

August 2016

# Ordinary Meeting Agenda



**Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,  
Civic Centre, Julia Creek on 16<sup>th</sup> August 2016 at 9:00am.**

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## 1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at

## 2. ATTENDANCE

Mayor: Cr. B Murphy  
Members: Cr. N. Walker, Cr. P. Curr, Cr. J. Fegan, Cr. S. Royes

### Staff:

Chief Executive Officer Mr Peter Fitchat  
Director Corporate and Community Services Ms Tenneil Cody  
Director of Engineering Mr. Brian Wood  
Director Environment and Regulatory Services Mr. Bob Savage  
Executive Assistant: Mrs. Linda McNab

### Other people in attendance:

## 3. CONFIRMATION OF MINUTES

That the Minutes of Ordinary Meeting on 19<sup>th</sup> July 2016 and Special Budget meeting on the 22<sup>nd</sup> July 2016 be confirmed.

# MCKINLAY SHIRE COUNCIL

## ***UNCONFIRMED MINUTES***

OF THE ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARD ROOM, CIVIC CENTRE JULIA CREEK

19<sup>th</sup> July 2016

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#### 4. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at 9:04am

#### 5. ATTENDANCE

**Mayor:** Cr. B Murphy

**Members:** Cr. N. Walker ( teleconference), Cr. P. Curr (teleconference), Cr. J. Fegan, Cr. S. Royes

**Staff:**

Interim Chief Executive Officer Mr John Kelly  
 Director of Corporate and Community Services Mrs Tenneil Cody  
 Director of Engineering Services Mr Brian Wood  
 Director of Environment and Regulatory Services Mr Geoff Rintoul  
 Executive Assistant Linda McNab

**Apologies:**

**Other people in attendance:**

Glen Graham Chief Executive Officer (MITEZ) 9:30am

#### 6. CONFIRMATION OF MINUTES

That the Minutes of Ordinary Meeting on 22<sup>nd</sup> June 2016 be confirmed.

Moved Cr. J. Fegan

Seconded Cr. N. Walker

That the Minutes of Ordinary Meeting on 22<sup>nd</sup> June 2016 be confirmed

CARRIED  
5/0

Resolution No.1/1617

#### 7. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

#### 8. ENGINEERING SERVICES REPORT

##### 5.1 Engineering Works Report

Moved Cr. P Curr

Seconded Cr. N. Walker

That Council receive the July Engineering Services Works Report

CARRIED 5/0

Resolution No.2/1617

## 5.2 Council Roads Maintenance Programs

Council is presented with the Council Roads maintenance programs for the previous year 2015/16 and the current year 2016/17. These are provided for clarification of dates when roads were graded and also for information on the programmed dates for maintenance grading in the current year.

Moved Cr. J Fegan

Seconded Cr. S. Royes

That Council receives the information and it be recorded that Council's strategic direction is to ensure as soon as practical after the wet season or a significant weather event that Shire roads are opened up as a matter of first priority to enable community use and following that priority is given to the most highly trafficked cattle transport roads within the Shire.

CARRIED 5/0

Resolution No.3/1617

Cr Murphy declared a material personal interest (as per section 172 of the Local Government Act 2009) in relation to Confidential report 5.3 *Plant Hire Tenders 2016/17*

Cr Murphy left the meeting at 9:30am taking no part in the discussion.

Deputy Mayor Neil Walker will Chair the meeting.

### **PROCEDURAL MOTION**

Moved Cr. J. Fegan

Seconded Cr. S. Royes

That Council resolve that the meeting be closed to the public under section 275 1 (e) and (h) of the Local Government Regulation 2012. for the purposes of considering Plant Hire tenders for 2016/17"

CARRIED 4/0

Resolution No. 4/1617

Closure of meeting – 9:30am

### **PROCEDURAL MOTION**

Moved Cr. P Curr

Seconded Cr. S. Royes

That Council resolve to re-open the meeting to the public.

CARRIED 4/0

Resolution No.5/1617

Re-opening of Meeting – 9:51am

## 5.3 Plant Hire Tenders 2016/17

Council advertised a Request for Plant Hire for July 2016 to June 2017 and a good response was received. Tenders have been assessed, clarifications made scores have been determined based on a number of criteria and finally tenders for all plant have been ranked.

### **Recommendation:**

That Council accepts the ranking of Tenderer's for the various Plant as listed on the attachment for the Register of Prequalified Suppliers of Plant Hire for 2016/17, and that these rankings be published.

Moved Cr. P Curr

Seconded Cr. S Royes

That Council accepts the ranking of Tenderer's for the various Plant for the Register of Prequalified Suppliers of Plant Hire for 2016/17, and that these rankings and prices be published.

CARRIED 4/0

Resolution No.6/1617

**Attendance** – Cr. Murphy re-entered the meeting at 9:52am

**ADJOURNMENT:** 9:52am – 10:50am The Mayor adjourned the meeting to accept presentation from MITEZ CEO Glen Graham.

**Attendance** – Director of Engineering Mr. Brian Wood left the meeting at 10:50am and Director of Environment and Regulatory Services Geoff Rintoul entered.

## 9. ENVIRONMENT AND REGULATORY SERVICES REPORT

### 6.1 Environment and Regulatory Works Report – June 2016

This report outlines the general activities, revenue and expenditure for the department for the period of June 2016 and generally up to date of writing this report.

Moved Cr. N Walker

Seconded Cr. J. Fegan

That Council receive the June 2016 Environment and Regulatory Services Works Report.

CARRIED 5/0

Resolution No.7/1617

### MOTION

Moved Cr. N Walker

Seconded Cr. S. Royes

That Council resolve to extend the EOI of the Pest Weed funding to the 29<sup>th</sup> of July due communication issues to enable everyone a fair and equal opportunity to apply.

CARRIED 5/0

Resolution No.8/1617

### 6.2 Approval of Survey Plan 288198\_ Road Realignment over existing Lot 2 MF11

This report makes recommendation to Council to approve Survey Plan SP 288198 for the Taldora Road realignment over existing lot 2 MF11.

In the late 2000's Council commenced a road survey program over a number of road corridors in the rural areas of the shire. The intent being to establish actual road locations constructed outside the existing road reserves. The main issues driving this project related to Council controlled roads being located on leased or freehold lands and the subsequent risk and legal related matters associated with roads on "private" property.

The road corridor within Lot 2 is about 12.5 Km long and the existing road located outside the corridor is about 7.8 Km. this is the final stage of the process, with the owners of property having completed the relevant documentation to amend their lease over the land.

The survey plan will finalise the road corridor to now being located over the actual road.

#### **Recommendation:**

*That Council;*

- a. Approved the Survey Plan SP288198; and*
- b. Authorise the Chief Executive Officer to execute the plan.*

Moved Cr. J Fegan

Seconded Cr. S Royes

That Council;

- a. Approved the Survey Plan SP288198; and
- b. Authorise the Chief Executive Officer to execute the plan.

CARRIED 5/0

Resolution No.9/1617

### 6.3 Request to purchase Lot 38 EN 99 (Reserve) and part Road Reserve

This report makes recommendation to Council to provide a response of no objection to the Owners of Lot 34 EN92 regarding a request to purchase Lot 38 EN 99 (Reserve) and a part Road Reserve located on the southern approaches to Julia Creek. The owners will need to make a formal request to Department of Natural Resources and Mines (DNRM) in order to progress the application, however require Councils approval before progressing.

The owners have also requested purchasing lot 1 CP 909887, however this property is currently under an active lease to the DNRM, therefore not available through Council. Council has received a request from the owners of Lot 34 EN92 regarding a request to purchase Lot 38 EN 99 (Reserve) and an associated/adjoining road reserve. The site is located on the western side of Julia Creek/Kynuna Road and to the immediate south of the Great Northern Rail Crossing.

Lot 34 EN92 is an existing freehold property presently used for a transport depot and vehicle repair/storage business. Lot 38 EN 99 (Reserve) was previously used as a "game" meat storage facility leased from the Department of Natural Resources and Mines. Following an abandonment of the use, the site was handed back to McKinlay Shire Council. The road reserve is solely used by the current owner of Lot 34 and has been for some 15 years and generally associated with the business operation.

The land is zoned light/services industry under the shire planning scheme and there is some council services connected or charged to the properties. The present uses of lot 34 appear to be generally consistent with the scheme. A gravity sewerage connection to the immediate NE of the lots is available if required. The current road reserve only services Lot 34 and is presently not formed. Whilst the road originally connected areas within the current McIntyre Park reserve area and the old air port access, these areas is now serviced by a formal access points.

Further the Julia Creek/Kynuna Road is not limited access and would provide access to the property if required. Lot 1 CP 909887 is only accessible from the Julia Creek/Kynuna Road. In considering this matter, there is no real benefit to Council in maintaining the road reserve or Lot 38 EN 99. Its sale would provide revenue to Council and likely assist in the development of the commercial/industrial area of the shire.

#### **Recommendation:**

*That Council advises the owners of Lot 34 EN92 that it has no specific objection to their purchasing of Lot 38 EN 99 (Reserve) and part Road Reserve located on the southern approaches to Julia Creek subject to the following;*

- a. *A formal application is made to Department of Natural Resources and Mines;*
- b. *If approved by DNRM, all lots including the road reserve are amalgamated to form one (1) lot;*
- c. *The site is connected to services as required at the cost of the owners ;*
- d. *Any development of the site will need to be consistent with the planning scheme;*
- e. *The applicant should note that Council will require appropriate treatment along the Julia Creek/Kynuna Road frontage in order to screen the business activities from the road; and*
- f. *All costs related to the application are borne by the applicant.*

Moved Cr. N Walker

Seconded Cr. J Fegan



Council advises the owners of Lot 34 EN92 that it has no specific objection to their purchasing of Lot 38 EN 99 (Reserve) and part Road Reserve located on the southern approaches to Julia Creek subject to the following;

- a. A formal application is made to Department of Natural Resources and Mines;
- b. If approved by DNRM, all lots including the road reserve are amalgamated to form one (1) lot;
- c. The site is connected to services as required at the cost of the owners;
- d. Any development of the site will need to be consistent with the planning scheme;
- e. The applicant should note that Council will require appropriate treatment along the Julia Creek/Kynuna Road frontage in order to screen the business activities from the road; and
- f. All costs related to the application are borne by the applicant.

CARRIED 5/0

Resolution No.10/1617

#### **6.4 DAF - Wild Dog Report Southern QLD**

This report is for the information of Council and relates to the finding of the 2014 Wild Dog Compliance Pilot Project carried out in southern QLD in 2014. The Department of Agriculture and Fisheries (DAF) provided the details of a pilot study into the compliance of feral pests and specifically wild dogs and the relationship of compliance management and the Land Protection (Pest and Stock Route Management) Act 2002.

Noting that the Biosecurity Act 2016 which came into force on 1 July 2016 replaces the previous act. The key focus of the project was to establish what issues there were for compliance with the act with a focus on local government roles and responsibilities. The target area was the Murweh Shire Council, Paroo Shire Council and Somerset Regional Council areas. The project was driven by a number of frustrations generally around the management of wild dogs in the region. Council should note that the NW QLD area does not generally have or had the wild dog management issues as experienced in those areas further south.

Council should note that with the act as it stands, then and now, Local Government has the lead role in management of wild dog. The report is essentially dealing with the big stick approach in wild dog management. Whilst in some regions this is more likely mandatory due to low levels of activity by property owners, it is not generally considered necessary or appropriate within the McKinlay Shire LGA or indeed the region as a whole at the moment.

There may be some areas where the region may see opportunity for improvement of services and general management of the wild dog population.

#### **Recommendation:**

*That Council receives the report.*

Moved Cr. N Walker

Seconded Cr. P Curr

That Council receives the report.

CARRIED 5/0

Resolution No.11/1617

Cr Fegan declared a material personal interest (as per section 172 of the Local Government Act 2009) in relation to Confidential Report Preferred Suppliers Arrangement – Supply of Goods and or Service

Cr Fegan left the meeting at 11:12am taking no part in the discussion.

#### **PROCEDURAL MOTION**

Moved Cr. S Royes

Seconded Cr. P Curr

That Council resolve that the meeting be closed to the public under section 275 1 (e) of the Local Government Regulation 2012 for the purposes of discussing the Preferred Suppliers Arrangement – Supply of Goods and or Service.

CARRIED 4/0

Resolution No. 12/1617

Closure of meeting – 11:12am

### **PROCEDURAL MOTION**

Moved Cr. S Royes

Seconded Cr. P Curr

That Council resolve to re-open the meeting to the public.

CARRIED 4/0

Resolution No.13/1617

Re-opening of Meeting – 11:46am

### **MOTION**

Moved Cr. N Walker

Seconded Cr. P Curr

That council defer agenda item 6.5 to later in the meeting to obtain and clarify legal verification.

CARRIED 4/0

Resolution No.14/1617

**Attendance** – Director of Environment and Regulatory Services Geoff Rintoul left the meeting and Director of Corporate and Community Services Tenneil Cody entered the meeting at 11:51am

## **10. COMMUNITY SERVICES REPORT**

### **7.1 Community Services Report**

Moved Cr. S Royes

Seconded Cr. J Fegan

That Council receive the July Community Services Report.

CARRIED 5/0

Resolution No.15/1617

### **7.2 Sponsorship Request – Sedan Dip Sports and Recreation**

Council is presented with a Sponsorship Request from Sedan Dip Sports and Recreation for consideration, in accordance with requirements of Council policy.

#### **Recommendation:**

*That Council approve sponsorship of \$5,170 for live concerts for two nights at the 2016 Campdraft, Bush Races and Rodeo Gymkhana.*

Moved Cr. P Curr

Seconded Cr. J Fegan

Council approve sponsorship of \$5,170 for live concerts for two nights at the 2016 Campdraft, Bush Races and Rodeo Gymkhana.

CARRIED 5/0

Resolution No.16/1617

## 8. CORPORATE SERVICES REPORT

### 8.1 Corporate Services Report

Moved Cr. J Fegan

Seconded Cr. S Royes

That Council receive the July Corporate Services Report.

CARRIED 5/0

Resolution No. 17/1617

### 8.2 Related Party Disclosure Policy

The related party disclosure policy aim to assist council in complying with the disclosure requirements concerning key management personnel which are impressed upon council by the Australian Accounting Standard 124.

#### **Recommendation:**

*That Council adopt the Related Party disclosure Policy v1.0 as presented.*

Moved Cr. N Walker

Seconded Cr. P Curr

That Council adopt the Related Party Disclosure Policy V1.0 as presented.

CARRIED 5/0

Resolution No.18/1617

### 8.3 Sale of Land for Overdue Rates and Charges

In accordance with *Section 140 (1) (c) (i) of the Local Government Regulation 2012* Council has the authority to issue a notice of intention to sell land for overdue rates or charges as some or all of the overdue rates and charges have been overdue for at least three (3) years.

#### **Recommendation:**

*That Council resolve to:*

- (a) *sell the land located at Nelia, more particularly described as Lot 8 on N6311 ("the Land") by way of auction for overdue rates and charges pursuant to section 140(2) of the Local Government Regulation 2012 by issuing a Notice of Intention to Sell, with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements.*
- (b) *delegate to the Chief Executive Officer, its power to:*
  - (i) *give a Notice of Intention to Sell to all interested parties; and*
  - (ii) *take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the Land."*

Moved Cr. J Fegan

Seconded Cr. N Walker

That Council resolve to:

- (a) sell the land located at Nelia, more particularly described as Lot 8 on N6311 ("the Land") by way of auction for overdue rates and charges pursuant to section 140(2) of the Local Government Regulation 2012 by issuing a Notice of Intention to Sell, with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements.
- (b) delegate to the Chief Executive Officer, its power to:
- (i) give a Notice of Intention to Sell to all interested parties; and
  - (ii) take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the Land.

CARRIED 5/0

Resolution No.19/1617

**Attendance** – Director of Corporate and Community Services Tenneil Cody left the meeting at 12:15pm

## 9. CHIEF EXECUTIVE OFFICERS REPORT

### 9.1 Chief Executive Officers Report

Moved Cr. P Curr

Seconded Cr. N Walker

That Council receives the July Interim Chief Executive Officer Report.

CARRIED 5/0

Resolution No.20/1617

### 9.2 Use of electronically assisted voting at a local government elections

The purpose of this report is to inform Council of recent legislative amendments to:

- expand the definition of 'distance voter' for electronically assisted voting at a local government by-election
- include a definition of 'voting period' for a by-election
- approve the Electoral Commission of Queensland's (ECQ) revised 'electronically assisted voting procedures' for local government elections.

#### **Recommendation:**

*Council note the report from the CEO advising of the State Government initiative with respect to use of electronically assisted voting at local government elections and by-elections in certain circumstances.*

Moved Cr. J Fegan

Seconded Cr. S Royes

That Council note the report from the CEO advising of the State Government initiative with respect to use of electronically assisted voting at local government elections and by-elections in certain circumstances.

CARRIED 5/0

Resolution No.21/1617

### 9.3 Consideration for Annual Valuation 2017

In line with the Land Valuation Act 2010 the Department of Natural Resources and Mines is required to undertake an annual statutory valuation of all relatable land in Queensland except in unusual circumstances or after consideration of:

- A market survey report of the Local Government Area which reviews sales of land since the last valuation and the probable impact of the sales of the value of land since the last annual valuation; and
- The results of consultation with the local government for the area, and appropriate local and industry groups.

By letter dated 20 June 2016 the Queensland State Valuer General invites Council views on the need for an Annual valuation for 2017.

**Recommendation:**

*Council advise the Queensland State Valuer General that Council is of the view that there has been insufficient movement in the property market across the Shire during the past twelve months to warrant a fresh valuation of land in the Shire of McKinlay.*

Moved Cr. P Curr

Seconded Cr. N Walker

That Council advise the Queensland State Valuer General that Council is of the view that there has been insufficient movement in the property market across the Shire during the past twelve months to warrant a fresh valuation of land in the Shire of McKinlay.

CARRIED 5/0

Resolution No.22/1617

#### **9.4 MITEZ Project Funding Briefing**

An appointment has been made for Mr Glen Graham CEO of MITEZ Economic Development Board to attend the Council meeting at 9.30a.m. to brief Councillors on the role and function of MITEZ and to explain the Remote Area Board project funding guidelines.

**Recommendation:**

*The CEO thank Mr Glen Graham CEO MITEZ for his presentation to the Ordinary Meeting of Council on 19 July 2016 and Council submit the following project for consideration of funding.*

Moved Cr. J Fegan

Seconded Cr. S Royes

That the CEO thank Mr Glen Graham CEO MITEZ for his presentation to the Ordinary Meeting of Council on 19 July 2016 and Council consider projects for funding at the next Council briefing meeting.

CARRIED 5/0

Resolution No.23/1617

#### **9.5 Publication of Council Meeting Business Papers on the Web Site**

To continue the development of Council's community engagement policy and in the pursuit of furthering Council's open and transparent government, this report examines and recommends the publishing of Ordinary Meeting agendas and business papers on Council web site.

**Recommendation:**

*"In the interest of continuing to develop Council's open and transparent government practices, Council direct the Chief Executive Officer to publish each Ordinary Meeting Agenda Business Papers on the Council web site immediately after issue to Councillors with the exception of any report deemed to be Confidential pursuant to Section 275 of the Local Government Regulations 2012 – "Closed Meetings"*

Moved Cr. P Curr

Seconded Cr. N Walker

In the interest of continuing to develop Council's open and transparent government practices, Council direct the Chief Executive Officer to publish each Ordinary Meeting Agenda Business Papers on the Council web site immediately after issue to Councillors with the exception of any report deemed to be Confidential pursuant to Section 275 of the Local Government Regulations 2012 – "Closed Meetings"

CARRIED 5/0

Resolution No.24/1617

Cr. J. Fegan and Cr. B Murphy declared a real conflict of interest (as per section 173 of the Local Government Act 2009) in relation due to Report 9.6 *Request for Consideration of Road Access to Lot 3 & 4, Parish of Hilton.*

Cr. J Fegan and Cr. B Murphy left the meeting at 12:25pm taking no part in the debate or decision of the meeting.

Deputy Mayor Neil Walker will Chair the meeting.

### **9.6 Requests for Consideration of Road Access to Lot 3 & 4, Parish of Hilton**

Correspondence was received from Trevor and Janene Fegan dated 13 July 2016 seeking a response to their letter of the 21 March 2015 which addressed the issue of a trafficable road access to their property being Lot 3 on SP2297752 Parish of Hilton.

The matter has now become pressing as they have recently moved into their residence which has been constructed on Lot 3 and recent wet weather.

#### **Recommendation:**

*That with respect to the request for trafficable access to Lot 3 on SP 2297752;*

1. *The Chief Executive Officer make representations to Queensland Rail seeking consent to use the existing track within the rail corridor to provide access to Lot 3,*
2. *Subject to QR consent, Council request the Director of Engineering Services to gravel the section of black soil road leading from the end of the existing gravel track within the rail corridor, across Old Yorkshire road to provide all weather access to Lot 3 on SP 2297752 Parish of Hilton,*

*And further, the Director of Engineering Services bring forward to a future meeting of Council, an estimate of cost to give effect to the resolution of 12 May 2009 for consideration of inclusion in a future budget.*

Moved Cr. S Royes

Seconded Cr. P Curr

That with respect to the request for trafficable access to Lot 3 on SP 2297752 Council defer a decision until:

1. The Chief Executive Officer makes representations to Queensland Rail seeking consent to use the existing track within the rail corridor to provide access to Lot 3.
2. Staff check with the nominated access when the building application was approved for the house constructed on Lot 3 on SP 2297752 and report to a future meeting of Council.

And further, the Director of Engineering Services bring forward to a future meeting of Council, an estimate of cost to give effect to the resolution of 12 May 2009 for consideration of inclusion in a future budget.

CARRIED 3/0

Resolution No.25/1617

**Attendance** – Cr. J Fegan and Cr. B Murphy re-entered the meeting at 12:42pm

Cr. B Murphy declared a real conflict of interest (as per section 173 of the Local Government Act 2009) in relation due to Report 9.7 *Offer of Priority Purchase of Part of Portion 57 – For Road Opening and Solar Farm*

Cr. B Murphy left the meeting at 12:44pm taking no part in the debate or decision of the meeting.

Cr. P Curr declared a material personal interest (as per section 172 of the Local Government Act 2009) in relation to report 9.7 *Offer of Priority Purchase of Part of Portion 57 – For Road Opening and Solar Farm*.

Cr. Curr dealt with the conflict of interest by stating that it was his determination that their personal interest is not of sufficient significance that would lead to him making a decision on this matter that is contrary to the public interest.

Cr. Curr participated in the discussion and voted in the positive.

Deputy Mayor Neil Walker will Chair the meeting.

### **9.7 Offer of Priority Purchase of Part of Portion 57 – For Road Opening and Solar Farm**

In August 2013 Council applied to DNRM to purchase 26.3hectares of unallocated land from Lot 57 for the purposes of a proposed Solar Farm (land to then be leased to Overland Sun Farming).

Council also sought to secure dedication of land on which the un-surveyed and undedicated road is constructed which provides access to Hilton Park – Lot 10 on EN 16. This road also serves as the access to Lot 2 on SP 229752 owned by Kevin Wayne Murphy.

Because this matter has been deferred several times over the past 3 years pending progress by Overland Sun Farming Pty Ltd with the Solar Farm, the offer from DNRM to Council for the Priority Purchase of the required land and the associated road dedication have been deferred.

The report addresses the desirability of proceeding with the road dedication and further deferral of taking up the Offer of Priority purchase of the 26.3 hectares for the proposed Sun Farm.

#### **Recommendation:**

*That staff obtain fresh quotations for the required survey work to enable Council to proceed with the application to DNRM for the opening of a road to rationalize road access to Hilton Park on Lot 10 on EN 16 and Lot 2 on SP 229752, and*

*That Council requests the CEO to confirm to DNRM that Council seeks a deferral of their offer for Priority Purchase of a parcel of State owned land of approx. 26.3 hectares of land within portion 57 on the understanding that whilst the proposed sun farm is expected to proceed, Council is awaiting written advice from Overland Sun Farming of their progress with securing the required approvals for the project before Council is able to outlay the required purchase price for the land.*

Moved Cr. J Fegan

Seconded Cr. S Royes

That staff present the already prepared survey plan to DNRM to ascertain the next step for the opening of a road to rationalize road access to Hilton Park on Lot 10 on EN 16 and Lot 2 on SP 229752, and;

That Council requests the CEO to confirm to DNRM that Council seeks a deferral of their offer for Priority Purchase of a parcel of State owned land of approx. 26.3 hectares of land within portion 57 on the understanding that whilst the proposed sun farm is expected to proceed, Council is awaiting written advice from Overland Sun Farming of their progress with securing the required approvals for the project before Council is able to outlay the required purchase price for the land.

CARRIED 4/0

Resolution No.26/1617

**Attendance** –Cr. B Murphy re-entered the meeting at 12:52pm

### **9.8 Resignation of Environment and Regulatory Services Director**

The Director of Environment and Regulatory Services Mr Geoff Rintoul has submitted his resignation effective 12 August 2016. Geoff has been appointed as Executive Manager – Aramac with the Barcaldine Regional Council.

Council approval of action to appoint a temporary officer to the position to enable an adequate time for hand-over from Mr Rintoul to the replacement and to enable the new CEO to consider the position in the context of the Organisational structure

#### **Recommendation:**

1. *Council notes:*

- *The CEO has accepted the resignation of Mr Geoff Rintoul, Director of Environment and Regulatory Services effective 12 August 2016, and*
- *Council extends congratulations to Mr Geoff Rintoul on his promotion and thanks him for his service over the past three and half years, and*

2. *Council authorises;*

- *A temporary replacement to be sourced through local government temporary staff providers for the position of Environment and Regulatory Services Director pending the commencement of the new CEO and his review of the organisational structure and this position, and*
- *the selection panel comprising the Mayor, Deputy Mayor and CEO to appoint the temporary replacement In accordance with the provisions of the local Government Act Section 196 (4)*

Moved Cr. J Fegan

Seconded Cr. N Walker

That Council notes:

•The CEO has accepted the resignation of Mr Geoff Rintoul, Director of Environment and Regulatory Services effective 12 August 2016, and

•Council extends congratulations to Mr Geoff Rintoul on his promotion and thanks him for his service over the past three and half years, and

Council authorises;

•A temporary replacement to be sourced through local government temporary staff providers for the position of Environment and Regulatory Services Director pending the commencement of the new CEO and his review of the organisational structure and this position, and

•The selection panel comprising the Mayor, Deputy Mayor and CEO to appoint the temporary replacement In accordance with the provisions of the local Government Act Section 196 (4)



Resolution No.27/1617

CARRIED 5/0

**10. WORK PLACE HEALTH AND SAFETY**

Councillors were presented with the June Work Place Health and Safety Report.

**11. MEMBERS BUSINESS**Cr. Walker

- Addresses for council notifications aside from rates notices. Notice to be made in next council newsletter.

Cr Royes

- Slashing and weed poisoning, Cannington Road.
- Securing of Council property at sand yards.

Cr. Fegan

- Community memorabilia at the Town and Country club for recovery.

**Attendance** – Director of Environment and Regulatory services entered the meeting at 1:15pm

Cr Murphy

- McKinlay Enhancement Group – request for light at Bush nurse Clinic.
- QR train crossing to access residential houses when trains blocking road access.
- Questions over Nelia Farm stay and tourism Sculpture walk.
- Civic leaders conference update to Councillors including reconstruction of bank Bill.

Cr Fegan declared a material personal interest (as per section 172 of the Local Government Act 2009) in relation to further discussions with Report Preferred Suppliers Arrangement – Supply of Goods and or Service.

Cr Fegan left the meeting at 1:26pm taking no part in the discussion.

**PROCEDURAL MOTION**

Moved Cr. S Royes

Seconded Cr. P Curr

That Council resolve that the meeting be closed to the public under section 275 1 (e) of the Local Government Regulation 2012 for the purposes of discussing the Preferred Suppliers Arrangement – Supply of Goods and or Service.

CARRIED 4/0

Resolution No. 28/1617

Closure of meeting – 1:26pm

**PROCEDURAL MOTION**

Moved Cr. S Royes

Seconded Cr. N Walker

That Council resolve to re-open the meeting to the public.

CARRIED 4/0

Resolution No.29/1617

Re-opening of Meeting – 1:29pm

**6.5 Preferred Suppliers Arrangement – Supply of Goods and or Service**

This report makes recommendation to Council for the approval of Preferred Suppliers Arrangement – Supply of Goods and or Service for the 2016/17 financial year.

Council advertised a Request for Preferred Suppliers Arrangement – Supply of Goods and or Service for July 2016 to June 2017. A total of 22 responses were received for 13 categories of services. A number of tenderers submitted tenders for multiple services or supplies. Council also received a response for Surveyor Services in the above, which has been assessed. Tenders have been assessed, clarifications made scores have been determined based on a number of criteria and finally tenders for all trades and services ranked.

The following is the list of trade services and subsequent responses and scoring numbers that formed the basis of evaluation;

Trade Reference No.	No of Tenders per trade/service received	Trade/Services Area
1	2	BUILDING
2	3	ELECTRICAL
3	1	PLUMBING
4	1	PAINTING
5	2	CONCRETING
6	3	FIRE EQUIPMENT
7	3	AIR CONDITIONERS
8	1	PEST CONTROL
9	1	TYRES
10	1	CATERING
11	1	WEED SPRAYING
12	1	YARD MAINTENANCE
13	1	SURVEYOR

In assessing all the tenders, firstly the tenders were assessed to be compliant with the tender requirements, and then an assessment was made as to the Tenderer's technical and managerial capability to perform its obligations under the contract.

To determine a ranking of Tenderers, all tenders were assessed in accordance with the Evaluation criteria as detailed below.

Criteria	Weighting (%)
Unit Price	70
Capability Reliability	30

Unit prices were scored points of either 1-5 with 1 being the highest price and 5 being the lowest price in each case. Noting that the maximum number of tenderers per category was 3.

For non local companies (based outside McKinlay Shire) a local preference margin of 10% was added to their price.

Scores for Reliability and capability were based upon the known performance of local companies and services providers, whereas the scores for non McKinlay Shire based tenderers were allocated a consistent score of 2 unless there was some information available in this regard. This being based on the general need for experience in carrying out works on Council owned infrastructure – especially in the electrical area.

The total scores for each tenderer were than calculated using the weighting for each of the criteria as listed above.

**Recommendation:**

*That Council accepts the ranking of Tenderer's for the various Supply of Goods and or Service as listed on the attachment for the Preferred Suppliers Arrangement – Supply of Goods and or Service for 2016/17, and that these rankings be published.*

Moved Cr. P Curr

Seconded Cr. S Royes

That Council accepts the ranking of Tenderer's for the various Supply of Goods and or Service for the Preferred Suppliers Arrangement – Supply of Goods and or Service for 2016/17, and that these rankings and prices be published.

CARRIED 4/0

Resolution No.30/1617

**Attendance** – Cr. Fegan re-entered the meeting at 1:30pm

## **12. CLOSURE OF MEETING**

The Chair of the meeting, Cr. Belinda Murphy declared the meeting closed at 1:31pm

\_\_\_\_\_  
Cr Belinda Murphy  
Mayor



# MCKINLAY SHIRE COUNCIL

## ***UNCONFIRMED MINUTES***

OF THE

### **SPECIAL MEETING OF COUNCIL** **BUDGET 2016/2017**

HELD AT THE

BOARD ROOM, CIVIC CENTRE  
JULIA CREEK

**22nd JULY 2016**

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### 3.3 Investment Policy Review 2016/17

In accordance with *Section 191 of the Local Government Regulations 2012*, Council must prepare and adopt an investment policy.

The 2016/2017 Investment Policy Version 1 has been prepared in accordance with relevant legislation and is presented for Councils consideration.

**Recommendation:**

*That Council adopt the 2016/2017 Investment Policy Version 1 as presented.*

Moved Cr. S Royes

Seconded Cr. P Curr

That Council adopt the 2016/2017 Investment Policy Version 1 as presented.

CARRIED 5/0

Resolution No. 32/1617

### 3.4 Procurement Policy Review

As per *section 198 of the Local Government Regulation 2012*, Council must review the Procurement Policy on an annual basis.

**Recommendation:**

*That Council adopt the revised Procurement Policy 2016/2017 Version 1 as presented*

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council adopt the revised Procurement Policy 2016/2017 Version 1 as presented

CARRIED 5/0

Resolution No. 33/1617

### 3.5 Review Fees and Charges Schedule

Present to Council the proposed Fees and Charges Schedule for the financial year 2016/17. The schedule contains fees and charges relating to all other services provided by Council.

**Recommendation:**

*That Council adopts the proposed Fees and Charges Schedule 2016/17 Version 1 as presented.*

Moved Cr. S Royes

Seconded Cr. N Walker

That Council adopts the proposed Fees and Charges Schedule 2016/17 Version 1 as presented.

CARRIED 5/0

Resolution No. 34/1617

### 3.6 2016/2017 Rates and Charges

In accordance with *Section 94 of the Local Government Act 2009*, Council must decide, by resolution at the Council's budget meeting for a financial year, what rates and charges are to be levied for that financial year.

**Recommendation:**

*That Council makes the decision to increase the current differential rating categories and service utility charges by 1.9% as follows:*

**Rates Revenue (General & Services)**

<b>Services / Special Rates</b>	<b>2015-16 Annual Amt</b>	<b>2016-17 Annual Amt</b>
Julia Creek Water	272,227.53	276,394.82
McKinlay Water	16,280.26	16,594.60
Kynuna Water	11,844.02	12,069.08
Nelia Water	2,612.72	2,666.00
Gilliat Water	2,556.68	2,609.12
Julia Creek Sewerage	198,518.83	196,484.76
Refuse Collection	73,510.72	75,235.44
Refuse Disposal	37,987.94	38,140.80
Solar	-	35,318.10
	615,538.70	655,512.72
<b>Differential Rates</b>		
Rates - General	197,549.69	202,184.34
Rates - Rural	1,806,654.07	1,840,605.56
Rates - Mining	410,032.38	417,786.36
	2,414,236.14	2,460,576.26
<b>TOTAL General Rate Revenue</b>	<b>3,029,774.84</b>	<b>3,116,088.98</b>
<b>Discount</b>		
Julia Creek Water	23,498.14	27,201.56
McKinlay Water	1,930.30	2,097.28
Kynuna Water	928.12	1,206.90
Nelia Water	189.79	266.64
Gilliat Water	229.29	260.80
Julia Creek Sewerage	17,716.01	19,650.32
Refuse Collection	6,548.21	7,521.88
Refuse Disposal	3,285.24	3,817.16
General Rates	226,421.02	222,188.08
Pensioner	26,466.57	27,000.00
<b>TOTAL Discount</b>	<b>307,212.69</b>	<b>311,210.62</b>
<b>TOTAL Budgeted Rate Revenue</b>	<b>2,722,562.15</b>	<b>2,804,878.36</b>
<b>Total increase</b>		<b>82,316.21</b>

*And that Council charges the Special Rate "PV Solar Levy" as specified in the property owner contract for the Solar Installation.*

Moved Cr. P Curr

Seconded Cr. J Fegan

That Council makes the decision to increase the current differential rating categories and service utility charges by 1.9% as follows:



## Rates Revenue (General & Services)

Services / Special Rates	2015-16 Annual Amt	2016-17 Annual Amt
Julia Creek Water	272,227.53	276,394.82
McKinlay Water	16,280.26	16,594.60
Kynuna Water	11,844.02	12,069.08
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<b>TOTAL Budgeted Rate Revenue</b>	<b>2,722,562.15</b>	<b>2,804,878.36</b>
<b>Total increase</b>		<b>82,316.21</b>

*And that Council charges the Special Rate "PV Solar Levy" as specified in the property owner contract for the Solar Installation.*

CARRIED 5/0

Resolution No. 35/1617

### 3.7 Annual Budget 2016/2017

A local government is required to adopt its budget for a financial year after 31 May in the year before the financial year but before 1 August in the financial year. Councillors and Operational staff have met at budget workshops over the past two months for the purposes of preparing a budget for the 2016/2017 financial year.

#### **Recommendation:**

*That Council adopts the 2016/2017 annual budget comprised of the following documents:*

- Financial Statements for the financial years 2016/2017 and the next two financial years.
  - Statement of Comprehensive Income

- Statement of Movements in Equity
- Statement of Cash Flows
- Statement of Financial Position
- Long-Term Financial Forecast inclusive of relevant measures of sustainability
- Operational Budget by Function
- Capital Works Program

Moved Cr. B Murphy

Seconded Cr. N Walker

That Council adopt the 2016/2017 annual budget comprised of the following documents:

- Financial Statements for the financial years 2016/2017 and the next two financial years.
  - Statement of Comprehensive Income
  - Statement of Movements in Equity
  - Statement of Cash Flows
  - Statement of Financial Position
- Long-Term Financial Forecast inclusive of relevant measures of sustainability
- Operational Budget by Function
- Capital Works Program

CARRIED 5/0

Resolution No. 36/1617

### 3.8 Operation Plan 2016/17

In accordance with *Section 174 of the Local Government Regulations 2012*, Council must prepare and adopt an annual operational plan for each financial year.

The annual Operational Plan 2016/2017 is reflective of the proposed budget and associated programs.

#### **Recommendation:**

*That Council adopts the 2016/2017 Operational Plan version 1 as presented.*

Moved Cr. P Curr

Seconded Cr. N Walker

That Council adopt the 2016/2017 Operational Plan version 1 as presented.

