

# Ordinary Meeting Agenda

## PUBLIC

To be held at McKinlay Shire Council, Boardroom  
29 Burke Street, Julia Creek, Queensland 4823

Tuesday 16<sup>th</sup> March 2021, 9:00am

Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,  
Civic Centre, Julia Creek on 16<sup>th</sup> March 2021 at 9:00am.

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## **1. OPENING BUSINESS**

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

## **2. ATTENDANCE**

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. J Lynch, Cr. T Pratt

### Staff:

Chief Executive Officer, Mr. John Kelly

Executive Assistant, Mrs. Grace Armstrong

Director of Corporate and Community Services, Ms. Tenneil Cody

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

### Other people in attendance:

### Apologies:

## **2.1 APPOINTMENT**

Nil

## **3. DECLARATION OF CONFLICT OF INTEREST**

Nil

## **4. CONFIRMATION OF MINUTES**

That the Minutes of the Ordinary Meeting on 16<sup>th</sup> February 2021 be confirmed.

That the Minutes of the Special Meeting on 2<sup>nd</sup> March 2021 be confirmed.



# MCKINLAY SHIRE COUNCIL

## ***UNCONFIRMED MINUTES***

OF THE

## **ORDINARY MEETING OF COUNCIL**

HELD AT THE

BOARDROOM, CIVIC CENTRE  
JULIA CREEK

16<sup>th</sup> February 2021

## ORDER OF BUSINESS

1. Opening
2. Attendance

### **2.1 APPOINTMENT – 9:00am**

Mr Joe Russell, Vice President of Operations South 32  
Ms Leah Morgan, Specialist of Corporate Affairs South 32

### **2.2 APPOINTMENT – 10:00am**

Mr Paul Woodhouse, Chair of NWHHS Board  
Dr Karen Murphy, Executive Director NWHHS  
Di Phillips, NWHHS  
Tamsyn Cullingford, Director of Workforce, NWHHS

3. Declaration of Conflict of Interest
4. Confirmation of minutes of Ordinary Meeting on 19<sup>th</sup> January 2021
- 4.1 Business Arising out of minutes of previous Meeting

### **5. ENGINEERING REPORT**

- 5.1 Engineering Work Monthly Report
- 5.2 Structural assessment Dirt and Dust building
- 5.3 TIDS and Roads to Recovery Funding Allocation

### **6. ENVIRONMENTAL & REGULATORY SERVICES REPORT**

- 6.1 Environmental & Regulatory Services Monthly Report
- 6.2 Application for Conversion of Lot 1 on SX4 and Lot 6 on SX12 to Freehold
- 6.3 Renewal of Term Lease 0/239918 being Lot 5 on TD6
- 6.4 Compulsory Acquisition of Native Title Rights and Interests on land currently described as Lot 37 EN116, part Lot 6 SP229811 and part Lot 57 SP299144 (Sewerage Treatment Infrastructure)

### **7. COMMUNITY SERVICES REPORT**

- 7.1 Community Services Monthly Report
- 7.2 Outback Futures – Funding Support
- 7.3 North Queensland Recovery & Resilience Grants
- 7.4 Local Roads & Community Infrastructure Program – Phase Two

### **8. CORPORATE SERVICES REPORT**

- 8.1 Corporate Services Report
- 8.2 Mid Year Review of the 2020-2021 Operational Plan

### **9. CHIEF EXECUTIVE OFFICERS REPORT**

- 9.1 CEO Report

### **10. WORKPLACE HEALTH AND SAFETY**

- 10.1 Workplace Health and Safety Report

### **11. CLOSE**

**1. OPENING BUSINESS** ▲

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 9:00am.

**2. ATTENDANCE** ▲

**Mayor:** Cr. P Curr

**Members:** Cr. S Royes, Cr. J Lynch, Cr. T Pratt

**Staff:**

Chief Executive Officer, Mr. John Kelly

Executive Assistant, Mrs. Grace Armstrong

Director of Corporate & Community Services, Ms. Tenneil Cody

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

**Other people in attendance:**

Mr Paul Woodhouse, Chair of NWHHS Board

Dr Karen Murphy, Executive Director NWHHS

Di Phillips, NWHHS

Tamsyn Cullingford, Director of Workforce, NWHHS

Mr Joe Russell, Vice President of Operations at South 32 (teleconference)

Ms Leah Morgan, Specialist in Corporate Affairs at South 32 (teleconference)

**Apologies:** Cr. J Fegan

**Resolution No. 201/2021**

Council resolves to accept leave of absence for Cr Janene Fegan.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 4/0

**3. DECLARATION OF CONFLICT OF INTEREST** ▲**4. CONFIRMATION OF MINUTES** ▲

Confirmation of Minutes of the Ordinary Meeting of Council held on 19<sup>th</sup> January 2021.

**RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on 19<sup>th</sup> January 2021 be confirmed.

**Resolution No. 202/2021**

The Minutes of the Ordinary Meeting of Council held on 19<sup>th</sup> January 2021 are confirmed.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 4/0

**4.2 BUSINESS ARISING FROM PREVIOUS MINUTES** ▲

Nil

**Attendance** – Community member Luke Spreadborough entered the meeting room at 8:55am.

**Attendance** – Mr Joe Russell, Vice President of Operations at South 32, and Ms Leah Morgan, Specialist in Corporate Affairs at South 32 dialled in via teleconference at 9:00am.

South 32 representatives presented a PowerPoint update on the activities of the mine and community involvement by the Company. The Company will arrange a presentation to the McKinlay Shire community in Julia Creek in May 2021 for the purposes of updating the community and to inform local businesses of South 32 procurement procedures and their desire to support local businesses. Following questions, the Mayor thanked Mr Russell and Ms Morgan for their participation in the meeting.

**Attendance** – Mr Joe Russell, Vice President of Operations at South 32, and Ms Leah Morgan, Specialist in Corporate Affairs at South 32 ended the teleconference at 9:32am.

## 5. ENGINEERING SERVICES ▲

### 5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of January 2021.

#### RECOMMENDATION

That Council receives the Engineering Services monthly report for January 2021.

#### **Resolution No. 203/2021**

That Council receives the Engineering Services monthly report for January 2021.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 4/0

### 5.2 Structural Assessment Dirt and Dust building

MAL Engineers Pty Ltd were engaged to provide definitive advice on the load limit of the mezzanine floor at the Dirt and Dust building. The certification and assessment are presented for Council's consideration.

#### RECOMMENDATION

That Council resolves to accept the letter of certification by MAL Engineers Pty Ltd dated 24 January 2021 stating "the load limit of the mezzanine floor was found to be 100 people."

#### **Resolution No. 204/2021**

That Council resolves to accept the letter of certification by MAL Engineers Pty Ltd dated 24 January 2021 stating "the load limit of the mezzanine floor was found to be 100 people."

Moved Cr. S Royes

Seconded Cr. J Lynch

CARRIED 4/0

### 5.3 TIDS and Roads to Recovery Funding Allocation

Council is presented with this report to consider the allocation of Transport Infrastructure Development Scheme (TIDS) and Roads to Recovery (R2R) Funding in the current year and a proposed 4 year program from 2021/2022 onwards.

**RECOMMENDATION**

That Council resolves to:

Allocate the unspent TIDS and Roads to Recovery funding from the 2020/2021 financial year to the Burke St upgrade Kerb and Channel and Pavement project and;

Endorse the proposed TIDS program for 2021/2022 through 2024/2025 as detailed below:

		<b>2021/22</b>			
<b>Project</b>	<b>TIDS</b>	<b>R2R</b>	<b>LRCIP</b>	<b>Total</b>	
Gilliat/McKinlay Roads Reseal	\$ 85,000	\$ 85,000		\$ 170,000	
Dalgonally Millungera Road Floodways x2	\$ -	\$ 100,000		\$ 100,000	
Taldora Road gravel and seal	\$ -	\$ 515,484		\$ 515,484	
Burke Street	\$ 245,000		\$ 244,246	\$ 489,246	
Byrimine Road	\$ 245,000		\$ 244,246	\$ 489,246	
	<b>\$ 575,000</b>	<b>\$ 700,484</b>	<b>\$ 488,492</b>	<b>\$ 1,763,976</b>	
		<b>2022/23</b>			
<b>Project</b>	<b>TIDS</b>	<b>R2R</b>		<b>Total</b>	
Oorindi Road - gravel and Seal 5km	\$ 50,000	\$ 250,000		\$ 300,000	
Byrimine Road - gravel and Seal	\$ 250,000	\$ 250,000		\$ 500,000	
Nelia/Bunda Road - gravel	\$ 130,000	\$ 200,484		\$ 330,484	
	<b>\$ 430,000</b>	<b>\$ 700,484</b>		<b>\$ 1,130,484</b>	
		<b>2023/24</b>			
<b>Project</b>	<b>TIDS</b>	<b>R2R</b>		<b>Total</b>	
Byrimine Road - gravel and seal	\$ 230,000	\$ 250,000		\$ 480,000	
Punchbowl Roads - gravel and seal	\$ 210,000	\$ 210,000		\$ 420,000	
Taldora Road - gravel and seal	\$ 200,000	\$ 240,484		\$ 440,484	
	<b>\$ 640,000</b>	<b>\$ 700,484</b>		<b>\$ 1,340,484</b>	
		<b>2024/2025</b>			
<b>Project</b>	<b>TIDS</b>	<b>R2R</b>		<b>Total</b>	
Punchbowl Road - Alick Creek Floodway	\$ 60,000	\$ 60,000		\$ 120,000	
Punchbowl Road gravel and seal	\$ 240,000	\$ 260,000		\$ 500,000	
Byramine gravel and seal	\$ 200,000	\$ 200,000		\$ 400,000	
Yorkshire Rd	\$ -	\$ 180,000		\$ 180,000	
	<b>\$ 500,000</b>	<b>\$ 700,000</b>		<b>\$ 1,200,000</b>	

With the TIDS funding allocations to be presented for consideration by the NWQRRG, at the March 2021 meeting.



**Resolution No. 205/2021**

Council resolves to:

Allocate the unspent TIDS and Roads to Recovery funding from the 2020/2021 financial year to the Burke St upgrade Kerb and Channel and Pavement project and;

Endorse the proposed TIDS program for 2021/2022 through 2024/2025 as detailed below:

Project	2021/22			Total
	TIDS	R2R	LRCIP	
Gilliat/McKinlay Roads Reseal	\$ 85,000	\$ 85,000		\$ 170,000
Dalgonally Millungera Road Floodways x2	\$ -	\$ 100,000		\$ 100,000
Taldora Road gravel and seal	\$ -	\$ 515,484		\$ 515,484
Burke Street	\$ 245,000		\$ 244,246	\$ 489,246
Byrimine Road	\$ 245,000		\$ 244,246	\$ 489,246
	<b>\$ 575,000</b>	<b>\$ 700,484</b>	<b>\$ 488,492</b>	<b>\$ 1,763,976</b>

Project	2022/23			Total
	TIDS	R2R		
Oorindi Road - gravel and Seal 5km	\$ 50,000	\$ 250,000		\$ 300,000
Byrimine Road - gravel and Seal	\$ 250,000	\$ 250,000		\$ 500,000
Nelia/Bunda Road - gravel	\$ 130,000	\$ 200,484		\$ 330,484
	<b>\$ 430,000</b>	<b>\$ 700,484</b>		<b>\$ 1,130,484</b>

Project	2023/24			Total
	TIDS	R2R		
Byrimine Road - gravel and seal	\$ 230,000	\$ 250,000		\$ 480,000
Punchbowl Roads - gravel and seal	\$ 210,000	\$ 210,000		\$ 420,000
Taldora Road - gravel and seal	\$ 200,000	\$ 240,484		\$ 440,484
	<b>\$ 640,000</b>	<b>\$ 700,484</b>		<b>\$ 1,340,484</b>

Project	2024/2025			Total
	TIDS	R2R		
Punchbowl Road - Alick Creek Floodway	\$ 60,000	\$ 60,000		\$ 120,000
Punchbowl Road gravel and seal	\$ 240,000	\$ 260,000		\$ 500,000
Byramine gravel and seal	\$ 200,000	\$ 200,000		\$ 400,000
Yorkshire Rd	\$ -	\$ 180,000		\$ 180,000
	<b>\$ 500,000</b>	<b>\$ 700,000</b>		<b>\$ 1,200,000</b>

With the TIDS funding allocations to be presented for consideration by the NWQRRG, at the March 2021 meeting.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 4/0

**6. ENVIRONMENTAL AND REGULATORY SERVICES** ▲

**Attendance** – Community member Anna Hick entered the meeting room at 9:41am.  
CAN Chair Gina Harrington entered the meeting room at 9:42am.

**6.1 Environmental and Regulatory Services Report**

This report outlines the general activities, revenue and expenditure for the department for the period January 2021.

**RECOMMENDATION**

That Council receives the January 2021 Environmental and Regulatory Services Report.

**Resolution No. 206/2021**

Council receives the January 2021 Environmental and Regulatory Services Report.

Moved Cr. P Curr

Seconded Cr. J Lynch

CARRIED 4/0

**6.2 Application for Conversion of Lot 1 on SX4 and Lot 6 on SX12 to Freehold**

Council's views and / or requirements are sought by the Department of Natural Resources Mines and Energy (DNRME) regarding the conversion of Lot 1 on SX4 and Lot 6 on SX12 to Freehold.

**RECOMMENDATION**

That Council resolves to advise the Department of Natural Resources Mines and Energy (DNRME) that it has no objections and/or requirements for the conversion of Lot 1 on SX4 and Lot 6 on SX12 to Freehold.

**Resolution No. 207/2021**

That Council resolves to advise the Department of Natural Resources Mines and Energy (DNRME) that it has no objections and/or requirements for the conversion of Lot 1 on SX4 and Lot 6 on SX12 to Freehold.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 4/0

**6.3 Renewal of Term Lease 0/239918 being Lot 5 on TD6**

Council's views and/or requirements are sought on the application for renewal of Term Lease 0/239918 on land described as Lot 5 on TD6.

**RECOMMENDATION**

Council resolves to advise the Department of Natural Resources, Mines and Energy (DNRME) that;

1. Council are not prepared to enter into a Trustee Lease or Trustee Permit with the current leasee over the subject area; and
2. It has no views and/or requirements that the Minister needs to consider in respect to the renewal of the Term Lease 0/239918

**Resolution No. 208/2021**

Council resolves to advise the Department of Natural Resources, Mines and Energy (DNRME) that;

1. Council are not prepared to enter into a Trustee Lease or Trustee Permit with the current leasee over the subject area; and
2. It has no views and/or requirements that the Minister needs to consider in respect to the renewal of the Term Lease 0/239918

Moved Cr. P Curr

Seconded Cr. J Lynch

CARRIED 4/0

#### **6.4 Compulsory Acquisition of Native Title Rights and Interests on land currently described as Lot 37 EN116, part Lot 6 SP229811 and part Lot 57 SP299144 (Sewerage Treatment Infrastructure)**

A condition of Council's application to the Department Natural Resources, Mines and Energy for the inclusion of unallocated state land into reserve R66 for local government (sewerage) purposes described as Lot 37 on plan EN116 is to address any native title rights and interests on the land.

Advice obtained from Council's solicitor recommends Council to compulsorily acquire any native title rights and interests that may exist over the land.

#### **RECOMMENDATION**

Council resolves to;

- (a) Council proposes to compulsorily acquire any and all native title rights and interests over land described as:
  - (A) Parts of Lot 57 on SP299144 K37111 for "works, construction and facilities" purposes (marked as Lot C and D on Drawing CNS20/077 dated 30/09/2020)
  - (B) Part of Lot 6 on SP229811 for "works, construction and facilities" purposes (marked as Lot B on Drawing CNS20/077 dated 30/09/2020) "the Land".
- (b) Council serve a Notice of Intention to Acquire Native Title Rights and Interests (**the Notice**) and a Background Interpretation Statement (**the Statement**) on Queensland South Native Title Services as the representative body for the Land to commence the compulsory acquisition process;
- (c) Council take reasonable steps to identify any person who may have cultural rights in or on the Land as recognised under s28 of the Human Rights Act 2019 (Qld) and who is not otherwise notified by service of the Notice and the Statement; and provide that person(s) with notice of the proposed compulsorily acquisition of any and all native title rights and interests over the Land; and
- (d) Council delegate to the Chief Executive Officer the power to:
  - (i) sign the Notice and Statement on Council's behalf; and
  - (ii) attend any objection meeting to be held in relation to the proposed compulsory acquisition of native title and over the Land on Council's behalf; and
  - (iii) consult with any person holding distinct cultural rights in the Land pursuant to the Human Rights Act 2019 (Qld) ."

