



MCKINLAY SHIRE COUNCIL

***CONFIRMED MINUTES***

**OF THE**

**ORDINARY MEETING OF COUNCIL**

HELD AT THE

BOARDROOM, CIVIC CENTRE  
JULIA CREEK

**21 November 2023**

## **ORDER OF BUSINESS**

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Confirmed Ordinary Council Meeting Minutes 24 October 2023
- 4.2 Business Arising out of minutes of previous Meeting

### **5. ENGINEERING REPORT**

- 5.1 Engineering Works Monthly Report
- 5.2 VP 382241 Register of Prequalified Suppliers Road Construction and Maintenance
- 5.3 VP 382239 Register of Pre-qualified Suppliers Wet and Dry Hire Mobile Plant and Equipment
- 5.4 Contract No. Vp382309 - Sealed Road Disaster Recovery Repair Works 2023

### **6. ENVIRONMENTAL & REGULATORY SERVICES REPORT**

- 6.1 Environmental and Regulatory Services Monthly Report

### **7. COMMUNITY SERVICES REPORT**

- 7.1 Community Services Monthly Report
- 7.2 Caravan Park Fees 2024
- 7.3 Regional Arts Development Fund – Quick Response Application Crack Up Sisters
- 7.4 McKinlay Shire Cultural Association – Community Donation Request

### **8. CORPORATE SERVICES REPORT**

- 8.1 Corporate Services Monthly Report
- 8.2 CONFIDENTIAL - Sale of land for overdue rates
- 8.3 Final Management Report 2023

### **9. CHIEF EXECUTIVE OFFICERS REPORT**

- 9.1 CEO Monthly Report
- 9.2 2022/23 Financial Year Annual Report Adoption

### **10. WORKPLACE HEALTH AND SAFETY**

- 10.1 Workplace Health and Safety

## 1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 08:31am.

## 2. ATTENDANCE

**Mayor:** Cr. P Curr (Teleconference)

**Members:** Cr. J Fegan, Cr. S Royes, Cr. T Pratt, Cr. J Lynch (Teleconference)

**Staff:**

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate & Community Services, Ms. Tenneil Cody

Executive Assistant, Mrs. Melissa Mussig

**Apologies:** Environmental Regulatory Services, Team Leader, Ms. Megan Pellow

**Other people in attendance:**

## 3. DECLARATION OF CONFLICT OF INTEREST

- i. "I, Cr. Tim Pratt inform this meeting that I have a declarable conflict of interest in item 5.3 VP 382239 Register of Pre-qualified Suppliers Wet and Dry Hire Mobile Plant and Equipment (as defined in section 150EN of the Local Government Act 2009). The nature of my interest is as follows:
- ii. This declarable conflict of interest arises because as the owner of Mobile Plant and Equipment, I may have an interest in leasing my Equipment to The Trustee for Crocker Rural Trust.
- iii. The nature of my interest in this matter is that as a potential lessee I may stand to gain a benefit or a loss depending on the outcome of Council's consideration of this matter.
- iv. I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on.

## 4. CONFIRMATION OF MINUTES

### 4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on the 24 October 2023 be confirmed.

### RECOMMENDATION

*That the Minutes of the Ordinary Meeting of Council held on 24 October 2023 be confirmed.*

### Resolution No. 050/2324

Minutes of the Ordinary Meeting of Council held on 24 October 2023 confirmed.

Moved Cr. S Royes

Seconded Cr. T Pratt

CARRIED 5/0

## 4.2 BUSINESS ARISING FROM PREVIOUS MINUTES

### 5. ENGINEERING SERVICES

#### 5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of October 2023.

#### **RECOMMENDATION**

*That Council receives the Engineering Services monthly report for October 2023.*

#### **Resolution 051/2324**

Council receives the Engineering Services monthly report for October 2023.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

#### **5.2 VP 382241 Register of Prequalified Suppliers Road Construction and Maintenance**

Council sought tenders, via VendorPanel to establish a Register of Pre-qualified Suppliers for Road Construction and Maintenance to commence 1<sup>st</sup> December 2023 for an initial period of 2 years with an option for a 1 year extension, at Council's discretion.

