



MCKINLAY SHIRE COUNCIL

CONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

18 April 2023

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Confirmed Ordinary Council Meeting Minutes 21 March 2023
- 4.2 Confirmed Special Council Meeting Minutes 5 April 2023
- 4.3 Business Arising out of minutes of previous Meeting

5. ENGINEERING REPORT

- 5.1 Engineering Works Monthly Report

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental and Regulatory Services Monthly Report
- 6.2 Adoption of 2023-24 Fees and Charges Schedule Section 2 – Rent on Council Properties
- 6.3 Application for Permit to Occupy over land adjoining Lot 2 on SP288198
- 6.4 Adoption of 2023-24 Fees and Charges Schedule Section 9 – Water and Sewerage

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 Community Sponsorship Request - Julia Creek Campdraft Association Inc
- 7.3 Community Sponsorship Request – McKinlay Race Club
- 7.4 Regional Arts Development Fund – Quick Response Applications

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Monthly Report
- 8.2 Standing Orders of Council
- 8.3 Request to Write-Off General Debtor Account
- 8.4 Request to Write-Off General Debtor Account
- 8.5 Request to Write-Off General Debtor Account
- 8.6 Request to Write-Off General Debtor Account

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 CEO Monthly Report

10. WORKPLACE HEALTH AND SAFETY

- 10.1 Workplace Health and Safety

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 09:00am.

2. ATTENDANCE

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. T Pratt, Cr. J Lynch

Staff:

Acting Chief Executive Officer & Director of Corporate & Community Services, Ms. Tenneil Cody

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Environmental Regulatory Services, Team Leader, Ms. Megan Pellow

Executive Assistant, Mrs. Melissa Mussig

Apologies:

Chief Executive Officer, Mr. Trevor Williams

3. DECLARATION OF CONFLICT OF INTEREST

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on 21 March 2023.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 21 March 2023 be confirmed.

Resolution No. 156/2223

Minutes of the Ordinary Meeting of Council held on 21 March 2023 confirmed.

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 5/0

4.2 Confirmation of Minutes

Confirmation of Minutes of the Special Meeting of Council held on 5 April 2023.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 5 April 2023 be confirmed.

Resolution No. 157/2223

Minutes of the Ordinary Meeting of Council held on 5 April 2023 confirmed.

Moved Cr. P Curr

Seconded Cr. J Lynch

CARRIED 5/0

4.3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of March 2023.

RECOMMENDATION

That Council receives the Engineering Services monthly report for March 2023.

Resolution 158/2223

Council receives the Engineering Services monthly report for March 2023.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

ENVIROMENTAL AND REGULATORY SERVICES

6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the department for the period March 2023.

RECOMMENDATION

That Council receives the March 2023 Environmental and Regulatory Services Report.

Resolution No. 159/2223

Council receives the March 2023 Environmental and Regulatory Services Report.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

6.2 Adoption of 2023-24 Fees and Charges Schedule Section 2 – Rent on Council Properties

Under section 91 of the Residential Tenancies and Rooming Accommodation Act, lessors must give tenants at least two (2) months notice for any rental increase, so staff propose to adopt the rent charges for 2023-24 Financial Year early to allow for the required notification.

RECOMMENDATION

Council resolves to adopt the following rental charges under Section 2 of the McKinlay Shire Council Fees and Charges for 2023-24 Financial Year effective 1 July 2023 to;

Section 2.02

Corinya Units

- 1 Bedroom Unit
- \$230.00/fortnight

Section 2.03

Julia Creek Seniors Living Units

- One bedroom unit \$244.00/fortnight
- One bedroom unit, with shared room \$268.00/fortnight
- Two bedroom unit \$291.00/fortnight

Section 2.04

Council Housing

- 2 bedroom unit \$360.00/fortnight
- 2 bedroom house \$360.00/fortnight
- 3 bedroom house \$452.00/fortnight
- 4 bedroom house \$501.00/fortnight

Resolution No. 160/2223

Council resolves to adopt the following rental charges under Section 2 of the McKinlay Shire Council Fees and Charges for 2023-24 Financial Year effective 1 July 2023 to;

Section 2.02

Corinya Units

- 1 Bedroom Unit \$230.00/fortnight

Section 2.03

Julia Creek Seniors Living Units

- One bedroom unit \$244.00/fortnight
- One bedroom unit, with shared room \$268.00/fortnight
- Two bedroom unit \$291.00/fortnight

