

# Ordinary Meeting Agenda PUBLIC AGENDA

To be held at McKinlay Shire Council, Boardroom  
29 Burke Street, Julia Creek, Queensland 4823

Tuesday 24 October 2023, 8:00am

Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,  
Civic Centre, Julia Creek on 24 October 2024 at 8:00am.

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## 1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

## 2. ATTENDANCE

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. T Pratt, Cr. J Lynch

### Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate and Community Services, Ms. Tenneil Cody

Team Leader, Environmental and Regulatory Services, Ms. Megan Pellow

Executive Assistant, Mrs. Melissa Mussig

### Other people in attendance:

### Apologies:

## 2.1 APPOINTMENT

## 3. DECLARATION OF CONFLICT OF INTEREST

- i. "I Cr. Janene Fegan declare that I have a conflict of interest with respect to agenda item 7.2 Julia Creek Turf Club – Community Sponsorship Request of the October 2023 Ordinary Meeting (as defined the *Local Government Act 2009*, section 150EN) as follows:

(i) Name of related party: Trevor Fegan

(ii) The nature of my relationship with this related party is Trevor is my spouse.

(iii) The nature of the related party's interests in this matter is Trevor is the President of the Julia Creek Turf Club.

I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on."

## 4. CONFIRMATION OF MINUTES

4.1 That the Minutes of the Ordinary Meeting on the 19 September be confirmed.



MCKINLAY SHIRE COUNCIL

***UNCONFIRMED MINUTES***

**OF THE**

**ORDINARY MEETING OF COUNCIL**

HELD AT THE

BOARDROOM, CIVIC CENTRE  
JULIA CREEK

**19 September 2023**

## ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Confirmed Ordinary Council Meeting Minutes 15 August 2023
- 4.2 Business Arising out of minutes of previous Meeting

### **5. ENGINEERING REPORT**

- 5.1 Engineering Works Monthly Report
- 5.2 Extension of Engagement of DRFA Project Managers

### **6. ENVIRONMENTAL & REGULATORY SERVICES REPORT**

- 6.1 Environmental and Regulatory Services Monthly Report
- 6.2 CONFIDENTIAL

### **7. COMMUNITY SERVICES REPORT**

- 7.1 Community Services Monthly Report
- 7.2 Caravan Park Bookings Terms and Conditions Policy
- 7.2.1 Caravan Park Bookings Terms and Conditions Policy V3
- 7.3 In-kind Support Request – McKinlay Shire Cultural Association Inc. & Julia Creek Historical Society Inc.
- 7.4 Regional Arts Development Fund – Quick Response Applications

### **8. CORPORATE SERVICES REPORT**

- 8.1 Corporate Services Monthly Report

### **9. CHIEF EXECUTIVE OFFICERS REPORT**

- 9.1 CEO Monthly Report

### **10. WORKPLACE HEALTH AND SAFETY**

- 10.1 Workplace Health and Safety

## 1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 08:31am.

## 2. ATTENDANCE

**Mayor:** Cr. P Curr

**Members:** Cr. J Fegan, Cr. S Royes, Cr. T Pratt, Cr. J Lynch

**Staff:**

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate & Community Services, Ms. Tenneil Cody

Environmental Regulatory Services, Team Leader, Ms. Megan Pellow

Executive Assistant, Mrs. Melissa Mussig

**Apologies:**

**Other people in attendance:**

## 3. DECLARATION OF CONFLICT OF INTEREST

## 4. CONFIRMATION OF MINUTES

### 4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on the 15 August 2023 be confirmed.

### RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 15 August 2023 be confirmed.

### **Resolution No. 019/2324**

Minutes of the Ordinary Meeting of Council held on 15 August 2023 confirmed.

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 5/0

## 4.2 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

## 5. ENGINEERING SERVICES

### 5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of August 2023.

#### **RECOMMENDATION**

That Council receives the Engineering Services monthly report for August 2023.

#### **Resolution 020/2324**

Council receives the Engineering Services monthly report for August 2023.

Moved Cr. S Royes

Seconded Cr. J Fegan

CARRIED 5/0

### 5.2 Extension of Engagement of DRFA Project Managers

Project Delivery Managers (PDM) are currently engaged undertaking Project Management of Council's 2022 and 2023 DRFA projects. The original appointment was through 31<sup>st</sup> December 2023. Both projects will go beyond this date. This report considers a potential extension of the engagement and authorising the Chief Executive Officer to raise the relevant purchase orders.

#### **RECOMMENDATION**

That Council resolves to;

- a) Extend Project Delivery Managers (PDM)DRFA engagement through to 31<sup>st</sup> December 2024 and;
- b) Authorise the Chief Executive Officer to raise the relevant purchase orders with PDM to finalise the 2022 and 2023 DRFA Projects.

#### **Resolution 021/2324**

That Council resolves to;

- a) Extend Project Delivery Managers (PDM)DRFA engagement through to 31st December 2024 and;
- b) Authorise the Chief Executive Officer to raise the relevant purchase orders with PDM to finalise the 2022 and 2023 DRFA Projects.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 5/0

**ENVIROMENTAL AND REGULATORY SERVICES****6.1 Environmental and Regulatory Services Report**

This report outlines the general activities, revenue and expenditure for the department for the period August 2023.

**RECOMMENDATION**

That Council receives the August 2023 Environmental and Regulatory Services Report.

**Resolution No. 022/2324**

Council receives the August 2023 Environmental and Regulatory Services Report.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

**PROCEDURAL MOTION**

That the meeting be closed to the public in accordance with Section 275 (1) (e) of the Local Government Regulation 2012.

**Resolution No. 023/2324**

Council resolves to close the meeting to the public in accordance with Section 275 (1) (e) of the Local Government Regulation 2012.

Moved Cr. J Fegan

Seconded Cr. P Curr

CARRIED 5/0

6.2 This report is CONFIDENTIAL in accordance with *Section 254J (3)(e) and (h) of the Local Government Regulation 2012*, as the report will discuss negotiations relating to the taking of land (native title interest) by the local government under the *Acquisition of Land Act 1967* and consideration of legal advice obtained.

**PROCEDURAL MOTION****Resolution No. 024/2324**

Council resolves to re-open the Ordinary Meeting of Council to the public.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

**RECOMMENDATION**

1. That:-

- a. Council has served a Notice of Intention to Acquire Native Title Rights and Interests ("the Notice") over land and waters described as Lot 54 CP JC55713 ("the Project Area") on Queensland South Native Title Services, the native title representative body for the area;
- b. Council has served a Notice of Intention to Resume Non-Native Title Rights and Interests ("the NN Notice") over land and waters described as Lot 54 CP JC55713 on North Queensland Energy Pty Ltd, Greenvale Mining Ltd and V205 Pty Ltd.
- c. Council did not receive an objection to either the Notice or the NN Notice;
- d. Council has identified that the following human rights may be affected by its



decision:

(A) The right not to be arbitrarily deprived of property.

(B) The right to freedom of movement.

(C) The cultural rights of Aboriginal and Torres Strait Islander peoples.

(E) Council has considered the factors set out in s13(2) of the Human Rights Act 2019 (Qld) and concluded that it would not be capricious, unjust, or unreasonable to limit these rights in the Project Area for the purpose of proceeding with the proposed grant of freehold. In reaching this conclusion Council has weighed up a range of issues including the following:

(A) A search of the Queensland Indigenous cultural heritage register and database on 23 August 2023 shows that:

i. there is no Cultural Heritage Party or Cultural Heritage Body for the Project Area.

ii. there is no cultural heritage site points, no Aboriginal cultural heritage and no record of either a cultural heritage management plan, a designated landscape area, a cultural heritage study area or a national heritage area for the Project Area.

(B) The Mitakoodi & Mayi People are the closest identifiable Aboriginal party (as their now discontinued claim included parts of Julia Creek to the west of the Project Area). To ensure certainty Council wrote to the Mitakoodi & Mayi People at their address recorded in the Queensland Indigenous cultural heritage register and database, and was advised that the solicitors at that address no longer represent the group.

(C) There are no other known traditional groups with cultural rights in the Project Area.

(D) The purpose of the acquisition (limitation) is to enable Council to use the area to benefit the local community. The past use of the area included grading the area and storage of vehicles and machinery. The past use will have affected the cultural rights held in the area. Council is unaware of any existing cultural rights and notes there is no site registered in the Aboriginal cultural heritage database or register.

(E) The nature of the limitation is constituent with a free and democratic society, as laws providing for the compulsory acquisition of property (including rights to compensation) has been accepted in Australian society for many decades.

(F) The limitation is necessary for urban planning purposes.

(G) The limit to freedom of movement is slight given the size and the past use of the Project Area.

(H) Council is not satisfied that a less restrictive and reasonably available limitation is available, particularly given the existing native title landscape.

(I) Council is bound to comply with the Aboriginal Cultural Heritage Act 2003 (Qld).

