

Ordinary Meeting Agenda

PUBLIC

To be held at McKinlay Shire Council, Boardroom
29 Burke Street, Julia Creek

Tuesday 20th November 2018, 9:00am

Notice is hereby given that an Ordinary Meeting of Council will be held at the Council Chambers, Civic Centre, Julia Creek on 20th November 2018 at 9:00am.

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at

2. ATTENDANCE

Mayor: Cr. B Murphy

Members: Cr. N Walker, Cr. S Royes, Cr. P Curr, Cr. J Fegan

Staff:

Chief Executive Officer, Mr. Des Neisler

Director Engineering, Environment and Regulatory Services Mr. Geoff Hatwell

Executive Assistant Mrs. Amy Tinning

Other people in attendance:

Apologies:

3. CONFIRMATION OF MINUTES

That the Minutes of the October Ordinary Meeting of Council be confirmed.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

16th October 2018

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Belinda Murphy declared the meeting open at 9:05am.

2. ATTENDANCE

Mayor: Cr. B Murphy

Members: Cr. P Curr, Cr. S Royes, Cr. J Fegan, Cr. N Walker,

Staff:

Interim Chief Executive Officer, Mr John Kelly

Executive Assistant, Mrs Amy Tinning

Director of Engineering, Environmental & Regulatory Services, Mr Geoff Hatwell (attended via teleconference)

Apologies:

Nil

Other people in attendance:

Nil

3. CONFIRMATION OF MINUTES

Confirmation of Minutes of the Ordinary Meeting of Council held on 18th September 2018.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council on 18th September 2018 be confirmed, with the following amendments:

September Ordinary Council Meeting Minutes

3.1.2.

Cr. B Murphy

I declare that I have a **Material Personal Interest** in the matter Agenda item 6.3 as defined by section 175D of the Local Government Act 2009 as follows:

- a) My spouse Kevin Wayne Murphy is the sole director of KW Murphy Holdings which would stand to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter
- b) The gain or loss is due to my husbands company previously and intending in the future to apply for a position on the SOA for Plant Hire
- c) My relationship with Kevin Wayne Murphy is he is my husband

I will be dealing with this declared material personal interest by leaving the meeting while this matter is discussed and voted on.

Attendance – Mayor Belinda Murphy left the meeting room having declared a **Material Personal Interest** (not conflict of interest as stated) and left the meeting room at 9:42am taking no part in the meeting or discussion.

Resolution No. 054/1819

The Minutes of Ordinary Meeting of Council on 18th September 2018 are confirmed, with the amendment regarding 3.2 Declaration of Conflict of Interest 3.2.1 Mayor Belinda Murphy declared a Material Personal Interest, not a Conflict of Interest as stated in the Unconfirmed minutes of the September Ordinary Council Meeting.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

3.1 DECLARATION OF CONFLICT OF INTEREST

4. BUSINESS ARISING FROM PREVIOUS MINUTES

5. ENGINEERING SERVICES

Attendance – Mayor Belinda Murphy left the meeting room at 9:21am, taking no part in the meeting or discussion relating to Plant Hire. Deputy Mayor Cr Neil Walker assumed the Chair.

5.1 Engineering Works Report

This report outlines the general activities, revenue and expenditure for the department for the period of September 2018.

Plant Hire/Goods and Services Trade Prequalified Supplier Tender Resolution No. 055/1819

That staff advise prospective plant hire tenders that if the cost of diesel rises above \$1.80 per L at the IOR Julia Creek bowser during the course of the contract Council will review approved tendered hourly rates and conversely if diesel falls below \$1.80 per L Council will revert to the adopted hourly rate.

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 4/0

Attendance – Cr. P Curr left the meeting room at 9:50am.

Attendance – Project Manager, David Sechtig entered the meeting room at 9:50am.

Attendance – Mayor Belinda Murphy re-entered the meeting room at 9:51am and resumed the Chair.

Attendance – Cr. P Curr re-entered the meeting room at 9:51am.

RECOMMENDATION

That Council receives the September 2018 Engineering Works Report.

Resolution No. 056/1819

Council receives the September 2018 Engineering Works Report noting that the McKinlay Airport access work will be carried out prior to 25th December 2018.

Moved Cr. N Walker

Seconded Cr. P Curr

CARRIED 5/0

PROCEDURAL MOTION

RECOMMENDATION

That Council accepts late agenda item 5.2 Julia Creek Sewage Treatment Plant Augmentation Project (stage 2) Contract No: T1718005

Resolution No. 057/1819

Council accepts late agenda item 5.2 Julia Creek Sewage Treatment Plant Augmentation Project (stage 2) Contract No: T1718005

Moved Cr. N Walker

Seconded Cr. J Fegan

CARRIED 5/0

Attendance – Director Corporate and Community Service Tenneil Cody attended the meeting
5.2 Julia Creek Sewage Treatment Plant Augmentation Project (stage 2) Contract No: T1718005

Tenders were invited for the Julia Creek Sewage Treatment Plant Augmentation Project (Stage Two) Contract No: T1718005, closing on the 21st August 2018.

Two tenders were received with the lower being deemed not acceptable by the Tender Panel. The other tender submitted by Xylem is in the amount of \$896,148.90 which exceeds the budget provision of \$710,000 by \$186,148.90. Xylem were the successful tenderers for the original contract for Stage 1 which cost \$591,065.00 and have recently carried out rectification works to that installation at no cost to Council.

A Clarification and Departures meeting was arranged with the aim of exploring the options including possible reduction of the tender price. Although not all members of the Tender Panel were available the Director of Engineering and Regulatory Services instructed the Project and Assets Manager to continue to act in the role of the Principal's Representative and with the assistance of the Project and Assets Administration Officer and the meeting with Xylem proceeded on Wednesday the 3rd of October 2018.

This report outlines the outcome of that meeting.

RECOMMENDATION

That subject to Council identifying a source of additional funding to meet the shortfall between the budget provision and the tender sum, Council accept Tender Proposal for the Julia Creek Sewage Treatment Plant Augmentation Project (Stage Two) Tender T1718005 as submitted by Xylem in the sum of \$896,148.90.

Resolution No. 058/1819

Council accept Tender Proposal for the Julia Creek Sewage Treatment Plant Augmentation Project (Stage Two) Tender T1718005 as submitted by Xylem in the sum of \$896,148.90.

Council intends to draw from the water and sewage reserve at the mid-year budget review for the shortfall sum of \$186,148.90 to complete the project.

Moved Cr. N Walker

Seconded Cr. J Fegan

CARRIED 5/0

Attendance – Project Manager, David Sechtig left the meeting room at 10:41am.

6. ENVIRONMENT AND REGULATORY SERVICE REPORT

6.1 Environmental and Regulatory Services Report – 2018

This report outlines the general activities, revenue and expenditure for the department for the period of September 2018.

RECOMMENDATION

That Council receives the September 2018 Environment and Regulatory Services Report.

Resolution No. 059/1819

Council receives the September 2018 Environment and Regulatory Services Report.

Moved Cr. P Curr

Seconded Cr. S Royes

CARRIED 5/0

Attendance – Director of Engineering, Environmental & Regulatory Services, Mr Geoff Hatwell left the meeting at 10:49am.

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of September 2018.

RECOMMENDATION

That Council receives the Community Services monthly report for September 2018.

Resolution No. 060/1819

Council receives the Community Services monthly report for September 2018.

Moved Cr. S Royes

Seconded Cr. J Fegan

CARRIED 5/0

7.2 Community Strategic Plan – Draft RFQ

At the meeting of Council held on 24th July 2018, Council adopted the following resolution:

Resolution No. 014/1819

Accept the funding support to the value of \$68,190 cash through Building Better Regions Fund for the purpose of developing a new Community and Infrastructure Plan and staff be requested to developing a new Community and Infrastructure Plan and staff be requested to develop RFQ Brief to Consultants for Council consideration prior to seeking quotations.

Moved Cr. J Fegan

Seconded Cr. N Walker

CARRIED 5/0

A copy of the draft Request for Quotation document is attached for Council's consideration and input.

RECOMMENDATION

That Council endorse the Request for Quotation document for the new McKinlay Shire Council Community Strategic Plan attaching to the Report from the Director Corporate and Community Services for the purpose of inviting quotations.

Resolution No. 061/1819

Council endorse the Request for Quotation document for the new McKinlay Shire Council Community Strategic Plan attaching to the Report from the Director Corporate and Community Services for the purpose of inviting quotations.

Moved Cr. S Royes

Seconded Cr. N Walker

CARRIED 5/0

8. CORPORATE SERVICES REPORT

8.1 Corporate Services Report

The Corporate Services Report as of 30th September 2018 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending 30th September 2018.

Resolution No. 062/1819

Council receives the monthly Corporate Services Report for the period ending 30th September 2018.

Moved Cr. N Walker

Seconded Cr. J Fegan

CARRIED 5/0

Attendance – Director of Corporate & Community Services, Tenneil Cody left the meeting room at 11:03am.

Attendance – Ranger, Colin Malone entered the meeting room at 11:09am.

Attendance – Executive Assistant, Amy Tinning left the meeting room at 11:10am.

Attendance – Executive Assistant, Amy Tinning re-entered the meeting room at 11:13am.

9. CHIEF EXECUTIVE OFFICER REPORT

9.1 Rural Economic Development Grants Scheme New Dip Julia Creek Sale Yards

In the course of discussing options for upgrading or funding a new cattle dip, the Qld Rural Economic Development Grants Scheme came to our attention.

The objective of the Scheme is to strengthen primary production sectors and bolster rural communities. The scheme will achieve its objective by assisting eligible applicants to carry out projects which will create employment relating to primary production value chains in rural areas. The guidelines contain information on the program including eligibility requirements, how to apply and obligations as an applicant. Please read these guidelines prior to applying.

Expressions of Interest for Round One open on 24 August 2018 and close at 11:59pm on 26th October 2018.

RECOMMENDATION

The Chief Executive Officer lodge an Expression of Interest under the Qld Rural Economic Development Grants Scheme for a grant of \$250,000 towards funding a new cattle dip at Council's saleyards Julia Creek and staff be authorised to prepare preliminary designs and plans and cost estimates for the purposes of the EOI and for industry consultation.

Resolution No. 063/1819

The Chief Executive Officer lodge an Expression of Interest under the Qld Rural Economic Development Grants Scheme for a grant of \$250,000 towards funding a new cattle dip and associated infrastructure at Council's sale yards Julia Creek. Staff be authorised to further develop the preliminary designs, plans and cost estimates tabled by Shire Ranger Colin Malone for the purpose of the EOI.

Moved Cr. J Fegan

Seconded Cr. P Curr

CARRIED 5/0

Attendance – Ranger, Colin Malone left the meeting room at 11:31am.

9.2 Code of Conduct for Councillors

The Local Government Electoral (Implementing Stage 1 of Belcarra) and Other Legislation Amendment Act 2018 was given assent on 21st May 2018. On the same date, the Local Government (Councillors Complaints) and Other Legislation Amendment Act 2018 was given assent to legislate for a revised Councillors Complaints system and a mandatory Code of Conduct for Councillors. The new Councillors Complaints system and Code of Conduct are anticipated to commence in December 2018.

RECOMMENDATION

That Council note the new Councillors Code of Conduct provided by the Department of Local Government, Racing and Multicultural Affairs as attached to the report by the Chief Executive Officer dated 10th October 2018 which will have force and effect from December 2018 and note the training day scheduled for 27th November 2018.

Resolution No. 064/1819

That Council note the new Councillors Code of Conduct, which will be effective as of 3rd December 2018 provided by the Department of Local Government, Racing and Multicultural Affairs as attached to the report by the Chief Executive Officer dated 10th October 2018 and note the training day scheduled for 27th November 2018.

Moved Cr. N Walker

Seconded Cr. S Royes

CARRIED 5/0

9.3 Provision of Aviation Fuel at Julia Creek Airport – Discussion Paper

Council has requested staff to make inquiries into the feasibility of providing Av Gas and Jet A1 aviation fuel at the Julia Creek Aerodrome for access by the public.

Preliminary inquiries have been made of two Councils which have made recent installations and this report provides detail of feedback.

If Council seeks to explore this matter further a feasibility study including a detailed business case should be developed.

RECOMMEDATION

Council has requested staff to make inquiries into the feasibility of providing Av Gas and Jet A1 aviation fuel at the Julia Creek Aerodrome for access by the public.

Preliminary inquiries have been made of two Councils which have made recent installations and this report provides detail of feedback.

Resolution No. 065/1819

Council authorise the CEO to investigate further the provision of Av Gas only from the Julia Creek Aerodrome..

Moved Cr. S Royes

Seconded Cr. J Fegan

CARRIED 5/0

10.WHS REPORT

Nil

11. MEMBERS BUSINESS

Mayor B. Murphy – Informed Council that she will be meeting via Tele conference with Dr Jacqui King the Acting General Manager Animal Biosecurity and Welfare and Veterinary Officer for Biosecurity Queensland Department of Agriculture and Fisheries to discuss cattle dipping at the Julia Creek cattle saleyards.

Cr. S Royes – Asked staff to investigate the possibility of an insurance claim for the light pole at McIntyre Park which came down in a storm in early 2018.

Cr. S Royes - requested feedback on the rail crossing over to McIntyre park.

Cr. S Royes – Noted that Julia Creek is nominated for the Tidy Towns competition.

Cr. N Walker – Raised the use of the SES/Old Fire Station and the absence of an SES Controller in the lead up to storm weather season. Council discussed the expenses associated to the SES. Staff will investigate financial commitments of Council and filling the role of SES Controller. Cr. N Walker & Cr. S Royes will liaise to establish which building will be designated for the use of the SES.

Cr. P Curr – Raised the cost of the Dip for use and contractor fee. The Mayor advised that ongoing discussions will take place including a request for a meeting with the Minister for Agriculture when in Brisbane for the LGAQ annual conference in the week commencing 29th October 2019.

Cr. P Curr – Requested details of the internal audit investigation process. Discussion ensued.

Resolution No. 066/1819

The CEO be directed to review the terms of reference of the internal audit committee and ensure an internal audit plan is in place by the end of 2018.

Moved Cr. P Curr

Seconded Cr. S Royes

CARRIED 5/0

Mayor B. Murphy – Shire roads discussion for proposed future works to feed into Townsville Roundtable on Federal Government Roads of Strategic Importance Program:

- Widening of Beef Road from Julia Creek through to Burke and Wills road house.
- Sealing of the Taldora road through Iffley to Normanton.
- McKinlay to Gilliat road link.

As requested this information will be sent through to the CEO of the NWQROC.

12. CLOSURE OF MEETING

There being no further business the Chair of the meeting Mayor Belinda Murphy declared the meeting closed at 12:30am.

4. BUSINESS ARISING OUT OF MINUTES FROM PREVIOUS MEETING



5.0 ENGINEERING SERVICES



Ordinary Meeting of Council Tuesday 20th November 2018

5.1 Subject: Engineering Services Monthly Report October 2018
Attachments: Nil
Author: Director Engineering and Regulatory Services
Date: 14 November 2018

Executive Summary:

This report outlines the general activities for the Engineering Department for October 2018.

Recommendation:

That Council receives the Engineering Services monthly report for October 2018.

Background:

This report outlines the general activities of the department for the month of October 2018 and also provides an update on the current activities of the department.

NWQRRTG Technical Committee

The Interim Director of Engineering and Regulatory Services (DERS) and Acting Works Manager attended the quarterly NWQRRTG Technical Committee workshops/meeting held on 8/9 November 2018 at Mount Isa. The sessions presented included:

Heavy Vehicles (HVs) Pre-approvals and Standard Conditions Workshop – This session was generally about the transition to a portal based approval process for HVs travelling within the Shire required from Council as Road Manager.

DERS discussed with LGAQ representative the status of roads with the Julia Creek township with regards to HV access.

QRA Workshop – This session provided Councils with an update on the Disaster Recovery Funding Arrangements (DRFA) which since 1 November 2018 has replaced NDRRA process. DRFA will allow Councils to carry out works with greater confidence using benchmarked rates. Savings are expected to be reinvested into resilience projects. The session also included hands-on training on the Management and Reporting System (MaRS) portal for lodging and managing submissions for future events.

SurePact Presentation – This was a presentation of a cloud-based project and contract management software which is gaining wider use in the region and throughout Australia. It allows greater access to contract reporting and documentation in real time and focusses on minimizing project management risk.

Technical Committee Meeting – Committee members updated the group on their progress on TIDS projects and the development of future programs. TTC applications were discussed – there are likely to be 11 applications for NWQ region alone being submitted for assessment at the RRTG meeting being held on 23 November.

McKinlay Shire Council's TTC application seeking \$500,000 funding for Gilliat–McKinlay Road was lodged with the Technical Coordinator.



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R2R / TIDS / TTC Roadworks

The Construction crew has made good progress with these projects with Neila-Bunda Road sealing recently carried out and only some signage to be erect for the project to be complete

The TIDS / R2R funding for the Gilliat-McKinlay Road is scheduled to commence in early 2019, weather permitting, to match in with TTC funding allocation if approved in February 2019.

NDRRA Funding

Submission 4 (SW quadrant) has been approved by QRA with project funding of \$3.74M – which was within 1% of the application sought. This adds to the already approved Submission 1 (NE quadrant) amount of \$4.27M, making a current total available for flood damaged restoration works of \$8M.

Submissions 2 (NW quadrant) and 3 (SE quadrant) were “In-Field Assessed” during the week commencing 5 November and Council should expect approval for these two submissions before Christmas. It is likely the total approved NDRRA funding for the March 2018 will be around \$14M.

NDRRA works commenced on site on 12 November and are following the program prepared by AECOM. Additional crews will be created over the coming weeks – a second supervisor will be commencing on 26 November. NDRRA crews are expected to only have a short break over the Christmas – New Year period.

Council’s construction crew has commenced some NDRRA works on the Gilliat-McKinlay Road to rehabilitate a rough section of road that received damage.

Julia Creek Airport Non-conformance

BE Collective as Superintendent of the runway pavement upgrade project has presented the Contractor a direction to rectify all identified defects immediately. The Contractor has responded and Council has directed the Superintendent to obtain a work plan prior to commencement and repair timeline for the works from the Contractor.

McKinlay Airport Improvements

The access road into and parking area (helipad) at the McKinlay airport has been completed.

Sewerage Treatment Plant – Stage 1

The replacement Biokube units were installed in October and are undergoing the process of recovery to operational uniformity. The units look to be operating within their performance guidelines and the current Dissolved Oxygen levels (a measure of performance) within the units is being closely monitored.

Sewerage Treatment Plant – Stage 2

The pre-start meeting with the successful tenderer was held on 7 November with site access granted. The approved project program indicates stage 2 will reach Practical Completion in mid June 2019.



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Julia Creek Water Tower – Structural Assessment

Cardo was the successful consultancy for the water tower assessment. Preparation works for the assessment, including additional equipment installation to allow for the temporary lowering of the water level in the tower's storage tank, will be completed by the end of November to allow the assessment.

Council Housing Project

The four houses/units have all reached the lockup milestone. Approximately 95% of materials required for the buildings have been delivered to site. The number of trades working on the buildings will ramp up and given there are four locations this allows these works to occur concurrently. The project completion date currently at 24 December is expected to be brought back to an early December completion date.

McKinlay Water Main Upgrade

The installation of the replacement water reticulation throughout the McKinlay township including all property connections has been completed. The new network has been charged and is operational and the old network shut down. All that remains on this project is the recording of asset data.

Kynuna Park Upgrade:

A compacted gravel hardstand area has been constructed adjacent the children's play area in preparation of the concrete floor, shelter, seats and BBQ installation for this location. There will also be toilet facilities added in the New Year to this site as part of the upgrade.

Inclusions at Julia Creek Cemetery

Following a community member request, Council has approved the following works will occur shortly at the cemetery:

- Pouring of two concrete slabs in memory of infants/stillborn babies and aboriginal people that are buried in the cemetery without recognition. This area will be delineated with post and chain fencing; and
- Sculpturing of three concrete headstones for the placement of plaques for the three soldiers whose current tin inscriptions are in poor condition.

Peter Dawes Park

On the commencement of replacing the concrete floor to the main shelter in the park, it was discovered that the removal of the floor necessitated substantial removal of the adjacent tree root system which was cause significant damage to this and other park structures. In addition to the roof damaged caused by the tree, the shelter's concrete footings were found to be crumbling and the columns were corroded.

Further to this, to ensure proper drainage was available to the new concrete slab, the floor level needed to be raised whereby the already low clearance under the shelter would become a significant hazard to users. For these reasons Council has dismantled the shelter and will



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replace this structure as part of the installation of the new concrete floor. The design of the shelter will follow as closely as possible the previous structure and a plaque will be made using materials salvaged to recognise the former structure.

Associated with these works will be new seating, fencing of the play area and upgrades to landscaping and irrigation. All work to scheduled to be completed prior to the Christmas carols event at the park in December.

Consultation: (internal/External)

Finance Manager, Works Staff

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 95338



5.2 Subject: Property access to Lots 3 and 4 Yorkshire Road
Attachments: 5.2.1 Map of western end of Yorkshire Road
Author: Interim Director Engineering and Regulatory Services
Date: 14 November 2018

Executive Summary:

Council previously resolved to seek consent to use the existing track on Queensland Rail as part of the temporary access to Lots 2, 3 and 4 (on SP229753, Parish of Hilton) Yorkshire Road. Council also resolved that a further report be presented to Council on the cost to provide a permanent access to these properties.

This report provides an update on this matter.

Recommendation:

That Council

1. Construct an all weather unsealed access from existing end of roadway in railway land to the driveway access points for Lots 2, 3 & 4 (on SP229753, Parish of Hilton) Yorkshire Road at the estimated cost of \$10,000;
2. Include for future budget consideration, the construction of a sealed roadway within the Yorkshire Road road corridor to the point of access for Lot 3 (on SP229753, Parish of Hilton) at the estimated cost of \$250,000;
3. Continue the licence with Queensland Rail for access over Part Lot 532 on SP104936 to allow road access to Lots 2, 3 and 4 Yorkshire Road until such time as the roadway is constructed within the road corridor.

Background:

At the Council meeting of 19 July 2016, Council adopted the following resolution:

That with respect to the request for trafficable access to Lot 3 on SP229752 Council defer a decision until:

1. *The Chief Executive Officer makes representations to Queensland Rail seeking consent to use the existing track within the rail corridor to provide access to Lot 3.*
2. *Staff check with the nominated access when the building application was approved for the house constructed on Lot 3 on SP229752 and report to a future meeting of Council.*

And further, the Director of Engineering Services bring forward to a future meeting of Council, an estimate of cost to give effect to the resolution of 12 May 2009 for consideration of inclusion in a future budget.

Previously, Council in October 2008 offered land then described as Lot 32 on SP 1507777, Parish of Hilton for sale by public tender. The only dedicated legal road access to Lot 32 was via the unformed Yorkshire Road. Council at the 12 May 2009 approved the reconfiguration of Lot 32 into Lots 1-4 on SP229752. At this meeting Council also resolved, in part, to incorporate the construction of the road works into Council's 10 year road plan.



Comments:

The responsibility for the provision of an all weather access to property access points rests with Council as approver of the reconfiguration of Lot 32.

Since the July 2016 Meeting, Council officers have negotiated a 10 year licence, commenced in January 2018, over Part of Lot 532 on SP104936 Parish of Hilton. This will allow for temporary vehicular access over the existing compacted gravel roadway from Matthew Street to a point approximately 80m from the driveway access points for Lots 2, 3 and 4 Yorkshire Road.

To complete the access to the driveway access points, the remaining 80m of road will need to be constructed. This roadway is proposed to be 5m in width and of an unsealed compacted gravel construction. The cost of these works is estimated at \$10,000 and there is sufficient funding with the Road Maintenance Budget to cover this cost. The work is able to be completed prior to Christmas weather permitting.

In addition to the rail land licence, a land division providing a new road linking the existing road corridors of Matthews Street and Yorkshire Road, adjacent the Ergon depot has been lodged, passed and the road opening endorsed. This will allow for a future road connection between Matthews Street and the Yorkshire Road properties.

Including the necessary road re-alignment around the Ergon properties, the estimated cost of this 6m wide constructed and sealed road is estimated at \$250,000. These funds would need to be provided through budget deliberation. Given the 10 year term of the licence over the rail land, this project can be included in the forward financial plan for consideration in a future budget.

Legal Implications:

NA

Policy Implications:

NA

Financial and Resource Implications:

The extension of the existing unsealed access to the property boundaries, estimated to cost \$10,000 can be managed in the current maintenance budget and works program.

The construction of the sealed permanent road should be prioritised and funded through future budget deliberations.

Risk Management

Council to provide a legal road access to a Council determined access point for each property.

Options for Council to Consider

NA

InfoXpert Document ID: 95339



George Silks Lions Park

temporary access

future road alignment

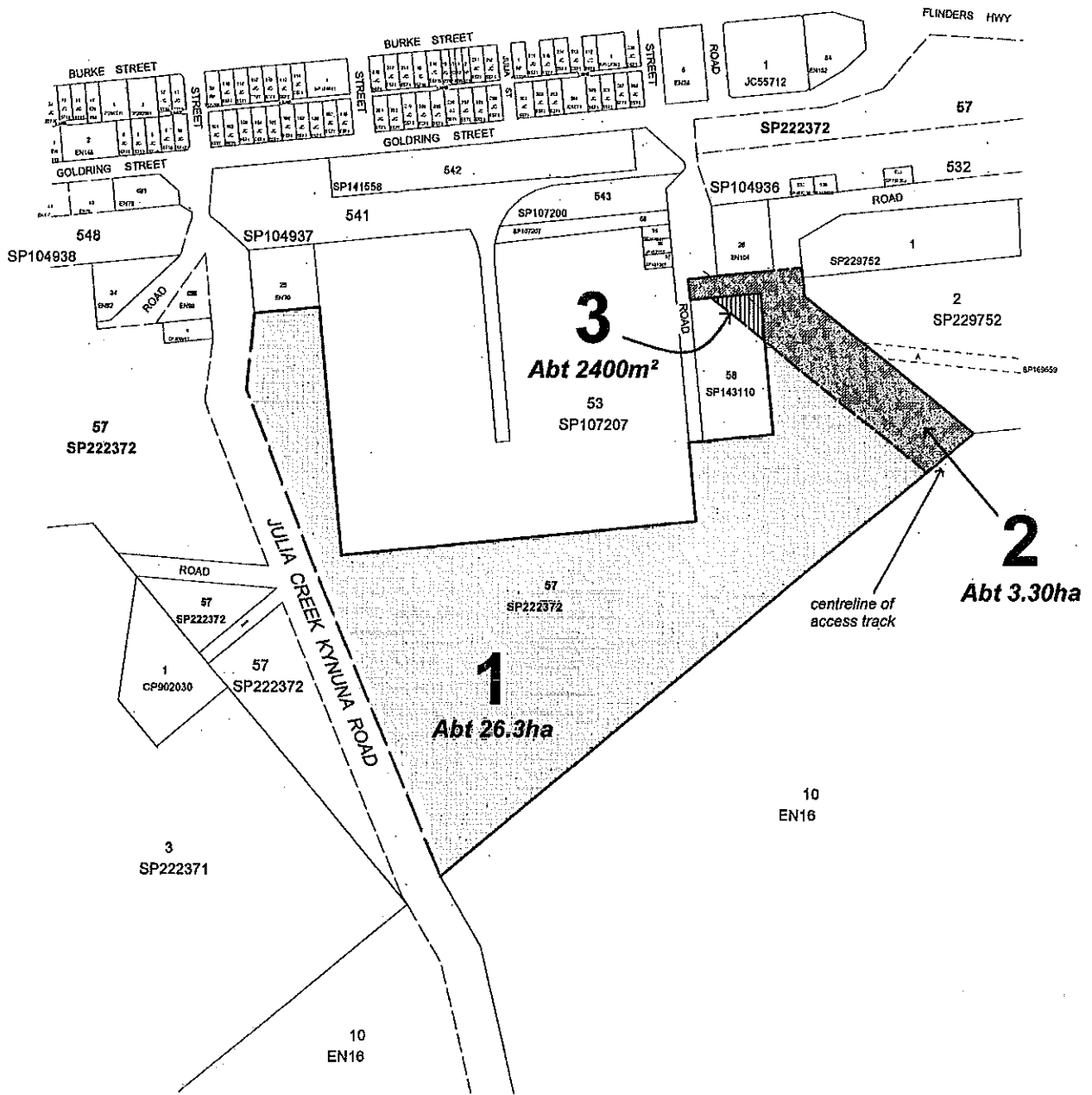
Lot 2

Mathew Street

BOUNDARIES ON THE PLAN MAY NOT HAVE BEEN FULLY SURVEYED AND FURTHER ACTIONS PERTAINING TO THE PARCEL MAY REQUIRE A PLAN OF SURVEY TO BE LODGED IN THE LAND REGISTRY

DRAWING

Sheet 1 of 1






Note:

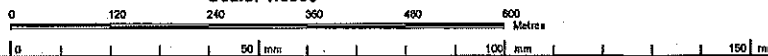
Parish of Hilton
County of Eddington

Notings Data Base references:
13N2705 - Lot 1 (Proposed Road Opening)
13N2706 - Lot 2 (Proposed Purchase)
13N2717 - Lot 3 (Road opening under investigation)

LEGEND

-  Road Opening in Lot 54 on SP143110 (under Investigation)
-  Road to be opened in Lot 57 on SP222372
-  Area to be purchased of part of Lot 57 on SP222372

Scale: 1:6000



Prepared by:
SPATIAL INFORMATION
SERVICES NORTH
(TOWNSVILLE OFFICE)
NORTH REGION

Plan of Lots 1 to 3

Lot 1 - Proposed Purchase of part of Lot 57 on SP222372
Lot 2 - Proposed Road to be opened in Lot 57 on SP222372
Lot 3 - Road opening in Lot 58 on SP143110 under investigation

LOCAL AUTH : MCKINLAY SC

LOCALITY : JULIA CREEK

File Ref : eLVAS 2013/004665 & 2013/004667

Prepared by: WTS

Date: 30/08/2013

Compiled from the Digital Cadastral Database, Base data extracted from the DCDB in August 2013

DRAWING

NOTE: Original size A3.

TSV2013-52



6.0 ENVIRONMENTAL & REGULATORY SERVICES



6.1 Subject: Environmental and Regulatory Services Report - October 2018
Attachments: None
Author: Environmental & Regulatory Services Team Leader
Date: 6th November 2018

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period October 2018.

Recommendation:

That Council receives the October 2018 Environmental and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of October 2018.

Detailed below are the general matters of interest that relate to the day to day activities of the department throughout the month.

Budget Legend:

Revenue	Actual exceeds Budget YTD	
	Actual below Budget YTD	
Expenditure	Actual below Budget YTD	
	Actual exceeds Budget YTD	
Any	Note provided	

Consultation: (internal/External)

Environmental & Regulatory Services Team Leader, Local Laws Officer, Ranger and Finance Officer.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:

95259



1 – Refuse Collection and Disposal

1.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Refuse Collection	\$40,736	\$25,303	\$75,908
Refuse Disposal	\$20,299	\$12,056	\$36,167

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Kerbside Rubbish Collection	\$9,013	\$18,333	\$55,000	\$45,987
Refuse Disposal Operation Costs	\$16,620	\$30,000	\$90,000	\$73,380

1.2 - Report

Julia Creek Waste Facility

The Waste Facility has been regularly pushed during the month. Local Laws Officer is continuing to pick up loose rubbish around facility when required with the assistance by the Work Camp.

