

Ordinary Meeting Agenda

PUBLIC AGENDA

To be held at McKinlay Shire Council, Boardroom
29 Burke Street, Julia Creek, Queensland 4823

Tuesday 15 August 2023, 8:30am

Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek on 15 August 2023 at 8:30am.

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

2. ATTENDANCE

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. T Pratt, Cr. J Lynch

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate and Community Services, Ms. Tenneil Cody

Team Leader, Environmental and Regulatory Services, Ms. Megan Pellow

Executive Assistant, Mrs. Melissa Mussig

Other people in attendance:

Apologies:

2.1 APPOINTMENT

3. DECLARATION OF CONFLICT OF INTEREST

4. CONFIRMATION OF MINUTES

4.1 That the Minutes of the Ordinary Meeting on the 18 July 2023 be confirmed.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

18 July 2023

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Confirmed Ordinary Council Meeting Minutes 16 May 2023
- 4.2 Business Arising out of minutes of previous Meeting

5. ENGINEERING REPORT

- 5.1 Engineering Works Monthly Report

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental and Regulatory Services Monthly Report
- 6.2 Amendment to Julia Creek Paddock Agistment Procedure
- 6.3 This report is CONFIDENTIAL
- 6.4 T2324001 – Register of Pre-qualified suppliers for Goods
- 6.5 T2324002 – Register of Pre-qualified suppliers for Services

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Monthly Report
- 8.2 Debt Policy Review 2023/2024
- 8.3 Investment Policy Review 2023/2024
- 8.4 Procurement Policy Review 2023-2024
- 8.5 Fees and Charges Schedule 2023-2024
- 8.6 Revenue Statement Review 2023/2024
- 8.7 2023/2024 Budget and Rating
- 8.8 Operational Plan 2023/2024

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 CEO Monthly Report

10. WORKPLACE HEALTH AND SAFETY

- 10.1 Workplace Health and Safety

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 09:00am.

2. ATTENDANCE

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. T Pratt, Cr. J Lynch

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Corporate & Community Services, Ms. Tenneil Cody

Environmental Regulatory Services, Team Leader, Ms. Megan Pellow

Executive Assistant, Mrs. Melissa Mussig

Apologies: Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Other people in attendance:

3. DECLARATION OF CONFLICT OF INTEREST

Cr. J Fegan

"I Cr. Janene Fegan declare that I have a conflict of interest with respect to agenda item 6.4 T2324001 – Register of Pre-qualified suppliers for Goods of the July 2023 Ordinary Meeting (as defined the Local Government Act 2009, section 150EI) as follows*:-

- (a) the matter is or relates to a contract between the local government and the councillor, or a close associate of the councillor, for—
- (b) the supply of goods or services to the local government;

"I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on."

"I Cr. Janene Fegan declare that I have a conflict of interest with respect to agenda item 6.5 T2324002 – Register of Pre-qualified suppliers for Services of the July 2023 Ordinary Meeting (as defined the Local Government Act 2009, section 150EI) as follows*:-

- (a) the matter is or relates to a contract between the local government and the councillor, or a close associate of the councillor, for—
- (i) the supply of goods or services to the local government;

"I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on."

Cr. S Royes

"I Cr. Shauna Royes declare that I have a conflict of interest with respect to agenda item 6.4 T2324001 – Register of Pre-qualified suppliers for Goods of the July 2023 Ordinary Meeting (as defined the Local Government Act 2009, section 150EI) as follows*:-

- (a) the matter is or relates to a contract between the local government and the councillor, or a close associate of the councillor, for—
- (i) the supply of goods or services to the local government;

"I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on."

"I Cr. Shauna Royes declare that I have a conflict of interest with respect to agenda item 6.5 T2324002 – Register of Pre-qualified suppliers for Services of the July 2023 Ordinary Meeting (as defined the Local Government Act 2009, section 150E1) as follows*:-

- (a) the matter is or relates to a contract between the local government and the councillor, or a close associate of the councillor, for—
 - (i) the supply of goods or services to the local government;

"I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on."

Cr. J Lynch

"I Cr. J Lynch declare that I have a conflict of interest with respect to agenda item 6.4 T2324001 – Register of Pre-qualified suppliers for Goods of the July 2023 Ordinary Meeting (as defined the Local Government Act 2009, section 150E1) as follows*:-

- (a) the matter is or relates to a contract between the local government and the Councillor, or a close associate of the Councillor, for—
 - (i) the supply of goods or services to the local government;

"I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on."

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on the 20 June 2023 be confirmed.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 20 June 2023 be confirmed.

Resolution No. 220/2223

Minutes of the Ordinary Meeting of Council held on 20 June 2023 confirmed.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 5/0

4.1 Confirmation of Minutes

Confirmation of Minutes of the Special Meeting held on the 4 July be confirmed 2023.

RECOMMENDATION

That the Minutes of the Special Meeting of Council held on 4 July 2023 be confirmed.

Resolution No. 221/2223

Minutes of the Ordinary Meeting of Council held on 4 July 2023 confirmed.

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 5/0

4.2 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of June 2023.

RECOMMENDATION

That Council receives the Engineering Services monthly report for June 2023.

Resolution 222/2223

Council receives the Engineering Services monthly report for June 2023.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

ENVIROMENTAL AND REGULATORY SERVICES

6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the department for the period June 2023.

RECOMMENDATION

That Council receives the June 2023 Environmental and Regulatory Services Report.

Resolution No. 223/2223

Council receives the June 2023 Environmental and Regulatory Services Report.

Moved Cr. S Royes

Seconded Cr. T Pratt

CARRIED 5/0

6.2 Amendment to Julia Creek Paddock Agistment Procedure

Council resolved at its Ordinary Meeting held 20 June 2023 to adopt a procedure for the allocation of horse paddocks around Julia Creek. Staff have further reviewed the procedure and note that a eligibility criteria item was missed.

RECOMMENDATION

That Council resolves to amend the Julia Creek Paddock Agistment Procedure to add the following eligibility criteria item:

- * One (1) only Council paddock allocated per household

Resolution No. 224/2223

That Council resolves to amend the Julia Creek Paddock Agistment Procedure to add the following eligibility criteria item:

- * One (1) only Council paddock allocated per household

Moved Cr. S Royes

Seconded Cr. J Royes

CARRIED 5/0

PROCEDURAL MOTION

That the meeting be closed to the public in accordance with Section 275 (1) (e) of the Local Government Regulation 2012.

Resolution No. 225/2223

Council resolves to close the meeting to the public in accordance with Section 275 (1) (e) of the Local Government Regulation 2012.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

6.3 This report is CONFIDENTIAL in accordance with *Section 254J (3)(e) and (h) of the Local Government Regulation 2012*, as the report will discuss negotiations relating to the taking of land (native title interest) by the local government under the *Acquisition of Land Act 1967* and consideration of legal advice obtained.

PROCEDURAL MOTION**Resolution No. 226/2223**

Council resolves to re-open the Ordinary Meeting of Council to the public.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

RECOMMENDATION

Council resolves to;

(a) compulsorily acquire any and all native title and non-native title rights and interests over land described as Lot 54 on Crown Plan JC55713 (the Land) for "urban planning" purposes; and

(b) Council serves a Notice of Intention to Acquire Native Title Rights and Interests (the NT Notice) and a Background Interpretation Statement (the NT Statement) on

Queensland South Native Title Services as the representative body for the Land to commence the compulsory acquisition process; and

(c) Council serve a Notice of Intention to Acquire Non-Native Title Rights and Interests (the Non NT Notice) and a Background Interpretation Statement (the Non NT Statement) on the authorised holder of the following resource interests: ATP2066, EPG2023 and EPM28323 to commence the compulsory resumption process; and

(d) Council takes reasonable steps to identify any person who may have cultural rights in or on the Land as recognised under s28 of the Human Rights Act 2019 (Qld) and who is not otherwise notified by service of the Notice and the Statement; and provide that person(s) with notice of the proposed compulsory acquisition of any and all native title rights and interests over the Land; and

(e) Council delegate to the Chief Executive Officer the power to:

(i) sign the NT Notice, Non-NT Notice, NT Statement and Non-NT Statement on Council's behalf; and

(ii) attend any objection meeting to be held in relation to the proposed compulsory acquisition of native title and over the Land on Council's behalf; and

(iii) consult with any person holding distinct cultural rights in the Land pursuant to the Human Rights Act 2019 (Qld).

Resolution No. 227/2223

Council resolves to;

(a) compulsorily acquire any and all native title and non-native title rights and interests over land described as Lot 54 on Crown Plan JC55713 (the Land) for “urban planning” purposes; and

(b) Council serves a Notice of Intention to Acquire Native Title Rights and Interests (the NT Notice) and a Background Interpretation Statement (the NT Statement) on Queensland South Native Title Services as the representative body for the Land to commence the compulsory acquisition process; and

(c) Council serve a Notice of Intention to Acquire Non-Native Title Rights and Interests (the Non NT Notice) and a Background Interpretation Statement (the Non NT Statement) on the authorised holder of the following resource interests: ATP2066, EPG2023 and EPM28323 to commence the compulsory resumption process; and

(d) Council takes reasonable steps to identify any person who may have cultural rights in or on the Land as recognised under s28 of the Human Rights Act 2019 (Qld) and who is not otherwise notified by service of the Notice and the Statement; and provide that person(s) with notice of the proposed compulsory acquisition of any and all native title rights and interests over the Land; and

(e) Council delegate to the Chief Executive Officer the power to:

(i) sign the NT Notice, Non-NT Notice, NT Statement and Non-NT Statement on Council’s behalf; and

(ii) attend any objection meeting to be held in relation to the proposed compulsory acquisition of native title and over the Land on Council's behalf; and

(iii) consult with any person holding distinct cultural rights in the Land pursuant to the Human Rights Act 2019 (Qld).

Moved Cr. P Curr

Seconded Cr. S Royes

CARRIED 5/0

Resolution No. 228/2223

Due to the declarable conflicts of interest no quorum for deciding matter for 6.4 T2324001 – Register of Pre-qualified suppliers for Goods, Council delegates to the CEO the power to act to complete the tender process for the register of pre-qualified supplies for Goods.

Moved: J Fegan

Seconded: S Royes

CARRIED 5/0

6.4 T2324001 – Register of Pre-qualified suppliers for Goods

Council invited tenders from suitably qualified tenderers for appointment to Council’s register of pre-qualified suppliers for Goods (ROPS) for a period of two (2) years commencing July 2023 for the following goods categories: Shade sails/Softfall, Batteries, Oils, Tyres, Pool Chemicals, Cleaning Chemicals/Products, Hardware Supplies. This tender was advertised on the Vendor Panel Platform and had a closing date of 4 July 2023. There were 33 tenders received from both local and regional suppliers.

RECOMMENDATION

That Council resolves to:

Accept all tenderers tabulated in this report onto the register of pre-qualified suppliers for Goods including Shade sails/Softfall, Batteries, Oils, Tyres, Pool Chemicals, Cleaning Chemicals/Products, Hardware Supplies for a period of two (2) years commencing 1 July 2023.

Due to Resolution No 228/2223 – Council delegated the CEO the power to act, this recommendation is not required.

Resolution No. 229/2223

That Council resolves to:

1 Accept all tenderers tabulated in this report onto the register of pre-qualified suppliers for Goods including Shade sails/Softfall, Batteries, Oils, Tyres, Pool Chemicals, Cleaning Chemicals/Products, Hardware Supplies for a period of two (2) years commencing 1 July 2023.

Moved Cr. T Pratt

Seconded Cr. P Curr

CARRIED 3/0

Attendance - Cr. J. Fegan left the meeting room having declared, agenda item 6.4 T2324001 – Register of Pre-qualified suppliers for Goods and 6.5 T2324002 – Register of Pre-qualified suppliers for Services as defined by Section Local Government Act 2009, section 150E and left the meeting room at 9:28am taking no part in the meeting or discussion.

Attendance - Cr. S Royes left the meeting room having declared, agenda item 6.4 T2324001 – Register of Pre-qualified suppliers for Goods and 6.5 T2324002 – Register of Pre-qualified suppliers for Services as defined by Section Local Government Act 2009, section 150E and left the meeting room at 9:28am taking no part in the meeting or discussion.

