

Ordinary Meeting Agenda

PUBLIC

To be held at McKinlay Shire Council, Boardroom
29 Burke Street, Julia Creek, Queensland 4823

Tuesday 20th April 2021, 9:00am

Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek on 20th April 2021 at 9:00am.

ORDER OF BUSINESS

1. Opening	3
2. Attendance	3
2.1 Appointment	3
3. Declaration of Conflict of Interest	3
4. Confirmation of minutes of Ordinary Meeting on 16 th March 2021	4
4.1 Confirmation of minutes of Special Meeting on 15 th April 2021	13
4.2 Business Arising out of minutes of previous Meeting	18
<u>5. ENGINEERING REPORT</u>	
5.1 Engineering Work Monthly Report	20
<u>6. ENVIRONMENTAL & REGULATORY SERVICES REPORT</u>	
6.1 Environmental & Regulatory Services Monthly Report	26
6.2 Compulsory Acquisition of Native Title Rights and Interests on land currently described as Lot 37 EN116, part Lot 6 SP229811 and part Lot 57 SP299144 (Sewerage Treatment Infrastructure)	39
<u>7. COMMUNITY SERVICES REPORT</u>	
7.1 Community Services Monthly Report	60
7.2 McKinlay Race Club – Community Sponsorship Request	71
7.3 McKinlay Shire Council RADF Application Bid 2021/22	72
7.4 Community Benefit Assistance Scheme 2020/21	73
7.5 Julia Creek Campdraft – Community Sponsorship Request	74
7.6 North Queensland Sports Foundation 2021 Overlanders Way Festival of Sport	77
7.7 LATE – Caravan Park Works for Queensland Projects	79
<u>8. CORPORATE SERVICES REPORT</u>	
8.1 Corporate Services Report	82
8.2 2021/22 Budget Program	90
<u>9. CHIEF EXECUTIVE OFFICERS REPORT</u>	
9.1 Chief Executive Officers Report	93
<u>10. WORKPLACE HEALTH AND SAFETY</u>	
10.1 Workplace Health and Safety Report	108
<u>11. CLOSE</u>	

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

2. ATTENDANCE

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. J Lynch, Cr. T Pratt

Staff:

Chief Executive Officer, Mr. John Kelly

Rates Officer/Acting Executive Assistant, Mrs Katie Woods

Director of Corporate and Community Services, Ms. Tenneil Cody

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Other people in attendance:

Apologies:

2.1 APPOINTMENT

Nil

3. DECLARATION OF CONFLICT OF INTEREST

Nil

4. CONFIRMATION OF MINUTES

That the Minutes of the Ordinary Meeting on 16th March 2021 be confirmed.

That the Minutes of the Ordinary Meeting on 15th April 2021 be confirmed.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

16th March 2021

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
4. Confirmation of minutes of Ordinary Meeting on 16th February 2021
- 4.1 Confirmation of minutes of Special Meeting 2nd March 2021
- 4.2 Business Arising out of minutes of previous Meeting

5. ENGINEERING REPORT

- 5.1 Engineering Work Monthly Report

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental & Regulatory Services Monthly Report

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Report
- 8.2 Blocks of land owned by Catholic Church – Offer to Transfer to Council

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 CEO Report

10. WORKPLACE HEALTH AND SAFETY

- 10.1 Workplace Health and Safety Report

11. CLOSE

1. OPENING BUSINESS ▲

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 9:08am.

2. ATTENDANCE ▲

Mayor: Cr. P Curr

Members: Cr. S Royes, Cr. J Lynch, Cr. T Pratt, Cr. J Fegan

Staff:

Chief Executive Officer, Mr. John Kelly

Executive Assistant, Mrs. Grace Armstrong

Director of Corporate & Community Services, Ms. Tenneil Cody

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Other people in attendance:

Apologies: NIL

3. DECLARATION OF CONFLICT OF INTEREST ▲

Nil

4. CONFIRMATION OF MINUTES ▲

Confirmation of Minutes of the Ordinary Meeting of Council held on 16th February 2021.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 16th February 2021 be confirmed.

Resolution No. 227/2021

The Minutes of the Ordinary Meeting of Council held on 16th February 2021 are confirmed.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 5/0

Confirmation of Minutes of the Special Meeting of Council held on 2nd March 2021.

RECOMMENDATION

That the Minutes of the Special Meeting of Council held on 2nd March 2021 be confirmed.

Resolution No. 228/2021

The Minutes of the Special Meeting of Council held on 2nd March 2021 are confirmed.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

4.2 BUSINESS ARISING FROM PREVIOUS MINUTES ▲

Nil

5. ENGINEERING SERVICES ▲**5.1 Engineering Works Report**

This report outlines the general activities for the Engineering Department for the month of February 2021.

RECOMMENDATION

That Council receives the Engineering Services monthly report for February 2021.

Resolution No. 229/2021

That Council receives the Engineering Services monthly report for February 2021.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

Actions Arising:**Balance of Betterment Funding**

Staff will submit a request to QRA for approval to transfer the unspent Betterment Funding of approx. \$900,000 to the Dalgonally Road.

QRFFF Betterment Funding Opportunity

The Director of Corporate & Community Services will circulate the guidelines to all Councillors and this will be listed for discussion at the Briefing on 6th April 2021.

Water Tower Lighting Project

Orders have been placed and DERS will check on anticipated installation date.

6. ENVIRONMENTAL AND REGULATORY SERVICES ▲**6.1 Environmental and Regulatory Services Report**

This report outlines the general activities, revenue and expenditure for the department for the period February 2021.

RECOMMENDATION

That Council receives the February 2021 Environmental and Regulatory Services Report.

Resolution No. 230/2021

Council receives the February 2021 Environmental and Regulatory Services Report.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

7. COMMUNITY SERVICES ▲**7.1 Community Services Monthly Report**

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: February 2021.

RECOMMENDATION

That Council receives the Community Services monthly report for February 2021.

Resolution No. 231/2021

That Council receives the Community Services monthly report for February 2021.

Moved Cr. T Pratt

Seconded Cr. P Curr

CARRIED 5/0

Actions Arising:**McIntyre Park Maintenance**

Councillors and staff will inspect McIntyre Park at the conclusion of the meeting.

DERS will follow up on the repairs to the Campdraft arena light pole which was damaged in the recent wind storm.

8. CORPORATE SERVICES ▲**8.1 Corporate Services Report**

The Corporate Services Report as of February 2021 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending February 2021.

Resolution No. 232/2021

Council receives the monthly Corporate Services Report for the period ending February 2021.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

8.2 Blocks of land owned by Catholic Church – Offer to Transfer to Council

The Catholic Church has contacted Council with an offer to donate blocks of church-owned land to McKinlay Shire Council, as they are identified as surplus to their needs. The blocks are located in Gilliat and Kynuna.

RECOMMENDATION

That Council agrees to accept the parcels of land from the Catholic Church at zero cost. Those parcels of land identified as Lot 109 K3711, Lots 304,307 and 308 on G131.

Resolution No. 233/2021

That Council agrees to accept the parcels of land from the Catholic Church at zero cost, with the costs of the land transfer to be borne by the Catholic Church. Those parcels of land identified as Lot 109 K3711, Lots 304,307 and 308 on G131.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER ▲

9.1 CEO Report

This report provides an update on current matters for the information of Council.

RECOMMENDATION

That Council receive and note the report from the Chief Executive Officer for the period February to March 2021 except where amended or varied by separate resolution of Council.

Resolution No. 234/2021

That Council receive and note the report from the Chief Executive Officer for the period February to March 2021 except where amended or varied by separate resolution of Council.

Moved Cr. P Curr

Seconded Cr. J Lynch

CARRIED 5/0

9.1.1 Proposed Visit by Cotton Australia Pty Ltd to meeting with Council

This meeting with the Chairman, Deputy Chairman and CEO of Cotton Australia P/L will take place in the Civic Centre Supper room at 8.00a.m. on Tuesday 23rd March 2021 and a community circular from Cotton Australia will be circulated

9.1.2 Dirt n Dust Festival – Update

Feedback from DnD President regarding the Licence to Occupy is still awaited.

9.1.3 Western Queensland Alliance of Councils Bi-Annual Meeting in Richmond 18th May 2021 – attendees

The Mayor, Cr Phillip Curr, Cr Pratt and the CEO will attend and other Councillors are welcome to make a day trip if they wish.

9.1.4 Recent NWQROC & RRTG hosted in Julia Creek – Appreciation to Staff for Team effort in Preparation of the Town and the Venue

RECOMMENDATION

Council place on record it's appreciation to Councils Parks & Garden staff with effort from the general workforce and to the office staff and cleaners for their excellent work in presenting the Town and the Civic Centre in preparation for the NWQROC Meeting held in Julia Creek on the 4th and 5th of March 2021.

Resolution No. 235/2021

Council place on record it's appreciation to Councils Parks & Garden staff with assistance from the general workforce and to the office staff and cleaners for their excellent work in presenting the Town and the Civic Centre in preparation for the NWQROC Meeting held in Julia Creek on the 4th and 5th of March 2021.

Moved Cr. J Lynch

Seconded Cr. P Curr

CARRIED 5/0

9.1.5 Follow up on Meeting with TMR D/G Neil Scales in Julia Creek 4th March 2021

- a. Letter of Appreciation
- b. Wills Development Road Project Bid
- c. Livestock Transit Centre

RECOMMENDATION

The Mayor sends a letter of thanks to D/G Neil Scales for meeting with Council on 4th March to discuss road priorities.

Resolution No. 236/2021

The Mayor will send a letter of thanks to Transport and Main Roads D/G Neil Scales for meeting with Council on 4th March to discuss road priorities.

Moved Cr. J Lynch

Seconded Cr. P Curr

CARRIED 5/0

9.1.6 Julia Creek Aerodrome Rectification Works – Negotiations – Prior planning

Negotiations are set down for 31st March 2021.

9.1.7 Proposed Professional Development for Mayor, Councillors and Staff –

- a. Date options – 3 to 4 hrs. on 12th or 13th or 15th or 16th April
- b. Format and Subject
- c. Confirmation of Availability of Crs and staff

Councillors agreed to the training session being held 8.00a.m. – 12noon on Monday 12th April 2021. The CEO will circulate preparatory material prior to the session.

9.1.8 Hospital Discussions – Response from Kari Arbouin and proposed date for follow up**RECOMMENDATION**

The Mayor, Deputy Mayor and CEO or Tenneil Cody DCCS meet with Kari Arbouin Acting Executive Director, Rural and Remote Health and Senior QLD Health staff including the Deputy Director of Health in Townsville on Friday 26th March 2021 to discuss the current situation regarding Julia Creek Multi Purpose Health Service.

Resolution No. 237/2021

The Mayor, Deputy Mayor and CEO or Tenneil Cody DCCS meet with Kari Arbouin Acting Executive Director, Rural and Remote Health and Senior QLD Health staff including the Deputy Director of Health in Townsville on Friday 26th March 2021 to discuss the current situation regarding Julia Creek Multi Purpose Health Service.

Moved Cr. P Curr

Seconded Cr. S Royes

CARRIED 5/0

9.1.9 Report on MITEZ Meeting 11th March 2021 – Deputy Mayor Cr Janene Fegan

Cr Janene Fegan provided a verbal report.

9.1.10 Legal Process Required to Dispose of Town & Country Club if Council so decides

Staff will bring a report to the next meeting of Council which will outline the options and include a draft Tender document.

9.1.11 Land Sub-division – Stage 2

This will be presented to the next Council Briefing for consideration.

9.1.12 Discussions on Improving Tele-communications, Mobile Coverage and Internet Shire Wide

The Mayor, CEO & DC&CS will be participating in a TEAMS meeting with Telstra on the afternoon of 16th March 2021 to further explore opportunities.

9.1.13 Works for Queensland (W4Q) 2021 – 2024 – Letter dated 11 March 2021 from D/G Dept of State Dev, infrastructure, Local Government & Planning

This will be listed for discussion at the April Briefing. Councillors are encouraged to send suggestions to the CEO prior to the Briefing and staff will bring forward these and other possible projects for consideration at that meeting noting that a response is required to the Department by 9th April, 2021

10. WORKPLACE HEALTH AND SAFETY ▲**10.1 Workplace Health and Safety**

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of February 2021.

RECOMMENDATION

That Council receives the February 2021 Work Health and Safety Report.

Resolution No. 238/2021

That Council receives the February 2021 Work Health and Safety Report.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

General Business – Councillor Requests

- S Royes** - Maintenance of park benches – need to be maintained leading up to the Tourist Season
- J Lynch** - Blind corners on Wills Development Road – covered by trees and grass – DERS to follow up
- 40km/hr signs at Box Creek – why are they there? DERS will investigate.
- J Fegan** - Apprentices – Council should look at taking apprentices on again. Directors to consider.
- Townsville Bulletin – Cr Fegan has been contacted by a journalist at the Bulletin to provide information for a story on the current health situation. Mayor, Deputy Mayor and CEO to consider coordinating this with the 26th March visit to Qld Health.
- T Pratt** - Kynuna beautification project – DERS to follow up
- Windmill at McKinlay – DERS to follow up.
- Power pole at DnD shed is on a lean – Staff are attending to this.

11. CLOSURE OF MEETING



The Chair of the meeting Mayor Philip Curr declared the meeting closed at 12:14pm.

UNCONFIRMED



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

SPECIAL MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

15th April 2021

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest

4. ITEMS FOR DISCUSSION

4.1 Award of Sealing and Stabilising works: Truck Park, Cannington Rd, Shaw St and Taldora Rd

4.2 Award of Contract CN 16068 Components

4.3 Award of Tender T2021004 Design and Construct Modular Home Julia Creek

5. CLOSE

UNCONFIRMED

1. OPENING BUSINESS ▲

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 9:03 am.

2. ATTENDANCE ▲

Mayor: Cr. P Curr - (by tele-conference)

Members: Cr. J Fegan, Cr. S Royes, Cr. J Lynch, Cr. T Pratt - (by tele-conference)

Staff:

Chief Executive Officer, Mr. John Kelly

Rates Officer/Acting Executive Assistant, Mrs. Katie Woods

Director of Corporate & Community Services, Ms. Tenneil Cody

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Other people in attendance:

Nil

Apologies:

3. DECLARATION OF CONFLICT OF INTEREST ▲

Nil

4. ITEMS FOR DISCUSSION ▲**4.1 Award of Sealing and Stabilising works: Truck Park, Cannington Rd, Shaw St and Taldora Rd**

Council staff sought Vendor panel quotations through Local Buy approved contractors for Sealing and Stabilising works on the Julia Creek Truck Park, Cannington Rd, Shaw St and Taldora Rd. These projects have been approved by Council in the 2020/2021 financial year.

RECOMMENDATION

That Council resolves to:

- a. Accept the quotation from Stabilised Pavements Australia dated 24th March 2021 for \$1,116,214.36 (GST Exclusive) for Sealing and Stabilising works on the Julia Creek Truck Park, Cannington Rd, Shaw St and Taldora Rd. These projects have been approved by Council in the 2020/2021 financial year.

Resolution No. 239/2021

That Council resolves to:

- a. Accept the quotation from Stabilised Pavements Australia dated 24th March 2021 for \$1,116,214.36 (GST Exclusive) for Sealing and Stabilising works on the Julia Creek Truck Park, Cannington Rd, Shaw St and Taldora Rd. These projects have been approved by Council in the 2020/2021 financial year.

Moved Cr. P Curr

Seconded Cr. T Pratt

CARRIED 5/0

4.2 Award of Contract CN 16068 Components Vendor Panel quotations from the relevant Local Buy provider contracts were sought for:

- Traffic Management Services (BUS-270)
- Sealing Services (BUS-270)
- Stabilising and Additive supply Services (BUS-270)
- Supply of Base Aggregate (BUS-290)

To allow Council to undertake Contract Number CN 16068 Wills Developmental Rd Widening project for the Department of Transport and Main Roads(DTMR).

RECOMMENDATION

That Council resolves to:

- a. Accept the quotation from A20 Traffic Solutions dated 9th April 2021 for Traffic Management Services for CN 16068 and;
- b. Accept the quotation from RPQ dated 9th April 2021 for Sealing Services for CN 16068 and;
- c. Accept the quotation from SAT Civil dated 9th April 2021 for Stabilising and Additive Supply Services for CN 16068 and;
- d. Accept the quotation from Wagner's dated 9th April 2021 for Gravel Supply for CN 16068

Resolution No. 240/2021

That Council resolves to:

- a. Accept the quotation from A20 Traffic Solutions dated 9th April 2021 for Traffic Management Services for CN 16068 and;
- b. Accept the quotation from RPQ dated 9th April 2021 for Sealing Services for CN 16068 and;
- c. Accept the quotation from SAT Civil dated 9th April 2021 for Stabilising and Additive Supply Services for CN 16068 and;
- d. Accept the quotation from Wagner's dated 9th April 2021 for Gravel Supply for CN 16068.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 5/0

4.3 Award of Tender T2021004 Design and Construct Modular Home Julia Creek

Council tendered out the Design and Construct Modular House Julia Creek, with a view to placing a house on the recently purchased 71 Coyne St vacant lot. A conforming tender and a non-conforming tender were received from Asset Cabins and Homes.

RECOMMENDATION

That Council resolves to:

- a. Accept the tender from Asset Cabins and Homes for \$315,000 Excluding GST and;
- b. Delegates the Chief Executive Officer to negotiate or vary the contract as required.

Resolution No. 241/2021

That Council resolves to:

- a. Accept the tender from Asset Cabins and Homes for \$315,000 Excluding GST and;
- b. Delegates the Chief Executive Officer to negotiate or vary the contract as required.
- c. Re-allocate \$50,000 from the Capital Works Budget Project item 'Purchase Land - Sale Yards' to 'New Housing 71 Coyne Street' project.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 5/0

5. CLOSURE OF MEETING ▲

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 9:31am.

4.2 BUSINESS ARISING OUT OF MINUTES FROM PREVIOUS MEETING

Nil



5.0 ENGINEERING SERVICES



Ordinary Meeting of Council Tuesday 20th April 2021

5.1 Subject: Engineering Services Monthly Report March 2021
Attachments: Nil
Author: Engineering Services Department
Date: 9 April 2021

Executive Summary:

This report outlines the general activities for the Engineering Department for the month of March 2021.

Recommendation:

That Council receives the Engineering Services monthly report for March 2021.

Background:

This report outlines the general activities of the department for the month of March 2021 and also provides an update on projects.

RMPC

	Actual	Budget YTD	Budget
1610 RMPC Works	\$807,395	\$1,071,000	\$1,428,000

- Pothole Patching
- Sign replacement
- Guide post replacement
- Cleaning and maintenance of culverts

Cannington Road

	Actual	Budget YTD	Budget
1630 Cannington Road Works	\$107,973	\$315,000	\$420,000

- Routine maintenance
- Removal of dead animals.
- Pothole patching.
- Sign repairs
- Removal of silt from floodways and culverts

Roads Maintenance

	Actual	Budget YTD	Budget
1100 Repairs & Maintenance Shire Roads	\$407,729	\$900,000	\$1,200,000

- Pot hole patching various roads
- Sign repairs
- Guide posts
- Maintenance grade Ivelen Rd
- Cleaning of town streets



Ordinary Meeting of Council Tuesday 20th April 2021

Water and Sewerage

	Actual	Budget YTD	Budget
1800 Operational Costs – Julia Creek Water	\$130,470	\$142,500	\$190,000

- Water Quality Sampling as a part of the monthly routine.
- Capital Works back flow program completed
- Fix Sale yard Toilets leaking shower head
- Organise replacement Power pole in Water Tower yard.
- Hose tap Replaced in Kindy Bathroom.
- Remove Damaged Equipment at under body Truck Wash.

McIntyre Park:

- Performed routine checks.
- Fixed Leaking tap under Judges tower.

	Actual	Budget YTD	Budget
1810 Operational Costs – McKinlay Water	\$14,220	\$12,375	\$16,500

- Routine monitoring
- Water Quality Sampling
- Capital works Mckinlay Pipe Work Completed.
- Bypass pump failed after rain, installed replacement.

	Actual	Budget YTD	Budget
1820 Operational Costs – Kynuna Water	\$44,957	\$55,500	\$74,000

- Water Quality Sampling
- Routine monitoring
- Flush Town lines

	Actual	Budget YTD	Budget
1830 Operational costs – Nelia Water	\$5,217	\$5,625	\$7,500

- Routine monitoring
- Water testing

	Actual	Budget YTD	Budget
1900 Operational Costs – Julia Creek Sewerage	\$95,791	\$157,500	\$210,000

- The work include responding to the alarms, including after hours alarms, data recording for the regulator, repairing electrical faults, supply of electricity, and repair to the pumps.
- Routine monitoring of Sewerage treatment plant.
- Check Hickman street Pump station Progress
- Provide private hire services to Re Pump with Vac Trailer (Local Contractor was offered first).



Ordinary Meeting of Council Tuesday 20th April 2021

- Caravan Park Blocked urinal and toilet fixed
- Civic Centre Urinal waiting on parts to arrive.

Workshop

	Actual	Budget YTD	Budget
1510 Repairs and Maintenance - Plant & Vehicles	\$876,280	\$933,750	\$1,245,000

- Ongoing repairs and maintenance to Council vehicles plant equipment.
- Julia creek Work camp has provided the workshop with 1 staff member for 2 weeks of each month, helping with any duties required.
- 3x Hiluxs and 1x Pardo Arrived from Charters Towers Toyota.
- Final Fitouts and issuing of veheciles planned during April.

Parks and Gardens

	Actual	Budget YTD	Budget
2700 Parks & Gardens and Amenities – Operations	\$470,932	\$577,500	\$770,000

- Mowing and whipper snipping parks and town streets.
- Cleaning of public toilets.
- Collection of rubbish.
- Maintenance to garden beds Burke St.
- Road sweeping in Julia Creek
- Roads staff have assisted with these works.

Airport

	Actual	Budget YTD	Budget
1300 Airport Operational Costs	\$90,251	\$112,500	\$150,000

- Serviceability Inspections of the facility are undertaken 3 days per week as required for RPT services.
- Council have submitted its Tier 3 Airport Transport Security Program on 10 March 2021. The Department have confirmed receipt and will be in contact once our submission is reviewed.
- Preparations are being made to amend the Aerodrome Manual inline with the new MOS 139. The updated manual is to be submitted to CASA by 13 May 2021.



Ordinary Meeting of Council Tuesday 20th April 2021

Projects

T-1920035- Refurbishment of the Hickman Street pump station –

- Approximately 75% of the project complete, with 95% of the original scope of works completed and due to be commissioned on week of the 19/4.
- The rising main will be completed under the current funding package as no major variations were encountered during the internal pump station works
- The project is due to be completed by the 15/5/21.

