

Ordinary Meeting Agenda

To be held at McKinlay Shire Council, Boardroom
29 Burke Street, Julia Creek, Queensland 4823

Tuesday 5th December 2023, 8:30am

Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek on 21 November 2023 at 8:30am.

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

2. ATTENDANCE

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. T Pratt, Cr. J Lynch

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate and Community Services, Ms. Tenneil Cody

Team Leader, Environmental and Regulatory Services, Ms. Megan Pellow

Executive Assistant, Mrs. Melissa Mussig

Other people in attendance:

Apologies:

2.1 APPOINTMENT

3. DECLARATION OF CONFLICT OF INTEREST

4. CONFIRMATION OF MINUTES

4.1 That the Minutes of the Ordinary Meeting on the 21 November 2023 be confirmed.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

21 November 2023

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Confirmed Ordinary Council Meeting Minutes 24 October 2023
- 4.2 Business Arising out of minutes of previous Meeting

5. ENGINEERING REPORT

- 5.1 Engineering Works Monthly Report
- 5.2 VP 382241 Register of Prequalified Suppliers Road Construction and Maintenance
- 5.3 VP 382239 Register of Pre-qualified Suppliers Wet and Dry Hire Mobile Plant and Equipment
- 5.4 Contract No. Vp382309 - Sealed Road Disaster Recovery Repair Works 2023

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental and Regulatory Services Monthly Report

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 Caravan Park Fees 2024
- 7.3 Regional Arts Development Fund – Quick Response Application Crack Up Sisters
- 7.4 McKinlay Shire Cultural Association – Community Donation Request

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Monthly Report
- 8.2 CONFIDENTIAL - Sale of land for overdue rates
- 8.3 Final Management Report 2023

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 CEO Monthly Report
- 9.2 2022/23 Financial Year Annual Report Adoption

10. WORKPLACE HEALTH AND SAFETY

- 10.1 Workplace Health and Safety

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 08:31am.

2. ATTENDANCE

Mayor: Cr. P Curr (Teleconference)

Members: Cr. J Fegan, Cr. S Royes, Cr. T Pratt, Cr. J Lynch (Teleconference)

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate & Community Services, Ms. Tenneil Cody

Executive Assistant, Mrs. Melissa Mussig

Apologies: Environmental Regulatory Services, Team Leader, Ms. Megan Pellow

Other people in attendance:

3. DECLARATION OF CONFLICT OF INTEREST

- i. "I, Cr. Tim Pratt inform this meeting that I have a declarable conflict of interest in item 5.3 VP 382239 Register of Pre-qualified Suppliers Wet and Dry Hire Mobile Plant and Equipment (as defined in section 150EN of the Local Government Act 2009). The nature of my interest is as follows:
- ii. This declarable conflict of interest arises because as the owner of Mobile Plant and Equipment, I may have an interest in leasing my Equipment to The Trustee for Crocker Rural Trust.
- iii. The nature of my interest in this matter is that as a potential lessee I may stand to gain a benefit or a loss depending on the outcome of Council's consideration of this matter.
- iv. I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on.

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on the 24 October 2023 be confirmed.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 24 October 2023 be confirmed.

Resolution No. 050/2324

Minutes of the Ordinary Meeting of Council held on 24 October 2023 confirmed.

Moved Cr. S Royes

Seconded Cr. T Pratt

4.2 BUSINESS ARISING FROM PREVIOUS MINUTES

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of October 2023.

RECOMMENDATION

That Council receives the Engineering Services monthly report for October 2023.

Resolution 051/2324

Council receives the Engineering Services monthly report for October 2023.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

5.2 VP 382241 Register of Prequalified Suppliers Road Construction and Maintenance

Council sought tenders, via VendorPanel to establish a Register of Pre-qualified Suppliers for Road Construction and Maintenance to commence 1st December 2023 for an initial period of 2 years with an option for a 1 year extension, at Council's discretion.

RECOMMENDATION

That Council resolves to:

a) Accept tenders from:

- *Alexander's Plant Hire Pty Ltd*
- *Barefoot Earthworks*
- *K.W. Murphy Holdings Pty Ltd*
- *McAuley Earthworks Pty Ltd*
- *The Trustee for Crocker Rural Trust*

Onto the Local Panel of Pre-Qualified Suppliers Road Construction and Maintenance effective 1st December 2023 for an initial period of 2 years with an option for a 1 year extension, at Council's discretion and

b) Accept tenders from:

- *Allroads Pty Ltd*
- *AM Earthmoving (Qld) Pty Ltd*
- *Austek Spray and Seal Pty Ltd*
- *Durack Civil Pty Ltd*
- *Elliotts Transport and Plant Hire Pty Ltd*
- *Fulton Hogan Industries Pty Ltd*
- *Hammer and Co Earthmoving*
- *Ikin Civil*
- *Koppen Construction Pty Ltd*
- *Lamont Civil Services*
- *Lined Australia*
- *PeeTree Contracting*
- *RPQ Spray and Seal Pty Ltd*
- *Stabilised Pavements of Australia Pty Ltd*
- *T's Plant Hire Pty Ltd*

- *TEC Crack Sealing*
- *Townsville Earthmoving Pty Ltd*
- *Tom's Tonkas Pty Ltd*

Onto the Non-Local Panel of Pre-Qualified Suppliers Road Construction and Maintenance effective 1st December 2023 for an initial period of 2 years with an option of a 1 year extension, at Council's discretion and;

- c) Notify the successful tenderers and;*
- d) Notify the unsuccessful tenderers.*

Resolution 052/2324

That Council resolves to:

- a) Accept tenders from:
 - Alexander's Plant Hire Pty Ltd
 - Barefoot Earthworks
 - K.W. Murphy Holdings Pty Ltd
 - McAuley Earthworks Pty Ltd
 - The Trustee for Crocker Rural Trust

Onto the Local Panel of Pre-Qualified Suppliers Road Construction and Maintenance effective 1st December 2023 for an initial period of 2 years with an option for a 1 year extension, at Council's discretion and

- b) Accept tenders from:
 - Allroads Pty Ltd
 - AM Earthmoving (Qld) Pty Ltd
 - Austek Spray and Seal Pty Ltd
 - Durack Civil Pty Ltd
 - Elliotts Transport and Plant Hire Pty Ltd
 - Fulton Hogan Industries Pty Ltd
 - Hammer and Co Earthmoving
 - Ikin Civil
 - Koppen Construction Pty Ltd
 - Lamont Civil Services
 - Lined Australia
 - PeeTree Contracting
 - RPQ Spray and Seal Pty Ltd
 - Stabilised Pavements of Australia Pty Ltd
 - T's Plant Hire Pty Ltd
 - TEC Crack Sealing
 - Townsville Earthmoving Pty Ltd
 - Tom's Tonkas Pty Ltd

Onto the Non-Local Panel of Pre-Qualified Suppliers Road Construction and Maintenance effective 1st December 2023 for an initial period of 2 years with an option of a 1 year extension, at Council's discretion and;

- c) Notify the successful tenderers and;
- d) Notify the unsuccessful tenderers.

Moved Cr. P Curr

Seconded Cr. J Lynch

CARRIED 5/0

Attendance – Having declared a conflict of interest in item 5.3 VP 382239 Register of Pre-qualified Suppliers Wet and Dry Hire Mobile Plant and Equipment, Cr. T Pratt left the meeting at 8:53am.

5.3 VP 382239 Register of Pre-qualified Suppliers Wet and Dry Hire Mobile Plant and Equipment

Council sought tenders, via VendorPanel to establish a Register of Pre-qualified Suppliers for Wet and Dry Hire Mobile Plant and Equipment to commence 1st December 2023 for an initial period of 2 years with an option for a 1 year extension, at Council's discretion.

RECOMMENDATION

That Council resolves to:

a) Accept tenders from:

- *Adam White Earthmoving*
- *Alexander's Plant Hire Pty Ltd*
- *Barefoot Earthworks*
- *Burnett Contracting*
- *D&T Contracting*
- *K.W. Murphy Holdings Pty Ltd*
- *McAuley Earthworks Pty Ltd*
- *Searle Plumbing Pty Ltd*
- *The Trustee for Crocker Rural Trust*
- *Walter Wilson*

Onto the Local Panel of Non-Local Panel of Pre-Qualified Suppliers Wet and Dary Hire Mobile Plant Equipment effective 1st December 2023 for an initial period of 2 years with an option for a 1 year extension, at Council's discretion and

b) Accept tenders from:

- *AM Earthmoving (Qld) Pty Ltd*
- *Betta Hire Pty Ltd*
- *Brooks Hire Services Pty Ltd*
- *Durack Civil Pty Ltd*
- *Elliotts Transport and Plant Hire Pty Ltd*
- *Ellis Profiling QLD Pty Ltd*
- *Farrell's Civil Contraction Pty Ltd*
- *FDH Equip Pty Ltd*
- *Hasting Deerings(Australia) Limited*
- *Indiji Enterprises Pty Ltd*
- *IQ Accessy Pty Ltd*
- *Just Track Pty Ltd*
- *King Hire and Trailers*
- *Koppen Construction Pty Ltd*
- *McAuley Earthworks Pty Ltd*
- *McConachy Ventures Pty Ltd*
- *MPDT (Tree Qcq Pty Ltd)*
- *Normech Equipment Repairs Pty Ltd*
- *Onsite Rental Group*
- *PeeTree Contracting*
- *R Buss*
- *Rollers Queensland*
- *Specialised Pavement Services Pty Ltd*
- *Spicer Earthmoving Pty Ltd*
- *Stabilised Pavements of Australia Pty Ltd*
- *T's Plant Hire Pty Ltd*
- *The Stabilising Pty Ltd*

- *Townsville Earthmoving Pty Ltd*
- *Tutt Bryant Hire Pty Ltd*
- *We construct*

Onto the Non-Local Panel of Pre-Qualified Suppliers Wet and Dary Hire Mobile Plant Equipment effective 1st December 2023 for an initial period of 2 years with an option of a 1 year extension, at Council's discretion and;

- c) Notify the successful tenderers and;*
- d) Notify the unsuccessful tenderers.*

UNCONFIRMED

Resolution 053/2324

That Council resolves to:

- a) Accept tenders from:
- Adam White Earthmoving
 - Alexander's Plant Hire Pty Ltd
 - Barefoot Earthworks
 - Burnett Contracting
 - D&T Contracting
 - K.W. Murphy Holdings Pty Ltd
 - McAuley Earthworks Pty Ltd
 - Searle Plumbing Pty Ltd
 - The Trustee for Crocker Rural Trust
 - Walter Wilson

Onto the Local Panel of Non-Local Panel of Pre-Qualified Suppliers Wet and Dary Hire Mobile Plant Equipment effective 1st December 2023 for an initial period of 2 years with an option for a 1 year extension, at Council's discretion and

- b) Accept tenders from:
- AM Earthmoving (Qld) Pty Ltd
 - Betta Hire Pty Ltd
 - Brooks Hire Services Pty Ltd
 - Durack Civil Pty Ltd
 - Elliotts Transport and Plant Hire Pty Ltd
 - Ellis Profiling QLD Pty Ltd
 - Farrell's Civil Contraction Pty Ltd
 - FDH Equip Pty Ltd
 - Hasting Deerings(Australia) Limited
 - Indiji Enterprises Pty Ltd
 - IQ Accessy Pty Ltd
 - Just Track Pty Ltd
 - King Hire and Trailers
 - Koppen Construction Pty Ltd
 - McConachy Ventures Pty Ltd
 - MPDT (Tree Qcq Pty Ltd)
 - Normech Equipment Repairs Pty Ltd
 - Onsite Rental Group
 - PeeTree Contracting
 - R Buss
 - Rollers Queensland
 - Specialised Pavement Services Pty Ltd
 - Spicer Earthmoving Pty Ltd
 - Stabilised Pavements of Australia Pty Ltd
 - T's Plant Hire Pty Ltd
 - The Stabilising Pty Ltd
 - Townsville Earthmoving Pty Ltd
 - Tutt Bryant Hire Pty Ltd
 - We construct

Onto the Non-Local Panel of Pre-Qualified Suppliers Wet and Dary Hire Mobile Plant Equipment effective 1st December 2023 for an initial period of 2 years with an option of a 1 year extension, at Council's discretion and;

- c) Notify the successful tenderers and;
d) Notify the unsuccessful tenderers.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 4/0

Attendance - Cr T Pratt re-joined the meeting at 8:56am**5.4 Contract No. Vp382309 - Sealed Road Disaster Recovery Repair Works 2023**

The purpose of this report is for Council to consider submitted tenders and award Preferred Contract Status for VP382309 - SEALED ROAD DISASTER RECOVERY REPAIR WORKS 2023.

