



# MCKINLAY SHIRE COUNCIL

## ***CONFIRMED MINUTES***

OF THE

**ORDINARY MEETING OF COUNCIL**

HELD AT THE

BOARD ROOM, CIVIC CENTRE  
JULIA CREEK

**19<sup>th</sup> July 2016**

CONFIRMED MINUTES

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**1. OPENING BUSINESS**

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at 9:04am

**2. ATTENDANCE**

**Mayor:** Cr. B Murphy

**Members:** Cr. N. Walker ( teleconference), Cr. P. Curr (teleconference), Cr. J. Fegan, Cr. S. Royes

**Staff:**

Interim Chief Executive Officer Mr John Kelly  
Director of Corporate and Community Services Mrs Tenneil Cody  
Director of Engineering Services Mr Brian Wood  
Director of Environment and Regulatory Services Mr Geoff Rintoul  
Executive Assistant Linda McNab

**Apologies:**

**Other people in attendance:**

Glen Graham Chief Executive Officer (MITEZ) 9:30am

**3. CONFIRMATION OF MINUTES**

That the Minutes of Ordinary Meeting on 22<sup>nd</sup> June 2016 be confirmed.

Moved Cr. J. Fegan

Seconded Cr. N. Walker

That the Minutes of Ordinary Meeting on 22<sup>nd</sup> June 2016 be confirmed

CARRIED 5/0

Resolution No.1/1617

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**5. ENGINEERING SERVICES REPORT**

**5.1 Engineering Works Report**

Moved Cr. P Curr

Seconded Cr. N. Walker

That Council receive the July Engineering Services Works Report

CARRIED 5/0

Resolution No.2/1617

CONFIRMED MINUTES

**5.2 Council Roads Maintenance Programs**

Council is presented with the Council Roads maintenance programs for the previous year 2015/16 and the current year 2016/17. These are provided for clarification of dates when roads were graded and also for information on the programmed dates for maintenance grading in the current year.

Moved Cr. J Fegan

Seconded Cr. S. Royes

That Council receives the information and it be recorded that Council's strategic direction is to ensure as soon as practical after the wet season or a significant weather event that Shire roads are opened up as a matter of first priority to enable community use and following that priority is given to the most highly trafficked cattle transport roads within the Shire.

CARRIED 5/0

Resolution No.3/1617

Cr Murphy declared a material personal interest (as per section 172 of the Local Government Act 2009) in relation to Confidential report 5.3 *Plant Hire Tenders 2016/17*

Cr Murphy left the meeting at 9:30am taking no part in the discussion.

Deputy Mayor Neil Walker will Chair the meeting.

**PROCEDURAL MOTION**

Moved Cr. J. Fegan

Seconded Cr. S. Royes

That Council resolve that the meeting be closed to the public under section 275 1 (e) and (h) of the Local Government Regulation 2012.for the purposes of considering Plant Hire tenders for 2016/17"

CARRIED 4/0

Resolution No. 4/1617

Closure of meeting – 9:30am

**PROCEDURAL MOTION**

Moved Cr. P Curr

Seconded Cr. S. Royes

That Council resolve to re-open the meeting to the public.

CARRIED 4/0

Resolution No.5/1617

Re-opening of Meeting – 9:51am

**5.3 Plant Hire Tenders 2016/17**

Council advertised a Request for Plant Hire for July 2016 to June 2017 and a good response was received. Tenders have been assessed, clarifications made scores have been determined based on a number of criteria and finally tenders for all plant have been ranked.

**Recommendation:**

That Council accepts the ranking of Tenderer's for the various Plant as listed on the attachment for the Register of Prequalified Suppliers of Plant Hire for 2016/17, and that these rankings be published.

CONFIRMED MINUTES

Moved Cr. P Curr

Seconded Cr. S Royes

That Council accepts the ranking of Tenderer's for the various Plant for the Register of Prequalified Suppliers of Plant Hire for 2016/17, and that these rankings and prices be published.

