

Ordinary Meeting Agenda

PUBLIC

To be held at McKinlay Shire Council, Boardroom
29 Burke Street, Julia Creek, Queensland 4823

Tuesday 19th January 2021, 9:00am

Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek on 19th January 2021 at 9:00am.

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

2. ATTENDANCE

Mayor: Cr. P Curr
Members: Cr. J Fegan, Cr. S Royes, Cr. J Lynch, Cr. T Pratt

Staff:

Chief Executive Officer, John Kelly
Rates Officer, Mrs. Katie Woods
Director of Corporate and Community Services, Ms. Tenneil Cody
Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Other people in attendance:

CopperString, Mr Ian Bridge
CAN Chair, Mrs Gina Harrington

Apologies:

2.1 APPOINTMENT

2.1 CopperString presentation from Ian Bridge via Teleconference at 10:00am
2.2 CAN Chair Gina Harrington, Hospital Update at 11:30am

3. DECLARATION OF CONFLICT OF INTEREST

Cr. J Fegan

Declaration of Conflict of Interest for item 6.2

I inform this meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the Local Government Act 2009). The nature of my interest is as follows:
This declarable conflict of interest arises because a person who is a related party of mine has an interest in this matter.

Particulars:

- (i) Name of related party: Marwill Pty Ltd
- (ii) The nature of my relationship with this business is that I and my husband Trevor Fegan are Directors and Shareholders of the company
- (iii) The nature of the interest in this matter is that Marwill Pty Ltd is the applicant of the Development Application and that I stand to gain a benefit or a loss depending on the outcome of Council's consideration of this matter.

I propose to leave and stay away from the meeting while this matter is discussed and voted on.

4. CONFIRMATION OF MINUTES

That the Minutes of the December Ordinary Meeting on 15th December 2020 be confirmed.



2.1 APPOINTMENT

Mr Ian Bridge, CopperString

2.0

10:00am – Teleconference

**Presentation – EIS Public
Consultation**



Environmental Impact Statement

COMMERCIAL IN CONFIDENCE

CUSTRING PTY LTD

Overview

- Project Description: the CopperString 2.0 Project
- CopperString 2.0 EIS and approvals milestones to date
- Overview of the EIS findings
- Future assessments and approvals
- Questions and answers



Description of the CopperString 2.0 Project

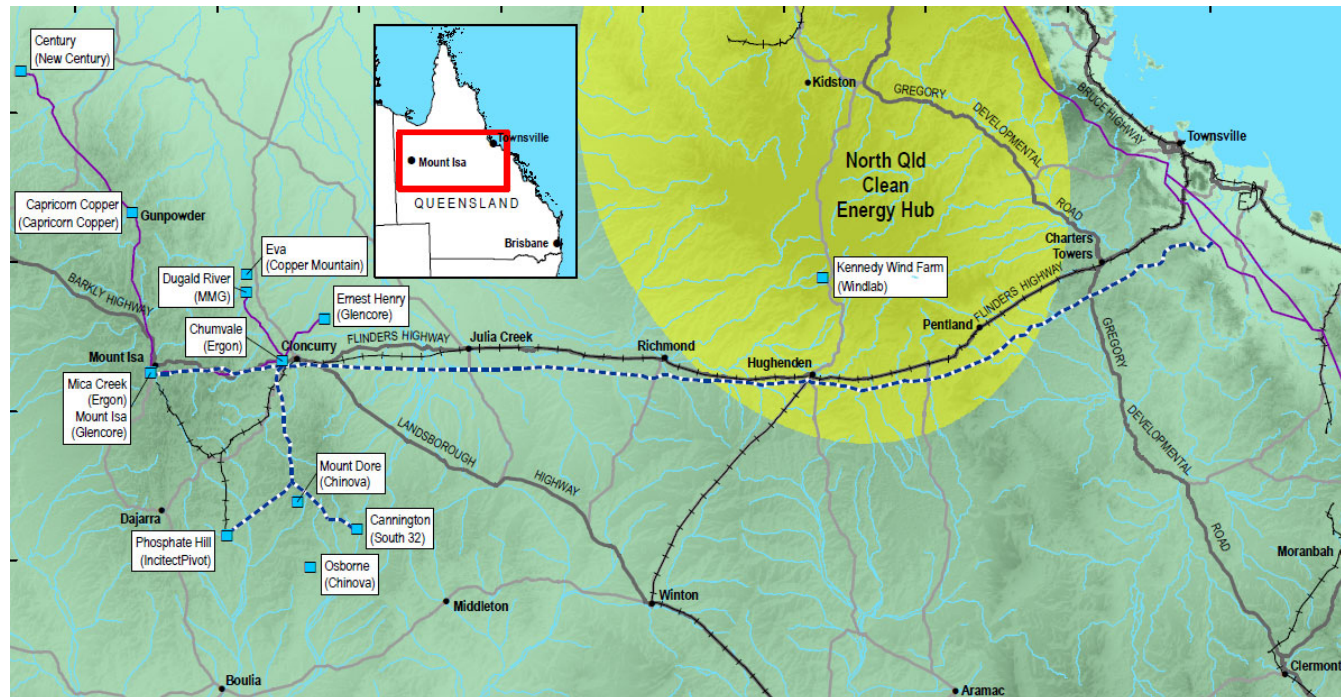
Overview

- Extra high voltage overhead electricity transmission line connecting NWMP customers to NEM
- 1,060 km in length, connecting Townsville to North Qld Clean Energy Hub and the NWMP near Mount Isa
- Direct employment estimated to be 750 construction (over 2-3 years) and 30 operation (45 year operating life)
- Indirect employment estimated to average 3,560 full-time equivalent jobs for at least 25 years across the Townsville to NWMP corridor
- Capital investment approximately \$1.7 B



Legend

- Town/City
- Customer Supply Point
- ▬▬▬ CopperString Corridor
- ▬ Existing Transmission Line (>= 220kV)
- ⊢⊢⊢ Railway
- ▬ Highway
- ▬ Secondary Road
- ▬ Major Watercourse



Description of the CopperString 2.0 Project

Associated infrastructure

- 7 new substations will be required at:
 - Woodstock, Hughenden,
 - Dajarra Road (Cloncurry), Mount Isa,
 - Selwyn, Cannington and Phosphate Hill
- 8 Controlled Environmental Vault (CEV huts)
- Fibre optic cables
- Access tracks (7m wide)

Associated temporary infrastructure

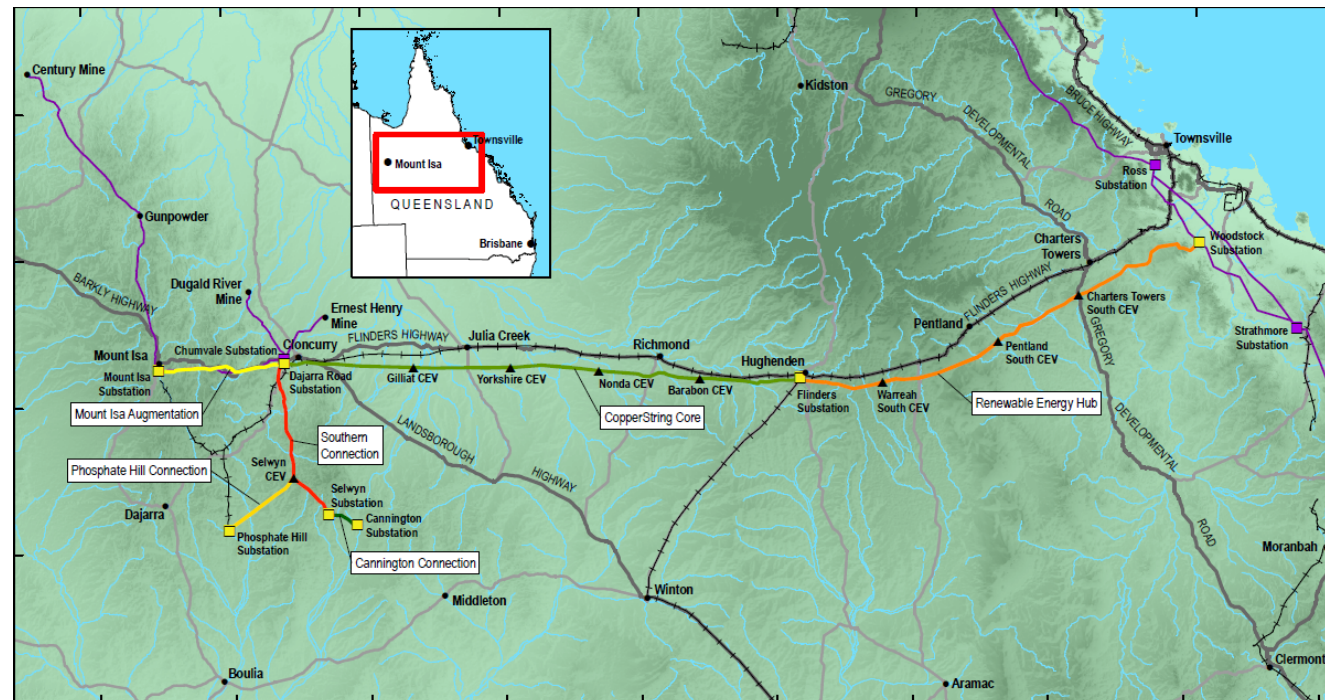
- Construction camps (9)
- Laydown/ delivery areas including fuel depots and concrete batch plants
- Townsville logistics yard

Operational requirements

- Field based maintenance
- Network control monitoring
- Lifecycle replacement
- Administrative management

Legend

- | | | | |
|---|---------------------------------------|-------|-------------------|
| • | Town/City | —+—+— | Railway |
| ▲ | CEV Hut Site | — | Highway |
| ■ | Proposed Substation | — | Secondary Road |
| ■ | Existing Substation | — | Major Watercourse |
| — | Existing Transmission Line (>= 220kV) | | |



Description of the CopperString 2.0 Project

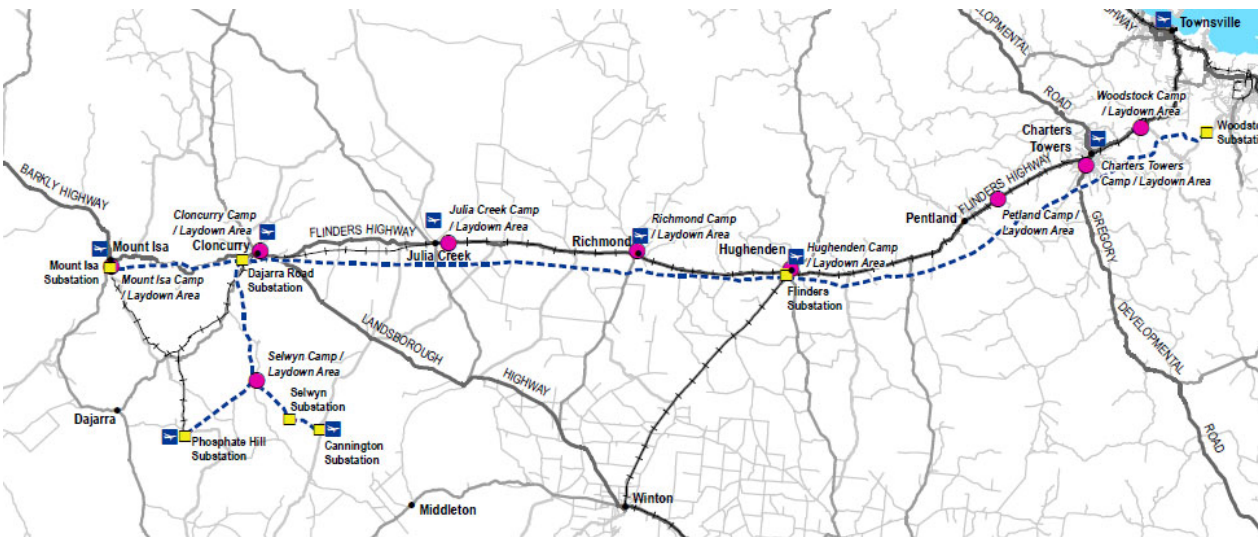
Camp / Laydown capacity and site areas (construction)

- Camps/laydowns
- Camp 8 ha
 - Laydown is 4 ha
 - Charters Towers Camp 12 ha (site area 40.07 ha)
 - Cloncurry camp 24 ha
 - Hughenden camp 12 ha
 - Julia Creek Camp 12 ha
 - Mount Isa laydown 12 ha
 - Pentland laydown 12 ha
 - Richmond camp / laydown 12 ha
 - Selwyn camp 12 ha
 - Woodstock laydown areas 12 ha

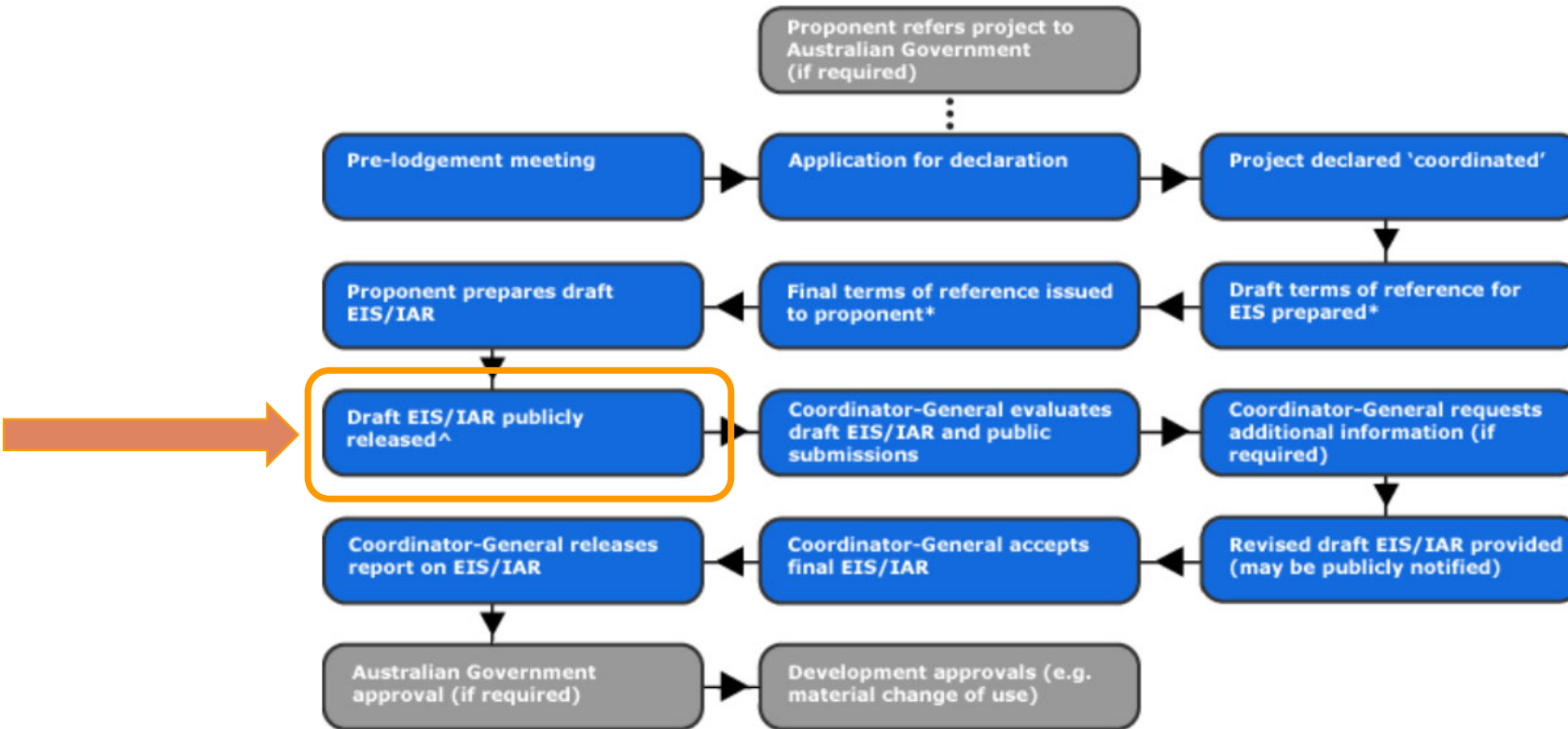
Legend

- Town/City
- ✈ Airfield
- Proposed Substation
- Indicative Camp/Laydown Site
- CopperString Alignment

Transmission Network Section	Construction zone	Length (km)	Location of accommodation	Capacity (beds)
Woodstock Substation	Woodstock	n/a	Options under consideration within the Townsville City LGA (within 1 hour of travel to Mingela and the Woodstock Substation)	350
Renewable Energy Hub	Woodstock	31	As above	Incl. above
	Charters Towers	72	Charters Towers	350
	Pentland	139	Pentland	350
CopperString Core	Hughenden	94	Hughenden	350
	Richmond	47	Richmond	350
	Julia Creek	134	Julia Creek	350
	Cloncurry	147	Cloncurry	350
Mount Isa Augmentation	50	Cloncurry	350	
Southern Connection	Mount Isa	50	Mount Isa	250
	Cloncurry	50	Cloncurry	Incl. above
Cannington Connection	Selwyn	40	Selwyn Substation	250
Phosphate Hill Connection	Cannington	57		
	Phosphate Hill	60		



EIS and approvals process



* Not applicable for projects requiring an IAR.

^ Public release of an IAR is not required in all circumstances.

<https://www.statedevelopment.qld.gov.au/coordinator-general/assessments-and-approvals/coordinated-projects/the-coordinated-project-process>

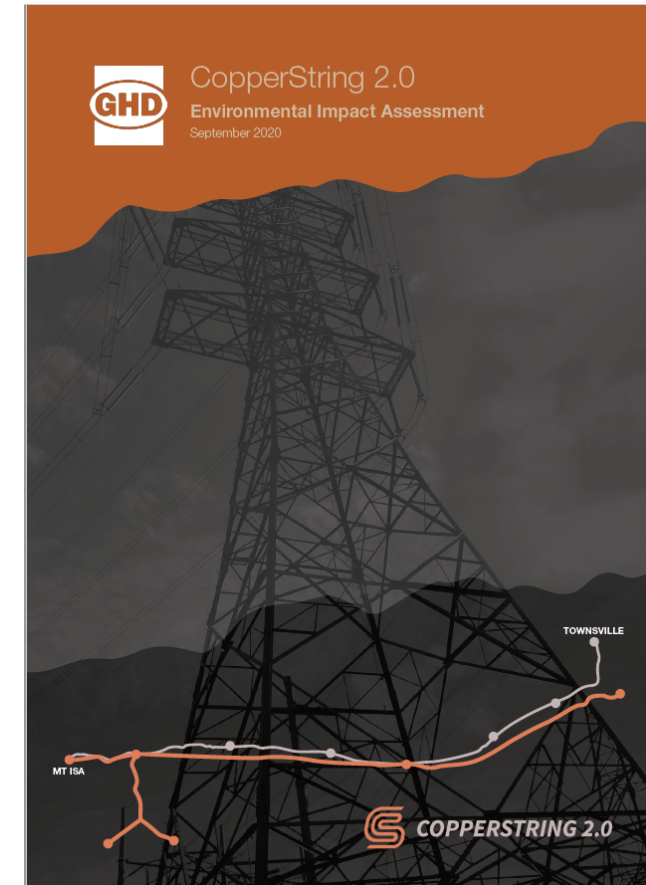
EIS and approvals milestones to date

- Initial advice statement to Coordinator General February 2019
- Declared a 'coordinated project' on 26 April 2019 under SDPWO Act
- Commonwealth EPBC Act referral submitted 31 March 2019
- Declared a 'controlled action' under EPBC Act on 14 May 2019
- Confirmed that assessment of the EIS under the SDPWO Act and EPBC Act will be undertaken under the assessment bilateral agreement between the Queensland and Commonwealth Governments
- Draft EIS terms of reference prepared and publicly displayed on 8 July 2019
- Final ToR was issued on 4 September 2019
- Draft EIS submitted 20 November 2020
- Public Notification commencement 19 December 2020
- Submissions invited between 21 December 2020 – 12 February 2021



Overview of the EIS

- Land
- Geology and soils
- Flora and fauna
- Biosecurity
- Water resources and water quality
- Air and greenhouse gas
- Noise and vibration
- Waste management
- Transport
- Social
- Cultural heritage
- Economic
- Hazards, health and safety
- Matters of national environmental significance
- Environmental management
- Cumulative impacts
- Environmental offsets



Land

Potential impacts

- Crosses 139 land parcels
- Predominant land use grazing
- 153 road crossings (including 14 State-controlled)
- 32 stock routes crossings
- Six railway crossings
- 45 transmission and distribution crossings
- One gas pipeline
- 17 properties listed on the EMR (contaminated land)
- 7 properties that may have unexploded ordnance
- 57 sensitive receptors (55 residential) 64 greater than 750m



Mitigation and management measures

- Consultation with landholders and stakeholders
- Consultation with utility providers
- Consultation with landholders and the Department to further define UXO risk.
- Ongoing consultation with affected landowners regarding potential loss or impact of land during construction and operation
- Separation distances to sensitive land uses will be maintained to ensure amenity to visitors and residents is not adversely impacted

Geology and soils

Potential impacts

- Loss of soil resource due to stripping
- Erosion and sedimentation on steep slopes (>20°) or problematic soils
- Potential for disturbance of acid sulfate soils (ASS)

Mitigation and management measures

- Project design and site selection to avoid continued interaction with rivers, creeks, gullies etc.
- Topsoil stripped and stockpiled for rehabilitation
- Implementation of erosion and sediment control plan during construction and operation
- Implementation of ASS management plan in confirmed areas



Flora and fauna

Potential impacts

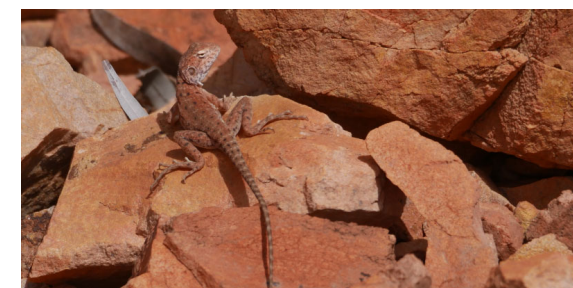
- Clearing approximately 6,620 ha
 - Endangered Regional ecosystems (REs) (0 ha)
 - Of Concern REs (35 ha)
 - Least Concern REs (6,318 ha)
 - High value regrowth REs (Least Concern) (1 ha)
 - Non-remnant vegetation (265 ha)
- Potential habitat for 17 'confirmed present' species
- Matters of National Environmental Significance:
 - Threatened Ecological Community (TEC) - (avoided)
 - *Livistona lanuginose* (2.18 ha)
 - Squatter pigeon (southern) (38 ha)
 - Koala (97 ha)
 - Black throated-finch (291 ha)
 - Julia Creek dunnart (107 ha)
- Matters of State Environmental Significance:
 - *Eucalyptus nudicaulis* (5 ha)
 - – *Acacia armitii* (0 ha)
 - – Purple-necked rock-wallaby (196 ha)
 - – Short-beaked echidna (780 ha)
 - – Vine thicket fine-lined slider (0 ha)
- Migratory species including glossy ibis, caspian tern, oriental pratincole, marsh sandpiper and wood sandpiper (65 ha)
- Potential habitat for 15 'likely to occur' species
- The Project intersects Ballara Nature Refuge (190 ha)
- The Project will predominantly span watercourses and aquatic habitats



Flora and fauna

Mitigation and management measures

- Route-realignments were used via a preliminary constraints workshop, to avoid all impact on TEC and Endangered REs
- Condition surveys within potential habitat
- Implementation of Flora and Fauna Management Plan and Vegetation Management Plan
- Progressive rehabilitation of temporary infrastructure and riparian areas
- Offsets strategy for any residual impacts to threatened species
- Pre-clearance surveys, including demarcation of habitat features and fauna relocation by qualified spotter-catcher
- Towers will be strategically located to allow the corridor to span across watercourses
- Timing of works to be undertaken during dry season when ephemeral creeks will be dry
- Any watercourse areas crossed will be restored and rehabilitated
- Implementation of Erosion and Sediment Control Plan during construction and operation



Biosecurity

Potential impacts

- Risk of invasive plants and animals
- Increased opportunity for invasive plant infestation (flora)
 - Transportation of vehicles and machinery
 - Slashing and during high seed production times
 - Vegetation clearing
 - Importing construction materials
 - Stormwater runoff
- Increased opportunity for invasive species (fauna)
 - Accommodation camps creating waste



Mitigation and management measures

- Formal biosecurity surveys shall be conducted within six months of construction to confirm invasive plant presence
- All personnel working in the field shall receive an induction regarding biosecurity matters and management requirements relevant to their specific work activities
- Temporary or permanent clean down facilities shall be designed and constructed for use during Project construction
- Biosecurity Declarations shall be provided for all imported material
- Fences may be installed to exclude invasive animals from high-risk construction and accommodation sites (if required)
- All food wastes shall be appropriately managed onsite
- Implementation of Biosecurity Management Plan

Water resources and water quality

Potential impacts

- The Project crosses the following catchments:
 - Haughton River
 - Burdekin River
 - Cooper Creek
 - Flinders River
 - Leichardt River
 - Georgina River
- The Project traverses 65 major waterways for waterway barrier works
- Impacts to water quality due to runoff, sedimentation and wastewater
- Negligible impact to water use and groundwater



Mitigation and management measures

- Towers will be strategically located to allow the corridor to span across watercourses
- Design temporary and permanent infrastructure with industry standard stormwater management controls
- Utilise existing access tracks wherever possible for access to the Project and when crossing waterways comply with DAF Accepted development requirements for operational work that is constructing or raising waterway barrier works
- Implementation of Water Quality Management Plan and Erosion and Sediment Control Plan

Air and greenhouse gas

Potential impacts

- 57 sensitive receptors (55 residential premises)
 - 46 greater than 750 m from line
 - 11 between 150 and 350 m (Mount Isa)
- Soil dust emissions due to mechanical disturbance and wind erosion
- Exhaust emissions due to vehicles and machinery



Mitigation and management measures

- Dust management to include watering of access roads (as required near sensitive receptors) and stockpiled material
- Implementation of Air quality management measures as part of Environmental Management Plan
- Construction activities have the greatest potential for impact however will be short-term duration at any location
- Operation is not expected to result in any impacts
- The Project will provide connection to North Queensland Clean Energy Hub with additional connection opportunities to other renewable energy sources
- Implementation of a Greenhouse gas Offset Plan

Noise and vibration

Potential impacts

- Disruption to sensitive receptors and fauna during construction
 - Blasting at base of tower locations
 - Tower construction
 - Concrete batch plant operations
 - Activities at laydown and delivery areas
 - Substation construction
 - Construction vehicle traffic



Mitigation and management measures

- Implementation of noise and vibration management measures as part of Environmental Management Plan
- A buffer of approximately 750m between the transmission line and sensitive receptors has been applied (with the exception of the houses associated with the Mica Creek Power station in Mount Isa)
- Undertake consultation and engagement with potentially affected parties
- Construction works will be carried out during standard daytime construction hours (6:30 am to 6:30 pm Monday to Saturday near to residential receptors)
- Restriction of heavy vehicle entry to site near sensitive receptors and within standard daytime construction hours
- Blasting to be carried out in accordance with industry standards
- Landowners to be notified in advance of expected noisy works
- Ongoing consultation with local communities and landowners

Waste management

Potential impacts

- Waste streams including:
 - Green waste
 - Rubbish and debris
 - Soil and rock spoils
 - Waste concrete, metals, woods, glass, paper, cardboard, plastic, cables
 - Explosives (if required for use or encountered in unexploded ordnance areas)
 - Waste batteries and tyres
 - Sewerage residues
 - Wastewater and spillage materials
- Impacts of unmanaged waste includes:
 - Contamination of land or water
 - Visual impact
 - Fire hazard
 - Public safety hazard
 - Biosecurity hazard

Mitigation and management measures

- Waste management strategy aligned to waste and resources management hierarchy
- Procurement planning to avoid surplus goods, services and materials
- Waste auditing and monitoring to ensure compliance with waste management strategy
- Implementation of Waste Management Plan

Transport

Potential impacts

- State-controlled roads:
 - Townsville Port Road
 - Flinders Highway
 - Barkly Highway
 - Landsborough Highway
 - Gregory Development Road
 - Kennedy Development Road
 - Burke Development Road
 - Burdekin Falls Dam Road
 - Torrens Creek Aramac Road
 - Hughenden Muttaborra Road
 - Richmond Winton Road
 - Julia Creek Kyuna Road
 - Cloncurry Dajarra Road

- Local roads:
 - Charters Towers (21 roads)
 - Flinders (seven roads)
 - Richmond (one road)
 - McKinlay (eight roads)
 - Cloncurry (13 roads)
 - Mount Isa (three roads)

- Short-term increases in local traffic volumes on State-controlled and local roads during construction

Mitigation and management measures

- Implementation of Traffic Management Plan and Road Use Management Plan in consultation with local government areas
- Formal road impact assessment prior to construction to identify locations where road improvements are required



Social

Potential impacts

- Local and regional employment opportunities
- Impacts to:
 - Landholder wellbeing
 - Amenity and privacy
 - Landholders and the productivity of their properties
 - Perceived road safety during construction
 - Community perception of safety (presence of Project workforce)
 - Health and emergency services
 - Workforce wellbeing
 - Competition for labour

Mitigation and management measures

- Consideration of construction camps to alleviate negative social impacts
- Implementation of Workforce Management Plan, Community and Stakeholder Engagement Plan, Land Access Management Plan
- Training and employment initiatives to enhance local employment opportunities, including indigenous employment initiatives
- Negotiation and compensation mechanism with landholders to address negative impacts to land and property value
- Ongoing consultation with communities and stakeholders

Cultural heritage

Potential impacts

- Various Aboriginal artefacts are located throughout the Project area
- Unidentified places of Indigenous cultural heritage are likely
- Risk damage or removal of items from places of Indigenous cultural heritage during construction
- Various non-Indigenous heritage sites located within Project area



Mitigation and management measures

- Ongoing consultation and engagement with relevant Aboriginal parties
- Implementation of Cultural Heritage Management Plans and Indigenous Land Use Agreement with relevant Traditional Owners
- Undertaken cultural heritage clearance surveys prior to construction to inform Cultural Heritage Management Plans
- Implementation of non-Indigenous Cultural Heritage Management Plan to address unexpected finds
- Modification of construction activities in accordance with Cultural Heritage Management Plans to prevent impacts to places of cultural heritage significance

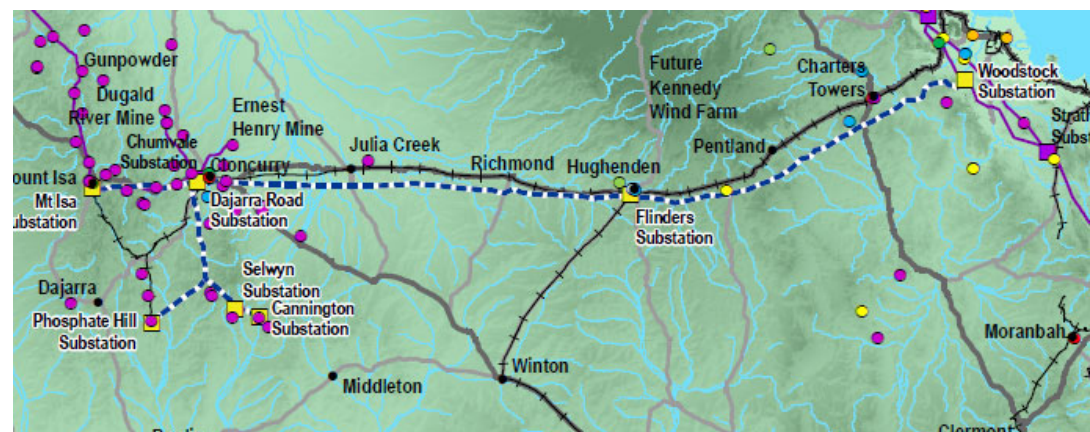
Economic

Potential impacts

- Productivity improvement in the Queensland electricity generation sectors
- Reduction in wholesale electricity prices in North West Queensland
- Stimulation of additional mineral production in the North West Minerals Province.
- Additional construction activity associated with the Project and increased demand for labour, and goods and services.
- Potential disruption to cattle breeders and traders during construction phase.
- Increase of 3,561 FTE jobs in North-West Queensland.
- Impact to real income- increase of \$17.4 billion in North-West Queensland.

Mitigation and management measures

- Effective landholder communication strategies
- Establishing paddock access protocols



Hazard, health and safety

Potential impacts

- 23 hazards identified with a 'low' residual risk, 10 'medium' residual risk
- 19 hazards with a 'high' residual risk
 - Risk of traffic accident or aircraft crash resulting in physical damage to vehicle occupants or pedestrians
 - Risk of person or animal contact with live dropped transmission lines
 - Risk of electrocution or injury to others on easement, including during maintenance
 - Risk of vehicle or aircraft interaction with transmission lines
 - Risk of electrical interactions with third party services
 - Risk of transformer fire or explosion
 - Risk of bushfire ignited by arc or spark from transmission line, or damage to transmission line from off-easement bushfire
 - Risk of trapped vehicles due to flood waters

Mitigation and management measures

- Implementation of an Emergency Response Plan
- First aid kits and remote area communications equipment in all Project related vehicles
- Road Use Management Plan,
- Disaster Management Plan, including critical spare materials and equipment to minimize disruption (operation)
- Conduct site specific inductions for all personnel to be aware of wildlife hazards.
- Use alert systems and notification posters to keep personnel aware of changes to hazards.
- Ensure the availability of first aid officers on site to treat potential injuries.

Matters of national environmental significance

Potential impacts

- 16 'confirmed present' or 'likely to occur' MNES conservation significant species including one threatened ecological community
- 9 'confirmed present' or 'likely to occur' MNES migratory species
- Disturbance or clearing of vegetation and habitat
- Injury and mortality of wildlife
- Habitat fragmentation and reduced connectivity where clearing of canopy vegetation is required
- Disturbance of wildlife behaviours by increased light, noise and vibration
- Habitat degradation through increased dust, run-off and sedimentation
- Introduction and spread of invasive species
- Disturbance of watercourses, waterbodies or GDEs

Mitigation and management measures

- Development of a Flora and Fauna Management Plan and Concept Rehabilitation Plan
- Material cleared during construction is planned to be chipped, mulched and stockpiled for reuse
- Micro-siting options will be utilised to avoid or minimise direct impact on areas of high ecological value
- Areas of high ecological significance will aim to be spanned across wherever possible using higher towers
- Temporary project footprints including laydown/storage areas will be located within existing cleared or disturbed areas as a priority
- Use of specialist fauna spotter-catchers for clearance of high-risk habitats

Environmental management

- A framework environmental management plan will be developed to inform project planning, design, construction and operations
- The environmental management plan will continue to be updated based on outcomes of the EIS
- The environmental management plan contains sub-plans and site based management plans, including:
 - Field development plan
 - Rehabilitation plan
 - Erosion and sediment control plan
 - Stormwater management plan
 - Flora and fauna connectivity strategy
 - Cultural heritage management plan



Cumulative impacts

Potential impacts

- Potential loss of habitat and greater impact to species listed under the *Vegetation Management Act 1990* and the *Environment Protection and Biodiversity Conservation Act 1999*
- Increased opportunity for invasive plant infestation
- Waste generation during construction or decommissioning
- Transport of construction equipment and personnel to construction locations

Mitigation and management measures

- Avoided areas of conservation or ecological significance where practical to do so
- Each proponent will provide offsets in accordance with Commonwealth and State policies for unavoidable impacts on potential habitat
- Waste would be reused or recycled where possible
- The one way workforce movements will primarily occur outside of existing peak hours

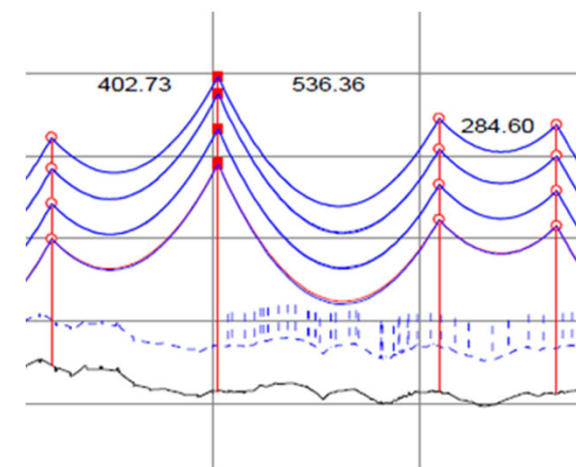
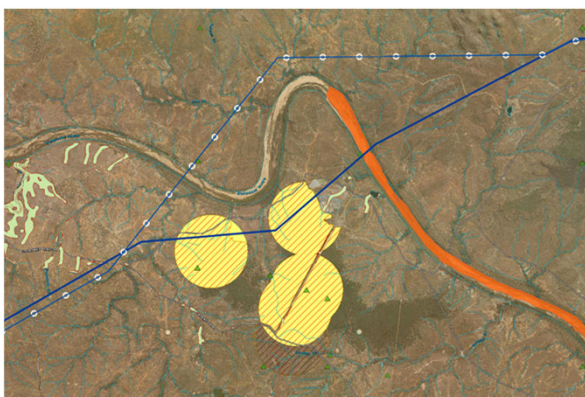
Environmental offsets

Potential impacts

- MNES that were confirmed present or likely to occur included one TEC (*Semi-evergreen vine thickets of the Brigalow Belt (North and South) and Nandewar Bioregions*), 15 listed threatened species, and nine listed migratory species
- The residual impact on the MNES was assessed as unlikely to be significant, therefore no offsets are anticipated

Mitigation and management measures

- Siting of towers to avoid and minimize impacts to MNES and MSES
- Minimising clearing required for temporary and permanent disturbance footprints prior to construction



Future assessment and approvals

- Response to EIS public submissions
- Coordinated project evaluation report / EIS approval
- Controlled action assessment / approval
- Indigenous Land Use Agreement or suppression of native title
- Prescribed Project Declaration
- Ministerial Infrastructure Designation
- Material Change of Use - Environmentally Relevant Activities (ERA)
- Owners consent for secondary approvals
- Application to DNRME for owners consent for works within State Land (road reserve, watercourse, leasehold).
- Letter of consent from freehold landholders.
- General Environmental Duty
- Operational works development permit assessable under the local government planning scheme
- Operational Works- vegetation clearing



Future assessment and approvals

- Protected plant clearing permit or Exempt clearing notification
- High risk species management plan
- Ballara Nature Refuge conservation agreement
- Transmission authority
- Sealed easement plan
- Cultural Heritage Management Plan
- Road Corridor Permit
- Traffic Control Permit, including traffic management plan
- Utility Installation Work Approval
- Road Opening Permit and Application for Road Excavation
- Road Closure Permit
- General Biosecurity Obligation
- Easement agreements
- Land access agreements
- Entry notifications



Questions and answers



2.2 APPOINTMENT

**Mrs Gina Harrington, CAN
Chair**

11:30am

Hospital updates



5th January 2021

'Bunda Bunda' Stn

Julia Creek Qld 4823

Dear Mayor and Councillors of McKinlay Shire

RE: The downgrade to a level one of Julia Creek Hospital

The members of the Nelia QCWA branch are writing to you to express the utter dismay and extreme concern regarding the recent downgrade of the Julia Creek Hospital to a level 1, meaning that there is no longer a full-time doctor in residence.

It has been communicated that adequate care will be given via virtual doctor and tele-health. However, as community members who rely on this necessary service, we are not satisfied with this alternative to a full-time doctor in residence, believing that the lack of a doctor and medical service will ultimately cost lives.

Outlined below are the major concerns which we have:

There are limits highlighting the ineffectiveness of virtual doctors to diagnose and treat patients. Virtual doctors cannot stitch a patient, they can't examine a stomach for swelling and tenderness, Virtual care is not physical care and in an emergency, you need physical care from a highly trained doctor. There is high potential for misdiagnosis as a virtual doctor is unable to thoroughly assess the patient and consult records (it has been reported by several community members that medical centre records are not being updated and the patient hospital records are lost) to treat the patient accurately and effectively. Physical contact with a patient is imperative for correct diagnosis. In the event of a multiple trauma a virtual doctor cannot go out on site and triage.

Tele health is also not an option for people if they have not been to the medical centre with in the previous 12 months. This information is stated on newsletters sent out by the hospital and is told to patients by the medical centre receptionist when booking an appointment. This does not take into consideration workers new on properties in the area children who may attend boarding school and have not required a doctor on their holiday home and then there is the issue of getting our men folk to the doctor with all the money time and education invested in the mental health of men in rule areas being told that the local doctor is imperative.

The substitution of a nurse in place of a doctor is not adequate. A nursing degree does not equip a person to diagnose and treat medical issues. Nurses and DONs do not have the high level of knowledge, experience and practicum that a doctor has. There is potential for nursing staff to leave as they cannot work independently and unsupported, leading to mental burn out, due to the stress placed on the nursing staff in the absence of a doctor. That is even if nursing staff will actually agree to come to our hospital, knowing that there is no doctor the majority of the time.

This could also be the case for Queensland Ambulance Service (QAS) staff, who in major medical issues are the first on the scene, but now don't have the backing and support of a physical doctor. More strain will be placed on QAS as they would be face with transportation of patients to Cloncurry 130 km or Richmond 150 km leaving the town of Julia Creek without a QAS support for several hours. Again, leaving nursing staff less supported and the community of McKinlay Shire lacking another essential service.



RFDS will be called on more frequently. They will be engaging in more phone consultations (note: when they do phone consultations, they direct the patient to attend the local hospital asap and phone the hospital in advance of the patients arrival) and to fly-out patients who would normally be cared for quite sufficiently at Julia Creek Hospital, if a doctor was present. This is going to place increased pressure on the RFDS resources.

Current long-term age care residents have been moved to a different town, away from family and friends who would otherwise be able to visit this contact with familiar people is imperative to their well-being. In one instance an aged care resident has moved into their family home with a family friend taking on their care, remaining in Julia Creek where medical care is not readily available. This outlook now for future aged residents, who may once have looked forward to remain in Julia Creek, now do so, knowing they will require someone to care for them at home in a now without access to a doctor or that they won't be able to remain and have to move away from family and friends. These options are detrimental to the health and longevity of these aged residents.

The lack of a doctor and medical service will ultimately cost our town, through population loss, as residents will move to areas where medical presence is guaranteed. It will also be a major factor for those considering locating to our town. When people find the town doesn't have a full-time doctor or full functioning hospital, it will negatively affect their decision to move to the town, being detrimental to the long-term longevity of the town. Now more than ever we need to focus on attracting residents to our rural towns and that means providing basic services including physical presence of medical professionals on a daily basis.

Why can't a doctor or nurses be attracted to our town? If a doctor chooses to come to our town, why should they not be allowed? Has the department been attempting to recruit staff with a family who are all willing to relocate to Julia Creek? Is there even accommodation for a nurse with a family?

Is PTSS going to be offered when shire residents have to travel outside of the shire (to Richmond or Cloncurry) to consult a doctor even for 'minor' ailments?

Are the hours the doctor visiting 1 day a week going to be extended to accommodate more patients in one day?

We have come this far through the pandemic without staffing problems, why now, that restrictions are easing, are we faced with staff shortages?

Being told of a 'review' in March is not acceptable. Residents deserve to know a definitive timeline of when all services will be reinstated, or whether this current situation is what our future will be.

"The enjoyment of the highest attainable standard of health is one of the fundamental rights of every human being without distinction of race, religion, political belief, economic or social condition".

Dr Tedros Adhanom Ghebreyesus,

Director-General, World Health Organization, WHO – Human Rights Day 2017

Yours sincerely

A handwritten signature in black ink, appearing to read 'Tracey Hacon'. The signature is fluid and cursive, with a long, sweeping underline.

Tracey Hacon

Nelia QCWA President

Email: bundahacon@westnet.com.au



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

15th December 2020

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
4. Confirmation of Ordinary Meeting on 17th November 2020
- 4.1 Confirmation of Special Meeting on 1st December 2020
- 4.2 Business Arising out of minutes of previous Meeting

5. ENGINEERING REPORT

- 5.1 Engineering Work Monthly Report

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental & Regulatory Services Monthly Report
- 6.2 Trustee Lease to Geoscience Australia for Global Navigation Satellite System (GNSS) Earth Monitoring Station located at the McIntyre Park Racecourse
- 6.3 Heslin Application to purchase part of Pasturage Reserve Lot 57 on SP299144

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 Julia Creek Early Learning Centre Fees
- 7.3 Caravan Park Fees 2021
- 7.4 Julia Creek Caravan Park Bookings and Cancellations Policy
- 7.5 Regional Arts Development Fund – Quick Response Application

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Report
- 8.2 Disposal of Assets Policy
- 8.3 Deferred Items from November meeting – Standing Orders and Model Meeting Procedures

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 CEO Report
- 9.2 Deed of Assignment and Consent regarding Deed of Agreement (Pre-qualified Supplier for Hire of Plant) No. 181927
- 9.3 Performance Plan for CEO

10. WORKPLACE HEALTH AND SAFETY

- 10.1 Workplace Health and Safety Report

11. CLOSE

1. OPENING BUSINESS ▲

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 8:54am.

2. ATTENDANCE ▲

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. S Royes, Cr. J Lynch, Cr. T Pratt

Staff:

Chief Executive Officer, Mr. John Kelly

Executive Assistant, Mrs. Grace Armstrong

Director of Corporate & Community Services, Ms. Tenneil Cody

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Other people in attendance:

Mr Ross Thinee, Acting of MITEZ

Apologies:**3. DECLARATION OF CONFLICT OF INTEREST** ▲**Cr. P Curr**

1. I inform this meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the Local Government Act 2009). The nature of my interest is as follows:

This declarable conflict of interest arises because a person who is a related party of mine has an interest in this matter reference item 6.3

Particulars:

(i) Name of related party: Jennifer Heslin

(ii) The nature of my relationship with this related party is Jennifer is my sister

(iii) The nature of the related party's interests in this matter is that she stands to gain access to public land.

I propose to leave and stay away from the meeting while this matter is discussed and voted on.

4. CONFIRMATION OF MINUTES ▲

Confirmation of Minutes of the Ordinary Meeting of Council held on 17th November 2020.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 17th November 2020 be confirmed.

Resolution No. 166/2021

The Minutes of the Ordinary Meeting of Council held on 17th November 2020 are confirmed.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

Confirmation of Minutes of the Special Meeting of Council held on 1st December 2020.

RECOMMENDATION

That the Minutes of the Special Meeting of Council held on 1st December 2020 be confirmed.

Resolution No. 167/2021

The Minutes of the Special Meeting of Council held on 1st December 2020 are confirmed.

Moved Cr. S Royes

Seconded Cr. T Pratt

CARRIED 5/0

4.2 BUSINESS ARISING FROM PREVIOUS MINUTES ▲

Nil

5. ENGINEERING SERVICES ▲**5.1 Engineering Works Report**

This report outlines the general activities for the Engineering Department for the month of November 2020.

RECOMMENDATION

That Council receives the Engineering Services monthly report for November 2020.

Resolution No. 168/2021

That Council receives the Engineering Services monthly report for November 2020.

Moved Cr. S Royes

Seconded Cr. J Fegan

CARRIED 5/0

6. ENVIRONMENTAL AND REGULATORY SERVICES ▲**6.1 Environmental and Regulatory Services Report**

This report outlines the general activities, revenue and expenditure for the department for the period November 2020.

RECOMMENDATION

That Council receives the November 2020 Environmental and Regulatory Services Report.

Resolution No. 169/2021

That Council receives the November 2020 Environmental and Regulatory Services Report.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 5/0

6.2 Trustee Lease to Geoscience Australia for Global Navigation Satellite System (GNSS) Earth Monitoring Station located at the McIntyre Park Racecourse

Council has received correspondence from the Senior Surveyor of Department of Natural Resources, Mines and Energy wishing to formalize the access arrangements for the Julia Creek Global Navigation Satellite System (GNSS) Earth Monitoring Station that is located at the McIntyre Park Racecourse.

Initial conversations for formalizing tenure arrangements for the site was for a Memorandum of Understanding (MOU) however after seeking Legal Advice the Department indicate that a Trustee Lease under the Land Act 1994 (s.57) would be the best approach to allow access to the site.

The department is currently transitioning the operational management, maintenance and future development of all of the QLD GNSS Earth Monitoring Sites to the Commonwealth Government through Geoscience Australia (GA) to also take over tenure access arrangements for these sites.

Therefore, the department is recommending that McKinlay Shire Council issue a Trustee Lease to Geoscience Australia for the site.

RECOMMENDATION

That Council resolves to;

- advise the Department that it consents to a Trustee Lease being entered into between McKinlay Shire Council and Geoscience Australia for the Julia Creek Global Navigation Satellite System (GNSS) Earth Monitoring Station at McIntyre Park Racecourse; and
- advise the Department that a fence is required to be erected around the site with no cost to Council

Resolution No. 170/2021

Council resolve to;

- advise the Department that it consents to a Trustee Lease being entered into between McKinlay Shire Council and Geoscience Australia for the Julia Creek Global Navigation Satellite System (GNSS) Earth Monitoring Station at McIntyre Park Racecourse; and
- advise the Department that a fence is required to be erected around the site with no cost to Council

Moved Cr. S Royes

Seconded Cr. T Pratt

CARRIED 5/0

Attendance – Having declared a conflict of interest Mayor Cr. Philip Curr left the meeting room at 9:27am. Deputy Mayor Cr. Janene Fegan assumed the Chair.

6.3 Heslin Application to purchase part of Pasturage Reserve Lot 57 on SP299144

In response to a request from DNRME seeking Council's views regarding a permit to occupy and application to purchase part of pasturage reserve known as Lot 57 on SP299144, on 17th November 2020 Council adopted resolution #145/2021:

“Council resolve to;

- 1. Offer Colin Malone the continuation of existing arrangements for the paddock known as the “Ranger’s Horse Paddock”, as per Council’s Fees and Charges;***
- 2. Include the “Ranger’s Horse Paddock” in the proposed future land use audit of Julia Creek;***
- 3. Not consent to any revocation of the reserve for the potential purchase by Heslin as Council has recognized the need for additional land for potential future expansion of Julia Creek township for both residential and light industry;***
- 4. Not consent to any Trustee Lease or permit over the subject land until such time as the outcome of the land audit is determined; and***
- 5. Advise the Department of Natural Resources Mines and Energy accordingly.”***

On being advised of this decision CONNIENAVARRO Legal, acting on behalf of their client Jennifer Heslin has requested by email dated 4th December 2020 that “**Council pass a resolution to support Heslin’s request that consideration by the Department of the Heslin Application being kept on hold, but the application remain active, until such time as Council can complete their land audit investigation.**”

This report addresses this request and the other matters raised in the email of 4th December 2020.

RECOMMENDATION

Council resolves to;

1. Inform CONNIENAVARRO Legal (Acting on behalf of Jennifer Heslin) that Resolution #145/2021 stands.

Resolution No. 171/2021

Council resolve to;

1. Inform CONNIENAVARRO Legal (Acting on behalf of Jennifer Heslin) that Resolution #145/2021 stands.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 4/0

Attendance – Tenneil Cody Director Corporate & Community Services entered the meeting room at 9:28am.

Attendance – Cr Philip Curr entered the meeting room at 9:32am and assumed the Chair.

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: November 2020.

RECOMMENDATION

That Council receives the Community Services monthly report for November 2020.

