



MCKINLAY SHIRE COUNCIL

CONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

21st January 2025

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
4. Confirmation of Minutes
- 4.1 Minutes of Ordinary Meeting 10th December 2024
- 4.1.1 Business Arising

5. ENGINEERING REPORT

- 5.1 Engineering Services Monthly Report December 2024
- 5.2 Application to Survey for Freehold
- 5.3 Engineering Services Road Asset Register 2025 v1
- 5.3.1 Attachment McKinlay Shire Council Road Asset Register
- 5.4 Application for freeholding of Lot 7 on SX14 (Rothbury Park)
- 5.4.1 Attachment for freeholding of Lot 7 on SX14 (Rothbury Park)

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental and Regulatory Services Monthly Report December 2024

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report December 2024
- 7.2 Economic Development Strategy
- 7.2.1 EDS Background Paper and Action Plan (Presented at Meeting)

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Report November 2024
- 8.2 Cover Report Complaints Management Policy
- 8.2.1 Complaints Management Policy 2025

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 CEO Report to Council Meeting January 2025

10. WORKPLACE HEALTH AND SAFETY

- 10.1 WHS&R Report January 2025

11. GENERAL BUSINESS

11. CLOSE

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Janene Fegan declared the meeting open at 08:28 am.

2. ATTENDANCE

Mayor: Cr. J Fegan VIA TEAMS
Members: Cr. S Royes Cr. L Spreadborough and Cr. F Malone
 Cr. J Lynch VIA TEAMS

Staff:

Chief Executive Officer, Mr. Trevor Williams
 Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott
 Acting Director of Community Services, Mr. Kalan Lococo
 Team Leader, Environmental and Regulatory Services, Mr. Jason Brady
 Acting Director of Corporate Services, Mrs. Aimie Batt
 Executive Assistant, Ms. Cathy Bowe

Apologies:

Director of Corporate and Community Services, Ms. Tenneil Cody

3. DECLARATION OF CONFLICT OF INTEREST

NIL

4. CONFIRMATION OF MINUTES**4.1 Confirmation of Minutes**

Confirmation of Minutes of the Ordinary Meeting of Council held on the 10th December 2024 be confirmed.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 10th December 2024 be confirmed.

Resolution No. 129/2425

Minutes of the Ordinary Meeting of Council held on 10th December 2024 be confirmed with changes that have been updated and circulated to all attendees.

| | | | |
|-------|--------------|----------|-------------|
| Moved | Cr. S. Royes | Seconded | Cr J. Lynch |
|-------|--------------|----------|-------------|

CARRIED 5/0

4.1.1 BUSINESS ARISING FROM PREVIOUS MINUTES

The date of the February Briefing Meeting has been amended from 4th February to 6th February due to scheduling clash.

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of December 2024.

RECOMMENDATION

That Council receives the Engineering Services monthly report for December 2024.

Resolution 130/2425

Council receives the Engineering Services monthly report for December 2024.

Moved Cr L. Spreadborough Seconded Cr F. Malone

CARRIED 5/0

5.2 Application for Freeholding of Lot 8 SP353301 (Kilterry)

An application has been received for the freeholding of Lot 8 SP353301 (Kilterry)

RECOMMENDATION

That Council resolves to:

- a) *Offer no objection to the freeholding of Lot 8 SP353301.*

Resolution 131/2425

Council resolves to offer no objection to the freeholding of Lot 8 SP353301

Moved Cr S. Royes Seconded Cr J. Lynch

CARRIED 5/0

5.3 Roads Asset Register Update 2024

The purpose of this report is for Council to consider an updated January 2025 Roads Asset Register for the shire's road network in accordance with the Local Government Act 2009.

The recovery of essential public assets from the activated flood event in 2022 & 2023, has delivered renewed road segments enabling the asset data to be updated to reflect locations of gravel, drop sections and other asset information.

Summary of Road Asset Data includes:

- 1,344,200 m of Unsealed Road
- 393,512 m of Sealed Road
- 468,713 m of Private Road
- 12,390 m of Drop sections

Endorsement of the Road Asset Register ensures:

- Compliance with the Local Government Act 2009.
- Readiness for the coming wet season in relation to eligibility disaster relief funding arrangements.
- up to date data and information for maintenance and operations management purposes.