CARRIED 4/0

Resolution No.6/1617

**Attendance** – Cr. Murphy re-entered the meeting at 9:52am

**ADJOURNMENT:** 9:52am – 10:50am The Mayor adjourned the meeting to accept presentation from MITEZ CEO Glen Graham.

**Attendance** – Director of Engineering Mr. Brian Wood left the meeting at 10:50am and Director of Environment and Regulatory Services Geoff Rintoul entered.

## 6. ENVIRONMENT AND REGULATORY SERVICES REPORT

### 6.1 Environment and Regulatory Works Report – June 2016

This report outlines the general activities, revenue and expenditure for the department for the period of June 2016 and generally up to date of writing this report.

Moved Cr. N Walker

Seconded Cr. J. Fegan

That Council receive the June 2016 Environment and Regulatory Services Works Report.

CARRIED 5/0

Resolution No.7/1617

### MOTION

Moved Cr. N Walker

Seconded Cr. S. Royes

That Council resolve to extend the EOI of the Pest Weed funding to the 29<sup>th</sup> of July due communication issues to enable everyone a fair and equal opportunity to apply.

CARRIED 5/0

Resolution No.8/1617

### 6.2 Approval of Survey Plan 288198\_ Road Realignment over existing Lot 2 MF11

This report makes recommendation to Council to approve Survey Plan SP 288198 for the Taldora Road realignment over existing lot 2 MF11.

In the late 2000's Council commenced a road survey program over a number of road corridors in the rural areas of the shire. The intent being to establish actual road locations constructed outside the existing road reserves. The main issues driving this project related to Council controlled roads being located on leased or freehold lands and the subsequent risk and legal related matters associated with roads on "private" property.

The road corridor within Lot 2 is about 12.5 Km long and the existing road located outside the corridor is about 7.8 Km. this is the final stage of the process, with the owners of property having completed the relevant documentation to amend their lease over the land.

The survey plan will finalise the road corridor to now being located over the actual road.

#### **Recommendation:**

*That Council;*

- a. Approved the Survey Plan SP288198; and*

CONFIRMED MINUTES

- b. Authorise the Chief Executive Officer to execute the plan.

Moved Cr. J Fegan

Seconded Cr. S Royes

That Council;

- a. Approved the Survey Plan SP288198; and  
b. Authorise the Chief Executive Officer to execute the plan.

CARRIED 5/0

Resolution No.9/1617

### 6.3 Request to purchase Lot 38 EN 99 (Reserve) and part Road Reserve

This report makes recommendation to Council to provide a response of no objection to the Owners of Lot 34 EN92 regarding a request to purchase Lot 38 EN 99 (Reserve) and a part Road Reserve located on the southern approaches to Julia Creek. The owners will need to make a formal request to Department of Natural Resources and Mines (DNRM) in order to progress the application, however require Councils approval before progressing.

The owners have also requested purchasing lot 1 CP 909887, however this property is currently under an active lease to the DNRM, therefore not available through Council. Council has received a request from the owners of Lot 34 EN92 regarding a request to purchase Lot 38 EN 99 (Reserve) and an associated/adjoining road reserve. The site is located on the western side of Julia Creek/Kynuna Road and to the immediate south of the Great Northern Rail Crossing.

Lot 34 EN92 is an existing freehold property presently used for a transport depot and vehicle repair/storage business. Lot 38 EN 99 (Reserve) was previously used as a "game" meat storage facility leased from the Department of Natural Resources and Mines. Following an abandonment of the use, the site was handed back to McKinlay Shire Council. The road reserve is solely used by the current owner of Lot 34 and has been for some 15 years and generally associated with the business operation.

The land is zoned light/services industry under the shire planning scheme and there is some council services connected or charged to the properties. The present uses of lot 34 appear to be generally consistent with the scheme. A gravity sewerage connection to the immediate NE of the lots is available if required. The current road reserve only services Lot 34 and is presently not formed. Whilst the road originally connected areas within the current McIntyre Park reserve area and the old air port access, these areas is now serviced by a formal access points.

