

Ordinary Meeting Agenda

To be held at McKinlay Shire Council, Boardroom
29 Burke Street, Julia Creek, Queensland 4823

Tuesday 6th December 2022, 9:00am

Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek on 6 December 2022 at 9:00am.

ORDER OF BUSINESS

1. Opening	2
2. Attendance	2
2.1 Appointment	2
3. Declaration of Conflict of Interest	2
4.1 Confirmation of minutes of Ordinary Meeting on 15 November 2022	3
<u>5. ENGINEERING REPORT</u>	
5.1 Engineering Services Monthly Report	11
5.2 Award DRFA WP03 and WP04	16
5.2.1 MSC DRFA 2022 Procurement Plan - WP03 South West	18
5.2.2 MSC DRFA 2022 Procurement Plan - WP04 North West	24
5.3 Award WS Asset Management Plan	30
5.3.1 MSC Julia Creek AMP - Tender Evaluation	
5.4 W4Q Variation	37
<u>6. ENVIRONMENTAL & REGULATORY SERVICES REPORT</u>	
6.1 Environmental and Regulatory Services Monthly Report	39
6.2 Assessment of Conversion of Perpetual Lease 23/16530 described as Lot 1 on Crown Plan EN25 to Freehold	51
6.2.1 Smart Map Lot 1 EN25	53
6.3 Assessment of Conversion of Perpetual Lease 23/16719 described as Lot 7 on Crown Plan SX14 to Freehold	56
6.3.1 Smart Map Lot 7 on SX14	57
6.4 Budget Re-allocation	60
6.5 Additional Council view request for surrender and re-issue of Permit to Occupy 23/5925 described as Lot 1 PER5925	62
6.5.1 Drawing of Lot B	63
6.6 Tender T2223008 – Sale of Lots 5 & 6 on SP278219	64
<u>7. COMMUNITY SERVICES REPORT</u>	
7.1 Community Services Monthly Report	67
<u>8. CORPORATE SERVICES REPORT</u>	
8.1 Corporate Services	75
<u>9. CHIEF EXECUTIVE OFFICERS REPORT</u>	
9.1 Chief Executive Officer's Report	80
9.2 McKinlay Shire Local Disaster Management Plan 2022-23	83
<u>10. WORKPLACE HEALTH AND SAFETY</u>	
10.1 WHS Report	85
<u>11. CLOSE</u>	87

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

2. ATTENDANCE

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. T Pratt, Cr. J Lynch

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate and Community Services, Ms. Tenneil Cody

Team Leader, Environmental and Regulatory Services, Ms. Megan Pellow

Executive Assistant, Mrs. Melissa Mussig

Other people in attendance:

Apologies:

2.1 APPOINTMENT

3. DECLARATION OF CONFLICT OF INTEREST

4. CONFIRMATION OF MINUTES

4.1 That the Minutes of the Ordinary Meeting on the 15 November 2022 be confirmed.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

15 November 2022

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Confirmed Council Meeting Minutes 25 October 2022
- 4.2 Confirmed Council Special Meeting Minutes 11 November 2022
- 4.2 Business Arising out of minutes of previous Meeting

5. ENGINEERING REPORT

- 5.1 Engineering Works Monthly Report

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental and Regulatory Services Monthly Report
- 6.2 Application to surrender current Permit to Occupy and make application for a new permit to occupy (PO 0/240157) over Lot A on CP AP23153

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 Caravan Park Bookings Terms and Conditions Policy

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Monthly Report

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 CEO Monthly Report

10. WORKPLACE HEALTH AND SAFETY

- 10.1 Workplace Health and Safety

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 09:00am.

2. ATTENDANCE

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. T Pratt (Teleconference), Cr. J Lynch (Teleconference)

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate & Community Services, Ms. Tenneil Cody

Environmental Regulatory Services, Team Leader, Ms. Megan Pellow

Executive Assistant, Mrs. Melissa Mussig

Apologies:

3. DECLARATION OF CONFLICT OF INTEREST

Nil

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on 25 October 2022.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 25 October 2022 be confirmed.

Resolution No. 077/2223

Minutes of the Ordinary Meeting of Council held on 25 October 2022 confirmed.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

4.2 Confirmation of Minutes

Confirmation of Minutes of the Special Meeting of Council held on 11 November 2022.

RECOMMENDATION

That the Minutes of the Special Meeting of Council held on 11 November 2022 be confirmed.

Resolution No. 078/2223

That the Minutes of the Special Meeting of Council held on 11 November 2022 confirmed.

Moved Cr. S Royes

Seconded Cr. P Curr

CARRIED 5/0

4.2 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of October 2022.

RECOMMENDATION

That Council receives the Engineering Services monthly report for October 2022.

Resolution No. 079/2223

Council receives the Engineering Services monthly report for October 2022.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

6. ENVIRONMENTAL AND REGULATORY SERVICES

6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the department for the period October 2022.

RECOMMENDATION

That Council receives the October 2022 Environmental and Regulatory Services Report.

Resolution No. 080/2223

Council receives the October 2022 Environmental and Regulatory Services Report.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 5/0

6.2 Application to surrender current Permit to Occupy and make application for a new permit to occupy (PO 0/240157) over Lot A on CP AP23153.

Correspondence has been received from Connolly Suthers Lawyers acting on behalf of TC Burke and MJ Burke regarding their application to surrender permit to occupy PO 0/240157 and make application for a new PTO over Lot A on CP AP23153.

RECOMMENDATION

That Council resolves to;

1. Delegate the Chief Executive Officer to complete and return the Part C – Statement in relation to an application under the Land Act 1994 over State Land’ form to Connolly Suthers Lawyers.

Resolution No. 081/2223

Delegate the Chief Executive Officer to complete and return the Part C – Statement in relation to an application under the Land Act 1994 over State Land’ form to Connolly Suthers Lawyers.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of October 2022.

RECOMMENDATION

That Council receives the Community Services monthly report for October 2022.

Resolution No. 082/2223

Council receives the Community Services monthly report for October 2022.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

7.2 Caravan Park Bookings Terms and Conditions Policy

Council approved and implemented the Caravan Park Bookings Terms and Conditions Policy V1.0 in November 2020. This policy has been reviewed, updated, and presented to Council for adoption.

RECOMMENDATION

That Council adopt the updated Caravan Park Bookings Terms and Conditions Policy V2.0.

Resolution No. 083/2223

Council adopt the updated Caravan Park Bookings Terms and Conditions Policy V2.0.

Moved Cr. S Royes

Seconded Cr. T Pratt

CARRIED 5/0

8. CORPORATE SERVICES

8.1 The Corporate Services Report

The Corporate Services Report as of October 2022 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending October 2022.

Resolution No. 084/2223

Council receives the monthly Corporate Services Report for the period ending October 2022.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER

9.1 Chief Executive Officer's Report to May Meeting of Council

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

Resolution No. 085/2223

Council receive and note the report from the Chief Executive Officer for the period ending 10th November 2022 except where amended or varied by separate resolution of Council.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

Purchase of Land from State for Industrial Estate

Council has received an offer from the State Government (Department of Resources) for the issue of a Deed of Grant over unallocated State land to be revoked from Stock Dip reserve, currently described as Lot 8 on Crown Plan EN125.

RECOMMENDATION

Council agrees to the offer from the State and authorizes the Chief Executive Officer to:-

1. Sign the offer and pay the deposit of \$36,652.17 by 6th December 2022, and
2. Satisfy the remaining terms of the offer and pay the balance of the offer account, being \$190,000, by 8 May 2023. This date can be extended, particularly if a resolution of Native Title becomes time consuming, and
3. At mid-year review increase the budget for the acquisition of land in the current financial year to \$250,000.

Resolution No. 086/2223

Council agrees to the offer from the State and authorizes the Chief Executive Officer to:-

1. Sign the offer and pay the deposit of \$36,652.17 by 6th December 2022, and
2. Satisfy the remaining terms of the offer and pay the balance of the offer account, being \$190,000, by 8 May 2023. This date can be extended, particularly if a resolution of Native Title becomes time consuming.
3. At mid-year review increase the budget for the acquisition of land in the current financial year to \$250,000 and
4. Authorise the Mayor and CEO to negotiate with the State on valuation of land.

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 5/0

10. WORKPLACE HEALTH AND SAFETY



10.1 Workplace Health and Safety

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of October 2022.

RECOMMENDATION

That Council receives the October 2022 WHS Report.

Resolution No.087/2223

Council receives the October 2022 WHS Report.

Moved Cr. S Royes

Seconded Cr. P Curr

CARRIED 5/0

General Business – Councillor Requests

11. CLOSURE OF MEETING

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 10:31am.



5.0 ENGINEERING SERVICES



Ordinary Meeting of Council Tuesday 06th December 2022

5.1 Subject: Engineering Services Monthly Report October 2022
Attachments: Nil
Author: Engineering Services Department
Date: 30 November 2022

Executive Summary:

This report outlines the general activities for the Engineering Department for the month of November 2022.

Recommendation:

That Council receives the Engineering Services monthly report for November 2022.

Background:

This report outlines the general activities of the department for the month of November 2022 and provides an update on projects.

RMPC

	Actual	Budget YTD	Budget
1610 RMPC Works	\$530,838	\$625,250	\$1,500,600

- The 4 RMPC roads, normal maintenance, patching, guidepost, and signage works completed.
- Removal of dead animals
- Collected all litter on all 4 RMPC roads
- Road inspections on 14D, 14E, 5807 & 78A
- Cloncurry road 10-ton premix in wheel tracks and poison grass at culverts and margins
- Richmond – Julia Creek 2 ton of premix for potholes, digout. And poison grass at culverts and concrete margins
- Julia Creek – Kynuna poison culverts
- Julia Creek – Normanton poison culverts
- Tenders have been called for slashing on the Julia Creek-Cloncurry and Julia Creek-Richmond Roads.

Cannington Road

	Actual	Budget YTD	Budget
1630 Cannington Road Works	\$111,217	\$185,416	\$445,000

- Routine maintenance
- Removal of dead animals.
- Pothole patching.
- Guideposts
- Emergency Flying Doctors Strip has been slashed



Roads Maintenance

	Actual	Budget YTD	Budget
1100 Repairs & Maintenance Shire Roads	\$632,775	\$541,666	\$1,300,000

- Goldring Street Sealed
- Byrimine Road rock protection completed
- Continued patching town Street
- Rural grader still on Eulolo Road working when dry
- Drainage on Byrne St started expecting it to be completed before shut down pending on weather
- Silt removal from town gutters on Goldring and Allison St completed

Water and Sewerage

	Actual	Budget YTD	Budget
1800 Operational Costs – Julia Creek Water	\$80,645	\$87,500	\$210,000

- Monthly water sampling in line with Councils DWQMP
- Daily checks/testing on all bores
- Shaw St mains water service breakage repaired
- Replace hot water system tempering valve 3 Coyne St
- Locate Byrne St to Netterfield St main water supply and shut off valves

	Actual	Budget YTD	Budget
1810 Operational Costs – McKinlay Water	\$6,138	\$13,333	\$32,000

- Monthly water sampling in line with Councils DWQMP
- Monthly checks on bore/storage tanks
- Replace first number 1 bore/water meter
- Replace Old Crafty School's toilet drains to septic tank and fit new toilet system and water supply

	Actual	Budget YTD	Budget
1820 Operational Costs – Kynuna Water	\$10,216	\$29,166	\$70,000

- Monthly water sampling in line with Councils DWQMP
- Monthly cleaning of filters in Kynuna
- Re-established power to town water pumps

	Actual	Budget YTD	Budget
1830 Operational costs – Nelia Water	\$3,048	\$2,916	\$7,000

- Monthly water sampling in line with Councils DWQMP



Ordinary Meeting of Council Tuesday 06th December 2022

- Capped off, line to the park in Nelia due to water leak

	Actual	Budget YTD	Budget
1900 Operational Costs – Julia Creek Sewerage	\$63,333	\$75,000	\$180,000

- Routine monitoring
- Sewerage pond upkeep

Workshop

	Actual	Budget YTD	Budget
1510 Repairs and Maintenance - Plant & Vehicles	\$634,525	\$479,166	\$1,150,000

- Ongoing repairs and maintenance to Council vehicles plant equipment.
- Julia creek Work camp has provided the workshop with 1 staff member for 2 weeks of each month, helping with any duties required.
- Update on new rubbish truck, have spoken with Bucher, unit should be completed mid November and delivery will be second week of December and training will be on a Friday for the rubbish run

Parks and Gardens

	Actual	Budget YTD	Budget
2700 Parks & Gardens and Amenities – Operations	\$211,298	\$270,833	\$650,000

- Mowing and whipper snipping all town streets and parks
- Clean all public toilets
- Mow and mark oval
- Mow and whipper snip swimming pool, father bill center and R/V camp
- Refuge collection
- Weed control
- Repair and maintain reticulation
- Fertilize oval
- Slashing town common
- Maintain basketball and tennis court
- Pruning and hedging of township
- Maintain cemetery
- Install Christmas lights at Dawes Park
- Mow and weed spray at Nelia
- Clean toilets and remove rubbish Oorindi rest area
- Assist with set up of beach races
- Clean slurry pit and wash bay and remove waste
- Dig grave and set up for kelvin Patterson Funeral



Ordinary Meeting of Council Tuesday 06th December 2022

- Town clean up after minor storms
- Allocate extra garbage facilities for town events

Airport

	Actual	Budget YTD	Budget
1300 Airport Operational Costs	\$62,588	\$62,500	\$150,000

- Serviceability Inspections of the facility are undertaken 3 days per week as required for RPT services.
- Local Laws Officer continued with ARO duties in the absence of primary ARO/Aerodrome Manager.
- Airport Security Fence checked weekly.
- Mowed around lights.
- Poisoned around runway lights.
- Fully Wired Pty Ltd have been engaged to replace the concrete foundations to the airport gate. Works have commenced however rain has prevented works from continuing.
- A sample of the avgas has been sent to Intertek in Brisbane so the fuel can be re-certified. Avicom have been engaged to service the tank, they are expected to arrive prior to Christmas.
- Woodham Petroleum Services attended site to inspect the facility. It has been confirmed that they can convert the existing 6000lt avgas tank into a bowser system without the need to install an additional 20,000lt tank.

