

Ordinary Meeting Agenda

To be held at McKinlay Shire Council, Boardroom
29 Burke Street, Julia Creek, Queensland 4823

Tuesday 10th December 2024, 8:30am

Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek on 10th December 2024 at 8:30am.

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
4. Confirmation of Minutes 2024
- 4.1 Minutes of Ordinary Meeting 19th November 2024
- 4.2 Minutes of Special Meeting 29th November 2024

5. ENGINEERING REPORT

- 5.1 Engineering Services Monthly Report November 2024

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental and Regulatory Services Monthly Report November 2024

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report November 2024

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Report November 2024

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 CEO Report to Council Meeting November 2024
- 9.2 Report to Set Council Meeting Dates 2025

10. WORKPLACE HEALTH AND SAFETY

- 10.1 WHS&R Report November 2024

11. GENERAL BUSINESS

11. CLOSE

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

2. ATTENDANCE

Mayor: Cr. J Fegan
Members: Cr. S Royes, Cr. L Spreadborough, and Cr. F Malone
Cr. J Lynch via TELEPHONE

Staff:

Chief Executive Officer, Mr. Trevor Williams
Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott
Team Leader, Environmental and Regulatory Services, Mr. Jason Brady
Acting Director, Community Services, Mr Kalan Lococo
Acting Director, Corporate Services, Ms Aimie Batt
Executive Assistant, Ms Cathy Bowe

Apologies:

Director of Corporate and Community Services, Ms Tenneil Cody

2.1 APPOINTMENT

NIL

3. DECLARATION OF CONFLICT OF INTEREST

NIL

4. CONFIRMATION OF MINUTES

- 4.1 That the Minutes of the Ordinary Meeting on the 19th November 2024 be confirmed.
- 4.2 That the Minutes of the Special Meeting on the 29th November 2024 to be confirmed.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

19th November 2024

ORDER OF BUSINESS

1. Opening
2. Attendance
 - 2.1 Appointment
3. Declaration of Conflict of Interest
4. Confirmation of Minutes 2024
 - 4.1 Minutes of Ordinary Meeting 15th October 2024
 - 4.2 Minutes of Special Meeting 28th October 2024
- 5. ENGINEERING REPORT**
 - 5.1 Engineering Services Monthly Report October 2024
- 6. ENVIRONMENTAL & REGULATORY SERVICES REPORT**
 - 6.1 Environmental and Regulatory Services Monthly Report
 - 6.2 Environmental & Regulatory Services - Derelict
- 7. COMMUNITY SERVICES REPORT**
 - 7.1 Community Services Monthly Report October 2024
 - 7.2 Bush Dinner Policy Review November 24
 - 7.2.1 Bush Dinner Policy v2.1 November 24
 - 7.3 Library Public Access Internet Policy Review
 - 7.3.1 Library Internet Usage Policy v1.2 November 24
 - 7.4 Seniors Living Units Pet Policy Review
 - 7.4.1 Seniors Living Pet Policy v1.2 November 24
 - 7.5 Donation Request – Nelia CWA Christmas Tree Event
- 8. CORPORATE SERVICES REPORT**
 - 8.1 Corporate Services Report October 2024
 - 8.2 Employee Professional Development & Training Policy Review
 - 8.2.1 Employee Professional Development & Training 2024
 - 8.3 Final Management Report 2024
 - 8.3.1 MSC FY24 Signed Closing Report
 - 8.3.2 Management Letter McKinlay
 - 8.4 CORP – 4th Quarter Review 2023-24
 - 8.4.1 Q4 Review Operational Plan 2023-24
- 9. CHIEF EXECUTIVE OFFICERS REPORT**
 - 9.1 CEO Report to Council Meeting November 2024
- 10. WORKPLACE HEALTH AND SAFETY**
 - 10.1 WHS&R Report October 2024
- 11. GENERAL BUSINESS**
- 11. CLOSE**

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Janene Fegan declared the meeting open at 8.30am.

2. ATTENDANCE

Mayor: Cr. J Fegan

Members: Cr. S Royes & Cr. J Lynch (Teleconference), Cr. F Malone, Cr. L Spreadborough

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Acting Director of Corporate Services, Mrs Aimie Batt

Team Leader, Environmental and Regulatory Services, Mr. Jason Brady

Acting Director of Community Services, Mr Kalan Lococo (Teleconference)

Executive Assistant, Ms. Cathy Bowe

Apologies: Nil

3. DECLARATION OF CONFLICT OF INTEREST

1. Nil

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes – Ordinary Meeting

Confirmation of Minutes of the Ordinary Meeting of Council held on the 15th October 2024 be confirmed.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 15th October 2024 be confirmed.

Resolution No. 093/2425

Minutes of the Ordinary Meeting of Council held on 15th October 2024 be confirmed with changes that have been updated and circulated to all attendees.

Moved Cr. L Spreadborough

Seconded Cr. J Lynch

CARRIED 5/0

4.2 BUSINESS ARISING FROM PREVIOUS MINUTES

4.2 Confirmation of Minutes – Special Meeting

Confirmation of Minutes of the Special Meeting of Council held on the 28th October 2024 be confirmed.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 28th October 2024 be confirmed.

Resolution No. 094/2425

Minutes of the Ordinary Meeting of Council held on 28th October 2024 be confirmed with changes that have been updated and circulated to all attendees.

Moved	Cr. S Royes	Seconded	Cr. F Malone
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CARRIED 5/0

Nil Business Arising

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of October 2024.

RECOMMENDATION

That Council receives the Engineering Services monthly report for October 2024.

Resolution 095/2425

Council receives the Engineering Services monthly report for October 2024.

Moved	Cr. L Spreadborough	Seconded	Cr. J Lynch
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CARRIED 5/0

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of October 2024.

RECOMMENDATION

That Council receives the Community Services monthly report for October 2024.

Resolution No. 098/2425

Council receives the Community Services monthly report for October 2024.

Moved Cr. F Malone Seconded Cr. J Lynch

CARRIED 5/0

7.2 Bush dinner Policy Review

Council approved and implemented the Bush Dinner Policy v2.0 in August 2022. This policy has been reviewed, updated and presented to Council for adoption.

RECOMMENDATION:

That Council resolves to adopt the Bush Dinner Policy v2.1 as presented.

Resolution No. 099/2425

Council resolves to adopt the Bush Dinner Policy v2.0 in August 2022.

Moved Cr. S Royes Seconded Cr. L Spreadborough

CARRIED 5/0

7.3 Library Public Access Internet Policy Review

Council approved and implemented the Library Public Access Internet Policy in 2021 with a review date of 2024. This policy has been reviewed, updated and presented to Council for adoption.

RECOMMENDATION:

That Council resolves to adopt the Library Public Access Internet Policy V1.2 as presented.

Resolution No. 100/2425

Council resolve to:

a) adopt the Library Public Access Internet Policy V1.2 as presented.

Moved	Cr. L Spreadborough	Seconded	Cr. J Lynch
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CARRIED 5/0

7.4 Seniors Living Units Pet Policy Review

Council approved and implemented the Seniors Living Units Pet Policy in 2021 with a review date of 2024. This policy has been reviewed, updated and presented to Council for adoption.

RECOMMENDATION:

That Council adopt the Seniors Living Units Pet Policy V1.2 as presented.

Resolution No. 101/2425

Council resolves to adopt the Seniors Living Units Pet Policy V1.2 as presented.

Moved	Cr. F Malone	Seconded	Cr. L Spreadborough
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CARRIED 5/0

7.5 Community Donation Request – Nelia QCWA Christmas Tree Event

Council has received a Community Donation Request from Nelia QCWA for \$1000 cash to support their annual Christmas Tree Event for November 30.

RECOMMENDATION:

That Council approve Community Donation Request from Nelia QCWA for \$1000 cash to support their annual Christmas Tree Event for November 30.

Resolution No. 102/2425

Council resolves to approve approve Community Donation Request from Nelia QCWA for \$1000 cash to support their annual Christmas Tree Event for November 30.