Section 2.04

Council Housing

- 2 bedroom unit \$360.00/fortnight
- 2 bedroom house \$360.00/fortnight
- 3 bedroom house \$452.00/fortnight
- 4 bedroom house \$501.00/fortnight

Moved Cr. T Pratt

Seconded Cr. J Fegan

CARRIED 5/0

6.3 Application for Permit to Occupy over land adjoining Lot 2 on SP288198

Email correspondence has been received from Department of Resources (DOR) requesting Council's views and/or requirements including any local non-indigenous cultural heritage values that the Department should

consider when assessing the application for a Permit to Occupy over land adjoining Lot 2 on SP288198 known as Lot 1 on PER4930.

RECOMMENDATION

That Council resolves to advise the Department of Resources (DoR) that it has no objections and/or requirements for the application for Permit to Occupy over land adjoining Lot 2 on SP288198 known as Lot 1 on PER4930.

Resolution No.161/2223

That Council resolves to advise the Department of Resources (DoR) that it has no objections and/or requirements for the application for Permit to Occupy over land adjoining Lot 2 on SP288198 known as Lot 1 on PER4930.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 5/0

6.4 Adoption of 2023-24 Fees and Charges Schedule Section 9 – Water and Sewerage

Following some enquiries on water access charges from Council's standpipe located on Hickman Street, staff propose to adopt a new Bulk water fee.

RECOMMENDATION

Council resolves to adopt a bulk water fee from Council's standpipe located at the Hickman Street Bore at a rate of \$1.55 per kL.

Resolution No.162/2223

Council resolves to adopt a bulk water fee from Council's standpipe located at the Hickman Street Bore at a rate of \$1.55 per kL.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of March 2023.

RECOMMENDATION

That Council receives the Community Services monthly report for March 2023.

Resolution No.163/2223

Council receives the Community Services monthly report for March 2023.

Moved Cr. J Fegan

Seconded Cr. P Curr

CARRIED 5/0

7.2 Community Sponsorship Request - Julia Creek Campdraft Association Inc

Council has received a Community Sponsorship Request from the Julia Creek Campdraft Association Inc for \$5,000 worth of in-kind support for the annual Campdraft event scheduled for May 18 – 21. The in-kind support consists of hire and use of Council’s Water Truck, hire and use of a Council Bus to be used as a courtesy bus, and the use of a paddock to spell cattle prior to the event.

RECOMMENDATION

Council resolves to approve the Community Sponsorship Request for the Julia Creek Campdraft Association Inc for \$5,000 worth of in-kind support of hire and use of Council’s Water Truck, hire and use of a Council Bus to be used as a courtesy bus, and the use of a paddock to spell cattle prior to the event.

Resolution No. 164/2223

Council resolves to approve the Community Sponsorship Request for the Julia Creek Campdraft Association Inc for \$5,000 worth of in-kind support of hire and use of Council’s Water Truck, hire and use of a Council Bus to be used as a courtesy bus, and the use of a paddock to spell cattle prior to the event.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

7.3 Community Sponsorship Request – McKinlay Race Club

Council has received a Community Sponsorship Request from McKinlay Race Club for a cash contribution of \$5,000. This sponsorship will assist the club with running their annual race meeting and help to cover the costs of the ambulance, children’s entertainment, live music for the event and to help transport patrons to and from the racetrack to the Walkabout Creek Hotel.

RECOMMENDATION

Council resolves to approve the Community Sponsorship Request for McKinlay Race Club for a \$5,000 cash donation and the use of Council’s 24 seater bus to cover costs associated with an ambulance, children’s entertainment, live music and transport patrons to and from the racetrack.

Resolution No. 165/2223

Council resolves to approve the Community Sponsorship Request for McKinlay Race Club for a \$5,000 cash donation and the use of Council’s 24 seater bus to cover costs associated with an ambulance, children’s entertainment, live music and transport patrons to and from the racetrack.

Moved Cr. S Royes

Seconded Cr. J Lynch

CARRIED 5/0

7.4 Regional Arts Development Fund – Quick Response Applications

Council has received two (2) Regional Arts Development Fund (RADF) Quick Response Applications that the committee will be assessing prior to the Council meeting and their decision will be provided on the day. Council has applied to host Flipside Circus for a 2-day residency in Julia Creek on May 18 & 19. The second application has been submitted by the McKinlay Shire Cultural Association to host a ‘Family Fun Paint Sesh’ on May 5 with the group engaging Ruth Chaplain to host a typical ‘Paint and Sip’ event for the whole family to enjoy.