#### **RECOMMENDATION**

*That Council resolves to:*

*a) Accept tenders from:*

- *Alexander's Plant Hire Pty Ltd*
- *Barefoot Earthworks*
- *K.W. Murphy Holdings Pty Ltd*
- *McAuley Earthworks Pty Ltd*
- *The Trustee for Crocker Rural Trust*

*Onto the Local Panel of Pre-Qualified Suppliers Road Construction and Maintenance effective 1<sup>st</sup> December 2023 for an initial period of 2 years with an option for a 1 year extension, at Council's discretion and*

*b) Accept tenders from:*

- *Allroads Pty Ltd*
- *AM Earthmoving (Qld) Pty Ltd*
- *Austek Spray and Seal Pty Ltd*
- *Durack Civil Pty Ltd*
- *Elliotts Transport and Plant Hire Pty Ltd*
- *Fulton Hogan Industries Pty Ltd*
- *Hammer and Co Earthmoving*
- *Ikin Civil*
- *Koppen Construction Pty Ltd*
- *Lamont Civil Services*
- *Lined Australia*
- *PeeTree Contracting*
- *RPQ Spray and Seal Pty Ltd*
- *Stabilised Pavements of Australia Pty Ltd*
- *T's Plant Hire Pty Ltd*
- *TEC Crack Sealing*

- Townsville Earthmoving Pty Ltd
- Tom's Tonkas Pty Ltd

*Onto the Non-Local Panel of Pre-Qualified Suppliers Road Construction and Maintenance effective 1<sup>st</sup> December 2023 for an initial period of 2 years with an option of a 1 year extension, at Council's discretion and;*

- c) *Notify the successful tenderers and;*
- d) *Notify the unsuccessful tenderers.*

#### **Resolution 052/2324**

That Council resolves to:

- a) Accept tenders from:
  - Alexander's Plant Hire Pty Ltd
  - Barefoot Earthworks
  - K.W. Murphy Holdings Pty Ltd
  - McAuley Earthworks Pty Ltd
  - The Trustee for Crocker Rural Trust

Onto the Local Panel of Pre-Qualified Suppliers Road Construction and Maintenance effective 1st December 2023 for an initial period of 2 years with an option for a 1 year extension, at Council's discretion and

- b) Accept tenders from:
  - Allroads Pty Ltd
  - AM Earthmoving (Qld) Pty Ltd
  - Austek Spray and Seal Pty Ltd
  - Durack Civil Pty Ltd
  - Elliotts Transport and Plant Hire Pty Ltd
  - Fulton Hogan Industries Pty Ltd
  - Hammer and Co Earthmoving
  - Ikin Civil
  - Koppen Construction Pty Ltd
  - Lamont Civil Services
  - Lined Australia
  - PeeTree Contracting
  - RPQ Spray and Seal Pty Ltd
  - Stabilised Pavements of Australia Pty Ltd
  - T's Plant Hire Pty Ltd
  - TEC Crack Sealing
  - Townsville Earthmoving Pty Ltd
  - Tom's Tonkas Pty Ltd

Onto the Non-Local Panel of Pre-Qualified Suppliers Road Construction and Maintenance effective 1st December 2023 for an initial period of 2 years with an option of a 1 year extension, at Council's discretion and;

- c) Notify the successful tenderers and;
- d) Notify the unsuccessful tenderers.

Moved Cr. P Curr

Seconded Cr. J Lynch

CARRIED 5/0

**Attendance** – Having declared a conflict of interest in item 5.3 VP 382239 Register of Pre-qualified Suppliers Wet and Dry Hire Mobile Plant and Equipment, Cr. T Pratt left the meeting at 8:53am.

### **5.3 VP 382239 Register of Pre-qualified Suppliers Wet and Dry Hire Mobile Plant and Equipment**

Council sought tenders, via VendorPanel to establish a Register of Pre-qualified Suppliers for Wet and Dry Hire Mobile Plant and Equipment to commence 1st December 2023 for an initial period of 2 years with an option for a 1 year extension, at Council's discretion.