2. Council resolves to:

a. proceed with the compulsory acquisition of native title over Lot 54 CP JC55713 as particularised in the Notice;

b. proceed with the resumption of non-native title over Lot 54 CP JC55713 as particularised in the NN Notice;

c. apply to the Minister administering the Acquisition of Land Act 1967 (Qld) (ALA) that any native title rights and interests and non-native title rights over Lot 54 CP JC55713 be acquired for purposes relating to urban planning (ALA Schedule 1, Part 10); and

d. instruct its solicitors to prepare and lodge an application to acquire native title and resume non-native title to the Minister for the Department of Resources to gazette the acquisition."

**Resolution No. 025/2324**

## 1. That:-

- a. Council has served a Notice of Intention to Acquire Native Title Rights and Interests (“the Notice”) over land and waters described as Lot 54 CP JC55713 (“the Project Area”) on Queensland South Native Title Services, the native title representative body for the area;
- b. Council has served a Notice of Intention to Resume Non-Native Title Rights and Interests (“the NN Notice”) over land and waters described as Lot 54 CP JC55713 on North Queensland Energy Pty Ltd, Greenvale Mining Ltd and V205 Pty Ltd.
- c. Council did not receive an objection to either the Notice or the NN Notice;
- d. Council has identified that the following human rights may be affected by its decision:

(A) The right not to be arbitrarily deprived of property.

(B) The right to freedom of movement.

(C) The cultural rights of Aboriginal and Torres Strait Islander peoples.

(E) Council has considered the factors set out in s13(2) of the Human Rights Act 2019 (Qld) and concluded that it would not be capricious, unjust, or unreasonable to limit these rights in the Project Area for the purpose of proceeding with the proposed grant of freehold. In reaching this conclusion Council has weighed up a range of issues including the following:

(A) A search of the Queensland Indigenous cultural heritage register and database on 23 August 2023 shows that:

i. there is no Cultural Heritage Party or Cultural Heritage Body for the Project Area.

ii. there is no cultural heritage site points, no Aboriginal cultural heritage and no record of either a cultural heritage management plan, a designated landscape area, a cultural heritage study area or a national heritage area for the Project Area.

(B) The Mitakoodi & Mayi People are the closest identifiable Aboriginal party (as their now discontinued claim included parts of Julia Creek to the west of the Project Area). To ensure certainty Council wrote to the Mitakoodi & Mayi People at their address recorded in the Queensland Indigenous cultural heritage register and database, and was advised that the solicitors at that address no longer represent the group.

(C) There are no other known traditional groups with cultural rights in the Project Area.

(D) The purpose of the acquisition (limitation) is to enable Council to use the area to benefit the local community. The past use of the area included grading the area and storage of vehicles and machinery. The past use will have affected the cultural rights held in the area. Council is unaware of any existing cultural rights and notes there is no site registered in the Aboriginal cultural heritage database or register.

(E) The nature of the limitation is constituent with a free and democratic society, as laws providing for the compulsory acquisition of property (including rights to compensation) has been accepted in Australian society for many decades.

(F) The limitation is necessary for urban planning purposes.

(G) The limit to freedom of movement is slight given the size and the past use of the Project Area.

(H) Council is not satisfied that a less restrictive and reasonably available limitation is available, particularly given the existing native title landscape.

(I) Council is bound to comply with the Aboriginal Cultural Heritage Act 2003 (Qld).

## 2. Council resolves to:

- a. proceed with the compulsory acquisition of native title over Lot 54 CP JC55713 as particularised in the Notice;
- b. proceed with the resumption of non-native title over Lot 54 CP JC55713 as

particularised in the NN Notice;

c. apply to the Minister administering the Acquisition of Land Act 1967 (Qld) (ALA) that any native title rights and interests and non-native title rights over Lot 54 CP JC55713 be acquired for purposes relating to urban planning (ALA Schedule 1, Part 10); and  
 d. instruct its solicitors to prepare and lodge an application to acquire native title and resume non-native title to the Minister for the Department of Resources to gazette the acquisition.”

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

## 7. COMMUNITY SERVICES

### 7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of August 2023.

#### RECOMMENDATION

That Council receives the Community Services monthly report for August 2023.

#### **Resolution No. 026/2324**

Council receives the Community Services monthly report for August 2023.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

### 7.2 Caravan Park Bookings Terms and Conditions Policy

Council approved and implemented the Caravan Park Bookings Terms and Conditions Policy V2.0 in November 2022. This policy has been reviewed, updated, and presented to Council for adoption.

#### RECOMMENDATION

That Council adopt the updated Caravan Park Bookings Terms and Conditions Policy V3.0.

#### **Resolution No. 027/2324**

That Council adopt the updated Caravan Park Bookings Terms and Conditions Policy V3.0.

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 5/0

**7.3 In-kind Support Request – McKinlay Shire Cultural Association Inc. & Julia Creek Historical Society Inc.**

Council has received an in-kind support request from McKinlay Shire Cultural Association Inc. & Julia Creek Historical Society Inc. for 25 hours of staff support to digitize a number of copies of old 'Prickly Post' newspapers to ensure a cultural heritage legacy record for McKinlay Shire.

**RECOMMENDATION**

Council resolves to approve the in-kind support request to allow the digitization of 'Prickly Post' newspapers to ensure a cultural heritage legacy record for McKinlay Shire.

**Resolution No. 028/2324**

Council resolves to approve the in-kind support request to allow the digitization of 'Prickly Post' newspapers to ensure a cultural heritage legacy record for McKinlay Shire.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

**7.4 Regional Arts Development Fund – Quick Response Applications**

Council has received two (2) Regional Arts Development Fund (RADF) Quick Response Applications that were assessed by the RADF Committee and recommended for approval:

- McKinlay Shire Council presents 'A Bee Story' - \$4,730
- McKinlay Crafty Old School House Inc. Mosaic Workshop - \$1,450

**RECOMMENDATION**

That Council resolves to support the recommendations made by the RADF Committee to support:

- McKinlay Shire Council presents 'A Bee Story' - \$4,730
- McKinlay Crafty Old School House Inc Mosaic Workshop - \$1,450

**Resolution No. 029/2324**

That Council support the recommendations made by the RADF Committee to support:

- McKinlay Shire Council presents 'A Bee Story' - \$4,730
- McKinlay Crafty Old School House Inc Mosaic Workshop - \$1,450

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 5/0

**8. CORPORATE SERVICES****8.1 The Corporate Services Report**

The Corporate Services Report as of August 2023 which summarises the financial performance and position is presented to Council.

**RECOMMENDATION**

That Council receives the monthly Corporate Services Report for the period ending August 2023.

**Resolution No. 030/2324**

Council receives the monthly Corporate Services Report for the period ending August 2023.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

**9. CHIEF EXECUTIVE OFFICER****9.1 Chief Executive Officer's Report**

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

**RECOMMENDATION**

That Council receive and note the report from the Chief Executive Officer for the period ending 9<sup>th</sup> August 2023 except where amended or varied by separate resolution of Council.

**Resolution No. 031/2324**

That Council receive and note the report from the Chief Executive Officer for the period ending 9<sup>th</sup> August 2023 except where amended or varied by separate resolution of Council.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 4/0

**9.1.2 Deputy Premier's Forum - Townsville**

The mayor and I are attending the Deputy Premier's Forum on the Queensland New-Industry Development Strategy in Townsville on Thursday 21 September. Following the forum, we shall also meet with the Acting Director of the Critical Minerals Unit.

It is recommended Council approves the attendance of Cr. Curr to the Deputy Premier's Forum in Townsville on 21<sup>st</sup> September 2023.

**RECOMMENDATION**

Council approves the attendance of Councilor Curr to the Deputy Premier's Forum in Townsville on 21<sup>st</sup> September 2023.

**Resolution No. 032/2324**

Council approves the attendance of Councilor Curr to the Deputy Premier's Forum in Townsville on 21<sup>st</sup> September 2023.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

**9.1.3 MITEZ Meeting Townsville 26 October 2023**

The next MITEZ meeting will be held on 26<sup>th</sup> October in Townsville. The meeting will include the AGM for the organization.

It is recommended Council approve the attendance of Councilor Fegan to the next MITEZ meeting in Townsville on the 26<sup>th</sup> October 2023.

**RECOMMENDATION**

Council approves the attendance of Councilor Fegan to the next MITEZ Meeting in Townsville on 26<sup>th</sup> October 2023.

**Resolution No. 033/2324**

Council approves the attendance of Councilor Fegan to the next MITEZ Meeting in Townsville on 26<sup>th</sup> October 2023.

Moved Cr. T Pratt

Seconded Cr. P Curr

CARRIED 5/0

**9.2 Council Meeting Dates 2024**

In accordance with Section 277 (1) of the Local Government Regulation 2012 Council must “at least once in each year, publish a notice of the days and times when- (a) its ordinary meetings will be held;”. This report is prepared for council to confirm the meeting dates for 2024.