Projects

DRFA 2022 Events

WP03 and WP04 recommendation reports are included in this agenda

Building our Regions Funding Round 6

Funding approved, project details and program has been sent to Dept.

Building Better Regions Funding Round 6 Planning Projects Applications Water and Sewerage

Tender recommendation report included in this agenda

Goldring Street Shoulder

Sealing works complete, application for land lease with Queensland Rail has been submitted.

Legal Implications:

Nil



Ordinary Meeting of Council Tuesday 06th December 2022

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 124518



Ordinary Meeting of Council Tuesday 06th December 2022

5.2 Subject: Award of preferred contactor DRFA WP03 and WP04

Attachments: 5.2.1 PDM evaluation reports – WP03

5.2.2 PDM evaluation reports – WP04

Author: Director Engineering and Regulatory Services

Date: 30th November 2022

Executive Summary:

Council's consultant, PDM(Project Delivery Managers) developed tender documents for the next 2 Work packages being WP03 South West and WP04 North West. These were released to Council's prequalified suppliers for Road Construction and Maintenance on 4th October 2022 and closed on 3rd November 2022. PDM have undertaken a tender evaluation for each package and these are presented.

Recommendation:

That Council resolve to:

- a) *Award preferred contractor status for WP03 to Alexander Plant Hire and;*
- b) *Award preferred contractor status for WP04 to T's Plant Hire and;*
- c) *Delegate Council's Chief Executive Officer authority to finalise negotiations for WP03 and WP04 and;*
- d) *Notify unsuccessful contractors*

Background:

Tender documents follow a SBPV(Scope Base Price Verification) method. As the pricing sought was based on the submission to QRA(Queensland Reconstruction Authority) scope may vary to the final approved works, also gravel and water sources are assumed to be all available. This reduces effort on contractor's behalf to prepare pricing once the preferred contractor is selected final scope and water and gravel pricing will be finalized.

Council's Local and Non-Local Prequalified Suppliers for Road Construction and Maintenance were offered Work Packages WP03 and WP04.

PDM have supplied evaluation reports for both packages and they are attached to this report. In summary (prices are Ex GST):

WP03 Submissions below:

KW Murphy Holdings	Score 62%	\$4,820,291.20	Rank 3
Alexander Plant Hire	Score 69%	\$4,234,343.34	Rank 1

PROCUREMENT PLAN

WORK PACKAGE 03 South West - MSC DRFA 2022



PART A – PROJECT OWNER / REQUESTOR DETAILS	
Requestor:	Cameron Scott
Position:	Director of Engineering and Regulatory Services
Local Government:	M ^c Kinlay Shire Council
Department:	Engineering and Regulatory Services
Mobile:	Office: 07 4746 7166, Mobile : 0427 470 009
Email:	ders@mckinlay.qld.gov.au
Plan Author:	Brian Shephard
Plan Editor:	Jim Sullivan

PART B – PROJECT OVERVIEW		
Project Title:	MSC DRFA 2022 – WP03 South-West	
Project Number:	MSC006	
Project Budget:	QRA Recommended Value - \$4,128,620.62 McSC.0034.2122J.REC - \$2,700,700.45, McSC.0037.2122J.REC - \$1,427920.17	
Project Funding Source:	DRFA	<input type="checkbox"/> Opex W/O [XXX] <input type="checkbox"/> Capex W/O [XXX]
Purchase Order Number:	TBC – Q2223003	
Project Duration:	Till 30 June 2024	
Project Status:	<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation of Service <input type="checkbox"/> Phased	
Project Category:	<input type="checkbox"/> Goods <input checked="" type="checkbox"/> Services <input type="checkbox"/> Minor Works	
	Supplier Trading Name	
	KW Murphy Holdings PTY LTD	
	Alexander Plant Hire PTY LTD	
	Durack Civil	
	T's Plant Hire	
	Local Preferred Supplier	
	Local Preferred Supplier	
	Non-Local Preferred Supplier	
	Non-Local Preferred Supplier	

Procurement Plan – Work Package	Document No.: PRMG02-FORM-06	Version No.: 1A
Release Date: 24 July 2019	Uncontrolled if Printed	Page 1 of 6

PROCUREMENT PLAN
WORK PACKAGE 03 South West - MSC DRFA 2022



Procurement Plan Overview	<input type="checkbox"/> Project Manager Approval has been received and signed off.
	<p>Overview: Scope Based Price Verification (SBPV) from initial scope submitted to QRA for approval. RFQ has only been sent to Local Prequalified Suppliers List for Road Construction. Schedule of Rates Contract.</p>

PART C – Recommendation
<p>It is recommended that Alexander Plant Hire PTY LTD be awarded the Preferred Contractor Status to undertake works under the Contract.</p> <p>Tender assessment Attached</p>

PART D – SCOPE OF REQUIREMENTS
<p>Scope of Works:</p> <p>Scope of works is predominantly Heavy Formation Grading (HFG) with and without top up, bulk excavate, bulk fill, clear mixed debris, gravel supply, and gravel resheeting.</p>
<p>Proposed Instrument of RFQ and Conditions of Contract:</p> <p><u>Instrument of RFQ:</u></p> <p>Q2223003 Request for Quote WP03 South-West V3</p> <p><u>Conditions of Contract:</u></p> <p>Part 4 Conditions of Contract – Road Construction and Maintenance</p>

PART E – POTENTIAL RISK & MITIGATION PLAN (Probity, limited competition, etc.)				
Risk Description	Likelihood	Impact	Actions	Responsibility
<p>Procurement is non-compliant with statues and M^cKinlay Shire Council Policy</p> <p>Breach of Statutory Obligations</p>	<p>Low</p>			
	<p>Procure in accordance with this approved Procurement Plan and the overarching M^cKinlay Shire Council Authority Form.</p> <p>Vendor Panel Providers are prequalified providers established by M^cKinlay Shire Council (MSC) in accordance with the Local Government Regulation 2012 Chapter 6 Contracting, Part 3 – Default contracting procedures, Division 3 – Exceptions for Medium sized and large sized contractual arrangements – Clause 232.</p> <p>Eg. Council issues an RFQ to Local Preferred Supplier in accordance with the Local Government Regulation 2012 Chapter 6 Contracting, Part 3 – Default contracting</p>			

Procurement Plan – Work Package	Document No.: PRMG02-FORM-06	Version No.: 1A
Release Date: 24 July 2019	19 <i>Uncontrolled if Printed</i>	Page 2 of 6

PROCUREMENT PLAN

WORK PACKAGE 03 South West - MSC DRFA 2022



	procedures, Division 3 Exceptions for Medium sized and large sized contractual arrangements – Clause 235.			
Provider does not have capacity and capability to sustainably deliver services.	Unlikely	<p style="text-align: center;">Low</p> <p>Service Interruption</p> <p>Reputation</p> <p>Financial Impact</p>	<p>Conduct due diligence as part of Tender Assessment</p> <p>Only award if capacity is verified</p>	Tender Assessment Panel
Reputational Damage / Frustration from Local and Regional Suppliers – resulting in representation to elected members	Unlikely	Moderate	<p>Procure in accordance with the approved procurement plan</p> <p>Communicate Procurement Plan to key stakeholders</p>	MSC to identify stakeholders beyond operational stakeholders and communicate as deemed necessary
Value for Money – current pricing structure exceeds Recommended Value (>50%)	Certain	High	Advise M ^c Kinlay Shire Council and QRA. This risk will be better realised once all contracting parties quote works in the program.	M ^c Kinlay Shire Council and PDM
Wet Season increasing time to deliver works	Possible	Low	major time risk is the 2023 wet season - Unknown	M ^c Kinlay Shire Council
Resources unavailable	Possible	<p style="text-align: center;">Low</p> <p style="text-align: center;">Moderate</p>	<p>Resources assigned based on program predicted profile of delivery.</p> <p>Resources may be initially required to establish the program systems and performance of the contract delivery (Quality/Productivity)</p>	M ^c Kinlay Shire Council and PDM
Non-Compliance with Quality, Safety and Environment	Possible	Moderate	Issue works under MSC Terms and Conditions defined scope specification. It is anticipated that there will be a steep learning curve for the contracting market to achieve compliance with the requirements of the market	M ^c Kinlay Shire Council and PDM
Sequential contract delivery	Likely	Low	Can the works be delivered by one	M ^c Kinlay Shire Council and PDM

Procurement Plan – Work Package	Document No.: PRMG02-FORM-06	Version No.: 1A
Release Date: 24 July 2019	20 <i>Uncontrolled if Printed</i>	Page 3 of 6

PROCUREMENT PLAN

WORK PACKAGE 03 South West - MSC DRFA 2022



			contractor one after the other if they win both works packages. Require a check on the Master Program. Risk is reduced by multiple contracts delivering at once is better than delivering sequentially.	
Reputational Damage / Frustration from Local and Suppliers if one contractor gets both works packages – resulting in representation to elected members	Possible	Moderate	One contractor not working while another contractor is having resourcing issues.	M ^c Kinlay Shire Council and PDM
Wet Season impact reduced by Concurrent delivery of contracts	Unlikely	Low	Both contractors have programmed delivery in excess of 200 days they will end up working through the wet season.	M ^c Kinlay Shire Council and PDM
Contractor Risk	Possible	Low Moderate Low High Moderate	a. Failure to deliver on Time – supervision, contract support, monitoring b. Financial duress – cashflow of contractor unknown to handle a Lump sum contract delivery - contract support, monitoring c. Productivity – management of the works, will improve over time (hopefully) – supervision, contract support, monitoring d. Resources – availability from local/external sources and labour – Contractor Risk - Recommendations e. Quality – supervision, contract support, monitoring, Recommendations	M ^c Kinlay Shire Council and PDM

PROCUREMENT PLAN
WORK PACKAGE 03 South West - MSC DRFA 2022



		Moderate	f. Construction Risk – Water and gravel availability -Contract supervision, contract support, monitoring	
--	--	-----------------	--	--

PART F – PROCUREMENT TIMEFRAMES

Deliverable	Indicative Timeframe
SPECIAL NOTATION TO VENDOR PANEL PROVIDERS	Vendor Panel Provides are prequalified providers established by MSC in accordance with the Local Government Regulation 2012 Chapter 6 Contracting, Part 3 Clause 232. Council issues an RFQ in accordance with the Local Government Regulation 2012 Chapter 6 Contracting, Part 3 – Default contracting procedures, Division 3 Exceptions for Medium sized and large sized contractual arrangements – clause 235 <i>Pre-qualified.</i>
Finalise and Issue RFQ/RFT	04/10/2022
Closure RFQ/RFT	1400, Thursday, 3/11/2022
Evaluation Panel Meeting	15/11/2022
Presentations of Shortlisted Tenderers	15/11/2022
Delivery of Recommendation Report	15/11/2022
Council Meeting agenda settlement	30/11/2022
Council Meeting	06/12/2022
Notifications to Tenderers	09/12/2022
Contract Execution	17/01/2023
Contract Commencement	06/02/2023

PART G – EVALUATION TEAM DETAILS

Name	Position	Role	Phone/Email	Stage (eg. Shortlist, Presentation)
Cameron Scott	Director of Engineering and Regulatory Services	Assessor/ Panel Chair	0427 470 009 ders@mckinlay.qld.gov.au	

PROCUREMENT PLAN
WORK PACKAGE 03 South West - MSC DRFA 2022



Kady M ^c Guire	Project Manager	Assessor	0448 982 790 kady.mcguire@pdmanagers.com.au	
Brian Shephard	Project Director	Assessor	0428 949 471 brian.shephard@pdmanagers.com.au	

PART H – CONTRACT MANAGEMENT	
Contract Manager:	
Date of Handover:	
Key Personnel / Responsibilities:	
Key Risks:	Refer Part D Above

SIGNED BY DIRECTOR: APPROVED: Y / N

NAME:		SIGNATURE:		DATE:	
--------------	--	-------------------	--	--------------	--

SIGNED BY AUTHORISED PERSON: APPROVED: Y / N

NAME:		SIGNATURE:		DATE:	
--------------	--	-------------------	--	--------------	--

SIGNED BY PROJECT SPONSOR / APPROVING AUTHORITY TO PROCEED:

NAME:		SIGNATURE:		DATE:	
--------------	--	-------------------	--	--------------	--

PROCUREMENT PLAN
WORK PACKAGE 04 North West - MSC DRFA 2022



PART A – PROJECT OWNER / REQUESTOR DETAILS	
Requestor:	Cameron Scott
Position:	Director of Engineering and Regulatory Services
Local Government:	M ^c Kinlay Shire Council
Department:	Engineering and Regulatory Services
Mobile:	Office: 07 4746 7166, Mobile : 0427 470 009
Email:	ders@mckinlay.qld.gov.au
Plan Author:	Brian Shephard
Plan Editor:	Jim Sullivan

PART B – PROJECT OVERVIEW		
Project Title:	MSC DRFA 2022 – WP04 North-West	
Project Number:	MSC006	
Project Budget:	QRA Recommended Value - \$ 8,571,176.97 McSC.0028.2122F.REC - \$4,743,979.16, McSC.0033.2122J.REC - \$3,827,197.81	
Project Funding Source:	DRFA <input type="checkbox"/> Opex W/O [XXX] <input type="checkbox"/> Capex W/O [XXX]	
Purchase Order Number:	TBC – Q2223004	
Project Duration:	Till 30 June 2024	
Project Status:	<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation of Service <input type="checkbox"/> Phased	
Project Category:	<input type="checkbox"/> Goods <input checked="" type="checkbox"/> Services <input type="checkbox"/> Minor Works	
	Supplier Trading Name	Supplier Category
	Alexander Plant Hire PTY LTD	Local Preferred Supplier
	Durack Civil PTY LTD	Non-Local Preferred Supplier
	Townsville Earthmoving PTY LTD	Non-Local Preferred Supplier
	T’s Plant Hire PTY LTD	Non-Local Preferred Supplier

Procurement Plan – Work Package	Document No.: PRMG02-FORM-06	Version No.: 1A
Release Date: 24 July 2019	Uncontrolled if Printed	Page 1 of 6

