



MCKINLAY SHIRE COUNCIL

CONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

20 September 2022

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Confirmation of minutes of Ordinary Meeting on 16 August 2022
- 4.2 Business Arising out of minutes of previous Meeting

5. ENGINEERING REPORT

- 5.1 Engineering Works Monthly Report

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental and Regulatory Services Monthly Report
- 6.2 Tender T2223002 – Sale of Various Items
- 6.3 Adoption of Revised Council Housing Policy v4.0
- 6.3.1 Housing Policy 2022 v4

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Monthly Report
- 8.2 Performance and Misconduct Policy/Disciplinary Procedures
- 8.2.1 Performance and Misconduct Policy/Disciplinary Procedures Policy

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 CEO Monthly Report

10. WORKPLACE HEALTH AND SAFETY

- 10.1 Workplace Health and Safety

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 09:05am.

2. ATTENDANCE

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. T Pratt (Teleconference), Cr. J Lynch

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Environmental Regulatory Services, Team Leader, Ms. Megan Pellow

Community Services, Team Leader, Mr. Kalan Lococo

Executive Assistant, Mrs. Melissa Mussig

Apologies: Director of Corporate & Community Services, Ms. Tenneil Cody

3. DECLARATION OF CONFLICT OF INTEREST

Nil

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on 16 August 2022.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 16 August 2022.

Resolution No. 045/2223

That the Minutes of the Ordinary Meeting of Council held on 16 August 2022 be confirmed.

Moved Cr. John Lynch

Seconded Cr. Philip Curr

CARRIED 5/0

4.3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of August 2022.

RECOMMENDATION

That Council receives the Engineering Services monthly report for August 2022.

Resolution No. 046/2223

That Council receives the Engineering Services monthly report for August 2022.

Moved Cr. Janene Fegan

Seconded Cr. Shauna Royes

CARRIED 5/0

6. ENVIRONMENTAL AND REGULATORY SERVICES

6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the department for the period August 2022.

RECOMMENDATION

That Council receives the August 2022 Environmental and Regulatory Services Report.

Resolution No. 047/2223

Council receives the August 2022 Environmental and Regulatory Services Report.

Moved Cr. Janene Fegan

Seconded Cr. Tim Pratt

CARRIED 5/0

6.2 Tender T2223002 – Sale of Various Items

This report considers the submissions received for tender T2223002 for Sale of Various Items. This tender closed at 5pm on 1 September 2022. The tenders were opened as per Council’s policy. A total of 11 tenders were received.

RECOMMENDATION

That Council resolves the following:

- a) To award Item 11 to Maggie Rudolph for the tendered price of \$88.00;
- b) To award Item 12 to Maggie Rudolph for the tendered price of \$56.10;
- c) To award Item 13 to Maggie Rudolph for the tendered price of \$88.00;
- d) To award Item 14 to Maggie Rudolph for the tendered price of \$110.00;
- e) To award Item 20 to Maree Krogh for the tendered price of \$22.00;
- f) To award Item 1 to Maree Krogh for the tendered price of \$55.00;
- g) To award Item 2 & 3 to Rachel O’Brien for the tendered price of \$440.00 per item;
- h) To award Item 24 to Daniell Alexander for the tendered price of \$550.00;
- i) To award Item 25 to Daniell Alexander for the tendered price of \$550.00;
- j) To award Item 7 to Jasmine Boxsell for the tendered price of \$550.00

Resolution No. 048/2223

That Council resolves the following:

- a) To award Item 11 to Maggie Rudolph for the tendered price of \$88.00;
- b) To award Item 12 to Maggie Rudolph for the tendered price of \$56.10;
- c) To award Item 13 to Maggie Rudolph for the tendered price of \$88.00;
- d) To award Item 14 to Maggie Rudolph for the tendered price of \$110.00;
- e) To award Item 20 to Maree Krogh for the tendered price of \$22.00;
- f) To award Item 1 to Maree Krogh for the tendered price of \$55.00;
- g) To award Item 2 & 3 to Rachel O’Brien for the tendered price of \$440.00 per item;
- h) To award Item 24 to Daniell Alexander for the tendered price of \$550.00;
- i) To award Item 25 to Daniell Alexander for the tendered price of \$550.00;
- j) To award Item 7 to Jasmine Boxsell for the tendered price of \$550.00

Moved Cr. John Lynch

Seconded Cr. Shauna Royes

CARRIED 5/0

6.3 Adoption of Revised Council Housing Policy v4.0

This report makes recommendation to Council for the adoption of the revised Council Housing Policy Version 4.