#### **RECOMMENDATION**

*That Council resolves to:*

*a) Accept tenders from:*

- *Adam White Earthmoving*
- *Alexander's Plant Hire Pty Ltd*
- *Barefoot Earthworks*
- *Burnett Contracting*
- *D&T Contracting*
- *K.W. Murphy Holdings Pty Ltd*
- *McAuley Earthworks Pty Ltd*
- *Searle Plumbing Pty Ltd*
- *The Trustee for Crocker Rural Trust*
- *Walter Wilson*

*Onto the Local Panel of Non-Local Panel of Pre-Qualified Suppliers Wet and Dary Hire Mobile Plant Equipment effective 1<sup>st</sup> December 2023 for an initial period of 2 years with an option for a 1 year extension, at Council's discretion and*

*b) Accept tenders from:*

- *AM Earthmoving (Qld) Pty Ltd*
- *Betta Hire Pty Ltd*
- *Brooks Hire Services Pty Ltd*
- *Durack Civil Pty Ltd*
- *Elliotts Transport and Plant Hire Pty Ltd*
- *Ellis Profiling QLD Pty Ltd*
- *Farrell's Civil Contraction Pty Ltd*
- *FDH Equip Pty Ltd*
- *Hasting Deerings(Australia) Limited*
- *Indiji Enterprises Pty Ltd*
- *IQ Accessy Pty Ltd*
- *Just Track Pty Ltd*
- *King Hire and Trailers*
- *Koppen Construction Pty Ltd*
- *McAuley Earthworks Pty Ltd*
- *McConachy Ventures Pty Ltd*
- *MPDT (Tree Qcq Pty Ltd)*
- *Normech Equipment Repairs Pty Ltd*
- *Onsite Rental Group*
- *PeeTree Contracting*
- *R Buss*
- *Rollers Queensland*
- *Specialised Pavement Services Pty Ltd*
- *Spicer Earthmoving Pty Ltd*
- *Stabilised Pavements of Australia Pty Ltd*
- *T's Plant Hire Pty Ltd*
- *The Stabilising Pty Ltd*
- *Townsville Earthmoving Pty Ltd*
- *Tutt Bryant Hire Pty Ltd*

- *We construct*

*Onto the Non-Local Panel of Pre-Qualified Suppliers Wet and Dary Hire Mobile Plant Equipment effective 1<sup>st</sup> December 2023 for an initial period of 2 years with an option of a 1 year extension, at Council's discretion and;*

- c) Notify the successful tenderers and;*
- d) Notify the unsuccessful tenderers.*

**Resolution 053/2324**

That Council resolves to:

- a) Accept tenders from:
- Adam White Earthmoving
  - Alexander's Plant Hire Pty Ltd
  - Barefoot Earthworks
  - Burnett Contracting
  - D&T Contracting
  - K.W. Murphy Holdings Pty Ltd
  - McAuley Earthworks Pty Ltd
  - Searle Plumbing Pty Ltd
  - The Trustee for Crocker Rural Trust
  - Walter Wilson

Onto the Local Panel of Non-Local Panel of Pre-Qualified Suppliers Wet and Dary Hire Mobile Plant Equipment effective 1st December 2023 for an initial period of 2 years with an option for a 1 year extension, at Council's discretion and

- b) Accept tenders from:
- AM Earthmoving (Qld) Pty Ltd
  - Betta Hire Pty Ltd
  - Brooks Hire Services Pty Ltd
  - Durack Civil Pty Ltd
  - Elliotts Transport and Plant Hire Pty Ltd
  - Ellis Profiling QLD Pty Ltd
  - Farrell's Civil Contraction Pty Ltd
  - FDH Equip Pty Ltd
  - Hasting Deerings(Australia) Limited
  - Indiji Enterprises Pty Ltd
  - IQ Accessy Pty Ltd
  - Just Track Pty Ltd
  - King Hire and Trailers
  - Koppen Construction Pty Ltd
  - McConachy Ventures Pty Ltd
  - MPDT (Tree Qcq Pty Ltd)
  - Normech Equipment Repairs Pty Ltd
  - Onsite Rental Group
  - PeeTree Contracting
  - R Buss
  - Rollers Queensland
  - Specialised Pavement Services Pty Ltd
  - Spicer Earthmoving Pty Ltd
  - Stabilised Pavements of Australia Pty Ltd
  - T's Plant Hire Pty Ltd
  - The Stabilising Pty Ltd
  - Townsville Earthmoving Pty Ltd
  - Tutt Bryant Hire Pty Ltd
  - We construct

Onto the Non-Local Panel of Pre-Qualified Suppliers Wet and Dary Hire Mobile Plant Equipment effective 1st December 2023 for an initial period of 2 years with an option of a 1 year extension, at Council's discretion and;

- c) Notify the successful tenderers and;  
d) Notify the unsuccessful tenderers.



Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 4/0

**Attendance - Cr T Pratt re-joined the meeting at 8:56am****5.4 Contract No. Vp382309 - Sealed Road Disaster Recovery Repair Works 2023**

The purpose of this report is for Council to consider submitted tenders and award Preferred Contract Status for VP382309 - SEALED ROAD DISASTER RECOVERY REPAIR WORKS 2023.

Between December 2022 and April 2023, the North and Central Queensland Region suffered another flood event which posed significant damage to public infrastructure with the McKinlay Shire Council's being activated for assistance with Counter Disaster Operations and the reconstruction of essential public assets.

Based on assessment against the evaluation criteria, it is proposed to accept Durack Civil Pty Ltd as preferred contractor with further negotiation on exceptions and value for money approval from the QRA.

**RECOMMENDATION**

*That Council resolves to;*

- a) Engage Durack Civil Pty Ltd as preferred contractor for contract VP382309 and;*
- b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market value and costs to execute the contract.*
- c) Note the tendered amount for Durack Civil Pty Ltd. For Contract VP382309 is \$3,652,294.10 (excl GST) with exceptions approximately \$2m*

**Resolution 054/2324**

That Council resolves to;

- a) Engage Durack Civil Pty Ltd as preferred contractor for contract VP382309 and;
- b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market value and costs to execute the contract.
- c) Note the tendered amount for Durack Civil Pty Ltd. For Contract VP382309 is \$3,652,294.10 (excl GST) with exceptions approximately \$2m

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

**ENVIROMENTAL AND REGULATORY SERVICES****6.1 Environmental and Regulatory Services Report**

This report outlines the general activities, revenue and expenditure for the department for the period October 2023.

**RECOMMENDATION**

*That Council receives the October 2023 Environmental and Regulatory Services Report.*

**Resolution No. 055/2324**

Council receives the October 2023 Environmental and Regulatory Services Report.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

## 7. COMMUNITY SERVICES

### 7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of October 2023.

#### **RECOMMENDATION**

*That Council receives the Community Services monthly report for October 2023.*

#### **Resolution No. 056/2324**

Council receives the Community Services monthly report for October 2023.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

### 7.2 Caravan Park Fees 2024

Council staff have undertaken a review of the current Caravan Park Fees in comparison with other facilities in nearby locations. To ensure the Park continues to operate in a stable financial environment, it is recommended slight pricing increases are implemented for 2024. The Park's operating costs are increasing and Council views these increases as a means to ensure the facility can continue to generate sufficient revenue to cover the rising costs.

#### **RECOMMENDATION**

*That Council resolves to accept a price increase for the following fees at Julia Creek Caravan Park effective January 1 2024:*

<b>Powered Sites</b>		
Powered Site Fee	<b>\$38.00</b>	Per night
Extra Person (over 5 years old)	<b>\$10.00</b>	Per night
Child 5 and under	<b>FREE</b>	
Powered Site Fee – 3 Night Special	<b>\$105.00</b>	Per 3 nights
Powered Site Fee – 3 Night Special (Extra Person)	<b>\$20.00</b>	Per 3 nights
Powered Site Fee – Weekly Special (Stay for 7 nights pay for 6)	<b>\$228.00</b>	Per week*
Powered Site Fee Extra Person (over 5 years old) – Weekly Special (Stay for 7 nights pay for 6)	<b>\$60.00</b>	Per week*
<b>Unpowered Sites</b>		
Unpowered Site Fee	<b>\$30.00</b>	Per night
Extra Person (over 5 years old)	<b>\$10.00</b>	Per night
Child 5 and under	<b>FREE</b>	
Unpowered Site Fee – 3 Night Special	<b>\$80.00</b>	Per 3 nights
Powered Site Fee – 3 Night Special (Extra Person)	<b>\$20.00</b>	Per 3 nights