T- 1920022 Town Bore Replacement Project –

- The town bore works are completed and commissioning completed.
- The civic bore refurbishment works variation has been approved and DB have engaged the electrical contractor.
- A revised program will be provided by Daly Bros in the near future.

Kynuna Water Tank connection

Failed liner has been repaired by supplier. Yet to be brought online due to resourc

Report on the Natural Disaster Recovery Works -Summary of program

2019 – Works are scheduled to complete by May 2021.

2020 Submission – Council has received approval from QRA Works to be programmed.

Details of the 2019 Projects currently underway

The above works are being delivered between AECOM (as the Project Manager using local contractors) and Council as Project Manager with responsibilities as outlined above. Both AECOM and Council use external contractors to deliver these works.

Please find attached Scope Summary detailing works completed to date AECOM is the Project Manager on behalf of the Council.

2019 and 2020 DRFA Event

Works on the 2019 Event are being managed by AECOM and Council. 2020 are about to commence

The Table below details the current status of the submissions.



Ordinary Meeting of Council Tuesday 20th April 2021

Submission Number	Approved Value	Actual Expenditure to Date	Variance Approved to Actual	Estimated Final Cost	Location	Percentage Complete	Status
MSC 0003,1819E REC	\$18,146,709.82	\$6,803,413.51	\$11,343,296.31	\$8,392,038.17	Taldora Road	86%	Approved – Works Commenced
MSC 0004,1819E REC	\$9,842,149.97	\$4,890,061.39	\$4,952,088.58	\$5,789,435.93	North West - Unsealed	85%	Approved – Works Commenced
MSC 0005,1819E REC	\$5,739,470.26	\$2,530,433.47	\$3,209,036.79	\$3,777,346.13	North East - Unsealed	87%	Approved – Works Commenced
MSC 0011,1819E REC	\$8,184,353.94	\$4,779,242.14	\$3,405,111.80	\$6,707,111.45	South East - Unsealed	90%	Approved – Works Commenced
MSC 0020,1819E REC	\$669,225.56	\$31,329.75	\$637,895.81	\$678,277.18	2020 Sealed - Various	5%	Approved – Works Commenced
MSC 0021,1819E REC	\$4,979,274.00	\$378,306.60	\$4,600,967.40	\$4,693,279.56	2020 Un sealed - Various	20%	Approved – Works Commenced
MSC 0009,1819E REC	\$2,381,085.00	\$1,369,763.77	\$1,011,321.23	\$1,693,457.45	South West - Unsealed	93%	Nearing Completion
MSC 0010,1819E REC	\$5,729,601.66	\$4,890,061.39	\$839,540.27	\$4,904,123.89	Sealed Roads	95%	Nearing Completion
MSC 0008,1819E REC	\$7,814,430.00	\$4,848,988.39	\$2,965,441.61	\$4,858,988.39	Betterment	100%	Complete
MSC 0015,1819E REC	\$193,391.00	\$53,766.95	\$139,624.05	\$177,441.61	Euraba, Sunny Plains. Shaw Street	60%	Unsealed works completed by AECOM – Shaw Street sealed works remaining to be delivered by MSC
MSC 0014,1819E REC	\$256,904.92	\$89,784.40	\$167,120.52	\$214,784.40	Nelia Road	99%	Nearing Completion
Total	\$63,936,596.13	\$30,665,151.76	\$33,271,444.37	\$41,886,284.16	2019 Works	89%	
					2020 Works	13%	
					Overall Program	75%	

QRA proposal to utilise unspent betterment funding

Staff have prepared and submitted an application utilise approximately \$900,000 unspent betterment funding on sealing approximately 10km of Dalgonaally/Millungera Rd.

T20210001 Culvert replacement Wills Developmental rd

Works to recommence on 19th April to replace culverts at Cerebus Ck and approximately 2 weeks following begin Culvert installation at Williams River.

CN-16068 Wills Developmental Road Widening Ch 0.74 – Ch 4.02

Council Submitted a price to undertake this project the Department Transport and Main Roads has accepted the offer.

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:

115358



6.0 ENVIRONMENTAL & REGULATORY SERVICES



Ordinary Meeting of Council Tuesday 20th April 2021

6.1 Subject: Environmental and Regulatory Services Report – March 2021
Attachments: None
Author: Environmental and Regulatory Services Team Leader
Date: 8th April 2021

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period March 2021.

Recommendation:

That Council receives the March 2021 Environmental and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of March 2021.

Detailed below are the general matters of interest that relate to the day to day activities of the department throughout the month.

Consultation: (internal/External)

Environmental & Regulatory Services Team Leader, Local Laws Officer, Asset Maintenance Officer, Water and Sewerage Officer, Ranger and Finance Officer.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:

115282



1 – Refuse Collection and Disposal

1.1 - Budget

		Actual	Budget
ENVIRO1.1	3100 - Refuse Collection Revenue	\$85,356	\$84,715

		Actual	Budget
ENVIRO1.2	3100 - Kerbside Rubbish Collection Expenditure	\$29,766	\$42,310

		Actual	Budget
ENVIRO1.3	3110 - Refuse Disposal Revenue	\$46,707	\$42,310

		Actual	Budget
ENVIRO1.4	3110 - Refuse Disposal Operational Costs	\$45,161	\$77,000

1.2 - Report

Julia Creek Waste Facility

The facility continued to be pushed up during the month.

Ian McLauchlan is still onsite removing scrap metal and bundling it up into blocks.

2 – Environmental Health Services

2.1 – Budget

		Actual	Budget
ENVIRO2.1	3000 - Environmental Licence Fees (Revenue)	\$1,616	\$1,600

		Actual	Budget
ENVIRO2.2	3000 - Environmental Health Services	\$92,348	\$173,000

2.2 – Report

Water and Sewage Monitoring

Fluoride results for the Julia Creek Township for the months of March are as follows;

<u>Month</u>	<u>Racecourse</u>	<u>Council Depot</u>
March	3.04	3.04

Council's website has been updated to advise the community of results exceeding 3mg/L as required in Council's DWQMP.



Ordinary Meeting of Council Tuesday 20th April 2021

Council's Drinking Water Quality Management Plan (DWQMP) was audited on the 3-4 March 2021. The following non-conformances were raised;

<u>Non-conformance</u>	<u>Auditors Comments</u>	<u>Recommended Actions</u>	<u>Timeframe for Completion</u>
Identify existing preventive measures from catchment to consumer for each significant hazard or hazardous event and estimate the residual risk	Table 4.5 does not explicitly identify all preventative measures for managing the identified hazards. Examples include: <ul style="list-style-type: none"> • Vermin/bird proofing of water storages • Replacement of iron exchange resin at Kynuna This has been identified as a non-conformance.	Review and update the risk assessment in a scheme by scheme format, so that scheme specific circumstances can be captured	Council will develop a risk assessment for each scheme in the next review of the DWQMP. Due date: 1 March 2022
Review of preventive measures: Bores (physical integrity and site security)	The integrity of the Julia Creek Bores was generally found to be good, however the bore head integrity at Kynuna and McKinlay was poor, with holes in bore heads in both schemes. Water temperatures of 50-55°C cannot be relied upon to disinfect all potential pathogens. This is a non-conformance with the DWQMP.	Seal Bore heads to prevent external contamination from entering the bores	The Water and Sewerage Officer will seal all bore heads. Due Date: 30 July 2021
Review of preventive measures: Cross connection / backflow prevention	There was some form of backflow prevention present at each bore visited during the audit, however the auditor was advised that there were no backflow prevention on customer connections. However a program of backflow prevention device installation at individual households will begin shortly. This was identified to be a non-conformance with the DWQMP, as both the current	Proceed with the program of backflow prevention device installation and amend the DWQMP accordingly	Program was completed on the 13 March 2021 for 100 connections in Julia Creek. Further programs will be scheduled in the future if funded. The DWQMP will be updated to reflect this in the next review of the DWQMP.



Ordinary Meeting of Council Tuesday 20th April 2021

	and previous versions of the plan stated that backflow prevention devices were a current preventive measure mitigating the risk of backflow into the reticulation network.		Due Date: 1 March 2022
Document all procedures and compile into an operations manual	Current versions of the procedures were all printed and bound in the W & S Officer's manual. The non-conformance is that although a Reservoir Integrity procedure exists, there was a gap in the roofing at the Kynuna storage tower as shown in the photograph.	Address the integrity breach and to ensure the procedure is amended and/or implemented such that integrity breaches are able to be identified and addressed in a timely manner. An opportunity for improvement is to again review the procedures to ensure that the content accurately reflects current (or desired) operational practice	Water and Sewerage Officer will seal the Kynuna Storage Tank Due Date: 30 April 2021 All procedures will be reviewed and updated where required at the next review of the DWQMP. Due Date: 1 March 2022
Verify implementation of the verification monitoring program as stated in the DWQMP	While the monitoring program is largely implemented as stated in the DWQMP (current approved and previous approved version), no sample results were recorded in the spreadsheet for January 2018, February 2019, and June 2019. The non-conformance is the failure to undertake verification monitoring in accordance with the approved DWQMP.	Ensure the verification monitoring program is implemented as stated in the DWQMP, and if staff absences occur (e.g. sick or annual leave), then sampling should be rescheduled for earlier or later in the month or alternative arrangements made.	Council will ensure that sampling will occur once every month as stated in the verification monitoring program in the DWQMP. If the Water and Sewerage Officer is scheduled to be away other staff trained in sampling will undertake the sampling in his absence. Due Date: Immediately
Review of improvement action (Mosse report) – Action 7 – Hygienic pipe storage	The response to the Mosse report indicates that pipes are stored undercover, however during the audit pipe storage rack at Julia Creek was inspected, and was out in the open (though pipes were	Store pipes under cover as already stated (or amend the response to the Mosse report) An opportunity for improvement is to develop some means of covering	A roof will be erected over the pipe storage racks located next to the plumbers shed. The ends of the pipes will be sealed to prevent



Ordinary Meeting of Council Tuesday 20th April 2021

	stored off the ground). Because Council's response was not implemented, this is a non-conformance with the DWQMP.	open pipe ends during storage to prevent contamination by vermin during storage (e.g. plastic bag & tape)	contamination. Due Date: 30 April 2021
Review of improvement action (Mosse report) – Action 30 – Kynuna Tower roof sealed	A large gap remains where the level sensor/indicator cable extends through the Kynuna Tower roof. The gap should be sealed	Seal the gap	Water and Sewerage Officer will seal the Kynuna Storage Tank Due Date: 30 April 2021
Review of improvement action (Mosse report) – Action 39 – Kynuna standpipe backflow prevention	There were two standpipes sighted at Kynuna, with no physical air gap at either one (long hoses on both, which could easily be submerged in a tanker). This is a non-conformance with the DWQMP as the response to the Mosse report clearly states that there is an air gap.	A backflow prevention device to be installed on the pipework upstream of the tanker filling point	The Water and Sewerage Officer will install a backflow prevention device on the pipework upstream of the tanker filling point Due Date: 30 April 2021
Review of improvement action (Mosse report) – Action 41 – McKinlay bore head integrity	During the site audit, there were visible gaps/openings in both McKinlay bore heads. This is a non-conformance as the Mosse report response states that the bore heads have been sealed and re-sealed after any works.	Seal the bore heads	The Water and Sewerage Officer will seal bore heads Due Date: 9 April 2021
Review of improvement action (Mosse report) – Action 49 – McKinlay depot standpipe decommissioned	The McKinlay standpipe was still able to be operated by turning the valve on, and there was no signage to indicate that it should not be used. This is a non-conformance, as the DWQMP clearly states that it was decommissioned	Either install backflow prevention, or decommission the standpipe	The standpipe will be decommissioned. Due Date: 30 April 2021



Food Recalls

One (1) Food Recall was received during the month with no impacts to the food businesses within the shire.

Vector Control

Mosquito Fogging occurred at 9 properties during the month. A town wide fogging program is commencing in April.

3 – Local Law Administration

3.1 – Budget

		Actual	Budget
ENVIRO3.1	3210 - Animal Registration Fees	\$4,824	\$4,700
ENVIRO3.2	3210 - Fines & Penalties – Animal Control	\$1,826	\$1,300
ENVIRO3.3	3210 - Animal Boarding	\$6,653	\$6,500
ENVIRO3.4	3210 - Local Law Administration	\$94,285	\$138,000

3.2 - Report

General information of activities for Local Law/Animal Control matters is outlined the table below.

Table 1 - Local Law & Animal Control Summary

Activity	Number/Details
Impoundings and infringement notices	Nil
Euthanized/Destroyed/Rehomed	One (1) horse with broken leg
Verbal/Written/Official warning	One (1) Written warning re barking dogs
Complaints	One (1)
Dog Boarding	Twelve Dogs – some dogs come in numerus times over the month
Removal of Dead Animals	Three (3)
Trapping Locations & Results	Nil
Compliance Notices issued	Nil
SPER Infringement Fines issued	One fine lodged with SPER has been paid. Another one is getting paid in instalments. A fine issued in 2019 has now been paid.
Commercial Use of Roads Permit issued	Nil
Untidy Allotments	Majority of properties issued with compliance notices have complied and cleaned up their



	property. There are only a couple left to chase up. A private works was completed for the Main Roads Depot.
--	---

4 – Noxious Weeds and Pest Control

4.1 – Budget

		Actual	Budget
ENVIRO4.1	3220 - Pest Plant & Animal Control Funding	\$35,000	\$35,000
ENVIRO4.2	3220 - Truck Washdown Bay Revenue	\$18,162	\$20,000
ENVIRO4.3	3220 - Dingo Bait (Revenue)	\$1,973	\$2,000
ENVIRO4.4	3220 - Feral Pig Bait (Revenue)	\$0	\$0
ENVIRO4.5	3220 - Pest Animal Rural Land Owners Fees	\$0	\$0
ENVIRO4.5	3220 - Pest Plant Control Program	\$34,322	\$116,000
ENVIRO4.6	3230 - Pest Animal Control Program	\$61,195	\$83,000

4.2 – Report

Washdown Bay

The underbody wash was damaged and is currently still closed awaiting the parts to repair. The repair costs will be forwarded onto Directhaul Pty Ltd for reimbursement.

Repairs are scheduled for the week of the 12th April 2021.

Pest Animal Control

There were no dingo scalps presented in March.

There were no Factory Bait issued in March.

1080 Baiting dates are scheduled for 31 May – 5 June 2021.

5 – Livestock Operations

5.1 – Budget



		Actual	Budget
ENVIRO5.1	3235 - Livestock Weighing Revenue	\$38,673	\$60,000

		Actual	Budget
ENVIRO5.2	3235 - Livestock Cattle Train Loading Revenue	\$26,482	\$40,000

		Actual	Budget
ENVIRO5.3	3235 - Livestock Operational Costs	\$61,195	\$89,500

5.2 - Report

Julia Creek Livestock Facility

There were 4484 cattle weighed or scanned at the facility during March.

The following works occurred around the facility during the month;

- Removed all manure from yards;
- The work camp are re-vamping the old hay feeders

Livestock Weighing Month and Year Totals

MONTH	2015	2016	2017	2018	2019	2020	2021
JANUARY	0	0	0	183	0	1401	0
FEBRUARY	1872	525	467	3241	0	125	1779
MARCH	3446	1497	1333	388	0	2788	4484
APRIL	5315	951	2487	2217	1034	10073	
MAY	8107	615	2062	3065	1768	10022	
JUNE	3,442	1456	1522	742	894	4507	
JULY	2,170	2809	2003	1143	1569	3501	
AUGUST	1183	2582	2311	6291	3023	2839	
SEPTEMBER	488	2665	1478	765	1280	2175	
OCTOBER	1252	4613	1127	4708	5492	80	
NOVEMBER	36	1011	2673	4788	3534	247	
DECEMBER	0	234	340		2776	0	
YEARLY TOTALS	27,311	18,958	17,803	27,531	21,370	37,758	6,263

Livestock Operations (Cattle Loading)

The 2021 Loading Season commenced in March.

There were 451 head of cattle loaded onto two (2) trains.

Livestock Loading Month and Year Totals

MONTH	2015	2016	2017	2018	2019	2020	2021
JANUARY	0	0	0	0	0	0	0



Ordinary Meeting of Council Tuesday 20th April 2021

FEBRUARY	0	0	132	0	0	0	0
MARCH	0	572	920	0	0	0	451
APRIL	7,653	1,737	580	0	0	4,100	
MAY	7,204	2,933	6,126	603	3,199	5,716	
JUNE	6,605	3,486	2,658	674	3,322	3,446	
JULY	6,998	3,565	3,654	2,084	4,564	3,141	
AUGUST	3,936	4,963	2,898	674	1,654	1,384	
SEPTEMBER	315	2,233	1,804	2,454	2,098	1,583	
OCTOBER	0	1,070	0	3,424	1,328	670	
NOVEMBER	0	1,641	0	1,458	1,668	165	
DECEMBER	0	144	0	0	0	0	
YEARLY TOTALS	32,711	22,344	18,722	11,371	17,833	20,205	

6 – Stock Routes and Reserves

6.1 – Budget

		Actual	Budget
ENVIRO6.3	3300 - Stock Route – Permit/Water Fees	\$8,949	\$10,000
		Actual	Budget
ENVIRO6.2	3300 - Stock Route Recoverable Works (Revenue)	\$0	\$0
		Actual	Budget
ENVIRO6.4	3300 - Trustee Lease Fees	\$149,748	\$180,000
		Actual	Budget
ENVIRO6.5	3300 - Reserves Agistment Fees	\$16,175	\$20,000
		Actual	Budget
ENVIRO6.6	3300 - Precept Expenses	\$17,490	\$17,500
		Actual	Budget
ENVIRO6.7	3300 - Stock Route Maintenance	\$55,824	\$126,013
		Actual	Budget
ENVIRO6.8	3300 - Reserves Expenses	\$16,373	\$31,500

6.2 - Report

Stock Routes Capital Works

All materials have arrived for the headworks on the three (3) stock route bores, just waiting on Daly Bros to install.

Reserves

DPI Paddock

Repairs were made to the outlet going into Stock Dip Paddock.

Fencing



Ordinary Meeting of Council Tuesday 20th April 2021

The fence along Punchbowl Road on Wiles Paddock is all graded and pegged out. Once the work camp is back in Julia Creek works will commence to replace fencing.

6.3 - Cemeteries

6.3.1 – Budget

		Actual	Budget
ENVIRO6.9	3400 - Cemeteries	\$9,454	\$14,000

6.3.2 - Report

There was one (1) enquiry in relation to a headstone during the month.

The work camp are organised to make grave markers for all unmarked graves.

7 – Work Program (Workcamp)

7.1 - Budget

		Actual	Budget
ENVIRO7.1	3600 - Work Program	\$17,941	\$42,500

7.2 - Report

Community Group	Activity
McKinlay Shire Council	<u>Workshop</u> Assist with workshop duties
McKinlay Shire Council	<u>Saleyards</u> Cleaning cattle yards with bobcat Clean scales and water troughs at yards Mow/Whippersnip, Trim trees Repair cattle feed troughs and hayfeeders
McKinlay Shire Council	<u>Various</u> Whippersnipping RV Park Mowing around town and airport area Clean dump at Kynuna and lay concrete slab Paint tables at McIntyre Park Collect rubbish around town Slash runway strip at Airport Fix fences at Landfill Repair cabinets at Museum Unload container at Racecourse Sand and paint benches at Visitor Centre Sand and paint chairs at Swimming Pool
Julia Creek State School	Mowing and general maintenance
Churches/RSL/CWA	Mowing/whipper snipping

The Julia Creek State School has sent a thank you card to the work camp expressing their thanks for all their hard work so far this year.



8 – Housing, FRB and Community Centre

8.1 – Budget

			Actual	Budget
ENVIRO9.1	3810-1300	3810 - Council Property / Staff Housing Program Rev	\$76,032	\$95,000
ENVIRO9.2	3810-1301	3810 - Council Property / Subdivision Blocks Rent	\$8,200	\$10,000
	3810-1302	3810-Council Property / Subdivision Blocks outgoings	\$3,825	\$4,000
ENVIRO9.3	3810-2300	3810 - Council Property / Staff Housing Program Exp	\$136,265	\$165,000
ENVIRO9.4	3810-2300	3810 - Council Property / Sub Division Expense	\$9,576	\$5,000

8.2 - Report

Council Property / Staff Housing

Council Property / Staff Housing activities for the month are detailed in Table below.

Activity	Number
Properties Available for use	4 Netterfield Street 7 Coyne Street 5 Coyne Street Unit A, 4 Shaw Street 10 Shaw Street
New Tenancies	Nil
Finalised Tenancies	5 Coyne Street Unit A, 4 Shaw Street
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	<u>Capital Works and Repairs</u> Replaced fridge in 5 Coyne Street Renovations are expected to commence middle of April on 33 Byrne Street

Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Two (2)
New Tenancies	Nil



Ordinary Meeting of Council Tuesday 20th April 2021

Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	A new Hot Water System was installed in Unit 4, 50 Old Normanton Road.

Fr Bill Bussutin Community Centre and Seniors Living Units

Budget

	Actual	Budget
ENVIRO10.4 3820 - Community Centre Hire Fees	-\$42	\$500

	Actual	Budget
ENVIRO10.4 3820 - FRB Centre RENT	\$29,979	\$40,000

	Actual	Budget
ENVIRO10.5 3820 - FRB Units & Community Ctre Operational Costs	\$38,986	\$75,000

Report

Seniors Living Units

Seniors Living Unit activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Two (2) - Unit 3, Unit 7
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	Leaking split system in Unit 6.

FR Bill Centre

A new PC Board was installed in the main aircon in the centre due to geckos.

9 – Land and Building Development

9.1 – Budget



Ordinary Meeting of Council Tuesday 20th April 2021

		Actual	Budget
ENVIRO11.1	3900 - Revenue	\$4,093	\$4,000

		Actual	Budget
ENVIRO11.2	3900 - Town Planning Program	\$11,929	\$30,500

9.2 - Report

Regulatory Services, Land and Building Development

The following development applications were lodged during the month;

<u>DA #</u>	<u>Applicant</u>	<u>Type of Development</u>	<u>Application Details</u>
2020-21_18	Tim & Sheree Pratt	Building	Demolition of Dwelling at 75 Goldring Street, JULIA CREEK QLD 4823

10 – Local Disaster Management

10.1 – Budget

		Actual	Budget
ENVIRO12.1	2760 - SES Grants	\$20,568	\$20,567

		Actual	Budget
ENVIRO12.2	2760 – SES Capital Grants	\$0	\$59,800

		Actual	Budget
ENVIRO12.2	2760 - Natural Disaster Grants	\$6,102	\$6,780

		Actual	Budget
ENVIRO12.3	2760 - Disaster Management Operational Costs	\$167,080	\$173,000

10.2 - Report

No incidents activated the LDMG during the month.



