



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

15th June 2021

ORDER OF BUSINESS

1. Opening
2. Attendance
- 2.1 Appointment
3. Declaration of Conflict of Interest
- 4.1 Confirmation of minutes of Ordinary Meeting on 17th May 2021
- 4.2 Business Arising out of minutes of previous Meeting

5. ENGINEERING REPORT

- 5.1 Engineering Work Monthly Report

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental & Regulatory Services Monthly Report

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 Saxby Round-Up Sponsorship Request
- 7.3 LATE - RADF – Flipside Circus July School Holidays
- 7.4 LATE - RADF – TBC

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Report
- 8.2 Request to Write Off General Debtor Account
- 8.3 Revenue Policy 2021-2022

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 Chief Executive Officers Report

10. WORKPLACE HEALTH AND SAFETY

- 10.1 Workplace Health and Safety Report

11. CLOSE

1. OPENING BUSINESS ▲

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 9:03am.

2. ATTENDANCE ▲

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. T Pratt, Cr. S Royes (teleconference), Cr. J Lynch (teleconference)

Staff:

Chief Executive Officer, Mr. John Kelly

Executive Assistant, Mrs. Grace Armstrong

Director of Corporate & Community Services, Ms. Tenneil Cody

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Other people in attendance:

Nil

Apologies:

Nil

3. DECLARATION OF CONFLICT OF INTEREST ▲**Declaration of Conflict of Interest for item 7.2**

I, Cr. Philip R. Curr declare that I have a conflict of interest with respect to agenda item 7.2 of the June 2021 Ordinary Meeting (as defined the Local Government Act 2009, section 150EN). The nature of my interest is as follows:

- I am a member of the Saxby Roundup Committee.

The nature of my interest in this matter is that I am a member of the Saxby Roundup Committee and the committee may stand to gain a benefit or a loss depending on the outcome of Council's consideration of this matter. I propose to leave and stay away from the meeting while this matter is discussed and voted on.

4. CONFIRMATION OF MINUTES ▲

Confirmation of Minutes of the Ordinary Meeting of Council held on 17th May 2021.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 17th May 2021 be confirmed.

Resolution No. 285/2021

The Minutes of the Ordinary Meeting of Council held on 17th May 2021 are confirmed.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

4.2 BUSINESS ARISING FROM PREVIOUS MINUTES ▲

Nil

5. ENGINEERING SERVICES ▲

Attendance – Cr. Shauna Royes and Cr. John Lynch dialled into the meeting via teleconference at 9:20am

5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of May 2021.

RECOMMENDATION

That Council receives the Engineering Services monthly report for May 2021.

Resolution No. 286/2021

That Council receives the Engineering Services monthly report for May 2021.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

Actions:

- Director of Engineering will check on road maintenance required on Taldora road for approx. 10kms north of the end of the bitumen at Millungera – rough surface with exposed rocks
- Warning signs will be placed on the Bunda road in the loose dirt sections until maintenance can be carried out late July
- An inspection of the Bunda Road will be undertaken in July-August and to also meet and consult with the local landholders on that road.
- Director of Engineering will confer with Dir. Engineering, Carpentaria Shire to discuss processes they followed to secure gravel pits associated with the Iffley road.
- Councillors reiterated concern at the low pad base for the new house at 71 Coyne St.
- Completion of the Kynuna Water tank has been delayed due to staff resource issues. It will be done after the 30th June.
- The CEO reported that Council's application for funding for a new bore at Kynuna utilising the NQR&R grant was looking promising with advice expected within weeks.

6. ENVIRONMENTAL AND REGULATORY SERVICES ▲**6.1 Environmental and Regulatory Services Report**

This report outlines the general activities, revenue and expenditure for the department for the period May 2021.

RECOMMENDATION

That Council receives the May 2021 Environmental and Regulatory Services Report.

Resolution No. 287/2021

Council receives the May 2021 Environmental and Regulatory Services Report.

Moved Cr. S Royes

Seconded Cr. J Lynch

CARRIED 5/0

Attendance – Director of Corporate and Community Services, Tenneil Cody, entered the meeting room at 9:48am.

7. COMMUNITY SERVICES ▲**7.1 Community Services Monthly Report**

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: May 2021.

RECOMMENDATION

That Council receives the Community Services monthly report for May 2021.

Resolution No. 288/2021

That Council receives the Community Services monthly report for May 2021.