Between December 2022 and April 2023, the North and Central Queensland Region suffered another flood event which posed significant damage to public infrastructure with the McKinlay Shire Council's being activated for assistance with Counter Disaster Operations and the reconstruction of essential public assets.

Based on assessment against the evaluation criteria, it is proposed to accept Durack Civil Pty Ltd as preferred contractor with further negotiation on exceptions and value for money approval from the QRA.

RECOMMENDATION

That Council resolves to;

- a) Engage Durack Civil Pty Ltd as preferred contractor for contract VP382309 and;*
- b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market value and costs to execute the contract.*
- c) Note the tendered amount for Durack Civil Pty Ltd. For Contract VP382309 is \$3,652,294.10 (excl GST) with exceptions approximately \$2m*

Resolution 054/2324

That Council resolves to;

- a) Engage Durack Civil Pty Ltd as preferred contractor for contract VP382309 and;
- b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market value and costs to execute the contract.
- c) Note the tendered amount for Durack Civil Pty Ltd. For Contract VP382309 is \$3,652,294.10 (excl GST) with exceptions approximately \$2m

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

ENVIROMENTAL AND REGULATORY SERVICES**6.1 Environmental and Regulatory Services Report**

This report outlines the general activities, revenue and expenditure for the department for the period October 2023.

RECOMMENDATION

That Council receives the October 2023 Environmental and Regulatory Services Report.

Resolution No. 055/2324

Council receives the October 2023 Environmental and Regulatory Services Report.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of October 2023.

RECOMMENDATION

That Council receives the Community Services monthly report for October 2023.

Resolution No. 056/2324

Council receives the Community Services monthly report for October 2023.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

7.2 Caravan Park Fees 2024

Council staff have undertaken a review of the current Caravan Park Fees in comparison with other facilities in nearby locations. To ensure the Park continues to operate in a stable financial environment, it is recommended slight pricing increases are implemented for 2024. The Park's operating costs are increasing and Council views these increases as a means to ensure the facility can continue to generate sufficient revenue to cover the rising costs.

RECOMMENDATION

That Council resolves to accept a price increase for the following fees at Julia Creek Caravan Park effective January 1 2024:

Powered Sites		
Powered Site Fee	\$38.00	Per night
Extra Person (over 5 years old)	\$10.00	Per night
Child 5 and under	FREE	
Powered Site Fee – 3 Night Special	\$105.00	Per 3 nights
Powered Site Fee – 3 Night Special (Extra Person)	\$20.00	Per 3 nights
Powered Site Fee – Weekly Special (Stay for 7 nights pay for 6)	\$228.00	Per week*
Powered Site Fee Extra Person (over 5 years old) – Weekly Special (Stay for 7 nights pay for 6)	\$60.00	Per week*
Unpowered Sites		
Unpowered Site Fee	\$30.00	Per night
Extra Person (over 5 years old)	\$10.00	Per night
Child 5 and under	FREE	
Unpowered Site Fee – 3 Night Special	\$80.00	Per 3 nights
Powered Site Fee – 3 Night Special (Extra Person)	\$20.00	Per 3 nights

Unpowered Site Fee – Weekly Special (Stay for 7 nights pay for 6)	\$180.00	Per week*
Powered Site Fee Extra Person (over 5 years old) – Weekly Special (Stay for 7 nights pay for 6)	\$60.00	Per week*
Permanent Site Rental (longer than 1 month)		
Permanent Caravan Site Rental	\$320.00	Per fortnight
Extra Person (over 5 years old)	\$80.00	Per fortnight
Child 5 and under	FREE	
Twin Single Accommodation Units		
Twin Single Unit	\$95.00	Per night
Twin Single Unit - 3 Night Special (Stay for 2 nights and get the 3rd night half price)	\$237.50	Per 3 nights
Twin Single Accommodation Units – Weekly Special (Stay for 7 nights pay for 6)	\$570.00	Per week*
Self-contained Cabins		
6 Berth Cabin (2 persons)	\$150.00	Per night
6 Berth Cabin – 3 Night Special (Stay for 2 nights and get the 3 rd night half price)	\$375.00	Per 3 nights
6 Berth Cabin – Weekly Special (Stay for 7 nights pay for 6)	\$900.00	Per week*
4 Berth Cabin (2 persons)	\$150.00	Per night
4 Berth Cabin – 3 Night Special (Stay for 2 nights and get the 3 rd night half price)	\$375.00	Per 3 nights
4 Berth Cabin – Weekly Special (Stay for 7 nights pay for 6)	\$900.00	Per week*
Self-contained Cabins Extra Person (over 5 years old) – Weekly Special (Stay for 7 nights pay for 6)	\$60.00	Per week*
Self-contained Cabins Extra Person (over 5 years old) – 3 Night Special (Stay for 2 nights and get the 3 rd night half price)	\$25.00	Per 3 nights
Extra person (over 5 years old)	\$10.00	Per night
Children 5 and under	FREE	

Resolution No. 057/2324

That Council resolves to accept a price increase for the following fees at Julia Creek Caravan Park effective January 1 2024:

Powered Sites		
Powered Site Fee	\$38.00	Per night
Extra Person (over 5 years old)	\$10.00	Per night
Child 5 and under	FREE	
Powered Site Fee – 3 Night Special	\$105.00	Per 3 nights
Powered Site Fee – 3 Night Special (Extra Person)	\$20.00	Per 3 nights

Powered Site Fee – Weekly Special (Stay for 7 nights pay for 6)	\$228.00	Per week*
Powered Site Fee Extra Person (over 5 years old) – Weekly Special (Stay for 7 nights pay for 6)	\$60.00	Per week*
Unpowered Sites		
Unpowered Site Fee	\$30.00	Per night
Extra Person (over 5 years old)	\$10.00	Per night
Child 5 and under	FREE	
Unpowered Site Fee – 3 Night Special	\$80.00	Per 3 nights
Powered Site Fee – 3 Night Special (Extra Person)	\$20.00	Per 3 nights
Unpowered Site Fee – Weekly Special (Stay for 7 nights pay for 6)	\$180.00	Per week*
Powered Site Fee Extra Person (over 5 years old) – Weekly Special (Stay for 7 nights pay for 6)	\$60.00	Per week*
Permanent Site Rental (longer than 1 month)		
Permanent Caravan Site Rental	\$320.00	Per fortnight
Extra Person (over 5 years old)	\$80.00	Per fortnight
Child 5 and under	FREE	
Twin Single Accommodation Units		
Twin Single Unit	\$95.00	Per night
Twin Single Unit - 3 Night Special (Stay for 2 nights and get the 3rd night half price)	\$237.50	Per 3 nights
Twin Single Accommodation Units – Weekly Special (Stay for 7 nights pay for 6)	\$570.00	Per week*
Self-contained Cabins		
6 Berth Cabin (2 persons)	\$150.00	Per night
6 Berth Cabin – 3 Night Special (Stay for 2 nights and get the 3 rd night half price)	\$375.00	Per 3 nights
6 Berth Cabin – Weekly Special (Stay for 7 nights pay for 6)	\$900.00	Per week*
4 Berth Cabin (2 persons)	\$150.00	Per night
4 Berth Cabin – 3 Night Special (Stay for 2 nights and get the 3 rd night half price)	\$375.00	Per 3 nights
4 Berth Cabin – Weekly Special (Stay for 7 nights pay for 6)	\$900.00	Per week*
Self-contained Cabins Extra Person (over 5 years old) – Weekly Special (Stay for 7 nights pay for 6)	\$60.00	Per week*
Self-contained Cabins Extra Person (over 5 years old) – 3 Night Special (Stay for 2 nights and get the 3 rd night half price)	\$25.00	Per 3 nights
Extra person (over 5 years old)	\$10.00	Per night
Children 5 and under	FREE	

Moved Cr. Tim Pratt

Seconded Cr. J Lynch

CARRIED 5/0

7.3 Regional Arts Development Fund – Quick Response Application Crack Up Sisters

Council has submitted a Regional Arts Development Fund (RADF) Quick Response Application to host a 3-day workshop with the Crack Up Sisters as part of the December School Holiday Program. This application was assessed by the local RADF Committee and recommended to approve \$3,784 for this project.

RECOMMENDATION:

That Council resolves to support the recommendations made by the RADF Committee to support:

- *McKinlay Shire Council Crack Up Sisters 3-day workshop - \$3,784*

Resolution No. 058/2324

That Council resolves to support the recommendations made by the RADF Committee to support:

- McKinlay Shire Council Crack Up Sisters 3-day workshop - \$3,784

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 5/0

7.4 McKinlay Shire Cultural Association – Community Donation Request

Council has received a Community Donation Request from the McKinlay Shire Cultural Association to support the group with purchasing craft equipment and supplies. The group is planning to continue weekly after school craft sessions each Monday in 2024.

RECOMMENDATION:

Council resolves to approve the Community Donation Request for McKinlay Shire Cultural Association for \$1,500 which can be utilized by the group to assist with covering costs of purchasing craft equipment and supplies to provide weekly after school activities in 2024.

Resolution No. 059/2324

Council resolves to approve the Community Donation Request for McKinlay Shire Cultural Association for \$1,500 which can be utilized by the group to assist with covering costs of purchasing craft equipment and supplies to provide weekly after school activities in 2024.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

8. CORPORATE SERVICES

8.1 The Corporate Services Report

The Corporate Services Report as of October 2023 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending October 2023.

Resolution No. 061/2324

Council receives the monthly Corporate Services Report for the period ending October 2023.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

PROCEDURAL MOTION

That the meeting be closed to the public in accordance with Section 275 (1) (e) of the Local Government Regulation 2012.

Resolution No. 062/2324

Council resolves to close the meeting to the public in accordance with Section 275 (1) (e) of the Local Government Regulation 2012.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

8.2 This item is classified CONFIDENTIAL under section 254J(3)(f) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public to discuss matters that may directly affect the health and safety of an individual or group of individuals.

PROCEDURAL MOTION**Resolution No. 063/2324**

Council resolves to re-open the Ordinary Meeting of Council to the public.

Moved Cr. T Pratt

Seconded Cr. P Curr

CARRIED 5/0

RECOMMENDATION

That Council resolves to:

- (a) sell Lot 8 on N6311 (Assessment: 465) pursuant to section 140(2) of the *Local Government Regulation 2012*;
- (b) delegate to the Chief Executive Officer its power to:
 - a. give a Notice of Intention to Sell the land to all interested parties under section 140(3) of the *Local Government Regulation 2012*; and
 - b. take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the *Local Government Regulation 2012* to effect the sale of the land.

Resolution No. 064/2324

That Council resolves to:

- (a) sell Lot 8 on N6311 (Assessment: 465) pursuant to section 140(2) of the Local Government Regulation 2012:
- (b) delegate to the Chief Executive Officer its power to:
 - a. give a Notice of Intention to Sell the land to all interested parties under section 140(3) of the Local Government Regulation 2012; and
 - b. take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the land.

Moved Cr. J Fegan

Seconded Cr. P Curr

CARRIED 5/0

8.3 Final Management Report 2023

An external audit of Councils financial statements was undertaken throughout September 2023 by Pitcher Partners under the appointment of the Queensland Audit Office (QAO). QAO has provided a closing Audit Report to the Mayor for the financial year ending 30 June 2023 following the audit, now the QAO has delivered the Final Management Report. At the Mayors direction this report has been prepared in order to present the Audit Report to Council.