Ordinary Meeting of Council Tuesday 20th April 2021

6.2 Subject: Compulsory Acquisition of Native Title Rights and Interests on land currently described as Lot 37 EN116, part Lot 6 SP229811 and part Lot 57 SP299144 (Sewerage Treatment Infrastructure)

Attachments: 6.2.1 – Report prepared by Holding Redlich (*Infoxpert ID: 115178*)
6.2.2 – Notice of Intention to Acquire Native Title Rights and Interests (*Infoxpert ID: 115179*)

Author: Environmental & Regulatory Services Team Leader

Date: 8 April 2021

Executive Summary:

The purpose of this Report is to seek Council's approval to continue to compulsorily acquire native title rights and interests over Part of Lot 57 on SP299144 and Part of Lot 6 on SP229811 to facilitate the regularisation of tenure underlying the sewerage and irrigation infrastructure at Julia Creek (the Project Area). There are no resource interests over the Project Area.

Recommendation:

Council resolves;

1. *That:-*
 - a. *Council, has served a Notice of Intention to Acquire Native Title Rights and Interests ("the Notice") over land and waters described as Part of Lot 57 on SP299144 and Part of Lot 6 on SP229811 as particularised in the Notices served on the native title representative body for the Julia Creek sewerage and irrigation infrastructure project area (Project Area);*
 - b. *Council did not receive any objection to the Notice;*
 - c. *Council has identified that the following human rights may be affected by its decision:*
 - *The right not to be arbitrarily deprived of property.*
 - *The right to freedom of movement.*
 - *The cultural rights of Aboriginal and Torres Strait Islander peoples.*
 - d. *Council has considered the factors set out in s13(2) of the Human Rights Act 2019 (Qld) and concluded that it would not be capricious, unjust or unreasonable to limit these rights in the Project Area for the purpose of proceeding with the Julia Creek sewerage and irrigation infrastructure project. In reaching this conclusion Council weighed up a range of issues including the following:*
 - *The Mitakoodi & Mayi People, who are recognised as the Aboriginal party under the Aboriginal Cultural Heritage Act 2003 (Qld) for part of the project area, was provided with notice of the proposed acquisition and an opportunity to comment. No response was received from the Mitakoodi & Mayi People. There are no other known traditional groups with cultural rights in the Project Area.*



Ordinary Meeting of Council Tuesday 20th April 2021

- *The purpose of the limitation is to regularise the past use of the Project Area and to enable Council to proceed with a project that will benefit the local community. The past use of the area includes sewerage treatment infrastructure. The past use will have affected the cultural rights held in the area. Council is unaware of any existing cultural rights and notes there is no site registered in the Aboriginal cultural heritage database or register.*
- *The nature of the limitation is constituent with a free and democratic society, as laws providing for the compulsory acquisition of property (including rights to compensation) has been accepted in Australian society for many decades.*
- *The limitation is necessary for the development of the regularisation of the tenure underpinning the project infrastructure.*
- *The limit to freedom of movement is slight given the size and the past use of the Project Area.*
- *Council is not satisfied that a less restrictive and reasonably available limitation is available, particularly given the existing native title landscape.*
- *Council is bound to comply with the Aboriginal Cultural Heritage Act 2003 (Qld).*

2. *Council resolves to:*

- proceed with the compulsory acquisition of native title over Part of Lot 57 on SP299144 and Part of Lot 6 on SP229811 as particularised in the Notice;*
- apply to the Minister administering the Acquisition of Land Act 1967 (Qld) (ALA) that any native title rights and interests Part of Lot 57 on SP299144 and Part of Lot 6 on SP229811 be acquired for a purpose relating to sanitation (ALA Schedule 1, Part 11); and*
- instruct its solicitors to prepare and lodge an application to acquire native title to the Minister for the Department of Resources to gazette the acquisition."*

Background:

On 16 February 2021 Council resolved to compulsorily acquire native title rights and interests over the project area to regularise tenure over the sewerage and irrigation area.

A Notice of Intention to Acquire Native Title Interests and Rights was served on the Chief Executive Officer, Queensland South Native Title Services as the native title representative body for the project area on the 18 February 2021.

Council received no objections to the Notice of Intention to Acquire Native Title Rights.

A search of the Queensland Indigenous Cultural Heritage Register and Database shows the Mitakoodi & Mayi People are the Aboriginal party for part of Lot 57 on SP299144. A letter was sent to the Mitakoodi & Mayi People to advise them of the resolution to compulsorily acquire native title rights and interests on the 17 February 2021.

Council have received no response from the Mitakoodi & Mayi People.



Ordinary Meeting of Council Tuesday 20th April 2021

A full report prepared by Holding Redlich outlining the actions and recommendations of this process is shown in attachment 6.4.1

Legal Implications:

Compliance with relevant sections of the Acquisition of Land Act 1967, Human Rights Act 2019, and Aboriginal Cultural Heritage Act 2013

Policy Implications:

NA

Financial and Resource Implications:

Costs associated with the compulsory acquisition process and legal costs.

Risk Management

NA

Options for Council to Consider

NA

InfoXpert Document ID:

115177



Report to McKinlay Shire Council

Advice on addressing the native title condition precedent to tenure transactions at Julia Creek between the State of Queensland and Council.

08 April 2021

Confidential & Privileged

- (a) The right to freedom of movement.
- (b) The right not to be arbitrarily deprived of property.
- (c) The cultural rights of Aboriginal and Torres Strait Islander peoples.

4.4 As a public entity⁴, Council has the following obligations under the HRA:

- (a) A substantive obligation⁵: making it unlawful for Council to act or make a decision in a way that is incompatible with a human right.
- (b) A procedural obligation⁶: making it unlawful for Council, when making a decision, to fail to give proper consideration to a relevant human right.

This obligation arises whenever a reasonable possibility exists that that a human right may be affected directly or indirectly by the decision – which is a very low threshold.

4.5 The HRA explains at s58(5) HRA that ‘giving proper consideration’ involves:

- (5) For subsection (1)(b), giving proper consideration to a human right in making a decision includes, but is not limited to—
 - (a) identifying the human rights that may be affected by the decision; and
 - (b) considering whether the decision would be compatible with human rights.

4.6 This obligation does not in our view, require a constructing authority to engage in notification or consultation with persons who are not required to be notified under the *Acquisition of Land Act 1967* (Qld). We note however that the Department of Resources has not settled its position on whether the HRA does require such additional notice. In this particular transaction:

- (a) A search of the Queensland Indigenous cultural heritage register and database shows that the Mitakoodi & Mayi People are the Aboriginal party for part of Lot 57 on SP299144.
- (b) Council is unaware of any other traditional group who may assert cultural rights in the area.
- (c) On 17 February 2021, a letter (**Appendix 4**) was sent to the Mitakoodi & Mayi People to advised them of its resolution to compulsory acquire native title rights and interests
- (d) Council has received no response from the Mitakoodi & Mayi People.
- (e) Under the *Aboriginal Cultural Heritage Act 2003* (Qld), apart from the Mitakoodi & Mayi People there is no other Aboriginal party identified for the Project Area.

4.7 What constitutes “compatible with human rights” is set out in s8 HRA.

8 Meaning of *compatible with human rights*

An act, decision or statutory provision is *compatible with human rights* if the act, decision or provision—

- (a) does not limit a human right; or
- (b) limits a human right only to the extent that is reasonable and demonstrably justifiable in accordance with [section 13](#).

⁴ s9(1)(d)) HRA: ‘a local government, a councillor of a local government or a local government employee’ is a public entity

⁵ s58(1)(a) HRA

⁶ s58(1)(b) HR Act

4.8 The factors to consider in deciding whether a limit on a human right is reasonable and justifiable are set out in s13(2) HRA.

13 Human rights may be limited

- (1) A human right may be subject under law only to reasonable limits that can be demonstrably justified in a free and democratic society based on human dignity, equality and freedom.
- (2) In deciding whether a limit on a human right is reasonable and justifiable as mentioned in subsection (1), the following factors may be relevant—
 - (a) the nature of the human right;
 - (b) the nature of the purpose of the limitation, including whether it is consistent with a free and democratic society based on human dignity, equality and freedom;
 - (c) the relationship between the limitation and its purpose, including whether the limitation helps to achieve the purpose;
 - (d) whether there are any less restrictive and reasonably available ways to achieve the purpose;
 - (e) the importance of the purpose of the limitation;
 - (f) the importance of preserving the human right, taking into account the nature and extent of the limitation on the human right;
 - (g) the balance between the matters mentioned in paragraphs (e) and (f).

4.9 To meet its procedural obligation under the HRA, Council must give proper consideration to:

- (a) identifying the human rights that may be affected by a decision to acquire native title rights and resume resource interests (these are identified in paragraph 4.3); and
- (b) considering whether the decision would be compatible with human rights taking into account the factors listed in s13(2) HRA (these are identified in paragraph 4.8).

5. Native Title

5.1 Council's solicitors have advised that there is no legal impediment to the continuation of the compulsory acquisition of native title rights and interests over the Project Area, subject to Council's consideration as to whether or not a consequent limitation on a human right is reasonable and justifiable.

5.2 If Council wishes to proceed with the compulsory acquisition of native title rights and interests, it must formally resolve to do so.

5.3 In particular Council will need to:

- (a) resolve to proceed with the compulsory acquisition;
- (b) resolve that an application be made to the Minister to approve the compulsory acquisition and resumptions; and
- (c) instruct Council's solicitors in this matter to prepare and lodge the necessary application on behalf of Council.

5.4 The Minister will assess the application and decide whether to approve it. Although there are no statutory timeframes, this could take up to four months to complete.

5.5 Assuming that the Minister approves the application. It will then be referred to the Governor-in-Council to authorise publication of a Gazette Notice.

5.6 The Department of Resources arranges for the publication of a Gazette Notice in the Government Gazette in respect of the acquisition. Upon publication of the Gazette Notice, the acquisition of

native title rights and interests (in so far as they cover the Project Area) will be effective over the Project Area.

- 5.7 Upon completion of the acquisition, Council can progress the dealing with the Department of Resources and this would include complying with any other conditions attached to the offer.

6. Resolutions

If Council wishes to proceed with the compulsory acquisition of native title over the Project Area, the following resolution is recommended:

“Motion

“Moved:

Seconded:

1. That:-

- a. Council, has served a Notice of Intention to Acquire Native Title Rights and Interests (“the Notice”) over land and waters described as Part of Lot 57 on SP299144 and Part of Lot 6 on SP229811 as particularised in the Notices served on the native title representative body for the Julia Creek sewerage and irrigation infrastructure project area (Project Area);
- b. Council did not receive any objection to the Notice;
- c. Council has identified that the following human rights may be affected by its decision:
 - (A) *The right not to be arbitrarily deprived of property.*
 - (B) *The right to freedom of movement.*
 - (C) *The cultural rights of Aboriginal and Torres Strait Islander peoples.*
- d. Council has considered the factors set out in s13(2) of the *Human Rights Act 2019* (Qld) and concluded that it would not be capricious, unjust or unreasonable to limit these rights in the Project Area for the purpose of proceeding with the Julia Creek sewerage and irrigation infrastructure project. In reaching this conclusion Council weighed up a range of issues including the following:
 - (A) The Mitakoodi & Mayi People, who are recognised as the Aboriginal party under the *Aboriginal Cultural Heritage Act 2003* (Qld) for part of the project area, was provided with notice of the proposed acquisition and an opportunity to comment. No response was received from the Mitakoodi & Mayi People. There are no other known traditional groups with cultural rights in the Project Area.
 - (B) The purpose of the limitation is to regularise the past use of the Project Area and to enable Council to proceed with a project that will benefit the local community. The past use of the area includes sewerage treatment infrastructure. The past use will have affected the cultural rights held in the area. Council is unaware of any existing cultural rights and notes there is no site registered in the Aboriginal cultural heritage database or register.

- (C) The nature of the limitation is constituent with a free and democratic society, as laws providing for the compulsory acquisition of property (including rights to compensation) has been accepted in Australian society for many decades.
- (D) The limitation is necessary for the development of the regularisation of the tenure underpinning the project infrastructure.
- (E) The limit to freedom of movement is slight given the size and the past use of the Project Area.
- (F) Council is not satisfied that a less restrictive and reasonably available limitation is available, particularly given the existing native title landscape.
- (G) Council is bound to comply with the *Aboriginal Cultural Heritage Act 2003* (Qld).

2. Council resolves to:

- a. proceed with the compulsory acquisition of native title and resumption of non-native title over Part of Lot 57 on SP299144 and Part of Lot 6 on SP229811 as particularised in the Notice;
- b. apply to the Minister administering the *Acquisition of Land Act 1967* (Qld) (ALA) that any native title rights and interests Part of Lot 57 on SP299144 and Part of Lot 6 on SP229811 be acquired for a purpose relating to urban planning (ALA Schedule 1, Part 10); and
- c. instruct its solicitors to prepare and lodge an application to acquire native title and the resource interests to the Minister for the Department of Resources to gazette the acquisition."

If Council wishes to discontinue with the compulsory acquisition of native title over the Project Area, the following resolutions are recommended:

"Motion

"Moved:

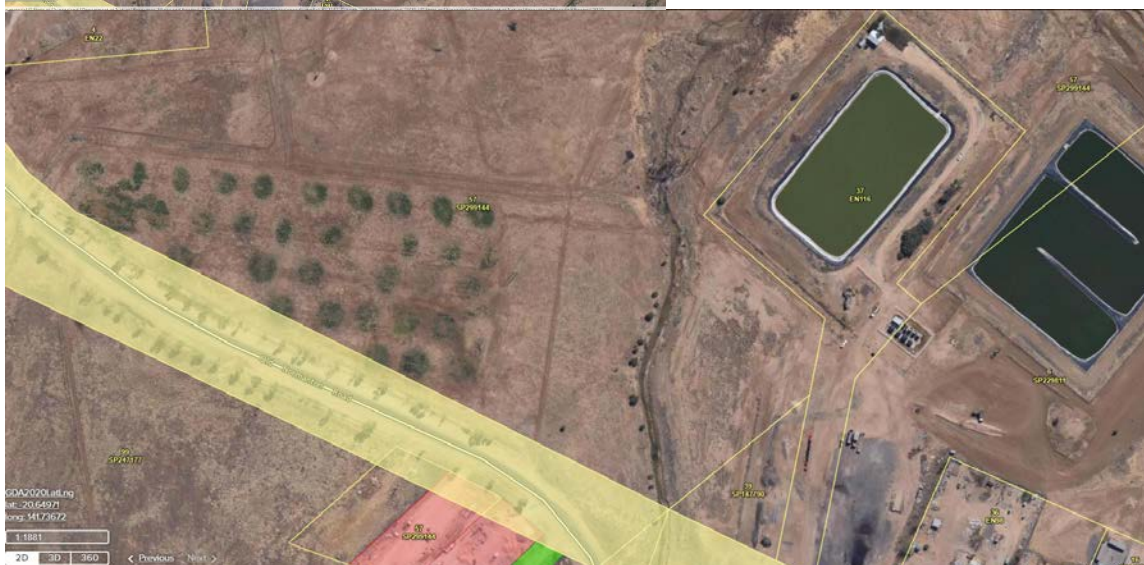
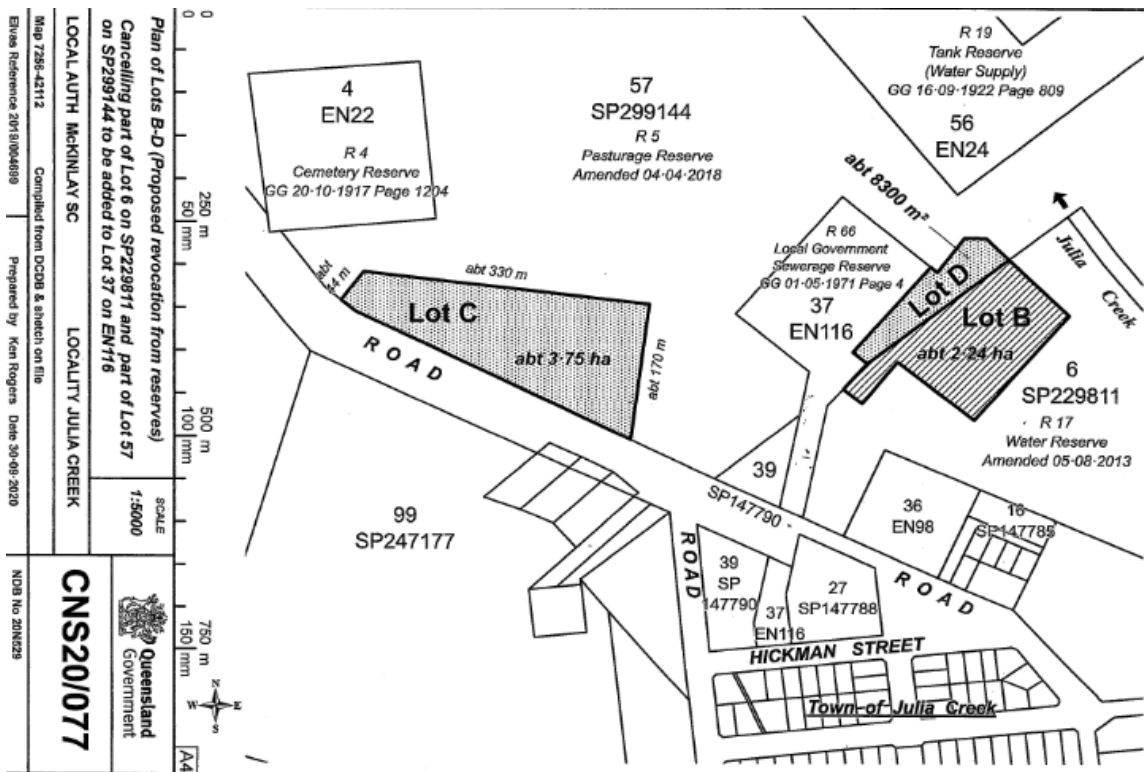
Seconded:

2. Council resolves to:

- a. discontinue the compulsory acquisition of native title and resumption of non-native title over Part of Lot 57 on SP299144 and Part of Lot 6 on SP229811 as particularised in the Notice; and
- b. instruct its solicitors to prepare and serve a notice stating that Council is discontinuing the acquisition as particularised in the Notice."

Appendix 1

The acquisition areas are marked as Lots B, C and D on the below plan. The aerial photo that follows illustrate the extent of these areas



Appendix 2

Notice and Background Statement – provided as a separate document

Appendix 3**SUMMARY OF HUMAN RIGHTS****HRA PART 2 DIVISION 2 (CIVIL AND POLITICAL) AND DIVISION 3 (ECONOMIC, SOCIAL AND CULTURAL)**

7. recognition and equality before the law
8. right to life
9. protection from torture and cruel, inhuman or degrading treatment
10. freedom from forced work
11. freedom of movement
12. freedom of thought, conscience, religion and belief
13. freedom of expression
14. peaceful assembly and freedom of association
15. taking part in public life
16. property rights
17. privacy and reputation
18. protection of families and children
19. cultural rights—generally
20. cultural rights—Aboriginal peoples and Torres Strait Islander peoples
21. right to liberty and security of person
22. humane treatment when deprived of liberty
23. fair hearing
24. rights in criminal proceedings
25. children in the criminal process
26. right not to be tried or punished more than once
27. retrospective criminal laws
28. right to education
29. right to health services

Appendix 4



McKINLAY
SHIRE COUNCIL
 CIVIC CENTRE, JULIA CREEK

Correspondence to be addressed to
 The Chief Executive Officer,
 P.O. Box 177,
 Julia Creek, Q. 4823
 TELEPHONE: (07) 4746 7166
 FAX: (07) 4746 7549
 EMAIL: reception@mckinlay.qld.gov.au

17 February 2021

Mitakoodi & Mayi People
 C/- Just Us Lawyers
 238 Kelvin Grove Road
 KELVIN GROVE 4059

Dear Mitakoodi & Mayi People,

Notice of Intention to Acquire Native Title Rights and Interests – Julia Creek

McKinlay Shire Council has resolved to acquire native title rights and interest over parts of two parcels at Julia Creek - being Lots B, C and D on Drawing CNS20/077 (the Land). These parts will be revoked from the existing parcels and then included in Lot 37 EN116 being a reserve for local government (sewerage) purposes.

A search of relevant databases reveal that:

- (a) There is no registered native title party or registered native title holder for the area.
- (b) The Mitakoodi & Mayi People are the Aboriginal party for one of the parcels: being 57 SP299144

The attached snapshots illustrate:

- (a) Drawing CNS20/077. Lot B is part of Lot 6 SP229811 which is gazetted as a reserve for water purposes and Lots C and D are part of 57 SP299144 was gazetted as a reserve for pasturage purposes.
- (b) An aerial photo of the Land
- (c) A map illustrating the extent of the Land where the Mitakoodi & Mayi People are recognised as the Aboriginal Party.