Further the Julia Creek/Kynuna Road is not limited access and would provide access to the property if required. Lot 1 CP 909887 is only accessible from the Julia Creek/Kynuna Road. In considering this matter, there is no real benefit to Council in maintaining the road reserve or Lot 38 EN 99. Its sale would provide revenue to Council and likely assist in the development of the commercial/industrial area of the shire.

#### **Recommendation:**

*That Council advises the owners of Lot 34 EN92 that it has no specific objection to their purchasing of Lot 38 EN 99 (Reserve) and part Road Reserve located on the southern approaches to Julia Creek subject to the following;*

- a. *A formal application is made to Department of Natural Resources and Mines;*
- b. *If approved by DNRM, all lots including the road reserve are amalgamated to form one (1) lot;*
- c. *The site is connected to services as required at the cost of the owners ;*
- d. *Any development of the site will need to be consistent with the planning scheme;*
- e. *The applicant should note that Council will require appropriate treatment along the Julia Creek/Kynuna Road frontage in order to screen the business activities from the road; and*
- f. *All costs related to the application are borne by the applicant.*

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Moved Cr. N Walker

Seconded Cr. J Fegan

Council advises the owners of Lot 34 EN92 that it has no specific objection to their purchasing of Lot 38 EN 99 (Reserve) and part Road Reserve located on the southern approaches to Julia Creek subject to the following;

- a. A formal application is made to Department of Natural Resources and Mines;
- b. If approved by DNRM, all lots including the road reserve are amalgamated to form one (1) lot;
- c. The site is connected to services as required at the cost of the owners;
- d. Any development of the site will need to be consistent with the planning scheme;
- e. The applicant should note that Council will require appropriate treatment along the Julia Creek/Kynuna Road frontage in order to screen the business activities from the road; and
- f. All costs related to the application are borne by the applicant.

CARRIED 5/0

Resolution No.10/1617

#### 6.4 DAF - Wild Dog Report Southern QLD

This report is for the information of Council and relates to the finding of the 2014 Wild Dog Compliance Pilot Project carried out in southern QLD in 2014. The Department of Agriculture and Fisheries (DAF) provided the details of a pilot study into the compliance of feral pests and specifically wild dogs and the relationship of compliance management and the Land Protection (Pest and Stock Route Management) Act 2002.

Noting that the Biosecurity Act 2016 which came into force on 1 July 2016 replaces the previous act. The key focus of the project was to establish what issues there were for compliance with the act with a focus on local government roles and responsibilities. The target area was the Murweh Shire Council, Paroo Shire Council and Somerset Regional Council areas. The project was driven by a number of frustrations generally around the management of wild dogs in the region. Council should note that the NW QLD area does not generally have or had the wild dog management issues as experienced in those areas further south.

Council should note that with the act as it stands, then and now, Local Government has the lead role in management of wild dog. The report is essentially dealing with the big stick approach in wild dog management. Whilst in some regions this is more likely mandatory due to low levels of activity by property owners, it is not generally considered necessary or appropriate within the McKinlay Shire LGA or indeed the region as a whole at the moment.

There may be some areas where the region may see opportunity for improvement of services and general management of the wild dog population.

#### **Recommendation:**

*That Council receives the report.*

Moved Cr. N Walker

Seconded Cr. P Curr

That Council receives the report.

CARRIED 5/0

Resolution No.11/1617

Cr Fegan declared a material personal interest (as per section 172 of the Local Government Act 2009) in relation to Confidential Report Preferred Suppliers Arrangement – Supply of Goods and or Service

Cr Fegan left the meeting at 11:12am taking no part in the discussion.

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**PROCEDURAL MOTION**

Moved Cr. S Royes

Seconded Cr. P Curr

That Council resolve that the meeting be closed to the public under section 275 1 (e) of the Local Government Regulation 2012 for the purposes of discussing the Preferred Suppliers Arrangement – Supply of Goods and or Service.

