

Ordinary Meeting Agenda

To be held at McKinlay Shire Council, Boardroom
29 Burke Street, Julia Creek, Queensland 4823

Tuesday 17th September 2024, 8:30am

Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek on 17th September 2024 at 8:30am.

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

2. ATTENDANCE

Mayor: Cr. J Fegan

Members: Cr. S Royes, Cr. L Spreadborough, and Cr. F Malone

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Team Leader, Environmental and Regulatory Services, Mr. Jason Brady

Acting Director, Community Services, Mr Kalan Lococo

Acting Director, Corporate Services, Ms Aimie Batt

Executive Assistant, Ms Cathy Bowe

Apologies:

Cr. J Lynch – Currently on Leave

Ms T Cody – Currently on Leave

2.1 APPOINTMENT

NIL

3. DECLARATION OF CONFLICT OF INTEREST

NIL

4. CONFIRMATION OF MINUTES

4.1 That the Minutes of the Ordinary Meeting on the 20th August 2024 be confirmed.

4.2 That the Minutes of the Special Meeting on the 27th August 2024 be confirmed.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

20th August 2024

ORDER OF BUSINESS

1. Opening
2. Attendance
- 2.1 Appointment
3. Declaration of Conflict of
4. Confirmation of Minutes 16th July 2024
- 4.1 Minutes of Ordinary Meeting 18th July 2024

5. ENGINEERING REPORT

- 5.1 Engineering Services Monthly Report
- 5.2 Engineering Removal of Contractor VP382241

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental and Regulatory Services Monthly Report
- 6.2 Environmental and Regulatory Services Containers for Change
- 6.3 Environmental and Regulatory Services Pompano Holdings

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 Report Sponsorship Request – Julia Creek Combined Sporting Association
- 7.3 CBAS 2024-25 Sedan Dip
- 7.4 Report Sponsorship Request Julia Creek Pony Club
- 7.5 T2425001 Register of Pre-Qualified Suppliers for Yard Maintenance Services

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Report

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 CEO Report to Council Meeting July 2024

10. WORKPLACE HEALTH AND SAFETY

- 10.1 WHS&R Report July 2024

11. GENERAL BUSINESS

11. CLOSE

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Janene Fegan declared the meeting open at 08:30am.

2. ATTENDANCE

Mayor: Cr. J Fegan

Members: Cr. S Royes Cr. L Spreadborough and Cr. F Malone

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate & Community Services, Ms. Tenneil Cody

Team Leader, Environmental and Regulatory Services, Mr. Jason Brady

Executive Assistant, Ms. Cathy Bowe

Apologies:

Cr. J Lynch

3. DECLARATION OF CONFLICT OF INTEREST

1. "Cr Shauna Royes declare that I have a conflict of interest with respect to agenda item 7.4 of the August 2024 Meeting (as designed in the Local Government Act 2009, Section 150EN.)

The nature of my interest is as follows:- I am part of the Executive Committee of the Julia Creek Pony Club

I will be dealing with declared conflict of interest by leaving the meeting while this matter is discussed and voted on."

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on the 16th July 2024 be confirmed.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 16th July 2024 be confirmed.

Resolution No. 032/2425

Minutes of the Ordinary Meeting of Council held on 18 July 2024 be confirmed with changes that have been updated and circulated to all attendees.

Moved

Cr F. Malone

Seconded

Cr S. Royes

CARRIED 4/0

4.2 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of July 2024.

RECOMMENDATION

That Council receives the Engineering Services monthly report for July 2024.

Resolution 033/2425

Council receives the Engineering Services monthly report for July 2024.

Moved Cr L. Spreadborough Seconded Cr S. Royes

CARRIED 4/0

5.2 Removal of Contractor from VP382241

It has been discovered that one of the Preferred Suppliers on VP382241 has gone into liquidation

RECOMMENDATION

That Council resolve to remove Allroads Pty Ltd from the Road Construction and Maintenance Preferred Suppliers Arrangement VP382241.

Resolution 034/2425

Council resolves to remove Allroads Pty Ltd from the Road Construction and Maintenance Preferred Suppliers Arrangement VP382241.

Moved Cr L. Spreadborough Seconded Cr F. Malone

CARRIED 4/0

ENVIRONMENTAL AND REGULATORY SERVICES

6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the department for the period July 2024.

RECOMMENDATION

That Council receives the July 2024, Environmental and Regulatory Services Report.

Resolution No. 035/2425

Council receives the July 2024 Environmental and Regulatory Services Report.

Moved Cr S. Royes Seconded Cr L. Spreadborough

CARRIED 4/0

6.2 Containers for Change

This report addresses the *re-introduction* of containers for change in Julia Creek.

RECOMMENDATION

Council resolve to Permit the placement of containers for change shipping container at Lions Park Julia Creek.

Resolution No. 036/2425

Council resolves to Permit the placement of containers for change shipping container at Lions Park, Julia Creek.

Moved Cr L. Spreadborough Seconded Cr S. Royes

CARRIED 4/0

6.3 Development Application 37 Goldring Street, Julia Creek

This report addresses a Development application by Pompano Holdings for a Material Change of Use (Hotel – Extension to Existing) Drover Dog Hotel Julia Creek. File no 2023-2024-11 refers.

RECOMMENDATION

Council resolve to approve Development Application (2023-2024-11) by Pompano Holdings for 10 single story adjoining accommodation units.

Resolution No. 037/2425

Council resolves to approve Development Application (2023-2024-11) by Pompano Holdings for 10 single story adjoining accommodation units.

Moved Cr F. Malone Seconded Cr J. Fegan

CARRIED 4/0

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of July 2024.

RECOMMENDATION

That Council receives the Community Services monthly report for July 2024.

Resolution No. 038/2425

Council receives the Community Services monthly report for July 2024.

Moved

Cr. F Malone

Seconded

Cr S. Royes

CARRIED 4/0

7.2 Community Sponsorship Request Julia Creek Combined Sporting Association

Council has received a Community Sponsorship Request from the Julia Creek Combined Sporting Association for the value of \$5,000 cash for their '2024 Big Weekend' event. The club is planning to host the 10th anniversary of Town vs Country Rugby League match this year, along with a Town vs Country Netball match and fundraising ball.

RECOMMENDATION

Council resolves to approve the Community Sponsorship Request for the Julia Creek Combined Sporting Association for \$5,000 cash being for the 2024 Big Weekend event.

Resolution No. 039/2425

Council resolves to approve the Community Sponsorship Request for the Julia Creek Combined Sporting Association for \$5,000 cash being for the 2024 Big Weekend event.

Moved

Cr S. Royes

Seconded

Cr L. Spreadborough

CARRIED 4/0

7.3 Community Benefit Assistance Scheme 2024/25

The Community Benefit Assistance Scheme for 2024/25 has been advertised on an ongoing basis throughout the year seeking applications from local not-for-profit groups for assistance with equipment, infrastructure, or volunteer support. Grants are available as dollar-for-dollar contributions with the group and Council co-contributing to the specific project. One application has been received from Sedan Dip Sports and Recreation Inc.

RECOMMENDATION

That Council fund Sedan Dip Sports and Recreation Inc \$1,980 under the Community Benefit Assistance Scheme program.

Resolution No. 040/2425

Council resolve to fund Sedan Dip Sports and Recreation Inc \$1,980 under the Community Benefit Assistance Scheme program.

Moved

Cr S. Royes

Seconded

Cr F. Malone

CARRIED 4/0

Following declaring a conflict of interest with item 7.4, Cr S. Royes left the meeting room at 9.04 am

7.4 Community Sponsorship Request Julia Creek Pony Club

Council has received a Community Sponsorship Request from the Julia Creek Pony Club for \$2,030 cash to support a tree-planting initiative around the Pony Club facility.

RECOMMENDATION

Council resolves to approve the Community Sponsorship Request for the Julia Creek Pony Club for \$2,030 cash.

Resolution No. 041/2425

Council resolves to approve the Community Sponsorship Request for the Julia Creek Pony Club for \$2.030 cash.

Moved

Cr F. Malone

Seconded

Cr L. Spreadborough

CARRIED 3/0

Cr S. Royes returned to the meeting room at 9.10am

Ms. Tenneil Cody left the meeting room at 9.10am

7.5 T2425001 Register of Pre-Qualified Suppliers for Yard Maintenance Services

Council has identified that no suppliers on T2324002 Register of Pre-qualified Suppliers for Services relating to Yard Maintenance are able to provide this provision of works that will satisfy Council's requirements across all facilities. To rectify this, Council advertised a new tender T2425001 Register of Pre-qualified Suppliers for Yard Maintenance Services commencing September 2024 for a period of two (2) years. The tender was advertised on VendorPanel from 11 July 2024 until 2 August 2024 and a total of two (2) tenders were received.

RECOMMENDATION

That Council resolves to:

- 1. Accept all tenderers tabulated in this onto the Register of Pre-qualified Suppliers for Yard Maintenance Services commencing September 2024 for a period of two (2) years.*
- 2. Delegate to the Chief Executive Officer the power to negotiate, finalise and enter into contracts of services for works funded in both Capital and Operational Budgets.*

Resolution No. 042/2425

Council resolves to

1. Accept all tenderers tabulated in this onto the register of Pre-qualified Suppliers for Yard Maintenance Services commencing September 2024 for a period of two (2) years.
2. Delegate to the Chief Executive Officer the power to negotiate, finalise and enter into contracts of services for works funded in both Capital and Operational Budgets.

Moved

Cr F. Malone

Seconded

Cr J. Fegan

CARRIED 4/0

Ms. Tenniel Cody returned to the meeting room 9.20am

8. CORPORATE SERVICES**8.1 The Corporate Services Report**

The Corporate Services Report as of 31st July 2024 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending 31st July 2024.

Resolution No. 043/2425

Council receives the monthly Corporate Services Report for the period ending 31st July 2024.

Moved

Cr S. Royes

Seconded

Cr L. Spreadborough

CARRIED 4/0

9. CHIEF EXECUTIVE OFFICER**9.1 Chief Executive Officer's Report**

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report, which have arisen from the Office of the Chief Executive Officer.

RECOMMENDATION:

That Council receive and note the report from the Chief Executive Officer for the period ending 14th August 2024 except where amended or varied by separate resolution of Council.

Resolution No. 044/2425

That Council receive and note the report from the Chief Executive Officer for the period ending 14th August 2024 except where amended or varied by separate resolution of Council.

Moved

Cr S. Royes

Seconded

Cr L. Spreadborough

CARRIED 4/0

1. Meetings with External Organisations in August

The Mayor and CEO met with representatives from the Critical Minerals Group (CMG) and Ochre Australia to discuss the CMG's vanadium mine; Jet Zero to discuss the company's sustainable aviation fuel (SAF) project; CopperString to discuss the Julia Creek workcamp; Boss Group to discuss accommodation development opportunities in Julia Creek. The CEO met with Trade & Investment Queensland to discuss development opportunities in Julia Creek. The Mayor and the CEO attended the virtual meeting of the NWQROC. The Mayor and CEO have meetings scheduled on 19th August in Cloncurry with the Queensland Police Service to discuss disaster management arrangements; on 22nd August in Charters Towers for a general Mitez meeting; on 23rd August in Townsville to attend the Courier-Mail Bush Summit.

RECOMMENDATION:

For Council Information

2. Copperstring Regional Reference Group Meetings

The mayor has been appointed to the Copperstring Regional Reference Group. The next meeting is being held in Townsville on 29th August. It is recommended Council approve the attendance of Cr. Fegan to this and all subsequent meetings of the Copperstring Regional Reference Group.

RECOMMENDATION:

Council approves the attendance of the mayor Cr. Fegan to the August (and all subsequent meetings) of the Copperstring Regional Reference Group.

Resolution No. 045/2425

Council resolves to approve the attendance of the Mayor Cr. Fegan to the August (and all subsequent meetings) of the Copperstring Regional Reference Group.

Moved

Cr S. Royes

Seconded

Cr F. Malone

CARRIED 4/0

3. Western Queensland Alliance of Councils (WQAC) 2024 Assembly in Mount Isa

The WQAC 2024 Assembly is being held in Mount Isa on 4-5th September 2024. It is recommended that Cr Royes and Cr. Malone attend the assembly. (Cr. Fegan is unavailable to attend the WQAC). Attendance at the assembly will be funded from the Councillor Conference budget.

RECOMMENDATION:

Council approves the attendance of Cr. Royes and Cr. Malone to the 2024 WQAC assembly in Mount Isa on 4-5th September.

