Blackall-Tambo Regional Council, Boulia Shire Council, Central Highlands Regional Council, Diamantina Shire Council, Flinders Shire Council, Isaac Regional Council, Longreach Regional Council, Richmond Shire Council, Winton Shire Council and McKinlay Shire Council.

President: Mayor Rob Chandler  
Secretary: Mr Des Howard  
Email: pa@barc.qld.gov.au

Tel: 07 4651 5625  
Fax: 07 4651 1778  
71 Ash Street  
Barcaldine QLD 4725

**Monday 13 March 2017**

Cr Belinda Murphy  
Mayor  
McKinlay Shire Council  
PO Box 177  
Julia Creek QLD 4823

Dear Belinda,

**RE: 81<sup>st</sup> ANNUAL WESTERN QUEENSLAND LOCAL GOVERNMENT ASSOCIATION (WQLGA) CONFERENCE – BARCALDINE 2017**

On behalf of the WQLGA you and members of your Council are cordially invited to the WQLGA Conference in Barcaldine.

The Western Queensland Local Government Association incorporating twelve Regional and Shire Councils has endorsed the Barcaldine Regional Council as the host Council for the 2017 Annual two day Conference of the Association to be held on Tuesday 30 to Wednesday 31 May 2017.

The program overview:

**Monday 29 May 2017:** Registration, drinks reception and main conference dinner.

**Tuesday 30 May 2017:** Breakfast, conference program, drinks reception and BBQ dinner.

**Wednesday 31 May 2017:** Breakfast, conference program and Annual General Meeting – WQLGA

Please note, bus transfers will be available on Monday and Tuesday night.





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President: Mayor Rob Chandler  
Secretary: Mr Des Howard  
Email: pa@barc.qld.gov.au

Tel: 07 4651 5625  
Fax: 07 4651 1778  
71 Ash Street  
Barcaldine QLD 4725

Please find attached the registration form which needs to be completed for each person attending and returned by Friday 21 April 2017.

Should you require any further information regarding this event, please do not hesitate to contact the undersigned.

Yours faithfully,

**Des Howard**  
Secretary

InfoXpert ID: 83460



Ordinary Meeting of Council Tuesday 18<sup>th</sup> April 2017

**9.1 Subject:** MOU between OQTA, TMR and McKinlay Shire

**Attachments:** 1

**Author:** Chief Executive Officer

**Date:** 11.04.2017

**Executive Summary:**

The purpose of the MOU is to confirm the commitments of the Shires along the Matilda Way to work in partnership with each other and TMR.

The outcomes to be achieved;

- Identify the commitment of each of the member Council and the Outback Qld Tourism Assoc. to the Matilda Way.
- Clarify the roles and responsibilities of each party to this agreement with respect to the Matilda Way.

The intention is not intended to be a legal binding document.

- The development of a strategic marketing plan
- Communicate and champion the Matilda Way at the Local level.
- Contribute resources and skilled personnel (including Visitor Information Centres)
- Support and Implement the project initiatives where requested.

This is a 5 year agreement and there will be financial contribution for implementation of initiatives determined by the committee and all signatories.

**Recommendation:**

That Council receives this report and support the MOU, and becoming part of the Matilda Way Committee.

**Background:**

The Matilda Way is one road that most definitely leads to adventure, and a different one each day. The fully sealed 1812 kilometer highway stretches from the New South Wales border all the way to the Gulf of Carpentaria, from Cunnamulla to Karumba. Traversing the 'real outback' the route is filled with friendly local characters, unique attractions and unspoiled natural sites.

Four days is a comfortable drive, depending on how long you spend discovering the unique charms of each township. Along the Matilda Way you will discover little known secrets, experience the raw history of the region and natural wonders of the vast and ancient landscapes. As you're travelling, check the byways along the route; there are plenty of side-trips that add to the overall outback experience.

Just remember you are sharing the road with huge road trains, livestock and native animals, take care and give way, you'll protect your vehicle and the truckies will thank you for it.

Come and enjoy experiencing the Outback along the Matilda Way.

**Consultation:** Councilors, CEO

**Legal Implications:**

**Policy Implications:**

Nil

**Financial and Resource Implications:**

Nil at this stage, waiting on the committee to cost some of the initiatives.

**InfoXpert ID:** 83402

## Memorandum of Understanding

between

**Paroo Shire Council**  
**Murweh Shire Council**  
**Blackall-Tambo Regional Council**  
**Barcaldine Regional Council**  
**Longreach Regional Council**  
**Winton Shire Council**  
**McKinlay Shire Council**  
**Cloncurry Shire Council**  
**Carpentaria Shire Council**  
**Outback Queensland Tourism Association**

as the

**Matilda Way Committee**

**To undertake marketing and product development activities for the Matilda Way.**

McKINLAY SHIRE COUNCIL RECEIVED
10 APR 2017
FILE No. ....
FORWARD TO .....



### **Background:**

The Matilda Highway was originally developed as a project under the Drive Tourism Program 2000-2002, a partnership between the Department of Transport and Main Roads (TMR), Queensland Heritage Trails Network (QHTN) and Tourism and Events Queensland (TEQ).

The Matilda Highway is one of the longest and oldest themed highway corridors in Australia. Stretching from the NSW / QLD border at Cunnamulla and concluding at Karumba on the Gulf of Carpentaria, the road traverses through nine local Authorities, four sub-regions, twenty towns and five biogeographic zones.

Local Government Authorities worked with the steering committee of representatives from TMR, QHTN, TEQ and the Outback Queensland Tourism Association (OQTA) to implement the development of the Matilda Highway Drive route. Significant signage infrastructure and marketing collateral was developed and distributed and the Matilda Highway became one of the most significant drive tourism routes in Queensland.

More recently, the Department of Transport and Main Roads (TMR) determined a more consistent approach to naming of touring routes to reflect their status as the pre-eminent drive tourism routes and support the Government's significant investment. This approach was strongly supported by the findings of the 2014 Drive Tourism and Transport Infrastructure Study. The Queensland Government worked with regional tourism organisations and touring route committees to align with this priority. An agreement was reached for the route names that currently end in 'highway' to be officially known as 'ways'. The Matilda Highway was renamed Matilda Way.

In September 2016, OQTA called a meeting to re-establish the Committee to reinvigorate promotion and marketing of the Matilda Highway.

### **Purpose of the MOU:**

The purpose of this Memorandum of Understanding (MOU) is to:

- Identify the commitment from each member Council and the Outback Queensland Tourism Association to the Matilda Way Committee.
- Clarify the roles and responsibilities of each party to this agreement with respect to the Matilda Way.

This memorandum of understanding is not intended to be a legally binding document.

**Definitions:**

Council – Local Government Authority.

Matilda Way – Drive route from Queensland border (Cunnamulla) to Karumba.

OQTA – Outback Queensland Tourism Association.

Project – actions and activities involving the Matilda Way, Drive Route (Cunnamulla to Karumba).

TMR – Department of Transport and Main Roads.

**1. Committee Objectives:**

- To cooperatively promote and market the Matilda Way.
- To work together to value add to the existing infrastructure and marketing collateral.
- To provide a management framework that encourages participation in and appreciation of the Matilda Way.

**2. Overall Project Management:****2.1 Committee:**

The Matilda Way Committee shall comprise of up to three representatives from each of the nine Councils and two representatives from the Outback Queensland Tourism Association.

The Matilda Way Committee may invite other representatives from like or associated organisations to be involved in any MW meetings or activities.

**2.2 Meetings:**

In the first year of operations the Matilda Way Committee will aim to meet every two months via face to face and teleconferences.

In subsequent years the Committee will meet at least quarterly. Communications between meeting dates will be via group email distribution.

**2.3 Chair:**

The Chair of the Matilda Way Committee is to be determined at a general meeting. The position should be determined by consensus decision and in relation to the nominated representative's willingness to undertake the role. The position of Committee Chair is to be held for a period of two years.

**2.4 Secretariat:**

The secretariat function for the Matilda Way is to be determined by the Committee at a general meeting. The position should be determined by consensus decision and in relation

to Council's willingness to undertake the role. The secretariat position is to be held for a period of two years.

The Chief Executive Officer of the local government housing the secretariat function, be authorised if requested by the secretariat to approve expenditure and receipt of funds on behalf of the committee members under legislation and regulation proscribed under the Local Government Act 2009 and Local Government Regulation 2012.

### **2.5 Financial Contributions:**

The Matilda Way Committee will determine on an annual basis an appropriate financial contribution. Committee members are to make representation to their individual management for approval of their requisite contribution.

Where possible the Matilda Way Committee will use the monies to leverage funding opportunities to enable better value for money from the combined financial contributions.

### **2.6 Voting:**

Voting on the Committee will be via consensus, with a majority vote not being the determining factor. The determining factor will be that all representatives are comfortable with each and every decision. If a decision cannot be made in this manner, each signatory to the MOU will be allocated one (1) vote each and no votes will be allocated to invited guests. A majority of votes to decide is more than 51%.

### **3. Role of Signatories:**

- Develop a strategic marketing plan.
- Communicate and champion the Matilda Way at the local level.
- Contribute resources and skilled personnel (including Visitor Information Centres) to the project as required.
- Support and implement the project initiatives where requested.

### **4. Duration of Agreement:**

The parties agree that the life of this memorandum of understanding (MOU) is for a period of five years from the date of signing.