#### **Resolution No. 209/2021**

Council resolves to;

- (a) Council proposes to compulsorily acquire any and all native title rights and interests over land described as:
  - (A) Parts of Lot 57 on SP299144 K37111 for "works, construction and facilities" purposes (marked as Lot C and D on Drawing CNS20/077 dated 30/09/2020)
  - (B) Part of Lot 6 on SP229811 for "works, construction and facilities" purposes (marked as Lot B on Drawing CNS20/077 dated 30/09/2020) "the Land".
- (b) Council serve a Notice of Intention to Acquire Native Title Rights and Interests (the Notice) and a Background Interpretation Statement (the Statement) on Queensland South Native Title Services as the representative body for the Land to commence the compulsory acquisition process;
- (c) Council take reasonable steps to identify any person who may have cultural rights in or on the Land as recognised under s28 of the Human Rights Act 2019 (Qld) and who is not otherwise notified by service of the Notice and the Statement; and provide that person(s) with notice of the proposed compulsorily acquisition of any and all native title rights and interests over the Land; and
- (d) Council delegate to the Chief Executive Officer the power to:
  - (i) sign the Notice and Statement on Council's behalf; and
  - (ii) attend any objection meeting to be held in relation to the proposed compulsory acquisition of native title and over the Land on Council's behalf; and
  - (iii) consult with any person holding distinct cultural rights in the Land pursuant to the Human Rights Act 2019 (Qld) ."

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 4/0

**Attendance -** Mr Paul Woodhouse, Chair of NWHHS Board, entered the meeting room at 10:06am  
Dr Karen Murphy, Executive Director of NWHHS, Di Philips, NWHHS and Tamsyn Cullingford, Director of Workforce NWHHS entered the meeting room at 10:09am.

Points arising from the Appointment:

1. The McKinlay Bush Nurse Clinic will not be closed. There maybe some difficulty around backing up the Bush Nurse when he takes leave but there is definitely no intention to close it.
2. There is no intention to close the Julia Creek Multi-Purpose Health Facility. The current reduction from level two facilities to level 1 is as a consequence of not being able to recruit nurses and a Doctor. It is not a budgetary issue.
3. The NWHHS HR Recruitment section has been continually advertising for nurses both before Christmas and since. A number of avenues and strategies have been used (in addition to Fbk) including:
  - a. Advertising the vacancies internally within the Hospital system
  - b. Advertising the positions generally across the north west
  - c. Advertising specific locations including Julia Creek
  - d. Constant approaches to Nursing Agencies for suitable staff.
4. There has been no uptake for these positions.
5. The decision by the State mandating Covid-19 vaccinations to be administered by Drs & nurses commencing in March 2021 exacerbates the pressure on availability of Drs & nurses.
6. NWHHS pays nearly twice as much for nursing staff as the south east, so it's not a matter of money.
7. Nursing ratios for aged care is legislated by the Qld Government and it differs from private aged care facilities.
8. There needs to be a change in legislation to better enable the return of aged care patients.
9. The way forward:
  - a. Council and the CAN will make contact with the Office of the Chief Nurse Shelley Nolan to discuss changing requirements around nurses as opposed to AIN's to enable aged care to re-commence at the Julia Creek MPHS and how it can be achieved.
  - b. The Mayor supported by the Deputy Mayor and Chairperson of the CAN will then seek an appointment with the Minister for Health to initially seek the resumption of aged care services at the Julia Creek MPHS and ultimately to restore the service to level 2.
  - c. The main objective remains unchanged which is to secure the return of the health services at the Julia Creek MPHS to level 2. NWHHS will continue their efforts to achieve this.

**Attendance -** Dr Karen Murphy, Executive Director of NWHHS, Di Philips, NWHHS and Tamsyn Cullingford, Director of Workforce NWHHS left the meeting room at 11:25am.  
Community member Anna Hick left the meeting room at 11:25am.  
Mr Paul Woodhouse, Chair of NWHHS Board, left the meeting room at 11:28am.  
CAN Chair Gina Harrington left the meeting room at 11:30am

## 7. COMMUNITY SERVICES ▲

### 7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: January 2021.

### RECOMMENDATION

That Council receives the Community Services monthly report for January 2021.

### **Resolution No. 210/2021**

That Council receives the Community Services monthly report for January 2021.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 4/0

## 7.2 Outback Futures – Funding Support

Council has received a proposal from Outback Futures for Council to consider partnering with them in an application for upcoming funding through the State's Health Department.

### **RECOMMENDATION**

That Council delegate the decision of partnering with Outback Futures for the funding proposal to the Chief Executive Officer in consultation with Health Portfolio Councillor Janene Fegan following a review of the guidelines of the funding program once released and Council agree to provide a letter of support letter to Outback Futures for their application to WQPHN under the Resilient Kids Grant program.

### **Resolution No. 211/2021**

That Council delegate the decision of partnering with Outback Futures for the funding proposal to the Chief Executive Officer in consultation with Health Portfolio Councillor Janene Fegan following a review of the guidelines of the funding program once released and Council agree to provide a letter of support letter to Outback Futures for their application to WQPHN under the Resilient Kids Grant program.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 4/0

## 7.3 North Queensland Recovery & Resilience Grants

\$12 million dollars has been made available to eligible local governments under the 'Recovery and Resilience Grants' for funding towards projects and activities essential for the recovery and resilience of their communities. Each local government can receive up to \$857,000, following the submission of a program of works. Council is requested to consider the proposed program of works to be submitted to the Department for funding.

### **RECOMMENDATION**

That Council endorse the following projects to be submitted in the 'Program of Works' for funding under the North Queensland Recovery and Resilience Program.

- New Bore and Headworks at Kynuna \$450,000
- Replacement of AC Mains Julia Creek \$100,000

### **Resolution No. 212/2021**

That Council endorses the following projects to be submitted in the 'Program of Works' for funding under the North Queensland Recovery and Resilience Program.

- New Bore and Headworks at Kynuna \$450,000
- Replacement of AC Mains Julia Creek \$100,000

Moved Cr. J Lynch

Seconded Cr. P Curr

CARRIED 4/0

## 7.4 Local Roads & Community Infrastructure Program – Phase Two

Phase Two of the Local Roads and Community Infrastructure (LRCI) program has been released, which sees a further \$488,492 available to Council for infrastructure projects. Council is presented with a list of projects for approval to submit for funding under the LRCI program.

### **RECOMMENDATION**

That Council endorses the following projects to be submitted for funding under the Local Roads and Community Infrastructure Program – Phase Two

- Byrimine Road Sealing Project \$244,246
- Burke Street Enhancements \$244,246

### **Resolution No. 213/2021**

Council endorses the following projects to be submitted for funding under the Local Roads and Community Infrastructure Program – Phase Two

- Byrimine Road Sealing Project \$244,246
- Burke Street Enhancements \$244,246

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 4/0

## **8. CORPORATE SERVICES**

### **8.1 Corporate Services Report**

The Corporate Services Report as of January 2021 which summarises the financial performance and position is presented to Council.

### **RECOMMENDATION**

That Council receives the monthly Corporate Services Report for the period ending January 2021.

### **Resolution No. 214/2021**

Council receives the monthly Corporate Services Report for the period ending January 2021.

Moved Cr. T Pratt

Seconded Cr. P Curr

CARRIED 4/0

### **8.2 Mid Year Review of the 2020-2021 Operational Plan**

In accordance with section 174 (3) of the Local Government Regulation 2012, a written assessment of Council's progress towards implementing the annual operational plan for the quarter October to December 2020 is presented to Council.

### **RECOMMENDATION**

That Council accepts the mid year review of the 2020-2021 Operational Plan and Capital Works Program.

### **Resolution No. 215/2021**

That Council accepts the mid year review of the 2020-2021 Operational Plan and Capital Works Program.

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 4/0

**9. CHIEF EXECUTIVE OFFICER** ▲**9.1 CEO Report**

This report provides an update on current matters for the information of Council.

**RECOMMENDATION**

That Council receive and note the report from the Chief Executive Officer for the period 19th January to 12th February 2021 except where amended or varied by separate resolution of Council.

**Resolution No. 216/2021**

That Council receives and note the report from the Chief Executive Officer for the period 19th January to 12th February 2021 except where amended or varied by separate resolution of Council.

Moved Cr. S Royes

Seconded Cr. T Pratt

CARRIED 4/0

**9.1.1 Consent to Assignment of Lease - RODGER GRANT JEFFERIS to SWISS AUSTRALIA FARM HOLDING PTY LTD ACN 083 257 381 Trustee Lease (LOT 3 ON CP AL66)**

Council has been requested by Solicitors acting on behalf of the above to consent to the assignment of trustee lease (7 years) as the proposed new lessee has acquired the adjoining property from R G Jefferis. Council's solicitor has made inquiries on our behalf as to the bona fides of the purchaser and relevant Foreign Investment Board requirements.

As responses have been positive, the CEO agreed to the assignment given time was of the essence.

**RECOMMENDATION**

Council endorse the action of the Chief Executive Officer in agreeing to the assignment of the Trustee lease over Lot 3 on CPAL66 from Jefferis to Swiss Australia Farm Holdings Pty Ltd.

**Resolution No. 217/2021**

Council endorse the action of the Chief Executive Officer in agreeing to the assignment of the Trustee lease over Lot 3 on CPAL66 from Jefferis to Swiss Australia Farm Holdings Pty Ltd.

Moved Cr. P Curr

Seconded Cr. J Lynch

CARRIED 4/0

**9.1.2 Land for Possible Cotton Gin – Request from MITEZ**

By email dated 28 January 2021 the A/CEO MITEZ invited Council to nominate a site/s for consideration for a possible Cotton gin in the future, if irrigated agriculture is successful.

Andrew Leith of PVW Partners and Dougal Miller are undertaking the Cotton Gin Feasibility Study on behalf of MITEZ.

Site pre-requisites include:

- 80 to 100 hectares, with supported zoning on a flat and elevated, hard formed base (ideally 10km to 20km outside of town due to noise and dust)
- Fully flood protected and stormwater mitigations in place

- Ease of site access to main transport infrastructure to allow road train and B-double access
- Close proximity to main transport arterials from growing regions
- Access to water (town water only), gas, power & sewage services

As the information was required by 10th February 2021 the CEO has already responded..

### **RECOMMENDATION**

Council endorse the action of the Chief Executive Officer in nominating to MITEZ a parcel of approximately 100 ha, being part of Lot 8 on EN126 situated on the north east corner of the Flinders highway and the Wills Development road for consideration as a possible site for a future Cotton Gin and authorise the CEO to continue discussions with relevant State Government Departments and MITEZ on their requirements.

#### **Resolution No. 218/2021**

Council endorse the action of the Chief Executive Officer in nominating to MITEZ a parcel of approximately 100 ha, being part of Lot 8 on EN126 situated on the north east corner of the Flinders highway and the Wills Development road for consideration as a possible site for a future Cotton Gin and authorise the CEO to continue discussions with relevant State Government Departments and MITEZ on their requirements.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 4/0

#### **9.1.3 Dirt n Dust Festival**

The Dirt & Dust Festival will not proceed in 2021 and the DnD Festival Committee now proposes to place the Association in to abeyance until September 2021 when an assessment will be made as to the future of the Festival for 2022 and beyond.

Council wishes to have finalised the following matters before the Committee closes down;

- Draft Licence To Occupy (LTO) to DnD in lieu of the current lease over the Festival site
- Surrender of the existing lease which effectively gives DnD exclusive control over the site and precludes Council from access without prior permission. The exclusive lease runs from 1st Jul 2012 – 30th June 2025
- Proposed Council purchase from DnD of lots 18 & 19 on CP JC55713

Staff may be in a position to present a final draft of the LTO to the Ordinary Meeting on 16th February 2021 for consideration.

### **RECOMMENDATION**

Council receive and adopt the draft License To Occupy (LTO) to the Dirt and Dust Festival Committee over the DnD Festival site and authorises staff to finalise the document on condition of simultaneous surrender of the Lease to DnD Festival Committee.

#### **Resolution No. 219/2021**

Council delegate to the Chief Executive Officer the authority to finalise and sign the License To Occupy (LTO) for the Dirt and Dust Festival Committee over the DnD Festival site on condition that the existing Lease to DnD Festival Committee is surrendered at the same time.

Moved Cr. P Curr

Seconded Cr. J Lynch

CARRIED 4/0

#### **9.1.4 Western Queensland Alliance of Councils Bi-Annual Meeting**

WQAC was created at an Assembly in Longreach in July 2020, comprising 21 local governments in the south west, central west and north west of Qld – the three ROC's. A verbal update will be provided to Council at the ordinary meeting on the activities of WQAC Leadership Group since formation.



The Western Qld Local Government Association (WQLGA) is proposing a meeting in Richmond on 17/18/19 May 2021 to wind up the WQLGA and to host the 2021 annual Assembly of the WQAC which in effect replaces the need for the WQLGA. The Leadership Group has issued invitations to a number of Federal and State Ministers to attend the meeting at Richmond.

Council's May meeting is scheduled for Tuesday 18th May 2021 which will clash with the Assembly.

### **RECOMMENDATION**

That Council agree to change the date for the May Ordinary Meeting to Monday 17th May 2021 and the web site be amended accordingly.

#### **Resolution No. 220/2021**

That Council agrees to change the date for the May Ordinary Meeting to Monday 17th May 2021 and the web site be amended accordingly.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 4/0

#### **9.1.5 NWQROC & RRTG – Next Meeting**

The next meeting is set down for 4/5 March 2021 in Julia Creek with McKinlay Shire Council as the host venue. The Regional Roads and Transport Group meeting will be held on Thursday 4th March immediately prior to the NWQROC. A number of State Government Ministers have also been invited to attend. Proceedings will be held in the Civic Centre commencing at 12.30 on Thursday 4th March resuming at 8.30a.m. on Friday 5th March, concluding at 12.30. Councillors are invited and encouraged to attend the proceedings and the social function as both will be good opportunities to network with the delegates, particularly with any Ministers and D/G's who might attend.

**Action:** Councillors to note

#### **9.1.6 Julia Creek CWA Building – Relocation of Historical Walk Plaque**

Thirty five (approx.) new Historical Walk Plaques were recently erected by Council staff on the street frontages outside buildings of interest throughout the town of Julia Creek.

A complaint was subsequently received from the Julia Creek CWA advising that the plaque had been erected on the front wall of their building without prior permission. The CWA was concerned about potential liability for any member of the public entering the site who may wish to read the inscription on the plaques and in so doing might sustain an injury. As requested the sign was removed and the holes in the building wall be repaired.

The sign has been put on display in the Julia Creek Museum.

**Action:** For Noting.

#### **9.1.7 Julia Creek Aerodrome Rectification Works – Negotiations**

Dispute Resolution discussions have been rescheduled again for the third time, now set down for Wednesday 31st March 2021. A report will be presented to the April meeting of any outcome from the discussions.

**Action:** For Noting.

#### **9.1.8 Discussions with District Director (North West) TMR**

On returning from the recent Forum conducted by Hon Di Farmer Minister for Employment, Small Business and Training in Mt Isa on Wednesday, 10th February 2021, Deputy Mayor Janene Fegan, EDO Maggie Rudolph and CEO met with the District Director TMR in Cloncurry to discuss a range of matters. A positive meeting was held.

### **RECOMMENDATION**

Council notes the verbal report from the CEO regarding discussions with TMR on 10th February 2021.

**Resolution No. 221/2021**

Council notes the verbal report from the CEO regarding discussions with TMR on 10th February 2021.

Moved Cr. J Lynch

Seconded Cr. P Curr

CARRIED 4/0

**9.1.9 Register of Delegations**

At the Ordinary Meeting of Council held on 19th January 2021 the Director Corporate and Community Services presented a report proposing to update the Register of Delegations from Council to the Chief Executive Officer. The report was held over to allow the CEO to review the proposed delegations. Provisions of the Local Government Act 2009 allow Council to delegate a power under the Act or another Act to the Chief Executive Officer. Further to this, the Act requires the Chief Executive Officer to keep a Register of those Delegations. Due to recent legislative changes, amendments to the Delegations Register – Council to CEO have been required and Council is presented with a revised Register of Delegations – Council to CEO for consideration.