Unpowered Site Fee – Weekly Special (Stay for 7 nights pay for 6)	<b>\$180.00</b>	Per week*
Powered Site Fee Extra Person (over 5 years old) – Weekly Special (Stay for 7 nights pay for 6)	<b>\$60.00</b>	Per week*
<b>Permanent Site Rental (longer than 1 month)</b>		
Permanent Caravan Site Rental	<b>\$320.00</b>	Per fortnight
Extra Person (over 5 years old)	<b>\$80.00</b>	Per fortnight
Child 5 and under	<b>FREE</b>	
<b>Twin Single Accommodation Units</b>		
Twin Single Unit	<b>\$95.00</b>	Per night
Twin Single Unit - 3 Night Special (Stay for 2 nights and get the 3rd night half price)	<b>\$237.50</b>	Per 3 nights
Twin Single Accommodation Units – Weekly Special (Stay for 7 nights pay for 6)	<b>\$570.00</b>	Per week*
<b>Self-contained Cabins</b>		
6 Berth Cabin (2 persons)	<b>\$150.00</b>	Per night
6 Berth Cabin – 3 Night Special (Stay for 2 nights and get the 3 <sup>rd</sup> night half price)	<b>\$375.00</b>	Per 3 nights
6 Berth Cabin – Weekly Special (Stay for 7 nights pay for 6)	<b>\$900.00</b>	Per week*
4 Berth Cabin (2 persons)	<b>\$150.00</b>	Per night
4 Berth Cabin – 3 Night Special (Stay for 2 nights and get the 3 <sup>rd</sup> night half price)	<b>\$375.00</b>	Per 3 nights
4 Berth Cabin – Weekly Special (Stay for 7 nights pay for 6)	<b>\$900.00</b>	Per week*
Self-contained Cabins Extra Person (over 5 years old) – Weekly Special (Stay for 7 nights pay for 6)	<b>\$60.00</b>	Per week*
Self-contained Cabins Extra Person (over 5 years old) – 3 Night Special (Stay for 2 nights and get the 3 <sup>rd</sup> night half price)	<b>\$25.00</b>	Per 3 nights
Extra person (over 5 years old)	<b>\$10.00</b>	Per night
Children 5 and under	<b>FREE</b>	

**Resolution No. 057/2324**

That Council resolves to accept a price increase for the following fees at Julia Creek Caravan Park effective January 1 2024:

<b>Powered Sites</b>		
Powered Site Fee	<b>\$38.00</b>	Per night
Extra Person (over 5 years old)	<b>\$10.00</b>	Per night
Child 5 and under	<b>FREE</b>	
Powered Site Fee – 3 Night Special	<b>\$105.00</b>	Per 3 nights
Powered Site Fee – 3 Night Special (Extra Person)	<b>\$20.00</b>	Per 3 nights

Powered Site Fee – Weekly Special (Stay for 7 nights pay for 6)	<b>\$228.00</b>	Per week*
Powered Site Fee Extra Person (over 5 years old) – Weekly Special (Stay for 7 nights pay for 6)	<b>\$60.00</b>	Per week*
<b>Unpowered Sites</b>		
Unpowered Site Fee	<b>\$30.00</b>	Per night
Extra Person (over 5 years old)	<b>\$10.00</b>	Per night
Child 5 and under	<b>FREE</b>	
Unpowered Site Fee – 3 Night Special	<b>\$80.00</b>	Per 3 nights
Powered Site Fee – 3 Night Special (Extra Person)	<b>\$20.00</b>	Per 3 nights
Unpowered Site Fee – Weekly Special (Stay for 7 nights pay for 6)	<b>\$180.00</b>	Per week*
Powered Site Fee Extra Person (over 5 years old) – Weekly Special (Stay for 7 nights pay for 6)	<b>\$60.00</b>	Per week*
<b>Permanent Site Rental (longer than 1 month)</b>		
Permanent Caravan Site Rental	<b>\$320.00</b>	Per fortnight
Extra Person (over 5 years old)	<b>\$80.00</b>	Per fortnight
Child 5 and under	<b>FREE</b>	
<b>Twin Single Accommodation Units</b>		
Twin Single Unit	<b>\$95.00</b>	Per night
Twin Single Unit - 3 Night Special (Stay for 2 nights and get the 3rd night half price)	<b>\$237.50</b>	Per 3 nights
Twin Single Accommodation Units – Weekly Special (Stay for 7 nights pay for 6)	<b>\$570.00</b>	Per week*
<b>Self-contained Cabins</b>		
6 Berth Cabin (2 persons)	<b>\$150.00</b>	Per night
6 Berth Cabin – 3 Night Special (Stay for 2 nights and get the 3 <sup>rd</sup> night half price)	<b>\$375.00</b>	Per 3 nights
6 Berth Cabin – Weekly Special (Stay for 7 nights pay for 6)	<b>\$900.00</b>	Per week*
4 Berth Cabin (2 persons)	<b>\$150.00</b>	Per night
4 Berth Cabin – 3 Night Special (Stay for 2 nights and get the 3 <sup>rd</sup> night half price)	<b>\$375.00</b>	Per 3 nights
4 Berth Cabin – Weekly Special (Stay for 7 nights pay for 6)	<b>\$900.00</b>	Per week*
Self-contained Cabins Extra Person (over 5 years old) – Weekly Special (Stay for 7 nights pay for 6)	<b>\$60.00</b>	Per week*
Self-contained Cabins Extra Person (over 5 years old) – 3 Night Special (Stay for 2 nights and get the 3 <sup>rd</sup> night half price)	<b>\$25.00</b>	Per 3 nights
Extra person (over 5 years old)	<b>\$10.00</b>	Per night
Children 5 and under	<b>FREE</b>	