Response was received from Zebra Metals they are looking at coming on the 20th January 2019 to pick up steel from the facility.

Representatives of the Department of Environment and Science (DES) will be visiting McKinlay Shire on 26/27 November 2018 to inspect the landfill facilities at Nelia, McKinlay and Kynuna as part of the DES's annual inspection process.

2 – Environmental Health Services

2.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Environmental License Fees	\$1,786	\$267	\$800

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Environmental Health Services	\$77,826	\$88,333	\$265,000	\$187,174

2.2 - Report

Water and Sewage monitoring

Water sampling is carried out in accordance with our Drinking Water Quality Management Plan (DWQMP) across our four (4) water supplies. Key matters of concern under the DWQMP are the presence of *Escherichia coli* or e-coli in the water. The presence of e-coli has potential health impacts.

Sampling undertaken in October showed no E.coli contamination in samples taken at all four townships.



Council staff provided an action plan to the Regulator detailing how we plan on complying with the information notice that was issued to Council. A full re-write of the Drinking Water Quality Management Plan is currently being undertaken and will be submitted to the department by the 20 November 2019.

Sewerage sampling continues to be carried out on the Julia Creek Sewerage Treatment Plant in accordance with the requirements of the licences issued by the Department of Environment and Heritage.

Representatives of the Department of Environment and Science will be visiting McKinlay Shire on 26/27 November to inspect this facility. This is a follow up to the unauthorised release to land of untreated sewage which occurred on 26 July. DES will be reviewing Council's progress on the action plan that was developed as a response to the discharge.

Vector Control

Three (3) properties had fogging undertaken during the month.

Food Recalls

Two (2) Food Recalls were received during the month.

Workplace Health and Safety

No safety issues were identified during the month. Hazard Inspections are currently up to date for the department.

Council staff is progressing with the new E3 Learning System.

3 – Local Law Administration

3.1 – Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Animal Registration Fees	\$4,097	\$1,667	\$5,000
Fines & Penalties – Animal Control	\$834	\$1,667	\$5,000
Animal Boarding	\$1,046	\$667	\$2,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Local Law Administration	\$33,760	\$27,333	\$82,000	\$48,240

3.2 - Report

General information of activities for Local Law/Animal Control matters is outlined the table below.

Table 1 - Local Law & Animal Control Summary

Activity	Number/Details
Impoundings and notices	Two (2) Dogs
Euthanized/Destroyed	Nil
Verbal/Written/Official warning	Two (2) Written Warnings in regards to dumping of rubbish in incorrect areas.



	One (1) Written Warning in regards to dog at large
Complaints	Nil
Dog Boarding	Five (5) Dogs
Removal of Dead Animals	Five (5)
Trapping Locations & Results	Nil

4 – Noxious Weeds and Pest Control

4.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Pest Plant & Animal Control Funding	\$0	\$0	\$0
Truck Washdown Bay	\$7,655	\$6,667	\$20,000
Dingo Baits	\$378	\$333	\$1,000
Feral Pig Baits	\$0	\$33	\$100

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Pest Plant Control Program	\$24,057	\$87,667	\$263,000	\$238,943
Pest Animal Control Program	\$36,820	\$20,667	\$62,000	\$25,180

4.2 – Report

Feral Animal Control

Twenty (20) factory baits were issued during October.

Five (5) Dingo Scalps were presented in October.

1080 Baiting was conducted from 8th – 12th October 2018 with 40 properties participating and approx. 12,460kg meat treated

Pest Plants

Local Laws Officer is continuing spraying in drains around Julia Creek.

Macaroni Contractors have commenced on the McKinlay Mesquite on the 27th October and concluded on the 2nd November 2018.

Washdown Bay

Grates were cleaned, repaired hose and replaced unauthorised access sign to pit



5 – Livestock Operations

5.1 – Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Livestock Weighing	\$36,239	\$15,000	\$45,000
Livestock Cattle Loading	\$14,263	\$8,333	\$25,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Livestock Operational Costs	\$31,483	\$32,000	\$96,000	\$64,517

5.2 - Report

Julia Creek Livestock Facility

There were 4708 head of cattle weighed and scanned at the facility during October.

Works around the facility during October are as follows:

- Plan completed for dip and yards

Table 2 - Livestock Weighing Month and Year Totals

MONTH	2012	2013	2014	2015	2016	2017	2018
JANUARY	199	0	359	0	0	0	183
FEBRUARY	2309	1740	1322	1872	525	467	3241
MARCH	0	676	617	3446	1497	1333	388
APRIL	1048	1584	406	5315	951	2487	2217
MAY	3257	3829	1891	8107	615	2062	3065
JUNE	287	3976	2,109	3,442	1456	1522	742
JULY	3,931	1,774	0	2,170	2809	2003	1143
AUGUST	3260	0	374	1183	2582	2311	6291
SEPTEMBER	1706	338	3274	488	2665	1478	765
OCTOBER	618	1153	790	1252	4613	1127	4708
NOVEMBER	825	357	508	36	1011	2673	
DECEMBER	524	0	240	0	234	340	
TOTAL FOR YEAR	17,964	15,427	11,890	27,311	18,958	17,803	21,978



Livestock Operations (Cattle Loading)

There were a total of 3,424 head of cattle loaded in October making the progressive total of cattle loaded to 9,913 for the 2018 Livestock Season.

There were a total of eight (8) trains loaded in October making the progressive total of trains loaded for the 2018 livestock season to twenty eight (28).

Table 3 – Livestock Loading Month and Year Totals

MONTH	2012	2013	2014	2015	2016	2017	2018
JANUARY	0	0	0	0	0	0	0
FEBRUARY	0	1764	680	0	0	132	0
MARCH	1102	5310	851	0	572	920	0
APRIL	2791	5813	1811	7653	1737	580	0
MAY	6178	8670	7414	7204	2933	6126	603
JUNE	3788	8451	5912	6605	3486	2658	674
JULY	4877	7645	5246	6998	3565	3654	2084
AUGUST	6534	4215	6843	3936	4963	2898	674
SEPTEMBER	5410	1904	4508	315	2233	1804	2454
OCTOBER	5833	1800	3122	0	1070	0	3424
NOVEMBER	4568	0	3439	0	1641	0	
DECEMBER	110	0	0	0	144	0	
TOTAL FOR YEAR	41141	45572	38826	32711	22344	18772	9913

6 – Stock Routes and Reserves

6.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Stock Route – Permit/Water Fees	\$0	\$2,867	\$8,600
Stock Route Recoverable Works	\$0	\$0	\$0
Trustee Lease Fees	\$62,230	\$40,000	\$120,000
Reserve Agistment Fees	\$3,973	\$7,133	\$21,400

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Precept Expenses	\$0	\$6,667	\$20,000	\$0
Stock Route Maintenance	\$24,957	\$36,667	\$110,000	\$85,043



Reserve Expenses	\$10,323	\$5,000	\$15,000	\$4,677
Cemeteries	\$3,863	\$6,667	\$20,000	\$16,137

6.2 - Report

Stock Routes and Reserves

No Agistment/Tailing Permits were issued during the month.

There currently are Twenty Eight (28) Stock Route Water Agreements.

Under the Stock Routes Capital Works Program for the 2018-19 Financial Year Council have submitted the following projects;

- Installation of 47,300gal water tank including new pipe work at Baroona Water Facility
- Desilt water at Blanchs Creek Water Facility (this project is yet to be approved)

Works around stock route waters during October are as follows:

- NaVista Bore was logged with a recommendation to Stock Routes to replace the bore however at this stage there are no funds available for the replacement.

Cemeteries

There were no enquiries during the month.

7 – Work Program (Workcamp)

7.1 - Budget

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Work Program	\$6,438	\$10,000	\$30,000	\$23,562

7.2 - Report

The Work Camp program has been busy with a number of community based programs as detailed in the table below.

Table 4 - Work Program Activities

Activity	Details
Mowing of various NFP yards in Julia Creek	Mowing conducted frequently
Mowing of all local churches	Mowing conducted frequently
Mowing/Whipper snipping around Airport Area	Mowing conducted when required
Whipper snipping of McIntyre Park Area	Mowing conducted when required
Mowing/Whipper Snipping around Sale Yards	Mowing conducted when



	required
Providing assistance in the Council Workshop	Ongoing
Julia Creek Waste Management and Recycling Facility – Picking up Rubbish	Ongoing, however Local Laws Officer is undertaking this more regularly now.
Kynuna, McKinlay and Nelia Waste Facilities – Cleaning of Facility	Ongoing
Various works at all Cemeteries	Ongoing
Lawn and Gardening Maintenance at the Julia Creek State School	Ongoing
Assistance with various works around the Livestock Facility	Ongoing
Clean up of SES Shed in Kynuna	Ongoing
Constructed concrete path around horse structure at RSL	Ongoing
Picking up rubbish around entry to Julia Creek	Ongoing
Assistance with pulling down shed at Peter Dawes Park	Completed

8 – Housing, FRB and Community Centre

8.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Council Property/Staff Housing Program	\$24,651	\$33,333	\$100,000
FRB Centre Rent	\$9,384	\$8,667	\$26,000
Community Centre Hire Fees	\$1,011	\$500	\$1,500

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Council Property/Staff Housing Program	\$58,225	\$61,667	\$185,000	\$126,775
FRB Units & Community Centre Operations Costs	\$21,550	\$17,667	\$53,000	\$31,450



8.2 - Report

Corporate Facilities and Housing

Only minor repairs were undertaken on Corporate Facilities and Housing during the month.

Table 6 - Staff Housing Activities

Activity	Number
Properties Available for use	5 Coyne Street 25 Byrne Street
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes	<ul style="list-style-type: none"> • General Maintenance performed when required. • Interim Director of Engineering is residing at 10 Shaw Street • Interim Contract WHS Advisor is residing at 2/9 Shaw Street

Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table 7 Below:

Table 7 – Old Senior / Aged Care Housing Activities

Activity	Number
Properties Available	3
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes	General Maintenance performed when required.

Seniors Living Units

Seniors Living Unit activities for the month are detailed in Table 8 Below:

Table 8 – Seniors Living Units Activities

Activity	Number
Properties Available	Three (3) - Unit 1, Unit 5, Unit 7
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil



Notes	General Maintenance performed when required.
-------	--

9 – Land and Building Development

9.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Land and Building Development	\$2,155	\$16,000	\$48,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Town Planning Program	\$2,608	\$23,333	\$70,000	\$67,392

9.2 - Report

Regulatory Services, Land and Building Development

One (1) Planning Application (Impact Assessable) was lodged during the month. The application is currently in the Public Notification stage.

The Public Consultation Period for the Draft Planning Scheme will close at 5pm on the 5th November 2018. The department will do a submission report after the period closes and are looking at presenting it to Council by the November or December Meeting.

A total of seven (7) submissions were received. A report has been prepared for the November Council Meeting on the submissions received.

10 – Local Disaster Management

10.1 – Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
SES Grants	\$0	\$5,562	\$22,250

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Disaster Management Operational Costs	\$8,869	\$9,000	\$27,000	\$18,131

10.2 - Report

Disaster Management

No incidents occurred that required the activation of the LDMG.

The SES boat and vehicle have been serviced and Council's Acting Works Manager is currently standing in as interim SES Coordinator until the meeting scheduled for 4 December 2018.



CONFIDENTIAL

6.2 Subject: Development Application 2018_06 – Vision Surveys (QLD) Pty Ltd on behalf of Marwill Pty Ltd

Attachments: 6.2.1 Planning Decision Report - BNC Planning P/L
6.2.2 Draft Decision Notice
6.2.3 Approved Plans

Author: Director of Engineering and Regulatory Services

Date: 23 October 2018

Confidentiality:

This report is CONFIDENTIAL in accordance with *Section 275 1(g) of the Local Government Regulation 2012*, which provides for a local government to resolve that a meeting be closed to the public if its Councillor's consider it necessary to discuss -:

(g) any actions to be taken by the local government under the Planning Act, including deciding applications made to it under that Act

Executive Summary

This report makes recommendation to Council for the approval for a Material Change of Use Impact Assesable Development for a Accommodation Building (Workers Accommodation) on land described as Lot 1 on SP229752 also known as Golfcourse Road, Julia Creek subject to reasonable and relevant conditions.

Background

Vision Surveys (QLD) Pty Ltd on behalf of Marwill Pty Ltd have made an application to Council for a Material Change of Use (MCU) Development Permit on Lot 1 on SP229752 located on Golfcourse Road, Julia Creek for a Accommodation Building (Workers Accommodation).

The proposed development will comprise a total of twelve (12) accommodation rooms, a communal lounge and outdoor area, a kitchen and toilet facilities. The proposal seeks to utilise existing buildings as well as a new five (5) room accommodation building as shown in attachment 6.2.3 Approved Plans.

As part of the proposed development, a Impact Assessable Material Change of Use (MCU) for a *Accommodation Building* was required in order to comply with the *Planning Act 2016* and Council's Planning Scheme. Due to the premises being located within 100 metres of an Ergon Substation the application was referred to Ergon as an Advice Agency.

Public Notification was carried out inline with the *Planning Act 2016* with no properly made submissions being received.

The development was assessed against the Desired Environmental Outcomes, Industry Zone Code and the Planning Scheme as a whole. Assessment of the proposed development found it to be generally in compliance with Council's Planning Scheme.

Council's Planning Consultant has provided a report that details that the proposed development does not conflict with the planning scheme and that the applicant has provided sufficient justification to determine compliance subject to reasonable and relevant conditions being imposed on the development.

A copy of the report is attached in 6.2.1.



Recommendation:

That Council in accordance with the Planning Act 2016 notify the applicant that their application for a Impact Assessable Development Permit for a accommodation building (workers accommodation) at Golfcourse Road also known as Lot 1 on SP229752, Julia Creek be approved subject to the schedule of conditions detailed below.

Decision Statement of Reasons

Planning Act 2016 & Planning Regulation 2017

This statement is prepared in accordance with s63(5) of the Planning Act 2016 to identify the relevant parts of the McKinlay Shire Planning Scheme and Assessment Benchmarks against which the assessment manager has assessed the development application.

Reasons for the Decision

Subject to the imposition of the development conditions outlined in this Decision Notice, the proposed development is able to comply with the following applicable Assessment Benchmarks against which the development application was assessed.

Applicable Assessment Benchmarks:

- *Planning Act 2016*
- *Planning Regulation 2017*
- *State Planning Policy*
- *McKinlay Shire Planning Scheme 2005*
- *Desired Environmental Outcomes*
- *Industry Zone Code*



SCHEDULE OF CONDITIONS

Impact Assessable Material Change of Use Development Permit

Assessment Manager Conditions of Approval

General

1. *Development is to be undertaken generally in accordance with the approved plans, except where conditions of approval dictate otherwise.*
2. *The proposed development is to comply with all conditions of approval prior to commencement of use, unless stated otherwise.*
3. *The developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval with all works being undertaken to Council standard.*

Landscaping

4. *The developer shall install landscaping to the southern property boundary for the full length of the area of development (approximately 30m). This planting is to be limited to the tree species identified in Schedule 4 of the planning scheme and spaced at even 3m intervals, or as otherwise agreed to by Council.*

Infrastructure

5. *The development is to be connected and serviced by the existing reticulated water, sewer, telecommunications and electricity services.*
6. *The site is to be designed so as to discharge stormwater to a road reserve as the lawful point of discharge, or an alternate point as agreed to in writing by Council. The development is not to result in ponding of stormwater or additional stormwater flow onto adjoining properties.*

Parking and Access

7. *The development is to provide a minimum of one (1) parking space for every two (2) accommodation units.*
8. *Car parking and parking areas are to be designed in accordance with AS2890.1 – Parking facilities: Off Street Carparking other than the car park widths which are to be 2.7m.*
9. *Parking is to be designed in accordance with AS1428 – Design for Access and Mobility.*
10. *Car parking areas are to be sealed, unless otherwise agreed to.*



Health and Safety

11. *Equipment and machinery is to be stored within appropriately covered storage areas. Covered storage areas being any fixed structure which is either wholly or partly enclosed by walls and which is roofed.*
12. *Waste storage and outdoor storage areas are to be screened from public view and located no less than 5m from a site boundary.*

Advice

1. *Council would like to advise the applicant that provisions of the Aboriginal Cultural Heritage Act 2003 and the Queensland Heritage Act 1992 may apply to this development.*
2. *The developer/owner must demonstrate compliance with all conditions of approval prior to obtaining a certificate of classification for the use of any new buildings.*
3. *The developer may still require approval for plumbing and drainage works, building works or other works under other relevant legislation prior to commencement of works.*

Consultation: (internal/External)

Council's Planning Consultant, Applicant's Planning Consultant, Council Environmental Staff

Legal Implications:

Compliance with the McKinlay Shire Council Planning Scheme 2005 and Planning Act 2016

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert Document ID: 95264



DECISION REPORT

DEVELOPMENT APPLICATION FOR A DEVELOPMENT PERMIT

for

MATERIAL CHANGE OF USE (IMPACT)

on land at

GOLFCOURSE ROAD, JULIA CREEK QLD 4823

being

LOT 1 ON SP 229752

applicant

MARWILL PTY LTD C/- VISION SURVEYS (QLD) PTY LTD

Prepared by BNC Planning on behalf of the McKinlay Shire Council

Prepared byBenjamin Collings
BNC Planning**Client**McKinlay Shire Council
Megan Pellow**Report**Report No. 2018_06-DR
October 2018
Version 1.0

DOCUMENT CONTROL

Version	Date	Author
1.0	October 2018	Benjamin Collings, BNC Planning

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SCHEDULES

Schedule 1 - Draft Decision Notice and Schedule of Conditions

1.0 SITE DESCRIPTION

Street address:	Golfcourse Road, Julia Creek QLD 4823
Real property description:	Lot 1 on SP 229752
Tenure:	Freehold
Site area:	2.498 ha
Zone:	Industry zone
Precinct:	General Industry Sub-Area
Sub-precinct:	NA
Current use:	Industrial use with caretaker's residence
Road frontage:	Yorkshire Road & Golfcourse Road
Adjacent uses:	Industry, residential, utilities
Topography:	The site is generally flat and slopes to the east with no notable topographic features
Vegetation:	The site contains no regulated vegetation and is predominantly cleared with some managed landscaping around the buildings
Contaminated land:	The site is not on the Environmental Management Register or Contaminated Land Register
Easements:	No existing or proposed easements
Existing infrastructure:	The site is serviced by the local road network, reticulated sewer and water supplies, is subject to overland flow stormwater drainage and is connected to the electricity and telecommunications networks.

2.0 DEVELOPMENT APPLICATION DETAIL

Assessment manager:	McKinlay Shire Council
Development type:	Material change of use
Approval type:	Development permit

Proposed use:	Accommodation Building (Workers Accommodation)
Level of assessment:	Assessable development - Impact assessable
Applicant details:	MARWILL PTY LTD C/- VISION SURVEYS (QLD) PTY LTD Unit 4 Gabriel Plaza 55 Paluma Road CANNONVALE QLD 4802
Assessment benchmarks:	<ul style="list-style-type: none"> • Planning Scheme as a whole • Desired Environmental Outcomes • Industry Zone Code
Referral agencies:	In accordance with Schedule 10 of the Planning Regulation 2017, referral is not required to the State assessment and referral agency, however Ergon Energy are an Advice Agency due to the site proximity to a substation.
State planning policy:	The proposal does not trigger direct assessment against the State Planning Policy by way of the State Development Assessment Provisions.
Regional plans:	North West Regional Plan
Public notification required:	Yes
Confirmation notice required:	Yes

3.0 RESPONSE TO INFORMATION REQUEST

No information request was issued by the assessment manager.

No information request was issued by any referral agencies.

4.0 PLANNING ACT 2016 s45(5) (PLANNING REGULATION 2017 s30) ASSESSMENT

The following assessment of the subject development application has been undertaken having regard for the relevant assessment benchmarks stated in:

- Planning Regulation 2017, Schedules 9 & 10
- North West Regional Plan
- State Planning Policy, part E
- Any Temporary State Planning Policy
- Local Government Planning Scheme

In addition, the subject development application has also been assessed having regard for:

- The common material;
- Any development approval for, or lawful use of, premises the subject of the development application or adjacent premises;
- Any referral agency's response for the application.
- Any other matter relevant matter, other than a person's personal circumstances, financial or otherwise (PA, s45(5)(b))

4.1 **Planning Regulation 2017, Schedules 9 & 10**

There are no applicable assessment benchmarks from schedule 9 or 10 of the Planning Regulations 2017.

4.2 **North West Regional Plan**

The North West Regional Plan (the Regional Plan) contains high level regional strategies intended for implementation into local government planning schemes. As such it is difficult to directly address the Regional Strategies from the Regional Plan. There are also Principle and Policy outcomes under each Regional Strategy that are more prescriptive but are still high level and difficult to directly address as part of this development application. However, the development application contains sufficient justification to determine that the proposal will not be inconsistent with the strategies and policies such that it is not considered necessary to impose conditions of approval to ensure compliance with the Regional Plan.

4.3 **State Planning Policy**

The site contains areas of state interest mapping for flood hazard. In the absence of a planning scheme which reflects these state interest, an assessment of the proposal against the state interest policies and assessment benchmarks outline in Part E.

Performance outcome	Assessment
(1) Not applicable	
(2) Not applicable	
(3) Development other than that assessed against (1) above, avoids natural hazard areas, or where it is not possible to avoid the natural hazard area, development mitigates the risks to people and property to an acceptable or tolerable level.	<p>The new works and extent of the development is located outside of the Flood hazard area – level 1 mapping. Accordingly, the proposal is able to avoid the natural hazard area without the need for specific conditions.</p> <p><i>Satisfied subject to standard condition requiring development to occur in accordance with proposed site plan.</i></p>
(4) Development supports and does not hinder disaster management response or recovery capacity and capabilities.	There is not considered to be any aspects of the proposal that would hinder disaster management response or recovery capacity or capabilities.

	<p><i>Satisfied subject to standard condition requiring development to occur in accordance with proposed site plan.</i></p>
<p>(5) Development directly, indirectly and cumulatively avoids an increase in the severity of the natural hazard and the potential for damage on the site or to other properties.</p>	<p>The new works and extent of the development is located outside of the Flood hazard area – level 1 mapping. Accordingly, the proposal is able to avoid any direct, indirect or cumulative increases in the severity within the flood hazard area without the need for specific conditions.</p> <p><i>Satisfied subject to standard condition requiring development to occur in accordance with proposed site plan.</i></p>
<p>(6) Risks to public safety and the environment from the location of hazardous materials and the release of these materials as a result of a natural hazard are avoided.</p>	<p>The proposal does not specifically involve hazardous materials and the new works and extent of the development is located outside of the Flood hazard area – level 1 mapping. Accordingly, the proposal is able to avoid any public safety risk associated with hazardous materials without the need for specific conditions.</p> <p><i>Satisfied subject to standard condition requiring development to occur in accordance with proposed site plan.</i></p>
<p>(7) The natural processes and the protective function of landforms and the vegetation that can mitigate risks associated with the natural hazard are maintained or enhanced.</p>	<p>The new works and extent of the development is located outside of the Flood hazard area – level 1 mapping. Accordingly, the proposal is able to avoid any impacts on natural process associated with the flood hazard area without the need for specific conditions.</p> <p><i>Satisfied subject to standard condition requiring development to occur in accordance with proposed site plan.</i></p>

4.4 Temporary Planning Instruments

There are no applicable Temporary Planning Instruments that are relevant to the development proposal.

4.5 Local Government Planning Scheme

4.5.1 Desired Environmental Outcomes

The common material contains sufficient justification to determine compliance with the Desired Environmental Outcomes for the planning scheme subject to the imposition of reasonable and relevant conditions. The nature of these conditions is included in Schedule 1. The tables below provide a direct assessment of the proposal against the applicable Desired Environmental Outcomes.

Desired Environmental Outcomes

2.1 CHARACTER		
2.1.1	DEO 1	The Shire's valuable natural and cultural features, built environment and land use patterns create a distinct sense of place and local identity, and are vibrant, safe and healthy, with access to community and cultural facilities and services.
2.1.2	Shire Strategies	DEO 1 is intended to be achieved by - (a) facilitating development that complements rather than conflicts with the natural and cultural features of the Shire; (b) ensuring places, areas or sites identified as being susceptible to land degradation, (including contamination, erosion, salinity and landslip or flood areas) are protected and further degradation is minimised; (c) development in the Shire will minimise the potential impacts of flood, bushfire and landslide on people, property and the environment; and (d) ensuring ecological sustainability is achieved by protecting ecological processes and natural systems within the Shire.
<p>Assessment:</p> <p>The site does not hold any identified natural or cultural features or values that would be impacted upon by the development. The site is not identified as being susceptible to land degradation or any natural hazards (other than flood hazard at the SPP level which has been addressed above), and the proposal is not considered to impact economical process or natural systems.</p> <p><i>Satisfied. No conditions required.</i></p>		
2.2 ECONOMY		
2.2.1	DEO 2	The creation of an existing environment in the Shire that provides a range of economic development opportunities, access to employment and maintains community well-being and lifestyle.
2.2.2	Shire Strategies	DEO 2 is intended to be achieved by - (a) ensuring rural development forms the basis of the economic, social and cultural aspects of the community; (b) ensuring the protection of resources such as extractive and mineral resources, natural areas and good quality agricultural land is maximised; (c) appropriately locating industry, business and employment opportunities to service the community, and encourage economic activity within the local area; and (d) protecting rural development opportunities and allowing value-adding to the existing rural based economy.
<p>Assessment:</p> <p>The proposal does not involve rural development nor is it being proposed on rural land. The site and</p>		

<p>proposal have no impact on natural resources, natural areas or agricultural land. Given the nature of the use, it is considered to be an employment and business ‘opportunity’. It is a form of workforce accommodation within the urban footprint and as such has no bearing on rural based economies.</p> <p><i>Satisfied. No conditions required.</i></p>		
<p>2.3 LAND USE PATTERNS</p>		
2.3.1	DEO 3	<p>The Shire’s land use patterns create cohesive communities that balance economic, social and environmental considerations.</p>
2.3.2	Shire Strategies	<p>DEO 3 is intended to be achieved by -</p> <p>(a) providing levels of physical and social infrastructure services (including water, sewer, local road and community facilities) are commensurate with the requirements of the population and demands of land use development throughout the Shire;</p> <p>(b) consolidating the role and identity of Julia Creek as the main business and community centre of the Shire;</p> <p>(c) ensuring rural residential and urban residential development occurs in distinct localities that provide a sense of community, amenity, services, and a safe, living environment, whilst maintaining the rural amenity of the Shire; and</p> <p>(d) providing minimum service levels for infrastructure, including access, roads, water and waste water disposal, and obtaining fair and equitable contributions during the development process towards the provisions of infrastructure.</p>
<p>Assessment:</p> <p>The proposal involves the provision of workforce accommodation services within the urban footprint. There is substance to the position that this type of service is better served in the Commercial zone within closer proximity to goods and services, however this does not mean that the proposed location is specifically unsuitable. It will not impact the ongoing role of Julia Creek as the primary centre for the local government area. The proposal does not involve any forms of rural residential or residential development. The proposal will result in a tangible demand increase on reticulated sewer and water networks and Council will need to satisfy themselves that suitable capacity exists within these trunk networks.</p> <p><i>Satisfied subject to further determination and possible conditioning by Council.</i></p>		

4.6.2 Industry Zone Code

The common material contains sufficient justification to determine compliance with the purpose of the Industry Zone Code subject to the imposition of reasonable and relevant conditions. The nature of these conditions is included in Schedule 1. The tables below provide a direct assessment of the proposal against the Industry Zone Code.

Industry Zone Code

Outcomes

- (a) *The Industry Zone is intended to provide for a range of industries complimentary to the needs of the Julia Creek community such as manufacturing, processing, transport and storage / distribution activities.*

- (b) *Building and structures are sited to protect the amenity of adjoining premises.*
- (c) *Development is located on premises of a lot size that meets the needs of proposed users, customers and employees.*
- (d) *Development compatible to industrial uses such as caretakers premises, fast food outlet and service premises are consistent with outcomes sought by the Zone.*
- (e) *Industrial development contributes to, and maintains an orderly appearance that enhances the visual and functional requirements of premises.*
- (f) *Industrial Development is sited, designed and has an environmental performance to minimise adverse environmental impacts.*
- (g) *Two sub-areas have been identified in the Industry Zone based on potential impacts, needs, scale and intensity of industry. These include:*
 - (i) *the Light and Service Industry Sub-area which is intended for Industry Development that causes minimal environmental impact beyond the premises boundaries; and*
 - (ii) *the General Industry Sub-area which is intended for a wide range of Industry Development that is likely to have environmental impacts beyond the premises boundaries.*

Purpose

The purpose of the Code is to ensure development within the Industry Zone is consistent with the outcomes for the Industry Zone described in 3.6.2.

Applicability

This code applies to self-assessable and assessable development in the Industry Zone. The Industry Zone is shown on Maps 3 and 4.