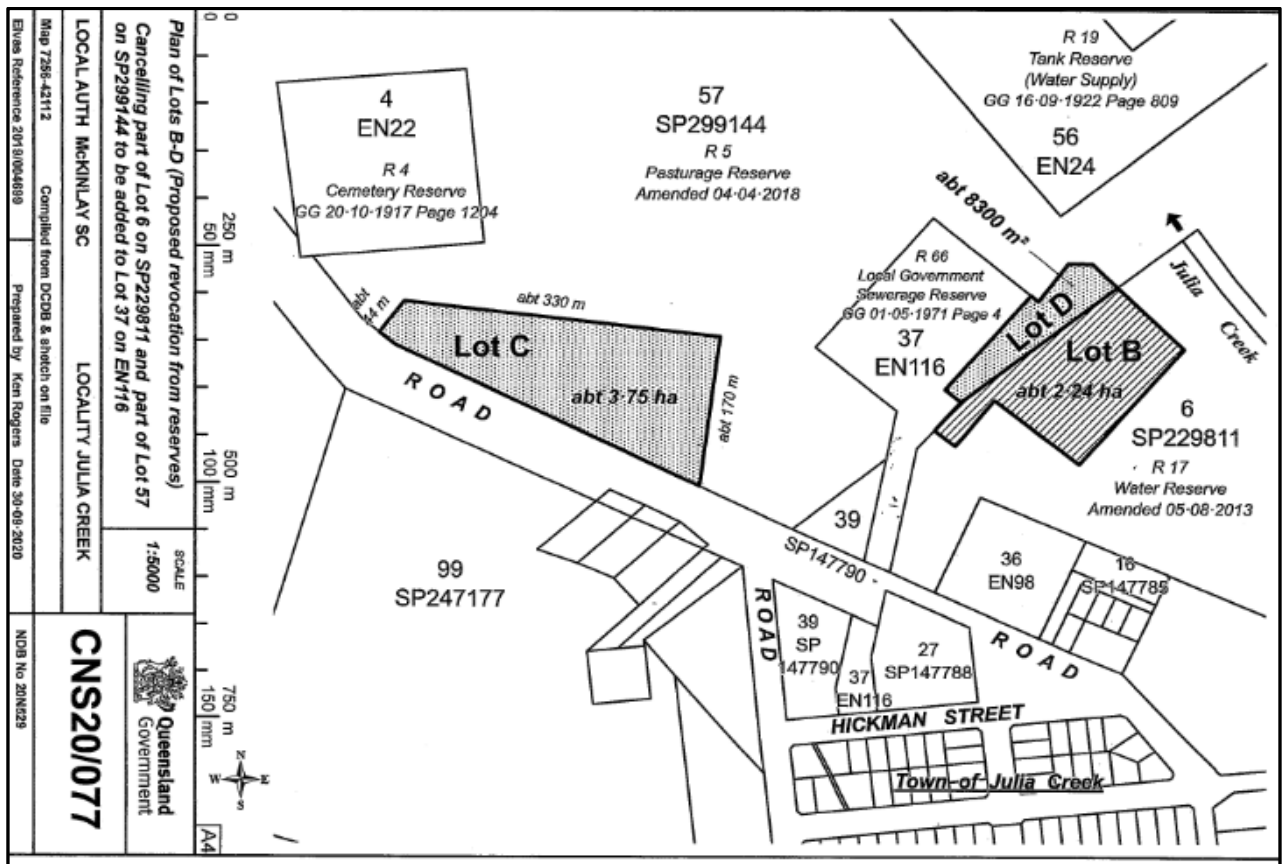
Council is seeking to regularise the tenure underlying the existing Julia Creek sewerage infrastructure. Should the Mitakoodi & Mayi People consider this proposed transaction incompatible with human rights, please provide written comments about the relevant facts and circumstances for consideration by Council. Please ensure comments are delivered to Council on or before **29 March 2021**.

"GATEWAY TO THE GULF"

If you have any questions or would like to discuss this, please contact our Environmental and Regulatory Services Team Leader, Megan Pellow on 07 4746 7166 or meganp@mckinlay.qld.gov.au

Yours Faithfully,

Acquisition Area – Lots B, C and D on Drawing CNS20/077 (the Land)

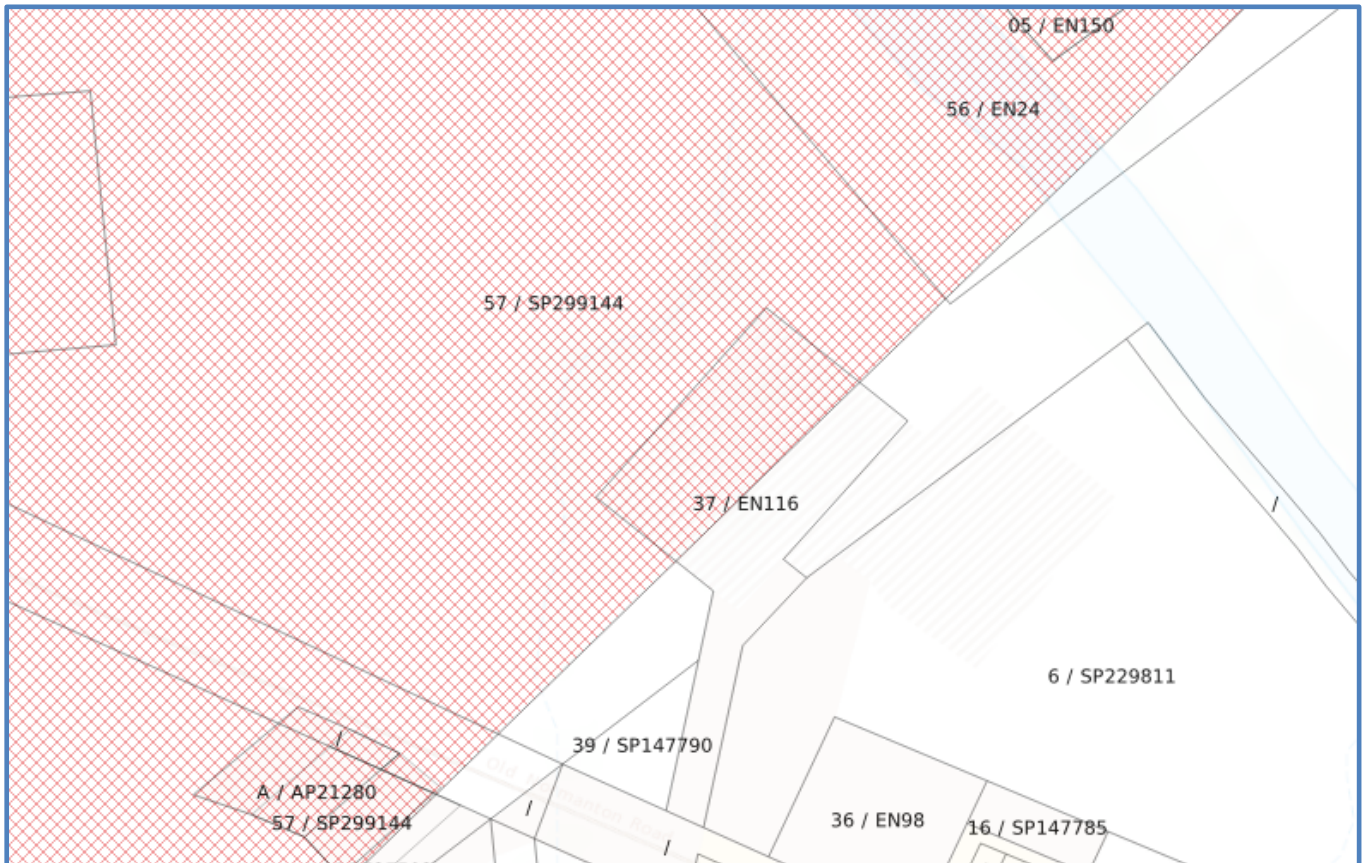


Aerial Photo of the Land



Snapshot from Cultural Heritage Database and Register Public Map – red area illustrates where the Mitakoodi & Mayi People are the Aboriginal Party for part of the Land.

(<https://culturalheritage.datsip.qld.gov.au/achris/public/public-registry/home>)



Notice of Intention to Acquire Native Title Rights and Interests

*Acquisition of Land Act 1967
Native Title Act 1993 (Cth)
Native Title (Queensland) Act 1993*

Issued by: McKinlay Shire Council

Date issued: 23rd February 2021

Postal address:

PO Box 177
Julia Creek QLD 4823

Office address:

29 Burke Street
Julia Creek QLD 4823

To:

Queensland South Native Title Services

Level 10, 307 Queen Street, Brisbane 4000

Notice is hereby given, pursuant to the provisions of the *Native Title Act 1993 (Cth) (NTA)*, *Native Title (Queensland) Act 1993* and the *Acquisition of Land Act 1967 (Qld) (ALA)*, that the McKinlay Shire Council (**the Council**) intends to take the native title rights and interests (if any) in relation to the land described in the Schedule (**the Land**) for sanitation purposes.

Background Information: A "Background Information Statement", explaining why the Council intends to take the native title rights and interests (if any) has been provided with this notice.

Procedural Rights: The taking of native title rights and interests (if any) is subject to the procedural requirements of the ALA and the NTA.

Persons who are registered native title claimants in relation to any part of the land concerned, have the same procedural rights as they would have in relation to the acquisition on the assumption that they instead held ordinary title to the land, as provided by section 24MD(6A) of the NTA.

Persons who are registered native title claimants in relation to any part of the land concerned may object to the proposed taking and may be heard in support of their objection.

To object they must:

1. Serve a written notice of objection (**Notice of Objection**) upon the Council by sending it to the above postal address or delivering it to the Council at the above office address on or before 29 March 2021 (**the Objection Date**).
2. State in the Notice of Objection:
 - (a) the grounds of the objection;
 - (b) the facts and circumstances relied upon to support those grounds; and
 - (c) whether they wish to be heard in support of the grounds of their objection.

Any matter pertaining to the amount or payment of compensation is not a ground of objection.

If it is stated in a written Notice of Objection that the objector wishes to be heard in support of the grounds of the objection, the objector may appear and be heard at the office of the Council, 29 Burke Street, Julia Creek at 10:00AM on Thursday 01 April 2021. The objector may appear in person or be represented by counsel, a solicitor or other delegate.

For the purposes of section 26(1)(c)(iii)(A) of the NTA, it is stated that the purpose of the acquisition is to confer rights and interests in relation to the Land on the Council as a government party.

The Council is willing to negotiate to acquire by agreement or, failing agreement, to treat as to the compensation to be paid and all consequential matters.

In relation to compensation for the acquisition of the native title rights and interests (if any) in relation to the Land:

1. Compensation is recoverable under and in accordance with the relevant provisions of the NTA.
2. Under section 19(3) of the ALA, any claim for compensation must be served upon the Council within 3 years after the day the native title is taken (the Compensation Claim Period). Under section 19(4) of the ALA the Council may accept and deal with a claim for compensation served after the Compensation Claim Period if it is satisfied that it is reasonable in all the circumstances to do so. If Council does not agree to do so, the objector may have a right under section 19(5) of the ALA to apply to the Land Court to make a claim for compensation after the Compensation Claim Period.
3. Under section 20(2A) of the ALA, in assessing compensation, a contract, licence, agreement or other arrangement (a relevant instrument) entered into in relation to the Land after this Notice is served must not be taken into consideration if the relevant instrument was entered into for the sole or dominant purpose of enabling the claimant or another person to obtain compensation for an interest in the Land created under the instrument.

Any enquiries relating to the proposed taking of the native title rights and interests (if any) may be directed to Megan Pellow, Environmental and Regulatory Services Team Leader, McKinlay Shire Council on (07) 4746 7166 or meganp@mckinlay.qld.gov.au .



John Kelly
Chief Executive Officer
McKinlay Shire Council

Date: 17 February 2021

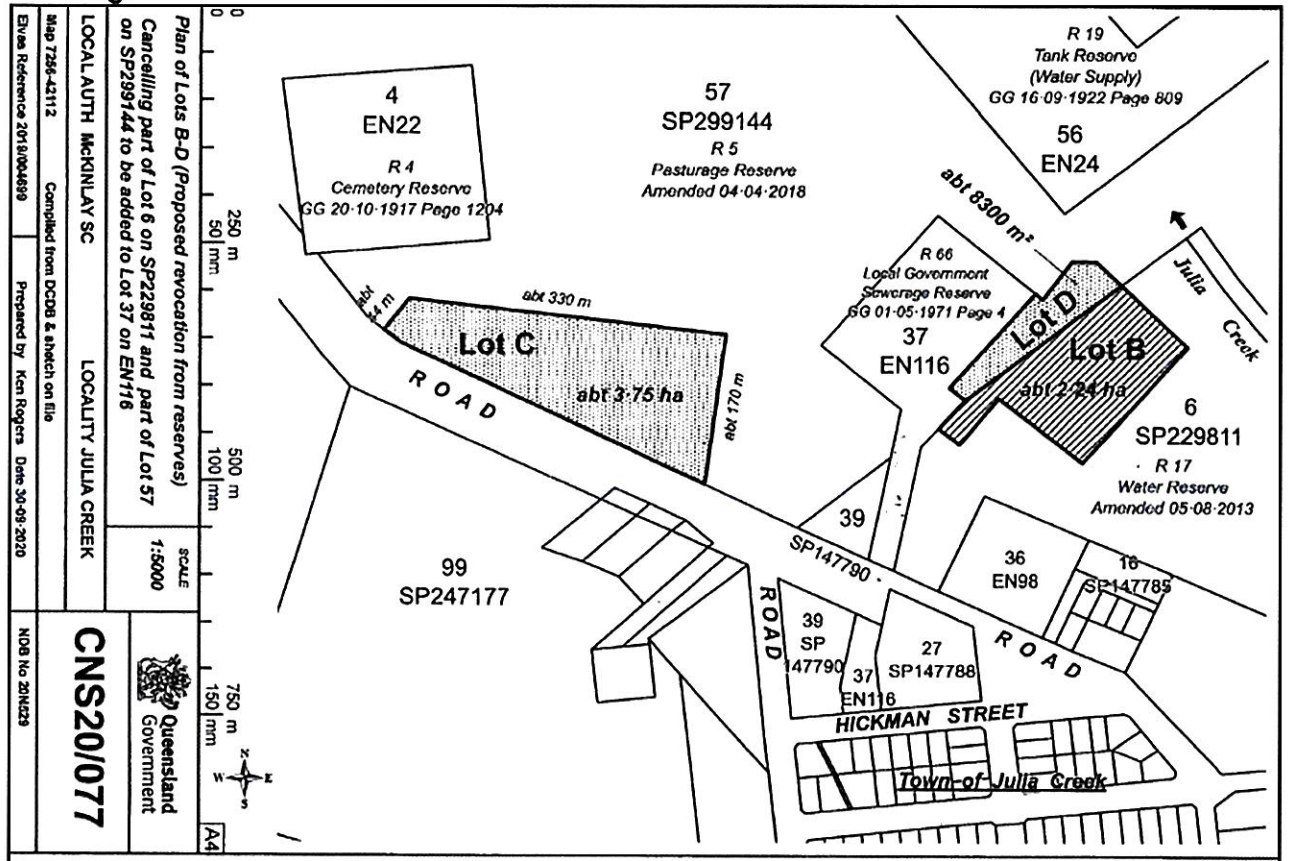
SCHEDULE

Description of the Land in which the native title rights and interests (if any) are proposed to be acquired:

- (a) Parts of Lot 57 on SP299144 for "sanitation" purposes (marked as Lot C and D on below Drawing CNS20/077 dated 30/09/2020)
- (b) Part of Lot 6 on SP229811 for "sanitation" purposes (marked as Lot B on below Drawing CNS20/077 dated 30/09/2020)

Area (about): Lot B 2.24 ha + Lot C 3.75ha + Lot D 8,300 m² = total of 4.58 hectares

Drawing CNS20/077



Aerial Photo of the Land



Background Information Statement

McKinlay Shire Council

Compulsory Acquisition of Native Title Rights and Interests (if any) over land described as:

- a) **Parts of Lot 57 on SP299144** for "sanitation" purposes (marked as Lot C and D on Drawing CNS20/077 dated 30/09/2020)
 - b) **Part of Lot 6 on SP229811** for "sanitation" purposes (marked as Lot B on Drawing CNS20/077 dated 30/09/2020)
-

1. NOTICE OF INTENTION TO ACQUIRE

- 1.1 This Statement accompanies the Notice of Intention to Acquire Native Title Rights and Interests over the above described land (**the Land**).

2. Background

- 2.1 During the 1970s, Council constructed a sewerage treatment plant and pond on Lot 37 EN116 being a reserve for local government (sewerage) purposes gazetted on 29 April 1971. This facility enabled the treatment of sewage at Julia Creek township.
- 2.2 More recently, the treatment facility was extended and a second pond was constructed which includes an irrigation area created as a necessary run-off area from the ponds, which is designed to avoid the ponds from overrunning.
- 2.3 This extension work falls outside Lot 37 EN116. The new pond and related infrastructure covers part of Lot 57 SP299144 and part of Lot 6 on SP229811 (Lots B and D on Drawing CNS20/077). The run off/irrigation area covers part of Lot 57 SP299144 (Lot C on Drawing CNS20/077).
- 2.4 Council seeks to regularise the tenure underlying the Julia Creek sewerage infrastructure by:
 - (a) That part of Lot 6 SP229811 (referred to as 'Lot B' on Drawing CNS20/077) being revoked from this parcel and included in Lot 37 EN116. Lot 6 SP229811 was gazetted as a reserve for water purposes on 10 January 1942.
 - (b) Those parts of Lot 57 SP299144 (referred to as 'Lots C and D' on Drawing CNS20/077) being revoked from this parcel and included in Lot 37 EN116. Lot 57 SP299144 was gazetted as a reserve for pasturage purposes on 05 April 1917.
- 2.5 The Department of Resources (the **Department**) has agreed to the proposed tenure regularisation over the Land, subject to Council dealing with native title over the Land.
- 2.6 A search of the National Native Title Tribunal Register of Native Title Claims confirms that the Land is not covered by a registered native title claim or a native title determination.

3. Assessment of facts

- 3.1 The proposed tenure regularisation over the Land and any native title rights and interests are not be able to co-exist. Any native title rights and interests will therefore need to be removed from the Land to allow for freehold to be granted. The *Native Title Act 1993* provides two options. Firstly, the surrender of any native title rights and interests under a registered indigenous land use agreement. Secondly, the compulsory acquisition of any native title rights and interests. Council has given consideration to both options and proposes in this instance, to acquire the native title rights and interests in the Land for sanitation purposes.

3.2 The Land is considered suitable for use for sanitation purposes for the following reasons:

- (a) The current use of the Land as a sewerage treatment plant is for that purpose.
- (b) The access to the road network and services.
- (c) This facility complies with planning and other regulatory requirements.

4. **Compulsory acquisition of native title rights and interests**

4.1 Given:

- (a) the current and historical existing use of the Land for water and sewerage purposes;
- (b) the need to regularise tenure of the existing use;
- (c) the uncertainty in relation to whether and to what extent native title may exist; and
- (d) the likely timeframe and cost to complete an ILUA,

Council has decided to compulsorily acquire any native title rights and interests in the Land.

4.2 It will not be certain whether native title exists over the Land unless or until a claim for native title is determined by the Federal Court of Australia. Council's proposed compulsory acquisition is not an acknowledgement that native title exists. The process is being taken as a precaution in case native title is ultimately determined to exist.

DATED this *17th* day of February 2021



John Kelly
Chief Executive Officer
McKinlay Shire Council



7.0 COMMUNITY SERVICES



Ordinary Meeting of Council Tuesday 20th April 2021

7.1 Subject: Community Services Monthly Report
Attachments: Nil
Author: Community Services Team Leader
Date: 1st April 2021

Executive Summary:

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: **March 2021**.

Recommendation:

That Council receives the Community Services monthly report for March 2021

The following report highlights the data for each of the Functional Areas of the Community Services Department.

Grants & Funding

This section aims to provide Council with an update regarding the current grant submissions and applications.

FNQ Flexible Funding

This funding stream is allocated to complete 'Monsoon Trough Memories' videos, interchangeable lighting upgrade at the Water Tower and aviation fuel storage at the airport. Filming for the flood video project was scheduled to commence in early April immediately following the Easter break, however the latest Brisbane Lockdown resulted in uncertainty around travel for the film crew and plan were delayed. Filming has been rescheduled to take place in May coinciding with Julia Creek Campdraft. The works for the interchangeable lighting has been awarded to a local contractor and the equipment has been ordered and is scheduled to be completed upon their arrival in the next month. Discussions with the engineering department are continuing and Council is awaiting confirmation from the Department to determine the exact scope of works and best options for storage.

COVID Works for QLD

Funding has been allocated through this program to undertake repairs and upgrades to Caravan Park facilities including an extension to the donga units veranda, lighting and power supply upgrade, and artesian bathhouse restoration. MAL Engineers has been engaged to provide engineered drawings and project management for the veranda extension and lighting/power upgrade. The company has sent our Request for Quote for both projects and Council are able to award the lighting/power upgrade in early April and are awaiting responses for the veranda upgrades. It is expected both projects will be completed by the end of May in time for peak tourist season. Council has received a quotation for the bathhouse restoration which includes upgrading the water inlet to the bathhouses (for better filling), upgrading drainage and ventilation to make compliant, replacing bathtubs and installing a new 'whiskey barrel' feature to house new tapware and as an area for drinks/platters. The quote received does not fit within the limitations of the budget due to the extremely expensive bathtubs (same as used in both new bathhouses) that total approximately \$34,000. As such, Council is investigating alternatives for other bathtubs as well as 're-coating' the surface of the existing tubs through a supplier in Townsville. The drainage and plumbing works are seen as priority as they will enhance the experience for guests and can be completed in April.



Ordinary Meeting of Council Tuesday 20th April 2021

LRCIP Funding

Many of the projects identified to be completed through this program, however there are still some works in process. An overview will be provided below:

- Repairs to the Fr Bill Busuttin Centre ceiling are scheduled to be completed in the coming months in conjunction with other plastering works
- Visitor Information Centre Shade Sail to be replaced under insurance in April
- Kev Bannah Oval Grandstand to be completed by Work Camp in coming months
- Tourism Signage Replacement is underway, replacement Dunnart billboards, VIC signage, RV Camp signage and Caravan Park promo signage has been ordered and is expected to be delivered in April.
- McIntyre Park perforated screening was delivered to Julia Creek in late March and will be installed prior to the Turf Club Meeting scheduled for April.

Council has also been informed of their approval for Phase Two of the LRCIP Program to be implemented in the 2021/22 Budget.

New Tourism Interpretive Signage

Council is in the process of awaiting to receive design proofs for the new signage funded through this program which will provide multiple promotional signage at a number of locations within the Shire and in neighbouring roadside rest areas.

Community Development Officer

The Meet & Greet Cricket Match was a huge success, though the entries from McKinlay Shire pulling there teams out due to recent rain and station mustering clashing with the weekend.

Final planning for HERd is being undertaken. This event aims to host 140 ladies for the weekend taking part in morning exercise classes, guest speakers and workshops all surrounding confidence. There has been many local service providers sponsor the event, allowing a great range of professional facilitators.

The 2021 Buy Local campaign started on the 12th of March, with 12 cards drawn for the month. Each card is loaded with \$250.00 which can only be spent at local businesses, injecting another \$3,000.00 into the community. The Buy Local campaign will run for another 6 weeks, generating a further \$5,000.00 back into local businesses.



Ordinary Meeting of Council Tuesday 20th April 2021

Julia Creek Caravan Park

Council has been able to secure new Managers for the Park – David and Leanne Holyoake. David and Leanne have a wealth of experience in a number of areas including Caravan Parks and Tourism. Visitor numbers have been steady for throughout the month but no doubt will increase significantly during the cooler months of our peak tourism season.

The RMS booking system shows gross revenue of \$34,995 the month of March, compared to \$14,182 in February. Please find below other visitor statistics obtained through the RMS system.