CARRIED 5/0

Resolution No. 37/1617

## 14. CLOSURE OF MEETING

The Chair of the meeting, Cr. Belinda Murphy, Mayor, declared the meeting closed at 9:44 am

\_\_\_\_\_  
Cr Belinda Murphy  
Mayor

**4. BUSINESS ARISING OUT OF MINUTES FROM PREVIOUS MEETING**

## 5. ENGINEERING SERVICES REPORT

### Engineering Services Budget Statement

#### Revenue & Expenditure Totals Statement - July 2016

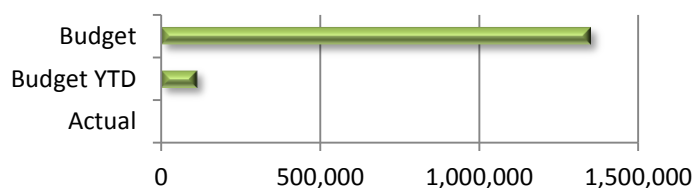
PROGRAM	REVENUE			EXPENDITURE		
	Actuals	%	Budget	Actuals	%	Budget
<b>ENGINEERING ADMIN</b>	\$ -	0%	\$ 4,621,019	\$ 1,704	1%	\$ 273,650
Operational				\$ 1,704		\$ 246,000
Depreciation				\$ -		\$ 27,650
<b>ROAD MAINTENANCE</b>	\$ -	0%	\$ 919,739	\$ 88,920	2%	\$ 4,030,000
Operational				\$ 88,920		\$ 1,199,000
Depreciation				\$ -		\$ 2,831,000
<b>FLOOD DAMAGE SHIRE ROADS</b>	\$ 522,515	6%	\$ 9,157,932	\$ 81,732	1%	\$ 10,805,744
<b>AIRPORT</b>	\$ 3,140	10%	\$ 30,000	\$ 6,893	6%	\$ 114,000
Operational				\$ 6,893		\$ 87,000
Depreciation				\$ -		\$ 27,000
<b>PLANT &amp; WORKSHOP OPERATIONS</b>	\$ 7,119	17%	\$ 43,000	-\$ 59,339	-10%	\$ 591,000
Operational				-\$ 59,339		-\$ 160,000
Depreciation				\$ -		\$ 751,000
<b>RECOVERABLE WORKS</b>	\$ -	0%	\$ 6,832,608	\$ 382,061	6%	\$ 6,832,608
<b>UTILITIES</b>	\$ 55,000	6%	\$ 994,285	\$ 21,146	4%	\$ 550,300
Operational				\$ 21,146		\$ 323,800
Depreciation				\$ -		\$ 226,500
	<b>\$ 587,774</b>	<b>3%</b>	<b>\$ 22,598,583</b>	<b>\$ 523,117</b>	<b>2%</b>	<b>\$ 23,197,302</b>

Capital Works Program 2016-2017 Version 1				
Infrastructure & Works	Job Cost #	Budget	Actual	Comments
<b>Roads</b>				
Taldora Road - Pave 6m wide and seal 4m wide; 13km long.	0460-1040-0004	1,000,000		
Punchbowl Road - Pave & seal (approx 4.5km)	0460-1040-0005	297,223		
Nelia Bunda Road - Pave & seal (approx 4km)	0460-1040-0008	313,019		
Malpas Trenton Road - Gravel paving (approx 8km)	0460-1040-0009	237,779		
Punchbowl Bridge Replacement	0460-1025-0000	3,188,075		\$1,222,793 Committed
RESEAL Shire Road Network - Various shire roads & town streets	0460-1040-0001	200,000		
SEAL Shire Road Network - Various shire roads & town streets	0460-1040-0006	100,000		
Grid Replacement Program	0460-1030-0001	50,000		
Install Kerb & Channel - Replace old kerbs and channels in Julia Creek	0460-1100-0000	65,000	8,815	\$15,732 Committed
<b>TOTAL ROADS</b>		<b>5,451,096</b>	<b>8,815</b>	
<b>Wastewater</b>				
Julia Creek Sewerage - Installation of sewage plant and fencing	0480-1900-0000	738,500	105,868	\$39,624 Committed
<b>Water</b>				
Julia Creek Water - Replace old AC mains in Hickman, Goldring & Amberley Streets	0470-1800-items	75,000		
Kynuna Water Upgrades	0470-1820-0000	50,000		
McKinlay Water Upgrades	0470-1810-0000	529,000		
<b>TOTAL WATER</b>		<b>654,000</b>	-	
<b>Transport</b>				
Julia Creek Airport	0430-1300-0000	50,000		
<b>Other</b>				
Gannons Footpath	0460-1250-0000	40,000		
Plant & Vehicle Replacement	0440-4500-items	1,211,000	116,827	
Fleet Automatic Fuel System	0440-1550-0000	35,000		
Depot Workshop - New shed next to the existing workshop	0420-4100-0018	67,000		
<b>TOTAL OTHER</b>		<b>1,353,000</b>	<b>116,827</b>	
Community Services & Facilities	Job Cost #	Budget	Actual	Comments
<b>Parks &amp; Gardens</b>				
Parks & Gardens - Improvements at Nelia, McKinlay, Kynuna and security fence at McKinlay Depot	0430-2700-0001	20,000		
McIntyre Park - Walking cycleway	0430-2610-0002	100,000		
McIntyre Park - Water connections at camping ground and mushrooms	0430-2610-0003	20,000		
<b>TOTAL PARKS &amp; GARDENS</b>		<b>140,000</b>	-	
Economic Development	Job Cost #	Budget	Actual	Comments
Artesian Spa, Julia Creek Plan	0430-2290-0000	305,862		
<b>TOTAL ECONOMIC DEVELOPMENT</b>		<b>305,862</b>	-	
<b>TOTAL</b>		<b>8,692,458</b>	<b>231,509</b>	

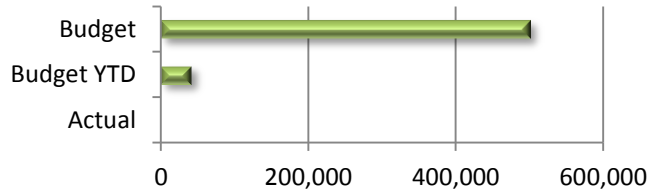
## Engineering

### E1. Engineering Administration

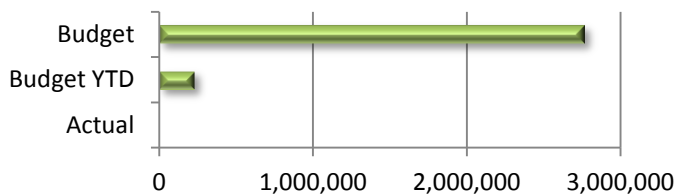
		Actual	Budget
<b>E1.1</b>	<b>Capital Grant – R2R ( Revenue)</b>	\$0	\$1,348,021



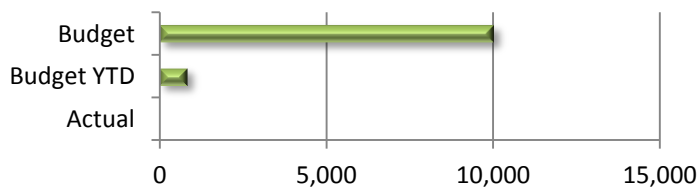
		Actual	Budget
<b>E1.2</b>	<b>Capital Grant – TIDS ( Revenue)</b>	\$0	\$500,000



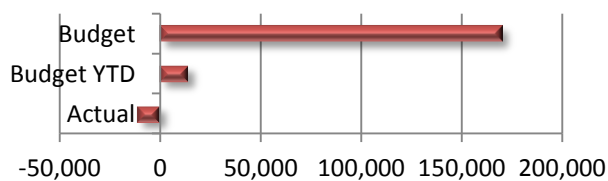
		Actual	Budget
<b>E1.3</b>	<b>Bridges Renewal Program</b>	\$0	\$2,762,998



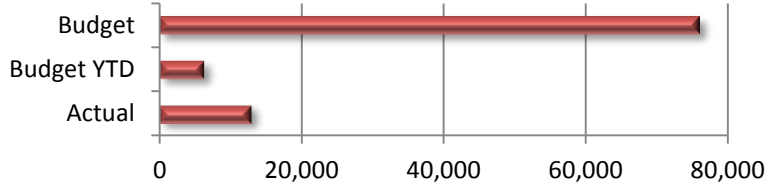
		Actual	Budget
<b>E1.4</b>	<b>Licence and Permit Fees – Grids ( Revenue)</b>	\$0	\$10,000



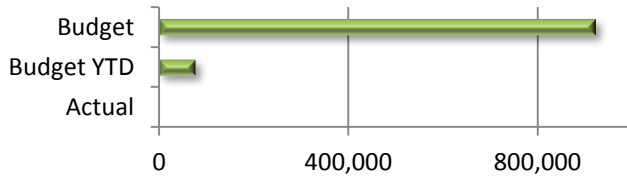
		Actual	Budget
<b>E1.5</b>	<b>Engineering Operating Costs</b>	(\$11,275)	\$170,000



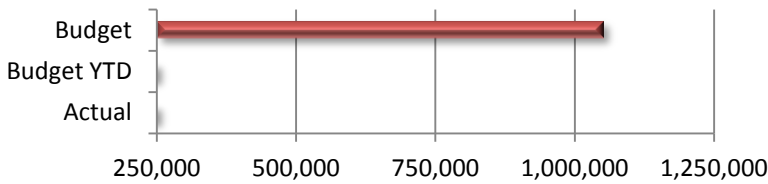
		Actual	Budget
<b>E1.6</b>	<b>Depot Operational Costs</b>	\$12,978	\$76,000



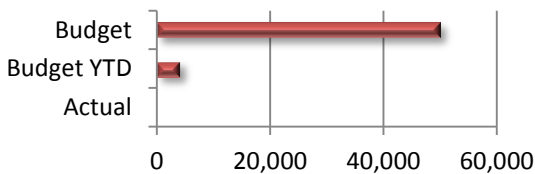
		Actual	Budget
<b>E1.7</b>	<b>FAGS – Roads Component</b>	\$0	\$919,739



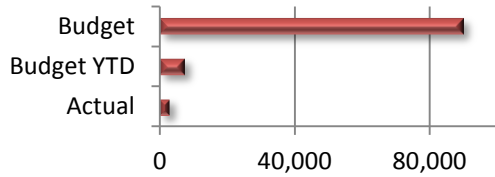
		Actual	Budget
<b>E1.8</b>	<b>Repairs &amp; Maintenance Shire Roads</b>	\$78,383	\$1,050,000



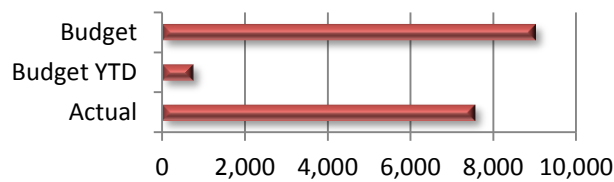
		Actual	Budget
<b>E1.9</b>	<b>Signage Directional and Advisory</b>	\$0	\$50,000



		Actual	Budget
<b>E1.10</b>	<b>Town Streets – Repairs and Maintenance</b>	\$2,996	\$90,000



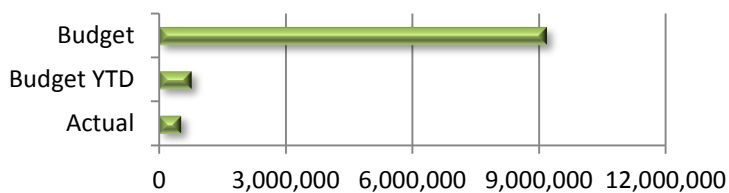
		Actual	Budget
<b>E1.11</b>	<b>Wet Weather Expenses</b>	\$7,541	\$9,000



## E2 Flood Damage Shire Roads

### Revenue

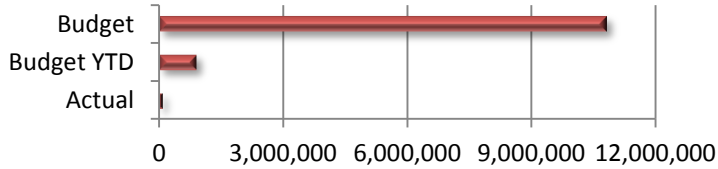
		Actual	Budget
<b>E2.1</b>	<b>Shire Roads – Flood Damage Repairs</b>	\$522,515	\$9,157,932



### Expenditure

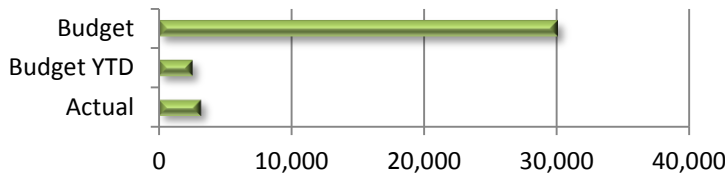
		Actual	Budget
<b>E2.2</b>	<b>Shire Roads – Flood Damage Repairs</b>	\$81,732	\$10,805,744



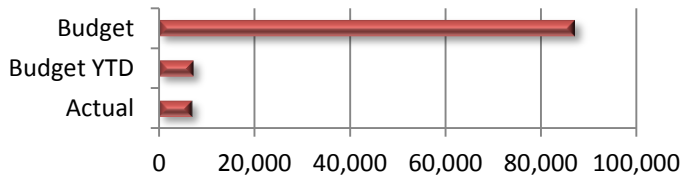


### E3 Airport

		Actual	Budget
<b>E3.1</b>	<b>Airport Fees and Charges</b>	\$3,140	\$30,000

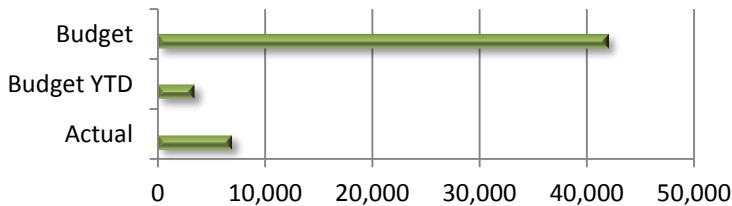


		Actual	Budget
<b>E3.2</b>	<b>Airport Operational Costs</b>	\$6,893	\$87,000

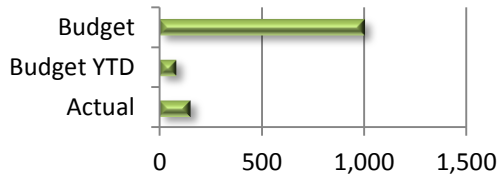


### E4 Plant Operations

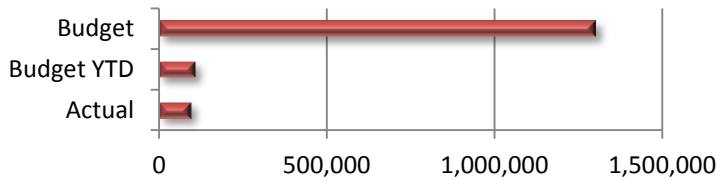
		Actual	Budget
<b>E4.1</b>	<b>Diesel Fuel Rebate (Revenue)</b>	\$6,967	\$42,000



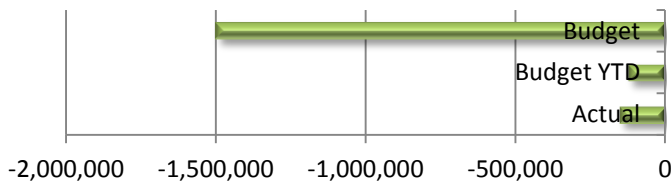
		Actual	Budget
<b>E4.2</b>	<b>Plant Hire – External ( Revenue)</b>	\$152	\$1,000



		Actual	Budget
<b>E4.3</b>	<b>Repairs and Maintenance - Plant &amp; Vehicles</b>	\$95,187	\$1,300,000

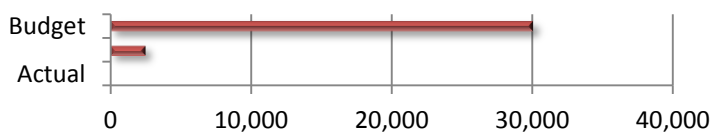


		Actual	Budget
<b>E4.4</b>	<b>Plant Hire Recoveries</b>	(\$154,526)	(\$1,500,000)



## E5 Workshop Operations

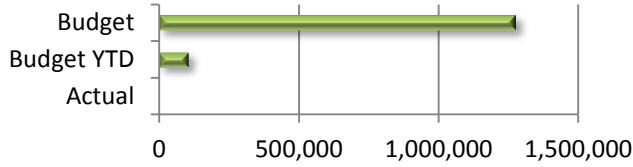
		Actual	Budget
<b>E5.1</b>	<b>Rent / Buy Plant and Equipment</b>	\$0	\$30,000



## E6 Recoverable Works - RMPC

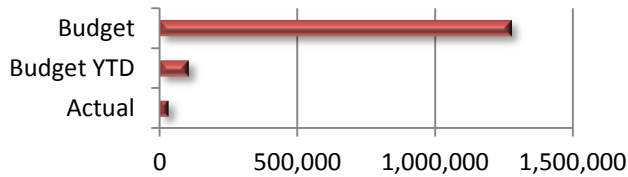
**Revenue**

		Actual	Budget
<b>E6.1</b>	<b>RMPC Works</b>	\$0	\$1,274,000



**Expenditure**

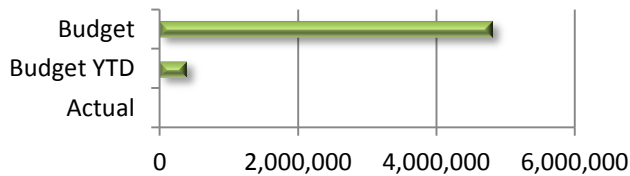
		Actual	Budget
<b>E6.2</b>	<b>RMPC Works</b>	\$33,244	\$1,274,000



**E7 Recoverable Works – RPC**

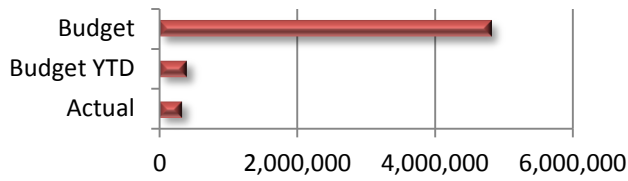
**Revenue**

		Actual	Budget
<b>E7.1</b>	<b>RPC Works</b>	\$0	\$4,808,608



**Expenditure**

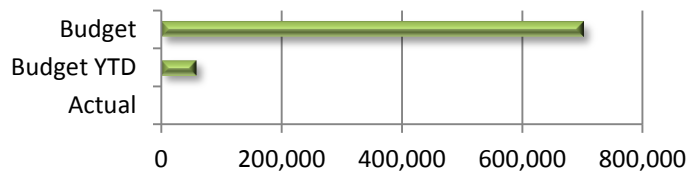
		Actual	Budget
<b>E7.2</b>	<b>RPC Works</b>	\$329,903	\$4,808,608



## E9 Recoverable Works – Cannington Road

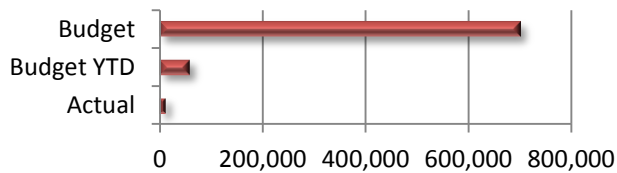
### Revenue

		Actual	Budget
<b>E9.1</b>	<b>Cannington Road Works</b>	\$0	\$700,000



### Expenditure

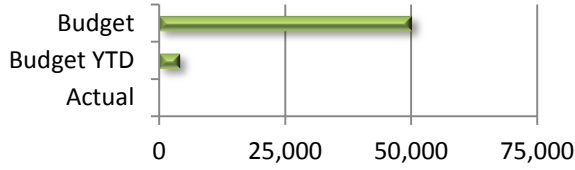
		Actual	Budget
<b>E9.2</b>	<b>Cannington Road Works</b>	\$12,143	\$700,000



## E10 Recoverable Works - Other

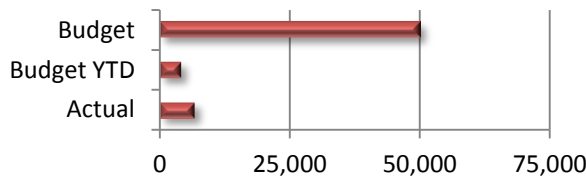
### Revenue

		Actual	Budget
<b>E10.1</b>	<b>Recoverable Works - Other</b>	\$0	\$50,000



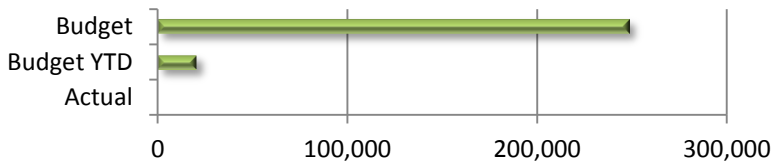
**Expenditure**

		Actual	Budget
<b>E10.2</b>	<b>Recoverable Works - Other</b>	\$6,772	\$50,000

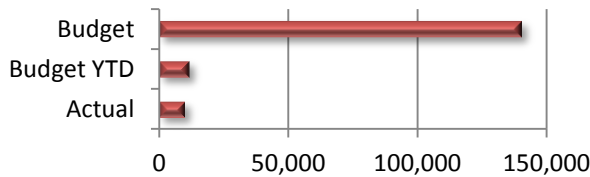


**E11 Utilities – Julia Creek Water Supply**

		Actual	Budget
<b>E11.1</b>	<b>Water Rates and Charges Revenue ( Net)</b>	\$0	\$248,193

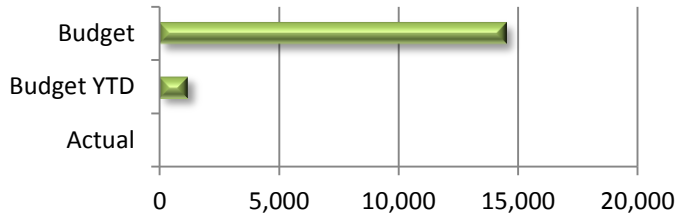


		Actual	Budget
<b>E11.2</b>	<b>Operational Costs – Julia Creek Water</b>	\$10,026	\$140,000

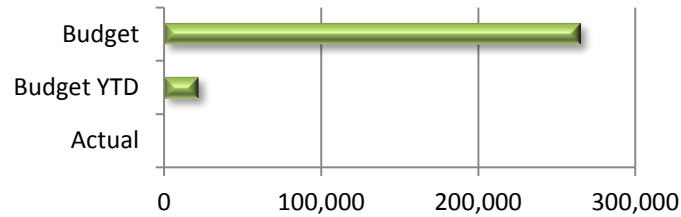


**E12 Utilities – McKinlay Water Supply**

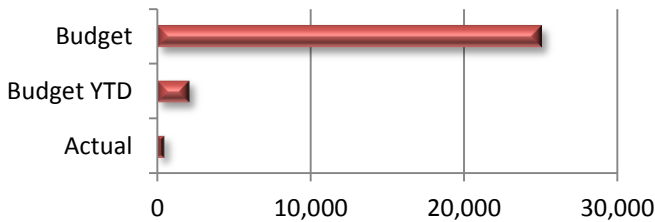
		Actual	Budget
<b>E12.1</b>	<b>Water Rates and Charges Revenue (Net)</b>	\$0	\$14,498



		Actual	Budget
<b>E12.2</b>	<b>Grants / Funding</b>	\$0	\$264,500

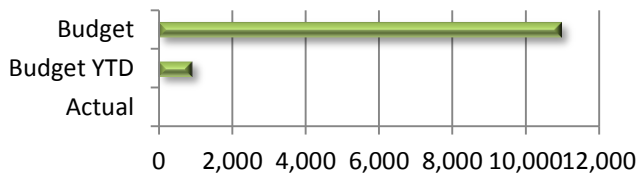


		Actual	Budget
<b>E12.2</b>	<b>Operational Costs – McKinlay Water</b>	\$452	\$25,000

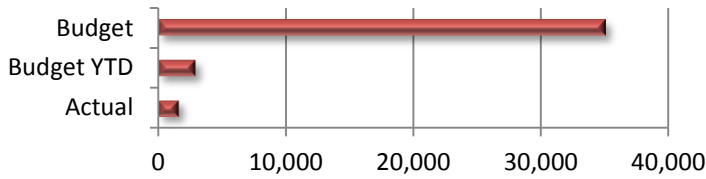


### E13 Utilities – Kynuna Water Supply

		Actual	Budget
<b>E13.1</b>	<b>Water Rates and Charges Revenue (Net)</b>	\$0	\$10,962

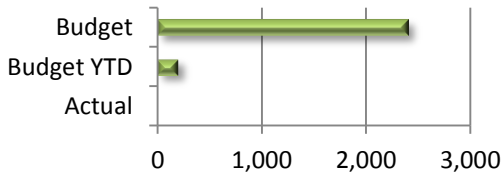


		Actual	Budget
<b>E13.2</b>	<b>Operational Costs – Kynuna Water</b>	\$1,598	\$35,000

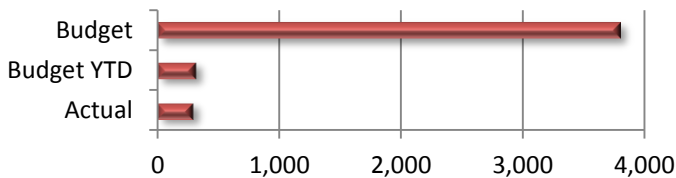


### E14 Utilities – Nelia Water Supply

		Actual	Budget
<b>E14.1</b>	<b>Water Rates and Charges Revenue ( Net)</b>	\$0	\$2,399

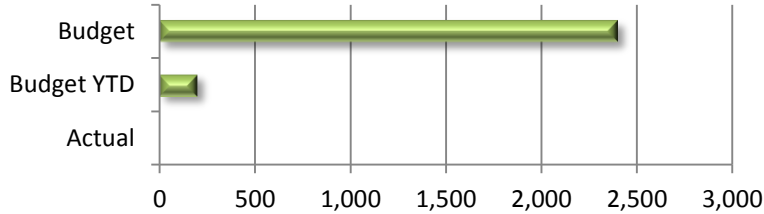


		Actual	Budget
<b>E14.2</b>	<b>Operational costs – Nelia Water</b>	\$294	\$3,800



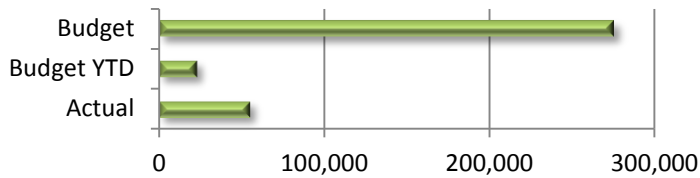
### E15 Utilities – Gilliat Water Supply

		Actual	Budget
<b>E15.1</b>	<b>Water Rates and Charges Revenue ( Net )</b>	\$0	\$2,398

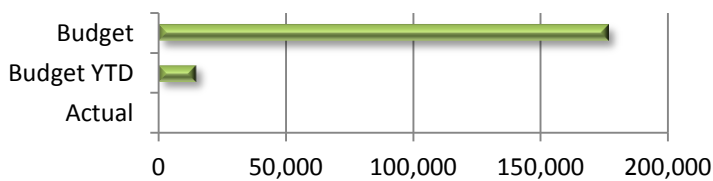


### E16 Utilities – Sewerage Operations

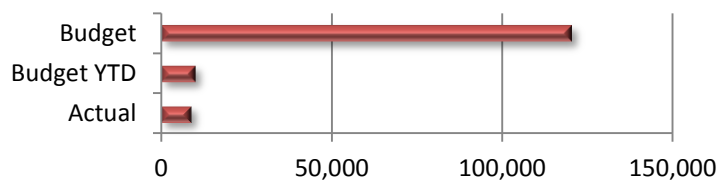
		Actual	Budget
<b>E16.1</b>	<b>Sewerage Capital Grants</b>	\$55,000	\$275,000



		Actual	Budget
<b>E16.1</b>	<b>Sewerage Charges Revenue (Net)</b>	\$0	\$176,335



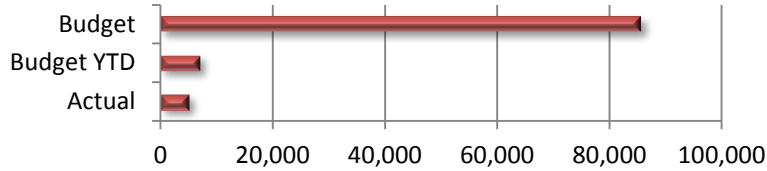
		Actual	Budget
<b>E16.2</b>	<b>Operational Costs – Julia Creek Sewerage</b>	\$8,777	\$120,000





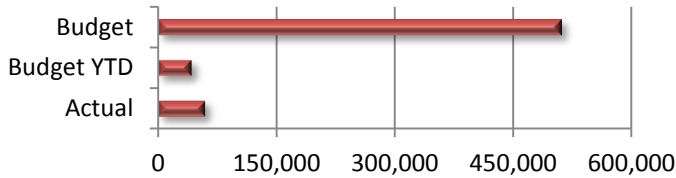
## E17 Store and Purchasing

		Actual	Budget
<b>E17.1</b>	<b>Stores Operational Costs</b>	\$5,128	\$85,500



## E18 Parks, Gardens and Amenities

		Actual	Budget
<b>E18.1</b>	<b>Parks &amp; Gardens and Amenities – Operations</b>	\$59,357	\$510,000





Ordinary Meeting of Council Tuesday 16<sup>th</sup> August 2016

**5.1 Subject:** Engineering Works Report  
**Attachments:** Engineering Budget and Capex  
**Author:** Director Engineering Services  
**Date:** 11.08.2016

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**Executive Summary:**

Budget areas are performing generally within their specified variance range for this financial year.

**Recommendation:**

For Council information

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**Figure 1 Punchbowl Bridge - Boring for Piers and Placing Reinforcement Cages**

Background:

The following report is a summary of the works undertaken for the month period ending 23 August 2016.

**TMR – Flinders Highway Upgrading Project NWTD-72**

Works are continuing on this project with the following activities undertaken during the period:

4 sections of the works were under construction during July at the following Changes:

- Ch 96000 to 97000 LHS
- Ch 98000 to 99000 LHS
- Ch 99800 to 100100 – Nelia Intersection full width including turnouts
- Ch 101170 to 102190 RHS

The sections at Ch 96000 – 97000, Ch 98000 to 99000 and the Nelia Intersection were sealed on 2<sup>nd</sup> August 2016.

The section Ch 101170 to 102190 RHS will be ready for construction of the concrete margins early August.

The construction of side-tracks was approved on 29h July and will be constructed immediately.

The contract price as revised is for the works is \$5,212,609.74 (excl GST). Council is currently claiming a number of variations to this contract price including:

Removal of Floodway sections by TMR			-\$743,866.02
Loss of O/H and profit on Floodway sections			\$194,849.05
Additional Subbase 4280m2 @9.50/m2			\$40,660.00
Concrete Margins (\$2555.89-\$1617) x 252.8			\$237,351.00
Construction of two side tracks			\$246,838.00
Supply and delivery of Polymer Modified Binder S0.3B. 86,475 litres @ \$1.30/litre			\$112,417.50
Provision for Traffic			\$412,746.00
Base Course (\$181.83-136)x8822			\$404,312.00
Sub-base Course (\$154.03-94)x10019			\$601,440.57
<b>TOTAL VARIATIONS requested</b>			<b>\$1,506,748.10</b>

These variation claims result for a number of reasons including scope changes and Council endeavors to fund reasonable Council costs for works that were originally tendered but reduced by TMR for the contract sum.

Total expenditure to date is \$2,964,871.75 including committed costs of \$770,379.95 (56.88%) from the revised contract price of the current \$5,212,609.74

#### TMR - Routine Maintenance

TMR RMPC			
Road & No.	Maintenance Works		Comments
	From	To (Qty)	
14D		3	Repair signs
14E		8	Guide posts
14D		1 tonne	Pothole patching
14E		1	Road inspections
14D		1	Road inspections
78A		1	Road inspections
5807		1	Road inspections
78A		1 tonne	Pothole patching
78A		8	Repair signs

#### Budget

Total expenditure to date is \$33,244 (2.6%) from an allocated budget of \$1,274,000.

#### Capital Works

Roads			Comments
Taldora Road - Pave 6m wide and seal 4m wide; 13km long.	1,000,000		
Punchbowl Road - Pave & seal (approx 4.5km)	297,223		
Nelia Bunda Road - Pave & seal (approx 4km)	313,019		
Malpas Trenton Road - Gravel paving (approx 8km)	237,779		
Punchbowl Bridge Replacement	3,188,075		
			\$1,222,793 Committed
RESEAL Shire Road Network - Various shire roads & town streets	200,000		
SEAL Shire Road Network - Various shire roads & town streets	100,000		
Grid Replacement Program	50,000		
Install Kerb & Channel - Replace old kerbs and channels in Julia Creek	65,000	8,815	
			\$15,732 Committed
<b>TOTAL ROADS</b>	<b>5,451,096</b>	<b>8,815</b>	

### Wastewater

Julia Creek Sewerage - Installation of sewage plant and fencing	738,500	105,868	\$39,624 Committed
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### Water

Julia Creek Water - Replace old AC mains in Hickman, Goldring & Amberley Streets	75,000		
Kynuna Water Upgrades	50,000		
McKinlay Water Upgrades ( <i>unsuccessful with Funding submission</i> )	529,000		

**TOTAL WATER** **654,000** -

### Transport

Julia Creek Airport	50,000		
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### Other

Gannons Footpath	40,000		
Plant & Vehicle Replacement	1,211,000	116,827	
Fleet Automatic Fuel System	35,000		
Depot Workshop - New shed next to the existing workshop	67,000		
<b>TOTAL OTHER</b>	<b>1,353,000</b>	<b>116,827</b>	

## Council Rural Roads Maintenance

### Grading

Rural Roads Maintenance Grading				
Road	Graded during period		Length (km)	Comments
	From	To		
Etta Plains RD				Maint Grade 100%
Oorindi RD				Maint Grade 100%
Nelia Bunda RD				Open Grade 60%
Ernestina Plains RD				Maint Grade 100%
Leilavale RD				Maint Grade 100%
Old Normanton RD				Open Grade 25%
Ivellen RD				Maint Grade 80%

*Rural Roads Repairs:*

<b>Rural Road Repairs (including Emergent Works)</b>			
<b>Road</b>	<b>Maintenance Work</b>	<b>Location</b>	<b>Comments</b>
Eulolo RD	Near Dalacort Station		Cart gravel and fill in wash out
Nelia Bunda RD	Gidgery Creek		Build detour and set up detour signs around culvert crossing as the crossing is under mined
Byrimine RD			Set up traffic counter on the Byrimine RD just over the boundary in Cloncurry Shire
Gilliat – Mckinlay RD	Repair guide posts and signs	JC - Mckinlay	
Nelia – Bunda RD	Repair signs and guide posts		

Budget

Total expenditure to date including committed is \$78,383 (7.5%) from an allocated budget of \$1,050,000.

**Council Road and Property Name Signs**

<b>Shire road signs</b>			
	<b>Maintenance Works</b>		<b>Comments</b>
	<b>From</b>	<b>To</b>	

Budget

Total expenditure to date including committed is \$0 (0%) from an allocated budget of \$50,000.

**Urban Works**

<b>Urban Street Repairs</b>			
<b>Street</b>	<b>Maintenance Work</b>	<b>Location</b>	<b>Comments</b>
Truck Stop Kerb and Channel			138m completed and 2 spoon drains
Replace Kerb and Channel	Mathew St		Replaced Kerb and Channel where it was damaged
Replace Kerb and Channel	Corner Burke St and Julia St		Replace Kerb and Channel to bring back in to alignment to prevent pooling

Budget

Total expenditure to date is \$8,815 (13.6%) from an allocated budget of \$65,000.

### Cannington (South 32) Maintenance and Rehabilitation

The agreed budget for rehabilitation and ordinary maintenance works for the Toolebuc-McKinlay Road for 2016/17 is \$700,000. \$25,000/month for maintenance and \$400,000/year for rehab

#### Budget

The total expenditure including ordinary maintenance to date is : \$12,143 (1.7% of the budget \$700,000)

### Parks and Gardens

Parks and Gardens : Period Ending

09-08-16

Council's Parks and Garden staff has undertaken the following works		Comments
Julia Creek Whipper Snipping	Y	
Empty Bins	Y	
Mowing	Y	
Poisoning	Y	
Sweep gutters	Y	
Prune Trees	Y	
Down the Creek	Y	
<i>Empty Bins</i>	Y	
<i>Poisoning</i>	Y	
<i>Mowing</i>	Y	
Dawes Park	Y	
<i>Garden Beds</i>	Y	
<i>Clean Toilets</i>	Y	
Clean wash bay	Y	
Town Water Supply	Y	
<i>Pump maintenance</i>	Ch	
<i>Reticulation Maintenance</i>	Ch	
Sewerage		
<i>Reticulation</i>		
<i>maintenance</i>	Ch	
<i>Pumps maintenance</i>		
<i>Imhoff tank and Lagoons</i>	Y	
Dump Push	Y	
Airport Irrigation	Y	
Cemetery		
<b>McKinlay</b> Water Supply		
Mowing and whipper		

snipping		
<b>Kynuna</b> Water Supply		
snipping	Mowing and whipper	
	Y	
<b>Oorindi</b> Toilets		Y
	Y	

**Legend**

Y = Performed work

Ch Checked only

***Julia Creek Town Water Supply***

<b><i>JC Town Water Bores</i></b>	<b><i>Hours</i></b>	<b><i>Water Flow</i></b>
<i>Council Office</i>		
<i>Tank</i>		
<i>Hickman St</i>		

**Budget**

Total expenditure to date is \$59,357 (11.6%) from an allocated budget of \$ 510,000.

**Flood Damage****2014 Shire Road Flood Damage**

Work on the 2014 Program was substantially completed by Christmas 2015.

The table below provides a summary of the 2014 Program to date:

<b>Financial Position</b>		
Current Approval	\$ 5,338,082	
Expenditure to Date (Actual)	\$ 4,580,275	84 % Complete
Expenditure to Date (Committed)	\$ 0	
Expenditure to Date (Total)	\$ 4,580,275	
<b>Operational Position</b>		
Overall	100 % Complete	
Gravel Haulage	100 % Complete	
Construction Works	100 % Complete	

(Based on latest available figures)



## Status of Day Labour

Latest advice from QRA suggests the previous approval for the use of plant and equipment has been withdrawn for works carried out on the 2014 Event. QRA are currently discussing with Emergency Management Australia (EMA) to resolve the matter and allowing these costs to remain “Eligible”, given works were delivered in good faith, under the rules at the time. Current risk to Council is \$ 28K (approx.)

### Update

Discussions have been held with QRA in relation to the percentage eligibility of Council owned plant utilized on the 2014 Program. QRA have now determined that 76% of Council costs are now considered to be “eligible”. Calculations are now being carried out to ensure all these eligible costs are now captured in the acquittal documentation. Cost to Council has been reduced from \$28K (approx.) to \$ 6 K (approx.). Revised date for acquittal submission is the end of August.

## 2015 Shire Road Flood Damage

Work on the 2015 NDRRA event commenced in February.

Delays were experienced during July due to the effects of wet weather

There are currently 2 crews working on the NDRRA Program consisting of:

- SOA Contractors and Council Day Labour staff operating hired machinery – Grading and Gravelling

The table below provides a summary of the 2015 Program to date:

Financial Position		
Current Approval	\$ 9,225,723	
Expenditure to Date (Actual)	\$ 2,680,615	29 % Complete
Expenditure to Date (Committed)	\$ 188,055	
Expenditure to Date (Total)	\$ 2,868,670	
Operational Position		
Overall	32 % Complete	

(Based on latest available figures)

Works substantially completed under the 2015 Program include:

Road		
Taldora - Stabilisation	Nelia – Bunda - Stabilisation	Gilliat – McKinlay - Stabilisation
Racecourse Road - Stabilisation	Old Normanton Road 1 – Gravelling and Grading	Quarrel St - Stabilisation
Service Road (behind Marwill) - Stabilisation	Isabel Lane – Gravelling and Grading	Julia Crk-Yorkshire - Gravelling and Grading
Taldora Road – Gravelling and Grading	Ardbrin – Yorkshire – Gravelling and Grading *	Old Normanton Road 2 – Gravelling and Grading

\* Completed since previous Report

Works currently being undertaken:

Road	
Dalgonally-Millungara – Gravelling and Grading	Minamere – Gravel and Grading

Upcoming works:

Road	
Etta Plains – Grading and Gravelling	Nelia – Yorkshire – Gravel and Grading
Punchbowl - Grading and Gravelling	Kelloshiel – Gravel and Grading
Wayldra – Gravel and Grading	Coolreagh – Gravel and Grading

### Christmas 2015 Flooding:

NDRRA was activated following heavy rainfall that occurred between the 20<sup>th</sup>-31<sup>st</sup> December 2015.

Following discussions between Council and QRA representatives, it has been agreed the best way forward is to:

- Continue the approved works under the original 2015 Event utilising “variations” to the original approvals where new damage exceeds the original quantities (ie additional 10%)
- Forward separate submissions for approval for any damage that falls outside the original approvals

This approach removes any risk to Council, enabling works on the original 2015 Event to commence late January or the first week of February.

Emergent works have been completed.

Video inspections and full detailed pickups have now been completed. Data is being analysed and will form the basis of new submissions to be sent to QRA for assessment.

Submissions are now being finalised. All overlaps between January 2015 event and December 2015 event have been identified and removed. Discussions have been held with QRA in relation to proposed treatments.

QRA are carrying out an initial desktop review of the proposed submissions on Monday 16<sup>th</sup> May.

Desktop review of submission has been completed by QRA.

**Update:** Submissions have been reviewed by QRA and returned to Council. A summary of the approved submissions is contained in the table below. The works program will now be revised to determine the extent of works expected to be completed concurrently with the 2015 Program.

Restoration Submission	Description	Final Recommended
MSC.21.16	Unsealed Roads – South West	\$460,932.00

MSC.22.16	Unsealed Roads – South East	\$2,075,680.00
MSC.23.16	Sealed Roads	\$827,105.00
MSC.24.16	Unsealed Roads – North East	\$1,488,839.00
MSC.25.16	Unsealed Roads – North West	\$930,062.00
Total Recommended Value		\$5,782,618.00

### Workshop Activities

#### Repairs and Maintenance – Plant and Vehicles

<b>Plant No.</b>	<b>Plant Description</b>	<b>Hours Kms</b>	<b>Repairs / Maintenance</b>
12	Toyota Hiace	35412 km	Carry out all checks, engine oil, lights and tyres, ready for the weeks use
19	Cat 140 M	7848 hrs	Prior to machine leaving for the TMR Nelia, thorough washing of the engine bay and the radiator carried out, all checks to machine as well.
20	Cat 140M	1887 hrs	Circle checks and adjustments to blade and circle to allow calibration ease of the new 3D UTS system once installed by BMS Townsville, assist with install and set up. Replaced cutting edges to finish calibration. Ready for operator training on Nelia job site.
35	Cat 50 kva Gen Set	508 hrs	Carry out full service and checks for bellhousing area a little damp with engine oil and small amounts of carbon building up at exhaust, advise to run all a/c systems on max while away for weekends to have extra load.
36	Cat 950 H	6892 hrs	Carry out full engine service, replace all filters and air elements continue checks to the drive components and inflate left front tyre as it has slow leak, shall organise spare [new] and have Marwill tyres to order matching tyre.
250	Cat 140 M	4188 hrs	Make repairs to right side lower blade slide retainer and locate and repair electrical short with A/C system, test system operation, circle spray added to blade slides and inner circle . Shall require top adjustment at next service interval.
254	Dynapac CP274	1862 hrs	Check and repair hydraulic leak at engine bay, loose fitting found. Replace fine o/ring and apply thread lock and top up hydraulic oil to level all good.
12	Toyota Hiace	34538 km	Continue with prestart and service checks to vehicle with the w/shop trainee, to under stand why the weekly prestart and service checks are in place. Then the vehicle is ready for the weeks use.
15	Toyota Prado	75453 km	Issue reported with lights flickering at night with driving lights on, upon testing of headlights low/hi all well, with driving lights only one would start up and the second light would flick to start but not start. HID ballast issue,

			replace lights with LED spotlights.
19	Cat140 M	7812 hrs	Recover flat tyre and install replaced spare wheel back to tyre carrier, lean wheel issue test conducted and relates to switch control at the left side joystick. Organise parts.
36	Cat 950 H	6871	Change out of bucket points clean all adaptors inspect keeper pins replace as required, fit new points to bucket, inflate LHS front tyre due to slow leak.
149	Super Dog tipper		Replace RH rear tyre's with new, remove Allquip Poly tank and refit tailgate for gravel carting duties, service/grease up and adjust wheel brakes
374	Toyota Hilux	36818 km	Check spray tank for leak, found nozzle to leak if pressure not released when finish spraying for the day. Also tank lid leaks from diesel sloshing about while traveling, try to install o/ring to lid. Route auxiliary power supply rear of cabin to power points for spray unit.
410	Scarab Minor Sweeper		Having issue with engine surging under load, spin on a new fuel filter and bleed system, noted lift pump to be damp at the pick banjo fitting, so remove both banjo to check for wire screen as well. Rework copper seals rebleed system, top up hydraulic tank to level.

32	Honda 30 EUI		Retrieve power plant from Camp Host and complete engine service and cabinet clean out of dust and grass mater. Return to RV Camp Host.
260	JCB Mini skid	367	Check electrical circuit through for the operation of the four in one bucket, find weather proof plug at solenoid not so weather proof. Clean contacts and reseal plug.
258	Cat 432 E backhoe	2989 hrs	Flat rear tyre at the tip, take spare and change tyre's at rear to have correct rolling rotation for the rear tyre's . Organise new tyre to be fitted to suit new tyre just fitted to machine.
362	Toyota Hilux	41769 km	40 K service carried out, replace drive train oil's replace relay for the operation of the revolving lights, degrease and wash down.
255	Cat 962 H	2681hrs	Call out to gravel pit due to transmission brake no isolating and allowing transmission to drive while brake applied, switch wire was not connecting. Repair plug and retest ,all working well, and the operator is happy at this point of time.

