



MCKINLAY SHIRE COUNCIL

CONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

24 October 2023

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Confirmed Ordinary Council Meeting Minutes 19 September 2023
- 4.2 Business Arising out of minutes of previous Meeting

5. ENGINEERING REPORT

- 5.1 Engineering Works Monthly Report
- 5.2 Establishment of Preferred Suppliers (PSA) Arrangements for Slashing Services
- 5.3 VendorPanel Request VP375977 – Supply and Delivery of one (1) Pneumatic Tyred Roller
- 5.4 Introduction of new Fees and modification of existing Fees Livestock Facility

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental and Regulatory Services Monthly Report
- 6.2 Updated views for assessment of Conversion of Term Lease 0/240512 described as Lot 1 on Crown Plan CP909887

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 Julia Creek Turf Club – Community Sponsorship Request

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Monthly Report

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 CEO Monthly Report

10. WORKPLACE HEALTH AND SAFETY

- 10.1 Workplace Health and Safety

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 08:05am.

2. ATTENDANCE

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. T Pratt, Cr. J Lynch

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate & Community Services, Ms. Tenneil Cody

Environmental Regulatory Services, Team Leader, Ms. Megan Pellow

Executive Assistant, Mrs. Melissa Mussig

Apologies:

Other people in attendance:

3. DECLARATION OF CONFLICT OF INTEREST

i. "I Cr. Janene Fegan declare that I have a conflict of interest with respect to agenda item 7.2 Julia Creek Turf Club – Community Sponsorship Request of the October 2023 Ordinary Meeting (as defined the *Local Government Act 2009*, section 150EN) as follows:

(i) Name of related party: Trevor Fegan

(ii) The nature of my relationship with this related party is Trevor is my spouse.

(iii) The nature of the related party's interests in this matter is Trevor is the President of the Julia Creek Turf Club.

I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on."

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on the 19 September 2023 be confirmed.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 19 September 2023 be confirmed.

Resolution No. 036/2324

Minutes of the Ordinary Meeting of Council held on 19 September 2023 confirmed.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

4.2 BUSINESS ARISING FROM PREVIOUS MINUTES

Item 9.2 Council Meeting Dates 2024

Council to commence Ordinary Meetings at 8:30am in 2024, instead of 9:00am as previously stated in the 19 September 2023 Ordinary Meeting.

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of September 2023.

RECOMMENDATION

That Council receives the Engineering Services monthly report for September 2023.

Resolution 037/2324

Council receives the Engineering Services monthly report for September 2023.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 5/0

5.2 Establishment of Preferred Suppliers (PSA) Arrangements for Slashing Services

Currently Council undertakes roadside slashing (mostly under the RMPC contract) utilizing members of the Wet and Dry Plant hire Preferred Suppliers Arrangement. It is recommended to establish a register of Preferred Suppliers for Slashing Services so that lump sum pricing can be sought for specific scopes of work.

RECOMMENDATION

- a. Establish a register of Preferred Suppliers for Slashing Services in accordance with Section 232,3 (a) and (e) of Local Government Regulation 2012 to commence 1 January 2024 for an initial period of 2 years; and*
- b. Instructs Officers to prepare documents and advertise these tenders for Council's consideration at the December 2023 General Meeting.*

Resolution 038/2324

a. Establish a register of Preferred Suppliers for Slashing Services in accordance with Section 232,3 (a) and (e) of Local Government Regulation 2012 to commence 1 January 2024 for an initial period of 2 years; and

b. Instructs Officers to prepare documents and advertise these tenders for Council's consideration at the December 2023 General Meeting.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

5.3 VendorPanel Request VP375977 – Supply and Delivery of one (1) Pneumatic Tyred Roller

Council called for quotes for the supply and delivery of one (1) Pneumatic Tyred Roller on the VendorPanel Platform on the 21 August 2023 with a closing date of 18 September 2023. The request was sent to four (4) suppliers as required. Only 3 quotes were received by the closing date.

RECOMMENDATION

That Council resolves to:

- 1. Accept the quote received from Tutt Bryant Equipment for one (1) Bomag WB28RH Pneumatic Tyred Roller for the total cost of \$235,785.00 including GST.*

Resolution 039/2324

That Council resolves to:

1. Accept the quote received from Tutt Bryant Equipment for one (1) Bomag WB28RH Pneumatic Tyred Roller for the total cost of \$235,785.00 including GST.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

5.4 Introduction of new Fees and modification of existing Fees Livestock Facility

As Council has secured leases over the Rail yards and Ramp and the Dip, Fees for the use of these facilities should be considered.

RECOMMENDATION

That Council resolves to:

- a. Modify section 5 of it's Fees and Charges to reflect "Livestock Facilities including Rail Yards/Ramp and Dip" and;*
- b. Introduce a loading fee of \$1.60 per head (Inc GST) for rail cattle to be billed to the respective Grazier and;*
- c. Introduce a dip fee of \$1.45 per head (Inc GST) to be billed to the Dip operator and;*
- d. Increase the existing Head bail fee to \$2 per head (Inc GST)*

Resolution 040/2324

That Council resolves to:

- a. Modify section 5 of it's Fees and Charges to reflect "Livestock Facilities including Rail Yards/Ramp and Dip" and;
- b. Introduce a loading fee of \$1.60 per head (Inc GST) for rail cattle to be billed to the respective Grazier and;
- c. Introduce a dip fee of \$1.45 per head (Inc GST) to be billed to the Dip operator and;

Moved Cr. J Lynch

Seconded Cr. P Curr

CARRIED 5/0

ENVIROMENTAL AND REGULATORY SERVICES**6.1 Environmental and Regulatory Services Report**

This report outlines the general activities, revenue and expenditure for the department for the period September 2023.

