



Work Health & Safety Policy Statement

Work Health and Safety Policy

McKinlay Shire Council is committed to providing a safe and healthy workplace. We want to ensure work health and safety (WHS) obligations are met and hazards eliminated or, where this is not practicable, managed so that incidents and injury are prevented. This WHS Policy confirms the Organisation's obligations, commitments, and expectations.

WHS management is the responsibility of all who work for the Council. All personnel, including contractors and visitors, are expected to comply with the spirit and letter of WHS legislation and Council's WHS Policy, procedures and standards for all matters relating to health and safety at work.

Officers of McKinlay Shire Council must exercise due diligence in relation to WHS management within Council. Through this, McKinlay Shire Council will ensure its WHS legal duties as the person conducting the business or undertaking (PCBU) and other requirements are met by:

- Defining and documenting the Council's WHS Policy and commitment to WHS in consultation with employees and/or their representatives
- Ensuring Council's WHS Policy is consistent with relevant legislation requirements and endorsed and supported by the Council's executive and senior management
- Establishing measurable objectives and targets to ensure Council's WHS legal and other requirements are met to eliminate work-related illness and injury
- Establishing, implementing, and maintaining a WHS risk management process in order to eliminate hazards and reduce risks consistent with Council's activities and scale of risks
- Ensuring compliance with WHS legislation and other requirements placed on the Council or to which the organisation subscribes, including workers' compensation self-insurance requirements
- Maintaining consultation processes that ensure all employees are included in decision making where there are WHS impacts
- Disseminating WHS information to employees, contractors, labour hire employees and visitors to the workplace
- Monitoring outcomes and enabling continuous improvement in Council's WHS system

Managers, supervisors and workers, including contractors, are expected to fulfil their WHS duties by:

- Working in a way that ensures the health and safety of themselves and others
- Following safe work practices, procedures, instructions, and rules
- Participating in training, WHS meetings and other WHS activities
- Identifying and rectifying unsafe conditions or reporting these and incidents that occur

This WHS Policy will be communicated across Council and available to interested parties.

The Policy will be reviewed to ensure it remains relevant, appropriate, and aligned with Council's values, commitments and goals.

Trevor Williams, CEO, McKinlay Shire Council

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