Resolution No. 046/2425

That Council resolves to approve the attendance of Cr. Royes and Cr. Malone to the 2024 WQAC assembly in Mount Isa on 4-5th September

Moved

Cr J. Fegan

Seconded

Cr L. Spreadborough

CARRIED 4/0

4. Meeting of the Mines Conference in Cloncurry

The Meeting of the Mines Conference is being held in Cloncurry on 11th – 13th September 2024. Cr. Royes has been invited to sit on a panel as part of the conference. It is recommended that Cr. Royes and Cr. Spreadborough attend the conference. Attendance at the conference will be funded from the Councillor Conference budget.

RECOMMENDATION:

Council approves the attendance of Cr. Royes and Cr. Spreadborough to the Meeting of the Mines in Cloncurry on 11th – 13th September 2024..

Resolution No. 047/2425

That Council resolves to approve the attendance of Cr. Royes and Cr. Spreadborough to the Meeting of the Mines in Cloncurry on 11th – 13th September.

Moved

Cr J. Fegan

Seconded

Cr S. Royes

CARRIED 4/0

5. North Queensland Resilience Program Projects to QRA

The applications for Council housing and the Julia Creek Early Learning Centre were deemed ineligible under the guidelines of the North Queensland Resilience Program. The CEO was requested to submit two projects which meet the eligibility criteria for the program.

The CEO worked with officers of the QRA and submitted two projects which are eligible under the program guidelines. The projects are the construction of Etta Plains Road to a gravel standard (\$3.0M) and the construction of airside and landside works to the Julia Creek airport (\$1.547M).

I recommend Council endorse my action in submitting the two projects for the North Queensland Resilience Program.

RECOMMENDATION:

Council endorses the action of the CEO in submitting the construction of Etta Plains Road to a gravel standard (\$3M) and the construction of airside and landside works at the Julia Creek airport (\$1.547M).

Resolution No. 048/2425

Council resolves to endorse the action of the CEO in submitting the construction of Etta Plains Road to a gravel standard (\$3M) and the construction of airside and landside works at the Julia Creek airport (\$1.54M)

Moved Cr S. Royes Seconded Cr L. Spreadborough
CARRIED 4/0

6. Appointment of Acting CEO During CEO Leave from 25th to 29th November

In the absence of the CEO on Leave commencing 25th November – 29th November it is desired that Council appoints an acting CEO.

RECOMMENDATION

Council appoints Mr. Cameron Scott as Acting CEO from 25th November – 29th November 2024.

Resolution No. 049/2425

Council resolves to appoint Mr. Cameron Scott as Acting CEO from 25th November – 29th November 2024.

Moved Cr S. Royes Seconded Cr J. Fegan
CARRIED 4/0

7. Leave Approval for Cr. J Lynch

In the absence of Cr J Lynch, Council is requested to grant approval for the months of August and September 2024.

RECOMMENDATION

Council approves leave for Cr. J Lynch for the months of August and September 2024.

Resolution No. 050/2425

Council resolves to approve leave for Cr. J Lynch for the months of August and September 2024.

Moved Cr J. Fegan Seconded Cr F. Malone
CARRIED 4/0

10. WORKPLACE HEALTH AND SAFETY**10.1 Workplace Health and Safety**

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of July 2024.

RECOMMENDATION

That Council receives the July 2024 WHS Report.

Resolution No. 051/2425

That Council receives the July 2024 WHS Report.

Moved

Cr S. Royes

Seconded

Cr L. Spreadborough

CARRIED 4/0

11. GENERAL BUSINESS

11.1 General Business

This item is noted for any matters arising in general business

Cr L. Spreadborough:

- Enquiry about yard fees invoicing for a resident

Cr F. Malone:

- Nil

Cr S. Royes:

- Noted the local Government Agent (QGAP) office is closed again – with no notice given to council

Cr J. Fegan:

- Discussion on Ergon power interruptions not coinciding with major community events

RECOMMENDATION:

For Council Information

11. CLOSURE OF MEETING

The Chair of the meeting Mayor Cr. Janene Fegan declared the meeting closed at 10.30 am.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

SPECIAL MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

27th August 2024

ORDER OF BUSINESS

1. Opening
2. Attendance
- 2.1 Appointment
3. Declaration of Conflict of

4. ITEMS FOR DISCUSSION

- 04.1 VP4200693 DRFA WP01 Award
 - 04.1.1 Recommendation Report WP01 V2
- 04.2 VP420780 DRFA WP04 Award
 - 04.2.1 Recommendation Report WP04 V2

11. CLOSE

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Janene Fegan declared the meeting open at 8.30 am.

2. ATTENDANCE

Mayor: Cr. J Fegan

Members: Cr. S Royes Cr. L Spreadborough and Cr. F Malone

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Team Leader, Environmental and Regulatory Services, Mr. Jason Brady

Executive Assistant, Ms. Cathy Bowe

Apologies:

Cr. J Lynch – Currently on Leave

Director of Corporate & Community Services, Ms. Tenneil Cody

3. DECLARATION OF CONFLICT OF INTEREST

Nil

4. ENGINEERING SERVICES

4.1 VP42093 DRFA WP01 Award

The purpose of this report is for Council to consider submitted tenders and award Preferred Contract Status for VP420693 – WP01 Southeast.

McKinlay Shire Council was a declared Natural Disaster Area January and February 2024, due to the effects of Tropical Cyclone Kirrily and associated Rainfall and Flooding event. Council has since undertaken the grant applications in accordance with the QRA guidelines for the Restoration of Essential Public Assets.

Based on assessment against the evaluation criteria, it is proposed to accept Hammer and Co Earthmoving as preferred contractor with further negotiation on exceptions and value for money approval from the QRA.

RECOMMENDATION

That Council Resolves to;

- a) Accept Hammer and Co Earthmoving as preferred contractor for contract VP420693 and;*
- b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market value and costs to execute the contract and;*
- c) Note the tendered amount for Hammer and Co Earthmoving for Contract VP420693 is \$2,990,697.99 (excl GST).*

Resolution 052/2425

Council resolves to:

- a) Accept Hammer and Co Earthmoving as preferred contractor for contract VP420693 and;
- b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market value and costs to execute the contract and;
- c) Note the tendered amount for Hammer and Co Earthmoving for Contract VP420693 is \$2,990,697.99 (excl GST).

Moved

Cr L. Spreadborough

Seconded

Cr S. Royes

CARRIED 4/0

04.2 VP420780 DRFA WP04 Award

The purpose of this report is for Council to consider submitted tenders and award Preferred Contract Status for VP420780 – WP04 Northwest.

McKinlay Shire Council was a declared Natural Disaster Area January and February 2024, due to the effects of Tropical Cyclone Kirrily and associated Rainfall and Flooding event. Council has since undertaken the grant applications in accordance with the QRA guidelines for the Restoration of Essential Public Assets.

Based on assessment against the evaluation criteria, it is proposed to accept T's Plant Hire Pty Ltd as preferred contractor with further negotiation on exceptions and value for money approval from the QRA.

RECOMMENDATION

That Council Resolves to:

- a) Accept T's Plant Hire Pty Ltd as preferred contractor for contract VP420780.*
- b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market value and costs to execute the contract.*
- c) Note the tendered amount for T's Plant Hire Pty Ltd For Contract VP420780 - is \$10,042,634.95 (excl GST).*

Resolution 053/2425

Council resolves Council resolves to:

- a) Accept T's Plant Hire Pty Ltd as preferred contractor for contract VP420780 and;
- b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market value and costs to execute the contract and;
- c) Note the tendered amount for T's Plant Hire Pty Ltd for Contract VP420780 - is \$10,042,634.95 (excl GST).

Moved

Cr J Fegan

Seconded

Cr S. Royes

CARRIED 4/0

11. CLOSURE OF MEETING

The Chair of the meeting Mayor Cr. Janene Fegan declared the meeting closed 8.55am.



5.0 ENGINEERING SERVICES



Ordinary Meeting of Council Tuesday 17th September 2024

5.1 Subject: Engineering Services Monthly Report August 2024
Attachments: Nil
Author: Engineering Services Department
Date: 11th September 2024

Executive Summary:

This report outlines the general activities for the Engineering Department for the month of August 2024.

Recommendation:

That Council receives the Engineering Services monthly report for August 2024.

Background:

This report outlines the general activities of the department for the month of August 2024 and provides an update on projects.

RMPC

	Actual	Budget YTD	Budget
1610 RMPC Works	\$44,695	\$273,500	\$1,641,000
<ul style="list-style-type: none"> • Rubbish collection on 14E and 14D • Replace gate at sand yard • Pothole patching in Julia Creek • Clearing drains in Julia Creek • Install stockpile pads on 5807 and 78A prep for reseal 			

Cannington Road

	Actual	Budget YTD	Budget
1630 Cannington Road Works	\$16,412	\$74,166.66	\$445,000
<ul style="list-style-type: none"> • Patching • Vegetation clearing • Road runs, dead animal removal 			

Roads Maintenance

	Actual	Budget YTD	Budget
1100 Repairs & Maintenance Shire Roads	\$51,770	\$151,666.66	\$910,000
<ul style="list-style-type: none"> • Taldora Road Grid signage • Local town bitumen patching • Punchbowl Road TIDS signage 			



Ordinary Meeting of Council Tuesday 17th September 2024

- Local town drain clearing and spoil removal
- Julia Creek township firebreaks

Workshop

		Actual	Budget YTD	Budget
1510	Repairs and Maintenance - Plant & Vehicles	\$318,153	\$208,333.33	\$1,250,000

- Caterpillar 140m Plant #20 – have machine used with various local jobs to monitor transmission operation, and is working well
- Ongoing servicing repairs and maintenance to council plant and equipment
- Frontier/Teletrac Navman and Fleet Management Solutions conducted installation training and connections of Navman tracking
- Plant #341 Mitsubishi Triton set up for Works Manager – will upgrade suspension as required
- Upgrade plant #282 fuel trailer – upgrade fuel pump and digital meter

Parks and Gardens

		Actual	Budget YTD	Budget
2700	Parks & Gardens and Amenities – Operations	\$89,127	\$90,000	\$540,000

- Daily tasks – Toilet cleaning, watering, irrigation repairs and maintenance
- Weekly tasks – Refuse collection, Mowing, Oorindi toilet cleaning
- Weekly Slash and mow Peter Dawes, Lions and dog park.
- Set up Peter Dawes Park for markets
- 1 Funeral Service
- Firewood for the caravan park

Airport

		Actual	Budget YTD	Budget
1300	Airport Operational Costs	\$34,972	\$26,000	\$156,000

- Graded fence at airport
- CASA came and did an audit at the airport

Projects

DRFA 2023 REPA



Ordinary Meeting of Council Tuesday 17th September 2024

Work Package	Current Work Locations
2023 WP06 Sealed Network Repairs	Current Seal works – Gilliat McKinlay Road (approx. 50%) Completed Roads – Julia Creek Taldora Road, Punchbowl Road, Sedan Dip Road, Neila Bunda Road, Dalgonally Millungera Rd
2023 REPA Oorindi Culvert Works	Engineering Survey and Detailed design underway
2024 REPA Works	Pickup & Scoping of Sealed Network Defects Pickup & Scoping of Pipes & Culvert crossing

Work Package	Next Month Forecast
2023 WP06	Gilliat McKinlay Road, Old Normanton Road 2, Toolebuc McKinaly Road, Combo Waterhole Road
2024 WP01 SE	Preferred Contractor Status – Hammer & Co , preliminary discussions, Quarry Preparations, waiting BOQ approved from QRA
2024 WP02 S	RFQ closed – Council Decision Pending
2024 WP03 SW	RFQ still open closes – 18/09/24
2024 WP04 NW	Preferred Contractor Status – T’s Plant Hire , preliminary discussions, Quarry Preparations, waiting BOQ approved from QRA
2024 WP05 NE	RFQ closed – Council Decision Pending

TMR REPA Works CN 22345

Claim to TMR submitted.

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:



Ordinary Meeting of Council Tuesday 17th September 2024

5.2 Subject: Application to install rubber matting at Julia Creek Airport Apron
Attachments: Correspondence, Engineer's plan
Author: Engineering Services Department
Date: 10th September 2024

Executive Summary:

An application from a regular private user of the Julia Creek Airport has been received. This application proposes the private installation of a permanent rubber mat for start-up, protecting an Aeroplane from potential stone damage.