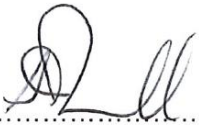
The MOU can only be amended with the agreement of all parties.


The parties undertake to formally review this agreement no later than one month from its expiry date or at any time during the life of the MOU at the request of either party, provided three months' notice of intention to review is given to the other party.

### **5. Termination of MOU**

This agreement may be terminated by mutual agreement between parties, subject to all financial obligations being met for the periods preceding the termination

**Signature of Parties:**

Signed  ..... Date 15-07-2017 .....  
Chief Executive Officer, Paroo Shire Council

Signed  ..... Date 02.03.2017 .....  
Chief Executive Officer, Murweh Shire Council

Signed ..... Date .....  
Chief Executive Officer, Blackall-Tambo Regional Council

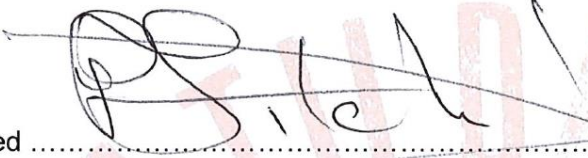
Signed ..... Date .....  
Chief Executive Officer, Barcaldine Regional Council

Signed ..... Date .....  
Chief Executive Officer, Longreach Regional Council

Signed  ..... Date 27.03.2017 .....  
Chief Executive Officer, Winton Shire Council

Signed ..... Date .....

Chief Executive Officer, Cloncurry Shire Council

Signed  Date 2017/4/11

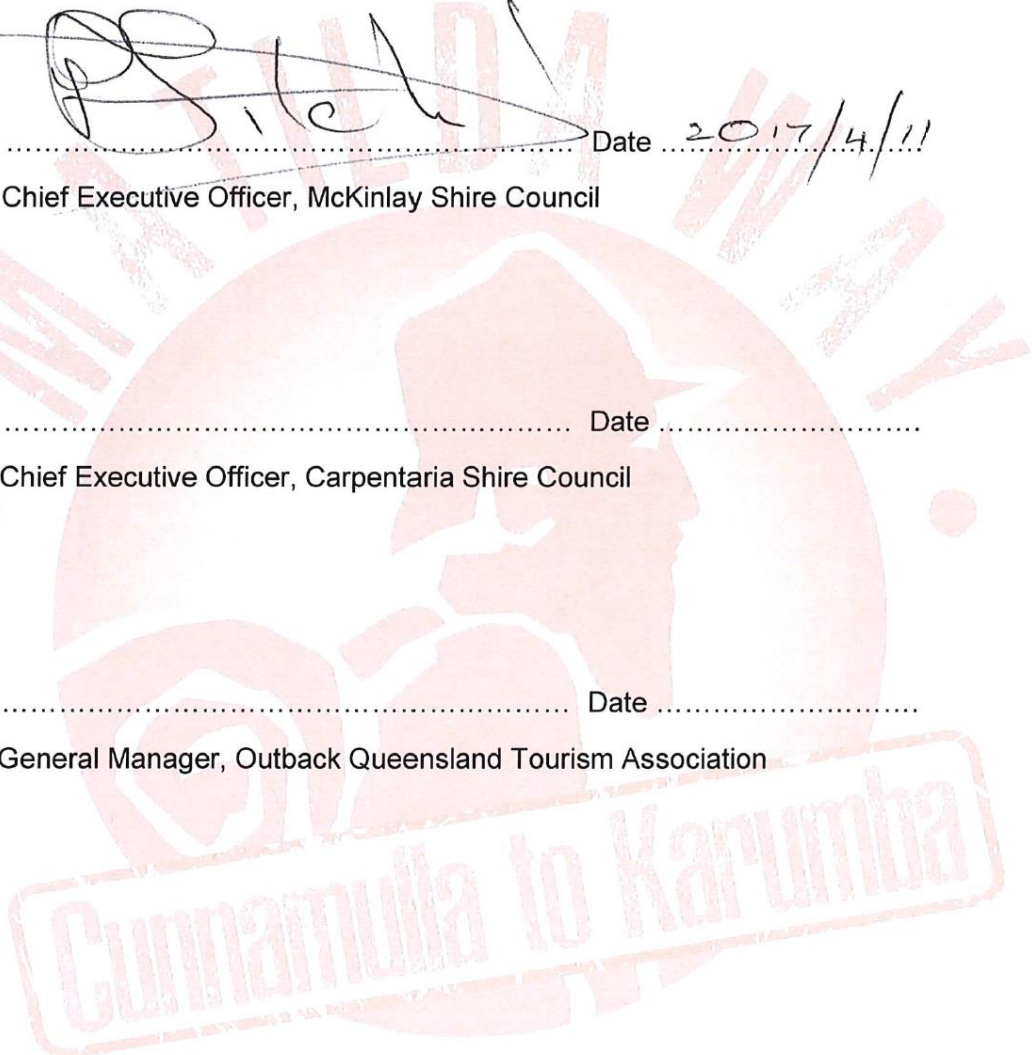
Chief Executive Officer, McKinlay Shire Council

Signed ..... Date .....

Chief Executive Officer, Carpentaria Shire Council

Signed ..... Date .....

General Manager, Outback Queensland Tourism Association





Ordinary Meeting of Council Tuesday 18<sup>th</sup> April 2017

**9.2 Subject:** Letter of Support RAPAD-ARIP Funding Application

**Attachments:** 1

**Author:** Chief Executive Officer

**Date:** 11.04.2017

---

**Executive Summary:**

The RAPAD –ARIP funding application has been discussed with CEO David Arnold and Morgan Gronold Special Project Manager and it has been identified a number of potential activities which could be hosted here in McKinlay Shire - numerous virtual activities could occur in our shire, as well as a number of physical things like a the establishing a Smart Hub, this will be finalised through discussion and should highlight what we are most interested in we can go from there.

Further discussion on our financial contribution and if successful how the funding will be distributed will be addressed in our visit to Longreach next week.

At this stage it appears out of discussions that McKinlay Shire can assist in the application process at by supporting RAPAD Application with a letter of support.

**Recommendation:**

That Council receives this report and provide a letter of support on behalf RAPAD-ARIP for their funding application, and nominate Council Representative to attend a meeting in Longreach and determine a date.

---

**Background:**

**Consultation:** Councilors, CEO and DE

**Legal Implications:**

**Policy Implications:**

Nil

**Financial and Resource Implications:**

Nil at this stage, and we will bring the financial implication to Council once we researched this in more detail.

**InfoXpert ID:** 83601

---

## Peter Fitchat

---

**From:** Morgan Gronold <mgronold@rapad.com.au>  
**Sent:** Wednesday, 12 April 2017 2:35 PM  
**To:** Peter Fitchat  
**Cc:** David Arnold  
**Subject:** Re: RAPAD ARIP Meeting follow up with attachment - feedback by March 22

Hi Peter

Not sure if David has been in touch as he is in Townsville in meetings all week. re your queries:

- I need to identify which of these could be hosted here in McKinlay Shire - numerous virtual activities could occur in your shire, as well as a number of physical things like a smart hub etc, if you could highlight what you are most interested in we can go from there
- I need to work out how and what the financial contribution will be distributed. - like we indicated on the phone for a physical asset to be in your shire it will need a financial contribution, come and have a look at what we have done in Longreach when Belinda and yourself come down next week and it will give you more of an idea.
- And how McKinlay Shire can assist in the application process. - at this stage all we need is a letter of support

Look forward to catching up next week

cheers  
 morgan

**Morgan Gronold**

**Special Projects |RAPAD**

**P| 0448 739 759**

**A| 59 Ash Street |PO BOX 144 BARCALDINE QLD 4725 Australia**

**E| [mgronold@rapad.com.au](mailto:mgronold@rapad.com.au) W| [www.rapad.com.au](http://www.rapad.com.au)**

**Youtube| [https://www.youtube.com/results?search\\_query=rapad+cluster+fencing](https://www.youtube.com/results?search_query=rapad+cluster+fencing)**



**CW Qld Remote Area Planning and Development Board 117 Eagle Street Longreach**

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On Tue, Apr 11, 2017 at 10:19 AM, Peter Fitchat <[ceo@mckinlay.qld.gov.au](mailto:ceo@mckinlay.qld.gov.au)> wrote:

Hi Morgan and David,

I am just in the process of finalising a Council Report, and was thinking how to go about this. Council is very interested in hosting some of these activities and contribute financially to some of them.

- I need to identify which of these could be hosted here in McKinlay Shire.
- I need to work out how and what the financial contribution will be distributed.
- And how McKinlay Shire can assist in the application process.

If you can contact me to finalise this, thanks.

Kind regards,

**Peter**

**P A Fitchat | Chief Executive Officer | McKinlay Shire Council**  
P (07) 4746 7166 Mob 0427 467 166 F (07) 4746 7549 | [www.mckinlay.qld.gov.au](http://www.mckinlay.qld.gov.au)  
PO Box 177 Julia Creek QLD 4823

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**From:** Peter Fitchat  
**Sent:** Friday, 31 March 2017 7:30 AM



To: 'mgonold@rapad.com.au'

Subject: RE: RAPAD ARIP Meeting follow up with attachment - feedback by March 22

Good morning Morgan,

Leading on from our discussion,

Here is a couple of topics for discussion with our Mayor and councillors on Tuesday.