PROCUREMENT PLAN
WORK PACKAGE 04 North West - MSC DRFA 2022



Procurement Plan Overview	<input type="checkbox"/> Project Manager Approval has been received and signed off.
	<p>Overview: Scope Based Price Verification (SBPV) from initial scope submitted to QRA for approval. RFQ has only been sent to Local Prequalified Suppliers List for Road Construction. Schedule of Rates Contract.</p>

PART C – Recommendation
<p>It is recommended that T’s Plant Hire PTY LTD be awarded the Preferred Contractor Status to undertake works under the Contract.</p> <p>Tender assessment Attached</p>

PART D – SCOPE OF REQUIREMENTS
<p>Scope of Works:</p> <p>Scope of works is predominantly Heavy Formation Grading (HFG) with and without top up, bulk excavate, bulk fill, clear mixed debris, gravel supply, and gravel resheeting.</p>
<p>Proposed Instrument of RFQ and Conditions of Contract:</p> <p><u>Instrument of RFQ:</u></p> <p>Q2223004 Request for Quote WP04 North-West V2</p> <p><u>Conditions of Contract:</u></p> <p>Part 4 Conditions of Contract – Road Construction and Maintenance</p>

PART E – POTENTIAL RISK & MITIGATION PLAN (Probity, limited competition, etc.)				
Risk Description	Likelihood	Impact	Actions	Responsibility
<p>Procurement is non-compliant with statues and M^cKinlay Shire Council Policy</p> <p>Breach of Statutory Obligations</p>	<p>Low</p>			
	<p>Procure in accordance with this approved Procurement Plan and the overarching M^cKinlay Shire Council Authority Form.</p> <p>Vendor Panel Providers are prequalified providers established by M^cKinlay Shire Council (MSC) in accordance with the Local Government Regulation 2012 Chapter 6 Contracting, Part 3 – Default contracting procedures, Division 3 – Exceptions for Medium sized and large sized contractual arrangements – Clause 232.</p> <p>Eg. Council issues an RFQ to Local Preferred Supplier in accordance with the Local Government Regulation 2012 Chapter 6 Contracting, Part 3 – Default contracting</p>			

Procurement Plan – Work Package	Document No.: PRMG02-FORM-06	Version No.: 1A
Release Date: 24 July 2019	25 Uncontrolled if Printed	Page 2 of 6

PROCUREMENT PLAN

WORK PACKAGE 04 North West - MSC DRFA 2022



	procedures, Division 3 Exceptions for Medium sized and large sized contractual arrangements – Clause 235.			
Provider does not have capacity and capability to sustainably deliver services.	Unlikely	<p style="text-align: center;">Low</p> <p>Service Interruption</p> <p>Reputation</p> <p>Financial Impact</p>	<p>Conduct due diligence as part of Tender Assessment</p> <p>Only award if capacity is verified</p>	Tender Assessment Panel
Reputational Damage / Frustration from Local and Regional Suppliers – resulting in representation to elected members	Unlikely	Moderate	<p>Procure in accordance with the approved procurement plan</p> <p>Communicate Procurement Plan to key stakeholders</p>	MSC to identify stakeholders beyond operational stakeholders and communicate as deemed necessary
Value for Money – current pricing structure exceeds Recommended Value (>50%)	Certain	High	Advise M ^c Kinlay Shire Council and QRA. This risk will be better realised once all contracting parties quote works in the program.	M ^c Kinlay Shire Council and PDM
Wet Season increasing time to deliver works	Possible	Low	major time risk is the 2023 wet season - Unknown	M ^c Kinlay Shire Council
Resources unavailable	Possible	<p style="text-align: center;">Low</p> <p style="text-align: center;">Moderate</p>	<p>Resources assigned based on program predicted profile of delivery.</p> <p>Resources may be initially required to establish the program systems and performance of the contract delivery (Quality/Productivity)</p>	M ^c Kinlay Shire Council and PDM
Non-Compliance with Quality, Safety and Environment	Possible	Moderate	Issue works under MSC Terms and Conditions defined scope specification. It is anticipated that there will be a steep learning curve for the contracting market to achieve compliance with the requirements of the market	M ^c Kinlay Shire Council and PDM
Sequential contract delivery	Likely	Low	Can the works be delivered by one	M ^c Kinlay Shire Council and PDM

Procurement Plan – Work Package	Document No.: PRMG02-FORM-06	Version No.: 1A
Release Date: 24 July 2019	26 <i>Uncontrolled if Printed</i>	Page 3 of 6

PROCUREMENT PLAN

WORK PACKAGE 04 North West - MSC DRFA 2022



			contractor one after the other if they win both works packages. Require a check on the Master Program. Risk is reduced by multiple contracts delivering at once is better than delivering sequentially.	
Reputational Damage / Frustration from Local and Suppliers if one contractor gets both works packages – resulting in representation to elected members	Possible	Moderate	One contractor not working while another contractor is having resourcing issues.	M ^c Kinlay Shire Council and PDM
Wet Season impact reduced by Concurrent delivery of contracts	Unlikely	Low	Both contractors have programmed delivery in excess of 200 days they will end up working through the wet season.	M ^c Kinlay Shire Council and PDM
Contractor Risk	Possible	Low Moderate Low High Moderate	a. Failure to deliver on Time – supervision, contract support, monitoring b. Financial duress – cashflow of contractor unknown to handle a Lump sum contract delivery - contract support, monitoring c. Productivity – management of the works, will improve over time (hopefully) – supervision, contract support, monitoring d. Resources – availability from local/external sources and labour – Contractor Risk - Recommendations e. Quality – supervision, contract support, monitoring, Recommendations	M ^c Kinlay Shire Council and PDM

PROCUREMENT PLAN
WORK PACKAGE 04 North West - MSC DRFA 2022



		Moderate	f. Construction Risk – Water and gravel availability -Contract supervision, contract support, monitoring	
--	--	-----------------	--	--

PART F – PROCUREMENT TIMEFRAMES

Deliverable	Indicative Timeframe
SPECIAL NOTATION TO VENDOR PANEL PROVIDERS	Vendor Panel Provides are prequalified providers established by MSC in accordance with the Local Government Regulation 2012 Chapter 6 Contracting, Part 3 Clause 232. Council issues an RFQ in accordance with the Local Government Regulation 2012 Chapter 6 Contracting, Part 3 – Default contracting procedures, Division 3 Exceptions for Medium sized and large sized contractual arrangements – clause 235 <i>Pre-qualified.</i>
Finalise and Issue RFQ/RFT	04/10/2022
Closure RFQ/RFT	1400, Thursday, 3/11/2022
Evaluation Panel Meeting	15/11/2022
Presentations of Shortlisted Tenderers	15/11/2022
Delivery of Recommendation Report	15/11/2022
Council Meeting agenda settlement	30/11/2022
Council Meeting	06/12/2022
Notifications to Tenderers	09/12/2022
Contract Execution	17/01/2023
Contract Commencement	06/02/2023

PART G – EVALUATION TEAM DETAILS

Name	Position	Role	Phone/Email	Stage (eg. Shortlist, Presentation)
Cameron Scott	Director of Engineering and Regulatory Services	Assessor/ Panel Chair	0427 470 009 ders@mckinlay.qld.gov.au	

PROCUREMENT PLAN
WORK PACKAGE 04 North West - MSC DRFA 2022



Kady M ^c Guire	Project Manager	Assessor	0448 982 790 kady.mcguire@pdmanagers.com.au	
Brian Shephard	Project Director	Assessor	0428 949 471 brian.shephard@pdmanagers.com.au	

PART H – CONTRACT MANAGEMENT	
Contract Manager:	
Date of Handover:	
Key Personnel / Responsibilities:	
Key Risks:	Refer Part D Above

SIGNED BY DIRECTOR: APPROVED: Y / N

NAME:		SIGNATURE:		DATE:	
--------------	--	-------------------	--	--------------	--

SIGNED BY AUTHORISED PERSON: APPROVED: Y / N

NAME:		SIGNATURE:		DATE:	
--------------	--	-------------------	--	--------------	--

SIGNED BY PROJECT SPONSOR / APPROVING AUTHORITY TO PROCEED:

NAME:		SIGNATURE:		DATE:	
--------------	--	-------------------	--	--------------	--



Ordinary Meeting of Council Tuesday 06th December 2022

5.3 Subject: Award of Water and Sewerage Asset management Plan T2223004

Attachments: MAL Engineers report and Tender evaluation

Author: Director Engineering and Regulatory Services

Date: 30th November 2022

Executive Summary:

Council applied for and received funding from Building Our Regions(BOR) Round 6 Planning Projects Fund. Council invited Vendor Panel quotations from suitably qualified respondents to develop an Asset Management Plan for the water and wastewater infrastructure that services the township of Julia Creek.

Recommendation:

That Council resolve to;

- (a) Award the Asset Management Plan Julia Creek Water and Wastewater to Langtree Consulting Pty Ltd and;*
- (b) Notify the unsuccessful tenderers*

Background:

The project aims to identify all water and wastewater assets, determine their condition, and develop an Asset Management Plan that will inform / set out the requirements for future maintenance and capital works in Julia Creek.

Currently, Council have limited/no information on the condition of the majority of the water and wastewater assets. This lack of information has made Council reactive in their remedial works, only undertaking remedial works when there are failures in the network. Due to the limited redundancy in the network, there is a risk that one of the major assets may be deteriorated and fail, which would have a significant impact on Council's ability to provide water and wastewater services to the residents of Julia Creek.

The project will support the sustainability of water and wastewater services in the region and improve the liveability and amenity of Julia Creek through improved essential services.

Project Scope

Broadly, the scope of works of the consultancy includes the following:

- Survey all the existing water and wastewater infrastructure in Julia Creek, to provide an up-to-date plan with all the water and wastewater assets.
- Undertake a condition assessment of all water and wastewater infrastructure, (utilising CCTV survey for wastewater infrastructure).



Ordinary Meeting of Council Tuesday 06th December 2022

- Provide condition assessment reports for the water and wastewater infrastructure.
- Provide an Asset Management Plan outlining future works required to maintain Council's assets.

Project Program

The contract period is approximately 6 months, given an anticipated award date of 2nd of December 2022 and a contractual Practical Completion of June 2023.

Tender Phase

A Request for Quotation (RFQ) was released on Vendor Panel on the 19th of October 2022. The RFQ closing time was 4:00pm Friday 11 November 2022.

Tender Evaluation Criteria

The evaluation criteria and their weighting are provided below:

1. Value for Money (40%)
2. Business profile (local, social and sustainability) (5%)
3. Relevant company experience (15%)
4. Key personnel and skills (15%)
5. Resources and management systems (10%)
6. Methodology and understanding (15%)

Tender Submissions

The Tenders were due to be submitted electronically via Vendor Panel on the 11th November 2022 by 4:00pm.

During the course of the tender period, a seven (7) day extension was provided to all tenderers for the submission, which extended the due date to the 18th November 2022.

The following four companies submitted a tender:

1. Langtree Consulting Pty Ltd
2. North Queensland Engineering Pty Ltd
3. OTB Group
4. Proterra Group Pty Ltd



Tender Evaluation

Tender Evaluation was conducted on Monday 28th November 2022, with members of the Tender Evaluation comprising of Amanda Maddocks (MAL Engineers) and Cameron Scott (McKinlay Shire Council).

Tender Price:

1. Langtree Consulting Pty Ltd \$254,610 (GST Excl.)
2. North Queensland Engineering Pty Ltd \$992,121.06 (GST Excl.)
3. OTB Group \$167,000 (GST Excl.)
4. Proterra Group Pty Ltd \$320,830.56 (GST Excl.)

The tender evaluation criteria and their associated weightings used to assess the tender submissions are as follows:

1. Value for Money (40%)
2. Business profile (local, social and sustainability) (5%)
3. Relevant company experience (15%)
4. Key personnel and skills (15%)
5. Resources and management systems (10%)
6. Methodology and understanding (15%)

Table 1 below summarises the average evaluation scores given to each contractor by members of the Evaluation Panel. The scores represent a combination of price and non-price criteria as detailed in Section 6 of this report.

Table 1: Summary of Evaluation Scores

Table 1: Summary of Evaluation Scores Panel Member	Langtree	NQ Eng	OTB	Proterra
Amanda Maddocks	8.49	0.00	7.55	5.38
Cameron Scott	8.37	0.00	7.70	5.08
AVERAGE	8.43	0.00	7.63	5.23

It is noted that Council's budget for the entirety of the project (including Project Management fees) is approximately \$295,000. Therefore, North Queensland Engineers with a price of



Ordinary Meeting of Council Tuesday 06th December 2022

\$992,121 were not assessed against the non-price criteria as their fee significantly exceeded Council's budget. Proterra were also given a score of zero (0) against the price criterion, as their fee was also above Council's budget.

The allocated budget for this contract is \$295,000. Two of the tenderer's submitted a price that was within Council's budget. However, the tender submitted by OTB group lacked detailed and did not give the evaluators confidence they could deliver the project.

It is recommended that Council award Langtree Consulting Pty Ltd the Julia Creek Water and Wastewater Asset Management Plan project.

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

The project costs are covered by BOR Round 6 funding

InfoXpert Document ID: 124522



Our Ref : Q22213

Contact: Amanda Maddocks

29th November 2022

McKinlay Shire Council
PO Box 177
Julia Creek, QLD 4823

Cameron Scott
cameron.scott@mckinlay.qld.gov.au

Dear Cameron

RECOMMENDATION FOR MCKINLAY SHIRE COUNCIL WATER AND WASTEWATER ASSET MANAGEMENT PLAN – TENDER NO T2223004

1 Background

McKinlay Shire Council (MSC) invited quotations from suitably qualified respondents to develop an Asset Management Plan for the water and wastewater infrastructure that services the township of Julia Creek. The project aims to identify all water and wastewater assets, determine their condition, and develop an Asset Management Plan that will inform / set out the requirements for future maintenance and capital works in Julia Creek.

Currently, Council have limited/no information on the condition of the majority of the water and wastewater assets. This lack of information has made Council reactive in their remedial works, only undertaking remedial works when there are failures in the network. Due to the limited redundancy in the network, there is a risk that one of the major assets may be deteriorated and fail, which would have a significant impact on Council's ability to provide water and wastewater services to the residents of Julia Creek.

