



MCKINLAY SHIRE COUNCIL

CONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

6 December 2022

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Confirmed Council Meeting Minutes 15 November 2022
- 4.2 Business Arising out of minutes of previous Meeting

5. ENGINEERING REPORT

- 5.1 Engineering Works Monthly Report
- 5.2 Award DRFA WP03 and WP04
- 5.3 Award WS Asset Management Plan
- 5.4 W4Q Variation

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental and Regulatory Services Monthly Report
- 6.2 Assessment of Conversion of Perpetual Lease 23/16530 described as Lot 1 on Crown Plan EN25 to Freehold
- 6.3 Assessment of Conversion of Perpetual Lease 23/16719 described as Lot 7 on Crown Plan SX14 to Freehold
- 6.4 Budget Re-allocation
- 6.5 Additional Council view request for surrender and re-issue of Permit to Occupy 23/5925 described as Lot 1 PER5925
- 6.6 Tender T2223008 – Sale of Lots 5 & 6 on SP278219

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Monthly Report

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 CEO Monthly Report
- 9.2 McKinlay Shire Local Disaster Management Plan 2022-23

10. WORKPLACE HEALTH AND SAFETY

- 10.1 Workplace Health and Safety

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 09:01am.

2. ATTENDANCE

Mayor: Cr. P Curr (teleconference)

Members: Cr. J Fegan, Cr. S Royes, Cr. T Pratt, Cr. J Lynch

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate & Community Services, Ms. Tenneil Cody

Environmental Regulatory Services, Team Leader, Ms. Megan Pellow

Executive Assistant, Mrs. Melissa Mussig

Apologies:

3. DECLARATION OF CONFLICT OF INTEREST

Nil

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on 15 November 2022.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 15 November 2022 be confirmed.

Resolution No.088/2223

Minutes of the Ordinary Meeting of Council held on 15 November 2022 confirmed.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

4.2 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of November 2022.

RECOMMENDATION

That Council receives the Engineering Services monthly report for November 2022.

Resolution 089/2223

Council receives the Engineering Services monthly report for November 2022.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

Resolution 090/2223

Council requires Cameron Scott Director Engineering, Environmental Regulatory Service to investigate the drop section near Bob Lord's property, a report to Council with costings is required

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 5/0

5.2 Award of preferred contactor DRFA WP03 and WP04

Council's consultant, PDM(Project Delivery Managers) developed tender documents for the next 2 Work packages being WP03 South West and WP04 North West. These were released to Council's prequalified suppliers for Road Construction and Maintenance on 4th October 2022 and closed on 3rd November 2022. PDM have undertaken a tender evaluation for each package and these are presented.

RECOMMENDATION

That Council resolve to:

- a) Award preferred contractor status for WP03 to Alexander Plant Hire and;
- b) Award preferred contractor status for WP04 to T's Plant Hire and;
- c) Delegate Council's Chief Executive Officer authority to finalise negotiations for WP03 and WP04 and;
- d) Notify unsuccessful contractors

Resolution No.091/2223

That Council resolve to:

- a) Award preferred contractor status for WP03 to Alexander Plant Hire and;
- b) Award preferred contractor status for WP04 to T's Plant Hire and;
- c) Delegate Council's Chief Executive Officer authority to finalise negotiations for WP03 and WP04 and;
- d) Notify unsuccessful contractors

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

5.3 Award of Water and Sewerage Asset management Plan T2223004

Council applied for and received funding from Building Our Regions(BOR) Round 6 Planning Projects Fund. Council invited Vendor Panel quotations from suitably qualified respondents to develop an Asset Management Plan for the water and wastewater infrastructure that services the township of Julia Creek.

RECOMMENDATION

That Council resolve to;

- (a) Award the Asset Management Plan Julia Creek Water and Wastewater to Langtree Consulting Pty Ltd and;
- (b) Notify the unsuccessful tenderers

Resolution No.092/2223

That Council resolve to;

- (a) Award the Asset Management Plan Julia Creek Water and Wastewater to Langtree Consulting Pty Ltd and;
- (b) Notify the unsuccessful tenderers

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

5.4 Proposed variation to Works4QLD program

To enable completion of the fencing, turfing and irrigation of the second Netterfield St house it is proposed to apply for a variation within the approved Works for Queensland program. It is proposed to reduce the existing K&C Replacement Coyne/Byrne/Shaw St and add Netterfield housing upgrade.