JC Caravan Park Revenues March 2021

Type of service	JANUARY Total revenues (incl GST)	FEBRUARY Total revenues (incl GST)	MARCH Total revenues (incl GST)
Donga Units	\$5,635	\$2,835	\$1,725
Powered Sites	\$2,878	\$1,935	\$5,701
Cabins	\$8,415	\$4,850	\$21,040
Unpowered Sites	\$1,073	\$380	\$307
Sub Total	\$18,001	\$10,000	\$28,773
Artesian Baths incl. salts	\$4,723	\$2,748	\$5,154
McIntyre Park			
Cheese Platters		\$150	\$420
Laundry	\$444	\$304	\$368
Long Term Stay	\$2,800	\$980	\$280
Calculated Total	\$21,245	\$14,182	\$34,995

JC Caravan Park Occupancy By Category March 2021

Type of Service	% Occupancy
Donga Unit	28%
Cabin – 4 berth	67%
Cabin – 6 berth	50%
Unpowered site	13%
Powered site	28%
Powered camp site	12%
Long Term	

JC Caravan Park Artesian Bathhouse Usage March 2021

Type of Service	Number of bookings
Boundary Rider Huts	18
Replica Rain Water Tank Bathhouses	49



Library & Funeral Services

March recorded another relatively quiet month in the form of visitors to the library, hopefully tourist season will see more people visiting Julia Creek and utilizing the Library services. A book exchange has been received and Library staff have been working through this together to provide training for casual staff and complete the tasks more efficiently. The Community Nurse held an information session at the Library for Advanced Care planning which targeted at the aged population as well as their families and carers.

Lastly, over the past two years Council has been fortunate to have a resident indigenous artist living within the Shire who has been able to provide workshops and sessions with local children and complete a variety of artworks which are displayed at the Library. Mena is now moving on and her parting gift to the children of Julia Creek is a beautiful tapestry of her vision for the future generations of Australians. It will be hanging in the library along with our tree of life tapestry for the children and guests to enjoy.



JC Library Memberships March 2021

Type Membership	of	Total Membership
Adult		289
Junior		68
Institutions		2
Tourists		6

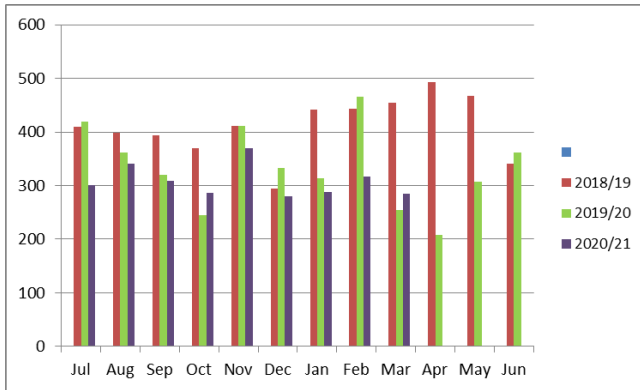
JC Library Services Provided March 2021

Services Provided	Total Amount
Reservations satisfied	30
Requests for books	45

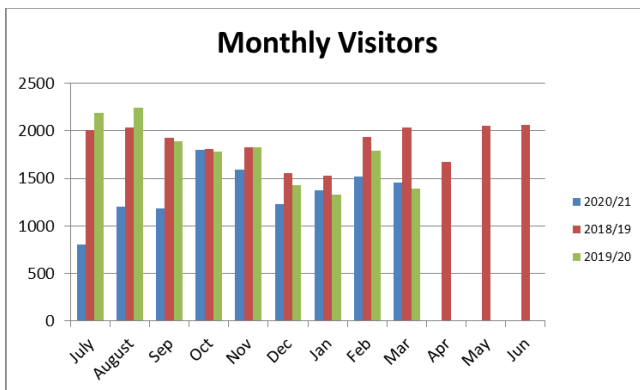


Ordinary Meeting of Council Tuesday 20th April 2021

JC Library Monthly Loans March 2021



JC Library Monthly Visitors March 2021





Ordinary Meeting of Council Tuesday 20th April 2021

Tourism

March has seen a slight increase in visitor numbers to ‘At the Creek’ and Council is hopeful that this trend will continue as we head towards the peak tourist season. We will be able to welcome back our Tourism Coordinator from maternity leave in early April which will provide some much needed stability and support to the tourism area. There has been no applications received for the Visitor Centre Coordinator role advertised and staff are currently working through this process and will look to re-advertise. There is some planned maintenance and repairs scheduled to take place to ensure the centre is looking fresh for the upcoming season.

Total Visitor Numbers for March 2021

There were 73 visitors to the Julia Creek Visitor Information Centre in March. There have been 123 visitors to the Julia Creek Visitor Information Centre this year to date (YTD).

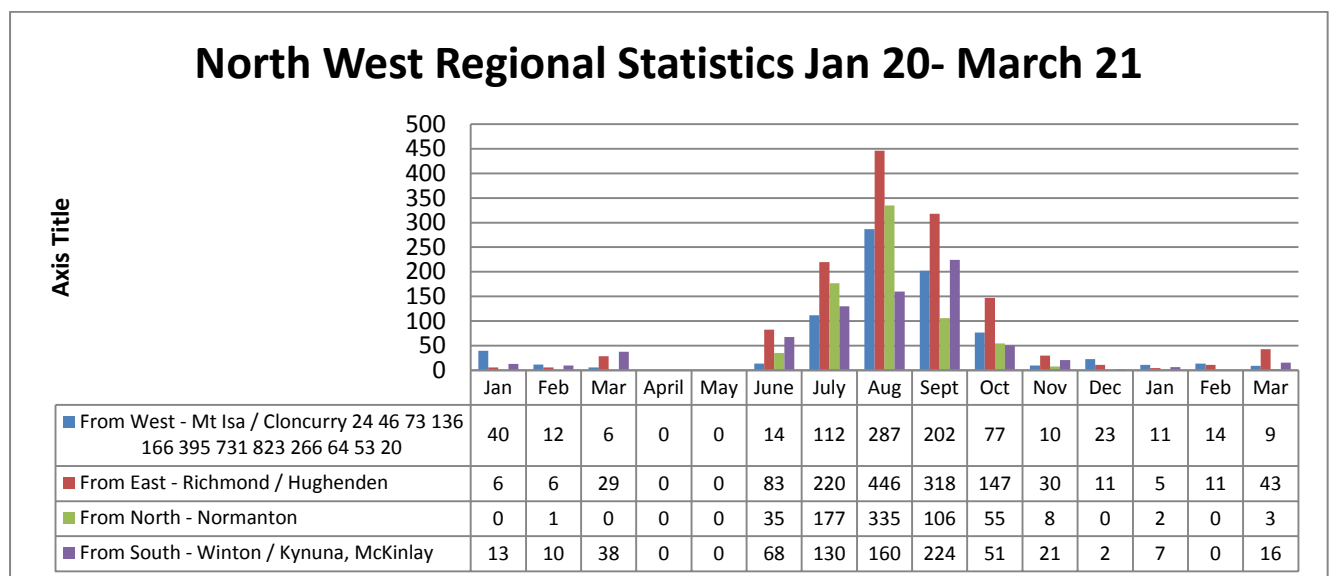
Total Locals for March 2021

There were a total of 4 local visitors to the Julia Creek Visitor Information Centre in March. There have been 4 local visitors to the Julia Creek Visitor Information Centre this year to date (YTD).

Beneath the Creek Entries March 2021

There were 0 entries to Beneath the Creek in March due to the facility being closed for repairs and maintenance. There have been 0 entries to Beneath this Creek this year to date (YTD). It is planned the enclosure will reopen in April.

North West Regional Statistics for March 2021





Ordinary Meeting of Council Tuesday 20th April 2021

RV Site Permits March 2021

There were 10 RV Site Permits issued in January 2021 (due to wet and boggy conditions the site was closed). There have been 14 RV Site Permits issued in the Year to Date (YTD).

Digital and Social Media Figures

	Facebook Page Likes		Instagram Likes		Websites	
	MSC	JC VIC	MSC	JC VIC	MSC	JC VIC
March 1	6,497	4,414	1,011	2,265	Sessions	Sessions
March 31	6,498	4,480	1,019	2,328	2,480	877
					Users	Users
					1,734	765

Julia Creek Early Learning Centre

Current enrolments

There are currently 32 children enrolled at the Service

Changes to Enrolments

There has been one change to an enrolment due to reduced care requirements

New Enrolments

There are currently 2 enrolled and on waiting lists and one new enrolment scheduled to begin in April

Attendance

The centre had 261 attendances (actual) over the 23 days of care offered during March. This equated to an average of approx. 11 children per day.

Significant events:

- The Centre underwent the annual Assessment and Rating visit from the Department of Early Childhood education and care and the final report is due in May. The draft report has indicated the Centre is currently meeting all base requirements and is exceeding in some instances. The assessor provided verbal feedback that the Centre is doing a wonderful job and if they are able to continue on the same path, next year may well see the Centre receive an even higher rating.
- The Centre is still recruiting for a full-time educator
- ELC Staff have been liaising with a North West Remote Health to host an information session with a professional dietician. There is planned discussion around links between what children eat and their behaviour, picky eaters and strategies to combat this and also lunch box ideas. We will be encouraging anyone who wants to discuss it further to self refer on the night or we will refer them from Kindy. It have been shared through Council networks, kindy networks and the school and is scheduled to take place on April 20th



Ordinary Meeting of Council Tuesday 20th April 2021

- Staff are also in the process of planning an information session for those children and families moving to primary school in 2022 and this is scheduled to take place on April 29. Discussions will involve specialist guest speakers including Speech & Occupational Therapists and topics include the importance of kindy, skills to learn before school, how families can get children ready at home, developmental checks etc. We have also invited the school to participate and have met with the school to line up expectations for children starting school and to set up a transition program, I am awaiting confirmation from the school that they are still happy to talk to the transition process on the night

Swimming Pool

USUAGE

TOTAL NUMBERS FOR THE MONTH

ENTRIES	SWIMMERS
Adult Entry	7
Child Entry	10
Season Passes / Family Pass	
Adult	67
Child	62
Swim Lessons/ No Charge	43
After School Care/ No Charge	22
J/C Swimming Club/ No Charge	16
Aged Care/ No Charge	
Triathlon Training/ No Charge	
Adult	
Child	
J/C State School/ No Charge	
Caravan Park Tokens	
Adult	115
Child	56
Free Sunday	
Adult	
Child	
Total Swimmers	400



Sport & Recreation

Council's Sport and Recreation Officer has resigned due to family health concerns following the arrival of their second child. Council has been able to cover the void in providing after school care in Term 1, however will be unable to deliver school holiday activities. Council has been recruiting for a full-time position and conducted some interviews and could possibly look at awarding the successful applicant in April.

Community Health

CHSP - OCCASIONS of SERVICE (OoS)		
	OoS	Hours
Nursing Care	46	21.35
Personal Care	6	1.75
Total	52	23.1

CHSP - LOCATION OF OCCASIONS OF SERVICE	
Home Visits	36
Clinic Visits	4
Phone Consults	5
Hospital Visits	0
Telehealth / GP escort	3
Transport to Medical Appointments	6

NON-CHSP COMMUNITY NURSE OCCASIONS OF SERVICE		
	OoS	Comments
Community Client Visits	26	Includes home, clinic, other
Hospital Visits	0	MPHS downgraded to CSCF level 1 in November 2020
Health Promotion Sessions	1 +prep	Advance Care Planning week
TRANSPORT	1	--
Meetings (informal and formal)	6	DON, MPHs, Local Service Providers, CEO



REFERRALS

NIL NEW REFERRALS

EQUIPMENT ON LOAN

NIL NEW LOANS

HEALTH PROMOTION

This month the Community Nurse promoted Advance Care Planning Week with social media posts, a note in the community email, posters hung around town, and a 2 hour info session at the library (nil attendees).

GENERAL BUSINESS

The Community Nurse was on leave for 8 working days this month, therefore the numbers are a bit down.

Uncertainty persists about Covid vaccines and flu vaccines.

The Community Nurse received a new transport wheelchair from the Frail Aged team at Qld Health, to improve access for vulnerable clients to health care facilities. It's red, and it's lightweight, and it fits neatly in the back of the Community Nurse work vehicle, and it has come in handy several times already.

The Optometrist (Martin Hodgson) is coming to Julia Creek 12/4/21.

Australian Hearing might be back out in Julia Creek around May 2021, but that still needs to be confirmed.

CHSP – Commonwealth Home Support Program

Events and Activities

Formal activities for CHSP clients have resumed and clients have been enjoying the variety of activities including Wednesday luncheons, shopping outings and social support visits.

Stats March 2021

CHSP currently have a total of **24** clients.

Service Offered	Number of Clients
Transport	64 Two-way trips
Social Support	46 Visits
Personal Care	40 visits 2 clients
EXERCISE	
Counselling/Support, Information and advocacy (client)	8 hours



Ordinary Meeting of Council Tuesday 20th April 2021

Shopping	5 trips (3 pick-up)
Luncheon Wednesday Meal	32 Attended (4 sessions) (including morning tea)
Meals on Wheels	Meals delivered
Home Maintenance	36 lawns mowed 18 clients
Domestic Assistance	6 clients, visits
Clients Transported for Doctors Appointments	4 CHSP clients

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert Document ID:

115267



Ordinary Meeting of Council Tuesday 20th April 2021

7.2 Subject: McKinlay Race Club – Community Sponsorship Request

Attachments: Nil

Author: Community Services Team Leader

Date: 9th April 2021

Executive Summary:

Council has received a Community Sponsorship Request from McKinlay Race Club for the value of \$5,000. McKinlay Race Club provides an annual family-friendly race meeting for residents of the Shire and is planning to utilise the funding to provide children’s entertainment and cover ambulance costs.

Recommendation:

Council resolves to approve the Community Sponsorship Request for McKinlay Race Club for \$5,000.

Background:

Council annually offers funding programs such as Community Sponsorship/Donations to provide additional support to community events which provide economic support, social interaction and community connectedness for residents of the Shire. The McKinlay Races are a key social outing highlighted on many people’s calendars as it provides a fun day for the whole family.

Consultation:

This report was completed with consultation from Director Corporate & Community Services and was presented to the Council Briefing Meeting.

Legal Implications:

Nil

Policy Implications:

Community Grants Policy

Financial and Resource Implications:

Council sets aside \$35,000 from its annual budget for community sponsorship and \$30,000 would remain for other organisations to access.

InfoXpert Document ID:

115268



Ordinary Meeting of Council Tuesday 20th April 2021

7.3 Subject: McKinlay Shire Council RADF Application Bid 2021/22

Attachments: Nil

Author: Community Services Team Leader

Date: 9th April 2021

Executive Summary:

Council has recently submitted their annual application to the Regional Arts Development Fund to support community arts and cultural workshops and activities in the 2021/22 financial year. Council requested a total of \$20,000 through the program and as per the guidelines is required to match 10% of the requested amount.

Recommendation:

Council resolves to contribute \$2,000 to the 2021/22 RADF Program to support community arts and cultural projects.

Background:

Council has utilised the Regional Arts Development Fund for the past five years to support local artists and arts and cultural activities in Queensland communities. The funding program is delivered as a partnership between the Queensland Government through Arts Queensland and eligible local councils across the State.

RADF promotes the role and values of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions. RADF invests in local arts and cultural priorities, as determined by local communities, across Queensland.

For McKinlay Shire Council the Program makes arts and cultural activities more accessible for residents that otherwise wouldn't occur due to distance from major centres.

Consultation:

This report was completed with consultation from Director Corporate & Community Services and presented at the April Briefing Meeting.

Legal Implications:

Nil

Policy Implications:

Arts & Cultural Policy

Financial and Resource Implications:

\$2,000 to be allocated when completing 2021/22 Operating Budget.

InfoXpert Document ID:

115269



7.4 Subject: Community Benefit Assistance Scheme 2020/21

Attachments: Nil

Author: Director Corporate & Community Services

Date: 9th April 2021

Executive Summary:

The Community Benefit Assistance Scheme round two has been advertised throughout February and March seeking applications for assistance with equipment, infrastructure or volunteer support.

Recommendation:

That Council fund local organisations the following amounts under the Community Benefit Assistance Scheme program:

- *Julia Creek P&C Association – \$1,010*
-

Background:

The Community Benefit Assistance Scheme offers dollar for dollar funding to local community groups under the categories of infrastructure, equipment and volunteer support. Council sets aside \$20,000 in its annual budget to provide support to local clubs and organisations. The program has been previously advertised this year, with no applications received.

Round Two has seen one application submitted by Julia Creek P&C Association to install 4 new flag poles located in the ANZAC Garden on Burke Street. The project has a total cost of \$3,030.50 (inc. GST) and they are requesting \$1,010 from Council with the P&C and Julia Creek State School contributing to the remaining costs.

Consultation:

The application was assessed by Director Corporate & Community Services and presented at the April Briefing Meeting.

Legal Implications:

Nil

Policy Implications:

The application was assessed in accordance with Council's Community Grants Policy and procedure.

Financial and Resource Implications:

The Community Benefit Assistance Scheme has a budget of \$20,000 for the 2020/21 financial year with the whole amount remaining for allocation. The approval of this application will result in \$18,990 remaining.

InfoXpert Document ID:

115270



Ordinary Meeting of Council Tuesday 20th April 2021

7.5 Subject: Julia Creek Campdraft – Community Sponsorship Request
Attachments: 7.5.1 – Request from Julia Creek Campdraft Association (Infxpert ID: 115273)
Author: Community Services Team Leader
Date: 9th April 2021

Executive Summary:

Council has received a Community Sponsorship Request from Julia Creek Campdraft for \$4000 cash as well as in-kind support by means of fee waiving for hire of McIntyre Park, Council bus (to have a courtesy bus) additional bins and water truck hire.

Recommendation:

Council resolves to approve the Community Sponsorship Request for Julia Creek Campdraft for a total amount up to \$5,000 as well as the waiver of venue hire fees. The exact details of the total amount are to be negotiated with the committee to determine requirements (i.e. cash or in-kind contribution of machinery)

Background:

Council annually offers funding programs such as Community Sponsorship/Donations to provide additional support to community events which provide economic support, social interaction and community connectedness for residents of the Shire. The Julia Creek Campdraft event provides a wonderful weekend of entertainment for the whole family and often sees large numbers of visitors and competitors travel to the Shire.

As the Community Sponsorship Guidelines outlines below, groups are eligible to apply for one fee waiver of hire of Council venue and also financial or in-kind support up to \$5,000. Consequently, for this particular request Council is able to approve the waiver of the venue hire fees and can contribute a total amount of \$5,000 which can be negotiated with the committee to determine the exact requirements for their event.

“Groups/organisations are eligible for one sponsorship contribution per financial year from Council. Please note that submitting an application for a Sponsorship/Fee Waiver request does not guarantee approval. Groups/organisations are eligible for one Fee Waiver of a Council venue, tables and chairs (not including delivery) for one event per financial year from Council. The sponsorship provided maybe either financial and/or in-kind support up to \$5,000. Sponsorship for prize money is ineligible. Groups/organisations wishing to obtain Council sponsorship for an amount greater than \$5,000.00 must submit their application for consideration prior to the commencement of the financial year for which the organisation requires the sponsorship”.

Consultation:

This report was completed with consultation from Director Corporate & Community Services.



Ordinary Meeting of Council Tuesday 20th April 2021

Legal Implications:

Nil

Policy Implications:

Community Grants Policy – as per policy guidelines \$5,000 is the maximum amount that can be requested at one time. For events requiring contributions larger than \$5,000 requests are required to be submitted prior to the financial year of the event. Groups are also eligible for one fee waiver per year.

Financial and Resource Implications:

Council sets aside \$35,000 from its annual budget for community sponsorship and \$25,000 would remain for other organisations to access.

The group has been allocated \$6,000 financial support from the TRAIC funding program to assist with the event.

InfoXpert Document ID:

115271

From: Sarah Spreadborough <spready@activ8.net.au>
Date: 12 April 2021 at 9:20:48 am AEST
To: Tenneil Cody <finance@mckinlay.qld.gov.au>, Kalan Lococo <community@mckinlay.qld.gov.au>
Subject: Dear Sir or Madam,

Dear Sir or Madam,
I'm writing to council,
For their help and continued support for the Julia Creek campdraft weekend, we are holding our annual three day campdraft on the 14th to the 16th of May and are seeking the help from council to achieve a well balanced family fun weekend for our local and surrounding community's.

As a club we are asking for the use of the grounds for the week previous to the event and the weekend of 14th 15th and 16th of the event.

As council is aware the safety of family's riding at the grounds is paramount, and having a suitable water truck to wet the arena before and during the event is key to having a safe competition surface. Due to the local shortage of suitable water trucks and council having the only truck suitable we are asking for your help to achieve this outcome.

The club is aware of the safe consumption of alcohol at the event and with the likelihood of the locals attending the event at night we ask council if they will be willing to run a bus on the Friday and Saturday nights as a safe travel option for the local community.

Because we are a three day event we are asking about the likelihood that council can do a rubbish truck run on Saturday morning at the grounds. This will be a great help to the committee, in running of the weekend in a effective manner.

We are aware of the high demand and strain on council to help local community clubs, groups and we as a club are grateful and appreciate your unwavering support over the years and we are looking forward to the chance of working with you again in the future.

On behalf of the Julia Creek Campdraft committee,
Thank you again for all your time and efforts.

Luke Spreadborough.

Sent from my iPad



Ordinary Meeting of Council Tuesday 20th April 2021

7.6 Subject: North Queensland Sports Foundation 2021 Overlanders Way Festival of Sport

Attachments: NQSF Letter of Proposal

Author: Community Services Team Leader

Date: 9th April 2021

Executive Summary:

Council has received a proposal from the North Queensland Sports Foundation seeking financial support of \$5,000 to assist with the delivery of the Festival of Sport.

Recommendation:

For Councils consideration

Background:

The proposal letter received from the North Queensland outlined that sport and active recreation communities situated along the Overlanders Way have been insistently negatively impacted by the monsoonal event in 2019 and more recently COVID-19 in 2020. Regional communities rely on these not-for-profit organisations to positively contribute to community health and wellbeing. The Overlanders Way Festival of Sport project has been developed to provide support for those community sports clubs along the Overlanders Way to develop their internal capacities and return to play. The Festival of Sport is a collaboration between community sports clubs, sporting bodies, Local Government, the NQSF and provides a place-based solution toward reactivating members of the community.

Council believes the program will provide a great initiative for the community and sporting organisations, however the \$5,000 amount is seen to be excessive. In lieu of this, Council would be happy to provide financial support at a reduced rate to the organisation and provide venue hire free of charge.

Consultation:

This report was completed with consultation from Director Corporate & Community Services.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

Financial Support can be provided from the Sport and Recreation Operational Budget.

