



MCKINLAY SHIRE COUNCIL

CONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

**BOARD ROOM, CIVIC CENTRE
JULIA CREEK**

15th January 2013

AGENDA ITEMS

Opening Business	3
Present	3
Leave of Absence	3
Material Personal Interest & Conflict of Interest	3
Confirmation of Minutes	3
Reception & Consideration of Officers Reports	3
ENGINEERING SERVICE REPORT	3
Engineering Revenue & Expenditure Report	3
ENVIRONMENTAL HEALTH & COMMUNITY LAW REPORT	4
COMMUNITY SERVICE COUNCIL REPORT	5
Community Services Revenue & Expenditure Report	5
Memorandum – MPHS Health Promotion Officer	5
Memorandum – Sponsorship/Fee Waiver Request – Brave Enough	6
CORPORATE SERVICE REPORT	6
Memorandum—Request write off General Debtor Account	6
Memorandum – Councillor Remuneration	7
Memorandum – Signatories for Council Bank Accounts	7
CHIEF EXECUTIVE OFFICER’S REPORT	7
Memorandum – Recruitment for Replacement of Tim Vollmer	8
Memorandum – New Local Government Legislation	8
Memorandum – LGAQ Financial Summit	8
Memorandum – Acting Chief Executive Officer	9
Consideration of Notified Motions	9
Reception of Notices of Motion for Next Meeting	9
Questions on Notice of Motion	9
Close	9

1 OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at 9:01am

2 PRESENT

Councillors

Cr B. Murphy (*Mayor*)
Cr A. Batt (*Deputy Mayor*)
Cr N. Walker

Staff in attendance

Mr. Shane Cagney (*Chief Executive Officer*)
Mrs. Linda McNab (*Executive Assistant*)
Mr. Matt Fanning (*Manager Engineering Services*)

Other persons attending to Council

3 LEAVE OF ABSENCE

4 MATERIAL PERSONAL INTEREST & CONFLICT OF INTERESTS

5 CONFIRMATION OF MINUTES

MOTION

138/1213

MOVED: Cr. Anthony Batt

SECONDED: Cr. Neil Walker

“That the Minutes of the Ordinary Meeting on 18th December, 2012 be confirmed.”

CARRIED

6 RECEPTION & CONSIDERATION OF OFFICERS REPORTS

MOTION

139/1213

MOVED: Cr. Anthony Batt

SECONDED: Cr. Neil Walker

“That Council receive the Managers Reports for consideration for the month of January 2013.”

CARRIED

6.1 ENGINEERING SERVICES REPORT

6.1a) [Engineering Revenue & Expenditure Report](#)

The Manager of Engineering, Mr. Matt Fanning presented the Engineering Report.

- Engineering Administration
- Flood damage Shire roads
- Airport
- Plant operations
- Workshop operations
- Recoverable Works – RMPC
- Recoverable Works – APPC
- Recoverable Works – Main roads flood damage
- Recoverable Works – Cannington Road
- Recoverable Works – Private works
- Utilities – Julia Creek Water Supply
- Utilities – McKinlay Water Supply
- Utilities – Kynuna Water Supply
- Utilities – Nelia Water Supply
- Utilities – Gilliat Water Supply
- Utilities – Sewerage Operations
- Stores and purchasing
- Parks, Gardens and Amenities

9:08 am - Flood Damaged progress claim report was presented to Council. Works and Restoration works within McKinlay Shire Council was presented to Councillors along with chosen contractors.

- **Attendance** – Mark Kelleher entered the meeting at 9:30am
- **Attendance** - Matt Fanning left the meeting at 9:34am

6.2) **ENVIRONMENTAL HEALTH AND COMMUNITY LAW REPORT**

Manager of Environmental Health and Community Law, Mr. Mark Kelleher presented the Report.

- Refuse Collection and Disposal
- Health Services & Local Law Enforcement
- Local Law Enforcement
- Noxious weeds and pest control
- Live stock weighing
- Live stock weighing facilities
- QR Cattle train loading
- Stock routes and reserves
- WORK program
- Workplace Health and Safety
- Swimming pool
- Housing
- Land and Building Development
- Local disaster management group
- Significant Correspondence

9:35am – Potential works and budget agreement was raised by Councillor Walker in relation to McIntyre Museum. Councillor Walker and Mark Kelleher to work together to present Council with Memorandum report at February Ordinary Council meeting.

- **Attendance** – Tenneil Cody entered the meeting at 9:52am
- **Attendance** – Mark Kelleher left the meeting at 9:59am

6.3 **COMMUNITY SERVICES REPORT**

Manager of Corporate and Community Services Tenneil Cody presented the report

6.3a) **Community Services Revenue & Expenditure Report**

- Caravan Park
- Community Services
- Medical Centre
- Library Services
- Festivals and Events
- Tourism
- Heritage and Culture
- Community Support
- Aged Care
- Sports and Recreation
- Civic Centre

10:10am - Tenneil Cody presented Councillors with letter of support from Chief Executive of North West Hospital and Health Service in relation to agenda item 6.3b *MPHS Health Promotion Officer*.

6.3b) **MPHS Health Promotion Officer** **InfoXpert: 2100** **Author: Jade Lyons**

MOTION
140/1213

MOVED: Cr. Anthony Batt

SECONDED: Cr. Neil Walker

“ That Council authorise the Mayor and CEO to negotiate and enter into an agreement with the North West Hospital & Health service to recruit and employ a Health Promotion Officer and that Queensland Health, as trustees for the McKinlay Shire MPHS funding, are invoiced for the full cost recovery of this position.”

