



MCKINLAY SHIRE COUNCIL

***MINUTES***

**OF THE**

***ORDINARY MEETING OF COUNCIL***

HELD AT THE

BOARDROOM, CIVIC CENTRE  
JULIA CREEK

**17<sup>th</sup> September 2024**

## ORDER OF BUSINESS

1. Opening
2. Attendance
- 2.1 Appointment
3. Declaration of Conflict of
4. Confirmation of Minutes August 2024
- 4.1 Minutes of Ordinary Meeting 20<sup>th</sup> August 2024
- 4.2 Minutes of Special Meeting 27<sup>th</sup> August 2024

### **5. ENGINEERING REPORT**

- 5.1 Engineering Services Monthly Report
- 5.2 Application to install matting at Julia Creek Airport Apron
  - 5.2.1 Email 1
  - 5.2.2 Email 2
  - 5.2.3 Engineer Plans
- 5.3 VP422440 DRFA 2024 WP02 Award
  - 5.3.1 Recommendation Report WP02
- 5.4 VP422757 DRFA 2024 WP05 Award
  - 5.4.1 Recommendation Report WP05

### **6. ENVIRONMENTAL & REGULATORY SERVICES REPORT**

- 6.1 Environmental and Regulatory Services Monthly Report

### **7. COMMUNITY SERVICES REPORT**

- 7.1 Community Services Monthly Report
- 7.2 Report Sponsorship Request – Julia Creek Annual Stockman’s Challenge
- 7.3 Regional Arts Development Fund – Flipside Circus Application

### **8. CORPORATE SERVICES REPORT**

- 8.1 Corporate Services Report

### **9. CHIEF EXECUTIVE OFFICERS REPORT**

- 9.1 CEO Report to Council Meeting September 2024

### **10. WORKPLACE HEALTH AND SAFETY**

- 10.1 WHS&R Report August 2024

### **11. GENERAL BUSINESS**

### **11. CLOSE**

## 1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Janene Fegan declared the meeting open at 08:40am.

## 2. ATTENDANCE

**Mayor:** Cr. J Fegan

**Members:** Cr. S Royes (Teleconference), Cr. L Spreadborough and Cr. F Malone,  
Cr J Lynch (Teleconference)

**Staff:**

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Team Leader, Environmental and Regulatory Services, Mr. Jason Brady

Acting Director, Community Services, Mr Kalan Lococo

Executive Assistant, Ms. Cathy Bowe

PDM – Mr Jim Sullivan

**Apologies:**

Ms Tenneil Cody, Currently on Leave

## 3. DECLARATION OF CONFLICT OF INTEREST

1. "Cr J Fegan declare that I have a conflict of interest with respect to agenda item 5.4 of the September 2024 Meeting (as described in the Local Government Act 2009, Section 150EN.)

The nature of my interest is as follows:- I have recently become aware that TEM have tentatively booked accommodation for a few months with Tradies Way, which is owned by Marwill Pty Ltd, and I am a director of. I would like to declare a conflict or a perceived conflict of interest in this matter.

I will be dealing with declared conflict of interest by leaving the meeting while this matter is discussed and voted on."

## 4. CONFIRMATION OF MINUTES

### 4.1 Confirmation of Minutes – Ordinary Meeting

Confirmation of Minutes of the Ordinary Meeting of Council held on the 20<sup>th</sup> August 2024 be confirmed.

**RECOMMENDATION**

*That the Minutes of the Ordinary Meeting of Council held on 20<sup>th</sup> August 2024 be confirmed.*

### Resolution No. 054/2425

Minutes of the Ordinary Meeting of Council held on 20<sup>th</sup> August 2024 be confirmed with changes that have been updated and circulated to all attendees.

Moved

Cr L. Spreadborough

Seconded

Cr F. Malone

CARRIED 5/0

**4.2 Confirmation of Minutes – Special Meeting**

Confirmation of Minutes of the Special Meeting of Council held on the 27<sup>th</sup> August 2024 be confirmed.

**RECOMMENDATION**

*That the Minutes of the Ordinary Meeting of Council held on 27<sup>th</sup> August 2024 be confirmed.*

**Resolution No. 055/2425**

Minutes of the Ordinary Meeting of Council held on 27<sup>th</sup> August 2024 be confirmed with changes that have been updated and circulated to all attendees.

Moved

Cr J. Fegan

Seconded

Cr F. Malone

CARRIED 5/0

**5. ENGINEERING SERVICES****5.1 Engineering Works Report**

This report outlines the general activities for the Engineering Department for the month of August 2024.

