

Ordinary Meeting Agenda

PUBLIC

To be held at McKinlay Shire Council, Boardroom
29 Burke Street, Julia Creek, Queensland 4823

Thursday 28 April 2022, 9:00am

Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek on 28 April 2022 at 9:00am.

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

2. ATTENDANCE

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. T Pratt, Cr. J Lynch (teleconference)

Staff:

Chief Executive Officer, Mr. Trevor Williams

Executive Assistant, Mrs. Melissa Mussig

Director of Corporate and Community Services, Ms. Tenneil Cody

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Team Leader, Environmental and Regulatory Services, Ms. Megan Pellow

Other people in attendance:

Apologies:

2.1 APPOINTMENT

Presentation to Peter Golledge, Australia Day Award, Volunteer of the Year at 9:00am.

3. DECLARATION OF CONFLICT OF INTEREST

4. CONFIRMATION OF MINUTES

That the Minutes of the Ordinary Meeting 15th March 2022 be confirmed.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

15th March 2022

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Confirmation of minutes of Ordinary Meeting on 15 February 2022
- 4.2 Confirmation of minutes of Special Meeting on 1 March 2022
- 4.3 Business Arising out of minutes of previous Meeting

5. ENGINEERING REPORT

- 5.1 Engineering Work Monthly Report
- 5.2 Budget Adjustment

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental & Regulatory Services Monthly Report

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 CBAS 2021-22 Report March Meeting 2022
- 7.3 RADF Quick Response Application Julia Creek Dirt & Dust Festival

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Report
- 8.2 Motor Vehicle Fleet Plant Equipment Policy

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 Chief Executive Officers Monthly Report

10. WORKPLACE HEALTH AND SAFETY

- 10.1 Workplace Health and Safety

11. CLOSE

1. OPENING BUSINESS ▲

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 9:00am.

2. ATTENDANCE ▲

Mayor: Cr. P Curr (Teleconference)

Members: Cr. J Fegan, Cr. S Royes, Cr. J Lynch, Cr. T Pratt.

Staff:

Chief Executive Officer, Mr. Trevor Williams

Executive Assistant, Mrs. Melissa Mussig

Director of Corporate & Community Services, Ms. Tenneil Cody

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Environmental Regulatory Services, Team Leader, Ms. Megan Pellow

Apologies: Nil

Appointments:

Shaun McCarthy, Chief Executive Officer, Multicom Resources at 10:00am

Andrew Napier, General Manager – Development, Multicom Resources

Chris Schloss, Senior Site Executive, Multicom Resources

3. DECLARATION OF CONFLICT OF INTEREST ▲

Nil

4. CONFIRMATION OF MINUTES ▲**4.1 Confirmation of Minutes**

Confirmation of Minutes of the Ordinary Meeting of Council held on 15th February 2022.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 15th February 2022 be confirmed.

Resolution No. 196/2122

That the Minutes of the Ordinary Meeting of Council held on 15th February 2022 be confirmed.

Moved Cr. Janene Fegan

Seconded Cr. Shauna Royes

CARRIED 5/0

4.2 Confirmation of Minutes

Confirmation of Minutes of the Special Meeting of Council held on 1st March 2022.

RECOMMENDATION

That the Minutes of the Special Meeting of Council held on 1st March 2022 be confirmed.

Resolution No. 197/2122

That the Minutes of the Special Meeting of Council held on 1st March 2022 be confirmed.

Moved Cr. John Lynch

Seconded Cr. Tim Pratt

CARRIED 5/0

4.3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of February 2022.

RECOMMENDATION

That Council receives the Engineering Services monthly report for February 2022.

Resolution No. 198/2122

That Council receives the Engineering Services monthly report for February 2022.

Moved Cr. John Lynch

Seconded Cr. Tim Pratt

CARRIED 5/0

5.2 Budget Adjustment

This report seeks Council's endorsement of a budget transfer within the Water Capital budget.

RECOMMENDATION

That Council reallocate \$34,800 from Julia Ck Water Supply Hydraulic Modelling to Kynuna Water Treatment Review.

Resolution No. 199/2122

That Council reallocate \$34,800 from Julia Ck Water Supply Hydraulic Modelling to Kynuna Water Treatment Review.

Moved Cr. Shauna Royes

Seconded Cr. Janene Fegan

CARRIED 5/0

6. ENVIRONMENTAL AND REGULATORY SERVICES ▲**6.1 Environmental and Regulatory Services Report**

This report outlines the general activities, revenue and expenditure for the department for the period February 2022.

RECOMMENDATION

That Council receives the February 2022 Environmental and Regulatory Services Report.

Resolution No. 200/2122

Council receives the February 2021 Environmental and Regulatory Services Report.

Moved Cr. Janene Fegan

Seconded Cr. John Lynch

CARRIED 5/0

7. COMMUNITY SERVICES ▲**7.1 Community Services Monthly Report**

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of February 2022.

RECOMMENDATION

That Council receives the Community Services monthly report for February 2022.

Resolution No. 201/2122

That Council receives the Community Services monthly report for February 2022.

Moved Cr. Janene Fegan

Seconded Cr. Shauna Royes

CARRIED 5/0

7.2 Community Benefit Assistance Scheme 2021/22

The Community Benefit Assistance Scheme for 2021/22 has been advertised throughout February and March seeking applications from local not-for-profit groups for assistance with equipment, infrastructure or volunteer support. Grants are available as dollar-for-dollar contributions with the group and Council co-contributing to the specific project. A total of two (2) applications were received from Julia Creek State School Chaplaincy and Julia Creek Combined Sporting Association.

RECOMMENDATION

That Council fund local organisations the following amounts under the Community Benefit Assistance Scheme program:

- Julia Creek State School Chaplaincy – \$1,379
- Julia Creek Combined Sporting Association - \$1,972.75

Resolution No. 202/2122

That Council fund local organisations the following amounts under the Community Benefit Assistance Scheme program:

- Julia Creek State School Chaplaincy – \$1,379
- Julia Creek Combined Sporting Association - \$1,972.75

Moved Cr. Tim Pratt

Seconded Cr. John Lynch

CARRIED 5/0

7.3 Quick Response Application – Dirt & Dust Festival Roving Performers

Council has been actively advertising three separate funding rounds throughout 2021/22 as well as an option for local organisations to submit 'Quick Response' applications for a maximum of \$5,000. Council has received a Quick Response Application from the Julia Creek Dirt & Dust Festival for roving circus performers to entertain the crowds and host workshops for children during the 2022 event.

RECOMMENDATION

Council resolves to approve the Quick Response application from Julia Creek Dirt & Dust Festival for \$4950 to support roving circus performers and children's workshop as per the RADF Committee's recommendation.

Resolution No. 203/2122

Council resolves to approve the Quick Response application from Julia Creek Dirt & Dust Festival for \$4950 to support roving circus performers and children's workshop as per the RADF Committee's recommendation.

Moved Cr. Janene Fegan

Seconded Cr. Shauna Royes

CARRIED 5/0

Cr Tim Pratt left the Council Meeting at 9:42am.

8. CORPORATE SERVICES**8.1 Corporate Services Report**

The Corporate Services Report as of February 2022 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending 28 February 2022.

Resolution No. 204/2122

That Council receives the monthly Corporate Services Report for the period ending 28 February 2022.

Moved Cr. John Lynch

Seconded Cr. Shauna Royes

CARRIED 4/0

8.2 Review of Motor Vehicle Fleet, Plant & Equipment Policy

Council has an adopted Motor Vehicle Fleet, Plant & Equipment Policy which was authorized by Council in June 2017. Council staff have reviewed the policy and present to Council for adoption.

RECOMMENDATION

That Council adopts the Motor Vehicle Fleet, Plant & Equipment Policy version 2.0 as presented.

Resolution No. 205/2122

That Council adopts the Motor Vehicle Fleet, Plant & Equipment Policy version 2.0 as presented.

Moved Cr. John Lynch

Seconded Cr. Janene Fegan

CARRIED 4/0

9. CHIEF EXECUTIVE OFFICER**9.1 Chief Executive Officer's Report to January Meeting of Council**

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

RECOMMENDATION

That Council receive and note the report from the Chief Executive Officer for the period ending 11th March 2022 except where amended or varied by separate resolution of Council.

Resolution No. 206/2122

That Council receive and note the report from the Chief Executive Officer for the period ending 11th March 2022 except where amended or varied by separate resolution of Council.

Moved Cr. John Lynch

Seconded Cr. Shauna Royes

CARRIED 4/0

1. Establishment of a Cotton Gin in Julia Creek

A verbal update to be provided on discussions held since the last Council Meeting, and the next steps moving forward.

The parcel of land identified for a future cotton gin and industrial is part of Lot 8 on EN125. This is shown on Attachment 1.

It is recommended Council commences proceedings with the Department of Resources to acquire 220 Hectares of land from Lot 8 on EN125 for the purposes of a Cotton Gin and/or Future Industrial.

RECOMMENDATION

Council commences proceedings with the Department of Resources to acquire 220 Hectares of land from Lot 8 on EN125 for the purposes of a Cotton Gin and/or Future Industrial.

Resolution No. 207/2122

Council commences proceedings with the Department of Resources to acquire 220 Hectares of land from Lot 8 on EN125 for the purposes of a Cotton Gin and/or Future Industrial.

Moved Cr. John Lynch

Seconded Cr. Philip Curr

CARRIED 4/0

Cr Tim Pratt re-entered the Council Meeting at 9:48am

2. Update from Meeting with CE NWH&H Service held on Thursday 3 March 2020

A verbal update to be provided by the CEO and Deputy Mayor on the meeting held with Mr Craig Carey, the Chief Executive of the North West Hospital and Health Service. The principal item discussed was the recruitment of a doctor for Julia Creek.

RECOMMENDATION

For Council Information

3. Current Staff Movements

A verbal update will be provided on current staff recruitment campaigns.

RECOMMENDATION

For Council Information

4. WQAC Assembly 2022 – Charleville 9th-11th March 2022

The WQAC Assembly was held in Charleville from 9-11 March.

The WQAC is a collaboration of the three regional organizations of councils in Western Queensland established in 2020 covering 60 percent of the State and including 22 local governments.

The Mayor, Cr Curr, Cr Pratt and I attended the Assembly and will provide a verbal update of key issues addressed at the Assembly.

RECOMMENDATION

For Council Information

5. Certified Agreement Negotiations

Verbal update to be provided

RECOMMENDATION

For Council Information

6. Completion of CEO's Probationary Period

The CEO commenced employment at McKinlay Shire Council on the 6th of December 2021. My employment was subject to a probationary period of three months. The probationary period concluded on the 6th of March 2022.

It is recommended that Council discuss the performance of the CEO during the probationary period and delegate the mayor approval to write to the CEO to confirm the status of the ongoing employment of the CEO. It is further recommended the mayor work with the CEO to develop a Plan with Key Performance Indicators (KPI's) to present to the May Ordinary Meeting of Council.

RECOMMENDATION

Council delegate the Mayor, Cr Curr: -

1. Approval to write to the CEO confirming the status of the ongoing employment of the CEO, and
2. Develop a Plan with Key Performance Indicators (KPI's) to present to the May Ordinary Meeting of Council.

Resolution No. 208/2122

Council delegate the Mayor, Cr Curr: -

1. Approval to write to the CEO confirming the status of the ongoing employment of the CEO, and
2. Develop a Plan with Key Performance Indicators (KPI's) to present to the May Ordinary Meeting of Council.

Moved Cr. Janene Fegan

Seconded Cr. Shauna Royes

CARRIED 5/0

7. Change of Date for April Ordinary Meeting of Council

The April Ordinary Meeting of Council is scheduled to be held on Tuesday 19th April 2022. This is the day after Easter Monday, and the week leading up to the Dirt n Dust Festival and the Anzac Day public holiday.

It is recommended this meeting be rescheduled to Thursday 28th April 2022.

RECOMMENDATION

Council change the April Ordinary Meeting of Council from Tuesday 19th April to Thursday 28th April 2022.

Resolution No. 209/2122

Council change the April Ordinary Meeting of Council from Tuesday 19th April to Thursday 28th April 2022.

Moved Cr. Shauna Royes

Seconded Cr. John Lynch

CARRIED 5/0

WQAC Councils – Premier’s Flood Appeal – Twenty-Two for Twenty-Two.

The WQAC Assembly 2022 held in Charleville from 9 to 11 March 2022, discussed a proposal that all 22 WQAC local governments consider a financial contribution to the Premier’s Flood Appeal. It would be known as “Twenty-Two for Twenty-Two”!!

The amount of \$5,000 per council was suggested meaning a total contribution of \$110,000 to the Appeal. A number of councils indicated support for this amount whilst others said the request would have to be formally considered by their Council.

RECOMMENDATION

The amount of \$5000.00 be contributed to the WQAC Councils – Premier Flood Appeal.

Resolution No. 210/2122

The amount of \$5000.00 be contributed to the WQAC Councils – Premier Flood Appeal.

Moved Cr. Janene Fegan

Seconded Cr. John Lynch

CARRIED 5/0

10. WORKPLACE HEALTH AND SAFETY ▲**10.1 Workplace Health and Safety**

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of February 2022.

RECOMMENDATION

That Council receives the February 2022 Work Health and Safety Report.

Resolution No. 2011/2122

That Council receives the February 2022 Work Health and Safety Report.

Moved Cr. Janene Fegan

Seconded Cr. Shauna Royes

CARRIED 5/0

Adjourned Ordinary Council Meeting at 10:16am for Multicom Resources Meeting. Appointment refers.

Re-Convened Ordinary Council Meeting at 11:10am

General Business – Councillor Requests**11. CLOSURE OF MEETING** ▲

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 11:28am.



5.0 ENGINEERING SERVICES



Ordinary Meeting of Council Thursday 28th April 2022

5.1 Subject: Engineering Services Monthly Report March 2022
Attachments: Nil
Author: Engineering Services Department
Date: 21 April 2022

Executive Summary:

This report outlines the general activities for the Engineering Department for the month of March 2022.

