

Ordinary Meeting Agenda

PUBLIC

To be held at McKinlay Shire Council, Boardroom
29 Burke Street, Julia Creek, Queensland 4823

Tuesday 16 November 2021, 9:00am

Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek on 16th November 2021 at 9:00am.

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

2. ATTENDANCE

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. J Lynch, Cr. T Pratt

Staff:

Chief Executive Officer, Mr. John Kelly

Executive Assistant, Mrs. Melissa Mussig

Director of Corporate and Community Services, Ms. Tenneil Cody

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Other people in attendance:

Apologies:

2.1 APPOINTMENT

Director, QEM Limited, John Henderson

Managing Director, QEM Limited, Gavin Loyden

Communications Director, QEM Limited, Joanne Bergamin at 11:00am

3. DECLARATION OF CONFLICT OF INTEREST

4. CONFIRMATION OF MINUTES

That the Minutes of the Ordinary Meeting 19 October 2021 be confirmed.

That the Minutes of the Special Meeting 2 November 2021 be confirmed.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

19 October 2021

ORDER OF BUSINESS

1. Opening
2. Attendance
- 2.1 Appointment
3. Declaration of Conflict of Interest
4. Confirmation of minutes of Ordinary Meeting on 21 September 2021
- 4.1 Business Arising out of minutes of previous Meeting

5. ENGINEERING REPORT

- 5.1 Engineering Works Monthly Report

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental & Regulatory Services Monthly Report
- 6.2 Development Application 2020-21_31 – Wi-Sky Queensland Pty Ltd
- 6.3 Report Application for Applications for conversion of Grazing Homestead Perpetual Leases over Lot 1 SX7, Lot 3 SX10, Lot 4 SX7, Lot 3 SX22 and Lot 2 SX7
- 6.4 Report - Application for conversion to Freehold Lot 7 on TO34

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 Pet Policy Seniors Living Units
- 7.2.1 Seniors Living Units Pet Policy
- 7.3 Report Donation Request – Julia Creek Pony Club

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Report
- 8.2 Request to Write off General Debtor Account

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 Chief Executive Officer's Report
- 9.2 CEO Report for McAuley Earthworks – Request for Consideration

10. WORKPLACE HEALTH AND SAFETY

- 10.1 WHS Report

11. CLOSE

1. OPENING BUSINESS ▲

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 9:04am.

2. ATTENDANCE ▲

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. T Pratt, Cr. S Royes, Cr. J Lynch

Staff:

Chief Executive Officer, Mr. John Kelly

Executive Assistant, Mrs. Melissa Mussig

Director of Corporate & Community Services, Ms. Tenneil Cody

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Environmental Regulatory Services, Team Leader, Ms. Megan Pellow

Other people in attendance:

Casie Scott, Community Engagement and Stuart McDonald, of NBN North Queensland via video conference

Kylee Petersen, District Director, Department of Transport and Main Roads

Nathan Highdale, Environment Technical Officer, Department of Transport and Main Roads

Apologies:

Nil

3. DECLARATION OF CONFLICT OF INTEREST ▲**Declaration of Conflict of Interest for item 7.3**

I, Cr. Shauna Royes, inform this meeting that I have a prescribed conflict of interest in this matter (as defined in section 150EQ(4)(a) of the Local Government Act 2009). The nature of my interest is as follows:

- I am the President of the Julia Creek Pony Club which has submitted a letter a request for Community Sponsorship.

I propose to leave and stay away from the meeting is being held while this matter is discussed and voted on.

Declaration of Conflict of Interest for item 6.2

I, Cr. Philip Curr, declare that I have a perceived declarable conflict of interest in this matter (as defined in Section with respect to this matter (as defined in section 150EQ of the Local Government Act 2009

This declaration conflict of Interest arises because a person who is a related party of mine has an interest in this matter.

Particulars:

- (i) Name of related party: Amanda Stevens
- (ii) The nature of my relationship with the related is: Sister In-law
- (iii) The nature of the related party's interests in matter are. Owns the land of the proposed development site.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, whether:

- i. I must leave the meeting while this matter is discussed and voted on; or
- ii. I may participate in the matter, including by voting on this matter.

Voting on the Declaration by Cr Philip Curr

On a show of hands:

Cr Fegan, Cr Lynch, Cr Pratt and Cr. S. Royes voted in favour of Cr Curr participating in the meeting in relation to item 6.2, including voting on the matter.

4.0 CONFIRMATION OF MINUTES ▲

Confirmation of Minutes of the Ordinary Meeting of Council held on 21 September 2021.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 21 September 2021 be confirmed.

Resolution No. 79/2122

The Minutes of the Ordinary Meeting of Council held on 21 September are confirmed.

Moved Cr.

Cr. J. Fegan

Seconded Cr. J. Lynch

CARRIED 5/0

4.1 BUSINESS ARISING FROM PREVIOUS MINUTES ▲

Cr. J. Fegan – What is being done with respect to resolution 76/2122 to follow up nomination of COVID-19 vaccination Champions.

The CEO advised that Corporate & Community Services officer Kylie Davison is continuing to liaise with NWHHS regarding the Covid vaccination promotional plan and will confer with Cr Fegan regarding selecting local vaccination Champions.

Cr S. Royes – Inquired whether resolution 75/2122 correctly related to the application by K. W. Murphy for the permanent road closure B abutting lot 4 on SP229752 and Lot 10 on EN16.

The CEO advised that the objection lodged by solicitor Connie Navarro on behalf of the owners of Hilton Park who own Lot 10 on EN16 (adjoining the proposed road closure) was in respect to the application by K. W. Murphy to permanently close that part of the road shown on drawing #21/031 which was attached to the CEO's report to the September Ordinary meeting agenda reference p.196 of the Sept agenda. The resolution is correct.

5. ENGINEERING SERVICES ▲

5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of September 2021.

RECOMMENDATION

That Council receives the Engineering Services monthly report for September 2021.

Resolution No. 81/2122

That Council receives the Engineering Services monthly report for September 2021.

Moved Cr. J. Lynch

Seconded Cr. T. Pratt

CARRIED 5/0

Attendance: Appointment nbn North Queensland

At 9.30a.m. Casie Scott, Community Engagement Manager and Stuart McDonald of **nbn** North Queensland joined the meeting via Zoom and spoke to their proposal seeking approval from Council to lodge an application under the Regional Connectivity Program for funding to connect Julia Creek Township to the National Broadband Network. They require Council's commitment by this Friday 22nd October 2021.

After questions and explanations, the Mayor thanked Ms Scott and Mr Stuart McDonald for their presentation and advised that Council would consider this matter later in the meeting.

Attendance: At 10.00a.m. the **nbn** representatives left the meeting.

6. ENVIRONMENTAL AND REGULATORY SERVICES ▲**6.1 Environmental and Regulatory Services Report**

This report outlines the general activities, revenue and expenditure for the department for the period September 2021.

RECOMMENDATION

That Council receives the September 2021 Environmental and Regulatory Services Report.

Resolution No. 82/2122

Council receives the September 2021 Environmental and Regulatory Services Report.

Moved Cr. S. Royes

Seconded Cr. T. Pratt

CARRIED 5/0

Matters Arising:**CCTV Cameras:**

The CCTV cameras at the Washdown Bay and the Livestock Transit Centre were not working adequately. Action is being taken to reinstate these.

Tyre Recycling:

Staff are continuing to explore options for economically recycling used tyres in the large stockpile at the Refuse Tip.

Cash for Containers:

Staff will follow up with the collector as to the timing of his next collection day and staff will publish this in the Community newsletter.

6.2 Development Application 2020-21_31 – Wi-Sky Queensland Pty Ltd c/- Milford Planning – Telecommunications Facility (Tower)

This report makes recommendation to Council for the approval for a Material Change of Use Impact Assessable Development Application for a *Telecommunications Facility (Tower)* on land described as Lot 53 on SP107207 also known as Julia Creek Kynuna Road, Julia Creek subject to reasonable and relevant conditions.

RECOMMENDATION

That Council in accordance with the Planning Act 2016 notify the applicant that their application for an Impact Assessable Material Change of Use Development Permit for a Telecommunications Facility (Tower) on Lot 53 on SP107207 also known as Julia Creek Kynuna Road, Julia Creek be approved subject to the schedule of conditions detailed below;

Approved Plans

The development is to occur generally in accordance with the supporting plans and reports/documents reference in the table below and as attached, except where conditions of approval dictate otherwise.

Plan Title	Plan No. and Revision	Date
Proposal Plans – Telecommunications Tower and Fibre-Optic Cable Connection	M1734-SK-02, Sheet 1 of 2	25/05/2021
Proposal Plans – Telecommunications Tower and Fibre-Optic Cable Connection	M1734-SK-02, Sheet 2 of 2	25/05/2021
Tower Elevations (Figure 2 & 3 from the Planning Report)	NA	NA
Report/Document		
NA		

General

The proposed development is to comply with all conditions of approval prior to commencement of use, unless stated otherwise.

The developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval with all works being undertaken to Council standard.

Landscaping

The developer shall install landscaping adjacent to the southern property boundary shared with Lot 5 on SP107207 for the full length of the boundary (approximately 40m). This planting is to be limited to native tree species spaced at even 3m intervals, or as otherwise agreed to in writing by Council.

Infrastructure

The development is not to result in ponding of stormwater or additional stormwater flow onto adjoining properties.

Health and Safety

Ensure that the development complies with the Electro Magnetic Emission (EME) levels in line with the Radio Communications (Electromagnetic Radiation – Human Exposure) Standard 1999 at all times.

Equipment and machinery is to be stored within appropriately covered storage areas. Covered storage areas being any fixed structure which is either wholly or partly enclosed by walls and which is roofed.

Advice

1. Council would like to advise the applicant that provisions of the Aboriginal Cultural Heritage Act 2003 and the Queensland Heritage Act 1992 may apply to this development.
2. The developer/owner must demonstrate compliance with all conditions of approval prior to obtaining a certificate of classification for the use of any new buildings.
3. The developer may still require approval for plumbing and drainage works, building works or other works under other relevant legislation prior to commencement of works.

Resolution No. 83/2122

That Council in accordance with the Planning Act 2016 notify the applicant that their application for an Impact Assessable Material Change of Use Development Permit for a Telecommunications Facility (Tower) on Lot 53 on SP107207 also known as Julia Creek Kynuna Road, Julia Creek be approved subject to the schedule of conditions detailed below;

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The development is to occur generally in accordance with the supporting plans and reports/documents reference in the table below and as attached, except where conditions of approval dictate otherwise.

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Tower Elevations (Figure 2 & 3 from the Planning Report)	NA	NA
Report/Document		
NA		

General

The proposed development is to comply with all conditions of approval prior to commencement of use, unless stated otherwise.

The developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval with all works being undertaken to Council standard.

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The development is not to result in ponding of stormwater or additional stormwater flow onto adjoining properties.

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Equipment and machinery is to be stored within appropriately covered storage areas. Covered storage areas being any fixed structure which is either wholly or partly enclosed by walls and which is roofed.

Advice

1. Council would like to advise the applicant that provisions of the Aboriginal Cultural Heritage Act 2003 and the Queensland Heritage Act 1992 may apply to this development.
2. The developer/owner must demonstrate compliance with all conditions of approval prior to obtaining a certificate of classification for the use of any new buildings.
3. The developer may still require approval for plumbing and drainage works, building works or other works under other relevant legislation prior to commencement of works.

Moved Cr. J. Lynch

Seconded Cr. S. Royes

CARRIED 5/0

6.3 Applications for conversion of Grazing Homestead Perpetual Leases over Lot 1 SX7, Lot 3 SX10, Lot 4 SX7, Lot 3 SX22 and Lot 2 SX7

Council's views and / or requirements, including any local non-indigenous cultural heritage values are sought by the Department of Resources regarding the conversion of Grazing Homestead Perpetual Leases over Lot 1 SX7, Lot 3 SX10, Lot 4 SX7, Lot 3 SX22 and Lot 2 SX7 to Freehold.

RECOMMENDATION

That Council resolves to;

1. Advise the Department of Resources that it has no objections to the conversion of Grazing Homestead Perpetual Leases over Lot 1 SX7, Lot 3 SX10, Lot 4 SX7, Lot 3 SX22 and Lot 2 SX7 to Freehold; and
2. Request that the sections of Punchbowl Road be re-aligned to reflect current alignment

Resolution No. 84/2122

That Council resolves to;

1. Advise the Department of Resources that it has no objections to the conversion of Grazing Homestead Perpetual Leases over Lot 1 SX7, Lot 3 SX10, Lot 4 SX7, Lot 3 SX22 and Lot 2 SX7 to Freehold; and
2. Request that the survey for the sections of Punchbowl Road which deviate off the surveyed alignment be re-surveyed to reflect the actual current alignment

Moved Cr. T. Pratt

Seconded Cr. J. Fegan

CARRIED 5/0

6.4 Application for Conversion of GHPL over Lot 7 on TO34 – 2021/003256

Council's views and / or requirements including any local non-indigenous cultural heritage values are sought by the Department of Resources regarding the conversion of GHPL over Lot 7 on TO34 to Freehold.

RECOMMENDATION

That Council resolves to advise the Department of Resources that it has no objections and/or requirements for the conversion of GHPL over Lot 7 on TO34 to Freehold

Resolution No. 85/2122

That Council resolves to advise the Department of Resources that it has no objections and/or requirements for the conversion of GHPL over Lot 7 on TO34 to Freehold

Moved Cr. S. Royes

Seconded Cr.J. Lynch

CARRIED 5/0

Appointment: Department of Transport and Main Roads (North West) **Adjournment:**

The meeting was adjourned at 10.30a.m for the purpose of receiving a presentation from Ms Kylee Petersen, District Director (North West) and Mr Nathan Highdale Environment Technical Officer from the Department of Transport and Main Roads North Queensland Region (Cloncurry Office).

Reconvened:

At 11.36a.m. the meeting reconvened.

7. COMMUNITY SERVICES ▲**7.1 Community Services Monthly Report**

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: September 2021.

RECOMMENDATION

That Council receives the Community Services monthly report for September 2021.

Resolution No. 86/2122

That Council receives the Community Services monthly report for September 2021.

Moved Cr. T. Pratt

Seconded Cr. S. Royes

CARRIED 5/0

7.2 Pets at Seniors Living Units

Council approved and implemented the Pet Policy – Seniors Living Units in October 2020 with a review date of one year. This policy has been reviewed and presented to Council for adoption.

RECOMMENDATION

That Council adopt the Pet Policy – Seniors Living Units V1.1 as presented.

Resolution No. 87/2122

That Council adopt the Pet Policy – Seniors Living Units V1.1 as presented.

Moved Cr. J. Fegan

Seconded Cr. J. Lynch

CARRIED 5/0

Attendance:

Having declared a conflict of Interest regarding item 7.3, Cr. Shauna Royes left the meeting at 11:48am.

7.3 Julia Creek Pony Club – Community Sponsorship Request

Council has received a Community Sponsorship Request from the Julia Creek Pony Club to host a Twilight Gymkhana on a Saturday evening in November. The funding requested will be utilised to supply prizes and ribbons for competitors.

RECOMMENDATION

Council resolves to approve the Community Sponsorship Request for the Julia Creek Pony Club for \$1,800 cash.

Resolution No. 88/2122

Council resolves to approve the Community Sponsorship Request for the Julia Creek Pony Club for \$1,800 cash.

Moved Cr. J. Fegan

Seconded Cr. T. Pratt

CARRIED 4/0

Attendance: Cr. Shauna Royes entered the meeting at 11:50am.

8. CORPORATE SERVICES**8.1 Corporate Services Report**

The Corporate Services Report as of September 2021 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending September 2021.

Resolution No. 89/2122

Council receives the monthly Corporate Services Report for the period ending September 2021.

Moved Cr. T. Pratt

Seconded Cr. S. Royes

CARRIED 5/0

8.2 Request to Write -Off General Debtor Account

Request to Council to write off the outstanding general debtor account of \$154.00, as per requirement of debtor policy.

RECOMMENDATION

That Council resolve to write off the outstanding general debt of \$154.00 for invoice number 27505.

Resolution No. 90/2122

That Council resolve to write off the outstanding general debt of \$154.00 for invoice number 27505.

Moved Cr. J. Fegan

Seconded Cr. J. Lynch

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER ▲**9.1 CEO Report**

This report provides an update on current matters within the Office of the CEO for the information and consideration of Council.

RECOMMENDATION

That Council receive and note the report from the Chief Executive Officer for the period 16th September to 14th October 2021 except where amended or varied by separate resolution of Council.

Resolution No. 91/2122

The Council receive and note the report from Chief Executive Officer for the period 16th September to 14th October 2021 except where amended or varied by separate resolution of Council.

Moved Cr. J. Fegan

Seconded Cr. S. Royes

CARRIED 5/0

9.1.1. Recruitment Process for New Chief Executive Officer

Applications closed on 4th October 2021 and a good complement of applicants was received. The shortlisting process has been completed involving all Councillors and the professional recruitment agency representative. Further interviews by Zoom/Teams will take place on 18th October involving the Mayor and all Councillors with the CEO and the Recruitment representative providing assistance.

A reduced short list of candidates (up to two) will be selected for face to face interview/s in Julia Creek in the following two weeks with the aim of a final selection and appointment by full Council. A final offer and contract should be issued by 5th November.

RECOMMENDATION

Council note that a special meeting of Council may be required in early November for the purposes of making a final decision on the new Chief Executive Officer, date to be advised by the existing CEO in due course.

Action: The CEO confirmed that following the Zoom interviews of the four short listed candidates for the position of Chief Executive Officer on Monday 18th October 2021, arrangements are being made for the preferred candidate and his wife to visit Julia Creek within the next two weeks. Subject to that visit, the CEO will send out a meeting notice for a Special meeting on 2nd November 2021 to consider an appointment.

9.1.2. QLD Correctional Centre Work Camp

An approach has been received from the Correctional Field Supervisor for Work Camp Mr Allan Sotheren

seeking Council's response to the prospect of the Work Camp being made full time as opposed to the current fortnight on – fortnight off arrangements.

Whilst this is only a tentative inquiry at this stage, it could possibly come about in the new year given the need to find places (beds) within the Correctional Centres themselves and depending on Council's response.

The new Correctional Manager, Low Custody Mr George Muir by teleconference and Mr Sotheren meet with the CEO and explained the proposal which is basically an expansion of the existing service which Work Camp provides to our Community.

Work Camp does good work for the Shire and undertakes projects which Council would not otherwise do due to our limited finances. Work Camp is not about replacing existing jobs (which Council can not afford in any case), but rather about providing a service to the Community and providing skills development opportunities for the participants. Work Camp requires little support from Council outside of programming what needs to be done.

The Correctional Manager Mr Muir together with Mr Sotheren would be keen to attend the 14th December Ordinary Meeting of Council to introduce himself and elaborate on the proposal and timing.

RECOMMENDATION

Council advise Qld Correctional Centre Manager – Low Custody that Council is supportive of the proposal to potentially expand the Work Camp service in Julia Creek to a full time basis and Council would welcome attendance by their representatives to the Ordinary Meeting to be held on Tuesday 14th December 2021 to further discuss the proposal.

Resolution No, 92/2122

Council advise Qld Correctional Centre Manager – Low Custody that Council is supportive of the proposal to potentially expand the Work Camp service in Julia Creek to a full time basis and Council would welcome attendance by their representatives to the Ordinary Meeting to be held on Tuesday 14th December 2021 to further discuss the proposal.

Moved Cr. J. Lynch

Seconded Cr. T. Pratt

CARRIED 5/0

9.1.3. Annual Revaluation Program by the Valuer General

Council has received the following request from the Valuer – General Qld:

"I am seeking your views in relation to the revaluation of your local government area as part of the 30 June 2022 Revaluation Program.

The Land Valuation Act 2010 (the Act) requires that the Valuer-General undertake an annual valuation. However the Valuer-General may decide not to make an annual valuation of land in a local government area after considering:

- ☐ a market survey report for the local government area which reviews sales of land and the probable impact of the sales on the value of land since the last annual valuation, and***
- ☐ the results of consultation with the local government for the area and appropriate local and industry groups.***

In undertaking this work, officers of the State Valuation Service (SVS) completed a preliminary assessment of property markets and the available sales evidence within your local government area since the last revaluation, with the results being provided in the attachment to this letter.

Market movement is often an indicator of a need for a revaluation but there may be further influences that support market growth or reductions.

Consistent with the Act, can you provide your feedback on the preliminary assessment by the SVS, and/or your advice regarding your support or otherwise for a revaluation, effective 30 June 2022. You may wish to include any additional information relevant for consideration.

Consistent with the Act, the results of this consultation will be used to inform the final decision making of the Valuer-General, which is expected to occur no later than 31 December 2021.

Should you have any further enquiries regarding details provided in the attachment, please contact Brett Bowen, Area Manager of the department on telephone 07 4222 5500. Alternatively, I would be very pleased to meet with you to discuss the operations of the SVS.

Signed Suzanne Stone Executive Director."

Discussion:

There was a six year period between valuations when the last re-valuation came into effect on 1st July 2020. This re-valuation appeared to contain some unexplained disparities between what appeared to be similar properties. At the time, Council issued an invitation to the Valuer General to visit the Council and discuss the process. That request was never responded to.

Given that the Executive Director has made the offer to meet with Council, it is an opportune time to take up this offer.

RECOMMENDATION

Council invite the Executive Director of the Valuer-General Department or her representative be invited to meet with Council to discuss the re-valuation process.

Resolution No. 93/2122

Council note that it is unlikely that the Valuer-General will undertake a re-valuation for 2021 and that the CEO will invite the Executive Director of the Valuer-General Department or her representative to meet with Council to discuss the re-valuation process prior to commence of the 22/23 revaluation.

Moved Cr. J. Lynch

Seconded Cr. J. Fagan

CARRIED 5/0

9.1.4. NBN – 9.30a.m. Appointment to Discuss Program for McKinlay Shire via Teleconference

The following email has been received from Casie Scott, Community Engagement Manager North Queensland for NBN:

"The nbn Local Team based in North Queensland is hoping to put Julia Creek into the nbn technology upgrade pipeline.

We're hopeful the Regional Connectivity Program may provide an opportunity for Council to apply for funding for a technology switch from Satellite to Fibre to the Premise.

The economic and social benefits present a significant opportunity for the region.

The guidelines for Round 2 of the Regional Connectivity Program are yet to be released but we understand it won't be far off.

It would be wonderful if my colleague Stuart McDonald and I could present to the Council at its meeting on the 19th of October if possible.

Signed Casie Scott, Community Engagement Officer"

RECOMMENDATION

Council thanks the representatives from NBN – North Queensland for their update on the prospects for **nbn** technology upgrade for McKinlay Shire.

Resolution No. 94/2122

Council thanks the representatives from NBN – North Queensland for their update on the prospects for **nbn** technology upgrade for McKinlay Shire and advise that Council will seek further information before committing to the project.