RECOMMENDATION

That Council resolve to;

- (a) Apply to vary the Works4QLD program to include the Netterfield Housing upgrade project and;
- (b) Reallocate \$110,000 from existing K&C Replacement Coyne/Byrne/Shaw St project to the Netterfield Housing upgrade project.

Resolution No.093/2223

That Council resolve to;

- (a) Apply to vary the Works4QLD program to include the Netterfield Housing upgrade project and;
- (b) Reallocate \$110,000 from existing K&C Replacement Coyne/Byrne/Shaw St project to the Netterfield Housing upgrade project.

Moved Cr. S Royes

Seconded Cr. T Pratt

CARRIED 5/0

6. ENVIRONMENTAL AND REGULATORY SERVICES

6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the department for the period November 2022.

RECOMMENDATION

That Council receives the November 2022 Environmental and Regulatory Services Report.

Resolution No. 094/2223

Council receives the November 2022 Environmental and Regulatory Services Report.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

6.2 Assessment of Conversion of Perpetual Lease 23/16530 described as Lot 1 on Crown Plan EN25 to Freehold

Council's views and/or requirements, are sought by the Department of Resources (DoR) regarding the conversion of Perpetual Lease 23/16530 described as Lot 1 on Crown Plan EN25 to Freehold.

RECOMMENDATION

That Council resolves to;

1. Advise the Department of Resources that it has no objections to the conversion of Perpetual Lease 23/16530 over Lot 1 on Crown Plan EN25 to Freehold; and
2. Request that the section of Proa Road be re-aligned to reflect current alignment

Resolution No. 095/2223

That Council resolves to;

1. Advise the Department of Resources that it has no objections to the conversion of Perpetual Lease 23/16530 over Lot 1 on Crown Plan EN25 to Freehold; and
2. Request that the section of Proa Road be re-aligned to reflect current alignment

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 5/0

6.3 Assessment of Conversion of Perpetual Lease 23/16719 described as Lot 7 on Crown Plan SX14 to Freehold

Council's views and/or requirements, are sought by the Department of Resources (DoR) regarding the conversion of Perpetual Lease 23/16719 described as Lot 7 on Crown Plan SX14 to Freehold.

RECOMMENDATION

That Council resolves to;

1. Advise the Department of Resources (DoR) that it has no objections to the conversion of Perpetual Lease 23/16719 over Lot 7 on Crown Plan SX14 to Freehold

Resolution No. 096/2223

That Council resolves to;

1. Advise the Department of Resources (DoR) that it has no objections to the conversion of Perpetual Lease 23/16719 over Lot 7 on Crown Plan SX14 to Freehold

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

6.4 Budget Re-allocation from 0420-2610-0002, Carport Shade to new emergent project for new concrete slab, repairs to stumps at Doctors House at 18 Shaw Street, Julia Creek.

Council allocated \$20,000 for the installation of a new carport shade at 2 Netterfield Street in the 2022-23 Capital Works Budget.

Staff propose to re-allocate this money to the Doctors House also known as 18 Shaw Street, Julia Creek to remove existing footpath and lay new concrete to tie in with existing slab, driveway and stairs on the western side of the property to prevent further water damage to stumps and re-adjust stumps and repair cracks throughout the property.

Council allocated \$20,000 for the installation of a new carport shade at 2 Netterfield Street in the 2022-23 Capital Works Budget.

Staff propose to re-allocate this money to the Doctors House also known as 18 Shaw Street, Julia Creek to remove existing footpath and lay new concrete to tie in with existing slab, driveway and stairs on the western side of the property to prevent further water damage to stumps and re-adjust stumps and repair cracks throughout the property.

RECOMMENDATION

Council resolves to;

1. Re-allocate \$20,000 from Capital Works Job Cost 0420-2610-0002, Netterfield Carport Shade to new emergency project at the Doctors House also known as 18 Shaw Street, Julia Creek for concrete works, re-adjust stumps and repair cracks throughout the property.

