

# Special Meeting Agenda

To be held at McKinlay Shire Council, Boardroom  
29 Burke Street, Julia Creek, Queensland 4823

Tuesday 4 July 2023, 9:00am

Notice is hereby given that a Special Meeting will be held at the Council Chambers,  
Civic Centre, Julia Creek on 4 July 2023 at 9:00am.

**ORDER OF BUSINESS**

- |  |   |
|--|---|
| 1. Opening                             | 2 |
| 2. Attendance                          | 2 |
| 2.1 Appointment                        | 2 |
| 3. Declaration of Conflict of Interest | 2 |

**4. ITEMS FOR DISCUSSION**

- |  |   |
|--|---|
| 4.1 McIntyre Park Turf Club Amenities Refurbishment Tender Evaluation and Recommendation | 3 |
|--|---|

**5. CLOSE**

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## **1. OPENING BUSINESS**

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

## **2. ATTENDANCE**

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. T Pratt, Cr. J Lynch

### Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services,

Mr. Cameron Scott

Director Corporate & Community Services, Ms. Tenneil Cody

Team Leader, Environmental and Regulatory Services, Ms. Megan Pellow

### Other people in attendance:

### Apologies:

Executive Assistant, Mrs. Melissa Mussig

## **2.1 APPOINTMENT**

## **3. DECLARATION OF CONFLICT OF INTEREST**



Special Meeting of Council Tuesday 4 July 2023

**4.1 Subject:** McIntyre Park Turf Club Amenities Refurbishment Tender Evaluation and Recommendation

**Attachments:** MAL Engineers Q22409 Evaluation and Recommendation

**Author:** Community Services Team Leader

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**Executive Summary:**

Council has allocated funding received through the Local Roads and Community Infrastructure Program (LRCIP) Phase 3 to undertake a complete refurbishment of the Turf Club Amenities building. Council engaged MAL Engineers to complete project management, tender documentation, architectural and structural plans for the works. A public tender was opened through VendorPanel and a total of three (3) responses were received at the closing date of June 16 with these assessed by MAL Engineers and Community Services Team Leader. Tender Prices (GST exclusive) received are as follows:

- Baguley Build Pty Ltd - \$484,893.75
- JKC Building Pty Ltd - \$280,812.48
- By Project Solutions - \$473,522.00

**Recommendation:**

*Council resolves to award the works to JKC Building Pty Ltd for the sum of \$280,812.48 as per the tender evaluation and recommendation from MAL Engineers.*

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**Background:**

Council has received funding through the Local Roads and Community Infrastructure Program (LRCIP) Phase 3 with funds aimed to assist the completion of several key community projects. The refurbishment of the Turf Club Amenities building was one of these projects identified with a budget allocation of \$398,158 to undertake the works. Council engaged MAL Engineers to undertake Council engaged MAL Engineers to complete project management, tender documentation, architectural and structural plans for the works. A public tender was open for one month and received a total of three (3) responses. A detailed tender assessment was completed by each panel member. The assessment was completed independently, with the scoring from each panel member averaged upon completion of the assessment.

The weighted average scores for each tenderer is shown in Table 1 below. The scores shown in the table are the averaged score for each tenderer multiplied by the weighting factor for each criteria. As indicated in Table 1 and in the evaluation report, the recommendation to award the works to JKC Building Pty Ltd for the price submitted plus a 20% contingency due to the nature of refurbishment works.



Table 1: Tender Scores

Criteria	Tenderers Score		
	Baugley Build Pty Ltd	By Project Solutions	JKC Building Pty Ltd
Tender breakdown/schedule of Price (60%)	4.14	4.26	6
Program of works and understanding (20%)	0.5	0.23	0.87
Relevant Company Experience (10%)	0.2	1.53	1.53
Local Content (10%)	0.26	0.4	0.8
<b>Total Weighted Score</b>	<b>5.1</b>	<b>6.42</b>	<b>9.20</b>

**Consultation:**

This report was completed with consultation from Director Corporate & Community Services and MAL Engineers

**Legal Implications:**

Nil

**Policy Implications:**

Nil

**Financial and Resource Implications:**

This project will utilize funding received through the Local Roads and Community Infrastructure Program (LRCIP) Phase 3 and will be completed within the budget allocation.

**InfoXpert Document ID:** 127128



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**05. CLOSE**