

# Ordinary Meeting Agenda

To be held at McKinlay Shire Council, Boardroom  
29 Burke Street, Julia Creek, Queensland 4823

Tuesday 21 February 2023, 10:00am

Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,  
Civic Centre, Julia Creek on 21 February at 10:00am.

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## **1. OPENING BUSINESS**

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

## **2. ATTENDANCE**

Mayor: Cr. P Curr (Teleconference)

Members: Cr. J Fegan, Cr. S Royes, Cr. T Pratt, Cr. J Lynch

### Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate and Community Services, Ms. Tenneil Cody

Team Leader, Environmental and Regulatory Services, Ms. Megan Pellow

Executive Assistant, Mrs. Melissa Mussig

Other people in attendance:

Apologies:

## **2.1 APPOINTMENT**

Brett Bowen from the Valuer Generals Office at 11:30am

Maggie Rudolph, Regional Arts Officer of McKinlay Shire at 12:00pm

Charles Wiles, Regional Arts Services Network.

## **3. DECLARATION OF CONFLICT OF INTEREST**

## **4. CONFIRMATION OF MINUTES**

4.1 That the Minutes of the Ordinary Meeting on the 17 January 2023 be confirmed.

4.2 That the Minutes of the Special Meeting on the 7 February 2023 be confirmed.



# MCKINLAY SHIRE COUNCIL

***UNCONFIRMED MINUTES***

OF THE

***ORDINARY MEETING OF COUNCIL***

HELD AT THE

BOARDROOM, CIVIC CENTRE  
JULIA CREEK

**17 January 2023**

## ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Confirmed Council Meeting Minutes 6 December 2022
- 4.2 Business Arising out of minutes of previous Meeting

### **5. ENGINEERING REPORT**

- 5.1 Engineering Works Monthly Report
- 5.2 Arthur James Fontaine Sale to Crocker Rural

### **6. ENVIRONMENTAL & REGULATORY SERVICES REPORT**

- 6.1 Environmental and Regulatory Services Monthly Report
- 6.2 Application for a siting concession/setback variation approval
- 6.3 Potential Road closure of parts of Lyrian Dora Vale Road
- 6.4 Assessment Manager Determination – Development Application AACo

### **7. COMMUNITY SERVICES REPORT**

- 7.1 Community Services Monthly Report

### **8. CORPORATE SERVICES REPORT**

- 8.1 Corporate Services Monthly Report
- 8.2 Request to Write-Off Rates Charges
- 8.3 Register of Delegations

### **9. CHIEF EXECUTIVE OFFICERS REPORT**

- 9.1 CEO Monthly Report

### **10. WORKPLACE HEALTH AND SAFETY**

- 10.1 Workplace Health and Safety

## 1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 09:00am.

## 2. ATTENDANCE

**Mayor:** Cr. P Curr (teleconference)

**Members:** Cr. J Fegan, Cr. S Royes, Cr. T Pratt (teleconference), Cr. J Lynch

**Staff:**

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate & Community Services, Ms. Tenneil Cody

Environmental Regulatory Services, Team Leader, Ms. Megan Pellow

**Apologies:**

Executive Assistant, Mrs. Melissa Mussig

## 3. DECLARATION OF CONFLICT OF INTEREST

Nil

## 4. CONFIRMATION OF MINUTES

### 4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on 6 December 2022.

### RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 6 December 2022 be confirmed.

### **Resolution No.106/2223**

Minutes of the Ordinary Meeting of Council held on 6 December 2022 confirmed.

Moved Cr. Fegan

Seconded Cr. Lynch

CARRIED 5/0

## 4.2 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

## 5. ENGINEERING SERVICES

### 5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of December 2022.

#### RECOMMENDATION

That Council receives the Engineering Services monthly report for December 2022.

#### **Resolution 107/2223**

Council receives the Engineering Services monthly report for December 2022.

Moved Cr. Fegan

Seconded Cr. Royes

CARRIED 5/0

### 5.2 Arthur James Fontaine Sale to Crocker Rural

Correspondence has been received from Crocker Rural outlining their purchase of Arthur (Mick) Fontaine's business. Crocker has requested that they be considered for machinery hire and roadworks contracts.

#### RECOMMENDATION

That Council resolve to;

- a. Accede to the request From Crocker Rural Pty Ltd to take over the tender of Arthur James Fontaine on the T2021005 PSA Road Construction and Maintenance and the T2021006 PSA Wet and Dry Hire of Plant and:
- b. Instruct staff to make the necessary administrative arrangements.

#### **Resolution No.108/2223**

That Council resolve to;

- a. Accede to the request From Crocker Rural Pty Ltd to take over the tender of Arthur James Fontaine on the T2021005 PSA Road Construction and Maintenance and the T2021006 PSA Wet and Dry Hire of Plant and:
- b. Instruct staff to make the necessary administrative arrangements.

Moved Cr. Pratt

Seconded Cr. Lynch

CARRIED 5/0

## ENVIROMENTAL AND REGULATORY SERVICES

### 6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the department for the period December 2022.

#### RECOMMENDATION

That Council receives the December 2022 Environmental and Regulatory Services Report.

**Resolution No. 109/2223**

Council receives the December 2022 Environmental and Regulatory Services Report.

Moved Cr. Fegan

Seconded Cr. Royes

CARRIED 5/0

**6.2 Application for a siting concession/setback variation approval – new dwelling at 91 Goldring Street, Julia Creek QLD 4823**

McKinlay Shire Council has received correspondence from Westbuilt Homes acting on behalf of Scott & Michele Zadow requesting approval for a siting concession/setback variation for a proposed new dwelling at 91 Goldring Street, Julia Creek also known as Lot 1 on EN148.

**RECOMMENDATION**

That Council resolves to approve the siting concession/setback variation request made by Westbuilt Homes on behalf of Scott & Michele Zadow at 91 Goldring Street, Julia Creek also known as Lot 1 on EN148 for a proposed new dwelling.

**Resolution No. 110/2223**

That Council resolves to approve the siting concession/setback variation request made by Westbuilt Homes on behalf of Scott & Michele Zadow at 91 Goldring Street, Julia Creek also known as Lot 1 on EN148 for a proposed new dwelling.

Moved Cr. Lynch

Seconded Cr. Royes

CARRIED 5/0

**6.3 Potential Road closure of parts of Lyrian Dora Vale Road**

Council have received correspondence from AA Company seeking Council's input into the potential road closure of parts of Lyrian Dora Vale Road associated with the establishment of AACo's Gulf Irrigation Project.

**RECOMMENDATION**

That Council resolves to advise AACo that it has no objections or requirements to their application for a potential road closure of parts of Lyrian Dora Vale Road as presented and authorises the Chief Executive Officer to complete and return Part C – Form LA30 Statement in relation to an application under the Land Act 1994 over State Land.

**Resolution No. 111/2223**

That Council resolves to advise AACo that it has no objections or requirements to their application for a potential road closure of parts of Lyrian Dora Vale Road as presented and authorises the Chief Executive Officer to complete and return Part C – Form LA30 Statement in relation to an application under the Land Act 1994 over State Land.

Moved Cr. Curr

Seconded Cr. Lynch

CARRIED 5/0



#### **6.4 Assessment Manager Determination – Development Application AACo – Gulf Irrigation Project – Project Number: BE220053.01**

Council have received correspondence from Epic Environmental acting on behalf of AA Company Pty Ltd seeking Council's views on the appropriate assessment manager for proposed Gulf Irrigation Project development application.

#### **RECOMMENDATION**

That Council resolves to respond to Epic Environmental and advise that due to the entirety of the channel footprint being located within McKinlay Shire and that no development is proposed on the property within Carpentaria Shire, McKinlay Shire Council would be the assessment manager for the Gulf Irrigation Project development application.

#### **Resolution No. 112/2223**

That Council resolves to respond to Epic Environmental and advise that due to the entirety of the channel footprint being located within McKinlay Shire and that no development is proposed on the property within Carpentaria Shire, McKinlay Shire Council would be the assessment manager for the Gulf Irrigation Project development application

Moved Cr. Fegan

Seconded Cr. Pratt

CARRIED 5/0

### **7. COMMUNITY SERVICES**

#### **7.1 Community Services Monthly Report**

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of December 2022.

#### **RECOMMENDATION**

That Council receives the Community Services monthly report for December 2022.

#### **Resolution No. 113/2223**

Council receives the Community Services monthly report for December 2022.

Moved Cr. Fegan

Seconded Cr. Royes

CARRIED 5/0

### **8. CORPORATE SERVICES**

#### **8.1 The Corporate Services Report**

The Corporate Services Report as of December 2022 which summarises the financial performance and position is presented to Council.

#### **RECOMMENDATION**

That Council receives the monthly Corporate Services Report for the period ending December 2022.

**Resolution No. 114/2223**

Council receives the monthly Corporate Services Report for the period ending December 2022.

Moved Cr. Fegan

Seconded Cr. Lynch

CARRIED 5/0

**8.2 Request to Write-Off Rates Charges**

Request to Council to write off the outstanding legal fees on Rates Assessment #68 of \$9,348.80, as per requirement of the Debtor Policy.

**RECOMMENDATION**

That Council resolve to write off \$9,348.80 of outstanding legal fees on Rates Assessment #68.

**Resolution No. 115/2223**

That Council resolve to write off \$9,348.80 of outstanding legal fees on Rates Assessment #68.

Moved Cr. Lynch

Seconded Cr. Pratt

CARRIED 5/0

**8.3 Register of Delegations**

Provisions of the *Local Government Act 2009* allow Council to delegate a power under the Act or another Act to the Chief Executive Officer. Further to this the Act requires the Chief Executive Officer to keep a Register of those Delegations. Due to recent legislative changes, amendments to the Delegations Register – Council to CEO have been required and Council is presented with the revised delegations for those Acts to be included in the Register of Delegations – Council to CEO for consideration.

**RECOMMENDATION**

That all powers referred to in the document titled “Register of Delegations January 2023 – Council to CEO” attached to this report are hereby delegated by Council to the Chief Executive Officer of Council pursuant to section 257 of the Local Government Act 2009. All prior delegations of powers under the Regulations and Acts contained in this amendment report are repealed.

