



MCKINLAY SHIRE COUNCIL

***CONFIRMED MINUTES***

**OF THE**

**ORDINARY MEETING OF COUNCIL**

HELD AT THE

BOARDROOM, CIVIC CENTRE  
JULIA CREEK

**16 January 2024**

## **ORDER OF BUSINESS**

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Confirmation of minutes of Ordinary Meeting on 5 December 2023

### **5. ENGINEERING REPORT**

- 5.1 Engineering
- 5.2 Roads Asset Register Update 2024

### **6. ENVIRONMENTAL & REGULATORY SERVICES REPORT**

- 6.1 Environmental and Regulatory Services Monthly Report

### **7. COMMUNITY SERVICES REPORT**

- 7.1 Community Services Monthly Report

### **8. CORPORATE SERVICES REPORT**

- 8.1 Corporate Services Monthly Report

### **9. CHIEF EXECUTIVE OFFICERS REPORT**

- 9.1 CEO Monthly Report

### **10. WORKPLACE HEALTH AND SAFETY**

- 10.1 Workplace Health and Safety

### **11. CLOSE**

## 1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Cr Janene Fegan declared the meeting open at 08:30am.

## 2. ATTENDANCE

**Members:** Cr. J Fegan, Cr. S Royes, Cr. J Lynch, Cr. T Pratt (Teleconference)

**Staff:**

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate & Community Services, Ms. Tenneil Cody

Environmental Regulatory Services, Team Leader, Ms. Jason Brady

Executive Assistant, Mr. Daniel Sumpton

**Apologies:**

**Mayor:** Cr. P Curr

**Other people in attendance:**

## 3. DECLARATION OF CONFLICT OF INTEREST

I. "I Cr. Tim Pratt declare that I have a conflict of interest with respect to agenda item 9.1 (3) 2024 Julia Creek Dirt & Dust Festival Support of the January 2024 Ordinary Meeting (as defined the *Local Government Act 2009*, section 150EN) as follows: - (i) Name of related party: Sheree Pratt

(ii) The nature of my relationship with this related party is Sheree is my spouse.

(iii) The nature of the related party's interests in this matter is Sheree is the President of the Dirt and Dust Committee.

I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on."

## 4. CONFIRMATION OF MINUTES

### 4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on the 5 December 2023 be confirmed.

### RECOMMENDATION

*That the Minutes of the Ordinary Meeting of Council held on 5 December 2023 be confirmed.*

### Resolution No. 087/2324

Minutes of the Ordinary Meeting of Council held on 5 December 2023 confirmed.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 4/0

## 4.2 BUSINESS ARISING FROM PREVIOUS MINUTES

### 5. ENGINEERING SERVICES

#### 5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of December 2023.

#### **RECOMMENDATION**

*That Council receives the Engineering Services monthly report for December 2023.*

#### **Resolution 088/2324**

That Council receives the Engineering Services monthly report for December 2023.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 4/0

#### 5.2 Roads Asset Register Update 2024

The purpose of this report is for Council to consider an updated January 2024 Roads Asset Register for the shire's road network in accordance with the Local Government Act 2009.

The recovery of essential public assets from the activated flood event in 2022, has delivered renewed road segments enabling the asset data to be updated to reflect locations of gravel, drop sections and other asset information.

Summary of Road Asset Data includes:

- 1,274,749 m of Unsealed Road
- 386,424 m of Sealed Road
- 537,289 m of Private Road
- 10,880 m of Drop sections

Endorsement of the Road Asset Register ensures:

- Compliance with the Local Government Act 2009;
- Readiness for the coming wet season in relation to eligibility disaster relief funding arrangements;
- up to date data and information for maintenance and operations management purposes.

#### **RECOMMENDATION**

*That Council resolve to;*

- a) *Adopt the January 2024 updated version of the Road Asset Register and;*
- b) *Request Officers to update the Asset Register in the Queensland Reconstruction Authority MARS Portal in preparation for future events.*

**Resolution 089/2324**

That Council resolve to;

- a) Adopt the January 2024 updated version of the Road Asset Register and;
- b) Request Officers to update the Asset Register in the Queensland Reconstruction Authority MARS Portal in preparation for future events.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 4/0

Cr. T Pratt left the meeting at 8:50am

**ENVIROMENTAL AND REGULATORY SERVICES****6.1 Environmental and Regulatory Services Report**

This report outlines the general activities, revenue and expenditure for the department for the period December 2023.

**RECOMMENDATION**

*That Council receives the December 2023 Environmental and Regulatory Services Report.*

**Resolution No. 090/2324**

Council receives the December 2023 Environmental and Regulatory Services Report.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 3/0

**7. COMMUNITY SERVICES****7.1 Community Services Monthly Report**

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of December 2023.