Moved Cr. J. Fagan

Seconded Cr. T. Pratt

CARRIED 5/0

9.1.5. Priorities for Work on State Controlled Roads in McKinlay Shire – 10.30a.m. Appointment District Director (North West) TMR Ms Kylee Petersen will attend the meeting at 10.30a.m. to discuss Council's priorities for work on Main Roads within the Shire. After discussions at the last Briefing, the following list was provided to the District Director for prior consideration:

- Culvert upgrade on Kynuna Rd
- Rough section Flinders Highway Nelia to Alick Ck
- Wills/Flinders Intersection improvement
- Wills Developmental Rd more shoulder gravelling and visibility clearing
- Toilet Facility at Truck Stop – Kynuna
- Toilet/Shower facility Truck Park Julia Ck (TMR would probably put this back to us)
- Wills Developmental Rd just back from Sedan Dip - Toilet Facility.

RECOMMENDATION

The Chief Executive Officer extend Council appreciation and thanks for attending the Ordinary meeting to discuss road priorities on State Controlled Roads within the Shire.

Resolution No. 95/2122

The Chief Executive Officer extend Council appreciation and thanks to the District Director (North West) TMR Ms Kylee Petersen for attending the meeting to discuss road priorities on State Controlled Roads within the Shire.

Moved Cr. J. Lynch

Seconded Cr. S. Royes

CARRIED 5/0

9.1.6. Julia Creek Aerodrome Rectification Works

A verbal report will be presented to Council on the outcome of Council's letter of 9th September seeking a formal response by the 23rd September 2021, which at the time of writing, is still awaited.

RECOMMENDATION:

Council note the report from the Chief Executive Officer regarding the Julia Creek Aerodrome rectification works negotiations

Resolution No. 96/2122

Council note the report from the Chief Executive Officer regarding the Julia Creek Aerodrome rectification works negotiations and authorize the CEO to finalise the matter.

Moved Cr. T. Pratt

Seconded Cr. J. Lynch

CARRIED 5/0

9.1.7. Certified Agreement Negotiations

The first meeting was held on Thursday 7th October 2021 via Teams utilizing the Smart Hub. Logs of claim were exchanged between Council and two Unions in attendance and with a later log of claim received from a third Union who wishes to be a party to the negotiations but were unable to attend. The next meeting will be held on 27th October 2021.

Action: None - for information only

Resolution No. 97/2122

The Council notes the information regarding the Certified Agreement Negotiations held on Thursday 7th October 2021.

Moved Cr. J. Fegan

Seconded Cr. S. Royes

CARRIED 5/0

9.2 McAuley Earthworks – Request for Consideration to be Entered on to:

Panel 1 – Pre-qualified Supplier Arrangements Roads Construction & Maintenance

Panel 2 – Pre-qualified Supplier Arrangements Wet & Dry Hire of Plant & Equipment

McAuley Earthworks (ME) did not lodge a tender for Tender T2021005 Prequalified Supplier Arrangements – Roads Construction and Maintenance and Tender T2021006 Prequalified supplier Arrangements – Wet and Dry Hire of Equipment and Plant by the close of tenders on the 27th August 2021.

ME have requested consideration of Council to be entered on to the Panels on the grounds that they did not receive the CEO's email dated 27th July enclosing a letter to all Local Contractors advising that the Tenders were invited and the tender documents were attached to the letter.

At the meeting held on the 21st September 2021 in response to personal presentation from Mr Peter McAuley of McAuley Earthworks, Council adopted the following resolution:

Resolution No. 55B/2122:

Chief Executive Officer and the Director of Engineering, Environment and Regulatory Services be requested to investigate any legal avenue or means by which McAuley Earthworks can be engaged to provide work for Council and report to the next meeting of Council.

The CEO has reviewed the legislation and conferred with the DERS and has concluded that Council is unable to include McAuley Earthworks on Panels 1 & 2 for the reasons detailed in the body of the report.

RECOMMENDATION:

That Council advise McAuley Earthworks that Council has considered their representations and the circumstances around their non-submission of tenders for T2021005 Prequalified Supplier Arrangements – Roads Construction and Maintenance and T2021006 Prequalified supplier Arrangements – Wet and Dry Hire

of Equipment and Plant and advises that Council is unable to legally accede to their request to be entered onto the Panels as to do so would be contrary to the provisions of the Local Government Act 2009 and the Local Government Regulations 2012.

Resolution No. 98/2122

That Council advise McAuley Earthworks that Council has considered their representations and the circumstances around their non-submission of tenders for T2021005 Prequalified Supplier Arrangements – Roads Construction and Maintenance and T2021006 Prequalified supplier Arrangements – Wet and Dry Hire of Equipment and Plant and advises that Council is unable to legally accede to their request to be entered onto the Panels as to do so would be contrary to the provisions of the Local Government Act 2009 and the Local Government Regulations 2012.

Moved Cr. P. Curr

Seconded Cr. T. Pratt

CARRIED 5/0

10. WORKPLACE HEALTH AND SAFETY ▲

10.1 Workplace Health and Safety

Council is presented with the monthly Workplace Health and Safety report, which provides an overview of the operations for the month: September 2021.

RECOMMENDATION

That Council receives the Workplace Health and Safety monthly report for September 2021.

Resolution No. 99/2122

That Council receives the Workplace Health and Safety monthly report for September 2021.

Moved Cr. J. Lynch

Seconded Cr. S. Royes

CARRIED 5/0

General Business – Councillor Requests

Cr. J Fegan - Special mention and congratulate the Combined Sports Association for the success of their recent Town and Country and Ball events.

Cr. J. Fegan – Councillors to note the CAN meeting will be held on Friday 22 October, at 10.30 am at the Fr. Bill Centre.

Cr. S Royes – Extend congratulations to the Women of the West for their recent successful event held at Sedan Dip.

Cr. S Royes - Queried when the next LDMG meeting would be held ideally to be held next month prior to wet season/ Christmas closure. The CEO will confer with the Mayor before convening the LDMG.

Cr. T Pratt – Question, the progress of barriers near the IOR facility to prevent trucks from mounting the gutters. – The DERS will follow up.

11. CLOSURE OF MEETING



The Chair of the meeting Mayor Philip Curr declared the meeting closed at 12:41pm.

Unconfirmed



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

SPECIAL MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

2nd November 2021

ORDER OF BUSINESS

1. Opening
2. Attendance
- 2.1 Appointment
3. Declaration of Conflict of Interest

4. ITEMS FOR DISCUSSION

4.1 Consider a Report from the Director Corporate & Community Services regarding the Audit Committee

4.2 Consider the appointment of the new Chief Executive Officer

4.3 To further discuss the proposal by nbn Australia seeking to undertake a planning exercise and build quotation for the next round of funding applications under the Regional Connectivity Program which may include an appointment/s with industry experts.

5. CLOSE

1. OPENING BUSINESS ▲

All Councillors having signed the attendance book, Mayor Philip Curr declared the meeting open at 8:45am.

2. ATTENDANCE ▲

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. T Pratt, Cr. S Royes, Cr. J Lynch

Staff:

Chief Executive Officer, Mr. John Kelly

Executive Assistant, Mrs. Melissa Mussig

Director of Corporate & Community Services, Ms. Tenneil Cody

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Corporate Services Officer, Russell Hinwood for item 3

Other people in attendance:

Mr William Harrington, Wi-Sky at 9.30a.m.

Ms Casie Scott, nbn Local at 11.30a.m.

Mr Stuart McDonald, nbn Local at 11.30a.m.

Apologies:

Nil

3. DECLARATION OF CONFLICT OF INTEREST ▲

Nil

4.0 ITEMS FOR DISCUSSION ▲**4.1 Consider a Report from the Director Corporate & Community Services regarding the Audit Committee**

An Audit Committee was established in 2014 in accordance with legislation requirements. Due to changes McKinlay Shire is no longer required to have an Audit Committee, and this report is presented to Council to consider ceasing the Audit Committee.

RECOMMENDATION

That Council resolve to cease having an Audit Committee on the grounds that:

- a) with the re-categorization of McKinlay Shire to a category 1 Council, an Audit Committee is no longer required under the legislation for Cat. 1 local governments, and*
- b) the full Council as a whole will be presented with the Audit Plan, internal audit progress reports, financial statements and the auditor-general's audit report and auditor-general's observation report about Council's financial statements for the preceding financial year,*

and correspondence be sent to the Community member of the Committee thanking them for their contributions to the committee over the years.

Resolution No. 100/2122

That Council resolve to cease having an Audit Committee on the grounds that:

a) with the re-categorization of McKinlay Shire to a category 1 Council, an Audit Committee is no longer required under the legislation for Cat. 1 local governments, and

b) the full Council as a whole will be presented with the Audit Plan, internal audit progress reports, financial statements and the auditor-general's audit report and auditor-general's observation report about Council's financial statements for the preceding financial year,

and correspondence be sent to the Community member of the Committee thanking them for their contributions to the committee over the years.

Moved Cr. J. Lynch

Seconded Cr. S. Royes

CARRIED 5/0

4.2 Consider the appointment of the new Chief Executive Officer

The contract for the current Chief Executive Officer ends on the 31st December 2021 unless terminated earlier by Council. To ensure a smooth transition, applications were invited and twenty responses were received.

Following the first-round interviews, the preferred candidate has been invited to visit Julia Creek on 31st Oct and 1st Nov for face-to-face discussions with the full Council and to enable him to meet available staff and to inspect Council facilities and our Town.

This report summarises the recruitment processes and presents a recommendation for Council consideration should the face-to-face discussions be positive.

RECOMMENDATION

"That Council:

*a) Appoint **(Here insert Name)** to be Chief Executive Officer of McKinlay Shire Council for a term of five years commencing on Monday 6th December 2021,*

*b) Authorise the Mayor to finalise a contract of employment with **(Here insert Name)** substantially along the lines of the draft discussed in the Special meeting and as advertised.*

Resolution No. 101/2122

"That Council:

*a) Appoint **Trevor Graeme Williams** to be Chief Executive Officer of McKinlay Shire Council for a term of five years commencing on Monday 6th December 2021,*

*b) Authorise the Mayor to finalise a contract of employment with **Trevor Graeme Williams** substantially along the lines of the draft discussed in the Special meeting and as advertised.*

Moved Cr. J. Lynch

Seconded Cr. T. Pratt

CARRIED 5/0

4.3 To further discuss the proposal by **nbn** Australia seeking to undertake a planning exercise and build quotation for the next round of funding applications under the Regional Connectivity Program which may include an appointment/s with industry experts.

At the meeting held on Tuesday 19th October Council received a presentation via Zoom from the Community Engagement Manager for North Queensland NBN, Ms Casie Scott inviting Council to authorise them to undertake a planning exercise and quotation to build the network required to connect the town of Julia Creek to the NBN Network.

This work is required to put Council in a position to apply for funding through the Australian government *Regional Connectivity Program* with the second round of applications expected to open and close within the next two months.

Council adopted the following resolution:

Resolution No. 94/2122:

“Council thanks the representatives from NBN – North Queensland for their update on the prospects for nbn technology upgrade for McKinlay Shire and advise that Council will seek further information before committing to the project.”

Following that decision, further information has been sought and is submitted for ongoing consideration of this matter.

RECOMMENDATION:

Council instructs the CEO to make a submission to the Regional Connectivity Program through their current consultation process to press for improved independent information and guidance to individuals, to Communities and to Local Government to enable more informed decision making around internet technology connectivity.

Attendance:

At this time 9.15a.m. Council Corporate Services Officer Mr Russell Hinwood attended the Meeting.

Mr William Harrington Wi-Sky attended the meeting via teleconference and explained to Council that his wireless internet services to the Town of Julia Creek and to the northern parts of the Shire via a series of towers along the Wills Development road and Council’s water tower is now live. He further gave Council valuable advice on how his service and the nbn could exist in parallel. After responding to a number of questions from Councillors and staff, the Mayor thanked Mr Harrington for his attendance and he left the meeting.

Resolution No. 102/2122

Council instructs the CEO to make a submission to the Regional Connectivity Program through their current consultation process to press for improved independent information and guidance to individuals, to Communities and to Local Government to enable more informed decision making around internet technology connectivity.

Moved Cr. J. Fegan

Seconded Cr. P. Curr

CARRIED 5/0

The Meeting was adjourned at 9:47am to enable representatives of nbn Local to attend the meeting via teleconference at 11.30a.m..

The Meeting was reconvened 11:30am

Attendance: Appointment nbn North Queensland

At this time Casie Scott, Community Engagement Manager and Stuart McDonald of **nbn** North Queensland joined the meeting via teleconference and spoke to their proposal seeking approval from Council to undertake the planning and estimating the cost of building the network to bring the National Broadband Network to Julia Creek and to enable Council to lodge an application under the Regional Connectivity Program for funding to connect Julia Creek Township to the NBN.

After questions and explanations, the Mayor thanked Ms Casie Scott and Mr Stuart McDonald for their presentation and advised that Council would consider this matter later in the meeting.

Attendance: At 12 noon the **nbn** representatives left the meeting

Resolution No. 103/2122

*Council advise Ms Casie Scott, Community Engagement Manager North Queensland **nbn Local** that Council would like to proceed with the preparation of a build cost to bring the national broadband network to the town of Julia Creek thereby enabling Council to be in a position to submit a funding application to the Regional Connectivity Program in the forthcoming second round of RCP funding."*

Moved Cr. J Lynch

Seconded Cr. J. Fegan

CARRIED 5/0

5. CLOSURE OF MEETING



The Chair of the meeting Mayor Philip Curr declared the meeting closed at 12:20pm.



5.0 ENGINEERING SERVICES



Ordinary Meeting of Council Tuesday 16th November 2021

5.1 Subject: Engineering Services Monthly Report October 2021
Attachments: Nil
Author: Engineering Services Department
Date: 16 November 2021

Executive Summary:

This report outlines the general activities for the Engineering Department for the month of October 2021.

Recommendation:

That Council receives the Engineering Services monthly report for October 2021.

Background:

This report outlines the general activities of the department for the month of October 2021 and also provides an update on projects.

RMPC

	Actual	Budget YTD	Budget
1610 RMPC Works	\$196,521	\$500,200	\$1,500,600
<ul style="list-style-type: none"> • Pothole Patching prior to TMR Reseal package • Sign replacement • Guidepost replacement • Cleaning and maintenance of culverts • Removal of dead animals 			

Cannington Road

	Actual	Budget YTD	Budget
1630 Cannington Road Works	\$26,243	\$140,000	\$420,000
<ul style="list-style-type: none"> • Routine maintenance • Removal of dead animals. • Pothole patching. • Sign repairs • Stabilising and Resealing 			

Roads Maintenance

	Actual	Budget YTD	Budget
1100 Repairs & Maintenance Shire Roads	\$632,337	\$499,000	\$1,497,000
<ul style="list-style-type: none"> • Pot hole patching various roads • Sign repairs • Guide posts • Maintenance grade Malpass/Trenton and Byrramine Rd • Cleaning of town streets 			



Ordinary Meeting of Council Tuesday 16th November 2021

Water and Sewerage

	Actual	Budget YTD	Budget
1800 Operational Costs – Julia Creek Water	\$54,027	\$63,333	\$190,000

- Repairs to Oorindi truck stop water tank
- Regular checks and maintenance on Water Tower
- Pipe repairs at Julia Creek Caravan Park

McIntyre Park:

- Performed routine checks.

	Actual	Budget YTD	Budget
1810 Operational Costs – McKinlay Water	\$8,411	\$10,000	\$30,000

- Routine monitoring

	Actual	Budget YTD	Budget
1820 Operational Costs – Kynuna Water	\$14,274	\$24,666	\$74,000

- Routine monitoring
- Replace filters, ongoing checks.

	Actual	Budget YTD	Budget
1830 Operational costs – Nelia Water	\$827	\$25,000	\$7,500

- Routine monitoring

	Actual	Budget YTD	Budget
1900 Operational Costs – Julia Creek Sewerage	\$30,162	\$70,000	\$210,000

- Xylem have completed review of repairs, response received.
- Routine monitoring
- Private works for blocked drains

Workshop

	Actual	Budget YTD	Budget
1510 Repairs and Maintenance - Plant & Vehicles	\$463,944	\$415,000	\$1,245,000

- Ongoing repairs and maintenance to Council vehicles plant equipment.
- Julia creek Work camp has provided the workshop with 1 staff member for 2 weeks of each month, helping with any duties required.
- Organising plant items for up and coming tender completed and will be advertised in coming month.
- Completed Registration on all Trucks and Trailers.



Ordinary Meeting of Council Tuesday 16th November 2021

- Organised an all Depart Staff Sausage sizzle.

Parks and Gardens

	Actual	Budget YTD	Budget
2700 Parks & Gardens and Amenities – Operations	\$203,891	\$233,333	\$700,000

- Mowing and whipper snipping parks and town streets.
- Cleaning of public toilets.
- Collection of rubbish.
- Maintenance to garden beds Burke St.

Airport

	Actual	Budget YTD	Budget
1300 Airport Operational Costs	\$44,508	\$50,000	\$150,000

- Serviceability Inspections of the facility are undertaken 3 days per week as required for RPT services.
- Training will be conducted in February 2022 for new AROs
- Scope of works has been determined for the electronic vehicle gate. The complete gate system will need to be dismantled and reinstalled so the foundations can be repaired. An upgrade to the control board and power module is also required. RFQ's will be sent out by the middle of November for the repairs.



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Projects

T- 1920022 Town Bore Replacement Project –

- Electrical works complete awaiting aerial for connection into SCADA system.

Report on the Natural Disaster Recovery Works -Summary of program

2020 Works are complete. AECOM have demobilised from Julia Creek. Project Manager is finalising acquittals remotely.

Dalgonally/Millungera Floodways(QRRRF)

Langtree Consulting has completed the design and is preparing tender documents.

Building our Regions Funding Round 6

A recommendation has been put to Council in report 5.3.

Sewerage Treatment Plant

As discussed last month Xylem have submitted a price to undertake the refurbishment works. This is being reviewed with the assistance of MAL Engineers, Xylem have been a little slow but are now responding. The works are recommended to be included in BOR Round 6 Report 5.3 outlines the recommendation.

TMR CN-17292(Heavy Vehicle Stopping bays)

Council has received possession of site it is anticipated to commence early November 2021. Report 5.2 deals with award the sealing component of this project.

TMR CN-17698 78A Culvert Replacement

TMR have requested Council prepare an estimate for these works. A request for quotation was prepared in consultation with Project Delivery Managers (PDM). This has been sent out to members of both the Local and Non-Local Panels for Road Construction and Maintenance.

TMR CN-18906 14D and E Pavement rehabilitation

TMR have requested Council prepare an estimate for approximately 12,500 m2 of stabilization and gravel top ups at various locations on the Flinders Highway with the Shire. Stabilised Pavements Australia (SPA) are on Council's Non Local Panel Road Construction and Maintenance and have been approached to provide an estimate. SPA are engaged in similar work for the Finders Shire Council.

Legal Implications:

Nil



Ordinary Meeting of Council Tuesday 16th November 2021

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 120807



Ordinary Meeting of Council Tuesday 16th November 2021

5.2 Subject: Award of McKinlay Shire various seals VP275903
Attachments: Vendor Panel Submissions
Author: Director Engineering and Regulatory Services
Date: 16 November 2021

Executive Summary:

Council staff sought Vendor Panel quotations from LocalBuy approved contractors for sealing the works involved with Dept. Transport and Main Roads (DTMR) CN-17292 Contract and resealing 10km Gilliat/McKinlay Rd. Three submissions were received.

Recommendation:

That Council resolves to:

- a. Reallocate \$56,000 from unspent funds R2R Burke St Reseal project to R2R Reseal Gilliat McKinlay Rd project and;*
- b. Accept the quotation from Austek Spray Seal in response to Vendor Panel Request VP275903*

Background:

Council has won the DTMR CN 17292 Heavy vehicle stopping bay project and Council has funded the Gilliat/McKinlay Rd reseal project in the 2021/2022 financial year. Staff sought Vendor Panel quotations from 5 LocalBuy approved contractors. Submissions were received from:

- AustekSpraySeal Pty Ltd \$251,383.22 GST Ex
- Stabilised Pavements of Australia \$269,654.01 GST Ex
- Fulton Hogan Industries Pty Ltd \$317,224.63 GST Ex

RPQ and Boral did not submit.

Broken up between projects below:

CN 17292

- AustekSpraySeal \$ 26,066.75 GST Ex
- Stabilised Pavements Australia \$ 45,119.86 GST Ex
- Fulton Hogan \$ 51,456.68 GST Ex

Gilliat/McKinlay Rd Reseal

- AustelSpraySeal \$225,316.47 GST Ex
- Stabilised Pavements Australia \$224,534.15 GST Ex
- Fulton Hogan \$252,425.08 GST Ex

Reviewing the pricing indicates AustekSpraySeal price is the lowest. It is recommended that their quotation is accepted.

The current budget for Gilliat/McKinlay Rd Reseal is \$170,000 50/50 split between TIDS and R2R. Currently there is \$445,237.41 unspent in Burke St Reseal R2R. It is recommended to reallocate \$56,000 from Burke St Reseal project to allow Gilliat/McKinlay Rd Reseal to proceed. Given that recent pricing for asphalt is out of reach for the Burke St reseal a conventional spray reseal following Kerb works will be achievable for the remaining Burke St Reseal R2R funds.



Ordinary Meeting of Council Tuesday 16th November 2021

Consultation:

Works Manager, Director Corporate and Community Services

Legal Implications: - Nil

Policy Implications: - Nil

Financial and Resource Implications: - Within 2021/2022 funding allocations

Risk Management - NA

Options for Council to Consider - NA

InfoXpert Document ID: - 120805

10th November 2021

Cameron Scott
Director Engineering and Regulatory Services
McKinley Shire Council
9 Coyne Street
Julia Creek
QLD 4823

via: [Vendorpanel](#)

RE: VP275903 RESEALS LANDSBOROUGH HWY [CH42KM, 60KM & 70-80KMS]

Dear Cameron,

Fulton Hogan Industries (FHI) is pleased to present this response for the bituminous surfacing works as noted above. FHI has examined the scope and scale of the project and have the resources, capabilities and systems in place to deliver the works from late January to early February 2022 (weather permitting).

Please find enclosed the following documents:

- Tender Schedule [Pricing]

FHI has more than 80 years' experience as pavement surfacing experts and has extensive experience on State controlled, local government authority and private roads throughout Australia. Our highly-skilled production and delivery teams work closely with customers to continually deliver outstanding projects while our dedicated technical teams work with suppliers and local industry associations to deliver the latest developments and innovations.

A feature of the FHI business philosophy is the strong desire to establish close working partnerships with our clients whilst meeting key criteria for project success such as:

- supporting a Living Safely culture;
- timely delivery of the works;
- providing a quality product with consideration of environmental, sustainability and community requirements; and
- minimising commuter disruption.