Moved Cr. L Spreadborough Seconded Cr. S Royes

CARRIED 5/0

The Chair requested a break in proceedings so members can attend a funeral service at 9.21am

It was noted that Cr J Lynch and Mr K Lococo would not returning to the meeting.

The Chair declared the meeting back open at 10.31am.

8. CORPORATE SERVICES**8.1 The Corporate Services Report**

The Corporate Services Report as of 31st October 2024 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending 31st October 2024.

Resolution No. 103/2425

Council receives the monthly Corporate Services Report for the period ending 31st October 2024.

Moved Cr. L Spreadborough Seconded Cr. S Royes

CARRIED 4/0

8.2 Employee Professional Development and Training Policy Review

In accordance with Clause 6.2 of the *McKinlay Shire Council Certified Agreement 2024-2027*, Council is committed to training staff and developing a more highly skilled and flexible workforce to increase the efficiency and productivity.

The Employee Professional Development and Training Policy Version 3 has been prepared in accordance with relevant Agreement and is presented for Councils consideration.

RECOMMENDATION:

That Council adopt the Employee Professional Development and Training Policy Version 3 as presented.

Resolution No. 104/2425

Council resolves to adopt the Employee Professional Development and Training Policy Version 3 as presented.

Moved Cr. F Malone Seconded Cr. J Fegan

CARRIED 4/0

8.3 Final Management Report 2024

An external audit of Council's financial statements was undertaken throughout September 2024 by Pitcher Partners under the appointment of the Queensland Audit Office (QAO). QAO has provided a closing Audit Report to the Mayor for the financial year ending 30 June 2024 following the audit, now the QAO has delivered the Final Management Report. At the Mayor's direction this report has been prepared in order to present the Audit Report to Council.

RECOMMENDATION:

That Council note the Final Management Report provided by the Queensland Audit Office for the year ending 30 June 2024.

Resolution No. 105/2425

Council resolves to note the final Management Report provided by the Queensland Audit Office for the year ending 30 June 2024.

Moved Cr. J Fegan Seconded Cr. L Spreadborough

CARRIED 4/0

8.4 Fourth Quarter Review of the 2023-2024 Operational Plan

In accordance with section 174 (3) of the Local Government Regulation 2012, a written assessment of Council's progress towards implementing the annual operational plan for April to June 2024 is presented to Council.

RECOMMENDATION:

That Council accepts the quarterly review of the 2023-24 Operational Plan.

Resolution No. 106/2425

Council resolves to accept the quarterly review of the 2023-24 Operational Plan.

Moved Cr. L Spreadborough Seconded Cr. F Malone

CARRIED 4/0

Recommendation:

Council agrees in principle to participate in the working group of HIPCO, Flinders Shire and Richmond Shire and delegate the CEO authority to work with the group on the terms of reference and memorandum of understanding.

Resolution No. 108/2425

That Council agrees in principle to participate in the working group of HIPCO, Flinders Shire and Richmond Shire and delegate the CEO authority to work with the group on the terms of reference and memorandum of understanding.

Moved Cr. J Fegan Seconded Cr. S Royes

CARRIED 4/0

3. Critical Minerals Queensland Roundtable in Cloncurry

The Critical Minerals Queensland department is holding their next roundtable in Cloncurry on 26th November. It is recommended that Cr. Fegan and Cr. Spreadborough attend the roundtable and future roundtables.

Recommendation:

Council approves the attendance of Cr. Fegan and Cr. Spreadborough to the Critical Minerals Queensland roundtable in Cloncurry on 26 November and future roundtables.

Resolution No. 109/2425

That Council approves the attendance of Cr. Fegan and Cr. Spreadborough to the Critical Minerals Queensland roundtable in Cloncurry on 26 November and future roundtables.

Moved Cr. F Malone Seconded Cr. S Royes

CARRIED 4/0

4. Celebration for Bob Katter's 50 Years Political Life

The Mayor, Cr. Fegan has been invited to attend the celebration of 50 years of Bob Katter's Political Life, to be held in Charters Towers on Saturday 7th December.

Recommendation:

Council approves the attendance of Cr. Fegan at the celebration for Bob Katter's 50 years of political life in Charters Towers on Saturday 7th December.

Resolution No. 110/2425

That Council approves the attendance of Cr. Fegan at the celebration for Bob Katter's 50 years of political life in Charters Towers on Saturday 7th December.

Moved Cr. L Spreadborough Seconded Cr. F Malone

CARRIED 4/0

5. Outback Futures Allied Health Service

McKinlay Shire Council and Outback Futures have partnered to provide allied health services to the McKinlay Shire community during 2024. The partnership allowed 390 allied health appointments to 78 individual clients for a \$20 fee. The cost to council for this service was approximately \$100,000 which was substantially funded by grants. The Outback Futures model provides 4 community visits during the year and telehealth services at other times. Outback Futures has proposed to try and provide services in Richmond Shire and Flinders Shire (in addition to McKinlay Shire) to reduce the cost of the 4 community visits per year. The negotiations for providing services in other Shires is continuing but will not likely be complete prior to the start of 2025.

It is recommended that McKinlay Shire Council enter into an agreement with Outback Futures for the continued provision of allied health services in 2025 and provide funding of up to \$100,000 for this to occur. The mayor has written to several key stakeholders seeking financial support to provide this service. If the financial support is not provided the funding from the CopperString Workcamp Lease could be used to fund the project.

Recommendation:

Council approves the CEO to enter into an agreement with Outback Futures to provide allied health services to McKinlay Shire residents for 2025 for a budgeted amount of up to \$100,000.

Resolution No. 111/2425

That Council approves the CEO to enter into an agreement with Outback Futures to provide allied health services to McKinlay Shire residents for 2025 for a budgeted amount of up to \$100,000.

Moved Cr. L Spreadborough Seconded Cr. S Royes

CARRIED 4/0

6. Critical Minerals Queensland Advancing Community Legacy Workshop

The Critical Minerals Queensland department is holding an Advancing community legacy projects in CM zones workshop in Townsville on 4th December. It is recommended that Cr. Fegan attend the workshop.

Recommendation:

Council approves the attendance of Cr. Fegan to the Critical Minerals Queensland workshop in Townsville on 4th December.

Resolution No. 112/2425

That Council approves the attendance of Cr. Fegan to the Critical Minerals Queensland workshop in Townsville on 4th.

Moved Cr. S Royes Seconded Cr. F Malone

CARRIED 4/0

7. December Council Meeting

The December Council Meeting is scheduled for 3rd December. The Mayor and CEO are required to travel to Townsville for a Critical Minerals Workshop on this day. It is recommended that the December Meeting of Council be rescheduled to 10th December.

Recommendation:

Council approves rescheduling of the December Council Meeting from 3rd December to the 10th December.

Resolution No. 113/2425

That Council approves rescheduling of the December Council Meeting from 3rd December to the 10th December.

Moved Cr. J Fegan Seconded Cr. L Spreadborough

CARRIED 4/0

10. WORKPLACE HEALTH AND SAFETY**10.1 Workplace Health and Safety**

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of November 2024.

RECOMMENDATION

That Council receives the November 2024 WHS Report.

Resolution No. 114/2425

That Council receives the November 2024 WHS Report.

Moved Cr L Spreadborough Seconded Cr S Royes

CARRIED 4/0

11. GENERAL BUSINESS

Cr. F Malone - Vehicles for tender. Advised that notification for tender by end of month.

*Cr. L Spreadborough- Advise Telstra that there is a tree on their building from storm.
Fence Update as well.*

*Cr. J Fegan - Update on destination Q
Attended as part of Tourism Committee
Also attended Tourism Awards
In Canberra Met with Shadow Minister Darren Clark & Minister Anne Aly*

11. CLOSURE OF MEETING

The Chair of the meeting Mayor Cr. Janene Fegan declared the meeting closed at 11.26 am.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

SPECIAL MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

29th November 2024

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest

4. ITEMS FOR DISCUSSION

- 4.1 Adoption of Annual Report 2023-2024

11. CLOSE

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Janene Fegan declared the meeting open at 9.00 am.