The project will support the sustainability of water and wastewater services in the region and improve the liveability and amenity of Julia Creek through improved essential services.

2 Project Scope

Broadly, the scope of works of the consultancy includes the following:

- Survey all the existing water and wastewater infrastructure in Julia Creek, to provide an up-to-date plan with all the water and wastewater assets.
- Undertake a condition assessment of all water and wastewater infrastructure, (utilising CCTV survey for wastewater infrastructure).
- Provide condition assessment reports for the water and wastewater infrastructure.
- Provide an Asset Management Plan outlining future works required to maintain Council's assets.

3 Project Program

The contract period is approximately 6 months, given an anticipated award date of 2nd of December 2022 and a contractual Practical Completion of June 2023.

4 Tender Phase

A Request for Quotation (RFQ) was released on Vendor Panel on the 19th of October 2022. The RFQ closing time was 4:00pm Friday 11 November 2022.

5 Tender Evaluation Criteria

The evaluation criteria and their weighting are provided below:

1. Value for Money (40%)
2. Business profile (local, social and sustainability) (5%)
3. Relevant company experience (15%)
4. Key personnel and skills (15%)
5. Resources and management systems (10%)
6. Methodology and understanding (15%)

6 Tender Submissions

The Tenders were due to be submitted electronically via Vendor Panel on the 11th November 2022 by 4:00pm. During the course of the tender period, a seven (7) day extension was provided to all tenderers for the submission, which extended the due date to the 18th November 2022.

The following four companies submitted a tender:

1. Langtree Consulting Pty Ltd
2. North Queensland Engineering Pty Ltd
3. OTB Group
4. Proterra Group Pty Ltd

7 Tender Evaluation

Tender Evaluation was conducted on Monday 28th November 2022, with members of the Tender Evaluation comprising of Amanda Maddocks (MAL Engineers) and Cameron Scott (McKinlay Shire Council).

Tender Price:

1. Langtree Consulting Pty Ltd \$254,610 (GST Excl.)
2. North Queensland Engineering Pty Ltd \$992,121.06 (GST Excl.)
3. OTB Group \$167,000 (GST Excl.)
4. Proterra Group Pty Ltd \$320,830.56 (GST Excl.)

The tender evaluation criteria and their associated weightings used to assess the tender submissions are as follows:

1. Value for Money (40%)
2. Business profile (local, social and sustainability) (5%)
3. Relevant company experience (15%)
4. Key personnel and skills (15%)
5. Resources and management systems (10%)
6. Methodology and understanding (15%)

Table 1 below summarises the average evaluation scores given to each contractor by members of the Evaluation Panel. The scores represent a combination of price and non-price criteria as detailed in Section 6 of this report.

Table 1: Summary of Evaluation Scores

Panel Member	Langtree	NQ Eng	OTB	Proterra
Amanda Maddocks	8.49	0.00	7.55	5.38
Cameron Scott	8.37	0.00	7.70	5.08
AVERAGE	8.43	0.00	7.63	5.23

It is noted that Council's budget for the entirety of the project (including Project Management fees) is approximately \$295,000. Therefore, North Queensland Engineers with a price of \$992,121 were not assessed against the non-price criteria as their fee significantly exceeded Council's budget. Proterra were also given a score of zero (0) against the price criterion, as their fee was also above Council's budget.

8 Post Tender Clarification

Copies of the preferred tenderer's insurances were requested as these were not provided with their tender submission.

9 Construction Budget and Contingency

The allocated budget for this contract is \$295,000. Two of the tenderer's submitted a price that was within Council's budget. However, the tender submitted by OTB group lacked detailed and did not give the evaluators confidence they could deliver the project.

10 Recommendation

MAL Engineers, together with the McKinlay Shire Council recommend Langtree Consulting Pty Ltd for the Julia Creek Water and Wastewater Asset Management Plan project. The Request for Quotation was advertised on Vendor Panel, four tenderers responded. The tenderers were assessed against price and non-price evaluation criteria. Based on their submission, we believe that Langtree Consulting have the capability and capacity to deliver the project.

Yours faithfully

Amanda Maddocks
Engineer / Project Manager
for **MAL Engineers Pty Ltd**



Ordinary Meeting of Council Tuesday 06th December 2022

5.4 Subject: Proposed variation to Works4QLD program

Attachments: Nil

Author: Director Engineering and Regulatory Services

Date: 30th November 2022

Executive Summary:

To enable completion of the fencing, turfing and irrigation of the second Netterfield St house it is proposed to apply for a variation within the approved Works for Queensland program. It is proposed to reduce the existing K&C Replacement Coyne/Byrne/Shaw St and add Netterfield housing upgrade.

Recommendation:

That Council resolve to;

- (a) Apply to vary the Works4QLD program to include the Netterfield Housing upgrade project and;*
- (b) Reallocate \$110,000 from existing K&C Replacement Coyne/Byrne/Shaw St project to the Netterfield Housing upgrade project.*

Background:

No budget item was included in the 2022/2023 budget to allow for the turfing, irrigation, fencing of the second Netterfield house. Given the costs involved in acquiring similar works for the first Netterfield house, funds in the order of \$110,000 will be required.

Contact has been made with Officers from the Department of Local Government and the indication is that the proposal fits the programs guidelines. Council will have to submit a variation to initiate this reallocation.

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

The project costs will be covered by Works4QLD Funding program.

InfoXpert Document ID: 124524



6.0 ENVIRONMENTAL & REGULATORY SERVICES



Ordinary Meeting of Council Tuesday 6 December 2022

6.1 Subject: Environmental and Regulatory Services Report – November 2022

Attachments: None

Date: 4 November 2022

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period November 2022.

Recommendation:

That Council receives the November 2022 Environmental and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of November 2022.

Detailed below are the general matters of interest that relate to the day-to-day activities of the department throughout the month.

Consultation: (internal/External)

Environmental & Regulatory Services Team Leader, Local Laws Officer, Water and Sewerage Officer, Ranger, Handyman/Trades Assistant and Finance Officer.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 124429



Ordinary Meeting of Council Tuesday 6 December 2022

Staff from the Water Supply Regulation department and Public Health Unit in Townsville conducted site inspections of all Council water facilities on the 3 November 2022 and met with staff to discuss Council’s DWQMP application.

A full report will be issued by early December. The main issues identified were the water storages at McKinlay and Kynuna and the lack of maintenance/inspections due to inaccessibility.

Food Safety

There was one (1) food recall received in November and was forwarded onto food businesses within the shire.

Food Safety inspections were conducted on all registered food businesses on the 9 November 2022. Only minor issues were raised in the inspections. One (1) food business was issued an improvement notice and penalty infringement notice for failure to comply with the Food Act and Food Safety Standards. The business has until 30 November 2022 to comply with the conditions of the notice.

The food business that was previously issued an Improvement Notice has complied with all the conditions on the notice and were commended for actioning all items within the required timeframe. They also paid the infringement notice by the cut off date.

Pest Control

The CSA and Pool were sprayed for singapore ants during the month. The singapore ants are a big issue in all properties within Julia Creek and require frequent treatment.

3 – Local Law Administration

3.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO3.1	3210 - Animal Registration Fees	\$6,000	\$2,125	\$5,100
ENVIRO3.2	3210 - Fines & Penalties – Animal Control	\$170	\$417	\$1,000
ENVIRO3.3	3210 - Animal Boarding	\$4,509	\$6,250	\$15,000
ENVIRO3.4	3210 - Local Law Administration	\$65,390	\$50,000	\$120,000

3.2 - Report

General information of activities for Local Law/Animal Control matters is outlined the table below.

Table 1 - Local Law & Animal Control Summary

Activity	Number/Details
-----------------	-----------------------



Ordinary Meeting of Council Tuesday 6 December 2022

Impoundings and infringement notices	Nil
Euthanized/Destroyed/Rehomed	Nil
Verbal/Written/Official warning	Nil
Complaints	One (1) – Rats in chook pen
Dog Boarding	Fourteen (14) Dogs
Removal of Dead Animals	One (1)
Trapping Locations & Results	Nil
Compliance Notices (Untidy Allotments) issued	Nil
SPER Infringement Fines issued	Nil
Commercial Use of Roads Permit issued	Nil
Comments / Actions:	
<ul style="list-style-type: none"> * Local Laws Officer continued assisting in Ranger and Aerodrome Reporting Officer duties * Local Laws Officer attended a Dog Handling Course held at Richmond Shire Council * One (1) infringement notice issued for failure to register animal. There are also a few other ones that still remain unpaid and is being followed up 	

4 – Noxious Weeds and Pest Control

4.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO4.1	3220 - Pest Plant & Animal Control Funding	\$0	\$0	\$0
ENVIRO4.2	3220 - Truck Washdown Bay Revenue	\$9,164	\$10,417	\$25,000
ENVIRO4.3	3220 - Dingo Baits (Revenue)	\$0	\$2,083	\$5,000
ENVIRO4.4	3220 - Feral Pig Baits (Revenue)	\$0	\$0	\$0
ENVIRO4.5	3220 - Pest Animal Rural Land Owners Fees	\$30,030	\$24,453	\$58,686
ENVIRO4.5	3220 - Pest Plant Control Program Exp	\$79,417	\$62,500	\$150,000
ENVIRO4.6	3230 - Pest Animal Control Program Exp	\$32,722	\$37,500	\$90,000



4.2 – Report

Pest Animal Control

There were no dingo scalps presented or factory baits issued in November.

The Ranger assisted Cloncurry Shire Council with baiting over four (4) days. An invoice for our services will be issued to the Council.

Pest Plant Control

The following spraying occurred during the month:

- * Nelia-Kilterry Road
- * Nelia Common (1 day)
- * Gilliat North Common (1 day)

Washdown Bay Facility

There was an electrical fault that prevented the pump from pumping out of the pit which resulted in the facility being closed for a short amount of time.

5 – Livestock Operations

5.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO5.1	3235 - Livestock Weighing Revenue	\$15,843	\$18,750	\$45,000

		Actual	Budget YTD	Budget
ENVIRO5.2	3235 - Livestock Cattle Train Loading Revenue	\$0	\$10,417	\$25,000

		Actual	Budget YTD	Budget
ENVIRO5.3	3235 - Livestock Operational Costs	\$30,912	\$36,458	\$87,500

5.2 - Report

Julia Creek Livestock Facility

There were no cattle weighed and/or scanned at the facility to the 26 November 2022. There are cattle booked in on the 27-28 November 2022. Figures will be updated in the new year.

Capital Works

Tender documents are currently being prepared for the loading walkway.



6 – Stock Routes and Reserves

6.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO6.3	3300 - Stock Route – Permit/Water Fees	\$7,992	\$3,333	\$8,000
		Actual	Budget YTD	Budget
ENVIRO6.2	3300 - Stock Route Recoverable Works (Revenue)	\$0	\$276,271	\$663,050
		Actual	Budget YTD	Budget
ENVIRO6.4	3300 - Trustee Lease Fees (Revenue)	\$94,415	\$83,333	\$200,000
		Actual	Budget YTD	Budget
ENVIRO6.5	3300 - Reserves Agistment Fees (Revenue)	\$3,338	\$8,333	\$20,000
		Actual	Budget YTD	Budget
ENVIRO6.6	3300 - Precept Expenses (Revenue)	\$0	\$7,292	\$17,500
		Actual	Budget YTD	Budget
ENVIRO6.7	3300 - Stock Route Maintenance (Expenditure)	\$33,795	\$314,292	\$754,300
		Actual	Budget YTD	Budget
ENVIRO6.8	3300 - Reserves Expenses (Expenditure)	\$6,026	\$18,750	\$45,000

6.2 - Report

Reserves

Capital Works Project – McKinlay Reserve

All main flood crossing completed. Some stays still to be completed on high country.

Grid pulled out going into Dump Paddock. Levelled and renewed fence approach on both sides, put new gates in.

Grid pulled out going into the McKinlay Airstrip paddock and straightened it back up. Fence approaches renewed to the grid on both sides. Gate and corner also replaced.





Before



After

6.3 - Cemeteries

6.3.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO6.9	3400 - Cemeteries	\$8,822	\$22,917	\$55,000

6.3.2 - Report

There was one (1) funeral held during the month and one (1) enquiry about a new headstone.

The Historical Society has written to Council regarding the possibility of putting signs up on the unmarked graves. Staff are currently obtaining quotes for the signage and will provide a cost to Council early in the new year.

7 – Work Program (Workcamp)

7.1 - Budget

		Actual	Budget YTD	Budget
ENVIRO7.1	3600 - Work Program	\$10,974	\$13,125	\$31,500

7.2 – Report

Below is a list of jobs that the Work Camp undertook in November 2022.

Community Group	Activity
McKinlay Shire Council	<u>Workshop</u> Assist with workshop duties
McKinlay Shire Council	<u>Saleyards</u> *Assist with the regular upkeep of the facility including cleaning of scales and water troughs *Mowing/Whippersnipping
McKinlay Shire Council	<u>McIntyre Park</u> Mowing/Whippersnipping
McKinlay Shire Council	<u>Various</u>



Ordinary Meeting of Council Tuesday 6 December 2022

	<ul style="list-style-type: none"> *Remove posts and lay gravel near secondary gate at Airport to allow trucks etc. better access *Mow/whippersnip memorial bunker *Erect new sign at Peter Dawes Park *Remove damaged carpets from 4 Amberly Drive *Assist Ranger in installation of fence at McKinlay under capital works project *Remove and destroy old archive boxes
Julia Creek Turf Club	Pressure clean stables, set up and clean up for Beach Races
Julia Creek Lions Ladies	Assist with set up for Lion Ladies Christmas Function
Julia Creek State School	Mowing/Whipper snipping
Churches/RSL/CWA/SES/Dirt and Dust	Mowing/whipper snipping
Julia Creek Multi Purpose Health Centre	Ground maintenance at the hospital grounds including remove rubbish

8 – Housing, FRB and Community Centre

8.1 – Budget

			Actual	Budget YTD	Budget
ENVIRO9.1	3810-1300	3810 - Council Property / Staff Housing Program Rev	\$49,227	\$41,667	\$100,000
ENVIRO9.2	3810-1301	3810 - Council Property / Subdivision Blocks Rent	\$1,200	\$375	\$900
	3810-1302	3810-Council Property / Subdivision Blocks outgoings	\$1,263		\$0
ENVIRO9.3	3810-2300	3810 - Council Property / Staff Housing Program Exp	\$151,986	\$133,333	\$320,000
ENVIRO9.4	3810-2300	3810 - Council Property / Sub Division Expense	\$3,158	\$2,500	\$6,000



8.2 - Report

Council Property / Staff Housing

Council Property / Staff Housing activities for the month are detailed in Table below.