**RECOMMENDATION**

*That Council receives the Engineering Services monthly report for August 2024.*

**Resolution 056/2425**

Council receives the Engineering Services monthly report for August 2024.

Moved

Cr F. Malone

Seconded

Cr J. Lynch

CARRIED 5/0

**5.2 Application to install rubber matting at Julia Creek Airport Apron****Executive Summary:**

An application from a regular private user of the Julia Creek Airport has been received. This application proposes the private installation of a permanent rubber mat for start -up, protecting an Aeroplane from potential stone damage.

**Recommendation:**

*That Council resolves to:*

- a) *Accede to the request from Mr Robin Findley to install a 4m x 4m rubber mat at the Julia Creek Airport apron(as depicted on DWG #0875 – SK – 001) utilizing appropriate ground screws and;*
- b) *Advise Mr Findley that he would be responsible for any damage caused to Council or private property by the mat or it's installation and that as the facility was used by various users of the Airport it may be used by others.*

**Resolution 057/2425**

*Council resolves to:*

*a) Accede to the request from Mr Robin Findley to install a 4m x 4m rubber mat at the Julia Creek Airport apron (as depicted on DWG #0875 – SK – 001) utilizing appropriate ground screws and;*

*b) Advise Mr Findley that he would be responsible for any damage caused to Council or private property by the mat or it's installation and that as the facility was used by various users of the Airport it may be used by others.*

Moved

Cr L. Spreadborough

Seconded

Cr S. Royes

CARRIED 5/0

**5.3 VP422440 DRFA WP02 Award****Executive Summary:**

The purpose of this report is for Council to consider submitted quotations and award Preferred Contract Status for VP422740 – WP02 South.

McKinlay Shire Council was a declared Natural Disaster Area January and February 2024, due to the effects of Tropical Cyclone Kirrily and associated Rainfall and Flooding event. Council has since undertaken the grant applications in accordance with the QRA guidelines for the Restoration of Essential Public Assets.

**Recommendation:**

*That Council Resolves to:*

- a) That Council accepts Alexander Plant Hire Pty Ltd as preferred contractor for contract VP422740 and;*
- b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market value and costs to execute the contract and;*
- c) Note the submitted amount for Alexander Plant Hire Pty Ltd for Contract VP422740 is \$3,319,942.80 (excl GST).*

**Resolution 058/2425**

*Council resolves to:*

*a) That Council accepts Alexander Plant Hire Pty Ltd as preferred contractor for contract VP422740 and;*

*b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market and costs to execute the contract and ;*

*c) Note the submitted amount for Alexander Plant Hire Pty Ltd for Contract VP422740 is \$3,319,942.80 (excl GST).*

Moved

Cr J. Lynch

Seconded

Cr S. Royes

CARRIED 5/0

Following declaring a conflict of interest with item 5.4, Cr J Fegan left the meeting room at 9am.  
Cr S Royes assumed the role of chair.

#### **5.4 VP422757 DRFA 2024 WP05 AWARD**

##### **Executive Summary:**

The purpose of this report is for Council to consider submitted quotations and award Preferred Contract Status for VP422757 – WP05 Northeast.

McKinlay Shire Council was a declared Natural Disaster Area January and February 2024, due to the effects of Tropical Cyclone Kirrily and associated Rainfall and Flooding event. Council has since undertaken the grant applications in accordance with the QRA guidelines for the Restoration of Essential Public Assets.

##### **Recommendation:**

*That Council Resolves to:*

- a) That Council accepts Townsville Earthmoving as preferred contractor for contract VP422757 and;*
- b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market value and costs to execute the contract and;*
- c) Note the submitted amount for Townsville Earthmoving for Contract VP422757 is \$7,544,518.60 (excl GST).*

#### **Resolution 059/2425**

*Council resolves to:*

- a) That Council accepts Townsville Earthmoving as preferred contractor for contract VP422757 and;*
- b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market value and costs to execute the contract and;*
- c) Note the submitted amount for Townsville Earthmoving for Contract VP422757 is \$7,544,518.60 (excl GST)*

Moved

Cr F. Malone

Seconded

Cr L. Spreadborough

CARRIED 4/0

Cr J Fegan re- entered the meeting and resumed chair at 9.03am.

**6. ENVIRONMENTAL AND REGULATORY SERVICES**

**6.1 Environmental and Regulatory Services Report**

This report outlines the general activities, revenue and expenditure for the department for the period August 2024.

**RECOMMENDATION**

*That Council receives the August 2024, Environmental and Regulatory Services Report, noting that the actual expenditure should show dollars and cents.*

**Resolution No. 060/2425**

Council receives the August 2024 Environmental and Regulatory Services Report, noting that the actual expenditure should show dollars and cents.