Further

That the following previously delegated powers under the Nature Conservation (Administration) Regulation 2017, the Nature Conservation (Wildlife Management) Regulation 2006 and Residential Tenancies and Rooming Accommodation (COVID-19 Emergency Response) Regulation 2020 be repealed and removed from the register.

**Resolution No. 116/2223**

That all powers referred to in the document titled “Register of Delegations January 2023 – Council to CEO” attached to this report are hereby delegated by Council to the Chief Executive Officer of Council pursuant to section 257 of the Local Government Act 2009. All prior delegations of powers under the Regulations and Acts contained in this amendment report are repealed.

Further

That the following previously delegated powers under the Nature Conservation (Administration) Regulation 2017, the Nature Conservation (Wildlife Management) Regulation 2006 and Residential Tenancies and

Rooming Accommodation (COVID-19 Emergency Response) Regulation 2020 be repealed and removed from the register.

Moved Cr. Fegan

Seconded Cr. Royes

CARRIED 5/0

## 9. CHIEF EXECUTIVE OFFICER ▲

### 9.1 Chief Executive Officer's Report

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

#### RECOMMENDATION

That Council receive and note the report from the Chief Executive Officer for the period ending 11<sup>th</sup> January 2023 except where amended or varied by separate resolution of Council.

#### **Resolution No.117/2223**

That Council receive and note the report from the Chief Executive Officer for the period ending 11th January 2023 except where amended or varied by separate resolution of Council.

Moved Cr. Fegan

Seconded Cr. Royes

CARRIED 5/0

#### 1. **North West Queensland Regional Biosecurity Plan 2022-2027**

The North West Queensland Regional Biosecurity Plan has been facilitated and compiled by Southern Gulf NRM and developed in partnership with the North West Queensland Regional Organisation of Council's (NWQROC) participating councils: Burke, Carpentaria, Cloncurry, Doomadgee, Etheridge, Flinders, McKinlay, Mount Isa and Richmond Councils, as well as Croydon Shire Council, in consultation with regional stakeholders.

The plan is to assist all stakeholders in the region to protect and restore the environment through best management practices. The plan establishes a catchment approach to the management of invasive biosecurity matter.

#### RECOMMENDATION

Council adopts the North West Queensland Regional Biosecurity Plan 2022 – 2027.

#### **Resolution No.118/2223**

Council adopted the North West Queensland Regional Biosecurity Plan 2022 – 2027.

Moved Cr. Lynch

Seconded Cr. Curr

CARRIED 5/0

## 10. WORKPLACE HEALTH AND SAFETY ▲

### 10.1 Workplace Health and Safety

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of December 2022.

#### **RECOMMENDATION**

That Council receives the December 2022 WHS Report.

#### **Resolution No. 119/2223**

Council receives the December 2022 WHS Report.

Moved Cr. Curr

Seconded Cr. Pratt

CARRIED 5/0

## General Business – Councillor Requests

## 11. CLOSURE OF MEETING

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 10:23am.



# MCKINLAY SHIRE COUNCIL

***UNCONFIRMED MINUTES***

OF THE

***SPECIAL MEETING OF COUNCIL***

HELD AT THE

BOARDROOM, CIVIC CENTRE  
JULIA CREEK

**7 February 2023**

## ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Business Arising out of minutes of previous Meeting

### **5. ITEMS OF DISCUSSION**

- 5.1 Julia Creek Community Children's Services Hub
- 5.2 Building our Regions Round 6 Funding – Sewage Treatment Inlet Screen and Plant Refurbishment
- 5.3 Budget Re-allocation
- 5.4 Proposed Simultaneous Road Closure and Opening for Lyrian Dora Vale Road
- 5.5 Award of preferred contactor DRFA WP05

### **6. CLOSE**

UNCONFIRMED

## 1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 09:01am.

## 2. ATTENDANCE

**Mayor:** Cr. P Curr (teleconference)

**Members:** Cr. J Fegan, Cr. S Royes, Cr. T Pratt, Cr. J Lynch (Teleconference)

**Staff:**

Acting CEO & Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott  
 Director of Corporate & Community Services, Ms. Tenneil Cody  
 Environmental Regulatory Services, Team Leader, Ms. Megan Pellow  
 Executive Assistant, Mrs. Melissa Mussig

**Apologies:**

Chief Executive Officer, Mr. Trevor Williams

## 3. DECLARATION OF CONFLICT OF INTEREST

Nil

## 4. CONFIRMATION OF MINUTES

Nil

### 4.1 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

## 5. ITEMS OF DISCUSSION

### 5.1 Julia Creek Community Children's Services Hub

Council successfully secured funding through the Resources Community Infrastructure Fund to develop and construct the Community Children's Services Hub. Council has been struggling with staff shortages recently and given the magnitude of this project have sort out external assistance from a consultant to assist to Project Manage and Procurement Services for this project. This report is prepared and presented to Council to consider the proposal for engaging Peak Services.

### RECOMMENDATION

That Council accept the proposal from Peak Services for the Procurement and Project Management Services for the Community Children's Hub project for \$235,200 (ex GST). Further, delegate the Chief Executive Officer authority to finalise the engagement of services.

**Resolution No. 120/2223**

That Council accept the proposal from Peak Services for the Procurement and Project Management Services for the Community Children's Hub project for \$235,200 (ex GST). Further, delegate the Chief Executive Officer authority to finalise the engagement of services.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

**5.2 Building our Regions Round 6 Funding – Sewage Treatment Inlet Screen and Plant Refurbishment**

Council has been successful in the Building our Regions round 6 funding for the Sewage Treatment Inlet Screen and Plant Refurbishment.

The project will be completed in two (2) parts being, replacement of the Sewage Treatment Plant Inlet works and STP refurbishment.

Xylem have provided under Local Buy Contract, LB283 a quotation for the STP refurbishment works to the value of \$383,040.74 excl GST.

**RECOMMENDATION**

Council has been successful in the Building our Regions round 6 funding for the Sewage Treatment Inlet Screen and Plant Refurbishment.

The project will be completed in two (2) parts being, replacement of the Sewage Treatment Plant Inlet works and STP refurbishment.

Xylem have provided under Local Buy Contract, LB283 a quotation for the STP refurbishment works to the value of \$383,040.74 excl GST.

**Resolution No. 121/2223**

Council has been successful in the Building our Regions round 6 funding for the Sewage Treatment Inlet Screen and Plant Refurbishment.

The project will be completed in two (2) parts being, replacement of the Sewage Treatment Plant Inlet works and STP refurbishment.

Xylem have provided under Local Buy Contract, LB283 a quotation for the STP refurbishment works to the value of \$383,040.74 excl GST.

Moved Cr. T Pratt

Seconded Cr. J Fegan

CARRIED 5/0

**5.3 Budget Re-allocation from 0470-1800-0001, JCK Water Main Backflow Prevention to new emergent project for storage tank cleaning program for Kynuna and McKinlay.**

Council allocated \$100,000.00 for the JCK water main backflow prevention program under the 2022-23 Capital Works Budget.

Staff propose to re-allocate \$50,000.00 of this money to the new project for storage tank cleaning program for Kynuna and McKinlay Reservoirs.



**RECOMMENDATION**

Council resolves to;

1. Re-allocate \$50,000.00 from Capital Works Job Cost 0470-1800-0001, JCK Water Main Backflow Prevention to new storage tank cleaning program for Kynuna and McKinlay; and
2. Approve the quotation submitted by Water Infrastructure Services Pty Ltd

**Resolution No. 122/2223**

Council resolves to;

1. Re-allocate \$50,000.00 from Capital Works Job Cost 0470-1800-0001, JCK Water Main Backflow Prevention to new storage tank cleaning program for Kynuna and McKinlay; and
2. Approve the quotation submitted by Water Infrastructure Services Pty Ltd

Moved Cr. S Royes

Seconded Cr. P Curr

**5.4 Proposed Simultaneous Road Closure and Opening for Lyrian Dora Vale Road – AA Company**

Epic Environmental on behalf of AA Company have requested Council's views for a simultaneous closure and opening for Lyrian Dora Vale Road to allow ongoing access across the properties known as Lot 2 on TD1, Lot 1 on TD4, Lot 2 on TD4 and Lot 166 on SP276509 as per google image attached to this report.

**RECOMMENDATION**

That Council resolves to:

1. Advise AACo that it has no objections or requirements to their application for the proposed simultaneous road closure and opening of Lyrian Dora Vale Road as presented and advise that all surveying costs associated with the road closure and opening is at the applicant's cost; and:
2. Authorise the Chief Executive Officer to complete and return Part C – Form LA30 Statement in relation to an application under the Land Act 1994 over State Land.

**Resolution No. 123/2223**

That Council resolves to:

1. Advise AACo that it has no objections or requirements to their application for the proposed simultaneous road closure and opening of Lyrian Dora Vale Road as presented and advise that all surveying costs associated with the road closure and opening is at the applicant's cost; and:
2. Authorise the Chief Executive Officer to complete and return Part C – Form LA30 Statement in relation to an application under the Land Act 1994 over State Land.

Moved Cr. J Lynch

Seconded Cr. S Royes

**5.5 Award of preferred contactor DRFA WP05**

Council's consultant, PDM(Project Delivery Managers) developed tender documents for the next work package being WP05 North East. These were released to Council's prequalified suppliers for Road Construction and Maintenance on 4<sup>th</sup> October 2022 and closed on 11<sup>th</sup> January 2023. PDM have undertaken a tender evaluation for this package and it is presented.

**Resolution No. 124/2223**

That Council resolve to:

- a) Award preferred contractor status for WP05 to Townsville Earthmoving and;
- b) Delegate Council's Chief Executive Officer authority to finalise negotiations for WP05 and;
- c) Notify unsuccessful contractors

Moved Cr. P Curr

Seconded Cr. J Fegan

**General Business – Councillor Requests**

**11. CLOSURE OF MEETING**

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 09:24am.

UNCONFIRMED



## **5.0 ENGINEERING SERVICES**

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Ordinary Meeting of Council Tuesday 21 February 2023

**5.1 Subject:** Engineering Services Monthly Report January 2023  
**Attachments:** Nil  
**Author:** Engineering Services Department  
**Date:** 4 January 2023

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**Executive Summary:**

This report outlines the general activities for the Engineering Department for the month of January 2023.

**Recommendation:**

*That Council receives the Engineering Services monthly report for January 2023.*

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**Background:**

This report outlines the general activities of the department for the month of January 2023 and provides an update on projects.

