

Ordinary Meeting Agenda

PUBLIC

To be held at McKinlay Shire Council, Boardroom
29 Burke Street, Julia Creek, Queensland 4823

Tuesday 19 October 2021, 9:00am

Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek on 19 October 2021 at 9:00am.

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

2. ATTENDANCE

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. J Lynch, Cr. T Pratt

Staff:

Chief Executive Officer, Mr. John Kelly

Executive Assistant, Mrs. Melissa Mussig

Director of Corporate and Community Services, Ms. Tenneil Cody

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Other people in attendance:

Apologies:

2.1 APPOINTMENT

Casie Scott, Community Engagement Manager and colleague Stuart McDonald, of NBN North Queensland by Zoom at 9.30a.m.

District Director, Department of Transport and Main Roads, Ms. Kylee Petersen at 10:30am.

3. DECLARATION OF CONFLICT OF INTEREST

4. CONFIRMATION OF MINUTES

That the Minutes of the Ordinary Meeting 21 September 2021 be confirmed.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

21st September 2021

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.1. Confirmation of minutes of Ordinary Meeting on 17th August 2021
- 4.2 Confirmation of minutes of Special Meeting on 7th September 2021
- 4.3 Business Arising out of minutes of previous Meeting
- 4.4 Other Business

5. ENGINEERING REPORT

- 5.1 Engineering Work Monthly Report

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental & Regulatory Services Monthly Report
- 6.2 Application for Conversion of GHPL 23/16448 over Lot 6 on TO46
- 6.2.1 Attachment Correspondence from DNRME including Smart Map
- 6.2.2 Smart Map
- 6.3 Views on Permit to Occupy PO0/212100 described as Lot C on AP2098 and request for Permit to Occupy by Maronan Station
- 6.3.1 Email Correspondence from DNRME and QLGlobe Map
- 6.3.2 Correspondence Maronan Station
- 6.3.3 Plan
- 6.3.4 Correspondence Maronan Station
- 6.4 CONFIDENTIAL - Koa People Objection Report
- 6.4.1 Holding Redlick Report
- 6.4.2 Notice of Intention to Acquire
- 6.4.3 Report Objection Hearing Attachment
- 6.5 Local Law Amendment
- 6.5.1 Amended SLL No.2 (Animal Management) 2019

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 Report Donation Request - MCKISSA
- 7.3 Report Donation Request - Julia Creek CSA Town v Country

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Report

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 Chief Executive Officers Report
- 9.1.1 Works in Practice for Elected Members
- 9.1.2 Minister for Regional Development and Manufacturing and Minister for Water
- 9.2 Report re Objection to propose permanent road closure application by KW Murphy
- 9.3 COVID19 Comms
- 9.3.1 NWHHS COVID Vaccine Communications and Marketing Plan

10. WORKPLACE HEALTH AND SAFETY

- 10.1 Workplace Health and Safety

11. CLOSE

1. OPENING BUSINESS ▲

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 8:56am.

2. ATTENDANCE ▲

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. T Pratt, Cr. S Royes, Cr. J Lynch

Staff:

Chief Executive Officer, Mr. John Kelly

Acting Executive Assistant, Mrs. Kylie Davison

Director of Corporate & Community Services, Ms. Tenneil Cody (Tele-Conference)

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Environmental & Regulatory Services Team Leader, Megan Pellow

Other people in attendance:

Mr. Peter McAuley representing McAuley Earthworks

Apologies:

Nil

3. DECLARATION OF CONFLICT OF INTEREST ▲

Declaration of Conflict of Interest for item 9.4

I, Cr. Shauna Royes, declare that I have a perceived declarable conflict of interest with respect to agenda item 9.4 Tenders Report for the Sale of the former Town & Country Club and Two adjoining Lots pursuant to the *Local Government Act 2009*, section 150EQ(4)(a) as follows: -

- I am a member of the Julia Creek Pony Club which has submitted a letter of support for the tender by VSSVS Holdings Pty Ltd.

I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter.

However, I acknowledge that the remaining Councillors must determine, pursuant to section 150ES of the *Local Government Act 2009*: whether -

- i. I must leave the meeting while this matter is discussed or voted on; or
- ii. I may participate in the meeting in relation to the matter, including by voting on the matter.

Voting on the Declaration by Cr Shauna Royes

Mayor Philip Curr asked all of the remaining Councillors, excluding Cr Royes to vote by a show of hands pursuant to section 150ES of the *Local Government Act 2009* on whether Cr Royes must leave the meeting when item 9.4 is debated or whether Cr Royes may participate in the meeting in relation to the matter, including by voting on the matter.

On a show of hands:

Cr Curr, Cr Fegan, Cr Lynch and Cr Pratt voted in favour of Cr Royes participating in the meeting in relation to item 9.4, including by voting on the matter.

I, Cr. Tim Pratt, declare that I have a perceived declarable conflict of interest with respect to agenda item 9.4 Tenders Report for the Sale of the former Town & Country Club and Two adjoining Lots pursuant to the *Local Government Act 2009*, section 150EQ(4)(a) as follows: -

- I am the owner of land currently being occupied by VSSVS Holdings Pty Ltd, and also own land adjoining one of the lots up for tender.

I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter.

However, I acknowledge that the remaining Councillors must determine, pursuant to section 150ES of the *Local Government Act 2009*: whether -

- i. I must leave the meeting while this matter is discussed or voted on; or
- ii. I may participate in the meeting in relation to the matter, including by voting on the matter.

Voting on the Declaration by Cr Tim Pratt

Mayor Philip Curr asked all of the remaining Councillors, excluding Cr Pratt to vote by a show of hands pursuant to section 150ES of the *Local Government Act 2009* on whether Cr Pratt must leave the meeting when item 9.4 is debated or whether Cr Pratt may participate in the meeting in relation to the matter, including by voting on the matter.

On a show of hands:

Cr Curr, Cr Fegan, Cr Royes and, Cr Lynch voted in favour of Cr Pratt participating in the meeting in relation to item 9.4, including by voting on the matter.

4.1 CONFIRMATION OF MINUTES

Confirmation of Minutes of the Ordinary Meeting of Council held on 17th August 2021.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 17th August 2021 be confirmed.

Resolution No. 54/2122

The Minutes of the Ordinary Meeting of Council held on 17th August 2021 are confirmed.

Moved Cr. John Lynch

Seconded Cr. Janene Fegan

CARRIED 5/0

4.2 CONFIRMATION OF MINUTES

Confirmation of Minutes of the Special Meeting of Council held on 7th September 2021.

RECOMMENDATION

That the Minutes of the Special Meeting of Council held on 7th September 2021 be confirmed.

Resolution No. 55/2122

The Minutes of the Special Meeting of Council held on 7th September 2021 are confirmed.

Moved Cr. Tim Pratt

Seconded Cr. Shauna Royes

CARRIED 5/0

4.3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4.4 OTHER BUSINESS ▲

Tenders, T2122005 Prequalified Supplier Arrangements for Road Construction and Maintenance and T2122006 Prequalified Supplier Arrangements for Wet and Dry Hire of Equipment.

Mayor Philip Curr invited Mr Peter McAuley to the meeting table to address the meeting regarding the recent Tenders and the absence of McAuley Earthworks from the tender list.

Peter McAuley from McAuley Earthworks thanked Council for the opportunity and proceeded to address Council with concerns regarding recent Tenders, T2122005 Prequalified Supplier Arrangements for Road Construction and Maintenance and T2122006 Prequalified Supplier Arrangements for Wet and Dry Hire of Equipment.

Mr McAuley reiterated that they did not receive the email from the CEO dated 27th July 2021 enclosing a letter and the tender documents for both tenders. They did not see it listed on Tenderlink nor on Council's web site. As recently as a few weeks ago they had assumed that the existing contracts had been extended for a further period as they had already been extended three times by Council. Mr McAuley also addressed the advice from the CEO dated 15th September 2021 advising why Council is unable to legally permit a late tender to be lodged.

Mr McAuley advised that they were not seeking to submit a late tender but rather to be included on the two Panels of Providers based on the points that they are the only local providers of side tippers, a dozer and a scraper. They had no intention of changing their hire rates and that Council has in the past, made changes to the tendering process after the tenders have closed.

After discussion the Mayor advised that Council would like to be able to assist if it was legally possible to do so and that Councillors will consider their request later in the meeting.

Attendance:

At this time Mr McAuley left the meeting at 9.27a.m.

Resolution No. 55B/2122

Chief Executive Officer and the Director of Engineering, Environment and Regulatory Services be requested to investigate any legal avenue or means by which McAuley Earthworks can be engaged to provide work for Council and report to the next meeting of Council.

Moved Cr. Shauna Royes

Seconded Cr. John Lynch

CARRIED 5/0

5. ENGINEERING SERVICES ▲

5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of August 2021.

RECOMMENDATION

That Council receives the Engineering Services monthly report for August 2021.

Resolution No. 56/2122

That Council receives the Engineering Services monthly report for August 2021.

Moved Cr. John Lynch

Seconded Cr. Janene Fegan

CARRIED 5/0

Attendance:

Environmental & Regulatory Services Team Leader, Megan Pellow entered the meeting at 9:49am

6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the department for the period August 2021.

RECOMMENDATION

That Council receives the August 2021 Environmental and Regulatory Services Report.

Resolution No. 57/2122

Council receives the August 2021 Environmental and Regulatory Services Report.

Moved Cr. Janene Fegan

Seconded Cr. Tim Pratt

CARRIED 5/0

6.2 Application for Conversion of GHPL 23/16448 over Lot 6 on TO46

Council's views and / or requirements are sought by the Department of Resources regarding the conversion of Lot 6 on TO46 to Freehold.

RECOMMENDATION

That Council resolves to advise the Department of Natural Resources that it has no objections and/or requirements for the conversion of Lot 6 on TO46 to Freehold

Resolution No. 58/2122

That Council resolves to advise the Department of Natural Resources that it has no objections and/or requirements for the conversion of Lot 6 on TO46 to Freehold

Moved Cr. Tim Pratt

Seconded Cr. John Lynch

CARRIED 5/0

6.3 Views on Permit to Occupy PO0/212100 described as Lot C on AP2098 and request for Permit to Occupy by Maronan Station

Email correspondence has been received from Department of Natural Resources regarding the surrender of permit to occupy PO 0/212100 described as Lot C on AP2098 and the reissue of a new permit to occupy for grazing purposes due to the change of ownership of adjoining properties.

The permit to occupy covers part of a declared stock route network. The Stock Route Management Unit has objected to the issue of a new permit to occupy and have advised that Council enter into an Agistment arrangement.

A separate email has also been received from Maronan Station requesting Council's approval for their application for a permit to occupy over the same parcel of land.

RECOMMENDATION

That Council resolves to;

1. Advise the Department of Resources that Council does not agree to enter into a Agistment arrangement for Lot C on AP2098.
2. Advise Maronan Station that Council has no objection to their lodging an application for a permit to occupy over Lot C on AP2098.

Resolution No. 59/2122

That Council resolves to;

1. Advise the Department of Resources that Council does not agree to enter into a Agistment arrangement for Lot C on AP2098.
2. Advise Maronan Station that Council has no objection to their lodging an application to the Department of Resources for a permit to occupy over Lot C on AP2098.

Moved Cr. John Lynch

Seconded Cr. Janene Fegan

CARRIED 5/0

PROCEDURAL MOTION

That the meeting be closed to the public in accordance with *Section 254J (3)* of the Local Government Regulation 2012.

Resolution No. 60/2122

Council resolves that the meeting be closed to the public in accordance with *Section 254J (3)* of the Local Government Regulation 2012.in accordance with Section 254J(3)(e) of the Local Government Regulation 2012, which provides for a local government to resolve that a meeting be closed to the public if its Councillor's consider it necessary to discuss defending legal proceedings involving the Council.

Moved Cr. Shauna Royes

Seconded Cr. Janene Fegan

CARRIED 5/0

CONFIDENTIAL**6.4 Koa People Objection Report - Kynuna**

Confidentiality: This report is CONFIDENTIAL in accordance with Section 254J(3)(e) of the Local Government Regulation 2012, which provides for a local government to resolve that a meeting be closed to the public if its Councillor's consider it necessary to discuss defending legal proceedings involving the Council.

The purpose of this Report is to outline issues that Council must consider before deciding whether or not to approve the lodgement of an application to compulsory acquire native title rights and interests.

The application would be made in order to regularise tenure over the following parcels/infrastructure at Kynuna:

- (a) Land Fill (Waste) Site – part of Lot 18 on Plan G24965
- (b) SES Shed – part of Lot 1 on Plan K37111
- (c) Rodeo Ground – part of Lot 18 on Plan G24965 and Lot 20 on KN3.
(the "Infrastructure Sites").

Native title must be extinguished over the Infrastructure Sites before the Department of Resources will grant the tenure needed.

RECOMMENDATION

1. Council resolves to:

- a. proceed with the compulsory acquisition of native title over the parts of Lot 18 on Plan G24965 as particularised in the Notices dated 09 April 2021 & 15 June 2021 for the waste disposal area and the rodeo ground;
- b. apply to the Minister administering the Acquisition of Land Act 1967 (Qld) (ALA) that any native title rights and interests over the parts of Lot 18 on Plan G24965 be acquired for a purpose relating to works, construction and facilities purposes (ALA Schedule 1, Part 12); and

- c. instruct its solicitors to prepare and lodge an application to acquire native title and the resource interests to the Minister for the Department of Resources to gazette the acquisition.”

2. Council resolves to:

- d. discontinue the compulsory acquisition of native title over part of Lot 1 on Plan K37111 (SES Shed) and Lot 20 on KN3 (part of rodeo ground) as particularised in the Notices; and
- e. instruct its solicitors to prepare and serve a notice stating that Council is discontinuing the acquisition and resumption process as particularised in the Notices.”

PROCEDURAL MOTION

Resolution No. 61/2122

Council resolves to re-open the Ordinary Meeting of Council to the public.

Moved Cr. John Lynch

Seconded Cr. Shauna Royes

CARRIED 5/0

Resolution No. 62/2122

1. Council resolves to:

- a) proceed with the compulsory acquisition of native title over the parts of Lot 18 on Plan G24965 as particularised in the Notices dated 09 April 2021 & 15 June 2021 for the waste disposal area and the rodeo ground;
- b) apply to the Minister administering the Acquisition of Land Act 1967 (Qld) (ALA) that any native title rights and interests over the parts of Lot 18 on Plan G24965 be acquired for a purpose relating to works, construction and facilities purposes (ALA Schedule 1, Part 12); and
- c) instruct its solicitors to prepare and lodge an application to acquire native title and the resource interests to the Minister for the Department of Resources to gazette the acquisition.”

2. Council resolves to:

- d) discontinue the compulsory acquisition of native title over part of Lot 1 on Plan K37111 (SES Shed) and Lot 20 on KN3 (part of rodeo ground) as particularised in the Notices; and
- e) instruct its solicitors to prepare and serve a notice stating that Council is discontinuing the acquisition and resumption process as particularised in the Notices.”

Moved Cr. Shauna Royes

Seconded Cr. Janene Fegan

CARRIED 5/0

6.5 Proposed amendment to Subordinate Local Law No. 2 (Animal Management) 2019

Council propose to make changes to its Subordinate Local Law No. 2 (Animal Management) 2019

RECOMMENDATION

Council resolves to approve the changes as presented and commence the Local Law Amendment Process.

Resolution No. 63/2122

Council resolves to approve the changes as presented and commence the Local Law Amendment Process.

Moved Cr. Janene Fegan

Seconded Cr. John Lynch

CARRIED 5/0

Attendance:

Environmental & Regulatory Services Team Leader, Megan Pellow left the meeting 10:50am

Director of Corporate and Community Services, Tenneil Cody dialled into the meeting 10:54am

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: August 2021.

RECOMMENDATION

That Council receives the Community Services monthly report for August 2021.

Resolution No. 64/2122

That Council receives the Community Services monthly report for August 2021.

Moved Cr. John Lynch

Seconded Cr. Shauna Royes

CARRIED 5/0

7.2 Report Donation Request - MIKISSA

Council has received a Community Sponsorship Request from MCKISSA (McKinlay Shire Interschool Sports Association) for the value of \$2,000. MCKISSA works closely with the local school and surrounding rural families to support and host annual sporting carnivals including swimming, athletics and cross country.

RECOMMENDATION

Council resolves to approve the Community Sponsorship Request for MCKISSA for \$2,000.

Resolution No. 65/2122

Council resolves to approve the Community Sponsorship Request for MCKISSA for \$2,000.

Moved Cr. Janene Fegan

Seconded Cr. Tim Pratt

CARRIED 5/0

7.3 Report Donation Request - Julia Creek Town vs Country

Council has received a Community Sponsorship Request from the Julia Creek Combined Sporting Association for the value of \$5,000 cash and the waiver of venue hire fees for the '2021 Big Weekend'. The club is planning to once again host its annual Town vs Country Rugby League and Netball matches as well as a fundraising ball.