Industry Zone Performance Criteria Specific and Acceptable Solutions

Performance Criteria	Acceptable Solutions	ASSESSMENT
Site suitability		
P1	A1.1	<i>The site is over 1,000m² with an average width greater than 20m</i> COMPLIES
Built form and building envelope		
P2	A2.1	<i>There site coverage is below 60%.</i> COMPLIES

P3	A3.1	<p>The proposal does not involve any industrial activity. The use is an accommodation building. As such, waste storage will be domestic in nature, and are of a small enough scale that they are able to be located so as not to impact adjoining land uses. The A3.1 can be converted to a condition of approval to ensure this outcome is achieved.</p> <p>COMPLIES SUBJECT TO CONDITIONING</p>
<i>Amenity</i>		
P4	A4.1	<p>Given the proposal involves an accommodation use within the Industry Zone, the siting and orientation of the buildings will need to be such that they do not prejudice the ongoing and future role of the site and adjoining sites for industrial outcomes. Given the proposal will neatly integrate into an already built up area of the site it is considered to maintain a suitable level of siting and design flexibility for future uses. As an accommodation use it is not considered to involve impacts that would adversely impact any existing or future adjoining uses, however with the built form being so close to the southern property boundary there is the risk of future uses within Lot 2 on SP229752 being prejudiced or creating future amenity conflicts. To address this, conditions of approval which require additional amenity buffering along the southern property boundary are required. It is noted that the property boundary setbacks are not identified on the proposal plans.</p> <p>COMPLIES SUBJECT TO CONDITIONING</p>
P5	A5.1	<p>The proposal does not involve any of the aspects detailed in P5.</p> <p>COMPLIES</p>
<i>Infrastructure and servicing</i>		
P6	A6.1	<p>Compliance with A7.1 to be conditioned.</p> <p>COMPLIES SUBJECT TO CONDITIONING</p>
	A6.2	<p>Compliance with A7.2 to be conditioned.</p> <p>COMPLIES SUBJECT TO CONDITIONING</p>
	A6.3	<p>Compliance with A7.3 to be conditioned.</p> <p>COMPLIES SUBJECT TO CONDITIONING</p>
	A6.4	<p>The site will continue to gain access to the unformed section of Golfcourse Road. The proposed development is not considered to trigger any road or access upgrades.</p> <p>COMPLIES</p>
<i>Car parking</i>		
P7	A7.1	<p>The common material and proposal plans do not identify how car parking will be provided or how many parking spaces are</p>

		<p>proposed. Accordingly, the standard car parking rates and design standards will need to be condition to ensure compliance with this outcome.</p> <p>COMPLIES SUBJECT TO CONDITIONING</p>
P8	A8.1	<p>The common material and proposal plans do not identify how car parking will be provided or how many parking spaces are proposed. Accordingly, the standard car parking rates and design standards will need to be condition to ensure compliance with this outcome.</p> <p>Note – the applicant states that sealing parking areas is not necessary but does not provide justification for why. It is proposed that the standard requirement from the planning scheme be conditioned along with the use of the phrase ‘unless otherwise agreed to by Council’ which allows the surface finish to be negotiated post-approval without the need for any amendments to the decision notice.</p> <p>COMPLIES SUBJECT TO CONDITIONING</p>
P9	A9.1	<p>The common material and proposal plans do not identify how car parking will be provided or how many parking spaces are proposed. Accordingly, the standard car parking rates and design standards will need to be condition to ensure compliance with this outcome.</p> <p>Note – the applicant states that sealing parking areas, including disabled spaces, is not necessary but does not provide justification for why. It is proposed that the standard requirement from the planning scheme be conditioned along with the use of the phrase ‘unless otherwise agreed to by Council’ which allows the surface finish to be negotiated post-approval without the need for any amendments to the decision notice. The applicant should be made aware by way of an advice note that the disabled parking space may requiring sealing in accordance with AS2890 as part of the building approval process.</p> <p>COMPLIES SUBJECT TO CONDITIONING</p>
<i>State controlled road network</i>		
P10	A10.1	<p>The site is not directly accessed from a state-controlled road.</p> <p>COMPLIES</p>

4.7 Adopted Infrastructure Charges

Infrastructure charges will be levied in accordance with Councils adopted infrastructure charges schedule or the equivalent planning scheme policy.

5.0 DECISION

An assessment of the proposal against the applicable assessment benchmarks has determined that the proposal **does not conflict** with the planning instruments and that the applicant has provided sufficient justification to determine compliance, subject to reasonable and relevant conditions of approval being imposed.

It is recommended that Council **APPROVE** all of the development application and issue a **DEVELOPMENT PERMIT SUBJECT TO CONDITIONS**. The approval should be issued through a **DECISION NOTICE** which states the following:

- the date the application was decided (the resolution date from Council);
- that the application is approved in full subject to conditions;
- that the approval is for a Development Permit
- that the approval is not a Deemed Approval under section 64(5) of the *Planning Act 2016*;
- the conditions upon which the approval is based noting which are from Council and which are from Ergon Energy as a referral agency;
- that there were no submissions received as part of the public notification of the application;
- that the application is for a material change of use;
- a description of the development;
- the assessment benchmarks for the development;
- the relevant matters under section 45(5)(b) of the *Planning Act 2016* that were assessed against or to which regard was given;
- a statement of reasons for the assessment managers decision;
- that the decision is not considered to conflict with any relevant instrument;
- include detail relating to the rights of appeal for the applicant.

A copy of the decision notice is also required to be published on Council website.

This recommendation is based on an assessment of the common material in accordance with the requirements of the *Planning Act 2016*.

Decision notice approval

Planning Act Form 2 (version 1.0 effective 3 July 2017) made under Section 282 of the Planning Act 2016 for a decision notice (approval) under s63(2) Planning Act 2016

2018_06	[Application reference number]
Vision Surveys (QLD) Pty Ltd	[Contact name]
(07) 4948 3781	[Contact number]
22 November 2018	[Notice date]
Marwill Pty Ltd	[Applicant's name]
Golfcourse Road, JULIA CREEK QLD 4823	[Applicant's address]

I acknowledge receipt of the above application on 27th August 2018 and confirm the following:

RE: Development application for Material Change of Use – Accommodation Building (Workers Accommodation)

[Details of proposed development]

Golfcourse Road, JULIA CREEK QLD 4823

[Street address]

Lot 1 on SP229752

[Real property description]

Dear Trevor & Janene Fegan,

[Applicant name(s)]

I advise that, on **22nd November 2018**

[Date of decision]

the above development application was: [Tick applicable box]

- approved in full
- approved in part for the following [Describe the extent to which the application is approved]
- approved in full with conditions* (refer to the conditions contained in **Attachment 1**)
- approved in part for the following [Describe the extent to which the application is approved] with conditions* (refer to the conditions contained in **Attachment 1**)

*Note: The conditions show which conditions have been imposed by the assessment manager and which conditions have been imposed by a referral agency.

1. Details of the approval

This application is / is not taken to have been approved (a deemed approval) under section 64(5) of the *Planning Act 2016*. [Tick applicable box]

The following approvals are given: [Tick applicable box/es]

	Planning Regulation 2017 reference	Development Permit	Preliminary Approval
Development assessable under the planning scheme, a temporary local planning instrument, a master plan or a preliminary approval which includes a variation approval		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carrying out building work (<i>assessable under the Building Act 1975</i>)	Schedule 9, part 1	<input type="checkbox"/>	<input type="checkbox"/>
Development on airport land if the land use plan for the airport land states the development is assessable development	Schedule 10, part 1, division 1	<input type="checkbox"/>	<input type="checkbox"/>
Making a material change of use on airport land that is inconsistent with the approved land use plan for the airport land	Schedule 10, part 1, division 1	<input type="checkbox"/>	<input type="checkbox"/>
Making a material change of use for a brothel	Schedule 10, part 2, division 2	<input type="checkbox"/>	<input type="checkbox"/>
Operational work for the clearing of native vegetation	Schedule 10, part 3, division 2	<input type="checkbox"/>	<input type="checkbox"/>
Making a material change of use of premises for an environmentally relevant activity	Schedule 10, part 5, division 2	<input type="checkbox"/>	<input type="checkbox"/>
Making a material change of use of premises for aquaculture	Schedule 10, part 6, division 1, subdivision 1	<input type="checkbox"/>	<input type="checkbox"/>
Operational work that is completely or partly within a declared fish habitat area	Schedule 10, part 6, division 2, subdivision 1	<input type="checkbox"/>	<input type="checkbox"/>
Operational work that is the removal, destruction or damage of a marine plant	Schedule 10, part 6, division 3, subdivision 1	<input type="checkbox"/>	<input type="checkbox"/>
Operational work that is the constructing or raising of a waterway barrier works	Schedule 10, part 6, division 4, subdivision 1	<input type="checkbox"/>	<input type="checkbox"/>
Making a material change of use for a hazardous chemical facility	Schedule 10, part 7, division 1	<input type="checkbox"/>	<input type="checkbox"/>
Development on a local heritage place (<i>other than a Queensland heritage place</i>) - Building work assessable under the <i>Building Act 1975</i> - Building work assessable under the planning scheme - Plumbing or drainage work - Material change of use - Reconfiguring a lot - Operational work	Schedule 10, part 8, division 1, subdivision 1	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

	Planning Regulation 2017 reference	Development Permit	Preliminary Approval
Development on a Queensland heritage place - Building work assessable under the <i>Building Act 1975</i> - Building work assessable under the planning scheme - Plumbing or drainage work - Material change of use - Reconfiguring a lot - Operational work	Schedule 10, part 8, division 2, subdivision 1	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Operational work for reconfiguring a lot, if the reconfiguration is also assessable development	Schedule 10, part 12, division 1	<input type="checkbox"/>	<input type="checkbox"/>
Development in a priority port master planned area that the port overlay for the master planned area states is assessable development	Schedule 10, part 13, division 4, subdivision 1	<input type="checkbox"/>	<input type="checkbox"/>
Development on strategic port land if the land use plan for the strategic port land states the development is assessable development	Schedule 10, part 13, division 5, subdivision 1	<input type="checkbox"/>	<input type="checkbox"/>
Making a material change of use on strategic port land that is inconsistent with the land use plan	Schedule 10, part 13, division 5, subdivision 1	<input type="checkbox"/>	<input type="checkbox"/>
Reconfiguring a lot under the <i>Land Title Act 1994</i>	Schedule 10, part 14, division 1	<input type="checkbox"/>	<input type="checkbox"/>
Making a material change of use of premises for a tourist activity or sport and recreation activity that is assessable development in the SEQ regional landscape and rural production area or the SEQ rural living area	Schedule 10, part 16, division 2, subdivision 1	<input type="checkbox"/>	<input type="checkbox"/>
Making a material change of use of premises for a community activity that is assessable development in the SEQ regional landscape and rural production area or the SEQ rural living area	Schedule 10, part 16, division 3, subdivision 1	<input type="checkbox"/>	<input type="checkbox"/>
Making a material change of use of premises for indoor recreation that is assessable development in the SEQ regional landscape and rural production area or the SEQ rural living area	Schedule 10, part 16, division 4, subdivision 1	<input type="checkbox"/>	<input type="checkbox"/>
Making a material change of use of premises for residential development that is assessable development in the SEQ regional landscape and rural production area or the SEQ rural living area	Schedule 10, part 16, division 5, subdivision 1	<input type="checkbox"/>	<input type="checkbox"/>
Making a material change of use of premises for an urban activity that is assessable development in the SEQ regional landscape and rural production area or the SEQ rural living area	Schedule 10, part 16, division 6, subdivision 1	<input type="checkbox"/>	<input type="checkbox"/>
Operational work for tidal works or work completely or partly in a coastal management district	Schedule 10, part 17, division 1	<input type="checkbox"/>	<input type="checkbox"/>
Operational work that involves taking, or interfering with, water	Schedule 10, part 19, division 1, subdivision 1	<input type="checkbox"/>	<input type="checkbox"/>
Development that is assessable development and involves removing quarry material from a watercourse or lake	Schedule 10, part 19, division 2, subdivision 1	<input type="checkbox"/>	<input type="checkbox"/>

	Planning Regulation 2017 reference	Development Permit	Preliminary Approval
Operational work that is assessable development and that is the construction of a dam or relates to a dam.	Schedule 10, part 19, division 3, subdivision 1	<input type="checkbox"/>	<input type="checkbox"/>
Operational work that is assessable development for construction of a new category 2 or 3 levee or modification of an existing category 2 or 3 levee	Schedule 10, part 19, division 4, subdivision 1	<input type="checkbox"/>	<input type="checkbox"/>
Operational work that that is assessable development and involves high impact earthworks in a wetland protection area	Schedule 10, part 20, division 2	<input type="checkbox"/>	<input type="checkbox"/>
Making a material change of use of premises that is assessable development and is for a wind farm	Schedule 10, part 21, division 1	<input type="checkbox"/>	<input type="checkbox"/>

2. Conditions

This approval is subject to the conditions in Attachment 1.

3. Properly made submissions

Properly made submissions were /were not made in relation to the application. *[Tick applicable box]*

4. Referral agencies for the application

The referral agencies for this application are:

For an application involving	Name of referral agency	Advice agency or concurrence agency	Address
Matters requiring referral to the chief executive of the distribution entity or transmission entity	Ergon Energy	Advice Agency	PO Box 1090 TOWNSVILLE QLD 4810

5. Approved plans and specifications

Copies of the following plans, specification and/or drawings are enclosed.

Drawing/report title	Prepared by	Date	Reference no:	Version/issue
Aspect of development: Material Change of Use				
Area of development building descriptions	Vision Surveys	09/08/2018	18294-PP-01	B

6. Currency period for the approval (s.85)

Six (6) years from the date of the decision

7. When approval lapses if development started but not completed—preliminary approval to which a variation approval applies *[Optional]*

8. Appeal rights

The rights of an applicant to appeal to a tribunal or the Planning and Environment Court against a decision about a development application are set out in chapter 6, part 1 of the *Planning Act 2016*. For particular applications, there may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the *Planning Act 2016*).

Appeal by an applicant

An applicant for a development application may appeal to the Planning and Environment Court against the following:

- the refusal of all or part of the development application
- a provision of the development approval
- the decision to give a preliminary approval when a development permit was applied for
- a deemed refusal of the development application.

An applicant may also have a right to appeal to the Development tribunal. For more information, see schedule 1 of the *Planning Act 2016*.

Appeal by a submitter

A submitter for a development application may appeal to the Planning and Environment Court against:

- any part of the development application for the development approval that required impact assessment
- a variation request.

The timeframes for starting an appeal in the Planning and Environment Court are set out in section 229 of the *Planning Act 2016*.

Attachment 2 is an extract from the *Planning Act 2016* that sets down the applicant's appeal rights and the appeal rights of a submitter.

If you wish to discuss this matter further, please contact me on (07) 4746 7166.

Yours sincerely,

Des Niesler
Chief Executive Officer

cc: Ergon Energy, PO Box 1090, TOWNSVILLE QLD 4823

Decision Statement of Reasons

Planning Act 2016 & Planning Regulation 2017

This statement is prepared in accordance with s63(5) of the *Planning Act 2016* to identify the relevant parts of the McKinlay Shire Planning Scheme and Assessment Benchmarks against which the assessment manager has assessed the development application.

Reasons for the Decision

Subject to the imposition of the development conditions outlined in this Decision Notice, the proposed development is able to comply with the following applicable Assessment Benchmarks against which the development application was assessed.

Applicable Assessment Benchmarks:

- *Planning Act 2016*
- *Planning Regulation 2017*
- State Planning Policy
- McKinlay Shire Planning Scheme 2005
- Desired Environmental Outcomes
- Industry Zone Code

DRAFT

SCHEDULE OF CONDITIONS

Impact Assessable Material Change of Use Development Permit

Assessment Manager Conditions of Approval

General

1. Development is to be undertaken generally in accordance with the approved plans, except where conditions of approval dictate otherwise.
2. The proposed development is to comply with all conditions of approval prior to commencement of use, unless stated otherwise.
3. The developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval with all works being undertaken to Council standard.

Landscaping

4. The developer shall install landscaping to the southern property boundary for the full length of the area of development (approximately 30m). This planting is to be limited to the tree species identified in Schedule 4 of the planning scheme and spaced at even 3m intervals, or as otherwise agreed to by Council.

Infrastructure

5. The development is to be connected and serviced by the existing reticulated water, sewer, telecommunications and electricity services.
6. The site is to be designed so as to discharge stormwater to a road reserve as the lawful point of discharge, or an alternate point as agreed to in writing by Council. The development is not to result in ponding of stormwater or additional stormwater flow onto adjoining properties.

Parking and Access

7. The development is to provide a minimum of one (1) parking space for every two (2) accommodation units.
8. Car parking and parking areas are to be designed in accordance with *AS2890.1 – Parking facilities: Off Street Carparking* other than the car park widths which are to be 2.7m.
9. Parking is to be designed in accordance with *AS1428 – Design for Access and Mobility*.
10. Car parking areas are to be sealed, unless otherwise agreed to

Health and Safety

11. Equipment and machinery is to be stored within appropriately covered storage areas. Covered storage areas being any fixed structure which is either wholly or partly enclosed by walls and which is roofed.
12. Waste storage and outdoor storage areas are to be screened from public view and located no less than 5m from a site boundary.

Advice

1. Council would like to advise the applicant that provisions of the Aboriginal Cultural Heritage Act 2003 and the Queensland Heritage Act 1992 may apply to this development.
2. The developer/owner must demonstrate compliance with all conditions of approval prior to obtaining a certificate of classification for the use of any new buildings.
3. The developer may still require approval for plumbing and drainage works, building works or other works under other relevant legislation prior to commencement of works.

DRAFT

Rights of Appeal

Planning Act 2016 & Planning Regulations 2017

The applicants appeal rights are detailed in Chapter 6, Part 1 of the *Planning Act 2016*.

For further detail on how to proceed with an appeal to the Planning and Environment Court, please visit the Court's website:

<http://www.courts.qld.gov.au/courts/planning-and-environment-court>

Chapter 6, Part 2 of the *Planning Act 2016* affords the opportunity to proceed to an appeal to Development Tribunals. Appeals to the Development Tribunals may be addressed to:

Development Tribunals
Department of Housing and Public Works
GPO Box 2457
BRISBANE QLD 4001

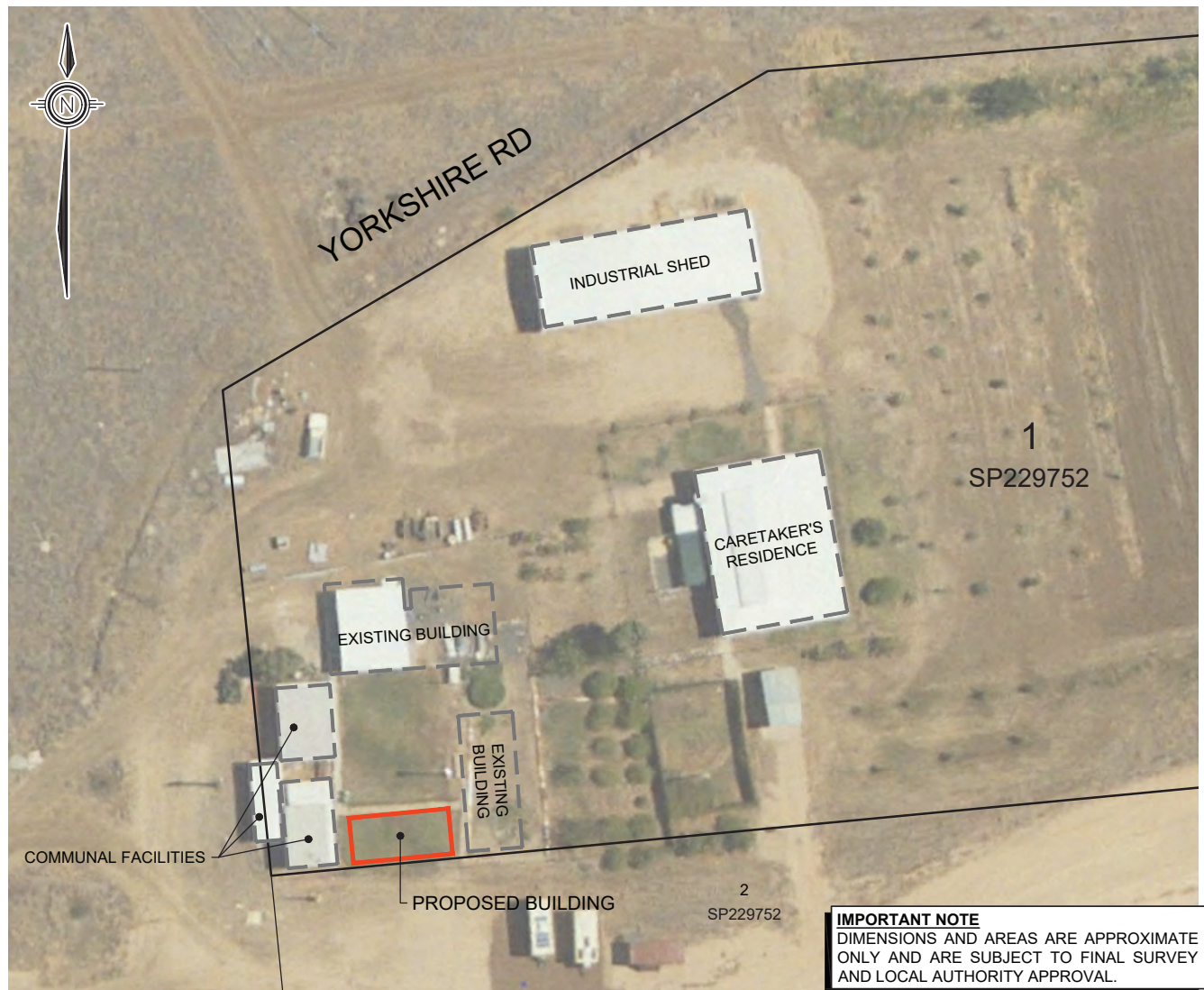
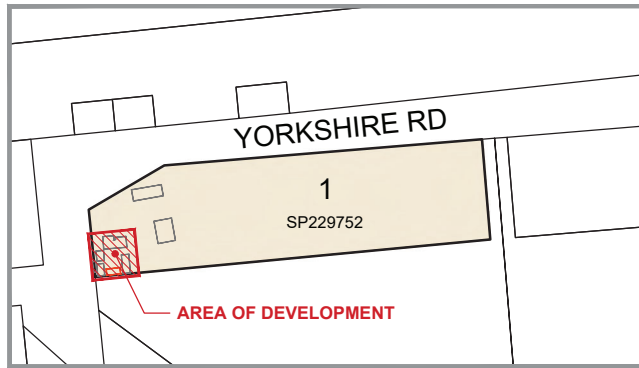
Or to the committees' website:

<http://www.dilgp.qld.gov.au/planning/framework/previous/dispute-resolution/developmenttribunals.html>

The Committees' Registrar contact details are as follows:

Phone: 1800 804 833

Email: registrar@qld.gov.au



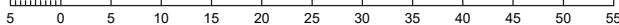
LEGEND

- PROPOSED BUILDING
- EXISTING BUILDING

NOTES

1. Cadastral boundaries shown are obtained from existing Digital Cadastral Database (DCDB), provided by the Department of Natural Resources, Mines and Energy, Queensland. These boundaries have not been verified and are approximate only.
2. Image: © 2018 Google, © State of Queensland 2017, Includes material © Airbus DS 2013-17, all rights reserved.
3. Proposed building size and location is indicative only, and subject to further investigation and design.

Scale 1:500 - Lengths are in Metres.



IMPORTANT NOTE
DIMENSIONS AND AREAS ARE APPROXIMATE ONLY AND ARE SUBJECT TO FINAL SURVEY AND LOCAL AUTHORITY APPROVAL.

B	Area of development, building descriptions	AD	AH	09/08/2018
A	Original Issue	AD	AH	26/07/2018
Rev	Description	Drawn	Checked	Date

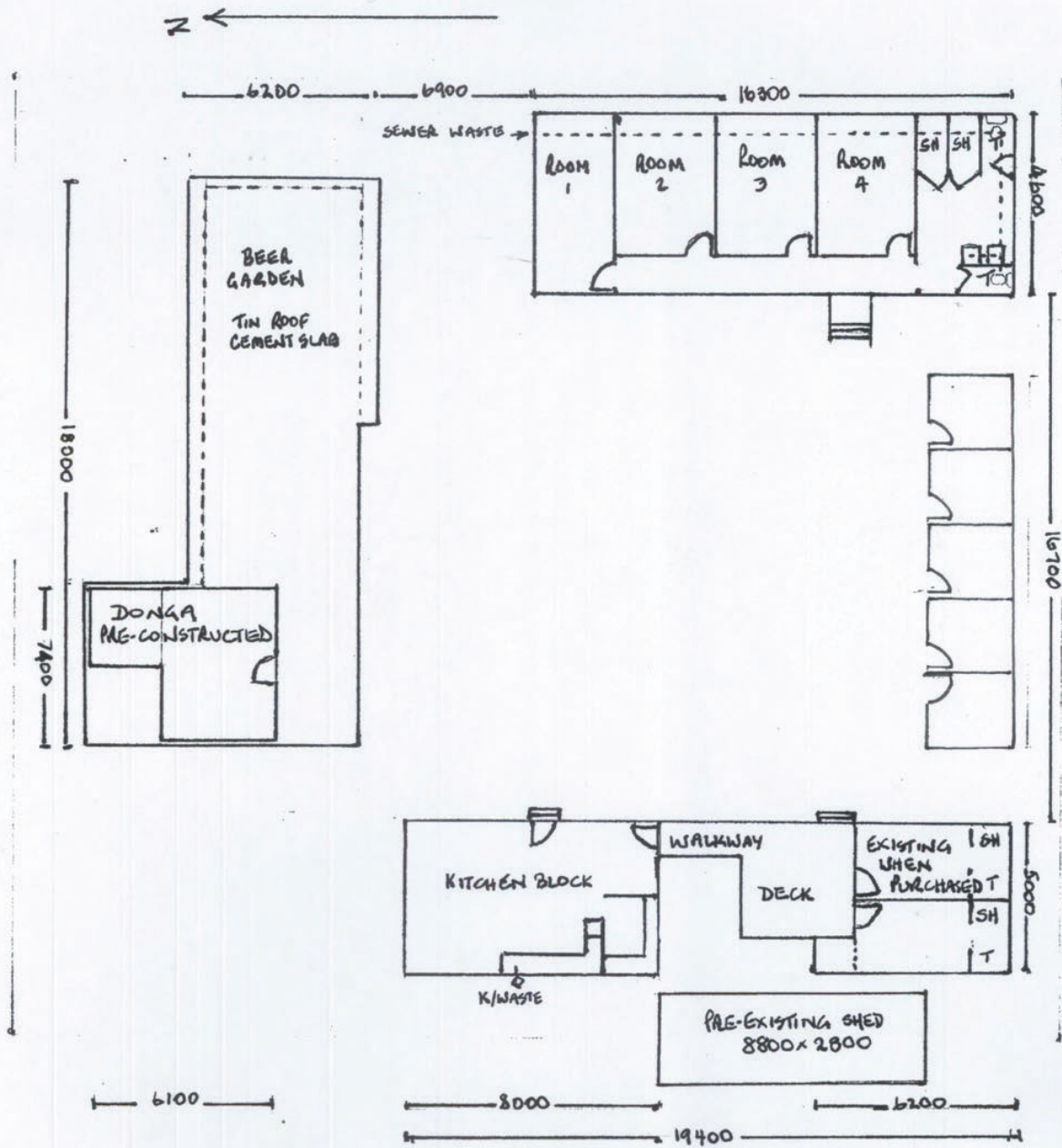
This plan is prepared from a combination of field survey and existing records for the purpose of designing new constructions on the land and should not be used for any other purpose. The title boundaries shown hereon were not marked by the author at the time of survey and have been determined by plan dimensions only and not by field measurement. Services shown hereon have been located where possible by field survey. If not able to be located, services may have been plotted from the records of relevant authorities where available. Prior to any demolition, excavation or construction on the site, the relevant authority should be contacted for possible location of further underground services and detailed locations of all services. This note is an integral part of this plan.

SITE PLAN	
PROJECT: MATERIAL CHANGE OF USE - ACCOMMODATION BUILDING	
LOCATION: GOLFCOURSE ROAD, JULIA CREEK	
Real Property Description: LOT 1 ON SP229752	
CLIENT: MARWILL PTY. LTD.	
Horiz. Datum:	MGA 94 ZONE 54
Vert. Datum:	AHD
Local Authority:	McKINLAY SHIRE
Contour Interval:	N/A



Airle Beach | Mackay | Townsville | Rockhampton | Brisbane | Gold Coast
E : admin@visionsurveysqld.com.au P : 13000VISION

Scale:	1 : 500 @ A3	Drawing No:	18294-PP-01
Drawn:	AD	Sheet:	1 of 1
Surveyor:	N/A	Revision:	B





CONFIDENTIAL

6.3 Subject: T1819001 – Register of Pre-Qualified Suppliers for Goods and Services

Attachments: Nil

Author: Interim Director of Engineering and Regulatory Services

Date: 6th November 2018

Confidentiality:

This report is CONFIDENTIAL in accordance with *Section 275 1(e) of the Local Government Regulation 2012*, which provides for a local government to resolve that a meeting be closed to the public if its Councillor's consider it necessary to discuss *(e) contracts proposed to be made by it*.

Executive Summary:

Council has advertised for Pre-Qualified Suppliers for Goods and Services by way of tender for the period of 1st January 2019 to 31st December 2019. Submissions were assessed on the weighting criteria listed in the tender documentation. Results are listed in Table 1.

Recommendation:

That Council receives the Register of Pre-qualified Suppliers for Goods and Services report and accept the prequalified suppliers as listed.

TABLE 1 - Register of Pre-Qualified Suppliers for Goods and Services

SERVICE AREA	SUPPLIER	RANK
BUILDING	S.N.GABBERT CONSTRUCTIONS PTY LTD	1
ELECTRICAL	FULLY WIRED PTY LTD	1
	MARWILL	2
PLUMBING	CRAWFORD PLUMBING	1
	ORIGIN ENERGY	2
PAINTING	AJ & RJ CRAWFORD	1
CONCRETING WORKS	S.N. GABBERT CONSTRUCTIONS PTY LTD	1
	FULLY WIRED (SUPPLY ONLY)	1
FIRE EXTINGUISHERS	NO SUBMISSIONS	
AIRCONDITIONER CLEANING AND MAINTENANCE	FULLY WIRED	1
	MARWILL PTY LTD	2
	HYDROKLEEN	3
PEST CONTROL	OUTBACK PEST CONTROL (NORTHWEST) PTY LTD	1
TYRES AND TUBES	ROBBIES TYRES	1
	MARWILL PTY LTD	2
CATERING	GODIERS	1
	CORRINAS	2
WEED SPRAYING	MACARONI CONTRACTING	1
YARD MAINTENANCE	GABBERT HOLDINGS PTY LTD T/A NORMS MOWING AND YARD CARE	1
POOL CHEMICALS	JULIA CREEK HARDWARE	1
	FULLY WIRED PTY LTD	2
	MARWILL PTY LTD	3



Background:

Council advertised a tender for a Register of Pre-Qualified Suppliers for Goods and Services on the 3 October 2018 for the period of 1st January 2019 – 31st December 2019. Submissions were required to be submitted to Council by 5pm on 24th October 2018.

Comments:

Submissions were evaluated using the format and scoring as shown in the example below;

		ASSESSMENT CRITERIA			
Price Formula		PRICE	CAPABILITY & RELIABILITY	SUPPLIER RELIABILITY	LOCAL
W	Tender weighting for price	40%	20%	20%	20%
P _t	Tender Price				
P _{av}	Average of all Tender Prices				
P _s	Price Score	$200 - (100/1 \times P_t/P_{av})$			
P _n	Normalised Price Score	$P_s/\text{Highest } P_s \times 100/1$			
P _w	Weighted Price Score	$P_n \times \% \text{ Weighting}/100$			

Legal Implications: - NA

Policy Implications: - NA

Financial and Resource Implications: - NA

Risk Management: NA

Options for Council to Consider: NA

InfoXpert Document ID: - 95265



6.4 Subject: Properly Made Submission Review Report – Proposed McKinlay Shire Planning Scheme
Attachments: 6.4.1 – Submission Review Report
6.4.2 – Copy of Properly Made Submissions
Author: Interim Director of Engineering and Regulatory Services
Date: 13 November 2018

Executive Summary:

Public Consultation was conducted on the Draft Planning Scheme from 10 September 2018 through until 5 November 2018.

Seven (7) properly made submissions were received. A submission review report is attached addressing all the matters that were raised in the submissions.