RECOMMENDATION

That Council note the Final Management Report provided by the Queensland Audit Office for the year ending 30 June 2023.

Resolution No. 065/2324

That Council note the Final Management Report provided by the Queensland Audit Office for the year ending 30 June 2023.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER ▲**9.1 Chief Executive Officer's Report**

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

RECOMMENDATION

That Council receive and note the report from the Chief Executive Officer for the period ending 16th November 2023 except where amended or varied by separate resolution of Council.

Resolution No. 066/2324

That Council receive and note the report from the Chief Executive Officer for the period ending 16th November 2023 except where amended or varied by separate resolution of Council.

Moved Cr. T Pratt

Seconded Cr. P Curr

CARRIED 5/0

1. Appointment of Acting CEO During CEO Leave from 11th December – 15th December 2023

In the absence of the CEO on Leave commencing 11th December – 15th December 2023 it is desired that Council appoints an Acting CEO.

RECOMMENDATION:

Council appoints Ms. Tenneil Cody as Acting CEO from 11th December – 15th December 2023.

Resolution No. 066/2324

Council appoints Ms. Tenneil Cody as Acting CEO from 11th December – 15th December 2023.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

2. NWQROC Meeting Burketown 29 & 30 November 2023

The next NWQROC meeting will be held on 29th and 30th November in Burketown.

It is recommended Council approve the attendance of Councilors Fegan and Lynch to the next NWQROC meeting in Burketown on the 29th and 30th November 2023.

RECOMMENDATION:

Council approves the attendance of Councilors Fegan and Lynch to the next NWQROC Meeting in Burketown on 29th and 30th November 2023.

Resolution No. 067/2324

Council approves the attendance of Councilors Fegan and Lynch to the next NWQROC Meeting in Burketown on 29th and 30th November 2023.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

9.2 2022/23 Financial Year Annual Report Adoption

In accordance with section 182 of the *Local Government Regulation 2012* Council is presented with the 2022/23 Annual Report which includes the audited financial statements for the 2022/23 financial year.

RECOMMENDATION:

That Council adopt the 2022/2023 Annual Report including the Audited Financial Statements 2022/2023.

Resolution No. 068/2324

That Council adopt the 2022/2023 Annual Report including the Audited Financial Statements 2022/2023

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

10. WORKPLACE HEALTH AND SAFETY



10.1 Workplace Health and Safety

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of October 2023.

RECOMMENDATION

That Council receives the October 2023 WHS Report.

Resolution No. 068/2324

That Council receives the October 2023 WHS Report.

Moved Cr. J Lynch

Seconded Cr. P Curr

CARRIED 5/0

General Business – Councillor Requests

11. CLOSURE OF MEETING

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 9:57am.



5.0 ENGINEERING SERVICES



Ordinary Meeting of Council Tuesday 05 December 2023

5.1 Subject: Engineering Services Monthly Report
Attachments: Nil
Author: Engineering Services Department
Date: 28 November 2023

Executive Summary:

This report outlines the general activities for the Engineering Department for the month of November 2023.

Recommendation:

That Council receives the Engineering Services monthly report for November 2023.

Background:

This report outlines the general activities of the department for the month of November 2023 and provides an update on projects.

RMPC

	Actual	Budget YTD	Budget
1610 RMPC Works	\$512,804	\$683,750	\$1,641,000

- The 4 RMPC roads, normal maintenance, patching, guidepost, and signage works completed.
- Removal of dead animals
- Collected all litter on all 4 RMPC roads
- Road inspections on 14D, 14E, 5807 & 78A
- Night inspections on 14D
- Beef Road 78A -Heavy shoulder grading, light shoulder grading and Pavement repairs on 2 major washouts.

Cannington Road

	Actual	Budget YTD	Budget
1630 Cannington Road Works	\$65,410	\$185,416	\$445,000

- Routine maintenance
- Removal of dead animals.
- Pothole patching
- Truck wash bay silt trap pumped out and cleaned.

Roads Maintenance

	Actual	Budget YTD	Budget
1100 Repairs & Maintenance Shire Roads	\$420,142	\$458,333	\$1,100,000



Ordinary Meeting of Council Tuesday 05 December 2023

- Town Streets patching, gutter clearing, helping Parks & Gardens with town maintenance.
- Boxed and replacing gravel on drop section, Ardrbrin Rd.
- Started carting gravel for cattle yards.
- Town fire breaks.

Water and Sewerage

	Actual	Budget YTD	Budget
1800 Operational Costs – Julia Creek Water	\$54,418	\$79,166	\$190,000

- Monthly water sampling in line with Councils DWQMP
- Daily checks/testing on all water facilities.
- Water and Sewerage Officer continued training in Certificate III of Water and Wastewater Operations when time permitted.
- Re-fit basin tap at Civic Centre

	Actual	Budget YTD	Budget
1810 Operational Costs – McKinlay Water	\$10,039	\$20,833	\$50,000

- Monthly water sampling in line with Councils DWQMP.
- Monthly visual checks on bore/storage tanks.
- Installed two new water connections to Lot 1 & 2, Coyne Street.

	Actual	Budget YTD	Budget
1820 Operational Costs – Kynuna Water	\$11,791	\$25,000	\$60,000

- Monthly water sampling in line with Councils DWQMP.
- Visual checks of bore heads/storage tanks.

	Actual	Budget YTD	Budget
1830 Operational costs – Nelia Water	\$3,413	\$6,250	\$15,000

- Monthly water sampling in line with Councils DWQMP.

	Actual	Budget YTD	Budget
1900 Operational Costs – Julia Creek Sewerage	\$74,589	\$108,333	\$260,000

- Routine monitoring including monitoring pond levels and in house sampling to report to DES on a regular basis
- Water and Sewerage Officer to monitor plant and Imhoff tank on a daily basis during the seeding process.
- Clear blockage at 47 Coyne Street.
- Unblock urinal at McIntyre Park.

Workshop



Ordinary Meeting of Council Tuesday 05 December 2023

	Actual	Budget YTD	Budget
1510 Repairs and Maintenance - Plant & Vehicles	\$590,177	\$562,500	\$1,350,000

- Julia creek work camp worker assists the workshop for 2 weeks of each month
- Regular plant maintenance activities undertaken
- Received from Malouf Auto Mount Isa one of the two last Tritons one more to come
- Sourcing a 13,000 litre plastic water tank for water truck

Parks and Gardens

	Actual	Budget YTD	Budget
2700 Parks & Gardens and Amenities – Operations	\$198,377	\$216,666	\$520,000

- Mowing and whipper snipping all town streets and parks
- Clean all public Amenities
- Mow and whipper snip swimming pool, Father Bill center and R/V camp
- Refuge collection
- Weed control
- Repair and maintain reticulation
- Pruning and hedging of township
- Clean toilets and remove rubbish Oorindi rest area
- Clean slurry pit and wash bay and remove waste
- Mow and maintain bike safety track
- Assisting Feeding dunnarts on weekends & Public holidays
- Maintain and check Cannington Road for inspections 3 days a week
- Maintain McKinlay township for P&G operations
- Maintain Kynuna township for P&G operations
- Add new mulch to Burke Street Garden beds
- Install peace pole at Dawes Park
- Mow and weed spray at Nelia
- Fertilize all town grass and garden beds
- Manufacture compost at P&G Depot

Airport

	Actual	Budget YTD	Budget
1300 Airport Operational Costs	\$54,250	\$70,833	\$170,000



Ordinary Meeting of Council Tuesday 05 December 2023

- Serviceability Inspections of the facility are undertaken 3 days per week as required for RPT services.
- Local Laws Officer continued to assist in ARO duties and bird mitigation.
- Local Laws Officer samples avgas on Monday/Wednesday/Friday each week for compliance purposes.
- Local Laws Officer sprayed weeds along runway edges.

Projects

DRFA 2022 REPA

The overall status of the project is summarized below.

Work Package	Current Work Locations
WP01 SE	Minamere Nelia Road concrete works
WP02 S	Kynuna Middleton Road
WP03 SW	Nil – Contract Completed
WP04 NW	Julia Creek Taldora Road
WP05 NE	Malpas Trenton Road

Work Package	Next Month Forecast
WP01 SE	Concrete Works on Minamere Nelia Road
WP02 S	Kynuna Middleton Road to completion of Contract
WP03 SW	All onsite works completed
WP04 NW	Gilliat Plains Access Road
WP05 NE	Nelia Bunda Road

As mentioned previously PDM Inspectors, whilst on their rounds have been undertaking data collection of Council assets not previously recorded. An updated Road Asset Register will be presented for Council’s consideration in a later report at this meeting.

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 129864



Ordinary Meeting of Council Tuesday 21 November 2023

5.2 Subject: Construction 3 Bedroom Home 77 Coyne St

Attachments: To be presented at Council Meeting - Asset Cabins and Homes, Oly Homes

Author: Director Engineering and Regulatory Services

Date: 28 November 2023

Executive Summary:

Quotations were sought to build a 3 Bedroom Home in Coyne St, similar to the 3 Bedroom home built by Council in 2021 at 71 Coyne St. 2 quotations were received.

Recommendation:

That Council resolve to;

- a) Engage Asset Cabins and Homes to provide a 3 bedroom house at 77 Coyne St for \$514,500 Ex GST and authorize the Chief Executive Officer to negotiate and execute the contract and;*
- b) Reallocated \$260,000 from Budget Item "Purchase Government House Shaw St" and reallocate \$5,000 from Budget Item "72 Burke St" to the Budget item "Coyne St Subdivision" to allow for the purchase.*

Background:

In the 2023/2024 Budget Council allowed \$500,000 for a 3 bedroom house to be constructed at one of Council's lots facing Coyne St.

Asset Cabins and Homes (LocalBuy Pre-qual VS21114596) were approached to supply a house similar to the 2021 house including Carport, driveway, fencing etc. There is currently one of these "Windsor" models on the assembly line.

Details 104 m2 living area, 42 m2 verandah and 58 m2 carport

Pricing **\$514,500 Ex GST**

Timing **10-12 weeks(model in stock)**

OlyHomes were also approached for pricing. They are not registered on LocalBuy. OlyHomes seemed keen to favour a slightly larger home 134 m2 in discussions and they have submitted based on this.

Details 135 m2 living area, 108 m2 verandah and standalone 2 car carport

Pricing **\$677,205 Ex Gst**

Timing **At least 6 months wait until fabrication can begin.**



Ordinary Meeting of Council Tuesday 21 November 2023

It is recommended that Asset Cabins and Homes be engaged.

The purchase of 80 Burke St was funded from Coyne St Budget item leaving \$250,000. It is recommended that that \$260,000 from Budget item Purchase Government House Shaw St be reallocated to the Coyne St Budget item as well as the \$5,000 unspent from the failed purchase of 72 Burke St.

Legal Implications:

Nil, pricing received from registered LocalBuy Provider

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 129866



Ordinary Meeting of Council Tuesday 5 December 2023

5.3 Subject: Roads Asset Register Update 2023

Attachments: McKinlay Shire Council Asset Register 2023 v2 231128.xls

Author: Director of Engineering and Regulatory Services

Date: 28th November 2023

Executive Summary:

The purpose of this report is for Council to consider an updated December 2023 Roads Asset Register for the shire's road network in accordance with the Local Government Act 2009.

The recovery of essential public assets from the activated flood event in 2022, has delivered renewed road segments enabling the asset data to be updated to reflect locations of gravel, drop sections, grids and other asset information.

Summary of Road Asset Data includes:

- 1,274,749 m of Unsealed Road
- 386,424 m of Sealed Road
- 537,289 m of Private Road
- 10,520 m of Drop sections

Endorsement of the Road Asset Register ensures:

- Compliance with the Local Government Act 2009;
- Readiness for the coming wet season in relation to eligibility disaster relief funding arrangements;
- up to date data and information for maintenance and operations management purposes.