RECOMMENDATION

Council resolves to approve the Community Sponsorship Request for the Julia Creek Combined Sporting Association for \$5,000 cash and waive associated venue hire fees.

Resolution No. 66/2122

Council resolves to approve the Community Sponsorship Request for the Julia Creek Combined Sporting Association for \$5,000 cash and waive associated venue hire fees.

Moved Cr. John Lynch

Seconded Cr. Janene Fegan

CARRIED 5/0

8. CORPORATE SERVICES

8.1 Corporate Services Report

The Corporate Services Report as of August 2021 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending August 2021.

Resolution No. 67/2122

Council receives the monthly Corporate Services Report for the period ending August 2021.

Moved Cr. Tim Pratt

Seconded Cr. Phillip Curr

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER ▲**9.1 CEO Report**

This report provides an update on current matters within the Office of the CEO for the information and consideration of Council.

1. Recruitment Process for New Chief Executive Officer

With the contract for the current CEO expiring at the end of December 2021 applications have been invited to fill the position. After obtaining proposals and quotations from four recruitment agencies, Peak Service Recruitment were engaged to undertake the process at a competitive fee of \$12,000. A Briefing Pack has been prepared and advertisements were placed on Friday 10th September 2021.

The following is the proposed recruitment timetable:

- Taking applications 10th September 2021 – 4th October
- Initial Assessment of application w/c 4th October
- First Round Interviews w/c 11th October
- Second round Interviews and /or Community Visit if required w/c 19th October
- Final Offer and contract issued by 1st November.

Recommendation:

That the full Council be appointed to the selection panel for the position of Chief Executive Officer.

Resolution No. 68/2122

That the full Council be appointed to the selection panel for the position of Chief Executive Officer.

Moved Cr. Janene Fegan

Seconded Cr. Tim Pratt

CARRIED 5/0

2- QTC Financial Management in Practice Workshop

Queensland Treasury Corporation in conjunction with the Department of Local Government have proposed the delivery of a "Financial Management in Practice" workshop. This workshop will be available to McKinlay Shire Council, Cloncurry Shire Council and Mount Isa City Council together in Cloncurry on **Thursday 25**

November. This is a full day workshop. Council is asked to nominate attendees. Cloncurry Shire Council have confirmed that they are happy to hold the training at their facilities.

RECOMMENDATION:

Action: For advice from Councillors and senior staff on attendance.

Resolution No. 69/2122

Action: For advice from Councillors and senior staff on attendance.

Cr. Janene Fegan, Cr. Shauna Royes, Cr. John Lynch, Cr. Tim Pratt along with Directors Tenneil Cody and Cameron Scott be registered to attend the QTC Financial Management in Practice Workshop in Cloncurry on Thursday 25th November 2021.

Moved Cr. Janene Fegan

Seconded Cr. John Lynch

CARRIED 5/0

3. Building Our Regions – BOR

Advice has been received from the Minister for Regional Development and Manufacturing and Minister for Water the Honourable Glenn Butcher announcing the next phase of the Palaszczuk government's Building Our Regions program with details of the \$70million for regional water infrastructure projects Councils can apply for up to \$2 million in funding under BOR Round 6 to support a range of eligible construction and works projects over three years for priority water and sewerage infrastructure and planning projects Council requests staff to investigate the eligibility of submitting an application for water and sewage construction for stage 2 of the sub division under BOR phase 6.

RECOMMENDATION:

Council requests staff to investigate the eligibility of submitting an application for water and sewage construction for stage 2 of the sub division under BOR phase 6.

Resolution No. 70/2122

Council requests staff to investigate the eligibility of submitting an application for water and sewage construction for stage 2 of the sub division under BOR phase 6.

Moved Cr. Janene Fegan

Seconded Cr. Tim Pratt

CARRIED 5/0

4. Building Sustainable Communities Grant

The Department of Communities, Housing and Digital Economy (DCHDE) invites Council to apply for a Building Sustainable Communities Grant. The grants are an initiative of Queensland Government's *North West Economic Diversification Strategy* and DCHDE is coordinating the grant process. The grants are targeted to the 10 local government areas (LGAs) within the North West Minerals Province region. The 10 Councils located in those LGAs are each eligible to apply for a grant up to \$100 000.

Council is invited to apply for a grant up to \$100 000. Council may also submit a joint application with another eligible Council(s) to receive the combined value of your allocations.

The Local Action Plan/snapshot developed in consultation with our local community includes three focus areas of liveability, workforce participation and local leadership capacity and capability.

These grants are to support community projects that respond to one of the three focus areas. In addition, Council can also identify other issues and actions which are not contained in the existing Local Action Plan but are relevant to, and aligned with one or more of the three focus areas.

Applications close at 4pm on Friday 15 October 2021

RECOMMENDATION:

Staff be requested to consider opportunities for submission of an application under the Building Sustainable Communities grants program and confer with Councillors in the preparation of an application.

Resolution No. 71/2122

Staff be requested to investigate opportunities for submitting an application under the Building Sustainable Communities grants program for a feasibility study for a recreational water facility.

Moved Cr. Tim Pratt

Seconded Cr. Janene Fegan

CARRIED 5/0

5. Julia Creek Aerodrome Rectification Works

Negotiations are continuing and a deadline has been set for a formal response by the 23rd September 2021.

RECOMMENDATION:

Council note the report from the Chief Executive Officer regarding the Julia Creek Aerodrome rectification works negotiations.

Resolution No. 72/2122

Council note the verbal report from the Chief Executive Officer regarding the Julia Creek Aerodrome rectification works negotiations.

Moved Cr. John Lynch

Seconded Cr. Tim Pratt

CARRIED 5/0

6. Certified Agreement Negotiations

The McKinlay Shire Council Certified Agreement for the period 2018 – 2021 nominally expired on 30th June 2021. Notice has been given to all relevant Unions of Councils intention to negotiate a replacement Certified Agreement. The first meeting will be held on Thursday 7th October 2021.

RECOMMENDATION:

Council note that the Chief Executive Officer has initiated negotiations with relevant Unions for a replacement Certified Agreement for the period 1st July 2021 to 30th June 2024

Resolution No. 73/2122

Council note that the Chief Executive Officer has initiated negotiations with relevant Unions for a replacement Certified Agreement for the period 1st July 2021 to 30th June 2024

Moved Cr. Shauna Royes

Seconded Cr. Janene Fegan

CARRIED 5/0

RECOMMENDATION

That Council receive and note the report from the Chief Executive Officer for the period 13th August to 16th September 2021 except where amended or varied by separate resolution of Council.

Resolution No. 74/2122

That Council receive and note the report from the Chief Executive Officer for the period 13th August to 16th September 2021 except where amended or varied by separate resolution of Council.

Moved Cr. Tim Pratt

Seconded Cr. Janene Fegan

CARRIED 5/0

I, Mayor Phillip Curr inform this meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the Local Government Act 2009). The nature of my interest is as follows:

- a. This declarable conflict of interest arises because a person who is a related party of mine has an interest in this matter reference item The nature of the related party's interests in this matter is that Jennifer Heslin has lodged an objection with the Department of Resources regarding item 9.2 Application by K W Murphy for permanent Road Closure of an area of land adjoining lot 4 on SP229752 as shown on Drawing CNS21/031Particulars:
 - (i) Name of related party: Jennifer Heslin
 - (ii) The nature of my relationship with this related party is: Jennifer Heslin is my sister
 - (iii) The nature of the related party's interests in this matter is that Jennifer Heslin has lodged an objection with the Department of Resources regarding item 9.2 Application by K W Murphy for permanent Road Closure of an area of land adjoining lot 4 on SP229752 as shown on Drawing CNS21/031

The Mayor proposed that he would leave the meeting and stay away while the matter is discussed and voted on.

Attendance:

Mayor Phillip Curr left the meeting at 11:28am

Deputy Mayor Janene Fegan assumed the Chair.

9.2 Application by K W Murphy for permanent Road Closure of an area of land adjoining lot 4 on SP229752 as shown on Drawing CNS21/031

On 12th July 2021 the Department of Resources advised that it had received an application for this permanent road closure and sought Council's views.

At the Ordinary meeting on 20th July 2021, Council adopted the following resolution:

Resolution No. 030/2122:

Council advise the Department of Resources that Council has no objection to the application by K W Murphy for the permanent closure of that part of the road as shown on drawing CNS21/031 and for amalgamation with the applicants adjoining property.

The Department of Resources has now received an objection to the permanent road closure and are seeking Council views on the objection.

RECOMMENDATION

Council advise the Department of Resources that as the proposed audit of land potentially suitable for future industrial, commercial or residential land may include the parcel of land which is the subject of the application by K.W. Murphy for permanent road closure, Council recommends that a decision on the proposed road closure application be deferred until the land audit is undertaken and considered by Council, anticipated to be within the next four months.

Resolution No. 75/2122

Council advise the Department of Resources that as the proposed audit of land potentially suitable for future industrial, commercial or residential land may include the parcel of land which is the subject of the application by K.W. Murphy for permanent road closure, Council recommends that a decision on the proposed road closure application be deferred until the land audit is undertaken and considered by Council, anticipated to be within the next four months.

Moved Cr. John Lynch

Seconded Cr. Shauna Royes

CARRIED 4/0

Attendance:

Mayor Philip Curr entered the meeting at 11:32am and re-assumed Chair.

9.3 COVID-19 Clinic and Vaccine Roll Out

The North West Hospital and Health Service held a Teams meeting with the DDMG Comms Sub Group to discuss what each Council and the Department are doing in the communication space to assist with community's COVID-19 vaccine roll-out plans. Executive Assistant Kylie Davison represented Council in those discussions and will elaborate verbally at the meeting on this work.

RECOMMENDATION

Council support the media program by the DDMG and NWHHS to encourage the Communities uptake of the COVID-19 vaccination roll out through continual publication on Council's social media and by the Executive Assistant's continued engagement with the DDMG Comms sub Group to develop local initiatives such as nominating COVID-19 Vaccine Champions 1 & 2.

Resolution No. 76/2122

Council support the media program by the DDMG and NWHHS to encourage the Communities uptake of the COVID-19 vaccination roll out through continual publication on Council's social media and by the Executive Assistant's continued engagement with the DDMG Comms sub Group to develop local initiatives such as nominating COVID-19 Vaccine Champions 1 & 2

Moved Cr. Janene Fegan

Seconded Cr. Shauna Royes

CARRIED 5/0

9.4 Tenders Report for the Sale of the former Town & Country Club and Two adjoining Lots

At the close of tenders for the sale of the former Town & Country Club land and building and two adjoining lots, three tenders were received in the range \$185,000 to \$66,000 including gst.

The Panel established by Council has completed the evaluation and the findings are detailed in this report.

RECOMMENDATION

That with respect to the tenders for the sale of the former Town & Country Club land and building and two adjoining lots:

1. At the close of tenders at 5.00p.m. Friday 3rd September 2021, three tenders were received,
2. The Evaluation Panel has assessed the tender submissions against the published evaluation criteria of price 40%, proposed use 30%, timeline 10%, financial capability 10% and business track record 10%,
3. Council resolves to accepts the tender submitted by VSSVS Holdings Pty Ltd – Vanessa Slack-Smith for the purchase of the former Town & Country Club land and building situated on Lot 2 on SP250561 and the two adjoining lots described as Lot 7 on JC55713 and Lot 8 on JC55710 for the sum of \$80,000 inc. gst,
4. Council authorizes the Mayor and the Chief Executive Officer to execute the contract of sale and the transfer of the land upon payment, and
5. The unsuccessful tenderers be thanked for their submissions.

Resolution No. 77/2122

That with respect to the tenders for the sale of the former Town & Country Club land and building and two adjoining lots:

1. At the close of tenders at 5.00p.m. Friday 3rd September 2021, three tenders were received,
2. The Evaluation Panel has assessed the tender submissions against the published evaluation criteria of price 40%, proposed use 30%, timeline 10%, financial capability 10% and business track record 10%,
3. Council resolves to accepts the tender submitted by VSSVS Holdings Pty Ltd – Vanessa Slack-Smith for the purchase of the former Town & Country Club land and building situated on Lot 2 on SP250561 and the two adjoining lots described as Lot 7 on JC55713 and Lot 8 on JC55710 for the sum of \$80,000 inc. gst,
4. Council authorizes the Mayor and the Chief Executive Officer to execute the contract of sale and the transfer of the land upon payment, and
5. The unsuccessful tenderers be thanked for their submissions.

Moved Cr. Phillip Curr

Seconded Cr. Janene Fegan

CARRIED 5/0

10. WORKPLACE HEALTH AND SAFETY ▲

10.1 Workplace Health and Safety

Council is presented with the monthly Workplace Health and Safety report, which provides an overview of the operations for the month: August 2021.

RECOMMENDATION

That Council receives the Workplace Health and Safety monthly report for August 2021.

Resolution No. 78/2122

That Council receives the Workplace Health and Safety monthly report for August 2021.

Moved Cr. Shauna Royes

Seconded Cr. John Lynch

CARRIED 5/0

General Business – Councillor Requests

Cr. J Fegan.

Julia Creek Medical Centre new phone number is 07 4746 4080.

Currently a doctor is in Julia Creek on Monday, Tuesday, and Wednesday.

Cr. S Royes

Cr. T Pratt

Yorkshire Road - water over road at Clarence Creek.

Cr. J Lynch

11. CLOSURE OF MEETING ▲

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 12:27pm.

4.2 BUSINESS ARISING OUT OF MINUTES FROM PREVIOUS MEETING



5.0 ENGINEERING SERVICES



Ordinary Meeting of Council Tuesday 19th October 2021

5.1 Subject: Engineering Services Monthly Report September 2021
Attachments: Nil
Author: Engineering Services Department
Date: 14 October 2021

Executive Summary:

This report outlines the general activities for the Engineering Department for the month of September 2021.

Recommendation:

That Council receives the Engineering Services monthly report for September 2021.

Background:

This report outlines the general activities of the department for the month of September 2021 and also provides an update on projects.

RMPC

	Actual	Budget YTD	Budget
1610 RMPC Works	\$79,791	\$375,150	\$1,500,600

- Pothole Patching prior to TMR Reseal package
- Sign replacement
- Guidepost replacement
- Cleaning and maintenance of culverts
- Removal of dead animals

Cannington Road

	Actual	Budget YTD	Budget
1630 Cannington Road Works	\$18,812	\$105,000	\$420,000

- Routine maintenance
- Removal of dead animals.
- Pothole patching.
- Sign repairs
- Stabilising and Resealing

Roads Maintenance

	Actual	Budget YTD	Budget
1100 Repairs & Maintenance Shire Roads	\$449,086	\$374,250	\$1,497,000

- Pot hole patching various roads
- Sign repairs
- Guide posts
- Maintenance grade Malpass/Trenton and Byrramine Rd
- Cleaning of town streets



Ordinary Meeting of Council Tuesday 19th October 2021

Water and Sewerage

	Actual	Budget YTD	Budget
1800 Operational Costs – Julia Creek Water	\$41,133	\$47,500	\$190,000

- Repairs to Oorindi truck stop water tank
- Regular checks and maintenance on Water Tower
- Pipe repairs at Julia Creek Caravan Park

McIntyre Park:

- Performed routine checks.

	Actual	Budget YTD	Budget
1810 Operational Costs – McKinlay Water	\$3,737	\$7,500	\$30,000

- Routine monitoring

	Actual	Budget YTD	Budget
1820 Operational Costs – Kynuna Water	\$12,091	\$18,500	\$74,000

- Routine monitoring
- Replace filters, ongoing checks.
- Main line inside water yard repaired
- Ground tank connected and fully operational

	Actual	Budget YTD	Budget
1830 Operational costs – Nelia Water	\$761	\$1,875	\$7,500

- Routine monitoring

	Actual	Budget YTD	Budget
1900 Operational Costs – Julia Creek Sewerage	\$23,934	\$52,500	\$210,000

- Xylem have completed review of repairs, awaiting their response.
- Routine monitoring
- Private works for blocked drains



Ordinary Meeting of Council Tuesday 19th October 2021

Workshop

	Actual	Budget YTD	Budget
1510 Repairs and Maintenance - Plant & Vehicles	\$304,673	\$311,250	\$1,245,000

- Ongoing repairs and maintenance to Council vehicles plant equipment.
- Julia creek Work camp has provided the workshop with 1 staff member for 2 weeks of each month, helping with any duties required.
- Organising plant items for up and coming tender.
- Completed TMR and AIS inspections for Registration on all Trucks and Trailers.

Parks and Gardens

	Actual	Budget YTD	Budget
2700 Parks & Gardens and Amenities – Operations	\$85,965	\$175,000	\$700,000

- Mowing and whipper snipping parks and town streets.
- Cleaning of public toilets.
- Collection of rubbish.
- Maintenance to garden beds Burke St.

Airport

	Actual	Budget YTD	Budget
1300 Airport Operational Costs	\$34,882	\$37,500	\$150,000

- Serviceability Inspections of the facility are undertaken 3 days per week as required for RPT services.