Recommendation:

That Council resolves to:

- a) Accede to the request from Mr Robin Findley to a 4m x 4m rubber mat at the Julia Creek Airport apron(as depicted on DWG #0875 – SK – 001) utilizing appropriate ground screws and;*
 - b) Advise Mr Findley that he would be responsible for any damage caused to Council or private property by the mat or it's installation and that as the facility was used by various users of the Airport it may be used by others.*
-

Background:

Council Officers have been approached by Mr Robin Findley a regular private user of the Julia Creek Airport regarding loose material on the Apron. Immediate action to sweep or blow the loose material will be done under normal operations of the Airport.

A second request was fielded by staff regarding the installation of a 4m x 4m rubber mat pinned into the apron adjacent the Tie Downs. This is suggested to protect an Aeroplane from loose material during start up. The attachments provide the proposed layout and detail of the pinning devices(ground screws).

It was suggested by the applicant that they would install the matting at their expense. Officers pointed out that it was a Council facility used by the public and that the request would need to be considered by Council.

The proposed installation is considered low risk and it is recommended that Council accede to the request, under the provision that Applicant bears the liability for any damage to Council or private property caused by the installation.



Ordinary Meeting of Council Tuesday 17th September 2024

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

No cost to Council

InfoXpert Document ID: 132430

Cameron

The matting will be secured soil/ground anchors (or similar) at 2m centres.



Regards

BRETT LANGTREE
MANAGING DIRECTOR/PRINCIPAL CIVIL ENGINEER
LANGTREE CONSULTING ENGINEERS

T: +61 7 4724 2546

M: 0400 699 979

A: Townsville: Level 1, 14 Ingham Road, West End, QLD 4810

E: brett@langtreeconsulting.com.au

W: www.langtreeconsulting.com.au



Cameron

Please find attached the proposed area where rubber matting is proposed to be installed by Mr Robin Findley, for Councils consideration.

Please let me know if you have any queries.

Regards

BRETT LANGTREE
MANAGING DIRECTOR/PRINCIPAL CIVIL ENGINEER
LANGTREE CONSULTING ENGINEERS

T: +61 7 4724 2546

M: 0400 699 979

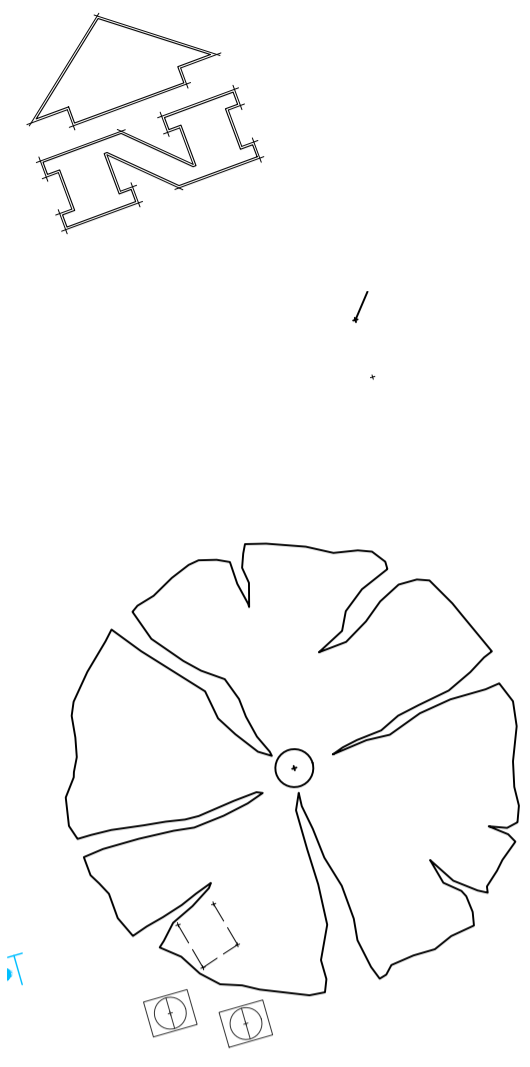
A: Townsville: Level 1, 14 Ingham Road, West End, QLD 4810

E: brett@langtreeconsulting.com.au

W: www.langtreeconsulting.com.au

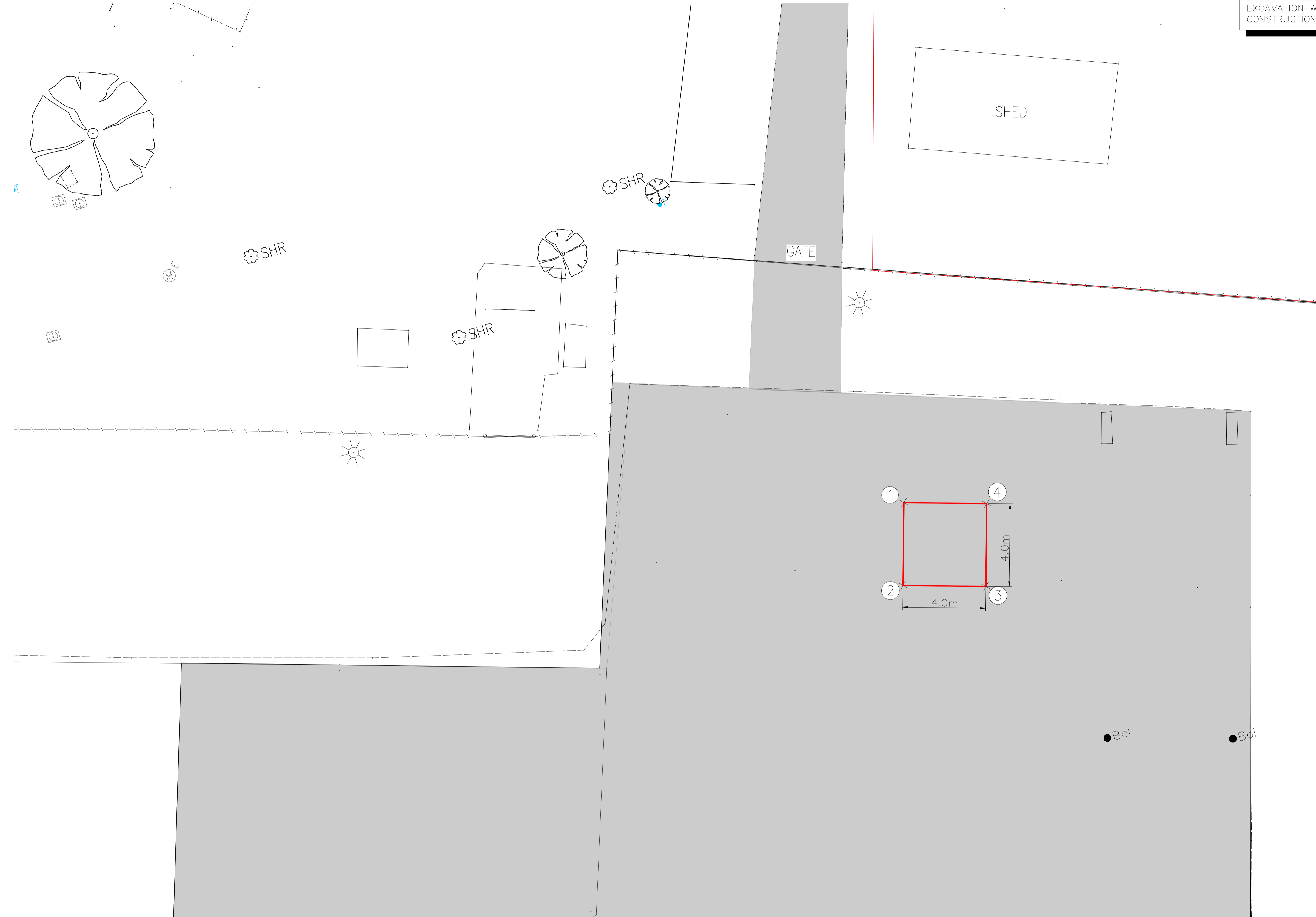


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NOTE – UNDERGROUND SERVICES
 UNDERGROUND SERVICE LOCATIONS SHOWN ON THIS PLAN HAVE BEEN DETERMINED BY FIELD SURVEY AND/OR OFFICE RECORDS, AND MAY NOT REPRESENT ALL SERVICES OR EXACT LOCATIONS. THE CONTRACTOR MUST ACCURATELY LOCATE AND DEPTH ALL SERVICES LIKELY TO BE ENCOUNTERED DURING CONSTRUCTION, PRIOR TO COMMENCING ANY EXCAVATION WORKS. VERY IMPORTANT TO CHECK BEFORE STARTING CONSTRUCTION. ANY CLASHES MUST BE REPORTED TO ENGINEER ASAP.

POINT TABLE		
POINT #	NORTHING	EASTING
1	7714481.2695	575301.6514
2	7714477.4362	575300.5087
3	7714476.2878	575304.3403
4	7714480.1213	575305.4823



LEGEND

	PROPOSED RUBBER MAT
	HANGAR LOT BOUNDARIES
	SEALED ROAD PAVEMENT

GENERAL ARRANGEMENT PLAN
 SCALE 1:100 @ A1

Last Modified :- Sep 04, 2024 - 2:27pm XREFS :- 875-X-SURVEY.dwg ; X_Langtree_titleblock.dwg

REVISIONS				HORIZ. DATUM	MGA	CERTIFICATION	
	No.	BY	DATE	VERT. DATUM	AHD		
0	B.L	04.09.24	ISSUE FOR TENDER	DRG. FILE	DATE	COPYRIGHT © <small>These designs and drawings are copyright and are not to be used or reproduced without the written permission of LANGTREE CONSULTING PTY LTD (ACN 29 611 368 024). The contents of this drawing are electronically generated, are confidential and may only be used for the purpose for which they were intended. This is an uncontrolled document issued for information purposes only, unless the checked sections are signed and approved. Figured dimensions take precedence over scale. Do not scale from this drawing.</small>	
				DESIGN	B.LANGTEE		04.09.24
				DRAWN	J.CUSSEN		04.09.24



m 0400 699 979
 e brett@langtreeconsulting.com.au

McKINLAY SHIRE COUNCIL		SCALE	AS SHOWN
JULIA CREEK AIRPORT PROPOSED AREA FOR RUBBER MATTING		SHEET	SHEET 1 OF 1
		REVISION	0
		DRG No.	0875-SK-001



Ordinary Meeting of Council Tuesday 17 September 2024

5.3 Subject: VP422440 DRFA WP02 Award

Attachments: WP02 Recommendation Report

Author: Director of Engineering and Regulatory Services – Mr Cameron Scott

Date: 11th September 2024

Executive Summary:

The purpose of this report is for Council to consider submitted quotations and award Preferred Contract Status for VP422740 – WP02 South.

McKinlay Shire Council was a declared Natural Disaster Area January and February 2024, due to the effects of Tropical Cyclone Kirrily and associated Rainfall and Flooding event. Council has since undertaken the grant applications in accordance with the QRA guidelines for the Restoration of Essential Public Assets.

Recommendation:

That Council Resolves to:

- a) That Council accepts Alexander Plant Hire Pty Ltd as preferred contractor for contract VP422740 and;*
 - b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market value and costs to execute the contract and;*
 - c) Note the submitted amount for Alexander Plant Hire Pty Ltd for Contract VP422740 is \$3,319,942.80 (excl GST).*
-



Ordinary Meeting of Council Tuesday 17 September 2024

Background:

McKinlay Shire Council was a declared Natural Disaster Area January and February 2024, due to the effects of Tropical Cyclone Kirrily and associated Rainfall and Flooding event. Council has since undertaken the grant applications in accordance with the QRA guidelines for the Restoration of Essential Public Assets.

The repair and rehabilitation work for the damaged assets is funded under the Disaster Recovery Funding Arrangements (DRFA) is a jointly funded program between the Australian Government and the Queensland State Government through which provides financial assistance to support with disaster recovery.

This Contract is to undertake and complete road recovery works on approximately 200km of rural road network for the following roads:

- ARIZONA BRAESIDE ROAD
- BROADLANDS ACCESS ROAD (MCKINLAY NULGARA ROAD)
- DANCERS VALLEY ROAD
- EULOLO MCKINLAY ROAD
- MAXWELTON KYNUNA ROAD
- MCKINLAY NULGARA ROAD
- MIDDLETON KYNUNA ROAD
- PENOLA DOWNS ACCESS ROAD
- TOORAK COOLREACH ROAD

Projects/Report

McKinlay Shire Council (MSC) invited quotations from Register of Prequalified Suppliers (ROPS) for Roads Construction and Maintenance (VP-382241) on the 31st of July 2024 for appointment of a suitably experienced and qualified contractor to conduct rural road recovery repair works.