Moved	Cr F. Malone	Seconded	Cr L. Spreadborough
CARRIED 5/0			

**7. COMMUNITY SERVICES**

**7.1 Community Services Monthly Report**

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of August 2024.

**RECOMMENDATION**

*That Council receives the Community Services monthly report for August 2024.*

**Resolution No. 061/2425**

Council receives the Community Services monthly report for August 2024.

Moved	Cr. S. Royes	Seconded	Cr L. Spreadborough
CARRIED 5/0			

**7.2 Community Sponsorship Request – Julia Creek Annual Stockman’s Challenge**

Council has received a Community Sponsorship Request from the Julia Creek Annual Stockman’s Challenge Inc for \$5,000 worth of in-kind support for their annual event scheduled for September 27 - 29. The in-kind support consists of hire and use of Council’s Water Truck and McIntyre Park including the arena, cattle yards, Robert Lord Shed and camping facilities.

**Recommendation:**

*Council resolves to approve the Community Sponsorship Request for the Julia Creek Annual Stockman's Challenge Inc for \$5,000 worth of in-kind support for their annual event scheduled for September 27 - 29. The in-kind support consists of hire and use of Council's Water Truck and McIntyre Park including the arena, cattle yards, Robert Lord Shed and camping facilities.*

**Resolution No. 062/2425**

Council resolves to approve the Community Sponsorship Request for the Julia Creek Annual Stockman's Challenge Inc for \$5,000 worth of in-kind support for their annual event scheduled for September 27 - 29. The in-kind support consists of hire and use of Council's Water Truck and McIntyre Park including the arena, cattle yards, Robert Lord Shed and camping facilities.

Moved

Cr S. Royes

Seconded

Cr F. Malone

CARRIED 5/0

**7.3 Regional Arts Development Fund – Flipside Circus Application**

Council has received a Regional Arts Development Fund (RADF) Application that was assessed by the RADF Committee and recommended for approval:

- McKinlay Shire Council presents Flipside Circus September School Holidays - \$6,930

**Recommendation:**

*That Council resolves to support the recommendations made by the RADF Committee to support:*

- *McKinlay Shire Council presents Flipside Circus September School Holidays - \$6,930*

**Resolution No. 063/2425**

Council resolve to resolves to support the recommendations made by the RADF Committee to support:

- McKinlay Shire Council presents Flipside Circus September School Holidays - \$6,930

Moved

Cr L. Spreadborough

Seconded

Cr F. Malone

CARRIED 5/0

Acting Director of Corporate Services, Ms. Aimie Batt entered the meeting to present the Corporate Services Report 9.30am



## 8. CORPORATE SERVICES

### 8.1 The Corporate Services Report

The Corporate Services Report as of 31<sup>st</sup> August 2024 which summarises the financial performance and position is presented to Council.

#### **RECOMMENDATION**

*That Council receives the monthly Corporate Services Report for the period ending 31<sup>st</sup> August 2024.*

#### **Resolution No. 064/2425**

Council receives the monthly Corporate Services Report for the period ending 31<sup>st</sup> August 2024.

Moved                      Cr L. Spreadborough    Seconded                      Cr S. Royes

CARRIED 5/0

## 9. CHIEF EXECUTIVE OFFICER

### 9.1 Chief Executive Officer's Report

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report, which have arisen from the Office of the Chief Executive Officer.

#### **RECOMMENDATION:**

*That Council receive and note the report from the Chief Executive Officer for the period ending 11<sup>th</sup> September 2024 except where amended or varied by separate resolution of Council.*

#### **Resolution No. 065/2425**

That Council receive and note the report from the Chief Executive Officer for the period ending 11<sup>th</sup> September 2024 except where amended or varied by separate resolution of Council.

Moved                      Cr F. Malone    Seconded                      Cr L. Spreadborough

CARRIED 5/0

### 1. Meetings with External Organisations in September

The Small Business Commissioner met with the Mayor and Councilors Royes and Malone and the CEO, together with some small business operators. The Mayor and CEO met with representatives from Powerlink and the consultants updating the Social Impact Management Plan. The Mayor and CEO attended the North West Mineral Province Stakeholder Advisory Committee Meeting. Councilors Malone and Royes and the CEO attended the Western Queensland Alliance of Councils Assembly in Mount Isa. The Mayor and CEO have meetings scheduled on 25<sup>th</sup> September at Combo Waterholes with the Queensland Parks and Wildlife Service and Winton Shire Council to discuss on-going management arrangements at Combo Waterhole; on 25<sup>th</sup> and 26<sup>th</sup> September for a ROC Meeting in Julia Creek.