CARRIED 4/0

Resolution No. 12/1617

Closure of meeting – 11:12am

**PROCEDURAL MOTION**

Moved Cr. S Royes

Seconded Cr. P Curr

That Council resolve to re-open the meeting to the public.

CARRIED 4/0

Resolution No.13/1617

Re-opening of Meeting – 11:46am

**MOTION**

Moved Cr. N Walker

Seconded Cr. P Curr

That council defer agenda item 6.5 to later in the meeting to obtain and clarify legal verification.

CARRIED 4/0

Resolution No.14/1617

**Attendance** – Director of Environment and Regulatory Services Geoff Rintoul left the meeting and Director of Corporate and Community Services Tenneil Cody entered the meeting at 11:51am

**7. COMMUNITY SERVICES REPORT**

**7.1 Community Services Report**

Moved Cr. S Royes

Seconded Cr. J Fegan

That Council receive the July Community Services Report.

CARRIED 5/0

Resolution No.15/1617

**7.2 Sponsorship Request – Sedan Dip Sports and Recreation**

Council is presented with a Sponsorship Request from Sedan Dip Sports and Recreation for consideration, in accordance with requirements of Council policy.

**Recommendation:**

*That Council approve sponsorship of \$5,170 for live concerts for two nights at the 2016 Campdraft, Bush Races and Rodeo Gymkhana.*

Moved Cr. P Curr

Seconded Cr. J Fegan



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Council approve sponsorship of \$5,170 for live concerts for two nights at the 2016 Campdraft, Bush Races and Rodeo Gymkhana.

CARRIED 5/0

Resolution No.16/1617

## 8. CORPORATE SERVICES REPORT

### 8.1 Corporate Services Report

Moved Cr. J Fegan

Seconded Cr. S Royes

That Council receive the July Corporate Services Report.

CARRIED 5/0

Resolution No. 17/1617

### 8.2 Related Party Disclosure Policy

The related party disclosure policy aim to assist council in complying with the disclosure requirements concerning key management personnel which are impressed upon council by the Australian Accounting Standard 124.

#### Recommendation:

*That Council adopt the Related Party disclosure Policy v1.0 as presented.*

Moved Cr. N Walker

Seconded Cr. P Curr

That Council adopt the Related Party Disclosure Policy V1.0 as presented.

CARRIED 5/0

Resolution No.18/1617

### 8.3 Sale of Land for Overdue Rates and Charges

In accordance with *Section 140 (1) (c) (i) of the Local Government Regulation 2012* Council has the authority to issue a notice of intention to sell land for overdue rates or charges as some or all of the overdue rates and charges have been overdue for at least three (3) years.

#### Recommendation:

*That Council resolve to:*

- (a) *sell the land located at Nelia, more particularly described as Lot 8 on N6311 ("the Land") by way of auction for overdue rates and charges pursuant to section 140(2) of the Local Government Regulation 2012 by issuing a Notice of Intention to Sell, with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements.*
- (b) *delegate to the Chief Executive Officer, its power to:*
  - (i) *give a Notice of Intention to Sell to all interested parties; and*
  - (ii) *take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the Land."*

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Moved Cr. J Fegan

Seconded Cr. N Walker

That Council resolve to:

- (a) sell the land located at Nelia, more particularly described as Lot 8 on N6311 ("the Land") by way of auction for overdue rates and charges pursuant to section 140(2) of the Local Government Regulation 2012 by issuing a Notice of Intention to Sell, with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements.
- (b) delegate to the Chief Executive Officer, its power to:
  - (i) give a Notice of Intention to Sell to all interested parties; and
  - (ii) take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the Land.

CARRIED 5/0

Resolution No.19/1617

**Attendance** – Director of Corporate and Community Services Tenneil Cody left the meeting at 12:15pm

## **9. CHIEF EXECUTIVE OFFICERS REPORT**

### **9.1 Chief Executive Officers Report**

Moved Cr. P Curr

Seconded Cr. N Walker

That Council receives the July Interim Chief Executive Officer Report.