Activity	Number
Properties Available for use	7 Coyne Street 4 Amberly Drive
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	<p>Another round of inspections was undertaken on the properties by the Handyman/Trades Assistant to determine list of forward works and urgent items.</p> <p><u>Maintenance</u></p> <ul style="list-style-type: none"> *Damaged carpets in bedrooms at 4 Amberly Dr have been removed. New vinyl flooring ordered and is expected to be delivered by late November. *Replaced RCD at 25 Byrne Street *Blinds installed at 7 Coyne Street *New 8kw aircon installed at Airport Residence due to the old unit breaking down *3000lt Poly Tank ordered for 3 Coyne Street to replace the existing the current rusted steel tank *Replaced old fluoroos throughout Airport Residence and install LED bulbs <p><u>Capital Works</u></p> <ul style="list-style-type: none"> *All materials ordered for 4 Amberly Dr with delivery expected late November. *Request for Quote issued for Carport at 8 Byrne Street. *The capital works budget for 25 Byrne Street was originally for fencing around the property. After investigations it was identified that there would not be enough money in the budget to cover the costs. Staff held discussions with the tenant, and it was decided that the following works would be undertaken instead of fencing: <ul style="list-style-type: none"> * New 9kw split system in lounge room * New 3000lt poly water tank for cooling to replace existing rusted steel tank * New concrete driveway



Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Two (2)
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	Nil

Fr Bill Bussutin Community Centre and Seniors Living Units

Budget

	Actual	Budget YTD	Budget
ENVIRO10.4 3820 - Community Centre Hire Fees	\$247	\$2,708	\$6,500

	Actual	Budget YTD	Budget
ENVIRO10.4 3820 - FRB Centre RENT	\$17,319	\$16,667	\$40,000

	Actual	Budget YTD	Budget
ENVIRO10.5 3820 - FRB Units & Community Ctre Operational Costs	\$17,954	\$45,833	\$110,000

Report

Seniors Living Units / Fr Bill Community Centre

Seniors Living Unit and Centre activities for the month are detailed in Table Below:

<u>Fr Bill Units</u>	
Units Available for Rent	Two (2) – Unit 3, Unit 7
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs undertaken	Another round of inspections was undertaken on the properties by the Handyman/Trades Assistant to determine list of forward



Ordinary Meeting of Council Tuesday 6 December 2022

	works and urgent items. There were a couple of units that didn't get inspected, these will be done prior to end of year.
Fr Bill Centre	
Notes/Repairs undertaken	2 x new 388L Stainless Steel Freezers installed to replace broken down unit

9 – Land and Building Development

9.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO11.1	3900 - Revenue	\$4,576	\$833	\$2,000

		Actual	Budget YTD	Budget
ENVIRO11.2	3900 - Town Planning Program	\$11,691	\$25,000	\$60,000

9.2 - Report

Regulatory Services, Land and Building Development

There were no development applications were lodged during the month.

<u>DA #</u>	<u>Applicant</u>	<u>Type of Development</u>	<u>Location</u>	<u>Application Details</u>

Updates on various land matters are as follows;

<u>Matter</u>	<u>Status</u>
Kynuna Rodeo Grounds/Landfill	No further updates at this stage. Currently waiting for DoR to confirm Native Title Requirements.
McKinlay Landfill	No further updates at this stage. Currently waiting for a ILUA to be prepared with the Mitakoodi People.
Lot 2 K3718 – Land beside Water Reserve in Kynuna	DoR had scheduled a surveyor to survey all state land in Kynuna. No further correspondence has been received to date.
Acquiring Land for Industrial Estate (part of Lot 8 on EN125)	A letter of offer has been issued to Council. Council's solicitor is currently liaising with the Department regarding acquiring native title over the parcel of land.
Road Opening through Malpas Station	The survey plan has been prepared by the surveyor and it being sent to Council for endorsement. Once this is signed it will be lodged with the Department.
Application for Deed of Grant over Operational Reserve, Lot 54	No further updates at the stage



on JC55713 also known as 48
Byrne Street, Julia Creek

10 – Local Disaster Management

10.1 – Budget

	Actual	Budget YTD	Budget
ENVIRO12.1 2760 - SES Grants	\$20,568	\$8,570	\$20,568

	Actual	Budget YTD	Budget
ENVIRO12.2 2760 – SES Capital Grants	\$0	\$29,167	\$70,000

	Actual	Budget YTD	Budget
ENVIRO12.2 2760 - Natural Disaster Grants	\$4,578	\$2,825	\$6,780

	Actual	Budget YTD	Budget
ENVIRO12.3 2760 - Disaster Management Operational Costs	\$5,135	\$10,625	\$25,500

10.2 - Report

No events activated the LDMG during the month.



Ordinary Meeting of Council Tuesday 6 December 2022

6.2 Subject: Assessment of Conversion of Perpetual Lease 23/16530 described as Lot 1 on Crown Plan EN25 to Freehold
Attachments: 6.2.1 Smart Map
Author: Environmental & Regulatory Services Team Leader
Date: 24 November 2022

Executive Summary:

Council's views and/or requirements, are sought by the Department of Resources (DoR) regarding the conversion of Perpetual Lease 23/16530 described as Lot 1 on Crown Plan EN25 to Freehold.

Recommendation:

That Council resolves to;

- 1. Advise the Department of Resources that it has no objections to the conversion of Perpetual Lease 23/16530 over Lot 1 on Crown Plan EN25 to Freehold; and*
 - 2. Request that the section of Proa Road be re-aligned to reflect current alignment*
-

Background:

Council has received email correspondence from the Department of Resources (DoR) seeking Council's views and / or requirements regarding the conversion of Perpetual Lease Lot 1 on Crown Plan EN25 to Freehold.

The parcel of land is Wivenhoe and is currently leased by Walkz Pty Ltd as TTE. The Perpetual Lease commenced on the 01/01/1971 and was issued for Grazing/Agricultural purposes.

The smartmap found in attachment 6.2.2 shows the subject land and the surrounding locality.

When a property is converted to freehold the survey plan must show the correct boundaries as well as define roads on their correct alignment.

A section of the Proa road to the south of the parcel is outside the road parcel. Please see images below.



Ordinary Meeting of Council Tuesday 6 December 2022



Consultation: (internal/External) - NA

Legal Implications: - NA

Policy Implications: - NA

Financial and Resource Implications: - NA

Risk Management - NA

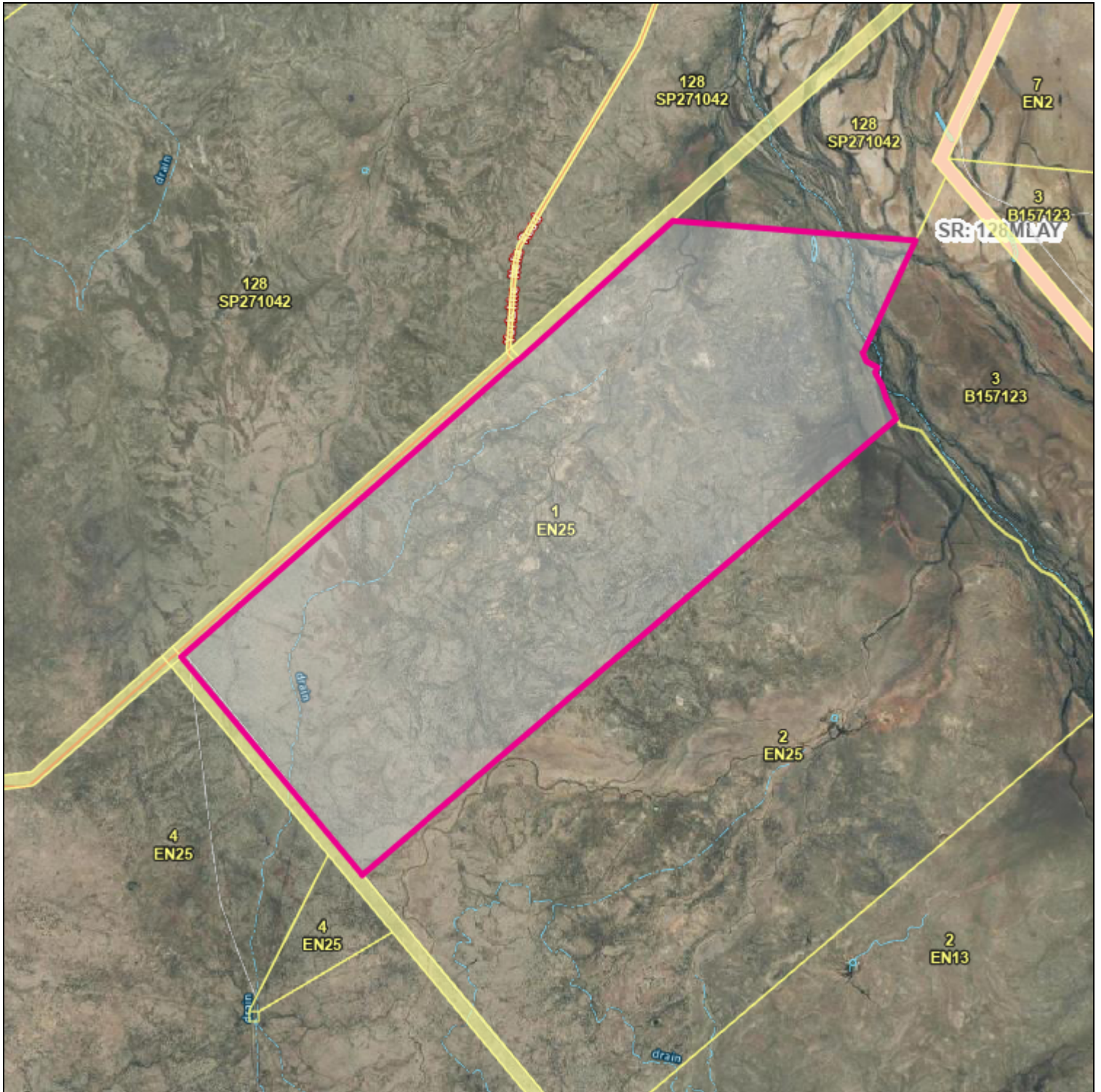
Options for Council to Consider - NA

InfoXpert Document ID: 124430

Lot 1 EN25

20°40'51"S 142°3'36"E

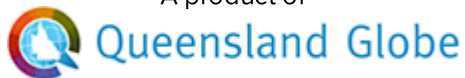
20°40'51"S 142°12'42"E



20°49'22"S 142°3'36"E

20°49'22"S 142°12'42"E

A product of



Legend located on next page



Scale: 1:85303

Printed at: A4

Print date: 8/11/2022

Projection: Web Mercator EPSG 102100 (3857)

For more information, visit
<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>



Includes material © State of Queensland 2022. You are responsible for ensuring that the map is suitable for your purposes. The State of Queensland makes no representation or warranties in relation to the map contents and disclaims all liability.

If imagery is displayed, imagery includes material © CNES reproduced under license from Airbus D.S., all rights reserved © 21AT © Earth-i, all rights reserved, 2019

 Legend

 Attribution

Coastline



Lake

Lake

Reservoir

Reservoir

Canal line



Canal area

Canal area

Watercourse line

- Major - perennial
- Major - non perennial
- Minor - perennial
- Minor - non perennial

Watercourse area

Watercourse area

Water area edge



Watercourse stream order

Stock route

- Primary, Open
- Secondary, Open
- Minor and Unused, Open
- Primary, Conditional
- Secondary, Conditional
- Minor and Unused, Conditional
- Primary, Closed
- Secondary, Closed
- Minor and Unused, Closed

Stock route reserve

- Primary, Open
- Secondary, Open
- Minor and Unused, Open
- Primary, Conditional
- Secondary, Conditional
- Minor and Unused, Conditional
- Primary, Closed
- Secondary, Closed
- Minor and Unused, Closed

Proposed stock routes

- Primary
- Secondary
- Inactive use by negotiation
- Reserve

Earthstar Geographics

Includes material © State of Queensland (Department of Resources); © Commonwealth of Australia (Geoscience Australia); © 21AT, © Earth-i, all rights reserved, 2022.

© State of Queensland (Department of Resources) 2022

© State of Queensland (Department of Resources) 2021

Lot 1 EN25

Legend

Road parcel



Land parcel



Land parcel - gt 1 ha



Land parcel - gt 10 ha



Land parcel - gt 1000 ha



Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

Places: Search Results



Cities and Towns



Road crossing



Tunnel

Railway



Road



Main



Private



Ordinary Meeting of Council Tuesday 6 December 2022

6.3 Subject: Assessment of Conversion of Perpetual Lease 23/16719 described as Lot 7 on Crown Plan SX14 to Freehold
Attachments: 6.3.1 Smart Map
Author: Environmental & Regulatory Services Team Leader
Date: 25 November 2022

Executive Summary:

Council's views and/or requirements, are sought by the Department of Resources (DoR) regarding the conversion of Perpetual Lease 23/16719 described as Lot 7 on Crown Plan SX14 to Freehold.

Recommendation:

That Council resolves to;

1. Advise the Department of Resources (DoR) that it has no objections to the conversion of Perpetual Lease 23/16719 over Lot 7 on Crown Plan SX14 to Freehold
-

Background:

Council has received email correspondence from the Department of Resources (DoR) seeking Council's views and / or requirements regarding the conversion of Perpetual Lease 23/16719 over Lot 7 on Crown Plan SX14 to Freehold.