250	Cat 140 M	4045 hrs	Carry out full service to engine and transmission, replace oil and filters through out repair lower blade slide retaining plate mounting bolts, clean radiator and coolers of a build up of dust and grass mater.
747	Haulette Compact 10		Unit stopped while traveling on job site, unable to start. Found blown fuse on ignition circuit, unable to locate fault in wiring and have not had an issue again.

Total Expenditure to date is \$95,187 (7.3%) of an allocated budget of \$1,300,000.

### Water and Sewerage Activities

#### Water Supply – normal operations

- Julia Creek
- McKinlay
- Kynuna – Regular monitoring and flushing of the system is being undertaken to reduce the problem dirty water as much as possible. The water quality has been good during the period

#### Sewerage

- Julia Creek – normal operations
- Serious pipe breakage and blockage – A break in the 225mm dia pipe adjacent to the sewage pump station in Hickman St has required a pump around this section into the pump station. This situation will continue for some time with a possible risk of overflow into the nearby drain. This is being continuously monitored. The repairs required to this pipe and manhole will be substantial as the pipe is over 7 metres deep and special procedures will be required.
- Sewage treatment plant. Tender awarded to Xylem Water solutions for a contract price of \$576,513. Completion expected by late September 2016

Council will arrange construction of the concrete foundation in late July in readiness for the Plant installation by the Contractor in September 16

## McKinlay and Kynuna Maintenance

<b>Week 18-07-2016</b>							
<b>Monday</b>							
McKinlay Centenary Park Jobs:- Clean Toilets, blow out leaves and fill Toilet Paper	x						
McKinlay Truck Stop Jobs:- Clean Toilets, blow out leaves and fill Toilet Paper	x						
Cannington Road Run	x						
Cannington Repairs to road on way back to McKinlay							
McKinlay Empty Rubbish Bins from Parks Only	x						
McKinlay Wash Down Bay							
McKinlay Flush Water Mains (Complete and Fax Sheet to Megan)	x						
<b>Tuesday</b>							
McKinlay Centenary Park Jobs:- Clean Toilets, blow out leaves and fill Toilet Paper	x	TOO WET					
McKinlay Truck Stop Jobs:- Clean Toilets, blow out leaves and fill Toilet Paper	x						
Cannington Road Run	x						
Cannington Repairs to road on way back to McKinlay							
McKinlay Empty Rubbish Bins from Parks Only							
Mow Kynuna Jobs:- Main Street and Guide Post s							
Kynuna Flush Water Mains (Complete and Fax Sheet to Megan)							
Balance of Day Cannington Road Repairs from McKinlay							
<b>Wednesday</b>							
McKinlay Centenary Park Jobs:- Clean Toilets, blow out leaves and fill Toilet Paper	x	ROAD TOO WET					
McKinlay Truck Stop Jobs:- Clean Toilets, blow out leaves and fill Toilet Paper	x						
Cannington Road Run	x						
Cannington Repairs to road on way back to McKinlay							
<b>Thursday</b>							
McKinlay Centenary Park Jobs:- Clean Toilets, blow out leaves and fill Toilet Paper	x	WORK ON ROAD					
McKinlay Truck Stop Jobs:- Clean Toilets, blow out leaves and fill Toilet Paper	x						
Cannington Road Run	x						
McKinlay Centenary Park Jobs:- Mow and Whipper Snip (if required)							
McKinlay Truck Stop Jobs:- Mow and Whipper Snip (if required)							
McKinlay Crafty Old School House Jobs:- Mow and Whipper Snip (if required)							
McKinlay Tennis Courts Jobs:- Mow and Whipper Snip (if required)							
McKinlay SES Shed Jobs:- Mow and Whipper Snip (if required)							
McKinlay Water Tower Jobs:- Mow and Whipper Snip (if required)							
McKinlay Cemetery Jobs:- Mow and Whipper Snip (if required)							
McKinlay Wash Down Bay Jobs:- Mow and Whipper Snip (if required)							
McKinlay Flush Water Mains (Complete and Fax Sheet to Megan)							
Balance of Day Cannington Road Repairs from McKinlay							
<b>Friday</b>							
McKinlay Centenary Park Jobs:- Clean Toilets, blow out leaves and fill Toilet Paper	x	CLEAN THE MOWER					
McKinlay Truck Stop Jobs:- Clean Toilets, blow out leaves and fill Toilet Paper	x	AND JCB					
Cannington Road Run	x						
Cannington Repairs to road on way back to McKinlay							
McKinlay Empty Rubbish Bins from Parks Only	x						

**Consultation:** (internal/External)

Works Manager, Finance Manager, Workshop and Fleet Manager, Works Staff

**Legal Implications:**

Nil

**Policy Implications:**

Nil.

**Financial and Resource Implications:**

As provided in the report

**InfoXpert Document ID:**



Ordinary Meeting of Council Tuesday 16<sup>th</sup> August 2016

**5.2 Subject:** Road Connection Shaw St to RV Park  
**Attachments:** Advice from State Government re funding and Estimate of Cost of Road Works  
**Author:** Director Engineering Services  
**Date:** 11<sup>th</sup> August 2016

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**Executive Summary:**

The Minister for Main Roads, Road Safety and Ports and Minister for Energy, Biofuels and Water Supply have advised of a \$10 million fund – Transport and Tourism Connections (TCC). 3 million is available in 2016-17 and \$7 million is available in 2017-18. The sites will be focused on Queensland's Strategic Drive Tourism routes or high trafficked regional tourist routes. Nominations will be managed under established Regional Roads and Transport (RRTG) processes and requires RRTG endorsement to progress. Nominations are due by October 2016 with an approved program by January 2017.

**Recommendation:**

That Council proceed with an application for Transport and Tourism Connection funding with endorsement under the RRTG process and that road gazettal of the route from Shaw St to the RV Park, and if successful to include this project as a Capital Works item in the 2017-18 financial year.

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**Background:**

The existing track from Shaw St to the RV Park is through Lot 57 and is not a gazetted road. The program guidelines require that sites be local government controlled roads. Therefore to proceed with this application the process of gazettal of the road would be required. A budget estimate for the survey and gazettal is \$12,000. The estimated cost of the road works is \$288,369.89 and Council's share of this cost on a 50: 50 basis is \$144,184.95 based on 6m wide formation and 2 coat bitumen seal 4m wide including culvert drainage. Therefore the total estimated cost for Council including survey is \$156,184.95.

It is noted that prioritisation and approval of projects will be undertaken by TMR by the end of 2016 with construction commencement of construction in 2017-18 and delivery of the program by the end of June 2018.

**Consultation:** CEO, Dir Env, Dir Corp/Comm

**Legal Implications:** Road gazettal required

**Policy Implications:**

**Financial and Resource Implications:** \$156,184.95 Unbudgeted for 2016-17

**InfoXpert Document ID:** 77893

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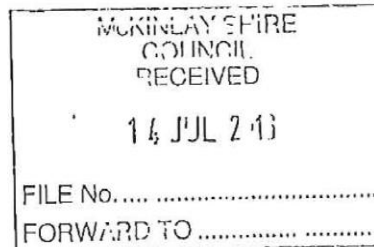


Minister for Main Roads, Road Safety and Ports  
Minister for Energy, Biofuels and Water Supply

Our ref: MC90750

8 July 2016

Councillor Belinda Murphy  
Mayor  
McKinlay Shire Council  
PO Box 177  
JULIA CREEK QLD 4823



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Website [www.tmr.qld.gov.au](http://www.tmr.qld.gov.au)

Dear Councillor Murphy

I am pleased to advise that local governments can now nominate for funding under the Palaszczuk Government's new \$10 million Transport and Tourism Connections (TCC) program.

The fund was setup to provide financial support for state, local government and private sectors to work together to provide infrastructure to help the transport system to connect these tourism experiences.

The aim of TCC is to maximise the benefit to western Queensland by allowing as many tourist locations as possible to benefit from this much needed funding.

TCC has a total allocation of \$10 million – \$3 million in 2016–17 and \$7 million in 2017–18.

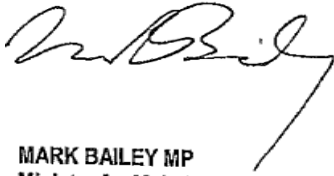
Program guidelines and the project nomination process for councils are outlined in the enclosed attachment. In summary:

- sites will be focused on Queensland's strategic Drive Tourism routes or high-trafficked regional tourist routes
- nominations for sites on local government-controlled roads will be managed under established Regional Roads and Transport Groups (RRTG) processes and will require RRTG endorsement to progress
- funding of sites on local government-controlled roads will be on a 50:50 ratio state to local government funding basis
- nominations are due to your local Department of Transport and Main Roads' regional director by the end of October 2016. An approved program is currently expected to be finalised by the end of January 2017.

The Palaszczuk Government understands the importance of collaborating with local governments to deliver better outcomes for the community.

I look forward to working with you over the coming years to improve transport infrastructure and to invest in Queensland's future through initiatives like our new TCC program.

Yours sincerely



**MARK BAILEY MP**  
**Minister for Main Roads, Road Safety and Ports and**  
**Minister for Energy, Biofuels and Water Supply**

Enc (1)

## Transport and Tourism Connections (TTC) program (access to key tourist sites)

### Overview

The transport system plays a vital role in supporting and connecting Queensland's tourism industry. A single, integrated transport system that is accessible to all is essential to making Queensland's wide variety of tourism experiences accessible to visitors.

This \$10 million Transport and Tourism Connections (TCC) program will provide the financial support for the state and local government and private sector to work together to provide infrastructure to help the transport system to connect these tourism experiences.

### Program guidelines

Bids for funding should show how projects will improve transport and roads access to established tourist attractions on the state-controlled and local government-controlled road networks. Priority will be given to sites on Queensland's strategic drive tourism routes or high trafficked regional tourist routes.

Nomination for sites on local government-controlled roads require endorsement from the relevant Regional Roads and Transport Groups (RRTG).

Funding of sites on local government-controlled roads, is subject to 50:50 contribution by local government and state government.

### Program funding

The TCC has a total allocation of \$10 million. \$3 million in 2016–17; and \$7 million in 2017–18

The aim of the TCC is to maximise the benefit to western Queensland by allowing as many tourist locations as possible to benefit from this much needed funding.

### Program eligibility

Upgrade works are limited to the following treatments:

- improvement to intersections at the location site
- upgrading site access
- sealing or re-sealing car park areas
- tourist signage (refer to section 3.7 of the *Manual of Uniform Traffic Control Devices*) and road line marking.

Bids should emphasise in particular how the proposal:

- enhances regional economic growth and job creation
- shows linkages to current strategic tourism routes across Queensland
- leverages off funding contributions from multiple sources (private, federal, local and state government)
- shows ease of deliverability
- has linkages to current planning and projects in the region.

## Transport and Tourism Connections (TTC) program (access to key tourist sites)

### Nominations

The Department of Transport and Main Roads (TMR) Regional Directors will contact local governments advising them of the nomination process. Local governments should lodge Expressions of Interest for high priority sites to the relevant TMR Regional Director by end of October 2016, for consideration by the relevant RRTGs (including potential scope and indicative cost). It is expected each RRTG would recommend a maximum of two sites for funding consideration.

TMR region/district will review and provide advice on the two prioritised nominations to TMR Portfolio Investment and Programming (PIP) for review and statewide prioritisation of nominations.

TMR PIP will submit a proposed list of projects for Ministerial approval.

### Program nominations and approval timeline

Nominations by LGA to TMR Regional Director closes	End October 2016
TMR Region/District review, assessment and recommendation by	End November 2016
PIP state-wide prioritisation by	End December 2016
Successful projects announced by	End January 2017

### Program delivery timeline

TMR will prioritise and approve submissions by the end of 2016. Project funding will be allocated to successful candidate projects in the 2016–17 financial year to allow commencement of preconstruction/construction activities in 2016–17, with the aim for the delivery of the whole program by end of June 2018.



Ordinary Meeting of Council Tuesday 16<sup>th</sup> August 2016

**5.3 Subject:** Asset and Associated Services Management Plan  
**Attachments:** Asset and Associated Services Management Plan, Asset Register, Plant and Equipment replacement Plan  
**Author:** Director Engineering Services  
**Date:** 11<sup>th</sup> August 2016

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**Executive Summary:**

This plan prepared by CT Management recognises the need to concurrently manage the assets and the associated services – it is therefore an Asset and Services Management Plan, designed to provide a single management framework for that purpose.

This document is a core Asset and Services Management Plan providing the analysis and calculations derived from the latest asset and services data to support financial projections in a format that can be reviewed and updated as required. The document provides both a record of past efforts and future plans to support consistent service provision and long term sustainability for the organisation. Recommendations for asset management improvements are listed.

**Recommendation:**

That Council adopt this Asset Management Plan as a record of the funding required to sustain the assets to consistently provide the Levels of Service required. The information presented describes the renewal expenditure demand for the Asset Types and Asset Components with indicative ten year financial projections (in line with affordability).

For those assets, where there was no actual condition data, valuation data was used to define condition profiles for the calculations, (eg: water and sewerage), or an assumption was made for the condition profile based on local knowledge. In such cases, the financial forecasts are regarded as indicative until such time as the condition data can be confirmed by field assessment.

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**Background:**

Primary Asset classes managed by Council include:

- Roads and drainage, (includes kerb and channel, footpaths, signs and street furniture, culverts, floodways and bridges)

- Buildings including parks and recreation facilities and other structures
- Water supply
- Sewerage
- Waste Management
- Fleet, plant and equipment

Additional Services provided by the Council are

- Community Health Nurse support
- Middle School and Active After School Care
- Suncorp Bank retention
- Julia Creek Kindergarten and Childcare Centre
- Community Gym
- Solar business project
- Medical Centre support
- Pest and Weed Management support

Council is keen to improve asset and services management outcomes, and by that process, to establish a much better internal appreciation of the essential asset and services management framework. The planning process completed to date has included:

- A comprehensive review of all road infrastructure assets to establish the 2015 Road Strategy Report.
- A Buildings Asset and Services Management Plan completed in 2009 and building condition data updated in 2016.
- A Water and Sewerage Services Management Plan completed in 2009.
- The McKinlay Shire Community Plan 2010-20.
- The McKinlay Shire Infrastructure Plan completed in 2010.

This plan is about providing an analysis of the available data to provide guidance and financial forecasts to:

1. Provide input to the Long Term Financial Plan (LTFP);
2. Support the determination of the degree of sustainability of the organisation, (coupled with the affordability factor);
3. Provide information to support the competent management of assets and services; and
4. Support the continuous improvement program.

The value of assets in each category is:

<b>Asset Class</b>	<b>Replacement Value</b>	<b>Written Down Value</b>
Land	\$1,874,883	\$1,874,883
Buildings	\$28,603,001	\$22,741,350
Office Furniture and	\$568,639	\$276,083

Fittings		
Plant & Equipment	\$7,566,759	\$4,395,341
Roads	\$153,623,535	\$105,596,871
Water	\$7,650,535	\$3,728,355
Sewerage	\$7,654,038	\$3,632,039
Other Structures	\$12,716,342	\$9,599,145
Work in Progress	\$1,401,083	\$1,401,083
<b>TOTAL</b>	<b>\$221,658,815</b>	<b>\$153,245,150</b>

## Asset Management Improvement Actions

### Roads and Drainage

1. Allocate road segments to road assets
2. Transfer (update) locational data to GIS.
3. Conduct condition assessment.
4. Document each Grid, Culvert and Floodway and place in GIS.
5. Develop or purchase asset inventory software to store physical and condition data associated with assets.
6. Develop procedures for updating the asset register and GIS on an annual basis.

### Buildings and Recreational Facilities

1. Review asset useful lives.
2. Transfer (update) locational data to GIS.
3. Develop or purchase asset inventory software to store physical and condition data associated with assets.
4. Develop procedures for updating the asset register and GIS on an annual basis.

### Water Supply Network

1. Validate asset register.
2. Review asset useful lives.
3. Transfer (update) locational data to GIS.
4. Conduct condition assessment.
5. Develop or purchase asset inventory software to store physical and condition data associated with assets.
6. Develop procedures for updating the asset register and GIS on an annual basis.
7. Develop Key Performance Indicators for the water supply network.

### Sewerage Network and Treatment

1. Validate asset register.
2. Review asset useful lives
3. Transfer (update) locational data to GIS.
4. Develop or purchase asset inventory software to store physical and condition data associated with assets.
5. Develop and implement procedures for updating the asset register and GIS on an annual basis.

6. Develop key performance indicators for sewerage network and treatment
7. Develop Operation and maintenance procedure documents

**Plant and Equipment**

1. Develop procedures for updating the asset register on an annual basis.
2. Review asset useful lives and replacement policy.
3. Develop a register for physical data about the plant & equipment assets to supplement the finance asset register.
4. Conduct condition assessment.
5. Develop basic data inventory of Plant & Equipment sold or disposed of, recording age, kilometres/hours and condition as a minimum. Adopt an annual census date for annual data recording and analysis.
6. Amend Chart of Accounts to separate operations from maintenance expenditure

**Consultation:****Legal Implications:****Policy Implications:****Financial and Resource Implications:****InfoXpert Document ID: 77894**



Ordinary Meeting of Council Tuesday 16<sup>th</sup> August 2016

**5.4 Subject:** Julia Creek Caravan Park Upgrade, RV Creek Expansion, and Nature Trail  
**Attachments:** Plans and Estimates of Cost  
**Author:** Director Engineering Services  
**Date:** 03 August 2016

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**Executive Summary:**

A Masterplan for Julia Creek Caravan Park Upgrade, RV Creek Expansion, and Nature Trail including a high level budget estimate has been submitted for Council approval. The Masterplan incorporates all the requirements as agreed at the teleconference on 30 June 2016

**Recommendation:**

That Council adopt the Masterplan for the Julia Creek Caravan Park Upgrade, RV Creek Expansion, and Nature Trail with a total budgeted estimate of \$3,119,828.32.

That Council proceed with the preparation of detailed design of the Caravan Park Upgrade in order to be in a position to take advantage of any available funding for this project

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**Background:**

The items discussed and agreed at the teleconference were:

**NATURE TRAIL PLAN**

- Move # 4 (baths fed by Great Artesian Basin) to within the grounds of the caravan park.
- Indicate future 'Phase 2' extension of additional RV sites and day-use area by creek extension.
- Move #3 on plan to lot north west of the caravan park.

**CARAVAN PARK LANDSCAPE PLAN**

- Indicatively show a viewing deck around the baths fed by the Great Artesian Basin within the grounds of the caravan park.
  - Reduce extent of new RV sites on southern corner to allow for on-going use of this parcel of land during the triathlon and other community events.
-



- Move toilet block further from shelter, thereby increasing/preserving area for bush dinners over the fire.

#### **CREEK LANDSCAPE PLAN**

- Allow for small craft clearance beneath the bridge (to accommodate these cost implications, propose changing the bridge within 'Phase 1' from vehicular to pedestrian, and including vehicular turn-around points which could be incorporated into the road extension of 'Phase 2' at a later date. It is proposed that 'Phase 2' would include a vehicular culvert crossing.
- Indicate 'Phase 2' duplication of RV and day-use to the west of 'Phase 1'.
- Include additional RV sites closer to the creek.
- Remove sandy beach due to maintenance concerns, replace with gently sloping grass embankment.
- Remove the storage shed.

The budget estimates have been prepared for 3 separate stages not necessarily in any order :

Caravan Park Upgrade	\$ 639,289.69
RV Creek Expansion	\$1,222,404.38
Nature Trails	\$1,258,134.25

**Consultation:** Mayor and Councillors

**Legal Implications:**

**Policy Implications:**

**Financial and Resource Implications:**

**InfoXpert Document ID: 77897**

## 6. ENVIRONMENT AND REGULATORY SERVICES

### Health Safety & Development

#### Revenue & Expenditure Totals Statement - July 2016

PROGRAM	REVENUE			EXPENDITURE		
	Actuals	%	Budget	Actuals	%	Budget
DISASTER MANAGEMENT	\$ -	0%	\$ 28,750	\$ 15,223	54%	\$ 28,000
ENVIRON & HEALTH ADMIN	\$ -	0%	\$ 1,000	\$ 18,029	4%	\$ 437,000
Operational				\$ 18,029		\$ 277,000
Depreciation				\$ -		\$ 160,000
LOCAL LAW ENFORCEMENT	\$ 4,485	54%	\$ 8,300	\$ 8,071	10%	\$ 84,000
LAND & BUILDING DEVELOPMENT	\$ -	0%	\$ 5,000	\$ -	0%	\$ 174,931
	<u>\$ 4,485</u>	<u>10%</u>	<u>\$ 43,050</u>	<u>\$ 41,324</u>	<u>6%</u>	<u>\$ 723,931</u>

### Environment and Regulatory Services Budget Statement

#### Revenue & Expenditure Totals Statement - July 2016

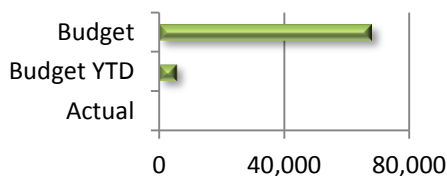
PROGRAM	REVENUE			EXPENDITURE		
	Actuals	%	Budget	Actuals	%	Budget
REFUSE COLLECTION & DISPOSAL	\$ -	0%	\$ 102,187	\$ 4,318	3%	\$ 135,000
PEST PLANT & ANIMAL CONTROL	\$ 1,911	0%	\$ 413,750	\$ 20,537	3%	\$ 590,000
STOCK ROUTES & RESERVES	\$ 11,453	8%	\$ 138,000	\$ 6,173	3%	\$ 193,000
	<u>\$ 13,364</u>	<u>2%</u>	<u>\$ 653,937</u>	<u>\$ 31,028</u>	<u>3%</u>	<u>\$ 918,000</u>

Capital Works Program 2016-2017 Version 1				
<b>Environment Management</b>	<b>Job Cost #</b>	<b>Budget</b>	<b>Actual</b>	<b>Comments</b>
Reserves Asset Management	0430-3300-items	30,000		\$16,330 Committed
<b>Community Services &amp; Facilities</b>	<b>Job Cost #</b>	<b>Budget</b>	<b>Actual</b>	<b>Comments</b>
<b>Buildings &amp; Other Structures</b>				
Community Buildings - Various works as per Council Asset Management Plan	0420-2600-items	644,525	883.93	\$13,947 Committed
Council Housing - Various works as per Council Asset Management Plan	0420-2510-items	94,000		
Caravan Park - New Amenities Block	0420-2120-0001	554,000		\$15,756 Committed
Caravan Park - Construct additional sites	0420-2120-0002	114,000		
Seniors Living - Repair works as per defects	0420-2510-0005	118,000		
Kev Bannah Oval - New Amenities Block	0420-2630-0000	353,000		\$10,504 Committed
McIntyre Park - Consultation for design only to construct wall on southern side of shed	0430-2610-0001	10,000		
<b>TOTAL COMMUNITY BUILDINGS &amp; OTHER STRUCTURES</b>		<b>1,887,525</b>	<b>883.93</b>	
<b>Corporate Services</b>	<b>Job Cost #</b>	<b>Budget</b>	<b>Actual</b>	<b>Comments</b>
<b>Buildings &amp; Other Structures</b>				
Corporate Buildings - Various as per Asset Management Plan	0420-4100-0000	173,500		\$16,251 Committed
McKinlay Works Depot - Replacement	0420-7900-0000	120,000		
<b>TOTAL CORPORATE BUILDINGS &amp; OTHER STRUCTURES</b>		<b>293,500</b>	<b>-</b>	
<b>Economic Development</b>	<b>Job Cost #</b>	<b>Budget</b>	<b>Actual</b>	<b>Comments</b>
Julia Creek Livestock Facility	0430-3235-items	30,000	7,250.00	
<b>TOTAL ECONOMIC DEVELOPMENT</b>		<b>30,000</b>	<b>7,250.00</b>	
<b>TOTAL</b>		<b>2,241,025</b>	<b>8,133.93</b>	

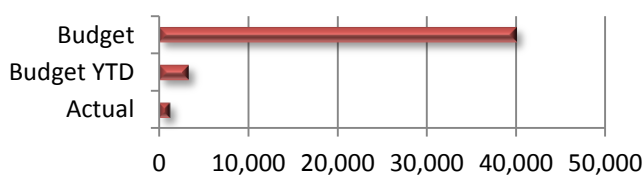
## Environmental & Regulatory Services

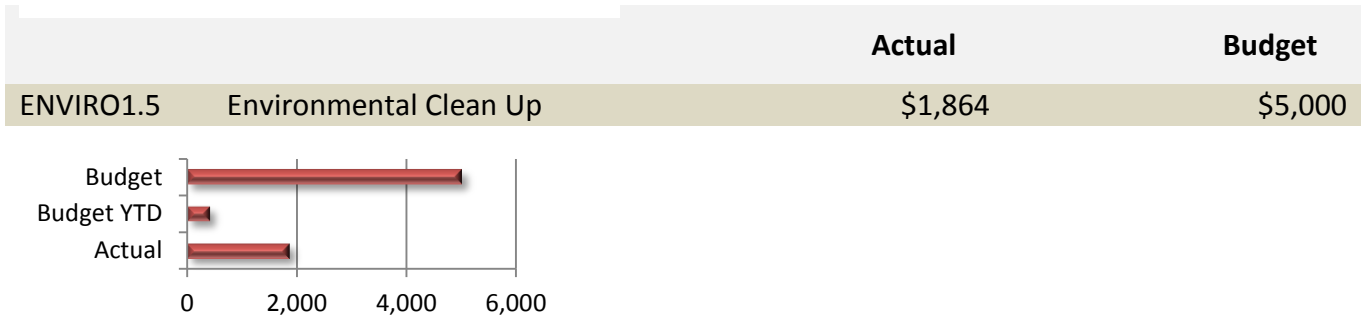
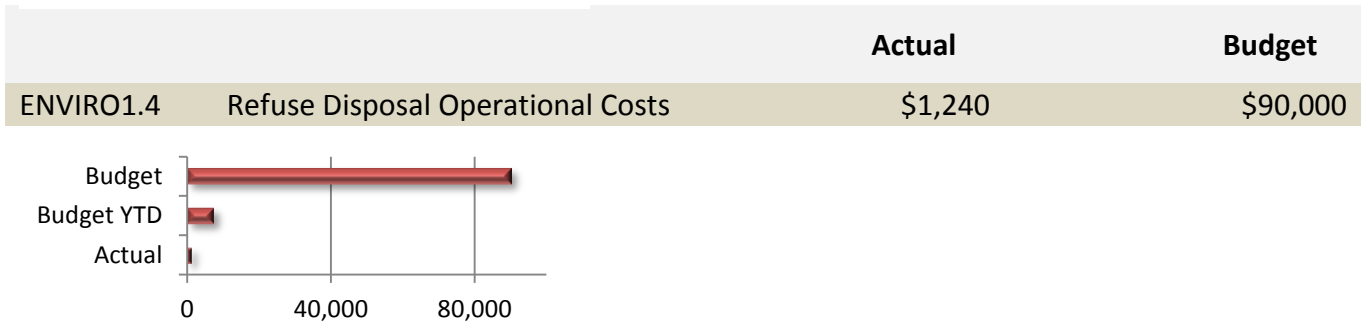
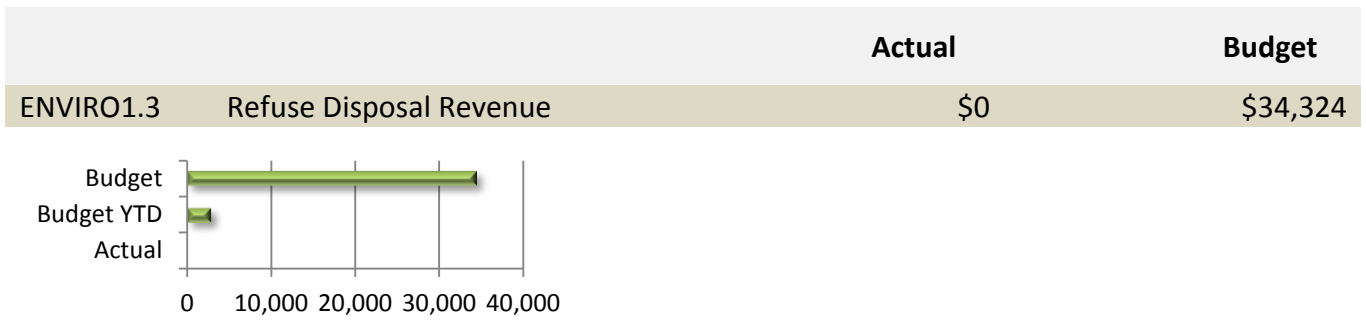
### ENVIRO1 Refuse Collection and Disposal

		<b>Actual</b>	<b>Budget</b>
ENVIRO1.1	Refuse Collection Revenue	\$0	\$67,863

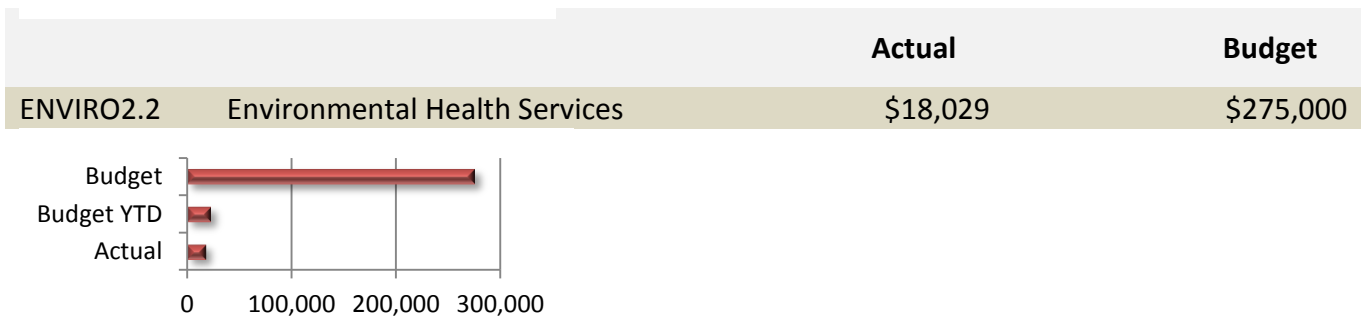
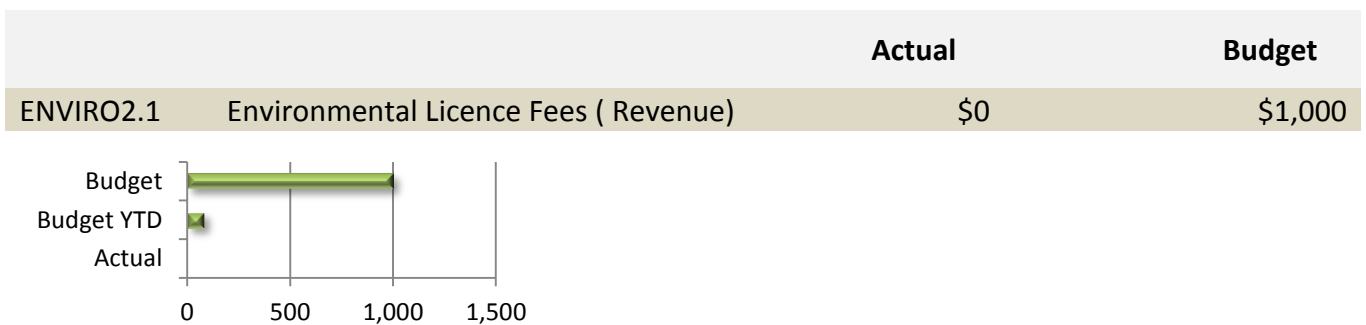


		<b>Actual</b>	<b>Budget</b>
ENVIRO1.2	Kerbside Rubbish Collection	\$1,215	\$40,000



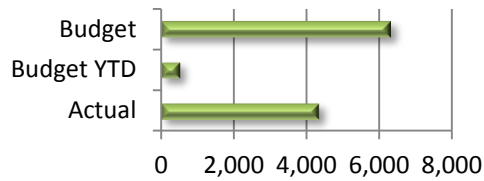


## ENVIRO2 Environmental Health Services

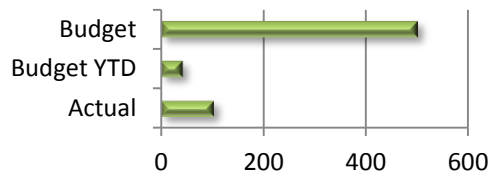


## ENVIRO3 Local Law Administration

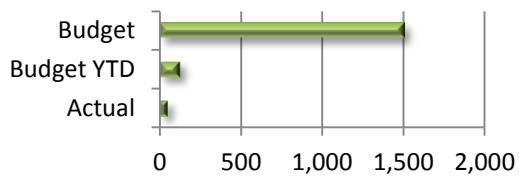
		Actual	Budget
ENVIRO3.1	Animal Registration Fees	\$4,332	\$6,300



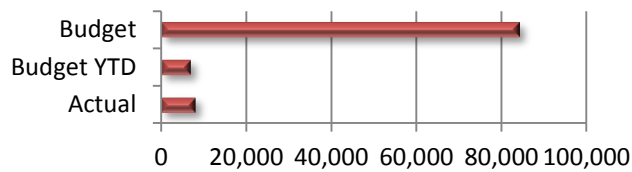
		Actual	Budget
ENVIRO3.2	Fines & Penalties – Animal Control	\$103	\$500



		Actual	Budget
ENVIRO3.3	Animal Boarding	\$50	\$1,500

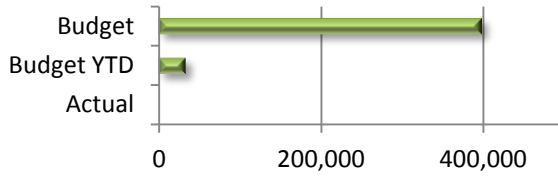


		Actual	Budget
ENVIRO3.4	Local Law Administration	\$8,071	\$84,000

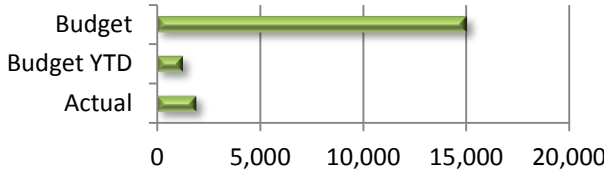


## ENVIRO4 Noxious Weeds and Pest Control

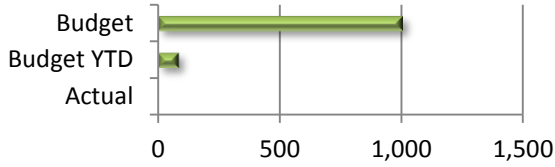
		Actual	Budget
ENVIRO4.1	Pest Plant & Animal Control Funding	\$0	\$397,500



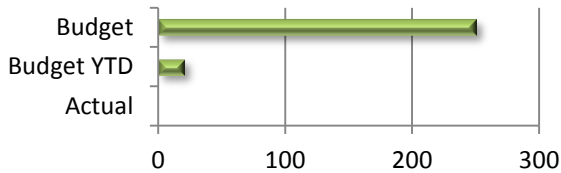
		Actual	Budget
ENVIRO4.2	Truck Washdown Bay Revenue	\$1,911	\$15,000



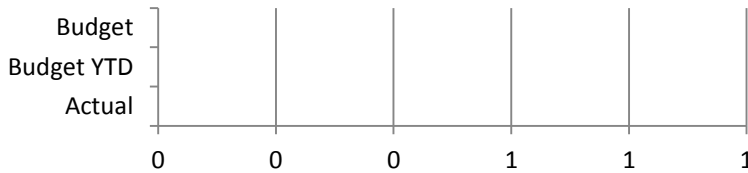
		Actual	Budget
ENVIRO4.3	Dingo Baits (Revenue)	\$0	\$1,000



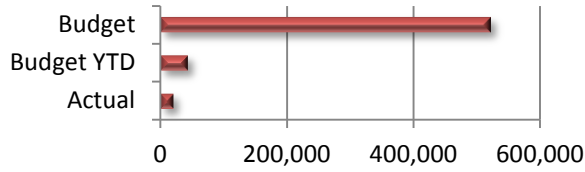
		Actual	Budget
ENVIRO4.4	Feral Pig Baits (Revenue)	\$0	\$250



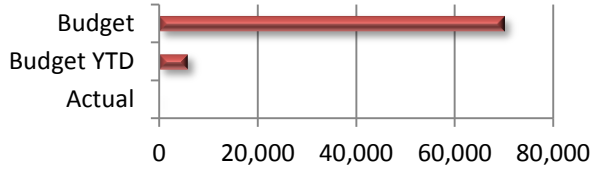
		Actual	Budget
ENVIRO4.5	Pest Animal Rural Land Owners Fees	\$0	\$0



		Actual	Budget
ENVIRO4.5	Pest Plant Control Program	\$20,472	\$520,000

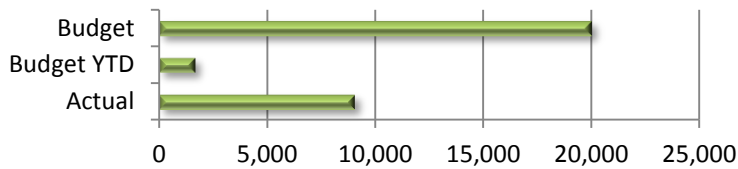


		Actual	Budget
ENVIRO4.6	Pest Animal Control Program	\$65	\$70,000

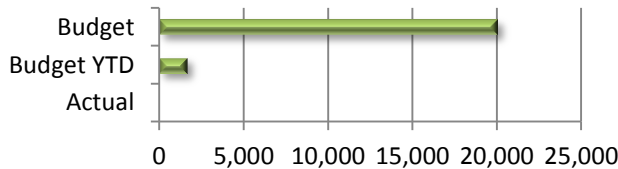


### ENVIRO5 Livestock Operations

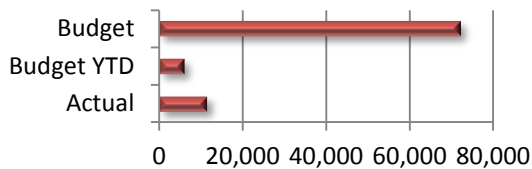
		Actual	Budget
ENVIRO5.1	Livestock Weighing Revenue	\$9,054	\$20,000



		Actual	Budget
ENVIRO5.2	Livestock Cattle Train Loading Revenue	\$0	\$20,000

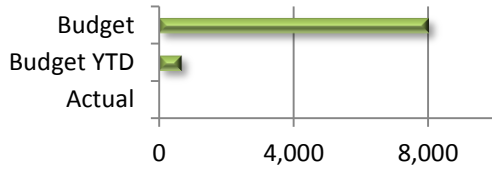


		Actual	Budget
ENVIRO5.3	Livestock Operational Costs	\$11,513	\$72,000



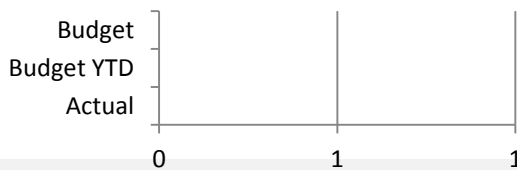
### ENVIRO6 Stock Routes and Reserves

		Actual	Budget
ENVIRO6.3	Stock Route – Permit/Water Fees	\$0	\$8,000

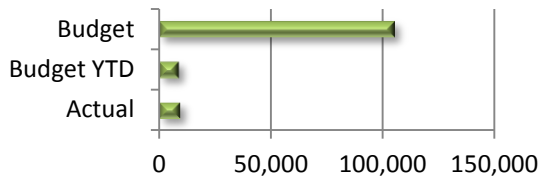


Stock route water agreement fees

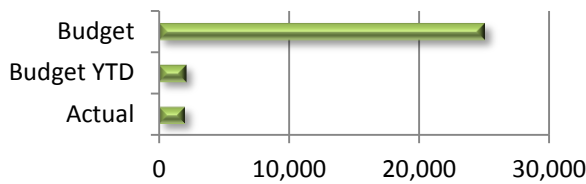
		Actual	Budget
ENVIRO6.2	Stock Route Recoverable Works (Revenue)	\$0	\$0



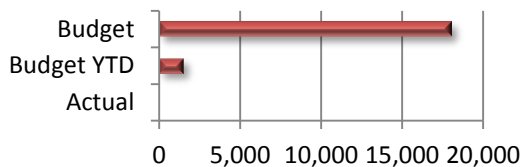
		Actual	Budget
ENVIRO6.4	Trustee Lease Fees	\$9,458	\$105,000