Meetings will be held in the Julia Creek Civic Centre Boardroom, 29 Burke Street Julia Creek QLD 4823. All meetings will commence at 9:00am, unless otherwise notified.

**RECOMMENDATION**

The proposed dates for Briefing and Ordinary Meetings of Council for 2024 are as follows:

**BRIEFING MEETINGS****ORDINARY MEETINGS OF COUNCIL**

	No January Meeting	Tuesday	16 January 2024
Tuesday	6 February 2024	Tuesday	20 February 2024
Tuesday	5 March 2024	Tuesday	19 March 2024
Tuesday	9 April 2024	Tuesday	16 April 2024
Tuesday	7 May 2024	Tuesday	21 May 2024
Tuesday	4 June 2024	Tuesday	18 June 2024
Tuesday	2 July 2024	Tuesday	16 July 2024
Tuesday	6 August 2024	Tuesday	20 August 2024
Tuesday	3 September 2024	Tuesday	17 September 2024
Tuesday	1 October 2024	Tuesday	15 October 2024
Tuesday	5 November 2024	Tuesday	19 November 2024
Tuesday	No December Meeting	Tuesday	3 December 2024

**Resolution No. 034/2324****BRIEFING MEETINGS****ORDINARY MEETINGS OF COUNCIL**

No January Meeting	Tuesday	16 January 2024
6 February 2024	Tuesday	20 February 2024
5 March 2024	Tuesday	19 March 2024
9 April 2024	Tuesday	16 April 2024
7 May 2024	Tuesday	21 May 2024
4 June 2024	Tuesday	18 June 2024
2 July 2024	Tuesday	16 July 2024
6 August 2024	Tuesday	20 August 2024

3 September 2024	Tuesday	17 September 2024
1 October 2024	Tuesday	15 October 2024
5 November 2024	Tuesday	19 November 2024
No December Meeting	Tuesday	3 December 2024

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

## 10. WORKPLACE HEALTH AND SAFETY ▲

### 10.1 Workplace Health and Safety

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of August 2023.

#### RECOMMENDATION

That Council receives the August 2023 WHS Report.

#### **Resolution No. 035/2324**

That Council receives the August 2023 WHS Report.

Moved Cr. J Lynch

Seconded Cr. P Curr

CARRIED 5/0

## General Business – Councillor Requests

## 11. CLOSURE OF MEETING

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 10:27am.



## **5.0 ENGINEERING SERVICES**

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Ordinary Meeting of Council Tuesday 24 October 2023

**5.1 Subject:** Engineering Services Monthly Report  
**Attachments:** Nil  
**Author:** Engineering Services Department  
**Date:** 09 October 2023

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**Executive Summary:**

This report outlines the general activities for the Engineering Department for the month of September 2023.

**Recommendation:**

*That Council receives the Engineering Services monthly report for September 2023.*

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**Background:**

This report outlines the general activities of the department for the month of September 2023 and provides an update on projects.

**RMPC**

	Actual	Budget YTD	Budget
<b>1610 RMPC Works</b>	\$277,404	\$410,250	\$1,641,000

- The 4 RMPC roads, normal maintenance, patching, guidepost, and signage works completed.
- Removal of dead animals
- Collected all litter on all 4 RMPC roads
- Road inspections on 14D, 14E, 5807 & 78A
- Culvert cleaning On Burke & Wills.
- Asphalt overlay on sunken culvert 14E heavy Vehicle-bypass.
- Asphalt overlay on 5807 Kynuna, start 100m south of rail crossing.
- Beef Road shoulder resheeting
- Heavy shoulder formation grading Beef Road

**Cannington Road**

	Actual	Budget YTD	Budget
<b>1630 Cannington Road Works</b>	\$42,749	\$111,249	\$445,000

- Routine maintenance
- Removal of dead animals.
- Pothole patching



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**Roads Maintenance**

	Actual	Budget YTD	Budget
<b>1100 Repairs &amp; Maintenance Shire Roads</b>	\$329,626	\$274,999	\$1,100,000

- Town Streets patching, gutter clearing, helping Parks & Gardens with town maintenance. Town Streets patching, gutter clearing, helping Parks & Gardens with town maintenance.
- Added new grid on Nelia bunda Road
- Added 5 new grids on Alisona lane
- Drop sections of Alisona lane completed with gravel
- Completed line marking at shire depot and center car parking
- Line marking completed on Burke St intersections
- Fulton hogan hot mixed Burke St intersections

**Water and Sewerage**

	Actual	Budget YTD	Budget
<b>1800 Operational Costs – Julia Creek Water</b>	\$42,122	\$47,499	\$190,000

- Monthly water sampling in line with Councils DWQMP
- Daily checks/testing on all water facilities.
- Water and Sewerage Officer continued training in Certificate III of Water and Wastewater Operations when time permitted.
- Shut off tap/s at Pony Club tank.
- Replaced another sprinkler at Julia Creek Truck Park.
- Repaired cisterns at McKinlay Truck Park.

	Actual	Budget YTD	Budget
<b>1810 Operational Costs – McKinlay Water</b>	\$7,292	\$12,499	\$50,000

- Monthly water sampling in line with Councils DWQMP.
- Monthly visual checks on bore/storage tanks.

	Actual	Budget YTD	Budget
<b>1820 Operational Costs – Kynuna Water</b>	\$8,502	\$15,000	\$60,000

- Monthly water sampling in line with Councils DWQMP.
- Visual checks of bore heads/storage tanks.

	Actual	Budget YTD	Budget
<b>1830 Operational costs – Nelia Water</b>	\$2,210	\$3,750	\$15,000

- Monthly water sampling in line with Councils DWQMP.

	Actual	Budget YTD	Budget
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<b>1900</b>	<b>Operational Costs – Julia Creek Sewerage</b>	\$57,716	\$64,999	\$260,000
	<ul style="list-style-type: none"> <li>• Routine monitoring including monitoring pond levels and in house sampling to report to DES on a regular basis</li> <li>• Water and Sewerage Officer to monitor plant and Imhoff tank on a daily basis during the seeding process.</li> <li>• Pumped out dentist van.</li> <li>• Removed pump from Imhoff tank and remove rags and rubbish. This is required at least twice per month.</li> <li>• Dug up and replaced section of faulty/broken sewer main next to manhole on Kynuna Road.</li> <li>• Clear blockage at toilets at Lions Park.</li> <li>• Pumped out truck park toilets in McKinlay.</li> </ul>			

**Workshop**

	Actual	Budget YTD	Budget	
<b>1510</b>	<b>Repairs and Maintenance - Plant &amp; Vehicles</b>	\$352,889	\$337,500	\$1,350,000
	<ul style="list-style-type: none"> <li>• Julia creek work camp worker assists the workshop for 2 weeks of each month</li> <li>• Regular plant maintenance activities undertaken</li> <li>• Ongoing Hydraulic issues with loader</li> <li>• Helped work crew set up work camp for beef road shoulder repairs</li> <li>• Sourced a new semi water tank for purchase</li> </ul>			

**Parks and Gardens**

	Actual	Budget YTD	Budget	
<b>2700</b>	<b>Parks &amp; Gardens and Amenities – Operations</b>	\$151,956	\$129,999	\$520,000
	<ul style="list-style-type: none"> <li>• Mowing and whipper snipping all town streets and parks</li> <li>• Clean all public Amenities</li> <li>• Mow and whipper snip swimming pool, Father Bill center and R/V camp</li> <li>• Refuse collection</li> <li>• Weed control</li> <li>• Repair and maintain reticulation</li> <li>• Pruning and hedging of township</li> <li>• Clean toilets and remove rubbish Oorindi rest area</li> <li>• Clean slurry pit and wash bay and remove waste</li> <li>• Mow and maintain bike safety track</li> <li>• Vacuum clean all street gutters</li> <li>• Prune palm trees at caravan park</li> <li>• Propagate new plants for town planting</li> <li>• Fertilize Kev Bannah Oval</li> <li>• Replace sprinklers on garden beds at Kev Bannah oval</li> </ul>			



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- Prune and re mulch garden beds at Kev Bannah oval
- Assist with Burke St line marking ( stop/slow )
- Assisting Feeding dunnarts on weekends & Public holidays

**Airport**

	Actual	Budget YTD	Budget
<b>1300 Airport Operational Costs</b>	\$37,406	\$42,499	\$170,000

- Serviceability Inspections of the facility are undertaken 3 days per week as required for RPT services.
- Local Laws Officer continued to assist in ARO duties and bird mitigation.
- Local Laws Officer samples avgas on Monday/Wednesday/Friday each week for compliance purposes.

**Projects**

**DRFA 2022 REPA**

The overall status of the project is summarized below.