1. I beacons- not sure what this actually means but working on a data collection project with Overlanders Way in relation to solving statistical visitor data utilising technology. This is in very early stages at this point but maybe along the same lines so we may be already covering this through that group-**Ibeams mainly used for customer tracking <http://www.ibeacon.com/what-is-ibeacon-a-guide-to-beacons/> so if someone wants a item or experience and they enter that into app for instance "Real Outback Experience" Ibeams around the outback will identify the person and let them know what available, really good if setup right Europe and America is now full of Ibeams.**

2. Smart Hubs- Extremely keen to establish a Smart Hub in Julia Creek as indicated for some months. Main vision is provide a space(understand Council provides the building infrastructure) for all community to utilise like our swipe card 24/7 gym that has fast data connection(working with Telstra on this and other telecommunications solutions at present). We would see this space fitted with computers, screens for teleconference, printers and lounge area to allow flexible learning and businesses environment. We have currently 5 young people in our community enrolled in university study. They do not have a designated space for this and generally study from home however for future to encourage our young people to stay and study whilst working part time etc would be a wonderful initiative. Feedback from a student recently graduated as a paramedic is that this type of facility would have been extremely beneficial and feedback from a student currently studying said this would definitely be very welcome and something they would use . In addition the space would allow our out of town community when coming in for the day or week (Mini School with children) to still be able to work and do business. The other benefit would be workshops via skype and other innovative online courses, seminars and forums to be accessed by business from agriculture to tourism etc. **This will be of great benefit to our community smart hubs more info on this <http://smarhome.reviewed.com/features/everything-that-works-with-amazon-echo-alexa>**

3. Outback IT Managers Group-This would be great and happy to be part of for our community or Council to attend in Longreach **We have issues internally just on our capability, and could set the path for remote properties to benefit out of this project**

4. Digital Literacy- This is also a good project and happy to lead in North West **very important and we can see the effect one good video does**

5. IOT Agriculture- This would be critical for us for our producers to be a part of **this is a good to be exposed for possible future horticulture innovation project could host here**

6. Entrepreneurs Program-Happy to play a role on this as well **this is important to have our community exposed to this as it could lead to possible new industry or support services for remote communities**

▪ 7. Myriad Brisbane-also good for anyone in our shire to be exposed to **Yes**

8. Maker Spaces-This is also a great project and see links here with utilising the Smart Hub for delivering some of this in addition to the roadshow **Yes**
9. StartUp Weekend- Also good and happy to host one **Yes**
10. CDO-Peter your thoughts here I think it would be good but up to you operational perspective **maybe a opportunity advertised correctly something we maybe able to support here if we withdraw our contract with Fourier and host our server here that could pay for someone and then this position could resourced out to PARAB on a payment basis to reduce cost.....will have get more detail first just an idea**
11. Asset Management and increasing digital efficiencies- Not sure if we would have a lot of this in our area. Good concept for maybe larger area **In our org structure we a position and its highlighted in our audit outcomes and must have been brought to council to have that position another one for possible discussion to be costed instead of actual financial contribution need some work on it**
12. Westech Digital Innovation Space-Great concept and event similar to one I was thinking of to host in Julia Creek as an annual field day event similar to field days in Richmond etc but purely focused on cutting edge technology and innovation **suppliers of innovative equipment would be good to host and we have the facilities**
13. Fabrics of the Region-Interesting concept but don't think this would be a priority for us **not sure will check I think the Planning Department is working on this**
14. Digital Health Trial-We would work with NWHHS on anything like this and very important. **Yes**
15. WiFi-We currently have wifi in many of our town community spaces VIC, library, park and caravan park. Also this is where we were going with the Overlanders Way date capture development for visitors using WiFi

Please call me to discuss and my apologies it's a bit rough.

Thanks

**Peter**

**P A Fitchat | Chief Executive Officer | McKinlay Shire Council**  
 P (07) 4746 7166 Mob 0427 467 166 F (07) 4746 7549 | www.mckinlay.qld.gov.au  
 PO Box 177 Julia Creek QLD 4823

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**From:** Peter Fitchat  
**Sent:** Wednesday, 29 March 2017 11:10 AM  
**To:** '[mgronold@rapad.com.au](mailto:mgronold@rapad.com.au)'  
**Subject:** RE: RAPAD ARIP Meeting follow up with attachment - feedback by March 22  
**Importance:** High

Good morning Morgan,

I have presented your Project Activities to Council and I am happy to confirm that McKinlay Shire Council is extremely interested in being a partner to these proposed activities.

Our interest in most of these projects was evident during the discussion to be either a host for some of these project activities, and also a financial contribution.

We would like to discuss both these options to see where we can be of assistance; we also have like to narrow down the financial contribution so we can start budget preparations on this for Councils consideration in the 2017-18 financial year.

Would it be possible to contact me to arrange a suitable time for discussions on these possibilities.

If I was to late with my response please let me know,

Kind regards

**Peter**

**P A Fitchat | Chief Executive Officer | McKinlay Shire Council**  
P (07) 4746 7166 Mob 0427 467 166 F (07) 4746 7549 | [www.mckinlay.qld.gov.au](http://www.mckinlay.qld.gov.au)  
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**From:** Glen Graham [<mailto:ceo@mitez.com.au>]  
**Sent:** Friday, 10 March 2017 2:39 PM  
**To:** [ceo@cloncurry.qld.gov.au](mailto:ceo@cloncurry.qld.gov.au); Peter Fitchat; [ceo@richmond.qld.gov.au](mailto:ceo@richmond.qld.gov.au); [ceo@flinders.qld.gov.au](mailto:ceo@flinders.qld.gov.au); [michael.k@mountisa.qld.gov.au](mailto:michael.k@mountisa.qld.gov.au)

Cc: [dave.fuelcal@bigpond.com](mailto:dave.fuelcal@bigpond.com); [mgronold@rapad.com.au](mailto:mgronold@rapad.com.au)

Subject: FW: RAPAD ARIP Meeting follow up with attachment - feedback by March 22

Dear CEO's

I refer to the attached work (proposal) by RAPAD who are the lead applicant for the \$500k Innovation Hub Funding. They are inviting the NW Shires to be part of this program and bits of it may be of interest to your Council.

This is not MITEZ core business however it may have relevance to your Council.

I suggest you talk to Morgan Gronold directly if you are interested in participating with the Central West. They are looking for some financial contribution.

Regards,

*Glen Graham*

Chief Executive Officer

Mount Isa to Townsville Economic Development Zone Inc (MITEZ)

PO Box 1258

MOUNT ISA QLD 4825

P: 07 4743 3488

M: 0417 719 224

F: 07 4743 3412



1/15 West Street Mount Isa QLD 4825

E: [ceo@mitez.com.au](mailto:ceo@mitez.com.au)

W: [www.mitez.com.au](http://www.mitez.com.au)



**From:** Morgan Gronold [<mailto:mgronold@rapad.com.au>]  
**Sent:** Friday, 10 March 2017 2:05 PM  
**To:** undisclosed-recipients:  
**Subject:** RAPAD ARIP Meeting follow up with attachment - feedback by March 22

G'day, now with attachment, am looking forward to the weekend :)

Thank you again for your time again on Monday. I would like to take this opportunity to reinforce Bruce Scott's words and say we are humbled by the interest, energy and support you are providing for us during this process.

Next steps - pls read the document attached and provide feedback by March 22.

1. I have colour coded each partner to try and minimise the time you spend on the document, i.e. you can read and comment on the entire document or equally feel free to just look for when you appear and comment in that section;
2. Please check I have captured your involvement in the project correctly, if not please add/delete;
3. Please add any additional projects I may have missed you think would be relevant and you are wanting to work on that may be of value to our region;

Any queries please give me a bell or flick me an email.

Cheers

▪ Morgan

Morgan Gronold

Special Projects |RAPAD

P| 0448 739 759

A| 59 Ash Street |PO BOX 144 BARCALDINE QLD 4725 Australia

E| [mgronold@rapad.com.au](mailto:mgronold@rapad.com.au) W| [www.rapad.com.au](http://www.rapad.com.au)

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**InfoXpert ID: 83602**



Ordinary Meeting of Council Tuesday 18<sup>th</sup> April 2017

**9.3 Subject:** Punchbowl Bridge Renewal Expenditure  
**Attachments:** NIL  
**Author:** Chief Executive Officer  
**Date:** 12.04.2017

---

**Executive Summary:**

With the completion this project, it is noted that the total costs in are \$2,415,513.63 and these costs do not include bridge design costs and the committed costs for the bridge Contractor, The difference between the total project estimated amount cost and the actual cost to date of \$1,126,792.77.

Council received total funding of \$3,188,075.40 for the following Departments (Federal) \$1,771,153 BRP and (State) \$1,416,922.40 CRF.

Funding breakdown:

Project Cost	\$3,542,306.40
Project Cost to date	\$2,415,513.63
Balance under spent	<b>\$1,126,792.77</b>

Remaining funding breakdown:

CRF 40%	\$450,717.11
BRP/TMR 50%	\$563,396.39
MSC 10%	\$112,679.28

This provides McKinlay Shire the opportunity to ask for the balance of unspent funding \$1,126,792.77 to be retained and contribute to either of the following projects from the two separate Departments (State) Depart of Infrastructure and Local Government, and (Federal) Department of Infrastructure and Transport.

The following are possible projects if successful with the retention:

- 3 Causeways on Cannington road
- If funding allows the continuation of the seal along the McKinlay Julia Creek Road.