		Actual	Budget
ENVIRO6.5	Reserves Agistment Fees	\$1,994	\$25,000

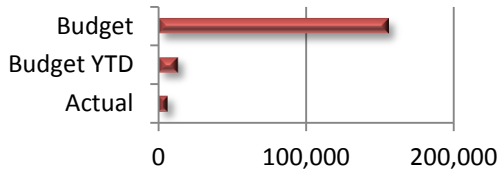


		Actual	Budget
ENVIRO6.6	Precept Expenses	\$0	\$18,000

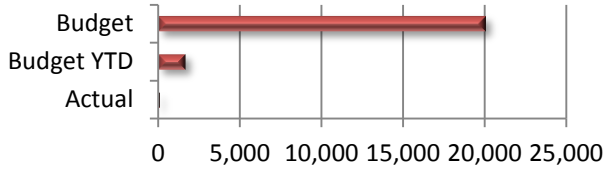


		Actual	Budget
ENVIRO6.7	Stock Route Maintenance	\$6,089	\$155,000

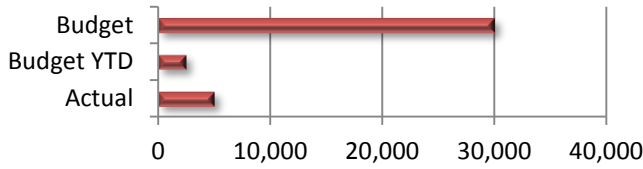




		Actual	Budget
ENVIRO6.8	Reserves Expenses	\$84	\$20,000

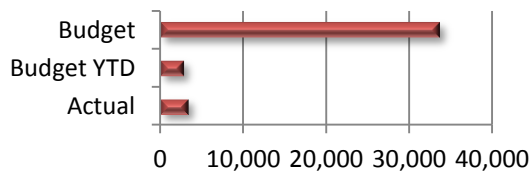


		Actual	Budget
ENVIRO6.9	Cemeteries	\$5,030	\$30,000



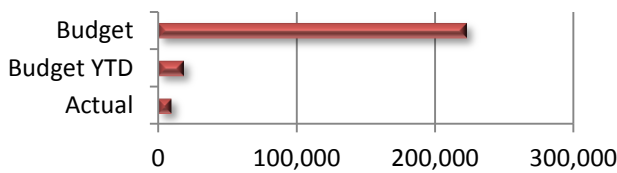
### ENVIRO7 WORK Program

		Actual	Budget
ENVIRO7.1	Work Program	\$3,329	\$33,500

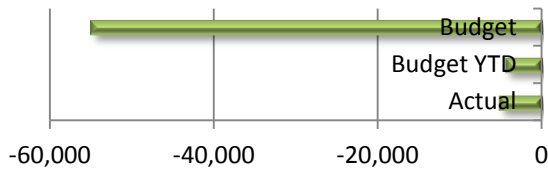


### ENVIRO8 Workplace Health and Safety

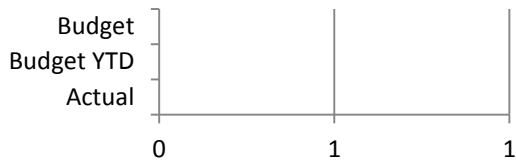
		Actual	Budget
ENVIRO8.1	Workplace Health and Safety Costs	\$9,572	\$222,000



		<b>Actual</b>	<b>Budget</b>
ENVIRO8.2	Worker's Compensation Recovery Program	(\$5,310)	(\$55,000)

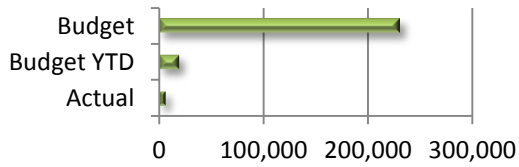


		<b>Actual</b>	<b>Budget</b>
ENVIRO8.3	Work Cover Reimbursements	\$0	\$0

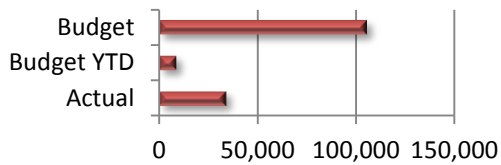


### ENVIRO9 Housing

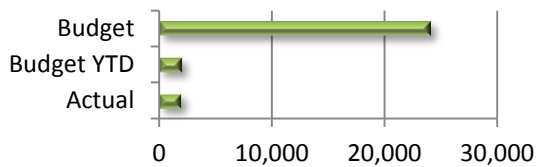
		<b>Actual</b>	<b>Budget</b>
ENVIRO9.1	Council Property / Staff Housing Program Revenue	\$6,244	\$230,000



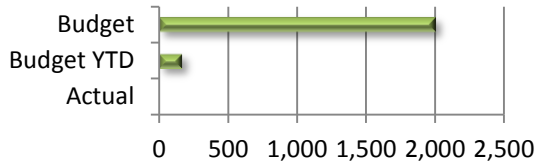
		<b>Actual</b>	<b>Budget</b>
ENVIRO9.3	Council Property / Staff Housing Program Expenditure	\$33,754	\$105,000



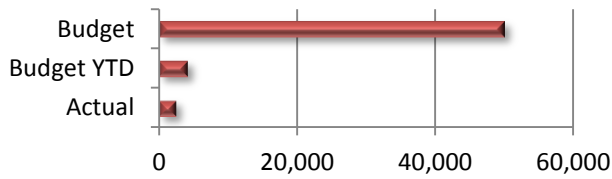
		<b>Actual</b>	<b>Budget</b>
ENVIRO10.4	FRB Centre RENT	\$1,960	\$24,000



		Actual	Budget
ENVIRO10.4	Community Centre Hire Fees	\$0	\$2,000

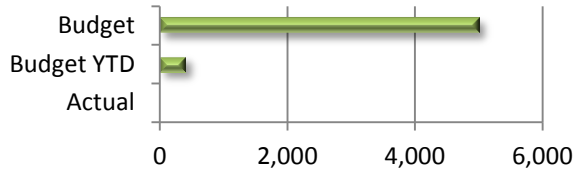


		Actual	Budget
ENVIRO10.5	FRB Units & Community Centre Operational Costs	\$2,471	\$50,000

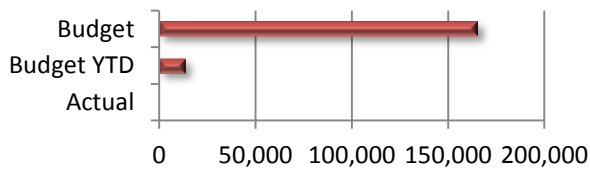


### ENVIRO11 Land and Building Development

		Actual	Budget
ENVIRO11.1	Revenue	\$0	\$5,000

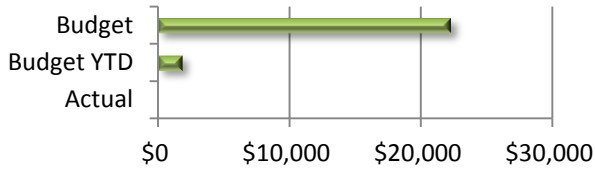


		Actual	Budget
ENVIRO11.2	Town Planning Program	\$0	\$165,000

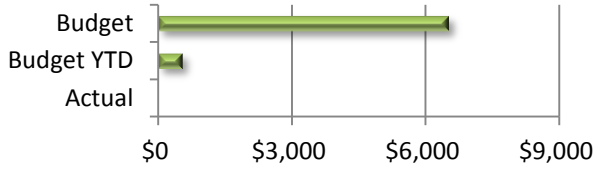


### ENVIRO12 Local Disaster Management

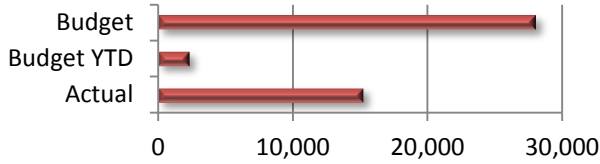
		Actual	Budget
ENVIRO12.1	SES Grants	\$0	\$22,250



		Actual	Budget
ENVIRO12.2	Natural Disaster Grants	\$0	\$6,500



		Actual	Budget
ENVIRO12.3	Disaster Management Operational Costs	\$15,223	\$28,000





Ordinary Meeting of Council Tuesday 16<sup>th</sup> August 2016

**6.1 Subject:** Environment and Regulatory Services Report- July 2016  
**Attachments:** 1. - ENVIRONMENTAL Revenue and Expenditure  
 2. - ENVIRONMENTAL REPORT- Graphs Report  
 3. - ENVIRONMENTAL Capital Works 2015-2016  
**Author:** Director Environment and Regulatory Services  
**Date:** 8 August 2016

**Executive Summary:**

This report outlines the general activities, revenue and expenditure for the department for the period July 2016 and generally up to date of writing this report.

**Recommendation:**

*That Council receives the July 2016 Environment and Regulatory Services Report.*

**Background:**

This report outlines the general activities of the department for the month of July 2016.

Detailed below are the general matters of interest that relate to the day to day activities of the department throughout the month. Attachment 1 and 2 detail the respective revenue and expenditure for the period. Attachment 3 outlines the cost of various capital works for the 2015-2016 year and Attachment 4 is the status of Capital Projects year to date.

1. **Environmental and Health Administration:** - Administrative staff has focused on various activities during the period however key actions have been:
  - a. Review of submission of various annual reports for regulatory agencies (DEWS, DEHP etc.). There are a number of reports now due by the end of August;
  - b. Update of Drinking Water Quality Management plan. These updates have now been finalised and awaiting approval;
  - c. Initial discussions with DEHP regarding review of Environmental Relevant Activity (ERA) Licence for the Julia Creek Sewerage Treatment Plant upgrade;
  - d. Relief Airport Operating Officer; and
  - e. Updating and reviewing Julia Creek Cemetery records.
2. **Water and Sewerage monitoring:** - Water sampling is carried out in accordance with our Drinking Water Quality Management Plan (DWQMP) across our four (4) water supplies. Key matters of concern under the DWQMP are the presence of *Escherichia coli* or e-coli in the water. The presence of e-coli has potential health impacts.

Sampling carried out in late July established no e-coli presence in the four (4) water supplies.

Sewerage sampling is carried out on the Julia Creek Sewerage Treatment Plant in accordance with the requirements of the licences issued by the Department of Environment and Heritage.

The Engineering Department are still pumping for the penstock manhole adjacent to the Hickman Street Sewerage pump station and is currently being monitored, with permanent repairs currently being scheduled for August. Engineering carried out works to direct all effluent to the old lined pond. This now means that no effluent is being discharged to the environment.

- 3. Refuse Collection and Disposal:** - Council submitted all Site Based Management Plans (SBMP) for the respective land fill facilities to the Department of Environment and Heritage. A formal response was received from the department in relating to the management plan and recent site inspections. The Department required siting of formal training and information relating to the rehabilitation of the “old” pit areas located to the west of the existing fenced area. The response to this report has been delayed due to the availability of appropriate plant and wet weather to carry out the investigative works. The department has been notified and alternate plant is currently being sourced.

Routine collection of kerb side rubbish continued in Julia Creek. The average weekly volume of household refuse collected every Friday is increasing to just under 20 cubic meters per week or one truck load. This is now expected to increase as we ramp up into the tourist season. We have been experiencing minimal breakdowns on the refuse truck. These breakdowns haven’t caused any unnecessary delay.

The occurrences of wind blown refuse is increasing with catch fencing is still controlling the material to within the fenced of the land fill area. Minimal wind blown refuse is evident outside the fencing and is being monitored. Work Camp have been tasked to carry out regular clean ups as part of their rehabilitation program and this has been keeping the refuse under control. Engineering are now routinely pushing the land fill and other areas mainly utilising Parks Department plant and the backhoe is now being used on a construction site out of town.

The drainage sump on the main pit has been installed and the “flex drive” pump is now available. The pit will then be pumped out and then pumped out on a routine basis after or during events in order to allow access to the pit.

Parks and Gardens have cleared the old Green Waste site of the steel and concrete and start a renewed effort to commence a “Green waste recycling” program. There is now a significant amount of green waste being generated and it appears to have minimal to nil contaminated materials in it.

Fencing at McKinlay, Kynuna and Nelia landfills appear to be working well with very little to no windblown refuse noticeable originating from the pit areas. Engineering have been requested to push and cover the McKinlay pit with the McKinlay Staff. A site visit in late July indicated that the area was very clean and no obvious hazards. Nelia will be dealt with during the construction works being carried out on the Highway. Department staff will follow up with burning of wind blown refuse where no danger of fire spreading can occur.

There was no hydrocarbon (waste oil) collected in July. Oil is collected for recycling at no cost to Council.

There were no batteries collected in Julye.

There are no cars placed or removed from the land fills in July.

- 4. Illegal dumping:** There were no reported incidents of illegal dumping in July.
- 5. Local Law Enforcement:** Staff continued to carry out routine local patrols in the Julia Creek area and in the three townships. Overall the incidences of dogs wandering have reduced significantly over the past ten months. However this appears to have had a subsequent increase of cats.

Correspondence was forwarded to a property owner in the Nelia Township directing them to take the appropriate actions in managing animals roaming in the community. A meeting was held with the

owners on the 3<sup>rd</sup> August. The property owner is providing follow up documentation as part of the ongoing management of animals.

Staff have set up a number of cat traps in a number of areas in Julia Creek due to a reported presence of “feral” cats. It has been noted however that a number of these animals appears to be domesticated. Traps set in the RV park area did not capture any animals.

The review of anti-competitive provisions of the draft Local Laws are now underway.

The “dog litter” waste disposal bag dispensers has continued to be found to be working very well, with a very high usage at the RV and Caravan Park over the past few months. Staff have found a number of “used” bags in the lagoon area of the RV Park and are monitoring the situation.

Follow up investigations regarding the Destruction Order issued on two dogs involved in an “attack” on poultry in a residence in Hickman Street indicated that the adult dog was destroyed, however staff have still not been able to obtain statements. The owner appeared in court in early July on a matter relating to the removal of the animal from Council’s pound.

General information of activities for Local Law/Animal Control matters is outlined in Table 1 below:

Activity	Number/Details
Impounding’s	One
Infringement notices	Nil
Euthanized	1 x Kangaroo
Verbal warning	One (Dogs at Large)
Official warnings	Nil
Complaints	One (Dogs at Large)
Dog Boarding	Three (3)
Removal of Dead Animals	One (Feral Cat)
Trapping Locations & Results	Cat Traps in various areas within Julia Creek

**Table 1 - Animal Control/Local Law activities**

#### 6. Environmental Health: -

**Vector Control:** - No complaints were made during the month regarding mosquitos, rats or mice.

Treatment of various storm water drains will be continued over the coming months especially with the recent, although minimal rains. Preventative management measures were continued these include:

- a. Ongoing checks of drains and other low lying areas. Areas of concern continued to be the Hickman Street drain and to the rear of the Caravan Park. These drains have been sprayed to reduce the level of weeds, this is ongoing due to the amount of water;
- b. Fly baiting is regularly applied at all Land Fill facilities;
- c. Checking for mosquitos at a number of Council buildings, however with the cooler weather the presences is declining.
- d. No rats have been found during follow up inspections of traps placed in various locations around the Julia Creek area; and
- e. Spaying for Spiders around all Council Buildings is ongoing with most facilities and housing sprayed in May and the next scheduled program due in early mid October/November.

**Notifiable Diseases Report:** - There was no notifiable disease reports received from Qld Health for the month.

**Food Audit Inspections:** - Staff are presently arranging for an audit inspection for food licensing to be carried out in August. These inspections will audit all licenced food providers within the shire along with Council facilities. Staff have received a complaint regarding one business and is following this matter up with the owners with correspondence forwarded in late July.

**Food Safety Recall:** - There were no food safety recalls for the period.

**Pest Plant and Animal Control:** - Due to the wet weather, minimal pest weed management has carried out during the month.

**Pest Plants:**

- a. \$360,000 (EX GST) Pest Weed Grant – A total of 76 rural property owners submitted expressions of interest and all were allocated a portion of the 28.2 tonne of herbicide (scrubmaster). Staff are now progressing with the reconciliation of the grant funding claim with DCQ. At this stage of the grant funding Council will be able to recover about \$272K (EX GST). The remaining funds should be available closer to the end of the project.
- b. Southern Gulf NRM carried out successful for a joint project on the McKinlay Town Common to treat Mesquite along the McKinlay River. A check of the common will be carried out in mid/late July in order to establish the effectiveness of the program.
- c. Staff has discussed funding options with Southern Gulf NRM relating to areas of rubber vine in the Flinders and Cloncurry Rivers areas to be carried out in conjunction with land holders. There is a small chance of funds being available late 2016 however subject to priority!
- d. Truck Wash –The under body and main truck wash facilities are working well. The issues relating to “brown outs” and it shutting down the pumps is still being investigated and causing serviceability issues from time to time. However the occurrences of these events appear to be reducing. Electrical contractors have made some adjustments t the electrical system – these changes appear to be working effectively at the moment;
- e. Spraying of drains etc. in the Julia Creek area along with general pest weed spraying from the rail bridge down stream to the sewerage treatment plant. This is part of an ongoing program to reduce pest weed along Julia Creek. Parks and Gardens department staff have been cleaning pest weed and other foreign materials along Julia Creek opposite the RV, caravan park and sewerage treatment plant; and
- f. Spraying of the road corridors along Punchbowl, Taldora, McKinlay/Gilliat and Nelia - Bunda sealed section roads. Contractors have carried out road side spraying on the Cannington Road which appears to have been very successful.

**Feral Animal Control:**

Tentative dates for next round of 1080 Baiting is 17 – 21 October 2016. Flyers will be sent out next month.

Council was verbally advised by Southern Gulf NRM that it was successful in a grant for its annual baiting program. The agreement has been signed off and awaiting a finalisation.

Staff have followed up the SG NRM regarding the requested extension of time for the grant to support a trapping program. At this stage the outcome is to claim the funds and quarantine these into the wild dog funds held by Council.

As of end July 2016, Nine (9) eligible property owners had requested the “free” bait offer.

200 factory baits were issued during July.



No dingo scalps were presented in July. A total of 56 scalps have been presented for the 2015/16 Financial Year.

**7. Livestock Operations:** -Table 2 below details the month and year to date activities.

A total of 3,565 head of cattle were loaded in July making the progressive total for the 2016 Livestock Season so far to 12,293.

Five (5) trains were loaded in July making the progressive total for the 2016 Livestock Season so far to Twenty Four (24).

Staff held an onsite meeting with QR staff in regards to the extension of the rail siding to allow the un-hindered loading of 750 m long trains. It is understood that these works will be carried out at the end of the year.

Council has executed a services agreement with Aurizon for the ongoing management and supply of staff for the loading of livestock onto rail at the facility to the end of 2017. Council is waiting for the response for Aurizon. This is of similar contractual arrangements of previously operated under.

<b>CALENDAR and FINANCIAL YEAR CATTLE LOADING FOR MCKINLAY SHIRE COUNCIL</b>									
	2008	2009	2010	2011	2012	2013	2014	2015	2016
JANUARY	0	0	0	0	0	0	0	0	0
FEBRUARY	0	0	0	687	0	1764	680	0	0
MARCH	0	0	0	116	1102	5310	851	0	572
APRIL	11735	3580	2189	2207	2791	5813	1811	7653	1737
MAY	13411	4021	4153	1327	6178	8670	7414	7204	2933
JUNE	6162	7089	5166	5910	3788	8451	5912	6605	3486
JULY	8951	1839	7195	3261	4877	7645	5246	6998	3565
AUGUST	5112	1520	6012	3566	6534	4215	6843	3936	
SEPTEMBER	2705	6396	2437	5561	5410	1904	4508	315	
OCTOBER	2123	4511	861	5228	5833	1800	3122	0	
NOVEMBER	799	1033	498	3546	4568	0	3439	0	
DECEMBER	0	0	0	709	110	0	0	0	
<b>TOTAL FOR THE YEAR TO DATE</b>	<b>50998</b>	<b>29989</b>	<b>28511</b>	<b>32118</b>	<b>41141</b>	<b>45572</b>	<b>38826</b>	<b>32711</b>	
<b>Total for F/Y</b>		<b>34,380</b>	<b>26,807</b>	<b>27,250</b>	<b>35,730</b>	<b>57,340</b>	<b>32,232</b>	<b>44,620</b>	<b>23,542</b>

**Table 2 - Live Stock/Cattle Loading Julia Creek Rail Facility**

**Julia Creek Livestock Facility:**

New man gates on force yard to loading ramp, force yard to weighbridge and outside of bottom ramp were installed during July.

A new hot water system put in showers at yards amenities along with an upgrade to the steps to the building.

The use of the sale yard and weighing facility is continuing with the regular use by road transport.

There were 2,809 head of cattle weighed at the facility during July. A total of 7,248 head of cattle has been weighed and scanned to date in 2016.

Table 3 below, details the month and year to date activities for the Julia Creek Livestock Facility.

<b>CATTLE YARDS WEIGHING NUMBERS</b>							
<b><u>MONTH</u></b>	<b><u>2010</u></b>	<b><u>2011</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>
JANUARY	384	0	199	0	359	0	0
FEBRUARY	0	320	2309	1740	1322	1872	525
MARCH	2026	500	0	676	617	3446	856
APRIL	1591	2881	1048	1584	406	5315	951
MAY	2350	2642	3257	3829	1891	8107	651
JUNE	6294	2188	287	3976	2,109	3,442	1456
JULY	4575	542	3,931	1,774	0	2,170	2809
AUGUST	4778	2720	3260	0	374	1183	
SEPTEMBER	2334	2,995	1706	338	3274	1208	
OCTOBER	1316	1276	618	1153	790	1252	
NOVEMBER	108	2031	825	357	508	0	
DECEMBER	541	271	524	0	240		
<b>TOTAL FOR THE YEAR</b>	<b>26,297</b>	<b>18,366</b>	<b>17,964</b>	<b>15,427</b>	<b>11,890</b>	<b>27,635</b>	<b>7,248</b>

**Table 3 - Live Stock/Cattle Weighing & Scanning Julia Creek Livestock Facility**

**8. Stock Routes and Reserves: -**

Spraying of Stock Route Waters has commenced and will continue now until the end of the year.

No Water Agreements were finalised during the month. Out of twenty eight (28) stock routes water agreements there are still currently only two (2) agreements that are left to be finalised.

<b>No. of Agreements</b>	<b>Status</b>
Sixteen (16)	Finalised (pre SRMS)
Ten (10)	Finalised (SRMS)
Two (2)	Draft Stage
<b>TOTAL STOCK ROUTE WATER AGREEMENTS</b>	<b>TWENTY EIGHT (28)</b>

**Table 4 – Water Agreement Status**

Staff are using the Stock Routes Management System (SRMS) for all stock route management and also the processing of Water Agreements. The SRMS also allows for applications to be made for Capital Grants and upgrade works for Stock Route Facilities.

Two (2) Agistment/Tailing Permits were issued during the month.

**9. WORK Program: -**The Work Camp program has been busy with a number of community based programs as detailed below in Table 4.

<b>Activity</b>	<b>Details</b>
Mowing of various NFP yards in Julia Creek	Mowing conducted frequently
Paint Sale Yards, Erect new footpath & General Maintenance of yards	Ongoing

Mowing of all local churches	Mowing conducted frequently
Julia Creek Waste Management and Recycling Facility – Picking up Rubbish	Ongoing
Various works at Cemeteries	Ongoing
Clean event area at Dirt and Dust Venue	Ongoing
Various works at Swimming Pool, including new paved area	Ongoing
Painting at Sedan Dip	Completed

**Table 5- Work Camp Activities**

The General Manager of the Townsville Correction Centre along with the Farm Manager visited Julia Creek on the 3<sup>rd</sup> August and had the opportunity to meet with Council.

Further discussions have now been made with Corrective Services to assist in formal programmed training opportunities for inmates along with general support to Council. Senior staff from the Department continues to discuss a number of matters with Council including;

- a. Workcamp support to Cloncurry Shire – This is matter is still under consideration by the Department, with the likelihood that the Boulia team will provide the main effort in support. Support is being provided to the Cloncurry muster with additional support to Julia Creek being provided by shortening the Boulia stay;
- b. Ongoing training at Certificate 2/3 level for inmates. This program has been working well in 2015 and will likely see a more focused arrangement for practical training in 2016.
- c. Placement of appropriately qualified inmates with the workshops etc. where applicable

10. **Workplace Health and Safety:** - The programmed Hazard inspections and Rectification Action Plans were completed for the period. The department is currently up to date with all scheduled Take 5 training requirements to the end of July.

11. **Corporate Facilities and Housing:** - General maintenance demands on Councils facilities and housing stock is ongoing, however it is again noticeable that general reactive maintenance requests has significantly reduced. Works at the Caravan Park amenities established a number of broken drainage pipes. This will require additional investigation at the end of the tourist season.

The formalising of the maintenance requests is working well and allowing more systematic management of maintenance requirements. This is expected to significantly improve with the adoption of the Delta S Building Management Software which will commence in early new financial year.

#### Staff Housing Activities

Activity	Number
Properties Available for use	NOTE three (3) dwellings are available for use. 1. 3 Coyne Street 2. 4 Amberley Drive 3. 72 Coyne Street – subject to review
Properties not available	1. 4 Shaw Street is not available due to its condition 2. 69 Coyne Street is not available due to its condition
New Tenancies	Unit 2/9 Shaw Street – Temporarily unavailable due to accommodation of Dir ERS.

Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
General	General Maintenance performed when required. No major works being undertaken

**Table 6 - Staff Housing Activities**

### Senior/Aged Care Housing

Senior/Aged Care Housing activities for the month are detailed in Table 7 Below:

Activity	Number
Properties Available	3
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
General	General Maintenance performed when required

**Table 7 - Senior/Aged Care Housing Activities**

Corporate Facility maintenance issues raised during the month are detailed in Table 8 below. Most of these matters were identified during routine inspections by staff and are part of the preventative maintenance program. Where practical these works are carried out by council staff, however local trades are engaged to carry out the work if required.

Location	Issue	Contractor
Kindergarten	Toilets leaking on base of bowl	Brad
Caravan Park	Door frame damaged on Donga Room # 3	Shayne Gabbert
Boardroom	Filter needs changing in hot/cold water tap	Brad
1/50 Old Normanton Road	Back screen door and handle on back door to be replaced	Brad
Depot	Men's toilet has crack - replaced toilet	Brad

**Table 8—Corporate Facilities Maintenance**

12. **Regulatory Services, Land and Building Development:** - There is three planning applications lodged with Council.

Project	Status	Comment
MCU Impact Assessable— Inconsistent use with Rural Lands	Referral stage.	Part Lot 57 Kynuna Road. With SARA – applicant still to confirm lodgement. Information Request for SARA received for information of Council.

**Table 9 – Development Control Matters**

Assistance has been provided to a number of property owners/consultants in relation to planning and building projects in the shire. A total of 13 applications (planning, plumbing and building) have been lodged for the financial year to the end of June.

A number of plumbing inspections were carried out on the Hall upgrade and Gannon's hotel.

13. **Disaster Management:** -No incidents occurred that required the activation of the LDMG or SES.

An application has now been made for a new "Storm" trailer. Delivery is scheduled some time in 2016.

The Local Disaster Management Plan is under review in preparation for the 2016/17 season. This plan should be ready for submission to Council at its September meeting.

14. **Cemeteries:** - Work is continuing with the development and updating of the Cemeteries data base. At the end of July is about 96% of the Julia Creek Cemetery grave sites have been identified and marked up on a map. This essentially equates to less than 20 graves that Council does not have information on. Further the data base has been updated for the Julia Creek Cemetery.

Staff are progressing through old records to assist in the identification of those sites that remain "unidentified" including church records. Final checks are being made before being placed in use. Staff are reviewing a program that will allow public access to these records whilst maintain data security.

Staff are following up on the replacement of a head stone/grave that was removed some years ago so a family member could be buried in the same plot. It appears that the existing head stone may not be able to be placed back over the same grave. The family have been quite difficult to contact, however staff are still following up.

The Parks Department have continued maintenance and watering of the Cemetery in order to improve the appearance and also deal with a number of potential trip/fall hazards on site.

Work Camp is currently making row markers and will install in the sections over the coming months. Staff are currently looking options for additional signage for the Julia Creek Cemetery. This will allow for easier identification for graves. The following general information regarding the cemeteries is detailed below in Table 10.

Activity	Number
Funerals	One
Enquiries	Three (Grave Locations, Slot in Memorial Wall)
Plot Reservations	Nil
Other	Nil

**Table 10 - Cemetery Activities**

15. **Capital Works and other projects:** - The 2015/16 Capital works program is now complete. There was minimal work held over due mainly to contractors not been able to finalise in time.

Key focus at the moment is the annual shut down of the pool and subsequent works to the plant room and design development to the Caravan Park amenities and Kev Bannah Oval Toilets.

16. **Native Title:** - This section of the report and outlines the current status of the Native title Claim currently over part of the Shire. Table 10 below outlines the current claims over the shire.

Claim no.	Application name	Claim Area over LGA (external boundary only) Sq Kms	Percentage % of LGA covered by claim
QUD592/2015	Koa People	2545.91	6.25%

QUD558/2015	Mitakoodi Mayi People#5	15197.12	37.31%
-------------	-------------------------	----------	--------

**Table 11 – Native Title Claims over the LGA**

Council's solicitors have made application for funding to support an ongoing response to the claim on behalf of all local authorities. Part of the application is to also make allowance to travel to the relevant local authorities to provide a face to face update – subject to the funding approval. The solicitors provided Council with an update at its briefing meeting held on 5<sup>th</sup> July 2016.

At this stage the claim is with the Courts and the claimant's dealing with an internal claimant matters with the latest advice indicating that the courts are awaiting the outcome of a genealogical report. It's likely that this activity will not see any progress until some time after November 2016.

**Consultation:** (internal/External)

Nil

**Legal Implications:**

Nil

**Policy Implications:**

Nil

**Financial and Resource Implications:**

Nil

**InfoXpert Document ID: 77895**



Ordinary Meeting of Council Tuesday 16<sup>th</sup> August 2016

**6.2 Subject:** Queensland Police Reserve R. 28  
**Attachments:** Smart Map Lot 5 EN 150  
**Author:** Director Environment and Regulatory Services  
**Date:** 8 August 2016

**Executive Summary:**

This report makes recommendation to Council to provide comments to the Queensland Police regarding their proposed relinquishing of Queensland Police Reserve R. 28 being Lot 5 EN 150 Located at Julia Creek.

Council has received correspondence from the Superintendent Mount Isa District Police advising of their intent to not renew their lease which expires in March 2017. The Department advises that the reserve has not been used for police purposes for some time, however with the department not renewing the lease it will not be to the detriment of services that it provides the Julia Creek and wider McKinlay Shire Area.

The reserve is about 261.58 Ha and is described as Police Paddock Reserve R.28 located on, Old Normanton Road, via Julia Creek. The lot is subleased by a separate party under trustee lease with the Department of Natural Resources and Mines.

The land is zoned rural under the shire planning scheme. Water services are levied against the assessment with Lot 5 being part of this assessment. The primary use of the land is for grazing purposes. The lot is surrounded by state and reserve land.

On review of this matter there are no specific concerns relating to the department not renewing their lease. In fact this may be an opportunity for Council to acquire the reserve should it wish to do so in due course. .

**Recommendation:**

*That Council;*

- a. advises the Superintendent Mount Isa District Police that it has no specific comments for the Queensland Police Service not renewing the lease; and*
- b. McKinlay Shire Council may in due course be interested in acquiring the reserve for local government purposes through arrangements with the Department of Natural Resources and Mines.*

**Background:**

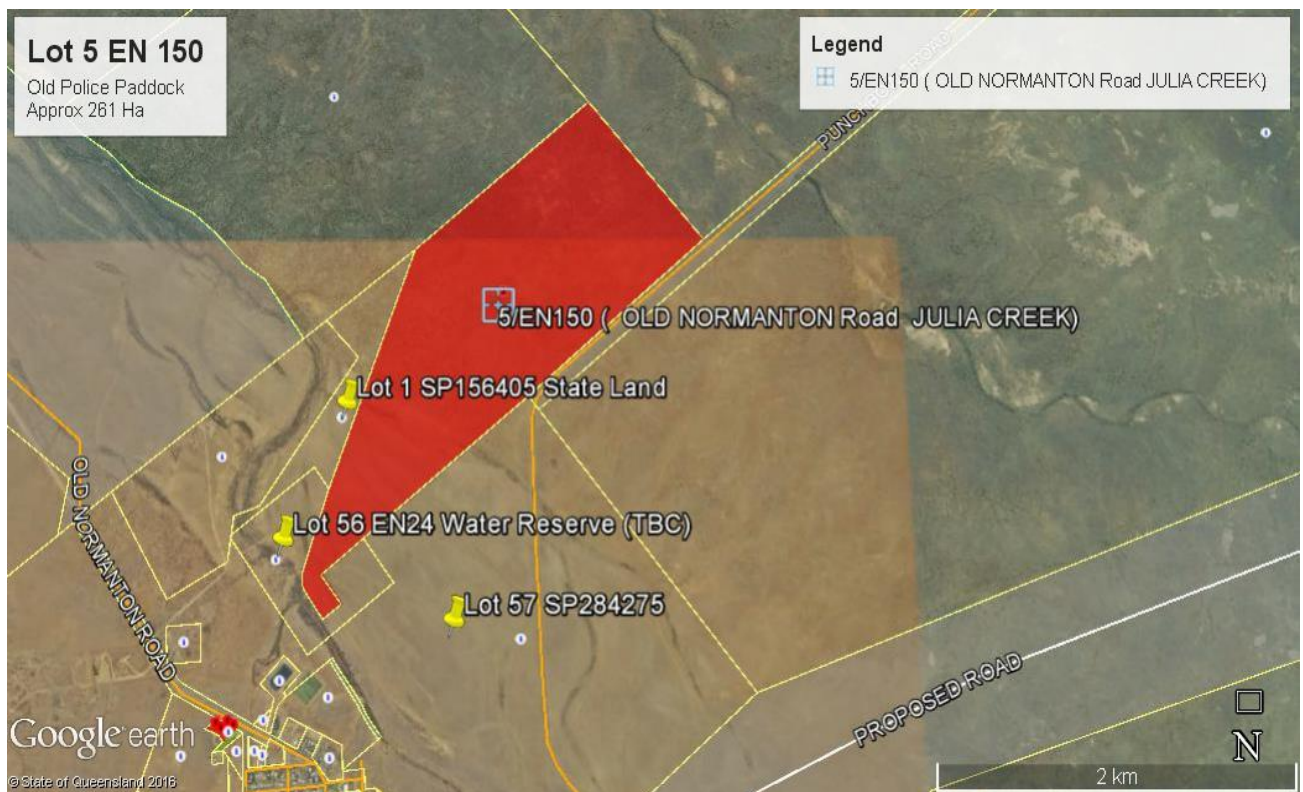
Council received correspondence from the Superintendent Mount Isa District Police advising of their intent to not renew their lease on Reserve R28 which expires in March 2017. The police have pointed out that with their not renewing the lease will not be to the detriment of services that it provides the Julia Creek and wider McKinlay Shire Area.

The reserve is about 261.58 Ha and is described as Police Paddock Reserve R.28 Lot 5 EN 150 located on, Old Normanton Road, via Julia Creek. The lot is subleased by a separate party under trustee lease with the Department of Natural Resources and Mines. See figure 1 below.

The Police Reserve Paddock has been under the reserve status to the police for many years, with the intended use of the reserve for the keeping on “impounded” stock and the like. The lot is currently “subleased” to a third party via a Trustee Lease for pasturage purposes.

The land is zoned rural under the shire planning scheme. Water services are levied against the assessment with Lot 5 being part of this assessment. The primary use of the land is for grazing purposes. The lot is surrounded by state and reserve land.

Given the location of Lot 5 and specifically adjacent to Lot 57 SP 284275 (Pasturage Reserve) and Lot 56 EN 24 (Water Reserve) the lot may be of benefit to Council for more strategic purposes in due course.



**Figure 1 –Lot 5 on EN 150**

**Consultation:** (internal/External)

Council, CEO

**Legal Implications:**

Land Act 1994

**Policy Implications:**

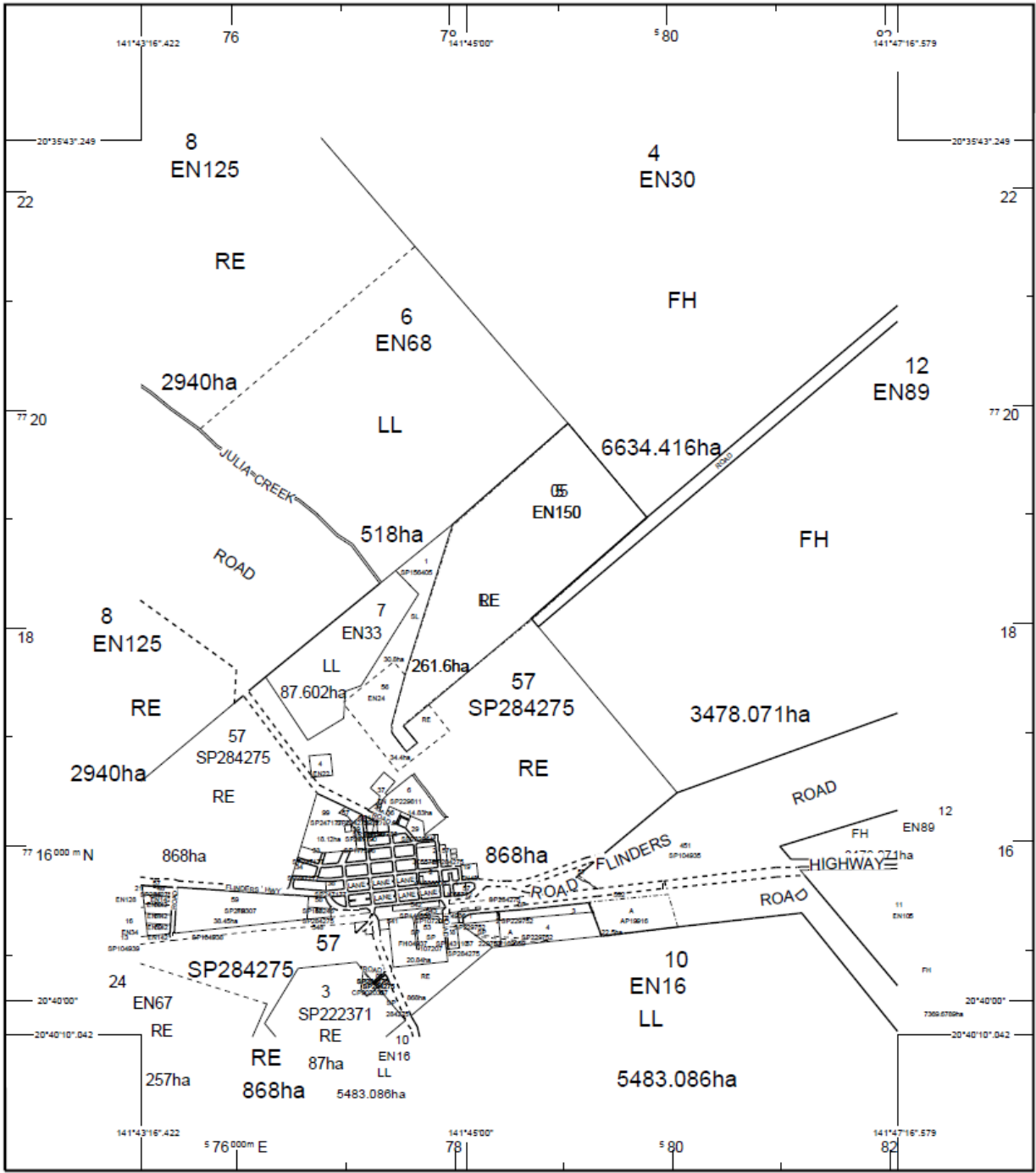
Nil

**Financial and Resource Implications:**

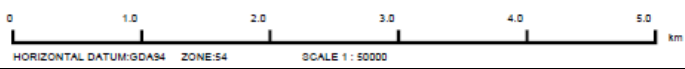
Nil

**InfoXpert Document ID: 77896**





STANDARD MAP NUMBER  
7256-13444



**SmartMap**

MAP WINDOW POSITION &  
NEAREST LOCATION

## SUBJECT PARCEL DESCRIPTION

DCDB	
Lot/Plan	S/EN150
Area/Volume	251.5ha
Tenure	RESERVE
Local Government	MCKINLAY SHIRE
Locality	JULIA CREEK
Segment/Parcel	62533/25

## CLIENT SERVICE STANDARDS

PRINTED (dd/mm/yyyy) 08/08/2016

DCDB 06/08/2016 (Lots with an area less than 1.000ha are not shown)

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Despite Department of Natural Resources and Mines (DNRM)'s best efforts, DNRM makes no representations or warranties in relation to the Information, and, to the extent permitted by law, exclude or limit all warranties relating to correctness, accuracy, reliability, completeness or currency and all liability for any direct, indirect and consequential costs, losses, damages and expenses incurred in any way (including but not limited to that arising from negligence) in connection with any use of or reliance on the Information.