Recommendation:

That Council receives the Engineering Services monthly report for March 2022.

Background:

This report outlines the general activities of the department for the month of March 2022 and also provides an update on projects.

RMPC

	Actual	Budget YTD	Budget
1610 RMPC Works	\$679,347	\$1,125,450	\$1,500,600

- Clearing on the Cloncurry Road and will proceed to Burke and Wills road from spoonbill and continue clearing
- 4km of gravel shoulder on Kynuna road
- 6km of gravel shoulder on Burke and Wills Road
- Major culvert repair on Richmond Road
- Stabilizing works completed on Richmond Road

Cannington Road

	Actual	Budget YTD	Budget
1630 Cannington Road Works	\$119,954	\$333,749	\$445,000

- Routine maintenance
- Removal of dead animals.
- Pothole patching.
- Stabilizing works completed on the Cannington Road

Roads Maintenance

	Actual	Budget YTD	Budget
1100 Repairs & Maintenance Shire Roads	\$755,465	\$1,122,750	\$1,497,000

- Byramine Road repairs 500m bulldust



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- Projects. Taldora Road gravel and seal, currently have camps, 4 people camped at Millungera
- Gravel to be carted in by Tuesday the 26th of April
- Start laying gravel at Millungera
- 1 Crew to be camped at Sedan Dip and start Byramine Road by 2nd of May

Water and Sewerage

	Actual	Budget YTD	Budget
1800 Operational Costs – Julia Creek Water	\$157,600	\$157,500	\$210,000
<ul style="list-style-type: none"> • Monthly water sampling in line with Councils DWQMP • Daily checks on all bores • Replaced tap at Museum • Replaced seals and washers and replace toilet on Grader Camp • Cleaning of Plumbers Shed • Disconnect water service at 76 Burke Street • Remove toilet at VIC. Awaiting a replacement pan and cistern • Repaired leaking pipe at Livestock Facility 			
	Actual	Budget YTD	Budget
1810 Operational Costs – McKinlay Water	\$24,446	\$22,500	\$30,000
<ul style="list-style-type: none"> • Monthly water sampling inline with Councils DWQMP • Monthly checks on bore/storage tanks 			
	Actual	Budget YTD	Budget
1820 Operational Costs – Kynuna Water	\$54,762	\$55,499	\$74,000
<ul style="list-style-type: none"> • Monthly water sampling inline with Councils DWQMP • Regular cleaning and replacement of filters in Kynuna. • Media filters replaced • The capital works project for the replacement bore at Kynuna is ready to go out to tender. 			
	Actual	Budget YTD	Budget
1830 Operational costs – Nelia Water	\$3,670	\$5,625	\$7,500
<ul style="list-style-type: none"> • Monthly water sampling inline with Councils DWQMP 			
	Actual	Budget YTD	Budget
1900 Operational Costs – Julia Creek Sewerage	\$103,261	\$157,500	\$210,000
<ul style="list-style-type: none"> • Routine monitoring • Department of Environment and Science conducted a compliance inspection of the STP on the 24 March 2022. Officers raised their concerns that Council does not have a long-term plan for the rectification works of the STP. The ponds are 			



Ordinary Meeting of Council Thursday 28th April 2022

currently at acceptable levels and are monitored daily. Council is currently at Phase 2 of the funding and are currently preparing a detailed submission.

- One of the pumps at Hickman Street Pump Station failed and had to be pulled out and a replacement pump was installed temporarily. The failed pump had to be sent to Xylem for repairs. The pump has now been re-installed.
- The sensor at Hickman Street Pump Station failed and had to be replaced. Council has ordered a spare one to have on hand for future.

Workshop

	Actual	Budget YTD	Budget
1510 Repairs and Maintenance - Plant & Vehicles	\$886,709	\$933,750	\$1,245,000

- Ongoing repairs and maintenance to Council vehicles plant equipment.
- Julia creek Work camp has provided the workshop with 1 staff member for 2 weeks of each month, helping with any duties required. Hoping to resume back on the 27th of April
- Set up of the T-495 industrial caravans for camp

Parks and Gardens

	Actual	Budget YTD	Budget
2700 Parks & Gardens and Amenities – Operations	\$477,553	\$509,999	\$680,000

- Change irrigation in burke street
- Repair and maintain and gas the Anzac center tarf
- Mowing and whipper snipping parks, oval, and town streets.
- Cleaning of public toilets and park amenities
- Collection of rubbish
- Fertilize of various streets
- Cleaning of Oorindi toilets weekly
- Mowing at Nelia and Oorindi fortnightly
- Clean up of the free camp
- Irrigation maintenance
- Poison the weeds through the town
- Maintain the local cemetery
- Tree pruning in the town vicinity
- Dirt and Dust Preparation, bins, etc



Ordinary Meeting of Council Thursday 28th April 2022

Airport

	Actual	Budget YTD	Budget
1300 Airport Operational Costs	\$101,268	\$112,500	\$150,000

- Serviceability Inspections of the facility are undertaken 3 days per week as required for RPT services.
- Runway strip was whippersnipped and poisoned.
- Local Laws Officer assisted with ARO duties
- Contact has been made with Liberty Oil regarding a proposal for Avgas. The officer is currently on leave and will be in contact when he returns from leave.
- Linemarking of runway and apron/taxiway is scheduled for 9-10 May 2022.

Projects

Western Qld Low pressure event

McKinlay Shire has been activated for this event. PDM have attended and collect post event video. The event will comprise 6 submissions, 2 of which have been prepared. Digital Road Network(DRN) has been upgraded and submitted to QRA.

Dalgonally/Millungera Floodways(QRRRF)

Alexander Plant Hire has procured Culverts. Langtree has had site meeting with Alexander, Council awaiting necessary documentation.

Building our Regions Funding Round 6

An application for Sewerage Treatment Inlet works and upgrade has been submitted to this program(as previously resolved by Council). This application has made it through the first phase detailed application will be submitted by 17th May 2022.

TMR CN-17292(Heavy Vehicle Stopping bays)

Council will arrange linemarking to finalise project

TMR CN-17698 78A Culvert Replacement

TMR Have engaged Council, documentation is being prepared in conjunction with Durack Civil. TMR supplied Culverts have arrived work is expected to commence early May.

TMR CN-18906 14D Pavement rehabilitation

Stabilisation and first coat seal components are complete, second coat expected last week April 2022.

TMR Oorindi bore and Scrubby Creek remediation works



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Bore works anticipated late April 2022.

Building Better Regions Funding Round 6 Planning Projects Applications Water and Sewerage

Application for water and sewerage Asset Management inspections and plan have been submitted. Awaiting notification.

Burke St Kerb and Footpath upgrade

Durack Civil expected to commence mid to late May 2022.

Julia St Footpath works

Tender documents complete.

Expression of Interest QRRRF 2022 Program

An expression of interest has been submitted for Floodways on Yorkshire and Taldora Roads at Goromna and Dead Horse Creeks. Value of works \$800,000 with Council contribution of \$100,000. Yorkshire Floodway has made it through to detailed application stage. Will be submitted by 5th May 2022.

Remote Roads Pilot Upgrade Program

This is federally funded initiative for works on a project to upgrade a significant length of road that is unsealed or degraded with low safety rating.

It is recommended that the remaining 26km of blacksoil sections of the Punchbowl Rd be put forward for gravelling. Estimated cost \$1,500,000 Council contribution of \$75,000. This has been submitted.

Local Government Grants and Subsidies program

A submission is being prepared to deliver 2 x 2 bedroom units on block behind 4 Netterfield. Application is focused on extra staff accommodation. Estimated value \$900,000 applying for reduced contribution of %10. Application has been submitted.

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 121454



Ordinary Meeting of Council Thursday 28th April 2022

05.2 Subject: Transfer of tender T2021006 Prequalified Supplier Arrangement Wet and Dry Hire of Plant, through sale of business.

Attachments: Correspondence

Author: Director Engineering and Regulatory Services

Date: 28 April 2022

Executive Summary:

Council has received a request from existing member of T2021006 PSA Wet and Dry Hire of Plant to take over the tender of another member following purchase of the respective business.

Recommendation:

That Council resolve to;

- a. Accede to the request From Alexander Plant Hire Pty Ltd to take over the tender of A.W. & D.L. Mitchell on T2021006 PSA Wet and Dry Hire of Plant and:*
- b. Instruct staff to make the necessary administrative arrangements.*

Background:

Council has received a request from Alexander Plant Hire Pty Ltd to take over A.W & D.L. Mitchell's tender in T2021006 PSA Wet and Dry Hire of Plant following sale of Mitchell's to Alexanders. The correspondence received from Alexander's includes confirmation from Mitchell's of the sale.

Council has acceded to transfers within established Preferred Suppliers Arrangement previously. It is recommended that Council accede to the request.

Consultation: Chief Executive Officer, Works Manager

Legal Implications: Nil

Policy Implications: Nil.

Financial and Resource Implications:

InfoXpert Document ID: 122452



6.0 ENVIRONMENTAL & REGULATORY SERVICES



Ordinary Meeting of Council Thursday 28th April 2022

6.1 Subject: Environmental and Regulatory Services Report – March 2022

Attachments: None

Date: 19 April 2022

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period March 2022.

Recommendation:

That Council receives the March 2022 Environmental and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of March 2022.

Detailed below are the general matters of interest that relate to the day-to-day activities of the department throughout the month.

Consultation: (internal/External)

Environmental & Regulatory Services Team Leader, Local Laws Officer, Asset Maintenance Officer, Water and Sewerage Officer, Ranger and Finance Officer.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 122432



1 – Refuse Collection and Disposal

1.1 - Budget

		Actual	Budget YTD	Budget
ENVIRO1.1	3100 - Refuse Collection Revenue	\$88,277	\$65,209	\$86,946

		Actual	Budget YTD	Budget
ENVIRO1.2	3100 - Kerbside Rubbish Collection Expenditure	\$30,000	\$34,499	\$46,000

		Actual	Budget YTD	Budget
ENVIRO1.3	3110 - Refuse Disposal Revenue	\$46,449	\$34,463	\$45,951

		Actual	Budget YTD	Budget
ENVIRO1.4	3110 - Refuse Disposal Operational Costs	\$57,891	\$59,999	\$80,000

1.2 - Report

Julia Creek Waste Facility

The following works occurred at the facility during the month;

- Green waste pushed back to extend life of cell
- Bone scraps continue to be dumped on the road and not in the pit. Local Laws Officer is investigating into this matter
- The incinerator was smouldering and had to be put out with water

Department of Environment and Science (DES) conducted a compliance inspection of the Julia Creek Landfill on the 24 March 2022. No major concerns were noted.

2 – Environmental Health Services

2.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO2.1	3000 - Environmental Licence Fees (Revenue)	\$3,202	\$2,401	\$3,202

		Actual	Budget YTD	Budget
ENVIRO2.2	3000 - Environmental Health Services	\$108,778	\$122,249	\$163,000

2.2 – Report

Water and Sewage Monitoring

The boil water alert has been removed for the McKinlay Township as Council received the three clear samples required. The Townsville Public Health Department has requested that Council undertake fortnightly E.coli sampling for the next two months to ensure that no further contamination is detected.



They would like Council to investigate improvements (e.g., chlorination) to the drinking water infrastructure moving forward as they believe a single barrier approach is not effective against contamination.

E.coli was not detected in sampling undertaken in March.

The fluoride levels in Julia Creek for the month of March were;

- Amberly Drive 3.14mg/L
- Coyne Street Depot 3.16mg/L

Food Safety

No Food Recalls were received during the month.

3 – Local Law Administration

3.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO3.1	3210 - Animal Registration Fees	\$5,081	\$3,449	\$4,600

		Actual	Budget YTD	Budget
ENVIRO3.2	3210 - Fines & Penalties – Animal Control	\$447	\$299	\$400

		Actual	Budget YTD	Budget
ENVIRO3.3	3210 - Animal Boarding	\$12,715	\$8,624	\$11,500

		Actual	Budget YTD	Budget
ENVIRO3.4	3210 - Local Law Administration	\$78,785	\$101,250	\$135,000

3.2 - Report

General information of activities for Local Law/Animal Control matters is outlined the table below.

Table 1 - Local Law & Animal Control Summary

Activity	Number/Details
Impoundings and infringement notices	Nil
Euthanized/Destroyed/Rehomed	Two (2) dogs
Verbal/Written/Official warning	One (1) verbal warning issued for dog at large
Complaints	Nil
Dog Boarding	Thirteen (13) dogs
Removal of Dead Animals	One (1)
Trapping Locations & Results	Nil
Compliance Notices (Untidy Allotments) issued	Nil
SPER Infringement Fines issued	Nil
Commercial Use of Roads Permit issued	One (1) – Footpath Dining at Gannon’s Hotel Motel



Comments / Actions:

New fence erected at Pound to prevent dogs from entering the sewerage pond.

Skip Bins placed at CSA and Lions Park.

4 – Noxious Weeds and Pest Control

4.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO4.1	3220 - Pest Plant & Animal Control Funding	\$7,936	\$32,202	\$42,936
ENVIRO4.2	3220 - Truck Washdown Bay Revenue	\$21,413	\$18,749	\$25,000
ENVIRO4.3	3220 - Dingo Baits (Revenue)	\$1,391	\$1,499	\$2,000
ENVIRO4.4	3220 - Feral Pig Baits (Revenue)	\$0	\$0	\$0
ENVIRO4.5	3220 - Pest Animal Rural Land Owners Fees	\$0	\$0	\$0
ENVIRO4.5	3220 - Pest Plant Control Program Exp	\$51,425	\$112,500	\$150,000
ENVIRO4.6	3230 - Pest Animal Control Program Exp	\$33,485	\$63,749	\$85,000

4.2 – Report

Washdown Bay

Night lights were repaired.

Pest Animal Control

There were no Dingo Scalps for March.

There were 400 Factory Baits issued in March.

Pest Plant Control

The following areas were treated by the Department during the month of March;



- Drains around Julia Creek

Weed Spraying Program for reserves and council roads will commence approx. 26 April 2022 by Macaroni Contractors.

