



MCKINLAY SHIRE COUNCIL

***CONFIRMED MINUTES***

**OF THE**

**ORDINARY MEETING OF COUNCIL**

HELD AT THE

BOARDROOM, CIVIC CENTRE  
JULIA CREEK

**10<sup>th</sup> December 2024**

## **ORDER OF BUSINESS**

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
4. Confirmation of Minutes
- 4.1 Minutes of Ordinary Meeting 19<sup>th</sup> November 2024
- 4.1.1 Business Arising
- 4.2 Minutes of Special Meeting 29<sup>th</sup> November 2024
- 4.2.1 Business Arising

### **5. ENGINEERING REPORT**

- 5.1 Engineering Services Monthly Report November 2024

### **6. ENVIRONMENTAL & REGULATORY SERVICES REPORT**

- 6.1 Environmental and Regulatory Services Monthly Report November 2024

### **7. COMMUNITY SERVICES REPORT**

- 7.1 Community Services Monthly Report November 2024

### **8. CORPORATE SERVICES REPORT**

- 8.1 Corporate Services Report November 2024

### **9. CHIEF EXECUTIVE OFFICERS REPORT**

- 9.1 CEO Report to Council Meeting November 2024
- 9.2 Report to set Council Meeting Dates 2025

### **10. WORKPLACE HEALTH AND SAFETY**

- 10.1 WHS&R Report November 2024

### **11. GENERAL BUSINESS**

### **11. CLOSE**

## 1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Janene Fegan declared the meeting open at 08:32 am.

## 2. ATTENDANCE

**Mayor:** Cr. J Fegan  
**Members:** Cr. S Royes Cr. L Spreadborough and Cr. F Malone  
 Cr. J Lynch via TELEPHONE

### Staff:

Chief Executive Officer, Mr. Trevor Williams  
 Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott  
 Acting Director of Community Services, Mr. Kalan Lococo  
 Team Leader, Environmental and Regulatory Services, Mr. Jason Brady  
 Executive Assistant, Ms. Cathy Bowe

### Apologies:

Acting Director of Corporate Services, Ms Aimie Batt

## 3. DECLARATION OF CONFLICT OF INTEREST

NIL

## 4. CONFIRMATION OF MINUTES

### 4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on the 19<sup>th</sup> November 2024 be confirmed.

### RECOMMENDATION

*That the Minutes of the Ordinary Meeting of Council held on 19<sup>th</sup> November 2024 be confirmed.*

### **Resolution No. 116/2425**

Minutes of the Ordinary Meeting of Council held on 19<sup>th</sup> November 2024 be confirmed with changes that have been updated and circulated to all attendees.

Moved	Cr. J Lynch	Seconded	Cr S. Royes
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CARRIED 5/0

### 4.1.1 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

**4.2 Confirmation of Minutes**

Confirmation of Minutes of the Special Meeting of Council held on the 29<sup>th</sup> November 2024 be confirmed.

**RECOMMENDATION**

*That the Minutes of the Special Meeting of Council held on 29<sup>th</sup> November 2024 be confirmed.*

**Resolution No. 117/2425**

Minutes of the Special Meeting of Council held on 29<sup>th</sup> November 2024 be confirmed with changes that have been updated and circulated to all attendees.

Moved

Cr L. Spreadborough

Seconded

Cr F. Malone

CARRIED 5/0

**4.2.1 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**5. ENGINEERING SERVICES****5.1 Engineering Works Report**

This report outlines the general activities for the Engineering Department for the month of November 2024.

**RECOMMENDATION**

*That Council receives the Engineering Services monthly report for November 2024.*

**Resolution 118/2425**

Council receives the Engineering Services monthly report for November 2024.

Moved

Cr S. Royes

Seconded

Cr F. Malone

CARRIED 5/0

## ENVIROMENTAL AND REGULATORY SERVICES

### 6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the department for the period November 2024.

#### RECOMMENDATION

*That Council receives the November 2024, Environmental and Regulatory Services Report.*

#### **Resolution No. 119/2425**

Council receives the November 2024 Environmental and Regulatory Services Report.

Moved

Cr L. Spreadborough

Seconded

Cr S. Royes

CARRIED 5/0

## 7. COMMUNITY SERVICES

### 7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of November 2024.

#### RECOMMENDATION

*That Council receives the Community Services monthly report for November 2024.*

#### **Resolution No. 120/2425**

Council receives the Community Services monthly report for July 2024.

Moved

Cr. S. Royes

Seconded

Cr F. Malone

CARRIED 5/0

## 8. CORPORATE SERVICES

### 8.1 The Corporate Services Report

The Corporate Services Report as of 30<sup>th</sup> November 2024 which summarises the financial performance and position is presented to Council.

#### **RECOMMENDATION**

*That Council receives the monthly Corporate Services Report for the period ending 30<sup>th</sup> November 2024.*

#### **Resolution No. 121/2425**

Council receives the monthly Corporate Services Report for the period ending 30<sup>th</sup> November 2024.