Ordinary Meeting of Council Tuesday 17 September 2024

The request for quotations closed at 2pm on the 4 September 2024. Seven submissions were received for the works:

Contractor	PRICE
Alexander Plant Hire	\$3,319,942.80
Durack Civil Pty Ltd	\$3,501,059.37
KW Murphy	\$4,489,204.24
Hammer & Co Earthmoving	\$3,027,438.68
Koppen Constructions	\$3,914,566.50
Crocker Rural	\$3,999,547.48
T's Plant Hire Pty Ltd	\$5,341,524.80

The evaluation team consisted of:

Name	Position/Company	Reason For selection
Cameron Scott	Director of Engineering and Regulatory Services / McKinlay Shire Council	Councils' Executive member responsible for delivery
Jim Sullivan	Program Director / Project Delivery Managers	Engaged to Support MSC DRFA works
Adam Sadler	Principal Program Manager / Project Delivery Managers	Engaged to Support MSC DRFA works

The panel has assessed the conforming submissions in accordance with Council Procurement policy and the following evaluation criteria in Table B – below:

Table B – Evaluation Criteria

Evaluation Criteria	Weighting (%) (Optional)
Value for Money (Pricing, Cashflow & Rates)	40%
Experience, Key Personnel and Capability	30%
Methodology, Technical Data and Program	30%

Refer to Attachment 01 - WP02 – Recommendation Report for detailed assessment findings.



Ordinary Meeting of Council Tuesday 17 September 2024

This Tender Assessment Report recommends Durack Civil Pty Ltd as the preferred contractor for contract VP422740 (Work Package 02). The recommendation is based on the overall weighted scores evaluated against the specified criteria, as outlined in Table B above.

On further review of the assessment, the difference between the 1st and 2nd ranked contractors was minimal, with a separation of less than 1%. The final rankings are as follows:

Contractor	Total %	Ranking
Durack Civil Pty Ltd	84.802%	1
Alexander Plant Hire	83.962%	2

Further consideration and evaluation of the procurement process for contract VP422740 (Work Package 02) has been conducted, focusing on the development of local business and industry in line with the McKinlay Shire Council 2023-2024 Procurement Policy (Section 4.4) and Section 104(3)(c) of the Local Government Act.

The key findings of the assessment are as follows:

- The evaluation scores for Durack Civil Pty Ltd and Alexander Plant Hire Pty Ltd were comparable, with less than a 1% difference;
- Both companies were rated as "Good" in the Methodology assessment;
- Alexander Plant Hire Pty Ltd demonstrated a commitment to local employment, as outlined in their submission;
- Alexander Plant Hire's pricing was assessed as \$181,116.57 cheaper than Durack Civil Pty Ltd, offering value for money;
- Alexander Plant Hire Pty Ltd is considered a local supplier, being ratepayers in McKinlay Shire and having their principal place of business in Julia Creek.

In alignment with the sound contracting principles of the McKinlay Shire Council 2023-2024 Procurement Policy, Alexander Plant Hire Pty Ltd has shown value for money, competitiveness in the open market, and ongoing support for the development of local business.

Therefore, it is recommended that Alexander Plant Hire Pty Ltd be selected as the preferred contractor for VP422740 - Work Package 02, and that Durack Civil Pty Ltd not be recommended for this contract.

And that, in accordance with the Local Government Act 2009, it is recommended Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practice.



Ordinary Meeting of Council Tuesday 17 September 2024

Project Risks

Weather – There is a risk that the 2025 wet season will impact the program. Alexander Plant Hire Pty Ltd have allowed 60 days for wet weather contingency, however their construction timeline commencing in March 2025, of 109 days is within construction tolerances and funding timelines. This risk is considered low based on the submitted methodology and capability.

Project Program – Works Commence - March 2025 with an estimated completion of July 2025 - Allowance for wet weather - Allowance for Christmas Shutdown has been programmed. The Program has a float of 6 months to meet the target completion date for all works by the 31st of December 2025. The risk is considered low as there is ample time to complete the works within the funding guidelines (June 30th 2026).

Financial - Value for Money (VFM) – the submitted grant value to the QRA is \$5,511,832.69, the tendering process undertaken demonstrates VFM on the basis of procurement policy compliance. The market has been tested in accordance with Council's procurement policy and practices with all regionally relevant & experience contractors having been requested to make submission. As has been practice for previous disaster recovery and capitals works. Regional market factors including competing projects, size of the scope – economy of scale, availability of subcontractors and timing, antidotally have impacted a greater number of responses for this tender.

Final Bill of Quantities – further negotiations are required with the preferred contractor once the QRA have issued the final approved scope of works. No contract will be entered into and all matters associated with or in relation to the contract are resolved to the satisfaction of the Chief Executive Officer Council's existing procurement policies.

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report, with works being fully reimbursable from the QRA.

InfoXpert Document ID: 132431



PROJECT DELIVERY MANAGERS Pty Ltd

ABN 29 126 406 497

Level 1/134 Charters Towers Rd HERMIT PARK QLD 4812

PO Box 300, DEERAGUN QLD 4818

T (+61) (7) 4772 0402

Email: pdm@pdmanagers.com.au

WP02- RECOMMENDATION REPORT

11th September 2024

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3 CONTRACTOR FEEDBACK 5

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INTRODUCTION

McKinlay Shire Council was a declared Natural Disaster Area January and February 2024, due to the effects of Tropical Cyclone Kirrily and associated Rainfall and Flooding event. Council has since undertaken the grant applications in accordance with the QRA guidelines for the Restoration of Essential Public Assets (REPA).

Contained within is the assessment and recommendation of award of Preferred Contractor. The award of preferred contractor shall allow for the contract negotiations to resolve for award of contract.

Regards



Jim Sullivan

MSC 2024 DRFA - Project Director

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1 QUOTATION EVALUATION CRITERIA

1.1 Pricing

CONTRACTOR	BOQ PRICE	RANKING	COMMENTS
Alexander Plant Hire	\$3,319,942.80	2	
Durack Civil Pty Ltd	\$3,501,059.37	3	
KW Murphy	\$4,489,204.24	6	
Hammer & Co Earthmoving	\$3,027,438.68	1	
Koppen Constructions	\$3,914,566.50	4	Adjusted "Win Rate"
Crocker Rural	\$3,999,547.48	5	
T's Plant Hire Pty Ltd	\$5,341,524.80	7	

1.2 Methodology – Summary

CONTRACTOR	METHODOLOGY	RANKING
Alexander Plant Hire	Good	3
Durack Civil Pty Ltd	Good	1
KW Murphy	Good	3
Hammer & Co Earthmoving	Fair	5
Koppen Constructions	Good	1
Crocker Rural	Fair	5
T's Plant Hire Pty Ltd	Fair	5

1.3 Capability – Summary

CONTRACTOR	CAPABILITY	RANKING
Alexander Plant Hire	Good	4
Durack Civil Pty Ltd	Excellent	1
KW Murphy	Excellent	1
Hammer & Co Earthmoving	Good	6
Koppen Constructions	Good	4
Crocker Rural	Fair	7
T's Plant Hire Pty Ltd	Excellent	1

2 RECOMMENDATION

2.1 Assessment Summary

CONTRACTOR	Assessment %	RANKING	COMMENTS
Alexander Plant Hire	83.9624%	2	
Durack Civil Pty Ltd	84.8027%	1	Recommended
KW Murphy	75.4245%	5	
Hammer & Co Earthmoving	79.4652%	3	
Koppen Constructions	78.4217%	4	
Crocker Rural	61.5612%	7	
T's Plant Hire Pty Ltd	67.5908%	6	

2.2 Recommendation

The Evaluation Committee recommends that Council endorse the nomination of Durack Civil Pty Ltd as the Preferred Contractor for Work Package 02 South, to allow the project team to negotiate for the final Contract Award.

3 CONTRACTOR FEEDBACK

CONTRACTOR	PRICE	METHODOLOGY	CAPABILITY	COMMENTS
Alexander Plant Hire	\$3,319,942.80	Good	Good	Overall improvement possible
Durack Civil Pty Ltd	\$3,501,059.37	Good	Excellent	Recommended
KW Murphy	\$4,489,204.24	Good	Excellent	Failed on Price
Hammer & Co Earthmoving	\$3,027,438.68	Fair	Good	Failed on Resourcing
Koppen Constructions	\$3,914,566.50	Good	Good	Failed on Price
Crocker Rural	\$3,999,547.48	Fair	Fair	Overall improvement possible
T's Plant Hire Pty Ltd	\$5,341,524.80	Fair	Excellent	Failed on Price



Ordinary Meeting of Council Tuesday 17 September 2024

5.4 Subject: VP422757 DRFA 2024 WP05 Award

Attachments: WP05 Recommendation Report

Author: Director of Engineering and Regulatory Services – Mr Cameron Scott

Date: 11th September 2024

Executive Summary:

The purpose of this report is for Council to consider submitted quotations and award Preferred Contract Status for VP422757 – WP05 Northeast.

McKinlay Shire Council was a declared Natural Disaster Area January and February 2024, due to the effects of Tropical Cyclone Kirrily and associated Rainfall and Flooding event. Council has since undertaken the grant applications in accordance with the QRA guidelines for the Restoration of Essential Public Assets.

Recommendation:

That Council Resolves to:

- a) That Council accepts Townsville Earthmoving as preferred contractor for contract VP422757 and;*
 - b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market value and costs to execute the contract and;*
 - c) Note the submitted amount for Townsville Earthmoving for Contract VP422757 is \$7,544,518.60 (excl GST).*
-



Ordinary Meeting of Council Tuesday 17 September 2024

Background:

McKinlay Shire Council was a declared Natural Disaster Area January and February 2024, due to the effects of Tropical Cyclone Kirrily and associated Rainfall and Flooding event. Council has since undertaken the grant applications in accordance with the QRA guidelines for the Restoration of Essential Public Assets.

The repair and rehabilitation work for the damaged assets is funded under the Disaster Recovery Funding Arrangements (DRFA) is a jointly funded program between the Australian Government and the Queensland State Government through which provides financial assistance to support with disaster recovery.

This Contract is to undertake and complete road recovery works on approximately 200km of rural road network for the following roads:

- ALISONA ROAD
- BEZUMA ACCESS ROAD
- COORA DYNE ROAD
- DEBELLA ACCESS ROAD
- EURABA ACCESS ROAD
- GLADEVALE ROAD
- MALPAS TRENTON ROAD
- MAXWELTON BUNDA ROAD
- NELIA BUNDA ROAD
- OLD NELIA ROAD
- PUNCHBOWL ROAD
- TRENTON WOODSTOCK ROAD
- WYALDRA ACCESS ROAD
- ZONIA DOWNS ACCESS ROAD

Projects/Reports

McKinlay Shire Council (MSC) invited quotations from Register of Prequalified Suppliers (ROPS) for Roads Construction and Maintenance (VP-382241) on the 31st of July 2024 for appointment of a suitably experienced and qualified contractor to conduct rural road recovery repair works.



Ordinary Meeting of Council Tuesday 17 September 2024

The request for quotation closed at 2pm on the 4th September 2024. Seven submissions were received for the works:

Contractor	PRICE
Alexander Plant Hire Pty Ltd	\$6,767,317.10
Durack Civil Pty Ltd	\$6,160,226.75
Hammer & Co Earthmoving	\$5,005,478.67
Koppen Civil Pty Ltd	\$9,021,276.97
Crocker Rural	\$6,832,515.86
TEM	\$7,544,518.60
T's Plant Hire Pty Ltd	\$8,778,712.80

The evaluation team consisted of:

Name	Position/Company	Reason For selection
Cameron Scott	Director of Engineering and Regulatory Services / McKinlay Shire Council	Councils' Executive member responsible for delivery
Jim Sullivan	Program Director / Project Delivery Managers	Engaged to Support MSC DRFA works
Adam Sadler	Principal Program Manager / Project Delivery Managers	Engaged to Support MSC DRFA works

The panel has assessed the conforming submissions in accordance with Council Procurement policy and the following evaluation criteria in Table B – below:

Table B – Evaluation Criteria

Evaluation Criteria	Weighting (%) (Optional)
Value for Money (Pricing, Cashflow & Rates)	40%
Experience, Key Personnel and Capability	30%
Methodology, Technical Data and Program	30%



Ordinary Meeting of Council Tuesday 17 September 2024

Refer to Attachment 01 - WP05 – Recommendation Report.

This assessment report recommends that Council accepts Townsville Earthmoving as preferred contractor for contract VP422757 – for Work Package 05.

In accordance with the Local Government Act 2009, it is recommended Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practice.