InfoXpert Document ID:

115272



7.7 LATE – Caravan Park Works for Queensland Projects



Ordinary Meeting of Council Tuesday 20th April 2021

7.7 Subject: Caravan Park Works for Queensland Projects
Attachments: Nil
Author: Director of Corporate and Community Services
Date: 19th April 2021

Executive Summary:

Council have put forward a number of projects under the COVID Works for Queensland funding program, in particular this includes enhancements to the Julia Creek Caravan Park. During the course of seeking quotations for work it was revealed that the budget is not sufficient to complete the works and this report is prepared for Councils consideration to reallocate funding within the Capital Works 2020-21 program.

Recommendation:

That Council resolves to reallocate \$30,000 from the Capital Works project 'McKinlay Water Telemetry' to the Caravan Park Works for Queensland projects 'Artesian Bath Restoration', 'Caravan Park – Extension Veranda Donga', 'Caravan Park – Replacement of light poles, power supply'.

Background:

Council nominated a package of Caravan Park projects totaling \$120,000 under the COVID Works for Queensland (W4Q) funding program which has been approved.

Council have been working with Michael Lancini from MAL Engineers to scope and procure for these projects and through this process has revealed an increased budget is required to complete the projects based on the quotations received.

The package of projects include:

Artesian Bath Restoration \$40,000 – This projects aims to address a number of plumbing issues in the rainwater tank bath houses and restore the baths as they are showing signs of wear due to the constant exposure to the elements

Extension to dongas \$30,000 – This projects aims to provide an extended awning to the dongas at to assist in protecting the cabin doors from the elements including the rain which is impacting the entry doors and trims.

Replacement of light poles and power supply \$50,000 – This projects aims to address the lack of power supply in parts of the park, and upgrade some areas from 10amp to 15 amp and replace a number of poles which are no longer working. By completing this project it will allow more powered sites and maximise the potential revenue for the park.

The current budget total is \$120,000 however based on quotes received to date a further \$30,000 is required. In reviewing the other W4Q projects with the Director of Engineering Services, he has



Ordinary Meeting of Council Tuesday 20th April 2021
identified that the McKinlay Water Telemetry project (\$30,000) is unlikely to proceed this financial year as further works would need to be required here in Julia Creek before we install further telemetry.

Consultation:

Director Engineering, Environment & Regulatory Services
Chief Executive Officer

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

This reallocation will have no impact on the Capital budget (no increased or decrease) merely a reallocation of funds between projects..

InfoXpert Document ID:

118104



8.0 CORPORATE SERVICES



8.1 Subject: Corporate Services Report
Attachments: Nil
Author: Corporate Services Team Leader
Date: 13th April 2021

Executive Summary:

The Corporate Services Report as of 31 March 2021 which summarises the financial performance and position is presented to Council.

Recommendation:

That Council receives the monthly Corporate Services Report for the period ending 31 March 2021.

Report:

The Corporate Services Report compares actual performance to date with the Council's proposed 2020-2021 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents it's wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

Income Statement Variances/Comments:

Revenue received in March 2021 included remaining Roads to Recovery budget \$350,242, LRCIP \$341,945, Works for Queensland \$420,000 for water infrastructure and Drought Communities Program \$400,000 for sewerage infrastructure.



Ordinary Meeting of Council Tuesday 20 April 2021

INCOME STATEMENT SUMMARY				
	Actuals	Variance	YTD Budget	Full Year Budget
Total Income	26,124,003	70%	37,259,685	49,679,580
Total Expenses	(10,077,630)	79%	(12,777,367)	(17,036,489)
Net Result	16,046,373	66%	24,482,318	32,643,091
Less Capital Revenue	17,824,066	60%	29,788,760	39,718,346
Operating Result (excl. Capital	\$ (1,777,693)	34%	\$ (5,306,441)	\$ (7,075,255)

STATEMENT OF FINANCIAL POSITION			
	2021 Actuals		2020 Actuals
Current Assets	22,229,430		25,136,597
Total Non-Current Assets	244,498,019		228,620,012
Total Assets	266,727,449		253,756,609
Total Current Liabilities	8,534,846		11,585,523
Total Non-Current Liabilities	272,166		272,166
Total Liabilities	8,807,012		11,857,689
Net Community Assets	\$	257,920,437	\$ 241,898,920
<i>Community Equity</i>			
Asset Revaluation Surplus	79,503,337		79,503,335
Retained Surplus	178,017,100		162,395,585
Total Community Equity	\$	257,920,437	\$ 241,898,920

STATEMENT OF CASH FLOWS			
	2021 Actuals		2020 Actuals
Cash Flows from Operating Activities	84,148		4,693,817
Receipts, Payments & Interest Received			
Borrowing Costs			
Cash Flows From Investing Activities	(1,753,484)		(2,009,228)
Payments and Proceeds for PPE			
Capital Income			
Cash Flows from Financing Activities	-		-
Loan Payments			
Net increase (decrease) in cash held	(1,669,336)		2,684,589
Cash at beginning of the financial year	18,835,421		16,150,832
Cash at the end of the period	\$	17,166,085	\$ 18,835,421



Ordinary Meeting of Council Tuesday 20 April 2021

Summary By Departments						
Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	18,990,408	68%	27,749,762	4,747,013	50%	9,502,500
Governance & Partnerships	-	0%	-	647,997	71%	907,987
Corporate Services	5,331,235	79%	6,770,100	1,061,694	58%	1,837,111
Economic Development	282,761	66%	429,064	568,189	52%	1,095,550
Community Services	1,086,999	69%	1,580,562	2,289,310	55%	4,153,307
Health Safety & Development	45,682	43%	105,247	486,839	67%	722,500
Environmental Management	362,062	86%	420,108	233,285	47%	501,013
	26,099,147	70%	37,054,843	10,034,328	54%	18,719,968

Capital Works Program 2020-2021 Version 2.0

Infrastructure & Works	Actuals	Budget	Grants/Other
Roads	\$16,115,749.41	\$25,394,864.00	\$24,363,060.00
Wastewater	\$563,608.84	\$1,190,968.00	\$1,173,278.00
Water	\$1,404,651.85	\$1,656,501.00	\$1,368,000.00
Transport	\$0.00	\$139,984.00	\$119,984.00
Other	\$14,004.00	\$737,000.00	\$0.00
Subtotal	\$18,098,014.10	\$29,119,317.00	\$27,024,322.00
Environmental Management	Actuals	Budget	Grants/Other
Reserves	\$50,805.07	\$108,141.58	\$0.00
Subtotal	\$50,805.07	\$108,141.58	\$0.00
Community Services & Facilities	Actuals	Budget	Grants/Other
Community Buildings & Other Structures	\$533,151.71	\$979,008.00	\$806,467.00
Parks & Gardens	\$173,711.99	\$418,119.00	\$397,819.00
Council Housing	\$41,814.09	\$530,019.00	\$360,721.00
Subtotal	\$748,677.79	\$1,927,146.00	\$1,565,007.00
Corporate Services	Actuals	Budget	Grants/Other
Corporate Buildings & Other Structures	\$58,020.03	\$350,324.00	\$65,986.00
Other	\$1,465.00	\$230,000.00	\$205,000.00
Economic Development	\$69,062.97	\$579,878.00	\$236,000.00
Subtotal	\$128,548.00	\$1,160,202.00	\$506,986.00
Total	\$19,026,044.96	\$32,314,806.58	\$29,096,315.00

Capital Works Program 2020-2021

Infrastructure & Works	PM	Job Cost	Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
Roads							
Gilliat/McKinlay Road - Sealing Works	DERS	0460-1040-0002	237,213	237,213	237,213		Works completed. Funded TIDS \$118,606 R2R \$118,606 - Gravel and Sealing works
Burke Street - reseal	DERS	0460-1040-0009	6,181	484,596	484,596	14,140	Works to commence in May 2021. R2R \$453,756 TIDS \$30,840
Nelia/Bunda Road Reseal	DERS	0460-1040-0025	451,108	451,108			Works Completed TIDS \$225,554 R2R \$225,554
Punchbowl Road Reseal	DERS	0460-1040-0026	452,810	452,810			Works Completed TIDS \$200k R2R \$252,810
Combo Waterhole Intersection Project	DERS	0460-1040-0020	49,251	448,000	448,000	12,869	Intersection Upgrade, Landscaping. Combo Water hole and Landsborough highway. Works to commence in May 2021. Allocated \$2.5m in 2019/20, expended \$2,051,343.05 therefore \$448,656.95 available in 2020/21
Road Upgrade STP to Dog Pound	DERS	0460-1040-0021	6,060	6,060	6,060		Project Complete. Funding under LRCIP
Julia Creek Refuse Tip Road Upgrade	DERS	0460-1040-0022	16,590	16,532	16,532		Project Complete. Funding under LRCIP
Gravel Pits	DERS	0430-1100-0000	-	50,000		4,570	Survey of Gravel Pits, Geo tech for testing of gravel.
Upgrade Bunda Pelham Road	DERS	0460-1040-0023	-	237,762	216,384		LRCIP funding
McIntyre Park Walking Path	DERS	0430-2610-0005	45	5,000	5,000		Works completed. LRCIP
Julia Creek Truck Bay Stabilisation and Reseal	DERS	0460-1040-0024	-	190,000	190,000		Works to commence May 2021. LRCIP
2019 DRFA Works	DERS	1000-various	12,427,787	19,716,650	19,716,650		Works ongoing and set to be completed June 2021
2020 DRFA Works	DERS	1000-various	409,636	1,042,625	1,042,625		Works progressing
Betterment Project - Gilliat/McKinlay Rd	DERS	0460-1060-0001	2,059,068	2,056,508	2,000,000		Works completed.
TOTAL ROADS			16,115,749	25,394,864	24,363,060		
Wastewater							
			Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
Julia Creek Sewer Fencing Irrigation Area	DERS	0480-1900-0007	163	50,000	50,000	45,278	W4Q funding. Requirement from the QLD department of Environment and Science. Standard man proof fence for 3.9hec, approx 800m. Both fencing and irrigation works have been awarded and scheduled to be completed in April/May
Airport Septic or AWWSTP	DERS	0480-1900-0001	20,860	20,860	20,860	9,008	Works completed. W4Q funding. Replace the septic system with a new 1800 litre tank, design and install a new disposal bed
Sewer Treatment Plant Upgrade	DERS	0480-1900-0004	15,150	15,150			Retention payment completed
Sewer Sub Main - Julia Street	DERS	480-1900-0008	72,418	72,418	72,418		Work completed. W4Q funding. Connect 3 existing properties to the sewer line. Approx 50m long including 3 house connections.
Hickman Street Pump Station Upgrade	DERS	480-1900-0009	454,855	1,002,540	1,000,000	509,763	75% of works complete with commissioning expected in week of 19th April. Project due for completion mid mMay. Upgrade to be funded through Drought Communities Programme, 50% of funding to be received in 2019/20 and 50% 2020/21
Julia Creek Manhole Sewer Replacement Lids - Stage 3	DERS	480-1900-0006	163	30,000	30,000	17,629	W4Q funding. Requirement from QLD Department of Environment and Science. Intended to stop stormwater intrusion. Works awarded
TOTAL WASTEWATER			563,609	1,190,968	1,173,278		
Water							
			Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments

Julia Creek Water - New Bore	DERS	0470-1800-0003	427,685	575,000	350,000	128,627	Installation of a new primary water bore located at the Lions Park Julia Creek, includes all interconnections and headworks. New bore completed and commissioning completed. Civic Bore refurbishment works variation approved.
Water Tower Renewal	DERS	0470-1800-0004	896,322	906,501	868,000	9,473	Works Completed. \$868,000 for contract plus contingency \$173,600 (20% of contract that includes consultancy). Funding \$700k W4Q plus \$168k funding for stage 2 W4Q 20/21
Julia Creek Water Main Backflow Prevention	DERS	0470-1800-0001	50,360	50,000	50,000		Works Completed. W4Q funding. Part of the action plan agreed with QLD Department of Environment and Science. Require for ongoing operations. Install a dual check valve in front of each property in Julia Creek
Julia Creek Secondary Water Supply - Southern side Julia Creek	DERS	0470-1800-0006	6,899	30,000	30,000		W4Q funding. New 90mm water main to southern side property.
McKinlay Water Telemetry	DERS	0470-1810-0001	163	30,000	30,000		W4Q funding. Intended to monitor water tank levels and alert with alarms.
McKinlay Bore pipework replacement	DERS	0470-1810-0002	531	40,000	40,000	32,744	Works completed. W4Q funding. Replace rusting existing pipeworks between the tanks and, bores and water mains with new stainless steel type to ensure water quality. Length is approx 150m, width 150mm approx.
Kynuna Water Upgrades	DERS	0470-1820-0001	18,147	20,000			Finalise connections for the new water tank on the ground
Kynuna Water Tower Ladder Reinstatement	DERS	0470-1820-0002	4,545	5,000			Repair the old tower.
TOTAL WATER			1,404,652	1,656,501	1,368,000		

Transport	PM		Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
Julia Creek Airport - Shed	DERS	0430-1300-0006	-	20,000			Project in conjunction with Fuel Pod project
Julia Creek Airport - Fuel Pods	DERS	0430-1300-0007	-	119,984	119,984		Funded through the Cat C FNQ & NQ Monsoon Trough Flexible Funding Program Need to finalise exact scope of works
TOTAL TRANSPORT			-	139,984	119,984		

Other	PM		Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
Plant & Vehicle Replacement	DERS	0440-4500-0001	14,004	737,000		258,181	As per Plant Replacement Program
TOTAL OTHER			14,004	737,000	-		

Environmental Management	PM	Job Cost	Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
Reserve Water Upgrade and Poly Tanks	DERS						
Kynuna Reserve	DERS	0430-3300-0016	18,887	37,100		2,323	Rollover from 2019-20
Reserve Fencing							
Gilliat Common	DERS	0430-3300-0003	27,033	49,386		1,331	
Kynuna Racecourse Pdk Fencing	DERS	0430-3300-0013	4,885	4,885			Completed
Pasturage Reserve 2 Fencing	DERS	0430-3300-0004	-	16,771		6,390	
TOTAL ENVIRONMENT MANAGEMENT			\$ 50,805	108,142	\$ -		

Community Services & Facilities	PM	Job Cost	Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
Buildings & Other Structures							

Artesian Bath Restoration	DCCS	0430-2290-0002	-	40,000.00	40,000	W4Q funding. Staged project, to renew fittings in bath houses. Budget for all four water tank bathhouses. Quotes received and works to commence week of 19th April 2021.
Caravan Park replacement shed and concrete pad	DERS	0420-2600-0002	2,222	20,000.00	17,658	Slab down and kit shed on site, works to commence May 2021.
Caravan Park - Extension Veranda dongas	DCCS	0420-2150-0000	-	30,000.00	30,000	4,545 Extend veranda on dongas to protect from weather. W4Q funding MAL Engineers have prepared design drawings and distributed RFQ to contractors with 2 quotes received both exceeding set budget. Currently reviewing roof design in an attempt to reduce costs.
Caravan Park - Replacement of light poles, power supply	DCCS	0430-2150-0000	163	50,000.00	50,000	14,797 W4Q funding. Upgrade of light and power supply poles. MAL Engineers have sent out and received RFQ. Works awarded and commenced. Further investigation has revealed more damaged poles and staff are reviewing this with MAL Engineers for possible variation.
Carport Bus & Hearse	DERS	0420-4100-0006	5,681	18,000.00		6m x 7m Shed. Materials on site, awaiting quotes for contractors to install
Smart Hub	DCCS	0420-2190-Items	301,606	320,000.00	288,564	Based on total project budget of \$1,155,277 Funding comprised of BOR \$523,750, ARIP \$66814
McKinlay SES Project	DERS	0420-2760-0000	-	41,808.00	11,860	Includes \$15k for McKinlay Stand Pipe
John McKinlay Statue	DCCS	0430-3120-0000	-	5,000.00		Industrial Laser Cutting
Childrens Community Hub - Design	DCCS	0420-2530-0000	134,935	135,000.00	135,000	27,166 Detailed Design of Community Childrens Hub. Carryover. Vabasis engaged as consultant, concept design completed. Fully Funded through MIPP2 program
Early Learning Centre - Softfall	DCCS	0420-2600-0003	12,272	12,272.00	12,272	LRCIP funding. Replace softfall in Western yard. Works Completed
JC Community Precinct	DCCS	0430-2010-0002	11,297	11,297.00		LRCIP funding. Roof re-sheeting and painting. Works awarded and to be completed in conjunction with 33 Byrne refurb (plasterers scheduled to do both jobs)
Father Bill Busuttin Centre Repairs	DERS	0420-3820-0000	-	30,000.00	30,000	28,248 Completed
Visitor Information Centre adjustable Stumps	DERS	0420-2130-0000	6,154	15,000.00		LRCIP funding \$7800 plus Insurance \$7800. Insurance replacement to be completed April
Visitor Information Centre Shade Structure	DCCS	0430-2130-0000	7,805	15,600.00	15,600	6,060 LRCIP funding. Replacement Signage for VIC, Dunnart Billboards, RV Camp and Caravan Park promo sign arrived. Installation to be arranged.
Tourism Signage Renewal	DCCS	0430-2291-0000	-	50,000.00	50,000	44,810 Signage has been ordered and are awaiting design proofs. State Development funding.
New Tourism Interpretive Signage	DCCS	0430-2292-0000		31,250.00	31,250	31,241 Completed LRCIP funding.
Swimming Pool - Landscaping and Irrigation	DCCS	0430-3755-0000	40,558	40,558.00	40,558	\$80k in total (originally proposed as a 3 year project, Yr1 \$30k, Yr2 \$30k, Yr3 \$20k)
Land Purchase - Community Venue	DCCS	0410-2000-0003	-	30,000.00		Program. Works have been awarded to local contractor with completion expected week ending 23 April.
Julia Creek Water Tower Changeable Light Project	DCCS	0470-2280-0000	-	69,223.00	69,223	39,019 \$150,000 grant funding
Daren Ginns Gym Extension	DCCS	0420-2620-0000	10,459	14,000.00	14,000	10,948
TOTAL COMMUNITY BUILDINGS & OTHER STRUCTURES			533,152	979,008	806,467	

Parks & Gardens		Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
McKinlay Tennis Courts	DCCS	0430-2680-0000	1,682	1,682	1,682	Flood Recovery Funding \$96,060
McIntyre Park Improvement Program	DCCS	0430-2610-0004	85,996	291,637	291,637	68,691 Flood Recovery Funding \$378,046
Grandstand at Kev Bannah Oval	DERS	0420-2600-0008	-	10,000	10,000	1,268 Works to commence mid April. LRCIP funding.
McKinlay Centenary Park Shade Structure	DERS	0430-2700-0004	-	15,000		Progressing with manufacturing of poles currently underway. Replacement of shade structure
Dog Park Beautification	DERS	0430-2700-0001		6,000	6,000	LRCIP funding
Bike Safety Park Beautification	DERS	0430-2690-0000		5,000	5,000	
McIntyre Park Shade Sails	DERS	0430-2610-0006	25,682	30,000	30,000	LRCIP funding. Perforated Screens & frames finished and freighted to JC installation for early April prior to Artesian Express Race Day

Funeral Equipment	DCCS	0440-3400-0000	4,871	5,300		4,871	Equipment Purchased and in JC
Julia Creek Cemetery - Irrigation Upgrade Stage 2	DERS	0430-2700-0005	55,482	53,500	53,500		Works completed. LRCIP funding.
TOTAL PARKS & GARDENS			173,712	418,119	397,819		

Council Housing			Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
3 Coyne Street, Julia Creek	DERS	0420-2610-0005	13,175	13,175		106	Project Completed. Bathroom renovations, rolling over from 19/20.
Airport Residence Bathroom	DERS	0420-2610-0011	1,123	1,123			Project completed.
8 Byrne Street - Bathroom	DERS	0420-2610-0002	-	20,000			Bathroom renovations. Order issued for works
Council Housing Netterfield St- Fencing	DERS	0420-3810-0004	13,977	45,000.00		26,426	
New Housing	DERS	0420-2610-0006		310,721.00	310,721	1,542	Tenders released W4Q COVID
Land Purchase Coyne Street	DERS	0410-2000-0007	12,014	15,000.00			Completed
33 Byrne Street Renovations	DERS	0420-2610-0003	1,525	125,000	50,000		Order issued. Full house renovation, new kitchen, new bathroom, new floor, wall repairs, new aircons. \$50k W4Q
TOTAL COUNCIL HOUSING			41,814	530,019	360,721		

Corporate Services			Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
Buildings & Other Structures							
McKinlay Depot Fence	DERS	0420-4100-0001	163	42,000	42,000	27,626	Works awarded awaiting installation timeframe. W4Q funding. 277m of fencing.
McKinlay Depot Carport	DERS	0420-4100-0002	5,681	16,000	16,000		Works awarded awaiting installation timeframe. W4Q funding Store Tractor and vehicles
Purchase Land around Julia Creek STP	DERS	0410-2000-0006	18,840	50,000		3,500	Procurement of land in progress. Deposit made and extension of time granted until 21/22 FY to address Native Title. It is a regulatory requirement of inconsistent use.
Workshop Pit 6m Pre Fab	DERS	0420-4100-0005	-	120,000			Quotes requested
Julia Creek Refuse Tip Pads	DERS	0430-3110-0003	16,571	20,400			Works completed - 5 pads x 400sqm
Purchase Land - Kynuna SES	DERS	0410-2000-0008	564	25,000			In progress, offer expected end of April
Purchase Land - Kynuna Rodeo & Sporting Grounds	DERS	0410-2000-0009	564	25,000			In progress, offer expected end of April
Purchase Land - Kynuna Refuse facility	DERS	0410-2000-0004	3,713	20,000			Procurement of land in progress, deposit to be made mid April. It is a regulatory requirement of inconsistent use.
ELC New Air Conditioning	DCCS	0420-2531-0000	11,924	11,924	7,986		Works completed. Insurance Claim
Purchase Land surrounding McKinlay Refuse	DERS	0410-2000-0005	-	20,000			Procurement of land in progress anticipate to receive an offer end of April. It is a regulatory requirement of inconsistent use.
TOTAL CORPORATE BUILDINGS & OTHER STRUCTURES			58,020	350,324	65,986		

Other			Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
Office Equipment - Replacement of furniture, IT equipment, software and other	DCCS	7180-4100-0002	1,465	25,000		1,500	Quote received for new photocopier
Flood Warning Infrastructure Network Project	DCCS	0430-2760-0000	-	205,000	205,000		Fully funded through DRFA Cat D
TOTAL OTHER			\$ 1,465	230,000	205,000.00		