CARRIED 5/0

Resolution No.20/1617

### **9.2 Use of electronically assisted voting at a local government elections**

The purpose of this report is to inform Council of recent legislative amendments to:

- expand the definition of 'distance voter' for electronically assisted voting at a local government by-election
- include a definition of 'voting period' for a by-election
- approve the Electoral Commission of Queensland's (ECQ) revised 'electronically assisted voting procedures' for local government elections.

#### **Recommendation:**

*Council note the report from the CEO advising of the State Government initiative with respect to use of electronically assisted voting at local government elections and by-elections in certain circumstances.*

Moved Cr. J Fegan

Seconded Cr. S Royes

That Council note the report from the CEO advising of the State Government initiative with respect to use of electronically assisted voting at local government elections and by-elections in certain circumstances.

CARRIED 5/0

Resolution No.21/1617

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**9.3 Consideration for Annual Valuation 2017**

In line with the Land Valuation Act 2010 the Department of Natural Resources and Mines is required to undertake an annual statutory valuation of all relatable land in Queensland except in unusual circumstances or after consideration of:

- A market survey report of the Local Government Area which reviews sales of land since the last valuation and the probable impact of the sales of the value of land since the last annual valuation; and
- The results of consultation with the local government for the area, and appropriate local and industry groups.

By letter dated 20 June 2016 the Queensland State Valuer General invites Council views on the need for an Annual valuation for 2017.

**Recommendation:**

*Council advise the Queensland State Valuer General that Council is of the view that there has been insufficient movement in the property market across the Shire during the past twelve months to warrant a fresh valuation of land in the Shire of McKinlay.*

Moved Cr. P Curr

Seconded Cr. N Walker

That Council advise the Queensland State Valuer General that Council is of the view that there has been insufficient movement in the property market across the Shire during the past twelve months to warrant a fresh valuation of land in the Shire of McKinlay.

CARRIED 5/0

Resolution No.22/1617

**9.4 MITEZ Project Funding Briefing**

An appointment has been made for Mr Glen Graham CEO of MITEZ Economic Development Board to attend the Council meeting at 9.30a.m. to brief Councillors on the role and function of MITEZ and to explain the Remote Area Board project funding guidelines.

**Recommendation:**

*The CEO thank Mr Glen Graham CEO MITEZ for his presentation to the Ordinary Meeting of Council on 19 July 2016 and Council submit the following project for consideration of funding.*

Moved Cr. J Fegan

Seconded Cr. S Royes

That the CEO thank Mr Glen Graham CEO MITEZ for his presentation to the Ordinary Meeting of Council on 19 July 2016 and Council consider projects for funding at the next Council briefing meeting.

CARRIED 5/0

Resolution No.23/1617

**9.5 Publication of Council Meeting Business Papers on the Web Site**

To continue the development of Council's community engagement policy and in the pursuit of furthering Council's open and transparent government, this report examines and recommends the publishing of Ordinary Meeting agendas and business papers on Council web site.

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**Recommendation:**

*"In the interest of continuing to develop Council's open and transparent government practices, Council direct the Chief Executive Officer to publish each Ordinary Meeting Agenda Business Papers on the Council web site immediately after issue to Councillors with the exception of any report deemed to be Confidential pursuant to Section 275 of the Local Government Regulations 2012 – "Closed Meetings"*

Moved Cr. P Curr

Seconded Cr. N Walker

In the interest of continuing to develop Council's open and transparent government practices, Council direct the Chief Executive Officer to publish each Ordinary Meeting Agenda Business Papers on the Council web site immediately after issue to Councillors with the exception of any report deemed to be Confidential pursuant to Section 275 of the Local Government Regulations 2012 – "Closed Meetings"

CARRIED 5/0

Resolution No.24/1617

Cr. J. Fegan and Cr. B Murphy declared a real conflict of interest (as per section 173 of the Local Government Act 2009) in relation due to Report 9.6 *Request for Consideration of Road Access to Lot 3 & 4, Parish of Hilton.*

Cr. J Fegan and Cr. B Murphy left the meeting at 12:25pm taking no part in the debate or decision of the meeting.