If you have any further queries regarding this submission, please do not hesitate to contact myself on 07 4421 3203 or 0438 591 507. Thank you for the opportunity to submit our Tender response for your consideration.

Yours faithfully

Fulton Hogan Industries Pty Ltd



Guy Raffe
Estimating and Commercial Manager NQ

Enclosures:

- Tender Schedule [Pricing]

Date Printed 10 November 2021

Quote Number: QLDTN21-2794.01

5247037
 MCKINLAY SHIRE COUNCIL
 9 COYNE STREET
 JULIA CREEK QLD 4823

Fulton Hogan Industries
 PO Box 2485
 Idalia Qld 4811
 Ph: 07 4421 3200
 ABN: 54 000 538 689

Attention: CAMERON SCOTT

Job Title: VP275903 RESEALS LANDSBOROUGH HWY [CH42KM, 60KM & 70-80KMS]

Job Location: LANDSBOROUGH HIGHWAY, MCKINLEY, 4823

Code	Description	Quantity	Unit	Rate	Amount
1, A. Ch. 42km Landsborough Highway					
	<u>A. Ch. 42km Landsborough Highway</u>				
	<u>SPRAYED BITUMINOUS SURFACING</u> <u>(EXCLUDING EMULSION)</u>				
40721.01	Spraying bituminous material, treatment type P, binder AMC7, spray rate 1.3 l/m2, including supply of binder, excluding supply of additives, all areas (MRS11 Jul 19)	2,336.00	Litres	1.84	4,298.24
40721.02	Spraying bituminous material, treatment type I-S/S, binder PMB (S35E), spray rate 1.9 l/m2, including supply of binder, excluding supply of additives, all areas (MRS11 Jul 19)	1,678.00	Litres	2.36	3,960.08
40722.01	Spreading prime cover material, 90 m2/m3, excluding supply of cover aggregate, all areas (14mm) (MRS11 Jul 19)	14.00	m3	514.30	7,200.20
40723.01	Spreading cover aggregate (10mm), 140 m2/m3, excluding supply of cover aggregate, all areas (MRS11 Jul 19)	9.00	m3	800.02	7,200.18
40725.01P	Supply and addition of adhesion agent (Provisional Quantity)	17.00	Litres	7.93	134.81
40729.01P	Supply and addition of cutter oil (Provisional Quantity)	80.00	Litres	2.10	168.00
	<u>MRS22 Jul 20</u>				
	<u>SUPPLY OF COVER AGGREGATE</u>				
41001.01	Supply of cover aggregate [precoated], [14] mm nominal size (MRS22 Jul 20)	14.00	m3	125.11	1,751.54

Code	Description	Quantity	Unit	Rate	Amount
41001.02	Supply of cover aggregate [precoated], [10] mm nominal size (MRS22 Jul 20)	9.00	m3	121.21	1,090.89
2, B. Ch. 60km Landsborough Highway					
<u>B. Ch. 60km Landsborough Highway</u>					
<u>SPRAYED BITUMINOUS SURFACING (EXCLUDING EMULSION)</u>					
40721.01	Spraying bituminous material, treatment type P, binder AMC7, spray rate 1.3 l/m2, including supply of binder, excluding supply of additives, all areas (MRS11 Jul 19)	2,283.00	Litres	1.85	4,223.55
40721.02	Spraying bituminous material, treatment type I-S/ S, binder PMB (S35E), spray rate 1.9 l/m2, including supply of binder, excluding supply of additives, all areas (MRS11 Jul 19)	1,639.00	Litres	2.37	3,884.43
40722.01	Spreading prime cover material, 90 m2/m3, excluding supply of cover aggregate, all areas (14mm) (MRS11 Jul 19)	13.00	m3	553.86	7,200.18
40723.01	Spreading cover aggregate (10mm), 140 m2/m3, excluding supply of cover aggregate, all areas (MRS11 Jul 19)	9.00	m3	800.02	7,200.18
40725.01P	Supply and addition of adhesion agent (Provisional Quantity) (MRS11 Jul 19)	17.00	Litres	7.93	134.81
40729.01P	Supply and addition of cutter oil (Provisional Quantity) (MRS11 Jul 19)	78.00	Litres	2.10	163.80
<u>MRS22 Jul 20</u>					
<u>SUPPLY OF COVER AGGREGATE</u>					
41001.01	Supply of cover aggregate [precoated], [14] mm nominal size (MRS22 Jul 20)	13.00	m3	128.00	1,664.00
41001.02	Supply of cover aggregate [precoated], [10] mm nominal size (MRS22 Jul20)	9.00	m3	131.31	1,181.79
3, C. Ch. 70 – Ch80 (45,000 m2 reseal)					
<u>C. Ch. 70 – Ch80 (45,000 m2 reseal)</u>					
40721.02	Spraying bituminous material, treatment type I-S/ S, binder PMB (S35E), spray rate 1.9 l/m2, including supply of binder, excluding supply of additives, all areas (MRS11 Jul 19)	85,000.00	Litres	2.02	171,700.00
40723.01	Spreading cover aggregate (10mm), 140 m2/m3, excluding supply of cover aggregate, all areas (MRS11 Jul 19)	321.00	m3	134.58	43,200.18
41001.02	Supply of cover aggregate [precoated], [10] mm nominal size (MRS22 Jul20)	321.00	m3	116.90	37,524.90
4, TRAFFIC CONTROL					
4.1	Provision for traffic control	1.00	Lump Sum	13,342.87	13,342.87
Total - Exclusive of GST					\$317,224.63
GST					\$31,722.46

Total - Inclusive of GST

\$348,947.09

Project Specific Conditions:

This quotation is based solely on the terms and conditions listed below. If prior to the award of works the contractor wishes to send to Fulton Hogan Industries their form of agreement for this project, Fulton Hogan Industries will review the document, however this price will be subject to change depending on the outcome of the contract negotiations.

The validity of this quotation is subject to a site inspection by Fulton Hogan immediately prior to mobilisation. Any significant change in described quantities, access or site conditions may warrant a price adjustment. Rates are based on Fulton Hogan undertaking the entire scope of quoted works, unless stated otherwise in the above schedule.

Our rates are based on working hours Monday to Friday 6 am to 6 pm unrestricted, unless noted otherwise. Additional charges will apply to works undertaken outside these hours.

Our rates do not include site allowances or inductions. Client to cover any costs relating to site allowances or inductions including, but not limited to: medicals, environmental certificates, travel, plant, security passes, labour etc., if required.

Our rates are based on suitable access for all surfacing equipment.

Our rates do not include seal designs. Additional charges will apply, if required and are subject to the provision of suitable traffic count data by the Client.

Our rates do not include covering of roadside structures, road furniture or adjacent pavement finishes including but not limited to: buildings and other structures; guide posts, guard rails and wire ropes; concrete margins, barriers, parapets, drains, kerbs and the like. Additional charges will apply, if required.

Our rates are based on undertaking surfacing treatments consecutively, i.e., no curing time.

Our rates are based on the provision of a suitable stockpile | spoil site provided by the Client within \pm 10 kms of the work site. Client is responsible for any additional cartage costs and removal of, and any costs associated with, the removal of spoil material.

Our rates do not include clearing, grubbing and weeding.

Our rates are based on sweeping (light broom) the existing surface prior to surfacing. All surfaces to be treated are to be prepared and presented by the Principal Contractor ready for surfacing to Fulton Hogan Industries at the commencement of each shift.

Our rates do not include spotting, temporary or permanent raised reflective pavement markers or line marking.

Our rates are based on bitumen rise and fall calculated in accordance with the Queensland Department of Transport and Main Roads standard formula with a reference date of the 15th day of October 2021.

Fulton Hogan Industries reserves the right to reprice the works, including the establishment rate (if applicable), when more than the nominated establishments are required.

An additional establishment fee will apply if bitumen sealing works are cancelled due to the requirements of MRTS11.1, Queensland Department of Transport and Main Roads (TMR) Technical Note 186 Sealing in Cold Weather Conditions or TMR - IMD Advice Note 4 less than one working day prior to planned commencement on site.

Our rates allow for 1 site visit for primerseal and seal works.

Project Standard Conditions:

FHI's proposal (including pricing and program) is based on the assumptions that the COVID-19 (CoronaVirus) does not impact the project, our ability to perform the works within the time indicated or at all, does not impact our ability to obtain critical materials where necessary or in the event that the Government (or other Authorities here in Australia or Worldwide) issue restrictions which impact people movement. We may seek to review and amend the submission should these assumptions change.

Quotation prices are offered in accordance with Fulton Hogan Industries Terms & Conditions for full disclosure please visit www.fultonhogan.com/terms-conditions/. Prior to commencement of the works by Fulton Hogan Industries, this quotation must be signed and returned confirming your acceptance of Fulton Hogan Industries terms and conditions. Alternatively, if these works will be performed under a subcontract agreement, Fulton Hogan Industries reserves its rights to negotiate the terms and conditions of the subcontract, and also reserves its rights to amend the quote based on the final terms and conditions of the subcontract agreement. To avoid the potential of the works being delayed, your prompt response is appreciated.

Mutual agreement of Commercial Terms & Conditions, clarification of Specifications, Design, Scope and Program required before commencement of works and rates adjusted accordingly if required.

This quotation remains open for acceptance 30 days from the date of issue, prices subject to review after this period.

The quantities listed in this quotation are approximates only and our invoice will reflect actual agreed quantities.

No deductions, retentions, back charges or off-sets are to be made by the client against payment for these works.

No Allowance has been made for the new QLD waste levy. All (if any) cost incurred by Fulton Hogan Industries will be charged at cost plus to the client.

Quotation is to be read as non-separable unless approved in writing by Fulton Hogan Industries.

Limit of accuracy - the quantities provided for in this quotation are limited to +/- 10%. Fulton Hogan Industries reserves the right to revise the quotation if quantities are outside the nominated limits.

Unless specified otherwise, all asphalt rates are based on C320 bitumen.

A suitable laydown area for plant and equipment and/or stockpile location situated within the works is to be provided at no cost to Fulton Hogan Industries.

Shifts cancelled less than 48 hours prior to programmed commencement of works will have all costs reimbursed in full by client to Fulton Hogan Industries.

Any longitudinal grade greater than 16% is subject to a site safety inspection and cannot be warranted for quality.

Our submission does not include any goods and services tax (GST). Any goods and services tax will be added in accordance with the applicable GST law as defined in the New Tax System Act 1999.

This proposal does not consider and therefore include any implications associated with the potential compliance of the Queensland Government Procurement Policy: Best Practice Principles (BPPs) document/s. Any requirement to comply would consider a resubmission and consideration accordingly;

Kind Regards,

Robin van der Ploeg

Estimator
North Queensland
estimatingnqld@fultonhogan.com.au

**Please direct all enquiries concerning this quotation to Robin van der Ploeg
email:**

Quotation _____ Date: / /

Accepted by Customer's Signature

Print Name _____ Phone No: _____

Customer's Name

Your ABN _____

IF THE ABOVE QUOTATION IS ACCEPTED PLEASE SIGN AND FAX TO07 3220 6829



**STABILISED
PAVEMENTS
OF AUSTRALIA**
PTY LTD
STRENGTH • FLEXIBILITY

QUOTATION SUBMISSION

McKinlay Shire Council

McKinlay Shire Various seals

SPA Ref: T4447

Date: 10/11/21



Email: Cameron.scott@mckinlay.qld.gov.au
Phone: 0427 470 009
Attention: Cameron Scott

RE: McKinlay Shire various seals (VP275903)

We are please to quote for the proposed bitumen sealing works. Unless specified otherwise, this quote and any subsequent works arising from it is subject to our attached terms, conditions and general notes. This quote is valid for 90 days

Refer to following quote submission rates.

All rates exclude GST

This quote is based on the following assumptions:

- Client to provide: prepared pavement and water cart for bottom coat seal
- Quoted rates based on one visit to complete all sealing works
- A single sweep with truck mounted road broom has been allowed. No allowance made for removing swept material from gutters/shoulders/verge areas
- Rates are based on provided patch areas and application rates with allowance for minimal overlapping as required. Should actual quantities vary by greater than 10%; SPA reserve the right to recalculate the quoted rate.
- Supply rates for binder current at time of quoting and subject to rise & fall in line with market fluctuations from 5pm of the date of quote.

Thank you for the opportunity of quoting these works and we look forward to being of service to you

Regards,

Matt Devine
Engineering Manager, North Queensland

Accepted by Client

Name: _____

Position: _____

Signature _____

Date: _____

McKinlay Shire Council

A. Ch 42km Landsborough Highway

SPRAYED BITUMINOUS SURFACING (EXCLUDING EMULSION)

40721.0 1	Spraying bituminous material, treatment type P, binder AMC7, spray rate 1.3 l/m2, excluding supply of binder, excluding supply of additives, all areas (MRS11 Jul 19)	litre	2336	2.03	4,742.08
40721.0 2	Spraying bituminous material, treatment type I-S/S, binder PMB (S35E), spray rate 1.9 l/m2, excluding supply of binder, excluding supply of additives, all areas (MRS11 Jul 19)	litre	1678	2.02	3,389.56
40722.0 1	Spreading prime cover material, 90 m2/m3, excluding supply of cover aggregate, all areas (14mm) (MRS11 Jul 19)	m3	14	382.55	5,355.70
40723.0 1	Spreading cover aggregate (10mm), 140 m2/m3, excluding supply of cover aggregate, all areas (MRS11 Jul 19)	m3	9	390.05	3,510.45
40725.0 1P	Supply and addition of Provisional quantity adhesion agent (Provisional Quantity) (MRS11 Jul 19)	litre	17	10.00	170.00
40729.0 1P	Supply and addition of Provisional quantity cutter oil (Provisional Quantity) (MRS11 Jul 19)	litre	80	1.50	120.00

MRS22 Jul 20

SUPPLY OF COVER AGGREGATE

41001.0 1	Supply of cover aggregate [precoated], [14] mm nominal size (MRS22 Jul 20)	m3	14	130.20	1,822.80
41001.0 2	Supply of cover aggregate [precoated], [10] mm nominal size (MRS22 Jul 20)	m3	9	175.60	1,580.40
	Traffic Management	LS	1	2,220.00	2,220.00

B. Ch 60km Landsborough Highway

MRS11 Jul 19

SPRAYED BITUMINOUS SURFACING (EXCLUDING EMULSION)

40721.0 1	Spraying bituminous material, treatment type P, binder AMC7, spray rate 1.3 l/m2, excluding supply of binder, excluding supply of additives, all areas (MRS11 Jul 19)	litre	2283	2.03	4,634.49
40721.0 2	Spraying bituminous material, treatment type I-S/S, binder PMB (S35E), spray rate 1.9 l/m2, excluding supply of binder, excluding supply of additives, all areas (MRS11 Jul 19)	litre	1639	2.02	3,310.78
40722.0 1	Spreading prime cover material, 90 m2/m3, excluding supply of cover aggregate, all areas (14mm) (MRS11 Jul 19)	m3	13	382.55	4,973.15
40723.0 1	Spreading cover aggregate (10mm), 140 m2/m3, excluding supply of cover aggregate, all areas (MRS11 Jul 19)	m3	9	390.05	3,510.45
40725.0 1P	Supply and addition of Provisional quantity adhesion agent (Provisional Quantity) (MRS11 Jul 19)	litre	17	10.00	170.00
40729.0 1P	Supply and addition of Provisional quantity cutter oil (Provisional Quantity) (MRS11 Jul 19)	litre	78	1.50	117.00

MRS22 Jul 20

SUPPLY OF COVER AGGREGATE

41001.0 1	Supply of cover aggregate [precoated], [14] mm nominal size (MRS22 Jul 20)	m3	13	130.20	1,692.60
41001.0 2	Supply of cover aggregate [precoated], [10] mm nominal size (MRS22 Jul20)	m3	9	175.60	1,580.40
	Traffic Management	LS	1	2,220.00	2,220.00

McKinlay Shire Council

C. Ch 70 – Ch80 (45,000 m2 reseal)

40721.02	Spraying bituminous material, treatment type I-S/S, binder PMB (S35E), spray rate 1.9 l/m2, excluding supply of binder, excluding supply of additives, all areas (MRS11 Jul 19)	litre	85,500	1.74	148,770.00
40723.01	Spreading cover aggregate (10mm), 140 m2/m3, excluding supply of cover aggregate, all areas (MRS11 Jul 19)	m3	321	88.90	28,536.90
41001.02	Supply of cover aggregate [precoated], [10] mm nominal size (MRS22 Jul20)	m3	321	123.25	39,563.25
	Traffic management	LS	1	7,664.00	7,664.00

Contract

The documents comprising this contract, in order of precedence, are:

1. SPA Quotation (including any Special Conditions);
2. SPA General Terms and Conditions;
3. Drawings (if applicable);
4. Technical Specifications;
5. Notice of Acceptance
6. Other documents expressly referred to in the Quotation.

Extent of the Works and Pricing

This quote is based upon information supplied to Stabilised Pavements of Australia Pty. Limited (SPA) by the Customer prior to submission of quotation. If any details change from the information supplied, SPA reserves the right to review our quotation or rates and invoice accordingly. Where work is to be paid for by a schedule of rates, the following limits of accuracy shall apply to the rates:

- (a) where indicated in the Schedule of Rates as either a \pm percentage of, or a \pm number of, the quantity, that percentage or number shall apply; or
- (b) where not indicated on the Schedule of Rates, the limit of accuracy shall be \pm 10% of the quantity stated.
- (c) The limit of accuracy for provisional quantities and provisional sums is \pm 20% of the quantity or sum stated.

Where limits of accuracy are exceeded, SPA reserves the right to ascertain if submission of revised rates and/or sums will apply.

Validity

This quotation is valid from a period of 90 days from the date of quotation and is subject to rise and fall of labour, materials and transport costs after this period. This quotation does not allow for any site allowances or job specific conditions outside the relevant SPA enterprise agreement. Any such allowances or conditions would be subject to additional charge under the variations clause of these terms and conditions. The Customers written order to commence work or otherwise the commencement of work by SPA constitutes acceptance of this offer in full.

Hours of Work

Unless specified otherwise, this quotation is based on the completion of works being undertaken during normal hours as defined under this clause. In the case whereby works are undertaken outside normal working hours, additional charges may apply under the terms of the variations clause of these terms and conditions. Normal working hours as defined by SPA and these conditions are from 7:00am until 4:30pm Monday to Friday and are exclusive of public holidays. In circumstances where project or site specific rosters are in place, these must be clearly communicated to SPA and agreed upon to ensure inclusion within our quotation.

Variations

SPA is not obliged to carry out any variations that are outside the scope of works as defined by the information provided by the Customer to SPA prior to the submission of this quotation. All variations should be issued in writing to SPA prior to commencement of works. Any variation carried out by SPA shall be in accordance with these conditions and at a rate agreed to between SPA and the Customer prior to commencement. In the absence of an agreed rate, any works carried out under the terms of variation shall be charged at a rate as determined by SPA.

Specifications

The works are to be carried out in accordance standard industry best practice unless otherwise advised in writing prior to submission of this quotation. In the case where any specifications, drawings or information otherwise is provided after submission of quotation, SPA reserves the right to review our quotation accordingly.

SPA takes no responsibility for the accuracy or suitability of any specifications, drawings or other documents provided by the Customer in relation to the works.

Underground Services and Obstacles

All underground services shall be clearly marked on the surface showing locations and depth and advised to the SPA representative before commencement of works. SPA shall not be liable to the Customer for any damage caused to underground services not marked in the above manner.

Damage to plant and equipment due to unmarked obstacles or latent conditions is to be repaired at the cost of the Customer.

Postponement, Delays or Cancellation

SPA reserves the right to charge a fee for costs incurred due to late changes or cancellations including (but not limited to) labour, machinery and materials costs. If not otherwise stated, a stand down charge may be levied for planned but non-production days during programs. Where re-establishment of labour

or some machinery is required in these cases or in cases for holiday periods or extended delays, some or the full establishment fee may still apply. In the event that a non-productive day or days is required for SPA to attend inductions or assist with machinery inspections, daily stand down charges will apply.

Notices

All notices must be given to the address shown on our quotation, or to such other address as may be designated in writing by either party to the other. This would be inclusive of electric means such as email.

Quantity and Acceptance

Customer acceptance of work to be agreed and signed for on a daily basis. In the event that there is no Customer representative on site then our recorded quantities shall be deemed to be correct whether signed by an authorised Customer representative or otherwise. Further progress of works without written direction otherwise prior to receipt of verification for final acceptance of the stabilised layer is at the Customer's risk.

Payment Terms

For existing account holders this quotation is based on full payment within 30 days from the date of the invoice. Our invoice shall not be subject to any retention monies being held. Where no account is held, payment terms will be negotiated prior to the commencement of works after credit references are received. Interest of 15% p.a. accruing daily will be charged on overdue accounts.

Tax

10% GST will be levied in addition to all quoted rates. If there is a change in law or a new law relating to the imposition of a tax, duty, impost, levy or other charge (including any carbon type tax or similar) imposed by a government or government agency on, or incurred by, SPA which is attributable in any way to the Goods & services, SPA shall be entitled to increase the price of the Goods by an amount sufficient to offset such imposition.

Warranty

A warranty of defects liability period is not applicable unless otherwise written or agreed to in writing prior to acceptance of works. SPA shall not be liable for any failures that are as a result of any portion of the pavement or works that have not been completed by SPA. These may include subgrade, sub base, base course or wearing course dependent on the scope of the works.

Liability and Indemnity

Under the conditions of this offer, SPA shall not be liable in any circumstances including:

- i. For any damage to any property located in, or adjacent to the works site as a result of works carried out by SPA in accordance with conditions of this quotation
- ii. For any loss arising from delay during execution of the works including any stand down time incurred by the Customer due to SPA's plant/machinery breakdown or delay in delivery of materials
- iii. For any loss arising from non-conforming product that contains workmanship or materials being installed or placed by others
- iv. For any consequential loss

SPA's liability in all circumstances is limited to the value of the works that any claim may relate to.

Extension of Time

SPA may claim an extension of time to the Completion Date (where one is provided in writing) where:

- (d) the Works are delayed by any Excusable Delay and it will prevent SPA from achieving Completion by the Completion Date;
- (e) the Works are not concurrently delayed by a cause that is not an Excusable Delay; and
- (f) the delay was not contributed to by an act or omission of SPA or its Personnel.

Governing Law and Jurisdiction

- i. The law of the State or Territory of the Site governs this Contract (Governing Law).
- ii. Each party irrevocably submits to the exclusive jurisdiction of the courts of the Governing Law and courts competent to hear appeals from those courts.
- iii. Neither the Sale of Goods (Vienna Convention) Act 1986 (NSW) (or similar legislation in other Australian jurisdictions) nor any international conventions or recognised customs in relation to rules that may otherwise apply for or in respect to the international sale of goods, have any application to any matter in connection with the Contract.