Ordinary Meeting of Council Tuesday 19th October 2021

Projects

T- 192022 Town Bore Replacement Project –

- Electrical works complete awaiting aerial for connection into SCADA system.

Report on the Natural Disaster Recovery Works -Summary of program

2020 Works are underway.

2020 DRFA Event

The Table below details the current status of the submissions.

Submission Number	Approved Value	Actual Expenditure to Date	Estimated Final Cost	Location	Percentage Complete	Status
MSC 0003,1819E REC	\$15,387,767.25	\$7,950,975.47	\$7,950,975.47	Taldora Road	100%	Completed now at acquittal
MSC 0004,1819E REC	\$9,842,149.97	\$4,921,553.56	\$4,921,553.56	North West - Unsealed	100%	Completed at acquittal - Adjustment made for works completed under Dalgonaally Millungra Betterment
MSC 0005,1819E REC	\$5,739,470.26	\$2,869,465.01	\$2,869,465.01	North East - Unsealed	100%	Completed now at acquittal
MSC 0011,1819E REC	\$8,184,353.94	\$6,314,873.00	\$6,314,873.00	South East - Unsealed	100%	Completed now at acquittal
MSC 0020,1819E REC	\$765,090.57	\$708,750.92	\$761,758.28	2020 Sealed - Various	100%	Approved – Works Completed
MSC 0021,1819E REC	\$4,782,380.14	\$2,505,779.61	\$4,573,596.74	2020 Un sealed - Various	95%	Approved – Works Under way
MSC 0022,1819E REC	\$2,497,076.39	\$1,316,894.59	\$1,316,894.59	Dalgonaally Millungra Betterment	100%	Completed now at acquittal
MSC 0009,1819E REC	\$2,381,085.00	\$1,623,419.36	\$1,623,419.36	South West - Unsealed	100%	Completed now at acquittal
MSC 0010,1819E REC	\$5,729,601.66	\$4,951,663.95	\$4,951,663.95	Sealed Roads	100%	Closed
MSC 0008,1819E REC	\$7,814,430.00	\$4,848,988.39	\$4,848,988.39	Betterment	100%	Completed now at acquittal
MSC 0015,1819E REC	\$193,391.00	\$145,168.82	\$145,168.82	Euraba, Sunny Plains. Shaw Street	100%	Completed now at acquittal
MSC 0014,1819E REC	\$256,904.92	\$65,046.84	\$65,046.84	Nelia Road	100%	Completed now at acquittal
Total	\$63,573,701.10	\$38,222,579.52	\$40,343,404.01	2019 Works	100%	
				2020 Works	95%	
				Overall Program	98%	



Ordinary Meeting of Council Tuesday 19th October 2021

Dalgonally/Millungera Floodways(QRRRF)

Langtree Consulting has completed initial design work for these floodways. They will be checked and issued in the next week or so.

Building our Regions Funding Round 6

Council resolved for staff to investigate the eligibility of the Sewerage works for Stage 2 of Council's subdivision for funding under this round. This project would be eligible, however may not present the best value for money, for the following reasons:

- Sewer component is around \$450,000 of the existing \$6.3m application to Resources Community Infrastructure Fund
- If Council was successful in this application and not the other Council would have to fund the remaining subdivision components from other sources
- If Council was successful with the RCIF application then this application may have been wasted.
- It is suggested that the Sewerage Treatment Plant Inlet works upgrade would be an item that could stand alone as a project under this funding application estimated value \$720,000. RPEQ Design and drawings have already been prepared for this project.

TMR CN-17292(Heavy Vehicle Stopping bays)

Formal offer documents accepted have been accepted. TMR reviewing Council's TMP, EMP, QMP and WHSMP. Works anticipated to commence early November 2021.

TMR CN-17698 78A Culvert Replacement

TMR have requested Council prepare an estimate for these works. Staff have begun developing this.

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 120471



6.0 ENVIRONMENTAL & REGULATORY SERVICES



Ordinary Meeting of Council Tuesday 19th October 2021

6.1 Subject: Environmental and Regulatory Services Report – September 2021
Attachments: None
Date: 12 September 2021

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period September 2021.

Recommendation:

That Council receives the September 2021 Environmental and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of September 2021.

Detailed below are the general matters of interest that relate to the day to day activities of the department throughout the month.

Consultation: (internal/External)

Environmental & Regulatory Services Team Leader, Local Laws Officer, Asset Maintenance Officer, Water and Sewerage Officer, Ranger and Finance Officer.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 120460



1 – Refuse Collection and Disposal

1.1 - Budget

		Actual	Budget
ENVIRO1.1	3100 - Refuse Collection Revenue	\$44,203	\$86,796

		Actual	Budget
ENVIRO1.2	3100 - Kerbside Rubbish Collection Expenditure	\$10,118	\$46,000

		Actual	Budget
ENVIRO1.3	3110 - Refuse Disposal Revenue	\$24,432	\$43,501

		Actual	Budget
ENVIRO1.4	3110 - Refuse Disposal Operational Costs	\$13,840	\$80,000

1.2 - Report

Julia Creek Waste Facility

The following works occurred at the facility during the month;

- Dump was pushed and rubbish around facility picked up.

Local Laws Officer has made contact with Tyrecycle, Melbourne regarding the stockpile of tyres at the Julia Creek Landfill. They advised Council that Burketown obtained federal funding to remove their stockpile of tyres last financial year. The funding only covered the freight costs and Burketown had to pay Tyrecycle to process the tyres on arrival. The cost per truck tyre was \$25-30. Staff will continue to look into funding options.

The Department of Environment and Science held a compliance inspection on the 21 September 2021 of the Julia Creek and Nelia Waste Facility. The officers were happy with both landfills and only suggested to install 2 new signs at Nelia. The signs have been ordered and will be installed by the end of October.

Kynuna/McKinlay/Nelia Waste Facility

The fencing was pulled down and new fencing installed



2 – Environmental Health Services

2.1 – Budget

		Actual	Budget
ENVIRO2.1	3000 - Environmental Licence Fees (Revenue)	\$1,556	\$1,600

		Actual	Budget
ENVIRO2.2	3000 - Environmental Health Services	\$34,281	\$163,000

2.2 – Report

Water and Sewage Monitoring

E.coli was not detected in any townships during September.

The fluoride levels in Julia Creek for the month of September were;

- Amberley Drive 3.12mg/L
- 9 Coyne Street 3.12mg/L

Council's website was updated advising the community of the levels above 3mg/L.

Food Recalls

One (1) Food Recalls was received during the month with no impact to local food businesses within the Shire.

Vector Control

3 properties were fogged for mosquitos during the month.

3 – Local Law Administration

3.1 – Budget

		Actual	Budget
ENVIRO3.1	3210 - Animal Registration Fees	\$4,342	\$4,700

		Actual	Budget
ENVIRO3.2	3210 - Fines & Penalties – Animal Control	\$268	\$1,300

		Actual	Budget
ENVIRO3.3	3210 - Animal Boarding	\$2,446	\$6,500

		Actual	Budget
ENVIRO3.4	3210 - Local Law Administration	\$20,159	\$135,000



3.2 - Report

General information of activities for Local Law/Animal Control matters is outlined the table below.

Table 1 - Local Law & Animal Control Summary

Activity	Number/Details
Impoundings and infringement notices	Nil
Euthanized/Destroyed/Rehomed	Nil
Verbal/Written/Official warning	One (1) written warning regarding dumping in incorrect location at Julia Creek Waste Facility One (1) verbal and written warning regarding dogs at large
Complaints	Nil
Dog Boarding	Thirteen (13) dogs
Removal of Dead Animals	One (1)
Trapping Locations & Results	Nil
Compliance Notices (Untidy Allotments) issued	Nil
SPER Infringement Fines issued	Nil
Commercial Use of Roads Permit issued	Nil
<p>Comments:</p> <ul style="list-style-type: none"> *Skip Bins have been issued to Julia Creek State School, Containers for Change and CSA *Dog bags refilled *'No dogs allowed' signs ordered for Kev Bannah Oval 	



4 – Noxious Weeds and Pest Control

4.1 – Budget

		Actual	Budget
ENVIRO4.1	3220 - Pest Plant & Animal Control Funding	\$8,730	\$35,000
ENVIRO4.2	3220 - Truck Washdown Bay Revenue	\$7,201	\$22,000
ENVIRO4.3	3220 - Dingo Baits (Revenue)	\$1,236	\$2,000
ENVIRO4.4	3220 - Feral Pig Baits (Revenue)	\$0	\$0
ENVIRO4.5	3220 - Pest Animal Rural Land Owners Fees	\$0	\$0
ENVIRO4.5	3220 - Pest Plant Control Program	\$33,289	\$150,000
ENVIRO4.6	3230 - Pest Animal Control Program	\$2,170	\$85,000

4.2 – Report

Washdown Bay

Drains cleaned. Wastewater turned over to sump dam

Pest Animal Control

There were 6 Dingo Scalps for September.

There were no Factory Baits issued in September.

The October round of baiting commences on the 25 October 2021. Participation Flyers have been sent out to all landholders.

Pest Plant Control

Local Laws Officer sprayed prickly acacia under train bridge in Julia Creek. Work Camp assisted spraying along creek and around town.

Colin Malone attended the Pest Task Force meeting in Karumba during the month.

Southern Gulf Catchments have advised that they are going to pay for clearing of mesquite at Oorindi.



5 – Livestock Operations

5.1 – Budget

		Actual	Budget
ENVIRO5.1	3235 - Livestock Weighing Revenue	\$19,070	\$60,000

		Actual	Budget
ENVIRO5.2	3235 - Livestock Cattle Train Loading Revenue	\$10,743	\$40,000

		Actual	Budget
ENVIRO5.3	3235 - Livestock Operational Costs	\$27,499	\$90,000

5.2 - Report

Julia Creek Livestock Facility

There were 1348 head of cattle weighed and/or scanned at the facility during September.

Capital Works Program

- Gravel has been laid in a few yards.

Livestock Weighing Month and Year Totals

MONTH	2015	2016	2017	2018	2019	2020	2021
JANUARY	0	0	0	183	0	1401	0
FEBRUARY	1872	525	467	3241	0	125	1779
MARCH	3446	1497	1333	388	0	2788	4484
APRIL	5315	951	2487	2217	1034	10073	5458
MAY	8107	615	2062	3065	1768	10022	1772
JUNE	3,442	1456	1522	742	894	4507	1014
JULY	2,170	2809	2003	1143	1569	3501	2229
AUGUST	1183	2582	2311	6291	3023	2839	3844
SEPTEMBER	488	2665	1478	765	1280	2175	1348
OCTOBER	1252	4613	1127	4708	5492	80	
NOVEMBER	36	1011	2673	4788	3534	247	
DECEMBER	0	234	340		2776	0	
<u>YEARLY TOTALS</u>	<u>27,311</u>	<u>18,958</u>	<u>17,803</u>	<u>27,531</u>	<u>21,370</u>	<u>37,758</u>	<u>21,928</u>



Livestock Operations (Cattle Loading)

There were 1,744 head of cattle loaded in September making the progressive total for the 2021 Loading Season so far to 15,043. There were four (4) trains loaded in September making the progressive total for the 2021 Livestock Season so far to thirty one (31).

Livestock Loading Month and Year Totals

MONTH	2015	2016	2017	2018	2019	2020	2021
JANUARY	0	0	0	0	0	0	0
FEBRUARY	0	0	132	0	0	0	0
MARCH	0	572	920	0	0	0	451
APRIL	7,653	1,737	580	0	0	4,100	1,376
MAY	7,204	2,933	6,126	603	3,199	5,716	5,400
JUNE	6,605	3,486	2,658	674	3,322	3,446	1,954
JULY	6,998	3,565	3,654	2,084	4,564	3,141	1,931
AUGUST	3,936	4,963	2,898	674	1,654	1,384	2,187
SEPTEMBER	315	2,233	1,804	2,454	2,098	1,583	1,744
OCTOBER	0	1,070	0	3,424	1,328	670	
NOVEMBER	0	1,641	0	1,458	1,668	165	
DECEMBER	0	144	0	0	0	0	
YEARLY TOTALS	32,711	22,344	18,722	11,371	17,833	20,205	15,043

6 – Stock Routes and Reserves

6.1 – Budget

	Actual	Budget
ENVIRO6.3 3300 - Stock Route – Permit/Water Fees	\$9,102	\$10,000
	Actual	Budget
ENVIRO6.2 3300 - Stock Route Recoverable Works (Revenue)	\$0	\$51,500
	Actual	Budget
ENVIRO6.4 3300 - Trustee Lease Fees	\$35,619	\$180,000
	Actual	Budget
ENVIRO6.5 3300 - Reserves Agistment Fees	\$5,279	\$20,000
	Actual	Budget
ENVIRO6.6 3300 - Precept Expenses	\$0	\$17,500
	Actual	Budget
ENVIRO6.7 3300 - Stock Route Maintenance	\$16,896	\$151,500
	Actual	Budget
ENVIRO6.8 3300 - Reserves Expenses	\$6,438	\$31,500



6.2 - Report

Stock Routes

The bores at 49 Mile, Bullock Holes, Longford Plains and Cremona are scheduled to be logged in November. All quotes have been sent to the Department of Resources for approval.

Reserves

Capital Works – Gilliat Reserve, McKinlay and Nelia

Tanks and troughs have been ordered.

DPI Paddock

Turkeys Nest cleaned out and is refilling.

6.3 - Cemeteries

6.3.1 – Budget

		Actual	Budget
ENVIRO6.9	3400 - Cemeteries	\$9,601	\$14,000

6.3.2 - Report

There was one funeral during the month.

There were two enquiries regarding old graves during the month.

7 – Work Program (Workcamp)

7.1 - Budget

		Actual	Budget
ENVIRO7.1	3600 - Work Program	\$7,136	\$43,000



Ordinary Meeting of Council Tuesday 19th October 2021

7.2 – Report

Community Group	Activity
McKinlay Shire Council	<u>Workshop</u> Assist with workshop duties
McKinlay Shire Council	<u>Saleyards</u> Whippershipping / Mowing Clean water troughs Pressure clean scales Clean out and refill yards with gravel
McKinlay Shire Council	<u>Various</u> *Mowing and whippersnipping Cemetery *Mowing and whippersnipping Airport Area and runway strip *Pull down fencing, re-erect new fencing and clean McKinlay and Kynuna Landfills *Clean Nelia Landfill *Clean Julia Creek Landfill *Sand and repaint old wagon wheels at Lions Park *Place barriers for trucks at Council Depot *Drain turkeys nest so it can be repaired *Spray prickly acacia on common land *Whippersnip RV area *Clean out pit at Washdown Bay *Whippersnipping at McIntyre Park *Whippersnipping at Gilliat Bore
Julia Creek State School	Mowing and general maintenance
Churches/RSL/CWA/SES	Mowing/whipper snipping

8 – Housing, FRB and Community Centre

8.1 – Budget

			Actual	Budget
ENVIRO9.1	3810-1300	3810 - Council Property / Staff Housing Program Rev	\$22,567	\$100,000
ENVIRO9.2	3810-1301	3810 - Council Property / Subdivision Blocks Rent	\$800	\$3,600
	3810-1302	3810-Council Property / Subdivision Blocks outgoings	\$0	\$0
ENVIRO9.3	3810-2300	3810 - Council Property / Staff Housing Program Exp	\$62,859	\$210,000
ENVIRO9.4	3810-2300	3810 - Council Property / Sub Division Expense	\$3,680	\$5,000

8.2 - Report

Council Property / Staff Housing

Council Property / Staff Housing activities for the month are detailed in Table below.



Activity	Number
Properties Available for use	3 Netterfield Street 4 Netterfield Street
New Tenancies	7 Coyne Street (Creditors Officer) 2/9 Shaw Street (Works Manager)
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	Capital Works *Works are still progressing at 33 Byrne Street; external painting has been completed. Remaining jobs include; installation of shower screen and taps, cupboard doors and door stops throughout the house.

Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Two (2)
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	Nil



Ordinary Meeting of Council Tuesday 19th October 2021

Fr Bill Bussutin Community Centre and Seniors Living Units

Budget

	Actual	Budget
ENVIRO10.4 3820 - Community Centre Hire Fees	\$2,531	\$2,500

	Actual	Budget
ENVIRO10.4 3820 - FRB Centre RENT	\$10,542	\$40,000

	Actual	Budget
ENVIRO10.5 3820 - FRB Units & Community Ctre Operational Costs	\$26,904	\$75,000

Report

Seniors Living Units

Seniors Living Unit activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Two (2) - Unit 3, Unit 7
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	Nil



9 – Land and Building Development

9.1 – Budget

		Actual	Budget
ENVIRO11.1	3900 - Revenue	\$236	\$4,000

		Actual	Budget
ENVIRO11.2	3900 - Town Planning Program	\$1,056	\$85,000

9.2 - Report

Regulatory Services, Land and Building Development

There were no development applications received during the month.