Moved

Cr L. Spreadborough

Seconded

Cr J. Lynch

CARRIED 5/0

## 9. CHIEF EXECUTIVE OFFICER

### 9.1 Chief Executive Officer's Report

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report, which have arisen from the Office of the Chief Executive Officer.

#### **RECOMMENDATION:**

*That Council receive and note the report from the Chief Executive Officer for the period ending 3<sup>rd</sup> December 2024 except where amended or varied by separate resolution of Council.*

#### **Resolution No. 122/2425**

That Council receive and note the report from the Chief Executive Officer for the period ending 3<sup>rd</sup> December 2024 except where amended or varied by separate resolution of Council.

Moved

Cr S. Royes

Seconded

Cr L. Spreadborough

CARRIED 5/0

## 2. Meeting with State Ministers in Brisbane December 19<sup>th</sup> and 20<sup>th</sup>

The mayor and CEO are trying to arrange meetings in Brisbane with Ministers for Resources, Education, Local Government, Corrections and Energy on December 19<sup>th</sup> and 20<sup>th</sup>. These meetings will enable ministers to be briefed on issues such as permanent Workcamp presence in Julia Creek, the acquiring of the land for an industrial estate, the Kynuna Rodeo Ground land, the ongoing middle school arrangements, the projected increase in population in Julia Creek over the next 2 to 5 years and the need for government service providers to plan for expansion, and the Julia Creek substation requirement as part of CopperString.

It is recommended Council approves Cr. Fegan to attend meetings in Brisbane with State Government Ministers as the need arises.

### **RECOMMENDATION:**

*Council approves the attendance of Cr. Fegan to meetings in Brisbane with State Government Ministers as the need arises.*

#### **Resolution No. 123/2425**

That Council resolves to approve the attendance of Cr. Fegan to meetings in Brisbane with State Government Ministers as the need arises.

Moved

Cr S. Royes

Seconded

Cr F. Malone

CARRIED 5/0

## 3. Appointment of Acting CEO During CEO Leave from 16<sup>th</sup> to 18<sup>th</sup> December 2024 and 16<sup>th</sup> to 20<sup>th</sup> January 2025

In the absence of the CEO on Leave commencing 16<sup>th</sup> December – 18<sup>th</sup> December 2024 and 16<sup>th</sup> January to 20<sup>th</sup> January 2025 it is desired that Council appoints an acting CEO.

### **RECOMMENDATION:**

*Council appoints Mr. Cameron Scott as Acting CEO from 16<sup>th</sup> December – 18<sup>th</sup> December 2024 and 16<sup>th</sup> January to 20<sup>th</sup> January 2025.*

#### **Resolution No. 124/2425**

Council resolves to appoint Mr. Cameron Scott as Acting CEO from 16<sup>th</sup> December – 18<sup>th</sup> December 2024 and 16<sup>th</sup> January to 20<sup>th</sup> January 2025.

Moved

Cr L. Spreadborough

Seconded

Cr J. Fegan

CARRIED 5/0

#### 4. Australian Institute of Company Directors (AICD) Course

The LGAQ are partnering with the AICD to run an in-house Company Directors Course in Brisbane from the 24<sup>th</sup> February to the 28<sup>th</sup> February 2025. The course covers Governance and the Practice of Directorship, The Legal Environment, Risk and Strategy, Financial Literacy and Performance and Achieving Board Effectiveness. The cost of the course is \$8,280 per participant.

It is recommended Council approves Cr. Fegan and the CEO to attend the course. The course will be funded from the councilor training vote and the CEO professional development allowance.

#### **RECOMMENDATION:**

*Council approves the attendance of Cr. Fegan and the CEO to the AICD Course in Brisbane from 24<sup>th</sup> February to 28<sup>th</sup> February 2025.*

#### **Resolution No. 125/2425**

That Council approves the attendance of Cr. Fegan and the CEO to the AICD Course in Brisbane from 24<sup>th</sup> February to 28<sup>th</sup> February 2025.

Unable to attend February 2025, aim to attend one later in 2025.

Moved Cr L. Spreadborough Seconded Cr F. Malone

CARRIED 5/0

#### 5. Meeting with Tourism Minister in Mount Isa 18<sup>th</sup> December 2024

The Outback Queensland Tourism Association has organized a meeting in Mount Isa on December 18<sup>th</sup> with the Minister for Tourism (Andrew Powell) and the Director General (Trish O'Callaghan). The mayor Cr. Fegan and Acting Director Community Services Kalan Lococo have been invited to the meeting.

It is recommended Council approve Cr. Fegan attend the meeting in Mount Isa. The Acting Director Community Services will also attend the meeting.

#### **Recommendation:**

*Council approves the attendance of Cr. Fegan to meet with the Tourism Minister and Director General in Mount Isa on December 18<sup>th</sup>, 2024.*

#### **Resolution No. 126/2425**

That Council resolves to approve the attendance of Cr. Fegan to meet with the Tourism Minister and Director General in Mount Isa on December 18<sup>th</sup>, 2024.