The parcel of land is Rothbury Park and is currently leased by Nicholas Rex & Natalie Kim Maxwell. The Perpetual Lease commenced on the 01/10/1979 and was issued for Grazing/Agricultural purposes.

The smartmap found in attachment 6.2.2 shows the subject land and the surrounding locality.

Consultation: (internal/External) - NA

Legal Implications: - NA

Policy Implications: - NA

Financial and Resource Implications: - NA

Risk Management - NA

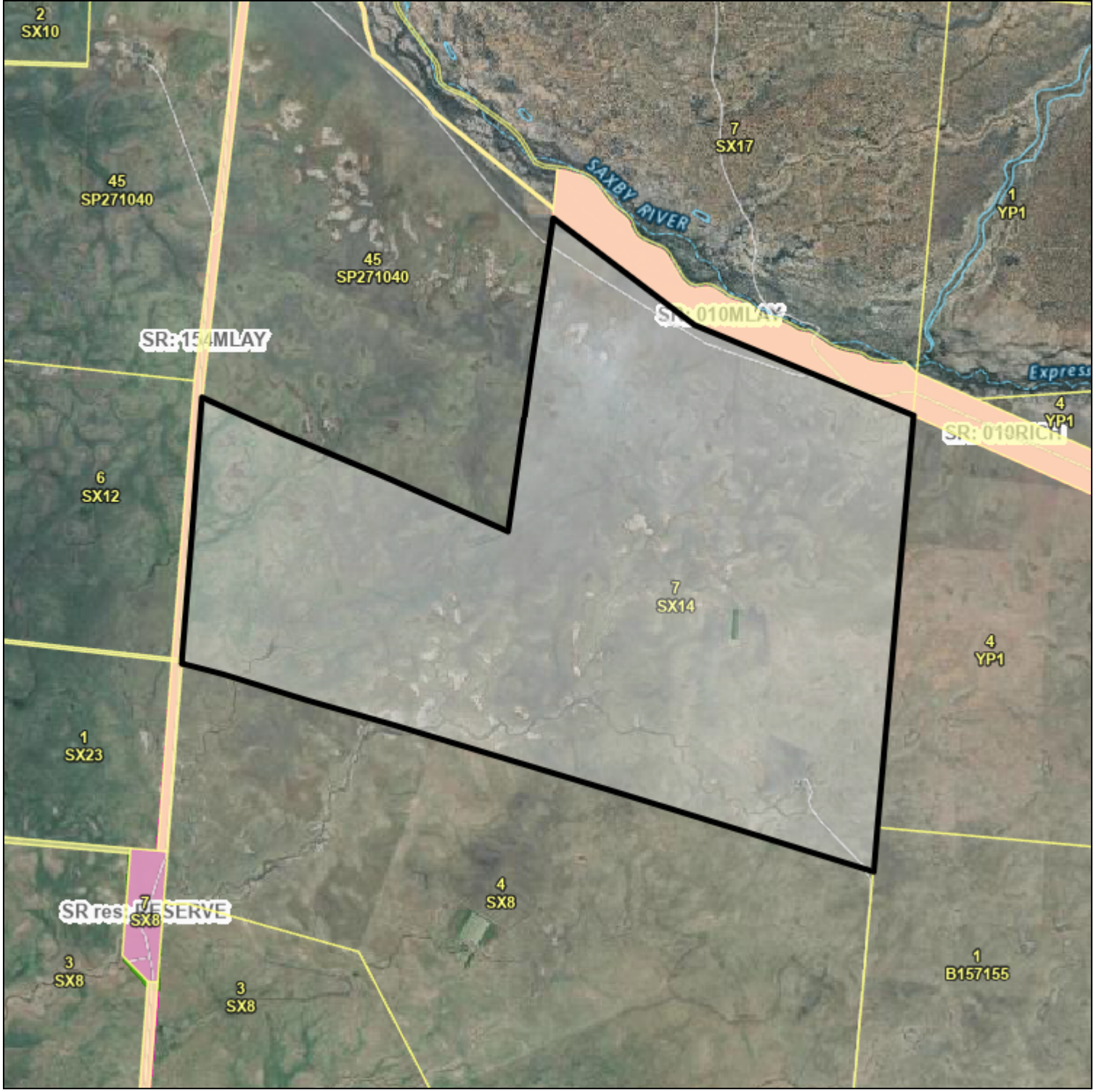
Options for Council to Consider - NA

InfoXpert Document ID: 124433

Lot 7 on SX14

20°3'51"S 142°10'53"E

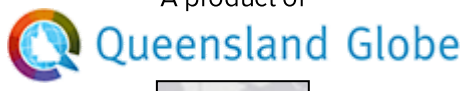
20°3'51"S 142°23'15"E



20°15'28"S 142°10'53"E

20°15'28"S 142°23'15"E

A product of



Legend located on next page



Scale: 1:115873

Printed at: A4
Print date: 8/11/2022

Projection: Web Mercator EPSG 102100 (3857)

For more information, visit
<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>

Includes material © State of Queensland 2022. You are responsible for ensuring that the map is suitable for your purposes. The State of Queensland makes no representation or warranties in relation to the map contents and disclaims all liability.

If imagery is displayed, imagery includes material © CNES reproduced under license from Airbus D.S, all rights reserved © 21AT © Earth-i, all rights reserved, 2019



Legend

Attribution

Coastline

— Coastline

Lake

Lake

Reservoir

Reservoir

Canal line

--- Canal

Canal area

Canal area

Watercourse line

— Major - perennial

- - - Major - non perennial

— Minor - perennial

- - - Minor - non perennial

Watercourse area

Watercourse area

Water area edge

—

Watercourse stream order

Stock route

■ Primary, Open

■ Secondary, Open

■ Minor and Unused, Open

■ Primary, Conditional

■ Secondary, Conditional

■ Minor and Unused, Conditional

■ Primary, Closed

■ Secondary, Closed

■ Minor and Unused, Closed

Stock route reserve

■ Primary, Open

■ Secondary, Open

■ Minor and Unused, Open

■ Primary, Conditional

■ Secondary, Conditional

■ Minor and Unused, Conditional

■ Primary, Closed

■ Secondary, Closed

■ Minor and Unused, Closed

Proposed stock routes

■ Primary

■ Secondary

■ Inactive use by negotiation

■ Reserve

Earthstar Geographics

Includes material © State of Queensland (Department of Resources); © Commonwealth of Australia (Geoscience Australia); © 21AT, © Earth-i, all rights reserved, 2022.

© State of Queensland (Department of Resources) 2022

© State of Queensland (Department of Resources) 2021

Lot 7 on SX14

Legend

Road parcel



Land parcel



Parcel

Land parcel - gt 1 ha



Parcel

Land parcel - gt 10 ha



Parcel

Land parcel - gt 1000 ha



Parcel

Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

Cities and Towns



Places: Search Results



1EN25



11CP896922



7SX14

Road crossing



Bridge

Tunnel

Railway



Road



Highway



Main



Local



Private



6.4 Subject: Budget Re-allocation from 0420-2610-0002, Carport Shade to new emergent project for new concrete slab, repairs to stumps at Doctors House at 18 Shaw Street, Julia Creek

Attachments: Nil

Author: Environmental & Regulatory Services Team Leader

Date: 25 November 2022

Executive Summary:

Council allocated \$20,000 for the installation of a new carport shade at 2 Netterfield Street in the 2022-23 Capital Works Budget.

Staff propose to re-allocate this money to the Doctors House also known as 18 Shaw Street, Julia Creek to remove existing footpath and lay new concrete to tie in with existing slab, driveway and stairs on the western side of the property to prevent further water damage to stumps and re-adjust stumps and repair cracks throughout the property.

Recommendation:

Council resolves to;

- 1. Re-allocate \$20,000 from Capital Works Job Cost 0420-2610-0002, Netterfield Carport Shade to new emergency project at the Doctors House also known as 18 Shaw Street, Julia Creek for concrete works, re-adjust stumps and repair cracks throughout the property.*
-

Background:

Council allocated \$20,000 for the installation of a new carport shade at 2 Netterfield Street in the 2022-23 Capital Works Budget.

After undertaking an inspection at the Doctors Residence also known as 18 Shaw Street, it was observed that the sprinkler system had caused water to pond water under the house causing the concrete around the stumps to lift above the ground, there are quite a few cracks appearing on the inside of the property as a result.

Council staff liaised with the building contractor about the best way to prevent further damage to the stumps. It was decided that we should remove old footpath and lay new 75m² 100mm concrete with SL72 centrally placed which will tie in with the existing slab, driveway and stairs on the western side of the house.

Once these works are complete, the contractor will make the required adjustments to the stumps and will repair the cracks to the inside of the property.

Legal Implications:

NA

Policy Implications:

NA

Financial and Resource Implications:

Re-allocate funds from one Council property to another property



Ordinary Meeting of Council Tuesday 6 December 2022

Risk Management

Further internal damage to property

Options for Council to Consider

NA

InfoXpert Document ID: 124436



Ordinary Meeting of Council Tuesday 6 December 2022

6.5 Subject: Additional Council view request for surrender and re-issue of Permit to Occupy 23/5925 described as Lot 1 PER5925
Attachments: 6.5.1 Drawing of Lot B
Author: Environmental & Regulatory Services Team Leader
Date: 28 November 2022

Executive Summary:

At the Ordinary Meeting of Council held 28 April 2022, Council resolved to consent to the surrender and re-issue of permit to occupy over Lot 1 on CP PER5925.

The Department of Resources (DoR) have received the application's Part C stating Council's consent to the re-issue of permit to occupy however there is a new area included in the application, shown as Lot B on the drawing located in attachment 6.5.2, Drawing No. CNS22/070. The department request confirmation that Council's non objection still applies over the new area.

Recommendation:

That Council resolves to;

1. *Advise the Department of Resources (DoR) that it has no objections to the new area known as Lot B on AP22750 as outlined in Drawing CNS22/070 for Permit to Occupy application 2022/001381.*
-

Background:

Council at its Ordinary Meeting held 28 April 2022, resolved to consent to the surrender and re-issue of permit to occupy over Lot 1 on CP PER5925 and submit the signed Part C to Connie Navarro, solicitor acting on behalf of Robert and Judith Anderson.

The application now includes an additional area, known as Lot B on AP22750 and shown on drawing CNS22/070 in attachment 6.5.2.

The Department of Resources request if Council's non objection still applies of the new area and if there are any objections to the application, a full explanation stating the reason for the objection should be forwarded to the department.

Consultation: (internal/External) - NA

Legal Implications: - NA

Policy Implications: - NA

Financial and Resource Implications: - NA

Risk Management - NA

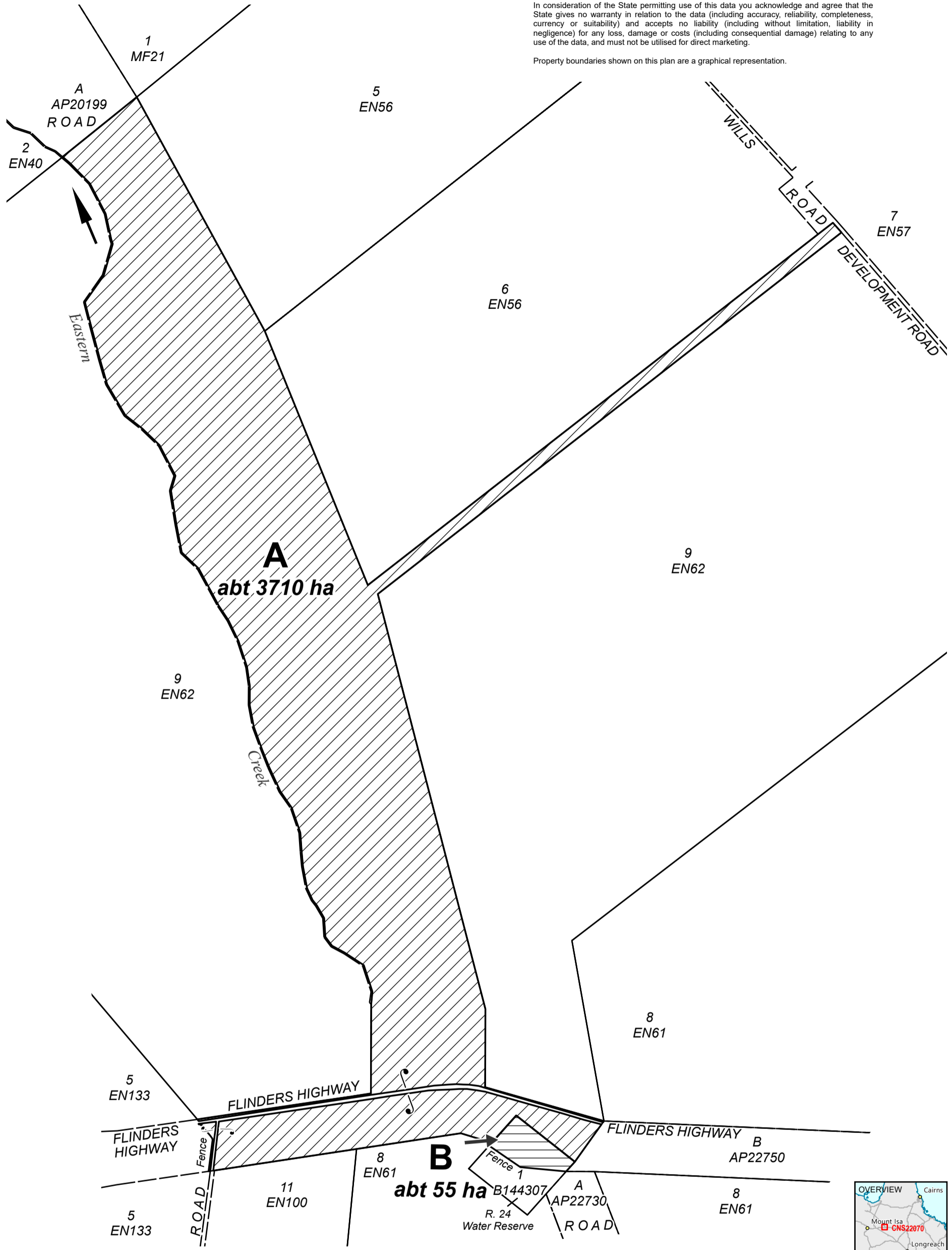
Options for Council to Consider - NA

InfoXpert Document ID: 124437

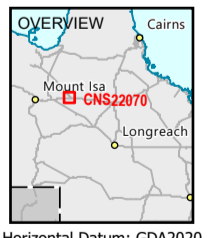
Based on or contains data provided by the State of Queensland (Department of Resources) 2022.