**RMPC**

	Actual	Budget YTD	Budget
<b>1610 RMPC Works</b>	\$616,177	\$875,350	\$1,500,600

- The 4 RMPC roads, normal maintenance, patching, guidepost, and signage works completed.
- Removal of dead animals
- Collected all litter on all 4 RMPC roads
- Road inspections on 14D, 14E, 5807 & 78A
- Applied for extra RMPC funding of \$150,000.00 for pothole patching & road maintenance of 14D & 14E Shire Roads we are currently waiting to hear if its approved
- Weekend work for RMPC crew due to multiple road closures and flooding
- Kynuna Road closed at Reel Creek due to flooding at 0.4 mm 07/02/2023 and re-opened on 10/02/2023
- Cloncurry Road 14E Road closure at Gilliat Channels from 10/02/2023 water level at 0.2m and risen to 0.4m road was re-opened on 12/02/2023
- Cloncurry Road 12/02/2023 removed car washed off road due to them driving around closed road signs and entering flood waters
- Burke & Wills 78A Road closed due to water over road on 13/02/2023 at 0.2m and rising, daily routine checks. As of the 15/02/2023 water level has risen to 0.4m

**Cannington Road**

	Actual	Budget YTD	Budget
<b>1630 Cannington Road Works</b>	\$139,049	\$259,583	\$445,000

- Routine maintenance
- Removal of dead animals.



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- Pothole patching.
- Guideposts
- Daily routine road checks and road closures due to water over road at Snake Creek, Martin’s Creek, and Rangeview Creek. Currently opened to all Vehicles

**Roads Maintenance**

	Actual	Budget YTD	Budget
<b>1100 Repairs &amp; Maintenance Shire Roads</b>	\$732,209	\$758,333	\$1,300.000

- Dagonally crossing road closure 12/02/2023 may re-open 15/02/2023 depending on maintenance work to the approaches to the crossing being completed on this date
- 20 mile road closure at 0.6m on the 02/02/2023 due to water rising and now re-opened on 15/02/2023
- Taldora Road closed at old pub crossing 10/02/2023 at 0.6m was rising and can’t get back to check flinders river cause pub crossing is still over 0.6m
- Nelia bunda road closure at Sardine Creek due to flooding at 0.6m was re-opened on 14/02/2023
- Punch bowl road closure 07/02/2023 at Alick Creek 0.4m and was rising. was re-opened February 14<sup>th</sup>
- Town Streets patching, gutter clearing, helping Parks & Gardens with town Maintenance & cleaning & disposal of rubbish out of Council Sand yard

**Water and Sewerage**

	Actual	Budget YTD	Budget
<b>1800 Operational Costs – Julia Creek Water</b>	\$109,347	\$122,500	\$210,000

- Monthly water sampling in line with Councils DWQMP
- Daily checks/testing on all water facilities
- Fit tap at Julia Creek Museum
- Fit & install new cold-water tank & pressure pump 3 Coyne St
- Childcare Centre fit 3 new basin flick mixer and water service

	Actual	Budget YTD	Budget
<b>1810 Operational Costs – McKinlay Water</b>	\$9,886	\$18,666	\$32,000

- Monthly water sampling in line with Councils DWQMP
- Monthly visual checks on bore/storage tanks



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- Mal Engineers has prepared the report for the condition of the elevated water tank platforms. The platforms failed to meet AS1657 – Fixed platforms, walkways, stairways and ladders. A summary of recommendations are:
  - The platforms were generally found to be in a poor to severe condition due to the deterioration of flooring and guardrail; and
  - As the platforms failed to meet the AS1657, the platforms are considered to be unsafe, and it is recommended that they not be used by any personnel prior to remedial works being undertaken to bring them up to standard.
  - Based on the identified defects, it is recommended that both the flooring and guardrail are removed and replaced with a new flooring and guardrail system that is compliant with AS1657; and
  - MAL Engineers considered that the access ladder is also not compliant with AS1657 and was in poor condition. If Council undertake the remedial works of the platform and guardrail, it is recommended that Council also replace the ladder and ladder platform.
  - **CONCLUSION: Due to the estimated costs associated with the rectification of the tank platform, guardrail and access ladder and the WHS requirements of the towers, Council should consider utilising ground tanks and pumps instead of the elevated water towers.**

It is noted that the recommendations and conclusions provided by MAL Engineers have been developed based on a visual assessment only on the accessible structural elements of the platform and did not involve any destructive testing or design calculations.

	Actual	Budget YTD	Budget
<b>1820 Operational Costs – Kynuna Water</b>	\$32,927	\$40,833	\$70,000

- Monthly water sampling in line with Councils DWQMP
- Visual checks of bore heads/storage tanks
- Monthly cleaning of filters in Kynuna
- Purchased three (3) new IRX4000 filters for the treatment plant as the existing IRS4000 units are discontinued and only one (1) of the units are currently working.

	Actual	Budget YTD	Budget
<b>1830 Operational costs – Nelia Water</b>	\$4,898	\$4,083	\$7,000

- Monthly water sampling in line with Councils DWQMP

	Actual	Budget YTD	Budget
<b>1900 Operational Costs – Julia Creek Sewerage</b>	\$94,854	\$105,000	\$180,000

- Routine monitoring including monitoring pond levels to report to DES fortnightly.
- Fit new toilet waste to 17 Coyne St.
- Fit new pump at STP.
- Assist contractor with locating sewerage manholes for Julia Creek.
- Replace storm water manhole lid at Quarrell St.



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**Workshop**

	Actual	Budget YTD	Budget
<b>1510 Repairs and Maintenance - Plant &amp; Vehicles</b>	\$807,224	\$670,833	\$1,150,000

- Julia creek Work camp has provided the workshop with 1 staff member for 2 weeks of each month, helping with any duties required.
- Update on new rubbish truck, received 24<sup>th</sup> of January and Operator training provided to Mark Ingram, Mark Hardy, Raymond Tang
- Council has received delivery of the second job truck, which will also go to Parks and Gardens and the current one will go to McKinlay Depot.
- Control Valve removed from Cat Loader and resealed due to hydraulic leaks.

**Parks and Gardens**

	Actual	Budget YTD	Budget
<b>2700 Parks &amp; Gardens and Amenities – Operations</b>	\$277,541	\$379,166	\$650,000

- Mowing and whipper snipping all town streets and parks
- Clean all public toilets
- Mow and mark oval
- Mow and whipper snip swimming pool, father bill center and R/V camp
- Refuse collection and extra collection for public holidays
- Weed control
- Repair and maintain reticulation
- Fertilize oval
- Mow and weed spray Nelia
- Backfill around new cricket pitch
- Pruning and hedging of township
- Maintain cemetery
- Clean toilets and remove rubbish Oorindi rest area
- Clean slurry pit and wash bay and remove waste
- Town clean up after minor storms
- Prepare oval for Australia Day
- Repair wheel ruts due to flood damage
- Feed Dunnarts
- Mow C.E.O residence and Old Doctors residence
- Spread grass seed at 7 Coyne St
- Prepare yards at new doctors house for turf/fencing
- Pressure wash indoor sports center
- Displayed signage to close R/V camp due to flooding



Ordinary Meeting of Council Tuesday 21 February 2023

## Airport

	Actual	Budget YTD	Budget
<b>1300 Airport Operational Costs</b>	\$87,925	\$87,500	\$150,000

- Serviceability Inspections of the facility are undertaken 3 days per week as required for RPT services.
- Local Laws Officer continued with ARO duties in the absence of primary ARO/Aerodrome Manager and assisted with scaring of birds. There is a significant increase in kite hawks around the facility.
- The vehicle access gate has been repaired and is operating correctly.
- Runway strip was slashed.

## Projects

### **DRFA 2022 Events**

WP05 preferred contractor awarded at February Special meeting.

### **Building our Regions Funding Round 6**

As per resolution in February Special meeting, order for STP refurbishment has been issued to Xylem.

### **Building Better Regions Funding Round 6 Planning Projects Applications Water and Sewerage**

In-field inspections, survey and videoing commenced. A week's worth of work was completed prior to wet weather.

### **Legal Implications:**

Nil

### **Policy Implications:**

Nil.

### **Financial and Resource Implications:**

As provided in the report.

**InfoXpert Document ID:** 125102





Ordinary Meeting of Council Tuesday 21 February 2023

**5.2 Subject:** BoR Round 6 - Milestone 2 - McKinlay Shire Council - Water and Wastewater Asset Management Plan

**Attachments:** Correspondence from the Department State Development, Infrastructure and Local Government.

**Author:** Director Engineering and Regulatory Services

**Date:** 14<sup>th</sup> February 2023

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**Executive Summary:**

Council is required to take a resolution regarding committing to deliver the project and cover any shortfall in funding

---

**Recommendation:**

*That Council resolve to;*

- a. To confirm it has budgeted for it's financial contribution to the project (if applicable), and is committed to delivering the Water and Wastewater Asset Management Plan project and acknowledges its responsibility for any funding shortfalls if costs change and;*
- b. Inform the Department*

**Background:**

At the December 2022 general meeting Council awarded the Water and Wastewater Asset Management Plan to Langtree Consulting. This work has funding of up to \$295,000 through Building our Regions Funding.

Council's Project Manager is conscious of this funding ceiling.

**Consultation:**

Director Engineering and Regulatory Services

**Legal Implications:**

Nil

**Policy Implications:**

Nil.

**Financial and Resource Implications:**

Project will be delivered within funded amount (\$295,000)

**InfoXpert Document ID:** 125095

**From:** Tina RADBURN <[Tina.Radburn@dsdilgp.qld.gov.au](mailto:Tina.Radburn@dsdilgp.qld.gov.au)>  
**Sent:** Friday, 10 February 2023 11:00 AM  
**To:** Melissa Mussig <[Melissa.Mussig@mckinlay.qld.gov.au](mailto:Melissa.Mussig@mckinlay.qld.gov.au)>  
**Cc:** Megan Pellow <[meganp@mckinlay.qld.gov.au](mailto:meganp@mckinlay.qld.gov.au)>; Cameron Scott <[cameron.scott@mckinlay.qld.gov.au](mailto:cameron.scott@mckinlay.qld.gov.au)>; Debbie Godier <[debbie@mckinlay.qld.gov.au](mailto:debbie@mckinlay.qld.gov.au)>  
**Subject:** RE: BoR Round 6 - Milestone 2 - McKinlay Shire Council - Water and Wastewater Asset Management Plan - Contractor Proposal and Council Resolution Required

Hi Melissa,

Thanks for sending through the resolution which demonstrates the tender has been awarded.

