



MCKINLAY SHIRE COUNCIL

CONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARD ROOM, CIVIC CENTRE
JULIA CREEK

17th April 2012

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1 OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at 8:07am

2 PRESENT

Councillors

Cr P. Woodhouse (*Mayor*)
Cr P. Alexander (*Deputy Mayor*)
Cr J. Stevens
Cr W. Brodie
Cr C. Price

Staff in attendance

Mr. Shane Cagney (*Chief Executive Officer*)
Mr. Chris Pyne (*Manager Engineering Services*)
Mr. Grant Wiles (*Manager Works*)
Mrs. Linda McNab (*Executive Assistant*)

Other persons attending to Council

No other persons were in attendance.

3 LEAVE OF ABSENCE

Cr. Price advised he would be approx. 1 hour late due to vehicle break down.

4 MATERIAL PERSONAL INTEREST & CONFLICT OF INTERESTS

Cr Alexander declared a potential Conflict of Interest in relation to Item 6.3d Sponsorship Request – Lions Club of Julia Creek.

5 CONFIRMATION OF MINUTES

MOTION

262/1112

MOVED: Cr. W. Brodie

SECONDED: Cr. P. Alexander

“That the Minutes of the Ordinary Meeting on 13th March 2012 be confirmed.”

CARRIED

6 RECEPTION & CONSIDERATION OF OFFICERS AND COUNCILLORS REPORTS

MOTION

263/1112

MOVED: Cr. J. Stevens

SECONDED: Cr. W. Brodie

“That Council receive the Managers and Councillors Reports for consideration for the month of April 2012.”

CARRIED

Mayor introduced Mrs. Linda McNab to Councillors as Executive Assistant and welcomed her to the meeting.

6.1 ENGINEERING SERVICES REPORT

The Manager of Engineering, Mr. Chris Pyne presented the Engineering Report.

- Engineering Administration
- Flood damage Shire roads
- Airport
- Plant operations
- Workshop operations
- Recoverable Works – RMPC
- Recoverable Works – APPC
- Recoverable Works – Main roads flood damage
- Recoverable Works – Cannington Road
- Recoverable Works – Private works
- Water and Sewerage
- Stores and purchasing
- Parks, Gardens and Amenities

6.1a) Engineering Revenue & Expenditure Report

- **Attendance** –Grant Wiles and Chris Pyne left the meeting at 8:40am
- **Attendance** –Tim Vollmer joined the meeting at 8:48am

6.2) ENVIRONMENTAL HEALTH AND COMMUNITY LAW REPORT

The Manager of Environmental Health and Community Law, Mr. Tim Vollmer presented the Report.

- Refuse Collection and Disposal
- Health Services & Local Law Enforcement
- Local Law Enforcement
- Noxious weeds and pest control
- Live stock weighing
- Live stock weighing facilities
- QR Cattle train loading
- Stock routes and reserves
- WORK program
- Workplace Health and Safety
- Swimming pool
- Housing
- Land and Building Development
- Local disaster management group

6.2a) Toolebuc Road Anomaly
INT REF: 56206
Author: Tim Vollmer

MOTION
264/1112

MOVED: Cr. P. Alexander

SECONDED: Cr. J. Stevens

“That Council take the necessary steps to correct the road anomaly on the Toolebuc Road through Cannington Mine and Cannington Station to ensure its formed road is located within a gazetted road reserve.”

CARRIED

6.2 b) **Earth Monitoring Site**
INT REF: 56198
Author: Tim Vollmer

MOTION
265/1112

MOVED: Cr. P. Alexander **SECONDED: Cr. W. Brodie**

“That Council agree to have DERM establish an Earth Monitoring Site in the centre of the Racecourse at McIntyre Park and enter into an access agreement with DERM to secure access rights to the site for site maintenance purposes.”

CARRIED

6.2 c) **Request to purchase Kynuna CWA Hall**
INT REF: 56205
Author: Tim Vollmer

MOTION
266/1112

MOVED: Cr. P. Alexander **SECONDED: Cr. J. Stevens**

“That Council advise the Northwest Division of the CWA that after due consideration, it declines the offer to purchase the Kynuna CWA building.”