1080 Baiting

1080 Baiting will commence on Tuesday 3 May. Participation Flyers have been sent out.

5 – Livestock Operations

5.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO5.1	3235 - Livestock Weighing Revenue	\$29,314	\$37,499	\$50,000

		Actual	Budget YTD	Budget
ENVIRO5.2	3235 - Livestock Cattle Train Loading Revenue	\$21,055	\$26,249	\$35,000

		Actual	Budget YTD	Budget
ENVIRO5.3	3235 - Livestock Operational Costs	\$73,559	\$67,874	\$90,500

5.2 - Report

Julia Creek Livestock Facility

There were 1139 head of cattle weighed and/or scanned at the facility during March.

Livestock Weighing Month and Year Totals

MONTH	2016	2017	2018	2019	2020	2021	2022
JANUARY	0	0	183	0	1401	0	624
FEBRUARY	525	467	3241	0	125	1779	77
MARCH	1497	1333	388	0	2788	4484	1139
APRIL	951	2487	2217	1034	10073	5458	
MAY	615	2062	3065	1768	10022	1772	
JUNE	1456	1522	742	894	4507	1014	
JULY	2809	2003	1143	1569	3501	2229	
AUGUST	2582	2311	6291	3023	2839	3844	
SEPTEMBER	2665	1478	765	1280	2175	1348	
OCTOBER	4613	1127	4708	5492	80	239	
NOVEMBER	1011	2673	4788	3534	247	707	
DECEMBER	234	340		2776	0	0	



YEARLY TOTALS	18,958	17,803	27,531	21,370	37,758	22,874	1,840
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6 – Stock Routes and Reserves

6.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO6.3	3300 - Stock Route – Permit/Water Fees	\$7,797	\$7,499	\$10,000
		Actual	Budget YTD	Budget
ENVIRO6.2	3300 - Stock Route Recoverable Works (Revenue)	\$32,801	\$38,624	\$51,500
		Actual	Budget YTD	Budget
ENVIRO6.4	3300 - Trustee Lease Fees (Revenue)	\$159,110	\$145,499	\$194,000
		Actual	Budget YTD	Budget
ENVIRO6.5	3300 - Reserves Agistment Fees (Revenue)	\$15,580	\$14,999	\$20,000
		Actual	Budget YTD	Budget
ENVIRO6.6	3300 - Precept Expenses (Revenue)	\$17,181	\$13,124	\$17,500
		Actual	Budget YTD	Budget
ENVIRO6.7	3300 - Stock Route Maintenance (Expenditure)	\$85,528	\$113,625	\$151,500
		Actual	Budget YTD	Budget
ENVIRO6.8	3300 - Reserves Expenses (Expenditure)	\$11,683	\$23,625	\$31,500

6.2 - Report

Town Common

Common was mustered and numbers have been reduced to 28 head.

6.3 - Cemeteries

6.3.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO6.9	3400 - Cemeteries	\$24,527	\$20,250	\$27,000

6.3.2 - Report

One (1) Funeral memorial service was conducted.

There were three (3) enquiries regarding grave sites.

7 – Work Program (Workcamp)

7.1 - Budget

		Actual	Budget YTD	Budget
ENVIRO7.1	3600 - Work Program	\$20,187	\$30,749	\$41,000

7.2 – Report



Ordinary Meeting of Council Thursday 28th April 2022

Below is a list of jobs that the Work Camp undertook in March 2022.

Community Group	Activity
McKinlay Shire Council	<u>Workshop</u> Assist with workshop duties
McKinlay Shire Council	<u>Saleyards</u> Assist with the regular upkeep of the facility Mowing/Whippersnipping
McKinlay Shire Council	<u>McIntyre Park</u> *Assist with mowing on various Council properties *Assist with the erection of fence around Campdraft toilet block at McIntyre Park. Cleaned storage area to a respectable level. *Cleaning of race club area and install wagon at Turf Club
McKinlay Shire Council	<u>Various</u> Whippersnipping sand yard Mowing/whippersnipping of Airport Area
Julia Creek State School	Mowing/Whippersnipping
Churches/RSL/CWA/SES	Mowing/whipper snipping
Julia Creek RSL	Painting of new building works and sandblast and paint cannon
McKinlay Race Club	Mow, whippersnip and clean up of race club grounds in preparation of race event

8 – Housing, FRB and Community Centre

8.1 – Budget

			Actual	Budget YTD	Budget
ENVIRO9.1	3810-1300	3810 - Council Property / Staff Housing Program Rev	\$73,983	\$74,999	\$100,000
ENVIRO9.2	3810-1301	3810 - Council Property / Subdivision Blocks Rent	\$3,600	\$2,999	\$4,000
	3810-1302	3810-Council Property / Subdivision Blocks outgoings	\$0		\$0
ENVIRO9.3	3810-2300	3810 - Council Property / Staff Housing Program Exp	\$149,688	\$164,999	\$220,000
ENVIRO9.4	3810-2300	3810 - Council Property / Sub Division Expense	\$7,360	\$3,749	\$5,000

8.2 - Report

Council Property / Staff Housing



Council Property / Staff Housing activities for the month are detailed in Table below.

Activity	Number
Properties Available for use	10 Shaw Street 3 Coyne Street 71 Coyne Street Unit B, 4 Shaw Street 7 Coyne Street
New Tenancies	Unit A, 4 Shaw Street – Tourism Officer 5 Coyne Street – Creditors Officer
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	Bathroom Renovations at 8 Byrne Street are scheduled to commence after Dirt and Dust

Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Two (2)
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	Nil

Fr Bill Bussutin Community Centre and Seniors Living Units

Budget

	Actual	Budget YTD	Budget
ENVIRO10.4 3820 - Community Centre Hire Fees	\$6,451	\$4,874	\$6,500
	Actual	Budget YTD	Budget
ENVIRO10.4 3820 - FRB Centre RENT	\$28,318	\$29,999	\$40,000



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		Actual	Budget YTD	Budget
ENVIRO10.5	3820 - FRB Units & Community Ctre Operational Costs	\$58,896	\$56,250	\$75,000

Report

Seniors Living Units

Seniors Living Unit activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Two (2) – Unit 3, Unit 7
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	New TV purchased for Unit 6

9 – Land and Building Development

9.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO11.1	3900 - Revenue	\$591	\$1,499	\$2,000

		Actual	Budget YTD	Budget
ENVIRO11.2	3900 - Town Planning Program	\$11,413	\$61,499	\$82,000

9.2 - Report

Regulatory Services, Land and Building Development

Two (2) development applications were received during the month

DA #	Applicant	Type of Development	Location	Application Details
2021-22_12	Carter Sheds Pty Ltd	BUILDING	McIntyre Park	Shade Cover over existing Campdraft Arena
2021-22_13	Sylvia Crawford	BUILDING	52 Coyne Street, JULIA CREEK QLD 4823	New construction of Swimming Pool

Updates on various land matters are as follows;

Matter	Status



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Julia Creek STP Land Purchase	Land acquisition has been completed. New Lot/Plan details for all STP infrastructure is Lot 37 on SP319362. Amendments are required to the Easement document, awaiting title search for lot/plan before we can proceed.
Kynuna Rodeo Grounds/Landfill	Awaiting progress update from the Department regarding Native Title. A new offer is required for the Kynuna Rodeo Grounds, this is expected to be received by end of April 2022.
Kynuna SES Shed	Lodged account with the Department. Awaiting finalisation. Completion date is unknown at this stage.
McKinlay Landfill	Lodged application with the Department. A draft ILUA is currently being prepared with the Mitakoodi People. Completion date is unknown at this stage.
Childcare Hub Land	Application for Trustee Lease has been lodged with the Department. As required; a Land Management Plan has been prepared for the lease and public consultation will be undertaken commencing 20 April 2022

10 – Local Disaster Management

10.1 – Budget

		Actual	Budget YTD	Budget
ENVIRO12.1	2760 - SES Grants	\$20,568	\$15,425	\$20,567

		Actual	Budget YTD	Budget
ENVIRO12.2	2760 – SES Capital Grants	\$32,179	\$24,134	\$32,179

		Actual	Budget YTD	Budget
ENVIRO12.2	2760 - Natural Disaster Grants	\$0	\$5,085	\$6,780

		Actual	Budget YTD	Budget
ENVIRO12.3	2760 - Disaster Management Operational Costs	\$12,975	\$26,624	\$35,500

10.2 - Report

No events activated the LDMG during the month.



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6.2 Subject: Surrender of Permit to Occupy and Application for new Permit to Occupy over Lot 1 on CP PER5925
Attachments: 6.2.1 – Email correspondence
Author: Environmental & Regulatory Services Team Leader
Date: 19 April 2022

Executive Summary:

Council has received correspondence from Connie Navarro Legal acting on behalf of Robert and Judith Anderson requesting Councils approval for an application to surrender existing permit to occupy over Lot 1 on CP PER5925 by Robert and Judith Anderson and the issue of a new permit to occupy to Anthony Anderson.

Recommendation:

That Council resolves to authorise the Chief Executive Officer to complete and return the Form LA30 – Statement in relation to an application under the Land Act 1994 over state land application form in support of the surrender and re-issue of permit to occupy over Lot 1 on CPPER5925 and send a copy back to Connie Navarro Legal

Background:

The current registered lessess of Eddington Station are transferring the ownership of the station.

The current owners have a permit to occupy over Lot 1 on Crown Plan PER5925 which is used in conjunction with Eddington Station. On the transfer of Eddington Station, the current owners agree to surrender their Permit to Occupy, contemporaneously with the Application for and grant of a new, replacement Permit to Occupy in the name of the new owner.

The current owners have held this permit to occupy for a fair number of years.

Council as Reserve Manager is required to complete Form LA30 – Statement in relation to an application under the Land Act 1994 over state land.

Consultation: (internal/External)

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 122432



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6.3 Subject: Endorsement for subdivision of leasehold property, Lot 6 on EN65
Attachments: 6.3.1 – Email Correspondence
6.3.2 – Survey Plan
Author: Environmental & Regulatory Services Team Leader
Date: 19 April 2022

Executive Summary:

Email correspondence has been received from Thynne Macartney Lawyers acting on behalf of Michael Bulley of 'Bindooran' Station requesting Council's endorsement for an application for subdivision of leasehold property known as Lot 6 on EN65.

Recommendation:

That Council resolves to write to Thynne Macartney Lawyers providing Council's endorsement of the application for subdivision of Lot 6 on EN65

Background:

Michael Bulley wishes to apply to the Department of Resources for a subdivision of Lot 6 on EN65 and requires Council's endorsement in order to lodge a 'properly made' application with the Department.

The property was previously comprised of two separate lots, Lot 6 and 7 on EN65 separated by the Five Chain Road as shown on the original survey plan found in attachment 6.3.2.

If the application is successful Michael Bulley wishes to offer the 'original' Lot 6 to the owner of Clifton Park as the property directly adjoins Lot 6.

Consultation: (internal/External)

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 122433

From: CEO <ceo@mckinlay.qld.gov.au>
Sent: Wednesday, 30 March 2022 5:26 PM
To: Megan Pellow <meganp@mckinlay.qld.gov.au>; Debbie Godier <debbie@mckinlay.qld.gov.au>; Cameron Scott <cameron.scott@mckinlay.qld.gov.au>
Subject: Fwd: Endorsement of application for subdivision [TM-MATTER.FID819960]

Hi Cameron and Megan

Please prepare a report for Council on this subdivision

Thanks Trevor

From: Harriet Adcock <harrietadcock@thymac.com.au>
Sent: Wednesday, March 30, 2022 5:08:12 PM
To: CEO <ceo@mckinlay.qld.gov.au>
Cc: Alex Ramsey <aramsey@thymac.com.au>
Subject: Endorsement of application for subdivision [TM-MATTER.FID819960]

Dear Trevor

We are assisting Michael Bulley of "Bindooran", Julia Creek with an application to the Department of Resources for the sub-division of the Crown Leasehold property, Lot 6 on Crown Plan EN65 ("**Property**").

In order to lodge a "properly made" objection with the Department of Resources, our client requires an endorsement from the McKinlay Shire Council.

By way of background, the Property was previously comprised of two separate titles, Lot 6 and Lot 7 on Crown Plan EN65. The "original" Lot 6 and Lot 7 are easily identified, as the "original" Lot 6 is immediately North of the Five Chain Road, and "original" Lot 7 is immediately South of the road. **Attached** to is a copy of the Survey Plan where the "original" Lots 6 and 7 are clearly identifiable.

If successful with his subdivision application, our client intends to offer the "original" Lot 6 holding to the owner of "Clifton Park". "Clifton Park" directly adjoins that "original" Lot 6.

We'd be grateful if you could take this proposal to the McKinlay Shire Council for its consideration at your earliest opportunity. We understand that the next Council meeting is scheduled for 28 April 2022, but our client would appreciate any opportunity for the proposal to be tabled at an earlier date.

Please don't hesitate to contact Alex Ramsey or me if you require any additional information for the purpose of giving preliminary consideration to this proposal.

We look forward to hearing from you as to whether the Council will endorse the proposed subdivision.



6.4 Subject: Development Application 2021-22_10 – Reconfiguration of Lot – Nigel Simmons
Attachments: 6.4.1 - Draft Decision Notice
6.4.2 - Approved Plan
6.4.3 - Rights of Appeal
6.4.4 - Referral Agency Response
Author: Environmental & Regulatory Services Team Leader
Date: 19 April 2022

Executive Summary:

Milford Planning on behalf of Nigel Simmons has made an application for a Code Assessable Development Permit for Reconfiguring a Lot for a subdivision of one (1) lot into five (5) lots and creating an easement to a lot from a constructed road on land known as Lot 48 on EN142.