Resolution No. 172/2021

That Council receives the Community Services monthly report for November 2020.

Moved Cr. J FEGAN

Seconded Cr. J Lynch

CARRIED 5/0

7.2 Julia Creek Early Learning Centre Fees

Council is presented with a review of the fees for the Julia Creek Early Learning Centre, with a proposal to increase the fees effective from 1 January 2021.

RECOMMENDATION

That Council increase the daily attendance fee of the Julia Creek Early Learning Centre from \$81.60 per day per child to \$83.65 per day per child, and the half day fee increase from \$56.10 per day per child to \$57.50 per day per child, and the sessional kinder fee increase from \$61.20 per session (5 hours) to \$62.75 effective from 1st January 2021..

Resolution No. 173/2021

That Council increase the daily attendance fee of the Julia Creek Early Learning Centre from \$81.60 per day per child to \$83.65 per day per child, and the half day fee increase from \$56.10 per day per child to \$57.50 per day per child, and the sessional kinder fee increase from \$61.20 per session (5 hours) to \$62.75 effective from 1st January 2021.

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 5/0

7.3 Caravan Park Fees 2021

Council's Director Corporate & Community Services and Community Services Team Leader have reviewed pricing for the Julia Creek Caravan Park in comparison to other nearby facilities which was presented to the December Briefing for discussion. Talks were also held regarding the pricing of the Artesian Bath Experience and their popularity and associated cleaning, maintenance, administration and purchasing of items for gift packs that also increase as a result. The price increases are aimed at ensuring Council remains in a stable financial position and can generate sufficient revenue to cover operational costs.

RECOMMENDATION

That Council resolves to accept a price increase for the following fees at Julia Creek Caravan Park effective January 1 2021:

Donga Units (Two Beds)	\$ 75.00	per night
Donga Units (Two Beds) – Weekly Special (stay 7 nights, pay for 6)	\$ 450.00	per week
Replica Rain Water Tank Bathhouses		
Guests of Caravan Park	\$ 25.00	per person
	\$ 40.00	per couple
Visitors to the Park (non guests)	\$ 40.00	per person
	\$ 70.00	per couple
Propose to introduce premium 'Sunset' Pricing 2021		
*Sunset pricing would be for last scheduled bath at 6:30pm		
Guests of Caravan Park	\$ 35.00	per person
	\$ 60.00	per couple
Visitors to the Park (non guests)	\$ 50.00	per person
	\$ 90.00	per couple
Boundary Rider Hut Bathhouses		
Guests of Caravan Park	\$ 45.00	per person
	\$ 80.00	per couple
Visitors to the Park (non guests)	\$ 55.00	per person
	\$ 95.00	per couple
Propose to introduce premium 'Sunset' Pricing 2021		
*Sunset pricing would be for last scheduled bath at 6:30pm		
Guests of Caravan Park	\$ 60.00	per person
	\$110.00	per couple
Visitors to the Park (non guests)	\$ 70.00	per person
	\$130.00	per couple
Cheese Platters	\$ 30.00	per platter

Resolution No. 174/2021

Council resolves to accept a price increase for the following fees at Julia Creek Caravan Park effective January 1 2021:

Donga Units (Two Beds)	\$ 75.00	per night
Donga Units (Two Beds) – Weekly Special (stay 7 nights, pay	\$	per week

for 6)	450.00	
Replica Rain Water Tank Bathhouses		
Guests of Caravan Park	\$ 25.00	per person
	\$ 40.00	per couple
Visitors to the Park (non guests)	\$ 40.00	per person
	\$ 70.00	per couple
Propose to introduce premium 'Sunset' Pricing 2021		
<i>*Sunset pricing would be for last scheduled bath at 6:30pm</i>		
Guests of Caravan Park	\$ 35.00	per person
	\$ 60.00	per couple
Visitors to the Park (non guests)	\$ 50.00	per person
	\$ 90.00	per couple
Boundary Rider Hut Bathhouses		
Guests of Caravan Park	\$ 45.00	per person
	\$ 80.00	per couple
Visitors to the Park (non guests)	\$ 55.00	per person
	\$ 95.00	per couple
Propose to introduce premium 'Sunset' Pricing 2021		
<i>*Sunset pricing would be for last scheduled bath at 6:30pm</i>		
Guests of Caravan Park	\$ 60.00	per person
	\$110.00	per couple
Visitors to the Park (non guests)	\$ 70.00	per person
	\$130.00	per couple
Cheese Platters	\$ 30.00	per platter

Moved Cr. S Royes

Seconded Cr. J Fegan

CARRIED 5/0

7.4 Julia Creek Caravan Park Bookings and Cancellations Policy

Following a large number of no-shows and cancellations over the past 12 months at the Julia Creek Caravan Park, feedback from Park Manager's has indicated the implementation of a bookings and cancellations policy would be beneficial in ensuring the number no-shows and cancellations diminishes and supports the financial viability of the Park.

RECOMMENDATION

That Council adopts the Caravan Park Bookings and Cancellations Policy as presented.

Resolution No. 175/2021

Council adopts the Caravan Park Bookings and Cancellations Policy as presented.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 5/0

7.5 Regional Arts Development Fund – Quick Response Application

Council has received one (1) application during the second round of advertising for the RADF program which the committee has recommended for approval.

RECOMMENDATION

That Council resolves to support the recommendations made by the RADF Committee to support:

- McKinlay Shire Cultural Association 'Finding the Beauty' Workshop - \$2,500

Resolution No. 176/2021

Council has received one (1) application during the second round of advertising for the RADF program which the committee has recommended for approval. Council resolves to support the recommendations made by the RADF Committee to support:

- McKinlay Shire Cultural Association 'Finding the Beauty' Workshop - \$2,500

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 5/0

8. CORPORATE SERVICES**8.1 Corporate Services Report**

The Corporate Services Report as of November 2020 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending November 2020.

Resolution No. 177/2021

Council receives the monthly Corporate Services Report for the period ending November 2020.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

8.2 Disposal of Assets Policy

In order to provide a framework consistent with legislative requirements that provides clear guidelines relating to the sale or disposal of assets or material surplus to the requirement of Council. Council has developed a 'Disposal of Assets Policy'. The policy currently in place has been reviewed and is now presented for Council's consideration.

RECOMMENDATION

That Council adopts the Disposal of Assets Policy Version 2.0 as presented.

Resolution No. 178/2021

That Council adopt the Disposal of Assets Policy Version 2.0 as presented.

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 5/0

8.3 Deferred Items from November meeting – Standing Orders and Model Meeting Procedures

At the meeting held on 17th November, Council was presented with two documents: Standing Orders for Council Meetings including Standing Committees and new Model Meeting Procedures. These documents followed as a consequence of the latest rolling local government reforms through the State Parliament and the Department of Local Government (DLGRMA).

On examination, it was agreed that the CEO would review both document with the aim of combining them into one document if possible, given these related to Council meeting procedures.

The combined document is now presented for Council consideration.

RECOMMENDATION

That Council adopt the Standing Orders and Model Meeting Procedures for Council Meetings including Standing Committees as presented.

Resolution No. 179/2021

Council adopts the Standing Orders and Model Meeting Procedures for Council Meetings including Standing Committees as presented.

Moved Cr. T Pratt

Seconded Cr. J Fegan

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER ▲**9.1 CEO Report**

This report provides an update on current matters for the information of Council

RECOMMENDATION

That Council receive and note the report from the Chief Executive Officer for the period 15 October – 13 November 2020 except where amended or varied by separate resolution of Council.

Resolution No. 180/2021

Council receives and notes the report from the Chief Executive Officer for the period 15 October – 13 November 2020 except where amended or varied by separate resolution of Council.

Moved Cr. S Royes

Seconded Cr. J Lynch

CARRIED 5/0

9.1.1 Filling of Casual Vacancy in the position of Mayor & Councillor

On 4 December 2020 Director-General, Department of State Development, Infrastructure, Local Government and Planning advised of changes to the process for filling mayoral and councillor vacancies that arise during the first 12 months of a local government's term.

Amendments to the process were contained in Part 5 of the COVID-19 Emergency Response and Other Legislation Amendment Bill 2020, which was passed by Parliament on Wednesday 2 December 2020.

Under the revised process, which commenced on Friday 4 December 2020, a **Mayoral** vacancy within the first 12 months of a local government's term will be filled by a by-election, rather than by appointment of a runner-up.

For a **Councillor** vacancy within the first 12 months of a local government's term, the local government will determine by resolution whether to fill the vacancy by a by-election or by appointing a runner-up. No changes have been made in relation to vacancies arising during the middle or final part of the term.

Action: **Noted**

9.1.2 Location of New Weather Radars

Shortly after the 2019 monsoonal trough and resultant flooding hit North Queensland the Commonwealth announced support for two new Doppler radar installations to fill in blackspots in coverage and provide greater detail on rainfall and weather forecasting of catchment wide impacts. The mooted sites were in the vicinity of Julia Creek and Hughenden.

At the NWQROC meeting held on Friday 4th December 2020 Mr. Peter Stone, Group Executive – Business Solutions from the Australian BOM presented the case for BOM's favoured sites being near Richmond and Greenvale in the Charters Towers Regional Council area.

Action: Noted

9.1.3 2019 Monsoonal Trough – Long Term Recovery Strategy

Bruce Scott OAM, Regional and Local Government Advisor, and Tahna Jackson, Regional Recovery Officer – North Queensland; National Drought and North Queensland Flood Response and Recovery Agency presented to the NWQROC meeting held on Friday 4th December 2020 along similar lines to the advice provided by the Hon Shane Stone AC, QC when he visited Council on 3rd November 2020. Prior to Christmas Council can anticipate receiving correspondence and guidelines on the available funding of \$58M for the 14 impacted local governments covering:

- Economic Diversification - \$9M
- Telecommunications and Energy improvements - \$15M
- Managing Disaster Risk - \$12M
- Resilient Kids - \$2M
- Recovery & Resilience Grants - \$20M (\$858k per local government)

As soon as the advice and guidelines are received Councillors will be informed so that planning and responses can be prepared and submitted. Council consideration of "ready to go" projects is recommended – refer to list presented by CEO to Briefing held on 3rd November 2020.

Action: Staff will proceed to develop the list with notional values for future reference

Attendance – Mr Ross Thinee, A/CEO of MITEZ, entered the meeting room at 10.09am and addressed the Mayor and Councillors on a feasibility study into the viability and best location for a potential Cotton Gin and other potential economic development opportunities in the north west region.

Resolution No. 181/2021

That Mr Ross Thinee, A/CEO of MITEZ, be thanked for his presentation regarding a feasibility study into the viability and best location for a potential Cotton Gin and note that the Mayor and CEO will participate in the reference group.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

Attendance – Mr Ross Thinee, A/CEO of MITEZ, left the meeting room at 10:47am.

9.1.4 NWQROC – Report on Other Business and Next Meeting

In addition to items 2 & 3 above the ROC meeting was productive and informative with presentations and discussion on the following matters:

- a. North West Queensland Regional Weed and Pest Animal Management Strategy 20 – 24 by Geoff Penton CEO & Pru Wharton Reg Landcare Facilitator, Southern GULF NRM
- b. Research into the Health of Gulf Rivers by Dr Michelle Burford PhD
- c. QRA Flood Warning Infrastructure Project installation by Michael Eddie, Director CurryPM
- d. NWW Regional Resilience Strategy & Action Plan by Steve Dredge QRA
- e. Wild Dog Bounties Workshop by Brett Carlsson Snr QLD Wild Dog Coordinator Agforce & Kristy Gooding – Natural Assets & Natural Resources Management LGAQ
- f. Health Service Across the north west in the aftermath of the down grade of the Julia Creek MPHS.
- g. WQAC – Western Qld Housing Study – RAI Proposal
- h. Engagement with new State Government Ministers & Directors General

The next meeting is set down for 25/26 February 2021 in Julia Creek with McKinlay Shire Council as the host venue. The Regional Roads Group meeting would be held on Thursday 25th Feb immediately prior to the ROC. It can be expected that several State Government senior public servants would be present.

Action: For Noting and staff to make reservations for the Civic Centre Hall for these dates.

9.1.5 National General Assembly of Australian Local Government Association

This will be held in Canberra on 20 – 23rd June 2021 and notice of any proposed motions to be submitted to the Assembly must be lodged by 23rd March 2021. Unless Council has simultaneously the need to seek deputations to Federal Ministers and Departments in Canberra, it would not be normal that Council would send delegates to the Assembly.

Action: Noted.

Attendance – Mr Robbie Katter MP, Member for Traeger, entered the meeting room at 11am. He thanked Council for granting him time to speak without prior notice, on current issues.

Resolution No. 182/2021

That Mr Robbie Katter MP, Member for Traeger, be thanked for his attendance at the Ordinary Meeting and his update on the situation regarding the downgrade of the Julia Creek MPHS and that he recommends Council continue to apply pressure on the State Government.

Moved Cr. P Curr

Seconded Cr. T Pratt

CARRIED 5/0

Attendance – Mr Robbie Katter MP, Member for Traeger, left the meeting room at 11:34am

9.1.6 Julia Creek Aerodrome Rectification Works

Dispute Resolution discussions with one party occurred on Monday 14th December 2020 after several cancellations. A verbal report was presented to the meeting and further negotiations will occur in early 2021..

Action: Council noted that further negotiations will be held in late January with the objective of reaching a successful outcome.

9.1.7 Improved Tele-communications for the Residents and Landholders of McKinlay Shire Council

Key Council staff will meet with a north-west telecommunications service provider on Thursday 10th December 2020 to gain a better understanding of what is available in the market place and cost structures.

This item was also discussed at NWQROC on 4th December 2020 and a baseline study is being proposed to identify:

- a. Available technology,
- b. Emerging technology,
- c. Existing Service Providers,
- d. What are the gaps.

In short, there is a lot happening in this space and Council is well advised to ensure a comprehensive information gathering exercise including the findings of the baseline study, prior to committing to any one or more providers.

Action: Council noted that further information gathering will be undertaken in the first quarter of 2021 and a report will be presented to Council in due course recommending the preferred way forward. This report will also address a request to install telecommunications equipment on the Julia Creek Water Tower.

9.1.8 Consideration of Tenders for Livestock Transit Centre Extensions of Yards and new Dip

A report will be tabled at the meeting following receipt of alternate options for the dip component of the contract to better fit the available budget.

Cr. J Fegan

1. I inform this meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the Local Government Act 2009). The nature of my interest is as follows:

This declarable conflict of interest arises because a person who is a related party of mine has an interest in this matter.

Particulars:

- (i) Name of related party: Marwill Pty Ltd
- (ii) The nature of my relationship with this business is that I and my husband Trevor Fegan own the business
- (iii) The nature of the interest in this matter is that Marwill Pty Ltd has provided a quotation for the supply of goods and/or services to one of the tenderers and that I stand to gain a benefit or a loss depending on the outcome of Council's consideration of this matter.

I propose to leave and stay away from the meeting while this matter is discussed and voted on.

Cr. J Lynch

1. I inform this meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the Local Government Act 2009). The nature of my interest is that I stand to gain a benefit or a loss depending on the outcome of Council's consideration of this matter.

This declarable conflict of interest arises because I have provided a quotation for the supply of goods and/or services to one of the tenderers.

I propose to leave and stay away from the meeting while this matter is discussed and voted on.

Cr. S Royes

1. I inform this meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the Local Government Act 2009). The nature of my interest is as follows:

This declarable conflict of interest arises because a person who is a related party of mine has an interest in this matter.

Particulars:

- (i) Name of related party: Booth Rural
- (ii) The nature of my relationship with this related party is that I am an employee of Booth Rural.
- (iii) The nature of the related party's interests in this matter is that Booth Rural have provided a quotation for the supply of goods and/or services to one of the tenderers and that Booth Rural stand to gain a benefit or a loss depending on the outcome of Council's consideration of this matter which may or may not impact on me.

I propose to leave and stay away from the meeting while this matter is discussed and voted on.

Ruling by the CEO:

The Chief Executive Officer advised the meeting that the purpose of the discussion was at a budget level to deal with a shortfall of funds available for the construction of the livestock yards extension and new dip due to all tenders exceeding the available funds. The discussions will NOT consider and decide on the acceptance of any of the tenders.

Until such time as the discussions move to the matter of considering the detail of each tender and to the acceptance one or other of the tenders, Councillors Fegan, Royes and Lynch are entitled to remain in the meeting.

Report by Director Engineering & Regulatory Services.

The DERS reported that the tenders received exceeded the available budget allocation by a significant amount. If the dip was removed from the proposal, it raises the question on what is the advantage of proceeding at all. Likewise there is the problem of connectivity to the rail corridor as the land between Council's yards and the rail is owned by a third party

Resolution No. 183/2021

That with respect to the tender for the proposed Livestock Transit Centre extension of yards and dip, Council:

1. Thank the two tenderers and advise that Council has decided not to accept any tender due to the tenders exceeding the available funds.
2. Advise DAF of the Councils inability to proceed due to the tenders exceeding available funds and seek their advice on a way forward given the potential for access issues to the rail corridor if a new livestock haulage contractor is negotiated by TMR for the movement of livestock on the Great Northern Rail Corridor (Mt Isa to Townsville), and
3. The Mayor advise Mr Neil Scales, Director-General TMR of this dilemma.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

9.1.9 Appointment of Acting CEO

In the absence of the CEO on Annual Leave commencing 24th December 2020 – 15th January 2021 it is desired that the Council appoint an acting CEO.

RECOMMENDATION

Council appoint Ms. Tenneil Cody as Acting CEO for those dates.

Resolution No. 184/2021

Council appoint Ms. Tenneil Cody as Acting CEO for the period 24th December 2020 – 15th January 2021.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

9.2 Deed of Assignment and Consent regarding Deed of Agreement (Pre-qualified Supplier for Hire of Plant) No. 181927

Council has received an application from Kaylene Lapworth as Executor for the Estate of Maree Lapworth seeking to transfer the Deed of Agreement for the operation of a water tanker to Desmond Poole and Tania Cowie under their own company – D & T Contracting Qld Pty Ltd pursuant to Section 18.14 of the Deed of Agreement (Pre-qualified Supplier for Hire of Plant) No. 181927.

RECOMMENDATION

That Council consent to the assignment of plant (a truck and water tanker) owned by the Estate of Maree Lapworth to Desmond Poole and Tania Cowie trading as D & T Contracting Qld Pty Ltd subject to the completion and execution of a Deed of Assignment and Consent by both parties and the Mayor and CEO be authorized to sign the Deed.

Resolution No. 185/2021

That Council consent to the assignment of plant (a truck and water tanker) owned by the Estate of Maree Lapworth to Desmond Poole and Tania Cowie trading as D & T Contracting Qld Pty Ltd subject to the completion and execution of a Deed of Assignment and Consent by both parties and the Mayor and CEO be authorized to sign the Deed.

Moved Cr. T Pratt

Seconded Cr. J Fegan

CARRIED 5/0

9.3 Performance Plan for CEO

It is a good management practice that Council have in place a performance plan for the Chief Executive Officer to set goals and monitor performance against that plan. Periodic discussions should be held throughout the year to provide feedback to the CEO on performance against the Plan.

RECOMMENDATION

Council adopt the performance plan for the Chief Executive Officer 2020/2021 as discussed and amended at the Ordinary Meeting.

Resolution No. 186/2021

Council adopts the performance plan for the Chief Executive Officer 2020/2021 detailed in the CEO report to the Ordinary Meeting 15th December 2020 and as discussed and amended at the Ordinary Meeting.

Moved Cr. S Royes

Seconded Cr. P Curr

CARRIED 5/0

10. WORKPLACE HEALTH AND SAFETY ▲

10.1 Workplace Health and Safety

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of November 2020.

RECOMMENDATION

That Council receives the November 2020 Work Health and Safety Report.

Resolution No. 187/2021

That Council receives the November 2020 Work Health and Safety Report.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 5/0

General Business – Councillor Requests

- T Pratt** – REX Airline airport security – the community is worried that REX Airline will stop coming to Julia Creek – The CEO will provide an update to the Community in the next Council newsletter of where things are at.
- J Fegan** – Is the J.C. Caravan Park Bush kitchen all good for next year – T.C to follow up.
- Standby roster over Christmas holidays – after hours phone numbers – T.C and Grace to produce a list of numbers and staff movements and circulate.
- S Royes** – CEO to send a letter of thanks to Work Camp for the work they have done over the year.

11. CLOSURE OF MEETING ▲

The Chair of the meeting Mayor Philip Curr thanks Councillors and all staff for the work over the past 12 months and wished them and their families all the very best for the festive season. He then declared the meeting closed at 12:34pm.

UNCONFIRMED



5.0 ENGINEERING SERVICES



Ordinary Meeting of Council Tuesday 19th January 2021

5.1 Subject: Engineering Services Monthly Report December 2020
Attachments: Nil
Author: Engineering Services Department
Date: 8th January 2020

Executive Summary:

This report outlines the general activities for the Engineering Department for the month of December 2020.

Recommendation:

That Council receives the Engineering Services monthly report for December 2020.

Background:

This report outlines the general activities of the department for the month of December 2020 and also provides an update on the current activities of the department.

RMPC

	Actual	Budget YTD	Budget
1610 RMPC Works	\$633,812	\$599,760	\$1,428,000
<ul style="list-style-type: none"> • Resealing on all 4 roads • Pothole Patching • Poisoning on all roads • Sign repairs 			

Cannington Road

	Actual	Budget YTD	Budget
1630 Cannington Road Works	\$74,967	\$176,400	\$420,000
<ul style="list-style-type: none"> • Routine maintenance • Removal of dead animals. • Pothole patching. • Sign repairs • Removal of silt from floodways and culverts • Rock replacement 			

Roads Maintenance

	Actual	Budget YTD	Budget
1100 Repairs & Maintenance Shire Roads	\$275,483	\$504,000	\$1,200,000
<ul style="list-style-type: none"> • Pot hole patching various roads • Sign repairs • Guide posts • Maintenance grade Orrindi Rd. 			



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Water and Sewerage

	Actual	Budget YTD	Budget
1800 Operational Costs – Julia Creek Water	\$73,177	\$79,800	\$190,000

- Water Quality Sampling as a part of the monthly routine.
- Pressure & flow tests conducted on Goldring Street.
- Portaloos for roads crew vacuumed cleaned before transported.
- Help with co-ordinating works at the new lions park bore.
- Assist with plumbing applications for IOR Toilet block
- Organize contractors for the repair of wash-down bay
- Repair hydrant on Goldring street
- Help coordinate main repair over Christmas period
- 4 Amberly drive fix water leak
- Fix Water leak at 18 shaw street Doctors house
- Organise with local contractors over Christmas break (resetting of pumps)

McIntyre Park:

- Routine checks done.
- Replace sewerage pump at race couse residents house.

	Actual	Budget YTD	Budget
1810 Operational Costs – McKinlay Water	\$10,577	\$6,300	\$15,000

- Routine monitoring
- Water Quality Sampling
- Crawford plumbing engaged to replace pipe work and stand pipe at SES shed

	Actual	Budget YTD	Budget
1820 Operational Costs – Kynuna Water	\$39,528	\$31,080	\$74,000

- Water Quality Sampling
- Routine monitoring

	Actual	Budget YTD	Budget
1830 Operational costs – Nelia Water	\$4,689	\$2,520	\$6,000

- Routine monitoring
- Water testing

	Actual	Budget YTD	Budget
1900 Operational Costs – Julia Creek Sewerage	\$63,450	\$67,200	\$160,000



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- The work include responding to the alarms, including after hours alarms, data recording for the regulator, repairing electrical faults, supply of electricity, and repair to the pumps.
- Routine monitoring of Sewerage treatment plant.
- Assist with the preparations and information for the Sewage Pump Station renewal.
- Blocked toilet at Oorindi truck stop fixed
- Sewerage treatment plant encountered an electrical fault , contractor was unable to resolve issue locally and put all automatic systems off line, Xylem were unable to provide part until over holiday period. issue is now resolved.

Workshop

	Actual	Budget
1510 Repairs and Maintenance - Plant & Vehicles	\$620,871	\$1,245,000

- Ongoing repairs and maintenance to Council vehicles plant equipment.
- Julia Creek Work camp has provided the workshop with 1 staff member for 2 weeks of each month, helping with any duties required.
- Christmas repairs and maintenance was carried out.

Parks and Gardens

	Actual	Budget
2700 Parks & Gardens and Amenities – Operations	\$300,739	\$790,000

- Mowing and whipper snipping parks and town streets.
- Cleaning of public toilets.
- Collection of rubbish.
- Maintenance to garden beds Burke St.
- Road sweeping in Julia Creek

Airport

	Actual	Budget YTD	Budget
1300 Airport Operational Costs	\$56,685	\$65,100	\$155,000

- Serviceability Inspections of the facility are undertaken 3 days per week.
- Work camp have mowed around obstacle lights.

Projects

T-1920035- Refurbishment of the Hickman Street Pump Station –

- The design for the pump station upgrades are complete and issued “For Construction”
- Re-Pump will be mobilising to site on the 2/2/2021 to undertake the construction works.
- The start of construction works were pushed back due to a delay with the procurement/construction of the new switchboard.



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- The design for the STP inlet works and rising main are to be provided in the last week of January

T- 1920022 Town Bore Replacement Project –

The switchboard is expected to be delivered to Julia Creek this week with the installation occurring next week (week of 18/1).

- Daley Bros has been trying to find out if the shutdown in Brisbane has impacted this timing, to date he hasn't received any advice that it has.
- Upon installation of the switchboard, commissioning will be completed for the headworks.
- Daley Bros has tentatively booked in the commissioning with the certifying engineer next week.

Kynuna Water Tank Connection

Works were completed however the liner failed upon refilling. Supplier is following up to facilitate rectification.

Report on the Natural Disaster Recovery Works - Summary of Program

2019 – Works are scheduled to complete by May 2021.

2020 Submission – Council has received approval from QRA Works to be programmed.

Details of the 2019 Projects currently underway

The above works are being delivered between AECOM (as the Project Manager using local contractors) and Council as Project Manager with responsibilities as outlined above. Both AECOM and Council use external contractors to deliver these works.

Please find attached Scope Summary detailing works completed to date AECOM is the Project Manager on behalf of the Council.

2019 DRFA Event

Works on the 2019 Event are being managed by AECOM and Council, AECOM are currently managing the following submissions:

- Taldora Road – Unsealed
- North West – Unsealed
- North East – Unsealed
- South East – Unsealed
- Submission 015 – Euraba, Sunny Plains Rd and Shaw St
- Submission 020 -- 2020 Sealed
- Submission 021 – 2020 Unsealed



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The Table below details the current status of the AECOM managed submissions.

Submission Number	Approved Value	Actual Expenditure to Date	Location	Percentage Complete	Status
1	\$18,146,709	\$6,761,492	Taldora Road	76%	Approved – Works Commenced
2	\$9,842,149	\$4,168,586	North West - Unsealed	64%	Approved – Works Commenced
3	\$5,739,470	\$2,318,731	North East - Unsealed	75%	Approved – Works Commenced
4	\$8,184,353	\$3,445,194	South East - Unsealed	75%	Approved – Works Commenced
5	\$ 2,381,085	\$1,168,083	South West - Unsealed	54%	Approved – Works Commenced
6	\$5,729,602	\$4,940,920	Sealed Roads	100%	Complete
7	\$7,814,430	\$4,843,382	Betterment	100%	Complete
8	\$193,391	\$43,266	Euraba, Sunny Plains. Shaw Street	60%	Approved – Works Commenced
9	\$256,905	\$14,484	Nelia Road	90%	Approved – Works Commenced
Total	\$58,288,098	\$27,704,138		79%	

Council DRFA works

Council are doing the PM for the south west works 70% of these works are complete, Crews are currently working on Eulolo rd and Ivellen rd.

T20210001 Culvert replacement Wills Developmental rd

Temporary works were completed to open the road to single lane traffic. Williams River Culverts have been inspected by TMR and transport to site is being arranged.



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Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:

114407



6.0 ENVIRONMENTAL & REGULATORY SERVICES



Ordinary Meeting of Council Tuesday 19th January 2021

6.1 Subject: Environmental and Regulatory Services Report – December 2020
Attachments: None
Author: Environmental and Regulatory Services Team Leader
Date: 11th January 2021

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period December 2020.

Recommendation:

That Council receives the December 2020 Environmental and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of December 2020.

Detailed below are the general matters of interest that relate to the day to day activities of the department throughout the month.

Consultation: (internal/External)

Environmental & Regulatory Services Team Leader, Local Laws Officer, Asset Maintenance Officer, Water and Sewerage Officer, Ranger and Finance Officer.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:

114411



1 – Refuse Collection and Disposal

1.1 - Budget

		Actual	Budget
ENVIRO1.1	3100 - Refuse Collection Revenue	\$42,894	\$84,715

		Actual	Budget
ENVIRO1.2	3100 - Kerbside Rubbish Collection Expenditure	\$21,691	\$42,000

		Actual	Budget
ENVIRO1.3	3110 - Refuse Disposal Revenue	\$25,535	\$42,310

		Actual	Budget
ENVIRO1.4	3110 - Refuse Disposal Operational Costs	\$26,308	\$77,000

1.2 - Report

Julia Creek Waste Facility

The facility continued to be pushed up during the month. The work camp assisted with the clean up of loose rubbish around the facility. They also assisted with pushing and stacking of tyres at the facility.

One (1) written warning and one (1) verbal warning was issued to community members dumping in the incorrect location within the facility.

2 – Environmental Health Services

2.1 – Budget

		Actual	Budget
ENVIRO2.1	3000 - Environmental Licence Fees (Revenue)	\$1,616	\$1,600

		Actual	Budget
ENVIRO2.2	3000 - Environmental Health Services	\$65,946	\$198,000

2.2 – Report

Water and Sewage Monitoring

Water sampling undertaken during the month did not show readings of E.coli in all four (4) townships.

The fluoride levels in Julia Creek for the month of December were;

- 4 Amberley Drive 3.06
- 9 Coyne Street 3.00



The 2019-20 DWQMP Annual Report was submitted to the Regulator and a copy has been published on Council's website.

A copy of the Performance Report and Customer Service Standards are also available to view on Council's website.

Food Recalls

One (1) Food Recall was received during the month with no impact to food businesses within the Shire.

Vector Control

Town Fogging continued during the month as required.

3 – Local Law Administration

3.1 – Budget

		Actual	Budget
ENVIRO3.1	3210 - Animal Registration Fees	\$4,551	\$4,500
ENVIRO3.2	3210 - Fines & Penalties – Animal Control	\$779	\$1,300
ENVIRO3.3	3210 - Animal Boarding	\$3,703	\$3,000
ENVIRO3.4	3210 - Local Law Administration	\$69,048	\$110,000

3.2 - Report

General information of activities for Local Law/Animal Control matters is outlined the table below.

Table 1 - Local Law & Animal Control Summary

Activity	Number/Details
Impoundings and infringement notices	One (1) impounding
Euthanized/Destroyed/Rehomed	One (1) cat caught in trap
Verbal/Written/Official warning	One (1) written warning – Dog at Large
Complaints	Nil
Dog Boarding	Ten (10) Dogs *The old pound needed to be opened back up over the festive period to accommodate the numbers of dogs boarded at the facility.
Removal of Dead Animals	Nil
Trapping Locations & Results	1 x Dog at a Coyne Street Property 1 x Cat at a Coyne Street Property
Compliance Notices issued	Two (2) Untidy allotment notices



SPER Infringement Fines issued	Nil
Commercial Use of Roads Permit issued	Nil

4 – Noxious Weeds and Pest Control

4.1 – Budget

		Actual	Budget
ENVIRO4.1	3220 - Pest Plant & Animal Control Funding	\$0	\$25,000
ENVIRO4.2	3220 - Truck Washdown Bay Revenue	\$11,849	\$20,000
ENVIRO4.3	3220 - Dingo Baits (Revenue)	\$1,973	\$1,500
ENVIRO4.4	3220 - Feral Pig Baits (Revenue)	\$0	\$0
ENVIRO4.5	3220 - Pest Animal Rural Land Owners Fees	\$0	\$0
ENVIRO4.5	3220 - Pest Plant Control Program	\$23,843	\$115,000
ENVIRO4.6	3230 - Pest Animal Control Program	\$33,744	\$78,000

4.2 – Report

Washdown Bay

The Facility lost power during the month due to down fuses. Ergon Energy has now repaired this issue.

Pest Plant Control

Two (2) properties in Julia Creek were sprayed during December.

Pest Animal Control

There were no dingo scalps presented in December.

There were no Factory Baits issued in December.



5 – Livestock Operations

5.1 – Budget

		Actual	Budget
ENVIRO5.1	3235 - Livestock Weighing Revenue	\$26,217	\$60,000

		Actual	Budget
ENVIRO5.2	3235 - Livestock Cattle Train Loading Revenue	\$26,482	\$36,000

		Actual	Budget
ENVIRO5.3	3235 - Livestock Operational Costs	\$38,519	\$87,000

5.2 - Report

Julia Creek Livestock Facility

Weighing figures were unavailable for December due to staff leave.

Livestock Weighing Month and Year Totals

MONTH	2014	2015	2016	2017	2018	2019	2020
JANUARY	359	0	0	0	183	0	1401
FEBRUARY	1322	1872	525	467	3241	0	125
MARCH	617	3446	1497	1333	388	0	2788
APRIL	406	5315	951	2487	2217	1034	10073
MAY	1891	8107	615	2062	3065	1768	10022
JUNE	2,109	3,442	1456	1522	742	894	4507
JULY	0	2,170	2809	2003	1143	1569	3501
AUGUST	374	1183	2582	2311	6291	3023	2839
SEPTEMBER	3274	488	2665	1478	765	1280	2175
OCTOBER	790	1252	4613	1127	4708	5492	80
NOVEMBER	508	36	1011	2673	4788	3534	247
DECEMBER	240	0	234	340		2776	TBA
TOTAL FOR YEAR	11,890	27,311	18,958	17,803	27,531	21,370	37,758

Livestock Operations (Cattle Loading)

The 2020 Loading Season was completed in November 2020.



6 – Stock Routes and Reserves

6.1 – Budget

		Actual	Budget
ENVIRO6.3	3300 - Stock Route – Permit/Water Fees	\$9,369	\$10,000
		Actual	Budget
ENVIRO6.2	3300 - Stock Route Recoverable Works (Revenue)	\$0	\$0
		Actual	Budget
ENVIRO6.4	3300 - Trustee Lease Fees	\$102,048	\$175,000
		Actual	Budget
ENVIRO6.5	3300 - Reserves Agistment Fees	\$10,196	\$17,000
		Actual	Budget
ENVIRO6.6	3300 - Precept Expenses	\$0	\$18,100
		Actual	Budget
ENVIRO6.7	3300 - Stock Route Maintenance	\$41,536	\$100,000
		Actual	Budget
ENVIRO6.8	3300 - Reserves Expenses	\$8,832	\$31,500

6.2 - Report

Stock Routes

No information was available due to staff leave.

Reserves

No information was available due to staff leave.

6.3 - Cemeteries

6.3.1 – Budget

		Actual	Budget
ENVIRO6.9	3400 - Cemeteries	\$6,759	\$14,000

6.3.2 - Report

There were no enquiries made during December.



7 – Work Program (Workcamp)

7.1 - Budget

		Actual	Budget
ENVIRO7.1	3600 - Work Program	\$13,007	\$42,000

7.2 - Report

Community Group	Activity
Julia Creek State School	Remove rubbish from school Mowing/Watering of school grounds and house Set up irrigation Weed gardens
McKinlay Shire Council	<u>Airport</u> Mowing/whipper snipping around aerodrome
McKinlay Shire Council	<u>Saleyards</u> Mowing, clean water points, gurney steps, clear weight scales, welding
McKinlay Shire Council	<u>SES</u> Mowing Preparation and painting of toilet block inside SES Shed
McKinlay Shire Council	<u>Horse Shelters</u> Lay gravel
McKinlay Shire Council	<u>Various</u> Build grader bar Set up flag pole Clean up behind Depot and assist with installation of shelving in Plumbers Shed Whipper snip around Cemetery
McKinlay Shire Council	<u>McIntyre Park</u> Clean up and mowing
McKinlay Shire Council	<u>Julia Creek, Kynuna and McKinlay Landfills</u> Clean up of loose rubbish around facilities
McKinlay Shire Council	<u>Dirt and Dust Central</u> Mowing and remove fence
Churches/RSL/CWA	Mowing/whipper snipping

8 – Housing, FRB and Community Centre

8.1 – Budget

			Actual	Budget
ENVIRO9.1	3810-1300	3810 - Council Property / Staff Housing Program Rev	\$44,959	\$95,000
ENVIRO9.2	3810-1301	3810 - Council Property / Subdivision Blocks Rent	\$5,600	\$0



	3810-1302	3810-Council Property / Subdivision Blocks outgoings	\$3,825	\$0
ENVIRO9.3	3810-2300	3810 - Council Property / Staff Housing Program Exp	\$100,982	\$155,000
ENVIRO9.4	3810-2300	3810 - Council Property / Sub Division Expense	\$4,788	\$0

8.2 - Report

Council Property / Staff Housing

Council Property / Staff Housing activities for the month are detailed in Table below.

Activity	Number
Properties Available for use	4 Netterfield Street 7 Coyne Street 5 Coyne Street
New Tenancies	One (1) – 4 Amberley Drive
Finalised Tenancies	One (1) – 5 Coyne Street
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	Capital Works Quotes have been received for the refurbishment of 33 Byrne Street. All three (3) quotes received were over the budgeted amount. Council staff is currently looking at alternative options moving forward.

Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Two (2)
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	No repairs were made during the month



Fr Bill Bussutin Community Centre and Seniors Living Units

Budget

		Actual	Budget
ENVIRO10.4	3820 - Community Centre Hire Fees	-\$42	\$8,500

		Actual	Budget
ENVIRO10.4	3820 - FRB Centre RENT	\$19,493	\$31,000

		Actual	Budget
ENVIRO10.5	3820 - FRB Units & Community Ctre Operational Costs	\$26,977	\$75,000

Report

Seniors Living Units

Seniors Living Unit activities for the month are detailed in Table Below:

Activity	Number
Properties Available	Two (2) - Unit 3, Unit 7
New Tenancies	Nil
Finalised Tenancies	One (1) – Unit 3
Remedy Breach	Nil
Notice to Leave	Nil
Notes/Repairs	No repairs were made during the month

9 – Land and Building Development

9.1 – Budget

		Actual	Budget
ENVIRO11.1	3900 - Revenue	\$3,739	\$1,500

		Actual	Budget
ENVIRO11.2	3900 - Town Planning Program	\$10,403	\$30,500

9.2 - Report

Regulatory Services, Land and Building Development

No DA's were lodged during December 2020.



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10 – Local Disaster Management

10.1 – Budget

		Actual	Budget
ENVIRO12.1	2760 - SES Grants	\$20,568	\$20,567

		Actual	Budget
ENVIRO12.2	2760 – SES Capital Grants	\$0	\$59,800

		Actual	Budget
ENVIRO12.2	2760 - Natural Disaster Grants	\$6,102	\$6,780

		Actual	Budget
ENVIRO12.3	2760 - Disaster Management Operational Costs	\$162,175	\$168,000

10.2 - Report

No incidents activated the LDMG during the month.

SES

The SES flood boat was taken to Dalgona Station for a run to ensure everything was operational. One (1) call for assistance was made from a Julia Creek Resident.



6.2 Subject: Change Application under Section 78 of the Planning Act 2016 (Other Change) – Material Change of Use – Accommodation Building – Additional Stages Vision Surveys (QLD) Pty Ltd on behalf of Marwill Pty Ltd

Attachments: 6.2.1 Development Application (Infoxpert ID: 114414)
6.2.2 Draft Decision Notice (Infoxpert ID: 114415)
6.2.3 Stage 1 & 2 Approved Plans (Infoxpert ID: 114416)
6.2.4 Stage 3 Approved Plans (Infoxpert ID: 114417)
6.2.5 Ergon Energy Referral Response (Infoxpert ID: 114418)
6.2.6 Appeal Rights Extract (Infoxpert ID: 114419)

Author: Environmental & Regulatory Service Team Leader

Date: 13th January 2021

Executive Summary

Vision Surveys (QLD) Pty Ltd has been engaged by Marwill Pty Ltd to lodge a change application to Development Permit 2018_06 for Material Change of Use – Accommodation Building (Workers Accommodation) to allow additional stages on land described as Lot 1 on SP229752 also known as Golfcourse Road, Julia Creek QLD 4823.

Recommendation:

That Council resolves to notify the applicant that their change application for the additional two (2) stages for a accommodation building (workers accommodation) on Lot 1 on SP299752 also known as Golfcourse Road, Julia Creek QLD 4823 is approved subject to the schedule of conditions detailed below;

SCHEDULE OF CONDITIONS

*Impact Assessable Material Change of Use
Development Permit (Change Application)
Assessment Manager Conditions of Approval*

Approved Plans

- The development is to occur generally in accordance with the supporting plans and reports/documents reference in the table below and as attached, except where conditions of approval dictate otherwise.*

<i>Plan Title</i>	<i>Plan No. and Revision</i>	<i>Date</i>
<i>Site Plan (Stage 1 2 3A 3B)</i>	<i>A00</i>	<i>December 2020</i>
<i>Site Stage 1 & 2</i>	<i>A01</i>	<i>December 2020</i>
<i>General Plan (Floor Plan Stage 1 & 2)</i>	<i>A02</i>	<i>December 2020</i>
<i>Area Plan (Stage 1 & 2)</i>	<i>A03</i>	<i>December 2020</i>
<i>A (Floor Plan Volume A & Elevations)</i>	<i>A04</i>	<i>December 2020</i>
<i>B (Floor Plan Volume B & Elevations)</i>	<i>A05</i>	<i>December 2020</i>



<i>C (Floor Plan Volume C & Elevations)</i>	<i>A07</i>	<i>December 2020</i>
<i>D (Floor Plan Volume D & Elevations)</i>	<i>A09</i>	<i>December 2020</i>
<i>E (Floor Plan Volume E & Elevations)</i>	<i>A11</i>	<i>December 2020</i>
<i>Stage 3A & 3B</i>	<i>A14</i>	<i>December 2020</i>
<i>Unit (Floor Plan & Elevations)</i>	<i>A15</i>	<i>December 2020</i>
<i>Stage 3 3D</i>	<i>A18</i>	<i>December 2020</i>
<i>Report/Document</i>		
<i>NA</i>		

General

2. *The proposed development is to comply with all conditions of approval prior to commencement of use, unless stated otherwise.*
3. *The developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval with all works being undertaken to Council standard.*

Note: further operational works development approval may be required for works associated with a material change of use.

Landscaping

4. *The developer shall install landscaping to the southern property boundary for the full length of the area of development (approximately 30m). This planting is to be limited to the tree species identified in Schedule 4 of the planning scheme (McKinlay Shire Planning Scheme 2005) and spaced at even 3m intervals, or as otherwise agreed to by Council.*

Infrastructure

5. *The development is to be connected and serviced by the existing reticulated water, sewer, telecommunications and electricity services.*
6. *The site is to be designed so as to discharge stormwater to a road reserve as the lawful point of discharge, or an alternate point as agreed to in writing by Council. The development is not to result in ponding of stormwater or additional stormwater flow onto adjoining properties.*

Note: further operational works development approval may be required for works associated with a material change of use.

Parking and Access

7. *The development is to provide a minimum of one (1) parking space for every two (2) accommodation units.*



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8. *Car parking and parking areas are to be designed in accordance with AS2890.1 – Parking facilities: Off Street Carparking other than the car park widths which are to be 2.7m.*
9. *Parking is to be designed in accordance with AS1428 – Design for Access and Mobility.*
10. *Car parking areas are to be sealed, unless otherwise agreed to*

Health and Safety

11. *Equipment and machinery is to be stored within appropriately covered storage areas. Covered storage areas being any fixed structure which is either wholly or partly enclosed by walls and which is roofed.*
12. *Waste storage and outdoor storage areas are to be screened from public view and located no less than 5m from a site boundary.*

Advice

1. *Council would like to advise the applicant that provisions of the Aboriginal Cultural Heritage Act 2003 and the Queensland Heritage Act 1992 may apply to this development.*
2. *The developer/owner must demonstrate compliance with all conditions of approval prior to obtaining a certificate of classification for the use of any new buildings.*
3. *The developer may still require approval for plumbing and drainage works, building works or other works under other relevant legislation prior to commencement of works.*

Background

Vision Surveys (QLD) Pty Ltd has been engaged by Marwill Pty Ltd to lodge a change application to Development Permit 2018_06 for Material Change of Use – Accommodation Building (Workers Accommodation) to allow additional stages on land described as Lot 1 on SP229752.

The original development approval that was decided on the 20th November 2018 allowed for twelve (12) accommodation units, communal lounge and outdoor area, kitchen and amenities.

The change application will now comprise of two (2) additional stages of development. Stage 2 will include an additional twelve (12) short term accommodation rooms within four (4) separate buildings, and Stage 3 will include twenty (20) separate, single bed self-contained worker's accommodation cabins, to be constructed in two sub-stages of ten (10) cabins per sub-stage.

Similar to the existing and approved development in Stage 1, the rooms and cabins are to be set up like motel style accommodation. Unlike a motel the rooms are not serviced, however the facilities will include a weekly clean of shared amenities. The premises also provides adequate parking and turning of cars, machinery and small trucks from the existing rooms as well as the proposed additional rooms.



Ordinary Meeting of Council Tuesday 19th January 2021

Due to the development being located within 100 metres of an Ergon substation, the application was required to be referred to Ergon as an Advice Agency. A copy of their response is found in attachment 6.2.5.

Under Council's Planning Scheme the identified use of this development is considered 'Non-Resident Workforce Accommodation' which is code assessable. The development is considered to comply with the Planning Scheme as the proposed use is generally consistent with the intent of the Township Zone and the Non-resident Workforce Accommodation code. A copy of the Town Planning Report is located within the development application documentation found in attachment 6.2.1.

Based on the information provided in the report it is recommended that the application be approved subject to the conditions outlined in the recommendation.

Consultation: (internal/External)

Council's Planning Consultant, Applicant's Planning Consultant, Council Environmental Staff

Legal Implications:

Compliance with the McKinlay Shire Council Planning Scheme 2019 and Planning Act 2016

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert Document ID:

114413

Change Application under section 78 of the Planning Act 2016 (Other Change) - Material Change of Use – Accommodation Building -Additional Stages-



Prepared on Behalf of:
Marwill Pty Ltd

Golfcourse Road, Julia Creek
Lot 1 SP 229752

Issued: September 2020


VISION SURVEYS QLD DOCUMENT CONTROL

Originating Office: Airlie Beach	Job Number: 18294
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Website: www.visionsurveysqld.com.au	Client: Marwill Pty Ltd
ABN: 84 128 752 947	Synopsis: Change application MCU

REVISION / CHECKING HISTORY

Version	Author	Date	Reviewer	Date
Draft	Andrea Henderson	23/06/2020	-	-
Final Draft	Lee Glindemann	14/09/2020	Andrea Henderson	14/09/2020

APPROVAL FOR ISSUE

Name	Position	Signature	Date
Lee Glindemann	Senior Planner		15/09/2020

FINAL DISTRIBUTION

McKinlay Shire Council	x1 Electronic
Vision Surveys (QLD) Pty Ltd	x1 on File

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APPENDICES

Appendix 1 – Current Title Search
Appendix 2 – Proposal Plan
Appendix 3 – Form 1
Appendix 4 – Planning Scheme Assessment Codes

1.0 EXECUTIVE SUMMARY

Note: This is an updated Town Planning Report, submitted in support of the Change Application under Section 78 of PA (Other Change.)

Vision Surveys (QLD) Pty Ltd [VSQ] has been engaged by Marwill Pty Ltd (the applicant) to lodge a change application to **Development Permit 2018_06** for Material Change of Use - Accommodation Building to allow additional stages (the proposal). The land subject to this proposal is located at Golfcourse Road, Julia Creek, formally described as Lot 1 on SP229752 (the premises). The premises has an area of 24,980m² (2.498 hectares). The following town planning report provides a detailed assessment against the *McKinlay Shire Planning Scheme 2019* (the Planning Scheme).

Description of Premises

The premises contains existing buildings and structures including industrial sheds, caretaker’s residence and communal facilities as well as the development approved under Development Permit 2018_06. The premises is situated south of the Julia Creek township, across the railway track.

The Planning Scheme identifies the premises as being within the Township Zone – Industry Precinct.

The following relevant interests within the *State Planning Policy 2017* (the SPP) apply to the premises:

- Flood hazard area - Local Government flood mapping area.

Proposal

The proposal is a Change Application to change a development approval for Material Change of Use – Accommodation Building (Workers’ Accommodation) on land described as Lot 1 on SP229752. The approved development occupies the western portion of the premises – refer Figure 1 below.

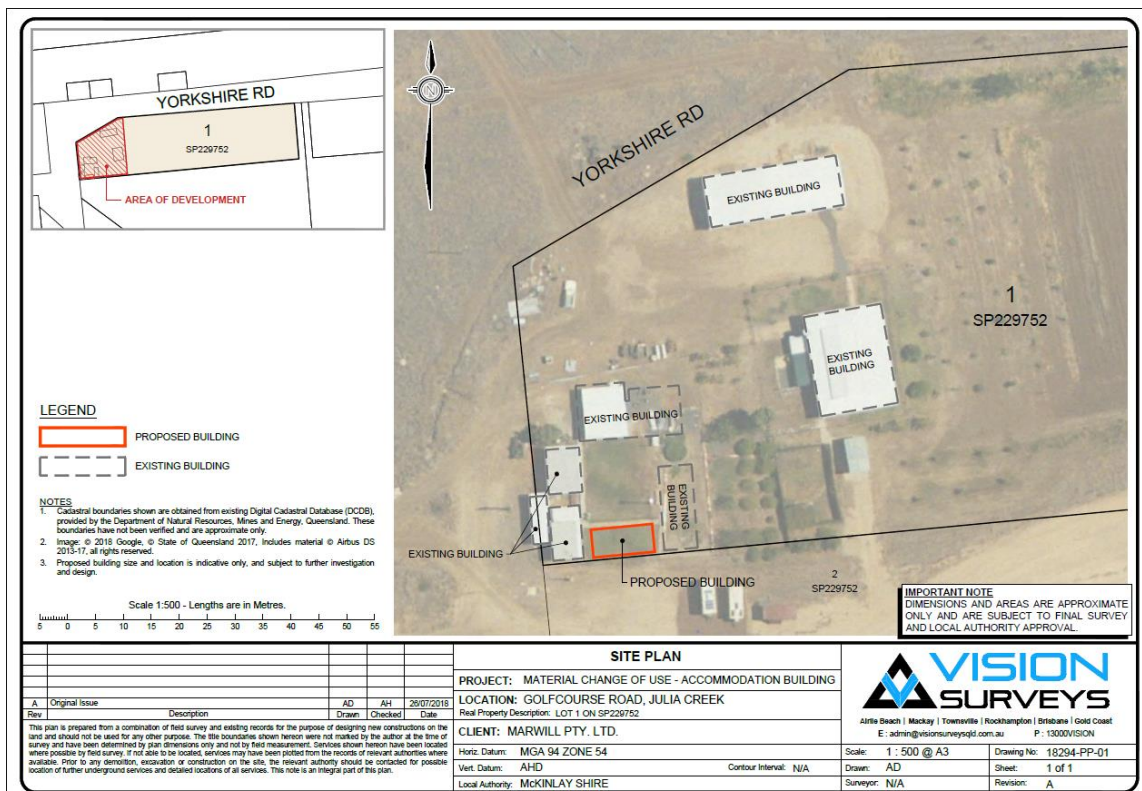


Figure 1 – Extract Approved Proposal Plan (Source: VSQ)

The proposal will now comprise three (3) stages of development. Stage 1 comprises the approved development of twelve (12) accommodation units, communal lounge and outdoor area, kitchen, and amenities. Stage 2 will include an additional twelve (12) short term accommodation rooms within four (4) separate buildings, and Stage 3 will include twenty (20) separate, single bed self-contained worker's accommodation cabins, to be constructed in two sub-stages of ten (10) cabins per sub-stage. Refer Figure 4.