Non Legislated WHS Requirements

Our offer includes provisions for compliance with legislated WHS requirements and associated controls however no allowance has been made for any site, project or contract specific WHS requirements other than those specified during the respective RFQ or Tender Documentation. Any such request beyond a legislated requirement and not communicated through an RFQ or tender documentation will be considered a variation in accordance with the 'Variations' clause of these terms and conditions.

Force Majeure

SPA shall not be deemed liable under any circumstance that results in loss or damage, consequential or otherwise, arising from any delay or failure by SPA in meeting its obligation in respect to the works that are outside the control of SPA. Without limiting the generality thereof including restrictions of government or other statutory authorities, wars, riots, civil unrest, fires, storm, flood, earthquake, failure of electrical power supply, road or rail closures, epidemics, accident, labour dispute or materials or labour shortage.

Other

- i. Unless otherwise expressly stated, the Customer must at its own expense apply and/or obtain all permits, approvals and licences as required for the works.
- ii. Where applicable, the copyright in all plans, designs, drawings, engineering information, data, reports, accounts and any other material given to the Customer by SPA remains the property of SPA and may only be used by the Customer for the purposes of this contract.
- iii. Where any provision of this contract is void, illegal or unenforceable, it may be severed without affecting the enforceability of the other provisions in this contract.

Exclusions

Unless expressly stated in the Special Conditions, work activities excluded from this Quotation are:

- i. Preparation of pavement prior to the execution of agreed scope of works;
- ii. Identification, location and marking/recording of underground services;
- iii. Supply of water and/or water carts;
- iv. Provision of level control and/or survey;
- v. Traffic control;
- vi. Internal float moves;
- vii. Any form of design;
- viii. Any form of testing;
- ix. Provision of wearing course;
- x. Third party VOC for operators;
- xi. Trials;
- xii. Trucks or any other equipment deemed necessary for loading and disposal of spoil;

Specific Services

Unless expressly stated in the quotation and /or Special Conditions, the following conditions are applicable for each of our core business activities:

Part Service Stabilisation

Compaction, trimming, curing and other item/s not expressly noted in the scope description provided in our quotation has not be allowed for.

Every effort is made to achieve the production rates expected by the Customer. However traffic/site conditions &/or Customer work schedule may be the controlling factors for production output per day. The invoiced amount for operations per day will be based on the higher value of either production achieved or minimum daily operation rate.

Unless otherwise stated, the price of additive (supply and/or transport) is based on the following minimum load sizes. Higher prices apply for smaller loads to account for dead freight costs. It is the responsibility of the Customer to inform SPA of any short loads required prior to quotation otherwise any short loads required will be charged as a variation.

- Cement or cementitious blends 25 tonnes
- Quicklime 24 tonnes
- Hydrated Lime 22 tonnes
- C170 Bitumen 22 tonnes

Delivery is subject to product availability. If applicable, waiting time for supply tankers will be charged at \$195.00 per hour (ex GST) after the first 1.5hrs.

Waiting time or cartage charges for additive deliveries will be applicable due to inclement weather or any other delays caused outside the control of SPA.

Spreader trucks are custom designed and fitted with load cells to accurately measure the quantity of additive on board. Additive will be spread to achieve the required spread rate with +/- 10% tolerance for cement and/or lime blends.

Australian Standards, NSW WorkCover and other organisations have advised ROPS may not be required for Reclaimer/Stabiliser mixing plant if a Risk Assessment is conducted. While many SPA stabilisers are fitted with ROPS, some are not. It is the responsibility of the Customer to advise SPA if a stabiliser fitted with ROPS is required for their site conditions. It may be necessary for SPA to charge higher establishment for a ROPS fitted stabiliser.

The material to be stabilised should be such that none has a dimension greater than 75mm and 95% would pass a 50mm sieve. Material outside this requirement may result in damage to the reclaimer/stabiliser with such costs to be incurred by the Customer.

SPA are to be informed if the bitumen seal or asphalt layer thickness to be incorporated exceeds 60 mm, if pavement has been previously cement treated or is a bound pavement of any nature. SPA recommends such pavements be pulverised with a milling machine prior to stabilisation works.

Excessive teeth and block wear i.e. more than 20 teeth and 2 blocks per day will be charged to the customer at a rate of \$9 per tooth and \$75 per block (ex GST). Excessive wear can be a result of oversize material, bound layers/asphalt, abrasive materials (e.g. sand) or other latent causes.

SPA provides pavement and mix design proposals for costing purposes. Where testing for mix designs is carried out it is done by NATA Registered Laboratories. The Customer should satisfy themselves that the final design is suitable for their requirements. Certified pavement designs by external engineers can be arranged at cost.

Profiling

Unless expressly stated in the quotation and /or Special Conditions, provision of clean up (bobcat and broom), provision of stockpile site/s for profiled materials and profiling of rock/concrete or any other similar hard material/s has not been allowed for.

There will be no charge for wet weather if notified with a minimum of 2 hours before commencement of work, otherwise the stand-down rate will apply.

Spray Sealing

Unless expressly stated in the quotation and /or Special Conditions, cleaning of fixed structures such as kerb and guttering, removal of loose aggregate from site and erection/maintenance of warning signs has not been allowed for.

Storage of Materials

- i. Where the works require SPA to supply aggregate, the Customer is to supply a suitable, clean, hard stockpile site at no cost to SPA.
- ii. Where the Works involve SPA loading, hauling or spreading aggregate, the Customer is to provide an aggregate stockpile site suitable for mechanical loading within 3 kilometres of the Site. If the aggregate stockpile site is more than 3 kilometres from the Site, the Customer is to pay any excess haulage costs incurred by SPA at SPA's ruling rate.

Excess Materials

Where the Works comprise the supply and delivery of materials only, the Customer is to pay for any returned materials at SPA's ruling rate. The Customer is to pay the costs of transporting any excess materials from the Site to SPA's depot at SPA's ruling rate.

Demurrage and Cancellation

Based on transportation distances for binder and aggregate transport, customers should be aware of the lead times required for orders and the potential impacts of cancellations or postponed works. Any costs associated with the cancellation or postponement of works that result in demurrage or delay costs will be managed in accordance with SPA Quotation Terms and Conditions with reference to clause 'Postponement and Cancellation'.



9th October 2021

SS-2021-166

McKinlay Shire Council

Attention: **Cameron Scott**

Quotation – Landsborough Highway

Thank you for the opportunity to quote on the abovementioned works. Please see below the schedule of rates for each location and Item. All item quantities are estimates only and may vary slightly if there are any unforeseen issues surrounding some of the removal items.

Scope of works: Sealing works

Drawings: As per quote request

ID	Description	UOM	QUANT.	Rate	Value (gst exc)
40721.01	Spraying bituminous material, treatment type P, binder AMC7, spray rate 1.3 l/m ² , excluding supply of binder, excluding supply of additives, all areas (MRS11 Jul 19)	litre	4619	\$1.48	\$ 6,836.12
40721.02	Spraying bituminous material, treatment type I-S/S, binder PMB (S35E), spray rate 1.9 l/m ² , excluding supply of binder, excluding supply of additives, all areas (MRS11 Jul 19)	litre	88817	\$1.74	\$ 154,541.58

Austek Spray Seal PTY LTD
 ABN 28 629 433 978
 Phone (07) 3496 2549

40722.01	Spreading prime cover material, 90 m2/m3, excluding supply of cover aggregate, all areas (14mm) (MRS11 Jul 19)	m3	27	\$ 211.97	\$ 5,723.19
40723.01	Spreading cover aggregate (10mm), 140 m2/m3, excluding supply of cover aggregate, all areas (MRS11 Jul 19)	m3	339	\$ 108.77	\$ 36,873.03
40725.01P	Supply and addition of adhesion agent (Provisional Quantity) (MRS11 Jul 19)	Litre	34	\$ 5.00	\$170.00
40729.01P	Supply and addition of cutter oil (Provisional Quantity) (MRS11 Jul 19)	Litre	158	\$ 1.55	\$244.90
41001.01	Supply of cover aggregate [precoated], [14] mm nominal size (MRS22 Jul 20)	M3	27	\$ 128.40	\$ 3,466.80
41001.02	Supply of cover aggregate [precoated], [10] mm nominal size (MRS22 Jul 20)	M3	339	\$ 128.40	\$ 43,527.60
Total					\$ 251,383.22

Project Specific Conditions:

Traffic Control has been allowed for.

Water Cart has not been allowed for in quotation.

1 Seal establishment has been allowed for in Quote

1. Our quotation is based on the information supplied by the client at the time of this submission. It is the client's responsibility that the Information supplied is correct and reflective of actual conditions and requirements on site. 2. Traffic control and/or police attendance is not included in the above rates unless specifically noted otherwise. 3. Rates assume the use of our normal suite of spray seal & asphalt placement equipment, including tip trucks, in any work areas. Should the works preclude the use of our normal equipment, we reserve the right to re-price those sections of work. 4. Our submitted rates are based on standard Day Shift 6am to 5pm Monday to Friday. 5. Should the quantities vary by more than 10% from those stated in the schedule, Austek Asphalt Services reserves the right to revisit and / or reprice the scheduled rates supplied. 6. The quoted rates are based on our nominated Asphalt Design for this project. Should the actual Design differ from those stated for any reason; our submitted rates will require revision.

VISITS

Austek Spray Seal PTY LTD
 ABN 28 629 433 978
 Phone (07) 3496 2549

9. Item has been removed. 10 Item has been removed. 11. Item has been removed. 12. Rates do allow for inductions. 13. Our rates assume that the client provides safe access and egress from the work site. (i.e. if TC is required for a safe access the site the PC will provide this and not cost to Austek Asphalt Services). 14. Item has been removed. 15. Item has been removed 16. All materials supplied and Works performed by Austek Asphalt Services will comply with the Customer's specifications and if no specifications relative to the materials or Works are in place, Austek Asphalt Services will supply materials or perform the Works in accordance with Austek Asphalt Services current specification applicable to the type of materials or Works. Austek Asphalt Services does not take responsibility for pavement design and the client is required to notify Austek Asphalt Services in writing if they do not wish to proceed with the specifications quoted prior to commencement of works. 17. Item has been removed. 18. Item has been removed. 19. If the client cancels a programmed shift within 5 hours of the shift commencing then Austek Asphalt Services reserves the right to pass on any external (subcontractor) costs Austek Asphalt Services has incurred due to (subcontractor) minimum cancellation notification requirements. 20. Rates do not allow for the provision of as-constructed drawings. 21. Rates allow for task lighting for night shift works 22. Item has been removed. 23. Item has been removed. 24. Quotation assumes area will be clear of any obstacles allowing for the unimpeded operations of Austek Asphalt Services crews. Should this not be the case, Austek Asphalt Services reserves the right to revisit quotation.

Standard Conditions:

- Where the signing of a Subcontract Agreement is required for these works, then all submitted prices will be subject to review and final adjustment for any additional costs involved. - Quotation prices are offered in accordance with the attached Company terms & conditions. Should this quotation be successful, please sign & return the Acceptance of Quotation. - This quotation remains open for acceptance for 30 days from the date of issue, prices subject to review after this period. - This quote is subject to Rise and Fall of Bitumen from the date of the quote until the date the works are carried out - Seal Designs are not included in this rate - Quotation is based on works being carried out within normal working hours 700am - 400pm Monday to Friday - The quantities listed are approximate only and our invoice will be based on actual quantities completed. - Austek Asphalt Services reserves the right to adjust its prices relating to the provision of goods and services under agreement to accommodate cost increases relating to the commencement of the Clean Energy act 2011. - No deductions, retentions, back charges or set-offs are to be made by the customer against payment for these works. - Inductions/Medicals will be charged at \$120/man/hour after the 1st half hour

QUOTATION STANDARD TERMS AND CONDITIONS

These terms and conditions (Terms) will apply to any works (Works) (including the supply of materials) described in Austek Asphalt service's quotation (Quotation) and undertaken by Austek Asphalt Services at the Customer's request. Expressions used in the Quotation have the same meaning in these Terms.

1. PRICE AND PAYMENT

1.1 Subject to these Terms, Austek Asphalt Services will complete the Works for the Price. 1.2 Unless the Customer has entered into written terms of credit with Austek Asphalt Services, the Price must be paid in full by the Customer to Austek Asphalt Services before Austek Asphalt Services is required to deliver any materials or commence the Works. 1.3 Austek Asphalt Services may by notice to the Customer adjust the Price if: 1.4 during the period between the date of the Quotation and the commencement of the Works, the cost of labour or materials have changed; 1.5 the Works described in the Quotation are different from the work actually performed by Austek Asphalt Services pursuant to the Quotation or as required by the Customer; 1.6 Austek Asphalt Services may charge for any materials ordered by the Customer where the Customer, without reasonable prior notice to Austek Asphalt Services, refuses or is unable to accept delivery of the materials. 1.7 Any claim for alleged short delivery of material must be made by the Customer in writing within 7 days of delivery, failing which the quantify stated on the delivery docket will be deemed to be the actual quantity supplied, for which the Customer will be liable. 1.8 No deductions, retentions, back charges or set-offs are to be made by the Customer.

2 SITE AND ACCESS

2.1 The Customer must: 2.1.1 provide Austek Asphalt Services with sufficient and safe access to and egress from the Site at all reasonable times, such that Austek Asphalt Services can undertake the Works in a safe and uninterrupted manner; 2.1.2 procure all consents, approvals, licences, permissions and permits required for Works, except those specified in the Quotation or entirely within the control of Austek Asphalt Services; 2.1.3 provide Austek Asphalt Services with all information relevant to the Works including the location of utilities; 2.1.4 mark the position of all services including pipes, drains, manholes, wiring and any obstacles in, under or about the Site; and 2.1.5 inform Austek Asphalt Services of any conditions affecting the Site or the Works which may impact upon the Works. 2.2 The Customer must ensure that the Site is: 2.2.1 prepared and maintained as specified in the Quotation and in a manner, that is in all respects fit for the purpose and suitable for Austek Asphalt Services performance of the Works; and 2.2.2 a safe workplace, such that Austek Asphalt Services can undertake the Works without risk of injury. 2.3 Should Austek Asphalt Services discover any: 2.3.1 material inconsistency between the existing position of the services, Site conditions and obstacles; and the information provided or marked by the Customer; or 2.3.2 any services, conditions and obstacles affecting the Site or the Works so as to render it reasonably impracticable for Austek Asphalt Services to continue with the Works, 2.3.3 Austek Asphalt Services may suspend the Works and immediately notify the Customer of such suspension. If, after 7 days of the suspension, the parties have not agreed in writing to recommence the Works, Austek Asphalt Services may terminate this contract, in which case Austek Asphalt Services will have no liability to the Customer for any loss or damage of any nature in no way connected with the Works, the contract or as a result of the suspension or termination. The Customer will be liable to Austek Asphalt Services for payment for the Works carried out prior to suspension or termination and for costs, losses and damages associated with the

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suspension and termination, including indirect and consequential losses. 2.4 Where Austek Asphalt Services equipment or labour stands idle because Site conditions do not permit the use of equipment or labour, Austek Asphalt Services may charge the Customer at the applicable standby rate for that equipment or labour. 2.5 If the Customer requires that any employee, sub-contractor or representative of Austek Asphalt Services undertake any form of induction or screening in addition to the procedures normally required by, Austek Asphalt Services may charge the Customer at the applicable standby rate for the period that individuals and equipment are not available to progress the Works, plus any extra over costs.

3 DELIVERY, PROPERTY AND RISK

3.1 Property in any materials supplied by Austek Asphalt Services to the Customer does not pass, and the Customer is prohibited from registering any security interest in any materials delivered by Austek Asphalt Services, until the Customer has made full payment for the Works. Risk in materials passes to the Customer at the time they are tendered to the Site for delivery. 3.2 At the time of delivery the Customer or its agent will sign Austek Asphalt Services delivery docket to acknowledge receipt of the materials delivered. If the Customer does not make itself or its agent available to sign Austek Asphalt Services delivery docket, the Customer appoints Austek Asphalt Services as the Customer's agent with authority to sign the delivery docket. 3.3 Where unloading of materials is not completed within 20 minutes of tender, Austek Asphalt Services may charge the Customer at Austek Asphalt Services standard rates in respect of any unloading time exceeding of 20 minutes. 3.4 Until payment of all monies owed by the Customer to Austek Asphalt Services, the Customer holds the materials as fiduciary Bailee and agent for Austek Asphalt Services and must keep the materials physically separate from all other goods of the Customer, and clearly identified as owned by Austek Asphalt Services. If the Customer breaches this contract in a material way (including non-payment) or Austek Asphalt Services determines (acting reasonably) that there is a material risk that the Customer may not be able to discharge its obligations under this contract, then without prejudice to Austek Asphalt Services other rights (including any rights Austek Asphalt Services may have pursuant to any applicable security of payments legislation), Austek Asphalt Services may without notice to the Customer enter any place where the materials are located (including the Site and premises occupied by the Customer) and recover possession of them. If the Customer sells any of the materials while money is owed to Austek Asphalt Services, or goods incorporating the materials are manufactured and / or resold by the Customer, the Customer must keep the proceeds of the manufacturing process and / or sale in a separate account and all book debts owed in respect, and proceeds, of such sales will be held in trust by the Customer for Austek Asphalt Services. 3.5 Unless specified in the Quotation, the Customer is responsible for any incidental damage caused to existing pavements, footpath crossings and other structures, surfaces and utilities associated with the Works. Austek Asphalt Services will not be responsible for maintenance and repair costs related to damage or contamination to applied surface treatments caused by others. 3.6 Unless specified in the Quotation, the Customer will be responsible for the: 3.6.1 establishment of appropriate traffic control signage prior to the commencement of the Works; 3.6.2 erection of aftercare signage at the completion of the Works; 3.6.3 provision of suitable facilities, including toilet and messing facilities; 3.6.4 removal of surplus and loose aggregate; and 3.6.5 application of temporary and final line-marking.

4 MATERIALS

4.1 Where the Works require Austek Asphalt Services to supply materials, the Customer is to provide at its cost a clean, hard stockpile site, which is suitable for mechanical loading and within 5 kilometres of the Site. If the stockpile site is more than 5 kilometres from the Site, the Customer is to pay any excess haulage costs incurred by Austek Asphalt Services at Austek Asphalt Services applicable rate. 4.2 If Austek Asphalt Services is unable to supply sufficient materials both to complete the Works and fulfil its obligations to other customers, Austek Asphalt Services may, in its absolute discretion, apportion the available materials between customers (including the Customer) and in doing so Austek Asphalt Services will not incur any liability, including for any loss or damage (consequential or otherwise) to the Customer as a result of being unable to obtain sufficient materials. 4.3 If, at the Customer's direction or request excess materials have been delivered to Site and must be removed, the Customer will be liable (and may be required to pay in advance) for the costs of Austek Asphalt Services transporting the excess materials from the Site, at Austek Asphalt Services applicable rate.

5 SPECIFICATIONS AND TESTS

5.1 All Works performed by Austek Asphalt Services will comply with the Customer's specifications, as notified to and accepted by Austek Asphalt Services. If no Customer specifications are supplied, Austek Asphalt Services will perform the Works in accordance with Austek Asphalt Services current specification applicable to the type of Works, the relevant Australian Standard or general industry practice, as determined by Austek Asphalt Services. 5.2 Austek Asphalt Services will not undertake any tests unless specified and priced in the Quotation.

7 INDEMNITY

7.1 The Customer indemnifies Austek Asphalt Services, its related entities, sub-contractors and suppliers and each of their officers, employees, contractors and agents from and against all loss, cost, expense, demand, damage, claim or liability (collectively loss or claim) whatever and howsoever arising (whether in contract, tort, breach of statutory duty or otherwise) under or in connection with these Terms, the Works or the supply of materials, and including a breach of these Terms or the negligent act or omission of any person in connection with these Terms. 7.2 Without limiting the application of any of the foregoing, this indemnity includes an indemnity for any loss or claim by any person including the public, the Customer or its personnel, any person located on the Site or other third parties for injury, death, property damage or otherwise.

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8 AUSTEK ASPHALT SERVICES LIABILITY

8.1 To the fullest extent permitted by law and notwithstanding any other clause of this contract, the liability of Austek Asphalt Services is limited, at Austek Asphalt Services option, to the replacement of defective materials or the repair of the Works or to providing the Works again or to the payment of the costs of having the Works provided again, provided that defects in the materials or the Works occur within 3 months of completion of the Works and is notified to Austek Asphalt Services within 10 days of the occurrence of the defect. 8.2 Austek Asphalt Services not be responsible for any loss of profit, penalties, expenditure, damages or losses (including, without limitation, any consequential, special, incidental or indirect loss or damages) incurred by the Customer arising out of any delay in delivery of the materials or performance of the Works, caused by or arising out of any use or dealing with the materials whether arising from any defect in the materials, unsuitability for the Customer’s purposes, negligence by Austek Asphalt Services or its employees, representatives, officers, agents, contractors or suppliers or in any other way or caused by any act, omission, failure, fault or negligence by them in performing the Works. 8.3 The parties agree and acknowledge that Austek Asphalt Services lays materials and undertakes Works on supporting structures that are prepared by others and that, unless specified in the Quotation, Austek Asphalt Services is not liable for defects in the Works attributable to the constitution, integrity and performance of the supporting structures.

9 GENERAL

9.1 The Quotation and these Terms constitute the entire basis upon which Austek Asphalt Services will undertake the Works and any representations, warranties, explanations or commitments or other terms or conditions, express or implied, affecting the subject matter is superseded by this document and have no effect. If there is an inconsistency between these the Quotation and these Terms, the Quotation shall prevail. 9.2 The parties submit to the non-exclusive jurisdiction of the courts of the State or Territory in which the Works are to be performed and the laws applying in that State or Territory is the proper law governing these Terms. 9.3 If any part of these Terms is unenforceable such part shall be severed and any unenforceability shall not affect any other part. 9.4 Where a dispute arises between the Customer and Austek Asphalt Services as to the performance by either the Customer or Austek Asphalt Services, as a result of which the Customer threatens or fails to make any payment claimed by Austek Asphalt Services, Austek Asphalt Services may immediately cease performance of the Works without incurring any liability of any nature whatsoever to the Customer pending settlement of the dispute. 9.5 After the Quotation is provided to the Customer, any order for Works or materials placed by the Customer is deemed to be an order incorporating these Terms notwithstanding inconsistencies which may be introduced in the Customer’s order or acceptance unless expressly agreed to by Austek Asphalt Services in writing. At all times, these Terms are to take precedence over any terms and conditions of the Customer. 9.6 The Quotation and these Terms may only be varied by agreement in writing signed by both Austek Asphalt Services and the Customer.

10 ACCEPTANCE OF TERMS & CONDITIONS

By signing the Quotation acceptance below, the Customer accepts these Terms and the Project Specific Terms and Conditions are part of the Quotation and that no other terms apply to the contract between the parties.