Recommendation:

That Council resolves to advise Milford Planning on behalf of Nigel Simmons that the application for a Code Assessable Development Permit for a reconfiguration of lot for a subdivision of one (1) lot into five (5) lots and the creation of an easement to a lot from a constructed road on land known as Lot 48 on EN142 be approved subject to the following conditions;

Approved Plans

- 1. The development is to occur generally in accordance with the supporting plans and reports/documents reference in the table below and as attached, except where conditions of approval dictate otherwise.*

Plan Title	Plan No. and Revision	Date
Proposed Lot Configuration Plan	M1831-SK-01, Sheet 1 of 1	14/01/2022
Report/Document		
NA		

General

- 2. The proposed development is to comply with all conditions of approval prior to commencement of use, unless stated otherwise.*
- 3. The developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval with all works being undertaken to Council standard.*

Infrastructure and Services

- 4. The developer is to ensure that all new and existing services for each lot are wholly contained within the individual lots.*
- 5. The development is not to result in ponding of stormwater or additional stormwater flow onto adjoining properties.*



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6. *Any relocation and/or alteration to any public utility installation required as a result of any works carried out in connection with this development must be carried out at no cost to council.*
7. *Each new lot must be serviced by an on-site sewage disposal system to be installed prior to building approval being issued for any dwellings on each new lot. The developer must notify all prospective purchasers of this condition.*
8. *Each new lot must be serviced by an on-site water supply system to be installed prior to building approval being issued for any dwellings on each new lot. The developer must notify all prospective purchasers of this condition.*
9. *Each new lot must be serviced by electricity and telecommunications to be installed prior to Council endorsement of the Survey Plan. Where installation cannot be achieved, confirmation that supply can be provided must be obtained from the supplier and provided to council.*
10. *A new access driveway and crossovers from the existing edge of bitumen to the property boundary must be constructed to service the shared access and utilities easement in accordance with council's relevant standards is to be installed prior to Council endorsement of the Survey Plan.*
11. *An access driveway for the entire length of the shared access and utilities easement must be constructed of a suitable, dust-suppressant material is to be installed prior to Council endorsement of the Survey Plan.*

Easement

12. *An easement(s) to allow pedestrian and vehicle access, on-site manoeuvring and connection of services and utilities for benefited Lot 1-4 over burdened Lot 5 must be provided. The easement documents must be submitted to council for sighting at the time of lodgement of the Plan of Survey for endorsement.*

On-Site Water Supply

13. *The applicant is required to provide a report or statement to council confirming how each new lot is proposed to be provided with the required on-site water supply in accordance with condition 8 above. The documentation must be submitted to council as part of the compliance application for Endorsement of the Survey Plan.*

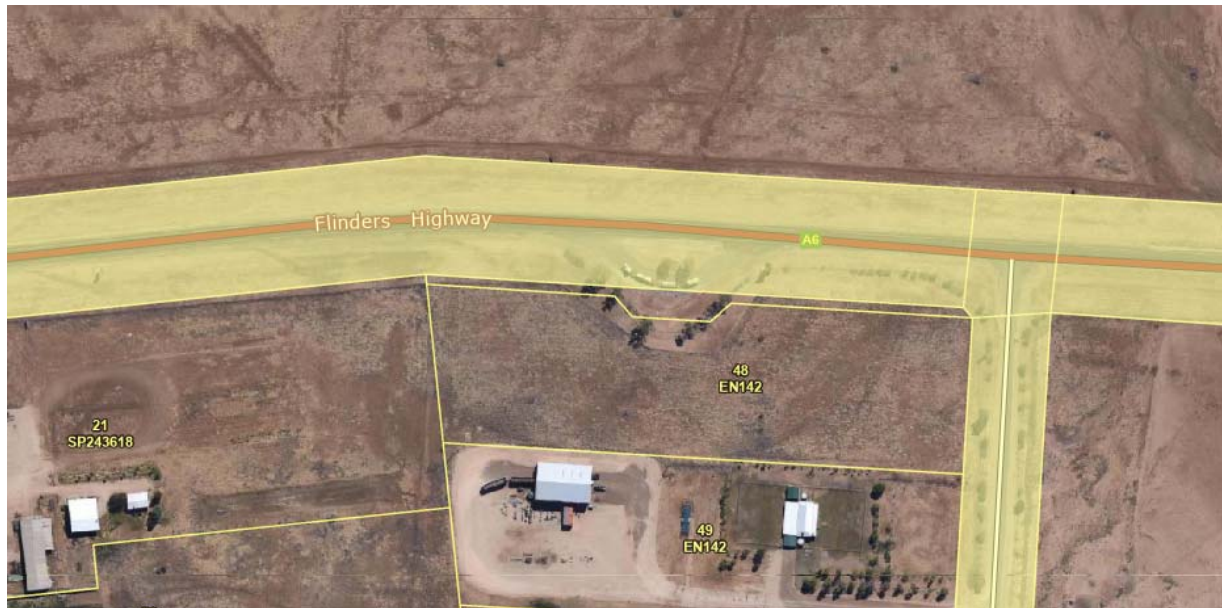
Advice

1. *Council would like to advise the applicant that provisions of the Aboriginal Cultural Heritage Act 2003 and the Queensland Heritage Act 1992 may apply to this development.*
 2. *The developer/owner must demonstrate compliance with all conditions of approval prior to Council endorsement of the Survey Plan.*
 3. *The developer may still require approval for plumbing and drainage works, building works or other works under other relevant legislation prior to commencement of works.*
-



Background:

Milford Planning on behalf of Nigel Simmons made a properly made development application to Council for Reconfiguring a Lot for a subdivision from one lot into five lots and for the creation of an easement giving access to a lot from a constructed road on land known as Lot 48 on EN142. An aerial image of lot/plan is below.



A pre-lodgement meeting was held between Council, Council's Planning Consultant and representatives from Milford Planning on the 16 September 2021.

At the time of this pre-lodgement meeting, the initial concept involved a subdivision with several dual occupancies and multiple dwellings on the proposed allotments. Staff were generally supportive of the proposed development in terms of the subdivision however expressed concern that the multiple dwellings on each allotment would not specifically align with the Rural Residential Zone's purpose and intent.

The Applicant considered Council's feedback and reduced the proposal to a subdivision where the resultant allotments would achieve the minimum prescribed lot sizes.

The applicant proposes to develop the site to establish five new rural residential allotments. A site plan can be found in attachment 6.4.2.

- Proposed Lots 1 to 4 are all 4,000 m² and all achieve access via the proposed access easement along the southern boundary.
- Proposed Lot 5 is 5,450 m² which includes the proposed access easement.
- Burdening proposed Lot 5, the access easement is 8 m wide and features an unsealed flat grade access handle.



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This development is identified as Code Assessable under Council's Planning Scheme and was assessed against the Rural residential zone code, Reconfiguring a lot code and General development code.

As required under the Planning Regulation 2017 the application was to be referred to the Department of State Development, Infrastructure, Local Government and Planning (SARA). A copy of their response can be found in attachment 6.4.4.

In conclusion, the proposed development is recommended for approval based on the following reasons;

- The proposal complies with the assessment benchmarks relevant to the assessment of a proposal of this nature;
- the proposed allotments are of sufficient size and dimensions to accommodate future built form and uses consistent with the intent of the Rural Residential Zone; and
- any areas of uncertainty or irregularity can be dealt with through reasonable and relevant conditions of approval.

Consultation: (internal/External)

Council Staff, Council Planning Consultant, Applicant's Planning Consultant

Legal Implications:

McKinlay Shire Planning Scheme
Planning Act 2016
Planning Regulation 2017

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 122436

Date

Nigel Simmons C/- Milford Planning
Attention: Abbey Feldt
Po Box 5463
Townsville Qld 4810

DECISION NOTICE

Planning Act 2016

This **decision notice** is issued pursuant to the *Planning Act 2016* and is associated with a development application seeking a development permit for a reconfiguring a lot (one (1) into five (5) lots subdivision). The development application was assessed and **approved in full subject to conditions**. The decision date being **XX April 2022**.

The following application details are provided:

DEVELOPMENT APPLICATION DETAILS

Application Reference No.	2021-21_31
Applicant Details	Nigel Simmons C/- Milford Planning Contact: Abbey Feldt PO Box 5463, TOWNSVILLE QLD 4810 P. (07) 4724 0095 E. info@milfordplanning.com.au
Development Proposal	Development Permit – Reconfiguring a Lot
Development Type	Subdivision (One (1) into Five (5) Lots) AND Creating an easement giving access to a lot from a constructed road
Site Address	Lot 48 Airport Road, JULIA CREEK
Real Property Description	Lot 48 on EN142
Level of Assessment	Assessable Development – Code Assessable
Assessment Benchmarks	<i>Planning Act 2016</i>

	<i>Planning Regulation 2017</i> State Planning Policy 2017 North West Regional Plan 2010 McKinlay Shire Planning Scheme 2019 <ul style="list-style-type: none"> • Rural residential zone code • General development code • Reconfiguring a lot code
Applicants Reference	M1831

DEEMED APPROVAL

This development approval is **not** a *deemed approval* under section 64 of the *Planning Act 2016*.

CONDITIONS OF APPROVAL

The conditions of this approval are outlined in the below Schedule of Conditions and are distinguished as either assessment manager or referral agency conditions.

REFERRAL AGENCIES

Based on the common material included in the lodged development application, it was determined that referral was required to the referral agencies identified in the table below, which occurred on or around the **16th of February 2022**.

Referral Agency	Referral Trigger (<i>Planning Regulation 2017</i>)
Department of State Development, Infrastructure, Local Government and Planning (State Assessment and Referral Agency) North and North West Regional Office Level 4, 445 Flinders Street, TOWNSVILLE QLD 4810 PO Box 5666, TOWNSVILLE QLD 4810 P. (07) 4758 3423 E. NQSARA@dsdmip.qld.gov.au	Infrastructure - Schedule 10, Part 9, Division 4, Subdivision 2, Table 1, Item 1 Infrastructure - Schedule 10, Part 9, Division 4, Subdivision 2, Table 3, Item 1

A copy of the referral agency response is attached.

ASSESSMENT BENCHMARKS/REASONS FOR DECISION

Pursuant to section 63(5) and section 83(7) of the *Planning Act 2017*, the following clarifications are provided as to the reasoning for the decision which has been made.

Subject to the imposition of the development conditions contained within the Decision Notice, the development is able to comply with the following applicable Assessment Benchmarks against which the application was required to be assessed, being:

- The *Planning Act 2016*
- The *Planning Regulation 2017*
- State Planning Policy 2017
- North West Regional Plan 2020
- The McKinlay Shire Council Planning Scheme 2019
 - Strategic Framework

- Rural residential zone code
- General development code
- Reconfiguring a lot code

CURRENCY PERIOD

The currency period set for this development approval is to be in accordance with section 85 of the *Planning Act 2016*, which establishes when an approval lapses.

RIGHTS OF APPEAL

The rights of an applicant to appeal to a tribunal or the Planning and Environment Court against a decision about a development application are set out in chapter 6, part 1 of the *Planning Act 2016*. For particular applications, there may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the *Planning Act 2016*).

Appeal by an applicant

An applicant for a development application may appeal to the Planning and Environment Court against the following:

- the refusal of all or part of the development application
- a provision of the development approval
- the decision to give a preliminary approval when a development permit was applied for
- a deemed refusal of the development application.

An applicant may also have a right to appeal to the Development tribunal. For more information, see schedule 1 of the *Planning Act 2016*.

Appeal by a submitter

A submitter for a development application may appeal to the Planning and Environment Court against:

- any part of the development application for the development approval that required impact assessment
- a variation request.

The timeframes for starting an appeal in the Planning and Environment Court are set out in section 229 of the *Planning Act 2016*.

An extract from the *Planning Act 2016* that sets down the applicant's appeal rights and the appeal rights of a submitter is attached.

Should you have any queries please do not hesitate to contact Megan Pellow on (07) 4746 7166.

Yours Faithfully,

Trevor Williams
Chief Executive Officer

Cc: *Department of State Development, Infrastructure, Local Government and Planning
(State Assessment and Referral Agency)
North and North West Regional Office
PO Box 5666, TOWNSVILLE QLD 4810
NQSARA@dsgmip.qld.gov.au*

SCHEDULE OF CONDITIONS

Impact Assessable Reconfiguring a Lot Subdivision (One (1) Into Five (5) Lots Subdivision)

Assessment Manager Conditions of Approval

Approved Plans

1. The development is to occur generally in accordance with the supporting plans and reports/documents reference in the table below and as attached, except where conditions of approval dictate otherwise.

Plan Title	Plan No. and Revision	Date
Proposed Lot Configuration Plan	M1831-SK-01, Sheet 1 of 1	14/01/2022
Report/Document		
NA		

General

2. The proposed development is to comply with all conditions of approval prior to commencement of use, unless stated otherwise.
3. The developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval with all works being undertaken to Council standard.

Infrastructure and Services

4. The developer is to ensure that all new and existing services for each lot are wholly contained within the individual lots.
5. The development is not to result in ponding of stormwater or additional stormwater flow onto adjoining properties.
6. Any relocation and/or alteration to any public utility installation required as a result of any works carried out in connection with this development must be carried out at no cost to council.
7. Each new lot must be serviced by an on-site sewage disposal system to be installed prior to building approval being issued for any dwellings on each new lot. The developer must notify all prospective purchasers of this condition.
8. Each new lot must be serviced by an on-site water supply system to be installed prior to building approval being issued for any dwellings on each new lot. The developer must notify all prospective purchasers of this condition.
9. Each new lot must be services by electricity and telecommunications to be installed prior to Council endorsement of the Survey Plan. Where installation cannot be achieved, confirmation that supply can be provided must be obtained from the supplier and provided to council.

10. A new access driveway and crossovers from the existing edge of bitumen to the property boundary must be constructed to service the shared access and utilities easement in accordance with council's relevant standards is to be installed prior to Council endorsement of the Survey Plan.
11. An access driveway for the entire length of the shared access and utilities easement must be constructed of a suitable, dust-suppressant material is to be installed prior to Council endorsement of the Survey Plan.