Work Package	Current Work Locations
WP01 SE	Adbrin Road
WP02 S	Arizona Braeside Road
WP03 SW	Oorindi McKinlay Road
WP04 NW	Dalgonally Millungera Road
WP05 NE	Trenton Woodstock Road

Work Package	Next Month Forecast
WP01 SE	Isabel Downs Road
WP02 S	McKinlay Nulgara Road, Middleton Kynuna Road
WP03 SW	Ivellen Road
WP04 NW	Julia Creek Taldora Road
WP05 NE	Trenton Woodstock Road

Program Productivity Statistics	
Road Length Completed (km)	656.45km
Road length outstanding (km)	528.11km
Current Daily production rates (Range)	1 to 3.0 km per day.
To Date Average Production Rates	1 to 2.5km per day



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### **Building our Regions Funding Round 6**

Extra works were identified as being required to Plant on line, Xylem has finalized the price. They have been engaged to finish the refurbishment of STP.

### **Building Better Regions Funding Round 6 Planning Projects Applications Water and Sewerage**

Report is finalized.

#### **Legal Implications:**

Nil

#### **Policy Implications:**

Nil.

#### **Financial and Resource Implications:**

As provided in the report.

**InfoXpert Document ID:** 129209



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**5.2 Subject:** Establishment of Preferred Suppliers (PSA) Arrangements for Slashing Services

**Attachments:**

**Author:** Director of Engineering and Regulatory Services

**Date:** 13 October 2023

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**Executive Summary:**

Currently Council undertakes roadside slashing (mostly under the RMPC contract) utilizing members of the Wet and Dry Plant hire Preferred Suppliers Arrangement. It is recommended to establish a register of Preferred Suppliers for Slashing Services so that lump sum pricing can be sought for specific scopes of work.

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**Recommendation:**

***That Council resolves to:***

- a. Establish a register of Preferred Suppliers for Slashing Services in accordance with Section 232,3 (a) and (e) of Local Government Regulation 2012 to commence 1 January 2024 for an initial period of 2 years; and*
- b. Instructs Officers to prepare documents and advertise these tenders for Council's consideration at the December 2023 General Meeting.*

**Background:**

Currently roadside slashing (contract) is undertaken through members of the Wet and Dry Hire Preferred Suppliers Arrangement. This has generally worked, to a point. Differences in how various contractors price their makes it difficult to award work and these contractors are effectively working using Council's safety documentation and processes, which is difficult to manage.

By establishing a Preferred Suppliers Arrangement (PSA) for Slashing Services Council Officers will be able to scope an area to slash and request lump sum pricing. This will take a lot of variables out of selecting the preferred contractor increasing transparency. As part of the PSA successful tenderers will have their own safety systems and documentation and they will be regularly inspected on these systems. This transfers some of the current risk from Council to the contractor.

It is recommended that Council establishes a PSA for Slashing Services for an initial 2 year period.



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**Legal Implications:** Nil

**Policy Implications:** Nil

**Financial and Resource Implications:** Nil

**InfoXpert Document ID:** 129210



**5.3 Subject:** VendorPanel Request VP375977 – Supply and Delivery of one (1) Pneumatic Tyred Roller  
**Attachments:** Nil  
**Author:** Workshop Supervisor  
**Date:** 13 October 2023

**Executive Summary:**

Council called for quotes for the supply and delivery of one (1) Pneumatic Tyred Roller on the VendorPanel Platform on the 21 August 2023 with a closing date of 18 September 2023. The request was sent to four (4) suppliers as required. Only 3 quotes were received by the closing date.

**Recommendation:**

*That Council resolves to:*

1. *Accept the quote received from Tutt Bryant Equipment for one (1) Bomag WB28RH Pneumatic Tyred Roller for the total cost of \$235,785.00 including GST.*

**Background:**

Council called for quotes for the supply and delivery of one (1) Pneumatic Tyred Roller on the VendorPanel Platform on the 21 August 2023 with a closing date of 18 September 2023. The request was sent to four (4) suppliers as required. Only three (3) suppliers provided a quote by the closing date.

<b><u>Supplier</u></b>	<b><u>Details</u></b>	<b><u>Price (incl GST)</u></b>
Tutt Bryant Equipment	Bomag BW28RH Pneumatic Tyred Roller	\$235,785.00
Hastings Deering (Australia) Limited	CAT CW34 Pneumatic Tyred Roller	\$281,600.00
Conplant Pty Ltd	Option 1: Wacker Neuson RR280T3 – 24T – Multi Tyred Roller  Option 2: Wacker Neuson RR280T3 – 28T – Multi Tyred Roller	Option 1: \$284,626.65 (extras: air suspension seat base and reverse camera kit)  Option 2: \$278,960.00

It is recommended that Tutt Bryant Equipment’s quote of \$235,785.00 including GST be accepted due to pricing and delivery timeframes. Tutt Bryant can deliver within 4-6 weeks of order. Hastings Deering can deliver 10-15 weeks and Conplant can deliver in 3 months.





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**Consultation:** Nil

**Legal Implications:** Nil

**Policy Implications:** Procurement Policy/Procedure

**Financial and Resource Implications:** Plant Purchase costs \$235,795.00

**InfoXpert Document ID:** 129207



Ordinary Meeting of Council Tuesday 24 October 2023

**5.4 Subject:** Introduction of new Fees and modification of existing Fees Livestock Facility

**Attachments:**

**Author:** Director of Engineering and Regulatory Services

**Date:** 13 October 2023

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**Executive Summary:**

As Council has secured leases over the Rail yards and Ramp and the Dip, Fees for the use of these facilities should be considered.

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**Recommendation:**

***That Council resolves to:***

- a. Modify section 5 of it's Fees and Charges to reflect "Livestock Facilities including Rail Yards/Ramp and Dip" and;*
- b. Introduce a loading fee of \$1.60 per head (Inc GST) for rail cattle to be billed to the respective Grazier and;*
- c. Introduce a dip fee of \$1.45 per head (Inc GST) to be billed to the Dip operator and;*
- d. Increase the existing Head bail fee to \$2 per head (Inc GST)*

**Background:**

Following Council acquiring leases over the rail loading yards and ramp and the dip it is recommended that fees be introduced to enable cost recovery from these assets.

With regard to the loading of rail cattle a per head charge of \$1.60 (inc GST) to be billed to the glazier is recommended.

With regard to the use of the dip a per head charge of \$1.45 (inc GST) be billed to the dip operator is recommended.

With regard to use of the head bail on increase from \$1.55 to \$2 (Inc GST) is recommended.

Referring to Section 5 of Council Fees and Charges, it is recommended that "Livestock Facilities" be expanded to "Livestock Facilities including Rail Yards/Ramp and Dip"

**Legal Implications:** Nil

**Policy Implications:** Nil

**Financial and Resource Implications:** Nil

**InfoXpert Document ID:** 129208



## **6.0 ENVIRONMENTAL & REGULATORY SERVICES**

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Ordinary Meeting of Council Tuesday 24 October 2023

**6.1 Subject:** Environmental and Regulatory Services Report – September 2023

**Attachments:** None

**Date:** 4 October 2023

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**Executive Summary:**

This report outlines the general activities, revenue and expenditure for the department for the period September 2023.

**Recommendation:**

*That Council receives the September 2023 Environmental and Regulatory Services Report.*

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**Background:**

This report outlines the general activities of the department for the month of September 2023.

Detailed below are the general matters of interest that relate to the day-to-day activities of the department throughout the month.

**Consultation:** (internal/External)

Environmental & Regulatory Services Team Leader, Local Laws Officer, Water and Sewerage Officer, Ranger, Handyman/Trades Assistant and Finance Officer.

**Legal Implications:**

Nil

**Policy Implications:**

Nil

**Financial and Resource Implications:**

As provided in the report.

**InfoXpert Document ID:** 129211



## **1 – Refuse Collection and Disposal**

### **1.1 - Budget**

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO1.1	3100 - Refuse Collection Revenue	\$61,277	\$30,212	\$120,850

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO1.2	3100 - Kerbside Rubbish Collection Expenditure	\$25,115	\$16,249	\$65,000

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO1.3	3110 - Refuse Disposal Revenue	\$23,962	\$11,778	\$47,116

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO1.4	3110 - Refuse Disposal Operational Costs	\$24,400	\$24,999	\$100,000

### **1.2 - Report**

#### **Julia Creek Waste Facility**

The following works continued during the month;

- Regularly pushing and covering of household rubbish section

A hole has been dug for the asbestos that is currently in the landfill area. An old car was taken to the Fire Station for Training Day.