**Recommendation:**

That Council receives this report and support the letters already sent to request the retention of the funding from Departments (State) Depart of Infrastructure and Local Government (Director General Frankie Carrol), and (Federal) Department of Infrastructure and Transport (The Hon Darren Chester MP, Minister)

---

**Background:**

**Consultation:** Councilors, CEO, DE

**Legal Implications:**

**Policy Implications:**

Nil

**Financial and Resource Implications:**

Nil

**InfoXpert ID:** 83603





Ordinary Meeting of Council Tuesday 18<sup>th</sup> April 2017

**9.4 Subject:** Chinova-Drilling Program on Road Reserves on Toolebuc-McKinlay Road

**Attachments:** 1

**Author:** Chief Executive Officer

**Date:** 12.04.2017

**Executive Summary:**

During the period 31 May 2017 to 30 November 2017, Chinova may conduct the drilling program comprising up to four reverse circulation (RC) holes and, if required, construction of an access track and drill pads.

The holes will be sampled and a total of approximately 40 kg of sample will be removed from the Road Reserves. It is anticipated that it will take approximately three days to drill the holes and additional time to conduct the other activities.

Proposed drill hole locations are shown in Figures 1 and 2. All holes are on the Road Reserves in a small paddock completely fenced off from the McKinlay - Cannington bitumen road.

**Conditions McKinlay Shire Council has imposed**

Activities:

1) Before Activities commence in the Road Reserves, Chinova will:

- > mark the location on the Road where Chinova's vehicles will leave the Road to access the Road Reserves to carry out the Activities; and
- > arrange to meet a representative from the Council at the marked location and take photos of the marked location.

2) After the Activities have been completed, Chinova will arrange to meet a representative from the Council at the marked location and take photos of it.

**Compensation liability**

We note that Council has proposed that, provided the Road is not damaged beyond reasonable wear and tear by vehicles using the Road to access the Road Reserves for the purpose of the Activities, no compensation will be payable by Chinova to the Council.

**Recommendation:**

That Council receives this report and delegate the CEO to complete this agreement with Chinova Resources.

**Background:**

**Consultation:** Councilors, CEO and DE

**Legal Implications:****Policy Implications:**

Nil

**Financial and Resource Implications:**

Nil at this stage, and we will through documented inspections manage the risk to Council.

**InfoXpert ID:** 83604



Chinova Resources Cloncurry Mines Pty Ltd	T +61 7 3246 7700
ABN 22 106 255 216	F +61 7 3246 7799
Level 9, 303 Coronation Drive	E Info@ChinovaResources.com
Milton QLD 4064 Australia	
PO Box 1534	
Milton QLD 4064 Australia	

12 April 2017

Peter Fitchat  
Chief Executive Officer  
McKinlay Shire Council  
PO Box 177  
Julia Creek QLD 4823

Dear Peter

### **Drilling Program on Road Reserves on Toolebuc-McKinlay Road**

Thank you for meeting with Damian Jungmann and me at the McKinlay Shire Council (**Council**) offices on 27 March 2017 and for your interest in Chinova's proposed exploration activities.

As discussed in our meeting, Chinova Resources Cloncurry Mines Pty Ltd (**Chinova**) intends to conduct exploration activities on its resource authority, EPM 19021, on the road reserves on the Toolebuc-McKinlay Road (**Road**) shown in Figures 1 and 2 (**Road Reserves**). In accordance with the requirements of Division 1 of Part 3 of Chapter 3 of the *Mineral and Energy Resources (Common Provisions) Act 2014 (Qld) (MERC Act)*, please find attached a periodic entry notice in relation to Chinova's planned exploration activities on the Road Reserves (the **Periodic Entry Notice**).

For your information, we have also attached a public report for EPM 19021.

We note that at the meeting on 27 March we provided you with a hard copy of the conditions of the Environmental Authority for EPM 19021 (Eligibility criteria and standard conditions for exploration and mineral development projects – Version 2).

#### **Activities**

During the period 31 May 2017 to 30 November 2017, Chinova may conduct the activities described below (together, the **Activities**).

The major activity will be a drilling program comprising up to four reverse circulation (RC) holes and, if required, construction of an access track and drill pads. Other activities reasonably necessary or incidental to the drilling program, such as aboriginal cultural heritage surveys and rehabilitation activities, may be undertaken. The holes will be sampled and a total of approximately 40 kg of sample will be removed from the Road Reserves. It is anticipated that it will take approximately three days to drill the holes and additional time to conduct the other activities.

Proposed drill hole locations are shown in Figures 1 and 2. All holes are on the Road Reserves in a small paddock completely fenced off from the McKinlay - Cannington bitumen road.

Vehicles to be used for the drilling program will include approximately four Toyota 4WD vehicles or equivalent, a drilling rig and a support truck. Similar types of vehicles were used in a drilling program north of the Road Reserves conducted in 2016; see photographs in Figures 3 and 4.

If the construction of an access track and/or drill pads are required, a wheel loader and/or grader will also be used.

Ground based and downhole geophysical surveys may be undertaken. These surveys are low impact. Access for these surveys will be along existing tracks using light vehicles (Toyota 4WD or equivalent) and on foot.

Periodic Entry Notices are valid for a period of six months and, if Chinova intends to conduct further activities, we will contact you about lodging a new Periodic Entry Notice.

### Conditions McKinlay Shire Council has imposed

Pursuant to its powers under section 59(2) of MERCP Act, the Council has advised Chinova that it imposes the following conditions on the entry of the Road Reserves and how Chinova undertakes the Activities:

- 1) Before Activities commence in the Road Reserves, Chinova will:
  - > mark the location on the Road where Chinova's vehicles will leave the Road to access the Road Reserves to carry out the Activities; and
  - > arrange to meet a representative from the Council at the marked location and take photos of the marked location.
- 2) After the Activities have been completed, Chinova will arrange to meet a representative from the Council at the marked location and take photos of it.

### Compensation liability

We note that Council has proposed that, provided the Road is not damaged beyond reasonable wear and tear by vehicles using the Road to access the Road Reserves for the purpose of the Activities, no compensation will be payable by Chinova to the Council.

### Confirmation

Please confirm your receipt of the Periodic Entry Notice, the conditions imposed by the Council and Council's proposed compensation arrangements by signing two copies of this letter and returning one copy by email to [Margaret.Whitehead@ChinovaResources.com](mailto:Margaret.Whitehead@ChinovaResources.com). If you have any queries, please contact me on 0409 389 175 or by email.

Yours sincerely,



Margaret Whitehead

Senior Geologist – Tenements

McKinlay Shire Council confirms, acknowledges, accepts and agrees to the terms set out in this letter.

