

Ordinary Meeting Agenda

PUBLIC AGENDA

To be held at McKinlay Shire Council, Boardroom
29 Burke Street, Julia Creek, Queensland 4823

Tuesday 19 September 2023, 8:30am

Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek on 19 September 2023 at 8:30am.

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

2. ATTENDANCE

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. T Pratt, Cr. J Lynch

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate and Community Services, Ms. Tenneil Cody

Team Leader, Environmental and Regulatory Services, Ms. Megan Pellow

Executive Assistant, Mrs. Melissa Mussig

Other people in attendance:

Apologies:

2.1 APPOINTMENT

3. DECLARATION OF CONFLICT OF INTEREST

4. CONFIRMATION OF MINUTES

4.1 That the Minutes of the Ordinary Meeting on the 15 August 2023 be confirmed.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

15 August 2023

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Confirmed Ordinary Council Meeting Minutes 18 July 2023
- 4.2 Business Arising out of minutes of previous Meeting

5. ENGINEERING REPORT

- 5.1 Engineering Works Monthly Report
- 5.2 Tender T2021005 and T2021006 Proposed extension

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental and Regulatory Services Monthly Report
- 6.2 CONFIDENTIAL - Proposed purchase of Lot 8 on EN 125
- 6.3 Surrender and re-issue of Permit to Occupy over Lot A on AP3556, Lot 1 on PER4326 and Lot 1 on PER209520
- 6.4 Assessment of Conversion of Term Lease 0/240512 described as Lot 1 on Crown Plan CP909887

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 McKinlay Shire Council RADF co-contribution 2023/24

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Monthly Report

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 CEO Monthly Report

10. WORKPLACE HEALTH AND SAFETY

- 10.1 Workplace Health and Safety

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Deputy Mayor Janene Fegan declared the meeting open at 08:32am.

2. ATTENDANCE

Mayor:

Members: Cr. J Fegan, Cr. S Royes, Cr. T Pratt (teleconference), Cr. J Lynch

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate & Community Services, Ms. Tenneil Cody

Environmental Regulatory Services, Team Leader, Ms. Megan Pellow

Executive Assistant, Mrs. Melissa Mussig

Apologies: Cr. P Curr

Other people in attendance:

3. DECLARATION OF CONFLICT OF INTEREST

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on the 18 July 2023 be confirmed.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 18 July 2023 be confirmed.

Resolution No. 001/2324

Minutes of the Ordinary Meeting of Council held on 18 July 2023 confirmed.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 4/0

4.2 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of July 2023.

RECOMMENDATION

That Council receives the Engineering Services monthly report for July 2023.

Resolution 002/2324

Council receives the Engineering Services monthly report for July 2023.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 4/0

5.2 Proposed Extension T2021005 and T2021006

Proposed extension to existing tenders T2021005 Road Construction and Maintenance and T2021006 Wet and Dry Hire of Plant.

RECOMMENDATION

That Council resolve to:

- a. Extend Tender T2021005 Road Construction and Maintenance to 30th November 2023 and;
- b. Extend Tender T2021006 Wet and Dry Hire of Plant to 30th November 2023 and;
- c. Notify existing tenderers of the extension

Resolution 003/2324

That Council resolve to:

- a. Extend Tender T2021005 Road Construction and Maintenance to 30th November 2023 and;
- b. Extend Tender T2021006 Wet and Dry Hire of Plant to 30th November 2023 and;
- c. Notify existing tenderers of the extension

Moved Cr. S Royes

Seconded Cr. J Lynch

CARRIED 4/0

ENVIRONMENTAL AND REGULATORY SERVICES

6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the department for the period July 2023.

RECOMMENDATION

That Council receives the July 2023 Environmental and Regulatory Services Report.

Resolution No. 004/2324

Council receives the July 2023 Environmental and Regulatory Services Report.

Moved Cr. T Pratt

Seconded Cr. J Fegan

CARRIED 4/0

PROCEDURAL MOTION

That the meeting be closed to the public in accordance with Section 275 (1) (e) of the Local Government Regulation 2012.

Resolution No. 005/2324

Council resolves to close the meeting to the public in accordance with Section 275 (1) (e) of the Local Government Regulation 2012.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 4/0

6.2 This report is CONFIDENTIAL in accordance with *Section 254J (3)(e) and (h) of the Local Government Regulation 2012*, as the report will discuss negotiations relating to the taking of land (native title interest) by the local government under the *Acquisition of Land Act 1967* and consideration of legal advice obtained.

PROCEDURAL MOTION**Resolution No. 006/2324**

Council resolves to re-open the Ordinary Meeting of Council to the public.

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 4/0

RECOMMENDATION

Council resolves to:

- (a) acquire Native Title rights and interests in respect of Lot 8 on EN 125 ("the Land") pursuant to the Acquisition of Land Act 1967 ("the Act");
- (b) delegate to the Chief Executive Officer the power to take any steps necessary, including by preparing, executing and issuing on behalf of Council all relevant documents (including but not limited to a Notice of Intention to Resume), to give effect to the acquisition referred to in paragraph (a) of this resolution, and the purchase of the Land from the State of Queensland.

Resolution No. 007/2324

Council resolves to:

- (a) acquire Native Title rights and interests in respect of Lot 8 on EN 125 ("the Land") pursuant to the Acquisition of Land Act 1967 ("the Act");
- (b) delegate to the Chief Executive Officer the power to take any steps necessary, including by preparing, executing and issuing on behalf of Council all relevant documents (including but not limited to a Notice of Intention to Resume), to give effect to the acquisition referred to in paragraph (a) of this resolution, and the purchase of the Land from the State of Queensland.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 4/0

6.3 Surrender and re-issue of Permit to Occupy over Lot A on AP3556, Lot 1 on PER4326 and Lot 1 on PER209520

Email correspondence has been received from the solicitor acting on behalf of landowners of three (3) properties requesting Council complete Part C for the surrender and re-issue of permit to occupy applications of the following parcels of land for the purposes of grazing:

1. Lot A on AP3556
2. Lot 1 on PER4326
3. Lot 1 on PER209520

RECOMMENDATION

That Council resolves to:

- a) Authorise the Chief Executive Officer to complete and return Part C – Form LA30 Statement in relation to an application under the Land Act 1994 over State Land for all three (3) applications advising that the application will be authorized by the road manager or trustee of the reserve land and advise that no further contact with Department of Resources is needed at this time. A formal application to the road manager or reserve trustee will be required for Council to issue the permits.
- b) Commence the application process with the landowners

Resolution No. 008/2324

That Council resolves to:

- a) Authorise the Chief Executive Officer to complete and return Part C – Form LA30 Statement in relation to an application under the Land Act 1994 over State Land for all three (3) applications advising that the application will be authorized by the road manager or trustee of the reserve land and advise that no further contact with Department of Resources is needed at this time. A formal application to the road manager or reserve trustee will be required for Council to issue the permits.
- b) Commence the application process with the landowners

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 4/0

6.4 Assessment of Conversion of Term Lease 0/240512 described as Lot 1 on Crown Plan CP909887

Correspondence has been received from the Department of Resources (DoR) requesting Council's views and/or requirements including objections for the conversion of Term Lease 0/240512 to Freehold on Lot 1 on CP909887.

RECOMMENDATION

That Council resolves to:

1. Advise the Department of Resources (DoR) that it has objections and/or requirements for the application for a conversion of Term Lease 0/240512 to freehold for Lot 1 on CP909887, as the proposal interferes with the pre-existing Council walking track. Council has no objection to the proposed free holding, if the new boundary is modified to allow the existing Council walking track to be located in the road reserve.

Resolution No. 009/2324

That Council resolves to:

1. Advise the Department of Resources (DoR) that it has objections and/or requirements for the application for a conversion of Term Lease 0/240512 to freehold for Lot 1 on CP909887, as the proposal interferes with the pre-existing Council walking track. Council has no objection to the proposed free holding, if the new boundary is modified to allow the existing Council walking track to be located in the road reserve.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 4/0

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of July 2023.

RECOMMENDATION

That Council receives the Community Services monthly report for July 2023.

Resolution No. 010/2324

Council receives the Community Services monthly report for July 2023.

Moved Cr. T Pratt

Seconded Cr. J Fegan

CARRIED 4/0

7.2 McKinlay Shire Council RADF co-contribution 2023/24

Council has been liaising with Arts Queensland to finalise available funding for the Regional Arts Development Fund in 2023/24 which is essential to allow Council to support community arts and cultural workshops and activities. Arts Queensland are still working towards a new RADF application process from yearly applications to multi-year applications. This new process is still not finalised and as a result, Arts Queensland are extending the 2021/22 RADF Agreements through until September 30 2024. Council will be allocated a total of \$21,000 through the program and as per the guidelines is required to match 10% of the requested amount.

RECOMMENDATION

Council resolves to contribute \$2,100 to the 2022/23 RADF Program to support community arts and cultural projects.

Resolution No. 011/2324

Council resolves to contribute \$2,100 to the 2022/23 RADF Program to support community arts and cultural projects.

Moved Cr. S Royes

Seconded Cr. J Lynch

CARRIED 4/0

7.3 Community Sponsorship Request Julia Creek Combined Sporting Association

Council has received a Community Sponsorship Request from the Julia Creek Combined Sporting Association for the value of \$5,000 cash for their '2023 Big Weekend' event. The club is planning to host the 10th anniversary of Town vs Country Rugby League match this year, along with a Town vs Country Netball match and fundraising ball.

