



MCKINLAY SHIRE COUNCIL

***CONFIRMED MINUTES***

**OF THE**

**ORDINARY MEETING OF COUNCIL**

HELD AT THE

BOARDROOM, CIVIC CENTRE  
JULIA CREEK

**15<sup>th</sup> October 2024**

## ORDER OF BUSINESS

1. Opening
2. Attendance
- 2.1 Appointment
3. Declaration of Conflict of
4. Confirmation of Minutes August 2024
- 4.1 Minutes of Ordinary Meeting 17<sup>th</sup> September 2024
- 4.2 Business Arising from Previous Minutes

### **5. ENGINEERING REPORT**

- 5.1 Engineering Services Monthly Report
- 5.2 Resolution to Withdraw Item 5.2 Recommendation Report WP03 V1

### **6. ENVIRONMENTAL & REGULATORY SERVICES REPORT**

- 6.1 Environmental and Regulatory Services Monthly Report

### **7. COMMUNITY SERVICES REPORT**

- 7.1 Community Services Monthly Report
- 7.2 Regional Arts Development Fund – McKinlay Shire Council Application – A Garden Party by ARC Circus
- 7.3 Purchase of Accessible Cabin for Julia Creek Caravan Park
- 7.4 Arts & Crafts Cultural Policy Report October 2024
- 7.5 Community Grants Policy October 2024
- 7.6 Independent Living Units for Older Persons Policy October 2024
- 7.7 Julia Creek Caravan Park Bookings and Cancellations Policy Review October 2024

### **8. CORPORATE SERVICES REPORT**

- 8.1 Corporate Services Report
- 8.2 Report to Council – Acquisition

### **9. CHIEF EXECUTIVE OFFICERS REPORT**

- 9.1 CEO Report to Council Meeting September 2024

### **10. WORKPLACE HEALTH AND SAFETY**

- 10.1 WHS&R Report September 2024
- 10.2 WHS&R Drug & Alcohol Policy October 2024

### **11. GENERAL BUSINESS**

### **11. CLOSE**

## 1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Janene Fegan declared the meeting open at 8.32am.

## 2. ATTENDANCE

**Mayor:** Cr. J Fegan

**Members:** Cr. S Royes, Cr. L Spreadborough, Cr. F Malone, Cr J Lynch (Teleconference)

**Staff:**

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate & Community Services, Ms Tenneil Cody

Team Leader, Environmental and Regulatory Services, Mr. Jason Brady

PDM – Mr Jim Sullivan

PDM – Mr Adam Sadler

Executive Assistant, Ms. Cathy Bowe

**Apologies:** Nil

## 3. DECLARATION OF CONFLICT OF INTEREST

1. Nil

## 4. CONFIRMATION OF MINUTES

### 4.1 Confirmation of Minutes – Ordinary Meeting

Confirmation of Minutes of the Ordinary Meeting of Council held on the 17<sup>th</sup> September 2024 be confirmed.

### RECOMMENDATION

*That the Minutes of the Ordinary Meeting of Council held on 17<sup>th</sup> September 2024 be confirmed.*

### Resolution No. 070/2425

Minutes of the Ordinary Meeting of Council held on 17<sup>th</sup> September 2024 be confirmed with changes that have been updated and circulated to all attendees.

Moved

Cr. S Royes

Seconded

Cr. F Malone

CARRIED 5/0

## 4.2 BUSINESS ARISING FROM PREVIOUS MINUTES

### 4.2 Business arising from September 2024 Minutes – Resolution 069/2425

#### Discussion Beef Road Accidents

The Mayor, Cr J Fegan and CEO T Williams engaged with the Regional Director and District Director of TMR. TMR required Council to erect signs and carry out edge repair. This has been completed. Council Officers believe Capital Restoration is required. The section of the road is being discussed at Officer level at a meeting with TMR in Cloncurry today. Cr. L Spreadborough is to engage with local Police Officer about requirements to report accidents.

## 5. ENGINEERING SERVICES

### 5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of September 2024.

#### **RECOMMENDATION**

*That Council receives the Engineering Services monthly report for September 2024.*

### Resolution 071/2425

Council receives the Engineering Services monthly report for September 2024.

Moved Cr. L Spreadborough Secended Cr. S Royes

CARRIED 5/0

### 5.2 Resolution to defer a decision regarding VP424754 DRFA WP03

This resolution is in relation to the award of preferred contractor status for VP424754 DRFA WP03 for consideration at a Special Meeting to be held on Monday 28<sup>th</sup> October 2024 at 8.30am. This is because extra tender material needs to be considered for evaluation.

#### **RECOMMENDATION**

*That Council resolves to defer a decision in relation to the award of preferred contractor status for VP424754 DRFA WP03 for consideration at a Special Meeting to be held on Monday 28<sup>th</sup> October 2024 at 8.30am. This is because extra tender material needs to be considered for evaluation.*

### Resolution 072/2425

Council resolves to defer a decision in relation to the award of preferred contractor status for VP424754 DRFA WP03 for consideration at a Special Meeting to be held on Monday 28<sup>th</sup> October 2024 at 8.30am. This is because extra tender material needs to be considered for evaluation.