Moved Cr. T Pratt

Seconded Cr. J Fegan

CARRIED 5/0

Actions:

- Staff have issued a purchase order for repairs to the ground lights at the Visitor Information Centre.
- Staff will provide to Cr. Royes a copy of the letter from Department of Education dated 1 June 2021 advising that Council's request to extend the provisions of the Julia Creek school facility to include year 11 and 12 students cannot be supported. This letter had been presented to Briefing on 8th June 2021.

Attendance – Having declared a conflict of interest in item 7.2, Mayor Philip Curr left the meeting room at 9:55am and Deputy Mayor Cr. Janene Fegan assumed the chair.

7.2 Saxby Round-Up Sponsorship Request

Council has received a Community Sponsorship Request from Saxby Round-Up for \$5,000 in-kind support for the provision of the use of a water truck for their event. The Committee has been liaising with Council Engineer prior to submitting their application to find the most suitable solution.

RECOMMENDATION

Council resolves to approve the Community Sponsorship Request for Saxby Round-Up for a total amount up to \$5,000.

Resolution No. 289/2021

Council resolves to approve the Community Sponsorship Request for Saxby Round-Up for a total amount up to \$5,000.

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 4/0

Attendance – Mayor Philip Curr re-entered the meeting room at 10:03am and reassumed the chair.

7.3 LATE - RADF – Flipside Circus July School Holidays

Council has submitted a Quick Response Application and the committee will be assessing the application prior to the Council meeting and their decision will be provided on the day.

RECOMMENDATION

That Council resolves to support the recommendations made by the RADF Committee to support:

- McKinlay Shire Council Flipside Circus 4-day residency - \$7,700

Resolution No. 290/2021

That Council resolves to support the recommendations made by the RADF Committee to support:

- McKinlay Shire Council Flipside Circus 4-day residency - \$7,700

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 5/0

7.4 LATE - RADF – Quick Response Application Wild Craft Collective

Council has submitted a Quick Response Application and the committee will be assessing the application prior to the Council meeting and their decision will be provided on the day.

RECOMMENDATION

That Council resolves to support the recommendations made by the RADF Committee to support:

- McKinlay Shire Council Wild Craft Collective Workshops - \$4,459.

Resolution No. 291/2021

That Council resolves to support the recommendations made by the RADF Committee to support:

- McKinlay Shire Council Wild Craft Collective Workshops - \$4,459.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

8. CORPORATE SERVICES**8.1 Corporate Services Report**

The Corporate Services Report as of May 2021 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending May 2021.

Resolution No. 292/2021

Council receives the monthly Corporate Services Report for the period ending May 2021.

Moved Cr. J Lynch

Seconded Cr. P Curr

CARRIED 5/0

8.2 Request to Write Off General Debtor Account

Request to Council to write off the outstanding general debtor account of \$1,500.00, as per requirement of debtor policy.

RECOMMENDATION

That Council resolves to write off the outstanding general debt of \$1,500.00 for invoice numbers 23875, 24261 and 24592.

Resolution No. 293/2021

That Council resolves to write off the outstanding general debt of \$1,500.00 for invoice numbers 23875, 24261 and 24592.

Moved Cr. T Pratt

Seconded Cr. J Fegan

CARRIED 5/0

8.3 Revenue Policy Review 2021/2022

In accordance with *Section 193 of the Local Government Regulations 2012*, Council must prepare a revenue policy for each financial year.

The 2021/22 Revenue Policy version 1 has been prepared in accordance with relevant legislation and is presented for Councils consideration.

RECOMMENDATION

That Council adopts the 2021/2022 Revenue Policy Version 1 as presented, with an effective date of 1 July 2021. On adoption, it will revoke all other previous versions of policies titled 'Revenue Policy'.

Resolution No. 294/2021

That Council adopts the 2021/2022 Revenue Policy Version 1 as presented, with an effective date of 1 July 2021. On adoption, it will revoke all other previous versions of policies titled 'Revenue Policy'.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER ▲**9.1 CEO Report**

This report provides an update on current matters for the information of Council.

RECOMMENDATION

That Council receive and note the report from the Chief Executive Officer for the period 13th May to 11th June 2021 except where amended or varied by separate resolution of Council.