The CEO has reviewed the proposed delegations and recommends as follows:

**RECOMMENDATION**

That all powers referred to in the document titled "Register of Delegations December 2020 – Council to CEO" attached to the staff report to the 19th January Ordinary Meeting reference item 8.4 and the emailed attachment thereto are hereby delegated by Council to the Chief Executive Officer of Council pursuant to section 257 of the Local Government Act 2009. All prior delegations of powers from Council to CEO are repealed.

**Resolution No. 222/2021**

That all powers referred to in the document titled "Register of Delegations December 2020 – Council to CEO" attached to the staff report to the 19th January Ordinary Meeting reference item 8.4 and the emailed attachment thereto are hereby delegated by Council to the Chief Executive Officer of Council pursuant to section 257 of the Local Government Act 2009. All prior delegations of powers from Council to CEO are repealed.

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 4/0

**9.1.10 LATE Letter from Trevor Fegan – Julia Creek Turf Club****Resolution No. 223/2021**

Council agrees to accept the late Agenda item 9.1.10

Moved Cr. P Curr

Seconded Cr. J Lynch

CARRIED 4/0

**RECOMMENDATION**

Council agrees to funds being provided to Julia Creek Turf Club for the purpose of adding the Bull Ride, entertainment and other activities to the Artesian Express Race Day and the Director of Corporate and Community Services be authorised to finalise the amount and budget item.

**Resolution No. 224/2021**

Council agrees to funds being provided to Julia Creek Turf Club for the purpose of adding the Bull Ride, entertainment and other activities to the Artesian Express Race Day and the Director of Corporate and Community Services be authorised to finalise the amount and budget item.

Moved Cr. J Lynch

Seconded Cr. P Curr

CARRIED 4/0

**10. WORKPLACE HEALTH AND SAFETY** ▲**10.1 Workplace Health and Safety**

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of January 2021.

**RECOMMENDATION**

That Council receives the January 2021 Work Health and Safety Report.

**Resolution No. 225/2021**

That Council receives the January 2021 Work Health and Safety Report.

Moved Cr. P Curr

Seconded Cr. T Pratt

CARRIED 5/0

**General Business – Councillor Requests**

Shauna Royes – What is being done with the Town and Country Club and what became of the inquiry from the Vet for possible use of the site? – CEO to look into this and report back.

**11. CLOSURE OF MEETING** ▲

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 1:06pm.



# MCKINLAY SHIRE COUNCIL

## ***UNCONFIRMED MINUTES***

OF THE

### **SPECIAL MEETING OF COUNCIL** **ADOPT AMENDED BUDGET 2020/21**

HELD AT THE

BOARDROOM, CIVIC CENTRE  
JULIA CREEK

**2<sup>nd</sup> March 2021**

**ORDER OF BUSINESS**

1. Opening
2. Attendance
3. Declaration of Conflict of Interest

**4. ITEMS FOR DISCUSSION**

- 4.1 2020-2021 Amended Budget Adoption

**5. CLOSE**

UNCONFIRMED

## 1. OPENING BUSINESS ▲

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 9:11 am.

## 2. ATTENDANCE ▲

**Mayor:** Cr. P Curr

**Members:** Cr. J Fegan, Cr. S Royes, Cr. J Lynch, Cr. T Pratt (teleconference)

**Staff:**

Chief Executive Officer, Mr. John Kelly

Executive Assistant, Mrs. Grace Armstrong

Director of Corporate & Community Services, Ms. Tenneil Cody

**Other people in attendance:**

Nil

**Apologies:**

## 3. DECLARATION OF CONFLICT OF INTEREST ▲

Nil

UNCONFIRMED

**4. AMENDED BUDGET ADOPTION** ▲**4.1 2020-2021 Amended Budget Adoption**

In accordance with section 170 (3) and (4) of the Local Government Regulation 2012 (Regs), Council may by resolution, amend the budget for a financial year at any time before the end of the financial year. The budget must continue to comply with section 169 of the Local Government Regulation 2012 in order for the amendment to take effect. In accordance with the above sections an amended 2020-2021 Budget is presented for Council's consideration.

**RECOMMENDATION**

That the 2020-2021 Amended Budget; 2020-2021 Operational Plan Version 2 and the Capital Works Program Version 2 be adopted as presented, with amendment to the Capital Works Program, transfer of \$50,000 from 'Purchase Land –Sale Yards' to 'Julia Creek Water – New Bore' making the respective budgets \$100,000 and \$575,000.

**Resolution No. 226/2021**

That the 2020-2021 Amended Budget; 2020-2021 Operational Plan Version 2 and the Capital Works Program Version 2 be adopted as presented, with amendment to the Capital Works Program, transfer of \$50,000 from 'Purchase Land –Sale Yards' to 'Julia Creek Water – New Bore' making the respective budgets \$100,000 and \$575,000.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

**5. CLOSURE OF MEETING** ▲

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 9:15am.



## **5.0 ENGINEERING SERVICES**

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Ordinary Meeting of Council Tuesday 16<sup>th</sup> March 2021

**5.1 Subject:** Engineering Services Monthly Report February 2021  
**Attachments:** Nil  
**Author:** Engineering Services Department  
**Date:** 8th March 2021

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**Executive Summary:**

This report outlines the general activities for the Engineering Department for the month of February 2021.

**Recommendation:**

*That Council receives the Engineering Services monthly report for February 2021.*

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**Background:**

This report outlines the general activities of the department for the month of February 2021 and also provides an update on projects.

**RMPC**

	Actual	Budget YTD	Budget
<b>1610 RMPC Works</b>	\$708,550	\$952,000	\$1,428,000

- Pothole Patching
- Sign replacement
- Guide post replacement

**Cannington Road**

	Actual	Budget YTD	Budget
<b>1630 Cannington Road Works</b>	\$74,967	\$280,000	\$420,000

- Routine maintenance
- Removal of dead animals.
- Pothole patching.
- Sign repairs
- Removal of silt from floodways and culverts

**Roads Maintenance**

	Actual	Budget YTD	Budget
<b>1100 Repairs &amp; Maintenance Shire Roads</b>	\$323,690	\$800,000	\$1,200,000

- Pot hole patching various roads
- Sign repairs
- Guide posts
- Maintenance grade Byrimine Rd
- Cleaning of town streets
- Grading of Kynuna and Mckinlay airstrips



Ordinary Meeting of Council Tuesday 16<sup>th</sup> March 2021

**Water and Sewerage**

	Actual	Budget YTD	Budget
<b>1800 Operational Costs – Julia Creek Water</b>	\$104,203	\$126,667	\$190,000

- Water Quality Sampling as a part of the monthly routine.
- Commissioning of Lions park bore
- Organised backflow program with successful tenderer.
- Repair failed water meter rubber at scour bore.
- Repair broken floor valve at Airport Residence
- Fix load float at 5 Coyne Street With help from DWQMP
- Flush Town Mains

McIntyre Park:

- Performed routine checks.

	Actual	Budget YTD	Budget
<b>1810 Operational Costs – McKinlay Water</b>	\$11,874	\$10,000	\$15,000

- Routine monitoring
- Water Quality Sampling

	Actual	Budget YTD	Budget
<b>1820 Operational Costs – Kynuna Water</b>	\$42,142	\$49,333	\$74,000

- Water Quality Sampling
- Routine monitoring
- Flush Town lines

	Actual	Budget YTD	Budget
<b>1830 Operational costs – Nelia Water</b>	\$5,126	\$5,000	\$7,500

- Routine monitoring
- Water testing

	Actual	Budget YTD	Budget
<b>1900 Operational Costs – Julia Creek Sewerage</b>	\$81,808	\$140,000	\$210,000

- The work include responding to the alarms, including after hours alarms, data recording for the regulator, repairing electrical faults, supply of electricity, and repair to the pumps.
- Routine monitoring of Sewerage treatment plant.
- Check Hickman street Pump station Progress
- Provide private hire services to Re Pump with Vac Trailer (Local Contractor was offered first).
- 2x Private works for Blocked drains.



Ordinary Meeting of Council Tuesday 16<sup>th</sup> March 2021

**Workshop**

	Actual	Budget YTD	Budget
<b>1510 Repairs and Maintenance - Plant &amp; Vehicles</b>	\$760,061	\$830,000	\$1,245,000

- Ongoing repairs and maintenance to Council vehicles plant equipment.
- Julia creek Work camp has provided the workshop with 1 staff member for 2 weeks of each month, helping with any duties required.
- 3x Hiluxs and 1x Prado ordered with Charters Towers Toyota awaiting Bullbars and Tray Bodies to be Built.
- Plant 255 Caterpiller 962H wheel loader involved in incident at refuse tip under repair and tidy up.

**Parks and Gardens**

	Actual	Budget YTD	Budget
<b>2700 Parks &amp; Gardens and Amenities – Operations</b>	\$387,905	\$513,333	\$770,000

- Mowing and whipper snipping parks and town streets.
- Cleaning of public toilets.
- Collection of rubbish.
- Maintenance to garden beds Burke St.
- Road sweeping in Julia Creek
- Roads staff have assisted with these works in preparation for the NWQROC meeting

**Airport**

	Actual	Budget YTD	Budget
<b>1300 Airport Operational Costs</b>	\$78,637	\$100,000	\$150,000

- Serviceability Inspections of the facility are undertaken 3 days per week as required for RPT services.
- There has been an increase in kite hawks. A NOTAM (Notice to Airmen) has been raised advising pilots of the increased bird hazard.
- Work Camp slashed runway strip
- Local Laws Officer continues to spray weeds on the runway strip and in windsock circles.



Ordinary Meeting of Council Tuesday 16<sup>th</sup> March 2021

## **Projects**

### **T-1920035- Refurbishment of the Hickman Street pump station –**

- The valve pit has been installed.
- The internal pump station surface has been blasted back and coated. The condition of the well was better than originally thought and no variation works occurred.
- The mechanical fit-out of the pump station is currently underway.
- Re-Pump will likely undertake the construction of the new rising main as a part of this project. This is due the internal concrete being in better condition than originally expected and the contingency funds not being spent on concrete repairs.
- STP Walkway, Re-Pump will undertake the installation of the walkway as a part of the Hickman St project.
- Current schedule has the works finishing 31/3.

### **T- 1920022 Town Bore Replacement Project –**

- Draft commissioning report and certification has been provided by the RPEQ Engineer.
- Defects rectification at the bore site has been completed.
- Civic Bore
- Currently in discussions with Daly Bro's about extending the life of the bore. Two logging reports are available the latest from 2018, however videos of the bore were not found. Daly Bro's confirmed the following regarding to the repair of the civic bore – *“There is damage to the casing where it is leaking between the gate valve at the surface and the ground. This has been patched up. If this fails then water will be free flowing out through the holes in the casing around the bore. We proposed to replace the top 1.2m of casing where the patched section is, and a threaded joint 1.2m below the surface. This will be done with stainless steel casing, and will stop the risk of the casing failing and hot water free flowing around the bore. The bore has 6” rusted casing from 300 metres to 359 (TD). From my experience I don't think it will affect the bore and it will continue to rust away slowly. This casing is where the water bearing sandstones are and generally this ground is very stable. If you repair the top 1.2m the bore will just continue to perform. Again, from our experience the bore should last several more years. We have replaced the damaged casing above the surface on other bores that have had similar amounts of rusted casing at the bottom of the bore, and they are still performing fine after several years.”*
- If the repair works are accepted by Council, these will be completed in late March to early April.

### **Kynuna Water Tank connection**

Failed liner has been repaired by supplier. Filling was not undertaken in February as planned however shall be arranged by end of March.

### **Report on the Natural Disaster Recovery Works – Summary of program**

2019 – Works are scheduled to complete by May 2021.

2020 Submission – Council has received approval from QRA Works to be programmed.



## Ordinary Meeting of Council Tuesday 16<sup>th</sup> March 2021

### Details of the 2019 Projects currently underway

The above works are being delivered between AECOM (as the Project Manager using local contractors) and Council as Project Manager with responsibilities as outlined above. Both AECOM and Council use external contractors to deliver these works.

Please find attached Scope Summary detailing works completed to date AECOM is the Project Manager on behalf of the Council.

### 2019 and 2020 DRFA Event

Works on the 2019 Event are being managed by AECOM and Council. 2020 are about to commence

The Table below details the current status of the submissions.

Submission Number	Approved Value	Actual Expenditure to Date	Variance Approved to Actual	Estimated Final Cost	Location	Percentage Complete	Status
MSC 0003,1819E REC	\$18,146,709.82	\$6,771,585.80	\$11,950,739.29	\$8,458,903.41	Taldora Road	80%	Approved – Works Commenced
MSC 0004,1819E REC	\$9,842,149.97	\$4,279,128.80	\$6,165,143.00	\$5,789,435.93	North West - Unsealed	99%	Approved – Works Commenced
MSC 0005,1819E REC	\$5,739,470.26	\$2,484,535.78	\$4,967,632.31	\$3,777,346.13	North East - Unsealed	87%	Approved – Works Commenced
MSC 0011,1819E REC	\$8,184,353.94	\$4,013,591.47	\$6,542,420.00	\$6,707,111.45	South East - Unsealed	77%	Approved – Works Commenced
MSC 0020,1819E REC	\$669,225.56	\$14,284.30	\$669,225.56	\$669,225.56	2020 Sealed - Various	5%	Approved – Works Commenced
MSC 0021,1819E REC	\$4,979,274.00	\$92,820.98	\$4,979,274.00	\$4,979,274.00	2020 Un sealed - Various	5%	Approved – Works Commenced
MSC 0009,1819E REC	\$2,381,085.00	\$1,282,001.59	\$2,108,096.11	\$1,693,457.45	South West - Unsealed	88%	Refer Council Report
MSC 0010,1819E REC	\$5,729,601.66	\$4,886,686.39	\$934,792.36	\$4,904,123.89	Sealed Roads	99%	Refer Council Report
MSC 0008,1819E REC	\$7,814,430.00	\$4,848,988.39	\$2,887,966.03	\$4,858,988.39	Betterment	99%	Refer Council Report
MSC 0015,1819E REC	\$193,391.00	\$52,896.95	\$193,391.00	\$177,441.61	Euraba, Sunny Plains. Shaw Street	60%	Unsealed works completed by AECOM – Shaw Street sealed works remaining to be delivered by MSC
MSC 0014,1819E REC	\$256,904.92	\$89,784.40	\$290,041.00	\$214,784.40	Nelia Road	80%	
Total	\$63,936,596.13	\$28,816,304.85	\$41,688,720.66	\$42,230,092.22	2019 Works	85%	
					2020 Works	5%	
					Overall Program	71%	

### QRA proposal to utilise unspent betterment funding

QRA Officers have approached Tech staff with a proposal to redirect the approx. \$900,000 unspent betterment funding on other projects. The catch is that it can only be spent on sections that have had previous flood damage works approved. It is proposed that a section of road recently re-gravelled could be sealed as betterment. An update will be provided at the meeting.

### T20210001 Culvert replacement Wills Developmental rd

Cerebus Ck Culvert Project is open to single lane traffic. Williams River and Cerebus Ck Culverts will be delivered in March with Subcontractor to recommence program in April.

### CN-16068 Wills Developmental Road Widening Ch 0.74 – Ch 4.02

Council have been asked to develop estimate for the proposed works. An update will be provided at the meeting.



Ordinary Meeting of Council Tuesday 16<sup>th</sup> March 2021

**Legal Implications:**

Nil

**Policy Implications:**

Nil.

**Financial and Resource Implications:**

As provided in the report.

**InfoXpert Document ID:**

114866



## **6.0 ENVIRONMENTAL & REGULATORY SERVICES**

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Ordinary Meeting of Council Tuesday 16<sup>th</sup> March 2021

**6.1 Subject:** Environmental and Regulatory Services Report – February 2021  
**Attachments:** None  
**Author:** Environmental and Regulatory Services Team Leader  
**Date:** 8th March 2021

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**Executive Summary:**

This report outlines the general activities, revenue and expenditure for the department for the period February 2021.

**Recommendation:**

*That Council receives the February 2021 Environmental and Regulatory Services Report.*

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**Background:**

This report outlines the general activities of the department for the month of February 2021.

Detailed below are the general matters of interest that relate to the day to day activities of the department throughout the month.