Recommendation:

It is recommended that Council:

- i. endorse the Submission Review Report providing a summary of the matters raised in submissions on the proposed McKinlay Shire Planning Scheme and proposed changes in response to the submissions;*
- ii. pursuant to step 10 of stage 3 of the prescribed plan-making process (issued by the Chief Executive of the Department of State Development, Manufacturing, Infrastructure and Planning on 11 April 2018), respond to the persons who made properly made submissions about the planning scheme advising how the Council has dealt with the submissions;*
- iii. endorse the recommended amendments to the McKinlay Shire Planning Scheme in the Submission Review Report; and*
- iv. confirm that the recommended amendments to the McKinlay Shire Planning Scheme will not result in a significantly different version to that which has been publicly notified.*

Upon completion of the amendments to the McKinlay Shire Planning Scheme recommended in the Submission Review Report, Council by way of Delegated Authority to the Chief Executive Officer, write to the Minister of the Department of State Development, Manufacturing, Infrastructure and Planning requesting approval to adopt the proposed planning scheme; pursuant to step 14 of stage 4 of the prescribed plan-making process.

Background:

In accordance with Section 18 of the *Planning Act 2016* (the Act) Council were to undertake a state interest review and commence public consultation of its Draft Planning Scheme

Public Consultation was conducted on the Draft Planning Scheme from 10 September 2018 through until 5th November 2018. During this time Council held information sessions in all four (4) townships

Seven (7) properly made submissions were received during the consultation period.

Department staff compiled all of the submissions into the attached submission review report detailing assessment and recommendations for all submissions received.

Consultation: (internal/External)



Ordinary Meeting of Council Tuesday 20th November 2018

Engineering and Regulatory Services Department and Department of State Development,
Manufacturing, Infrastructure and Planning

Legal Implications: NA

Policy Implications: NA

Financial and Resource Implications: NA

Risk Management: NA

Options for Council to Consider: NA

InfoXpert Document ID: 95266

SUBMISSION REVIEW REPORT PROPOSED MCKINLAY SHIRE PLANNING SCHEME

TABLE OF CONTENTS:

1. Table 1 Properly Made Submissions
2. Table 2 Late submissions and post submission changes
3. Significantly different assessment

1. Table 1 Properly Made Submissions

A summary of matters raised in all properly made submissions and how McKinlay Shire Council has dealt with the matters (Statutory Consultation Period 10 September – 10 November 2018)

Seven properly made submissions were received

Issue (Submission Points)	Assessment	Recommendation
Land re-zoning		
Request to classify and rezone the Old Airport Road, Lot 1 on CP909887 and part of Lot 7 on SP28427 as illustrated in Map 1 of Attachment 1 from Road and Rural to Township zone and included within Industrial precinct. This will allow for extension of established freight business.	The submitter's request to classify the road and rezone land to the Industrial precinct of the Township zone is considered appropriate. The submitter has advised that the road reserve has been recently purchased and will be transferred into freehold lots. The rezoning of land will provide the ability for an established industrial business to expand operations in an area characterised or intended to cater for industrial development. The rezoning will not compromise the viability of nearby rural.	It is recommended that Old Airport Road, Lot 1 on CP909887 and part of Lot 7 on SP28427 as illustrated in Attachment 1 be classified and rezoned from Road and Rural to Township zone Industrial Precinct.

Issue / Submission Points	Assessment	Recommendation
<p>Request to reclassify Lots 201, 202, 203, 204, 207, 208, 209, 210 303 and 308 on AL77 from Residential precinct to Commercial precinct as illustrated in Map 2 of Attachment 1. The submitter requests the change to recognise the current and intended future use of land for a caravan park.</p>	<p>A caravan park defined as Tourist Park is a residential use, not a commercial use. The most appropriate precinct designation in that instance is Residential precinct. The current level of assessment for a Tourist Park within the Township zone is impact assessable. To assist and facilitate future development, further consideration may be given to amending the level of assessment for Tourist Parks from Impact to Code assessable.</p>	<p>It is recommended that the precinct designation for these land parcels remain unchanged. A Tourist Park is a residential use and is best catered for in the Residential precinct. To assist and facilitate future development of Tourist parks over the subject land parcels and more broadly within the Shire, it is recommended that the level of assessment for Tourist Parks be amended from Impact assessable to Code assessable where in the Residential precinct. It is also recommended to allow for Tourist Parks to be code assessable in the Commercial precinct to allow for any expansion or changes to the existing Tourist Parks in Julia Creek that are within the Commercial precinct.</p>
Minimum lot sizes		
<p>Request that the minimum lot size within the Rural zone be changed to 1,000Ha. The change would provide a stepping stone for smaller graziers into the industry or to value add to existing graziers.</p>	<p>The minimum Rural zone lot size of 1,000ha has been established to ensure that there is no fragmentation of rural grazing land. Any lot smaller than 1,000ha has the potential to be unviable without further assessment. The 1,000ha minimum lot size is only one way of ensuring that rural land remains viable. If Council feels comfortable that a smaller lot size will not compromise the viability of rural land, then this can be approved.</p>	<p>It is recommended that the minimum lot size remain the same 1,000ha. Any application to subdivide a block of land, whether it be to create a lot 1,000ha or 1,000ha in size will require a code assessable application. Through a development application, Council can consider and approve a smaller lot size if it preserves the viable use of rural land for agricultural and animal production purposes.</p>
<p>Request to allow for 40ha rural lifestyle blocks to cater for retirees, mobile business owners, small business owners such as contractors, truckies etc to park their equipment and new residents. The lifestyle blocks will allow for people to have horses, cattle, chooks and</p>	<p>The introduction of 40ha rural lifestyle blocks will undermine and compromise the viability of rural land. Agriculture is the largest contributor to the McKinlay shire economy and rural land should be preserved from fragmentation and</p>	<p>It is recommended that the minimum lot size of 1,000ha be maintained. The proposed reduction of minimum lot sizes to 40ha to create rural lifestyle blocks has the potential to compromise the largest economic driver within the McKinlay Shire. Through a</p>

Issue / Submission Points	Assessment	Recommendation
garden like you would have on a farm.	incompatible land uses. Establishing rural lifestyle blocks in the rural area also has the ability to compromise existing rural activities from reverse amenity issues. Further, the establishment of further equipment parking and transport depots should not be encouraged in the rural zone. The most appropriate zoning for these types of activities is the Industrial precinct.	development application, Council can consider and approve a smaller lot size if it preserves the viable use of rural land for agricultural and animal production purposes.
Non-resident workforce accommodation		
<p>The non-resident workforce accommodation code is too restrictive, in particular</p> <ul style="list-style-type: none"> □ setback distances are too restrictive and unachievable and □ inflexible time constraints on continued operation and retention of assets. <p>Consider relaxing provisions to help these uses locate in the Township and Rural residential zone easier.</p>	<p>The concerns raised in relation to the restrictive nature of the setbacks within the non-resident workforce accommodation code have merit. There may be scope to amend the provisions of the code to provide more certainty and facilitate these types of development in the Township and Rural residential zone code. In relation to limiting the operation of the proposed use to five years this is a baseline requirement that will ensure that the development is being used for its intended purpose and not actually being more of a short-term accommodation. Council can assess applications on a case by case basis and approve longer operating periods if deemed appropriate.</p>	<p>It is recommended that the setback provisions of the non-resident workforce accommodation code be amended as detailed in Attachment 2. The amendments relax the setback requirements and align them with what is catered for elsewhere in the planning scheme. As for the timeframe restriction, it is recommended that no changes are made. The timeframe establishes a base time period for all types and sizes of non-resident workforce accommodation. There may be a large non-resident workforce accommodation that Council may want to make sure is only there temporarily but there may be other instances where it is small enough to allow continued operation. Removing this requirement has the potential to compromise Council's decision to restrict larger more obtrusive development.</p>
Consistency with State Planning Policy and General Amendments		

Issue / Submission Points	Assessment	Recommendation
Include a more specific reference to the SPP mapping of substations and major electricity infrastructure	The strategic framework and Schedule 2 include protection for the protection of major assets, however there is no reference in this section to where substations and major electricity infrastructure are identified.	It is recommended that a specific reference to the SPP mapping in Section 3.7 be included.
Emergency services use should be listed as accepted development where appropriate benchmarks can be met in all zones.	As all emergency services facilities are constructed by or on behalf of the state, the standard of these facilities is of a specified quality and purpose built in order to effectively service and protect all residents and areas in Queensland. An additional layer of assessment creates unnecessary delays in placing this essential infrastructure with very low risk on the ground.	It is recommended that Emergency Services be identified as accepted development where appropriate benchmarks are met in all zones.
There should be a further review of this information in the register, including <ul style="list-style-type: none"> - confirming the existence and condition of places and - provision of missing property descriptions and statements of heritage significance. 	The local heritage register is based on information from a desktop review provided by Heritage Branch of the Department of Environment and Science to Council. Undertaking a revision and ensure accuracy is important.	It is recommended that the local heritage register entries be reviewed to confirming the existence and condition of places and provision of missing property descriptions and statements of heritage significance.
Amend wording around the protection of stock routes in the Rural zone code, Reconfiguring a lot code and general development code as detailed in Attachment 3.	The requested amendments help improve the planning scheme's ability to reflect the State Government's State Planning Policy	It is recommended that the amendments to the Rural zone code, Reconfiguring a lot code and General development code, as detailed in Attachment 3, be made.

2. Significantly different assessment

Changes were made to the planning scheme in response to submissions. The proposed planning scheme is not significantly different to the version that went to public consultation.

The Minister has the power to determine the proposed planning scheme is significantly different from the version that went to public consultation, despite the local government's view to the contrary. Criteria for determining if proposed amendments are significantly different are outlined in Schedule 2 of the Ministers Guidelines and Rules. The Minister's decision is not constrained by anything done or omitted by the local government.

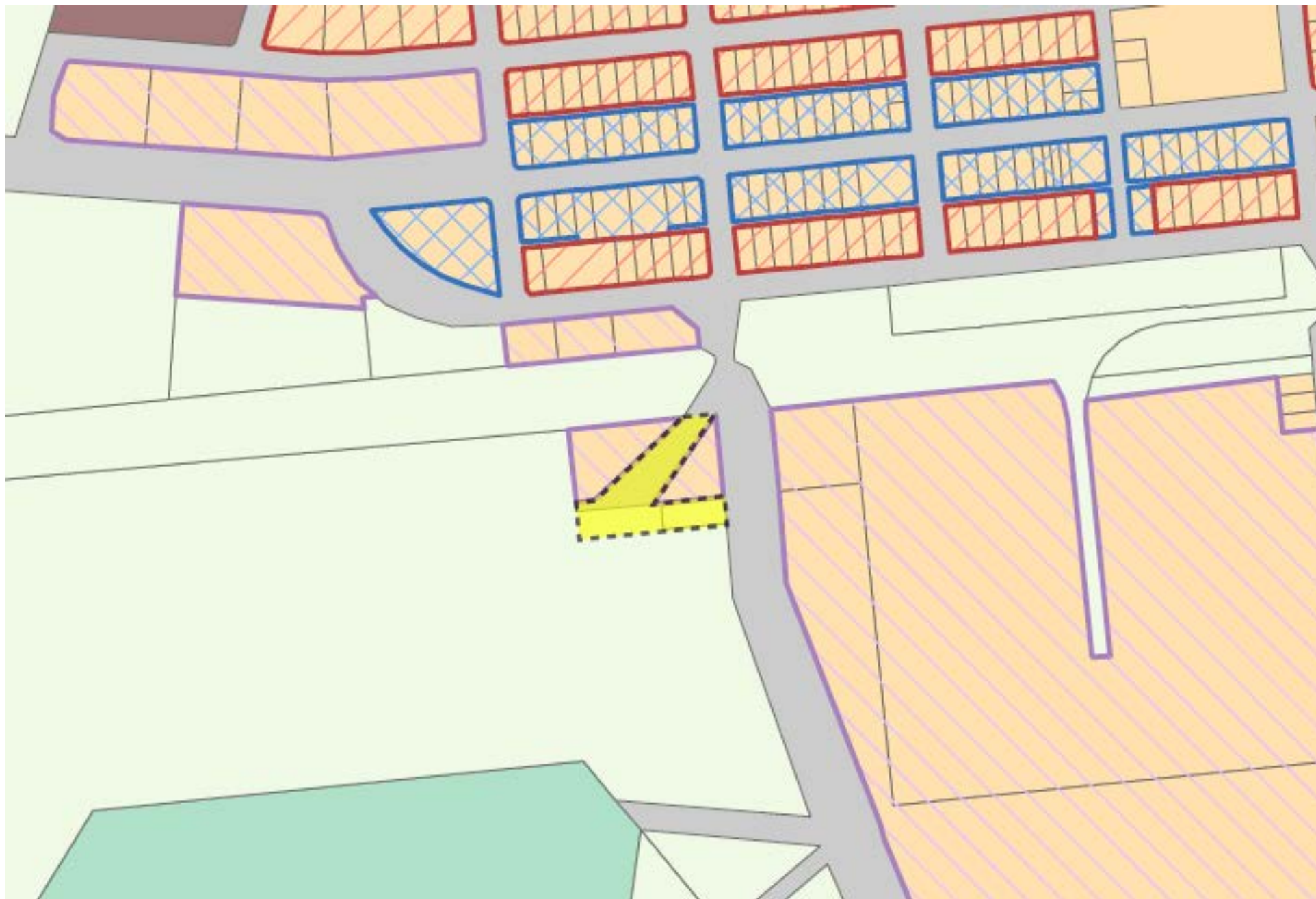
When determining if a proposed planning scheme is significantly different to the version that went to consultation, the Minister must consider whether the modifications are such as to have the consequence that the modified scheme as a whole is materially different from the notified scheme. A difference is not significant simply because some individual or particular individuals, are or are likely to be affected by the modifications.

In considering whether the proposed instrument or amendment is significantly different, consideration must be given to the change in terms of its intent, extend and effect on both the land use outcomes as well as assessment requirements on individuals, and if the change has affected or altered any of the following:

Significantly different criteria	Assessment
A material planning issue, such as a policy position	<p>The changes do not meet this ‘significantly different’ criterion</p> <p>Changes have not affected a material planning position. The changes have reinforced existing planning policy positions. Many of the amendments have been made to strengthen and clarify State Planning Policy [SPP] positions [at the request of the responsible State Agency] Other amendments have been made to directly address submissions received on individual properties and provide improved clarification and readability of the proposed scheme.</p>
A significant proportion of the area or landowners covered by the proposed planning instrument	<p>The changes do not meet this ‘significantly different’ criterion</p> <p>The changes affect a very small area in the planning scheme. There have been no changes to the overlays, minor changes to the zoning and minor changes to the strategic framework. The proportion of the area of land owners affected by the changes is not significant. Reasonable development expectations of the community are not likely to be affected by the changes.</p>
A matter which is of public interest	<p>The changes do not meet this ‘significantly different’ criterion</p> <p>There have been no changes made to the planning scheme that are considered to relate to a matter public interest.</p>
Levels of assessment	<p>The changes do not meet this ‘significantly different’ criterion</p> <p>There has been one change to the level of assessment. That being emergency services is now accepted development subject to requirements in all zones to better demonstrate compliance with the SPP. The removal of red tape will provide for the ease of establishment for emergency services is for community benefit, and therefore does not significantly impact the planning scheme.</p>

<p>The proposed instrument or proposed amendment, so that it is quite different to the version which was released for public consultation</p>	<p>The changes do not meet this ‘significantly different’ criterion</p> <p>The planning scheme is materially similar to the version that went to public consultation.</p>
<p>Any other matter the local government considers relevant</p>	<p>The changes do not meet this ‘significantly different’ criterion</p> <p><input type="checkbox"/> other matter is considered relevant.</p>

Attachment 1 – Zone changes





Attachment 2 – Non-resident workforce accommodation changes

6.3.2 Non-resident workforce accommodation code

This code applies to assessing material change of use applications for non-resident workforce accommodation (NRWA) when identified in the table of assessment.

The purpose of the NRWA code is to ensure that non-resident workforce accommodation is well serviced, designed and operated in a manner that will not detract from existing uses.

The purpose of the code will be achieved through the following overall outcomes:

- (1) NRWA has adequate infrastructure for the use including water supply, waste water disposal, stormwater control, telecommunications and electricity;
- (2) NRWA is appropriately located to protect the amenity of the locality, and to support the economic development of the town and Shire;
- (3) NRWA does not detract from, or restrict the operation of, existing uses; and
- (4) NRWA is appropriately screened and landscaped.

Table 6.3.2.1 Assessment benchmarks – Non-resident workforce accommodation code

Performance outcomes	Acceptable outcomes
For assessable development	
<p>PO1</p> <p>The location of NRWA does not adversely affect existing industrial, residential and commercial uses, and maintains the amenity of the locality.</p>	<p>AO1.1</p> <p><u>Buildings and structures are setback a minimum of 6m from the front setback and 2m from any boundary shared with a Rural residential zone and/or Residential precinct, or half the height of that part of the building, whichever is the greater.</u></p> <p>All buildings are set back:</p> <ul style="list-style-type: none"> • a minimum of 500m from rural residential and residential precinct areas; • a minimum of 15m from all side boundaries; and • a minimum of 25m from the front and rear boundaries. <p>AO1.2</p> <p><u>A 1.8m high solid screen fence is provided along all boundaries shared with a Rural residential zone and/or Residential precinct.</u></p>

<p>PO2</p> <p><i>The NRWA is located within a town centre to provide convenient access to goods, services and facilities that supports the local economy and leads to long-term development of appropriate infrastructure in the Shire.</i></p>	<p>A02</p> <p><i>No Acceptable outcome provided.</i></p>
<p>PO3</p> <p><i>The layout of NRWA buildings and structures does not substantially detract from the character of the area through overdevelopment of the site.</i></p>	<p>A03</p> <p><i>Buildings and structures occupy no more than 25% of the site area.</i></p>
<p>PO4</p> <p><i>Development is connected to infrastructure required for the use including; water supply, waste water disposal, stormwater control, telecommunications and electricity. (Where Council infrastructure is available, this is required in lieu of on-site infrastructure.)</i></p>	<p>A04</p> <p><i>No Acceptable outcome provided.</i></p>
<p>PO5</p> <p><i>NRWA buildings, carparking and waste disposal areas are screened and landscaped from site boundaries.</i></p>	<p>A05</p> <p><i>No Acceptable outcome provided.</i></p>
<p>PO6</p> <p><i>NRWA developments are temporary in nature.</i></p>	<p>A06.1</p> <p><i>NRWA are only in operation for a maximum period of five (5) years.</i></p>
	<p>A06.2</p> <p><i>When not used for more than six (6) months the site is restored to its pre-NRWA condition.</i></p>

Attachment 3 – Stock-route changes

Table 5.2.4.2 Assessment benchmarks – Rural zone code

<p>PO2 <i>Uses established in the Rural zone do not conflict with:</i></p> <ul style="list-style-type: none"> i. petroleum infrastructure that occurs on petroleum leases or under petroleum facility licences and pipeline licences; and, ii. the function of the stock route network. <p><i>Editor's note—Any conditions required by a lease or permit relating to travelling stock, pastures for the use of depasturing travelling stock or fencing are required to be complied with, in accordance with the Stock Route Management Act 2002.</i></p>	<p>AO2.1 <i>Development is located a minimum of 200 metres from a pipeline or pipeline easement.</i></p> <p>AND</p> <p>AO2.2 <i>Development is located a minimum of 800m clear of a stock route and any new access points across the stock route are limited to one (1) access per lot frontage of 200m.</i></p> <p>Development does not occur on or adjoining the stock route network (SPP mapping – Economic Growth, Agriculture, Stock Route Network)</p> <p>AND</p> <p>AO2.3 <i>Where applicable, development does not occur in areas where pasturage rights exist as prescribed under s432 of the Land Act 1994.</i></p>
--	---

Table 6.3.1.1 Assessment benchmarks – General development code part 1

<p>PO32 <i>Development on or adjoining or near the stock route network (SPP mapping – Economic Growth, Agriculture, Stock Route Network) does not adversely impact on the size, operational efficiency and safety of any stock route or reserve in the Shire. does not compromise the connectivity and integrity of the network and protects ongoing, efficient and safe use by travelling stock by:</i></p> <ul style="list-style-type: none"> i. Maintaining the extent of the stock route network, including where pasturage rights exist ii. Maintaining access to watering facilities and other stock route infrastructure iii. Using access works that are robust and fit-for-purpose, and provide for the safe passage of stock traversing the stock route iv. Where transport or other linear infrastructure crosses a stock route, providing a practical solution to allow stock to move across the infrastructure safely and in a timely manner (for 	<p>AO32 No Acceptable outcome provided.</p>
---	--

<p><i>example grade separation).</i></p> <p><i>Editor's note: Queensland's Stock Route Network is available via SPP mapping – Economic Growth, Agriculture, Stock Route Network which identifies the dedicated Stock Route and associated reserves (i.e. camping and watering). In addition to the SPP mapping, pasturage rights may exist beyond the dedicated Stock Route as per s432 of the Land Act 1994. This area must also be taken into consideration as part of the Stock Route Network.</i></p>	
<p>PO33 The amenity of the stock route is protected (especially from any residential or sensitive commercial or community use) and any potential for conflict between access to the lot and use of the stock route is mitigated.</p> <p>PO33 Development does not result in encroachment by sensitive land uses and other incompatible uses along the stock route network and uses are setback and buffered from the stock route network to mitigate impacts.</p>	<p>AO33 No Acceptable outcome provided.</p> <p>AO33 Development is for a rural activity.</p>
<p>PO34 Development does not result in a loss of additional values associated with the stock route network including recreational, environmental and heritage values.</p>	<p>AO34 No acceptable outcome provided.</p>

6.4.2 Reconfiguring a lot code

6.4.2 Reconfiguring a lot code

This code applies to assessing reconfiguring a lot applications when identified in the tables of assessment.

The purpose of the reconfiguring a lot code is to:

- (1) *facilitate the creation of lots to a size and dimension of that allows the zones and precincts to achieve the intended use.*
- (2) *ensure that future lots are resilient from the impacts of flood and bushfire.*
- (3) *ensure that reconfiguring lots does not adversely impact on the cultural heritage or biodiversity values of an area or water quality.*
- (4) *ensure that reconfiguring lots does not adversely impact on the Shire's economy.*

The purpose of the code will be achieved through the following overall outcomes:

- (1) *Reconfiguration of lots creates safe, functional and suitable lots that are consistent with the existing zone and precinct intent.*
- (2) *Reconfiguration of lots ensures that development can provide adequate access and services for all new lots.*

- (3) Reconfiguration of lots does not lead to a loss of biodiversity and ecological connectivity.
- (4) Reconfiguration ensures the environmental values and quality of Queensland waters are protected and enhanced.
- (5) Reconfiguration of lots does not occur within the Rural residential zone – no further subdivision precinct.
- (6) **Development does not conflict with the ongoing efficient and safe use of the stock route network by travelling stock.**

6.4.2.1 Assessment benchmarks – Reconfiguring a lot code

Stock Route Network	
<p>PO9</p> <p>The stock route network identified in SPP mapping – Environment and Heritage, Agriculture, Stock route network is protected from incompatible development on adjoining sites. encroachment by sensitive and incompatible land uses and access works are robust, fit-for-purpose and provide for the safe passage of stock traversing the stock route.</p>	<p>AO9</p> <p>No new allotments are created within or adjacent to the stock route network.</p>

Letter of Submission

Draft McKinlay Shire Planning Scheme



McKINLAY SHIRE COUNCIL RECEIVED
 17 OCT 2018
 FILE No.
 FORWARD TO

Submitter details >>

Full Name: JODY DAVIS

Address: 78 BURKE ST
JULIA CREEK

Telephone: 0428 467 010

Email: jodyldavis@bigpond.com

LETTER OF SUBMISSION I wish to make a submission to the Draft McKinlay Shire Planning Scheme for the following planning reasons (attach any additional pages if necessary):

to have the following made into Industrial zoning.
 Old Airport Rd, CP909887 and new marked lot.
 We have just purchased the road, Leased lot CP909887 and made an application to purchase the new lot.

We wish to extend our freight business and expand over these lots.

Please see attached plans

Feel free to contact me if you require more information.

Signature: J Davis

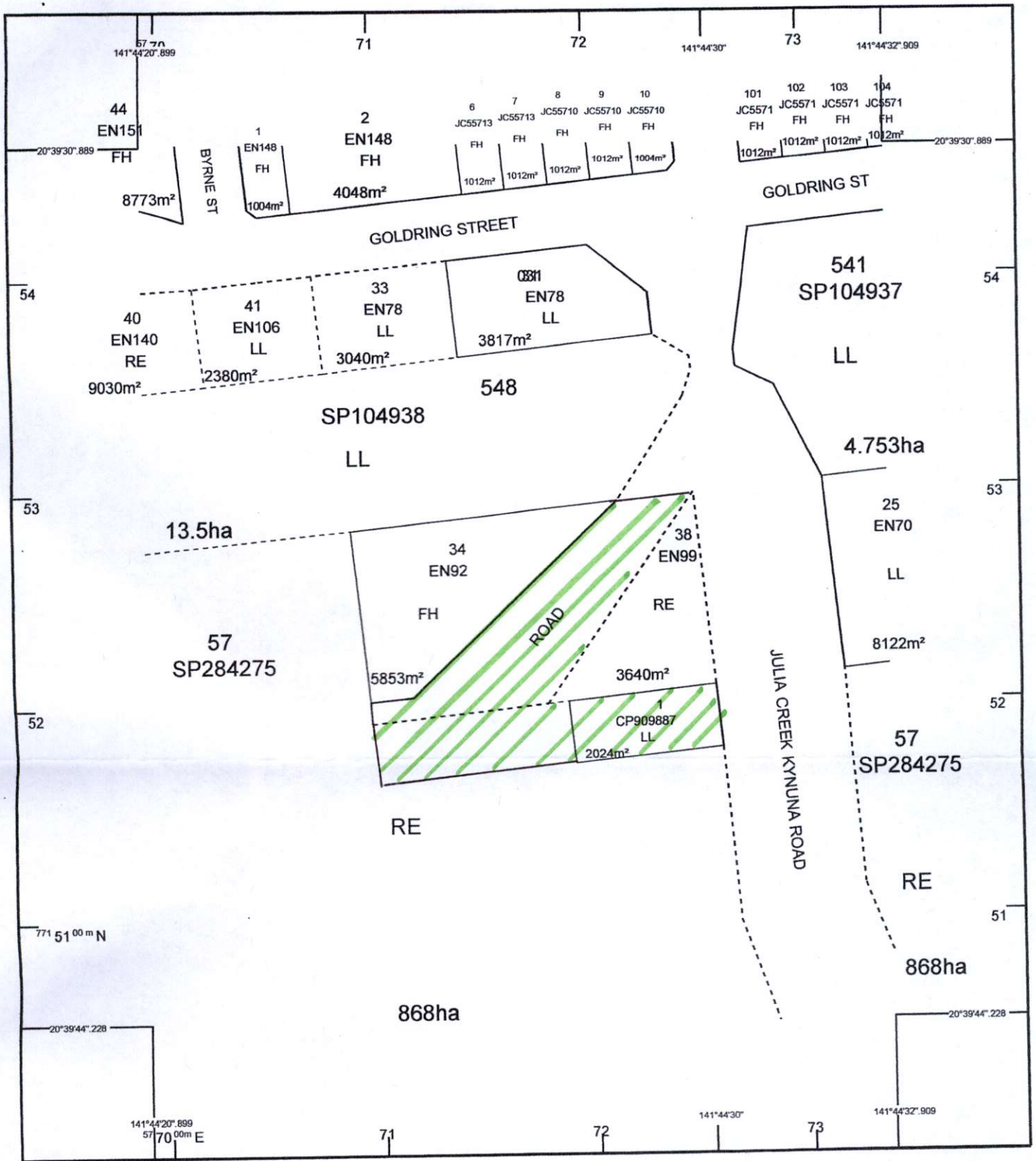
Send completed submission to:

Chief Executive Officer
 McKinlay Shire Council

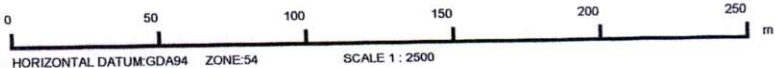
Via post: PO Box177 Julia Creek QLD 4823

Via email: reception@mckinlay.qld.gov.au

In person: 29 Burke St Julia Creek QLD 4823



STANDARD MAP NUMBER
7256-42121



MAP WINDOW POSITION & NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB	No Lot/Plan Selected.
Lot/Plan	No Lot/Plan Selected.
Area/Volume	No Lot/Plan Selected.
Tenure	No Lot/Plan Selected.
Local Government	No Lot/Plan Selected.
Locality	No Lot/Plan Selected.
Segment/Parcel	No Lot/Plan Selected.

CLIENT SERVICE STANDARDS

PRINTED (dd/mm/yyyy) 30/11/2016

DCDB 29/11/2016

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SmartMap

An External Product of SmartMap Information Services
Based upon an extraction from the Digital Cadastral Data Base



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New Lot

CP 909887

JULIA CREEK KYNUNA ROAD
Julia Creek-Kynuna Rd

From: Megan Pellow <meganp@mckinlay.qld.gov.au>
Sent: Monday, 24 September 2018 4:44 PM
To: Javier Samanes <Javier.Samanes@dsdmip.qld.gov.au>
Subject: FW: planning scheme questions

Hi Javier,

Sorry to forward this through to you I'm just about to head out of the office until Friday

Could you please answer the following questions from Crawford Plumbing? Otherwise these can be answered at the information session next week if you didn't have time?

Thanks heaps

Kind Regards,

Megan Pellow

Environmental and Regulatory Services Team Leader | MCKINLAY SHIRE COUNCIL

P (07) 4746 7166 | M 0437 228 062 | F (07) 4746 7132 | www.mckinlay.qld.gov.au

PO Box 177 Julia Creek QLD 4823



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From: Justin Crawford [<mailto:juzzycrawford@gmail.com>]
Sent: Friday, 21 September 2018 3:54 PM
To: Megan Pellow; Teana Rafter
Subject: planning scheme questions

Hi Megan

I have the following queries in regards to the planning scheme.

pg 36 section b) v) - what does greenfield mean? And does that apply to our block (Lot 25 EN70)?

We had an idea of potentially setting up some donga rooms on our block if the mine was to go ahead. That could be for extra employees quarters or just separate accommodation that we could lease out. Is that what would be classified as non-resident workforce accommodation?

If so on pg 64 the scheme says A01:

All buildings are set back:

- *a minimum of 500m from rural residential and residential precinct areas;*
- *a minimum of 15m from all side boundaries; and*
- *a minimum of 25m from the front and rear boundaries.*

The industrial blocks where we are are already about ~40m from the road. It then seems like a huge distance to then have to be 25m into the block.

Also, how would the 500m distance be measured exactly? Direct line of site? Along the roads?

Would our block be 500m from the residential area then, even with the railway being a bit of a natural break?

Why does the scheme have these large distance requirements for workforce accommodation but then on pg 63 for general building set backs in industrial it is 6m and 2m? Can it not be close to this? The larger distances would obviously take a huge chunk of our overall block.

and

PO6 -

NRWA developments are temporary in nature.