Easement

12. An easement(s) to allow pedestrian and vehicle access, on-site manoeuvring and connection of services and utilities for benefited Lot 1-4 over burdened Lot 5 must be provided. The easement documents must be submitted to council for sighting at the time of lodgement of the Plan of Survey for endorsement.

On-Site Water Supply

13. The applicant is required to provide a report or statement to council confirming how each new lot is proposed to be provided with the required on-site water supply in accordance with condition 8 above. The documentation must be submitted to council as part of the compliance application for Endorsement of the Survey Plan.

Advice

1. Council would like to advise the applicant that provisions of the *Aboriginal Cultural Heritage Act 2003* and the *Queensland Heritage Act 1992* may apply to this development.
2. The developer/owner must demonstrate compliance with all conditions of approval prior to Council endorsement of the Survey Plan.
3. The developer may still require approval for plumbing and drainage works, building works or other works under other relevant legislation prior to commencement of works.



DRAWING TITLE
Proposed Lot Configuration Plan

PROPERTY ADDRESS
 Airport Road, Julia Creek
 Lot 48 on EN142
 44

DRAWING No
M1831-SK-01

SCALE (at A3 original)
 1:1,000

DATE
 14/01/2022

REVISION

SHEET
 1 of 1

AUTHOR(S)
 RS

9 0 9 18 27 36 m

SOURCE(S)
 Milford Planning GIS at publication date;
 DCCB extract, State of Queensland, 2022;
 aerial imagery, Google, 2022.

NOTE: Areas and dimensions are approximate only and are subject to site survey.

Appeal Rights

PLANNING ACT 2016 & THE PLANNING REGULATION 2017

Applicants have appeal rights under Chapter 6, Part 1 of the *Planning Act 2016*. Information about how to proceed with an appeal to the Planning and Environment Court may be found on the Court's website:

Planning and Environment Court

website www.courts.qld.gov.au/courts/planning-and-environment-court

Planning and Environment Court (Townsville)

post PO Box 1032 Townsville Qld 4810

visit 31 Walker Street Townsville Qld 4810

telephone (07) 4799 7261 (general enquiries) / (07) 4799 7263 (registrar)

email townsville.hcregistry@justice.qld.gov.au

In addition, Chapter 6, Part 2 of the *Planning Act 2016* affords the opportunity to proceed to an appeal to the Development Tribunals. Appeals to the Development Tribunals may be addressed to:

Development Tribunals

post Department of Housing and Public Works, GPO Box 2457 Brisbane Qld 4001

visit Mineral House, 41 George Street, Brisbane

telephone 1800 804 833

facsimile +61 7 3237 1248

email registrar@hpw.qld.gov.au

website www.hpw.qld.gov.au/DevelopmentTribunals



SARA reference: 2202-27238 SRA
 Council reference: 2021-22_10
 Applicant reference: M1831

17 March 2022

Chief Executive Officer
 McKinlay Shire Council
 PO Box 177
 Julia Creek Qld 4823
 reception@mckinlay.qld.gov.au

Attention: Megan Pellow

Dear Megan

SARA response — Reconfiguring a Lot at Airport Road, Julia Creek

(Referral agency response given under section 56 of the *Planning Act 2016*)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency on 16 February 2022.

Response

Outcome:	Referral agency response – with conditions.
Date of response:	17 March 2022
Conditions:	The conditions in Attachment 1 must be attached to any development approval.
Advice:	Advice to the applicant is in Attachment 2 .
Reasons:	The reasons for the referral agency response are in Attachment 3 .

Development details

Description:	Development permit	Reconfiguring a Lot for Subdivision (One Lot into Five Lots) and Access Easement
SARA role:	Referral Agency.	
SARA trigger:	<ul style="list-style-type: none"> Schedule 10, Part 9, Division 4, Subdivision 2, Table 1 (Planning Regulation 2017) Development application for reconfiguring a lot within 25m of a State-controlled road 	

- Schedule 10, Part 9, Division 4, Subdivision 2, Table 3 (Planning Regulation 2017)
Development application for reconfiguring a lot adjacent to a road that intersects with a State-controlled road and within 100m of the intersection

SARA reference: 2202-27238 SRA
 Assessment Manager: McKinlay Shire Council
 Street address: Airport Road, Julia Creek
 Real property description: Lot 48 on EN142
 Applicant name: Nigel Simmons C/- Milford Planning
 Applicant contact details: PO Box 5463
 TOWNSVILLE CITY QLD 4810
 info@milfordplanning.com.au

Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (s.30 Development Assessment Rules). Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Mac Haque, Senior Planning Officer, on 47583414 or via email NQSARA@dasilgp.qld.gov.au who will be pleased to assist.

Yours sincerely



Graeme Kenna
 Manager (Planning)

cc Nigel Simmons C/- Milford Planning, info@milfordplanning.com.au

enc Attachment 1 – Referral agency conditions
 Attachment 2 – Advice to the applicant
 Attachment 3 – Reasons for referral agency response
 Attachment 4 – Change representation provisions

Attachment 1 — Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application)

No.	Conditions	Condition Timing
Reconfiguring a Lot		
<p>Schedule 10, Part 9, Division 4, Subdivision 2, Table 1 – Reconfiguring a lot within 25 metres of a State transport corridor and Schedule 10, Part 9, Division 4, Subdivision 2, Table 3 – Reconfiguring a lot adjacent to a road that intersects with a State-controlled road and within 100m of the intersection (Planning Regulation 2017) – The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Transport & Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):</p>		
1.	Direct access is not permitted between the Flinders Highway and the subject site.	At all times

Attachment 2 — Advice to the applicant

General advice	
1.	Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> its regulation or the State Development Assessment Provisions (SDAP) v2.6. If a word remains undefined it has its ordinary meaning.

Attachment 3 — Reasons for referral agency response

(Given under section 56(7) of the *Planning Act 2016*)

The reasons for the department's decision are:

- To ensure the development does not create a safety hazard for users of a state-controlled road.
- To ensure the development does not compromise the structural integrity of state-controlled roads, road transport infrastructure or road works.
- To ensure the development does not result in a worsening of the physical condition or operating performance of state-controlled roads and the surrounding road network.
- To ensure the development does not compromise the state's ability to construct, or significantly increase the cost to construct state-controlled roads and future state-controlled roads.
- To ensure the development does not compromise the state's ability to maintain and operate state-controlled roads, or significantly increase the cost to maintain and operate state-controlled roads.

Material used in the assessment of the application:

- The development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- The *State Development Assessment Provisions* (version 2.6), as published by the department
- The Development Assessment Rules
- SARA DA Mapping system
- State Planning Policy mapping system

Attachment 4 — Change representation provisions

(page left intentionally blank)

Development Assessment Rules—Representations about a referral agency response

The following provisions are those set out in sections 28 and 30 of the Development Assessment Rules¹ regarding **representations about a referral agency response**

Part 6: Changes to the application and referral agency responses

28 Concurrence agency changes its response or gives a late response

- 28.1. Despite part 2, a concurrence agency may, after its referral agency assessment period and any further period agreed ends, change its referral agency response or give a late referral agency response before the application is decided, subject to section 28.2 and 28.3.
- 28.2. A concurrence agency may change its referral agency response at any time before the application is decided if—
- (a) the change is in response to a change which the assessment manager is satisfied is a change under section 26.1; or
 - (b) the Minister has given the concurrence agency a direction under section 99 of the Act; or
 - (c) the applicant has given written agreement to the change to the referral agency response.²
- 28.3. A concurrence agency may give a late referral agency response before the application is decided, if the applicant has given written agreement to the late referral agency response.
- 28.4. If a concurrence agency proposes to change its referral agency response under section 28.2(a), the concurrence agency must—
- (a) give notice of its intention to change its referral agency response to the assessment manager and a copy to the applicant within 5 days of receiving notice of the change under section 25.1; and
 - (b) the concurrence agency has 10 days from the day of giving notice under paragraph (a), or a further period agreed between the applicant and the concurrence agency, to give an amended referral agency response to the assessment manager and a copy to the applicant.

¹ Pursuant to Section 68 of the *Planning Act 2016*

² In the instance an applicant has made representations to the concurrence agency under section 30, and the concurrence agency agrees to make the change included in the representations, section 28.2(c) is taken to have been satisfied.

Part 7: Miscellaneous

30 Representations about a referral agency response

- 30.1. An applicant may make representations to a concurrence agency at any time before the application is decided, about changing a matter in the referral agency response.³

³ An applicant may elect, under section 32, to stop the assessment manager's decision period in which to take this action. If a concurrence agency wishes to amend their response in relation to representations made under this section, they must do so in accordance with section 28.



6.5 Subject: Adoption of 2022-23 Fees and Charges Schedule
Section 18.01 - Julia Creek Airport Commercial Usage Charges
Attachments: 6.5.1 – Email Correspondence from Avdata
Author: Environmental and Regulatory Services Team Leader

Executive Summary:

Advice has been received from Avdata in relation to airport charge rules for RPT airlines.

RPT operators require 3 months notice to update their ticketing/financial systems. It is proposed to adopt the airport charges early to allow REX enough notice to update their system with the new charge rate.

Recommendation:

Council resolves to adopt the airport commercial usage charges for 2022-23 Financial Year effective immediately to;

- All commercial aircraft landing fees **\$10.50 per tonne (incl GST)**
 - Commercial Passenger **\$2.90 per person (incl GST)**
-

Background:

Advice has been received from Avdata in relation to airport charge rules for RPT airlines.

Council was advised that when airport charge rates are going to change, some RPT airlines such as REX require 3 months notice of the change to update their systems and ensure correct payment from the date of the change. If an airline such as REX does not receive sufficient notice, they may short pay according to an out of date charge rate.

As such we propose to adopt the airport charges early to allow REX enough notice to update their system with the new charge rate.

For Council's information the current charge rates are as follows;

- All commercial aircraft landing fees **\$10.25 per tonne (incl GST)**
- Commercial Passenger **\$2.82 per person (incl GST)**

We propose to adopt the airport commercial usage charges for 2021-22 Financial Year to;

- All commercial aircraft landing fees **\$10.50 per tonne (incl GST)**
- Commercial Passenger **\$2.90 per person (incl GST)**



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This increase is calculated by adding 2.5% to the current charges rounded to nearest dollar.

Staff have compared Council's proposed charges to both Richmond and Hughenden Airports and Council's charges are in between both shires.

Legal Implications:

Policy Implications:

Financial and Resource Implications

Risk Management

Options for Council to Consider

InfoXpert Document ID: 122441

Details for Julia Creek Airport (YJLC)

Please contact Avdata if any of these details require updating.
email: mail@avdata.com.au
phone: 02 6262 8111

Julia Creek Airport (YJLC)

Code: YJLC
Currency: A
Name: Julia Creek Airport (YJLC)
Entity: McKinlay Shire Council
ABN: 46448426394
Registered for GST: Yes

Bank Account Details

Bank name: McKinlay Shire Council
Bank branch: Brisbane
Bank BSB: 484799
Bank account number: XXXXXX229

Bank Notification

Email: reception@mckinlay.qld.gov.au **Contact Name:** Teana Rafter

Pay Invoices from Collected Monies: Yes

Email Billing Statements to: meganp@mckinlay.qld.gov.au
Email Debt Reports to: meganp@mckinlay.qld.gov.au

Debt Recovery Details

Debt Recovery Agent Name: Collection House (QLD) Ltd

Debt Recovery Agent Address

Collection House (QLD) Ltd
Attn: Collections Manager
PO Box 2247
Fortitude Valley BC QLD
4006

Debt Recovery Contact: Jo Nagaraju / Sam Barker
Debt Recovery Agent Phone: 1300 314 443
Debt Recovery Agent Mobile: (to be advised)
Debt Recovery Agent Email: commercialservices@collectionhouse.com.au

Contacts

Accounts

Name: Reception
Title: (to be advised)
Phone 1: 07 4746 7166
Phone 2: (to be advised)
Mobile: (to be advised)
Email: reception@mckinlay.qld.gov.au

CEO

Name: John Kelly
Title: Chief Executive Officer (Interim)
Phone 1: 07 4746 7166
Phone 2: (to be advised)
Mobile: 0427 467 166
Email: ceo@mckinlay.qld.gov.au

Business Manager

Name: Megan Pellow
Title: Environmental and Regulatory Services Team Leader
Phone 1: 07 4746 7166
Phone 2: (to be advised)

Mobile: 0437 228 062

Email: meganp@mckinlay.qld.gov.au

Web Users

Username: YJLC

Full name: (to be advised)

Mobile: (to be advised)

Email: (to be advised)

Addresses

General

McKinlay Shire Council

Chief Executive Officer

PO Box 177

Julia Creek QLD

4823

Locations

Julia Creek Airport (YJLC)

Subtype: Billing

Airport Usage Charge Rules for Julia Creek Airport (YJLC) printed 2022-04-08

The lists below show the rules used for calculating charges for use of this airport.

All charges are listed exclusive of GST. Where applicable, GST is added when charges are invoiced.

Usage Charge Rules (Aircraft)

To calculate the charge for a particular usage event, Avdata's system will find the first rule in the list below which matches that usage (starting at the top of the list). The details that must be matched can include date of the usage, aircraft registration or flight number, aircraft type, aircraft size, customer and/or usage type.

If the first matching rule is 'EXEMPT' then no charge will be applied. Exemptions will have been specified by your airport at some time in the past - please tell us if there are any aircraft or customers in the list which should no longer be exempt from charging.

If the first matching rule includes a charge rate, then this will be used to calculate a charge for the usage.