Recommendation:

That Council resolves to adopt the revised Housing Policy Version 4 as presented.

Resolution No. 049/2223

That Council resolves to adopt the revised Housing Policy Version 4.

Moved Cr. John Lynch

Seconded Cr. Tim Pratt

CARRIED 5/0

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of August 2022.

RECOMMENDATION

That Council receives the Community Services monthly report for August 2022.

Resolution No. 050/2223

That Council receives the Community Services monthly report for August 2022.

Moved Cr. Janene Fegan

Seconded Cr. Shauna Royes

CARRIED 5/0

8. CORPORATE SERVICES

8.1 The Corporate Services Report

The Corporate Services Report as of 31 August 2022 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending August 2022.

Resolution No. 051/2223

That Council receives the monthly Corporate Services Report for the period ending August 2022.

Moved Cr. John Lynch

Seconded Cr. Shauna Royes

CARRIED 5/0

8.2 Performance and Misconduct Policy/Disciplinary Procedures

Council has previously adopted a policy to set out a framework for dealing with performance and misconduct issues which may arise from time to time. A recent review of the policy has been completed and is now presented to Council for consideration.

RECOMMENDATION

That Council adopt the Performance and Misconduct Policy/Disciplinary Procedures Policy version 2.0 as presented.

Resolution No. 052/2223

That Council adopt the Performance and Misconduct Policy/Disciplinary Procedures Policy 2.0 version.

Moved Cr. Janene Fegan

Seconded Cr. Shauna Royes

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER**9.1 Chief Executive Officer's Report to May Meeting of Council**

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

Resolution No. 053/2223

That Council receive and note the report from the Chief Executive Officer for the period ending 15th September 2022 except where amended or varied by separate resolution of Council.

Moved Cr. John Lynch

Seconded Cr. Janene Fegan

CARRIED 5/0

Local Government Association Queensland (LGAQ) Annual Conference – Cairns 17th – 19th October

The 126th LGAQ Annual Conference is being held in Cairns from the 17th to the 19th of October 2022. Council had previously resolved to allow Councillors Curr, Fegan and Royes to attend the conference. Councillor Fegan is unable to attend, and Councillor Lynch has indicated his availability to attend.

It is recommended Council approve the attendance of Cr. Lynch to the LGAQ Conference, in place of Cr. Fegan.

Recommendation:

Council approves the attendance of Cr. Lynch to the 126th Annual LGAQ Conference.

Resolution No. 054/2223

Council approves the attendance of Cr. Lynch to the 126th Annual LGAQ Conference.

Moved Cr. Philip Curr

Seconded Cr. Shauna Royes

CARRIED 5/0

10. WORKPLACE HEALTH AND SAFETY**10.1 Workplace Health and Safety**

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of August 2022.

RECOMMENDATION

That Council receives the August 2022 WHS Report.

Resolution No. 055/2223

That Council receives the August 2022 WHS Report.

Moved Cr. Shauna Royes

Seconded Cr. Tim Pratt

CARRIED 5/0

General Business – Councillor Requests

John Lynch – Wanted to make special mention on the recent Byrimine Road works and how excellent the road condition is now.

- Raised concerns about the road conditions on the Wills Development Road, near Ouchy. The road has a significant drop on shoulders.

Tim Pratt – Raised concerns about the culvert on the Bypass near the motel needs attention. Also the Culvert at McIntyre park needs attention.

11. CLOSURE OF MEETING

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 10:31am.