Project Risks

Weather – There is a risk that the 2025 wet season will impact the program. Townsville Earthmoving have allowed for wet weather contingency and provided a working methodology to assist in expediting the return to works, however their construction timeline of 260 days is within construction tolerances and funding timelines This risk is considered low based on the submitted methodology and capability.

Project Program – Works Commence - November 2024 (Crushing) – Prior to Christmas the construction works scheduled shall expedite and proactively manage the wet season - March 2025 (post Wet Season) with an estimated completion of November 2025 – 30 days allowance for wet weather - Allowance for Christmas Shutdown has been programmed. The Program has a float of 3 months to meet the target completion date for all works by the 31st of December 2025. The risk is considered low as there is ample time to complete the works within the funding guidelines (June 30th 2026).

Financial - Value for Money (VFM) – the submitted grant value to the QRA is \$11,962,421.32 the tendering process undertaken demonstrates VFM on the basis of procurement policy compliance. The market has been tested in accordance with Council's procurement policy and practices with all regionally relevant & experience contractors having been requested to make submission. As has been practice for previous disaster recovery and capitals works. Regional market factors including competing projects, size of the scope – economy of scale, availability of subcontractors and timing, antidotally have impacted a greater number of responses for this tender.

Final Bill of Quantities – further negotiations are required with the preferred contractor once the QRA have issued the final approved scope of works. No contract will be entered into and all matters associated with or in relation to the contract are resolved to the satisfaction of the Chief Executive Officer Council's existing procurement policies.



Ordinary Meeting of Council Tuesday 17 September 2024

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report. The works are fully reimbursable from the QRA.

InfoXpert Document ID: 132432



PROJECT DELIVERY MANAGERS Pty Ltd

ABN 29 126 406 497

Level 1/134 Charters Towers Rd HERMIT PARK QLD 4812

PO Box 300, DEERAGUN QLD 4818

T (+61) (7) 4772 0402

Email: pdm@pdmanagers.com.au

WP05- RECOMMENDATION REPORT

11th September 2024

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INTRODUCTION

McKinlay Shire Council was a declared Natural Disaster Area January and February 2024, due to the effects of Tropical Cyclone Kirrily and associated Rainfall and Flooding event. Council has since undertaken the grant applications in accordance with the QRA guidelines for the Restoration of Essential Public Assets (REPA).

Contained within is the assessment and recommendation of award of Preferred Contractor. The award of preferred contractor shall allow for the contract negotiations to resolve for award of contract.

Regards



Jim Sullivan
MSC 2024 DRFA - Project Director

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1 QUOTATION EVALUATION CRITERIA

1.1 Pricing

CONTRACTOR	BOQ PRICE	RANKING	COMMENTS
Alexander Plant Hire Pty Ltd	\$6,767,317.10	3	
Durack Civil Pty Ltd	\$6,160,226.75	2	
Hammer & Co Earthmoving	\$5,005,478.67	1	WP01
Koppen Civil Pty Ltd	\$9,021,276.97	7	
Crocker Rural	\$6,832,515.86	4	
TEM	\$7,544,518.60	5	
T's Plant Hire Pty Ltd	\$8,778,712.80	6	WP04

1.2 Methodology – Summary

CONTRACTOR	METHODOLOGY	RANKING
Alexander Plant Hire Pty Ltd	Good	4
Durack Civil Pty Ltd	Good	4
Hammer & Co Earthmoving	Good	6
Koppen Civil Pty Ltd	Good	2
Crocker Rural	Fair	7
TEM	Excellent	1
T's Plant Hire Pty Ltd	Good	3

1.3 Capability – Summary

CONTRACTOR	CAPABILITY	RANKING
Alexander Plant Hire Pty Ltd	Good	4
Durack Civil Pty Ltd	Excellent	2
Hammer & Co Earthmoving	Good	5
Koppen Civil Pty Ltd	Good	6
Crocker Rural	Good	7
TEM	Excellent	1
T's Plant Hire Pty Ltd	Excellent	2

2 RECOMMENDATION

2.1 Assessment Summary

CONTRACTOR	Assessment %	RANKING	COMMENTS
Alexander Plant Hire Pty Ltd	75.3081%	5	
Durack Civil Pty Ltd	80.9511%	3	
Hammer & Co Earthmoving	81.2299%	2	
Koppen Civil Pty Ltd	64.2262%	6	
Crocker Rural	58.0204%	7	
TEM	84.7737%	1	Recommended
T's Plant Hire Pty Ltd	75.7485%	4	

2.2 Recommendation

The Evaluation Committee recommends that Council endorse the nomination of Townsville Earthmoving as the Preferred Contractor for Work Package 05 Northeast, to allow the project team to negotiate for the final Contract Award.

3 CONTRACTOR FEEDBACK

CONTRACTOR	PRICE	METHODOLOGY	CAPABILITY	COMMENTS
Alexander Plant Hire Pty Ltd	\$6,767,317.10	Good	Good	Overall improvement possible
Durack Civil Pty Ltd	\$6,160,226.75	Good	Excellent	Failed on Methodology
Hammer & Co Earthmoving	\$5,005,478.67	Good	Good	Failed on Resourcing
Koppen Civil Pty Ltd	\$9,021,276.97	Good	Good	Failed on Methodology
Crocker Rural	\$6,832,515.86	Fair	Good	Failed on Methodology
TEM	\$7,544,518.60	Excellent	Excellent	Recommended
T's Plant Hire Pty Ltd	\$8,778,712.80	Good	Excellent	Failed on Price



6.0 ENVIRONMENTAL & REGULATORY SERVICES



Ordinary Meeting of Council 17th September 2024

6.1 Subject: Environmental and Regulatory Services Report – August 2024
Attachments: Nil
Date: 11th September 2024

Executive Summary:

This report outlines the general activities, revenue, expenditure for the department for the period August 2024.

Recommendation:

That Council receives the August 2024. Environmental and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of August 2024.

Detailed below are the general matters of interest that relate to the day-to-day activities of the department throughout the month.

Consultation: (internal/External)

Environmental & Regulatory Services Team Leader, Local Laws Officer, Water and Sewerage Officer, Ranger, Handyman/Trades Assistant and Finance Officer.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 132433



1 – Refuse Collection and Disposal

1.1 - Budget

		Actual	Budget
ENVIRO1.1	3100 - Refuse Collection Revenue	\$67533,15	\$126,691

		Actual	Budget
ENVIRO1.2	3100 - Kerbside Rubbish Collection Expenditure	\$14373,12	\$113,750

		Actual	Budget
ENVIRO1.3	3110 - Refuse Disposal Revenue	\$26893,47	\$50,261

		Actual	Budget
ENVIRO1.4	3110 - Refuse Disposal Operational Costs	\$3546,77	\$103,000

1.2 - Report

Julia Creek Waste Facility

The following works continued during the month regular pushing and covering of household rubbish section, Julia creek and Kynuna. Confirmed metal recycler attending last week of September.

2 – Environmental Health Services

2.1 – Budget

		Actual	Budget
ENVIRO2.1	3000 - Environmental Licence Fees (Revenue)	\$190,92	\$3,300

		Actual	Budget
ENVIRO2.2	3000 - Environmental Health Services	\$15941,97	\$421,500

2.2 – Report

Water and Sewage Monitoring

Nil issues regarding Julia Creek water Scheme.

The fluoride levels in Julia Creek for the month were as follows:

- Amberly Drive 2.84mg/L
- Coyne Street Depot 3.14mg/L

Kynuna water scheme has had issues with pressure dropping at peak periods. Filter media ordered to repair issue. Filter Media to arrive 04th September. General repairs and water testing as required.

Nil issues regarding McKinlay Water Scheme.



2.3 Food Safety

Nil food safety recalls for the month of July

2.4 Aerodrome

CASA Inspection completed over 3 days awaiting report, minor defaults and documentation faults were picked up but overall the inspector was happy, amendments to be made upon receipt of report.

3 – Local Law Administration

3.1 – Budget

		Actual	Budget
ENVIRO3.1	3210 - Animal Registration Fees	\$4480	\$6,100
ENVIRO3.2	3210 - Fines & Penalties – Animal Control	0	\$500,00
ENVIRO3.3	3210 - Animal Boarding	\$1546,9	\$16,000
ENVIRO3.4	3210 - Local Law Administration	\$25208,76	\$115,000

3.2 - Report

General information of activities for Local Law/Animal Control matters is outlined the table below.

Table 1 - Local Law & Animal Control Summary

Activity	Number/Details
Impounding's and infringement notices	Nil
Euthanized/Destroyed/Rehomed	12 Jess Gallagher (to many animals)
Verbal/Written/Official warning	5
Complaints	2
Dog Boarding	13
Removal of Dead Animals	1159
Trapping Locations & Results	Nil
Compliance Notices (Untidy Allotments) issued	Nil
SPER Infringement Fines issued	Nil
Commercial Use of Roads Permit issued	Nil



Comments

Crocker rural pushed dump in Peters absence, Money picked up from underbody carwash, Animal registrations sent out, Commercial use of road permits and invoices followed up for payment.

4 – Noxious Weeds and Pest Control

4.1 – Budget

		Actual	Budget
ENVIRO4.1	3220 - Pest Plant & Animal Control Funding	\$0	\$0
ENVIRO4.2	3220 - Truck Washdown Bay Revenue	\$4198,68	\$31,500
ENVIRO4.3	3220 - Dingo Baits (Revenue)	\$0	\$6,500
ENVIRO4.4	3220 - Feral Pig Baits (Revenue)	\$0	\$0
ENVIRO4.5	3220 - Pest Animal Rural Landowners Fees	\$32740,31	\$65,494
ENVIRO4.5	3220 - Pest Plant Control Program Exp	\$32648,77	\$122,000
ENVIRO4.6	3230 - Pest Animal Control Program Exp	\$552,86	\$103,000

4.2 – Report

Pest Animal Control

Nil

Pest Plant

Contractors began weed spraying unable to provide locations as staff on Leave.

Washdown Bay Facility



Drains were cleaned and general maintenance.

5 – Livestock Operations

5.1 – Budget

		Actual	Budget
ENVIRO5.1	3235 - Livestock Facility Capital Grant	\$0	\$0
ENVIRO5.2	3235 - Livestock Weighing Revenue	\$16338,17	\$28,000
ENVIRO5.3	3235 - Livestock Yard fees	\$9369,64	\$9,000
ENVIRO5.4	3235 - Livestock Cattle Train Loading Revenue	\$2656,91	\$6,500
ENVIRO5.5	3235 – Livestock Operational Costs	\$22318,18	\$90,800

5.2 - Report

Julia Creek Livestock Facility

General Cleaning and ongoing maintenance pipe leaks etc. Cattle weighed and loaded TBA on staff return from leave.



6 – Stock Routes and Reserves

6.1 – Budget

		Actual	Budget
ENVIRO6.2	3300 - Stock Route –Recoverable works (Revenue)	\$0	\$44,000
		Actual	Budget
ENVIRO6.3	3300 - Stock Route - permit/water fees	\$0	\$9,500
		Actual	Budget
ENVIRO6.4	3300 - Trustee Lease Fees (Revenue)	\$40,922	\$240,000
		Actual	Budget
ENVIRO6.5	3300 - Reserves Agistment Fees (Revenue)	\$3468,2	\$13,000
		Actual	Budget
ENVIRO6.6	3300 – Permit to occupy - revenue	\$0	\$10,500
		Actual	Budget
ENVIRO6.7	3300 – precept expenses	\$0	\$19,000
		Actual	Budget
ENVIRO6.8	3300 – Stock route Maintenance	\$18455,5	\$146,000
		Actual	Budget
ENVIRO6.9	3300 – Reserves Expenses	\$1,213	\$33,000

6.2 - Report

Stock Routes/ reserves

Ongoing fence repairs at Gilliat, McKinlay and Kynuna reserves.

6.3 - Cemeteries

Maintenance – Mowing, whipper snipping and sprinkler repairs

6.3.1 – Budget

		Actual	Budget
ENVIRO6.9	3400 – Cemeteries	\$14367,76	\$52,500

6.3.2 - Report

One funeral for the month.