Moved Cr. Tim Pratt

Seconded Cr. J Lynch

CARRIED 5/0

### 7.3 Regional Arts Development Fund – Quick Response Application Crack Up Sisters

Council has submitted a Regional Arts Development Fund (RADF) Quick Response Application to host a 3-day workshop with the Crack Up Sisters as part of the December School Holiday Program. This application was assessed by the local RADF Committee and recommended to approve \$3,784 for this project.

**RECOMMENDATION:**

*That Council resolves to support the recommendations made by the RADF Committee to support:*

- *McKinlay Shire Council Crack Up Sisters 3-day workshop - \$3,784*

**Resolution No. 058/2324**

That Council resolves to support the recommendations made by the RADF Committee to support:

- McKinlay Shire Council Crack Up Sisters 3-day workshop - \$3,784

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 5/0

### 7.4 McKinlay Shire Cultural Association – Community Donation Request

Council has received a Community Donation Request from the McKinlay Shire Cultural Association to support the group with purchasing craft equipment and supplies. The group is planning to continue weekly after school craft sessions each Monday in 2024.

**RECOMMENDATION:**

*Council resolves to approve the Community Donation Request for McKinlay Shire Cultural Association for \$1,500 which can be utilized by the group to assist with covering costs of purchasing craft equipment and supplies to provide weekly after school activities in 2024.*

**Resolution No. 059/2324**

Council resolves to approve the Community Donation Request for McKinlay Shire Cultural Association for \$1,500 which can be utilized by the group to assist with covering costs of purchasing craft equipment and supplies to provide weekly after school activities in 2024.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

## 8. CORPORATE SERVICES

### 8.1 The Corporate Services Report

The Corporate Services Report as of October 2023 which summarises the financial performance and position is presented to Council.

**RECOMMENDATION**

*That Council receives the monthly Corporate Services Report for the period ending October 2023.*

**Resolution No. 061/2324**

Council receives the monthly Corporate Services Report for the period ending October 2023.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

**PROCEDURAL MOTION**

That the meeting be closed to the public in accordance with Section 275 (1) (e) of the Local Government Regulation 2012.

**Resolution No. 062/2324**

Council resolves to close the meeting to the public in accordance with Section 275 (1) (e) of the Local Government Regulation 2012.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

8.2 This item is classified CONFIDENTIAL under section 254J(3)(f) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public to discuss matters that may directly affect the health and safety of an individual or group of individuals.

**PROCEDURAL MOTION**

**Resolution No. 063/2324**

Council resolves to re-open the Ordinary Meeting of Council to the public.