10 – Local Disaster Management

10.1 – Budget

		Actual	Budget
ENVIRO12.1	2760 - SES Grants	\$0	\$20,567

		Actual	Budget
ENVIRO12.2	2760 – SES Capital Grants	\$29,253	\$0

		Actual	Budget
ENVIRO12.2	2760 - Natural Disaster Grants	\$0	\$29,000

		Actual	Budget
ENVIRO12.3	2760 - Disaster Management Operational Costs	\$3,358	\$29,000

10.2 - Report

No incidents activated the LDMG during the month.



Ordinary Meeting of Council Tuesday 19 October 2021

6.2 Subject: Development Application 2020-21_31 – Wi-Sky Queensland Pty Ltd c/- Milford Planning – Telecommunications Facility (Tower)
Attachments: 6.2.1 Draft Decision Notice
 6.2.2 Approved Plans
 6.2.3 Ergon Energy Response
 6.2.4 Appeal Extract
Author: Environmental & Regulatory Services Team Leader
Date: 13 October 2021

Executive Summary

This report makes recommendation to Council for the approval for a Material Change of Use Impact Assessable Development Application for a *Telecommunications Facility (Tower)* on land described as Lot 53 on SP107207 also known as Julia Creek Kynuna Road, Julia Creek subject to reasonable and relevant conditions.

Recommendation:

That Council in accordance with the Planning Act 2016 notify the applicant that their application for an Impact Assessable Material Change of Use Development Permit for a Telecommunications Facility (Tower) on Lot 53 on SP107207 also known as Julia Creek Kynuna Road, Julia Creek be approved subject to the schedule of conditions detailed below;

Approved Plans

- The development is to occur generally in accordance with the supporting plans and reports/documents reference in the table below and as attached, except where conditions of approval dictate otherwise.*

Plan Title	Plan No. and Revision	Date
<i>Proposal Plans – Telecommunications Tower and Fibre-Optic Cable Connection</i>	<i>M1734-SK-02, Sheet 1 of 2</i>	<i>25/05/2021</i>
<i>Proposal Plans – Telecommunications Tower and Fibre-Optic Cable Connection</i>	<i>M1734-SK-02, Sheet 2 of 2</i>	<i>25/05/2021</i>
<i>Tower Elevations (Figure 2 & 3 from the Planning Report)</i>	NA	NA
Report/Document		
NA		



General

2. *The proposed development is to comply with all conditions of approval prior to commencement of use, unless stated otherwise.*
3. *The developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval with all works being undertaken to Council standard.*

Landscaping

4. *The developer shall install landscaping adjacent to the southern property boundary shared with Lot 5 on SP107207 for the full length of the boundary (approximately 40m). This planting is to be limited to native tree species spaced at even 3m intervals, or as otherwise agreed to in writing by Council.*

Infrastructure

5. *The development is not to result in ponding of stormwater or additional stormwater flow onto adjoining properties.*

Health and Safety

6. *Ensure that the development complies with the Electro Magnetic Emission (EME) levels in line with the Radio Communications (Electromagnetic Radiation – Human Exposure) Standard 1999 at all times.*
7. *Equipment and machinery is to be stored within appropriately covered storage areas. Covered storage areas being any fixed structure which is either wholly or partly enclosed by walls and which is roofed.*

Advice

1. *Council would like to advise the applicant that provisions of the Aboriginal Cultural Heritage Act 2003 and the Queensland Heritage Act 1992 may apply to this development.*
2. *The developer/owner must demonstrate compliance with all conditions of approval prior to obtaining a certificate of classification for the use of any new buildings.*
3. *The developer may still require approval for plumbing and drainage works, building works or other works under other relevant legislation prior to commencement of works.*



Background

Milford Planning on behalf of Wi-Sky Queensland Pty Ltd have made an application to Council for a Impact Assessable Material Change of Use (MCU) Development Permit on Lot 53 on SP107207 located on Julia Creek Kynuna Road, Julia Creek for a Telecommunications Facility (Tower).

The proposed development is to establish a new land based telecommunications tower and associated infrastructure to provide internet services. The proposed telecommunication tower has an 18.0m high mast and is a guyed lattice design, specifically a six-guyed stabling design as shown in the drawings below.

Figure 2: Proposed 18m Tower Elevation

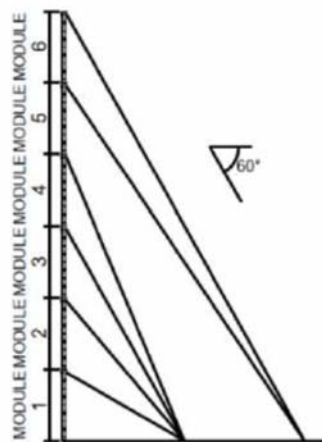
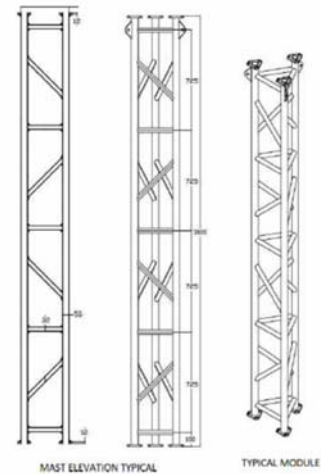


Figure 3: Proposed Tower Design (similar)



The proposed tower is to be located within a vacant area in the eastern portion of the site. A fibre-optic cable will run underground from the proposed tower, connecting to Ergon's infrastructure. There is currently an existing pit near the Mathews Street power pole, this is where the tower will be connected via fibre optics.

The applicant has already entered into a private agreement with Ergon Energy to facilitate the towers connection to the power supply provided via the existing pit located on Mathews Street.

The telecommunications tower transmits data via a land-based fibre optics cable connection and is self-automated, unmanned infrastructure requiring only routine maintenance as necessary.

Council have authorised an Infrastructure Works Agreement for the applicant to install the fibre-optic cabling in the road reserve to facilitate linkage of fibre-optic cabling (and subsequently telecommunications services) to the telecommunications tower. The following conditions were applied to the agreement.

- Always securing the site while the works are undertaken.
- Arranging appropriate traffic management when works are undertaken.
- Maintaining insurance for the works including Workcover and Public Liability
- Maintain the infrastructure and the part of the road parcel and immediately adjacent to the infrastructure, to the satisfaction of Council
- When maintenance work is required, Wi-Sky will notify Council of the dates, times and duration of works including what traffic management will be in place
- Comply with any notice given by Council in relation to the infrastructure including any maintenance or repair to the part of the road parcel above and immediately adjacent to the infrastructure



Ordinary Meeting of Council Tuesday 19 October 2021

- Indemnify Council against any loss, injury, death, damage, property damage, liability, claim or other cause of action arising directly or indirectly out of or related to the infrastructure works

As part of the proposed development, an Impact Assessable Material Change of Use (MCU) for a *Telecommunications Tower* was required in order to comply with the *Planning Act 2016* and Council's Planning Scheme. Due to the premises being located within 100 metres of an Ergon Substation the application was referred to Ergon as an Advice Agency. A copy of their response can be found in Attachment 6.2.3.

Public Notification was carried out inline with the *Planning Act 2016* with no properly made submissions being received.

The development was assessed against the following assessment benchmarks

- Strategic Framework
- Township Zone Code; and
- General Development Code

Strategic Framework

The proposed development furthers the outcomes of the strategic framework by;

- * Providing the region with an essential telecommunication service, with improved and reliable internet connectivity
- * Enabling further economic growth within the region for both individuals and business customers through access to improved internet services
- * Appropriately siting the tower to ensure functionality whilst limiting any impact upon existing amenity, important environmental values and the iconic heritage character of Julia Creek.

Township Zone Code

The proposed development is considered to be generally compliant with the overall outcomes of the Township Zone code and the Industrial Precinct, as its location here is considered to be appropriate to ensure:

- * It can fully support the Julia Creek township in providing improved telecommunications infrastructure services to it and the greater region
- * It is a use that can be reasonably expected in this location and that any impacts upon adjoining uses are minimal if not nil, given the existing industrial natured land uses directly adjacent to the site and in the surrounding area

General Development Code

The proposed development is considered to be generally consistent with the General Development Code overall outcomes as the proposed development.

- * Will not impact upon any important landscape/environmental values found in the locality, nor upon the heritage character of the Julia Creek township area
- * It is not considered appropriate in terms of the existing industrial character of the immediately surrounding area
- * Is built infrastructure that is not considered to be significant scale/intensity in terms of built form and is appropriately sited on the subject site to ensure its impacts upon the surrounding uses is negligible
- * Requires only minimal civil works to provide the required servicing and infrastructure and all works undertaken on Council's land will be remediated appropriately upon completion



Ordinary Meeting of Council Tuesday 19 October 2021

There are other relevant matters to support the approval of the development application, including but not limited to the following planning grounds

- * Given the rural and relatively isolated nature of Julia Creek and the QLD outback, the proposed development is providing a vital telecommunications service to residents and businesses. Investment in improving and providing new telecommunications infrastructure to deliver fast and reliable telecommunication infrastructure in this region will assist in improved education services, health services and information access and will facilitate economic growth
- * The proposed development will provide a community service in an appropriate and convenient location that best services the community need
- * The proposal complies with the assessment benchmarks relevant to the assessment of a proposal of this nature
- * The development provides an appropriate use that does not compromise the existing character of the area it is located within
- * Any areas of uncertainty or irregularity can be dealt with through reasonable and relevant conditions of approval

Consultation: (internal/External)

Council's Planning Consultant, Applicant's Planning Consultant, Council Staff

Legal Implications:

Compliance with the Planning Act and McKinlay Shire Council's Planning Scheme

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert Document ID: 120459

Date

Wi-Sky Queensland Pty Ltd C/- Milford Planning
Attention: Abbey Feldt
Po Box 5463
Townsville Qld 4810

DECISION NOTICE

Planning Act 2016

This **decision notice** is issued pursuant to the Planning Act 2016 and is associated with a development application seeking a development permit for a material change of use (telecommunications facility (tower)). The development application was assessed and **approved in full subject to conditions**. The decision date being **XX October 2021**.

The following application details are provided:

DEVELOPMENT APPLICATION DETAILS

Application Reference No.	2020-21_31
Applicant Details	Wi-Sky Queensland Pty Ltd C/- Milford Planning Contact: Abbey Feldt PO Box 5463, TOWNSVILLE QLD 4810 P. (07) 4724 0095 E. info@milfordplanning.com.au
Development Proposal	Telecommunications facility (Tower)
Development Type	Development Permit – Material Change of Use
Site Address	Julia Creek Kynuna Road, JULIA CREEK
Real Property Description	Lot 53 on SP107207
Level of Assessment	Assessable Development – Impact Assessable
Assessment Benchmarks	<i>Planning Act 2016</i> <i>Planning Regulation 2017</i> North West Regional Plan 2010 McKinlay Shire Planning Scheme 2019 <ul style="list-style-type: none">• Strategic Framework

	<ul style="list-style-type: none"> • Township zone code • General development code
Applicants Reference	M1734

DEEMED APPROVAL

This development approval is **not** a *deemed approval* under section 64 of the *Planning Act 2016*.

CONDITIONS OF APPROVAL

The conditions of this approval are outlined in the below Schedule of Conditions and are distinguished as either assessment manager or referral agency conditions.

REFERRAL AGENCIES

Based on the common material included in the lodged development application, it was determined that referral was required to the referral agencies identified in the table below, which occurred on or around the 14th of July 2021.

Referral Agency	Referral Trigger (<i>Planning Regulation 2017</i>)
Ergon Energy GPO Box 1461 BRISBANE QLD 4001 P. 13 74 66 E. townplanning@ergon.com.au W. www.ergon.com.au	Infrastructure - Schedule 10, Part 9, Division 2, Table 2, Item 1

A copy of the referral agency response is attached.

ASSESSMENT BENCHMARKS/REASONS FOR DECISION

Pursuant to section 63(5) and section 83(7) of the *Planning Act 2017*, the following clarifications are provided as to the reasoning for the decision which has been made.

Subject to the imposition of the development conditions contained within the Decision Notice, the development is able to comply with the following applicable Assessment Benchmarks against which the application was required to be assessed, being:

- The *Planning Act 2016*
- The *Planning Regulation 2017*
- State Planning Policy 2017
- North West Regional Plan 2020
- The McKinlay Shire Council Planning Scheme 2019
 - Strategic Framework
 - Township zone code
 - General development code

CURRENCY PERIOD

The currency period set for this development approval is to be in accordance with section 85 of the *Planning Act 2016*, which establishes when an approval lapses.

RIGHTS OF APPEAL

The rights of an applicant to appeal to a tribunal or the Planning and Environment Court against a decision about a development application are set out in chapter 6, part 1 of the *Planning Act 2016*. For particular applications, there may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the *Planning Act 2016*).

Appeal by an applicant

An applicant for a development application may appeal to the Planning and Environment Court against the following:

- the refusal of all or part of the development application
- a provision of the development approval
- the decision to give a preliminary approval when a development permit was applied for
- a deemed refusal of the development application.

An applicant may also have a right to appeal to the Development tribunal. For more information, see schedule 1 of the *Planning Act 2016*.

Appeal by a submitter

A submitter for a development application may appeal to the Planning and Environment Court against:

- any part of the development application for the development approval that required impact assessment
- a variation request.

The timeframes for starting an appeal in the Planning and Environment Court are set out in section 229 of the *Planning Act 2016*.

An extract from the *Planning Act 2016* that sets down the applicant's appeal rights and the appeal rights of a submitter is attached.

Should you have any queries please do not hesitate to contact Megan Pellow on (07) 4746 7166.

Yours Faithfully,

John Kelly
Chief Executive Officer

cc: *Ergon Energy, PO Box 1090, TOWNSVILLE QLD 4823*

SCHEDULE OF CONDITIONS

Impact Assessable Material Change of Use Development Permit (Telecommunications Facility)

Assessment Manager Conditions of Approval

Approved Plans

1. The development is to occur generally in accordance with the supporting plans and reports/documents reference in the table below and as attached, except where conditions of approval dictate otherwise.

Plan Title	Plan No. and Revision	Date
Proposal Plans – Telecommunications Tower and Fibre-Optic Cable Connection	M1734-SK-02, Sheet 1 of 2	25/05/2021
Proposal Plans – Telecommunications Tower and Fibre-Optic Cable Connection	M1734-SK-02, Sheet 2 of 2	25/05/2021
Tower Elevations (Figure 2 & 3 from the Planning Report)	NA	NA
Report/Document		
NA		

General

2. The proposed development is to comply with all conditions of approval prior to commencement of use, unless stated otherwise.
3. The developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval with all works being undertaken to Council standard.

Landscaping

4. The developer shall install landscaping adjacent to the southern property boundary shared with Lot 5 on SP107207 for the full length of the boundary (approximately 40m). This planting is to be limited to native tree species spaced at even 3m intervals, or as otherwise agreed to in writing by Council.

Infrastructure

5. The development is not to result in ponding of stormwater or additional stormwater flow onto adjoining properties.

Health and Safety

6. Ensure that the development complies with the Electro Magnetic Emission (EME) levels in line with the *Radio Communications (Electromagnetic Radiation – Human Exposure) Standard 1999* at all times.

7. Equipment and machinery is to be stored within appropriately covered storage areas. Covered storage areas being any fixed structure which is either wholly or partly enclosed by walls and which is roofed.

Advice

1. Council would like to advise the applicant that provisions of the Aboriginal Cultural Heritage Act 2003 and the Queensland Heritage Act 1992 may apply to this development.
2. The developer/owner must demonstrate compliance with all conditions of approval prior to obtaining a certificate of classification for the use of any new buildings.
3. The developer may still require approval for plumbing and drainage works, building works or other works under other relevant legislation prior to commencement of works.



	Subject Site
	Telecommunication Tower Location (Approx.)
	Existing Pit (Fibre Optic Cable Connection Point)
	Underground Fibre-Optic Cable Connection
	Cadastre



DRAWING TITLE
 Proposal Plans - Telecommunications Tower and Fibre-Optic Cable Connection

PROPERTY ADDRESS
 Julia Creek Kynuna Road
 Lot 53 on SP107207

49

DRAWING No.
 M1734-SK-02

SCALE (at A3 original)
 1:2500

DATE
 25/05/2021

REVISION

SHEET
 1 of 2

AUTHOR(S)
 AF



SOURCE(S)
 Milford Planning GIS at publication date;
 DCCB extract, State of Queensland, 2021;
 aerial imagery, Google, 2021

NOTE: Areas and dimensions are approximate only and are subject to site survey.