Recommendation:

That Council resolve to;

- a) Adopt the December 2023 updated version of the Road Asset Register and;*
 - b) Request Officers to update the Asset Register in the Queensland Reconstruction Authority MARS Portal in preparation for future events.*
-



Ordinary Meeting of Council Tuesday 5 December 2023

Background:

Between December 2022 and April 2023, the North and Central Queensland Region suffered another flood event which posed significant damage to public infrastructure with the McKinlay Shire Council’s being activated for assistance with Counter Disaster Operations and the reconstruction of essential public assets.

The repair and rehabilitation work for the damaged assets, funded under the Disaster Recovery Funding Arrangements (DRFA) is a jointly funded program between the Australian Government and the Queensland State Government has works that are completed.

Council has formal processes to maintain accurate asset information and registers, with these registers being updated to reflect change or completed new or renewal works.

Projects/Report

The Road Asset Register has been reviewed based on Asset Classes, Asset Types and Categories. For December 2023 additional Asset Types included are Gravel, Drop Sections, Grids, Floodways and have been compared to the 2021 data, with differences and totals tabulated below:

Asset Class	Asset Type / Category	Total Length (m)		Differences	
		2023 Audit	2021 Data	Length	%
Road - Unsealed	Drop Section - Formed	3,920	0	3,920	100%
Road - Unsealed	Drop Section - Gravel	6,590	0	6,590	100%
Road - Unsealed	Drop Section - Stabilised	10	0	10	100%
Road - Unsealed	Gravel	379,234	290,804	88,430	30%
Road - Unsealed	Formed	884,995	892,731	-7,736	-1%
Road - Unsealed Total		1,274,749	1,183,535	91,214	8%
Structures	Floodway - Concrete	2,140	0	2,140	100%
Structures	Grid - Assumed 1m Lengths	90	0	90	100%
Structures	Bridge	270	0	270	100%
Structures Total		2,500	0	2,500	100%
Road - Sealed	Bitumen Spray Seal	384,877	389,865	-4,988	-1%
Road - Sealed	Asphalt	1,547	0	1,547	100%
Road - Sealed Total		386,424	389,865	-3,441	-1%
Road - Private	Formed	537,289	537,289	0	100%



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Road - Private Total	537,289	537,289	0	100%
TOTAL	2,200,962	2,110,689	90,273	4%

The attached Roads Asset Register includes:

- Road name
- Asset Number
- Asset Class
- Type/Category
- Chainage
- Latitude and Longitude
- Asset length, Width and Depth

Changes in the data:

- No previous data existed on drop section, grids or floodways
- Coora Dyne Rd is a new addition to the register (approx. 10.5km)
- The “Sealed” component has been reduced compared to the 2021 data, this is due to some inaccuracies in the original data of the seal network and length of floodways (approx. 3km)
- Asphalt increased by 1.5km (not captured previously)
- Gravel length increase by 88km (30%) – this includes DRFA & MSC renewal

An additional update of the register will undertaken in early 2024 as the outstanding capital renewal and disaster recovery works are completed.

Legal Implications:

Compliance with requirements of the Local Government Act, 2009 (Section 74 – Road Map & Register) A local government must prepare and keep up-to-date a register of the shires roads and any other particulars.

Policy Implications:

Nil.

Financial and Resource Implications:

The updated Road Asset Register will be included in the annual revaluation and financial review.

InfoXpert Document ID: 129867



Ordinary Meeting of Council Tuesday 5 December 2023

5.4 Subject: VP 382240 Register of Pre-qualified Suppliers Slashing Services

Attachments: Will be available at meeting

Author: Director Engineering and Regulatory Services

Date: 5th December 2023

Executive Summary:

Council sought tenders, via VendorPanel to establish a Register of Pre-qualified Suppliers for Slashing Services to commence 15th December 2023 for an initial period of 2 years with an option for a 1 year extension, at Council's discretion.

Recommendation:

That Council resolves to:

a) *Accept tenders from:*

- *Alexander's Plant Hire Pty Ltd*
- *L.J & K.J. Davidson*

Onto the Local Panel of Pre-Qualified Suppliers Slashing Services effective 15th December 2023 for an initial period of 2 years with an option for a 1 year extension, at Council's discretion and;

b) *Accept tenders from:*

- *C & R Contractors Pty Ltd*
- *Macview Pty Ltd*
- *Roadcare Australia*
- *Tree ACQ Pty Ltd*

Onto the Non-Local Panel of Pre-Qualified Suppliers Slashing Services effective 15th December 2023 for an initial period of 2 years with an option of a 1 year extension, at Council's discretion and;

c) *Notify the successful tenderers and;*

d) *Notify the unsuccessful tenderers.*

Background:

Council's current Slashing Services is currently part of the Register of Pre-qualified Suppliers for Wet and Dry Hire Tender and expired on the 30th of November 2023. A new tender has been established for Slashing Services and tenders were advertised on 26th October 2023 and closed at 4pm 24th November 2023.



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As outlined in the tender documentation Council has the option to establish varying panels within the Register and it is recommended that Council establish a Local and a Non-Local Panel for this register.

The below table is a summary of submissions including Local and Non-Local break up. Any tenderer that did not send in a Response Schedule are recommended to be excluded. All other tenderers where questions arose were corresponded with and the various issues were resolved.



VENDOR PANEL RESULTS FOR TENDER: VP382240

REGISTER OF PREQUALIFIED SUPPLIERS (ROPS) SLASHING SERVICES

COMPANY	CONTACT DETAILS	RESPONSE SCHEDULE COMPLIANT?		LOCAL SUPPLIER	Non-Local Supplier
		YES	NO		
Alexander Plant Hire Pty Ltd	Daniell Alexander Phone:0488 994 681 philalexander@bigpond.com PO Box 98, Julia Creek, QLD., 4823	YES		Y	
Blinco's Yard Service	Jason Blinco Phone:0488 994 681 Admin@blincosyardservice.com.au 87 Duke Street, Roma, QLD., 4455		NO (No Response Schedule)		Y
C & R Contractors Pty Ltd	Craig McGimpsey Phone: 0416 254 635 craig@cnrcontractors.com.au PO Box 2238, Townsville, QLD 4810	YES			Y
KJ & LG Jarling	Karl Jarling Phone: 0438 849 528 cooloolacontracting@gmail.com PO Box 7, Barcardine QLD 4725		NO (Has no internal work H&S management system plan)		Y



Ordinary Meeting of Council Tuesday 5 December 2023

COMPANY	CONTACT DETAILS	RESPONSE SCHEDULE COMPLIANT?		LOCAL SUPPLIER	Non-Local Supplier
		YES	NO		
LJ & KJ Davidson	Lindsay Davidson Phone: 0458 468 787 Lindsay.davison@bigpond.com PO Box 19, Julia Creek QLD 4823	YES		Y	
Macview Pty Ltd	Graeme East Phone: 0427 571 804 macviewptyltd@bigpond.com PO Box 833, Goondiwindi QLD 4390	YES			Y
Roadcare Australia	Luke Pendergast Phone: 0419 292 527 sales@roadcare.com.au 373 Jelbart Road, Jindera NSW 2642	YES			Y
Tree Acq Pty Ltd	Brad Evans Phone: (07) 4098 8264 Phone: 0419 044 362 bevans@mpdt.com.au PO Box 349, Mossman QLD 4873	Yes			Y

Subsequently it is recommended that Council establish a Local panel and a Non-Local of Pre-qualified Suppliers based on the table above.

Consultation:

Internal: Chief Executive Officer, Procurement Officer, DRFA Project Manager

External: Gerard Meade (Helix Legal)

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

Nil

InfoXpert Document ID: 129868



6.0 ENVIRONMENTAL & REGULATORY SERVICES



Ordinary Meeting of Council Tuesday 5 December 2023

6.1 Subject: Environmental and Regulatory Services Report – November 2023

Attachments: None

Date: 27 November 2023

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period November 2023.

Recommendation:

That Council receives the November 2023 Environmental and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of November 2023.

Detailed below are the general matters of interest that relate to the day-to-day activities of the department throughout the month.

Consultation: (internal/External)

Environmental & Regulatory Services Team Leader, Local Laws Officer, Water and Sewerage Officer, Ranger, Handyman/Trades Assistant and Finance Officer.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 129869



1 – Refuse Collection and Disposal

1.1 - Budget

		Actual	Budget YTD	Budget
ENVIRO1.1	3100 - Refuse Collection Revenue	\$61,425	\$50,354	\$120,850

		Actual	Budget YTD	Budget
ENVIRO1.2	3100 - Kerbside Rubbish Collection Expenditure	\$37,345	\$27,083	\$65,000

		Actual	Budget YTD	Budget
ENVIRO1.3	3110 - Refuse Disposal Revenue	\$24,035	\$19,631	\$47,116

		Actual	Budget YTD	Budget
ENVIRO1.4	3110 - Refuse Disposal Operational Costs	\$27,826	\$41,666	\$100,000

1.2 - Report

Julia Creek Waste Facility

The following works continued during the month;

- Regularly pushing and covering of household rubbish section
- Unauthorised piles of asbestos disposed of in asbestos pit by licenced contractor
- 2 x lots of asbestos dumped by Lonsdale and Infocept

Grid concrete abutments dropped off at McKinlay Dump.

2 – Environmental Health Services

2.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO2.1	3000 - Environmental Licence Fees (Revenue)	\$2,132	\$1,375	\$3,300

		Actual	Budget YTD	Budget
ENVIRO2.2	3000 - Environmental Health Services	\$59,493	\$70,833	\$170,000

2.2 – Report

Water and Sewage Monitoring

E. coli was not detected in sampling undertaken in November.

The fluoride levels in Julia Creek for the month of November were as follows:

- Amberly Drive 2.94mg/L
- Coyne Street Depot 3.07mg/L

Parts for the STP repair project is scheduled for delivery in early February 2024.



Food Safety

There were no food recalls issued during the month.

3 – Local Law Administration

3.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO3.1	3210 - Animal Registration Fees	\$5,743	\$2,666	\$6,400

		Actual	Budget YTD	Budget
ENVIRO3.2	3210 - Fines & Penalties – Animal Control	\$1,001	\$125	\$300

		Actual	Budget YTD	Budget
ENVIRO3.3	3210 - Animal Boarding	\$5,639	\$5,416	\$13,000

		Actual	Budget YTD	Budget
ENVIRO3.4	3210 - Local Law Administration	\$33,374	\$58,333	\$140,000

3.2 - Report

General information of activities for Local Law/Animal Control matters is outlined the table below.

Table 1 - Local Law & Animal Control Summary

Activity	Number/Details
Impounding's and infringement notices	One (1) infringement notice issued and paid
Euthanized/Destroyed/Rehomed	Nil
Verbal/Written/Official warning	Two (2) Written Warnings – Dogs at Large
Complaints	Nil
Dog Boarding	Fourteen (14)
Removal of Dead Animals	195 rats
Trapping Locations & Results	Traps around various locations in Julia Creek. 195 rats caught
Compliance Notices (Untidy Allotments) issued	Nil
SPER Infringement Fines issued	Nil
Commercial Use of Roads Permit issued	Nil
<u>Comments / Actions:</u>	

4 – Noxious Weeds and Pest Control

4.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO4.1	3220 - Pest Plant & Animal Control Funding	\$0	\$0	\$0



		Actual	Budget YTD	Budget
ENVIRO4.2	3220 - Truck Washdown Bay Revenue	\$10,988	\$9,583	\$23,000

		Actual	Budget YTD	Budget
ENVIRO4.3	3220 - Dingo Baits (Revenue)	\$2,255	\$1,666	\$4,000

		Actual	Budget YTD	Budget
ENVIRO4.4	3220 - Feral Pig Baits (Revenue)	\$0	\$0	\$0

		Actual	Budget YTD	Budget
ENVIRO4.5	3220 - Pest Animal Rural Land Owners Fees	\$32,586	\$27,155	\$65,172

		Actual	Budget YTD	Budget
ENVIRO4.5	3220 - Pest Plant Control Program Exp	\$18,319	\$70,833	\$170,000

		Actual	Budget YTD	Budget
ENVIRO4.6	3230 - Pest Animal Control Program Exp	\$32,949	\$41,666	\$100,000

4.2 – Report

Pest Animal Control

There were 800 De-k9 baits issued in November.
There were 10 dingo scalps presented in November.