CARRIED

MOTION
141/1213

MOVED: Cr. Neil Walker

SECONDED: Cr. Anthony Batt

“That Council accept the late agenda item.”

CARRIED

6.3c) **Sponsorship/Fee Waiver Request – Brave Enough**
InfoXpert: 2628
Author: Jade Lyons

MOTION
142/1213

MOVED: Cr. Belinda Murphy **SECONDED: Cr. Neil Walker**

“That Council donate \$500 to the Brave Enough team and waive hire and service fees as presented and that council offer the support of the Community Health Nurse”

CARRIED

Mayor adjourned the meeting for Morning tea at 10:30am

The Mayor opened the meeting at 10:50am

PRESENT

Councillors

Cr B. Murphy (*Mayor*)
Cr A. Batt (*Deputy Mayor*)
Cr N. Walker

Staff in attendance

Mr. Shane Cagney (*Chief Executive Officer*)
Mrs. Linda McNab (*Executive Assistant*)
Mrs Tenneil Cody (*Manager of Corporate Services*)

Other persons attending to Council

6.4 **CORPORATE SERVICES REPORT**

Manager of Corporate Services Tenneil Cody presented the report

- Human Resources
- Administration General
- Rates and Charges
- Employee Costs and Recovery

6.4a) **Request write off General Debtor Account**
InfoXpert: 1591
Author: Kate Fraser

MOTION
143/1213

MOVED: Cr. Neil Walker **SECONDED: Cr. Anthony Batt**

“That Council write off the outstanding general debt of \$298.56 for invoice numbers 14209 and 14291”

6.4b) **Councillor Remuneration**
InfoXpert: 1934
Author: Tenneil Cody

MOTION
144/1213

MOVED: Cr. Belinda Murphy **SECONDED: Cr. Anthony Batt**

That Council resolve that the Councillor’s remuneration for the 2013 calendar year be set at:

Mayor \$73,803
Deputy Mayor \$31,630
Councillor \$22,492

CARRIED

6.4c) **Signatories for Council Bank Account**
InfoXpert: 2152
Author: Katherine Mitchell

MOTION
145/1213

MOVED: Cr. Neil Walker **SECONDED: Cr. Anthony Batt**

“That Council authorise the following signatories to operate the financial accounts held with Queensland Country Credit Union Queensland Treasury Corporation and Suncorp Bank; Councillors Belinda Murphy, Anthony Batt and Edwina Hick. And persons currently employed in positions within McKinlay Shire Council; Chief Executive Officer, Director of Environment & Regulatory Services, Director of Corporate and Community Services, Senior Finance Officer and the Community Services Team Leader. Transactions on the accounts are to be authorised by any two signatories.”

CARRIED

- **Attendance** – Tenneil Cody left the meeting at 11:02am

6.5 **CHIEF EXECUTIVE OFFICER’S REPORT**

Chief Executive Officer Shane Cagney presented the report.

- Governance
- Economic Development
- Significant Correspondence

6.5a) **Recruitment for Replacement of Tim Vollmer**
InfoXpert: 1857
Author: Shane Cagney

MOTION
146/1213

MOVED: Cr. Neil Walker

SECONDED: Cr. Anthony Batt

“THAT Council amend the title of Environmental Health and Community Law to Environment and Regulatory Services.

THAT Council amend the role title for all second level managers from Manager to Director.

THAT Council establish an interview panel for the recruitment of the Director of Environment and Regulatory Services the panel consisting of Mayor Belinda Murphy, Councillor Neil Walker, Chief Executive Officer and Director of Corporate and Community Services.”

CARRIED

6.5b) **New Local Government Legislation**
InfoXpert: 2142
Author: Shane Cagney

MOTION
147/1213

MOVED: Cr. Anthony Batt

SECONDED: Cr. Neil Walker

“That Council receive the information.”

CARRIED

6.5c) **LGAO Financial Summit**
InfoXpert: 1526
Author: Linda McNab

MOTION
148/1213

MOVED: Cr. Neil Walker

SECONDED: Cr. Anthony Batt

“That Council nominate Mayor Belinda Murphy and Deputy Mayor Anthony Batt to attend the LGAO Finance Summit in Brisbane 8th – 9th April 2013”

CARRIED

6.5d) **Acting Chief Executive Officer**
InfoXpert: 2186
Author: Shane Cagney

MOTION
149/1213

MOVED: Cr. Anthony Batt

SECONDED: Cr. Neil Walker

“That Council delegate to the Chief Executive Officer the authority to appoint an Acting Chief Executive Officer during the ordinary course of business to provide for annual/long service/sick leave or business travel of the Chief Executive Officer.

That Council delegate to the Mayor the authority to appoint an Acting Chief Executive Officer in circumstances not in the ordinary course of business to provide for resignation, termination or incapacity of the Chief Executive Officer.”

CARRIED

11:45am - Chief Executive Officer Shane Cagney extended appreciation to council for all they have done.

7 MEMBERS BUSINESS

Mayor Belinda Murphy:

1. NRG Global teleconference update
2. Ergon Energy update
3. Watering maintenance of McIntyre Park and Councillor Portfolio to review current service delivery.
4. Design layout of monthly meeting briefs

Councillor Neil Walker:

1. What information will be presented by council in relation to weed control to Senator The Hon. Ian MacDonald.

8 CONSIDERATION OF NOTIFIED MOTIONS

9 RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

10 QUESTIONS ON NOTICE OF MOTION

11 CLOSE

There being no further business the Mayor declared the meeting closed at 12:40pm

Cr Belinda Murphy
Mayor