Assessment

The approved use of the land is for an Accommodation Building. This application is an Other Change which seeks to allow additional development in stages. It is submitted that the closest use defined in the Planning Scheme is 'Non-resident Workforce Accommodation' which is a code assessable use in the Township Zone – Industry Precinct.

Further, the proposal is considered to comply with the Planning Scheme as the proposed use is generally consistent with the intent of the Township Zone and the Non-resident Workforce Accommodation code.

Due to the premises being located within 100 metres of an Ergon substation, the application will be referred to Ergon as an Advice Agency.

This Town Planning Report provides greater detail of the premises, proposal and an assessment against the relevant statutory planning instruments. It is submitted that the proposal should be supported and approved, subject to reasonable and relevant conditions.



Figure 2 - Locality Plan (Source: Queensland Globe, 290518)



Figure 3 - Aerial of the premises (Source: Queensland Globe, 290518)

2.0 INFORMATION & FEATURES

Major premises details are as follows:

Table 1 - Description of Premises

DETAILS		
Address	Golfcourse Road, Julia Creek	Refer to Figures 2 & 3
Description	Lot 1 on SP229752	Refer to Appendix 1
Site Area	24,980 square metres (2.498 hectares)	Refer to Appendix 1
Land Owner	Trevor W Fegan and Janene M Fegan	Refer to Appendix 1
Tenure	Freehold	Refer to Appendix 1
Easements / Covenants	N/A	
Local Government	McKinlay	
DESCRIPTION		
Existing Development	Accommodation buildings, Industrial sheds, Caretaker's Residence and communal facilities	
Topography	Relatively flat	
Vegetation	The premises has been historically cleared of all native vegetation and now contains tree planting and a small orchard.	
Wetlands	Not applicable	
Coastal Matters	Not applicable	
Heritage Places	Not applicable	
INFRASTRUCTURE AND SERVICES		
Road Frontages	Frontage is achieved to unconstructed Golfcourse Road and Yorkshire Road	
Sewerage	The site is serviced by Council's trunk sewerage reticulation system	
Water Supply	The site is serviced by Council's trunk water supply system	
Stormwater	Overland flows prevail, no Council infrastructure service the land	
Electricity, Gas and Telecommunication	The site is connected to essential utility infrastructure	
SURROUING LAND USES		
North	To the north is Yorkshire Road, the railway and beyond is the Julia Creek township.	Refer to Figures 2 & 3
East	Industry zoned land however used for rural residential purposes.	Refer to Figures 2 & 3
South	Industry zoned land containing a large shed. Beyond is land zoned rural.	Refer to Figures 2 & 3
West	Land zoned for community purposes and industry	Refer to Figures 2 & 3

3.0 APPLICATION DETAILS

An overview of the application details is provided below:

Table 2 - Application Details

APPLICATION DETAILS			
Approved Use	Accommodation Building (Workers' Accommodation)		
Approval Sought	Amended Decision Notice for Development Permit for Material Change of Use – Accommodation Building (Workers' Accommodation – additional stages)		
Assessment Manager	McKinlay Shire Council		
Level of Assessment	Code assessment		
Referral	Ergon as Advice Agency		
Public Notification	N/A		
ASSESSMENT FRAMEWORK			
Planning Scheme	<i>McKinlay Shire Planning Scheme 2019</i>		
Zoning	Township Zone – Industry Precinct		
Codes	Township Zone Code Genera; Development Code Non-resident Workforce Accommodation Code		
State Planning Policy 2017	<table border="1"> <tr> <td style="background-color: #c8513d; color: white; text-align: center;">Safety and Resilience to Hazards</td> <td> <p>Natural Hazards, Risk and Resilience The premises is identified as “flood hazard area – Level 1” on the SPP mapping. However, the local planning scheme does not identify the land as flood prone. To this end, no further assessment has been carried out.</p> </td> </tr> </table>	Safety and Resilience to Hazards	<p>Natural Hazards, Risk and Resilience The premises is identified as “flood hazard area – Level 1” on the SPP mapping. However, the local planning scheme does not identify the land as flood prone. To this end, no further assessment has been carried out.</p>
Safety and Resilience to Hazards	<p>Natural Hazards, Risk and Resilience The premises is identified as “flood hazard area – Level 1” on the SPP mapping. However, the local planning scheme does not identify the land as flood prone. To this end, no further assessment has been carried out.</p>		

4.0 PROPOSAL

4.1 Details

The applicant seeks to obtain an amended Decision Notice for Development Permit or Material Change of Use – Accommodation Building (Workers Accommodation) (DA2018_06) to allow for additional stages 2 and 3 to the approved development.

Stage 2 includes an additional 12 rooms and Stage 3 (sub-stages 3A and 3B) includes 20 single bed self-contained cabins to be developed in two (2) sub-stages of 10 cabins per stage. It is submitted that the changes proposed as part of this Other Change application are in keeping with the development as approved and sited entirely within the premises, being Lot 1 on SP229752.

The development is proposed to be completed and maintained generally in accordance with the following Proposal Plan(s) (refer Appendix 2):

Table 3 - Included Documents

Plan/Document Name	Prepared By	Plan Number	Dated
Proposal Plan– Site Plan	Vision Surveys (QLD) Pty Ltd	18294-PP-01 Rev C	15/09/2020

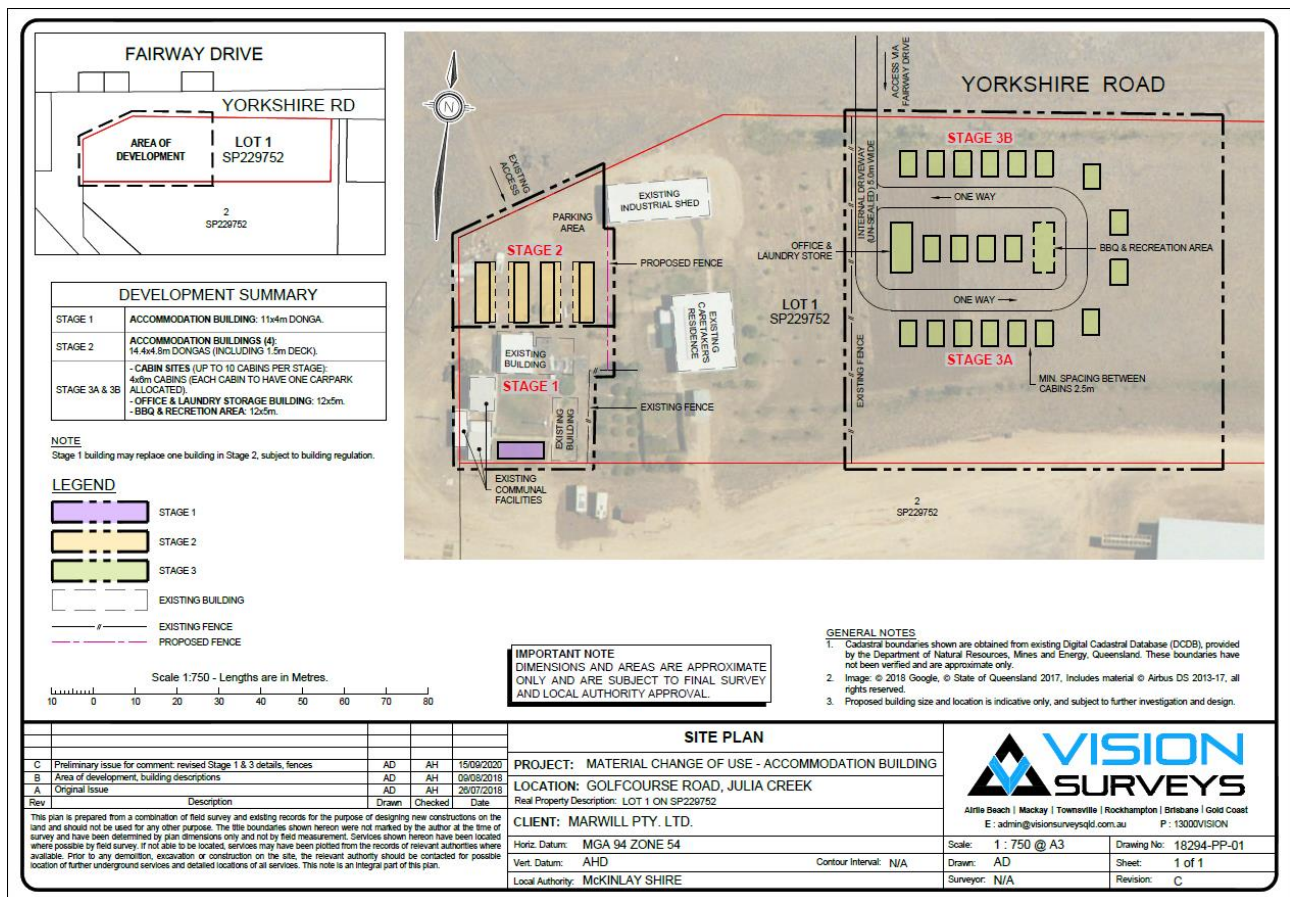


Figure 4 – Extract Proposal Plan (Source: VSQ)

The original development approval allows for 12 rooms; this proposed Other Change seeks to allow 12 additional rooms in Stage 2 and Stage 3 incorporates 20 cabins in two sub-stages.

Stage 2 (the first 12 additional rooms) are required to meet current demand, by enabling more rooms to accommodate the external contractors who need longer term accommodation (more than a one week and up to 3-6 months).

Stage 3 is to be developed in two sub-stages with along an internal gravel driveway, accommodating 20 single bed self-contained cabins, with an office, communal laundry, BBQ and recreation area.

Similar to the existing and approved development in stage 1, the rooms and cabins are to be set up like motel style accommodation (tv, bar fridge, bed etc and electricity included). Unlike a motel the rooms are not serviced, however, the facilities will include a weekly clean of shared amenities.

The premises also provides adequate parking and turning of cars, machinery and small trucks for the existing rooms as well as the proposed additional rooms.

5.0 STATUTORY ASSESSMENT

5.1 Assessment Manager

In accordance with the *Planning Act 2016*, section 48 the assessment manager is determined to be the Local Government. Therefore, for this application the assessment manager is McKinlay Shire Council.

5.2 Referral Agencies

A review of the State Government mapping has identified that the proposal will not trigger referral to the State Assessment and Referral Agency (SARA).

Referral to Ergon is triggered due to the nearby sub-station.

5.3 Public Notification

The application is subject to code assessment, thus public notification is not required.

5.4 McKinlay Shire Planning Scheme 2019

The existing development under the approved Decision Notice DA2018_06 is defined as "Accommodation Building. Under the new Planning Scheme, the use is best defined as "Non-resident Workforce Accommodation". The Table of Assessment determines that the use as Code Assessable.

It is submitted that the additional stages comprising of a total of 12 additional rooms and 20 single bed cabins is generally in keeping with the already approved development. It is further submitted that the proposed development will contribute to maintaining the role of Julia Creek as the main centre within the Shire by utilising industrial land to provide accommodation for external workers.

It is noted that the premises is adequately serviced by Council's trunk road infrastructure, sewerage reticulation infrastructure and water supply infrastructure.

The additional rooms are required to support businesses operating in the North West through the provisioning of external workers' accommodation. It is further submitted that the premises maintains sufficient size and configuration to accommodate the existing development and additional rooms without causing any adverse impacts.

Determining compliance with the relevant sections of the Planning Scheme is addressed in detail in **Appendix 4** of this report.

6.0 CONCLUSION

This report forms part of a Change Application under Section 78 of the PA (Other Change.) seeking approval for a Development Permit for a Material Change of Use for an Accommodation Building that accommodates the additional stages 2 and 3.

The required level of Code Assessment has been undertaken and has demonstrated that the proposal is consistent with the Planning Scheme.

Based on the assessment it is considered that this Other Change application for material change of use should be approved, subject to reasonable and relevant conditions.

Appendix 1

Title Search Survey Plan

CURRENT TITLE SEARCH

Infoxpert ID: 114414

NATURAL RESOURCES, MINES AND ENERGY, QUEENSLAND

Request No: 28758534

Search Date: 01/06/2018 09:09

Title Reference: 50779632

Date Created: 17/08/2009

Previous Title: 50474943

REGISTERED OWNER

Dealing No: 712760215 29/09/2009

TREVOR WILLIAM FEGAN

JANENE MARY FEGAN

JOINT TENANTS

ESTATE AND LAND

Estate in Fee Simple

LOT 1

SURVEY PLAN 229752

Local Government: MCKINLAY

EASEMENTS, ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by
Deed of Grant No. 40040311 (Lot 32 on SP 159777)

ADMINISTRATIVE ADVICES - NIL

UNREGISTERED DEALINGS - NIL

CERTIFICATE OF TITLE ISSUED - No

** End of Current Title Search **

COPYRIGHT THE STATE OF QUEENSLAND (NATURAL RESOURCES, MINES AND ENERGY) [2018]

Requested By: D-ENQ URBIS PRO

Land Title Act 1994 ; Land Act 1994
Form 21 Version 2

SURVEY PLAN

Sheet **1** of **3**

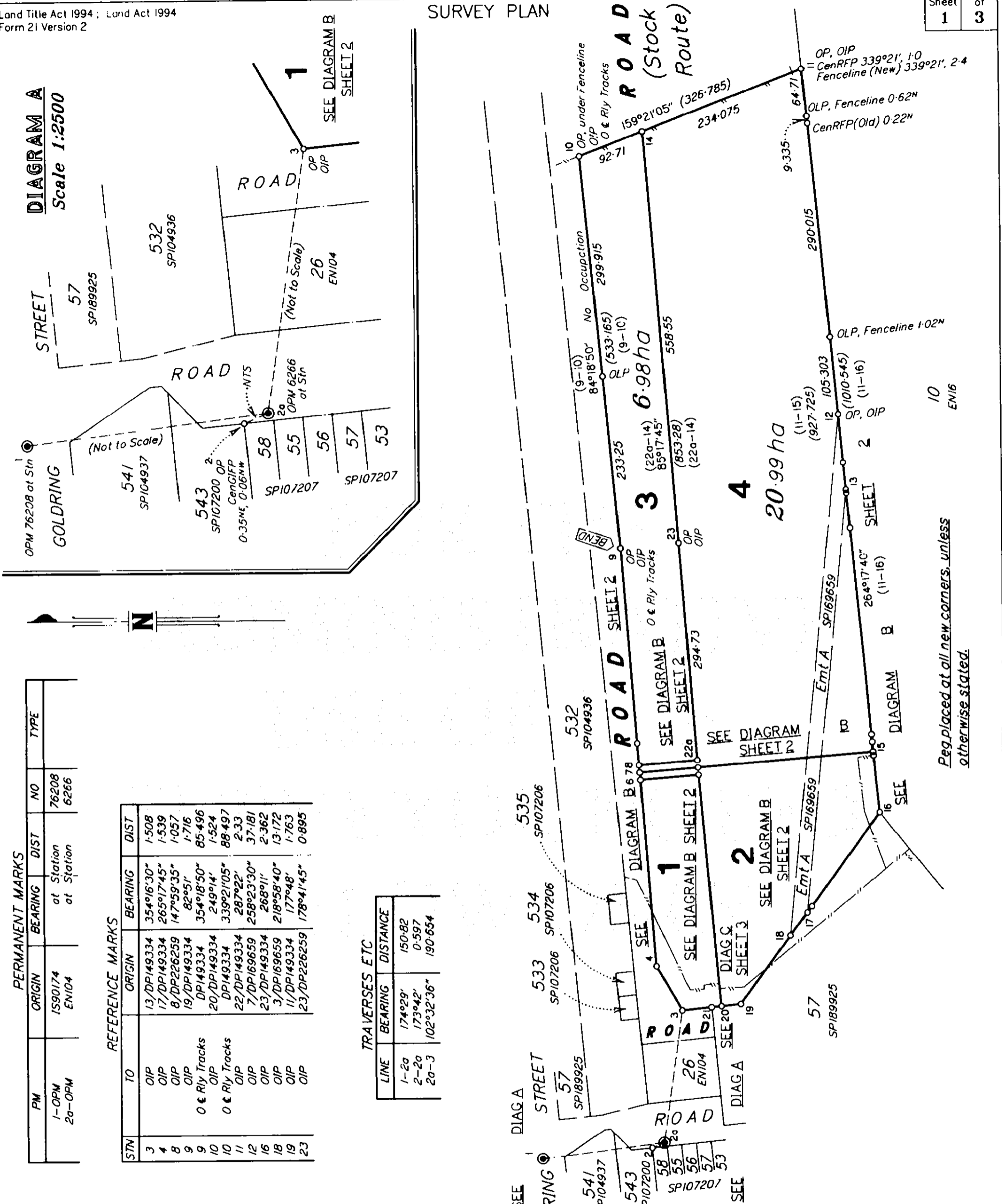
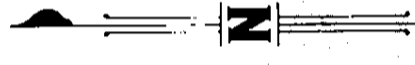


DIAGRAM A
Scale 1:2500

SEE **DIAGRAM B**
SHEET 2



PM	ORIGIN	BEARING	DIST	NO	TYPE
1-OPM	IS90174 EN104	at Station	76208		
2a-OPM		at Station	6266		

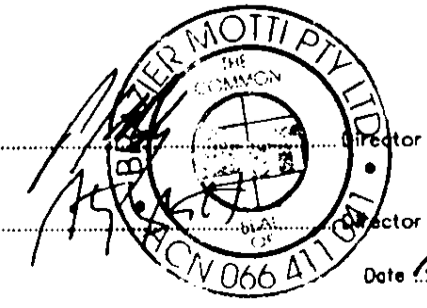
PERMANENT MARKS

STN	TO	ORIGIN	BEARING	DIST
3	OIP	13/DP149334	354°16'30"	1.508
4	OIP	17/DP149334	265°17'45"	1.539
8	OIP	8/DP226259	147°59'35"	1.057
9	OIP	19/DP149334	82°51'	1.716
9	0 & Rly Tracks	DP149334	354°18'50"	85.496
10	OIP	20/DP149334	249°14'	1.524
10	0 & Rly Tracks	DP149334	339°21'05"	88.497
11	OIP	22/DP149334	287°22'	2.33
12	OIP	7/DP169659	258°23'30"	37.181
16	OIP	23/DP149334	268°11'	2.362
18	OIP	3/DP169659	218°58'40"	13.172
19	OIP	11/DP149334	177°48'	1.763
23	OIP	23/DP226259	178°41'45"	0.895

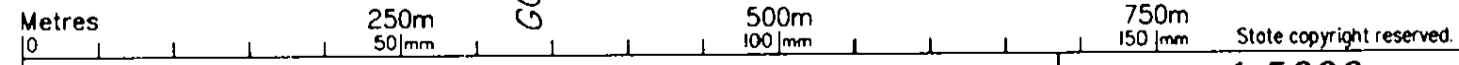
TRAVERSES ETC

LINE	BEARING	DISTANCE
1-2a	174°29'	150.82
2-2a	173°42'	0.597
2a-3	102°32'36"	190.654

BRAZIER MOTTI PTY LTD (ACN 066 411 041) hereby certify that the land comprised in this plan was surveyed by the corporation, by Matthew William DUNN, Surveying Graduate, for whose work the corporation accepts responsibility, under the supervision of Peter John MURPHY, Cadastral Surveyor, and that the plan is accurate, that the said survey was performed in accordance with the Survey and Mapping Infrastructure Act 2003 and Surveyors Act 2003 and associated Regulations and Standards and that the said survey was completed on 12th June, 2009



Date: 15/7/09



Plan of Lots 1-4

cancelling Lot 32 on SPI59777

PARISH: **HILTON** COUNTY: **Eddington**
Meridian: **MGA Zone 55 vide DB/49334** F/N's: No

Scale: **1:5000**
Format: **STANDARD**

SP229752

Plan Status:

Peg placed at all new corners, unless otherwise stated.

25643/7A STJ

**WARNING : Folded or Mutilated Plans will not be accepted.
Plans may be rolled.
Information may not be placed in the outer margins.**

712649486

TE 400 NT

\$551.90
07/08/2009 10:31

Registered

5. Lodged by

PO Box 104 Low...
Ph 07 4772 5542
For: *A. Cooper*

(Include address, phone number, reference, and Lodger Code)

1. Certificate of Registered Owners or Lessees.

1/We KEVIN WAYNE MURPHY
TREVOR WILLIAM FEGAN
JANENE MARY FEGAN

(Names in full)

* as Registered Owners of this land agree to this plan and dedicate the Public Use Land as shown hereon in accordance with Section 50 of the Land Title Act 1994.

* as Lessees of this land agree to this plan.

Signature of *Registered Owners *Lessees

J.W. Fegan
[Signature]

* Rule out whichever is inapplicable

2. Local Government Approval.

* MCKINLAY SHIRE COUNCIL
hereby approves this plan in accordance with the :
% INTEGRATED PLANNING ACT 1997

Dated this 29TH day of JULY 2009.

[Signature] #
MANAGER ENVIRONMENTAL HEALTH
& COMMUNITY LAW

* Insert the name of the Local Government. % Insert Integrated Planning Act 1997 or
Insert designation of signatory or delegation Local Government (Planning & Environment) Act 1990

3. Plans with Community Management Statement :

CMS Number :
Name :

4. References :

Dept File :
Local Govt :
Surveyor : 25643/003-01 S190
25643-007A 06/09

6. Existing

Title Reference	Description	New Lots	Road	Emts	Cov.	Profit a prendre
50474943	Lot 32 on SPI59777	1-4				

Created

ENCUMBRANCE EASEMENT ALLOCATIONS

Easement	Lots to be Encumbered
711901648	2 & 4

Encroachment notice issued to the owner of Lot 57 on RPI89925 on 1st May 2009, in accordance with S19 of the Survey and Mapping Infrastructure Regulation 2004.

I-4	Lot 32 on SPI59777
Lots	Orig

7. Portion Allocation :

8. Map Reference :
7256-13434

9. Locality :
JULIA CREEK

10. Local Government :
MCKINLAY SHIRE COUNCIL

11. Passed & Endorsed :

By: BRAZIER MOTTI PTY LTD
Date: 15/7/09
Signed: *[Signature]*
Designation: Liaison Officer

12. Building Format Plans only.

I certify that :
* As far as it is practical to determine, no part of the building shown on this plan encroaches onto adjoining lots or road.
* Part of the building shown on this plan encroaches onto adjoining * lots and road
Cadastral Surveyor/Director * Date
*delete words not required

13. Lodgement Fees :

Survey Deposit \$
Lodgement \$
..... New Titles \$
Photocopy \$
Postage \$
TOTAL \$

14. Insert Plan Number
SP229752

ADDITIONAL SHEET

ROAD

To Stn 2a
3 OP OIP
SEE DIAGRAM B SHEET 2

1

SEE DIAGRAM B SHEET 2



21 OP
0.985
0.75 over



Eave 0.315 clear
Eave

1.25 over

20 OP

SEE DIAGRAM B SHEET 2

(80.468)
(19-3)

(40.234)
(19-21)

26.636

57
SP189925

2

SEE DIAGRAM B SHEET 2

19 OP OIP
OCenRFP
101°01', 23.66

SEE DIAGRAM B SHEET 2

DIAGRAM C
Scale 1:250

State copyright reserved.

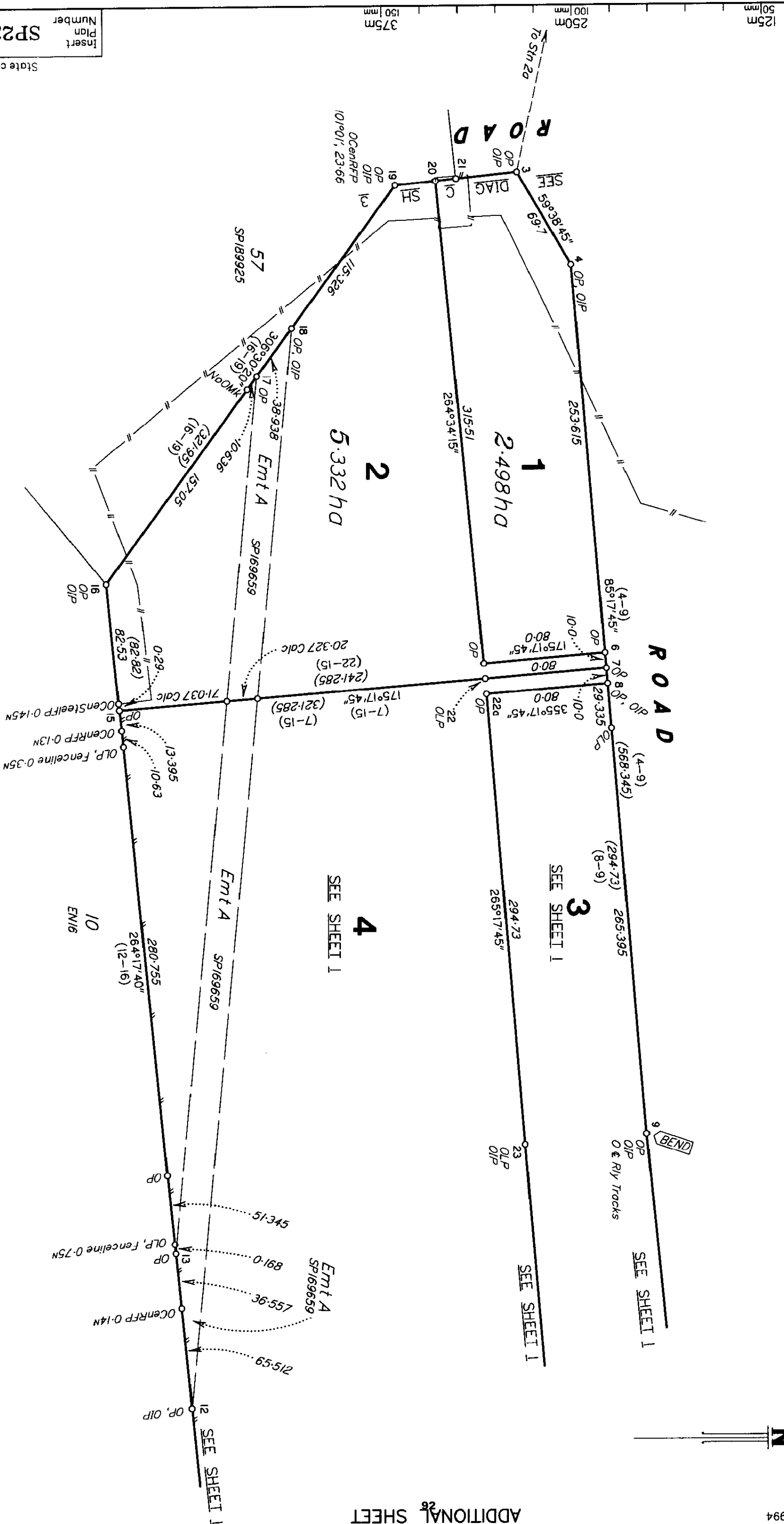
Insert Plan Number **SP229752**



25643/7A STC

DIAGRAM B

Scale 1:2500



ADDITIONAL SHEET

26

SP229752

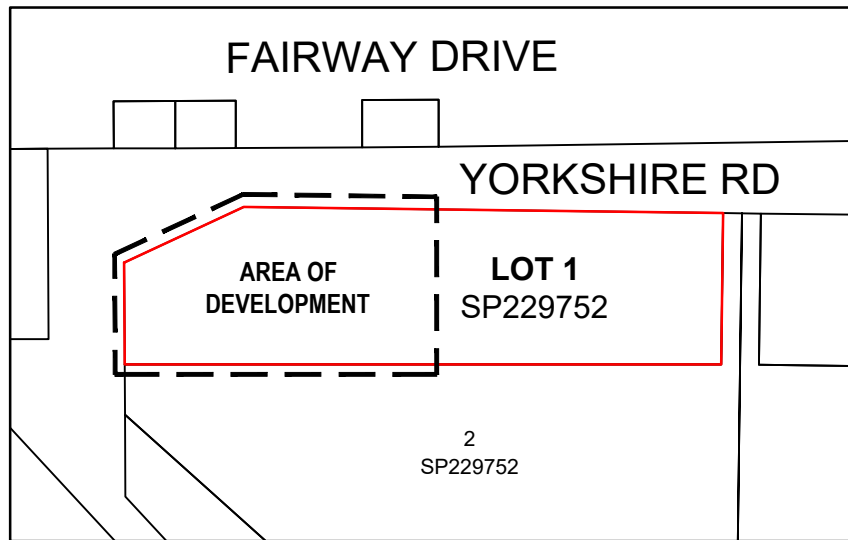
Insert Number

State copyright reserved.

25643/7A STD

Appendix 2

Proposal Plan



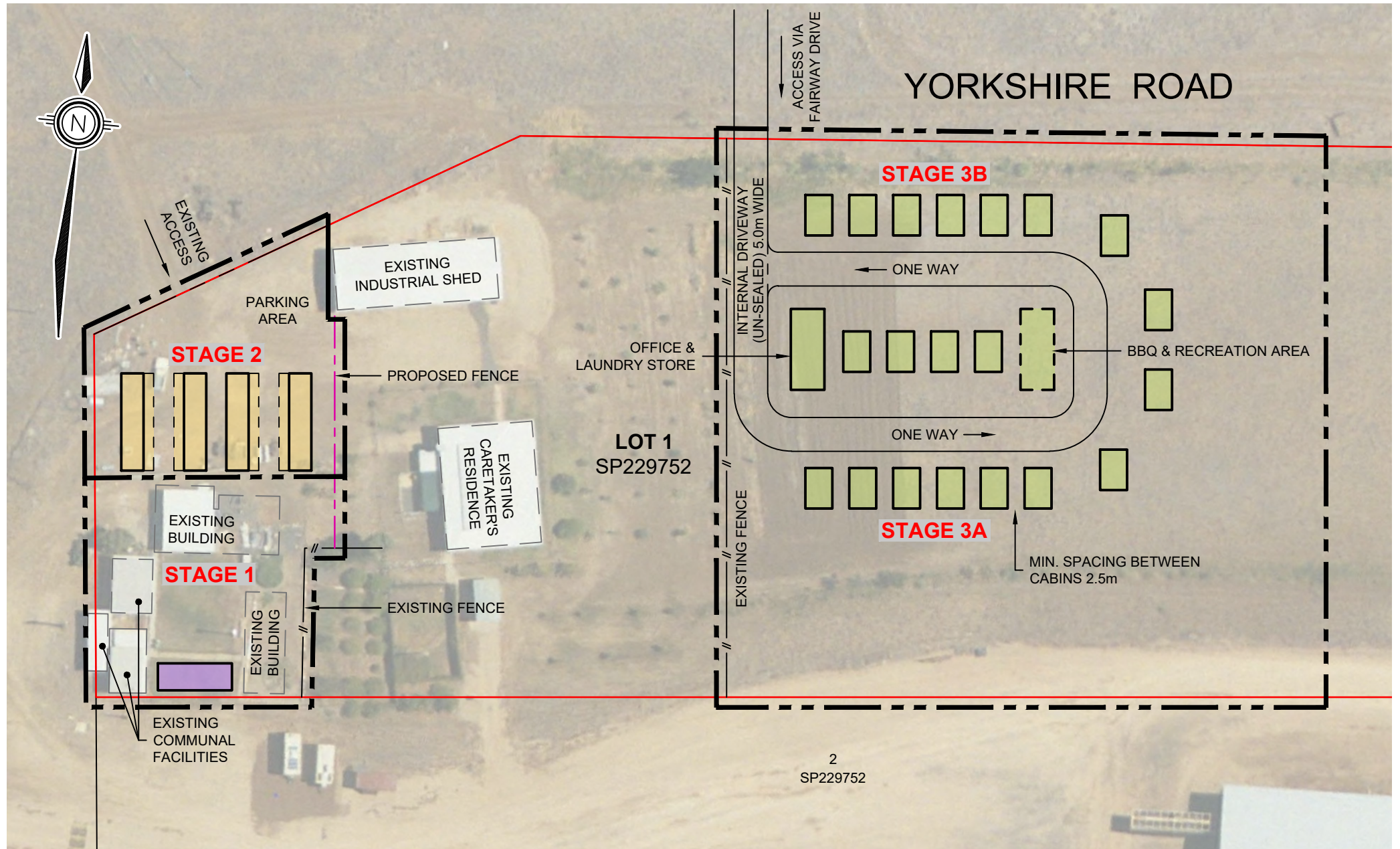
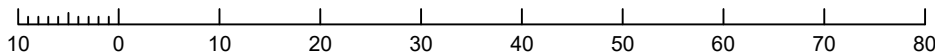
DEVELOPMENT SUMMARY	
STAGE 1	ACCOMMODATION BUILDING: 11x4m DONGA.
STAGE 2	ACCOMMODATION BUILDINGS (4): 14.4x4.8m DONGAS (INCLUDING 1.5m DECK).
STAGE 3A & 3B	- CABIN SITES (UP TO 10 CABINS PER STAGE): 4x6m CABINS (EACH CABIN TO HAVE ONE CARPARK ALLOCATED). - OFFICE & LAUNDRY STORAGE BUILDING: 12x5m. - BBQ & RECRETION AREA: 12x5m.

NOTE
Stage 1 building may replace one building in Stage 2, subject to building regulation.

LEGEND

- STAGE 1
- STAGE 2
- STAGE 3
- EXISTING BUILDING
- EXISTING FENCE
- PROPOSED FENCE

Scale 1:750 - Lengths are in Metres.



IMPORTANT NOTE
DIMENSIONS AND AREAS ARE APPROXIMATE ONLY AND ARE SUBJECT TO FINAL SURVEY AND LOCAL AUTHORITY APPROVAL.

GENERAL NOTES

- Cadastral boundaries shown are obtained from existing Digital Cadastral Database (DCDB), provided by the Department of Natural Resources, Mines and Energy, Queensland. These boundaries have not been verified and are approximate only.
- Image: © 2018 Google, © State of Queensland 2017, Includes material © Airbus DS 2013-17, all rights reserved.
- Proposed building size and location is indicative only, and subject to further investigation and design.

Rev	Description	Drawn	Checked	Date
C	Preliminary issue for comment: revised Stage 1 & 3 details, fences	AD	AH	15/09/2020
B	Area of development, building descriptions	AD	AH	09/08/2018
A	Original Issue	AD	AH	26/07/2018

This plan is prepared from a combination of field survey and existing records for the purpose of designing new constructions on the land and should not be used for any other purpose. The title boundaries shown hereon were not marked by the author at the time of survey and have been determined by plan dimensions only and not by field measurement. Services shown hereon have been located where possible by field survey. If not able to be located, services may have been plotted from the records of relevant authorities where available. Prior to any demolition, excavation or construction on the site, the relevant authority should be contacted for possible location of further underground services and detailed locations of all services. This note is an integral part of this plan.

SITE PLAN	
PROJECT:	MATERIAL CHANGE OF USE - ACCOMMODATION BUILDING
LOCATION:	GOLFCOURSE ROAD, JULIA CREEK
Real Property Description: LOT 1 ON SP229752	
CLIENT:	MARWILL PTY. LTD.
Horiz. Datum:	MGA 94 ZONE 54
Vert. Datum:	AHD
Local Authority:	McKINLAY SHIRE
Contour Interval:	N/A



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Scale:	1 : 750 @ A3	Drawing No:	18294-PP-01
Drawn:	AD	Sheet:	1 of 1
Surveyor:	N/A	Revision:	C

Appendix 3

Form 1 and Form 5

DA Form 1 – Development application details

Approved form (version 1.2 effective 7 February 2020) made under section 282 of the Planning Act 2016.

This form **must** be used to make a development application **involving code assessment or impact assessment**, except when applying for development involving only building work.

For a development application involving **building work only**, use *DA Form 2 – Building work details*.

For a development application involving **building work associated with any other type of assessable development (i.e. material change of use, operational work or reconfiguring a lot)**, use this form (*DA Form 1*) and parts 4 to 6 of *DA Form 2 – Building work details*.

Unless stated otherwise, all parts of this form **must** be completed in full and all required supporting information **must** accompany the development application.

One or more additional pages may be attached as a schedule to this development application if there is insufficient space on the form to include all the necessary information.

This form and any other form relevant to the development application must be used to make a development application relating to strategic port land and Brisbane core port land under the *Transport Infrastructure Act 1994*, and airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*. For the purpose of assessing a development application relating to strategic port land and Brisbane core port land, any reference to a planning scheme is taken to mean a land use plan for the strategic port land, Brisbane port land use plan for Brisbane core port land, or a land use plan for airport land.

Note: All terms used in this form have the meaning given under the Planning Act 2016, the Planning Regulation 2017, or the Development Assessment Rules (DA Rules).

PART 1 – APPLICANT DETAILS

1) Applicant details	
Applicant name(s) <i>(individual or company full name)</i>	Marwill Pty Ltd (Trevor & Janene Fegan)
Contact name <i>(only applicable for companies)</i>	C/- Vision Surveys (QLD) Pty Ltd
Postal address <i>(P.O. Box or street address)</i>	PO Box 2103
Suburb	Cannonvale
State	QLD
Postcode	4802
Country	Australia
Contact number	07 4948 3781
Email address <i>(non-mandatory)</i>	andrea@vsqld.com.au
Mobile number <i>(non-mandatory)</i>	
Fax number <i>(non-mandatory)</i>	
Applicant's reference number(s) <i>(if applicable)</i>	18294

2) Owner's consent

2.1) Is written consent of the owner required for this development application?

- Yes – the written consent of the owner(s) is attached to this development application
- No – proceed to 3)

PART 2 – LOCATION DETAILS

3) Location of the premises (complete 3.1) or 3.2), and 3.3) as applicable)

Note: Provide details below and attach a site plan for any or all premises part of the development application. For further information, see DA Forms Guide: Relevant plans.

3.1) Street address and lot on plan

- Street address **AND** lot on plan (all lots must be listed), **or**
 Street address **AND** lot on plan for an adjoining or adjacent property of the premises (appropriate for development in water but adjoining or adjacent to land e.g. jetty, pontoon. All lots must be listed).

a)	Unit No.	Street No.	Street Name and Type	Suburb
			Golfcourse Road	Julia Creek
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)
	4823	1	SP229752	McKinlay
b)	Unit No.	Street No.	Street Name and Type	Suburb
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)

3.2) Coordinates of premises (appropriate for development in remote areas, over part of a lot or in water not adjoining or adjacent to land e.g. channel dredging in Moreton Bay)

Note: Place each set of coordinates in a separate row.

Coordinates of premises by longitude and latitude

Longitude(s)	Latitude(s)	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other: <input type="text"/>	

Coordinates of premises by easting and northing

Easting(s)	Northing(s)	Zone Ref.	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> 54 <input type="checkbox"/> 55 <input type="checkbox"/> 56	<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other: <input type="text"/>	

3.3) Additional premises

- Additional premises are relevant to this development application and the details of these premises have been attached in a schedule to this development application
 Not required

4) Identify any of the following that apply to the premises and provide any relevant details

In or adjacent to a water body or watercourse or in or above an aquifer
 Name of water body, watercourse or aquifer:

On strategic port land under the *Transport Infrastructure Act 1994*
 Lot on plan description of strategic port land:
 Name of port authority for the lot:

In a tidal area
 Name of local government for the tidal area (if applicable):
 Name of port authority for tidal area (if applicable):

On airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*
 Name of airport:

<input type="checkbox"/> Listed on the Environmental Management Register (EMR) under the <i>Environmental Protection Act 1994</i>
EMR site identification: <input type="text"/>
<input type="checkbox"/> Listed on the Contaminated Land Register (CLR) under the <i>Environmental Protection Act 1994</i>
CLR site identification: <input type="text"/>

5) Are there any existing easements over the premises?
Note: Easement uses vary throughout Queensland and are to be identified correctly and accurately. For further information on easements and how they may affect the proposed development, see [DA Forms Guide](#).

Yes – All easement locations, types and dimensions are included in plans submitted with this development application

No

PART 3 – DEVELOPMENT DETAILS

Section 1 – Aspects of development

6.1) Provide details about the first development aspect

a) What is the type of development? *(tick only one box)*

Material change of use Reconfiguring a lot Operational work Building work

b) What is the approval type? *(tick only one box)*

Development permit Preliminary approval Preliminary approval that includes a variation approval

c) What is the level of assessment?

Code assessment Impact assessment *(requires public notification)*

d) Provide a brief description of the proposal *(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):*

Accommodation Building (Approved) – Non-resident Workforce Accommodation

e) Relevant plans
Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see [DA Forms guide: Relevant plans](#).

Relevant plans of the proposed development are attached to the development application

6.2) Provide details about the second development aspect

a) What is the type of development? *(tick only one box)*

Material change of use Reconfiguring a lot Operational work Building work

b) What is the approval type? *(tick only one box)*

Development permit Preliminary approval Preliminary approval that includes a variation approval

c) What is the level of assessment?

Code assessment Impact assessment *(requires public notification)*

d) Provide a brief description of the proposal *(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):*

e) Relevant plans
Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see [DA Forms Guide: Relevant plans](#).

Relevant plans of the proposed development are attached to the development application

6.3) Additional aspects of development

Additional aspects of development are relevant to this development application and the details for these aspects that would be required under Part 3 Section 1 of this form have been attached to this development application

Not required

Section 2 – Further development details

7) Does the proposed development application involve any of the following?	
Material change of use	<input checked="" type="checkbox"/> Yes – complete division 1 if assessable against a local planning instrument
Reconfiguring a lot	<input type="checkbox"/> Yes – complete division 2
Operational work	<input type="checkbox"/> Yes – complete division 3
Building work	<input type="checkbox"/> Yes – complete <i>DA Form 2 – Building work details</i>

Division 1 – Material change of use

Note: This division is only required to be completed if any part of the development application involves a material change of use assessable against a local planning instrument.

8.1) Describe the proposed material change of use			
Provide a general description of the proposed use	Provide the planning scheme definition (include each definition in a new row)	Number of dwelling units (if applicable)	Gross floor area (m ²) (if applicable)
Accommodation Building	Non-resident Workforce Accommodation	32 additional rooms	

8.2) Does the proposed use involve the use of existing buildings on the premises?	
<input type="checkbox"/> Yes	
<input checked="" type="checkbox"/> No	

Division 2 – Reconfiguring a lot

Note: This division is only required to be completed if any part of the development application involves reconfiguring a lot.

9.1) What is the total number of existing lots making up the premises?	

9.2) What is the nature of the lot reconfiguration? (tick all applicable boxes)	
<input type="checkbox"/> Subdivision (complete 10))	<input type="checkbox"/> Dividing land into parts by agreement (complete 11))
<input type="checkbox"/> Boundary realignment (complete 12))	<input type="checkbox"/> Creating or changing an easement giving access to a lot from a constructed road (complete 13))

10) Subdivision

10.1) For this development, how many lots are being created and what is the intended use of those lots:

Intended use of lots created	Residential	Commercial	Industrial	Other, please specify:
Number of lots created				

10.2) Will the subdivision be staged?

<input type="checkbox"/> Yes – provide additional details below	
<input type="checkbox"/> No	
How many stages will the works include?	
What stage(s) will this development application apply to?	

11) Dividing land into parts by agreement – how many parts are being created and what is the intended use of the parts?				
Intended use of parts created	Residential	Commercial	Industrial	Other, please specify:
Number of parts created				

12) Boundary realignment			
12.1) What are the current and proposed areas for each lot comprising the premises?			
Current lot		Proposed lot	
Lot on plan description	Area (m ²)	Lot on plan description	Area (m ²)
12.2) What is the reason for the boundary realignment?			

13) What are the dimensions and nature of any existing easements being changed and/or any proposed easement? <i>(attach schedule if there are more than two easements)</i>				
Existing or proposed?	Width (m)	Length (m)	Purpose of the easement? <i>(e.g. pedestrian access)</i>	Identify the land/lot(s) benefitted by the easement

Division 3 – Operational work

Note: This division is only required to be completed if any part of the development application involves operational work.

14.1) What is the nature of the operational work?	
<input type="checkbox"/> Road work <input type="checkbox"/> Drainage work <input type="checkbox"/> Landscaping <input type="checkbox"/> Other – please specify:	<input type="checkbox"/> Stormwater <input type="checkbox"/> Earthworks <input type="checkbox"/> Signage <input type="checkbox"/> Water infrastructure <input type="checkbox"/> Sewage infrastructure <input type="checkbox"/> Clearing vegetation
14.2) Is the operational work necessary to facilitate the creation of new lots? <i>(e.g. subdivision)</i>	
<input type="checkbox"/> Yes – specify number of new lots:	
<input type="checkbox"/> No	
14.3) What is the monetary value of the proposed operational work? <i>(include GST, materials and labour)</i>	
\$	

PART 4 – ASSESSMENT MANAGER DETAILS

15) Identify the assessment manager(s) who will be assessing this development application
McKinlay Shire
16) Has the local government agreed to apply a superseded planning scheme for this development application?
<input type="checkbox"/> Yes – a copy of the decision notice is attached to this development application <input type="checkbox"/> The local government is taken to have agreed to the superseded planning scheme request – relevant documents attached <input checked="" type="checkbox"/> No

PART 5 – REFERRAL DETAILS

17) Does this development application include any aspects that have any referral requirements?**Note:** A development application will require referral if prescribed by the Planning Regulation 2017.

No, there are no referral requirements relevant to any development aspects identified in this development application – proceed to Part 6

Matters requiring referral to the Chief Executive of the Planning Act 2016:

- Clearing native vegetation
- Contaminated land (*unexploded ordnance*)
- Environmentally relevant activities (ERA) (*only if the ERA has not been devolved to a local government*)
- Fisheries – aquaculture
- Fisheries – declared fish habitat area
- Fisheries – marine plants
- Fisheries – waterway barrier works
- Hazardous chemical facilities
- Heritage places – Queensland heritage place (*on or near a Queensland heritage place*)
- Infrastructure-related referrals – designated premises
- Infrastructure-related referrals – state transport infrastructure
- Infrastructure-related referrals – State transport corridor and future State transport corridor
- Infrastructure-related referrals – State-controlled transport tunnels and future state-controlled transport tunnels
- Infrastructure-related referrals – near a state-controlled road intersection
- Koala habitat in SEQ region – interfering with koala habitat in koala habitat areas outside koala priority areas
- Koala habitat in SEQ region – key resource areas
- Ports – Brisbane core port land – near a State transport corridor or future State transport corridor
- Ports – Brisbane core port land – environmentally relevant activity (ERA)
- Ports – Brisbane core port land – tidal works or work in a coastal management district
- Ports – Brisbane core port land – hazardous chemical facility
- Ports – Brisbane core port land – taking or interfering with water
- Ports – Brisbane core port land – referable dams
- Ports – Brisbane core port land – fisheries
- Ports – Land within Port of Brisbane’s port limits (*below high-water mark*)
- SEQ development area
- SEQ regional landscape and rural production area or SEQ rural living area – tourist activity or sport and recreation activity
- SEQ regional landscape and rural production area or SEQ rural living area – community activity
- SEQ regional landscape and rural production area or SEQ rural living area – indoor recreation
- SEQ regional landscape and rural production area or SEQ rural living area – urban activity
- SEQ regional landscape and rural production area or SEQ rural living area – combined use
- Tidal works or works in a coastal management district
- Reconfiguring a lot in a coastal management district or for a canal
- Erosion prone area in a coastal management district
- Urban design
- Water-related development – taking or interfering with water
- Water-related development – removing quarry material (*from a watercourse or lake*)
- Water-related development – referable dams
- Water-related development – levees (*category 3 levees only*)
- Wetland protection area

Matters requiring referral to the local government:

- Airport land
- Environmentally relevant activities (ERA) (*only if the ERA has been devolved to local government*)

<input type="checkbox"/> Heritage places – Local heritage places
Matters requiring referral to the Chief Executive of the distribution entity or transmission entity: <input checked="" type="checkbox"/> Infrastructure-related referrals – Electricity infrastructure
Matters requiring referral to: <ul style="list-style-type: none"> • The Chief Executive of the holder of the licence, if not an individual • The holder of the licence, if the holder of the licence is an individual <input type="checkbox"/> Infrastructure-related referrals – Oil and gas infrastructure
Matters requiring referral to the Brisbane City Council: <input type="checkbox"/> Ports – Brisbane core port land
Matters requiring referral to the Minister responsible for administering the Transport Infrastructure Act 1994: <input type="checkbox"/> Ports – Brisbane core port land <i>(where inconsistent with the Brisbane port LUP for transport reasons)</i> <input type="checkbox"/> Ports – Strategic port land
Matters requiring referral to the relevant port operator , if applicant is not port operator: <input type="checkbox"/> Ports – Land within Port of Brisbane’s port limits <i>(below high-water mark)</i>
Matters requiring referral to the Chief Executive of the relevant port authority: <input type="checkbox"/> Ports – Land within limits of another port <i>(below high-water mark)</i>
Matters requiring referral to the Gold Coast Waterways Authority: <input type="checkbox"/> Tidal works or work in a coastal management district <i>(in Gold Coast waters)</i>
Matters requiring referral to the Queensland Fire and Emergency Service: <input type="checkbox"/> Tidal works or work in a coastal management district <i>(involving a marina (more than six vessel berths))</i>

18) Has any referral agency provided a referral response for this development application?		
<input type="checkbox"/> Yes – referral response(s) received and listed below are attached to this development application <input type="checkbox"/> No		
Referral requirement	Referral agency	Date of referral response
Identify and describe any changes made to the proposed development application that was the subject of the referral response and this development application , or include details in a schedule to this development application <i>(if applicable)</i> .		