Deputy Mayor Neil Walker will Chair the meeting.

**9.6 Requests for Consideration of Road Access to Lot 3 & 4, Parish of Hilton**

Correspondence was received from Trevor and Janene Fegan dated 13 July 2016 seeking a response to their letter of the 21 March 2015 which addressed the issue of a trafficable road access to their property being Lot 3 on SP2297752 Parish of Hilton.

The matter has now become pressing as they have recently moved into their residence which has been constructed on Lot 3 and recent wet weather.

**Recommendation:**

*That with respect to the request for trafficable access to Lot 3 on SP 2297752;*

- 1. The Chief Executive Officer make representations to Queensland Rail seeking consent to use the existing track within the rail corridor to provide access to Lot 3,*
- 2. Subject to QR consent, Council request the Director of Engineering Services to gravel the section of black soil road leading from the end of the existing gravel track within the rail corridor, across Old Yorkshire road to provide all weather access to Lot 3 on SP 2297752 Parish of Hilton,*

*And further, the Director of Engineering Services bring forward to a future meeting of Council, an estimate of cost to give effect to the resolution of 12 May 2009 for consideration of inclusion in a future budget.*

Moved Cr. S Royes

Seconded Cr. P Curr

That with respect to the request for trafficable access to Lot 3 on SP 2297752 Council defer a decision until:

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1. The Chief Executive Officer makes representations to Queensland Rail seeking consent to use the existing track within the rail corridor to provide access to Lot 3.
2. Staff check with the nominated access when the building application was approved for the house constructed on Lot 3 on SP 2297752 and report to a future meeting of Council.

And further, the Director of Engineering Services bring forward to a future meeting of Council, an estimate of cost to give effect to the resolution of 12 May 2009 for consideration of inclusion in a future budget.

CARRIED 3/0

Resolution No.25/1617

**Attendance** – Cr. J Fegan and Cr. B Murphy re-entered the meeting at 12:42pm

Cr. B Murphy declared a real conflict of interest (as per section 173 of the Local Government Act 2009) in relation due to Report 9.7 *Offer of Priority Purchase of Part of Portion 57 – For Road Opening and Solar Farm*

Cr. B Murphy left the meeting at 12:44pm taking no part in the debate or decision of the meeting.

Cr. P Curr declared a material personal interest (as per section 172 of the Local Government Act 2009) in relation to report 9.7 *Offer of Priority Purchase of Part of Portion 57 – For Road Opening and Solar Farm*.

Cr. Curr dealt with the conflict of interest by stating that it was his determination that their personal interest is not of sufficient significance that would lead to him making a decision on this matter that is contrary to the public interest.

Cr. Curr participated in the discussion and voted in the positive.

Deputy Mayor Neil Walker will Chair the meeting.

### **9.7 Offer of Priority Purchase of Part of Portion 57 – For Road Opening and Solar Farm**

In August 2013 Council applied to DNRM to purchase 26.3hectares of unallocated land from Lot 57 for the purposes of a proposed Solar Farm (land to then be leased to Overland Sun Farming).

Council also sought to secure dedication of land on which the un-surveyed and undedicated road is constructed which provides access to Hilton Park – Lot 10 on EN 16. This road also serves as the access to Lot 2 on SP 229752 owned by Kevin Wayne Murphy.

Because this matter has been deferred several times over the past 3 years pending progress by Overland Sun Farming Pty Ltd with the Solar Farm, the offer from DNRM to Council for the Priority Purchase of the required land and the associated road dedication have been deferred.

The report addresses the desirability of proceeding with the road dedication and further deferral of taking up the Offer of Priority purchase of the 26.3 hectares for the proposed Sun Farm.