Moved Cr. J Fegan Secended Cr. F Malone

CARRIED 5/0



### 7.2 Regional Arts Development Fund – McKinlay Shire Council Application

Council has received a Regional Arts Development Fund (RADF) Application that was assessed by the RADF Committee and recommended for approval:

- McKinlay Shire Council presents 'A Garden Party' by ARC Circus - \$3,300

#### **RECOMMENDATION:**

*That Council resolves to support the recommendations made by the RADF Committee to support:*

- *McKinlay Shire Council presents 'A Garden Party' by ARC Circus - \$3,300*

#### **Resolution No. 075/2425**

Council resolves to support the recommendations made by the RADF Committee to support McKinlay Shire Council presents 'A Garden Party' by ARC Circus - \$3,300

Moved Cr. L Spreadborough Seconded Cr. S Royes

CARRIED 5/0

### 7.3 Purchase of Accessible Cabin for Julia Creek Caravan Park

Council has recently secured funding to supply and install a fully-accessible, self-contained cabin catering for persons with disabilities (PWD) at Julia Creek Caravan Park as part of its 2024/25 Capital Works Program with a total project cost of \$250,000. Given the project timeframes, budget and Council previously utilising Asset Cabins and Homes for housing and accommodation projects, it is recommended to enter into an agreement with the supplier under *4.9 Exceptions for medium-sized and large-sized contractual arrangements of Council's Procurement Policy namely exception (e) entering into a contract under an LGA Arrangement established in accordance with the requirements of section 234 of the Regulation.*

#### **RECOMMENDATION:**

*That Council resolve to;*

- Engage Asset Cabins and Homes to provide an accessible cabin at Julia Creek Caravan Park for \$212,490 ex GST and authorize the Chief Executive Officer to negotiate and execute the contract under LocalBuy Contract LB304.*

#### **Resolution No. 076/2425**

Council resolve to:

a) Engage Asset Cabins and Homes to provide an accessible cabin at Julia Creek Caravan Park for \$212,490 ex GST and authorize the Chief Executive Officer to negotiate and execute the contract under LocalBuy Contract LB304.

Moved Cr. J Fegan Seconded Cr. S Royes

CARRIED 5/0

#### 7.4 Arts & Cultural Policy

Council approved and implemented the Arts & Cultural Policy v3.0 in August 2022. This policy has been reviewed, updated and presented to Council for adoption.

##### **RECOMMENDATION:**

*That Council adopt the Arts & Cultural Policy v3.1*

##### **Resolution No. 077/2425**

Council resolves to adopt the Arts & Cultural Policy v3.1

Moved Cr. L Spreadborough Seconded Cr. S Royes

CARRIED 5/0

#### 7.5 Community Grants Policy

Council approved and implemented the Community Grants Policy v5.0 in June 2022. This policy has been reviewed, updated and presented to Council for adoption.

##### **RECOMMENDATION:**

*That Council adopt the updated Community Grants Policy v5.1*

##### **Resolution No. 078/2425**

Council resolves to adopt the updated Community Grants Policy v5.1

Moved Cr. J Lynch Seconded Cr. F Malone

CARRIED 5/0

#### 7.6 Independent Living Units for Older Persons Policy

Council approved and implemented the Independent Living Units for Older Persons Policy v2.0 in March 2022. This policy has been reviewed, updated and presented to Council for adoption.

##### **RECOMMENDATION:**

*That Council adopt the Independent Living Units for Older Persons Policy Version 2.1*

##### **Resolution No. 079/2425**

Council resolves to adopt the Independent Living Units for Older Persons Policy 2.1

Moved Cr. J Fegan Seconded Cr. F Malone

CARRIED 5/0

**7.7 Caravan Park Bookings Terms and Conditions Policy**

Council approved and implemented the Caravan Park Bookings Terms and Conditions Policy v3.0 in September 2023. This policy has been reviewed, updated, and presented to Council for adoption.

**RECOMMENDATION:**

*That Council adopt the updated Caravan Park Bookings Terms and Conditions Policy v3.1*

**Resolution No. 080/2425**

Council resolves to adopt the updated Caravan Park Bookings Terms and Conditions Policy v3.1

Moved Cr. L Spreadborough Seconded Cr. J Lynch

CARRIED 5/0

**8. CORPORATE SERVICES****8.1 The Corporate Services Report**

The Corporate Services Report as of 30<sup>th</sup> September 2024 which summarises the financial performance and position is presented to Council.

**RECOMMENDATION**

*That Council receives the monthly Corporate Services Report for the period ending 30<sup>st</sup> September 2024.*

**Resolution No. 081/2425**

Council receives the monthly Corporate Services Report for the period ending 30<sup>th</sup> September 2024.

