



MCKINLAY SHIRE COUNCIL

CONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

2nd April 2024

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Confirmed Ordinary Council Meeting Minutes 20 February 2024
- 4.2 Confirmed Special Council Meeting Minutes 5 March 2024

5. ENGINEERING REPORT

- 5.1 Engineering Works Monthly Report
- 5.2 Subject: Contract no. VP382309 – sealed road disaster recovery repair works 2023

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental and Regulatory Services Monthly Report

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 Community Sponsorship Request

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Monthly Report
- 8.2 Code of Conduct for Councilors
- 8.3 Report Standing Orders

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 CEO Monthly Report

10. WORKPLACE HEALTH AND SAFETY

Verbal presentation

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor J Fegan declared the meeting open at 09:17am.

2. ATTENDANCE

Mayor: Cr. J. Fegan

Members: Cr. L. Spreadborough, Cr. S. Royes, Cr. J. Lynch, Cr. F. Malone

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Corporate & Community Services, Ms. Tenneil Cody

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Executive Assistant, Mr. Daniel Sumpton

Apologies:

Team leader, Environmental and Regulatory Services, Mr. Jason Brady

3. DECLARATION OF CONFLICT OF INTEREST

Nil

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on 20 February 2024

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held 20 February 2024 be confirmed.

Resolution No. 116/2324

Minutes of the Ordinary Meeting of Council held on 20 February 2024 confirmed.

Moved Cr. S Royes

Seconded Cr. J Lynch

CARRIED 5/0

4.2 Confirmation of Minutes

Confirmation of Minutes of the Special Meeting of Council held on 5 March 2024

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 5 March 2024 be confirmed.

Resolution No. 117/2324

Minutes of the Ordinary Meeting of Council held on 5 March 2024 confirmed.

Moved Cr. S Royes

Seconded Cr. J Lynch

CARRIED 5/0

4.3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. ENGINEERING SERVICES**5.1 Engineering Works Report**

This report outlines the general activities for the Engineering Department for the month of February 2024.

RECOMMENDATION

That Council receives the Engineering Services monthly report for February 2024

Resolution 118/2324

Council receives the Engineering Services monthly report for February 2024

Moved Cr. S Royes

Seconded Cr. F Malone

CARRIED 5/0

5.2 Subject: CONTRACT NO. VP382309 - SEALED ROAD DISASTER RECOVERY REPAIR WORKS 2023

The purpose of this report is for Council to consider previous Council's resolution #054/2324 from the 21st November 2023 Ordinary Meeting.

RECOMMENDATION

That Council resolves to; a) Confirm Durack Civil Pty Ltd as preferred contractor for contract VP382309 and; b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market value and costs to execute the contract. c) Note the tendered amount for Durack Civil Pty Ltd. For Contract VP382309 is \$4,350,956.92 (excl GST).

Resolution No. 119/2324

That Council resolves to; a) Confirm Durack Civil Pty Ltd as preferred contractor for contract VP382309 and; b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market value and costs to execute the contract. c) Note the tendered amount for Durack Civil Pty Ltd. For Contract VP382309 is \$4,350,956.92 (excl GST).

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

ENVIROMENTAL AND REGULATORY SERVICES

Cr. F Malone left the meeting at 11:05am

6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the department for the period February 2024

RECOMMENDATION

That Council receives the February 2024 Environmental and Regulatory Services Report.

Resolution No. 120/2324

Council receives the February 2024 Environmental and Regulatory Services Report.

Moved Cr. S Royes

Seconded Cr. J Fegan

CARRIED 4/0

Cr. F Malone returned to the meeting at 11:08am

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of February 2024

RECOMMENDATION

That Council receives the Community Services monthly report for February 2024

Resolution No. 121/2324

Council receives the Community Services monthly report for February 2024

Moved Cr. F Malone

Seconded Cr. L Spreadborough

CARRIED 5/0

Declaration of Conflict of Interest for item 7.2

Cr. J Fegan stated that she is a member of the Julia Creek Turf Club Inc, and though not required to declare a conflict of interest in accordance with section 150EO of the Local Government Act 2009 she would abstain from voting on the matter.

7.2 Community Sponsorship Request - Julia Creek Julia Creek Turf Club

Council has received a Community Sponsorship Request from the Julia Creek Turf Club to support the running of the 2024 Julia Creek Artesian Express Race Day.

RECOMMENDATION

Council resolves to approve the Community Sponsorship Request for the Julia Creek Turf Club for \$3,750

Resolution No. 122/2324

Council resolves to approve the Community Sponsorship Request for the Julia Creek Turf Club for \$3,750.