- Until further notice all usage types customer Department of Defence - Airport Services: EXEMPT (Not billed by Avdata).
- Until further notice all usage types category Glider: EXEMPT (Gliders).
- Until further notice all usage types category Balloon: EXEMPT (Balloons).
- Until further notice all usage types customer Prophurst P/L: EXEMPT (Local User - Refer Folio 1).
- Until further notice all usage types customer R F D S - QLD: EXEMPT (Refer Folio 1).
- Until further notice all usage types customers in group 'YJLC Local Users': EXEMPT (Local users Julia Creek Airport; airport is responsible for advising of updates to group membership).
- Until further notice all usage types flight number starting with 'BDOG': EXEMPT (Aerial firefighting - exempt by default contact Avdata for details).
- Until further notice all usage types flight number starting with 'BMBR': EXEMPT (Aerial firefighting - exempt by default contact Avdata for details).
- Until further notice all usage types flight number starting with 'FSCN': EXEMPT (Aerial firefighting - exempt by default contact Avdata for details).
- Until further notice all usage types flight number starting with 'SPTR': EXEMPT (Aerial firefighting - exempt by default contact Avdata for details).
- Until further notice all usage types flight number starting with 'FBRD': EXEMPT (Aerial firefighting - exempt by default contact Avdata for details).
- Until further notice all usage types flight number starting with 'HLTK': EXEMPT (Aerial firefighting - exempt by default contact Avdata for details).
- Until further notice usage types 'TO MA IL VO ND GP RN': EXEMPT (Usage types not charged. Contact Avdata for details).
- **Until further notice usage types 'LA PA SG TG TR CT': \$9.32 per tonne (Folio 830663962).**

Aggregate Charge Rules

Charges calculated using the above rules will be modified according to the following conditions before they are invoiced to customers.

- Until further notice, limit one charge per 20 minutes.

Usage Charge Rules (Passengers)

If Avdata is currently billing for PAX Airport Usages at this airport, the charge being applied for each type of usage is listed here.

- **Until further notice customer Regional Express Holdings Ltd (150012304) Arrival (Full fare or unspecified) \$2.56 per head (Folio 830663962).**
- **Until further notice customer Regional Express Holdings Ltd (150012304) Departure (Full fare or unspecified) \$2.56 per head (Folio 830663962).**

Notes

Please check with Avdata if you are expecting us to apply any charges or discounts which are not mentioned above.

These charge rules should be reviewed by you on a regular basis. Avdata can send you a copy of the current charge rules at any time, or they can be viewed online at www.avdata.com.au/members.html - contact Avdata for your login details. Please remember to give adequate notice to Avdata of any intended changes in your airport's charge rates.

This list shows the Airport Usage Charge Rules applicable to usages from 2021-10-08 until the date of printing. If your charge rates have changed during this time then it is still important to check the older rates (which will be included in the list) as these will be required if there were any usages during this period that have not yet been billed. The Avdata system is able to bill charges up to six months after a usage occurs.

Two-letter Airport Usage Type Codes are **LA** Landing; **TO** Takeoff (not routinely collected for most airports; contact Avdata if you need more information); **MA** Missed approach (the pilot intended to land, but was forced to abort the landing); **TR** Training (exact type of training unspecified, but believed to not involve landing); **SG** Stop and Go; **TG** Touch and Go; **PA** Practice approach (the pilot had no intention to land, but was practicing); **CT** Circuits (not used since before 2009); **IL** ILS practice approach (after which the aircraft did not land); **VO** VOR practice approach (after which the aircraft did not land); **ND** NDB practice approach (after which the aircraft did not land); **GP** GPS practice approach (after which the aircraft did not land); **RN** RNAV practice approach (after which the aircraft did not land); **PH** Parking (Hourly); **PD** Parking (Daily); **PW** Parking (Weekly); **PM** Parking (Monthly); **PG** Parking (Grass); **PT** Parking Tiedown (Bitumen); **PB** Parking (Bitumen); **PN** Parking (Non-Operational Aircraft); **PS** Parking - Narrow (Daily); **PJ** Parking - Narrow (Monthly); **PC** Parking - Wide (Daily); **PQ** Parking - Wide (Monthly); **PE** Parking - Exempt (for reporting purposes only); **PF** Parking on Floodlit GA Apron; **PR** Parking on RPT Apron; **PU** Unspecified usage reported by airport with parking data. In use until mid-2015; **PO** Parking (Other). Meaning varies from airport to airport; **AU** Airport Usage (General). Meaning varies from airport to airport. In use from mid-2015;

To advise of any amendments to the above charge rules, or if you have any questions or require further information, contact Avdata:

mail@avdata.com.au

phone: 02 6262 8111



7.0 COMMUNITY SERVICES



7.1 Subject: Community Services Monthly Report

Attachments: Nil

Author: Community Services Team Leader

Date: 6th April 2022

Executive Summary:

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: **March 2022**.

Recommendation:

That Council receives the Community Services monthly report for March 2022.

The following report highlights the data for each of the Functional Areas of the Community Services Department.

Julia Creek Caravan Park

Our little Caravan Park was recognized on the National Stage when we were awarded Silver in the Caravan Park category at the Australian Tourism Awards held at the Sunshine Coast. This is wonderful recognition for both Council and staff and is a well-deserved award for many years of planning and upgrading the park to make it such a well received, unique outback experience. Cr Royes, Cr Fegan and DCCS Tenneil Cody attended the awards ceremony with previous CEO John Kelly and they were besotted with the result. Council was able to engage Jon & Nora Griffiths as relief Caretaker Managers in March as our previous Managers resigned from their position. Jon & Nora were a great help during this time and have ensured new Managers Garrie & Jodie Hoffman will have a smooth transition when they arrive for their six-month tenure beginning in April. The Park welcomed 412 guests for the month with is quite reasonable considering peak tourism season is still a few months away but have received a substantial number of phone and email enquiries for bookings later on in the year. Council is hopeful that visitor numbers will remain strong as a large number of travel restrictions have subsided.

Capital Works projects were also undertaken throughout March which included the replacement of wastewater drainage at the old amenities block due to tree root intrusion which had been causing multiple blockages. Furthermore, local contractors were also able to install a new water isolation point at the southern end of the park and found an existing sluice valve buried underneath garden beds close to the main entrance. This will now allow water to be isolated solely at the Caravan Park for repairs and maintenance without causing interruption to adjoining houses. Council has also ordered 8 replacement bathtubs for the Rainwater Tank Artesian Bathhouses which are expected to be installed in late April/early May.

JC Caravan Park Revenues March 2022



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Type of service	JANUARY revenues (GST)	Total (inc)	FEBRUARY revenues (GST)	Total (inc)	MARCH revenues (GST)	Total (inc)
Twin Single Units		\$775		\$990		\$1,350
Powered Sites		\$2,419		\$3,210		\$4,205
Self-Contained Cabins		\$12,282.50		\$8,775		\$14,170
Unpowered Sites		\$60		\$60		\$120
Sub Total		\$15,536.50		\$13,035		\$19,845
Artesian Baths incl. salts		\$3,704		\$4,035		\$5,827
McIntyre Park						
Cheese Platters		\$300		\$210		\$570
Laundry		\$280		\$58		\$157
Long Term Stay		\$320				\$960
Calculated Total		\$20,140.50		\$17,338		\$27,359

JC Caravan Park Occupancy by Category March 2022

Type of Service	% Occupancy
Twin Single Units	19%
Cabin – 4 berth	71%
Cabin – 6 berth	66%
Unpowered site	
Powered Caravan site	4%
Powered camp site	
McIntyre Park	

JC Caravan Park Artesian Bathhouse Usage March 2022

Type of Service	Number of bookings
Boundary Rider Huts	10
Replica Rainwater Tank Bathhouses	54

Library & Funeral Services

The Library was reasonably busy throughout the month with a large number of children and parents attending daily after the completion of school. More outdoor play equipment was received from the order placed thanks to the support of the First Five Forever program which will enable children to better utilize the outdoor area at the back of the Library. A book exchange was also completed during the month.

JC Library Memberships March 2022

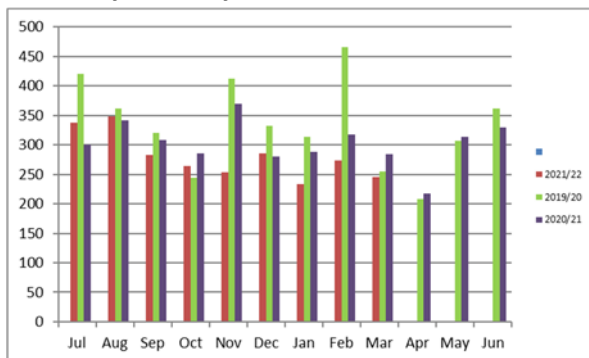


Type of Membership	Total Membership
Adult	296
Junior	68
Institutions	2
Tourists	

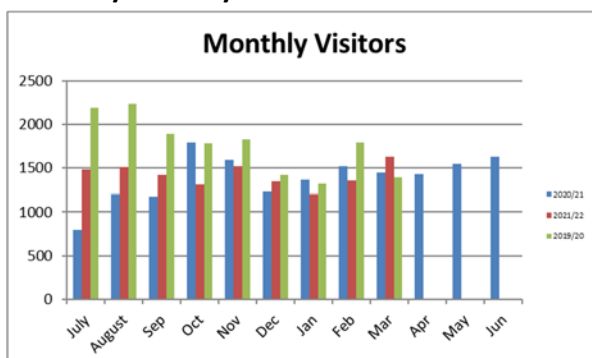
JC Library Services Provided March 2022

Services Provided	Total Amount
Reservations satisfied	31
Requests for books	28
Internet/Computer usage	
IPad usage	
WiFi usage	

JC Library Monthly Loans March 2022



JC Library Monthly Visitors March 2022



Tourism

Total Visitor Numbers for March 2022

There were 82 visitors to the Julia Creek Visitor Information Centre in March. There have been 125 visitors to the Julia Creek Visitor Information Centre this year to date (YTD).



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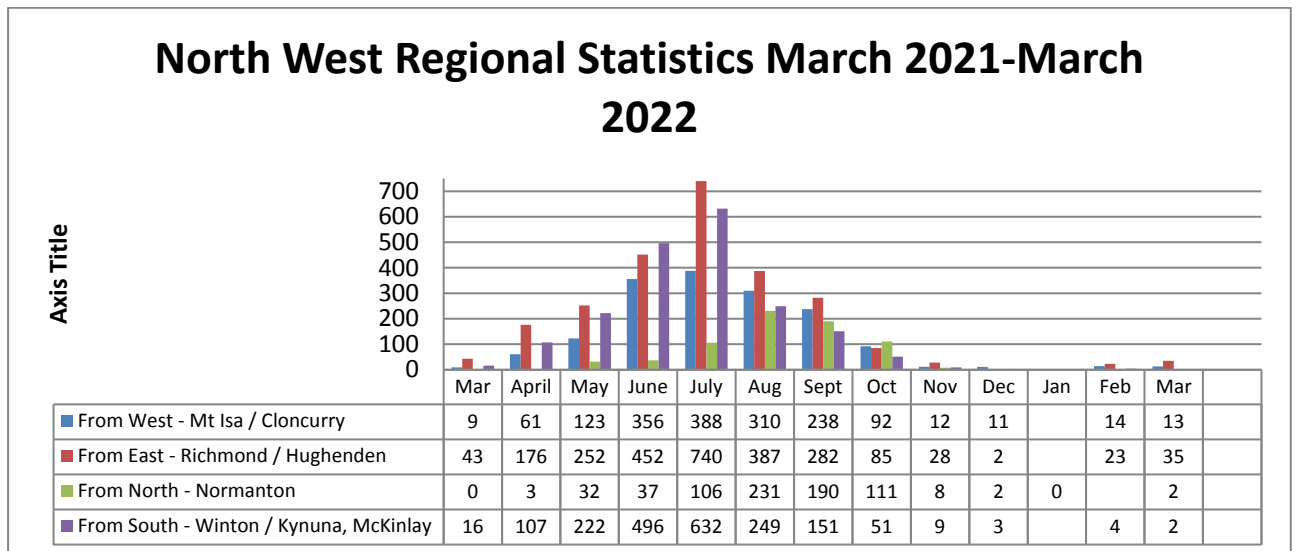
Total Locals for March 2022

There were a total of 8 local visitors to the Julia Creek Visitor Information Centre in March. There have been 17 local visitors to the Julia Creek Visitor Information Centre this year to date (YTD).

Beneath the Creek Entries February 2022

Beneath the Creek remained closed during March 2022 for daily Dunnart Feeding sessions due to low season numbers. However a small number of guests have been able to make

North West Regional Statistics for March 2022



RV Site Permits February 2022

The RV Site remained closed throughout March 2022 due to the lack of Camp Hosts and low visitation numbers.

Digital and Social Media Figures

	Facebook Page Likes		Instagram Likes		Websites	
	MSC	JC VIC	MSC	JC VIC	MSC	JC VIC
March 1	6,943	4,662	1,080	2,800	Sessions	Sessions
March 31	6,945	4,683	1,089	2,822	1,804	1,191
					Users	Users
					1,368	1026



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Grants and Projects

RADF Grant – Peter Dawes Park Mural

A mural artist is scheduled to paint the Peter Dawes Park Amenities block over the weekend of the Dirt & Dust Festival which will provide the community and guests an opportunity to see his work in real time and add to the 'festival' feel of the weekend.

Bush Dinners and Weekend VIC Trading

Council hosted a meeting with local not-for-profit groups and were able to solidify a schedule for Bush Dinners in 2022. Weekly Bush Dinners will commence on June 6 and run up until the end of August which will once again provide a great fundraising opportunity for the groups but also add another unique experience to guests time in Julia Creek.

Weekend Trading at the VIC will commence on Saturday April 22 with the Dirt & Dust Festival and it is hoped that we will be able to showcase the centre to large number of people expected to be in town for the weekend. At this stage, weekend trading will run through up until the end of September.

Julia Creek Early Learning Centre

Current enrolments

There are currently 13 children enrolled at the Service

Attendance

The centre had 90 attendances (actual) over the 15 days of care offered during March. This equated to an average of approx. 6 children per day.

Significant events:

Continued to liaise with recruitment companies seeking to fill the Director and fulltime Educator positions.