Moved Cr. L Spreadborough Seconded Cr. S Royes

CARRIED 5/0

**PROCEDURAL MOTION**

That the meeting be closed for item 8.2 to the public in accordance with Section 254J(3)(e) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public to discuss legal advice obtained by the local government.

**Resolution No. 082/2425**

Council resolves to close the meeting to the public in accordance with Section 254J(3)(e) of the *Local Government Regulation 2012*.

Moved Cr. F Malone Seconded Cr. S Royes

CARRIED 5/0

**Meeting Closed at 10.10am**



**PROCEDURAL MOTION**

The meeting to re-open the Ordinary Meeting of Council to the public.

**Resolution No. 083/2425**

Council resolves to re-open the Ordinary Meeting of Council to the public.

Moved Cr. S Royes Seconded Cr. J Fegan

CARRIED 5/0

**Meeting Opened at 10.13am****8.2 Acquisition of land for overdue rates or charges – Nelia Street, Julia Creek (Lot 8 on CP N6311 – Assessment 00465-00000-000)**

This report is presented to Council to consider whether to resolve to acquire the land located at Nelia Street, Julia Creek (Lot 8 on CP N6311; Assessment: 00465-00000-000) for overdue rates or charges.

The land meets the requirements of section 148 of the *Local Government Regulation 2012* which relate to acquiring land for overdue rates or charges.

**RECOMMENDATION:**

*That Council resolves to:*

- (a) *acquire the land located at Nelia Street, Julia Creek (described as Lot 8 on CP N6311 (Assessment: 00465-00000-000) ("**the Land**")) for overdue rates or charges pursuant to section 149(1) of the Local Government Regulation 2012; and*
- (b) *delegate to the Chief Executive Officer its powers to give a Notice of Intention to Acquire the Land to all interested parties, and power to take all further steps required under sections 149, 150 and 151 of the Local Government Regulation 2012 to effect the acquisition of the Land.*

**Resolution No. 084/2425**

Council resolves to:

- (a) acquire the land located at Nelia Street, Julia Creek (described as Lot 8 on CP N6311 (Assessment: 00465-00000-000) ("**the Land**")) for overdue rates or charges pursuant to section 149(1) of the Local Government Regulation 2012; and
- (b) delegate to the Chief Executive Officer its powers to give a Notice of Intention to Acquire the Land to all interested parties, and power to take all further steps required under sections 149, 150 and 151 of the Local Government Regulation 2012 to effect the acquisition of the Land.

Moved Cr. L Spreadborough Seconded Cr. J Lynch

CARRIED 5/0

## 9. CHIEF EXECUTIVE OFFICER

### 9.1 Chief Executive Officer's Report

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report, which have arisen from the Office of the Chief Executive Officer.

#### **RECOMMENDATION:**

*That Council receive and note the report from the Chief Executive Officer for the period ending 9<sup>th</sup> October 2024 except where amended or varied by separate resolution of Council.*

#### **Resolution No. 085/2425**

That Council receive and note the report from the Chief Executive Officer for the period ending 9<sup>th</sup> October 2024 except where amended or varied by separate resolution of Council.

Moved Cr. L Spreadborough

Seconded Cr. J Lynch

CARRIED 5/0

### 1. Meetings with External Organisations in October

The Mayor and CEO met with representatives from the AEC Group to discuss the towards net zero strategy for McKinlay Shire. The Mayor and CEO also attended a meeting of the Hipco Project group together with Flinders and Richmond Shires Mayors and CEO's. The Mayor and CEO have meetings scheduled on 10<sup>th</sup> October with Bio Energy to discuss a micro-grid power solution for the future industrial block; on 29<sup>th</sup> October in Cloncurry with QPS to work through the State Disaster Management Plan.

#### **RECOMMENDATION:**

*For Council Information*

## 10. WORKPLACE HEALTH AND SAFETY

### 10.1 Workplace Health and Safety

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of September 2024.

#### **RECOMMENDATION**

*That Council receives the September 2024 WHS Report.*

#### **Resolution No. 086/2425**

That Council receives the September 2024 WHS Report.

Moved Cr S. Royes

Seconded Cr J. Lynch

CARRIED 5/0

## 10.2 WHS Report – Drug and Alcohol Policy

This report outlines the Drug and Alcohol Policy that is up for approval. The policy has been reviewed updated with Consultation from the Director of Engineering

### **Recommendation:**

*That Council moves to adopt the updated Drug and Alcohol Policy*

### **Resolution No. 087/2425**

That Council moves to adopt the updated Drug and Alcohol Policy

Moved

Cr S. Royes

Seconded

Cr J. Fegan

CARRIED 5/0

## 11. GENERAL BUSINESS

*Cr. S Royes - Enquired about the status of the school crossing*

*Cr. L Spreadborough- Received Positive Feedback about work done on Helen Downs Road  
Property Owner at Nelia flagged use of water at bore by TMR*

*Cr. J Fegan - QEM Mast – requested note out to community*

## 11. CLOSURE OF MEETING

The Chair of the meeting Mayor Cr. Janene Fegan declared the meeting closed at 10.41 am.