## **2 – Environmental Health Services**

### **2.1 – Budget**

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO2.1	3000 - Environmental Licence Fees (Revenue)	\$2,250	\$825	\$3,300

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO2.2	3000 - Environmental Health Services	\$38,366	\$42,499	\$170,000

### **2.2 – Report**

#### **Water and Sewage Monitoring**

E. coli was not detected in sampling undertaken in September.

The fluoride levels in Julia Creek for the month of September were as follows:

- Amberly Drive 2.80mg/L
- Coyne Street Depot 2.81mg/L

Staff took follow up samples for Legionella in Kynuna as required. It has again been detected in the reticulation sample. A meeting is scheduled with the Regulator in early October to discuss further actions.



### Food Safety

Council's food auditor is scheduled to conduct inspections on all registered food businesses on the week commencing 2 October 2023.

There were two (2) food recalls received in September with no impact to local food businesses.

## **3 – Local Law Administration**

### **3.1 – Budget**

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO3.1	3210 - Animal Registration Fees	\$5,703	\$1,599	\$6,400
ENVIRO3.2	3210 - Fines & Penalties – Animal Control	\$370	\$75	\$300
ENVIRO3.3	3210 - Animal Boarding	\$4,245	\$3,249	\$13,000
ENVIRO3.4	3210 - Local Law Administration	\$22,830	\$34,999	\$140,000

### **3.2 - Report**

General information of activities for Local Law/Animal Control matters is outlined the table below.

**Table 1 - Local Law & Animal Control Summary**

<b>Activity</b>	<b>Number/Details</b>
Impounding's and infringement notices	*One (1) infringement notice issued for dog at large *Two (2) proposed dangerous dog declarations issued for dog attack
Euthanized/Destroyed/Rehomed	Nil
Verbal/Written/Official warning	Three (3) warnings issued (dog at large, rooster complaint, chooks at large)
Complaints	One (1)
Dog Boarding	Fifteen (15) Dogs
Removal of Dead Animals	Nil
Trapping Locations & Results	Nil
Compliance Notices (Untidy Allotments) issued	6 Byrne Street
SPER Infringement Fines issued	Nil
Commercial Use of Roads Permit issued	Two (2)
<b>Comments / Actions:</b>	
* Local Laws Officer assisted with water truck for Sedan Dip	



## **4 – Noxious Weeds and Pest Control**

### **4.1 – Budget**

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO4.1	3220 - Pest Plant & Animal Control Funding	\$0	\$0	\$0
ENVIRO4.2	3220 - Truck Washdown Bay Revenue	\$5,829	\$5,749	\$23,000
ENVIRO4.3	3220 - Dingo Baits (Revenue)	\$673	\$999	\$4,000
ENVIRO4.4	3220 - Feral Pig Baits (Revenue)	\$0	\$0	\$0
ENVIRO4.5	3220 - Pest Animal Rural Land Owners Fees	\$32,586	\$16,293	\$65,172
ENVIRO4.5	3220 - Pest Plant Control Program Exp	\$8,003	\$42,499	\$170,000
ENVIRO4.6	3230 - Pest Animal Control Program Exp	\$4,450	\$24,999	\$100,000

### **4.2 – Report**

#### **Pest Animal Control**

There were no Factory Baits issued in September.

There were three (3) scalps presented in September.

1080 Baiting commences Monday 16 October 2023. Participation flyers have been sent out.

#### **Pest Plant**

Trees around washdown bay facility and around Julia Creek were sprayed.

#### **Washdown Bay Facility**

Drains were cleaned. New post to be put up near under body wash.



## 5 – Livestock Operations

### 5.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO5.1	3235 - Livestock Facility Capital Grant	\$142,433	\$99,999	\$400,000

		Actual	Budget YTD	Budget
ENVIRO5.2	3235 - Livestock Weighing Revenue	\$7,158	\$6,249	\$25,000

		Actual	Budget YTD	Budget
ENVIRO5.3	3235 - Livestock Cattle Train Loading Revenue	\$0	\$6,249	\$25,000

		Actual	Budget YTD	Budget
ENVIRO5.4	3235 - Livestock Operational Costs	\$34,862	\$29,499	\$118,000

### 5.2 - Report

#### **Julia Creek Livestock Facility**

##### **Weighing**

There were 312 head of cattle weighed and/or scanned at the facility during the month.

Ranger is currently renewing LPA accreditation for the yards and Julia Creek Town Common.

##### **Loading**

There were 705 cattle loaded onto three (3) trains during the month.

<u>Month</u>	<u># Cattle Loaded</u>	<u># Trains</u>
May 2023	2268	4
June 2023	3162	7
July 2023	1229	3
August 2023	3751	8
September 2023	705	3
<b>PROGRESSIVE TOTALS</b>	<b>11,115</b>	<b>25</b>

## 6 – Stock Routes and Reserves

### 6.1 – Budget

	Actual	Budget YTD	Budget
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ENVIRO6.3	3300 - Stock Route – Permit/Water Fees	\$9,167	\$1,999	\$8,000
		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO6.2	3300 - Stock Route Recoverable Works (Revenue)	\$0	\$0	\$0
		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO6.4	3300 - Trustee Lease Fees (Revenue)	\$59,613	\$58,749	\$235,000
		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO6.5	3300 - Reserves Agistment Fees (Revenue)	\$7,922	\$1,749	\$7,000
		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO6.6	3300 - Precept Expenses (Revenue)	\$0	\$4,552	\$18,212
		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO6.7	3300 - Stock Route Maintenance (Expenditure)	\$25,024	\$28,749	\$115,000
		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO6.8	3300 - Reserves Expenses (Expenditure)	\$4,794	\$4,166	\$25,000

## **6.2 - Report**

### **Reserves**

Replaced water trough in Paddock 1 on Old Normanton Road.

Kynuna Reserve Capital Works

Fencing has commenced, Scott Zadow is the contractor awarded the project. The Shire Ranger with the assistance of the Work Camp pulled down the old fence.

## **6.3 - Cemeteries**

### **6.3.1 – Budget**

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO6.9	3400 – Cemeteries	\$12,889	\$12,499	\$50,000

### **6.3.2 - Report**

There were two (2) graves that had their headstones fixed and replaced during the month and one (1) enquiry on where a person is buried.

The following works occurred during the month:

- Pumped out toilets
- Dig grave and set up cemetery for funeral service

## **7 – Work Program (Workcamp)**

### **7.1 - Budget**

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO7.1	3600 - Work Program	\$10,486	\$9,124	\$36,500



## 7.2 – Report

The following jobs were completed by the camp during August 2023.

Community Group	Activity
McKinlay Shire Council	<u>Workshop</u> *Assist with workshop duties *Clean workshop <u>Plumbing</u> Assist council plumber with various repair works
McKinlay Shire Council	<u>Saleyards/Loading Area</u> *Mowing/Whippersnipping *Clean troughs and scales
McKinlay Shire Council	<u>McIntyre Park</u> Mowing/Whippersnipping
McKinlay Shire Council	<u>Various</u> *Install trough stands in horse paddocks *Lay pad for caravan at 33 Byrne Street *Clean around treatment plant *Whippersnip Council yards *Extend roof on horse shelter *Whippersnip water bores *Mow/Whippersnip Airport Area *Cut steel for shire project *Cut post for fencing project
Julia Creek State School	Mowing/Whipper snipping/Weeding gardens
Churches/RSL/CWA/SES/Dirt and Dust Central	Mowing/whipper snipping
Cloncurry Merry Muster	Assist with annual event
Pony club	Remove tree

The following jobs were completed by the camp during September 2023.

Community Group	Activity
McKinlay Shire Council	<u>Workshop</u> *Assist with workshop duties *Clean workshop <u>Plumbing</u> Assist council plumber with various repair works
McKinlay Shire Council	<u>Saleyards/Loading Area</u> *Mowing/Whippersnipping *Locate water pipe and repair pipe at loading area
McKinlay Shire Council	<u>McIntyre Park</u> Mowing/Whippersnipping
McKinlay Shire Council	<u>Various</u> *Whippersnip STP area *Whippersnip water bores



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	<ul style="list-style-type: none"> <li>*Mow/Whippersnip Airport Runway</li> <li>*Cut post for fencing project</li> <li>*Garden bed project at 33 Byrne Street</li> <li>*Clean up Kev Bannah Oval and Indoor Sports Centre</li> <li>*Whippersnip Cemetery</li> <li>*Gym door repairs</li> <li>*Weld fence stays</li> <li>*Assist with the removal of old fence on Kynuna Reserves</li> </ul>
Julia Creek State School	Mowing/Whipper snipping/Weeding gardens
Churches/RSL/CWA/SES/Dirt and Dust Central	Mowing/whipper snipping
Cultural Association	Erect signage on Jan Eckford Centre building
Julia Creek Turf Club	Pressure clean stables and function area and assist with race event
Julia Creek Combined Sporting Association	Assist with Town vs Country Event

**8 – Housing, FRB and Community Centre**

**8.1 – Budget**

			Actual	Budget YTD	Budget
ENVIRO9.1	3810-1150	3810 - Council Housing – Capital Grant	\$90,000	\$30,000	\$120,000

			Actual	Budget YTD	Budget
ENVIRO9.2	3810-1300	3810 - Council Property / Staff Housing Program Rev	\$44,934	\$28,999	\$116,000

ENVIRO9.3	3810-1301	3810 - Council Property / Subdivision Blocks Rent	\$967	\$1,500	\$6,000
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	3810-1302	3810-Council Property / Subdivision Blocks outgoings	\$0	\$1,500	\$6,000
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ENVIRO9.4	3810-2300	3810 - Council Property / Staff Housing Program Exp	\$139,434	\$87,499	\$350,000
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ENVIRO9.5	3810-2300	3810 - Council Property / Sub Division Expense	\$2,407	\$2,499	\$10,000
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**8.2 - Report**

**Council Property / Staff Housing**

Council Property / Staff Housing activities for the month are detailed in Table below.