- Subject Site
- Telecommunication Tower Location (Approx.)
- Existing Pit (Fibre Optic Cable Connection Point)
- Existing Power Pole
- Underground Fibre-Optic Cable Connection
- Cadastre



420 Flinders Street, Townsville QLD 4810
PO Box 1090, Townsville QLD 4810
ergon.com.au

15 July 2021

McKinlay Shire Council
PO Box 177
Julia Creek QLD 4823

Attention: Megan Pellow
Via email: reception@mkinalay.qld.gov.au

Cc Wi-Sky Queensland Pty Ltd
C/- Milford Planning
PO Box 5463
Townsville QLD 4810
Attention: Abbey Feldt
Via email: mail@theplanningplace.com.au

Dear Megan,

Referral Agency Response – Development Permit for a Material Change of Use for Telecommunications Facility (Tower) at Julia Creek Kynuna Road, Julia Creek (Lot 53 on SP107207)

Council Ref: 2020-21_31
Applicant Ref: M1734
Our Ref: HBD 7383594

We refer to the abovementioned Development Application, which has been referred to Ergon Energy pursuant to section 54(1) of the *Planning Act 2016*.

In accordance with Schedule 10, Part 9, Division 2 of the *Planning Regulation 2017*, the application has been assessed against the purposes of the *Electricity Act 1994* and *Electrical Safety Act 2002*. This notice is provided in accordance with section 56 of the *Planning Act 2016*.

Should the Assessment Manager decide to approve the proposed Material Change of Use, as an Advice Agency for the Development Application, Ergon advises the following in relation to the development:

1. This application is approved in accordance with the below referenced plans. Any changes to these plans should be resubmitted to Ergon for further review and comment.

Have you seen our fact sheets?

See the 'considerations when developing around electricity infrastructure' section of our website www.ergon.com.au/referralagency

Approved Plans			
Title	Plan Number	Rev.	Date
Proposal Plans – Telecommunications Tower and Fibre-Optic Cable Connection (Sheet 1 and 2)	M1734-SK-02	-	25/05/2021

2. Any future works in the vicinity of Ergon assets are to be carried out in accordance with the Electricity Entity Requirements: Working Near Overhead and Underground Electric Lines. This guideline can be accessed via the following link:
https://www.ergon.com.au/_data/assets/pdf_file/0010/211231/Working-near-OH-UG-lines-BS001405R107ver2.pdf.

Should you require further information regarding this matter, feel free to contact the undersigned on 0456 836 609 or email townplanning@ergon.com.au.

Yours faithfully,



Maddison Low
Town Planner

Have you seen our fact sheets?

See the 'considerations when developing around electricity infrastructure' section of our website
www.ergon.com.au/referralagency

Appeal Rights

PLANNING ACT 2016 & THE PLANNING REGULATION 2017

Applicants have appeal rights under Chapter 6, Part 1 of the *Planning Act 2016*. Information about how to proceed with an appeal to the Planning and Environment Court may be found on the Court's website:

Planning and Environment Court

website www.courts.qld.gov.au/courts/planning-and-environment-court

Planning and Environment Court (Townsville)

post PO Box 1032 Townsville Qld 4810

visit 31 Walker Street Townsville Qld 4810

telephone (07) 4799 7261 (general enquiries) / (07) 4799 7263 (registrar)

email townsville.hcregistry@justice.qld.gov.au

In addition, Chapter 6, Part 2 of the *Planning Act 2016* affords the opportunity to proceed to an appeal to the Development Tribunals. Appeals to the Development Tribunals may be addressed to:

Development Tribunals

post Department of Housing and Public Works, GPO Box 2457 Brisbane Qld 4001

visit Mineral House, 41 George Street, Brisbane

telephone 1800 804 833

facsimile +61 7 3237 1248

email registrar@hpw.qld.gov.au

website www.hpw.qld.gov.au/DevelopmentTribunals



Ordinary Meeting of Council Tuesday 19 October 2021

6.3 Subject: Applications for conversion of Grazing Homestead Perpetual Leases over Lot 1 SX7, Lot 3 SX10, Lot 4 SX7, Lot 3 SX22 and Lot 2 SX7
Attachments: 6.3.1- Correspondence from DNR
6.3.2 - Maps
Author: Environmental & Regulatory Services Team Leader
Date: 13 October 2021

Executive Summary:

Council's views and / or requirements, including any local non-indigenous cultural heritage values are sought by the Department of Resources regarding the conversion of Grazing Homestead Perpetual Leases over Lot 1 SX7, Lot 3 SX10, Lot 4 SX7, Lot 3 SX22 and Lot 2 SX7 to Freehold.

Recommendation:

That Council resolves to;

1. *Advise the Department of Resources that it has no objections to the conversion of Grazing Homestead Perpetual Leases over Lot 1 SX7, Lot 3 SX10, Lot 4 SX7, Lot 3 SX22 and Lot 2 SX7 to Freehold; and*
 2. *Request that the sections of Punchbowl Road be re-aligned to reflect current alignment*
-

Background:

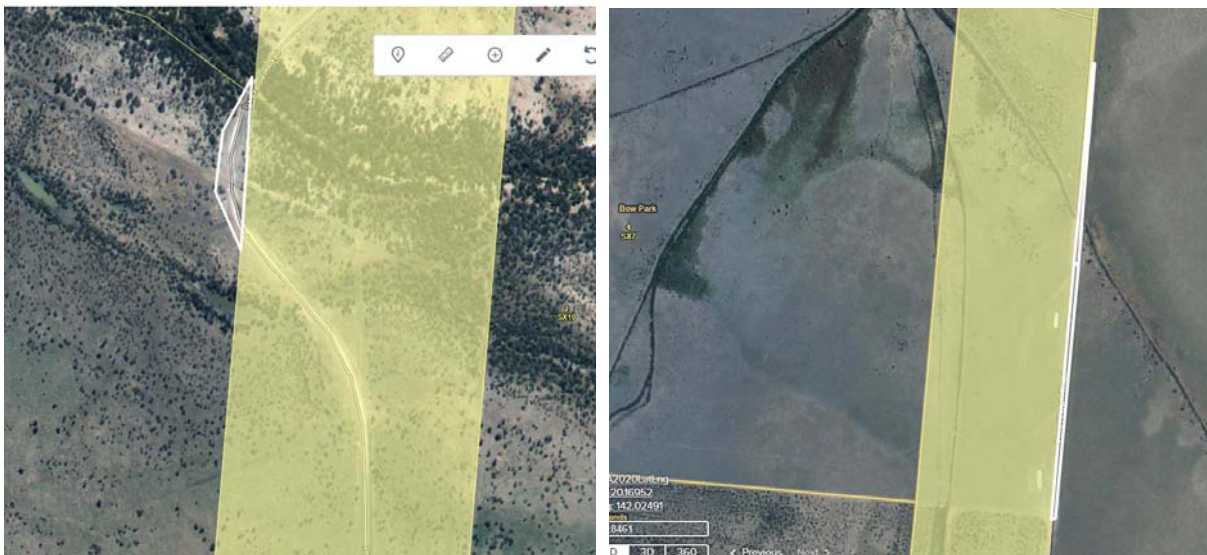
Council has received email correspondence from the Department of Resources seeking Council views and / or requirements, including any local non-indigenous cultural heritage values are sought by the Department of Resources regarding the conversion of Grazing Homestead Perpetual Leases over Lot 1 SX7, Lot 3 SX10, Lot 4 SX7, Lot 3 SX22 and Lot 2 SX7 to Freehold.

Lot 1 on SX7, Lot 3 on SX22, Lot 3 on SX10 and Lot 4 on SX7 is Bow Park currently leased by Guy Keats.

Lot 2 on SX7 is Zonia Downs and is currently leased by Guy Keats.

When a property is converted to freehold the survey plan must show the correct boundaries as well as define roads on their correct alignment.

A couple of sections of the Punchbowl Road were found to be outside the road parcel. Please see images below. The road parcel is to reflect the current alignment.





Ordinary Meeting of Council Tuesday 19 October 2021

Consultation: (internal/External) - NA

Legal Implications: - NA

Policy Implications: - NA

Financial and Resource Implications: - NA

Risk Management - NA

Options for Council to Consider - NA

InfoXpert Document ID: - 120465

Author: Natasha Bauld
File/Ref number: 2021/002355, 2021/002356, 2021/002358 and 2021/002359
Directorate/Unit: Land Administration and Acquisitions
Telephone: 07 4222 5420

06 September 2021

Chief Executive Officer
McKinlay Shire Council
PO Box 177
JULIA CREEK Qld 4823

via eMail: reception@mckinlay.qld.gov.au

Dear Sir/Madam

Applications for conversion of Grazing Homestead Perpetual Leases over Lot 1 SX7, Lot 3 SX10 and Lot 4 SX7, Lot 3 SX22 and Lot 2 SX7

The Department of Resources (department) has received applications for conversion of 4 x Grazing Homestead Perpetual (GHPL) leases over the above noted Lot on plans. The current use of the lease lands is grazing or agricultural.

The current lease details are:

GHPL16671 over Lot 1 on plan SX7;
GHPL16670 over Lot 3 on plan SX10 and Lot 4 on plan SX7;
GHPL16672 over Lot 3 on plan SX22; and
GHPL16548 over Lot 2 on plan SX7.

Copies of documents supporting the application are enclosed for Council's information. The enclosed SmartMap shows the subject land and the surrounding locality.

The following information may assist in providing your views and/or requirements:

- The application for conversion will be assessed in terms of Section 167 of the *Land Act 1994*, after considering the views of all interested parties and an inspection of the land.

Please advise the department of Council's views or requirements, including any local non-indigenous cultural heritage values that the department should consider when assessing this application.

When a property is converted to freehold the survey plan must show the correct boundaries as well as define roads on their correct alignment. Council may be aware of roads or other issues and its views should address these and give guidance as to any issues a licenced cadastral surveyor would need to address, were they engaged by the lessee to satisfy requirements of an approved conversion.

Objections to the application, and any views or requirements that may affect the future use of the land should be received by close of business on **01 November 2021**. Should Council offer an objection to the application, a full explanation stating the reason for such objection should be forwarded to the department.

Where Council wishes to provide a response but is unable to do so before the due date, please contact the author before the due date to arrange a more suitable timeframe. An extension to this due date will only be granted in exceptional circumstances.

If a response is not received by the due date and no alternative arrangements have been made, it will be considered that Council has no objections or requirements in relation to this matter and the application will be progressed without receipt of Council comment.

This information has been provided in confidence for the purpose of seeking views on this matter. It is not to be used for any other purpose, or distributed further to any person, company, or organisation, without the express written permission of the department.

All future correspondence relative to this matter is to be referred to the department at the address above or by email to Townsville.SLAMS@resources.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

Should you have any questions regarding this matter, please contact the department on telephone 4222 5420, quoting reference numbers 2021/002355, 2021/002356, 2021/002358 and 2021/002359.

Yours sincerely

Natasha Bauld
Land Officer
Land Administration and Acquisitions
Land and Native Title Operations
Department of Resources

Encs Plan SX7
Plan SX10
Plan SX22
SmartMap



Ordinary Meeting of Council Tuesday 19 October 2021

6.4 Subject: Application for Conversion of GHPL over Lot 7 on TO34 – 2021/003256
Attachments: 6.4.1- Correspondence from DNR including Smart Map
Author: Environmental & Regulatory Services Team Leader
Date: 13 October 2021

Executive Summary:

Council's views and / or requirements including any local non-indigenous cultural heritage values are sought by the Department of Resources regarding the conversion of GHPL over Lot 7 on TO34 to Freehold.

Recommendation:

That Council resolves to advise the Department of Resources that it has no objections and/or requirements for the conversion of GHPL over Lot 7 on TO34 to Freehold

Background:

Council has received email correspondence from the Department of Resources seeking Council views and / or requirements including any local non-indigenous cultural heritage values are sought by the Department of Resources regarding the conversion of GHPL over Lot 7 on TO34 to Freehold.

The parcel of land is identified as Carodon and is currently leased by Phillip Avery.

Consultation: (internal/External) - NA

Legal Implications: - NA

Policy Implications: - NA

Financial and Resource Implications: - NA

Risk Management - NA

Options for Council to Consider - NA

InfoXpert Document ID: - 120469

From: MURPHY Tanya [<mailto:Tanya.Murphy@resources.qld.gov.au>]
Sent: Tuesday, 14 September 2021 4:12 PM
To: Reception
Subject: Application for Conversion of GHPL over Lot 7 on TO34 - 2021/003256

To: Chief Executive Officer
McKinlay Shire Council

Application for Conversion of GHPL over Lot 7 on TO34 - 2021/003256

The department has received the above application. The proposed use of the land is Freehold.

Copies of documents supporting the application are enclosed for your information. The enclosed Smartmap shows the subject land and the surrounding locality.

Please advise the department of your views or requirements including any local non-indigenous cultural heritage values that the department should consider when assessing this application.

Objections to the application, and any views or requirements that may affect the future use of the land should be received by close of business on **14 October 2021**. If you offer an objection to the application, a full explanation stating the reason for the objection should be forwarded to this Office.

If you wish to provide a response but are unable to do so before the due date, please contact the author before the due date to arrange a more suitable timeframe. An extension to this due date will only be granted in exceptional circumstances.

If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to this matter.

This information has been provided to you in confidence for the purpose of seeking your views on this matter. It is not to be used for any other purpose, or distributed further to any person, company, or organisation, without the express written permission of the department unless required.

All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by email to SLAM-Townsville@resources.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

If you wish to discuss this matter please contact Tanya Murphy on (07) 4794 8910.

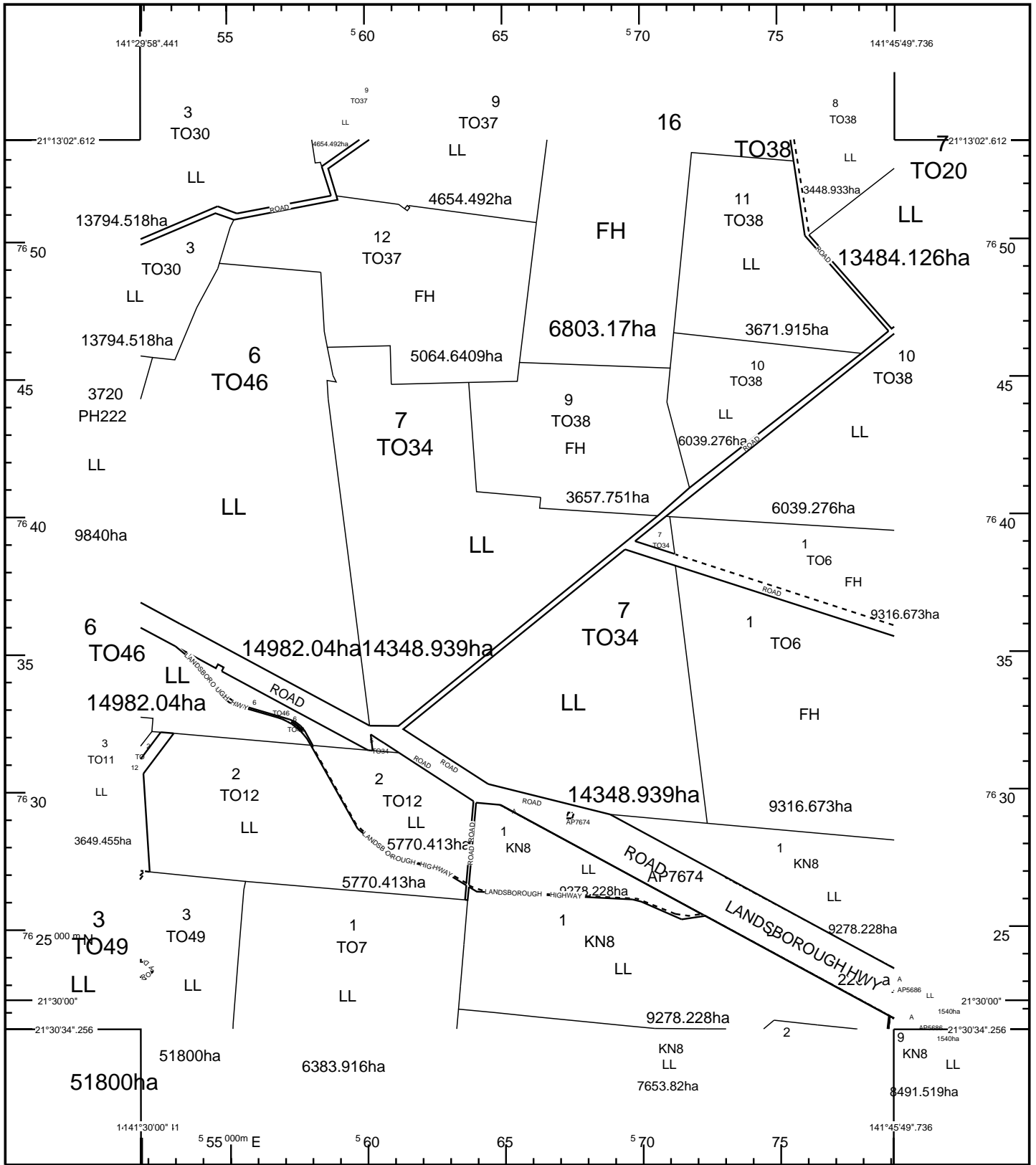
Please quote reference number 2021/003256 in any future correspondence.