RECOMMENDATION

Council resolves to approve the Community Sponsorship Request for the Julia Creek Combined Sporting Association for \$5,000 cash.

Resolution No. 012/2324

Council resolves to approve the Community Sponsorship Request for the Julia Creek Combined Sporting Association for \$5,000 cash.

Moved Cr. S Royes

Seconded Cr. J Lynch

CARRIED 4/0

8. CORPORATE SERVICES**8.1 The Corporate Services Report**

The Corporate Services Report as of July 2023 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending July 2023.

Resolution No. 013/2324

Council receives the monthly Corporate Services Report for the period ending July 2023.

Moved Cr. S Royes

Seconded Cr. T Pratt

CARRIED 4/0

9. CHIEF EXECUTIVE OFFICER**9.1 Chief Executive Officer's Report**

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

RECOMMENDATION

That Council receive and note the report from the Chief Executive Officer for the period ending 9th August 2023 except where amended or varied by separate resolution of Council.

Resolution No. 014/2324

That Council receive and note the report from the Chief Executive Officer for the period ending 9th August 2023 except where amended or varied by separate resolution of Council.

Moved Cr. S Royes

Seconded Cr. T Pratt

CARRIED 4/0

9.2 Western Queensland Alliance of Councils Assembly 2023

The Western Queensland Alliance of Councils (WQAC) Assembly is being held in Winton from Tuesday 26th September until Thursday 28th September 2023.

It is recommended that Council approve the attendance of Councillors Curr and Pratt to the WQAC Assembly in Winton from the 26th to the 28th September 2023. It is also recommended that Council approve the attendance of Cr. Fegan to the WQAC Assembly should either of the two Councillors be unable to attend.

RECOMMENDATION

Council approves the attendance of Councilors Curr and Pratt to the Western Queensland Alliance of Councils Assembly in Winton from the 26th to the 28th September 2023, and approves the attendance of Councilor Fegan or Councilor Royes or Councilor Lynch should either of the two Councilors be unable to attend.

Resolution No. 015/2324

Council approves the attendance of Councilors Curr and Pratt to the Western Queensland Alliance of Councils Assembly in Winton from the 26th to the 28th September 2023, and approves the attendance of Councilor Fegan or Councilor Royes or Councilor Lynch should either of the two Councilors be unable to attend.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 4/0

9.3 MITEZ Meeting Hughenden 24th August

The next MITEZ meeting, focusing on Agricultural Initiatives in the North West, will be held on 24th August in Hughenden. The meeting will discuss horticulture, grain, cotton, processing, beef, live cattle, technology and digital advancements, diversification and more.

It is recommended Council approve the attendance of Councilor Fegan to the next MITEZ meeting in Hughenden on the 24th August 2023.

RECOMMENDATION

Council approves the attendance of Councilor Fegan to the next MITEZ Meeting in Hughenden on 24th August 2023.

Resolution No. 016/2324

Council approves the attendance of Councilor Fegan to the next MITEZ Meeting in Hughenden on 24th August 2023.

Moved Cr. S Royes

Seconded Cr. J Lynch

CARRIED 4/0

10. WORKPLACE HEALTH AND SAFETY ▲**10.1 Workplace Health and Safety**

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of June 2023.

RECOMMENDATION

That Council receives the July 2023 WHS Report.

Resolution No. 017/2324

That Council receives the July 2023 WHS Report.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 4/0

General Business – Councillor Requests

Council Fegan to attend the funeral of the late Cr Jason Ned, the Mayor of Doomadgee, which is being held in Doomadgee on Friday 18 August.

Resolution No. 018/2324

Council authorises the attendance of Council Fegan to attend the funeral of the late Cr Jason Ned, the Mayor of Doomadgee, which is being held in Doomadgee on Friday 18 August. Cr Fegan will fly to Doomadgee on a charter flight from Cloncurry with other local government representatives.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 4/0

11. CLOSURE OF MEETING

The Chair of the meeting Deputy Mayor Janene Fegan declared the meeting closed at 10:35am.



5.0 ENGINEERING SERVICES



Ordinary Meeting of Council Tuesday 19 September 2023

5.1 Subject: Engineering Services Monthly Report
Attachments: Nil
Author: Engineering Services Department
Date: 08 September 2023

Executive Summary:

This report outlines the general activities for the Engineering Department for the month of August 2023.

Recommendation:

That Council receives the Engineering Services monthly report for August 2023.

Background:

This report outlines the general activities of the department for the month of August 2023 and provides an update on projects.

RMPC

	Actual	Budget YTD	Budget
1610 RMPC Works	\$71,577	\$273,500	\$1,641,000

- The 4 RMPC roads, normal maintenance, patching, guidepost, and signage works completed.
- Removal of dead animals
- Collected all litter on all 4 RMPC roads
- Road inspections on 14D, 14E, 5807 & 78A
- Culvert cleaning On Burke & Wills.
- Asphalt overlay on sunken culvert 14E heavy Vehicle-bypass.
- Asphalt overlay on 5807 Kynuna, start 100m south of rail crossing.

Cannington Road

	Actual	Budget YTD	Budget
1630 Cannington Road Works	\$30,462	\$74,166	\$445,000

- Routine maintenance
- Removal of dead animals.
- Pothole patching.
- 2nd person now working out of McKinlay



Roads Maintenance

	Actual	Budget YTD	Budget
1100 Repairs & Maintenance Shire Roads	\$209,946	\$183,333	\$1,100,000

- Town Streets patching, gutter clearing, helping Parks & Gardens with town maintenance. Town Streets patching, gutter clearing, helping Parks & Gardens with town maintenance.
- 150t of Gravel carted to Nelia-Bunda Rd and Alisona Lane in preparation to place 4 grids on Alisona Lane and 1 grid Nelia-Bunda Rd.
- Lyrian-Doravale Rd completed.
- Depot line marking for reverse car parking completed 21 parking areas all heavy vehicles and plant now parked inside the sand yard.
- Asphalt overlay on culvert racecourse access Rd.
- Asphalt overlay Mathews Street and rear entrance to depot.
- Asphalt overlay both loading ramps at the cattle yards.
- Asphalt overlay Burke and Alison Street intersection.
- Asphalt overlay Burke and Quarrell Street intersection.

Water and Sewerage

	Actual	Budget YTD	Budget
1800 Operational Costs – Julia Creek Water	\$31,680	\$31,666	\$190,000

- Monthly water sampling in line with Councils DWQMP
- Daily checks/testing on all water facilities.
- Water and Sewerage Officer continued training in Certificate III of Water and Wastewater Operations when time permitted.
- Shut off tap/s at Pony Club tank.
- Replaced another sprinkler at Julia Creek Truck Park.
- Repaired cisterns at McKinlay Truck Park.

	Actual	Budget YTD	Budget
1810 Operational Costs – McKinlay Water	\$5,427	\$8,333	\$50,000

- Monthly water sampling in line with Councils DWQMP.
- Monthly visual checks on bore/storage tanks.

	Actual	Budget YTD	Budget
1820 Operational Costs – Kynuna Water	\$6,665	\$10,000	\$60,000

- Monthly water sampling in line with Councils DWQMP.
- Visual checks of bore heads/storage tanks.



Ordinary Meeting of Council Tuesday 19 September 2023

	Actual	Budget YTD	Budget
1830 Operational costs – Nelia Water	\$1,741	\$2,500	\$15,000

- Monthly water sampling in line with Councils DWQMP.

	Actual	Budget YTD	Budget
1900 Operational Costs – Julia Creek Sewerage	\$35,339	\$43,333	\$260,000

- Routine monitoring including monitoring pond levels and in house sampling to report to DES on a regular basis
- Water and Sewerage Officer to monitor plant and Imhoff tank on a daily basis during the seeding process.
- Pumped out dentist van.
- Removed pump from Imhoff tank and remove rags and rubbish. This is required at least twice per month.
- Dug up and replaced section of faulty/broken sewer main next to manhole on Kynuna Road.
- Clear blockage at toilets at Lions Park.
- Pumped out truck park toilets in McKinlay.

Workshop

	Actual	Budget YTD	Budget
1510 Repairs and Maintenance - Plant & Vehicles	\$243,146	\$225,000	\$1,350,000

- Julia creek work camp worker that assist the workshop for 2 weeks of each month is away for 2 months
- Regular plant maintenance activities undertaken
- Received delivery of Dual cab Toyota from Don West Toyota Ayr
- Ongoing Hydraulic issues with loader

Parks and Gardens

	Actual	Budget YTD	Budget
2700 Parks & Gardens and Amenities – Operations	\$100,255	\$86,666	\$520,000

- Mowing and whipper snipping all town streets and parks
- Clean all public Amenities
- Mow and whipper snip swimming pool, Father Bill center and R/V camp
- Refuge collection
- Weed control
- Repair and maintain reticulation
- Pruning and hedging of township
- Clean toilets and remove rubbish Oorindi rest area
- Clean slurry pit and wash bay and remove waste
- Mow and maintain bike safety track



Ordinary Meeting of Council Tuesday 19 September 2023

- Supply tables/chairs for community markets
- Set up McIntyre Park for M.I.S.O.T.A
- Repair float valve at Oorindi tank
- Mechanical swept depot for line marking
- Vacuum clean all street gutters
- Provide additional staff to assist R.M.P.C
- Prune palm trees at caravan park
- Propagate new plants for town planting

Airport

	Actual	Budget YTD	Budget
1300 Airport Operational Costs	\$30,249	\$28,333	\$170,000

- Serviceability Inspections of the facility are undertaken 3 days per week as required for RPT services.
- Local Laws Officer continued to assist in ARO duties and bird mitigation.
- Local Laws Officer samples avgas on Monday/Wednesday/Friday each week for compliance purposes.
- The avgas bowser was inspected during the month by NQPetro who now have both pumps pumping. Council to organise to insulate the pipework as it is getting hot in the sun and is causing the fuel to vaporise. No other issues have been reported.
- New VHF radio installed in Local Laws Officer vehicle as old unit was no longer operational.



