



MCKINLAY SHIRE COUNCIL

CONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

21 June 2022

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Confirmation of minutes of Ordinary Meeting on 17 May 2022
Confirmation of minutes of Special Meeting on 7 June 2022
- 4.2 Business Arising out of minutes of previous Meeting

5. ENGINEERING REPORT

- 5.1 Engineering Works Monthly Report

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental and Regulatory Services Monthly Report
- 6.2 Revoke Recycled Water Reuse Policy Report
- 6.3 Adoption of Environmental Policy Report

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 Community Grants Policy
- 7.3 Report Sponsorship Request - Sedan Dip

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Monthly Report
- 8.2 Related Party Disclosure Policy
- 8.3 Revenue Policy Review Report
- 8.4 Asset Management Policy report
- 8.5 Advertising Spending Policy Review
- 8.6 Council Briefing Sessions Policy Review
- 8.7 Dealing with Complaints about the Public Official Policy
- 8.8 Council Legal Assistance Defamation Policy
- 8.9 Relocation Assistance Policy
- 8.10 Corporate Plan Review

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 Chief Executive Officers Monthly Report

10. WORKPLACE HEALTH AND SAFETY

- 10.1 Workplace Health and Safety

1. OPENING BUSINESS ▲

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 08:14am.

2. ATTENDANCE ▲

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. T Pratt, Cr. J Lynch

Staff:

Director of Corporate & Community Services, Ms. Tenneil Cody

Apologies:

Environmental Regulatory Services, Team Leader, Ms. Megan Pellow

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Executive Assistant, Melissa Mussig

3. DECLARATION OF CONFLICT OF INTEREST ▲**4. CONFIRMATION OF MINUTES** ▲**4.1 Confirmation of Minutes**

Confirmation of Minutes of the Ordinary Meeting of Council held on Ordinary Meeting on 17 May 2022.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Ordinary Meeting on 17 May 2022.

Resolution No. 248/2122

That the Minutes of the Ordinary Meeting of Council held on 17 May 2022 be confirmed.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 4/0

4.1 Confirmation of Minutes

Confirmation of Minutes of the Special Meeting of Council held on 7 June 2022.

RECOMMENDATION

That the Minutes of the Special Meeting of Council held on 7 June 2022 be confirmed.

Resolution No. 249/2122

That the Minutes of the Special Meeting of Council held on 7 June 2022 be confirmed.

Moved Cr. J Lynch

Seconded Cr. J Curr

CARRIED 4/0

4.3 BUSINESS ARISING FROM PREVIOUS MINUTES



Nil

5. ENGINEERING SERVICES



5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of May 2022.

RECOMMENDATION

That Council receives the Engineering Services monthly report for May 2022.

Resolution No. 250/2122

That Council receives the Engineering Services monthly report for May 2022.

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 4/0

Cr. T Pratt joined the Council meeting at 8:25am

6. ENVIRONMENTAL AND REGULATORY SERVICES**6.1 Environmental and Regulatory Services Report**

This report outlines the general activities, revenue and expenditure for the department for the period May 2022.

RECOMMENDATION

That Council receives the May 2022 Environmental and Regulatory Services Report.

Resolution No. 251/2122

Council receives the May 2022 Environmental and Regulatory Services Report.

Moved Cr. S Royes

Seconded Cr. J Lynch

CARRIED 5/0

6.2 Revoke Recycled Water Reuse Policy

This report makes recommendation to Council for the revocation of the Recycled Water Reuse Policy 2011/2012 that was previously adopted by Council on 14 May 2012.

RECOMMENDATION

That Council resolves to revoke the Recycled Water Reuse Policy 2011/2012 as presented

Resolution No. 252/2122

That Council resolves to revoke the Recycled Water Reuse Policy 2011/2012.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

6.3 Adoption of Revised Environmental Policy v4.0

This report makes recommendation to Council for the adoption of the revised Drinking Water Quality Policy.

RECOMMENDATION

That Council resolves to adopt the revised Environmental Policy Version 4.

Resolution No. 253/2122

That Council resolves to adopt the revised Environmental Policy Version 4 as presented..

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 5/0

7. COMMUNITY SERVICES ▲**7.1 Community Services Monthly Report**

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of May 2022.

RECOMMENDATION

That Council receives the Community Services monthly report for May 2022.

Resolution No. 254/2122

That Council receives the Community Services monthly report for May 2022.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 5/0

7.2 Community Grants Policy

Council approved and implemented the Community Grants Policy v4.0 in June 2018. This policy has been reviewed, updated, and presented to Council for adoption.