RECOMMENDATION:

That Council resolve to:

- a) Adopt the January 2025 updated version of the Road Asset Register and;*
- b) Request Officers to update the Asset Register in the Queensland Reconstruction Authority MARS Portal in preparation for future events and;*
- c) Publish Road Asset register on Council's website.*

Resolution 132/2425

Council resolves to That Council resolve to:

- a) Adopt the January 2025 updated version of the Road Asset Register and;
- b) Request Officers to update the Asset Register in the Queensland Reconstruction Authority MARS Portal in preparation for future events and;
- c) Publish Road Asset register on Council's website.

Moved Cr L. Spreadborough

Seconded Cr J. Lynch

CARRIED 5/0

5.4 Application for Freeholding of Lot 7 on SX14 (Rothbury Park)

An application has been received for the freeholding of Lot 7 SX14 (Rothbury Park)

RECOMMENDATION

That Council resolves to:

- a) Offer no objection to the freeholding of Lot 7 on SX14 and;*
- b) Delegate the Chief Executive Officer to sign the relevant Form 18B*

Resolution 133/2425

Council resolves to offer no objection to the freeholding of Lot 7 on SX14 (Rothbury Park) and delegate the Chief Executive Officer to sign the relevant Form 18B

Moved Cr S. Royes

Seconded Cr L. Spreadborough

CARRIED 5/0

ENVIROMENTAL AND REGULATORY SERVICES

6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the department for the period December 2024.

RECOMMENDATION

That Council receives the December 2024, Environmental and Regulatory Services Report.

Resolution No. 134/2425

Council receives the December 2024 Environmental and Regulatory Services Report noting that there was an issue with interruption to the Kynuna water supply in December.

Moved

Cr F. Malone

Seconded

Cr S. Royes

CARRIED 5/0

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of December 2024.

RECOMMENDATION

That Council receives the Community Services monthly report for December 2024.

Resolution No. 135/2425

Council receives the Community Services monthly report for December 2024.

Moved

Cr. S. Royes

Seconded

Cr L. Spreadborough

CARRIED 5/0

7.2 McKinlay Shire Economic Development Strategy

Council is presented with an updated McKinlay Shire Economic Development Strategy for adoption. As per Appendix 7.2.1.

RECOMMENDATION

That Council adopts the McKinlay Shire Economic Development Strategy. As per Appendix 7.2.1

Resolution No. 136/2425

Council resolves to adopt the McKinlay Shire Economic Development Strategy. As per Appendix 7.2.1

Moved Cr. F. Malone Seconded Cr J. Lynch

CARRIED 5/0

7.3 Community Sponsorship Request – Women of the West

Council has received a Community Sponsorship Request from Women of the West for a cash contribution of \$5,000. This sponsorship will assist the organisation host their 2025 International Women’s Day Event with a fun run/walk followed by a gala evening with a range of guest speakers tailored to engage rural women.

RECOMMENDATION:

Council resolves to approve the Community Sponsorship Request for Women of the West for a cash contribution of \$5,000. This sponsorship will assist the organisation host their 2025 International Women’s Day Event with a fun run/walk followed by a gala evening with a range of guest speakers tailored to engage rural women.

Resolution No. 137/2425

Council resolves to approve the Community Sponsorship Request for Women of the West for a cash contribution of \$5,000. This sponsorship will assist the organisation host their 2025 International Women’s Day Event with a fun run/walk followed by a gala evening with a range of guest speakers tailored to engage rural women.

Moved Cr. S. Royes Seconded Cr F. Malone

CARRIED 5/0

8. CORPORATE SERVICES

8.1 The Corporate Services Report

The Corporate Services Report as of 31st December 2024 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending 31st December 2024.

Resolution No. 138/2425

Council receives the monthly Corporate Services Report for the period ending 31st December 2024.

Moved

Cr F. Malone

Seconded

Cr J. Lynch

CARRIED 5/0

8.2 Complaints Management Policy Review

Council has reviewed its Complaints Management Policy in line with section 268 of the Local Government Act 2009.

RECOMMENDATION

That Council adopt the Complaints Management Policy as presented.