Activity	Number
Properties Available for use	*Racecourse Residence



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New Tenancies	Nil
Finalised Tenancies	One (1)
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	Nil

**Old Senior/Aged Care Housing**

Old Senior/Aged Care Housing activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Nil
New Tenancies	*Tenancy Agreement extended for another 3 months for Unit 5, 50 Old Normanton Road
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	Nil

**Fr Bill Bussutin Community Centre and Seniors Living Units**

**Budget**

	Actual	Budget YTD	Budget
ENVIRO10.4 3820 - Community Centre Hire Fees	\$2,600	\$624	\$2,500

	Actual	Budget YTD	Budget
ENVIRO10.4 3820 - FRB Centre RENT	\$11,690	\$10,500	\$42,000

	Actual	Budget YTD	Budget
ENVIRO10.5 3820 - FRB Units & Community Ctre Operational Costs	\$16,091	\$27,499	\$110,000

**Report**

**Seniors Living Units / Fr Bill Community Centre**

Seniors Living Unit and Centre activities for the month are detailed in Table Below:

<b><u>Fr Bill Units</u></b>	
Units Available for Rent	One (1) - Unit 8



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New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs undertaken	Nil
<b>Fr Bill Centre</b>	
Notes/Repairs undertaken	Nil

## **9 – Land and Building Development**

### **9.1 – Budget**

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO11.1	3900 - Revenue	\$1,740	\$1500	\$6,000

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO11.2	3900 - Town Planning Program	\$9,362	\$15,000	\$60,000

### **9.2 - Report**

#### **Regulatory Services, Land and Building Development**

There was one (1) development approval lodged during the month.

<b><u>DA #</u></b>	<b><u>Date Lodged</u></b>	<b><u>Applicant</u></b>	<b><u>Type of Development</u></b>	<b><u>Location</u></b>	<b><u>Application Details</u></b>
2023-24_04	28 September 2023	BNC Planning on behalf of McKinlay Shire Council	PLANNING	Lot 16 on SP147785, Amberly Drive, JULIA CREEK QLD 4823	Material Change of Use – Multiple Dwelling

Updates on various land matters are as follows;

<b><u>Matter</u></b>	<b><u>Status</u></b>
Kynuna Rodeo Grounds/Landfill	No further updates.
McKinlay Landfill	No further updates.
Lot 2 K3718 – Land beside Water Reserve in Kynuna	No further updates.
Application for Deed of Grant over Operational Reserve, Lot 54 on JC55713 also known as 48 Byrne Street, Julia Creek	Application submitted to Minister to compulsory acquire native title rights and interests.
McKinlay Airstrip	DoR still to provide options to address encroachment.



## **10 – Local Disaster Management**

### **10.1 – Budget**

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO12.1	2760 - SES Grants	\$21,267	\$5,142	\$20,568

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO12.2	2760 – SES Capital Grants	\$0	\$29,250	\$117,000

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO12.2	2760 - Natural Disaster Grants	\$0	\$1,695	\$6,780

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO12.3	2760 - Disaster Management Operational Costs	\$4,310	\$5,149	\$20,600

### **10.2 - Report**

No events activated the LDMG during the month.



**6.2 Subject:** Updated views for assessment of Conversion of Term Lease 0/240512 described as Lot 1 on Crown Plan CP909887

**Attachments:** Nil

**Author:** Environmental & Regulatory Services Team Leader

**Date:** 13 October 2023

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**Executive Summary:**

Correspondence has been received from the Department of Resources (DoR) requesting Council's views and/or requirements including objections for the conversion of Term Lease 0/240512 to Freehold on Lot 1 on CP909887.

**Recommendation:**

*That Council resolves to:*

- 1. Advise the Department of Resources (DoR) that it has no objections and/or requirements for the application for a conversion of Term Lease 0/240512 to freehold for Lot 1 on CP909887; and*
- 2. Council will re-locate the section of walking track that is within Lot 1 on CP909887 to the road reserve.*

**Background:**

After discussions between Council staff and the current lessees it is recommended that Council offer no objection to the proposal. It is also recommended that Council re-locate the section of the walking track that is within Lot 1 on CP909887 to the road reserve.





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**Consultation:** (internal/External)

Department of Resources (DoR), Council Staff, Applicant

**Legal Implications:**

**Policy Implications:**

**Financial and Resource Implications:** Earthworks

**InfoXpert Document ID:** 129212





## **7.0 COMMUNITY SERVICES**

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Ordinary Meeting of Council Tuesday 24 October 2023

**7.1 Subject:** Community Services Monthly Report

**Attachments:** Nil

**Author:** Community Services Team Leader

**Date:** 10<sup>th</sup> October 2023

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**Executive Summary:**

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: **September 2023**.

**Recommendation:**

*That Council receives the Community Services monthly report for September 2023.*

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The following report highlights the data for each of the Functional Areas of the Community Services Department.

**Grants, Funding & Projects**



### Julia Creek Caravan Park

Even though September is normally the beginning of the off-peak season, over 1600 guests were able to enjoy a stay at Julia Creek Caravan Park throughout September. Many work crews utilised the cabins and twin-single units and the impact of school holidays also resulted in quite a number of families visit Julia Creek to explore our piece of outback paradise. Pre-booking numbers were certainly down when compared to the peak-season, however many 'walk-in' guests pulled into the park each afternoon to boost numbers. Our Managers Chris and Anita also departed at the end of the month for a well-earned three month break and will return to Julia Creek in January.

### JC Caravan Park Revenues September 2023

Type of service	JULY revenues GST)	Total (inc	AUGUST revenues GST)	Total (inc	SEPTEMBER revenues GST)	Total (inc
Twin Single Units	\$6,065		\$6,480		\$6,282	
Powered Sites	\$43,192		\$40,902		\$31,097	
Self-Contained Cabins	\$23,287.50		\$19,930		\$18,765	
Unpowered Sites	\$3,365		\$3,710		\$1,842	
<b>Sub Total</b>	<b>\$76,209.50</b>		<b>\$71,022</b>		<b>\$57,986</b>	
Artesian Baths incl. salts	\$22,011		\$21,728		\$19,993	
McIntyre Park	\$2,100		\$546			
Cheese Platters						
Laundry	\$2,542		\$1,625		\$1,331	
Long Term Stay/Storage						
<b>Calculated Total</b>	<b>\$102,862.50</b>		<b>\$94,921</b>		<b>\$79,310</b>	

### JC Caravan Park Occupancy by Category September 2023

Type of Service	% Occupancy
Twin Single Units	70%
Cabin – 4 berth	95%
Cabin – 6 berth	94%
Unpowered site	20%
Powered Caravan site	81%
Powered camp site	41%



**JC Caravan Park Artesian Bathhouse Usage August 2023**

Type of Service	Number of bookings
Boundary Rider Huts	104
Replica Rainwater Tank Bathhouses	216

**Library & Funeral Services**

Visitor numbers through the Library in September were down compared to previous months which allowed staff the opportunity to work on more administration tasks including stock-takes, finding overdue books and compressing old files. The Library was still a popular spot for local children to hang out after school and during the holidays. A highlight of the holidays was a visit from the NBN who provided a cyber safety session with the children to ensure they remain safe while using technology.