Yours sincerely

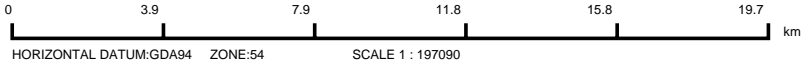


Tanya Murphy
Land Officer
Land Administration and Acquisition / Lands Division
Department of Resources

P: 4794 8910
E: Tanya.Murphy@resources.qld.gov.au
A: Cloncurry Courthouse 4824
W: www.dnrme.qld.gov.au




STANDARD MAP NUMBER
7255-31333



SmartMap

An External Product of
SmartMap Information Services
Based upon an extraction from the
Digital Cadastral Data Base

MAP WINDOW POSITION &
NEAREST LOCATION


 141°37'54".089
 21°21'48".434
 KYNUNA (MCKINLAY SHIRE)
 28.03 KM

SUBJECT PARCEL DESCRIPTION

DCDB	
Lot/Plan	7/TO34
Area/Volume	14348.939ha
Tenure	LANDS LEASE
Local Government	MCKINLAY SHIRE
Locality	KYNUNA
Segment/Parcel	855/6

CLIENT SERVICE STANDARDS

PRINTED 30/08/2021

DCDB 26/08/2021 (Lots with an area less than 5.000ha are not shown)

Users of the information recorded in this document (the Information) accept all responsibility and risk associated with the use of the Information and should seek independent professional advice in relation to dealings with property.

Despite Department of Resources best efforts, RESOURCES makes no representations or warranties in relation to the Information, and, to the extent permitted by law, exclude or limit all warranties relating to correctness, accuracy, reliability, completeness or currency and all liability for any direct, indirect and consequential costs, losses, damages and expenses incurred in any way (including but not limited to that arising from negligence) in connection with any use of the Information.

For further information on SmartMap products visit
<https://www.qld.gov.au/housing/buying-owning-home/property-land-valuations/smartmaps>



Queensland Government
(c) The State of Queensland,
(Department of Resources) 2021.



7.0 COMMUNITY SERVICES



7.1 Subject: Community Services Monthly Report
Attachments: Nil
Author: Community Services Team Leader
Date: 12th October 2021

Executive Summary:

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: **September 2021**.

Recommendation:

That Council receives the Community Services monthly report for September 2021

The following report highlights the data for each of the Functional Areas of the Community Services Department.

Grants & Funding

Julia Creek Caravan Park

The month of September followed the similar trend to 2020, with tourists seemingly extending their time in the Outback which of course is not only beneficial for our Park, but also the local economy. Sue & Colin Fabish and David & Robyn Bormann assisted us with relief Caretaker duties during the month before new full-time Manager's Jason Ford and Stacey Harris assume the role in early October.

JC Caravan Park Revenues September 2021

Type of service	JULY revenues GST)	Total (incl	AUGUST revenues GST)	Total (inc	SEPTEMBER Total revenues (inc GST)
Donga Units		\$4,125		\$3,750	\$3,750
Powered Sites		\$47,879		\$43,595	\$30,668
Cabins		\$16,760		\$16,035	\$12,280
Unpowered Sites		\$5,897		\$3,718	\$2,150
Sub Total		\$74,661		\$67,098	\$48,848
Artesian Baths incl. salts		\$30,630.50		\$20,606	\$19,081
McIntyre Park		\$2,916		\$1,458	\$208
Cheese Platters		\$7,645		\$5,790	\$5,940
Laundry		\$2,235		\$44	\$1,502.50
Long Term Stay		\$2,380		\$3,640	\$1,260
Calculated Total		\$120,467.50		\$98,636	\$76,839.50



JC Caravan Park Occupancy by Category September 2021

Type of Service	% Occupancy
Donga Unit	43%
Cabin – 4 berth	82%
Cabin – 6 berth	57%
Unpowered site	8%
Powered Caravan site	72%
Powered camp site	37%
McIntyre Park	23%

JC Caravan Park Artesian Bathhouse Usage September 2021

Type of Service	Number of bookings
Boundary Rider Huts	86
Replica Rain Water Tank Bathhouses	235

Library & Funeral Services

September saw the resumption of school holiday activities at the Library which is always a highlight for students and staff. Library staff have also been busy completing tasks required by the State Library and Centrelink as a service provider. Unfortunately for the McKinlay Library, many of the families who were attending the reading sessions have left the area which has resulted in the cancellation of these sessions and the opening of the Library. Library staff from Julia Creek are planning a trip to McKinlay to return old stock to the State Library and the Julia Creek Library. Staff also had one funeral to attend to during September.

JC Library Memberships September 2021

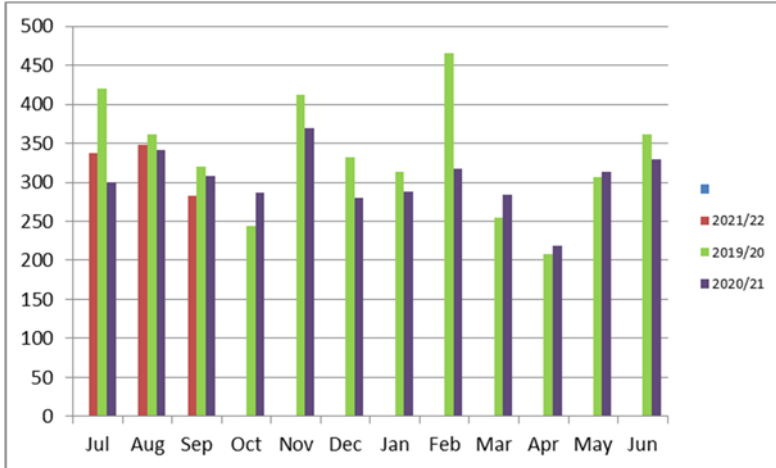
Type of Membership	Total Membership
Adult	298
Junior	69
Institutions	2
Tourists	2

JC Library Services Provided September 2021

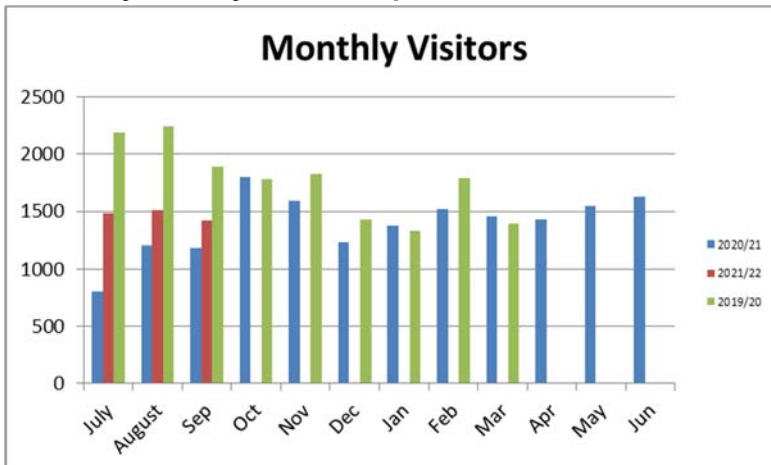
Services Provided	Total Amount
Reservations satisfied	24
Requests for books	39
Internet/computer usage	
iPad usage	



JC Library Monthly Loans September 2021



JC Library Monthly Visitors September 2021



Tourism

Total Visitor Numbers for September 2021

There were 794 visitors to the Julia Creek Visitor Information Centre in September. There have been 7403 visitors to the Julia Creek Visitor Information Centre this year to date (YTD).

Total Locals for September 2021

There were a total of 10 local visitors to the Julia Creek Visitor Information Centre in September. There have been 62 local visitors to the Julia Creek Visitor Information Centre this year to date (YTD).

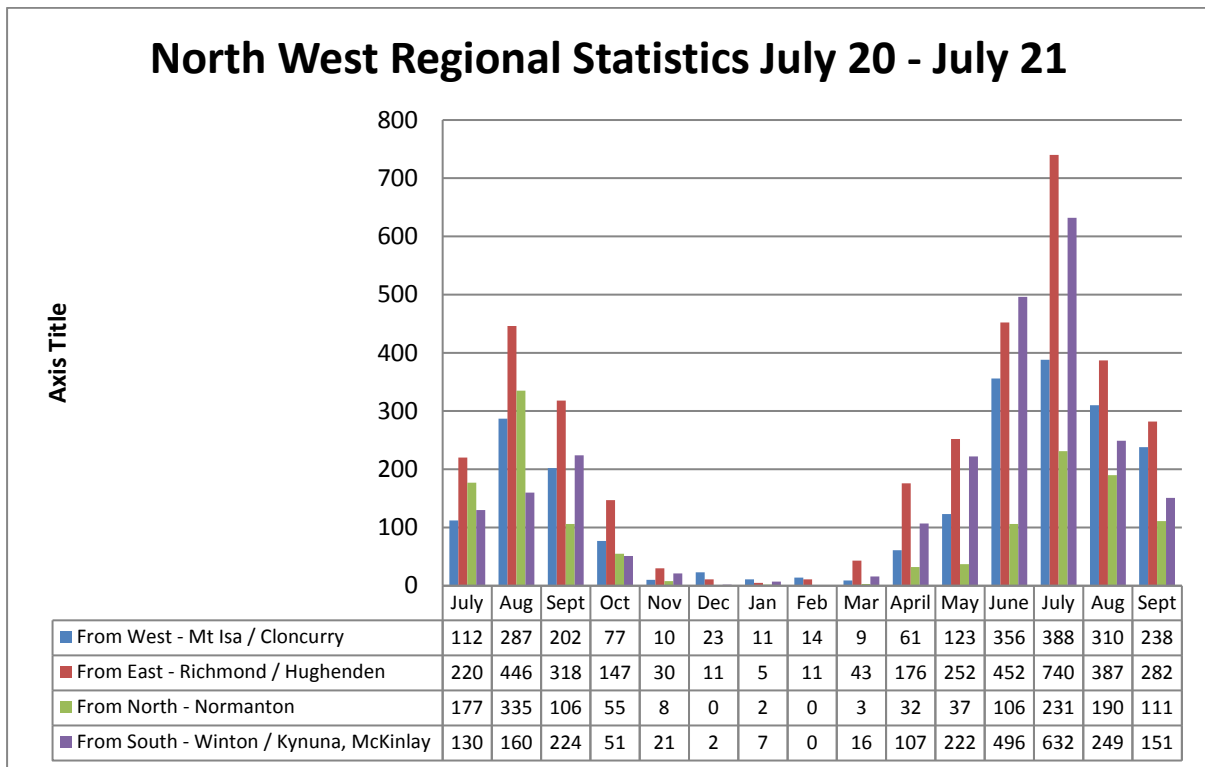


Ordinary Meeting of Council Tuesday 19th October 2021

Beneath the Creek Entries August 2021

There were 407 entries to Beneath the Creek in September 2021. There have been 2783 entries to Beneath this Creek this year to date (YTD).

North West Regional Statistics for August 2021



RV Site Permits September 2021

There were 303 RV Site Permits issued in September 2021. There have been 3165 RV Site Permits issued in the Year to Date (YTD).

Digital and Social Media Figures

	Facebook Page Likes		Instagram Likes		Websites	
	MSC	JC VIC	MSC	JC VIC	MSC	JC VIC
September 1	6,900	4,600	1,068	2,669	Sessions	Sessions
September 30	6,909	4,591	1,069	2,715	2,512	1,009
					Users	Users
					1,917	852



Julia Creek Early Learning Centre

Current enrolments

There are currently 32 children enrolled at the Service

Utilisation Percentage: 81%

Spots Available: 15 (Centre is at maximum capacity for 2 days a week)

Changes to Enrolments

1 family increased care to 3 x full days per week; 1 family withdrew

New Enrolments

2 new enrolments on waitlist; 2 children to commence 2 days per week in October and 2 children removed from waitlist due to relocation.

Attendance

The centre had 212 attendances (actual) over the 22 days of care offered during September. This equated to an average of approx. 9 children per day.

Significant events:

- Children celebrated Book Week by dressing up in costumes
- Raised awareness for R U OK? Day with video made with local children and parents and circulated on social media
- Kids of the Creek has submitted a grant for more resources, a cubby house, shade sails and a new shed and is also collating more data for another separate grant application for shade sails
- Children have been focusing on language development in the toddler room and name recognition in the kinder room



Swimming Pool

USUAGE

TOTAL NUMBERS FOR THE MONTH

ENTRIES	SWIMMERS
Adult Entry	19
Child Entry	5
Season Passes / Family Pass	
Adult	30
Child	39
Swim Lessons/ No Charge	
After School Care/ No Charge	21
J/C Swimming Club/ No Charge	
Aged Care/ No Charge	
Triathlon Training/ No Charge	
Adult	
Child	
J/C State School/ No Charge	
Caravan Park Tokens	
Adult	355
Child	298
Free Sunday	
Adult	
Child	
Total Swimmers	767

Unfortunately, the water park remains closed however Council is hopeful of having it reopen towards the end of October once waterproofing and resealing of concrete expansion joints is completed.

Sport & Recreation

Daren Ginns Centre:

September has seen another healthy boost in gym memberships with 13 new members signing up to utilise this great facility. It has been fantastic to see all members utilising the new equipment and taking the right steps towards improving their health and wellbeing. This brings the total active members to 81, which is very encouraging to see.

School Holiday Program:

Throughout the September school holidays, the children within our community had the opportunity to participate in a wide range of activities. There was beat the heat pool sessions, team challenges, ball sports, science experiments and sessions in the library. The main highlight however was the amazing visit from the Dead Puppet Society who visited town to deliver a puppet making workshop to the children. Participants designed their puppet on paper, and then brought them to life utilising a number of different materials. At the end of the workshop, the presenters took their two life-sized pelican puppets for a walk up the main street, which was a hit with the local's & tourists visiting town.



After School Sport:

After school sport continued strongly into September before the end of school term on Tuesday & Wednesday afternoons. Approximately 22 students have been taking part in Soccer & Rugby League activities. Students have utilised the skills they have learnt throughout the school term and have successfully utilised these within game situations to cap off a great term.

Bike Muster:

This years shortened version of bike muster concluded during September, and again was a massive hit for the participants and the wider community. The behaviour and road sense of a lot of the participants was commented on positively, which is a credit to the hard work and support from QLD Police and Julia Creek State School to ensure participants are aware and are practising road safety. We look forward to kicking off our full bike muster in 2022.

Move It - North Queensland Sports Foundation:

The Move It NQ program has continued strongly in September within the McKinlay Shire, with the free Group Fitness and 1 on 1 Personal Training options remaining incredibly popular. Tuesdays and Thursdays Group Fitness have seen an awesome variety not only in the workouts completed, but also in attendees with each week bringing new people keen to have a go and improve their fitness levels. Participants have also enjoyed the variety between virtual sessions and face to face offerings. We averaged around 6-8 people each session, with people from all backgrounds encouraged to, and have been attending which is incredibly inspiring to see their improvement as the weeks go on.

The 1 on 1 Personal Training has remained popular throughout September as well, with regular attendees continuing to progress on their fitness journey. These participants are building in confidence as well, with some transitioning across to the group settings.

Community Health

CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care	54	30.3
Personal Care	12	3.1
Other	--	--
TOTAL	66	33.3hrs

Non-CHSP Clients	Occasions of Service	Time Spent (hrs)
Nursing Care (x6 clients)	16	5.3
Other	--	--
Other	--	--
TOTAL	16	5.3

TRANSPORTS	Number of one-way journeys
CHSP Clients	11
Non-CHSP Clients	0
TOTAL	11



Meetings
X 6 (MPHS with DON x 4, CAN x 1, EDMS & DON x1)
Health Promotion
Nil formal this month
General Business
The loss of the GP private practice (effective 27/8/21) has left 'the Julia Creek Medical Centre' in the hands of the NWHHS. Patient records are unavailable to the locum Doctors at present as the NWHHS is using 'Communicare', while the GP private practice used 'Best Practice' software. Continuity of care is impossible how ever the attending locum has no access to the patient's medical notes. We may never know if things are getting missed. It is clinically risky not to mention professionally challenging to deliver patient-centred care in the current work environment.

CHSP – Commonwealth Home Support Program

Events and Activities

Weekly activities including Monday games, Wednesday Luncheons, Shopping, Client Transport have continued throughout September.

Stats September 2021

CHSP currently have a total of **24** clients.

Service Offered	Number of Clients
Transport	28 Two-way trips
Social Support	42 Visits
Personal Care	20 visits 1 clients
Counselling/Support, Information and advocacy (client)	9 hours
Shopping	5 trips (3 pick-up)
GAMES	16 attended (4 sessions)
Luncheon	10 Attended (4 sessions)
Wednesday Meal	80 meals (including morning tea)
Meals on Wheels	36 Meals delivered
Home Maintenance	18 lawns mowed 18 clients
Domestic Assistance	5 clients, 29 visits
Pub Lunch	6 clients 1 session
Clients Transported for Doctors Appointments	0 CHSP clients



Ordinary Meeting of Council Tuesday 19th October 2021

7.2 Subject: Pets at Seniors Living Units
Attachments: 7.2.1 Pet Policy – Seniors Living Units
Author: Director Corporate and Community Services
Date: 13th October 2021

Executive Summary:

Council approved and implemented the Pet Policy – Seniors Living Units in October 2020 with a review date of one year. This policy has been reviewed and presented to Council for adoption.