Resolution No. 295/2021

That Council receives and notes the report from the Chief Executive Officer for the period 13th May to 11th June 2021 except where amended or varied by separate resolution of Council.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

9.1.1 LGAQ 125th Annual Conference & AGM – Mackay Entertainment Centre 25-27 October 2021

Based on this year's theme: "Together", the program is jam-packed with something for everyone:

- Annual General Meeting including debate of motions
- Council showcases
- The Future of Local Government – presented by leading futurist and entrepreneur Ross Dawson
- Keynote address from Bernard Salt AM
- Australian Local Government Association update from the President, Councillor Linda Scott
- Gala Dinner and networking opportunities
- Trade exhibitions

Council's annual membership subscription includes a conference levy, entitling Council to be represented at Conference by two (2) delegates, which is valued at \$3,520.

Call for motions from Councils to be put forward at the Conference for debate and nomination of delegates has been made.

This Conference will recognise the pending retirement of CEO Greg Hallam and introduction of the recently selected replacement CEO Alison Smith.

RECOMMENDATION

Council nominate Crs Tim Pratt, Janene Fegan and John Lynch as delegates to the 125th LGAQ Conference to be held on 25-27 October 2021 and present the following item for debate at the Conference (here insert any proposed motion)

Resolution No. 296/2021

Council nominate Crs Tim Pratt, Janene Fegan and John Lynch as delegates to the 125th LGAQ Conference to be held on 25-27 October 2021

Moved Cr. P Curr

Seconded Cr. S Royes

CARRIED 5/0

9.1.2 Julia Creek Multipurpose Health Service – Community Advice 10th June 2021

As of Monday 14 June, the Julia Creek Hospital will be open and staffed by nurses 24 hours a day, 7 days a week.

RECOMMENDATION

Council note the advice from the Julia Creek Multipurpose Health Service regarding the reopening of the service 24hrs per day, 7 days per week as of 14th June 2021 and appropriate acknowledgement and appreciation be forwarded to the JCMPHS.

Resolution No. 297/2021

Council note the advice from the Julia Creek Multipurpose Health Service regarding the reopening of the service 24hrs per day, 7 days per week as of 14th June 2021 and appropriate acknowledgement and appreciation be forwarded to the JCMPHS.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

9.1.3 Tenders for Prequalified Supplier Arrangements Road Construction & Maintenance AND Wet & Dry Hire of Plant & Equipment

The tender documentation is near ready for issue of Invitations to tender, with the delays to complete brought about by the current high workload on the Works Department.

Because of the pressure on Council staff and contractors to close out the 2019 Flood Damage, complete Betterment works, finalize current TMR works on the Wills Development Road together with Covid-19 Works for Queensland by 30th June 2021, I have not issued the Invitation to Tender to enable the Contractors adequate clear air to respond.

With the current plant hire arrangements due to end on 30th June 2021, Council agreement to extending these to the 30th September 2021 to allow for the tender process and evaluation.

RECOMMENDATION:

Council extends the current plant hire arrangements to 30th September 2021 and staff advise all contractors.

Resolution No. 298/2021

That Council extends the current plant hire arrangements to 30th September 2021 and staff advise all contractors.

Moved Cr. P Curr

Seconded Cr. J Lynch

CARRIED 5/0

9.1.4 Infrastructure Strategy Workshop – Mt Isa 28 May 2021

I represented Council at the Infrastructure Strategy Meeting in Mt Isa 28 May 2021 convened by the Department of State Development, Infrastructure, Local Government and Planning. The forum was a good opportunity to meet Department representatives and participants from other North West Councils and it was important that Council had a seat at the table.

However, by design the meeting targeted high level planning for infrastructure needs in Qld and did not afford the opportunity to put forward specific projects for McKinlay Shire.

Action: For noting

9.1.5 North West & Central West – Flood Warning Devices – Tender Approvals

Tenders were invited by project managers Curry PM

- Tender closed Friday, 4 June.
- Scope – Flood warning infrastructure for 12 councils and 67 assets.

If savings are made QRA will discuss with councils the possibility of additional devices being installed as variations to the contracts.

Assessment & Contracts

- Tender assessment will be undertaken week: 10-11 June.
- The Assessment Panel is:
 - Hari Boppudi (Flinders SC, DoE, Coordinating Council)
 - Michael Eddie (CurryPM, Project Manager)
 - Chris MacGeorge (QIT Plus, Flood Report Author)
 - Gerard Meade (Helix Legal, Probity Auditor)
 - Greg Hoffman (NWQROC) and David Arnold (RAPAD) will oversee the process.
- The Assessment Panel will provide a recommendation report to each CEO by the 14 June.
- Each CEO will approve, either via their delegation or via their council meeting resolution (meeting cycle commencing the week of 14 June).
- Separate contracts between the successful tenderer and each of the 12 councils to be drawn up – Hari Boppudi and Gerard Meade to liaise and finalise, and despatch to councils for signature.