Projects

DRFA 2022 REPA

The overall status of the project is summarized below.

Work Package	Current Work Locations
WP01 SE	Adbrin Road
WP02 S	Arizona Braeside Road
WP03 SW	Oorindi McKinlay Road
WP04 NW	Dalgonally Millungera Road
WP05 NE	Trenton Woodstock Road

Work Package	Next Month Forecast
WP01 SE	Isabel Downs Road
WP02 S	McKinlay Nulgara Road, Middleton Kynuna Road
WP03 SW	Ivellen Road
WP04 NW	Julia Creek Taldora Road
WP05 NE	Trenton Woodstock Road

Program Productivity Statistics	
Road Length Completed (km)	656.45km
Road length outstanding (km)	528.11km
Current Daily production rates (Range)	1 to 3.0 km per day.
To Date Average Production Rates	1 to 2.5km per day

Building our Regions Funding Round 6

Extra works were identified as being required to Plant on line, Xylem is finalizing the price. The Tender for inlet works upgrade has closed questions regarding some aspects have been raised with potential preferred contractor. Once clarified report will be presented to Council.

Building Better Regions Funding Round 6 Planning Projects Applications Water and Sewerage

Langtree Consultants attended Julia Creek to go through recommendations with Senior Staff.

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 128642



Ordinary Meeting of Council Tuesday 19 September 2023

5.2 Subject: Extension of Engagement of DRFA Project Managers

Attachments: Nil

Author: Director Engineering and Regulatory Services

Date: 12 September 2023

Executive Summary:

Project Delivery Managers (PDM) are currently engaged undertaking Project Management of Council's 2022 and 2023 DRFA projects. The original appointment was through 31st December 2023. Both projects will go beyond this date. This report considers a potential extension of the engagement and authorizing the Chief Executive to raise the relevant purchase orders.

Recommendation:

That Council resolves to;

- a) Extend Project Delivery Managers (PDM) DRFA engagement through to 31st December 2024 and;*
- b) Authorize the Chief Executive Officer to raise the relevant purchase orders with PDM to finalize the 2022 and 2023 DRFA Projects.*

Background:

Project Delivery Managers (PDM) were appointed by Council through Resolution #133/2021 to be Council's Project Managers for Disaster Relief Funding Arrangements from 1st January 2022 through 31st December 2023. PDM's proposal was put forward under LocalBuy contract number LB279 Project Management Services.

As the current 2022 and 2023 DRFA projects will extend beyond 31st December 2023, it is proposed to extend this engagement. An extension through 31st December 2024 is recommended.

It is also recommended that the Chief Executive Officer be authorized to raise relevant purchase orders so that PDM's fees for the remainder of the current projects can be covered.

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

Nil, costs are fully recoverable.

InfoXpert Document ID: 128643



6.0 ENVIRONMENTAL & REGULATORY SERVICES



6.1 Subject: Environmental and Regulatory Services Report – August 2023

Attachments: None

Date: 4 September 2023

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period August 2023.

Recommendation:

That Council receives the August 2023 Environmental and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of August 2023.

Detailed below are the general matters of interest that relate to the day-to-day activities of the department throughout the month.

Consultation: (internal/External)

Environmental & Regulatory Services Team Leader, Local Laws Officer, Water and Sewerage Officer, Ranger, Handyman/Trades Assistant and Finance Officer.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 128622



1 – Refuse Collection and Disposal

1.1 - Budget

		Actual	Budget YTD	Budget
ENVIRO1.1	3100 - Refuse Collection Revenue	\$5	\$20,141	\$120,850

		Actual	Budget YTD	Budget
ENVIRO1.2	3100 - Kerbside Rubbish Collection Expenditure	\$6,236	\$10,833	\$65,000

		Actual	Budget YTD	Budget
ENVIRO1.3	3110 - Refuse Disposal Revenue	\$19	\$7,852	\$47,116

		Actual	Budget YTD	Budget
ENVIRO1.4	3110 - Refuse Disposal Operational Costs	\$8,521	\$16,666	\$100,000

1.2 - Report

Julia Creek Waste Facility

The following works continued during the month;

- Regularly pushing and covering of household rubbish section

A hole has been dug for the asbestos that is currently in the landfill area. An old car was taken to the Fire Station for Training Day.

2 – Environmental Health Services

2.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO2.1	3000 - Environmental Licence Fees (Revenue)	\$32	\$550	\$3,300

		Actual	Budget YTD	Budget
ENVIRO2.2	3000 - Environmental Health Services	\$8,521	\$28,333	\$170,000

2.2 – Report

Water and Sewage Monitoring

E. coli was not detected in sampling undertaken in August.

The fluoride levels in Julia Creek for the month of August were as follows:

- Racecourse 2.86mg/L
- Coyne Street Depot 2.87mg/L

Staff undertook the annual testing for Legionella and Naegleria Fowleri in all townships. Naegleria was not detected in any scheme.



Legionella was detected in the reticulation at Kynuna. This detection was reported to the Water Regulator as required. Contact has been made with the community advising them of the detection and advice provided on ways to minimise exposure. Flushing of the lines will occur and follow up samples taken in September.

Food Safety

There were two (2) food recalls received in August that was forwarded onto registered food businesses in the Shire.

One (1) complaint was received on the condition of one food business in the Shire. Staff are in discussions with Council's food auditor regarding future actions.

3 – Local Law Administration

3.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO3.1	3210 - Animal Registration Fees	\$5,402	\$1,066	\$6,400

		Actual	Budget YTD	Budget
ENVIRO3.2	3210 - Fines & Penalties – Animal Control	\$60	\$50	\$300

		Actual	Budget YTD	Budget
ENVIRO3.3	3210 - Animal Boarding	\$3,430	\$2,166	\$13,000

		Actual	Budget YTD	Budget
ENVIRO3.4	3210 - Local Law Administration	\$17,177	\$23,333	\$140,000

3.2 - Report

General information of activities for Local Law/Animal Control matters is outlined the table below.

Table 1 - Local Law & Animal Control Summary

Activity	Number/Details
Impounding's and infringement notices	*One (1) infringement notice issued for dog at large *Two (2) proposed dangerous dog declarations issued for dog attack
Euthanized/Destroyed/Rehomed	Nil
Verbal/Written/Official warning	Three (3) warnings issued (dog at large, rooster complaint, chooks at large)
Complaints	One (1)
Dog Boarding	Fifteen (15) Dogs
Removal of Dead Animals	Nil
Trapping Locations & Results	Nil
Compliance Notices (Untidy Allotments) issued	6 Byrne Street
SPER Infringement Fines issued	Nil



Commercial Use of Roads Permit issued	Two (2)
Comments / Actions:	
* Local Laws Officer assisted with water truck for Sedan Dip	

4 – Noxious Weeds and Pest Control

4.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO4.1	3220 - Pest Plant & Animal Control Funding	\$0	\$0	\$0
ENVIRO4.2	3220 - Truck Washdown Bay Revenue	\$3,570	\$3,833	\$23,000
ENVIRO4.3	3220 - Dingo Baits (Revenue)	\$673	\$666	\$4,000
ENVIRO4.4	3220 - Feral Pig Baits (Revenue)	\$0	\$0	\$0
ENVIRO4.5	3220 - Pest Animal Rural Land Owners Fees	\$32,586	\$10,862	\$65,172
ENVIRO4.5	3220 - Pest Plant Control Program Exp	\$6,440	\$28,333	\$170,000
ENVIRO4.6	3230 - Pest Animal Control Program Exp	\$4,450	\$16,666	\$100,000

4.2 – Report

Pest Animal Control

There were 400 Factory Baits issued in August.

There were no scalps presented in August.

1080 Baiting is scheduled to commence on the 16 October 2023. Flyers will be sent out early September.

Pest Plant

Trees around washdown bay facility and around Julia Creek were sprayed.

Washdown Bay Facility

Drains were cleaned. New post to be put up near under body wash.



5 – Livestock Operations

5.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO5.1	3235 - Livestock Weighing Revenue	\$6,534	\$4,166	\$25,000

		Actual	Budget YTD	Budget
ENVIRO5.2	3235 - Livestock Cattle Train Loading Revenue	\$0	\$4,166	\$25,000

		Actual	Budget YTD	Budget
ENVIRO5.3	3235 - Livestock Operational Costs	\$25,057	\$19,666	\$118,000

5.2 - Report

Julia Creek Livestock Facility

Ongoing maintenance on broken chain, gates and pipes around the facility.

Weighing

There were 1,389 cattle weighed and/or scanned at the facility during the month.

Loading

There were 3,751 cattle loaded onto eight (8) trains during the month.