6.5 T2324002 – Register of Pre-qualified suppliers for Services

Council invited tenders from suitably qualified tenderers for appointment to Council's register of pre-qualified suppliers for Services (ROPS) for a period of two (2) years commencing July 2023 for the following service categories: Building Maintenance, Electrical, Plumbing, Painting, Concrete Works, Catering, Weed Spraying, Yard Maintenance, Air Conditioner Cleaning, Pest Control, Boilermaking/Fabrication and Fencing. This tender No.: T2324002 was advertised on the Vendor Panel Platform and had a closing date of 4 July 2023. There were 36 tenders received.

RECOMMENDATION

That Council resolves to:

1. Accept all tenderers tabulated in this report onto the register of pre-qualified suppliers for Building Maintenance, Electrical, Plumbing, Painting, Concrete Works, Catering, Weed Spraying, Yard Maintenance, Air Conditioner Cleaning, Pest Control, Boilermaking / Fabrication and Fencing Services for a period of two (2) years commencing 1 July 2023; and
2. Delegate to the Chief Executive Officer the power to negotiate, finalise and enter into contracts for services for works funded in both Capital and Operational Budgets.

Resolution No. 230/2223

That Council resolves to:

1. Accept all tenderers tabulated in this report onto the register of pre-qualified suppliers for Building Maintenance, Electrical, Plumbing, Painting, Concrete Works, Catering, Weed Spraying, Yard Maintenance, Air Conditioner Cleaning, Pest Control, Boilermaking / Fabrication and Fencing Services for a period of two (2) years commencing 1 July 2023; and
2. Delegate to the Chief Executive Officer the power to negotiate, finalise and enter into contracts for services for works funded in both Capital and Operational Budgets

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 3/0

Attendance – Cr. J. Fegan and Cr. S Royes re-entered the meeting room at 9:47am.

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of June 2023.

RECOMMENDATION

That Council receives the Community Services monthly report for June 2023.

Resolution No. 231/2223

Council receives the Community Services monthly report for June 2023.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

8. CORPORATE SERVICES

8.1 The Corporate Services Report

The Corporate Services Report as of June 2023 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending June 2023.

Resolution No. 232/2223

Council receives the monthly Corporate Services Report for the period ending June 2023.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

8.2 Debt Policy Review 2023/2024

In accordance with Section 192 of the Local Government Regulations 2012, Council must prepare a Debt Policy for each financial year.

The 2023/24 Debt Policy Version 1 has been prepared in accordance with relevant legislation and Council's current debt position and is presented for Council's consideration.

RECOMMENDATION

That Council adopt the 2023/24 Debt Policy Version 1 as presented.

Resolution No. 233/2223

That Council adopt the 2023/24 Debt Policy Version 1.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

8.3 Investment Policy Review 2023/2024

In accordance with Section 191 of the Local Government Regulations 2012, Council must prepare and adopt an investment policy.

The 2023/2024 Investment Policy Version 1 has been prepared in accordance with relevant legislation and is presented for Councils consideration.

RECOMMENDATION

That Council adopt the 2023/24 Investment Policy Version 1 as presented.

Resolution No. 234/2223

That Council adopt the 2023/24 Investment Policy Version 1.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

8.4 Procurement Policy Review 2023-2024

In accordance with Section 198 of the Local Government Regulations 2012, Council must prepare and adopt a procurement policy.

The 2023/2024 Procurement Policy Version 1 has been prepared in accordance with relevant legislation and is presented for Councils consideration.

RECOMMENDATION

That Council adopt the 2023/2024 Procurement Policy Version 1 as presented.

Resolution No. 235/2223

That Council adopt the 2023/2024 Procurement Policy Version 1.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

8.5 Fees and Charges Schedule 2023-2024

Presenting to Council the proposed Fees and Charges Schedule for the financial year 2023/24.

The schedule contains fees and charges relating to all other services provided by Council.

RECOMMENDATION

That Council adopts the proposed Fees and Charges Schedule 2023/24 Version 1 as presented.

Resolution No. 236/2223

That Council adopts the proposed Fees and Charges Schedule 2023/24 Version 1.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

8.6 Revenue Statement Review 2023/2024

In accordance with *Section 172 of the Local Government Regulations 2012*, Council must prepare a revenue statement for each financial year.

The 2023/24 Revenue Statement Version 1 has been prepared in accordance with relevant legislation and is presented for Councils consideration.

RECOMMENDATION

That Council adopt the 2023/24 Revenue Statement Version 1 as presented.

Resolution No. 237/2223

That Council adopt the 2023/24 Revenue Statement Version 1.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

8.7 2023/2024 Budget and Rating

A local government is required to adopt its budget for a financial year after 31 May in the year before the financial year but before 1 August in the financial year. Councillors and Operational staff have met and discussed the budget at budget workshop over the past two months for the purpose of preparing a budget for the 2023/2024 financial year.

8.7.1 Differential General Rates

RECOMMENDATION

- a) Pursuant to section 81 of the *Local Government Regulation 2012*, the categories into which rateable land is categorised, the description of those categories and, pursuant to sections 81(4) and 81(5) of the *Local Government Regulation 2012*, the method by which land is to be identified and included in its appropriate category is as follows:

Differential Rate Category	Description	Identification
1. Residential – Julia Creek < 2 ha	Land, located within the town of Julia Creek, having an area of less than 2 hectares, which is used, or intended to be used, for residential purposes.	As determined by the CEO
2. Residential – Other < 2 ha	Land, located within the towns of McKinlay, Kynuna and Nelia, having an area of less than 2 hectares, which is used, or intended to be used, for residential purposes.	As determined by the CEO
3. Residential – Julia Creek > 2 ha	Land, located within the town of Julia Creek, having an area of 2 hectares or more, which is used, or intended to be used, for residential purposes.	As determined by the CEO
4. Residential – Other > 2 ha	Land, located in the towns of McKinlay, Kynuna and Nelia, having an area of 2 hectares or more, which is used, or intended to be used, for residential purposes.	As determined by the CEO
5. Commercial/Industrial – Julia Creek	Land, located within the town of Julia Creek, which is used, or intended to be used, for commercial and/or industrial purposes.	As determined by the CEO
6. Commercial/Industrial - Other	Land, located within the towns of McKinlay,	As determined by

	Kynuna and Nelia, which is used, or intended to be used, for commercial and/or industrial purposes.	the CEO
7. Rural	Land used, or intended to be used, for rural purposes.	As determined by the CEO
8. Special Uses / Community Purposes	Land which is used for community purposes.	As determined by the CEO
9. Open Space & Recreation	Land which is used for recreation	As determined by the CEO
10. Mine – Not in Production	Land which is a mining lease held under the <i>Mineral Resources Act</i> , which forms part of a mine which is not operational.	As determined by the CEO
11. Mine – In Production	Land which is a mining lease held under the <i>Mineral Resources Act</i> , which forms part of a mine which is operational.	As determined by the CEO
12. Workers Accommodation – 0-50 units	Land used or intended to be used, in whole or in part, for providing intensive accommodation for between 0 and 50 people (other than the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as “workers accommodation”, “single person’s quarters”, “work camps”, “accommodation village”, or “barracks”.	As determined by the CEO
13. Workers Accommodation – 51 - 100 units	Land used or intended to be used, in whole or in part, for providing intensive accommodation for between 51 and 100 people (other than the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as “workers accommodation”, “single person’s quarters”, “work camps”, “accommodation village”, or “barracks”.	As determined by the CEO
14. Workers Accommodation >100 units	Land used or intended to be used, in whole or in part, for providing intensive accommodation for more than 100 people (other than the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as “workers accommodation”, “single person’s quarters”, “work camps”, “accommodation village”, or “barracks”.	As determined by the CEO

- b) Council delegates to the Chief Executive Officer the power, pursuant to sections 81(4) and 81(5) of the *Local Government Regulation 2012*, to identify the rating category to which each parcel of rateable land belongs.
- c) Pursuant to section 94 of the *Local Government Act 2009* and section 80 of the *Local Government Regulation 2012*, the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the *Local Government Regulation 2012*, the minimum general rate to be made and levied for each differential general rate category, is as follows:

Category	Rate in \$ (Cents) per levy	Minimum (\$)
1. Residential – Julia Creek < 2 ha	2.9634¢	189.81
2. Residential – Other < 2 ha	0.443¢	227.80
3. Residential – Julia Creek > 2 ha	1.2468¢	189.81
4. Residential – Other > 2ha	3.525¢	222.44
5. Commercial/Industrial – Julia Creek	1.9132¢	189.81
6. Commercial/Industrial - Other	0.1¢	213.28
7. Rural	0.17766¢	127.00
8. Special Uses / Community Purposes	2.9897¢	189.91
9. Open Space & Recreation	5.676341¢	189.91
10. Mine – Not in Production	3.79175¢	210.11
11. Mine – In Production	6.6049¢	218.05
12. Workers Accommodation 0-50 units	8.236¢	10323.65
13. Workers Accommodation 51-100 units	12.262¢	15370.77
14. Workers Accommodation > 100 units	17.837¢	22358.74

Resolution No. 238/2223

- a) Pursuant to section 81 of the *Local Government Regulation 2012*, the categories in to which rateable land is categorised, the description of those categories and, pursuant to sections 81(4) and 81(5) of the *Local Government Regulation 2012*, the method by which land is to be identified and included in its appropriate category is as follows:

Differential Rate Category	Description	Identification
1. Residential – Julia Creek < 2 ha	Land, located within the town of Julia Creek, having an area of less than 2 hectares, which is used, or intended to be used, for residential purposes.	As determined by the CEO
2. Residential – Other < 2 ha	Land, located within the towns of McKinlay, Kynuna and Nelia, having an area of less than 2 hectares, which is used, or intended to be used, for residential purposes.	As determined by the CEO
3. Residential – Julia Creek > 2 ha	Land, located within the town of Julia Creek, having an area of 2 hectares or more, which is used, or intended to be used, for residential purposes.	As determined by the CEO
4. Residential – Other > 2 ha	Land, located in the towns of McKinlay, Kynuna and Nelia, having an area of 2 hectares or more, which is used, or intended to be used, for residential purposes.	As determined by the CEO
5. Commercial/Industrial – Julia Creek	Land, located within the town of Julia Creek, which is used, or intended to be used, for commercial and/or industrial purposes.	As determined by the CEO
6. Commercial/Industrial - Other	Land, located within the towns of McKinlay, Kynuna and Nelia, which is used, or intended to be used, for commercial and/or industrial purposes.	As determined by the CEO
7. Rural	Land used, or intended to be used, for rural purposes.	As determined by the CEO
8. Special Uses / Community Purposes	Land which is used for community purposes.	As determined by the CEO

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 5/0

8.7.2 Special Charge

RECOMMENDATION

- a) Pursuant to section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, Council make and levy a special charge (to be known as the “Pest Animal Control Levy”) of \$0.0166 per hectare per annum or \$0.0083 per hectare per levy, on all rateable land included in differential rate category 7 – rural which exceeds 1,000 hectares in area for the provision of pest control services to certain rural properties in the Shire.
- b) The overall plan for the Pest Animal Control Levy Special Charge is as follows:
 - i. The service, facility or activity is provision of pest control services to certain properties in rural parts of the Shire. These pest control services serve to assist with the control of wild dogs which can reduce the threat to livestock.
 - ii. The rateable land to which the special rate shall apply all rateable land in differential rate category 7 – rural which exceeds 1,000 hectares in area.
 - iii. The estimated cost of carrying out the overall plan is \$65,000.
 - iv. The timeframe for carrying out the overall plan is twelve (12) months ending 30 June 2024.
- c) The rateable land (owner or occupier) subject of the charge specially benefit from the provision of pest control services, because the services assist with the control of wild dogs which can reduce the threat to livestock.