7 – Work Program (Workcamp)

7.1 - Budget

		Actual	Budget
ENVIRO7.1	3600 - Work Program	\$3952,11	\$38,250

7.2 – Report

Community Group	Activity
McKinlay Shire Council	<u>Workshop</u> *Assist with workshop duties <u>Plumbing</u> Nil
McKinlay Shire Council	<u>Saleyards/Loading Area</u> *Mowing/Whipper snipping, cleaning and repairs
McKinlay Shire Council	<u>McIntyre Park</u> Assist with water repairs
McKinlay Shire Council	Various Mowing
Julia Creek State School	Mowing
Churches/RSL/CWA/SES/Dirt and Dust Central	General maintenance
Julia Creek Turf Club	Cleaning, grounds maintenance
Julia Creek Lions Ladies	

8 – Housing, FRB and Community Centre

8.1 – Budget

			Actual	Budget
ENVIRO9.1	3810-1150	3810 - Council Housing - Capital Grant	\$0	\$30,000
ENVIRO9.1	3810-1300	3810 - Council Property / Staff Housing Program Rev	\$32875,04	\$160,000
ENVIRO9.2	3810-1301	3810 - Council Property / Subdivision Blocks Rent	\$3,433	\$6,000
	3810-1302	3810 - Council Property / Subdivision Blocks outgoings	\$0	\$0
ENVIRO9.3	3810-2300	3810 - Council Property / Staff Housing Program Exp	\$127202,16	\$385,000
ENVIRO9.4	3810-2310	3810 - Council Property / Sub Division Expense	\$0	\$6,000



Council Property / Staff Housing

Council Property / Staff Housing activities for the month are detailed in Table below.

Activity	Number
Properties Available for use	*Racecourse Residence repairs complete cleaning to be arranged and gardening. 33 Byrne Street available, 2/Old Normanton Road ongoing
New Tenancies	0
Finalised Tenancies	0
Remedy Breach	Nil
Notice to Leave	Nil
Notice of Intention to Leave	Nil
Notes/Repairs	Numerous repairs to locks and inspections on fly screens and gates/fencing – New flooring and continued upgrades unit- 2 Old Normington Road Unit 3 Normanton road currently being painted Screen door replacement and replace broken Ongoing lock replacements. Numerous ongoing maintenance repairs to council owned facilities.

Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Nil
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	Ongoing repairs re renovation.

Fr Bill Bussutin Community Centre and Seniors Living Units



Budget

		Actual	Budget
ENVIRO10.4	3820 - Community Centre Hire Fees	\$727,28	\$3,500
ENVIRO10.4	3820 - FRB Centre RENT	\$9582	\$43,000
ENVIRO10.5	3820 - FRB Units & Community Ctr Operational Costs	\$8586,48	\$96,500

Report

Seniors Living Units / Fr Bill Community Centre

Seniors Living Unit and Centre activities for the month are detailed in Table Below:

<u>Fr Bill Units</u>	
Units Available for Rent	One (1) - Unit 8
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs undertaken	Nil
<u>Fr Bill Centre</u>	
Notes/Repairs undertaken	Nil



9 – Land and Building Development

9.1 – Budget

	Actual	Budget
ENVIRO11.1 3900 - Revenue	\$1,551	\$6,000

	Actual	Budget
ENVIRO11.2 3900 - Town Planning Program	\$2953,25	\$53,000

9.2 - Report

Regulatory Services, Land and Building Development

<u>DA #</u>	<u>Date Lodged</u>	<u>Applicant</u>	<u>Type of Development</u>	<u>Location</u>	<u>Application Details</u>
2023 - 2024 - 11	31/07/24	Pompano Holdings	Accommodation	37 Goldring Street	MCU re 10 units Drover Dog

Updates on various land matters are as follows; Decision to be made on what council can offer as compensation. ILUA to be finalised by State in July due to a 2-month extension approval by the Court.

<u>Matter</u>	<u>Status</u>
Kynuna Rodeo Grounds/Landfill	All matters resting with the state awaiting further details
McKinlay Landfill	All matters resting with the state awaiting further details
Lot 2 K3718 – Land beside Water Reserve in Kynuna	All matters resting with the state awaiting further details
Application for Deed of Grant over Operational Reserve, Lot 54 on JC55713 also known as 48 Byrne Street, Julia Creek	All matters resting with the state awaiting further details



10 – Water and Sewage

10.1 – Budget

1800	Operational Costs Julia Creek Water	Actual	Budget
		\$4352,52	\$190,000
1810	Operational Costs – McKinlay Water	Actual	Budget
		\$3440,5	\$50,000
1820	Operational Costs – Kynuna Water	Actual	Budget
		\$7240,79	\$35,000
1830	Operational costs – Nelia Water	Actual	Budget
		\$802,1	\$15,000
1900	Operational Costs – Julia Creek Sewerage	Actual	Budget
		\$44596,73	\$240,000

10.2 Report -

Plumbing

Monthly water sampling is in line with Councils DWQMP all schemes. Monthly visual checks on bore/storage tanks were completed. Replace pump at town Bore. Inspection and weekly sampling at McKinlay water scheme re E-Coli. Clean McKinlay truck stop toilet and septic pumped out. Clean and pump out Julia Creek wash bay. Repaired two water leaks dog park.



Sewage

Routine monitoring of scheme, measure pond levels and in house sampling to report to DES. Monitor plant and Imhoff tank daily. Julia Creek STP is at 90 percent ongoing operation. Continual repairs and adjustments to settings completed. Increased reporting to department awaiting CNC maintenance to complete final chlorination repairs attending first week October date to be provided shortly.

11 – Local Disaster Management

11.1 – Budget

		Actual	Budget
ENVIRO12.1	2760 - SES Grants	\$0	\$20,267
ENVIRO12.2	2760 – SES Capital Grants	\$0	\$117,000
ENVIRO12.2	2760 - Natural Disaster Grants	\$0	\$6,780
ENVIRO12.3	2760 - Disaster Management Operational Costs	\$9044,53	\$31,800

11.2 – Report

Nil



7.0 COMMUNITY SERVICES



Subject: 7.1 Community Services Monthly Report

Attachments: Nil

Author: Community Services Team Leader

Date: 17th September 2024

Executive Summary:

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: **August 2024**.

Recommendation:

That Council receives the Community Services monthly report for August 2024.

The following report highlights the data for each of the Functional Areas of the Community Services Department.

Julia Creek Caravan Park

July was another very busy month for our Park as we welcomed over 2,100 guests during August. Bathhouse bookings and overall occupancy rates were very high which resulted in a great month for the facility. Lots of positive comments were received about the condition of the Park and it's presentation and cleanliness, which is a reflection of the effort our Managers and cleaning staff put in on a daily basis. Current Managers Chris and Anita will be taking a well-earned break in September and relief management has been sourced through Caretakers Australia, before another couple resumes from October onwards. The onset of early warm weather looks to have steadied bookings for September, but with the school holidays forthcoming, this may increase visitor numbers. Monday Night Bush Dinners also concluded in late-August with \$30,350 raised through serving 1,264 meals over the course of 14 weeks. A huge congratulations and thanks should be extended to our local community groups whose volunteers work tirelessly to continue to deliver a wonderful experience for tourists whilst raising funds for their organisation.

JC Caravan Park Revenues August 2024

Type of service	JUNE revenues (inc GST)	Total	JULY revenues (inc GST)	Total	AUGUST revenues (inc GST)	Total
Twin Single Units	\$9,405		\$9,875		\$8,810	
Powered Sites	\$42,537		\$46,250		\$42,237	
Self-Contained Cabins	\$18,714		\$21,160		\$24,650	
Unpowered Sites	\$2,500		\$4,002		\$5,666	
Sub Total	\$73,156		\$81,287		\$81,263	
Artesian Baths incl. salts	\$20,670		\$22,065		\$21,424	
McIntyre Park	\$1,086		\$2,520		\$1,972	
Laundry	\$1,704		\$1,985		\$1,205	
Long Term Stay/Storage						
Calculated Total	\$96,616		\$107,857		\$105,864	

JC Caravan Park Occupancy by Category August 2024

Type of Service	% Occupancy
Twin Single Units	88%
Cabin – 4 berth	89%
Cabin – 6 berth	93%
Unpowered site	52%



Powered Caravan site	93%
Powered camp site	44%

JC Caravan Park Artesian Bathhouse Usage August 2024

Type of Service	Number of bookings
Boundary Rider Huts	118
Replica Rainwater Tank Bathhouses	233

Library & Funeral Services

Many visitors passed through the doors of the library this month with a large number of tourists and locals utilising the facility and loaning books to enjoy some air-conditioning with the onset of warmer weather. Many tourists with young families also used the internet and computers to facilitate online learning and schoolwork. A book exchange was also received from State Libraries and Friday Library activities with local children from Julia Creek State School have continued.

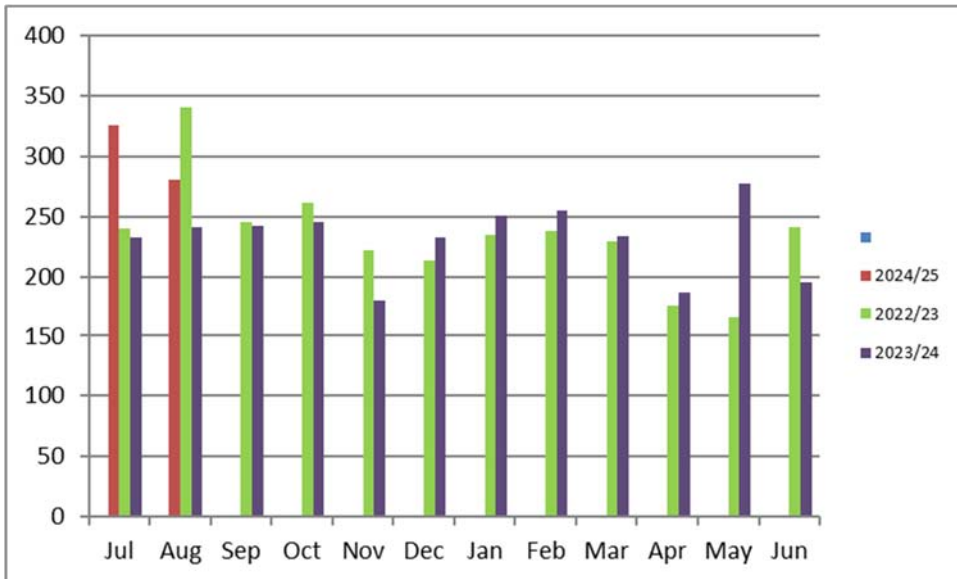
JC Library Memberships August 2024

Type of Membership	Total Membership
Adult	356
Junior	49
Institutions	2
Tourists	

JC Library Services Provided July 2024

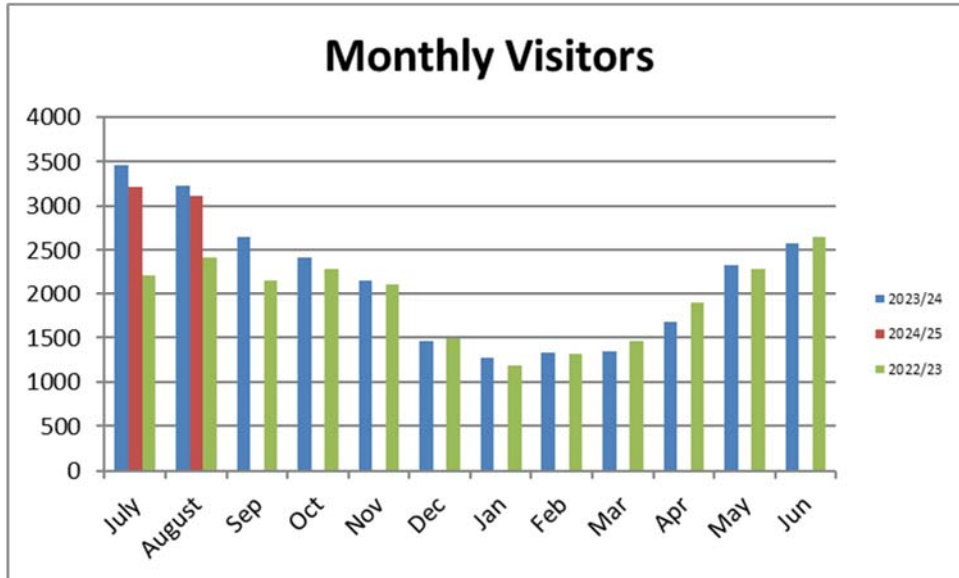
Services Provided	Total Amount
Reservations satisfied	21
Requests for books	10

JC Library Monthly Loans August 2024





JC Library Monthly Visitors August 2024



Tourism

Total Visitor Numbers for August 2024

There were 1805 visitors to the Julia Creek Visitor Information Centre in August 2024 compared with 3254 in August 2023.

Total Locals August 2024

There was a total of 13 local visitors to the Julia Creek Visitor Information Centre in August 2024 compared with 15 in August 2023.