<u>Month</u>	<u># Cattle Loaded</u>	<u># Trains</u>
May 2023	2268	4
June 2023	3162	7
July 2023	1229	3
August 2023	3751	8
<u>PROGRESSIVE TOTALS</u>	<u>10,410</u>	<u>22</u>

6 – Stock Routes and Reserves

6.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO6.3	3300 - Stock Route – Permit/Water Fees	\$9,167	\$1,333	\$8,000
		Actual	Budget YTD	Budget
ENVIRO6.2	3300 - Stock Route Recoverable Works (Revenue)	\$0	\$0	\$0
		Actual	Budget YTD	Budget
ENVIRO6.4	3300 - Trustee Lease Fees (Revenue)	\$39,742	\$39,166	\$235,000



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		Actual	Budget YTD	Budget
ENVIRO6.5	3300 - Reserves Agistment Fees (Revenue)	\$6,748	\$1,166	\$7,000
		Actual	Budget YTD	Budget
ENVIRO6.6	3300 - Precept Expenses (Revenue)	\$0	\$3,035	\$18,212
		Actual	Budget YTD	Budget
ENVIRO6.7	3300 - Stock Route Maintenance (Expenditure)	\$18,762	\$19,166	\$115,000
		Actual	Budget YTD	Budget
ENVIRO6.8	3300 - Reserves Expenses (Expenditure)	\$4,794	\$4,166	\$25,000

6.2 - Report

Stock Routes

Georgina Pastoral walked 2074 head of cattle from Julia Creek to Winton Shire.

By wash on Kulwin Dam Capital Works Project has been approved through Stock Routes.

Reserves

Roofs on the Kynuna Road Paddocks 1-4 have been extended an extra 3 metres.

Plumber dug up and replaced water service at Julia Creek Pasturage Reserve Paddock 4

6.3 - Cemeteries

6.3.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO6.9	3400 – Cemeteries	\$3,464	\$8,333	\$50,000

6.3.2 - Report

There were two (2) queries during the month. One (1) regarding adding ashes to a grave and one (1) renewing a broken headstone.

The following works occurred during the month:

- Pumped out toilets
- Dig grave and set up cemetery for funeral service

7 – Work Program (Workcamp)

7.1 - Budget

		Actual	Budget YTD	Budget
ENVIRO7.1	3600 - Work Program	\$6,562	\$6,083	\$36,500

7.2 – Report

The full work camp job list was unavailable for August.

Community Group	Activity



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McKinlay Shire Council	<u>Workshop</u> Assist with workshop duties <u>Plumbing</u> Assist council plumber with various repair works
McKinlay Shire Council	<u>Saleyards/Loading Area</u> *Mowing/Whippersnipping
McKinlay Shire Council	<u>McIntyre Park</u> Mowing/Whippersnipping
Julia Creek State School	Mowing/Whipper snipping/Weeding gardens
Churches/RSL/CWA/SES/Dirt and Dust Central	Mowing/whipper snipping

8 – Housing, FRB and Community Centre

8.1 – Budget

			Actual	Budget YTD	Budget
ENVIRO9.1	3810-1300	3810 - Council Property / Staff Housing Program Rev	\$31,183	\$19,333	\$116,000
ENVIRO9.2	3810-1301	3810 - Council Property / Subdivision Blocks Rent	\$644	\$1,000	\$6,000
	3810-1302	3810-Council Property / Subdivision Blocks outgoings	\$0	\$1,000	\$6,000
ENVIRO9.3	3810-2300	3810 - Council Property / Staff Housing Program Exp	\$111,070	\$58,333	\$350,000
ENVIRO9.4	3810-2300	3810 - Council Property / Sub Division Expense	\$0	\$1,666	\$10,000

8.2 - Report

Council Property / Staff Housing

Council Property / Staff Housing activities for the month are detailed in Table below.

Activity	Number
Properties Available for use	Nil
New Tenancies	33 Byrne Street – New Childcare Director
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	<u>Maintenance</u> *Commenced replacing damaged timbers to bottom of units at 9 Shaw Street.



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	<ul style="list-style-type: none"> *Replaced pump on Septic at Racecourse Residence *Replaced tap at 10 Shaw Street *Light replacement at Doctors Unit *Camera sewer line behind 2 & 4 Netterfield Street
--	---

Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Nil
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	*Installed new screen doors to Unit 3 & 4

Fr Bill Bussutin Community Centre and Seniors Living Units

Budget

	Actual	Budget YTD	Budget
ENVIRO10.4 3820 - Community Centre Hire Fees	\$2,600	\$416	\$2,500

	Actual	Budget YTD	Budget
ENVIRO10.4 3820 - FRB Centre RENT	\$8,350	\$7,000	\$42,000

	Actual	Budget YTD	Budget
ENVIRO10.5 3820 - FRB Units & Community Ctre Operational Costs	\$4,437	\$18,333	\$110,000

Report

Seniors Living Units / Fr Bill Community Centre

Seniors Living Unit and Centre activities for the month are detailed in Table Below:

<u>Fr Bill Units</u>	
Units Available for Rent	One (1) - Unit 8
New Tenancies	One (1) – Unit 3
Finalised Tenancies	Nil
Remedy Breach	Nil



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Notice to Leave	Nil
Notes/Repairs undertaken	Nil
Fr Bill Centre	
Notes/Repairs undertaken	Nil

9 – Land and Building Development

9.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO11.1	3900 - Revenue	\$189	\$1000	\$6,000

		Actual	Budget YTD	Budget
ENVIRO11.2	3900 - Town Planning Program	\$2,252	\$10,000	\$60,000

9.2 - Report

Regulatory Services, Land and Building Development

There were two (2) development approvals lodged during the month.

<u>DA #</u>	<u>Date Lodged</u>	<u>Applicant</u>	<u>Type of Development</u>	<u>Location</u>	<u>Application Details</u>
2023-24_02	10 August 2023	Patrick Hick/Paradise Outdoors	BUILDING	Lot 12 on EN89, Flinders Highway, JULIA CREEK QLD 4823	Highway Signage
2023-24_03	14 August 2023	Riley Fegan	BUILDING	40 Coyne Street, JULIA CREEK QLD 4823	Verandah Extension

Updates on various land matters are as follows;

<u>Matter</u>	<u>Status</u>
Kynuna Rodeo Grounds/Landfill	No further updates.
McKinlay Landfill	No further updates.
Lot 2 K3718 – Land beside Water Reserve in Kynuna	No further updates.
Application for Deed of Grant over Operational Reserve, Lot 54 on JC55713 also known as 48 Byrne Street, Julia Creek	No further updates.
McKinlay Airstrip	DoR to provide options to address encroachment.



10 – Local Disaster Management

10.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO12.1	2760 - SES Grants	\$0	\$3,428	\$20,568

		Actual	Budget YTD	Budget
ENVIRO12.2	2760 – SES Capital Grants	\$0	\$19,500	\$117,000

		Actual	Budget YTD	Budget
ENVIRO12.2	2760 - Natural Disaster Grants	\$0	\$1,130	\$6,780

		Actual	Budget YTD	Budget
ENVIRO12.3	2760 - Disaster Management Operational Costs	\$3,195	\$3,433	\$20,600

10.2 - Report

No events activated the LDMG during the month.



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6.2 Subject:

Attachments: 6.2.1

Author: Environmental & Regulatory Services Team Leader

Date: 12 September 2023

Confidentiality:

This report is CONFIDENTIAL in accordance with *Section 254J (3)(e) and (h) of the Local Government Regulation 2012*, as the report will discuss negotiations relating to the taking of land (native title interest) by the local government under the *Acquisition of Land Act 1967* and consideration of legal advice obtained

CONFIDENTIAL



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Consultation: Council Staff, Solicitor

Legal Implications:

Compliance with relevant sections of the Acquisition of Land Act 1967, Human Rights Act 2019, and Aboriginal Cultural Heritage Act 2013

Policy Implications:

NA

Financial and Resource Implications:

Costs associated with the compulsory acquisition process and legal costs.

InfoXpert Document ID: 128640

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7.0 COMMUNITY SERVICES



Ordinary Meeting of Council Tuesday 19 September 2023

7.1 Subject: Community Services Monthly Report

Attachments: Nil

Author: Community Services Team Leader

Date: 8th September 2023

Executive Summary:

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: **August 2023**.

Recommendation:

That Council receives the Community Services monthly report for August 2023.

The following report highlights the data for each of the Functional Areas of the Community Services Department.



Grants, Funding & Projects

Julia Creek Caravan Park

As expected, August continued to be a busy month at the Caravan Park with just over 2,000 visitors staying with us. The park was near full capacity most days for and several booking enquiries were received as well with popular events like the *Curry Merry Muster Festival* and *Mount Isa Rodeo* seeing large droves of travellers passing through Julia Creek. Our Park Managers are finishing up with us in the middle of September, but we are pleased to be welcoming them back for the 2024 season via direct engagement with Council.

August also resulted in the conclusion of our very popular Monday Night Bush Dinners and a huge thanks must be extended to all our local community groups and their volunteers. In 2023, we were able to serve a total of 1,005 meals across 11 weeks which equates to a total of \$24,550 in revenue for your groups (excluding raffles and walk-ins). Data tabled below also shows the increasing popularity of the event since its inception in 2013, and highlights the wonderful fundraising outcomes achieved for our local groups.