Ours would be a permanent setup. I can understand that large mining camps might need to close but just to have 4-8 small quarters for instance it would be advantageous to be able to keep the asset.

I have some other questions about residential but I'll send that at another time.

Thanks

Jade

Justin Crawford

Crawford Plumbing Pty Ltd

M: 0428 587 845

E: juzzycrawford@gmail.com

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Letter of Submission

Draft McKinlay Shire Planning Scheme



Submitter details >>

Full Name: Frank & Debbie Wust

Address: 11 Middleton Street

McKinlay Q. 4823

Telephone: 07 474 8424

Email: walkaboutcreekhotel@bigpond.com

LETTER OF SUBMISSION I wish to make a submission to the Draft McKinlay Shire Planning Scheme for the following planning reasons (attach any additional pages if necessary):

Following the McKinlay Community Meeting with Council, at The Crafty Old School House on the 4th of October we would like to make a submission to the Draft McKinlay Shire Planning Scheme.

At present the Walkabout Creek Hotel, Car Park and Caravan Park on lots L30, L30, L304 and L307 are zoned commercial. Since we bought our business we have also purchased L308 which we have added to our Van Park.

We are applying to have this block, L308 changed from residential to commercial.

We are also negotiating to purchase L303, which if successful we will add to our complex as well, so will require it, L303, to be changed from residential to commercial.

The original pub site and caravan park at the southern end of Middleton Street is zoned residential.

We still use the original Caravan Park site, and rent the nine rooms there as well.

As such we are also applying to have blocks, L201, L202, L203, L204, L207, L208, L209 and L210 changed from residential to commercial.

Signature: _____

Send completed submission to:

Chief Executive Officer

McKinlay Shire Council

Via post: PO Box 177 Julia Creek QLD 4823

Via email: reception@mckinlay.qld.gov.au

In person: 29 Burke St Julia Creek QLD 4823

TO: Mr John Kelly
CEO McKinlay Shire
Julia Creek QLD 4823

Submission 40Ha

FROM: JOHN W KENNEDY
NAME: JOHN W KENNEDY
RESIDENTIAL ADDRESS: 2 FAIRWAY DR. JULIA CREEK
QLD 4823
POSTAL ADDRESS: P.O. Box 237
JULIA CREEK QLD 4823
EMAIL ADDRESS: jk@kennedyrural.com.au

Grounds of Submission

NO PROVISION IN THE MCKINLAY SHIRE PLANNING SCHEME FOR 40HA RURAL LIFESTYLE BLOCKS

Submission

Rural Lifestyle Blocks of 40 Ha be permitted to be developed by Landholders close to town

Facts and Circumstances to support the Submission

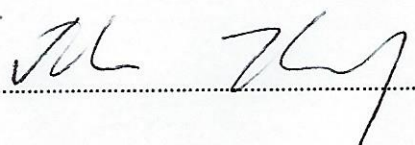
The Julia Creek town does not have any Rural Life-style Blocks of around 40 Ha for Rural style living with the ability for residents to enjoy the peace and quiet of a Rural Lifestyle, have room to run some horses or a few cattle, chooks, have a garden etc like you would on a Farm.

Currently Julia Creek you have two choices, live in Town or live on a Station. There are no transitional Blocks like most other Rural Towns as such Julia Creek cannot compete with other Towns and attract residents wanting a Rural Lifestyle. The smaller Rural Residential Blocks do not appeal to many Country people still having to rent the Horse paddocks instead of having your horses handy all the time.

Most Rural Towns provide for this Demographic and embrace the benefits.

These 40 Ha blocks would appeal to:

- Retirees who wanted to stay around the town they love instead of being forced to live in Town or moving to say Charters Towers.
- Upwardly mobile small business owners with families who enjoy bring the family up in a rural environment, with the benefits of being close to town for School and sporting activities.
- Small Business owners such as Contractors, Truckies, Chopper pilots who would have the room to park their gear and enjoy the benefits as above.
- Blocks such as these may attract new residents drawn to the lifestyle.
- With the looming Multicom influence on the Town many existing Town residents may choose the 40Ha lifestyle and either rent or sell their house in town providing housing for Multicom employees or Contractors.

SIGNATURE: 

TO: Mr John Kelly
CEO McKinlay Shire
Julia Creek QLD 4823

FROM:
NAME: JOHN W KENNEDY
RESIDENTIAL ADDRESS: 2 FAIRWAY DR
..... JULIA CREEK QLD 4823
POSTAL ADDRESS: P.O. Box 237
..... JULIA CREEK QLD 4823
EMAIL ADDRESS: j.k@kennedyrural.com.au

Grounds of Submission

RE 6.3.2.1 Non-Resident Workforce code.

Grounds: This code is Restrictive to the extent it will force such Non-resident development to other Shires, and possibly deny the Shire of lucrative Construction Deals.

Submission

Facts and Circumstances to support the Submission

It is near impossible to keep Non-Resident Workforce Accommodation Development 500M from Rural Residential, and Residential areas and at the same time be located in the Town Centre (see accompanying Map for Julia Creek). This may be applicable to larger Towns but in a small towns in the McKinlay Shire hardly possible.

There is very little private land that could comply with the requirements of the Draft, so is there Council land allocated for lease for these Developments? Where can they be located to comply with the Draft Constraints? There may well be solutions I am not aware of.

In addition I think the draft should be more flexible with the time constraints of 5 years duration and 6 months vacancy. Few Developers of such facilities would find it viable to undertake developments of this nature with such tight restrictions.

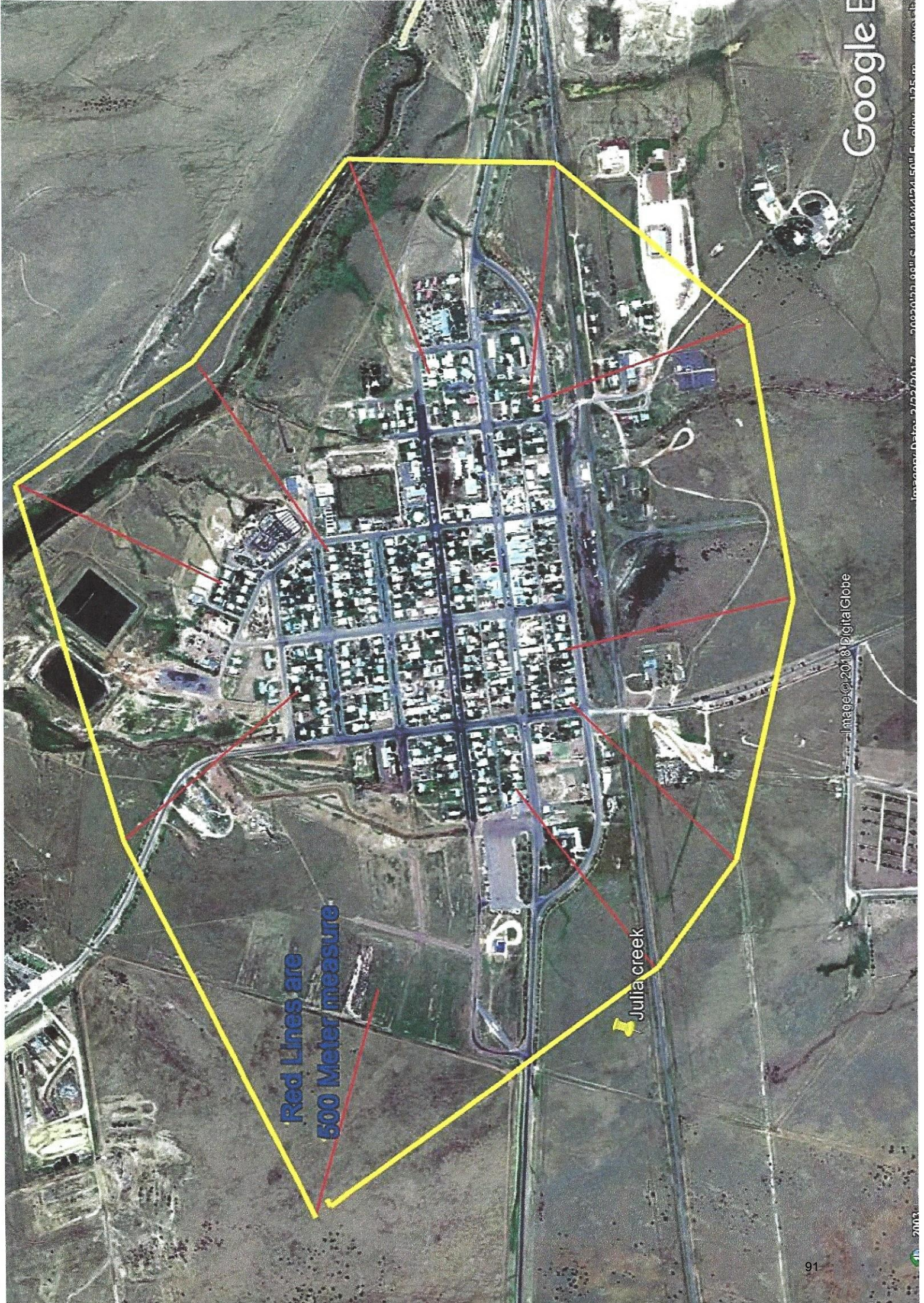
New industries can spring to life in Julia Creek such as a Cement Works, Bulk Grain Facility and Container Terminal, to cater to Flinders Irrigation development. These constructions could extend the life of Non Resident Workforce Facilities. Maybe the development life can be revised after 5 years, or 6 months Vacancy, taking into account future demand, instead of being terminated.

One possible solution that comes to mind is to re-zone the Rural Residential blocks to allow Temporary Non-Resident Accommodation. To my knowledge, there is no current market for these

blocks, and the position is significantly buffered from the Town, but still within walking distance to Pubs and Town centre. You could relax setbacks but may want to place a further condition that the area be fenced with a Colour-bond fence. (There is such a facility on the Southern side of the Highway as you enter Cloncurry, enclosed with a colour-bond fence for example.)

I think the question is, is the Shire Pro-Construction or not. If it is Pro-Construction does it matter where these Camps are located? The main thing is to be Construction friendly and get the job done, then the benefit will come from long term jobs. If we are greedy and want them in town and complying with tight restrictions then it is more expensive to construct Developments and they will go somewhere else. Chinchilla, Miles and Roma Shires for example allow these Camps anywhere, many on Farms close to the development, potable water is carted in and effluent carted away. Also consider Irrigation development, does this mean Farmers wanting to develop Irrigation must house temporary workforce in Town? Non-resident Accommodation on Farm 150kms North of Town for example would not comply with these conditions.

SIGNATURE: 



Red Lines are
500 Meter measure

Julia creek

Images © 2018 DigitalGlobe

Google E

TO: Mr John Kelly
CEO McKinlay Shire
Julia Creek QLD 4823

Submission 1,000 to 2000Ha

FROM:

NAME: JOHN W KENNEDY

RESIDENTIAL ADDRESS: 2 FAIRWAY DR JULIA
CREEK QLD 4823

POSTAL ADDRESS: P.O. Box 217 JULIA
CREEK QLD 4823

EMAIL ADDRESS: jk@kennedyrural.com.au

Grounds of Submission

NO PROVISION IN THE MCKINLAY SHIRE PLANNING SCHEME FOR 1,000 to 2,000 HA RURAL BLOCKS

Submission

Rural Blocks of between 1,000 to 2,000 Ha be permitted to be developed by Landholders

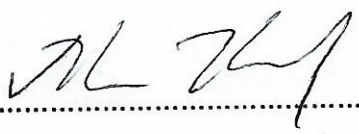
Facts and Circumstances to support the Submission

I Note the minimum size lot for Rural Zone is 5,000 Ha. I think there is a market and benefit, for smaller lot sizes 1,000 Ha to 2,000Ha.

These Blocks would not be regarded as a living area but for example, as a stepping stone for smaller Graziers to Graduate into the purchase of a larger Holding. Such Demographic probably have Cattle on Agistment building numbers, probably in a small business but cannot yet afford to purchase a larger Holding.

This sized Block would facilitate the progression of the Cattle business giving them a Base to bring Bulls Back to when not joining, bring weaner Heifers back to, to grow out and join, hold boat Cattle close to the Bitumen to capture the higher prices in the wet season.

Basically these Blocks would benefit the community by fostering young Farmers so they can have a quicker progression into mainstream Agriculture, or adding value for larger Graziers.

SIGNATURE: 

Letter of Submission

Draft McKinlay Shire Planning Scheme

Submitter details >>

Full Name: Megan Pellow on behalf of McKinlay Shire Council

Address: PO Box 177 Julia Creek QLD 4823

Telephone: 4746 7166

Email: meganp@mckinlay.qld.gov.au

LETTER OF SUBMISSION McKinlay Shire Council wish to make a submission to the Draft McKinlay Shire Planning Scheme for the following planning reasons:

Planning scheme section	State Interest/legislation	Action	Reasons
Section 3.7 Providing appropriate infrastructure	Energy and water supply	Include a more specific reference to the SPP mapping of substations and major electricity infrastructure	<p>Strategic framework section 3.7 states</p> <p>"Energy and communications existing and approved future major electricity infrastructure locations and corridors including easements and electricity substations and water supply infrastructure locations and corridors including easements are protected from development that would compromise the corridor integrity, and the efficient delivery and functioning of the infrastructure."</p> <p>The above statement is positive in terms of protecting region assets, however there is no reference in this section to where substations and major electricity infrastructure are identified. The SPP mapping is referenced in Schedule 2.2, however, to be clear it is recommended that a specific reference to the SPP mapping in Section 3.7 is included.</p>
Part 4 Tables of Assessment 4. Categories of development and assessment Material change of	Development and construction	Emergency services use should be listed as accepted development where appropriate assessment benchmarks can be met in all zones.	As all emergency services facilities are constructed by or on behalf of the state, the standard of these facilities is of a specified quality and purpose built in order to effectively service and protect all residents and areas in Queensland. For this reason, Council's benchmarks and specified requirements are often not possible to achieve due to the unique nature of the use, raising the category of assessment unnecessarily. An additional layer of assessment creates unnecessary delays in placing this essential infrastructure with very low risk on the ground. Moreover,

use			emergency services should be allocated the lowest category of assessment to ensure the efficient delivery of services.
Table SC 1.1 Local heritage register	Cultural heritage	There should be a further review of this information in the register, including <ul style="list-style-type: none"> - confirming the existence and condition of places - provision of missing property descriptions and statements of heritage significance. 	The local heritage register is based on information from a desktop review provided by Heritage Branch of the Department of Environment and Science to Council.
Table 2.4.2 Assessment benchmarks Rural code PO2 and AO2	Protection of stock routes	Amend as per below <div style="border: 1px solid black; padding: 5px;"> <p>PO2 <ul style="list-style-type: none"> i. petroleum infrastructure that occurs on petroleum leases or under petroleum facility licences and pipeline licences; and, ii. the function of the stock route network. </p> <p>Editor's note Any conditions required by a lease or permit relating to travelling stock, pastures for the use of depasturing travelling stock or fencing are required to be complied with, in accordance with the <i>Stock Route Management Act 2002</i>.</p> </div>	<p>AO2.1 Development is located a minimum of 200 metres from a pipeline or pipeline easement.</p> <p>AND</p> <p>AO2.2 Development is located a minimum of 800m clear of a stock route and any new access points across the stock route are limited to one access per lot frontage of 200m.</p> <p>Development does not occur on or adjoining the stock route network (SPP mapping – Economic Growth, Agriculture, Stock Route Network)</p> <p>AND</p> <p>AO2.3 Where applicable, development does not occur in areas where pasturage rights exist as prescribed under s432 of the <i>Land Act 1994</i>.</p>
Table 3.1.1	Protection of stock	Amend as per below	

<p>Assessment benchmarks □ General development code part 1</p> <p>PO32 and AO32</p> <p>PO33 and AO33</p> <p>Proposed PO34 and AO34</p>	<p>routes</p>	<p>PO32 Development on or adjoining or near the stock route network □SPP mapping □ □conomic Growth, Agriculture, Stock Route Network□does not adversely impact on the site, operational efficiency and safety of any stock route or reserve in the Shire. does not compromise the connectivity and integrity of the network and protects ongoing, efficient and safe use by travelling stock by:</p> <ol style="list-style-type: none"> i. Maintaining the extent of the stock route network, including where pasturage rights exist ii. Maintaining access to watering facilities and other stock route infrastructure iii. Using access works that are robust and fit-for-purpose, and provide for the safe passage of stock traversing the stock route iv. Where transport or other linear infrastructure crosses a stock route, providing a practical solution to allow stock to move across the infrastructure safely and in a timely manner (for example grade separation). <p>Editor's note: Queensland's Stock Route Network is available via SPP mapping – Economic Growth, Agriculture, Stock Route Network which identifies the dedicated Stock Route and associated reserves (i.e. camping and watering). In addition to the SPP mapping, pasturage rights may exist beyond the</p>	<p>AO32 No Acceptable outcome provided.</p>	
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		<p>dedicated Stock Route as per s432 of the Land Act 1994. This area must also be taken into consideration as part of the Stock Route Network.</p>	
		<p>PO33 The amenity of the stock route is protected especially from any residential or sensitive commercial or community use and any potential for conflict between access to the lot and use of the stock route is mitigated.</p> <p>PO33 Development does not result in encroachment by sensitive land uses and other incompatible uses along the stock route network and uses are setback and buffered from the stock route network to mitigate impacts.</p>	<p>AO33 <input type="checkbox"/> Acceptable outcome provided.</p> <p>AO33 Development is for a rural activity.</p>
		<p>PO34 Development does not result in a loss of additional values associated with the stock route network including recreational, environmental and heritage values.</p>	<p>AO34 No acceptable outcome provided.</p>
<p><input type="checkbox"/>4.2 Reconfiguring a lot code</p>	<p>Protection of stock routes</p>	<p>Amend overall outcomes and include the following:</p> <p><i>The purpose of the code will be achieved through the following overall outcomes:</i></p> <p>...</p> <p>(6) Development does not conflict with the ongoing efficient and safe use of the stock route network by travelling stock.</p>	
<p><input type="checkbox"/>4.2.1 Assessment benchmarks <input type="checkbox"/> Reconfiguring a lot</p>	<p>Protection of stock routes</p>	<p>Amend as per below <input type="checkbox"/></p> <p>Stock Route Network</p>	

code		<p>PO9</p> <p>The stock route network identified in SPP mapping</p> <p><input type="checkbox"/> Environment and Heritage, Agriculture, Stock route network is protected from incompatible development on adjoining sites. encroachment by sensitive and incompatible land uses and access works are robust, fit-for-purpose and provide for the safe passage of stock traversing the stock route.</p>	<p>AO9</p> <p><input type="checkbox"/> new allotments are created within or adjacent to the stock route network.</p>	
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7.0 COMMUNITY SERVICES



7.1 Subject: Community Services Monthly Report

Attachments: Nil

Author: Director Corporate and Community Services

Date: 12 November 2018

Executive Summary:

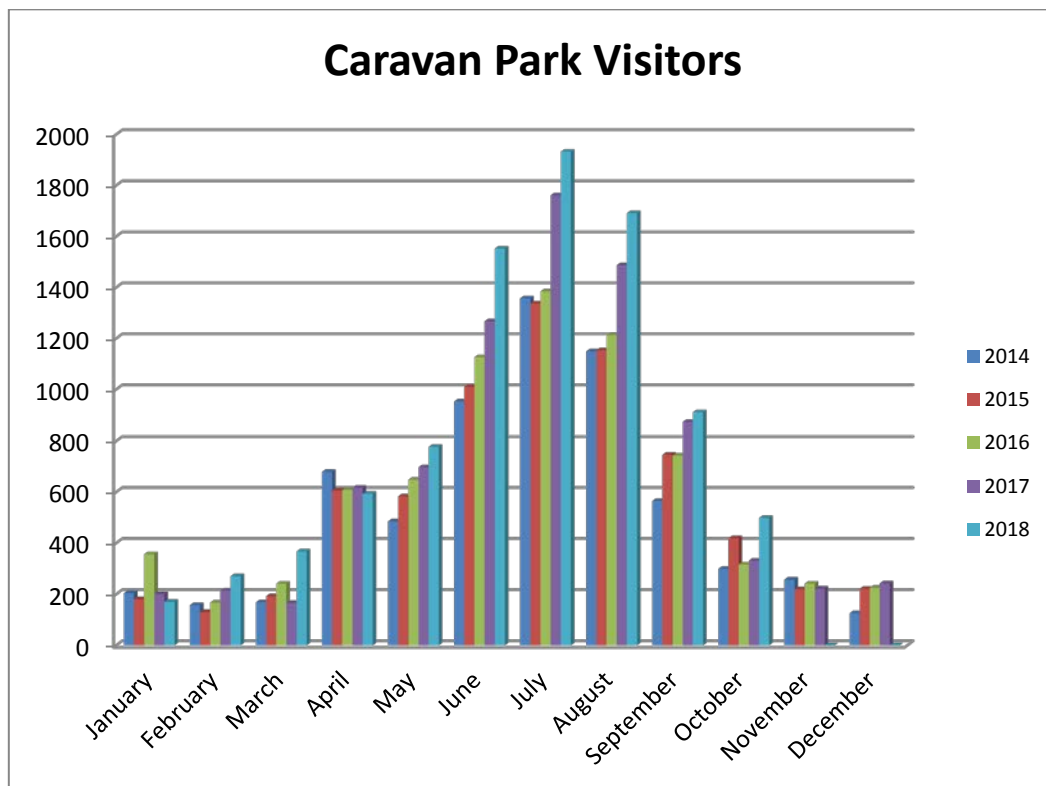
Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of October 2018.

Recommendation:

That Council receives the Community Services monthly report for October 2018.

Caravan Park

The Julia Creek Caravan Park hosted 498 guests in October 2018 compared with 331 in October 2017 – a 50.45% increase. There have been 8763 Caravan Park guests in the year to date compared with 7616 over the same period in 2017 – an increase of 15.06% between 2017 and 2018 YTD figures.





Ordinary Meeting of Council Tuesday 20th November 2018

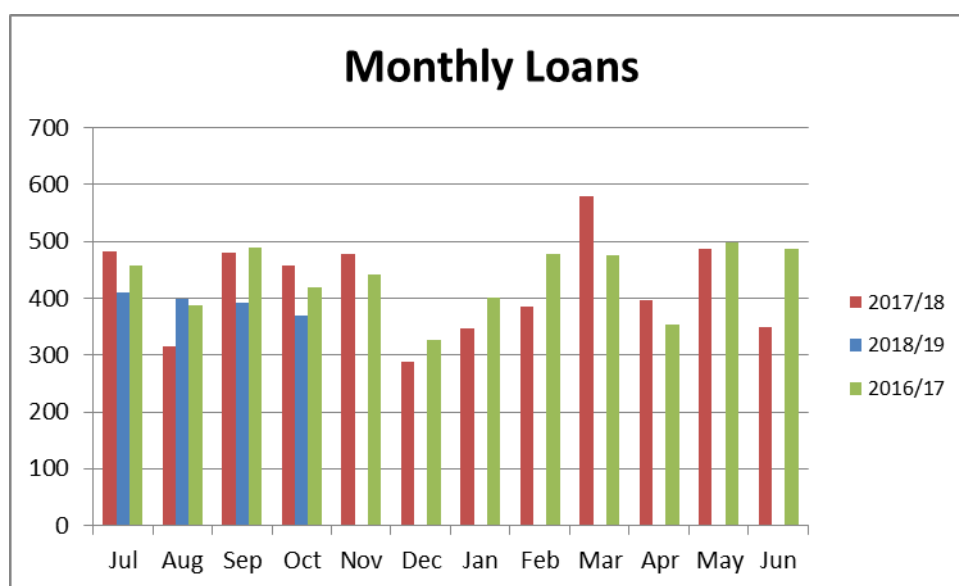
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
January	140	132	57	114	132	204	180	356	201	170
February	65	96	53	125	95	157	130	167	214	270
March	117	120	121	142	175	168	192	241	166	367
April	519	599	524	564	772	679	606	609	617	593
May	653	624	342	516	568	485	583	648	697	777
June	775	694	598	837	934	955	1010	1126	1267	1552
July	1155	1189	975	1121	1134	1357	1337	1384	1761	1932
August	1049	969	825	917	966	1149	1153	1213	1487	1691
September	452	560	496	474	569	565	746	743	875	913
October	219	261	334	285	362	299	419	316	331	498
November	112	140	183	223	240	257	219	241	222	0
December	101	126	96	178	232	126	221	225	242	0
TOTAL	5357	5510	4604	5496	6179	6401	6796	7269	8080	8763

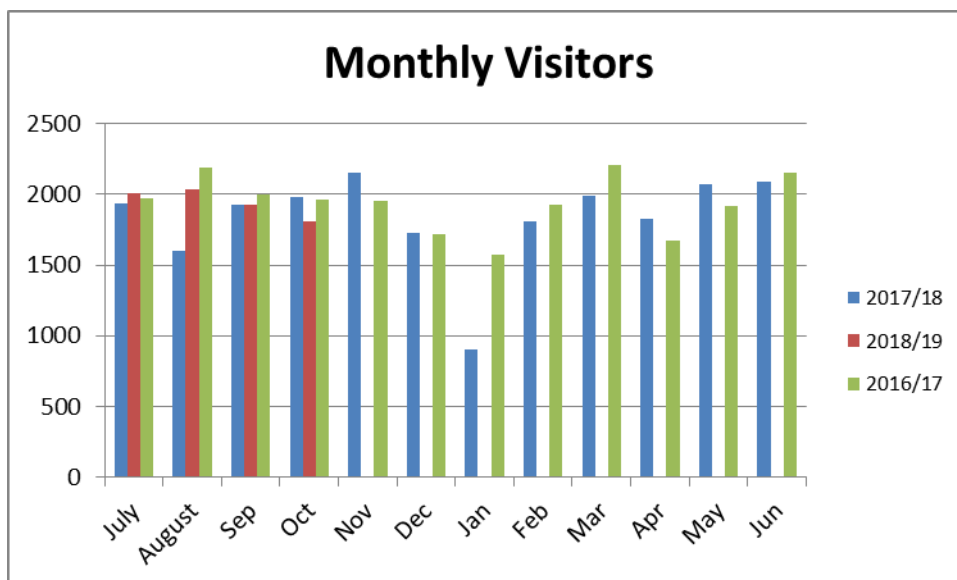
Library Services

This month started off with the school holiday program, where we had lots of fun at the Teddy Bears Picnic. The bears plus their owners all enjoyed the food on offer. This was followed the next day with our virtual reality books and robotics, again the kids had fun and were amazed at the sight of the animals jumping out of the books.

We also have Friday Library each week and we have a fairy Grandmother who brings us afternoon tea to enjoy whilst we chat about our week.

McKinlay library is now starting to be patronised more regularly.





New members:	
Adults	10
Junior	1
Tourist	
Deleted	2
Total membership:	
Adults	285
Junior	87
Institutions	2
Tourists	
Services:	
Reservations satisfied	49
Requests for books	72
Internet/computer usage	322
Ipad usage	139
WiFi usage	189
Photocopier	3
Broadband for Seniors	9

Tourism

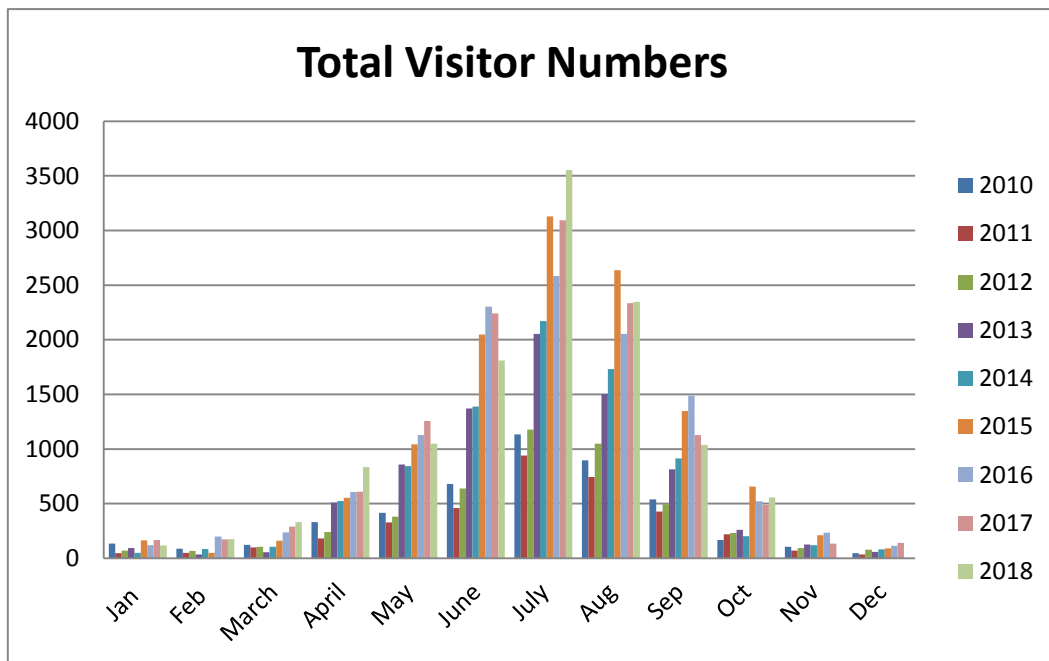
Total Visitor Numbers for October 2018 - 558

There were 558 visitors to the Julia Creek Visitor Information Centre in October 2018 compared with 490 visitors in October 2017 – an increase of 13.88% between 2017 and 2018 figures. There have



Ordinary Meeting of Council Tuesday 20th November 2018

been 11,813 visitors to the Julia Creek Visitor Information Centre this year to date (YTD) compared with 11,782 visitors over the same period in 2017 - an increase of 0.26% between 2017 and 2018 YTD figures.