Unfortunately, this doesn't meet the milestone requirements as the department still requires the following documentation:

- (a) Copy of the proposal/s from the contractor/s engaged by the Recipient to complete the Water and Wastewater Asset Management Plan as set out in the Approved Project Plan (must include a Gantt chart/timeframe and breakdown of fees).
- (b) A resolution from the Recipient confirming it has budgeted the Recipient's financial contribution to the project (if applicable), is committed to delivering the Project, and acknowledges responsibility for any funding shortfall if costs change.

The department requires a copy of the contractor proposal to meet milestone deliverable (a) so can you please provide a copy of Langtree Consulting Pty Ltd's proposal for the project. Please note this must include a Gantt chart/project delivery timeframes, and breakdown of their fees.

And in terms Milestone requirement (b), the department requires a Council Resolution that states Council has confirmed it has budgeted for its financial contribution to the project (if applicable), and is committed to delivering the Water and Wastewater Asset Management Plan project and acknowledges its responsibility for any funding shortfalls if costs change. Council's usually use this specific wording in their Council Resolutions.

If you have any questions or there any issues in you obtaining a Council Resolution, e.g., Council Resolutions are only obtained for Projects over a certain value, please contact me.

Kind regards,

Tina



**Tina Radburn**

Principal Project Officer

**Grants and Program Management**

Department of State Development, Infrastructure,  
Local Government and Planning

Microsoft teams – **meet now**

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**P** (07) 3452 7921 **M** (0424) 466 980

Level 17, 1 William Street, Brisbane City QLD 4000

PO Box 15009, City East QLD 4002



Ordinary Meeting of Council Tuesday 21 February 2023

**5.3 Subject:** Letter of offer Julia Creek Yards Lease from Aurizon  
**Attachments:** Proposed lease from Aurizon  
**Author:** Director Engineering and Regulatory Services  
**Date:** 15<sup>th</sup> February 2023

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**Executive Summary:**

Council is in receipt of an offer to lease part of the Aurizon cattle yard adjacent to Council's saleyards. Referred to as "Cattle Yards and Infrastructure" in the proposed lease documents.

**Recommendation:**

*That Council resolve to;*

- a) Enter into the lease with Aurizon and;*
  - b) Delegate the Chief Executive Officer to finalise negotiations regarding regarding the lease with Aurizon and;*
  - c) Appoint an appropriately qualified person to prepare a baseline site condition report for the Cattle Yards and Infrastructure as specified in the lease documents.*
- 

**Background:**

The railside yards and loading infrastructure at Julia Creek has been locked since the contractual arrangements for rail transport of cattle with Queensland Rail(QR) has changed. Significant and at times frustrating discussions have been held between: QR, Aurizon, DAF, DTMR and Council over the last 18 months.

Recent discussions between Aurizon have yielded an offer that is attached for consideration

**Consultation:**

Mayor, Councillors, Chief Executive Officer, Director of Engineering and Regulatory Services, Shire Ranger, Aurizon Officers

**Legal Implications:**

Council will have to comply with terms in the lease.

**Policy Implications:**

Nil

**Financial and Resource Implications:**

Annual lease fee of \$1500, Site condition report \$5000 estimated ongoing maintenance to maintain yards in the as agreed condition following the report.

**InfoXpert Document ID:** 125097

Mr. Philip Curr  
Mayor  
McKinlay Shire Council  
PO Box 177  
Julia Creek QLD 4823

Sent by email: [mayor@mckinlay.qld.gov.au](mailto:mayor@mckinlay.qld.gov.au)

**Non-binding offer by Aurizon Property Pty Ltd (Aurizon) to lease the cattle yards at Julia Creek – Part of Lot 12 on SP107205 ( Premises).**

14 February 2023

Dear Mr Curr

I refer to our recent discussions regarding the Premises which discussions followed correspondence between Preston Law (acting on behalf of McKinlay Shire Council (**Council**)).

Aurizon is prepared to offer Council a lease over the Premises on the terms and conditions set out hereunder.

**Terms of conditional offer to lease**

Item	Aurizon's offer
1. Form of Agreement	Lease.
2. Lessor	Aurizon Property Pty Ltd ACN 145 991 724.
3. Lessee	McKinlay Shire Council.
4. Land	Lot 12 on SP107205.
5. Premises	That part of the Land being the area bordered in orange on <b>Attachment A</b> together with the holding yards infrastructure located therein and water supply infrastructure (the <b>Cattle Yards &amp; Infrastructure</b> ).
6. Permitted Use	The handling, drafting, feeding and loading out of cattle.
7. Documentation	The Lessor's lawyers will prepare the Lease on the Lessor's standard terms, and which will also include any special conditions set out in this letter.
8. As is, where is	The Premises including any built infrastructure thereon will be leased in an 'as is, where is' condition. The Lessor does not make any express or implied representation or warranty regarding

	the Premises or any part thereof or the fitness for purpose for undertaking the Permitted Use.
<b>9. Commencement Date</b>	[To be advised].
<b>10. Term</b>	5 years from the Commencement Date.
<b>11. Option Term(s)</b>	Nil.
<b>12. Commencement Rental</b>	\$1,500.00 per annum plus GST and outgoings, payable yearly in advance.
<b>13. Rental Review</b>	Not applicable.
<b>14. Outgoings</b>	<p>The Lessee must pay all outgoings, rates, charges, assessments, tax (including land tax), costs or expenses paid or payable by the Lessor to any person (including GST on those amounts to the extent the Licensor does not receive an input tax credit for that GST) in connection with the Premises.</p> <p>The Lessee may source water from the nearby "turkey nest" water dam via the existing water pipe infrastructure (<b>Dam</b>) located on the Land. The Lessee will be responsible for all maintenance including associated water supply infrastructure during the term of the lease.</p>
<b>15. Early Termination</b>	The Lessor or Lessee may terminate this Lease at any time after the end of the first year of the Term by giving to the other party at least three months' notice of its intention to terminate.
<b>16. Repair &amp; Maintenance</b>	<p>The Lessee must, at its cost, commission a baseline site condition report of the Premises (including the Dam) within thirty (30) days of the Commencement Date of the Lease and provide a copy to the Lessor.</p> <p>The Lessor leases the Premises on an 'as is, where is' basis as determined by the baseline site condition report.</p> <p>The Lessee must, within 30 days of obtaining the baseline site condition report, at the Lessee's cost undertake any repairs and/or upgrades deemed necessary to ensure</p> <p>(a) suitability or fitness for purpose of the Premises for the Permitted Use in accordance with good industry practice; and</p> <p>(b) compliance with all Laws or Regulations relating to the undertaking or the Permitted Use at the Premises.</p>

	<p>The Licensee must ensure that during the Term the Premises</p> <ul style="list-style-type: none"> <li>(a) are kept clean and tidy;</li> <li>(b) are repaired and maintained to a standard;</li> <li>(i) required for the undertaking of the Permitted Use in accordance with good industry practice during the Term; and</li> <li>(ii) so as to ensure that animal welfare is in accordance with good industry standards.</li> </ul>
<b>17. Make Good</b>	<p>At the end of the term, the Lessee must deliver up and make good any damage to the Premises so as to return it to at least the condition established by the baseline site condition report. The Lessee is to remove all of its own property/plant &amp; equipment from the Premises.</p>
<b>18. Insurance</b>	<p>The Lessee must obtain and maintain the following insurances in respect of its activities on the Premises:</p> <ol style="list-style-type: none"> <li>1. public liability insurance (\$20M);</li> <li>2. workers compensation insurance; and</li> <li>3. Motor Vehicle Insurance (\$20M).</li> </ol>
<b>19. Statutory Requirements</b>	<p>The Lessee must at its own expense comply with and observe any law or requirement concerning the use or occupation of the Premises, including all Environmental laws, licences and approvals required to carry out the Permitted Use.</p> <p>The Lessee is responsible for all planning approvals (at its cost) for the Premises to be used for the Permitted Use.</p>
<b>20. Legal and Other Costs</b>	<p>Each party will be responsible for their own costs, including legal expenses, incurred in relation to site due diligence, preparing and negotiating the lease document.</p> <p>The Lessee will be liable for all stamp duty and registration fees on this transaction.</p>
<b>21. Confidentiality</b>	<p>All information disclosed by a party (the Disclosing Party) to the other (the Recipient Party) under or in connection with this letter or during the negotiations is confidential to the Disclosing Party.</p> <p>The Recipient Party must not use or reproduce this information for any purpose other than as is necessary for the purposes of implementing the</p>

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transaction contemplated by this letter (Approved Purpose).

The Recipient Party must not disclose this information to any person except:

- (i) to employees, legal advisers, auditors or other consultants of the Recipient Party or its Related Bodies Corporate on a “need to know” basis provided that such representatives do not use, disclose, or reproduce this information for any purposes other than for the Approved Purpose; or
  - (ii) with the consent of the Disclosing Party ;
  - (iii) if, and to the extent, necessarily required by law or in connection with legal proceedings relating to this letter; or
  - (iv) if, and to the extent, the information is or becomes part of the public domain otherwise than through a breach of confidence owed to the Disclosing Party.
- 

**Please sign and return this offer**

If you are agreeable with this offer, please arrange for an appropriately authorised person to sign the foot of this letter and return a copy of the signed letter to Aurizon by no later than close of business on **Friday, 24 February 2023**.

**This offer is not binding until approvals are obtained and a Lease is signed**

This offer is non-binding, and any Lease is subject to:

- (a) a formal written Lease being entered into between Aurizon and the Lessee; and
- (b) Aurizon obtaining financial approval.

Aurizon and the Lessee:

- (c) are not bound by this offer; and
- (d) may withdraw the offer or acceptance of this offer at any time

In the meantime, if you have any further questions please do not hesitate to contact Simon Daly either on mobile 0409 649 381 or email: [simon.day@aurizon.com.au](mailto:simon.day@aurizon.com.au).