Monday Night Bush Dinner Statistics 2013 – 2023

Year	Meals	Revenue
2013	348	\$ 3,462.40
2014	1484	\$ 15,629.90
2015	1581	\$ 16,091.00
2016	2013	\$ 18,083.44
2017	1909	\$ 17,181.00
2018	2091	\$ 31,365.00
2019	2082	\$ 31,230.00
2020	0	\$ -
2021	586	\$ 13,900.00
2022	1251	\$ 22,140.00
2023	1005	\$ 24,550.00
TOTAL	14350	\$ 193,632.74



JC Caravan Park Revenues August 2023

Type of service	JUNE revenues (inc GST)	Total (inc)	JULY revenues (inc GST)	Total (inc)	AUGUST revenues (inc GST)	Total (inc)
Twin Single Units	\$5,070		\$6,065		\$6,480	
Powered Sites	\$37,788		\$43,192		\$40,902	
Self-Contained Cabins	\$21,180		\$23,287.50		\$19,930	
Unpowered Sites	\$3,365		\$3,365		\$3,710	
Sub Total	\$67,403		\$76,209.50		\$71,022	
Artesian Baths incl. salts	\$20,284		\$22,011		\$21,728	
McIntyre Park	\$1,934		\$2,100		\$546	
Cheese Platters	\$4,120					
Laundry	\$1,428		\$2,542		\$1,625	
Long Term Stay/Storage						
Calculated Total	\$95,169		\$102,862.50		\$94,921	

JC Caravan Park Occupancy by Category August 2023

Type of Service	% Occupancy
Twin Single Units	55%
Cabin – 4 berth	85%
Cabin – 6 berth	83%
Unpowered site	42%
Powered Caravan site	91%
Powered camp site	59%

JC Caravan Park Artesian Bathhouse Usage August 2023

Type of Service	Number of bookings
Boundary Rider Huts	121
Replica Rainwater Tank Bathhouses	238



Library & Funeral Services

Another busy month at the Library with a lot of tourists popping in to see the facility. The visitors are passing on a lot of positive feedback about Julia Creek. Lots of children are still utilizing the library after school and they are engaging in a variety of activities including iPad games, outside games, colouring/drawing and of course book reading.

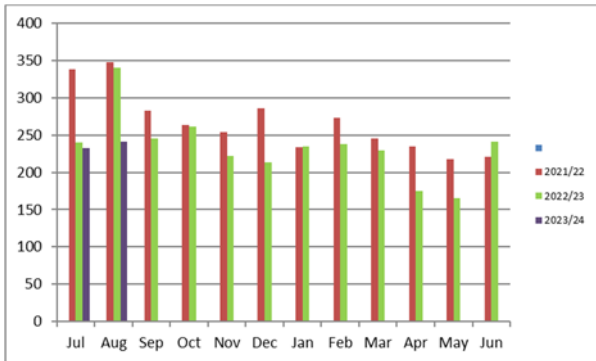
JC Library Memberships August 2023

Type of Membership	Total Membership
Adult	328
Junior	64
Institutions	2
Tourists	

JC Library Services Provided August 2023

Services Provided	Total Amount
Reservations satisfied	11
Requests for books	16

JC Library Monthly Loans August 2023



JC Library Monthly Visitors August 2023





Tourism

Total Visitor Numbers for August 2023

There were 3254 visitors to the Julia Creek Visitor Information Centre in August 2023 compared with 2563 in August 2022.

Total Locals for August 2023

There was a total of 15 local visitors to the Julia Creek Visitor Information Centre in August 2023 compared with 14 in August 2022.

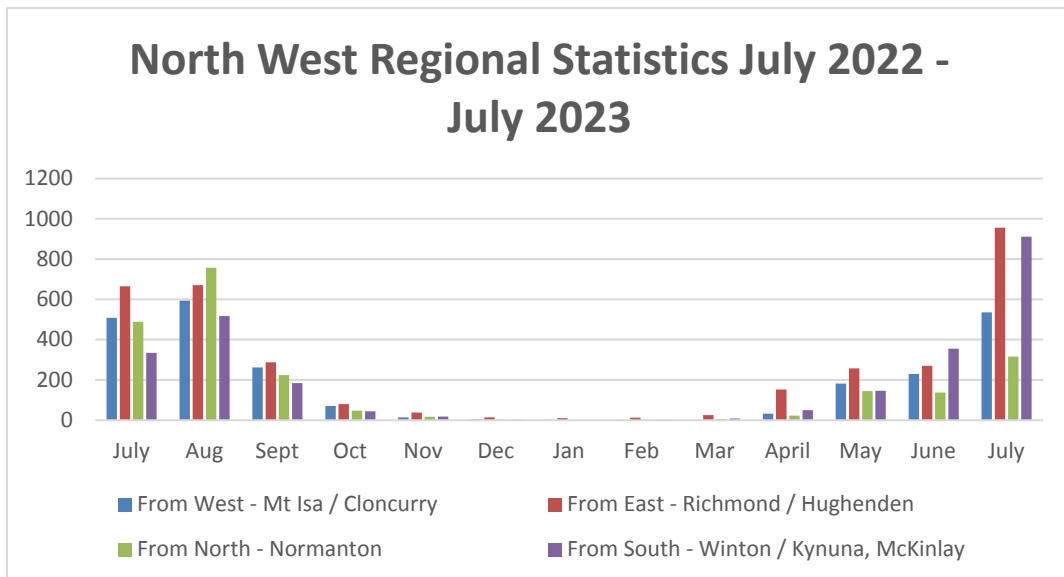
Beneath the Creek Entries August 2023

There was a total of 625 attendees at the Dunnart Feeding Experience compared with 635 in 2022.

Virtual Reality Mustering Experiences August 2023

There was a total of 80 attendees who experienced the Virtual Reality Muster.

North West Regional Statistics for August 2023



RV Site Permits August 2023

There were 932 RV Site permits issued in August 2023 compared with 602 in August 2022.



Social Media Figures August 2023

	Facebook Page Followers			Instagram Followers		
	Mckinlay Shire Council	Julia Creek VIC	Caravan Park	Mckinlay Shire Council	Julia Creek VIC	Caravan Park
August 1	7,732	5,309	6,759	1,172	3,634	946
August 31	7,745	5,323	6,817	1,174	3,720	1,077

Julia Creek Early Learning Centre

Staffing:

- New Director / EC Teacher Johanna de Wys commenced at the beginning of the month and casual staff member Hayley Zadow commenced also.
- The new Director has settled in well and over the last 4 weeks and has dealt with many issues. Training of Casual Staff Hayley Zadow, who has been a tremendous support during times when 2 other staff went on Holiday Leave. The children at the Centre have responded positively to her interaction, encouragement and guidance in planned play activities that are made available in Inside /Outside times.
- Additional hours made available were utilised to:
 - Update Parent Handbook -2023
 - Handover to new Director
 - Contact Parents on the Waiting List and secure numbers to start Monday 4th September

Long Day Care Hours:

New Hours of Operation – as of the 4th September centre hours returned to 8.30am to 5.00pm which has been made possible with securing more staff.

Enrolments:

There are currently 16 children enrolled at the Centre with 2 new children starting at the beginning of September. Currently have 9 children on the waitlist.

Centre Updates:

Compliance Breaches

There were 3 areas that needed to be remedied:

- Astroturf split needed to be fixed securely
- Excursion Forms needed to be updated and signed off by Staff
- Furniture used for appropriate height /storage covered and retained

All compliance matters attended to and response made to the Department.

Resources

- After a visit for Louise Kelly from Kindy UpLift, started enquiries for purchasing of new resources that are needed for 2 Priority Areas:



- Emotional/ Social Regulation and Communication & Language.
- The Grant will expire in October / November.
- Plans of Professional Development for Educators/Parents with DVD's / Videos / Webinars plus Key Word Signs on lanyards worn to facilitate non-verbal children's speech and communication skills will be a tremendous teaching tool.

Swimming Pool

USUAGE

TOTAL NUMBERS FOR THE MONTH

ENTRIES	SWIMMERS
Adult Entry	
Child Entry	
Season Passes / Family Pass	
Adult	
Child	
Swim Lessons/ No Charge	
After School Care/ No Charge	
J/C Swimming Club/ No Charge	
J/C State School/ No Charge	
Caravan Park Tokens	
Adult	402
Child	170
Free Sunday	
Adult	
Child	
Total Swimmers	572

Sport & Recreation

Move It NQ Program:

Group Fitness Sessions have continued with a regular group of community members taking part. The program has utilised both the Darren Ginns Centre (Gym) and Indoor Sports Centre, as each space provides different value to each exercise. Each member of the community taking part have expressed their individual goals, fitness levels and levels of enjoyment through each exercise. This has significantly benefited in planning for each session and providing a positive/beneficial fitness environment for everyone taking part.

Darren Ginns Centre (Gym):

The Darren Ginns Centre has continued to be used by many members completing fitness goals. Despite some minor issues regarding certain equipment, positive feedback has continued to be passed on and requests have been actioned as much as possible to keep positive moral around the facility.



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Community Sport:

Community Sport has continued through Netball with the number of participants growing with both males and females. This has impacted positively on healthy relationships within the community.

Indoor Sports Centre/Kev Bannah Oval

Both the Indoor Sports Centre and Kev Bannah Oval have been used frequently for different programs including Holiday Activities, Saints Junior Rugby League and socially by members of the community and visitors of Julia Creek, this has also been beneficial in taking feedback regarding both facilities and putting these into action.