Signature: _____

Name: _____

Title: _____

Date: / /

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5.3 Subject: Building our Regions Funding Round 6
Attachments: Nil
Author: Director Engineering and Regulatory Services
Date: 16 November 2021

Executive Summary:

At the September 2021 General Meeting Council resolved

“Resolution No. 70/2122

Council requests staff to investigate the eligibility of submitting an application for water and sewage construction for stage 2 of the sub division under BOR phase 6.

Moved Cr. Janene Fegan Seconded Cr. Tim Pratt

CARRIED 5/0”

Staff and Council consultant have investigated this and propose that an alternate project be put forward for the expression of interest stage of BOR Round 6.

Recommendation:

That Council resolve to:

Submit an application detailing the project “Sewerage Treatment Plant Inlet Works and Upgrade” be submitted to the Building our Regions Funding Round 6 program.

Background:

Council resolved for staff to investigate the eligibility of the Sewerage works for Stage 2 of Council’s subdivision for funding under this round. This project would be eligible, however may not present the best value for money, for the following reasons:

- Sewer component is around \$450,000 of the existing \$6.3m application to the Resources Community Infrastructure Fund
- If Council was successful in this application and not the other Council would have to fund the remaining subdivision components from other sources
- If Council was successful with the RCIF application then this application may have been wasted.

It is suggested that the Sewerage Treatment Plant Inlet works upgrade would be an eligible project under this funding application (estimated value \$850,000). RPEQ Design and drawings have already been prepared for this project. This Sewerage Treatment Plant Inlet works upgrade involves the removal of the existing screen and concrete structure. A new ContraShear screen and supporting structure will be installed which has been designed to handle the flows from Hickman Pump Station.

The Sewerage Treatment Plant has been operating at below capacity in the recent past. An investigation was undertaken on the plant by a suitably qualified contractor and it was found that there are various elements of the plant that are significantly deteriorated. From the contractors assessment the following items were noted:

- Corrosion to the electrical control cabinet including HMI, PLC and I/O cards



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- Pipework has been disconnected from the blower to train No.2
- Corrosion has been occurring to the blower actuated valves
- Biokubes were identified to have a large amount of solids build up
- Imhoff tank was found to have significant build up of grit and rag due to the by passing of the existing inlet screening system.
- Deterioration to the STP feed pump that is located in the Imhoff tank due to the ragging that has occurred in the Imhoff tank.
- Blowers may need to be replaced along with the pipework

The proposed Sewerage Treatment Plant Upgrade works would involve the rectification and upgrade of all of the defects identified by the contractor.

It is also proposed that the refurbishment works required at the Sewerage Treatment Plant be included in the project (estimated value \$500,000).

It is recommended that an application detailing the project “Sewerage Treatment Plant Inlet Works and Upgrade” be submitted to the Building our Regions Funding Round 6 program. At an estimated value of \$1,350,000.

Consultation:

Michael Lancini MAL Engineering, Director of Corporate and Community Services, Environmental and Regulatory Services Team Leader

Legal Implications: - Nil

Policy Implications: -Nil

Financial and Resource Implications: - Nil

Risk Management - NA

Options for Council to Consider - NA

InfoXpert Document ID: 120804



6.0 ENVIRONMENTAL & REGULATORY SERVICES



6.1 Subject: Environmental and Regulatory Services Report – October 2021
Attachments: None
Date: 10 November 2021

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period October 2021.

Recommendation:

That Council receives the October 2021 Environmental and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of October 2021.

Detailed below are the general matters of interest that relate to the day to day activities of the department throughout the month.

Consultation: (internal/External)

Environmental & Regulatory Services Team Leader, Local Laws Officer, Asset Maintenance Officer, Water and Sewerage Officer, Ranger and Finance Officer.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 120796



1 – Refuse Collection and Disposal

1.1 - Budget

		Actual	Budget
ENVIRO1.1	3100 - Refuse Collection Revenue	\$44,250	\$86,796

		Actual	Budget
ENVIRO1.2	3100 - Kerbside Rubbish Collection Expenditure	\$12,950	\$46,000

		Actual	Budget
ENVIRO1.3	3110 - Refuse Disposal Revenue	\$24,471	\$43,501

		Actual	Budget
ENVIRO1.4	3110 - Refuse Disposal Operational Costs	\$20,840	\$80,000

1.2 - Report

Julia Creek Waste Facility

The following works occurred at the facility during the month;

- Dump was pushed and rubbish around facility picked up.
- Tyres were pushed

The new signs for Nelia Waste Facility have been installed as required from the compliance inspection held in September.

Ian McLauchlan from Containers for Change has contacted Council to advise that the Containers for Change Initiative is on hold until he complies with some safety standards that they have enforced. He is unsure when this will recommence.

2 – Environmental Health Services

2.1 – Budget

		Actual	Budget
ENVIRO2.1	3000 - Environmental Licence Fees (Revenue)	\$1,675	\$1,600

		Actual	Budget
ENVIRO2.2	3000 - Environmental Health Services	\$42,126	\$163,000

2.2 – Report

Water and Sewage Monitoring

E.coli was not detected in any townships during sampling undertaken in October.

The fluoride levels in Julia Creek for the month of September were;

- Amberley Drive 3.06mg/L
- 9 Coyne Street 3.04mg/L



Council's website was updated advising the community of the levels above 3mg/L.

The 2020-21 Drinking Water Quality Management Plan (DWQMP) Annual Report has been submitted to the Regulator as required under the Water Supply (Safety and Reliability) Act 2008. A copy of the report together with Council's Customer Service Standard and 2020-21 Performance Report are available to view on Council's website.

Food Safety

One (1) Food Recalls was received during the month with no impact to local food businesses within the Shire.

3 – Local Law Administration

3.1 – Budget

		Actual	Budget
ENVIRO3.1	3210 - Animal Registration Fees	\$4,215	\$4,700
ENVIRO3.2	3210 - Fines & Penalties – Animal Control	\$268	\$1,300
ENVIRO3.3	3210 - Animal Boarding	\$3,555	\$6,500
ENVIRO3.4	3210 - Local Law Administration	\$28,177	\$135,000

3.2 - Report

General information of activities for Local Law/Animal Control matters is outlined the table below.

Table 1 - Local Law & Animal Control Summary

Activity	Number/Details
Impoundings and infringement notices	Nil
Euthanized/Destroyed/Rehomed	Nil
Verbal/Written/Official warning	* Two verbal warnings issued – One for dogs barking and one for pig in a designated town area
Complaints	Three (3) – barking dogs
Dog Boarding	Fifteen (15) dogs
Removal of Dead Animals	Nil
Trapping Locations & Results	Cat Trap issued for Amberley Drive
Compliance Notices (Untidy Allotments) issued	One (1)
SPER Infringement Fines issued	Nil
Commercial Use of Roads Permit issued	Nil



Comments:

4 – Noxious Weeds and Pest Control

4.1 – Budget

		Actual	Budget
ENVIRO4.1	3220 - Pest Plant & Animal Control Funding	\$16,666	\$35,000
ENVIRO4.2	3220 - Truck Washdown Bay Revenue	\$7,308	\$22,000
ENVIRO4.3	3220 - Dingo Baits (Revenue)	\$1,236	\$2,000
ENVIRO4.4	3220 - Feral Pig Baits (Revenue)	\$0	\$0
ENVIRO4.5	3220 - Pest Animal Rural Land Owners Fees	\$0	\$0
ENVIRO4.5	3220 - Pest Plant Control Program	\$34,155	\$150,000
ENVIRO4.6	3230 - Pest Animal Control Program	\$15,645	\$85,000

4.2 – Report

Washdown Bay

Drains cleaned. Drain in pit cleaned out with excavator.

Cameras are still not working. We are waiting for Access Electronics to come to site to inspect for replacement.

Pest Animal Control

There were no Dingo Scalps for October.

There were no Factory Baits issued in October.



1080 Baiting was conducted from 25 October through to 28 October.
Participation numbers were down this month.

- 18 properties participated
- 4930kg dog bait
- 180kg pig bait

Pest Plant Control

Local Laws Officer continued spraying trees around Julia Creek.

5 – Livestock Operations

5.1 – Budget

		Actual	Budget
ENVIRO5.1	3235 - Livestock Weighing Revenue	\$19,830	\$60,000
ENVIRO5.2	3235 - Livestock Cattle Train Loading Revenue	\$10,743	\$40,000
ENVIRO5.3	3235 - Livestock Operational Costs	\$32,343	\$90,000

5.2 - Report

Julia Creek Livestock Facility

There were 239 head of cattle weighed and/or scanned at the facility during October.

A old pipe burst causing flooding of one section of the yards.

Capital Works Program

- New troughs have been ordered.

Livestock Weighing Month and Year Totals

MONTH	2015	2016	2017	2018	2019	2020	2021
JANUARY	0	0	0	183	0	1401	0
FEBRUARY	1872	525	467	3241	0	125	1779
MARCH	3446	1497	1333	388	0	2788	4484
APRIL	5315	951	2487	2217	1034	10073	5458
MAY	8107	615	2062	3065	1768	10022	1772
JUNE	3,442	1456	1522	742	894	4507	1014
JULY	2,170	2809	2003	1143	1569	3501	2229
AUGUST	1183	2582	2311	6291	3023	2839	3844
SEPTEMBER	488	2665	1478	765	1280	2175	1348
OCTOBER	1252	4613	1127	4708	5492	80	239



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NOVEMBER	36	1011	2673	4788	3534	247	
DECEMBER	0	234	340		2776	0	
YEARLY TOTALS	27,311	18,958	17,803	27,531	21,370	37,758	22,167

Livestock Operations (Cattle Loading)

There were 1,510 head of cattle loaded in October making the progressive total for the 2021 Loading Season so far to 16,553. There were five (5) trains loaded in October making the progressive total for the 2021 Livestock Season so far to thirty six (36).

Livestock Loading Month and Year Totals

MONTH	2015	2016	2017	2018	2019	2020	2021
JANUARY	0	0	0	0	0	0	0
FEBRUARY	0	0	132	0	0	0	0
MARCH	0	572	920	0	0	0	451
APRIL	7,653	1,737	580	0	0	4,100	1,376
MAY	7,204	2,933	6,126	603	3,199	5,716	5,400
JUNE	6,605	3,486	2,658	674	3,322	3,446	1,954
JULY	6,998	3,565	3,654	2,084	4,564	3,141	1,931
AUGUST	3,936	4,963	2,898	674	1,654	1,384	2,187
SEPTEMBER	315	2,233	1,804	2,454	2,098	1,583	1,744
OCTOBER	0	1,070	0	3,424	1,328	670	1,510
NOVEMBER	0	1,641	0	1,458	1,668	165	
DECEMBER	0	144	0	0	0	0	
YEARLY TOTALS	32,711	22,344	18,722	11,371	17,833	20,205	16,553

6 – Stock Routes and Reserves

6.1 – Budget

		Actual	Budget
ENVIRO6.3	3300 - Stock Route – Permit/Water Fees	\$7,797	\$10,000
ENVIRO6.2	3300 - Stock Route Recoverable Works (Revenue)	\$0	\$51,500
ENVIRO6.4	3300 - Trustee Lease Fees	\$70,943	\$180,000
ENVIRO6.5	3300 - Reserves Agistment Fees	\$6,862	\$20,000
ENVIRO6.6	3300 - Precept Expenses	\$0	\$17,500
ENVIRO6.7	3300 - Stock Route Maintenance	\$23,867	\$151,500



		Actual	Budget
ENVIRO6.8	3300 - Reserves Expenses	\$7,001	\$31,500

6.2 - Report

Stock Routes

Bore Logging of 49 Mile, Bullock Holes, Longford Plains and Cremona are now scheduled to be logged on 12 November.

Tanks and troughs ordered.

Reserves

Capital Works – McKinlay Reserve

Works are scheduled to commence on the second week of November to push creek beds for the new flood gates.

DPI Paddock

Strainer post and runners have been erected in the new fence. New troughs have been ordered.

6.3 - Cemeteries

6.3.1 – Budget

		Actual	Budget
ENVIRO6.9	3400 - Cemeteries	\$13,973	\$14,000

6.3.2 - Report

There were no funerals or enquiries during the month of October.

7 – Work Program (Workcamp)

7.1 - Budget

		Actual	Budget
ENVIRO7.1	3600 - Work Program	\$8,578	\$43,000

7.2 – Report

Community Group	Activity
McKinlay Shire Council	<u>Workshop</u> Assist with workshop duties
McKinlay Shire Council	<u>Saleyards</u> Whippershipping / Mowing Clean scales and water troughs Locate water pipe to repair



McKinlay Shire Council	<p><i>Various</i></p> <ul style="list-style-type: none"> *Erect new fence at Combo Water Hole *Make new fence barriers for water tanks *Mow and whippersnip Airport Area *Remove tiles from water park at Swimming Pool *Erect new fence at DPI Paddock *Clean up around RSL building *Whippersnip DND Central *Slash and drag small airstrip at Kynuna *Whippersnip McIntyre Park *Repair fence at 3 Coyne Street *Move furniture into Dirt and Dust Office *Clean washdown bay
Julia Creek State School	Mowing and general maintenance
Churches/RSL/CWA/SES	Mowing/whipper snipping

8 – Housing, FRB and Community Centre

8.1 – Budget

			Actual	Budget
ENVIRO9.1	3810-1300	3810 - Council Property / Staff Housing Program Rev	\$33,237	\$100,000
ENVIRO9.2	3810-1301	3810 - Council Property / Subdivision Blocks Rent	\$1,600	\$3,600
	3810-1302	3810-Council Property / Subdivision Blocks outgoings	\$0	\$0
ENVIRO9.3	3810-2300	3810 - Council Property / Staff Housing Program Exp	\$67,197	\$210,000
ENVIRO9.4	3810-2300	3810 - Council Property / Sub Division Expense	\$10,380	\$5,000

8.2 - Report

Council Property / Staff Housing

Council Property / Staff Housing activities for the month are detailed in Table below.

Activity	Number
Properties Available for use	2 Netterfield Street 4 Netterfield Street 33 Byrne Street 10 Shaw Street
New Tenancies	Nil
Finalised Tenancies	Nil



Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	<p>*New outdoor blinds have been ordered for 25 Byrne Street.</p> <p>*New security screen doors have been ordered for 2 Netterfield Street.</p> <p>Capital Works</p> <p>*Works have been completed on 33 Byrne Street. Currently obtaining quotes for indoor blinds.</p> <p>*Works have commenced on the Turf and Irrigation at 2 Netterfield Street.</p> <p>*Painting has commenced on 10 Shaw Street</p>

Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Two (2)
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	Nil

Fr Bill Bussutin Community Centre and Seniors Living Units

Budget

		Actual	Budget
ENVIRO10.4	3820 - Community Centre Hire Fees	\$2,742	\$2,500
ENVIRO10.4	3820 - FRB Centre RENT	\$13,408	\$40,000
ENVIRO10.5	3820 - FRB Units & Community Ctre Operational Costs	\$28,993	\$75,000



Report

Seniors Living Units

Seniors Living Unit activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Three (3) – Unit 2, Unit 3, Unit 7
New Tenancies	Nil
Finalised Tenancies	One (1)
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	Nil

9 – Land and Building Development

9.1 – Budget

	Actual	Budget
ENVIRO11.1 3900 - Revenue	\$355	\$4,000
ENVIRO11.2 3900 - Town Planning Program	\$3,573	\$85,000

9.2 - Report

Regulatory Services, Land and Building Development

There was one (1) development application lodged during the month.

<u>DA #</u>	<u>Applicant</u>	<u>Type of Development</u>	<u>Location</u>	<u>Application Details</u>
2021-22_06	Laurie & Marilyn Blacklock	Building	Haddington Station, JULIA CREEK QLD 4823	New Dwelling, verandah and landing deck

10 – Local Disaster Management

10.1 – Budget

	Actual	Budget
ENVIRO12.1 2760 - SES Grants	\$20,568	\$20,567
ENVIRO12.2 2760 – SES Capital Grants	\$29,253	\$0



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		Actual	Budget
ENVIRO12.2	2760 - Natural Disaster Grants	\$0	\$6,780
		Actual	Budget
ENVIRO12.3	2760 - Disaster Management Operational Costs	\$3,358	\$29,000

10.2 - Report

No incidents activated the LDMG during the month.



6.2 Subject: Amendment to Subordinate Local Law No. 2 (Animal Management) 2019
Attachments: 6.2.1 Subordinate Local Law No. 2
6.2.2 List of likely anti-competitive provisions included in subordinate local law
6.2.3 Draft public consultation notice
Author: Environmental & Regulatory Services Team Leader
Date: 26 October 2021

Executive Summary:

Council wishes to amend Subordinate Local Law No. 2 (Animal Management) 2019 in various respects, including when the keeping of animals is prohibited, animal approval requirements, minimum standards for keeping of animals etc.

Council is required to pass a resolution to proposed to make the Animal Management (Amendment) Subordinate Local Law (No. 1) 2021.

Recommendation:

Council resolves to propose to make Animal Management (Amendment) Subordinate Local Law (No. 1) 2021.

Background:

Council at its October Ordinary Meeting resolved to amend its Local Law No. 2 (Animal Management) 2019 in various respects, including when the keeping of animals is prohibited, animal approval requirements, minimum standards for keeping of animals and designated town areas.

Part of the amendment process is to pass a resolution to propose to make the Animal Management (Amendment Subordinate Local Law (No.1) 2021 as presented in attachment 6.2.1. Once a resolution is passed, public consultation is to be completed for 21 clear days as shown in the attached draft public consultation notice in attachment 6.2.3.

During the public consultation process, Council is obligated to accept and consider all submissions properly made to Council about the proposed subordinate local law. Having considered all submissions, Council is obligated to decide whether to proceed with the making of the proposed subordinate local law as advertised, with amendments, or not at all.

Legal Implications:

NA

Policy Implications:

NA

Financial and Resource Implications:

Legal costs associated with amendment process, publishing costs for gazette notice

Risk Management

NA

Options for Council to Consider

NA

InfoXpert Document ID: 120797

McKinlay Shire Council

Animal Management (Amendment) Subordinate Local Law (No. 1) 2021

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Part 1 Preliminary

1 Short title

This subordinate local law may be cited as *Animal Management (Amendment) Subordinate Local Law (No. 1) 2021*.

2 Subordinate local law amended

This subordinate local law amends *Subordinate Local Law No. 2 (Animal Management) 2019*.

Part 2 Amendment of subordinate local law

3 Amendment of sch1 (Prohibition on keeping animals)

- (1) Schedule 1, item 3, column 2, after ‘area’—
insert—
‘unless the stallion or bull is kept on premises in the designated town area—
 - (a) by a veterinary surgeon; and
 - (b) for the primary purpose of facilitating the care and treatment of the animal by the veterinary surgeon’.
- (2) Schedule 1, item 4, column 2, ‘2500m²’—
omit, insert—
‘1,000m²’.
- (3) Schedule 1, item 9—
omit.
- (4) Schedule 1, item 10—
renumber as item 9.
- (5) Schedule 1, item 9, column 2, paragraphs (a) and (b)—
omit, insert—
‘A bird to which this item 9 applies—
 - (a) on an allotment with an area less than or equal to 1,000m² in a designated town area; or
 - (b) in a multiple dwelling (units, duplex, townhouse, etc) in a designated town area.’.
- (6) Schedule 1, after item 9—
insert—
‘From the day of commencement of *Animal Management (Amendment) Subordinate Local Law (No. 1) 2021*, a prohibition prescribed in this schedule does not apply to the keeping of an animal or animals on premises if—

- (a) the animal or animals were kept on the premises before the commencement of *Animal Management (Amendment) Subordinate Local Law (No. 1) 2021*; and
- (b) the keeping of the animal or animals on the premises immediately before the commencement of *Animal Management (Amendment) Subordinate Local Law (No. 1) 2021* did not contravene any provision of a local law of the local government that was amended by the making of *Animal Management (Amendment) Subordinate Local Law (No. 1) 2021*.

4 Amendment of sch2 (Requirement for approval to keep animal)

- (1) Schedule 2, item 2—
omit.
- (2) Schedule 2, item 3, column 2, ‘item 3’—
omit, insert—
‘item 2’.
- (3) Schedule 2, item 4, column 2, ‘2500m²’—
omit, insert—
‘1,000m²’.
- (4) Schedule 2, item 5, column 2, ‘item 5’—
omit, insert—
‘item 4’.
- (5) Schedule 2, item 6, column 2, ‘item 6’—
omit, insert—
‘item 5’.
- (6) Schedule 2, items 3, 4, 5 and 6—
renumber as items 2, 3 4 and 5.

5 Amendment of sch5 (Minimum standards for keeping particular animals)

- Schedule 5, after item 2—
insert—

	Column 1 Species or breed of animal	Column 2 Minimum standards for keeping animals
3	Rooster	The owner of a rooster kept on premises must— (a) take all reasonable steps to prevent the rooster from making a noise or disturbance that causes a nuisance or disturbance to any occupier of other land or premises; and (b) comply with all reasonable directions given by an authorised person to ensure that the keeping of the rooster does not result in a nuisance to any occupier of other land or premises.

6 Amendment of sch7 (Dog off-leash areas)

Schedule 7, ‘No dog off-leash area designated.’—

omit, insert—

‘The area bounded by Hickman Street, Old Normanton Road and Julia Street, Julia Creek, the external boundaries of which are more particularly indicated by a bold white line on the plan included in this schedule 7.



7 Amendment of sch14 (Designated town area)

Schedule 14, for the Designated town area – Julia Creek, the 2 maps titled ‘Map – Designated town area – Julia Creek’—

omit, insert—



Map – Designated town area – Julia Creek

The designated town area for the township of Julia Creek is the area of Julia Creek the external boundaries of which are indicated by a bold white line.’.

This and the preceding 4 pages bearing my initials is a certified copy of *Animal Management (Amendment) Subordinate Local Law (No. 1) 2021* made in accordance with the provisions of the *Local Government Act 2009* by McKinlay Shire Council by resolution dated the day of 2021.

.....
Chief Executive Officer

1126889_1

ANIMAL MANAGEMENT (AMENDMENT) SUBORDINATE LOCAL LAW (NO. 1) 2021
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Subordinate Local Law: Animal Management (Amendment) Subordinate Local Law (No. 1) 2021

Purpose: The purpose of the subordinate local law is to amend *Subordinate Local Law No. 2 (Animal Management) 2019* to:

- (a) amend the circumstances when the keeping of animals is prohibited;
- (b) amend the circumstances when an approval is required in respect of the keeping of animals;
- (c) prescribe minimum standards for the keeping of animals;
- (d) prescribe a dog off-leash area; and
- (e) amend a designated town area.

