



MCKINLAY SHIRE COUNCIL

CONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

15th March 2022

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Confirmation of minutes of Ordinary Meeting on 15 February 2022
- 4.2 Confirmation of minutes of Special Meeting on 1 March 2022
- 4.3 Business Arising out of minutes of previous Meeting

5. ENGINEERING REPORT

- 5.1 Engineering Work Monthly Report
- 5.2 Budget Adjustment

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental & Regulatory Services Monthly Report

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 CBAS 2021-22 Report March Meeting 2022
- 7.3 RADF Quick Response Application Julia Creek Dirt & Dust Festival

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Report
- 8.2 Motor Vehicle Fleet Plant Equipment Policy

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 Chief Executive Officers Monthly Report

10. WORKPLACE HEALTH AND SAFETY

- 10.1 Workplace Health and Safety

11. CLOSE

1. OPENING BUSINESS ▲

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 9:00am.

2. ATTENDANCE ▲

Mayor: Cr. P Curr (Teleconference)

Members: Cr. J Fegan, Cr. S Royes, Cr. J Lynch, Cr. T Pratt.

Staff:

Chief Executive Officer, Mr. Trevor Williams

Executive Assistant, Mrs. Melissa Mussig

Director of Corporate & Community Services, Ms. Tenneil Cody

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Environmental Regulatory Services, Team Leader, Ms. Megan Pellow

Apologies: Nil

Appointments:

Shaun McCarthy, Chief Executive Officer, Multicom Resources at 10:00am

Andrew Napier, General Manager – Development, Multicom Resources

Chris Schloss, Senior Site Executive, Multicom Resources

3. DECLARATION OF CONFLICT OF INTEREST ▲

Nil

4. CONFIRMATION OF MINUTES ▲**4.1 Confirmation of Minutes**

Confirmation of Minutes of the Ordinary Meeting of Council held on 15th February 2022.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 15th February 2022 be confirmed.

Resolution No. 196/2122

That the Minutes of the Ordinary Meeting of Council held on 15th February 2022 be confirmed.

Moved Cr. Janene Fegan

Seconded Cr. Shauna Royes

CARRIED 5/0

4.2 Confirmation of Minutes

Confirmation of Minutes of the Special Meeting of Council held on 1st March 2022.

RECOMMENDATION

That the Minutes of the Special Meeting of Council held on 1st March 2022 be confirmed.

Resolution No. 197/2122

That the Minutes of the Special Meeting of Council held on 1st March 2022 be confirmed.

Moved Cr. John Lynch

Seconded Cr. Tim Pratt

CARRIED 5/0

4.3 BUSINESS ARISING FROM PREVIOUS MINUTES ▲

Nil

5. ENGINEERING SERVICES ▲

5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of February 2022.

RECOMMENDATION

That Council receives the Engineering Services monthly report for February 2022.

Resolution No. 198/2122

That Council receives the Engineering Services monthly report for February 2022.

Moved Cr. John Lynch

Seconded Cr. Tim Pratt

CARRIED 5/0

5.2 Budget Adjustment

This report seeks Council's endorsement of a budget transfer within the Water Capital budget.

RECOMMENDATION

That Council reallocate \$34,800 from Julia Ck Water Supply Hydraulic Modelling to Kynuna Water Treatment Review.

Resolution No. 199/2122

That Council reallocate \$34,800 from Julia Ck Water Supply Hydraulic Modelling to Kynuna Water Treatment Review.

Moved Cr. Shauna Royes

Seconded Cr. Janene Fegan

CARRIED 5/0

6. ENVIRONMENTAL AND REGULATORY SERVICES**6.1 Environmental and Regulatory Services Report**

This report outlines the general activities, revenue and expenditure for the department for the period February 2022.

RECOMMENDATION

That Council receives the February 2022 Environmental and Regulatory Services Report.

Resolution No. 200/2122

Council receives the February 2021 Environmental and Regulatory Services Report.

Moved Cr. Janene Fegan

Seconded Cr. John Lynch

CARRIED 5/0

7. COMMUNITY SERVICES**7.1 Community Services Monthly Report**

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of February 2022.

RECOMMENDATION

That Council receives the Community Services monthly report for February 2022.

Resolution No. 201/2122

That Council receives the Community Services monthly report for February 2022.

