



# MCKINLAY SHIRE COUNCIL

## ***CONFIRMED MINUTES***

OF THE

**ORDINARY MEETING OF COUNCIL**

HELD AT THE

BOARD ROOM, CIVIC CENTRE  
JULIA CREEK

**16<sup>th</sup> August 2016**

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**1. OPENING BUSINESS**

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at 9:00am

**2. ATTENDANCE**

**Mayor:** Cr. B Murphy

**Members:** Cr. N. Walker, Cr. P. Curr, Cr. J. Fegan, Cr. S. Royes

**Staff:**

Chief Executive Officer Mr Peter Fitchat  
Director of Corporate and Community Services Mrs Tenneil Cody  
Director of Engineering Services Mr Brian Wood  
Interim Director of Environment and Regulatory Services Mr Robert Savage  
Executive Assistant Linda McNab

**Apologies:**

Nil

**Other people in attendance:**

Nil

**3. CONFIRMATION OF MINUTES**

That the Minutes of Ordinary Meeting on 19<sup>th</sup> July 2016 be confirmed.

Moved Cr. N Walker

Seconded Cr. J Fegan

That the Minutes of Ordinary Meeting on 19<sup>th</sup> July 2016 be confirmed.

CARRIED 5/0

Resolution No.38/1617

That the Minutes of the Special Budget meeting on 22<sup>nd</sup> July 2016 be confirmed.

Moved Cr. P Curr

Seconded Cr. N Walker

That the Minutes of the Special Budget meeting on 22<sup>nd</sup> July 2016 be confirmed.

CARRIED 5/0

Resolution No.39/1617

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

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**5. ENGINEERING SERVICES REPORT**

**5.1 Engineering Works Report**

Moved Cr. P Curr

Seconded Cr. N Walker

That Council receive the August Engineering Services Works Report

CARRIED 5/0

Resolution No.40/1617

**5.2 Road Connection Shaw St to RV Park**

The Minister for Main Roads, Road Safety and Ports and Minister for Energy, Biofuels and Water Supply have advised of a \$10 million fund – Transport and Tourism Connections (TCC). 3 million is available in 2016-17 and \$7 million is available in 2017-18. The sites will be focused on Queensland's Strategic Drive Tourism routes or high trafficked regional tourist routes. Nominations will be managed under established Regional Roads and Transport (RRTG) processes and requires RRTG endorsement to progress. Nominations are due by October 2016 with an approved program by January 2017.

**Recommendation:**

That Council proceed with an application for Transport and Tourism Connection funding with endorsement under the RRTG process and that road gazettal of the route from Shaw St to the RV Park, and if successful to include this project as a Capital Works item in the 2017-18 financial year.

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council proceed with an application for Transport and Tourism Connection and seek endorsement under the NWQRRTG process and that Council apply for the road to be formally gazetted from Shaw St to the Punchbowl Road intersection. If successful Council will include this project as a Capital Works item in the 2017-18 financial year.

CARRIED 5/0

Resolution No.41/1617

**5.3 Asset and Associated Services Management Plan**

This plan prepared by CT Management recognises the need to concurrently manage the assets and the associated services – it is therefore an Asset and Services Management Plan, designed to provide a single management framework for that purpose.

This document is a core Asset and Services Management Plan providing the analysis and calculations derived from the latest asset and services data to support financial projections in a format that can be reviewed and updated as required. The document provides both a record of past efforts and future plans to support consistent service provision and long term sustainability for the organisation. Recommendations for asset management improvements are listed.

**Recommendation:**

That Council adopt this Asset Management Plan as a record of the funding required to sustain the assets to consistently provide the Levels of Service required. The information presented describes the renewal expenditure demand for the Asset Types and Asset Components with indicative ten year financial projections (in line with affordability).

For those assets, where there was no actual condition data, valuation data was used to define condition profiles for the calculations, (eg: water and sewerage), or an assumption was made for the condition

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profile based on local knowledge. In such cases, the financial forecasts are regarded as indicative until such time as the condition data can be confirmed by field assessment.

Moved Cr. P Curr

Seconded Cr. J Fegan

That Council adopt the Asset Management Plan as a record of funding required to sustain assets to consistently provide Levels of Service required. Information presented describes the renewal expenditure demand for the Asset Types and Asset Components with indicative ten year financial projections (in line with affordability).