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
No anti-competitive provision identified		

DRAFT PUBLIC NOTICE

Local Government Act 2009

1. McKinlay Shire Council (“Council”) has proposed to make Animal Management (Amendment) Subordinate Local Law (No. 1) 2021 (the “amending subordinate local law”).
2. *Local Law No. 2 (Animal Management) 2019* authorises the making of the amending subordinate local law. The amending subordinate local law amends *Subordinate Local Law No. 2 (Animal Management) 2019*.
3. The purpose and general effect of the amending subordinate local law is as follows:-
 - (a) to amend the circumstances when the keeping of animals is prohibited;
 - (b) to amend the circumstances when an approval is required in respect of the keeping of animals;
 - (c) to prescribe minimum standards for the keeping of animals;
 - (d) to prescribe a dog off-leash area; and
 - (e) to amend a designated town area.
4. Written submissions by any person in support of, or objecting to, the amending subordinate local law are invited for a 21 day period commencing on (*insert date for start of public consultation period*) and ending on (*insert last day of 21 clear day public consultation period*) (the “consultation period”).
5. During the consultation period Council will make available for inspection and purchase at Council’s public office at (*insert address*) copies of the amending subordinate local law.
6. Submissions must be received on or before (*insert last day of the 21 clear day public consultation period*) stating—
 - (a) the grounds of the submission; and
 - (b) the facts and circumstances relied on in support of the grounds.

.....
Chief Executive Officer



6.3 Subject: Application for Surrender and Re-Issue of Permit to Occupy over Lot A on AP5123 – 2021/003481
Attachments: 6.3.1 – Email Correspondence from DNR including smart map
Author: Environmental & Regulatory Services Team Leader
Date: 5 November 2021

Executive Summary:

Council's views and or requirements are sought by the Department of Resources regarding the surrender and re-issue of permit to occupy over Lot A on AP5123.

Recommendation:

That Council resolves to advise the Department of Resources that it has no objections or requirements for the re-issue of the permit to occupy over Lot A on AP5123.

Background:

Council have received email correspondence from the Department of Resources seeking Council's views / and or requirements regarding the surrender and re-issue of permit to occupy over Lot A on AP5123.

Lot A on AP5123 is over a declared stock route. A smart map showing the area is included in attachment 6.3.1.

Consultation: (internal/External)

Legal Implications:


Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 120801

Additional Information Page

Shading Rules

 Lot Number = A and Plan Number = AP5123



6.4 Subject: Budget Reallocation from 0420-3810-0001, Netterfield Street Turf and Irrigation to 0420-2610-0008, WIP CEO House 17 Coyne Street

Attachments: Nil

Author: Environmental & Regulatory Services Team Leader

Date: 10 November 2021

Executive Summary:

Propose to reallocate \$10,000 of unspent funds from job cost 0420-3810-0001, Netterfield Street Turf and Irrigation to job cost 0420-2610-0008, WIP CEO House 17 Coyne Street to allow for repairs to ceiling and internal painting

Recommendation:

Council resolves to relocate \$10,000 from job cost 0420-3810-0001, Netterfield Street Turf and Irrigation to job cost 0420-2610-0008, WIP CEO House 17 Coyne Street to allow for repairs to the ceiling and internal painting of the property

Background:

A budget of \$9,000 was set for the internal painting of 17 Coyne Street. Quotes have been received at \$16,700. The current paint throughout the property requires extra preparation prior to painting due to the age of the paint.

The Netterfield Street Turf and Irrigation project has come under budget by \$11,926.

Legal Implications:

NA

Policy Implications:

NA

Financial and Resource Implications:

NA

Risk Management

NA

Options for Council to Consider

NA

InfoXpert Document ID:

NA



7.0 COMMUNITY SERVICES



7.1 Subject: Community Services Monthly Report

Attachments: Nil

Author: Community Services Team Leader

Date: 2nd November 2021

Executive Summary:

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: **October 2021**.

Recommendation:

That Council receives the Community Services monthly report for October 2021

The following report highlights the data for each of the Functional Areas of the Community Services Department.

Grants & Funding

North West Minerals Province – Building Sustainable Communities

Council has submitted an application through the program to conduct an investigation into the feasibility of a recreational water facility at Julia Creek. A fee proposal from Langtree Consulting was provided to submit with the application, and if successful their works would involve flooding, environmental and engineering assessments as well as a detailed survey and geotechnical investigation.

Road Safety Signage

Council has been able to secure financial support from South32 to replace the existing ‘Don’t be Naughty, Do 40’ signs on the eastern and western approaches to Julia Creek. The new artwork (including updated photo of JCSS children) is scheduled to take place in November before manufacturing is completed.

Local Roads & Community Infrastructure Program (LRCIP)

Council has been notified of additional funding available through ‘Phase 3’ of the LRCIP stream. Council will be provided with financial support in excess of \$1.4million to complete works similar to the first two phases of the program.

RADF Round 1

The first round of RADF Funding closes in early November and a report will be presented for Council to ratify during the meeting.



Julia Creek Caravan Park

Council welcomed new Manager's Jason Ford and Stacey Harris to the park in October and they have been able to settle in well to the new role. They have been very active in getting to know the daily routine of the park as well as making improvements to site numbering and mapping to simplify the process of guests finding the correct site. October was steady in terms of visitor numbers to the Park with many guests stopping overnight on their travels and seemingly not too disturbed by the warmer weather. The Artesian Bathhouses also remained popular even though the sessions were reduced to the evening only to try and combat the hot weather later in the month.

JC Caravan Park Revenues October 2021

Type of service	AUGUST revenues (inc GST)	Total revenues (inc GST)	SEPTEMBER revenues (inc GST)	Total revenues (inc GST)	OCTOBER revenues (inc GST)	Total revenues (inc GST)
Donga Units		\$3,750		\$3,750		\$3,592.50
Powered Sites		\$43,595		\$30,668		\$15,517.50
Cabins		\$16,035		\$12,280		\$14,661
Unpowered Sites		\$3,718		\$2,150		\$607.99
Sub Total		\$67,098		\$48,848		\$34,378.99
Artesian Baths incl. salts		\$20,606		\$19,081		\$14,836
McIntyre Park		\$1,458		\$208		
Cheese Platters		\$5,790		\$5,940		\$2,310
Laundry		\$44		\$1,502.50		\$955
Long Term Stay		\$3,640		\$1,260		\$2,180
Calculated Total		\$98,636		\$76,839.50		\$54,569.99

JC Caravan Park Occupancy by Category October 2021

Type of Service	% Occupancy
Donga Unit	37%
Cabin – 4 berth	80%
Cabin – 6 berth	88%
Unpowered site	%
Powered Caravan site	37%
Powered camp site	18%
McIntyre Park	%

JC Caravan Park Artesian Bathhouse Usage October 2021

Type of Service	Number of bookings
Boundary Rider Huts	63
Replica Rain Water Tank Bathhouses	177



Library & Funeral Services

October was a particularly busy month for the Library with extensive book returns to the State Library required for both the Julia Creek and McKinlay facilities. The long process of collecting books from both services and repacking them to be sent will be finalised in early November. The Julia Creek Library also underwent a facelift, with the internal area of the building repainted by local contractor Crawford Colours.

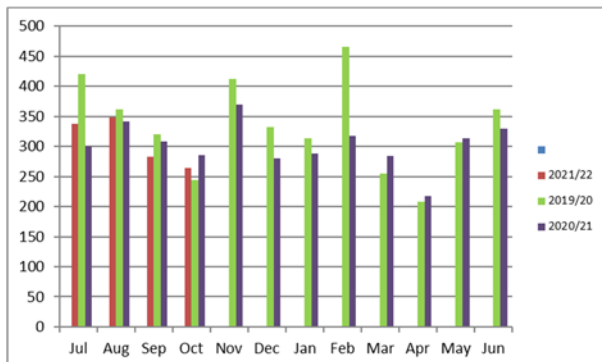
JC Library Memberships October 2021

Type of Membership	Total Membership
Adult	291
Junior	68
Institutions	2
Tourists	2

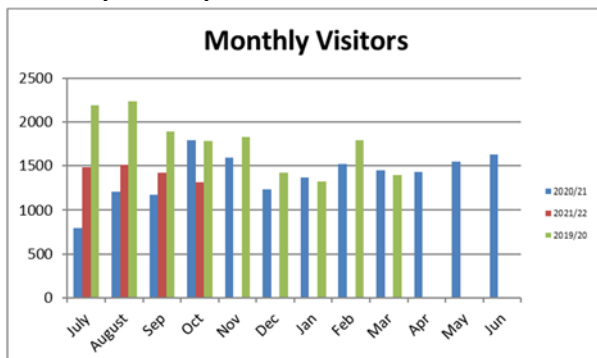
JC Library Services Provided October 2021

Services Provided	Total Amount
Reservations satisfied	17
Requests for books	35
Internet/computer usage	
iPad usage	

JC Library Monthly Loans October 2021



JC Library Monthly Visitors October 2021





Tourism

Total Visitor Numbers for October 2021

There were 244 visitors to the Julia Creek Visitor Information Centre in October. There have been 7647 visitors to the Julia Creek Visitor Information Centre this year to date (YTD).

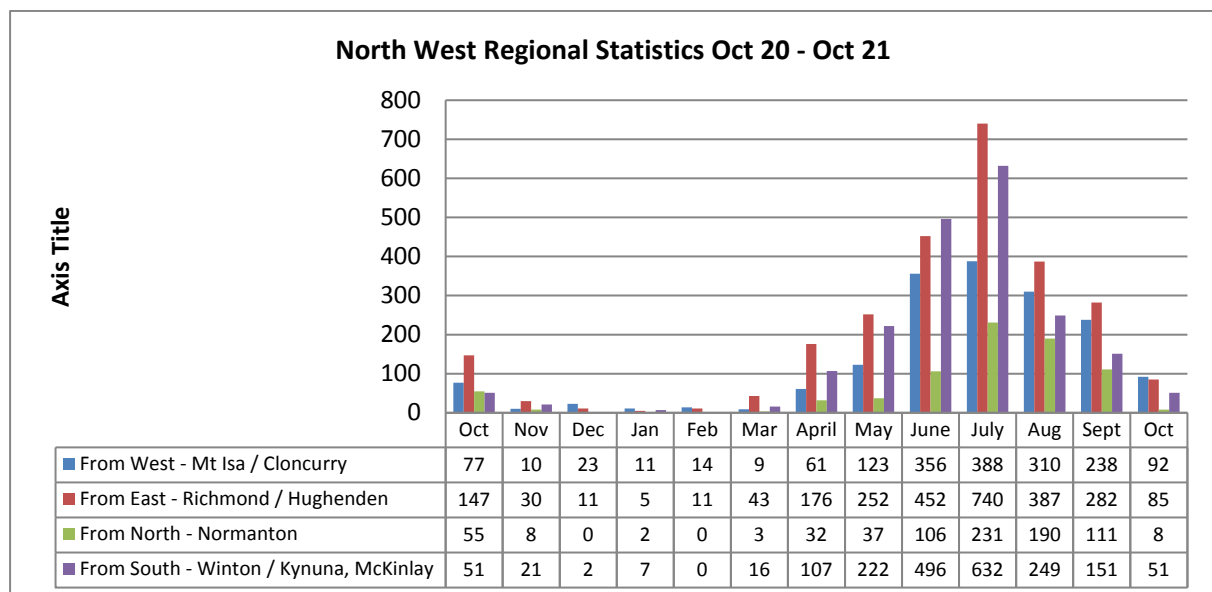
Total Locals for October 2021

There were a total of 8 local visitors to the Julia Creek Visitor Information Centre in October. There have been 70 local visitors to the Julia Creek Visitor Information Centre this year to date (YTD).

Beneath the Creek Entries October 2021

There were 115 entries to Beneath the Creek in *October* 2021. There have been 2898 entries to Beneath this Creek this year to date (YTD).

North West Regional Statistics for October 2021



RV Site Permits October 2021

There were 27 RV Site Permits issued in October 2021. There have been 3192 RV Site Permits issued in the Year to Date (YTD).



Digital and Social Media Figures

	Facebook Page Likes		Instagram Likes		Websites	
	MSC	JC VIC	MSC	JC VIC	MSC	JC VIC
October 1	6,900	4,600	1,069	2,715	Sessions	Sessions
October 31	6,909	4,600	1,075	2,725	2,512	1,009
					Users	Users
					1,917	852

Meeting with John ‘Sharpey’ Sharpe re Water Tower and McKinlay Shire Tourism Opportunities

30th September 2021 9am in McKinlay Shire Board Room

Attendees: John Sharpe, Melanie Gabbie, Janene Fegan, Tenneil Cody, Kalan Lococo, Georgia Crocker

John Sharpe’s Businesses and Experience

1. Storey Bridge Adventure Climb <https://storybridgeadventureclimb.com.au/>
2. River Life <https://riverlife.com.au/>
3. Tanga Tours <https://tangatours.com.au/>
4. Walkabout Creek Adventures <https://walkaboutcreekadventures.com.au/>
5. P & O Edge <https://www.pocruises.com.au/experiences/at-sea/play/po-edge>
6. Gifting Owl <https://giftingowl.com/>
7. AdvenTour

Julia Creek Water Tower

Climbing Device - \$28k each. Overall project may be \$100-\$200K

Build experience and vibe around this climb

Other Opportunities

- Stand Up Paddle Boards and Canoes at the creek
- Theme Julia Creek around “Water” – Water Tower, Artesian Baths, SUPs/Canoes
- 50 year celebration of the water tower – 2021



Ordinary Meeting of Council Tuesday 16th November 2021

- No-Go-Zones are powerful for tourism experiences as it provides an added layer of motivation to want to do the tour.
- VR kids experiences are very powerful
- Sunset experiences are gold because tourists have to stay another night
- Charge for experiences because that helps to generate more reviews if people have paid
- Develop creek area for liveability with BBQ areas etc. Look to Brisbane parks in flood prone areas for ideas on flood-proof infrastructure such as concrete benches etc.

Julia Creek Early Learning Centre

Current enrolments

There are currently 32 children enrolled at the Service

Utilisation Percentage: 86%

Spots Available: 18

Changes to Enrolments

2 families decreased care and 1 family started two days per week.

New Enrolments

1 family removed following relocation and 3 enrolments pending for 2022.

Attendance

The centre had 295 attendances (actual) over the 20 days of care offered during September. This equated to an average of approx. 14 children per day.

Significant events:

- The centre successfully participated and encouraged the wider community to participate in 'LOUD Shirt Day' to support babies born with hearing loss. A total of \$761 was raised for the 'Hear and Say' Foundation.
- The centre also participated in 'Day for Daniel' fundraising and contributed funds to combine with the efforts of JCSS.
- Children have been discussing Halloween, child safety and sustainability (particularly saving the Turtles from eating plastic bags, we have a sculpture that they are currently completing)
- We successfully hosted another community Halloween event this year. There were around 45 children involved. We had a costume competition and pumpkin carving competition which the children seemed to enjoy, special thanks to our Guest judge Cr. Shauna Royes. 9 houses participated in the Trick or Treating
- The children have started a countdown to Christmas and a countdown to their end of year trip to Mt Isa



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- A grant application as a part of Round 1 of RADF Funding was submitted in conjunction with Jordan (Sport and Rec) to have a week of workshops with The Crack-Up Sisters a community show and a visit at the Kindy Christmas party. This was a request from the children as they have been practising circus tricks on the mats and on our new trapeze at Kindy
- Cr. Janene Fegan visited the Kindy, donated a very special book about towns in Qld that has a whole page dedicated to Julia Creek and read the story and sang some songs with the children. Thank you so much for your visit the children really enjoyed it and are still revisiting the book a week later.

Sport & Recreation

Daren Ginns Centre:

October has seen a steady boost in gym memberships with 8 new members signing up to utilise this great facility. Our total active members are currently sitting at 70, which is very encouraging to see so many people taking the steps towards improving their health and wellbeing. Council has also ordered a brand new wall mounted pull up bar for members to add a new range of exercises to their workouts.

Overlanders Way Festival of Sport:

In line with the Overlanders Way Festival of Sport, the school kids & wider community have had some terrific opportunities to try different sports throughout October. Coaching & Development staff from Netball QLD & Athletics North QLD attended Julia Creek State School to teach them about their respective sports, involving the kids in some fun games & activities.

After School Sport:

After school sport kicked off again for term 4, with students eager to take part again after the school holidays. On Tuesday & Wednesday afternoons, approximately 22 students have been taking part in swimming activities this term, equipping them with the necessary skills and confidence for the schools swimming carnival & for swimming in general. These students have enjoyed beating the heat and having some time in the pool after a long day at school.

Move It - North Queensland Sports Foundation:

The Move It NQ program has continued strongly in October within the McKinlay Shire, with the free Group Fitness and 1 on 1 Personal Training options remaining incredibly popular. Tuesdays and Thursdays Group Fitness have seen an awesome variety not only in the workouts completed, but also in attendees with each week bringing new people keen to have a go and improve their fitness levels. Participants have also enjoyed the variety between virtual sessions and face to face offerings. We averaged around 6-8 people each session, with people from all backgrounds encouraged to, and have been attending which is incredibly inspiring to see their improvement as the weeks go on.

The 1 on 1 Personal Training has remained popular throughout September as well, with regular attendees continuing to progress on their fitness journey. These participants are building in confidence as well, with some transitioning across to the group settings.



Council is currently in the process of applying for more funding to continue this great initiative, and also include yoga sessions through Yoga Rites Outback. The addition of this to the Move It NQ program will enable more people to get active through more diverse offerings.

Community Health

CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	38	22.5
Personal Care	10	2.75
Other	--	--
TOTAL	48	25.25

Non-CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care (x5 pt's)	13	5.95
Other	--	--
Other	--	--
TOTAL	13	5.95

TRANSPORTS	Number of one-way journeys
CHSP Clients	15
Non-CHSP Clients	--
TOTAL	15

Meetings
x 9 = 10.00hrs MPHS, EDMS&DON, Outback Futures, CAN, PalCare, CheckUp
Health Promotion
Discussed Storm Season preparation with CHSP clients
General Business
NWHHS is providing a locum GP Wed-Fri. We are still not able to access patient records in a timely fashion, thus making continuity of care very challenging.
There is no formal model of care yet, to support the operation of health care services out of the 'private practice', in the absence of a permanent Doctor.

CHSP – Commonwealth Home Support Program

Events and Activities

Weekly activities including Monday games, Wednesday Luncheons, Shopping, Client Transport have continued throughout October.



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Stats October 2021

CHSP currently have a total of **24** clients.

Service Offered	Number of Clients
Transport	36 Two-way trips
Social Support	48 Visits
Personal Care	16 visits 1 client
Counselling/Support, Information and advocacy (client)	4 hours
Shopping	5 trips (1 attendee 3 pick-up)
GAMES	16 attended (4 sessions)
Luncheon	10 Attended (4 sessions)
Wednesday Meal	80 meals (including morning tea)
Meals on Wheels	32 Meals delivered
Home Maintenance	18 clients
Domestic Assistance	5 clients, 19 visits
Clients Transported for Doctors Appointments	5 CHSP clients



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7.2 Subject: McKinlay Shire Council RADF Program – Round 1 2021-22

Attachments: Nil

Author: Community Services Team Leader

Date: 9th November 2021

Executive Summary:

Council has recently advertised the first round of Regional Arts Development Funding for the 2021-22 financial year. The initial round was open throughout October and four applications were received and presented to the RADF Committee. The committee were all in favor of the applications and would like to present the following performances & workshops to Council for ratification:

- McKinlay Shire Council \$3,800 – *Bigger & Blacker: Steven Oliver’s Life in Cabaret November 2021*
- McKinlay Shire Council \$4,503 – *Crack-Up Sisters Community Workshops & Performance December 2021*
- McKinlay Shire Council \$2,500 – *Charlottes Web Workshops & Performance June 2022*
- McKinlay Shire Council \$5,000 – *Peter Dawes Park Mural*

Recommendation:

Council resolves to approve all four applications received as part of Round 1 of the RADF Program 2021-22 which include:

- McKinlay Shire Council \$3,800 – *Bigger & Blacker: Steven Oliver’s Life in Cabaret November 2021*
 - McKinlay Shire Council \$4,503 – *Crack-Up Sisters Community Workshops & Performance December 2021*
 - McKinlay Shire Council \$2,500 – *Charlottes Web Workshops & Performance June 2022*
 - McKinlay Shire Council \$5,000 – *Peter Dawes Park Mural*
-

Background:

Council has utilised the Regional Arts Development Fund for the past five years to support local artists and arts and cultural activities in Queensland communities. The funding program is delivered as a partnership between the Queensland Government through Arts Queensland and eligible local councils across the State.

RADF promotes the role and values of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions. RADF invests in local arts and cultural priorities, as determined by local communities, across Queensland.



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For McKinlay Shire Council the Program makes arts and cultural activities more accessible for residents that otherwise wouldn't occur due to distance from major centres.

Consultation:

This report was completed with consultation from Director Corporate & Community Services and presented at the November Briefing Meeting.

Legal Implications:

Nil

Policy Implications:

Arts & Cultural Policy

Financial and Resource Implications:

Council has a total of \$33,352.50 available through the RADF Program in 2021-22. Round 1 will result in a total of \$15,803 allocated for projects which will leave \$17,549.50 for the remaining two rounds.

InfoXpert Document ID: 120762



7.3 Subject: Budget Reallocation Capital Works Program 2021-22

Attachments: Nil

Author: Community Services Team Leader

Date: 9th November 2021

Executive Summary:

Council has allocated a total of \$27,000 in its 2021-22 Capital Works Program to install a concrete apron around the Campdraft amenities block at McIntyre as well as re-painting of the floor. Since ratifying the budget, it has come to Council's attention that crucial drainage repairs and upgrades are required at the old amenities block at the Julia Creek Caravan Park due to damage caused by tree roots causing repeated blockages and drainage issues. The repairs and upgrades to the drainage are considered a more important project compared to the concrete apron installation and as such, requests Council re-allocate the funds for the projects as follows:

- McIntyre Park – Campdraft Toilets: Reduced from \$27,000 to \$10,000 to allow for re-painting of the floor
- Julia Creek Caravan Park – Amenities Drainage Repairs & Upgrades: Allocated \$17,000 to allow works to be completed prior to 2022 tourist season.

Recommendation:

Council resolves to approve the reallocation of funds and projects through the 2021-22 Capital Works Program to include:

- *McIntyre Park – Campdraft Toilets: Reduced from \$27,000 to \$10,000 to allow for re-painting of the floor*
 - *Julia Creek Caravan Park – Amenities Drainage Repairs & Upgrades: Allocated \$17,000 to allow works to be completed prior to 2022 tourist season.*
-

Background:

Council had allocated \$27,000 to allow for the installation of a new concrete apron surrounding the Campdraft amenities block for improved accessibility particularly following rain events. This amount also included re-painting the floor of the facility to improve presentability. However, during the 2021 peak tourist season, Council was alerted to repeated blockages and drainage issues at the old amenities block at Julia Creek Caravan Park. Further investigation has determined the result of these issues is caused by tree root intrusion in the pipes. Council staff involved in a Capital Works Program Meeting discussed the issues at play and agreed that the repairs to the amenities block at the Caravan Park were a more important project and as such it was noted that a report be presented to the November Council Meeting to re-allocate the funding to allow these drainage repairs and upgrades to take place.