Resolution No. 239/2223

- a) Pursuant to section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, Council make and levy a special charge (to be known as the “Pest Animal Control Levy”) of \$0.0166 per hectare per annum or \$0.0083 per hectare per levy, on all rateable land included in differential rate category 7 – rural which exceeds 1,000 hectares in area for the provision of pest control services to certain rural properties in the Shire.
- b) The overall plan for the Pest Animal Control Levy Special Charge is as follows:
 - i. The service, facility or activity is provision of pest control services to certain properties in rural parts of the Shire. These pest control services serve to assist with the control of wild dogs which can reduce the threat to livestock.
 - ii. The rateable land to which the special rate shall apply all rateable land in differential rate category 7 – rural which exceeds 1,000 hectares in area.
 - iii. The estimated cost of carrying out the overall plan is \$65,000.
 - iv. The timeframe for carrying out the overall plan is twelve (12) months ending 30 June 2024.
- c) The rateable land (owner or occupier) subject of the charge specially benefit from the provision of pest control services, because the services assist with the control of wild dogs which can reduce the threat to livestock.

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 5/0

8.7.3 Sewerage Utility Charges

RECOMMENDATION

- (a) Pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:

Sewerage Charges		
	Per Half Yearly Levy Charge (\$)	Annual Charge (\$)
First Pedestal	\$270.30	\$540.60
Additional Pedestal	\$170.15	\$340.30

- (b) The above levied sewerage utility charges be applied as further detailed in section 5.2 of the 2023-2024 Revenue Statement.

Resolution No. 240/2223

- (a) Pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:

Sewerage Charges		
	Per Half Yearly Levy Charge (\$)	Annual Charge (\$)
First Pedestal	\$270.30	\$540.60
Additional Pedestal	\$170.15	\$340.30

- (b) The above levied sewerage utility charges be applied as further detailed in section 5.2 of the 2023-2024 Revenue Statement.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

8.7.4 Water Utility Charges

RECOMMENDATION

- (a) Pursuant to section 94 of the *Local Government Act 2009* and sections 99 and 101 of the *Local Government Regulation 2012*, Council make and levy water utility charges, for the supply of water services by the Council, as follows:

Access Charge		
	Per Half Yearly Levy Charge (\$)	Annual Charge (\$)
Julia Creek	\$131.88	\$263.76
Kynuna and McKinlay	\$45.57	\$91.14
Nelia	\$23.86	\$47.72

Gilliat	\$24.65	\$49.30
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Consumption Charge		
	Per Half Yearly Levy Charge per Unit (\$)	Annual Charge per Unit (\$)
Julia Creek	\$18.71	\$37.42
Kynuna and McKinlay	\$22.79	\$45.58
Nelia	\$11.93	\$23.86
Gilliat	\$12.33	\$24.66
Extra Water (for specifically identified assessments)	\$1.73	\$3.46

Resolution No. 241/2223

(a) Pursuant to section 94 of the *Local Government Act 2009* and sections 99 and 101 of the *Local Government Regulation 2012*, Council make and levy water utility charges, for the supply of water services by the Council, as follows:

Access Charge		
	Per Half Yearly Levy Charge (\$)	Annual Charge (\$)
Julia Creek	\$131.88	\$263.76
Kynuna and McKinlay	\$45.57	\$91.14
Nelia	\$23.86	\$47.72
Gilliat	\$24.65	\$49.30

Consumption Charge		
	Per Half Yearly Levy Charge per Unit (\$)	Annual Charge per Unit (\$)
Julia Creek	\$18.71	\$37.42
Kynuna and McKinlay	\$22.79	\$45.58
Nelia	\$11.93	\$23.86
Gilliat	\$12.33	\$24.66
Extra Water (for specifically identified assessments)	\$1.73	\$3.46

Moved Cr. P Curr

Seconded Cr. T Pratt

CARRIED 5/0

8.7.5 Waste Management Utility Charges

RECOMMENDATION

Pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy waste management utility charges, for the supply of waste management services by the Council, as follows:

Council provides waste management services to properties in the towns of Julia Creek, Kynuna, McKinlay and Nelia. For properties in Julia Creek, the Council provides landfill services and a kerbside refuse collection service. For properties in the other towns a landfill service is provided only.

For the financial year, Council resolves to levy:-

- a utility charge for the provision of landfill facilities on all assessments within Julia Creek, Kynuna, McKinlay and Nelia ("**the Waste Facilities Charge**"); and
- a utility charge for the provision of a kerbside refuse collection service on all assessments in Julia Creek, irrespective of whether the service is actually used by the ratepayer ("**the Waste Collection Charge**").

For the financial year, Council resolves that the charges shall be as follows:

Waste Facilities Charge		
	Per Half Yearly Levy Charge (\$)	Annual Charge (\$)
Julia Creek	\$77.77	\$155.54
Kynuna, McKinlay and Nelia	\$19.92	\$39.84

Waste Collection Charge		
	Per Half Yearly Levy Charge (\$)	Annual Charge (\$)
First 240-litre wheelie bin service	\$97.50	\$195.00
Each additional 240-litre wheelie bin service	\$117.53	\$235.06

Resolution No. 242/2223

Pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy waste management utility charges, for the supply of waste management services by the Council, as follows:

Council provides waste management services to properties in the towns of Julia Creek, Kynuna, McKinlay and Nelia. For properties in Julia Creek, the Council provides landfill services and a kerbside refuse collection service. For properties in the other towns a landfill service is provided only.

For the financial year, Council resolves to levy:-

- a utility charge for the provision of landfill facilities on all assessments within Julia Creek, Kynuna, McKinlay and Nelia ("**the Waste Facilities Charge**"); and
- a utility charge for the provision of a kerbside refuse collection service on all assessments in Julia Creek, irrespective of whether the service is actually used by the ratepayer ("**the Waste Collection Charge**").

For the financial year, Council resolves that the charges shall be as follows:

Waste Facilities Charge		
	Per Half Yearly Levy Charge (\$)	Annual Charge (\$)
Julia Creek	\$77.77	\$155.54
Kynuna, McKinlay and Nelia	\$19.92	\$39.84

Waste Collection Charge		
	Per Half Yearly Levy Charge (\$)	Annual Charge (\$)
First 240-litre wheelie bin service	\$97.50	\$195.00
Each additional 240-litre wheelie bin service	\$117.53	\$235.06

Moved Cr. S Royes

Seconded Cr. J Lynch

CARRIED 5/0

8.7.6 DISCOUNT**RECOMMENDATION**

Pursuant to section 130 of the *Local Government Regulation 2012*, the differential general rates/sewerage utility charges/water utility charges/waste management utility charges made and levied shall be subject to a discount of 10% if paid within the discount period of 30 clear days of the date of issue of the rate notice provided that:

- a) all of the aforementioned rates and charges are paid within 30 clear days of the date of issue of the rate notice;
- b) all other rates and charges appearing on the rate notice (that are not subject to a discount) are paid within 30 clear days after the date of issue of the rate notice; and
- c) all other overdue rates and charges relating to the rateable assessment are paid within 30 clear days of the date of issue of the rate notice.

Resolution No. 243/2223

Pursuant to section 130 of the Local Government Regulation 2012, the differential general rates/sewerage utility charges/water utility charges/waste management utility charges made and levied shall be subject to a discount of 10% if paid within the discount period of 30 clear days of the date of issue of the rate notice provided that:

- a) all of the aforementioned rates and charges are paid within 30 clear days of the date of issue of the rate notice;
- b) all other rates and charges appearing on the rate notice (that are not subject to a discount) are paid within 30 clear days after the date of issue of the rate notice; and
- c) all other overdue rates and charges relating to the rateable assessment are paid within 30 clear days of the date of issue of the rate notice.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 5/0

8.7.7 INTEREST**RECOMMENDATION**

Pursuant to section 133 of the Local Government Regulation 2012, compound interest on daily rests at the rate of eleven percent (11.0%) per annum is to be charged on all overdue rates or charges.

Resolution No. 244/2223

Pursuant to section 133 of the Local Government Regulation 2012, compound interest on daily rests at the rate of eleven percent (11.0%) per annum is to be charged on all overdue rates or charges.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

8.7.8 LEVY AND PAYMENT**RECOMMENDATION**

a) Pursuant to section 107 of the Local Government Regulation 2012 and section 114 of the Fire and Emergency Services Act 1990, Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy be levied:

- for half year 1 July 2023 to 31 December 2023 – in August/September 2023; and
- for the half year 1 January 2024 to 30 June 2024 – in February/March 2024.

b) Pursuant to section 118 of the Local Government Regulation 2012, that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, be paid within 30 clear days of the date of the issue of the rate notice.

Resolution No. 245/2223

a) Pursuant to section 107 of the Local Government Regulation 2012 and section 114 of the Fire and Emergency Services Act 1990, Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy be levied:

- for half year 1 July 2023 to 31 December 2023 – in August/September 2023; and
- for the half year 1 January 2024 to 30 June 2024 – in February/March 2024.

b) Pursuant to section 118 of the Local Government Regulation 2012, that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, be paid within 30 clear days of the date of the issue of the rate notice.

Moved Cr. T Pratt

Seconded Cr. P Curr

CARRIED 5/0

8.7.9**PAYING RATES OR CHARGES BY INSTALMENTS****RECOMMENDATION**

Pursuant to section 129 of the Local Government Regulation 2012, all rates and charges are payable by four equal instalments on 1 August 2023, 1 November 2023, 1 February 2024 and 1 May 2024. Interest will not be charged on the overdue rates or charges if the instalments are paid when due.

Resolution No. 246/2223

Pursuant to section 129 of the Local Government Regulation 2012, all rates and charges are payable by four equal instalments on 1 August 2023, 1 November 2023, 1 February 2024 and 1 May 2024. Interest will not be charged on the overdue rates or charges if the instalments are paid when due.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

8.7.10 RATES CONCESSIONS**RECOMMENDATION**

Pursuant to sections 120, 121 and 122 of the *Local Government Regulation 2012*, a rebate of the differential general rate categories 1, 2 and 3 where the owner of land qualifies for the State Government Pensioner Rate Remission Scheme be granted a concession equal to 55% of the total rates and charges payable.

Resolution No. 247/2223

Pursuant to sections 120, 121 and 122 of the Local Government Regulation 2012, a rebate of the differential general rate categories 1, 2 and 3 where the owner of land qualifies for the State Government Pensioner Rate Remission Scheme be granted a concession equal to 55% of the total rates and charges payable.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

8.7.11 STATEMENT OF ESTIMATED FINANCIAL POSITION**RECOMMENDATION**

Pursuant to section 205 of the *Local Government Regulation 2012*, the statement of the financial operations and financial position of the Council in respect of the previous financial year ("the Statement of Estimated Financial Position") be received and its contents noted.

Resolution No. 248/2223

Pursuant to section 205 of the Local Government Regulation 2012, the statement of the financial operations and financial position of the Council in respect of the previous financial year ("the Statement of Estimated Financial Position") be received and its contents noted.

Moved Cr. P Curr

Seconded Cr. T Pratt

CARRIED 5/0

8.7.12 ADOPTION OF BUDGET**RECOMMENDATION**

Pursuant to section 94 of the *Local Government Act 2009* and sections 169 and 170 of the *Local Government Regulation 2012*, Council's Budget for the 2023/2024 financial year, incorporating:

- i. The statements of financial position;

- ii. The statements of cash flow;
 - iii. The statements of income and expenditure;
 - iv. The statements of changes in equity;
 - v. The long-term financial forecast;
 - vi. The revenue statement
 - vii. The revenue policy (adopted by Council resolution on 20 June 2023);
 - viii. The relevant measures of financial sustainability; and
 - ix. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget
 - x. Capital Works Program for 2023/2024 financial year.
- as tabled, be adopted.

Resolution No. 249/2223

Pursuant to section 94 of the Local Government Act 2009 and sections 169 and 170 of the Local Government Regulation 2012, Council's Budget for the 2023/2024 financial year, incorporating:

- i. The statements of financial position;
- ii. The statements of cash flow;
- iii. The statements of income and expenditure;
- iv. The statements of changes in equity;
- v. The long-term financial forecast;
- vi. The revenue statement
- vii. The revenue policy (adopted by Council resolution on 20 June 2023);
- viii. The relevant measures of financial sustainability; and
- ix. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget
- x. Capital Works Program for 2023/2024 financial year.

as tabled, be adopted.

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 5/0

8.8 Operational Plan 2023/2024

In accordance with Section 174 of the Local Government Regulations 2012, Council must prepare and adopt an annual operational plan for each financial year.