---

Peter Fitchat, Chief Executive Officer

---

Date

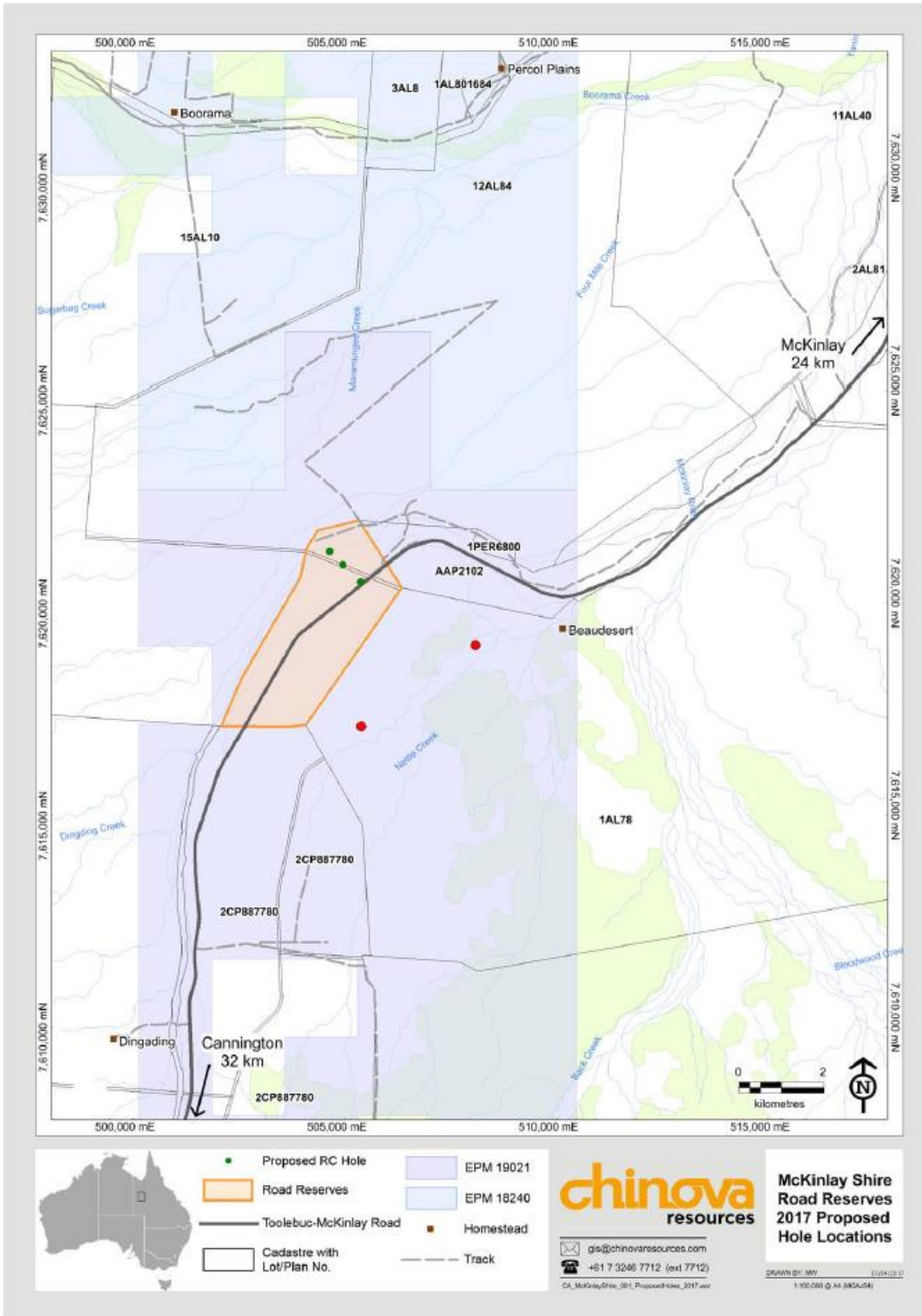


Figure 1: McKinlay Shire Road Reserves 2017 proposed hole locations

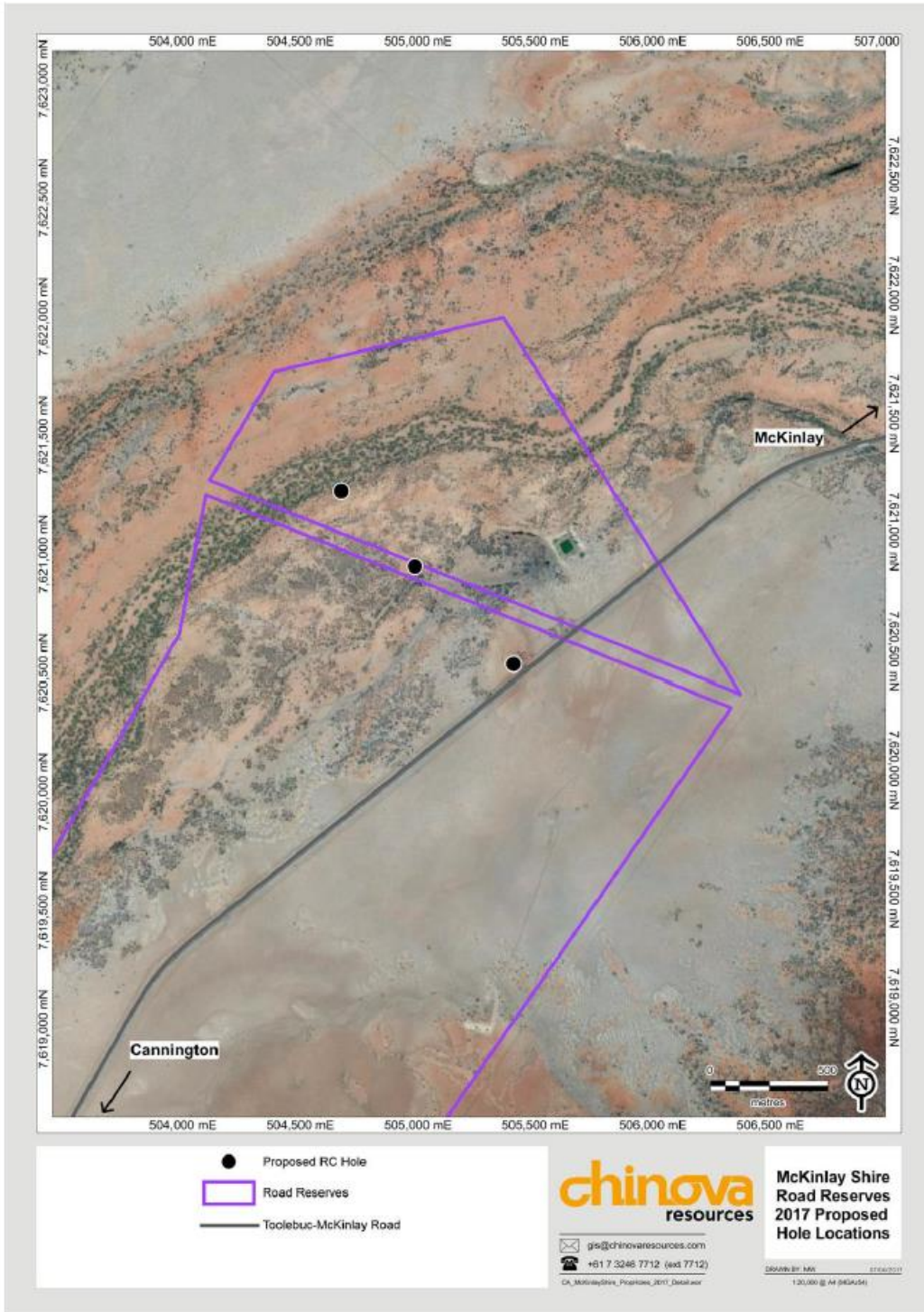


Figure 2: McKinlay Shire Road Reserves 2017 proposed hole locations on satellite image



Figure 3: 2016 drilling program north of Road Reserves

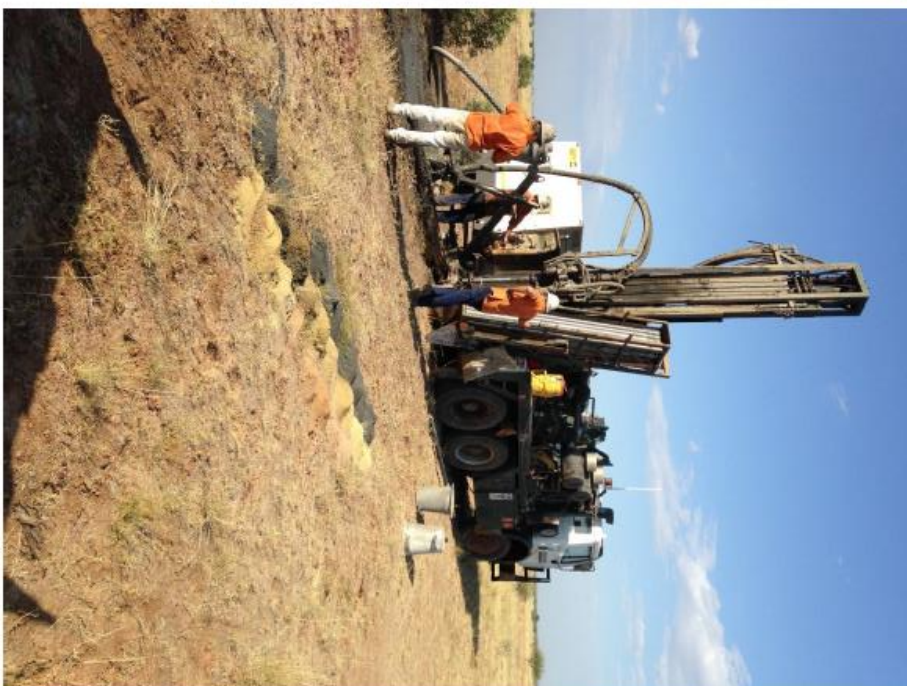


Figure 4: 2016 drilling program north of Road Reserves

## Entry notice for public land

This template is produced by the Queensland Department of Natural Resources and Mines to assist resource authority holders with a standard notice that is required prior to entry on land to undertake activities on the resource authority. This is a template form and is not an approved form.

The resource authority holder is required under s58(1)(c) of the *Mineral and Energy Resources (Common Provisions) Act 2014* (MERC P) Act to provide an appropriate notice prior to entry and comply with the requirements of Chapter 3 (Land Access) of the MERC P

*Under s24 (2) of the MERC P Regulation the minimum period for providing notice of entry is 30 business days.*

### Part A

**Resource authority Details:**

EPM 19021

**Registered holders of the authority:**

Chinova Resources Cloncurry Mines Pty Ltd

**Local Authority Contact Details:** For further details regarding this notice, please contact the local authority contact via the details provided below *(This is a requirement under s24(3)(d) of the MERC P Regulation)*

<b>Name:</b>	Margaret Whitehead		
<b>Company:</b>	Chinova Resources Cloncurry Mines Pty Ltd		
<b>Address:</b>	PO Box 1534		
<b>Town/City:</b>	Milton	<b>State:</b>	QLD
		<b>Postcode:</b>	4064
<b>Country:</b>	Australia	<b>Phone no.:</b>	
<b>Mobile no.:</b>	0409 389 175	<b>Fax no.:</b>	
<b>Email:</b>	Margaret.Whitehead@ChinovaResources.com		

**Name of Public Land Authority:**

McKinlay Shire Council

**Address:**

PO Box 177

**Town/City:**

Julia Creek

**State:**

QLD

**Postcode:**

4823



**Land parcels proposed to be entered:** *(This is a requirement under s24(3)(a) of the MERCP Regulation)*

Lot/plan/public land details	Lot/plan/public land details	Lot/plan/public land details
Road Reserves shown in Figures 1 & 2		

Period of Entry:  to

*This is a requirement under s57(2)(a) of the MERCP Act*

**The following documents are attached:**

*While the provision of these documents is not a statutory requirement, the information contained within these documents will assist the Public Land Authority to determine conditions of entry appropriate to the resource activity/activities.*

- |   | Attached                            | Previously provided                 |
|---|-------------------------------------|-------------------------------------|
| A copy of relevant environmental authority  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| A copy of the resource authority  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| A copy of any code or code of practice made under a Resource Act that applies to authorised activities for the resource authority | <input type="checkbox"/>            | <input type="checkbox"/> N/A        |

**Signature of holder or authorised person:**

Full Name Margaret Whitehead Signature *M Whitehead* Date 12/04/2017

**Part B (Public Land Authority endorsement (if applicable))**

I/we being the Public Land Authority of the land, hereby:

- Consent a shorter period for this entry notice to be served upon me/us.
- Consent to a longer period than 6 or 12 months for the entry period.