2. ATTENDANCE

Mayor: Cr. J Fegan

Members: Cr. S Royes Cr. L Spreadborough, Cr J Lynch and Cr. F Malone

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Team Leader, Environmental and Regulatory Services, Mr. Jason Brady

Executive Assistant, Ms. Cathy Bowe

Acting Director Community Services, Mr. Kalan Lococo

3. DECLARATION OF CONFLICT OF INTEREST

Nil

4. ITEMS FOR DISCUSSION

4.1 ADOPTION OF THE 2023-2024 ANNUAL REPORT

In accordance with section 182 of the *Local Government Regulation 2012* Council is presented with the 2023/24 Annual Report which includes the audited financial statements for the 2023/24 financial year.

Recommendation:

That Council adopt the 2023/2024 Annual Report including the Audited Financial Statements 2023/2024.

Resolution 093/2425

Council resolves to:

Adopt the 2023/2024 Annual Report including the Audited Financial Statements 2023/2024.

Moved

Cr. J. Fegan

Seconded

Cr L. Spreadborough

CARRIED 5/0

11. CLOSURE OF MEETING

The Chair of the meeting Mayor Cr. Janene Fegan declared the meeting closed 9.36 am.



5.0 ENGINEERING SERVICES

5.1 Subject: Engineering Services Monthly Report November 2024
Attachments: Nil
Author: Engineering Services Department
Date: 3rd December 2024

Executive Summary:

This report outlines the general activities for the Engineering Department for the month of November 2024.

Recommendation:

That Council receives the Engineering Services monthly report for November 2024.

Background:

This report outlines the general activities of the department for the month of November 2024 and provides an update on projects.

RMPC

	Actual	Budget YTD	Budget
1610 RMPC Works	\$388,269	\$683,750	\$1,641,000

- Pothole patching
 - Kynuna Road (5807)
 - Wills Development Road (78A)
 - Richmond road (14D)
 - Cloncurry Road (14E)
- Road Inspections and Backlog confirmation
 - Kynuna Road (5807)
 - Wills Development Road (78A)
 - Richmond road (14D)
 - Cloncurry Road (14E)
- Road runs (rubbish collection and dead animal removal)
 - Cloncurry Road (14E)
 - Richmond road (14D)

- Marker and Guidepost maintenance
 - Kynuna Road (5807)
 - Wills Development Road (78A)
 - Richmond road (14D)
 - Cloncurry Road (14E)

Cannington Road

	Actual	Budget YTD	Budget
1630 Cannington Road Works	\$228,269	\$185,416.67	\$445,000

- Pothole Patching
- Marker post replacement
- Road runs, dead animal and rubbish removal
- Creek silt clearing and removal in preparation for wet season
- Rangeview Creek flooding event

Roads Maintenance

	Actual	Budget YTD	Budget
1100 R&M Town and Shire Roads	\$429,801	\$518,750	\$1,245,000

- Local town bitumen patching
- Percol Road upgrades
- Punchbowl Road upgrades

Workshop

	Actual	Budget YTD	Budget
1510 Repairs and Maintenance - Plant & Vehicles	\$624,244	\$520,833	\$1,250,000

- Three units ready for certification of inspection by NHVR on 05.12.24
- Ongoing servicing repairs and maintenance to council plant and equipment
- General repairs and servicing as required

Parks and Gardens

	Actual	Budget YTD	Budget
2700 Parks & Gardens and Amenities – Operations	\$197,205	\$225,000	\$540,000

Julia Creek

- Daily tasks – Toilet cleaning, watering, irrigation repairs and maintenance
- Weekly tasks – Refuse collection, Mowing, Oorindi toilet cleaning
- Weekly Slash and mow Peter Dawes, Lions, Cemetery and Dog Park.

- Storm Cleanup and debris removal

Kynuna

- Bi-Weekly – Toilet cleaning, Rest Area and Playground cleaning and weed spraying
- Slashing and clearing on the entrances to town
- Clearing and slashing around Toilets, Rest Area and Playground

McKinlay

- Daily tasks – Town Toilet cleaning and watering
- Truck Rest area Toilet cleaning
- Weekly Slash and mow of Tennis court area and Main Town playground and Park

Airport

	Actual	Budget YTD	Budget
1300 Airport Operational Costs	\$60,497	\$65,000	\$156,000

- Petro fuels did a calibration on fuel tanks at airport on 24.11.24

Projects

DRFA

Work Package	Current Work Locations
2023 WP06 Sealed Network Repairs	Durack – currently in Defects Liability Period – no issues QRA closeout processes with Finance Team
2023 REPA Oorindi Culvert Works	Culvert units ordered from Humes & Tender Documentation completed – Preparing for release to market
2024 CDO & Emergent	QRA Pre Approval for CDO, responses to queries for Emergent works completed waiting approval
2024 REPA Works	WP02 Preferred Contractors Status – RSHQ SSE nomination completed, negotiations continuing on Haulage & BOQ. Pickup & Scoping of Sealed Network Defects – 100% complete Pickup & Scoping of Pipes & Culvert crossing – 100% complete developing QRA submission prepared for Sealed Network and Pipes & culverts to be submitted to the QRA Quarry Pit management – Safety review WP01, 03,04,05 – Haulage & BOQ resolved – Finalising Contract negotiations, letter of Award Issued. WP08 – Cooradine Road – Queries & Approval from QRA

Work Package	Next Month Forecast
2023 WP06 Sealed Network Repairs	Commence closeout, Market Update & Report for QRA
2024 WP01 SE	Contract Finalised, letter of Award issued, Mobilised to Garomna Pit, producing gravel
2024 WP02 S	Continuing BOQ & Haulage negotiations, contracts to be finalised
2024 WP03 SW	Mobilising to site - Greenhills Pit Operational, producing gravel
2024 WP04 NW	Mobilising, Manfred Pit Operational, commenced Carting gravel to Etta Plains (Weather Dependent)
2024 WP05 NE	Mobilising and setting up remote camp site, Linfield Pit operational, producing gravel
2024 WP07 – Cooradine Road	Finalise RFQ Documentation – long section development, standard drawings, scoping BOQ & Project Plan. Contractor Briefing session & Release of document.
2024 WP06 – REPA – Sealed Network	Documentation for RFQ and put to market new calendar year.

Other Works

Seal works Punchbowl planned to commence 10th December weather permitting.

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:



6.0 ENVIRONMENTAL & REGULATORY SERVICES

6.1 Subject: Environmental and Regulatory Services Report – November 2024

Attachments: Nil

Date: 05th December 2024

Executive Summary:

This report outlines the general activities, revenue, expenditure for the department for the period November 2024.

Recommendation:

That Council receives the November 2024. Environmental and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of November 2024.

Detailed below are the general matters of interest that relate to the day-to-day activities of the department throughout the month.

Consultation: (internal/External)

Environmental & Regulatory Services Team Leader, Local Laws Officer, Water and Sewerage Officer, Ranger, Handyman/Trades Assistant and Finance Officer.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:

1 – Refuse Collection and Disposal

1.1 - Budget

		Actual	Budget
ENVIRO1.1	3100 - Refuse Collection Revenue	\$63,570	\$126,691

		Actual	Budget
ENVIRO1.2	3100 - Kerbside Rubbish Collection Expenditure	\$45,658	\$113,750

		Actual	Budget
ENVIRO1.3	3110 - Refuse Disposal Revenue	\$25,475	\$50,261

		Actual	Budget
ENVIRO1.4	3110 - Refuse Disposal Operational Costs	\$7,190	\$103,000

1.2 - Report

Julia Creek Waste Facility

The following works continued during the month regular pushing and covering of household rubbish section, Julia creek, Kynuna and McKinlay.