Economic Development			Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
Julia Creek Dip & Yards Facility	DCCS	0430-3235-0002	46,907	412,000	206,000		DAF funding
Livestock Facility Amenity Upgrade	DERS	0430-3235-0001	21,878	21,878			Project completed
Purchase Land - Sale Yards	CEO	0410-2000-0002	-	100,000			Purchase of Aurizon Land
Tourism AV Project	DCCS	0430-2293-0000	279	46,000	30,000		Order placed and awaiting confirmation of timeframe from contractor
TOTAL ECONOMIC DEVELOPMENT			69,063	579,878	236,000		

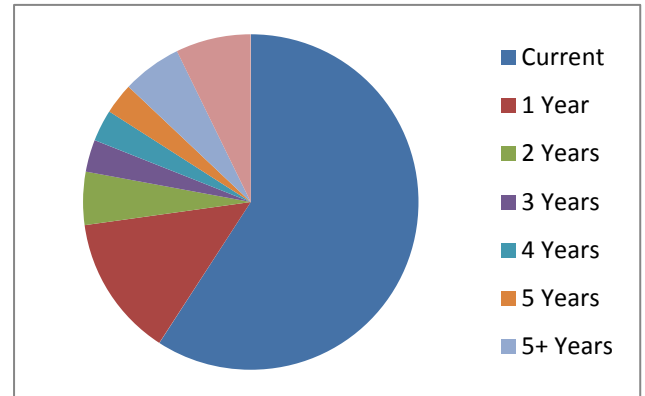
TOTAL **19,026,045** **32,314,807** **29,096,315**

\$ 3,218,492



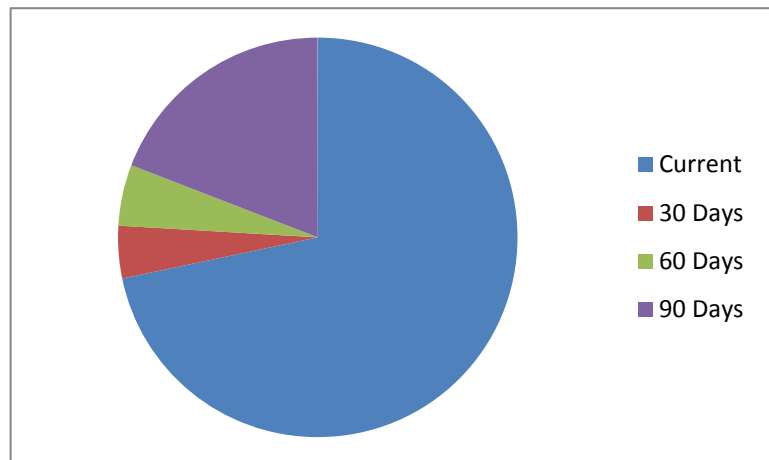
Outstanding Rates

	Mar-21	Feb-21
Current	104,659	1,431,483
1 Year	24,107	26,574
2 Years	9,033	9,033
3 Years	5,494	5,494
4 Years	5,381	5,381
5 Years	5,274	5,274
5+ Years	10,134	10,134
Interest	12,811	12,289
Total	176,893	1,505,661



Outstanding Debtors

Total	155,663.27
Current	111,617.29
30 Days	6,575.36
60 Days	7,695.59
90 Days	29,775.03



Consultation:

- Director of Corporate & Community Services

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID:

115293



8.2 Subject: 2021/22 Budget Program
Attachments: 8.2.1 – 2021/22 Budget Program (*InfoXpert ID: 115291*)
Author: Director Corporate & Community Services
Date: 13 April 2021

Executive Summary:

Propose to Council dates and timelines for the preparation and adoption of the 2021-2022 financial year budget.

Recommendation:

That Council accepts the 2021/22 Budget Program as presented.

Background:

Dates are proposed for 2 budget workshops (not formal Council Meetings) and a Council Meeting for adoption of the budget. Timelines are set in between workshops to allow consultation between Directors and their Portfolio Councillors to discuss and set operational and capital works budgets.

Consultation: (Internal/External)

- Chief Executive Officer
- Councillors
- Director of Corporate and Community Services
- Corporate Services Team Leader

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert Document ID:

115290

2021/2022 Proposed Budget Program

20 April 2021 (Council Meeting)	Council approve 2021/22 budget timelines. Budget Program to be issued to Directors and Councillors.
30 April 2021	Budget models to be issued to Directors for completion.
30 April to 26 May 2021	The CEO and Directors coordinate with their portfolio Councillors to complete their budget models.
31 May 2021	1 st Draft Budget prepared and distributed to CEO, Directors and Councillors.
Tuesday 1 June 2021 (Council Briefing Day)	Councillors, CEO and Directors discuss first presentation of the budget. (Workshop, not a formal Council Meeting.)
2 to 14 June 2021	Amendments made to first draft budget from discussions with Councillors. Second draft budget distributed to CEO, Directors and Councillors
6 July 2021	Councillors, CEO and Directors discuss second presentation of the budget. (Workshops, not a formal Council Meeting.)
7 July to 16 July 2021	Final Budget documents prepared.
Tuesday 20 July 2021	Budget presented to Council at July Ordinary Meeting for adoption.



9.0 CHIEF EXECUTIVE OFFICER



9.1 Subject: Chief Executive Officer's Report

Attachments: Attachment 1 – Julia Creek Multipurpose Health Service Roundtable Minutes (*Infoxpert ID: 115322*)

Attachment 2 – Correspondence from Laura Gannon, QRA (*Infoxpert ID: 115324*)

Author: Chief Executive Officer

Date: 14th April 2021

Executive Summary:

This report provides an update on current matters for the information of Council.

Recommendation:

That Council receive and note the report from the Chief Executive Officer for the period 13th March 2021 to 14th April 2021 except where amended or varied by separate resolution of Council.

1. Proposed Elected Members Update “EMU” with LGAQ and Richmond Shire Council – 11th August 2021

Council has received a request from LGAQ seeking to deliver an Elected Members Update (EMU) in the Civic Centre on 11th August 2021. The purpose of the EMU is to update Councillors and senior staff on the latest developments in the Qld and Federal local government scene. LGAQ proposes:

- An all day session with Richmond Shire Council.
- Proposed date of 11th of August with confirmation needed from both Councils
- Proposed venue the civic centre or the supper room

Recommendation:

Council advise LGAQ that McKinlay Shire Council is willing to host the LGAQ Elected Members Update (EMU) in the Civic Centre on 11th August 2021 with Richmond Shire Council being also invited

2. LGAQ 2021 Bush Councils Convention

The following date saver has been forwarded by Local Government Association of Qld

“Save the date: Bush Councils Convention 3 – 5 August”

Council is asked to consider attending the Convention and appoint delegates to attend, noting that Senior staff will not be attending due to work commitments post end of financial year. Further details will be provided in due course.

[Barcaldine Regional Council Mayor Sean Dillon invites you](#) to the Local Government Association of Queensland's Bush Councils Convention.



Queensland's bush councils are integral in supporting local and regional communities to achieve their full potential, and this year's convention offers a unique opportunity to bring together the influential force of these local communities.

The Local Government Association of Queensland's biennial [Bush Councils Convention](#) will be held on 3 – 5 August at the Barcaldine Town Hall.

This year's theme of '**fighting back**' oversees the topics covered in this year's event, including:

- Advocacy
- COVID-19 recovery
- Tourism and the West
- Mental health.

This is a great opportunity to be heard, to learn, to find consensus and solutions, and network and engage with critical decision makers.

Registration will open soon, so keep an eye out for the email, which will also include a variety of accommodation options.

We look forward to discussing the key topics affecting bush councils, and how best to move forward in these challenging times.

Greg Hallam AM
Chief Executive Officer



Local Government Association of Queensland

Recommendation

Council nominate Councillors (here insert names) to attend the 2021 Biennial Bush Councils Convention to be held in Barcaldine 3rd – 5th August 2021

3. Update on the Julia Creek Multi Purpose Health Facility

On 26th March 2021 the Mayor Philip Curr, the Deputy Mayor Janene Fegan and the CEO met with QLD Health representatives in Townsville to discuss developments on the return of the Julia Creek Multi Purpose Health Service to a Level 2 service.

A copy of the Summary of discussions is attached for the information of Councillors and the Community: Attachment 1

Mayor Philip Curr and Deputy Mayor Janene Fegan had also secured a deputation with the Hon Yvette D’Ath MP, Minister for Health and Ambulance Services in Brisbane on 9th April 2021 to emphasise the continuing concerns of Council and the Community at the down grade of the Julia Creek Multi Purpose Health Services from Level 2 to Level 1 and the impact that this is having on our Community which occurred over 4 months ago.

The Mayor and Deputy Mayor will be able to elaborate on the outcome of the deputation to the Minister.

Deputy Mayor Cr Janene Fegan gave the following report arising from a deputation to the Minister for Health in Brisbane on Friday 9th April, 2021

“The Mayor and I met with the Hon Health Minister, Yvette D’Ath in Brisbane on the 9th April. In attendance was also her Deputy Director of Health, Mr Nick Steele.

We discussed the outcomes from the roundtable discussions held with relevant stakeholders in Townsville on the 26th March 2021.

The Minister was aware of the situation in our shire and region. She gave her reassurance that the department would continue to work towards upgrading the Multipurpose Health Centre back to a Level 2 as soon as possible.

Moving forward the current aim is to re-open the aged care wing and ensure it remains open, then through the current and ongoing recruitment of Doctors and nurses who have the appropriate skills, return the Multipurpose Health service back to a level where it can once again receive and hold acute patients overnight as required.

Reviewing and establishing a new model of care to suit our community and others like it in our region has been given high priority.

The Mayor gave a council commitment of working with Queensland Health to ensure we reopen and retain our facility.



Ordinary Meeting of Council Tuesday 20th April 2021

Deputy Director-General Mr Steele indicated that we should know more by 23rd April once all nursing applications had been assessed and a public update would be issued.

The Mayor and I both felt the meeting with the Minister was worthwhile and productive.”

Recommendation

Council note the reports from the Mayor and Deputy Mayor regarding representations to the Hon Yvette D’ath MP Minister for Health and Ambulance Services in Brisbane on 9th April 2021 and of discussions held with officers of Qld Health including the Deputy Director of Health in Townsville on 16th March 2021.

4. Julia Creek Aerodrome Rectification Negotiations

Negotiations were set down for Wednesday 31st March 2021 having previously been deferred. However, these did not proceed at the request of the Designer Company pending their submission of a technical report. This report is still awaited and no date has been set for further discussions.

I am continuing to press for an early conclusion to negotiations and or continuation of legal proceedings but not without reporting further to Council

Action: For noting

5. Proposed Extensions to the Livestock Transit Centre and Construction of a New Dip

This project has been placed on hold due to the tenders exceeding the available budget and because of uncertainty around secure access to the rail corridor.

Related matters include

- The current tender by TMR for the livestock haulage contract on the Flinders line due to be announced in April 2021 and to commence on 1st January 2022.
- Ownership by Aurizon and control of the parcel of land between Council’s yards and the rail corridor.
- Responsibility for the old and dilapidated Dip situated on Aurizon land but “owned” by DAF.
- Recent discussions with Mr Neil Scales, Director General TMR on the future of livestock on rail.

A verbal report will be provided on recent discussions with representatives from Aurizon, who were emphatic that the land is not for sale and then subsequent discussions with DAF on the future of the old Dip.

Recommendation:

Council note the report from staff regarding the status of Aurizon land and the DAF Dip facilities at the Livestock Transit Centre and authorize staff to proceed with the procurement process for the extension of the existing yards.



Ordinary Meeting of Council Tuesday 20th April 2021

6. Queensland Reconstruction Authority – Resilience Projects

The QRA Resilience Team (two of) wish to meet with Mayor, Councillors and staff immediately following the Ordinary Meeting for approximately 2 hours to capture grassroots projects which will relate to the existing resilience documents and strategies that they have been developing for McKinlay Shire Council. In essence, they are looking for specific projects which would, if funded make the Shire more resilient to flooding etc.

The team will aim to mark on a large map, the locations of desired projects, e.g. bridges, floodways, culverts, bitumen sealing and the like. Refer Attachment 2

Action: Mayor, Crs and Senior staff to participate from 12.30p.m (approx.) Tuesday 20th June 2021

Policy/Legislative:

LG Act 2009 & LG Regulation 2012

Operational Financial and Resource Implications:

Budget Provision Available

Consultation and engagement:

Directors,
Various Departments
Richmond Shire Council

InfoXpert Document ID:

115323

Julia Creek Multipurpose Health Service

Roundtable 9.00am – 12.00pm 26 March 2021 - Minutes

Attendees:	<p>Mr Nick Steele, DDG Healthcare Purchasing and Systems Performance (HPSP)</p> <p>Ms Shelley Nowlan assistant DDG Clinical Excellence Queensland (CEQ)</p> <p>Ms Kari Arbouin Executive Director, Office of Rural and Remote Health (ORRH)</p> <p>Ms Sarah Venn Health Workforce and System Planning Manager, Health Workforce Queensland (HWQ)</p> <p>Professor Richard Murray, Acting Deputy Vice Chancellor of the Division of Tropical Health and Medicine, James Cook University</p> <p>Mr John Kelly, CEO McKinlay Shire Council</p> <p>Cr Philip Curr, Mayor, McKinlay Shire Council</p> <p>Cr Janene Fegan, Deputy Mayor, McKinlay Shire Council</p> <p>Cr John Lynch, McKinlay Shire Council</p> <p>Ms Michelle Garner Executive Director Nursing Medical and Clinical Governance (EDNMCGS), NWHHS</p> <p>Ms Di Philips, Director Rural and Remote Health, NWHHS</p> <p>Mrs Sandra Corfield, Executive Officer, Health Management Services</p>
Attendees (via vc)	<p>Cr Tim Pratt, McKinlay Shire Council</p> <p>Cr Shauna Royes, McKinlay Shire Council</p> <p>Ms Belinda Lewis Director, Social Policy and Legislation Queensland Health</p> <p>Mrs Gina Harrington, Chair of Community Advisory Network (CAN), McKinlay Shire</p> <p>Mrs Margaret Woodhouse Physiotherapist, member of CAN, McKinlay Shire</p> <p>Ms Sandy Gillies Chief Executive, Western Queensland Primary Health Network (WQPHN)</p> <p>Ms Tamsyn Cullingford, Executive Director, People Culture and Planning</p> <p>Ms Christine Mann acting CE, NWHHS</p> <p>Mr Don Bowley, RFDS and Board member NWHHS</p> <p>Mr Mitch Longman, A/g Assistant Director - Flexible and Home Care Programs, Aged care Regulation, Commonwealth</p> <p>Ms Elizabeth Lovell – Policy for above department</p> <p>Ms Margaret Hayes – policy for above department</p>

1 Summary

The Julia Creek Multi-Purpose Health Service (JC MPHS), located in the McKinlay Shire, is a 6-bed, Level Two facility (four aged care beds, five home care packages and two acute beds). The service had been experiencing difficulties in attracting a permanent medical practitioner, relieving locums and more recently nursing staff due to workforce challenges associated with the COVID-19 pandemic, specifically:

- the contraction of the workforce due to increased demand in other areas of the country; and
- international border and interstate movement restrictions.

By November there were numerous unfilled periods of locum relief and reduced nursing staff due to decreased agency availability and resignations. When South Australia closed its borders unexpectedly, a nurse and medical practitioner could not travel to Julia Creek to fulfil their short term contracts precipitating an immediate reclassification of the MPHS from a Clinical Services Capability Framework (CSCF) level two to level one facility in November 2020. Further, many other states and territories along with our international border continued to be closed or have intermittent closing of borders which has interrupted the continued supply of agency staff.

The Julia Creek community, through the McKinlay Shire Council, has sought assurances from Queensland Health that their MPHS will not be permanently reclassified as a Level one facility and that recruitment activities will be progressed to stabilise both the medical and the nursing MPHS workforce. The Council has noted the community concerns and economic interests (i.e. agricultural and mining) which require sustainable health service provision to the Julia Creek community.

The North West Hospital and Health Service (NWHHS), together with key service partners, has instituted an interim model of care which will not change the emergent, acute or critical care management of patients. Patients will continue to be transferred to Cloncurry, Mount Isa, or Townsville hospitals depending on their needs. RACQ Life Flight Rescue, Royal Flying Doctor Service (RFDS), Queensland Ambulance Service (QAS) will continue to transfer as clinically appropriate. However the MPHS remains unable to accommodate its aged care residents due to the lack of predominantly nursing staff, having to transfer the two residents (one of which may choose to now remain permanently in Mount Isa) in November 2020, causing a great deal of concern and anxiety in the community.

Throughout December to January NWHHS continued to have face to face meetings with community, hospital staff and teleconferenced meetings to various departments within Queensland Health and (ORRH, SHECC and OCNMO), and external agencies identify solutions to the staffing issues

On Friday, 26 March 2021, representatives of the McKinlay Shire Council, the NWHHS, the Western Queensland Primary Health Network (WQPHN), Health Workforce Queensland (HWQ), James Cook University (JCU) and the Department of Health (DoH) attended a meeting convened by the Office of Rural and Remote Health (ORRH) to determine a way forward to develop short and medium terms solutions that will:

- redress the current workforce issues which resulted in the downgrade of the MPHS to a CSCF level 1 facility;
- enable the resumption of the aged care beds; and
- enable sustainable access to primary health care services that meets the needs of their community, now and into the future.

2 Addressing the workforce issues which led to the JC MPHS reclassification

Prior to the COVID-19 pandemic, the JC MPHS (and the NWHHS generally) was reliant on agency nursing and locum medical workforce supply. The NWHHS reiterated that the JC MPHS reclassification was specifically due to workforce supply issues and not financial considerations. Representatives of NWHHS hoped that access to available workforce would improve in the coming weeks as movement restrictions ease. However this has not been the case with the continuing short-notice border lockdown, lack of international clinicians coming in to Australia and the increasing requirement for nursing and medical staff to provide vaccinations.

2.1 Nursing workforce

The objective is for the JC MPHS to return to MPHS CSCF level 2 with recruitment of a workforce to match for 24 hour 7 day a week service provision. Whilst strategies to achieve this is in progress, in the first instance, the aim is to have nursing staff workforce available face-to-face five days per week for non-high acuity/non critical care, emergency presentations and on-call 24/7 outside of daily shift hours.

Currently the Queensland through the Award has a highly incentivised package to attract nurses to rural remote areas with rural and remote clinical care skills. NWHHS is subject to this within the award and can offer this incentive as part of recruitment (identified as the best package in Australia). The major supply for nursing in Queensland is the that of graduate nurses. There is a significant number of graduates in Queensland awaiting offers. However, many of these graduates may not have had the opportunity to undertake relevant clinical placements or had exposure to rural or remote communities which enables orientation to rural/remote practice.

With clinical support for nurses already in place locally, the 24-hour Queensland Health Telehealth Emergency Management Support Unit (TEMSU) service provides another avenue for nurses to seek advice and assistance from senior nurses with backgrounds in emergency or intensive care. They can contact TEMSU for support through RSQED for technical skill support. Alternately, if presented with a patient with an unfamiliar condition, a less experienced nurse is able to connect with a senior nurse who can assess the patient with them via videoconference, as staff would do in all other emergency situations throughout Queensland. The TEMSU service promotes supportive relationships between all clinical disciplines and provides access to ongoing in-time support and education.

A key focus of the recruitment process is ensuring a workforce and skill mix of approximately 12 nursing staff (in addition to a Director of Nursing) which will enable reclassification as a CSCF level 2 facility, specifically:

- Clinical Nurse (CN)
- Registered Nurses (RN)
- Enrolled Nurses (EN).
- Assistant in Nursing (AIN)

As at 26 March, a permanent Director of Nursing (DON) has been appointed and one clinical nurse (CN) recruited, together with two registered nurses (RNs) currently on staff (and two Assistants in Nursing

(AIN) in the community). The applications period for an additional eight RNs and one CN closes on 8 April 2021. The enrolled nurse (EN) contingent will depend on the outcomes of the RN recruitment process and their relative experience. Commencement will depend on whether the applicants are already employed by NWHHS (approx. 2 days), another HHS (approx. 1-2 weeks) or external to the HHS and Queensland Health (4 weeks and up to five months depending on immigration status).

A Nurse Practitioner would be advantageous to this model as they would provide support to sustain the GP Model and DON model along with assisting on-call and fatigue management. NWHHS to consider funding this position within the model.

2.2 Medical workforce

For primary care and lower acuity patient care, a general practitioner from Cloncurry will be available two days a week in an ongoing capacity. This will be supplemented by Telehealth services as required (both in and out of hours). This model generally enables urgent appointments to be addressed 'same day', with waiting times for non-urgent appointments to be between one to two weeks. Discussion between Dr Michael Clements (Townsville) and NWHHS has confirmed that he is available for Telehealth consults on a regular basis and either himself or a doctor from his practice made available to visit Julia Creek on regular basis to supplement the service provided by Cloncurry if required. This has occurred previously and supported by CHECKUP.

NB There has been no increase in patient evacuations via RFDS since the reclassification to a level one service in November 2020.

2.3 Support services

The WQPHN has commissioned several services to support comprehensive primary care (including allied health) within the Julia Creek community to minimise hospitalisations and improve health outcomes. Integrated workforce models and data sharing (both credentialing and patient information) would enhance sustainability.

HWQ has funding available to support recruitment and retention of clinicians, support immersion and undergraduate orientation to rural and remote clinical practice.

2.4 Actions arising/next steps

Action	Responsibility
Actively progress recruitment for nursing and medical positions for the JC MPHS.	NWHHS Executive
By 23 April 2021 - NWHHS will provide an update to the Mckinlay Shire Council and Julia Creek community on the outcomes of the nursing and medical recruitment processes and its effect on progress towards reclassification of the JC MPHS as a Level 2 facility.	NWHHS and ORRH
NWHHS will work with other health providers and organisations that service the Julia Creek community to enable an integrated and place-based approach to the workforce supply issues so that Julia Creek is sustainable in the short and then longer term.	NWHHS

Investigate the opportunity of allied health services utilising the MPHS, thus providing a better sense of integration.	NWHHS and ORRH
Monitor need for additional services from Dr Michael Clements to supplement any services provided by Cloncurry.	NWHHS and community

3 Resumption of the JC MPHS aged care beds

3.1 Current situation and Legislative requirements

The JC MPHS's two aged care residents have been moved from the facility as there is currently insufficient nursing staff to manage in-patients overnight. One resident remained in JC and is supported through one of the 'home care package'. The second resident was relocated to Mt Isa and provision of residential care that he is very content with. Returning him to JC as the only resident would need to consider his ongoing wellbeing and agreement.