Moved Cr. Janene Fegan

Seconded Cr. Shauna Royes

CARRIED 5/0

7.2 Community Benefit Assistance Scheme 2021/22

The Community Benefit Assistance Scheme for 2021/22 has been advertised throughout February and March seeking applications from local not-for-profit groups for assistance with equipment, infrastructure or volunteer support. Grants are available as dollar-for-dollar contributions with the group and Council co-contributing to the specific project. A total of two (2) applications were received from Julia Creek State School Chaplaincy and Julia Creek Combined Sporting Association.

RECOMMENDATION

That Council fund local organisations the following amounts under the Community Benefit Assistance Scheme program:

- Julia Creek State School Chaplaincy – \$1,379
- Julia Creek Combined Sporting Association - \$1,972.75

Resolution No. 202/2122

That Council fund local organisations the following amounts under the Community Benefit Assistance Scheme program:

- Julia Creek State School Chaplaincy – \$1,379
- Julia Creek Combined Sporting Association - \$1,972.75

Moved Cr. Tim Pratt

Seconded Cr. John Lynch

CARRIED 5/0

7.3 Quick Response Application – Dirt & Dust Festival Roving Performers

Council has been actively advertising three separate funding rounds throughout 2021/22 as well as an option for local organisations to submit 'Quick Response' applications for a maximum of \$5,000. Council has received a Quick Response Application from the Julia Creek Dirt & Dust Festival for roving circus performers to entertain the crowds and host workshops for children during the 2022 event.

RECOMMENDATION

Council resolves to approve the Quick Response application from Julia Creek Dirt & Dust Festival for \$4950 to support roving circus performers and children's workshop as per the RADF Committee's recommendation.

Resolution No. 203/2122

Council resolves to approve the Quick Response application from Julia Creek Dirt & Dust Festival for \$4950 to support roving circus performers and children's workshop as per the RADF Committee's recommendation.

Moved Cr. Janene Fegan

Seconded Cr. Shauna Royes

CARRIED 5/0

Cr Tim Pratt left the Council Meeting at 9:42am.

8. CORPORATE SERVICES**8.1 Corporate Services Report**

The Corporate Services Report as of February 2022 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending 28 February 2022.

Resolution No. 204/2122

That Council receives the monthly Corporate Services Report for the period ending 28 February 2022.

Moved Cr. John Lynch

Seconded Cr. Shauna Royes

CARRIED 4/0

8.2 Review of Motor Vehicle Fleet, Plant & Equipment Policy

Council has an adopted Motor Vehicle Fleet, Plant & Equipment Policy which was authorized by Council in June 2017. Council staff have reviewed the policy and present to Council for adoption.

RECOMMENDATION

That Council adopts the Motor Vehicle Fleet, Plant & Equipment Policy version 2.0 as presented.

Resolution No. 205/2122

That Council adopts the Motor Vehicle Fleet, Plant & Equipment Policy version 2.0 as presented.

Moved Cr. John Lynch

Seconded Cr. Janene Fegan

CARRIED 4/0

9. CHIEF EXECUTIVE OFFICER**9.1 Chief Executive Officer's Report to January Meeting of Council**

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

RECOMMENDATION

That Council receive and note the report from the Chief Executive Officer for the period ending 11th March 2022 except where amended or varied by separate resolution of Council.

Resolution No. 206/2122

That Council receive and note the report from the Chief Executive Officer for the period ending 11th March 2022 except where amended or varied by separate resolution of Council.

Moved Cr. John Lynch

Seconded Cr. Shauna Royes

CARRIED 4/0

1. Establishment of a Cotton Gin in Julia Creek

A verbal update to be provided on discussions held since the last Council Meeting, and the next steps moving forward.

The parcel of land identified for a future cotton gin and industrial is part of Lot 8 on EN125. This is shown on Attachment 1.

It is recommended Council commences proceedings with the Department of Resources to acquire 220 Hectares of land from Lot 8 on EN125 for the purposes of a Cotton Gin and/or Future Industrial.

RECOMMENDATION

Council commences proceedings with the Department of Resources to acquire 220 Hectares of land from Lot 8 on EN125 for the purposes of a Cotton Gin and/or Future Industrial.

Resolution No. 207/2122

Council commences proceedings with the Department of Resources to acquire 220 Hectares of land from Lot 8 on EN125 for the purposes of a Cotton Gin and/or Future Industrial.

