



# MCKINLAY SHIRE COUNCIL

## ***CONFIRMED MINUTES***

OF THE

## ***SPECIAL MEETING OF COUNCIL***

HELD AT THE

BOARDROOM, CIVIC CENTRE  
JULIA CREEK

23 January 2024

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## 1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Cr. J Fegan declared the meeting open at 8:36am.

## 2. ATTENDANCE

### Mayor:

**Members:** Cr. J Fegan, Cr. S Royes, Cr. T Pratt, Cr. J Lynch

### Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate & Community Services, Ms. Tenneil Cody

Executive Assistant, Mr. Daniel Sumpton

### Apologies:

Cr. P Curr

Environmental Regulatory Services, Team Leader, Mr. Jason Brady

## 3. DECLARATION OF CONFLICT OF INTEREST

Nil

## 4. ITEMS OF DISCUSSION

### 4.1 Evaluation Report MSC Community Children's Services Hub

The purpose of this report is to document the Evaluation Panel's (Panel) assessment of the Tender responses for the McKinlay Shire Council (Council) Community Childrens Services Hub Building Services Project (the 'Project'). The report details how the Tenders were assessed against the Evaluation Criteria in the approved Evaluation Plan and provides the Panel's recommendation to Council on the appointment of a contractor for the delivery of the Project.

A Request for Tender (RFT) was issued to the open market via Vendor Panel on Thursday 09 November 2023 and closed at 2pm on Tuesday 05 December 2023.

Council received a tender submission from the tenderers shown in Table 1.1.

The scheduled evaluation process was undertaken based on the indicative timetable outlined in the Evaluation Plan.

The Tenders received were deemed as conforming against Council's mandatory requirements. The Panel members then provided individually assessed scores against each criteria and undertook moderation to the scoring.

The Panel's moderated assessment of criteria scores is detailed in Table 1.1.

#### Table 1.1 Moderated All Criteria Score of Conforming Tenders

Tenderer	Overall Score
BEEP BEEP Pty Ltd	85.2
STRATEGIC BUILDERS PTY LTD	80.2

The Panel's moderated assessment of qualitative and pricing criteria scores is detailed in Table 1.2.

**Table 1.2 Moderated Qualitative and Pricing Criteria Score of Conforming Tenders and Ranking**

				RANK		
Tenderer	Qualitative Score (Out of 60%)	Pricing Score (Out of 40%)	Total Score including Price (out of 100%)	Qualitative Score	Pricing Score	Total Score
<b>BEEP BEEP Pty Ltd</b>	45.2%	40.0%	85.2%	2	1	1
<b>STRATEGIC BUILDERS PTY LTD</b>	48.0%	32.2%	80.2%	1	2	2

The Panel discussed value for money, the tendered price and moderated total score for the Tenderers for both Stage 1 and Stage 2 tendered works. It was determined that a contract for building constructions services could not be awarded for both Stage 1 and Stage 2 works based on the tendered prices received due to the difference between the tendered lump sum price and the available Project budget.

The Panel members unanimously agreed that the highest overall scoring tenderer, BEEP BEEP Pty Ltd, would be invited to clarify and confirm price and non-price attributes and to value a list of scope of work items by issue to Post Tender Close Notice to Tenderer (Notice(s)). BEEP BEEP Pty Ltd responded to Notices by the required time. The Panel determined no change to the Moderated All Criteria Scores of Conforming Tenders as a result of Notice responses.

The Panel determined that the highest scoring tenderer, BEEP BEEP Pty Ltd, had provided the most advantageous offer for Stage 1 and Stage 2 works.

The Panel recommends additional funding be secured for delivery of both Stage 1 and Stage 2 works to capture cost efficiencies offered by the open market tender approach and to ensure the full benefit of the Project to the community can be delivered.

The Panel process yielded an acceptable outcome and no further assessment activities were deemed necessary by the Panel.

## **RECOMMENDATION**

That Council resolves to

1. Clarify minor technical and commercial terms of BEEP BEEP Pty Ltd's Tender and confirm

cost savings to be adopted.

2. Set aside an additional Project budget allocation of \$1,640,281 for construction of both Stage 1 and Stage 2 Project works concurrently.

3. Subject to satisfactory outcome of the above, delegate authority to the CEO to:

a. Issue a letter of acceptance to BEEP BEEP Pty Ltd's for Contract No. VP388767, and

b. Form a contract with BEEP BEEP Pty Ltd's to deliver the Project.

#### **Resolution No. 098 / 2324**

That Council resolves to

1. Clarify minor technical and commercial terms of BEEP BEEP Pty Ltd's Tender and confirm cost savings to be adopted.

2. Set aside an additional Project budget allocation of \$1,640,281 for construction of both Stage 1 and Stage 2 Project works concurrently.

3. Subject to satisfactory outcome of the above, delegate authority to the CEO to:

a. Issue a letter of acceptance to BEEP BEEP Pty Ltd's for Contract No. VP388767, and

b. Form a contract with BEEP BEEP Pty Ltd's to deliver the Project.

Moved Cr S Royes

Seconded Cr J Lynch

CARRIED 4/0

#### **4.2 Award Graveling Taldora Rd**

This report seeks Council's endorsement to engage T's Plant Hire to Gravel 4km section of Taldora Rd. T's are currently undertaking 2022 DRFA works on WP04.

#### **RECOMMENDATION**

That Council resolves to;

a) Engage T'S Plant Hire to undertake Gravel Resheeting 4km Taldora Rd and;

b) Reallocate \$50,000 from Bryamine Gravel and Seal to Taldora Gravel and Seal.

#### **Resolution No. 099 / 2324**

That Council resolves to;

a) Engage T'S Plant Hire to undertake Gravel Resheeting 4km Taldora Rd and;

b) Reallocate \$50,000 from Bryamine Gravel and Seal to Taldora Gravel and Seal.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 4/0

**General Business – Councillor Requests**

**5. CLOSURE OF MEETING**

The Chair of the meeting Cr. J Fegan declared the meeting closed at 08:50 am.

A handwritten signature in black ink, appearing to read "Philip Q.", is positioned below the text of the meeting closure.