RECOMMENDATION

That Council adopt the updated Community Grants Policy v5.0

Resolution No. 255/2122

That Council adopt the updated Community Grants Policy v5.0

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

7.3 Community Sponsorship Request – Sedan Dip Sports and Recreation Club

Council has received a Community Sponsorship Request from Sedan Dip Sports and Recreation Club for a \$5,000 cash contribution to assist with covering the costs of paying a contractor for the hire of a water truck for their 2022 event.

RECOMMENDATION

Council resolves to approve the Community Sponsorship request for Sedan Dip Sports and Recreation Club cash contribution of \$5,000 to assist with covering costs of hiring a water truck for the 2022 event.

Resolution No. 256/2122

Council resolves to approve the Community Sponsorship request for Sedan Dip Sports and Recreation Club cash contribution of \$5,000 to assist with covering costs of hiring a water truck for the 2022 event.

Moved Cr. S Royes

Seconded Cr. J Fegan

CARRIED 5/0

8. CORPORATE SERVICES**8.1 Corporate Services Report**

The Corporate Services Report as of May 2022 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending May 2022.

Resolution No. 257/2122

That Council receives the monthly Corporate Services Report for the period ending May 2022.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 5/0

8.2 Related Party Disclosure Policy

The related party disclosure policy aims to assist council in complying with the disclosure requirements concerning key management personnel which are impressed upon council by the Australian Accounting Standard 124.

Council is presented with a reviewed policy for adoption.

RECOMMENDATION

That Council adopts the Related Party Disclosures Policy version 2.0 as presented.

Resolution No. 258/2122

That Council adopts the Related Party Disclosures Policy version 2.0 as presented.

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 5/0

8.3 Revenue Policy Review 2022/2023

In accordance with Section 193 of the Local Government Regulations 2012, Council must prepare a revenue policy for each financial year.

The 2022/23 Revenue Policy version 1 has been prepared in accordance with relevant legislation and is presented for Councils consideration.

RECOMMENDATION

That Council adopt the 2022/2023 Revenue Policy Version 1 as presented, with an effective date of 1 July 2022. On adoption, it will revoke all other previous versions of policies titled 'Revenue Policy'.

Resolution No. 259/2122

That Council adopt the 2022/2023 Revenue Policy Version 1 as presented, with an effective date of 1 July 2022. On adoption, it will revoke all other previous versions of policies titled 'Revenue Policy'.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

8.4 Asset Management Policy

The Asset Management Policy provides a set of guidelines for implementing consistent asset management processes throughout McKinlay Shire Council.

Council is presented with a reviewed policy for adoption.

RECOMMENDATION

That Council adopts the Asset Management Policy version 2.0 as presented.

Resolution No. 260/2122

That Council adopts the Asset Management Policy version 2.0 as presented.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

8.5 Advertising Spending Policy Review

Council is required by legislation to have a policy about local government's spending on advertising. The Advertising Spending Policy was last adopted in June 2019 and has been reviewed and is presented by Council's adoption.

RECOMMENDATION

That Council adopt the Advertising Spending Policy Version 4.0 as presented.

Resolution No. 261/2122

That Council adopt the Advertising Spending Policy Version 4.0 as presented.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

8.6 Council Briefing Sessions Policy Review

Council first adopted a policy regarding Council Briefing Sessions in 2019. This policy sets out a clear guidelines for the conduct of Briefing Sessions.

RECOMMENDATION

That Council adopt the Council Briefing Sessions Policy version 2.0 as presented.

Resolution No. 262/2122

That Council adopt the Council Briefing Sessions Policy version 2.0 as presented.

Moved Cr. P Curr

Seconded Cr. T Pratt

CARRIED 5/0

8.7 Dealing with Complaints about the Public Official Policy

As part of the requirements of section 48A of the *Crime and Corruption Act 2001 (Qld)* (CC Act), a public official (the Chief Executive Officer of Council) must prepare a policy about how the unit of public administration (being Council) will deal with a complaint that involves or may involve corruption of the public official. A policy covering this was initially adopted in 2018 and has now been reviewed and presented for adoption.

RECOMMENDATION

That Council adopts the Dealing with complaints about the public official policy V2.0 as presented.

Resolution No. 263/2122

That Council adopts the Dealing with complaints about the public official policy V2.0 as presented.

Moved Cr. T Pratt

Seconded Cr. J Fegan

CARRIED 5/0

8.8 Council Legal Assistance Defamation Policy

Council adopted a policy in 2019 to provide a framework to assist Council in making decisions around providing legal assistance for defamation actions that are commenced by Council members and employees. This policy has been reviewed and presented for Council for adoption

RECOMMENDATION

That Council adopts the Council Legal Assistance Defamation policy V2.0 as presented.

Resolution No. 264/2122

That Council adopts the Council Legal Assistance Defamation policy V2.0 as presented.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

8.9 Relocation Assistance Policy

Council offers relocation assistance to an attempt to overcome the difficulties of recruiting staff to vacant positions of Council. The current policy has been reviewed and updated and presented to Council for endorsement.