Moved Cr. John Lynch

Seconded Cr. Philip Curr

CARRIED 4/0

Cr Tim Pratt re-entered the Council Meeting at 9:48am

2. Update from Meeting with CE NWH&H Service held on Thursday 3 March 2020

A verbal update to be provided by the CEO and Deputy Mayor on the meeting held with Mr Craig Carey, the Chief Executive of the North West Hospital and Health Service. The principal item discussed was the recruitment of a doctor for Julia Creek.

RECOMMENDATION

For Council Information

3. Current Staff Movements

A verbal update will be provided on current staff recruitment campaigns.

RECOMMENDATION

For Council Information

4. WQAC Assembly 2022 – Charleville 9th-11th March 2022

The WQAC Assembly was held in Charleville from 9-11 March.

The WQAC is a collaboration of the three regional organizations of councils in Western Queensland established in 2020 covering 60 percent of the State and including 22 local governments.

The Mayor, Cr Curr, Cr Pratt and I attended the Assembly and will provide a verbal update of key issues addressed at the Assembly.

RECOMMENDATION

For Council Information

5. Certified Agreement Negotiations

Verbal update to be provided

RECOMMENDATION

For Council Information

6. Completion of CEO's Probationary Period

The CEO commenced employment at McKinlay Shire Council on the 6th of December 2021. My employment was subject to a probationary period of three months. The probationary period concluded on the 6th of March 2022.

It is recommended that Council discuss the performance of the CEO during the probationary period and delegate the mayor approval to write to the CEO to confirm the status of the ongoing employment of the CEO. It is further recommended the mayor work with the CEO to develop a Plan with Key Performance Indicators (KPI's) to present to the May Ordinary Meeting of Council.

RECOMMENDATION

Council delegate the Mayor, Cr Curr: -

1. Approval to write to the CEO confirming the status of the ongoing employment of the CEO, and
2. Develop a Plan with Key Performance Indicators (KPI's) to present to the May Ordinary Meeting of Council.

Resolution No. 208/2122

Council delegate the Mayor, Cr Curr: -

1. Approval to write to the CEO confirming the status of the ongoing employment of the CEO, and
2. Develop a Plan with Key Performance Indicators (KPI's) to present to the May Ordinary Meeting of Council.

Moved Cr. Janene Fegan

Seconded Cr. Shauna Royes

CARRIED 5/0

7. Change of Date for April Ordinary Meeting of Council

The April Ordinary Meeting of Council is scheduled to be held on Tuesday 19th April 2022. This is the day after Easter Monday, and the week leading up to the Dirt n Dust Festival and the Anzac Day public holiday.

It is recommended this meeting be rescheduled to Thursday 28th April 2022.

RECOMMENDATION

Council change the April Ordinary Meeting of Council from Tuesday 19th April to Thursday 28th April 2022.

Resolution No. 209/2122

Council change the April Ordinary Meeting of Council from Tuesday 19th April to Thursday 28th April 2022.

Moved Cr. Shauna Royes

Seconded Cr. John Lynch

CARRIED 5/0

WQAC Councils – Premier’s Flood Appeal – Twenty-Two for Twenty-Two.

The WQAC Assembly 2022 held in Charleville from 9 to 11 March 2022, discussed a proposal that all 22 WQAC local governments consider a financial contribution to the Premier’s Flood Appeal. It would be known as “Twenty-Two for Twenty-Two”!!

The amount of \$5,000 per council was suggested meaning a total contribution of \$110,000 to the Appeal. A number of councils indicated support for this amount whilst others said the request would have to be formally considered by their Council.

RECOMMENDATION

The amount of \$5000.00 be contributed to the WQAC Councils – Premier Flood Appeal.

Resolution No. 210/2122

The amount of \$5000.00 be contributed to the WQAC Councils – Premier Flood Appeal.

Moved Cr. Janene Fegan

Seconded Cr. John Lynch

CARRIED 5/0

10. WORKPLACE HEALTH AND SAFETY ▲**10.1 Workplace Health and Safety**

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of February 2022.

RECOMMENDATION

That Council receives the February 2022 Work Health and Safety Report.

Resolution No. 211/2122

That Council receives the February 2022 Work Health and Safety Report.

Moved Cr. Janene Fegan

Seconded Cr. Shauna Royes

CARRIED 5/0

Adjourned Ordinary Council Meeting at 10:16am for Multicom Resources Meeting. Appointment refers.

Re-Convened Ordinary Council Meeting at 11:10am

General Business – Councillor Requests**11. CLOSURE OF MEETING** ▲

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 11:28am.