JCSS:

Work with Julia Creek State School has continued with the children enjoying a variety of activities. These activities have been through the HPE Lessons, McKinlay Shire Council Library and the continuation of After School Sport.

After School Sport:

After school Sport in term 3 has continued since its beginning in mid-July, with Football (Soccer) and basketball being the primary Sports of focus. This has allowed the children attending to expand on their knowledge and skills of each sport and develop relationships with each other.

Library:

Walking the children to the library has benefited their safety regarding walking to the library. This has helped the children get to the library with less stress amongst themselves and other members of the community.

Student Free Day/Show Holiday Activities:

With the JCSS show holiday and student free day scheduled for 31st August and 1st September, McKinlay Shire Council has unutilized these dates to provide fun activities for the students. These sessions include the usage of the Julia Creek Swimming Pool and Indoor Sports Centre. With the weather heating up, the usage of the pool will provide a great opportunity for the children to cool down before the end of the term.



Community Health

CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	35	21.35
Personal Care	5	2.00
Other	--	--
TOTAL	40	23.35

Non-CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	23	20.5
Covid Outreach with Oceana	1	1.5
BreastScreen visit support	1	0.75
TOTAL	25	22.75

TRANSPORTS	Number of one-way journeys
CHSP Clients	2
Non-CHSP Clients	14
TOTAL	16

Meetings
Multi-disciplinary team meetings weekly at MPHS
Health Promotion
Supported promotion of the BreastScreen Van visit (email and facebook with MSC + posters around town + adhoc appointment making for some ladies)
General Business
Invited by DON to attend specialist nurse training for clinical procedure to help keep a community member living locally
Ongoing involvement with WQPHN and Oceana to bring Covid/Flu clinics to Julia Creek. CN contacted all 16 people who missed out last time to advise of clinic being held 21-23 August. Facilitated x7 home visits for vax team to offer jabs to those who wouldn't otherwise attend
Have noticed some community members have social worker needs that are not easily met in Julia Creek. Community Nurse filling gap for some vulnerable clients with regards to using online/electronic services, especially Centrelink .

CHSP – Commonwealth Home Support Program

Events and Activities

Regular weekly CHSP activities have recommenced with clients enjoying games and luncheon gatherings. The CHSP co-ordinator has continued spending extra time during social support visits with clients as well as ongoing weekly shopping and transport to doctors' appointments if needed.



Statistics August 2023

CHSP currently have a total of **23** clients.

Service Offered	Number of Clients
Transport	48 Two-way trips
Social Support	36 Visits
Personal Care	5 visits clients
Counselling/Support, Information and advocacy (client)	6 hours
Shopping	5 trips
GAMES	0 attended (0 sessions)
Luncheon	5 Attended (5 sessions)
Wednesday Meal	5 meals (including morning tea)
Meals on Wheels	meals delivered
Community Nurse Visits	23 visits
Home Maintenance	11 lawns mowed 11 clients
Domestic Assistance	5 clients 21 visits
Pub Lunch	5 clients 1 sessions
Clients Transported for Doctors Appointments	CHSP clients

Comments:

Consultation:

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 128628



7.2 Subject: Caravan Park Bookings Terms and Conditions Policy V3
Attachments: 7.2.1 Caravan Park Bookings Terms and Conditions Policy V3
Author: Community Services Team Leader

Executive Summary:

Council approved and implemented the Caravan Park Bookings Terms and Conditions Policy V2.0 in November 2022. This policy has been reviewed, updated, and presented to Council for adoption.

Recommendation:

That Council adopt the updated Caravan Park Bookings Terms and Conditions Policy V3.0.

Background:

Council has implemented the Caravan Park Bookings and Conditions Policy to ensure the continued financial viability of the site by providing Caravan Park Managers a structure for receiving bookings, taking payments and dealing with cancellations. The policy should ensure a significant amount of financial stability and retained revenue which can often diminish as a result of guests not honoring their scheduled bookings. The policy also aims to provide guests with an overview of their responsibilities and obligations whilst a guest at the Park.

Consultation:

Consultation was undertaken with Director Corporate Community Services and Caravan Park Managers.

Policy Implications:

Upon adoption this will revoke Caravan Park Bookings Terms and Conditions Policy V2.0.

Financial and Resource Implications:

Nil

InfoXpert Document ID: 128624

1. INTRODUCTION

McKinlay Shire Council (MSC) as owners of the Julia Creek Caravan Park acknowledge the increased visitation and revenue associated with the improved reputation and significant expenditure on facility and infrastructure upgrades. The Julia Creek Caravan Park is now a well sought after destination amongst the touring demographic and MSC needs to ensure the continued financial viability of the site. Outlined within this document are the Caravan Park Rules, which guests are encouraged to abide by at all times whilst on site.

2. POLICY OBJECTIVE

The policy aims to provide Caravan Park Managers a structure for receiving bookings, taking payments and dealing with cancellations. The policy should ensure a significant amount of financial stability and retained revenue which can often diminish as a result of guests not honoring their scheduled bookings. The policy also aims to provide guests with an overview of their responsibilities and obligations whilst a guest at the park.

3. SCOPE

This policy applies to Caravan Park Managers employed on a contractual basis by MSC as well as visiting guests to the park.

4. POLICY CONTENT

This policy is noted under the terms and conditions under which a booking is accepted. Guests are reminded that by placing a booking they agree to abide by the terms and conditions as published on Council's website.

Terms & Conditions

- **Check-out is strictly 10am.**
- **Check-in for Caravans/Camper-trailers/Motorhomes is 11am; Check-in for Cabins/Dongas is 2pm.**
- No refunds will be provided for early departures. Please see below for information relating to cancellations.
- No smoking in cabins or dongas – minimum \$150 fee applies.
- Please leave cabins & dongas in a tidy state with dishes washed and dried. Any damage to property or excess cleaning will be charged accordingly.
- No pets are allowed in buildings including camp kitchen and amenities blocks and owners are liable for any damages their pets may cause. Pets are required to be always contained within your site and on a lead within Caravan Park grounds. Owners must clean up after their pets - \$150 fee is applicable for failing to adhere to this rule.

CARAVAN PARK BOOKINGS TERMS AND CONDITIONS POLICY

- Guests travelling with pets are unable to book self-contained cabins/dongas – a minimum fine of \$200 will apply if pets (or evidence of) are found inside Caravan Park Buildings.
- Excessive barking will not be tolerated.
- No pet bedding to be washed in Caravan Park washing machines or sinks.
- As a pet owner, you are fully responsible for the actions of your pet and you agree to indemnify the Julia Creek caravan Park in respect of any incident however arising, involving your pet which results in injury, damage, or loss to another person.

Julia Creek Caravan Park ('Park') management, staff or agents ('we') reserve the right to, at any time, to move a guest to another site in the park. We reserve the right to revoke a booking, at any time, without assigning any reason. Guests are liable for all damages, breakages or losses to any property of the park caused by negligence or improper use. All reasonable cost of repairs/replacement shall be borne by the guest. We accept no responsibility whatsoever for caravans and or vehicles and their contents whilst they remain in the park. By staying with us, you agree to these terms and conditions and any penalties that are incurred.

Julia Creek Caravan Park Rules

- All QLD Road Rules apply to vehicles entering the Caravan Park.
- **Please observe the 5km/h Speed Limit.**
- **Quiet time is 10pm** – please be considerate of other guests.
- All patrons using the camp kitchen and facilities are required to always leave the shared areas clean and tidy once finished. Please ensure lights and TV at camp kitchen are turned off at night.
- **Fires are not permitted** in personal campsites, only at communal campfire area.

Payments

Accommodation:

Julia Creek Caravan Park offers a range of powered & unpowered sites, twin-single units and self-contained cabins to meet visitor demand. Guests wishing to stay for a period of less than seven (7) days will be required to pay the full amount of the accommodation upon making a booking and prior to arrival. Guests wishing to stay for a period exceeding seven (7) days will be required to pay a deposit that matches the cost of one (1) night's accommodation upon making a booking and prior to arrival. Payment can be made via EFTPOS or Electronic Funds Transfer (EFT).

Artesian Bathhouse Experience:

Julia Creek Caravan Park offers six (6) bathhouses with pricing and schedules displayed on our website and at Reception. Guests wishing to book an Artesian Bathhouse Experience will be required to pay the full amount of the session upon making a booking and prior to arrival. Payment can be made via EFTPOS or Electronic Funds Transfer (EFT).

Cancellations

MSC understands guest circumstances can change and bookings may need to be cancelled or altered. All cancellations will incur a non-refundable booking administration fee of \$20.00. Refunds and deposits of fees paid are only available from the Julia Creek Caravan Park under the following circumstances:

- **Peak Season (April – September)**
 - **Notice given at least 7 days prior to check in** – a full refund of the accommodation or bathhouse experience or deposit will be applied, minus the booking administration fee, except in the case of long weekends and special events (see **Dirt N Dust** below)
 - **Notice given less than 7 days prior to check in** – no refund will be given, however the sum of the accommodation or bathhouse experience booking minus the administration fee will be placed into credit for guests to redeem within twelve (12) months from the date of cancellation.
- **Off-Peak Season (October – March)**
 - **Notice given at least 48 hours prior to check in** – a full refund of the accommodation or bathhouse experience or deposit will be applied, minus the booking administration fee, except in the case of long weekends and special events (see **Dirt N Dust** below)
 - **Notice given less than 48 hours prior to check in** – no refund will be given, however the sum of the accommodation or bathhouse experience booking minus the administration fee will be placed into credit for guests to redeem within twelve (12) months from the date of cancellation.