For assets, where there was no actual condition data, valuation data was used to define condition profiles for the calculations, (eg: water and sewerage), or an assumption was made for the condition profile based on local knowledge. In such cases, the financial forecasts are regarded as indicative until such time as the condition data can be confirmed by field assessment.

CARRIED 5/0

Resolution No.42/1617

#### 5.4 Julia Creek Caravan Park Upgrade, RV Creek Expansion, and Nature Trail

A Masterplan for Julia Creek Caravan Park Upgrade, RV Creek Expansion, and Nature Trail including a high level budget estimate has been submitted for Council approval. The Masterplan incorporates all the requirements as agreed at the teleconference on 30 June 2016.

##### **Recommendation:**

That Council adopts the Masterplan for the Julia Creek Caravan Park Upgrade, RV Creek Expansion, and Nature Trail with a total budgeted estimate of \$3,119,828.32.

That Council proceeds with the preparation of detailed design of the Caravan Park Upgrade in order to be in a position to take advantage of any available funding for this project.

Moved Cr. J Fegan

Seconded Cr. N Walker

That Council adopts the Masterplan for the Julia Creek Caravan Park Upgrade, RV Creek Expansion, and Nature Trail with a total budgeted estimate of \$3,119,828.32.

That Council proceeds with investigating funding opportunities for the RV Creek Expansion, and Nature Trail noting the caravan park upgrade is budgeted in the 2016/17 financial year.

CARRIED 5/0

Resolution No.43/1617

**ADJOURNMENT:** 10:24am – 10:33am The Mayor adjourned the meeting for morning tea. Director of Engineering Mr. Brian Wood left the meeting.

## 6. ENVIRONMENT AND REGULATORY SERVICES REPORT

### 6.1 Environment and Regulatory Works Report – July 2016

This report outlines the general activities, revenue and expenditure for the department for the period of July 2016 and generally up to date of writing this report.

Moved Cr. N Walker

Seconded Cr. P Curr

That Council receive the July 2016 Environment and Regulatory Services Works Report.

CARRIED 5/0

Resolution No.44/1617

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**6.2 Queensland Police Reserve R. 28**

This report makes recommendation to Council to provide comments to the Queensland Police regarding their proposed relinquishing of Queensland Police Reserve R. 28 being Lot 5 EN 150 Located at Julia Creek.

Council has received correspondence from the Superintendent Mount Isa District Police advising of their intent to not renew their lease which expires in March 2017. The Department advises that the reserve has not been used for police purposes for some time, however with the department not renewing the lease it will not be to the detriment of services that it provides the Julia Creek and wider McKinlay Shire Area.

The reserve is about 261.58 Ha and is described as Police Paddock Reserve R.28 located on, Old Normanton Road, via Julia Creek. The lot is subleased by a separate party under trustee lease with the Department of Natural Resources and Mines.

The land is zoned rural under the shire planning scheme. Water services are levied against the assessment with Lot 5 being part of this assessment. The primary use of the land is for grazing purposes. The lot is surrounded by state and reserve land.

On review of this matter there are no specific concerns relating to the department not renewing their lease. In fact this may be an opportunity for Council to acquire the reserve should it wish to do so in due course.

**Recommendation:**

That Council;

- a. advises the Superintendent Mount Isa District Police that it has no specific comments for the Queensland Police Service not renewing the lease; and
- b. McKinlay Shire Council may in due course be interested in acquiring the reserve for local government purposes through arrangements with the Department of Natural Resources and Mines.

Moved Cr. N Walker

Seconded Cr. P Curr

That Council;

- a. advises the Superintendent Mount Isa District Police that it has no specific comments for the Queensland Police Service not renewing the lease; and
- b. McKinlay Shire Council is interested in acquiring the reserve for local government purposes through arrangements with the Department of Natural Resources and Mines.

CARRIED 5/0

Resolution No.45/1617

**Attendance** - Director of Corporate and Community Services Tenneil Cody entered the meeting at 11:12am

**7. COMMUNITY SERVICES REPORT**

**7.1 Community Services Report**

Moved Cr. S Royes

Seconded Cr. J Fegan

That Council receive the August Community Services Report.

CARRIED 5/0

Resolution No.46/1617

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**7.2 Sponsorship Request – Mt Isa School of the Air**

Council is presented with a Sponsorship Request from Mt Isa School of the Air, in accordance with requirements of Council policy.

**Recommendation:**

That Council approve sponsorship of approximately \$2,300 for providing in-kind support by waiving Council fees and charges related to the 2016 Julia Creek minischool event of five days.