Period of Entry:  to

**Signature of Public Land Authority or authorised representative:**

Full Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

*The Public Land Authority may impose conditions on the resource authority holder about entry to the public land and the carrying out of the authorised activity. Section 59 of the MERCP Act requires the resource authority holder to comply with any conditions imposed.*

**Proposed Activities:** *(This is a requirement under s24(3)(b) & (c) of the MERCP Regulation) Attach any relevant supporting information (maps, plans, work schedules etc)*

	Activity	When	Where
1	<p>RC drilling program comprising up to 4 RC holes and construction of drill pads and access track if required.</p> <p>Vehicles to be used will include approximately four Toyota 4WD vehicles or equivalent, a drilling rig and a support truck. If the construction of an access track and / or drill pads are required, a dozer and / or a grader will also be used.</p> <p>Ground based and downhole geophysical surveys may be undertaken. These surveys are low impact. Access for these surveys will be along existing tracks using light vehicles (Toyota 4WD or equivalent) and on foot.</p>	<p>All activities will be conducted between 31 May and 30 November 2017.</p>	<p>Activities will be on the Road Reserves shown in Figures 1 and 2.</p>
2			
3			
4			

## EPM 19021 Resource authority public report

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# EPM 19021 Resource authority public report



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## EPM 19021 Resource authority public report



- Permit details	
Permit ID:	EPM19021
Permit name:	
Status:	Granted
Lodged date:	08/12/2010
Grant date:	30/04/2012
Commencement date:	30/04/2012
Expiry date:	29/04/2022
Current term:	5 years
Conditions:	General Conditions Version 5 NTPC's Version 2
Locality:	APPROX.50 KM SOUTHWEST OF MCKINLAY
Remarks:	EROMANGA PROJECT FORMERLY WAS CRAKE
Act permit granted under:	Mineral Resources Act 1989
Act now administered under:	Mineral Resources Act 1989

- Holders					
<b>Authorised holder representative (AHR)</b>					
WHITEHEAD, Margaret Po Box 1534 Milton QLD 4064					
<b>Holders</b>					
Holder name	Share %	Status	Held from	Held to	Authorised holder
* CHINOVA RESOURCES CLONCURRY MINES PTY LTD Margaret Whitehead PO Box 1534 MLTON QLD 4064	100.000000000000	Current	18/02/2014		Yes
CHINOVA RESOURCES CLONCURRY MINES PTY LTD	100.000000000000	Former	12/06/2013	21/02/2014	
CHINOVA RESOURCES CLONCURRY MINES PTY LTD	100.000000000000	Former	08/12/2010	12/06/2013	

Tenancy type: Sole Holder

## EPM 19021 Resource authority public report



- Area																										
<b>Location:</b>	<a href="#">View Map</a>																									
<b>Mining district:</b>	Mbunt Isa																									
<b>Local authority:</b>	McKinlay Shire Council																									
<b>Area:</b>	94 Sub-blocks																									
<b>Exclusions:</b>																										
<b>Marked out date:</b>																										
<b>Sub-blocks</b>																										
BIM	Block	A	B	C	D	E	F	G	H	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
Cloncurry	1261																		S	T				X	Y	
Cloncurry	1333	A	B	C	D	E	F	G	H	J	K		M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
Cloncurry	1334	A					F					L					Q					V				
Cloncurry	1405	A	B	C	D	E	F			J	K	L		N	O	P	Q	R	S		U	V	W	X		Z
Cloncurry	1406	A					F					L					Q					V				
Cloncurry	1476																				U					Z
Cloncurry	1477	A					F					L	M	N	O			R	S	T				X	Y	
Cloncurry	1478	A					F					L					Q					V				
Cloncurry	1549	A	B	C	D	E				H	J	K			N	O	P			S	T	U				
Cloncurry	1550	A					F					L					Q									
<b>Background land</b>																										
No data available																										
<b>Survey plans</b>																										
No data available																										
<b>Relinquishment details</b>																										
<b>Last relinquishment date:</b>	29/04/2012																									
<b>Current sub-blocks held:</b>	94 Sub-blocks																									
Relinquishment due date	End of year	Sub-blocks to be relinquished																								
29/04/2017	5	0																								
29/04/2020	8	38																								
<b>Sub-blocks retained</b>																										
Years	Period start date	Period end date	Sub-blocks to be retained																							
1-5	30/04/2012	29/04/2017	94																							
6-8	30/04/2017	29/04/2020	94																							

## EPM 19021 Resource authority public report



- Term history							
Term	Date notice issued	Date lodged	Date approved	Date commenced	Date term ends	Term	Act granted under
2012 - 2017		08/12/2010	30/04/2012	30/04/2012	29/04/2017	5 years	Mneral Resources Act 1989
2017 - 2022		27/01/2017	23/02/2017	30/04/2017	29/04/2022	5 years	Mneral Resources Act 1989

- Native title	
Outcome	Process
Granted with Native Title Protection Conditions	Expedited

- Purpose and minerals
Prescribed minerals
All minerals other than coal

- Related permits
Previous permit number:
769/10

- Financial	
Rent details	
Area units:	Rate/unit area:
94	\$150.50

- Activities						
Activity name	Activity / Dealing No	Status	Date received	Expected completion	Date completed	Remarks
Variation of permit conditions	198269	Approved	27/01/2017		23/02/2017	
Variation of permit conditions	170923	Approved	02/05/2016		11/05/2016	
Variation of permit conditions	163203	Approved	16/02/2016		11/05/2016	
Variation of permit conditions	115981	Approved	27/01/2015		26/03/2015	Variation of relinquishment schedule for years 4 and 5 approved
Change of holder name	103236	Registered	18/02/2014		21/02/2014	MMOL Reference:103236. Changed name from INOVA RESOURCES CLONCURRY MINES PTY LTD to CHINOVA RESOURCES CLONCURRY MINES PTY LTD
Change of holder name	101261	Registered	12/06/2013		12/06/2013	MMOL Reference:101261. Changed name from IVANHOE CLONCURRY MINES PTY LIMITED to INOVA RESOURCES CLONCURRY MINES PTY LTD

InfoXpert ID: 83605

## 10. WORK PLACE HEALTH AND SAFETY



### MONTHLY WHS EMT REPORT

Date of Report: 12 April 2017

Author: Jayne Dalton

#### General Report

#### Incidents

There were five incidents in March 2017 as detailed below in the MSC Incident Register.

Number	Date	Location	Incident type	Incident Description	Injury Type
4	09.03.2017	McKinlay	Near Miss	Operator sleeping whilst driving plant	No Injury
5	1.03.2017	Gilliat	Damage	Tyre blow out	Notification only
6	16.03.2017	McKinlay	Injury	MSC employee cut right hand when grinder disc disk shattered	LTI
7	23.03.2017	Other	Damage	Concrete mixer fell off back off trailer on to road when sling failed	Damage
8	27.03.2017	Other	Damage	Contractor Triple road train trailer turned over and damaged a cattle grid	Damage

#### Workers Compensation & Rehabilitation

Current Claims Open/Closed		
Name	Injury	Status
Maree Krogh	MTI – 3 x stiches to right mid finger (February 2017)	Closed. \$1,136 incurred. Undertook restricted duties for one week and has since returned to full duties.



Kyle Hegarty	LTI 4 days - stitches to right hand.  <b>Note:</b> Monthly statistics may not full represent this claim until it has been finalised	Closed. Awaiting final cost of claim from LGMS (currently projected at \$15,000 but likely to be a lot less). Undertook restricted duties for one week and has since returned to full duties

### WHS Committee update

The first WHS Committee for 2018 was held on Thursday 30<sup>th</sup> March 2017. All newly appointed HSRs were given letters of appointment signed by the CEO. Cindy Clow volunteered to take on the role as Chairperson and was voted in as no-one else came forward. HSR training will take place May/June 2017.

### Hazard Inspections

Another big effort was made to ensure all scheduled hazard inspections due in March 2017 were undertaken (total of 22).

Close-outs of the hazards identified during 2017 are now well underway. To date 192 hazards have been identified this year with an approximate 25% close out. WHS are working with all services to assist with this process and make the process as smooth as possible. All workers have the ability to enter data on to the hazard register and this system will be explained to everyone during Risk Management training which is scheduled for later in 2017.

### MSC WHS Management System

Following approval of the WHS Management System Plan and Monthly Action Plans, implementation of both processes has commenced. The Monthly Action Plan will continue to be a live document to allow for continuous improvement.

March 2017 got off to a slow start with 3/5 MAP actions being completed. All efforts will be made to ensure that carried over items are actioned as soon as possible in the following month.

MAP actions are now being included in the monthly WHS Statistics report starting this month.