For further information on SmartMap products visit <http://lnw.qld.gov.au/property/mapping/binmap>

## 7. COMMUNITY SERVICES REPORT

### Community Services Budget Statement

#### Revenue & Expenditure Totals Statement - July 2016

PROGRAM	REVENUE			EXPENDITURE		
	Actuals	%	Budget	Actuals	%	Budget
COMMUNITY SERVICES ADMIN	\$ -	0%	\$ -	\$ 14,917	8%	\$ 183,000
CARAVAN PARK	\$ 27,110	2%	\$ 1,103,862	\$ 21,925	10%	\$ 224,500
Operational				\$ 21,925		\$ 205,500
Depreciation				\$ -		\$ 19,000
MEDICAL CENTRE	\$ -	0%	\$ 45,000	\$ 5,337	8%	\$ 66,800
Operational				\$ 5,337		\$ 60,000
Depreciation				\$ -		\$ 6,800
LIBRARY SERVICES	\$ 42	5%	\$ 912	\$ 11,104	7%	\$ 165,000
EVENTS SUPPORT & PROMOTIONAL	\$ -	0%	\$ -	\$ 69	0%	\$ 173,500
HERITAGE & CULTURAL	\$ -	0%	\$ 150,772	\$ 6,162	9%	\$ 70,196
COMMUNITY SUPPORT	\$ 51,247	16%	\$ 317,015	\$ 24,393	4%	\$ 557,600
SPORTS & RECREATION	\$ 6,125	1%	\$ 488,000	\$ 45,943	15%	\$ 307,000
PARKS, GARDENS & AMENITIES	\$ -	0%	\$ -	\$ 59,357	12%	\$ 510,000
CIVIC CENTRE & OLD HACC BUILDING	\$ 179	0%	\$ 1,104,853	\$ 2,876	4%	\$ 77,850
CEMETERIES	\$ -	0%	\$ -	\$ 5,030	17%	\$ 30,000
WORK PROGRAM	\$ -	0%	\$ -	\$ 3,328	10%	\$ 33,500
SWIMMING POOL	\$ -	0%	\$ 9,000	\$ 30,443	12%	\$ 261,500
Operational				\$ 30,443		\$ 255,000
Depreciation				\$ -		\$ 6,500
HOUSING	\$ 8,204	3%	\$ 256,000	\$ 35,715	21%	\$ 172,000
Operational				\$ 35,715		\$ 155,000
Depreciation				\$ -		\$ 17,000
	<b>\$ 92,906</b>	<b>3%</b>	<b>\$ 3,475,414</b>	<b>\$ 261,571</b>	<b>9%</b>	<b>\$ 2,832,446</b>

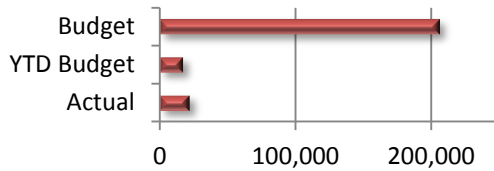
Community Services & Facilities	Job Cost #	Budget	Actual	Comments
<b>Buildings &amp; Other Structures</b>				
Caravan Park - New Amenities Block	0420-2120-0001	554,000		\$15,756 Committed LCJ Engineers engaged to complete the design work of the facility. Onsite visit held on Wednesday 10th August.
Caravan Park - Construct additional sites	0420-2120-0002	114,000		Master Plan completed by AECOM which identifies location of sites. \$266,209 Committed. Project progressing well, with works to be completed at 70% complete. Works to date include, deck and extension stumps installed, steel and carpentry works commenced, windows in, roof on, framed out.
Jan Eckford Centre - Refurbish building	0420-2310-0000	328,257	18,887	
CSA Building - New tables and chairs	0450-4100-0000	7,000		
Seniors Living - Repair works as per defects	0420-2510-0005	118,000		
Kev Bannah Oval - New Amenities Block	0420-2630-0000	353,000		\$10,504 Committed LCJ Engineers engaged to complete the design work of the facility. Onsite visit held on Wednesday 10th August.
McIntyre Park - Consultation for design only to construct wall on southern side of shed	0430-2610-0001	10,000		
<b>TOTAL COMMUNITY BUILDINGS &amp; OTHER STRUCTURES</b>		<b>1,484,257</b>	<b>18,887</b>	
<b>Parks &amp; Gardens</b>				
Peter Dawes Park - New toddler based playground equipment	0430-2700-0002	100,000		
McIntyre Park - Playground equipment	0430-2610-0004	50,000		
Bike Safety Park Enhancement - Landscaping	0430-2700-0003	5,000		
<b>TOTAL PARKS &amp; GARDENS</b>		<b>155,000</b>	-	
<b>Corporate Services</b>				
<b>Buildings &amp; Other Structures</b>				
Corporate Buildings - Various as per Asset Management Plan	0420-4100-items	173,500		\$16,251 Committed
Burke Street - New shade sails	0430-1100-0000	250,000		
Township Tourism Signage - McKinlay & Kynuna	0430-2291-0000	50,000		
Civic Centre - Refurbish building	0420-2750-0000	2,000,000	239,234	Demolition works complete, 70 hall stumps complete, 8 perimeter column stumps completed, ply flooring down with t&g installation to commence at the end of month, electrical rough in 80% complete, all drains done, grease trap completed, stage levelling complete, archive/storage area commenced. Deck works to commence week beginning 15th.
Tennis Courts Resurfacing - Julia Creek & McKinlay	0430-2680-0000	220,000		Applications for funding be compiled. Advice from Sport & Recreation was that we could not submit one application for for the two locations as considered two separate projects. The CSA has expressed that they are willing to submit an application for the upgrade of the Julia Creek courts.
Solar Project (Council)	0430-2000-0000	95,000		
<b>TOTAL CORPORATE BUILDINGS &amp; OTHER STRUCTURES</b>		<b>2,788,500</b>	<b>239,234</b>	

Other				
Office Equipment - Replacement of furniture, IT equipment, software and other	7180-4100-items	30,000		
Economic Development		Job Cost #	Budget	Actual
Artesian Spa, Julia Creek Plan		0430-2290-0000	305,862	\$14,140 Committed
<b>TOTAL ECONOMIC DEVELOPMENT</b>			<b>305,862</b>	-
<b>TOTAL</b>			<b>4,763,619</b>	<b>258,121</b>

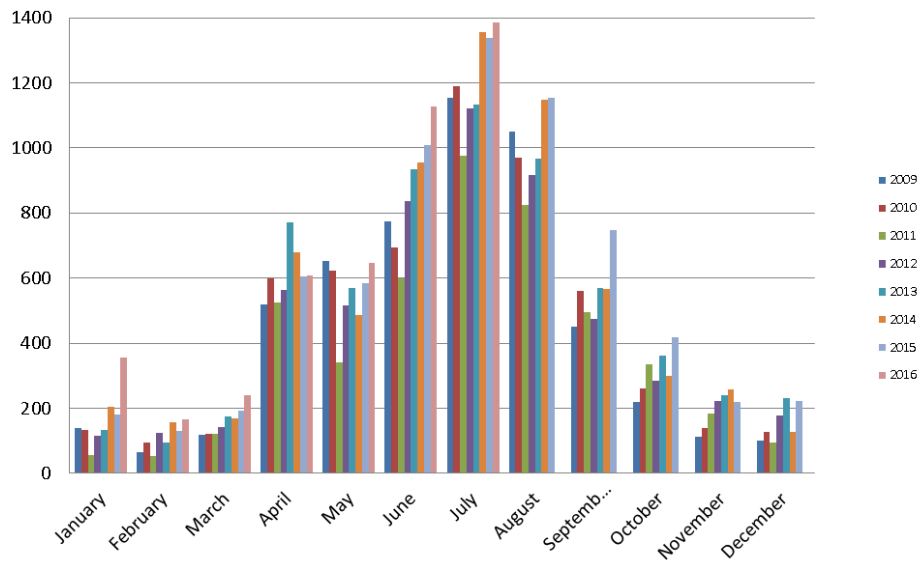
## Community Services

### COM1 Caravan Park

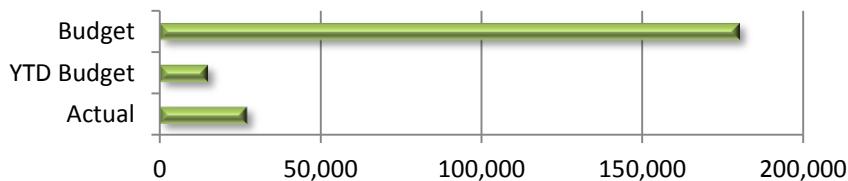
		Actual	Budget
<b>COM1.1</b>	<b>Caravan Park Operational Costs</b>	<b>\$21,925</b>	<b>\$205,500</b>



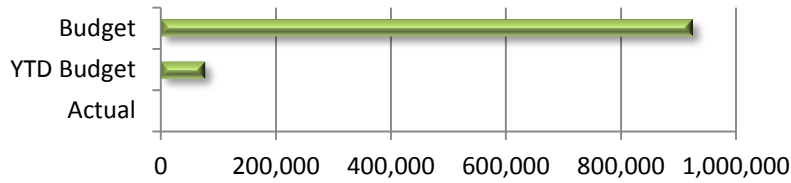
#### Caravan Park Visitors



		Actual	Budget
<b>COM1.2</b>	<b>Caravan Park Fees Revenue</b>	<b>\$27,110</b>	<b>\$180,000</b>

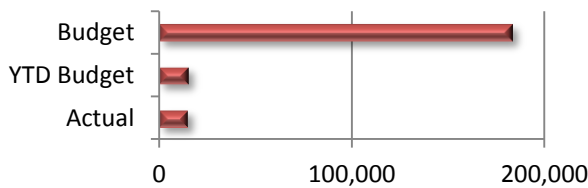


		Actual	Budget
<b>COM1.3</b>	<b>Caravan Park Grants</b>	\$0	\$923,862



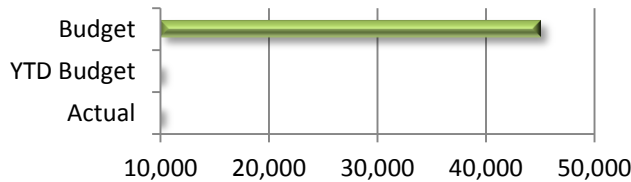
## COM2 Community Services

		Actual	Budget
<b>COM2.1</b>	<b>Community Services</b>	\$14,917	\$183,000

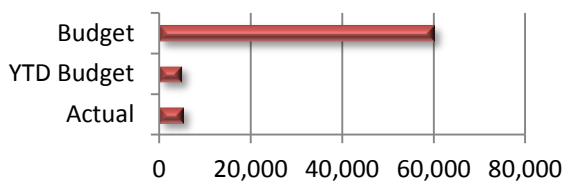


## COM3 Medical Centre

		Actual	Budget
<b>COM3.1</b>	<b>Medical Centre Recoverable Works</b>	\$0	\$45,000

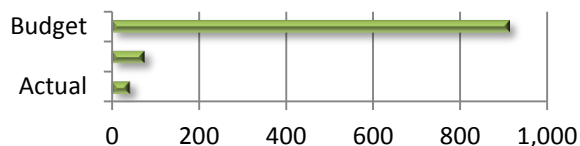


		Actual	Budget
<b>COM3.2</b>	<b>Medical Centre Operations</b>	\$5,337	\$60,000

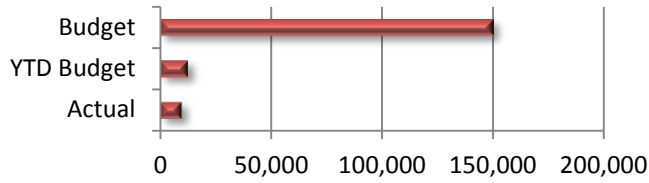


## COM4 Library Services

		Actual	Budget
<b>COM4.1</b>	<b>Grants, Fees and Charges</b>	\$42	\$912



		Actual	Budget
<b>COM4.2</b>	<b>Julia Creek Library Operations</b>	\$9,682	\$150,000



New members:

Adults	9
Junior	1
Deleted	0

Total membership:

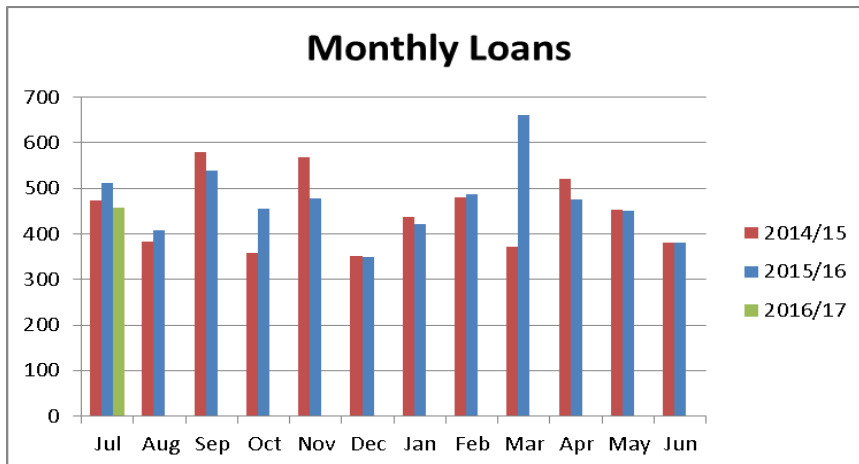
Adults	313
Junior	115
Institutions	2

Services:

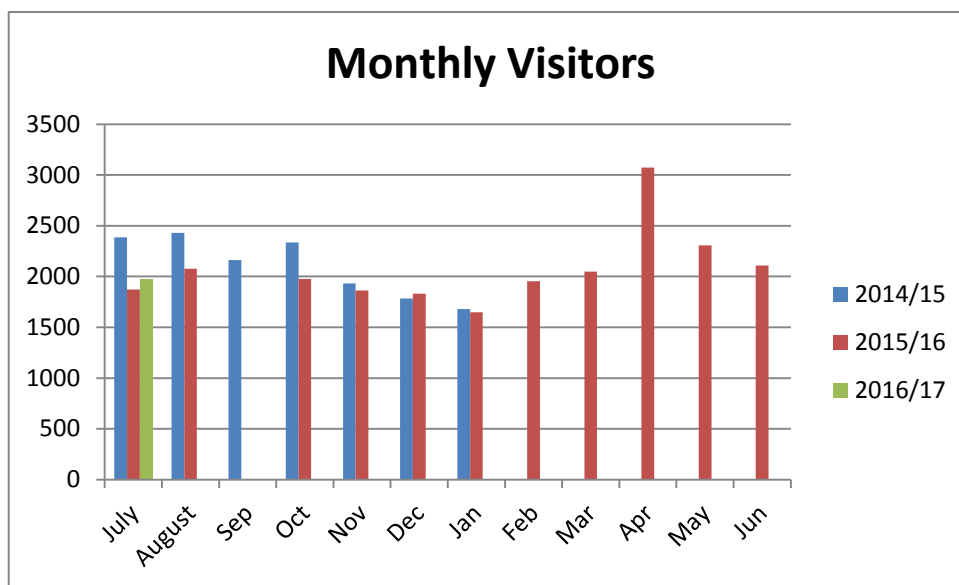
Reservations satisfied	73
Requests for books	87
Internet/computer usage	281
Ipad usage	196
WiFi usage	212
Photocopier	10
Broadband for Seniors	92

Revenue:

Internet	\$37.00
Photocopies	\$13.00
<b>Total</b>	<b>\$50.00</b>



July visitor numbers

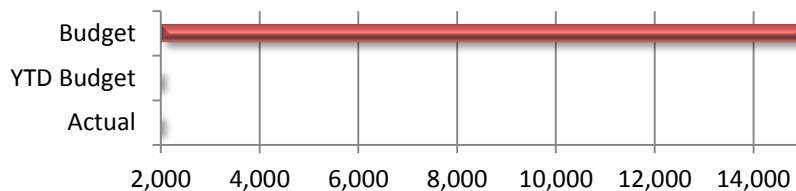


July has been a busy month, we had our usual weekly activities such as Mums and Bubs, Tech Savvy for Seniors, as well as Friday Library. Added to this months regulars was a new service, we officiated an external exam. We had been requested to let someone who is studying use our facility to complete their exam and for me to regulate it. We had two separate exams and the process worked well, I am happy to continue doing it for them over the rest of their course.

We were busy during the wet weather we had this month as people wanted to know all about our rain, droughts and floods. The library was well used as a comfy dry meeting place to catch up and relax.

I don't usually report on funerals, however would like to highlight the combined efforts of parks and gardens team and the local Funeral Presider in assisting myself and the family plan and coordinate the recent funeral with communication being limited due to weather and technical outages. The family sincerely appreciated the support and effort of all involved.

		Actual	Budget
<b>COM4.3</b>	<b>McKinlay Library Operations</b>	\$1,422	\$15,000

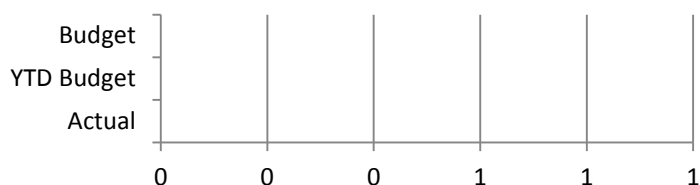


Loans	22
Returns	21
Visitors	18
New members	
Deleted members	

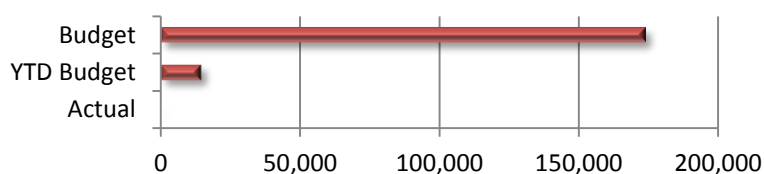


## COM5 Festivals and Events

	Actual	Budget
<b>COM5.1 Events Revenue, Grants &amp; Subsidies</b>	\$0	\$0



	Actual	Budget
<b>COM5.2 Events Operational Costs</b>	\$69	\$173,500



### Shire Tours – 7th July 2016

McKinlay Shire bus tours took off on their second voyage on 7th July 2016. Led by Councillors Murphy and Fegan, the tours commence in Julia Creek and incorporate Kynuna, Combo Waterhole, McKinlay and return to Julia Creek. The second tour had 6 attendees at a cost of \$80 per person.

### Julia Creek Turf Club Races -16th and 30th July 2016

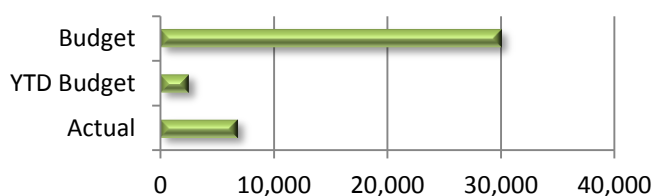
The Julia Creek Turf Club Races on 16th July were cancelled due to rain however, the 30th July race meeting went ahead with a 4 race program.

### Bush Dinners

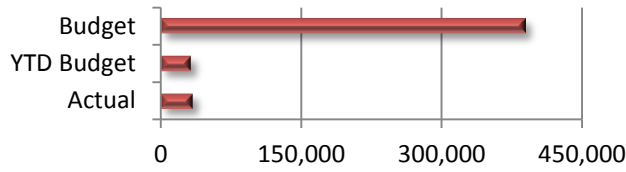
2016 Bush dinners commenced on Monday 18th April 2016. Up until 25th July 2016, there were a total 1246 meals served (over 15 nights). There were 1188 meals served for the first 15 nights of 2015 – representing a 4.65% increase in Bush Dinner attendees between 2015 and 2016. The 2016 numbers were affected by the July rain.

## COM6 Tourism

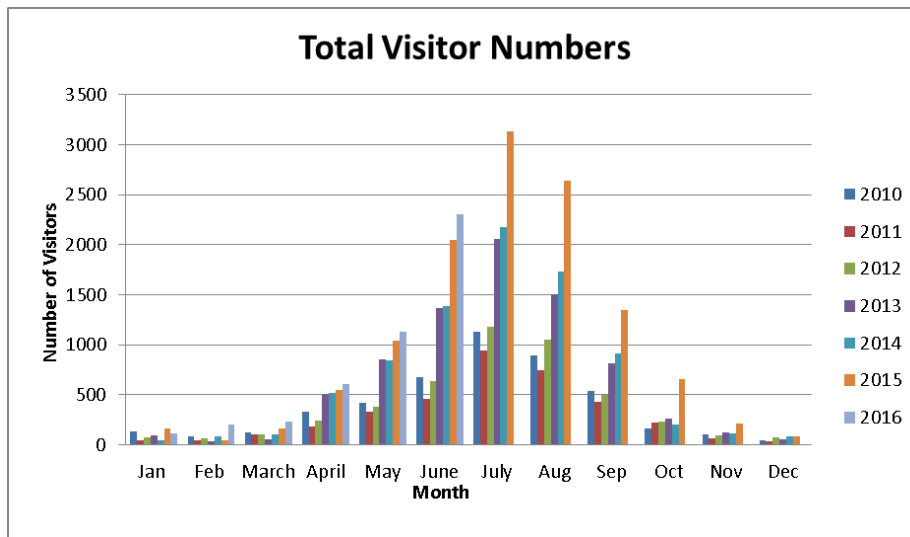
	Actual	Budget
<b>COM6.1 Tourism Promotional Sales</b>	\$6,782	\$29,960



		Actual	Budget
<b>COM6.2</b>	<b>Tourism Operational Expenses</b>	\$34,113	\$388,700



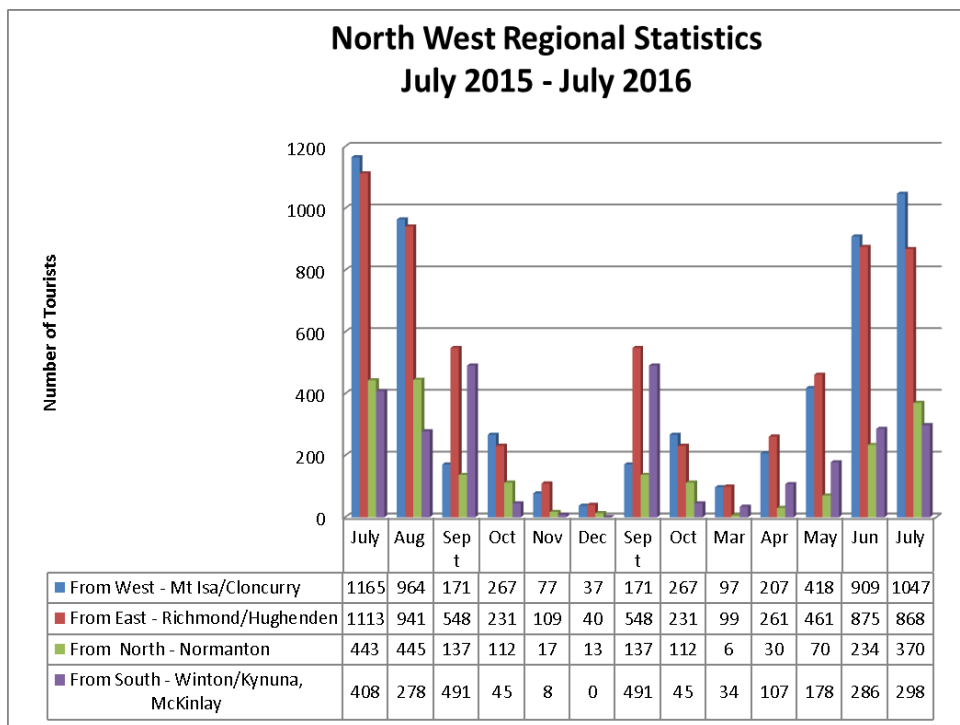
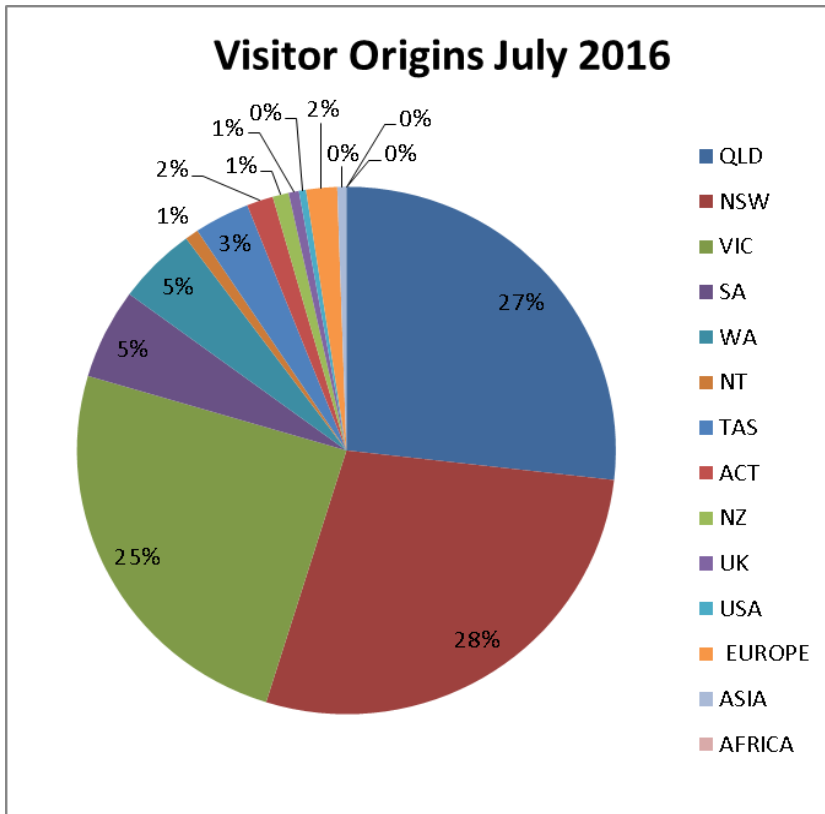
Total Visitor Numbers for July 2016 - 2583



There were 2583 visitors to the Julia Creek Visitor Information Centre in July 2016 compared with 3129 in July 2015 – a 17.45% decrease between 2015 and 2016 figures. There have been 7174 visitors to the Julia Creek Visitor Information centre this year to date (YTD) compared with 7147 visitors over the same period in 2015 – a 0.38% increase between 2015 and 2016 YTD figures. Unmistakably, the decline in visitor numbers for July 2016 can be attributed to the unseasonable winter rain we received. According to the Bureau of Meteorology, we received 104.66mm of rain compared with a long term July average of 7.7mm.

The McKinlay Library/Visitor Centre recorded 325 tourists for July 2016 compared with 343 in July 2015 – a 5.25% decrease between 2015 and 2016 figures.

There was a total of 78 local visitors to the Julia Creek Visitor Information Centre in June 2016 compared with 96 in June 2015 – an 18.75% decrease in figures between 2015 and 2016. Our YTD local visitor numbers are 472 compared with 587 over the same period in 2015 – representing a 19.59% decrease in local visitor numbers.

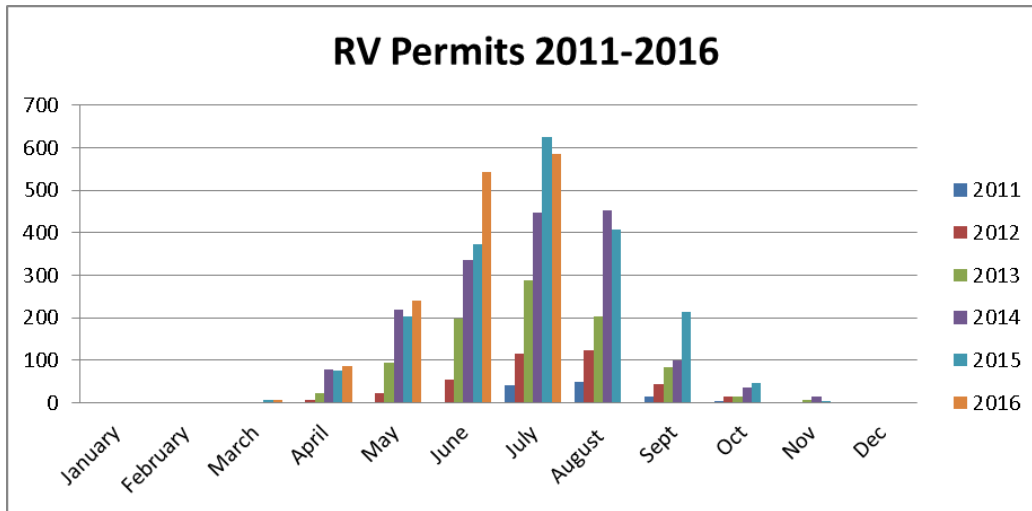


**Beneath the Creek in July 2016 – 892**

There were 892 visits to ‘Beneath the Creek’ throughout July 2016 compared with 1065 in July 2015 – a 16.23% decrease between 2015 and 2016 figures. Factors which may have contributed to the decline in numbers is the price rise in entry fee and the unseasonal winter rain affecting overall tourist numbers.

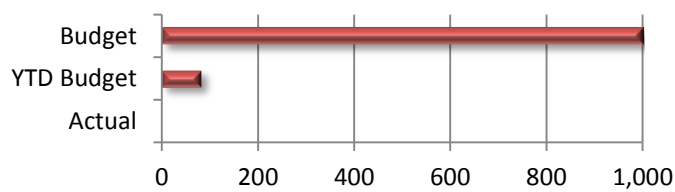
RV Permits June 2016 - 586

There were 586 RV Permits issued in July 2016 compared with 625 in July 2015 – a 6.24% decrease between 2015 and 2016 figures. This decrease can be attributed to the unseasonal July rain we received that resulted in the RV Site being closed for a week. There have been 1463 permits issued in the 2016 YTD compared with 1283 permits over the same six month period in 2015. This represents a 12.30% increase between 2015 and 2016 YTD figures.

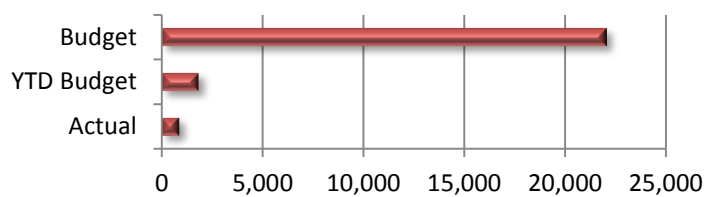


RV Site surveys of 259 guests indicated a total spend of \$ 22760.80 in July 2016 making the average spend \$87.88. RV Site surveys of 311 guests in July 2015 indicate a total spend of \$42220.00 making the average spend \$135.76. Extrapolated figures (average survey spend multiplied by number of permits) indicates a total spend of \$51497.68 in July 2016 compared with \$84850 in July 2015.

		Actual	Budget
<b>COM6.3</b>	<b>Radio and Television</b>	\$0	\$1,000

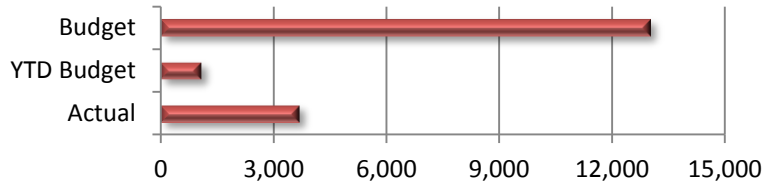


		Actual	Budget
<b>COM6.4</b>	<b>Street lighting</b>	\$862	\$22,000

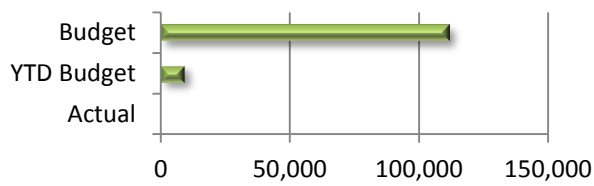


## COM7 Heritage and Culture

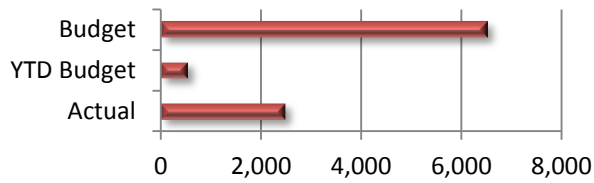
		Actual	Budget
<b>COM7.1</b>	<b>Museum Operational Costs</b>	\$3,682	\$13,000



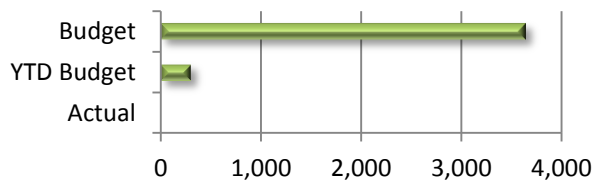
		Actual	Budget
<b>COM7.2</b>	<b>Jan Eckford Centre Capital Grant</b>	\$0	\$111,569



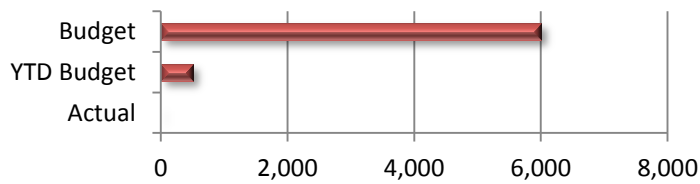
		Actual	Budget
<b>COM7.3</b>	<b>Jan Eckford Centre Operational Costs</b>	\$2,479	\$6,500



		Actual	Budget
<b>COM7.4</b>	<b>Heritage (ANZAC Grants)</b>	\$0	\$3,636

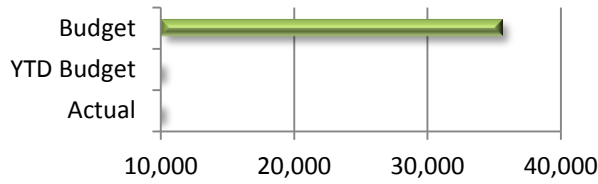


		Actual	Budget
<b>COM7.5</b>	<b>Heritage</b>	\$0	\$6,000

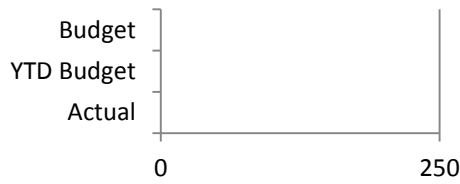


Unspent funds.

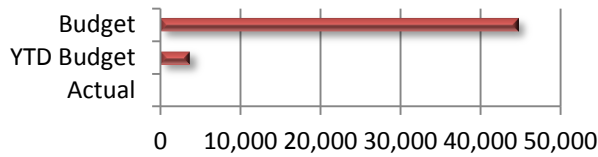
		Actual	Budget
<b>COM7.6</b>	<b>RADF Revenue</b>	\$0	\$35,567



		Actual	Budget
<b>COM7.7</b>	<b>RADF Revenue Contributions</b>	\$0	\$0

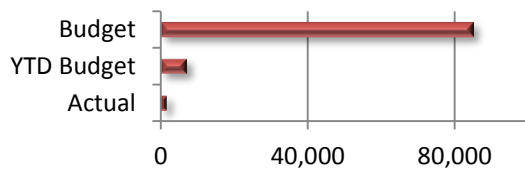


		Actual	Budget
<b>COM7.8</b>	<b>RADF Expenses</b>	\$0	\$44,696

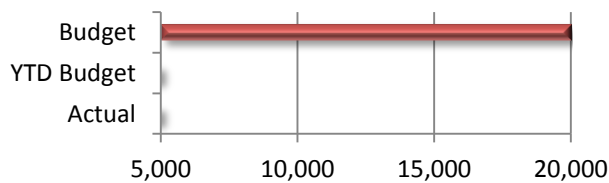


### COM8 Community Support

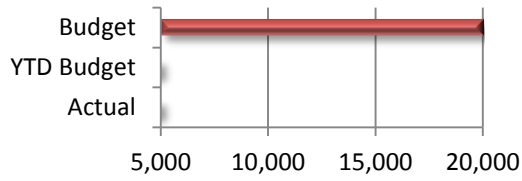
		Actual	Budget
<b>COM8.1</b>	<b>Support Community Organisations</b>	\$1,689	\$85,000



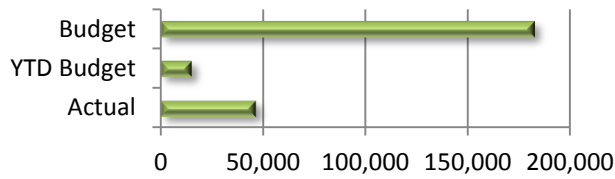
		Actual	Budget
<b>COM8.2</b>	<b>Community Small Grants Program</b>	\$27	\$20,000



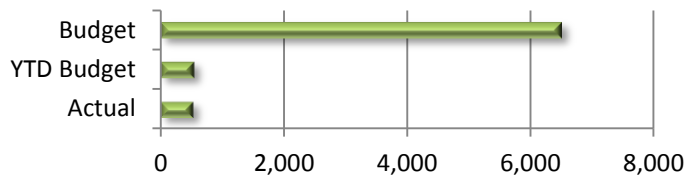
		Actual	Budget
<b>COM8.3</b>	<b>Community Donations</b>	\$0	\$20,000



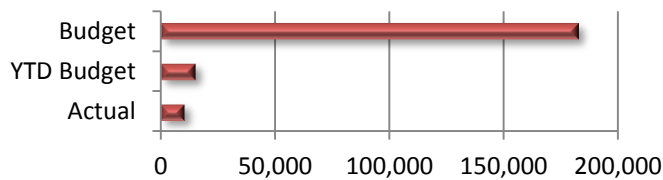
		Actual	Budget
<b>COM8.4</b>	<b>HACC Grants</b>	\$46,468	\$182,495



		Actual	Budget
<b>COM8.5</b>	<b>Meals on Wheels (other revenue)</b>	\$527	\$6,500

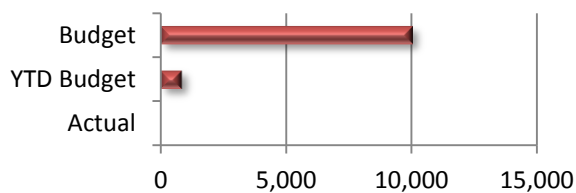


		Actual	Budget
<b>COM8.6</b>	<b>HACC Operational Costs</b>	\$10,455	\$182,500

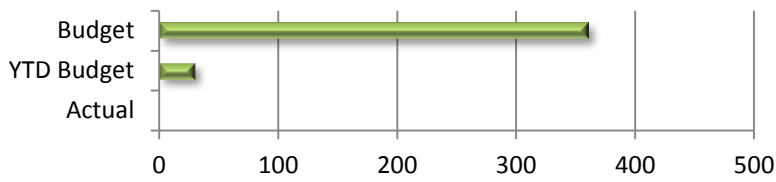


## COM9 Aged Care

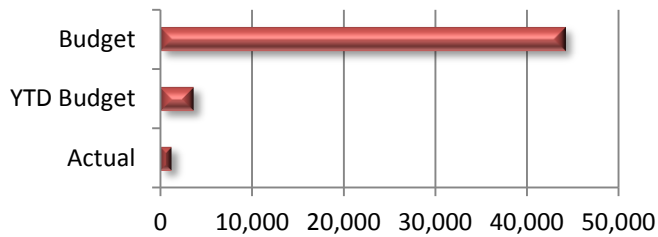
		Actual	Budget
<b>COM9.1</b>	<b>Aged Care Home Access</b>	\$0	\$10,000



		Actual	Budget
<b>COM9.2</b>	<b>Other Revenue – Health</b>	\$0	\$360



		Actual	Budget
<b>COM9.3</b>	<b>Community Health Operational Costs</b>	\$1,259	\$44,100



Community nursing for HACC CLIENTS

Total Occasions of Service – 177 comprising of

Home Visits - 130

Clinic Visits- 13

Hospital Discharge Planning Visits - 4

Phone Consults – 8

Transport to Medical appointments – 8

Care provided to HACC clients comprising of

Nursing Care – 56 hours

Personal Care – 0 hours

Social Support – 12.5 hours

Assessment – 9.25hrs

Support/Counselling/Education/Advocacy – 31.75 hrs

Referrals Made

Physio – 2

Psychologist – 1

Meetings attended

6 meetings / 6 hours

Community nursing for non HACC Clients

6 home visits/ 5 hours



Health promotion and education continues to be part of the regular home visit assessment and monitoring. This month I was also able to organise two sessions:

‘Cooking for One’ was held on July 6. NWRH dietitian Nadia Uink presented a very informative session on dietary requirements and how to incorporate health nutritious foods into easy to prepare meals. The session was attended by 11 community members and was very well received. The participants were also able to swap ideas about how to make meals for one more interesting.

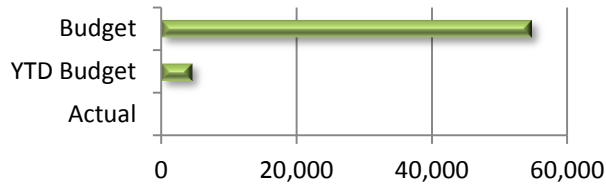
School of the Air - On July 21 I held an informal session with the 4 students. My aim was mainly to get to know the students and give them the opportunity to ask any questions. We talked about diet (touching on energy drinks and soft drinks), exercise and sleep. A ‘question box’ will be left out for the students to lodge their questions, which I will address at a session planned for next term.

**Rural Support**

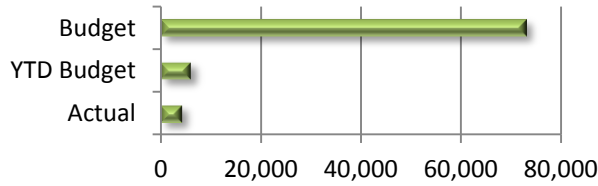
I have discovered, after numerous unanswered phone calls, that I would concentrate contacting graziers between 12 pm and 2pm or between 7pm and 8 pm. Because it is important that I can spend time with people if the situation appears to be critical or necessary for counselling, I may only visit one a day. My method in some areas, has been to ring and make an appointment with a grazier in a particular area. Often they will let me know of others who may be a concern because of their situation. Where it is possible I will contact that person as another visit on that road and call in to see them. I find each visit can take up to two hours initially and longer if they suddenly reveal their deep down concerns in the last few minutes.

Events are a way for people to ask questions about my role so am expecting to attend more as a means of becoming known and opening up the way for visits or being accepted in this role of rural support officer. I have had so much support from service providers, even those who are in a similar field [counselling] as I am. I will be attending the Fossil Festival in Richmond, the Oakley races and the Stamford races over the next few months. There will also be more that I have not mentioned.