#### **Recommendation:**

*That staff obtain fresh quotations for the required survey work to enable Council to proceed with the application to DNRM for the opening of a road to rationalize road access to Hilton Park on Lot 10 on EN 16 and Lot 2 on SP 229752, and*

*That Council requests the CEO to confirm to DNRM that Council seeks a deferral of their offer for Priority Purchase of a parcel of State owned land of approx. 26.3 hectares of land within portion 57 on the understanding that whilst the proposed sun farm is expected to proceed, Council is awaiting written*

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*advice from Overland Sun Farming of their progress with securing the required approvals for the project before Council is able to outlay the required purchase price for the land.*

Moved Cr. J Fegan

Seconded Cr. S Royes

That staff present the already prepared survey plan to DNRM to ascertain the next step for the opening of a road to rationalize road access to Hilton Park on Lot 10 on EN 16 and Lot 2 on SP 229752, and;

That Council requests the CEO to confirm to DNRM that Council seeks a deferral of their offer for Priority Purchase of a parcel of State owned land of approx. 26.3 hectares of land within portion 57 on the understanding that whilst the proposed sun farm is expected to proceed, Council is awaiting written advice from Overland Sun Farming of their progress with securing the required approvals for the project before Council is able to outlay the required purchase price for the land.

CARRIED 4/0

Resolution No.26/1617

**Attendance** –Cr. B Murphy re-entered the meeting at 12:52pm

### **9.8 Resignation of Environment and Regulatory Services Director**

The Director of Environment and Regulatory Services Mr Geoff Rintoul has submitted his resignation effective 12 August 2016. Geoff has been appointed as Executive Manager – Aramac with the Barcaldine Regional Council.

Council approval of action to appoint a temporary officer to the position to enable an adequate time for hand-over from Mr Rintoul to the replacement and to enable the new CEO to consider the position in the context of the Organisational structure

#### **Recommendation:**

1. *Council notes:*

- *The CEO has accepted the resignation of Mr Geoff Rintoul, Director of Environment and Regulatory Services effective 12 August 2016, and*
- *Council extends congratulations to Mr Geoff Rintoul on his promotion and thanks him for his service over the past three and half years, and*

2. *Council authorises;*

- *A temporary replacement to be sourced through local government temporary staff providers for the position of Environment and Regulatory Services Director pending the commencement of the new CEO and his review of the organisational structure and this position, and*
- *the selection panel comprising the Mayor, Deputy Mayor and CEO to appoint the temporary replacement In accordance with the provisions of the local Government Act Section 196 (4)*

Moved Cr. J Fegan

Seconded Cr. N Walker

That Council notes:

- The CEO has accepted the resignation of Mr Geoff Rintoul, Director of Environment and Regulatory Services effective 12 August 2016, and

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•Council extends congratulations to Mr Geoff Rintoul on his promotion and thanks him for his service over the past three and half years, and

Council authorises;

•A temporary replacement to be sourced through local government temporary staff providers for the position of Environment and Regulatory Services Director pending the commencement of the new CEO and his review of the organisational structure and this position, and

•The selection panel comprising the Mayor, Deputy Mayor and CEO to appoint the temporary replacement in accordance with the provisions of the local Government Act Section 196 (4)

CARRIED 5/0

Resolution No.27/1617

**10. WORK PLACE HEALTH AND SAFETY**

Councillors were presented with the June Work Place Health and Safety Report.

**11. MEMBERS BUSINESS**

Cr. Walker

- Addresses for council notifications aside from rates notices. Notice to be made in next council newsletter.

Cr Royes

- Slashing and weed poisoning, Cannington Road.
- Securing of Council property at sand yards.

Cr. Fegan

- Community memorabilia at the Town and Country club for recovery.

**Attendance** – Director of Environment and Regulatory services entered the meeting at 1:15pm

Cr Murphy

- McKinlay Enhancement Group – request for light at Bush nurse Clinic.
- QR train crossing to access residential houses when trains blocking road access.
- Questions over Nelia Farm stay and tourism Sculpture walk.
- Civic leaders conference update to Councillors including reconstruction of bank Bill.