RECOMMENDATION

That Council receives the September 2023 Environmental and Regulatory Services Report.

Resolution No. 041/2324

Council receives the September 2023 Environmental and Regulatory Services Report.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

6.2 Updated views for assessment of Conversion of Term Lease 0/240512 described as Lot 1 on Crown Plan CP909887

Correspondence has been received from the Department of Resources (DoR) requesting Council's views and/or requirements including objections for the conversion of Term Lease 0/240512 to Freehold on Lot 1 on CP909887.

RECOMMENDATION

That Council resolves to:

1. *Advise the Department of Resources (DoR) that it has no objections and/or requirements for the application for a conversion of Term Lease 0/240512 to freehold for Lot 1 on CP909887; and*
2. *Council will re-locate the section of walking track that is within Lot 1 on CP909887 to the road reserve.*

Resolution No. 042/2324

That Council resolves to:

1. Advise the Department of Resources (DoR) that it has no objections and/or requirements for the application for a conversion of Term Lease 0/240512 to freehold for Lot 1 on CP909887; and
2. Council will re-locate the section of walking track that is within Lot 1 on CP909887 to the road reserve.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of September 2023.

RECOMMENDATION

That Council receives the Community Services monthly report for September 2023.

Resolution No. 043/2324

Council receives the Community Services monthly report for September 2023.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

Attendance – Having declared a conflict of interest in item 7.2 Julia Creek Turf Club – Community Sponsorship Request, Cr. J Fegan left the meeting at 9:12am.

7.2 Julia Creek Turf Club – Community Sponsorship Request

Council has received a Community Sponsorship Request from the Julia Creek Turf Club to support the running of the November Beach Races. The funding requested will be utilised as a contribution towards entertainment (musician and children's entertainment).

RECOMMENDATION

Council resolves to approve the Community Sponsorship Request for the Julia Creek Turf Club for \$1,250.

Resolution No. 044/2324

Council resolves to approve the Community Sponsorship Request for the Julia Creek Turf Club for \$1,250.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 4/0

Attendance - Cr J Fegan re-joined the meeting at 9:14am

8. CORPORATE SERVICES**8.1 The Corporate Services Report**

The Corporate Services Report as of September 2023 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending September 2023.

Resolution No. 045/2324

Council receives the monthly Corporate Services Report for the period ending September 2023.

Moved Cr. T Pratt

Seconded Cr. J Fegan

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER**9.1 Chief Executive Officer's Report**

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

RECOMMENDATION

That Council receive and note the report from the Chief Executive Officer for the period ending 20th October 2023 except where amended or varied by separate resolution of Council.

Resolution No. 046/2324

That Council receive and note the report from the Chief Executive Officer for the period ending 20th October 2023 except where amended or varied by separate resolution of Council.

Moved Cr. P Curr

Seconded Cr. T Pratt

CARRIED 5/0

1. Purchase of House at 80 Burke Street Julia Creek

I have offered \$250,000 to purchase the house at 80 Burke Street, subject to a satisfactory pest inspection and structural inspection. The offer has been accepted and the inspections have been undertaken and have not identified any major issues. Settlement date for the property is 15th November 2023.

It is recommended Council approves the purchase of the property at 80 Burke Street for \$250,000, and reallocate the money from the Coyne Street Subdivision – Construct New Dwelling, which has an existing budget allocation of \$500,000.

Resolution No. 047/2324

It is recommended Council approves the purchase of the property at 80 Burke Street for \$250,000, and reallocate the money from the Coyne Street Subdivision – Construct New Dwelling, which has an existing budget allocation of \$500,000.

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 5/0

2. MITEZ Meeting Townsville 26 October 2023

The next MITEZ meeting will be held on 26th October in Townsville. The meeting will include the AGM for the organization.

It is recommended Council approve the attendance of Councilors Curr and Lynch to the next MITEZ meeting in Townsville on the 26th October 2023. Councilor Fegan was approved to attend in the September Meeting.

Resolution No. 048/2324

Council approves the attendance of Councilors Curr and Lynch to the next MITEZ Meeting in Townsville on 26th October 2023.

Moved Cr. T Pratt

Seconded Cr. P Curr

CARRIED 5/0

10. WORKPLACE HEALTH AND SAFETY ▲

10.1 Workplace Health and Safety

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of August 2023.

RECOMMENDATION

That Council receives the August 2023 WHS Report.

Resolution No. 049/2324

That Council receives the September 2023 WHS Report.

Moved Cr. S Royes

Seconded Cr. T Pratt

CARRIED 5/0

General Business – Councillor Requests

11. CLOSURE OF MEETING

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 9:26am.