Pest Plant

Parthenium plant removed from Washdown Bay.
Sprayed trees and weeds around Julia Creek.
Parthenium plants removed from McIntyre Park.
Calotrope was also sprayed along roadside.

Washdown Bay Facility

Drains were cleaned.

5 – Livestock Operations

5.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO5.1	3235 - Livestock Facility Capital Grant	\$142,433	\$166,666	\$400,000

		Actual	Budget YTD	Budget
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Ordinary Meeting of Council Tuesday 5 December 2023

ENVIRO5.2	3235 - Livestock Weighing Revenue	\$12,934	\$10,416	\$25,000
		Actual	Budget YTD	Budget
ENVIRO5.3	3235 - Livestock Cattle Train Loading Revenue	\$0	\$10,416	\$25,000
		Actual	Budget YTD	Budget
ENVIRO5.4	3235 - Livestock Operational Costs	\$41,537	\$49,166	\$118,000

5.2 - Report

Julia Creek Livestock Facility

Weighing

There were 771 head of cattle weighed and/or scanned at the facility to 27 November with 12 decks scheduled to be weighed before end of month.

Loading

There were 1447 cattle loaded onto three (3) trains during the month.

<u>Month</u>	<u># Cattle Loaded</u>	<u># Trains</u>
May 2023	2268	4
June 2023	3162	7
July 2023	1229	3
August 2023	3751	8
September 2023	705	3
October 2023	1608	4
November 2023	1447	3
PROGRESSIVE TOTALS	14,170	32

6 – Stock Routes and Reserves

6.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO6.3	3300 - Stock Route – Permit/Water Fees	\$9,167	\$3,333	\$8,000
		Actual	Budget YTD	Budget
ENVIRO6.2	3300 - Stock Route Recoverable Works (Revenue)	\$0	\$0	\$0
		Actual	Budget YTD	Budget
ENVIRO6.4	3300 - Trustee Lease Fees (Revenue)	\$99,206	\$97,916	\$235,000
		Actual	Budget YTD	Budget
ENVIRO6.5	3300 - Reserves Agistment Fees (Revenue)	\$10,179	\$2,916	\$7,000
		Actual	Budget YTD	Budget
ENVIRO6.6	3300 - Precept Expenses (Revenue)	\$17,782	\$7,588	\$18,212



Ordinary Meeting of Council Tuesday 5 December 2023

		Actual	Budget YTD	Budget
ENVIRO6.7	3300 - Stock Route Maintenance (Expenditure)	\$30,612	\$47,916	\$115,000
		Actual	Budget YTD	Budget
ENVIRO6.8	3300 - Reserves Expenses (Expenditure)	\$7,876	\$10,416	\$25,000

6.2 - Report

Stock Routes

Capital Works Project – Kulwin Dam

Works on the dam by-wash was to commence by early November however contractor was unavailable due to personal injury. Works are expected to be started by end of November weather permitting.

Ranger has commenced spraying stock route waters and along Dalgonally Lane at grids and corners while in the area.

Reserves

Ranger has commenced reserve inspections. Expected completion date is start of December.

Old Normanton Road Horse Paddock No. 3 – Renewed section of fence between the DPI Paddock and Paddock 3.

Kynuna Road Horse Paddock No. 1 – Fence between Davison and paddock 1 is to be renewed by middle of December.

Water and Sewerage Officer repaired water leak in Paddock 1 on Old Normanton Road.

6.3 - Cemeteries

6.3.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO6.9	3400 – Cemeteries	\$14,359	\$20,833	\$50,000

6.3.2 - Report

There were no funerals or queries during the month.

Signs have been ordered for unmarked graves as part of the capital works budget.

7 – Work Program (Workcamp)

7.1 - Budget

		Actual	Budget YTD	Budget
ENVIRO7.1	3600 - Work Program	\$11,980	\$15,208	\$36,500

7.2 – Report

The following jobs were completed by the camp during November 2023.



Ordinary Meeting of Council Tuesday 5 December 2023

Community Group	Activity
McKinlay Shire Council	<u>Workshop</u> *Assist with workshop duties <u>Plumbing</u> Assist council plumber with various repair works
McKinlay Shire Council	<u>Saleyards/Loading Area</u> *Mowing/Whippersnipping *Clean troughs and scales
McKinlay Shire Council	<u>McIntyre Park</u> Mowing/Whippersnipping
McKinlay Shire Council	<u>Various</u> *Clean SES Shed *Move avgas drums to airport *Clean yard at 3 Coyne Street *Mow Airport Area and remove damaged furniture from airport residence *Trim tree and remove solar light from walking track on Kynuna Road *Mow/Whippersnip and remove rubbish from Mark Fielder's residence *Clean aircon vents at main office building *Set up service at Peter Dawes Park *Fix water leak in Horse Paddock *Move furniture into 80 Burke Street
Julia Creek State School	Mowing/Whipper snipping/Weeding gardens
Churches/RSL/CWA/SES/Dirt and Dust Central	Mowing/whipper snipping
Julia Creek Turf Club	Pressure clean stables and bar area in preparation for Beach Races Set up and pack up for Beach Races
Julia Creek Lions Ladies	Set up and pack up for Luncheon

8 – Housing, FRB and Community Centre

8.1 – Budget

			Actual	Budget YTD	Budget
ENVIRO9.1	3810-1150	3810 - Council Housing – Capital Grant	\$90,000	\$50,000	\$120,000

			Actual	Budget YTD	Budget
ENVIRO9.2	3810-1300	3810 - Council Property / Staff Housing Program Rev	\$71,441	\$48,333	\$116,000

			Actual	Budget YTD	Budget
ENVIRO9.3	3810-1301	3810 - Council Property / Subdivision Blocks Rent	\$ 1,611	\$2,500	\$6,000



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	3810-1302	3810-Council Property / Subdivision Blocks outgoings	\$0	\$2,500	\$6,000
ENVIRO9.4	3810-2300	3810 - Council Property / Staff Housing Program Exp	\$152,927	\$145,833	\$350,000
ENVIRO9.5	3810-2300	3810 - Council Property / Sub Division Expense	\$2,407	\$4,166	\$10,000

8.2 - Report

Council Property / Staff Housing

Council Property / Staff Housing activities for the month are detailed in Table below.

Activity	Number
Properties Available for use	*Racecourse Residence
New Tenancies	*3 Coyne Street – New Kindy Teacher *80 Burke Street – New Pool Contractor
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notice of Intention to Leave	Three (3) – Aerodrome Residence, 71 Coyne Street and 33 Byrne Street
Notes/Repairs	*Replace aircon in bedroom at 33 Byrne Street *Clean aircons in Unit A, 4 Shaw Street *Touch up painting of 3 Coyne Street *Pest Control on all properties *Repair leaking taps in shower at 33 Byrne Street

Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Nil
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	*Pest control on all properties

Fr Bill Bussutin Community Centre and Seniors Living Units



Budget

		Actual	Budget YTD	Budget
ENVIRO10.4	3820 - Community Centre Hire Fees	\$2,677	\$1,041	\$2,500

		Actual	Budget YTD	Budget
ENVIRO10.4	3820 - FRB Centre RENT	\$18,370	\$17,500	\$42,000

		Actual	Budget YTD	Budget
ENVIRO10.5	3820 - FRB Units & Community Ctre Operational Costs	\$19,417	\$45,833	\$110,000

Report

Seniors Living Units / Fr Bill Community Centre

Seniors Living Unit and Centre activities for the month are detailed in Table Below:

<u>Fr Bill Units</u>	
Units Available for Rent	One (1) - Unit 8
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs undertaken	*Fix front door to Unit 1 *Installation of new dishwasher in Unit 1 *Pest Control on all properties
<u>Fr Bill Centre</u>	
Notes/Repairs undertaken	Nil

9 – Land and Building Development

9.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO11.1	3900 - Revenue	\$3,330	\$2,500	\$6,000

		Actual	Budget YTD	Budget
ENVIRO11.2	3900 - Town Planning Program	\$17,445	\$25,000	\$60,000

9.2 - Report



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Regulatory Services, Land and Building Development

There was one (1) development approval lodged during the month.

<u>DA #</u>	<u>Date Lodged</u>	<u>Applicant</u>	<u>Type of Development</u>	<u>Location</u>	<u>Application Details</u>
2023-24_08	15 November 2023	Pompano Holdings Pty Ltd c/- Rufus Design Group	PLANNING Material Change of Use for Hotel/Motel Extension	36 Burke Street and 37 Goldring Street, JULIA CREEK QLD 4823	Hotel/Motel extension

Updates on various land matters are as follows;

<u>Matter</u>	<u>Status</u>
Kynuna Rodeo Grounds/Landfill	No further updates.
McKinlay Landfill	Un further updates.
Lot 2 K3718 – Land beside Water Reserve in Kynuna	No further updates.
Application for Deed of Grant over Operational Reserve, Lot 54 on JC55713 also known as 48 Byrne Street, Julia Creek	No further updates.
McKinlay Airstrip	No further updates.

10 – Local Disaster Management

10.1 – Budget

	Actual	Budget YTD	Budget
ENVIRO12.1 2760 - SES Grants	\$21,267	\$8,570	\$20,568

	Actual	Budget YTD	Budget
ENVIRO12.2 2760 – SES Capital Grants	\$0	\$48,750	\$117,000

	Actual	Budget YTD	Budget
ENVIRO12.2 2760 - Natural Disaster Grants	\$0	\$2,825	\$6,780

	Actual	Budget YTD	Budget
ENVIRO12.3 2760 - Disaster Management Operational Costs	\$9,978	\$8,583	\$20,600

10.2 - Report

No events activated the LDMG during the month.



6.2 Subject: Request for McKinlay Shire Council to become Trustee over Lot 606 on AL75 Reserve 16 Divisional Board Reserve
Attachments: Nil
Author: Environmental & Regulatory Services Team Leader
Date: 28 November 2023

Executive Summary:

Email correspondence has been received from the Department of Resources (DoR) requesting consent to appoint McKinlay Shire Council as trustee of Lot 606 on AL75 also known as 32 Wylde Street, McKinlay. It is also recommended that the Council enter a trustee lease/permit arrangement with the State Emergency Service (SES) to authorise the use of the reserve land.

Recommendation:

That Council resolves to:

- a) Advise the Department of Resources (DoR) that it agrees that McKinlay Shire Council will be appointed as Trustee of Lot 606 on AL75 also known as 32 Wylde Street, McKinlay QLD 4823; and*
- b) Council will enter into a trustee lease/permit arrangement with the State Emergency Service (SES) to authorise the use of the reserve land.*

Background:

Email correspondence has been received from the Department of Resources (DoR) requesting consent to appoint McKinlay Shire Council as trustee of Lot 606 on AL75 also known as 32 Wylde Street, McKinlay. This reserve is a Reserve for Divisional Board purposes with no appointed trustee. Council currently controls and owns the shed located on the parcel of land and the State Emergency Service (SES) utilise the shed.

Below is a map of the area.



As Council already maintain the land and insure the shed on the property it is recommended that Council consent to the appointment of trustee. Council will then enter into a trustee lease/permit arrangement with the State Emergency Service (SES) to authorise the use of the reserve land.

Consultation: (internal/External)

Department of Resources (DoR), Council Staff

Legal Implications:

Policy Implications:

Financial and Resource Implications:

Costs associated with trustee lease preparations with the State Emergency Service (SES)

InfoXpert Document ID: 129870



7.0 COMMUNITY SERVICES



7.1 Subject: Community Services Monthly Report

Attachments: Nil

Author: Community Services Team Leader

Date: 28th November 2023

Executive Summary:

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: **November 2023**.