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Consultation:

This report was completed in consultation with the Director Corporate & Community Services; DERS, Works Manager; ERS Team Leader at a Capital Works Meeting and presented to November Briefing Meeting.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

The overall budgeted amount in the Capital Works Program 2021-22 would remain the same, however the projects would be varied to ensure crucial repairs are completed at the Julia Creek Caravan Park.

InfoXpert Document ID: 120769



7.4 Subject: QCWA McKinlay Branch – Community Sponsorship Request
Attachments: Nil
Author: Community Services Team Leader
Date: 9th November 2021

Executive Summary:

Council has received a Community Sponsorship Request from McKinlay QCWA Branch to host the McKinlay Community Christmas Tree on December 18th. The funding requested will be utilised to supply catering and presents for the locals.

Recommendation:

Council resolves to approve the Community Sponsorship Request for QCWA McKinlay Branch for \$1,000 cash.

Background:

Council annually offers funding programs such as Community Sponsorship/Donations to provide additional support to community events which provide economic support, social interaction and community connectedness for residents of the Shire. Christmas Tree events provide a wonderful opportunity for the local community to gather and share in festive season celebrations.

Consultation:

This report was completed in consultation with the Director Corporate & Community Services.

Legal Implications:

Nil

Policy Implications:

Community Grants Policy

Financial and Resource Implications:

Council sets aside \$35,000 from its annual budget for community sponsorship and \$20,200 would remain for other organisations to access.

InfoXpert Document ID: 120763



7.5 Subject: Kids of the Creek Inc – Community Donation Request

Attachments: Nil

Author: Community Services Team Leader

Date: 9th November 2021

Executive Summary:

Council has received a Community Donation Request from Kids of the Creek Inc to assist with the payment of their annual Public Liability Insurance. The support of this funding will increase the group's capacity to purchase equipment and resources for the children attending the Julia Creek Early Learning Centre.

Recommendation:

Council resolves to approve the Community Sponsorship Request for Kids of the Creek Inc for \$908.38

Background:

Council annually offers funding programs such as Community Sponsorship/Donations to provide additional support to community events which provide economic support, social interaction and community connectedness for residents of the Shire. The Kids of the Creek organisation work tirelessly with fundraising efforts to support the purchase of resources and equipment to enhance children's learning at the Julia Creek Early Learning Centre.

Consultation:

This report was completed in consultation with the Director Corporate & Community Services.

Legal Implications:

Nil

Policy Implications:

Community Grants Policy

Financial and Resource Implications:

Council sets aside \$15,000 from its annual budget for community sponsorship and \$12,991.62 would remain for other organisations to access.

InfoXpert Document ID: 120764



Ordinary Meeting of Council Tuesday 16 November 2021

7.6 Subject: QCWA Nelia Branch – Community Sponsorship Request
Attachments: Nil
Author: Community Services Team Leader
Date: 9th November 2021

Executive Summary:

Council has received a Community Sponsorship Request from Nelia QCWA Branch to host the Nelia Community Christmas Tree on December 10th. The funding requested will be utilised to supply catering, presents for the local children, and hire of a jumping castle for entertainment.

Recommendation:

Council resolves to approve the Community Sponsorship Request for QCWA McKinlay Branch for \$1,500 cash.

Background:

Council annually offers funding programs such as Community Sponsorship/Donations to provide additional support to community events which provide economic support, social interaction and community connectedness for residents of the Shire. Christmas Tree events provide a wonderful opportunity for the local community to gather and share in festive season celebrations.

Consultation:

This report was completed in consultation with the Director Corporate & Community Services.

Legal Implications:

Nil

Policy Implications:

Community Grants Policy

Financial and Resource Implications:

Council sets aside \$35,000 from its annual budget for community sponsorship and \$18,700 would remain for other organisations to access.

InfoXpert Document ID: 120765



7.7 Subject: Julia Creek Early Learning Centre Fees
Attachments: Nil
Author: Director Corporate and Community Services
Date: 9th November 2021

Executive Summary:

Council is presented with a review of the fees for the Julia Creek Early Learning Centre, with a proposal to increase the fees effective from 1 January 2022.

Recommendation:

That Council increase the daily attendance fee of the Julia Creek Early Learning Centre from \$83.65 per day per child to \$85.00 per day per child, and the half day fee increase from \$57.50 per day per child to \$60.00 per day per child, and the sessional kinder fee increase from \$62.75 per session (5 hours) to \$65.00 effective from 1st January 2022.

Background:

The fees are currently set at \$83.65 per child for a full day, \$57.50 per child for a half day and \$62.75 per session for sessional kinder. The increase proposed are for us to reach the fees we had anticipated to be at by the end of our three year plan as proposed in our submission for funding under the Community Child Care Fund (CCCF). The fee increase will first and foremost ensure that the Centre remains sustainable and continues to remain open, to provide a vital and necessary service to the community. The increase is a part of an annual fee review with a view to bring us in line with what is currently being charged at our closest surrounding services.

The fee increase will help to cover the cost of employing two full-time, qualified Educators, one being a Bachelor qualified Kinder teacher, one part-time ECT (bachelor qualified) qualified Educator delivering a government approved Kinder program, One part time qualified educator, a casual educator, and one casual educator studying towards a qualification. This is provided we can fulfil the positions.

The increase will allow for greater resources, as well as contributing to professional development opportunities, ensuring that the Educators at Julia Creek ELC are up to date with current knowledge and information in the Early Childhood sector as stipulated in our governing regulation, this in turn will provide greater opportunities for the children to grow, learn and have the best start for future learning.



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Also to take into consideration is the CCCF funding we receive to remain open is contingent upon our sustainability plan which included bringing our fees in line with those of the towns surrounding us through an annual increase of fees over a certain amount of years.

Consultation:

Centre Director has been consulted in the proposal of the new fee.

A letter will be sent to all current families immediately after a decision is made by Council regarding the fees and other changes regarding the application of the fees.

Policy Implications:

This fee will be included in the Centre's Fees and Payments Policy and will be amended in the Council Fees & Charges Schedule on approval.

Financial and Resource Implications:

The increase will ensure that the service remains sustainable and that it remains a service that can be offered to the community.

As a continued effort to work towards making the centre sustainable over the past 4 years we have increased the fees.

InfoXpert Document ID: 120766



8.0 CORPORATE SERVICES



8.1 Subject: Corporate Services October 2021 Report
Attachments: Nil
Author: Director Corporate & Community Services
Date: 8th November 2021

Executive Summary:

The Corporate Services Report as of 31 October 2021 which summarises the financial performance and position is presented to Council.

Recommendation:

That Council receives the monthly Corporate Services Report for the period ending 31 October 2021.

Report:

The Corporate Services Report compares actual performance to date with the Council's 2021/2022 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents its wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

Income Statement Variances/Comments:

Revenue increased by \$2.79m from September to October 2021 which was the result of progress payment for DRFA.

INCOME STATEMENT SUMMARY				
	Actuals	Variance	YTD Budget	Full Year Budget
Total Income	7,382,138	112%	6,619,701	19,859,104
Total Expenses	(5,470,466)	90%	(6,101,373)	(18,304,119)
Net Result	1,911,672	369%	518,328	1,554,985
Less Capital Revenue	3,276,246	109%	2,995,655	8,986,966
Operating Result (excl. Capital Revenue)	\$ (1,364,574)	55%	\$ (2,477,327)	\$ (7,431,981)



STATEMENT OF FINANCIAL POSITION

	2022 Actuals	2021 Actuals
Current Assets	21,814,769	24,349,599
Total Non-Current Assets	252,972,251	230,007,663
Total Assets	274,787,020	254,357,262
Total Current Liabilities	3,245,352	9,008,346
Total Non-Current Liabilities	268,932	272,166
Total Liabilities	3,514,284	9,280,512
Net Community Assets	\$ 271,272,736	\$ 245,076,750
<i>Community Equity</i>		
Asset Revaluation Surplus	79,973,716	79,503,337
Retained Surplus	190,899,020	165,173,414
Reserves	400,000	-
Total Community Equity	\$ 271,272,736	\$ 245,076,751

STATEMENT OF CASH FLOWS

	2021/22 Actuals	2020/21 Actuals
Cash Flows from Operating Activities	446,498	4,242,712
Receipts, Payments & Interest Received		
Borrowing Costs		
Cash Flows From Investing Activities	(717,151)	(5,344,531)
Payments and Proceeds for PPE		
Capital Income		
Cash Flows from Financing Activities	-	-
Loan Payments		
Net increase (decrease) in cash held	(270,653)	(1,101,819)
Cash at beginning of the financial year	17,733,602	18,835,421
Cash at the end of the period	\$ 17,462,949	\$ 17,733,602

Summary By Departments

Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	4,275,754	35%	12,340,866	1,287,232	13%	9,907,600
Governance & Partnerships	-	0%	-	321,674	36%	897,987
Corporate Services	1,936,740	35%	5,565,688	467,641	27%	1,753,901
Economic Development	46,045	41%	112,500	153,467	16%	977,850
Community Services	884,177	66%	1,343,806	1,124,340	31%	3,581,281
Health Safety & Development	59,887	132%	45,447	77,235	12%	620,000
Environmental Management	179,534	40%	450,797	115,111	20%	565,500
	7,382,138	37%	19,859,104	3,546,700	19%	18,304,119

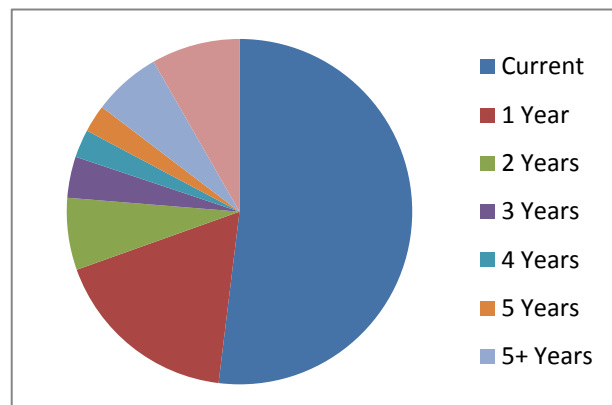


Capital Works Program 2021-2022 Version 1.0

Infrastructure & Works	Actuals	Budget	Grants/Other	Comments
Roads	\$3,679,131.78	\$5,949,595.00	\$5,949,595.00	2020 DRFA works completed during the month
Wastewater	\$0.00	\$50,000.00	\$0.00	
Water	\$97.79	\$781,000.00	\$550,000.00	
Transport	\$0.00	\$165,000.00	\$0.00	
Other	\$2,478.18	\$1,350,000.00	\$0.00	Working on the sale of surplus plant, aiming to issue in November
Subtotal	\$3,681,707.75	\$8,295,595.00	\$6,499,595.00	
Environmental Management	Actuals	Budget	Grants/Other	Comments
Reserves	\$20,846.00	\$132,000.00	\$0.00	DPI paddocks works, turkeys nest complete, fencing 50% complete and waiting on trough delivery
Subtotal	\$20,846.00	\$132,000.00	\$0.00	
Community Services & Facilities	Actuals	Budget	Grants/Other	Comments
Community Buildings & Other Structures	\$60,628.55	\$356,372.73	\$102,872.73	Caravan Park shed complete, VIC Shade complete.
Parks & Gardens	\$6,132.80	\$47,000.00	\$0.00	
Council Housing	\$49,013.90	\$251,034.00	\$0.00	Netterfield House fencing complete, with irrigation works to be completed in November
Subtotal	\$115,775.25	\$654,406.73	\$102,872.73	
Corporate Services	Actuals	Budget	Grants/Other	Comments
Corporate Buildings & Other Structures	\$15,817.00	\$121,000.00	\$0.00	Costs incurred to date are for purchase of land parcels
Other	\$13,465.00	\$225,000.00	\$205,000.00	Flood warning project contract awarded
Economic Development	\$7,696.56	\$482,000.00	\$194,505.00	Tender for Livestock facility being finalised
Subtotal	\$36,978.56	\$828,000.00	\$399,505.00	
Total	\$3,855,308	\$9,910,002	\$7,001,973	

Outstanding Rates

	Oct-21	Sep-21
Current	80,438	183,446
1 Year	27,253	38,863
2 Years	10,457	17,450
3 Years	5,980	7,259
4 Years	4,069	4,069
5 Years	3,992	3,992
5+ Years	9,872	9,872
Interest		

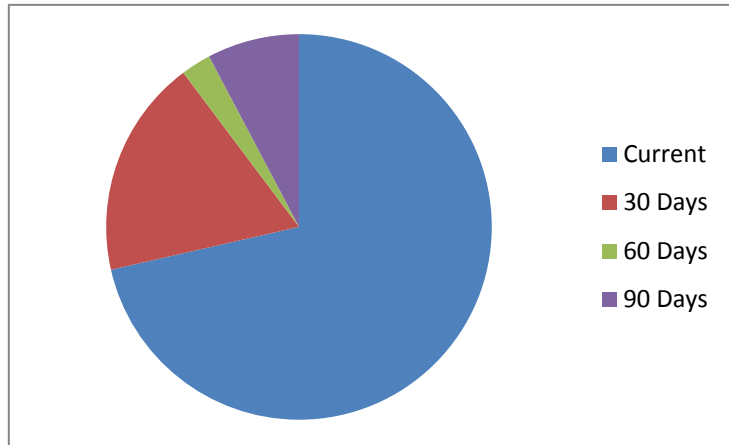




	12,815	12,732
Total	154,875	277,683

Outstanding Debtors

Total	172,584.14
Current	123,287.21
30 Days	31,616.53
60 Days	4,342.34
90 Days	13,338.06



Comments:

Consultation:

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 118586



Ordinary Meeting of Council Tuesday 16th November, 2021

8.2 Subject: 2020/21 Financial Year Annual Report Adoption
Attachments: Draft Annual Report
Author: Director Corporate & Community Services
Date: 8th November 2021

Executive Summary:

In accordance with section 182 of the *Local Government Regulation 2012* Council is presented with the 2020/21 Annual Report which includes the audited financial statements for the 2020/21 financial year.

Recommendation:

That Council adopt the 2020/21 Annual Report including the Audited Financial Statements 2020/21.

Background:

Council is required under section 182 of the *Local Government Regulation 2012* to prepare an annual report for each financial year, and the report must be adopted within 1 month after the day the auditor-general gives the financial statements report to Council for its financial year.

The Annual Report is provided (in attachment) for Council's review and comment.

The Annual Report has been prepared in accordance with Division 3 section 182 of the *Local Government Regulation 2012* which sets out the required contents of an annual report. In addition, the report highlights Council's activities during the financial year, providing key stakeholders a glimpse of our achievements towards our Corporate Plan and Annual Operational Plan.

Consultation: All program areas have contributed to the report.

Legal Implications: Requirement under the Local Government Regulation 2012

Policy Implications: Nil

Financial and Resource Implications: Nil

InfoXpert Document ID: 120751



8.3 Subject: Final Management Report 2021
Attachments: Final Management Report 2021
Author: Director Corporate & Community Services
Date: 8th November 2021

Executive Summary:

An external audit of Councils financial statements was undertaken throughout September 2021 by Pitcher Partners under the appointment of the Queensland Audit Office (QAO). QAO has previously provided a closing Audit Report to the Mayor for the financial year ending 30 June 2021 following the audit, now the QAO has delivered the Final Management Report. At the Mayors direction this report has been prepared in order to present the Audit Report to Council.

Recommendation:

That Council note the Final Management Report provided by the Queensland Audit Office for the year ending 30 June 2021.

Background:

Each financial year Council's financial statements are audited by the Queensland Audit Office. In some circumstances the QAO contract this work out to other Accountancy firms, and this year Pitcher Partners continued with their appointment to carry out the audit work for McKinlay Shire Council.

The audit is generally done in two phases, and interim audit which is completed prior to the end of financial year and a final audit once the financial statements have been finalised and provided to the QAO or their delegate.

The Final Management Report highlighted the following matter:

Internal Control Issues – one deficiency and raised one other matter

Financial Reporting Issues – no new issues identified

Matters Previously Reported – Six items recorded with two resolved and the other four are works in progress.

Most importantly, an unmodified audit opinion was issued on our financial statements which is a great outcome.



Ordinary Meeting of Council Tuesday 16th November 2021

Consultation:

Chief Executive Officer

Legal Implications:

In accordance with section 213 of the Local Government Regulation 2012, the Mayor must present a copy of the auditor-general's observation report (if provided) at the next ordinary meeting of Council after receipt of such report.

Policy Implications:

Nil

Financial and Resource Implications:

InfoXpert Document ID: 120749

18 October 2021

Mayor Philip Curr
29 Burke Street
Julia Creek QLD 4823

Dear Mayor Curr

Final Management Report for McKinlay Shire Council

We have completed our 2021 financial audit for McKinlay Shire Council. An unmodified audit opinion was issued on your financial statements.

The purpose of this letter is to update you on audit matters that have arisen since we presented our closing report on 12 October 2021.

Please note that under section 213 of the Local Government Regulation 2012, you must present a copy of this report at the next ordinary meeting of the Council.

Reporting on issues identified after the closing report

I can confirm that we have not identified significant issues since the presentation of our closing report. Issues and other matters formally reported to management and an update on actions taken by management to resolve these issues is included as Appendix A to this letter. Our rating definitions for internal control deficiencies is shown in Appendix B.

Report to parliament

Each year we report the results of all financial audits and significant issues to Parliament.

This year we intend to include the results of our audit of McKinlay Shire Council in our report to Parliament on the results of the Local Government sector. In this report we will comment on the results of our audit of your financial report, any significant internal control issues we identified, and the overall results of the sector, including, major transactions and events. We will discuss the proposed content of our report with your Director Corporate & Community Services and will continue to consult as we draft our report. Formally, you will have an opportunity to comment on our report and for these comments to be included in the final report.

Audit fee

The final audit fee for this year is estimated to be \$50,000 exclusive of GST (2020: \$44,315). This fee is unchanged from that estimated in our external audit plan.

We would like to thank you and your staff for their engagement in the audit this year, and look forward to working with your team again next year.

If you have any questions about this letter or would like to discuss any matters regarding our audit service, please contact myself or Andrew Robin on (07) 3222 8014.

Yours sincerely


Jason Evans
Partner

Appendix A1—Internal control issues



Significant deficiencies, deficiencies and other matters

The following table details control deficiencies and other matters identified since our last report dated 30 June 2021. It includes a response from management.

Our risk ratings are as follows—refer to [Our rating definitions](#) for more detail.

 Significant deficiency	 Deficiency	 Other matters
---	---	--

Deficiencies

21CR-1 No reconciliation of payroll reports to accounting records

Control Activities

During the audit of payroll, we noted that no reconciliation between the payroll system and accounting records was performed.

Potential errors, and changes within the payroll system may not be picked up in the general ledger at all, or not in a timely manner, or the general ledger may not be reflective of payroll due to unreconciled variances.

QAO recommendation

We recommend Council perform regular reconciliations between the Payroll system and accounting records.

Management response

Council will again look to complete a formal reconciliation as part of our end of year reconciliations and documentations.

By way of additional benefit we also note this was previously part of our end of year procedures until a few years ago when a former auditor disregarded the reconciliation and as such we ceased the formal reconciliation of payroll to the financial statements.

Notwithstanding this Council has completed an informal proof in total to confirm amounts had been reasonable, but will formalise the process moving forward.

Responsible officer:	Peter Gogsch
Status:	Work in Progress
Action date:	June 2022



Other matters

21OM-1 Out of date internal policies and procedures

Through inspection of policies and procedures, we noted that some policies disclosed on Council webpage were out of date, including the following:

1. Asset and service management policy - adopted April 2009, planned revision date April 2010.
2. Community grants policy
3. Related parties Disclosure policy

Whilst no financial impact would be noted, we recommend keeping policies up to date to account for any relevant changes impacting Council. Policies are also available on public domain.

QAO recommendation

We recommend Council assesses any outdated policies and review, or approve the current copy with new revision date.

Management response

Council acknowledge the recommendation and will focus on reviewing outdated policies.

Responsible officer: Director Corporate and Community Services

Status: Work In Progress

Action date: March 2022

Appendix A2—Financial reporting issues



There were no new financial reporting issues identified through our audit since our last report dated 30 June 2021.

Appendix A3—Matters previously reported



Status

The following table summarises all control deficiencies, financial reporting issues and other matters that have previously been raised. The listing includes issues from our reports this year and those issues raised in prior years.

Our risk ratings are as follows—refer to [Our rating definitions](#) for more detail.

Internal control issues

Financial reporting issues

Significant deficiency	Deficiency	Other matters	High	Medium	Low

Reference	Rating	Issue	Status / Comment Action Date
Internal control issues			
17FR-1		Asset Management Plan Not Implemented <i>COSO Component: Control activities</i>	Work in progress. Council is still working on the Asset Improvement Plan. Progress towards this Improvement Plan has been stalled due to executive level staff changes. Revised action date: December 2021
20CR-1		Capitalisation of fixed assets <i>COSO Component: Control environment</i>	Resolved Council has updated its asset capitalisation documentation which seeks to get formal signoff on the completion of assets prior to capitalisation within the finance system from the Works / engineering Dept.
20CR-3		Componentisation of fixed assets <i>COSO Component: Control activities</i>	Resolved Council has worked through an analysis of the 2020 capitalised flood damage, and performed allocations and componentisation.