CARRIED

6.2 d) **Mortgage associated with the HHF Program**
INT REF: 56203
Author: Tim Vollmer

MOTION
267/1112

MOVED: Cr. P. Alexander **SECONDED: Cr. W. Brodie**

“That Council prepare the letter in line with the recommendation received from the Department of Local Government and Planning in relation to this matter dated 22 March 2012 and obtain consent from the Treasurer to enter into a Mortgage arrangement with the Commonwealth to fulfil funding obligations under the HHF program.”

CARRIED

6.2 e) **Housing Strategy Policy Review**
INT REF: 56201
Author: Tim Vollmer

MOTION
268/1112

MOVED: Cr. P. Alexander **SECONDED: Cr. J. Stevens**

“That Council adopt the revised housing strategy policy as tabled and set May 25 as the auction date for the sale of 4 Shaw Street and 35 Quarrel Street.”

CARRIED

6.2 f) **Application to Surrender – Permit to Occupy**
INT REF: 56187
Author: Tim Vollmer

MOTION
269/1112

MOVED: Cr. J Stevens SECONDED: Cr. P Woodhouse

“ That council support the application to surrender and express interest in acquiring the land for future development purposes”

Councillor W. Brodie proposed an amendment to the motion to read:

“That Council have no objection to the application to surrender and the application to reissue associated with PTO 23/6991”

Cr. Stevens agreed to the amendment.

Amended motion became the motion.

MOVED: Cr. J Stevens SECONDED: Cr. P Woodhouse

“That Council have no objection to the application to surrender and the application to reissue associated with PTO 23/6991”

CARRIED

- **Attendance** – Cr. Calvin Price entered the meeting at 9:40am

6.2 g) **Application to Renew – Special lease**
INT REF: 56189
Author: Tim Vollmer

MOTION
270/1112

MOVED: Cr. J. Stevens SECONDED: Cr. W. Brodie

“That Council support the application to renew special lease 23/47844 and advise DERM accordingly.”

CARRIED

6.2 h) **Caravan Park and Walking Trail Project**
INT REF: 56190
Author: Tim Vollmer

MOTION
271/1112

MOVED: Cr. P. Alexander **SECONDED: Cr. W. Brodie**

“That Council enter in variations with Eastcoast homes and park cabins to supply an additional 1 x two bedroom cabin at \$89,890 plus GST for the purpose of fulfilling Council’s obligations under the LGSSP program for this project.”

CARRIED

6.2 i) **Environmental Policy**
INT REF: 56195
Author: Tim Vollmer

MOTION
272/1112

MOVED: Cr. C. Price **SECONDED: Cr. J. Alexander**

“That Council adopt the environmental policy as tabled.”

CARRIED

- **Attendance** – Tenneil Cody joined the meeting at 10:01am

MOTION
273/1112

MOVED: Cr. W. Brodie **SECONDED: Cr. J. Stevens**

“That Council accept the late agenda items;”

- (a) Common Agistment Billing*
- (b) Housing Strategy – Disposal Reserves*

CARRIED

6.2 j) **Common Agistment Billing**
INT.REF:
Author: Mr. Tim Vollmer

MOTION
274/1112

MOVED: Cr. W. Brodie **SECONDED: Cr. C. Price**

“That Council amend the agistment fee conditions to require payment of agistment fees to one month in advance to bring it’s fee structure in line with the industry standards.”

CARRIED

PROCEDURAL MOTION

275/1112

MOVED: Cr. C. Price SECONDED: Cr. J. Stevens

“That Council close the meeting to the public under the Local Government (Operations) Regulation 2010, Section 72 (e) and (h).”

CARRIED

❖ (The Meeting was closed to the Public at 10.10am).

PROCEDURAL MOTION

276/1112

MOVED: Cr. C. Price SECONDED: Cr. W. Brodie

“That Council reopen the meeting to the public.”