The annual Operational Plan 2023/2024 is reflective of the proposed budget and associated programs.

RECOMMENDATION

That Council adopts the 2023/2024 Operational Plan version 1 as presented.

Resolution No. 250/2223

That Council adopts the 2023/2024 Operational Plan version 1 as presented.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

RECOMMENDATION

That Council receive and note the report from the Chief Executive Officer for the period ending 14th July 2023 except where amended or varied by separate resolution of Council.

Resolution No. 251/2223

That Council receive and note the report from the Chief Executive Officer for the period ending 14th July 2023 except where amended or varied by separate resolution of Council.

Moved Cr. J Fegan

Seconded Cr. P Curr

CARRIED 5/0

1. August and September Council Briefings

The August and September Council Briefing dates are clashing with external meetings. The August Meeting clashes with the Elected Member Update in Richmond, and the September Meeting clashes with the NWQROC being held in Mount Isa on the 5th and 6th (Tuesday and Wednesday) of September. It is recommended the Briefings for August and September be moved forward to the Monday prior to the scheduled meeting, i.e. Monday 31 July and Monday 4 September.

RECOMMENDATION:

The August Council Briefing be held on Monday 31 July and the September Council Briefing be held on Monday 4 September.

Resolution No. 252/2223

The August Council Briefing be held on Monday 31 July and the September Council Briefing be held on Monday 4 September.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

10. WORKPLACE HEALTH AND SAFETY ▲

10.1 Workplace Health and Safety

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of June 2023.

RECOMMENDATION

That Council receives the June 2023 WHS Report.

Resolution No. 253/2223

That Council receives the June 2023 WHS Report.

Moved Cr. J Fegan

Seconded Cr. P Curr

CARRIED 5/0

General Business – Councillor Requests

11. CLOSURE OF MEETING

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 11:00am.



5.0 ENGINEERING SERVICES



Ordinary Meeting of Council Tuesday 15 August 2023

5.1 Subject: Engineering Services Monthly Report
Attachments: Nil
Author: Engineering Services Department
Date: 10 August 2023

Executive Summary:

This report outlines the general activities for the Engineering Department for the month of July 2023.

Recommendation:

That Council receives the Engineering Services monthly report for July 2023.

Background:

This report outlines the general activities of the department for the month of July 2023 and provides an update on projects.

RMPC

	Actual	Budget YTD	Budget
1610 RMPC Works	\$52,305	\$136,750	\$1,641,000

- The 4 RMPC roads, normal maintenance, patching, guidepost, and signage works completed.
- Removal of dead animals
- Collected all litter on all 4 RMPC roads
- Road inspections on 14D, 14E, 5807 & 78A
- Completed patching and Pads for TMR reseal program on Julia Creek-Kynuna (5807) reseal CH56 to Ch62.2 = 6.2km. Burke & Wills (78A) reseal CH14.6 to CH22 = 7.4km.
- Repaired 2 culvert failures On Burke & Wills.

Cannington Road

	Actual	Budget YTD	Budget
1630 Cannington Road Works	\$19,389	\$37,083	\$445,000

- Routine maintenance
- Removal of dead animals.
- Pothole patching.



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Roads Maintenance

	Actual	Budget YTD	Budget
1100 Repairs & Maintenance Shire Roads	\$81,756	\$91,666	\$1,100,000

- Town Streets patching, gutter clearing, helping Parks & Gardens with town maintenance.
- Beenfield Rd completed earth works and approaches on 2 grids.
- McKinlay refuse site graded access Rd and fire break.
- Kynuna refuse site push and clean up.
- Signage replacement, Punch Bowl Rd, Eulolo Rd, old Norm 1, Nelia-Bunda and Taldora work on going.
- Pothole patching town streets.
- Broomed town streets and washed with water truck.
- Carted 400t gravel from Manfred pit to Town pad.
- Accesses to Villa's, Elders shed, Godier's shop (back lane) and Trader's way patched and repaired.
- Culvert repair Taldora Rd.

Water and Sewerage

	Actual	Budget YTD	Budget
1800 Operational Costs – Julia Creek Water	\$4,147	\$15,833	\$190,000

- Monthly water sampling in line with Councils DWQMP
- Daily checks/testing on all water facilities
- Assist company with pump out of filters at Pool
- Water and Sewerage Officer commenced training in Certificate III of Water and Waste Water Operations
- Replace taps in Burke Street median strip gardens

	Actual	Budget YTD	Budget
1810 Operational Costs – McKinlay Water	\$833	\$4,166	\$50,000

- Monthly water sampling in line with Councils DWQMP
- Monthly visual checks on bore/storage tanks

	Actual	Budget YTD	Budget
1820 Operational Costs – Kynuna Water	\$932	\$5,000	\$60,000

- Monthly water sampling in line with Councils DWQMP
- Visual checks of bore heads/storage tanks



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	Actual	Budget YTD	Budget
1830 Operational costs – Nelia Water	\$865	\$1,250	\$15,000

- Monthly water sampling in line with Councils DWQMP

	Actual	Budget YTD	Budget
1900 Operational Costs – Julia Creek Sewerage	\$7,710	\$21,666	\$260,000

- Routine monitoring including monitoring pond levels and in house sampling to report to DES on a regular basis
- Xylem provided operations training on the STP for three (3) staff members.
- The plant is only working to 50% capacity. Xylem to provide a list of items to repair to have the plant working to 100% capacity.
- Water and Sewerage Officer to monitor plant and Imhoff tank on a daily basis during the seeding process.

Workshop

	Actual	Budget YTD	Budget
1510 Repairs and Maintenance - Plant & Vehicles	\$146,576	\$112,500	\$1,350,000

- Julia creek Work camp has provided the workshop with 1 staff member for 2 weeks of each month, helping with any duties required.
- Regular plant maintenance activities undertaken
- Three Mitsubishi Tritons out of five received this month from Malouf Auto

Parks and Gardens

	Actual	Budget YTD	Budget
2700 Parks & Gardens and Amenities – Operations	\$34,194	\$43,333	\$520,000

- Mowing and whipper snipping all town streets and parks
- Clean all public Amenities
- Mow and whipper snip swimming pool, Father Bill center and R/V camp
- Refuge collection
- Weed control
- Repair and maintain reticulation
- Pruning and hedging of township
- Clean toilets and remove rubbish Oorindi rest area
- Clean slurry pit and wash bay and remove waste
- Mow and maintain bike safety track
- Supply tables/chairs for community markets
- Repair wheel ruts from recent wet weather
- Install bollards at RV camp
- Provide 4 new plants and pots in Burke St
- Vacuum clean all street Gutters



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Airport

	Actual	Budget YTD	Budget
1300 Airport Operational Costs	\$17,713	\$14,166	\$170,000

- Serviceability Inspections of the facility are undertaken 3 days per week as required for RPT services.
- Local Laws Officer continued to assist in ARO duties and bird mitigation.
- The university were at the airport and pony club and from 1,400 trap nights (200 traps deployed for 7 nights) there were no dunnarts trapped. They may consider coming back when rats have decreased.
- Local Laws Officer samples avgas on Monday/Wednesday/Friday each week for compliance purposes.
- The avgas bowser was having some pumping issues during the month. The contractor has now isolated one pump which has improved the pumping issues.

Projects

DRFA 2022 REPA

The overall status of the project is summarized below.

Work Package	Current Work Locations
WP01 SE	Minamere Nelia Road
WP02 S	Culvert Works – Drainage Work to complete
WP03 SW	Percol Road
WP04 NW	Sedan Dip Road
WP05 NE	Punchbowl Road

Work Package	Next Month Forecast
WP01	Ardbrin Road, Isabel Downs Road
WP02	Nil
WP03	Oorinidi-McKinlay Road
WP04	Dalgonally Millungera Road
WP05	Trenton Woodstock Road

Building our Regions Funding Round 6

Refurbishment works complete, plant is now “seeding” before being brought online.

The Tender for inlet works upgrade has closed questions regarding some aspects have been raised with potential preferred contractor. Once clarified report will be presented to Council.

Building Better Regions Funding Round 6 Planning Projects Applications Water and Sewerage



Ordinary Meeting of Council Tuesday 15 August 2023

Draft Water and Sewer Asset Management Plan's have been provided by consultant for review. Langtree Consultants are planning visit in near future to go through recommendations with Senior Staff.

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 127824



Ordinary Meeting of Council Tuesday 15 August 2023

5.2 Subject: Tender T2021005 and T2021006 Proposed extension

Attachments: Nil

Author: Director Engineering and Regulatory Services

Date: 9 August 2023

Executive Summary:

Proposed extension to existing tenders T2021005 Road Construction and Maintenance and T2021006 Wet and Dry Hire of Plant.

Recommendation:

That Council resolve to:

- a. Extend Tender T2021005 Road Construction and Maintenance to 30th November 2023 and;*
- b. Extend Tender T2021006 Wet and Dry Hire of Plant to 30th November 2023 and;*
- c. Notify existing tenderers of the extension*

Background:

Both of these tenders have termination date of 30th September 2023. The Director Engineering and Regulatory Services had an unplanned extended leave period during July 2023. To allow proper refinement of the Tender documents and sufficient period for prospective tenderers to submit responses it is recommended that the tender period be extended.

Consultation:

Chief Executive Officer

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert Document ID: 127825



6.0 ENVIRONMENTAL & REGULATORY SERVICES



Ordinary Meeting of Council Tuesday 15 August 2023

6.1 Subject: Environmental and Regulatory Services Report

Attachments: None

Date: 8 August 2023

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period July 2023.

Recommendation:

That Council receives the July 2023 Environmental and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of July 2023.

Detailed below are the general matters of interest that relate to the day-to-day activities of the department throughout the month.

Consultation: (internal/External)

Environmental & Regulatory Services Team Leader, Local Laws Officer, Water and Sewerage Officer, Ranger, Handyman/Trades Assistant and Finance Officer.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 127823



Ordinary Meeting of Council Tuesday 15 August 2023

1 – Refuse Collection and Disposal

1.1 - Budget

		Actual	Budget YTD	Budget
ENVIRO1.1	3100 - Refuse Collection Revenue	\$5	\$10,070	\$120,850

		Actual	Budget YTD	Budget
ENVIRO1.2	3100 - Kerbside Rubbish Collection Expenditure	\$6,236	\$5,416	\$65,000

		Actual	Budget YTD	Budget
ENVIRO1.3	3110 - Refuse Disposal Revenue	\$19	\$3,926	\$47,116

		Actual	Budget YTD	Budget
ENVIRO1.4	3110 - Refuse Disposal Operational Costs	\$8,521	\$8,333	\$100,000

1.2 - Report

Julia Creek Waste Facility

The following works continued during the month;

- Regularly pushing and covering of household rubbish section

The Department of Environment & Science (DES) have issued Council with two (2) non-compliances at the Julia Creek Landfill. These are:

1. General waste area was not covered during the inspection, officers recommend Council implement all reasonable procedures to ensure deposited waste is covered at the landfill.
2. Large stockpiles of green waste and several stockpiles of tyres were observed. Officers recommend Council investigate methods for lawful removal of temporarily stored waste at the landfill.

Council can consider to raise these issues at the next Regional Roads Group Meeting to get feedback from other Council's that may be in the same predicament.

Council has received a quote from a licenced asbestos remover to re-locate the two piles of asbestos that was disposed in the landfill. Costs have exceeded \$20k to date.

There was a warning issued for a company that dumped in wrong location in the Landfill.

Kynuna Waste Facility

Dump pushed and fence was re-erected.

2 – Environmental Health Services

2.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO2.1	3000 - Environmental Licence Fees (Revenue)	\$32	\$275	\$3,300



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		Actual	Budget YTD	Budget
ENVIRO2.2	3000 - Environmental Health Services	\$8,521	\$14,166	\$170,000

2.2 – Report

Water and Sewage Monitoring

E. coli was not detected in sampling undertaken in July.

The fluoride levels in Julia Creek for the month of July were as follows:

- Lions Park 2.98mg/L
- Coyne Street Depot 2.97mg/L

Food Safety

There were two (2) food recalls received in July that was forwarded onto registered food businesses in the Shire.