PART 6 – INFORMATION REQUEST

19) Information request under Part 3 of the DA Rules
<input checked="" type="checkbox"/> I agree to receive an information request if determined necessary for this development application <input type="checkbox"/> I do not agree to accept an information request for this development application
Note: <i>By not agreeing to accept an information request I, the applicant, acknowledge:</i> <ul style="list-style-type: none"> • <i>that this development application will be assessed and decided based on the information provided when making this development application and the assessment manager and any referral agencies relevant to the development application are not obligated under the DA Rules to accept any additional information provided by the applicant for the development application unless agreed to by the relevant parties</i> • <i>Part 3 of the DA Rules will still apply if the application is an application listed under section 11.3 of the DA Rules.</i> <i>Further advice about information requests is contained in the DA Forms Guide.</i>

PART 7 – FURTHER DETAILS

20) Are there any associated development applications or current approvals? (e.g. a preliminary approval)			
<input checked="" type="checkbox"/> Yes – provide details below or include details in a schedule to this development application <input type="checkbox"/> No			
List of approval/development application references	Reference number	Date	Assessment manager
<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Development application	2018_06	20 November 2018	McKinlay Shire
<input type="checkbox"/> Approval <input type="checkbox"/> Development application			

21) Has the portable long service leave levy been paid? (only applicable to development applications involving building work or operational work)		
<input type="checkbox"/> Yes – a copy of the receipted QLeave form is attached to this development application <input type="checkbox"/> No – I, the applicant will provide evidence that the portable long service leave levy has been paid before the assessment manager decides the development application. I acknowledge that the assessment manager may give a development approval only if I provide evidence that the portable long service leave levy has been paid <input checked="" type="checkbox"/> Not applicable (e.g. building and construction work is less than \$150,000 excluding GST)		
Amount paid	Date paid (dd/mm/yy)	QLeave levy number (A, B or E)
\$		

22) Is this development application in response to a show cause notice or required as a result of an enforcement notice?
<input type="checkbox"/> Yes – show cause or enforcement notice is attached <input checked="" type="checkbox"/> No

23) Further legislative requirements			
Environmentally relevant activities			
23.1) Is this development application also taken to be an application for an environmental authority for an Environmentally Relevant Activity (ERA) under section 115 of the <i>Environmental Protection Act 1994</i> ?			
<input type="checkbox"/> Yes – the required attachment (form ESR/2015/1791) for an application for an environmental authority accompanies this development application, and details are provided in the table below <input checked="" type="checkbox"/> No <i>Note: Application for an environmental authority can be found by searching "ESR/2015/1791" as a search term at www.qld.gov.au. An ERA requires an environmental authority to operate. See www.business.qld.gov.au for further information.</i>			
Proposed ERA number:		Proposed ERA threshold:	
Proposed ERA name:			
<input type="checkbox"/> Multiple ERAs are applicable to this development application and the details have been attached in a schedule to this development application.			
Hazardous chemical facilities			
23.2) Is this development application for a hazardous chemical facility ?			
<input type="checkbox"/> Yes – Form 69: Notification of a facility exceeding 10% of schedule 15 threshold is attached to this development application <input checked="" type="checkbox"/> No <i>Note: See www.business.qld.gov.au for further information about hazardous chemical notifications.</i>			

Clearing native vegetation

23.3) Does this development application involve **clearing native vegetation** that requires written confirmation that the chief executive of the *Vegetation Management Act 1999* is satisfied the clearing is for a relevant purpose under section 22A of the *Vegetation Management Act 1999*?

- Yes – this development application includes written confirmation from the chief executive of the *Vegetation Management Act 1999* (s22A determination)
- No

Note: 1. Where a development application for operational work or material change of use requires a s22A determination and this is not included, the development application is prohibited development.
2. See <https://www.qld.gov.au/environment/land/vegetation/applying> for further information on how to obtain a s22A determination.

Environmental offsets

23.4) Is this development application taken to be a prescribed activity that may have a significant residual impact on a **prescribed environmental matter** under the *Environmental Offsets Act 2014*?

- Yes – I acknowledge that an environmental offset must be provided for any prescribed activity assessed as having a significant residual impact on a prescribed environmental matter
- No

Note: The environmental offset section of the Queensland Government's website can be accessed at www.qld.gov.au for further information on environmental offsets.

Koala habitat in SEQ Region

23.5) Does this development application involve a material change of use, reconfiguring a lot or operational work which is assessable development under Schedule 10, Part 10 of the Planning Regulation 2017?

- Yes – the development application involves premises in the koala habitat area in the koala priority area
- Yes – the development application involves premises in the koala habitat area outside the koala priority area
- No

Note: If a koala habitat area determination has been obtained for this premises and is current over the land, it should be provided as part of this development application. See koala habitat area guidance materials at www.des.qld.gov.au for further information.

Water resources

23.6) Does this development application involve **taking or interfering with underground water through an artesian or subartesian bore, taking or interfering with water in a watercourse, lake or spring, or taking overland flow water under the Water Act 2000**?

- Yes – the relevant template is completed and attached to this development application and I acknowledge that a relevant authorisation or licence under the *Water Act 2000* may be required prior to commencing development
- No

Note: Contact the Department of Natural Resources, Mines and Energy at www.dnrme.qld.gov.au for further information.

DA templates are available from <https://planning.dsdmip.qld.gov.au/>. If the development application involves:

- Taking or interfering with underground water through an artesian or subartesian bore: complete DA Form 1 Template 1
- Taking or interfering with water in a watercourse, lake or spring: complete DA Form 1 Template 2
- Taking overland flow water: complete DA Form 1 Template 3.

Waterway barrier works

23.7) Does this application involve **waterway barrier works**?

- Yes – the relevant template is completed and attached to this development application
- No

DA templates are available from <https://planning.dsdmip.qld.gov.au/>. For a development application involving waterway barrier works, complete DA Form 1 Template 4.

Marine activities

23.8) Does this development application involve **aquaculture, works within a declared fish habitat area or removal, disturbance or destruction of marine plants**?

- Yes – an associated resource allocation authority is attached to this development application, if required under the *Fisheries Act 1994*
- No

Note: See guidance materials at www.daf.qld.gov.au for further information.

Quarry materials from a watercourse or lake

23.9) Does this development application involve the **removal of quarry materials from a watercourse or lake** under the *Water Act 2000*?

- Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development
 No

Note: Contact the Department of Natural Resources, Mines and Energy at www.dnrme.qld.gov.au and www.business.qld.gov.au for further information.

Quarry materials from land under tidal waters

23.10) Does this development application involve the **removal of quarry materials from land under tidal water** under the *Coastal Protection and Management Act 1995*?

- Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development
 No

Note: Contact the Department of Environment and Science at www.des.qld.gov.au for further information.

Referable dams

23.11) Does this development application involve a **referable dam** required to be failure impact assessed under section 343 of the *Water Supply (Safety and Reliability) Act 2008* (the *Water Supply Act*)?

- Yes – the ‘Notice Accepting a Failure Impact Assessment’ from the chief executive administering the *Water Supply Act* is attached to this development application
 No

Note: See guidance materials at www.dnrme.qld.gov.au for further information.

Tidal work or development within a coastal management district

23.12) Does this development application involve **tidal work or development in a coastal management district**?

- Yes – the following is included with this development application:
 Evidence the proposal meets the code for assessable development that is prescribed tidal work (*only required if application involves prescribed tidal work*)
 A certificate of title
 No

Note: See guidance materials at www.des.qld.gov.au for further information.

Queensland and local heritage places

23.13) Does this development application propose development on or adjoining a place entered in the **Queensland heritage register** or on a place entered in a local government’s **Local Heritage Register**?

- Yes – details of the heritage place are provided in the table below
 No

Note: See guidance materials at www.des.qld.gov.au for information requirements regarding development of Queensland heritage places.

Name of the heritage place:		Place ID:	
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Brothels

23.14) Does this development application involve a **material change of use for a brothel**?

- Yes – this development application demonstrates how the proposal meets the code for a development application for a brothel under Schedule 3 of the *Prostitution Regulation 2014*
 No

Decision under section 62 of the Transport Infrastructure Act 1994

23.15) Does this development application involve new or changed access to a state-controlled road?

- Yes - this application will be taken to be an application for a decision under section 62 of the *Transport Infrastructure Act 1994* (subject to the conditions in section 75 of the *Transport Infrastructure Act 1994* being satisfied)
 No

PART 8 – CHECKLIST AND APPLICANT DECLARATION

24) Development application checklist	
I have identified the assessment manager in question 15 and all relevant referral requirement(s) in question 17 <i>Note: See the Planning Regulation 2017 for referral requirements</i>	<input checked="" type="checkbox"/> Yes
If building work is associated with the proposed development, Parts 4 to 6 of DA Form 2 – Building work details have been completed and attached to this development application	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> Not applicable
Supporting information addressing any applicable assessment benchmarks is with the development application <i>Note: This is a mandatory requirement and includes any relevant templates under question 23, a planning report and any technical reports required by the relevant categorising instruments (e.g. local government planning schemes, State Planning Policy, State Development Assessment Provisions). For further information, see DA Forms Guide: Planning Report Template.</i>	<input checked="" type="checkbox"/> Yes
Relevant plans of the development are attached to this development application <i>Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms Guide: Relevant plans.</i>	<input checked="" type="checkbox"/> Yes
The portable long service leave levy for QLeave has been paid, or will be paid before a development permit is issued (see 21)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> Not applicable

25) Applicant declaration	
<input checked="" type="checkbox"/> By making this development application, I declare that all information in this development application is true and correct <input checked="" type="checkbox"/> Where an email address is provided in Part 1 of this form, I consent to receive future electronic communications from the assessment manager and any referral agency for the development application where written information is required or permitted pursuant to sections 11 and 12 of the <i>Electronic Transactions Act 2001</i> <i>Note: It is unlawful to intentionally provide false or misleading information.</i>	
<p>Privacy – Personal information collected in this form will be used by the assessment manager and/or chosen assessment manager, any relevant referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the development application. All information relating to this development application may be available for inspection and purchase, and/or published on the assessment manager’s and/or referral agency’s website.</p> <p>Personal information will not be disclosed for a purpose unrelated to the <i>Planning Act 2016</i>, <i>Planning Regulation 2017</i> and the <i>DA Rules</i> except where:</p> <ul style="list-style-type: none"> • such disclosure is in accordance with the provisions about public access to documents contained in the <i>Planning Act 2016</i> and the <i>Planning Regulation 2017</i>, and the access rules made under the <i>Planning Act 2016</i> and <i>Planning Regulation 2017</i>; or • required by other legislation (including the <i>Right to Information Act 2009</i>); or • otherwise required by law. <p>This information may be stored in relevant databases. The information collected will be retained as required by the <i>Public Records Act 2002</i>.</p>	

PART 9 – FOR COMPLETION OF THE ASSESSMENT MANAGER – FOR OFFICE USE ONLY

Date received: Reference number(s):

Notification of engagement of alternative assessment manager	
Prescribed assessment manager	
Name of chosen assessment manager	
Date chosen assessment manager engaged	
Contact number of chosen assessment manager	
Relevant licence number(s) of chosen assessment manager	

QLeave notification and payment			
<i>Note: For completion by assessment manager if applicable</i>			
Description of the work			
QLeave project number			
Amount paid (\$)		Date paid (dd/mm/yy)	
Date receipted form sighted by assessment manager			
Name of officer who sighted the form			

Change application form

Planning Act Form 5 (version 1.2 effective 7 February 2020) made under Section 282 of the Planning Act 2016.

This form is to be used for a change application made under section 78 of the *Planning Act 2016*. It is important when making a change application to be aware of whether the application is for a minor change that will be assessed under section 81 of the *Planning Act 2016* or for an other change that will be assessed under section 82 of the *Planning Act 2016*.

An applicant must complete all parts of this form, and provide any supporting information that the form identifies as being required to accompany the change application, unless stated otherwise. Additional pages may be attached if there is insufficient space on the form to complete any part.

Note: All terms used in this form have the meaning given under the *Planning Act 2016*, the *Planning Regulation 2017*, or the *Development Assessment Rules (DA Rules)*.

PART 1 – APPLICANT DETAILS

1) Applicant details	
Applicant name(s) (individual or company full name)	Marwill Pty Ltd (Trevor & Janene Fegan)
Contact name (only applicable for companies)	C/- Vision Surveys (QLD) Pty Ltd
Postal address (P.O. Box or street address)	PO Box 2103
Suburb	Cannonvale
State	QLD
Postcode	4802
Country	Australia
Email address (non-mandatory)	andrea@vsqld.com.au
Mobile number (non-mandatory)	07 4948 3781
Applicant's reference number(s) (if applicable)	18294

2) Owner's consent - Is written consent of the owner required for this change application?	
Note: Section 79(1A) of the <i>Planning Act 2016</i> states the requirements in relation to owner's consent.	
<input type="checkbox"/> Yes – the written consent of the owner(s) is attached to this change application <input checked="" type="checkbox"/> No	

PART 2 – LOCATION DETAILS

3) Location of the premises (complete 3.1 or 3.2, and 3.3) as applicable)				
3.1) Street address and lot on plan				
<input checked="" type="checkbox"/> Street address AND lot on plan (all lots must be listed), or <input type="checkbox"/> Street address AND lot on plan for an adjoining or adjacent property of the premises (appropriate for development in water but adjoining or adjacent to land e.g. jetty, pontoon. All lots must be listed).				
a)	Unit No.	Street No.	Street Name and Type	Suburb
			Golfcourse Road	Julia Creek
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)
4823	1	SP229752	McKinlay	
b)	Unit No.	Street No.	Street Name and Type	Suburb
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)



3.2) Coordinates of premises (appropriate for development in remote areas, over part of a lot or in water not adjoining or adjacent to land e.g. channel dredging in Moreton Bay)

Note: Place each set of coordinates in a separate row.

<input type="checkbox"/> Coordinates of premises by longitude and latitude				
Longitude(s)	Latitude(s)	Datum		Local Government Area(s) (if applicable)
		<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other: <input type="text"/>		
<input type="checkbox"/> Coordinates of premises by easting and northing				
Easting(s)	Northing(s)	Zone Ref.	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> 54 <input type="checkbox"/> 55 <input type="checkbox"/> 56	<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other: <input type="text"/>	

3.3) Additional premises

Additional premises are relevant to the original development approval and the details of these premises have been attached in a schedule to this application

Not required

PART 3 – RESPONSIBLE ENTITY DETAILS

4) Identify the responsible entity that will be assessing this change application

Note: see section 78(3) of the Planning Act 2016

McKinlay Shire Council

PART 4 – CHANGE DETAILS

5) Provide details of the existing development approval subject to this change application

Approval type	Reference number	Date issued	Assessment manager/approval entity
<input checked="" type="checkbox"/> Development permit <input type="checkbox"/> Preliminary approval	2018_06	20 November 2018	McKinlay Shire Council
<input type="checkbox"/> Development permit <input type="checkbox"/> Preliminary approval			

6) Type of change proposed

6.1) Provide a brief description of the changes proposed to the development approval (e.g. changing a development approval for a five unit apartment building to provide for a six unit apartment building):

Other Change- to allow additional stages

6.2) What type of change does this application propose?

Minor change application – proceed to Part 5

Other change application – proceed to Part 6

PART 5 – MINOR CHANGE APPLICATION REQUIREMENTS

7) Are there any affected entities for this change application

- No – proceed to Part 7
 Yes – list all affected entities below and proceed to Part 7

Note: section 80(1) of the Planning Act 2016 states that the person making the change application must give notice of the proposal and the details of the change to each affected entity as identified in section 80(2) of the Planning Act 2016.

Affected entity	Pre-request response provided? (where a pre-request response notice for the application has been given, a copy of the notice must accompany this change application)	Date notice given (where no pre-request response provided)
	<input type="checkbox"/> No <input type="checkbox"/> Yes – pre-request response is attached to this change application	
	<input type="checkbox"/> No <input type="checkbox"/> Yes – pre-request response is attached to this change application	
	<input type="checkbox"/> No <input type="checkbox"/> Yes – pre-request response is attached to this change application	

PART 6 – OTHER CHANGE APPLICATION REQUIREMENTS

Note: To complete this part it will be necessary for you to complete parts of DA Form 1 – Development application details and in some instances parts of DA Form 2 – Building work details, as mentioned below. These forms are available at <https://planning.dsdmip.qld.gov.au>.

8) Location details - Are there any additional premises included in this change application that were not part of the original development approval?

- No
 Yes

9) Development details

9.1) Is there any change to the type of development, approval type, or level of assessment in this change application?

- No
 Yes – the completed Sections 1 and 2 of Part 3 (Development details) of DA Form 1 – Development application details as these sections relate to the new or changed aspects of development are provided with this application.

9.2) Does the change application involve building work?

- No
 Yes – the completed Part 5 (Building work details) of DA Form 2 – Building work details as it relates to the change application is provided with this application.

10) Referral details – Does the change application require referral for any referral requirements?

Note: The application must be referred to each referral agency triggered by the change application as if the change application was the original development application including the proposed change.

- No
 Yes – the completed Part 5 (Referral details) of DA Form 1 – Development application details as it relates to the change application is provided with this application. Where referral is required for matters relating to building work the [Referral checklist for building work](#) is also completed.

11) Information request under Part 3 of the DA Rules

- I agree to receive an information request if determined necessary for this change application
 I do not agree to accept an information request for this change application

Note: By not agreeing to accept an information request I, the applicant, acknowledge:

- that this change application will be assessed and decided based on the information provided when making this change application and the assessment manager and any referral agencies relevant to the change application are not obligated under the DA Rules to accept any additional information provided by the applicant for the change application unless agreed to by the relevant parties
 - Part 3 of the DA Rules will still apply if the application is an application listed under section 11.3 of the DA Rules.
- Further advice about information requests is contained in the [DA Forms Guide: Forms 1 and 2](#).

12) Further details

- Part 7 of *DA Form 1 – Development application details* is completed as if the change application was a development application and is provided with this application.

PART 7 – CHECKLIST AND APPLICANT DECLARATION

13) Change application checklist

I have identified the:

- responsible entity in 4); and
- for a minor change, any affected entities; and Yes
- for an other change all relevant referral requirement(s) in 10)

Note: See the *Planning Regulation 2017* for referral requirements

For an other change application, the relevant sections of [DA Form 1 – Development application details](#) have been completed and is attached to this application Yes
 Not applicable

For an other change application, where building work is associated with the change application, the relevant sections of [DA Form 2 – Building work details](#) have been completed and is attached to this application Yes
 Not applicable

Supporting information addressing any applicable assessment benchmarks is attached to this application Yes

Note: This includes any templates provided under 23.6 and 23.7 of *DA Form 1 – Development application details* that are relevant as a result of the change application, a planning report and any technical reports required by the relevant categorising instrument(s) (e.g. the local government planning scheme, State Planning Policy, State Development Assessment Provisions). For further information, see [DA Forms Guide: Planning report template](#).

Relevant plans of the development are attached to this development application Yes

Note: Relevant plans are required to be submitted for all relevant aspects of this change application. For further information, see [DA Forms Guide: Relevant plans](#).

14) Applicant declaration

- By making this change application, I declare that all information in this change application is true and correct.
- Where an email address is provided in Part 1 of this form, I consent to receive future electronic communications from the responsible entity and any relevant affected entity or referral agency for the change application where written information is required or permitted pursuant to sections 11 and 12 of the *Electronic Transactions Act 2001*.

Note: It is unlawful to intentionally provide false or misleading information.

Privacy – Personal information collected in this form will be used by the responsible entity and/or chosen assessment manager, any relevant affected entity or referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the change application.

All information relating to this change application may be available for inspection and purchase, and/or published on the assessment manager’s and/or referral agency’s website.

Personal information will not be disclosed for a purpose unrelated to the *Planning Act 2016*, *Planning Regulation 2017* and the DA Rules except where:

- such disclosure is in accordance with the provisions about public access to documents contained in the *Planning Act 2016* and the *Planning Regulation 2017*, and the access rules made under the *Planning Act 2016* and *Planning Regulation 2017*; or
- required by other legislation (including the *Right to Information Act 2009*); or
- otherwise required by law.

This information may be stored in relevant databases. The information collected will be retained as required by the *Public Records Act 2002*.

PART 8 – FOR COMPLETION OF THE ASSESSMENT MANAGER – FOR OFFICE USE ONLY

Date received: Reference number(s):

QLeave notification and payment			
<i>Note: For completion by assessment manager if applicable</i>			
Description of the work			
QLeave project number			
Amount paid (\$)		Date paid (dd/mm/yy)	
Date receipted form sighted by assessment manager			
Name of officer who sighted the form			

Appendix 4

Planning Scheme Codes

General Development Code

McKinlay Shire Planning Scheme 2019

GENERAL DEVELOPMENT CODE		
Purpose and Overall Outcomes		Comment
The purpose of the General development code is to ensure that development in the Shire is located, designed and managed in a safe and efficient manner.		
The purpose of the code will be achieved through the following overall outcomes:		
(1)	Development is located to protect and enhance matters of national, state and local; environmental significance, landscape values and ecological connectivity.	Noted, however the premises does not hold any significant ecological, historic or any matters of state significance.
(2)	Development has a safe and efficient site layout;	
(3)	Development does not detract from the Shire's unique building design, is complementary to the scale of neighbouring uses, and contributes to the character of the street and the locality;	Noted. It is submitted that the proposed, additional accommodation comprising Stages 2 and 3 is in keeping with the existing development on site.
(4)	Development on Local heritage register: <ul style="list-style-type: none"> a) does not result in the demolition or removal of a local heritage place, unless there is no prudent and feasible alternative; b) conserves the physical features, fabric and contents that contribute to the cultural heritage significance of the local heritage place; and c) (c) safeguards archaeology and archaeological potential, and ensures they are appropriately investigated and artefacts appropriately managed; 	Not applicable to this proposal.
(5)	An appropriate level of servicing and infrastructure is provided to new development and is connected to council's infrastructure where available;	Is it is submitted that the proposed additional accommodation building will be connected to existing services.
(6)	The site layout protects the amenity of the area including residential, industrial and commercial uses, allows sufficient areas for access, parking, manoeuvring and landscaping on the site and safe and efficient access and egress;	Noted. It is submitted that the location of the proposed additional accommodation building will not compromise the existing stage of development on the land. Adequate areas for parking and manoeuvring are provided within the site boundaries.
(7)	Assets of the council are protected;	Noted.
(8)	Any planned earthworks ensure that existing drainage regimes are maintained or improved; and	Noted.
(9)	Development in a natural hazard area is avoided or mitigated to protect people and property and enhance the community's resilience to natural hazards.	It is noted that a small portion of the eastern section of the lot is mapped as flood on the SPP maps, however this area is some 230 metres from existing and proposed development on the land.

CODE					
Table 6.3.1.2 Assessment benchmarks – General development code part 1					
Performance Outcomes	Acceptable Outcomes	What can be negotiated	What we don't want to see	Comment	
For accepted development subject to requirements and assessable development					
Development located in a flood hazard area					
PO1	Development in flood hazard areas is designed and located to minimise susceptibility to and potential impacts of flooding and does not significantly impede the flow of flood waters through the site or worsen flood flows external to the site.	A01.1 Where development is located on land within an area identified as flood hazard on the flood hazard maps (as identified in Schedule 2 – Flood mapping): <ul style="list-style-type: none"> • Development is sited on part of the site which is outside of the flood hazard area; or • where this cannot be achieved, the finished floor levels of all habitable rooms are a minimum of 300mm above the defined flood level; and • Floor levels of all non-habitable rooms (other than class 10 buildings) are above the defined flood level. 	Development applications for pre-existing buildings and/or structures situated in flood prone areas can opt for a conditional approval prior to commencing development. Terms and conditions will be negotiated.	<ul style="list-style-type: none"> • Development occurring in flood prone areas. • Development exposing people to flood hazards. • Evacuation routes subjected to flooding. • Infrastructure and essential community services are unable to function during and following a flood event. 	It is noted that a small portion of the eastern section of the lot is mapped as flood on the SPP maps, however this area is some 230 metres from the existing and proposed development on the land.
		A01.2 Development, excluding development in the Rural zone, located in the flood hazard area on the flood hazard maps (as identified in Schedule 2 – Flood mapping) does not involve: <ul style="list-style-type: none"> • filling with a height greater than 150mm; or • block or solid walls. 			
Multiple dwellings					
PO2	The design, appearance and form of development for a Multiple Dwelling reflects a high standard and permanent form of accommodation that complements the character of existing residential	A02.1 Buildings address the street and have the main entry or windows on the front facade addressing the street frontage.	Sometimes newer buildings can look different to the surrounding area because of advances in architecture and building design. This is fine, though new buildings should try as much as possible to blend in to the area they are placed in.	<ul style="list-style-type: none"> • New buildings which look like they could have come from anywhere. • Poor design and layout – e.g. poor positioning of car parks, or multiple smaller buildings on premise. 	Not applicable to the proposed development.
		A02.2 Buildings are set back from street frontages: <ul style="list-style-type: none"> • within 20% of the average front setback of adjoining buildings; or 			Not applicable.

CODE					
	development in the Shire.	<ul style="list-style-type: none"> where there are no adjoining buildings, 3m. 		<ul style="list-style-type: none"> Buildings that look like 'dongers' or trailer homes. Poor and/or lack of privacy and shading. 	Not applicable.
		<p>AO2.3 The side boundary setback is a minimum of:</p> <ul style="list-style-type: none"> 1.5m for a wall up to 4.5m high; 2m for a wall up to 7.5m high; and 2.5m for any part of a wall over 7.5m high. 			Not applicable.
		<p>AO2.4 Car parking and services are located at the side or rear of the building/s.</p>			Not applicable.
		<p>AO2.5 A landscape area with a minimum dimension of 1m is provided along the full frontage of any road frontage (excluding crossover and pedestrian access only).</p>			Not applicable.
PO3	Development provides private open space that is well-proportioned, appealing, functional and easily accessible, and promotes outdoor living as an extension of the dwelling.	<p>AO3.1 Each private dwelling is provided with private open space that has the following characteristics:</p> <ul style="list-style-type: none"> a minimum area of 35m²; a minimum dimension of 3m; and clear of any utilities such as gas, water tanks or airconditioning units. 	Development can vary from the dimensions specified where private open space is useable for everyday activities.	No space for residents to carry out their everyday activities.	Not applicable.
All uses excluding Dwelling houses, Dual occupancies and Multiple dwelling					
PO4	The size and bulk of new buildings associated with development maintains and enhances the intended local character of the location (zone and/or precinct) by avoiding overdevelopment of the site, and allowing for development at a consistent scale, siting and intensity to nearby development.	<p>AO4.1 Total development on the site has a maximum site cover in accordance with Table 6.3.1.4 – Building setbacks and site coverage.</p>	Total site cover may be increased if proven to provide long term benefits to the area with no detriment to character of the location.	<ul style="list-style-type: none"> Excessive development of the premises. Development that is inconsistent with the surrounding buildings. Landscaping which doesn't improve the appeal of the surrounding streetscape and existing buildings – e.g. concrete dominating the site. 	It is submitted that the proposed, additional accommodation building comprising Stages 2 and 3, is in keeping with the existing stages of the development, as approved, and will blend with the urban fabric.

CODE					
PO5	Landscaping is provided to enhance the visual appeal of development and soften the appearance of the built form. The majority of landscaping is to be undertaken on the principal street frontage of the development.	A05.1 Except in the Commercial precinct of the Township zone and the Rural zone, a minimum of 10% of the total development area is landscaped.	Less landscaping may be provided where the development is visually appealing and is designed in a manner that contributes positively to the streetscape.	Landscaping which doesn't improve the appeal of the surrounding streetscape and existing buildings – e.g. concrete dominating the site.	The development as approved does not incorporate any significant areas of landscaping. The proposed change does not seek to alter this arrangement,
PO6	The height of development: <ul style="list-style-type: none"> • maintains the overall low rise scale and character of development in the Shire; • reflects the intended form, function and character of development in the respective zone or precinct; and • integrates with existing surrounding development without introducing adverse amenity impacts. 	A06.1 Maximum building height of 8.5m, unless in Township Zone (Industrial Precinct) – 15m maximum.	<ul style="list-style-type: none"> • The height of a building can be higher if it needs to be for a particular purpose – e.g. a church steeple, a concrete batching plant, mobile phone tower etc. • Alternative measures can be used to soften any impact the development has on the character of the locality. 	<ul style="list-style-type: none"> • Buildings higher than 8.5m, unless they have to be for their use and are consistent with the character of the locality. • Building designs which do not reflect the surrounding buildings. 	Noted. The proposed buildings do not exceed 8.5 metres.
All uses					
Building designs					
PO7	New buildings or structures present an articulated and traditional façade to the street featuring design elements that reduce the appearance of scale and bulk.	A07.1 Except where in the Commercial and Industrial precincts of the Township zone or Rural zone, at least three (3) of the following: <ul style="list-style-type: none"> • verandas or porches; • awnings and shade structures; • variations to the roof and building lines; • recesses and projections of the external facade; • doors and window openings; or 	Commercial and industrial buildings might need to look a certain way because of what they are used for (e.g. a service station, or a warehouse) – but buildings in these areas should still make an effort to look like they form part of the local streetscape.	Buildings that don't respect the look of nearby buildings.	The premises is located in the Industrial Precinct and contains the existing stage of the development as approved. The proposed change includes additional stages to the approved development that are in keeping with the existing development on the premises.

CODE					
		<ul style="list-style-type: none"> a range of building materials, colours and textures matching or complementing those prevailing in neighbouring buildings. 			
PO8	<p>Buildings and structures are setback from the front, side and rear boundaries generally consistent with:</p> <ul style="list-style-type: none"> the intended form, function and character of development in the respective zone or zone precinct; and prevailing setbacks of existing development in the same zone or zone precinct in the locality; and amenity outcomes for adjoining development, streetscapes and public spaces. 	<p>A08.1 Development provides setbacks in accordance with Table 6.3.1.4 – Building setbacks and site coverage.</p>	<p>Sometimes different setbacks are needed depending on site layout or the type of development proposed. It is important to make sure that reductions in setbacks don't impose on other properties, make it difficult for others to then use their properties, or go against what is common in the street/surrounding area.</p>	<p>Building or site layout that means others can't use their properties properly, or that means the streetscape would look substantially different if the development went ahead.</p>	<p>The premises is located in the Industrial Precinct and holds the existing stages of the development as approved. The proposed change includes additional stages to the approved development that are in keeping with the existing and already sited development on the premises.</p>
Access, manoeuvring and parking					
PO9	<p>The proposed development accommodates sufficient car parking on site to meet the peak parking demand of the use at any point in time.</p>	<p>A09.1 Car parking is provided at rates as per table 6.3.1.5.</p>	<p>If there is no building work (and it is just a change of use), reductions in parking can be considered.</p>	<p>Poor or lack of onsite parking where it is needed.</p>	<p>It is noted that the Planning Scheme requires 1 space per unit plus 1 visitor space per every 5 units. The premises is of an adequate size to accommodate the required spaces. It should be noted that each cabin in stage 3 will have 1 car park.</p>
PO10	<p>The proposed driveway is clear of all impediments.</p>	<p>A010.1 The proposed driveway is clear of street furniture, gully pits, manholes, power poles, street trees and bus stops by a distance of 1m.</p>		<p>Obstacles on or near driveway – e.g. bus stops, man holes etc.).</p>	<p>The proposed internal driveway in stage 3 is proposed to be of a gravel standard. No obstacles are near the driveway.</p>

CODE					
PO11	The location of driveways does not create a danger to the safety and efficiency of existing intersections.	AO11.1 Driveway access is from the secondary lower order road where located on a corner allotment.	Existing driveways may be considered in undesirable locations where it is determined that there is no safety risk.	Driveway is poorly positioned and is not safe – e.g. within 6m of an intersection with another street or leads onto a busy road.	It is submitted that the existing property entrance is adequate for its intended use. The additional driveway accessed from Yorkshire Road is to be constructed to a gravel standard.
		AO11.2 The minimum distance of a driveway from an intersection of one street with another is 6m.			Noted.
PO12	<p>The design of access, parking and manoeuvring within the site:</p> <ul style="list-style-type: none"> is adequate for the type and volume of traffic generated by the use; does not adversely impact on the traffic network external to the site; caters for safe pedestrian access; and provides for disabled access. 	AO12.1 Vehicle crossovers and driveways are designed in accordance with council standards.	Car parking numbers may be negotiated; however, the design of vehicle crossovers and internal layout are required to be in accordance with the specified standards.	<ul style="list-style-type: none"> Tight parking which reduces manoeuvring – both on premises and on-street. Lack of safe pedestrian access and parking for people with disabilities. 	It is submitted that the existing property entrance is adequate for its intended use. The additional driveway accessed from Yorkshire Road is to be constructed to a gravel standard.
		AO12.2 Car parking and manoeuvring areas are designed in accordance with: <ul style="list-style-type: none"> AS2890.1 – Parking Facilities; AS2890.1 – Accessible (Disabled) Parking; and Austrroads AP-34/95 – Design Vehicles and Turning Path Templates. 			Noted.
Infrastructure and services					
PO13	The development is supplied with an appropriate level of infrastructure to service the intended use.	AO13.1 Telecommunications and electricity supplies are designed and installed to supplier standards.	<p>Some types of development do not require electricity and/or connection to telecommunication networks.</p> <p>Individual customer scaled electricity generation is supported.</p>	Development not provided with suitable connection to electricity and telecommunication, where relevant.	It is submitted that the additional stages of the development will be connected to the existing service connections.
PO14	All development has an adequate supply of potable water and can provide for appropriate treatment and disposal of effluent	AO14.1 In the Township zone, all development is connected to Council's reticulated water supply network in accordance with: <ul style="list-style-type: none"> Water Services Association of 	Some types of development do not require a water supply. Where a water supply is required it is important that connection or supply	Development, that requires water to function effectively, without a suitable or sufficient water supply.	It is submitted that the additional stages of the development will be connected to existing service connections.

CODE					
	and other waste water.	<p>Australia (WSAA), 2011, "WSA 03-11 Water Supply Code of Australia" Version 3.1; and</p> <ul style="list-style-type: none"> Queensland Department of Energy and Water Supply, 2010, Planning Guidelines for Water Supply and Sewerage. <p>OR</p> <p>In the Recreation and open space, Rural and Rural residential zones, a potable water supply is provided by one (1) 50,000L water tank.</p>	is provided in accordance with the specified standards.		
		<p>AO14.2 In the Township zone, all development is connected to Council's reticulated sewerage network.</p> <p>OR</p> <p>In the Recreation and open space, Rural, and Rural residential zones, sewage disposal is provided and connected generally in accordance with the Queensland Plumbing and Wastewater Code.</p>	Some types of development do not require sewerage treatment. Where sewerage treatment is necessary it is important that connection or on-site treatment is undertaken in accordance with the specified standards.	Development with no ability to treat effluent.	It is submitted that the additional stages of the development will be connected to existing service connections.
PO15	Stormwater is collected and discharged to ensure no impacts on adjoining land owners, Council or State infrastructure while also ensuring environmental values of waters in the Shire are maintained.	<p>AO15.1 In all zones, stormwater drainage is provided in accordance with:</p> <ul style="list-style-type: none"> Queensland urban drainage manual, 3rd Edition, Queensland Department of Energy and Water Supply, 2013; and Pilgrim, DH, (ed)., Australian Rainfall & Runoff – A Guide to Flood Estimation, Institution of Engineers, Australia, Barton, ACT, 1987. 	Some types of development (i.e. development on large rural lots) do not result in off-site impacts. Where development has the potential to impact another property or infrastructure it is important that appropriate measures are put in place in accordance with the specified standards.	Development that increases the speed or quantity of water off site that results in negative impacts.	It is submitted that the existing stormwater collection arrangements will remain unchanged.

CODE					
PO16	Wastewater discharge to a waterway is avoided or managed in a way that maintains ecological processes, riparian vegetation, waterway integrity, and downstream ecosystem health.	AO16.1 Wastewater from development is not discharged to a waterway.	Where wastewater discharge to a waterway is unavoidable, a wastewater management plan (WWMP) can be provided ensuring all Environmental protections are put in place.	Development that results in the pollution of waterways.	No wastewater will be discharged to a waterway.
PO17	Development does not adversely impact on essential infrastructure.	AO17.1 All proposed structures and buildings are clear of any Council easements and underground infrastructure located within the site boundaries.	It is important that development, including driveways, are clear of any infrastructure.	Development that hinders the function and efficiency of necessary infrastructure.	No essential infrastructure will be impacted upon by the proposed change to the development as approved.
		AO17.2 All invert crossing(s) and driveways are clear of all gully pits, street lights, power poles and other infrastructure located within the road reserve with a minimum separation distance of 1m.			Noted, however not applicable.
Development located in a bushfire prone area					
PO18	A vulnerable use is not established or materially intensified within a bushfire prone area unless there is an overriding need or other exceptional circumstances.	AO18.1 Vulnerable uses are not established or expanded within a bushfire prone area as identified on SPP mapping – Natural hazards, risk and resilience.	Sometimes development cannot otherwise be located. In these instances, the development is protected from the risk of bushfire by implementing protection measures i.e. clearing, setbacks, fire-fighting water supply etc.	<ul style="list-style-type: none"> • Vulnerable people at risk of bushfire. • Infrastructure and essential community services are unable to function during and following a bushfire event. 	Not applicable to the proposed other change application as the premises is not mapped as bushfire prone.
PO19	Emergency services and community infrastructure are able to function effectively during and immediately after a bushfire event.	AO19.1 Emergency services and community infrastructure are not located in a bushfire prone area.	It is important that emergency services are not located in bushfire prone areas.	Emergency services or Community infrastructure (i.e. Fire stations, Ambulance, Hospitals etc) cannot function in the event of a bushfire.	Not applicable.
PO20	Development involving hazardous materials manufactured or stored in bulk is not located in bushfire prone area.	AO20.1 The manufacture or storage of hazardous material in bulk does not occur within a bushfire prone area.	It is important that hazardous materials are not located where they may be exposed to a bushfire risk. Development should always be located outside of bushfire prone areas.	Development involving hazardous materials is manufactured or stored in bulk in bushfire prone areas.	Not applicable.

CODE					
PO21	Development in a bushfire prone area as identified on SPP mapping – Natural hazards, risk and resilience, Bushfire makes adequate provision of water supply for fire-fighting requirements.	<p>AO21.1 The development is connected to a reticulated water supply where within a reticulated water supply area.</p> <p>AO21.2 Where outside reticulated water supply area a water tank is provided within 10m of each building (other than a class 10 building) which:</p> <ul style="list-style-type: none"> • is either below ground level or of non-flammable construction; • has a take-off connection at a level that allows the following dedicated, static water supply to be left available for access by firefighters; <ol style="list-style-type: none"> i. 10,000L for residential buildings; ii. For industrial, commercial and other buildings, a volume specified in AS 2304 – 2011; • includes shielding of tanks and pumps in accordance with AS 2304 – 2011; • includes a hardstand area (concrete or construction standard gravel) allowing medium rigid vehicle (15 tonne fire appliance) access within 6m of the tank; • is clearly identified by • directional signage at the street frontage; and • is provided with rural Fire Brigade tank fittings to be serviced by the rural Fire Brigade (i.e. 50 mm ball valve and male hemlock coupling and, if underground, a access hole of 200 mm [minimum] to accommodate suction lines. 	Where development is in a bushfire prone area, it is essential that an adequate water supply for firefighting purposes is available for use during the event of a bushfire.	Development in bushfire prone area do not have access to a sufficient water supply to defend against bushfire risk.	Not applicable.
					Not applicable.

CODE					
PO22	All premises are provided with vehicular access that enable safe evacuation to occupants and easy access by firefighting appliances.	<p>AO22.1 Private driveways within individual lots within the Township zone;</p> <ul style="list-style-type: none"> do not exceed a length of 60m from the street to the building; do not exceed a gradient of 12.5%; have a minimum width of 3.5m; accommodate turning areas and vertical clearances for rural fire-fighting appliances; and serve no more than three (3) buildings. 	Vehicle access that allows for the safe evacuation of persons and functional access for rural fire-fighting appliances is essential.	<ul style="list-style-type: none"> Vehicle access that does not allow for safe evacuation. Emergency services cannot access the premises in the event of a fire. 	Not applicable.
PO23	Development is located and designed to incorporate a bushfire defensible space which achieves separation from bushfire prone areas to facilitate adequate access and operational space for fire-fighting and emergency vehicles, and safe evacuation to reduce risk persons and property.	<p>AO23.1 No new development is located within the bushfire prone area. OR Buildings or building envelopes are separated from bushfire prone areas defined as medium, high and very high potential bushfire intensity by a distance that achieves a radiant heat flux level at any point on the building or envelope respectively that does not exceed:</p> <ul style="list-style-type: none"> 10kW/m² where involving a vulnerable use; or 29kW/m² otherwise. 	It is important that development is not located in an area that will place people or property at risk of bushfire.	<ul style="list-style-type: none"> Development in a bushfire prone area that places people and property at risk. Emergency services cannot access the premises in the event of a fire. 	Not applicable.
		<p>AO23.2 Buildings or building envelopes are separated from adjacent buildings or building envelopes by a distance of 8m or as far as practically possible.</p>			Not applicable.
PO24	Landscaping areas that are designated for revegetation or rehabilitation are designed and managed to ensure they do not have the ability to become a medium, high, or very high potential bushfire intensity area in the future.	<p>AO24.1 Landscaping treatments and areas designated for revegetation and rehabilitation are designed to achieve and maintain a:</p> <ul style="list-style-type: none"> potential available fuel load which is less than 5 tonnes/hectare in aggregate; and fuel structure which is discontinuous. 		Woody vegetation and overgrown landscaping that increases the risk of persons or property from bushfire.	Not applicable.

CODE					
PO25	Development is not located on slopes and land forms that expose people or property to an intolerable risk to life or property.	AO25.1 Development does not occur along ridgelines, saddles and crests where adjacent slopes exceed 14 degrees.		Development in a bushfire prone area that places people and property at risk.	Not applicable.
		AO25.2 Development is located where the effective slope is less than 5 degrees downslope.			Not applicable.
PO26	Development provides a constructed perimeter road or a formed, all weather fire trail between the lot or building envelope and the hazardous vegetation and is readily accessible at all times for the type of firefighting vehicles servicing the area.	AO26.1 Lot boundaries or building envelopes are separated from hazardous vegetation by a public road or a fire trail which has the following characteristics: <ul style="list-style-type: none"> • reserve or easement width of at least 20m; • a minimum trafficable (cleared and formed) width of 4m and no less than 4.8m vertical clearance, with 3m each side cleared of all flammable vegetation; • no cut or fill embankments or retaining walls adjacent to the 4m wide trafficable path; • capable of accommodating a 10 tonne vehicle; • turning areas and vertical clearances for fire-fighting appliances in accordance with Queensland Fire and Emergency Services' Fire hydrant and vehicle access guidelines; • a maximum gradient of 12.5 per cent; • a cross-fall of no greater than 10 degrees; • drainage and erosion control devices in accordance with council's standards; • vehicular access at each end, which is connected to the public road network at 		Development that does not allow for the maintenance of and access to hazardous vegetation that poses a risk to persons and property.	Not applicable.

CODE					
		<ul style="list-style-type: none"> • intervals of no more than 500m; • designated fire-trail signage; • if used, has gates locked with a system authorised by Queensland Fire and Emergency Services; • if a fire trail, has an access easement that is granted in favour of council and Queensland Fire and Emergency Services; and • allows and does not impede access for fire-fighting and maintenance for fire-fighting purposes. 			
PO27	Critical infrastructure does not increase the potential bushfire hazard.	AO27.1 Critical or potentially hazardous infrastructure such as water supply, electricity, gas and telecommunications are undergrounded wherever possible.		Infrastructure and essential community services are unable to function during and following a flood event.	Not applicable.
Flood hazard area – reconfiguring a lot					
PO28	Development minimises exposure of people and property to unacceptable risk from flood hazards.	AO28.1 Development within an area identified as flood hazard on the flood hazard maps (as identified in Schedule 2 – Flood mapping) is sited and designed so that: <ul style="list-style-type: none"> • all new lots contain a building envelope of sufficient size for the final intended purpose: <ol style="list-style-type: none"> i. outside of the mapped flood area in Schedule 2 – Flood mapping; or ii. have a finished lot level above the defined flood level; and • there is at least one (1) evacuation route that achieves safe egress for emergency evacuations during all floods. 		<ul style="list-style-type: none"> • Development occurring in flood prone areas. • Development exposing people to flood hazards. • Evacuation routes are subjected to flooding. 	Not applicable.

CODE					
Flood hazard					
PO29	Development involving essential community infrastructure remains functional to meet community needs during and after flood events.	AO29.1 No Acceptable outcome provided.		<ul style="list-style-type: none"> Infrastructure and essential community services are unable to function during and following a flood event. Development occurring in flood prone areas. 	It is noted that a small portion of the eastern section of the lot is mapped as flood on the SPP maps, however this area is some 230 metres from the existing and proposed development on the land.
PO30	Development directly, indirectly and cumulatively avoids any increase in water flow velocity or flood level and does not increase the potential for flood damage either on-site or on other properties.	AO30.1 Where development is located on land within an area identified as flood hazard on the flood hazard maps (as identified in Schedule 2 – Flood mapping): <ul style="list-style-type: none"> A flood study determines the development site is located outside of the defined flood level; or A hydraulic and hydrology report, prepared by a suitably qualified professional, demonstrates that the development: <ol style="list-style-type: none"> maintains the flood storage capacity on the subject site; does not increase the volume, velocity, concentration or flow path alignment of stormwater flow across sites upstream, downstream or in the general vicinity of the subject site; and does not increase stormwater ponding on sites upstream, downstream or in the general vicinity of the subject site. 		<ul style="list-style-type: none"> Development exposing people to flood hazards. 	Not applicable.
PO31	Public safety and the environment are not adversely affected by the detrimental impacts of flooding on hazardous materials manufactured or stored in bulk.	AO31.1 Development does not involve the manufacture or storage of hazardous materials within an area identified as flood hazard on the flood hazard maps (as identified in Schedule 2 – Flood mapping).		Development involving hazardous materials is manufactured or stored in bulk in flood hazard areas.	Not applicable.

CODE				
Stock route network				
PO32	<p>Development on or adjoining the stock route network (SPP mapping – Economic Growth, Agriculture, Stock Route Network) does not compromise the connectivity and integrity of the network and protects ongoing, efficient and safe use by travelling stock by:</p> <ul style="list-style-type: none"> • maintaining the extent of the stock route network, including where pasturage rights exist • maintaining access to watering facilities and other stock route infrastructure • using access works that are robust and fit-for-purpose, and provide for the safe passage of stock traversing the stock route • where transport or other linear infrastructure crosses a stock route, providing a practical solution to allow stock to move across the infrastructure safely and in a timely manner (for example grade separation). 	AO32.1	No Acceptable outcome provided.	Development that makes it more difficult for people to access the stock route network or otherwise makes use of the route more challenging or impacts the safety of the route.
				Not applicable.

CODE					
PO33	Development does not result in encroachment by sensitive land uses and other incompatible uses along the stock route network and uses are setback and buffered from the stock route network to mitigate impacts.	AO33.1 Development is for a rural activity.			Not applicable.
PO34	Development does not result in a loss of additional values associated with the stock route network including recreational, environmental and heritage values.	AO34.1 No acceptable outcome provided.			Not applicable.
Petroleum pipeline					
PO35	The integrity and continued function of Pipeline infrastructure used for the transportation of petroleum, gas and slurry material in the Shire is maintained.	AO35.1 No development is located within 200m of petroleum and gas pipelines or pipeline easement identified on Schedule 2 - Strategic Framework Map.		<ul style="list-style-type: none"> • Development occurring within 200m of petroleum and gas pipelines or easements. • Development compromising the structural integrity of pipeline infrastructure. 	Not applicable.
		AO35.2 Development does not involve alteration to the level of the land supporting pipeline infrastructure.			Not applicable.
Biodiversity					
PO36	Development: <ul style="list-style-type: none"> • identifies matters of state environmental significance as identified in SPP mapping – Environment and Heritage, Biodiversity; • facilitates the protection and enhancement of matters of state environmental significance; and • protects and enhances ecological connectivity. 	AO36.1 Where development is located in a zone other than the Township zone, buildings, ancillary structures and all other development are constructed: <ul style="list-style-type: none"> • at least 100m from the top bank of all water courses and the full supply level of storages; and • a minimum of 100m from areas identified as Matters of State Environmental Significance (MSES) in SPP mapping – Environment and Heritage, Biodiversity. 		<ul style="list-style-type: none"> • Development within 100m of the banks of water ways and storage and areas identified as Matters of State Environmental Significance. • Activities which negatively impact the environment. • Negatively impacting ecological connectivity. 	Not applicable.

CODE				
Airports, airstrips and aviation facilities				
PO37	Development does not interfere with the function of airports, airstrips and aviation facilities.	<p>AO37.1 Development is designed and constructed to mitigate adverse impacts on the function of the airport or airstrip. OR Development complies with this outcome where written confirmation from Air Services Australia confirms that the development will not impair the continued function of the airport or airstrip.</p> <p>AO37.2 Development located within proximity of an existing airport or airstrip and/or the building restriction area for an aviation facility identified on SPP Mapping – Strategic Airports and Aviation Facilities does not create:</p> <ul style="list-style-type: none"> • permanent or temporary physical obstructions in the line of sight between antenna; • an electrical or electromagnetic field that interferes with the signals transmitted by the facility; and • reflective surfaces that could deflect or interfere with signals transmitted by the facility. <p>OR Development located within the building restricted area for an aviation facility is designed and constructed to mitigate adverse impacts on the function of the facility. OR Development complies with this outcome where written confirmation from Air Services Australia confirms that the development will not impair the functioning of the aviation facility.</p>	Any sort of development which may interfere with the function of aviation facilities.	Not applicable.
				Not applicable.

CODE				
Local heritage				
PO38	Development maintains the values and cultural heritage significance of Local heritage register and facilitates their adaptive reuse.	AO38.1 Development retains the fabric, features and contents listed as significant for the local heritage place and requires no building or operational work in relation to it. OR Development is in accordance with the guideline Developing heritage places: using the development criteria as made under the Queensland Heritage Act 1992. OR Development is undertaken in accordance with an exemption certificate issued under the Queensland Heritage Act 1992.	<ul style="list-style-type: none"> • Development which either impacts, destroys or modifies the value, use, facilities and significance of Local heritage register. • Development without having an exemption certificate. 	Not applicable.
		AO38.2 Development does not involve the demolition of key parts of the place's cultural heritage significance. OR Where there is no feasible or prudent alternative to partial demolition or removal of the place: <ul style="list-style-type: none"> • a report is provided that demonstrates there is no prudent and feasible alternative to the substantial demolition of the local heritage place or its removal to another location; and • an archival record is prepared to document the changes. 		Not applicable.

Non-resident Workforce Accommodation Code

McKinlay Shire Planning Scheme 2019

NON-RESIDENT WORKFORCE ACCOMMODATION CODE		
Purpose and Overall Outcomes		Comment
The purpose of the code will be achieved through the following overall outcomes:		
(1)	NRWA has adequate infrastructure for the use including water supply, waste water disposal, stormwater control, telecommunications and electricity;	The proposal is for an Other Change application to an existing development approval to allow additional stages to the development. The proposal does not seek to change the use of the land, it merely seeks to increase the number of accommodation units. The existing development is connected to available essential services and the additional stages will also be connected to these services.
(2)	NRWA is appropriately located to protect the amenity of the locality, and to support the economic development of the town and Shire;	Noted. It is submitted that whilst the accommodation is for non-resident workers, the close proximity of the premises to the town centre will encourage a contribution to the local economy.
(3)	NRWA does not detract from, or restrict the operation of, existing uses; and	The existing approval enabled the first stage of the development, the proposed Other Change will allow the expansion of this existing use.
(4)	NRWA is appropriately screened and landscaped.	The existing development is sparsely landscaped, no additional landscaping is proposed.