### Take 5 Toolbox Talks

Take 5s completion for February 2017 sits at 100 % and March 2017 at 91%. Moving forward, directors have been asked to ensure that Take 5s are completed in a timely manner.

### First Aid Procedure Review and report update

The review of MSC First Aid Procedures has been completed and a copy is attached. The main change to the procedure is the inclusion of a table 'distribution of MSC appointed first aiders' (primary & secondary). The WHS Committee will be asked to review this procedure at their next meeting.

First Aid and CPR training will be undertaken shortly followed by an in-house MSC training session on first aider responsibilities to ensure that all appointed first aiders are skilled to carry out their duties.

### **Contractor Management**

Several reports of hazards and safety breaches relating to contractors working for MSC have been reported during March 2017. On further investigation, MSC does not seem to have a robust system for supervising contractors and their work in relation to WHS.

Further strategies need to be put in place to ensure MSC manages their obligations in relation to contractors. Inclusion of WHS requirements at the tender phase would assist with this process and is also a requirement under the SafePlan 2 Safety Management System.

### **WHS projects**

Over the coming months, WHS will look at reviewing several high risk activities including Hazardous Substances, Electrical and Lifting procedures.

A review of utility/cargo shorts v long pants uniform will also be undertaken.

The current MSC WHS induction process will also be evaluated in consultation with MSC workers and discussion with other local shires.

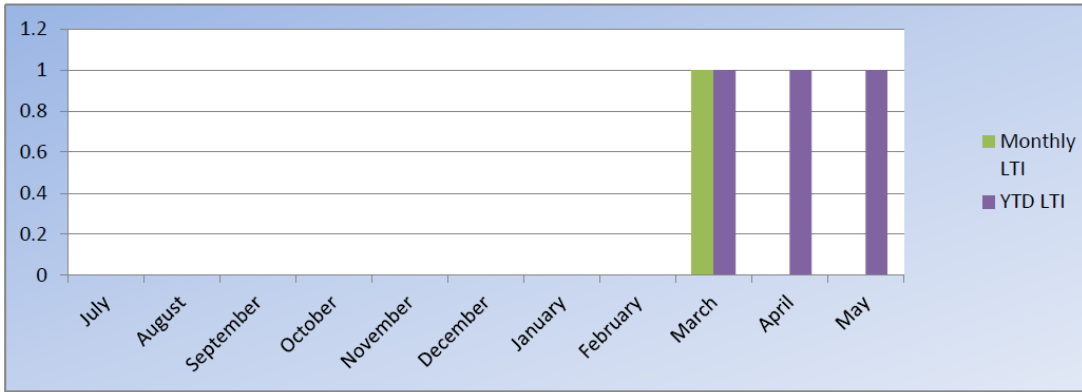
**InfoXpert ID: 83566**

McKinlay Shire Council WHS Statistics Report

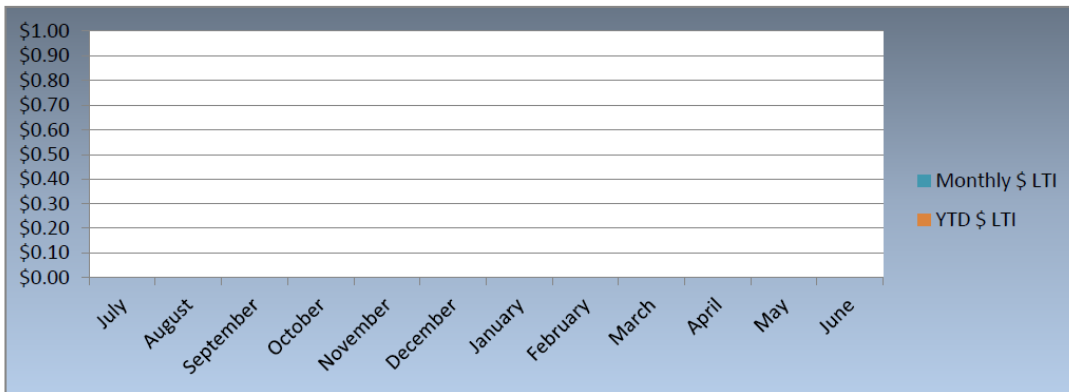
Report Period - March 2017



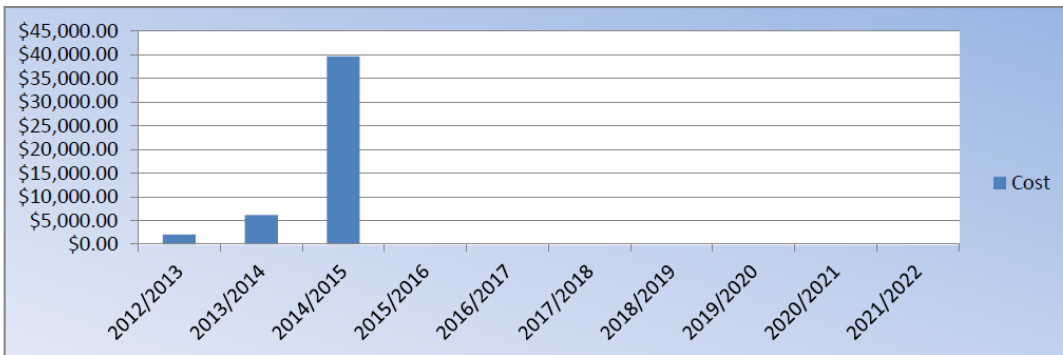
Lost Time Injuries 2016/2017 (as per claims history)



Cost of Lost of Lost Time Injuries 2016/2017 (as per claims history)

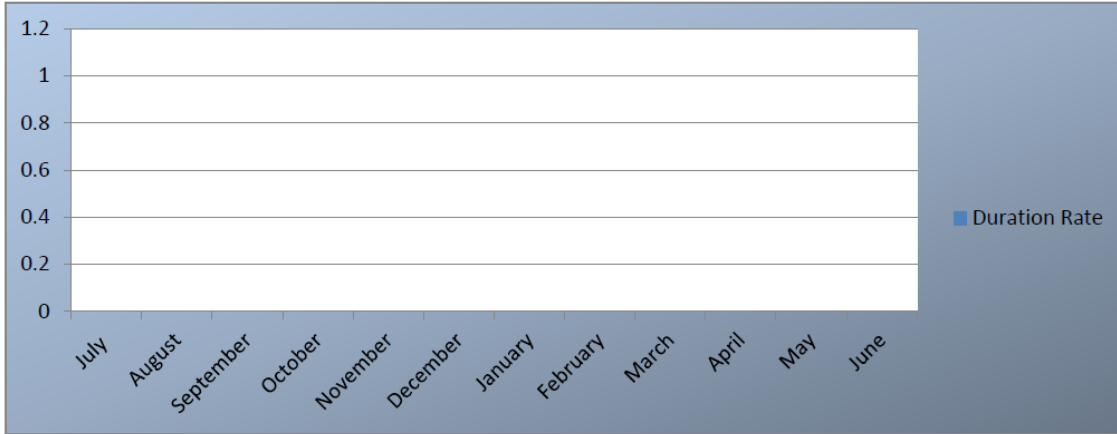


Cost of LTI by Year (as per claims history)

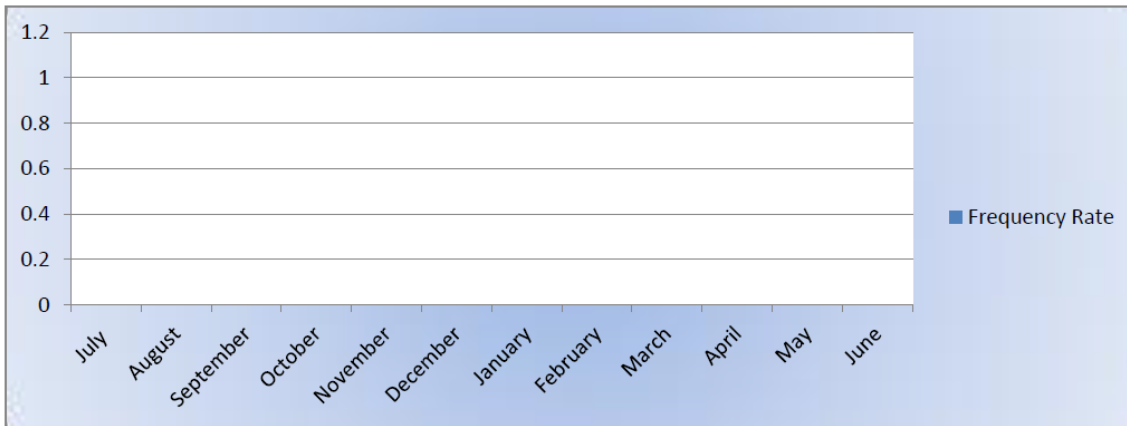




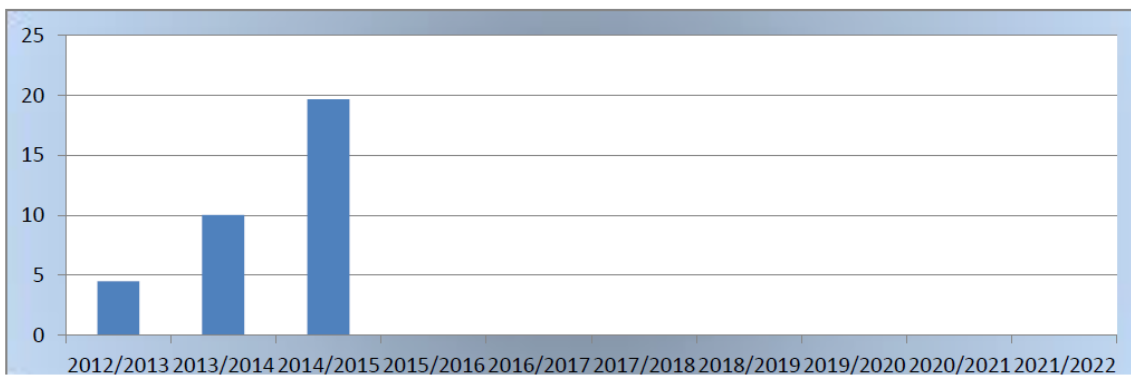
**Duration Rate per Month** - (Number of days lost per LTI)