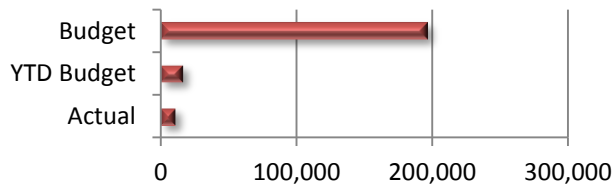
		Actual	Budget
<b>COM9.4</b>	<b>Child Care Operating Grants</b>	\$0	\$54,660



	<b>Actual</b>	<b>Budget</b>
<b>COM9.5 Child Care Fees and Charges</b>	\$4,251	\$73,000

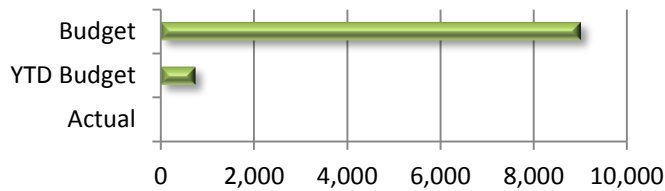


	<b>Actual</b>	<b>Budget</b>
<b>COM9.6 Child Care Council Contributions</b>	\$10,962	\$196,000

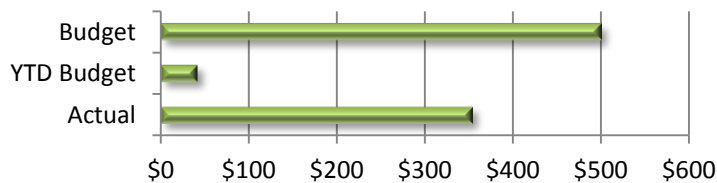


## COM10 Sports and Recreation

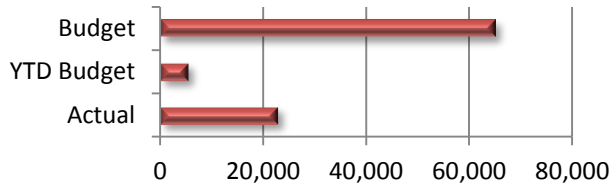
	<b>Actual</b>	<b>Budget</b>
<b>COM10.1 McIntyre Park Users Contribution</b>	\$0	\$9,000



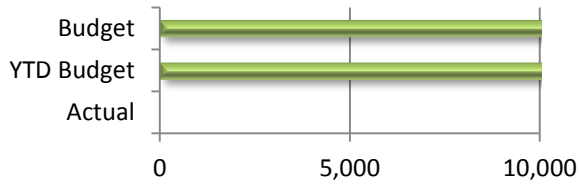
	<b>Actual</b>	<b>Budget</b>
<b>COM10.2 McIntyre Park Venue Fees Revenue</b>	\$354	\$500



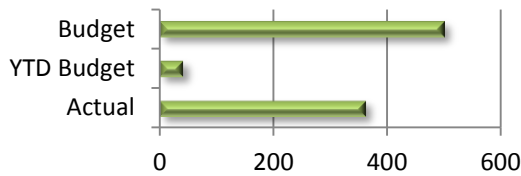
	<b>Actual</b>	<b>Budget</b>
<b>COM10.3 McIntyre Park Operations</b>	\$22,804	\$65,000



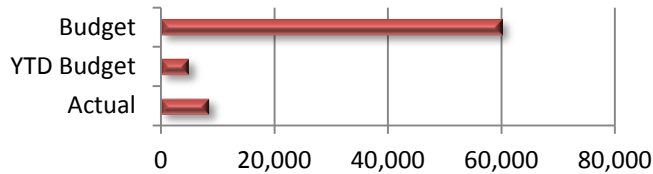
	Actual	Budget
<b>COM10.4 Kev Bannah Oval Amenities Funding</b>	\$0	\$353,000



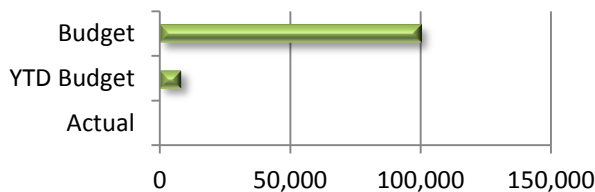
	Actual	Budget
<b>COM10.5 Kev Bannah Oval Venue Fees Revenue</b>	\$362	\$500



	Actual	Budget
<b>COM10.6 Kev Bannah Oval Operational Costs</b>	\$8,551	\$60,000



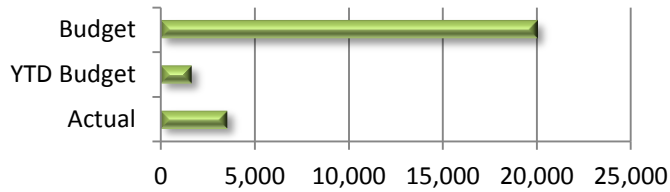
	Actual	Budget
<b>COM10.7 Tennis Courts Grants &amp; Subsidies</b>	\$0	\$100,000



	Actual	Budget
<b>COM10.7 Indoor Sports Centre Fees Revenue</b>	\$0	\$0



		Actual	Budget
<b>COM10.8</b>	<b>Participation (Gym) Fees</b>	\$3,555	\$20,000



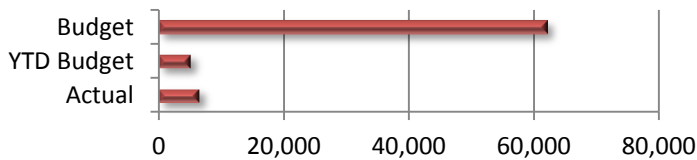
North Queensland Sports Foundation Bursary

Unfortunately there were no nominations this year for the Wingate Properties North Queensland Sports Foundation Bursary within the McKinlay Shire.

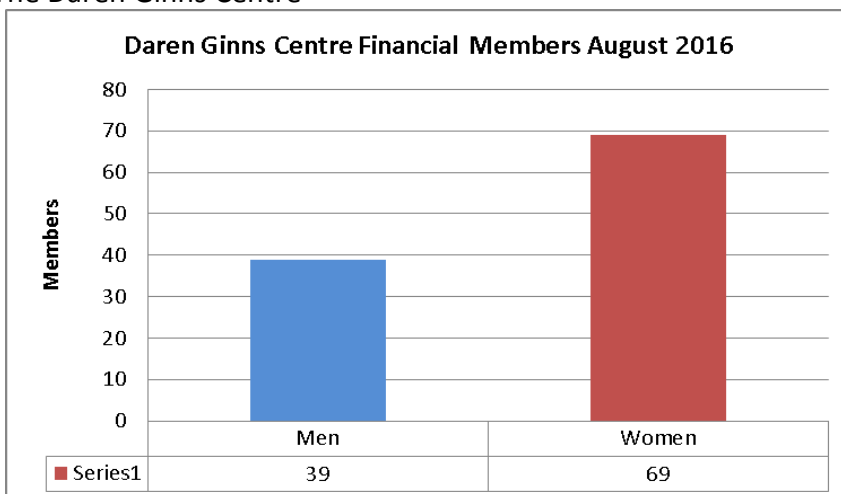
Sport and Recreation Tennis Courts Grant

Council has been advised that the applications for the McKinlay and Julia Creek Tennis Courts must be submitted separately. As they are in two different locations, they are considered different projects. Council is only eligible to submit one project, so the CSA has been approached to see if we can work with them to submit the Julia Creek application, while McKinlay courts are submitted by Council.

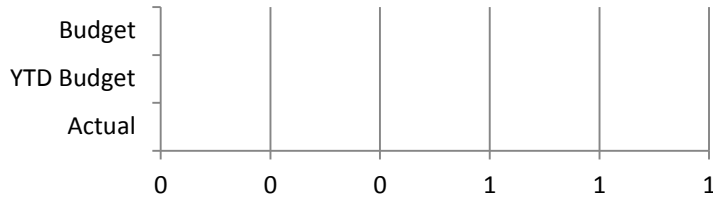
		Actual	Budget
<b>COM10.9</b>	<b>Julia Creek Sporting Precinct (indoor centre &amp; gym)</b>	\$6,537	\$62,000



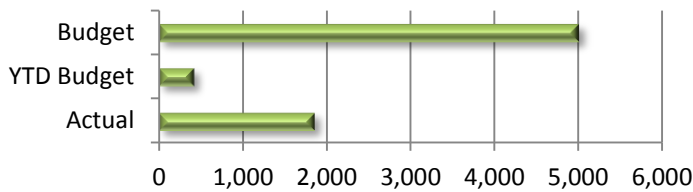
The Daren Ginns Centre



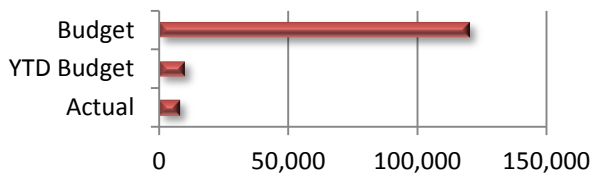
		Actual	Budget
<b>COM10.9</b>	<b>SRQ – Misc grants revenue</b>	\$0	\$0



		Actual	Budget
<b>COM10.10</b>	<b>Sport &amp; Rec Other Revenue</b>	\$1,855	\$5,000

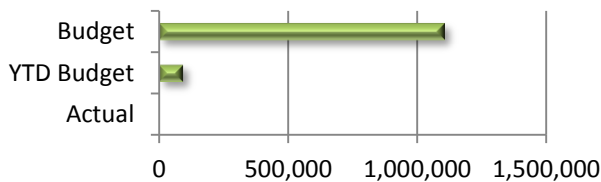


		Actual	Budget
<b>COM10.11</b>	<b>Sport &amp; Rec Operational Costs</b>	\$8,052	\$120,000

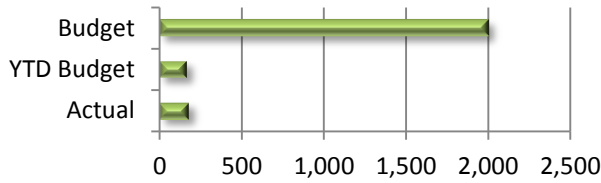


### COM11 Civic Centre

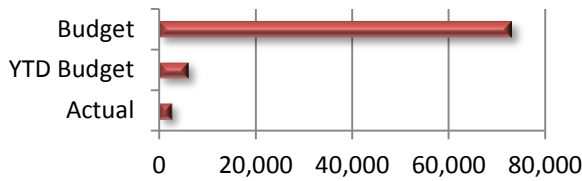
		Actual	Budget
<b>COM11.1</b>	<b>Civic Centre Hall Upgrade</b>	\$0	\$1,102,353



		Actual	Budget
<b>COM11.2</b>	<b>Civic Centre Hire Fees Revenue</b>	\$179	\$2,000

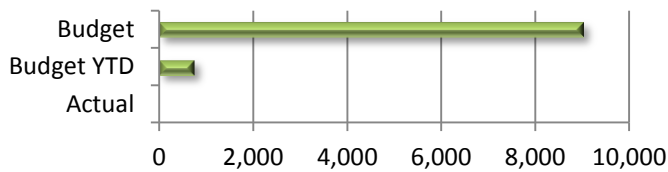


	Actual	Budget
<b>COM11.2 Civic Centre Operational Costs</b>	\$2,605	\$73,000



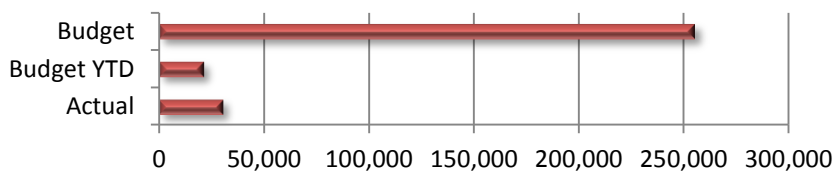
### COM12 Swimming Pool

	Actual	Budget
<b>COM12.1 Swimming Pool Admission &amp; Kiosk Fees</b>	\$0	\$9,000



Pool closed during July

	Actual	Budget
<b>COM12.2 Swimming Pool Management Plan</b>	\$30,443	\$255,000





Ordinary Meeting of Council Tuesday 16 August 2016

**7.1 Subject:** Sponsorship Request – Mt Isa School of the Air  
**Attachments:** Nil  
**Author:** Community Services Team Leader  
**Date:** 12 August 2016

---

**Executive Summary:**

Council is presented with a Sponsorship Request from Mt Isa School of the Air, in accordance with requirements of Council policy.

**Recommendation:**

*That Council approve sponsorship of approximately \$2,300 for providing in-kind support by waiving Council fees and charges related to the 2016 Julia Creek minischool event of five days.*

---

**Background:**

The Mt Isa School of the Air has submitted a Sponsorship application requesting support to waive all Council fees related to their five day event. This year they have 46 school aged children attending. They also have 48 adults involved all week. The event is from 17 to 21 October 2016. The fees asked to be waived are calculated as follows:

Either McIntyre Park or CSA for minischool; approx. \$400 depending on final choice of venue

Camping fees: \$78 per event

Swimming lesson fees: 46 children x \$10 lesson fee x 4 days attendance: \$1,840

Chairs, tables and assistance with similar resources is also included.

**Consultation:**

The Committee for assessment of applications is the Director of Corporate and Community Services and Cr Royes. The assessment was completed 11 August, 2016. They both recommend this application to Council.

**Policy Implications:**

This application has been assessed against the Council Community Grant and Support Policy. The request

---

meets the following criteria:

"In order to apply for a Sponsorship the group or organisation must meet the following criteria

(a) Non-for profit group or organisation based in the McKinlay Shire."

**Financial and Resource Implications:**

Council has an allocated budget for Financial Support to Community Organisations in the 2016/2017 financial year. \$5,170 has been expended/committed to date. This application is for waiving fees and therefore won't impact on the grants budget on a cash basis.

**InfoXpert Document ID: 77903**





Ordinary Meeting of Council Tuesday 16 August 2016

**7.2 Subject:** Sponsorship Request – Julia Creek Combined Sports Association  
**Attachments:** Nil  
**Author:** Community Services Team Leader  
**Date:** 11 August 2016

---

**Executive Summary:**

Council is presented with a Sponsorship request from Julia Creek Combined Sports Association (CSA), in accordance with requirements of Council policy.

**Recommendation:**

*That Council approve sponsorship of \$781.94 for the Town vs Country event on 24 September 2016.*

---

**Background:**

The Julia Creek Combined Sports Association has submitted a Sponsorship application requesting support to pay for the Queensland Ambulance Service's attendance fee for the event and to pay for four donga accommodation. The accommodation is intended for use by football referees, netball umpires and security staff. The request includes a cash amount of \$521.94 and in-kind support from Council for the \$260 Caravan Park cost.

**Consultation:**

The Committee for assessment of applications is the Director of Corporate and Community Services and Cr Royes. An assessment by Cr Royes was completed 11 August, 2016. The Association submitted all required documentation for the application and Cr Royes recommends this application to Council. Mrs Cody completed the assessment on 11<sup>th</sup> August and also recommended the application for approval.

**Policy Implications:**

This application has been assessed against the Council Community Grant and Support Policy. The request meets the following criteria:

"In order to apply for a Sponsorship the group or organisation must meet the following criteria

(a) Non-for profit group or organisation based in the McKinlay Shire."

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**Financial and Resource Implications:**

Council has an allocated budget for Community Financial Support in the 2016/2017 financial year of \$35,000. \$5,170 has been expended/committed to date.

**InfoXpert Document ID: 77904**



Ordinary Meeting of Council Tuesday 16 August 2016

**7.3 Subject:** Swimming pool fees review  
**Attachments:** Nil  
**Author:** Community Services Team Leader  
**Date:** 12 August 2016

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**Executive Summary:**

Council is presented with a review of regional swimming pool fees, by comparing current fees with the neighboring Shires of Cloncurry and Richmond for consideration about local fees being amended.

**Recommendation:**

*That Council amends the 2016-17 swimming pool fees, with alterations as follows and the remaining fees as previously set, to remain unchanged:*

*Season Pass Adult (16 years and over) \$120*

*Season Pass Child/student/pensioner \$60.*

*Season Pass Family (immediate family only) \$210*

*Aqua Aerobics 10 classes: \$40*

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**Background:**

The Julia Creek Swimming Pool fees have been compared to the Shires of Cloncurry and Richmond. The prompt was that there was feedback from the community over last summer, that the current \$500 family pass was too much for local families. There is anecdotal evidence that some families who previously had bought season passes opted to pay entry fees on each visit, although the statistics for this are difficult to track. Thus the following information was gathered to assist with Councillors in their deliberations.

Type	Julia Creek	Richmond	Cloncurry
<i>Season Pass Adult</i>	200	117	150
<i>Season Pass Child/student/pensioner</i>	180	56	75
<i>Season Pass Family</i>	500	173	250

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### Aqua aerobics

The single entry fee of \$5 per aqua class is listed in the Fees and charges document.

A 10 class discount is being proposed to be ratified by Council. The practice of having the bulk discount started when Council contracted out the pool management. Aqua classes were then sub-contracted out, as part of that private enterprise arrangement. When Council took over the management and employed Sharon Mulligan as pool manager they also gained her experience and qualifications in providing the aqua classes.

The pool has still been issuing the 10 class discount, which reduces the entry fee from \$5 to become \$4. However that arrangement hasn't been noted in the McKinlay Shire Council Fees and Charges document.

### **Consultation:**

Parents providing feedback

Shire pool manager

Shire finance staff

### **Policy Implications:**

This review is inline with community engagement and responding to feedback from community users of the local pool

### **Financial and Resource Implications:**

A user pays system must apply to all council activities. However there also needs to be a balance and awareness that these types of community assets such as ovals, libraries, gyms and racecourse, a pool will never be a profit making venture. Council has an allocated budget for the operations of the pool that does not rely on income made from entry fees.

### **InfoXpert Document ID: 77913**

	Description	GL Account	2016/17 Fee Incl GST	Unit/Details
<b>20.</b>	<b>JULIA CREEK SWIMMING POOL</b>			
<b>20.1</b>	<b><u>ENTRY</u></b>			
	Adult	3750-1200-0001	\$ 2.00	per person
	Child	3750-1200-0001	\$ 1.00	per person
<b>20.2</b>	<b><u>SEASON PASS</u></b>			
	Adult (over 16 years)	3750-1200-0001	\$ 200.00	per annum
	Child (under 16 years)	3750-1200-0001	\$ 180.00	per annum
	Family (2 adults, 4 children)	3750-1200-0001	\$ 500.00	per annum
<b>20.3</b>	<b><u>Activities (not including entry)</u></b>			
	Swimming lessons	3750-1200-0001	\$ 10.00	per person per lesson
	Mum's and bubs	3750-1200-0001	\$ 5.00	per mum and baby
	Swim squad - kids	3750-1200-0001	\$ 5.00	per person
	Swim squad - adults	3750-1200-0001	\$ 5.00	per person
	Aqua aerobics	3750-1200-0001	\$ 5.00	per person
	Adult sport	3750-1200-0001	\$ 5.00	per person

**8. CORPORATE SERVICES REPORT**

**Corporate Services**

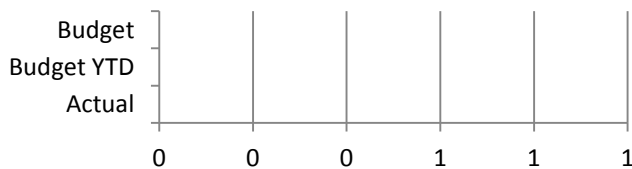
**Revenue & Expenditure Totals Statement - July 2016**

PROGRAM	REVENUE			EXPENDITURE		
	Actuals	%	Budget	Actuals	%	Budget
EMPLOYEE COSTS & RECOVERY	\$ -	0%	\$ -	-\$ 10,846	-13%	\$ 83,000
ADMINISTRATION GENERAL	\$ 2,031	0%	\$ 4,570,986	\$ 43,842	5%	\$ 960,001
Operational				\$ 43,842		\$ 896,001
Depreciation				\$ -		\$ 64,000
RATES & CHARGES	\$ 354	0%	\$ 2,216,988	\$ 136	0%	\$ 41,000
WORKPLACE HEALTH & SAFETY	\$ -	0%	\$ -	\$ 4,262	3%	\$ 167,000
STORES & PURCHASING	\$ -	0%	\$ -	\$ 5,128	6%	\$ 85,500
HUMAN RESOURCES	\$ -	0%	\$ -	\$ 2,085	3%	\$ 73,000
	<u>\$ 2,385</u>	<u>0%</u>	<u>\$ 6,787,974</u>	<u>\$ 44,608</u>	<u>3%</u>	<u>\$ 1,409,501</u>

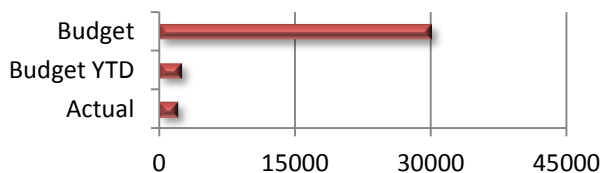
**Corporate Services**

**CORP1 Human Resources**

		Actual	Budget
CORP1.1	Traineeship/Apprenticeship Subsidies	\$0	\$0

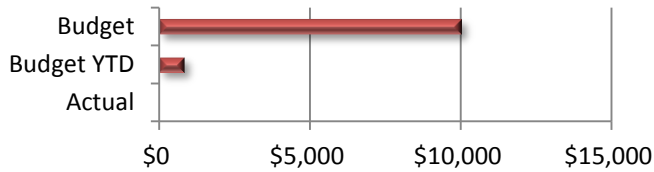


		Actual	Budget
CORP1.1	Recruitment Expenses	\$2,085	\$30,000

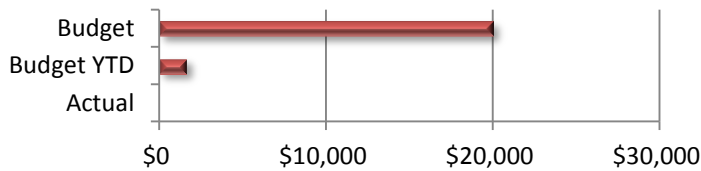


July 2016 - Local Government Assist Renewal and medicals

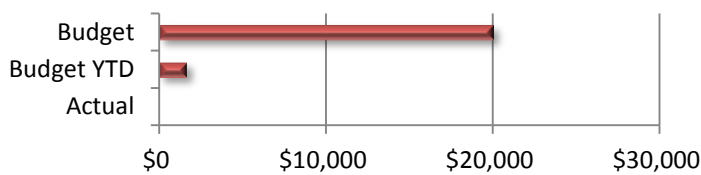
	<b>Actual</b>	<b>Budget</b>
<b>CORP1.2 Relocation Expenses</b>	\$0	\$10,000



	<b>Actual</b>	<b>Budget</b>
<b>CORP1.3 Enterprise Bargain Agreement</b>	\$0	\$20,000

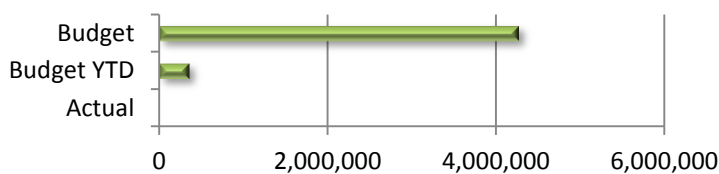


	<b>Actual</b>	<b>Budget</b>
<b>CORP1.4 Health &amp; Wellbeing Initiative</b>	\$0	\$13,000

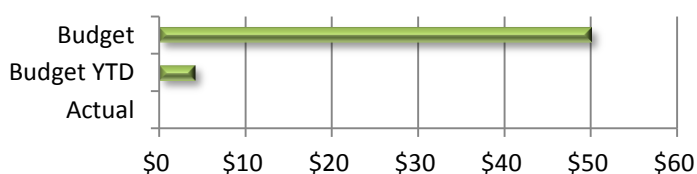


**CORP2 Administration General**

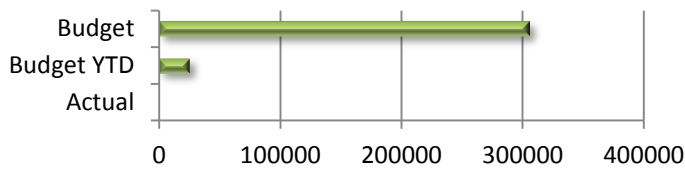
	<b>Actual</b>	<b>Budget</b>
<b>CORP2.1 Revenue from Grants</b>	\$0	\$4,263,436



	<b>Actual</b>	<b>Budget</b>
<b>CORP2.2 Commissions Revenue</b>	\$0	\$50

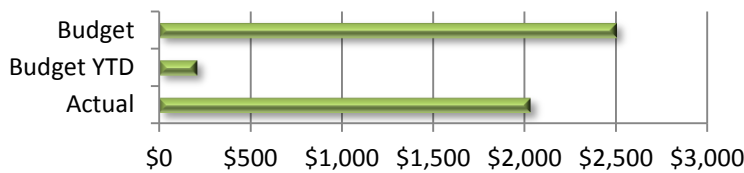


		Actual	Budget
<b>CORP2.3</b>	<b>Interest Revenue</b>	\$0	\$305,000



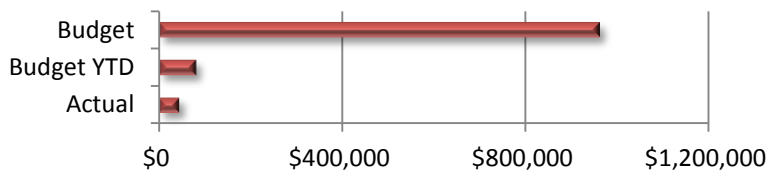
Interest revenue received during the month of July totalled \$30,301.71. \$3,307.34 received from Suncorp and \$26,994.37 received from QTC.

		Actual	Budget
<b>CORP2.4</b>	<b>Other Revenue</b>	\$2,031	\$2,500



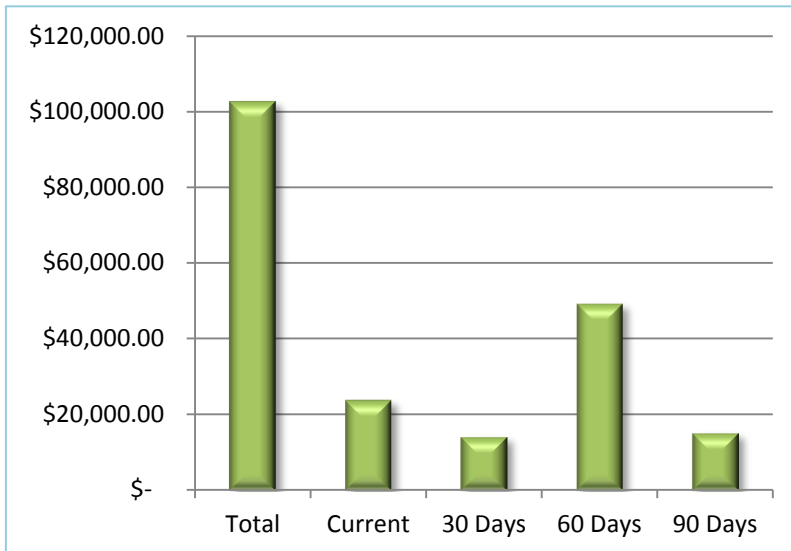
Administration services - photocopying, printing etc.  
Dirt and Dust lease.

		Actual	Budget
<b>CORP2.5</b>	<b>Finance / Administration Operations</b>	\$43,842	\$960,001



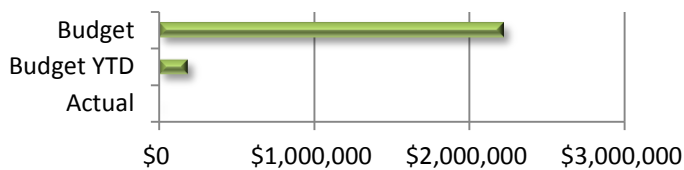
**Aged Debtors Report**

<b>Total</b>	<b>\$ 102,793.00</b>
<b>Current</b>	\$ 23,926.85
<b>30 Days</b>	\$ 14,236.06
<b>60 Days</b>	\$ 49,397.99
<b>90 Days</b>	\$ 15,232.10



### CORP3 Rates and Charges

		Actual	Budget
<b>CORP3.1</b>	<b>Rate Collection (net)</b>	\$354	\$2,216,988



Transfer outstanding rates to collection agency end of July.

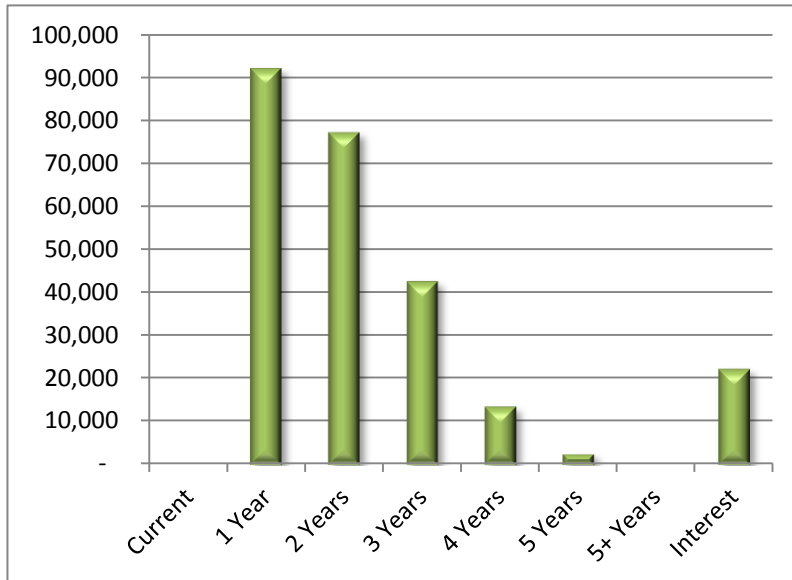
1 assessment in the process of sale - notice of intention to sell issued to owner, if no payments received within 3 months, auction of property will proceed in July 2016. - Nil payments received, notified the solicitors who will advise the next step to commence sale.

A 2nd assessment has been approved to issue notice of intention to sell. Notification to be sent to solicitors.

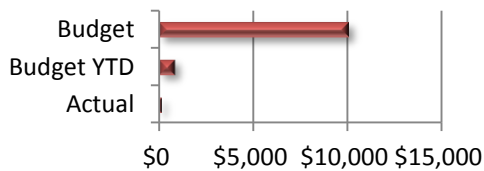
<b>Rates Balances Report</b>		<b>Last Month</b>
<b>Current</b>	-	126,266
<b>1 Year</b>	92,198	95,764
<b>2 Years</b>	77,316	77,316
<b>3 Years</b>	42,661	42,661
<b>4 Years</b>	13,499	13,499
<b>5 Years</b>	2,511	2,511
<b>5+ Years</b>		



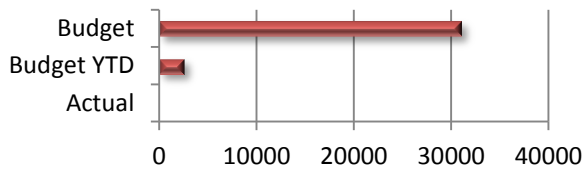
	-	-
<b>Interest</b>	22,280	18,404
<b>Total</b>	<b>250,465</b>	<b>376,421</b>



		<b>Actual</b>	<b>Budget</b>
<b>CORP3.2</b>	<b>Rates Valuation Expenses</b>	\$136	\$10,000

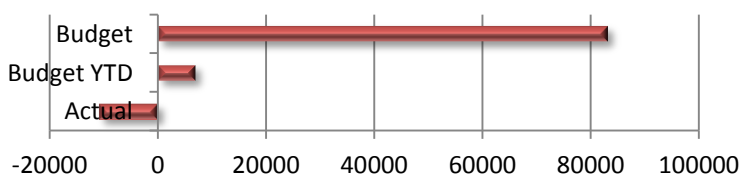


		<b>Actual</b>	<b>Budget</b>
<b>CORP3.3</b>	<b>Vacant Land Expenses</b>	\$0	\$31,000



### CORP4 Employee Costs and Recovery

		<b>Actual</b>	<b>Budget</b>
<b>CORP4.1</b>	<b>Employee Costs</b>	(\$10,846)	\$83,000





Ordinary Meeting of Council Tuesday 16<sup>th</sup> August 2016

**8.1 Subject:** Information Privacy Policy  
**Attachments:** Policy V1.0  
**Author:** Director Corporate and Community Services  
**Date:** 22 July 2016

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**Executive Summary:**

Council in its course of business regularly collects personal information from individuals. It is important that we protect the privacy of individuals and to do this a policy has been formulated to give guidance to Councillors and staff on how to deal with information we collect whilst complying with the Information Privacy principles.

**Recommendation:**

*That Council adopt the Information Privacy Policy Version 1.0 as presented.*

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**Background:**

On 27<sup>th</sup> June 2016 Council received correspondence from the Office of the Information Commissioner which advised that they had recently undertaken a desktop audit of Council's website compliance with legislative requirements of the *Right to Information Act 2009* and the *Information Privacy Act 2009*. Overall Council was assessed as 'In progress to compliance' for four of the criteria and 'Compliant' for one criterion.

To enhance our rating assessment of the criteria, seven (7) recommendations were put forward to Council as opportunities for improvement. Acknowledging this, we have made enhancements to our website based on these recommendations and have also developed the Information Privacy policy to further enhance Council's commitment to protecting the privacy of individuals in accordance with the Information Privacy principles as contained in the *Information Privacy Act 2009*.

The policy outlines how Council deals with personal information it collects from individuals in accordance with the Information Privacy Principles. This will give guidance to Councillors and staff to ensure we protect the privacy of individuals.

**Consultation:**

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Office of the Information Commissioner

**Legal Implications:**

Relevant Legislation – *Information Privacy Act 2009*

**Policy Implications:**

New policy

**Financial and Resource Implications:**

Nil

**InfoXpert ID:** 77907

# ***MCKINLAY SHIRE COUNCIL***



# ***Information Privacy Policy***

*VERSION: (1)*

*ADOPTED BY COUNCIL: August 2016*

*REVISED: Biannually*

*NEXT REVISION DUE: August 2018*

## **POLICY PURPOSE**

The protection of personal information which can identify an individual is a matter of great significance to Council and Council is therefore committed to protecting the privacy of individuals.

To ensure this protection, Council will take all reasonable steps to ensure that the collection, use, disclosure and handling of personal information complies with all relevant legislation, particularly the Information Privacy Principles contained in the *Information Privacy Act 2009*.

## **SCOPE**

This policy applies to all personal information held by McKinlay Shire Council. All Councillors and Council officers are responsible for ensuring this policy is understood and adhered to at all times.

## **POLICY**

The *Information Privacy Act 2009* details how Council must handle personal information. The Act enables the right of individuals to request a copy of their personal information and to request documents to be amended if they are inaccurate or out dated, unless it is contrary to the public interest to do so.

In assessing whether it is in the public interest to disclose personal information, Council will consider the following factors detailed in the *Information Privacy Act 2009*, namely factors that:-

- are irrelevant to deciding the public interest;
- favour disclosure in the public interest; and
- favour non-disclosure in the public interest.

### **Openness**

Council's Information Privacy Policy will be made available to the public free of charge on request and on Council's website.

The type of personal information held by Council includes (but is not limited to):-

- name and address;
- telephone numbers;
- email address;
- age and/or date of birth;
- property ownership and/or occupier details;
- library membership
- animal ownership;
- payment history; and
- pensioner and concession details.

Disclosure of personal information is only made after prior written consent of the individual is obtained or for the purposes stated in the collection notice.

Disclosure of personal information by placement on Council's website will be treated in accordance with Section 33 *Transfer of personal information outside Australia* of the *Information Privacy Act 2009*, whereby:-

- the individual gives prior written consent for their personal information to be placed on Council's website; or
- the placement of personal information on Council's website is authorised or required under a law; or
- where Council is satisfied there is reasonable grounds that the transfer is required to lessen or prevent a serious threat to life, health, safety or welfare; or
- in accordance with section 33(d) of the *Information Privacy Act 2009*.

### **Sensitive Information**

Council will not collect sensitive information about an individual unless:-

- consent is provided by the individual;
- collection is required by law;
- collection is necessary to lessen or prevent a serious threat to life, health, safety or welfare of an individual; or
- collection is necessary for the establishment, exercise or defence of a legal or equitable claim.

### **Anonymity**

Council may, wherever it is practicable and lawful, offer individuals the option of not identifying themselves when entering into transactions with Council, however Council's ability to respond, action and/or provide a requested service may be limited.

### **Information Privacy Principles**

#### **IPP 1 - Collection of Personal Information - Lawful and Fair**

All personal information collected by Council will be used only for the purpose of conducting Council business and for the provision of services to the community.

Council will only collect personal information in a lawful and fair manner for a purpose directly related to and necessary to fulfil a function or activity of Council.

#### **IPP 2 - Collection of Personal Information - Requested from an Individual**

When Council requests personal information or information of a type that would include the personal information from an individual, it will take all reasonable steps to ensure that the individual is generally aware of the purpose of the collection.

Council will advise the individual if the collection of the personal information is authorised or required under a law and the applicable law authorising the collection.

Council will also advise the individual if their personal information will be disclosed to another entity and the name of that entity either before the personal information is collected or as soon as practicable after the personal information is collected.

**IPP 3 - Collection of Personal Information - Relevance**

Council will take all reasonable steps to ensure that personal information collected is relevant to the purpose for which it is collected, is complete and up to date. The collection of personal information will not be done in a way that is an unreasonable intrusion into the personal affairs of the individual.

**IPP 4 - Storage and Security of Personal Information**

All reasonable steps will be taken to protect the personal information Council holds from loss, unauthorised access, use, modification, disclosure or any other misuse.

Council will take all reasonable steps to prevent unauthorised use or disclosure of personal information by service contractors contracted for the provision of a service to Council.

Information is stored on Council's databases which are protected by passwords and other security measures with back-up copies stored at off-site facilities.

**IPP 5 - Providing Information about Documents Containing Personal Information**

Council will take all reasonable steps to ensure that a person can find out whether it has control of any documents containing personal information, the type of personal information, the main purpose which the personal information is used and how an individual can obtain access to a document containing their personal information.

**IPP 6 - Access to Documents Containing Personal Information**

An individual may request in writing access to their own personal information under the *Information Privacy Act 2009*. Council will provide access to requested information unless it is authorised or required under an access law to refuse to give the access the individual is seeking or the document is excluded from the operation of an access law. Suitable identification must be provided prior to an individual accessing the requested documents.

**IPP 7 - Amendment of Documents Containing Personal Information**

Council will amend documents containing personal information if requested by an individual if the documents are shown to be inaccurate, incomplete or out of date, however formal application under the *Information Privacy Act 2009* may be required.

**IPP 8 - Checking of Accuracy of Personal Information before Use by Council**

Council will take all reasonable steps to ensure that the personal information it collects uses or discloses is accurate, complete and up to date.

**IPP 9 - Use of Personal Information only for Relevant Purpose**

Council will only use the parts of personal information that are directly relevant to fulfilling the particular purpose for which it was collected.

**IPP 10 - Limits on Use of Personal Information**

Personal information collected by Council for a particular purpose will not be used for another purpose unless:

- a. all reasonable steps are taken to obtain the written consent of the individual to use their personal information for another purpose; or

- b. Council is satisfied that the use is necessary to lessen or prevent a serious threat to the life, health, safety or welfare of an individual, or to public health, safety or welfare; or
- c. use of personal information for another purpose is authorised or required under law; or
- d. Council is satisfied that use of the personal information for another purpose is necessary for:
  - i. the prevention, detection, investigation, prosecution or punishment of criminal offences of breaches of laws imposing penalties or sanctions;
  - ii. the enforcement of laws relating to the confiscation of the proceeds of crime;
  - iii. the protection of the public revenue;
  - iv. the prevention, detection, investigation or remedying of seriously improper conduct;
  - v. the preparation for, or conduct of, proceedings before any court or tribunal, or implementation of the orders of a court or tribunal.
- e. the other purpose is directly related to the purpose for which the information was obtained; or
- f. the use of the personal information is necessary for research or the compilation or analysis of statistics in the public interest; does not identify any particular individual the subject of the personal information; and it is not practicable to obtain the agreement of each individual the subject of the personal information before the use.

#### **IPP 11 - Limits on Disclosure**

Council will not disclose personal information to a person, body or agency (other than the individual concerned) unless:-

- a. the individual concerned is reasonably likely to have been aware, or made aware under IPP 2, that information of that kind is usually passed to that person, body or agency; or
- b. the individual concerned has consented to the disclosure; or
- c. Council believes on reasonable grounds that the disclosure is necessary to prevent or lessen a serious and imminent threat to the life, health safety or welfare of an individual, or to public health, safety or welfare; or
- d. the disclosure is required or authorised by or under law, or
- e. the disclosure is reasonably necessary for the enforcement of the criminal law or of a law imposing a pecuniary penalty, or for the protection of the public revenue.

Where personal information is disclosed for the purposes of enforcement of the criminal law or of a law imposing a pecuniary penalty or for the purpose of the protection of the public revenue, Council shall include in the record containing that information, a note of the disclosure.

A person, body or agency to whom personal information is disclosed under clause a. of this principle shall not use or disclose the information for a purpose other than the purpose for which the information was given to the person, body or agency.

Council will ensure that disclosure of personal information does not occur unless the disclosure is for the purpose of distributing materials for and on behalf of Council, or when a third party has been contracted by Council for the sole purpose of assisting Council in providing a service to the community.



## Accountability

### Breach Management and Notification

Council will consider the following factors when responding to a privacy breach:-

1. breach containment and preliminary assessment;
2. evaluation of the risks associated with the breach;
3. notification (if applicable) ; and
4. prevention.

Decisions on a response to a privacy breach will be done on a case by case basis by a sufficiently senior authorised officer. The breach containment and preliminary assessment, evaluation of risk associated with the breach and notification (if applicable), will be implemented as soon as possible. The prevention stage is considered a longer term measure, intended to assist with future prevention and early detection strategies.

### Complaints

In the event that an individual is not satisfied with the manner by which Council has handled their personal information, they may lodge a formal complaint under Council's General Complaints Management Process.

### RELATED LEGISLATION:

*Local Government Act 2009*

*Information Privacy Act 2009*

*Right to Information Act 2009*

### RELATED DOCUMENTS (LOCAL LAWS, POLICIES, DELEGATIONS ETC):

General Complaints Process Policy

### ATTACHMENTS:

Nil

### DEFINITIONS:

**Access** – providing an individual with personal information about themselves that is held by Council. This may include allowing that individual to inspect personal information or to obtain a copy of the personal information.

**Collection** – gathering, acquiring, or obtaining personal information from any source and by any means, including information that Council has obtained by accident or has not requested.

**Collection notice** - is a written and/or verbal notice advising a person:-

- why the information is being collected;
- details of any law that allows or requires the collection of personal information;
- details of any person or body to whom Council usually gives the information; and
- if any person or body to whom Council regularly gives information in turn regularly gives it to any other person or body and Council is aware of this, details of the other person or body.

**Consent** – voluntary agreement to some act, practice or purpose.

**Council officer** - includes employees, contractors, volunteers and all others, past and present, who perform work on behalf of Council.

**Disclosure** – the release of personal information to persons or organisations outside of Council, including the placing of information on Council's website. This does not include giving individuals personal information about themselves.