RECOMMENDATION

That Council resolves to support the recommendations made by the RADF Committee to support:

- McKinlay Shire Council Flipside Circus 2-day residency - \$4,500
- McKinlay Shire Cultural Association Family Fun Paint Sesh - \$1,580

Resolution No. 166/2223

That Council resolves to support the recommendations made by the RADF Committee to support:

- McKinlay Shire Council Flipside Circus 2-day residency - \$4,500
- McKinlay Shire Cultural Association Family Fun Paint Sesh - \$1,580

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

8. CORPORATE SERVICES**8.1 The Corporate Services Report**

The Corporate Services Report as of February 2023 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending March 2023.

Resolution No. 167/2223

Council receives the monthly Corporate Services Report for the period ending March 2023.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 5/0

8.2 Standing Orders of Council

Council adopted the Standing Orders for Council Meetings including Standing Committees Policy in October 2022. The Department of State Development, Infrastructure, Local Government and Planning has since released updated Best practice example standing orders for local government and standing committees therefore the policy has been reviewed.

RECOMMENDATION

That Council adopt the Standing Orders for Council Meetings including Standing Committees version 4.0 as presented.

Resolution No. 168/2223

That Council adopt the Standing Orders for Council Meetings including Standing Committees version 4.0 as presented.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

8.3 Request to Write-Off General Debtor Account

Request to Council to write off the outstanding general debtor account of \$395.62, as per requirement of debtor policy.

RECOMMENDATION

That Council resolve to write off the outstanding general debt of \$395.62 for invoice numbers 28643.

Resolution No. 169/2223

That Council resolve to write off the outstanding general debt of \$395.62 for invoice numbers 28643.

Moved Cr. J Fegan

Seconded Cr. J Lynch

8.4 Request to Write-Off General Debtor Account

Request to Council to write off the outstanding general debtor account of \$412.71, as per requirement of debtor policy.

RECOMMENDATION

That Council resolve to write off the outstanding general debt of \$412.71 for invoice numbers 28854.

Resolution No. 170/2223

That Council resolve to write off the outstanding general debt of \$412.71 for invoice numbers 28854.

Moved Cr. S Royes

Seconded Cr. P Curr

8.5 Request to Write-Off General Debtor Account

Request to Council to write off the outstanding general debtor account of \$880.00, as per requirement of debtor policy.

RECOMMENDATION

That Council resolve to write off the outstanding general debt of \$880.00 for invoice numbers 28133.

Resolution No. 171/2223

That Council resolve to write off the outstanding general debt of \$880.00 for invoice numbers 28133.

Moved Cr. T Pratt

Seconded Cr. J Lynch

8.6 Request to Write-Off General Debtor Account

Request to Council to write off the outstanding general debtor account of \$1476.00, as per requirement of debtor policy.

RECOMMENDATION

That Council resolve to write off the outstanding general debt of \$1476.00 for invoice numbers 23829.

Resolution No. 172/2223

That Council resolve to write off the outstanding general debt of \$1476.00 for invoice numbers 23829.

Moved Cr. P Curr

Seconded Cr. J Lynch

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER ▲**9.1 Chief Executive Officer's Report**

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

RECOMMENDATION

That Council receive and note the report from the Chief Executive Officer for the period ending 14th April 2023 except where amended or varied by separate resolution of Council.

Resolution No. 173/2223

That Council receive and note the report from the Chief Executive Officer for the period ending 14th April 2023 except where amended or varied by separate resolution of Council.

Moved Cr. P Curr

Seconded Cr. T Pratt

CARRIED 5/0

10. WORKPLACE HEALTH AND SAFETY ▲**10.1 Workplace Health and Safety**

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of March 2023.

RECOMMENDATION

That Council receives the March 2023 WHS Report.

Resolution No. 174/2223

Council receives the March 2023 WHS Report.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

General Business – Councillor Requests

11. CLOSURE OF MEETING

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 11:05am.

A handwritten signature in black ink, appearing to read 'Philip Curr', is positioned below the text. The signature is fluid and cursive, with a long horizontal stroke at the end.