Cr Fegan declared a material personal interest (as per section 172 of the Local Government Act 2009) in relation to further discussions with Report Preferred Suppliers Arrangement – Supply of Goods and or Service.

Cr Fegan left the meeting at 1:26pm taking no part in the discussion.

**PROCEDURAL MOTION**

Moved Cr. S Royes

Seconded Cr. P Curr

That Council resolve that the meeting be closed to the public under section 275 1 (e) of the Local Government Regulation 2012 for the purposes of discussing the Preferred Suppliers Arrangement – Supply of Goods and or Service.

CARRIED 4/0

Resolution No. 28/1617

Closure of meeting – 1:26pm

CONFIRMED MINUTES

**PROCEDURAL MOTION**

Moved Cr. S Royes

Seconded Cr. N Walker

That Council resolve to re-open the meeting to the public.

CARRIED 4/0

Resolution No.29/1617

Re-opening of Meeting – 1:29pm

**6.5 Preferred Suppliers Arrangement – Supply of Goods and or Service**

This report makes recommendation to Council for the approval of Preferred Suppliers Arrangement – Supply of Goods and or Service for the 2016/17 financial year.

Council advertised a Request for Preferred Suppliers Arrangement – Supply of Goods and or Service for July 2016 to June 2017. A total of 22 responses were received for 13 categories of services. A number of tenderers submitted tenders for multiple services or supplies. Council also received a response for Surveyor Services in the above, which has been assessed. Tenders have been assessed, clarifications made scores have been determined based on a number of criteria and finally tenders for all trades and services ranked.

The following is the list of trade services and subsequent responses and scoring numbers that formed the basis of evaluation;

Trade Reference No.	No of Tenders per trade/service received	Trade/Services Area
1	2	BUILDING
2	3	ELECTRICAL
3	1	PLUMBING
4	1	PAINTING
5	2	CONCRETING
6	3	FIRE EQUIPMENT
7	3	AIR CONDITIONERS
8	1	PEST CONTROL
9	1	TYRES
10	1	CATERING
11	1	WEED SPRAYING
12	1	YARD MAINTENANCE
13	1	SURVEYOR

In assessing all the tenders, firstly the tenders were assessed to be compliant with the tender requirements, and then an assessment was made as to the Tenderer's technical and managerial capability to perform its obligations under the contract.

To determine a ranking of Tenderers, all tenders were assessed in accordance with the Evaluation criteria as detailed below.

Criteria	Weighting (%)
Unit Price	70
Capability Reliability	30



CONFIRMED MINUTES

Unit prices were scored points of either 1-5 with 1 being the highest price and 5 being the lowest price in each case. Noting that the maximum number of tenderers per category was 3.

For non local companies (based outside McKinlay Shire) a local preference margin of 10% was added to their price.

Scores for Reliability and capability were based upon the known performance of local companies and services providers, whereas the scores for non McKinlay Shire based tenderers were allocated a consistent score of 2 unless there was some information available in this regard. This being based on the general need for experience in carrying out works on Council owned infrastructure – especially in the electrical area.

The total scores for each tenderer were then calculated using the weighting for each of the criteria as listed above.

**Recommendation:**

*That Council accepts the ranking of Tenderer's for the various Supply of Goods and or Service as listed on the attachment for the Preferred Suppliers Arrangement – Supply of Goods and or Service for 2016/17, and that these rankings be published.*

Moved Cr. P Curr

Seconded Cr. S Royes

That Council accepts the ranking of Tenderer's for the various Supply of Goods and or Service for the Preferred Suppliers Arrangement – Supply of Goods and or Service for 2016/17, and that these rankings and prices be published.

CARRIED 4/0

Resolution No.30/1617

**Attendance** – Cr. Fegan re-entered the meeting at 1:30pm

**12. CLOSURE OF MEETING**

The Chair of the meeting, Cr. Belinda Murphy declared the meeting closed at 1:31pm

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Cr Belinda Murphy  
Mayor