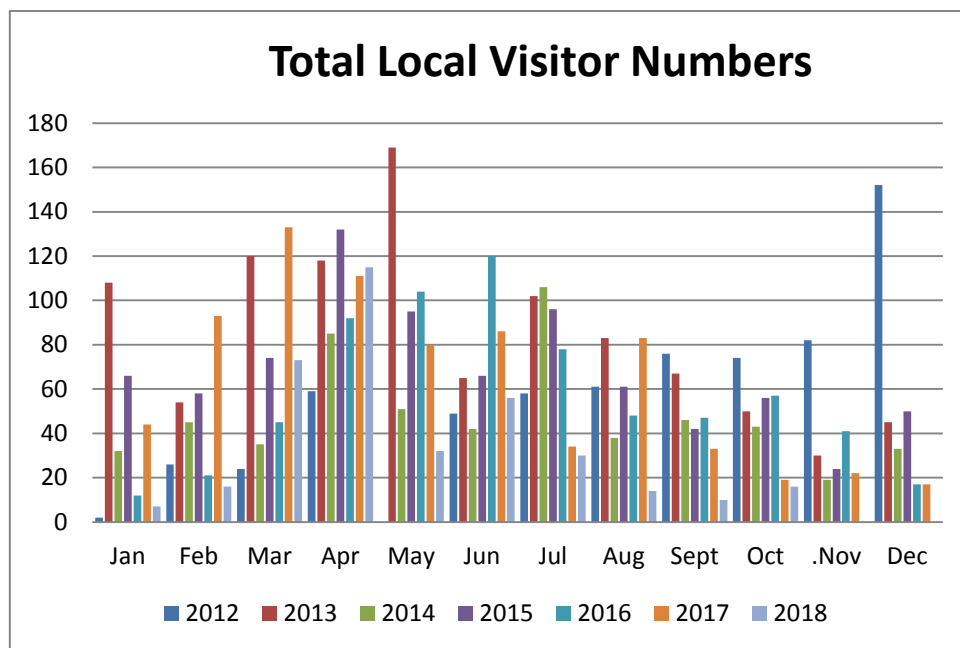


	2011	2012	2013	2014	2015	2016	2017	2018
Jan	48	71	94	50	164	119	166	116
Feb	51	66	35	85	50	200	172	175
March	101	105	55	105	160	236	290	331
April	182	240	509	523	553	605	608	836
May	328	381	857	844	1044	1127	1257	1050
June	459	638	1371	1388	2047	2304	2241	1810
July	939	1177	2054	2172	3129	2583	3094	3553
Aug	743	1050	1503	1731	2638	2053	2336	2348
Sep	427	496	813	915	1347	1487	1128	1036
Oct	220	231	262	203	655	521	490	558
Nov	69	94	125	120	211	235	135	0
Dec	34	78	58	81	90	115	141	0
Total	3601	4627	7736	8217	12088	11585	12058	11813

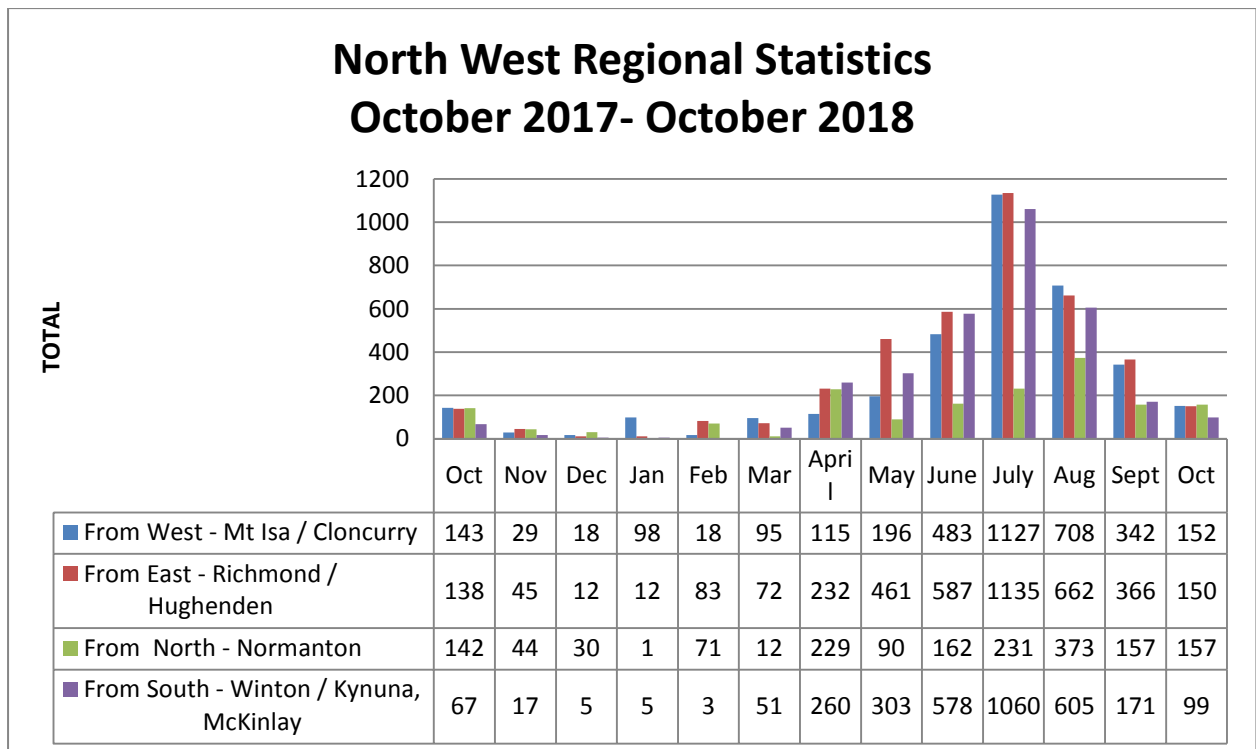
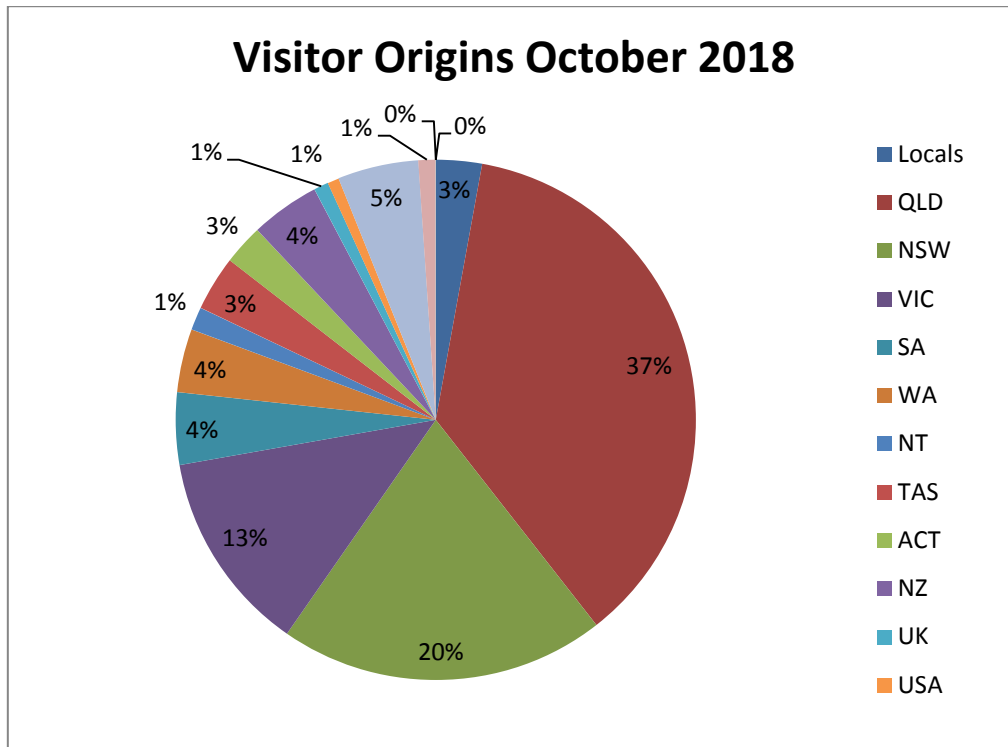


Total Locals Visitors October 2018 – 16

There was a total of 16 local visitors to the Julia Creek Visitor Information Centre in October 2018 compared with 19 in October 2017 – a decrease of 15.79% in figures between 2017 and 2018. There have been 369 local visitors to the Julia Creek Visitor Information Centre this year to date (YTD) compared with 716 visitors over the same period in 2017 – a decrease of 48.46% between 2017 and 2018 YTD figures.



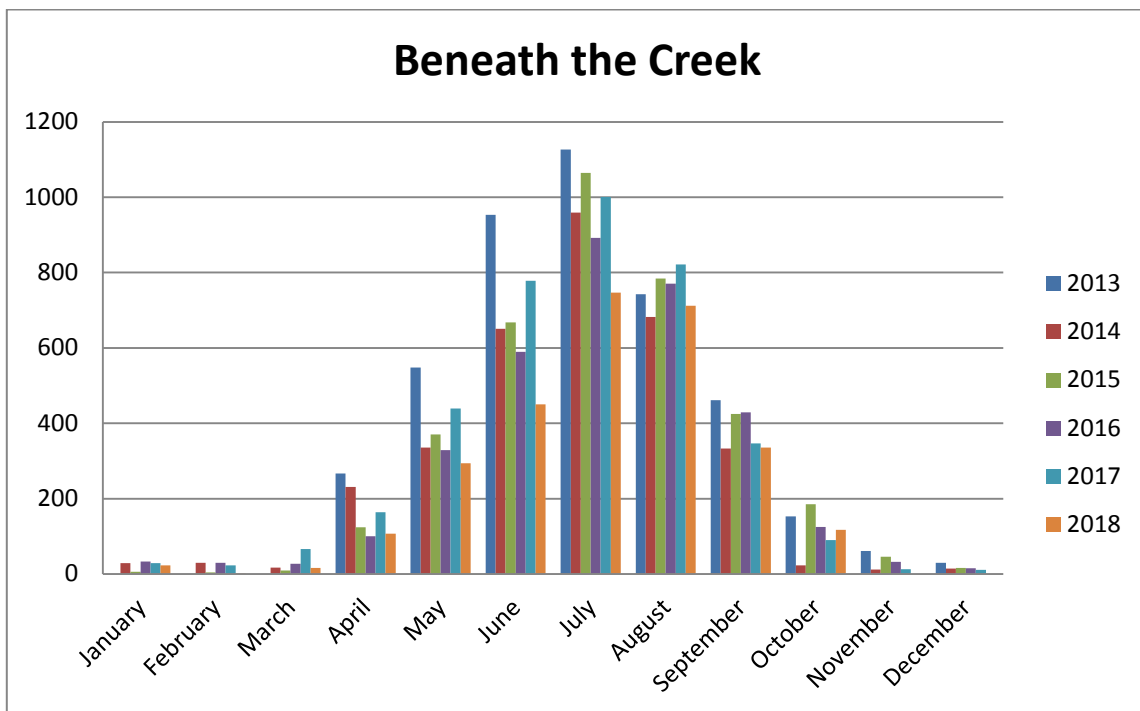
	2013	2014	2015	2016	2017	2018
Jan	108	32	66	12	44	7
Feb	54	45	58	21	93	16
Mar	120	35	74	45	133	73
Apr	118	85	132	92	111	115
May	169	51	95	104	80	32
Jun	65	42	66	120	86	56
Jul	102	106	96	78	34	30
Aug	83	38	61	48	83	14
Sept	67	46	42	47	33	10
Oct	50	43	56	57	19	16
Nov	30	19	24	41	22	
Dec	45	33	50	17	17	
Total	1011	575	820	682	755	369





Beneath the Creek

There were 117 entries to 'Beneath the Creek' in October 2018 compared with 90 in October 2017 – a 30% increase. There have been 2804 entries to Beneath the Creek in the Year to Date (YTD) compared with 3759 over the same period in 2017 which represents a 25.41% decrease.



	2013	2014	2015	2016	2017	2018
January		29	6	33	29	23
February		30	4	30	23	2
March		17	9	27	66	16
April	267	231	124	100	164	107
May	548	336	370	329	439	294
June	953	651	668	590	778	450
July	1127	959	1065	892	1001	747
August	743	682	784	771	822	712
September	461	333	425	429	347	336
October	153	23	185	125	90	1177
November	61	12	46	32	13	13
December	30	14	16	15	19	19
Total	4343	3317	3702	3373	3791	2804

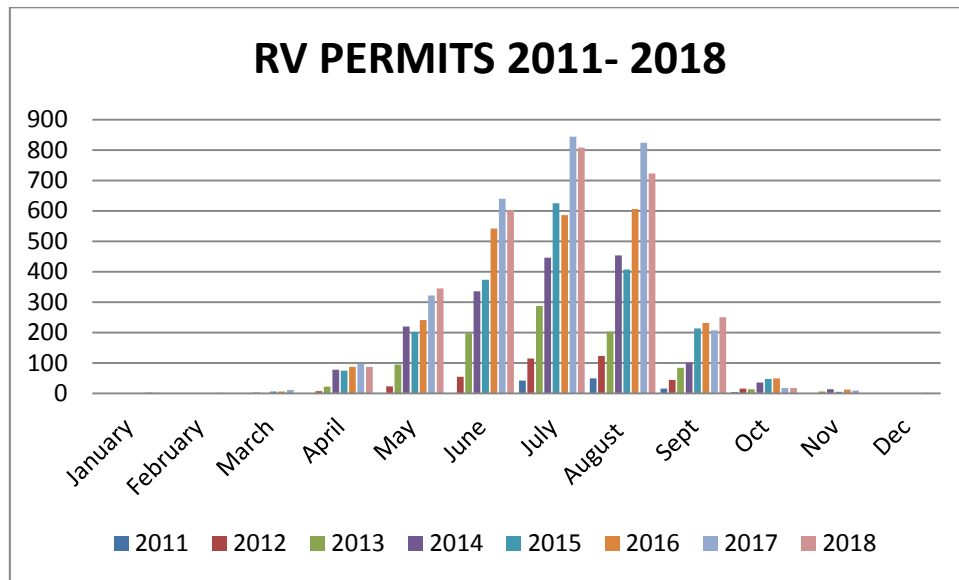


VR Mustering Experience

There were 12 entries to the VR Mustering Experience at the Julia Creek VIC.

RV Site Permits and Expenditure

There were 18 RV Permits issued in October 2018 which is on par with September 2017. There have been 2837 RV Site Permits issued in the Year to Date (YTD) compared with 2970 over the same period in 2017 which represents a 4.48% decrease between 2017 and 2018 YTD figures.



	2011	2012	2013	2014	2015	2016	2017	2018
January		0	1	0	1	1	3	2
February		0	1	0	0	0	2	1
March		0	3	0	6	6	12	0
April		7	22	78	75	87	98	87
May		23	95	220	202	241	322	345
June		55	198	336	374	542	640	603
July	42	115	287	446	625	586	844	808
August	50	123	203	453	407	606	824	723
Sept	16	44	84	101	214	232	207	250
Oct	4	16	14	36	47	49	18	18
Nov	0	0	6	14	5	13	9	0
Dec	0	0	0	0	0	0	2	0
TOTAL	112	383	914	1684	1956	2363	2981	2837



Julia Creek Early Learning Centre

There are 37 children currently enrolled at the Service and, 1 enrolled and on the wait list

- 6 attend casually

There were 259 attendances over the 22 days of care offered throughout October. This equated to an average of 11.7 children per day.

Significant events:

- Have hired both a casual and a part time employee to assist in covering leave/sickness and service demand.
- Enrolments for next year have come in and we will be full (21 children) Tuesdays, Wednesdays and Thursdays and filling Monday also
- Planning commenced for both the Christmas graduation (greatest showman themed) and the end of year kindy trip
- The final lot of resources on the wish list have been ordered (thanks to the fundraising committee)
- The Eastern yard revamp has been allocated funds and is set to begin in the next couple of weeks
- Kinders have begun their final transition days schedule
- Grant applications were sent for both the Crack up Sisters and the Uncle Arthur mural paintings
- Children celebrated Halloween and visited the police station to discuss what police do in our community, the importance of wearing seatbelts and the circle of trust

Swimming Pool

ENTRIES	SWIMMERS
Adult Entry	102
Child Entry	202
Season Passes / Family Pass	
Adult	6
Child	8
Breakfast Club/ No Charge	58
After School Care/ No Charge	75
J/C Swimming Club/ No Charge	104
Aged Care/ No Charge	1
Triathlon Training/ No Charge	
Adult	8
Child	
J/C State School/ No Charge	34
Caravan Park Tokens	



Adult	228
Child	162
Free Sunday	
Adult	25
Child	33
Total Swimmers	1046

Sport & Recreation

Sporting Schools:

Julia Creek State School has been successful with receiving funding for the Sporting Schools Program in Term 4. After school activities have recommenced and children are participating in swimming two days per week, and fun games at the Indoor Sports Centre one day per week with 28 children enrolled in the programme.

School Holiday Program:

The school holidays were again a busy period for children of the Shire with a variety of different activities offered. RADF funding was obtained to allow The Storey Players to conduct a 4-day workshop in town. The workshop allowed children to develop drama skills and work in conjunction with Simon and Tina to write, choreograph and rehearse their version of 'The untold story of Julia Creek'. Upon the completion of the workshops, students then presented their performance to members of the community. Additionally, John Single from Single's Tennis in Charters Towers conducted a 2-day coaching clinic at the Indoor Sports Centre which gave the children an opportunity to learn and develop their tennis skills which was very well supported. Lastly, the Swimming Pool and Indoor Sports Centre were utilised of an afternoon as well the library hosting 3 days of fun activities consisting of augmented and virtual reality, robotics and a teddy bear's picnic just to name a few.

CHSP/HACC:

Gym sessions are continuing on Tuesday mornings with regular attendees. HACC exercises and indoor bowls are also continuing on Wednesday mornings at the Fr Bill Busuttin Centre. A program which focuses on improving strength and preventing falls has been implemented and appears to be benefiting participants.

Daren Ginns Centre:

Membership numbers remain steady and the facility seems to be gaining new members with the influx of workers into Julia Creek. Memberships were received at the beginning of the month which currently indicates 68 financial members.



Social Sport:

Summer social sport has recently commenced with members of the community participating 2-3 nights per week. Currently, the sports being played are volleyball and tennis and these are being well supported.

Additionally, the CSA also hosted the McKinlay Shire Mixed Netball Competition at the end of the month. This involved approximately 40 people coming together from Julia Creek, McKinlay, AACO, The Beef Road and Millungera and forming 6 teams and competing in a round robin contest. Feedback from the event was extremely positive and it is hoped it can become an annual event.

Sport and Recreation Facilities Maintenance:

Council is in the process of undertaking maintenance at Kev Bannah Oval and the Swimming Pool. Macca's Sports Turf Company completed works at Kev Bannah Oval which included applying and spreading top dressing sand, deep tine aeration, organic fertilising and spraying herbicide for weed control. After a period of heavy use this work was necessary and it is hoped this will prove beneficial to the oval in the long run. Furthermore, repairs have been undertaken on a pool vacuum as well as the pulsar chlorination system which will allow easier operation for managers. Additionally, further works have been scheduled to repair recurring issues with the pumps which feed the pool and waterpark. These will include constructing a stainless steel filter arrangement to be installed in the return drain that feeds the ballast tank to limit the debris entering the system; pumping out ballast tank and clear any debris that has entered the system; installation of new non return valves to both suction lines for pumps; and, replace damaged pipework and fittings to pump to return to operation.

Community Benefit Assistance Scheme:

Round 1 of the Community Benefit Assistance Scheme has opened for 2018/19. Local clubs and community groups can apply for up to \$5000 worth of support and have been notified via email with relevant documents sent out and also available on Council's website. Applications close on November 16.

Community Health

CHSP OCCASSIONS OF SERVICE (OoS)		
	OoS	Hours
Nursing Care	78	36.8
Personal Care	9	2.1
Social Support	13	4.35
Assessment	0	0



Ordinary Meeting of Council Tuesday 20th November 2018

Counselling/Advocacy/Information/ Education	62	17.1
Total	162	60.35

LOCATION OF OCCASIONS OF SERVICE	
Home Visits	60
Clinic Visits	11
Phone Consults	3
Hospital Visits	0
Telehealth	1
Transport to Medical Appointments	19

NON-CHSP COMMUNITY NURSING OCCASIONS OF SERVICE		
	OoS	Hours
Home Visits	3	120mins = 2 hours
Hospital Visits	0	0
Phone Consults	0	0
Clinic Consults	0	0
Meetings	14	635mins = 10.6hours
Health Promotion Sessions	TRAIC=5, NWRH=3	540+420mins = 960mins = 16hrs

REFERRALS

Nil new referrals this month

EQUIPMENT ON LOAN

Nil

HEALTH PROMOTION

Community Health Check event held the evening of 9/10/2018. This was planned to raise awareness of the allied health services provided by North and West Remote Health to our community. We had



Ordinary Meeting of Council Tuesday 20th November 2018

blood pressure and blood sugar checks, free nibbles, a display by QCWA Country Kitchens, and opportunities to ask questions of the Exercise Physiologist, the Podiatrist and the Dietitian. The night ended with some nutrition trivia, and the drawing of the lucky door prize. Thanks to MSC for supporting this event.

October has also been busy with the Community Nurse helping out with organising the upcoming, TRAIAC- funded 'Celebrating Our Volunteers' event. This event is being held in response to a community workshop that took place earlier in the year. It is set down for November 24-25, 2018 and is aimed at recognising and rewarding the hard work that volunteers do to keep our community groups afloat.

GENERAL BUSINESS

Australian Hearing will be visiting Julia Creek 19/11/2018 at the Fr Bill Busuttin Community Centre.

Commonwealth Home Support Programme (CHSP)

Events and Activities

We had a lovely Halloween smoko with the grade 6 students joining us from the Julia Creek State School they all enjoyed the games . We are going to work with the school next year and have some of the students come and visit the clients and join in some games or maybe even do some reading.

Statistics

To date CHSP currently have a total of 33 clients.

Service Offered	Number of Clients
Transport	92 Two way trips
Social Support	Visits 37
Personal Care	21 Visits 2 Clients (Community Nurse)
EXERCISE	6 CLIENTS 8 SESSIONS
Counselling/Support, Information and advocacy (client)	4 hours and 45 min
Shopping	5Trips (3 attendees, 2 pickup)
GAMES	20 Attended 4 (sessions)
Luncheon	46 Attended (5 sessions) visitors
Meals on Wheels	58 Meals delivered
Home Maintenance	50 lawns mowed 25 clients
Domestic Assistance	9 clients, 56 visits
Pub Lunch	10 Clients1 SESSION
Clients Transported for Doctors Appointments	11 CHSP clients
Clients admitted to Hospital	2 CHSP CLIENT



Ordinary Meeting of Council Tuesday 20th November 2018

Grants & Funding

A further round of the Local Government Grants and Subsidies Program (LGGSP) has been announced. The program provides funding assistance to Local Governments to deliver priority infrastructure projects that meet the needs of their communities. The subsidy available is up to 60% of total eligible project costs. All projects must be delivered by 30 June 2021. Submissions are invited from 14 January 2019 and close on 8 February 2019.

Consultation:

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

InfoXpert Document ID: 95273



Ordinary Meeting of Council Tuesday 20th November 2018

7.2 Subject: Funding Support – Julia Creek Chaplaincy

Attachments: No

Author: Sport and Recreation Officer

Date: 5 November 2018

Executive Summary:

Council has received an application from Julia Creek Chaplaincy requesting financial support for the continuation of the Chaplaincy Service in Julia Creek. The application is presented for Council's consideration.

Recommendation:

That Council support Julia Creek Chaplaincy by way of financial support of \$7,000 for a School Chaplain to be situated at Julia Creek School.

Background:

Council has previously provided support to the Chaplaincy Service on three occasions, with the most recent being 2017, where \$7,000 was contributed.

The School Chaplain works to provide invaluable support programs for children and young people, helping students find a better way to deal with issues ranging from family breakdown and loneliness to drug abuse, depression and anxiety. They also provide support for staff and parents in local communities.

The Julia Creek State School Local Chaplaincy Committee seeks funding support in order to ensure existing Chaplaincy Services can continue in the McKinlay Shire. Money received from the McKinlay Shire Council will support the continuation of the work and programs currently implemented by the Chaplaincy Service, in turn benefiting the wider community.

Consultation:

Cr Royes and Director Corporate & Community Services are in favour of the group's application in principle.

Legal Implications:

Nil

Policy Implications:

Nil



Ordinary Meeting of Council Tuesday 20th November 2018

Financial and Resource Implications:

There is currently no line item budgeted for this item. The funding could however be made available from Donations.

InfoXpert Document ID: 95229



Ordinary Meeting of Council Tuesday 20th November 2018

7.3 Subject: Julia Creek Early Learning Centre Fees

Attachments: Nil

Author: Director Corporate and Community Services

Date: 12/11/2018

Executive Summary:

Council is presented with a review of the fees for the Julia Creek Early Learning Centre, with a proposal to increase the fees effective from 1 January 2019.

Recommendation:

That Council increase the daily attendance fee of the Julia Creek Early Learning Centre from \$75 per day per child to \$80 per day per child, and the half day fee increase from \$50 per day per child to \$55 per day per child, and introduction of new fee to reflect the new structure of the kinder program sessional kinder \$60 per session (5 hours) effective from 1st January 2019.

Background:

The fees are currently set at \$75 per child for a full day and \$50 per child for a half day. We are proposing a \$5 increase to the daily fees, and \$5 increase to the half day fee as of January 1st 2019. We will also be introducing a Kinder Half day fee of \$60 per 5 hour session to allow for the change in the structure of program delivery to meet the needs of the community and the increased number of kinders in 2019. The fee increase will first and foremost ensure that the Centre remains sustainable and continues to remain open, to provide a vital and necessary service to the community. The increase is a part of an annual fee review with a view to bring us in line with what is currently being charged at our closest surrounding services. Currently we charge almost \$10 less than those services.

The fee increase will help to cover the cost of employing two full-time, qualified Educators, one being a Bachelor qualified Kinder teacher, one part-time ECT (bachelor qualified) qualified Educator delivering a government approved Kinder program, One part time one qualified educator, a casual educator, and one casual educator studying towards a qualification.

The increase will allow for greater resources, as well as contributing to professional development opportunities, ensuring that the Educators at Julia Creek ELC are up to date with current knowledge and information in the Early Childhood sector as stipulated in our governing regulation, this in turn will provide greater opportunities for the children to grow, learn and have the best start for future learning.



Ordinary Meeting of Council Tuesday 20th November 2018

Also to take into consideration is the CCCF funding we receive to remain open is contingent upon our sustainability plan which included bringing our fees in line with those of the towns surrounding us through an annual increase of fees over a certain amount of years.

Consultation:

Centre Director has been consulted in the proposal of the new fee.

A letter will be sent to all current families immediately after a decision is made by Council regarding the fees and other changes regarding the application of the fees.

Policy Implications:

This fee will be included in the Centre's Fees and Payments Policy and will be amended in the Council Fees & Charges Schedule on approval.

Financial and Resource Implications:

The increase will ensure that the service remains sustainable and that it remains a service that can be offered to the community.

InfoXpert Document ID: 95238



7.4 Subject: Regional Arts Development Fund – Round One

Attachments: nil

Author: Economic Development Officer

Date: 8 November 2018

Executive Summary:

Council's Round 1 of RADF closed on 22nd October 2018. The RADF Committee assessed the Round 1 applications via email and Council is presented with the recommendations for ratification.

Recommendation:

That Council ratify the recommendations made by the Regional Arts Development Fund Committee for RADF Round 1:

- *McKinlay Shire Council : Flipside Circus \$6,350*
 - *McKinlay Shire Council: Jabu Birriny exhibition \$500;*
 - *McKinlay Shire Council: Crack Up Sisters \$1,900;*
 - *McKinlay Shire Cultural Association: Night photography \$796;*
 - *Julia Creek Dirt n Dust Festival: Archiving and Videoing of Julia Creek community \$3,750.*
-

Background:

The McKinlay Shire RADF Committee will assessed the applications submitted against the RADF guidelines. A summary of the applications received is provided below:

- McKinlay Shire Council – Flipside's programs provide a unique opportunity for young people to show off, take risks, trust, dream and aspire, work hard, laugh, and have fun! The workshops are fun and challenging, and focus on building self confidence, physical skills, fitness, trust, and teamwork. Flipside's different programs can cater for children as young as 2 years old right through 18 years. The grant will undertake a 4-day residency program in the April 2019 school holidays. The availability of the group tour may mean that the workshop takes place in the June/July 2019 school holidays, however we have put down a preference for April. This is to be confirmed in the early new year. *Funding requested \$6,350.*
- McKinlay Shire Council – The Jabu Birriny tour is being coordinated by Flying Arts, working with Yarrabah Arts and Cultural Centre to have a package of public program offerings that will have 2-3 artists from Yarrabah and a FAA staff member come out to support each tour leg. It's an exhibition of etchings, weavings, ceramics and paintings. The show comes with well developed didactic panels on each of the artists, as well as video interviews activity sheet and resource notes. *Funding requested \$500.*



Ordinary Meeting of Council Tuesday 20th November 2018

- McKinlay Shire Council – The grant will be used towards the costs of booking the Crack up Sisters to run some workshops with the School kids and the Kindy kids. The Crack up sisters will provide fun and engaging workshops for the kinder kids, Prep to Grade 2 and Grade 3-Grade 6 children based on their abilities and current skills. This will provide the children an opportunity to learn skills that they would not usually be exposed to. It is an excellent opportunity for the children to develop their confidence, team work, trust and creating a supportive environment. *Funding requested \$1900.*
- McKinlay Shire Cultural Association – The grant will be used towards the costs of Tutoring for photography to capture the night’s brilliance and push ones creativity. There will then be tutoring the next day in photo editing on computers using different apps. This is to be held in conjunction with the ‘Celebrating our Volunteers’ TRAIC event. *Funding requested \$796.*
- Julia Dirt n Dust Festival – In 2019, the iconic Julia Creek Dirt n Dust Festival celebrates its 25th year. The Festival wants to ensure that the memories made over the past twenty-five years are captured and stored by allowing the local community and groups to attend a 2 day workshop (February 2019) run by a media company to teach how to edit video footage (for interviews with people), as well as other digital footage and memorabilia that captures the hear, soul and stories of the Julia Creek community. A display would be created over the DnD weekend. *Funding requested \$3750.*

Consultation: (internal/External)

Round 1 was advertised via a shire wide mail out, promotion through Council’s website and Facebook page.

Legal Implications:

A media release approved by Arts Queensland must be carried out announcing successful applicants as per Council’s funding agreement.

Policy Implications:

The RADF program aligns with Council’s Arts and Culture policy.

Financial and Resource Implications:

Council has a RADF budget \$35,730.38 for projects in the 2018/2019 financial year. Total funding requested for Round 1 is \$13,296.00, with \$22,434.38 remaining for future expenditure in the remaining rounds of the financial year.

InfoXpert Document ID: 95198



8.0 CORPORATE SERVICES



8.1 Subject: Corporate Services Report
Attachments: Nil
Author: Corporate Services Team Leader

Executive Summary:

The Corporate Services Report as of 31st October 2018 which summarises the financial performance and position is presented to Council.

Recommendation:

That Council receives the monthly Corporate Services Report for the period ending 31st October 2018.

Report:

The Corporate Services Report compares actual performance to date with the Council's adopted 2018-2019 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents it's wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

Income Statement Variances/Comments:

Significant increase in expenditure in October due to the Flinders Highway works expenditure flowing through.