Julia Creek Dirt N Dust Festival

MSC acknowledges the high demand for accommodation within Julia Creek for the iconic annual festival. As such, any cancellations of accommodation for the dates of the festival will result in no refund being given. By making a booking for the event, guests assume full responsibility of this.



Ordinary Meeting of Council Tuesday 19th September 2023

7.3 Subject: In-kind Support Request – McKinlay Shire Cultural Association Inc. & Julia Creek Historical Society Inc.

Attachments: Nil

Author: Community Services Team Leader

Executive Summary:

Council has received an in-kind support request from McKinlay Shire Cultural Association Inc. & Julia Creek Historical Society Inc. for 25 hours of staff support to digitize a number of copies of old 'Prickly Post' newspapers to ensure a cultural heritage legacy record for McKinlay Shire.

Recommendation:

Council resolves to approve the in-kind support request to allow the digitization of 'Prickly Post' newspapers to ensure a cultural heritage legacy record for McKinlay Shire.

Background:

Council annually offers funding programs such as Community Sponsorship/Donations to provide additional support to community groups and events which provide economic support, social interaction and community connectedness for residents of the Shire. The McKinlay Shire Cultural Association Inc. & Julia Creek Historical Society Inc. play a pivotal role in providing several activities that encourage community involvement in arts and preserving the history of the Shire. Upon a recent clean-up of the Jan Eckford Centre the groups found a number of old 'Prickly Post' newspapers and would like to see them digitized for their longevity and as a record of the cultural heritage in McKinlay Shire. The group estimates that it will take Council's Records Officer approximately 25 hours to complete the process and following the completion, copies of the 'Prickly Post' will be donated to Library as a resource for the community and visitors to peruse.

Consultation:

This report was completed with consultation from Director Corporate & Community Services and was presented to the Council Briefing Meeting.

Legal Implications:

Nil

Policy Implications:

Community Grants Policy

Financial and Resource Implications: Council staff would undertake the works at times that will not disrupt normal Council business.

InfoXpert Document ID: 128626



7.4 Subject: Regional Arts Development Fund – Quick Response Applications
Attachments: Nil
Author: Community Services Team Leader

Executive Summary:

Council has received two (2) Regional Arts Development Fund (RADF) Quick Response Applications that were assessed by the RADF Committee and recommended for approval:

- McKinlay Shire Council presents 'A Bee Story' - \$4,730
- McKinlay Crafty Old School House Inc. Mosaic Workshop - \$1,450

Recommendation:

That Council resolves to support the recommendations made by the RADF Committee to support:

- *McKinlay Shire Council presents 'A Bee Story' - \$4,730*
 - *McKinlay Crafty Old School House Inc Mosaic Workshop - \$1,450*
-

Background:

Council has applied to host Cluster Arts as they deliver a theatre performance and workshop of 'A Bee Story'. This is a uniquely Australian physical theatre show for children and families incorporating a kaleidoscope of circus, acrobatics, dance and live music. It tells the story of Queen Bee and Worker Bee who must work together to rebuild their hive after being destroyed by a bushfire. Council has delivered similar performances in the past that have been well attended by local children living in town and on properties which indicates this presentation will be popular.

McKinlay Crafty Old School House Inc. has applied to host a Mosaic Workshop in McKinlay with local artist Deborah Keats. These workshops and those of similar nature have been held in the community previously which indicates that this will also be well received.

Consultation: Consultation with Corporate & Community Services Team Leader and RADF Committee.

Legal Implications: Nil

Policy Implications: Arts & Cultural Policy

Financial and Resource Implications: An allocated amount of \$33,219.50 was approved for the RADF 23/24 Budget. There will be a total of \$27,039.50 remaining following the delivery of these activities.

InfoXpert Document ID: 128627



8.0 CORPORATE SERVICES



8.1 Subject: Corporate Services August 2023 Report
Attachments: Nil
Author: Director Corporate & Community Services

Executive Summary:

The Corporate Services Report as of 31 August 2023 which summarises the financial performance and position is presented to Council.

Recommendation:

That Council receives the monthly Corporate Services Report for the period ending 31 August 2023.

Report:

The Corporate Services Report compares actual performance to date with the Council's 2023/2024 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents its wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

Income Statement Variances/Comments:

Major expenses this month have been insurances and revenue has increased by \$2.2m following the levying of the first half of the rates.



INCOME STATEMENT SUMMARY

	Actuals	Variance	YTD Budget	Full Year Budget
Total Income	3,927,686	47%	8,340,483	50,042,899
Total Expenses	(1,898,554)	60%	(3,142,870)	(18,857,219)
Net Result	2,029,132	39%	5,197,613	31,185,680
Less Capital Revenue	1,009,596	18%	5,742,755	34,456,531
Operating Result (excl. Capital Revenue)	\$ 1,019,536	-187%	\$ (545,142)	\$ (3,270,851)

STATEMENT OF CASH FLOWS

	2023/24 Actuals	2022/23 Actuals
Cash Flows from Operating Activities	(44,055)	10,672,606
Receipts, Payments & Interest Received		
Borrowing Costs		
Cash Flows From Investing Activities	(7,305,043)	(2,310,528)
Payments and Proceeds for PPE		
Capital Income		
Cash Flows from Financing Activities	-	(34,598)
Loan Payments		
Net increase (decrease) in cash held	(7,349,098)	8,327,480
Cash at beginning of the financial year	32,712,588	24,385,108
Cash at the end of the period	\$ 25,363,490	\$ 32,712,588

STATEMENT OF FINANCIAL POSITION

	2024 Actuals	2023 Actuals
Current Assets	28,806,559	36,004,751
Total Non-Current Assets	252,552,473	244,237,834
Total Assets	281,359,032	280,242,585
Total Current Liabilities	4,725,530	5,638,214
Total Non-Current Liabilities	174,461	174,462
Total Liabilities	4,899,991	5,812,676
Net Community Assets	\$ 276,459,041	\$ 274,429,909
<u>Community Equity</u>		
Asset Revaluation Surplus	86,663,907	86,663,907
Retained Surplus	189,395,134	187,366,003
Reserves	400,000	-
Total Community Equity	\$ 276,459,041	\$ 274,429,910



Summary By Departments						
Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	1,132,727	4%	30,844,875	602,752	6%	9,785,000
Governance & Partnerships	-	0%	-	156,608	18%	885,782
Corporate Services	1,838,427	15%	12,066,915	215,312	11%	1,874,401
Economic Development	179,874	37%	485,500	128,851	11%	1,141,500
Community Services	506,708	8%	5,962,123	642,004	17%	3,842,229
Health Safety & Development	11,149	6%	173,348	39,029	6%	638,600
Environmental Management	184,039	36%	510,138	78,300	13%	599,212
	3,852,925	8%	50,042,899	1,862,856	10%	18,766,724

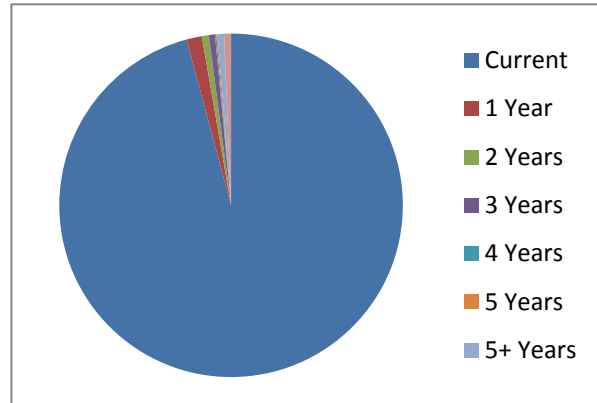
Capital Works Program 2023-2024 Version 1.0

	Actuals to date 2023-24	Adopted Budget 2023-24	Grants/Other
Infrastructure & Works			
Roads	\$7,662,365	\$36,311,000	\$35,866,000
Wastewater	\$368,985	\$1,730,000	\$1,500,000
Water	\$8,767	\$459,147	\$238,042
Transport	\$0	\$552,529	\$300,000
Other	\$126,758	\$1,580,000	\$0
Subtotal	\$8,166,874	\$40,632,676	\$37,904,042
Environmental Management	Actuals		Grants/Other
Reserves	\$1,577	\$91,000	\$0
Subtotal	\$1,577	\$91,000	\$0
Community Services & Facilities	Actuals		Grants/Other
Community Buildings & Other Structures	\$34,397	\$8,079,184	\$7,787,584
Parks & Gardens	\$28,960	\$38,250	\$28,250
Council Housing	\$0	\$2,540,000	\$1,670,000
Subtotal	\$63,357	\$10,657,434	\$9,485,834
Corporate Services	Actuals		Grants/Other
Corporate Buildings & Other Structures	\$639	\$312,571	\$0
Other	\$0	\$40,000	\$0
Economic Development	\$128,654	\$495,000	\$475,000
Subtotal	\$129,293	\$847,571	\$475,000
Total	\$8,361,102	\$52,228,681	\$47,864,876