Moved Cr. J Fegan

Seconded Cr. N Walker

Council approve sponsorship of approximately \$2,300 for providing in-kind support by waiving Council fees and charges related to the 2016 Julia Creek minischool event of five days.

CARRIED 5/0

Resolution No.47/1617

Cr. Janene Fegan declared a perceived conflict of interest (as per section 173 of the Local Government Act 2009) in relation to item 7.3 due to family member being the President of the CSA committee.

Cr. Fegan dealt with the perceived conflict of interest by stating that it was her determination that their personal interest is not of sufficient significance that would lead to her making a decision on this matter that is contrary to the public interest.

**7.3 Sponsorship Request – Julia Creek Combined Sports Association**

Council is presented with a Sponsorship request from Julia Creek Combined Sports Association (CSA), in accordance with requirements of Council policy.

**Recommendation:**

That Council approve sponsorship of \$781.94 for the Town vs Country event on 24 September 2016.

Moved Cr. P Curr

Seconded Cr. S Royes

Council approve sponsorship of \$781.94 for the Town vs Country event on 24 September 2016

CARRIED 5/0

Resolution No.48/1617

Cr. Fegan participated in the discussion and voted positive in the matter.

**7.4 Swimming pool fees review**

Council is presented with a review of regional swimming pool fees, by comparing current fees with the neighboring Shires of Cloncurry and Richmond for consideration about local fees being amended.

**Recommendation:**

That Council amends the 2016-17 swimming pool fees, with alterations as follows and the remaining fees as previously set, to remain unchanged:

Season Pass Adult (16 years and over)                      \$120

Season Pass Child/student/pensioner                      \$60.

Season Pass Family (immediate family only)              \$210

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Aqua Aerobics 10 classes: \$40

Moved Cr. S Royes

Seconded Cr. N Walker

That Council amends the 2016-17 swimming pool fees, with alterations as follows and the remaining fees as previously set, to remain unchanged:

Season Pass Adult (16 years and over) \$120  
Season Pass Child/student/pensioner \$60.  
Season Pass Family (immediate family only) \$210  
Aqua Aerobics 10 classes: \$40

CARRIED 5/0

Resolution No.49/1617

### 7.5 Get Playing Places and Spaces Grant – McKinlay Tennis Courts

The Department of National Parks, Sport and Racing's Get Playing Places and Spaces grant is open and able to fund projects that have reached their end of life, to a maximum of \$100,000 – provided the applicant provides a minimum of 20% of the total eligible costs.

The McKinlay tennis courts upgrade has been identified as a suitable project, and Councils commitment is sought to move forward with the funding application.

#### **Recommendation:**

That Council commit \$ xxxxx to the renewal of the McKinlay Tennis Courts.

Moved Cr. N Walker

Seconded Cr. S Royes

Council commit \$50,000 to the renewal of the McKinlay Tennis Courts.

CARRIED 5/0

Resolution No.50/1617

Cr. Janene Fegan declared a perceived conflict of interest (as per section 173 of the Local Government Act 2009) in relation to item 7.6 due to family member being the President of the CSA committee.

Cr. Fegan dealt with the perceived conflict of interest by stating that it was her determination that their personal interest is not of sufficient significance that would lead to her making a decision on this matter that is contrary to the public interest.

### 7.6 Get Playing Places and Spaces Grant – Julia Creek Tennis Courts

The Julia Creek Combined Sporting Association would like to apply to upgrade the Julia Creek courts through the Department of National Parks, Sport and Racing's Get Playing Places and Spaces funding program.

In order to apply for the upgrade the CSA would need Council's financial support, as they do not have the financial ability to commit the required minimum of 20% of the \$100,000 grant maximum, or the extra monies required to complete the project.

#### **Recommendation:**

That Council commit \$xxxxx to the renewal of the Julia Creek Tennis Courts.

Moved Cr. N Walker

Seconded Cr. S Royes



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That Council support the Julia Creek Combined Sporting Association's application for the renewal of the Julia Creek Tennis Courts and commit \$50,000 to the project.

CARRIED 5/0

Resolution No.51/1617

Cr. Fegan participated in the discussion and voted positive in the matter.

**8. CORPORATE SERVICES REPORT**

**8.1 Corporate Services Report**

Moved Cr. S Royes

Seconded Cr. J Fegan

That Council receive the August Corporate Services Report.