3 – Local Law Administration

3.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO3.1	3210 - Animal Registration Fees	\$5,612	\$533	\$6,400

		Actual	Budget YTD	Budget
ENVIRO3.2	3210 - Fines & Penalties – Animal Control	\$60	\$25	\$300

		Actual	Budget YTD	Budget
ENVIRO3.3	3210 - Animal Boarding	\$1,821	\$1,083	\$13,000

		Actual	Budget YTD	Budget
ENVIRO3.4	3210 - Local Law Administration	\$10,513	\$11,666	\$140,000

3.2 - Report

General information of activities for Local Law/Animal Control matters is outlined the table below.

Table 1 - Local Law & Animal Control Summary

Activity	Number/Details
Impounding's and infringement notices	Nil
Euthanized/Destroyed/Rehomed	One (1) dog, request by owner due to welfare complaints received and One (1) sick beast in Cattle Yards
Verbal/Written/Official warning	One (1) dog attack
Complaints	Nil
Dog Boarding	Ten (10) Dogs
Removal of Dead Animals	Nil
Trapping Locations & Results	Nil



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Compliance Notices (Untidy Allotments) issued	Nil – All properties that were given compliance notices have complied with them except one property
SPER Infringement Fines issued	Nil
Commercial Use of Roads Permit issued	Nil
Comments / Actions:	
<ul style="list-style-type: none"> * Animal Registration Notices have been issued for the 2023-24 Financial Year. Forms sent to new animal owners. * Notice put in the Community Noticeboard reminding dog owners to keep dog restrained when out in public and keep dogs contained in fenced yards. 	

4 – Noxious Weeds and Pest Control

4.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO4.1	3220 - Pest Plant & Animal Control Funding	\$0	\$0	\$0
ENVIRO4.2	3220 - Truck Washdown Bay Revenue	\$2,334	\$1,916	\$23,000
ENVIRO4.3	3220 - Dingo Baits (Revenue)	\$0	\$333	\$4,000
ENVIRO4.4	3220 - Feral Pig Baits (Revenue)	\$0	\$0	\$0
ENVIRO4.5	3220 - Pest Animal Rural Land Owners Fees	\$0	\$5,431	\$65,172
ENVIRO4.5	3220 - Pest Plant Control Program Exp	\$787	\$14,166	\$170,000
ENVIRO4.6	3230 - Pest Animal Control Program Exp	\$1,145	\$8,333	\$100,000

4.2 – Report

Pest Animal Control

There were 400 Factory Baits issued in July.

There were 6 scalps presented in July.

Washdown Bay Facility



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Grates were cleaned out during the month. Camera's at the facility are not working, need to organise contractor to inspect and repair.

5 – Livestock Operations

5.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO5.1	3235 - Livestock Weighing Revenue	\$1,068	\$2,083	\$25,000

		Actual	Budget YTD	Budget
ENVIRO5.2	3235 - Livestock Cattle Train Loading Revenue	\$0	\$2,083	\$25,000

		Actual	Budget YTD	Budget
ENVIRO5.3	3235 - Livestock Operational Costs	\$5,723	\$9,833	\$118,000

5.2 - Report

Julia Creek Livestock Facility

Repaired busted trough and cables at railyards.

Weighing

There were 342 cattle weighed and/or scanned at the facility during the month.

Loading

There were 1,229 cattle loaded onto three (3) trains during the month.

<u>Month</u>	<u># Cattle Loaded</u>	<u># Trains</u>
May 2023	2268	4
June 2023	3162	7
July 2023	1229	3
<u>PROGRESSIVE TOTALS</u>	<u>6,659</u>	<u>14</u>

6 – Stock Routes and Reserves

6.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO6.3	3300 - Stock Route – Permit/Water Fees	\$0	\$666	\$8,000
		Actual	Budget YTD	Budget
ENVIRO6.2	3300 - Stock Route Recoverable Works (Revenue)	\$0	\$0	\$0
		Actual	Budget YTD	Budget



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ENVIRO6.4	3300 - Trustee Lease Fees (Revenue)	\$19,871	\$19,583	\$235,000
		Actual	Budget YTD	Budget
ENVIRO6.5	3300 - Reserves Agistment Fees (Revenue)	\$229	\$583	\$7,000
		Actual	Budget YTD	Budget
ENVIRO6.6	3300 - Precept Expenses (Revenue)	\$0	\$1,517	\$18,212
		Actual	Budget YTD	Budget
ENVIRO6.7	3300 - Stock Route Maintenance (Expenditure)	\$11,244	\$9,583	\$115,000
		Actual	Budget YTD	Budget
ENVIRO6.8	3300 - Reserves Expenses (Expenditure)	\$1,206	\$2,083	\$25,000

6.2 - Report

Stock Routes

Droving application received.

The following works occurred during the month:

- * Solar pump installed on Spreyton Dam under a previous Capital Works Program. This is the first time it has been full.



- * Installed frames over troughs at Kulwin Dam.



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- * Cleaned all troughs and flushed for drover.
- * Put gates on Shire Boundary





6.3 - Cemeteries

6.3.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO6.9	3400 – Cemeteries	\$2,199	\$4,166	\$50,000

6.3.2 - Report

There were two (2) queries during the month. One (1) regarding adding ashes to a grave and one (1) renewing a broken headstone.

7 – Work Program (Workcamp)

7.1 - Budget

		Actual	Budget YTD	Budget
ENVIRO7.1	3600 - Work Program	\$2,319	\$3,041	\$36,500

7.2 – Report

Below is a list of jobs that the Work Camp undertook in May 2023.

Community Group	Activity
McKinlay Shire Council	<u>Workshop</u> Assist with workshop duties <u>Plumbing</u> Assist council plumber with various repair works
McKinlay Shire Council	<u>Saleyards/Loading Area</u> *Mowing/Whippersnipping *Clean troughs and scales
McKinlay Shire Council	<u>McIntyre Park</u> Mowing/Whippersnipping
McKinlay Shire Council	<u>Various</u> *Repair water troughs *Assist with installation of solar pump at stock route facility *Mow Visitor Centre
Julia Creek State School	Mowing/Whipper snipping/Weeding gardens
Churches/RSL/CWA/SES/Dirt and Dust Central	Mowing/whipper snipping
Combo Waterhole	Assist Ranger with cleaning toilets and spraying pesticide for red backs
Julia Creek Turf Club	Clear under inside running rail, pressure clean stables, set up for race event



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8 – Housing, FRB and Community Centre

8.1 – Budget

			Actual	Budget YTD	Budget
ENVIRO9.1	3810-1300	3810 - Council Property / Staff Housing Program Rev	\$17,480	\$9,666	\$116,000
ENVIRO9.2	3810-1301	3810 - Council Property / Subdivision Blocks Rent	\$322	\$500	\$6,000
	3810-1302	3810-Council Property / Subdivision Blocks outgoings	\$0	\$500	\$6,000



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ENVIRO9.3	3810-2300	3810 - Council Property / Staff Housing Program Exp	\$9,154	\$29,166	\$350,000
ENVIRO9.4	3810-2300	3810 - Council Property / Sub Division Expense	\$0	\$833	\$10,000

8.2 - Report

Council Property / Staff Housing

Council Property / Staff Housing activities for the month are detailed in Table below.

Activity	Number
Properties Available for use	*33 Byrne Street – this house is reserved for the new Kindy Director
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	<p><u>Maintenance</u></p> <ul style="list-style-type: none"> *Repairs to gutter at Unit B, 4 Shaw Street *New kitchen tap for Unit 2/9 Shaw Street *Install curtains to Unit 2/9 Shaw Street *Replace gas regulator at Unit A, 4 Shaw Street *Replace kitchen sink tap and replace broken cistern at 18 Shaw Street *Install new downpipes on shed at 25 Byrne Street *New smoke alarms at Racecourse Residence

Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Nil
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	Nil

Fr Bill Bussutin Community Centre and Seniors Living Units



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Budget

		Actual	Budget YTD	Budget
ENVIRO10.4	3820 - Community Centre Hire Fees	\$245	\$208	\$2,500
ENVIRO10.4	3820 - FRB Centre RENT	\$5,010	\$3,500	\$42,000
ENVIRO10.5	3820 - FRB Units & Community Ctre Operational Costs	\$2,900	\$9,166	\$110,000

Report

Seniors Living Units / Fr Bill Community Centre

Seniors Living Unit and Centre activities for the month are detailed in Table Below:

<u>Fr Bill Units</u>	
Units Available for Rent	Two (2) – Unit 3 & 8
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs undertaken	Nil
<u>Fr Bill Centre</u>	
Notes/Repairs undertaken	Nil

9 – Land and Building Development

9.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO11.1	3900 - Revenue	\$60	\$500	\$6,000
ENVIRO11.2	3900 - Town Planning Program	\$2,032	\$5,000	\$60,000

9.2 - Report

Regulatory Services, Land and Building Development



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There was one (1) development approval lodged during the month.

<u>DA #</u>	<u>Date Lodged</u>	<u>Applicant</u>	<u>Type of Development</u>	<u>Location</u>	<u>Application Details</u>
2023-24_01	7 July 2023	McKinlay Shire Council c/- BNC Planning	PLANNING Code Assessable	Currently Lots 3 & 4 on SP278219	Two (2) into Six (6) Lot Subdivision

Updates on various land matters are as follows;

<u>Matter</u>	<u>Status</u>
Kynuna Rodeo Grounds/Landfill	No further updates.
McKinlay Landfill	No further updates.
Lot 2 K3718 – Land beside Water Reserve in Kynuna	No further updates.
Road Opening through Malpas Station	All required forms have been submitted to DoR.
Application for Deed of Grant over Operational Reserve, Lot 54 on JC55713 also known as 48 Byrne Street, Julia Creek	Council have prepared and issued the Notice of Intention to Acquire Native Title Rights and Interests.
McKinlay Airstrip	Discussions have been held with the Department regarding the issue of a Term Lease for the Airstrip. Further information on this process is expected to be received in August.

10 – Local Disaster Management

10.1 – Budget

	Actual	Budget YTD	Budget
ENVIRO12.1 2760 - SES Grants	\$0	\$1,714	\$20,568

	Actual	Budget YTD	Budget
ENVIRO12.2 2760 – SES Capital Grants	\$0	\$9,750	\$117,000

	Actual	Budget YTD	Budget
ENVIRO12.2 2760 - Natural Disaster Grants	\$0	\$565	\$6,780

	Actual	Budget YTD	Budget
ENVIRO12.3 2760 - Disaster Management Operational Costs	\$1,087	\$1,716	\$20,600

10.2 - Report



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No events activated the LDMG during the month.

Contractor repaired gutter to SES Shed.