Beneath the Creek Entries August 2024

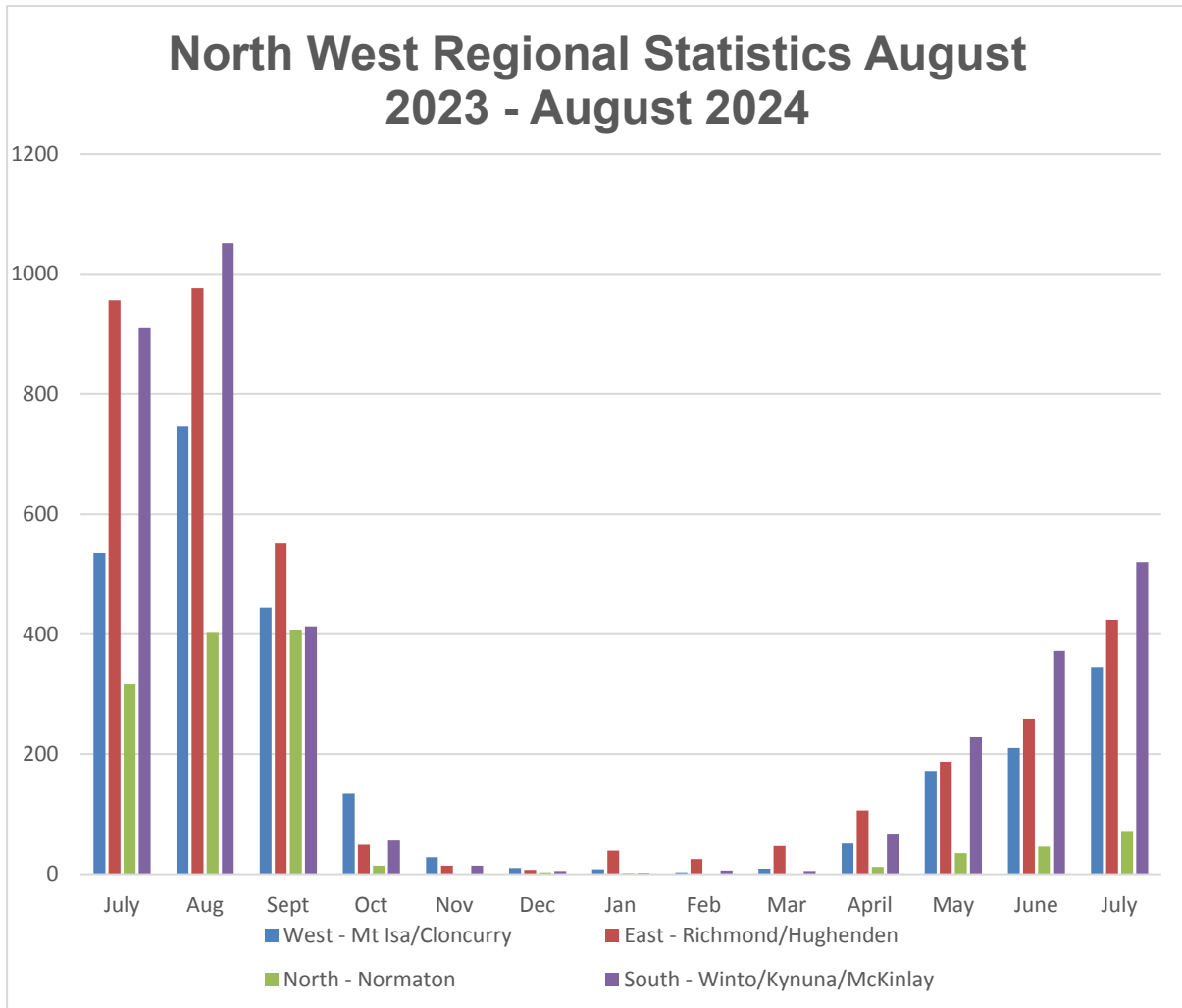
There was a total of 428 attendees at the Dunnart Feeding Experience in August 2024 compared with 625 in August 2023.

Virtual Reality Mustering Experiences August 2024

There was a total of 70 attendees who experienced the Virtual Reality Muster in August 2024.



Ordinary Meeting of Council Tuesday 17th September 2024
North West Regional Statistics for August 2024



RV Site Permits August 2024

There were 495 RV Site permits issued in August 2024 compared with 932 in August 2023.

Social Media Figures August 2024

	Facebook Page Followers			Instagram Followers		
	Mckinlay Shire Council	Julia Creek VIC	Caravan Park	Mckinlay Shire Council	Julia Creek VIC	Caravan Park
August 1	8,031	5,980	8,810	1,189	3,893	1,377
August 31	8,094	5,984	8,830	1,188	3,989	1,393



Julia Creek Early Learning Centre

Achievements

- Keeping open consistently with some temporary reduced hours.
- Georgie Has changed training providers to CAECE with positive feedback and positive training style
- Emma has completed her first placement, passing successfully
- Staff Discount- we now offer a 25% discount for Council staff members when their child is attending full time. (Thank you Trevor and Tenneil)

Challenges / Issues for consideration

- Staffing has been a big issue for our team, with one staff member away for family reasons.
- Director had to go away for emergency medical procedure
- having to use Council staff for lunch cover
- Communication- Letting Director know about any changes or requested information in a time manner

Next Steps / Coming up.

- Emma's placement in Cloncurry 11th September -8th October 2024

Projects update

- Visit from engineers to old centre in September 16th

Operations

Occupancy

Occupancy has been steady with no new enrolments no resignation in the month of August

August Occupancy

	Utilisation/Capacity	Waiting List	Occupancy %
Babies	55/88	1	68.94
Toddlers	100/110	0	90.91%
Kindy	216/264	0	81.82

Waiting List* includes children not meeting age requirements.

People

Staffing update

Hannah has created some advertisements for staffing these have been placed in local areas to support casual staffing.



Sport & Recreation

After School Activity:

There were slight changes made in After School Activities this month as it was hot.

- After School timings on Wednesdays was from 2:30 pm till 3:45-50 pm, finishing 10 – 15 minutes early
- Thursday's activities were changed from racquet sport to swimming pool. In August around 112 kids participated.

Julia Creek State School:

Have continued to take part and helped providing P.E lessons with HPE teacher at Julia Creek State School which usually goes for 2 hours from 11:10 am. On 12th August, Cricket Manager Antony Stewart North Qld, Queensland Cricket came to Julia Creek State School to deliver Cricket Blast Program, so have participated in those activities.

Indoor Sports Centre/Kev Bannah Oval:

On 3rd August had a Mid-West Junior Rugby League game between Hughenden and Richmond at Kev Bannah Oval, children from Mt Isa also participated.

Library:

Have continued walking the school children to the library from school (Term-3) during the afternoons on Friday's.

ELC Activities:

The children from early learning centre engage with sports activities at the indoor sports centre on every week usually on Monday. It goes for an hour and focuses on their gross motor skills, which includes running, jumping, catching, throwing, and kicking.

Daren Ginns Centre (Gym):

Regularly doing maintenance and checking gym, vacuum the floor in gym centre if required, checking Tunstall alarm every week, ensuring all equipment can use and if not reporting it to Team leader, Community Services that needs attention.

Things need to be fixed in Daren Ginns Centre:

- Automatic Light Sensor
- White Switch Board

Community Sport:

The Netball didn't happen this month as most of community members was not present. Rugby league is played by primary school children on Wednesday starting around 5:30 pm at Kev Bannah Oval. 21st August was the last day of practice for this year.



School Holiday Activities:

A School holiday program have been planned with scheduled activities. Permission forms and flyers including Flipside Circus and Kids clubs have been sent to school and flyers promoting the school holiday program have been posted through social media platforms in the community. The program is set to run from 16th September to 27th September. Potential activities include Library session, pool day, arts and crafts, kids club by Simon, Flipside Circus, Tennis Lessons from John Single.

Julia Creek Swimming Pool

ENTRIES	SWIMMERS
Adult Entry	55
Child Entry	35
Season Passes / Family Pass	
Adult	0
Child	0
Swim Lessons/ No Charge	0
After School Care/ No Charge	0
J/C Swimming Club/ No Charge	0
J/C State School/ No Charge	0
Caravan Park Tokens	
Adult	362
Child	103
Free Sunday	
Adult	0
Child	0
Total Swimmers	

General Update

- With the weather warming up the pool is beginning to get busier again as the locals slowly return.
- After school swimming has recommenced on Thursday afternoons.
- Water Temp is back to 23 degrees so the shade covers have been put back over the pool.



Community Health

CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	53	31.8
Personal Care	7	2.5
Other	--	--
TOTAL	60	34.3

Non-CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	15	6.35
Other	2	1.5
Other	--	--
TOTAL	17	7.85

TRANSPORTS	Number of one-way journeys
CHSP Clients	10
Non-CHSP Clients	0
TOTAL	10

Meetings
MDT @ MPHS x 4, WQPHN x1 community consultation forum x1, Meals on Wheels x1
Health Promotion
Nil formal. Helped facilitate Hearing Australia outreach clinic (100% attendance)
General Business
Aged Care audit of CHSP done this month. Looking forward to improving our service delivery in response to their visit.
Community Nurse going on leave for six weeks 29/8/24 – 13/10/24. Part-time reliever RN to cover CHSP home visits has been arranged by DON.
Nil else. Report completed by Nicole Morris CN on 28/08/2024

CHSP – Commonwealth Home Support Program

Events and Activities

All current CHSP activities and services provided to our clients are progressing as normal. Clients have also began utilising the mini golf on Wednesday mornings as another group activity which has been well received. CHSP Co-ordinator has also been liaising with clients to determine whether or not they require extra services, however at this stage most are still very independent. August also involved Council undertaking a CHSP Quality Audit Review with service providers to assess our delivery of services to clients. Overall, the audit revealed that Council provides a fantastic level of care to clients, however some administration practices need attention. Council staff have already made proactive steps towards improving this area of work and are confident positive outcomes will follow.



Statistics August 2024

CHSP currently have a total of **20** clients.

Service Offered	Number of Clients
Transport	14 Two-way trips
Social Support	36 Visits
Personal Care	0 visits
Counselling/Support, Information and advocacy (client)	6 hours
Shopping	4 trips
GAMES	20 attended (4 sessions)
Luncheon Wednesday Meal	20 Attended (4 sessions) meals (including morning tea)
Meals on Wheels	0 meals delivered
Community Nurse Visits	53 visits
Home Maintenance	11 lawns mowed 11 clients
Domestic Assistance	5 clients 23 visits
Pub Lunch	Nil
Clients Transported for Doctors Appointments	5 CHSP clients

Consultation: Consultation with Corporate & Community Services Director

Legal Implications: Nil

Policy Implications: Nil

Financial and Resource Implications: Nil

InfoXpert Document ID: 132434



Ordinary Meeting of Council Tuesday September 17th 2024

Subject: 7.2 Community Sponsorship Request - Julia Creek Annual Stockman's Challenge

Attachments: Nil

Author: Community Services Team Leader

Executive Summary:

Council has received a Community Sponsorship Request from the Julia Creek Annual Stockman's Challenge Inc for \$5,000 worth of in-kind support for their annual event scheduled for September 27 - 29. The in-kind support consists of hire and use of Council's Water Truck and McIntyre Park including the arena, cattle yards, Robert Lord Shed and camping facilities.

Recommendation:

Council resolves to approve the Community Sponsorship Request for the Julia Creek Annual Stockman's Challenge Inc for \$5,000 worth of in-kind support for their annual event scheduled for September 27 - 29. The in-kind support consists of hire and use of Council's Water Truck and McIntyre Park including the arena, cattle yards, Robert Lord Shed and camping facilities.

Background:

Council annually offers funding programs such as Community Sponsorship/Donations to provide additional support to community events which provide economic support, social interaction and community connectedness for residents of the Shire. The Julia Creek Stockman's Challenge has been dormant for a number of years and a new committee has taken over the organisation in an attempt to reinvigorate the event and provide another opportunity for horse sports in the community.

Consultation:

This report was completed with consultation from Director Corporate & Community Services and was discussed at the September Briefing Meeting.

Legal Implications:

Nil

Policy Implications:

Community Grants Policy

Financial and Resource Implications:

Council sets aside \$35,000 from its annual budget for community sponsorship and \$17,970 would remain for other organisations to access for the remainder of 2024/25.