Pursuant to the relevant funding agreement with the Commonwealth Government, the JC MPHS is to provide four aged care beds and five residential home care packages. The Commonwealth is committed to maintaining this arrangement as long as beds are appropriately staffed and available for residential care and provision of home care packages.

The JC MPHS level two classification pertains to the acute services provided by the MPHS and not the aged care services. The suspension of the inpatient aged care service was due to insufficient nursing workforce, and there is no requirement within the Commonwealth agreement for a registered medical practitioner to be available onsite within 30 minutes in normal circumstances, 24 hours a day (however, this may be modified following outcomes of the Royal Commission into Aged Care and additional accreditation standards).

Once the nursing workforce has stabilised, then the aged care beds could be operationalised. The management of acute patients would need to occur within the current model of care, where high acuity patients and patients requiring overnight stays would require to be transported to the nearest appropriate facility. The appropriateness of this model would need to be considered in the medium term.

As a result of the COVID-19 pandemic one staff member would require to undertake additional training and ensure all staff adhere to infection control principles within the aged care facility.

There may short-term, surge workforce options which can be explored with the Commonwealth Government via existing pandemic response frameworks for staffing of the aged care facility.

It was noted that the views and wishes of patients would need to be taken into account as part of the reopening of the aged care beds.

3.2 Actions arising/next steps

Action	Responsibility
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Outcomes of the nurse recruitment may enable a phased approach to the resumption of the aged care beds (i.e. appropriate staffing levels to enable overnight care).	NWHHS Executive
Investigate whether the COVID surge workforce (Aspen) specifically requires a COVID response trigger	Belinda Lewis
Confirm whether JC MPHS has to be registered for the Commonwealth 'My Aged Care' program as well as the individual.	Belinda Lewis
Clarify issue of Assistant in Nursing (AIN) being currently unable to work night shifts. If this is a position description that prevents shifts can it be renegotiated noting Cloncurry's AINS undertake night shift?	Michelle Garner

4

Sustainable access to primary health care services that meets the needs of the Julia Creek community

There is a burden of chronic disease within the Julia Creek community which requires comprehensive primary care, provided by a stable workforce to enable continuity of care. The JC MPHS has successfully developed and implemented integrated models of care which 'wrap services around' healthcare consumers. However, challenges remain in terms of workforce retention, data collection and sharing, funding and information technology.

Future workforce models need to be flexible to ensure that clinicians who want to practice in remote communities are attracted to services. Remuneration packages should align with their professional and personal needs. Staff accommodation resources should also be safe and fit for purpose.

In other parts of Queensland, communities, health services and universities are examining the inputs required to enable effective, place-based approaches to health service planning and delivery. The aim is to encompass local providers and commissioners to leverage resources and articulate requirements for enhanced health service provision.

4.1 Actions arising/next steps

Action	Responsibility
Leveraging current evidence and programs, develop a 'blueprint' to pilot integrated, place-based health service planning for Julia Creek and Cloncurry (within 6 months).	NWHHS and ORRH facilitate with key stakeholders
Explore opportunities to share clinicians between HHS and external organisations	As part of the blueprint
Implement the 'blueprint' by developing a medium-term integrated service plan for comprehensive primary health care	NWHHS

Draft for endorsement

From: Laura Gannon [<mailto:Laura.Gannon@gra.qld.gov.au>]
Sent: Wednesday, 14 April 2021 2:51 PM
To: CEO
Subject: RE: Tuesday meeting

Hi John

Thank you for your phone call and the opportunity to elaborate and clarify the intent of our meeting, and the broader work.

Irrespective of the content of the Terms of Reference document, which I agree is clunky, we completely appreciate that the term 'resilience' doesn't resonate in your region. We also understand the quantum of work (and talking) Council has done in the past on the issues which affect McKinlay before, during and after events, with different levels of government.

To that end, our process is entirely locally-led, which includes avoiding language etc. that you feel is not going to hit the mark, so we can certainly work with you on the best fit.

We also understand that because of magnitude of 'strategising' already undertaken around resilience and recovery in your region, we actually have enough to understand the strategic issues, which this work will align to and hopefully amplify.

Our proposed discussion next week, which is intended to be more grassroots and hopefully quite pragmatic from your end, is intended to focus on tangible, on-the-ground projects Council has in mind within McKinlay. We have already pulled a lot of actions out of existing work to get a head start which we can go over with you. For next week, we are specifically seeking Council's view on, for example, where road improvements are required – which stretches of road, what might be involved, why it is important and indicative costs (if Council has any estimated), where culverts may be required, what social projects may be required to respond to certain issues. These projects can be:

- Currently unfunded
- They may have a business case, or they may not
- They may have a cost estimate, or they may not
- They can be conceptual in nature.

The purpose of collecting this information from you on the magnitude of these projects, will help us build a local action plan for the region on the projects requiring funding. This will enable us to prepare a list for council, and then build out the strategic need content which Council can copy and paste into funding applications. We will also identify the specific funding streams relevant to each action/project. We will align each project to state and national policy such that it is easily identified how each action aligns with state and nationally identified objectives. This makes it easier for funding assessors to understand how each action aligns with the policy environment. We will do all the work.

The purpose of this is to try to alleviate some of the burden in applying for funding for these works, and also hopefully make it faster and easier when funding rounds open to have a list and comprehensive information already available.

I hope this information is beneficial, and I look forward to hearing from you tomorrow to confirm a 12:30pm meeting next Tuesday.

Many thanks John, and thank you again for the opportunity to clarify the intent of the meeting.



Laura Gannon

Resilience Projects

Queensland Reconstruction Authority

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10. WORKPLACE HEALTH AND SAFETY



Ordinary Meeting of Council Tuesday, April 20th 2021

10.1 Subject: WHS Report – March 2020

Attachments: Nil

Author: WHS Officer

Date: 22 April 2021

Executive Summary:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of March 2021.

Recommendation:

That Council receives the March 2021 WHS Report.

Background:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of March 2021.

Detailed below are the general areas of importance to the safety of workers at McKinlay Shire Council throughout the month.

Consultation: (internal/External)

Nil

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:

115169



DATE; 22 April 2021

Monthly Quarterly Yearly Two Yearly

March 2021

COVID-19

With the recent cases of COVID-19 in Brisbane there have been changes made to restrictions within Queensland.

Face mask requirements from 5pm AEST Monday 29 March

In all areas of Queensland you **must carry a face mask with you at all times** when you leave home, unless you have a lawful reason not to. You **must wear a mask in indoor spaces**, such as:

- shopping centres, supermarkets, retail outlets and indoor markets
- hospitals and aged care facilities
- hospitality venues such as restaurants and cafés (not required for patrons while seated; customer-facing staff only)
- churches and places of worship
- libraries
- indoor recreational facilities and gym (except if doing strenuous exercise*)
- indoor workplaces (where safe to wear a mask and you can't physically distance)
- public transport, taxis and rideshare, and waiting places or queues for this transport
- when you are in a Queensland airport
- during a domestic commercial flight
- if you are arriving to Queensland from overseas or from a COVID-19 hotspot you must wear a face mask while travelling from the airport until you reach your allocated room in your quarantine accommodation
- if you are a driver of a bus, coach service, taxi or rideshare transporting a person required to quarantine.

**Strenuous exercise is exercise in or above the aerobic zone including high-intensity interval training, cycling, running.*

It is strongly recommended you **wear a mask when outdoors if you are unable to stay more than 1.5m distance from other people**, such as busy walkways and thoroughfares.

There are some exceptions to wearing a face mask, including:

- children under 12
- a person eating, drinking or taking medicine
- where visibility of the mouth is essential
- where a mask needs to be removed to clearly communicate
- a person with a particular medical condition or disability
- a person undergoing medical treatment
- if a person is asked to remove a face mask for identity purposes
- if wearing a mask creates a risk to a person's health and safety
- for emergencies or when allowed by law
- in any circumstances when it's not safe to wear a mask.



Vaccinations for COVID-19 have been slowly rolling out throughout Queensland, including remote areas such as Mount Isa, Longreach, Barcaldine and Richmond. None have been completed in Julia Creek at this stage.

Vaccination summary

Vaccine site	Doses administered 5 April 2021	Total doses administered
Total	1,409	89,350

Data as at 06/04/2021. Refer to [data caveats](#)

Case summary

Cases	Total
Number of cases	1,492
Last 24 hours	4
Active cases ^[1]	75
Recovered	1,363
Current hospitalisations	71
Patients currently in ICU	2
Deaths	6
Cases of First Nations people ^[2]	11

Data as at 05/04/2021. Refer to [data caveats](#).

The WHS COVID-19 Plan for all areas are being looked at on a bi-monthly basis or as required and are staff are being consulted at all times. We all need to continue to be vigilant. Upon the announcement of the lockdown in Brisbane we asked all staff and contractors returning from Brisbane to provide a negative COVID test before returning to work.

Objectives of WH&S Management System Plan 2021-2023

1. Comply with the intent of the Workplace Health and Safety Act 2011 in preventing a persons death, injury or illness being caused by a workplace, by a relevant workplace area, by work activities, or by plant or substances for use at a workplace
2. Contribute to a Management framework that allows all work areas to manage WH&S in a preventative way;
3. Ensure that WH&S is an integral part of effective business practice; and



4. Clearly state the principles for managing WH&S and how the organisation is expected to perform in accordance with legislative requirements

The primary objective is to provide a structured methodology to conduct all WH&S matters over an annual cycle.

5. McKinlay Shire Council (MSC) Management team have identified the top 5 work health and safety risks to Council for 2019 and will be reviewed annually. These are:-

- Contractor Management
- Transitioning from a paper based Safety Management System to the SkyTrust System
- Risk Management
- Consultation of WHS matters with all staff
- Plant Risk Management

Quarterly KPI's	Measurement / Score	Detail / Information
80% of completed items indicated in QAP's	22%	Figure is ongoing.
20% of carry over items indicated in QAP's	Added to RAP	See QAP's, Per Quarter and accumulative tally
Quarterly KPI's	Measurement / Score	Detail / Information
Progressive Statistics as above	✓	See QAP's Table following on P3 of this Report, Per month and accumulative tally
Progressive incidents, LTI's and days lost over the year;	✓	Incident and Event Statistical information collated on P4 of this Report, Per month and accumulative tally
Progressive lost time frequency and duration rates compared to the scheme	✓	LGMS Dashboard Information, P4 of Report
Progressive costs of claims over the year;	✓	LGMS Dashboard Information, P4 of Report
Hazard inspections completed as per the Hazard Inspection Matrix	✓	See Hazard Inspection Table on P3
Yearly KPI's	Measurement / Score	Detail / Information
Progressive monthly statistics as above	✓	See QAP's Table following on P3 of this Report, Per month and accumulative tally
Progressive incidents, LTI's and days lost over the year;	✓	Incident and Event Statistical information collated on P4 of this Report, Per month and



Progressive lost time frequency and duration rates compared to the scheme	✓	<i>accumulative tally</i> <i>LGMS Dashboard Information, P4 of Report</i>
Progressive costs of claims over the year;	✓	<i>LGMS Dashboard Information, P4 of Report</i>
Hazard inspections completed as per the Hazard Inspection Matrix	✓	<i>See Hazard Inspection Table on P3</i>
Results of Internal WH&S Management System Audit or the WHSA Annual Assessment Report	<i>Still ongoing</i>	<i>To Schedule 2021</i>
Two (2) Yearly	Measurement / Score	Detail / Information
Progressive Monthly and 3 monthly statistics as above	✓	<i>See the following tables for statistical outcomes.</i>
Results of an external WHS Management Systems Audit or the WHSA's Annual Assessment Report	<i>50%</i>	
Results of the overall, two yearly injury trend analysis	<i>N/a</i>	<i>Ongoing statistical information following</i>
Additional Objectives <i>(WH&S Management System Plan 2019 / 2021)</i>	Measurement / Score	Detail / Information
Sufficient resources trained to conduct SafePlan's Internal WHS Management Systems Auditing.	<i>TBC</i>	<i>JLTA is completing current audit, will look to complete this if necessary.</i>
The audit report will be accompanied by a Rectification Action Plan (RAP) that will be forwarded to the CEO, Senior Management and then to the WHS Committee for discussion.	✓	
Actions Register; number of actions outstanding	✓	<i>See the Actions Register Table at P3</i>
Training / Information completed as per 'Matrix for T5	✓	<i>See Compliance training table at P3</i>
Prestarts and Toolbox Meetings completed	✓	<i>See Table at P3 for Consultation completions</i>
Key Outcomes		
<ol style="list-style-type: none"> 1. Management and workers display commitment and involvement in achieving a safe and health workplace 2. Appropriate consultative mechanisms are implemented 3. Safe systems of work are implemented and maintained 		



4. Plant and equipment is maintained in a safe condition
5. All workers receive supervision, instruction, information & induction training in all matters pertaining to WHS
6. Reporting of all accidents / incidents & mishaps & / or systems that may be related to WHS risks at workplace
7. Effective rehabilitation programs with early intervention to assist injured workers back into the workplace
8. The provision & maintenance of workplaces and equipment where risk to people is eliminated or minimised;
9. Provision of personal protective clothing & equipment, where appropriate, for control of workplace hazards

Note all of the above KPI's are mandatory and MUST be reported on as directed

Reference;

MSC WHS Safety Management System Plan 2019-2021

Procedure, Performance Measures, April 2015 and

Procedure, WH&S Incentives and Awards, March 2014

Compliance Training

As per MSC WHS Safety Management System Plan 2019-2021

E3Learning has been mostly abandoned at this point with only the ELC Staff still completing it.

Below shows the percentage of completion for each area. Contractor's percentages are based upon having 5 contractor crews consistently working, this is based on that crew being a crew of 10.

Month	Corporate & Community	Works/Depot/P&G	Contractors
February	76%	73%	25% (due to rain stopping and starting works)
March	75%	15% (this is being rectified)	50% (still missing some due to rain).



Key Performance Indicators

As per 'Schedule, Hazard Management Inspection Register', and MSC WHS Safety Management System Plan 2019-2021 Including Quarterly Action Plans (QAP's)

MONTH	Quarterly Action Plans (MAP's)					Audits / Hazard Inspections			Consultation				Risk Management		Comments / Information
	#	Close Out	Comp %	Target	Transferred to CAR	Sched	Complete	Not Comp	P/Start TOTAL	P/Start MSC	P/Start DRFA	T/box	JSEA's & SWMS's	Plant & Equip	
Mar - Jun 21	18	4	22%	80%		49	2	47	95	27	68	4			
Jul - Sep 21	17		0%	80%		51		51							
Oct - Dec 21	18		0%	80%		41		41							
Jan-Mar 22	11		0%	80%		49		49							
Apr-Jun 22	14		0%	80%		30		30							
Jul-Sep 22	13		0%	80%		52		52							
Oct-Dec 22	17		0%	80%		59		59							
Jan-Feb 23	6		0%	80%		52		41							
Total 2018	114	4	3%	80%	110	#DIV/0!	383	2	370	95		4	0	0	

No SWMS or JSEA's have been provided for the DRFA works from the AECOM Site Supervisors for the month of March. This has been raised with AECOM.

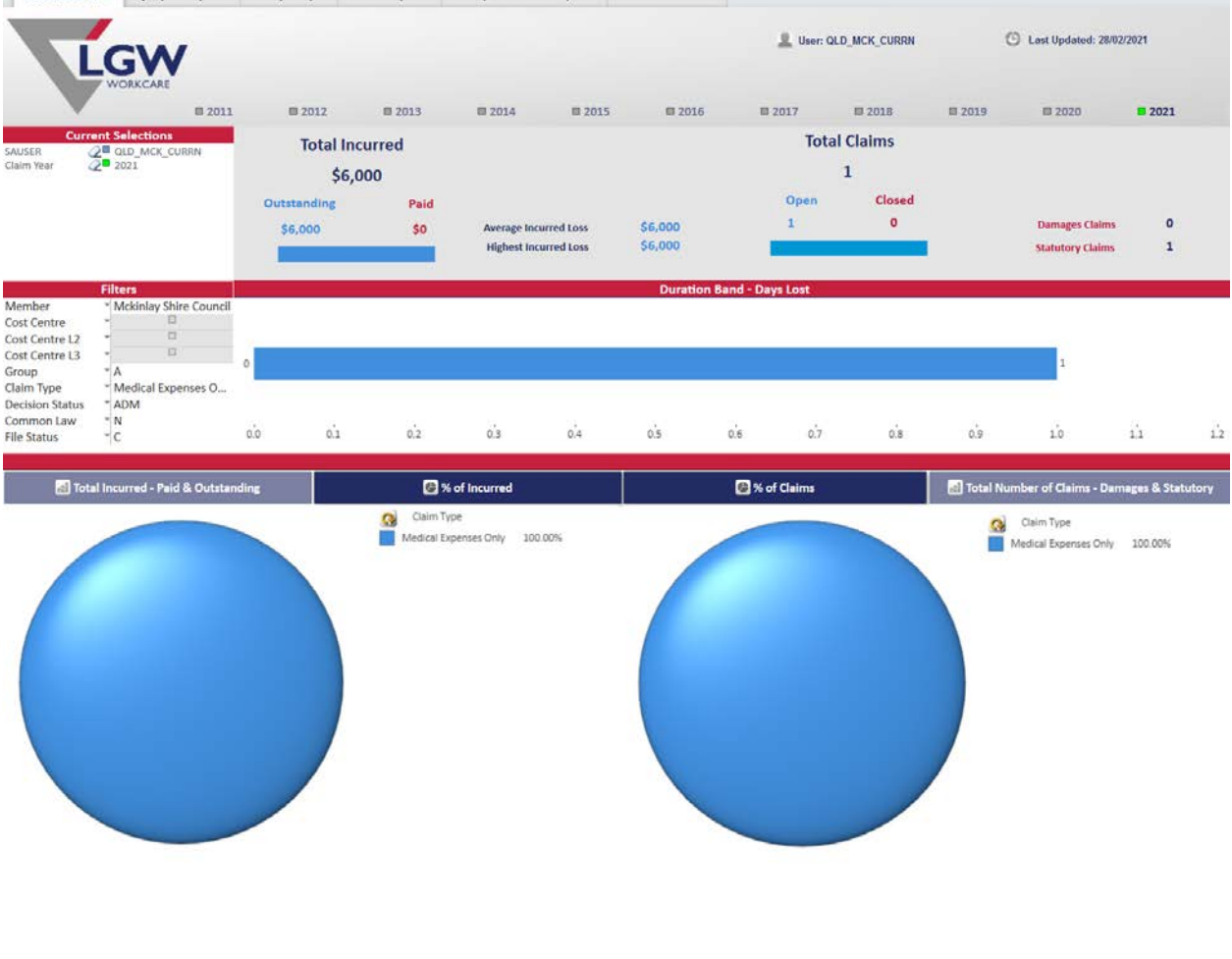
OUTSTANDING ACTIONS	Extreme Risk	High Risk	Moderate Risk	Low Risk	Details / Comments
Total 58 (in Rectification Action Plan)	1	8	33	16	At 06/04/2021
Total 9 (In SkyTrust)	0	1	4	4	At 06/04/2021

Extreme Risk; Identified issue with access to Kynuna Bore, EWP Access only – remove platform and ladder (dangerous). Access has been restricted (and notified to all parties) however the ladder is still present.

Actions are identified via Inspections, Audits, Incidents etc. and their risk assessed, with preventative or corrective actions identified to control the risk – this process improves the Health, Safety and compliance of the business.

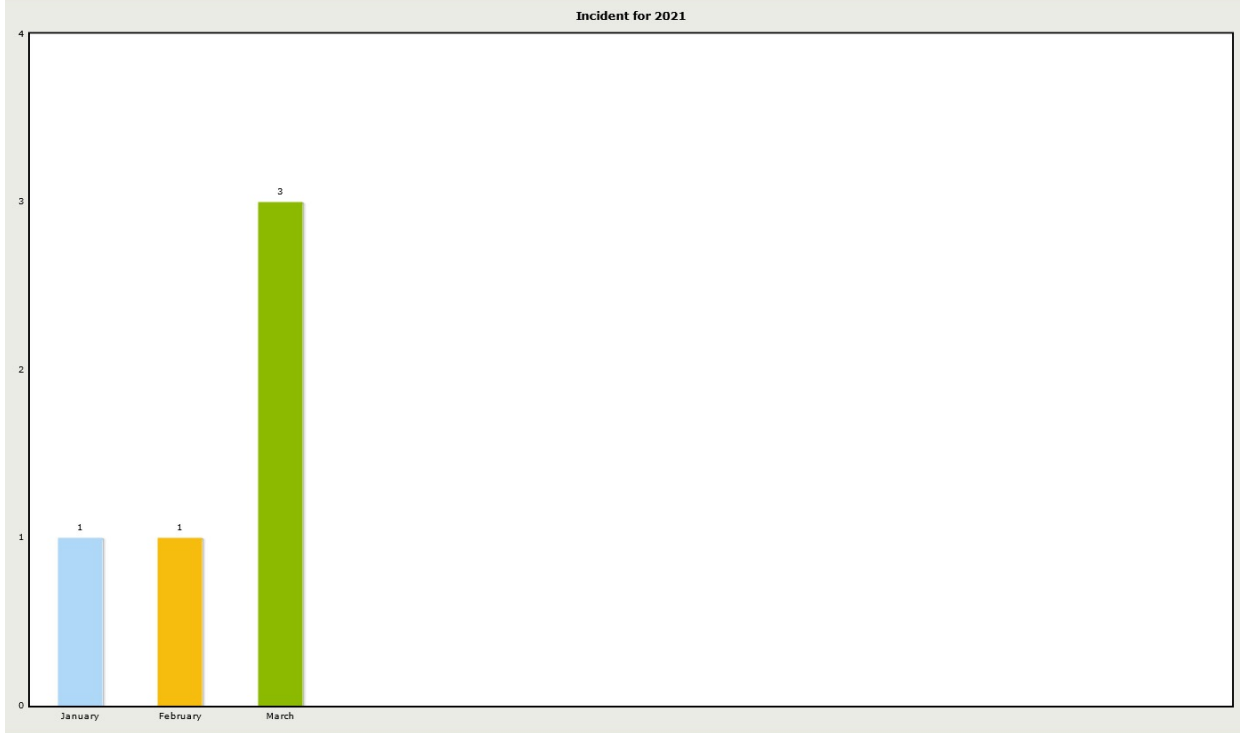


LGW





Incidents and Events



March has been a busy month for incidents, one very serious road accident required notification of WorkSafe Qld of a Notifiable Incident. At that time the seriousness of the injury wasn't apparent and WorkSafe Qld declined to attend site to investigate instead leaving it to the Qld Police.



Ordinary Meeting of Council Tuesday, 20th April 2021

11. CLOSE