**Consultation:** (internal/External)

Environmental & Regulatory Services Team Leader, Local Laws Officer, Asset Maintenance Officer, Water and Sewerage Officer, Ranger and Finance Officer.

**Legal Implications:**

Nil

**Policy Implications:**

Nil

**Financial and Resource Implications:**

As provided in the report.

**InfoXpert Document ID:**

114850





## **1 – Refuse Collection and Disposal**

### **1.1 - Budget**

		<b>Actual</b>	<b>Budget</b>
ENVIRO1.1	3100 - Refuse Collection Revenue	\$87,221	\$84,715

		<b>Actual</b>	<b>Budget</b>
ENVIRO1.2	3100 - Kerbside Rubbish Collection Expenditure	\$27,353	\$42,000

		<b>Actual</b>	<b>Budget</b>
ENVIRO1.3	3110 - Refuse Disposal Revenue	\$47,762	\$42,310

		<b>Actual</b>	<b>Budget</b>
ENVIRO1.4	3110 - Refuse Disposal Operational Costs	\$37,852	\$77,000

### **1.2 - Report**

#### **Julia Creek Waste Facility**

The facility continued to be pushed up during the month.

Ian McLauchlan is organising a compactor to pick up the remaining steel pile over the coming months.

## **2 – Environmental Health Services**

### **2.1 – Budget**

		<b>Actual</b>	<b>Budget</b>
ENVIRO2.1	3000 - Environmental Licence Fees ( Revenue)	\$1,616	\$1,600

		<b>Actual</b>	<b>Budget</b>
ENVIRO2.2	3000 - Environmental Health Services	\$79,603	\$173,000

### **2.2 – Report**

#### **Water and Sewage Monitoring**

Fluoride results for the Julia Creek Township for the months of January and February are as follows;

<b><u>Month</u></b>	<b><u>4 Amberley Drive</u></b>	<b><u>Council Depot</u></b>
January	2.99	3
February	3.15	3.10



Council's website has been updated to advise the community of results exceeding 3mg/L as required in Council's DWQMP.

Council's application for amendment of its Drinking Water Quality Management Plan (DWQMP) submitted on the 9 November 2020 has been approved subject to four standard conditions and two additional conditions. These conditions will be addressed in the next regular review of the plan scheduled for March 2022.

An independent auditor has been engaged to audit Council's DWQMP. The audit is scheduled for the 3-4 March 2021.

### Food Recalls

One (1) Food Recall was received during the month with no impacts to the food businesses within the shire.

### Vector Control

The Pool was sprayed for red back spiders during the month.

## **3 – Local Law Administration**

### **3.1 – Budget**

		<b>Actual</b>	<b>Budget</b>
ENVIRO3.1	3210 - Animal Registration Fees	\$4,722	\$4,700

		<b>Actual</b>	<b>Budget</b>
ENVIRO3.2	3210 - Fines & Penalties – Animal Control	\$779	\$1,300

		<b>Actual</b>	<b>Budget</b>
ENVIRO3.3	3210 - Animal Boarding	\$5,913	\$6,500

		<b>Actual</b>	<b>Budget</b>
ENVIRO3.4	3210 - Local Law Administration	\$79,603	\$173,000

### **3.2 - Report**

General information of activities for Local Law/Animal Control matters is outlined the table below.

**Table 1 - Local Law & Animal Control Summary**

<b>Activity</b>	<b>Number/Details</b>
Impoundings and infringement notices	Nil
Euthanized/Destroyed/Rehomed	Nil
Verbal/Written/Official warning	Three (3) written warnings issued – Dogs at Large One (1) verbal warning issued – Dogs at Large
Complaints	Nil
Dog Boarding	Ten (10) Dogs



Removal of Dead Animals	Nil
Trapping Locations & Results	Dog trap placed at Caravan Park. No dogs were caught
Compliance Notices issued	Nil
SPER Infringement Fines issued	Nil
Commercial Use of Roads Permit issued	Nil
Untidy Allotments	Notices were issued for all untidy allotments

#### **4 – Noxious Weeds and Pest Control**

##### **4.1 – Budget**

		<b>Actual</b>	<b>Budget</b>
ENVIRO4.1	3220 - Pest Plant & Animal Control Funding	\$35,000	\$35,000
ENVIRO4.2	3220 - Truck Washdown Bay Revenue	\$15,439	\$20,000
ENVIRO4.3	3220 - Dingo Baits (Revenue)	\$1,973	\$2,000
ENVIRO4.4	3220 - Feral Pig Baits (Revenue)	\$0	\$0
ENVIRO4.5	3220 - Pest Animal Rural Land Owners Fees	\$0	\$0
ENVIRO4.5	3220 - Pest Plant Control Program	\$30,770	\$116,000
ENVIRO4.6	3230 - Pest Animal Control Program	\$33,744	\$83,000

##### **4.2 – Report**

###### **Washdown Bay**

New signs for the facility have been ordered to replace the faded signs on the outskirts of town and at the facility.

###### **Pest Plant Control**

Local Laws Officer sprayed windsocks at the airport.

###### **Pest Animal Control**

There were no dingo scalps presented in February.



There were no Factory Baits issued in February.

## **5 – Livestock Operations**

### **5.1 – Budget**

		<b>Actual</b>	<b>Budget</b>
ENVIRO5.1	3235 - Livestock Weighing Revenue	\$29,553	\$60,000

		<b>Actual</b>	<b>Budget</b>
ENVIRO5.2	3235 - Livestock Cattle Train Loading Revenue	\$26,482	\$40,000

		<b>Actual</b>	<b>Budget</b>
ENVIRO5.3	3235 - Livestock Operational Costs	\$52,097	\$89,500

### **5.2 - Report**

#### **Julia Creek Livestock Facility**

There were 1779 cattle weighed or scanned at the facility during February.

The yards are scheduled to be cleaned and hollows filled with gravel when the ground dry's out.

#### **Livestock Weighing Month and Year Totals**

<b>MONTH</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
JANUARY	0	0	0	183	0	1401	0
FEBRUARY	1872	525	467	3241	0	125	1779
MARCH	3446	1497	1333	388	0	2788	
APRIL	5315	951	2487	2217	1034	10073	
MAY	8107	615	2062	3065	1768	10022	
JUNE	3,442	1456	1522	742	894	4507	
JULY	2,170	2809	2003	1143	1569	3501	
AUGUST	1183	2582	2311	6291	3023	2839	
SEPTEMBER	488	2665	1478	765	1280	2175	
OCTOBER	1252	4613	1127	4708	5492	80	
NOVEMBER	36	1011	2673	4788	3534	247	
DECEMBER	0	234	340		2776	0	
<b>TOTAL FOR YEAR</b>	<b>27,311</b>	<b>18,958</b>	<b>17,803</b>	<b>27,531</b>	<b>21,370</b>	<b>37,758</b>	<b>1,799</b>



### Livestock Operations (Cattle Loading)

The 2021 cattle loading season is yet to commence.

## 6 – Stock Routes and Reserves

### 6.1 – Budget

		<b>Actual</b>	<b>Budget</b>
ENVIRO6.3	3300 - Stock Route – Permit/Water Fees	\$8,949	\$10,000
		<b>Actual</b>	<b>Budget</b>
ENVIRO6.2	3300 - Stock Route Recoverable Works (Revenue)	\$0	\$0
		<b>Actual</b>	<b>Budget</b>
ENVIRO6.4	3300 - Trustee Lease Fees	\$132,351	\$180,000
		<b>Actual</b>	<b>Budget</b>
ENVIRO6.5	3300 - Reserves Agistment Fees	\$13,675	\$20,000
		<b>Actual</b>	<b>Budget</b>
ENVIRO6.6	3300 - Precept Expenses	\$17,490	\$17,500
		<b>Actual</b>	<b>Budget</b>
ENVIRO6.7	3300 - Stock Route Maintenance	\$51,580	\$126,013
		<b>Actual</b>	<b>Budget</b>
ENVIRO6.8	3300 - Reserves Expenses	\$15,580	\$31,500

### 6.2 - Report

#### **Stock Routes**

Renewed flexy line to trough at Bullock Holes.

#### **Reserves**

##### *Town Common*

Cattle were mustered back onto the Town Common. 50 head were removed during the muster.

Not a lot of grass covers on the paddock so it may be a short year for cattle on the common.

##### *Fencing*

Completed Gilliat – Eddington Boundary Fence.

Fence around old dump at Gilliat is due to be constructed over the coming months.

##### *Oorindi*

Old shed over the bore was pulled down due to condition. New power pole installed for bore access.



### **6.3 - Cemeteries**

#### **6.3.1 – Budget**

		<b>Actual</b>	<b>Budget</b>
ENVIRO6.9	3400 - Cemeteries	\$9,233	\$14,000

#### **6.3.2 - Report**

There were no funerals or enquiries made during the month.

### **7 – Work Program (Workcamp)**

#### **7.1 - Budget**

		<b>Actual</b>	<b>Budget</b>
ENVIRO7.1	3600 - Work Program	\$16,435	\$42,500

#### **7.2 - Report**

<b>Community Group</b>	<b>Activity</b>
Julia Creek State School	Mowing/whippersnipping
McKinlay Shire Council	<u>Workshop</u> Assist with workshop duties
McKinlay Shire Council	<u>Airport</u> Assist Local Laws Officer with the installation of vehicle access gate Mowing/whipper snipping around aerodrome area
McKinlay Shire Council	<u>Saleyards</u> Mowing and whippersnipping General maintenance around facility including pressure cleaning cattle ramp
McKinlay Shire Council	<u>Various</u> Sand and paint children equipment and clean gutters at Child Care Centre Paint bathroom area at SES Shed Whippersnipping at McIntyre Park Assist with clean up after severe storm Repair broken fence behind museum after severe storm Assist with the pull down of shed on town reserve Repair spreader bar for Council Bobcat Repair old cattle feed troughs
Churches/RSL/CWA	Mowing/whipper snipping



## **8 – Housing, FRB and Community Centre**

### **8.1 – Budget**

			<b>Actual</b>	<b>Budget</b>
ENVIRO9.1	3810-1300	3810 - Council Property / Staff Housing Program Rev	\$55,070	\$95,000
ENVIRO9.2	3810-1301	3810 - Council Property / Subdivision Blocks Rent	\$7,600	\$10,000
	3810-1302	3810-Council Property / Subdivision Blocks outgoings	\$3,825	\$4,000
ENVIRO9.3	3810-2300	3810 - Council Property / Staff Housing Program Exp	\$126,378	\$165,000
ENVIRO9.4	3810-2300	3810 - Council Property / Sub Division Expense	\$9,576	\$5,000

### **8.2 - Report**

#### **Council Property / Staff Housing**

Council Property / Staff Housing activities for the month are detailed in Table below.

<b>Activity</b>	<b>Number</b>
Properties Available for use	4 Netterfield Street 7 Coyne Street
New Tenancies	One (1) - 5 Coyne Street – Kindy Teacher
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	<p><b>Capital Works and Repairs</b></p> <p>Bathroom Renovation at 8 Byrne Street has been awarded to SN Gabbert Constructions.</p> <p>New 8.5kw Split System installed at Racecourse Residence</p> <p>New fans and lights installed at 25 Byrne Street</p> <p>New 3.5kw split system installed at 4 Amberley Drive</p> <p>New outdoor power points installed at 4 Amberley Drive</p>

#### **Old Senior/Aged Care Housing**

Old Senior/Aged Care Housing activities for the month are detailed in Table Below:

<b>Activity</b>	<b>Number</b>
Properties Available	Two (2)
New Tenancies	Nil



Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	Broken outdoor blinds were damaged in storm on Unit 3 & 4/50 Old Normanton Road and were removed and dumped.

### Fr Bill Bussutin Community Centre and Seniors Living Units

#### Budget

		Actual	Budget
ENVIRO10.4	3820 - Community Centre Hire Fees	-\$42	\$500

		Actual	Budget
ENVIRO10.4	3820 - FRB Centre RENT	\$25,485	\$40,000

		Actual	Budget
ENVIRO10.5	3820 - FRB Units & Community Ctre Operational Costs	\$36,566	\$75,000

#### Report

#### Seniors Living Units

Seniors Living Unit activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Two (2) - Unit 3, Unit 7
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	Leaking split system in Unit 6.

### 9 – Land and Building Development

#### 9.1 – Budget

		Actual	Budget
ENVIRO11.1	3900 - Revenue	\$3,975	\$4,000





		<b>Actual</b>	<b>Budget</b>
ENVIRO11.2	3900 - Town Planning Program	\$11,929	\$30,500

## **9.2 - Report**

### **Regulatory Services, Land and Building Development**

The following development applications were lodged during the month;

<b><u>DA #</u></b>	<b><u>Applicant</u></b>	<b><u>Type of Development</u></b>	<b><u>Application Details</u></b>
2020-21_16	Department of Transport and Main Roads C/O Aecom	Operational Work	Waterway Barrier Works
2020-21_17	Geoffrey Crawford	Building	Demolition of Dwelling at 76 Burke Street, JULIA CREEK QLD 4823

## **10 – Local Disaster Management**

### **10.1 – Budget**

		<b>Actual</b>	<b>Budget</b>
ENVIRO12.1	2760 - SES Grants	\$20,568	\$20,567

		<b>Actual</b>	<b>Budget</b>
ENVIRO12.2	2760 – SES Capital Grants	\$0	\$59,800

		<b>Actual</b>	<b>Budget</b>
ENVIRO12.2	2760 - Natural Disaster Grants	\$6,102	\$6,780

		<b>Actual</b>	<b>Budget</b>
ENVIRO12.3	2760 - Disaster Management Operational Costs	\$166,840	\$173,000

### **10.2 - Report**

No incidents activated the LDMG during the month.

#### **SES**

A new Split System was installed in SES Shed.

The Julia Creek SES undertook Radio Training for the newly issued UHF state wide radios. Additional training schedules for the next 6 months have been planned to continually ensure the SES volunteers are skilled in a variety of emergency situations to assist the community when required.



## 7.0 COMMUNITY SERVICES

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## Ordinary Meeting of Council Tuesday 16<sup>th</sup> March 2021

**7.1 Subject:** Community Services Monthly Report  
**Attachments:** Nil  
**Author:** Community Services Team Leader  
**Date:** 8<sup>th</sup> March 2021

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### **Executive Summary:**

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: **February 2021**.

### **Recommendation:**

*That Council receives the Community Services monthly report for February 2021.*

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The following report highlights the data for each of the Functional Areas of the Community Services Department.

### **Grants & Funding**

This section aims to provide Council with an update regarding the current grant submissions and applications.

#### **Community Development Officer**

DESBT connected with the regions CDO officers to provide and update of there services and plan future roadshows around community events to further support local businesses. There has been a large amount of funding still not accessed from the Shire. Questions remains as to why, and how to encourage applications.

Regional CDO meeting in Townsville, planning workshop to exit strategies and how to ensure the community will still be supported after the funding finalisation on June 30, 2021.

Applications for various fundraising applications have been confirmed for the HERd - Ladies Weekend 30th April - 2nd May 2021 in Julia Creek. The HERd Ladies Weekend is for women who live on a station or in the remote townships, to bring them together for a social and educational weekend. An opportunity to connect with their friends and make new ones, a chance to discuss emotions and access health and wellbeing providers whilst enjoying the creative arts and guest speakers that are on offer. The main objective for the event is build women's confidence in a range of areas - business, relationships, and practical tasks.

Planning has been undertaken with the Cloncurry CDO to offer a Meet & Greet Community Cricket Match at Burke and Wills. The purpose of the Meet and Greet is to bring together the community, from isolated stations and the township, to catch up with old friends and develop new friendships. Town and Country members from the Cloncurry, McKinlay, Carpentaria and Burke Shires, who were all affected by the 2019 flood, will gain from building on their strong community connections. The holding of a sporting event through the popular Australian sport of cricket is to promote the importance of physical activity in everyday life for both physical and mental wellness and social benefits, develop connection to others and community and celebrate team inclusion – all elements that helped our community survive the monsoon event and progress a successful rebuild and recovery.

Planning for future community planning and engagement activities has been undertaken. A survey will be sent to the community to ensure some of the following are of topics and interests to people. Options will also include a space to insert ideas to ensure all activities are community lead and driven.