RECOMMENDATION

That Council resolve to adopt the Relocation Assistance Policy V5, as presented.

Resolution No. 265/2122

That Council resolve to adopt the Relocation Assistance Policy V5, as presented.

Moved Cr. S Royes

Seconded Cr. T Pratt

CARRIED 5/0

8.10 Corporate Plan Review

As part of the requirements Local Government Act, Council must adopt a Corporate Plan for a five year period. We have recently reviewed the plan and made minor adjustments and present for Council adoption.

RECOMMENDATION

That Council adopts the Corporate Plan 2018-2023 as presented.

Resolution No. 266/2122

That Council adopts the Corporate Plan 2018-2023 as presented.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER**9.1 Chief Executive Officer's Report to May Meeting of Council**

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

RECOMMENDATION

That Council receive and note the report from the Chief Executive Officer for the period ending 16th June 2022 except where amended or varied by separate resolution of Council.

Resolution No. 267/2122

That Council receive and note the report from the Chief Executive Officer for the period ending 16th June 2022 except where amended or varied by separate resolution of Council.

Moved Cr. P Curr

Seconded Cr. T Pratt

CARRIED 5/0

Establishment of a Cotton Gin in Julia Creek

A verbal update to be provided on discussions held since the last Council Meeting, and the next steps moving forward.

ACTION

CEO to provide update at July Briefing meeting.

LGAQ Annual Conference – Conference Motions Portal Open

The motions portal is now open for us to submit our council's motions for this year's Annual Conference and AGM. Please remember, all motions must have a council resolution prior to being lodged. Motions close on Wednesday 10 August.

ACTION

Councillors to consider any motions and bring forward in July Council meeting.

LGAQ Bush Councils Convention – Barcaldine 26th – 28th July

The Bush Councils Convention is being held in Barcaldine from the 26th to 28th July. The Convention gives Queensland's rural and remote councils a chance to come together and share what they have learned as they strive to enhance the vibrancy and vitality of many communities across Queensland. The program allows good opportunity to learn and mix with all levels of government and the local government industry. It is recommended two Councillors attend the conference, together with the CEO. There is budget allowance for attendance at this conference.

RECOMMENDATION

Council approves the attendance of two Councilors and the CEO to the LGAQ Bush Councils Convention in Barcaldine from 26th to 28th July.

Resolution No. 268/2122

Council approves the attendance of two Councilors, Cr P Curr and Cr T Pratt and the CEO to the LGAQ Bush Councils Convention in Barcaldine from 26th to 28th July.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 5/0

Certified Agreement Negotiations

The McKinlay Shire Council Certified Agreement was ratified in the Industrial Commission on 3rd June. The agreement commenced on that day and will remain in place for two years.

ACTION

Note verbal report provided.

Appointment of Acting CEO During CEO Leave from 22nd – 26th August

In the absence of the CEO on Leave commencing 22nd August – 26th August 2022 it is desired that Council appoints an Acting CEO.

RECOMMENDATION

Council appoints Mr. Cameron Scott as Acting CEO from 22nd – 26th August 2022.

Resolution No. 269/2122

Council appoints Mr. Cameron Scott as Acting CEO from 22nd – 26th August 2022.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

10. WORKPLACE HEALTH AND SAFETY**10.1 Workplace Health and Safety**

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of May 2022.

RECOMMENDATION

That Council receives the May 2022 WHS Report.

Resolution No. 270/2122

That Council receives the May 2022 WHS Report.

Moved Cr. S Royes

Seconded Cr. J Lynch

CARRIED 5/0

General Business – Councillor Requests**Cr S Royes**

- Asked if the sweeping of gutters in main street could be scheduled routinely if staff availability.

Cr Fegan

- Raised concerns of policing in the Shire, with one officer overseeing the Shire at present.
- Request to Police Service to identify the incentives offered for officers to take positions in rural areas.
- Raised concerns regarding housing for staff and community members ability for securing loans for housing. Questioned if we could look at alternatives/strategies to see more housing developed in the community by both Council and private persons.
- Reminder of Health meeting scheduled on Friday 24 June

Cr T Pratt

- Questioned grading of roads 100m either side of grids, if this could be looked at as an example road North of Nelia.
- Noticed number of signs Kynuna/ McKinlay blown over
- Queried if progress had been made with gazetting Cooradine Road
- Asked if there were plans to put any floodways in where new bitumen between Kilterry and Rockvale and they currently hold water after rain.

11. CLOSURE OF MEETING

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 10:19am.

A handwritten signature in black ink, appearing to read 'Philip Curr', located below the text of the meeting closure.