NON-RESIDENT WORKFORCE ACCOMMODATION CODE				
Performance Outcomes		Acceptable Outcomes		Comment
Table 6.3.2.1 Assessment benchmarks – Non-resident workforce accommodation code				
For assessable development				
PO1	The location of NRWA does not adversely affect existing industrial, residential and commercial uses, and maintains the amenity of the locality.	AO1.1	Development provides setbacks in accordance with Table 6.3.1.4 – Building setbacks and site coverage.	The proposal is for an Other Change application to an existing approval. The proposal does not seek to change the use of the land, it merely seeks to increase the number of accommodation units in the form of additional stages 2 and 3. The additional stages are proposed to be delivered as shown on the Proposal Plan, in keeping with the development on the premises and nearby development.
		AO1.2	A 1.8m high solid screen fence is provided along all boundaries shared with a Rural residential zone and/or Residential precinct.	Not applicable to the proposal.
PO2	The NRWA is located within a town centre to provide convenient access to goods, services and facilities that supports the local economy and leads to long-term development of appropriate infrastructure in the Shire.	AO2.1	No Acceptable outcome provided.	Noted. It is submitted that whilst the accommodation is for non-resident workers, the close proximity of the premises to the town centre will encourage a contribution to the local economy.
PO3	The layout of NRWA buildings and structures does not substantially detract from the character of the area through overdevelopment of the site.	AO3.1	Buildings and structures occupy no more than 25% of the site area.	The additional stages are proposed to be delivered as shown on the Proposal Plan, in keeping with the development on the premises and nearby development.
PO4	Development is connected to infrastructure required for the use including; water supply, waste water disposal, stormwater control, telecommunications and electricity. (Where Council infrastructure is available, this is required in lieu of on-site infrastructure)	AO4.1	No Acceptable outcome provided.	The additional stages of the development will be connected to all available essential services, as the existing development, as approved, is.
PO5	NRWA buildings, carparking and waste disposal areas are screened and landscaped from site boundaries.	AO5.1	No Acceptable outcome provided.	Noted.
PO6	NRWA developments are temporary in nature.	AO6.1	NRWA are only in operation for a maximum period of five (5) years.	It is submitted that although the “non-resident workforce accommodation” is the closest and most appropriate land use definition for the proposed development, the existing development is already approved as Accommodation Building under the superseded scheme, with an intention to remain in operation for a longer period than suggested by the benchmark. The existing and

NON-RESIDENT WORKFORCE ACCOMMODATION CODE			
Performance Outcomes		Acceptable Outcomes	Comment
			proposed development is not a large scale operation, such as a mining camp, and does not seek to deter the long-term living in the locality. The proposal seeks to provide external contractors, who need longer term accommodation for more than one week and up to 3-6 months. The proposed rooms, as the already approved rooms, will be set up like motel style accommodation (tv, bar fridge, bed etc and electricity included). Unlike a motel, the rooms are not serviced, however, the facilities will include a weekly clean of shared amenities. The premises also provides adequate room for parking of machinery and small trucks.
		AO6.2 When not used for more than six (6) months the site is restored to its pre-NRWA condition.	Noted.

Township Zone Code

McKinlay Shire Planning Scheme 2019

TOWNSHIP ZONE CODE	
Purpose and Overall Outcomes	Comment
(1)	The purpose of the township zone is to provide for-
(a)	small to medium urban areas in a rural area; and Noted.
(b)	a variety of uses and activities to service local residents, including, business, community, education, industrial, open space, recreation, residential or retail uses or activities; and Noted.
(c)	tourist attractions and short-term accommodation, if appropriate for the area. Not applicable to this proposal.
(2)	The purpose of the code will be achieved through the following outcomes:
(a)	a range of uses including residential, retail, business, government, education, industrial, community, tourist facilities, recreation and open space are supported in the zone and its precincts, where they are located appropriately and do not impact on neighbouring uses; Noted.
(b)	development is connected to and serviced by Council infrastructure where infrastructure exists; The premises is connected to Council's services.
(c)	residential uses are protected from non-residential uses by buffering and design techniques that limit the impacts of non-residential uses; Noted. It is submitted that the premises is already approved for residential use and this proposal includes additional stages
(d)	development provides a high level of amenity through a compatible mix of land uses, activities and building forms, access to services and facilities, cohesive streetscapes and quality urban design; It is submitted that the additional stages forming part of this Other Change application are consistent with the established use on site.
(e)	industrial land uses are protected from encroachment by incompatible land uses. The use of the land is approved, this Other Change Request merely seeks to enable additional Stages 2 and 3 to the development. It is submitted that the further increase and establishment of the approved development, will not have a negative impact on the area.
(3)	The purpose of the township zone will also be achieved through the following additional overall outcomes for particular precincts:
(a)	Commercial precinct: (i) This precinct promotes the commercial, professional, government and retail uses that service the Shire and North-West Queensland, which are consolidated in the Julia Creek town centre. (ii) New developments create a highly attractive and permeable pedestrian-based built form that achieves a high standard of design and blends with the existing town character and streetscape. (iii) New commercial buildings make provision for on-site handling of goods, car parking for staff and clients, landscaping and shade areas in keeping with the existing streetscape. (iv) New businesses are encouraged to use existing buildings to help consolidate the commercial precinct. Not applicable.
(b)	Industrial precinct (i) This precinct enables the establishment of a wide range of industries in a manner compatible with the scale and character of the area. It is submitted that the proposed use is consistent with 3b(v), of this code.

TOWNSHIP ZONE CODE	
Purpose and Overall Outcomes	Comment
<p>(ii) Industries are established and consolidated in this precinct to minimise potential conflict with nearby sensitive land uses.</p> <p>(iii) Industries manage impacts to acceptable levels to maintain acceptable levels of amenity.</p> <p>(iv) The location of industrial development does not compromise the safety or efficiency of the local and state-controlled road and rail network.</p> <p>(v) Non-resident workforce accommodation can be established on green field industrial areas away from existing sensitive land uses, where it does not alienate industrial land in the long term.</p>	
<p>(c) Residential precinct</p> <p>(i) This precinct supports predominantly dwelling houses on large residential lots where lot size is consistent with existing town character.</p> <p>(ii) Limited non-residential development may be supported where uses directly support the day to day needs of the immediate residential community, do not detract from the residential amenity of the area, and do not undermine the viability of the nearby Commercial precinct.</p> <p>(iii) A range of housing choices are provided in the precinct including dual occupancy, multiple dwelling, and retirement housing. These are established in locations with appropriate access to infrastructure and facilities, where the design complements the existing town character, and where the density of development is generally consistent with the density achieved through existing residential development in the precinct.</p> <p>(iv) Development provides a high level of amenity through a compatible mix of land uses, activities and building forms, access to services and facilities, cohesive streetscapes and quality urban design.</p>	Not applicable.

TOWNSHIP ZONE CODE				
Performance Outcomes		Acceptable Outcomes		Comment
Table 5.2.1.2 Assessment benchmarks - Township Zone Code				
For assessable development				
General				
PO1	Development is consistent with the existing built form in terms of size, design, siting and physical characteristics. The appearance and siting of buildings, other structures, car parking areas or signage is compatible with the local streetscape character, the style and design of nearby buildings, and is respectful and sympathetic to any heritage place or item identified in Schedule 3 – Local heritage register.	AO1.1	No Acceptable outcome provided.	It is submitted that the proposed changes to the approved development, in the form of additional stages, are in keeping with the existing development. The premises does not hold a heritage site.
PO2	Development with frontage to a State-controlled road must have safe access points that do not adversely impact on the safety and efficiency of the road.	AO2.1	Vehicular access is provided from a local road.	Vehicle access is achieved from local roads.
		AO2.2	Where a site has no frontage to the State-controlled road, development does not require new or changed access to the State-controlled road. OR Vehicular access is consistent with the function and design of the State-controlled road.	Not applicable.
PO3	Commercial and industrial uses that support and service the residential areas are centrally located where they can be conveniently and safely accessed without having an adverse impact on residential amenity.	AO3.1	No acceptable outcome provided.	Noted. it is submitted that the proposed changes to the approved development will not have any adverse impacts on the residential amenity.
PO4	Industrial land uses are protected from encroachment by incompatible land uses.	AO4.1	Sensitive land uses do not compromise the viability of existing or future industrial development and are not located within close proximity of the Industrial precinct or the waste and sewage treatment plants.	Noted. It is submitted that the proposed use is consistent with 3b(v), of this code.
PO5	Buildings and structures are setback from front, side and rear boundaries generally consistent with: <ul style="list-style-type: none"> the intended form, function and character of development in the Township zone or precinct; and prevailing setbacks of existing development in the zone or precinct in the locality; and amenity outcomes for adjoining development, streetscapes and public spaces. 	AO5.1	Development provides the following minimum setbacks: <ul style="list-style-type: none"> Commercial precinct: <ul style="list-style-type: none"> - front – 0m - side and rear – 2m Industrial and residential precinct <ul style="list-style-type: none"> - front – 6m - side and rear – 2m 	It is submitted that the changes proposed to the approved development meets the required setbacks.

TOWNSHIP ZONE CODE				
Performance Outcomes		Acceptable Outcomes		Comment
PO6	New buildings or structures present an articulated and traditional façade to the street featuring design elements that reduce the appearance of scale and bulk.	AO6.1	Except where in the Commercial and Industrial precincts of at least three (3) of the six (6) elements below must be incorporated into the façade of a new building/s: <ul style="list-style-type: none"> • verandas or porches; • awnings and shade structures; • variations to the roof and building lines; • recesses and projections of the external facade; doors and window openings; or • a range of building materials, colours and textures matching or complementing those prevailing in neighbouring buildings. 	Noted.
Commercial precinct				
PO7	The character of the Commercial precinct is enhanced by the design of new buildings that is sympathetic to traditional streetscapes, in terms of scale, siting, architectural elements such as awnings and building features.	AO7.1	Buildings and structures are no higher than two (2) storeys or 9m above the natural ground level.	Not applicable.
		AO7.2	Site cover of buildings does not exceed 85% of the site area, with the remainder to be used for landscaping, access and car parking areas.	Not applicable.
		AO7.3	Buildings provide for tenancies fronting the street frontage and entrances to buildings face the street.	Not applicable.
		AO7.4	At the ground storey, a minimum of 65% of building frontage is provided as predominantly transparent windows or glazed doors and a maximum of 35% as solid façade.	Not applicable.
		AO7.5	Advertising devices are limited to window signs, under awning or awning signs, wall signs and pylon signs. Roof signs, above awning signs or product advertising signs are not permitted.	Not applicable.
PO8	Hours of operation are consistent with maintaining a reasonable level of amenity for nearby land in a residential precinct.	AO8.1	Hours of operation are limited to 6am to 10pm.	Not applicable.
PO9	New buildings maintain and enhance the existing streetscape and relationship with adjoining buildings.	AO9.1	An awning is provided along the full length of the building frontage and setback a maximum of 0.25m from the kerb line.	Not applicable.
		AO9.2	Where adjoining an existing awning the connection is made at the same or very similar height to provide connectivity for weather protection.	Not applicable.
		AO9.3	A footpath is provided in accordance with Council's minimum standards.	Not applicable.

TOWNSHIP ZONE CODE			
Performance Outcomes		Acceptable Outcomes	Comment
PO10	On-site landscaping is provided to: <ul style="list-style-type: none"> enhance the appearance of the development, particularly in parking and service areas and in public spaces; contribute to pedestrian comfort through shade; and screen servicing components. 	AO10.1 Landscaping is provided in the form of trees and shrubs endemic to the local area, planted a 2m centres between: <ul style="list-style-type: none"> the site frontage and the development; and any designated car parking areas. 	Not applicable.
PO11	Where provided, outdoor lighting does not adversely affect the amenity of adjoining properties or create a traffic hazard on adjacent roads.	AO11.1 Light emanating from any source complies with <i>Australian Standard AS4282 Control of the Obtrusive Effects of Outdoor Lighting</i> .	Not applicable.
		AO11.2 Outdoor lighting is provided in accordance with <i>Australian Standard AS 1158.1.1 – Road Lighting – Vehicular Traffic (Category V) Lighting – Performance and Installation Design Requirement</i> .	Not applicable.
PO12	Waste disposal and servicing areas are screened from public view and do not have adverse amenity impacts on adjoining properties.	AO12.1 Development is provided with a designated waste collection area that is: <ul style="list-style-type: none"> located on a concrete slab; located to the side or rear of the premises; screened from public view with a 1.8m fence. 	Not applicable.
PO13	Development is designed and located so that adverse impacts on privacy and amenity on nearby land in the residential precinct are minimised.	AO13.1 Buildings are set back 2m from any boundary shared with a residential precinct, or half the height of that part of the building, whichever is the greater.	Not applicable.
		AO13.2 A 1.8m high solid screen fence is provided along all boundaries shared with a residential precinct.	Not applicable.
		AO13.3 Windows that have a direct view into an adjoining residential use are provided with fixed screening that is a maximum of 50% transparent to obscure views and maintain privacy for residents.	Not applicable.
PO14	New uses in the precinct do not detract from the precinct's predominant commercial nature.	AO14.1 No Acceptable outcome provided.	Not applicable.
Residential precinct			
PO15	Buildings and other structures are consistent with the dominant density, type and scale of development in the residential area.	AO15.1 Buildings are no higher than two (2) storeys or 8.5m above the natural ground level.	Not applicable.
PO16	Dual occupancies and Multiple dwellings are located on appropriately sized lots to maintain a consistent scale, density and character that is complementary and compatible with the surrounding residential area and avoids impacts on the visual amenity of the streetscape and surrounding area.	AO16.1 Dual occupancies and Multiple dwellings are located on a site with an area of at least 800m ² .	Not applicable.

TOWNSHIP ZONE CODE				
Performance Outcomes		Acceptable Outcomes		Comment
PO17	Multiple dwellings and retirement villages are of a scale, density and character that is complementary and compatible with the surrounding residential area.	AO17.1	The number of dwellings contained in multiple dwellings and retirement villages are calculated as follows: <ul style="list-style-type: none"> • One bedroom units per 300m² of site area; and • Units comprising more than one bedroom per 40m² of site area. 	Not applicable.
PO18	Where a non-residential use in the residential precinct or where adjoining a residential use; development is located and designed to avoid impacts on existing levels of residential amenity including privacy, safety, noise, odour and fumes, lighting and traffic generation.	AO18.1	Buildings and structures are setback a minimum of 6m from the front setback and 2m from any boundary shared with a residential precinct, or half the height of that part of the building, whichever is the greater.	Not applicable.
		AO18.2	A 1.8m high solid screen fence is provided along all boundaries shared with a residential precinct.	Not applicable.
		AO18.3	Landscaping in the form of native trees and McKinlay Shire Planning Scheme – 2019 Page 41 of 112 shrubs is provided along all road frontages of the site for a minimum depth of 2m.	Not applicable.
		AO18.4	Windows that have a direct view into an adjoining residential use are provided with fixed screening that is a maximum of 50% transparent to obscure views and maintain privacy for residents.	Not applicable.
		AO18.5	Hours of operation are limited to 6am to 10pm.	Not applicable.
		AO18.6	Light emanating from any source complies with <i>Australian Standard AS4282 Control of the Obtrusive Effects of Outdoor Lighting</i> .	Not applicable.
		AO18.7	Outdoor lighting is provided in accordance with <i>Australian Standard AS 1158.1.1 – Road Lighting – Vehicular Traffic (Category V) Lighting – Performance and Installation Design Requirement</i> .	Not applicable.
PO19	Waste disposal and servicing areas are screened from public view and do not have adverse amenity impacts on adjoining properties.	AO19.1	Development is provided with a designated waste collection area that is: <ul style="list-style-type: none"> • located on a concrete slab; • located to the side or rear of the premises; • screened from public view with a 1.8m fence or landscaping. 	Not applicable.
Industrial precinct				
PO20	Buildings and other structures are consistent with the dominant density, type, character and scale of development sought in an Industrial area.	AO20.1	Walls that have frontage to a street or road are articulated so that they do not exceed a length of 15m without a change in plane of at least .75m depth.	Noted, however not applicable to this Other Change application.
		AO20.2	Vehicle manoeuvring and loading and unloading areas are located to the side or behind the building and are not located in front of the building.	Noted, however not applicable to this Other Change application.

TOWNSHIP ZONE CODE			
Performance Outcomes		Acceptable Outcomes	Comment
		AO20.3 Landscaping in the form of native trees and shrubs is provided along all road frontages of the site for a minimum depth of 2m.	Noted, however no landscaping forms part of this Other Change application.
		AO20.4 Development is provided with a designated waste collection area that is: <ul style="list-style-type: none"> • located on a concrete slab; • located to the side or rear of the premises; and • screened from public view with a 1.8m fence. 	Garbage collection will be arranged by management and continue as per current arrangements.
		AO20.5 Advertising devices are limited to window signs, wall signs and pylon signs. Roof signs, above awning signs or product advertising signs are not permitted.	Not applicable to this proposal.
PO21	Uses, other than industrial uses, are limited and are consistent with and make a positive contribution to the economy and character of the industrial precinct, and do not detract from the commercial precinct as being the primary location for commercial development.	AO21.1 Dominant development in the Industrial precinct is industrial uses.	Noted, however this Other Change application does not propose a new use, it merely seeks to enable additional stages within the premises.
PO22	Sensitive land uses (other than caretaker's accommodation) are not established within or adjacent to the industrial precinct.	AO22.1 Other than where a caretaker's accommodation or non-resident workforce accommodation sensitive land uses are not established within the Industrial precinct.	This proposal is consistent with that of Non-Resident Workforce Accommodation.
PO23	Development does not compromise the viability of the primary use of the site.	AO23.1 No Acceptable outcome provided.	Noted.
PO24	Adverse impacts on the health, safety or amenity of nearby land in a residential precinct or other sensitive land uses are minimised.	AO24.1 Development achieves the noise generation levels set out in the <i>Environmental Protection (Noise) Policy 2008</i> .	Noted. It is not envisaged that the development included in this Other Change application will breach any noise levels.
		AO24.2 Development achieves the air quality objectives set out in the <i>Environmental Protection (Air) Policy 2008</i> .	Noted.
PO25	Where provided, outdoor lighting does not adversely affect the amenity of adjoining properties or create a traffic hazard on adjacent roads.	AO25.1 Light emanating from any source complies with <i>Australian Standard AS4282 Control of the Obtrusive Effects of Outdoor Lighting</i> .	Noted.
		AO25.2 Outdoor lighting is provided in accordance with <i>Australian Standard AS 1158.1.1 – Road Lighting – Vehicular Traffic (Category V) Lighting – Performance and Installation Design Requirement</i> .	Noted.

Date:

Marwill Pty Ltd
 C/- Vision Surveys (QLD) Pty Ltd
 PO Box 2103
CANNOVALE QLD 4802

DECISION NOTICE

Planning Act 2016

This *decision notice* is issued pursuant to the *Planning Act 2016* and is associated with a *change application (other change)* to an existing material change of use development approval (DA2018_06) being a development permit for a non-resident workforce accommodation use. The change application was assessed and **approved in full subject to conditions**. The decision date being **19 January 2021**.

The following application details are provided:

DEVELOPMENT APPLICATION DETAILS

Application Reference No.	2018_06.01
Applicant Details	Marwill Pty Ltd (Trevor & Janene Fegan) C/- Vision Surveys (QLD) Pty Ltd Contact: Andrea Henderson PO Box 2103, CANNONVALE QLD 4802 P. (07) 4948 3781 E. andrea@vsqld.com.au
Development Proposal	Non-Resident Workforce Accommodation (24 x 1-bedroom accommodation units, 20 x 1-bedroom cabins and recreation facilities over 3 Stages)
Development Type	Change Application (Other) - Development Permit – Material Change of Use
Site Address	Golfcourse Road, JULIA CREEK QLD 4823

Real Property Description	Lot 1 on SP229752
Level of Assessment	Assessable Development – Code Assessable
Assessment Benchmarks	<i>Planning Act 2016</i> <i>Planning Regulation 2017</i> North West Regional Plan 2010 McKinlay Shire Planning Scheme 2019 <ul style="list-style-type: none"> • Non-resident workforce accommodation code • Township zone code • General development code
Applicants Reference	18294

DEEMED APPROVAL

This development approval is **not** a *deemed approval* under section 64 of the *Planning Act 2016*.

CONDITIONS OF APPROVAL

The conditions of this approval are outlined in the below Schedule of Conditions and are distinguished as either assessment manager or referral agency conditions.

REFERRAL AGENCIES

Based on the common material included in the lodged development application, it was determined that referral was required to the referral agencies identified in the table below, which occurred on or around the 7th of October 2020.

Referral Agency	Referral Trigger (<i>Planning Regulation 2017</i>)
Ergon Energy GPO Box 1461 BRISBANE QLD 4001 P. 13 74 66 E. townplanning@ergon.com.au W. www.ergon.com.au	Infrastructure - Schedule 10, Part 9, Division 2, Table 2, Item 1

A copy of the referral agency response is attached.

ASSESSMENT BENCHMARKS/REASONS FOR DECISION

Pursuant to section 63(5) and section 83(7) of the *Planning Act 2017*, the following clarifications are provided as to the reasoning for the decision which has been made.

Subject to the imposition of the development conditions contained within the Decision Notice, the development is able to comply with the following applicable Assessment Benchmarks against which the application was required to be assessed, being:

- The *Planning Act 2016*
- The *Planning Regulation 2017*
- State Planning Policy 2017
- North West Regional Plan 2020
- The McKinlay Shire Council Planning Scheme 2019

- Non-resident workforce accommodation
- Township zone code
- General development code

CURRENCY PERIOD

The currency period set for this development approval is to be in accordance with section 85 of the *Planning Act 2016*, which establishes when an approval lapses.

RIGHTS OF APPEAL

The rights of an applicant to appeal to a tribunal or the Planning and Environment Court against a decision about a development application are set out in chapter 6, part 1 of the *Planning Act 2016*. For particular applications, there may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the *Planning Act 2016*).

Appeal by an applicant

An applicant for a development application may appeal to the Planning and Environment Court against the following:

- the refusal of all or part of the development application
- a provision of the development approval
- the decision to give a preliminary approval when a development permit was applied for
- a deemed refusal of the development application.

An applicant may also have a right to appeal to the Development tribunal. For more information, see schedule 1 of the *Planning Act 2016*.

Appeal by a submitter

A submitter for a development application may appeal to the Planning and Environment Court against:

- any part of the development application for the development approval that required impact assessment
- a variation request.

The timeframes for starting an appeal in the Planning and Environment Court are set out in section 229 of the *Planning Act 2016*.

An extract from the *Planning Act 2016* that sets down the applicant's appeal rights and the appeal rights of a submitter is attached.

Should you have any queries please do not hesitate to contact Megan Pellow on (07) 4746 7166.

Yours Faithfully,

John Kelly
Chief Executive Officer

cc: Ergon Energy, PO Box 1090, TOWNSVILLE QLD 4823

SCHEDULE OF CONDITIONS

Impact Assessable Material Change of Use Development Permit (Change Application)

Assessment Manager Conditions of Approval

Approved Plans

- The development is to occur generally in accordance with the supporting plans and reports/documents reference in the table below and as attached, except where conditions of approval dictate otherwise.

Plan Title	Plan No. and Revision	Date
Site Plan (Stage 1 2 3A 3B)	A00	December 2020
Site Stage 1 & 2	A01	December 2020
General Plan (Floor Plan Stage 1 & 2)	A02	December 2020
Area Plan (Stage 1 & 2)	A03	December 2020
A (Floor Plan Volume A & Elevations)	A04	December 2020
B (Floor Plan Volume B & Elevations)	A05	December 2020
C (Floor Plan Volume C & Elevations)	A07	December 2020
D (Floor Plan Volume D & Elevations)	A09	December 2020
E (Floor Plan Volume E & Elevations)	A11	December 2020
Stage 3A & 3B	A14	December 2020
Unit (Floor Plan & Elevations)	A15	December 2020
Stage 3 3D	A18	December 2020
Report/Document		
NA		

General

- The proposed development is to comply with all conditions of approval prior to commencement of use, unless stated otherwise.
- The developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval with all works being undertaken to Council standard.

Note: further operational works development approval may be required for works associated with a material change of use.

Landscaping

- The developer shall install landscaping to the southern property boundary for the full length of the area of development (approximately 30m). This planting is to be limited to the tree species identified in Schedule 4 of the planning scheme (McKinlay Shire Planning Scheme 2005) and spaced at even 3m intervals, or as otherwise agreed to by Council.

Infrastructure

5. The development is to be connected and serviced by the existing reticulated water, sewer, telecommunications and electricity services.
6. The site is to be designed so as to discharge stormwater to a road reserve as the lawful point of discharge, or an alternate point as agreed to in writing by Council. The development is not to result in ponding of stormwater or additional stormwater flow onto adjoining properties.

Note: further operational works development approval may be required for works associated with a material change of use.

Parking and Access

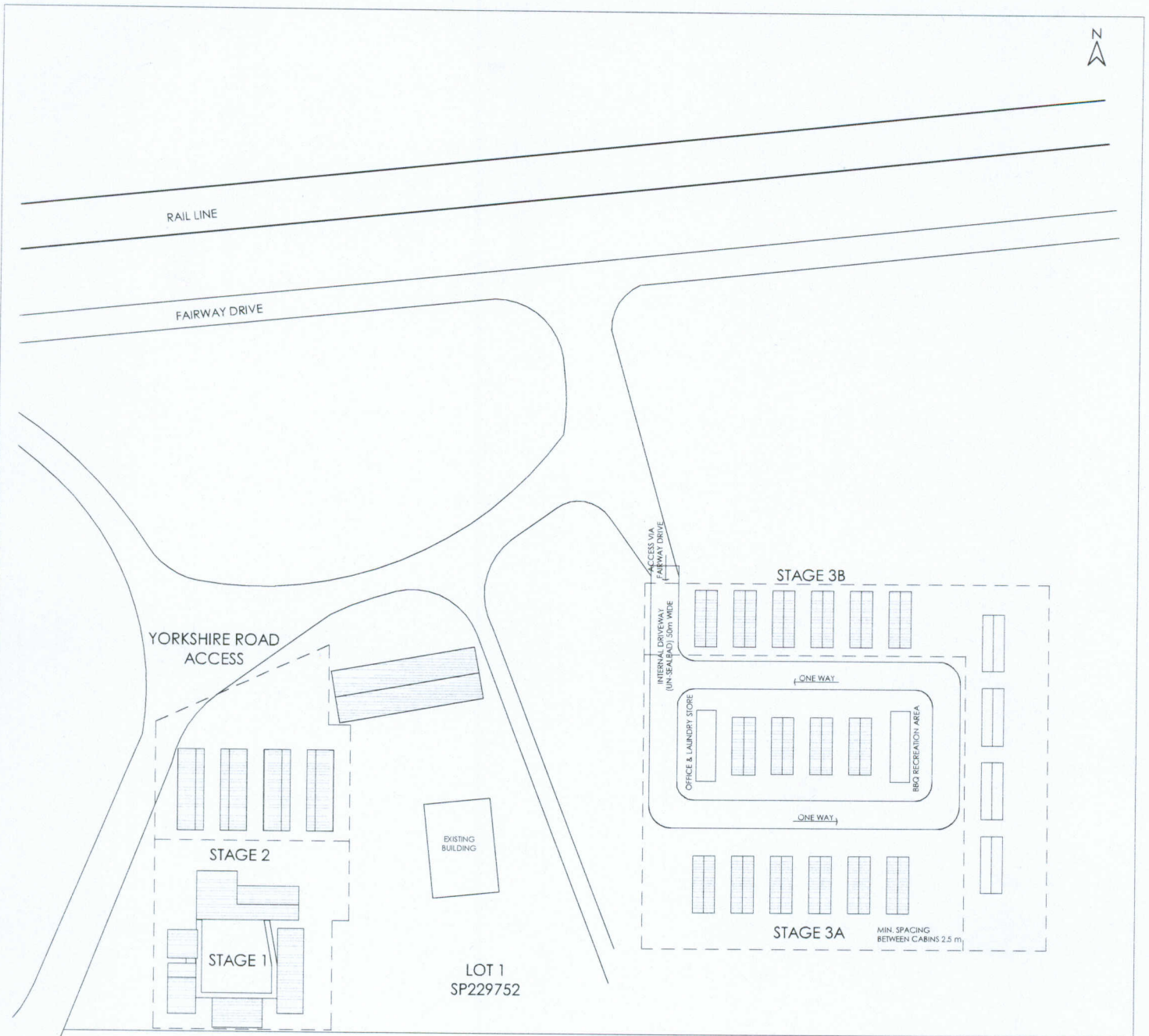
7. The development is to provide a minimum of one (1) parking space for every two (2) accommodation units.
8. Car parking and parking areas are to be designed in accordance with *AS2890.1 – Parking facilities: Off Street Carparking* other than the car park widths which are to be 2.7m.
9. Parking is to be designed in accordance with *AS1428 – Design for Access and Mobility*.
10. Car parking areas are to be sealed, unless otherwise agreed to

Health and Safety

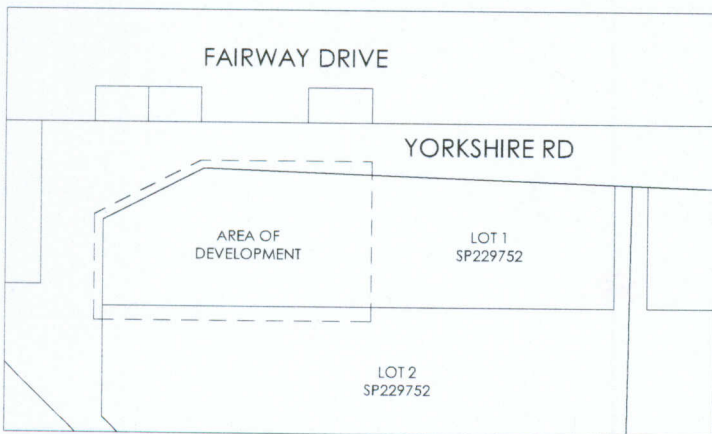
11. Equipment and machinery is to be stored within appropriately covered storage areas. Covered storage areas being any fixed structure which is either wholly or partly enclosed by walls and which is roofed.
12. Waste storage and outdoor storage areas are to be screened from public view and located no less than 5m from a site boundary.

Advice

1. Council would like to advise the applicant that provisions of the Aboriginal Cultural Heritage Act 2003 and the Queensland Heritage Act 1992 may apply to this development.
2. The developer/owner must demonstrate compliance with all conditions of approval prior to obtaining a certificate of classification for the use of any new buildings.
3. The developer may still require approval for plumbing and drainage works, building works or other works under other relevant legislation prior to commencement of works.



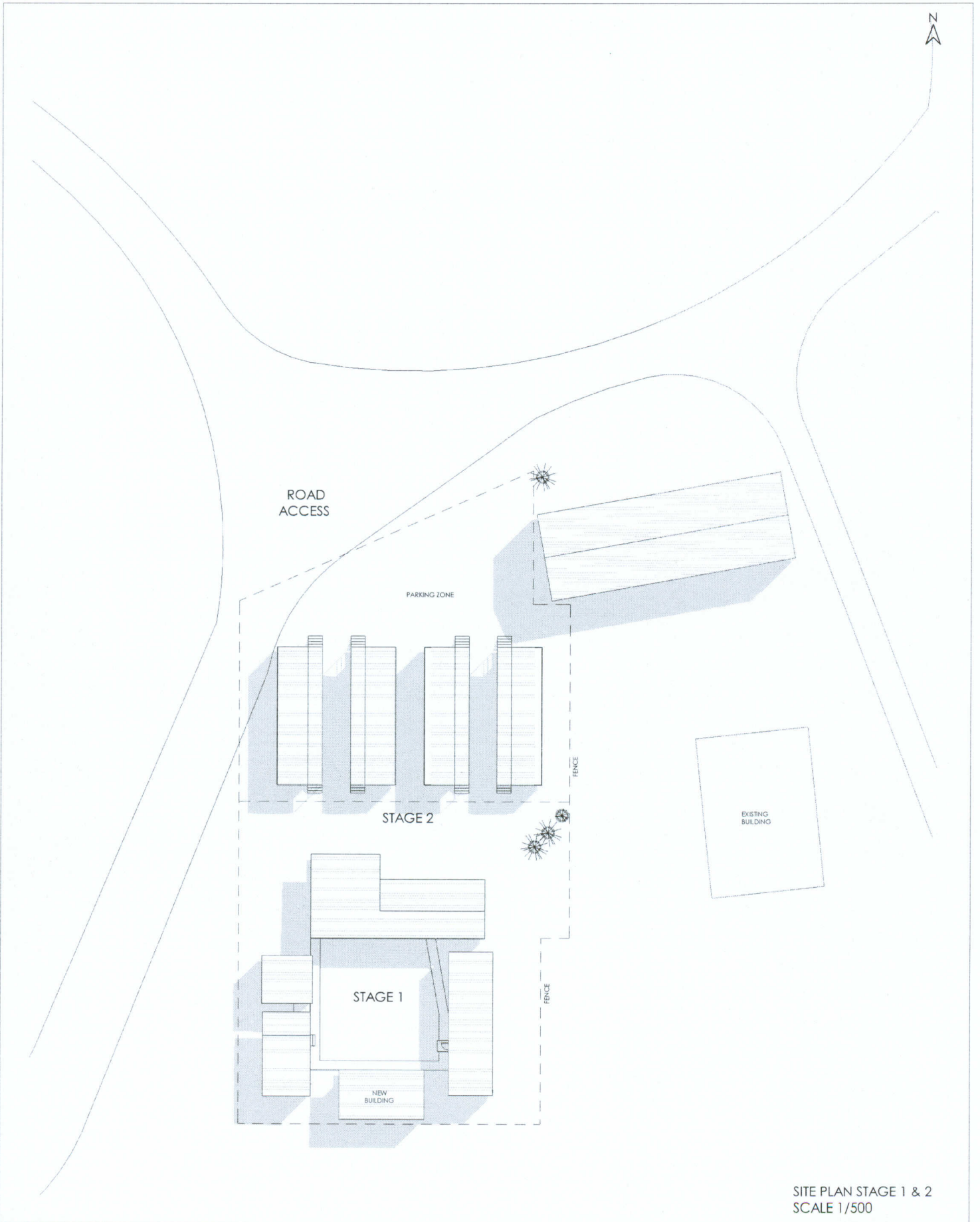
SITE PLAN STAGE 1 2 3A 3B
SCALE 1/1000



DEVELOPMENT SUMMARY

STAGE 1	ACCOMMODATION BUILDING: 11x4m DONGA
STAGE 2	ACCOMMODATION BUILDING (4): 14.4x4.8m DONGA INCLUDING 1.5m DECK
STAGE 3A & 3B	CABIN SITES: UP TO 10 CABINS PER STAGE 4x6m CABINS (EACH CABIN TO HAVE ONE CARPARK ALLOCATED) OFFICE & LAUNDRY BUILDING: 12x5m BBQ & RECREATION AREA: 12x5m.

IMPORTANT NOTE
DIMENSIONS AND AREAS ARE APPROXIMATE ONLY AND ARE SUBJECT TO FINAL SURVEY AND LOCAL AUTHORITY APPROVAL.



SITE PLAN STAGE 1 & 2
SCALE 1/500

ACCOMMODATION
PROJECT

DATE DECEMBER 2020

SCALE

1 : 500

Site Stage 1 & 2

A01



ACCOMMODATION PROJECT

DATE DECEMBER 2020

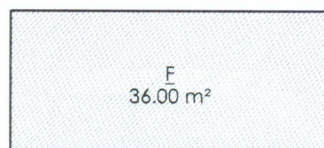
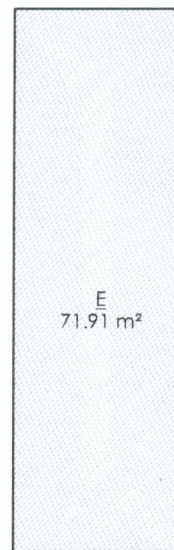
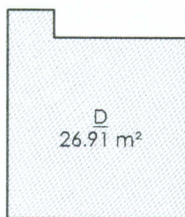
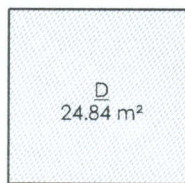
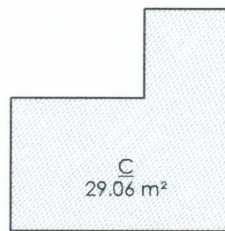
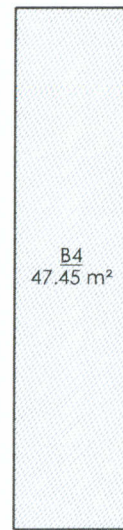
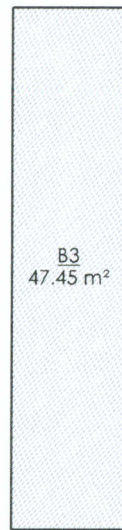
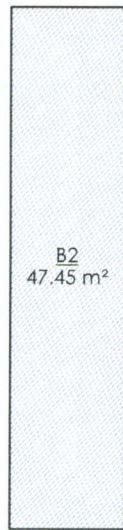
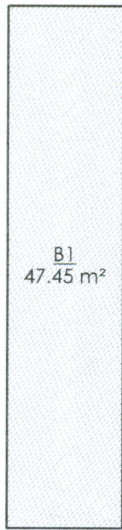
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1 : 200

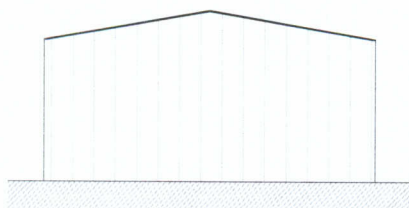
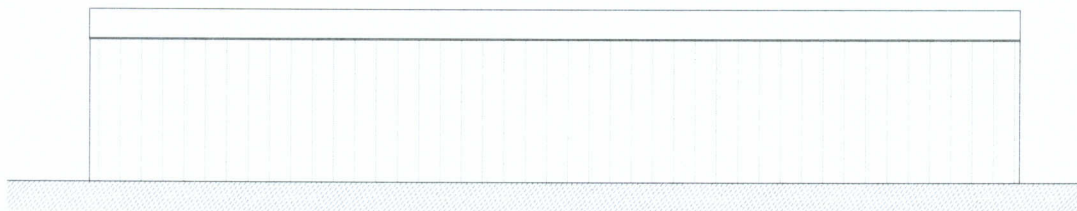
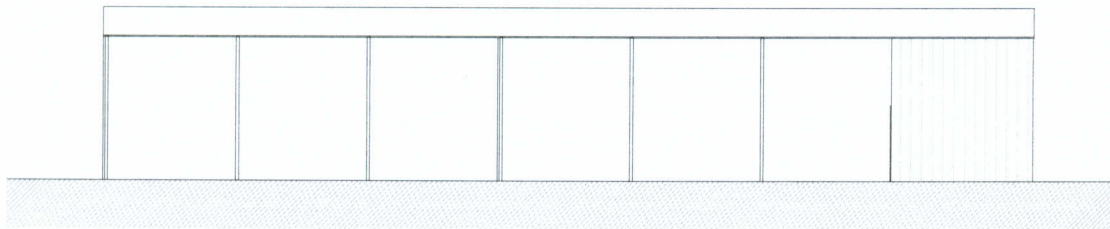
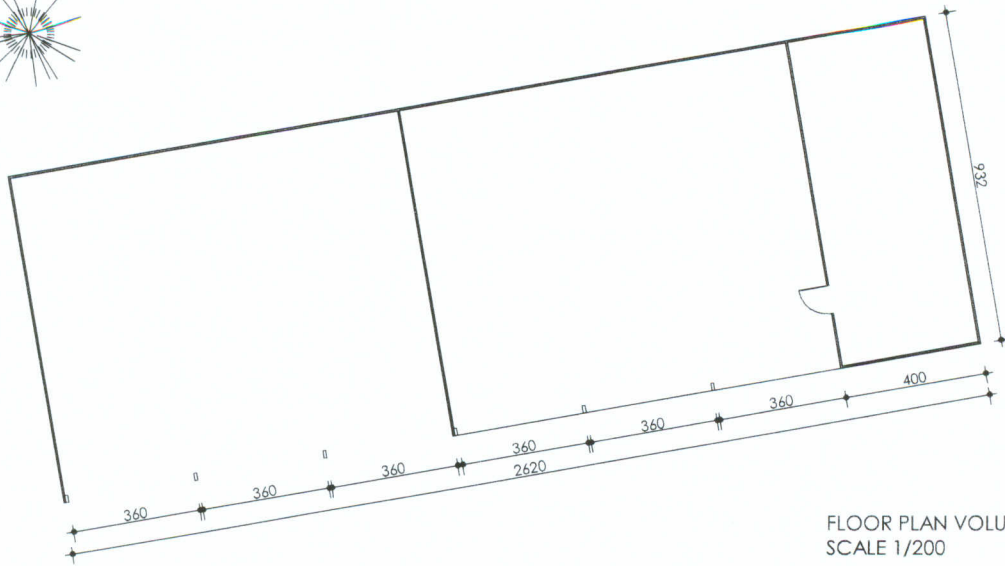
General Plan

A02

FLOOR PLAN STAGE 1 & 2
SCALE 1/500

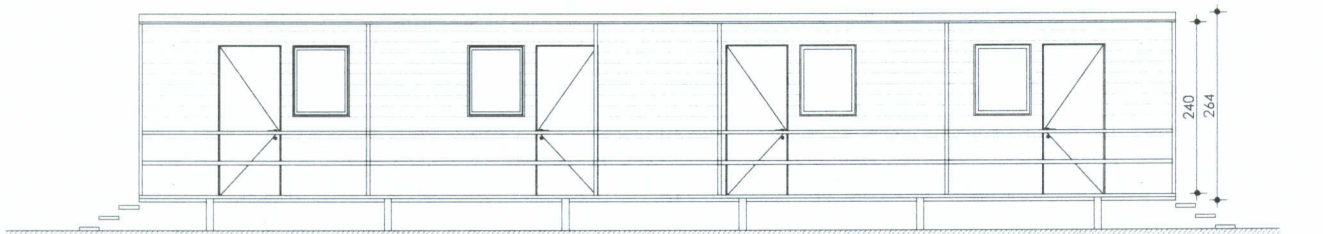


AREA PLAN STAGE 1 & 2
SCALE 1/500

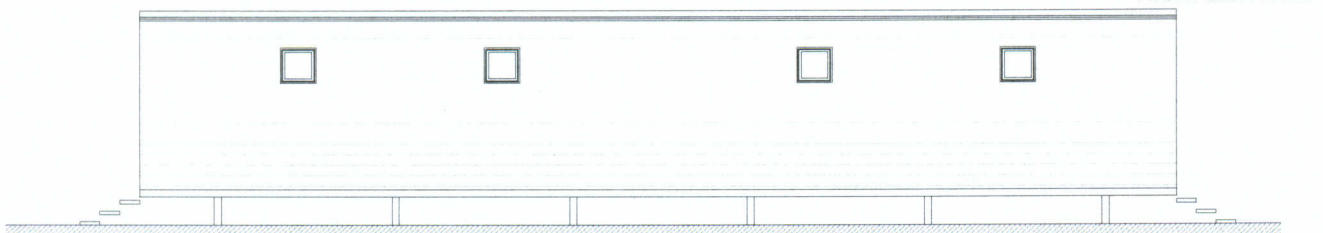




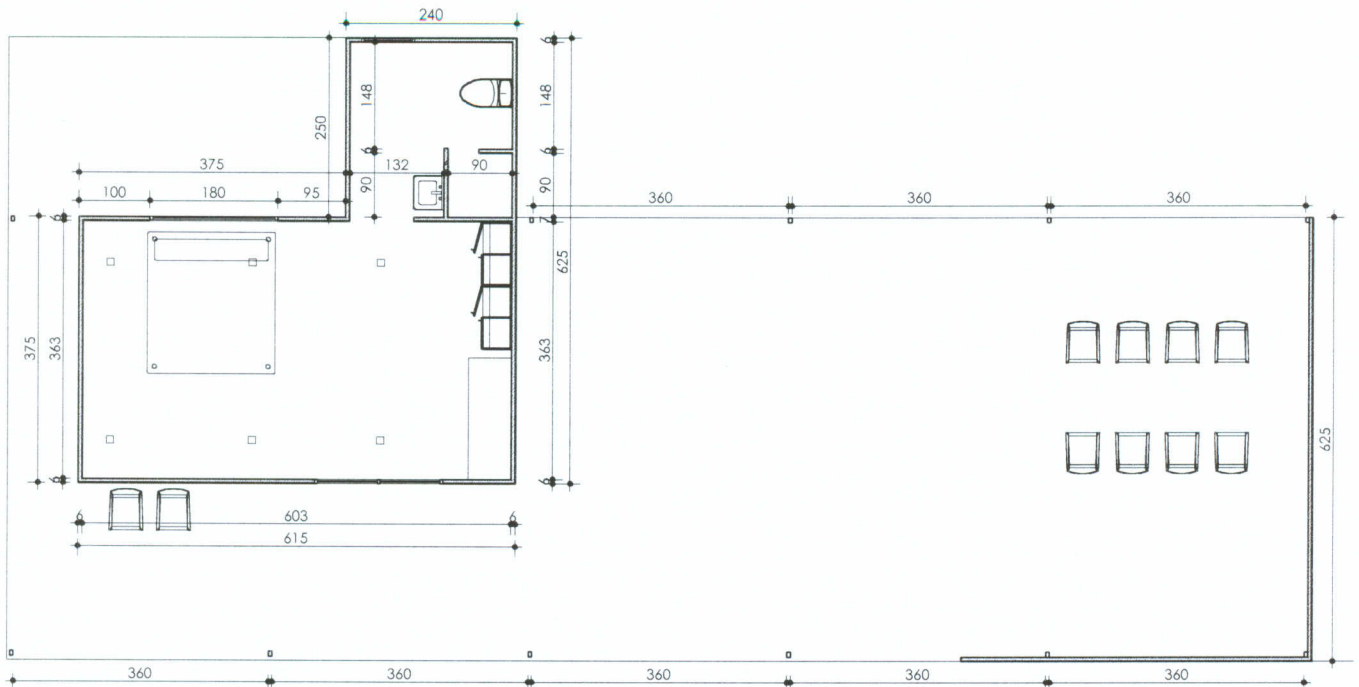
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SCALE 1/100