## Ordinary Meeting of Council Tuesday 16<sup>th</sup> March 2021

- Cooking with Shaz from My Kitchen Rules
- Bingo & Trivia Night
- Bubbles and Brushes
- Australia's Biggest Morning Tea
- Men's Health Week

### Julia Creek Caravan Park

The Caravan Park has seen a steady resumption in the number of travelling guests utilizing both caravan sites and cabins. It is promising to see some people on the road this early in the year which should result in great numbers for the upcoming season.

Council has finished advertising for new Caravan Park Manager's with applications closing in late February. Interviews are anticipated to commence in early March to allow the successful applicants enough time for an appropriate handover before the start of the season.

The RMS booking system shows gross revenue of \$14,182 the month of February, compared to \$21,245 in January. Please find below other visitor statistics obtained through the RMS system.

### JC Caravan Park Revenues February 2021

Type of service	DECEMBER revenues (incl GST)	Total	JANUARY revenues (incl GST)	Total	FEBRUARY revenues (incl GST)	Total
Donga Units		\$3,555		\$5,635		\$2,835
Powered Sites		\$4,078		\$2,878		\$1,935
Cabins		\$22,670		\$8,415		\$4,850
Unpowered Sites		\$528		\$1,073		\$380
<b>Sub Total</b>		<b>\$30,831</b>		<b>\$18,001</b>		<b>\$10,000</b>
Artesian Baths incl. salts		\$1,713		\$4,723		\$2,748
McIntyre Park						
Cheese Platters		\$400				\$150
Laundry				\$444		\$304
Long Term Stay		\$140		\$2,800		\$980
<b>Calculated Total</b>		<b>\$33,084</b>		<b>\$21,245</b>		<b>\$14,182</b>

### JC Caravan Park Occupancy By Category February 2021

Type of Service	% Occupancy
Donga Unit	33%
Cabin – 4 berth	94%
Cabin – 6 berth	48%
Unpowered site	2%
Powered site	18%
Powered camp site	
Long Term	



**JC Caravan Park Artesian Bathhouse Usage February 2021**

Type of Service	Number of bookings
Boundary Rider Huts	8
Replica Rain Water Tank Bathhouses	30

**Library & Funeral Services**

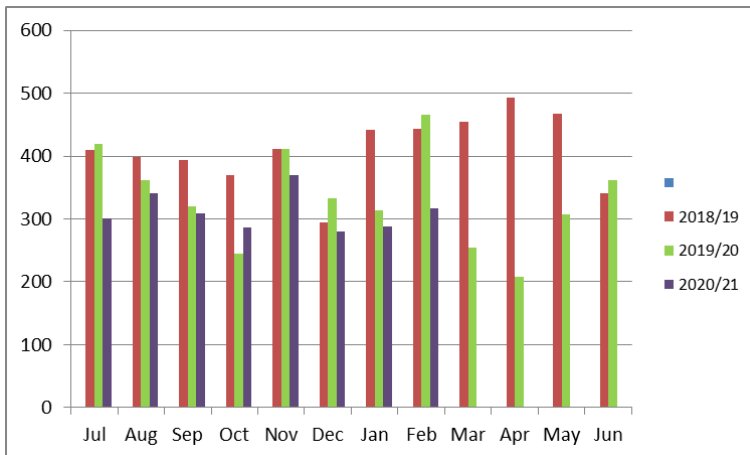
As was to be expected, February was another reasonably quiet month for the Library with fairly low visitation. The opening of the Smart Hub was most certainly a highlight and will most certainly be a great asset moving forward.

**JC Library Memberships January 2021**

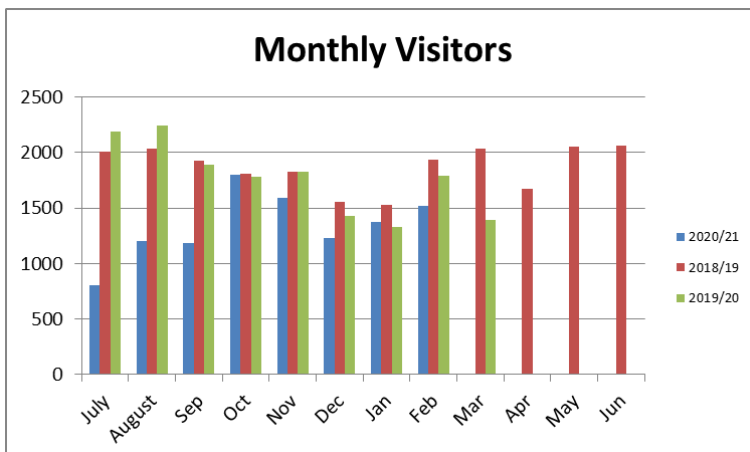
Type of Membership	Total Membership
Adult	288
Junior	67
Institutions	2
Tourists	

**JC Library Services Provided January 2021**

Services Provided	Total Amount
Reservations satisfied	73
Requests for books	82



**JC Library Monthly Loans February 2021**



**JC Library Monthly Visitors February 2021**



Ordinary Meeting of Council Tuesday 16<sup>th</sup> March 2021

**Tourism**

February was also a quiet month for ‘At the Creek’ which was expected. Staff have been working behind the scenes in preparation for the season and organizing some minor repairs and general cleaning. Council has begun advertising for a ‘Visitor Centre Coordinator’ on a temporary basis to assist with the day-to-day operations of the Centre during the peak tourist season.

**Total Visitor Numbers for February 2021**

There were 25 visitors to the Julia Creek Visitor Information Centre in February. There have been 50 visitors to the Julia Creek Visitor Information Centre this year to date (YTD).

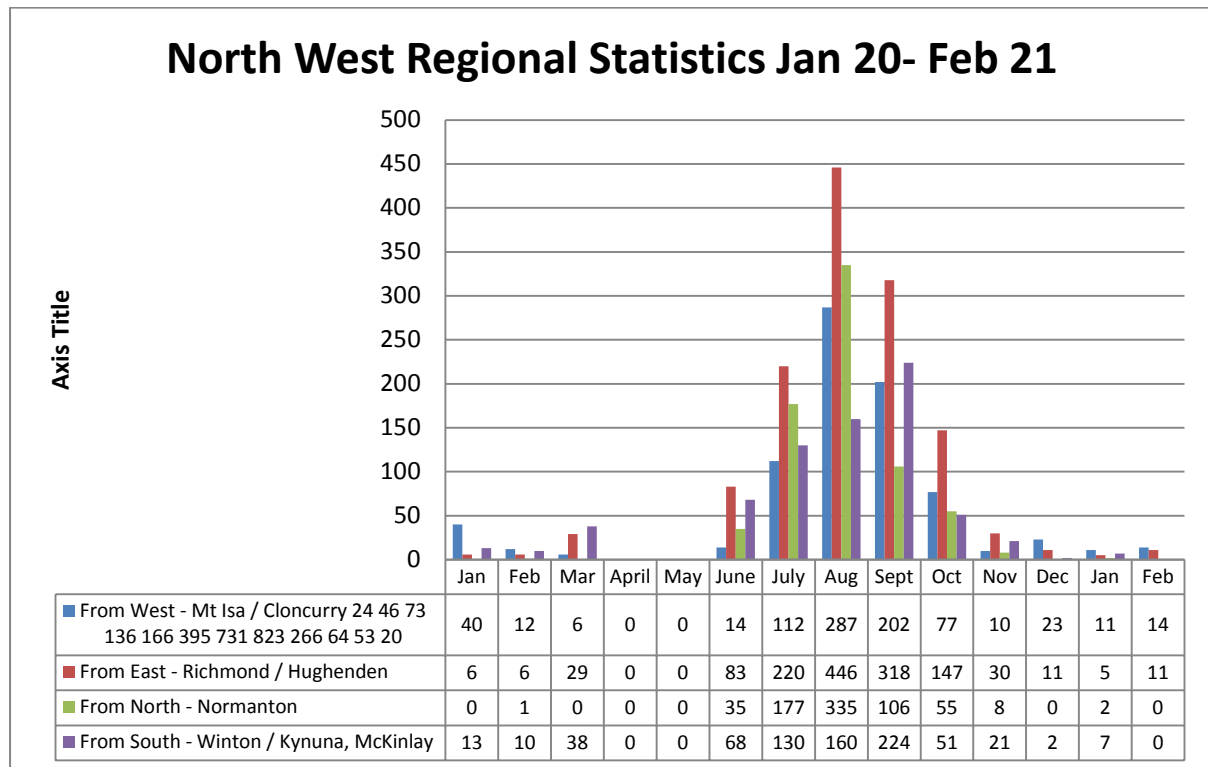
**Total Locals for February 2021**

There were a total of 0 local visitors to the Julia Creek Visitor Information Centre in February. There have been 0 local visitors to the Julia Creek Visitor Information Centre this year to date (YTD).

**Beneath the Creek Entries February 2021**

There were 0 entries to Beneath the Creek in February due to the facility being closed for repairs and maintenance. There have been 0 entries to Beneath this Creek this year to date (YTD).

**North West Regional Statistics for February 2021**





Ordinary Meeting of Council Tuesday 16<sup>th</sup> March 2021

**RV Site Permits February 2021**

There were 0 RV Site Permits issued in January 2021 (due to wet and boggy conditions the site was closed).  
There have been 4 RV Site Permits issued in the Year to Date (YTD).

**Digital and Social Media Figures**

	Facebook Page Likes		Instagram Likes		Websites	
	MSC	JC VIC	MSC	JC VIC	MSC	JC VIC
February 1	6,466	4,409	1,007	2,202	Sessions	Sessions
February 28	6,497	4,414	1,011	2,265	4,247	620
					Users	Users
					2,294	568

**Julia Creek Early Learning Centre**

**Current enrolments**

There are currently 30 children enrolled at the Service

**Changes to Enrolments**

There are currently no changes to enrolments

**New Enrolments**

**Attendance**

The centre had 204 attendances (actual) over the 20 days of care offered during January. This equated to an average of approx. 10 children per day.

**Significant events:**

- A new full time educator has started work in the Toddler room and the focus will be around developing relationships with new children and staff
- The Centre begun preparations for the annual assessment and rating review and completed a general clean and some minor maintenance works
- Children have been engaging in inquiry based learning so far this year
- The western yard had some minor works completed which included new mulch and trees
- Staff have installed a fairy garden and new bush tucker garden as part of ongoing quality improvement.



## Swimming Pool

### USAGE

TOTAL NUMBERS FOR THE MONTH

ENTRIES	SWIMMERS
Adult Entry	
Child Entry	
<b>Season Passes / Family Pass</b>	
Adult	55
Child	73
Swim Lessons/ No Charge	51
After School Care/ No Charge	33
J/C Swimming Club/ No Charge	21
Aged Care/ No Charge	
<b>Triathlon Training/ No Charge</b>	
Adult	
Child	
J/C State School/ No Charge	
<b>Caravan Park Tokens</b>	
Adult	31
Child	9
<b>Free Sunday</b>	
Adult	
Child	
<b>Total Swimmers</b>	<b>273</b>

## Sport & Recreation

Council's Sport and Recreation Officer is still away on leave following the birth of his second child. After school sporting activities are continuing with great attendance, however other programs have been postponed during this time.

## Community Health

CHSP OCCASIONS OF SERVICE (OoS)		
	OoS	Hours
Nursing Care	57	32.25
Personal Care	13	3.5
<b>Total</b>	<b>70</b>	<b>35.75</b>





LOCATION OF CHSP OCCASIONS OF SERVICE	
Home Visits	53
Clinic Visits	1
Phone Consults	0
Telehealth/GP Escort	5
Transport to Medical Appointments	10

NON-CHSP COMMUNITY NURSING OCCASIONS OF SERVICE		
	OoS	Hours
Community Client Visits	36 (Time spent = approx. 15.25hrs)	Includes home, clinic, other
Hospital Visits	-	MPHS downgraded to CSCF level 1 in November 2020
Health Promotion Sessions	-	--
TRANSPORT	6	--
Meetings (informal and formal)	10	DON, MPHS, CHECK-UP, CEO, RFDS Mental Health, MSC Flood Recovery Team
Community Client Visits	36 (Time spent = approx. 15.25hrs)	Includes home, clinic, other

REFERRALS
NIL

**HEALTH PROMOTION**

Informal: Encouraging people to make the most of the health services we do still have available in Julia Creek. Eg promoting telehealth GP appointments, encouraging ED @MPHS presentations if needed

**GENERAL BUSINESS**

Uncertainty persists about the future of health service delivery in Julia Creek.

Residential Aged Care and inpatient services have been halted due to the MPHS downgrade. As a result, we have no capacity to offer aged care respite locally either.



## Ordinary Meeting of Council Tuesday 16<sup>th</sup> March 2021

The Community Nurse assisted 14 non-CHSP clients this month, for a total of 36 Occasions of Service (OoS). This included transports x 6, and accounted for approximately 15.25hours. Regular CHSP clients numbered 10, with a total of 70 OoS, over 35.75 hours.

NWRH's Speech Therapist and Occupational Therapist visited Julia Creek on 16<sup>th</sup> February, closely followed by the Allied Health Team (Podiatry, Exercise Physiology and Dietetics) who did an overnight stay on 23-24 Feb.

We are expecting the Optometrist (Martin Hodgson) to visit 12/4/21. Bookings are solid, so some people are having to go on a waiting list.

Australian Hearing might be back out in Julia Creek around May 2021, but that still needs to be confirmed.

### CHSP – Commonwealth Home Support Program

#### Events and Activities

Formal activities for CHSP clients have yet to resume in 2021, however normal social support visits, shopping and Meals on Wheels has continued.

#### Stats December 2020

CHSP currently have a total of **24** clients.

Service Offered	Number of Clients
Transport	Two-way trips
Social Support	45 Visits
Personal Care	24 visits 2 clients
EXERCISE	
Counselling/Support, Information and advocacy (client)	6 hours
Shopping	4 trips (3 pick-up)
GAMES	(0 sessions)
Luncheon Wednesday Meal	Attended (sessions) (including morning tea)
Meals on Wheels	53 Meals delivered
Home Maintenance	36 lawns mowed 18 clients
Domestic Assistance	6 clients, 22 visits
Pub Lunch	clients session
Clients Transported for Doctors Appointments	1 CHSP clients

**Legal Implications:** Nil

**Policy Implications:** Nil.

**Financial and Resource Implications:** As provided in the report.

**InfoXpert Document ID:** 114839



## **8.0 CORPORATE SERVICES**

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Ordinary Meeting of Council Tuesday 16 March 2021

**Subject:** Corporate Services Report  
**Attachments:** Nil  
**Author:** Corporate Services Team Leader  
**Date:** 9<sup>th</sup> March 2021

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**Executive Summary:**

The Corporate Services Report as of 28 February 2021 which summarises the financial performance and position is presented to Council.

**Recommendation:**

*That Council receives the monthly Corporate Services Report for the period ending 28 February 2021.*

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**Report:**

The Corporate Services Report compares actual performance to date with the Council's proposed 2020-2021 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents it's wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

**Income Statement Variances/Comments:**

Expenditure has decreased this month as flood damage expenditure is no longer classed as an expense, rather a non-current asset.

\$1.2 million for flood damage and the Financial Assistance Grants quarterly payment received in the month.

Rates second levy was issued in February.