Moved Cr S. Royes Seconded Cr J. Lynch

CARRIED 5/0



## 9.2 Council Meeting Dates 2025

In accordance with *Section 277 (1) of the Local Government Regulation 2012* Council must “*at least once in each year, publish a notice of the days and times when- (a) its ordinary meetings will be held;*”. This report is prepared for council to confirm the meeting dates for 2025.

Meetings will be held in the Julia Creek Civic Centre Boardroom, 29 Burke Street Julia Creek QLD 4823. All meetings will commence at 8:30am, unless otherwise notified.

The proposed dates for Briefing and Ordinary Meetings of Council for 2025 are as follows:

<b>BRIEFING MEETINGS</b>		<b>ORDINARY MEETINGS OF COUNCIL</b>	
	No January Meeting	Tuesday	21 January 2025
Tuesday	4 February 2025	Tuesday	18 February 2025
Tuesday	4 March 2025	Tuesday	18 March 2025
Tuesday	1 April 2025	Tuesday	15 April 2025
Tuesday	6 May 2025	Tuesday	20 May 2025
Tuesday	3 June 2025	Tuesday	17 June 2025
Tuesday	1 July 2025	Tuesday	15 July 2025
Tuesday	5 August 2025	Tuesday	19 August 2025
Tuesday	2 September 2025	Tuesday	16 September 2025
Tuesday	7 October 2025	Tuesday	21 October 2025
Tuesday	4 November 2025	Tuesday	18 November 2025
Tuesday	No December Meeting	Tuesday	9 December 2025

### **Recommendation:**

*Council confirms that the Ordinary Meetings of Council will be held on a monthly basis and generally on the third Tuesday of the month. The dates of the 2025 Ordinary Meetings of Council will be:*

<b>BRIEFING MEETINGS</b>		<b>ORDINARY MEETINGS OF COUNCIL</b>	
	No January Meeting	Tuesday	21 January 2025
Tuesday	4 February 2025	Tuesday	18 February 2025
Tuesday	4 March 2025	Tuesday	18 March 2025
Tuesday	1 April 2025	Tuesday	15 April 2025
Tuesday	6 May 2025	Tuesday	20 May 2025
Tuesday	3 June 2025	Tuesday	17 June 2025
Tuesday	1 July 2025	Tuesday	15 July 2025
Tuesday	5 August 2025	Tuesday	19 August 2025
Tuesday	2 September 2025	Tuesday	16 September 2025
Tuesday	7 October 2025	Tuesday	21 October 2025
Tuesday	4 November 2025	Tuesday	18 November 2025
Tuesday	No December Meeting	Tuesday	9 December 2025

**Resolution No. 127/2425**

That Council confirms that the Ordinary Meetings of Council will be held on a monthly basis and generally on the third Tuesday of the month. The dates of the 2025 Ordinary Meetings of Council will be:

**BRIEFING MEETINGS**

	No January Meeting
Tuesday	4 February 2025
Tuesday	4 March 2025
Tuesday	1 April 2025
Tuesday	6 May 2025
Tuesday	3 June 2025
Tuesday	1 July 2025
Tuesday	5 August 2025
Tuesday	2 September 2025
Tuesday	7 October 2025
Tuesday	4 November 2025
Tuesday	No December Meeting

**ORDINARY MEETINGS OF COUNCIL**

Tuesday	21 January 2025
Tuesday	18 February 2025
Tuesday	18 March 2025
Tuesday	15 April 2025
Tuesday	20 May 2025
Tuesday	17 June 2025
Tuesday	15 July 2025
Tuesday	19 August 2025
Tuesday	16 September 2025
Tuesday	21 October 2025
Tuesday	18 November 2025
Tuesday	9 December 2025

Moved Cr J. Fegan

Seconded Cr S. Royes

CARRIED 5/0

## 10. WORKPLACE HEALTH AND SAFETY

### 10.1 Workplace Health and Safety

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of December 2024.

#### **RECOMMENDATION**

*That Council receives the December 2024 WHS Report.*

#### **Resolution No. 128/2425**

That Council receives the December 2024 WHS Report.

Moved	Cr S. Royes	Seconded	Cr L. Spreadborough
			CARRIED 5/0

**Cr. J Lynch excused himself from the rest of the meeting.**

## 11. GENERAL BUSINESS

### 11.1 General Business

This item is noted for any matters arising in general business

Cr S. Royes:

- Enquiry about St Elmo Pit.
- Checked on the status of Australia Day Awards
- Checked on the status of Christmas Lights Competition

Cr F. Malone:

- Noted Landsborough Highway intersection near Kynuna has rubbish dumped on side of the road and requested clean up

Cr J. Fegan:

- Congratulations for the crew of Dirt N Dust for the Christmas Tree event
- Congratulations and thank you to Council workforce for their hard work throughout the year

## 11. CLOSURE OF MEETING

The Chair of the meeting Mayor Cr. Janene Fegan declared the meeting closed at 9.55 am.