Ordinary Meeting of Council Tuesday 20th November 2018

INCOME STATEMENT SUMMARY

	Actuals	Variance	YTD Budget	Full Year Budget
Total Income	4,945,493	68%	7,251,324	21,753,973
Total Expenses	4,159,964	83%	5,036,741	15,110,222
Surplus	785,529	35%	2,214,584	6,643,751
Less Capital Revenue	1,735,841	55%	3,157,576	9,472,727
Plus Depreciation	-	0%	1,410,733	4,232,200
Net Operating Surplus	\$ (950,312)	-203%	\$ 467,741	\$ 1,403,224

STATEMENT OF FINANCIAL POSITION

	2019 Actuals	2018 Actuals
Current Assets	14,193,774	15,379,450
Total Non-Current Assets	192,370,300	190,871,685
Total Assets	206,564,074	206,251,136
Total Current Liabilities	880,773	1,353,363
Total Non-Current Liabilities	96,659	96,659
Total Liabilities	977,432	1,450,022
<i>Community Equity</i>		
Asset Revaluation Surplus	67,975,432	67,975,432
Retained Surplus	137,211,210	136,425,681
Reserves	400,000	400,000
Total Community Equity	\$ 205,586,642	\$ 204,801,113

STATEMENT OF CASH FLOWS

	2019 Actuals	2018 Actuals
Cash Flows from Operating Activities	382,575	552,708
Receipts, Payments & Interest Received		
Borrowing Costs		
Cash Flows From Investing Activities	(9,616,768)	(4,669,152)
Payments and Proceeds for PPE		
Capital Income		
Cash Flows from Financing Activities	-	-
Loan Payments		
Net increase (decrease) in cash held	(9,234,193)	(4,116,444)
Cash at beginning of the financial year	12,862,241	15,665,531
Cash at the end of the period	13,473,402	12,862,241



Summary By Departments

Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	2,098,987	19%	11,318,012	1,711,090	13%	12,099,800
Governance & Partnerships	0	0%	8,190	278,001	29%	900,000
Corporate Services	1,840,830	23%	7,992,407	00,441	30%	1,704,001
Economic Development	110,073	0%	190,918	203,749	20%	1,039,700
Community Services	700,034	40%	1,779,234	1,090,080	31%	3,474,008
Health Safety & Development	7,337	9%	79,000	123,002	18%	009,000
Environment Management	100,911	49%	319,002	121,790	20%	010,000
	4,932,378	23%	21,753,973	4,035,279	19%	21,162,629

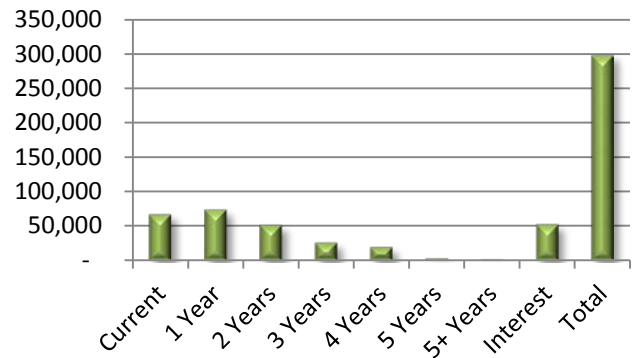
Capital Works Program

	Actual	%	Budget
Infrastructure & Works			
Roads, Grids and Bridges (Including R2R & TIDS)	596,886	25%	2,402,947
Wastewater	1,034	0%	885,000
Water	-	0%	85,000
Transport - Julia Creek Airport	-	0%	55,000
Other incl Plant Replacement	77,947		1,135,000
	675,867	15%	4,562,947
Environmental Management			
Reserves Asset Management	374	0%	170,000
	374	0%	170,000
Community Services & Facilities			
Buildings & Other Structures	840,143	26%	3,177,095
Parks & Gardens	-	0%	338,800
Council Housing	16,621	13%	127,945
	856,764	24%	3,643,840
Corporate Services			
Buildings & Other Structures	-	0%	-
Office Equipment	810	2%	35,000
	810	2%	35,000
Economic Development			
Julia Creek Livestock Facility	-	0%	-
Economic Development	-	0%	-
	-	0%	-
TOTAL	1,533,815	18%	8,411,787



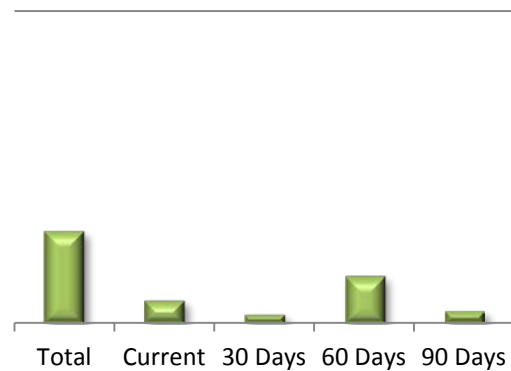
Outstanding Rates

	Oct-18	Sep-18
Current	7,72	124,290
1 Year	74,224	74,84
2 Years	1,837	3,087
3 Years	2,393	2,393
4 Years	19,939	19,939
5 Years	3,400	3,400
5+ Years	1,84	1,84
Interest	2,918	49,7
Total	298,129	353,215



Outstanding Debtors

Total	88,417.26
Current	22,379.37
30 Days	8,770
60 Days	4,233.7
90 Days	12,047.43



Consultation:

- Chief Executive Officer
- Director of Corporate and Community Services

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 95271



Ordinary Meeting of Council Tuesday 20th November 2018

8.2 Subject: Audit Committee Meeting Minutes

Attachments: Yes

Author: Director Corporate & Community Services

Date: 14th November 2018

Executive Summary:

An Audit Committee meeting was held on 23rd October 2018, Council is presented with a copy of the minutes from the meeting for information purposes.

Recommendation:

That Council receive the report and note the Audit Committee Meeting Minutes of 23 October 2018.

Background:

The Audit Committee met on 23rd October 2018 to discuss a number of matters, including the review of the 2017/18 Draft Financial Statements prior to them being given to the Auditor General for certification; and to review the Auditors Closing Report.

Section 211 (1) (c) of the Local Government Regulation 2012 states that a written report about the meeting must be given to Council as soon as practicable after the meeting.

Consultation:

Audit Committee and CEO

Legal Implications:

Nil

Policy Implications:

N/A

Financial and Resource Implications:

Nil

InfoXpert Document ID: 95334



AUDIT COMMITTEE MEETING

HELD AT COUNCIL CHAMBERS

On Tuesday 23rd October 2018

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5. Presentation of Financial Statement 2017/18	p3
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7. Members Business	p4
8. Close	p4

1. Opening

The meeting opened at 1:10pm

2. Attendance

Cr. Belinda Murphy
Cr. Neil Walker (Deputy Mayor)
Neil Warner – Community member

John Kelly - Chief Executive Officer
Tenneil Cody – Director of Corporate and Community Services
Peter Gogsch – O'Regan & Partners (Teleconference)

3. Minutes from Previous Meeting

Minutes from meeting held 13th August 2018 be considered and approved.

RESOLUTION 7/1819

That the minutes of the Audit committee meeting held on 13th August 2018 be confirmed.

Moved: Mr. Neil Warner

Seconded: Cr. Neil Walker

Carried

4. Business Arising from Previous Meeting

- Minutes of 13th August were tabled at the September 2018 Ordinary Meeting of Council.
- An Action Register will be developed and tabled at each Audit Committee Meeting to detail actions taken as a result of Internal Audits.

5. Presentation of Financial Statements for 2017/18

In accordance with Section 211 (1) (iii) of the *Local Government Regulation 2012*, the Audit Committee is presented with a copy of the Draft Financial Statements for the 2017/18 financial year, prior to the statements being provided to the Auditor General.

RESOLUTION 8/1819

That the audit committee receive the 2017/2018 financial statements and endorse them to be provided to the Auditor General.

Moved: Cr. Belinda Murphy

Seconded: Cr. Neil Walker

Carried

6. Auditors Closing Report

The Audit Committee is presented with the Auditors Closing Report.

RESOLUTION 9/1819

That the audit committee receive the report and note the audit conclusions

Moved: Cr. Neil Walker

Seconded: Mr. Neil Warner

Carried

7. Members Business

Nil

8. Close

With no further business, Cr Murphy thanked members for their attendance and contribution to considerations and declared the meeting closed at 2.00pm.



Ordinary Meeting of Council Tuesday 20th November 2018

8.3 Subject: Auditors Closing Report

Attachments: Yes

Author: Director Corporate & Community Services

Date: 14th November 2018

Executive Summary:

The Mayor has been provided with an Auditors Closing report in relation to the Audit for the 2017/18 financial year. Consistent with section 213 of the Local Government Regulation 2012, this report is prepared on behalf of the Mayor to present the closing report to Council.

Recommendation:

That Council receive the Auditors Closing Report and note the matters raised in the report.

Background:

The Audit of Council's 2017/18 financial statements have been completed and as a consequence the Auditor-general has provided a closing report to the Mayor.

The closing report includes an analysis of areas of audit significance, identified audit misstatements and other matters.

In summary the following matters were raised:

There were four Internal Control issues identified which relate to Council policies, Internal Audit Plan, Related Party Transaction Notifications and Payroll control.

The report notes that the prior year internal control issues had been resolved.

There was one financial reporting issue identified, which was accounting for landfill provision.

All but one financial reporting issue from the previous issue was noted as resolved.

Consultation:

Audit Committee and CEO

Legal Implications:

Nil

Policy Implications:

N/A

Financial and Resource Implications:

Nil

InfoXpert Document ID: 95335

McKinlay Shire Council

2018 Closing report to the Mayor 19 October 2018

Your ref□

IN-CONFIDENCE

19 October 2018

Cr. B. Murphy
Mayor
McKinlay Shire Council
PO Box 177
□□LIA CR□□K QLD 4823

Dear Councillor Murphy

2018 Closing report

We present to Council our closing report for McKinlay Shire Council for the financial year ending 30 June 2018. It includes an analysis of areas of audit significance, identified audit misstatements, and other matters.

Our audit was conducted in accordance with our external audit plan issued 21 February 2018. We confirm that up to the date of this report we have maintained our independence obligations in relation to our conduct of this audit.

Based on the information that has been assessed as part of our audit, we expect to issue an unmodified audit opinion.

A survey will be sent to you asking for feedback on our performance throughout this year's audit. Your participation would be greatly appreciated so that we can identify opportunities to enhance our engagement with you. We are committed to ensuring future audits are a valuable service to your entity.

If you have any questions or would like to discuss the audit report, please contact me or Rhyen Casidsid on 07 4080 7322.

Yours sincerely,



Peter Catterson
□ngagement Leader

□nc.

cc. □ohn Kelly, Chief □xecutive Officer

This closing report documents our audit of McKinlay Shire Council's financial statements, including our audit work performed over financial reporting risks.

Based on the information that has been assessed as part of our audit, QAO expects to issue an unmodified audit opinion.

The expected opinion is subject to the finalisation of the financial statement audit process with key aspects still to be finalised included in the 'highlights' section below. Appendix A provides a detailed list of all outstanding audit matters.

Highlights

Expected audit opinion

We expect to issue an unmodified opinion on the financial statements

Final audit materiality

\$0.43m Revenue

\$9.54m PPE

QAO assessment of your financial statements preparation process

- **Year end close process**
Partially implemented
- **Timeliness**
Legally compliant
- **Quality**
 No significant adjustments

QAO assessment of your internal controls

- **Control environment**
Generally effective
- **Risk assessment**
 Effective
- **Control activities**
 Effective
- **Information and communication**
 Effective
- **Monitoring controls**
 Effective

Estimated final fee

\$41,000 – Council

Outstanding audit matters

Item	Responsibility
Financial statements and annual report review—quality check over final version	Audit
QAO review and clearance – final review and clearance of the final financial statements	QAO
Subsequent events update—review of transactions to date of signing	Management and Audit
Management representation letter—to be signed with the financial statements	Management
Financial report certification—signing of the financial statements by management following adoption by the board	Management and Audit

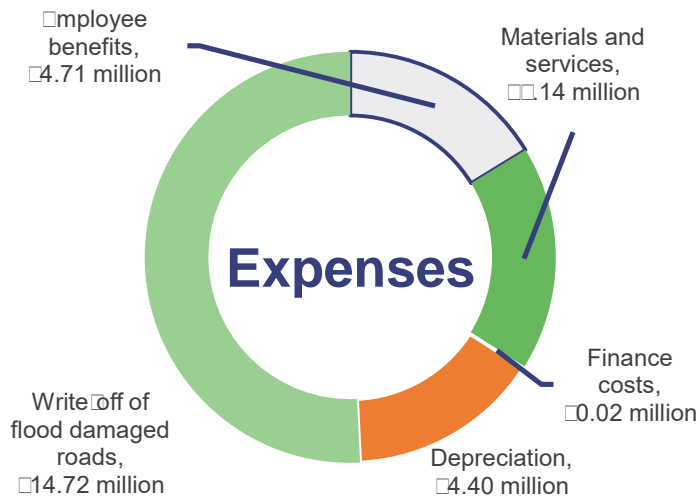
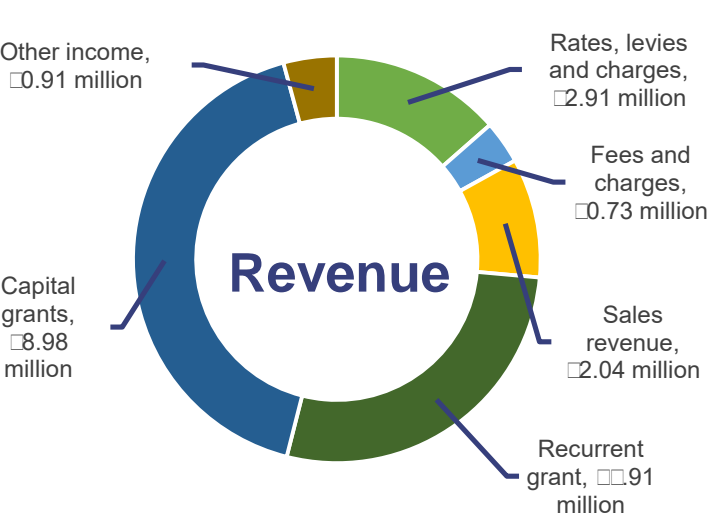
Key financial balances



During the audit, we have held discussions with management to understand your business. We have also performed audit procedures over key risk areas, significant balances and classes of transactions. We noted the following.

Strategic objectives

- Develop road networks to support shire industry and development
- Promote projects and business opportunities appropriate to Council's capacity as an economic entity within the region
- Maintain a corporate structure that reflects and meets the needs of the corporate plan
- Develop and implement appropriate Asset Management Plan for all Council building assets



Current ratio

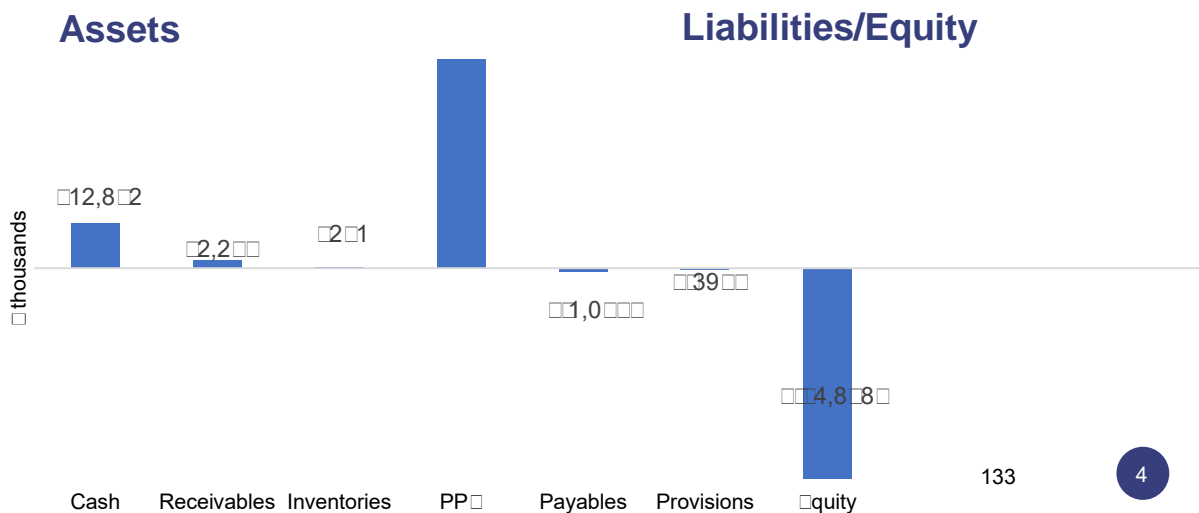
11.0

Debt to equity

1%

Net assets

\$205m



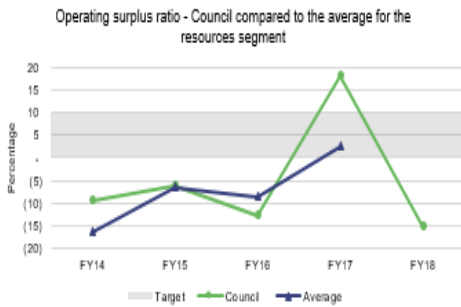


The table below details our assessment of your financial sustainability and is based on the results of your asset sustainability, operating surplus and net financial liabilities ratios.

Our likely 2018 assessment of council's overall financial sustainability risk is **Overall financial sustainability**

Our financial sustainability risk rating definitions can be found at Appendix C.

Operating surplus ratio



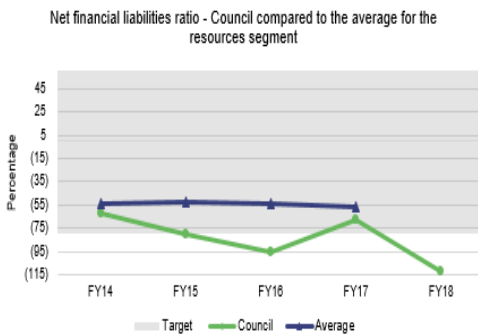
The Operating Surplus Ratio indicates the extent to which operating revenues raised cover operating expenses.

Calculated as $\frac{\text{Net operating result}}{\text{Total operating revenue (excluding capital items)}}$

The *Financial Management Sustainability Guideline 2013* has set the target of between 0% and 10%. Councils consistently achieving modest operating surpluses over the long term whilst having regard to asset management and community service level needs are considered financial sustainable.

There was a significant increase in Council's prior year operating surplus ratio as a result of the major RPC works carried out for the Department of Transport & Main Roads. The lack of the same revenue stream caused the large decrease in ratio during the current year as there were no RPC projects carried out.

Net financial liabilities ratio



The Net Financial Liabilities Ratio indicates the extent to which operating revenues (including grants and subsidies) can cover net financial liabilities (usually loans and leases).

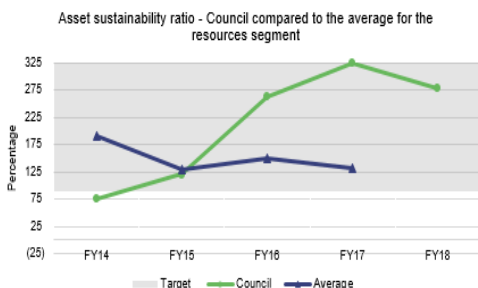
Calculated as $\frac{\text{Total Liabilities} - \text{current assets}}{\text{Total operating revenue}}$

The *Financial Management Sustainability Guideline 2013* has set the target as not greater than 0%.

Councils that have net financial liabilities that are greater than 0 per cent of operating revenue have limited capacity to increase loan borrowings and may experience stress in servicing current debt.

Council has significantly lower liabilities which are mainly comprised of trade creditors therefore the ratio has been ordinarily below average or target.

Asset sustainability ratio



The Asset Sustainability Ratio indicates the extent to which assets are being replaced as they reach the end of their useful lives.

Calculated as $\frac{\text{Capital Expenditure on replacement of assets (renewals)}}{\text{Depreciation Expense}}$

The *Financial Management Sustainability Guideline 2013* has set the target as greater than 90%. Achieving this target, indicates that the council is renewing and replacing its assets at a greater rate than they are wearing out.

Council has consistently met the target asset sustainability ratio since FY15. This is primarily related to Council's NDRRA works carried out to restore flood damaged roads.





Areas of audit significance

In our earlier reports, we identified those items that we considered to be significant or elevated risks of material error to the financial statements. The proceeding table set out the identified areas of audit significance and the procedures undertaken to address the risk.

We have requested written representations from management in relation to financial statements related matters, including areas of audit significance. We require this letter to be signed on the same date as your certification of the financial report. These representations support audit evidence obtained in forming our opinion.

Risk	Description	Audit response	Audit conclusion
1	<p>Revenue/Receivables This is an area of high risk for the following reasons</p> <ul style="list-style-type: none"> • Numerous rating scales and complex calculations involving rebates and discounts on rates. • High incidence of refunds and adjustments to customer accounts. • Lack of compliance with funding obligations. • Grant acquittals not always finalised within timeframes specified in the grant agreements. • Revenue, by nature, has a high risk of fraud. • Unearned revenue • Unreversed internal revenue accounts at year end 	<p>We performed the following procedures over revenue/receivables</p> <ul style="list-style-type: none"> • Reasonableness tests over rates • Analytical review and testing of rates, discounts and rebates • Analysis of year-end totals against forecasts and perform further investigations if significant variances occur. • Verification grant monies have been applied in compliance with grant conditions. • Third party confirmations of grant funds received. • Scrutiny of sample of invoices and credit notes (fees & charges, contract & recoverable works etc.) • Verification of debtors to supporting documentation • Review of write offs and adequacy of provision for doubtful debts • Scrutiny of aged debtors • Test of revenue cut-offs to ensure revenue is recognised in the correct accounting period. 	<p>Based on the audit work performed above, we have reasonable assurance that revenue/receivables are fairly stated and have been recorded in accordance with Australian accounting standards.</p>
2	<p>Property, plant and equipment This is an area of high risk for the following reasons</p> <ul style="list-style-type: none"> • Complex valuation methodologies applied to infrastructure assets • Sub-activity in estimation of useful lives, residual values and condition assessments. • Attractive moveable items. • Capital works programme with potential for incorrect treatment of Capital WIP and completed assets • Capitalisation of repairs and maintenance • Desktop indexation being performed by management engaged external valuers as at 30 June 2018. 	<p>We performed the following procedures over the property, plant and equipment</p> <ul style="list-style-type: none"> • Audit review of instructions provided to valuers. • Audit review of documentation to support the assumptions adopted by the external valuers in determining the fair value of assets. • Assessed appropriateness of indices used. • Asset revaluation surplus – trace movements to supporting documentation and PP&E revaluation workings. • Review capital vs. maintenance. • Recalculation of depreciation. • Probity testing of material additions and disposals during the year. • Audit of asset impairment. • Reliance on reconciliations between the fixed asset register and the general ledger. 	<p>Based on the audit work performed above, we have reasonable assurance that property, plant and equipment are fairly stated and have been recorded in accordance with Australian accounting standards.</p>



Areas of audit significance (cont.)

Risk	Description	Audit response	Audit conclusion
2	<p>Property, plant and equipment (cont.)</p> <ul style="list-style-type: none"> Lack of a formal documented annual impairment assessment of assets. Lack of asset management system for roads Compliance with statutory disclosure requirements of valuation methodologies and assumptions. Lack of Audit Committee oversight of the valuation process. Assessment of plant hire charges attributed to capital work in progress (WIP) as it affects the valuation of capital WIP. 	<ul style="list-style-type: none"> Review of compliance with the applicable prescribed disclosure requirements (with reference to AASB 11 (Property, Plant and Equipment), AASB 13 Fair Value Measurement and the illustrative Tropical financial statements) Scrutinise the Capital Work in Progress (WIP) account to identify material or long standing items that should be transferred out. Review of Audit Committee minutes evidencing review of the valuation process. Verify the valuation of capital WIP by assessment of the basis of the charges attributed to capital projects for the use of Council's own plant and equipment 	
3	<p>Expenditure/Payables</p> <p>This is an area of moderate risk for the following reasons:</p> <ul style="list-style-type: none"> Large supplier base Estimation of accruals involves a degree of subjectivity Decentralised purchasing Lack of adherence to procurement policy Unrecorded liabilities noted in previous year. Misstatement of accruals in previous year. 	<p>We performed the following procedures over the expenditure/payables:</p> <ul style="list-style-type: none"> Key focus on adherence to procurement policy. Key focus on extent and validity of possible long outstanding transactions in the WIP ledger and "close out" of projects. Detailed testing over: <ul style="list-style-type: none"> discretionary payments contracts and tendering prepaid expenses GST and FBT Councillors expenses Corporate card expenses Material transactions Year-end accruals/cut-offs Verification of creditors to source documentation. Detailed variance analysis to cover comparative period. 	<p>Based on the audit work performed above, we have reasonable assurance that expenditure/payables are fairly stated and have been recorded in accordance with Australian accounting standards.</p>
4	<p>Cash/Cash equivalents and Investments</p> <p>This is an area of moderate risk for the following reasons:</p> <ul style="list-style-type: none"> Highly liquid assets susceptible to fraud Unrecorded accrued interest income on short term investments in previous year 	<p>We performed the following procedures over cash/cash equivalents and investments:</p> <ul style="list-style-type: none"> Scrutiny of the year-end bank reconciliations for all cash and investment accounts and, where necessary, investigate any unusual reconciling items. Reliance on external bank confirmations Assessment on the impact of proposed, future capital projects on financial sustainability Verification of cash balances. 	<p>Based on the audit work performed above, we have reasonable assurance that cash/cash equivalents and investments are fairly stated and have been recorded in accordance with Australian accounting standards.</p>

Areas of audit significance (cont.)

Risk	Description	Audit response	Audit conclusion
□	<p>Employee Expenses/Employee Benefits</p> <p>This is an area of moderate risk for the following reasons □</p> <ul style="list-style-type: none"> • Complex calculations for employee benefit provisions may lead to inaccurate payments to employees. • Variances in the calculations of employee entitlements □ annual leave and LSL □ in previous year. • Provisions calculations based on significant management assumptions. • Range of rates under a complex □ BA 	<p>We performed the following procedures over employee expenses □ employee benefits □</p> <ul style="list-style-type: none"> • Transactional analytics over payments made to employees and councillors. • Verification of changes to employee master □ file details and □ FT file security. • Substantive testing of employee pays, appointments, termination payments, deductions and leave records. • Review of the calculation of employee benefit payables and provisions. • Review of superannuation contributions. • Verification of existence of employees • Review classification of employee entitlements between current and non □ current. 	<p>Based on the audit work performed above, we have reasonable assurance that employee expenses □ employee benefits are fairly stated and have been recorded in accordance with Australian accounting standards.</p>
□	<p>General Ledger cycle</p> <p>This is an area of moderate risk for the following reason □</p> <ul style="list-style-type: none"> • Large number of □ journal entries processed. • Implementation of new accounting system planned for pre □ 30 □ June 2018 	<p>We performed the following procedures over the general ledger cycle □</p> <ul style="list-style-type: none"> • Test authorisation of □ journal entries. • Verify movements in equity and reserves. 	<p>Based on the audit work performed above, we have reasonable assurance that general □ journals and equity and reserves are fairly stated and have been recorded in accordance with Australian accounting standards.</p>
7	<p>Related Party Disclosures</p> <p>From 1 □ July 201 □, AASB 124 Related Parties Disclosures applies to Council. This accounting standard requires a range of disclosures about □</p> <ul style="list-style-type: none"> • remuneration of key management personnel transactions with related parties □ entities • relationships between parent and controlled entities. <p>Although there was no significant issue noted during its first year of adoption, we anticipate that this standard will still have a significant impact on Council's systems for capturing qualitative and quantitative information as this exercise is fairly new.</p>	<p>We performed the following procedures over related party disclosure □</p> <ul style="list-style-type: none"> • Evaluation of Council's procedures and policies to identify, capture and disclose related party transactions. • Assessment of completeness of identified related parties. • Review of supporting documentation for transactions with □ <ul style="list-style-type: none"> □ remuneration of key management personnel □ related parties. • Review of disclosures for compliance with Australian Accounting Standards 	<p>Based on the audit work performed above, we have reasonable assurance that related party disclosures are fairly stated and have been recorded in accordance with Australian accounting standards.</p>

Final audit materiality

Our final audit materiality thresholds have been reassessed and updated since we communicated those in the external audit plan to reflect your year end financial statement balances.

We used these thresholds in assessing misstatements.

Overall	Performance	Scoresheet (clearly trivial)
PPE \$9.54m	\$8.60m	\$95,436
Revenue \$0.43m	\$0.39m	\$4,297

Evaluation of misstatements

Identified misstatements	Increase/decrease in net assets (\$)	Increase/decrease in operating result (\$)
<p>□ had □sted misstatements—audit conclusion</p> <p>Immaterial ad □stment to interest income on short term investments and to PP&□ on capitalisation of furniture & fittings</p>	8,908	8,908

Further details of misstatements are in [Appendix B](#).

Effectiveness of financial statements preparation process

Our assessment of the effectiveness of your financial statement preparation process involved considering three components—your year end close process, the timeliness of your financial statements, and the overall quality of your financial statements. We assessed these based on the criteria disclosed in the external audit plan. These are explained further below.

We assessed the outcomes of your year end close processes, based on the agreed dates in your financial reporting timetable to ensure a timely audit clearance of the financial statements at year end.



Year end close processes



Timeliness



Quality of draft financial statements

Your rating:

Partially implemented ●

We will assess the outcomes of your year end close processes, based on the agreed dates in your financial reporting timetable. This ensures a timely audit clearance of the financial statements at year end. We look at the dates for

- finalising non-current asset valuations
- preparing complete pro forma financial statements
- resolving accounting issues
- workpapers reviewed and available for audit
- final draft financial statements completed.

Your rating:

Legally compliant ●

We will assess how quickly the financial statements are certified compared to the legislative reporting deadline.

Your rating:

No significant adjustments ●

We will assess the quality of your financial statements in terms of adjustments you make between the first draft of the financial statements and the final version we receive. This includes adjustments to current year, prior year and other disclosures. This is an indicator of how effective your review of the financial statements is at identifying and correcting errors.

Our rating system



Fully implemented

All key processes were completed by the planned date



Partially implemented

Three to four key processes were completed by the planned date



Not implemented

Less than three key processes were completed by the planned date



Timely

Audit opinion issued on or before 1 October 2018



Legally compliant

Audit opinion issued between 17 and 31 October 2018 (inclusive) or met approved ministerial extension



Not timely

Audit opinion issued after 31 October 2018



No adjustments

No adjustments were required



No significant adjustments

Immaterial adjustments to financial statements



Significant adjustments

Material adjustments to financial statement components

Other required communications

We are required to report certain matters to those charged with governance. The table below provides a summary of the matters usually communicated at the end of our audit.

Matters for QAO to consider	How these were addressed
Disagreements with management	During our audit, we received full co-operation from management and had no unresolved disagreements over the application of accounting principles and the scope of our audit. At the date of this report the final disclosures to be included in the financial statements are in the process of completion.
Significant difficulties	□o significant difficulties were encountered during the audit.
Compliance with laws and regulations	We have not identified any instances of non-compliance with laws and regulations that may have a material effect on the financial report.
Matters significant to related parties	□o matters significant to related parties were noted during the audit.
Changes to accounting policies	We confirm there were no significant changes to accounting policies during the period.
Other matters significant to the oversight of the financial reporting process	□o other significant matters in relation to the financial reporting process were noted during the audit.
Fraud and illegal acts	<p>We have made enquiries of management regarding □</p> <ul style="list-style-type: none"> • knowledge of any fraud or suspected or alleged fraud affecting the entity involving management, employees who have significant roles in internal control □ or others where fraud could have a material effect on the financial report • knowledge of any allegations of fraud, or suspected fraud, affecting the financial information. <p>We did not become aware of any fraud or illegal acts during our audit.</p>
Other information in the entity's annual report	<p>Provide an update on the status of our review of other information in the entity's annual report.</p> <p>We have not, as yet, undertaken audit procedures to verify other information in the entity's annual report as required by Australian Auditing Standard ASA 720 <i>The Auditor's Responsibilities Relating to Other Information</i>. Our review would examine whether annual report financial information and non-financial information is not inconsistent with the financial report.</p>



Significant deficiencies and deficiencies

The following table details control deficiencies identified through our audit as at 19 October 2018. It includes a response from management.