2 – Environmental Health Services

2.1 – Budget

		Actual	Budget
ENVIRO2.1	3000 - Environmental Licence Fees (Revenue)	\$223	\$3,300

		Actual	Budget
ENVIRO2.2	3000 - Environmental Health Services	\$60,906	\$421,500

2.2 – Report

Water and Sewage Monitoring

Nil issues regarding Julia Creek water Scheme.

The fluoride levels in Julia Creek for the month were as follows:

- Amberly Drive 2.80mg/L
- Coyne Street Depot 3.11mg/L

Nil issues at Kynuna water scheme or McKinlay Water Scheme. Nelia water scheme had a burst valve all valves in system replaced.

2.3 Food Safety

Nil food safety recalls for the month of November.

2.4 Aerodrome

Aerodrome main gate has a faulty switchboard. Brisbane Automatic Gates engaged to attend and repair same on 12th December 2024.

3 – Local Law Administration

3.1 – Budget

		Actual	Budget
ENVIRO3.1	3210 - Animal Registration Fees	\$4,035	\$6,100
ENVIRO3.2	3210 - Fines & Penalties – Animal Control	\$306	\$500
ENVIRO3.3	3210 - Animal Boarding	\$8,690	\$16,000
ENVIRO3.4	3210 - Local Law Administration	\$67,828	\$115,000

3.2 - Report

General information of activities for Local Law/Animal Control matters is outlined the table below.

Table 1 - Local Law & Animal Control Summary

Activity	Number/Details
Impounding's and infringement notices	Nil
Euthanized/Destroyed/Rehomed	Nil
Verbal/Written/Official warning	2
Complaints	0
Dog Boarding	11
Removal of Dead Animals	1
Trapping Locations & Results	Nil
Compliance Notices (Untidy Allotments) issued	Nil
SPER Infringement Fines issued	Nil
Commercial Use of Roads Permit issued	Nil

Comments

There were 2 dogs and 2 cats housed for free after storms, 2 cats rehomed for the month. Skip bins delivered for Beach races and ZINFRA (private works). Asbestos dumped illegally at Julia Creek dump offending party made to remove and return to property from where it was removed. Ranger travelled to Emerald to complete Pest Control licence training.

4 – Noxious Weeds and Pest Control

4.1 – Budget

		Actual	Budget
ENVIRO4.1	3220 - Pest Plant & Animal Control Funding	\$0	\$0
ENVIRO4.2	3220 - Truck Washdown Bay Revenue	\$11,507	\$25,0000
ENVIRO4.3	3220 - Dingo Baits (Revenue)	\$0	\$6,500
ENVIRO4.4	3220 - Feral Pig Baits (Revenue)	\$0	\$0
ENVIRO4.5	3220 - Pest Animal Rural Landowners Fees	\$32,715	\$65,494

		Actual	Budget
ENVIRO4.6	3220 - Pest Plant Control Program Exp	\$77,474	\$122,000

		Actual	Budget
ENVIRO4.7	3230 - Pest Animal Control Program Exp	\$29,121	\$103,000

4.2 – Report

Pest Animal Control

Nil Conducted -1600 Pig baits restocked with new ECO baits.

Pest Plant

Nil conducted

Washdown Bay Facility

Drains were cleaned and general maintenance.

5 – Livestock Operations

5.1 – Budget

		Actual	Budget
ENVIRO5.1	3235 - Livestock Facility Capital Grant	\$0	\$0

		Actual	Budget
ENVIRO5.2	3235 - Livestock Weighing Revenue	\$30,293	\$28,000

		Actual	Budget
ENVIRO5.3	3235 - Livestock Yard fees	\$16,346	\$9,000

		Actual	Budget
ENVIRO5.4	3235 - Livestock Cattle Train Loading Revenue	\$7,551	\$6,500

		Actual	Budget
ENVIRO5.5	3235 – Livestock Operational Costs	\$34,933	\$90,800

5.2 - Report

Julia Creek Livestock Facility

General Cleaning and ongoing maintenance, gate to dip yard repaired. No cattle weighed. 380 head scanned. Shade sails repaired and re fitted. One tailing permit issued for McKinlay, two tailing permits issued for Juila Creek.

6 – Stock Routes and Reserves

6.1 – Budget

		Actual	Budget
ENVIRO6.2	3300 - Stock Route –Recoverable works (Revenue)	\$7,090	\$44,000
		Actual	Budget
ENVIRO6.3	3300 - Stock Route – permit /water fees	\$0	\$9,500
		Actual	Budget
ENVIRO6.4	3300 - Trustee Lease Fees (Revenue)	\$102,305	\$240,000
		Actual	Budget
ENVIRO6.5	3300 - Reserves Agistment Fees (Revenue)	\$8,215	\$13,000
		Actual	Budget
ENVIRO6.6	3300 – Permit to occupy - revenue	\$0	\$10,500
		Actual	Budget
ENVIRO6.7	3300 – precept expenses	\$18,386	\$19,000
		Actual	Budget
ENVIRO6.8	3300 – Stock route Maintenance	\$35,052	\$146,000
		Actual	Budget
ENVIRO6.9	3300 – Reserves Expenses	\$15,438	\$33,000

6.2 - Report

Stock Routes/ reserves

Capital works – Cleared fence line for new fencing Julia Creek reserve. 2025 /2026 - Stock Routes
Capital works EOI now open,

6.3 - Cemeteries

6.3.1 – Budget

		Actual	Budget
ENVIRO6.9	3400 – Cemeteries	\$25,731	\$52,500

6.3.2 - Report

Maintenance – Mowing, whipper snipping and repairs to toilet door. One Funeral for the month.

7 – Work Program (Workcamp)

7.1 - Budget

		Actual	Budget
ENVIRO7.1	3600 - Work Program	\$13,965	\$38,250

7.2 – Report

Community Group	Activity
McKinlay Shire Council	<u>Workshop</u> *Assist with workshop duties <u>Plumbing</u> Nil
McKinlay Shire Council	<u>Saleyards/Loading Area</u> *Mowing/Whipper snipping, cleaning and repairs
McKinlay Shire Council	<u>McIntyre Park</u> Whipper snipping
McKinlay Shire Council	
Julia Creek State School	Mowing completed
Churches/RSL/CWA/SES/Dirt and Dust Central	General maintenance
Julia Creek Turf Club	Cleaning, grounds maintenance
Julia Creek Lions Ladies	

8 – Housing, FRB and Community Centre

9.1 – Budget

			Actual	Budget
ENVIRO9.1	3810-1150	3810 - Council Housing - Capital Grant	\$0	\$30,000
ENVIRO9.2	3810-1300	3810 - Council Property / Staff Housing Program Rev	\$76,627	\$160,000
ENVIRO9.3	3810-1301	3810 - Council Property / Subdivision Blocks Rent	\$999	\$1,000
ENVIRO9.4	3810-1302	3810 - Council Property / Subdivision Blocks outgoings	\$560	\$0
ENVIRO9.5	3810-2300	3810 - Council Property / Staff Housing Program Exp	\$156,974	\$385,000
ENVIRO9.6	3810-2310	3810 - Council Property / Sub Division Expense	\$1,262	\$6,000

Council Property / Staff Housing

Council Property / Staff Housing activities for the month are detailed in Table below.

Activity	Number
Properties Available for use	Racecourse residence, 2/50 Old Normanton Road, Unit A - 4 Shaw Street.
New Tenancies	1
Finalised Tenancies	1
Remedy Breach	Nil
Notice to Leave	Nil
Notice of Intention to Leave	Nil

Notes/Repairs	Numerous repairs to locks and inspections on fly screens and gates/fencing – New flooring and continued upgrades unit- 2 Old Normington Road. General maintenance as required.
---------------	--

Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Nil
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	Ongoing repairs re renovation.