Moved Cr. L Spreadborough

Seconded Cr. J Lynch

CARRIED 4/0

8. CORPORATE SERVICES**8.1 The Corporate Services Report**

The Corporate Services Report as of February 2023 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending February 2024

Resolution No. 123/2324

Council receives the monthly Corporate Services Report for the period ending February 2024

Moved Cr. L Spreadborough

Seconded Cr. S Royes

CARRIED 5/0

8.2 Code of Conduct for Councillors

In accordance with section 150D of the Local Government Act 2009, the Minister for Local Government must make a Code of Conduct stating the standards of behavior for Councillors in the performance of their responsibilities as Councillors. The Code of Conduct for Councillors has been revised and issued in February 2024.

RECOMMENDATION

That Council note and adopt the new Code of Conduct for Councillors in Queensland released by the Department of Housing, Local Government, Planning and Public Works which was approved on 22 February 2024.

Resolution No. 124/2324

That Council note and adopt the new Code of Conduct for Councillors in Queensland released by the Department of Housing, Local Government, Planning and Public Works which was approved on 22 February 2024.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

8.3 Standing orders for Council

Council adopted the Standing Orders for Council Meetings including Standing Committees Policy in April 2023. The Department of Housing, Local Government, Planning and Public Works has since released updated Best practice example standing orders for local government and standing committees therefore the policy has been reviewed.

RECOMMENDATION

That Council adopt the Standing Orders for Council Meetings including Standing Committees version 5.0 as presented.

Resolution No. 125/2324

That Council adopt the Standing Orders for Council Meetings including Standing Committees version 5.0 as presented.

Moved Cr. J Lynch

Seconded Cr. F Malone

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER**9.1 Chief Executive Officer's Report**

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

RECOMMENDATION

That Council receive and note the report from the Chief Executive Officer for the period ending 22nd March 2024 except where amended or varied by separate resolution of Council.

Resolution No. 126/2324

That Council receive and note the report from the Chief Executive Officer for the period ending 22nd March 2024 except where amended or varied by separate resolution of Council.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 5/0

9.2 Attendance of Mayor at LGAQ Mayoral Forum and Northern Renewables Coordination Group (NRCG) Meeting

The Mayor, Cr Fegan has been invited to an LGAQ Mayoral Forum at Parliament House in Brisbane on 17th April. The Premier, Opposition Leader and other Ministers will be attending the forum. The NRCG (of which the Mayor and CEO are members) are meeting in Townsville on 18th April.

RECOMMENDATION

Council approves the Mayor, Cr. Fegan to attend the LGAQ Mayor Forum in Brisbane on the 17th April and the Northern Renewables Coordination Group Meeting in Townsville on the 18th April.

Resolution No. 127/2324

Council approves the Mayor, Cr. Fegan to attend the LGAQ Mayor Forum in Brisbane on the 17th April and the Northern Renewables Coordination Group Meeting in Townsville on the 18th April. Also the MITEZ meeting on the 18th of April

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 5/0

9.3 Change of Date for April Council Meeting

The April Council Meeting is currently scheduled for Tuesday April 16th. This clashes with the visit of the Governor of Queensland. It is recommended the April Council Meeting be rescheduled to Monday April 15th commencing at 8.30am.

RECOMMENDATION

That April Council Meeting be rescheduled to Monday 15th April commencing at 8:30am

Resolution No. 128/2324

That April Council Meeting be rescheduled to Monday 15th April commencing at 8:30am

Moved Cr. F Malone

Seconded Cr. L Spreadborough

CARRIED 5/0

9.4 Appointment of Acting CEO During CEO Leave from 16th April – 19th April 2024

In the absence of the CEO on Leave commencing 16th April – 19th April 2024 it is desired that Council appoints an Acting CEO.

RECOMMENDATION

Council appoints Ms. Tenneil Cody as Acting CEO from 16th April – 19th April 2024.

Resolution No. 129/2324

Council appoints Ms. Tenneil Cody as Acting CEO from 16th April – 19th April 2024

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

Members Business

Multicom - Suggest an open day

Update on stables and drainage

Works program update

Expected response time to give correspondence back to rate payers is 5 business days

QGAP – Hours and communication with council – CEO to follow up

Flu/covid/cue fever clinics coming up – NWPHN

A letter to ECQ with feedback on Local Government Election

Mayoral newsletter to commence next financial year

Thank you to former mayor and councillors

11. CLOSURE OF MEETING

The Chair of the meeting Mayor J Fegan declared the meeting closed at 12:05pm.