Recommendation:

That Council receives the Community Services monthly report for November 2023.

The following report highlights the data for each of the Functional Areas of the Community Services Department.

Given the timing of the December Council Meeting, most of the data provided will be for the period up until November 28.

Julia Creek Caravan Park

The Park has welcomed back former Managers Garrie and Jodi Hoffman to cover the period through until late January when Chris and Anita Reed return for their next Management shift for 2024. As is typical of November, the Park's occupancy is lower than the peak season but there has still been some demand for cabins and dongas with a number of work crews and events in town throughout the month.

JC Caravan Park Revenues November 2023 (as at November 28)

Type of service	SEPTEMBER Total revenues (inc GST)	OCTOBER Total revenues (inc GST)	NOVEMBER Total revenues (inc GST)
Twin Single Units	\$6,282	\$5,255	\$3,598.20
Powered Sites	\$31,097	\$11,575	\$4,906
Self-Contained Cabins	\$18,765	\$13,250	\$12,405
Unpowered Sites	\$1,842	\$210	\$350
Sub Total	\$57,986	\$30,290	\$21,259.20
Artesian Baths incl. salts	\$19,993	\$11,144	\$4,253
McIntyre Park			
Cheese Platters			
Laundry	\$1,331	\$402	\$138
Long Term Stay/Storage			
Calculated Total	\$79,310	\$41,836	\$25,650.20



JC Caravan Park Occupancy by Category November 2023 (as at November 28)

Type of Service	% Occupancy
Twin Single Units	44%
Cabin – 4 berth	73%
Cabin – 6 berth	59%
Unpowered site	4%
Powered Caravan site	16%
Powered camp site	4%

JC Caravan Park Artesian Bathhouse Usage November 2023 (as at November 28)

Type of Service	Number of bookings
Boundary Rider Huts	20
Replica Rainwater Tank Bathhouses	43

Library & Funeral Services

Due to the timing of the Council meeting, no statistical data was able to be produced for the Library. The facility is continuing to be a popular spot for local children to spend their afternoons with them engaging in a number of different activities including handball, outside games, puzzles, colouring and using the iPads and computers. Children and staff from the Early Learning Centre have also been making regular visits to the Library to borrow books, DVD's and play games with staff hopeful of making this a regular occurrence in 2024. Lastly, staff have also completed a book exchange and an end of year clean up of old items and toys that are no longer needed.

Tourism

Total Visitor Numbers for November 2023

There were 53 visitors to the Julia Creek Visitor Information Centre in November 2023 compared with 87 in November 2022.

Total Locals November 2023

There was a total of 0 local visitors to the Julia Creek Visitor Information Centre in November 2023 compared with 0 in November 2022.



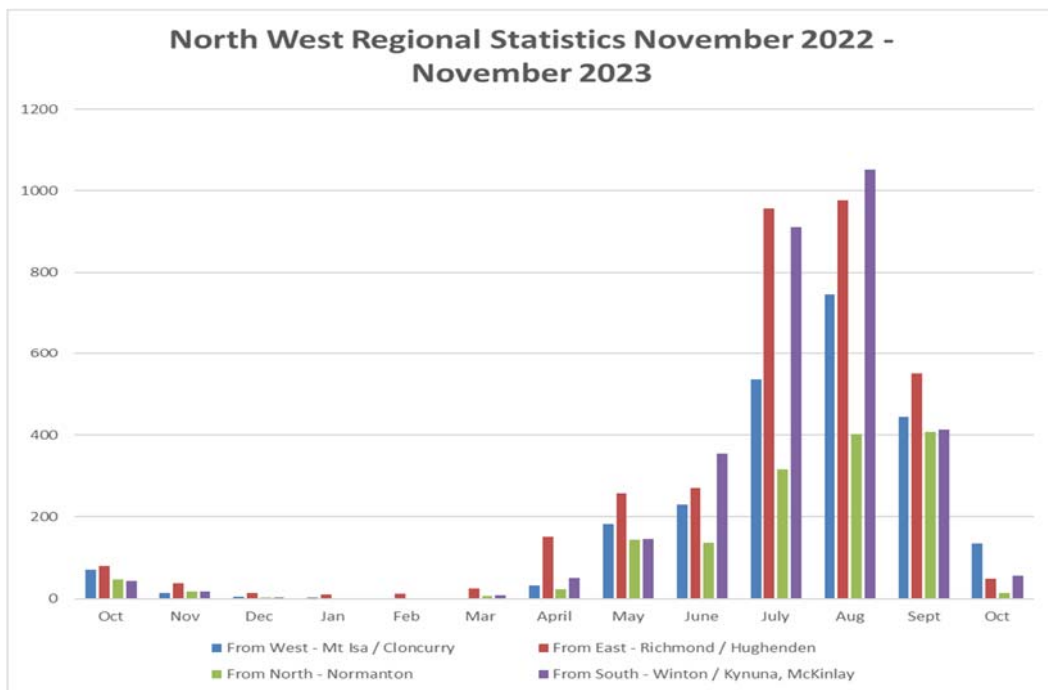
Beneath the Creek Entries November 2023

There was a total of 37 attendees at the Dunnart Feeding Experience in November 2023 compared with 14 in November 2022.

Virtual Reality Mustering Experiences November 2023

There was a total of 0 attendees who experienced the Virtual Reality Muster in November 2023.

North West Regional Statistics for November 2023



RV Site Permits November 2023

There were 4 RV Site permits issued in November 2023 compared with 4 in November 2022.

Social Media Figures November 2023

	Facebook Page Followers			Instagram Followers		
	Mckinlay Shire Council	Julia Creek VIC	Caravan Park	Mckinlay Shire Council	Julia Creek VIC	Caravan Park
November 1	7,770	5,494	7,155	1,174	3,896	1,295



Ordinary Meeting of Council Tuesday 5th December 2023

November 31	7,771	5,493	7,159	1,174	3,906	1,295
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Julia Creek Early Learning Centre

The Centre seen 168 attendances over the 20 days of care offered during the month. The centre was closed for 4 days during the month due to staff illness.

The centre Director has tendered her resignation with the last day of work being Friday 8th December. The Assistant Director has commenced and is willing to cover the Director role in the interim.

The staff have undergone a number of professional development workshops throughout the month to upskill and improve their knowledge. The focus has been on Managing Children’s Behaviour and Children’s Key Word Signing in an Early Learning Setting.

Swimming Pool

Council has welcomed new Pool Managers Charlie and Tracey McShane as our new Pool Managers following the departure of the Carn Family. Charlie and Tracey currently operate the Normanton and Karumba Pools and have made a positive impact in their first couple of weeks in Julia Creek.

Sport & Recreation

After School Care:

After School Care in term 4 of the school year has continued with a positive number of children, particularly on a Tuesday and Thursday afternoon at the pool. These sessions have given the children an opportunity to relax, cool off and have fun with friends.

Julia Creek State School:

The Sport and Rec Officer continued assisting Julia Creek State School Staff in the Swimming Lessons for HPE at the pool, whilst also assisting during the Remembrance Day ceremony, Swimming Carnival, and Awards Ceremony.

Darren Ginns Centre:

Many members of the Darren Ginns Centre have continued to use the facility to help complete fitness goals. New equipment has been ordered and is on the way as per request from members.

Indoor Sports Centre:

The Indoor Sports Centre has continued to be used by members of the community and visitors of the town. The equipment has been put to good use and the facility has been maintained for all events.

School Holiday Planning:



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School Holiday Planning has been completed for the final school holiday activities of 2023. These activities will utilise a variety of facilities including the CSA, Kev Bannah Oval and the Julia Creek Swimming Pool.

ELC Activities:

The Sport and Rec Officer has continued to have provide activities and take part in games with the Julia Creek Early Learning Centre children on a Monday and occasionally a Friday afternoon.

QLD Cricket Visit:

Anthony Stewert once again visited Julia Creek school in the afternoon of the 27th on his way whilst travelling to Mount Isa with talks of Anthony also visiting Julia Creek once again in 2024.

Community Health

CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	16	8.3
Personal Care	0	0
Other	--	--
TOTAL	16	8.3

Non-CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	10	7.85
Other	--	--
Other	--	--
TOTAL	10	7.85

TRANSPORTS	Number of one-way journeys
CHSP Clients	0
Non-CHSP Clients	0
TOTAL	0

Meetings
General Business
Community Nurse only at work for 8 days during November due to leave.

CHSP – Commonwealth Home Support Program

Events and Activities



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Regular weekly CHSP activities have recommenced with clients enjoying games and luncheon gatherings. The CHSP co-ordinator has continued spending extra time during social support visits with clients as well as ongoing weekly shopping and transport to doctors' appointments if needed.

Statistics November 2023

CHSP currently have a total of **23** clients.

Service Offered	Number of Clients
Transport	10 Two-way trips
Social Support	36 Visits
Personal Care	visits clients
Counselling/Support, Information and advocacy (client)	6 hours
Shopping	4 trips
GAMES	4 attended (4 sessions)
Luncheon	5 Attended (5 sessions)
Wednesday Meal	5 meals (including morning tea)
Meals on Wheels	meals delivered
Community Nurse Visits	50 visits
Home Maintenance	22 lawns mowed 11 clients
Domestic Assistance	4 clients 20 visits
Pub Lunch	clients sessions
Clients Transported for Doctors Appointments	0 CHSP clients



7.2 Subject: 2024 Julia Creek Dirt & Dust Festival Support

Attachments: Nil

Author: Community Services Team Leader

Executive Summary:

Following a meeting with Executive Committee Members from the Julia Creek Dirt and Dust Festival in August, Council has received a formal request from the organisation for \$15,000 cash and \$15,000 in-kind support for the 2024 event. Council is presented with the request for consideration and review.

Recommendation:

For Council consideration and review.

Background:

Council has long supported the annual Julia Creek Dirt & Dust Festival by means of cash and in-kind support to assist the organisation with hosting their annual events. The new committee has worked hard to deliver two great events in 2022 and 2023 with new and exciting features that received large amounts of media exposure and high visitation to Julia Creek. Council has supported both these events with a contribution of \$10,000 cash and \$15,000 in-kind. Council was fortunate that the cash contribution for the 2022 and 2023 events were supported through an eligible State Government funding program. Through this program, Council was able to allocate funds from the program to support a wide range of local community events that provided positive mental health and wellbeing outcomes to McKinlay Shire residents. There are currently no similar funding programs available and funds would be delivered from Council's operating budget.

Consultation:

This report was completed with consultation from Director Corporate & Community Services

Legal Implications:

Nil

Policy Implications:

Financial and Resource Implications:

Council annually sets aside budget allocations for sponsorship and donations for distribution to local community groups upon application to provide financial and in-kind support.

InfoXpert Document ID: 129872



7.3 Subject: Council contribution – Accessible Tourism Elevate Fund – Access Project Grants
Attachments: Nil
Author: Community Services Team Leader

Executive Summary:

Council has been notified of the Accessible Tourism Elevate Fund available through the Department of Tourism, Innovation and Sport. This funding program aims to recognize the importance of accessible experiences for all and create opportunities for Queensland Tourism Operators. Grants up to \$250,000 are available through the funding, and council staff have identified the opportunity to apply for funding to install a purpose-built fully self-contained cabin at Julia Creek Caravan Park that is able to accommodate persons with disability or accessibility issues. To assist the application, it is recommended Council contribute \$25,000 towards the project.

Recommendation:

Council contributes \$25,000 towards the Accessible Tourism Elevate Fund – Access Project Grant Application to install a purpose-built fully self-contained cabin at Julia Creek Caravan Park to provide accommodation options for persons with disability or accessibility issues.