CARRIED

❖ (The Meeting was reopened to the Public at 10.15am).

6.2 k)

[Housing Strategy – Disposal Reserves](#)

INT REF: 56708

Author: Tim Vollmer

MOTION

277/1112

MOVED: Cr. C. Price SECONDED: Cr. P. Alexander

“ That Council set the reserve price for the following properties offered at auction as detailed in table presented;”

35 Quarrell Street Julia Creek - \$110,000

4 Shaw Street Julia Creek - \$85,000

CARRIED

MOTION

278/1112

MOVED: Cr. W. Brodie SECONDED: Cr. J. Stevens

“That Council provide access to the long paddock No: 2 at a fee of \$200 per annum for the agistment of stock for the western riding club. For the express purpose of supporting a not for profit Community Group”

CARRIED

Mayor adjourned the meeting for morning tea at 10: 32am

The Major opened the meeting at 11:02am

PRESENT

Councillors

Cr P. Woodhouse (*Mayor*)
Cr P. Alexander (*Deputy Mayor*)
Cr J. Stevens
Cr W. Brodie
Cr C. Price

Staff in attendance

Mr. Shane Cagney (*Chief Executive Officer*)
Mrs. Linda McNab (*Executive Assistant*)
Mrs. Tenneil Cody
(*Manager Corporate & Community Services*)

Other persons attending to Council

No other persons were in attendance.

6.3 COMMUNITY SERVICES REPORT

The Manager of Community Services, Tenneil Cody presented the report.

- Caravan Park
 - Community Services
 - Medical Centre
 - Library Services
 - Festivals and Events
 - Tourism
 - Heritage and Culture
 - Community Support
 - Aged Care
 - Sports and Recreation
 - Civic
-
- **Attendance:** Kat Cagney and Tanya Parry entered the meeting at 11:26 for a presentation on Julia Creek Child Care Centre’s management report.
 - **Attendance:** Kat Cagney and Tanya Parry left the meeting at 11:38am

6.3 a) 2011/2012 Fees and Charges Schedule Version 2 Amendment
INT REF: 54837
Author: Katherine Mitchell

MOTION
279/1112

MOVED: Cr. W. Brodie SECONDED: Cr. C. Price

“ That Council adopt the amended 2011/2012 Fees and Charges Schedule Version 3, sections 3.1, 3.2 and 18.1 as presented.”

CARRIED

6.3 b) **Community Small Grants Program 2011/2012**
INT REF: 55006
Author: Jade Lyons

MOTION
280/111

MOVED: Cr. P. Alexander **SECONDED: Cr. W. Brodie**

“ That Council resolve to fund the Community Small Grants Applications as presented totalling \$12,066.38.”

CARRIED

6.3 c) **Sponsorship Request –McKISSA**
INT REF: 55004
Author: Tenneil Cody

MOTION
281/1112

MOVED: Cr. P. Alexander **SECONDED: Cr. J. Stevens**

“ That Council approve the sponsorship request of \$1,000.00 to McKISSA for the 2011/2012 financial year.”

CARRIED

In accordance with Section 173 (2) (a) of the Local Government Act 2009 Cr Alexander declared a possible conflict of interest with regards to item 6.3d) Sponsorship Request – Lions Club of Julia Creek.

- 173 (7) (a) Cr Alexander declared a possible conflict of interest.**
- 173 (7) (b) Cr Alexander is a member of the Lions Club Julia Creek**
- 173 (7) (c) Cr Alexander left the meeting at 11:51am.**
- 173 (7) (d) Cr Alexander did not vote on the matter.**
- 173 (7) (e) All councilors voted as per the recommendation.**

6.3 d) **Sponsorship Request –Lions Club of Julia Creek**
INT REF: 54984
Author: Tenneil Cody

MOTION
282/1112

MOVED: Cr. C. Price **SECONDED: Cr. W. Brodie**

“ That approve the sponsorship request of in-kind support by way of portable toilet hire for the 2011/2012 financial year.”