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CONFIDENTIAL

Confidentiality:

This report is CONFIDENTIAL in accordance with *Section 254J (3)(e) and (h) of the Local Government Regulation 2012*, as the report will discuss negotiations relating to the taking of land (native title interest) by the local government under the *Acquisition of Land Act 1967* and consideration of legal advice obtained

CONFIDENTIAL



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CONFIDENTIAL



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CONFIDENTIAL



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6.3 Subject: Surrender and re-issue of Permit to Occupy over Lot A on AP3556, Lot 1 on PER4326 and Lot 1 on PER209520
Attachments: Nil
Author: Environmental & Regulatory Services Department
Date: 10 August 2023

Executive Summary:

Email correspondence has been received from the solicitor acting on behalf of landowners of three (3) properties requesting Council complete Part C for the surrender and re-issue of permit to occupy applications of the following parcels of land for the purposes of grazing:

1. Lot A on AP3556
2. Lot 1 on PER4326
3. Lot 1 on PER209520

Recommendation:

That Council resolves to:

- a) Authorise the Chief Executive Officer to complete and return Part C – Form LA30 Statement in relation to an application under the Land Act 1994 over State Land for all three (3) applications advising that the application will be authorized by the road manager or trustee of the reserve land and advise that no further contact with Department of Resources is needed at this time. A formal application to the road manager or reserve trustee will be required for Council to issue the permits.*
- b) Commence the application process with the landowners*

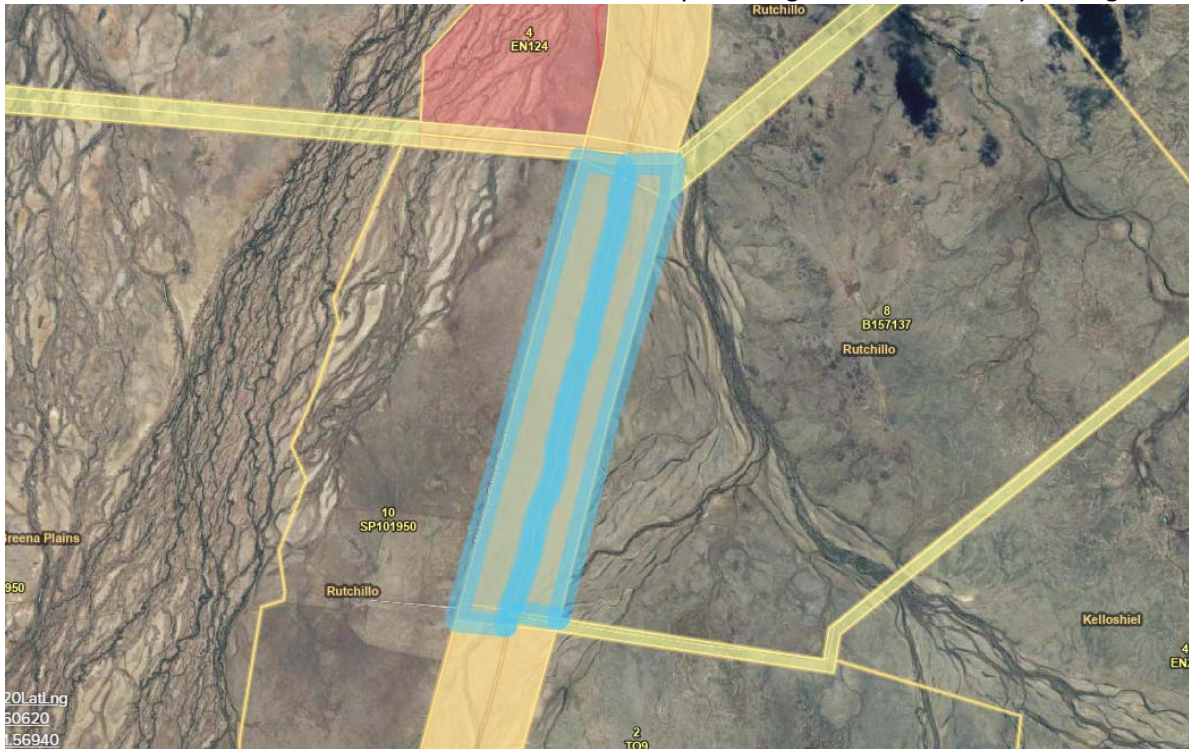
Background:

The solicitor for landowners of Rutchillo, Argyle and Huddersfield have emailed Council requesting completion of LA030 Part C forms for the following surrender and re-issue of permit to occupy applications for the purpose of grazing. Maps of areas are below.

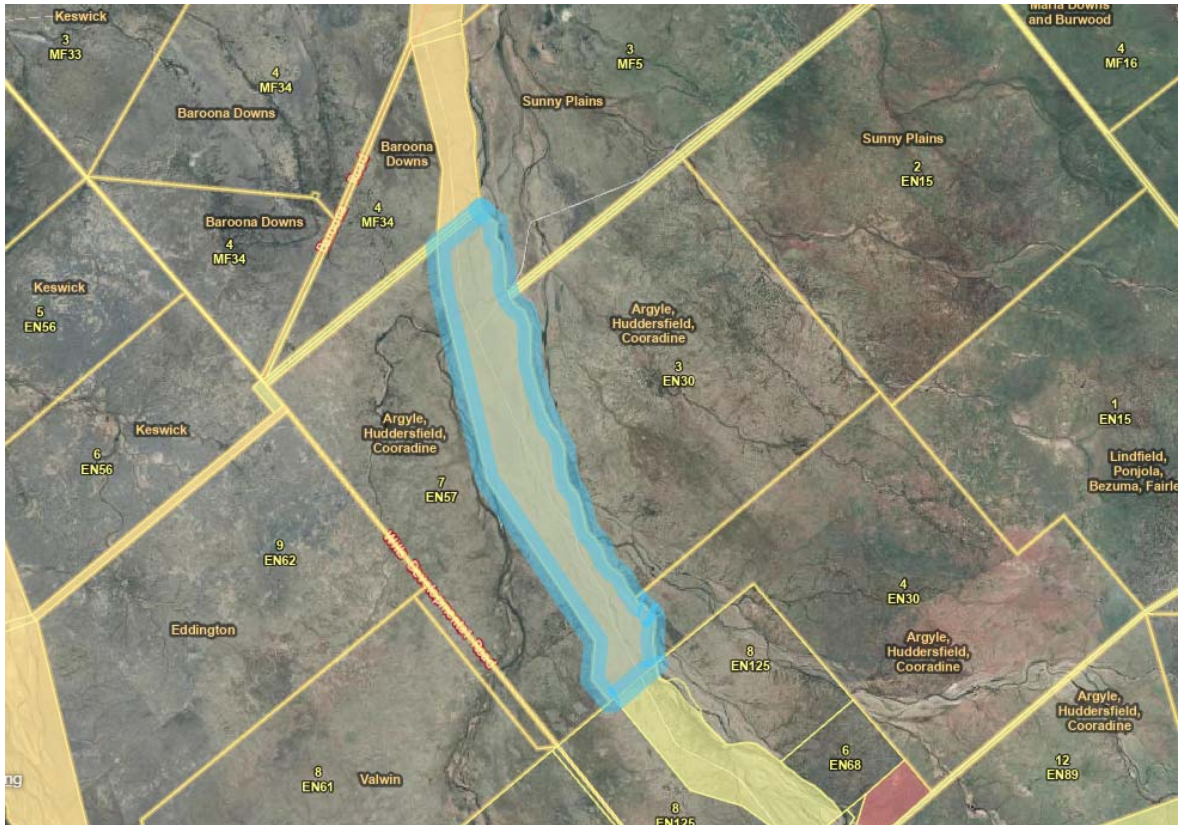
1. RUCHILLO – PERMIT TO OCCUPY – LOT A ON CP AP3556 TITLE REFERENCE 40067378:
2. ARGYLE – PERMIT TO OCCUPY – LOT 1 ON CP PER4326 TITLE REFERENCE 17683244:
3. HUDDERSFIELD – PERMIT TO OCCUPY – LOT 1 ON CP PER209520 TITLE REFERENCE 40013444:



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Lot A on AP3556



Lot 1 on PER4326



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Lot 1 on PER209520

Council staff have had a meeting with officers of the Department of Resources (DoR) regarding Council being in charge of the issuing of PTO's moving forward so it can have more say in how they are managed and will also get all revenue from the issuing of the permits. Therefore, it is recommended that Council complete the Part C for each application and advise the Department of Resources that use of the land as proposed:

“Will be authorised by the road manager or trustee of the reserve land and advise that no further contact with Department of Resources is needed at this time. A formal application to the road manager or reserve trustee will be required.”

Consultation: (internal/External): Council Staff, DoR

Legal Implications: Land Act 1994

Policy Implications:

Financial and Resource Implications: Labour costs in managing the application process, revenue for application fee

InfoXpert Document ID: 127822



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6.4 Subject: Assessment of Conversion of Term Lease 0/240512 described as Lot 1 on Crown Plan CP909887

Attachments: Nil

Author: Environmental & Regulatory Services Team Leader

Date: 8 August 2023

Executive Summary:

Correspondence has been received from the Department of Resources (DoR) requesting Council's views and/or requirements including objections for the conversion of Term Lease 0/240512 to Freehold on Lot 1 on CP909887.

Recommendation:

That Council resolves to:

1. Advise the Department of Resources (DoR) that it has no objections and/or requirements for the application for a conversion of Term Lease 0/240512 to freehold for Lot 1 on CP909887

Background:

Department of Resources (DoR) have received an application for conversion of term lease 0/240512 to freehold of Lot 1 on CP909887 as shown in the google image below.



Council is to provide the Department its views or requirements that may affect the future use of the land. The term lease commenced on the 26 June 2018 for a term of 20 years and was issued for Commercial/Business purposes.



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Council staff have had a meeting with the current lessees regarding the McIntyre Park walking track encroachment to the south of the block which will need to be relocated as the owner will be erecting a fence around this block.

Consultation: (internal/External)

Department of Resources (DoR), Council Staff, Applicant

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 127821



7.0 COMMUNITY SERVICES



Ordinary Meeting of Council Tuesday 15th August 2023

7.1 Subject: Community Services Monthly Report

Attachments: Nil

Author: Community Services Team Leader

Date: 3rd August 2023

Executive Summary:

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: **July 2023**.

Recommendation:

That Council receives the Community Services monthly report for July 2023.

The following report highlights the data for each of the Functional Areas of the Community Services Department.

Grants, Funding & Projects



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Julia Creek Caravan Park

We have been able to welcome 2,210 visitors through the doors at the Caravan Park throughout the month of August. The park has been averaged nearly 100% occupancy in the self-contained cabins and caravan sites which bodes well for the park. Our relief Managers and cleaning staff have been doing a tremendous job with maintaining the park to a high-quality standard and have received very positive feedback from guests regarding park presentation and cleanliness. The park has also hosted seven Monday Night Bush Dinners that have welcomed 666 guests and raised over \$16,000 for local groups. Praise must be extended to all community groups who continue to volunteer their time to allow this wonderful experience to continue into its 11th year.

JC Caravan Park Revenues July 2023

Type of service	MAY revenues (GST)	Total (inc GST)	JUNE revenues (GST)	Total (inc GST)	JULY revenues (GST)	Total (inc GST)
Twin Single Units	\$3,330		\$5,070		\$6,065	
Powered Sites	\$20,566		\$37,788		\$43,192	
Self-Contained Cabins	\$15,570		\$21,180		\$23,287.50	
Unpowered Sites	\$2,760		\$3,365		\$3,365	
Sub Total	\$42,226		\$67,403		\$76,209.50	
Artesian Baths incl. salts	\$15,956		\$20,284		\$22,011	
McIntyre Park			\$1,934		\$2,100	
Cheese Platters	\$3,700		\$4,120			
Laundry	\$752		\$1,428		\$2,542	
Long Term Stay/Storage						
Calculated Total	\$62,634		\$95,169		\$102,862.50	

JC Caravan Park Occupancy by Category July 2023

Type of Service	% Occupancy
Twin Single Units	61%
Cabin – 4 berth	95%
Cabin – 6 berth	97%
Unpowered site	36%
Powered Caravan site	97%
Powered camp site	60%



JC Caravan Park Artesian Bathhouse Usage July 2023

Type of Service	Number of bookings
Boundary Rider Huts	123
Replica Rainwater Tank Bathhouses	241

Library & Funeral Services

Another busy month at the Library with a record number of visitors passing through the doors. From observations, tourist numbers seem to be higher than normal and they are passing on a lot of positive feedback about Julia Creek. Lots of children are still utilizing the library after school and they are engaging in a variety of activities including iPad games, outside games, colouring/drawing and of course book reading. A book exchange was also completed during the month which provided fresh books for members and guests to access.