In consideration of the State permitting use of this data you acknowledge and agree that the State gives no warranty in relation to the data (including accuracy, reliability, completeness, currency or suitability) and accepts no liability (including without limitation, liability in negligence) for any loss, damage or costs (including consequential damage) relating to any use of the data, and must not be utilised for direct marketing.


Property boundaries shown on this plan are a graphical representation.



Note: PTO must be 30m away from the centreline of the Flinders Highway



SPATIAL INFORMATION SERVICES NORTH
 Office: Cairns
 William McCormack Place
 5b Sheridan Street
 Cairns, QLD 4870



Plan of Lots A & B (Proposed Permit to Occupy)

Covering Road and part of Lot 1 on B144307 abutting Lot 9 on EN62, Lot 5 on EN56, Lot 6 on EN56, Lot 11 on EN100, Lot 8 on EN61, Lot A on AP20199 and Lot B on AP22750
 Cancelling Lot 1 on PER5925

LOCALITY: JULIA CREEK LOCAL AUTH: MCKINLAY SHIRE

eLVAS Ref: 2022/001381 Prepared by: LJS Date: 02 September 2022

Compiled from: Spatial Cadastre, Title Deed 17688049 and Earth- i 2018 80cm Imagery

Scale 1:60 000
 Original size A3

DRAWING
CNS22/070

Cadastre



Ordinary Meeting of Council Tuesday 6 December 2022

6.6 Subject: Tender T2223008 – Sale of Lots 5 & 6 on SP278219
Attachments: Nil
Author: Environmental & Regulatory Services Team Leader
Date: 29 November 2022

Executive Summary:

Tenders were re-called for the sale of Lots 5 & 6 on SP278219, three (3) Submissions were received by the closing date.

Recommendation:

That Council resolve to:

- a. Award Lot 5 on SP278219 to Glenmore Cattle Trust for the tendered amount of \$22,000.00 including GST and;*
 - b. Award Lot 6 on SP278219 to Georgia Elizabeth Crocker for the tendered amount of \$29,501 including GST and;*
 - c. Notify the unsuccessful tenderers and;*
 - d. Delegate the Chief Executive officer the authority to negotiate with unsuccessful tenderers if, for any reason, resolutions a. and b. do not eventuate.*
-

Background:

Council re-called tenders for Lot 5 & 6 on SP278219 as there were no tenderers in the previous tender process. There were three (3) tenders received by the closing date as outlined in the table below. One tender was missing the signature page.

Name	Details	Amount (Inc GST)
Peter & Alana Verhoeven	Lot 5 & 6 on SP278219 (Lot 6 – preferred)	\$20,350.00 – per lot
Georgia Elizabeth Crocker	Lot 6 on SP278219	\$29,501.00
Glenmore Cattle Trust	Lot 5 & 6 on SP278219	\$22,000.00 – per lot

Georgia Elizabeth Crocker is the highest tenderer for Lot 6 on SP278219. It is noted that this tenderer may have failed to comply with the lease conditions of an industrial block that was awarded to her under a previous Tender. Team Leader Regulatory Services will be able to provide further insight to this process at the meeting.

It is recommended to award the tender for Lot 5 on SP278219 to Glenmore Cattle Trust and award Lot 6 on SP278219 to Georgia Elizabeth Crocker. It is also recommended that the Chief Executive Officer be authorized to negotiate with the unsuccessful tenderers if either of the successful tenderers withdraw either of their respective tenders.



Ordinary Meeting of Council Tuesday 6 December 2022

Consultation: Debbie Godier, Cameron Scott and Megan Pellow

Legal Implications: Nil

Policy Implications: Nil

Financial and Resource Implications: Council Receive \$51,501 INC Gst from sale of these lots plus ongoing rates payments.

InfoXpert Document ID: 124527



7.0 COMMUNITY SERVICES



7.1 Subject: Community Services Monthly Report

Attachments: Nil

Author: Community Services Team Leader

Date: 29th November 2022

Executive Summary:

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: **November 2022**.

Recommendation:

That Council receives the Community Services monthly report for November 2022.

The following report highlights the data for each of the Functional Areas of the Community Services Department.

Grants, Funding & Projects

LRCIP Projects:

- Skate Park Shade Sail – The contractor anticipates the new shade structure will be installed in early January (weather dependent).
- LED Lighting Upgrade – The new LED luminaires for Kev Bannah Oval and the McIntyre Park Arena have arrived in Julia Creek and install is scheduled for February or March 2023.
- Softfall repairs – Council has been actively seeking quotes for the repairs to existing softfall at Peter Dawes Park and Lions Park with works expected to be completed in February or March 2023.
- Mini Golf – Council has received a design for a 9-hole mini golf course adjacent to the Caravan Park. Further quotes for landscaping and shade structures are being sought to identify a total project budget.
- McIntyre Park Toilet Block Refurbishment – Council has been liaising with MAL Engineers to receive a fee proposal for project management and design. An early assessment from the designer has indicated that some repairs to the existing blockwork structure will need to take place before completing the upgrade.

RV Site Feasibility:

- The majority of the major investigative works have been completed and Council are awaiting detailed cost estimates from Langtree Consulting.

2022 McKinlay Shire Christmas Tree:

- The Julia Creek Dirt & Dust Festival committee are again hosting the annual Christmas Tree Event at the Julia Creek Community Events Precinct (Dirt & Dust Central) on Friday December 2. Santa will be stopping by to deliver some presents to local children, with a bar and food available and live music.

2023 Australia Day Awards:

- Nominations for Australia Day Awards closed in late November and Council will begin the process of assessing these with a community panel in early December to ensure the



medallions and awards certificates can be ordered. Council has also submitted an Expression of Interest to again host an Australia Day Ambassador at our 2023 Ceremony.

Julia Creek Caravan Park

The impact of some early wet weather in Julia Creek and around the region has seen a sharp decline in visitation numbers with only 466 visitors staying with us in November. Council has been fortunate to have a number of workers utilising the cabins and twin single units throughout the month to assist with generating revenue. The Park is looking in terrific shape in preparation for the 2023 season. Lastly, our current Manager's have notified us that they will be departing in February as planned which will allow Council enough time to begin advertising for the full-time position.

JC Caravan Park Revenues November 2022

Type of service	SEPTEMBER Total revenues (inc GST)	OCTOBER Total revenues (inc GST)	NOVEMBER Total revenues (inc GST)
Twin Single Units	\$5,310	\$2,970	\$4,590
Powered Sites	\$28,945	\$13,505	\$4,725
Self-Contained Cabins	\$14,795.50	\$19,455	\$13,360
Unpowered Sites	\$3,484	\$1,410	\$770
Sub Total	\$52,534.50	\$37,340	\$23,445
Artesian Baths incl. salts	\$19,448	\$12,817.50	\$3,520
McIntyre Park			
Cheese Platters	\$4,020	\$2,790	\$300
Laundry	\$897	\$555	\$759
Long Term Stay			
Calculated Total	\$103,708.60	\$76,899.50	\$28,024

JC Caravan Park Occupancy by Category November 2022

Type of Service	% Occupancy
Twin Single Units	31%
Cabin – 4 berth	82%
Cabin – 6 berth	62%
Unpowered site	9%
Powered Caravan site	15%
Powered camp site	

JC Caravan Park Artesian Bathhouse Usage November 2022

Type of Service	Number of bookings
Boundary Rider Huts	4
Replica Rainwater Tank Bathhouses	50



Library & Funeral Services

Another busy month for the Library with plenty of exciting activities taking place. The local 'mail run book club' stopped by for lunch during their annual mystery tour around the Shire. During this time, visitors were able to be shown the library app that streamlines users access to the state library catalogue, giving them quick access to eBooks, audio books and of course real books and DVDs that will be delivered to Julia Creek Library. Students from the Julia Creek Early Learning Centre also stopped by for a play-date and story time and are hoping to make more regular visits to the Library. Our local Mums and Bubs group also used the Library for their monthly gathering which was enjoyed by all the families in attendance. Members from the Julia Creek ICPA also kindly hand delivered a copy of the 50 years celebration of the QLD ICPA which has taken pride of place on the coffee table for all guests to enjoy. Lastly, a huge thanks to our Parks and Gardens team who revitalized the old water fountain at the back of the library with a coat of paint and re-purposed into a flourishing garden bed.

Tourism

Total Visitor Numbers for November 2022

There were 87 visitors to the Julia Creek Visitor Information Centre in November 2022 compared with 51 in November 2021. There have been 8489 visitors to the Julia Creek Visitor Information Centre this year to date (YTD) compared with 7647 over the same period in 2021.

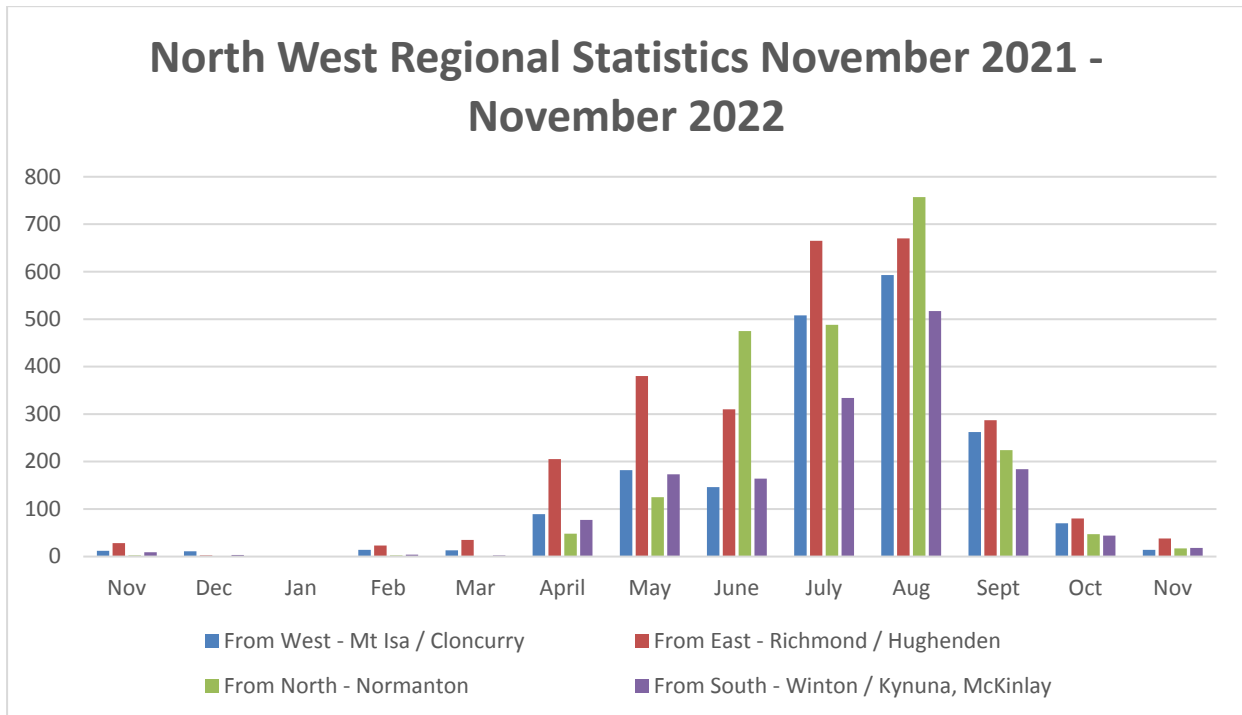
Total Locals for November 2022

There was a total of 10 local visitors to the Julia Creek Visitor Information Centre in November 2022 compared with 0 in November 2021.

Beneath the Creek Entries November 2022

There was a total of 14 attendees at the dunnart feeding experience compared with 17 in in 2021. 2 children attended dunnart feeding sessions in November 2022.

North West Regional Statistics for November 2022



RV Site Permits November 2022

There were 4 RV Site permits issued in November 2022 compared with 7 in November 2021. We did not have a Camp Host on site during the low season period. Rain during this month has also affected these numbers.

Social Media Figures

	Facebook Page Followers			Instagram Likes		
	Mckinlay Shire Council	Julia Creek VIC	Caravan Park	Mckinlay Shire Council	Julia Creek VIC	Caravan Park
November 1	7,018	5,118	4,556	1,090	2,970	140
November 30	7,035	5,129	4,638	1,097	2,980	165

Julia Creek Early Learning Centre

Current enrolments

There are currently 22 children enrolled at the Service. One new enrolment commenced during the month of November.



Attendance

The centre had 202 attendances (actual) over the 20 days of care offered during November. This data only includes attendance up until 28th November 2022. This equated to an average of approx. 10 children per day.

Significant events:

- Transition to school reports completed and forwarded to Julia Creek State School (with written permission from parents)
- All children attended the Remembrance Day Service at Julia Creek State School on Friday 11th November.
- Prep children had a third transition morning at Julia Creek State School on the 22 November, and given the opportunity to make an All about Me Caterpillar, Reindeer biscuits and explore an obstacle course.
- All children in the Wednesday group walked to the Civic Centre and performed a couple of dances at the Lions Ladies Seniors lunch on Wednesday 9th November.
- Inclusion funding application made to support a child who needs additional support to be safely included in all aspects of our programme
- Serious incident report submitted to ACECQA after a child was injured while walking on the deck
- Christmas party organised for Sunday 11th December 5.30-7pm at CSA. Informal with Pizza and Watermelon, water play and Santa delivering books for each child.
- New balance bikes have been ordered from Kids in the Creek Funding.
- Transitioning to a new cloud-based version of Qikkids including a new platform for parents anticipate to go live in the new year.