CARRIED

- Attendance – Cr. P. Alexander entered the room 11:52am**

6.4 Community Services Revenue & Expenditure Report

6.4 a) CORPORATE SERVICES REPORT

The Manager of Corporate Services, Mrs Tenneil Cody presented the report.

- Human Resources
- Administration General
- Rates and Charges
- Employee Costs and Recovery

6.4 b) Anti-Discrimination and Equal Employment Opportunity Policy
INT REF: 56184
Author: Tenneil Cody

MOTION
283/1112

MOVED: Cr. P. Alexander SECONDED: Cr. C. Price

“ That Council adopt the Anti-Discrimination and Equal Employment Opportunity Policy as presented.”

CARRIED

6.4 c) Grievance Policy
INT REF: 56182
Author: Tenneil Cody

MOTION
284/1112

MOVED: Cr. C. Price SECONDED: Cr. W. Brodie

“ That Council adopt the Grievance Policy as presented.”

CARRIED

6.4 d) Performance and Misconduct Policy
INT REF: 56181
Author: Tenneil Cody

MOTION
285/1112

MOVED: Cr. P. Alexander SECONDED: Cr. J. Stevens

“ That Council adopt the Performance and Misconduct Policy as presented.”

CARRIED

6.4 e) **Employee Code of Conduct**
INT REF: 56173
Author: Tenneil Cody

MOTION
286/1112

MOVED: Cr. W. Brodie **SECONDED: Cr. J. Stevens**

“ That Council adopt the Code of Conduct as presented.”

CARRIED

- **Attendance : Tenneil Cody left the meeting at 12:29pm**

6.5 **CHIEF EXECUTIVE OFFICER’S REPORT**

The Chief Executive Officer, Mr Shane Cagney presented the report.

- McIntyre Park
- Enterprise Bargaining Agreement
- Julia Creek Airport
- Local Disaster Management Group
- Clean Energy Field Day
- NWOQTA
- Flinders River Ag Precedent/North QLD Irrigated Agriculture Strategy
- New Councilor Orientation
- DLGP Governance Meeting
- Council meetings and teleconferencing

The Mayor adjourned the meeting for lunch at 1:07pm

The Major opened the meeting at 1:44pm

PRESENT

Councillors

Cr P. Woodhouse (*Mayor*)
Cr P. Alexander (*Deputy Mayor*)
Cr J. Stevens
Cr W. Brodie
Cr C. Price

Staff in attendance

Mr. Shane Cagney (*Chief Executive Officer*)
Mrs. Linda McNab (*Executive Assistant*)

Other persons attending to Council

No other persons were in attendance.

PROCEDURAL MOTION

287/1112

MOVED: Cr. C. Price SECONDED: Cr. W. Brodie

“That Council close the meeting to the public under the Local Government (Operations) Regulation 2010, Section 72 (e).”

CARRIED

❖ (The Meeting was closed to the Public at 2:14pm).

PROCEDURAL MOTION

288/1112

MOVED: Cr. P. Alexander SECONDED: Cr. J. Stevens

“That Council reopen the meeting to the public.”

CARRIED

❖ (The Meeting was reopened to the Public at 2:23pm).

6.5 a)

[Economic Development Strategy](#)

INT REF: 56270

Author: Shane Cagney

6.5 b)

[Resource Strategy and Integrated Corporate Plan](#)

INT REF: 56271

Author: Shane Cagney

MOTION

289/1112

MOVED: Cr. P. Alexander SECONDED: Cr. J. Stevens

“ That Council endorse the Chief Executive Officer’s decision to appoint Morrison Low for the Resourcing Strategy and Integrated Corporate Plan Consultancy Services”.

CARRIED

7 CONSIDERATION OF NOTIFIED MOTIONS

8 MEMBERS BUSINESS

9 RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

10 QUESTIONS ON NOTICE OF MOTION

11 CLOSE

There being no further business the Mayor declared the meeting closed at 2:39pm with a vote of thanks to all council and staff.

Cr Paul Woodhouse
Mayor