Appendix A3—Matters previously reported (Cont)



Reference	Rating	Issue	Status / Comment Action Date
Financial reporting issues			
20FR-3		Overdue rates	<p>Work in progress Council notes the QAO recommendation and will review the outstanding rates and take action on those where the regulation allows Council to do so. Revised action date: December 2021</p>
Other matters			
19FR-1		Excessive annual leave	<p>Work in progress Currently under consideration</p>
20OM-2		Manual record keeping	<p>Work in progress Currently under consideration</p>

Appendix B—Our rating definitions



Internal rating definitions

	Definition	Prioritisation of remedial action
Significant deficiency 	<p>A significant deficiency is a deficiency, or combination of deficiencies, in internal control that requires immediate remedial action.</p> <p>Also, we increase the rating from a deficiency to a significant deficiency based on:</p> <ul style="list-style-type: none"> • the risk of material misstatement in the financial statements • the risk to reputation • the significance of non-compliance with policies and applicable laws and regulations • the potential to cause financial loss including fraud, or • where management has not taken appropriate timely action to resolve the deficiency. 	<p>This requires immediate management action to resolve.</p>
Deficiency 	<p>A deficiency arises when internal controls are ineffective or missing, and are unable to prevent, or detect and correct, misstatements in the financial statements. A deficiency may also result in non-compliance with policies and applicable laws and regulations and/or inappropriate use of public resources.</p>	<p>We expect management action will be taken in a timely manner to resolve deficiencies.</p>
Other matter 	<p>An other matter is expected to improve the efficiency and/or effectiveness of internal controls, but does not constitute a deficiency in internal controls. If an other matter is not resolved, we do not consider that it will result in a misstatement in the financial statements or non-compliance with legislative requirements.</p>	<p>Our recommendation may be implemented at management's discretion.</p>

Financial reporting issues

	Potential effect on the financial statements	Prioritisation of remedial action
High 	<p>We assess that there is a high likelihood of this causing a material misstatement in one or more components (transactions, balances and disclosures) of the financial statements, or there is the potential for financial loss including fraud.</p>	<p>This requires immediate management action to resolve.</p>
Medium 	<p>We assess that there is a medium likelihood of this causing a material misstatement in one or more components of the financial statements.</p>	<p>We expect management action will be taken in a timely manner.</p>
Low 	<p>We assess that there is a low likelihood of this causing a material misstatement in one or more components of the financial statements.</p>	<p>We recommend management action to resolve; however, a decision on whether any action is taken is at management's discretion.</p>



9.0 CHIEF EXECUTIVE OFFICER



Ordinary Meeting of Council Tuesday 16th November 2021

9.1 Subject: Chief Executive Officer's Report to November Meeting of Council
Attachments: NIL
Author: Chief Executive Officer
Date: 11th November 2021

Executive Summary:

A verbal update will be provided on current matters headlined in the body of the report which arise from the Office of the CEO for the information and consideration of Council.

Recommendation:

That Council receive and note the report from the Chief Executive Officer for the period 15th October 2021 to 12th November 2021 except where amended or varied by separate resolution of Council.

1. Date for LDMG Meeting in Preparation for the Forthcoming Wet Season.

Recommendation:

- a) *That the CEO convene a meeting of the LDMG on < here insert date > to prepare for the forthcoming wet season.*
- b) *Council expresses appreciation to Mr Stephen Malone for the voluntary work he did on Saturday 30th and Sunday 31st to assist Qld Rail with the mitigation work required as a result of the Locomotive engine failure and resultant oil spill for some 300metres east and west of the Yorkshire road level crossing.*

2. Update from the MITEZ meeting held in Townsville on Tuesday 9th November 2021

Recommendation:

Council thank Mayor Greg Campbell for nominating for and being elected to the position as Chairman of MITEZ for the coming twelve months.

3. Presentation from QEM Limited regarding their Vanadium Resource – 11.00a.m. Appointment refers

Recommendation:

The representatives from QEM Limited be thanked for their presentation regarding their Julia Creek Vanadium project and the implications for the Town of Julia Creek and for the Shire.

4. Invitation from Red Cross to Participate in a Queensland Drought Resilience, Relief and Recovery Forum hosted by the Australian Red Cross in Brisbane on Thursday 2nd December 2021.



Ordinary Meeting of Council Tuesday 16th November 2021

Recommendation:

Council advise Red Cross that due to the NWRRTG and NWROC meetings being held on that same day, Council is unable to be represented at the Queensland Drought Resilience, Relief and Recovery Forum in Brisbane on 2nd December 2021

5. Preparation of funding application to the Regional Connectivity Program update

Action: for information

6. Certified Agreement Negotiations Progress with the Third Meeting scheduled for 17th November 2021

Recommendation:

None - Council to note

Policy/Legislative:

LG Act 2009 & LG Regulation 2012

Policies

Awards

Operational Financial and Resource Implications:

NIL at this stage

Consultation and engagement:

Qld Rail

Directors

Relevant Council staff

External agencies

InfoXpert Document ID: 120812



9.2 Subject: Dirt n Dust Committee Various Matters
Attachments: Letter from Dirt n Dust Festival Committee
Author: Chief Executive Officer
Date: 11 November 2021

Executive Summary:

Council wrote to the new DnD Committee on 20th September 2021 bringing to their attention a range of matters which Council has been endeavouring to resolve with the former Committee over the past fifteen months

By letter dated 2nd October 2021 the new Committee advised that they wish to resolve the following matters and move forward:

- Draft Licence to Occupy
- Proposed surrender of the existing special lease to DnD giving exclusive possession of the site
- Offer by Council to negotiate the purchase of Lots 18 & 19 on CP JC55713
- Outstanding rates, charges, lease fees
- Roadside signage on the east & west approaches to Julia Creek
- D n D offer to host the Christmas Party at the Festival Venue with Council financial support on 3 Dec 2021
- The proposed Event for 2022

A copy of the response is attached. – Attachment 1.

On 21st October 2021 the CEO met with the President and Vice President and made positive progress towards achieving resolution of the issues.

Recommendation:

Council acknowledge the positive response received from the Dirt and Dust Festival committee towards resolving outstanding matters and authorize the Chief Executive Officer to finalise the negotiations and further, council agrees to write off the accrued the lease fees and charges.

Draft Licence to Occupy:

The existing registered special lease which gives the DnD Committee exclusive possession of the site, not that the Committee exercised that right although legally entitled to do so. The registered special lease attracts an annual fee of \$4,730 plus cpi plus annual rates and charges. This results in a large financial burden on the Committee.

The proposed Licence to Occupy was drafted to replace the special lease however, it is excessively detailed. The new Committee have requested a must simpler Memorandum of Agreement, similar to other Clubs. Staff have commenced preparation of the MOA.

Surrender of Special Lease:

The Committee has agreed to surrender the special lease as soon as the Memorandum of Agreement is finalised.



Ordinary Meeting of Council Tuesday 16 November 2021

Purchase of Lots 18 & 19 on CP JC55713:

By resolution dated 15th September 2020, Council authorised the CEO to negotiate the purchase of Lots 18 & 19 within the “expected” range identified in the Council’s registered Valuers report. Offers to negotiate with the former Committee were not successful.

The new Committee tabled their own registered valuers report at a meeting with the CEO on 21st October 2021 and agreement was reached on a sale price within the parameters of the Council resolution of 15th September 2021. A contract of sale has been prepared and presented to the Committee for consideration.

Outstanding rates, charges, lease fees:

The Committee has paid \$14,065.70 of the arrears of rates which substantially depleted the cash reserves of the Committee. They have requested that Council waive the outstanding lease fees of \$7,427.57 due to their poor financial position. This is recommended on the basis that the annual fees, rates and charges that DnD are levied are disproportionality higher than the average volunteer organisation and their need to build their finances in order to fund the 2022 Festival.

Roadside signage on the east & west approaches to Julia Creek:

The renewal of this sign is being considered in the context of cost and their attempts to secure external funding.

Annual Community Christmas Party at the Festival Venue:

The Dirt n Dust Festival will be hosting the 2021 McKinlay Shire Christmas Tree event on Friday 3rd December 2021 from 5pm at the Festival Events Precinct in Burke Street. There will be a visit from Santa, Rides, Markets, Entertainment, Food and Beverage and free market stalls. Parents/guardians can register a child for a gift from Santa by putting their name down at the Julia Creek News or Julia Creek Post Office. This is free for Shire residents and a \$20 fee will apply for children from outside the Shire. Council’s Finance and Community Services have negotiated the Council level of financial support.

Dirt n Dust Festival Event for 2022:

Preliminary planning is underway for the 2022 Festival:

- It will be held on Friday 22nd and Saturday 23rd April 2022 at the Festival Precinct in Burke Street Julia Creek
- A Street parade will take place on Friday.
- Local Rodeos incorporating bull rides will be held on both Friday and Saturday nights with live music and entertainment.
- The Turf Club will host a race meeting on Saturday 23rd April 2022 which will form part of the Festival.
- Outer Limits have been engaged to run an adventure event
- Marion Lawrence Marketing has been engaged to source sponsorship and assist with the organisation of the Festival.



Ordinary Meeting of Council Tuesday 16 November 2021

- The Committee will prepare a budget proposal for presentation to Council seeking financial support.

Consideration:

With the positive presentation and energy from the new Committee and their desire to engage with the Community to ensure that this Festival is as much about the local Community as it is about attracting visitors to the Town, support is recommended.

Policy/Legislative:

LG Act 2009 & LG Regulation 2012

Land Act

Council Policies

Operational Financial and Resource Implications:

Nil

Consultation and Engagement:

Festival Committee Executive

Relevant Council staff

InfoXpert Document ID: 120811

JULIA CREEK DIRT AND DUST FESTIVAL

October 2, 2021

Mr. John Kelly
Chief Executive Officer
McKinlay Shire Council
29 Burke Street
Julia Creek QLD 4823

By email; ceo@mckinlay.qld.gov.au

Dear John,

Re: Matters, Julia Creek Dirt and Dust Festival

Thank you for your letter dated September 20, 2021 which was tabled for consideration at the last regular meeting of the Management Committee (the Committee) The Committee has asked me to reply.

The Committee appreciates your best wishes for the future, and very much values the ongoing support of yourself and the McKinlay Shire Council (the Council) as we work towards reestablishing this iconic event for the community and the region as best we can, while addressing some of the more longer term issues.

On the fundamental matters of the land, licenses, leases and permits to occupy, the Committee has no in principle objections to any of the issues raised in your letter, and the Committee will meet these obligations as a matter of priority so we can 'clear the deck' if you like, and so move on with what we believe are the future needs of a sustainable Festival.

Thank you for your summary of outstanding monies owed to the Council by the Committee. It is a sobering amount of money and while the Committee appreciates Council's ongoing support and patience as a creditor, the position is one the Committee will meet as soon as possible.

In order to do this, the Committee appreciates we may need to realise existing assets to meet our liabilities. To support a responsible final decision on any asset disposals however, the Committee has asked that we obtain a more recent independent valuation from a suitably qualified person to assist us. I don't expect this to cause much delay, and should be available soon.

JULIA CREEK DIRT AND DUST FESTIVAL

Following the tabling of the valuation, the Committee will make its final decisions and I will be in contact before the end of this month to conclude the above matters with you, and present a way forward.

To meet all of the above while still planning for the 2022 Festival, the Committee has now resolved to meet fortnightly, and to meet any emergent issues on an as needs and out of session basis. This should allow for quicker response times and to clear some transitional issues, and I am grateful to the Committee for their time and commitment.

Thank you John for your consideration, and that of Council. I'm sorry I can't offer anything more substantial in this letter, but I do look forward to being in touch again very soon to finally conclude matters with you.

Yours faithfully



Robbie Hick
President

DOC No.	GA Officer	FYI Officer/s	FF Council/Notes
120809			
Customer	✓	reports	
Subject	✓	reports	
Property		reports	
Application		retention	



9.3 Subject: Application to Open New Access Road into Cooradine
Attachments: Attachment 1. Map showing old survey and proposed new road
Author: Chief Executive Officer
Date: 11th November 2021

Executive Summary:

The surveyed and dedicated road alignment into Cooradine Station is long, unmade and not serviceable. The property owner gains access via a shorter and more direct route through the adjoining property Malpas.

Following discussions with staff, the owner of Cooradine has written in requesting Council to have the road through Malpas gazetted as a road.

Recommendation:

With respect to road access to Cooradine station:

- 1. Council agree in principle to the request by the owner of Cooradine Station to have the ungazetted access road through Malpas surveyed and registered with the Titles Offices as a dedicated road, noting that the owner of Malpas supports the road opening without compensation,*
 - 2. Staff make application to the Department of Resources seeking their requirements to achieve the opening of the new road and if possible the closure of the old road, and*
 - 3. One receipt of the Department's requirements, staff report to the next available Council meeting.*
-

Request:

By letter dated 3rd November 2021, Mr Patrick Hick of Argyle Pastoral Company Pty Ltd submitted the following request:



Ordinary Meeting of Council Tuesday 16th November 2021

ARGYLE PASTORAL COMPANY PTY LTD

ABN: 35726030323

CATTLE PRODUCERS

**ARGYLE STATION,
JULIA CREEK 4823
QUEENSLAND
PH 07 47407332
FAX 07 47467583
EMAIL: argyepast@bigpond.com**

Wednesday 3rd November, 2021

Dear John, Philip and Councillors,

Following on from a discussion with CEO John Kelly and the Shire Engineer on the 10th August, I would like to make a formal request that Council gazette the road, that connects Cooradine Station with the Malpas-Trenton Road, and is currently being used as our primary access road.

This road is as discussed, approximately 11km in length and traverses the property Malpas. It is both much shorter, and far easier to maintain, than the official gazetted access. It also has the full support of the property owners of Malpas, who are co-signers of this letter.

We would welcome your action on this matter.

Patrick Hick
Argyle Pastoral Company Pty Ltd

David Woodhouse
P S Woodhouse



Dedicated Road and Undedicated road:

A plan depicting the surveyed unused road and the actual road access is shown as attachment 1.

Council has recently carried out maintenance grading of the actual unregistered access road in conjunction with the owner Mr Patrick Hick who deployed his own end loader and operator to work with Council to enable reasonable access to cart out cattle.

Application to Department of Resources

Council will need to apply to the Department seeking their requirements with respect to survey and associated costs for registration of the new road and closure of the unused, dedicated alignment.

Once this road opening is completed, it will be included on Council's digital road network and subject to the roads maintenance policy.

Consideration:

Every property should have a legally registered road up to the boundary. Council's roads maintenance policy aims to achieve a maintenance grade of each access road up to the boundary each year.

It is financially unrealistic to maintain the dedicated access road to Cooradine on the present survey.

The owner of the land over which the access traverses is supportive of the road being officially opened.

This proposal is the most financially and practical means of providing access to Cooradine and subject to the requirements of the Department of Resources, it is recommended.

Policy/Legislative:

LG Act 2009 & LG Regulation 2012
Land Act

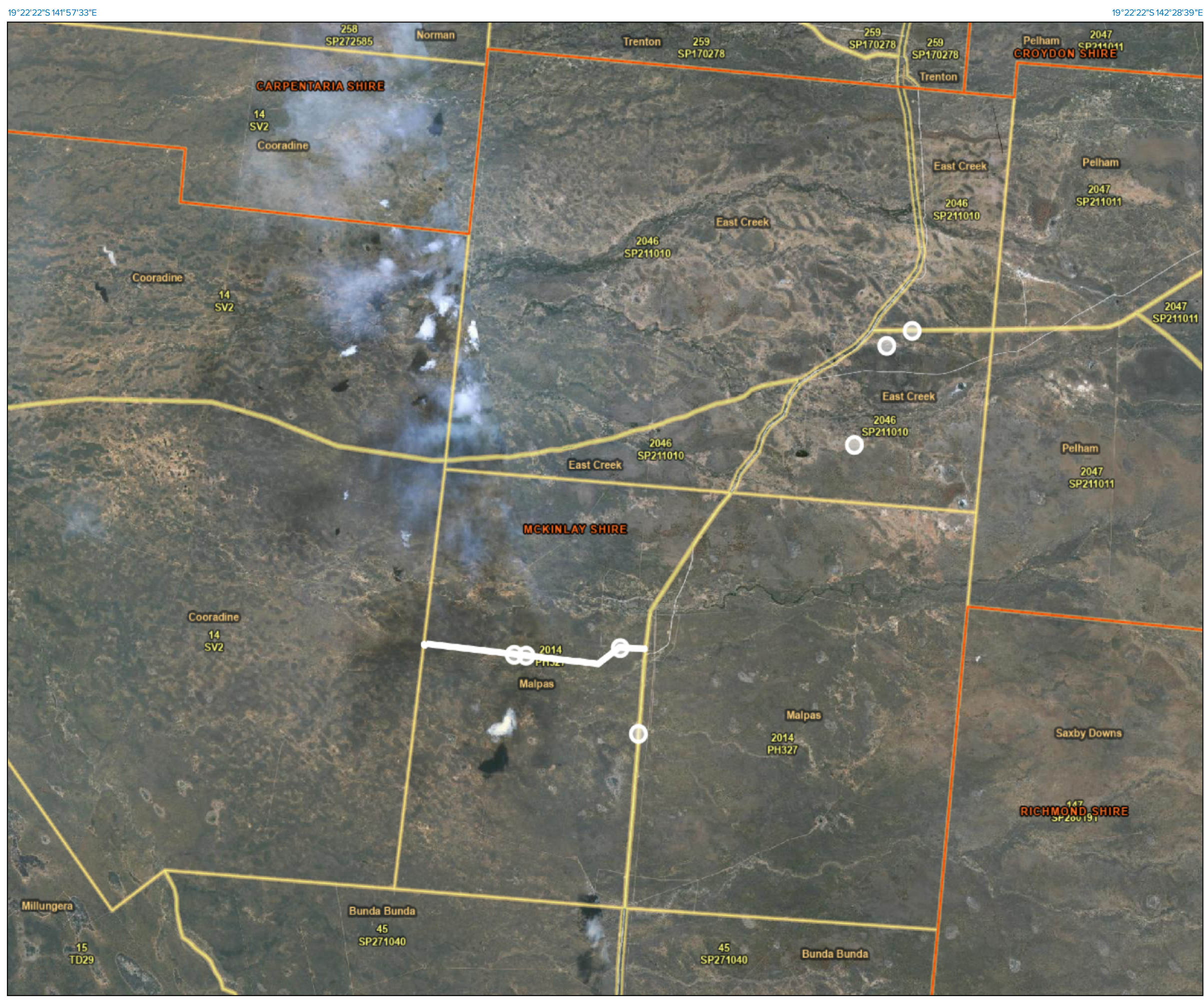
Operational Financial and Resource Implications:

Survey and legal costs will need to be assessed against existing budget

Consultation and engagement:

Councillors
Directors
Relevant Council staff
Department of Resources

InfoXpert Document ID: 120813



Legend located on next page



Scale: 1:172768

Printed at: A3
 Print date: 9/8/2021

Datum: Geocentric Datum of Australia 1994
 Projection: Web Mercator EPSG 102100

For more information, visit <https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>

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19°22'22"S 141°57'33"E

19°22'22"S 142°28'39"E

19°45'2"S 141°57'33"E

19°45'2"S 142°28'39"E

Local government



Property



Land parcel - gt 1000 ha



Land parcel label - gt 1000 ha

Road



Railway



Cities and Towns



Earthstar Geographics

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Ordinary Meeting of Council Tuesday, 16th November 2021

9.4 Subject: Council Meeting Dates 2022
Attachments: Public Notice of 2022 Council Meeting Dates
Author: Executive Assistant
Date: 8 November 2021

Executive Summary:

In accordance with *Section 277 (1) of the Local Government Regulation 2012* Council must “at least once in each year, publish a notice of the days and times when- (a) its ordinary meetings will be held;”. This report is prepared for council to confirm the meeting dates for 2021.

Meetings will be held in the Julia Creek Civic Centre Boardroom, 29 Burke Street Julia Creek QLD 4823. All meetings will commence at 9:00am, unless otherwise notified.

The proposed dates for Briefing and Ordinary Meetings of Council for 2022 are as follows:

BRIEFING MEETINGS

No January Briefing
Tuesday 1st February 2022
Tuesday 1st March 2022
Tuesday 5th April 2022
Tuesday 3rd May 2022
Tuesday 7th June 2022
Tuesday 5th July 2022
Tuesday 2nd August 2022
Tuesday 6th September 2022
Tuesday 4th October 2022
Tuesday 1st November 2022
Tuesday 6th December 2022

ORDINARY MEETINGS OF COUNCIL

Tuesday 18th January 2022
Tuesday 15th February 2022
Tuesday 15th March 2022
Tuesday 19th April 2022
Tuesday 17th May 2022
Tuesday 14th June 2022
Tuesday 19th July 2022
Tuesday 16th August 2022
Tuesday 20th September 2022
Tuesday 18th October 2022
Tuesday 15th November 2022
Tuesday 20th December 2022



Recommendation:

Council confirms that the Ordinary Meetings of Council will be held on a monthly basis and generally on the third Tuesday of the month. The dates of the 2021 Ordinary Meetings of Council will be:

BRIEFING MEETINGS

	No January Briefing
Tuesday	2 nd February 2022
Tuesday	2 nd March 2022
Tuesday	6 th April 2022
Tuesday	4 th May 2022
Tuesday	1 st June 2022
Tuesday	6 th July 2022
Tuesday	3 rd August 2022
Tuesday	7 th September 2022
Tuesday	5 th October 2022
Tuesday	2 nd November 2022
Tuesday	7 th December 2022

ORDINARY MEETINGS OF COUNCIL

Tuesday	19 th January 2022
Tuesday	16 th February 2022
Tuesday	16 th March 2022
Tuesday	20 th April 2022
Tuesday	18 th May 2022
Tuesday	15 th June 2022
Tuesday	20 th July 2022
Tuesday	17 th August 2022
Tuesday	21 st September 2022
Tuesday	19 th October 2022
Tuesday	16 th November 2022
Tuesday	21 st December 2022

Background:

Council resolved, post the 2020 elections, to hold Ordinary Council Meetings on a monthly basis and that the meetings would be held on the third Tuesday of the month. In addition, Council have also incorporated a Briefing Meeting each month which is generally held the first Tuesday of the month.

January Briefing:

With the proposed January Briefing occurring so close to the festive season holidays, there is the potential for a number of absences. It is recommended that Council dispense with the January Briefing with the first meeting for next year start with Ordinary Council Meeting on 19th January 2022.

Comments:

Nil

Consultation:

Chief Executive Officer

Legislative:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert Document ID: 120814



10. WORKPLACE HEALTH AND SAFETY



Ordinary Meeting of Council Tuesday, 16th of November 2021

10.1 Subject: WHS Report – October 2021

Attachments: Nil

Author: WHS Officer

Date: 12 November 2021

Executive Summary:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of October 2021.

Recommendation:

That Council receives the October 2021 WHS Report.

Background:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of October 2021.

Detailed below are the general areas of importance to the safety of workers at McKinlay Shire Council throughout the month.

Consultation: (internal/External)

Nil

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 120808



Ordinary Meeting of Council Tuesday, 16th of November 2021

2021/2022 Workplace Health and Safety Budget to date:

		Actual	Budget
3700	Workplace Health and Safety	\$65,975	\$190,000

- Continuing to have Support from Nyssa Currin (1 hour face time each day)
- Had a Site Visit from our Local Government Work Care Rep in preparation for our up-and-coming audit.
- Council's drone is now repaired
- Held a WHS Management meeting.
- Completed 3 Incident investigations.
- In the process of organising Traffic Management Implementation and Traffic Control Training
- **LGW WorkCare** There has been a total of 2 Claims the year with a total amount incurred of \$7,879.
- **Incidents** in October there have been a total of (4) new incident for the month.
- **Outstanding Actions** total of 58 outstanding Actions (in Rectification Action Plan) and, Total of 10 outstanding Actions (in Skytrust).



Ordinary Meeting of Council Tuesday, 19 October 2021

11. CLOSE