Fr Bill Bussutin Community Centre and Seniors Living Units

Budget

	Actual	Budget
ENVIRO10.4 3820 - Community Centre Hire Fees	\$1,623	\$3,500

	Actual	Budget
ENVIRO10.5 3820 - FRB Centre Rent	\$20,474	\$43,000

	Actual	Budget
ENVIRO10.6 3820 - FRB Units & Community Ctr Operational Costs	\$20,343	\$96,500

Seniors Living Units / Fr Bill Community Centre

Seniors Living Unit and Centre activities for the month are detailed in Table Below:

Fr Bill Units	
Units Available for Rent	One (1) - Unit 8
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil

Notes/Repairs undertaken	Nil
Fr Bill Centre	
Notes/Repairs undertaken	Nil

9 – Land and Building Development

9.1 – Budget

	Actual	Budget
ENVIRO11.1 3900 - Revenue	\$1,680	\$6,000

	Actual	Budget
ENVIRO11.2 3900 - Town Planning Program	\$3,558	\$53,000

9.2 - Report

Regulatory Services, Land and Building Development

<u>DA #</u>	<u>Date Lodged</u>	<u>Applicant</u>	<u>Type of Development</u>	<u>Location</u>	<u>Application Details</u>

<u>Matter</u>	<u>Status</u>
Kynuna Rodeo Grounds/Landfill	All matters resting with the state awaiting further details
McKinlay Landfill	All matters resting with the state awaiting further details
Lot 2 K3718 – Land beside Water Reserve in Kynuna	All matters resting with the state awaiting further details
Application for Deed of Grant over Operational Reserve, Lot 54 on JC55713 also known as 48 Byrne Street, Julia Creek	All matters resting with the state awaiting further details

10 – Water and Sewage

10.1 – Budget

		Actual	Budget
1800-2200	Operational costs - Julia creek water	\$69,159	\$190,000
		Actual	Budget
1810-2200	Operational costs - McKinlay water	\$7,616	\$50,000
		Actual	Budget
1820-2200	Operational costs - Kynuna water	\$42,958	\$35,000
		Actual	Budget
1830-2200	Operational costs – Nelia water	\$3,708	\$15,000
		Actual	Budget
1900-2200	Operational costs – Julia Creek Sewage	\$125,592	\$240,000

10.2 Report -

Plumbing

Monthly water sampling is in line with Councils DWQMP all schemes. Monthly visual checks on bore/storage tanks were completed. McKinlay truck stop wash down bay new valves added to system. Numerous leaks around town repaired. Nelia main line valves replaced. Replaced toilet seal at SES shed. New water tank and pipe work added to jockeys' rooms for beach races. Installed new pump at 17 Coyne Street.

Sewage

Routine monitoring of scheme, measure pond levels and in house sampling to report to DES. Monitor plant and Imhoff tank daily. Julia Creek STP is at 95 percent ongoing operation. Pond levels have lowered dramatically due to good evaporation.

11 – Local Disaster Management

11.1 – Budget

	Actual	Budget
ENVIRO12.1 2760 - SES Grants	\$0	\$20,267

	Actual	Budget
ENVIRO12.2 2760 – SES Capital Grants	\$0	\$117,000

	Actual	Budget
ENVIRO12.2 2760 - Natural Disaster Grants	\$0	\$6,780

	Actual	Budget
ENVIRO12.3 2760 - Disaster Management Operational Costs	\$37,434	\$31,800

11.2 – Report

Storm event clean up and damage assessment.



7.0 COMMUNITY SERVICES

Subject: 7.1 Community Services Monthly Report

Attachments: Nil

Author: Community Services Team Leader

Date: 10th December 2024

Executive Summary:

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: **November 2024.**

Recommendation:

That Council receives the Community Services monthly report for November 2024.

The following report highlights the data for each of the Functional Areas of the Community Services Department.

Julia Creek Caravan Park

A good number of bookings for the twin-single units and self-contained cabins provided the Caravan Park with a solid amount of visitor numbers and revenue for the month of November. New Manager's Ash and Vicki Donnelly have settled into the role with ease and some welcome rain has the Park looking in great condition. Overall, the Park didn't sustain extensive damage following the severe thunderstorm that passed through early in the month, a few fallen trees and some minor damage to the exterior of the old amenities building. In some more positive news for the Park, statistics indicate the 2024 calendar year revenue has already exceeded 2022 and 2023 revenue, with one month remaining. This is a great indication of the popularity of the facility amongst tourists and various workers who use the accommodation facilities. A huge thanks must be extended to our managers and tourism team who go above and beyond promoting and presenting the facilities in great condition and shows that the Park has worked its way into a financially stable position over a number of years.

JC Caravan Park Revenues November 2024

Type of service	SEPTEMBER Total revenues (inc GST)	OCTOBER Total revenues (inc GST)	NOVEMBER Total revenues (inc GST)
Twin Single Units	\$10,260	\$8,545	\$10,694
Powered Sites	\$25,112	\$12,574	\$9,035
Self-Contained Cabins	\$17,655	\$15,465	\$22,915
Unpowered Sites	\$2,980	\$1,860	\$750
Sub Total	\$56,007	\$38,444	\$43,394
Artesian Baths incl. salts	\$15,340	\$9,640	\$3,694
McIntyre Park	\$650	\$26	
Laundry	\$580	\$729	\$24
Long Term Stay/Storage			
Calculated Total	\$72,577	\$48,839	\$47,112

JC Caravan Park Occupancy by Category November 2024

Type of Service	% Occupancy
Twin Single Units	83%
Cabin – 4 berth	89%
Cabin – 6 berth	88%
Unpowered site	8%
Unpowered Caravan site	8%

Powered Caravan site	30%
Powered camp site	4%

JC Caravan Park Artesian Bathhouse Usage November 2024

Type of Service	Number of bookings
Boundary Rider Huts	25
Replica Rainwater Tank Bathhouses	21

Library & Funeral Services

Another relatively quiet month for the Library, usual Friday Library activities continued for school children and quite a number of locals visited for a chat or to have a play. Staff have been undertaking normal end of year housekeeping and culling of older books.

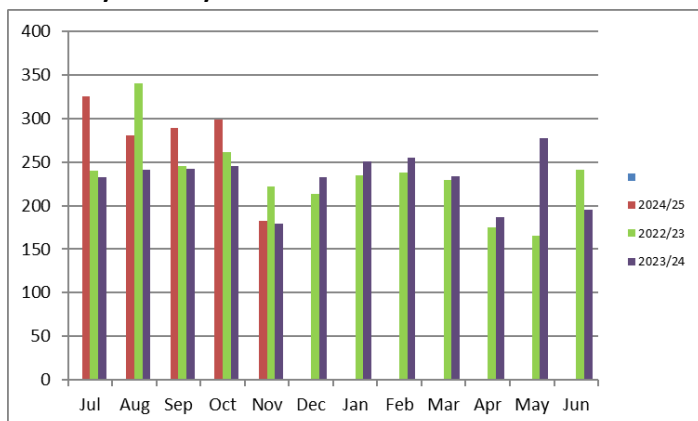
JC Library Memberships November 2024

Type of Membership	Total Membership
Adult	342
Junior	47
Institutions	2
Tourists	

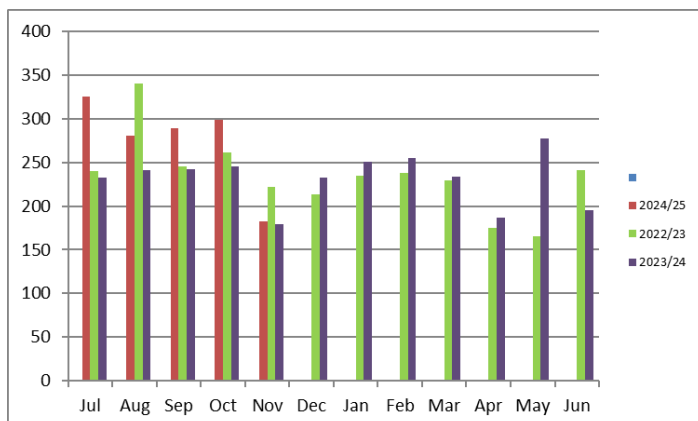
JC Library Services Provided November 2024

Services Provided	Total Amount
Reservations satisfied	10
Requests for books	16

JC Library Monthly Loans November 2024



JC Library Monthly Visitors November 2024



Tourism

Total Visitor Numbers for November 2024

There were 160 visitors to the Julia Creek Visitor Information Centre in November 2024 compared with 53 in November 2023.