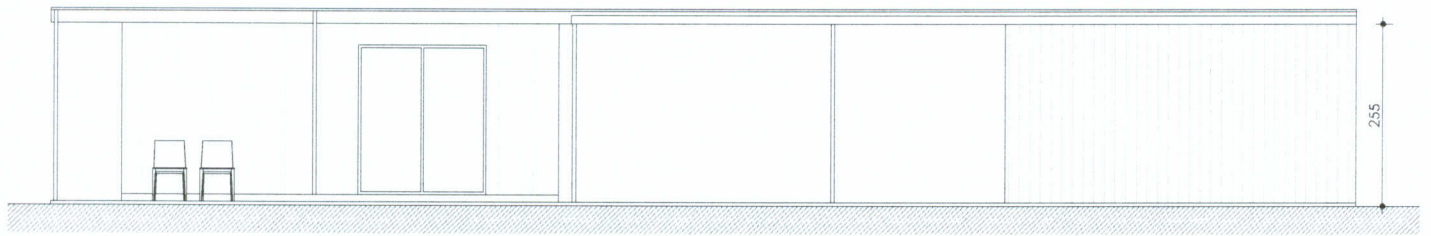
FRONT ELEVATION



BACK ELEVATION



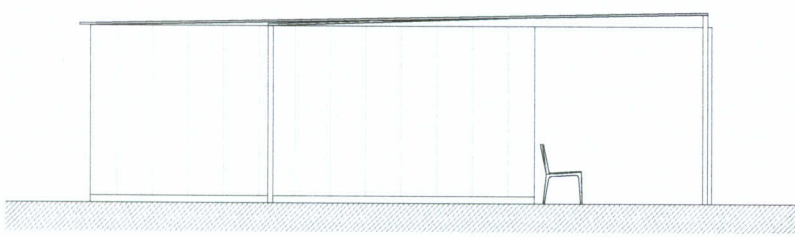
FLOOR PLAN VOLUME C
SCALE 1/200



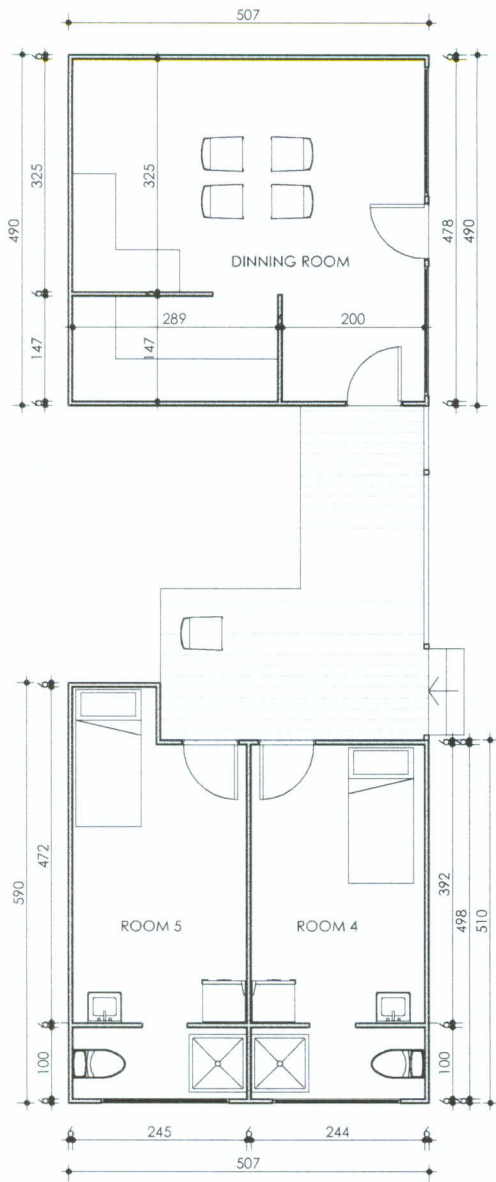
SOUTH ELEVATION



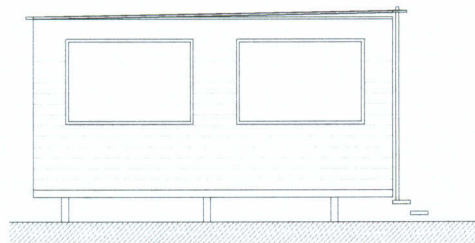
NORTH ELEVATION



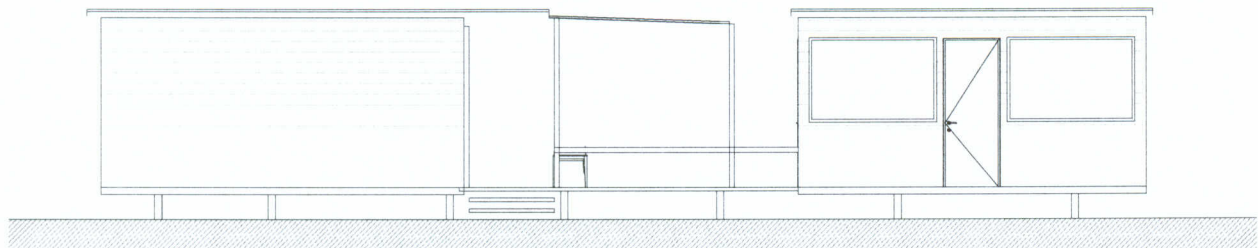
SIDE ELEVATION



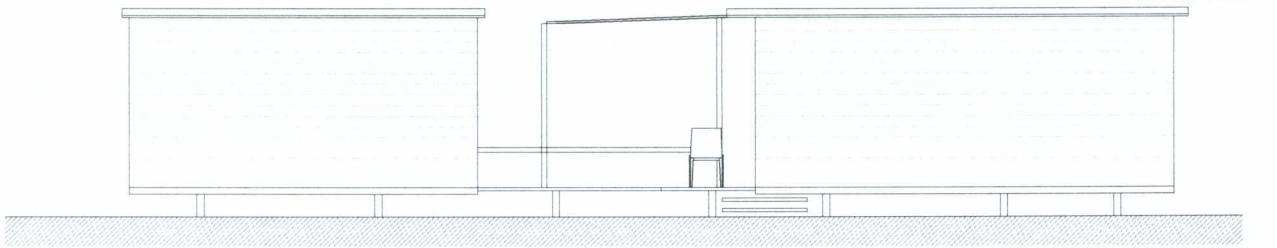
FLOOR PLAN VOLUME D
SCALE 1/200



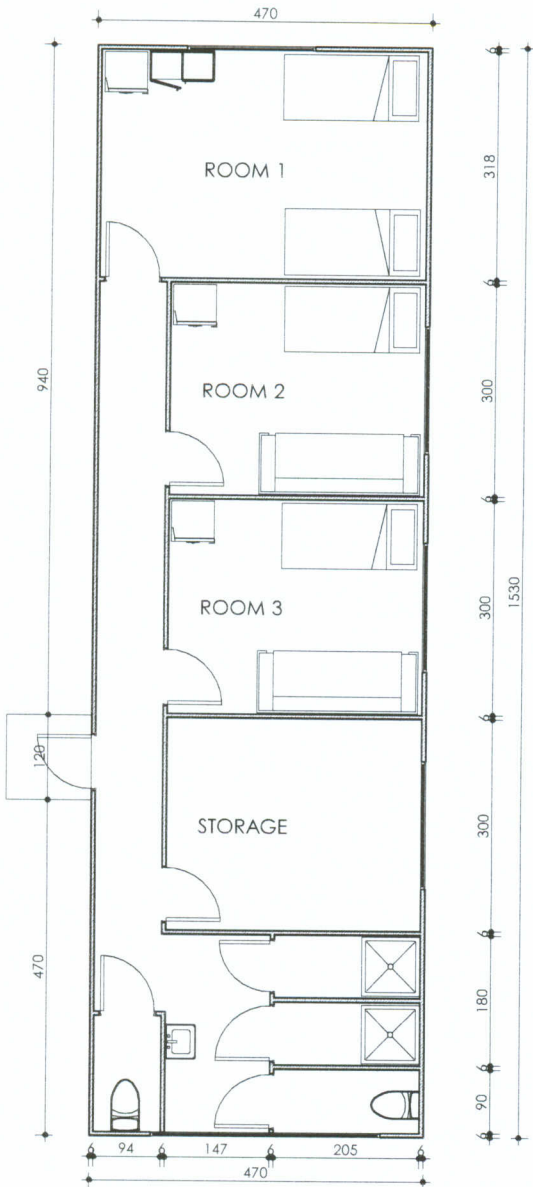
SOUTH ELEVATION



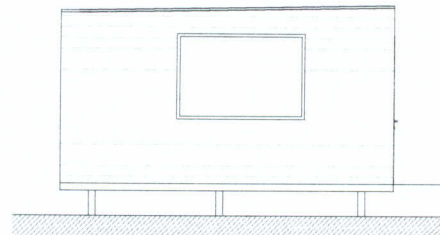
EAST ELEVATION



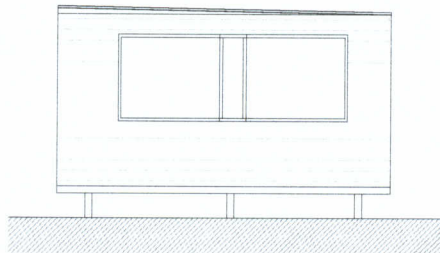
WEST ELEVATION



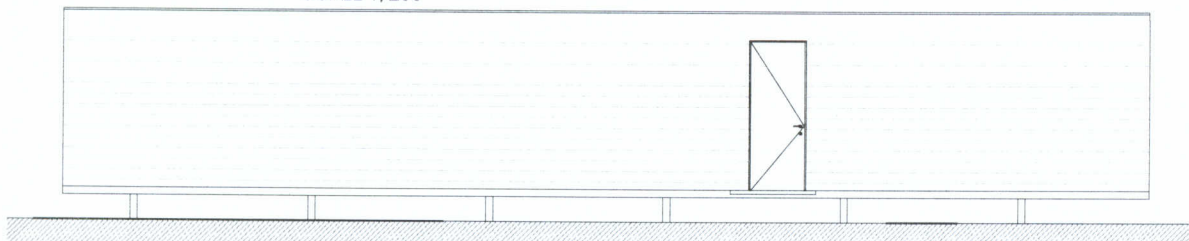
FLOOR PLAN VOLUME E
SCALE 1/200



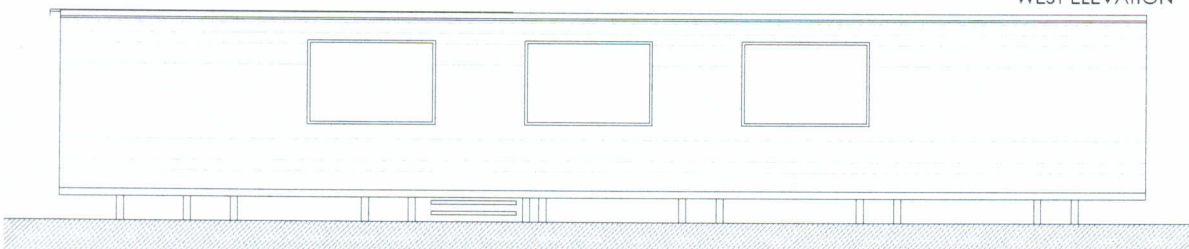
NORTH ELEVATION



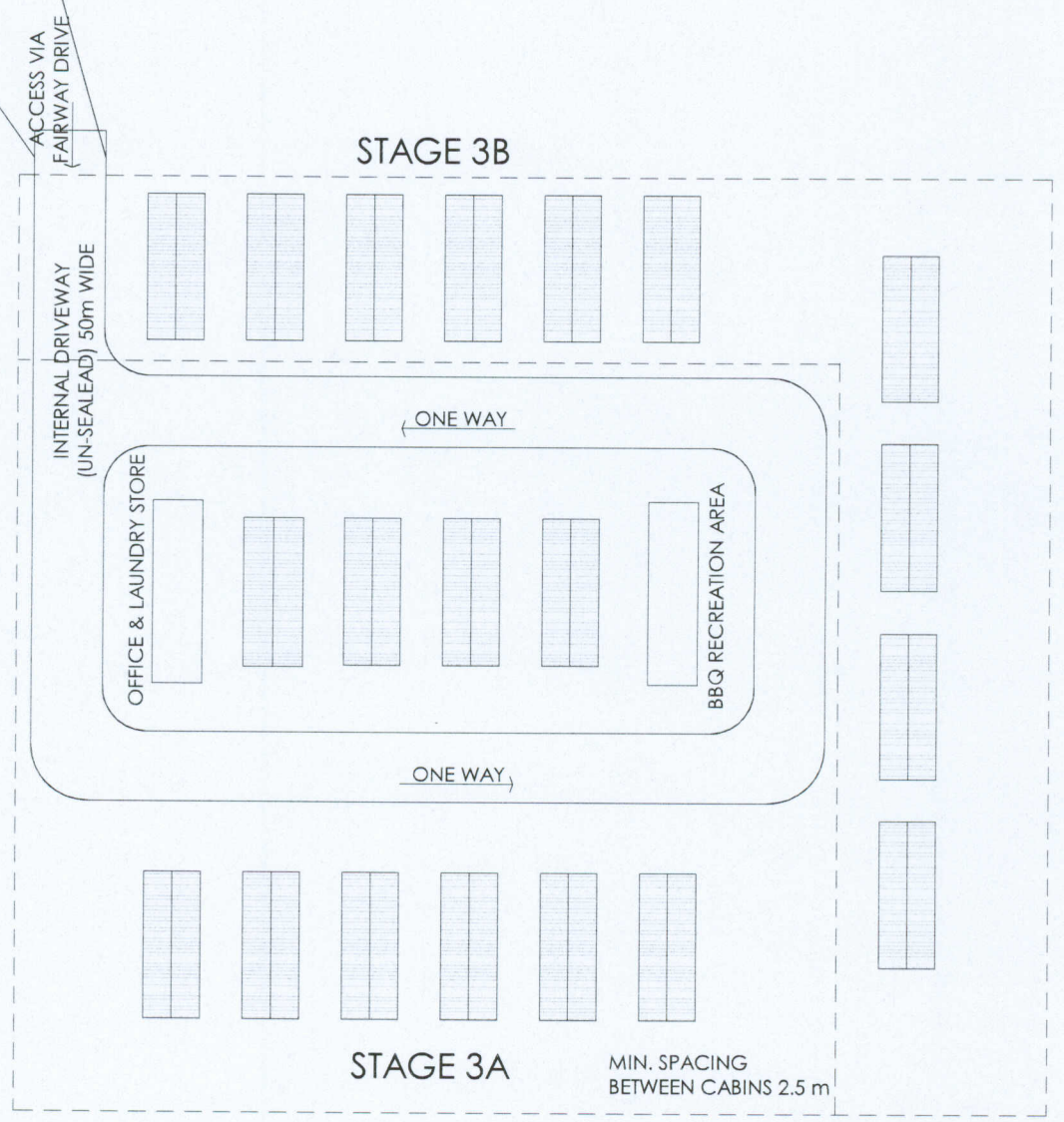
SOUTH ELEVATION



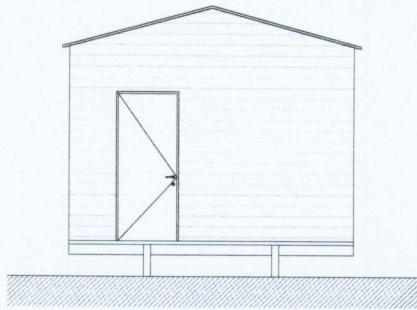
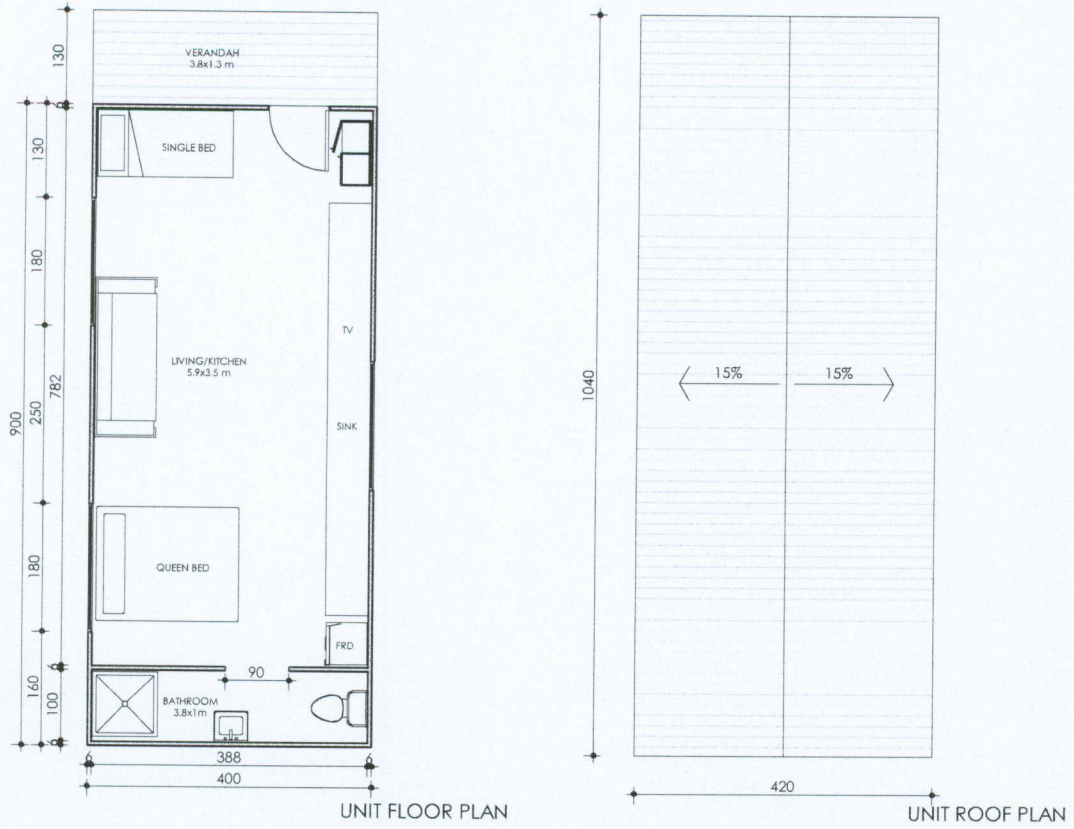
WEST ELEVATION



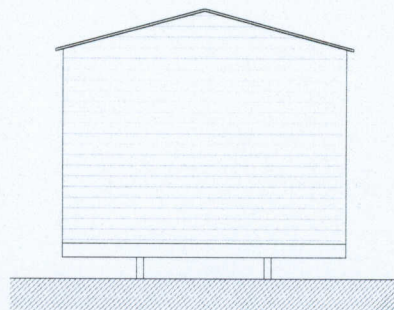
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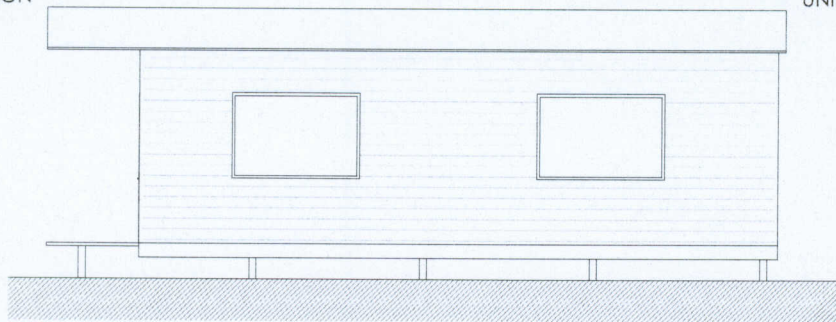
FLOOR PLAN STAGE 3A & 3B
SCALE 1/500



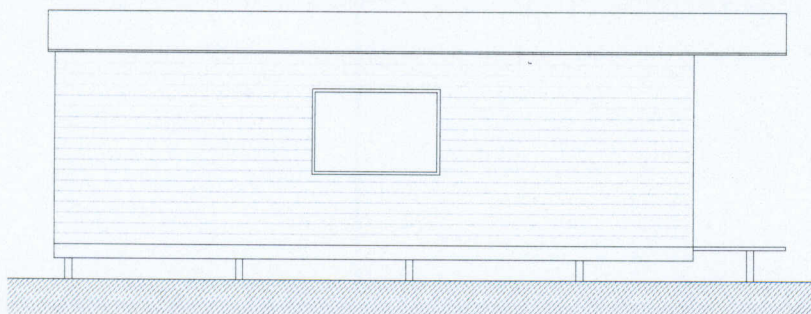
UNIT NORTH ELEVATION



UNIT SOUTH ELEVATION



UNIT WEST ELEVATION



UNIT EAST ELEVATION

ACCOMMODATION
PROJECT

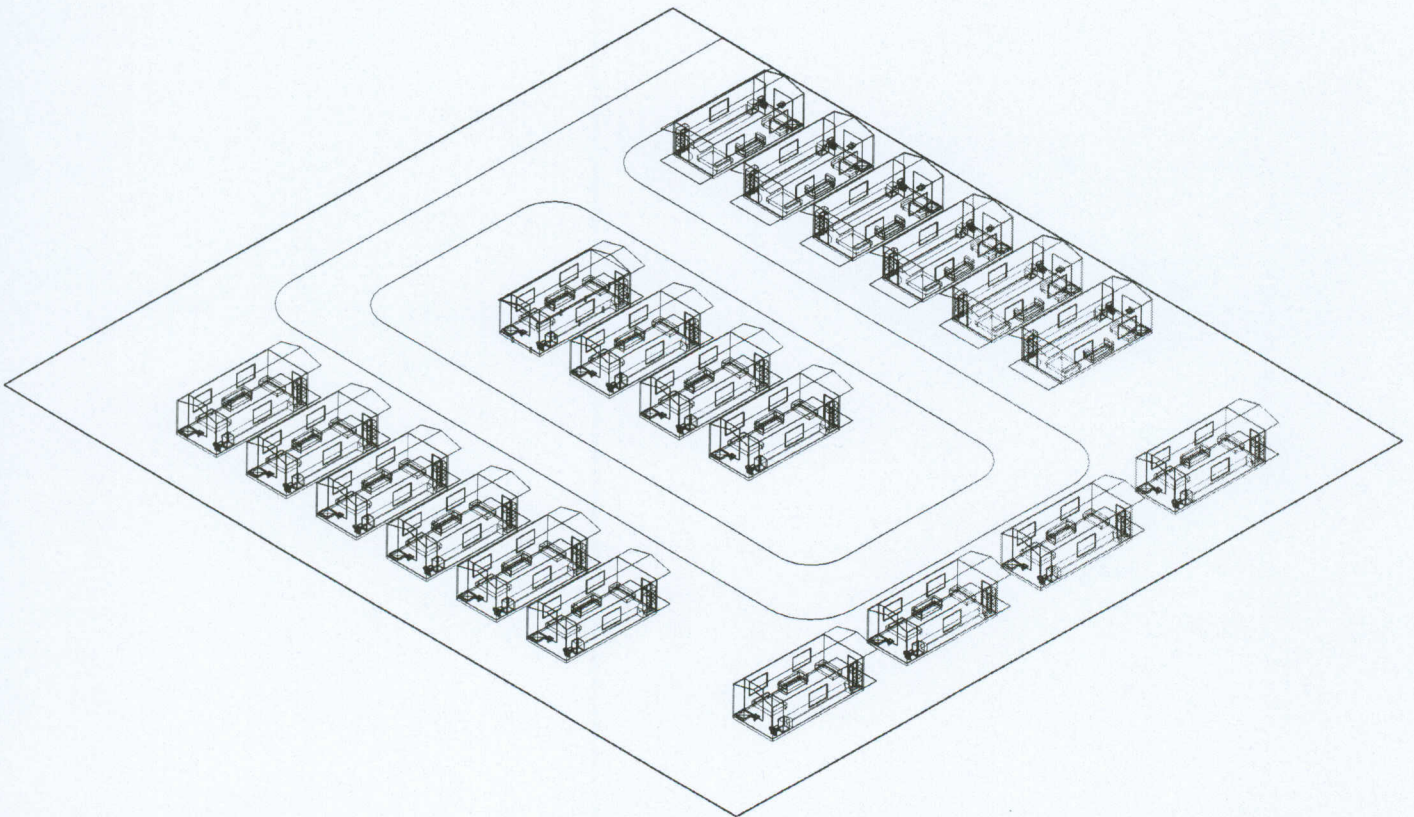
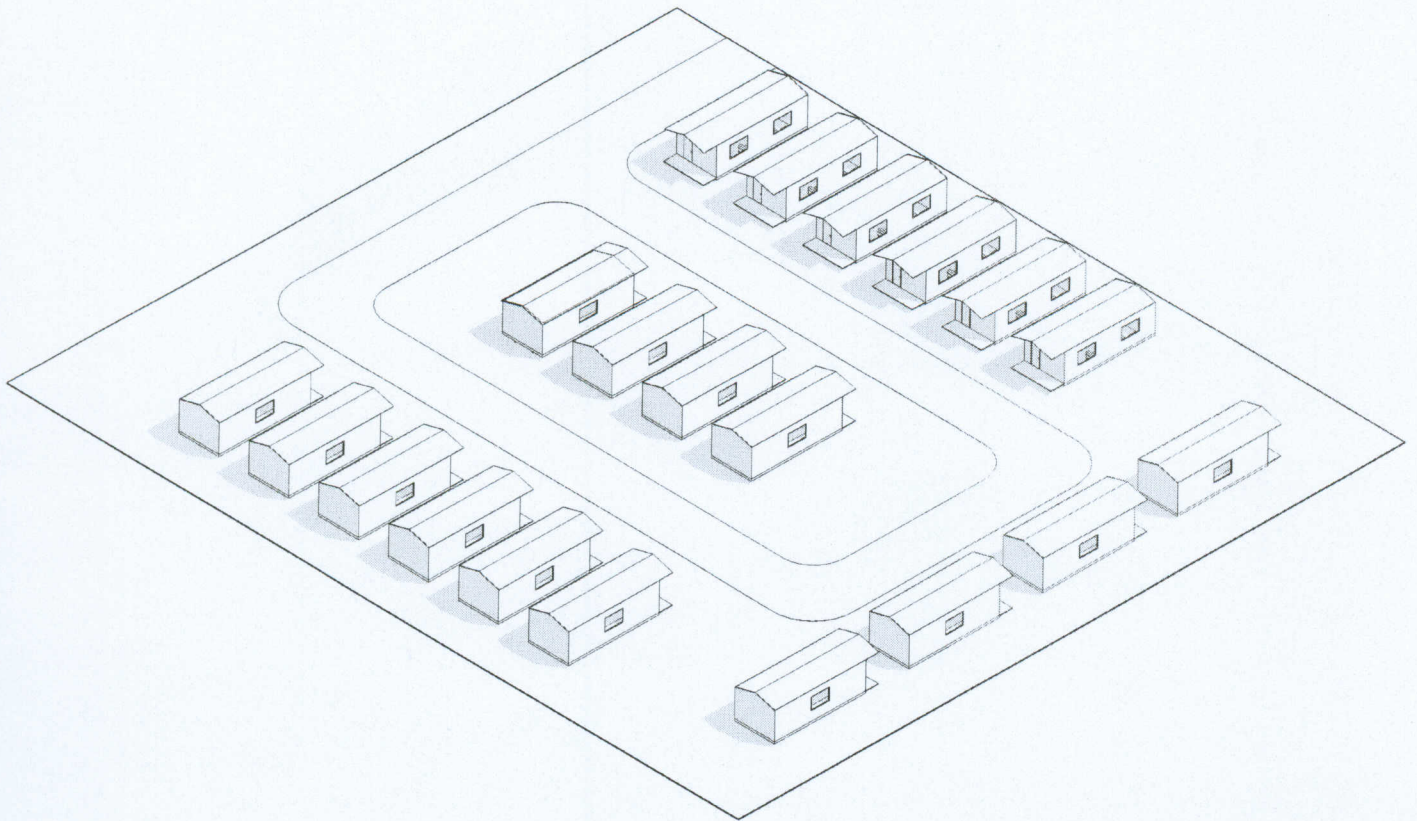
DATE DECEMBER 2020

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Unit

A15



ACCOMMODATION
PROJECT

DATE DECEMBER 2020

SCALE

STAGE 3 3D

A18



420 Flinders Street, Townsville QLD 4810
 PO Box 1090, Townsville QLD 4810
ergon.com.au

08 October 2020

McKinlay Shire Council

Via email: reception@mckinlay.qld.gov.au

cc Marwill Pty Ltd
 c/- Vision Surveys
 Attention: Andrea Henderson
 Via email: andrea@visionsurveysqld.com.au

Dear Sir/Madam,

Development Application – Material Change of Use for Non-Resident Workforce Accommodation (24 x 1 bedroom accommodation units, 20 x 1 bedroom cabins and recreation facilities over 3 stages) located at Golfcourse Road, Julia Creek, described as Lot 1 on SP229752.

Applicant Ref: 18294

Council Ref: DA2018_06.01

Our Ref: HBD 7057592

We refer to the above referenced Development Application which has been referred to Ergon Energy in accordance with the *Planning Act 2016*.

In accordance with Schedule 10, Part 9, Division 2 of the *Planning Regulation 2017*, the application has been assessed against the purposes of the *Electricity Act 1994* and *Electrical Safety Act 2002*. The below response is provided in accordance with section 56(1) of the *Planning Act 2016*.

Should the Assessment Manager decide to approve the proposed Material Change of Use for Non-Resident Workforce Accommodation (24 x 1 bedroom accommodation units, 20 x 1 bedroom cabins and recreation facilities over 3 stages), as an Advice Agency for the Application, Ergon requires that the assessment manager impose the following conditions:

1. This application is approved in accordance with the below referenced plans. Any alterations to these plans before the development application is decided are to be resubmitted to Ergon for comment:

Have you seen our fact sheets?

See the 'considerations when developing around electricity infrastructure' section of our website www.ergon.com.au/referralagency

Approved Plans			
Title	Plan Number	Issue	Date
SITE PLAN	18294-PP-01	C	15/09/2020

Should you require any further information on the above matter, please contact Angela Collins on 0447 671 554 or email townplanning@ergon.com.au.

Yours faithfully,



Angela Collins
Senior Planner

Have you seen our fact sheets?

See the 'considerations when developing around electricity infrastructure' section of our website www.ergon.com.au/referralagency

Appeal Rights

PLANNING ACT 2016 & THE PLANNING REGULATION 2017

Applicants have appeal rights under Chapter 6, Part 1 of the *Planning Act 2016*. Information about how to proceed with an appeal to the Planning and Environment Court may be found on the Court's website:

Planning and Environment Court

website www.courts.qld.gov.au/courts/planning-and-environment-court

Planning and Environment Court (Townsville)

post PO Box 1032 Townsville Qld 4810

visit 31 Walker Street Townsville Qld 4810

telephone (07) 4799 7261 (general enquiries) / (07) 4799 7263 (registrar)

email townsville.hcregistry@justice.qld.gov.au

In addition, Chapter 6, Part 2 of the *Planning Act 2016* affords the opportunity to proceed to an appeal to the Development Tribunals. Appeals to the Development Tribunals may be addressed to:

Development Tribunals

post Department of Housing and Public Works, GPO Box 2457 Brisbane Qld 4001

visit Mineral House, 41 George Street, Brisbane

telephone 1800 804 833

facsimile +61 7 3237 1248

email registrar@hpw.qld.gov.au

website www.hpw.qld.gov.au/DevelopmentTribunals



7.0 COMMUNITY SERVICES



Ordinary Meeting of Council Tuesday 19th January 2021

7.1 Subject: Community Services Monthly Report
Attachments: Nil
Author: Community Services Team Leader
Date: 12th January 2021

Executive Summary:

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: **December 2020**.

Recommendation:

That Council receives the Community Services monthly report for December 2020

The following report highlights the data for each of the Functional Areas of the Community Services Department.

Grants & Funding

This section aims to provide Council with an update regarding the current grant submissions and applications.

Smart Hub Project

Council has sent an invite to the Minister's Office regarding the official opening of the Smart Hub. The tentative date presented to the Department was February 16 which would coincide with the Ordinary Meeting of Council.

Australia Day Celebrations 2021

Council has been successful in its application to once again host an Australia Day Ambassador for our Australia Day Awards Ceremony. This year Council will host a morning ceremony in Peter Dawes Park with a free community breakfast provided. We will be joined by John Lazarou who is a highly regarded philanthropist and co-founder of the Coffee Club.



Community Development Officer

Resilient Queensland

QRA representative presented their Resilient Queensland Plan and the implementation plan for the Queensland Strategy for Disaster Resilience. QRA continued to meet with most other councils either in person or at the NWQROC meeting, where they spoke about potential governance structures and received feedback from the NWQRO that they were comfortable using the ROC in its entirety for the purpose of the project.

Resilient Queensland brief overview

The Queensland Government is focused on strengthening disaster resilience so that communities are better equipped to deal with the increasing prevalence of natural disasters. The objectives of the Queensland Strategy for Disaster Resilience (QSDR) are being delivered through the Resilient Queensland 2018–2021 engagement and implementation plan to achieve the Queensland Government's vision of making Queensland the most disaster resilient state in Australia. A key outcome of Resilient Queensland will be the development of regional resilience strategies that will support the coordination and prioritisation of future resilience building and mitigation projects across Queensland.

Regional Resilience Strategies for all Queensland regions

By 2022, every Local Government in Queensland will be part of a regional resilience strategy that clearly identifies and prioritises actions to strengthen disaster resilience over time.

The purpose of these strategies is to develop a consistent and coordinated approach to managing natural disasters that will enhance community safety and resilience.

Our approach

The co-design approach with local and regional stakeholders uses local knowledge to address local disaster risks. Taking an integrated planning approach means the strategies are locally-led, regionally-coordinated and state-facilitated for achieving social, economic, built and environmental resilience outcomes.

Resilience across the region

The approach results in stronger relationships, a clear story of what disaster resilience means to people from their local viewpoint, and better coordination and prioritisation of initiatives aligned to future funding to create a more disaster resilient region.

Progress to date

Completed Regional Resilience Strategies include:

- Central West Queensland Regional Resilience Strategy
- Mary Regional Resilience Strategy
- Fitzroy Regional Resilience Strategy (Flood Warning

Infrastructure Network)



- Burnett Catchment Flood Resilience Strategy.

State-wide rollout

The next phase involves progressing Regional Resilience Strategies for every Queensland region. In late 2020 – early 2021 the Queensland Reconstruction Authority (QRA) will commence working together with councils and key stakeholders to deliver strategies and action plans using regional boundaries that are drawn from listening to local to and regional stakeholders.

Stakeholders: Who should be involved?

Key council staff, ROCs, community members, not-for-profit groups, and other local organisations can help to develop a shared understanding of challenges affecting the region and advance shared solutions to common problems.

Stakeholders will work together to:

- Continue existing efforts to understand disaster risks and identify regional hot-spots
- Consider a range of hazards including flood, fire, earthquake, severe storm, storm tide and cyclone
- Tell the story of what resilience means in their region
- Develop pathways to build resilience and improve community capacity
- Identify actions for future implementation to better connect regions and Local Governments to funding opportunities.

Articulous

CDO's from across each effected shire participated in a small business crisis resilience focus group to help support crisis preparation, response and recovery for small businesses in each region.

Articulous Communications has been engaged by the Department of Education, Small Business and Training to develop digital crisis resources for the North and North West Queensland small business community to recover and build resilience before, during and after a crisis. Discussed were the types of resources that may be most useful for small businesses in the McKinlay Shire. Potential resources may include checklists around preparation, response and recovering, communication tips, key messaging and other tools such as videos.

Local Recovery Sub Plan Workshop - QRA

A meeting was held between the QRA and Council executive staff, Councillors and community members to develop Local Recovery Sub Plan Workshop and to establish an effective framework for supporting disaster recovery within our community. The workshop was facilitated by QRA, and will assist council to further develop our Local Recovery Plan.

A brief overview of the day is as follows:

Session 1 (Understanding the community) –

- Community overview: people, climate, resilience



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- Community strengths: connectedness, leaders, participation, Indigenous artefacts
- Environment: physical and biological landscape
- Key community sites, facilities, housing and services
- Access to community
- Community events
- Cultural considerations for outside staff

Session 2 (Governance) –

- Recovery sub-group composition
- Resourcing: local and external resourcing
- Funding considerations

Session 3 (Recovery Planning) –

- Activities and options to address potential recovery challenges for the community
- Development of key recovery actions
- Recovery support and collaboration

Flood Recovery and Buy Local Community Gift Cards

Cards	Amounts
252 Flood Assistance	\$63,000.00
19 Local Buy Campaign	\$4750.00
Total	\$67750.00
Redeemed	\$66,750.00
Balance unspent	\$1,000.00



Julia Creek Caravan Park

Although December is typically outside of peak visitation, the Park experienced a relatively high amount of guests for the month. The self-contained cabins were the most popular form of accommodation utilized by guests which provided an increase in revenue. The Park is looking in fantastic condition following the rain over the Christmas break in anticipation for the upcoming season.

The RMS booking system shows gross revenue of \$33,084 for the month of December, compared to \$24,139 in November. Please find below other visitor statistics obtained through the RMS system.

JC Caravan Park Revenues December 2020

Type of service	OCTOBER Total revenues (incl GST)	NOVEMBER Total revenues (incl GST)	DECEMBER Total revenues (incl GST)
Donga Units	\$2,590	\$3,145	\$3,555
Powered Sites	\$12,848	\$4,963	\$4,078
Cabins	\$15,090	\$7,245	\$22,670
Unpowered Sites	\$2,463	\$645	\$528
Sub Total	\$32,991	\$15,998	\$30,831
Artesian Baths incl. salts	\$7,230	\$2,555	\$1,713
McIntyre Park	\$72		
Cheese Platters	\$3,425	\$1,350	\$400
Laundry	\$714	\$316	
Long Term Stay	\$6,720	\$3,920	\$140
Calculated Total	\$51,152	\$24,139	\$33,084

JC Caravan Park Occupancy By Category December 2020

Type of Service	% Occupancy
Donga Unit	35%
Cabin – 4 berth	88%
Cabin – 6 berth	66%
Unpowered site	2%
Powered site	13%
Powered camp site	
Long Term	14%

JC Caravan Park Artesian Bathhouse Usage December 2020

Type of Service	Number of bookings
Boundary Rider Huts	7
Replica Rain Water Tank Bathhouses	60



Library & Funeral Services

December provided an opportunity for local children to escape the heat and participate in some school holiday activities. A highlight of the activities was the children completing the painting of river rocks to adorn the new garden at the Smart Hub area. McKinlay Library are also continuing their Mini Readers Program where quite a few young children attend the Library on a weekly basis to engage in reading their most favourite books.

With the easing of many COVID restrictions, it is planned that the Library will return to normal operation in 2021 and be able to undertake a number of programs which Council has received funding to complete. These include the 'First 5 Forever' and 'Tech Savvy Seniors' programs.

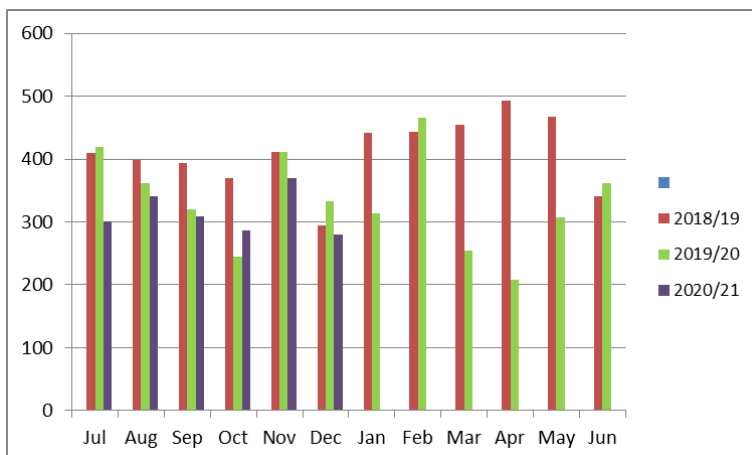
JC Library Memberships December 2020

Type of Membership	Total Membership
Adult	284
Junior	64
Institutions	2
Tourists	6

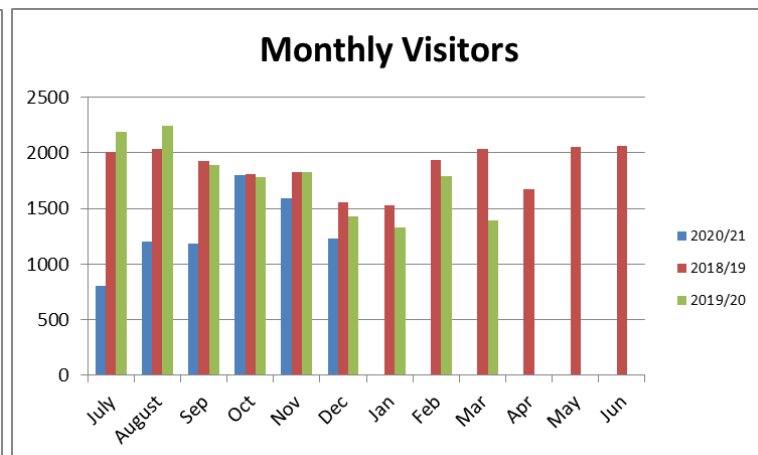
JC Library Services Provided November 2020

Services Provided	Total Amount
Reservations satisfied	41
Requests for books	38
Internet/Computer usage	
iPad usage	
WiFi usage	

JC Library Monthly Loans December 2020



JC Library Monthly Visitors December 2020





Tourism

As is normally the case, December is an extremely quiet month at the Visitor Information Centre due to the warm weather, and an early closure due to staff taking a well earned break. General maintenance and a clean up of the Dunnart enclosure was able to take place in readiness for the 2021 season.

Total Visitor Numbers for December 2020

There were 40 visitors to the Julia Creek Visitor Information Centre in December. There have been 3589 visitors to the Julia Creek Visitor Information Centre this year to date (YTD).

Total Locals for December 2020

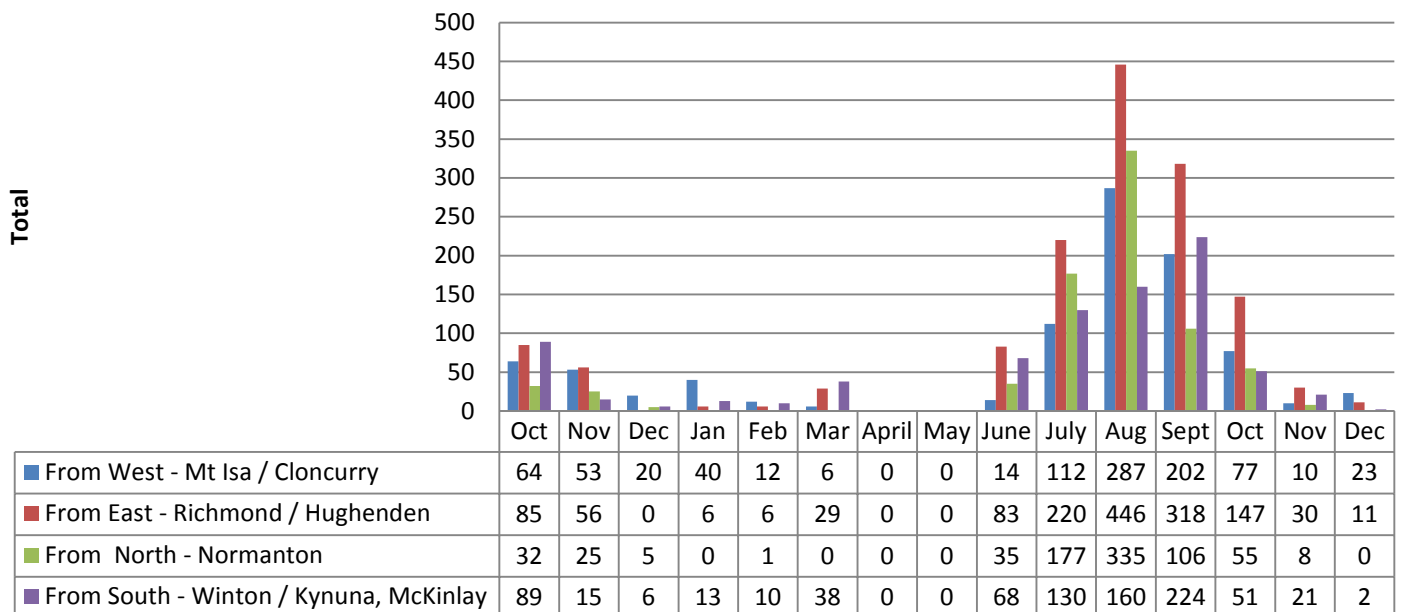
There were a total of 4 local visitors to the Julia Creek Visitor Information Centre in December. There have been 87 local visitors to the Julia Creek Visitor Information Centre this year to date (YTD).

Beneath the Creek Entries December 2020

There were 0 entries to Beneath the Creek in December due to the facility being closed for repairs and maintenance. There have been 575 entries to Beneath this Creek this year to date (YTD).

North West Regional Statistics for December 2020

North West Regional Statistics October 19 - December 2020





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RV Site Permits December 2020

There were 1 RV Site Permits issued in December 2020. There have been 845 RV Site Permits issued in the Year to Date (YTD).

Digital and Social Media Figures

	Facebook Page Likes		Instagram Likes		Websites	
	MSC	JC VIC	MSC	JC VIC	MSC	JC VIC
December 1	6,304	4,377	993	2,086	Sessions	Sessions
December 31	6,445	4,395	1,003	2,148	2,706	467
					Users	Users
					1,730	411



Julia Creek Early Learning Centre

Current enrolments

There are currently 29 children enrolled at the Service

Changes to Enrolments

A total of 7 children have left the service due to their enrolment in Julia Creek State School and 4 children have relocated.

New Enrolments

There are 8 new enrolments for 2021.

Attendance

The centre had 104 attendances (actual) over the 13 days of care offered during December. This equated to an average of approx. 8 children per day.

Significant events:

- Emma was able to return to the Service for the final two weeks of the year following unexpected family commitments.
- Staff held a small graduation ceremony for children and families leaving the Service to attend their first year of primary school.
- Staff were treated to their Christmas Party at a gathering at Gannon's Hotel and were praised for their tireless efforts, hard work and dedication throughout the year after being faced with lots of uncertainty and upheaval.



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Swimming Pool

No data received for December.



Sport & Recreation

Daren Ginns Centre:

The month of December has seen another boost in gym memberships following on from a successful month in November, with another 13 new members signing up to utilise this great facility. It has been fantastic to see all members utilising the new equipment, and taking the right steps towards improving their fitness even during the holiday season.

Our ideas box has continued to be popular, with some great ideas coming in from members. We are continually looking for ways to improve this facility for the benefit of the community, and from these community suggestions we will continue improvement into the New Year. We have also continued to receive some terrific feedback from new and visiting members on how great of a facility the Daren Ginns Centre is.

School Holiday Program:

Although the students finished off their school year at the end of November, they were kept busy during the December school holiday program with a wide range of fun activities! These holidays saw the vast majority of activities being 'beat the heat' sessions, with students from Julia Creek SS & Mount Isa School of the Air, coming together to have some fun and try new things. We had movie days, water play, indoor sports centre challenges, Christmas crafts at the library, BBQ at the pool, as well as utilising the newly developed 'Smart Hub', for some tech fun and creating their own Christmas stories. It was great to see the kids getting involved, with the vast majority attending every day and giving all activities a go.

Social Sport:

Social Sport concluded in the month of December, which remained popular with community members and kids, coming in to get active and try out some different sports right up to the end. Even as the days got warmer, everyone attending didn't let the heat get to them and continued to take part and have fun! The rest of December utilised community feedback to work towards community social sport initiatives into the New Year.

Move It NQ – North Queensland Sports Foundation:

The Move It NQ program has continued along strongly in the community, with the free Group Fitness and 1 on 1 Personal Training options remaining incredibly popular. Tuesdays and Thursdays Group Fitness have seen an awesome variety not only in the workouts completed, but also in attendees with each week bringing new people keen to have a go and improve their fitness levels. We averaged around 6-10 people each session, with people from all backgrounds encouraged to, and have been attending which is incredibly inspiring to see their improvement as the weeks go on.

The 1 on 1 Personal Training has remained popular throughout December as well, with regular attendees continuing to progress on their fitness journey. Throughout these final sessions for 2020, we took the time to reflect on their achievements to date, with massive improvements in weight loss, functional movement, strength and overall wellbeing.

The Group Fitness and Personal Training attendees are all excited to continue to tick off their fitness goals into 2021.



Community Health

CHSP OCCASIONS OF SERVICE (OoS)		
	OoS	Hours
Nursing Care	31	16.75
Personal Care	6	2.0
Total	37	18.75

LOCATION OF CHSP OCCASIONS OF SERVICE	
Home Visits	25
Clinic Visits	0
Phone Consults	2
Telehealth	0
Other	1
Transport to Medical Appointments	4

NON-CHSP COMMUNITY NURSING OCCASIONS OF SERVICE		
	OoS	Hours
Home Visits	2	--
Hospital Visits	0	MPHS downgraded to CSCF level 1 in November 2020
Phone Consults	3	--
Clinic Consults	0	0
Meetings	6	MPHS x3, CAN, DON , Kalan
Health Promotion Sessions	0	Festive season – short close down over Xmas/New Year



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REFERRALS

NIL

HEALTH PROMOTION

Uncertainty and anxiety in the community persisted about future of local health care services after Julia Creek MPHS was downgraded by NWHHS from a hospital to a clinic in November 2020. Likely to remain this way until March 2021.

GENERAL BUSINESS

Discussion had between Community Nurse and Community Services Team Leader about Council's capacity to offer support to residents who might be living with problematic squalor / hoarding.



CHSP – Commonwealth Home Support Program

Events and Activities

The 2020 year concluded with clients and staff coming together for a wonderful Christmas Lunch at Gannon’s Hotel. Some clients had family join them for the festive season while some travelled away to be with family. For those clients staying in Julia Creek, CHSP Co-ordinator ensured the continuation of MOW and shopping activities.

Stats December 2020

CHSP currently have a total of **24** clients.

Service Offered	Number of Clients
Transport	30 Two-way trips
Social Support	31 Visits
Personal Care	10 visits 1 clients
EXERCISE	
Counselling/Support, Information and advocacy (client)	5 hours
Shopping	5 trips (3 pick-up)
GAMES	(0 sessions)
Luncheon	30 Attended (3 sessions)
Wednesday Meal	50 meals (including morning tea)
Meals on Wheels	55 Meals delivered
Home Maintenance	36 lawns mowed 18 clients
Domestic Assistance	6 clients, 29 visits
Pub Lunch	10 clients 1 session
Clients Transported for Doctors Appointments	6 CHSP clients

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:

114430



8.0 CORPORATE SERVICES



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8.1 Subject: Corporate Services Report
Attachments: Nil
Author: Corporate Services Team Leader
Date: 8th January 2021

Executive Summary:

The Corporate Services Report as of 31 December 2020 which summarises the financial performance and position is presented to Council.

Recommendation:

That Council receives the monthly Corporate Services Report for the period ending 31 December 2020.

Report:

The Corporate Services Report compares actual performance to date with the Council's proposed 2020-2021 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents it's wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

Income Statement Variances/Comments:

Most of the revenue received in December was for roads including TIDS, culvert works, RMPC and flood damage. December revenue included the close out payment for 2018 flood damage.

Expenditure for the month is mostly operational costs with most of the costs for infrastructure and works and community services.



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INCOME STATEMENT SUMMARY				
	Actuals	Variance	YTD Budget	Full Year Budget
Total Income	20,452,351	82%	24,809,890	49,619,780
Total Expenses	(12,999,023)	153%	(8,518,245)	(17,036,489)
Net Result	7,453,328	46%	16,291,646	32,583,291
Less Capital Revenue	15,062,360	76%	19,829,273	39,658,546
Operating Result (excl. Capital	\$ (7,609,032)	215%	\$ (3,537,628)	\$ (7,075,255)

STATEMENT OF FINANCIAL POSITION			
	2021 Actuals		2020 Actuals
Current Assets	20,921,063		25,136,597
Total Non-Current Assets	236,083,455		228,620,012
Total Assets	257,004,518		253,756,609
Total Current Liabilities	7,723,994		11,585,523
Total Non-Current Liabilities	130,703		272,166
Total Liabilities	7,854,697		11,857,689
Net Community Assets	\$	249,149,821	\$ 241,898,920
<u>Community Equity</u>			
Asset Revaluation Surplus	79,503,337		79,503,335
Retained Surplus	169,246,484		162,395,585
Total Community Equity	\$	249,149,821	\$ 241,898,920

STATEMENT OF CASH FLOWS			
	2021 Actuals		2020 Actuals
Cash Flows from Operating Activities	(9,034,862)		4,693,817
Receipts, Payments & Interest Received			
Borrowing Costs			
Cash Flows From Investing Activities	9,444,520		(2,009,228)
Payments and Proceeds for PPE			
Capital Income			
Cash Flows from Financing Activities	-		-
Loan Payments			
Net increase (decrease) in cash held	409,658		2,684,589
Cash at beginning of the financial year	18,835,421		16,150,832
Cash at the end of the period	\$	19,245,079	\$ 18,835,421



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Summary By Departments

Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	15,541,789	39%	40,162,046	9,579,440	22%	43,575,986
Governance & Partnerships	-	0%	-	494,771	53%	937,987
Corporate Services	3,554,388	50%	7,144,058	597,693	30%	1,987,501
Economic Development	269,045	66%	410,420	291,859	27%	1,080,550
Community Services	842,220	57%	1,488,484	1,536,180	37%	4,135,707
Health Safety & Development	41,058	41%	99,047	342,522	49%	699,500
Environmental Management	203,852	54%	375,525	156,558	34%	461,600
	20,452,351	41%	49,679,580	12,999,023	25%	52,878,831

Capital Works Program 2020-2021 Version 1.0

Infrastructure & Works	Actuals	Budget	Grants/Other
Roads	\$3,978,564.53	\$7,580,801.83	\$7,830,802.00
Wastewater	\$159,957.29	\$1,217,540.00	\$1,215,000.00
Water	\$1,187,018.95	\$1,881,600.00	\$1,458,000.00
Transport	\$0.00	\$139,984.00	\$119,984.00
Other	\$14,003.65	\$995,000.00	\$40,000.00
Subtotal	\$5,339,544.42	\$11,814,925.83	\$10,663,786.00
Environmental Management	Actuals	Budget	Grants/Other
Reserves	\$15,444.31	\$103,256.28	\$0.00
Subtotal	\$15,444.31	\$103,256.28	\$0.00
Community Services & Facilities	Actuals	Budget	Grants/Other
Community Buildings & Other Structures	\$537,149.65	\$1,159,232.00	\$860,907.00
Parks & Gardens	\$121,148.46	\$404,146.00	\$383,846.00
Council Housing	\$15,823.18	\$153,500.00	\$0.00
Subtotal	\$674,121.29	\$1,716,878.00	\$1,244,753.00
Corporate Services	Actuals	Budget	Grants/Other
Corporate Buildings & Other Structures	\$15,242.76	\$574,205.45	\$252,000.00
Other	\$1,464.55	\$25,000.00	\$0.00
Economic Development	\$45,428.94	\$643,000.00	\$252,272.73
Subtotal	\$62,136.25	\$1,242,205.45	\$504,272.73
Total	\$6,091,246.27	\$14,877,265.56	\$12,412,811.73

Capital Works Program 2020-2021

Infrastructure & Works	PM	Job Cost	Actuals	2020/21 Budget	Grants/Other	Comments	Committed Costs
Roads							
Gilliat/McKinlay Road - Sealing Works	DERS	0460-1040-0002	237,213	975,484	1,275,484	Project amended to be \$250k with 50/50 funding from TIDS and R2R. Project completed which seen the final 2.1kms Project not progressing and will be reflected at mid year budget review.	\$4.00
Gilliat/McKinlay Road - Floodways	DERS	0460-1040-0004	-	300,000	300,000	Funded by R2R and works to be undertakn in the New Year and completed in May 2021	
Burke Street - reseal	DERS	0460-1040-0009	6,181	350,242	350,242	75% of works completed in 2019/20 and remaining 25% to be completed in 2020/21. Intersection Upgrade, Landscaping. Combo Water hole and Landsborough highway. Works scheduled to be completed in New Year.	\$3,880.93
Combo Waterhole Sealing Project	DERS	0460-1040-0020	10,393	1,500,000	1,500,000	Funding under LRCIP. Council completd work in December 2020 under budget.	
Road Upgrade STP to Dog Pound	DERS	0460-1040-0021	6,060	8,500	8,500	Funding under LRCIP. Council to complete works which will be done after Christmas when staff return.	
Julia Creek Refuse Tip Road Upgrade	DERS	0460-1040-0022	-	21,600	21,600	Survey of Gravel Pits, Geo tech for testing of gravel.	
Gravel Pits	DERS	0430-1100-0000	-	50,000		LRCIP funded. Works to be completed early in New Year, weather permitting.	
Upgrade Bunda Pelham Road	DERS	0460-1040-0023	-	200,000	200,000	Project complete - Budget \$500,000	
Nelia/Bunda Reseal	DERS	0460-1040-0025	451,108			Project complete - Budget \$525,484	
Punchbowl Reseal	DERS	0460-1040-0026	452,810			LRCIP funding. Work will be carried out in New Year, but anticipate that there will be savings for this project.	
McIntyre Park Walking Path	DERS	0430-2610-0005	-	30,000	30,000	LRCIP funded. Stabilising and Reseal Cost \$ 190,000 15000 sqm2. Should be completed around May 2021.	
Julia Creek Truck Bay Stabilisation and Reseal	DERS	0460-1040-0024	-	190,000	190,000	Total RV \$8,611,300.94 (this includes REPA & Project Management) Betterment \$5,256,183. Project complete	
Betterment Project - Gilliat/McKinlay Rd	DERS	0460-1060-0001	3,718,717	3,954,976	3,954,976		
TOTAL ROADS			4,882,482	7,580,802	7,830,802		

Wastewater			Actuals	2020/21 Budget	Grants/Other		Committed Costs
Julia Creek Sewer Fencing Irrigation Area	DERS	0480-1900-0007	163	80,000	80,000	W4Q funding. Requirement from the QLD department of Environment and Science. Standard man proof fence for 3.9hec, approx 800m.	\$50.50
Airport Septic or AWWSTP	DERS	0480-1900-0001	20,860	30,000	30,000	W4Q funding. Replace the septic system with a new 1800 litre tank, design and install a new disposal bed. Project complete	

Sewer Sub Main - Julia Street	DERS	480-1900-0008	72,418	75,000	75,000	W4Q funding. Connect 3 existing properties to the sewer line. Approx 50m long including 3 house connections. Project complete	
Hickman Street Pump Station Upgrade	DERS	480-1900-0009	66,353	1,002,540	1,000,000	Upgrade to be funded through Drought Communities Programme, 50% of funding to be received in 2019/20 and 50% 2020/21. Tender for works awarded to Re-Pump. Construction works on site to commence 11th January 2021	\$699,514.44
Julia Creek Manhole Sewer Replacement Lids - Stage 3	DERS	480-1900-0006	163	30,000	30,000	W4Q funding. Requirement from QLD Department of Environment and Science. Intended to stop stormwater intrusion.	
TOTAL WASTEWATER			159,957	1,217,540	1,215,000		

Water			Actuals	2020/21 Budget	Grants/Other		Committed Costs
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Julia Creek Water - New Bore	DERS	0470-1800-0003	271,355	525,000	350,000	Installation of a new primary water bore located at the Lions Park Julia Creek, includes all interconnections and headworks. Bore completed, connection to network completed. Anticipate project to be fully complete end January.	\$283,539.20
Water Tower Renewal	DERS	0470-1800-0004	897,029	1,041,600	868,000	New estimate = \$868,000 for contract plus contingency \$173,600 (20% of contract that includes consultancy). Funding \$700k W4Q plus \$168k funding for stage 2 W4Q 20/21. All works completed.	\$9,472.99
Julia Creek Water Main Backflow Prevention	DERS	0470-1800-0001	163	50,000	50,000	W4Q funding. Part of the action plan agreed with QLD Department of Environment and Science. Require for ongoing operations. Install a dual check valve in front of each property in Julia Creek	
Julia Creek Secondary Water Supply - Southern side Julia Creek	DERS	0470-1800-0006	163	150,000	100,000	W4Q funding. Interconnection of the existing railway bore into the Julia Creek water reticulation network, proposed new 80m suction line in Mathews Street, headworks, pumps and power. This connection provides a backup in the event the existing bores fail. It is one of the best bores available at this point in time and it is recommended that this bore is connected within the next 3-5 years. Total cost of project \$150k, do in a staged approach. This will include Hilton Park Water Main works - 360m long, 110-125 HDPE pipe water main, located near the southern end of Fairway Drive next to the substation, intended to service Hilton Park property.	\$4,800.52
McKinlay Water Telemetry	DERS	0470-1810-0001	163	30,000	30,000	W4Q funding. Intended to monitor water tank levels and alert with alarms.	