**Personal information** – as defined in the IP Act '*information or an opinion (including information or an opinion forming part of a database), whether true or not, and whether recorded in a material form or not, about a natural living person whose identity is apparent, or can reasonably be ascertained, from the information or opinion*', and includes a photograph or other pictorial representation of a person, but does not include information that is in:-

- generally available publications;
- material kept in public records and archives such as Commonwealth and State archives; or
- anything kept in a library, art gallery, museum for the purpose of reference, study of exhibition.

An **individual** is a natural living person. Information about a company or someone deceased is not regarded as personal information.

**Privacy breach** – means when personal information is not handled, whether by accident or otherwise, in accordance with the privacy principles.

**Sensitive information** – means information or an opinion that may give rise to discriminatory practices based on an individual's:-

- racial or ethnic origin;
- political opinions;
- membership of a political association, a professional or trade association or a trade union;
- religious beliefs and affirmations;
- philosophical beliefs;
- sexual preferences or practices;
- criminal records; or
- health.

**Use** – the handling of personal information within Council including the inclusion of personal information in a publication.

**REVIEW TRIGGER:**

- Change in legislation affecting this policy

## McKinlay Shire Council

### STATEMENT OF COMPREHENSIVE INCOME

Jul-16

	Actuals	2016/17 Budget
<b><u>Income</u></b>		
Rates, levies & Charges	-	2,763,210
Fees & Charges	77,232	605,010
Interest Received	21	312,150
Sales Revenue	152	6,878,608
Other Income	16,595	288,400
Grants, subsidies, contributions & donations	55,235	5,957,623
<b><u>Capital Revenue</u></b>		
Grants, subsidies, contributions & donations	577,515	16,899,235
<b>Total Income</b>	<b>726,750</b>	<b>33,704,236</b>
<b><u>Expenses</u></b>		
Employee Benefits	399,942	5,123,958
Materials & Services	616,906	21,175,041
Finance costs	419	27,931
Depreciation		4,395,200
<b>Total Expenses</b>	<b>1,017,267</b>	<b>30,722,130</b>
<b>Net Operating Surplus</b>	<b>\$ (290,517)</b>	<b>\$ 2,982,106</b>

**McKinlay Shire Council**  
**STATEMENT OF FINANCIAL POSITION**

Jul-16

	2016/17 Actuals	2016 Actuals
<b><u>Current Assets</u></b>		
Cash and Cash Equivalents	12,183,610	13,254,867
Trade and Other Receivables	221,532	582,765
Inventories	250,070	261,096
<b><i>Total Current Assets</i></b>	12,655,212	14,098,728
<b><u>Non-Current Assets</u></b>		
Property, Plant and Equipment	153,774,660	153,368,131
<b><i>Total Non-Current Assets</i></b>	153,774,660	153,368,131
<b>Total Assets</b>	<b>166,429,872</b>	<b>167,466,859</b>
<b><u>Current Liabilities</u></b>		
Trade and Other Payables	344,213	515,267
Borrowings	112	112
Provisions	97,368	93,868
<b><i>Total Current Liabilities</i></b>	441,693	609,247
<b><u>Non-Current Liabilities</u></b>		
Trade and Other Payables	110,782	110,782
Borrowings	191,684	192,923
Provisions	295,695	295,695
<b><i>Total Non-Current Liabilities</i></b>	598,161	599,400
<b>Total Liabilities</b>	<b>1,039,854</b>	<b>1,208,647</b>
<i>Community Equity</i>		
Asset Revaluation Surplus	41,260,289	41,260,289
Retained Surplus	124,540,370	125,127,945
Reserves	400,000	400,000
<b>Total Community Equity</b>	<b>\$ 166,200,658</b>	<b>\$ 166,788,234</b>

## 9. CHIEF EXECUTIVE REPORT

### Governance & Partnerships

#### Revenue & Expenditure Totals Statement - July 2016

PROGRAM	REVENUE			EXPENDITURE		
	Actuals	%	Budget	Actuals	%	Budget
GOVERNANCE	\$ -	0%	\$ -	\$ 64,101	8%	\$ 788,500
	\$ -	0%	\$ -	\$ 64,101	8%	\$ 788,500

### Economic Development

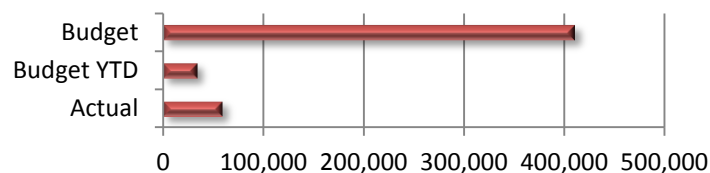
#### Revenue & Expenditure Totals Statement - July 2016

PROGRAM	REVENUE			EXPENDITURE		
	Actuals	%	Budget	Actuals	%	Budget
ECONOMIC DEVELOPMENT	\$ 10,000	13%	\$ 75,318	\$ -	0%	\$ 347,500
Operational				\$ -		\$ 130,000
Depreciation				\$ -		\$ 217,500
TOURISM	\$ 6,782	23%	\$ 29,960	\$ 34,975	8%	\$ 411,700
LIVESTOCK OPERATIONS	\$ 9,054	23%	\$ 40,000	\$ 11,513	12%	\$ 93,250
Operational				\$ 11,513		\$ 72,000
Depreciation				\$ -		\$ 21,250
	\$ 25,837	59%	\$ 145,278	\$ 46,488	5%	\$ 852,450

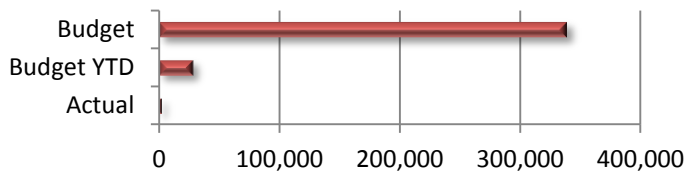
## Governance and Economic Development

### CEO1 Governance

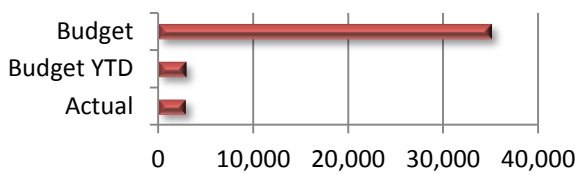
	Actual	Budget
CEO1.1 Governance Operations	\$59,432	\$410,000



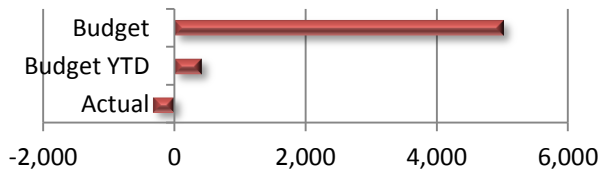
	Actual	Budget
<b>CEO1.2 Members Remuneration</b>	\$2,090	\$338,500



	Actual	Budget
<b>CEO1.4 Councillor Training and Conference Expenses</b>	\$2,904	\$35,000

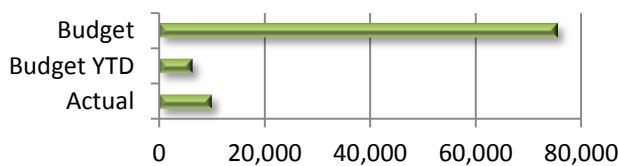


	Actual	Budget
<b>CEO1.5 Election</b>	(\$324)	\$5,000

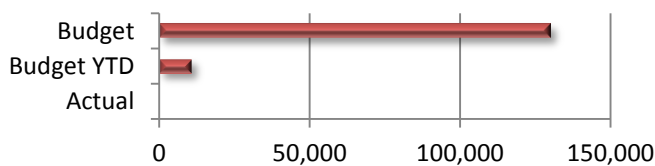


## CEO2 Economic Development

	Actual	Budget
<b>CEO1.1 Economic Development (Revenue)</b>	\$10,000	\$75,318



	Actual	Budget
<b>CEO1.2 Economic Development</b>	\$0	\$130,000





Ordinary Meeting of Council Tuesday 16<sup>th</sup> August 2014

**9.1 Subject:** Non Actioning of Part of Council Resolution  
**Attachments:** Nil  
**Author:** Chief Executive Officer  
**Date:** 11.08.2016

**Executive Summary:**

This report seeks to advise Council of taken by the Interim Chief Executive Officer not to action one component of the Council resolutions of the 20 July 2016 relating to the acceptance of tenders for the plant and Equipment Hire and Trades Panels of Providers.

**Recommendation:**

*Council endorse the action of the former Interim Chief Executive Officer to not action the decision by Council at the July Ordinary Meeting to publish tendered rates for the various Panel of Providers because it would have breached the commercial in confidence clause incorporated in the published Deed of Agreement to be entered into by successful tenderers.*

**Background:**

At the July Council Meeting, the following resolutions were adopted.

*Moved Cr. P Curr*

*Seconded Cr. S Royes*

*That Council accepts the ranking of Tenderer's for the various Plant for the Register of Prequalified Suppliers of Plant Hire for 2016/17, and that these rankings **and prices be published.***

*CARRIED 4/0*

*Resolution No.6/1617*

*Moved Cr. P Curr*

*Seconded Cr. S Royes*

*That Council accepts the ranking of Tenderer's for the various Supply of Goods and or Service for the Preferred Suppliers Arrangement – Supply of Goods and or Service for 2016/17, and that these rankings **and prices be published.***

*CARRIED 4/0*

*Resolution No.30/1617*

**Discussion:**

The highlighted words in the above resolutions describe the relevant direction not carried out by the I/CEO **“and prices be published”**

The decision not to publish was made as a consequence of the revelation after the meeting that Council had committed to Commercial In Confidence regarding these matters;

The following is an extract from the letters sent to tenderers after the Ordinary Meeting which explains the basis for this decision.

(Excerpt from letter dated 20<sup>th</sup> July 2016 to all suppliers);

**At the meeting Council after long discussion, also resolved that the prices of each tender be published in the interest of open and transparent government. However, after the meeting I became aware that the Deed of Agreement that we use and provided to Plant Hire tenderers before closing of tenders contains the following confidentiality clause:**

*Information relating to the Tenderer's Rates, assets, operations, business dealings or financial affairs will be treated by the Principal as being commercial-in-confidence;*

**Because of this Council will not be publishing any rates for plant hire and for consistency, Council will not be publishing any rates for supply of goods and services.**

**In the Tender under the section “Particulars” it states that all applicants must be suitably qualified and hold current licences and certifications in accordance with State and Commonwealth legislation and standards.**

Council endorsement of this decision is requested.

**Consultation:**

Mayor, Director, LGAQ Governance

**Policy Implications:**

For future tenders

**Financial and Resource Implications:**

NIL

**InfoXpert Document ID: 77898**





Ordinary Meeting of Council Tuesday 16<sup>th</sup> August 2014

**9.2 Subject:** 120<sup>th</sup> LGAQ Annual Conference  
**Attachments:** LGAQ Conference Program  
**Author:** Chief Executive Officer  
**Date:** 11.08.2016

---

**Executive Summary:**

Council is presented with a request to attend the LGAQ Annual Conference being held 18-20<sup>th</sup> October 2016.

Held annually in October, the Conference provides an important opportunity for councils to not only network and learn but also to debate and vote on new policy. The event doubles as the Association's AGM.

The conference will bring together Federal, State and local government, external stakeholders and media. The Annual Conference consists of two and a half days of full plenary, split plenary and workshop sessions where participants will immerse themselves in the challenges facing local government and their communities.

**Recommendation:**

That Council nominates Cr. Belinda Murphy , Cr. Neil Walker and Cr. Philip Curr, Cr. Janene Fegan and Cr. Shauna Royes to attend the Annual LGAQ Conference on the Gold Coast 18-20<sup>th</sup> October 2016.

---

**Background:**

This year's conference theme is the 'New World Order' , where Councils are able to discuss the economical and political disorder that is impacting the globe.

Forums will be hosted by the LGAQ Policy Executive members. Councillors will take part in discussing common issues and interests, emerging policy priorities and brainstorming innovative solutions. This is also an opportunity for Councillors to talk with each other and with Policy Executive members about ways the LGAQ can help and support McKinlay shire Council.

The Conference program is attached to this report.

**Consultation:**

**Policy Implications:**

Nil

**Financial and Resource Implications:**

Full Conference registration for 3 Observers: \$ 4,290

Member Councils pay a Conference Levy in conjunction with our Membership Subscription. This year the Conference Levy, which entitles our Council to be represented at Conference by two (2) Delegates, has been set at \$2860.00 including GST.

Flights Mount Isa to Brisbane return \$ 4,000 Est.

Accommodation : \$4,600

Car Hire : \$500 Est.

The annual budget for Councillor Training/Conference is \$35,000 for the 16/17 FY and spent to date is \$5,632.12.

**InfoXpert Document ID: 77910**

**10. WORK PLACE HEALTH AND SAFETY**

**11. MEMBERS BUSINESS**

**12. CLOSE**

# Late Agenda Items



Ordinary Meeting of Council Tuesday 16<sup>th</sup> August 2016

## **LATE AGENDA ITEM**

**Subject:** Get Playing Places and Spaces Grant – Julia Creek Tennis Courts  
**Attachments:** Nil  
**Author:** Sports and Recreational Officer  
**Date:** 10.08.2016

---

### **Executive Summary:**

The Julia Creek Combined Sporting Association would like to apply to upgrade the Julia Creek courts through the Department of National Parks, Sport and Racing's Get Playing Places and Spaces funding program.

In order to apply for the upgrade the CSA would need Council's financial support, as they do not have the financial ability to commit the required minimum of 20% of the \$100,000 grant maximum, or the extra monies required to complete the project.

### **Recommendation:**

*That Council commit \$..... to the renewal of the Julia Creek Tennis Courts.*

---

### **Background:**

The two outside tennis courts in Julia Creek are currently in an unplayable condition.

The Department of National Parks, Sport and Racing's Get Playing Places and Spaces funding program is currently open and closes on 1<sup>st</sup> September 2016. The program offers funding to a maximum of \$100,000 and requires a minimum of 20% contribution from the applicant.

The upgrade of the Julia Creek tennis courts meets the brief to be funded under the Get Playing Places and Spaces funding, closing on September 1.

The CSA requested quotes from three specialised suppliers, with one supplier unable to provide a quote in time for the grant application to be lodged.

### **Consultation:**

Kellie Wilson – Department of National Parks, Sport and Racing

### **Legal Implications:**

### **Policy Implications:**

### **Financial and Resource Implications:**

### **InfoXpert ID:**



Ordinary Meeting of Council Tuesday 16<sup>th</sup> August 2016

## **LATE AGENDA ITEM**

**Subject:** Get Playing Places and Spaces Grant – McKinlay Tennis Courts  
**Attachments:** Nil  
**Author:** Sports and Recreational Officer  
**Date:** 10.08.2016

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### **Executive Summary:**

The Department of National Parks, Sport and Racing's Get Playing Places and Spaces grant is open and able to fund projects that have reached their end of life, to a maximum of \$100,000 – provided the applicant provides a minimum of 20% of the total eligible costs.

The McKinlay tennis courts upgrade has been identified as a suitable project, and Council's commitment is sought to move forward with the funding application.

### **Recommendation:**

*That Council commit \$.....to the renewal of the McKinlay Tennis Courts.*

---

### **Background:**

The Department of National Parks, Sport and Racing's Get Playing Places and Spaces funding program is currently open, with a closing date of 1<sup>st</sup> September.

The McKinlay tennis courts are currently in unplayable condition and the renewal of the McKinlay tennis courts meets the brief to be funded under the Get Playing Places and Spaces funding.

Quotes have been sought from three suppliers, with one supplier unable to provide a quote in time for the grant application to be lodged.

### **Consultation:**

Kellie Wilson – Department of National Parks, Sport and Racing

### **Legal Implications:**

### **Policy Implications:**

### **Financial and Resource Implications:**

### **InfoXpert ID:**

# Report Attachments



120<sup>th</sup> LGAQ Annual Conference

# NEW WORLD ORDER

Gold Coast Convention & Exhibition Centre  
2684-2690 Gold Coast Highway, Broadbeach

**18 - 20 October 2016**

  #LGAQ2016





# NEW WORLD ORDER



## THIS YEAR'S CONFERENCE THEME

This year's conference theme, 'New World Order' perfectly describes the economic and political upheaval that is impacting on the entire globe. There has never been a more relevant theme.

By any account this year's speaker line up is chock full of stellar talents. It's a great coup to secure Mr Parag Khanna. Make no mistake he is a global super star in this field. Those who watch CNN will have seen him many times. Other speakers will discuss subjects that go to the heart of the challenges facing councils and the communities we represent.

I also welcome the attendance of both the Premier and Deputy Premier at this year's event.

Finally we have an important decision to make on Wednesday when we elect a President to take us forward over the balance of the four-year term.

I hope your conference is both rewarding and enjoyable.

A handwritten signature in black ink that reads "Jenny Hill". The signature is fluid and cursive.

Cr Jenny Hill  
ACTING PRESIDENT



# WELCOME TO THE CITY OF GOLD COAST

As Australia's premier tourist destination, Gold Coast welcomes 13 million visitors each year who love our retail therapy options, taste-tempting eateries and a fabulous array of festivals, events, arts and cultural activities.

Then there's our 52 kilometres of magnificent beaches and 100,000 hectares of world heritage-listed rainforests and some 2000 parks dotted throughout our community.

But an economy of \$25 billion annually needs nurturing to maintain quality of life and opportunity.

Our Innovation Ecosystem fosters entrepreneurs, tech start-ups, incubators and investors as the engine-room for industries of the future. Our Health and Knowledge Precinct is a hub for education, research, knowledge creation and the commercialisation of newly-developed technologies.

In tandem with major events like the Gold Coast 2018 Commonwealth Games we provide attractions for locals and visitors but, importantly, create jobs for residents.

Always, we push the boundaries of what local government can achieve. Please enjoy your stay.

Cr Tom Tate

MAYOR – COUNCIL OF THE CITY OF GOLD COAST

# CONFERENCE PROGRAM





## MONDAY, 17 OCTOBER 2016

- 10.30am – 12.00pm**    **Policy Executive CEO Reference Group Meeting**
- 12.00pm – 5.00pm**    **Policy Executive Meeting**
- 2.00pm – 5.00pm**    **Registration**  
Delegates, observers, trade, corporate and accompanying persons  
Foyer, Gold Coast Convention and Exhibition Centre,  
2684-2690 Gold Coast Highway, Broadbeach
- 4.00pm – 4.30pm**    **Trade and Sponsor Briefing**

## TUESDAY, 18 OCTOBER 2016

- 8.30am – 5.00pm**    **Registration**  
Delegates, observers, trade, corporate and accompanying persons  
Foyer, Gold Coast Convention and Exhibition Centre,  
2684-2690 Gold Coast Highway, Broadbeach
- 9.00am – 5.00pm**    **Professional Development Streams**
- 10.45am – 11.30am**    **Morning Tea**
- 12.45pm – 2.00pm**    **Lunch**
- 2.00pm – 4.00pm**    **Regional Roads and Transport Group Assembly**
- 2.00pm – 5.00pm**    **Indigenous Leaders' Forum**
- 4.30pm – 5.00pm**    **First Time Delegate Briefing**
- 5.30pm – 7.30pm**    **Welcoming Ceremony**  
Hall 2  
Gold Coast Convention and Exhibition Centre  
2684-2690 Gold Coast Highway, Broadbeach  
Hosted by King & Company
- 5.30pm**    **Blockbuster Opening Act**
- 5.40pm**    **Welcome to Country**
- 5.45pm**    **Welcome to Gold Coast**  
Cr Tom Tate  
Mayor - Council of the City of Gold Coast
- 5.50pm**    **Response**  
Cr Jenny Hill  
Acting President, LGAQ
- 5.55pm**    **Sponsor Address**  
Tim Fynes-Clinton  
Managing Partner  
King & Company

**6.00pm**

**2016 LGAQ Journalism Award**

The LGAQ Regional Journalism Award is dedicated to showcasing excellence in reporting in regional Queensland. Listen to the official announcement of the 2016 winner, who will receive a \$15,000 prize.

**6.10pm – 7.30pm**

**Networking Drinks**

Trade Exhibition

**WEDNESDAY, 19 OCTOBER 2016**  
**MEMBER COUNCIL DAY**

**7.45am**

**Registration**

Delegates, observers, trade, corporate and accompanying persons  
Foyer, Gold Coast Convention and Exhibition Centre,  
2684-2690 Gold Coast Highway, Broadbeach

**8.15am**

**Security Briefing**

Master of Ceremonies – Mr David Swan  
(the “other” Voice of Australia)

**8.16am**

**Call to Order by the Acting President**

**8.18am**

**Presentation of Policy Executive**

**8.30am**

**Official Opening**

Hon Anastacia Palaszczuk MP  
Premier of Queensland

**8.45am**

**Presidential Address**

Cr Jenny Hill  
Acting President  
LGAQ

**9.15am**

**Keynote Address: New Economy New Politics**

Dr Parag Khanna  
Senior Research Fellow in the Centre on Asia and  
Globalisation at the Lee Kuan Yew School of Public Policy,  
National University of Singapore

**10.15am**

**Morning Tea**

**10.45am**

**Panel Session: Out of the Box**

Cherbourg Aboriginal Shire Council – Smart Street Lighting  
Cairns Regional Council – Garbage Truck Road Survey  
Southern Downs Regional Council – Budget Preparation  
Moreton Bay Regional Council – Complaints App

**11.55am**

**Sponsor Address: Telstra**



<b>12.00pm</b>	<b>Keynote Address: Rise of the Sharing Economy</b> Dr Jim Minifie Productivity Growth Program Director Grattan Institute
<b>12.30pm</b>	<b>Lunch</b>
<b>1.30pm</b>	<b>Council Forums</b> Rural and Remote councils South East Queensland councils Coastal councils Resource Regions councils Indigenous councils
<b>3.00pm</b>	<b>Keynote Address: Smart Infrastructure – IOT</b> Mr Channa Seneviratne Director - Wireless Network Engineering Telstra
<b>3.30pm</b>	<b>LGAQ Super Heroes</b> Bob Abbot, LGAQ Mayoral Mentor Wayne Kratzmann, LGAQ Mayoral Mentor Peter Maguire, LGAQ Mayoral Mentor Hon Joan Sheldon AM, LGAQ Ethics Advisor
<b>3.45pm</b>	<b>Sponsor Address: Ergon Energy</b>
<b>3.50pm</b>	<b>LGM/LGW Member Update</b>
<b>4.05pm</b>	<b>Sponsor Address: Caravanning Queensland</b>
<b>4.10pm</b>	<b>Local Government Remuneration and Discipline Tribunal Update</b> Mr Col Meng Chair Local Government Remuneration and Discipline Tribunal
<b>4.30pm</b>	<b>Keynote Address</b> Mr Matt Church Courtesy of Saxton Speakers Bureau
<b>5.00pm</b>	<b>Program Concludes</b>
<b>6.30pm for 7.00pm</b>	<b>Gala Dinner</b> Arena 2 Room Gold Coast Convention and Exhibition Centre 2684-2690 Gold Coast Highway, Broadbeach <i>Gala Dinner: Hosted by Hastings Deering</i> <i>Dress: Coat and tie</i> <i>Act: Bernard Fanning and band</i> Long Service Certificate Presentations
<b>11.30pm</b>	<b>Dinner Concludes</b>

# THURSDAY, 20 OCTOBER 2016

## YOUR COUNCIL DAY

<b>8.30am</b>	<b>Conference Resumes – housekeeping</b>
<b>8.35am</b>	<b>AGM/Motions (Debate)</b>
<b>10.00am</b>	<b>State Government Update</b> Hon Jackie Trad MP Deputy Premier Minister for Infrastructure, Local Government and Planning Minister for Trade and Investment
<b>10.20am</b>	<b>Morning Tea</b>
<b>10.40am</b>	<b>State Opposition Update</b> Mr Andrew Powell MP Shadow Minister for Transport, Main Roads and Local Government
<b>11.00am</b>	<b>Sponsor Address: Powerlink</b>
<b>11.05am</b>	<b>Debate</b>
<b>12.15pm</b>	<b>Presidential Candidate Speeches</b>
<b>12.30pm</b>	<b>Lunch</b>
<b>1.25pm</b>	<b>Announcement of new LGAQ President</b>
<b>1.30pm</b>	<b>Debate</b>
<b>3.45pm</b>	<b>Keynote Address:</b> Ms Rabia Siddique Former Terrorism and War Crimes Prosecutor, International Humanitarian, retired British Army Officer and a hostage survivor
<b>4.15pm</b>	<b>Plenary Concludes</b>

## ELECTED MEMBER PROFESSIONAL DEVELOPMENT OPPORTUNITIES

For those who choose one of the accredited units and then successfully complete the post-conference assessment a credit will be earned towards a Diploma in Local Government – Elected Member that the Association is offering.

That's right. You can now elect to use your conference attendance to obtain a formal qualification.

For further information on any of the accredited course options, or the Diploma please contact our Members' Hotline on 1300 542 700.

<b>LGAQ'S ACCREDITED TRAINING COURSES</b> ELECTED MEMBER PROFESSIONAL DEVELOPMENT	<b>2016 DATES - TIMES</b>	<b>PRICE PER PERSON</b>
<p><b>Governing Councils</b></p> <p>Course Code: TS-REG-974</p> <p>Units of competency: LGAGENE502A</p> <p>Provide leadership within the council and community</p> <p><b>Content:</b></p> <p>Introduces leadership concepts and the behaviours required of councillors in their role as leaders of council and prominent leaders in the community. Knowledge of the legislation and regulations within which councils must operate is essential.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>o Perform at a high level as a councillor</li> <li>o Provide leadership to council and community groups</li> <li>o Provide a positive image of council</li> <li>o Initiate and support development programs</li> </ul>	<p><b>Date:</b> Tuesday 18 October</p> <p><b>Time:</b> 9.00am-5.00pm</p>	<p><b>\$530.00 No GST pp</b>  <b>\$220.00 No GST pp (assessment)</b></p> <p>* For assessments, please contact LGAQ Training Solutions by email <a href="mailto:training@lgaq.asn.au">training@lgaq.asn.au</a></p>
<p><b>Change Management</b></p> <p>Course Code: TS-REG-979</p> <p>Units of competency: LGACOM602B</p> <p>Coordinate and facilitate a change process</p> <p><b>Content:</b></p> <p>Planning for and initiating organisational change. It stresses the leadership role of the council in sponsoring change and recognises that there is a need for the council and the CEO to work together to achieve significant change.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>o Understand the change environment</li> <li>o Plan change</li> <li>o Establish need for change</li> <li>o Facilitate change</li> <li>o Evaluate and monitor change programs</li> </ul>	<p><b>Date:</b> Tuesday 18 October</p> <p><b>Time:</b> 9.00am-5.00pm</p>	<p><b>\$530.00 No GST pp</b>  <b>\$220.00 No GST pp (assessment)</b></p> <p>* For assessments, please contact LGAQ Training Solutions by email <a href="mailto:training@lgaq.asn.au">training@lgaq.asn.au</a></p>



<b>LGAQ'S ACCREDITED TRAINING COURSES</b> ELECTED MEMBER PROFESSIONAL DEVELOPMENT	<b>2016 DATES - TIMES</b>	<b>PRICE PER PERSON</b>
<p><b>Land use planning</b></p> <p>Course code: TS-REG-1006</p> <p>Units of competency: LGAPLAN511A</p> <p>Manage council's development assessment system</p> <p><b>Content:</b></p> <p>A function of local government that places one of the greatest demands upon elected members and can be one of the most difficult areas to deal with.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>o Understand the purpose of land planning</li> <li>o Identify relevant legislation and understand its impact</li> <li>o Identify and understand local and regional planning instruments and issues</li> <li>o Define the role of elected members in land use planning</li> <li>o Understand the planning and development process</li> </ul>	<p><b>Date:</b> Tuesday 18 October</p> <p><b>Time:</b> 9.00am-5.00pm</p>	<p><b>\$530.00 No GST pp</b>  <b>\$220.00 No GST pp (assessment)</b></p> <p>* For assessments, please contact LGAQ Training Solutions by email <a href="mailto:training@lgaq.asn.au">training@lgaq.asn.au</a></p>
<p><b>Financial Reports &amp; Budgets</b></p> <p>Course Code: TS-REG-989</p> <p>Units of competency: BSBGOV403 Analyse financial reports and budgets</p> <p><b>Content:</b></p> <p>Explores the way in which local governments are required to plan for the future, develop an annual budget and monitor, review and interpret financial reports.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>o Basic accounting principles and concepts</li> <li>o Financial management and the strategic linkages</li> <li>o Financial management and reporting</li> <li>o The roles and responsibilities of council, councillors and CEOs</li> <li>o Annual budgets</li> </ul>	<p><b>Date:</b> Tuesday 18 October</p> <p><b>Time:</b> 9.00am-5.00pm</p>	<p><b>\$530.00 No GST pp</b>  <b>\$220.00 No GST pp (assessment)</b></p> <p>* For assessments, please contact LGAQ Training Solutions by email <a href="mailto:training@lgaq.asn.au">training@lgaq.asn.au</a></p>

# COUNCIL FORUMS

TUESDAY, 18 OCTOBER 2016

**2.00pm – 5.00pm**

## **Indigenous Leaders Forum**

Hosts: Cr Alf Lacey (Mayor, Palm Island Aboriginal Shire Council) and Cr Fred Gela (Mayor, Torres Strait Island Regional Council)

Since 2011, the Indigenous Leaders' Forum has been a valuable way for Aboriginal and Torres Strait Islander councils to come together in order to discuss specific challenges and to put forward issues they would like the LGAQ to assist them in addressing.

The Forum is held twice-yearly.

WEDNESDAY, 19 OCTOBER 2016

**1.30pm – 3.00pm**

Come and join with your council peers in one of four forums to discuss, share and debate key issues.

This year, these forums will be hosted by the LGAQ Policy Executive members. Join your local government colleagues in discussing common issues and interests, emerging policy priorities and brainstorming innovative solutions. This is also your opportunity to talk with each other and your Policy Executive members about ways the LGAQ can help and support your council.

Please register for the forum that you believe will most interest your council – if you can't decide you are welcome to send delegates to separate forums.

Delegates/observers are welcome to attend any one of the forums:

### **RURAL AND REMOTE COUNCILS**

Hosts: Cr Belinda Murphy, Cr Rob Chandler

### **SOUTH EAST QUEENSLAND COUNCILS**

Hosts: Cr Matthew Bourke, Cr Mark Jamieson, Cr Paul Pisasale, Cr Karen Williams

### **COASTAL COUNCILS**

Hosts: Cr Jack Dempsey, Cr Matt Burnett, Cr Jenny Hill, Cr Bob Manning

### **RESOURCE REGIONS COUNCILS**

Hosts: Cr Anne Baker, Cr Ray Brown, Cr Cameron O'Neil

### **INDIGENOUS COUNCILS**

Hosts: Cr Alf Lacey and Cr Fred Gela

# KEYNOTE SPEAKER PROFILES





**HON ANNASTACIA PALASZCZUK MP**  
PREMIER OF QUEENSLAND  
MEMBER FOR INALA

Annastacia Palaszczuk was sworn in as Premier of Queensland on 14 February 2015 following the state election on 31 January.

Prior to the election, Ms Palaszczuk was Leader of the Queensland Parliamentary Labor Party following the March 2012 state election.

She has represented the Inala electorate in the Queensland Parliament since September 2006.

Ms Palaszczuk served as Chair of the Parliamentary Ethics Committee and following the 2009 election, she was appointed as the Minister for Disability Services and Multicultural Affairs.

She was appointed Minister for Transport in February 2011 and held the position until the March 2012 election.

Ms Palaszczuk holds a Bachelor of Arts from the University of Queensland, Master of Arts (Hons) from the University of London, Bachelor of Laws from the University of Queensland and a Graduate Diploma of Legal Practice from the Australian National University.

Ms Palaszczuk was the recipient of a British Council Chevening Scholarship which enabled her to study for a year in London at the Institute of Commonwealth Studies and the London School of Economics.

**DR PARAG KHANNA**

Senior Research Fellow in the Centre on Asia and Globalisation at the Lee Kuan Yew School of Public Policy, National University of Singapore

Parag Khanna is a leading global strategist, world traveller, and best-selling author. He is a CNN Global Contributor and Senior Research Fellow in the Centre on Asia and Globalisation at the Lee Kuan Yew School of Public Policy at the National University of Singapore. He is also the Managing Partner of Hybrid Reality, a boutique geostrategic advisory firm, and Co-Founder and CEO of Factotum, a leading content branding agency.



Parag's latest book is *Connectography: Mapping the Future of Global Civilization* (2016). He is also co-author of *Hybrid Reality: Thriving in the Emerging Human-Technology Civilization* (2012) and author of *How to Run the World: Charting a Course to the Next Renaissance* (2011) and *The Second World: Empires and Influence in the New Global Order* (2008). In 2008, Parag was named one of Esquire's "75 Most Influential People of the 21st Century", and featured in WIRED magazine's "Smart List." He holds a PhD from the London School of Economics, and bachelors and masters degrees from the School of Foreign Service at Georgetown University. He has traveled to more than 100 countries and is a Young Global Leader of the World Economic Forum



## **DR JIM MINIFIE**

Productivity Growth Program Director  
Grattan Institute

Jim Minifie directs the Grattan Institute's Productivity Growth Program, which is focused on policy reforms to drive Australian living standards. His team is currently focused on structural change in the Australian economy.

Prior to joining Grattan in June 2012, Jim spent 13 years at the Boston Consulting Group, including seven years as Chief Economist for Australia and New Zealand. There he was responsible for leading the firm's thinking on economic challenges – including the global financial crisis, the resources boom and climate change – and their implications for Australian policymakers and corporate leaders. His clients included governments in Australia, Asia and the Middle East and firms in media, online marketplaces, financial services, agriculture, industrial goods, logistics, retail, and resources and commodities.

Jim has a PhD in applied economics from Stanford University and honours and masters degrees in economics from the University of Melbourne. His research focused on contracts, incentives, and taxation.

## **CHANNA SENEVIRATNE**

Director – Wireless Network Engineering  
Telstra

Channa Seneviratne is currently Director - Wireless Network Engineering in Telstra Operations. He works with the senior management team on the design, delivery and optimisation of Telstra's core and radio wireless network infrastructure.

Channa has over 25 years of experience in telecommunications networks having worked in both Operations and Engineering across both fixed and wireless technologies. During his time in Telstra, Channa has played key roles in the introduction and operation of Telstra's 2G (GSM & CDMA), 3G and now 4G networks.

Channa has a Bachelor of Engineering from the University of Queensland.

Away from work Channa enjoys travel, sport, wildlife photography and spending time with his wife and two young daughters.



## **BOB ABBOT**

LGAQ Mayoral Mentor

First elected to Noosa Shire Council in 1982, his accomplished career in local government includes six years as Deputy Mayor and terms as Mayor of both the Noosa Shire and the Sunshine Coast Regional councils.

Bob has worked with many former Queensland mayors in both mentoring and support roles, and his leadership abilities are widely regarded within local government.



## **WAYNE KRATZMANN**

LGAQ Mayoral Mentor

Wayne is a 30 year veteran of local government including roles as Deputy CEO, Deputy Mayor and most recently as Mayor of the South Burnett Regional Council.

Wayne is well-regarded, highly respected and has a passion for community. His leadership skills have been recognised by many and his experience coming from both sides of the local government fence provides valuable insight.





## PETER MAGUIRE

LGAQ Mayoral Mentor

First elected in 1988, his accomplished 28 year local government career (16 as Mayor) included terms in both the Emerald Shire and the Central Highlands Regional councils.

Peter is an ambassador for community and his well-recognised leadership skills were particularly evident during the significant natural disaster events of 2010 & 2011.



## ADJUNCT PROFESSOR JOAN SHELDON AM

LGAQ Ethics Advisor

The position of Ethics Advisor gives mayors, councillors and council CEOs access to high standard advice about how to manage particular situations so that ethical and integrity issues are properly addressed.

In this position, Adjunct Professor Joan Sheldon, a former deputy premier and treasurer, shows local government is leading the way in ensuring improved transparency and accountability in the sector.

Joan brings to the position a wealth of experience in public life and systems of government, and a clear understanding of the need for integrity and ethical decision making to not only prevail, but to be seen to prevail.

The position of Local Government Ethics Advisor is an in-confidence consultancy-based role. This position is funded by the LGAQ, with access to LGAQ resources when necessary, whilst being independent from LGAQ operations.

## MR COL MENG

Chair

Local Government Remuneration and Discipline Tribunal

**Colin (Col) Meng - Member (1 July 2014 to 30 June 2015) and Chairperson (1 July 2015 to 30 June 2018)**

Col Meng is concurrently Chair of Mackay Hospital and Health Service and has extensive local government, board and business experience in the Mackay region. Col served as a Mayor of Mackay Regional Council for a four-year term from 2008 to 2012 then as Queensland Boundaries Commissioner overseeing the de-amalgamation process of four local governments during 2013.

Col was educated and grew up in the Mackay region and has extensive involvement in a range of community organisations. He is a Past President of the Mackay Chamber of Commerce, Mackay Golf Club and was Chairman of the Mackay Regional Area Consultative Committee for seven years.

Col has been a longstanding Member of the Australian Institute of Company Directors and the Australian Institute of Management. He brings to the Tribunal extensive knowledge of and experience in local government, community affairs, public administration, public sector ethics and public finance.





## MR MATT CHURCH

Scientific Humourist

Matt Church is best described as a scientific humourist. He is well known for his informative, entertaining and inspirational sessions. Matt is a specialist on productivity, burnout and passion. His clients have described Matt as a "true professional", "the best ever seen", "gifted and down to earth". He leaves his audience buzzing. Matt's sessions fit into the categories of motivation and lifestyle.

Matt draws on an academic background in applied science and human performance, which he has developed into a study of work life balance so that people can live the lives they deserve. His sessions address the fact that every feeling you have is driven by a chemical. If you can find the chemical you can 'fix the feeling'.

Matt is so committed to providing leading edge information that is grounded in the principles of quality and practicality, that he employs a small group of dedicated researchers to assist with this.

He has authored the popular Fix How You Feel series which includes Highlife 24/7, Adrenalin Junkies and Serotonin Seekers, published by the ABC.

Matt was recognized in 2003 with the National Speakers Association Nevin Award. This most prestigious honour is awarded to the one speaker each year who demonstrates exceptional skill and quality of service to the profession.

## HON JACKIE TRAD MP

Deputy Premier, Minister for Infrastructure,  
Local Government and Planning and Minister for Trade  
and Investment.

Ms Trad was elected to the Queensland Parliament in April 2012.

With a Bachelor of Arts from Griffith University and a Masters of Public Policy from the University of Sydney, Jackie has always been interested in how public policy shapes and forms our cities, our communities and ultimately our lives.

The influences of economics and politics on public decision-making and policy development, together with a genuine love of her community, drew her to a career in politics.

A second generation Lebanese migrant who grew up in a small business family on the inner-Southside of Brisbane, Ms Trad and her husband live in West End where they are raising their two young sons.





## **MR ANDREW POWELL MP** Shadow Minister for Transport, Main Roads and Local Government

Andrew Powell (born 15 May 1973) is an Australian politician. He is a Liberal National party member in the Queensland Parliament, representing the seat of Glass House in the Sunshine Coast hinterland since 2009.

During his first term as the Member for Glass House, Andrew served as the Shadow Spokesperson for the Environment, a member of the Environment, Agriculture, Resources and Energy Committee, a former member of the Scrutiny of Legislation Committee and served on the panel of Temporary Speakers in the chamber.

Following the 2012 election, Andrew was appointed the Minister for Environment and Heritage Protection and he proudly held this position until the 2015 election where he was appointed Shadow Minister for Energy and Water Supply as part of the Opposition Shadow Cabinet.

In May 2016 Andrew was appointed Shadow Minister for Transport and Main Roads and Shadow Minister for Local Government.

## **MS RABIA SIDDIQUE** Former Terrorism and War Crimes Prosecutor, International Humanitarian, retired British Army Officer and a hostage survivor

In 2006 Rabia Siddique was awarded a Queen's commendation for her human rights work in Iraq and in 2009 was the runner-up for Australian Woman of the Year UK. More recently Rabia was named as one of the 2014 Telstra Business Women's Award finalists and one of the 100 most influential women in Australia by Westpac and the Australian Financial Review. Rabia was also announced as a finalist for the 2016 Australian of the Year Awards.



After starting life as a criminal defence lawyer and youngest ever Federal prosecutor in Western Australia, Rabia moved to the UK in 1998 where she eventually commissioned as a Legal Officer in the British Army in 2001.

In a terrifying ordeal that garnered worldwide attention, along with a male colleague, Rabia assisted with the rescue of two Special Forces soldiers from Iraqi insurgents in Basra. Her male colleague received a Military Cross for outstanding bravery, while Rabia's part in the incident was covered up by the British Army and Government. In a fight for justice she brought a landmark discrimination case against the UK Ministry of Defence, and won.



The background of the entire page is a solid blue color. In the upper-left quadrant, there is a complex network diagram consisting of numerous white lines connecting various circular nodes of different sizes. Some nodes are highlighted with a glowing effect. In the lower-left quadrant, there is a large, white outline of a location pin or map marker, consisting of a teardrop shape with a circle inside it.

# ACCOMMODATION PROVIDERS



# ACCOMMODATION (GST INCL)

Corporate Traveller has sourced the accommodation providers at the following venues:

[CLICK HERE for more information on accommodation information](#)



★★★★

## MANTRA SIERRA GRAND

2685 GOLD COAST HWY BROADBEACH

Distance to conference: 850 mtrs

At Mantra Sierra Grand, you will be within strolling distance of everything - golden beaches and crystal surf, sidewalk cafes and superb restaurants, malls and arcades full of boutiques and specialty shops as well as Jupiters Casino, The Gold Coast Convention Centre and Pacific Fair. Guest facilities include sauna, spa, swimming pool, al fresco dining.