Background:

The 2023 Year of Accessible Tourism in Queensland through the Department of Tourism, Innovation and Sport aims to enhance the availability of accessible experiences for all moving forward. Through this, The Accessible Tourism Elevate Fund - Access Project Grants aims to deliver tangible, high impact accessibility improvements and increase the number of tourism and event operators delivering universal design and accessible tourism experiences. Given there is only currently one accommodation option with PWD access in Julia Creek, this is a great opportunity for Council to be able to extend its tourism reach and provide an alternative for those travelling or attending events who have accessibility issues. Whilst there is no requirement for co-contribution to the funding program, the guidelines state that applicants who provide a contribution to the project will have greater likelihood of satisfying the criterion. It is anticipated the total project value will be close to \$250,000 and a 10% contribution seems feasible and fair from Council's perspective. If successful, the additional cabin will also be able to be used year round at the Caravan Park and given the current need for accommodation in Julia Creek, could provide another excellent revenue stream for the facility to help cover annual operating costs. Council has been liaising with Asset Cabins and Homes for options for the cabin layout and to ensure it meets requirements as per AS1428.1 in 'Providing Design for Access and Mobility Provisions'. The lead time for the project from construction to install on site is approximately 14-16 weeks and Council has also been working with local electrical and plumbing trades to complete the required connections to mains power, electricity and sewerage/drainage. Successful applicants are anticipated to be notified in February or March 2024 and given the lead times from the manufacturer, this cabin could be installed August or September in 2024.



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Consultation:

This report was completed with consultation from Director Corporate & Community Services and Chief Executive Officer.

Legal Implications:

Nil

Policy Implications:

Financial and Resource Implications:

Council will need to allocate \$25,000 to the project at its Mid-Year Budget Review for the 2023/24 financial year.

InfoXpert Document ID: 129873



7.4 Subject: Julia Creek Early Learning Centre Fees
Attachments: Nil
Author: Director Corporate and Community Services
Date: 29th November 2023

Executive Summary:

Council is presented with a review of the fees for the Julia Creek Early Learning Centre, with a proposal to increase the fees effective from 1 January 2024.

Recommendation:

That Council increase the daily attendance fee of the Julia Creek Early Learning Centre from \$85.00 per day per child to \$110.00 per day per child, and the half day fee increase from \$60.00 per day per child to \$85.00 per day per child, the sessional kinder fee increase from \$65.00 per session (5 hours) to \$90.00, the Temporary Reduced Operating Hours (i.e. when Centre only open from 8.30am to 2.30pm) increase from \$65.00 per day per child to \$90.00 per day per child, Holiday Half Gap for Full Day fee to be increased from \$42.50 per day per child to \$55.00 per day per child and the Holiday Half Gap for Half Day fee be increased from \$30.00 per day per child to \$42.50 per day per child effective from 1st January 2024.

Further, that the Holiday Half Gap be eligible for a maximum of 4 weeks per annum (calendar year) per child.

Background:

The fees are currently set at \$85.00 per child for a full day, \$60.00 per child for a half day and \$65.00 per session for sessional kinder. The increases proposed are in line with the recommendations from Astute Early Years following a business review. The fee increase will first and foremost ensure that the Centre remains sustainable and continues to remain open, to provide a vital and necessary service to the community. It is a considerable increase however it should be noted that we have not had an increase since the beginning of 2022, hence the fees remained the same for a two year period.

The proposal is to reduce the eligibility of the Holiday Half Gap to a maximum of four weeks per child per calendar year.

The fee increase will help to cover the costs of employing a minimum of three qualified Educators, with one being Bachelor qualified at a minimum, a trainee plus casuals as required. This is provided we can fulfil the positions.

The increase will allow for greater resources, as well as contributing to professional development opportunities, ensuring that the Educators at Julia Creek ELC are up to date with current knowledge and information in the Early Childhood sector as stipulated in our governing regulation, this in turn



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will provide greater opportunities for the children to grow, learn and have the best start for future learning.

Consultation:

Astute Early Years has been consulted in the proposal of the new fee.

A letter will be sent to all current families immediately after a decision is made by Council regarding the fees and other changes regarding the application of the fees.

Policy Implications:

This fee will be included in the Centre's Fees and Payments Policy and will be amended in the Council Fees & Charges Schedule on approval.

Financial and Resource Implications:

The increase will ensure that the service remains sustainable and that it remains a service that can be offered to the community.

InfoXpert Document ID: 129874



7.5 Subject: Julia Creek Early Learning Centre Management Support

Attachments: Nil

Author: Director Corporate and Community Services

Date: 30th November 2023

Executive Summary:

South 32 provided funding to engage an Early Year specialist to undertake a review of the Julia Creek Early Learning Centre operations and as a result provided a three year business and improvement plan. This report is prepared for Councils consideration to financially commit to the engagement of Astute Early Years to implement the business and improvement plan.

Recommendation:

That Council engage Astute Early Years Specialists to implement the Business Plan over a 3 year period and commit to the financial costs associated.

Background:

South 32 provided funding to engage Astute Early Years Specialists to undertake a review of the Julia Creek Early Learning Centre operations with a view to developing a business plan. This business plan has been completed and highlights a number of area for improvement and also strategies to transition to the new centre once constructed.

The proposal is to engage Astute Early Years to assist with Centre Management operations and prepare for the development of the new Community Children's Hub. This would be inclusive of Operational Support, Regulatory Compliance and Educational Planning and Practice.

The engagement of Early Years specialists will greatly assist in enhancing the current operations of the centre and also provide the much need specialist support and mentoring to the staff at the centre. In addition it will alleviate the work load currently on the Director of Corporate & Community Services.

South 32 are committed to financially supporting the engagement of Astute Early years over the 3 year term of the proposal, however Council will need to financially contribute as well. It is suggested that Council also seek other financial support from other significant employers of the Shire.

Consultation:

Consultation was undertaken with Chief Executive Officer.

Policy Implications:

Nil



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Financial and Resource Implications:

The monthly ongoing fees are estimated at \$10,500 per month, with additional one off costs for travel and accommodation for visits plus costs for development on new suite of policies and implementation of additional computer software specific for Early Education Settings.

Set Up and one-off costs \$19,000.

- \$4,000 for the set of the policies (one-off) and \$500 for 2025 and 2026 and then ongoing
- \$5,000 for the workforce plan (one-off)
- \$6,000 for the marketing – branding (one-off)
- \$4,000 for DAMA set up (One-off)

Software System set up approx. \$1,500 per platform plus monthly subscription fee.

South 32 has confirmed financial commitment over the 3 years.

InfoXpert Document ID: 129875



8.0 CORPORATE SERVICES



8.1 Subject: Corporate Services September 2023 Report
Attachments: Nil
Author: Director Corporate & Community Services

Executive Summary:

The Corporate Services Report as of 28 November 2023 which summarises the financial performance and position is presented to Council.

Recommendation:

That Council receives the monthly Corporate Services Report for the period ending 28 November 2023.

Report:

The Corporate Services Report compares actual performance to date with the Council's 2023/2024 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents its wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

Income Statement Variances/Comments:

DRFA 2022 Progress Claim payment received.



INCOME STATEMENT SUMMARY

	Actuals	Variance	YTD Budget	Full Year Budget
Total Income	17,783,461	85%	20,851,208	50,042,899
Total Expenses	(5,543,915)	71%	(7,857,175)	(18,857,219)
Net Result	12,239,546	94%	12,994,033	31,185,680
Less Capital Revenue	13,766,231	96%	14,356,888	34,456,531
Operating Result (excl. Capital Revenue)	\$ (1,526,685)	112%	\$ (1,362,855)	\$ (3,270,851)

STATEMENT OF CASH FLOWS

	2023/24 Actuals	2022/23 Actuals
Cash Flows from Operating Activities	762,095	8,307,470
Receipts, Payments & Interest Received		
Borrowing Costs		
Cash Flows From Investing Activities	(6,341,644)	20,011
Payments and Proceeds for PPE		
Capital Income		
Cash Flows from Financing Activities	-	-
Loan Payments		
Net increase (decrease) in cash held	(5,579,549)	8,327,481
Cash at beginning of the financial year	32,712,590	24,385,109
Cash at the end of the period	\$ 27,133,041	\$ 32,712,590

STATEMENT OF FINANCIAL POSITION

	2024 Actuals	2023 Actuals
Current Assets	28,649,296	36,004,751
Total Non-Current Assets	279,191,892	260,040,953
Total Assets	307,841,188	296,045,704
Total Current Liabilities	5,194,151	5,638,214
Total Non-Current Liabilities	174,462	174,461
Total Liabilities	5,368,613	5,812,675
Net Community Assets	\$ 302,472,575	\$ 290,233,029
<u>Community Equity</u>		
Asset Revaluation Surplus	102,467,025	102,467,023
Retained Surplus	200,005,550	187,766,006
Total Community Equity	\$ 302,472,575	\$ 290,233,029



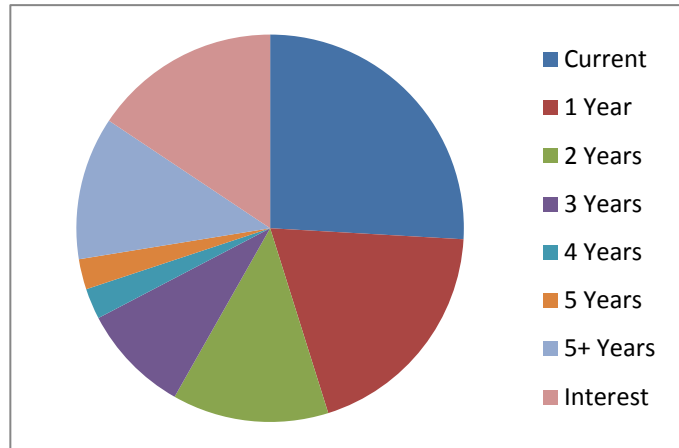
Summary By Departments						
Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	14,478,455	47%	30,844,875	2,343,476	24%	9,785,000
Governance & Partnerships	-	0%	-	363,313	41%	885,782
Corporate Services	2,040,104	17%	12,066,915	781,466	42%	1,874,401
Economic Development	191,141	39%	485,500	318,507	28%	1,141,500
Community Services	784,790	13%	5,962,123	1,374,564	36%	3,842,229
Health Safety & Development	39,112	23%	173,348	157,756	25%	638,600
Environmental Management	249,859	49%	510,138	204,832	34%	599,212
	17,783,461	36%	50,042,899	5,543,914	30%	18,766,724

Capital Works Program 2023-2024 Version 1.0

	Actuals to date 2023-24	Adopted Budget 2023-24	Grants/Other
Infrastructure & Works			
Roads	\$18,477,406	\$36,311,000	\$35,866,000
Wastewater	\$368,985	\$1,730,000	\$1,500,000
Water	\$16,326	\$459,147	\$308,647
Transport	\$0	\$552,529	\$300,000
Other	\$385,421	\$1,580,000	\$0
Subtotal	\$19,248,138	\$40,632,676	\$37,974,647
Environmental Management	Actuals		Grants/Other
Reserves	\$19,472	\$91,000	\$0
Subtotal	\$19,472	\$91,000	\$0
Community Services & Facilities	Actuals		Grants/Other
Community Buildings & Other Structures	\$267,158	\$8,079,184	\$7,787,584
Parks & Gardens	\$50,870	\$38,250	\$28,250
Council Housing	\$33,316	\$2,540,000	\$1,670,000
Subtotal	\$351,344	\$10,657,434	\$9,485,834
Corporate Services	Actuals		Grants/Other
Corporate Buildings & Other Structures	\$7,745	\$312,571	\$0
Other	\$0	\$40,000	\$0
Economic Development	\$170,560	\$495,000	\$475,000
Subtotal	\$178,305	\$847,571	\$475,000
Total	\$19,797,259	\$52,228,681	\$47,935,481



Outstanding Rates

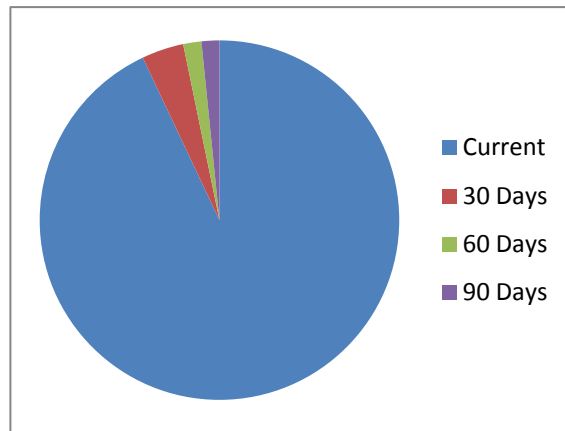


	Nov-23	Oct-23
Current	21,638	24,374
1 Year	16,070	16,100
2 Years	10,907	10,907
3 Years	7,613	7,613
4 Years	2,153	2,153
5 Years	2,111	2,111
5+ Years	9,971	9,971
Interest	13,052	13,066
Total	83,515	86,295



Outstanding Debtors

Total	136,151.23
Current	126,597.35
30 Days	5,140.23
60 Days	2,223.90
90 Days	2,189.75



Comments:

Consultation:

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 129876



9.0 CHIEF EXECUTIVE OFFICER



Ordinary Meeting of Council Tuesday 5 December 2023

9.1 Subject: Chief Executive Officer's Report to October Meeting of Council

Attachments: NIL

Author: CEO

Date: 1 December 2023

Executive Summary:

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

Recommendation:

That Council receive and note the report from the Chief Executive Officer for the period ending 1st December 2023 except where amended or varied by separate resolution of Council.

