



MCKINLAY SHIRE COUNCIL

CONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

15 November 2022

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Confirmed Council Meeting Minutes 25 October 2022
- 4.2 Confirmed Council Special Meeting Minutes 11 November 2022
- 4.2 Business Arising out of minutes of previous Meeting

5. ENGINEERING REPORT

- 5.1 Engineering Works Monthly Report

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental and Regulatory Services Monthly Report
- 6.2 Application to surrender current Permit to Occupy and make application for a new permit to occupy (PO 0/240157) over Lot A on CP AP23153

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 Caravan Park Bookings Terms and Conditions Policy

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Monthly Report

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 CEO Monthly Report

10. WORKPLACE HEALTH AND SAFETY

- 10.1 Workplace Health and Safety

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 09:00am.

2. ATTENDANCE

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. T Pratt (Teleconference), Cr. J Lynch (Teleconference)

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate & Community Services, Ms. Tenneil Cody

Environmental Regulatory Services, Team Leader, Ms. Megan Pellow

Executive Assistant, Mrs. Melissa Mussig

Apologies:

3. DECLARATION OF CONFLICT OF INTEREST

Nil

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on 25 October 2022.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 25 October 2022 be confirmed.

Resolution No. 077/2223

Minutes of the Ordinary Meeting of Council held on 25 October 2022 confirmed.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

4.2 Confirmation of Minutes

Confirmation of Minutes of the Special Meeting of Council held on 11 November 2022.

RECOMMENDATION

That the Minutes of the Special Meeting of Council held on 11 November 2022 be confirmed.

Resolution No. 078/2223

That the Minutes of the Special Meeting of Council held on 11 November 2022 confirmed.

Moved Cr. S Royes

Seconded Cr. P Curr

CARRIED 5/0

4.2 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of October 2022.

RECOMMENDATION

That Council receives the Engineering Services monthly report for October 2022.

Resolution No. 079/2223

Council receives the Engineering Services monthly report for October 2022.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

6. ENVIRONMENTAL AND REGULATORY SERVICES

6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the department for the period October 2022.

RECOMMENDATION

That Council receives the October 2022 Environmental and Regulatory Services Report.

Resolution No. 080/2223

Council receives the October 2022 Environmental and Regulatory Services Report.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 5/0

6.2 Application to surrender current Permit to Occupy and make application for a new permit to occupy (PO 0/240157) over Lot A on CP AP23153.

Correspondence has been received from Connolly Suthers Lawyers acting on behalf of TC Burke and MJ Burke regarding their application to surrender permit to occupy PO 0/240157 and make application for a new PTO over Lot A on CP AP23153.

RECOMMENDATION

That Council resolves to;

1. Delegate the Chief Executive Officer to complete and return the Part C – Statement in relation to an application under the Land Act 1994 over State Land’ form to Connolly Suthers Lawyers.

Resolution No. 081/2223

Delegate the Chief Executive Officer to complete and return the Part C – Statement in relation to an application under the Land Act 1994 over State Land’ form to Connolly Suthers Lawyers.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of October 2022.

RECOMMENDATION

That Council receives the Community Services monthly report for October 2022.

Resolution No. 082/2223

Council receives the Community Services monthly report for October 2022.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

7.2 Caravan Park Bookings Terms and Conditions Policy

Council approved and implemented the Caravan Park Bookings Terms and Conditions Policy V1.0 in November 2020. This policy has been reviewed, updated, and presented to Council for adoption.

RECOMMENDATION

That Council adopt the updated Caravan Park Bookings Terms and Conditions Policy V2.0.

Resolution No. 083/2223

Council adopt the updated Caravan Park Bookings Terms and Conditions Policy V2.0.

Moved Cr. S Royes

Seconded Cr. T Pratt

CARRIED 5/0

8. CORPORATE SERVICES

8.1 The Corporate Services Report

The Corporate Services Report as of October 2022 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending October 2022.

Resolution No. 084/2223

Council receives the monthly Corporate Services Report for the period ending October 2022.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER

9.1 Chief Executive Officer's Report to May Meeting of Council

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

Resolution No. 085/2223

Council receive and note the report from the Chief Executive Officer for the period ending 10th November 2022 except where amended or varied by separate resolution of Council.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

Purchase of Land from State for Industrial Estate

Council has received an offer from the State Government (Department of Resources) for the issue of a Deed of Grant over unallocated State land to be revoked from Stock Dip reserve, currently described as Lot 8 on Crown Plan EN125.

RECOMMENDATION

Council agrees to the offer from the State and authorizes the Chief Executive Officer to:-

1. Sign the offer and pay the deposit of \$36,652.17 by 6th December 2022, and
2. Satisfy the remaining terms of the offer and pay the balance of the offer account, being \$190,000, by 8 May 2023. This date can be extended, particularly if a resolution of Native Title becomes time consuming, and
3. At mid-year review increase the budget for the acquisition of land in the current financial year to \$250,000.

Resolution No. 086/2223

Council agrees to the offer from the State and authorizes the Chief Executive Officer to:-

1. Sign the offer and pay the deposit of \$36,652.17 by 6th December 2022, and
2. Satisfy the remaining terms of the offer and pay the balance of the offer account, being \$190,000, by 8 May 2023. This date can be extended, particularly if a resolution of Native Title becomes time consuming.
3. At mid-year review increase the budget for the acquisition of land in the current financial year to \$250,000 and
4. Authorise the Mayor and CEO to negotiate with the State on valuation of land.

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 5/0

10. WORKPLACE HEALTH AND SAFETY



10.1 Workplace Health and Safety

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of October 2022.

RECOMMENDATION

That Council receives the October 2022 WHS Report.

Resolution No.087/2223

Council receives the October 2022 WHS Report.

Moved Cr. S Royes

Seconded Cr. P Curr

CARRIED 5/0

General Business – Councillor Requests

11. CLOSURE OF MEETING

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 10:31am.