InfoXpert Document ID: 132435



Ordinary Meeting of Council Tuesday 17th September 2024

Subject: 7.3 - Regional Arts Development Fund – Flipside Circus Application

Attachments: Nil

Author: Community Services Team Leader

Executive Summary:

Council has received a Regional Arts Development Fund (RADF) Application that was assessed by the RADF Committee and recommended for approval:

- McKinlay Shire Council presents Flipside Circus September School Holidays - \$6,930

Recommendation:

That Council resolves to support the recommendations made by the RADF Committee to support:

- *McKinlay Shire Council presents Flipside Circus September School Holidays - \$6,930*

Background:

Council has applied to host Flipside Circus in Julia Creek to provide a residency and The Cubby program for local children to learn new and exciting skills in all aspects of circus. These sessions have been well received in the past and for many local children will be the first time they are able to experience this unique activity. Council plans to liaise with Julia Creek State School and Mount Isa School of the Air to engage local and rural students for the sessions.

Consultation: Consultation with Corporate & Community Services Team Leader and RADF Committee.

Legal Implications: Nil

Policy Implications: Arts & Cultural Policy

Financial and Resource Implications: An allocated amount of \$33,219 was approved for the RADF 23/24 Budget. There will be a total of \$2,749 remaining following the delivery of these activities.

InfoXpert Document ID: 132436



8.0 CORPORATE SERVICES



Subject: Corporate Services August 2024 Report
Attachments: Nil
Author: Corporate Services Team Leader

Executive Summary:

The Corporate Services Report as of 31 August 2024 which summarises the financial performance and position is presented to Council.

Recommendation:

That Council receives the monthly Corporate Services Report for the period ending 31 August 2024.

Report:

The Corporate Services Report compares actual performance to date with the Council's 2024/2025 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents its wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

Income Statement Variances/Comments:

The 1st rates levy of the year was issued in August.



INCOME STATEMENT SUMMARY

	Actuals	Variance	YTD Budget	Full Year Budget
Total Income	14,437,538	120%	12,053,900	72,323,398
Total Expenses	(2,030,614)	62%	(3,275,105)	(19,650,630)
Net Result	12,406,924	141%	8,778,795	52,672,768
Less Capital Revenue	3,641,904	41%	8,777,488	52,664,925
Operating Result (excl. Capital	\$ 8,765,020	670536%	\$ 1,307	\$ 7,843

STATEMENT OF FINANCIAL POSITION

	2025 Actuals	2024 Actuals
Current Assets	41,059,518	36,136,418
Total Non-Current Assets	258,979,253	260,313,241
Total Assets	300,038,771	296,449,659
Total Current Liabilities	3,616,906	5,536,511
Total Non-Current Liabilities	220,818	174,461
Total Liabilities	3,837,723	5,710,972
Net Community Assets	\$ 296,201,048	\$ 290,738,687
<u>Community Equity</u>		
Asset Revaluation Surplus	113,991,860	102,467,025
Retained Surplus	182,109,188	187,871,662
Total Community Equity	\$ 296,201,048	\$ 290,738,687

STATEMENT OF CASH FLOWS

	2024/25 Actuals	2023/24 Actuals
Cash Flows from Operating Activities	9,235,851	9,978,373
Receipts, Payments & Interest Received		
Borrowing Costs		
Cash Flows From Investing Activities	1,662,760	(2,310,528)
Payments and Proceeds for PPE		
Capital Income		
Cash Flows from Financing Activities	-	-
Loan Payments		
Net increase (decrease) in cash held	10,898,611	7,667,845
Cash at beginning of the financial year	19,472,706	32,712,590
Cash at the end of the period	\$ 30,371,317	\$ 40,380,435



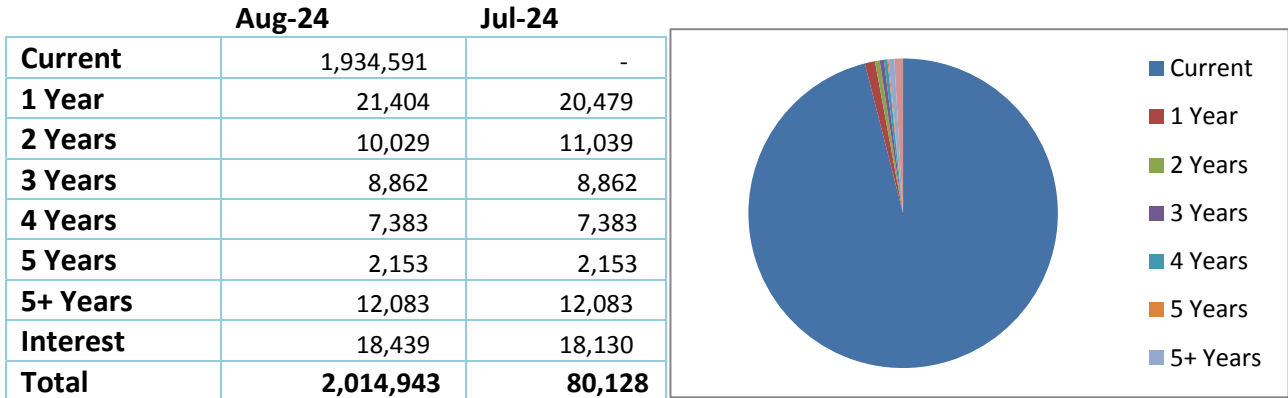
Summary By Departments						
Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	3,557,200	8%	45,820,394	603,723	6%	10,139,700
Governance & Partnerships	-	0%	-	188,790	19%	990,858
Corporate Services	8,416,832	45%	18,669,059	196,798	9%	2,130,251
Economic Development	57,808	4%	1,583,000	120,269	11%	1,124,100
Community Services	2,222,173	41%	5,483,052	725,228	18%	3,996,671
Health Safety & Development	7,769	4%	176,947	53,149	9%	621,300
Environmental Management	175,756	30%	590,946	73,749	11%	647,750
	14,437,538	20%	72,323,398	1,961,706	10%	19,650,630

Capital Works Program 2024-2025 Version 1.0

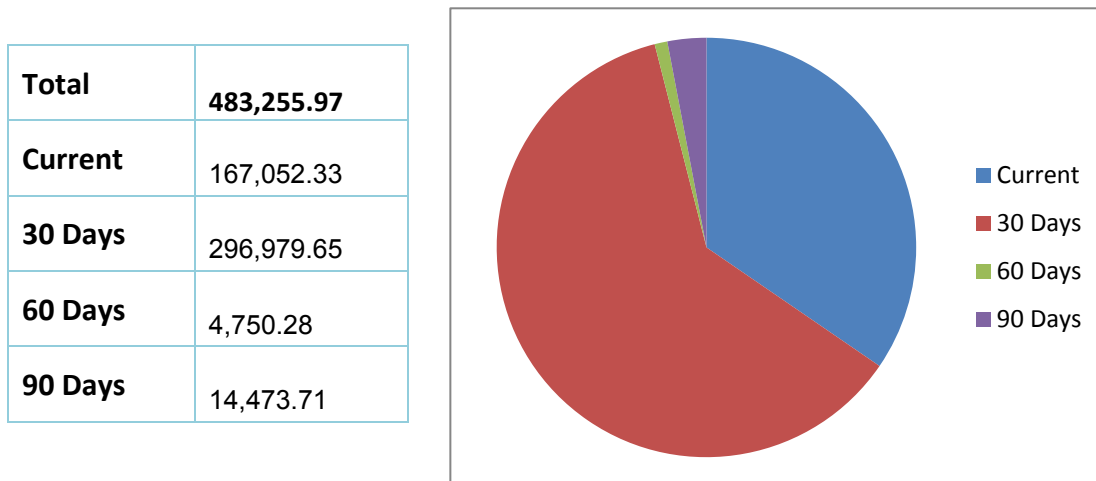
	Actuals	Proposed Budget 2024-25	Grants/Other
Infrastructure & Works			
Roads	2205135.11	\$41,376,185	\$40,753,818
Wastewater	\$5,050	\$1,200,000	\$700,000
Water	\$0	\$520,000	\$0
Transport	\$0	\$100,000	\$0
Other	\$0	\$1,548,000	\$0
Subtotal	\$2,210,185	\$44,744,185	\$41,453,818
Environmental Management			
Reserves	\$0	\$160,000	\$0
Subtotal	\$0	\$160,000	\$0
Community Services & Facilities			
Community Buildings & Other Structures	\$3,308,997	\$8,358,325	\$8,190,325
Parks & Gardens	\$0	\$300,000	\$0
Council Housing	\$13,801	\$4,620,000	\$4,067,000
Subtotal	\$3,322,798	\$13,278,325	\$12,257,325
Corporate Services			
Corporate Buildings & Other Structures	\$0	\$440,000	\$0
Other	\$28,247	\$60,000	\$0
Economic Development	\$0	\$1,640,000	\$1,500,000
Subtotal	\$28,247	\$2,140,000	\$1,500,000
Total	\$5,561,229	\$60,322,510	\$55,211,143



Outstanding Rates



Outstanding Debtors



Comments:

Consultation:

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 132437



9.0 CHIEF EXECUTIVE OFFICER



9.1 Subject: Chief Executive Officer's Report to September Meeting of Council

Attachments: NIL

Author: CEO

Date: 11th September 2024

Executive Summary:

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

Recommendation:

That Council receive and note the report from the Chief Executive Officer for the period ending 11th September 2024 except where amended or varied by separate resolution of Council.

1. Meetings with External Organizations in September

The Small Business Commissioner met with the Mayor and Councilors Royes and Malone and the CEO, together with some small business operators. The Mayor and CEO met with representatives from Powerlink and the consultants updating the Social Impact Management Plan. The Mayor and CEO attended the North West Mineral Province Stakeholder Advisory Committee Meeting. Councilors Malone and Royes and the CEO attended the Western Queensland Alliance of Councils Assembly in Mount Isa. The Mayor and CEO have meetings scheduled on 25th September at Combo Waterholes with the Queensland Parks and Wildlife Service and Winton Shire Council to discuss on-going management arrangements at Combo Waterhole; on 25th and 26th September for a ROC Meeting in Julia Creek.

Recommendation:

For Council Information

2. Christmas Closedown Arrangements

The Outdoor Workforce final day of work will be Friday 13th December 2024, with a return to work on Monday 13th January 2025. A skeleton crew will work over the Christmas and new year period. The Early Learning Centre final day will be Friday 20th December 2024, with a return to work on Monday 6th January 2025.

The Indoor Workforce final day of work will be Tuesday 24th December 2024, with a return to work on Thursday 2nd January 2025.

The Council Christmas Party will be held on Friday 13th December 2024.

Recommendation:

For Council Information



3. LGAQ Annual Conference in Brisbane

The LGAQ Annual Conference is being held in Brisbane on 21st – 23rd October 2024. It is recommended that Cr. Fegan and Cr. Royes attend the conference. Attendance at the conference will be funded from the Councilor Conference budget.

Recommendation:

Council approves the attendance of Cr. Fegan and Cr. Royes to the 2024 LGAQ Conference in Brisbane on 21st – 23rd October 2024.

4. Mayor away on Leave from 5th – 15th September 2024

The Mayor, Cr. Fegan was away on leave from 5th – 15th September 2024.

Recommendation:

Council approves the leave of Cr. Fegan from 5th – 15th September 2024.

Policy/Legislative:

LG Act 2009 & LG Regulation 2012

Policies

Awards

Operational Financial and Resource Implications:

To be further advised

Consultation and engagement:

Councilors

Directors

Relevant Council staff

External agencies

InfoXpert Document ID: 132438



10. WORKPLACE HEALTH AND SAFETY



Ordinary Meeting of Council Tuesday, 17th of September 2024

10.1 Subject: WHS Report –September 2024

Attachments: Nil

Author: WHS Officer

Date: 17 September 2024

Executive Summary:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of August 2024.

Recommendation:

That Council receives the August 2024 WHS Report.

Background:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of August 2024.

Consultation: (internal/External)

Nil

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 132439



Ordinary Meeting of Council Tuesday, 17th of September 2024

		Actual	Budget
3700	Workplace Health and Safety	\$264,445	\$250,000

- Handled all current LGW claims and lodged new claims
 - Have completed (3) new Employee or Contractor inductions
 - Continued setting the Management system up to comply with the structure Element 1 to 5 (National self – insurer OHS management system)
 - WHS Officer is currently working 3 x ½ days per week.
-
- **LGW WorkCare** There has been a total of 3 Claims the year with a total amount incurred of \$482.00
 - **Incidents** in July there have been a total of (4) new incident for the month.



Ordinary Meeting of Council Tuesday 17th September 2024

11. GENERAL BUSINESS



Ordinary Meeting of Council Tuesday 17th September 2024

11. CLOSE