One Bedroom Apartment \$195 per night -includes 1 king

Two Bedroom Apartment \$245 per night -includes 1 king 2 single beds

Room service with breakfast available.

Can be charged back to the accommodation room.

★★★★★

## SOFITEL GOLD COAST BROADBEACH

81 SURF PARADE BROADBEACH

Distance to conference: 300 mtrs

A 5-minute walk from the seafront, this straightforward, sleek hotel is 3 km from the SkyPoint Observation Deck and 9.4 km from Sea World and Tallebudgera Creek. The bright, unfussy rooms feature flat-screen TVs, tea and coffee making facilities, and marble bathrooms. Upgraded rooms have private balconies with ocean views; suites add kitchenettes, lounge areas and spas. Wi-Fi and room service are available for a fee.

Classic River View Room \$335 per night -includes 1 king bed

Onsite restaurant with breakfast available.

Can be charged back to the accommodation room.

★★★★

## ULTIQA – FRESHWATER POINT RESORT BROADBEACH

81 SURF PARADE BROADBEACH

Distance to conference: 600 mtrs

Located on the outskirts of Broadbeach, Ultiqa is one of the closest accommodation properties to the Gold Coast Convention and Exhibition Centre. Spectacular hinterland and river views create an ultra-modern boutique hideaway that is perfect for travelers who enjoy being close to the action but crave a luxury retreat.

One Bedroom Apartment \$235 per night -includes 1 queen or king bed

Two Bedroom Apartment \$280 per night -includes 1 queen and 2 single beds

Onsite café with breakfast available.

Can be charged back to the accommodation room.





## **BROADBEACH SAVANNAH RESORT** 46 SURF PARADE BROADBEACH

Distance to conference: 650 mtrs

Set on the Gold Coast Highway, this whitewashed apartment hotel is a 4-minute walk from Broadbeach South tram station and 3.1 km from Q1, the tallest skyscraper in Australia. The relaxed apartments feature satellite TV, free Wi-Fi and kitchenettes, as well as whirlpool tubs and private balconies with city or ocean views

1 Bedroom Studio Spa Apartment \$ 150 per night - includes 1 king bed

Onsite café with breakfast available.

Can be charged back to the accommodation room



## **BEL AIR ON BROADBEACH** 2633 GOLD COAST HIGHWAY, BROADBEACH

Distance to conference: 900 mtrs

Set in the centre of the Gold Coast, this laid-back resort is a 5-minute walk from Broadbeach South tram stop and a 13-minute stroll from Kurrawa Beach. It's also 1.3 km from Jupiters Hotel and Casino. The airy 1- to 3bedroom apartments offer balconies and full kitchens. They also come with flat-screen TVs, washer/dryers and Wi-Fi (fee). Some have ocean or canal views. Amenities include a cafe and BBQ areas, as well as a Roman-style outdoor pool, a heated indoor pool, a kid's wading pool and a hot tub. There's also an exercise room and a sauna.

Standard One Bedroom Apartment \$ 215 per night-includes 1 queen

Superior One Bedroom Apartment \$ 230 per night-includes 1 queen

Standard Two Bedroom Apartment \$ 260 per night-includes 1 queen and 2 single beds

Onsite café with breakfast available.

Can be charged back to the accommodation room.



## **JUPITERS HOTEL & CASINO** CASINO DRIVE, BROADBEACH ISLAND, BROADBEACH

Distance to conference: 350 mtrs

Connected by skywalk to the Gold Coast Convention and Exhibition Centre, and by monorail to Oasis Shopping Centre, this sleek casino and hotel sits on an island in Dunlops Canal. It's a 9-minute walk from the beach. Contemporary rooms have flat-screen TVs and paid Wi-Fi. Upgraded rooms and suites feature living areas and private bars, as well as access to a club lounge for free breakfast. Some also add whirlpool tubs and/or ocean views.

Superior Room \$ 255 per night -includes 1 queen

Onsite restaurants with breakfast available.

Can be charged back to the accommodation room.



## PEPPERS BROADBEACH

12 ELIZABETH AVENUE, BROADBEACH

Distance to conference: 500 mtrs

This upscale all-suite hotel, set in high-rise towers on the Gold Coast, lies a 3minute walk from the beach, 3 km from SkyPoint Observation Deck and 18 km from Gold Coast Airport. The high-tech and minimalist suites provide free Wi-Fi and iPads, 1 to 3 bedrooms, and kitchens with dishwashers, fridges and washer/dryers. They also have balconies, most of which offer panoramic views of the Pacific Ocean and Gold Coast Hinterland. Amenities include an outdoor pool and spa with a sauna and a steam room, as well as a Tai Chi lawn, Zen gardens and Teppanyaki barbecues. There's also a gym and a private cinema.

One Bedroom Suite \$ 250 per night -includes 1 king-zip

One Bedroom Ocean Suite \$ 290 per night -includes 1 king-zip

Offsite restaurants with breakfast available.

Can be charged back to the accommodation room.



## WATERMARK HOTEL

3032 SURFERS PARADISE BOULEVARD,  
SURFERS PARADISE

Distance to Surfers Paradise G-Link Station: 140 mtrs

Distance to Broadbeach North G-Link Station to conference: 190 mtrs

Set in the centre of Surfers Paradise, this polished hotel is a block from the beach and a 7-minute walk from Cavill Avenue's shopping. Modern rooms come with free Wi-Fi, flat-screen TVs and mini-fridges, as well as sofas and desks. They also include tea and coffee making facilities, and upgraded rooms add minibars. Suites feature city or ocean views, and some add lounges and whirlpool baths. Room service is offered 24/7. Dining options include a simple buffet, a trendy grill restaurant and a sleek tapas bar. The hotel also offers 2 pools on raised decks, plus a spa, an exercise room and a Japanese-themed hair salon

Superior Room \$170 per night – Includes 1 king

Onsite restaurants and room service with breakfast available.

Can be charged back to the accommodation room.



## BEACHCOMBER GOLD COAST

18 HANLAN STREET, SURFERS PARADISE

Distance to Cavill Avenue G-Link Station: 280 mtrs

Distance to Broadbeach North G-Link Station to conference: 190 mtrs

Nestled along the Gold Coast and overlooking the Pacific Ocean, this modern resort with wrap-around balconies is a 2-minute walk from Surfers Paradise Beach. Modern studios and 1-bedroom apartments with vivid artwork have flatscreen TVs and private balconies, plus kitchenettes with mini fridges and microwaves. Contemporary apartments add full kitchens and separate sitting areas; some have ocean views. Wi-Fi is available for a fee. Amenities include an indoor pool, an outdoor pool with sunloungers, a hot tub and a sauna, plus a fitness centre and tennis courts.

Studio Ocean View Apartment \$ 295 per night - includes 1 king

One Bedroom City View Apartment \$ 325 per night - includes 1 king

One Bedroom Ocean View Apartment \$ 345 per night - includes 1 king

Offsite restaurants with breakfast available.

Can be charged back to the accommodation room.





## WYNDHAM SURFERS

3018 SURFERS PARADISE BOULEVARD,  
SURFERS PARADISE

Distance to Surfers Paradise G-Link Station: 100 mtrs

Distance to Broadbeach North G-Link Station to conference: 190 mtrs

A 5-minute walk from Surfers Paradise Beach, this modern, high-rise hotel is also a minute's walk from Surfers Paradise train station and a 3-minute walk from the Q1 building's SkyPoint Observation deck. The contemporary 1- and 2-bedroom apartments come with Wi-Fi (fee), flat-screen TVs, and tea and coffeemaking facilities, as well as kitchens, living rooms, sofas/beds and washer/dryers. All offer balconies. Room service is available. Breakfast is offered for a surcharge.

1 Bedroom Studio Spa Apartment \$ 150 per night - includes 1 king bed

Onsite café with breakfast available.

Can be charged back to the accommodation room



## MARRIOTT SURFERS PARADISE

158 FERNY AVENUE, SURFERS PARADISE

Distance to Surfers Paradise North G-Link Station: 400 mtrs Distance to Broadbeach North G-Link Station to conference: 190 mtrs

A 6-minute walk from the beach, this contemporary high-rise resort is also 1.8 km from the SkyPoint Observation Deck. Refined rooms feature flat-screen TVs and Wi-Fi (fee), plus desks, coffeemakers and balconies. All have sea or mountain views; club level rooms offer access to a lounge for free breakfast and evening appetizers. Studio and 1-bedroom suites add living areas, kitchenettes and whirlpool baths. Room service is available. Amenities include a cafe, a seafood restaurant, and a trendy Japanese steakhouse and sake bar.

Guest Room \$ 290 per night -includes 1 king

Onsite café with breakfast available.

Can be charged back to the accommodation room.



## CROWNE PLAZA

2807 GOLD COAST HIGHWAY, SURFERS PARADISE

Distance to Florida Gardens G-Link Station: 10 mtrs

Distance to Broadbeach North G-Link Station to conference: 190 mtrs

Providing views of the coastline, this high-end hotel is a minute's walk from a bus stop, a 15-minute walk from the landmark Q1 skyscraper, and 8 km from Sea World. The bright, modern rooms and apartments come with Wi-Fi (fee), flatscreen TVs and floor-to-ceiling windows. They also include balconies, while upgraded rooms feature whirlpool baths and sitting rooms. Room service is available. Apartments in the annexe add kitchens and washer/dryers. There are 2 restaurants, 1 poolside and 1 on the rooftop with panoramic views. There's also a refined bar and an outdoor pool. Other amenities include a fitness room and a tennis court.

Superior Double Room \$ 240 per night - includes 1 double

Onsite restaurants with breakfast available.

Can be charged back to the accommodation room.



## MANTRA LEGENDS

### LAYCOCK STREET, SURFERS PARADISE

Distance to Surfers Paradise G-Link Station: 200 mtrs

Distance to Broadbeach North G-Link Station to conference: 190 mtrs

This high-rise hotel is a minute's walk from the SkyPoint Observation Deck and 3 minutes from both Surfers Paradise beach and a tram stop. Streamlined, modern rooms feature floor-to-ceiling windows and balconies with water or skyline views. All offer flat-screens and Wi-Fi (fee), along with tea and coffee making facilities and minibars. Upgraded rooms add kitchenettes, and suites add separate living areas, and whirlpool baths in the bathrooms. Room service is available.

Hotel Deluxe Twin \$ 160 per night - includes 2 double beds Hotel

Deluxe Studio \$ 170 per night – includes 1 king

Spa Suite \$ 200 per night – includes 1 king

Offsite restaurants with breakfast available.

Can be charged back to the accommodation room.



## QT HOTEL

### 7 STAGHORN AVENUE, SURFERS PARADISE

Distance to Cypress Avenue G-Link Station: 200 mtrs

Distance to Broadbeach North G-Link Station to conference: 190 mtrs

Set a block from the beach, this hip, contemporary hotel is a 3-minute walk from Cypress Avenue tram station and a 10-minute walk from Nerang River. Featuring colourful designer furnishings, the bright rooms and suites offer ocean or river views, as well as free Wi-Fi, flat-screen TVs and private balconies. Suites add lounges with sofas. There's an upscale bar, a Japanese eatery and a marketplace restaurant with wood fire ovens, plus an eclectic cafe. Other amenities include a luxury spa, an outdoor pool and a chic, airy lobby.

Mountain View King Room \$ 240 per night -includes 1 king

Onsite restaurants and room service with breakfast available.

Can be charged back to the accommodation room.



## PHOENICIAN RESORT APARTMENTS

### 24-26 QUEENSLAND AVENUE, BROADBEACH

Distance to conference: 450 mtrs

Set in the City Centre, this Gold Coast hotel is a 3-minute walk from the Broadbeach North tram and bus station, a 5-minute walk from the beach, and 9 km from Sea World. The casual 1- and 2-bedroom apartments feature balconies, kitchens and living rooms, as well as TVs and Wi-Fi (fee). All also provide washer/dryers and sofas. Amenities include a hot tub, a sauna, indoor and outdoor pools, an exercise room and a game room, plus BBQ facilities.

One Bedroom Room \$ 250 per night - includes 1 queen

Two Bedroom Room \$ 330 per night - includes 1 queen

Offsite restaurants with breakfast available.

Can be charged back to the accommodation room.



[CLICK HERE for more information on accommodation information](#)

**\* A \$10 BOOKING FEE WILL BE ADDED PER PERSON, PER BOOKING**

# CONFERENCE SHIRT

(COUNCIL DELEGATES/OBSERVERS ONLY)

Council delegates and observers will be issued with ONE shirt whilst at conference. These need to be ordered on line as part of your conference registration.

The sizing is as follows:

<b>Mens Modern Fit</b>	<b>XXS</b>	<b>XS</b>	<b>S</b>	<b>M</b>	<b>L</b>	<b>XL</b>	<b>2XL</b>	<b>3XL</b>	<b>4XL</b>	<b>5XL</b>	<b>6XL</b>
CHEST (CM)	87	92	97	102	107	112	117	122	127	132	137

<b>Ladies Modern Fit</b>	<b>4</b>	<b>6</b>	<b>8</b>	<b>10</b>	<b>12</b>	<b>14</b>	<b>16</b>	<b>18</b>	<b>20</b>	<b>22</b>	<b>24</b>	<b>26</b>	<b>28</b>	<b>30</b>
<b>Alpha Size</b>	<b>XXS</b>	<b>XS</b>	<b>XS-S</b>	<b>S</b>	<b>M</b>	<b>L</b>	<b>L-XL</b>	<b>XL</b>	<b>2XL</b>	<b>3XL</b>	<b>5XL</b>			
BUST (CM)	76.5	79	84	89	94	99	104	111	116	121	126	131	136	141

Please select your size carefully as there won't be the opportunity to change your size once at conference.

# CONFERENCE REGISTRATION (GST INC)

## **Early Bird Registration – prior to and including 9 September 2016**

Council or State Government observer	\$ 1430.00
5 or more observers from one Council/Government Department	\$ 1320.00
Corporate (Private Sector)	\$ 2860.00

## **After 9 September 2016**

Council or State Government observer	\$ 1630.00
5 or more observers from one Council/Government Department	\$ 1500.00
Corporate (Private Sector)	\$ 3100.00

## **Early Bird One Day Registration – prior to and including 9 September 2016**

Council or State Government observer	\$ 660.00
Corporate (Private Sector)	\$ 1100.00

## **After 9 September 2016**

Council or State Government observer	\$ 770.00
Corporate (Private Sector)	\$ 1500.00

## FUNCTIONS

<b>Welcoming Ceremony</b> (accompanying persons, day registrations and additional trade exhibitors)	\$ 50.00
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<b>Dinner</b> Gala Dinner – Wednesday evening (19 October 2016)	\$ 150.00
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**Please note that the Welcoming Ceremony on the Monday evening is included in the conference fee for delegates, observers and corporates attending the full three days of conference.**

**Accompanying persons are welcome to attend the Welcoming Ceremony and Gala Dinner.**

**[DELEGATE REGISTRATION - CLICK HERE](#)**

**[CORPORATE REGISTRATION - CLICK HERE](#)**

Please refer to registration cancellation policies on [www.lgaq.asn.au](http://www.lgaq.asn.au) when making your registration.







# ENQUIRIES

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**Conference:**

Members Hotline – 1300 542 700 or email [ask@lgaq.asn.au](mailto:ask@lgaq.asn.au)

**Exhibition:**

Carolyn McSweeney, Trade and Liaison, Local Buy

Ph 0437 822 142

Fax 07 3252 8863

email: [cmcsweeney@localbuy.net.au](mailto:cmcsweeney@localbuy.net.au)

120<sup>th</sup> LGAQ Annual Conference

# NEW WORLD ORDER



# **McKinlay Shire Council Workplace Health and Safety Report July 2016**

## Summary

### Injury Statistical Summary:

For the month of July, MSC has recorded a total of zero injuries including zero Lost Time Injuries (LTI's), zero Medical Treatment Injuries and zero First Aid injuries. There were zero working days lost to injuries.

YTD, MSC has recorded 0 LTI's and 0 days lost due to workplace injuries compared to the same period last fiscal year which recorded 1 LTI's and 4 days lost.

### Enforcement Summary:

There have been no prohibition and improvement notices issued by the Division of Workplace Health and Safety during July and YTD MSC has recorded zero improvement and prohibition Notices. There were zero notifiable events reported to the Division of Workplace Health and Safety.

### Rehabilitation Summary:

Presently there are zero active Rehabilitation Cases with zero cases greater than 40 days

### Safety Management System (SafePlan)

John Egan (JLT) has had a brief look at the evidence provided that was sent to him early December 2015. Our overall score is now sitting at 33.7% which has seen an increase of 3.1%. Our overall score in October 2015 was 30.6%. The WHS Committee has endorsed a further nine procedures at the July meeting. These procedures and other evidence collected since February will be forwarded to John Egan for another review of our system.

## Safety Performance Matrix

	2015/16	Current Month	2016/17 YTD
<b>Number of All Injuries</b>	6	0	0
<b>Number of LTI's (Lost Time Injuries)</b>	1	0	0
<b>Number of MTI's (Medical Treatment Injuries)</b>	1	0	0
<b>Number of FAI's (First Aid Injuries)</b>	4	0	0
<b>AIFR (All Injury Frequency Rate)</b>	51.26	0	0
<b>LTIFR (Lost Time Injury Frequency Rate)</b>	8.54	0	0
<b>MTIFR (Medical Treatment Injury Frequency Rate)</b>	8.54	0	0
<b>FAIFR (First Aid Injury Frequency Rate)</b>	34.18	0	0
<b>Severity Rate</b>	34.18	0	0
<b>Numbers of Days Lost</b>	4	0	0

## Safety Performance Summary

### Incident Description

Date	Section	Incident Type	Description	Ref
1/7/16	Engineering	Property	Spare tyre ripped of truck when driving over tree line hill at RV Park	0556

**Rehabilitation Case Management Activity**

New Cases	Closed Cases	Total Active Cases	Cases >5 Days	Cases >40 Days
0	0	0	0	

**Prohibition, Improvement or Electrical Notices**

Date	Section	Type	Description
NIL			

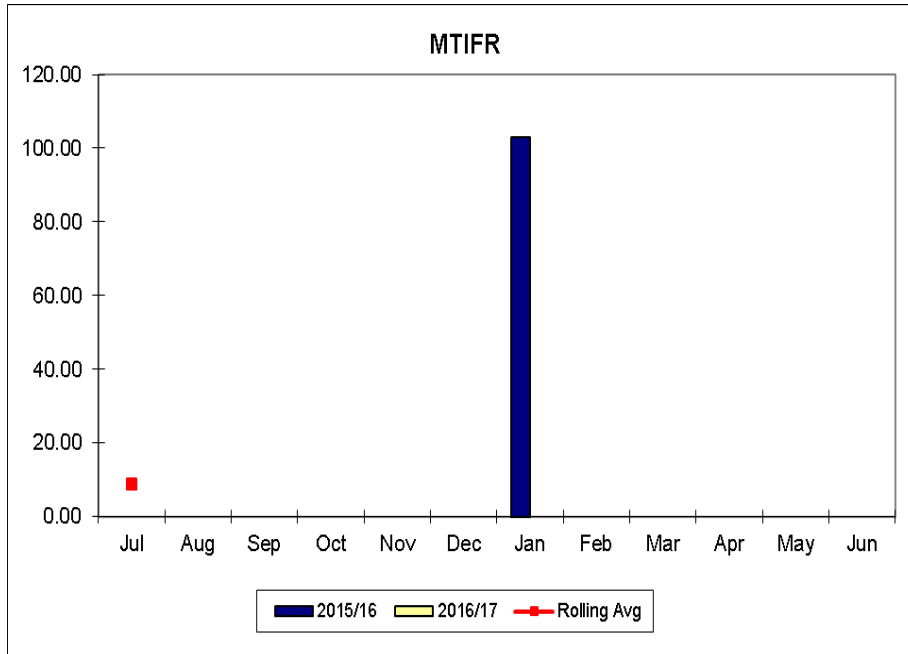
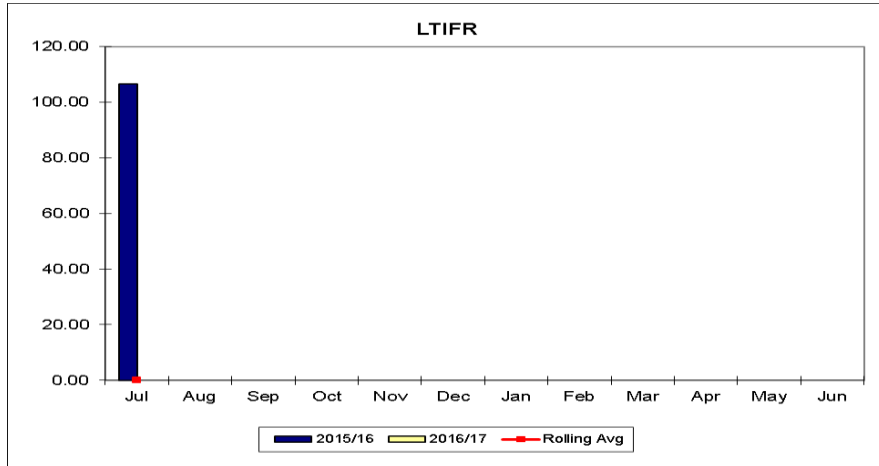
**Notifiable Events (Incidents reported to WHSQ)**

Date	Section	Description of Injury
NIL		

**High Potential Incidents**

Date	Section	Incident Type	Description	Ref
NIL				

# FREQUENCY RATES



## OBSERVATIONS

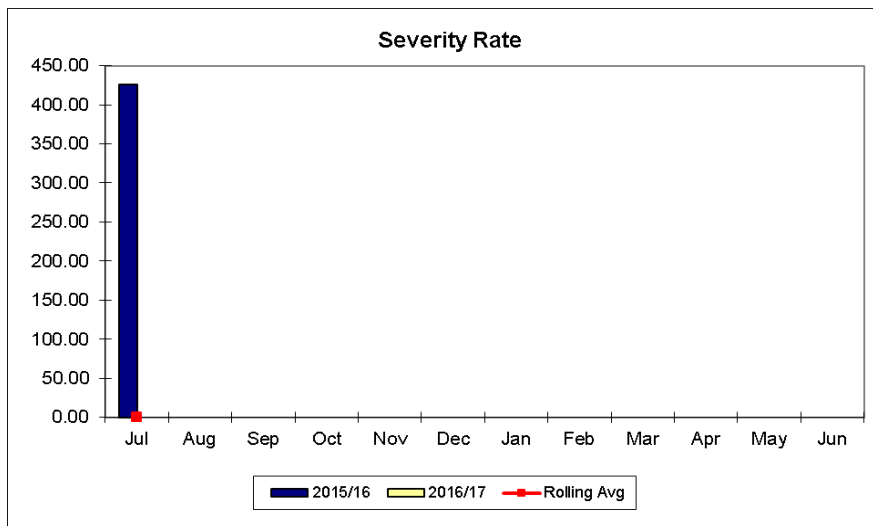
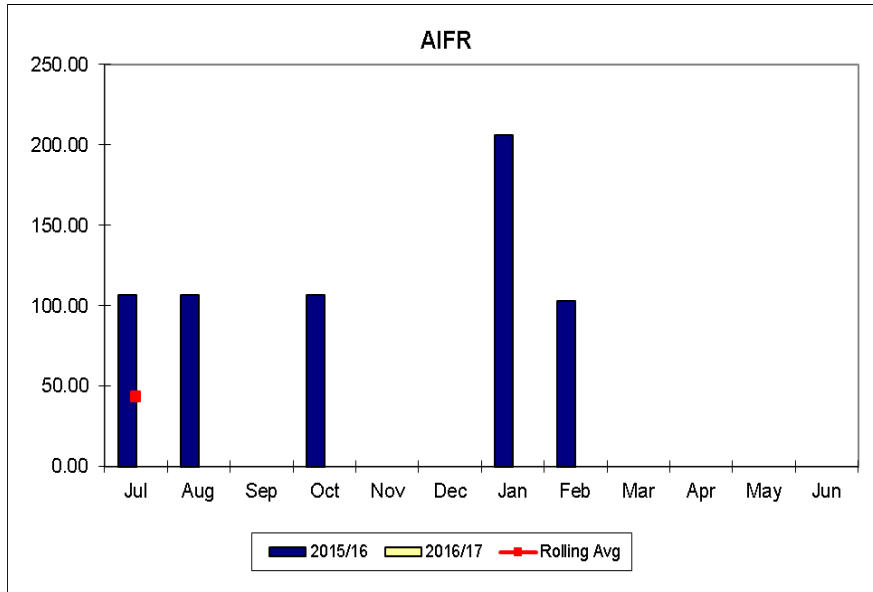
Lost time Injury Frequency Rate - LTIFR

- LTI – A work related injury and/or disease that results in the loss of one full shift or more.
- $LTIFR = \frac{\text{Number of LTI's} \times 1,000,000}{\text{Total Hours worked}}$
- The LTIFR for July 2016 was 0.00, and 0.00 for the 2016/17 year.
- The LTIFR for July 2015 was 106.45, and 8.54 for the 2015/16 year.

Medical Treatment Injuries Frequency Rate - MTIFR

- A MTI is a work related injury that requires treatment by a medical practitioner and is beyond the capabilities of a normal 1st Aid Officer.
- $MTIFR = \frac{\text{Number of MTI's} \times 1,000,000}{\text{Total Hours worked}}$
- The MITFR for July 2016 was 0.00, and 0.00 for the 2016/17 year.
- The MTIFR for July 2015 was 0.00 and 8.54 for the 2015/16 year.

# FREQUENCY RATES (CON'T)



## OBSERVATIONS

All Injuries Frequency Rate – AIFR (includes LTI’s, MTI’s & FAI’s)

NB: FAI – A injury requiring first aid treatment only

- $AIFR = \frac{\text{Number of all injuries} \times 1,000,000}{\text{Total Hours worked}}$
- The AIFR for July 2016 was 0.00, and 0.00 for the 2016/17 year.
- The AIFR for July 2015 was 106.45, and 51.26 for the 2015/16 year.

## Severity Rate

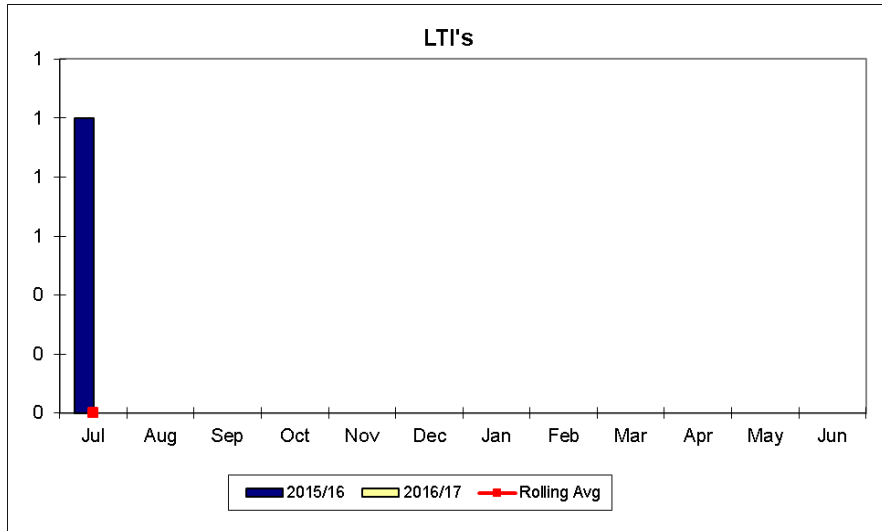
- The severity rate is the measurement of severity (impact) of the total number of days lost due to LTI’s.

- $Severity\ Rate = \frac{\text{Number of Days Lost} \times 1,000,000}{\text{Total Hours worked}}$

- The Severity Rate for July 2016 was 0.00, and 0.00 for the 2016/17 year
- The Severity Rate for July 2015 was 425.80 and 34.18 for the 2015/16 year



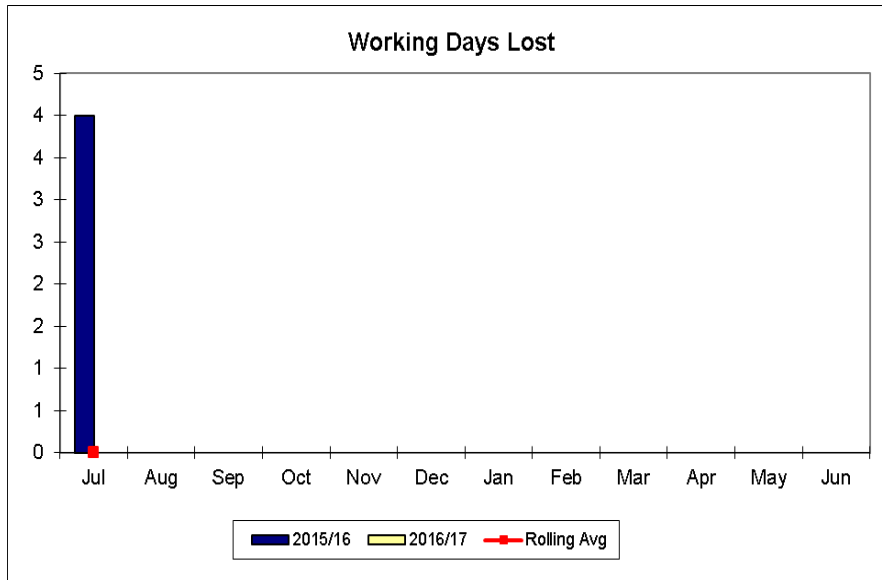
# STATISTICS



## OBSERVATIONS

Lost Time Injuries – LTI's

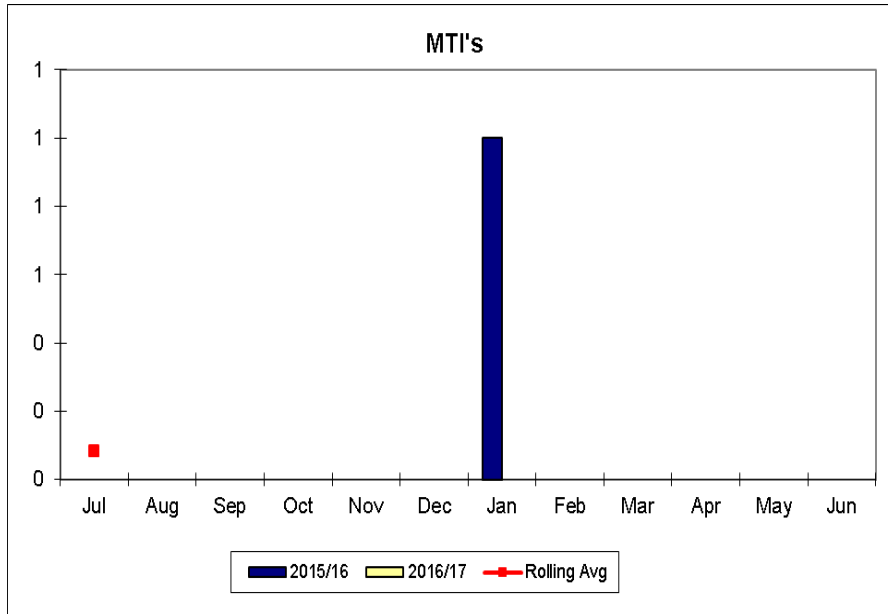
- There were 0 LTI's in July 2016, and 0 for the 2016/17 year.
- There were 1 LTI's recorded in July 2015, and 1 for the 2015/16 year.



Working Days Lost

- 0 working days were lost due to work-related injuries in July 2016, and 0 for the 2016/17 year.
- The total number of working days lost in July 2015 was 4, and 4 for the 2015/16 year.

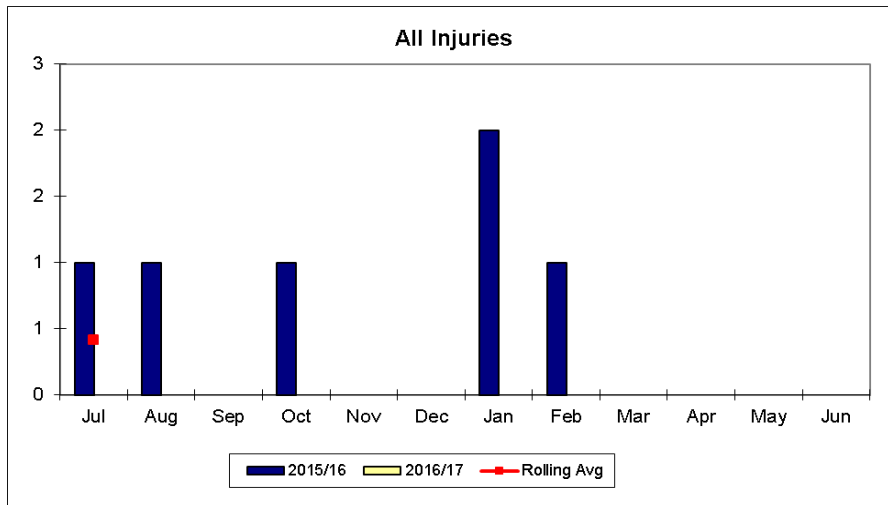
# STATISTICS (CON'T)



## OBSERVATIONS

Medical Treatment Injuries – MTI's

- There were 0 MTI's in July 2016, and 0 for the 2016/17 year.
- There were 0 MTI's in July 2015 and 1 for the 2015/16 year.



All Injuries (LTI's, MTI's & FAI's)

- There were a total of 0 injuries in July 2016, and 0 for the 2016/17 year.
- There were a total of 1 injuries in July 2015, and 6 for the 2015/16 year.

# Monthly Safety Report

## McKinlay Shire Council 2016/17

Statistic	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Year
Number of All Injuries	0												0
Number of LTI's (Lost Time Injuries)	0												0
Number of MTI's (Medical Treatment Injuries)	0												0
Number of FAI's (First Aid Injuries)	0												0
AIFR (All Injury Frequency Rate)	0												0
LTIFR (Lost Time Injury Frequency Rate)	0												0
MTIFR (Medical Treatment Injury Frequency Rate)	0												0
FAIFR (First Aid Injury Frequency Rate)	0												0
Severity Rate	0												0
Days Lost	0												0
Property Damage Cases (PDC)	1												0
Prestart Meetings	149												149
Take 5 Training	81												81
Hazard Inspections Roadworks	2												2
Hazard Inspections	12												12

McKinlay Shire Council 2015/16

Statistic	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Year
Number of All Injuries	1	1	0	1	0	0	2	1	0	0	0	0	6
Number of LTI's (Lost Time Injuries)	1	0	0	0	0	0	0	0	0	0	0	0	1
Number of MTI's (Medical Treatment Injuries)	0	0	0	0	0	0	1	0	0	0	0	0	1
Number of FAI's (First Aid Injuries)	0	1	0	1	0	0	1	1	0	0	0	0	4
AIFR (All Injury Frequency Rate)	106.4 5	106.4 5	0	106.4 5	0	0	206.1 4	103.0 7	0	0	0	0	51.26
LTIFR (Lost Time Injury Frequency Rate)	106.4 5	0	0	0	0	0	0	0	0	0	0	0	8.54
MTIFR (Medical Treatment Injury Frequency Rate)	0	0	0	0	0	0	103.0 7	0	0	0	0	0	8.54
FAIFR (First Aid Injury Frequency Rate)	0	106.4 5	0	106.4 5	0	0	103.0 7	103.0 7	0	0	0	0	34.18
Severity Rate	425.8 0	0	0	0	0	0	0	0	0	0	0	0	34.18
Days Lost	4	0	0	0	0	0	0	0	0	0	0	0	4
Property Damage Cases (PDC)	1	0	4	0	5	0	2	4	0	4	1	2	23
Prestart Meetings	67	59	130	149	152	109	115	152	134	178	203	177	1625
Take 5 Training	0	156	202	90	140	19	2	97	59	167	64	63	1059
Hazard Inspections Roadworks	4	3	5	3	3	1	0	2	1	4	2	5	33
Hazard Inspections	0	0	24	8	3	1	0	0	16	14	11	8	85

2016/17

Engineering Services

Statistic	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Year
Number of All Injuries	0												0
Number of LTI's (Lost Time Injuries)	0												0
Number of MTI's (Medical Treatment Injuries)	0												0
Number of FAI's (First Aid Injuries)	0												0
AIFR (All Injury Frequency Rate)	0												0
LTIFR (Lost Time Injury Frequency Rate)	0												0
MTIFR (Medical Treatment Injury Frequency Rate)	0												0
FAIFR (First Aid Injury Frequency Rate)	0												0
Severity Rate	0												0
Numbers of Days Lost	0												0
Property Damage Cases (PDC)	1												0
Prestart Meetings	129												129
Take 5 Training	50												50
Hazard Inspections Roadworks	2												2
Hazard Inspections	4												4

**Environment & Regulatory Services**

Statistic	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Year
Number of All Injuries	0												0
Number of LTI's (Lost Time Injuries)	0												0
Number of MTI's (Medical Treatment Injuries)	0												0
Number of FAI's (First Aid Injuries)	0												0
AIFR (All Injury Frequency Rate)	0												0
LTIFR (Lost Time Injury Frequency Rate)	0												0
MTIFR (Medical Treatment Injury Frequency Rate)	0												0
FAIFR (First Aid Injury Frequency Rate)	0												0
Severity Rate	0												0
Numbers of Days Lost	0												0
Property Damage Cases (PDC)	0												0
Prestart Meetings	20												20
Take 5 Training	12												12
Hazard Inspections Roadworks	0												0
Hazard Inspections	1												1

**Corporate and  
Community Services**

Statistic	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Year
Number of All Injuries	0												0
Number of LTI's (Lost Time Injuries)	0												0
Number of MTI's (Medical Treatment Injuries)	0												0
Number of FAI's (First Aid Injuries)	0												0
AIFR (All Injury Frequency Rate)	0												0
LTIFR (Lost Time Injury Frequency Rate)	0												0
MTIFR (Medical Treatment Injury Frequency Rate)	0												0
FAIFR (First Aid Injury Frequency Rate)	0												0
Severity Rate	0												0
Numbers of Days Lost	0												0
Property Damage Cases (PDC)	0												0
Prestart Meetings	0												0
Take 5 Training	19												19
Hazard Inspections Roadworks	0												0
Hazard Inspections	7												7

2015/16

Engineering Services

Statistic	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Year
Number of All Injuries	1	1	0	1	0	0	2	1	0	0	0	0	6
Number of LTI's (Lost Time Injuries)	1	0	0	0	0	0	0	0	0	0	0	0	1
Number of MTI's (Medical Treatment Injuries)	0	0	0	0	0	0	1	0	0	0	0	0	1
Number of FAI's (First Aid Injuries)	0	1	0	1	0	0	1	1	0	0	0	0	4
AIFR (All Injury Frequency Rate)	180.38	180.38	0	180.38	0	0	360.75	180.38	0	0	0	0	86.97
LTIFR (Lost Time Injury Frequency Rate)	180.38	0	0	0	0	0	0	0	0	0	0	0	14.49
MTIFR (Medical Treatment Injury Frequency Rate)	0	0	0	0	0	0	180.38	0	0	0	0	0	14.49
FAIFR (First Aid Injury Frequency Rate)	0	180.38	0	180.38	0	0	180.38	180.38	0	0	0	0	57.98
Severity Rate	721.50	0	0	0	0	0	0	0	0	0	0	0	57.98
Numbers of Days Lost	4	0	0	0	0	0	0	0	0	0	0	0	4
Property Damage Cases (PDC)	1	0	4	0	4	0	2	3	0	2	1	2	19
Prestart Meetings	67	59	130	149	152	109	115	152	134	175	198	167	1607
Take 5 Training	0	88	110	54	74	15	0	42	24	97	34	41	579
Hazard Inspections Roadworks	4	3	5	3	3	1	0	2	1	4	2	5	33
Hazard Inspections	0	0	13	2	0	0	0	0	0	7	2	0	24



**Environment & Regulatory Services**

Statistic	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Year
Number of All Injuries	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of LTI's (Lost Time Injuries)	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of MTI's (Medical Treatment Injuries)	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of FAI's (First Aid Injuries)	0	0	0	0	0	0	0	0	0	0	0	0	0
AIFR (All Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR (Lost Time Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
MTIFR (Medical Treatment Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
FAIFR (First Aid Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
Severity Rate	0	0	0	0	0	0	0	0	0	0	0	0	0
Numbers of Days Lost	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Damage Cases (PDC)	0	0	0	0	1	0	0	0	0	0	0	0	1
Prestart Meetings	0	0	0	0	0	0	0	0	0	3	2	10	15
Take 5 Training	0	8	17	8	12	0	0	10	10	16	10	8	99
Hazard Inspections Roadworks	0	0	0	0	0	0	0	0	0	0	0	0	0
Hazard Inspections	0	0	0	5	3	1	0	0	6	5	2	3	25

**Corporate and  
Community Services**

Statistic	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Year
Number of All Injuries	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of LTI's (Lost Time Injuries)	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of MTI's (Medical Treatment Injuries)	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of FAI's (First Aid Injuries)	0	0	0	0	0	0	0	0	0	0	0	0	0
AIFR (All Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
LTIFR (Lost Time Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
MTIFR (Medical Treatment Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
FAIFR (First Aid Injury Frequency Rate)	0	0	0	0	0	0	0	0	0	0	0	0	0
Severity Rate	0	0	0	0	0	0	0	0	0	0	0	0	0
Numbers of Days Lost	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Damage Cases (PDC)	0	0	0	0	0	0	0	1	0	2	0	0	3
Prestart Meetings	0	0	0	0	0	0	0	0	0	0	0	0	0
Take 5 Training	0	60	75	28	54	4	2	45	25	54	20	14	381
Hazard Inspections Roadworks	0	0	0	0	0	0	0	0	0	0	0	0	0
Hazard Inspections	0	0	11	1	0	0	0	0	10	2	7	5	36