Moved Cr. T Pratt

Seconded Cr. P Curr

CARRIED 5/0

**RECOMMENDATION**

*That Council resolves to:*

- (a) sell Lot 8 on N6311 (Assessment: 465) pursuant to section 140(2) of the Local Government Regulation 2012:*
- (b) delegate to the Chief Executive Officer its power to:*
  - a. give a Notice of Intention to Sell the land to all interested parties under section 140(3) of the Local Government Regulation 2012; and*
  - b. take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the land.*

**Resolution No. 064/2324**

That Council resolves to:

- (a) sell Lot 8 on N6311 (Assessment: 465) pursuant to section 140(2) of the Local Government Regulation 2012:
- (b) delegate to the Chief Executive Officer its power to:
  - a. give a Notice of Intention to Sell the land to all interested parties under section 140(3) of the Local Government Regulation 2012; and
  - b. take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the land.

Moved Cr. J Fegan

Seconded Cr. P Curr

CARRIED 5/0

**8.3 Final Management Report 2023**

An external audit of Councils financial statements was undertaken throughout September 2023 by Pitcher Partners under the appointment of the Queensland Audit Office (QAO). QAO has provided a closing Audit Report to the Mayor for the financial year ending 30 June 2023 following the audit, now the QAO has delivered the Final Management Report. At the Mayors direction this report has been prepared in order to present the Audit Report to Council.

**RECOMMENDATION**

*That Council note the Final Management Report provided by the Queensland Audit Office for the year ending 30 June 2023.*

**Resolution No. 065/2324**

That Council note the Final Management Report provided by the Queensland Audit Office for the year ending 30 June 2023.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 5/0

**9. CHIEF EXECUTIVE OFFICER****9.1 Chief Executive Officer's Report**

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

**RECOMMENDATION**

*That Council receive and note the report from the Chief Executive Officer for the period ending 16<sup>th</sup> November 2023 except where amended or varied by separate resolution of Council.*

**Resolution No. 066/2324**

That Council receive and note the report from the Chief Executive Officer for the period ending 16<sup>th</sup> November 2023 except where amended or varied by separate resolution of Council.

Moved Cr. T Pratt

Seconded Cr. P Curr

CARRIED 5/0

**1. Appointment of Acting CEO During CEO Leave from 11<sup>th</sup> December – 15<sup>th</sup> December 2023**

In the absence of the CEO on Leave commencing 11<sup>th</sup> December – 15<sup>th</sup> December 2023 it is desired that Council appoints an Acting CEO.

**RECOMMENDATION:**

*Council appoints Ms. Tenneil Cody as Acting CEO from 11<sup>th</sup> December – 15<sup>th</sup> December 2023.*

**Resolution No. 066/2324**

Council appoints Ms. Tenneil Cody as Acting CEO from 11<sup>th</sup> December – 15<sup>th</sup> December 2023.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

**2. NWQROC Meeting Burketown 29 & 30 November 2023**

The next NWQROC meeting will be held on 29<sup>th</sup> and 30<sup>th</sup> November in Burketown.

It is recommended Council approve the attendance of Councilors Fegan and Lynch to the next NWQROC meeting in Burketown on the 29<sup>th</sup> and 30<sup>th</sup> November 2023.

**RECOMMENDATION:**

*Council approves the attendance of Councilors Fegan and Lynch to the next NWQROC Meeting in Burketown on 29<sup>th</sup> and 30<sup>th</sup> November 2023.*

**Resolution No. 067/2324**

Council approves the attendance of Councilors Fegan and Lynch to the next NWQROC Meeting in Burketown on 29<sup>th</sup> and 30<sup>th</sup> November 2023.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

**9.2 2022/23 Financial Year Annual Report Adoption**

In accordance with section 182 of the *Local Government Regulation 2012* Council is presented with the 2022/23 Annual Report which includes the audited financial statements for the 2022/23 financial year.

**RECOMMENDATION:**

*That Council adopt the 2022/2023 Annual Report including the Audited Financial Statements 2022/2023.*

**Resolution No. 068/2324**

That Council adopt the 2022/2023 Annual Report including the Audited Financial Statements 2022/2023

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0



## 10. WORKPLACE HEALTH AND SAFETY



### 10.1 Workplace Health and Safety

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of October 2023.

#### **RECOMMENDATION**

*That Council receives the October 2023 WHS Report.*

#### **Resolution No. 068/2324**

That Council receives the October 2023 WHS Report.

Moved Cr. J Lynch

Seconded Cr. P Curr

CARRIED 5/0

## General Business – Councillor Requests

## 11. CLOSURE OF MEETING

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 9:57am.