Total Locals November 2024

There was a total of 47 local visitors to the Julia Creek Visitor Information Centre in November 2024 compared with 0 in November 2023.

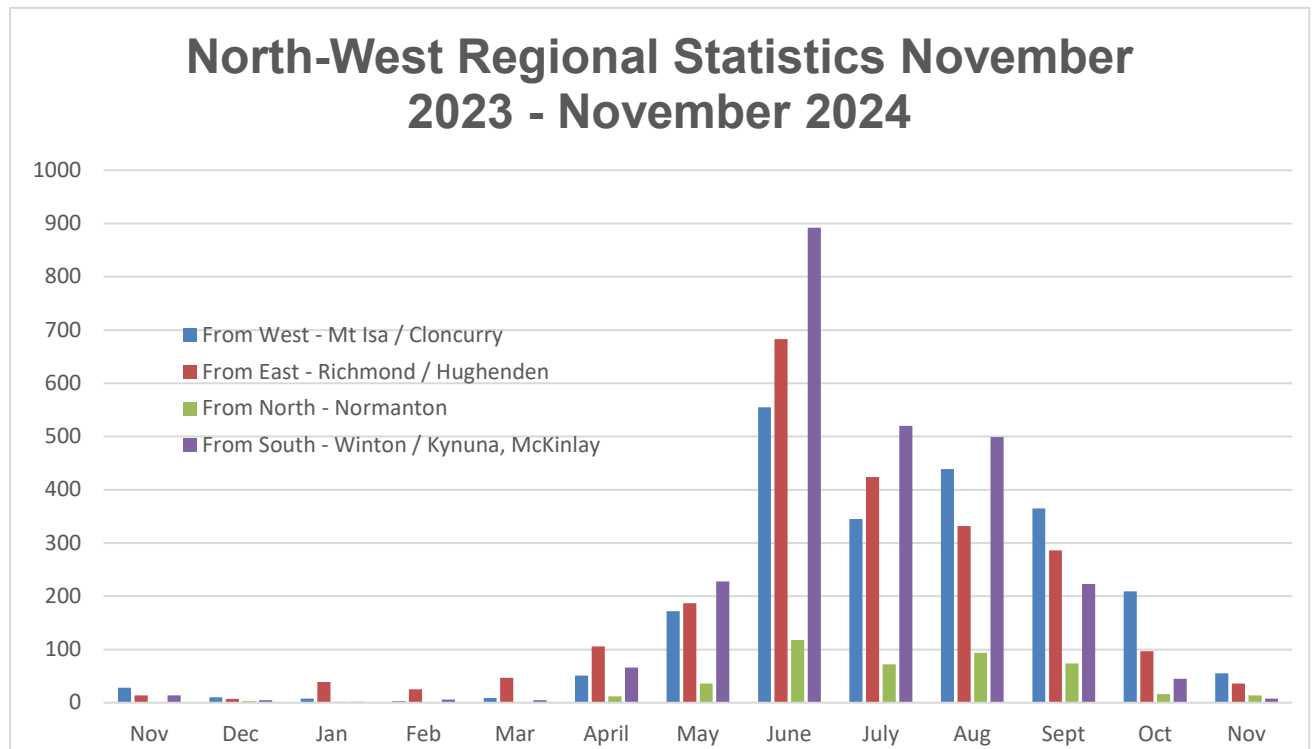
Beneath the Creek Entries November 2024

There was a total of 20 attendees at the Dunnart Feeding Experience in November 2024 compared with 37 in November 2023.

Virtual Reality Mustering Experiences November 2024

There was a total of 4 attendees who experienced the Virtual Reality Muster in November 2024.

North-West Regional Statistics for November 2024



RV Site Permits November 2024

There were 2 RV Site permits issued in November 2024 compared with 4 in November 2023.

Social Media Figures November 2024

	Facebook Page Followers			Instagram Followers		
	Mckinlay Shire Council	Julia Creek VIC	Caravan Park	Mckinlay Shire Council	Julia Creek VIC	Caravan Park
November 1	8,079	6,015	8,902	1,190	4,001	1,411
November 30	8,130	6,015	8,895	1,187	4,006	1,413

Julia Creek Early Learning Centre

Achievements

- Centre visit from Astute completed on the 27th November.
- Compliance and WH&S Audits completed on centre visit.
- Astute observed beautiful interaction and relationships between staff and children on the visit.
- Programming is looking good with clear cycles of learning for the children.

Challenges / Issues for consideration

- Staffing is still a concern at times, especially if someone is on leave or sick
- Some site concerns for compliance, but with more to the new build it is not worth action any of these

Projects update

- The new build is on track

Upcoming Projects

- Sustainable staffing project Astute will work with Hannah to complete this

Astute consultation

Meetings

6th Council meeting

11th Catch up meeting with Hannah.

25th Catch up meeting with Hannah

Operations

Occupancy - November Occupancy

	Utilisation/ Capacity	Waiting List	Occupancy %
Service	357/441		80.95%
Babies	61/84	2	72.62%
Toddlers	94/105	0	89.52%
Kindy	202/252	0	80.16%

Sport & Recreation

After School Activity:

The After School Activity (Term-4) started from 8th Oct 2024 (Week 2) and went until 28th November 2024 (Week 9) of school term, taking place on Tuesday, Wednesday, and Thursday. For After School Activity (Term-4) around 133 attendances were recorded.

School Holiday Activity:

School Holiday Activity have been planned and the program is set to run for two weeks in December from 9th Dec to 20th Dec and in January from 13th Jan to 24th Jan.

ELC Activities:

The children from early learning centre engage with sports activities at the indoor sports centre every week. It goes for an hour and focuses on their gross motor skills, which includes running, jumping, catching, throwing, and kicking.

Daren Ginns Centre (Gym):

Regularly undertaking maintenance and checking gym, vacuum the floor in gym centre if required, checking Tunstall alarm every week, ensuring all equipment is operating and if not reporting it to Team leader. The multi station system which is not working properly will be soon replaced with a new one. There were server issues which was leading to Net2Access control and club fit not working, which has been resolved.

Library:

Have continued walking the school children to the library from school each Friday afternoon for their weekly activities.

Community Sport:

This month has been relatively quiet, largely due to hot weather. The community sport will potentially start again from next year.

Julia Creek Swimming Pool

ENTRIES	SWIMMERS
Adult Entry	240
Child Entry	185
Season Passes / Family Pass	
Adult	0
Child	0
Swim Lessons/ No Charge	0

After School Care/ No Charge	0
J/C Swimming Club/ No Charge	0
J/C State School/ No Charge	0
Caravan Park Tokens	
Adult	155
Child	125
Free Sunday	
Adult	0
Child	0
Total Swimmers	685

General Update

- Lots of local swimmers this month with the warm weather
- Tourist season has finished and that is reflected in the caravan park numbers
- The pool sustained a lot of damage from the storm but it is now back up and running again and the water is great.
- Swimming lessons are finished. 60 children completed lessons with great results.
- School swimming program was completed with a swimming carnival with only 3 students now not able to swim lap.

Community Health

CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	27	12.50
Personal Care	1	0.50
Other	--	--
TOTAL	28	13.00

Non-CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	8	4.60
Other	3	1.75
TOTAL	11	6.35

TRANSPORTS	Number of one-way journeys
CHSP Clients	10
Non-CHSP Clients	0
TOTAL	10

Meetings
MDT @ MPHS x 4, MPHS/NWHHS Staff x 6, CAN x 2
Health Promotion
Promoted NWRH Podiatry visit and assisted with bookings Supported RSGP with COVIC Vax Clinic Supported Outback Futures Emergent Visit
General Business

CHSP – Commonwealth Home Support Program

Events and Activities

All current CHSP activities and services provided to our clients are progressing as normal. Currently, the clients are enjoying games on a Monday & Wednesday and have recently commenced a weekly outing for a Wednesday pub lunch. Clients also experienced a great day out at the Lions Ladies Christmas Luncheon and enjoyed the Christmas festivities and catching up with friends.