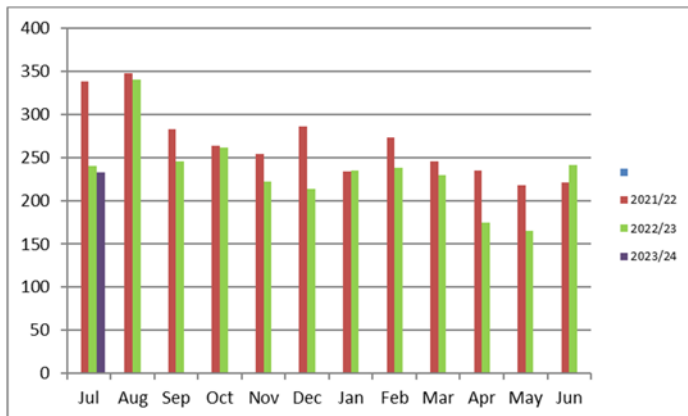
JC Library Memberships June 2023

Type of Membership	Total Membership
Adult	313
Junior	70
Institutions	2
Tourists	2

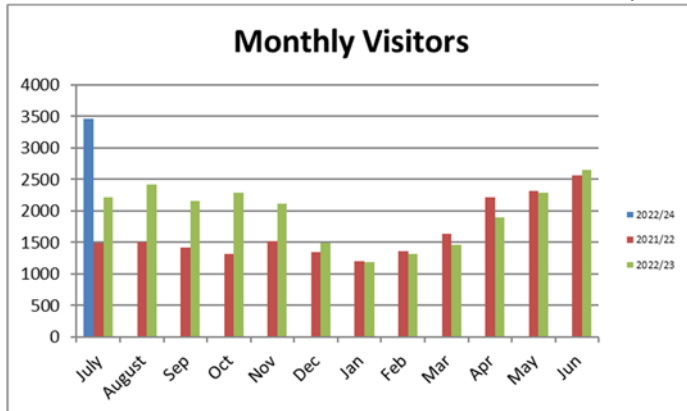
JC Library Services Provided July 2023

Services Provided	Total Amount
Reservations satisfied	14
Requests for books	20

JC Library Monthly Loans July 2023



JC Library Monthly Visitors July 2023



Tourism

Total Visitor Numbers for July 2023

There were 2718 visitors to the Julia Creek Visitor Information Centre in July 2023 compared with 2021 in July 2022.

Total Locals for July 2023

There was a total of 6 local visitors to the Julia Creek Visitor Information Centre in July 2023 compared with 24 in July 2022.

Beneath the Creek Entries July 2023

There was a total of 718 attendees at the dunnart feeding experience compared with 677 in in 2022.

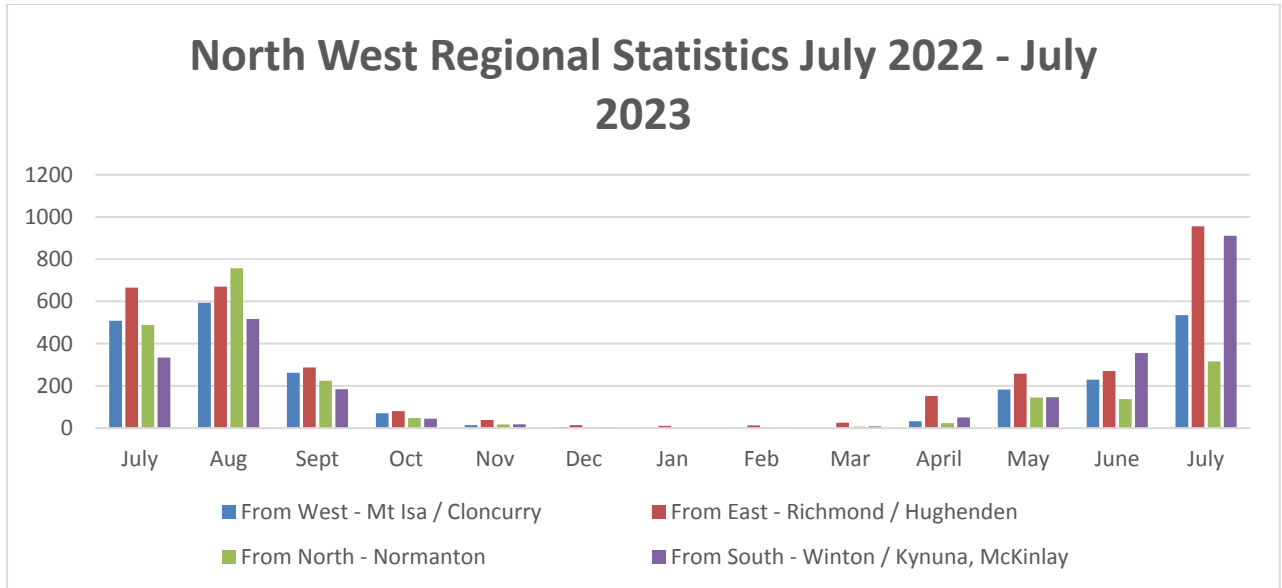
Virtual Reality Mustering Experiences July 2023

With repairs completed to the equipment, we have been able to begin offering the Virtual Reality Mustering Experience. There was a total of 58 attendees who experienced the Virtual Reality Muster.



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North West Regional Statistics for July 2023



RV Site Permits July 2023

There were 843 RV Site permits issued in July 2023 compared with 797 in July 2022.

Social Media Figures July 2023

	Facebook Page Followers			Instagram Followers		
	Mackinlay Shire Council	Julia Creek VIC	Caravan Park	Mackinlay Shire Council	Julia Creek VIC	Caravan Park
July 1	7,733	5,282	5,619	1,168	3,508	833
July 31	7,732	5,309	6,759	1,172	3,634	946

Julia Creek Early Learning Centre

Staffing:

- Tash (HR from Council) has been assisting us on a Tuesday morning from 8:30am to 12:30pm. This is our busiest day of the week at the centre and we require 3 staff on this day to ensure safe supervision of all children.
- New Educator, Johanna, secured for the position of Director/ECT. Start date early August.
- New casual employee secured, Hayley, start date early August.



Enrolments and attendance:

Current enrolments:

Aged under two: 2
 Aged two to three: 2
 Aged three to five: 12
 Total: 16 children

- Two children dropped from a Wednesday (families offered to assist with our staffing).
- No new enrolments have started with us this month.
- Once new staff have started and staff are back from annual leave in August, our first priority will be extending operating hours to 5pm to meet the demands and needs of the community. We will then be assessing our waitlist and will begin to accept new enrolments gradually.

Centre:

- Compliance Notice received from the Department Visit in early June. Several compliance issues that need to be addressed by the 11th of August that mainly relate to physical environment and documentation.
- Centre was closed on Thursday the 27th of July due to Sam being off sick. Unfortunately, we had to close as we did not have 50% Diploma qualified staff to meet ratios. This will be an ongoing issue if we do increase enrolments. Strategies are to offer Jessie to be enrolled in study or apply for a waiver.

Swimming Pool

USUAGE

TOTAL NUMBERS FOR THE MONTH

ENTRIES	SWIMMERS
Adult Entry	
Child Entry	
Season Passes / Family Pass	
Adult	98
Child	29
Swim Lessons/ No Charge	
After School Care/ No Charge	
J/C Swimming Club/ No Charge	
J/C State School/ No Charge	
Caravan Park Tokens	
Adult	
Child	
Free Sunday	
Adult	
Child	
Total Swimmers	127



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Sport & Recreation

School Holiday Program:

The School Holiday program concluded on the 7th July with a “Kids Choice Activity Day”, this allowed the children to take part in an activity of their choice. Throughout the program, different locations were utilized such as Kev Bannah Oval, the Indoor Sports Centre and the CSA building. This allowed the children to take part in a variety of activities and learn new physical and social skills.

Move It NQ Program:

Group Fitness Sessions have continued with a regular group of community members taking part. The program has utilised both the Darren Ginns Centre (Gym) and Indoor Sports Centre, as each space provides different value to each exercise. Each member of the community taking part have expressed their individual goals, fitness levels and levels of enjoyment through each exercise. This has significantly benefited in planning for each session and providing a positive/beneficial fitness environment for everyone taking part.

Darren Ginns Centre:

Many members of the community have continued using the gym facility completing individual and group fitness goals. The Gym has also seen closures due to maintenance/cleaning. These closures allowed for the facility to be correctly/properly maintained for users to continue using the area correctly.

Community Sport:

Netball has once again picked up with many members of the community and visitors of Julia Creek taking part and having fun. These have included people of all ages with even young children getting involved and learning new skills.

Indoor Sports Centre/Kev Bannah Oval

Both the Indoor Sports Centre and Kev Bannah Oval have been used frequently for different programs including Holiday Activities, Saints Junior Rugby League and socially by members of the community and visitors of Julia Creek, this has also been beneficial in taking feedback regarding both facilities and putting these into action.

JCSS:

Work with Julia Creek State School has continued with the children enjoying a variety of activities. These activities have been through the HPE Lessons, McKinlay Shire Council Library and the continuation of After School Sport.

After School Sport:



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After School Sport for Term 3 started on July 18th, these sessions will continue throughout the term with Football (Soccer) on Tuesday and Basketball on Wednesday. These sessions provide the children participating to learn new and develop existing skills whilst also having fun with friends.

Library:

To prevent accidents whilst walking to the library, McKinlay Shire Council and Julia Creek State School have partnered in walking the children from School to the Library in the afternoon. This has also provided a great opportunity to build strong positive relationships with the children whilst enjoying games such as handball, card games and digital games.

Community Health

CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	27	15.10
Personal Care	3	0.75
Other	--	--
TOTAL	30	15.85

Non-CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	15	11.5
Other	--	--
Other	--	--
TOTAL	15	11.5

TRANSPORTS	Number of one-way journeys
CHSP Clients	4
Non-CHSP Clients	19
TOTAL	23

Meetings
Nil
Health Promotion
Nil formal
General Business
CN on leave for x9 working days this month, so numbers are down. Report reflects only 12 working days of activity.
Absolutely terrific to see the RFDS dental van in Julia Creek this month! Seems like they were solidly booked. Thanks to previous A/DON for facilitating this much needed dental visit.
Report completed by Nicole Morris, CN 04/08/2023.



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CHSP – Commonwealth Home Support Program

Events and Activities

Regular weekly CHSP activities have recommenced with clients enjoying games and luncheon gatherings. The CHSP co-ordinator has continued spending extra time during social support visits with clients as well as ongoing weekly shopping and transport to doctors' appointments if needed.

Statistics May 2023

CHSP currently have a total of **23** clients.

Service Offered	Number of Clients
Transport	40 Two-way trips
Social Support	22 Visits
Personal Care	visits clients
Counselling/Support, Information and advocacy (client)	6 hours
Shopping	4 trips
GAMES	16 attended (4 sessions)
Luncheon	5 Attended (4 sessions)
Wednesday Meal	5 meals (including morning tea)
Meals on Wheels	meals delivered
Community Nurse Visits	34 visits
Home Maintenance	22 lawns mowed 11 clients
Domestic Assistance	5 clients 21 visits
Pub Lunch	clients sessions
Clients Transported for Doctors Appointments	CHSP clients



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7.2 Subject: McKinlay Shire Council RADF co-contribution 2023/24

Attachments: Nil

Author: Community Services Team Leader

Executive Summary:

Council has been liaising with Arts Queensland to finalise available funding for the Regional Arts Development Fund in 2023/24 which is essential to allow Council to support community arts and cultural workshops and activities. Arts Queensland are still working towards a new RADF application process from yearly applications to multi-year applications. This new process is still not finalised and as a result, Arts Queensland are extending the 2021/22 RADF Agreements through until September 30 2024. Council will be allocated a total of \$21,000 through the program and as per the guidelines is required to match 10% of the requested amount.

Recommendation:

Council resolves to contribute \$2,100 to the 2022/23 RADF Program to support community arts and cultural projects.

Background:

Council has utilised the Regional Arts Development Fund for a number of years to support local artists and arts and cultural activities in Queensland communities. The funding program is delivered as a partnership between the Queensland Government through Arts Queensland and eligible local councils across the State.

RADF promotes the role and values of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions. RADF invests in local arts and cultural priorities, as determined by local communities, across Queensland.

For McKinlay Shire Council the Program makes arts and cultural activities more accessible for residents that otherwise wouldn't occur due to distance from major centres.

Arts Queensland are moving towards a multi-year application process to ease the burden on local council's delivering RADF Programs. Arts Queensland have not yet finalised the new process and as such are extending the funding received for 2021/22 and duplicating the same amount for 2023/24.

Consultation:

This report was completed with consultation from Director Corporate & Community Services and information was also distributed to the local RADF Committee.



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Legal Implications:

Nil

Policy Implications:

Arts & Cultural Policy

Financial and Resource Implications:

\$2,100 to be allocated when completing 2023/24 Operating Budget.