Ordinary Meeting of Council Tuesday 16 March 2021

<b>INCOME STATEMENT SUMMARY</b>				
	Actuals	Variance	YTD Budget	Full Year Budget
<b>Total Income</b>	24,311,801	73%	33,119,720	49,679,580
<b>Total Expenses</b>	(9,247,972)	81%	(11,357,659)	(17,036,489)
<b>Net Result</b>	<b>15,063,829</b>	<b>69%</b>	<b>21,762,061</b>	<b>32,643,091</b>
Less Capital Revenue	16,240,774	61%	26,478,897	39,718,346
<b>Operating Result (excl. Capital</b>	<b>\$ (1,176,945)</b>	<b>25%</b>	<b>\$ (4,716,837)</b>	<b>\$ (7,075,255)</b>

<b>STATEMENT OF FINANCIAL POSITION</b>			
	<b>2021 Actuals</b>		<b>2020 Actuals</b>
Current Assets	22,973,703		25,136,597
Total Non-Current Assets	242,735,136		228,620,012
<b>Total Assets</b>	<b>265,708,839</b>		<b>253,756,609</b>
Total Current Liabilities	8,473,924		11,585,523
Total Non-Current Liabilities	272,166		272,166
<b>Total Liabilities</b>	<b>8,746,090</b>		<b>11,857,689</b>
<b>Net Community Assets</b>	<b>\$</b>	<b>256,962,749</b>	<b>\$ 241,898,920</b>
<i>Community Equity</i>			
Asset Revaluation Surplus	79,503,337		79,503,335
Retained Surplus	177,059,412		162,395,585
<b>Total Community Equity</b>	<b>\$</b>	<b>256,962,749</b>	<b>\$ 241,898,920</b>

<b>STATEMENT OF CASH FLOWS</b>		
	<b>2021 Actuals</b>	<b>2020 Actuals</b>
<b>Cash Flows from Operating Activities</b>	(1,110,022)	4,693,817
Receipts, Payments & Interest Received		
Borrowing Costs		
<b>Cash Flows From Investing Activities</b>	(1,243,363)	(2,009,228)
Payments and Proceeds for PPE		
Capital Income		
<b>Cash Flows from Financing Activities</b>	-	-
Loan Payments		
Net increase (decrease) in cash held	(2,353,385)	2,684,589
Cash at beginning of the financial year	18,835,421	16,150,832
<b>Cash at the end of the period</b>	<b>\$ 16,482,036</b>	<b>\$ 18,835,421</b>



Ordinary Meeting of Council Tuesday 16 March 2021

Summary By Departments						
Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	17,304,397	62%	27,749,762	4,503,413	47%	9,502,500
Governance & Partnerships	-	0%	-	579,829	64%	907,987
Corporate Services	5,441,658	80%	6,770,100	938,825	51%	1,837,111
Economic Development	273,424	64%	429,064	542,630	50%	1,095,550
Community Services	906,257	57%	1,580,562	2,006,735	48%	4,153,307
Health Safety & Development	43,676	41%	105,247	461,887	64%	722,500
Environmental Management	342,391	82%	420,108	214,654	43%	501,013
	<b>24,311,802</b>	<b>66%</b>	<b>37,054,843</b>	<b>9,247,973</b>	<b>49%</b>	<b>18,719,968</b>

## Capital Works Program 2020-2021 Version 2.0

Infrastructure & Works	Actuals	Budget	Grants/Other
Roads	\$14,829,200.73	\$25,394,864.00	\$24,363,060.00
Wastewater	\$313,550.01	\$1,190,968.00	\$1,173,278.00
Water	\$1,198,300.49	\$1,656,501.00	\$1,368,000.00
Transport	\$0.00	\$139,984.00	\$119,984.00
Other	\$14,004.00	\$737,000.00	\$0.00
<b>Subtotal</b>	<b>\$16,355,055.23</b>	<b>\$29,119,317.00</b>	<b>\$27,024,322.00</b>
Environmental Management	Actuals	Budget	Grants/Other
Reserves	\$46,021.35	\$108,141.58	\$0.00
<b>Subtotal</b>	<b>\$46,021.35</b>	<b>\$108,141.58</b>	<b>\$0.00</b>
Community Services & Facilities	Actuals	Budget	Grants/Other
Community Buildings & Other Structures	\$553,668.70	\$979,008.00	\$806,467.00
Parks & Gardens	\$168,821.35	\$418,119.00	\$397,819.00
Council Housing	\$30,709.09	\$530,019.00	\$360,721.00
<b>Subtotal</b>	<b>\$753,199.14</b>	<b>\$1,927,146.00</b>	<b>\$1,565,007.00</b>
Corporate Services	Actuals	Budget	Grants/Other
Corporate Buildings & Other Structures	\$52,568.03	\$350,324.00	\$65,986.00
Other	\$1,465.00	\$230,000.00	\$205,000.00
Economic Development	\$69,062.97	\$579,878.00	\$236,000.00
<b>Subtotal</b>	<b>\$123,096.00</b>	<b>\$1,160,202.00</b>	<b>\$506,986.00</b>
<b>Total</b>	<b>\$17,277,371.72</b>	<b>\$32,314,806.58</b>	<b>\$29,096,315.00</b>

## Capital Works Program 2020-2021

Infrastructure & Works	PM	Job Cost	Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
<b>Roads</b>							
Gilliat/McKinlay Road - Sealing Works	DERS	0460-1040-0002	237,213	237,213	237,213		Works completed funded TIDS \$118,606 R2R \$118,606 - Gravel and Seal works
Burke Street - reseal	DERS	0460-1040-0009	6,181	484,596	484,596	3,232	R2R \$453,756 TIDS \$30,840
Nelia/Bunda Road Reseal	DERS	0460-1040-0025	451,108	451,108			TIDS \$225,554 R2R \$225,554
Punchbowl Road Reseal	DERS	0460-1040-0026	452,810	452,810			TIDS \$200k R2R \$252,810
Combo Waterhole Intersection Project	DERS	0460-1040-0020	15,491	448,000	448,000	30,997	Intersection Upgrade, Landscaping. Combo Water hole and Landsborough highway. Allocated \$2.5m in 2019/20, expended \$2,051,343.05 therefore \$448,656.95 available in 2020/21
Road Upgrade STP to Dog Pound	DERS	0460-1040-0021	6,060	6,060	6,060		Funding under LRCIP. Project complete
Julia Creek Refuse Tip Road Upgrade	DERS	0460-1040-0022	16,590	16,532	16,532		Funding under LRCIP
Gravel Pits	DERS	0430-1100-0000	-	50,000			Survey of Gravel Pits, Geo tech for testing of gravel.
Upgrade Bunda Pelham Road	DERS	0460-1040-0023	-	237,762	216,384		LRCIP funding
McIntyre Park Walking Path	DERS	0430-2610-0005	45	5,000	5,000		LRCIP funding
Julia Creek Truck Bay Stabilisation and Reseal	DERS	0460-1040-0024	-	190,000	190,000		Possible LRCIP Stabilising and Reseal Cost \$ 190,000 15000 sqm2
2019 DRFA Works	DERS	1000-various	11,477,529	19,716,650	19,716,650		
2020 DRFA Works	DERS	1000-various	107,105	1,042,625	1,042,625		
Betterment Project - Gilliat/McKinlay Rd	DERS	0460-1060-0001	2,059,068	2,056,508	2,000,000		Submission value \$8,611,300.94 Total RV \$8,072,972.58 (this includes REPA & Project Management) Betterment \$5,256,183
<b>TOTAL ROADS</b>			<b>14,829,201</b>	<b>25,394,864</b>	<b>24,363,060</b>		

Wastewater			Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
Julia Creek Sewer Fencing Irrigation Area	DERS	0480-1900-0007	163	50,000	50,000	31,866	W4Q funding. Requirement from the QLD department of Environment and Science. Standard man proof fence for 3.9hec, approx 800m.
Airport Septic or AWWSTP	DERS	0480-1900-0001	20,860	20,860	20,860	9,008	W4Q funding. Replace the septic system with a new 1800 litre tank, design and install a new disposal bed
Sewer Treatment Plant Upgrade	DERS	0480-1900-0004	15,150	15,150			Retention payment not accrued
Sewer Sub Main - Julia Street	DERS	480-1900-0008	72,418	72,418	72,418		W4Q funding. Connect 3 existing properties to the sewer line. Approx 50m long including 3 house connections.
Hickman Street Pump Station Upgrade	DERS	480-1900-0009	204,796	1,002,540	1,000,000	600,507	Upgrade to be funded through Drought Communities Programme, 50% of funding to be received in 2019/20 and 50% 2020/21
Julia Creek Manhole Sewer Replacement Lids - Stage 3	DERS	480-1900-0006	163	30,000	30,000	17,629	W4Q funding. Requirement from QLD Department of Environment and Science. Intended to stop stormwater intrusion.
<b>TOTAL WASTEWATER</b>			<b>313,550</b>	<b>1,190,968</b>	<b>1,173,278</b>		

Water			Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
Julia Creek Water - New Bore	DERS	0470-1800-0003	271,355	575,000	350,000	283,539	Installation of a new primary water bore located at the Lions Park Julia Creek, includes all interconnections and headworks
Water Tower Renewal	DERS	0470-1800-0004	897,029	906,501	868,000	9,473	\$868,000 for contract plus contingency \$173,600 (20% of contract that includes consultancy). Funding \$700k W4Q plus \$168k funding for stage 2 W4Q 20/21

Julia Creek Water Main Backflow Prevention	DERS	0470-1800-0001	163	50,000	50,000	50,197	W4Q funding. Part of the action plan agreed with QLD Department of Environment and Science. Require for ongoing operations. Install a dual check valve in front of each property in Julia Creek
Julia Creek Secondary Water Supply - Southern side Julia Creek	DERS	0470-1800-0006	6,899	30,000	30,000		W4Q funding. New 90mm water main to southern side property.
McKinlay Water Telemetry	DERS	0470-1810-0001	163	30,000	30,000		W4Q funding. Intended to monitor water tank levels and alert with alarms.
McKinlay Bore pipework replacement	DERS	0470-1810-0002	-	40,000	40,000	32,744	W4Q funding. Replace rusting existing pipeworks between the tanks and bores and water mains with new stainless steel type to ensure water quality. Length is approx 150m, width 150mm approx.
Kynuna Water Upgrades	DERS	0470-1820-0001	18,147	20,000			Finalise connections for the new water tank on the ground
Kynuna Water Tower Ladder Reinstatement	DERS	0470-1820-0002	4,545	5,000			Repair the old tower.
<b>TOTAL WATER</b>			<b>1,198,300</b>	<b>1,656,501</b>	<b>1,368,000</b>		

<b>Transport</b>	<b>PM</b>		<b>Actuals</b>	<b>2020/21 Budget</b>	<b>Grants/Other</b>	<b>Committed Costs</b>	<b>Comments</b>
Julia Creek Airport - Shed	DERS	0430-1300-0006	-	20,000			Project in conjunction with Fuel Pod project
Julia Creek Airport - Fuel Pods	DERS	0430-1300-0007	-	119,984	119,984		Funded through the Cat C FNQ & NQ Monsoon Trough Flexible Funding Program
<b>TOTAL TRANSPORT</b>			<b>-</b>	<b>139,984</b>	<b>119,984</b>		

<b>Other</b>	<b>PM</b>		<b>Actuals</b>	<b>2020/21 Budget</b>	<b>Grants/Other</b>	<b>Committed Costs</b>	<b>Comments</b>
Plant & Vehicle Replacement	DERS	0440-4500-0001	14,004	737,000		258,181	As per Plant Replacement Program
<b>TOTAL OTHER</b>			<b>14,004</b>	<b>737,000</b>	<b>-</b>		

<b>Environmental Management</b>	<b>PM</b>	<b>Job Cost</b>	<b>Actuals</b>	<b>2020/21 Budget</b>	<b>Grants/Other</b>	<b>Committed Costs</b>	<b>Comments</b>
<b>Reserve Water Upgrade and Poly Tanks</b>	DERS						
Kynuna Reserve	DERS	0430-3300-0016	14,948	37,100		2,323	Rollover from 2019-20
<b>Reserve Fencing</b>							
Gilliat Common	DERS	0430-3300-0003	26,188	49,386		845	
Kynuna Racecourse Pdk Fencing	DERS	0430-3300-0013	4,885	4,885			Costs should have been accrued
Pasturage Reserve 2 Fencing	DERS	0430-3300-0004	-	16,771			
<b>TOTAL ENVIRONMENT MANAGEMENT</b>			<b>\$ 46,021</b>	<b>108,142</b>	<b>\$ -</b>		

<b>Community Services &amp; Facilities</b>	<b>PM</b>	<b>Job Cost</b>	<b>Actuals</b>	<b>2020/21 Budget</b>	<b>Grants/Other</b>	<b>Committed Costs</b>	<b>Comments</b>
<b>Buildings &amp; Other Structures</b>							
Artesian Bath Restoration	DCCS	0430-2290-0002	-	40,000.00	40,000		W4Q funding. Staged project, to renew fittings in bath houses. Budget for all four water tank bathhouses.
Caravan Park replacement shed and concrete pad	DERS	0420-2600-0002	2,222	20,000.00		17,658	
Caravan Park - Extension Veranda dongas	DCCS	0420-2150-0000	-	30,000.00	30,000	4,545	Extend veranda on dongas to protect from weather. W4Q funding
Caravan Park - Replacement of light poles, power supply	DCCS	0430-2150-0000	163	50,000.00	50,000	4,545	W4Q funding. Upgrade of light and power supply poles
Carport Bus & Hearse	DERS	0420-4100-0006	5,681	18,000.00			6m x 7m Shed
Smart Hub	DCCS	0420-2190-Items	301,606	320,000.00	288,564		Based on total project budget of \$1,155,277 Funding comprised of BOR \$523,750, ARIP \$66814



McKinlay SES Project	DERS	0420-2760-0000	20,517	41,808.00		11860.44	Includes \$15k for McKinlay Stand Pipe
John McKinlay Statue	DCCS	0430-3120-0000	-	5,000.00			Industrial Laser Cutting
Childrens Community Hub - Design	DCCS	0420-2530-0000	134,935	135,000.00	135,000	27,166	Detailed Design of Community Childrens Hub. Carryover. Vabasis engaged as consultant, concept design completed. Fully Funded through MIPP2 program
Early Learning Centre - Softfall	DCCS	0420-2600-0003	12,272	12,272.00	12,272		LRCIP funding. Replace softfall in Western yard
JC Community Precinct	DCCS	0430-2010-0002	11,297	11,297.00			
Father Bill Busuttin Centre Repairs	DERS	0420-3820-0000	-	30,000.00	30,000	28,248	LRCIP funding. Roof re-sheeting and painting
Visitor Information Centre adjustable Stumps	DERS	0420-2130-0000	6,154	15,000.00			
Visitor Information Centre Shade Structure	DCCS	0430-2130-0000	7,805	15,600.00	15,600		LRCIP funding \$7800 plus Insurance \$7800
Tourism Signage Renewal	DCCS	0430-2291-0000	-	50,000.00	50,000	44,810	LRCIP funding
New Tourism Interpretive Signage	DCCS	0430-2292-0000		31,250.00	31,250	31,241	State Development funding
Swimming Pool - Landscaping and Irrigation	DCCS	0430-3755-0000	40,558	40,558.00	40,558		LRCIP funding
Land Purchase - Community Venue	DCCS	0410-2000-0003	-	30,000.00			\$80k in total (originally proposed as a 3 year project, Yr1 \$30k, Yr2 \$30k, Yr3 \$20k)
Julia Creek Water Tower Changeable Light Project	DCCS	0470-2280-0000	-	69,223.00	69,223	39,019	Funded through the Cat C FNQ & NQ Monsoon Trough Flexible Funding Program
Daren Ginns Gym Extension	DCCS	0420-2620-0000	10,459	14,000.00	14,000	10,948	\$150,000 grant funding
<b>TOTAL COMMUNITY BUILDINGS &amp; OTHER STRUCTURES</b>			<b>553,669</b>	<b>979,008</b>	<b>806,467</b>		

Parks & Gardens			Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
McKinlay Tennis Courts	DCCS	0430-2680-0000	1,662	1,682	1,682		Flood Recovery Funding \$96,060
McIntyre Park Improvement Program	DCCS	0430-2610-0004	85,996	291,637	291,637	68,691	Flood Recovery Funding \$378,046
Grandstand at Kev Bannah Oval	DERS	0420-2600-0008	-	10,000	10,000		LRCIP funding
McKinlay Centenary Park Shade Structure	DERS	0430-2700-0004	-	15,000			Replacement of shade structure
Dog Park Beautification	DERS	0430-2700-0001		6,000	6,000		LRCIP funding
Bike Safety Park Beautification	DERS	0430-2690-0000		5,000	5,000		
McIntyre Park Shade Sails	DERS	0430-2610-0006	25,682	30,000	30,000		LRCIP funding
Funeral Equipment	DCCS	0440-3400-0000	-	5,300		4,871	
Julia Creek Cemetery - Irrigation Upgrade Stage 2	DERS	0430-2700-0005	55,482	53,500	53,500		LRCIP funding
<b>TOTAL PARKS &amp; GARDENS</b>			<b>168,821</b>	<b>418,119</b>	<b>397,819</b>		