Statistics November 2024

CHSP currently have a total of **22** clients.

Service Offered	Number of Clients
Transport	26 Two-way trips
Social Support	36 Visits
Personal Care	0 visits
Counselling/Support, Information and advocacy (client)	8 hours
Shopping	4 trips
GAMES	9 attended (3 sessions)
Luncheon Wednesday Meal	13 Attended (4 sessions) meals (including morning tea)
Meals on Wheels	0 meals delivered
Community Nurse Visits	28 visits
Home Maintenance	17 lawns mowed 8 clients
Domestic Assistance	5 clients 30 visits
Pub Lunch	4 clients 4 sessions
Clients Transported for Doctors Appointments	2 CHSP clients

Consultation: Consultation with Corporate & Community Services Director

Legal Implications: Nil

Policy Implications: Nil

Financial and Resource Implications: Nil

InfoXpert Document ID:



8.0 CORPORATE SERVICES

Subject: Corporate Services November 2024 Report
Attachments: Nil
Author: Corporate Services Team Leader

Executive Summary:

The Corporate Services Report as of 30 November 2024 which summarises the financial performance and position is presented to Council.

Recommendation:

That Council receives the monthly Corporate Services Report for the period ending 30 November 2024.

Report:

The Corporate Services Report compares actual performance to date with the Council's 2024/2025 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents its wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

Income Statement Variances/Comments:

\$2.4million received for 2024 flood damage.

INCOME STATEMENT SUMMARY

	Actuals	Variance	YTD Budget	Full Year Budget
Total Income	36,669,675	122%	30,134,749	72,323,398
Total Expenses	(5,446,341)	67%	(8,187,763)	(19,650,630)
Net Result	31,223,334	142%	21,946,987	52,672,768
Less Capital Revenue	23,736,002	108%	21,943,719	52,664,925
Operating Result (excl. Capital	\$ 7,487,332	229116%	\$ 3,268	\$ 7,843

STATEMENT OF FINANCIAL POSITION

	2025 Actuals	2024 Actuals
Current Assets	52,744,219	31,759,345
Total Non-Current Assets	265,612,827	257,454,453
Total Assets	318,357,046	289,213,798
Total Current Liabilities	3,118,768	4,744,510
Total Non-Current Liabilities	220,817	220,817
Total Liabilities	3,339,585	4,965,327
Net Community Assets	\$ 315,017,460	\$ 284,248,471
<i>Community Equity</i>		
Asset Revaluation Surplus	113,991,860	93,786,448
Retained Surplus	200,925,601	190,462,023
Reserves	100,000	
Total Community Equity	\$ 315,017,460	\$ 284,248,471

STATEMENT OF CASH FLOWS

	2024/25 Actuals	2023/24 Actuals
Cash Flows from Operating Activities	10,359,749	788,726
Receipts, Payments & Interest Received		
Borrowing Costs		
Cash Flows From Investing Activities	15,123,284	(14,028,610)
Payments and Proceeds for PPE		
Capital Income		
Cash Flows from Financing Activities	-	-
Loan Payments		
Net increase (decrease) in cash held	25,483,033	(13,239,884)
Cash at beginning of the financial year	19,472,706	32,712,590
Cash at the end of the period	\$ 44,955,738	\$ 19,472,706

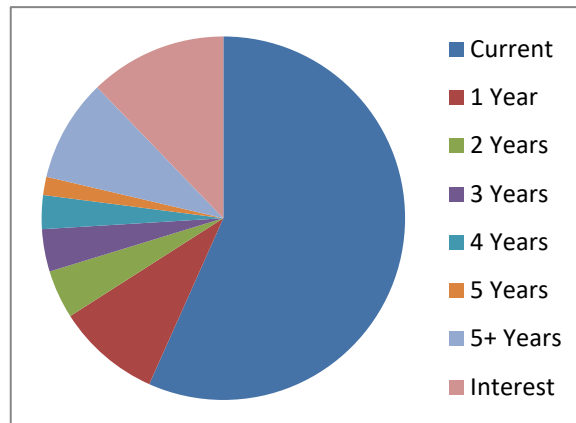
Summary By Departments						
Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	22,191,358	48%	45,820,394	2,201,373	22%	10,139,700
Governance & Partnerships	-	0%	-	434,911	44%	990,858
Corporate Services	9,789,241	52%	18,669,059	777,857	37%	2,130,251
Economic Development	97,725	6%	1,583,000	212,629	19%	1,124,100
Community Services	4,325,543	79%	5,483,052	1,394,317	35%	3,996,671
Health Safety & Development	14,933	8%	176,947	169,725	27%	621,300
Environmental Management	250,875	42%	590,946	255,528	39%	647,750
	36,669,676	51%	72,323,398	5,446,340	28%	19,650,630

Capital Works Program 2024-2025 Version 1.0

Infrastructure & Works	Actuals	Proposed Budget 2024-25	Grants/Other
Roads	\$5,771,705.35	\$41,376,185	\$40,753,818
Wastewater	\$6,054	\$1,200,000	\$700,000
Water	\$42,064	\$520,000	\$42,504
Transport	\$0	\$100,000	\$0
Other	\$0	\$1,548,000	\$0
Subtotal	\$5,819,823	\$44,744,185	\$41,496,322
Environmental Management			Grants/Other
Reserves	\$403	\$160,000	\$0
Subtotal	\$403	\$160,000	\$0
Community Services & Facilities			Grants/Other
Community Buildings & Other Structures	\$2,795,459	\$8,358,325	\$8,190,325
Parks & Gardens	\$897	\$300,000	\$0
Council Housing	\$17,496	\$4,620,000	\$4,067,000
Subtotal	\$2,813,852	\$13,278,325	\$12,257,325
Corporate Services			Grants/Other
Corporate Buildings & Other Structures	\$2,060	\$440,000	\$0
Other	\$31,987	\$60,000	\$0
Economic Development	\$0	\$1,640,000	\$1,500,000
Subtotal	\$34,048	\$2,140,000	\$1,500,000
Total	\$8,668,126	\$60,322,510	\$55,253,647

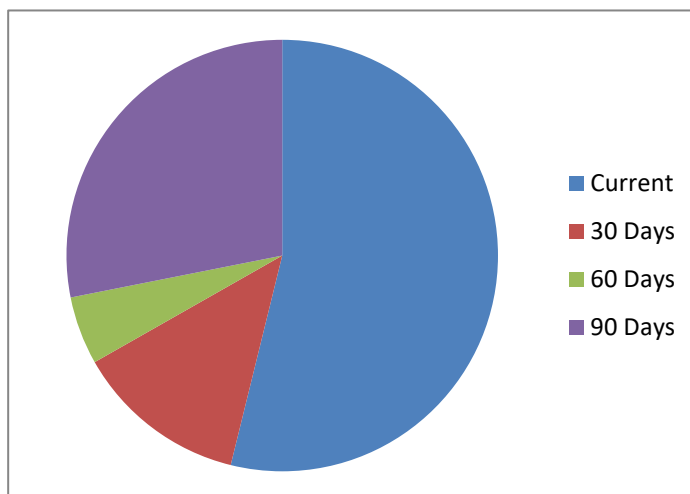
Outstanding Rates

	Nov-24	Oct-24
Current	75,067	90,398
1 Year	12,264	13,426
2 Years	5,715	5,715
3 Years	4,999	4,999
4 Years	3,976	3,976
5 Years	2,153	2,153
5+ Years	12,083	12,083
Interest	16,170	12,724
Total	132,426	145,474



Outstanding Debtors

Total	63,923.95
Current	34,417.74
30 Days	8,268.32
60 Days	3,265.12
90 Days	17,972.77



Comments:

Consultation:

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID:



9.0 CHIEF EXECUTIVE OFFICER

9.1 Subject: Chief Executive Officer's Report to December Meeting of Council
Attachments: NIL
Author: CEO
Date: 3rd December 2024

Executive Summary:

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

Recommendation:

That Council receive and note the report from the Chief Executive Officer for the period ending 3rd December 2024 except where amended or varied by separate resolution of Council.