Swimming Pool

TOTAL NUMBERS FOR THE MONTH

ENTRIES	SWIMMERS
Adult Entry	44
Child Entry	41
Season Passes / Family Pass	
Adult	25
Child	47
Breakfast Club/ No Charge	
After School Care/ No Charge	
J/C Swimming Club/ No Charge	
Aged Care/ No Charge	
Triathlon Training/ No Charge	
Adult	
Child	
J/C State School/ No Charge	
Caravan Park Tokens	
Adult	50
Child	34
Free Sunday	
Adult	
Child	
Total Swimmers	241

Sport & Recreation

Daren Ginns Centre:

The gym has continued to see some strong growth in member numbers, with March welcoming 9 new members to this great facility. The gym has continued to be noticeably busier as well, with members taking advantage of the 24/7 access and attending across all hours of the day.

The facility will soon welcome a couple of new upgrades as well, with plans currently in place to replace the main entry door, as well as reinforce a section of the back area of the gym in hopes of lessening the chances of floor breakages due to dropped weights.

After School Sport:

After School Sport has remained popular throughout the month of March even as the term concludes. Students from Julia Creek State School, Mount Isa School of the Air and children from surrounding properties have continued to enjoy Tuesday afternoon Swimming, and Wednesday afternoons Cricket program. March saw the completion of this program, with plans underway to provide some more exciting activities into Term 2.



Ordinary Meeting of Council Thursday 28th April 2022

Regional Sport Events Fund – Sport AUS:

Sport Australia’s Regional Sport Events Fund is a funding opportunity for local councils in eligible LGA’s to partner with local clubs/associations and external providers to host a wide range of sporting events and initiatives that provide opportunities for local community members to reconnect and celebrate through sport. Council was successful in the in obtaining \$8,100 from this fund to host the ‘McKinlay Shire Festival of Sport’. This event has partnered with local and external sporting clubs to host coaching sessions as part of the School Holiday Program, as well as supporting upcoming events/come and try sessions in the community hosted by local associations.

Move It - North Queensland Sports Foundation:

After welcoming the Move It NQ program back in February, March has seen the continuation of the program with community members enjoying access to free Group Fitness sessions on Tuesday and Thursday evenings and Personal Training sessions to suit their schedule and goals. It is fantastic to see so many familiar faces returning to the sessions from 2021, as well as some brand new faces giving the sessions a go for the very first time. There has been some great feedback already, and participants have welcomed new challenges each session to improve their health and wellbeing in a fun, safe environment.

The community is also very excited to see Yoga included as part of the 2022 program, with planning being finalised now around how these sessions will look, with a new provider being approached to deliver these sessions.

Community Benefit Assistance Scheme:

Applications have opened for the 2021/2022 Community Benefit Assistance Scheme, with community clubs/groups within the shire presented with the relevant guidelines and information. In March, Council received one further application for funding, bringing the total number of applications to 2 since its implementation in February. These applications were both presented at the March council meeting, with both Community Groups being successful in their applications. The Community Benefit Assistance Scheme has been given another advertising push with hopes of more community groups jumping on board this opportunity.



Community Health

CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	61	35.6
Personal Care	7	2.5
Other	-	-
TOTAL	68	38.1

Non-CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	13	7.45
Other	--	
Other	--	
TOTAL	13	7.45

TRANSPORTS	Number of one-way journeys
CHSP Clients	7
Non-CHSP Clients	1
TOTAL	8

Meetings
MPHS x4, DON x1, Kalan x1
Health Promotion
Commenced GYM sessions twice/week for CHSP clients for falls prevention
General Business
CN on leave for 7 days of this working roster.
COVID CLINICS continue at Fr Bill Centre, although attendance numbers are dropping, and service providers are coming less frequently
The situation at the MPHS remains uncertain – no permanent Doctor. Still at level 1 as per CSCF.



CHSP – Commonwealth Home Support Program

Events and Activities

CHSP weekly activities (Games and Luncheons) have resumed in March after these were placed on hold as COVID-19 peaked throughout February and this was the most appropriate option to keep clients safe. Volunteers are required for Meals on Wheels deliveries but given the timing of the delivery it is proving difficult as many locals have full time jobs.

Statistics March 2022

CHSP currently have a total of **20** clients.

Service Offered	Number of Clients
Transport	59 Two-way trips
Social Support	61 Visits
Personal Care	30 visits 1 clients
Counselling/Support, Information and advocacy (client)	9 hours
Shopping	5 trips
GAMES	0 attended (sessions)
Luncheon	30 Attended (3 sessions)
Wednesday Meal	30 meals (including morning tea)
Meals on Wheels	48 Meals delivered
Home Maintenance	26 lawns mowed 13 clients
Domestic Assistance	5 clients, 20 visits
Pub Lunch	20 clients 2 sessions
Clients Transported for Doctors Appointments	6 CHSP clients

InfoXpert Document ID: 122431



7.2 Subject: Julia Creek ICPA – Community Donation Request

Attachments: Nil

Author: Community Services Team Leader

Executive Summary:

Council has received a Community Donation Request from the Julia Creek Isolated Children’s Parents Association (ICPA) for the use of the Smart Hub Facility to improve access for members to attend meetings virtually. Local groups are eligible to obtain membership of the Smart Hub at a cost of \$150 per quarter.

Recommendation:

Council resolves to approve the Community Donation Request for the Julia Creek ICPA for \$500 which can be utilized by the group to assist with covering costs of quarterly membership fees for the Smart Hub.

Background:

Council annually offers funding programs such as Community Sponsorship/Donations to provide additional support to community events which provide economic support, social interaction and community connectedness for residents of the Shire. The Julia Creek ICPA is an organisation that provides positive outcomes for rural families by providing support with accessing education. Julia Creek is also scheduled to host the ICPA State Conference in 2023 which will be of great benefit to the community.

It is recommended for Council to provide a donation of \$500 to assist with the cost of Smart Hub membership as opposed to waiving of the fees of the associated hire. In doing this it will give a better indication of the usage of the facility by the group paying for the membership and also the contributions (donations) Council are providing to local not for profit groups.

Consultation:

This report was completed with consultation from Director Corporate & Community Services and was discussed at the Council Briefing Meeting.

Legal Implications:

Nil

Policy Implications:

Community Grants Policy



Ordinary Meeting of Council Thursday 28th April 2022

Financial and Resource Implications:

Council sets aside \$15,000 from its annual budget for community donations and \$12,491.62 would remain for other organisations to access for the remainder of 2021/22.

InfoXpert Document ID: 122428



7.3 Subject: Julia Creek Turf Club – Community Sponsorship Request

Attachments: Nil

Author: Community Services Team Leader

Executive Summary:

Council has received a Community Sponsorship Request from the Julia Creek Turf Club to support the running of the Artesian Express Raceday which is ran in conjunction with the Dirt & Dust Festival. The funding requested will be utilised to supply new signage on the finish post, prizes for fashions on the field and entertainment in the birdcage (trackside marquee).

Recommendation:

Council resolves to approve the Community Sponsorship Request for the Julia Creek Turf Club for \$3,000 cash.

Background:

Council annually offers funding programs such as Community Sponsorship/Donations to provide additional support to community events which provide economic support, social interaction and community connectedness for residents of the Shire. The Artesian Express Raceday is synonymous with the Dirt & Dust Festival and provides a wonderful experience for locals and visitors to be a part of the iconic festival.

The annual financial statements of the club indicate they currently have a cash balance of ~\$282,000, and a profit for the 2020/21 FY of \$73,742. Following discussions at briefing further information was requested to be obtained, namely if any of the funds on hand were committed for grant funded projects or planned projects. Further if the club has made any donations in the last financial year.

After consulting with the club, they advised that they are in the process of building a new shed where the old grandstand was. The club had applied for funding for the project however were unsuccessful. The estimated cost of this new structure is \$150,000. Further, if the Trackside Taste Luncheon is a success this year they intend to build a permanent structure for this initiative. It will also act as a shade structure for the barriers when they are not in use.

Recently the Club has purchased tables, chairs and furniture, containers and shipping freezer and have provided use to local groups free of charge. The club state that they further support local groups by making contributions to them for their time working on the admissions gate and the bar.

The club have also highlighted they have a number of upcoming expenditure items which has resulted out of a recent safety inspection.

The Club is seeking sponsorship of \$5,000 for the following items (noting the itemised list adds up to \$5,500):



Ordinary Meeting of Council Thursday 28th April 2022

New steel Arch Signage on finish line	\$1,500
Contribution to Volunteer group cost – Bar & gates	\$2,500
Prizes for Senior Girls & Boys and Tiny Tots Fashions on the Field	\$500
Contribution to Birdcage in the Bush Entertainment	\$1,000

Consultation:

This report was completed in consultation with the Director Corporate & Community Services and raised at the Council Briefing Meeting.

Legal Implications:

Nil

Policy Implications:

Community Grants Policy

Financial and Resource Implications:

Council sets aside \$35,000 from its annual budget for community sponsorship and \$15,700 would remain for other organisations to access throughout the 2021/22 financial year.

InfoXpert Document ID: 122429



7.4 Subject: Budget Reallocation Capital Works Program 2021-22

Attachments: Nil

Author: Community Services Team Leader

Executive Summary:

Council has allocated a total of \$35,000 in its 2021-22 Capital Works Program for the replacement of bathtubs in four artesian bathhouses as well as \$45,032 for upgrades at the Community Events Precinct (through LRCIP Phase 1 Funding). Council estimates there will be approximately \$14,000 in savings from the replacement of artesian bathhouse tubs and a shortfall of the same amount with upgrades at the Community Events Precinct due to an underestimation in the replacement of gates and limited funding available through remaining LRCIP Phase 1 Funding.

Recommendation:

Council resolves to approve the reallocation of funds through the 2021-22 Capital Works Program to utilize the savings from the Artesian Bathhouse Restoration and transfer the remaining \$14,000 to cover the budget shortfall in Community Events Precinct Upgrades.

Background:

Council allocated money from its annual Capital Works Program to undertake replacement of bathtubs in four artesian bathhouses and complete a number of upgrades at the Community Events Precinct that included the installation of vinyl flooring, internal blinds, LED Lighting and the replacement of gates. Council will be afforded savings in the artesian bathhouse restoration which can be transferred to the Community Events Precinct Upgrades to cover the budget shortfall.

Consultation:

This report was completed in consultation with the Director Corporate & Community Services and presented to Council Briefing Meeting.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

The overall budgeted amount in the Capital Works Program 2021-22 would remain the same, however the reallocation of the savings would ensure both projects are completed in this financial year.

InfoXpert Document ID: 122430



7.5 Subject: Julia Creek Campdraft Association Inc – Community Sponsorship Request

Attachments: Nil

Author: Community Services Team Leader

Executive Summary:

Council has received a Community Sponsorship Request from the Julia Creek Campdraft Association Inc for \$5,000 worth of in-kind support for the annual Campdraft event scheduled for May 13th – 15th. The in-kind support consists of hire and use of Council's Water Truck, hire and use of a Council Bus to be used as a courtesy bus, and the use of a paddock to spell cattle prior to the event.

Recommendation:

Council resolves to approve the Community Sponsorship Request for the Julia Creek Campdraft Association Inc for \$5,000 worth of in-kind support of hire and use of Council's Water Truck, hire and use of a Council Bus to be used as a courtesy bus, and the use of a paddock to spell cattle prior to the event.

Background:

Council annually offers funding programs such as Community Sponsorship/Donations to provide additional support to community events which provide economic support, social interaction and community connectedness for residents of the Shire. The Julia Creek Campdraft is a large annual event that attracts many competitors to Julia Creek and provides a wide ranging social and economic benefit to the community.

Consultation:

This report was completed with consultation from Director Corporate & Community Services and was discussed.

Legal Implications:

Nil

Policy Implications:

Community Grants Policy

Financial and Resource Implications:

Council sets aside \$15,000 from its annual budget for community donations and \$10,700 would remain for other organisations to access for the remainder of 2021/22.

InfoXpert Document ID: 122475



8.0 CORPORATE SERVICES



8.1 Subject: Corporate Services March 2022 Report
Attachments: Nil
Author: Director Corporate & Community Services

Executive Summary:

The Corporate Services Report as of 31 March 2022 which summarises the financial performance and position is presented to Council.

Recommendation:

That Council receives the monthly Corporate Services Report for the period ending 31 March 2022.

Report:

The Corporate Services Report compares actual performance to date with the Council's 2021/2022 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents its wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

Income Statement Variances/Comments:

Most of revenue received in March was for the Infrastructure and Works department. \$822,743 was received for flood damage works and \$536,108 was received for Roads to Recovery.