Council Housing			Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
3 Coyne Street, Julia Creek	DERS	0420-2610-0005	13,175	13,175		106	Bathroom renovations, rolling over from 19/20. Close the previous job.
Airport Residence Bathroom	DERS	0420-2610-0011	1,123	1,123			Carryover for painting
8 Byrne Street - Bathroom	DERS	0420-2610-0002	-	20,000			Bathroom renovations
Council Housing Netterfield St- Fencing	DERS	0420-3810-0004	13,977	45,000.00		26,426	
New Housing	DERS	0420-2610-0006		310,721.00	310,721		W4Q COVID
Land Purchase Coyne Street	DERS	0410-2000-0007	909	15,000.00			
33 Byrne Street Renovations	DERS	0420-2610-0003	1,525	125,000	50,000		Full house renovation, new kitchen, new bathroom, new floor, wall repairs, new aircons. \$50k W4Q
<b>TOTAL COUNCIL HOUSING</b>			<b>30,709</b>	<b>530,019</b>	<b>360,721</b>		

Corporate Services	PM	Job Cost	Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
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<b>Buildings &amp; Other Structures</b>							
McKinlay Depot Fence	DERS	0420-4100-0001	163	42,000	42,000	27,626	W4Q funding. 277m of fencing
McKinlay Depot Carport	DERS	0420-4100-0002	5,681	16,000	16,000		W4Q funding Store Tractor and vehicles
Purchase Land around Julia Creek STP	DERS	0410-2000-0006	15,080	50,000		3,500	Procure land. It is a regulatory requirement of inconsistent use.
Workshop Pit 6m Pre Fab	DERS	0420-4100-0005	-	120,000			
Julia Creek Refuse Tip Pads	DERS	0430-3110-0003	16,571	20,400			5 pads x 400sqm
Purchase Land - Kynuna SES	DERS	0410-2000-0008		25,000			
Purchase Land - Kynuna Rodeo & Sporting Grounds	DERS	0410-2000-0009		25,000			
Purchase Land - Kynuna Refuse facility	DERS	0410-2000-0004	3,149	20,000			Procure land. It is a regulatory requirement of inconsistent use.
ELC New Air Conditioning	DCCS	0420-2531-0000	11,924	11,924	7,986		Insurance Claim
Purchase Land surrounding McKinlay Refuse	DERS	0410-2000-0005	-	20,000			Procure land. It is a regulatory requirement of inconsistent use.
<b>TOTAL CORPORATE BUILDINGS &amp; OTHER STRUCTURES</b>			<b>52,568</b>	<b>350,324</b>	<b>65,986</b>		

<b>Other</b>							
			Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
Office Equipment - Replacement of furniture, IT equipment, software and other	DCCS	7180-4100-0002	1,465	25,000		1,500	
Flood Warning Infrastructure Network Project	DCCS	0430-2760-0000	-	205,000	205,000		Fully funded through DRFA Cat D
<b>TOTAL OTHER</b>			<b>\$ 1,465</b>	<b>230,000</b>	<b>205,000.00</b>		

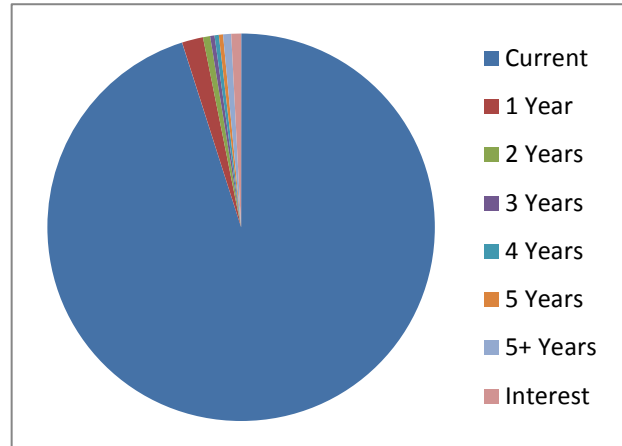
<b>Economic Development</b>							
	PM	Job Cost	Actuals	2020/21 Budget	Grants/Other	Committed Costs	Comments
Julia Creek Dip & Yards Facility	DCCS	0430-3235-0002	46,907	412,000	206,000		DAF funding
Livestock Facility Amenity Upgrade	DERS	0430-3235-0001	21,878	21,878			Item should have been accrued
Purchase Land - Sale Yards	CEO	0410-2000-0002	-	100,000			Purchase of Aurizon Land
Tourism AV Project	DCCS	0430-2293-0000	279	46,000	30,000		
<b>TOTAL ECONOMIC DEVELOPMENT</b>			<b>69,063</b>	<b>579,878</b>	<b>236,000</b>		

<b>TOTAL</b>			<b>17,277,372</b>	<b>32,314,807</b>	<b>29,096,315</b>		
					\$ 3,218,492		



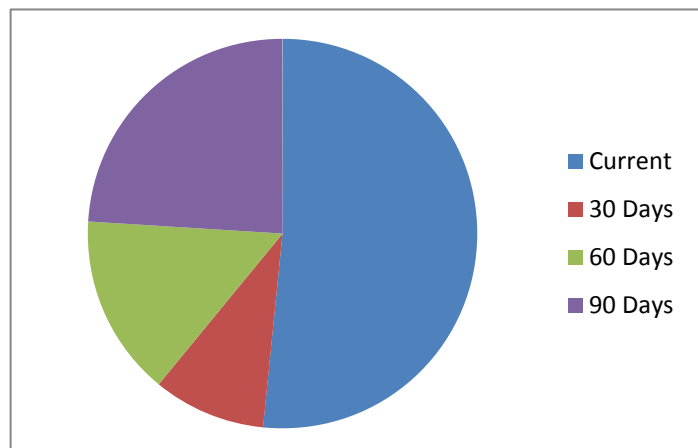
## Outstanding Rates

	Feb-21	Jan-21
<b>Current</b>	1,431,483	26,224
<b>1 Year</b>	26,574	27,836
<b>2 Years</b>	9,033	9,033
<b>3 Years</b>	5,494	5,494
<b>4 Years</b>	5,381	5,381
<b>5 Years</b>	5,274	5,274
<b>5+ Years</b>	10,134	10,134
<b>Interest</b>	12,289	13,126
<b>Total</b>	<b>1,505,661</b>	<b>102,502</b>



## Outstanding Debtors

<b>Total</b>	<b>129,408.59</b>
<b>Current</b>	66,765.04
<b>30 Days</b>	12,112.52
<b>60 Days</b>	19,463.84
<b>90 Days</b>	31,067.19



### Consultation:

- Director of Corporate & Community Services

### Legal Implications:

### Policy Implications:

### Financial and Resource Implications:

InfoXpert Document ID: 114867



Ordinary Meeting of Council Tuesday 16<sup>th</sup> March 2021

**8.2 Subject:** Blocks of land owned by Catholic Church – Offer to Transfer to Council

**Attachments:** 8.2.1 – Blocks of land in Gilliat (*Infoxpert ID: 114846*)  
8.2.2 – Block of land in Kynuna (*Infoxpert ID: 11487*)

**Author:** Director of Corporate and Community Services

**Date:** 10<sup>th</sup> March 2021

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**Executive Summary:**

The Catholic Church has contacted Council with an offer to donate blocks of church-owned land to McKinlay Shire Council, as they are identified as surplus to their needs. The blocks are located in Gilliat and Kynuna.

**Recommendation:**

*That Council agrees to accept the parcels of land from the Catholic Church at zero cost. Those parcels of land identified as Lot 109 K3711, Lots 304,307 and 308 on G131.*

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**Background:**

Representative of the Catholic Dioceses of Townsville have contacted Council to gauge the level of interest in Council accepting a donation of vacant land parcels which the Church currently own. The parcels of land are located in Gilliat and Kynuna. The church has advised that they have no intended use for these parcels now or into the future.

The parcel of land at Kynuna is Lot 109 on K3711 and is 1454m<sup>2</sup> and is freehold. The rates are approximately \$140 per levy. (Service charges only applicable).

The parcels of land at Gilliat are Lot 304, 307 and 308 on G5131. Each block is Freehold and is 2023m<sup>2</sup> in size. The rates are approximately \$91 per levy.

**Consultation:**

Diocesan Financial Administrator

**Legal Implications:**

Nil

**Policy Implications:**

Nil

**Financial and Resource Implications:**

Approximately \$1,000 in conveyancing costs to ensure transfer of title of the parcels of land.

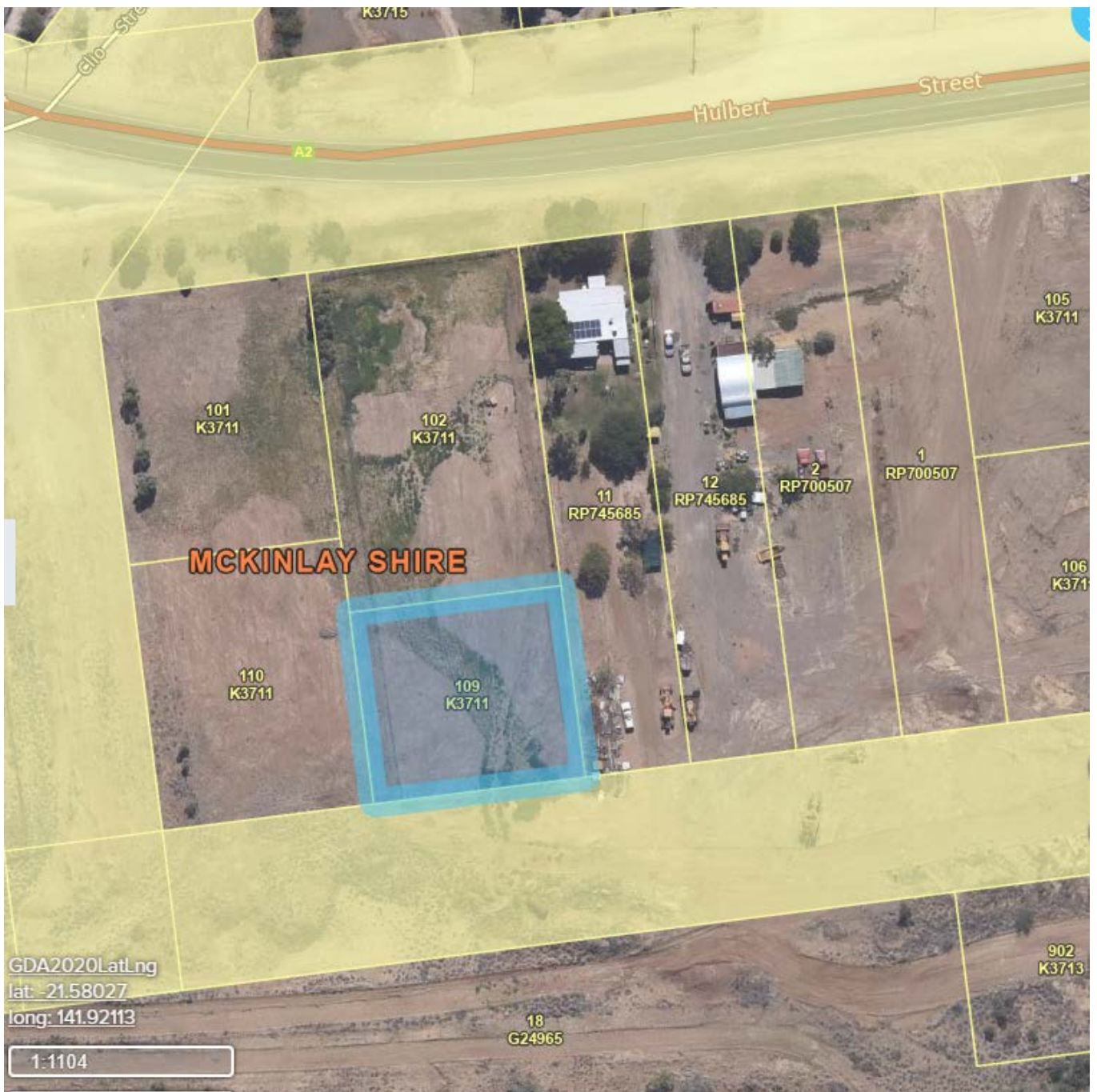
**InfoXpert Document ID:**

114848

Catholic Church owned blocks of land - Gilliat



Catholic Church owned block of land - Kynuna





## **9.0 CHIEF EXECUTIVE OFFICER**

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**9.1 Subject:** Chief Executive Officer's Report

**Attachments:** 9.1.13 - Letter dated 11 March 2021 from D/G Dept of State Dev, infrastructure, Local Government & Planning *(Infoxpert ID: 114863)*

**Author:** Chief Executive Officer

**Date:** 12<sup>th</sup> March 2021

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**Executive Summary:**

This report provides an update on current matters for the information of Council.

With my absence from the Office I have listed the items which I will elaborate on verbally at the ordinary meeting on 16<sup>th</sup> March 2021.

**Recommendation:**

*That Council receive and note the report from the Chief Executive Officer for the period 12<sup>th</sup> February 2021 to 12<sup>th</sup> March 2021 except where amended or varied by separate resolution of Council.*

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1. **Proposed Visit by Cotton Australia Pty Ltd to meeting with Council**
2. **Dirt n Dust Festival – Update**
3. **Western Queensland Alliance of Councils Bi-Annual Meeting in Richmond 18<sup>th</sup> May 2021 - attendees**
4. **Recent NWQROC & RRTG hosted in Julia Creek – Appreciation to Staff for Team effort in Preparation of the Town and the Venue**
5. **Follow up on Meeting with TMR D/G Neil Scales in Julia Creek 4<sup>th</sup> March 2021**
  - a. **Letter of Appreciation**
  - b. **Wills Development Road Project Bid**
  - c. **Livestock Transit Centre**
6. **Julia Creek Aerodrome Rectification Works – Negotiations – Prior planning**
7. **Proposed Professional Development for Mayor, Councillors and Staff –**
  - a. **Date options – 3 to 4 hrs. on 12<sup>th</sup> or 13<sup>th</sup> or 15<sup>th</sup> or 16<sup>th</sup> April**
  - b. **Format and Subject**
  - c. **Confirmation of Availability of Crs and staff**
8. **Hospital Discussions – Response from Kari Arbouin and proposed date for follow up**





Ordinary Meeting of Council Tuesday 16<sup>th</sup> March 2021

9. Report on MITEZ Meeting 11<sup>th</sup> March 2021 – Deputy Mayor Cr Janene Fegan
10. Legal Process Required to Dispose of Town & Country Club if Council so decides
11. Land Sub-division – Stage 2
12. Discussions on Improving Tele-communications, Mobile Coverage and Internet Shire Wide
13. Works for Queensland (W4Q) 2021 – 2024 – Letter dated 11 March 2021 from D/G Dept of State Dev, infrastructure, Local Government & Planning

**Policy/Legislative:**

LG Act 2009 & LG Regulation 2012

**Operational Financial and Resource Implications:**

NIL

**Consultation and engagement:**

Directors  
NWQROC  
MITEZ  
D&D  
TMR

**InfoXpert Document ID:**

114862



Department of  
**State Development, Infrastructure,  
Local Government and Planning**

Our ref: MBN21/140

11 March 2021

Mr John Kelly  
Chief Executive Officer  
McKinlay Shire Council  
ceo@mckinlay.qld.gov.au

Dear Mr Kelly

I am writing to you about the recently announced \$200 million 2021-24 Works for Queensland (W4Q) program.

The Honourable Steven Miles MP, Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning has announced an amount of \$1,030,000 under the 2021-24 W4Q program has been made available to the McKinlay Shire Council (the council). The Deputy Premier has written to your Mayor about the program.

As with previous W4Q funding rounds, the focus of the 2021-24 W4Q program is to deliver jobs and projects in local communities across Queensland. This includes job creating new infrastructure, maintenance or minor works projects, maintenance or capital works, that are focused on essential services, economic development and community wellbeing outcomes. The Department of Infrastructure, Local Government and Planning (the department) is available to support councils during both the project application and delivery stages of the program.

The 2021-24 W4Q program guidelines are available on the department's website at: [www.dlgrma.qld.gov.au](http://www.dlgrma.qld.gov.au), by clicking on (1) Local government, (2) Grants and subsidies, and (3) Current programs.

The council has until 9 April 2021 to provide its list of nominated projects for assessment and approval, with project approvals expected to be announced from 14 May 2021. The department will manage the submission of nominated projects and the assessment process. Departmental officers from the Local Government Division will be in contact shortly to provide further information on the application process for the program.

The council will have until 30 June 2024 to deliver the approved projects. Please note the Head Funding Agreement executed by the council and a specific 2021-24 W4Q Project Funding Schedule will govern the delivery of approved projects.