**Frequency Rate per Month** (Number of LTI per 1,000,000 hours worked)

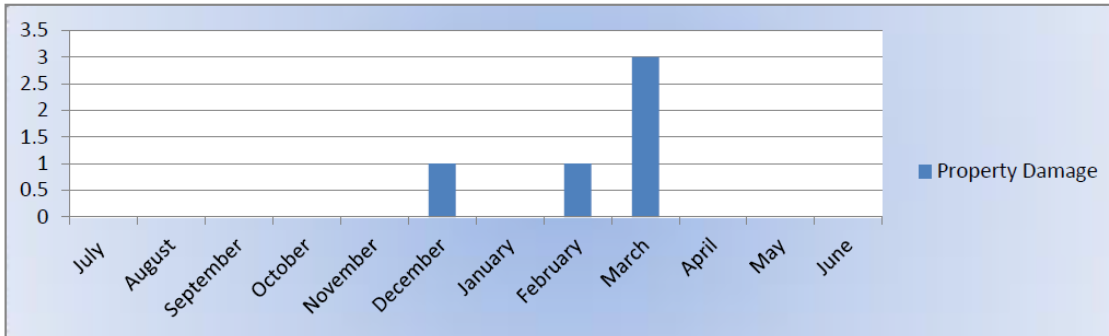


**Days Lost per Year**

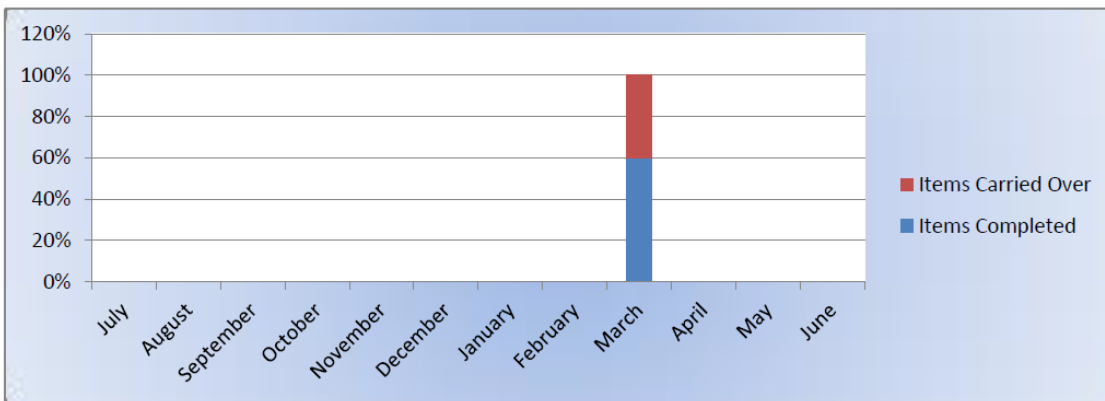




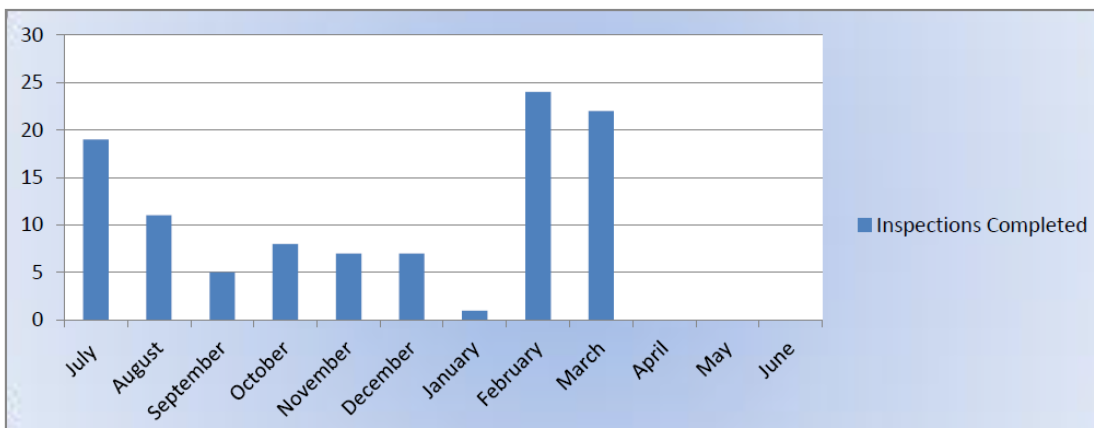
**Property Damage**



**MAP Items Completed & Carried Over**

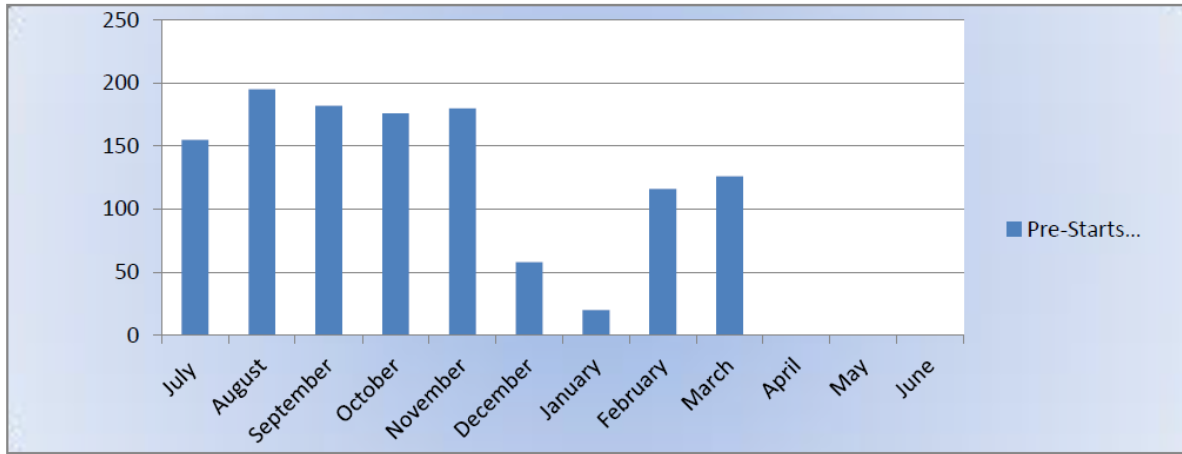


**Hazard Inspections**

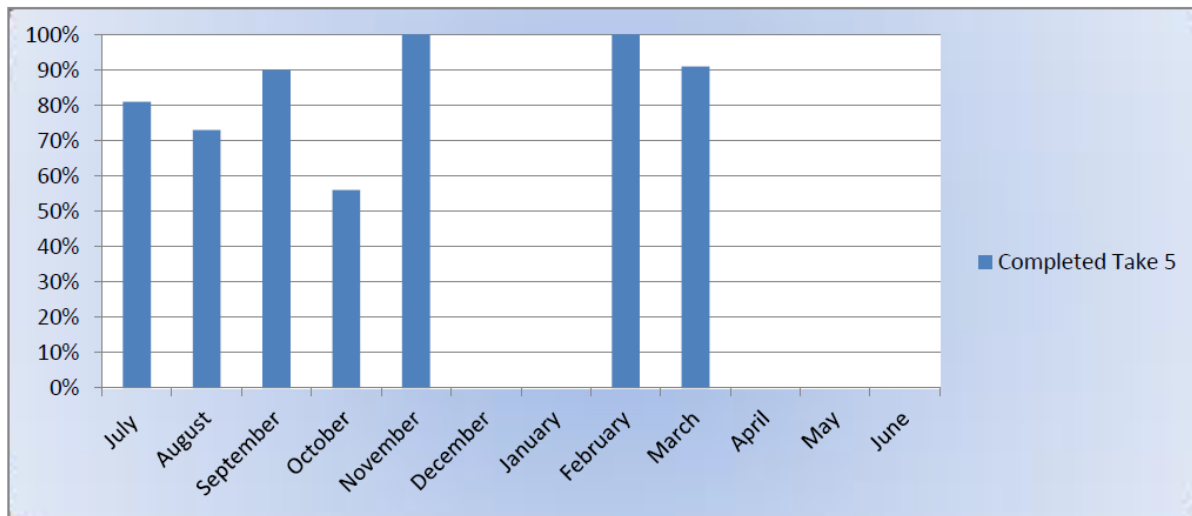




**Pre-Start Meetings**



**Take 5 Training**



InfoXpert ID: 83567

**11. MEMBERS BUSINESS**

**12.CLOSE**