Recommendation:

That Council adopt the Pet Policy – Seniors Living Units V1.1 as presented.

Background:

In October 2020 Council endorsed the first policy (*Pet Policy – Seniors Living Units*) to allow pets at the Seniors Living Units. The policy restricts pets to one cat only and a fish tank only. The provision is that they must be an existing pet of a prospective tenant.

Since the inception of the policy no tenant has taken up the opportunity to have a pet in the facility.

No changes have been made to the policy. The review date has been extended to three years.

Consultation:

Consultation was undertaken with Community Services Team Leader.

Policy Implications:

Upon adoption this will revoke Pet Policy – Seniors Living Units V1.0.

Financial and Resource Implications:

Nil

InfoXpert Document ID: 120448



SENIORS LIVING UNITS PET POLICY & PROCEDURE

Policy

McKinlay Shire Council (MSC) respects the rights of all tenants to live in a safe and peaceful Seniors Living Complex. Further MSC recognises that some tenants have an attachment to their pets and given this new tenants may be permitted an existing pet into the Seniors Living Complex subject to the following conditions and procedures.

The types of pets permitted (upon successful application) at the Seniors Living complex are Cats (**existing pet only**) and Fish. No more than one cat per unit, and one fish tank (no larger than 250 litres in volume).

Permission of pets is subject to permission which must be obtained prior to the pet being brought into the unit.

Permission may be withdrawn if pets are not kept in accordance with the Pet Ownership rules.

Should a tenant be permitted to bring a pet into the Seniors Living Unit, a refundable deposit must be paid prior to the pet being brought into the unit. This deposit is not applicable to service or companion animals. The deposit amount is \$500.00 (cats only).

Pet Ownership Rules

Standard Rules

- Pets must be kept and cared for in accordance with the local government regulations
- Pets must not create unreasonable noise or nuisance
- Cats must be de-sexed and kept in a clean condition.
- Cats are to be kept inside the owner's premises
- Cats are to wear a bell on a collar at all times
- For the safety of all residents, no other types of animals are to be kept as pets or brought into common areas at any time.
- No pets are permitted within any building (other than their owner's premises) or any enclosed common area in the complex, unless they are approved companion aid animals e.g. Guide Dogs.
- Residents are to ensure their premises and common areas remain clean and free from pet debris at all times. Residents must immediately clean up after their pets.
- When a pet dies it cannot be replaced by another pet, a separate application must be completed.
- Should a tenant be no longer capable of providing adequate care for the pet/s they are responsible for making alternative arrangements as soon as advised by Council Management (within 7 days of the notice).

Emergency Care Arrangements

Date of Approval: 19th October 2021
Approved By: Council Resolution

Effective Date: 20/10/2021
Version: 1.1
Review Date: October 2024

Pet Owners must nominate a person(s) to provide emergency care should they be unable to care for their pet at any time. Any costs incurred by MSC in the provision of emergency care will be charged to the resident.

Withdrawal of Permission

Permission to keep a pet may be withdrawn if the pet(s):

- Create unreasonable noise or nuisance
- Attack or threaten people or other animals within the village
- Cause damage to the other residents or complex property
- Was NOT approved by management
- If tenant shows signs of not being able to adequately care for the pet(s)

Replacement of Pets

Replacement of existing pets is subject to the Standard Rules and may also be subject to the discretionary approval of the Complex/ Housing Manager.

Vacating Units

On vacating units, tenants (at their expense) are required to have the carpets professionally cleaned and pest control completed.

Procedure

- A Pet Application form is to be completed and submitted to Council prior to any pet being permitted to reside at the Independent Seniors Living Units.
- As part of the assessment for tenancy of the Independent Seniors Living Units, the Pet Owner will be assessed on capability for care of the pet/s and on an ongoing basis in response to their changing health status and preferences.
- Following the approval of the Pet Application Form, the refundable deposit must be paid to Council prior to the pet/s residing in the unit.
- To ensure the ongoing care needs of the pet/s are met, an 'emergency carer' must be nominated should the tenant no longer be able to care for the pet/s.
- The pet is not allowed to run freely in the common area of the complex.
- Should the Council receive complaints, they will be dealt with in the following manner:
 - First verbal or written complaint – Council Officer will speak with pet owner to discuss the complaint and agree to a plan of corrective action.
 - Second verbal or written complaint – Council Officer will write to the Pet Owner seeking corrective action and reasons permission to keep a pet shouldn't be withdrawn.
 - Third complaint – Permission to keep pet withdrawn.

Application of Policy

Note this policy does not apply to Service or Companion animals. These types of pets are done by separate agreement.

Date of Approval: 19th October 2021
Approved By: Council Resolution

Effective Date: 20/10/2021
Version: 1.1
Review Date: October 2024



Ordinary Meeting of Council Tuesday 19 October 2021

7.3 Subject: Julia Creek Pony Club – Community Sponsorship Request

Attachments: Nil

Author: Community Services Team Leader

Executive Summary:

Council has received a Community Sponsorship Request from the Julia Creek Pony Club to host a Twilight Gymkhana on a Saturday evening in November. The funding requested will be utilised to supply prizes and ribbons for competitors.

Recommendation:

Council resolves to approve the Community Sponsorship Request for the Julia Creek Pony Club for \$1,800 cash.

Background:

Council annually offers funding programs such as Community Sponsorship/Donations to provide additional support to community events which provide economic support, social interaction and community connectedness for residents of the Shire. Pony Club events provide a wonderful opportunity for local children to learn and develop their horsemanship skills in a controlled, friendly and fun environment.

Consultation:

This report was completed in consultation with the Director Corporate & Community Services.

Legal Implications:

Nil

Policy Implications:

Community Grants Policy

Financial and Resource Implications:

Council sets aside \$35,000 from its annual budget for community sponsorship and \$21,200 would remain for other organisations to access.

InfoXpert Document ID: - 120453



8.0 CORPORATE SERVICES



8.1 Subject: Corporate Services September 2021 Report
Attachments: Nil
Author: Corporate Services Team Leader
Date: 13 October 2021

Executive Summary:

The Corporate Services Report as of 30 September 2021 which summarises the financial performance and position is presented to Council.

Recommendation:

That Council receives the monthly Corporate Services Report for the period ending 30 September 2021.

Report:

The Corporate Services Report compares actual performance to date with the Council's 2021/2022 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents it's wealth as measured by a dollar value of its asset less liabilities.
2. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
3. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
4. Summary of year to date expenditure for the Capital Works program.
5. Outstanding balances for rates and debtors. **Income Statement Variances/Comments:**

General operating income and expenditure increases for September.

INCOME STATEMENT SUMMARY				
	Actuals	Variance	YTD Budget	Full Year Budget
Total Income	4,586,239	92%	4,964,776	19,859,104
Total Expenses	(2,727,465)	60%	(4,576,030)	(18,304,119)
Net Result	1,858,774	478%	388,746	1,554,985
Less Capital Revenue	803,654	36%	2,246,742	8,986,966
Operating Result (excl. Capital Revenue)	\$ 1,055,120	-57%	\$ (1,857,995)	\$ (7,431,981)



STATEMENT OF CASH FLOWS

	2021/22 Actuals	2020-21 Actuals
Cash Flows from Operating Activities		4,193,743
Receipts, Payments & Interest Received	664,750	
Borrowing Costs		
Cash Flows From Investing Activities		(5,344,531)
Payments and Proceeds for PPE	(2,354,578)	
Capital Income		
Cash Flows from Financing Activities	-	-
Loan Payments		
Net increase (decrease) in cash held	(1,689,828)	(1,150,788)
Cash at beginning of the financial year	17,733,602	18,835,421
Cash at the end of the period	\$ 16,043,774	\$ 19,986,209

STATEMENT OF FINANCIAL POSITION

	2022 Actuals	2021 Actuals
Current Assets	20,427,414	24,349,599
Total Non-Current Assets	254,056,357	230,007,663
Total Assets	274,483,771	254,357,262
Total Current Liabilities	2,904,803	9,008,346
Total Non-Current Liabilities	268,932	272,166
Total Liabilities	3,173,735	9,280,512
Net Community Assets	\$ 271,310,036	\$ 245,076,750
<u>Community Equity</u>		
Asset Revaluation Surplus	79,973,716	79,503,337
Retained Surplus	190,936,320	165,173,414
Reserves	400,000	-
Total Community Equity	\$ 271,310,036	\$ 245,076,751

Summary By Departments

Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	1,702,241	14%	12,340,866	943,679	10%	9,907,600
Governance & Partnerships	-	0%	-	230,191	26%	897,987
Corporate Services	1,971,712	35%	5,565,688	409,459	23%	1,753,901
Economic Development	44,612	40%	112,500	133,157	14%	977,850
Community Services	693,770	52%	1,343,806	865,502	24%	3,581,281
Health Safety & Development	38,101	84%	45,447	58,854	9%	620,000
Environmental Management	135,802	30%	450,797	83,404	15%	565,500
	4,586,238	23%	19,859,104	2,724,247	15%	18,304,119

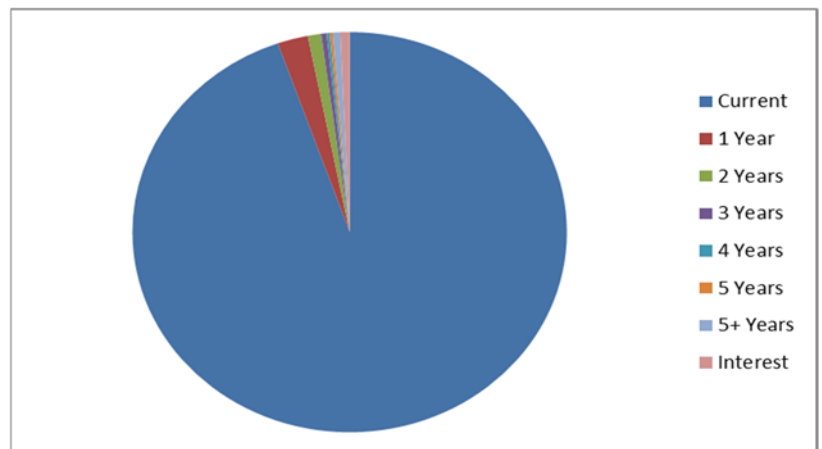


Capital Works Program 2021/2022

Infrastructure & Works	Actuals	Budget	Grants/Other
Roads	\$2,867,385.59	\$5,949,595.00	\$5,949,595.00
Wastewater	\$50.50	\$50,000.00	\$0.00
Water	\$56,961.79	\$781,000.00	\$550,000.00
Transport	\$0.00	\$165,000.00	\$0.00
Other	\$2,478.18	\$1,350,000.00	\$0.00
Subtotal	\$2,926,876.06	\$8,295,595.00	\$6,499,595.00
Environmental Management	Actuals	Budget	Grants/Other
Reserves	\$17,088.96	\$132,000.00	\$0.00
Subtotal	\$17,088.96	\$132,000.00	\$0.00
Community Services & Facilities	Actuals	Budget	Grants/Other
Community Buildings & Other Structures	\$55,771.55	\$356,372.73	\$102,872.73
Parks & Gardens	\$2,966.80	\$47,000.00	\$0.00
Council Housing	\$49,016.14	\$251,034.00	\$0.00
Subtotal	\$107,754.49	\$654,406.73	\$102,872.73
Corporate Services	Actuals	Budget	Grants/Other
Corporate Buildings & Other Structures	\$4,892.00	\$121,000.00	\$0.00
Other	\$0.00	\$225,000.00	\$205,000.00
Economic Development	\$7,696.56	\$482,000.00	\$187,270.00
Subtotal	\$12,588.56	\$828,000.00	\$392,270.00
Total	\$3,064,308.07	\$9,910,001.73	\$6,994,737.73

Outstanding Rates

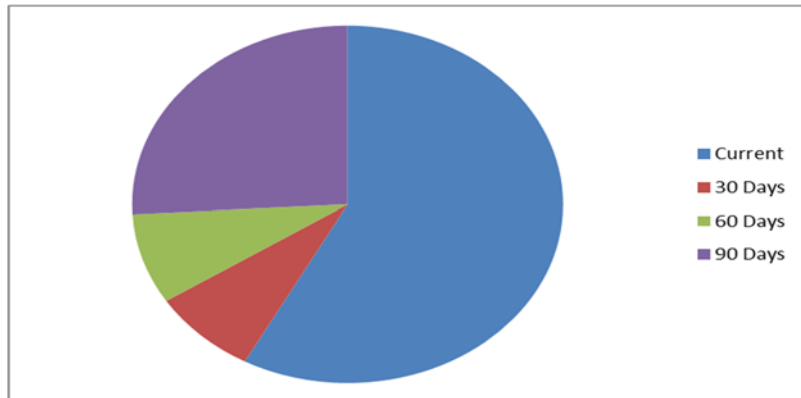
	Aug-21	Sep-21
Current	1,677,122	183,446
1 Year	40,434	38,863
2 Years	17,450	17,450
3 Years	7,259	7,259
4 Years	4,069	4,069
5 Years	3,992	3,992
5+ Years	9,872	9,872
Interest	12,154	12,732
Total	1,772,352	277,683





Outstanding Debtors

Total	44,775.79
Current	30,880.07
30 Days	- 4,271.16
60 Days	4,366.67
90 Days	13,800.21



Comments:

Consultation:

- Director of Corporate & Community Services

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 118586



8.2 Subject: Request to Write-Off General Debtor Account
Attachments: N/A
Author: Corporate Services Team Leader
Date: 15 October 2021

Executive Summary:

Request to Council to write off the outstanding general debtor account of \$154.00, as per requirement of debtor policy.

Recommendation:

That Council resolve to write off the outstanding general debt of \$154.00 for invoice numbers 27505.

Background:

The below table displays the details of the outstanding invoices.

Invoice Date	Invoice Number	Description	Amount
08/12/20	27505	Animal Boarding 26/11-03/12/20	\$154.00

Council attempted recovery action as per the Debtor Policy as by a way of issuing statements, reminder letters and referral to our Debt Collector. All were proven to be unsuccessful and we do not believe debt collection will bring a successful outcome.

Consultation: (Internal/External)

- Director of Community and Corporate Services

Legal Implications: N/A

Policy Implications:

Debtor Policy Version 1.2 recovery actions were attempted

Financial and Resource Implications:

Outstanding amount to be written off is \$154.00 as Council will not receive payment.

InfoXpert Document ID:



9.0 CHIEF EXECUTIVE OFFICER



Ordinary Meeting of Council 19th October 2021

9.1 Subject: Chief Executive Officer's Report
Attachments: NIL
Author: Chief Executive Officer
Date: 14 October 2021

Executive Summary:

This report provides an update on current matters within the Office of the CEO for the information and consideration of Council.

Recommendation:

That Council receive and note the report from the Chief Executive Officer for the period 16th September to 14th October 2021 except where amended or varied by separate resolution of Council.

1. Recruitment Process for New Chief Executive Officer

Applications closed on 4th October 2021 and a good complement of applicants was received. The shortlisting process has been completed involving all Councillors and the professional recruitment agency representative. Further interviews by Zoom/Teams will take place on 18th October involving the Mayor and all Councillors with the CEO and the Recruitment representative providing assistance.

A reduced short list of candidates (up to two) will be selected for face to face interview/s in Julia Creek in the following two weeks with the aim of a final selection and appointment by full Council. A final offer and contract should be issued by 5th November.

Recommendation:

Council note that a special meeting of Council may be required in early November for the purposes of making a final decision on the new Chief Executive Officer, date to be advised by the existing CEO in due course..

2. QLD Correctional Centre Work Camp

An approach has been received from the Correctional Field Supervisor for Work Camp Mr Allan Sotheren seeking Council's response to the prospect of the Work Camp being made full time as opposed to the current fortnight on – fortnight off arrangements.

Whilst this is only a tentative inquiry at this stage, it could possibly come about in the new year given the need to find places (beds) within the Correctional Centres themselves and depending on Council's response.

The new Correctional Manager, Low Custody Mr George Muir by teleconference and Mr Sotheren meet with the CEO and explained the proposal which is basically an expansion of the existing service which Work Camp provides to our Community.

Work Camp does good work for the Shire and undertakes projects which Council would not otherwise do due to our limited finances. Work Camp is not about replacing existing jobs (which Council can not



Ordinary Meeting of Council 19th October 2021

afford in any case), but rather about providing a service to the Community and providing skills development opportunities for the participants. Work Camp requires little support from Council outside of programming what needs to be done.

The Correctional Manager Mr Muir together with Mr Sotheren would be keen to attend the 14th December Ordinary Meeting of Council to introduce himself and elaborate on the proposal and timing.