**RECOMMENDATION:***For Council Information***2. Christmas Closedown Arrangements**

The Outdoor Workforce final day of work will be Friday 13<sup>th</sup> December 2024, with a return to work on Monday 13<sup>th</sup> January 2025. A skeleton crew will work over the Christmas and new year period.

The Early Learning Centre final day will be Friday 20<sup>th</sup> December 2024, with a return to work on Monday 6<sup>th</sup> January 2025.

The Indoor Workforce final day of work will be Tuesday 24<sup>th</sup> December 2024, with a return to work on Thursday 2<sup>nd</sup> January 2025.

The Council Christmas Party will be held on Friday 13<sup>th</sup> December 2024.

**RECOMMENDATION:***For Council Information***3. LGAC Annual Conference in Brisbane**

The LGAQ Annual Conference is being held in Brisbane on 21<sup>st</sup> – 23<sup>rd</sup> October 2024. It is recommended that Cr. Fegan and Cr. Royes attend the conference. Attendance at the conference will be funded from the Councilor Conference budget.

**RECOMMENDATION:***Council approves the attendance of Cr. Fegan and Cr. Royes to the 2024 LGAQ Conference in Brisbane on 21<sup>st</sup> – 23<sup>rd</sup> October 2024.***Resolution No. 066/2425**

That Council resolves to approve the attendance of Cr. Fegan and Cr. Royes to the 2024 LGAC Conference in Brisbane on 21<sup>st</sup> -23<sup>rd</sup> October 2024.

Moved	Cr F. Malone	Seconded	Cr L. Spreadborough
			CARRIED 5/0

**4. Mayor away on Leave from 5<sup>th</sup> – 15<sup>th</sup> September 2024**

The Mayor, Cr Fegan was away on leave from the 5<sup>th</sup> – 15<sup>th</sup> September 2024.

**RECOMMENDATION:***Council approves the leave of Cr. Fegan from the 5<sup>th</sup> – 15<sup>th</sup> September 2024.***Resolution No. 067/2425**

That Council resolves to approve the leave of Cr. Fegan from the 5<sup>th</sup> – 15<sup>th</sup> September 2024.

Moved	Cr L. Spreadborough	Seconded	Cr S. Royes
			CARRIED 5/0

## 10. WORKPLACE HEALTH AND SAFETY

### 10.1 Workplace Health and Safety

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of July 2024.

#### **RECOMMENDATION**

*That Council receives the August 2024 WHS Report, noting that the expenditure does not reflect actual expenditure to the end of August 2024.*

#### **Resolution No. 068/2425**

That Council receives the August 2024 WHS Report, noting that the expenditure represents expenditure for 2023/2024 and does not reflect actual expenditure to the end of August 2024.

Moved

Cr S. Royes

Seconded

Cr J. Lynch

CARRIED 5/0

## 11. GENERAL BUSINESS

### 11.1 General Business

This item is noted for any matters arising in general business

#### 11.1.1 Beef Road

That Council resolves that Cr. J Fegan and CEO T. Williams engage with the regional director of TMR to discuss the condition of the Beef Road at Cat Creek, near the Ouchy turnoff, and the southern approach to the Cloncurry River, for the need of TMR to carry out urgent repairs.

#### **RECOMMENDATION**

*That Council resolves that Cr. J Fegan and CEO T. Williams engage with the regional director of TMR to discuss the condition of the Beef Road at Cat Creek, near the Ouchy turnoff, and the southern approach to the Cloncurry River, and the need for TMR to carry out urgent repairs.*

#### **Resolution No. 069/2425**

Council resolves that Cr. J Fegan and CEO T. Williams engage with the regional director of TMR to discuss the condition of the Beef Road at Cat Creek, near the Ouchy turnoff, and the southern approach to the Cloncurry River, and the need for TMR to carry out urgent repairs.

Moved

Cr L. Spreadborough

Seconded

Cr J. Lynch

CARRIED 5/0

Cr L. Spreadborough:

- Requested update on works planned for Sedan Dip by Southern Gulf

Cr F. Malone:

- Nil

Cr S. Royes:

- Nil

Cr J. Fegan:

- LDMG need to be scheduled in early October
- Cr L. Spreadborough to look after roads portfolio until Cr. J Lynch's return from leave. Cat to note on website.

**RECOMMENDATION:**

*For Council Information*

**11. CLOSURE OF MEETING**

The Chair of the meeting Mayor Cr. Janene Fegan declared the meeting closed at 10.03 am.