McKinlay Bore pipework replacement	DERS	0470-1810-0002	-	60,000	60,000	W4Q funding. Replace rusting existing pipeworks between the tanks and, bores and water mains with new stainless steel type to ensure water quality. Length is approx 150m, width 150mm approx. Quotes received	\$32,744.41
Kynuna Water Upgrades	DERS	0470-1820-0001	18,147	20,000		Finalise connections for the new water tank on the ground - Project complete	
Kynuna Water Tower Ladder Reinstatement	DERS	0470-1820-0002	-	5,000		Repair the old tower.	\$4,545.00
TOTAL WATER			1,187,019	1,881,600	1,458,000		

Transport	PM		Actuals	2020/21 Budget	Grants/Other	Comments	Committed Costs
Julia Creek Airport - Shed	DERS	0430-1300-0006	-	20,000		Project in conjunction with Fuel Pod project Funded through the Cat C FNQ & NQ Monsoon Trough	
Julia Creek Airport - Fuel Pods	DERS	0430-1300-0007	-	119,984	119,984	Flexible Funding Program	
TOTAL TRANSPORT			-	139,984	119,984		

Other	PM		Actuals	2020/21 Budget	Grants/Other	Comments	Committed Costs
Plant & Vehicle Replacement	DERS	0440-4500-0001	14,004	955,000		As per Plant Replacement Program	\$20,543.49
Digital Road Signs (Variable Message Boards)	DERS	0440-4500-0003	-	40,000	40,000	Purchase two variable message boards on trailer with solar recharge - to be purchased out of Plant Replacement program as not eligible for funding under LRCIP	
TOTAL OTHER			14,004	995,000	40,000		

Environmental Management	PM	Job Cost	Actuals	2020/21 Budget	Grants/Other	Comments	Committed Costs
Reserve Water Upgrade and Poly Tanks	DERS						
Kynuna Reserve	DERS	0430-3300-0016	12,130	37,100		Rollover from 2019-20. Project complete	\$5,140.90
Reserve Fencing							
Gilliat Common	DERS	0430-3300-0003	3,314	49,386			\$3,647.55
Pasturage Reserve 2 Fencing	DERS	0430-3300-0004	-	16,771			
TOTAL ENVIRONMENT MANAGEMENT			\$ 15,444	103,256	\$ -		

Community Services & Facilities	PM	Job Cost	Actuals	2020/21 Budget	Grants/Other	Comments	Committed Costs
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Buildings & Other Structures

Artesian Bath Restoration	DCCS	0430-2290-0002	-	40,000.00	40,000	W4Q funding. Staged project, to renew fittings in bath houses. Budget for all four water tank bathhouses. Scope of Works and RFQ to be sent out early Feb	
Caravan Park replacement shed and concrete pad	DERS	0420-2600-0002	-	20,000.00		Concrete slab is down and shed is here. Awaiting minor plumbing works from Brad to shift pipes from shed entry	\$17,658.01

Caravan Park - Extension Veranda dongas	DCCS	0420-2150-0000	-	30,000.00	30,000	Extend veranda on dongas to protect from weather. W4Q funding. Scope of Works and RFQ to be sent out early Feb	
Caravan Park - Replacement of light poles, power supply Carport Bus & Hearse	DCCS	0430-2150-0000	163	50,000.00	50,000	W4Q funding. Upgrade of light and power supply poles. Council to look to engage consultant to provide appropriate scope of work to meet electrical requirements.	
	DERS	0420-4100-0006	-	18,000.00		6m x 7m Shed. Shed ordered	\$5,681.39
Innovation Hub	DCCS	0420-2190-Items	316,539	498,889.00	288,564	Based on total project budget of \$1,155,277 Funding comprised of BOR \$523,750, ARIP \$66814. Project completed, with minor items to be purchased e.g. cutlery	\$26.36
McKinlay SES Project	DERS	0420-2760-0000	20,517	41,808.00	41,808	Includes \$15k for McKinlay Stand Pipe	\$11,860.44
John McKinlay Statue	DCCS	0430-3120-0000	-	5,000.00		Industrial Laser Cutting	
Childrens Community Hub - Design	DCCS	0420-2530-0000	134,935	188,124.00	188,124	Detailed Design of Community Childrens Hub. Carryover. Vabasis engaged as consultant, concept design completed. Fully Funded through MIPP2 program. Project completed LRCIP funding. Replace softfall in Western yard. Project completed under budget	\$27,166.41
Early Learning Centre - Softfall	DCCS	0420-2600-0003	12,272	20,000.00	20,000		\$12,271.50
Father Bill Busuttin Centre Repairs	DERS	0420-3820-0000	-	30,000.00	30,000	LRCIP funding. Roof re-sheeting and painting	
Visitor Information Centre adjustable Stumps	DERS	0420-2130-0000	3,131	15,000.00		Josh to begin project before end of January depending on weather	
Visitor Information Centre Shade Structure	DCCS	0430-2130-0000	-	15,000.00	15,000	Works completed in December 2020 and under budget, invoice yet to be received	\$7,804.54
Tourism Signage Renewal	DCCS	0430-2291-0000	-	20,000.00	20,000	LRCIP funding. Tourism strategy meeting to be held to identify priorities of signs to be replaced	\$14,228.61
Swimming Pool - Landscaping and Irrigation	DCCS	0430-3755-0000	40,558	32,000.00	32,000	LRCIP funded. Completed end of October. Variation of approx. \$5500 for extra material/turf.	
Land Purchase - Community Venue	DCCS	0410-2000-0003	-	30,000.00		\$80k in total (originally proposed as a 3 year project, Yr1 \$30k, Yr2 \$30k, Yr3 \$20k)	
Julia Creek Water Tower Changeable Light Project	DCCS	0470-2280-0000	-	69,223.00	69,223	Funded through the Cat C FNQ & NQ Monsoon Trough Flexible Funding Program. Updated quotes received, works to be completed in early 2021	
Daren Ginns Gym Extension	DCCS	0420-2620-0000	9,035	36,188.00	36,188	\$150,000 grant funding. Project complete, couple invoices to be received	\$12,372.09
TOTAL COMMUNITY BUILDINGS & OTHER STRUCTURES			537,150	1,159,232	860,907		

Parks & Gardens

			Actuals	2020/21 Budget	Grants/Other		Committed Costs
McKinlay Tennis Courts	DCCS	0430-2680-0000	1,662	15,209	15,209	Flood Recovery Funding \$96,060. Purchased replacement equipment, project complete	
McIntyre Park Improvement Program	DCCS	0430-2610-0004	80,911	291,637	291,637	Flood Recovery Funding \$378,046. Majority of works completed. MSC received extension to complete remaining projects in 2021	\$43,716.10
Grandstand at Kev Bannah Oval	DERS	0420-2600-0008	-	10,000	10,000	LRCIP funding. DERS inspection completed to determine scope of works	\$459.10

McKinlay Centenary Park Shade Structure	DERS	0430-2700-0004	-	15,000		Replacement of shade structure. Project commenced with posts to be welded, shades to be installed early in 2021	
McIntyre Park Shade Sails	DERS	0430-2610-0006	-	30,000	30,000	LRCIP funding. RFQ's distributed and contractor engage to design and construct perforated aluminium screening for Race Track. PO issued Jan 21	
Funeral Equipment	DCCS	0440-3400-0000	-	5,300			
Julia Creek Cemetery - Irrigation Upgrade Stage 2	DERS	0430-2700-0005	38,576	37,000	37,000	LRCIP funded. Project near completion, awaiting tank and pump installation.	\$14,430.14
TOTAL PARKS & GARDENS			121,149	404,146	383,846		

Council Housing							Committed Costs
			Actuals	2020/21 Budget	Grants/Other		
3 Coyne Street, Julia Creek	DERS	0420-2610-0005	13,175	15,000		Bathroom renovations, rolling over from 19/20. Project complete	\$105.60
Airport Residence Bathroom	DERS	0420-2610-0011	1,123	3,500		Carryover for painting. Project complete	
8 Byrne Street - Bathroom	DERS	0420-2610-0001	-	20,000		Bathroom renovations. RFQ's to be sent out mid December.	
Council Housing Netterfield St- Fencing	DERS	0420-2610-0002	-	45,000.00			
33 Byrne Street Renovations	DERS	0420-2610-0003	1,525	70,000		Full house renovation, new kitchen, new bathroom, new floor, wall repairs, new aircons. Quotes sent out for works	
TOTAL COUNCIL HOUSING			15,823	153,500	0		

Corporate Services	PM	Job Cost	Actuals	2020/21 Budget	Grants/Other	Comments	Committed Costs
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Buildings & Other Structures

McKinlay Depot Fence	DERS	0420-4100-0001	163	42,000	42,000	W4Q funding. 277m of fencing. Quotes have been sought which close 15th Jan	
McKinlay Depot Carport	DERS	0420-4100-0002	-	16,000	16,000	W4Q funding Store Tractor and vehicles. Carport ordered, awaiting delivery	\$5,681.39
Purchase Land around Julia Creek STP	DERS	0410-2000-0006	15,080	50,000		Procure land. It is a regulatory requirement of inconsistent use. Application has been lodged and a price provided however currently looking at alternative tenure options to reduce cost burden to Council.	
Workshop Pit 6m Pre Fab	DERS	0420-4100-0005	-	200,000			
Julia Creek Refuse Tip Pads	DERS	0430-3110-0003	-	20,400		5 pads x 400sqm. Project to be completed in conjunction with road upgrade	\$162.76
Upgrade landfills all communities	DERS	0430-3110-0004	-	194,000	194,000	W4Q funding	
Purchase Land - Kynuna Refuse facility	DERS	0410-2000-0004	-	20,000		Procure land. It is a regulatory requirement of inconsistent use. Application lodged and currently awaiting assessment by DNR	
Purchase Land surrounding McKinlay Refuse	DERS	0410-2000-0005	-	20,000		Procure land. It is a regulatory requirement of inconsistent use. Lodged application, currently being assessed by DNR	
ELC new air conditioning	DERS	0420-2531-0000	11,924	-	7,986	Insurance claim. Project complete	

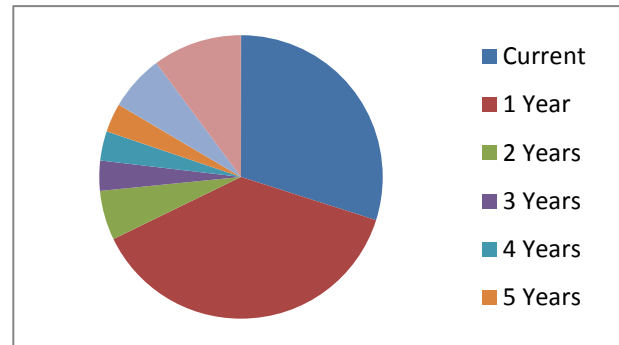
TOTAL CORPORATE BUILDINGS & OTHER STRUCTURES			15,243	562,400	252,000	
Other			Actuals	2020/21 Budget	Grants/Other	Committed Costs
Office Equipment - Replacement of furniture, IT equipment, software and other	DCCS	7180-4100-0002	1,465	25,000		\$1,499.77
Flood Warning Infrastructure Network Project	DCCS	0430-2760-0000	-	270,000	270,000	Fully funded through DRFA Cat D. Being managed externally through NWQROC
TOTAL OTHER			\$ 1,465	25,000	-	

Economic Development	PM	Job Cost	Actuals	2020/21 Budget	Grants/Other	Comments	Committed Costs
Julia Creek Dip & Yards Facility	DCCS	0430-3235-0002	44,988	412,000	187,273	DAF funded 50%. Tenders closed 4/12/2020. No tenders accepted and responders notified. DAF advised.	
New Dip Yards Stage 2	DCCS	0430-3235-0005	163	35,000	35,000	W4Q funded	
Purchase Land - Sale Yards	CEO	0410-2000-0002	-	150,000		Purchase of Aurizon Land	
Tourism AV Project	DCCS	0430-2293-0000	279	46,000	30,000	Producer engaged and script drafted. COVID has hampered a visit from producer	
TOTAL ECONOMIC DEVELOPMENT			45,429	643,000	252,273		
	TOTAL		6,995,164	\$ 14,865,460	\$ 12,412,812		
					\$ 2,452,648		



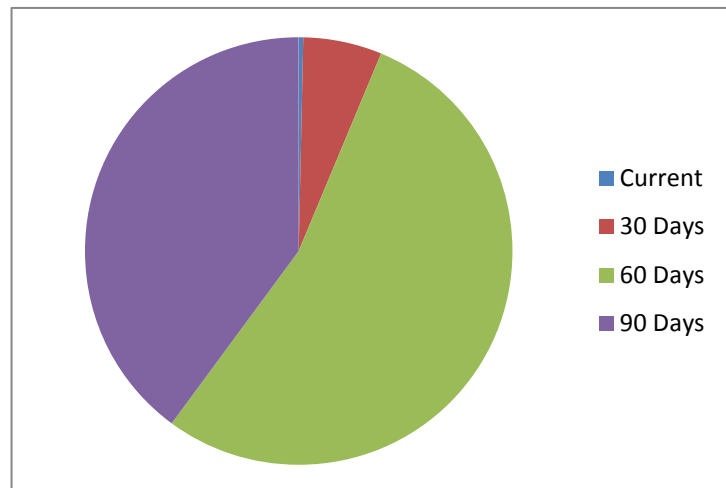
Outstanding Rates

	Dec-20	Nov-20
Current	48,030	56,343
1 Year	60,727	61,327
2 Years	9,033	10,932
3 Years	5,494	5,494
4 Years	5,381	5,381
5 Years	5,274	5,274
5+ Years	10,134	10,134
Interest	16,341	15,736
Total	160,414	170,622



Outstanding Debtors

Total	158,412.71
Current	540.51
30 Days	9,430.38
60 Days	85,231.13
90 Days	63,210.69



Consultation:

- Director of Corporate & Community Services

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 114412



Ordinary Meeting of Council Tuesday 19th January 2021

8.2 Subject: Local Government Remuneration Commission Annual Report 2020

Attachments: 8.2.1 - Local Government Remuneration Commission Annual Report 2020 (*Infoxpert ID: 114370*)

Author: Director Corporate & Community Services

Date: 5 January 2021

Executive Summary:

Each year the Local Government Remuneration Commission is required to undertake a review of the categories of Councils, and determine the maximum amount of remuneration for mayors, deputy mayors and Councillors as required by the *Local Government Act 2009* and *Local Government Regulation 2012*.

The Commission concluded its review on 25th November 2020, with the following determinations:

- No increase to the maximum remuneration levels for Mayors, Deputy Mayors and Councillors from 1 July 2021

Section 247 of the *Local Government Regulation 2012* provides that a council can decide to pay less than the determination, provided that a resolution is made before 1 July.

Recommendation:

For Councils consideration

Background:

The Local Government Remuneration Commission have delivered their Annual Report for 2020 which is attached for Councils reference.

The functions of the Commission are:

- to establish the categories of local governments, and
- to decide the category to which each local government belongs, and
- to decide the maximum amount of remuneration payable to the councillors in each of the categories, and
- to consider and make recommendations to the Minister about the following matters relating to councillor advisors—
 - (i) whether or not to prescribe a local government under section 197D(1)(a);
 - (ii) the number of councillor advisors each councillor of a local government may appoint;
 - (iii) the number of councillor advisors a councillor of the council under the *City of Brisbane Act 2010* may appoint; and
- another function related to the remuneration of councillors if directed, in writing, by the Minister.



Ordinary Meeting of Council Tuesday 19th January 2021

With categories of Councils, the Commission did have intentions to undertake a review of the Council categories in the 2020-2021 period following the quadrennial Queensland Local Government Elections, however this has been delayed due to the impacts of the COVID-19 global pandemic. The Commission intends to undertake a category review during 2021 and will invite Council's and stakeholders to make submission in early 2021.

The Commission determined that the maximum remuneration rates will remain unchanged and will continue at the levels as fixed for 1 July 2020. The maximum rates will continue to be:

Mayor \$108,222; Deputy Mayor \$62,435 and Councillor \$54,110.

The below are some of the factors the Commission considered in making its determination. The full list of factors considered is contained on pages 6-8 of the Annual Report.

- Decrease in Consumer Price Index (CPI) for the FY 30 June 2020
- Decisions of the remuneration tribunals of other States, both Western Australia and New South Wales determined no increase for the year.
- The determination of the Queensland Independent Remuneration Tribunal to provide a zero percent increase to the Base and Additional Salary Rates and Allowance System.

Additionally must note that the payment structure to Councillors (excluding mayor and deputy mayor) within category one remain based on 2/3 base payment and 1/3 to be received as a meeting fee. This means that a base payment of \$36,073.28 is payable for the 12 months commencing on 1 July 2021. A meeting fee of \$1,503.06 per calendar month is payable for attendance at and participation in, scheduled meetings of council subject to certification by the Mayor and/or Chief Executive Officer of the Council. Mayors and deputy mayors in category 1 councils are to receive the full annual remuneration level shown.

Section 247 of the *Local Government Regulation 2012* provides that a council can decide to pay less than the determination, provided that a resolution is made before 1 July.

Consultation:

Legal Implications:

Policy Implications:

Financial and Resource Implications:

Nil, budget for 2021-2022 will remain the same

InfoXpert Document ID:

114337

Local Government
Remuneration Commission
Annual Report 2020



Queensland
Government

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Any references to legislation are not an interpretation of the law. They are to be used as a guide only. The information in this publication is general and does not consider individual circumstances or situations. Where appropriate, independent legal advice should be sought.

An electronic copy of this report is available at www.dlgrma.qld.gov.au.

Local Government Remuneration Commission

30 November 2020

The Honourable Steven Miles MP
Deputy Premier
Minister for State Development, Infrastructure, Local Government and Planning
1 William Street
Brisbane QLD 4000

Dear Deputy Premier

On 25 November 2020, the Local Government Remuneration Commission (Commission) concluded its determination of the levels of remuneration for mayors, deputy mayors and councillors of Queensland local governments (excluding Brisbane City Council) as required by section 177(c) of the *Local Government Act 2009* and Chapter 8, Division 1 of the *Local Government Regulation 2012*.

Our determinations on these matters, together with the Remuneration Schedule to apply from 1 July 2021 are included in the enclosed Report, which we commend to you.

Yours sincerely



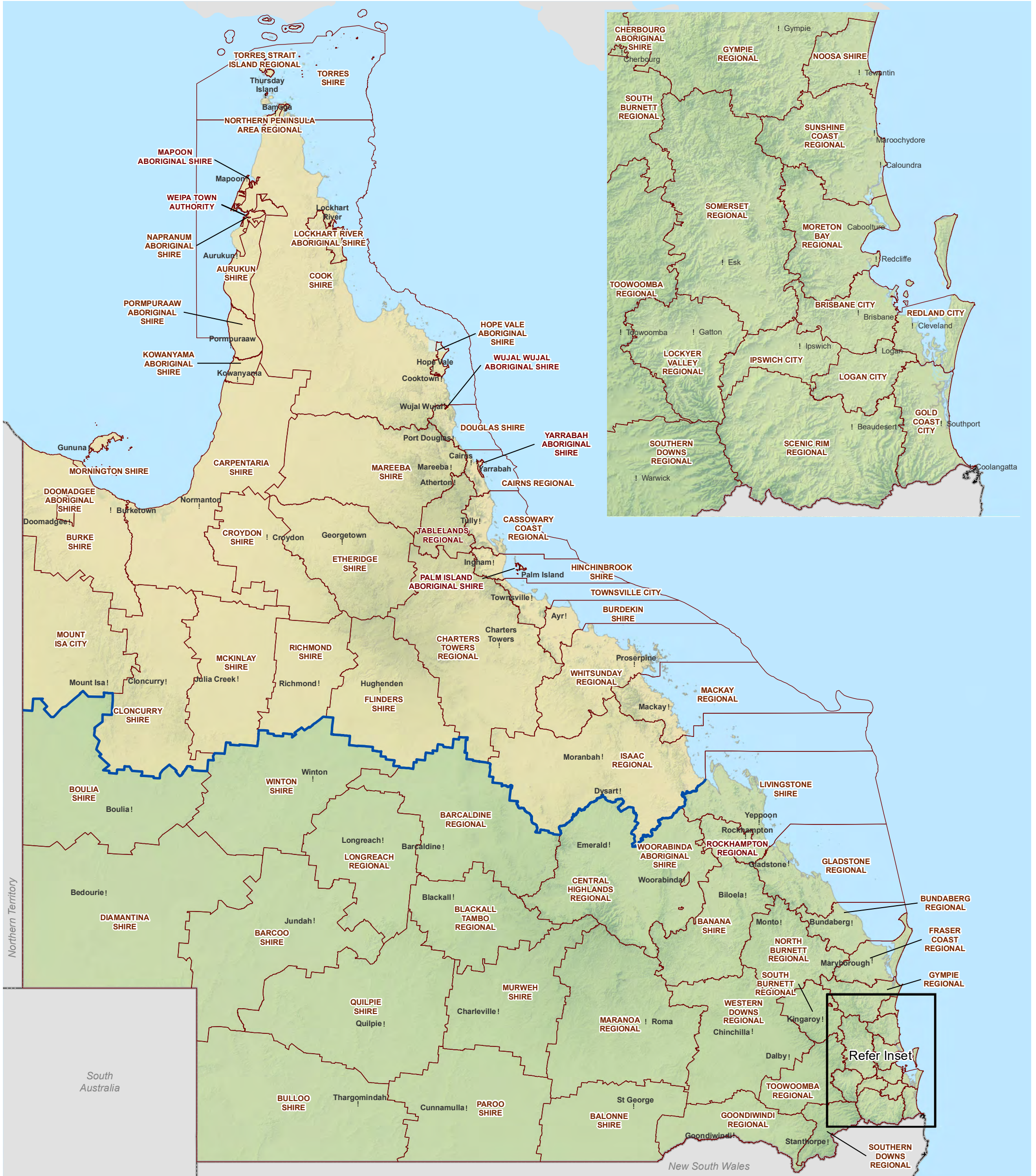
Robert (Bob) Abbot OAM
Chair Commissioner



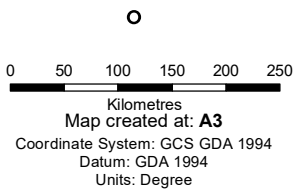
Andrea Ranson
Commissioner



Reimen Hii
Commissioner



- Legend**
- ! Population centres
 - LGA boundary
 - DLGRMA - LGD north/south region division
 - DLGRMA regions
 - North region
 - South region



2019 Local Government Division North & South Regions

Map produced by the Department of State Development, Manufacturing, Infrastructure and Planning Spatial Services Unit, 18/07/2019



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2020 Report key determinations

In its 2019 report, the Commission determined not to make any category changes. The Commission did, however, state its intention to undertake an analysis of the categories in the period 2020-2021, after the 2020 quadrennial Queensland Local Government Elections. The Commission's anticipated analysis has been delayed in 2020 due to the impact of the COVID-19 global pandemic. COVID-19 has inevitably resulted in an increased focus on other priorities for Queensland local government. The Commission commends all local government members for their on-going contribution to their communities and the State of Queensland.

The Commission still intends to undertake a category review during 2021 and will engage with and invite submissions from councils and stakeholders commencing in early 2021.

The Commission has decided not to increase the maximum remuneration levels for mayors, deputy mayors and councillors from 1 July 2021. The levels will remain as set at the amounts fixed for 1 July 2020.

In making its determination, the Commission considered the following:

- Decrease in the Consumer Price Index (CPI) for the financial year ended 30 June 2020 (percentage change from previous financial year)¹
 - Weighted average of the eight capital cities: -0.3 per cent
 - Brisbane: -1.0 per cent
- Increases in the Wage Price Index (WPI) for the financial year ended 30 June 2020²
 - Australia (All Industries): +2.1 per cent
 - Australia (Public Sector): +2.3 per cent
 - Queensland (All Industries and Public Sector): +1.9 per cent
- Queensland Weekly Payroll Jobs and Wages³ for the period of:
 - 14 March to 27 June 2020: Jobs -5.2 per cent; Wages -1.2 per cent
 - 14 March to 19 September 2020: Jobs -2.5 per cent; Wages -1.7 per cent
 - 14 March to 31 October 2020: Jobs -2.0 per cent; Wages -3.3 per cent
- As in 2019, in 2020 the Commission considered Brisbane City Council's Independent Councillor Remuneration Tribunal (ICRT) remuneration determination a potentially relevant factor, however, the ICRT reviews and resets Brisbane City Councillor remuneration arrangements every five years. The last increase was in 2017, at which time the ICRT accorded a two per cent increase to salaries effective 1 July 2018. In its 20 November 2019 Report, the ICRT determined not to make any changes outside of its four yearly remuneration review cycle.

¹ Source: *Consumer Price Index (report), June quarter 2020*, Queensland Government Statisticians Office, Queensland Treasury

² Source: *Wage price index, Queensland and Australia, 1997–98 to 2019–20*, Queensland Government Statisticians Office, Queensland Treasury; and *Wage Price Index Australia, June 2020*, All WPI Series: Original (Financial Year Index Numbers for year ended June quarter), Australian Bureau of Statistics (ABS) 6345.0.

³ Source: *Weekly Payroll Jobs and Wages in Australia, Week ending 27 June 2020, Week ending 19 September 2020, Week ending 31 October 2020*, ABS 6160.0.55.001.

- In its 13 August 2020 determination of the Base and Additional Salary Rates and Allowance System, the Queensland Independent Remuneration Tribunal (QIRT) determined by majority (with dissent from the Chair) to provide a zero per cent increase to the base and additional salary levels of members for the years commencing 1 September 2019, 2020, 2021 and 2022. The Commission notes the QIRT Chair's dissent that a decision to impose a 'salary freeze' on members for a period of five years is unreasonable and that the Chair would have determined to increase the base and additional salaries by 2.5 per cent from 1 September 2021 and 1 September 2022.

The Commission considers that its own obligation to conduct an annual review of the maximum levels of remuneration affords the Commission the flexibility to consider and respond to the short and long term impacts of the COVID-19 pandemic which is not necessarily available to the QIRT and ICRT.

- Decision of the Salaries and Allowances Tribunal of Western Australia determination dated 8 April 2020: no increase.
- Decision of the New South Wales Local Government Remuneration Tribunal Determination and Annual Report dated 10 June 2020: no increase.
- Decision of the Victorian Minister for Local Government: two per cent increase effective on 1 December 2019. It is noted that the 1 December 2020 Victorian decision was unavailable at the date of this determination.
- Tasmania is the only jurisdiction that has increased the remuneration for local government councillors. The increase, effective 1 November 2020, is an automatic indexation of local government allowances provided for under the *Tasmanian Local Government Act 1993* by multiplying the allowances for the previous year by the inflationary factor (determined by calculating the current year's June quarter Wage Price Index divided by the previous years' June Wage Price Index).
- The application of principles of consistency and austerity, and general consideration of recent conservative wage review practices in both the public and private sectors.
- The Commission's inability to project the short and long-term impacts of COVID-19 with certainty.

The Commission also had regard to anecdotal reports and submissions received about:

- The impact of economic hardship experienced by local communities during and following the COVID-19 pandemic and natural disasters of 2019-2020.
- The potential disproportional impact of COVID-19 pandemic restrictions on rural and remote communities.
- The economic cost to communities of interruption to businesses.
- The significant economic volatility and contraction during 2020.
- The need to ensure sustainability for local governments and their communities.

- Local governments role in Queensland's post COVID-19 economic recovery and development.

The Commission gratefully acknowledges the submissions received this year which have assisted in its discharge of its statutory obligations.

1. The Commission

Formation and composition

The Local Government Remuneration Commission (Commission) is an independent entity established under the *Local Government Act 2009* (the Act). On 1 October 2019, His Excellency the Governor, acting by and with the advice of the Executive Council, approved three new appointees to the Commission for a term of four years.

This is the second report of the new Commission, and the fourteenth report including the reports of the former Local Government Remuneration and Discipline Tribunal and the Local Government Remuneration Tribunal.

The current Chair and Commissioners of the Commission are:

Mr. Robert (Bob) Abbot OAM

Chair

Mr. Abbot has extensive experience in the local government sector with 32 years as an elected councillor and mayor. Mr. Abbot has experience working at state and national local government organizations and has held board and panel positions, including Deputy Chair of the South East Queensland Council of Mayors, Director of the Local Government Association of Queensland (LGAQ), and Director of the Australian Local Government Association. Mr. Abbot has been a mentor for newly elected mayors on behalf of the LGAQ, with a particular focus on mentoring Queensland Indigenous mayors.

In the Australia Day 2020 Honours List, Mr. Abbot was the recipient of an Order of Australia (OAM) for his service to local government and to the communities of Noosa and the Sunshine Coast.

Ms. Andrea Ranson

Commissioner

Ms. Ranson is a lawyer with extensive experience in public and private sector business and governance. Ms. Ranson brings substantial legal experience in commercial, industrial, and equal opportunity law, ethics, and justice. Ms. Ranson is a Nationally Accredited Mediator currently working with the Queensland Civil and Administrative Tribunal (QCAT), and a member of the Department of Justice Dispute Resolution Panel and Aboriginal Working Group. Ms. Ranson is appointed as a Non-Executive Director to the Board of North Queensland Bulk Ports Corporation, a government owned corporation. Ms. Ranson is Chair of the Corporate Governance & Planning Committee and a Member of the Audit & Financial Risk Management Committee of that Board. Ms. Ranson holds a Master of Laws (LLM), Bachelor of Laws (Hons) and Bachelor of Arts from Monash University. She is a Graduate of the Australian Institute of Directors (GAICD) and a Fellow of the Governance Institute of Australia (FGIA).

Mr. Reimen Hii

Commissioner

Mr. Hii is a barrister and Nationally Accredited Mediator. He holds the degrees of Bachelor of Laws and Bachelor of Arts. He is a practicing lawyer with extensive knowledge in public administration and community affairs, and a particular interest in civil and commercial law. Mr. Hii is experienced in professional discipline matters, including investigations, public administration, corporate and public governance, public sector ethics and finance. Mr. Hii has a culturally and linguistically diverse background and experience working with diverse communities. Mr. Hii has previously been recognized as Australian Young Lawyer of the Year by the Law Council of Australia, in recognition of his significant contribution to access to justice and diversity advocacy. Mr Hii provides a deep understanding of diversity and brings well respected analytic skill, together with legal and business acumen to the role.

Remuneration responsibilities

Chapter 6, Part 3 of the Act, proclaimed into force on 3 December 2018, established the Local Government Remuneration Commission to assume the remuneration functions of the former Local Government Remuneration and Discipline Tribunal which ceased to exist on 3 December 2018.

Section 177 of the Act provides the functions of the Commission are:

- to establish the categories of local governments, and
- to decide the category to which each local government belongs, and
- to decide the maximum amount of remuneration payable to the councillors in each of the categories, and
- to consider and make recommendations to the Minister about the following matters relating to councillor advisors—
 - (i) whether or not to prescribe a local government under section 197D(1)(a);
 - (ii) the number of councillor advisors each councillor of a local government may appoint;
 - (iii) the number of councillor advisors a councillor of the council under the *City of Brisbane Act 2010* may appoint; and
- another function related to the remuneration of councillors if directed, in writing, by the Minister.

Chapter 8, Part 1, Division 1 of the *Local Government Regulation 2012* (Regulation) sets out the processes of the Commission in deciding the remuneration that is payable to councillors.

The Regulation requires the Commission to review the categories of local governments once every four years, in the year prior to each quadrennial election, to determine whether the categories and the assignment of local governments to those categories require amendment.

After determining the categories of local governments, the Regulation also requires the Commission to decide annually, before 1 December each year, the maximum amount of remuneration to be paid to mayors, deputy mayors and councillors in each category from 1 July of the following year.

In addition, section 248 of the Regulation allows a local government to make a submission to the Commission to vary the remuneration for a councillor, or councillors, to a level higher than that stated in the remuneration schedule where the local government considers exceptional circumstances apply. The Commission may, but is not required to, consider any such submission. If the Commission is satisfied that exceptional circumstances exist, the Commission may approve payment of a higher amount of remuneration.

On 12 October 2020, the *Electoral and Other Legislation (Accountability, Integrity and Other Matters) Amendment Act 2020* and section 197A of the *Local Government Act 2009* came into force. These changes formed part of the Queensland Government rolling reform agenda in the local government sector to further strengthen transparency, accountability and integrity measures that apply to the system of local government in Queensland.

Section 197A of the Act established requirements for councils that wish to employ councillor advisors and councilor administrative support staff to assist councillors complete their duties. The role of councillor advisors is currently restricted to Brisbane City Council and to those councils within category 4 to 8 as prescribed by this Commission.

The requirements in relation to the appointment of councillor advisors include the following:

- must vote to pass a resolution to create councillor advisor positions (except Brisbane City Council)
- appoint advisor, at the discretion of councillors and only until the councillor's term ends, unless re-appointed by a new councillor
- must report the costs of councillor advisors to the community, for example through the council's annual report.

Requirements for councillor advisors include the following:

- they must submit registers of interests and keep them up-to-date
- they must follow a new Code of conduct for councillor advisors in Queensland
- they must comply with the local government principles and can be found guilty of integrity offences.

A dedicated telephone hotline (07 3452 6747 – available between the hours of 8.30 am to 5.00 pm, Monday to Friday) has been established by the Department of State Development, Infrastructure, Local Government and Planning to respond to any questions regarding councillor advisors.

Alternatively, email enquiries can be forwarded to lgreforms@dlgrma.qld.gov.au.

The Commission is yet to receive any submissions or enquiries in relation to councillor advisors as at the date of its determination.

2. Remuneration determination

Remuneration determination for councillors

As required by section 246 of the Regulation the Commission has prepared a remuneration schedule for the 2021-2022 financial year, applicable from 1 July 2021 (the Schedule), which appears below.

Arrangements have been made to publish the Schedule in the Queensland Government Gazette and for this Report to be printed and presented to the Minister for Local Government.

Methodology

The Commission had regard to the matters in section 244 and 247 (2), (5) of the Regulation in determining the Schedule. The Commission also noted and had regard to the matters listed on pages 6 to 8 of this Report to determine the appropriate maximum remuneration in each category of local government.

The Commission notes it did not receive any specific submissions from councils in relation to setting the remuneration schedule for the 2020-2021 financial year and has continued to adopt a conservative approach to setting remuneration levels.

Matters not included in the remuneration schedule

Section 244(3) of the Regulation states that the remuneration cannot include any amount for expenses to be paid or facilities to be provided to councillors under a council's expenses reimbursement policy.

During the 2020 consultation period, Townsville City Council sought clarification and consistency in relation to the application of Motor Vehicle Policies by local government across Queensland.

The Commission notes section 244(3) of the Regulation states that remuneration decided by the Commission cannot include "any amount for expenses to be paid or facilities to be provided to councillors under a council's expenses reimbursement policy". The Commission is of the view that the application of Motor Vehicle policy falls within section 244(3) exclusions and that the Commission cannot prescribe whether or how a vehicle policy is applied by individual council's as the Commission does not prescribe expenses and reimbursement policies.

The Commission notes that practices may differ within or between individual councils, however, as the matter falls outside of council's statutory functions the Commission is unable to decide to direct council.

The Commission has informed Townsville City Council of this determination.

Pro rata payment

Should an elected representative hold a councillor position for only part of a financial year, she or he is only entitled to remuneration to reflect the portion of the year served.

Remuneration schedule to apply from 1 July 2021

		Remuneration determined (from 1 July 2021)		
		(\$ per annum; see Note 1)		
Category	Local governments assigned to categories	Mayor	Deputy mayor	Councillor
Category 1 (see Note 2)	Aurukun Shire Council Balonne Shire Council Banana Shire Council Barcaldine Regional Council Barcoo Shire Council Blackall-Tambo Regional Council Boulia Shire Council Bulloo Shire Council Burdekin Shire Council Burke Shire Council Carpentaria Shire Council Charters Towers Regional Council Cherbourg Aboriginal Shire Council Cloncurry Shire Council Cook Shire Council Croydon Shire Council Diamantina Shire Council Doomadgee Aboriginal Shire Council Douglas Shire Council Etheridge Shire Council Flinders Shire Council Goondiwindi Regional Council Hinchinbrook Shire Council Hope Vale Aboriginal Shire Council Kowanyama Aboriginal Shire Council Lockhart River Aboriginal Shire Council Longreach Regional Council Mapoon Aboriginal Shire Council McKinlay Shire Council Mornington Shire Council Murweh Shire Council Napranum Aboriginal Shire Council North Burnett Regional Council Northern Peninsula Area Regional Council Palm Island Aboriginal Shire Council Paroo Shire Council Pormpuraaw Aboriginal Shire Council Quilpie Shire Council Richmond Shire Council Torres Shire Council Torres Strait Island Regional Council Winton Shire Council Woorabinda Aboriginal Shire Council Wujal Wujal Aboriginal Shire Council Yarrabah Aboriginal Shire Council	\$108,222	\$62,435	\$54,110
Category 2	Mareeba Shire Council Mount Isa City Council Somerset Regional Council	\$124,869	\$74,923	\$62,435

Category 3	Cassowary Coast Regional Council Central Highlands Regional Council Gympie Regional Council Isaac Regional Council Livingstone Shire Council Lockyer Valley Regional Council Maranoa Regional Council Noosa Shire Council Scenic Rim Regional Council South Burnett Regional Council Southern Downs Regional Council Tablelands Regional Council Western Downs Regional Council Whitsunday Regional Council	\$133,196	\$83,247	\$70,759
Category 4	Bundaberg Regional Council Fraser Coast Regional Council Gladstone Regional Council Rockhampton Regional Council	\$158,168	\$104,059	\$91,571
Category 5	Cairns Regional Council Mackay Regional Council Redland City Council Toowoomba Regional Council	\$183,143	\$124,869	\$108,222
Category 6	Ipswich City Council Townsville City Council	\$208,117	\$141,520	\$124,869
Category 7	Logan City Council Moreton Bay Regional Council Sunshine Coast Regional Council	\$233,091	\$161,499	\$141,520
Category 8	Gold Coast City Council	\$258,066	\$178,981	\$154,006

Notes to the remuneration schedule

In its 2014 report the then Tribunal explained the rationale behind the adoption of a system of remuneration which comprised a base payment (of two thirds of the annual remuneration) and a monthly payment based upon attendance at, and participation in, the 12 mandated council meetings.

Note 1 The monetary amounts shown are the per annum figures to apply from 1 July 2021. If an elected representative only serves for part of a full year (that is, 1 July to 30 June) they are only entitled to a pro rata payment to reflect the portion of the year served.

Note 2 For councillors in category 1 councils, a base payment of \$36,073.28 is payable for the 12 months commencing on 1 July 2021. A meeting fee of \$1,503.06 per calendar month (or fortnightly equivalent) is payable for attendance at, and participation in, scheduled meetings of council subject to certification by the mayor and/or chief executive officer of the council. Mayors and deputy mayors in category 1 councils are to receive the full annual remuneration level shown.

3. Matters raised with the Commission during the remuneration review program

A summary table of submissions made to the Commission during the review period and the Commission's determination is provided below.

Meetings and deputations

Local governments were provided with the opportunity to engage with the Commission at the 124th Annual Conference of the LGAQ at the Gold Coast Convention and Exhibition Centre held from 19 to 21 October 2020.

Townsville City Council and South Burnett Regional Council provided the Commission with oral deputations during the LGAQ Conference.

Considering the restrictions imposed by COVID-19 the Commission determined and advised councils that the date for written submissions would be extended from 26 October 2020 to 30 October 2020. Five submissions were received from the Central Highlands Regional Council, Torres Strait Island Regional Council, Isaac Regional Council, North Burnett Regional Council and Pormpuraaw Aboriginal Shire Council by 30 October 2020.

After the extended due date, the Commission also receive a written submission from Somerset Regional Council on 2 November 2020, and from Barcaldine Regional Council and Toowoomba Regional Council on 5 November 2020.

In making its determination, the Commission had regard to all submissions it received, together with the matters on pages 6 to 8 of this report.

Key points raised with the Commission during the 2020 review period were not dissimilar to 2019 and included increasing demands on councils in relation to sustainability, industry and innovation, potential recognition of differential council and councillor workloads. Councils also raised the impact and future uncertainty of the COVID-19 pandemic with particular emphasis on concerns for the wellbeing of their community constituents, future economic growth, development, and sustainability, especially in regional areas.

Table – Summary of 2020 submissions

1	Date received	<u>Oral Submission</u> made at LGAQ Gold Coast Conference, Monday 19 October 2020
	Received from	<u>Townsville City Council</u> : Councillor Anne Marie Greaney and Councillor Rehbein
	Summary of submission	Council sought clarity on areas of law for Motor Vehicle Policy options. Council further requested consistency in relation to Vehicle Policies across Queensland. Currently, nine councillors have vehicles subject to novated leasing and three councillors use their own vehicles.

	Determination	Application of a Motor Vehicle Policy by Council is outside of the scope of the LGRC. The Commission does not prescribe expenses and reimbursement policies.
2	<p>Date received</p> <p>Received from</p> <p>Summary of submission</p> <p>Determination</p>	<p><u>Oral Submission</u> made at LGAQ Gold Coast Conference, Monday 19 October 2020</p> <p><u>South Burnett Regional Council</u>: Mayor Brett Otto, Deputy Mayor Gavin Jones, and Chief Executive Officer Mark Pitt</p> <p>Councils expressed views about the challenges of dealing with the Grants Commission, with operational funding and consistency being the key challenges to enable council to plan and budget moving forward. Expressed that councillors face more complex economic growth, large geographical area with complex diversity, ageing population, 3200km road network, large corporate proponents requiring strategic level engagement by mayor and deputy mayor with local, state, and federal governments. Enterprise is transitioning and strategic management is required.</p> <p>The Commission will consider the matters raised and invite further submissions and/or engagement with councils in 2021 when the Commission intends to undertake an analysis of the current methodology, remuneration categories and application.</p> <p>In relation to the Grants Commission, the functions and operation of the Grants Commission is outside of the scope and authority of the LGRC. The broader considerations raised have, however, been noted and council will be invited to engage further during the Commission's intended 2021 consultation and analysis period.</p>
3	<p>Date received</p> <p>Received from</p> <p>Summary of submission</p>	<p><u>Written Submission</u> on 21 October 2020</p> <p><u>Pormpuraaw Aboriginal Shire Council</u>, Chief Executive Officer Edward A Natera</p> <p>Remuneration for Pormpuraaw ASC is considered by council to be "very reasonable and generous in comparison to our broader community".</p> <p>Council noted that it seeks to build up capacity (rotating its deputy mayor each three months) and have Portfolio Holders attend meetings with the CEO and managers. Some of the challenges include attendance at meetings by elected members. Councillors meet each</p>

	Determination	fortnight for briefing and project/programs/issues which are tabled for the management team to follow up at the last Thursday monthly council meetings. Submission received and noted. No change requested on behalf of council.
4	Date received	<u>Written Submission</u> on 5 November 2020
	Received from	<u>Barcardine Regional Council</u> , Acting Chief Executive Officer Brett Walsh
	Summary of submission	Council advised the Commission that it had passed a Resolution on or about 28 October 2020 in the following terms: <i>“Council receives the report and provides feedback to the Commission that it is the position of Barcardine Regional Council that Mayor and Councillor remuneration for the 2021-2022 financial year remain at the same level as the 2020-2021 financial year.”</i>
	Determination	The Commission has noted council’s Resolution passed for no change in mayor and councillor remuneration for the 2021-2022 financial year.
5	Date received	<u>Written Submission</u> on 30 October 2020
	Received from	<u>Central Highlands Regional Council</u> , Chief Executive Officer Scott Mason on behalf of council
	Summary of submission	<p>Council is currently identified by the LGRC as a category 3 council. Council repeats its submission that it does not consider category 4 as appropriate, however, it should be differentiated from other category 3 councils.</p> <p>Council advocates for a new category between category 3 and 4 to separate councils that fall outside criteria and can be justified recognising the extraordinary diversity of industry. The following factors were relied upon in council’s submission:</p> <ul style="list-style-type: none"> • Central Highlands contributes a significant amount to Queensland’s Gross Domestic Product by way of its resource and agricultural, sectors. • There are 11 operating coal mines in the region generating \$813 million of local spend and significant royalties for the state. • The gross value of agricultural commodities produced within the Central Highlands is greater than \$800 million per annum.

	<p>Determination</p>	<ul style="list-style-type: none"> • Coal and agricultural sectors have significant impact on elected members in relation of the need to understand the operational complexities of each sector but the elected members also deal with tourism, retail, support services to various industries, education and facilitating a lifestyle of choice for residents of the region. • Significant stakeholder engagement is required by mayor and councillors outside of their ordinary standard central duties, especially in the context of drought. • Mining resources are quantifiably more intensive than other regions (for example, natural gas). • Submitted that Central Highlands is unique due to the presence of two significant industries in its region. <p>Council identified that similar challenges facing both Central Highlands and Isaac Regional Council supported the creation of two new categories.</p> <p>Key issues raised in support of council's submission included increased (and significant) demand particularly around the resource and agricultural sectors, infrastructure growth, innovation, and regional sustainability. Resident and non-resident population demands were also cited as creating additional workload for councillors. Council has repeated its questioning of whether councillors could properly be considered as 'part-time' given increasing community and industry expectations upon council regarding regional sustainability.</p> <p>The Commission will consider the matters raised and invite further submissions and/or engagement with councils in 2021 when the Commission intends to undertake an analysis of the current methodology, remuneration categories and application.</p>
<p>6</p>	<p>Date received</p> <p>Received from</p> <p>Summary of submission</p>	<p><u>Written Submission</u> on 30 October 2020</p> <p><u>Isaac Regional Council</u>, Chief Executive Officer Gary Stevenson</p> <p>Council relied on its previous submissions dated 24 October 2018 and 21 October 2019, together with representations made to the Commission at the LGAQ Conference on 15 October 2019 by Deputy Mayor Kelly Vea and Senior Advisor Mary-Anne Uren.</p>

Council has previously requested that mayors of like councils in category 3 be remunerated at a higher level than their counterparts, to recognize the mayor's role demands full-time hours where the local government area has a geographical spread of more than 50,000km², a resident and non-resident population total more than 30,999 and the local government area has a significant diversity of industry.

The practical request that council repeats in its 2020 submission to the Commission is that the existing category 3 councils become category 3A councils and that a new category 3B be introduced which includes Isaac Regional Council and Central Highlands Regional Council and sets remuneration for the mayor of each of these two councils in accordance with the remuneration determined for category 4 mayors. Council requests that the remuneration of the deputy mayor and councillors be consistent with the remuneration of category 3A councils.

Council states that resource sector requirements, community expectations to ensure regional benefit and the increased regulatory oversight of mining practices, together with the impact of an extensive agricultural sector creates requirements for the mayor to participate in stakeholder engagement activities outside of their ordinary standard central duties, especially in the context of drought.

Council's submission states further that whilst it is acknowledged that category 4 mayors are not full-time – Isaac Regional Council considers that a minimum increase of the mayor's remuneration to the level requested is warranted.

Additionally, council submitted that data utilised to inform the categories for remuneration where based on Census information, is subject to a significant lag bias. The council referenced the Bowen Basin population report, produced by the Queensland Governments Statistician's Office, and submitted that this report would provide a more relevant, up-to-date, reference for populations being managed by Isaac Regional Council.