Resolution No. 139/2425

Council adopt the Complaints Management Policy as presented.

Moved

Cr L. Spreadborough

Seconded

Cr S. Royes

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER

9.1 Chief Executive Officer's Report

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report, which have arisen from the Office of the Chief Executive Officer.

RECOMMENDATION:

That Council receive and note the report from the Chief Executive Officer for the period ending 15th January 2025 except where amended or varied by separate resolution of Council.

Resolution No. 140/2425

That Council receive and note the report from the Chief Executive Officer for the period ending 15th January 2025 except where amended or varied by separate resolution of Council.

Moved

Cr S. Royes

Seconded

Cr J. Lynch

CARRIED 5/0

2. LGAC Civic Leaders Summit

The LGAQ is holding the Civic Leaders Summit in Brisbane on the 12th and 13th March. The LGAQ have also arranged a mayoral networking event with government ministers, shadow ministers, assistant ministers and directors-general at Parliament House on the evening of 11th March. The LGAQ is also planning a Resources Roundtable in Brisbane on the 11th March, where councils with resources experience and newer resource councils can get together to share experiences and learnings.

It is recommended Council approves Cr. Fegan to attend the LGAQ Civic Leaders Summit and the Resources Roundtable meeting in Brisbane from the 11th to 13th March. Attendance at the Summit and Roundtable is budgeted in the Mayor and Councilors Conference budget.

RECOMMENDATION

Council approves the attendance of Cr. Fegan to the Civic Leaders Summit and the Resources Roundtable meeting in Brisbane from the 11th to 13th March – Postponed until April

Resolution No. 141/2425

That Council resolves to approve the attendance of Cr. Fegan to the Civic Leaders Summit and the Resources Roundtable meeting in Brisbane from the 11th to 13th March – Postponed until April

Moved

Cr S. Royes

Seconded

Cr L. Spreadborough

CARRIED 5/0

3. Planning Discussion with Critical Minerals Queensland and Powerlink

The Mayor and CEO have been invited to a planning discussion with the Critical Minerals Queensland Group and Powerlink in Townsville on Tuesday 4 February. Items to be discussed include the Workforce Accommodation Facility in Julia Creek, development of residential land in Julia Creek, the development of the aerodrome and the industrial estate.

RECOMMENDATION

Council approves the attendance of Cr. Fegan to the Planning Discussion with Critical Minerals Queensland and Powerlink in Townsville on Tuesday 4th February – Postponed with no date set.

Resolution No. 142/2425

Council resolves to approve the attendance of Cr Fegan to the Planning Discussion with Critical Minerals Queensland and Powerlink in Townsville on Tuesday 4th February – Postponed with no date set.

Moved Cr F. Malone Seconded Cr L. Spreadborough

CARRIED 5/0

10. WORKPLACE HEALTH AND SAFETY

This report has been further developed from past months and outlines Work Health and Safety performance results and actions for the period of December 2024.

There has been increased efforts in the safety system project which is improving organisational compliance with increased workplace toolboxes & inspections, nominations and election of Health & Safety Representatives, safety inductions of HSR’s and the further development of Systematic controls such as Safe Work Method statements and workplace awareness.

RECOMMENDATION:

That Council receives the December 2024 WHS Report.

Resolution No. 143/2425

That Council receives the December 2024 WHS Report.

Moved Cr J. Lynch Seconded Cr S. Royes

CARRIED 5/0

11. GENERAL BUSINESS

11.1 General Business

This item is noted for any matters arising in general business.

Cr S. Royes:

- Enquiry about Concrete Blocks at McIntyre Park. Jason Brady advised it was noted in Health and Safety Audit. Cr Luke Spreadborough advised that they are part of scheduled Works Programme at Julia Creek Camp Draft and will be attended to.
- Investigate shade over head bale at cattle loading area

Cr F. Malone:

- Noted Grid at Kynuna Road – the grid at Rosevale really rough.

Cr J. Fegan:

- Schedule visit to Kynuna and McKinlay after the wet.
- Get Ready Programme to be discussed at next scheduled LDMG
- NBN is now available for connection

11. CLOSURE OF MEETING

The Chair of the meeting Mayor Cr. Janene Fegan declared the meeting closed at 9.44 am.