Recommendation:

Council advise Qld Correctional Centre Manager – Low Custody that Council is supportive of the proposal to potentially expand the Work Camp service in Julia Creek to a full time basis and Council would welcome attendance by their representatives to the Ordinary Meeting to be held on Tuesday 14th December 2021 to further discuss the proposal

3. Annual Revaluation Program by the Valuer General

Council has received the following request from the Valuer – General Qld:

“I am seeking your views in relation to the revaluation of your local government area as part of the 30 June 2022 Revaluation Program.

The Land Valuation Act 2010 (the Act) requires that the Valuer-General undertake an annual valuation. However the Valuer-General may decide not to make an annual valuation of land in a local government area after considering:

- ☐ a market survey report for the local government area which reviews sales of land and the probable impact of the sales on the value of land since the last annual valuation, and***
- ☐ the results of consultation with the local government for the area and appropriate local and industry groups.***

In undertaking this work, officers of the State Valuation Service (SVS) completed a preliminary assessment of property markets and the available sales evidence within your local government area since the last revaluation, with the results being provided in the attachment to this letter.

Market movement is often an indicator of a need for a revaluation but there may be further influences that support market growth or reductions.

Consistent with the Act, can you provide your feedback on the preliminary assessment by the SVS, and/or your advice regarding your support or otherwise for a revaluation, effective 30 June 2022. You may wish to include any additional information relevant for consideration.

Consistent with the Act, the results of this consultation will be used to inform the final decision making of the Valuer-General, which is expected to occur no later than 31 December 2021.



Ordinary Meeting of Council 19th October 2021

Should you have any further enquiries regarding details provided in the attachment, please contact Brett Bowen, Area Manager of the department on telephone 07 4222 5500. Alternatively, I would be very pleased to meet with you to discuss the operations of the SVS.

Signed Suzanne Stone Executive Director.”

As the preliminary assessment of the property market in the McKinlay Shire has been provided in confidence, it will be separately distributed to Councillors.

Discussion:

There was a six year period between valuations when the last re-valuation came into effect on 1st July 2020. This re-valuation appeared to contain some unexplained disparities between what appeared to be similar properties. At the time, Council issued an invitation to the Valuer General to visit the Council and discuss the process. That request was never responded to.

Given that the Executive Director has made the offer to meet with Council, it is an opportune time to take up this offer.

Recommendation:

Council invite the Executive Director of the Valuer-General Department or her representative be invited to meet with Council to discuss the re-valuation process.

4. NBN – 9.30a.m. Appointment to Discuss Program for McKinlay Shire via Teleconference

The following email has been received from Casie Scott, Community Engagement Manager North Queensland for NBN:

“The nbn Local Team based in North Queensland is hoping to put Julia Creek into the nbn technology upgrade pipeline.

We’re hopeful the Regional Connectivity Program may provide an opportunity for Council to apply for funding for a technology switch from Satellite to Fibre to the Premise.

The economic and social benefits present a significant opportunity for the region.

The guidelines for Round 2 of the Regional Connectivity Program are yet to be released but we understand it won’t be far off.

It would be wonderful if my colleague Stuart McDonald and I could present to the Council at its meeting on the 19th of October if possible.

Signed Casie Scott, Community Engagement Officer”

Recommendation:

Council thanks the representatives from NBN – North Queensland for their update on the prospects for nbn technology upgrade for McKinlay Shire.



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5. Priorities for Work on State Controlled Roads in McKinlay Shire – 10.30a.m. Appointment

District Director (North West) TMR Ms Kylee Petersen will attend the meeting at 10.30a.m. to discuss Council's priorities for work on Main Roads within the Shire. After discussions at the last Briefing, the following list was provided to the District Director for prior consideration:

- Culvert upgrade on Kynuna Rd
- Rough section Flinders Highway Nelia to Alick Ck
- Wills/Flinders Intersection improvement
- Wills Developmental Rd more shoulder gravelling and visibility clearing
- Toilet Facility at Truck Stop – Kynuna
- Toilet/Shower facility Truck Park Julia Ck (TMR would probably put this back to us)
- Wills Developmental Rd just back from Sedan Dip - Toilet Facility

Recommendation:

The Chief Executive Officer extend Council appreciation and thanks for attending the Ordinary meeting to discuss road priorities on State Controlled Roads within the Shire.

6. Julia Creek Aerodrome Rectification Works

A verbal report will be presented to Council on the outcome of Council's letter of 9th September seeking a formal response by the 23rd September 2021, which at the time of writing, is still awaited.

Recommendation:

Council note the report from the Chief Executive Officer regarding the Julia Creek Aerodrome rectification works negotiations.

7. Certified Agreement Negotiations

The first meeting was held on Thursday 7th October 2021 via Teams utilizing the Smart Hub. Logs of claim were exchanged between Council and two Unions in attendance and with a later log of claim received from a third Union who wishes to be a party to the negotiations but were unable to attend.

The next meeting will be held on 27th October 2021.

Action: *None - for information only.*

Policy/Legislative:

LG Act 2009 & LG Regulation 2012
Land Act

Operational Financial and Resource Implications:

Budget provision has been made for reasonable C.A. outcomes



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Consultation and engagement:

Directors

Relevant Council staff

Various Government Departments

Council solicitors

InfoXpert Document ID:

1204373



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9.2 Subject: McAuley Earthworks – Request for Consideration to be Entered on to:
Panel 1 – Pre-qualified Supplier Arrangements Roads Construction & Maintenance
Panel 2 – Pre-qualified Supplier Arrangements Wet & Dry Hire of Plant & Equipment
Attachments: LGAQ (Peak Services) Senior Procurement Consultants Advice – **Attachment 1**
Author: Chief Executive Officer
Date: 14 October 2021

Executive Summary:

McAuley Earthworks (ME) did not lodge a tender for Tender T2021005 Prequalified Supplier Arrangements – Roads Construction and Maintenance and Tender T2021006 Prequalified supplier Arrangements – Wet and Dry Hire of Equipment and Plant by the close of tenders on the 27th August 2021.

ME have requested consideration of Council to be entered on to the Panels on the grounds that they did not receive the CEO's email dated 27th July enclosing a letter to all Local Contractors advising that the Tenders were invited and the tender documents were attached to the letter.

At the meeting held on the 21st September 2021 in response to personal presentation from Mr Peter McAuley of McAuley Earthworks, Council adopted the following resolution:

Resolution No. 55B/2122:

Chief Executive Officer and the Director of Engineering, Environment and Regulatory Services be requested to investigate any legal avenue or means by which McAuley Earthworks can be engaged to provide work for Council and report to the next meeting of Council.

The CEO has reviewed the legislation and conferred with the DERS and has concluded that Council is unable to include McAuley Earthworks on Panels 1 & 2 for the reasons detailed in the body of the report.

Recommendation:

That Council advise McAuley Earthworks that Council has considered their representations and the circumstances around their non-submission of tenders for T2021005 Prequalified Supplier Arrangements – Roads Construction and Maintenance and T2021006 Prequalified supplier Arrangements – Wet and Dry Hire of Equipment and Plant and advises that Council is unable to legally accede to their request to be entered onto the Panels as to do so would be contrary to the provisions of the Local Government Act 2009 and the Local Government Regulations 2012.

Background:

1. Council invited tenders for Panels 1 & 2 for Pre-qualified Supplier Arrangements Roads Construction & Maintenance & Wet & Dry Hire of Plant & Equipment for a two year period commencing on 1st October 2021.



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2. The invitation was issued on 27th July 2021 and tenders closed 5.00p.m. Friday 27th August 2021.
3. The tender invitation was sent to all local contractors under cover of a letter from the CEO on the 27th July which was forwarded via email to their registered email addresses. CEO Executive Assistant has a record of the email advice but no “read receipt” was requested.
4. The tender invitation was also posted on Council’s website and on Tenderlink.
5. Tenderers were required to submit their capability statements in the tender forms across a range of criteria for inclusion on the first panel and likewise for inclusion on the second panel but with the addition of their hourly hire rates for nominated items of plant and equipment. These hourly rates were not provided to Council in the tender reports as these were considered to be “commercial in confidence”.
6. When considering the tenders at a special meeting Tuesday 7th September it came to Council attention that prominent local contractor McAuley Earthworks was not included on the tender list in the tender report which comprised eleven (11) local Contractors and fourteen (14) non-local Contractors.
7. Upon telephone inquiry of McAuley Earthworks, Mr Peter McAuley advised that he was not aware that tenders had been invited.
4. All other local tenderers advised at the same time received the Council communication and lodged tenders, demonstrating that there is no doubt that the communication was issued and received by at least 11 other local contractors. The email address for McAuley Earthworks which was used on 27th July 2021 has worked on all other occasions and subsequently.
9. On Tuesday 7th September 2021 McAuley Earthworks advised the CEO that:

“You would be aware that Phillip Curr contacted us this morning to comment on the fact that McAuley Earthworks had not submitted a tender for the current tender process.

The last communication we had from Council was your letter of 16th June.

We did not receive an email re. the renewal of tenders on 27/7/21 .(I have checked all mail boxes on laptop, iphone and tablet”.

10. On Tue, Sep 7, 2021 at 1:36 PM the CEO advised McAuley Earthworks:

“Further to your phone call to reception in the last hour and Peter’s discussions with Mayor Philip, I attach the email sent by my Executive Assistant at 4.35pm. on Tuesday 27th July 2021 enclosing my letter of the same date together with the tender documents which



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were also sent as attachments on 27th July 2021. This was sent to djmcauley5@gmail.com. As Philip advised, the tender invitation was also published on Council's website from the 27th July 2021 through to the tenders closing date of 27th August 2021 and were available on TenderLink.

Council recognises the seriousness of this situation for you and we are examining all options which might be available. I will speak with a procurement and probity expert through the Local Government Association of Qld to seek their advice on any way forward for you, although I am not optimistic, given the Local Government Act legislation relating to procurement.

You are welcome to make a submission to Council through my email address setting out the circumstances around your non-submission of a tender. It would assist if you could identify any error on our part which resulted in you not receiving the tender documents or why you did not respond to the public advertising through our website or TenderLink."

11. On the next day the following response was received from McAuley Earthworks:

Thank you for your reply and the time you gave Peter on the phone yesterday.

As discussed, we did not receive your email of 27/7/21 on any device and neglected to visit the Council website.

The only likely cause of email failure might be ongoing internet problems, (approximately three months), with satellite NBN, with Harbour ISP as our provider.

We appreciate that you are prepared to consult with the Local Government Association and will look forward to your feedback.

Meanwhile, Peter wishes to reiterate that we only intended tendering in this upcoming two year period, for our prime mover/ side-tipper units and a bulldozer, at the same rate as the last tender period.

As discussed, McAuley Earthworks would appear to be the only contractor offering these items, at this stage.

Summation of Reasons for Request by ME

ME submit that:

1. ME did not receive the email from the CEO of 27th July 2021 advising that the tender Invitation has been issued and therefore were not aware of the process and deadline,
2. ME assumed the tender process had been deferred again after having already been deferred on three previous occasions,
3. ME are the only local providers of side tippers, a dozer and a scraper,



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4. ME had no intention of changing their hire rates and,
5. Council has in the past made changes to the tendering process after the tenders have closed.

LGAQ (Peak Services) Advice from Senior Procurement Consultant:

A detailed written brief was provided to a Senior Procurement Consultant who, after due consideration advised that ME should not be permitted to submit a late tender. A copy of the advice is attached - **Attachment 1**.

Whilst ME are not seeking to submit a late tender but rather to be entered on to the two Panels of Prequalified Suppliers, if Council acquiesced, the effect would be the same – Council would be contravening the provisions of *the Local Government Act 2009 and the Local Government Regulations 2012*.

Provisions of the Local Government Act 2009 and Local Government Regulations 2012:

There are a number of ways in which Council can procure goods and services:

1. For goods and services valued in the range \$15,000 to \$200,000 (excl gst) written quotations must be obtained from at least three persons – Reg 225 (1).
2. For goods and services over \$200,000 (excl gst) written tenders must be invited and published on Council's website for at least 21 days – Reg 228 (5).
3. Under a preferred supplier arrangement where the Council first invites written tenders for the preferred supplier arrangement published on Council's website for at least 21 days – Reg 233 (4).
4. Under the LGAQ Local Buy arrangement – Reg 234.

In this tender process, Council has elected to establish a preferred supplier arrangement under Reg 233 (4). In adopting this approach, Council must follow the *Local Government Regulations 2012 - Regulation 234*.

Having decided upon this process for the purposes of establishing Panels 1 & 2, Council has no discretion to enter a supplier on to the Panels who have not complied with the tendering process.

To do so would be in contravention of the *Local Government Regulations 2012*.

Addressing the Representations by ME:

1. ***ME did not receive the email from the CEO of 27th July 2021 advising that the tender Invitation has been issued and therefore were not aware of the process and deadline,***



Response: The other 11 local contractors received the email and attachments notification issued by the CEO on 27th July 2021. I have no explanation of why this occurred in this instance as the ME email has been successfully used in the past and since the tender closure.

Council was not obliged to issue the email and letter of 27th July, as Council complied with the Regulations by publishing the tender on the Council website and on Tenderlink for a period of 31 days. This letter was a courtesy to local contractors.

At least 14 non local contractors were aware of the tender invitation as evidenced by the 14 non local tenders received prior to the close of tenders.

2. ME assumed the tender process had been deferred again after having already been deferred on three previous occasions.

Response: On 16th June 2021 I advised all Contractors that the existing arrangements would be extended to the 30th September 2021 due to the heavy workload on Council staff and Contractors to complete 2019 flood damage and TMR works by 30th June 2021. I further advised that:

“Council did not want to hit you with a new tender process at a time when your workload has been heavy in the run up to the 30th June 2021.”

“Early in July we will circulate the invitation to tender with the aim of completing the tender process by 30th September 2021. The new contracts will run for two years commencing 1st October 2021.”

Regardless of three extensions of the contracts and deferral of the tender process, this invitation to Tender was vital to all Contractors businesses. I was quite definite in my letter of the 16th June 2021 to all Contractors.

The obligation rests with Contractors to ensure they make themselves aware of the timing of tenders, particularly given my advice of 16th June 2021 which ME acknowledge they received.

3. ME are the only local providers of side tippers, a dozer and a scraper.

Response: In the event that Council requires plant and equipment which is not available through local contractors on the Panels, Council is legally obligated to then seek that equipment from any of the non-local contractors (14) on the Panel. Council cannot legally go to a local contractor who has not complied with the process if there are suppliers on the non-local Panels who can fill the need.



4. ME had no intention of changing their hire rates.

Response: This is not relevant to the considerations.

5. Council has in the past made changes to the tendering process after the tenders have closed.

Response: If in the past Council has changed the processes mid-stream or did not follow due process as required by the *Local Government Regulations 2012* that would be unfortunate. However, this does not establish a legal precedent.

There is no exemption or exceptional circumstances which enables Council to not follow the Regulations. To do otherwise would be illegal and would expose Councillors to disciplinary action.

Conclusion:

The legal provisions of the Acts prohibit Council from entering a contractor onto the Panels who has not submitted a conforming tender prior to the advertised closing date.

The only course of action available to ME would be for ME to seek to become a sub-contractor to any contractor already on the Panels. ME would need to independently make their own approaches to relevant approved Contractors.

Legal Implications:

Local Government Act 2009

Local Government Regulations 2012

Contract Law

Policy Implications:

Procurement Policy

Financial and Resource Implications:

NIL

InfoXpert Document ID:



10. WORKPLACE HEALTH AND SAFETY



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10.1 Subject: WHS Report – September 2021

Attachments: Nil

Author: WHS Officer

Date: 15 October 2021

Executive Summary:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of September 2021.

Recommendation:

That Council receives the September 2021 WHS Report.

Background:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of September 2021.

Detailed below are the general areas of importance to the safety of workers at McKinlay Shire Council throughout the month.

Consultation: (internal/External)

Nil

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 120472



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2021/2022 Workplace Health and Safety Budget to date:

		Actual	Budget
3700	Workplace Health and Safety	\$14,336	\$190,000

- Continuing to have Support from Nyssa Currin (1 hour face time each day)
- Drug and Alcohol training Completed – awaiting accreditation.
- Doing all work required for Depot Administration officer as we are waiting for a new one to be employed (including Airport duty).
- Have got all site inspections up to date with help from Josh Reid.
- Reviewed Covid Plans will be taking to WHS Management meeting for Further Review.
- Completed first Module for WHS Certificate III
- Had a Site Visit from our Local Government Work Care Rep in preparation for our up-and-coming audit. Working on adding some stuff to make us Compliant with WHS regs.
- Sent Councils drone away for a Quote for repair.
- **LGW WorkCare** There has been a total of 2 Claims the year with a total amount incurred of \$7,879.
- **Incidents** in September there have been a total of (0) no new incident for the month of September.
- **Outstanding Actions** total of 58 outstanding Actions (in Rectification Action Plan) and, Total of 8 outstanding Actions (in Skytrust).
- **Training** on 29.09.2021 Toolbox Talks and Take 5 were sent to all Supervisors.



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11. CLOSE