Yours faithfully

**Simon Daly**  
Capital Transactions and Infrastructure Lead  
Strategy and Corporate Development

<p>The Licensor accepts this offer on the terms and conditions set out in this letter.</p> <p>Name (print): .....</p> <p>Dated: .....2023</p>
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Attachment A – Premises Lease Plan







## **6.0 ENVIRONMENTAL & REGULATORY SERVICES**

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**6.1 Subject:** Environmental and Regulatory Services Report – January 2023

**Attachments:** None

**Date:** 3 January 2023

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**Executive Summary:**

This report outlines the general activities, revenue and expenditure for the department for the period January 2023.

**Recommendation:**

*That Council receives the January 2023 Environmental and Regulatory Services Report.*

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**Background:**

This report outlines the general activities of the department for the month of January 2023.

Detailed below are the general matters of interest that relate to the day-to-day activities of the department throughout the month.

**Consultation:** (internal/External)

Environmental & Regulatory Services Team Leader, Local Laws Officer, Water and Sewerage Officer, Ranger, Handyman/Trades Assistant and Finance Officer.

**Legal Implications:**

Nil

**Policy Implications:**

Nil

**Financial and Resource Implications:**

As provided in the report.

**InfoXpert Document ID:** 125099



## **1 – Refuse Collection and Disposal**

### **1.1 - Budget**

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO1.1	3100 - Refuse Collection Revenue	\$45,259	\$52,369	\$89,776

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO1.2	3100 - Kerbside Rubbish Collection Expenditure	\$22,869	\$29,166	\$50,000

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO1.3	3110 - Refuse Disposal Revenue	\$29,094	\$27,389	\$46,953

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO1.4	3110 - Refuse Disposal Operational Costs	\$40,947	\$61,250	\$105,000

### **1.2 - Report**

#### **Julia Creek Waste Facility**

The following works continued during the month;

- Regularly pushing and covering of household rubbish section

QFES used an old car body from the dump for training

Ergon dumped a total of 100 poles at the facility with a total of \$5200.00 revenue received.

## **2 – Environmental Health Services**

### **2.1 – Budget**

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO2.1	3000 - Environmental Licence Fees (Revenue)	\$3,225	\$1,925	\$3,300

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO2.2	3000 - Environmental Health Services	\$81,259	\$75,833	\$130,000

### **2.2 – Report**

#### **Water and Sewage Monitoring**

E. coli was not detected in sampling undertaken in January.

The fluoride levels in Julia Creek for the month of January were;

- Racecourse 3.07mg/L
- Coyne Street Depot 2.95mg/L



**Food Safety**

There was one (1) food recall received in January and was forwarded onto food businesses within the shire.

Graham Caddies from Advance Profit Plan was successful to conduct audits on all registered food businesses within the Shire for 2023 & 2024. Tentative dates for next round of inspections are 27<sup>th</sup> March to 31<sup>st</sup> March 2023. Letters have been sent to all businesses advising them of the schedule.

**Vector Control**

Local Laws Officer commenced misting program for mosquitos and sandflies around Julia Creek.

There were also four (4) extra properties privately misted for mosquitos and sandflies.

**3 – Local Law Administration**

**3.1 – Budget**

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO3.1	3210 - Animal Registration Fees	\$6,088	\$2,975	\$5,100

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO3.2	3210 - Fines & Penalties – Animal Control	\$170	\$583	\$1,000

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO3.3	3210 - Animal Boarding	\$10,910	\$8,750	\$15,000

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO3.4	3210 - Local Law Administration	\$90,448	\$70,000	\$120,000

**3.2 - Report**

General information of activities for Local Law/Animal Control matters is outlined the table below.

**Table 1 - Local Law & Animal Control Summary**

<b>Activity</b>	<b>Number/Details</b>
Impoundings and infringement notices	Nil
Euthanized/Destroyed/Rehomed	Nil
Verbal/Written/Official warning	One (1) written warning – Dog at Large
Complaints	Nil
Dog Boarding	Eleven (11)
Removal of Dead Animals	Nil
Trapping Locations & Results	Nil
Compliance Notices (Untidy Allotments) issued	Nil
SPER Infringement Fines issued	Nil
Commercial Use of Roads Permit issued	Nil



**Comments / Actions:**

- \* Local Laws Officer inspected commons and assisted company servicing weigh bridge at Saleyards
- \* Spayed ants at Gym

**4 – Noxious Weeds and Pest Control**

**4.1 – Budget**

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO4.1	3220 - Pest Plant & Animal Control Funding	\$0	\$0	\$0

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO4.2	3220 - Truck Washdown Bay Revenue	\$14,749	\$14,583	\$25,000

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO4.3	3220 - Dingo Baits (Revenue)	\$4,000	\$2,916	\$5,000

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO4.4	3220 - Feral Pig Baits (Revenue)	\$0	\$0	\$0

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO4.5	3220 - Pest Animal Rural Land Owners Fees	\$29,988	\$34,233	\$58,686

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO4.5	3220 - Pest Plant Control Program Exp	\$82,986	\$87,500	\$150,000

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO4.6	3230 - Pest Animal Control Program Exp	\$32,991	\$52,500	\$90,000

**4.2 – Report**

**Pest Animal Control**

The baiting program may need to extend from five (5) days to six or seven days due to the injection of each piece of meat. Tentative start date for next round is 8 May 2023.

There were no Factory Baits issued, or scalps presented in January 2023.

**Pest Plant Control**

Hickman Street Bore poisoned.

**Washdown Bay Facility**

Facility cleaned and outlet repaired. The facility had to be reset due to power glitches. The pump is having issues pumping out. This is currently being investigated.



## **5 – Livestock Operations**

### **5.1 – Budget**

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO5.1	3235 - Livestock Weighing Revenue	\$19,396	\$26,250	\$45,000

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO5.2	3235 - Livestock Cattle Train Loading Revenue	\$0	\$14,583	\$25,000

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO5.3	3235 - Livestock Operational Costs	\$39,001	\$51,041	\$87,500

### **5.2 - Report**

#### **Julia Creek Livestock Facility**

There were no cattle loaded or weighed at the facility during the month.

*Capital Works/Works around facility includes:*

- Order has been issued for the new light pole.
- Work Camp have commenced painting of the force yards to the weigh bridge.
- Consultant engaged to prepare design of truck walkway so it can be tendered out.
- Ranger has installed insulation valves on the two big troughs in the front yards.
- Gravel laid in low spots – further areas to be done when it dries out.

## **6 – Stock Routes and Reserves**

### **6.1 – Budget**

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO6.3	3300 - Stock Route – Permit/Water Fees	\$7,992	\$4,666	\$8,000
		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO6.2	3300 - Stock Route Recoverable Works (Revenue)	\$0	\$386,779	\$663,050
		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO6.4	3300 - Trustee Lease Fees (Revenue)	\$131,758	\$116,666	\$200,000
		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO6.5	3300 - Reserves Agistment Fees (Revenue)	\$4,305	\$11,666	\$20,000
		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO6.6	3300 - Precept Expenses (Revenue)	\$18,212	\$10,208	\$17,500
		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO6.7	3300 - Stock Route Maintenance (Expenditure)	\$41,437	\$440,008	\$754,300
		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO6.8	3300 - Reserves Expenses (Expenditure)	\$7,240	\$26,250	\$45,000



## 6.2 - Report

### Reserves

*Capital Works – Fencing on Horse Paddocks*

Posts have been cut ready for works to commence.

## 6.3 - Cemeteries

### 6.3.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO6.9	3400 – Cemeteries	\$11,023	\$29,166	\$50,000

### 6.3.2 - Report

There was one plaque request for the Memorial Wall and one search for a grave location.

Toilet door had come off the hinges and has been repaired temporarily. A new door will need to be ordered.

## 7 – Work Program (Workcamp)

### 7.1 - Budget

		Actual	Budget YTD	Budget
ENVIRO7.1	3600 - Work Program	\$14,106	\$18,375	\$31,500

### 7.2 – Report

Below is a list of jobs that the Work Camp undertook in January 2023.

Community Group	Activity
McKinlay Shire Council	<u>Workshop</u> Assist with workshop duties
McKinlay Shire Council	<u>Saleyards</u> *Mowing/Whippersnipping
McKinlay Shire Council	<u>McIntyre Park</u> Mowing/Whippersnipping
McKinlay Shire Council	<u>Various</u> *Whippersnip various properties including 4 Netterfield in preparation of turfing *Pressure wash outside of 4 Netterfield St *Assist with Australia Day set up/pack up *Mow/whippersnip and spread soil at 7 Coyne St *Build new steel barriers for water tanks *Mow visitor centre
Julia Creek State School	Mowing/Whipper snipping
Churches/RSL/CWA/SES/Dirt and Dust Central	Mowing/whipper snipping
Julia Creek Multi Purpose Health Centre	Ground maintenance at the hospital grounds including remove rubbish



## **8 – Housing, FRB and Community Centre**

### **8.1 – Budget**

			<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO9.1	3810-1300	3810 - Council Property / Staff Housing Program Rev	\$72,825	\$58,333	\$100,000
ENVIRO9.2	3810-1301	3810 - Council Property / Subdivision Blocks Rent	\$1,800	\$525	\$900
	3810-1302	3810-Council Property / Subdivision Blocks outgoings	\$1,263		\$0
ENVIRO9.3	3810-2300	3810 - Council Property / Staff Housing Program Exp	\$200,119	\$186,666	\$320,000
ENVIRO9.4	3810-2300	3810 - Council Property / Sub Division Expense	\$3,158	\$3,500	\$6,000

### **8.2 - Report**

#### **Council Property / Staff Housing**

Council Property / Staff Housing activities for the month are detailed in Table below.