If you require any further information, please contact Ms Jo Stephenson, Regional Director, Northern Region, Local Government Division in the Department, by telephone on 4758 3419 or by email at [jo.stephenson@dlgrma.qld.gov.au](mailto:jo.stephenson@dlgrma.qld.gov.au), who will be pleased to assist.

Yours sincerely

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## **10. WORKPLACE HEALTH AND SAFETY**

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Ordinary Meeting of Council Tuesday, 16<sup>th</sup> March 2020

**6.1 Subject:** WHS Report – February 2020  
**Attachments:** Nil  
**Author:** WHS Officer  
**Date:** 11 March 2021

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**Executive Summary:**

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of January 2021.

**Recommendation:**

*That Council receives the February 2021 WHS Report.*

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**Background:**

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of January 2021.

Detailed below are the general areas of importance to the safety of workers at McKinlay Shire Council throughout the month.

**Consultation:** (internal/External)

Nil

**Legal Implications:**

Nil

**Policy Implications:**

Nil

**Financial and Resource Implications:**

As provided in the report.

**InfoXpert Document ID:**

114818



DATE; 11 March 2021

Monthly  Quarterly  Yearly  Two Yearly

February 2021

### COVID-19

Qld State Government has recently released the Check in Qld App.



When a person is diagnosed with COVID-19, Queensland Health will conduct contact tracing. Public health officers will assess the movements of the person with COVID-19 while they were infectious and determine who in the community are considered 'close contacts'. Information collected at the businesses about customers and staff will assist in identifying and contacting the relevant close contacts. This will assist public health officers to contain and respond to the spread of COVID-19 within the community.

Use of the app will assist in the timely delivery of contact details to Queensland Health contact tracers (if required).

Once you have used the Check In Qld app at one business, the app will remember your details, saving you time in the future and providing easy check-in across other Check In Qld participating venues.

The Check In Qld app is free, easy to use and convenient.

From 23 December 2020, all hospitality businesses must collect and store contact details of staff and customers electronically. Hospitality businesses must now move away from paper-based record keeping methods. This includes pubs, nightclubs, restaurants, cafes and other venues that serve food and drink. Other industries may be included in the future in a staged approach.

As a customer, collecting your information electronically will mean faster and easier check-in at venues, and faster contact tracing in the event of an outbreak.

Essentially at the moment most businesses have a version of a QR Code check in, most are different to one another which means at each place you have to log in your details. With one app, you can more quickly check into that location so saves time.



### Vaccination summary

Vaccine hub	Doses administered 3 March 2021	Total doses administered
Gold Coast University Hospital	441	2,928
Princess Alexandra Hospital	300	1135
Cairns Hospital	234	740
Surgical, Treatment and Rehabilitation Service (RBWH/Herston Campus)	222	606
<b>Total</b>	<b>1,197</b>	<b>5,409</b>

Data as at 04/03/2021. Refer to [data caveats](#)

### Case summary

Cases	Total
Number of cases	1,342
Last 24 hours	7
Active cases <sup>[1]</sup>	20
Recovered	1,314
Current hospitalisations	20
Patients currently in ICU	0
Deaths	6
Cases of First Nations people <sup>[2]</sup>	11

Data as at 04/03/2021. Refer to [data caveats](#).

The vaccine rollout has started in Queensland. They are still in Phase 1a of the rollout which provides vaccines to the following groups.

#### Phase 1a

Quarantine, border and front line health care workers will need to provide proof of occupation to demonstrate their eligibility

Quarantine and border workers, including:

- staff at entry points to the country (such as sea ports and land borders)



- staff working in quarantine facilities, including those employed under Commonwealth, state or private agreements, and
- Commonwealth employees (including Defence personnel) who are identified as having the potential to encounter returning travellers as part of their work.

Frontline health care worker sub-groups for prioritisation

- frontline staff in facilities or services such as hospital emergency departments, COVID-19 and respiratory wards, Intensive Care Units and High-dependency Units
- laboratory staff handling potentially infectious material
- ambulance and paramedics service
- GP respiratory clinics
- COVID-19 testing facilities

\*All other healthcare workers are included in Phase 1b, including medical and tertiary students with placements in these healthcare settings.

Aged care and disability care staff

- nursing and personal care staff
- allied health professionals who routinely provide care
- kitchen, cleaning, laundry, garden and office staff

Aged care and disability care residents

The WHS COVID-19 Plan for all areas are being looked at on a bi-monthly basis or as required and are staff are being consulted at all times. We all need to continue to be vigilant.

**Objectives of WH&S Management System Plan 2019-2021**

1. Comply with the intent of the Workplace Health and Safety Act 2011 in preventing a persons death, injury or illness being caused by a workplace, by a relevant workplace area, by work activities, or by plant or substances for use at a workplace
2. Contribute to a Management framework that allows all work areas to manage WH&S in a preventative way;
3. Ensure that WH&S is an integral part of effective business practice; and
4. Clearly state the principles for managing WH&S and how the organisation is expected to perform in accordance with legislative requirements

*The primary objective is to provide a structured methodology to conduct all WH&S matters over an annual cycle.*

5. McKinlay Shire Council (MSC) Management team have identified the top 5 work health and safety risks to Council for 2019 and will be reviewed annually. These are:-
  - Verification of Competency (VOC)
    - VoC & VoCC Procedure in operation, with process followed over the last month to ensure all workers are Competent with the Machinery. This will be expanded in coming months to involve further smaller plant.
  - Contractor Management
    - Contractor management in reference to WHS is being conducted on the SkyTrust system which is being supported by Local Government Workcare.
    - VendorPanel is also starting to be used



<ul style="list-style-type: none"> <li>• Risk Management</li> <li>• Fit for work</li> <li>• Plant Risk Management</li> </ul>		
Quarterly KPI's	Measurement / Score	Detail / Information
80% of completed items indicated in QAP's	80%	Figure is ongoing.
20% of carry over items indicated in QAP's	Added to RAP	See QAP's, Per Quarter and accumulative tally
Quarterly KPI's	Measurement / Score	Detail / Information
Progressive Statistics as above	✓	See QAP's Table following on P3 of this Report, Per month and accumulative tally
Progressive incidents, LTI's and days lost over the year;	✓	Incident and Event Statistical information collated on P4 of this Report, Per month and accumulative tally
Progressive lost time frequency and duration rates compared to the scheme	✓	LGMS Dashboard Information, P4 of Report
Progressive costs of claims over the year;	✓	LGMS Dashboard Information, P4 of Report
Hazard inspections completed as per the Hazard Inspection Matrix	✓	See Hazard Inspection Table on P3
Yearly KPI's	Measurement / Score	Detail / Information
Progressive monthly statistics as above	✓	See QAP's Table following on P3 of this Report, Per month and accumulative tally
Progressive incidents, LTI's and days lost over the year;	✓	Incident and Event Statistical information collated on P4 of this Report, Per month and accumulative tally
Progressive lost time frequency and duration rates compared to the scheme	✓	LGMS Dashboard Information, P4 of Report
Progressive costs of claims over the year;	✓	LGMS Dashboard Information, P4 of Report
Hazard inspections completed as per the Hazard Inspection Matrix	✓	See Hazard Inspection Table on P3
Results of Internal WH&S Management System Audit or the WHSA Annual Assessment Report	Still ongoing	To Schedule 2021





Two (2) Yearly	Measurement / Score	Detail / Information
Progressive Monthly and 3 monthly statistics as above	✓	See the following tables for statistical outcomes.
Results of an external WHS Management Systems Audit or the WHSA's Annual Assessment Report	50%	
Results of the overall, two yearly injury trend analysis	N/a	Ongoing statistical information following
Additional Objectives <i>(WH&amp;S Management System Plan 2019 / 2021)</i>	Measurement / Score	Detail / Information
Sufficient resources trained to conduct SafePlan's Internal WHS Management Systems Auditing.	TBC	JLTA is completing current audit, will look to complete this if necessary.
The audit report will be accompanied by a Rectification Action Plan (RAP) that will be forwarded to the CEO, Senior Management and then to the WHS Committee for discussion.	✓	
Actions Register; number of actions outstanding	✓	See the Actions Register Table at P3
Training / Information completed as per 'Matrix for T5	✓	See Compliance training table at P3
Prestarts and Toolbox Meetings completed	✓	See Table at P3 for Consultation completions
Key Outcomes		
<ol style="list-style-type: none"> <li>1. Management and workers display commitment and involvement in achieving a safe and health workplace</li> <li>2. Appropriate consultative mechanisms are implemented</li> <li>3. Safe systems of work are implemented and maintained</li> <li>4. Plant and equipment is maintained in a safe condition</li> <li>5. All workers receive supervision, instruction, information &amp; induction training in all matters pertaining to WHS</li> <li>6. Reporting of all accidents / incidents &amp; mishaps &amp; / or systems that may be related to WHS risks at workplace</li> <li>7. Effective rehabilitation programs with early intervention to assist injured workers back into the workplace</li> <li>8. The provision &amp; maintenance of workplaces and equipment where risk to people is eliminated or minimised;</li> <li>9. Provision of personal protective clothing &amp; equipment, where appropriate, for control of workplace hazards</li> </ol>		
Note all of the above KPI's are mandatory and MUST be reported on as directed		



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***Reference;***

*MSC WHS Safety Management System Plan 2019-2021*

*Procedure, Performance Measures, April 2015 and*

*Procedure, WH&S Incentives and Awards, March 2014*



### Compliance Training

As per MSC WHS Safety Management System Plan 2019-2021

*E3Learning has been mostly abandoned at this point with only the ELC Staff still completing it.*

*Below shows the percentage of completion for each area. Contractor's percentages are based upon having 5 contractor crews consistently working, this is based on that crew being a crew of 10.*

Month	Corporate & Community	Works/Depot/P&G	Contractors
<b>February</b>	76%	735	25% (due to rain stopping and starting works)

*Training wasn't completed in December and January due to staff holidays and Council shut down.*

### Key Performance Indicators

As per 'Schedule, Hazard Management Inspection Register', and MSC WHS Safety Management System Plan 2019-2021 Including Quarterly Action Plans (QAP's)

MONTH	Quarterly Action Plans (MAP's)						Audits / Hazard Inspections			Consultation				Risk Management		Comments / Information
	#	Total	Close Out	Comp %	Target	Transferred to CAR	Sched	Complete	Not Comp	P/Start TOTAL	P/Start MSC	P/Start DRFA	T/box	JSEA's & SWMS's	Plant & Equip	
Jan-19	12	12	7	58%	80%	5	42%	0	0	0	72			1	4	
Feb-Mar 19	19	19	16	84%	80%	3	16%	51	32	19	101			11	14	
Apr-Jun 19	12	12	10	83%	80%	2	17%	41	19	22	402			37	11	
Jul-Sep 19	12	12	11	92%	80%	1	8%	49	27	22	521			19	18	
Oct-Dec 19	12	12	11	92%	80%	1	8%	30	13	17	449			24	36	
Jan-Mar 20	17	17	12	71%	80%	5	29%	52	33	19	487			20	57	
Apr-Jun 20	12	12	9	75%	80%	3	25%	59	44	15	632			19	60	
Jul-Sep 20	11	11	10	91%	80%	1	9%	52	11	41	638	289	349	11	95	
Oct-Dec 20	11	11	9	82%	80%	2	18%	27	11	16	468	284	184	3	19	
Jan-Feb 21	15	15	11	73%	80%	4	27%	9	2	7	127	80	47	5	30	
<b>Total 2018</b>	<b>133</b>		<b>106</b>	<b>80%</b>	<b>80%</b>	<b>27</b>	<b>20%</b>	<b>370</b>	<b>192</b>	<b>178</b>	<b>3897</b>			<b>150</b>	<b>344</b>	<b>0</b>



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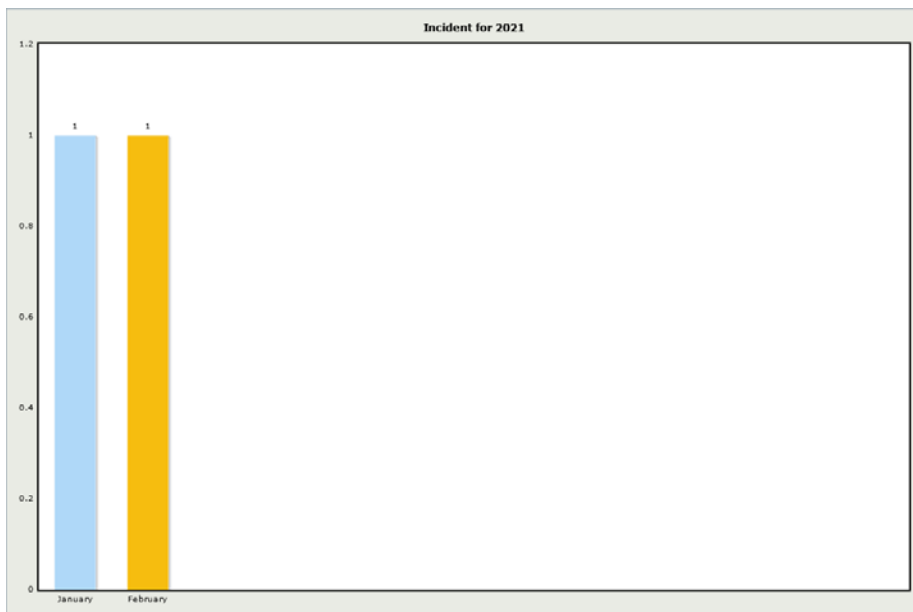
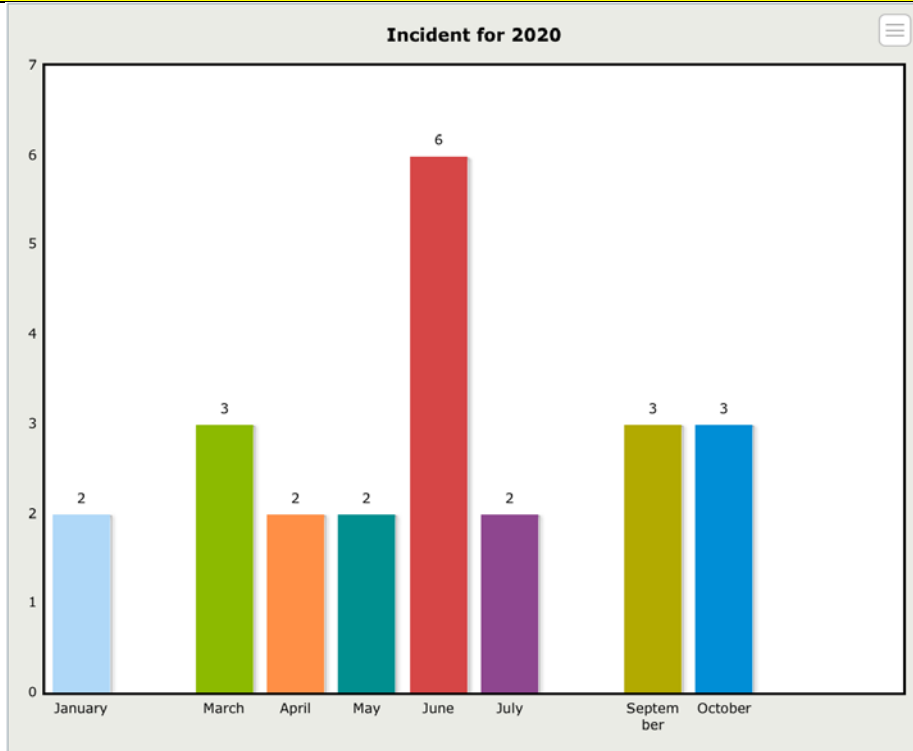
OUTSTANDING ACTIONS	Extreme Risk	High Risk	Moderate Risk	Low Risk	Details / Comments
Total 58 (in Rectification Action Plan)	1	8	33	16	At 05/03/2021
Total 12 (In SkyTrust)	0	1	7	4	At 05/03/2021
<p><i>Extreme Risk; Identified issue with access to Kynuna Bore, EWP Access only – remove platform and ladder (dangerous). Access has been restricted (and notified to all parties) however the ladder is still present.</i></p> <p><i>Actions are identified via Inspections, Audits, Incidents etc. and their risk assessed, with preventative or corrective actions identified to control the risk – this process improves the Health, Safety and compliance of the business.</i></p>					

**LGW**





### Incidents and Events





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**11. CLOSE**