1. Meetings with External Organizations in December

The Mayor and CEO met with the Powerlink team on 2 December to discuss the Julia Creek Workforce Accommodation Facility and lease. The Mayor and CEO will attend the virtual meeting of the Mount Isa District Human & Social & Resilience Committee Meeting and the virtual meeting of the Gulf Regional Water Assessment Working Group on 9th December. The Mayor, Cr Royes and the CEO will meet with Queensland Country Practice on 11th December and the LGAQ CEO on 11th December. The mayor and CEO will attend the NWQROC Meeting in Richmond on 11th and 12th December.

Recommendation:

For Council Information

2. Meeting with State Ministers in Brisbane December 19th and 20th

The mayor and CEO are trying to arrange meetings in Brisbane with Ministers for Resources, Education, Local Government, Corrections and Energy on December 19th and 20th. These meetings will enable ministers to be briefed on issues such as permanent Workcamp presence in Julia Creek, the acquiring of the land for an industrial estate, the Kynuna Rodeo Ground land, the ongoing middle school arrangements, the projected increase in population in Julia Creek over the next 2 to 5 years and the need for government service providers to plan for expansion, and the Julia Creek substation requirement as part of CopperString.

It is recommended Council approves Cr. Fegan to attend meetings in Brisbane with State Government Ministers as the need arises.

Recommendation:

Council approves the attendance of Cr. Fegan to meetings in Brisbane with State Government Ministers as the need arises.

3. Appointment of Acting CEO During CEO Leave from 16th to 18th December 2024 and 16th to 20th January 2025

In the absence of the CEO on Leave commencing 16th December – 18th December 2024 and 16th January to 20th January 2025 it is desired that Council appoints an acting CEO.

Recommendation:

Council appoints Mr. Cameron Scott as Acting CEO from 16th December – 18th December 2024 and 16th January to 20th January 2025.

4. Australian Institute of Company Directors (AICD) Course

The LGAQ are partnering with the AICD to run an in-house Company Directors Course in Brisbane from the 24th February to the 28th February 2025. The course covers Governance and the Practice of Directorship, The Legal Environment, Risk and Strategy, Financial Literacy and Performance and Achieving Board Effectiveness. The cost of the course is \$8,280 per participant.

It is recommended Council approves Cr. Fegan and the CEO to attend the course. The course will be funded from the councilor training vote and the CEO professional development allowance.

Recommendation:

Council approves the attendance of Cr. Fegan and the CEO to the AICD Course in Brisbane from 24th February to 28th February 2025.

5. Meeting with Tourism Minister in Mount Isa 18th December 2024

The Outback Queensland Tourism Association has organized a meeting in Mount Isa on December 18th with the Minister for Tourism (Andrew Powell) and the Director General (Trish O'Callaghan). The mayor Cr. Fegan and Acting Director Community Services Kalan Lococo have been invited to the meeting.

It is recommended Council approve Cr. Fegan attend the meeting in Mount Isa. The Acting Director Community Services will also attend the meeting.

Recommendation:

Council approves the attendance of Cr. Fegan to meet with the Tourism Minister and Director General in Mount Isa on December 18th, 2024.

Policy/Legislative:

LG Act 2009 & LG Regulation 2012

Policies

Awards

Operational Financial and Resource Implications:

To be further advised

Consultation and engagement:

Councilors

Directors

Relevant Council staff

External agencies

InfoXpert Document ID: 126405

9.2 Subject: Council Meeting Dates 2025

Attachments: Nil

Author: Melissa Mussig

Date: 5 December 2024

Executive Summary:

In accordance with *Section 277 (1) of the Local Government Regulation 2012* Council must “*at least once in each year, publish a notice of the days and times when- (a) its ordinary meetings will be held;*”. This report is prepared for council to confirm the meeting dates for 2025.

Meetings will be held in the Julia Creek Civic Centre Boardroom, 29 Burke Street Julia Creek QLD 4823. All meetings will commence at 8:30am, unless otherwise notified.

The proposed dates for Briefing and Ordinary Meetings of Council for 2025 are as follows:

BRIEFING MEETINGS

	No January Meeting
Tuesday	4 February 2025
Tuesday	4 March 2025
Tuesday	1 April 2025
Tuesday	6 May 2025
Tuesday	3 June 2025
Tuesday	1 July 2025
Tuesday	5 August 2025
Tuesday	2 September 2025
Tuesday	7 October 2025
Tuesday	4 November 2025
Tuesday	No December Meeting

ORDINARY MEETINGS OF COUNCIL

Tuesday	21 January 2025
Tuesday	18 February 2025
Tuesday	18 March 2025
Tuesday	15 April 2025
Tuesday	20 May 2025
Tuesday	17 June 2025
Tuesday	15 July 2025
Tuesday	19 August 2025
Tuesday	16 September 2025
Tuesday	21 October 2025
Tuesday	18 November 2025
Tuesday	9 December 2025

Recommendation:

Council confirms that the Ordinary Meetings of Council will be held on a monthly basis and generally on the third Tuesday of the month. The dates of the 2024 Ordinary Meetings of Council will be:

BRIEFING MEETINGS

	No January Meeting
Tuesday	4 February 2025
Tuesday	4 March 2025
Tuesday	1 April 2025
Tuesday	6 May 2025
Tuesday	3 June 2025
Tuesday	1 July 2025
Tuesday	5 August 2025
Tuesday	2 September 2025
Tuesday	7 October 2025
Tuesday	4 November 2025
Tuesday	No December Meeting

ORDINARY MEETINGS OF COUNCIL

Tuesday	21 January 2025
Tuesday	18 February 2025
Tuesday	18 March 2025
Tuesday	15 April 2025
Tuesday	20 May 2025
Tuesday	17 June 2025
Tuesday	15 July 2025
Tuesday	19 August 2025
Tuesday	16 September 2025
Tuesday	21 October 2025
Tuesday	18 November 2025
Tuesday	9 December 2025

Background:

Council resolved, post the 2020 elections, to hold Ordinary Council Meetings on a monthly basis and that the meetings would be held on the third Tuesday of the month. In addition, Council have also incorporated a Briefing Meeting each month which is generally held the first Tuesday of the month.

January Briefing:

With the proposed January Briefing occurring so close to the festive season holidays, there is the potential for a number of absences. It is recommended that Council dispense with the January Briefing with the first meeting for next year start with Ordinary Council Meeting on 21 January 2025.

December Briefing:

With the proposed December Ordinary Meeting occurring so close to the festive season holidays, there is the potential to move the Ordinary Meeting to the Briefing date. It is recommended that Council dispense with the December Briefing and having the December Ordinary Meeting on the 9 December 2025.

Comments:

Consultation:

Chief Executive Officer

Legislative:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 128617



10. WORKPLACE HEALTH AND SAFETY

10.1 Subject: WHS Report –December 2024

Attachments: Nil

Author: WHS Officer

Date: 10 December 2024

Executive Summary:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of December 2024.

Recommendation:

That Council receives the December 2024 WHS Report.

Background:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of November 2024.

Consultation: (internal/External)

Nil

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:

		Actual	Budget
3700	Workplace Health and Safety	\$150,929.58	\$250,000

- Handled all current LGW claims and lodged new claims
 - Have completed (1) new Employee or Contractor inductions
 - Continued setting the Management system up to comply with the structure Element 1 to 5 (National self – insurer OHS management system)
 - WHS Officer is currently working 3 x ½ days per week.
 - PDM Safety advisor working with Safety 2 days a week
-
- **LGW WorkCare** There has been a total of 3 Claims the year with a total amount incurred of \$482.00
 - **Incidents** in November - there have been a total of (0) new incident for the month.

11. GENERAL BUSINESS

11. CLOSE