1. Appointment of Acting CEO During CEO Leave from 8th January – 12th January 2024

In the absence of the CEO on Leave commencing 8th January – 12th January 2024 it is desired that Council appoints an Acting CEO.

Recommendation:

Council appoints Mr. Cameron Scott as Acting CEO from 8th January – 12th January 2024.

2. NWQROC Meeting Cloncurry 8 & 9 February 2024

The next NWQROC meeting will be held on 8th and 9th February in Cloncurry.

It is recommended Council approve the attendance of Councilors Fegan and Lynch to the next NWQROC meeting in Cloncurry on the 8th and 9th February 2024.

Recommendation:

Council approves the attendance of Councilors Fegan and Lynch to the next NWQROC Meeting in Cloncurry on 8th and 9th February 2024.

Policy/Legislative:

LG Act 2009 & LG Regulation 2012

Policies

Awards



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Operational Financial and Resource Implications:

To be further advised

Consultation and engagement:

Councilors

Directors

Relevant Council staff

External agencies

InfoXpert Document ID: 129877



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9.2 Subject: Acquisition of Native Title and Non-Native Title (Resource Interests)
Rights and Interests – Lot 10 on SP 337955

Attachments: To be presented in Council Meeting -

1. Notices of Intention to Acquire
2. Bundle of material – correspondence to and from objectors
3. Objection Reports provided to objectors
4. Letter from V205 withdrawing objection

Author: Chief Executive Officer

Date: 5 December 2023

Executive Summary:

The purpose of this Report is to provide an update to Council about the proposed purchase of Lot 10 on SP 337955 (“**the Land**”) from the State, and specifically about the acquisition of Native Title and non-Native Title rights and interests (resource interests) in order to proceed with the purchase.

Recommendation:

COUNCIL RESOLVES, having considered the objections received in response to Council’s Notice of Intention to Acquire Native Title Rights and Interests and Notice of Intention to Acquire Non-Native Title Rights and Interests issued on 4 September 2023 (“**the Notices**”) in respect of Lot 10 on SP 337955 (“**the Land**”) pursuant to the *Acquisition of Land Act 1967* (“**the Act**”):

- (a) to note the objections received by the objecting parties and considered in this Report;
 - (b) to note the contents of this Report, including each of its attachments, generally;
 - (c) to note Council’s obligations pursuant to the Act and the *Human Rights Act 2019* (“**HR Act**”) in relation to its decision to resume the rights and interests described in the Notices, and to adopt the observations and conclusions with respect to the HR Act as set out in the objection reports that were attached to this Report;
 - (d) to proceed with the acquisition of Native Title rights and interests and non-Native Title rights and interests (resource interests) in respect of the Land, as described in the Notices;
 - (e) to delegate to the Chief Executive Officer the power to progress and finalise the acquisition referred to in paragraph (d) of this resolution, including but not limited to by preparing, executing and issuing on behalf of Council all relevant documents to give effect to the acquisition referred to in paragraph (d) of this resolution.
-



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Background:

This matter has previously been considered by Council at its Ordinary Meeting on 15 August 2023, at which Council resolved as follows:

COUNCIL RESOLVES to:

- (f) *acquire Native Title rights and interests in respect of Lot 8 on EN 125 (“the Land”) pursuant to the Acquisition of Land Act 1967 (“the Act”);*
- (g) *delegate to the Chief Executive Officer the power to take any steps necessary, including by preparing, executing and issuing on behalf of Council all relevant documents (including but not limited to a Notice of Intention to Resume), to give effect to the acquisition referred to in paragraph (a) of this resolution, and the purchase of the Land from the State of Queensland.*

Summary of Relevant Background

Council is seeking to purchase a part of Lot 8 on EN125 (now separately surveyed as Lot 10 on SP 337955) to develop the Land as an industrial estate.

Council has applied to the Department of Resources (“DOR”) for the purchase and Council has now received an offer account which includes, as a condition, the requirement to resolve Native Title rights and interests in respect of the Land.

At its August 2023 Ordinary Meeting, Council decided to proceed to attempt to resolve Native Title rights and interests by compulsorily acquiring those interests under the *Acquisition of Land Act 1967 (“the Act”)* and the *Native Title (Queensland) Act 1993*.

When acquiring Native Title rights and interests under the Act, Council must also acquire any resource interests that exist over the Land.

Steps taken in acquisition process

On 4 September 2023, Council issued:

- (a) a Notice of Intention to Acquire Native Title Rights and Interests to Queensland South Native Title Service Limited (“QSNTS”), the Native Title Representative Body with jurisdiction over the Land. The Notice was issued to QSNTS as the Representative Body in the absence of a Native Title claimant or prescribed body corporate, given the Land is not subject to a Federal Court claim or determination;
- (b) a Notice of Intention to Acquire Non-Native Title Rights and Interests to V205 Pty Ltd (“V205”), which holds an exploration permit for minerals over a large parcel of land in the McKinlay Shire, including the Land. The exploration permit is EPM 28323, granted on 19 June 2023. V205 is the only resource interest holder over the Land.



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Both Notices invited the recipients to make objections in writing by 23 October 2023, and invited the recipients to indicate if they wish to be heard at an objection hearing to be held on 7 November 2023. It is a requirement under the Act that recipients are allowed the opportunity to make written objections, and are given the opportunity to be heard at an objection hearing.

Objections – Summary

Both QSNTS and V205 made written objections.

Neither party sought to be heard at an objection hearing, although a video conference was held with representatives of V205.

QSNTS' objections

QSNTS' objection letter dated 12 October 2023 is **attached** to this Report.

Council's solicitor responded to QSNTS on 16 October 2023 to clarify matters in QSNTS' objection letter and to seek further responses. QSNTS responded on 31 October 2023 to indicate it did not wish to provide further comments. Both emails are **attached** to this Report.

On 14 November 2023, an Objection Report collating QSNTS' objections and the Chief Executive Officer's observations about the objections, including the application of the *Human Rights Act 2019* ("**HR Act**"), was emailed to QSNTS and a response to the Report was invited within 14 days. No response was received (nor has any response been received as at the date of this Report).

V205's objections

V205's objection letter dated 23 October 2023 is **attached** to this Report.

Council's solicitor responded to V205 on 26 October 2023 to clarify matters in V205's objection letter and to seek further responses. V205's representative responded on 3 November 2023 confirming its objections were pressed. Both emails are **attached** to this Report.

On 14 November 2023, an Objection Report collating V205's objections and the Chief Executive Officer's observations about the objections, including the application of the HR Act, was emailed to V205 and a response to the Report was invited within 14 days.

In response to the Objection Report, V205 wrote to Council on 20 November 2023 withdrawing its objection. A copy of V205's letter withdrawing the objection is **attached** to this Report.

Human Rights Act 2019

Council is required to consider the HR Act in the context of its decision-making functions, including a decision to acquire land.

The Objection Reports provided to both QSNTS and V205 deal in some detail with the human rights implications of this decision and the application of the HR Act.



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It is recommended that, in making its decision, Council adopts the observations and conclusions about the HR Act and its application as outlined in those Objection Reports.

Summary

In view of the above, it is recommended that Council proceeds with the resumption:

- despite QSNTS's objections, having regard to the matters in the corresponding Objection Report and this report generally; and
- noting that V205 has withdrawn its objections, but nevertheless having regard to the matters in the corresponding Objection Report.

Based on the nature of the objections received from QSNTS, it is not considered that any further negotiation with QSNTS about their objections are reasonably likely to produce an outcome satisfactory to both parties, particularly given the lack of substantive engagement from QSNTS throughout the course of this process, and despite Council's multiple attempts (via its 16 October email and Objection Report dated 14 November) to engage in a substantive way with QSNTS in relation to its objections.

Consultation:

Council has engaged with DOR, including via its Acquisitions Branch and the Director-General's office, about the proposed resumption.

Council has consulted with all objectors, and this consultation has been explained in detail in the Background section of this Report.

Legal Implications:

Council has sought legal advice about the proposed acquisition, and the purchase of the Land generally.

Policy Implications:

Completing the purchase of the Land is an important policy objective for Council, in order to develop industrial land in Julia Creek, for the reasons set out in this Report and previously considered by Council including at its August 2023 Ordinary Council Meeting.

Financial and Resource Implications:

The acquisition of Native Title rights and interests has given rise to process costs including legal fees, and a compensation claim might be made by a Native Title Party under the Act that could be up to the freehold value of the Land. Council is liable to pay any claim for compensation under section 144(3B) of the *Native Title (Queensland) Act 1993*.



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A Native Title Party has 3 years from the date the Native Title interests were taken to serve a claim for compensation on Council.

In relation to V205, it is noted that section 10AAD (2) of the *Mineral Resources Act 1989* provides:

(2) In assessing any compensation to be paid to the holder of a mining tenement interest in relation to the taking of the land, allowance can not be made for the value of minerals known or supposed to be on or below the surface of, or mined from, the land.

InfoXpert Document ID:



9.3 Subject: Purchase of Work Camp Accommodation Container
Attachments: Nil
Author: HR Officer
Date: 30 November 2023

Executive Summary:

Council called for request for quotes from three (3) suppliers for a 1 bed, 1 bath Container House for the purpose of work camp accommodation. Express Portables were the only supplier to provide an estimate quote by the closing date.

Recommendation:

That Council resolves to:

- 1. Proceed with the purchase from Express Portables of the 1 bed, 1 bath container house for the purpose of work camp accommodation; and*
 - 2. Reallocate budget amount of \$35,000.00 from Capital Works Budget, 0410-2000-0002, WIP Purchase Land 72 Burke Street and create a capital works number for Work Camp Accommodation Container House.*
-

Background:

Staff sought quotes for a 1 bed, 1 bath container house from three (3) suppliers. Container Build Group, Express Portables, and Pepper Berry Pods.

- 1. Container Build Group:** No quote was obtained.
- 2. Express Portables:** Selected as the preferred choice for the container house due to competitive pricing and being the only company providing a quote.
- 3. Pepper Berry Pods:** Unable to accommodate shipping to Julia Creek; hence, a quote was not received.

The decision to proceed with Express Portables was influenced by both cost-effectiveness and the fact that they offered the only quote, making them the most suitable option for our container house requirements.

Consultation: Allan Sotheren, Correctional Field Supervisor- Julia Creek Work Camp

Legal Implications: Nil

Policy Implications: Nil

Financial and Resource Implications: \$35,000.00 approximately, reallocated from Purchase Land at 72 Burke Street.

InfoXpert Document ID: 129888



10. WORKPLACE HEALTH AND SAFETY



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11. CLOSE