Action: Pending receipt of the tender report anticipated on Monday 14th June, a resolution maybe required from Council to enter into the contract on behalf of McKinlay Shire Council. If required a resolution will be tabled at the ordinary meeting.

RECOMMENDATION:

The Chief Executive Officer be authorized to enter into a contract with the preferred Contractor as recommended by the Tender Assessment Panel to install flood warning devices under the QRA funding arrangements.

Resolution No. 299/2021

Council authorize the Chief Executive Officer to enter into a contract with the preferred Contractor as recommended by the Tender Assessment Panel to install flood warning devices under the QRA funding arrangements, and staff liaise with the Project Managers to obtain more precise details on what devices are being installed in which locations and report back to future Council Meeting on any ongoing maintenance arrangements..

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

9.1.6 Report on the Western Queensland Alliance of Councils conference held at Richmond

A verbal report was provided to the Ordinary Meeting by the CEO.

Action: For noting

9.1.7 Extensions to the Livestock Transit Centre and Construction of a New Dip

Correspondence has been received from the Director General TMR Mr Neil Scales dated 3 June 2021 advising that:

I was pleased to visit McKinlay Shire in March 2021 and discuss some of the matters in your local community.

With regards to the proposed infrastructure works at the transit centre, the Department of Transport and Main

Roads (TMR) is pleased to commit funds towards the cost of installing new livestock dip and extending the cattle yards at this site. I trust this commitment will enable MSC to recommence the procurement process, with a view to progressing the project to construction.

I note MSC is seeking advice about access from the transit centre to the Mount Isa rail line and about plans for the existing livestock dip at the transit centre. TMR is willing to hold the matter until MSC can clarify these matters.

On 8th June 2021 Aurizon advised that they are still awaiting the outcome of the livestock haulage tenders on the Mt Isa Townsville line and are not yet in a position to discuss possible leasing of their land adjoining Council's yards, nor the future of the Dip on their land.

It would be timely for Council to consider the way forward in August with or without the adjoining land issue and old dip matters sorted as the project could proceed independently of these matters.

RECOMMENDATION:

- a. The Director General of TMR Mr Neil Scales be thanked for his funding offer of 3rd June 2021 for a new dip construction and extension of yards at the Livestock Transit Centre
- b. Staff continue to liaise with Aurizon regarding the possibility of leasing their adjoining land and with DAF regarding resolution of the future of the old dip, and
- c. Staff list the matter for discussion at the August meeting of Council.

Resolution No. 300/2021

- a. The Director General of TMR Mr Neil Scales be thanked for his funding offer of 3rd June 2021 for a new dip construction and extension of yards at the Livestock Transit Centre
- b. Staff continue to liaise with Aurizon regarding the possibility of leasing their adjoining land and with DAF regarding resolution of the future of the old dip, and
- c. Staff list the matter for discussion at the August meeting of Council.

Moved Cr. T Pratt

Seconded Cr. J Fegan

CARRIED 5/0

10. WORKPLACE HEALTH AND SAFETY ▲

10.1 Workplace Health and Safety

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of May 2021.

RECOMMENDATION

That Council receives the May 2021 Work Health and Safety Report.

Resolution No. 301/2021

That Council receives the May 2021 Work Health and Safety Report.

Moved Cr. S Royes

Seconded Cr. P Curr

CARRIED 5/0

General Business – Councillor Requests

Cr. J Fegan – Will speak to NWHHS regarding promotion of our Shire to encourage medical staff to apply.

Cr. J Fegan – Advised that the Administrator and Acting CEO for NWHHS would like to meet with available Councillors and senior staff at 10.00a.m. Tuesday 22nd June 2021 for a meet and greet.

Cr T Pratt – Staff will bring forward draft guidelines for the potential establishment of a Community Roads Advisory group.

11. CLOSURE OF MEETING



The Chair of the meeting Mayor Philip Curr declared the meeting closed at 11:45am.

A handwritten signature in black ink, appearing to be the name 'P. Curr', written on a light-colored background.