Resolution No. 097/2223

Council resolves to;

1. Re-allocate \$20,000 from Capital Works Job Cost 0420-2610-0002, Netterfield Carport Shade to new emergency project at the Doctors House also known as 18 Shaw Street, Julia Creek for concrete works, re-adjust stumps and repair cracks throughout the property.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 5/0

6.5 Additional Council view request for surrender and re-issue of Permit to Occupy 23/5925 described as Lot 1 PER5925

At the Ordinary Meeting of Council held 28 April 2022, Council resolved to consent to the surrender and re-issue of permit to occupy over Lot 1 on CP PER5925.

The Department of Resources (DoR) have received the application's Part C stating Council's consent to the re-issue of permit to occupy however there is a new area included in the application, shown as Lot B on the

drawing located in attachment 6.5.1, Drawing No. CNS22/070. The department request confirmation that Council's non objection still applies over the new area.

RECOMMENDATION

That Council resolves to;

1. *Advise the Department of Resources (DoR) that it has no objections to the new area known as Lot B on AP22750 as outlined in Drawing CNS22/070 for Permit to Occupy application 2022/001381.*

Resolution No. 098/2223

That Council resolves to;

1. Advise the Department of Resources (DoR) that it has no objections to the new area known as Lot B on AP22750 as outlined in Drawing CNS22/070 for Permit to Occupy application 2022/001381.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

6.6 Tender T2223008 – Sale of Lots 5 & 6 on SP278219

Tenders were re-called for the sale of Lots 5 & 6 on SP278219, three (3) Submissions were received by the closing date.

RECOMMENDATION

That Council resolve to:

- a. Award Lot 5 on SP278219 to Glenmore Cattle Trust for the tendered amount of \$22,000.00 including GST and;
- b. Award Lot 6 on SP278219 to Georgia Elizabeth Crocker for the tendered amount of \$29,501 including GST and;
- c. Notify the unsuccessful tenderers and;
- d. Delegate the Chief Executive officer the authority to negotiate with unsuccessful tenderers if, for any reason, resolutions a. and b. do not eventuate.

Resolution No. 099/2223

That Council resolves to;

- a. *Award Lot 5 on SP278219 to Peter & Alana Verhoeven for the tendered amount of \$20,350.00 including GST (noting that Glenmore Cattle Trust withdraw their tender prior to the Council meeting) and;*
- b. *Award Lot 6 on SP278219 to Georgia Elizabeth Crocker for the tendered amount of \$29,501 including GST and;*
- c. *Notify the successful tenderers.*

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 5/0

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of November 2022.

RECOMMENDATION

That Council receives the Community Services monthly report for November 2022.

Resolution No. 100/2223

Council receives the Community Services monthly report for November 2022.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 5/0

8. CORPORATE SERVICES

8.1 The Corporate Services Report

The Corporate Services Report as of November 2022 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending November 2022.

Resolution No. 101/2223

Council receives the monthly Corporate Services Report for the period ending November 2022.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER

9.1 Chief Executive Officer's Report

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

Resolution No.102/2223

Council receive and note the report from the Chief Executive Officer for the period ending 30 November 2022 except where amended or varied by separate resolution of Council.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

Appointment of Acting CEO During CEO Leave from 27th January – 10th February 2023

In the absence of the CEO on Leave commencing 27th January – 10th February 2023 it is desired that Council appoints an Acting CEO.

Resolution No. 103/2223

Council appoints Mr. Cameron Scott as Acting CEO from 27th January – 10th February 2023.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 5/0

9.2 McKinlay Shire Local Disaster Management Plan 2022-23

The 2022/23 McKinlay Shire Local Disaster Management Plan has been prepared in accordance with relevant legislation and is presented for Council to endorse.

Resolution No. 104/2223

That Council adopt the McKinlay Shire Local Disaster Management Plan 2022-23 as presented.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

10. WORKPLACE HEALTH AND SAFETY



10.1 Workplace Health and Safety

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of November 2022.

RECOMMENDATION

That Council receives the November 2022 WHS Report.

Resolution No. 105/2223

Council receives the November 2022 WHS Report.

Moved Cr. S Royes

Seconded Cr. T Pratt

CARRIED 5/0

General Business – Councillor Requests

11. CLOSURE OF MEETING

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 11:19am.