InfoXpert Document ID: 127774



Ordinary Meeting of Council Tuesday 15th August 2023

7.3 Subject: Community Sponsorship Request Julia Creek Combined Sporting Association

Attachments: Nil

Author: Director Corporate & Community Services

Executive Summary:

Council has received a Community Sponsorship Request from the Julia Creek Combined Sporting Association for the value of \$5,000 cash for their '2023 Big Weekend' event. The club is planning to host the 10th anniversary of Town vs Country Rugby League match this year, along with a Town vs Country Netball match and fundraising ball.

Recommendation:

Council resolves to approve the Community Sponsorship Request for the Julia Creek Combined Sporting Association for \$5,000 cash.

Background:

Council annually offers funding programs such as Community Sponsorship/Donations to provide additional support to community events which provide economic support, social interaction and community connectedness for residents of the Shire. The Town vs Country matches have been an annual highlight on many social calendars since the event's inception and this year will mark the events 10th anniversary. It provides a great opportunity for the town and rural community to interact and engage and enjoy live sporting action. The addition of the fundraising ball also enhances this opportunity and will encourage visitors to stay in town for the duration of the festivities that will also boost the local economy.

Consultation:

This report was completed and presented to the Council Briefing Meeting.

Legal Implications:

Nil

Policy Implications:

Community Grants Policy

Financial and Resource Implications:

Council sets aside \$35,000 from its annual budget for community sponsorship and \$20,000 would remain for other organisations to access.

InfoXpert Document ID: 127773



8.0 CORPORATE SERVICES



8.1 Subject: Corporate Services July 2023 Report
Attachments: Nil
Author: Director Corporate & Community Services

Executive Summary:

The Corporate Services Report as of 31 July 2023 which summarises the financial performance and position is presented to Council.

Recommendation:

That Council receives the monthly Corporate Services Report for the period ending 31 July 2023.

Report:

The Corporate Services Report compares actual performance to date with the Council's 2023/2024 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents its wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

Income Statement Variances/Comments:

Note: The actuals for 2022/23 are preliminary and final adjustments need to be made, i.e. accruals.



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INCOME STATEMENT SUMMARY

	Actuals	Variance	YTD Budget	Full Year Budget
Total Income	1,655,361	40%	4,170,242	50,042,899
Total Expenses	(1,166,251)	74%	(1,571,435)	(18,857,219)
Net Result	489,110	19%	2,598,807	31,185,680
Less Capital Revenue	142,433	5%	2,871,378	34,456,531
Operating Result (excl. Capital Revenue)	\$ 346,677	-127%	\$ (272,571)	\$ (3,270,851)

STATEMENT OF CASH FLOWS

	2023/24 Actuals	2022/23 Actuals
Cash Flows from Operating Activities	822,461	5,838,092
Receipts, Payments & Interest Received		
Borrowing Costs		
Cash Flows From Investing Activities	(914,628)	1,465,511
Payments and Proceeds for PPE		
Capital Income		
Cash Flows from Financing Activities	-	-
Loan Payments		
Net increase (decrease) in cash held	(92,167)	7,303,603
Cash at beginning of the financial year	31,688,711	24,385,108
Cash at the end of the period	\$ 31,596,544	\$ 31,688,711

STATEMENT OF FINANCIAL POSITION

	2024 Actuals	2023 Actuals
Current Assets	33,898,427	34,372,245
Total Non-Current Assets	258,881,423	257,824,362
Total Assets	292,779,850	292,196,607
Total Current Liabilities	1,784,479	1,764,030
Total Non-Current Liabilities	232,170	232,170
Total Liabilities	2,016,649	1,996,200
Net Community Assets	\$ 290,763,201	\$ 290,200,407
<i>Community Equity</i>		
Asset Revaluation Surplus	99,831,565	99,831,565
Retained Surplus	190,531,636	189,968,842
Reserves	400,000	-
Total Community Equity	\$ 290,763,201	\$ 290,200,407



Ordinary Meeting of Council Tuesday 15 August 2023

Summary By Departments						
Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	1,040,282	3%	30,844,875	304,250	3%	9,785,000
Governance & Partnerships	-	0%	-	87,816	10%	885,782
Corporate Services	102,772	1%	12,066,915	158,215	8%	1,874,401
Economic Development	159,040	33%	485,500	66,799	6%	1,141,500
Community Services	311,720	5%	5,962,123	218,571	6%	3,842,229
Health Safety & Development	7,585	4%	173,348	22,152	3%	638,600
Environmental Management	22,459	4%	510,138	36,022	6%	599,212
	1,643,858	3%	50,042,899	893,825	5%	18,766,724

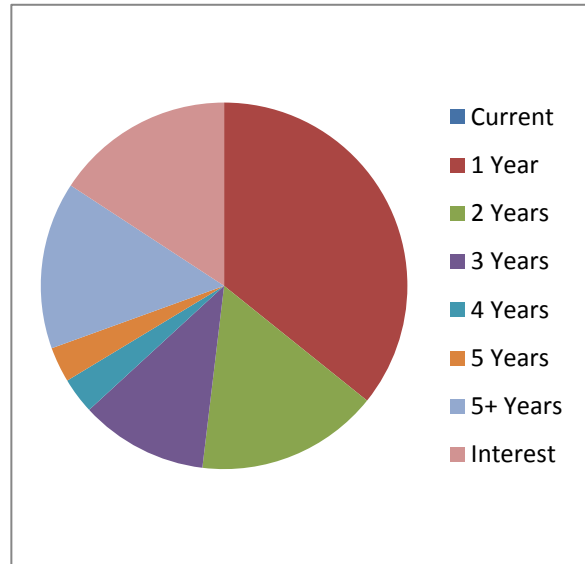
Capital Works Program 2023-2024 Version 1.0

	Actuals to date 2023-24	Adopted Budget 2023-24	Grants/Other
Infrastructure & Works			
Roads	\$88,095	\$36,311,000	\$35,866,000
Wastewater	\$32,320	\$1,730,000	\$1,500,000
Water	\$0	\$459,147	\$246,809
Transport	\$0	\$552,529	\$300,000
Other	\$51,084	\$1,580,000	\$0
Subtotal	\$171,499	\$40,632,676	\$37,912,809
Environmental Management	Actuals		Grants/Other
Reserves	\$850	\$91,000	\$0
Subtotal	\$850	\$91,000	\$0
Community Services & Facilities	Actuals		Grants/Other
Community Buildings & Other Structures	\$30,159	\$8,079,184	\$7,787,584
Parks & Gardens	\$28,960	\$38,250	\$28,250
Council Housing	\$0	\$2,540,000	\$1,670,000
Subtotal	\$59,119	\$10,657,434	\$9,485,834
Corporate Services	Actuals		Grants/Other
Corporate Buildings & Other Structures	\$0	\$312,571	\$0
Other	\$0	\$40,000	\$0
Economic Development	\$2,573	\$495,000	\$475,000
Subtotal	\$2,573	\$847,571	\$475,000
Total	\$234,041	\$52,228,681	\$47,873,643



Outstanding Rates

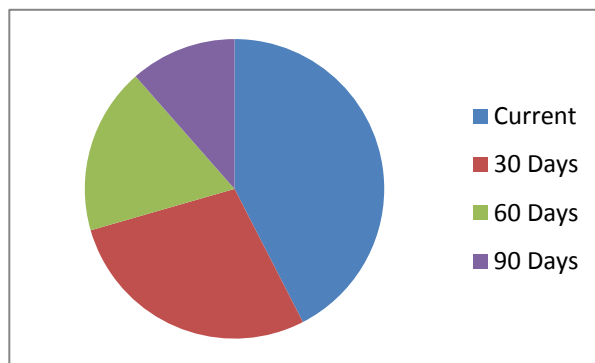
	Jul-23	Jun-23
Current	-	30,802
1 Year	24,179	11,039
2 Years	10,907	9,519
3 Years	7,613	2,153
4 Years	2,153	2,111
5 Years	2,111	2,087
5+ Years	9,971	7,884
Interest	10,667	10,251
Total	67,602	75,847



Rates are planned to be issued in the week commencing 14th August 2023.

Outstanding Debtors

Total	19,247.82
Current	8,169.84
30 Days	5,406.40
60 Days	3,463.00
90 Days	2,208.58



Comments:

Consultation:

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 127811



9.0 CHIEF EXECUTIVE OFFICER



Ordinary Meeting of Council Tuesday 15 August 2023

9.1 Subject: Chief Executive Officer's Report to July Meeting of Council

Attachments: NIL

Author: CEO

Date: 10 August 2023

Executive Summary:

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

Recommendation:

That Council receive and note the report from the Chief Executive Officer for the period ending 9th August 2023 except where amended or varied by separate resolution of Council.

1. Julia Creek Cattle Dip

The Lease for the Cattle Dip has been signed and returned to Aurizon. An order has been issued for the Environmental Study as required in the lease conditions.

Recommendation:

For Council Information

2. Western Queensland Alliance of Councils Assembly 2023

The Western Queensland Alliance of Councils (WQAC) Assembly is being held in Winton from Tuesday 26th September until Thursday 28th September 2023.

It is recommended that Council approve the attendance of Councillors Curr and Pratt to the WQAC Assembly in Winton from the 26th to the 28th September 2023. It is also recommended that Council approve the attendance of Cr. Fegan to the WQAC Assembly should either of the two Councillors be unable to attend.

Recommendation:

Council approves the attendance of Councilors Curr and Pratt to the Western Queensland Alliance of Councils Assembly in Winton from the 26th to the 28th September 2023, and approves the attendance of Councilor Fegan should either of the two Councilors be unable to attend.



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3. MITEZ Meeting Hughenden 24th August

The next MITEZ meeting, focusing on Agricultural Initiatives in the North West, will be held on 24th August in Hughenden. The meeting will discuss horticulture, grain, cotton, processing, beef, live cattle, technology and digital advancements, diversification and more.

It is recommended Council approve the attendance of Councilor Fegan to the next MITEZ meeting in Hughenden on the 24th August 2023.

Recommendation:

Council approves the attendance of Councilor Fegan to the next MITEZ Meeting in Hughenden on 24th August 2023.

4. NWQROC August Meeting Update

The August NWQROC Meeting was held via Zoom on Friday 4th August 2023. Cr. Fegan and I attended the Meeting. Topics discussed included the Development Northern Australia Conference, the Queensland Energy & Jobs Plan, the Regional Economic Future Fund and updates on the Regional Drought Resilience Planning Project and the Independent Review into Australia's Disaster Funding Arrangement Project. The unspent Monsoonal Trough & Flood Recovery Funding proposal was also discussed and the meeting decided to send a delegation of Mayors to Brisbane to meet Federal and State Members to try and expedite the proposal.

Recommendation:

For Council Information

Policy/Legislative:

LG Act 2009 & LG Regulation 2012
Policies
Awards

Operational Financial and Resource Implications:

To be further advised

Consultation and engagement:

Councilors
Directors
Relevant Council staff
External agencies

InfoXpert Document ID: 127813



10. WORKPLACE HEALTH AND SAFETY



Ordinary Meeting of Council Tuesday 15 August 2023

10.1 Subject: WHS Report
Attachments: Nil
Author: WHS Officer
Date: 10 August 2023

Executive Summary:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of July 2023.

Recommendation:

That Council receives the July 2023 WHS Report.

Background:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of July 2023.

Detailed below are the general areas of importance to the safety of workers at McKinlay Shire Council throughout the month.

Consultation: (internal/External)

Nil

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 127826



Ordinary Meeting of Council Tuesday 15 August 2023

		Actual	Budget
3700	Workplace Health and Safety	\$19,874	\$250,000

- Updated Staff Notice Boards
- External Visit from PDM WHS Officer for support
- Organising Monthly Action Plan folders for all departments
- Completed a Fire Drill at Depot with PDM WHS Officer
- Completing outstanding actions from PDM Audit
- **LGW Work Care** There has been zero claims for this financial year.
- **Incidents** in July there have been a total of (0) new incident for the month.
- **Outstanding Actions** total of 58 outstanding Actions (in Rectification Action Plan) and, Total of 8 outstanding Actions (in Skytrust).
- New WHSO commenced who is covering current WHSO maternity leave.



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11. CLOSE