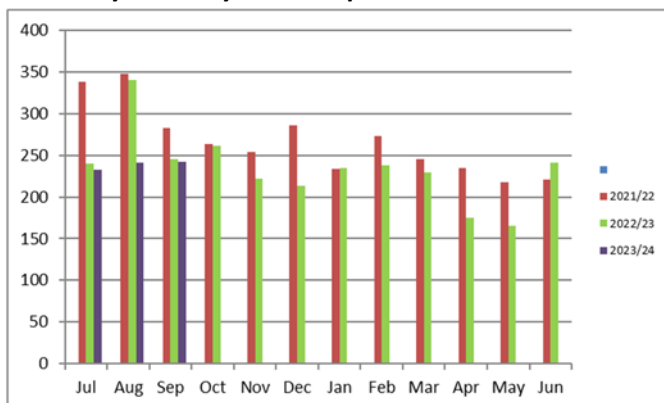
**JC Library Memberships September 2023**

Type of Membership	Total Membership
Adult	345
Junior	49
Institutions	2
Tourists	

**JC Library Services Provided September 2023**

Services Provided	Total Amount
Reservations satisfied	16
Requests for books	25

**JC Library Monthly Loans September 2023**





**JC Library Monthly Visitors September 2023**



**Tourism**

**Julia Creek Early Learning Centre**

**Swimming Pool**

**USUAGE**

TOTAL NUMBERS FOR THE MONTH

ENTRIES	SWIMMERS
Adult Entry	
Child Entry	
<b>Season Passes / Family Pass</b>	
Adult	109
Child	111
Swim Lessons/ No Charge	
After School Care/ No Charge	48
J/C Swimming Club/ No Charge	
J/C State School/ No Charge	
<b>Caravan Park Tokens</b>	
Adult	564
Child	398
<b>Free Sunday</b>	
Adult	
Child	
<b>Total Swimmers</b>	<b>1232</b>



## Sport & Recreation

### **Move It NQ Program:**

Unfortunately, due to an inconsistent number of participants, group fitness has been cancelled. Other programs have been discussed with hope that a future program will be implemented soon.

### **Darren Ginns Centre (Gym):**

The Darren Ginns Centre has continued to be used by many members trying to obtain their fitness goals. New equipment has been requested and some of these requests have been considered and implemented. Despite minor setbacks regarding certain pieces of equipment, positive feedback has continued which makes a positive environment for the facility and its members.

### **Community Sport:**

Community sport has continued through Netball, Touch Footy and Community Run. These activities give the community an opportunity to connect positively with each other and have fun whilst completing individual fitness/physical activity goals.

### **Indoor Sports Centre/Kev Bannah Oval:**

The indoor sports centre has continued to be of high usage by members of the community and groups visiting Julia Creek. The usage of equipment has also been highly frequent with many sports such as Basketball, Rugby League, Tennis and Netball being frequent activities played in the facility.

### **School Holiday Activities:**

School holiday activities kicked off on September 18<sup>th</sup> and have included a variety of activities and usage of the community pool, sports centre, CSA building and Jan Eckford centre. The Saint Barnabas Anglican Church also provided an activity through the "Kids Club", this activity was run by Simon Owen (Anglican Minister – Bush Church Aid) and assisted by volunteers of the church.

### **Town vs Country:**

Town vs Country has once again drawn a large crowd of players and officials ready to take part in some sporting action. Positive numbers in the crowd allowed for a brilliant atmosphere for both the Rugby League and Netball.

### **Library:**

Walking the school children to the library during the afternoons has continued to benefit their safety whilst travelling to the facility. During the school holidays, NBN ran an online safety session, helping the school children to understand the potential dangers of their online interactions and activities.

## Community Health

CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	48	26.5
Personal Care	5	1.50
Other	--	--
<b>TOTAL</b>	<b>53</b>	<b>28.0</b>

Non-CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	26	18.00
Other (pathology)	12	6.00



Ordinary Meeting of Council Tuesday 24 October 2023

Other (meetings and HP)	5 (4+1)	6.00 (2.00 + 4.00)
<b>TOTAL</b>	<b>43</b>	<b>30.00</b>

<b>TRANSPORTS</b>	<b>Number of one-way journeys</b>
CHSP Clients	16
Non-CHSP Clients	6
<b>TOTAL</b>	<b>22</b>

<b>Meetings</b>
MPHS team meetings weekly
<b>Health Promotion (HP)</b>
Supported R U OK? Day event with McKinlay Shire Cultural Association on 14/9/23
<b>General Business</b>
8 x community clients supported with nursing care for 26 occasions of service 9 x CHSP clients supported with nursing care for 53 occasions of service
Issue with REX airlines leaving a CHSP client behind at the Mt Isa airport addressed directly with the airline.
Starting on wet season prepping with CHSP clients

**CHSP – Commonwealth Home Support Program**

**Events and Activities**

Regular weekly CHSP activities have recommenced with clients enjoying games and luncheon gatherings. The CHSP co-ordinator has continued spending extra time during social support visits with clients as well as ongoing weekly shopping and transport to doctors' appointments if needed.



### Statistics September 2023

CHSP currently have a total of **23** clients.

Service Offered	Number of Clients
Transport	32 Two-way trips
Social Support	41 Visits
Personal Care	10 visits 1 clients
Counselling/Support, Information and advocacy (client)	5 hours
Shopping	4 trips
GAMES	4 attended (4 sessions)
Luncheon	5 Attended (4 sessions)
Wednesday Meal	5 meals (including morning tea)
Meals on Wheels	meals delivered
Community Nurse Visits	53 visits
Home Maintenance	11 lawns mowed 11 clients
Domestic Assistance	5 clients 5 visits
Pub Lunch	5 clients 4 sessions
Clients Transported for Doctors Appointments	0 CHSP clients

**Legal Implications:** Nil

**Policy Implications:** Nil

**Financial and Resource Implications:** Nil

**InfoXpert Document ID:** 129214





**7.2 Subject:** Julia Creek Turf Club – Community Sponsorship Request

**Attachments:** Nil

**Author:** Community Services Team Leader

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**Executive Summary:**

Council has received a Community Sponsorship Request from the Julia Creek Turf Club to support the running of the November Beach Races. The funding requested will be utilised as a contribution towards entertainment (musician and children’s entertainment).

**Recommendation:**

*Council resolves to approve the Community Sponsorship Request for the Julia Creek Turf Club for \$1,250.*

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**Background:**

Council annually offers funding programs such as Community Sponsorship/Donations to provide additional support to community events which provide economic support, social interaction and community connectedness for residents of the Shire. The Beach Races is the final race meet of the year in Julia Creek and has traditionally been seen as an end of year celebration and break up for many of the seasonal workers.

**Consultation:**

Nil

**Legal Implications:**

Nil

**Policy Implications:**

Community Grants Policy

**Financial and Resource Implications:**

Council sets aside \$35,000 from its annual budget for community sponsorship. Council currently has \$20,000 available for allocation to groups.

**InfoXpert Document ID:** 129213



## **8.0 CORPORATE SERVICES**

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**8.1 Subject:** Corporate Services September 2023 Report  
**Attachments:** Nil  
**Author:** Director Corporate & Community Services

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**Executive Summary:**

The Corporate Services Report as of 30 September 2023 which summarises the financial performance and position is presented to Council.

**Recommendation:**

*That Council receives the monthly Corporate Services Report for the period ending 30 September 2023.*

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**Report:**

The Corporate Services Report compares actual performance to date with the Council's 2023/2024 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents its wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

**Income Statement Variances/Comments:**

Depreciation for July and August processed during the month.



### INCOME STATEMENT SUMMARY

	Actuals	Variance	YTD Budget	Full Year Budget
<b>Total Income</b>	4,153,904	33%	12,510,725	50,042,899
<b>Total Expenses</b>	(4,134,154)	88%	(4,714,305)	(18,857,219)
<b>Net Result</b>	<b>19,750</b>	<b>0%</b>	<b>7,796,420</b>	<b>31,185,680</b>
Less Capital Revenue	1,009,596	12%	8,614,133	34,456,531
<b>Operating Result (excl. Capital Revenue)</b>	<b>\$ (989,846)</b>	<b>121%</b>	<b>\$ (817,713)</b>	<b>\$ (3,270,851)</b>

### STATEMENT OF CASH FLOWS

	2023/24 Actuals	2022/23 Actuals
<b>Cash Flows from Operating Activities</b>	4,578,050	10,672,606
Receipts, Payments & Interest Received		
Borrowing Costs		
<b>Cash Flows From Investing Activities</b>	(12,955,815)	(2,310,528)
Payments and Proceeds for PPE		
Capital Income		
<b>Cash Flows from Financing Activities</b>	-	(34,598)
Loan Payments		
Net increase (decrease) in cash held	(8,377,765)	8,327,480
Cash at beginning of the financial year	32,712,588	24,385,108
<b>Cash at the end of the period</b>	<b>\$ 24,334,823</b>	<b>\$ 32,712,588</b>

### STATEMENT OF FINANCIAL POSITION

	2024 Actuals	2023 Actuals
Current Assets	25,794,544	36,004,751
Total Non-Current Assets	273,049,428	260,040,953
<b>Total Assets</b>	<b>298,843,972</b>	<b>296,045,704</b>
Total Current Liabilities	8,416,734	5,638,214
Total Non-Current Liabilities	174,461	174,462
<b>Total Liabilities</b>	<b>8,591,195</b>	<b>5,812,676</b>
<b>Net Community Assets</b>	<b>\$ 290,252,777</b>	<b>\$ 290,233,028</b>
<u>Community Equity</u>		
Asset Revaluation Surplus	102,467,025	102,467,025
Retained Surplus	187,385,752	187,366,003
Reserves	400,000	400,000
<b>Total Community Equity</b>	<b>\$ 290,252,777</b>	<b>\$ 290,233,028</b>