<b>Activity</b>	<b>Number</b>
Properties Available for use	*4 Amberly Drive (currently under refurbishment – property has been allocated to the Childcare Teacher) *Unit 2/9 Shaw Street
New Tenancies	One (1) – 7 Coyne Street (Works Manager)
Finalised Tenancies	One (1) – Unit 2/9 Shaw Street
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	<b><u>Maintenance</u></b> *Cleaned out aircon drain on Unit A, 4 Shaw Street *New riser bracket installed at 10 Shaw Street *Replace light in the kitchen and smoke alarm in laundry at 33 Byrne Street *Repair hot water system at 17 Coyne Street *Install 2 new outdoor power points at 5 Coyne Street *Install new power point in lounge, outdoor power point, replace smoke alarm





Ordinary Meeting of Council Tuesday 21 February 2023

	<p>*Lawn mowing contractor continued mowing vacant Council properties</p> <p>*Furniture ordered for Doctors House at 4 Netterfield Street. New dishwasher installed</p> <p><b><u>Capital Works</u></b></p> <p>*Renovations are nearing completion at 4 Amberly Drive. Expected completion date is 17 February 2023</p> <p>*Fencing materials have been sourced for the new fence at 33 Byrne Street. Expected completion is end of February 2023</p> <p>*Turfing, irrigation and fencing at 4 Netterfield Street is expected to be completed by middle of February 2023</p>
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**Old Senior/Aged Care Housing**

Old Senior/Aged Care Housing activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Two (2)
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	Nil

**Fr Bill Bussutin Community Centre and Seniors Living Units**

**Budget**

	Actual	Budget YTD	Budget
ENVIRO10.4 3820 - Community Centre Hire Fees	\$2,047	\$3,791	\$6,500

	Actual	Budget YTD	Budget
ENVIRO10.4 3820 - FRB Centre RENT	\$25,025	\$23,333	\$40,000

	Actual	Budget YTD	Budget
ENVIRO10.5 3820 - FRB Units & Community Ctre Operational Costs	\$27,005	\$64,166	\$110,000

**Report**

**Seniors Living Units / Fr Bill Community Centre**

Seniors Living Unit and Centre activities for the month are detailed in Table Below:



Ordinary Meeting of Council Tuesday 21 February 2023

<b>Fr Bill Units</b>	
Units Available for Rent	One (1) – Unit 3
New Tenancies	One (1) – Unit 7
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs undertaken	*Installation of two (2) new split systems in Unit 7 due to blown up boards caused by gecko. The units are the original Toshiba units.  *Move outdoor split system units because it is too hot on the back patio where they are
<b>Fr Bill Centre</b>	
Notes/Repairs undertaken	Fr Bill Centre yards whippersnipped.

## **9 – Land and Building Development**

### **9.1 – Budget**

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO11.1	3900 - Revenue	\$4,819	\$1,166	\$2,000

		<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO11.2	3900 - Town Planning Program	\$15,795	\$35,000	\$60,000

### **9.2 - Report**

#### **Regulatory Services, Land and Building Development**

The following development applications were lodged during the month.

<b><u>DA #</u></b>	<b><u>Applicant</u></b>	<b><u>Type of Development</u></b>	<b><u>Location</u></b>	<b><u>Application Details</u></b>
2022-23_14	Crocker Rural Pty Ltd	BUILDING	45 Byrne Street, JULIA CREEK QLD 4823	Commercial Shed (Note: a planning application is required prior to construction of shed)
2022-23_15	Danica O’Keeffe	BUILDING	72 Burke Street, JULIA CREEK QLD 4823	Demolition of Dwelling (Note: works are yet to commence)



Updates on various land matters are as follows;

<b>Matter</b>	<b>Status</b>
Kynuna Rodeo Grounds/Landfill	DoR are still holding on making a decision on Native Title Matters. Council's solicitor will keep staff up to date over the coming months and will advise if Council should put more pressure onto the Department to make a decision.
McKinlay Landfill	No further updates
Lot 2 K3718 – Land beside Water Reserve in Kynuna	No further updates
Road Opening through Malpas Station	Awaiting correspondence from DoR for finalisation of road opening.
Application for Deed of Grant over Operational Reserve, Lot 54 on JC55713 also known as 48 Byrne Street, Julia Creek	The Department has advised that they are in the process of preparing a Letter of Offer. This is expected to be received by the end of February.

## **10 – Local Disaster Management**

### **10.1 – Budget**

	<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO12.1 2760 - SES Grants	\$20,568	\$11,998	\$20,568

	<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO12.2 2760 – SES Capital Grants	\$0	\$40,833	\$70,000

	<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO12.2 2760 - Natural Disaster Grants	\$4,578	\$3,955	\$6,780

	<b>Actual</b>	<b>Budget YTD</b>	<b>Budget</b>
ENVIRO12.3 2760 - Disaster Management Operational Costs	\$10,275	\$14,875	\$25,500

### **10.2 - Report**

No events activated the LDMG during the month.



## **7.0 COMMUNITY SERVICES**

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**7.1 Subject:** Community Services Monthly Report

**Attachments:** Nil

**Author:** Community Services Team Leader

**Date:** 11<sup>th</sup> January 2023

**Executive Summary:**

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: **January 2023**.

**Recommendation:**

*That Council receives the Community Services monthly report for January 2023.*

The following report highlights the data for each of the Functional Areas of the Community Services Department.

**Grants, Funding & Projects**

As per the updates provided at the Briefing Meeting, most projects in Council’s Capital Works Program are on track to be completed within the appropriate timeframes.

**Julia Creek Caravan Park**

January was another period of low visitation due to some wet weather, however more bookings for worker accommodation are scheduled for February. Council farewelled Garrie and Jodi Hoffman who had spent most of 2022 managing the Park and are very thankful for their efforts. In the meantime, Chris and Anita Reed will be in charge of managing the park until early March before new managers Ian and Cathy Gregory commence as full-time managers.

**JC Caravan Park Revenues January 2023**

Type of service	NOVEMBER Total revenues (inc GST)	DECEMBER Total revenues (inc GST)	JANUARY Total revenues (inc GST)
Twin Single Units	\$4,590	\$1,350	\$2,700
Powered Sites	\$4,725	\$4,053.35	\$2,957
Self-Contained Cabins	\$13,360	\$11,660	\$5,135
Unpowered Sites	\$770	\$690	\$490
<b>Sub Total</b>	<b>\$23,445</b>	<b>\$17,753.35</b>	<b>\$11,282</b>
Artesian Baths incl. salts	\$3,520	\$3,135	\$2,420
McIntyre Park			
Cheese Platters	\$300	\$395	
Laundry	\$759		
Long Term Stay			\$180
<b>Calculated Total</b>	<b>\$28,024</b>	<b>\$21,283.35</b>	<b>\$13,882</b>



**JC Caravan Park Occupancy by Category January 2023**

Type of Service	% Occupancy
Twin Single Units	18%
Cabin – 4 berth	24%
Cabin – 6 berth	8%
Unpowered site	5%
Powered Caravan site	10%
Powered camp site	

**JC Caravan Park Artesian Bathhouse Usage January 2023**

Type of Service	Number of bookings
Boundary Rider Huts	5
Replica Rainwater Tank Bathhouses	27

**Library & Funeral Services**

January was another slow month with many locals on holidays for prior to the resumption of school. The local Mums and Bubs Group has resumed their regular visits Our staff have used the time to complete some housekeeping around the facility.

**JC Library Memberships January 2023**

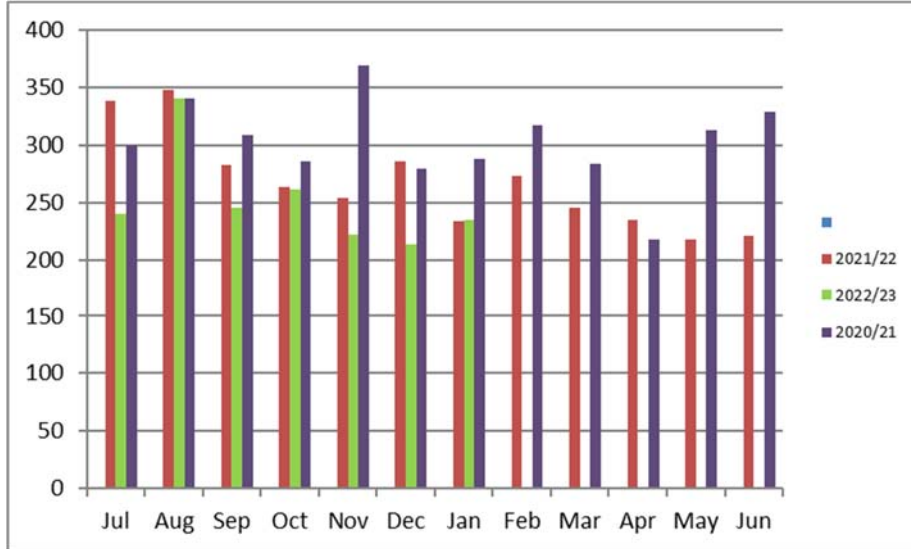
Type of Membership	Total Membership
Adult	307
Junior	70
Institutions	2
Tourists	

**JC Library Services Provided January 2023**

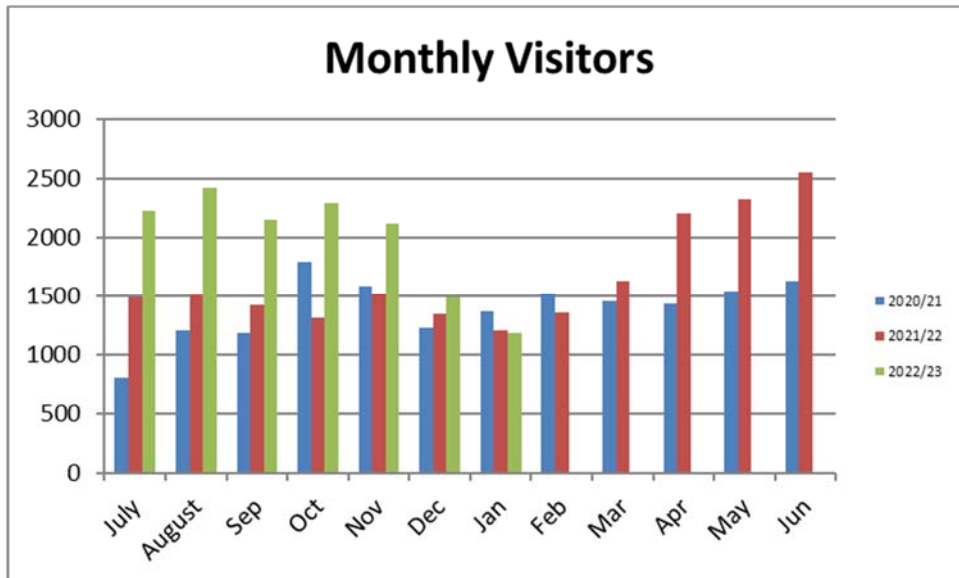
Services Provided	Total Amount
Reservations satisfied	14
Requests for books	17



**JC Library Monthly Loans January 2023**



**JC Library Monthly Visitors January 2023**



**Tourism**



Ordinary Meeting of Council Tuesday 21 February 2023  
**Total Visitor Numbers for January 2023**

There were 12 visitors to the Julia Creek Visitor Information Centre in January 2023 compared with 0 in January 2022.