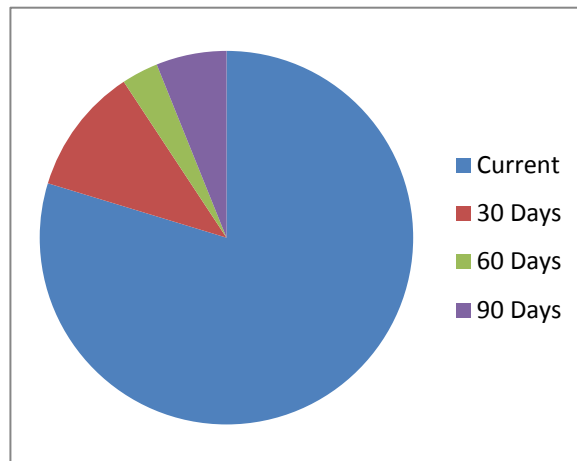
Outstanding Rates

	Aug-23	Jul-23
Current	1,600,411	-
1 Year	24,117	24,179
2 Years	11,039	10,907
3 Years	9,519	7,613
4 Years	2,153	2,153
5 Years	2,111	2,111
5+ Years	9,971	9,971
Interest	10,935	10,667
Total	1,670,256	67,602



Outstanding Debtors

Total	50,323.00
Current	40,112.07
30 Days	5,548.21
60 Days	1,594.39
90 Days	3,068.33



Comments:

Consultation:

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 128609



9.0 CHIEF EXECUTIVE OFFICER



Ordinary Meeting of Council Tuesday 19th September 2023

9.1 Subject: Chief Executive Officer's Report to July Meeting of Council

Attachments: NIL

Author: CEO

Date: 13th September 2023

Executive Summary:

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

Recommendation:

That Council receive and note the report from the Chief Executive Officer for the period ending 13th September 2023 except where amended or varied by separate resolution of Council.

1. Invitation to Hon. Mick de Brenni – Minister for Energy, Renewables & Hydrogen to visit Julia Creek

The mayor has written to the Honourable Mick de Brenni, inviting him to Julia Creek to discuss a number of items including Copperstring, Land and Housing Development, Power and the airport.

RECOMMENDATION

For Council Information

2. Deputy Premier's Forum - Townsville

The mayor and I are attending the Deputy Premier's Forum on the Queensland New-Industry Development Strategy in Townsville on Thursday 21 September. Following the forum, we shall also meet with the Acting Director of the Critical Minerals Unit.

It is recommended Council approves the attendance of Cr. Curr to the Deputy Premier's Forum in Townsville on 21st September 2023.

RECOMMENDATION

Council approves the attendance of Councilor Curr to the Deputy Premier's Forum in Townsville on 21st September 2023.

3. MITEZ Meeting Townsville 26 October 2023

The next MITEZ meeting will be held on 26th October in Townsville. The meeting will include the AGM for the organization.

It is recommended Council approve the attendance of Councilor Fegan to the next MITEZ meeting in Townsville on the 26th October 2023.

RECOMMENDATION

Council approves the attendance of Councilor Fegan to the next MITEZ Meeting in Townsville on 26th October 2023.



Ordinary Meeting of Council Tuesday 19th September 2023

4. NWQROC September Meeting Update

The September NWQROC Meeting was held in Mount Isa on Tuesday 5th and Wednesday 6th September 2023. Cr. Curr, Cr. Lynch and I attended the Meeting. Topics discussed included the NWQ Lifestyle and Workforce Promotion Project, Quarry Permits and Native Title, QRA update, Queensland Energy and Jobs Plan, Copperstring, DAMA and Visa Opportunities for the NW, the North West Hospital and Health Service update and the North West Drought Resilience Plan. Mornington Island Shire Council also joined the NWQROC. The AGM of the NWQROC was also held with management positions re-elected unopposed.

RECOMMENDATION

For Council Information

5. Northern Renewables Coordination Group - Planning and Project Facilitation Sub-group

Cr. Fegan and I attended a virtual meeting of the Planning and Project Facilitation Sub-group. The sub-group includes representatives from many government departments as well as other local governments and the James Cook University. The Energy and Jobs Plan was discussed and a priority project was identified for the group to consider. Blockages, opportunities and risks are to be identified by the group prior to the next meeting.

RECOMMENDATION

For Council Information

6. Purchase of House in Burke Street

I have made an offer for Council to purchase a house in Burke Street. The offer is subject to an inspection by a Building Certifier and a pest inspection. I shall keep you informed and bring a resolution to Council when finalized.

RECOMMENDATION

For Council Information

Policy/Legislative:

LG Act 2009 & LG Regulation 2012

Policies

Awards

Operational Financial and Resource Implications:

To be further advised

Consultation and engagement:

Councilors

Directors

Relevant Council staff

External agencies

InfoXpert Document ID: 128648



Ordinary Meeting of Council Tuesday, 19 September 2023

9.2 Subject: Council Meeting Dates 2024
Attachments: Public Notice of 2024 Council Meeting Dates
Author: Melissa Mussig
Date: 5 September 2023

Executive Summary:

In accordance with *Section 277 (1) of the Local Government Regulation 2012* Council must “*at least once in each year, publish a notice of the days and times when- (a) its ordinary meetings will be held;*”. This report is prepared for council to confirm the meeting dates for 2024.

Meetings will be held in the Julia Creek Civic Centre Boardroom, 29 Burke Street Julia Creek QLD 4823. All meetings will commence at 9:00am, unless otherwise notified.

The proposed dates for Briefing and Ordinary Meetings of Council for 2024 are as follows:

BRIEFING MEETINGS

No January Meeting
Tuesday 6 February 2024
Tuesday 5 March 2024
Tuesday 9 April 2024
Tuesday 7 May 2024
Tuesday 4 June 2024
Tuesday 2 July 2024
Tuesday 6 August 2024
Tuesday 3 September 2024
Tuesday 1 October 2024
Tuesday 5 November 2024
Tuesday No December Meeting

ORDINARY MEETINGS OF COUNCIL

Tuesday 16 January 2024
Tuesday 20 February 2024
Tuesday 19 March 2024
Tuesday 16 April 2024
Tuesday 21 May 2024
Tuesday 18 June 2024
Tuesday 16 July 2024
Tuesday 20 August 2024
Tuesday 17 September 2024
Tuesday 15 October 2024
Tuesday 19 November 2024
Tuesday 3 December 2024



Ordinary Meeting of Council Tuesday, 19 September 2023

Recommendation:

Council confirms that the Ordinary Meetings of Council will be held on a monthly basis and generally on the third Tuesday of the month. The dates of the 2024 Ordinary Meetings of Council will be:

BRIEFING MEETINGS

	No January Meeting
Tuesday	6 February 2024
Tuesday	5 March 2024
Tuesday	9 April 2024
Tuesday	7 May 2024
Tuesday	4 June 2024
Tuesday	2 July 2024
Tuesday	6 August 2024
Tuesday	3 September 2024
Tuesday	1 October 2024
Tuesday	5 November 2024
Tuesday	No December Meeting

ORDINARY MEETINGS OF COUNCIL

Tuesday	16 January 2024
Tuesday	20 February 2024
Tuesday	19 March 2024
Tuesday	16 April 2024
Tuesday	21 May 2024
Tuesday	18 June 2024
Tuesday	16 July 2024
Tuesday	20 August 2024
Tuesday	17 September 2024
Tuesday	15 October 2024
Tuesday	19 November 2024
Tuesday	3 December 2024

Background:

Council resolved, post the 2020 elections, to hold Ordinary Council Meetings on a monthly basis and that the meetings would be held on the third Tuesday of the month. In addition, Council have also incorporated a Briefing Meeting each month which is generally held the first Tuesday of the month.

January Briefing:

With the proposed January Briefing occurring so close to the festive season holidays, there is the potential for a number of absences. It is recommended that Council dispense with the January Briefing with the first meeting for next year start with Ordinary Council Meeting on 16 January 2024.

December Briefing:

With the proposed December Ordinary Meeting occurring so close to the festive season holidays, there is the potential to move the Ordinary Meeting to the Briefing date. It is recommended that Council dispense with the December Briefing and having the December Ordinary Meeting on the 3 December 2024.

Comments:

Consultation:

Chief Executive Officer

Legislative:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 128617



10. WORKPLACE HEALTH AND SAFETY



Ordinary Meeting of Council Tuesday, 19 September 2023

10.1 Subject: WHS Report – August 2023

Attachments: Nil

Author: WHS Officer

Date: 19 September 2023

Executive Summary:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of August 2023.

Recommendation:

That Council receives the August 2023 WHS Report.

Background:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of August 2023.

Detailed below are the general areas of importance to the safety of workers at McKinlay Shire Council throughout the month.

Consultation: (internal/External)

Nil

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 128623



		Actual	Budget
3700	Workplace Health and Safety	\$64,672.07	\$250,000

- Continually working on NC actions from PDM Report
- Review/ development of WHS documents
- Employee and Contractor Inductions
- Site inspections
- **LGW Work Care** There has been a total of 0 Claims the year with a total amount incurred of \$0.00
- **Incidents** in August there have been a total of (4) new incident for the month.
- **Outstanding Actions** With SkyTrust no longer being utilised, a Council Rectification Action Plan (RAP) has been developed in a shared folder with all departments responsible for the management of any outstanding actions from hazard inspections etc.



11. CLOSE