INCOME STATEMENT SUMMARY

	Actuals	Variance	YTD Budget	Full Year Budget
Total Income	17,549,837	118%	14,894,328	19,859,104
Total Expenses	(11,387,543)	83%	(13,728,089)	(18,304,119)
Net Result	6,162,294	528%	1,166,239	1,554,985
Less Capital Revenue	8,040,398	119%	6,740,225	8,986,966
Operating Result (excl. Capital	\$ (1,878,104)	34%	\$ (5,573,986)	\$ (7,431,981)

STATEMENT OF FINANCIAL POSITION

	2022 Actuals	2021 Actuals
Current Assets	25,775,285	24,104,426
Total Non-Current Assets	253,045,738	250,985,624
Total Assets	278,821,023	275,090,050
Total Current Liabilities	2,941,314	5,369,854
Total Non-Current Liabilities	268,932	268,932
Total Liabilities	3,210,246	5,638,786
Net Community Assets	\$ 275,610,778	\$ 269,451,264
<u>Community Equity</u>		
Asset Revaluation Surplus	79,973,716	79,973,715
Retained Surplus	195,237,062	189,477,549
Reserves	400,000	-
Total Community Equity	\$ 275,610,778	\$ 269,451,264

STATEMENT OF CASH FLOWS

	2021/22 Actuals	2020/21 Actuals
Cash Flows from Operating Activities	1,245,112	4,242,712
Receipts, Payments & Interest Received		
Borrowing Costs		
Cash Flows From Investing Activities	2,561,641	(5,344,531)
Payments and Proceeds for PPE		
Capital Income		
Cash Flows from Financing Activities	-	-
Loan Payments		
Net increase (decrease) in cash held	3,806,753	(1,101,819)
Cash at beginning of the financial year	17,733,602	18,835,421
Cash at the end of the period	\$ 21,540,355	\$ 17,733,602

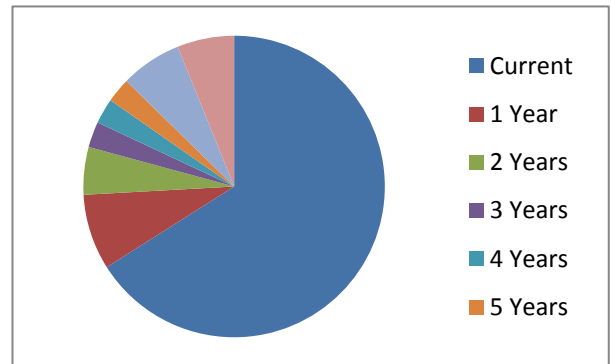


Summary By Departments

Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	10,818,127	68%	15,875,761	6,028,514	50%	12,126,700
Governance & Partnerships	-	0%	-	621,107	68%	907,987
Corporate Services	4,782,702	86%	5,556,317	1,097,563	61%	1,813,371
Economic Development	148,372	25%	585,900	585,271	60%	975,775
Community Services	1,345,162	86%	1,558,512	2,423,889	64%	3,768,681
Health Safety & Development	74,748	92%	81,228	343,352	54%	641,100
Environmental Management	380,753	80%	478,333	287,845	51%	565,500
	17,549,864	73%	24,136,051	11,387,542	55%	20,799,114

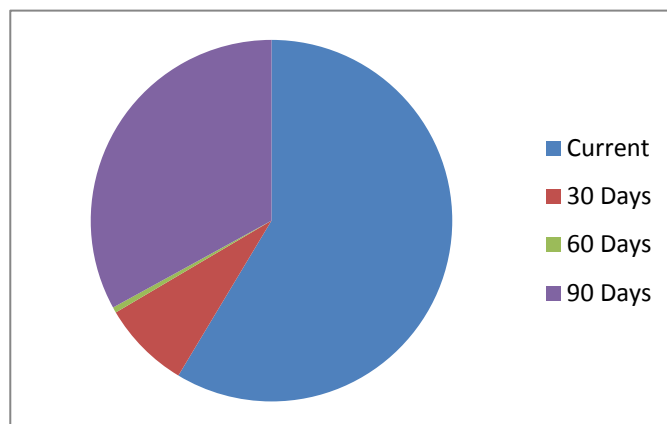
Outstanding Rates

	Mar-22	Feb-22
Current	99,440	1,426,342
1 Year	12,218	13,233
2 Years	7,695	7,961
3 Years	4,160	4,281
4 Years	4,069	4,069
5 Years	3,992	3,992
5+ Years	9,872	9,872
Interest	9,199	9,566
Total	150,646	1,479,315



Outstanding Debtors

Total	27,949.99
Current	16,381.50
30 Days	2,209.37
60 Days	139.96
90 Days	9,219.16



Capital Works Program 2021-2022 Version 2.0

Infrastructure & Works	Actuals	Budget	Grants/Other
Roads	\$5,980,421.94	\$8,798,545.00	\$8,699,665.00
Wastewater	\$0.00	\$50,000.00	\$0.00
Water	\$98,996.70	\$781,000.00	\$550,000.00
Transport	\$1,249.03	\$165,000.00	\$0.00
Other	\$130,266.01	\$1,350,000.00	\$0.00
Subtotal	\$6,210,933.68	\$11,144,545.00	\$9,249,665.00
Environmental Management	Actuals	Budget	Grants/Other
Reserves	\$80,510.82	\$134,300.00	\$0.00
Subtotal	\$80,510.82	\$134,300.00	\$0.00
Community Services & Facilities	Actuals	Budget	Grants/Other
Community Buildings & Other Structures	\$159,495.41	\$423,759.00	\$184,004.73
Parks & Gardens	\$29,344.95	\$80,000.00	\$50,000.00
Council Housing	\$217,011.42	\$294,871.00	\$0.00
Subtotal	\$405,851.78	\$798,630.00	\$234,004.73
Corporate Services	Actuals	Budget	Grants/Other
Corporate Buildings & Other Structures	\$57,523.69	\$121,000.00	\$0.00
Other	\$87,738.69	\$230,000.00	\$205,000.00
Subtotal	\$145,262.38	\$351,000.00	\$205,000.00
Economic Development	Actuals 2021/2022	Budget	Grants/Other
Economic Development	\$61,280.51	\$489,235.00	\$194,505.00
Total	\$6,903,839	\$12,917,710	\$9,883,175



Ordinary Meeting of Council Tuesday 28 April 2022

Comments:

Consultation:

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 122432



9.0 CHIEF EXECUTIVE OFFICER



Ordinary Meeting of Council Thursday 28th April 2022

9.1 Subject: Chief Executive Officer's Report to April Meeting of Council

Attachments: NIL

Author: CEO

Date: 22nd April 2022

Executive Summary:

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

Recommendation:

That Council receive and note the report from the Chief Executive Officer for the period ending 22nd April 2022 except where amended or varied by separate resolution of Council.

1. Establishment of a Cotton Gin in Julia Creek

A verbal update to be provided on discussions held since the last Council Meeting, and the next steps moving forward.

Recommendation:

For Council Information

2. Update from Meeting with CE NWH&H Service held on Tuesday 19 April 2022

A verbal update to be provided by the CEO and Deputy Mayor on the meeting held with Mr Craig Carey, the Chief Executive of the North West Hospital and Health Service. The principal item discussed was the recruitment of a doctor for Julia Creek.

Recommendation:

For Council Information

3. Current Staff Movements

A verbal update will be provided on current staff recruitment campaigns.

Recommendation:

For Council Information



Ordinary Meeting of Council Thursday 28th April 2022

4. LGAQ Annual Conference 2022 – Cairns 17th-19th October 2022

The 126th LGAQ Annual conference is being held at the Cairns Convention Centre from the 17th – 19th October 2022. Council is entitled to two voting delegates and additional observers to attend the conference.

It is recommended the Mayor Cr. Curr, the Deputy Mayor Cr. Fegan and Cr. Royes attend the conference, together with the CEO. There is budget allowance for attendance at this conference.

Recommendation:

Council approves the attendance of Councilors Curr, Fegan and Royes and the CEO to the 126th LGAQ Annual Conference in Cairns from October 17th – 19th 2022.

5. Certified Agreement Negotiations

Verbal update to be provided

Recommendation:

For Council Information

6. Appointment of Acting CEO During CEO Leave from 18th – 22nd July 2022

In the absence of the CEO on Leave commencing 18th July – 22nd July 2022 it is desired that Council appoints an Acting CEO.

Recommendation:

Council appoints Ms. Tenneil Cody as Acting CEO from 18th – 22nd July 2022.



Ordinary Meeting of Council Thursday 28th April 2022

7. Change of Dates for October and December Ordinary Meetings of Council

The October Ordinary Meeting of Council is scheduled to be held on Tuesday 18th October 2022. This clashes with the Annual LGAQ Conference in Cairns.

It is recommended this meeting be rescheduled to Tuesday 25th October 2022.

The December Ordinary Meeting of Council is scheduled to be held on Tuesday 20th December 2022.

It is recommended this meeting be rescheduled to Tuesday 6th December 2022.

Recommendation:

Council change: -

- 1. The October Ordinary Meeting of Council from Tuesday 18th October to Tuesday 25th October 2022, and*
- 2. The December Ordinary Meeting of Council from Tuesday 20th December to Tuesday 6th December 2022.*

Policy/Legislative:

LG Act 2009 & LG Regulation 2012

Policies

Awards

Operational Financial and Resource Implications:

To be further advised

Consultation and engagement:

Councilors

Directors

Relevant Council staff

External agencies

InfoXpert Document ID: 122458



10. WORKPLACE HEALTH AND SAFETY



Ordinary Meeting of Council Thursday, 26th of April 2022

10.1 Subject: WHS Report – March 2022
Attachments: 10.2 Work Health and Safety Policy March 2022
Author: WHS Officer
Date: 26 April 2022

Executive Summary:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of March 2022.

Recommendation:

That Council receives the March 2022 WHS Report.

Background:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of March 2022.

Detailed below are the general areas of importance to the safety of workers at McKinlay Shire Council throughout the month.

Consultation: (internal/External)

Nil

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:



Ordinary Meeting of Council Thursday, 26th of April 2022

•

		Actual	Budget
3700	Workplace Health and Safety	\$95,985	\$193,170

- Traffic Control Training organised for 7 attendees
 - Organised an adequate amount of Thortz Ice blocks and sachets for the outside workers to have access to daily.
 - Organised LGW Claims
 - Prepared for upcoming Audit.
-
- **LGW WorkCare** There has been a total of 2 Claims the year with a total amount incurred of \$7,879.
 - **Incidents** in March there have been a total of (1) new incident for the month.
 - **Outstanding Actions** total of 58 outstanding Actions (in Rectification Action Plan) and, Total of 8 outstanding Actions (in Skytrust).



Ordinary Meeting of Council Thursday, 26th of April 2022

10.2 Subject: Work Health & Safety Policy
Attachments: 2022 WHS Policy- version 1.1
Author: WHS Officer
Date: 26 April 2022

Executive Summary:

This report outlines the Work Health and Safety Policy that is up for approval.

Recommendation:

That Council approve the 2022 WHS Policy – Version 1.1 for implementation.

Background:

The Current Work Health and Safety Policy is up for Review, I have attached an updated version of the Work Health and Safety Policy for Council to review and approve.

Consultation: (internal/External)

Nil

Legal Implications:

Nil

Policy Implications:

Updated policy for April 2022 until April 2023 Review date

Financial and Resource Implications:

N/A

InfoXpert Document ID: 122448

WORK HEALTH & SAFETY POLICY

1. Objectives

- 1.1 McKinlay Shire Council is committed to providing a safe and healthy working environment for employees, contractors and visitors to the workplace.
- 1.2 By adopting and promoting the provisions of the Work Health and Safety Act 2011 and its associated Regulation, Codes and Standards, together with significant importance placed in the areas of hazard/risk management and injury prevention strategies, Council will achieve its Work Health and Safety objectives.
- 1.3 Council understands that creating and maintaining a safe and healthy working environment is a major part of our overall responsibilities. All employees with management or supervisory responsibilities are accountable for the health and safety of employees, visitors and others who may be affected by Council business or undertakings in their respective work areas.
- 1.4 In conjunction with this policy, the development of a safety management system (Sky Trust), which includes individual safe work procedures, guidelines and standards will be prepared in consultation with relevant employees and issued by request and during the induction process and will be prominently displayed for all to read.

2. Scope

- 2.1 All employees, contractors and visitors to our workplace are required to follow safe work practices as prescribed under the legislation and in policies and safe work procedures, and that they make every effort to reduce the risk of injury to themselves and others whether it is while working in town or off site within the boundaries of the Shire.

3. Responsibilities

- 3.1 The Chief Executive Officer, Directors and Work Health & Safety Coordinator are responsible for ensuring the policy is understood and adhered to.

4. Policy

- 4.1 Council will provide adequate resources to manage and maintain health and safety together with regular training on workplace health and safety and expect our employees to attend. Employee training is considered to be mandatory;
- 4.2 Work Health and safety is important. Council will encourage you to participate so that this goal is achieved. Feedback will be used to improve the Council's vision for the workforce;
- 4.3 Council will endeavour to ensure that persons are free from:
 - (a) Death, injury or illness caused by the workplace, relevant workplace area, work activities, or Plant or substances for use at work; and
 - (b) The risk of death, injury or illness caused by the workplace, relevant workplace area, work activities, or plant or substances for use at work. As an employee you have the following obligations in the workplace:

- Be committed to zero harm in the way we conduct Council business and activities;
- Take reasonable steps to ensure your own safety, health and welfare in the workplace;
- Have a duty of care to both fellow employees and members of the public;
- Comply with the instructions given for workplace health and safety at the workplace by Council;
- To use personal protective equipment provided by Council for your use if you have been properly instructed in its use;
- Not to wilfully or recklessly interfere with or misuse anything provided for workplace health and safety at the workplace;
- Not to wilfully place at risk the workplace health and safety of any person at the workplace; and
- Not to wilfully injure yourself.

4.4 As an employee you have a duty to:

- Identify hazards and manage risks to health and safety;
- Perform all work safety and follow safe work practices;
- Report and incidents or hazards immediately and support investigations;
- Take corrective action to 'make safe' the workplace, relevant workplace area or work activities and implement improvements; and
- Participate in rehabilitation and return to work programs if required.

4.5 Workplace drug and alcohol free:

Employees must keep the workplace drug and alcohol free if we are to maintain the trust and confidence of the broader public and ensure the health and safety of all employees. The use of drugs or alcohol can adversely affect productivity, attendance and on-the-job safety.

As such you must not:

- Use, possess or be impaired by the effect of illegal drugs whilst on duty;
- Come to work impaired by the effect of alcohol or drugs;
- Consume alcohol while on duty or in the workplace other than strictly in accordance with Council Drug and Alcohol Policy; or
- Smoke anywhere within Council's buildings, council vehicles, in any enclosed spaces whilst on site or within 4m of any part of an entrance to an enclosed place.

5. Accountability and Reporting

5.1 Management will review this policy annually, in consultation with workers:

- To assess the effectiveness of the policy;
- By reviewing Council's overall health and safety performance;

- By monitoring the effectiveness of policies and procedures.

References and Related Documents:

Work Health & Safety Act 2011

Work Health & Safety Regulations 2011

Adopted by Council Resolution

Policy Version and Revision Information

Version No.	Date Approved	Review Date
1.1		



ABN 46 448 426394

McKinlay Shire Council

Everyone goes home safely

Adopted by Council Resolution

POLICY VERSION AND REVISION INFORMATION

Work Health and Safety Policy Version: 1.1
Reviewer: Workplace Health and Safety officer
Adopted of Council Date _____

4



Ordinary Meeting of Council Tuesday 15 March 2022

11. CLOSE