Council submitted that the additional level of engagement required by the mayor stemming from the non-resident population is considerable and that continuous engagement is required through advocacy to state and

	Determination	<p>federal governments to fund infrastructure and services, advocacy and engagement with resource and renewables proponents in the region to manage and mitigate impacts and seek opportunities from economic developments in the region.</p> <p>Strategic planning for a sustainable future with diversity of industries in the Isaac region. Submission stated to relate to increased remuneration for mayor only.</p> <p>The Commission will consider the matters raised and invite further submissions and/or engagement with councils in 2021 when the Commission intends to undertake an analysis of the current methodology, remuneration categories and application.</p>
7	<p>Date received</p> <p>Received from</p> <p>Summary of submission</p> <p>Determination</p>	<p><u>Written Submission</u> on 30 October 2020</p> <p><u>North Burnett Regional Council</u>, Mayor Rachel Chambers</p> <p>Council seeks an understanding and clarity regarding LGRC remuneration methodology. Submits that category 1 is not reflective of the effort and skill of council. Identified issues council faces in undertaking their role and that the current remuneration does not reflect the actual role and duties undertaken daily which include – 20,000km² area with six distinct townships, current salary makes it difficult to attract younger candidates needed to be involved in planning for the future, roles are full-time (long hours, after hours, public holidays and on call) and all councils are under the same legislative conditions and subject to the same obligations to achieve financial sustainability and positive socio-economic outcomes. Questioned lack of qualifications or skills needed as part of the methodology. Challenged whether ‘conditions are different’ equates to ‘workload is different’. Economic development is a factor for all councils.</p> <p>Pursuant to section 242 of the Regulation, in establishing categories of local governments, the Commission must have regard to the following criteria: -</p> <p>(a) The size, and geographical and environmental terrain, of local government areas.</p> <p>(b) The population of local government areas, including the areas’ demographics, the spread of population serviced by the local governments and the extent of the</p>

		<p>services the local governments provide; and</p> <p>(c) The Commission may have regard to other matters the Commission considers relevant to the effectiveness, efficiency, and sustainability of local governments.</p> <p>The Commission intends to analyse the application of the regulated criteria and its applicability to best service the needs of local government representatives and their constituents moving forward. The Commission will be inviting further engagement with local government in 2021 with formulating an understanding of the challenges and demands faced by mayors, deputy mayors and councillors with increasing demands for councillor participation in growth, development, innovation, infrastructure and sustainability.</p> <p>The Commission understands that additional clarity regarding methodology has been requested and in 2021 the Commission intends to formulate a general guide to assist council/s better engage and communicate with the Commission.</p> <p>The Commission will consider the matters raised and invite further submissions and/or engagement with councils in 2021..</p>
<p>8</p>	<p>Date received</p> <p>Received from</p> <p>Summary of submission</p>	<p>Written Submission on 2 November 2020</p> <p>Somerset Regional Council, Chief Executive Officer Andrew Johnson for Mayor Graeme Lehmann</p> <p>Council submitted that council categories and selection criteria should be reviewed to ensure that the level of workload is reflected by the constitutes serviced. Council requests that remuneration is reinstated comparable to at least that at the time of amalgamation.</p> <p>Council submitted that the service level and expectation of communities and workloads are increasing. Council contends that alternative formulas should be considered as part of determining categories to ensure adequate compensation is given to elected members. Changes in legislation (Belcarra Reform, etc.) have added increased burden to elected members, once again, raising the risk and workload of elected members.</p> <p>Council argued that Remuneration in the Somerset Region had reduced since</p>

	<p>amalgamation, while Somerset continues to grow.</p> <p>The Commission will consider the matters raised and invite further submissions and/or engagement with councils in 2021 when the Commission intends to undertake an analysis of the current methodology, remuneration categories and application.</p>
<p>9</p>	<p>Date received <u>Written Submission</u> on 5 November 2020</p> <p>Received from <u>Toowoomba Regional Council</u>, Chief Executive Officer Brian Pidgeon</p> <p>Summary of submission</p> <p>Council repeated its previous submission to the LGRC that the current category 5 status should be elevated to category 6.</p> <p>Council notes that it shares category 5 with Cairns, Mackay, and Redland, and submits that it is more appropriately benchmarked, on a variety of measures, with those councils in category 6, specifically Ipswich and Townsville. Factors submitted by council included:</p> <ul style="list-style-type: none"> • size of Toowoomba Regional Council area being 12 times larger in area than Ipswich and 3.4 larger in area than Townsville • geographical and environmental terrain of Toowoomba Region • population of Toowoomba Region including demographics; spread of population across 12,973km² • extent of services and diversity of communities • extent of development in the region (one of the most diverse and robust economies in Australia) • councillor workload given one city and 28 independent towns and villages are incorporated in the Toowoomba Region • managing challenges with being in a highly productive, growth region, with large infrastructure projects requiring significant investment by council including Toowoomba Bulk Water Supply; Cressbrook Dam Spillway Upgrade; Reservoir and Treatment Plant upgrades; Toowoomba Region Sports Precinct; Cooby Dam Spillway Upgrade and additional projects specifically identified by council in its detailed submission

	<ul style="list-style-type: none"> • ongoing challenges related to aligning the community following amalgamation of eight councils • re-categorisation of Toowoomba Regional Council as category 6 would promote relativities between councils and ensure appropriate remuneration with confidence in what council has identified as being a “demanding environment”. <p>The Commission will consider the matters raised and invite further submissions and/or engagement with councils in 2021 when the Commission intends to undertake an analysis of the current methodology, remuneration categories and application.</p>
<p>10</p> <p>Date received</p> <p>Received from</p> <p>Summary of submission</p>	<p><u>Written Submission</u> on 30 October 2020</p> <p><u>Torres Strait Island Regional Council</u>, Mayor Phillemon Mosby</p> <p>Submission that TSIRC should not be classified as a category 1 council and should be in a category of its own. Mayor, deputy mayor and councillors inadequately remunerated under category 1.</p> <p>TSIRC is one of three local councils in the Torres Strait region. TSIRC manages the treaty agreement between the border of Australia and Papua New Guinea (PNG) and identifies itself as the only local council in Australia with this added responsibility. TSIRC services fifteen separate communities spread across 42,000km² of open sea, each with its own unique characteristics and service requirements. As an Indigenous Regional Council under the <i>Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) Act 1984</i> (Qld), it is submitted that TSIRC has additional responsibilities in managing Deed of Grant in Trust (DOGIT) communities as Trustee, as well as providing for local government services. TSIRC submits that there are several matters which are unique to it and that these matters add to the responsibilities of councillors. These matters include: treaty obligations between Australia and PNG; high cost of living and travel in and to the region; limited employment (meaning that the mayor and councillor salary is in most cases the only source of income); over 800 social houses under banner of responsibility; no revenue from rates base and completely reliant on state and commonwealth funding; responsible for management of air and sea</p>

Determination

ports in 15 island communities; multilingual language challenges and Native Title determinations add a layer of complexity to the functions as a local government.

The Commission notes the increasing pressure on councils in relation to sustainability and strategic development. The Commission further notes the specific matters raised by TSIRC regarding consideration of a future category change and/or creation of a new category.

The Commission will consider the matters raised and invite further submissions and/or engagement with councils in 2021 when the Commission intends to undertake an analysis of the current methodology, remuneration categories and application.

4. Other activities of the Commission

Exceptional circumstances submissions (matters raised under *Local Government Regulation 2012*, section 248):

Nil.

5. Commission's future priorities

The Commission intends to undertake its comprehensive analysis of the council categories in 2021 and looks forward to engaging with local government and its stakeholders over the next 12 months.

Further information about the Commission and/or the Councillor Conduct Tribunal can be located at www.dlgrma.qld.gov.au

Local Government Remuneration Commission

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Ordinary Meeting of Council Tuesday 19th January 2021

- 8.3 Subject:** Revocation of Policies
- Attachments:** 8.3.1 – Community Housing Policy (*Infoxpert ID: 114368*)
8.3.2 – Write Off Small Amounts Policy (*Infoxpert ID: 114372*)
8.3.3 – Small Business Grants Policy (*Infoxpert ID: 114374*)
8.3.4 – Small Business Grants Procedures (*Infoxpert ID: 114375*)
- Author:** Director Corporate and Community Services
- Date:** 7 January 2021
-

Executive Summary:

Council is presented with this report seeking to rescind the following policies as they are no longer applicable to Council Operations or are covered by another policy of Council. The policies are; Community Housing Policy, Small Business Grants Policy and Write Off Small Amounts Policy.

Recommendation:

That Council revokes policies titled Community Housing Policy, Write Off Small Amounts Policy and Small Business Grants Policy and associated Procedure.

Background:

A review of Council policies has recently been undertaken and the following policies were deemed no longer relevant and therefore seek Council's resolution to revoke the policies. The policies to be revoked are Community Housing Policy, Small Business Grants Policy and Write Off Small Amounts Policy.

Community Housing Policy – This policy was developed to provide a framework for the rental of Community Housing Council owned and managed. However Council handed these houses and units back to the Department of Communities 2011 and no longer manages houses under the Community Housing arrangement. All other Council housing rental will be covered by the Council Housing Policy which is currently under review.

Small Business Grants Policy and associated Procedure – This policy was established to provide a framework for providing assistance to small businesses following the 2019 Flooding utilizing the Category D Funding which remained following the finalization of the Carcass Disposal Grant. This funding has now been exhausted and therefore the policy is no longer required.

Write Off Small Amounts Policy – This policy was developed in 2007 and gave the delegation to the CEO to write off small debts up to the value of \$30.00. The delegation to the CEO to write off debts is now included in the Debtors Policy.



Ordinary Meeting of Council Tuesday 19th January 2021

Consultation:

Environment and Regulatory Services Team Leader

Policy Implications:

This will revoke the three policies.

Financial and Resource Implications:

Nil

InfoXpert Document ID:

114369

MCKINLAY SHIRE COUNCIL



Community Housing Policies

AUTHORITY: Statutory

VERSION:

ADOPTED BY COUNCIL: 8 February 2011

REVISED: 31 January 2011

NEXT REVISION DUE: Annually

CORPORATE PLAN REFERENCE:

POLICY PURPOSE

This policy will be applied in the following manner:

1. All applicants must meet all mandatory eligibility criteria.
2. All eligible applicants will then be assessed against the Selection criteria.
3. In the event where housing vacancies continue to exist, section 15 of the Tenant Selection Policy will be applied.

AUTHORITY (LEGISLATION OR OTHER)

McKinlay Shire Council is an affordable housing provider under Part 1 of the *Housing Regulation 2003* courtesy of prior funding arrangements under the *Long Term Community Housing Program* for the construction of the Hickman Street units and the two dwellings in Old Normanton Road.

As a result, Council is required to develop a Community Housing Policy that is consistent with the *Housing Regulation 2003*.

POLICY STATEMENT

Tenant Selection Policy

- Part 1 - Eligibility Criteria
- Part 2 - Selection Criteria
- Part 3 - Other selection conditions

Rent Policy

Maintenance Policy

SCOPE

This policy outlines the assessment criteria to determine whether an applicant is suitable for housing assistance.

Should applicants meet eligibility criteria, then this policy outlines the selection criteria for the allocation of housing.

Should no suitable applicant's be waiting for housing, then this policy provides a mechanism for Council to lease Community Housing dwellings under these circumstances.

This policy will be reviewed annually to ensure compliance with the provisions of the *Housing Act 2003* and associated legislation.

DEFINITIONS

All definitions are as per the *Local Government Act 2009*, the *Local Government (Finance, Plans and Reporting) Regulation 2010* and the *Housing Regulation 2003*

POLICY CONTENT

Tenant Selection Policy

Part 1

1. Residency

1.1 To be eligible for community housing you must be a Queensland resident. In circumstances where interstate applicants demonstrate and provide evidence of a definite need to move to Queensland, this Queensland residency requirement may be waived.

1.2 You are eligible to apply for housing assistance if you meet the criteria specified in sections 2 to 6 (inclusive) of this Policy and can satisfy any one of the following:

- you are an Australian citizen
- you have been granted permanent residency status
- you have been granted a Permanent Protection Visa or a Resolution of Status Visa
- you qualify for permanent residency status through agreements between Australia and another country
- you have a Bridging Visa and have applied for a Protection Visa or a Resolution of Status Visa
- you hold a Temporary Protection Visa or
- you hold a Bridging Visa if you previously held a Temporary Protection Visa which has expired.

1.3 If you have applied for permanent residency, a Permanent Protection Visa or a Resolution of Status Visa, but are not yet a permanent resident, you can apply for housing assistance and, if eligible, be placed on the housing register. However, you will not be offered housing assistance until you become a permanent resident.

2. Property

2.1 You or a household member must not own or part-own property within Australia and overseas including:

- a residential home including a house, flat, unit or townhouse
- vacant residential land including rural property
- a transportable or mobile home, caravan or a live-aboard boat which is permanently connected to water and electricity or gas or
- commercial and/or industrial property.

2.2 Some exceptions apply. For example, in circumstances such as domestic violence, marriage breakdown, extreme hardship, or if the vacant land is in a natural disaster area, the Department of Communities may assess such circumstances separately.

2.3 If you own a caravan but are affected by the closure of the caravan park you live in, you may still be eligible.

3. Liquid assets limit

3.1 Your household's combined liquid assets limit must be within the current limit for your household size. The liquid assets of all household members are added together to make up the household liquid assets.

Liquid assets include:

- money in the bank
- shares, fixed investments, managed funds
- property trusts, family trusts, perpetual trusts and
- superannuation payouts (if you have reached the preservation age).

Different liquid assets limits apply for single person households and households with two or more people. Assets threshold limits are:

- Single-person household \$78,312.50
- Two or more household members \$97,375.00

4. Independent income

4.1 Applicants must have an independent income; and at least one applicant in the household must:

- receive an independent income amount of \$184.88 per week and
- have received this income for at least four weeks immediately prior to applying for housing assistance.

4.2 If you hold a Temporary Protection Visa or reside in a correctional facility, and do not have an independent income, you may apply for housing assistance and, if eligible, be placed on the housing register. You will not be offered housing until you receive an independent income.

4.3 At least one applicant must receive the minimum independent income stated above. Any other household member who has no income, a very low income or cannot identify or verify their income will be assessed as having an income based on the Equivalent Centrelink Payment.

4.4 The Equivalent Centrelink Payment is the payment that most closely aligns with your circumstances, even if you do not qualify or meet the payment requirements. The Equivalent Centrelink Payment depends on, but is not limited to, your age, marital status, whether you live at or away from home, and if you have children.

5. Household income

5.1 You must have an independent income to be eligible for housing assistance. You will need to provide the gross weekly assessable income of your household, which is the combined income of all household members. Some income, such as certain allowances paid by Centrelink, is not included as weekly assessable income.

The household's combined gross weekly assessable income must be less than:

The gross weekly assessable income for 2010	
Income	Household type
\$609	single person, no children.
\$755	single person, one child, or couple with no children, or two single people.
\$877	single person, two children, or couple with one child, or two single people and one child, or three single people.
\$999	single person, three or more children, or couple with two children, or three single people and one child, or two single people with two children, or four single people.
\$1121	couple with three or more children, or five single people, or one couple with two children and one single person, or two couples with one or more children, or one couple, one single person and two or more

The gross weekly assessable income for 2010

Income

Household type

children, or
 other households with five or more people including at
 least two adults.

6. Appropriateness of current housing

6.1 You must meet at least one of the following criteria to demonstrate that your current housing does not meet your housing needs:

- You are homeless or at risk of homelessness.
- You need to live in a particular location in order to access essential services, gain employment, meet cultural obligations, gain access to children or for family/informal support.
- The design and/or size of your current housing does not meet your household's needs or there are health and safety risks.
- You are paying 30% or more of gross household income in rent.
- You have been referred by Disability Services as you have a disability and need to establish alternative housing.

Part 2

7. Selection Criteria

7.1 In order to ensure that the selection of tenants is fair, a list of selection criteria shall be used for assessing applicants. Applicants are ranked according to their circumstances, as indicated by the following points system.

Residents of McKinlay Shire not subject to biannual review

5 years or more	5 points
1 to 5 years	3 points
0 to 1 year	1 point

Family Resident in Shire

5 years or more	5 points
1 to 5 years	3 points
0 to 1 year	1 point

Desired Skills to bring to the Community per householder

Council	10 points
Nil	0 points
Community	6 points
Nil	0 points

7.2 Where two applicants are equal on points, the decision shall be made by the Chief Executive Officer.

Part 3

8. Expressions of Interest and Waiting List

- Expressions of interest from prospective tenants will be sought through placement of an advertisement in the local media.
- Applicants will be evaluated according to the Tenant Selection Criteria.
- Applicants who are eligible but unsuccessful in the initial letting of the houses shall be notified and have their details recorded on a waiting list.
- Vacancies that occur from time to time will be filled from the waiting list.
- Further Expressions of Interest shall be called should no eligible applications remain on a waiting list, or from time to time as deemed appropriate by Council's Chief Executive Officer.

9. Selection and Allocation

- The applications shall be assessed for eligibility and given a score according to the Tenant Selection Criteria.
- All interviews will be conducted in the strictest of confidence in accordance with Council's Code of Conduct.
- The prospective tenants interviewed will be notified within fourteen days of the outcome of the application.
- Any grievances concerning this process shall be dealt with according to the Grievance Mechanism Policy.
- Accommodation will be offered in the form of a periodic Lease Agreement under the Residential Tenancy Act

10. Occupation by those other than approved tenants

- Each Community House shall be occupied only by approved tenants, as named in the Tenancy Agreement.

- Under no circumstances shall the tenant transfer any or part of their interest under the Tenancy Agreement.
- The Lessee must notify Council in writing when a visitor is intending to stay more than 14 consecutive days.

11. Extended Absence

11.1 The tenant shall advise Council in writing prior to any period of absence longer than four weeks in which the house will be vacant.

12. Keeping of Pets

12.1 Keeping of pets requires the prior approval of Council.

13. Housing of Vehicles

13.1 No more than two vehicles per household are to be kept at the premises.

14. Term of Tenancy

14.1 The term of tenancy will be six (6) months at which a review of circumstances will be undertaken.

14.2 Tenancy may be terminated by mutual agreement of the Lessor and the tenant.

15. Hard to Let

15.1 In the event that property vacancies exist and no eligible applicants are on the waiting list, Council is authorised to lease the property to the next most eligible person(s). These leases will be reviewed on a periodical basis and may be terminated should a new applicant who is eligible for assistance applies.

16. Suitability of Housing

16.1 Housing must be appropriate to the applicant's requirements.

Rent Policy

1 Setting of Rent

- 1.1 Rent will be calculated using the Department of Housing – Community Housing rent calculator.
- 1.2 Base rents will be determined by Council and recorded in Council's Fees and Charges document.

2 Increases and Decrease in Rent:

- 2.1 Where a rent increase or decrease is required, this will be carried out in accordance with the requirements of the Residential Tenancy Act 1994.

3 Six monthly Rent Review

- 3.1 All tenants will be subject to a six monthly review of circumstances. Where circumstances have changed, the Community Housing rent calculator will be used to determine rent.

4 Minimum/Maximum Rents

- 4.1 Rent is determined using the Community Housing Rent Calculator supplied by the Department of Housing.
- 4.2 Council may vary maximum and minimum rents in its sole discretion.

5 When Rent is Due

- 5.1 As per Item 7 of the Tenancy Agreement.

6 Where Rent is Paid

- 6.1 As per Item 9 of the Tenancy Agreement.

7 Rent Assistance

- 7.1 To honour the funding guidelines, Tenants who receive Centrelink Pensions or benefits are expected to claim rental assistance from Centrelink. These tenants receive rental assistance based on:
- (a) A minimum (threshold) rental payment to qualify, based on their family type;
 - (b) A maximum rate of rental assistance allowed based on their family type; and
 - (c) The amount of rent paid.
- 7.2 With regard to tenants Rental Assistance, rental charges will be fixed at such an amount, which will entitle them to receive the maximum possible rent assistance from Centrelink. The amount of the increase, however, will be calculated so that when the rent assistance is subtracted from the rental charges, the Tenant will pay no more than what they would be required to pay in equivalent housing let by the Department of Housing.

8 Arrears of Rent

- 8.1 Rent arrears will be managed in line with the provisions of the Residential Tenancies Act 1994.
- 8.2 Any tenant in arrears will also be managed in accordance with Council's Debtor Policy.
-

Maintenance Policy

All items of maintenance will be addressed as soon as possible and in accordance with the conditions laid down in the Tenancy Agreement. All items of major maintenance will be priorities in an Asset Management Plan with reference to the annual budget and in consultation with the Tenants.

Items of long term maintenance will be prioritised, budgeted for and remedied on a priority basis. Items of short term maintenance will be remedied within the current budget period. Responsibilities for repairs will be as identified in the Tenancy Agreement.

The composition of the annual plan will be informed by issues and procedures such as:

- Inspecting houses on change of Tenancies
- Making reports for the McKinlay Shire Council for work to be undertaken before letting or reletting
- Ensuring houses are fit for letting or reletting having regard to the Tenancy Agreement
- Developing and maintaining an Asset Management for all community houses.
- Organising inspections of all houses every year to identify all items in need of maintenance or upgrading in each of the houses for the next two years

- Providing blank Property Condition reports (Form 1a) to each Tenant before the end of each financial year to record items for maintenance noted by Tenants.

A Condition Report (Form 1a) will be completed in company with the Tenant on the offer of tenancy and on completion of tenancy.



McKinlay Shire Council

WRITE – OFFS: SMALL AMOUNTS POLICY

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1.0 POLICY CONTENT

- 1.1** Council delegate authority to the Chief Executive Officer that particular debts although properly collectable may be waived up to the value of \$30.00.
- 1.2** Balances of less than \$20.00 either as debts (amounts due to the Council) or as credits (generally overpayments) which are not expected to be paid or refunded may be written off after authorization by the Chief Executive Officer.



SMALL BUSINESS GRANTS POLICY

1. POLICY PURPOSE

To alleviate distress or damage caused as a direct result of the Flood Disaster suffered by or being suffered by small businesses in Council's local government area. The use of the funds must be for activities related to the recovery needs associated with the Flood Disaster.

2. BACKGROUND

The Commonwealth, through the Queensland Regional Authority, has provided funding of \$1million to McKinlay Shire Council (Council) in recognition of the impact of the recent North West Queensland Flood Disaster (Flood Disaster).

The funding is administered under Category D of the Disaster Recovery Funding Arrangements. Eligible project costs and activities for which the funding may be used, are

- for priorities deemed most urgent by Council; and
- which are associated with the impacts and recovery needs associated with the Flood Disaster; and
- to alleviate distress or damage caused as a direct result of the Flood Disaster.

Council has expended a part of the grant through the Carcass Disposal Assistance Grant scheme.

It is Council's intention to expend the remainder of the grant to assist small businesses in the McKinlay Local Government Area (LGA) in accordance with the terms of this Policy and accompanying Procedure.

3. SCOPE

Eligible small businesses are invited to apply for a one-off grant of up to \$5,000.00 to alleviate distress or damage caused as a direct result of the Flood Disaster.

4. POLICY STATEMENT

Council acknowledges that the small business sector in its local government area has experienced hardship as a direct result of the Flood Disaster.

Funds will be made available to eligible and successful applicants for the purposes outlined in the Small Business Grant Procedure.

Date of Approval: 16 July 2019
Approved By: Council to CEO Delegation

Effective Date: 16/07/2019
Version: 1.0
Review Date: June 2021

5. DEFINITIONS

5.1 North West Queensland Flood Disaster means the North and Far North Queensland Monsoon Trough, 25 January – 14 February 2019 event.

5.2 Small Business means a business registered and operating within the McKinlay Local Government area with less than ten (10) employees (full time, part time or casual) as at the time of the Flood Disaster, the operation of which generates the primary source of income for the Owner.

6. RELEVANT LEGISLATION

Not applicable.

7. RELATED POLICIES

Not applicable.

8. RELATED DOCUMENTS

8.1 Disaster Recovery Funding Arrangements 2018

8.2 Small Business Grant Procedure

8.3 Queensland Disaster Relief and Recovery Arrangements Guidelines November 2018

9. CONTACT OFFICER

Please contact Council's Officer for more information and/or submit the application(s).

John van der Meer

Community Services Team Leader

John.vandermeer@mckinlay.qld.gov.au

07 4746 4203

0452 131 331

Date of Approval: 16 July 2019
Approved By: Council to CEO Delegation

Effective Date: 16/07/2019
Version: 1.0
Review Date: June 2021

10. AUTHORISATION & RESOLUTION

This Policy bearing my initials was duly adopted by Council as McKinlay Shire Council Small Business Grants Policy on the 16th July 2019 by Council to CEO Delegation. This shall hereby supersede and previous policies of the same intent.



Chief Executive Officer



Date

THIS POLICY IS TO REMAIN IN FORCE UNTIL OTHERWISE DETERMINED BY COUNCIL.

Officer responsible for review:	Chief Executive Officer
Current adoption:	July 2019
Previous Adoption:	N/A
Version No:	1.1
Date for review:	June 2021

Date of Approval: 16 July 2019
 Approved By: Council to CEO Delegation

Effective Date: 16/07/2019
 Version: 1.0
 Review Date: June 2021



SMALL BUSINESS GRANTS PROCEDURE

1. PROCEDURE PURPOSE

This Procedure sets out the requirements for and how Council will assess applications for the Small Business Grant. This document is to be read in conjunction with the Small Business Grant Policy.

Council is required to only allocate the funding for use on priorities it deems most urgent and which are associated with the impacts and recovery needs associated with the Flood Disaster and to alleviate distress or damage caused as a direct result of the Flood Disaster. The use of the funds must be for activities related to the recovery needs associated with the Flood Disaster.

The application procedure is comprised of two stages: an Expression of Interest (EOI), and once approved a Detailed Application (DA).

2. ELIGIBILITY CRITERIA – EXPRESSION OF INTEREST

To be eligible to apply for the grant the applicant must demonstrate and attach all necessary supporting documentation, showing;

- it is a Small Business;
- the Owner of the small business pays rates in the McKinlay Shire Council local government area;
- the earnings of the small business represent the primary earnings for the Owner;

Applications will not be considered if:

- the Applicant, or a Related Person or Entity of the Applicant is eligible for and has already received a grant, financial assistance or a concession from the McKinlay Shire Council, the State of Queensland or the Commonwealth government in relation to the Flood Disaster;
- the Applicant is a government agency;
- the Applicant is a bank.

3. DETAILED APPLICATION

Once Council has established eligibility under this procedure as shown under 1., the applicant is invited to provide a Detailed Application. The Detailed Application must indicate that

- the distress or damage was caused as a direct result of the Flood Disaster and
- what the estimated value of that distress or damage is; and

Date of Approval: 16 July 2019
Approved By: Council to CEO Delegation

Effective Date: 16/07/2019

Version: 1.0

Review Date: June 2021

- how the Owner will apply the grant to mitigate the losses suffered as a result of the Flood Disaster.

4. ASSESSMENT OF APPLICATIONS

Council will, acting reasonably, assess the EOI's and Detailed Applications on the basis of the level of distress or damage caused and will satisfy itself that the provision of a grant in this instance will be used for activities related to recovery needs associated with the Flood Disaster including but not limited to:

- Mitigation of personal hardship or distress arising as a direct result of the Flood Disaster;
- Restoration or repair of assets or infrastructure of the small business damaged or lost directly as a result of the Flood Disaster;
- Repair and/or replacement of essential plant or equipment lost or damaged as a result of the Flood Disaster;
- Clean up and recovery work at the location of the small business required as a direct result of the Flood Disaster;
- Staff retention;
- Rates assistance;
- Additional general business expenses and loss of income incurred as a direct result of the Flood Disaster.

Council will assess all EOIs and Detailed Applications received in accordance with the eligibility criteria and the Policy.

Any decision made by Council on any EOI and/or Detailed Application is final.

5. DEFINITIONS

In this document, the following terms have the meaning as set out below:

5.1 Applicant means the Owner

5.2 Owner means the individual corporate entity or structure with ownership and rights to the business.

5.3 Policy means the McKinlay Shire Council Small Business Grant Policy

Date of Approval: 16 July 2019
Approved By: Council to CEO Delegation

Effective Date: 16/07/2019
Version: 1.0
Review Date: June 2021

5.4 Related person or entity means a person or entity related to the Owner through familial ties or, for a corporate entity, as set out in sections 50 and 50AAA of the Corporations Act 2001 (Cth).

5.5 Small business means a business registered and operating within the McKinlay Local Government area with less than ten (10) employees (full time, part time or casual) as at the time of the Flood Disaster, the operation of which generates the primary source of income for the Owner.

6. HOW TO APPLY

Each Applicant should apply in writing and address each of the eligibility criteria, including supporting documentation which includes evidence that the Applicant is a small business operating within McKinlay Shire. Written applications should be forwarded to John van der Meer.

John van der Meer
 Community Services Team Leader
John.vandermeer@mckinlay.qld.gov.au
 07 4746 4203
 0452 131 331

7. AUTHORISATION & RESOLUTION

This Procedure bearing my initials was duly adopted by Council as McKinlay Shire Council Small Business Grants Procedure on the 16th July 2019 by Council Resolution 016/1920. This shall hereby supersede and previous policies of the same intent.



 Chief Executive Officer

11 8 19
 Date

THIS PROCEDURE IS TO REMAIN IN FORCE UNTIL OTHERWISE DETERMINED BY COUNCIL.

Officer responsible for review:	Chief Executive Officer
Current adoption:	July 2019
Previous Adoption:	N/A
Version No:	1.1
Date for review:	June 2021

Date of Approval: 16 July 2019
 Approved By: Council to CEO Delegation

Effective Date: 16/07/2019
 Version: 1.0
 Review Date: June 2021



Ordinary Meeting of Council Tuesday 19th January 2021

8.4 Subject: Register of Delegations
Attachments: 8.4.1 – Register of Delegations – Council to CEO (*Infoxpert ID: 114403*)
Author: Director Corporate & Community Services
Date: 7 January 2021

Executive Summary:

Provisions of the *Local Government Act 2009* allow Council to delegate a power under the Act or another Act to the Chief Executive Officer. Further to this, the Act requires the Chief Executive Officer to keep a Register of those Delegations. Due to recent legislative changes, amendments to the Delegations Register – Council to CEO have been required and Council is presented with a revised Register of Delegations – Council to CEO for consideration.

Recommendation:

That all powers referred to in the document titled “Register of Delegations December 2020 – Council to CEO” attached to this report are hereby delegated by Council to the Chief Executive Officer of Council pursuant to section 257 of the Local Government Act 2009. All prior delegations of powers from Council to CEO are repealed.

Background:

The register presented to Council for consideration has been prepared in accordance with the requirements of section 257 of the *Local Government Act* (LGA) for each power under the LGA or another Act which may be delegated by Council to the Chief Executive Officer (CEO).

There have been recent amendments to the following legislation:

Local Government Act 2009
Local Government Regulation 2012

As a consequence to this the Delegations Register has been amended to reflect the changes, and for efficiencies all Delegations from Council to CEO have been reviewed and included for consideration and delegation as a complete Register of Delegations – Council to CEO.

Consultation:

Chief Executive Officer

Legal Implications:

Section 257 (1) of the *Local Government Act 2009* provides that ‘A local Government may, by resolution, delegate a power under this Act or another to – (b) the Chief Executive Officer.

Furthermore section 260 of the *Local Government Act* provides that:



Ordinary Meeting of Council Tuesday 19th January 2021

- (1) The Chief Executive Officer must establish a register of delegations that contains the particulars prescribed under a regulation; and
- (2) The CEO must record all delegations by the local government, mayor or the CEO in the register of delegations; and
- (3) The public may inspect the register of delegations.

Section 305 of the Local Government Regulation 2012 prescribes the particulars to be contained in the register of delegations.

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert Document ID:

114396



8.4.1 Register of Delegations Attachment

Attachment sent via Email due to its large size. A copy can be provided upon request.



9.0 CHIEF EXECUTIVE OFFICER



Ordinary Meeting of Council Tuesday 19th January 2021

9.1 Subject: Julia Creek Dirt and Dust Festival
Attachments: Nil
Author: A/Chief Executive Officer
Date: 14th January 2021

Executive Summary:

A new Executive Committee for the Dirt 'n' Dust Association was elected in October 2020. The committee has met over the course of January 2021 to discuss event plans and receive a hand over from the outgoing event management team. This report is prepared for Council to consider the correspondence from the committee which will provide an update of their plans for 2021. (Correspondence to be tabled on the day)

Recommendation:

That Council receive the correspondence from the Julia Creek Dirt and Dust Festival.

Background:

A new Event Committee for Dirt 'n' Dust was elected in October 2020. The committee has held meetings over the course of January 2021 and received a hand over from the previous event management team with a view to making plans for 2021 events.

The committee has advised they will provide Council with correspondence regarding an update with respect to their plans for 2021 which will be provided on the day of the meeting.

Consultation:

- Dirt and Dust Committee

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert Document ID:

114421



10. WORKPLACE HEALTH AND SAFETY



Ordinary Meeting of Council Tuesday, 19th January 2021

10.1 Subject: WHS Report – December 2020

Attachments: Nil

Author: WHS Officer

Date: 15 January 2021

Executive Summary:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of December 2020.

Recommendation:

That Council receives the December 2020 WHS Report.

Background:

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of December 2020.

Detailed below are the general areas of importance to the safety of workers at McKinlay Shire Council throughout the month.

Consultation: (internal/External)

Nil

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:

114367



DATE; 15 January 2021

Monthly Quarterly Yearly Two Yearly

December 2020

COVID-19

COVID-19 will likely be an on-going issue for the next 12-18 months throughout Australia. In Queensland we have just had our first case of community transmission in the last 130+ days in Brisbane.

Case summary

Cases	Total
Number of cases	1,265
Last 24 hours	2
Active cases ^[1]	20
Recovered	1,234
Current hospitalisations	19
Patients currently in ICU	0
Deaths	6
Cases of First Nations people ^[2]	10

Data as at 07/01/2021. Refer to [data caveats](#).

Due to Queenslanders great work in keeping up physical distancing, practising good hygiene and sticking to the State's restrictions, we can now have 100 people gather in public outdoor spaces, and 50 people can gather at a private property, this number includes those who live with you.

Anyone travelling from Victoria

While Queensland's borders remain unchanged, anyone currently in Queensland who has been in Victoria in the last 14 days, should get tested immediately and quarantine at home or their accommodation until receiving a negative COVID-19 test result.

Also, anyone travelling to Queensland who has been in Victoria in the last 14 days, should get tested in Queensland once they reach their final destination and quarantine at home or their accommodation until receiving a negative COVID-19 test result.

If you are travelling to isolated areas where there is no COVID-19 testing clinic (Opens in new window) nearby (such as island resorts, Outback stations and other remote locations) you may get tested in Victoria within the 48 hours before you travel to Queensland. Due to high demand for testing in Victoria please only consider this option



where there is genuine time and/or cost difficulty in getting to a testing facility upon arrival in Queensland.

Queenslanders are urged to reconsider non-essential travel to New South Wales and Victoria as the situation in each state is concerning, and border arrangements may change. Queensland residents that are currently in New South Wales or Victoria should consider returning home.

Since 1am AEST Monday 4 January 2021, Queensland hospitals, aged care facilities and disability accommodation facilities are closed to all visitors that have been in Victoria in the last 14 days until they obtain a negative COVID-19 test in Queensland.

Visitors are also restricted to correctional facilities.

Queensland residents returning from New South Wales

Queensland residents who have been in a declared hotspot (currently Greater Sydney) in the last 14 days:

- must apply for a Queensland Border Declaration Pass (Opens in new window) before entering Queensland.
- can only enter Queensland by air and will be directed to quarantine in government arranged accommodation.

Queenslanders returning from NSW that have **not** been in a declared hotspot (currently Greater Sydney) in the last 14 days:

- must apply for a Queensland Border Declaration Pass (Opens in new window) before entering Queensland.
- can enter Queensland by any mode of transportation

The WHS COVID-19 Plan for all areas are being looked at on a bi-monthly basis or as required and are staff are being consulted at all times. We all need to continue to be vigilant.

Objectives of WH&S Management System Plan 2019-2021

1. Comply with the intent of the Workplace Health and Safety Act 2011 in preventing a persons death, injury or illness being caused by a workplace, by a relevant workplace area, by work activities, or by plant or substances for use at a workplace
2. Contribute to a Management framework that allows all work areas to manage WH&S in a preventative way;
3. Ensure that WH&S is an integral part of effective business practice; and
4. Clearly state the principles for managing WH&S and how the organisation is expected to perform in accordance with legislative requirements

The primary objective is to provide a structured methodology to conduct all WH&S matters over an annual cycle.

5. McKinlay Shire Council (MSC) Management team have identified the top 5 work health and safety risks to Council for 2019 and will be reviewed annually. These are:-

- Verification of Competency (VOC)
 - VoC & VoCC Procedure in operation, with process followed over the last month to ensure all workers are Competent with the Machinery. This will be expanded in coming months to involve further smaller plant.



- Contractor Management
 - Contractor management in reference to WHS is being conducted on the SkyTrust system which is being supported by Local Government Workcare.
 - VendorPanel is also starting to be used
- Risk Management
- Fit for work
- Plant Risk Management

Quarterly KPI's	Measurement / Score	Detail / Information
80% of completed items indicated in QAP's	81%	Figure is ongoing.
20% of carry over items indicated in QAP's	Added to RAP	See QAP's, Per Quarter and accumulative tally
Quarterly KPI's	Measurement / Score	Detail / Information
Progressive Statistics as above	✓	See QAP's Table following on P3 of this Report, Per month and accumulative tally
Progressive incidents, LTI's and days lost over the year;	✓	Incident and Event Statistical information collated on P4 of this Report, Per month and accumulative tally
Progressive lost time frequency and duration rates compared to the scheme	✓	
Progressive costs of claims over the year;	✓	LGMS Dashboard Information, P4 of Report
Hazard inspections completed as per the Hazard Inspection Matrix	✓	See Hazard Inspection Table on P3
Yearly KPI's	Measurement / Score	Detail / Information
Progressive monthly statistics as above	✓	See QAP's Table following on P3 of this Report, Per month and accumulative tally
Progressive incidents, LTI's and days lost over the year;	✓	Incident and Event Statistical information collated on P4 of this Report, Per month and accumulative tally
Progressive lost time frequency and duration rates compared to the scheme	✓	
Progressive costs of claims over the year;	✓	LGMS Dashboard Information, P4 of Report



Ordinary Meeting of Council Tuesday, 19th January 2021

Hazard inspections completed as per the Hazard Inspection Matrix	✓	See Hazard Inspection Table on P3
Results of Internal WH&S Management System Audit or the WHSA Annual Assessment Report	<i>Still ongoing</i>	<i>To Schedule 2020</i> <i>Audit was originally meant to occur just after the 2019 floods so was postponed. Still yet to be scheduled for 2020. With COVID-19 will now likely occur 2021.</i>
Two (2) Yearly	Measurement / Score	Detail / Information
Progressive Monthly and 3 monthly statistics as above	✓	See the following tables for statistical outcomes.
Results of an external WHS Management Systems Audit or the WHSA's Annual Assessment Report	50%	
Results of the overall, two yearly injury trend analysis	<i>N/a</i>	<i>Ongoing statistical information following</i>
Additional Objectives <i>(WH&S Management System Plan 2019 / 2021)</i>	Measurement / Score	Detail / Information
Sufficient resources trained to conduct SafePlan's Internal WHS Management Systems Auditing.	<i>TBC</i>	<i>JLTA is completing current audit, will look to complete this if necessary.</i>
The audit report will be accompanied by a Rectification Action Plan (RAP) that will be forwarded to the CEO, Senior Management and then to the WHS Committee for discussion.	✓	
Actions Register; number of actions outstanding	✓	See the Actions Register Table at P3
Training / Information completed as per 'Matrix for T5	✓	See Compliance training table at P3
Prestarts and Toolbox Meetings completed	✓	See Table at P3 for Consultation completions
Key Outcomes		
<ol style="list-style-type: none"> 1. Management and workers display commitment and involvement in achieving a safe and health workplace 2. Appropriate consultative mechanisms are implemented 3. Safe systems of work are implemented and maintained 4. Plant and equipment is maintained in a safe condition 		



Ordinary Meeting of Council Tuesday, 19th January 2021

5. All workers receive supervision, instruction, information & induction training in all matters pertaining to WHS
6. Reporting of all accidents / incidents & mishaps & / or systems that may be related to WHS risks at workplace
7. Effective rehabilitation programs with early intervention to assist injured workers back into the workplace
8. The provision & maintenance of workplaces and equipment where risk to people is eliminated or minimised;
9. Provision of personal protective clothing & equipment, where appropriate, for control of workplace hazards

Note all of the above KPI's are mandatory and MUST be reported on as directed

Reference;

MSC WHS Safety Management System Plan 2019-2021

Procedure, Performance Measures, April 2015 and

Procedure, WH&S Incentives and Awards, March 2014



Compliance Training

As per MSC WHS Safety Management System Plan 2019-2021

E3Learning has been mostly abandoned at this point with only the ELC Staff still completing it.

Below shows the percentage of completion for each area. Contractor's percentages are based upon having 5 contractor crews consistently working, this is based on that crew being a crew of 10.

Month	Corporate & Community	Works/Depot/P&G	Contractors
June	70%	78%	80% (now % is based on 5 crews of 10)
July	65%	59%	52% (appear to be missing T5's from 1 full crew)
August	64%	67%	66% (still seem to be missing T5's from 1 full crew)
September	45%	44%	56% (Missing T5's from 2 full crews)
October	48%	43%	20% (Missing T5's from 3 full crews) WHS Officer following up with AECOM)
November	65%	39%	80% (now % based on 4 crews of 10)

Key Performance Indicators

As per 'Schedule, Hazard Management Inspection Register', and MSC WHS Safety Management System Plan 2019-2021 Including Quarterly Action Plans (QAP's)

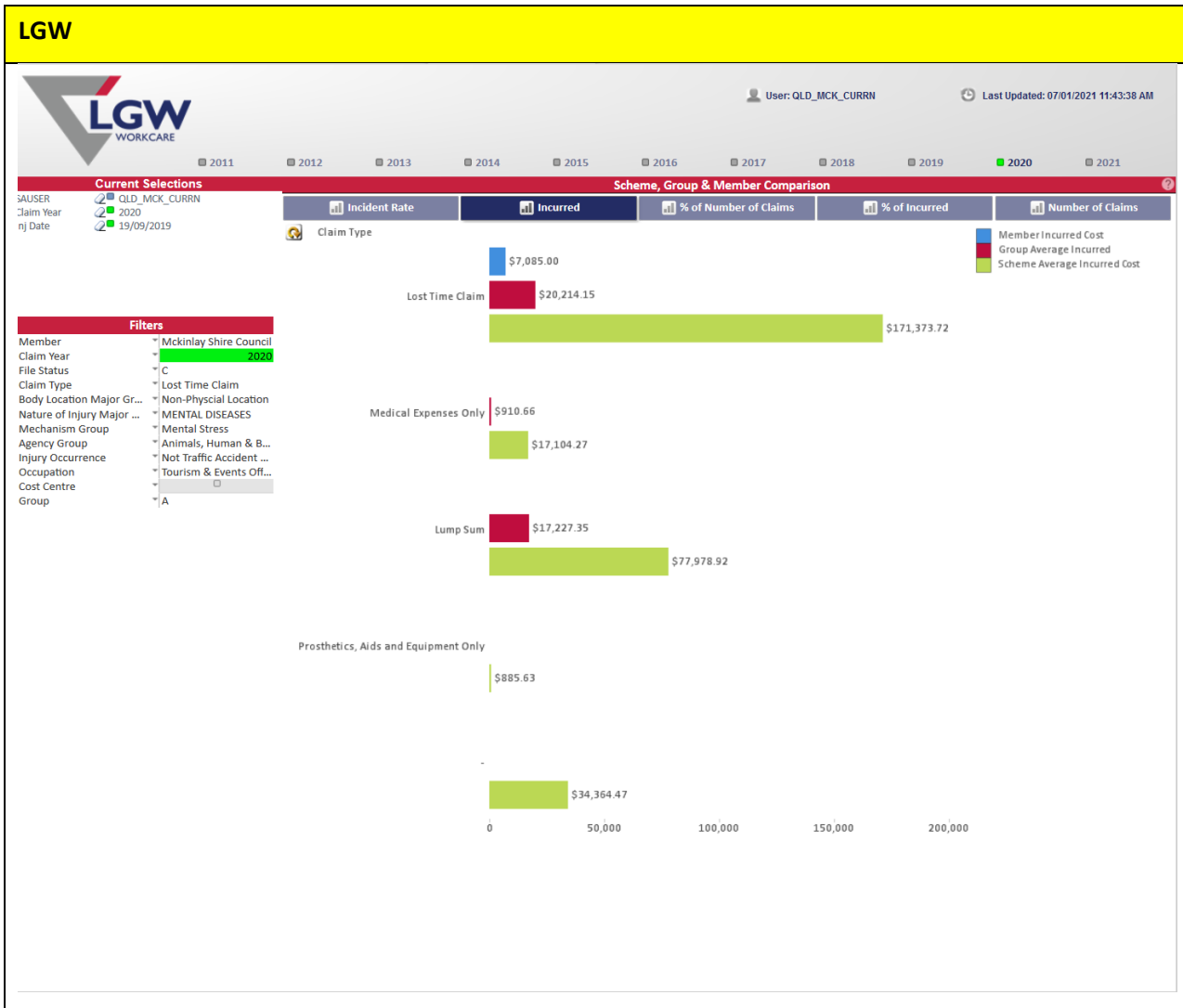
MONTH	Quarterly Action Plans (MAP's)							Audits / Hazard Inspections			Consultation				Risk Management		Comments / Information
	#	Total	Close Out	Comp %	Target	Transferred to CAR		Sched	Complete	Not Comp	P/Start TOTAL	P/Start MSC	P/Start DRFA	T/box	JSEA's & SWMS's	Plant & Equip	
Jan-19	12	12	7	58%	80%	5	42%	0	0	0	72			1	4		
Feb-Mar 19	19	19	16	84%	80%	3	16%	51	32	19	101			11	14		
Apr-Jun 19	12	12	10	83%	80%	2	17%	41	19	22	402			37	11		
Jul-Sep 19	12	12	11	92%	80%	1	8%	49	27	22	521			19	18		
Oct-Dec 19	12	12	11	92%	80%	1	8%	30	13	17	449			24	36		
Jan-Mar 20	17	17	12	71%	80%	5	29%	52	33	19	487			20	57		
Apr-Jun 20	12	12	9	75%	80%	3	25%	59	44	15	632			19	60		
Jul-Sep 20	11	11	10	91%	80%	1	9%	52	11	41	638	289	349	11	95		
Oct-Dec 20	11	11	9	82%	80%		18%	27	11	16	437	256	181	3	19		
Jan-Feb 21	15				80%												
Total 2018	133		95	81%	80%	38	19%	361	190	171	3739			145	314	0	



Ordinary Meeting of Council Tuesday, 19th January 2021

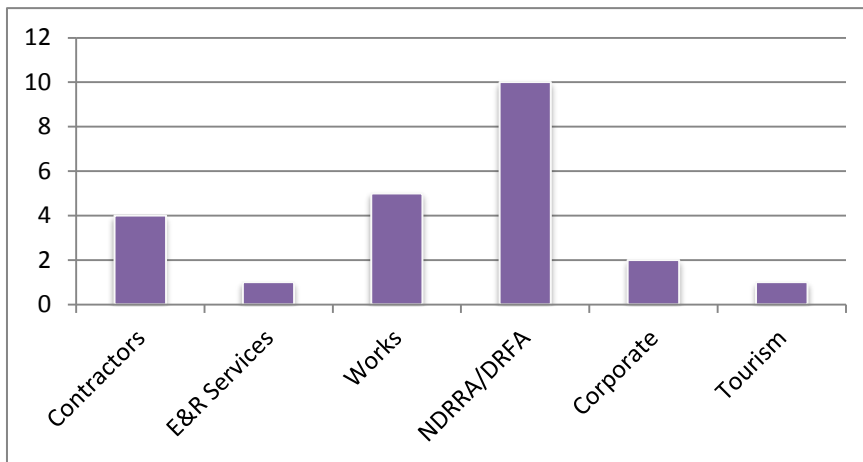
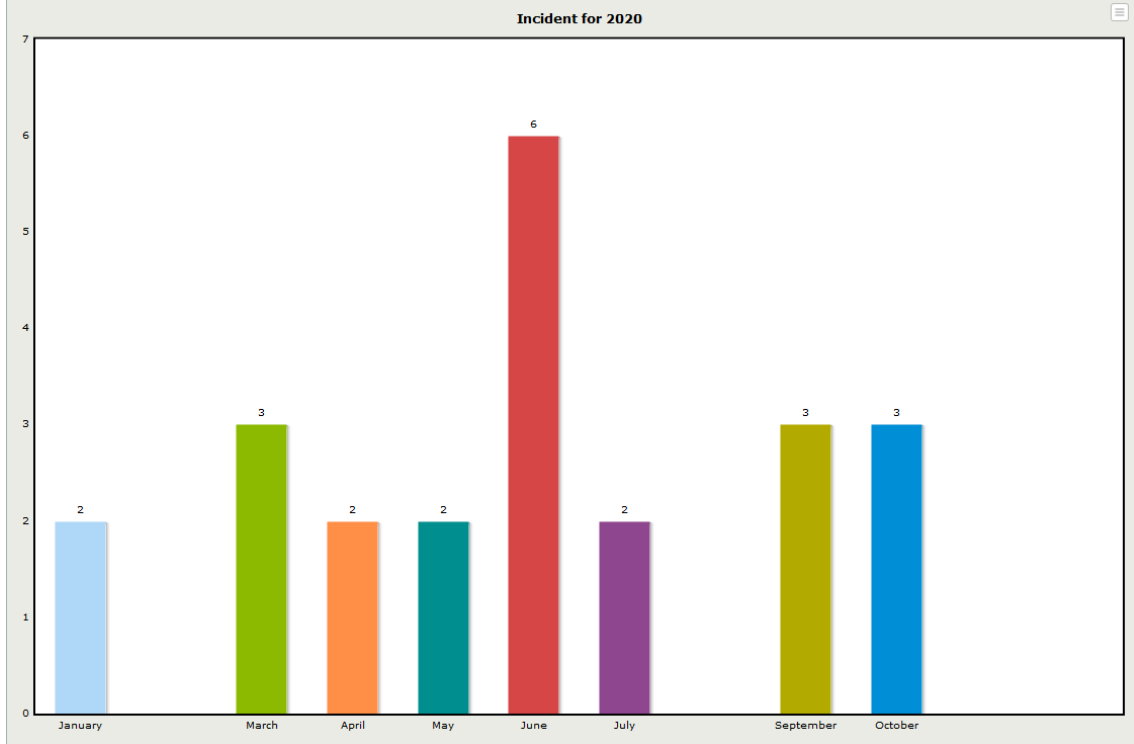
OUTSTANDING ACTIONS	Extreme Risk	High Risk	Moderate Risk	Low Risk	Details / Comments
Total 58 (in Rectification Action Plan)	1	8	33	16	At 07/01/2021
Total 21 (In SkyTrust)	0	1	11	9	At 07/01/2021
<p><i>Extreme Risk; Identified issue with access to Kynuna Bore, EWP Access only – remove platform and ladder (dangerous). Access has been restricted (and notified to all parties) however the ladder is still present.</i></p> <p><i>Actions are identified via Inspections, Audits, Incidents etc. and their risk assessed, with preventative or corrective actions identified to control the risk – this process improves the Health, Safety and compliance of the business.</i></p>					

LGW





Incidents and Events



No incidents were recorded for November or December 2020.



Ordinary Meeting of Council Tuesday, 19th January 2021

11. CLOSE