CARRIED 5/0

Resolution No. 52/1617

**8.2 Information Privacy Policy**

Council in its course of business regularly collects personal information from individuals. It is important that we protect the privacy of individuals and to do this a policy has been formulated to give guidance to Councillors and staff on how to deal with information we collect whilst complying with the Information Privacy principles.

**Recommendation:**

That Council adopt the Information Privacy Policy Version 1.0 as presented.

Moved Cr. P Curr

Seconded Cr. N Walker

That Council adopt the Information Privacy Policy Version 1.0 as presented.

CARRIED 5/0

Resolution No.53/1617

**Attendance** – Director of Corporate and Community Services Tenneil Cody left the meeting at 12:01pm

**9. CHIEF EXECUTIVE OFFICERS REPORT**

**9.1 Chief Executive Officers Report**

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council receives the August Chief Executive Officer Report.

CARRIED 5/0

Resolution No.54/1617

**9.2 Non Actioning of Part of Council Resolution**

This report seeks to advise Council of taken by the Interim Chief Executive Officer not to action one component of the Council resolutions of the 20 July 2016 relating to the acceptance of tenders for the plant and Equipment Hire and Trades Panels of Providers.

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**Recommendation:**

Council endorse the action of the former Interim Chief Executive Officer to not action the decision by Council at the July Ordinary Meeting to publish tendered rates for the various Panel of Providers because it would have breached the commercial in confidence clause incorporated in the published Deed of Agreement to be entered into by successful tenderers.

Moved Cr. N Walker

Seconded Cr. P Curr

That Council endorse the action of the former Interim Chief Executive Officer to not action the decision by Council at the July Ordinary Meeting to publish tendered rates for the Plant and Equipment Hire and Trades Panels of Providers because it would have breached the commercial in confidence clause incorporated in the published Deed of Agreement to be entered into by successful tenderers.

CARRIED 5/0

Resolution No.55/1617

**9.3 120th LGAQ Annual Conference**

Council is presented with a request to attend the LGAQ Annual Conference being held 18-20<sup>th</sup> October 2016.

Held annually in October, the Conference provides an important opportunity for councils to not only network and learn but also to debate and vote on new policy. The event doubles as the Association's AGM.

The conference will bring together Federal, State and local government, external stakeholders and media. The Annual Conference consists of two and a half days of full plenary, split plenary and workshop sessions where participants will immerse themselves in the challenges facing local government and their communities.

**Recommendation:**

That Council nominates Cr. Belinda Murphy , Cr. Neil Walker and Cr. Philip Curr, Cr. Janene Fegan and Cr. Shauna Royes to attend the Annual LGAQ Conference on the Gold Coast 18-20<sup>th</sup> October 2016.

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council nominates Cr. Belinda Murphy, Cr. Neil Walker and Cr. Janene Fegan and Cr. Shauna Royes to attend the Annual LGAQ Conference on the Gold Coast 18-20<sup>th</sup> October 2016.

CARRIED 5/0

Resolution No.56/1617

**10. WORK PLACE HEALTH AND SAFETY**

Councillors were presented with the July Work Place Health and Safety Report.

**11. MEMBERS BUSINESS**

Councillors were presented letter of thanks from Julia Creek Police for Council staff support during vehicle roll-over.

Correspondence inward - Kynuna Telstra tower update request via email.

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McKinlay Truck Stop – Issues with caravans taking up parking space. Need to contact TMR in relation to signage about caravan parking.

Cr. Fegan – Gave thanks to organisers of ‘Back in the Saddle’ event.

Cr. Royes – Demolition left from Punchbowl bridge project left at Lindfield Station and not on reserve. CEO to action.

Cr Fegan and Cr. Royes gave update on funding for refurbishment and extensions to the Julia Creek Hospital. Councillors met with Barb Davis NWHHS Chief Operating Officer who consulted with the community on the project.

Cr. Murphy gave update on her upcoming meeting attendance for the Regional Roads Group (RRG) and Regional Organisations of Councils (ROC) meeting in Georgetown 7-9<sup>th</sup> September and LGAQ executive Policy board meeting in Brisbane 1<sup>st</sup> September.

Cr. Murphy gave update on the RDA’s Inland Queensland Roads Action Plan (IQ-RAP). Councillor Murphy will report back to Council after the RRG meeting.

Tourism staff and Councillors suggested road trip to Windorah as part of the Outback Qld Tourism awards.

## **12. CLOSURE OF MEETING**

The Chair of the meeting, Cr. Belinda Murphy declared the meeting closed at 12:50pm

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Cr Belinda Murphy  
Mayor