Swimming Pool

USAGE

TOTAL NUMBERS FOR THE MONTH

ENTRIES	SWIMMERS
Adult Entry	25
Child Entry	37
Season Passes / Family Pass	
Adult	
Child	
Swim Lessons/ No Charge	61
After School Care/ No Charge	
J/C Swimming Club/ No Charge	
J/C State School/ No Charge	49
Caravan Park Tokens	
Adult	35



Child	25
Free Sunday	
Adult	58
Child	63
Total Swimmers	353

Sport & Recreation

Council has still not been able to secure a person to fill the vacant Sport and Recreation Officer position. As a result, there are unfortunately no normal programs occurring at this stage.

Community Health

CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	70	35.65
Personal Care	18	4.95
Other	--	--
TOTAL	88	40.6

Non-CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	23	11.7
Other	--	--
Other	--	--
TOTAL	23 (across 5 clients)	11.7

TRANSPORTS	Number of one-way journeys
CHSP Clients	13
Non-CHSP Clients	4
TOTAL	17

Meetings
--
Health Promotion
--
General Business
Last visiting Covid Vax clinic for the year held by WQPHN and Oceana 25/11/22.
Awaiting appointment of new Medical Officer at Julia Creek MPHS.
Awaiting appointment of Nurse Practitioner too, according to the media.
Wet season preparations underway for vulnerable clients.



CHSP – Commonwealth Home Support Program

Events and Activities

CHSP Clients are enjoying Monday games, Wednesday luncheons, Thursday shopping and gym on Tuesday and Thursday's each week. CHSP Clients also visited Cloncurry during the month to have check-ups with Hearing Australia and they were treated to a fantastic day out at the Lions Ladies Christmas Luncheon.

Statistics November 2022

CHSP currently have a total of **23** clients.

Service Offered	Number of Clients
Transport	63 Two-way trips
Social Support	39 Visits
Personal Care	21 visits 1 clients
Counselling/Support, Information and advocacy (client)	7 hours
Shopping	4 trips (5 clients)
GAMES	5 attended (5 sessions)
Luncheon	10 Attended (4 sessions)
Wednesday Meal	40 meals (including morning tea)
Meals on Wheels	23 meals delivered
Home Maintenance	22 lawns mowed 11 clients
Domestic Assistance	8 clients
Pub Lunch	clients sessions
Clients Transported for Doctors Appointments	4 CHSP clients

InfoXpert Document ID: 124510



8.0 CORPORATE SERVICES



8.1 Subject: Corporate Services November 2022 Report
Attachments: Nil
Author: Director Corporate & Community Services

Executive Summary:

The Corporate Services Report as of 29 November 2022 which summarises the financial performance and position is presented to Council.

Recommendation:

That Council receives the monthly Corporate Services Report for the period ending 29 November 2022.

Report:

The Corporate Services Report compares actual performance to date with the Council's 2022/2023 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents its wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

Income Statement Variances/Comments:

No major revenue or expenditure during the month.



INCOME STATEMENT SUMMARY

	Actuals	Variance	YTD Budget	Full Year Budget
Total Income	12,642,531	72%	17,567,853	42,162,847
Total Expenses	(5,014,032)	65%	(7,735,966)	(18,566,319)
Net Result	7,628,499	78%	9,831,887	23,596,528
Less Capital Revenue	7,674,739	64%	11,901,730	28,564,152
Operating Result (excl. Capital Revenue)	\$ (46,240)	2%	\$ (2,069,843)	\$ (4,967,624)

STATEMENT OF FINANCIAL POSITION

	2023 Actuals	2022 Actuals
Current Assets	34,767,364	30,184,662
Total Non-Current Assets	255,526,798	253,073,592
Total Assets	290,294,162	283,258,254
Total Current Liabilities	2,916,794	3,063,276
Total Non-Current Liabilities	268,932	268,932
Total Liabilities	3,185,726	3,332,208
Net Community Assets	\$ 287,108,437	\$ 279,926,046
<i>Community Equity</i>		
Asset Revaluation Surplus	79,973,716	79,973,715
Retained Surplus	206,734,721	199,552,332
Reserves	400,000	-
Total Community Equity	\$ 287,108,437	\$ 279,926,047

STATEMENT OF CASH FLOWS

	2022/23 Actuals	2021/22 Actuals
Cash Flows from Operating Activities	808,602	5,036,833
Receipts, Payments & Interest Received		
Borrowing Costs		
Cash Flows From Investing Activities	5,181,394	1,614,673
Payments and Proceeds for PPE		
Capital Income		
Cash Flows from Financing Activities	-	-
Loan Payments		
Net increase (decrease) in cash held	5,989,996	6,651,506
Cash at beginning of the financial year	24,385,108	17,733,602
Cash at the end of the period	\$ 30,375,104	\$ 24,385,108

- Note these are interim figures only as end of month has not been completed due to timing of reports required to be submitted to Agenda.



Summary By Departments						
Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	8,731,054	40%	21,831,414	2,281,119	25%	9,024,600
Governance & Partnerships	-	0%	-	377,483	44%	867,646
Corporate Services	2,952,361	28%	10,395,489	480,954	27%	1,797,500
Economic Development	64,667	6%	1,014,600	230,376	24%	952,975
Community Services	635,819	8%	7,681,131	1,301,166	33%	3,993,553
Health Safety & Development	43,029	35%	123,748	143,419	25%	563,500
Environmental Management	214,129	19%	1,116,465	194,435	16%	1,215,800
	12,641,059	30%	42,162,847	5,008,952	27%	18,415,574

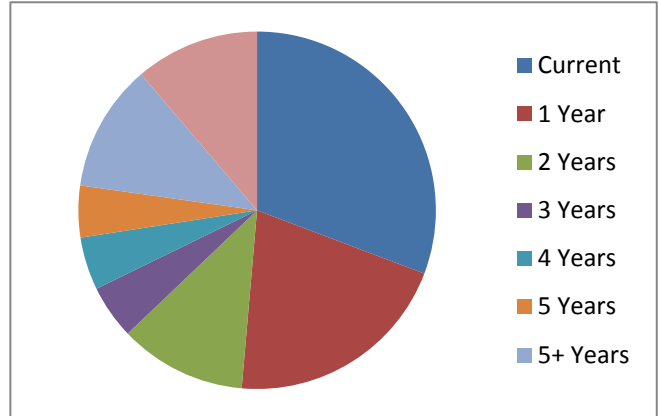
Capital Works Program 2022-2023 Version 1.0

Infrastructure & Works	Actuals	Original Budget	Grants/Other
Roads	\$1,878,797.94	\$18,672,445.00	\$18,053,268.72
Wastewater	\$10,100.00	\$1,550,000.00	\$1,500,000.00
Water	\$11,958.40	\$783,890.00	\$650,000.00
Transport	\$2,121.00	\$300,000.00	\$0.00
Other	\$443,247.49	\$2,203,000.00	\$0.00
Subtotal	\$2,346,224.83	\$23,509,335.00	\$20,203,268.72
Environmental Management	Actuals	Budget	Grants/Other
Reserves	\$72,907.81	\$164,171.00	\$0.00
Subtotal	\$72,907.81	\$164,171.00	\$0.00
Community Services & Facilities	Actuals	Budget	Grants/Other
Community Buildings & Other Structures	\$75,245.73	\$7,535,800.00	\$7,193,300.00
Parks & Gardens	\$71,682.97	\$670,968.00	\$660,968.00
Council Housing	\$101,467.85	\$230,000.00	\$26,906.12
Subtotal	\$248,396.55	\$8,436,768.00	\$7,881,174.12
Corporate Services	Actuals	Budget	Grants/Other
Corporate Buildings & Other Structures	\$40,186.86	\$211,000.00	\$0.00
Other	\$15,905.77	\$30,000.00	\$0.00
Economic Development	\$0.00	\$1,500,000.00	\$1,121,000.00
Subtotal	\$56,092.63	\$1,741,000.00	\$1,121,000.00
Total	\$2,723,621.82	\$33,851,274.00	\$29,205,442.84



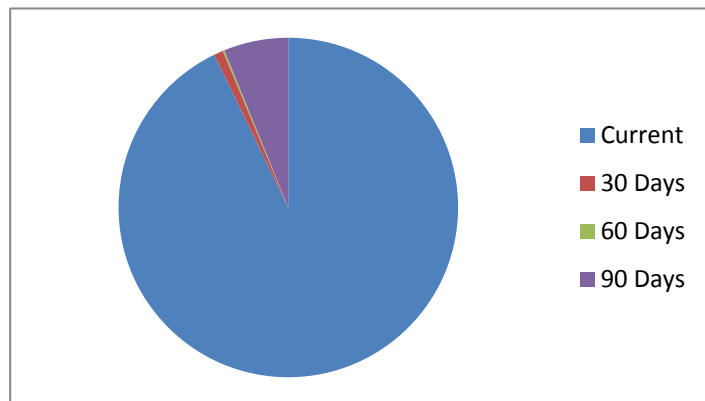
Outstanding Rates

	Nov-22	Oct-22
Current	26,734	31,173
1 Year	17,924	20,352
2 Years	10,002	10,367
3 Years	4,245	4,245
4 Years	4,160	4,160
5 Years	4,069	4,069
5+ Years	10,019	13,864
Interest	9,772	9,913
Total	86,927	98,143



Outstanding Debtors

Total	522,680.47
Current	486,641.45
30 Days	4,603.87
60 Days	- 814.81
90 Days	32,249.96



Comments:

Consultation:

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 124525



9.0 CHIEF EXECUTIVE OFFICER



9.1 Subject: Chief Executive Officer's Report to December Meeting of Council

Attachments: NIL

Author: CEO

Date: 28th November 2022

Executive Summary:

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

Recommendation:

That Council receive and note the report from the Chief Executive Officer for the period ending 10th November 2022 except where amended or varied by separate resolution of Council.

1. Purchase of Land from State for Industrial Estate

I have replied to the offer from the State Government (Department of Resources) for the issue of a Deed of Grant over unallocated State land to be revoked from Stock Dip reserve, currently described as Lot 8 on Crown Plan EN125. I have signed the offer, supplied a Survey Plan, and paid the deposit of \$36,652.17 through our lawyers Preston Law.

Preston Law is also engaging with the state on the proposed industrial development being undertaken by Council and the process to address Native Title.

Recommendation:

For Council Information

2. Julia Creek Cattle Train Loading Facility

There have been ongoing discussions regarding the Julia Creek Cattle Train Loading Facility. An update will be provided on the meetings.

Recommendation:

For Council Information

3. NWQROC Meeting in Julia Creek

The next meeting of the NWQROC is being held in Julia Creek on Wednesday the 7th and Thursday the 8th of December. On Wednesday morning, prior to the ROC Meeting, the Local Government Department has organized a forum for the CEOs from the NWROC.



Recommendation:

For Council Information

4. Update on the Campaign to Recruit a Doctor for Julia Creek

The Deputy Mayor, Cr. Fegan, has participated in the interview panels for the recruitment of a doctor to Julia Creek. Cr. Fegan will provide an update on this matter.

Recommendation:

For Council Information

5. Visit from the Project Manager for Copperstring 2.0

I had a visit from Mr Ian Bridge from Copperstring 2.0. Ian provided an update on the status of the project and the likely next steps. An update of the discussion will be provided.

Recommendation:

For Council Information

6. Site Visit to QEM Mine

The Deputy Mayor, Cr Fegan, and I recently took the opportunity to visit the QEM mine site together with the Minister for Natural Resources, the Honorable Scott Stewart, and members of the QEM team. The QEM team showed us the technology being used to monitor wind and solar conditions for a future potential renewable energy project at the site.

Recommendation:

For Council Information

7. Appointment of Acting CEO During CEO Leave from 27th January – 10th February 2023

In the absence of the CEO on Leave commencing 27th January – 10th February 2023 it is desired that Council appoints an Acting CEO.

Recommendation:

Council appoints Mr. Cameron Scott as Acting CEO from 27th January – 10th February 2023.



Ordinary Meeting of Council Tuesday 6th December 2022

Policy/Legislative:

LG Act 2009 & LG Regulation 2012

Policies

Awards

Operational Financial and Resource Implications:

To be further advised

Consultation and engagement:

Councilors

Directors

Relevant Council staff

External agencies

InfoXpert Document ID: 124388



Ordinary Meeting of Council Tuesday, 6 December 2022

9.2 Subject: McKinlay Shire Local Disaster Management Plan 2022-23

Attachments: To be presented in meeting

Author: Melissa Mussig, Executive Assistant.

Date: 22 November 2022

Executive Summary:

The 2022/23 McKinlay Shire Local Disaster Management Plan has been prepared in accordance with relevant legislation and is presented for Council to endorse.

Recommendation:

That Council adopt the McKinlay Shire Local Disaster Management Plan 2022-23 as presented.

Background:

The Disaster Management Act 2003 requires that a local government prepare a Local Disaster Management Plan for disaster management in the local government area. The previous plan has been reviewed and updated with current contacts including the new CEO and current Mayor.

Comments:

Nil

Consultation:

Chief Executive Officer

Legislative:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert Document ID: 124389



10. WORKPLACE HEALTH AND SAFETY



Ordinary Meeting of Council Tuesday 6th of December 2022

10.1 Subject: WHS Report – November 2022

Attachments: Nil

Author: WHS Officer

Date: 30 November 2022

Executive Summary:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of November 2022.

Recommendation:

That Council receives the November 2022 WHS Report.

Background:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of November 2022.

Detailed below are the general areas of importance to the safety of workers at McKinlay Shire Council throughout the month.

Consultation: (internal/External)

Nil

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 124526



Ordinary Meeting of Council Tuesday 6th of December 2022

		Actual	Budget
3700	Workplace Health and Safety	\$81,692.46	\$194,000

- Attended McKinlay Depot and Library with DERS for an Inspection
 - Collated annual road data.
 - Handled all current LGW claims
 - Attended McKinlay Depot to install a printer to make incident reporting a faster process.
 - Incident investigations completed
-
- **LGW WorkCare** There has been a total of 2 Claims the year with a total amount incurred of \$1,936.00.
 - **Incidents** in November there have been a total of (2) new incident for the month.
 - **Outstanding Actions** total of 58 outstanding Actions (in Rectification Action Plan) and, Total of 17 outstanding Actions (in Skytrust).



11. CLOSE