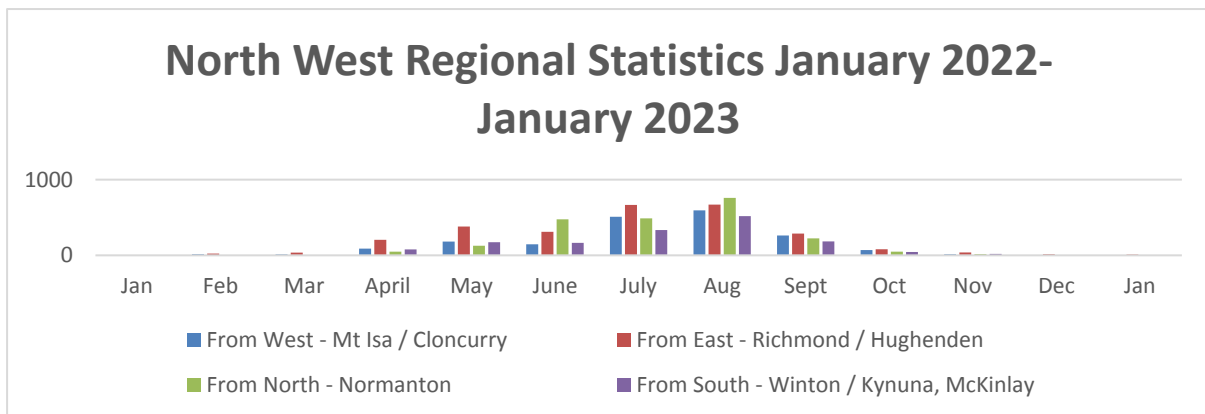
**Total Locals for January 2023**

There was a total of 0 local visitors to the Julia Creek Visitor Information Centre in January 2023 compared with 0 in January 2022.

**Beneath the Creek Entries January 2023**

There was a total of 0 attendees at the dunnart feeding experience compared with 0 in in 2022.

**North West Regional Statistics for January 2023**



**RV Site Permits January 2023**

There were 0 RV Site permits issued in January 2023 compared with 0 in December 2022. We did not have a Camp Host on site during the low season period. Rain during this month has also affected these numbers.

**Social Media Figures**

	Facebook Page Followers			Instagram Likes		
	Mckinlay Shire Council	Julia Creek VIC	Caravan Park	Mckinlay Shire Council	Julia Creek VIC	Caravan Park
January 1	7,040	5,133	4,395	1,100	2,976	182
January 31	7,126	5,150	4,424	1,100	2,984	197





## Julia Creek Early Learning Centre

### Current enrolments

There are currently 22 children enrolled at the Service.

### Attendance

The centre had 79 attendances (actual) over the 11 days of care offered during January (reporting is only from 16<sup>th</sup> – 31<sup>st</sup> January due to change of system). This equated to an average of approx. 7 children per day, however there were 28 booked absences over the same period which equated to 2.5 children per day. Our current booking per week are:

Monday	7 children
Tuesday	12 children
Wednesday	14 children
Thursday	12 children
Friday	10 children

### Significant events:

- New childcare software Xplor went live on Monday 16<sup>th</sup> January 2023. All parents using the new system and no major issues identified.

### Swimming Pool

Due to technical issues, no pool data could be retrieved for the month of January. Visitation over the month was average for this time of year, however the pool was required to be closed on occasions due to storm activity. All electrical repairs from storm damage prior to Christmas have been completed and all equipment is working as normal.

### Sport & Recreation

Council has still not been able to secure a person to fill the vacant Sport and Recreation Officer position. As a result, there are unfortunately no normal programs occurring at this stage.

### Community Health

CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	32	17.7
Personal Care	1	0.5
Other	--	--
<b>TOTAL</b>	<b>33</b>	<b>18.2</b>

Non-CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	17	8.4
Other	--	--
Other	--	--
<b>TOTAL</b>	<b>17</b>	<b>8.4</b>



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<b>TRANSPORTS</b>	<b>Number of one-way journeys</b>
CHSP Clients	<b>4</b>
Non-CHSP Clients	--
<b>TOTAL</b>	<b>4</b>

<b>Meetings</b>
CHSP team discussions with CHSP Coordinator 23/1/23 and 30/1/23.
<b>Health Promotion</b>
NWRH outreach visits promoted within the Fr Bill Centre (poster). CHSP clients encouraged to call MIH Dental clinic for appointments.
<b>General Business</b>
CHSP clients x 2 have relocated this month and x1 client has been moved into Aged Care at the Julia Creek MPHS.
No equipment has been loaned out from the CHSP store room this month.
New Doctor due to start 6/3/23.

**CHSP – Commonwealth Home Support Program**

**Events and Activities**

No planned activities including luncheons, games etc have occurred during January. However, the CHSP co-ordinator has been spending extra time during social support visits with clients as well as continuing weekly shopping and transport to doctors appointments if needed.



**Statistics January 2023**

CHSP currently have a total of **23** clients.

Service Offered	Number of Clients
Transport	12 Two-way trips
Social Support	36 Visits
Personal Care	visits clients
Counselling/Support, Information and advocacy (client)	12 hours
Shopping	4 trips
GAMES	attended ( sessions)
Luncheon	10 Attended (1 sessions)
Wednesday Meal	10 meals (including morning tea)
Meals on Wheels	meals delivered
Community Nurse Visits	17 visits
Home Maintenance	22 lawns mowed 11 clients
Domestic Assistance	clients
Pub Lunch	clients sessions
Clients Transported for Doctors Appointments	4 CHSP clients

**Comments:**

**Consultation:**

**Legal Implications:**

**Policy Implications:**

**Financial and Resource Implications:**

**InfoXpert Document ID: 125092**



**7.2 Subject:** Community Sponsorship Request – Julia Creek ICPA Conference Committee

**Attachments:** Nil

**Author:** Community Services Team Leader

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**Executive Summary:**

Council has received a Community Sponsorship Request from Julia Creek ICPA Conference Committee for a \$5,000 cash contribution to assist with covering the hire costs associated with the planned ICPA State Conference to be hosted in Julia Creek in June 2023.

**Recommendation:**

*Council resolves to approve the Community Sponsorship Request for Julia Creek ICPA Conference Committee for a cash contribution of \$5,000 to assist with covering the hire costs associated with the planned ICPA State Conference to be hosted in Julia Creek in June 2023.*

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**Background:**

Council annually offers funding programs such as Community Sponsorship/Donations to provide additional support to community events which provide economic support, social interaction and community connectedness for residents of the Shire. The 2023 ICPA QLD State Conference will see up to 250 delegates from across the state descend on Julia Creek to attend the conference to ensure the continued support of equitable access for rural and remote students.

**Consultation:**

This report was completed with consultation from Director Corporate & Community Services.

**Legal Implications:**

Nil

**Policy Implications:**

Community Grants Policy

**Financial and Resource Implications:**

Council sets aside \$35,000 from its annual budget for community sponsorship and \$25,000 would remain for other organisations to access.

**InfoXpert Document ID:** 125093



## **8.0 CORPORATE SERVICES**

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**8.1 Subject:** Corporate Services January 2023 Report  
**Attachments:** Nil  
**Author:** Director Corporate & Community Services

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**Executive Summary:**

The Corporate Services Report as of 31 January 2023 which summarises the financial performance and position is presented to Council.

**Recommendation:**

*That Council receives the monthly Corporate Services Report for the period ending 31 January 2023.*

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**Report:**

The Corporate Services Report compares actual performance to date with the Council's 2022/2023 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents it's wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

**Income Statement Variances/Comments:**

Operating revenue received in the period.



<b>INCOME STATEMENT SUMMARY</b>				
	<b>Actuals</b>	<b>Variance</b>	<b>YTD Budget</b>	<b>Full Year Budget</b>
<b>Total Income</b>	14,714,394	60%	24,594,994	42,162,847
<b>Total Expenses</b>	(8,619,578)	80%	(10,830,353)	(18,566,319)
<b>Net Result</b>	<b>6,094,816</b>	<b>44%</b>	<b>13,764,641</b>	<b>23,596,528</b>
Less Capital Revenue	9,030,114	54%	16,662,422	28,564,152
<b>Operating Result (excl. Capital</b>	<b>\$ (2,935,298)</b>	<b>101%</b>	<b>\$ (2,897,781)</b>	<b>\$ (4,967,624)</b>

<b>STATEMENT OF FINANCIAL POSITION</b>			
	<b>2023 Actuals</b>	<b>2022 Actuals</b>	
Current Assets	33,935,870	30,184,662	
Total Non-Current Assets	254,432,698	253,073,592	
<b>Total Assets</b>	<b>288,368,569</b>	<b>283,258,254</b>	
Total Current Liabilities	2,524,884	3,063,276	
Total Non-Current Liabilities	268,932	268,932	
<b>Total Liabilities</b>	<b>2,793,816</b>	<b>3,332,208</b>	
<b>Net Community Assets</b>	<b>\$ 285,574,753</b>	<b>\$</b>	<b>279,926,046</b>
<i>Community Equity</i>			
Asset Revaluation Surplus	79,973,716	79,973,715	
Retained Surplus	205,201,037	199,552,332	
Reserves	400,000	-	
<b>Total Community Equity</b>	<b>\$ 285,574,753</b>	<b>\$</b>	<b>279,926,047</b>

<b>STATEMENT OF CASH FLOWS</b>		
	<b>2022/23 Actuals</b>	<b>2021/22 Actuals</b>
<b>Cash Flows from Operating Activities</b>	427,083	5,036,833
Receipts, Payments & Interest Received		
Borrowing Costs		
<b>Cash Flows From Investing Activities</b>	5,230,539	1,614,673
Payments and Proceeds for PPE		
Capital Income		
<b>Cash Flows from Financing Activities</b>	-	-
Loan Payments		
Net increase (decrease) in cash held	5,657,622	6,651,506
Cash at beginning of the financial year	24,385,108	17,733,602
<b>Cash at the end of the period</b>	<b>\$ 30,042,730</b>	<b>\$ 24,385,108</b>