Our risk ratings are as follows—refer [Our ratings](#) for more detail.



1 Control Environment: Council Policies Due for Review

During the interim audit, it was noted that on Council’s website there are a number of policies which are outdated and due for review, as specified in the respective documents. The policies required to be reviewed are summarised in the table below.

Policy Name	Revision Date
Active Community Policy	Jan-18
Entertainment and Hospitality Policy	Aug-16
Acceptable Request Guidelines Policy	Oct-17
Customer Service Policy	May-10
Expenses & Reimbursement Policy	Aug-16
General Complaints Process Policy	Sep-11
Road Access Policy	Mar-12
Debtor Policy Statement	Jun-13
Advertising Spending Policy	May-16
Councillor Code of Conduct Policy	Oct-17

QAO recommendation

It is recommended that these policies be revised and updated, if required, to ensure that these are still aligned with Council’s current practices.

Management response

Active Community Policy was reviewed in June 2018. The Councillor Code of Conduct Policy has not been updated as with the recent changes due to the Belcarra Legislation the Department are now developing a model Code of Conduct for Councillors, and as soon as that is released we will look to review and update our policy accordingly. With respect to the other policies this remains a priority for Council to review and update as necessary. However with key staff changes over the past six months it is a matter of competing priorities.

Responsible officer Director of Corporate & Community Services

Status Work in progress

Action date To be advised





Significant deficiencies and deficiencies (cont.)

2 Risk Assessment: Internal Audit Plan

It was noted that the draft internal audit plan provided by Council did not document the following considerations

- the way in which the operational risks have been evaluated
- the most significant operational risks identified from the evaluation and
- the control measures that the local government has adopted, or is to adopt, to manage the most significant operational risks.

QAO recommendation

Audit understands that Council together with the internal audit team have covered these points in preparing the plan but it is recommended that these be properly documented for compliance purposes with the Local Government Act 2009.

Management response

Management notes the recommendations and will look to document the operational risks as noted.

Responsible officer Director of Corporate & Community Services
Status Not started
Action date To be advised





Significant deficiencies and deficiencies

3 Control Activities: Key Management Personnel (KMP) Related Party Transaction (RPT) Notification

The KMP related party notification forms provided appeared to be related to FY2017 as evidenced by the signature dates. It was further verified with Council that the information is still applicable in the current financial year.

Based on Council's related party policy, KMP must provide a RPT notification notifying of any existing or potential related party transactions between Council and either themselves, their close family members or entities controlled or jointly controlled by them or any of their close family members, to the Chief Executive Officer by no later than the following periods during a financial year

- 30 days after a KMP commences their term or employment with Council
- 30 November
- 30 June.

QAO recommendation

Audit understands that there have been no changes in the RPT notifications by KMP. However, it is recommended that at a minimum Council demonstrate that this has been confirmed with KMP on an annual basis to ensure completeness and accuracy of information provided by them. Confirmation should be evidenced.

Management response

RPT notifications were issued to KMP however were not returned on the premise that they believed only needed to complete if there were changes from the preceding year. One form for FY2017/18 was submitted by KMP. Will ensure forms are issued and returned for each financial year.

Responsible officer: Director of Corporate & Community Services
Status: Not started
Action date: To be advised





Significant deficiencies and deficiencies (cont.)

4 Control Activities: Payroll Control

In our testing of payroll it was noted that in three cases the weekly timesheet was not signed by the employee's supervisor or manager.

QAO recommendation

It is recommended that timesheets be approved and signed by the employee's immediate supervisor or manager as part of Council's internal control on payroll.

Management response

Recommendation noted. Council currently follows this process however there appear to have been a few exceptions as identified in the course of the audit. Council is currently reviewing its payroll processes and will discuss the same with the relevant staff and supervisors. In the majority this process is adhered to i.e. supervisors to sign employee timesheets prior to submission to payroll for processing.

Responsible officer Director Corporate & Community Services

Status Work in progress

Action date To be advised






Deficiencies and other matters

The following table summaries the status of issues and other matters reported by audit in prior years.


Our risk ratings are as follows—refer to [Our ratings](#) for more detail.

 Significant deficiency
  Deficiency
  Other matter

Reference	Rating	Component	Issue	Status
2017 IC Issue 1		Control Environment	<p>Asset Management Plan Not Implemented</p> <p>Audit acknowledges Council’s actions in seeking to develop and implement a new plan, however we recommend that Council should ensure implementation of the plan within a reasonable timeframe to be compliant with the <i>Local Government Act 2009</i>.</p>	<p>Work in progress</p> <p><i>Interim audit response:</i> During the last 12 months staff have collated asset data and entered this data into the software system “Delta S” and also entered road infrastructure conditions into the system “Recover” for flood damage. This data will then be utilised to develop the asset management framework. Peak Services have commenced work as stipulated in the Asset Management Improvement Plan. Peak Services will be visiting Council in early June 2018 to complete a presentation with the Councillors and Directors where we are at, moving forward and asset management practices and how they benefit Council. Once presentation training is completed with required staff and Councillors, the scope of works as per the Improvement Plan will commence</p> <p><i>Final audit response:</i> Council is still continuing with the Asset Improvement Plan.</p>



Deficiencies and other matters (cont.)

Reference	Rating	Component	Issue	Status
201□□17 IC Issue 2		Risk Assessment	<p>Risk Register</p> <p>It is recommended that all aspects of the Council’s risk management be reviewed ensuring that processes are in place and documented for risk identification, risk registers, risk assessment and analysis, and risk monitoring. It is understood that a risk register is currently being prepared by Council.</p>	<p>Resolved.</p> <p>Corporate Risk Register completed and adopted by Council.</p>





The following table details financial reporting issues identified since our last interim report dated 28 March 2018. It includes a response from management.

Our risk ratings are as follows—refer [Our ratings](#) for more detail.



1 Accounting for Landfill Provision

Council currently operates three landfill sites at Julia Creek, McKinlay and Kynuna. Based on Council's calculation of landfill provision, the net present value of estimated rehabilitation costs amounted to \$1,983. The costs were based on the initial estimate of Council's engineer who also recommended Council engage external consultants to perform a further review. Council explained that it has not been possible to complete the external review within a reasonable timeframe in order to complete the financial statements. Therefore, Council utilised the internal estimates for the purpose of considering an initial rehabilitation provision. As the balance is not material, the restoration provision has not been recognised by Council for the financial year ended 30 June 2018.

QAO recommendation

It is recommended that the landfill provision be revisited and resolved as appropriate. Audit acknowledges Council's commitment to engage external consultants in the next financial year to further consider the issue.

In addition, it is recommended that Council develops a closure and post closure care plan for the waste disposal facility, as per the licence to operate waste facilities issued to Council. It was noted in the licence that the landfill site's post closure care extends for a nominal period of 30 years after the cessation of waste disposal activities and continues in effect until it can be demonstrated to the administering authority that the area used for waste disposal will not release contaminants into the environment.

Management response

Council will revisit landfill provision in the next financial year.

Responsible officer □ Director Corporate & Community Services
Status □ not started
Action date □ To be advised






Deficiencies and other matters

The following table summaries the status of financial reporting issues reported by audit in prior years.





Our risk ratings are as follows—refer to [Our ratings](#) for more detail.



Reference	Rating	Component	Issue	Status
2017 FR Issue 2		Information and Communication	<p>Use of Capital Work in Progress Account</p> <p>It is recommended that only genuine capital work in progress assets should be processed in this way—all other asset additions, for example purchases of office furniture and fittings and plant and equipment, should be disclosed as additions in the relevant note to the financial statements.</p>	Resolved.
2017 FR Issue 4		Information and Communication	<p>Timing of revenue recognition</p> <p>It is recommended that a thorough review should be in place for any outstanding grant before recognising it as accrued revenue at year-end to ensure accurate cut-off.</p>	Resolved.
2017 FR Issue 1		Information and Communication	<p>Revaluation reserve account balances classification</p> <p>It is recommended that the balances of identified revaluation reserves and accumulated surplus accounts should be adjusted accordingly to ensure consistency between the financial statements and general ledger (GL).</p>	<p>Unresolved.</p> <p>Accounts that make up the asset revaluation surplus were properly adjusted and now matched to the financial statements. As to retained or accumulated surplus, we noted that there are still several GL accounts that need to be added in order to reconcile the balance with the financial statements.</p>



Deficiencies and other matters (cont.)

Reference	Rating	Component	Issue	Status
Re R aised 201 1 7 FR Issue <input type="checkbox"/>		Information and Communication	<p>Revaluation of asset additions and application of indexation rates</p> <p>It is recommended that Council should consistently adopt its policy in carrying out desktop revaluations. It was noted that in prior years additions were, correctly, not subjected to indexation.</p> <p>Audit team understands that the reason Council used average rates is because its asset register does not include components for each fixed asset. However, we recommended that the appropriate index rate should be used for each component to ensure consistency with the valuation report.</p>	<p><input type="checkbox"/> unresolved.</p> <p>It was noted in the current year's desktop valuation that additions were not indexed as per audit recommendation. However average indexation rates were used again this year by Council, instead of using the individual component index rates per asset class that were provided by the valuers. We noted that the indices were not material therefore, no adjustments were made.</p>
201 1 7 FR Issue 7		Information and Communication	<p>Capitalisation of Council's Solar Project</p> <p>We recommend that the cost of council solar be finalised and capitalised as appropriate</p>	Resolved. Asset has been capitalised.
201 1 7 FR Issue 8		Information and Communication	<p>WIP GL Accounts for Reversal</p> <p>It is recommended that the accounts be adjusted to ensure that they are reconciled with the WIP schedule.</p>	Resolved.
201 1 7 FR Issue 9		Information and Communication	<p>Classification of Current and Non-current Long Service Leave Liability</p> <p>Council should ensure that entitlements of all employees currently eligible for long service leave and those who will be eligible within twelve months after the end of the reporting period are disclosed as current in future.</p>	Resolved. Current and non-current long service leave liability accordingly.





Internal rating definitions

	Definition	Prioritisation of remedial action
Significant deficiency 	<p>A significant deficiency is a deficiency, or combination of deficiencies, in internal control that requires immediate remedial action.</p> <p>Also, we increase the rating from a deficiency to a significant deficiency based on</p> <ul style="list-style-type: none"> • the risk of material misstatement in the financial statements • the risk to reputation • the significance of non-compliance with policies and applicable laws and regulations • the potential to cause financial loss including fraud, or • where management has not taken appropriate timely action to resolve the deficiency. 	<p>This requires immediate management action to resolve.</p>
Deficiency 	<p>A deficiency arises when internal controls are ineffective or missing, and are unable to prevent, or detect and correct, misstatements in the financial statements. A deficiency may also result in non-compliance with policies and applicable laws and regulations and/or inappropriate use of public resources.</p>	<p>We expect management action will be taken in a timely manner to resolve deficiencies.</p>
Other matter 	<p>An other matter is expected to improve the efficiency and/or effectiveness of internal controls, but does not constitute a deficiency in internal controls. If an other matter is not resolved, we do not consider that it will result in a misstatement in the financial statements or non-compliance with legislative requirements.</p>	<p>Our recommendation may be implemented at management's discretion.</p>

Financial reporting issues

	Potential effect on the financial statements	Prioritisation of remedial action
High 	<p>We assess that there is a high likelihood of this causing a material misstatement in one or more components (transactions, balances and disclosures) of the financial statements, or there is the potential for financial loss including fraud.</p>	<p>This requires immediate management action to resolve.</p>
Medium 	<p>We assess that there is a medium likelihood of this causing a material misstatement in one or more components of the financial statements.</p>	<p>We expect management action will be taken in a timely manner.</p>
Low 	<p>We assess that there is a low likelihood of this causing a material misstatement in one or more components of the financial statements.</p>	<p>We recommend management action to resolve—however, a decision on whether any action is taken is at management's discretion.</p>





Identified audit misstatements

In total, the effect of unadjusted audit misstatements on the financial statements has resulted in an increase on net results and net assets of 8,908.

Unadjusted audit misstatements

#	Details	Profit or loss	Balance sheet
		Increase/(decrease) \$	Increase/(decrease) \$
1	Accrued Interest Revenue	0	17,909
	QTC Cash at Call	0	17,909
<i>To properly reflect net accrued interest income</i>			
2	Furniture & Office Equipment	8,908	0
	Tourism & Promotion – Materials & Services	0	8,908
<i>To capitalise purchase of equipment that was expensed</i>			
Total		8,908	8,908

Financial statements disclosures—adjusted and unadjusted

Changes made in the financial statements disclosures were assessed as not significant.



Appendix C—Assessment of Financial Sustainability criteria



Assessment of Financial Sustainability

Our risk assessment criteria for financial sustainability measures

Risk rating measure for Individual Ratios	Operating surplus ratio	Net financial liabilities ratio	Asset sustainability ratio
Higher	Less than negative 10% (i.e. losses)	More than 80%	Less than 10%
	Insufficient revenue is being generated to fund operations and asset renewal	Potential long term concern over ability to repay debt levels from operating revenue	Insufficient spending on asset replacement or renewal resulting in reduced service levels and increased burden on future ratepayers
Moderate	Between negative 10% to 0%	Between 80% to 90%	Between 10% to 90%
	A risk of long term reduction in cash reserves and inability to fund asset renewals	Some concerns over the ability to repay debt from operating revenue	Irregular spending or insufficient asset management practices creating a backlog of maintenance/renewal work
Lower	More than 0% (i.e. surpluses)	Less than 10%	More than 90%
	Well positioned to fund operations and asset renewals.	No concern over the ability to repay debt from operating revenue	Likely to be sufficiently replacing or renewing assets as they reach the end of their useful lives

Our assessment of financial sustainability risk factors does not take into account council's long term forecasts or credit assessments undertaken by Queensland Treasury Corporation. We calculate the overall financial sustainability risk assessment using the ratings determined for each measure using the criteria in the table below

Risk Level	Detail of risk
Higher risk ●	Higher risk of sustainability issues arising in the short to medium term if current operating income and expenditure policies continue, as indicated by average operating deficits (losses) of more than 10 per cent of operating revenue.
Moderate risk ●	Moderate risk of sustainability issues over the longer term if current debt financing and capital investment policies continue, as indicated by <ul style="list-style-type: none"> • Current net financial liabilities more than 80 per cent of operating revenue or • Average asset sustainability ratio less than 10 per cent or • Average operating deficits (losses) over the last 5 years of between 2 and 10 per cent of operating revenue or • Realising two or more of the individual ratios for moderate risk assessments per the table opposite
Lower risk ●	Lower risk of financial sustainability concerns based on current income, expenditure, asset investment and debt financing policies.



We identified the following financial reporting matters during the current year audit for consideration in planning next year's audit.

Next year audit planning considerations	Potential effect on financial statements	Potential effect on audit
Implementation of revised accounting standard AASB 9 <i>Financial Instruments</i> applicable for financial reporting periods beginning on or after 1 January 2018	Recognition and measurement of financial instruments, including investments	Verify recognition, measurement and disclosure of financial instruments recognised
Assessment of likely impact for lessees of new accounting standard AASB 1 <i>Leases</i> applicable for financial reporting periods beginning on or after 1 January 2019	Recognition and measurement of right-of-use asset, non-financial asset, lease liability, financial liability, depreciation expense, and interest on lease liabilities	Verify recognition and measurement of recorded leases in the statement of financial position, profit and loss, and cash flow statement
Analysis and implementation of advice on impact of new accounting standard AASB 1 <i>Revenue from Contracts with Customers</i> and AASB 10 <i>Income from Not-for-Profit Entities</i> applicable for financial reporting periods beginning on or after 1 January 2019	Recorded revenue recognition—nature, amount, and timing of revenue to be based on performance obligation criteria	Verify recognition, measurement and disclosure of revenue recognised



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9.0 CHIEF EXECUTIVE OFFICER



Ordinary Meeting of Council Tuesday 20th November, 2018

9.2 Subject: 2017/18 Financial Year Annual Report Adoption
Attachments: Draft Annual Report
Author: Executive Assistant
Date: 13.11.2018

Executive Summary:

In accordance with section 182 of the *Local Government Regulation 2012* Council is presented with the 2017/18 Annual Report which includes the audited financial statements for the 2017/18 financial year.

Recommendation:

That Council adopt the 2017/18 Annual Report including the Audited Financial Statements 2017/18.

Background:

Council is required under section 182 of the *Local Government Regulation 2012* to prepare an annual report for each financial year, and the report must be adopted within 1 month after the day the auditor-general gives the financial statements report to Council for its financial year.

The Annual Report is provided (in attachment) for Council's review and comment.

The Annual Report has been prepared in accordance with Subdivision 3 section 182 of the *Local Government Regulation 2012* which sets out the required contents of an annual report. In addition the report highlights Council's activities during the financial year, providing key stakeholders a glimpse of our achievements towards our Corporate Plan and Annual Operational Plan.

Consultation: All program areas have contributed to the report.

Legal Implications: Requirement under the Local Government Regulation 2012

Policy Implications: Nil

Financial and Resource Implications: Nil

InfoXpert Document ID: 95343



10. WORKPLACE HEALTH AND SAFETY

Workplace Health, Safety and Risk Report

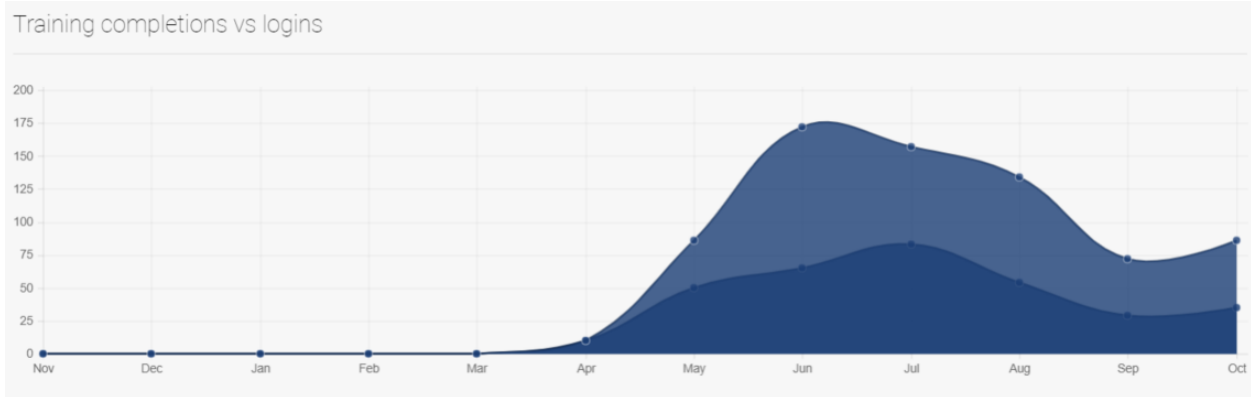
DATE; 29th October 2018		<input checked="" type="checkbox"/> Monthly	<input type="checkbox"/> Quarterly	<input type="checkbox"/> Yearly	<input type="checkbox"/> Two Yearly
October 2018					
Objectives of WH&S Management System Plan 2017 / 2018;					
<ol style="list-style-type: none"> 1. Comply with the intent of the Workplace Health and Safety Act 2011 in preventing a persons death, injury or illness being caused by a workplace, by a relevant workplace area, by work activities, or by plant or substances for use at a workplace 2. Contribute to a Management framework that allows all work areas to manage WH&S in a preventative way; 3. Ensure that WH&S is an integral part of effective business practice; and 4. Clearly state the principles for managing WH&S and how the organisation is expected to perform in accordance with legislative requirements <p><i>The primary objective is to provide a structured methodology to conduct all WH&S matters over an annual cycle.</i></p>					
Monthly KPI's		Measurement / Score	Detail / Information		
80% of completed items indicated in MAP's		52%	See MAP's, Per month and accumulative tally		
20% of carry over items indicated in MAP's		48%			
Quarterly KPI's		Measurement / Score	Detail / Information		
Progressive Statistics as above		✓	See MAP's Table following on P3 of this Report, Per month and accumulative tally		
Progressive incidents, LTI's and days lost over the year;		✓	Incident and Event Statistical information collated on P4 of this Report, Per month and accumulative tally		
Progressive lost time frequency and duration rates compared to the scheme		✓			
Progressive costs of claims over the year;		✓	LGMS Dashboard Information, P6 of Report		
Hazard inspections completed as per the Hazard Inspection Matrix		✓	See Hazard Inspection Table on P7		
Yearly KPI's		Measurement / Score	Detail / Information		
Progressive monthly statistics as above		✓	See MAP's Table following on P3 of this Report, Per month and accumulative tally		
Progressive incidents, LTI's and days lost over the year;		✓	Incident and Event Statistical information collated on P4 of this Report, Per month and accumulative tally		
Progressive lost time frequency and duration rates compared to the scheme		✓			
Progressive costs of claims over the year;		✓	LGMS Dashboard Information, P6 of Report		
Hazard inspections completed as per the Hazard Inspection Matrix		✓	See Hazard Inspection Table on P7		
Results of Internal WH&S Management System Audit or the WHSA Annual Assessment Report		November 2018	To Schedule 2018 - Schedule for Handover with new Resource		

Two (2) Yearly	Measurement / Score	Detail / Information
Progressive Monthly and 3 monthly statistics as above	✓	See the following tables for statistical outcomes.
Results of an external WHS Management Systems Audit or the WHSA's Annual Assessment Report	50%	External LGW Audit Scheduled for; 13 th November 2017
Completion of the two yearly MAP's	N/a	Scheduled for January 2019
Results of the overall, two yearly injury trend analysis	N/a	Scheduled to culminate January 2019 Ongoing statistical information following
Additional Objectives (WH&S Management System Plan 2017 / 2018)	Measurement / Score	Detail / Information
Sufficient resources trained to conduct SafePlan's Internal WHS Management Systems Auditing.	TBC	To be completed when a permanent resource is secured.
The audit report will be accompanied by a Rectification Action Plan (RAP) that will be forwarded to the CEO, Senior Management and then to the WHS Committee for discussion.	✓	Monthly Action Plan for September ready for sign off.
The RAP is to be included in the WHS Plan for the next two years.	✓	Ongoing, Complete to January 2019
Actions Register; number of actions outstanding	✓	See the Actions Register Table at P7
Training / Information completed as per 'Matrix for T5 Papers' / mapped training E3 LMS.	✓	In process of change over of systems, See Compliance training table at P8
Prestarts and Toolbox Meetings completed	✓	See Table at P10 for Consultation completions
Key Outcomes		
<ol style="list-style-type: none"> 1. Management and workers display commitment and involvement in achieving a safe and health workplace 2. Appropriate consultative mechanisms are implemented 3. Safe systems of work are implemented and maintained 4. Plant and equipment is maintained in a safe condition 5. All workers receive supervision, instruction, information & induction training in all matters pertaining to WHS 6. Reporting of all accidents / incidents & mishaps & / or systems that may be related to WHS risks at workplace 7. Effective rehabilitation programs with early intervention to assist injured workers back into the workplace 8. The provision & maintenance of workplaces and equipment where risk to people is eliminated or minimised; 9. Provision of personal protective clothing & equipment, where appropriate, for control of workplace hazards 		
Note all of the above KPI's are mandatory and MUST be reported on as directed		
Reference;		
SafePlan2 WHS Management System Plan 2017 / 2018, MSC Ver 1 02/2017 Procedure, Performance Measures, April 2015 and Procedure, WH&S Incentives and Awards, March 2014		

Compliance Training

As per WHS Management System Plan 2017 2018

E3 LMS (Online) Training initiated April 2018



Upcoming training for November;

- Competition and Consumer Law – Dealing with Consumers Part 1
- Privacy, Finance & Fraud; Fraud and Corruption Awareness and Prevention
- Safety Management; Managing and Controlling Asbestos in the Workplace
- Hazard Guide; Confined Spaces
- Hazard Guide; Underground Utilities

Key Performance Indicators

As per 'Schedule, Hazard Management Inspection Register', and WHS Management System Plan 2017 2018

Including Monthly Action Plans (MAP's) as per WH&S Management System Plan 2017 2018

MONTH	Monthly Action Plans (MAP's)						Audits / Hazard Inspections			Actions; Insp & Audits	WH&S Audits & Observ.	Consultation		Risk Management			Comments / Information	
	#	Total	Close Out	Comp %	Target	Carry Over	Sched	Complete	Not Comp			P/Start	T/box	Journey Plans	JSEA's & SWMS's	Plant & Equip		
Jan-18	2	25	11	44%	80%	14	56%	0	0	0	0	65	0	22	2	0		
Feb-18	12	26	16	62%	80%	10	38%	25	16	9	25	1	76	0	42	3	0	
Mar-18	13	23	12	52%	80%	11	48%	22	12	10	9	0	73	0	54	0	0	
Apr-18	9	21	9	43%	80%	12	57%	10	4	6	11	0	71	5	17	0	0	
May-18	11	23	9	39%	80%	14	61%	17	9	8	5	1	82	0	29	0	0	
Jun-18	7	21	8	38%	80%	13	62%	11	6	5	3	0	63	3	23	0	0	
Jul-18	10	23	10	43%	80%	13	57%	7	5	2	9	2	69	1	14	1	0	
Aug-18	9	22	10	45%	80%	12	55%	20	13	7	20	3	82	1	26	1	0	
Sep-18	8	20	9	45%	80%	11	55%	13	6	7	6	2	35	1	14	2	0	
Oct-18	12	23	12	52%	80%	11	48%	8	2	6	6	1	8	0	15	4	0	
Nov-18	11	22		0%	80%	22	100%	16	1	15								
Dec-18	9	31		0%	80%	31	100%	0	0	0								
Jan-19	3	34		0%	80%	34	100%	0	0	0								
Total 2018	234		201	46%	80%	11	54%	149	74	75	94	10	624	11	256	13	0	

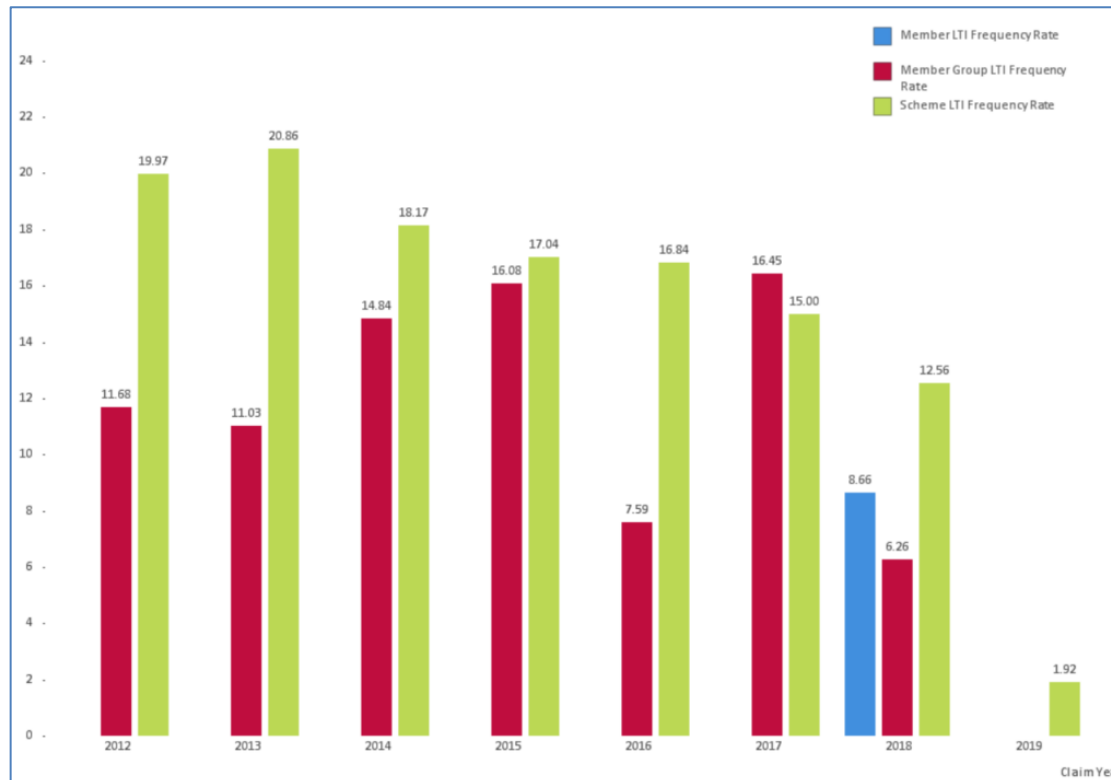
OUTSTANDING ACTIONS	Extreme Risk	High Risk	Moderate Risk	Low Risk	Details / Comments
Total 220	1	63	147	16	At 30.10.18

Extreme Risk; Identified issue with access to Kynuna Bore, EWP Access only – remove platform and ladder (dangerous)
 Actions are identified via Inspections, Audits, Incidents etc. and their risk assessed, with preventative or corrective actions identified to control the risk – this process improves the Health, Safety and compliance of the business

LGW

As at 29th October 2018;

1 x WorkCare Claim to date \$209k (2017 Incident), 2 x General Insurance Claims \$140k (1 is a 2017 Incident)



Comparison of
MSC (blue)
To
Overall member
group (red)

LGW are planning a visit in February with two (2) of their Consultants Abbey Overland and Joshua Mountford, both have been terrific to deal with regarding MSC claims and they take great care and consideration of the personnel on rehabilitation. I have advised MSC would absolutely welcome them.

Incidents and Events

Incidents
for MSC
2018 YTD

MONTH	Total Reports	Injuries						Damage		Environ.	Hazards	Breach	Near Miss
		LTI	RRTW	MTI	FAI	Report Only	Not work Related	Plant, Equ & Property	Vandalism	Spills	Procedural		
Jan-18	1						1						
Feb-18	2				1			1					
Mar-18	0												
Apr-18	0												
May-18	1							1					
Jun-18	1							1					
Jul-18	2				1				1				
Aug-18	0												
Sep-18	4			1	1						1	1	
Oct-18	5		1		1						2	1	
Nov-18	0												
Dec-18	0												
Total 2018	16	0		1	4	0	1	3	0	1	3	1	1

Occurrence
of
incidents;

2018							
Monday	4	25%			0600 to 1200	9	56%
Tuesday	5	31%			1200 - 1600	1	6%
Wednesday	2	13%			1600 - 0600	4	25%
Thursday	1	6%			Unknown	2	13%
Friday	1	6%					
Sat / Sun	3	19%					
	16	100%				16	100%



11. MEMBERS BUSINESS

12. CLOSE