Summary By Departments						
Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	1,202,686	4%	30,844,875	1,784,052	18%	9,785,000
Governance & Partnerships	-	0%	-	274,366	31%	885,782
Corporate Services	1,898,274	16%	12,066,915	526,423	28%	1,874,401
Economic Development	184,192	38%	485,500	277,959	24%	1,141,500
Community Services	626,936	11%	5,962,123	1,039,643	27%	3,842,229
Health Safety & Development	35,575	21%	173,348	112,333	18%	638,600
Environmental Management	201,042	39%	510,138	118,950	20%	599,212
	<b>4,148,706</b>	<b>8%</b>	<b>50,042,899</b>	<b>4,133,727</b>	<b>22%</b>	<b>18,766,724</b>

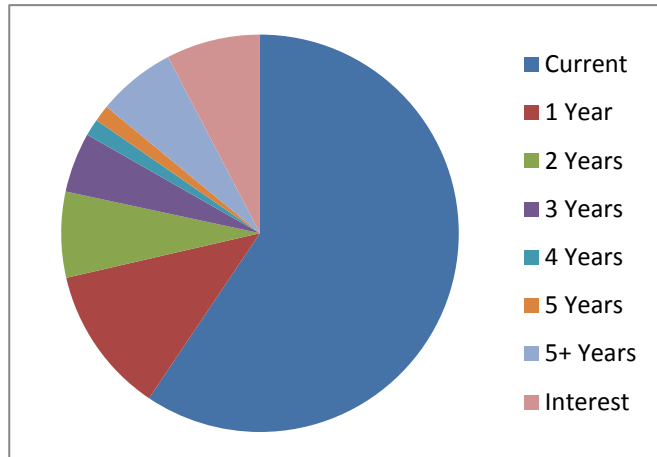
### Capital Works Program 2023-2024 Version 1.0

	Actuals to date 2023-24	Adopted Budget 2023-24	Grants/Other
<b>Infrastructure &amp; Works</b>			
Roads	\$13,183,530	\$36,311,000	\$35,866,000
Wastewater	\$368,985	\$1,730,000	\$1,500,000
Water	\$8,767	\$459,147	\$242,728
Transport	\$0	\$552,529	\$300,000
Other	\$126,758	\$1,580,000	\$0
<b>Subtotal</b>	<b>\$13,688,040</b>	<b>\$40,632,676</b>	<b>\$37,908,728</b>
<b>Environmental Management</b>	<b>Actuals</b>		<b>Grants/Other</b>
Reserves	\$5,232	\$91,000	\$0
<b>Subtotal</b>	<b>\$5,232</b>	<b>\$91,000</b>	<b>\$0</b>
<b>Community Services &amp; Facilities</b>	<b>Actuals</b>		<b>Grants/Other</b>
Community Buildings & Other Structures	\$69,656	\$8,079,184	\$7,787,584
Parks & Gardens	\$50,870	\$38,250	\$28,250
Council Housing	\$1,567	\$2,540,000	\$1,670,000
<b>Subtotal</b>	<b>\$122,092</b>	<b>\$10,657,434</b>	<b>\$9,485,834</b>
<b>Corporate Services</b>	<b>Actuals</b>		<b>Grants/Other</b>
Corporate Buildings & Other Structures	\$5,747	\$312,571	\$0
Other	\$0	\$40,000	\$0
Economic Development	\$131,938	\$495,000	\$475,000
<b>Subtotal</b>	<b>\$137,685</b>	<b>\$847,571</b>	<b>\$475,000</b>
<b>Total</b>	<b>\$13,953,048</b>	<b>\$52,228,681</b>	<b>\$47,869,562</b>



## Outstanding Rates

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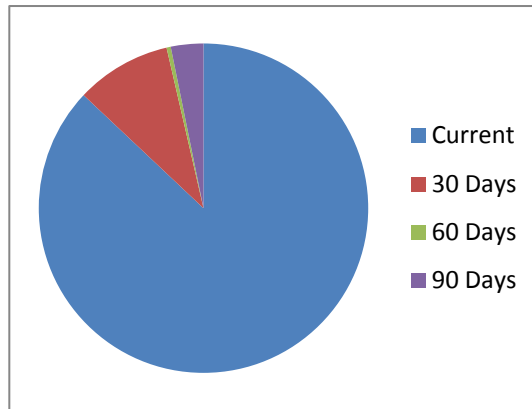
	Sep-23	Aug-23
<b>Current</b>	92,923	1,600,411
<b>1 Year</b>	18,737	24,117
<b>2 Years</b>	10,907	11,039
<b>3 Years</b>	7,613	9,519
<b>4 Years</b>	2,153	2,153
<b>5 Years</b>	2,111	2,111
<b>5+ Years</b>	9,971	9,971
<b>Interest</b>	11,965	10,935
<b>Total</b>	<b>156,381</b>	<b>1,670,256</b>



## Outstanding Debtors

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<b>Total</b>	<b>65,987.60</b>
<b>Current</b>	57,424.29
<b>30 Days</b>	6,186.80
<b>60 Days</b>	274.00
<b>90 Days</b>	2,102.51



**Comments:**

**Consultation:**

**Legal Implications:**

**Policy Implications:**

**Financial and Resource Implications:**

**InfoXpert Document ID:** 129066



## **9.0 CHIEF EXECUTIVE OFFICER**

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Ordinary Meeting of Council Tuesday 24 October 2023

**9.1 Subject:** Chief Executive Officer's Report to October Meeting of Council

**Attachments:** NIL

**Author:** CEO

**Date:** 20 October 2023

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**Executive Summary:**

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

**Recommendation:**

*That Council receive and note the report from the Chief Executive Officer for the period ending 20<sup>th</sup> October 2023 except where amended or varied by separate resolution of Council.*

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**1. Purchase of House at 80 Burke Street Julia Creek**

I have offered \$250,000 to purchase the house at 80 Burke Street, subject to a satisfactory pest inspection and structural inspection. The offer has been accepted and the inspections have been undertaken and have not identified any major issues. Settlement date for the property is 15<sup>th</sup> November 2023.

It is recommended Council approves the purchase of the property at 80 Burke Street for \$250,000, and reallocate the money from the Coyne Street Subdivision – Construct New Dwelling, which has an existing budget allocation of \$500,000.

**RECOMMENDATION**

*Council approves the purchase of the property at 80 Burke Street for \$250,000 and reallocates the money from the Coyne Street Subdivision – Construct New Dwelling.*

**2. MITEZ Meeting Townsville 26 October 2023**

The next MITEZ meeting will be held on 26<sup>th</sup> October in Townsville. The meeting will include the AGM for the organization.

It is recommended Council approve the attendance of Councilors Curr and Lynch to the next MITEZ meeting in Townsville on the 26<sup>th</sup> October 2023. Councilor Fegan was approved to attend in the September Meeting.



Ordinary Meeting of Council Tuesday 24 October 2023

**RECOMMENDATION**

*Council approves the attendance of Councilors Curr and Lynch to the next MITEZ Meeting in Townsville on 26<sup>th</sup> October 2023.*

**Policy/Legislative:**

LG Act 2009 & LG Regulation 2012

Policies

Awards

**Operational Financial and Resource Implications:**

To be further advised

**Consultation and engagement:**

Councilors

Directors

Relevant Council staff

External agencies

**InfoXpert Document ID: 129240**



## **10. WORKPLACE HEALTH AND SAFETY**

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Ordinary Meeting of Council Tuesday 24 October 2023

**10.1 Subject:** WHS Report – September 2023

**Attachments:** Nil

**Author:** WHS Officer

**Date:** 24 October 2023

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**Executive Summary:**

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of September 2023.

**Recommendation:**

*That Council receives the September 2023 WHS Report.*

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**Background:**

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of September 2023.

Detailed below are the general areas of importance to the safety of workers at McKinlay Shire Council throughout the month.

**Consultation:** (internal/External)

Nil

**Legal Implications:**

Nil

**Policy Implications:**

Nil

**Financial and Resource Implications:**

As provided in the report.

**InfoXpert Document ID:** 129215



		<b>Actual</b>	<b>Budget</b>
<b>3700</b>	<b>Workplace Health and Safety</b>	<b>\$111,679</b>	<b>\$250,000</b>

- Continually working on NC actions form PDM Report
- Review/ development of WHS documents
- Employee and Contractor Inductions
- Site inspections
- Health and Safety reps have been elected for areas of the business
- **LGW Work Care** There has been a total of 0 Claims the year with a total amount incurred of \$0.00
- **Incidents** in September there have been a total of (3) incidents for the month. 2x property damage and 1 regarding fitness for work.



**11. CLOSE**