Summary By Departments						
Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	10,184,766	47%	21,831,414	4,592,110	51%	9,024,600
Governance & Partnerships	-	0%	-	462,765	53%	867,646
Corporate Services	3,290,028	32%	10,395,489	752,850	42%	1,797,500
Economic Development	66,963	7%	1,014,600	509,266	53%	952,975
Community Services	855,094	11%	7,681,131	1,761,788	44%	3,993,553
Health Safety & Development	50,388	41%	123,748	297,995	53%	563,500
Environmental Management	267,154	24%	1,116,465	246,681	20%	1,215,800
	<b>14,714,393</b>	<b>35%</b>	<b>42,162,847</b>	<b>8,623,457</b>	<b>47%</b>	<b>18,415,574</b>

Capital Works Program 2022-2023 Version 1.0

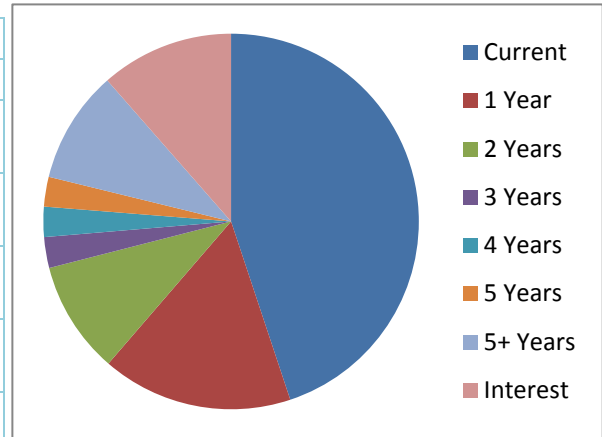
Infrastructure & Works	Actuals	Original Budget	Grants/Other
Roads	\$2,740,317.97	\$18,672,445.00	\$18,053,268.72
Wastewater	\$15,150.00	\$1,550,000.00	\$1,500,000.00
Water	\$11,958.40	\$783,890.00	\$650,000.00
Transport	\$24,383.94	\$300,000.00	\$0.00
Other	\$787,169.61	\$2,203,000.00	\$0.00
<b>Subtotal</b>	<b>\$3,578,979.92</b>	<b>\$23,509,335.00</b>	<b>\$20,203,268.72</b>
Environmental Management	Actuals	Budget	Grants/Other
Reserves	\$45,618.65	\$164,171.00	\$0.00
<b>Subtotal</b>	<b>\$45,618.65</b>	<b>\$164,171.00</b>	<b>\$0.00</b>
Community Services & Facilities	Actuals	Budget	Grants/Other
Community Buildings & Other Structures	\$75,245.73	\$7,535,800.00	\$7,193,300.00
Parks & Gardens	\$113,001.15	\$670,968.00	\$660,968.00
Council Housing	\$132,867.71	\$230,000.00	\$26,906.12
<b>Subtotal</b>	<b>\$321,114.59</b>	<b>\$8,436,768.00</b>	<b>\$7,881,174.12</b>
Corporate Services	Actuals	Budget	Grants/Other
Corporate Buildings & Other Structures	\$45,658.15	\$211,000.00	\$0.00
Other	\$15,905.77	\$30,000.00	\$0.00
Economic Development	\$0.00	\$1,500,000.00	\$1,121,000.00
<b>Subtotal</b>	<b>\$61,563.92</b>	<b>\$1,741,000.00</b>	<b>\$1,121,000.00</b>
<b>Total</b>	<b>\$4,007,277.08</b>	<b>\$33,851,274.00</b>	<b>\$29,205,442.84</b>





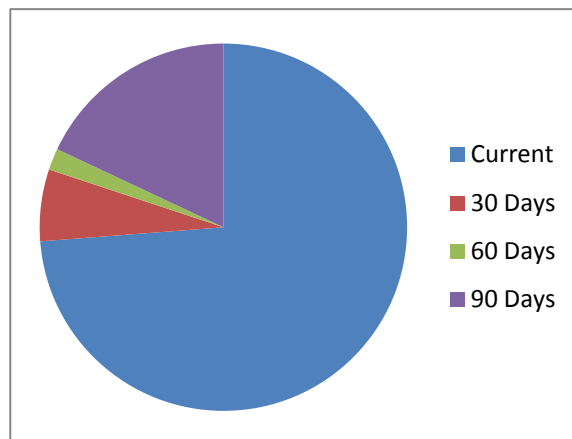
**Outstanding Rates**

	Jan-23	Dec-22
Current	36,502	38,960
1 Year	13,363	13,363
2 Years	7,867	7,867
3 Years	2,153	2,153
4 Years	2,111	2,111
5 Years	2,087	2,087
5+ Years	7,884	7,884
Interest	9,323	9,042
<b>Total</b>	<b>81,290</b>	<b>83,467</b>



**Outstanding Debtors**

<b>Total</b>	<b>52,251.51</b>
Current	38,547.99
30 Days	3,299.36
60 Days	991.96
90 Days	9,412.20



**Comments:**

**Consultation:**

**Legal Implications:**

**Policy Implications:**

**Financial and Resource Implications:**

**InfoXpert Document ID: 125094**



## **9.0 CHIEF EXECUTIVE OFFICER**

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Ordinary Meeting of Council Tuesday 21 February 2023

**9.1 Subject:** Chief Executive Officer's Report to February Meeting of Council

**Attachments:** NIL

**Author:** CEO

**Date:** 15<sup>th</sup> February 2023

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**Executive Summary:**

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

**Recommendation:**

*That Council receive and note the report from the Chief Executive Officer for the period ending 15<sup>th</sup> February 2023 except where amended or varied by separate resolution of Council.*

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**1. LGAQ Natural Resource Management Forums**

The LGAQ is running a series of Natural Resource Management (NRM) forums across the state between March and May this year, providing the opportunity for NRM managers and officers to:

- discuss a range of hot topics
- showcase local NRM work
- hear from other councils and share knowledge to support delivery of NRM
- collaborate on key priorities
- network and build relationships and opportunities.

2023 NRM Forums will be held from 9:00am-3:00pm in:

- Roma, Thursday 9 March
- Croydon, Tuesday 14 March
- Winton, Tuesday 18 April
- Kilcoy, Thursday 4 May
- Cooktown, Thursday 11 May
- Yeppoon, Tuesday 23 May

I attended one of these forums last year in Richmond (together with our Shire Ranger) and found the content informative and educational. A copy of the Winton and Croydon Programs will be available for viewing at the Council Meeting, for your information.

**Recommendation:**

For Council Information



## **2. Julia Creek Cattle Train Loading Facility**

There have been ongoing discussions regarding the Julia Creek Cattle Train Loading Facility. The discussions have been constructive, and an offer has been made by Aurizon for Council's use of the facility. The Director of Engineering and Environmental Regulatory Services has a recommendation in his report regarding the offer from Aurizon.

### **Recommendation:**

For Council Information

## **3. Update on the Recruitment of a Doctor for Julia Creek**

The NWHH Service has recruited a Doctor for Julia Creek. Dr Adam Louws will commence work in Julia Creek from Monday 6<sup>th</sup> March. The Council house at 4 Netterfield Street being provided to the doctor has been fenced, and an irrigation system and turf have been installed. Additional furniture for the house has been ordered, and the NWHH Service will reimburse Council for this furniture. A lease has been prepared to cover the provision of the house.

### **Recommendation:**

For Council Information

## **4. QTC Training for Service Levels**

The QTC is running Service Level Workshops for Council officers and separately for elected members. The Workshops for Elected Members are being run in Longreach (28<sup>th</sup> March or 16<sup>th</sup> April) and Townsville (16<sup>th</sup> May).

These Workshops may be of benefit to elected members and officers from both the Finance and, importantly, Engineering/Works streams.

The workshops appear quite comprehensive and may further assist Councils to translate the vision and imperative for service level management into the on-ground assessment of existing activity. Many Councils have struggled with the 'how to' as they pursue the transition to true service level informed decision-making at the operational, asset management and ultimately strategic/governance levels.

### **Recommendation:**

For Council Information



Ordinary Meeting of Council Tuesday 21 February 2023

**Policy/Legislative:**

LG Act 2009 & LG Regulation 2012

Policies

Awards

**Operational Financial and Resource Implications:**

To be further advised

**Consultation and engagement:**

Councilors

Directors

Relevant Council staff

External agencies

**InfoXpert Document ID: 125100**



## **10. WORKPLACE HEALTH AND SAFETY**

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Ordinary Meeting of Council Tuesday 21 February 2023

**10.1 Subject:** WHS Report  
**Attachments:** Nil  
**Author:** WHS Officer  
**Date:** 21 February 2023

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**Executive Summary:**

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of January 2023.

**Recommendation:**

*That Council receives the January 2023 WHS Report.*

---

**Background:**

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of January 2023.

Detailed below are the general areas of importance to the safety of workers at McKinlay Shire Council throughout the month.

**Consultation:** (internal/External)

Nil

**Legal Implications:**

Nil

**Policy Implications:**

Nil

**Financial and Resource Implications:**

As provided in the report.

**InfoXpert Document ID:** 125101



Ordinary Meeting of Council Tuesday 21 February 2023

		Actual	Budget
3700	Workplace Health and Safety	\$66,710.00	\$194,000

- Signed up for the LGAQ WHS Conference in Brisbane for 14<sup>th</sup> February to 16<sup>th</sup> February.
  - Organised flights and accommodation for LGAQ conference in February.
  - Checked Traffic Counters on Cannington road and Gidgee bug Highway.
  - Ordered more Electrolyte ice blocks and Implemented the Electrolyte drink Yeti in the team room at the depot for outside workers.
  - Handled all current LGW claims
  - Ordered more Drug test kits.
  - Sent Alcometer away for recalibration
  - Organised RMPC Tablets to be repaired
- 
- **LGW Work Care** There has been a total of 2 Claims the year with a total amount incurred of \$1,936.00.
  - **Incidents** in January there have been a total of (2) new incident for the month.
  - **Outstanding Actions** total of 58 outstanding Actions (in Rectification Action Plan) and, Total of 17 outstanding Actions (in Skytrust).





**11. CLOSE**