**RECOMMENDATION**

*That Council receives the Community Services monthly report for December 2023.*

**Resolution No. 091/2324**

Council receives the Community Services monthly report for December 2023.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 3/0

## 8. CORPORATE SERVICES

### 8.1 The Corporate Services Report

The Corporate Services Report as of December 2023 which summarises the financial performance and position is presented to Council.

#### **RECOMMENDATION**

*That Council receives the monthly Corporate Services Report for the period ending December 2023.*

#### **Resolution No. 092/2324**

Council receives the monthly Corporate Services Report for the period ending December 2023.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 3/0

## 9. CHIEF EXECUTIVE OFFICER

### 9.1 Chief Executive Officer's Report

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

#### **RECOMMENDATION**

That Council receive and note the report from the Chief Executive Officer for the period ending 11<sup>th</sup> January 2024 except where amended or varied by separate resolution of Council.

#### **Resolution No. 093/2324**

*That Council receive and note the report from the Chief Executive Officer for the period ending 11<sup>th</sup> January 2024 except where amended or varied by separate resolution of Council.*

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 3/0

### 1. Purchase of Land from State Government in Church Lane

The State Government has offered to sell Lot 17 Church Lane to Council for \$22,000 (excluding GST). The land is 2000 square meters and could be subdivided to create additional residential lots. Funding can be provided from the unspent capital works job to upgrade Etta Plains Road. The Etta Plains Road funding can be reinstated at the next budget review.

#### **RECOMMENDATION:**

Council purchase Lot 17 Church Lane from the State Government for \$22,000, with funding being reallocated from the Etta Plains Road upgrade job.

#### **Resolution No. 094/2324**

*Council purchase Lot 17 Church Lane from the State Government for \$22,000, with funding being reallocated from Capital Injection to Roads program from unspent 22/23 Maintenance program.*

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 3/0

## 2. Purchase of Land from State Government in Hickman Street

I have been negotiating to purchase approximately 3500 square meters of land in Hickman Street / Old Normanton Road from the State Government. The land has been valued at \$20,000 (excluding GST). The land could be subdivided to create residential lots. Funding can be provided from the unspent capital works job to upgrade Etta Plains Road. The Etta Plains Road funding can be reinstated at the next budget review.

### **RECOMMENDATION:**

Council approves the CEO to continue negotiations and purchase the 3500 square meters of land in Hickman Street / Old Normanton Road, with funding being reallocated from the Etta Plains Road upgrade job.

### **Resolution No. 095/2324**

*Council approves the CEO to continue negotiations and purchase the 3,500 square meters of land in Hickman Street / Old Normanton Road, with funding from the Capital Injection to Roads program from unspent 22/23 Maintenance program.*

Moved Cr. S Royes

Seconded Cr. J Fegan

CARRIED 3/0

## 3. Purchase of Land from State Government in Hickman Street

At the December 2023 Council Meeting, Council agreed to a contribution of \$10,000 cash and \$15,000 in-kind support. Council also advised the Festival Committee that they would consider additional support upon the production and review of the current financial statement and budget for the 2024 Dirt and Dust Festival. A copy of the Financial Statement and Budget will be available at the Council Meeting, together with the letter from the committee.

The Financial Statement and Budget show a profit for the 2023 event. The grant funding for the 2024 event has been reduced by others, but the projected budget shows a profit for the event with the current Council cash contribution.

It is recommended that Council contribute \$10,000 cash and \$15,000 in-kind and the committee be advised accordingly.

### **RECOMMENDATION:**

Council contribute \$10,000 cash and \$15,000 in-kind to the 2024 Dirt and Dust Festival and the committee be advised accordingly..

### **Resolution No. 096/2324**

*Council contribute \$10,000 cash and \$15,000 in-kind to the 2024 Dirt and Dust Festival and the committee be advised accordingly..*

Moved Cr. S Royes

Seconded Cr. J Fegan

CARRIED 3/0

## 10. WORKPLACE HEALTH AND SAFETY

### 10.1 WHS Report

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of December 2023.

**RECOMMENDATION**

That Council receives the December 2023 WHS Report.

**Resolution No. 097/2324**

That Council receives the December 2023 WHS Report.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 3/0

**General Business – Councillor Requests**

**CEO:**

A special meeting of council will be held 23<sup>rd</sup> of January 8:30am to award the tender for the early learning centre.

**Cr Royes:**

Please move council pots from top pub.

**Cr Lynch:**

Is the airport Pump operational now? Yes.

Flattened gate at caravan park to be repaired. Also, Dirt n Dust fence.

Is the new cabin for work camp on the way? It has been ordered.

**Cr Fegan:**

Requested an update on McIntyre Park stable development. Pad programmed for early February. Footings and stables to follow (4-6 week project).

Kynuna water - Requested a response to be sent to resident regarding dirty water complaint.

**11. CLOSURE OF MEETING**

The chair of the meeting Janine Fegan declared the meeting closed at 10:13am

